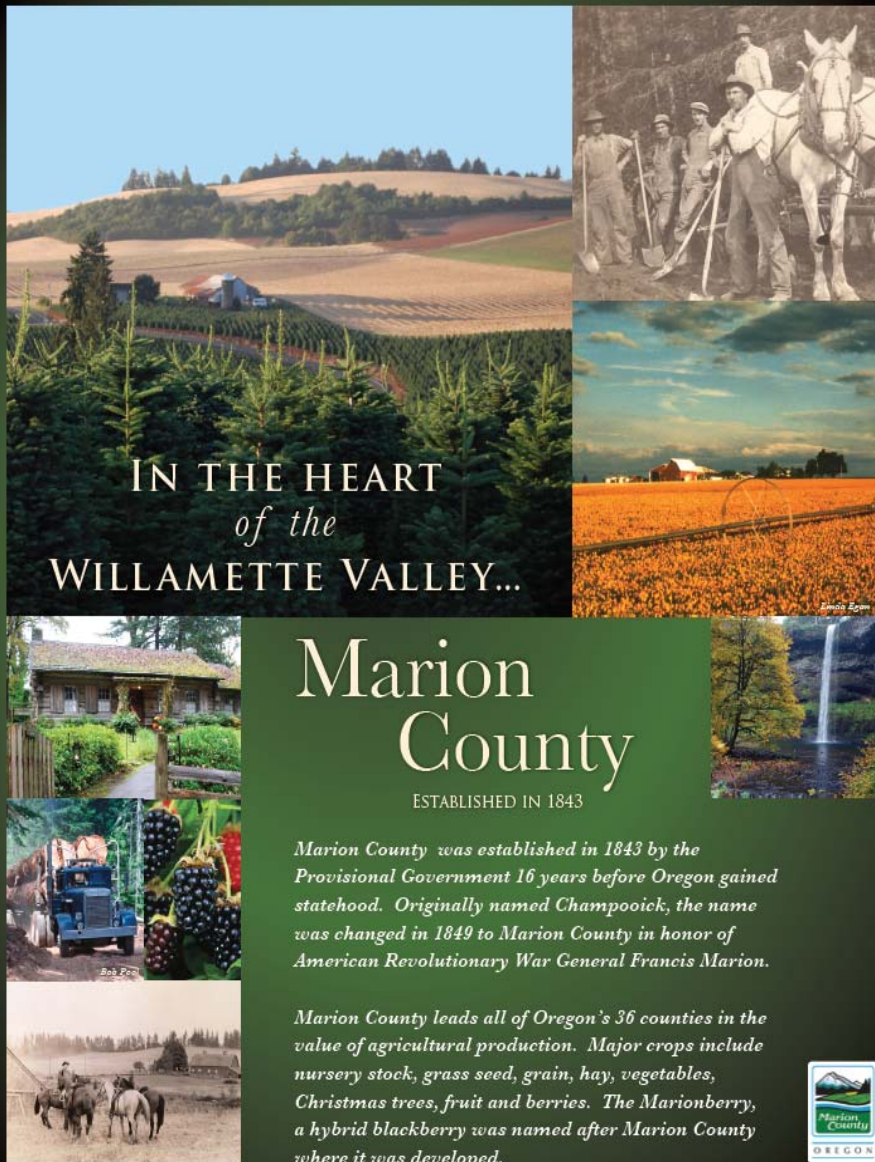


Marion County Oregon Annual Budget Fiscal Year 2012-2013




IN THE HEART
of the
WILLAMETTE VALLEY...

Marion County

ESTABLISHED IN 1843

Marion County was established in 1843 by the Provisional Government 16 years before Oregon gained statehood. Originally named Champooick, the name was changed in 1849 to Marion County in honor of American Revolutionary War General Francis Marion.

Marion County leads all of Oregon's 36 counties in the value of agricultural production. Major crops include nursery stock, grass seed, grain, hay, vegetables, Christmas trees, fruit and berries. The Marionberry, a hybrid blackberry was named after Marion County where it was developed.



Marion County Board of Commissioners' Office
451 Division St. NE
Salem, Oregon 97309
503-588-5212
www.co.marion.or.us

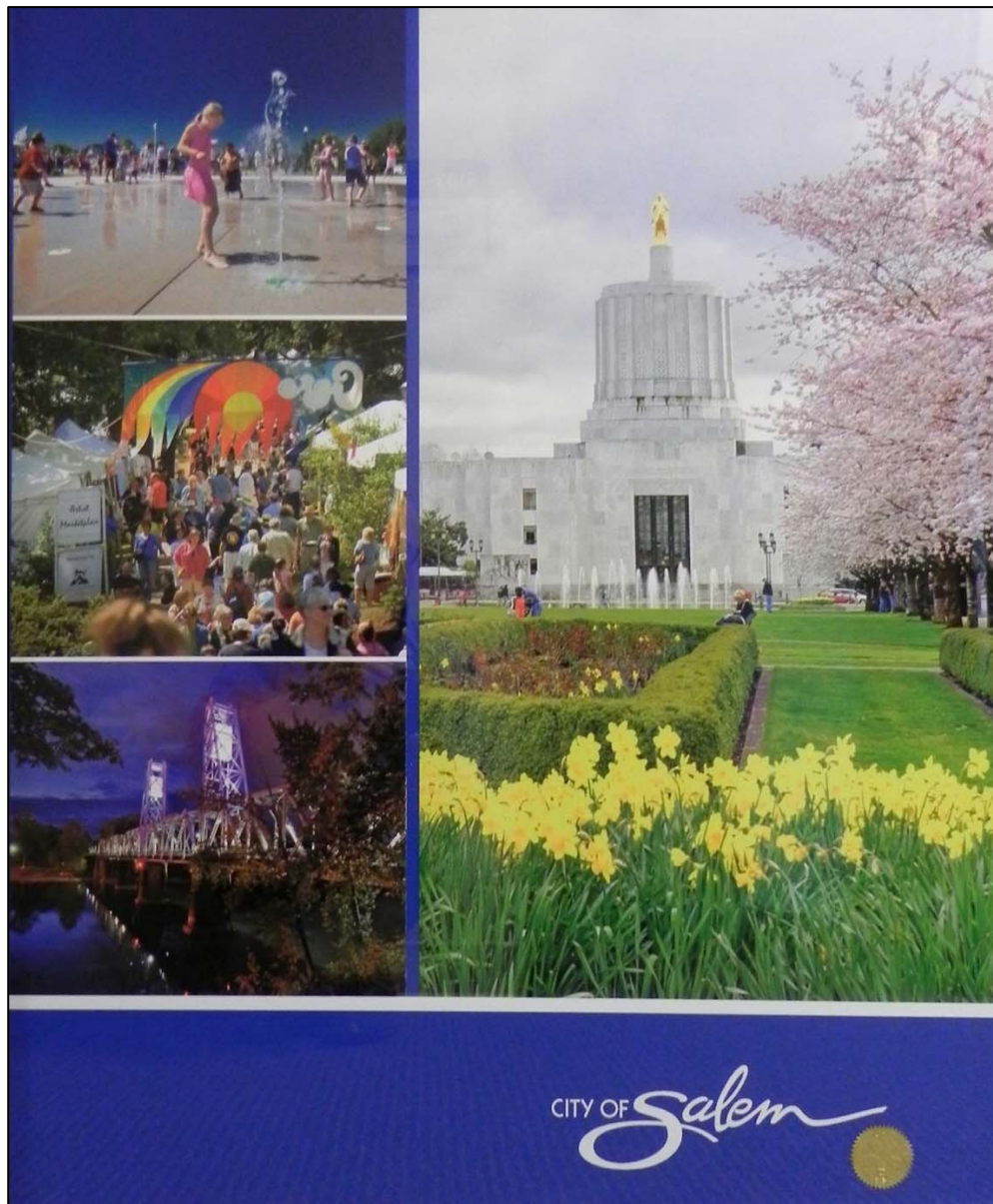
Click [here](#) for Table of Contents

Tribute to Marion County Cities

In 2011 Commissioner Sam Brentano led an effort to celebrate and showcase all 20 incorporated cities in Marion County. In April 2012 the Board of County Commissioners opened Community Hall, an art exhibit representing each of the cities. The display is housed on the first floor of the Marion County Courthouse. Each city created its own design highlighting points of interest, history, and other unique aspects of each community.

The exhibit proclaims that “Respect and appreciation for the work of the cities and the unique character of the 20 cities with Marion County sparked the idea for this exhibit.”

The exhibits for each city are located throughout the sections of this book. The order of presentation is the year of incorporation of the city beginning with the City of Salem.



SALEM

Department Heads and Elected Officials

DEPARTMENT	DIRECTOR	TYPE
Assessor	Shawn Beaton	Interim Appt 1/
Business Services	vacant	Appointed
Community Services	Alison Kelley	Appointed
County Clerk	Bill Burgess	Elected
District Attorney	Walt Beglau	Elected
Finance	Jeff White	Appointed
Health	Roderick Calkins	Appointed
Information Technology	Ida Salazar	Appointed
Justice Court	Judge Steven Summers	Elected
Justice Court	Judge Janice Zyryanoff	Elected
Juvenile	Faye Fagel	Appointed
Legal Counsel	Gloria Roy	Appointed
Public Works	Bill Worcester	Appointed
Sheriff	Jason Myers	Elected
Treasurer	Laurie Steele	Elected

The elected commissioners are noted on the previous page.

1/ Mr. Beaton is the chief deputy assessor who has been appointed to serve until a new assessor is elected.



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

Marion County

Oregon

For the Fiscal Year Beginning

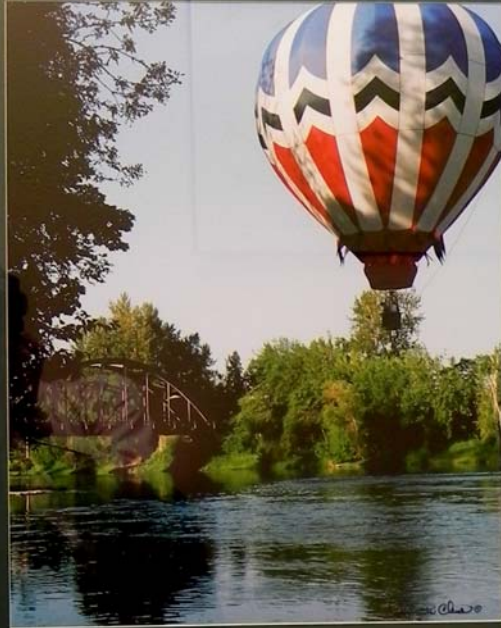
July 1, 2011

Linda C. Danson Jeffrey R. Enser

President

Executive Director

Marion County received the Distinguished Budget Presentation for the fiscal year 2011-2012 budget document from the Government Finance Officers Association (GFOA). This award is the highest form of recognition in governmental budgeting. The award is valid for one year. The budget document must be submitted to GFOA each year for review of how well it meets criteria associated with the document as a communications device, a financial plan, an operations guide, and as a policy document. Our thanks to the people who reviewed Marion County's budget book for the GFOA. Although sufficient criteria were met in order to receive the award, reviewer suggestions about how the book could be better organized and to include additional information were welcomed. All suggestions were aimed at making the Marion County budget better understood by both the general public and financial professional alike.



JEFFERSON was settled in July, 1812 by Jacob Carter, began as a settlement for persons full of high hopes and big dreams. Today, the town still boasts of monumental high hopes of those pioneer families.

JEFFERSON began on the banks of the beautiful Sartan River. Today the Sartan River is one of the best assets of the community.

JEFFERSON was the residence of a mighty bridge, built in 1873 by the renowned bridge builder, Cassin & Wadsworth (C&W) who also built many of the bridges in the Oregon Coast. Our bridge still stands, strong and majestic, guiding the south entrance to the city.

JEFFERSON sits on Highway 95, one of the main north-south roads through western Oregon in the state. In the mid 1950s, a section of it was built around Jefferson and now, the community of Jefferson led the effort. We began with all the traffic moving through our gates in both directions and we began to see more of our businesses and economic activity. It has been later, at the year 2000 approached, Jefferson began to make plans to improve their and a new sense of hope, advocacy and advancement began to fill the community.

JEFFERSON is now the home of many groups, organizations, and non-profits who stand with high hopes and big dreams for our original pioneer families, are addressing the needs of our community and making a huge difference in Jefferson and the surrounding area. Today the spirit of volunteerism and a strong sense of community are alive and active.

JEFFERSON is open to visitors and business and volunteers. Please come visit us.

"The City of Volunteers"



JEFFERSON

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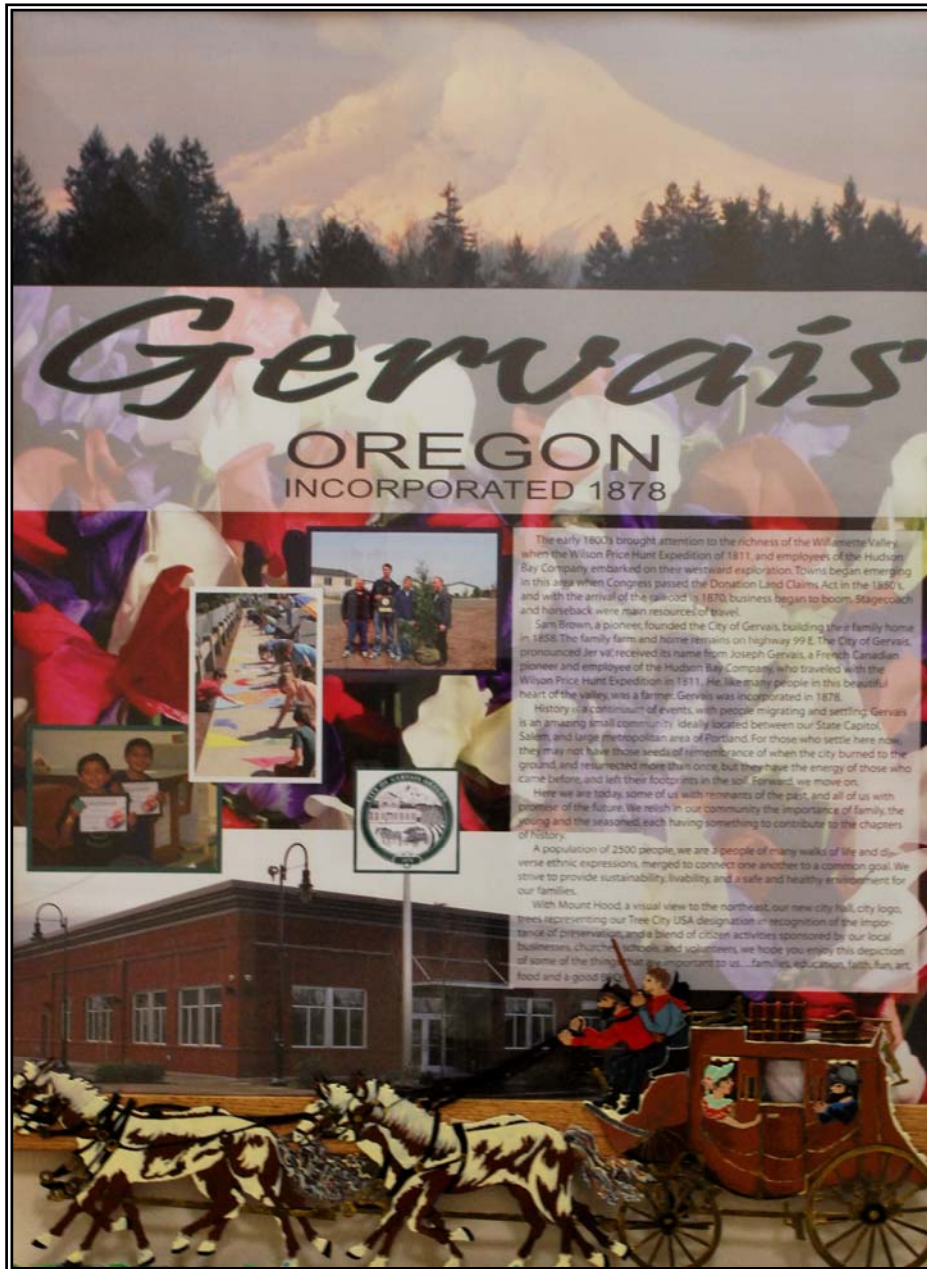
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The early 1800s brought attention to the richness of the Willamette Valley, when the Wilson Price Hunt Expeditions of 1811, and employees of the Hudson Bay Company embarked on their westward exploration. Towns began emerging in this area when Congress passed the Donation Land Claims Act in the 1850's, and with the arrival of the railroad in 1870, business began to boom. Stagecoach and horseback were main resources of travel.

Sam Brown, a pioneer, founded the City of Gervais, building their family home in 1858. The family farm and home remains on highway 99 E. The City of Gervais pronounced Jer vi' received its name from Joseph Gervais, a French Canadian pioneer and employee of the Hudson Bay Company who traveled with the Wilson Price Hunt Expedition in 1811. He like many people in this beautiful heart of the Valley, was a farmer. Gervais was incorporated in 1878.

History is a continuum of events, with people migrating and settling. Gervais is an amazing small community, ideally located between our State Capitol, Salem and large metropolitan area of Portland. For those who settle here now, they may not have those seeds of remembrance of when the city burned to the ground, and resurrected more than once, but they have the energy of those who came before, and left their footprints in the soil. Forward, we move on.

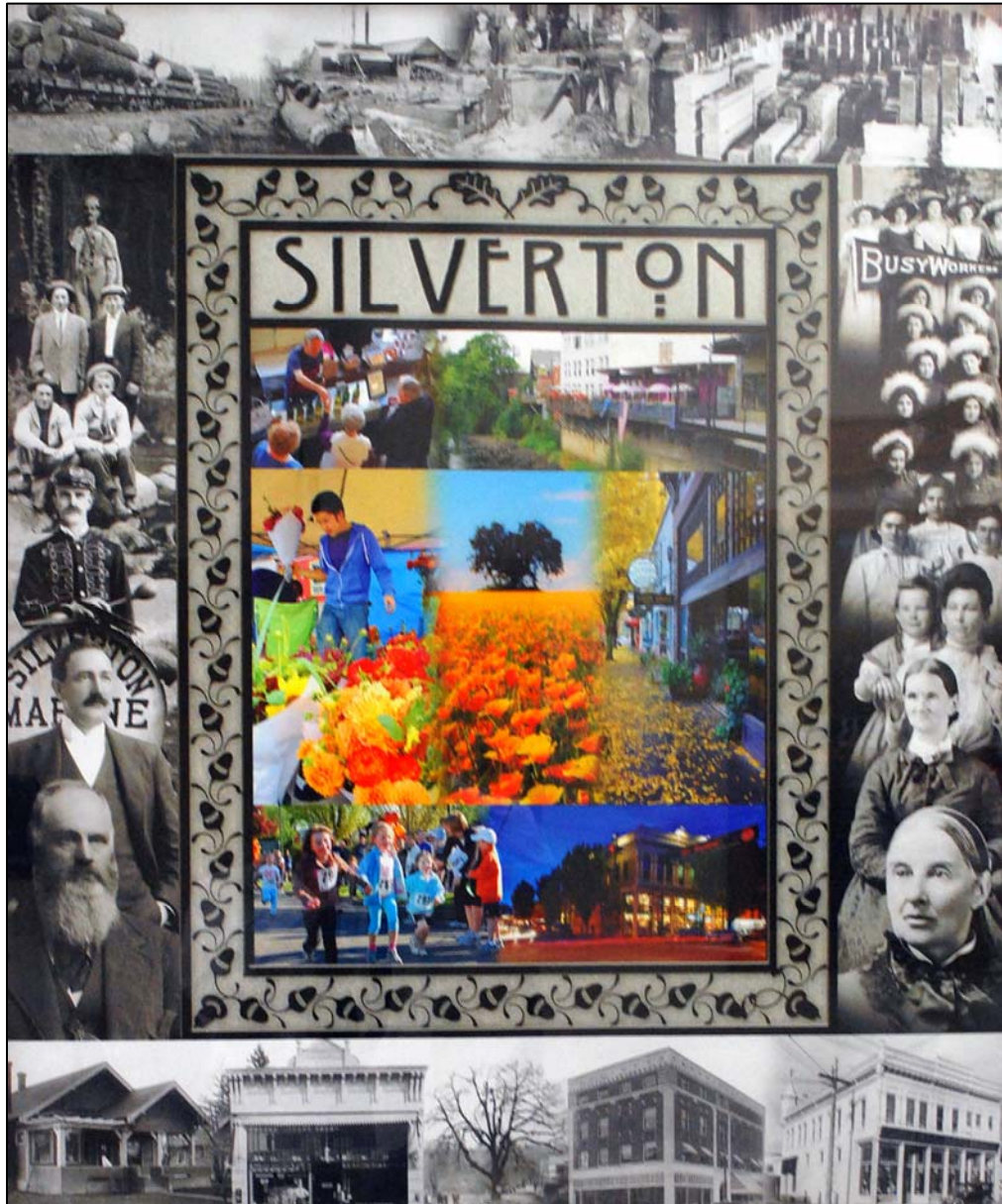
Here we are today, some of us with remnants of the past, and all of us with promise of the future. We cherish our community, the importance of family, the young and the seasoned, each having something to contribute to the chapters of History.

A population of 2300 people, we are a people of many walks of life and diverse ethnic expressions, merged to connect one another to a common goal. We strive to provide sustainability, livability, and a safe and healthy environment for our families.

With Mount Hood, a visual view to the northeast, our new city hall, city logo, trees representing our Tree City USA designation in recognition of the importance of preservation, and a blend of citizen activities sponsored by our local businesses, churches, schools, and volunteers, we hope you enjoy this depiction of some of the things that are important to us... families, education, faith, fun, art, food and a good life!

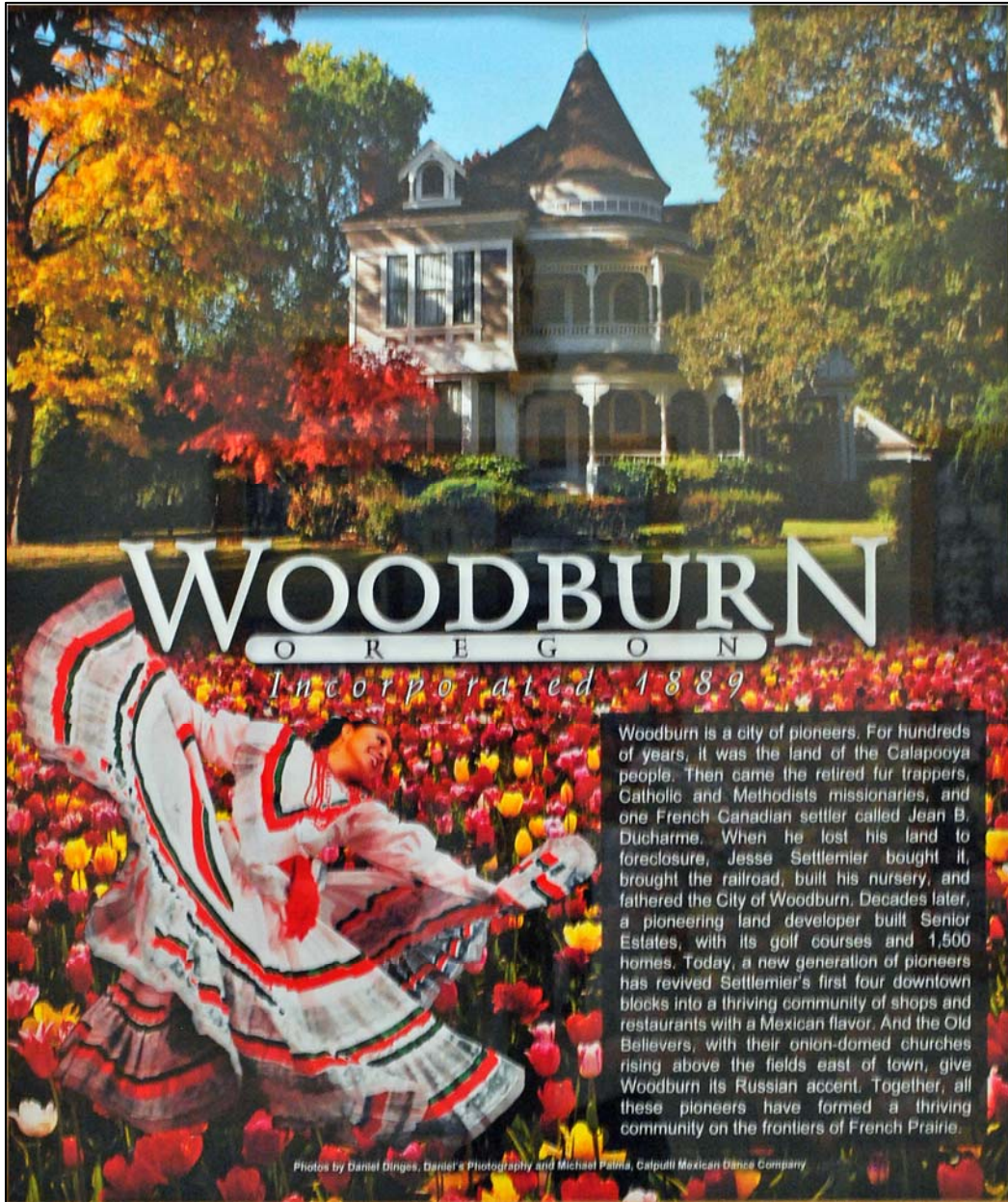
GERVAIS

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SILVERTON

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WOODBURN

MARION COUNTY FY 2012-13 BUDGET
BUDGET OFFICER'S MESSAGE



**Marion County Annual Budget
Fiscal Year 2012-2013
Budget Officer's Message**

Mission Statement

We serve the public to protect, promote, and enhance a positive quality of life in Marion County.

May 30, 2012

Members of the Budget Committee, Board of Commissioners and citizens of Marion County:

In its recent publication "State and Local Governments' Fiscal Outlook" April 2012, the U.S. Government Accountability Office (GAO) stated:

*"The state and local government sector continues to face near-term and long-term fiscal challenges that grow over time. In the long term, the decline in the sector's operating balance is primarily driven by the rising health-related costs of state and local expenditures on Medicaid and the **cost of health care compensation for state and local government employees and retirees.**"*
(emphasis added)

As with most local governments across the county, our financial outlook while better than some is not great. As we look back, the fourth quarter of 2008 ushered in a downturn that was incredibly swift. The unemployment rate in Oregon went from 6.5% in August 2008 to 9.0% in December 2008. By March 2009, the rate had reached 12.1% and, as of April this year, the rate is still high at 8.9%. The recession has dramatically affected property values. Thus, the property tax base revenues have gone from an annual increase of more than 5% to just over 2% while operating costs continue to increase at 4% to 6% per year. In FY 2012-13 the base increase in property taxes is projected at 2% but the first-time collection of \$617,000 is expected from the Keizer Urban Renewal District which will help increase property taxes overall by \$1.8 million or 3.2%. The result of this prolonged recession and its impact on the county budget has required us to make difficult decisions along the way. This proposed budget is no different.

Marion County is a service enterprise and it takes people to provide those services. Our employees provide high-quality services and are the most direct link with citizens and the community at large. They are both the means of service delivery and the source of many service improvements and innovations. However, our current per employee health care cost is unsustainable. Our FY 2012-13 budget would spend nearly \$16,000 per employee on health benefits alone. Health insurance benefits have increased 56% from \$12.7 million to over \$20 million since FY 2006-07. State law requires that we cover retired employees' health insurance in the same rate pool as current employees and since insurance for this older age group costs more (higher cost rating), this requirement increases our total health benefit costs even though retirees pay for their own health insurance.

MARION COUNTY FY 2012-13 BUDGET
BUDGET OFFICER'S MESSAGE

PERS costs also have increased from \$8 million in FY 2006-07 to \$14 million in FY 2012-13. PERS is now estimating an increase of 6% to 8% in FY 2013-14.

Our employees have sacrificed during this recession and have already foregone two years Cost of Living Adjustments (COLA's). A negotiated 1.0% COLA effective July 1, 2012 for law enforcement employees, which had not had a COLA increase during the last two-year contract, is included in this budget. In order to maintain a level of services our citizens need in these difficult economic times and to keep as many employees on the job as we can, this proposed budget does not include a COLA or any health care increase for three unions currently in negotiations. In addition, our management staff, elected officials and department heads have not had an increase the last four years and are not budgeted for an increase in FY 2012-13.

We have kept a structurally balanced budget in a number of ways primarily through budgeting within known resources. The key has been not to increase programs or staff and to decrease staff and programs when necessary. Since FY 2008-09, we have reduced 90.02 full-time equivalent positions including 39.08 General Fund positions and 50.94 Other Fund positions. Materials and Services line items have not been increased and capital improvement projects have been kept to an absolute necessity.

FY 2012-13 Proposed Budget

This proposed budget continues our long-term commitment to sustainable programs, maintains the reduced staffing levels of the FY 2011-12 budget and, at the same time, deals with one of next year's most significant political, financial and operational issues before us: Courthouse Square remediation. Three major structural changes are incorporated into the proposed budget; a new Capital Fund 461 to account for the remediation construction of Courthouse Square, the reorganization of several programs into a Community Services department and transfers the Code Enforcement program from Public Works to the Sheriff's Office.

The total proposed budget for Marion County is **\$352,254,582**. The General Fund totals **\$78,021,105** and all other funds total **\$274,233,477**. The proposed budget funds **1,296.83 FTE**. This is a reduction of 20.47 FTE from FY 2011-12, all of which are vacant positions. In the coming year, we will continue to closely monitor vacancies in order to cut positions, not people, as we continue to right size in future years.

The total budget increased 2.5% or by \$8.4 million compared to the prior year, however the increase is largely attributable to the newly established Courthouse Square capital fund that includes loan proceeds of \$9,476,410 and a budgeted \$2.5 million Transit District reimbursement as partial payment for their share of remediation costs. Without the new \$19 million capital fund, the base budget would reflect a 3.08% decrease from the adopted budget of FY 2011-12. Much of the decrease is due to a 19% reduction in federal revenue, a reduction of 14.5% in Licenses and Permits, a 24.6% decrease in Fines and Forfeitures, and a 20.6% decrease in Other Fund Transfers. Total county Net Working Capital decreased by \$3.2 million or 3.7%.

MARION COUNTY FY 2012-13 BUDGET
BUDGET OFFICER'S MESSAGE

Our General Fund resources are down 0.10%, with a decrease in net working capital of 15.5%. This results in an estimated ending fund balance of \$3.6 million or 9.7% less than the FY 2011-12 balance. This trend continues as we project resources for the following year FY 2013-14 budget will be down another 2.4%.

There are 39 separate dedicated and other funds that are budgeted separately from the General Fund and cannot be used for general purposes. Dedicated and other funds comprise 78% of the total budget or \$274,233,477. State law or prudent financial planning requires the establishment of these funds.

A \$705,497 General Fund contingency amount is budgeted to mitigate unforeseen expenses and our unappropriated ending fund balance of \$3.6 million is 5% of operating revenues. The ending fund balance, reserves and contingencies totaling \$6.33 million equates to 9% of adjusted General Fund resources.

In January of 2012 the Board of Commissioners adopted budget parameters to be used by departments in preparing their budgets for review by the Budget Officer. Our established budget parameters and financial policies guided our management and budget decisions. The budgets have been grouped together by the county's strategic goals and by department, program, and fund. Additional schedules, spreadsheets, and detailed documentation are also provided to ensure a comprehensive review of the entire budget.

Marion County 2012 Strategic Plan
Investing in County Priorities

In the fall and winter of 2011, the commissioners, department heads and elected officials reviewed the county's Strategic Plan. The goals were rewritten to be more concise and each issue statement was updated. The 2012 Strategic Plan takes the previous plan beyond the original goals and issue statements by linking department goals with key indicators and aligning them under the 2012 county goals. This budget allocates resources by investing in county programs sorted by each goal statement.

1. Operational Efficiency and Quality Service—\$45,731,856 and 220.65 FTE

Provide efficient, effective and responsive government through stewardship and accountability.

The budget for the Assessor's Office is \$5,734,401 General Fund with 50.7 FTE. The Assessor has reduced his staff by 12.3 FTE since FY 2008-09 and the office continues to streamline processes and reduce costs. A new computerized assessment system that provides full support for assessment administration and includes ownership records, exemption programs, special assessments and tax role extension is scheduled to go live in January 2014. The department's staff continues assessing commercial, residential and farm property and collects taxes for all units of government in Marion County.

MARION COUNTY FY 2012-13 BUDGET
BUDGET OFFICER'S MESSAGE

The total budget for the County Clerk is \$2,827,378 and 14.5 FTE. Services include recording, licensing, elections, Board of Property Tax Appeals and archives. The Treasurer's budget of \$474,805 and 3 FTE continues its current service level.

The Board of Commissioners budget is \$2,050,097 and 13 FTE. The Business Services' budget is \$6,434,698 and 57.5 FTE with a reduction of 2.75 FTE. The Finance Department budget is \$2,373,035 with 20 FTE. The Information Technology budget is \$8,393,631 with 54 FTE and the Legal Counsel budget totals \$1,912,321 with 10.75 FTE. We have been reducing Central Service costs since FY 2008-09 and these departments are down a combined 14 FTE. Other investments in this goal total \$15,531,490 including General Fund transfers and the MCBEE program. The major resources for General Government and Central Services are General Fund transfers and internal charges for services.

2. Growth and Infrastructure—\$43,040,569 and 56.90 FTE

Provide leadership that addresses the continual growth and increasing diversity of Marion County's population and focus resources on best meeting the needs of residents and supporting business.

The Growth and Infrastructure goal is designed to enhance community development and natural resources. These budgeted programs include Environmental Services—\$38,884,573, county parks—\$427,138, land use planning—\$1,248,222, and building inspection—\$2,480,636, all under the Department of Public Works. The county ranks number one in Oregon's recycling effort for a cleaner environment. Environmental Services has begun a new program to remove metal from the ash produced by the burner in Brooks. The "cleaned" ash has now been approved by the DEQ for use as daily cover for the Coffin Butte land fill in Corvallis. Fees and charges are the predominant resources for this goal.

3. Public Safety—\$77,965,629 and 533.73 FTE

Pursue a safe and secure community by protecting the people, property, and economy of Marion County.

Public safety is one of the county's highest priorities and it is allocated 76% of General Fund operating expenditures or 22% of total county requirements. In FY 2011-12, a critical funding reduction in state Community Corrections dollars which helps fund the county jail as well as parole and probation required us to close 128 beds in the jail and transfer 72 inmates to the work center for a net loss of 56 beds. It also means that we reduced the number of parole and probation officers by 5 FTE in FY 2011-12. The Sheriff's Office includes enforcement, jail and parole and probation and, new with this budget, Code Enforcement. The budget totals \$52,755,652 with General Fund support of \$30,636,500 comprising 39% of the county's General Fund budget. The General Fund support to the Sheriff's Office increases by \$1.4 million or 4.93% over FY 2011-12 due to labor agreements.

MARION COUNTY FY 2012-13 BUDGET
BUDGET OFFICER'S MESSAGE

The District Attorney's Office includes prosecution, juvenile dependency, child support enforcement, victims' assistance and medical examiner programs. The total budget is \$9,801,734 of which \$8,087,576 or 82% comes from the General Fund. While the District Attorney (DA) is a state official responsible for prosecuting state crimes including those in state institutions, the state provides no funding for deputy DA's, other staff and funds only a portion of the DA's salary.

The Juvenile Department provides juvenile detention and delinquency management with a budget of \$12,625,412 of which \$10,245,647 comes from the General Fund. The state decreased funding in the 2010-12 biennium, but then increased funding during the 2012 legislative session by \$160,714 for FY 2012-13.

The North and East Marion Justice Courts adjudicate motor vehicle violations, small claims and violations of county ordinances. The budget for the two courts is \$892,644 and 9 FTE. Other investments total \$1,890,187 (Law Library, Criminal Justice Assessment)

4. Economic Development—\$2,469,563

Demonstrate a supportive attitude toward employers, business, and property owners that promotes economic development and high standards of livability in Marion County.

The strategic objective of this program goal is to promote economic development through the county's Economic Development Advisory Board and allocation of the county's \$2 million in lottery funds to support economic development. The county also continues partnerships with the Strategic Economic Development Corporation (SEDCOR), Job Growers, the Oregon Garden Foundation, Grow North Santiam, Travel Salem and chambers of commerce. The Marion County Fair also contributes to economic development.

5. Transportation—\$47,036,364 and 127.15 FTE

Provide a safe, efficient and reliable transportation system and maintain vital infrastructure in the best condition available resources allow.

Transportation includes roads and bridge maintenance and repair, ferry operation, fleet management, and county surveyor. They are managed by the Public Works Department whose budget is \$90,743,398 or 26% of the total county budget with 187.3 FTE. Nearly 90% of the Public Works Department budget is comprised of two funds, the Environmental Services Fund at \$38.9 million and the Public Works Fund or "Road Fund" at \$41.8 million. For FY 2012-13, Public Works will continue preservation of the North Fork Road with \$675,000 from a Western Federal Lands Grant and invest \$1.7 million in resurfacing 8.4 miles of county roads and four bridge decks. Other road projects include 22.1 miles of chip seals and 3.8 miles of slurry seals.

6. Health and Community Services—\$68,209,104 and 354.15 FTE

Promote the overall health of people in Marion County by improving the delivery of quality health services and supporting community-based prevention efforts.

MARION COUNTY FY 2012-13 BUDGET
BUDGET OFFICER'S MESSAGE

The Health Department's behavioral health and public health budget totals \$61,924,795. Services include developmental disabilities, community and provider services, public health and environmental health. Primarily funded through state and federal funds, the Health Department budget includes 336.37 FTE, and a \$3.4 million transfer from the General Fund. The investment also includes a Health IDS reserve fund of \$2,022,000. The 76th Legislative Assembly adopted major changes that may have a dramatic affect on the way counties provide health and mental health services. The new Coordinated Care Organizations may contract with the county for services, at least for FY 2012-13, but future years are uncertain.

The Board of Commissioners signed a memorandum in February 2012 establishing a Community Services Department effective in the new fiscal year to better serve constituents and to achieve more efficient and effective service delivery. The Community Services Department with a total budget of \$4,642,508 combines the former Department of Children and Families, dog control, county fair and a General Fund transfer to OSU's extension service. Children and Families will receive \$1 million in FY 2012-13; but, under newly adopted legislation, this state funding will be totally eliminated in FY 2013-14. The legislature created a new Early Learning Initiative which will align children's programs and the funds will be managed by regional accountability hubs in 2013.

7. Emergency Management—\$666,465 and 3.25 FTE

Proactively plan, review, and maintain a comprehensive emergency management program.

The Emergency Management program of the Department of Public Works manages natural disasters such as floods, landslides, winds and severe winter storms, earthquakes forest fires and droughts through its Emergency Operations Center. The January 2012 floods showcase the fine work of the Sheriff's Office and Public Works Department as they provided a rapid response to assist the citizens of Turner and other citizens affected by the floods. Marion County was included in the disaster declaration by Governor Kitzhaber. The Health Department works with the division to manage epidemic diseases across the county and state. Marion County coordinates emergency planning and drills with all of our local, state and federal partners.

Non-Operating Budgets

In addition to the program investments made by individual goals the county proposed budget also include the following non-operating budgets:

Capital Improvement Projects (CIP's)—\$23,284,629 Due to the resource issues faced by Marion County, we are recommending targeted General Fund CIP projects. We will continue the projects begun in FY 2011-12 such as the Assessor's new assessment system. We will also continue the "E" Pod roof replacement at the jail, replace the HVAC system at the court annex, and replace the roof on the Juvenile Department administration building. We are also providing funding for a core network switch, a web

MARION COUNTY FY 2012-13 BUDGET
BUDGET OFFICER'S MESSAGE

content management system and several other small projects. The new Courthouse Square Capital Fund is budgeted at \$19,033,301.

Non-Operating—\$43,850,403 These programs and projects are not assigned to specific departments. Payments include contributions to outside agencies working in Marion County such as the state's water master and predatory animal programs, as well as funds to continue audits of county departments.

The budget contains an appropriation of \$1,548,900 from the General Fund for debt service on refunding obligations totaling \$13.4 million for the Courthouse Square bonds. In addition, we pay \$3.5 million as a department payroll cost for two Limited Tax Pension Obligations issued by the county to provide for the county's unfunded actuarial liability with PERS.

FY 2012-13 Proposed Budget

Resources			
	2011-12*	2012-13	%
	Budget	Proposed	Change
General Fund			
Revenue	\$69,260,317	\$70,549,687	+.02%
Net Working Capital	8,842,443	7,471,418	-15.51%
Total GF Resources	\$78,102,760	\$78,021,105	-.10%
All Funds			
Resources	\$254,237,698	\$265,949,044	+4.61%
Net Working Capital	89,588,153	86,305,538	-3.66%
Total Funds Resources	\$343,825,851	\$352,254,582	+2.45%
Requirements			
	2011-12*	2012-13	%
	Budget	Proposed	Change
General Fund			
Requirements	\$73,424,812	\$73,721,165	+.40%
Contingency	697,183	705,497	+1.19%
Ending Fund Balance	3,980,765	3,594,443	-9.70%
Total GF Requirements	\$78,102,760	\$78,021,105	-.10%
All Funds			
Requirements	\$270,302,261	\$283,875,650	+5.02%
Contingency	13,638,994	12,663,907	-7.15%
Unappropriated Reserves	6,060,302	6,062,337	+.03%
Ending Fund Balance	53,824,294	49,652,688	-7.75%
Total Funds Requirements	\$343,825,851	\$352,254,582	+2.45%

*Includes 2nd supplemental

Countywide Initiatives

Central Services Management System—Streamlining business operations is imperative in today's environment where budgets are shrinking and citizen needs are growing.

MARION COUNTY FY 2012-13 BUDGET
BUDGET OFFICER'S MESSAGE

Starting in FY 2011-12, we began building an integrated enterprise management system with our central services. The goal of this initiative is to collaborate in establishing integrated management processes that focus on meeting the needs of the county enterprise by setting standards and priorities, clarifying accountability, allocating and aligning resources and intervening when performance is below standards.

Since the fall of 2011, Central Service department heads have conducted an assessment of the county's management system. We are clarifying our roles and responsibilities in serving, protecting and maintaining the county's enterprise. With reduced budgets, we have fewer staff and there is a need for better integration of work. To accomplish this, we have clarified the definition of enterprise; defined a central service management system for the enterprise; defined the mission, vision, and role of central services; identified and defined core processes; and identified central services outcomes and key indicators to measure our progress. We plan to continue in FY 2012-13 and will ensure that all employees of central service departments and their counterparts in operating departments clearly understand their roles in this enterprise management system.

Facilities Committee—The 2011 Budget Committee adopted the following budget note: *“To better identify and forecast county facility needs relative to essential program and service delivery at a time when the economy, technology and community demands are constantly changing, to develop a plan in fiscal year 2011-2012 that evaluates the highest and best use of county properties.”* The Board established the Facilities Committee chaired by Commissioner Milne that met throughout the year and will present its report to the 2012 Budget Committee.

Marion County Business Enterprise Enhancement (MCBEE)—The first major project under MCBEE was changing our chart of accounts in order to streamline our accounting system in 2008 and 2009. In 2010, we restructured our Oracle Human Resources, Payroll and Advanced Benefits modules. The next step in MCBEE is the upgrade of Oracle's E-Business Suite Release 12 that will be required by 2013. The Oracle E-Business Suite is a set of software supporting Marion County's Financial Information Management System (FIMS). Implementing R-12 will be a major undertaking to maintain our financial systems and improve efficiencies. Without the upgrade, Marion County will not receive new updates, security alerts, data fixes, and critical patches that update new tax, legal, payroll and regulatory changes. We have budgeted \$674,502 in the MCBEE program for implementing the R12 upgrade.

Courthouse Square—Engineering consultants recommended immediate closure of the transit mall and office building at Courthouse Square due to structural deficiencies in July 2010. Since that time, county and transit leaders appointed knowledgeable citizen volunteers to the Courthouse Square Solutions Task Force, hired an owners' representative, released a Request for Proposals (RFP), and developed decision criteria. The criteria included: cost of remediation, ability to pay, public confidence, the 75% condo bylaw requirement and a cost benefit analysis. The cost benefit analysis was conducted by Powell Valuation Inc. to evaluate the components of highest and best use of the Courthouse Square complex. Their report indicated an as remediated value of

MARION COUNTY FY 2012-13 BUDGET
BUDGET OFFICER'S MESSAGE

\$39,065,000 and further stated: "The highest and best use of the existing improved property is adequately expressed by the remediation of the existing office, parking garage, transit mall and excess land components."

On April 30, 2012, the Board of Commissioners and Transit Board voted to move forward with the remediation of Courthouse Square for a lump sum not to exceed price of \$22,894,850. The county share at 68% of the remediation cost is \$15,568,498. The design-build proposal from Structural Preservation Systems Inc. was recommended for adoption by an evaluation committee.

