



OREGON

MARION COUNTY BOARD OF COMMISSIONERS

Management Update summary Minutes

February 27, 2024. 9:30 AM

Courthouse Square, 555 Court St. NE, Salem
5th Floor, Suite 5232, Commissioners Board Room

ATTENDANCE:

Commissioners: Kevin Cameron, Colm Willis, and Danielle Bethell. Staff: Jan Fritz, Matt Lawyer, Shawnnell Fuentes, Alvin Klausen, Trevor Lane, Nick Hunter, Mike Hartford, Ryan Matthews, Debbie Wells, Karin Perkins, Heidi Johnson, Wendy Zieker, Susan McLauchlin, Lari Rupp, Kelli Weese, Steve Dickey, Chris Eppley, Grant Simonton, Ryan Crowther, Lani Radtke, Sherry Linter, Austin Barnes, and Chad Ball.

Jan Fritz called the meeting to order at 9:30 a.m.

INFORMATIONAL:

Review Justice Reinvestment Initiative Program Contracts/Amendments for CJC Grant Award Funds

-Commander Mike Hartford

Summary of presentation:

- This is for seven contract amendments for 2023-2025 JRI funding;
- Previously an estimated amount was used for budgeting as the final award was not received:
 - An increase in funding was received.
- Program increases do not include inflation or other cost increases;
- Bridgeway Recovery has three amendments:
 - Senate Bill 416, Prison Diversion Treatment and Mentor Program;
 - Link Up Cooccurring Disorder Treatment Program; and
 - Standard Substance Use Disorder Treatment Program.
- Chemeketa Community College - Student Opportunity for Achieving Results (SOAR) program.:
 - Allows for additional Full Time Equivalent (FTE) to teach education and employment skills; and
 - When budgeted an FTE was eliminated after receiving funds it was realized FTE could be added.
- Marion County District Attorney's Office:
 - Senate Bill 416, Prison Diversion Program; and
 - This is a decrease in funding as there was remaining funds in 2021-2023 used previously.
- Victim Service Providers:
 - The requirement is 10 percent of all incoming funds to be for Victim Service Providers;
 - Center for Hope and Safety and Liberty House; and
 - There is an increase of \$56,468.03 for each; and
- Individuals living in Stayton may be referred to Bridgeway Recovery.

Board Direction:

- Center for Hope and Safety and Liberty House will both receive \$56,468.03; and
- The Board of Commissioners (BOC) is good to proceed.

Silverton Urban Growth Boundary Request

-Austin Barnes

Summary of presentation:

- This is a 40-acre amendment to the UGB for a public park;
- The city has met with the neighbors and adjacent property owners:
 - They have attended meetings and submitted comments.
- Some concerns related to parking and traffic were brought up at the first meeting:
 - Neighbors did not attend or submit comments for the second meeting; and
 - The city is looking at those concerns as being addressed and further addressed at the design stage.
- Oregon Department of Land Conservation and Development (DLCD) notified that the city has satisfied the requested analysis;
- The next step scheduling a resolution and public hearing; and
- The UGB will be expanded and annexed to the city as a city park

Board Direction:

- The BOC is good to proceed.

Turner Transportation System Plan (TSP) Planned Cross Sections for County Roads in the City of Turner

-Carl Lund

Summary of presentation:

- The DKS consultant brought the question of how the cross section should be;
- Mr. Lund's opinion is a multi-use sidewalk is better:
 - This will allow bicycles on the sidewalks.
- The multi-use sidewalk would have 12 feet removed and six feet added;
- A 12-foot sidewalk would take less than two six-foot bike lanes:
 - The 12-foot sidewalk plus the 6-foot sidewalk would be 18 feet; and
 - The bike lanes require two six-foot sidewalks and 12 feet of bike lanes totaling 24 feet needed.
- The goal is to create wider paths for students walking and riding to school;
- Only one side will have a 12-foot sidewalk the other side will have a 6-foot sidewalk;
- This is a 20-to-30-year plan; and
- The larger sidewalk will be on the side of the river and homes.

Board Direction:

- The BOC is good to proceed with the 12-foot sidewalk.

