



Management Update summary Minutes

OREGON

February 07, 2023. 9:30 AM

Courthouse Square, 555 Court St. NE, Salem
5th Floor, Suite 5232, Commissioners Board Room

ATTENDANCE:

Commissioners Danielle Bethell, Colm Willis, and Kevin Cameron; Jan Fritz, Matt Lawyer, Jessica Stanton, Brian Wallace, John Carlson, Rhett Martin, Jesse Clements, Kathleen George, Camber Schlag, Alicia Henry, Brandon Reich, Chris Einmo, Austin Barnes, Ann-Marie Bandfield, Alvin Klausen, Brian Nicholas, Jane Vetto, Chad Ball, Jeff White, Chris Eppley, Kellie Weese, Lari Rupp, Ryan Matthews, and Scott Norris.

Jan Fritz called the meeting to order at 9:30 a.m.

INFORMATIONAL:

Legislative Update:

-Jessica Stanton

Summary of presentation:

- Commissioner Bethell – HB 2773 – Requires Oregon Health Authority (OHA) to provider incentives to increase recruitment and retention of local public health professionals;
 - Stated support for it;
 - Consider drafting a letter to Sarah Poe at Oregon Coalition of Local Health Officials (CLHO). Asking to strike the language or make it broader to hire whoever is available in the workforce;
- Jessica Stanton – Public comments from Paula Soos (Government Relations, Covanta Energy) to Brian May (Environmental Services Division Manager, Marion County) to the e-RINs (Renewable Identification Numbers) program language changes;
 - February 10th is the deadline to submit public comment;
- Bill tracker – Marion County and Association of Oregon Counties (AOC) lists of tracked bills;
- Summary of the Association of Oregon Community Mental Health Programs (AOCCMHP) – flagged notes of mandated legislation; and
- NW Public Affairs, LLC overview of the Governor’s budget.

Board Direction:

- The BOC is good to proceed with letter for HB 2773;
- Will send public comments and letter to Brian Nicholas (Public Works Director, Marion County);
- For bill tacker include the description/summary of bills; and
- Add SB 488 on the Marion County’s bill tracker.

Oregon Liquor and Cannabis Commission (OLCC) Report

- Brian Wallace

Summary of presentation:

- Every year the BOC gets a OLCC renewals list for establishments in unincorporated Marion County;
- 102 renewals this year;
 - On premises sales (bars, restaurants) and off premises (grocery stores, etc.);
- Many departments involved;
 - Assessor's office;
 - Health office;
 - Sheriff's office;
- Recommending denial of one establishment;
 - Remmy's Nightclub on Lancaster Dr. near Devonshire Avenue;
 - Problem establishment of the course of many years. Activity has increased back to pre-COVID-19 levels in the last year;
 - Provided an incident list for the BOC to review the activity there;
 - Has been on the radar and working with OLCC, legal counsel, our nuisance code;
 - OLCC has a hearing this month;
 - Problems start at 11 pm and go until 4 AM. Bar closes but a food truck in the parking lot causes people to loiter;
 - Shots fired;
 - Fights;
 - Disturbances;
 - Noise disturbances;
 - Safety concerns for the public and deputies;
- Check logs for calls for service, types of service calls;
 - Any over serving, serving visibly intoxicated people, patterns of violent type of incidents are taken into consideration;
- Sit with Patrol Lieutenant and Directed Patrol Sergeant and go through each establishment and their incident reports; and
- Many are on the list every year but are not at a denial level.

Board Direction:

- Commissioner Cameron to write a letter to Steve Marks Director at OLCC and the OLCC board to deny this permit;
- Brian Wallace will send an e-mail to Chad Ball (County Operations Manager) with the information about the food truck; and
- The BOC is good to formally deny permit.

Psychiatric Crisis Center Branding

-Ryan Matthews, Ann-Marie Bandfield

Summary of presentation:

- Talk about branding and the new building name;
- A guideline from the State is a new model to follow. Mobile Response Stabilization Services received money about 6 months ago.
 - In line with Marion County and the BOC reviewed the contract in late 2022;
 - Expanding stabilization services;
 - Youth and Family model;
 - Creating connections for the community;

- Current established process is being enhancing;
 - Community Response Teams. Starting with 4 but will have 6 in total;
 - A qualified mental health professional and Certified Recovery Mentors;
 - Will have 4 mentors paired with qualified mental health professional;
 - Two overnight;
 - Two at the start of the day;
 - Will later add two for mid-day into evening;
 - Respond to 988 calls of needs in the community. Psychiatric Crisis Center (PCC) also dispatches to the community;
- Expansion of stabilizing services for children and families;
- Process;
 - 988 or PCC called;
 - Mobile Crisis Response Team (MCRT) will be dispatched;
 - Bring down crisis before it gets to a 911 call;
- Change name and moving into the new building at the same time;
 - Want the community to get familiar with the new name; and
- Will market the new building, (how to reach out, what services are provided, etc.).