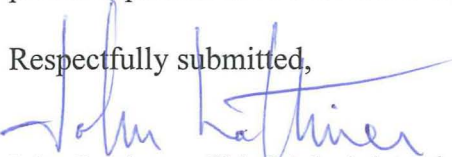
The FY 2012-13 budget proposes a new capital construction fund to track all construction costs for remediation of Courthouse Square. By agreement of the Condo Board, the county will act as fiscal agent for the project. This budget includes electrical revenues generated by the Brooks Waste to Energy Facility of \$1.7 million, and a \$2.6 million transfer from the transit district for a portion of their share of the costs. It will also include \$1.6 million in settlements currently in escrow from Courthouse Square litigation and \$9.5 million in bridge financing proceeds for both county and transit district costs. Ongoing condominium operations and project administration will continue to be tracked separately in the current Courthouse Square Redevelopment Fund.

I am recommending that the county enter into a construction Line of Credit with a bank, which would provide a lower variable interest rate and allow the county to draw funds only as needed, pay interest as borrowed and repay as resources become available. At the end of the project, any remaining unpaid debt can then be structured into a payment period that meets the county's needs – for example 3 to 5 years. The debt service could be paid with current lease savings until we receive a settlement from our insurance company.

In Closing

I am proud to announce that the Government Finance Officers Association of the United States and Canada (GFOA) has awarded Marion County its first Distinguished Budget Presentation Award for the FY 2011-12 budget document. To receive this award, we had to satisfy nationally recognized guidelines for effective budgets

I would like to thank the entire budget team for their hard work and dedication and the Marion County Council of Economic Advisors who helped us develop our revenue estimates. As always, I thank the Board of Commissioners and the citizen members of the Budget Committee for maintaining high standards of fiscal responsibility and a commitment to serve the citizens of Marion County in a fiscally prudent manner that protects, promotes and enhances a positive quality of life.

Respectfully submitted,


John Lattimer, Chief Administrative Officer and Budget Officer
jlattimer@co.marion.or.us

MARION COUNTY FY 2012-13 BUDGET
BUDGET OFFICER'S MESSAGE

BUDGET COMMITTEE AND BOARD ACTIONS

Budget Committee Actions

The Marion County Budget Committee met on May 30, June 5, and June 6, 2012 to review and approve the Marion County fiscal year 2012-13 budget.

The committee approved the Budget Officer's proposed budget without change.

Board of Commissioners

The Board of Commissioners met on June 20, 2012 and adopted the budget and tax rate as approved by the committee.

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Hubbard, Oregon
 Home to families young and old; memories and new adventures. Parks and memorials. A friendly place with a lively history and vibrant business community.
 From top left: bike and skate park; Veterans Memorial; WWI volunteers; local business; hops; early ball team; new homes; one of many play parks; annual Hop Festival; historic

HUBBARD

MARION COUNTY FY 2012-13 BUDGET

ABOUT MARION COUNTY

County Profile

Marion County, Oregon is located south of the Portland metropolitan area, and stretches from the Willamette River to the Cascade Mountains.

Quick Facts

- Capital: Salem
- Area: 1,194 square miles
- Established: July 5, 1843
- Population: 315,335 (Census 2010)
- Cities: 20 incorporated, 38 unincorporated
- Elevation: 154 feet at Salem and 1,595 feet at Detroit Lake
- Average Temperature: January 39.3 F; July 66.3 F
- Annual Precipitation: 40.35 inches
- Principal Industries: Agriculture, education, food processing, government, lumber, manufacturing, and tourism.

Points of Interest

Oregon State Capital, Champoeg State Park, The Oregon Garden, Silver Falls State Park, Detroit Dam and the North Santiam River, Breitenbush Hot Springs, Willamette River, Mt. Angel Abbey, Willamette University, Chemeketa Community College, Marion County Historical Society, Wheatland and Buena Vista Ferries, Mission Mill Museum and historic Bush House, Deepwood Estates House and Gilbert House Children's Museum, are just a few of the attractions Marion County has to offer.

History

Marion County, first called Champoick District (later Champoeg), was created in 1843 by the Provisional Government, 16 years before Oregon gained statehood on February 14, 1859. In 1849 the name was changed to Marion County honoring American Revolutionary General Francis Marion. Early settlers to the county were trappers and farmers, with Methodist missionaries arriving in the early 19th century. In 1843, with the mapping of the Oregon Trail, larger groups of settlers began to arrive and populate the Willamette Valley.

The City of Salem was designated the county seat in 1849. The territorial capital was moved from Oregon City to Salem in 1852. After the ensuing controversy over the location of the capital was settled, Salem was confirmed as the state capital in 1864.

Marion County's present geographical boundaries, established in 1856, are the Willamette River and Butte Creek on the north, the Cascade Range on the east, the Santiam River and North Fork of the Santiam on the south, and the Willamette River on the west.

MARION COUNTY FY 2012-13 BUDGET
ABOUT MARION COUNTY

Marion County Cities



There are 20 incorporated cities and 37 unincorporated communities in Marion County. As reported by the 2010 Census, the total population of Marion County was 315,335, a 10% increase over 2000.

Incorporated Cities		Population	Unincorporated Communities	
Aumsville	3,584	Breitenbush	Mehama	
Aurora	918	Broadacres	Monitor	
Detroit	202	Brooks	Niagara	
Donald	979	Butteville	North Howell	
Gates	471	Central Howell	North Santiam	
Gervais	2,464	Clear Lake	Orville	
Hubbard	3,173	Concomly	Pratum	
Idanha	134	Crestwood	Roberts	
Jefferson	3,098	Downs	Rockie Four Corners	
Keizer	36,478	Drakes Crossing	Rosedale	
Mill City	1,855	Elkhorn	St. Louis	
Mt. Angel	3,286	Fargo	Shaw	
St. Paul	421	Hazel Green	Sidney	
Salem	154,637	Hopmere	Skunkville	
Scotts Mills	357	Labish Center	Sunnyside	
Silverton	9,222	Little Sweden	Talbot	
Stayton	7,644	Lone Pine Corner	Waconda	
Sublimity	2,681	Macleay	West Stayton	
Turner	1,854	Marion		
Woodburn	24,080			

MARION COUNTY FY 2012-13 BUDGET
ABOUT MARION COUNTY

Form of Government

Marion County had a county court form of government for the first century of its existence and was presided over by the Marion County Court. In 1961, the Legislative Assembly enabled a county court with no judicial functions to reorganize as a board of county commissioners. With court approval, the Marion County Court was abolished and replaced by the Marion County Board of Commissioners on January 1, 1963. Today, Marion County is one of the 27 general law counties in the state. The 9 remaining counties are home rule counties.

Characteristics of the People

The following are selected census data that compare characteristics of the people of Marion County to those of the United States collectively. The characteristics selected show that there are significant variances between the County and the U.S. for some items, for others there is only a small variance. The interpretation of the data will be left to the reader.

ECONOMIC CHARACTERISTICS

	Marion County		U.S.
Population 16 years and over	237,827	75.4%	79.0%
In Civilian Labor Force	150,391	63.2%	64.4%
Employed	135,269	56.9%	57.0%
Unemployed	15,122	6.4%	6.9%
Commute to Work - drove alone	94,875	71.5%	76.6%
<i>Industry - Employment (top 5):</i>			
Educational services, and health care and social assistance	27,195	20.1%	23.2%
Retail Trade	15,610	11.5%	11.7%
Manufacturing	15,008	11.1%	10.4%
Public Administration	12,302	9.1%	5.2%
Construction	11,340	8.4%	6.2%
Class of Worker - Government	25,781	19.1%	15.3%
Persons Below Poverty Level	N/A	16.0%	13.8%
Medium Household Income	\$46,069		\$51,914

Source: U.S. Census Bureau, 2010 Census

Note: The U.S. Census Bureau categories of industry are somewhat different from those utilized by the state as reported in a Principal Employers and Employment by Industry table presented later in this section.

MARION COUNTY FY 2012-13 BUDGET
ABOUT MARION COUNTY

POPULATION AND HOUSING CHARACTERISTICS

	Marion County		U.S.
Total Population	315,335	100.0%	100.0%
15 years and under	73,974	23.5%	21.2%
16 years through 64 years	200,812	63.6%	65.8%
65 years and older	40,549	12.9%	13.0%
Male Population	157,117	49.8%	49.2%
Female Population	158,218	50.2%	50.8%
Vacant housing units	7,991 / 120,948	6.6%	11.4%
Homeownership Rate		61.0%	66.6%
<i>Residence 1 year ago:</i>			
Same house		81.3%	84.6%
Different house, same county		12.2%	9.4%

Source: U.S. Census Bureau, 2010 Census

SOCIAL CHARACTERISTICS

	Marion County	U.S.
Family households (families)*	68.2%	66.4%
Average household size	2.45	2.58
<i>Educational Attainment:</i>		
Percent high school graduate or higher	82.2%	85.6%
Percent bachelor's degree or higher	20.9%	28.2%
Civilian Veterans	9.3%	11.7%
Born in the United States	84.8%	85.7%
Institutionalized population	2.1%	1.3%
Language spoken at home - English only	75.7%	79.4%

* Out of total number of households

Source: U.S. Census Bureau, 2010 Census

MARION COUNTY FY 2012-13 BUDGET
ABOUT MARION COUNTY

Economic Forecast

The Budget Officer has addressed local economic conditions and concerns in his transmittal, i.e., budget message, of the fiscal year 2012-13 budget to the Budget Committee. An additional perspective comes from the following excerpt from the Oregon Office of Economic Analysis executive summary of its most recent economic forecast for Oregon. The Office of Economic Analysis recognizes in the larger, more in-depth report, that economic growth is not expected to be at the same pace in the spectrum between larger metropolitan areas and rural areas, with many variables from county-to-county such as prevalent industries.

EXECUTIVE SUMMARY

March 2012

Oregon Economic Forecast

Current Conditions

The recent performance of Oregon's economy has been encouraging. Although the pace of job creation remains glacial, improvements have been broad-based across a wide range of industries and occupations.

Growth remains slow in the aftermath of the housing crisis since households are spending cautiously, banks are lending cautiously and businesses are investing cautiously. Despite being frustratingly slow, Oregon's recovery is playing out according to script so far, led by gains in business investment and exports. Weakness persists in the public sector and across many housing-related industries, including wood product firms.

Although Oregon's economy is recovering, it has not recovered. A considerable amount of talent and productive capacity are sitting idle. The number of workers suffering from long-term unemployment, which is defined as a span of more than a month or two, remains far higher than anything we have seen since the Great Depression. This is true both in Oregon and in most other U.S. states. As our resources sit idle they become less competitive, and the damage done by the recession becomes more permanent. The problem of long-term unemployment is most severe across much of rural Oregon, where many communities have yet to share in the recovery.

Outlook

The baseline employment forecast remains essentially unchanged over the last six months. Slow growth will continue to be the norm. Oregon is not expected to recover all of the jobs it has lost until the end of 2014—seven years after the recession began.

The flow of positive economic news continues to gather momentum and provide hope for a better 2012. In particular, a growing chorus of job market indicators suggests that Oregon's employment is heading in the right direction, albeit at a slow pace.

Filings for jobless claims have dropped to normal levels. Hiring plans have improved among small and large businesses alike. Manufacturers are stretching their current workforces thin, and will need to hire before they produce more.

Household expectations are becoming rosier as well. For the first time since the onset of recession, more households expect their income to rise than to fall next year.

Virtually all of the tea leaves used to predict the direction of the local economy are looking up. Although, very few signs point to strong growth, almost everything points to positive growth.

MARION COUNTY FY 2012-13 BUDGET
ABOUT MARION COUNTY

COUNTY FINANCIAL POSITION

The County will manage fiscal year 2012-13 with an acceptable financial position and a low ratio of outstanding debt to the real market value of taxable property within the County. Major long-term budget concerns include reductions in federal and state funding, decelerating property tax revenues, rising employee benefit costs, and pressing capital needs. The county prepares a five year capital improvements project document identifying items infrastructure and supporting equipment needing upkeep and replacement.

County Debt

Debt Policy

Marion County has no formal debt policy, primarily because the county is not a regular issuer of debt. The most recent debt issue for the county was in 2005. In practice, the county seeks to use internal financing sources or cash when possible. Although a significant amount of statutory debt authority exists for Marion County, budgetary constraints limit the county's ability to provide for expanded debt service.

Legal Debt Limits

State statutes limit the amount of bonded debt a county may issue to a percentage of the real market value of the County's taxable property; the limit is 2 percent for general obligation bonds and 1 percent for limited tax obligations. Based on the County's real market value for fiscal year 2011, the current limitation is \$700 million for general obligation bonds and \$350 million for limited tax obligations. As of June 30, 2011, the County's total outstanding debt represents 0.18 percent of real market value.

Long-Term Debt

At the end of the current fiscal year, the County had total debt outstanding of \$57,851,063, a decrease of 3 percent from the previous fiscal year. This amount includes \$2,651,109 in revenue bonds (Oregon Garden), \$13,655,469 in refunding bonds (Courthouse Square), \$40,783,125 in limited tax pension obligations (PERS) and \$761,360 in notes payable (service districts). The County received an AA- rating from Standard & Poor's for its issuance of refunding bonds in fiscal year 2005. The County currently has no outstanding general obligation bonds.

Marion County's Outstanding Debt (thousands)

	Governmental Activities		Business-type Activities		Total	
	2012	2011	2012	2011	2012	2011
Revenue bonds	\$ 2,651	\$ 3,062	\$ -	\$ -	\$ 2,651	\$ 3,062
Refunding bonds	13,655	14,590	-	-	13,655	14,590
Limited tax pension obligations	40,783	41,363	-	-	40,783	41,363
Notes payable	-	-	761	824	761	824
Total	\$ 57,089	\$ 59,015	\$ 761	\$ 824	\$ 57,850	\$ 59,839

Debt Payments

Principal and interest payments on Oregon Garden revenue bonds are budgeted in the Lottery Distribution Service Fund. Principal and interest payments on Courthouse Square revenue bonds are budgeted in the Debt Service Fund. Principal and interest payments on the PERS obligations are budgeted in the Debt Service Fund.

MARION COUNTY FY 2012-13 BUDGET
ABOUT MARION COUNTY

County Principal Employers and Taxpayers

MARION COUNTY, OREGON

PRINCIPAL EMPLOYERS AND EMPLOYMENT BY INDUSTRY

Employer	2010			2001		
	Number of Employees	Rank	Percentage of Total County Employment	Number of Employees	Rank	Percentage of Total County Employment
State of Oregon	19,000-19,499	1	14.53%	16,500-16,999	1	13.16%
Salem/Keizer School District	5,000-5,499	2	3.96%	2,500-2,999	3	2.16%
Salem Hospital	4,000-4,499	3	3.21%	2,500-2,999	2	2.16%
Chemeketa Community College	1,500-1,999	4	1.32%	1,000-1,499	7	0.98%
Marion County	1,500-1,999	5	1.32%	1,500-1,999	5	1.37%
US Government	1,500-1,999	6	1.32%	1,500-1,999	4	1.37%
City of Salem	1,000-1,499	7	0.94%	1,000-1,499	6	0.98%
Norpac Foods Inc	1,000-1,499	8	0.94%	1,000-1,499	8	0.98%
T-Mobile	500-999	9	0.57%			
SAIF Corporation	500-999	10	0.57%			
Mitsubishi Silicon America				1,000-1,499	9	0.98%
State Farm Insurance				500-999	10	0.59%
Total for Principal Employers	34,500-39,499		28.67%	27,500-32,499		24.74%

Employment by Industry	2011		2002	
	Number of Employees	Percentage of Total County Employment	Number of Employees	Percentage of Total County Employment
Government	35,831	27.04%	31,902	25.06%
Trade, Transportation & Utilities	22,229	16.77%	21,965	17.25%
Education & Health Services	18,138	13.69%	15,067	11.83%
Professional & Business Services	10,620	8.01%	10,395	8.16%
Manufacturing	9,569	7.22%	11,907	9.35%
Leisure & Hospitality	10,614	8.01%	10,730	8.43%
Natural Resources & Mining	9,316	7.03%	8,924	7.01%
Construction	5,632	4.25%	6,034	4.74%
Financial Activities	5,343	4.03%	5,438	4.27%
Other Services	5,234	3.95%	4,958	3.89%
Total County Employment	132,526	100.00%	127,320	100.00%

Sources:

Oregon Employment Department.
SEDCOR - Strategic Economic Development Corporation.

Notes:

- (1) Information is presented for the prior calendar year.
- (2) All numbers include full-time and part-time employees.
- (3) Percentage of total county employment is based on the midpoints of the ranges given.
Updated information not yet compiled.

MARION COUNTY FY 2012-13 BUDGET
ABOUT MARION COUNTY

MARION COUNTY, OREGON
PRINCIPAL PROPERTY TAXPAYERS

Taxpayer	2011			2002		
	Rank	Taxable Assessed Value	Percentage of Total Taxable Assessed Value	Rank	Taxable Assessed Value	Percentage of Total Taxable Assessed Value
Portland General Electric Co	1	\$ 236,486,420	1.20%	1	\$ 179,905,610	1.36%
Northwest Natural Gas Co	2	119,965,100	0.61%	4	77,472,409	0.58%
Comcast Corporation	3	99,458,400	0.51%			
Winco Foods LLC	4	88,260,913	0.45%	5	62,228,215	0.47%
Qwest Corporation	5	69,675,580	0.35%	2	108,462,000	0.82%
Lancaster Development Co	6	58,442,260	0.30%	7	35,291,135	0.27%
Craig Realty Group Woodburn	7	47,178,080	0.24%	10	26,367,989	0.20%
Donahue Schriber Realty Group	8	53,197,870	0.27%			
Wal-Mart Real Estate Business	9	43,696,220	0.22%			
Norpac Foods Inc	10	53,345,097	0.27%	6	63,238,050	0.48%
Metropolitan Life Insurance Co				9	26,124,380	0.20%
Mitsubishi Silicon America				3	91,833,320	0.69%
Boise Cascade Corp				8	29,386,079	0.22%
Total for principal taxpayers		\$ 869,705,940	4.43%		\$ 700,309,187	5.28%
Total taxable assessed value		\$ 19,627,632,200			\$ 13,252,913,836	

Sources:

Marion County Assessor, Marion County Tax Collector.

Notes:

(1) Information in this schedule satisfies the County's annual disclosure requirements under SEC Rule 15c2-12.

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AURORA

MARION COUNTY FY 2012-13 BUDGET STRATEGIC DIRECTION

INTRODUCTION

A solid foundation exists on which to build each fiscal year's county budget. The county has a strategic plan that incorporates strategic priorities, county goals, and key indicators. The organizational structure is well designed for delivery of essential services. Business is conducted according to stated values. Committed and expert leaders work together to manage operations. Skilled and dedicated staff members make sure that services are professionally provided. Citizen budget committee members offer a needed outside perspective in examining budget requests. Citizens attend public hearings and otherwise communicate their points of view on county government priorities.

MARION COUNTY STRATEGIC PLAN 2012

Marion County Mission Statement

We serve the public to protect, promote, and enhance a positive quality of life in Marion County.

Marion County Vision Statement

Marion County is a healthy, safe and vibrant place to live and work.

Goals and Key Indicators

County departments continue to align their individual department goals with overall county goals. This will assist Marion County in managing public resources carefully and in working effectively in a focused way to address identified issues.

All departments have included key indicators in their budget document and have identified a specific primary county goal that each key indicator supports. Key indicators will be used to help forecast trends and determine both budget and program needs. In order to remain relevant, key indicators that consist of statistics and fact-based data will be updated on a regular basis. The use of key indicators is designed to link program needs with available resources and identify potential issues and concerns for use in budget projections and policy decisions.

Each of Marion County's strategic priorities is expressed as a goal in the following table. Selected department key indicators are also provided in the table. The detail information for all key indicators is found in each department's budget. In addition, at the end of each Goal Section other county documents that support each specific goal are identified.

MARION COUNTY FY 2012-13 BUDGET
STRATEGIC DIRECTION

GOAL 1: OPERATIONAL EFFICIENCY AND QUALITY SERVICE	
<i>Provide efficient, effective, and responsive government through stewardship and accountability.</i>	
COUNTY OBJECTIVES	KEY INDICATORS
<p>Assessor's Office: Tax Collections Minimize the costs of property assessment and tax collection through operational and procedural efficiencies, while maximizing the generation of revenues distributed to taxing districts.</p>	Added value to assessment rolls
<p>Board of Commissioners' Office: Enterprise Approach Lead and manage the county business functions more efficiently and effectively to enhance accountability and stewardship.</p>	Marion County operates as an enterprise organization
<p>Business Services: Employee Wellness Optimize county resources by improving employee safety and health in order to increase productivity and reduce absenteeism and the cost of insurance.</p>	Days Away, Restricted or Transferred (DART) rate
<p>Clerk's Office: Increase Efficiency Evaluate business process to make the best use of management skills, technology and resources.</p>	Cost of elections
<p>Finance: Fiscal Integrity Ensure that the county's contracting process protects the county from unnecessary risk, is efficient and effective, that departments are trained, and that compliance is monitored and reported.</p>	Contracts processed in compliance with county policy and procedure
<p>Information Technology: Customer Service Create a "Technology Roadmap" to include enterprise and department specific projects and elements, capacity planning, asset management, application development, timeline and financial requirements.</p>	Customer service
<p>Legal Counsel: Protecting the County Zealously represent the county in contested matters in court or before administrative tribunals, and recommend settlements as appropriate.</p>	Tort claim notices
<p>Treasurer's Office: Asset Management Safeguard public funds.</p>	Investment portfolio returns
<p>County Plans Linked to Goals</p> <ul style="list-style-type: none"> • Annual Adopted Budget • Facilities Master Plan Final Report 2006 • Facilities Condition Assessment Report • Comprehensive Annual Financial Report (CAFR) • Treasurer's Investment Portfolio Report 	

MARION COUNTY FY 2012-13 BUDGET
STRATEGIC DIRECTION

GOAL 2: GROWTH AND INFRASTRUCTURE	
<i>Provide leadership that addresses the continual growth and increasing diversity of Marion County's population and focuses resources on best meeting the needs of residents and supporting business.</i>	
COUNTY OBJECTIVES	KEY INDICATORS
Public Works: Recycling Maintain a high level of recycling in the county for a cleaner environment.	Recycling rate
Public Works: Permits Within parameters of recent and possible future staff reductions, continue to streamline review process for citizens with other agencies/departments on building permits, addressing, roadway improvements, survey plats, septic issues, dog licensing, survey reviews, etc.	Number of permits issued by type
County Plans Linked to Goals <ul style="list-style-type: none"> • Marion County Comprehensive Plan (Land Use) • Marion County Parks Master Plan • Marion County Solid Waste Management Plan • Stormwater Management Plan 	
GOAL 3: PUBLIC SAFETY	
<i>Pursue a safe and secure community by protecting the people, property, and economy of Marion County.</i>	
COUNTY OBJECTIVES	KEY INDICATORS
District Attorney's Office: Criminal Prosecutions Aggressively prosecute and prioritize violent and person-to-person crimes.	Adult prosecution criminal cases submitted
District Attorney's Office: Victim Assistance Advocate for victims of crime and provide assistance and information that empowers victims to make informed decisions not only in their personal lives but also in relation to participation in the criminal justice system and exercise of their rights.	Victim assistance program services provided to victims of crime
Justice Courts Provide a forum for the fair and impartial adjudication of minor traffic offenses, some misdemeanors and small civil claims.	Volume and dollar amount of citations processed

MARION COUNTY FY 2012-13 BUDGET
STRATEGIC DIRECTION

<p>Juvenile: Juvenile Crime Increase public safety outcomes by addressing criminogenic risk factors to reduce juvenile recidivism.</p>	<p>Juvenile recidivism data</p>
<p>Sheriff's Office: Community Safety Keeping our community safe through maintaining a safe and secure jail and work center, patrolling and conducting criminal investigations, providing civil process, supervising offenders through parole and probation, providing search and rescue response, and keeping our courts safe and accessible to the public through judicial security.</p>	<p>Mentally ill persons entering the corrections system Post-prison recidivism</p>
<p>Sheriff's Office: Crime Prevention To continue to work collaboratively with our community and public safety partners with an emphasis on the prevention of crime, problem solving, and being responsive to the community's needs for public safety.</p>	<p>Crime prevention outreach: No. of community events</p>
<p>County Plans Linked to Goals</p> <ul style="list-style-type: none"> • Marion County Public Safety Coordinating Council: 2011-2012 Strategic Plan • Sheriff's Office Core Functions & Objectives • Marion County Parole and Probation Annual State Plan • Marion County Juvenile Department Update to Strategic Plan 2011 • Marion County Reentry Initiative Strategic Plan 	

GOAL 4: ECONOMIC DEVELOPMENT	
<i>Demonstrate a supportive attitude toward employers, businesses, and property owners that promotes economic development and high standards of livability in Marion County.</i>	
COUNTY OBJECTIVES	KEY INDICATORS
<p>Board of Commissioners' Office: Leadership Focus leadership on critical policy issues, promote robust public engagement, and strengthen the county through collaboration with residents, business and other governmental entities.</p>	<p>Number of partnerships with the Marion County Economic Development Advisory Board.</p>
<p>Community Services: County Fair Promote the diverse agricultural and cultural heritage of Marion County through active participation of its citizens.</p>	<p>Fair attendance.</p>
<p>County Plans Linked to Goals 2011 Economic Development Strategic Plan</p>	

MARION COUNTY FY 2012-13 BUDGET
STRATEGIC DIRECTION

GOAL 5: TRANSPORTATION	
<i>Provide a safe, efficient and reliable transportation system and maintain vital infrastructure in the best condition available resources allow.</i>	
COUNTY OBJECTIVES	KEY INDICATORS
Public Works: County Roads Improve overall condition of road surfaces.	Cost per mile for surface treatments on county roads Miles of road resurfaced by treatment type Pavement Condition Index (PCI)
County plans Linked to Goals <ul style="list-style-type: none"> • Rural Transportation System Plan • Public Works Department Strategic Plan • Public Works Capital Improvement Program 	
GOAL 6: HEALTH & COMMUNITY SERVICES	
<i>Promote the overall health of people in Marion County by improving the delivery of quality health services and supporting community-based prevention efforts.</i>	
COUNTY OBJECTIVES	KEY INDICATORS
Community Services: Children & Families Promote safe and successful children, youth, families and communities.	Building safe and strong families
Health Department: Behavioral Health Promote a diverse system of behavioral health and addictions services that address community and family needs from early childhood to older adulthood.	Number of children reunited with enrolled parents
Health Department: Public Health Assure the five basic public health services to residents of Marion County (ORS 431.416).	Prevention of communicable disease Prevention of foodborne and waterborne illness

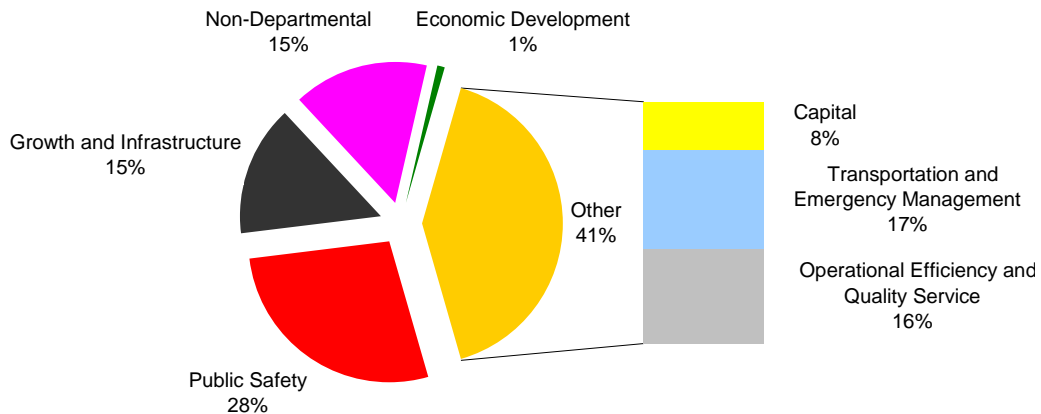
MARION COUNTY FY 2012-13 BUDGET
STRATEGIC DIRECTION

GOAL 7: EMERGENCY MANAGEMENT	
<i>Proactively plan, review, and maintain a comprehensive emergency management program.</i>	
COUNTY OBJECTIVES	KEY INDICATORS
Public Works: Develop and Maintain Emergency Operations Plans Provide consistent and timely service to all customers, internal and external.	Flood insurance discount
County Plans Linked to Goals <ul style="list-style-type: none"> Marion County Emergency Operations Plan – 2011 Natural Hazards Mitigation Plan – 2010 Marion County Health Department Pandemic Influenza Plan – 2009 	

COUNTY BUDGET MATCHING STRATEGIC PLAN GOALS

The following chart shows how the fiscal year 2012-1013 budget relates to the strategic plan goals. Budget amounts will be covered in depth in later sections of this book. The structure-of Marion County’s budget means that some types of expenditures benefit multiple goals. These are separate categories on the pie chart. One example is non-departmental expenditures such as special grants benefiting multiple departments. Capital budgets such as remediation of the Courthouse Square Complex is another example.

Total County FY 2012-13 Budget by Service Areas



MARION COUNTY FY 2012-13 BUDGET
STRATEGIC DIRECTION

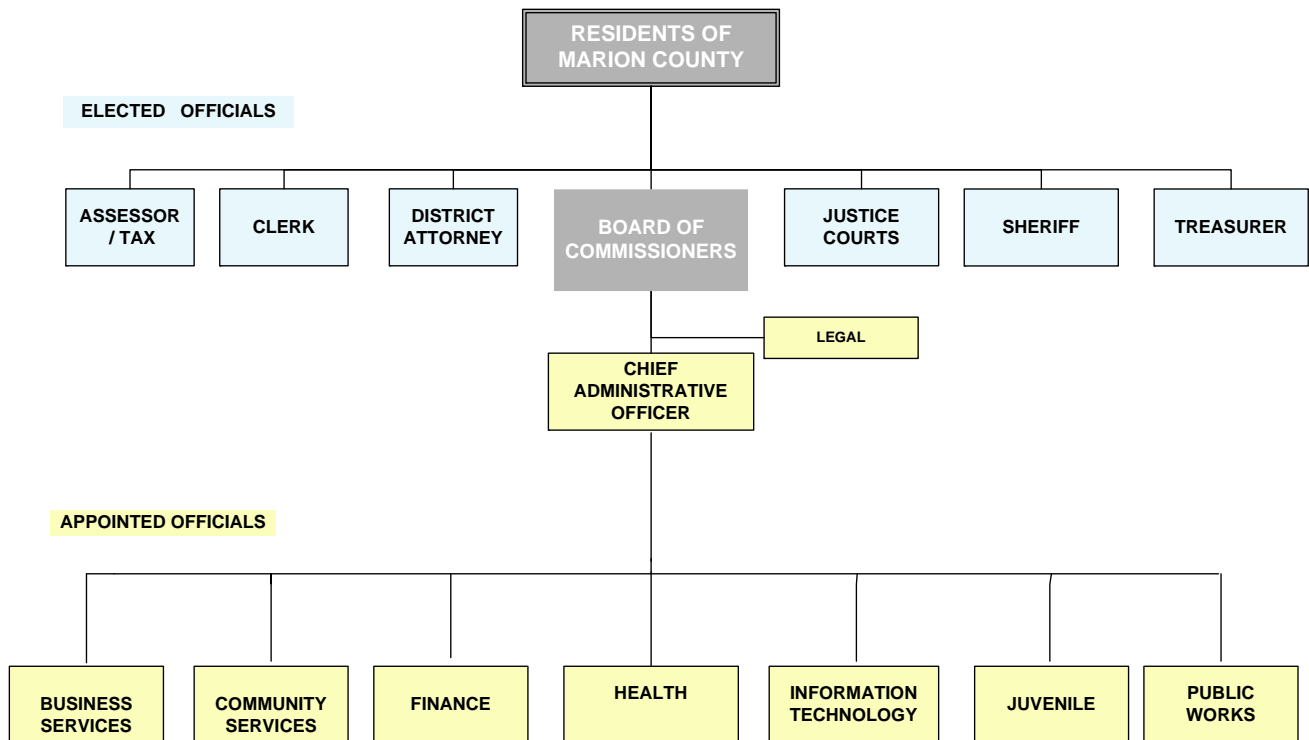
ORGANIZATIONAL STRUCTURE

Organization Chart

The Marion County government organization is headed by an elected Board of Commissioners and has 15 departments. In addition to the Board of Commissioners, six other departments are headed by elected officials: Assessor, Clerk, District Attorney, Justice Courts, Sheriff, and Treasurer. The remaining eight departments are headed by appointed officials who report to the Chief Administrative Officer: Health, Community Services, Finance, Business Services, Information Technology, Juvenile, Legal Counsel and Public Works.

COUNTY ORGANIZATION

ORGANIZATION CHART FOR FY 2012-13
BUDGET



MARION COUNTY FY 2012-13 BUDGET STRATEGIC DIRECTION

Statement of Values

Values

Customer Service -- We treat our customers and one another with courtesy, respect, dignity, fairness, and understanding. We work to make Marion County accessible and responsive to a wide range of individual and community needs and interests. We promote flexible, creative, solutions-oriented approaches to resolving customer problems and meeting customer needs.

Professionalism -- We hire, train, and develop our employees to be knowledgeable and expert in their respective roles. We strive for the highest levels of accuracy and quality in carrying out our responsibilities to the public.

Integrity -- We are honest, forthright, and ethical in our dealings with others and on behalf of the public trust. We follow-through on our commitments and we hold one another and ourselves personally accountable for doing what we promise.

Stewardship -- We seek to make the most efficient and effective use of public resources, and we work to continuously improve our services through collaboration, innovation, and competence. We strive to create and maintain a fair, transparent and open process of government that actively seeks citizen participation and recognizes the diverse and competing interests of all of the county's constituencies.

Government Services

Programs and services delivered or managed by Marion County touch the lives of virtually all residents of the county, fulfilling many roles. As a general law county, Marion County acts as an agent of the state and performs functions on behalf of the state as well as county services. Government strategic plan service areas and the departments primarily associated with these areas and goals follow.

Operational Efficiency and Quality Service

General Government

The Assessor's Office assesses the value of all commercial, industrial, and residential property subject to tax; collects all property taxes levied by local school districts, cities, special districts, and the county; and distributes these revenues to the taxing districts to support their operations.

The Clerk's Office is responsible for recording, maintaining, and archiving all county records. This office also conducts all elections within Marion County, whether for federal, state, or local government.

The Treasurer's Office is the cash custodian for the county and maintains records for the receipt and payment of county funds. The Treasurer is also the investment manager for the county, investing funds in accordance with Oregon law and the county's investment policy, and ensuring adequate cash is available to meet county obligations.

Central Services

The Board of Commissioners' Office consists of three county commissioners, elected at large, who constitute the county governing body. The board appoints a Chief Administrative Officer who is responsible for carrying out directives, policies, and ordinances of the board. This office directly manages projects funded

MARION COUNTY FY 2012-13 BUDGET STRATEGIC DIRECTION

from the state lottery and some federal grant programs, allowing the county to award funds for various programs and activities within the county and to outside entities.

The Business Services Department provides services that support departments in delivering their services to customers and clients. This involves functions such as human resources (processing job applications, training, etc.), employee benefits, wellness, labor relations, risk management, and building maintenance.

The Finance Department provides financial services that support departments in delivering their services to customers and clients. This involves functions such as processing and maintaining the county's payroll and accounting records, accounts payable and receivable, purchasing, contract management, property management, and budget preparation. In addition, tax-foreclosed property is processed in the Finance Department.

The Information Technology Department provides supporting services to county departments by operating and maintaining the county's information technology and telecommunications systems.

The Legal counsel staff is the civil lawyers and counselors for Marion County. The county law library serves attorneys, judges, litigants, and the public. The law library is authorized and mandated by the state, and operates solely on revenue derived from filing fees in the circuit court.

Growth and Infrastructure

The Public Works Department is responsible for an environmental services program that manages disposal of solid waste, while protecting the environment and promoting recycling; county parks, land use planning, and building inspection.

Public Safety

The District Attorney's Office prosecutes people accused of committing crimes in the county. This office also collects child support payments ordered by the courts and provides assistance to crime victims.

The two Justice Courts hear minor traffic offenses, some misdemeanors and small civil claims. In addition, the Justice Courts hear cases related to violations of county ordinances, such as charges of excessive noise or dogs running at large. For citizen convenience, these courts have three locations within the county: East Salem, Stayton, and Woodburn.

The Juvenile Department operates a juvenile detention center, restitution and education programs, and probation services for juvenile offenders. The department keeps juveniles who are under court order in schools, educational and vocational programs, and under supervision.

The Sheriff's Office is responsible for patrol duties, traffic enforcement, criminal investigations, search and rescue, marine patrol, and law enforcement contracts throughout the entire county. In addition, the sheriff's office manages the county jail. The Sheriff's Office also manages parole and probation offenders in Marion County.

MARION COUNTY FY 2012-13 BUDGET

STRATEGIC DIRECTION

Economic Development

The Board of Commissioners promotes and coordinates county economic development efforts, primarily through the Economic Development Advisory Board and allocation of the county's state lottery funds to support economic development.

Transportation

The Public Works Department is responsible for road and bridge maintenance, construction, and operation of the Buena Vista and Wheatland ferries.

Health and Community Services

The Health Department inspects and licenses all restaurants, school cafeterias and other food vendors. It provides immunizations for children and tracks and works to control infectious diseases. It records birth and death certificates. It provides case management for those with developmental disabilities; maintains programs for those with chronic and acute mental illness; and provides treatment for those with substance and gambling addictions.

The Community Services Department is responsible for developing and recommending to the Board of Commissioners a Marion County Children and Families Coordinated Comprehensive Plan, and related policies, strategies and investments, as well as responsibility for mobilizing communities to improve family wellness and for building a comprehensive family support system. The department also manages dog licensing and control and the Marion County Fair.

Emergency Management

The Public Works Department is responsible for management of the regional emergency operations center which manages natural disasters such as floods, landslides, high winds and severe winter storms, earthquakes, forest fires, and droughts.

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BUDGET OVERVIEW



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MARION COUNTY FY 2012-13 BUDGET BUDGET OVERVIEW

ORGANIZATION OF THE BUDGET BOOK

Within county departments and in capital and non-departmental services the county is organized and managed by program. The budget is presented to the budget committee and the Board of Commissioners in a format that emphasizes programs, with program financial reports and budget narratives. However, budget information by fund is also presented, and the budget is approved by the Budget Committee and adopted by the Board of Commissioners by fund and appropriation category as required by State of Oregon local budget law. Budget summary and line item detail – but not narratives – are stated at fund level. The fund and program mix is diverse. There are some funds that have only one program. Other funds have multiple programs. Some funds share parts of programs with other funds, e.g., a program can cross more than one fund.

The book begins with the budget officer's message, which sets forth proposed financial policies and changes in financial policy for the ensuing budget year, reasons for the most important changes in the proposed budget from the current year, and generally establishes the setting and policy tone for the proposed budget.

The **Budget Message** by Marion County's Budget Officer, John Lattimer, presents his proposed budget to the budget committee, and explains the budget document, among other purposes. The budget document presented to the budget committee is not identical to this budget book. While all the information presented to the budget committee is contained in this budget book, more information is added for other parties who do not have the same familiarity with Marion County as the budget committee members.

About Marion County provides information about the county and its people and its economy. The **Strategic Direction** section discusses the county's strategic plan, with priorities, goals, and key indicators. The **Budget Overview** section describes the financial policies, budget constraints and requirements, an outline of the statutory budget process in Oregon, and a glossary of budget terminology.

The **Summary** section is about the total county budget. Resources and requirements are summarized by category and pie charts display allocations to these categories. Key revenues and principal expenditures are discussed. Total county budget by materials and services subcategories is shown. There are tables showing the amount of state revenue dedicated to specific county services.

The **Departments** section displays tables and discusses each department's budget by program and category and a summary of funds as well as fund line items. Detailed key indicators are presented, as are department key accomplishments.

The **General Fund** merits a separate section as it is the largest discretionary funding source of the Board of Commissioners. It also funds all or part of seven departments and considerable non-departmental activities.

The **Capital Budget** section discusses capital improvements by program. Several capital programs go across more than one capital fund. Capital funds are summarized.

The **Non-Departmental** section covers programs and activities that are not a part of any department's budget. They serve a variety of purposes, and often reflect the type of fund of which they are part. These programs and funds encompass debt service, dedicated reserves, insurance, non-departmental activities that provide support to departments, and special revenues that are distributed to departments or outside agencies.

The **Funds** section describes the types of funds budgeted by the county, and provides summary financial reports for each of the county's funds. There are departmental, non-departmental, and capital funds. **Funds Detail** provides a report of line item resources and requirements by fund.

The **Appendices** contain information that is required by law to be included in a county budget as well as supplemental information for the reader's interest.

MARION COUNTY FY 2012-13 BUDGET BUDGET OVERVIEW

FINANCIAL POLICIES

In the State of Oregon, many financial policies and procedures are dictated by state statute. For example, Oregon Budget Law found in Oregon Revised Statutes Section 294 is designed to:

- Establish standard procedures for preparing, presenting, and administering the budgets of Oregon's local governments,
- Encourage citizen involvement in the preparation of the budget before its final adoption,
- Provide a method of estimating revenues, expenditures, and proposed taxes, and
- Institute a method of control of revenues and expenditures for the promotion of efficiency and economy in the expenditure of funds.¹

For example, the budget must be adopted by fund, and the resources must equal the requirements for each fund, in effect requiring a balanced county budget. Adherence to Oregon law is to all intents and purposes Marion County policy; in effect Marion County follows many state financial policies.

The Marion County Board of Commissioners has adopted the following budget and other financial management policies. Each policy also has counterpart procedures not presented in this book.

General Reserves

The purpose is to establish policy regarding the development and maintenance of a prudent level of resources to ensure the future financial stability of the county.

- It is the policy of the Marion County Board of Commissioners that procedures will be developed to determine the appropriate amount to be budgeted for general fund contingency (no less than 1% of General Fund resources), unappropriated ending fund balance (no less than 5% of General Fund resources) and rainy day fund unappropriated reserves.

Position Control

The purpose is to establish a policy to manage increases in the number of personnel positions in department programs.

- It is the policy of Marion County that departments and programs may increase the total number of full-time equivalent (FTE) personnel positions over approved program budget levels only when there is new revenue to support such positions. All FTE increases must be approved through the budget process.

Vacant Positions Termination

The purpose is to establish budget policy and procedure concerning the handling of vacant positions whenever it is clear that such positions will not be filled during the current or ensuing budget year.

- Personnel positions that have not been filled or are not currently under recruitment during the current fiscal year shall not be included in a department's requested annual budget for the ensuing fiscal year. Elimination of vacant positions must be done in accordance with Marion County Personnel Rules.

¹ State of Oregon, Department of Revenue web site. www.oregon.gov/DOR/PTD

MARION COUNTY FY 2012-13 BUDGET

BUDGET OVERVIEW

Restrictions of Backfills

The purpose is to establish a policy for setting the conditions under which reduced or eliminated program resources may be replaced by General Fund transfers.

- It is the policy of Marion County that general fund resources shall not be transferred to backfill, i.e., replaced, reduced or eliminated federal, state, foundation or other grant or contract funding, or any other program resource, unless specific conditions set by the Board of Commissioners are met.

Transfers Between Departmental Appropriation Categories

The purpose is to establish a policy that substantiates Board of Commissioners' authority to approve budget appropriation transfers.

- It is the policy of Marion County that the transfers of monies between departmental appropriation categories, using the object classifications of reserves, special payments, transfers, contingency, capital outlay, materials and services, and personal services, require prior authorization by the Board of Commissioners.

Administrative Charges

The purpose is to establish the use of administrative charges as a means to financing the operations of centralized activities of county departments and programs.

- It is the policy of Marion County to identify the full cost of delivering programs and services that benefit the county as a whole. Administrative charges provide a useful means of accounting for such centralized activities as human resources, financial services, risk and facilities management, information technology, and Board of Commissioners' oversight. It is the intent of the Board of Commissioners that all departments, agencies, and funds receive a fair allocation of cost of the central services operations of Marion County.

Administrative Charges on Grants

The purpose is to ensure that outside grants and contracts are allocated a share of the cost of central administrative charges.

- Administrative charges must be budgeted as a reimbursable cost or as in kind cost to maintain consistency in the application of administrative charges.

Capital Outlay Appropriations

The purpose is to establish the guidelines and procedures to be used concerning capital outlay appropriations.

- Capital outlay items will be budgeted and appropriated during the annual budget process. A capital projects fund will be established. All capital purchases supported by the General Fund shall be expended from this fund. Non-General Fund capital purchases will be budgeted in the fund from which the expenditures will be incurred. All capital purchases will be monitored by the capital projects coordinator, and reviewed by the Budget Committee. Requests for capital items not submitted during the annual budget process may be considered during the year through the supplemental budget process.