Ehlen Road NE at Butteville Road NE, Supplemental Project Agreement

-Ryan Crowther, Carl Lund

Summary of presentation:

- This is for a roundabout;
- There is an agreement with Oregon Department of Transportation (ODOT) to fund a roundabout design;
- A grant was awarded through the All-Roads Transportation Safety (ARTS) program;
- A consultant will be brought in to create and build the roundabout;

- The roundabout will be smaller than the Keizer roundabout;
- Washington State has small roundabout:
 - Mr. Lund and his team drove and tested the roundabout.
- The center will be completely mountable and for larger trucks it will function as turning on an intersection:
 - There is a curvy section that is designed to slow people down; and
 - There is concern of people leaping off the roundabout.
- The size will be maximized as much as the funding allows;
- Will try to take as little property as possible;
- A roundabout rodeo can be done:
 - The roundabout is drawn out and various types of vehicles and equipment are driven on the drawn road.
- Large orange signs are placed all over advertising public meetings:
 - It is posted on social media as well.
- This IGA will allow design to start;
- The federal process requires obligating design and then obligating right-of-way;
- All of the funding is handed through this IGA and so multiple IGA's are not needed;
- Medium sized roundabouts are about \$10 million;
- It is likely that more funding will be needed:
 - Depending on if farmers and large vehicles need more room.
- The grant was received in 2020 which was before the rising inflation costs;
- Applied for congressional directive spending for more project funding; and
- Will continue to inform the BOC on design updates.

Board Direction:

- Mr. Lund will find videos of the proposed roundabout and send it to the BOC;
- The impacted communities and cities need to be notified;
- Design the correct roundabout based on needs and not budget only; and
- Alvin Klausen will inform Representative Andrea Salinas's office on the congressional directive spending application.

Contract with Pacific Excavation for Construction of Central Street in Gates for ARPA Improvements

-Ryan Crowther

Summary of presentation:

- This is a project for sidewalks, bike lanes, parking, and resurfacing roads;
- This is located in front of the bus station;
- It was going to be in front of the hotel but there were right-a-way issues;
- The survey department is researching to see who owns the area;
- The right-of-way issues are being taken care of so future projects may be completed;
- This project defines the front edge of downtown;
- This will be county road to be maintained by the county;
- The road will maintain itself well as there will not be many drivers;
- The lights are the only ones available by Pacific Power in the needed timeframe:
 - The city and council have agreed to them.
- There have been six bids received; and
- Construction will begin in the summer.

Board Direction:

- The BOC is good to proceed.

Annual Guardrail Replacement Project, Sunnyview Road NE

-Ryan Crowther

Summary of presentation:

- This is an annual project where areas that need guardrails are looked at;
- A Guardrail Plan was created, and this is the first year of the new plan;
- This area has been identified for a number of years;
- Some guardrail is not too standard and will not be helpful when it hit:
 - They are being evaluated to see what needs to be brought to standard.
- There was a fatality a few years ago near the existing guardrail:
 - It was not because of the guardrail; and
 - It brought up the need to fix the guardrail.
- This is located East of Cordon Road and West of Howell Prairie Road:
 - There is a slight curve.
- There were two bids and Dirt & Aggregate Interchange Inc. will do the work:
 - They have worked on Marion County guardrail projects previously.
- The total cost is \$102,222.

Board Direction:

- The BOC is good to proceed.

ODOT Supplemental Project Agreement – North Fork Rd Improvements Project

-Ryan Crowther

Summary of presentation:

- This is the first step in beginning design;
- This is congressionally directed spending:
 - Construction needs to be obligated and started by the end of 2025.
- A consultant is being hired because of the timeframe:
 - Want enough resources for success.
- There are three locations that are being evaluated for the project:
 - North Fork Road;
 - Gates Hill Road; and
 - Pioneer Road.
- Up to three can be done depending on plan layout;
- The consultant will create concepts that will be shown to the BOC;
- The most ideal location is North Fork Road;
- The IGA with ODOT includes right-of-way and construction funding:
 - There is no right-of-way anticipated in this project.
- This project includes:
 - Infrastructure for a kiosk;
 - Utility stubs;
 - Parking asphalt; and
 - Kiosk components.
- This is a low bid federal project.

Board Direction:

- The BOC is good to proceed.

