



Marion County Extension and 4-H Service District (MCE4H) Meeting Minutes – January 26, 2022

SERVICE DISTRICT MEETING

The meeting of the Marion County Extension and 4-H Service District (MCE4H) was called to order by Director Bethell at 12:03pm. Introductions were made.

Attending: Commissioner Danielle Bethell, MCE4H Director; Commissioner Colm Willis, MCE4H Director; Commissioner Kevin Cameron, MCE4H Director; Jan Fritz, MC CAO; Scott Norris, MC Legal Counsel; Jeff White, MC Finance Director; Tamra Goettsch, MC Community Services Director and MCE4H Budget Officer; Lorrie Biggs, MC Community Services; Krista Ulm, MC Community Services; Dana Castano, MCE4H Budget Committee Member; Gordon Lintner, MCE4H Budget Committee Member; Chad Ball, MC Board's Office; Camber Schlag, MC Finance; Jessica Stanton, MC Board's Office; Jon Heynan, MC Board's Office; Matt Lawyer, MC Board's Office; Debbie Gregg, MC Finance.

Attending Virtually: Richard Riggs, OSU Extension; Mark Chien, OSU Extension; Kelly Noack, OSU Extension – 4-H Coordinator; Audrey Comerford, OSU Extension – OSU extension Agritourism Coordinator; Dylan Wells, MCE4H Budget Committee Member; and Heather Johnson, MC Community Services

DISTRICT MINUTES

The minutes from October 12, 2021 were presented for approval and signature.

MOTION: Director Cameron moved to approve the meeting minutes for October 12, 2021. Director Willis seconded the motion. A voice vote was unanimous.

FISCAL UPDATES

The District Financial Statements and Governance letter from FY 2020-21 were presented for approval. There were no findings from the auditors.

MOTION: Director Cameron moved to accept the FY 2020-21 District Financial Statements and Governance Letter as presented. Director Willis seconded the motion. A voice vote was unanimous.

FISCAL YEAR 2021-22 SNAPSHOT

Lorrie provided a FY 2021-22 year-to-date budget and expenses snapshot. The Networking Capitol is approximately \$278,000 more than what we had anticipated. This is due to cost savings in Contracted Services, Community Educations and Materials & Services. If it is in the District's interest to allocate the additional funds, a supplemental budget will need to be drawn up and presented in a future publicly noticed meeting.

FISCAL YEAR 2022-23 GOALS AND PRIORITIES

In preparation for developing the budget for Fiscal Year 2022-23, a list of the goals and priorities for the previous fiscal year was presented to the District Board for review.



Marion County Extension and 4-H Service District (MCE4H) Meeting Minutes – January 26, 2022

SERVICE DISTRICT MEETING

Budget Priorities

- a. Stabilizing funding for OSU Extension positions
- b. Establishing reserve funding for future capital and operational priorities
- c. Providing education and services to the public

Current District Contracts

- | | |
|---|-------------------------------|
| a. Chemeketa Community College Foundation | October 2021 to June 2022 |
| b. Mid-Willamette Valley Soccer | August 2021 to August 2022 |
| c. Oregon Farm Bureau | January 2015 to December 2024 |
| d. OSU Sublease Agreement | January 2015 to December 2024 |
| e. IGA with Marion County | July 2020 to June 2025 |
| f. OSU – Service Delivery | July 2020 to June 2025 |

Tamra sought direction from the District Board regarding any additional contracts that should be considered or changes to the priorities for the upcoming fiscal year.

Tamra shared that the contract for soccer services expires in August. Per contracting rules, the contract cannot be amended further without formally going out for bid. Staff will draft a scope of work and receive input from the board before the RFP/RFA is released. Director Willis would like the scope of work to maintain the focus on competitive soccer services, as well as reduce registration costs to low-income families.

Director Bethell would like to look at how to increase services to help support at risk youth and in rural communities throughout the county such as after school programs. It was suggested to put together a flyer or list of potential programs that could be offered and send it to all schools across the county to see what the interest would be and how a partnership could be developed. Richard and Mark were asked to draft a proposal and list of possible programs that OSU Extension could offer and bring it back to the next meeting.

In 2021, Marion County offered a Youth Wage Grant program that was offered for businesses who elected to hire youth, ages 14-17. Through the program, businesses were reimbursed \$4/hour up to a total of \$6,000 for hours worked by youth over the summer months. This allowed youth to gain business and employment skills when maybe a business would have typically hired an adult. There were approximately 11 businesses that participated in the 2021 program. Marion County received feedback asking for a year-around program. While Marion County is not able to provide a program year-round, they are looking to make this program available during the summer months when youth are on summer break and even over the Christmas holiday break. Director Cameron would like to explore ways to build on this program possibly through OSU Extension adding a focus on agricultural businesses. Dylan shared that they participated in the program in 2021 and while they found it valuable, he shared that Business



**Marion County Extension and 4-H Service District (MCE4H)
Meeting Minutes – January 26, 2022**

SERVICE DISTRICT MEETING

Oregon Bureau of Labor & Industries (BOLI) rules can cause challenges around youth working at large agriculture operations. Dylan suggested reaching out to Molly Pearmine McCargar as she has hired several youth in the last couple of years to help harvest broccoli and cauliflower. She would be a good resource to follow-up with on hiring youth in the agriculture industry.

Dylan also shared that there are research needs within the agricultural industry around water usage and increased mercury levels in the water. He is advocating for funding to help with this type of research. Richard shared that there are current studies taking place in Polk County through their Service District and offered to share their program efforts with Dylan and others interested in the information.

Tax Distribution

Tamra shared that there may be a reduction in the District's tax revenue due three potential refund credits in Marion County. The October 12, 2021 letter issued by Marion County Tax Collector, Rex Weisner, was included in the meeting packet.

MARION COUNTY EXTENSION and 4-H SERVICE DISTRICT

 5-19-2022

Chair, Danielle Bethell

Date

Not Present at Meeting

Director, Colm Willis

Date

 5-19-2022

Director, Kevin Cameron

Date

Orig: Clerk

Cc: Board of Commissioners – MCE4HSD
Community Services