MARION COUNTY FY 2012-13 BUDGET

BUDGET OVERVIEW

Capital Improvement Project Document

The purpose is to establish an official statement of public policy regarding the physical maintenance and development of Marion County's infrastructure.

- It is the policy of Marion County to maintain a sound and workable capital improvement project plan. The CIP document shall be the basis for a system for the proposal, approval, execution, oversight, and monitoring of all Marion County capital improvement projects on financial and production bases. The CIP document is a long range strategic document which identifies CIP's well in advance of need.

Fixed Asset Control

The purpose of the policy is to establish accountability for county fixed assets at the department level.

- It is the policy of Marion County that each department head and elected official will be responsible for the inventory, tagging and control of all fixed assets in his or her department.

Other Financial Policies

There are other Marion County policies that have an indirect relationship to development and execution of the county budget.

- Assessing fees for services provided by the county to outside agencies and organizations.
- Collection of accounts receivable.
- Annual audits.
- Revenue bonds in partnership with nonprofit agencies.
- Payment card processing.
- Investment of public funds.

MARION COUNTY FY 2012-13 BUDGET
BUDGET OVERVIEW

BUDGET PARAMETERS

Budget parameters are budget officer requirements with which departments must comply when preparing their budget requests. They accompany the budget instructions. A budget parameter can remain the same in the long-term, or change annually. In effect, most are budget policies. Although it is not common, a budget parameter may be changed after the budget process begins, particularly one that is subject to employee bargaining agreements subsequent to the budget officer's message.

Budget Parameters FY 2012-13

1. Adopt the recommendation of the Treasurer that interest income be calculated at a rate of return of 0.10% (ten one-hundredth of one percent) for all funds. The rate is a net of investment interest of 0.35% less an investment fee of 0.25% charged by the Treasurer for management of the funds.

2. A zero percent (0%) cost-of-living allowance (COLA) is to be budgeted for all pay units except MCLEA unit 5 which is 1.0% COLA.

3. Health insurance (medical and dental) will be budgeted at composite rates per FTE, including FTE of 0.5 or greater. The rates are determined from known cost caps per plan elements for the period July 1, 2012 – December 31, 2012 and an estimated percent increase for the period January 1, 2013 – June 30, 2013 (e.g., the second one-half of the fiscal year). Second one-half rates are calculated as 10% greater than first one-half for all plans.

The rate for unit 5 (MCLEA) is \$1,388 mo. / \$16,656 yr. For all other units including management the rate is \$1,330 mo. / \$15,960 yr.

4. PERS expenses will be budgeted at 15.5% for positions for units for which the County pays the 6% employer pick-up of PERS. The budgeted rate of units 5 and 7 will be 9.5%.

An additional 4.5% assessment for debt service on PERS bonds will also be applied to all positions.

5. Follow the recommendation of the Council of Economic Advisors for forecasting property tax and other major General Fund revenues. Review major non-General Fund revenue forecasts with the Council for their judgment on reasonableness of assumptions.

6. Departments must fully justify the use of temporary workers for each department program.

7. All requested and approved new positions will be budgeted for 22 pay periods (there are 26 pay periods in a year). Vacant positions will be eliminated in accordance with current county administrative policy and procedures. Budgeting of new positions for less than a full year recognizes the time needed for recruitment and hiring; elimination of vacant positions also addresses over-budgeting for Personal Services. All new positions must be budgeted at step 1.

8. No automatic inflationary increases in Materials and Services (M&S) will be allowed in the budget for either General Fund or Central Services departments. Total M&S amounts for General Fund programs that are in excess of the current year budget require a decision package. The current year budget is not a base budget that is automatically repeated. M&S, as well as Personal Services, is subject to reduction at any time budget analysis and financial circumstances indicate such action is prudent.

9. One-time Materials and Services appropriations in the current fiscal year budget shall be removed from the budget request (i.e., contractual services for a specific project, start up costs, etc.).

MARION COUNTY FY 2012-13 BUDGET BUDGET OVERVIEW

10. All light duty vehicles belong to the Marion County fleet. For departments assigned light duty vehicles, lease, repair and maintenance will be charged to departments in accordance with fleet management policy and procedures. Pool vehicle program charges are also established by fleet management policy.
11. Purchases or leases of all computer desktop, laptop and other computer equipment, printers, copiers, scanners, digital cameras, multi-media machines, and other electronic devices that require network access must be approved by the Information Technology Department before inclusion in departmental budgets.
12. Capital acquisitions must be requested on the appropriate budget form and entered in BUD directly. Capital improvement projects must be contained in the five year plan and must be approved by the Budget Officer for inclusion in the budget request.
13. Departments must submit requests to carry forward capital improvement project appropriations from FY 2011-12. If a project has not been started, a new request must be submitted for prioritization against other new requests. Capital Outlay and capital improvement project policies and procedures must be followed.
14. The Budget Officer will recommend the amount of General Fund resources to be set aside for Capital Outlay appropriations. These amounts will be managed in appropriate capital funds.
15. Central Services Fund departments will be required to prepare their budgets prior to other departments to ensure that the amount of Administrative Charges to be allocated to the other departments is firm.
16. The Budget Officer will recommend an amount to be budgeted for General Fund Contingency that meets the General Reserves policy. General Fund departments may **not** budget for Contingency.
17. Departments may not budget Contingency amounts of more than 10% of the total fund requirements in funds with a majority of non-General Fund revenue without budget officer permission. Available amounts in excess of the 10% must be budgeted in Ending Fund Balance.
18. All requests for new programs and program enhancements must be submitted as individual decision packages. Departments must carefully consider submitting decision packages requests. Decision packages are not meant to reflect a department's entire wish list and few General Fund decision packages will be approved due to financial constraints.
19. Departments that propose to continue programs, projects or special activities no longer supported by outside funding or requiring a shift in funding from the prior year, must submit a decision package to do so, clearly identifying new or proposed financing sources. This must be done within the conditions of the restrictions on backfills policy regarding General Fund resources.
20. Decision packages will be included in the total department requested budget. They will be removed from the budget if the Budget Officer does not approve their inclusion in the budget at the Budget Officer proposed stage. Departments may not submit as alternatives two or more decision packages that are for similar purposes.

BUDGET MANUAL

Budget Manual FY 2012-13

The Finance Department maintains a budget manual that is the guideline for planning, preparing and executing a budget. It describes the process and requirements of preparation and execution of the budget. The manual is updated annually to reflect current requirements for both form and content of department budgets, and budget execution requirements. The manual is available on the county intranet at the Finance Department website.

MARION COUNTY FY 2012-13 BUDGET BUDGET OVERVIEW

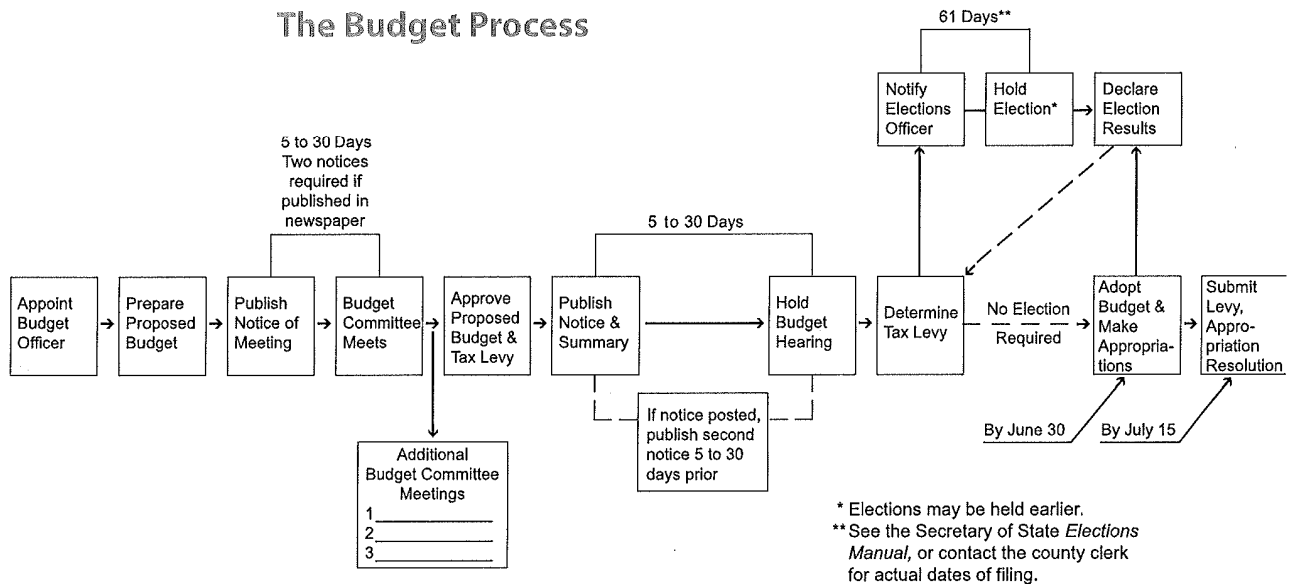
BUDGET PROCESS

The Marion County budget is a financial plan with estimates of resources (revenues) and requirements (expenditures), for a single fiscal year. The fiscal year begins on July 1 and ends on June 30.

According to Oregon's local budget law, each county must have a budget officer appointed by the governing body. Marion County's chief administrative officer also serves as the budget officer. The budget officer is responsible for preparing, or supervising the preparation of, a proposed budget that will be presented to the county's budget committee. A budget committee is another legal requirement of Oregon's local budget law. The Marion County Budget Committee is comprised of three citizens of the county, who are not county employees, and the three county commissioners. The make-up of the budget committee ensures that citizens/electors are involved in the budget process.

In Marion County, the budget development process begins in late fall and ends with adoption of the budget by the Board of Commissioners by June 30 of each year. Budgeting is a continuous cycle. After the budget is adopted, revenues and expenditures are monitored in order to ensure that expenditures do not exceed budgeted amounts, by categories specified by Oregon's local budget law. Necessary adjustments to the budget are made during the fiscal year through the supplemental budget process. Marion County typically has one to three supplemental budget actions during the fiscal year.

Budgets for the General, Special Revenue, Debt Service and Capital Project Funds are adopted on a modified accrual basis of accounting, the same basis used in the county's financial statements. Budgets for the Enterprise and Internal Service Funds are also adopted on a modified accrual basis which differs from financial reporting in that depreciation and accrued vacation pay are not budgeted. The budget is prepared in accordance the basis of accounting used during the preceding year.



Source: Local Budgeting in Oregon, Oregon Department of Revenue

MARION COUNTY FY 2012-13 BUDGET

BUDGET OVERVIEW

Outline of the Budget Process According to Local Budget Law

The following overview is taken from the Oregon Department of Revenue Local Budgeting Manual revised May 2012 to reflect changes to the law passed in 2011 and which took effect on January 1, 2012. References to sections that were renumbered in the current law, and references to other chapters in the Local Budget Manual have been removed. ORS is the Oregon Revised Statutes and Chapter 294 is the Local Budget Law, e.g., ORS 294.

1. **Appoint budget officer** (ORS 294.331).

2. **Appoint electors to the budget committee** (ORS 294.414). The budget committee consists of the governing body of the local government and an equal number of electors appointed by the governing body.

3. **Prepare proposed budget** (ORS 294.426). The budget officer prepares or supervises the preparation of a proposed budget to present to the budget committee.

4. **Publish notice of budget committee meeting** (ORS 294.401). After the proposed budget is prepared, the budget officer publishes a "*Notice of Budget Committee Meeting*." The notice must contain the date, place and time of the budget committee's first formal meeting, and of the meeting in which public comment will be heard. It may contain notice of several meetings, if the budget officer anticipates that more than one meeting will be needed.

- If the sole form of notice is publication in a newspaper, it must be published at least twice, five to 30 days before the scheduled budget committee meeting date.
- If the notice is published both in a newspaper and online, it need only be published once in the newspaper, but the publication must include the website address for the online publication, and it must be published online for at least 10 days before the meeting.
- If the notice is hand delivered or mailed, only one notice is required, not later than 10 days before the meeting.

5. **Budget committee meets** (ORS 294.426). The budget message is delivered at the first budget committee meeting. The budget message explains the proposed budget and any significant changes in the local government's fiscal policy or financial position. After the initial meeting, the budget committee may meet as many times as needed to revise and complete the budget. At least one meeting must provide the opportunity for questions and comments from any interested person. The budget committee is allowed to meet for training and advisory reviews throughout the year, but the budget may not be deliberated before the first meeting for which notice is published. All meetings are subject to Oregon's Public Meetings Law (ORS Chapter 192).

The budget officer may make the proposed budget available to the members of the budget committee at any time before the first meeting, or may distribute the budget at the first meeting. At the time the budget is given to the committee, a copy must be filed in the office of the district. The budget becomes a public record at this point and must be made available to anyone who is interested in viewing it.

6. **Budget committee approves budget** (ORS 294.428). The budget committee considers the budget proposed by the budget officer and comments made by the public and may make additions or deletions. When the budget committee is satisfied, it approves the budget. The budget approved by the committee specifies the amount or rate of each ad valorem tax levy. Approval of the budget and of the amount or rate of tax should be by motion and be recorded in the minutes of the meeting.

7. **Publish budget summary and notice of budget hearing** (ORS 294.448). After the budget is approved, the governing body of the local government must hold a budget hearing. The governing body must publish a "*Notice of Budget Hearing and Financial Summary*" five to 30 days before the scheduled hearing. This information must either appear in a newspaper of general circulation, be mailed or hand delivered. See Chapter 9 for more detail on publication requirements.

MARION COUNTY FY 2012-13 BUDGET BUDGET OVERVIEW

8. **Hold budget hearing** (ORS 294.453, renumbered from 294.430). The governing body must hold the budget hearing on the date specified in the public notice. The purpose of the hearing is to listen to citizens' testimony on the approved budget. Additional hearings may be held. All hearings must be open to the public.

9. **Adopt budget, make appropriations, impose taxes, and categorize taxes** (ORS 294.456). The governing body may make changes in the approved budget before it is adopted. Before the beginning of the fiscal year to which the budget relates, the governing body can also make changes to the adopted budget. However, if the governing body wants to make any of the following changes, they must first publish a revised "*Notice of Budget Hearing and Financial Summary*" and hold another public hearing:

- If the governing body increases taxes over the amount approved by the budget committee.
- If the governing body increases estimated expenditures in a fund over the amount approved by the budget committee by more than \$5,000 or 10 percent, whichever is greater.

After the budget hearing, and after considering public testimony, the governing body prepares a resolution or ordinance that formally adopts the budget, makes appropriations and, if property taxes are needed, levies and categorizes each tax. The budget is the basis for making appropriations and certifying the taxes. The resolutions or ordinances adopting the budget and making appropriations must be adopted no later than June 30.

10. **Certify taxes** (ORS 294.458, renumbered from 294.555). The next step in the budget cycle is to certify any property taxes to the county assessor. Taxes must be certified every year, even if the local government operates on a biennial budget.

The documents submitted to the assessor's office by a taxing district subject to Local Budget Law are:

- Two copies of the notice of levy and the categorization certification (Form LB-50, ED-50 or UR-50). This form authorizes the assessor to place the district's taxes on the property tax roll.
- Two copies of the resolution statements that adopt the budget, make appropriations, and impose and categorize taxes; and
- Two copies of any successful tax ballot measures for new taxes being imposed for the first time.

11. **Post-adoption.** After the preceding steps have been completed, changes to the budget are restricted by statute:

- ORS 294.338 authorizes certain appropriations as an exception to the budget process.
- ORS 294.463 governs the transfer of appropriations within a fund or from the general fund to another fund.
- ORS 294.481 provides for the expenditure of funds to repair or replace property that has been damaged or destroyed. It also allows funds to be expended because of a civil disturbance or natural disaster.
- ORS 294.468 authorizes loans from one fund to another.
- ORS 294.471 and 294.473 specifies the conditions under which a local government may adopt a supplemental budget, and explains the process.
- ORS 294.338 provides exceptions to the budget process for certain debt service expenditures.

MARION COUNTY FY 2012-13 BUDGET BUDGET OVERVIEW

Budget Development Participants

Budget Committee

Oregon local budget law requires that the governing body of each local government must establish a Budget Committee. Budget committees are composed of the governing body and an equal number of electors appointed by the governing body. Marion County, with three elected commissioners, appoints three elector members to the Budget Committee. The committee meets publicly to review the budget document as proposed by the budget officer. The committee receives the budget and the budget message and provides an opportunity for public comment on the budget. The committee makes adjustments based on input and then approves the budget.

Qualified voters who have the right to vote for the adoption of any measure may be appointed to the Budget Committee. Citizen members serve staggered terms of up to four years. They may be appointed for multiple terms. The Budget Committee meets in May and early June of each year to consider the upcoming budget, and may meet at other times during the year to be brought up to date on current budget developments.

Budget Development Team

The county used a team approach to developing the fiscal year 2012-13 budget. At each phase of the budget process, team members contributed expertise as required. The Chief Administrative Officer, who also serves as budget officer, the Deputy County Administrative Officer, the Chief Financial Officer, the Senior Budget Analyst, and the Chief Accountant constitute the budget team.

Public Hearings/Public Comment

The public is welcome to attend budget committee meetings and deliberations, and may share comments with the committee at designated public hearings. Members of the public may also discuss budget matters with the Board of Commissioners during regular board sessions throughout the year. For those unable to attend a board session or budget committee meeting, Capital Community Television (CCTV) broadcasts all board and budget committee meetings, and the sessions can be viewed on the Internet.

Marion County Website

To assist all participants in reviewing budget information, the entire adopted budget is available on the county website at www.co.marion.or.us.

MARION COUNTY FY 2012-13 BUDGET
BUDGET OVERVIEW

BUDGET CALENDAR

Budget Calendar for FY 2012-13

FY 2012-13 BUDGET DEVELOPMENT AND BUDGET PRESENTATION SCHEDULE				
2012				
January	9	Mon	All departments begin budget preparation	
January	20	Fri	Central Services departments preliminary budgets due: Board of Commissioners, Finance, Legal Counsel	4:00 PM
January	27	Fri	Central Services departments preliminary budgets due: Business Services & Information Technology	4:00 PM
February	2	Thu	Budget Officer meets with Central Services departments: Board of Commissioners Business Services Finance Legal Counsel Information Technology Post-meeting review of all Central Services	1:30 - 1:45 1:45 - 2:30 2:30 - 2:45 2:45 - 3:00 3:00 - 4:00 4:00 - 5:00
February	3	Fri	Final Central Services discussion and budget decisions	8:30-10:00
February	7	Tue	Central Services departments notified of Budget Officer decisions	4:00 PM
February	10	Fri	Central Services departments revised budgets due	4:00 PM
February	22	Wed	Central Services allocations given to departments	4:00 PM
March	19	Mon	Preliminary Budgets Due From All Departments	12:00 N
April	3	Tue	Budget Officer meets with Department Heads and Elected Officials: Juvenile Law Library OSU Extension Services	3:30-4:15 4:15-4:30 4:30-4:45
April	4	Wed	Budget Officer meets with Department Heads and Elected Officials: Public Works Justice Courts	3:00-4:00 4:00-4:30
April	6	Fri	Budget Officer meets with Department Heads and Elected Officials: Treasurer Assessor/Tax Clerk and Clerk Records District Attorney Sheriff's Office	9:00-9:15 9:15-9:30 9:30-10:00 10:30-11:15 11:15-12:15
April	11	Wed	Budget Officer meets with Department Heads and Elected Officials: Health CIP and All Other Funds	2:30 - 4:30 2:30-3:30 3:30-4:30
April	13	Fri	Budget Officer meets with Department Heads and Elected Officials: Children and Families	9:00 - 11:30 9:00-9:30
April	17	Tue	Departments notified of Budget Officer decisions	4:00 PM
April	30	Mon	Revised Budgets Due From All Departments	4:00 PM
May	4	Fri	Budget validation by GL team	4:00 PM
May	7	Mon	Budget Team - review budgets, request corrections from departments, prepare summary schedules, assemble budget binders	
- May	25	Fri		

MARION COUNTY FY 2012-13 BUDGET
BUDGET OVERVIEW

ALL COMMITTEE MEETINGS WILL BE HELD AT THE COMMISSIONERS' BOARD ROOM			
	2012		
May	30	Wed	<p>FY 2012-13 Opening Budget Session - Budget Committee</p> <p style="padding-left: 20px;">Budget Officer's FY 12-13 Message 9:30-10:30</p> <p style="padding-left: 20px;">Budget Structure Overview and Process 10:30-10:45</p> <p style="padding-left: 20px;">Compensation Board Report 10:45-11:00</p> <p style="padding-left: 20px;">General Government</p> <p style="padding-left: 40px;">Assessor / Tax 11:00-11:15</p> <p style="padding-left: 40px;">County Clerk 11:15-11:30</p> <p style="padding-left: 40px;">Treasurer 11:30-11:40</p> <p style="padding-left: 40px;">Lunch 11:40-12:30</p> <p style="padding-left: 20px;">Public Safety</p> <p style="padding-left: 40px;">District Attorney 12:30-1:00</p> <p style="padding-left: 40px;">Justice Courts 1:00-1:15</p> <p style="padding-left: 40px;">Juvenile 1:15-1:45</p> <p style="padding-left: 40px;">Sheriff's Office 1:45-2:45</p>
June	5	Tue	<p>Public Comment Period 8:45 AM</p> <p>Health & Community Services</p> <p style="padding-left: 20px;">Community Services 9:00-9:30</p> <p style="padding-left: 20px;">Health 9:30-10:30</p> <p style="padding-left: 40px;">Break 10:30-10:45</p> <p>Central Services</p> <p style="padding-left: 20px;">Board of Commissioners 10:45-10:50</p> <p style="padding-left: 20px;">Business Services 10:50-11:00</p> <p style="padding-left: 20px;">Finance 11:00-11:10</p> <p style="padding-left: 20px;">Information Technology 11:10-11:25</p> <p style="padding-left: 20px;">Legal Counsel / Law Library 11:25-11:30</p> <p style="padding-left: 40px;">Lunch 11:30-12:30</p> <p>Transportation & Natural Resources / Capital</p> <p style="padding-left: 20px;">Public Works 12:30-1:30</p> <p style="padding-left: 20px;">Capital Improvement Projects 1:30-2:00</p> <p>Non-Departmental / Courthouse Square / Notes</p> <p style="padding-left: 20px;">Non-Departmental and Other Funds 2:00-2:15</p> <p style="padding-left: 20px;">Courthouse Square 2:15-3:00</p> <p style="padding-left: 40px;">Break 3:00-3:15</p> <p style="padding-left: 20px;">FY 11-12 Budget Note Update 3:15-3:45</p> <p style="padding-left: 20px;">Budget Committee Comments 3:45-5:00</p> <p>Public Comment Period 5:15 PM</p>
June	6	Wed	<p>Budget Recap and Deliberations</p> <p style="padding-left: 20px;">FY 2012-2013 Proposed Budget Recap 2:30-3:15</p> <p>Budget Committee Deliberations and Approval 3:15-5:00</p>
June	20	Wed	<p>Board of Commissioners Adopt FY 2012-13 Budget 9:00 AM</p>

MARION COUNTY FY 2012-13 BUDGET BUDGET OVERVIEW

Budget Terminology

Budget Terminology

Budget terminology used in this document may be unfamiliar to those who do not deal with local budgeting on a regular basis. The county budget revolves around sources, which are called resources, and uses, which are called requirements. The reader will have a better understanding of tables, graphs, charts and narratives in this document if key terms are understood.

Sources of funds are collectively entitled “**resources**”. The source of funds most commonly recognized by citizens is **revenue**, such as taxes and charges for services. However, there are other sources of funds available to the county. These include transfers, administrative cost recoveries, financing proceeds, and net working capital. **Transfers** reflect the movement of resources that one fund or department receives from another fund or department for special purposes; goods and services are not provided in return for these transfers. **Administrative cost recoveries** are charges for services one department renders to another department. **Financing proceeds** are derived from the sale of general or special revenue bonds. **Net working capital** is the beginning fund balance, e.g., prior year savings, of a fund.

Collectively all allocations of resources are entitled “**requirements**”. Individually, an **expenditure** is an outlay of cash, such as payment of wages and benefits or purchasing of office supplies. Two other requirements are **transfers out** and **administrative charges**. As stated above, incoming transfers are recorded as resources for the receiving fund or department, whereas outgoing transfers are uses of funds for the paying fund or department’s side. There are other uses of funds which do not actually allow expenditures. One such allocation is to **contingency**. Amounts budgeted for contingency are not available for immediate expenditure. Rather, contingent funds are recognized as being available for unforeseen needs in the budget year, provided the governing body first authorizes the reallocation of budgeted contingency to an expenditure category or categories. Another non-expendable “use” of funds is unappropriated ending fund balance, or as stated in the budget, **ending fund balance**. This is the estimated amount of budgeted year-end resources that are not allocated for any other uses and are not available in the budget year.

Oregon local budget law requires use of specific categories for requirements. These are **personnel services, materials and services, capital outlay, transfers (out), debt service, special payments, general operating contingencies, reserves (in reserve funds only), and unappropriated ending fund balance**.

Marion County classifies **administrative charges** and indirect costs in materials and services budget category for appropriation purposes. Administrative charges in Marion County are internal service charges assessed by central services departments to other departments for central support services rendered. All tables and charts in this book refer only to materials and services, with administrative charges included in these totals.

MARION COUNTY FY 2012-13 BUDGET BUDGET OVERVIEW

Budget Glossary

COMMONLY USED ACRONYMS

BOC	Board of Commissioners
CDBG	Community Development Block Grant
CIP	Capital Improvement Project
COLA	Cost-of-Living Allowance
COPs	Certificates of Participation
ERP	Enterprise Resource Planning
GFOA	Government Finance Officers Association
FIMS	Financial Information Management System
IT	Information Technology
MCBEE	Marion County Business Enterprise Enhancement
OAR	Oregon Administrative Rules
ORS	Oregon Revised Statutes
PERS	Public Employees Retirement System
UEFB	Unappropriated Ending Fund Balance

ACCRUAL BASIS OF ACCOUNTING

A method of accounting in which revenues are recorded when earned and expenses are recorded when the obligations are incurred, as opposed to when cash is received or spent.

ADJUSTED GENERAL FUND RESOURCES

For Marion County, this term refers to the net calculation of **Estimated General Fund Resources** less adjustments for (a) certain one-time resources or transfers that are not related to the ongoing operations of the County, and (b) **Net Working Capital**. This net amount is then used in the calculation of budgeted amounts for General Fund **Contingency** and **Unappropriated Ending Fund Balance** and the Rainy Day Fund **Unappropriated Reserve**.

ADMINISTRATIVE CHARGES

Expenditures incurred by County **departments** in return for general government services such as accounting, purchasing and personnel. Administrative charges are determined in accordance with the County's cost allocation plan.

ADMINISTRATIVE COST RECOVERIES

Amounts recovered by **central services departments** in return for general government services provided to County **departments**.

ADOPTED BUDGET

The annual **budget** authorized by a resolution of the Board of Commissioners before the beginning of each **fiscal year**.

MARION COUNTY FY 2012-13 BUDGET BUDGET OVERVIEW

APPROPRIATION

Authorization granted by the Board of Commissioners to make **expenditures** and incur obligations for specific purposes. Appropriations are limited to a single **fiscal year**.

APPROVED BUDGET

The annual **budget** agreed upon by the **Budget Committee** and recommended for adoption to the Board of Commissioners. Under **Local Budget Law**, the Board of Commissioners has authority to modify the approved budget prior to adoption.

ASSESSED VALUE

The value set by the County Assessor on real estate and certain personal property as a basis for a property **tax levy**.

BASE BUDGET

The **budget** used in the ongoing operation of a **program** at a current service level.

BEGINNING FUND BALANCE

A fund accounting term used to describe financial resources that are available in the current **fiscal year** because they were not expended in the previous **fiscal year**.

BUD SYSTEM

An in-house computer program used by the County to develop the annual **budget**.

BUDGET

A comprehensive annual financial plan that includes an estimate of **expenditures** for a given purpose and the proposed means of financing the estimated **expenditures**.

BUDGET CALENDAR

A schedule of dates outlined by the County for the preparation and adoption of the annual **budget**.

BUDGET CATEGORY

The functional level of **expenditure** detail at which the **budget** is appropriated and for which the County is held accountable. The County uses the following budget categories:

Personal Services – Includes salaries and wages, overtime, part-time pay and fringe benefits.

Materials and Services – Includes **contracted services**, consumable materials, supplies, operating costs and other services. This category also includes **administrative charges**.

Capital Outlay – **Expenditures** for the acquisition of **fixed assets**.

Debt Service – Payment of principal and interest on borrowed funds.

Special Payments – Includes **expenditures** not readily classified in one of the other budget categories.

MARION COUNTY FY 2012-13 BUDGET BUDGET OVERVIEW

Interfund Transfers – Amounts moved from one **fund** to finance activities in another **fund**.

Contingency – An appropriated amount reserved to fulfill unanticipated demands and expenses. The Board of Commissioners must first authorize the reallocation of contingency to an expenditure category before the expenditure may be incurred.

BUDGET COMMITTEE

A committee comprised of the Board of Commissioners and an equal number of citizens appointed from the County that reviews and approves the annual **budget** prior to adoption by the Board of Commissioners.

BUDGET MESSAGE

A document prepared and presented by the **Budget Officer** that explains the County's annual **budget** and financial priorities.

BUDGET OFFICER

A person appointed by the Board of Commissioners to assemble **budget** information and oversee preparation of the proposed **budget**. The Chief Administrative Officer generally serves as the Budget Officer.

CAPITAL IMPROVEMENT PROGRAM

The County's long-term plan for providing the **fixed assets** needed for service delivery, including public facilities and infrastructure.

CAPITAL IMPROVEMENT PROJECT (CIP)

A project proposed by a County **department** to acquire or construct **fixed assets**.

CENTRAL SERVICES DEPARTMENTS

County **departments** that provide general government services such as accounting, purchasing and personnel.

CONTRACTED SERVICES

Services provided under contract by businesses or by individuals who are not County employees.

DEBT SERVICE

The payments required for interest on, and repayment of, principal amount of debt.

DECISION PACKAGE

A **budget** request for items not included in a **department's base budget**.

MARION COUNTY FY 2012-13 BUDGET
BUDGET OVERVIEW

DEDICATED FUNDS

County resources subject to restrictions imposed by creditors, grantors, contributors, or the laws or regulations of other governments.

DEPARTMENT

The basic organizational unit of the County.

DISCRETIONARY RESOURCES

County resources not subject to outside restrictions.

EMPLOYEE BENEFITS

Amounts paid on behalf of employees, which are not included in gross salary, but are considered a part of the cost of salaries and benefits. Examples include group health premiums, contributions to PERS, Social Security taxes, and group life insurance premiums.

ENCUMBRANCE

The commitment of appropriated funds to purchase an item or service in the form of a purchase order, contract or other obligation.

ENTERPRISE RESOURCE PLANNING (ERP) SYSTEM

An integrated set of business processes and associated software modules.

ESTIMATED GENERAL FUND RESOURCES

Estimates prepared during the budget process for all resources attributable to the **General Fund**, including **Net Working Capital**, Revenues and Transfers.

EXPENDITURE

The liability incurred by the County for goods or services received.

FISCAL YEAR

The twelve-month accounting period beginning on July 1 and ending on June 30.

FIXED ASSET

A tangible item with a value of \$5,000 or more and a useful economic lifetime of two years or more, such as land, buildings, machinery, furniture and equipment.

FULL-TIME EQUIVALENT (FTE)

A part-time position converted to the decimal equivalent of a full-time position based on 2,080 hours per year. For example, a part-time employee working 10 hours per week would be equivalent to .25 FTE (10 x

MARION COUNTY FY 2012-13 BUDGET BUDGET OVERVIEW

52 / 2,080). Temporary positions are not included in FTE counts. The following processes relate to changes in FTE's:

Add – A new position approved by the **Budget Committee** or the Position Review Committee.

Delete – Elimination of an existing position.

Add/Delete – Simultaneous deletion of an existing vacant position and addition of a new position.

Reclassification – Review and adjustment of an existing position based on analysis by Human Resources and approval by the Personnel Officer.

FUND

A fiscal and accounting entity with a self-balancing set of accounts that record cash and other financial resources, related liabilities, balances and changes, which are segregated for a specific activity or objective. The County uses the following types of funds:

General Fund – Accounts for all County activities that are not required to be accounted for in another fund. The General Fund is the main operating fund of the County.

Special Revenue Fund – Accounts for the proceeds of revenue sources that are legally required to be expended for specific purposes.

Debt Service Fund – Accounts for the payment of general long-term debt principal and interest.

Capital Projects Fund – Accounts for resources to be used for the purchase or construction of major capital items.

Enterprise Fund – Accounts for activities that are financed and operated in a manner similar to private business enterprises.

Internal Service Fund – Accounts for certain activities of a County **department** in which goods and services are provided to other **departments** on a cost reimbursement basis.

Agency Fund – Accounts for assets received by the County on behalf of other governments or organizations.

FUND BALANCE

The excess of **fund** assets over liabilities. Accumulated balances are the result of an excess of revenues over **expenditures** during some period. A negative fund balance is a deficit balance.

GENERAL RESERVES

For Marion County, general reserves include the **General Fund Contingency** and **Unappropriated Ending Fund Balance** and the Rainy Day Fund **Unappropriated Reserve**. These are the resources maintained by the County to ensure the future financial stability of the County.

LOCAL BUDGET LAW

The set of state statutes that local governments in Oregon are required to follow in the budgeting and **expenditure** of public funds.

MARION COUNTY FY 2012-13 BUDGET BUDGET OVERVIEW

MARION COUNTY BUSINESS ENTERPRISE ENHANCEMENT (MCBEE)

Marion County has assessed its **Enterprise Resource Planning (ERP)** system and has recognized the need to enhance its business processes in order to fully leverage its infrastructure investment. This term is used to reference the project associated with creating business systems within Marion County that are integrated enterprise-wide systems.

MODIFIED ACCRUAL BASIS OF ACCOUNTING

A method of accounting in which revenues are recorded when measurable and available and expenditures are recorded when the obligations are incurred, as opposed to when cash is received or spent.

NET ASSETS

The difference between a government's assets and its liabilities. This term is a financial (non-budgetary) term used primarily in government-wide financial reporting and proprietary fund financial reporting.

NET WORKING CAPITAL

A term used in the **budget** to define the amount of net resources computed at the end of the **fiscal year** that is available as a resource in the ensuing **fiscal year**.

PERMANENT RATE LIMIT

The maximum rate of ad valorem property taxes that a local government may impose. There is no action that can increase the permanent rate. For Marion County, the permanent rate limit is \$3.0252 per \$1,000 of assessed property value.

PROGRAM UNIT

A group of related activities aimed at accomplishing a major service or function for which the County is responsible.

PROPOSED BUDGET

The annual **budget** recommended for approval to the **Budget Committee** by the Budget Officer. Under **Local Budget Law**, the Budget Committee has authority to modify the proposed budget prior to approval.

RESERVE

An account used either to set aside budgeted revenues that are not required for **expenditure** in the current budget year or to earmark revenues for a specific future purpose.

STRATEGIC PLAN

A policy document developed by the Board of Commissioners in April 2006. This document established, in written form, the County's Mission, Vision, Strategic Issues and Goals based on a set of defined Values.

SUPPLEMENTAL BUDGET

A **budget** prepared to meet needs or spend resources that were not anticipated when the regular **budget** was adopted. In general, a supplemental budget must be published, discussed in a public hearing and adopted by the Board of Commissioners.

MARION COUNTY FY 2012-13 BUDGET
BUDGET OVERVIEW

TAX ANTICIPATION NOTES (TANS)

Short-term notes issued by the County in anticipation of the collection of taxes. Typically, the County issues TANS to smooth out fluctuations in cash flow related to property tax collections.

TAX LEVY

The total amount of property taxes imposed by the County for the **fiscal year**.

UNAPPROPRIATED ENDING FUND BALANCE

The amount set aside in the **budget** to be used as a resource in the next year's **budget**. This amount cannot be transferred by resolution or used through a **supplemental budget**, unless necessitated by a qualifying emergency.

UNAPPROPRIATED RESERVE

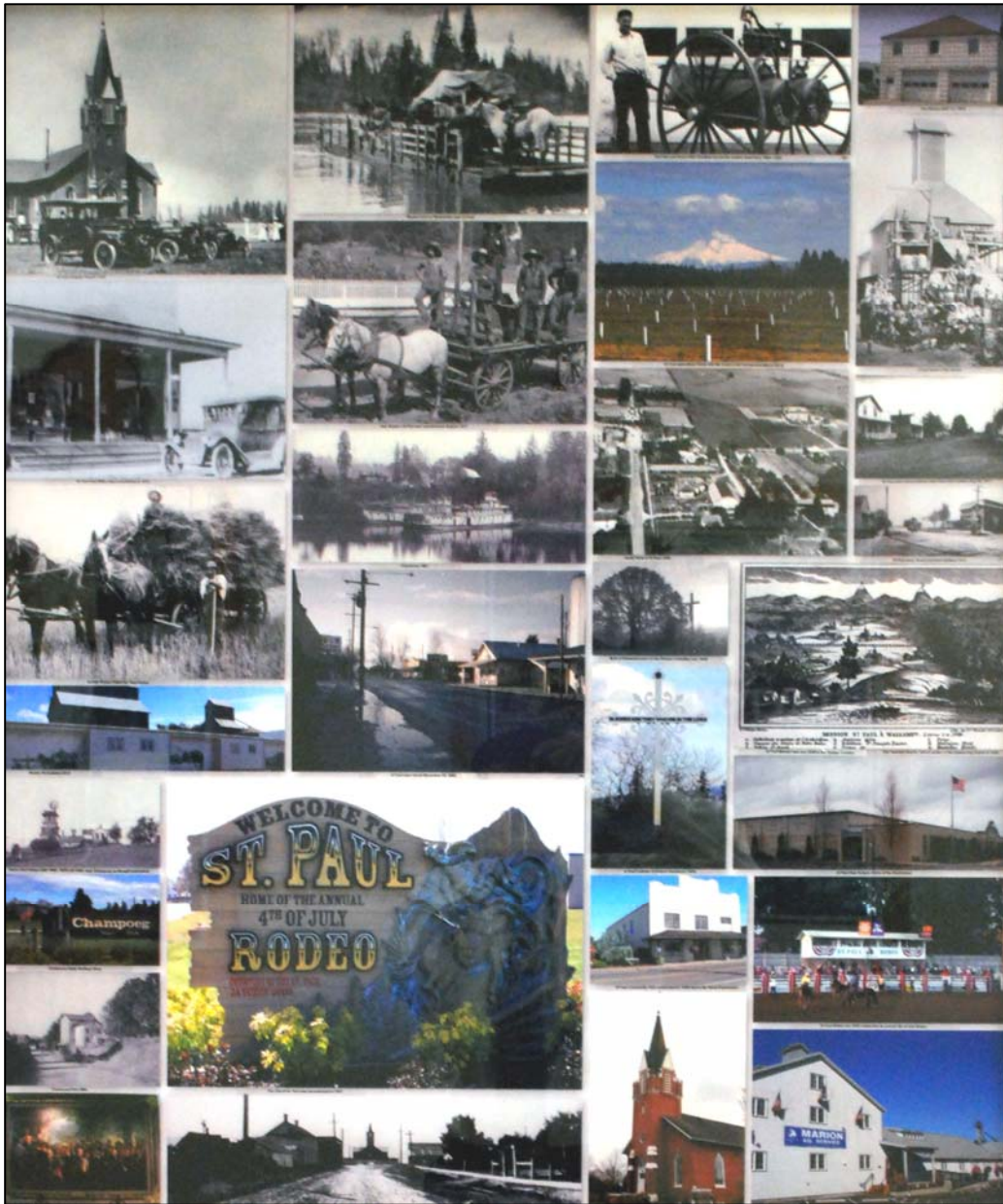
For Marion County, unappropriated **reserve** is used to reflect the balance in the Rainy Day Fund that has not received **appropriation** authority for **expenditure** in the current year.

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MARION COUNTY FY 2012-13 BUDGET SUMMARY

TOTAL BUDGET

The fiscal year 2012-2013 budget totals \$352,254,582. This is a \$1,166,612 increase from the fiscal year 2011-2012 final budget of \$351,087,970.

Oregon local budget law requires a balanced budget to be adopted by the governing body. Therefore, total resources and total requirements are equal.

The budget includes a \$78,021,105 General Fund and \$274,233,477 for all other funds. Some county departments are funded partially or entirely through the General Fund which includes property tax revenues and fees. The majority of non-General Fund revenues are federal, state, and other agencies' contracts and grants that by law must be spent for specific purposes.

In this Summary section and throughout the remainder of this book, fiscal year 2011-12 budget amounts are the final budget after three supplemental budgets.

COUNTY RESOURCES SUMMARY

In addition to revenues expected to be collected during the fiscal year, local budget law requires other available resources to be disclosed in the budget, including beginning net working capital, internal transactions, and transfers. These together are referred to as resources. Revenues are those funds received during the course of the fiscal year from outside sources. Beginning net working capital is that portion of the prior fiscal year ending fund balance available to finance the succeeding fiscal year's budget. Marion County's internal transactions are transactions between funds resulting from one department providing a service to another. On the resources side, they are called administrative cost recoveries. The sum of revenues, working capital, internal transactions, and transfers are the total resources. The total resources budget is \$352,254,582.

FY 2012-13 Resources

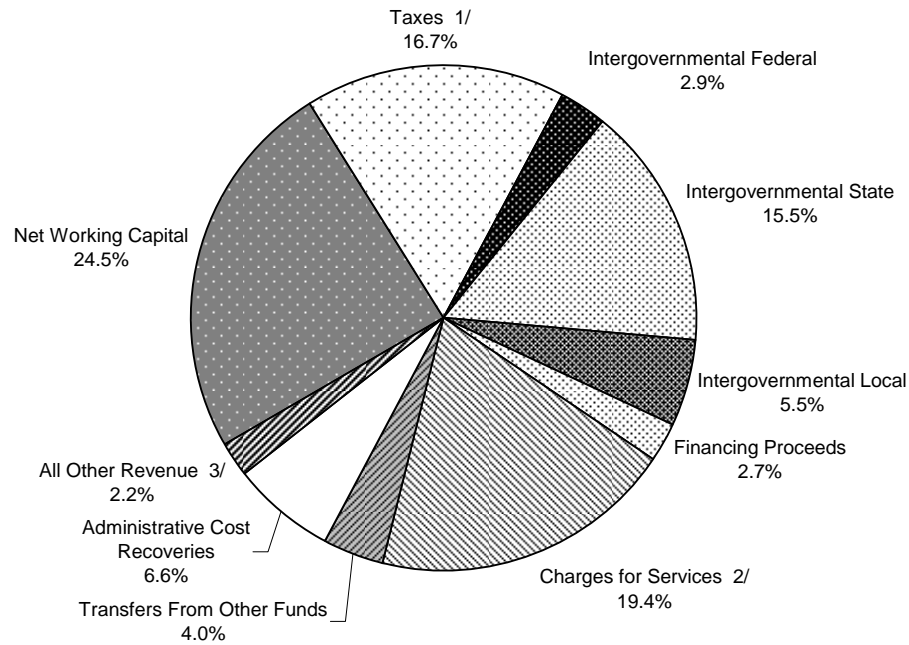
	Net Working Capital	Administrative Cost Recoveries	Transfers In	Financing Proceeds	Current Revenues	Total Resources
total	86,305,538	22,277,661	13,538,387	9,476,410	220,656,586	352,254,582
% of total	25%	6%	4%	3%	62%	100%

MARION COUNTY FY 2012-13 BUDGET SUMMARY

Total County Resources Chart

The county's \$352,254,582 revenues and other available resources are shown in major categories on the chart.

**WHERE THE MONEY COMES FROM
Marion County FY 2012-13 Budget**



Net Working Capital	\$	86,305,538
Taxes 1/		58,860,852
Intergovernmental Federal		10,311,884
Intergovernmental State		54,700,237
Intergovernmental Local		19,283,210
Financing Proceeds		9,476,410
Charges for Services 2/		68,285,027
Transfers From Other Funds		14,140,603
Administrative Cost Recoveries		23,278,060
All Other Revenue 3/		7,612,761
TOTAL	\$	<u>352,254,582</u>

1/ Total taxes include property tax collections (current year collections, delinquent taxes anticipated to be collected in the current year, and interest and penalties on delinquent tax), and cable television franchise taxes.

2/ Includes licenses, permits, fees, tolls, certain reimbursements, and other charges for services.

3/ Includes fines, interest, intrafund loan principal payments, settlements, certain reimbursements, and miscellaneous revenue.

MARION COUNTY FY 2012-13 BUDGET
SUMMARY

MAJOR COUNTY RESOURCES

County resources are categorized according to like characteristics, as the total county resources chart shown on the previous page shows. Net Working Capital is a resource, although it is not classified as revenue.