Proclamation National Problem Gambling Awareness Month

-Heidi Johnson

Summary of presentation:

- Marion County has done a proclamation in past years in line with Oregon's Problem Gambling Awareness Month;

- Would like to present at board session with Eli Kensly from Bridgeway Recovery our Services Partner:
 - To share what is being done.
- One percent of gambling revenue funds Problem Gambling programs;
- Marion County partners with Oregon Lottery for gambling campaigns; and
- This spreads awareness of the problem of gambling and its issues.

Board Direction:

- The BOC is good to proceed with a presentation.

Proclamation Intellectual and Developmental Disabilities Awareness

-Karin Perkins

Summary of presentation:

- March is Intellectual and Developmental Disabilities month:
 - Would like to proclaim this in Marion County.
- This has been done in Marion County historically;
- There are several things planned for month:
- A presentation will be done to share services offered, how to spread awareness, and highlight agencies:
 - Project Search will share the work they are doing.
- Some of the following things Marion County does is:
 - Support Project Search programs:
 - Help individuals with employment opportunities.
- It is a goal to employ individuals at Marion County:
 - There are many challenges and complications involved with this.
- Will pursue looking into what entails and what is required in the hiring process.

Board Direction:

- Remove the words "equitable and" from the proclamation; and
- Explore hiring individuals in Marion County.

Contract Amendment with Andrew R. Stover, for Rapid Aid and Assist Program Evaluations

-Debbie Wells

Summary of presentation:

- Dr. Stover is a psychologist and provides rapid aid and assist evaluations;
- The increase of \$37,000 for a total of \$67,000:
 - This includes his rates and administrative costs as aid and assist numbers rise; and
 - His rate increased by \$275 a week.
- The contract extends to March 31, 2025, and allows up to four slots in his weekly schedule.

Board Direction:

- The BOC is good to proceed.

MOU with Northwest Human Services for Response to 988 Calls

-Debbie Wells, Ryan Matthews

Summary of presentation:

- Northwest Human Services responds to 988 calls;
- If an individual needs an in-person response Marion County's Community Response Team reaches out in person;
- The MOU has some language changes including:

- When Marion County goes to meet an individual in person Northwest Human Services needs to ensure it is safe.
- Questions are asked to assess the situation including weapons possession and animals;
- The teams wear ballistic vests under their clothing making them less obvious;
- In case of an accident the county would be liable;
- This is an agreement of work roles;
- This is a small number of calls and Marion County handles most of the workload;
- This is a new process and partnership:
 - As time goes by things will be worked out.

Board Direction:

- The BOC is good to proceed.

IGA with Oregon Business Development Department Regarding Opal Creek Promise

-Lari Rupp

Summary of presentation:

- This promise was established in 1996 to offset loss of the timber industry;
- Congressionally directed spending was secured;
- The funding is sitting at the state level:
 - Working on an IGA with Oregon Business Development to get the funding to the local level.
- The current IGA is for six community planning projects for wildfire recovery;
- The projects include the following:
 - Planning projects for four cities;
 - Opal Creek Promise Implementation Plan:
 - How to spend the \$12 million.
 - North Fork Comprehensive Recreation Operations Plan:
 - Funding amount of \$300,000.
- Each grant has its own title; and
- The \$12 million grant can be renamed and not be Opal Creek Promise.

Board Direction:

- The BOC is good to proceed.

Down Payment Assistance Update

-Steve Dickey

Summary of presentation:

- There have been two recipients of the down payment assistance;
- A third home was in process, but inspection showed many problems, and the sale fell through;
- The goal is to bring homes that are identified and ready to go;
- Many individuals came through because they have worked with DevNW:
 - Both recipients receiving assistance were through DevNW.
- The word spreads through the following as well:
 - Lending institutions;
 - Real estate agencies; and
 - Marion County Community Services website link.
- DevNW offers buyers the home buyers education program and connects them with lenders and partners;
- DevNW has some funding coming from Oregon Housing and Community Services;

- CBell has community partners that have some funding for help;
- There is distinction between applicant and HUD household income qualification:
 - Total of all household income is considered for eligibility; and
 - Not all parties in the household are required to be part of the mortgage.
- There are two more, maybe a third, that are close to finishing the process.

