

MARION COUNTY FAIR

Fair Board Meeting

May 3, 2023

5:30 PM

Board of Commissioners Board Room

Zoom Information

<https://us02web.zoom.us/j/84269994026?pwd=V1lOSDdubEprTGFqVGdlOHlvWnBaZz09>

Meeting ID: 842 6999 4026 **Passcode:** 610165

- I. **Call to Order/Introductions**
- II. **Public Comments**
- III. **Approval of April 5, 2023 Meeting Summary Notes** [Action]
- IV. **4H/FFA Reports** [Information]
- V. **Financial Report-** Brandi Crandall
- VI. **Items of Special Interest** [Information/Possible Action]
 - a. Budget Change Request Form- Local Entertainment Dollars- *Joel Conder*
 - b. Budget Change Request Form-Public Competitions Ribbons- *Denise Clark*
 - c. 2023 Fair Foundation Swine & Wine Event Update- *Joel Conder*
 - d. April 25th Management Update Report- *Kelli Weese*
 - e. Security Services IRFP Update- *Kelli Weese*
 - f. 2023 Food Vendors List- *Brandi Crandall*
 - g. Food Catering Accounting Form- *Denise Clark*
 - h. Public Competitions Fair Judges' Contract- *Denise Clark*
 - i. Fair Revenue Over Years Variables- *Denise Clark*
- VII. **Ingalls' Reports** [Information/Possible Action]

Strategic Plan Items- May

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|--------|--|-----------------------------------|
| 2.1.6 | Interface with other state fairgrounds events occurring at the same time as county fair | MC, Fair Chair, State Fair, Staff |
| 2.1.7 | Put together CH2 (county bldg.) window display- <i>In process</i> | EC, Staff |
| 2.1.11 | Pay for renewal of MCFair.net domain name every 5 years (next 5/24/24)- <i>N/A</i> | FB, Staff |
| 2.2.2 | Increase public participation in Public Competitions events- <i>On-going</i> | FB, Staff |
| 3.2.6 | Identify the type of tickets for free entry in Afton's device- Public Competitions, Participant, FV, CV, etc.- <i>In process</i> | EC, Staff, FB |
| 3.2.7 | Further develop state fair/MC fair cooperation- more effective layout; communication of needs; fencing; better signage.- <i>On-going</i> | FB, EC, Staff |
| 3.2.8 | Develop Grange log cabin agreement- <i>Completed</i> | Staff |
| 3.3.3 | Increase clarity of process with security personnel- who does what; informational (print, signs, etc.) | FB |
| 3.3.5 | Provide event listing information for program publication to Event Coordinator- <i>On-going</i> | FB |

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| 4.3.1 | Create detailed work orders- <i>TBD</i> | EC, FB, Staff, 4H/FFA |
| 4.3.2 | Hold meeting with State Fair to address logistics, parking, work orders, barns and other issues. Negotiate horse stadium arena grooming.- <i>Completed</i> | EC, FB, Staff, 4H/FFA |
| 4.7.3 | Coordinate veteran's uniform display | EC |

IX. Other

X. Adjourn

Next Meeting: June 7, 2023