Countywide Resources Budget
FY 2012-13

FY 09-10 ACTUAL	FY 10-11 ACTUAL		FY 11-12 BUDGET	FY 12-13 ADOPTED	Increase or (Decrease) Over Prior Yr	+/- % Prior Yr Budget
88,201,202	89,762,138	Net Working Capital	89,588,153	86,305,538	(3,282,615)	-3.7%
54,250,835	55,484,017	Taxes	56,849,615	58,860,852	2,011,237	3.5%
15,182,460	15,977,238	Intergovernmental Federal	12,831,174	10,331,884	(2,499,290)	-19.5%
55,528,839	55,980,098	Intergovernmental State	52,542,056	55,281,851	2,739,795	5.2%
15,579,816	18,857,885	Intergovernmental Local	20,216,975	19,283,210	(933,765)	-4.6%
64,992,324	65,907,153	Charges for Services	67,408,466	68,286,027	877,561	1.3%
0	0	Financing Proceeds	0	9,476,410	9,476,410	n.a.
10,435,948	9,792,321	General Fund Transfers	11,101,294	9,411,724	(1,689,570)	-15.2%
12,992,796	8,267,396	Other Fund Transfers	12,646,586	4,126,663	(8,519,923)	-67.4%
23,258,058	22,327,490	Admin Cost Recovery	22,377,795	23,277,661	899,866	4.0%
5,247,347	4,455,541	All Other Revenues	5,525,856	7,612,762	2,086,906	37.8%
345,669,624	346,811,277	TOTAL RESOURCES	351,087,970	352,254,582	1,166,612	0.3%

The resources shown in the above table include those of the General Fund. The remainder of this section about resources will exclude General Fund data, which is discussed in another section of this book.

MARION COUNTY FY 2012-13 BUDGET SUMMARY

A table and a discussion of each category and the major resources follow. Comparative budgets for resources are stated for fiscal years 2012-13 and 2011-12. The reasons for year-to-year budget changes are not discussed here, with some high level exceptions. For the most part, the reasons are found in the departmental and non-departmental program budgets discussed in other parts of this book.

	Total County	Less: General Fund	All Other Funds	
Net Working Capital	\$ 86,305,538	\$ 7,471,418	\$ 78,834,120	28.7%
Taxes 1/	58,860,852	58,585,852	275,000	0.1%
Intergovernmental Federal	10,311,884	285,000	10,026,884	3.7%
Intergovernmental State	54,700,237	3,939,216	50,761,021	18.5%
Intergovernmental Local	19,283,210	-	19,283,210	7.0%
Charges for Services 2/	68,285,027	3,579,970	64,705,057	23.6%
Financing Proceeds	9,476,410	-	9,476,410	3.5%
Transfers From Other Funds	14,140,603	3,502,649	10,637,954	3.9%
Administrative Cost Recoveries	23,278,060	-	23,278,060	8.5%
All Other Revenue 3/	7,612,761	657,000	6,955,761	2.5%
TOTAL	\$ 352,254,582	\$ 78,021,105	\$ 274,233,477	100.0%

1/ Total taxes include property tax collections (current year collections, delinquent taxes anticipated to be collected in the current year, and interest and penalties on delinquent tax), and cable television franchise taxes. The latter are included in All Other Funds.

2/ Includes licenses, permits, fees, tolls, reimbursements, and other charges for services.

3/ Includes fines and forfeitures, interest, intrafund loan principal payments, settlements, and miscellaneous revenue.

Net Working Capital

Net Working Capital is the ending fund balance of prior year funds and their programs, and is also known as beginning fund balance. It is the accumulation of revenues over expenditures throughout the life of the fund. As such, it may include the unexpended portion of any or many of the categories of revenues for any given fund, and multiple revenues may have been comingled to the extent that individual revenues have lost their identity.

Net Working Capital – Multiple County Funds

All except five of the county's 37 budgeted funds have Net Working Capital. The Central Services Fund by rule has no ending fund balance as it charges administrative charges to other funds in an amount equal to its total expenditures. Some funds are required by law to transfer out to outside organizations or county organizations all revenue received. Some, such as special revenue funds, have federal and state grants that span more than one fiscal year making it normal to not expend a grant's entire available funds before the county fiscal year end. For some funds, Net Working Capital is one of the more difficult resources to estimate. Estimates are often in error because they must be made several months prior to the end of the fiscal year when the budget is being formulated. At that time, departments must estimate both current year revenue and current year expenditures. Capital funds accounting for large construction projects for which weather and other factors are beyond management's control are particularly difficult to estimate.

FY 12-13 budget \$78.8 million; FY 11-12 budget \$82.2 million; decrease: \$3.4 million.

MARION COUNTY FY 2012-13 BUDGET SUMMARY

Taxes

More than ninety-nine percent (99%) of tax revenue in the County is from property taxes and these are recorded in the General Fund.

Franchise Fees on Trash Collectors

Franchise fees are classified as a tax by local government financial rule. Franchise fees are paid by trash collectors and allocated to solid waste management purposes. They are managed by the Environmental Services program of the Public Works Department.

FY 12-13 budget \$0.3 million; FY 11-12 budget \$0.3 million; no change.

Intergovernmental Federal

Intergovernmental federal revenue is estimated based on current information provided by state agencies for pass-through federal funds and provided by federal grantor agencies for direct grants. In some cases departments use their knowledge of federal statutory funding requirements or what discretionary funding is available, and at what level.

Secure Rural Schools (formerly National Forest Revenue)

Revenues were formerly derived from amounts collected by the federal government for forest reserve rentals, sales of timber, and other sources from forest reserves and Oregon and California Railroad Grant lands within Marion County. Federal timber sales subsidies were subsequently appropriated by the federal government through the Secure Rural Schools and Community Self-Determination Act in three parts. In FY 11-12, Title I provided some funding to the county general fund, with the remaining \$1.8 million allocated 75% to Public Works for road work and 25% to a County Schools Fund. Title II funds totaling \$181,000 were passed through Resource Advisory Councils (RAC) which are citizen panels who recommend to the Bureau of Land Management and the U.S. Forest Service projects such as watershed management to improve federal forest lands. Title III revenues totaling \$155,000 were allocated in FY 11-12 to county programs for projects such as sheriff forest patrol that are beneficial to national forest lands and certain non-federal lands with Marion County.

In at late development after the Board of Commissioners adopted the FY 12-13 budget, on June 29, 2012 a one year extension of this funding was signed into law. The amount that is expected to be allocated to Title II is \$43,780 and to Title III \$37,957.

FY 12-13 budget \$0.0 million; FY 11-12 budget \$2.1 million; decrease \$2.1 million.

Oregon Department of Justice Child Support Subsidies

These are federal child support revenues passed through the Oregon Department of Justice, Division of Child Support to maintain child support enforcement activities, which is a 66% federal match on qualified expenses for support enforcement activities pursuant to federal statute under Title IV of the Social Security Act.

FY 12-13 budget \$1.0 million; FY 11-12 budget \$1.0 million; no change.

Intergovernmental State

State revenue is estimated based on current information provided by state grant and contract officials, reinforced by state economic forecasts, trend analysis looking at whatever number of years appears to best characterize a trend, and state statutory requirements to provide funding.

MARION COUNTY FY 2012-13 BUDGET SUMMARY

Gas Tax (Motor Vehicle Fuel Tax)

The gas tax is a state fuel tax calculated on a per gallon basis. Oregon's constitution is the legal authority for imposing and collecting the gas tax, and dedicates the tax revenue to transportation funding; the tax is also commonly referred to as a road tax. The Oregon Department of Transportation (ODOT) is responsible for distribution of the tax revenues. Revenues must be used exclusively for the construction, reconstruction, improvement, repair, maintenance, operation and use of public highways, roads, streets and roadside rest areas, except as otherwise provided it may also be used for the cost of administration.

As vehicle use has grown over the years so has gas tax revenue, although the current trend is that revenue growth is not keeping pace with population and vehicle miles driven, as miles per gallon has improved for vehicles. The Department of Public Works is the recipient of all gas tax.

FY 12-13 budget \$17.1 million; FY 11-12 budget \$15.7 million; increase \$1.4 million.

Mental Health Grants and Contracts

Mental health, alcohol and drug, and developmental disabilities contract and grant revenues are received from the Oregon Health Authority, Oregon Department of Human Resources, and other agencies. The funds are used for both Health Department in-house programs and for contracting with outside non-governmental organization providers of similar services.

FY 12-13 budget \$17.3 million; FY 11-12 budget \$17.6 million; decrease \$0.3 million.

Community Corrections Grant-in-Aid (SB 1145)

This is revenue distributed from the Oregon State Department of Corrections to the Sheriff's Office as payment for the county's assumption of responsibility for felons on parole, on probation, on post-prison, supervision, sentenced to 12 months or less incarceration, and other purposes. The Sheriff's Office allocates the funding for parole and probation programs and care of county jail inmates. Revenue reached a peak of \$11.8 million in FY 08-09.

FY 12-13 budget \$9.9 million; FY 11-12 budget \$9.9 million; no change.

Video Lottery

The Oregon State Lottery Commission transfers an amount equal to 2.5% of net receipts from video lottery games, similar to casino slot machines, from the State Lottery Fund to counties, with ninety percent distributed to each county in proportion to the gross receipts from the games in each county. Funds are required to be expended on economic development activities. Economic development programs or projects are usually recommended by the county's Economic Development Advisory Board and approved by the Board of Commissioners. The revenue and expenditures are recorded in a non-departmental, non-operations fund.

FY 12-13 budget \$1.2 million; FY 11-12 budget \$1.2 million; no change.

Oregon Commission on Children and Families Grants

Revenues passed through the Oregon Commission on Children and Families has provided funding for a number of diverse programs over the past several years: Great Start, Crisis Nursery, Health Start, Basic Capacity, Children, Youth and Families Flexible, and Child Appointed Special Advocates. The funds are administered by the county Department of Community Services, a restructured department which includes the former Department of Children

MARION COUNTY FY 2012-13 BUDGET SUMMARY

and Families. State grant funding reached a peak of \$1.4 million in FY 09-10 and has subsequently gone through a series of reductions.

FY 12-13 budget \$1.1 million; FY 11-12 budget \$1.2 million; decrease \$0.1 million.

Intergovernmental Local

Although local government revenue is occasionally received from city and foundation grants, the far greatest amount of the revenue in this category comes from the Mid-Valley Behavioral Care Network (MVBCN). Mid-Valley Behavioral Care Network is a managed behavioral healthcare organization directed by a partnership of consumer-advocates and service providers who provide mental health and chemical dependency services in five counties, of which Marion County is one. The MVBCN receives direction from a Regional Advisory Council which has a Marion County representative. Revenue to be received from this agency is estimated based on its financial plan including amounts budgeted to distribute to each of the five counties.

Mid-Valley Behavioral Care Network (MVBCN or more commonly, "BCN")

These are Health Department revenues derived from state health capitation funds passed to the BCN and in turn allocated to the five counties who are members of the Mid-Valley Behavioral Care Network. The primary revenues are for specific mental health services. BCN contracts with the Health Department to provide Community and Provider Services (CAPS) and special crisis and respite services are provided additional funding. There are also small discretionary grant revenues which are used for purposes defined in an agreement with the BCN, including, but not limited to, Health Department administration and Psychiatric Crisis Center operations.

FY 12-13 budget \$19.3 million; FY 11-12 budget \$19.7 million; decrease \$0.4 million.

Charges for Services

There is a great diversity of services provided by Marion County countywide and Charges for Services reflect that diversity. Charges for services outside the General Fund include fees for health, public safety, environmental health, surveyor, building inspection, land use planning, solid waste disposal, and dog services, as well as county fair sales, insurance assessments, various reimbursements, street assessments, ferry tolls, property leases, fleet rentals, and more.

Waste-to-Energy Tipping Fees

The Public Works Department Environmental Services Program earns solid waste disposal tipping fees collected at the Waste-to-Energy Facility located in Brooks. The plant is privately owned and operated under a contract with Marion County, with the county receiving a share of the gross receipts. Tipping revenue is relatively stable because there is a limit to capacity and the plant generally operates at capacity.

FY 12-13 budget \$9.7 million; FY 11-12 budget \$9.9 million; decrease \$0.2 million.

SKRTS (Salem-Keizer Recycling and Transfer Station) Tipping Fees and North Marion Tipping Fees

Customers who are not commercial garbage haulers bring garbage to SKRTS in southeast Salem or North Marion Recycling and Transfer Station in Woodburn and pay a tipping fee. The garbage is subsequently transported to the Waste-to-Energy Facility and incinerated. Compostable material goes to a commercial composting facility. Recyclable items are hauled to recycling markets; there is no tipping fee for recycled items. The fees are part of Environmental Services Program general operating revenues that are allocated to contracts for monitoring wells, the recycling program, engineering services, and other waste management services.

MARION COUNTY FY 2012-13 BUDGET SUMMARY

FY 12-13 budget \$3.4 million; FY 11-12 budget \$3.6 million; decrease \$0.2 million.

Electricity Generation Fees

The Waste-to-Energy Facility burns waste at high temperature, generating steam that in turn drives turbines that generate electrical power. This electrical power is sold to Portland General Electric. Part of the fees earned from the sale of electricity goes to the county under the terms of the contract with the plant owner. The funds are presently allocated as part of the general operating revenues for the Environmental Services Program and for financing the Courthouse Square Remediation capital project. Electrical generation is relatively stable because of plant capacity and demand.

FY 12-13 budget \$5.2 million; FY 11-12 budget \$5.2 million; no change.

Ferrous Metals Fees

This is revenue generated from the sale of ferrous metals that are recovered from the ash after waste is incinerated at the Waste-to-Energy Facility. The fees are collected as part of the terms and conditions for services with a contractor who recovers the metal. The funds are allocated along with other general operating resources of the Environmental Services Program. With the advent of a new process that will better recover ferrous metal and small quantities of some types of non-ferrous metal from the ash, revenue is expected to almost triple from FY 10-11.

FY 12-13 budget \$2.7 million; FY 11-12 budget \$1.9 million; increase \$0.8 million.

Medicaid Fees

The Health Department bills the state for federal Social Security Act Title XIX ("19") Medicaid fees for services. Behavioral health services for Medicaid are billed under an Office of Mental Health and Addiction Services (OMHAS) contract. Other billings occur under Department of Human Services, Office of Medical Assistance Program (OMAP) for services provided to clients covered by the Oregon Health Plan. Health Department charges are based on unit cost; however the actual reimbursement is set per the payer's reimbursement schedule.

The Juvenile Department also bills federal Medicaid through the state. The fees are for provision of a standardized program of rehabilitation services to qualified youth. The Guaranteed Attendance Program (GAP) also provides these services.

FY 12-13 budget \$3.1 million; FY 11-12 budget \$3.0 million; increase \$0.1 million.

Supervision Fees (Probation and Parole)

A state regulated supervision fee is assessed each adult parole and probation client. The Sheriff's Office allocates these fees to offset a portion of the cost of supervision of parole and probation clients.

FY 12-13 budget \$0.8 million; FY 11-12 budget \$0.8 million; no change.

Health Services to Other Departments and Agencies

The Health Department provides services to other Marion County departments as well as to other government agencies with whom it partners to provide services. The services are primarily behavioral health although there is some public health services charged such as immunizations in public schools. County departments that have been provided services are the Sheriff's Office, Juvenile Department, and the former Children and Families Department. Outside agencies include Indian tribes, local hospitals, drug courts, and surrounding counties.

FY 12-13 budget \$1.4 million; FY 11-12 budget \$1.6 million; decrease \$0.2 million.

MARION COUNTY FY 2012-13 BUDGET SUMMARY

Public Works Services to County Departments

The Public Works Department provides vehicle maintenance and minor other services, e.g., radio repair, to Marion County Sheriff's Office, Juvenile Department, and Business Services Department. Public Works also provides the same services to the county pool car and light duty fleet which it manages.

FY 12-13 budget \$1.6 million; FY 11-12 budget \$1.6 million; no change.

Public Works Services to Service Districts and Other Agencies

The Public Works Department provides vehicle maintenance, minor repair services, e.g., radio repair, and fuel to Marion County Fire District No. 1; signs for agencies such as the Oregon Youth Authority; road maintenance or related services for soil, water, weed and fire districts; and construction design and traffic engineering services for the Oregon Department of Transportation. It provides sewer, water, and drainage management; vegetation control; lighting; and street cleaning and leaf pickup services at some level to local service districts.

FY 12-13 budget \$0.4 million; FY 11-12 budget \$0.4 million; no change.

Public Works Fleet Rentals

The Public Works Department collects for rental of motor pool cars and for fleet vehicle leases to departments.

FY 12-13 budget \$1.8 million; FY 11-12 budget \$1.6 million; increase \$0.2 million.

Ferry Tolls

The Public Works Department manages two ferries that cross the Willamette River at different locations. The ferry operations system charges vehicles and passengers a toll for ferry use.

FY 12-13 budget \$0.60 million; FY 11-12 budget \$0.65 million; decrease \$0.05 million.

Insurance

Charges for Services includes insurance charges budgeted in the Self-Insurance Fund. County departments and quasi-governmental agencies including the Marion County Housing Authority, the Mid-Valley Behavioral Care Network and several service districts that employ personnel are charged for a share of several types of county insurance costs. The FY 12-13 budget for the major insurance is: medical and dental health insurance \$21.3 million; liability insurance \$0.7 million; workers' compensation insurance \$1.1 million; and life, long-term disability, and unemployment insurance \$1.1 million.

FY 12-13 budget \$24.2 million; FY 11-12 \$23.0 million; increase \$1.2 million.

Licenses and Permits

(included in Charges for Services on the table on page 42)

Licenses and permits revenue is estimated based on trend analysis covering five years, including review of each of the types of fees collected. State quarterly economic forecasts are also reviewed with attention to the housing industry specifically and the construction industry generally.

MARION COUNTY FY 2012-13 BUDGET SUMMARY

Structural (Building) Permits

Building inspection revenues are generated from fees for structural, mechanical, plumbing, and electrical inspections, and from permits. These are revenues managed by the Department of Public Works.

FY 12-13 budget \$1.75 million; FY 11-12 budget \$2.1 million; decrease \$0.35 million.

Financing Proceeds

Financing proceeds has not been budgeted since FY 04-05. However, \$9.5 million is budgeted in FY 12-13 in anticipation of a bank loan to cover part of the cost of a Courthouse Square Remediation construction project.

Transfers from Other Funds

In Marion County's governmental budgeting system, resources are sometimes moved from one fund to another or others by means of transfer accounts. The fund receiving the transfer shows it as a fund resource. The result is that revenue is counted twice. Once when revenue is initially recorded in fund "A", and a second time after transferring out of fund "A" into fund "B". One of the most common situations is a transfer from the General Fund to other funds, including capital funds, debt service funds, and operating funds that are primarily funded by non-General Fund resources but require either temporary or permanent additional funding in order to pay the full cost of providing a service or services. Other funds are budgeted to receive a total of \$9.4 million from the General Fund in FY 12-13. Another \$1.2 million is budgeted for transfers between other funds, such as transfers from the Criminal Justice Assessment Fund to the Sheriff's Grant Fund and the Juvenile Grant Fund, a transfer from the Lottery Distribution Fund to the Land Use Planning Fund, and transfers from several funds to the Fleet Management Fund for purchase of special service vehicles.

FY 12-13 budget \$10.6 million; FY 11-12 budget \$13.3 million; decrease \$2.7 million.

Administrative Cost Recoveries

Administrative cost recoveries result from one department or program billing other departments or program for services rendered. Internal services departments, grouped in the Central Services Fund, and the Self-Insurance Fund provides services or insurance coverage to all other departments and funds. Services given are county administration, information technology, financial management, payroll, human resources, risk management, facilities management, legal counsel, and a Public Employee Retirement System debt service assessment.

Administrative cost recoveries are unique revenue. The maximum that can be earned is a fixed amount based on a cost allocation plan. For example, the Information Technology Department knows how much it will be allowed to charge other departments and programs for its services based on its budget approved by the budget officer; in this case revenue is matched to expenditures. If the department expends less than budgeted, other departments will be charged according and the actual revenue will be matched to actual expenditures at fiscal year end.

FY 12-13 budget \$23.3 million; FY 11-12 budget \$22.4 million; increase \$0.9 million.

All Other Revenues

Several revenue categories are combined for this discussion. These revenues includes fines and forfeitures, investment earnings, loan interest, interfund loan principal payments, special grant loan repayment principal, donations, private foundation grants, insurance settlements, and miscellaneous revenue that does not fit other categories and is often one-time. In the fines and forfeitures subcategory, traffic fines credited to the Sheriff's Office Traffic Safety Team Fund are the largest amount at \$1.5 million. Court fines and assessments credited to a special Criminal Justice Assessment Fund are earmarked for court security and for other public safety purposes. In

MARION COUNTY FY 2012-13 BUDGET SUMMARY

FY 12-13 two one-time revenues related to a Courthouse Square Remediation construction project will drive up the All Other Revenue budget considerable. The first one-time revenue is a reimbursement of \$2.6 million from the local transit authority, which shares the building with the county, for its share of construction costs. The second one-time revenue is an expected \$1.6 million insurance settlement on the same construction project. This was initially budgeted in FY 11-12 but not received and re-budgeted in FY 12-13.

FY 12-13 budget \$7.6 million; FY 11-12 budget \$4.8 million; increase \$2.8 million (\$4.5 million increase if FY 11-12 is adjusted to remove the \$1.6 million invalid budget item).

MARION COUNTY FY 2012-13 BUDGET
SUMMARY

COUNTY REQUIREMENTS SUMMARY

The amount planned for expenditure during the fiscal year is considerably less than the total budget. Oregon local budget law requires reporting of expenditures, internal transactions between funds, transfers, contingencies, and unappropriated ending fund balance in the total budget. These together are referred to as requirements.

The total budget includes internal transactions and transfers that are counted twice. Internal transactions are transactions between funds resulting from one department providing a service to another. On the expenditure side they are referred to as internal service (“administrative”) charges. Transfers are a special type of internal transaction that involves transferring resources out of one fund into another fund. For example, funds are transferred out of the General Fund into the Capital Improvement Projects Fund. In the General Fund, the transfer out is an expenditure, and in the Capital Improvement Projects Fund the incoming transfer is a resource which is in turn allocated to expenditures.

The total requirements budget is \$352,254,582. This is the sum of the expenditures, administrative charges, transfers out, contingency, reserves, and ending fund balance.

The expenditures budget is \$283,875,650. This is the total of direct expenditures, administrative charges (internal service), and transfers out. Expenditures equal true appropriation authority, e.g., authority to expend. Contingency, reserves, and ending fund balance which total \$68,378,932 are excluded from the expenditures total.

Total direct expenditures are \$248,778,350. This is the direct expenditure (resulting in cash outlays) for personnel services, materials and services, capital outlay, and special payments.

FY 2012-13 Requirements

Fund	Total Direct Expenditures	Administrative Charges *	Transfers Out	Contingency	Reserves and Ending Fund Balance	Total Requirements
total	248,778,350	21,558,913	13,538,387	13,363,907	55,015,025	352,254,582
% of total	70%	6%	4%	4%	16%	100%

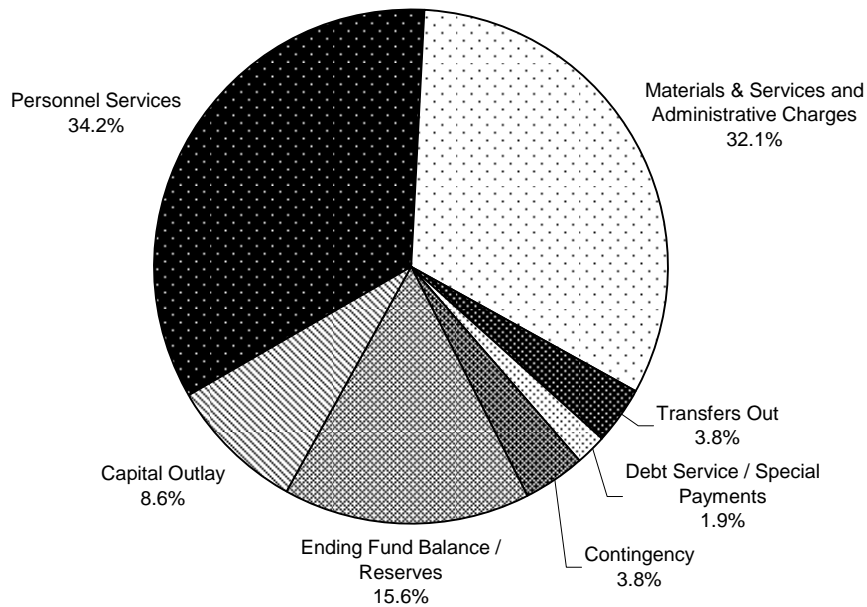
* Internal service charges.

MARION COUNTY FY 2012-13 BUDGET
SUMMARY

Total County Requirements Chart

The county's \$352,254,582 requirements budget is allocated to expenditures and other purposes as shown below.

**Marion County FY 2011-12 Budget
Total Requirements**



Personnel Services	\$ 120,413,997
Materials & Services and Administrative Charges	113,069,059
Transfers Out	13,538,387
Debt Service / Special Payments	6,584,000
Contingency	13,363,907
Ending Fund Balance / Reserves	55,015,025
Capital Outlay	30,270,207
TOTAL	<u>\$ 352,254,582</u>

MARION COUNTY FY 2012-13 BUDGET
SUMMARY

MAJOR COUNTY REQUIREMENTS

County requirements are categorized according to like characteristics. Several very similar categories are combined on the pie chart on the previous page for the purpose of making it easier to read. Further discussions will follow the categories shown in the table below. Although Contingency, Ending Fund Balance, and Reserves are requirements, they not classified as expenditures and therefore not subject to appropriation (by Oregon law).

Countywide Requirements Budget
FY 2012-13

FY 09-10 ACTUAL	FY 10-11 ACTUAL		FY 11-12 BUDGET	FY 12-13 ADOPTED	Increase or (Decrease) Over Prior Year	+/- % Prior Yr Budget
109,529,681	111,531,618	Personnel Services	120,387,399	120,413,997	26,598	0.0%
85,233,036	89,570,370	Materials and Services	90,817,353	91,510,146	692,793	0.8%
21,638,509	21,366,603	Administrative Charges	21,158,795	21,558,913	400,118	1.9%
9,380,681	8,849,767	Capital Outlay	14,847,263	30,270,207	15,422,944	103.9%
5,594,285	5,714,960	Debt Service *	5,866,410	6,006,492	140,082	2.4%
1,102,551	1,086,902	Special Payments	1,401,242	577,508	(823,734)	-58.8%
23,428,743	18,059,716	Transfers Out	23,747,880	13,538,387	(10,209,493)	-43.0%
0	0	Contingency	12,879,307	13,363,907	484,600	3.8%
0	0	Reserves	6,060,302	5,362,337	(697,965)	-11.5%
0	0	Ending Fund Balance	53,922,019	49,652,688	(4,269,331)	-7.9%
255,907,486	256,179,937	TOTAL REQUIREMENTS	351,087,970	352,254,582	1,166,612	0.3%

* Debt Service includes both principal and interest payments; these are separated on more detailed reports.

MARION COUNTY FY 2012-13 BUDGET SUMMARY

Major requirements categories will now be discussed with broad explanations that are in many cases as applicable to the General Fund as to all other funds. In a departure from the resources discussion, the General Fund dollars are included in the budget amounts of this major county requirement section. More specificity prevails in the General Fund section located elsewhere in this book.

Personnel Services

County personnel regulations allow for an annual five percent step increase for satisfactory service (merit). However, the county has a high percent of employees who have worked enough years to have reached the last step in their grade level, or are at longevity pay steps for 10 or 15 years of service. There are no merit pay increases between longevity steps. The number of employees in the step 7 and a longevity step tends to keep overall pay increase percentages down.

A policy of requiring vacant positions to be budgeted no higher than a step 1 has had the effect in some funds and programs in lowering the personnel services budget. This is particularly true for positions that became vacant at the time the incumbent is being paid at step 7 or longevity, and departments are not allowed to budget at the same level for replacements. If any such positions are ultimately allowed to be filled at a higher step than budgeted, savings from the turnover and hiring lag must be used to offset the higher actual cost compared to budgeted cost.

In FY 12-13 numerous funds and programs have very small increases or decreases in salaries and wages due to either reduced full-time equivalent positions (FTE) or the budget policies impact previously discussed. In the four-year comparison, there is a proportionately larger percent increase in fringe benefits. In these instances Public Employee Retirement System (PERS) and health insurance benefits increases in particular are greater in the aggregate for all employees than the decrease in fringe benefits associated with fewer full-time equivalent positions (FTE). The table below also shows that in the four-year period the fringe benefits percentage increase is more than four times the salaries and wages percentage increase.

During the four year period salaries and wages increased at a rate of less than one-fourth the rate of the fringe benefits increase. Health insurance and Public Employee Retirement System cost increases in both amount and percent account for the great majority of the Fringe Benefits expenditures increase.

Comparing FY 12-13 to FY 11-12 the difference in increase between Salaries and Wages and Fringe Benefits is much smaller. The former decreased by \$521,296 while the latter increased by \$547,894. Health insurance expenditures are not related on pay, they are charged on an employee basis. Health insurance increases outweighed the decline in number of positions to the extent they constitute almost the entire increase in Fringe Benefits. This is in spite of a cap on health plan insurance rates that reduced the year-over-year increase to one of the lowest annual increases this decade.

Countywide Personal Services Summary

	FY 09-10 ACTUAL	FY 10-11 ACTUAL	FY 11-12 BUDGET	FY 12-13 BUDGET	Change FY 11- 12 to FY 12- 13	Change 4 Years
Personnel Services						
Salaries and Wages	74,862,179	80,062,260	78,968,967	78,447,671	-1%	5%
Fringe Benefits	34,667,502	36,555,038	41,418,432	41,966,326	1%	21%
Total Personnel Services	109,529,681	116,617,298	120,387,399	120,413,997	0%	10%
FTE	1,313	1,347	1,317	1,297		

MARION COUNTY FY 2012-13 BUDGET
SUMMARY

Employees - Number of Positions

The county allocates a substantial part of its resources to personnel services, which means employees. Including department heads and elected officials, there are almost 1,300 full-time regular and part-time regular employees working for Marion County. As many as 300 part-time temporary employees are also employed in a peak month; the count varies as some employment is seasonal.

Marion County Budget FY 2012-13

FULL TIME EQUIVALENT POSITIONS (FTE) BY DEPARTMENT

	FY 08-09	FY 09-10	FY 10-11	FY 11-12*	FY12-13	Change FY 11-12 to FY 12-13	Change 5 Years
Assessor's Office	63.00	56.00	56.00	52.10	50.70	-1.40	-12.30
Board of Commissioners' Office	14.00	14.00	13.00	13.00	13.00	0.00	-1.00
Business Services Department	65.00	62.50	62.50	60.25	57.50	-2.75	-7.50
Children and Families Department	7.15	7.15	7.65	7.65	0.00	-7.65	-7.15
Clerk's Office	16.50	15.50	14.50	14.50	14.50	0.00	-2.00
Community Services	0.00	0.00	0.00	0.00	17.78	17.78	17.78
District Attorney's Office	92.26	88.43	85.93	82.63	81.63	-1.00	-10.63
Finance Department	21.00	19.00	19.00	20.00	20.00	0.00	-1.00
Health Department	326.50	322.02	353.30	335.79	336.37	0.58	9.87
Information Technology Department	57.00	55.00	56.00	54.00	54.00	0.00	-3.00
Justice Courts Department	8.50	8.50	8.00	8.75	9.00	0.25	0.50
Juvenile Department	119.22	106.52	102.47	104.30	104.30	0.00	-14.92
Legal Department	12.25	12.05	11.75	10.53	10.75	0.22	-1.50
Public Works Department	213.20	189.70	200.80	204.80	187.30	-17.50	-25.90
Sheriff's Office	368.27	350.25	353.00	346.00	337.00	-9.00	-31.27
Tax Title Fund	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Treasurer's Office	3.00	3.00	3.00	3.00	3.00	0.00	0.00
Non-Departmental/MCBEE	0.00	3.00	0.00	0.00	0.00	0.00	0.00
subtotal	1386.85	1312.62	1346.90	1317.30	1296.83	-20.47	-90.02

* Final budget, includes FTE changes through three supplemental budgets.

Additional information about Marion County's employees is found in the appendices where the full-time equivalent (FTE) positions history is broken down by fund, and there is a salary listing of both exempt and non-exempt positions.

MARION COUNTY FY 2012-13 BUDGET
SUMMARY

Materials and Services

General Fund and Central Services Fund departments and programs are not allowed to budget for across-the-board increases in materials and services. They have been required to absorb inflationary increases by reducing whatever line items are considered lower priority than the inflation-driven line items, or simply do with less. Other departments and programs have been allowed to reflect these inflationary increases to the extent that available resources allow.

Rental and insurance expenditures increases have been at least partially responsible for driving expenditures in other subcategories down, as departments and programs attempt to do more with less. Building rents increases are largely fixed costs. Although insurance coverage of many types is deemed a necessary cost of doing business, the county has frozen the ceiling on health insurance costs in order to hold the total cost of operations flat. The table below shows that insurance expenditures have increased 24% in the last four years. Insurance constitutes 27% of the total FY 12-13 Materials and Services budget. Contracted services budgets tend to expand and contract according to the amount of state and federal funding that is earmarked for contracts with outside providers of services; charges for services driven by the level of services also lead to increases or decreases in contracted services. Contracted Services constitutes 49% of the total FY 12-13 Materials and Services budget.

Expenditures by subcategories are shown below.

Countywide Materials and Services Summary

	FY 09-10 ACTUAL	FY 10-11 ACTUAL	FY 11-12 BUDGET	FY 12-13 ADOPTED	Change 11-12 to 12-13	Change 4 Years	
Supplies	3,638,921	3,901,474	4,751,544	4,722,874	-1%	30%	1/
Materials	3,033,558	3,489,264	3,938,205	3,474,847	-12%	15%	
Communications	1,440,915	1,171,835	1,204,853	1,051,510	-13%	-27%	2/
Utilities	1,992,264	1,955,148	1,996,872	2,006,221	0%	1%	
Repairs and Maintenance	2,729,003	2,642,496	3,307,432	3,306,341	0%	21%	
Rentals	3,428,734	4,254,149	4,503,351	4,720,214	5%	38%	3/
Insurance	20,247,274	21,407,538	23,566,898	25,150,751	7%	24%	4/
Miscellaneous	1,985,818	2,104,190	2,362,426	2,411,343	2%	21%	
Subtotal	38,496,486	40,926,095	45,631,581	46,844,101	3%	22%	
Contracted Services	46,736,550	48,644,275	45,185,772	44,666,045	-1%	-4%	5/
<i>CH2 Redevelopment Fund</i>	<i>0</i>	<i>1,243,956</i>	<i>962,904</i>	<i>440,500</i>	<i>-54%</i>	<i>n.a.</i>	
<i>Children and Families Fund</i>	<i>1,539,468</i>	<i>1,579,333</i>	<i>1,757,283</i>	<i>1,500,713</i>	<i>-15%</i>	<i>-3%</i>	
<i>Community Corrections Fund</i>	<i>948,274</i>	<i>1,182,216</i>	<i>1,046,790</i>	<i>886,973</i>	<i>-15%</i>	<i>-6%</i>	
<i>Environmental Services Fund</i>	<i>13,166,334</i>	<i>13,264,281</i>	<i>14,467,000</i>	<i>15,288,133</i>	<i>6%</i>	<i>16%</i>	
<i>Health Fund</i>	<i>22,741,729</i>	<i>21,797,061</i>	<i>18,369,618</i>	<i>18,091,893</i>	<i>-2%</i>	<i>-20%</i>	6/
<i>Public Works Fund</i>	<i>766,485</i>	<i>1,897,958</i>	<i>849,705</i>	<i>785,254</i>	<i>-8%</i>	<i>2%</i>	
<i>Sheriff's Office General Fund</i>	<i>2,304,979</i>	<i>2,316,752</i>	<i>2,381,093</i>	<i>2,454,443</i>	<i>3%</i>	<i>6%</i>	
<i>Sheiff Grants Fund</i>	<i>410,579</i>	<i>690,626</i>	<i>571,660</i>	<i>466,615</i>	<i>-18%</i>	<i>14%</i>	
<i>All Other Funds</i>	<i>4,858,702</i>	<i>4,672,092</i>	<i>4,779,719</i>	<i>4,751,521</i>	<i>-1%</i>	<i>-2%</i>	
Total	85,233,036	89,570,370	90,817,353	91,510,146	1%	7%	

1/ Supplies: FY 12-13 Increase over FY 09-10 is primarily in gasoline and diesel costs (not volume of consumption).

2/ Communications: FY 12-13 decrease from FY 09-10 is attributed to decreases in telephone equipment, postage and radios.

3/ Rentals: FY 12-13 increase over FY 09-10 is in building rentals due to the move from Courthouse Square to rental offices.

4/ Insurance: FY 12-13 increase over FY 09-10 is primarily health insurance costs, and more recently, long term disability insurance and workers' compensation claims insurance.

5/ Major funds having contracted services are shown below in italics; the reasons for wide variances from year-to-year are best explained by reviewing narratives in department and non-department budget sections of this book.

6/ Health Fund: Four year decrease is in contracts with outside health providers, largely the Developmental Disabilities and Drug Treatment programs.

MARION COUNTY FY 2012-13 BUDGET SUMMARY

Administrative Charges

Administrative charges are the counterpart of administrative cost recoveries. Administrative charges result when departments are billed by other departments or program for services rendered. As discussed in the resources section, central or internal services departments and the Self-Insurance Fund provide services or insurance coverage to all other departments and funds. Services charged are county administration, information technology, financial management, payroll, human resources, risk management, facilities management, legal counsel, and a Public Employee Retirement System debt service assessment.

Administrative charges are unique requirements. The maximum that can be charged is a fixed amount based on a cost allocation plan. For example, the Health Department knows the maximum it will be charged for information technology services for the fiscal year. If the Information Technology Department expends less than its budget, Health will be charged less administrative charge accordingly. Departments do not have any control over the amount of administrative charges expenditures for any given year. If they use more or less services in one fiscal year, then they may be charged more or less administrative charges in the following fiscal year.

FY 12-13 budget \$21.6 million; FY 11-12 budget \$21.2 million; increase \$0.4 million.

Capital Outlay

Capital outlay budgets have two categories of capital outlays: (1) capital improvement projects, and (2) capital acquisitions.

Capital Improvement Projects

Capital improvement projects meet county fixed asset criteria. Examples include: new construction projects; major maintenance projects, such as remodeling, repair, and renovation, which maintain or increase the value or service life of existing county capital assets (new roof); complex projects requiring expert coordination of activities and selection of materials; and public works projects on county infrastructure.

Capital Acquisitions

Capital acquisitions are defined as purchases \$5,000 or greater per unit cost, have a useful life over one year, and will start and complete in the budgeted fiscal year. Examples include purchases of vehicles; construction and maintenance equipment; major office equipment; other equipment; information technology equipment and major software systems.

Except for Public Works Department construction projects, capital improvement projects are recorded in capital funds, and capital acquisitions are recorded in department budgets. Some General Fund capital acquisitions are recorded in a capital fund to avoid having one-time only items in General Fund departments.

FY 12-13 budget \$30.3 million; FY 11-12 budget \$14.0 million; increase \$16.3 million (one major construction project for Courthouse Square Remediation is budgeted at \$19.0 million in FY 12-13).

Debt Service

Debt service accounts for payment of principal and interest on long-term obligations of the county and on interfund loans. The long-term obligations are recorded in programs within a Debt Service Fund. One debt is for payment on funding a portion of the county's share of development, design and construction for the Courthouse Square construction project. Courthouse Square Debt Service Program principal and interest payments total \$1.55 million for FY 12-13.

A second long-term debt is repayment of Limited Tax Pension Obligations. The proceeds from sale of these obligations were transferred to the State of Oregon Public Employees Retirement System to provide for the

MARION COUNTY FY 2012-13 BUDGET SUMMARY

county's unfunded actuarial liability. PERS Debt Service Program principal and interest payments total \$3.55 million for FY 12-13.

The county also makes annual bond payments on outstanding Oregon Garden bonds as outlined in a management agreement approved by the Board of Commissioners. Payment is charged to an Oregon Garden Foundation program in the Lottery Distribution Fund. Principal and interest payments total \$0.55 million in FY 12-13.

Interfund loan payments are recorded in loan recipients' funds and programs. Three such loans in effect for FY 12-13 are small loans being paid by the General Fund Non-Departmental Program, the Fleet Management Fund and program, and the Ferry Operations Program in Public Works Fund, all to the Environmental Services Fund and program. Principal and interest payments for these loans total \$0.3 million in FY 12-12

Although the county is budgeted for bank loan financing of \$9.4 million in FY 12-13, no payments on interest or principal are planned until the FY 13-14 budget.

An appendix to this book contains additional information about county debt.

FY 12-13 budget \$6.0 million; FY 11-12 budget \$5.9 million; increase \$0.1 million.

Special Payments

Special payments include distribution of earmarked revenue to either schools or taxing districts. State Chapter 530 Forest Rehabilitation timber sales revenue is passed through a County Schools Fund and distributed to the school districts in which the timber is cut. Small amounts of state Electric Coop taxes, Private Rail Car taxes, and liquor control fines are also passed through the County Schools Fund to school districts according to state formula. Up through FY 11-12, the County Schools Fund also received a portion of federal Secure Rural Schools Title I revenue; the funding has been discontinued.

The proceeds from sale of tax foreclosed properties are passed through a Tax Title Land Sales Fund and program to local taxing districts according to location of the property.

FY 12-13 budget \$0.6 million; FY 11-12 budget \$1.4 million; decrease \$0.8 million.

Transfers Out (to other funds)

Transfer out are the requirements counterpart to resources transfers in. The fund making the transfer shows the amount transferred as a budget requirement. As discussed in the Resources section, one of the most common situations is a transfer from the General Fund to other funds, including capital funds, debt service funds, and operating funds that are primarily funded by non-General Fund resources but require either temporary or permanent additional funding in order to pay the full cost of providing a service or services.

The General Fund is budgeted to transfer a total of \$9.4 million to other funds in FY 12-13. Another \$4.1 million is budgeted for transfers between other funds, such as transfers from the Criminal Justice Assessment Fund to the Sheriff's Grant Fund and the Juvenile Grant Fund, a transfer from the Lottery Distribution Fund to the Land Use Planning Fund, and transfers from several funds to the Fleet Management Fund.

FY 12-13 budget \$13.5 million; FY 11-12 budget \$17.0 million; decrease \$3.5 million.

Contingency

Departmental or non-departmental operating funds may budget an estimate for contingency. The Local Budget Manual states that "The estimate is based on the assumption that operations may necessitate spending during the year on items that cannot be specifically identified at the time the budget is being prepared. The contingency is not a separate fund. It is a line item with an operating fund, separate from any other major object classifications.

MARION COUNTY FY 2012-13 BUDGET SUMMARY

During the fiscal year, money budgeted and appropriated as contingency must be transferred to another appropriation category before it can be expended.”¹ Most county operating funds have contingency budgeted; those that do not either have no available funds to allocate to contingency or are a type of fund for which contingency is not allowed to be budgeted. Contingency tends to be reduced in funds over time as budgets become tighter.

FY 12-13 budget \$12.7 million; FY 11-12 budget \$13.7 million; decrease \$1.0 million.

Reserves

Reserves may be budgeted to save funds for expenditure in future fiscal years. These may be included in a reserve fund or in another fund when specifically allowed by Oregon statute. The county FY 12-13 budget contains reserves in a Health Building Reserve Fund (\$0.8 million), a Health IDS (Independent Delivery System) Reserve Fund (\$2.0 million), a Capital Building and Equipment Fund (\$0.5 million), and a Rainy Day Fund (\$2.0 million).

FY 12-13 budget \$5.4 million; FY 11-12 budget \$6.1 million; decrease 0.7 million.

Ending Fund Balance

The ending fund balance, or unappropriated ending fund balance, serves dual purposes. One purpose is to save funds for near future expenditure. This includes anticipation of carrying unexpended federal funds into the next county fiscal year and concurrently the last quarter of the federal fiscal year to keep county and federal funding in sync. Enterprise funds often build an ending fund balance until larger capital projects can be fully funded.

The General Fund and some special revenue funds dependent on grant reimbursements budget an ending fund balance to provide the fund with a cash or net working capital balance with which to begin the year following the fiscal year for which the budget is being prepared, until new revenue is received sufficient to meet daily expenditure needs.

No expenditure can be made from an ending fund balance during the fiscal year in which it is budgeted, except in emergency situations defined by state law and identified in a county supplemental budget. In the supplemental budget, funds are transferred to an appropriation category, e.g., capital outlay, before they are expended.

FY 12-13 budget \$49.7 million; FY 11-12 budget \$53.8 million; decrease \$4.1 million.