Board Direction:

- The BOC would like more information on the recipients and their assistance;
- Jane Vetto, Legal Counsel, will verify what needs to be exempt from public record;
- Mr. Dickey to ensure all qualify for U.S. Department of Housing and Urban Development (HUD) funding; and
- Mr. Dickey to work with Legal Counsel to work out a better way to send information to the BOC.

Homeowner Residential Rehabilitation Program

-Steve Dickey

Summary of presentation:

- This is an agreement with the Mid-Willamette Valley Council of Governments (MWVCOG):
 - MWVCOG manages the program.
- HUD allows to fund a contractor payment account with MWVCOG;
- The amendment brings an increase in the contract:
 - The maximum limit is \$200,000; and
 - The minimum is \$50,000.
- Once documentation of work verification from MCVCOG is received Marion County completes the file;
- Under HUD rules funding may be provided to MWVCOG from HUD directly into the account:
 - Marion County does not need to hold the funds.
- Homes are being rehabilitated but invoices have not yet been received.

Board Direction:

- The BOC is good to proceed.

Broadband Update, and Funding Opportunities

-Grant Simonton, Kelli Weese

Summary of presentation:

- The Oregon Broadband Office is a subset of Business Oregon:
 - They will administer and score the broadband Deployment Program and Broadband Equity Access and Deployment Program.
- Addresses are classified by broadband speeds:
 - Download and upload speeds.
- Broadband service availability will determine eligibility for grant programs;
- Frank Glover, RARE participant, conducted numerous speed challenges and submitted them to the state and the Federal Communications Commission (FCC):
 - This changed the map and most of the county is now eligible for funding.
- The first funding program is the American Rescue Plan Act Capital Funds Project, Broadband Deployment Program (BDP):
 - Program launch date will be set after legislative session by the Broadband Office; and
 - This will be further discussed at the March 14, 2024, work session.
- Other programs include:

- Broadband, Equity, Access, Deployment Program (BEAD):
 - The priority is to connect 100 percent of the unserved population in the state; and
 - The funding amount is about \$700 million but it will be insufficient.
- United States Department of Agriculture (USDA) Rural Utility Service ReConnect Program:
 - All the internet service providers operating in Marion County were notified of the Notice of Funding Opportunity (NOFO); and
 - Looking to see if there is interest in applying
 -
 - with the County's support.
- Everyone has the opportunity to work with the county for funding opportunities;
- The goal is the following:
 - Connecting 100 percent of the unserved;
 - Connecting 100 percent of the underserved; and
 - Community Anchor Institutions (CAI):
 - Schools, libraries, etc.
- The concern is where the funding will go:
 - Senate Bill 4040 is figuring out who will allocate funding.
- The applicants are internet providers:
 - They must apply for rural areas to get funding.
- An area classified as served, even if it is not, does not qualify for the programs;
- Identifying areas that would align with the program rules and the classification map:
 - As well as overlaying the responses of a broadband survey.
- A Broadband Action Team has formed which includes county representatives from Polk and Yamhill and MWVCOG;
- Reaching out to internet service providers (ISP) in the county and developing a relationship with them;
- Drafted a letter of support for ISP's applying for grants:
 - Will be brought to work session on March 14, 2024.

Board Direction:

- Mr. Simonton will reach out to Clackamas and Linn County representatives regarding their efforts;
- Mr. Klausen and Ms. Weese to set up a meeting with Mallory Roberts at the Association of Oregon Counties:
 - Rural county perspective.
- The BOC is good with the update.

Fair Board Recommendation of Victor Sanchez to the Marion County Fair Board

-Kelli Weese

Summary of presentation:

- This is for the final vacant spot;
- Mr. Sanchez was interviewed with the fair board in February:
 - Mr. Sanchez was unanimously recommended.
- Mr. Sanchez has experience with the Marion County fair and other fairs;
- He saw the opportunity and wanted to be involved; and
- He serves at the Mid-Valley Soccer Club; and
- May be introduced at board session with a couple other members.

Board Direction:

- The BOC is good to proceed.