Board Direction:

- The BOC to go ahead with new names;
 - Building: Health and Human Services Behavioral Health Crisis Center;
 - Mobile Team: Health and Human Services Community Response Teams; and
- Present marketing strategy to the BOC before it is deployed.

Marion County Electronic Health Records System Timeline and Deliverables Update

-Rhett Martin, Jesse Clements

Summary of presentation:

- \$673,000 added in funds and establishing new Go-Live dates;
- The BOC asked for a monthly update;
- The Dashboard - breakdown of expenses;
 - Total cost;
 - Total amount paid;
 - Remaining balances;
- Project Ticket Summary;
 - Summary of each service ticket, changes daily;
 - Received Tickets;
 - Closed Tickets;
 - Open Tickets;
- New Addition - Behavioral Health Form Summary;
 - Needing to build 511 forms;
 - Received 293 forms;
 - Completed 93 forms;
 - Working to consolidate the forms;
- Change Request Summary;
 - Part of amendment 4 was incorporating new change requests;
 - Additional features related to reporting, billing enhancements;
 - Total cost;
 - Count;
 - Closed;
 - Remaining;

- Looking closer at closed tickets and verifying that it was done properly;
- With the timeline able to see where the delay is occurring and who is at fault;
- Timeline will be met;
- Behavioral Health Go-Live date pushed out from April 3rd to April 10th;
 - Per request of Behavioral Health;
- If vendor can't complete request or satisfy the functional requirements that will be at their expense;
 - This would delay the project;
- All milestones are at the Go-Live date because those are the big deliverables for the vendor;
- In the future will build Intellectual and Developmental Disabilities (IDD) forms; and
 - Will be a separate contract.

Board Direction:

- The BOC has been updated.

Detroit Marinas Excavation and Resiliency Project – Army Corps Environmental Impact statement and Public Comment Letter

-Lari Rupp, Kelli Weese

Summary of presentation:

- Portland District US Army Corps of engineers released a draft Environmental Impact Statement (EIS) addressing their plan of continued operations and maintenance of the Willamette Valley system;
 - Includes Detroit Dam;
- The excavation project team has reviewed the draft to determine if there will be impact on the project or recreation;
- November 2022, a 2,240 page document was released with the planning process for operational changes;
 - Contractor Maul Foster Alongi is in the review information phase – were able to look over the document;
 - The Corp is going with constructing the water temperature control tower at Detroit Dam, around 2035-2038, and performing in-water work;
- Excavating down to 1525 Ft and the project will be in range, per the Rule Curve, of the water levels for the May 1st to October 1st recreation season;
- Determined no major impacts to the project;
- Drafted letter - has project narrative that was submitted to American Rescue Plan Act (ARPA) – has goals, the cost impact of excavating any lower;
 - The purpose is awareness of dollars spent and the importance of the recreation economy. Gives an overview of the project and the financial commitment; and
 - Includes questions from Maul Foster Alongi – to understand the water drawdown.

Board Direction:

- Send the attached letter, it should come from the BOC, needs to be on the BOC letterhead. Chad Ball to give letter head; and
- Alvin Klausen to look over the letter to see if anything should be added to it and to come up with a list of who should see this letter.

Tax Account 533053, Private Sale – An Exception to Policy Request

-John Carlson

Summary of presentation:

- Tax account – 533053,
 - In South Salem, off of Navaho Ct.;
 - Approximately 9 ft by 435 ft;
 - Was an easement;
 - Was vacated and tax account number assigned;
 - Foreclosed in 2005;
 - Valued at \$3,920;
- Adjacent property owner the Cain's, own lots 200, 300, 401;
 - Will work with owners of lots 400 and 500, the Erkmen's;
 - 48 acres of property to annex into the city of Salem;
- Letter, from Cain's;
 - Lot 100 was part of lot 200 and an easement was created that was not done in accordance with the planning code;
 - Requesting that Marion County sell it back to them, not offering it to the adjacent property owners;
 - Offered to \$5,000;
 - Rational - originally part of lot 200 and should not split from it. This could block development plans;
- Per Marion County policy, the parcel is under \$15,000 so it would go into a silent bid with the adjacent property owners;
 - Cain's can put a bid in;
- Marion County's Finance Department position is to follow the policy;
- Legal description was made of the lot, making it illegally its own piece of land;
- City of Salem won't annex less than a single legal lot; and
 - Lot 100 was pulled out creating an illegal unit of land. If only larger pieces are annexed, they are not annexing the full parcel and so will not proceed.

Board Direction:

- John Carlson to talk to the city of Salem to see if they are fine to move forward as is;
 - If yes, let the annexation happen and deal with the property sale;
 - If no, then go through Marion County process; and
- Let the Cain's know what will be happening.