Changes in Fund Balances

The change between beginning fund balance and ending fund balances is one indicator of the financial condition of a fund. A small or no change likely indicates stability; a substantially larger ending fund balance is often a sign of financial improvement, while a substantially small ending fund balance may indicate a problem.

The schedule of Budgeted Change in Fund Balance FY 2012-13 on the following page illustrates how many funds may have funding difficulties in FY 13-14 due to little or no net working capital. The most critical problem is within departmental budgets, where most funds (except those with footnotes) usually carry an ending fund balance into the following year for both cash flow purposes and to allocate to contingency. Also, special revenue funds utilizing large federal grant funds would normally carry grant unexpended balances into the following county fiscal year first quarter. This enables continued funding of programs until new federal funds are received in October, the first quarter of the new federal fiscal year. Out of 20 departmental funds that by intent normally have an ending fund, ten funds have no ending fund balance budgeted and nine out of the remaining ten funds have a smaller fund balance than the prior year. Capital funds are not necessarily expected to have ending fund balances, this is situational (see footnotes 6 and 7).

¹ Local Budgeting Manual, Oregon Department of Revenue (Rev. 05-12), p. 27

MARION COUNTY FY 2012-13 BUDGET
SUMMARY

Budgeted Change In Fund Balance FY 2012-13						
Fund Name	Beginning Fund Balance 1/	Revenues 2/	Expenditures 3/	Ending Fund Balance 4/	Change From Prior Year 5/	% Change
Departmental						
General Fund	7,471,418	70,549,687	74,426,662	3,594,443	(3,876,975)	-51.9%
Building Inspection	723,916	1,756,720	2,211,959	268,677	(455,239)	-62.9%
Central Services	0	21,186,460	21,186,460	0	0	n.a. 6/
Child Support	0	1,491,871	1,491,871	0	0	n.a. 6/
Children and Families	486,481	2,106,213	2,592,694	0	(486,481)	-100.0%
Community Corrections	846,188	11,664,704	12,510,892	0	(846,188)	-100.0%
County Clerk Records	5,083	109,674	114,321	436	(4,647)	-91.4%
County Fair	20,401	359,798	380,199	0	(20,401)	-100.0%
District Attorney Grants	9,500	575,153	584,653	0	(9,500)	-100.0%
Dog Control	26,326	1,215,444	1,241,770	0	(26,326)	-100.0%
Environmental Services	18,438,190	20,446,383	24,125,648	14,758,925	(3,679,265)	-20.0%
Fleet Management	2,173,091	1,925,948	1,811,410	2,287,629	114,538	5.3%
Health	11,284,838	50,639,957	58,008,590	3,916,205	(7,368,633)	-65.3%
Inmate Welfare	140,104	268,000	408,104	0	(140,104)	-100.0%
Juvenile Grants	79,113	3,136,706	3,215,819	0	(79,113)	-100.0%
Land Use Planning	77,731	1,170,491	1,248,222	0	(77,731)	-100.0%
Law Library	394,607	257,217	332,515	319,309	(75,298)	-19.1%
Liquor Law Enforcement	0	35,000	35,000	0	0	n.a. 6/
Parks	192,089	235,049	306,347	120,791	(71,298)	-37.1%
Public Works	17,541,548	24,259,827	27,673,289	14,128,086	(3,413,462)	-19.5%
Sheriff Grants	246,416	2,616,328	2,862,744	0	(246,416)	-100.0%
Surveyor	1,359,257	443,158	632,752	1,169,663	(189,594)	-13.9%
Traffic Safety Team	494,643	1,309,095	1,803,738	0	(494,643)	-100.0%
Total Departmental	62,010,940	217,758,883	239,205,659	40,564,164	(17,569,801)	-28.3%
Non-Departmental						
Block Grant	42,748	38	42,786	0	(42,748)	-100.0%
CH2 Redevelopment	673,120	69,300	742,420	0	(673,120)	-100.0%
County Schools	0	422,600	422,600	0	0	n.a. 6/
Criminal Justice Assessment	809,651	428,712	349,162	889,201	79,550	9.8%
Debt Service	474,723	5,098,450	5,098,058	475,115	392	0.1%
Health IDS Reserve	2,012,000	10,000	12,000	2,010,000	(2,000)	-0.1%
Lottery Distribution	681,349	1,408,015	1,537,300	552,064	(129,285)	-19.0%
Non Departmental Grants	778,055	10,750	424,395	364,410	(413,645)	-53.2%
Rainy Day	2,028,350	2,000	0	2,030,350	2,000	0.1%
Self Insurance	9,359,118	24,576,623	27,207,863	6,727,878	(2,631,240)	-28.1%
Tax Title Land Sales	137,270	177,258	234,672	79,856	(57,414)	-41.8%
Total Non-Departmental	16,996,384	32,203,746	36,071,256	13,128,874	-3,867,510	-22.8%
Capital						
Capital Building and Equipment	1,232,879	1,232	700,000	534,111	(698,768)	-56.7%
Capital Improvement Projects	1,587,341	642,000	2,229,341	0	(1,587,341)	-100.0% 7/
Courthouse Square Remediation	3,693,818	15,339,483	19,033,301	0	(3,693,818)	-100.0% 7/
Health Building Reserve	784,176	3,700	0	787,876	3,700	0.5%
Total Capital	7,298,214	15,986,415	21,962,642	1,321,987	-5,976,227	-81.9%
Total Budget	86,305,538	265,949,044	297,239,557	55,015,025	-27,413,538	-31.8%

MARION COUNTY FY 2012-13 BUDGET SUMMARY

Footnotes to schedule of Budgeted Change in Fund Balance FY 2012-13.

- 1/ Marion County uses the terminology "Net Working Capital" instead of Beginning Fund Balance in budgeting.
- 2/ Revenues include all Resources except Beginning Fund Balance.
- 3/ Expenditures include Contingency which although is not appropriated for expenditure is also not a part of the ending fund balance.
- 4/ Ending fund balance includes those funds classified as reserves.
- 5/ The beginning fund balance is by definition also the ending fund balance of the prior fiscal year. Subtracting the ending fund balance from the beginning fund balance in effect compares the ending fund balance of two fiscal years.
- 6/ These types of funds usually expend all available resources by the end of each fiscal year although the Capital funds have planned ending fund balances and others do not, depending on the expenditure plan for the year.
- 7/ Capital funds may or may not have ending fund balances depending on planned expenditures for the year; for FY 12-13 it is planned to complete the capital projects in the Capital Improvement Projects Fund by FY 12-13 and Courthouse Square Remediation Fund by fiscal FY 13-14.

Contingency, Reserve, and Ending Fund Balance Combined

The page following the fund balance schedule is a schedule that shows contingency, reserves and ending fund balance separately and in total by fund and by total government. These budget items equal the sum that is not available for expenditure in FY 12-13 without a budget change approved by the Board of Commissioners under the terms of Oregon Local Budget Law.

MARION COUNTY FY 2012-13 BUDGET
SUMMARY

Budgeted Contingency, Reserve and Unappropriated Ending Fund Balance
FY 2012-13

	Contingency	Unappropriated Reserves	Ending Fund Balance	Total Revenues	Contingency, Reserves & EFB % of Total General Fund Revenue
General Fund	705,385	3,594,443	-	70,549,687	
Rainy Day Fund	-	2,030,350	-	2,000	
Total	705,385	5,624,793	6,330,178	70,551,687	9.0%

	Contingency	Unappropriated Reserves	Ending Fund Balance	Total Budget	Contingency, Reserves & EFB % of Total Budget
Other Funds					
Block Grant	42,398	-	-	42,786	99.1%
Building Inspection	247,000	-	268,677	2,480,636	20.8%
Capital Building and Equipment	700,000	534,111	-	1,234,111	100.0%
Capital Improvement Projects	107,815	-	-	2,229,341	4.8%
CH2 Redevelopment	-	-	-	742,420	0.0%
Central Services	-	-	-	21,186,460	0.0%
Child Support	-	-	-	1,491,871	0.0%
Children and Families	198,123	-	-	2,592,694	7.6%
Community Corrections	65,393	-	-	12,510,892	0.5%
County Clerk Records	-	-	436	114,757	0.4%
County Fair	9,200	-	-	380,199	2.4%
County Schools	-	-	-	422,600	0.0%
Courthouse Square Remediation	500,000	-	-	19,033,301	2.6%
Criminal Justice Assessment	20,000	-	889,201	1,238,363	73.4%
Debt Service	-	-	475,115	5,573,173	8.5%
District Attorney Grants	-	-	-	584,653	0.0%
Dog Control	-	-	-	1,241,770	0.0%
Environmental Services	1,435,701	-	14,758,925	38,884,573	41.6%
Facility Renovation	-	-	-	-	#DIV/0!
Fleet Management	163,481	-	2,287,629	4,099,039	59.8%
Health	4,886,801	-	3,916,205	61,924,795	14.2%
Health Building Reserve	-	787,876	-	787,876	100.0%
Health IDS Reserve	-	2,010,000	-	2,022,000	99.4%
Inmate Welfare	39,686	-	-	408,104	9.7%
Juvenile Grants	-	-	-	3,215,819	0.0%
Land Use Planning	83,062	-	-	1,248,222	6.7%
Law Library	30,000	-	319,309	651,824	53.6%
Liquor Law Enforcement	-	-	-	35,000	0.0%
Lottery Distribution	208,942	-	552,064	2,089,364	36.4%
Non Departmental Grants	43,795	-	364,410	788,805	51.7%
Parks	38,672	-	120,791	427,138	37.3%
Public Works	1,530,915	-	14,128,086	41,801,375	37.5%
Self Insurance	2,000,000	-	6,727,878	33,935,741	25.7%
Sheriff Grants	190,319	-	-	2,862,744	6.6%
Surveyor	66,606	-	1,169,663	1,802,415	68.6%
Tax Title Land Sales	10,000	-	79,856	314,528	28.6%
Traffic Safety Team	40,501	-	-	1,803,738	2.2%
Total Other Funds	12,658,522	3,331,987	46,058,245	272,203,127	22.8%

MARION COUNTY FY 2012-13 BUDGET
SUMMARY

TOTAL RESOURCES AND REQUIREMENTS SUMMARY

The following table recapitulates the budget information provided in the previous pages of this section. More resources and requirements categories are shown than previously, when like categories were combined along with following discussions in the interest of making explanations shorter and easier.

Total County Income Summary

FY 09-10 ACTUAL	FY 10-11 ACTUAL		FY 11-12 BUDGET	FY 12-13 ADOPTED	&/- % Prior Budget
RESOURCES					
54,250,835	55,484,017	Taxes	56,849,615	58,860,852	3.5%
2,858,418	2,837,710	Licenses and Permits	2,787,125	2,383,859	-14.5%
15,182,460	15,977,238	Intergovernmental Federal	12,806,174	10,331,884	-19.3%
55,528,839	55,980,098	Intergovernmental State	52,567,056	55,281,851	5.2%
15,579,816	18,857,885	Intergovernmental Local	20,216,975	19,283,210	-4.6%
62,133,906	63,069,443	Charges for Services	64,621,341	65,902,168	2.0%
23,258,058	22,327,490	Admin Cost Recovery	22,377,795	23,277,661	4.0%
2,751,248	2,792,049	Fines and Forfeitures	2,611,239	1,968,907	-24.6%
1,618,605	885,976	Interest	837,643	741,388	-11.5%
534,859	625,713	Other Revenues	560,082	3,127,458	458.4%
10,435,948	9,792,321	General Fund Transfers	11,101,294	9,411,724	-15.2%
12,992,796	8,267,396	Other Fund Transfers	12,646,586	4,126,663	-67.4%
342,635	151,802	Settlements	1,516,892	1,775,009	17.0%
0	0	Financing Proceeds	0	9,476,410	n.a.
88,201,202	89,762,138	Net Working Capital	89,588,153	86,305,538	-3.7%
345,669,624	346,811,277	TOTAL RESOURCES	351,087,970	352,254,582	0.3%
REQUIREMENTS					
109,529,681	111,531,618	Personnel Services	120,387,399	120,413,997	0.0%
85,233,036	89,570,370	Materials and Services	90,817,353	91,510,146	0.8%
21,638,509	21,366,603	Administrative Charges	21,158,795	21,558,913	1.9%
9,380,681	8,849,767	Capital Outlay	14,847,263	30,270,207	103.9%
2,175,745	2,358,496	Debt Service Principal	2,557,003	2,772,300	8.4%
3,418,540	3,356,465	Debt Service Interest	3,309,407	3,234,192	-2.3%
1,102,551	1,086,902	Special Payments	1,401,242	577,508	-58.8%
23,428,743	18,059,716	Transfers Out	23,747,880	13,538,387	-43.0%
0	0	Contingency	12,879,307	13,363,907	3.8%
0	0	Reserves	6,060,302	5,362,337	-11.5%
0	0	Ending Fund Balance	53,922,019	49,652,688	-7.9%
255,907,486	256,179,937	TOTAL REQUIREMENTS	351,087,970	352,254,582	0.3%
89,762,138	90,631,340	NET INCOME (LOSS)	0	0	

Note 1: Expenditures are not allowed in contingency, reserves or ending fund balance; these are budget items only.

Note 2: FY 10-11 amounts include changes through two supplemental budgets.

MARION COUNTY FY 2012-13 BUDGET SUMMARY

FUNDS OVERVIEW

Oregon local budget law requires the use of funds in budgeting. A fund is defined as a fiscal and accounting entity of self-balancing accounts to record cash and other financial resources, related liabilities, balances and changes. Funds are segregated for specific, regulated activities and objectives.² Each fund records resources and requirements for the purpose of controlling and accounting for the specific activities for which the fund was created. Therefore, each fund is a self-contained, independent financial entity with its own assets and liabilities.

Marion County funds have gone through some reclassification as to type in accordance with Governmental Accounting Standards Board guidelines. In accounting terms, which the budget system follows, there is a General and Major Special Revenue Funds, Non-Major Governmental Funds, Enterprise Funds, and Internal Services Funds. The most well-known fund is the General Fund, which is used to account for resources and for which the Board of Commissioners has discretionary use. Fund descriptions are provided in an appendix to the book.

² p. 15, Local Budgeting Manual, Oregon Department of Revenue, Property Tax Division

MARION COUNTY FY 2012-13 BUDGET
SUMMARY

FY 2012-13 ADOPTED BUDGET BY FUND

FY 2012-13 Budget by Fund and Department Matrix

Department Fund	Assessor's Office	Clerk's Office	Community Services	District Attorney's Office	Justice Courts	Juvenile	Sheriff's Office	Treasurer's Office	Board of Commissioners' Office	Business Services	Finance	Information Technology	Legal	Health	Public Works	Non Departmental	Capital	Fund Total
General Fund	5,734,401	2,712,621	427,845	7,690,210	892,644	9,409,593	35,170,174	474,805								15,508,812		78,021,105
County Clerk Records		114,757																114,757
Children and Families			2,592,694															2,592,694
County Fair			380,199															380,199
Dog Control			1,241,770															1,241,770
Child Support				1,491,871														1,491,871
District Attorney Grants				584,653														584,653
Liquor Law Enforcement				35,000														35,000
Juvenile Grants						3,215,819												3,215,819
Community Corrections							12,510,892											12,510,892
Inmate Welfare							408,104											408,104
Sheriff Grants							2,862,744											2,862,744
Traffic Safety Team							1,803,738											1,803,738
Central Services									2,050,097	6,434,698	2,373,035	8,393,631	1,260,497				674,502	21,186,460
Law Library													651,824					651,824
Health														61,924,795				61,924,795
Building Inspection															2,480,636			2,480,636
Environmental Services															38,884,573			38,884,573
Fleet Management															4,099,039			4,099,039
Land Use Planning															1,248,222			1,248,222
Parks															427,138			427,138
Public Works															41,801,375			41,801,375
Surveyor															1,802,415			1,802,415
Block Grant																42,786		42,786
CH2 Redevelopment																742,420		742,420
County Schools																422,600		422,600
Criminal Justice Assessment																1,238,363		1,238,363
Debt Service																5,573,173		5,573,173
Health IDS Reserve																2,022,000		2,022,000
Lottery Distribution																2,089,364		2,089,364
Non Departmental Grants																788,805		788,805
Rainy Day																2,030,350		2,030,350
Self Insurance																33,935,741		33,935,741
Tax Title Land Sales																314,528		314,528
Capital Building and Equipment																	1,234,111	1,234,111
Capital Improvement Projects																	2,229,341	2,229,341
Courthouse Square Remediation																	19,033,301	19,033,301
Health Building Reserve																	787,876	787,876
Department Total	5,734,401	2,827,378	4,642,508	9,801,734	892,644	12,625,412	52,755,652	474,805	2,050,097	6,434,698	2,373,035	8,393,631	1,912,321	61,924,795	90,743,398	65,383,444	23,284,629	332,433,405

MARION COUNTY FY 2012-13 BUDGET
SUMMARY

PROGRAMS FUNDED IN PART BY STATE RESOURCES

The State of Oregon requires that county governments provide in their annual budget summary revenue and expenditure information for major programs funded in part by the state. The state stipulates the government functions covered, e.g., public health. Total expenses for each program and revenue broken down in prescribed categories are required for each of the corresponding years presented in the annual budget. The amounts shown are at a summary level of function as established by the state. Detail information about these functions and programs is presented in the department budget.

SUMMARY OF MAJOR PROGRAMS FUNDED IN PART BY STATE RESOURCES

	Fiscal Year 2009-10 Actual	Fiscal Year 2010-11 Actual	Fiscal Year 2011-12 Budget	Fiscal Year 2012-13 Budget
ASSESSMENT AND TAXATION				
General Resources	\$ 5,442,413	\$ 5,318,904	\$ 5,587,726	\$ 5,816,166
Total Resources	\$ 5,442,413	\$ 5,318,904	\$ 5,587,726	\$ 5,816,166
Total Requirements	\$ 5,422,413	\$ 5,318,904	\$ 5,587,726	\$ 5,816,166
COMMUNITY CORRECTIONS				
State Resources	\$ 12,466,606	\$ 11,741,728	\$ 10,555,269	\$ 10,644,832
Other Revenue	2,452,169	3,313,382	2,801,717	1,866,060
Total Resources	\$ 14,918,775	\$ 15,055,110	\$ 13,356,986	\$ 12,510,892
Total Requirements	\$ 12,788,287	\$ 13,356,595	\$ 13,356,986	\$ 12,510,892
JAIL OPERATIONS				
General Resources	\$ 13,745,182	\$ 13,634,018	\$ 14,807,097	\$ 15,467,960
Direct Federal Resources	327,661	20,600	303,000	175,000
Other Revenue	858,643	968,716	935,702	848,311
Total Resources	\$ 14,931,486	\$ 14,623,334	\$ 16,045,799	\$ 16,491,271
Total Requirements	\$ 14,788,469	\$ 14,448,276	\$ 16,045,799	\$ 16,491,271
DISTRICT ATTORNEY				
General Resources	\$ 7,821,674	\$ 7,676,154	\$ 7,859,476	\$ 8,097,076
State Resources	1,541,368	1,751,726	1,645,692	1,649,563
Other Revenue	252,995	78,115	119,058	55,095
Total Resources	\$ 9,616,037	\$ 9,505,995	\$ 9,624,226	\$ 9,801,734
Total Requirements	\$ 9,490,658	\$ 9,466,466	\$ 9,624,226	\$ 9,801,734
JUVENILE CORRECTIONS & PROBATION				
General Resources	\$ 9,520,884	\$ 9,878,986	\$ 10,338,187	\$ 10,324,760
State Resources	1,134,923	1,013,000	1,037,435	1,193,990
Other Revenue	1,293,227	1,073,974	1,171,385	1,106,662
Total Resources	\$ 11,949,034	\$ 11,965,960	\$ 12,547,007	\$ 12,625,412
Total Requirements	\$ 11,723,335	\$ 11,725,516	\$ 12,547,007	\$ 12,625,412
PUBLIC HEALTH				
General Resources	\$ 2,199,977	\$ 2,253,265	\$ 2,263,193	\$ 2,237,281
State Resources	4,889,303	4,037,054	3,586,671	3,544,691
Direct Federal Resources	8,143	579,953	705,465	707,784
Other Revenue	5,007,047	4,949,123	4,846,937	4,626,409
Total Resources	\$ 12,104,470	\$ 11,819,395	\$ 11,402,266	\$ 11,116,165
Total Requirements	\$ 11,523,126	\$ 9,835,636	\$ 11,402,265	\$ 11,116,164
MENTAL HEALTH AND CHEMICAL DEPENDENCY				
General Resources	\$ 1,198,060	\$ 1,213,181	\$ 1,203,254	\$ 1,202,401
State Resources	21,794,754	20,367,212	18,031,230	17,650,805
Direct Federal Resources	58,595	174,572	-	-
Other Revenue	28,100,015	30,644,143	31,999,042	31,955,425
Total Resources	\$ 51,151,424	\$ 52,399,108	\$ 51,233,526	\$ 50,808,631
Total Requirements	\$ 42,871,157	\$ 44,212,849	\$ 51,233,525	\$ 50,808,631

MARION COUNTY FY 2012-13 BUDGET
SUMMARY

SUMMARY OF MAJOR PROGRAMS FUNDED IN PART BY STATE RESOURCES

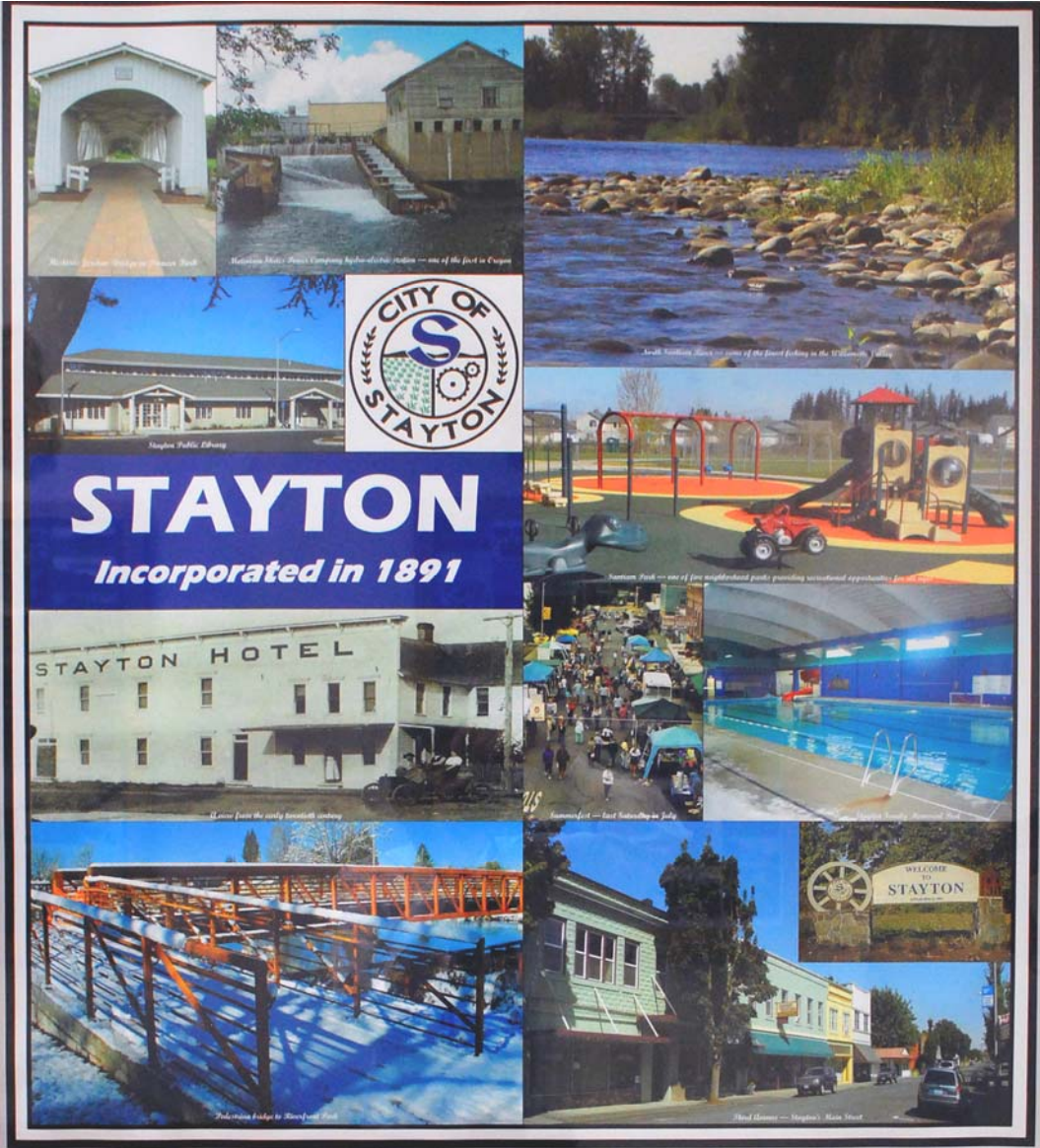
	Fiscal Year 2009-10 Actual	Fiscal Year 2010-11 Actual	Fiscal Year 2011-12 Budget	Fiscal Year 2012-13 Budget
ROADS				
General Resources	\$ 37,750	\$ 37,750	\$ 4,000	\$ 4,000
State Resources	13,085,082	15,655,997	16,260,463	18,037,717
Direct Federal Resources	2,678,641	2,002,513	870,950	124,847
Other Revenue	17,077,834	20,854,032	21,959,296	23,634,811
Total Resources	\$ 32,879,307	\$ 38,550,292	\$ 39,094,709	\$ 41,801,375
Total Requirements	\$ 18,172,984	\$ 22,264,823	\$ 39,094,709	\$ 41,801,375
ECONOMIC DEVELOPMENT				
General Resources	\$ 744,834	\$ 684,825	\$ 744,834	\$ 736,291
State Funds	45,459	36,031	49,431	50,000
Video Lottery Resources	1,142,037	1,172,765	1,170,000	1,235,518
Direct Federal Resources	20,939	-	-	-
Other Revenue	1,847,856	1,370,036	1,034,747	1,695,976
Total Resources	\$ 3,801,125	\$ 3,263,657	\$ 2,999,012	\$ 3,717,785
Total Requirements	\$ 3,323,858	\$ 2,969,228	\$ 2,999,012	\$ 3,717,785

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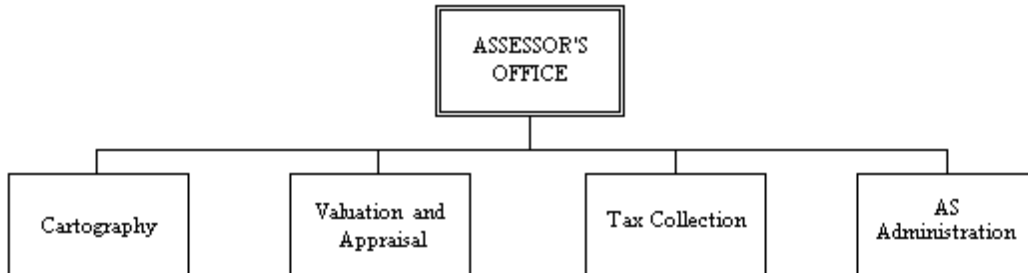
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STAYTON

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
ASSESSOR'S OFFICE

ASSESSOR'S OFFICE



MISSION STATEMENT

Assesses, collects and distributes tax revenue while providing accurate information to the citizens of Marion County.

GOALS AND OBJECTIVES

- Goal 1 Customer Service - Proudly serve the citizens and customers of Marion County in a friendly, professional, ethical and efficient manner.
- Objective 1 Solicit feedback from our customers regarding the quality of service we provide.
 - Objective 2 Provide ongoing staff coaching and development in delivering high quality customer service.
 - Objective 3 Create and actively promote useful informational tools that are readily accessible by our customers, such as the Assessor's Property Records web site.
 - Objective 4 Meet with members of the business community, taxing districts, government agencies and citizens to discuss tax issues that have a direct impact on businesses, public services and private home ownership.
- Goal 2 Stewardship - Maintain a hierarchy of internal financial controls and supervisory oversight to ensure accountability and prudent management of public funds.
- Objective 1 Support employee proposals for cost saving measures, both department and countywide.
 - Objective 2 Review all vacant positions for current business requirements; cross-train existing staff where appropriate, use county volunteer services when possible for limited duration assignments.
 - Objective 3 Encourage well planned and fewer recurring field visits for appraisal staff.
 - Objective 4 Identify and utilize less costly alternatives to products or services used to conduct business.

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
ASSESSOR'S OFFICE

- Goal 3 Efficiency - Minimize the costs of property assessment and tax collection through operational and procedural efficiencies, while maximizing the generation of revenues distributed to taxing districts.
- Objective 1 Develop and sustain sound assessment values by maintaining a modern, computerized inventory database that accurately reflects the value of all properties in Marion County.
- Objective 2 Continually evaluate and implement methods that increase efficiency in gathering, processing, and analyzing data by taking advantage of new technologies, staff ingenuity, and creativity.
- Objective 3 Promote equity in the property tax system by ensuring that values are correctly placed on the rolls, so that no one individual or entity pays either excess or insufficient taxes.
- Objective 4 Invest in staff training at all levels to build a solid foundation of expertise and talent that is a reliable resource for customers and colleagues alike.

DEPARTMENT OVERVIEW

The Assessor, who is elected to a four-year term by the voters of Marion County, heads the department. The Assessor's Office is responsible for the appraisal and assessment of all types of property in Marion County, as defined in Oregon statute and administrative rule including: commercial, industrial, multi-family, personal property, manufactured structures, residential and rural/farm specially assessed properties. This office reviews and certifies all local operating budgets for 438 districts and special districts. These districts in turn provide vital services to all citizens of Marion County.

A number of exemption programs mandated by statute are administered. Exemptions include the following designations: veterans, active duty military service member, historical, enterprise zone, and non-profit entities. There are approximately 150 separate property tax programs, half of which are administered on an annual basis. The Assessor's Office also provides up-to-date maps, comparable sales information, forms for manufactured structures, deed and ownership tracking, and assistance with a variety of programs such as senior and disabled citizen deferrals.

Use of the recalculation method of mass appraisal is used to annually create value models from market information for various types of property. Property data is formatted into the automated system, and the calculated values are then applied to the corresponding property types. Each year, a market value is determined for approximately 80% of Marion County properties using the recalculation method. In conjunction with recalculation, appraisal staff performs site visits during annual cycle work. Property inspections help to ensure that records are as accurate as possible by noting any additions or demolitions to structures.

Each appraiser is assigned a specific geographical location within the county known as a franchise area. Appraisers are responsible for most of the tasks required to maintain value in their area. These tasks include adding and deleting improvement value, appeals, appraisal, sales verification, special assessment compliance, and establishing land values. The Assessor's Office is in compliance with the requirements of maintaining property values at 100% of their real market value. The statistical measurements of quality, as established by administrative rule and monitored by the Oregon Department of Revenue, are met.

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
ASSESSOR'S OFFICE

<i>Resource and Requirement Summary</i>					
Assessor's Office	FY 09-10 ACTUAL	FY 10-11 ACTUAL	FY 11-12 BUDGET	FY 12-13 ADOPTED	+/- %
RESOURCES					
General Fund Transfers	5,370,251	5,229,789	5,587,726	5,734,401	2.62%
TOTAL RESOURCES	5,370,251	5,229,789	5,587,726	5,734,401	2.62%
REQUIREMENTS					
Personnel Services					
Salaries and Wages	2,596,284	2,558,198	2,654,246	2,621,074	-1.25%
Fringe Benefits	1,329,966	1,337,357	1,489,881	1,574,855	5.70%
Total Personnel Services	3,926,250	3,895,555	4,144,127	4,195,929	1.25%
Materials and Services					
Supplies	23,066	25,187	24,800	27,300	10.08%
Materials	10,846	15,528	11,642	9,700	-16.68%
Communications	92,315	81,796	200	2,715	1,257.50%
Utilities	0	0	31,414	29,987	-4.54%
Contracted Services	75,334	105,798	149,315	149,880	0.38%
Repairs and Maintenance	39,065	12,090	5,475	4,075	-25.57%
Rentals	34,432	26,846	169,585	170,981	0.82%
Insurance	2,500	4,250	2,500	2,500	0.00%
Miscellaneous	75,664	87,265	100,205	95,845	-4.35%
Total Materials and Services	353,223	358,760	495,136	492,983	-0.43%
Administrative Charges	1,090,778	975,474	948,463	1,045,489	10.23%
TOTAL REQUIREMENTS	5,370,251	5,229,789	5,587,726	5,734,401	2.62%
FTE	56.00	56.00	52.10	50.70	-2.7%

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
ASSESSOR'S OFFICE

PROGRAMS

The Assessor's Office budget is allocated to four programs that are shown on the following table:

Summary of Programs

	FY 09-10 ACTUAL	FY 10-11 ACTUAL	FY 11-12 BUDGET	FY 2012-13 ADOPTED	+/- %
RESOURCES					
AS Administration	1,742,739	973,304	932,917	1,055,587	13.15%
Tax Collection	536,084	702,357	778,217	812,891	4.46%
Cartography	609,248	765,203	820,058	854,521	4.20%
Valuation and Appraisal	2,482,180	2,788,925	3,056,534	3,011,402	-1.48%
TOTAL RESOURCES	5,370,251	5,229,789	5,587,726	5,734,401	2.62%
REQUIREMENTS					
AS Administration	1,742,739	973,304	932,917	1,055,587	13.15%
Tax Collection	536,084	702,357	778,217	812,891	4.46%
Cartography	609,248	765,203	820,058	854,521	4.20%
Valuation and Appraisal	2,482,180	2,788,925	3,056,534	3,011,402	-1.48%
TOTAL REQUIREMENTS	5,370,251	5,229,789	5,587,726	5,734,401	2.62%

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
ASSESSOR'S OFFICE

AS Administration Program

- Develops future long and short-term strategic plans and goals.
- Performs annual budgeting and grant preparation.
- Provides accurate and timely information to the Board of Commissioners, taxing districts, public support groups and the state legislature.
- Provides excellent customer service to internal customers, businesses, government agencies and the general public.
- Maintains accounts payable and receivable, payroll, and petty cash.
- Maintains all department personnel, appraisal certification, and educational records.
- Maintains Veteran's and Active Duty Military Service Member Exemptions and Senior and Disabled Citizen's Deferral programs.
- Processes title transfers for manufactured structures.

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
ASSESSOR'S OFFICE

Program Summary

Assessor's Office

Program: AS Administration

	FY 09-10 ACTUAL	FY 10-11 ACTUAL	FY 11-12 BUDGET	FY 12-13 ADOPTED	+/- %
RESOURCES					
General Fund Transfers	1,742,739	973,304	932,917	1,055,587	13.15%
TOTAL RESOURCES	1,742,739	973,304	932,917	1,055,587	13.15%
REQUIREMENTS					
Personnel Services					
Salaries and Wages	426,257	418,779	390,679	442,906	13.37%
Fringe Benefits	216,299	216,565	214,822	260,622	21.32%
Total Personnel Services	642,556	635,345	605,501	703,528	16.19%
Materials and Services					
Supplies	12,959	11,603	12,650	12,650	0.00%
Materials	6,044	9,830	2,200	1,700	-22.73%
Communications	10,120	9,593	200	806	303.00%
Utilities	0	0	7,855	7,505	-4.46%
Contracted Services	22,962	35,379	14,600	14,575	-0.17%
Repairs and Maintenance	35,090	8,697	725	775	6.90%
Rentals	19,776	4,402	40,096	42,135	5.09%
Insurance	2,500	4,250	2,000	2,000	0.00%
Miscellaneous	7,495	10,332	9,960	8,540	-14.26%
Total Materials and Services	116,945	94,088	90,286	90,686	0.44%
Administrative Charges	983,239	243,871	237,130	261,373	10.22%
TOTAL REQUIREMENTS	1,742,739	973,304	932,917	1,055,587	13.15%
FTE	7.50	8.00	7.10	7.70	8.5%

FTE By Position Title By Program

Program: AS Administration	
Position Title	FTE
Assessment Clerk	3.00
Assessment Clerk Sr	1.00
Assessor	0.70
Assessor's Administrative Manager	1.00
Chief Deputy Assessor/Tax Collector	1.00
Department Specialist 4	1.00
Program AS Administration FTE Total:	7.70

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
ASSESSOR'S OFFICE

AS Administration Program Budget Justification

RESOURCES

The Assessor's Administration Program is funded entirely by the General Fund.

REQUIREMENTS

FTE

The Administration Program has 7.70 FTE positions budgeted for FY12-13. Under normal circumstances, the position of Assessor would be budgeted at a full 1.00 FTE. However, this position will be vacant until the General Election takes place in November 2012. The FTE allocation for this position was adjusted from 0.10 to 0.70 to reflect the period of continued vacancy from July 1 until the new Assessor is officially sworn in or appointed to the position by the Board of Commissioners.

Personnel Services

The Administration Personnel Services budget increased by \$104,467 or 17.25%. This increase is primarily due to an additional 60% of the Assessor's annual salary and benefits being budgeted for FY 12-13 above and beyond the 0.10 FTE budgeted for FY 11-12, which offset the salary adjustment for the Chief Deputy Assessor working out of class. The increase also includes normal Personnel Services increases attributed to step increases and fringe benefit cost increases.

Materials and Services

There are no significant increases in the Materials and Services budget for this program. Reductions were taken in Materials, Utilities, Contracted Services and Miscellaneous. Minor increases were allocated to Repairs and Maintenance for annual software maintenance fees. Rentals was increased for a portion of county parking, previously budgeted to the Valuation and Appraisal program. Communications increased for office phone service, which had not been budgeted to Materials and Services in the preceding fiscal year.

Administrative Charges

Administrative Charges for all internal county core services increased slightly less than 3%. However, department Administrative Charges for the Assessor's Office increased 10.22% overall for FY 12-13. The increase is primarily attributed to increased Information Technology charges for software maintenance fees for our current assessment and taxation software and costs associated with our Assessment and Taxation (A&T) software conversion project. Charges for Legal Counsel have also increased substantially due to an increase in the number of Magistrate appeals processed by our office. These appeals are often quite complex, requiring expert legal advice to mitigate unsubstantiated reductions in property values and subsequent revenue loss to districts.

Transfers Out

Not Applicable

Contingency

Not Applicable

Other

Not Applicable

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
ASSESSOR'S OFFICE

Tax Collection Program

- Maintains records for all financial transactions affecting the tax roll.
- Collects property taxes.
- Assists the general public, businesses, and government agencies by providing information concerning property records or taxes.
- Establishes and implements controls for the safekeeping of daily cash receipts.
- Makes corrections to the tax roll, as directed by the Assessor/Tax Collector.

Program Summary

Assessor's Office

Program: Tax Collection

	FY 09-10 ACTUAL	FY 10-11 ACTUAL	FY 11-12 BUDGET	FY 12-13 ADOPTED	+/- %
RESOURCES					
General Fund Transfers	536,084	702,357	778,217	812,891	4.46%
TOTAL RESOURCES	536,084	702,357	778,217	812,891	4.46%
REQUIREMENTS					
Personnel Services					
Salaries and Wages	179,254	187,147	196,843	198,622	0.90%
Fringe Benefits	93,369	98,354	114,857	123,823	7.81%
Total Personnel Services	272,623	285,500	311,700	322,445	3.45%
Materials and Services					
Supplies	1,027	1,426	3,000	3,500	16.67%
Materials	1,154	3,563	5,000	2,000	-60.00%
Communications	55,426	48,869	0	703	n.a.
Utilities	0	0	7,853	7,494	-4.57%
Contracted Services	50,058	70,368	130,050	130,000	-0.04%
Repairs and Maintenance	617	258	500	300	-40.00%
Rentals	2,805	1,782	36,753	37,132	1.03%
Insurance	0	0	500	500	0.00%
Miscellaneous	44,835	46,723	45,750	47,445	3.70%
Total Materials and Services	155,922	172,989	229,406	229,074	-0.14%
Administrative Charges	107,539	243,868	237,111	261,372	10.23%
TOTAL REQUIREMENTS	536,084	702,357	778,217	812,891	4.46%
FTE	4.00	4.00	4.00	4.00	0.0%

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
ASSESSOR'S OFFICE

FTE By Position Title By Program

Program: Tax Collection	
Position Title	FTE
Tax Clerk	2.00
Tax Clerk Sr	1.00
Tax Office Supervisor	1.00
Program Tax Collection FTE Total:	4.00

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
ASSESSOR'S OFFICE

Tax Collection Program Budget Justification

RESOURCES

The Tax Collection Program is funded entirely by the General Fund.

REQUIREMENTS

FTE

Staffing for the Tax Collection Program remains unchanged at 4.00 FTE. In addition to regular staff, four additional temporary employees from an external staffing agency are hired each year for an approximate two month duration to provide backup support during tax season.

Personnel Services

Personnel Services increased by \$10,745 or 3.45%. These figures represent normal Personnel Services increases attributed to step increases and fringe benefit cost increases included in the FY 12-13 Personnel Services expenditures.

Materials and Services

There are no significant changes to the Tax Collection Program Materials and Services budget for FY 12-13.

Administrative Charges

Administrative Charges for all internal county core services increased slightly less than 3%. However, department Administrative Charges for the Assessor's Office increased 10.23% overall for FY 12-13. The increase is primarily attributed to increased Information Technology charges for software maintenance fees for our current assessment and taxation software and costs associated with our A&T software conversion project.

Charges for Legal Counsel have also increased substantially due to an increase in the number of Magistrate appeals processed by our office. These appeals are often quite complex, requiring expert legal advice to mitigate unsubstantiated reductions in property values and subsequent revenue loss to districts.

Transfers Out

Not Applicable

Contingency

Not Applicable

Other

Not applicable

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
ASSESSOR'S OFFICE

Cartography Program

- Performs intake and processing of subdivision and partition plats and annexations.
- Maintains an inventory of all parcels in the county that reflect boundaries, tax lot or account number, ownership, and acreage.
- Maintains a system of areas reflecting taxing district boundaries, changes to existing districts, or creation of new districts.
- Provides management and oversight of suppressed ownership program, per statutory requirements.

Program Summary

Assessor's Office

Program: Cartography

	FY 09-10 ACTUAL	FY 10-11 ACTUAL	FY 11-12 BUDGET	FY 12-13 ADOPTED	+/- %
RESOURCES					
General Fund Transfers	609,248	765,203	820,058	854,521	4.20%
TOTAL RESOURCES	609,248	765,203	820,058	854,521	4.20%
REQUIREMENTS					
Personnel Services					
Salaries and Wages	396,405	328,936	329,518	324,668	-1.47%
Fringe Benefits	200,422	181,217	195,733	208,157	6.35%
Total Personnel Services	596,827	510,153	525,251	532,825	1.44%
Materials and Services					
Supplies	1,406	2,616	5,000	5,000	0.00%
Materials	2,811	0	1,000	2,000	100.00%
Communications	0	0	0	603	n.a.
Utilities	0	0	7,853	7,494	-4.57%
Contracted Services	0	0	155	155	0.00%
Repairs and Maintenance	533	650	750	500	-33.33%
Rentals	7,017	7,020	39,323	39,842	1.32%
Miscellaneous	654	896	3,615	4,730	30.84%
Total Materials and Services	12,421	11,182	57,696	60,324	4.55%
Administrative Charges	0	243,868	237,111	261,372	10.23%
TOTAL REQUIREMENTS	609,248	765,203	820,058	854,521	4.20%
FTE	9.00	9.00	7.00	7.00	0.0%

MARION COUNTY FY 2012-13 BUDGET
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FTE By Position Title By Program

Program: Cartography	
Position Title	FTE
Cartographer/GIS Tech 2	2.00
Deed Clerk	4.00
GIS/Cartographic Supervisor	1.00
Program Cartography FTE Total:	7.00

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Cartography Program Budget Justification

RESOURCES

The Cartography Program is funded entirely by the General Fund.

REQUIREMENTS

FTE

There are 7.00 FTE in the Cartography Program. A Senior Assessment Clerk position was changed to an Assessment Clerk classification. All Assessment Clerk positions were reclassified to Deed Clerks to absorb the additional responsibilities of the Senior Assessment Clerk position, as well as to distinguish the specific skill and experience requirements from other less technical clerical positions in the office. Although the new classification increased the annual salaries of the existing clerical staff in this program by approximately 5% to compensate for these additional responsibilities, salaries and wages were reduced in the Cartography Program by 1.47% overall.

Personnel Services

Personnel Services increased by \$7,574 or 1.44%. The savings realized from the reclassification of the Senior Assessment Clerk position was offset somewhat by normal personnel cost increases attributed to step increases, fringe benefit increases and the 5% salary adjustment for reclassified clerical staff from Assessment Clerks to Deed Clerks.

Materials and Services

Materials and Services increased by \$2,628 or 4.55%. Miscellaneous shows an increase of \$1,500 for training, but is partially offset by reductions in other accounts within the category. Materials has increased by \$1,000 due to scheduled replacement of task chairs beyond useful life. Office phone service was budgeted to Communications as a separate account this year. All other categories in this program either decreased or show nominal increases.

