



**Marion County Extension and 4-H Service District (MCE4H)  
Meeting Minutes – June 22, 2021**

**SERVICE DISTRICT MEETING**

The meeting of the Marion County Extension and 4-H Service District (MCE4H) was called to order by Director Cameron at 2:04 pm. Introductions were made.

**Attending:** Commissioner Kevin Cameron, MCE4H Director; Commissioner Colm Willis, MCE4H Director; Commissioner Danielle Bethell, MCE4H Director; Tamra Goettsch, MC Community Services Director and MCE4H Budget Officer; Scott Norris, MC Legal Counsel; Gordon Lintner, MCE4H Budget Committee; Mark Chien, OSU Extension; Richard Riggs, OSU Extension; Holly Nelson, Chemeketa Community College; Tim Ray; Chemeketa Community College; Lorrie Biggs, MC Community Services

**Attending Virtually:** Cynthia Granatir, MC Finance; Chad Ball, Board of Commissioner's Office; Dana Castano, MCE4H Budget Committee; Heather Johnson, MC Community Services

**CHEMEKETA COMMUNITY COLLEGE AGRICULTURE COMPLEX**

Due to the continuing rise of construction costs, some areas of the new Ag complex at Chemeketa Community College (CCC) have not yet been completed. Holly Nelson gave an overview of pages 2 and 3 of the meeting packet that listed the current needs of the complex including ongoing staffing costs for an incubator farm, two learning gardens, tractor implements, field sprayer, and potting machine among others.

Tamra explained that within the proposed budget there is \$113,280 in Other Contracted Services. Of that, \$42,500 is reserved for a soccer contract, leaving \$70,780 remaining. Additionally, there is \$71,477 budgeted in Contingency and \$535,000 in Unappropriated Ending Fund Balance. The Board can make up to \$246,000 in adjustments during this Budget Hearing if needed, according to budget law. Tamra suggested the Board consider funding an area of the complex, such as a Learning Garden, which would be a one-time support versus an ongoing costs such as staffing.

Richard Riggs shared his support for CCC, but also shared his concerns about taking money out of the District budget. He expressed that even \$50,000 could set OSU Extension back at least one year on capital projects. He reminded the board that CCC has its own taxing district that spans across three different counties and is much larger than MCE4H's budget. He would like to see more ways to partner with CCC that benefits both parties instead. He requested that if the MCE4H Board approved the funding request that it be directed toward an area such as a Learning Garden that would allow OSU Master Gardeners to use that space without charging rent or usage fees – more of a partnership arrangement.

**MOTION:** Director Bethell moved to allocate \$50,000 towards a learning garden at the Chemeketa Community College Ag Complex. Director Willis seconded the motion. A voice vote was unanimous.



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**DISTRICT MINUTES**

The minutes from January 12, 2021 were presented for approval and signature.

**MOTION:** Director Willis moved to approve the meeting minutes for January 12, 2021. Director Bethell seconded the motion. A voice vote was unanimous.

The minutes from the April 20, 2021 were presented for approval and signature.

**MOTION:** Director Bethell moved to approve the meeting minutes for April 20, 2021. Director Willis seconded the motion. A voice vote was unanimous.

**District meeting was recessed at 2:41 pm**

**Public Hearing**

Director Cameron opened the public hearing regarding the adoption of the MCE4H FY 2021-2022 budget at 2:41pm.

Gordon Lintner inquired about obtaining annualized numbers for the service district. Tamra shared that she is currently working with Marion County Finance on those numbers and that they may be discussed in future meetings and at the annual Budget Committee Meeting.

Public hearing was closed at 2:43 pm.

**District meeting was re-opened at 2:43 pm**

**CONSIDER APPROVAL OF RESOLUTION TO ADOPT FY 2021-22 BUDGET**

**MOTION:** Director Willis moved to approve an adjustment of the budget in the amount of \$50,000 from Ending Fund Balance-Unappropriated into Other Contracted Services to fund the landscaping Learning Gardens at the Chemeketa Community College Agriculture Complex. Director Bethell seconded the motion. A voice vote was unanimous.

For the record, Tamra shared that Ending Fund Balance – Unappropriated will be reduced from \$535,000 down to \$485,000. That \$50,000 will be moved into Other Contracted Services making the balance \$163,280. That adjustment makes the new total for the Materials & Services category \$1,389,974.00

**MOTION:** Director Willis moved to adopt the FY 2021-22 district budget as amended in the amount of \$2,464,766 by category and fund and to impose the ad valorem property tax rate of \$0.05 per \$1,000.00



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of assessed, value as a permanent rate. Director Bethell seconded the motion. A voice vote was unanimous.


#### OTHER BUSINESS

##### Small Farms Loop

Tamra distributed the updated Marion County Small Farms Loop map. This updated map includes a QR Code on the inside to allow use with smart phones. This was a collaborative effort between OSU Extension Services, Marion County IT-GIS and the Service District.

Director Cameron adjourned the meeting at 2:52 pm.

#### MARION COUNTY EXTENSION and 4-H SERVICE DISTRICT

 8.25.2021  
Chair, Kevin Cameron Date

 8-25-2021  
Director, Danielle Bethell Date

 8/25/2021  
Director, Colm Willis Date

Orig: Clerk

Cc: Board of Commissioners – MCE4HSD  
Community Services