Residential Septic Grant

-Brandon Reich

Summary of presentation:

- Joint grant application with Mid-Willamette Valley Council of Governments MWVCOG;
 - MWVCOG will have their own grant;
- Launching February 14th, 2023;
- MWVCOG will go out to the community and help apply for the grant. Santiam Integration Team (SIT) will be trained on helping others apply;
- Online and physical application;
 - In the future will do a mail out;

- Sent online, Nextdoor, Facebook;
- 6 people in Building Inspection ready to go;
- MWVCOG will not go into Linn County but per the BOC since Marion County is leading the effort would be able to process;
- Those that purchased land after the wildfire damages are eligible;
 - Must have paid for the system to be eligible for reimbursement;
- Marion County;
 - For advanced systems for the cities of Detroit, Idanha and the unincorporated areas;
 - Asking Business Oregon to open it to Gates and Mill City and;
- MWVCOG has \$2 million, Marion County has \$2-\$3 million.

Board Direction:

- Look at the flyer again to make sure it is all correct;
- Jon Heynen to help spread flyer online;
- Add residential only to the back of the flyer;
- Place "Scan Here" near the QR code;
- Add Marion County to top of the application showing this is a joint application;
- Camber Schlag (Contracts and Procurement Manager) to look what the cap is; and
- Jessica Stanton to add notice on agenda for the South County call meeting.

Construction Manager/General Contractor (CMGC) – Proposed Alternative Contracting Procedure for Various Capital Projects

-Brian Nicholas, Chris Einmo

Summary of presentation:

- CMGC for more complex and larger projects;
- Upfront there is much work, but the payoff is in the middle and end of the project;
- A contracting process that is competitively bid. It is based on qualifications and price factors, so it is not low bid;
 - Under Oregon Law must use low bid contracting unless the BOC authorizes a non-competitive process (though it is still considered competitive);
- Usually pay more for the contracted project initially but the risk of compliance is on the contractor;
 - CMGC is part of the design process and then during construction things run smoother;
 - At certain stage, decided by the BOC, of design completion can request a guaranteed maximum price;
 - Price proposal from the builder and open book negotiations;
 - 3rd party construction management firm would do an independent price of project;
- Involving construction contract so when construction begins contractor is fully informed;
- Projects;
 - North Santiam Sewer Project;
 - Brooks Sewer and Water;
 - Environmental Services – Consolidated Transfer Project;
 - Park Rebuilds;
- There are three steps and Public Works will be in charge;
 - Already drafted a CMGC Request for Proposal (RFP);
 - Generate a contract template;
 - Go through procurement process;

- Plus, additional consulting services;
- The projects can be managed by a two-person team;
 - Chris Einmo (Senior Project Manager);
 - Alicia Henry (Grant/Contracts Compliance Analyst);
- Designer and contractor are contractually obligated to work together;
 - Marion County documents decisions, observes and has contract control and;
- Process;
 - Create findings for exemption, 13 areas to cover;
 - Present to the BOC;
 - Public hearing (must be publicly noticed);
 - BOC makes decision; and
- Will start with the North Santiam Sewer Project.

Board Direction:

- The BOC is good to proceed.

COMMUNICATIONS UPDATE

Jon Heynen:

Summary of presentation:

- Met with Go Gov. Has the features that are needed just was not utilized correctly;
 - Requests are sent to the department that can answer that question/assist;
 - Calls will be placed in the portal so all information can be in one place;
 - Departments will have administrative heads to filter the requests/questions; and
 - Trying to work together to get under \$10,000.

Board Direction:

- Will have a meeting with department heads and elected officials before discussing administrative contacts.

COMMISSIONERS' COMMITTEE ASSIGNMENTS and UPDATE

Commissioner Danielle Bethell

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Commissioner Kevin Cameron

- Marion Polk Food Share, recognizes Marion County as a top donor and would like to include on the recognition wall. The BOC agrees.

Commissioner Colm Willis

- Conversation with Brent Stevenson with Santiam Water Control District about Stayton Park. Not interested in building a bridge or a long-term lease. Give \$250,000 to make safety changes and give it to the City of Stayton. They will sign lease with Santiam Water Control District;
 - The BOC is ok to proceed;
- Met with City of Keizer. They are short on their soccer fields, Marion County to take balance of the money and match it with the city of Keizer; and
 - Will discuss later.

OTHER

- Ryan Matthews – to get information about the Women, Infants and Children (WIC) survey to Commissioner Bethell. Then the BOC to, potentially, discuss a marketing campaign regarding WIC services in Marion County.

- Brian Nicholas – Kent Inman (County Surveyor) spoke of vacation of 82nd avenue right-of-way. SE Salem between two properties with one foot reserve strip at the end of that. The property owner submitted a petition with the neighboring property owner's signature. If Marion County signs, then the BOC can act without public hearing;
 - The BOC ok to proceed with and;
 - Jane Vetto (Legal Counsel) to check if Brian Nicholas can sign.
- 5th Avenue meeting with Harper Houf Engineering for cost estimate and;
 - The BOC is not ok to proceed but would like the cost estimate information.
- Lani Radtke – Detroit Marinas Congressional Appropriation coming from US Department of Housing and Urban Development might have been lost and;
 - Alvin Klausen to find notification.

Adjourned – time: 11:21 a.m.

Minutes by: Mary Vityukova

Reviewed by: Shawnnell Fuentes