Administrative Charges

Administrative Charges for all internal county core services increased slightly less than 3%. However, department Administrative Charges for the Assessor's Office increased 10.23% overall for FY 12-13. The increase is primarily attributed to increased Information Technology charges for software maintenance fees for our current assessment and taxation software and costs associated with our A&T software conversion project.

Charges for Legal Counsel have also increased substantially due to an increase in the number of Magistrate appeals processed by our office. These appeals are often quite complex, requiring expert legal advice to mitigate unsubstantiated reductions in property values and subsequent revenue loss to districts.

Transfers Out

Not Applicable

Contingency

Not applicable

Other

Not applicable

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Valuation and Appraisal Program

- Provides valuation of new construction, reappraisal of existing properties, manufactured structures, specially assessed properties, un-zoned farmland, designated forestland, residential, commercial, industrial, multi-family, personal, and exempt properties.
- Responds to taxpayer inquiries regarding property valuation methods, records of inventory, and exemption qualifications.
- Verifies property sales information for use in establishing value.

Program Summary

Assessor's Office

Program: Valuation and Appraisal

	FY 09-10 ACTUAL	FY 10-11 ACTUAL	FY 11-12 BUDGET	FY 12-13 ADOPTED	+/- %
RESOURCES					
General Fund Transfers	2,482,180	2,788,925	3,056,534	3,011,402	-1.48%
TOTAL RESOURCES	2,482,180	2,788,925	3,056,534	3,011,402	-1.48%
REQUIREMENTS					
Personnel Services					
Salaries and Wages	1,594,368	1,623,336	1,737,206	1,654,878	-4.74%
Fringe Benefits	819,876	841,221	964,469	982,253	1.84%
Total Personnel Services	2,414,244	2,464,557	2,701,675	2,637,131	-2.39%
Materials and Services					
Supplies	7,674	9,541	4,150	6,150	48.19%
Materials	838	2,135	3,442	4,000	16.21%
Communications	26,770	23,334	0	603	n.a.
Utilities	0	0	7,853	7,494	-4.57%
Contracted Services	2,315	50	4,510	5,150	14.19%
Repairs and Maintenance	2,824	2,485	3,500	2,500	-28.57%
Rentals	4,835	13,642	53,413	51,872	-2.89%
Miscellaneous	22,681	29,313	40,880	35,130	-14.07%
Total Materials and Services	67,936	80,500	117,748	112,899	-4.12%
Administrative Charges	0	243,868	237,111	261,372	10.23%
TOTAL REQUIREMENTS	2,482,180	2,788,925	3,056,534	3,011,402	-1.48%
FTE	35.50	35.00	34.00	32.00	-5.9%

MARION COUNTY FY 2012-13 BUDGET
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FTE By Position Title By Program

Program: Valuation and Appraisal	
Position Title	FTE
Appraisal Section Supervisor	3.00
Assessment Clerk	3.00
Assessment Clerk Sr	3.00
Data Collector	1.00
Personal Property Appraisal Tech	3.00
Property Appraiser 2	13.00
Property Appraiser Sr	4.00
Sales Data Analyst 2	1.00
Sales Data Analyst 3	1.00
Program Valuation and Appraisal FTE Total:	32.00

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Valuation and Appraisal Program Budget Justification

RESOURCES

The Valuation and Appraisal Program is funded entirely by the General Fund.

REQUIREMENTS

FTE

There is a total of 32.00 FTE for the Valuation and Appraisal Program, representing an overall reduction of 2.00 FTE from FY 11-12. Two Assessment Clerk positions were eliminated through one attrition and one transfer to a vacant Deed Clerk position in the Cartography program. Additionally, two Assessment Clerks were reclassified as Personal Property Appraisal Techs to more appropriately align with assigned duties and provide the greatest benefit to the program.

Personnel Services

The total Personnel Services budget for the Valuation and Appraisal Program decreased by \$64,544 or 2.39%. Although there were the normal increases overall for step increases and fringe benefit costs, these increases were offset by the reduction in total FTE for the program.

Materials and Services

Materials and Services shows a decrease of \$4,849 or 4.12%. Reductions were taken in Utilities, Repairs and Maintenance, Rentals, and Miscellaneous. A notable increase was made to field supplies in the Supplies category for appraisal safety vests, as well as minor increases in Materials, Communications, and Contracted Services.

Administrative Charges

Administrative Charges for all internal county core services increased slightly less than 3%. However, department Administrative Charges for the Assessor's Office increased 10.8% overall for FY 12-13. The increase is primarily attributed to increased Information Technology charges for software maintenance fees for our current assessment and taxation software and costs associated with our A&T software conversion project.

Charges for Legal Counsel have also increased substantially due to an increase in the number of Magistrate appeals processed by our office. These appeals are often quite complex, requiring expert legal advice to mitigate unsubstantiated reductions in property values and subsequent revenue loss to districts.

Transfers Out

Not Applicable

Contingency

Not Applicable

Other

Not Applicable

MARION COUNTY FY 2012-13 BUDGET
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FUNDS

The Assessor's Office budget is comprised of one fund, which is the General Fund.

Department Budget by Fund

Fund Name	FY 09-10 ACTUAL	FY 10-11 ACTUAL	FY 11-12 BUDGET	FY 2012-13 ADOPTED	% of Total
RESOURCES					
FND 100 General Fund	5,370,251	5,229,789	5,587,726	5,734,401	100.00%
TOTAL RESOURCES	5,370,251	5,229,789	5,587,726	5,734,401	100.0%
REQUIREMENTS					
FND 100 General Fund	5,370,251	5,229,789	5,587,726	5,734,401	100.00%
TOTAL REQUIREMENTS	5,370,251	5,229,789	5,587,726	5,734,401	100.0%

MARION COUNTY FY 2012-13 BUDGET
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KEY DEPARTMENT ACCOMPLISHMENTS

- Over \$328,000,000 in operating revenues for the many taxing districts in Marion County had been levied, providing over \$58,000,000 for the Marion County General Fund.
- The Assessor's website currently averages approximately 270 visits per day, with as many as 500 visits per day during the period when property tax statements are mailed and become due. Website visits have increased 10% over the previous year, with 98,951 visits recorded between January 1 and December 31, 2011. Enhancements to the site continue on an ongoing basis, offering the public access to assessment and tax information. Our property records website also experienced an increase of 10% over 2010 totals, with 199,173 visits recorded. The ability of the public to access this information electronically has significantly reduced the number of telephone calls and walk-in traffic in our office, allowing us to keep staffing levels in our administration section to a minimum.
- Our Cartography Program received a grant from the Oregon Department of Revenue ORMAP project again this year. After completing the remapping of tax lots in the Silverton area last year, we are currently working in cooperation with the Marion County Surveyor's Office in locating control points and remapping approximately 2100 tax lots in the Jefferson and Hubbard project areas. The nature of the project is to reconcile cadastral mapping data between the cities of Jefferson and Hubbard with Marion County. Cadastral maps are used to indicate property ownership and boundary information.
- A major document scanning project continues in our Cartography section. Thousands of deeds documenting property ownership changes from the early 1900's through 1998 are archived in paper form in our office. Once scanned, these documents will be archived electronically and will be readily available for research purposes for both customers and staff.
- Assessment Clerks have completed an additional 19,000 diagrams this past year for an ongoing project which entails converting over 100,000 hand-drawn property improvement sketches into digitized format. This project is now approximately 72% complete, with just over 72,000 images created and scanned. Once a sketch is converted to electronic format, it is placed into our electronic records and posted to the corresponding property account on our web site. On our site, users can find not only a "footprint" of improvements, but also photographic images and inventory information.
- The acquisition and installation of a new assessment and taxation software system has moved forward through the contract negotiation process, culminating in a signed contract with our new software vendor in November, 2011. We are now in the beginning of a multi-phase process of extracting data from our current system and converting it to the new software format. There will be intensive staff training on the new system, and once all converted data is determined to be complete and free of errors, we will "go live" with the new software. This acquisition will create greater accuracy, efficiency and productivity for the Assessor's Office.

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KEY INDICATORS

1: Added Value to Assessment Rolls

Definition and Purpose

With the advent of Measure 50, the growth in taxable value, known as assessed value (AV), is calculated in two ways. One is by a three percent annual growth tied to a base value established in 1997, the year Measure 50 was implemented. The second is added value as a result of the creation of new accounts as well as added taxable property value, such as new buildings and structures with improvements in excess of \$10,000 per year, or \$25,000 over a 5-year period. Also included are industrial equipment, business personal property, and utility value.

Under Measure 50 guidelines, if the real market value of a property is greater than the base value or "maximum assessed value" (MAV) annual 3% growth, the taxable assessed value will continue to grow by 3%. Newly created accounts and improvements added to accounts are defined as "exceptions," as it is an exception to an account's value increasing by 3%. Added value is initially placed on the rolls as real market value (RMV), then is further modified by a ratio to express the relationship between the real market value and the assessed value of existing property within the county. This modified value is added assessed value, the value that is used to calculate property taxes.

Significance

There has been legitimate concern expressed by taxpayers in the recent past about why, in general, their property values have declined yet their property taxes continue to increase. To facilitate the Marion County strategic priority Goal #1: Provide efficient, effective, and responsive government through stewardship and accountability, information is provided to educate the public on the functions of the Assessor's Office, the effects of Measure 50, and the methodology and criteria used to determine property values and calculate property taxes. While appraisal practices may vary slightly from county to county, the statutory guidelines that govern assessment and taxation are applied consistently throughout the state.

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Data Units Fiscal Year

Total Number of Accounts: These numbers indicate existing properties as well as new additions for the current tax year, including anything from a newly created lot in a subdivision to a new utility company within the county.

FY 08-09 Actual	FY 09-10 Actual	FY 10-11 Actual	FY 11-12 Estimate
127,637	128,276	129,174	129,595

Total Building Permits: The majority of the permits are for construction of buildings and structures that will add value. Some permits may be for ongoing maintenance and repair, which is not taxable. Nonetheless, appraisers are required to inspect these properties to confirm whether or not the permit is limited to maintenance and repair activity only.

FY 08-09 Actual	FY 09-10 Actual	FY 10-11 Actual	FY 11-12 Estimate
2,954	3,030	2,282	1,978

Total County Real Market Value: The market value for all taxable property within Marion County. This indicates the value that the Assessor's Office believes the property would sell for on the open market as of January 1 of the assessment year.

FY 08-09 Actual	FY 09-10 Actual	FY 10-11 Actual	FY 11-12 Estimate
37,002,690,937 [5%]	36,446,336,442 [-2%]	34,978,576,014 [-4%]	33,412,693,626 [-4.7%]

Total County Assessed Value of Exceptions: This value is newly added taxable value, which results from the creation of new accounts, buildings, and structures.

FY 08-09 Actual	FY 09-10 Actual	FY 10-11 Actual	FY 11-12 Estimate
1,219,177,022	649,369,949	414,097,456	386,413,850

Total County Assessed Value: The value to which the tax rates are applied. The assessed value is made up of the 3% annual growth, new accounts and construction as directed by Measure 50.

FY 08-09 Actual	FY 09-10 Actual	FY 10-11 Actual	FY 11-12 Estimate
18,283,315,517 [4.9%]	19,115,322,574 [4.6%]	19,627,632,200 [2.68%]	20,055,200,154 [2.1%]

Explanation of Trends and Changes

New construction continues to be sluggish, and building permit activity continues to decline. Our most current data indicates an 8.5% countywide decrease in residential values from January, 2011 through December, 2011. This reduction in values over the indicated 12 month period is equivalent to a 0.71% decrease per month, which has slowed only slightly in comparison to the same time period in 2010. Residential values comprise approximately 40% of the total real market value of Marion County.

MARION COUNTY FY 2012-13 BUDGET
 BY DEPARTMENT
 ASSESSOR'S OFFICE

Resources by Fund Detail

100 - General Fund	Actual FY 09-10	Actual FY 10-11	Budget FY 11-12	Proposed FY 12-13	Approved FY 12-13	Adopted FY 12-13
General Fund Transfers						
381100 Transfer from General Fund	5,370,251	5,229,789	5,587,726	5,734,401	5,734,401	5,734,401
General Fund Transfers Total	5,370,251	5,229,789	5,587,726	5,734,401	5,734,401	5,734,401
General Fund Total	5,370,251	5,229,789	5,587,726	5,734,401	5,734,401	5,734,401
Assessor's Office Grand Total	5,370,251	5,229,789	5,587,726	5,734,401	5,734,401	5,734,401

MARION COUNTY FY 2012-13 BUDGET
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Requirements by Fund Detail

100 - General Fund	Actual FY 09-10	Actual FY 10-11	Budget FY 11-12	Proposed FY 12-13	Approved FY 12-13	Adopted FY 12-13
Personnel Services						
Salaries and Wages						
511110 Regular Wages	2,147,555	2,101,887	2,562,913	2,542,810	2,542,810	2,542,810
511120 Temporary Wages	2,150	0	0	0	0	0
511130 Vacation Pay	132,793	149,097	0	0	0	0
511140 Sick Pay	78,101	88,278	0	0	0	0
511150 Holiday Pay	107,871	103,894	0	0	0	0
511160 Comp Time Pay	45	0	0	0	0	0
511210 Compensation Credits	103,020	96,969	89,713	76,644	76,644	76,644
511240 Leave Payoff	22,652	15,365	0	0	0	0
511290 Health Insurance Waiver Pay	1,437	1,625	1,620	1,620	1,620	1,620
511420 Premium Pay	660	1,082	0	0	0	0
Salaries and Wages Total	2,596,284	2,558,198	2,654,246	2,621,074	2,621,074	2,621,074
Fringe Benefits						
512110 PERS	286,597	279,386	411,408	406,266	406,266	406,266
512120 401K	19,129	17,495	13,816	17,382	17,382	17,382
512130 PERS Debt Service	126,813	98,897	119,440	117,949	117,949	117,949
512140 PERS Rate Subsidy	0	0	(72,991)	0	0	0
512200 FICA	197,285	194,672	202,383	199,521	199,521	199,521
512310 Medical Insurance	592,768	638,059	695,929	714,000	714,000	714,000
512320 Dental Insurance	66,645	64,964	78,173	76,440	76,440	76,440
512330 Group Term Life Insurance	9,380	9,189	7,662	7,628	7,628	7,628
512340 Long Term Disability Insurance	10,025	12,836	16,451	18,408	18,408	18,408
512400 Unemployment Insurance	10,420	10,254	12,475	12,318	12,318	12,318
512520 Workers Comp Insurance	1,298	1,256	1,586	1,526	1,526	1,526
512600 Wellness Program	2,092	2,010	2,100	2,022	2,022	2,022
512610 Employee Assistance Program	1,514	1,440	1,449	1,395	1,395	1,395
512700 County HSA Contributions	6,000	6,900	0	0	0	0
Fringe Benefits Total	1,329,966	1,337,357	1,489,881	1,574,855	1,574,855	1,574,855
Personnel Services Total	3,926,250	3,895,555	4,144,127	4,195,929	4,195,929	4,195,929
Materials and Services						
Supplies						
521010 Office Supplies	22,164	23,748	24,000	24,500	24,500	24,500
521030 Field Supplies	0	0	0	2,000	2,000	2,000
521070 Departmental Supplies	59	243	0	0	0	0
521190 Publications	843	1,186	800	800	800	800

MARION COUNTY FY 2012-13 BUDGET
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100 - General Fund	Actual FY 09-10	Actual FY 10-11	Budget FY 11-12	Proposed FY 12-13	Approved FY 12-13	Adopted FY 12-13
Materials and Services						
521310 Safety Equipment	0	10	0	0	0	0
Supplies Total	23,066	25,187	24,800	27,300	27,300	27,300
Materials						
522150 Small Office Equipment	5,717	10,389	8,442	8,200	8,200	8,200
522170 Computers Non Capital	5,044	3,232	3,200	1,500	1,500	1,500
522180 Software	85	1,907	0	0	0	0
Materials Total	10,846	15,528	11,642	9,700	9,700	9,700
Communications						
523010 Telephone Equipment	511	66	100	100	100	100
523020 Phone and Communication Svcs	0	269	0	2,415	2,415	2,415
523040 Data Connections	604	517	0	0	0	0
523050 Postage	64,349	57,609	100	200	200	200
523060 Cellular Phones	26,852	23,334	0	0	0	0
Communications Total	92,315	81,796	200	2,715	2,715	2,715
Utilities						
524010 Electricity	0	0	31,414	15,950	15,950	15,950
524040 Natural Gas	0	0	0	7,609	7,609	7,609
524050 Water	0	0	0	811	811	811
524070 Sewer	0	0	0	1,323	1,323	1,323
524090 Garbage Disposal and Recycling	0	0	0	4,294	4,294	4,294
Utilities Total	0	0	31,414	29,987	29,987	29,987
Contracted Services						
525156 Bank Services	45	41	0	0	0	0
525175 Temporary Staffing	7,965	7,721	10,000	8,500	8,500	8,500
525430 Programming and Data Services	0	4,757	10,000	10,000	10,000	10,000
525450 Subscription Services	30	0	1,115	1,805	1,805	1,805
525510 Legal Services	500	500	500	500	500	500
525710 Printing Services	29,201	31,270	39,000	39,400	39,400	39,400
525715 Advertising	15,253	18,703	6,500	6,000	6,000	6,000
525735 Mail Services	0	5,640	74,000	75,500	75,500	75,500
525740 Document Disposal Services	441	71	200	175	175	175
525999 Other Contracted Services	21,898	37,095	8,000	8,000	8,000	8,000
Contracted Services Total	75,334	105,798	149,315	149,880	149,880	149,880
Repairs and Maintenance						
526010 Office Equipment Maintenance	1,862	3,392	2,550	800	800	800
526021 Computer Software Maintenance	36,310	0	2,925	3,275	3,275	3,275
526030 Building Maintenance	892	8,697	0	0	0	0
Repairs and Maintenance Total	39,065	12,090	5,475	4,075	4,075	4,075

MARION COUNTY FY 2012-13 BUDGET
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100 - General Fund	Actual FY 09-10	Actual FY 10-11	Budget FY 11-12	Proposed FY 12-13	Approved FY 12-13	Adopted FY 12-13
Materials and Services						
Rentals						
527120 Motor Pool Mileage	106	48	400	400	400	400
527130 Parking	0	2	0	0	0	0
527140 County Parking	17,160	10,465	14,400	14,400	14,400	14,400
527210 Building Rental Private	0	0	137,095	139,171	139,171	139,171
527300 Equipment Rental	17,166	16,331	17,690	17,010	17,010	17,010
Rentals Total	34,432	26,846	169,585	170,981	170,981	170,981
Insurance						
528210 Public Official Bonds	2,500	4,250	2,500	2,500	2,500	2,500
Insurance Total	2,500	4,250	2,500	2,500	2,500	2,500
Miscellaneous						
529110 Mileage Reimbursement	20,174	19,041	31,200	26,450	26,450	26,450
529130 Meals	1,519	2,653	1,535	1,450	1,450	1,450
529140 Lodging	2,089	3,464	4,000	2,900	2,900	2,900
529210 Meetings	0	466	1,850	1,700	1,700	1,700
529220 Conferences	1,906	1,685	3,500	2,250	2,250	2,250
529230 Training	3,053	10,439	12,700	14,000	14,000	14,000
529300 Dues and Memberships	3,194	2,924	1,265	1,265	1,265	1,265
529650 Pre Employment Investigations	45	0	145	120	120	120
529740 Fairs and Shows	0	50	50	0	0	0
529880 Recording Charges	43,176	45,643	43,260	45,010	45,010	45,010
529910 Awards and Recognition	509	606	700	700	700	700
529999 Miscellaneous Expense	0	293	0	0	0	0
Miscellaneous Total	75,664	87,265	100,205	95,845	95,845	95,845
Materials and Services Total	353,223	358,760	495,136	492,983	492,983	492,983
Administrative Charges						
611100 County Admin Allocation	35,074	48,253	52,820	54,346	54,346	54,346
611110 Governing Body Allocation	18,669	0	0	0	0	0
611210 Facilities Mgt Allocation	76,856	78,290	74,493	74,304	74,304	74,304
611220 Custodial Allocation	40,663	44,616	42,658	42,853	42,853	42,853
611230 Courier Allocation	4,219	2,110	2,340	2,323	2,323	2,323
611250 Risk Management Allocation	23,485	9,779	10,509	10,173	10,173	10,173
611255 Benefits Allocation	0	15,532	17,669	16,481	16,481	16,481
611260 Human Resources Allocation	80,353	55,350	64,942	58,871	58,871	58,871
611300 Legal Services Allocation	60,071	59,470	59,142	78,358	78,358	78,358
611400 Information Tech Allocation	139,768	138,662	152,415	173,148	173,148	173,148
611410 FIMS Allocation	40,160	36,805	46,741	46,458	46,458	46,458
611420 Telecommunications Allocation	26,985	20,976	21,714	21,370	21,370	21,370

MARION COUNTY FY 2012-13 BUDGET
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100 - General Fund	Actual FY 09-10	Actual FY 10-11	Budget FY 11-12	Proposed FY 12-13	Approved FY 12-13	Adopted FY 12-13
Administrative Charges						
611430 Info Tech Direct Charges	348,293	326,885	312,076	376,456	376,456	376,456
611600 Finance Allocation	47,101	44,134	45,185	52,320	52,320	52,320
611700 Utilities Allocation	48,893	47,244	0	0	0	0
611800 MCBEE Allocation	9,288	5,968	3,659	4,428	4,428	4,428
614100 Liability Insurance Allocation	72,000	18,200	18,900	11,600	11,600	11,600
614200 WC Insurance Allocation	18,900	23,200	23,200	22,000	22,000	22,000
Administrative Charges Total	1,090,778	975,474	948,463	1,045,489	1,045,489	1,045,489
General Fund Total	5,370,251	5,229,789	5,587,726	5,734,401	5,734,401	5,734,401
Assessor's Office Grand Total	5,370,251	5,229,789	5,587,726	5,734,401	5,734,401	5,734,401

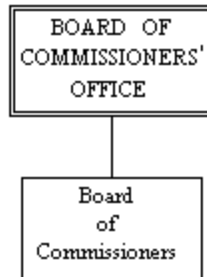
MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
ASSESSOR

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[Return to Department List](#)

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
BOARD OF COMMISSIONERS' OFFICE

BOARD OF COMMISSIONERS' OFFICE



MISSION STATEMENT

Provide leadership on critical public policy issues, ensure fiscal accountability, and promote citizen empowerment to enhance the health, safety and livability of our communities.

GOALS AND OBJECTIVES

- Goal 1 Leadership - Focus leadership on critical policy issues, promote robust public engagement, and strengthen the county through collaboration with residents, businesses and other governmental entities.
- Objective 1 Identify and implement solutions for Courthouse Square and other county facilities.
 - Objective 2 Draft, negotiate, and finalize a contract for solid waste services.
 - Objective 3 Coordinate public safety efforts through Marion County's Public Safety Coordinating Council, Reentry Initiative, and Community Corrections Board.
 - Objective 4 Promote economic development through the county's Economic Development Advisory Board, partnerships with Strategic Economic Development Corporation (SEDCOR), Job Growers, chambers of commerce, and fund projects through video lottery grants.
 - Objective 5 Advocate for upgrades and expansion of transportation facilities, including; I-5 Interchange in Woodburn, Cordon Road, and a third bridge over the Willamette River.
- Goal 2 Enterprise Approach - Lead and manage the county business functions more efficiently and effectively to enhance accountability and stewardship.
- Objective 1 Partner with the executive management team to fully integrate the enterprise model of operations.
 - Objective 2 Continue management and organizational reviews of county departments that provide objective and independent assessments.
 - Objective 3 Develop an annual budget that ensures prudent stewardship of county resources by analyzing future service and capital program needs.

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
BOARD OF COMMISSIONERS' OFFICE

- Objective 4 Recognize employees' innovation, quality service, and teamwork through employee recognition programs.
- Goal 3 Communication - Communicate timely and accurate information to the media and citizens ensuring openness and transparency in government.
 - Objective 1 Promote two-way dialogue between residents and county government for public engagement in the decision-making process.
 - Objective 2 Increase internal communications to employees and volunteers, recognizing that they act as the county's ambassadors on a daily basis.
 - Objective 3 Update the county's website and utilize approved social media tools as communication strategies.
- Goal 4 Customer Service - Foster responsive program delivery and quality customer service.
 - Objective 1 Update the Customer Service Program administrative policy and procedure.
 - Objective 2 Strengthen the customer service training program.
 - Objective 3 Promote customer service awareness and accountability through annual department head and employee performance evaluations.

DEPARTMENT OVERVIEW

The three members of the Board of Commissioners are the elected representatives of all persons residing in Marion County. The board sets policy for the administration and operation of county government. Marion County operates as a general law county within the framework of the Oregon Constitution and Oregon Revised Statutes. The board is responsible for all three branches of county government; legislative, executive, and quasi-judicial. Formal board sessions are held weekly for official action to adopt ordinances, resolutions and orders pertaining to county policy, operations and administration. In addition, the board serves as the primary mechanism for encouraging citizen participation and input to local government through advisory boards, commissions, committees and provides frequent opportunities for individuals and organizations to comment on matters of public concern.

The Chief Administrative Officer, with the assistance of the Deputy County Administrative Officer, is responsible for supervising department heads and implementing and administering county policy as directed by the Board of Commissioners. The Chief Administrative Officer is the appointed budget officer and is responsible for proposing and monitoring the annual budget. Other programs and services provided by the board's office include intergovernmental relations, federal grant management, economic development, community mobilization, constituent services, strategic planning, public information and press relations, timely and accurate public notice, public records, personnel administration, and clerical and program support for the commissioners, Chief Administrative Officer, boards, commissions and community volunteers.

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
BOARD OF COMMISSIONERS' OFFICE

<i>Resource and Requirement Summary</i>					
Board of Commissioners Office	FY 09-10 ACTUAL	FY 10-11 ACTUAL	FY 11-12 BUDGET	FY 12-13 ADOPTED	+/- %
RESOURCES					
Charges for Services	114	5	0	0	n.a.
Admin Cost Recovery	1,486,307	1,467,764	1,631,284	1,688,251	3.49%
General Fund Transfers	331,960	342,957	353,182	361,846	2.45%
TOTAL RESOURCES	1,818,381	1,810,726	1,984,466	2,050,097	3.31%
REQUIREMENTS					
Personnel Services					
Salaries and Wages	964,221	971,200	1,000,255	1,006,833	0.66%
Fringe Benefits	438,283	446,244	502,941	543,919	8.15%
Total Personnel Services	1,402,504	1,417,444	1,503,196	1,550,752	3.16%
Materials and Services					
Supplies	8,839	9,289	10,220	9,985	-2.30%
Materials	960	5,587	8,091	1,500	-81.46%
Communications	3,331	2,503	5,800	4,385	-24.40%
Utilities	30	0	4,296	4,552	5.96%
Contracted Services	19,862	18,428	22,436	33,072	47.41%
Repairs and Maintenance	362	573	2,500	850	-66.00%
Rentals	5,207	7,307	106,129	115,764	9.08%
Miscellaneous	18,174	12,854	28,495	20,165	-29.23%
Total Materials and Services	56,765	56,540	187,967	190,273	1.23%
Administrative Charges	359,112	336,742	293,303	309,072	5.38%
TOTAL REQUIREMENTS	1,818,381	1,810,726	1,984,466	2,050,097	3.31%
FTE	14.00	13.00	13.00	13.00	0.0%

MARION COUNTY FY 2012-13 BUDGET
 BY DEPARTMENT
 BOARD OF COMMISSIONERS' OFFICE

PROGRAMS

The Board of Commissioners' Office budget is allocated to one program called Board of Commissioners that is shown on the following table.

Summary of Programs

	FY 09-10 ACTUAL	FY 10-11 ACTUAL	FY 11-12 BUDGET	FY 2012-13 ADOPTED	+/- %
RESOURCES					
Board of Commissioners	1,818,381	1,810,726	1,984,466	2,050,097	3.31%
TOTAL RESOURCES	1,818,381	1,810,726	1,984,466	2,050,097	3.31%
REQUIREMENTS					
Board of Commissioners	1,818,381	1,810,726	1,984,466	2,050,097	3.31%
TOTAL REQUIREMENTS	1,818,381	1,810,726	1,984,466	2,050,097	3.31%

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
BOARD OF COMMISSIONERS' OFFICE

Board of Commissioners Program

- Executive Functions: (1) Set the strategic direction and business priorities of the county, (2) Exercise sound financial management and build the county's fiscal strength, (3) Maintain a quality workforce and equip county employees with the tools, skills, workspace and resources needed to do their jobs safely and well, (4) Provide regional leadership in critical public policy areas, (5) Appoint members of citizen advisory panels, hearings examiners, budget committee members and the members of the board of equalization, and (6) Act as board of directors for the Marion County Housing Authority, Northwest Senior and Disability Services, Mid-Valley Behavioral Care Network and four special service districts that consist of the Brooks Community Sewer District, Labish Village Sewage and Drainage District, Fargo Interchange Service District and East Salem Service District.
- Legislative Functions: (1) Enact ordinances that have the force of law in the county, (2) Carefully plan and manage land use in Marion County, (3) Adopt the comprehensive plan developed by the Children and Families Commission, [4] Serve as the Local Public Health Authority, and [5] Serve as the Local Mental Health Authority.
- Quasi-judicial Functions: (1) Serve as land use appeals board of last resort for unincorporated Marion County lands, (2) Implement special district formation, and (3) Approve road vacations, street improvements and road legalization.
- Community Collaboration and Partnership Functions: (1) Partner to create investments in workforce, jobs and community infrastructure to support a diverse and thriving economy, (2) Represent the county's interests to other agencies and organizations at the local, regional, state and national levels, (3) Provide county leadership that is accessible; that considers the interests of residents and strives to resolve their concerns; and ensures that actions are responsive and provide superior customer service to citizens, (4) Responds to constituent needs and concerns, including fact-finding, negotiation/mediation and problem solving, (5) engage and inform citizens and local jurisdictions on items of countywide importance; increase public awareness of county services; and enhance the public perception of the county through proactive efforts, and (6) Adopt the Marion County Public Safety Coordinating Council mandated Public Safety Plan that is a countywide plan for public safety policy, planning and coordination and the implementation of resources of all partners in the public safety sector including Sheriff, local police chiefs, the District Attorney, Health Department, Juvenile Department, Children and Families Commission and local businesses and citizen advocates.

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
BOARD OF COMMISSIONERS' OFFICE

Program Summary

Board of Commissioners Office

Program: Board of Commissioners

	FY 09-10 ACTUAL	FY 10-11 ACTUAL	FY 11-12 BUDGET	FY 12-13 ADOPTED	+/- %
RESOURCES					
Charges for Services	114	5	0	0	n.a.
Admin Cost Recovery	1,486,307	1,467,764	1,631,284	1,688,251	3.49%
General Fund Transfers	331,960	342,957	353,182	361,846	2.45%
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REQUIREMENTS					
Person} ^I Services					
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Total Person} ^I Services	1,402,504	1,417,444	1,503,196	1,550,752	3.16%
Materials and Services					
Supplies	8,839	9,289	10,220	9,985	-2.30%
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Utilities	30	0	4,296	4,552	5.96%
Contracted Services	19,862	18,428	22,436	33,072	47.41%
Repairs and Maintenance	362	573	2,500	850	-66.00%
Rentals	5,207	7,307	106,129	115,764	9.08%
Miscellaneous	18,174	12,854	28,495	20,165	-29.23%
Total Materials and Services	56,765	56,540	187,967	190,273	1.23%
Administrative Charges	359,112	336,742	293,303	309,072	5.38%
TOTAL REQUIREMENTS	1,818,381	1,810,726	1,984,466	2,050,097	3.31%
FTE	14.00	13.00	13.00	13.00	0.0%

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
BOARD OF COMMISSIONERS' OFFICE

FTE By Position Title By Program

Program: Board of Commissioners	
Position Title	FTE
Chief Administrative Officer	1.00
Communications and Administrative Manager	1.00
County Commissioner	3.00
Department Specialist 3	3.00
Deputy County Administrative Officer	1.00
Management Analyst 2 *	1.00
Senior Policy Analyst	3.00
Program Board of Commissioners FTE Total:	13.00

Board of Commissioners Program Budget Justification

RESOURCES

Revenue for the board's office budget includes General Fund Transfers and Administrative Cost Recovery. The General Fund support covers the Commissioners' salaries and benefits while Administrative Cost Recovery funds all other services under county administration.

REQUIREMENTS

FTE

There is no change in FTE.

Personnel Services

There is an overall increase in Personnel Services of 3.57%. This is primarily due to a 5.35% increase in medical benefits and the elimination of the FY 11-12 PERS rate subsidy.

Materials and Services

The overall Materials and Services budget decreased by almost 2%. A 10% increase in building rental was offset by reductions to other Materials and Services line items. The increase in building rental was due to Board of Commissioners Office utilization of unoccupied office space that had previously housed MCBEE team members.

Administrative Charges

Administrative Charges increased overall by more than 5%. This includes a 6% increase in Legal services and a 15% increase in Information Technology charges.

Transfers Out

Not Applicable

Contingency

Not Applicable

Other

Not Applicable

MARION COUNTY FY 2012-13 BUDGET
 BY DEPARTMENT
 BOARD OF COMMISSIONERS' OFFICE

FUNDS

The entire Board of Commissioners' Office budget is included in the Central Services Fund.

Department Budget by Fund

Fund Name	FY 09-10 ACTUAL	FY 10-11 ACTUAL	FY 11-12 BUDGET	FY 2012-13 ADOPTED	% of Total
RESOURCES					
FND 580 Central Services	1,818,381	1,810,726	1,984,466	2,050,097	100.00%
TOTAL RESOURCES	1,818,381	1,810,726	1,984,466	2,050,097	100.0%
REQUIREMENTS					
FND 580 Central Services	1,818,381	1,810,726	1,984,466	2,050,097	100.00%
TOTAL REQUIREMENTS	1,818,381	1,810,726	1,984,466	2,050,097	100.0%

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
BOARD OF COMMISSIONERS' OFFICE

KEY DEPARTMENT ACCOMPLISHMENTS

- On April 31, 2012, the Board of Commissioners and Salem Area Mass Transit Board of Directors approved the repair of the Courthouse Square Complex by Structural Preservation Systems. Structural Preservation Systems is a nationally recognized design-build firm with specialized expertise and significant experience in structural remediation. Once remediated, the complex will be structurally safe and able to meet the current and future needs of the county, transit district, and community at large.

The Board of Commissioners has worked in collaboration with the Salem Area Mass Transit District Board of Directors since 2010 when engineering consultants confirmed serious structural deficiencies making the complex unsafe to occupy. The commissioners and transit district directors proactively assembled a citizen task force, ordered a forensic investigation, and hired an owners' representative as a technical expert representing the owners' best interests.

Throughout the process, county and transit district leaders engaged in public meetings, presentations, and provided opportunities for public comment. Beginning July 2010, the opportunity for citizen comment was available at 73 public meetings and commissioners and transit district directors held 28 presentations for community groups, business, and professional organizations.

- Record rainfall and melting snow created high water and flooding issues in many areas of Marion County in January 2012 and the Board of Commissioners declared a local state of emergency. Countywide flood damage estimates exceeded \$11 million. The governor declared states of emergency in Marion, Coos, Benton and Lincoln Counties and the state was ultimately awarded a Presidential Disaster Declaration for Public Assistance.
- Commissioner Sam Brentano was elected to serve on the Board of Directors for the Association of Oregon and California (O&C) Counties. O&C lands are dedicated by statute to timber production for the benefit of local communities. The association represents the interests of counties in western Oregon that include federally managed O&C lands.
- Commissioner Janet Carlson served as the 2011 President of the Association of Oregon Counties. The association works with the Oregon legislature and state agencies for county government and county officials in their efforts to improve the service of local government.
- Commissioner Sam Brentano led an effort to celebrate and showcase all 20 incorporated cities in Marion County and in April 2012 the county opened Community Hall, an art exhibit representing each of the cities. The display is housed on the first floor of the Marion County Courthouse. Each city created its own design highlighting points of interest, history, and other unique aspects of each community. Youth from the Juvenile Department's Alternative Programs built the display frames.
- The 6th annual "Striking Out Meth in Marion County" held at Volcanoes Stadium in July 2011 drew record setting attendance of over 4,000. The event is the cornerstone for outreach efforts of the Marion County Public Safety Coordinating Council, chaired by Commissioner Patti Milne, and is a celebration of successful community efforts in the fight against meth and other dangerous drugs in our community.
- The Marion County Reentry Initiative received second year funding as part of a federal Second Chance Act grant. The funding includes support for the Student Opportunities Achieving Results (SOAR) program, prison reach-ins, the Pine Street Resource Center, mentoring, and employment assistance programs. Commissioner Janet Carlson hosted the third annual Marion County Reentry Initiative Breakfast in October 2011 where over \$12,000 was raised to provide services for offenders reentering the community.

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
BOARD OF COMMISSIONERS' OFFICE

- The board amended or revised the following county ordinances: Hearings Procedures; Public Contracting Rules; Nuisance Abatement; Construction, Erosion, and Sediment Control; Ambulance Service; and the Rural Zone Code. In addition, the board revised or developed five county administrative policies including Social Media Use, Sale of Tax Foreclosed and Surplus Real Property, Americans with Disabilities Act, Driving on County Business, and Commercial Vehicle Operator Alcohol and Controlled Substance Testing.
- County administration completed a management review of the Legal Department and began a Central Services initiative to strengthen the central management system of the county enterprise. The Central Services work group clarified roles and responsibilities and identified core processes to maximize resources and ensure efficiency and accountability.
- In 2011 Marion County was recognized by United Way of the Mid-Willamette Valley with the Public Sector GIVE Award for the 2010 campaign.

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
BOARD OF COMMISSIONERS' OFFICE

KEY INDICATORS

1: Board of Commissioners: Marion County operates as an enterprise organization

Definition and Purpose

In 2011, the Chief Administrative Officer began an initiative to strengthen the central management system of the county. The directors of the Central Service departments, including Business Services, Finance, Information Technology, Legal Counsel, and the Board of Commissioners' Office began meeting as a team to clarify roles and the responsibility of protecting the county enterprise; identify core business processes; improve efficiency and effectiveness; and increase collaboration between departments.

Significance

This key indicator supports the county strategic priority for Operational Efficiency and Quality Service and falls under the Board of Commissioners' Office Goal 2 - Enterprise Approach: Lead and manage the county business functions more efficiently and effectively to enhance accountability and stewardship.

The following data sets will provide the Board of Commissioners and Chief Administrative Officer the needed information to ensure that the county operates as an enterprise organization. Tracking this information will assist the CAO and central services departments in protecting the county by increasing department compliance with central policies, rules, and processes.

Data Units None

1. Number of central services core processes mapped, redesigned, and implemented.
2. Number of enterprise issues successfully resolved by the central services workgroup.
3. Central Service departments' outcome/performance reports are delivered on time according to the reporting schedule.
4. Customer satisfaction with Central Services.

Explanation of Trends and Changes

This indicator has been identified as a result of the recent central services enterprise management system initiative. The indicator will provide the Board of Commissioners and the Chief Administrative Officer with the tools and metrics to measure how the county operates as an enterprise organization. Baseline data will be collected in fiscal year 2012-13 for use in annual tracking and reporting.

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
BOARD OF COMMISSIONERS' OFFICE

2: Economic Development: Number of partnerships with the Marion County Economic Development Advisory Board

Definition and Purpose

This key indicator supports the county strategic priority for Economic Development and falls under the Board of Commissioners Office Goal 1 Objective 4 - Leadership: Promote economic development through the county's Economic Development Advisory Board, partnerships with the Strategic Economic Development Corporation (SEDCOR), Job Growers, and chambers of commerce, and fund projects through video lottery grants.

This indicator tracks the development of partnerships aimed at supporting economic development within the county. Economic development is the concerted effort of policymakers, community leaders and entrepreneurs to grow the economy, increase employment, and improve the standard of living in Marion County.

Significance

The Board of Commissioners is committed to working with community organizations and private and public partners to create a healthy economic environment for businesses to grow and thrive. Enhanced economic development partnerships will help support activities aimed at decreasing unemployment rates and promoting job retention and growth. A healthy economy helps provide a sufficient property tax base to fund essential public services.

Data Units None

Track collaborations between the Economic Development Advisory Board (EDAB) and community organizations for the purpose of retaining and creating jobs in Marion County.

1. Local economic development, tourism and workforce development organizations
2. Local chambers of commerce
3. Business associations
4. Local, state, federal and regional governments

Explanation of Trends and Changes

In prior years, economic development was tracked by the number and dollar amount of economic development grants approved by the Board of Commissioners. As the national economy weakened and video lottery funds declined, the board placed a moratorium on direct grants and no new grants have been approved since FY 09-10. Therefore, economic development activities will be tracked in the future based on community partnerships and collaborations improving the economic vitality of Marion County. Baseline data will be collected in fiscal year 2012-13 for use in annual tracking and reporting.

