



## MARION COUNTY EXTENSION AND 4-H SERVICE DISTRICT

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### GOVERNING BODY

Danielle Bethell  
Colm Willis  
Kevin Cameron

Marion County Extension and 4-H Service District Meeting Minutes from October 15, 2022

The meeting of the Marion County Extension and 4-H Service District (MCE4H) was called to order by Director Danielle Bethel at 3:05pm. Introductions were made.

### Attending:

### BUDGET OFFICER

Chris Eppley

Commissioner Danielle Bethell, MCE4H Director; Commissioner Colm Willis, MCE4H Director; Commissioner Kevin Cameron, MCE4H Director; Shawnnell Fuentes, Board of Commissioners Office; Chris Eppley, MC Community Services Department Director; Jared Hibbard-Swanson, Food Safety and Security OSU extension Service; Audrey Comerford, Agritourism OSU extension Service; Jenifer Cruickshank, Dairy Management OSU extension Service; Kelly Noack, Non-Traditional 4-H Afterschool and Outdoor Programs OSU extension Service; Adam Franco, MC Community Services; Terri Darvel, MC Community Services; Kim Parker-Llernas, Executive Director at Willamette Workforce Partnership; Dean Craig, Business Services Director at Willamette Workforce Partnership; Scott Norris Marion County Legal Council

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### Attending Virtually:

No virtual attendees

### District Minutes

The minutes from 6/22/2022 were presented for approval and signature  
Motion: Commissioner Cameron moved to approve the meeting minutes from 10/25/2022. A voice vote was unanimous, minutes approved.

### Fiscal Update 2022-2023 Snapshot

Chris Eppley provided a FY 2022-2023 year to date budget and expenses snapshot. Conversation about details in the budget and expenses ensued. The 2022-2023 year tax estimate is approximately \$80,000 more than what was anticipated. If it is in the County's interest to allocate the additional funds, a supplemental budget will need to be drawn up and presented in a future publicly noticed meeting.

### Service District Business

***The matter of appointing Chris Eppley as District Secretary and Budget Officer was presented***

Motion: Director Danielle Bethel moved to approve of Chris Eppley as Marion County Extension and 4H District Security and Budget Officer. A voice vote was unanimous. **Motion Passed.**

#### **1. Willamette Work Force Partnership Youth Wage Grant**

Chris Eppley brought items that Willamette Work Force Partnership would like to discuss for the Youth Wage Grant.

- a. Request expanding limit per employer from \$6,000 to \$10,000 in the county.
- b. WWP requests extending the spending window of these funds to 12/21/2023



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- C. Change application process to eliminate pause between 2 applications cycles to a continuous application process throughout the year.

Director Danielle Bethel asked for a discussion on the \$6,000 limit and it was recommended to make other changes first and that this could be revisited if there was a need to increase the limit. Second program for youth 18-24 years of age was presented and it was determined that it would be viewed at a later date.

**Motion:** Commissioner Kevin Cameron asked for a motion to extend end date for applications to 12/21/2023 and to change application process for employers to eliminate the pause between application cycles. A voice vote was unanimous. **Motion Passed**

**2. Consideration Granting District Secretary Signing Authority up to \$50,000 on WWP Contract**

Chris Eppley recommended that the next item on the agenda to grant District Secretary signing authority up to \$50,000 for the Willamette Workforce Partnership Contract Amendment is no longer necessary.

Motion: Commissioner Colm Willis motions to remove this item from the agenda. A voice vote was unanimous. **Motion Passed.**

**3. OSU Extension Service - Program Updates**

Jared explained his role in Food Security and Safety and his current updates. They are working with the food system to increase outlets and avenues for access to those unique food types and working with small scale producers to give them the knowledge on how to create value out of products of those unique food types. Other current projects include rebooting their volunteer program. There was discussion of having a workshop in Community Center in Detroit and about showcasing products at the County Fair.

Audrey spoke about introducing farms to agricultural tourism. Audrey shared the Oregon Agricultural Tourism Economic Impact Proposal where they are planning to show the economic impact of tourism by showing numbers for employees and visitor dollars.

Jennifer provided updates on Marion County Dairy Farms.

**Meeting was adjourned at 3:54pm.**

MARION COUNTY EXTENSION and 4-H SERVICE DISTRICT

	1/5/2023
Chair, Danielle Bethell	Date
	1/12/2023
Director, Colm Willis	Date
Director, Kevin Cameron	Date

Orig: Clerk

Cc: Board of Commissioners - MCE4HSD  
Community Services