



# Management Update summary Minutes

OREGON

**January 30, 2024. 9:30 AM**

Courthouse Square, 555 Court St. NE, Salem  
5th Floor, Suite 5232, Commissioners Board Room

## ATTENDANCE:

Commissioners: Colm Willis, Kevin Cameron, and Danielle Bethell. Staff: Matt Lawyer, Chad Ball, Tamra Goettsch, Sherry Linter, Mario Wells, Mardale Dunsworth, Austin Barnes, Brandon Reich, Carl Lund, Chris Eppley, Chris Einmo, Brian Nicholas, Carol Heard, Trevor Lane, Alvin Klausen, Shawnnell Fuentes, Jane Vetto, Natalie Stone, and Jon Heynen.

Kevin Cameron called the meeting to order at 9:31 a.m.

## INFORMATIONAL:

### **CFEC Community Engagement Plan Update**

-Austin Barnes, Brandon Reich, Carl Lund

#### **Summary of presentation:**

- This is the final draft of the plan;
- It includes going to community leaders and getting information on how to best get feedback from their citizens;
- Standard responses for perceived frequently asked questions have been drafted;
- Meeting plan and talking points have been prepared;
- This is the first step in our outreach plan;
- Meeting plans include in more detail what the State's plan is;
- Plan is broken down into points that will be elaborated on during the meetings;
- Included that vehicle costs will rise by three to five times:
  - There is an infrastructure budget deficit.
- The advisory committee includes the following:
  - Two Keizer representatives;
  - Two Marion County representatives:
    - Commissioner Kevin.
  - Three from Salem; and
  - One from Cherriots.

#### **Board Direction:**

- The following needs to be included about the State's requirements:
  - Tasking the county to zone 6,000 units in east Salem;
  - Acquiring parking is also prohibited; and
  - Add more transportation options without vehicles.
- Plan a work session, bring in discussed changes, and discuss direction:
  - Will discuss other Marion County representative.

### **North Santiam Canyon Sewer Project – Public Engagement Update**

-Chris Einmo, Brian Nicholas

#### **Summary of presentation:**

- This is regarding the Canyon project, specifically the system in Gates, specifically;
- Two city councilors of Gates are on the North Santiam Sewer Authority (NSSA) Board:
  - They are advocating for a sewer for their community.
- The structure of NSSA is under discussion but the outline is as follows:
  - Gates will own the collection system:
    - Gates would need an ordinance mandating connection to the system.
  - Gates will contract with Mill City for service operation; and
  - Mill City would take of the administrative portion.
- Gates want more information from Marion County as the project delivery agency:
  - Want to know benefits and drawback of the connection;
  - Owners maintaining septic systems; and
  - Benefits and drawbacks for commercial properties.
- May describe what rate structures are for other similar communities:
  - Pay for different structures needs to be discussed.
- Pay rate has been provided:
  - An explanation of rates needs to be provided.
- The facility plan study provided rate projections:
  - It is a cost per dwelling unit;
  - Number of connections influences the rate; and
  - The rate is about \$92 a month:
    - This is based on everyone connecting to the system.
- Mill City has a system with about 1,000 connections:
  - The city of Gates will bring in about 200 additional connections.
- Gates is not aware that there may not be funds to get the system to them;
- An ordinance will need to be passed to have everyone connect:
  - When the connections happen differ; and
  - The deadline is about 10 years.
- The incentive is in the first two years there is funding to pay for the connection:
  - After this timeline individuals will have to pay.
- The average water bill in Gates is about \$50 a month;
- Mill City may be able to do changes in the rate structure;
- The plan is for Mill City to own and operate the Mill City/Gates Sewer Plant:
  - Mill City will own and maintain their collection system;
  - Mill City will maintain Gates's collection system; and
  - Mill City will be the billing and collection entity.
- Uncertainty if Gates will allow Mill City to take responsibility for finances:
  - If there will be a rate setting board to represent both cities; and
  - Rate structure is still under question.
- The main question is will, Gate's city council consent to join the system;
- NSSA is asking Marion County to step in, bring Gates and help them understand the project;
- The RV Park is outside their land use permit:
  - Public Works is working with them to get them into compliance with land use and septic codes.
- The plant is a biological treatment plant:
  - A certain number of direct connections, or the bacteria starts to die;
  - Most of Gates connecting will keep the plant healthy:
    - Their connection would be the most efficient.
- There is a plan in place for if Gates connects and if it does not;

- Mill City tanks filter out solids and does pretreatment before getting to the plant;
- Gates was provided with a financial model with all the needed basic data;
- There are three items the NSSA board identified as issues need to be brought to the Gates City Council:
  - Dealing with the RV Park and their questions:
    - They provide public information that is not always informed.
  - Gates will need discuss the (Low Moderate Income) LMI subsidy program;
  - Discuss the ordinances with Gates:
    - They have a legal counsel that has walked though some; and
    - May need validation from the county.
- Gates wants Marion County to be the reason why connections need to be made;
- Oregon Department of Environmental Quality (DEQ) enforces for the RV Park:
  - Marion County permitted the RV Park previously;
  - Marion County has informed the RV Park owner that the park is out of compliance;
  - The county is helping the owner with understanding the DEQ process as DEQ may issue fines;
  - The county has notified DEQ of the situation and the steps taken but the DEQ has not stepped in at this time;
  - Park hired a commercial septic contractor and is slowly working; and
  - May ask DEQ to step in as notices have been given.
- A community meeting may be needed with the following:
  - The RV Park property owner;
  - Marion County; and
  - DEQ.
- A community meeting with residents of the RV Park to answer questions;
- After some time, a, Work Session, with Gates city council:
  - Giving information;
  - Answering questions; and
  - Researching questions that can't be answered then.
- Another option is doing the Works Session with city council first:
  - Being aware citizens may join;
  - Discuss septic system costs; and
  - Wait a few weeks and work on compliance with the RV Park owner.
- Previous Gates Mayor approached the issue in two ways:
  - City enforcing zone/building codes; and
  - Marion County pursuing the sewer.
- Current city council is giving the ability to ignore city's land use requirements:
  - The city council is looking to the County to enforce.
- City council will need to commit to passing a connect ordinance:
  - Some realize this and would like to be covered.
- The deadline is end of March, when NSSA works through their legal structure:
  - At this time each city will know their role and what needs to be done.