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
BOARD OF COMMISSIONERS' OFFICE

Resources by Fund Detail

580 - Central Services	Actual FY 09-10	Actual FY 10-11	Budget FY 11-12	Proposed FY 12-13	Approved FY 12-13	Adopted FY 12-13
Charges for Services						
341080 Recording Fees	0	5	0	0	0	0
344999 Other Reimbursements	114	0	0	0	0	0
Charges for Services Total	114	5	0	0	0	0
Admin Cost Recovery						
411100 County Admin Allocation	1,486,307	1,467,764	1,631,284	1,688,251	1,688,251	1,688,251
Admin Cost Recovery Total	1,486,307	1,467,764	1,631,284	1,688,251	1,688,251	1,688,251
General Fund Transfers						
381100 Transfer from General Fund	331,960	342,957	353,182	361,846	361,846	361,846
General Fund Transfers Total	331,960	342,957	353,182	361,846	361,846	361,846
Central Services Total	1,818,381	1,810,726	1,984,466	2,050,097	2,050,097	2,050,097
Board of Commissioners Office	1,818,381	1,810,726	1,984,466	2,050,097	2,050,097	2,050,097
Grand Total						

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
BOARD OF COMMISSIONERS' OFFICE

Requirements by Fund Detail

580 - Central Services	Actual FY 09-10	Actual FY 10-11	Budget FY 11-12	Proposed FY 12-13	Approved FY 12-13	Adopted FY 12-13
Personnel Services						
Salaries and Wages						
511110 Regular Wages	819,448	816,447	957,547	970,476	970,476	970,476
511120 Temporary Wages	4,076	35,883	15,040	8,066	8,066	8,066
511130 Vacation Pay	45,637	40,964	0	0	0	0
511140 Sick Pay	17,614	16,193	0	0	0	0
511150 Holiday Pay	37,884	34,738	0	0	0	0
511160 Comp Time Pay	0	160	0	0	0	0
511210 Compensation Credits	32,450	26,814	27,668	28,291	28,291	28,291
511240 Leave Payoff	6,889	0	0	0	0	0
511420 Premium Pay	223	0	0	0	0	0
Salaries and Wages Total	964,221	971,200	1,000,255	1,006,833	1,006,833	1,006,833
Fringe Benefits						
512110 PERS	106,096	106,311	152,708	154,809	154,809	154,809
512120 401K	33,124	42,895	44,353	44,948	44,948	44,948
512130 PERS Debt Service	47,236	37,097	44,863	44,945	44,945	44,945
512140 PERS Rate Subsidy	0	0	(27,358)	0	0	0
512200 FICA	69,774	70,408	75,337	75,815	75,815	75,815
512310 Medical Insurance	150,011	160,589	177,684	187,200	187,200	187,200
512320 Dental Insurance	16,506	14,912	20,394	20,280	20,280	20,280
512330 Group Term Life Insurance	3,455	3,383	2,872	2,911	2,911	2,911
512340 Long Term Disability Insurance	3,391	4,361	6,167	7,026	7,026	7,026
512400 Unemployment Insurance	3,855	3,898	4,630	4,694	4,694	4,694
512520 Workers Comp Insurance	337	344	420	420	420	420
512600 Wellness Program	512	492	515	515	515	515
512610 Employee Assistance Program	386	355	356	356	356	356
512700 County HSA Contributions	3,600	1,200	0	0	0	0
Fringe Benefits Total	438,283	446,244	502,941	543,919	543,919	543,919
Personnel Services Total	1,402,504	1,417,444	1,503,196	1,550,752	1,550,752	1,550,752
Materials and Services						
Supplies						
521010 Office Supplies	7,542	8,354	8,800	8,800	8,800	8,800
521190 Publications	1,297	935	1,420	1,185	1,185	1,185
Supplies Total	8,839	9,289	10,220	9,985	9,985	9,985
Materials						
522150 Small Office Equipment	799	791	2,091	1,000	1,000	1,000

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
BOARD OF COMMISSIONERS' OFFICE

580 - Central Services	Actual FY 09-10	Actual FY 10-11	Budget FY 11-12	Proposed FY 12-13	Approved FY 12-13	Adopted FY 12-13
Materials and Services						
522160 Small Departmental Equipment	0	4,496	500	500	500	500
522170 Computers Non Capital	0	300	3,000	0	0	0
522180 Software	162	0	2,500	0	0	0
Materials Total	960	5,587	8,091	1,500	1,500	1,500
Communications						
523020 Phone and Communication Svcs	0	0	2,010	1,910	1,910	1,910
523040 Data Connections	0	86	540	0	0	0
523050 Postage	623	190	250	250	250	250
523060 Cellular Phones	2,707	2,227	3,000	2,225	2,225	2,225
Communications Total	3,331	2,503	5,800	4,385	4,385	4,385
Utilities						
524010 Electricity	0	0	2,220	2,421	2,421	2,421
524040 Natural Gas	0	0	1,015	1,155	1,155	1,155
524050 Water	0	0	216	123	123	123
524070 Sewer	0	0	184	201	201	201
524090 Garbage Disposal and Recycling	30	0	661	652	652	652
Utilities Total	30	0	4,296	4,552	4,552	4,552
Contracted Services						
525175 Temporary Staffing	0	0	76	6,000	6,000	6,000
525177 Employment Agencies	10,666	6,260	(6,000)	0	0	0
525710 Printing Services	1,420	833	9,425	11,270	11,270	11,270
525715 Advertising	7,776	5,947	7,800	5,950	5,950	5,950
525735 Mail Services	0	267	1,000	600	600	600
525740 Document Disposal Services	0	120	120	120	120	120
525999 Other Contracted Services	0	5,000	10,015	9,132	9,132	9,132
Contracted Services Total	19,862	18,428	22,436	33,072	33,072	33,072
Repairs and Maintenance						
526010 Office Equipment Maintenance	0	10	0	0	0	0
526030 Building Maintenance	362	563	2,500	850	850	850
Repairs and Maintenance Total	362	573	2,500	850	850	850
Rentals						
527120 Motor Pool Mileage	327	1,000	2,840	995	995	995
527130 Parking	0	0	10	0	0	0
527140 County Parking	275	1,320	1,980	1,980	1,980	1,980
527210 Building Rental Private	0	0	93,799	107,799	107,799	107,799
527300 Equipment Rental	4,605	4,987	7,500	4,990	4,990	4,990
Rentals Total	5,207	7,307	106,129	115,764	115,764	115,764

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
BOARD OF COMMISSIONERS' OFFICE

580 - Central Services	Actual FY 09-10	Actual FY 10-11	Budget FY 11-12	Proposed FY 12-13	Approved FY 12-13	Adopted FY 12-13
Materials and Services						
Miscellaneous						
529110 Mileage Reimbursement	1,447	1,358	2,140	1,360	1,360	1,360
529120 Commercial Travel	0	38	1,700	1,700	1,700	1,700
529130 Meals	900	29	750	500	500	500
529140 Lodging	0	0	2,890	2,500	2,500	2,500
529210 Meetings	3,499	2,689	6,000	4,800	4,800	4,800
529220 Conferences	6,717	2,728	2,500	2,500	2,500	2,500
529230 Training	2,283	928	3,500	1,300	1,300	1,300
529300 Dues and Memberships	2,325	3,611	4,640	3,750	3,750	3,750
529570 Public Safety Coord Council	494	(83)	1,000	1,000	1,000	1,000
529650 Pre Employment Investigations	15	0	25	20	20	20
529740 Fairs and Shows	155	96	350	250	250	250
529880 Recording Charges	0	29	0	0	0	0
529910 Awards and Recognition	340	1,431	3,000	485	485	485
Miscellaneous Total	18,174	12,854	28,495	20,165	20,165	20,165
Materials and Services Total	56,765	56,540	187,967	190,273	190,273	190,273
Administrative Charges						
611210 Facilities Mgt Allocation	36,563	37,245	11,305	11,277	11,277	11,277
611220 Custodial Allocation	19,357	21,239	18,218	20,484	20,484	20,484
611230 Courier Allocation	930	527	550	579	579	579
611250 Risk Management Allocation	3,255	2,905	3,045	3,209	3,209	3,209
611255 Benefits Allocation	0	3,883	4,151	4,107	4,107	4,107
611260 Human Resources Allocation	17,703	13,838	15,259	14,674	14,674	14,674
611300 Legal Services Allocation	172,918	165,540	164,604	174,926	174,926	174,926
611400 Information Tech Allocation	24,501	25,270	27,961	32,148	32,148	32,148
611410 FIMS Allocation	13,329	12,982	15,738	16,936	16,936	16,936
611420 Telecommunications Allocation	5,364	4,365	7,473	4,931	4,931	4,931
611430 Info Tech Direct Charges	14,490	0	0	0	0	0
611600 Finance Allocation	11,759	12,081	11,580	13,594	13,594	13,594
611700 Utilities Allocation	23,260	22,476	0	0	0	0
611800 MCBEE Allocation	3,083	2,091	1,219	1,607	1,607	1,607
614100 Liability Insurance Allocation	6,600	6,500	6,500	4,200	4,200	4,200
614200 WC Insurance Allocation	6,000	5,800	5,700	6,400	6,400	6,400
Administrative Charges Total	359,112	336,742	293,303	309,072	309,072	309,072
Central Services Total	1,818,381	1,810,726	1,984,466	2,050,097	2,050,097	2,050,097

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
BOARD OF COMMISSIONERS' OFFICE

Board of Commissioners Office	1,818,381	1,810,726	1,984,466	2,050,097	2,050,097	2,050,097
Grand Total						

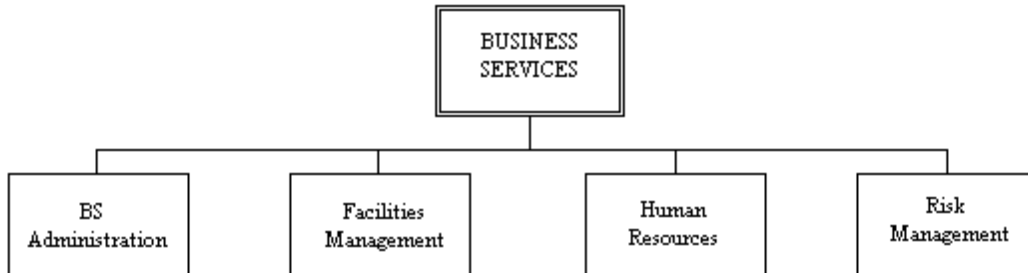
MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
BOARD OF COMMISSIONERS' OFFICE

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MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
BUSINESS SERVICES

BUSINESS SERVICES



MISSION STATEMENT

To provide a core foundation of business practices and consultation that assists Marion County departments to achieve their missions.

GOALS AND OBJECTIVES

- Goal 1 Provide training and professional development opportunities that align with the county's goals and objectives.
- Objective 1 Establish a strategic training and development plan that supports employee, volunteer and team success.
 - Objective 2 Identify and deliver training opportunities designed to emphasize and motivate high productivity and excellence in customer service.
 - Objective 3 Maximize learning and cost efficiency by utilizing a wide variety of training methods with a focus on intact teams, just-in-time and on-demand training.
- Goal 2 Optimize county resources by improving employee safety and health in order to increase productivity and reduce absenteeism and the cost of insurance.
- Objective 1 Develop, promote and manage a comprehensive safety and wellness program.
 - Objective 2 Educate and inform employees about the importance of awareness, self-care, and behavioral change in improving wellness, productivity and work-life balance.
 - Objective 3 Consult with departments to ensure compliance with occupational safety and health requirements.
- Goal 3 Utilize efficient and effective volunteer engagement practices that promote inclusiveness by citizens in meaningful volunteer activities to meet the needs of county departments and residents.
- Objective 1 Provide county departments the support necessary to recruit and manage volunteers to assist with delivering services to citizens.

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
BUSINESS SERVICES

- Objective 2 Coordinate with community partners to ensure that volunteer resources are effectively activated, monitored and evaluated during and after emergencies.

- Goal 4 Promote an enterprise approach to employee relations, performance management and employment practices across county departments.
 - Objective 1 Develop educational plans for management team members who are new to supervision, new to the county or needing additional assistance to ensure collective bargaining agreements, personnel policies and statutes are adhered to consistently.

 - Objective 2 Recommend employee relations practices necessary to establish a positive employer/employee relationship and promote a high level of employee morale and motivation.

- Goal 5 Manage the physical assets of the county (facilities, infrastructure, mechanical/electrical equipment, and grounds) to ensure a safe, comfortable and productive workplace for employees and visitors.
 - Objective 1 Develop capital improvement plans and a new facility master plan for 5- and 10-year facilities life cycle, replacement, retrofit, and redevelopment.

 - Objective 2 Develop and implement construction, maintenance, and custodial standards that promote efficiency, energy savings, and highest value asset management.

 - Objective 3 Extend life cycle of all physical assets through effective preventive maintenance working toward 65% of all work orders in this category, or approaching 2:1 preventive maintenance versus corrective maintenance ratio.

 - Objective 4 Provide the highest level of responsiveness to customers utilizing continuous improvement concepts and technologies that promote improved customer service, meaningful data collection, proactive work habits, and a quality environment for county staff and the community.

DEPARTMENT OVERVIEW

The purpose of the Business Services Department is to provide core business services to support the county departments in delivering their services to customers and clients. The Business Services Department has four programs and 57.5 full time employees.

The department's commitment is to deliver top-quality service by demonstrating professionalism, collaborative partnerships, quality services and products, leadership, and a safe and healthy work environment. Business Services provides facility maintenance and operations, human resources administration, employee and labor relations, recruitment, professional training and development, employee benefits, safety and wellness, liability and workers compensation insurance management, and volunteer coordination.

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
BUSINESS SERVICES

Resource and Requirement Summary

Business Services	FY 09-10 ACTUAL	FY 10-11 ACTUAL	FY 11-12 BUDGET	FY 12-13 ADOPTED	+/- %
RESOURCES					
Intergovernmental Federal	0	16,930	0	10,000	n.a.
Intergovernmental State	0	0	21,589	0	-100.00%
Charges for Services	640,314	351,696	282,915	315,993	11.69%
Admin Cost Recovery	5,656,171	5,820,504	6,185,207	6,108,705	-1.24%
General Fund Transfers	56,174	0	0	0	n.a.
Other Fund Transfers	0	7,410	20,471	0	-100.00%
Settlements	0	29	0	0	n.a.
TOTAL RESOURCES	6,352,659	6,196,569	6,510,182	6,434,698	-1.16%
REQUIREMENTS					
Personnel Services					
Salaries and Wages	3,183,779	3,072,868	3,092,208	2,996,229	-3.10%
Fringe Benefits	1,597,064	1,579,751	1,718,307	1,771,447	3.09%
Total Personnel Services	4,780,843	4,652,620	4,810,515	4,767,676	-0.89%
Materials and Services					
Supplies	138,753	121,526	163,405	161,995	-0.86%
Materials	47,027	78,878	39,333	39,142	-0.49%
Communications	22,571	20,749	23,878	26,672	11.70%
Utilities	1,369	860	22,738	13,922	-38.77%
Contracted Services	233,270	291,449	360,302	276,120	-23.36%
Repairs and Maintenance	279,582	304,601	288,614	309,600	7.27%
Rentals	216,802	137,277	188,133	192,816	2.49%
Miscellaneous	65,889	64,344	103,117	140,630	36.38%
Total Materials and Services	1,005,263	1,019,684	1,189,520	1,160,897	-2.41%
Administrative Charges	566,554	517,670	498,147	506,125	1.60%
Capital Outlay	0	6,595	12,000	0	-100.00%
TOTAL REQUIREMENTS	6,352,660	6,196,569	6,510,182	6,434,698	-1.16%
FTE	62.50	62.50	60.25	57.50	-4.6%

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
BUSINESS SERVICES

PROGRAMS

The Business Services programs are shown on the following table:

Summary of Programs

	FY 09-10 ACTUAL	FY 10-11 ACTUAL	FY 11-12 BUDGET	FY 2012-13 ADOPTED	+/- %
RESOURCES					
BS Administration	925,706	854,237	725,325	531,181	-26.77%
Facilities Management	3,386,847	3,362,686	3,471,638	3,602,912	3.78%
Risk Management	766,122	794,269	900,023	921,574	2.39%
Human Resources	1,273,985	1,185,376	1,413,196	1,379,031	-2.42%
TOTAL RESOURCES	6,352,659	6,196,569	6,510,182	6,434,698	-1.16%
REQUIREMENTS					
BS Administration	925,706	854,237	725,325	531,181	-26.77%
Facilities Management	3,386,847	3,362,686	3,471,638	3,602,912	3.78%
Risk Management	766,122	794,269	900,023	921,574	2.39%
Human Resources	1,273,985	1,185,376	1,413,196	1,379,031	-2.42%
TOTAL REQUIREMENTS	6,352,659	6,196,569	6,510,182	6,434,698	-1.16%

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
BUSINESS SERVICES

BS Administration Program

- Provides overall planning, direction and supervision of the department.
- Provides payroll, purchasing and contracts, accounts receivable, and accounts payable services to department programs and services.
- Performs department budget preparation, monitoring and reporting.
- Provides clerical and managerial support to the department director and programs.
- Performs countywide key and key card management.
- Provides countywide work order support.

Program Summary

Business Services

Program: BS Administration

	FY 09-10 ACTUAL	FY 10-11 ACTUAL	FY 11-12 BUDGET	FY 12-13 ADOPTED	+/- %
RESOURCES					
Charges for Services	3,462	3,597	2,400	3,250	35.42%
Admin Cost Recovery	922,244	850,640	722,925	527,931	-26.97%
TOTAL RESOURCES	925,706	854,237	725,325	531,181	-26.77%
REQUIREMENTS					
Personnel Services					
Salaries and Wages	317,209	509,701	399,215	282,719	-29.18%
Fringe Benefits	151,789	257,124	221,545	169,963	-23.28%
Total Personnel Services	468,998	766,825	620,760	452,682	-27.08%
Materials and Services					
Supplies	3,977	3,353	3,225	2,525	-21.71%
Materials	1,919	1,906	950	700	-26.32%
Communications	1,071	1,645	980	1,472	50.20%
Contracted Services	624	397	730	645	-11.64%
Repairs and Maintenance	412	1,025	300	300	0.00%
Rentals	3,964	3,660	35,051	28,522	-18.63%
Miscellaneous	1,288	4,287	4,725	4,640	-1.80%
Total Materials and Services	13,255	16,272	45,961	38,804	-15.57%
Administrative Charges	443,454	71,139	58,604	39,695	-32.27%
TOTAL REQUIREMENTS	925,707	854,236	725,325	531,181	-26.77%
FTE	5.00	9.00	7.75	5.00	-35.5%

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
BUSINESS SERVICES

FTE By Position Title By Program

Program: BS Administration	
Position Title	FTE
Accounting Specialist	1.00
Administrative Assistant	1.00
Business Services Director	1.00
Contracts Specialist	1.00
Department Specialist 3	1.00
Program BS Administration FTE Total:	5.00

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
BUSINESS SERVICES

BS Administration Program Budget Justification

RESOURCES

Changes to program resources include a small increase in Charges for Services to other agencies due for support to the Courthouse Square Condominium Association.

REQUIREMENTS

FTE

Two FTE were transferred out to other departments. One Business Systems Analyst was transferred to Information Technology in the FY 11-12 1st Supplemental Budget. One Business Systems Analyst was transferred to Finance in the FY 11-12 2nd Supplemental Budget.

One vacant Department Specialist 2 in Administration has been deleted and replaced with a Building Maintenance Specialist due to increased needs to maintain multiple locations after the move from Courthouse Square.

Personnel Services

Normal Personnel Services increases attributed to step increases and fringe benefit cost increases are included in the FY 12-13 personnel expenditures, although these are offset by the decreases in FTE.

The result of the replacement of a Department Specialist 2 with a Building Maintenance Specialist is a net savings of \$12,064 in Personnel Services because the former was being paid at the longevity rate and the latter position will be at entry level. The Business Services Administration program saves the entire cost of the Department Specialist 2 position from its elimination.

Materials and Services

No significant changes in Materials and Services.

Administrative Charges

The decrease was a large percent relative to the rather small total budgeted for Administrative Charges. Decreases were experienced in almost all Administrative Charges accounts, with small dollar amounts reallocated to other programs to more appropriately reflect use of the charged services.

Transfers Out

Not Applicable

Contingency

Not Applicable

Other

Not Applicable

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
BUSINESS SERVICES

Facilities Management Program

- Performs repairs, preventive maintenance, renovations, and construction services for county-owned and leased facilities.
- Provides long-range facility needs assessment, planning, and funding requirements.
- Oversees building fire, life, safety and security systems.
- Manages facilities management database systems including the facilities conditions assessment program and the FacilityDude work order system.
- Administers energy efficiency and resource conservation programs, including grant funding.
- Performs custodial, courier and grounds maintenance services.
- Does designs, budgeting, bidding, and management for capital improvement projects.
- Develops and presents five-year, countywide prioritized Capital Improvement Projects list.

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
BUSINESS SERVICES

Program Summary

Business Services

Program: Facilities Management

	FY 09-10 ACTUAL	FY 10-11 ACTUAL	FY 11-12 BUDGET	FY 12-13 ADOPTED	+/- %
RESOURCES					
Charges for Services	515,439	260,565	199,134	226,809	13.90%
Admin Cost Recovery	2,871,407	3,094,683	3,252,033	3,376,103	3.82%
Other Fund Transfers	0	7,410	20,471	0	-100.00%
Settlements	0	29	0	0	n.a.
TOTAL RESOURCES	3,386,847	3,362,686	3,471,638	3,602,912	3.78%
REQUIREMENTS					
Personnel Services					
Salaries and Wages	1,725,116	1,592,780	1,617,054	1,667,013	3.09%
Fringe Benefits	932,294	874,051	953,219	1,054,422	10.62%
Total Personnel Services	2,657,410	2,466,831	2,570,273	2,721,435	5.88%
Materials and Services					
Supplies	108,558	99,432	136,850	136,970	0.09%
Materials	33,322	66,912	29,473	25,842	-12.32%
Communications	13,025	13,532	14,800	14,196	-4.08%
Utilities	1,369	860	22,738	13,922	-38.77%
Contracted Services	1,958	1,354	50,371	10,260	-79.63%
Repairs and Maintenance	250,528	283,108	270,400	308,100	13.94%
Rentals	201,913	121,962	63,281	64,238	1.51%
Miscellaneous	9,963	12,385	20,877	19,950	-4.44%
Total Materials and Services	620,637	599,544	608,790	593,478	-2.52%
Administrative Charges	108,800	289,716	280,575	287,999	2.65%
Capital Outlay	0	6,595	12,000	0	-100.00%
TOTAL REQUIREMENTS	3,386,847	3,362,686	3,471,638	3,602,912	3.78%
FTE	38.50	36.50	35.50	36.50	2.8%

MARION COUNTY FY 2012-13 BUDGET
 BY DEPARTMENT
 BUSINESS SERVICES

FTE By Position Title By Program

Program: Facilities Management	
Position Title	FTE
Building Maintenance Specialist	8.00
Building Maintenance Specialist Sr	2.00
Custodial Supervisor	1.00
Custodial Worker 1	12.00
Custodial Worker 2	2.00
Electrician 1	2.00
Electrician 2	1.00
Facilities Analyst	1.00
Facilities Maintenance and Systems Coordinator	1.00
Facilities Program Manager	1.00
Facilities Project Coordinator	1.00
Groundskeeper	1.50
Mail Courier	1.00
Maint Control Clerk	1.00
Maintenance Supervisor	1.00
Program Facilities Management FTE Total:	36.50

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
BUSINESS SERVICES

Facilities Management Program Budget Justification

RESOURCES

Increase of \$27,675 in Charges for Services due to increased facilities user fees and parking revenue. Parking revenue based on Courthouse Square employees being established in their current locations.

REQUIREMENTS

FTE

A Building Maintenance Specialist has been added at a cost of \$60,781 due to increased needs to maintain multiple locations after the move from Courthouse Square. Funding was provided by the elimination of one vacant Department Specialist 2 position in the Administration program.

Personnel Services

Normal Personnel Services increases attributed to step increases and fringe benefit cost increases are included in the FY 12-13 personnel expenditures, offset by the addition of one position.

Salaries and Wages were decreased in Personnel Services by \$10,000 as a result of Facilities Maintenance going to four day work weeks, ten hour days.

Materials and Services

Facilities Management Program had an overall increase of \$5,159. This was the result of an increase in the Miscellaneous category which includes commercial travel, lodging, meals and conferences for job-specific continuing education and training for Facilities Administration staff and an increase in Repairs and Maintenance to reflect actual expenditures. This increase is offset by a decrease in Contracted Services and Communications in the Facilities Maintenance service.

Administrative Charges

Slight increase, not significant.

Transfers Out

Not Applicable

Contingency

Not Applicable

Other

Not Applicable

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
BUSINESS SERVICES

Risk Management Program

- Manages auto, general liability and workers' compensation claims.
- Consults with and guides all departments on loss prevention and employee safety.
- Analyzes and adjusts the balance between risk retention and risk transfer.
- Procures appropriate insurance coverage.
- Ensures adequate funding to recover from accidental loss.
- Reviews contracts to identify risk and appropriate transfer of risk.
- Provides resources to assist employees in achieving optimal physical and mental health.
- Administers employee benefit plans, including medical, vision, dental, employee assistance program, life and long-term disability insurance, deferred compensation, unemployment, PERS and pre-tax plans.

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
BUSINESS SERVICES

Program Summary

Business Services

Program: Risk Management

	FY 09-10 ACTUAL	FY 10-11 ACTUAL	FY 11-12 BUDGET	FY 12-13 ADOPTED	+/- %
RESOURCES					
Intergovernmental Federal	0	16,930	0	10,000	n.a.
Intergovernmental State	0	0	21,589	0	-100.00%
Charges for Services	92,820	66,551	60,730	64,658	6.47%
Admin Cost Recovery	673,302	710,788	817,704	846,916	3.57%
TOTAL RESOURCES	766,122	794,269	900,023	921,574	2.39%
REQUIREMENTS					
Personnel Services					
Salaries and Wages	374,772	362,331	390,590	405,297	3.77%
Fringe Benefits	165,850	159,383	185,490	190,015	2.44%
Total Personnel Services	540,622	521,714	576,080	595,312	3.34%
Materials and Services					
Supplies	18,128	13,493	17,580	16,650	-5.29%
Materials	8,069	8,605	7,300	9,650	32.19%
Communications	4,271	3,436	4,880	5,090	4.30%
Contracted Services	130,711	138,981	171,569	150,265	-12.42%
Repairs and Maintenance	23,833	15,389	250	250	0.00%
Rentals	5,667	3,092	32,544	36,531	12.25%
Miscellaneous	31,620	30,304	32,045	46,975	46.59%
Total Materials and Services	222,300	213,300	266,168	265,411	-0.28%
Administrative Charges	3,200	59,255	57,775	60,851	5.32%
TOTAL REQUIREMENTS	766,122	794,269	900,023	921,574	2.39%
FTE	6.00	6.00	6.00	6.00	0.0%

MARION COUNTY FY 2012-13 BUDGET
 BY DEPARTMENT
 BUSINESS SERVICES

FTE By Position Title By Program

Program: Risk Management	
Position Title	FTE
Benefits Manager	1.00
Claims Adjuster	1.00
Employee Services Manager	0.50
Human Resources Specialist	1.00
Human Resources Specialist (Confidential)	0.50
Loss Control Manager	1.00
Safety & Wellness Coordinator	1.00
Program Risk Management FTE Total:	6.00

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
BUSINESS SERVICES

Risk Management Program Budget Justification

RESOURCES

This will be the third budget year of the Oregon Health & Science University SHIELD (Safety & Health Improvement: Enhancing Law Enforcement Departments) grant (four-year, \$2.5 million study). Marion County Sheriff's Office employees are being assessed on their fitness and wellness. Anticipate reduction in amount received based on steady decline in the first two years of grant term. Federally funded by the National Institute for Occupational Safety and Health.

REQUIREMENTS

FTE

No change.

Personnel Services

The Personnel Services increase is attributed to normal Salaries and Wages and Fringe Benefit cost increases, e.g., step increases, and a Public Employee Retirement System (PERS) increase due to elimination of a PERS subsidy.

Materials and Services

Risk Management Program had an overall reduction of \$4,000 due to an anticipated decrease in grant revenues. A minor increase in the Benefits service to third party administrator contracts, particularly Insurance Administrative Services, has been offset by reductions in the category of Contracted Services in the Wellness service.

Administrative Charges

No significant change.

Transfers Out

Not Applicable

Contingency

Not Applicable

Other

Not Applicable

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
BUSINESS SERVICES

Human Resources Program

- Provides employee relations, investigations and assistance in the interpretation of the personnel rules, county policies and collective bargaining agreements.
- Provides compensation, classification and organizational analysis.
- Maintains the Human Resources Management System (HRMS-Oracle module).
- Manages contract negotiations, training and handling of unfair labor practice complaints, grievances, unit clarifications, mediation and arbitration proceedings.
- Conducts pre-employment testing and assessments.
- Provides training and resources for county management and line staff.
- Provides training and support for county staff to effectively manage volunteer resources and cultivate opportunities for the public to participate in meaningful volunteer experiences.
- Provide recruitment services and maintain electronic recruitment system (NEOGOV).

Program Summary

Business Services

Program: Human Resources

	FY 09-10 ACTUAL	FY 10-11 ACTUAL	FY 11-12 BUDGET	FY 12-13 ADOPTED	+/- %
RESOURCES					
Charges for Services	28,593	20,983	20,651	21,276	3.03%
Admin Cost Recovery	1,189,218	1,164,393	1,392,545	1,357,755	-2.50%
General Fund Transfers	56,174	0	0	0	n.a.
TOTAL RESOURCES	1,273,985	1,185,376	1,413,196	1,379,031	-2.42%
REQUIREMENTS					
Personnel Services					
Salaries and Wages	766,682	608,055	685,349	641,200	-6.44%
Fringe Benefits	347,131	289,194	358,053	357,047	-0.28%
Total Personnel Services	1,113,813	897,249	1,043,402	998,247	-4.33%
Materials and Services					
Supplies	8,089	5,248	5,750	5,850	1.74%
Materials	3,716	1,456	1,610	2,950	83.23%
Communications	4,204	2,136	3,218	5,914	83.78%
Contracted Services	99,976	150,717	137,632	114,950	-16.48%
Repairs and Maintenance	4,809	5,079	17,664	950	-94.62%
Rentals	5,258	8,564	57,257	63,525	10.95%
Miscellaneous	23,017	17,367	45,470	69,065	51.89%
Total Materials and Services	149,071	190,567	268,601	263,204	-2.01%
Administrative Charges	11,100	97,560	101,193	117,580	16.19%
TOTAL REQUIREMENTS	1,273,985	1,185,376	1,413,196	1,379,031	-2.42%
FTE	13.00	11.00	11.00	10.00	-9.1%

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
BUSINESS SERVICES

FTE By Position Title By Program

Program: Human Resources	
Position Title	FTE
Department Specialist 3	1.00
Employee Services Manager	0.50
Human Resources Analyst Sr	3.00
Human Resources Program Manager	1.00
Human Resources Specialist	2.00
Human Resources Specialist (Confidential)	1.50
Volunteer Services Coordinator	1.00
Program Human Resources FTE Total:	10.00

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
BUSINESS SERVICES

Human Resources Program Budget Justification

RESOURCES

There is a slight increase in Charges for Services to other agencies for services provided to Marion County Housing Authority and Mid-Valley Behavioral Care Network.

REQUIREMENTS

FTE

Elimination of vacant Human Resources Supervisor position.

Personnel Services

The Personnel Services Salaries and Wages and Fringe benefits decreases are attributed to elimination of the Human Resources Supervisory position, partially offset by normal increases, e.g., step increases and fringe benefit cost increases for other positions. Elimination of the position results in a savings of \$90,618 in Personnel Services.

Materials and Services

Human Resources Program had an overall reduction of \$5,397. The Maintenance and Repairs category was reduced by \$16,714. The funds were moved to Subscriptions to cover costs for NEOGOV, the on-line recruitment application, and Volgistics, the web-based volunteer database. There were slight increases in Contracted Services and Communications. These increases were offset by a reduction in Legal Services of \$15,000 due to more accurately anticipating expenditures for collective bargaining support and costs of defending grievances and arbitrations in addition to Marion County Legal Counsel taking a greater role in labor relations.

Administrative Charges

Slight decrease, not significant.

Transfers Out

Not Applicable

Contingency

Not Applicable

Other

Not Applicable

MARION COUNTY FY 2012-13 BUDGET
 BY DEPARTMENT
 BUSINESS SERVICES

FUNDS

The Business Services Department budget consists of one fund, which is the Central Services Fund.

Department Budget by Fund

Fund Name	FY 09-10 ACTUAL	FY 10-11 ACTUAL	FY 11-12 BUDGET	FY 2012-13 ADOPTED	% of Total
RESOURCES					
FND 580 Central Services	6,352,659	6,196,569	6,510,182	6,434,698	100.00%
TOTAL RESOURCES	6,352,659	6,196,569	6,510,182	6,434,698	100.0%
REQUIREMENTS					
FND 580 Central Services	6,352,659	6,196,569	6,510,182	6,434,698	100.00%
TOTAL REQUIREMENTS	6,352,659	6,196,569	6,510,182	6,434,698	100.0%

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
BUSINESS SERVICES

KEY DEPARTMENT ACCOMPLISHMENTS

- Completed delivery of customer service training to all Marion County employees at the direction of the Board of Commissioners.
- Successfully negotiated collective bargaining agreements with MCLEA and FOPPO, finalizing each within budget and without arbitration.
- Successfully implemented NEOGOV, an on-line recruitment service, greatly expanding the pool of Marion County job applicants (5,177 applicants in 2008; 1,930 in 2009; 3,414 in 2010; rose to 4,598 applicants in just six months of 2011 when NEOGOV launched).
- Coordinated more than 7,000 volunteers, delivering nearly \$3 million value of service to the county.
- Successfully completed implementation of the new Oracle Advanced Benefits module and conducted open enrollment with successful launch during the first January pay period.
- Continued implementation of the Oregon Health and Science University Shield Grant, a first of its kind study of safety and health in law enforcement; included installation of wellness facility at the Marion County Jail with donated exercise equipment.
- Oversaw wellness program that resulted in Marion County being named healthiest employer of 2011 by the Portland Business Journal.
- Completed installation of six new energy efficient boilers at the Marion County Jail; project was completed at approximately half of the original cost estimate.
- Installed new HVAC system in clerk's vault at Marion County Courthouse allowing secure and environmentally correct storage of county records dating to prior to statehood in 1859.
- Successfully launched new Computerized Maintenance Management System providing greater functionality, better tracking of hours and parts, and user friendliness.

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
BUSINESS SERVICES

KEY INDICATORS

1: Days Away, Restricted or Transferred (DART) Rate

Definition and Purpose

The DART rates are days away, restricted or transferred from work. It is used to compare occupational injury rates.

Significance

To protect the health and safety of Marion County employees by reducing the number of workplace injuries. This indicator ties to the county strategic priority for Operational Efficiency and Quality Service - Goal #1: Provide efficient, effective, and responsive government through stewardship and accountability.. Keeping employees on the job helps avoid delays, keeps employees productive, and provides continuity of service.

Data Units Fiscal Year

DART rates kept below Oregon's occupational safety rates reported for public entities.

FY 09-10 Actual	FY 10-11 Actual
Marion County 3.70	Marion County 3.16
Public Entities 5.70	Public Entities 5.10

Explanation of Trends and Changes

While the DART rate declined slightly, Risk Management is developing a comprehensive behavioral based safety program aimed at reducing the rate further.

2: Ratio of Preventive Maintenance Hours to Repair Hours

Definition and Purpose

Effective preventive maintenance programs help reduce facilities operating costs (utilities and repairs) while extending the life of building systems. Failure to perform adequate preventive maintenance increases the hours required to repair building systems.

Significance

This indicator will demonstrate whether or not adequate preventive maintenance is being performed. This indicator ties to the county strategic priority for Operational Efficiency and Quality Service - Goal #1: Provide efficient, effective, and responsive government through stewardship and accountability. Reduction in operating costs, utilities, and reduction of hours required to repair building systems.

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
BUSINESS SERVICES

Data Units Calendar Year

Ratio of repair hours to preventive maintenance hours:

CY 2009 Actual	CY 2010 Actual	CY 2011 Actual
2.8:1	2.1:1	2.8:1

Explanation of Trends and Changes

Computerized Maintenance Management Software (CMMS) has been replaced. Information gathering is much more reliable and reporting functions more adaptable and useful, so current and future data reports will be accurate. Since that change and the emphasis on preventive maintenance (PM), the department has increased PM to corrective maintenance (CM) ratios with a targeted goal of PMs equaling 65% of all work orders over the next two years.

3: Employee Retention Rate

Definition and Purpose

Measure the stability of the Marion County workforce. A stable workforce usually results in lower costs and improved customer service.

Significance

Retention rates measure the stability of the workforce. Low employee retention rates may indicate the need for evaluation and remediation to decrease turnover rates. This indicator ties to the county strategic priority for Operational Efficiency and Quality Service - Goal #1: Provide efficient, effective, and responsive government through stewardship and accountability. High retention rates reflect employee satisfaction and morale and ensures continuity of services and expertise.

Data Units Fiscal Year

FY 08-09 Actual	FY 09-10 Actual	FY 10-11 Actual
90.44%	93.57%	91.20%

Explanation of Trends and Changes

The total retention rate was lower in FY10-11 due in part to the layoffs that occurred in 2011. The retention rate was 93.82 if involuntary separations are removed from the total retention rate calculation.

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
BUSINESS SERVICES

Resources by Fund Detail

580 - Central Services	Actual FY 09-10	Actual FY 10-11	Budget FY 11-12	Proposed FY 12-13	Approved FY 12-13	Adopted FY 12-13
Intergovernmental Federal						
331990 Other Federal Revenues	0	16,930	0	10,000	10,000	10,000
Intergovernmental Federal Total	0	16,930	0	10,000	10,000	10,000
Intergovernmental State						
332990 Other State Revenues	0	0	21,589	0	0	0
Intergovernmental State Total	0	0	21,589	0	0	0
Charges for Services						
341620 User Fees	137,828	135,280	125,000	135,000	135,000	135,000
342200 Property Leases	78,635	4,665	4,800	4,900	4,900	4,900
342300 Department Parking Charges	52,690	10,890	18,480	15,840	15,840	15,840
342310 Parking Permits	189,011	67,988	50,160	66,383	66,383	66,383
344300 Restitution	50	0	0	0	0	0
344800 EAIP Reimbursement	2,400	25,794	500	3,000	3,000	3,000
344999 Other Reimbursements	27,729	5,019	0	0	0	0
347101 Central Svcs to Other Agencies	74,823	50,441	33,050	39,390	39,390	39,390
347998 Services to Other Depts Closed	3,640	0	0	0	0	0
347999 Svcs to Other Agencies Closed	21,089	0	0	0	0	0
348700 Wellness Program	52,420	51,619	50,925	51,480	51,480	51,480
Charges for Services Total	640,314	351,696	282,915	315,993	315,993	315,993
Admin Cost Recovery						
411200 Business Services Allocation	0	0	694,580	968,014	968,014	968,014
411210 Facilities Mgt Allocation	2,375,647	2,437,580	2,280,524	1,923,748	1,923,748	1,923,748
411220 Custodial Allocation	988,573	1,088,852	924,276	962,128	962,128	962,128
411230 Courier Allocation	91,010	50,475	47,233	50,144	50,144	50,144
411250 Risk Management Allocation	467,773	437,128	817,704	846,916	846,916	846,916
411255 Benefits Allocation	0	371,515	0	0	0	0
411260 Human Resources Allocation	1,733,168	1,323,938	1,392,545	1,357,755	1,357,755	1,357,755
411800 MCBEE Allocation	0	111,016	28,345	0	0	0
Admin Cost Recovery Total	5,656,171	5,820,504	6,185,207	6,108,705	6,108,705	6,108,705
General Fund Transfers						
381100 Transfer from General Fund	56,174	0	0	0	0	0

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
BUSINESS SERVICES

580 - Central Services	Actual FY 09-10	Actual FY 10-11	Budget FY 11-12	Proposed FY 12-13	Approved FY 12-13	Adopted FY 12-13
General Fund Transfers Total	56,174	0	0	0	0	0
Other Fund Transfers						
381455 Xfr from Facility Renovation	0	7,410	20,471	0	0	0
Other Fund Transfers Total	0	7,410	20,471	0	0	0
Settlements						
382100 Settlements	0	29	0	0	0	0
Settlements Total	0	29	0	0	0	0
Central Services Total	6,352,659	6,196,569	6,510,182	6,434,698	6,434,698	6,434,698
Business Services Grand Total	6,352,659	6,196,569	6,510,182	6,434,698	6,434,698	6,434,698

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
BUSINESS SERVICES

Requirements by Fund Detail

580 - Central Services	Actual FY 09-10	Actual FY 10-11	Budget FY 11-12	Proposed FY 12-13	Approved FY 12-13	Adopted FY 12-13
Personnel Services						
Salaries and Wages						
511110 Regular Wages	2,575,427	2,495,020	2,933,368	2,857,885	2,857,885	2,857,885
511120 Temporary Wages	25,591	26,955	0	0	0	0
511130 Vacation Pay	143,768	141,690	0	0	0	0
511140 Sick Pay	108,379	81,023	0	0	0	0
511150 Holiday Pay	129,937	130,353	0	0	0	0
511160 Comp Time Pay	23,701	20,101	16,000	5,000	5,000	5,000
511180 Differential Pay	10,538	10,284	11,380	11,380	11,380	11,380
511210 Compensation Credits	115,757	109,901	103,220	92,604	92,604	92,604
511220 Pager Pay	5,316	12,072	13,000	12,500	12,500	12,500
511240 Leave Payoff	24,739	23,027	0	0	0	0
511280 Cell Phone Pay	992	455	0	0	0	0
511290 Health Insurance Waiver Pay	1,842	2,932	3,240	4,860	4,860	4,860
511410 Straight Pay	0	1,056	0	0	0	0
511420 Premium Pay	17,354	17,766	12,000	12,000	12,000	12,000
511450 Premium Pay Temps	437	231	0	0	0	0
Salaries and Wages Total	3,183,779	3,072,868	3,092,208	2,996,229	2,996,229	2,996,229
Fringe Benefits						
512110 PERS	336,682	328,939	471,174	458,079	458,079	458,079
512120 401K	34,415	33,212	33,738	32,596	32,596	32,596
512130 PERS Debt Service	161,438	126,827	141,069	132,991	132,991	132,991
512140 PERS Rate Subsidy	0	0	(87,873)	0	0	0
512200 FICA	239,979	232,498	231,063	224,760	224,760	224,760
512310 Medical Insurance	691,048	723,677	791,605	789,600	789,600	789,600
512320 Dental Insurance	82,731	79,223	89,866	84,760	84,760	84,760
512330 Group Term Life Insurance	11,220	10,683	8,770	8,545	8,545	8,545
512340 Long Term Disability Insurance	11,922	14,869	18,828	20,619	20,619	20,619
512400 Unemployment Insurance	12,751	12,311	14,289	13,890	13,890	13,890
512520 Workers Comp Insurance	1,550	1,520	1,778	1,725	1,725	1,725
512600 Wellness Program	2,459	2,328	2,368	2,298	2,298	2,298
512610 Employee Assistance Program	1,770	1,663	1,632	1,584	1,584	1,584
512700 County HSA Contributions	9,100	12,000	0	0	0	0
Fringe Benefits Total	1,597,064	1,579,751	1,718,307	1,771,447	1,771,447	1,771,447
Personnel Services Total	4,780,843	4,652,620	4,810,515	4,767,676	4,767,676	4,767,676

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
BUSINESS SERVICES

580 - Central Services	Actual FY 09-10	Actual FY 10-11	Budget FY 11-12	Proposed FY 12-13	Approved FY 12-13	Adopted FY 12-13
Materials and Services						
Supplies						
521010 Office Supplies	6,684	7,268	6,800	7,675	7,675	7,675
521050 Janitorial Supplies	49,434	56,475	58,100	62,100	62,100	62,100
521060 Electrical Supplies	18,707	16,990	30,000	30,000	30,000	30,000
521070 Departmental Supplies	30,153	14,489	34,100	29,250	29,250	29,250
521080 Food Supplies	770	336	0	0	0	0
521090 Uniforms and Clothing	3,771	645	3,500	3,500	3,500	3,500
521110 First Aid Supplies	9	91	150	150	150	150
521140 Vaccines	12,464	10,850	14,180	13,500	13,500	13,500
521170 Educational Supplies	3,935	200	200	0	0	0
521190 Publications	3,470	3,156	3,875	3,715	3,715	3,715
521210 Gasoline	8,403	10,785	11,500	11,105	11,105	11,105
521220 Diesel	590	0	500	500	500	500
521230 Propane	68	62	200	200	200	200
521240 Automotive Supplies	0	9	0	0	0	0
521300 Safety Clothing	96	74	200	200	200	200
521310 Safety Equipment	200	97	100	100	100	100
Supplies Total	138,753	121,526	163,405	161,995	161,995	161,995
Materials						
522020 Crushed Rock	54	0	0	0	0	0
522060 Sign Materials	109	1,190	250	250	250	250
522070 Paint	3,087	2,194	3,000	3,000	3,000	3,000
522080 Building Materials	62	2,288	0	0	0	0
522100 Parts	449	871	0	0	0	0
522110 Batteries	2,753	887	1,600	1,600	1,600	1,600
522120 Tires and Accessories	0	84	0	0	0	0
522140 Small Tools	9,323	12,685	6,405	4,500	4,500	4,500
522150 Small Office Equipment	5,071	2,555	3,000	3,050	3,050	3,050
522160 Small Departmental Equipment	12,601	43,597	22,140	22,542	22,542	22,542
522170 Computers Non Capital	11,466	10,201	1,288	1,400	1,400	1,400
522180 Software	2,053	2,325	1,650	2,800	2,800	2,800
Materials Total	47,027	78,878	39,333	39,142	39,142	39,142
Communications						
523010 Telephone Equipment	0	102	0	0	0	0
523020 Phone and Communication Svcs	0	0	0	2,432	2,432	2,432
523040 Data Connections	1,008	997	1,000	1,000	1,000	1,000
523050 Postage	8,616	5,323	7,108	4,810	4,810	4,810
523060 Cellular Phones	11,300	12,790	15,770	18,430	18,430	18,430
523070 Pagers	1,647	1,537	0	0	0	0
Communications Total	22,571	20,749	23,878	26,672	26,672	26,672

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
BUSINESS SERVICES

580 - Central Services	Actual FY 09-10	Actual FY 10-11	Budget FY 11-12	Proposed FY 12-13	Approved FY 12-13	Adopted FY 12-13
Materials and Services						
Utilities						
524010 Electricity	0	1	10,125	10,982	10,982	10,982
524040 Natural Gas	0	0	2,457	1,482	1,482	1,482
524050 Water	211	469	3,562	123	123	123
524070 Sewer	0	0	4,328	164	164	164
524090 Garbage Disposal and Recycling	1,158	390	2,266	1,171	1,171	1,171
Utilities Total	1,369	860	22,738	13,922	13,922	13,922
Contracted Services						
525110 Consulting Services	429	0	1,750	4,500	4,500	4,500
525160 Wellness Services	0	0	0	18,500	18,500	18,500
525177 Employment Agencies	6,500	13,000	0	0	0	0
525355 Engineering Services	0	0	10,000	10,000	10,000	10,000
525450 Subscription Services	0	840	0	21,135	21,135	21,135
525510 Legal Services	89,356	106,621	105,000	90,000	90,000	90,000
525620 Insurance Brokers	77,693	60,428	84,600	85,000	85,000	85,000
525630 Insurance Admin Services	24,119	46,625	25,000	28,800	28,800	28,800
525710 Printing Services	2,849	4,371	4,180	2,700	2,700	2,700
525715 Advertising	1,254	2,822	2,000	1,900	1,900	1,900
525735 Mail Services	0	23	492	795	795	795
525740 Document Disposal Services	229	422	450	450	450	450
525770 Interpreters	1,020	0	0	1,500	1,500	1,500
525999 Other Contracted Services	29,823	56,295	126,830	10,840	10,840	10,840
Contracted Services Total	233,270	291,449	360,302	276,120	276,120	276,120
Repairs and Maintenance						
526010 Office Equipment Maintenance	0	0	500	250	250	250
526011 Dept Equipment Maintenance	4,872	4,167	4,800	4,800	4,800	4,800
526012 Vehicle Maintenance	2,938	3,362	1,700	1,700	1,700	1,700
526021 Computer Software Maintenance	62,880	40,329	60,864	47,400	47,400	47,400
526030 Building Maintenance	194,209	209,875	175,750	190,450	190,450	190,450
526031 Elevator Maintenance	100	19,078	0	20,000	20,000	20,000
526032 Roof Maintenance	0	38	5,000	5,000	5,000	5,000
526050 Grounds Maintenance	14,584	27,752	40,000	40,000	40,000	40,000
Repairs and Maintenance Total	279,582	304,601	288,614	309,600	309,600	309,600
Rentals						
527110 Fleet Leases	41,932	40,200	38,376	39,372	39,372	39,372
527120 Motor Pool Mileage	1,306	1,081	1,600	1,575	1,575	1,575
527130 Parking	17	15	70	50	50	50
527140 County Parking	0	320	0	480	480	480

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
BUSINESS SERVICES

580 - Central Services	Actual FY 09-10	Actual FY 10-11	Budget FY 11-12	Proposed FY 12-13	Approved FY 12-13	Adopted FY 12-13
Materials and Services						
527210 Building Rental Private	60	141	130,269	131,593	131,593	131,593
527240 Condo Assn Assessments	154,836	76,902	0	0	0	0
527300 Equipment Rental	18,651	18,619	17,818	19,746	19,746	19,746
Rentals Total	216,802	137,277	188,133	192,816	192,816	192,816
Miscellaneous						
529110 Mileage Reimbursement	2,395	5,483	6,277	6,500	6,500	6,500
529120 Commercial Travel	3,132	2,040	4,847	9,250	9,250	9,250
529130 Meals	1,446	522	2,374	2,025	2,025	2,025
529140 Lodging	4,800	4,706	8,525	10,930	10,930	10,930
529210 Meetings	76	333	700	950	950	950
529220 Conferences	4,845	4,808	22,995	14,075	14,075	14,075
529230 Training	20,479	13,038	32,524	71,280	71,280	71,280
529300 Dues and Memberships	2,770	7,048	5,855	6,640	6,640	6,640
529430 Safety Incentives EAIP	0	540	0	0	0	0
529440 Safety Grants	7,050	6,827	7,000	7,000	7,000	7,000
529650 Pre Employment Investigations	339	383	100	50	50	50
529740 Fairs and Shows	286	48	275	275	275	275
529820 Vehicle Registration	0	93	0	0	0	0
529840 Professional Licenses	260	1,400	645	655	655	655
529850 Device Licenses	1,478	134	1,500	1,500	1,500	1,500
529860 Permits	1,612	2,949	500	500	500	500
529910 Awards and Recognition	14,921	9,599	9,000	9,000	9,000	9,000
529999 Miscellaneous Expense	0	4,394	0	0	0	0
Miscellaneous Total	65,889	64,344	103,117	140,630	140,630	140,630
Materials and Services Total	1,005,263	1,019,684	1,189,520	1,160,897	1,160,897	1,160,897
Administrative Charges						
611100 County Admin Allocation	37,673	57,155	63,277	63,217	63,217	63,217
611110 Governing Body Allocation	20,052	0	0	0	0	0
611300 Legal Services Allocation	24,687	27,488	31,633	42,857	42,857	42,857
611400 Information Tech Allocation	119,553	129,464	157,097	164,793	164,793	164,793
611410 FIMS Allocation	48,941	47,472	62,236	58,559	58,559	58,559
611420 Telecommunications Allocation	45,769	47,972	26,876	22,369	22,369	22,369
611430 Info Tech Direct Charges	18,972	10,694	0	0	0	0
611600 Finance Allocation	46,681	47,807	49,260	51,608	51,608	51,608
611700 Utilities Allocation	64,766	61,243	0	0	0	0
611800 MCBEE Allocation	11,660	7,875	4,968	5,722	5,722	5,722
614100 Liability Insurance Allocation	49,200	23,900	27,000	18,200	18,200	18,200
614200 WC Insurance Allocation	78,600	56,600	75,800	78,800	78,800	78,800

MARION COUNTY FY 2012-13 BUDGET
 BY DEPARTMENT
 BUSINESS SERVICES

580 - Central Services	Actual FY 09-10	Actual FY 10-11	Budget FY 11-12	Proposed FY 12-13	Approved FY 12-13	Adopted FY 12-13
Administrative Charges Total	566,554	517,670	498,147	506,125	506,125	506,125
Capital Outlay						
531300 Departmental Equipment Capital	0	0	12,000	0	0	0
532400 Off Road Vehicles	0	6,595	0	0	0	0
Capital Outlay Total	0	6,595	12,000	0	0	0
Central Services Total	6,352,660	6,196,569	6,510,182	6,434,698	6,434,698	6,434,698
Business Services Grand Total	6,352,660	6,196,569	6,510,182	6,434,698	6,434,698	6,434,698

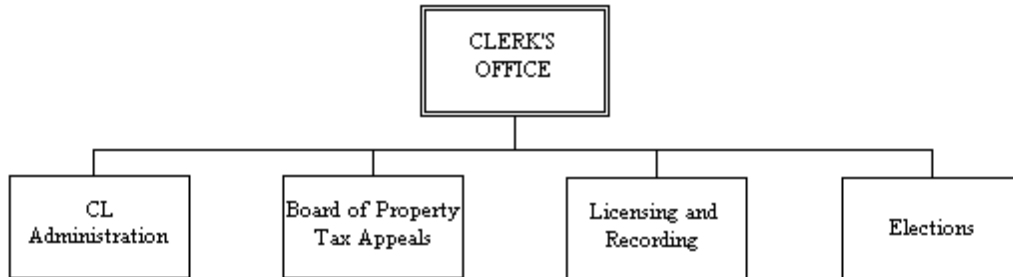
MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
BUSINESS SERVICES

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[Return to Department List](#)

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
CLERK'S OFFICE

CLERK'S OFFICE



MISSION STATEMENT

The Marion County Clerk's office promotes democracy, public trust and confidence in citizen government by conducting fair and open elections and by providing professional service to all customers with dignity and respect.