Marion County Public Safety Coordinating Council Appointments

- **Chief Andrew Copeland**
- **Mayor Frank Lonergan**
- **Fire Chief Joe Budge**
- **Chief Trevor Womack**
- **Lieutenant Christopher Zohner**

-Gary White

Summary of presentation:

- Mayor Frank Lonergan of Woodburn will be filling the position of Robert Carney:
 - This is a city mayor or city councilor position;
 - This position will be until July 2024; and
 - Then a reappointment will be needed.
- A recruitment letter gets sent out at the appropriate time to the appropriate individuals;
- Keizer Police Chief Andrew Copeland is fulling the position of retired Hubbard Police Chief David Rash:
 - This is a three-year term.
- There are three reappointments:
 - Woodburn Fire Chief Joe Budge:
 - This is not specific to Fire Chiefs and is an at-large member position.
 - Salem Police Chief Trevor Womack; and
 - Oregon State Police Lieutenant Christopher Zohner:
 - These are all three-year positions.
- If a specific background is needed on the council this can be advertised.

Board Direction

- When positions come available the pertinent individuals need to be notified:
 - For a small city mayor position all small city mayors are notified, etc.
- At-large positions are to be advertised and represent a Marion County resident;
- Mr. Lonergan to be notified that he will need to reapply after the term ends; and
- At-Large positions need to be looked at to see what representation is missing.

Legislative Update:

-Alvin Klausen

Summary of presentation:

- Opal Creek Promise:
 - Ms. Rupp is concerned about the red tape added by Business Oregon;
 - Working on getting the \$12 million funding;
 - Business Oregon is a designated pass-through entity;
 - Risk management for funding to be quickly processed for use; and
 - Currently there are not many requirements.
- U.S Department Transportation Bridge Investment Program Letter of Support:
 - The BOC signed a letter of support.
- Habitat Conservation Plan (HCP) decision:
 - State Forester will give recommendation the Board of Forestry on March 7, 2024;
 - Commissioner Kevin Cameron has testified; and
 - Letter of opposition has been sent.

- Woodburn Community Center:
 - Renata Wakely, City of Woodburn;
 - Meeting regarding the center with Steve Dickey;
 - The BOC invited; and
 - Looking into next year's Community Development Block Grant (CDBG) funding.
- Legislative Bills:
 - This week is mainly information and work sessions.

Board Direction:

- Opal Creek Promise:
 - Send Business Oregon thanks for partnership and wanting to continue for the rest of the funding; and
 - Send the letter to the Senators also.
- Habitat Conservation Plan (HCP) decision:
 - Send a letter to Cal Mukumoto, State Forester, stating Marion County's position.
- Woodburn Community Center:
 - Mr. Dickey to be a listener.
- Legislative Bills:
 - Budget of 4002-24 needs to be sent to everyone.

Board Session Agenda Review

-Kevin Cameron

- Overview of agenda.

Board Direction:

- The BOC is good to proceed with the agenda.

COMMISSIONERS' COMMITTEE ASSIGNMENTS and UPDATE

Commissioner Danielle Bethell

- N/A

Commissioner Kevin Cameron

- N/A

Commissioner Colm Willis

- N/A

OTHER

Jane Vetto – Santiam Water Control District:

- Request from the Santiam Water Control District;
- Property owners want to annex into the district;
- The special district needs Marion County's permission to do so;
- There will be a hearing; and
- There can be discussion.

Board Direction:

- Will work with Chad Ball on this.

Commissioner Danielle Bethell: CDBG Meeting:

- Met with Jessica Howard, President of Chemeketa Community College:
 - After CDBG meeting to ensure understanding.
- Previously suggested meeting with Jason Icenbice, Director of Marion County Housing Authority (MCHA), and Steve Dickey:

- To figure out partnership to meet a need; and
 - There was a misunderstanding and Ms. Howard applied on her own.
- The problem has been fixed;
- Chemeketa does not have capacity to house navigators or social workers:
 - The help is still needed.
- Mr. Icenbice has interest in doing the work;
- Marion County will give funding to Chemeketa if an IGA with MCHA is done:
 - MCHA will hold the funds and transfer it to landlords and utility companies.
- The funding amount is \$75,000.

Board Direction:

- The BOC agrees to proceed with the process.

Adjourned – time: 11:37 am

Minutes by: Mary Vityukova

Reviewed by: Gary L. White