**Board Direction:**

- The sewer system and the RV Park issues are two separate items:
  - They need to be kept separate.
- A meeting needs to take place with the following:
  - DEQ;
  - Marion County;
  - NISSA;

- City council; and
- RV Park owner.
- The Board of Commissioners (BOC) to meet with Gates City council.

### **Skilled Medical Assessment and Supervision Contract with Matthew Piehler**

-Natalie Stone, Carol Heard

#### **Summary of presentation:**

- This is an amount not to exceed \$575,000;
- Mr. Piehler is a Psychiatric Mental Nurse Practitioner;
- This contract will allow Mr. Piehler to continue to do the following:
  - Medical assessments;
  - Supervision;
  - Medication management; and
  - Prescriber services to the Adult Behavioral Health Program and Assertive Community Treatment (ACT) team.
- Currently working three to four days a week:
  - Works with the ACT team in the office and community:
    - Predominately in the community.
- Provides support to the Behavioral Health Prescriber one day a week.

#### **Board Direction:**

- The BOC is good to proceed.

### **Marion County Fair Board Reappointment of Pam Zielinski**

-Kelli Weese

#### **Summary of presentation:**

- Ms. Zielinski's term ended December 31, 2023;
- She would like to be reappointed for another term;
- The new term would end December 31, 2026;
- Normally this opens to the public, but the board has open positions that are not being filled; and
- This will come to a future board session in February.

#### **Board Direction:**

- The BOC is good to proceed.

### **Marion County Gates Property #54-1700**

-Tamra Goetsch

#### **Summary of presentation:**

- Jan Fritz asked Tamra to bring this item to Management Update;
- The property is located off of Central Avenue;
- There is undesirable activity happening on the property:
  - Timber is being cut down and removed.
- No trespassing signs have been posted all the way around the property:
  - All but one has been removed.
- A year ago, before the purchase. there were individuals spending time there:
  - Now it has become more dangerous due to the timber removal.
- A few interested parties have reached out to remove the trees/logs;
- Interested parties indicated that not all trees are healthy and need to be removed;
- There are homes near and fallen trees may cause damage because of the terrain;
- Cement barriers may be placed in the two major access points:
  - Per Brian Nicholas, Director of Public Works:

- There also may be two more access points to block.
  - Blocking may happen this week and no trespassing sign will be bolted to the blocks.
- The Sheriff's Office is aware of the situation:
  - They suggested putting up game cameras in the forested areas.
- The proposal may be written to assess the trees and remove any unhealthy trees:
  - Trees salvaged by the companies may reduce the cost of the work.
- The Request for Offer (RFO) would include an onsite walk-through with the companies that make offers.

**Board Direction:**

- The BOC supports cement blocks and cameras.

**Legislative Update:**

-Alvin Klausen

**Summary of presentation:**

- Federal Agenda Review:
  - Mr. Klausen to present an informational list of priorities that will be asked for congress to fund;
  - This is needed for the BOC's trip to Washington D.C.
- Commissioner Bethell received an e-mail from Tillamook County:
  - Asking for a written letter of support of federal rise grant;
  - This is to build an 82 mile trail:
    - Salmonberry trail.

**Board Direction:**

- Federal Agenda Review:
  - Confirm with Commissioner Willis if he is good to proceed;
  - Present this at board session;
  - Note to be added to Commissioner Kevin's agenda stating to ask for unanimous consent;
  - Unable to be posted as it is past the deadline; and
  - No board order needed. This is an informational presentation.
- Tillamook County Trail Letter of Support:
  - Ask Commissioner Willis if he agrees to sign; and
  - Commissioners Bethell and Cameron agree to sign.

**Board Session Agenda Review**

-Kevin Cameron

- Overview of the agenda.

**Board Direction:**

- The BOC is good to proceed.

COMMISSIONERS' COMMITTEE ASSIGNMENTS and UPDATE

**Commissioner Danielle Bethell**

- N/A

**Commissioner Kevin Cameron**

- N/A

**Commissioner Colm Willis**

- N/A

OTHER

Commissioner Kevin – (Court Appointed Special Advocates) CASA:

- Received an e-mail from Vanessa Nordyke;
- Putting together a \$500,000 ask for fully funding CASA statewide:
  - It will go to the legislature.
- Would like a letter of support from the BOC.

**Board Direction:**

- The BOC is good to proceed with the letter of support; and
- Alvin Klausen to ensure the letter of support will include funding for Marion County specifically.

Commissioner Danielle Bethell – Community Development Block Grant (CDBG);

- Ensure that the team is ready for the meeting:
  - Would like the BOC input on how to design the meeting.
- Have the applications for the BOC to review.

**Board Direction:**

- There is a Work Session February 20, 2024; and
- The CDBG team may need to come in for a management update meeting.

**Adjourned** – time: 10:58 am

**Minutes by:** Mary Vityukova

**Reviewed by:** Gary L. White