The County Clerk protects property rights through recording ownership and claims on property in real time.

The clerks record, license, provide access to and preserve for posterity those records entrusted to their care. The clerks share and support the Marion County Mission Statement, Vision Statement and Statement of Values adopted by the Board of Commissioners, department heads and elected officials.

GOALS AND OBJECTIVES

- Goal 1 INCREASE EFFICIENCY - Evaluate business processes to make better use of management skills, technology and resources.
- Objective 1 Implement process changes as identified in the Clerk's Office Function and Strategic Plan.
- Goal 2 STREAMLINE BUSINESS PRACTICES - Analyze current processes for needed modifications regarding fiscal responsibilities.
- Objective 1 Identify and analyze current business processes in the areas of administration, licensing and recording, elections and Board of Property Tax Appeals.
- Objective 2 Outline needs to achieve the modifications to business practices and develop a plan to address the modifications.
- Goal 3 CUSTOMER SERVICE - Maintain quality customer service both over the telephone and to walk-in residents.
- Objective 1 Ensure telephones are answered by a staff member during working hours.

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
CLERK'S OFFICE

- Objective 2 Continue office practice of returning phone messages within 24 hours.
- Objective 3 Catalog verbal and written compliments and comments on customer service for annual review.

DEPARTMENT OVERVIEW

The Marion County Clerk is an elected position.

The County Clerk consists of four programs: (1) Licensing and Recording, (2) Elections, (3) Administration, and (4) Board of Property Tax Appeals (BOPTA). Each has a specific set of responsibilities assigned by Oregon law or county policy. All functions are mandated by Oregon law except the operation of the archives facility and passport agency functions.

Resource and Requirement Summary

Clerk's Office	FY 09-10 ACTUAL	FY 10-11 ACTUAL	FY 11-12 BUDGET	FY 12-13 ADOPTED	+/- %
RESOURCES					
Charges for Services	61,451	118,979	132,416	109,474	-17.33%
Interest	659	311	257	200	-22.18%
General Fund Transfers	2,320,923	2,356,988	2,658,484	2,712,621	2.04%
Net Working Capital	63,146	38,628	39,625	5,083	-87.17%
TOTAL RESOURCES	2,446,179	2,514,905	2,830,782	2,827,378	-0.12%
REQUIREMENTS					
Personnel Services					
Salaries and Wages	785,435	806,231	843,556	836,846	-0.80%
Fringe Benefits	385,351	387,892	422,107	447,400	5.99%
Total Personnel Service	1,170,786	1,194,122	1,265,663	1,284,246	1.47%
Materials and Services					
Supplies	42,684	80,998	70,090	59,706	-14.82%
Materials	16,544	16,632	5,000	5,500	10.00%
Communications	65,697	77,711	85,050	93,696	10.17%
Utilities	0	0	15,746	15,284	-2.93%
Contracted Services	453,105	469,385	589,265	535,820	-9.07%
Repairs and Maintenance	71,286	39,974	85,260	82,210	-3.58%
Rentals	261,734	268,845	354,424	365,630	3.16%
Miscellaneous	16,600	20,810	25,460	24,440	-4.01%
Total Materials and Services	927,650	974,356	1,230,295	1,182,286	-3.90%
Administrative Charges	309,114	310,977	333,138	360,410	8.19%
Contingency	0	0	1,686	0	-100.00%
Ending Fund Balance	0	0	0	436	n.a.
TOTAL REQUIREMENTS	2,407,551	2,479,455	2,830,782	2,827,378	-0.12%
FTE	15.50	14.50	14.50	14.50	0.0%

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
CLERK'S OFFICE

PROGRAMS

The County Clerk budget is allocated to four programs as shown on the following table.

Summary of Programs

	FY 09-10 ACTUAL	FY 10-11 ACTUAL	FY 11-12 BUDGET	FY 2012-13 ADOPTED	+/- %
RESOURCES					
CL Administration	179,632	183,761	201,894	212,900	5.45%
Board of Property Tax Appeals	72,162	89,115	90,734	81,765	-9.88%
Licensing and Recording	912,139	944,686	1,085,790	1,028,893	-5.24%
Elections	1,282,246	1,297,344	1,452,364	1,503,820	3.54%
TOTAL RESOURCES	2,446,179	2,514,905	2,830,782	2,827,378	-0.12%
REQUIREMENTS					
CL Administration	179,632	183,761	201,894	212,900	5.45%
Board of Property Tax Appeals	72,162	89,115	90,734	81,765	-9.88%
Licensing and Recording	873,511	909,236	1,085,790	1,028,893	-5.24%
Elections	1,282,246	1,297,344	1,452,364	1,503,820	3.54%
TOTAL REQUIREMENTS	2,407,551	2,479,455	2,830,782	2,827,378	-0.12%

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
CLERK'S OFFICE

CL Administration Program

- Provides and facilitates department leadership and vision.
- The clerk speaks with various groups and organizations and through these engagements the clerk is able to educate the public on what the County Clerk does and what is new within the department.
- Coordinates long term planning.
- Provides overall departmental supervision.
- Responsible for economic forecasting, budget preparation, payroll, contract administration, accounts payable, and financial analysis.
- Tracks state and federal legislation and rules in coordination with the Oregon Association of County Clerks and national professional organizations.
- Serves as support staff to the Board of Property Tax Appeals, including public notice, processing appeals, scheduling, organizing and assisting the board in managing hearings, and compiling and reporting results. Staff also schedules, provides training, and assures that board members are certified to Department of Revenue standards.
- Serves as the independent custodian of the Board of Commissioners Journal.
- Is the statutory County Records Administrator.
- Creates and maintains a healthy environment in which employees, customers, and other stakeholders thrive.

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
CLERK'S OFFICE

Program Summary

Clerk's Office

Program: CL Administration

	FY 09-10 ACTUAL	FY 10-11 ACTUAL	FY 11-12 BUDGET	FY 12-13 ADOPTED	+/- %
RESOURCES					
General Fund Transfers	179,632	183,761	201,894	212,900	5.45%
TOTAL RESOURCES	179,632	183,761	201,894	212,900	5.45%
REQUIREMENTS					
Personnel Services					
Salaries and Wages	99,707	103,411	98,991	99,424	0.44%
Fringe Benefits	49,951	52,011	54,555	58,546	7.32%
Total Personnel Services	149,658	155,423	153,546	157,970	2.88%
Materials and Services					
Supplies	1,197	1,297	1,550	900	-41.94%
Materials	0	1,293	0	0	n.a.
Communications	0	338	0	150	n.a.
Utilities	0	0	2,276	2,211	-2.86%
Contracted Services	142	223	150	100	-33.33%
Rentals	3	412	9,000	9,630	7.00%
Miscellaneous	8,843	8,069	8,960	8,890	-0.78%
Total Materials and Services	10,185	11,633	21,936	21,881	-0.25%
Administrative Charges	19,789	16,705	26,412	33,049	25.13%
TOTAL REQUIREMENTS	179,632	183,761	201,894	212,900	5.45%
FTE	1.50	1.50	1.50	1.50	0.0%

FTE By Position Title By Program

Program: CL Administration	
Position Title	FTE
County Clerk	1.00
Department Specialist 4 (Job Share)	0.50
Program CL Administration FTE Total:	1.50

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
CLERK'S OFFICE

CL Administration Program Budget Justification

RESOURCES

No change in resources.

REQUIREMENTS

FTE

FTE remains the same.

Personnel Services

The Personnel Services budget increased by 2.88% driven primarily by a 7.32% increase in Fringe Benefits.

Materials and Services

Due to budget constraints, office and departmental supplies were reduced. The Oregon Revised Statutes are purchased alternate years and will not be purchased in FY 2012-13, decreasing the publications budget. This resulted in a 41% decrease in Supplies.

The printing budget was reduced by a slight amount causing Contracted Services to decrease.

Administrative Charges

Administrative Charges increased 25% primarily due to the addition of facilities management and custodial allocation being allocated to Administration, BOPTA and Licensing and Recording. In prior years it was allocated to Licensing and Recording only.

Transfers Out

No significant change.

Contingency

No significant change.

Other

No significant change.

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
CLERK'S OFFICE

Board of Property Tax Appeals Program

- The Board of Property Tax Appeals provides a venue for property taxpayers to appeal the assessed value of their property. The citizen board provides both a level of accountability to government and an independent review and explanation of property value methods used to the taxpayer.
- The Clerk seeks and selects board appointments and schedules their training, organizes and records the petitions, schedules the petition hearings, and sets up the hearing room and equipment. A public notice is completed by the clerks. The clerks also field questions from the public throughout the year.
- The Clerk assists the Board of Property Tax Appeals in processing and hearing real and personal property petitions appealing the assessed and real market values of the petitioning taxpayers property and in processing waivers of late filing penalties.

Program Summary

Clerk's Office

Program: Board of Property Tax Appeals

	FY 09-10 ACTUAL	FY 10-11 ACTUAL	FY 11-12 BUDGET	FY 12-13 ADOPTED	+/- %
RESOURCES					
General Fund Transfers	72,162	89,115	90,734	81,765	-9.88%
TOTAL RESOURCES	72,162	89,115	90,734	81,765	-9.88%
REQUIREMENTS					
Personnel Services					
Salaries and Wages	40,915	45,653	41,977	32,938	-21.53%
Fringe Benefits	23,259	25,324	26,248	21,511	-18.05%
Total Personnel Services	64,174	70,977	68,225	54,449	-20.19%
Materials and Services					
Supplies	376	2,275	500	400	-20.00%
Communications	0	0	0	44	n.a.
Utilities	0	0	670	649	-3.13%
Contracted Services	7,216	7,997	10,450	7,500	-28.23%
Rentals	0	0	2,500	2,538	1.52%
Miscellaneous	397	336	550	700	27.27%
Total Materials and Services	7,988	10,607	14,670	11,831	-19.35%
Administrative Charges	0	7,531	7,839	15,485	97.54%
TOTAL REQUIREMENTS	72,162	89,115	90,734	81,765	-9.88%
FTE	1.00	1.00	1.00	0.75	-25.0%

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
CLERK'S OFFICE

FTE By Position Title By Program

Program: Board of Property Tax Appeals	
Position Title	FTE
Department Specialist 4 (Job Share)	0.50
Deputy County Clerk 2	0.25
Program Board of Property Tax Appeals FTE Total:	0.75

Board of Property Tax Appeals Program Budget Justification

RESOURCES

No significant changes in Resources. The Board of Property Tax Appeals (BOPTA) Program is funded entirely by the General Fund. Note that a portion of the General Fund Transfers revenue is indirectly derived by the Oregon Department of Revenue County Assessment Function Funding Assistance grant, of which BOPTA is part of the grant formula along with Assessor's Office functions.

REQUIREMENTS

FTE

To better represent actual staff time involved in property tax appeals process, total FTE has been lowered by 0.25 to 0.75.

Personnel Services

Due to a decreased of 0.25 in FTE, Personnel Services declined by 20%.

Materials and Services

Due to budget constraints, office and departmental supplies were decreased by 20%. Contracted Services budget was reduced by 28% since the state no longer requires advertising the Notice of Session in a newspaper. Miscellaneous increased 27% due to anticipated additional training needed.

Administrative Charges

Administrative Charges increased 97% mainly due to facilities management and custodial allocation being allocated to Administration, BOPTA and Licensing and Recording. In prior years facilities management and custodial were allocated to Licensing and Recording only.

Transfers Out

No significant change.

Contingency

No significant change.

Other

No significant change.

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
CLERK'S OFFICE

Licensing and Recording Program

- Deed and mortgage recording entails recording and maintaining a permanent record of all property transactions occurring in Marion County. This amounts to approximately 64,000 new property documents each year and maintenance of records on approximately three million transactions.
- Records management responsibilities include operating the county archives facility which houses approximately eight million documents representing over 22 million pieces of paper.
- Records management also includes microfilming, indexing and management of marriage licenses, domestic partnerships and the maintenance of all records of the Board of Commissioners proceedings.
- Licensing includes the issuance of more than 2,200 marriage licenses per year, the processing of over 1,000 passport applications for the U.S. State Department per year, and the processing of liquor license applications and annual renewals.

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
CLERK'S OFFICE

Program Summary

Clerk's Office

Program: Licensing and Recording

	FY 09-10 ACTUAL	FY 10-11 ACTUAL	FY 11-12 BUDGET	FY 12-13 ADOPTED	+/- %
RESOURCES					
Charges for Services	61,451	118,979	132,416	109,474	-17.33%
Interest	659	311	257	200	-22.18%
General Fund Transfers	786,883	786,769	913,492	914,136	0.07%
Net Working Capital	63,146	38,628	39,625	5,083	-87.17%
TOTAL RESOURCES	912,139	944,686	1,085,790	1,028,893	-5.24%
REQUIREMENTS					
Personnel Services					
Salaries and Wages	275,736	280,552	278,724	288,196	3.40%
Fringe Benefits	158,830	163,995	174,398	193,717	11.08%
Total Personnel Services	434,566	444,547	453,122	481,913	6.35%
Materials and Services					
Supplies	29,884	22,446	36,250	27,508	-24.12%
Materials	16,042	11,899	4,000	4,500	12.50%
Communications	1,786	1,875	6,760	12,272	81.54%
Utilities	0	0	12,800	12,424	-2.94%
Contracted Services	139,277	176,274	258,740	177,820	-31.27%
Repairs and Maintenance	2,070	3,635	2,400	2,600	8.33%
Rentals	84,993	87,550	141,415	145,862	3.14%
Miscellaneous	3,443	6,327	7,450	7,250	-2.68%
Total Materials and Services	277,496	310,006	469,815	390,236	-16.94%
Administrative Charges	161,448	154,682	161,167	156,308	-3.01%
Contingency	0	0	1,686	0	-100.00%
Ending Fund Balance	0	0	0	436	n.a.
TOTAL REQUIREMENTS	873,511	909,236	1,085,790	1,028,893	-5.24%
FTE	7.50	6.50	6.50	6.75	3.8%

FTE By Position Title By Program

Program: Licensing and Recording	
Position Title	FTE
Deputy County Clerk 2	4.75
Records and Licensing Supervisor	1.00
Records Coordinator	1.00
Program Licensing and Recording FTE Total:	6.75

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
CLERK'S OFFICE

Licensing and Recording Program Budget Justification

RESOURCES

There were no significant changes in Resources.

REQUIREMENTS

FTE

The 0.25 FTE deleted from BOPTA was moved to Licensing and Recording increasing FTE by 0.25.

Personnel Services

Personnel Services increased by 6% mainly due to a 11% increase in Fringe Benefits.

Materials and Services

Due to budget constraints, office and departmental supplies were decreased. Communications increased 81% due to more accurate accounting of Garten Services postage charges by separating postage from mail service, a contracted service. Contracted services decreased 31.27% primarily due to the backscan budget being reduced from \$66,000 to \$12,500 because of the decrease in projected income; and secondly, due to eliminating a \$22,500 line item for unanticipated expenses.

Administrative Charges

No significant change.

Transfers Out

No significant change.

Contingency

No significant change.

Other

A small amount is budgeted for Ending Fund Balance in the Clerk Records Fund.

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
CLERK'S OFFICE

Elections Program

- Maintains a voter registration file for approximately 152,000 registered voters and processes over 60,000 file changes annually. The changes include new voters, updates, inactivations and cancellations. On-line voter registration began March 2010.
- Administers and conducts all elections held in Marion County for federal, state, county and local governments. Local government districts include: 20 cities, a community college, 2 education service districts, 12 school districts, 20 fire districts, 4 water control districts, 2 domestic water districts, a Soil and Water Conservation District, 3 sewer districts, a mass transit district, a library district, a parks and recreation district and 2 Marion County Justice Courts.
- Administers and conducts the election of precinct committee persons for the Democratic and Republican political parties in May every even numbered year.
- Accepts candidate, measure and petition filings, produces the ballots and voter pamphlet, issues ballots, verifies signatures, processes and counts the ballots, and provides official results and reports on all candidate and measure races.
- Provides 21 ballot drop site locations for major elections. For each election, they deliver the drop boxes to the site, collect and pick up ballots, and provide security for the drop box.
- Processes petitions for state, county, and applicable special districts.
- Maintains all precinct boundaries and jurisdictional boundaries for 73 individual voting jurisdictions. Staff work with the county Geographic Information System and the Census Bureau to carry out re-apportionment or re-districting for equal representation to applicable jurisdictions.

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
CLERK'S OFFICE

Program Summary

Clerk's Office

Program: Elections

	FY 09-10 ACTUAL	FY 10-11 ACTUAL	FY 11-12 BUDGET	FY 12-13 ADOPTED	+/- %
RESOURCES					
General Fund Transfers	1,282,246	1,297,344	1,452,364	1,503,820	3.54%
TOTAL RESOURCES	1,282,246	1,297,344	1,452,364	1,503,820	3.54%
REQUIREMENTS					
Personnel Services					
Salaries and Wages	369,077	376,615	423,864	416,288	-1.79%
Fringe Benefits	153,311	146,561	166,906	173,626	4.03%
Total Personnel Services	522,388	523,176	590,770	589,914	-0.14%
Materials and Services					
Supplies	11,227	54,981	31,790	30,898	-2.81%
Materials	502	3,440	1,000	1,000	0.00%
Communications	63,911	75,498	78,290	81,230	3.76%
Contracted Services	306,470	284,891	319,925	350,400	9.53%
Repairs and Maintenance	69,216	36,339	82,860	79,610	-3.92%
Rentals	176,738	180,883	201,509	207,600	3.02%
Miscellaneous	3,917	6,079	8,500	7,600	-10.59%
Total Materials and Services	631,981	642,110	723,874	758,338	4.76%
Administrative Charges	127,877	132,059	137,720	155,568	12.96%
TOTAL REQUIREMENTS	1,282,246	1,297,344	1,452,364	1,503,820	3.54%
FTE	5.50	5.50	5.50	5.50	0.0%

FTE By Position Title By Program

Program: Elections	
Position Title	FTE
Elections Clerk	3.00
Elections Supervisor	1.00
Elections Technician	0.50
Support Specialist (Non-IT)	1.00
Program Elections FTE Total:	5.50

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
CLERK'S OFFICE

Elections Program Budget Justification

RESOURCES

There are no significant changes in Resources. In 2010-11, \$213,229 of election costs were billed to cities and the state; and \$6,025 was received from candidates. These funds went into the General Fund. Figures for 2011-12 are not available at this time.

REQUIREMENTS

FTE

FTE remains at 5.5.

Personnel Services

No significant change.

Materials and Services

Supplies decreased 2.81% because the Oregon Revised Statutes will not be ordered in FY 2012-13. Communications increased by 3.76% due to additional postage needed for two major elections. Contracted Services increased 9.53% (\$319,925 to \$350,400) due to printing services needed for the two major elections in FY 2012-13. Advertising (public notices) was reduced from \$11,000 to \$7,000 and mail services was reduced from \$20,000 to \$10,000 help balance the budget. Rentals increased 3.02% due to rent increase on the election's facility. Mileage, meals, lodging, meetings and training were all reduced. The awards and recognition budget was deleted. This caused a 10.59% decrease in Miscellaneous.

Administrative Charges

Administrative Charges increased 12.96% due to a new allocation system within the Clerk's office. The charges are now distributed among the Clerk's programs based on the percentage of the overall budget used by each program.

Transfers Out

Not Applicable

Contingency

Not Applicable

Other

Not Applicable

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
CLERK'S OFFICE

FUNDS

The County Clerk department budget is comprised of two funds. This is shown in the table below.

Department Budget by Fund

Fund Name	FY 09-10 ACTUAL	FY 10-11 ACTUAL	FY 11-12 BUDGET	FY 2012-13 ADOPTED	% of Total
RESOURCES					
FND 100 General Fund	2,320,923	2,356,988	2,658,484	2,712,621	95.94%
FND 120 County Clerk Records	125,255	157,917	172,298	114,757	4.06%
TOTAL RESOURCES	2,446,179	2,514,905	2,830,782	2,827,378	100.0%
REQUIREMENTS					
FND 100 General Fund	2,320,923	2,356,988	2,658,484	2,712,621	95.94%
FND 120 County Clerk Records	86,627	122,467	172,298	114,757	4.06%
TOTAL REQUIREMENTS	2,407,551	2,479,455	2,830,782	2,827,378	100.0%

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
CLERK'S OFFICE

KEY DEPARTMENT ACCOMPLISHMENTS

- Administered and conducted six elections: A September recall election for the City of Detroit; an October recall election for the City of Detroit; a November election for the cities of St. Paul, Idanha, and Detroit; a November recall election for the City of Detroit; a March election for the City of Keizer and the Keizer Rural Fire Protection District; and the May Presidential primary. The Clerk's office developed 122 different unique ballot styles for the May Presidential primary election.
- Elections purchased a new tally system in July 2011. The new system increases security, readability and efficiencies while reducing costs; in line with the clerk and county's strategic goals.
- The back scan project started in 2010-11. An additional 550,00 pages were back scanned in 2011-12 making the total approximately 800,000 pages.
- Personnel continues to receive compliments from customers on our high level of quality customer service. We are committed to delivering exceptional customer service.
- During the first eight months of FY 2011-12, Licensing and Recording recorded 31,240 property documents, 1512 marriage licenses, and 378 passport applications.
- In 2011-12, Board of Property Tax Appeals handled 481 petitions and conducted 455 hearings as required.
- In 2011-12, Archives burned 1150 boxes of records and received 2063 boxes of records.
- Archives received and delivered 2187 internal requests for records.

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
CLERK'S OFFICE

KEY INDICATORS

1: Recording Revenue From Licensing and Recording

Definition and Purpose

The monthly revenue from land records recorded is tracked on a monthly basis. We are able to see fluctuations from June 2003 to present in chart form.

Significance

This is necessary to project revenue and resource demands. This ties into the county strategic plan Goal #1: Provide efficient, effective, and responsive government through stewardship and accountability.

Data Units Fiscal Year

FY 07-08 Actual	FY 08-09 Actual	FY 09-10 Actual	FY 10-11 Actual	FY 11-12 Estimate
\$1,521,549	\$1,151,920	\$1,195,269	\$1,207,042	\$1,160,000

Explanation of Trends and Changes

We are predicting a decrease of 03.8% in recording revenue for FY 11-12.

2: Election Costs

Definition and Purpose

Election costs, using the Secretary of State formula, have been tracked since May 2000. These figures help us determine future budget projections and manage resources. The below figures are cost per ballot issued.

Significance

This key indicator tracks the cost per voter in administering major elections in a given fiscal year. Cost of regular staff is not included in the Secretary of State formula except for hours worked beyond the normal workweek. All election board workers and temporary staff are included, as well as printing, postage, mail handling services, security, cargo van rental, supplies, other contractual services, and amortization of equipment. This key indicator facilitates the county strategic plan Goal #1: Provide efficient, effective, and responsive government through stewardship and accountability.

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
CLERK'S OFFICE

Data Units Fiscal Year

FY 07-08 Actual	FY 08-09 Actual	FY 09-10 Actual	FY 10-11 Actual	FY 11-12 Estimate
\$2.00	\$2.50	\$2.51	\$2.01	\$2.10

Explanation of Trends and Changes

Election costs vary significantly depending on the type of election, size of the ballot, number of ballot styles and number of ballots cast by voters. One election can have as many as 480 different ballot styles. Personnel, postage, printing and maintenance costs continue to rise. Reimbursement varies greatly in that the State of Oregon will pay for most of an initiative election, but will not pay for a primary or general election. Cities are exempt from paying during primary and general elections. Districts pay a portion of the cost for district elections. Reimbursements are not factored in the above figures.

3: Board of Property Tax Appeals

Definition and Purpose

The Clerk's Office tracks the number of property tax appeal petitions filed each year. Also tracked are the assessed value reduction and assessed value considered. This data is necessary for resource management and planning, budget projections, and the Assessor's County Assessment Function Funding Assistance grant application with the Oregon Department of Revenue.

Significance

With home and other property values falling, the margin between assessed and real market values is narrowing to the point that, in more instances than in the past, a successful appeal could result in a reduction in taxes levied. This ties to the county strategic plan Goal #1: Provide efficient, effective, and responsive government through stewardship and accountability.

Data Units Fiscal Year

FY 07-08 Actual	FY 08-09 Actual	FY 09-10 Actual	FY 10-11 Actual	FY 11-12 Estimate
139 Appeals	471 Appeals	505 Appeals	419 Appeals	481 Appeals

Explanation of Trends and Changes

Because of the downturn in property values that started four years ago, the number of petitions within the last three years has been relatively steady. The trend of 400 to 500 petitions per year will probably continue until home values start increasing.

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
CLERK'S OFFICE

4: Marriage Licenses and Passports Applications

Definition and Purpose

Marriage licenses issued and passport applications received are tracked for a ten-year period. The purpose is to note if there are any changing trends.

Significance

Marriage licenses issued and passport applications received are tracked for informational purposes. This key indicator ties to the county strategic plan Goal #1: Provide efficient, effective, and responsive government through stewardship and accountability.

Data Units Fiscal Year

FY 07-08 Actual	FY 08-09 Actual	FY 09-10 Actual	FY 10-11 Actual	FY 11-12 Estimate
2,387 Marriage Licenses	2,456 Marriage Licenses	2,291 Marriage Licenses	2,334 Marriage Licenses	2,310 Marriage Licenses
1,205 Passport Applications	891 Passport Applications	801 Passport Applications	677 Passport Applications	513 Passport Applications

Explanation of Trends and Changes

Though the number of weddings has averaged 2,270 over the last ten years and reached a new high of 2,456 in 2008-09, the filings more than double summer months over winter months.

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
CLERK'S OFFICE

Resources by Fund Detail

100 - General Fund	Actual FY 09-10	Actual FY 10-11	Budget FY 11-12	Proposed FY 12-13	Approved FY 12-13	Adopted FY 12-13
General Fund Transfers						
381100 Transfer from General Fund	2,320,923	2,356,988	2,658,484	2,712,621	2,712,621	2,712,621
General Fund Transfers Total	2,320,923	2,356,988	2,658,484	2,712,621	2,712,621	2,712,621
General Fund Total	2,320,923	2,356,988	2,658,484	2,712,621	2,712,621	2,712,621
120 - County Clerk Records						
Charges for Services						
341820 County Clerk Records Fees	61,451	118,979	132,416	109,474	109,474	109,474
Charges for Services Total	61,451	118,979	132,416	109,474	109,474	109,474
Interest						
361000 Investment Earnings	659	311	257	200	200	200
Interest Total	659	311	257	200	200	200
Net Working Capital						
392000 Net Working Capital Unrestr	63,146	38,628	39,625	5,083	5,083	5,083
Net Working Capital Total	63,146	38,628	39,625	5,083	5,083	5,083
County Clerk Records Total	125,255	157,917	172,298	114,757	114,757	114,757
Clerk's Office Grand Total	2,446,179	2,514,905	2,830,782	2,827,378	2,827,378	2,827,378

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
CLERK'S OFFICE

Requirements by Fund Detail

100 - General Fund	Actual FY 09-10	Actual FY 10-11	Budget FY 11-12	Proposed FY 12-13	Approved FY 12-13	Adopted FY 12-13
Personnel Services						
Salaries and Wages						
511110 Regular Wages	534,809	540,377	618,926	611,855	611,855	611,855
511120 Temporary Wages	52,923	65,287	86,277	88,101	88,101	88,101
511130 Vacation Pay	29,162	31,033	0	0	0	0
511140 Sick Pay	25,053	13,380	0	0	0	0
511150 Holiday Pay	24,497	24,698	0	0	0	0
511160 Comp Time Pay	5	0	0	0	0	0
511210 Compensation Credits	27,112	24,630	25,088	23,625	23,625	23,625
511240 Leave Payoff	1,525	732	0	0	0	0
511260 Election Workers	45,899	55,216	74,000	74,000	74,000	74,000
511280 Cell Phone Pay	602	602	0	0	0	0
511410 Straight Pay	2,013	3,522	0	0	0	0
511420 Premium Pay	4,239	5,543	0	0	0	0
511450 Premium Pay Temps	1,091	2,492	0	0	0	0
Salaries and Wages Total	748,930	767,513	804,291	797,581	797,581	797,581
Fringe Benefits						
512010 Fringe Benefits Budget Only	0	0	3,840	0	0	0
512110 PERS	75,126	76,167	99,822	98,499	98,499	98,499
512120 401K	9,320	9,407	9,327	9,327	9,327	9,327
512130 PERS Debt Service	33,000	26,369	28,932	28,596	28,596	28,596
512140 PERS Rate Subsidy	0	0	(17,661)	0	0	0
512200 FICA	53,844	55,846	48,864	54,950	54,950	54,950
512310 Medical Insurance	163,145	167,940	191,352	199,200	199,200	199,200
512320 Dental Insurance	18,273	17,416	22,008	18,720	18,720	18,720
512330 Group Term Life Insurance	2,216	2,178	1,805	1,781	1,781	1,781
512340 Long Term Disability Insurance	2,359	3,037	3,876	4,300	4,300	4,300
512400 Unemployment Insurance	2,996	3,075	3,026	2,987	2,987	2,987
512520 Workers Comp Insurance	452	473	390	616	616	616
512600 Wellness Program	548	515	515	555	555	555
512610 Employee Assistance Program	413	372	355	383	383	383
512700 County HSA Contributions	1,200	1,200	0	0	0	0
Fringe Benefits Total	362,892	363,994	396,451	419,914	419,914	419,914
Personnel Services Total	1,111,822	1,131,506	1,200,742	1,217,495	1,217,495	1,217,495

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
CLERK'S OFFICE

100 - General Fund	Actual FY 09-10	Actual FY 10-11	Budget FY 11-12	Proposed FY 12-13	Approved FY 12-13	Adopted FY 12-13
Materials and Services						
Supplies						
521010 Office Supplies	11,972	9,966	11,900	10,200	10,200	10,200
521070 Departmental Supplies	14,632	47,237	30,650	28,500	28,500	28,500
521080 Food Supplies	25	585	0	0	0	0
521190 Publications	60	992	1,090	406	406	406
521210 Gasoline	476	992	450	600	600	600
521220 Diesel	32	29	0	0	0	0
521310 Safety Equipment	80	0	0	0	0	0
Supplies Total	27,277	59,800	44,090	39,706	39,706	39,706
Materials						
522060 Sign Materials	0	3,297	0	0	0	0
522120 Tires and Accessories	0	(80)	0	0	0	0
522150 Small Office Equipment	0	10,835	3,000	2,000	2,000	2,000
522160 Small Departmental Equipment	16,069	0	1,000	1,000	1,000	1,000
522170 Computers Non Capital	0	2,000	1,000	2,500	2,500	2,500
522180 Software	176	580	0	0	0	0
Materials Total	16,245	16,632	5,000	5,500	5,500	5,500
Communications						
523010 Telephone Equipment	8,029	2,082	0	0	0	0
523020 Phone and Communication Svcs	0	474	1,950	2,996	2,996	2,996
523040 Data Connections	1,900	2,238	1,900	1,440	1,440	1,440
523050 Postage	55,769	72,916	81,200	88,300	88,300	88,300
523060 Cellular Phones	0	0	0	960	960	960
Communications Total	65,697	77,711	85,050	93,696	93,696	93,696
Utilities						
524010 Electricity	0	0	15,746	8,916	8,916	8,916
524040 Natural Gas	0	0	0	3,374	3,374	3,374
524050 Water	0	0	0	405	405	405
524070 Sewer	0	0	0	607	607	607
524090 Garbage Disposal and Recycling	0	0	0	1,982	1,982	1,982
Utilities Total	0	0	15,746	15,284	15,284	15,284
Contracted Services						
525155 Credit Card Fees	25	0	0	0	0	0
525330 Transportation Services	29	90	0	0	0	0
525430 Programming and Data Services	0	0	0	161,000	161,000	161,000
525555 Security Services	15,095	14,141	16,925	17,000	17,000	17,000
525710 Printing Services	246,435	237,737	250,900	304,250	304,250	304,250
525715 Advertising	4,907	5,516	15,950	7,500	7,500	7,500
525735 Mail Services	45,226	36,506	44,450	21,650	21,650	21,650

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
CLERK'S OFFICE

100 - General Fund	Actual FY 09-10	Actual FY 10-11	Budget FY 11-12	Proposed FY 12-13	Approved FY 12-13	Adopted FY 12-13
Materials and Services						
525740 Document Disposal Services	247	831	1,020	3,020	3,020	3,020
525770 Interpreters	0	100	0	0	0	0
525999 Other Contracted Services	140,867	144,464	194,020	8,900	8,900	8,900
Contracted Services Total	452,831	439,385	523,265	523,320	523,320	523,320
Repairs and Maintenance						
526010 Office Equipment Maintenance	28,276	2,280	2,400	2,400	2,400	2,400
526011 Dept Equipment Maintenance	0	1,759	2,860	2,610	2,610	2,610
526021 Computer Software Maintenance	42,991	34,490	80,000	77,000	77,000	77,000
526030 Building Maintenance	20	1,445	0	200	200	200
Repairs and Maintenance Total	71,286	39,974	85,260	82,210	82,210	82,210
Rentals						
527100 Vehicle Rental	5,118	5,772	5,850	6,200	6,200	6,200
527110 Fleet Leases	4,596	4,488	4,488	4,248	4,248	4,248
527120 Motor Pool Mileage	542	27	600	400	400	400
527130 Parking	3	190	300	450	450	450
527140 County Parking	660	1,180	1,140	1,140	1,140	1,140
527210 Building Rental Private	242,924	250,229	334,946	345,892	345,892	345,892
527300 Equipment Rental	7,890	6,959	7,100	7,300	7,300	7,300
Rentals Total	261,734	268,845	354,424	365,630	365,630	365,630
Miscellaneous						
529110 Mileage Reimbursement	2,574	2,163	1,900	2,000	2,000	2,000
529120 Commercial Travel	717	2,775	2,800	2,800	2,800	2,800
529130 Meals	950	725	1,750	1,650	1,650	1,650
529140 Lodging	4,814	5,163	7,650	7,550	7,550	7,550
529210 Meetings	368	120	1,050	950	950	950
529220 Conferences	2,671	5,424	6,300	6,300	6,300	6,300
529230 Training	2,201	2,225	1,550	1,200	1,200	1,200
529300 Dues and Memberships	1,955	1,960	1,760	1,790	1,790	1,790
529910 Awards and Recognition	320	196	700	200	200	200
529999 Miscellaneous Expense	0	60	0	0	0	0
Miscellaneous Total	16,570	20,810	25,460	24,440	24,440	24,440
Materials and Services Total	911,640	923,158	1,138,295	1,149,786	1,149,786	1,149,786
Administrative Charges						
611100 County Admin Allocation	13,711	18,866	20,247	23,907	23,907	23,907
611110 Governing Body Allocation	7,297	0	0	0	0	0
611210 Facilities Mgt Allocation	27,317	27,826	38,350	38,351	38,351	38,351
611220 Custodial Allocation	16,483	18,086	22,065	22,162	22,162	22,162

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
CLERK'S OFFICE

100 - General Fund	Actual FY 09-10	Actual FY 10-11	Budget FY 11-12	Proposed FY 12-13	Approved FY 12-13	Adopted FY 12-13
Administrative Charges						
611230 Courier Allocation	1,330	683	745	923	923	923
611250 Risk Management Allocation	2,816	2,481	2,671	2,725	2,725	2,725
611255 Benefits Allocation	0	5,026	5,625	6,549	6,549	6,549
611260 Human Resources Allocation	25,349	17,910	20,675	23,393	23,393	23,393
611300 Legal Services Allocation	25,140	30,946	33,823	24,809	24,809	24,809
611400 Information Tech Allocation	70,040	82,093	92,630	118,796	118,796	118,796
611410 FIMS Allocation	20,634	18,336	22,840	23,423	23,423	23,423
611420 Telecommunications Allocation	8,325	7,638	7,798	5,644	5,644	5,644
611430 Info Tech Direct Charges	21,868	14,484	15,039	15,290	15,290	15,290
611600 Finance Allocation	24,102	27,684	24,451	28,136	28,136	28,136
611700 Utilities Allocation	17,378	16,792	0	0	0	0
611800 MCBEE Allocation	4,772	2,973	1,788	2,232	2,232	2,232
614100 Liability Insurance Allocation	5,800	5,600	5,700	3,600	3,600	3,600
614200 WC Insurance Allocation	5,100	4,900	5,000	5,400	5,400	5,400
Administrative Charges Total	297,462	302,324	319,447	345,340	345,340	345,340
General Fund Total	2,320,923	2,356,988	2,658,484	2,712,621	2,712,621	2,712,621
120 - County Clerk Records						
Personnel Services						
Salaries and Wages						
511110 Regular Wages	29,276	33,372	37,811	37,811	37,811	37,811
511130 Vacation Pay	1,267	2,156	0	0	0	0
511140 Sick Pay	3,022	417	0	0	0	0
511150 Holiday Pay	1,550	1,319	0	0	0	0
511210 Compensation Credits	1,391	1,454	1,454	1,454	1,454	1,454
Salaries and Wages Total	36,506	38,718	39,265	39,265	39,265	39,265
Fringe Benefits						
512110 PERS	3,599	3,877	6,086	6,086	6,086	6,086
512130 PERS Debt Service	2,237	1,990	1,767	1,767	1,767	1,767
512140 PERS Rate Subsidy	0	0	(1,080)	0	0	0
512200 FICA	2,741	2,951	3,004	3,004	3,004	3,004
512310 Medical Insurance	11,762	12,891	13,668	14,400	14,400	14,400
512320 Dental Insurance	1,598	1,601	1,572	1,560	1,560	1,560
512330 Group Term Life Insurance	136	141	113	113	113	113
512340 Long Term Disability Insurance	148	198	244	274	274	274

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
CLERK'S OFFICE

120 - County Clerk Records	Actual FY 09-10	Actual FY 10-11	Budget FY 11-12	Proposed FY 12-13	Approved FY 12-13	Adopted FY 12-13
Personnel Services						
512400 Unemployment Insurance	146	155	185	185	185	185
512520 Workers Comp Insurance	22	24	30	30	30	30
512600 Wellness Program	40	40	40	40	40	40
512610 Employee Assistance Program	30	29	27	27	27	27
Fringe Benefits Total	22,459	23,898	25,656	27,486	27,486	27,486
Personnel Services Total	58,965	62,616	64,921	66,751	66,751	66,751
Materials and Services						
Supplies						
521070 Departmental Supplies	15,408	21,198	26,000	20,000	20,000	20,000
Supplies Total	15,408	21,198	26,000	20,000	20,000	20,000
Materials						
522170 Computers Non Capital	299	0	0	0	0	0
Materials Total	299	0	0	0	0	0
Contracted Services						
525430 Programming and Data Services	0	0	0	12,500	12,500	12,500
525999 Other Contracted Services	274	30,000	66,000	0	0	0
Contracted Services Total	274	30,000	66,000	12,500	12,500	12,500
Miscellaneous						
529220 Conferences	30	0	0	0	0	0
Miscellaneous Total	30	0	0	0	0	0
Materials and Services Total	16,011	51,198	92,000	32,500	32,500	32,500
Administrative Charges						
611100 County Admin Allocation	749	934	1,252	1,349	1,349	1,349
611110 Governing Body Allocation	399	0	0	0	0	0
611230 Courier Allocation	66	38	42	44	44	44
611250 Risk Management Allocation	78	0	0	0	0	0
611255 Benefits Allocation	0	278	316	311	311	311
611260 Human Resources Allocation	1,255	989	1,162	1,111	1,111	1,111
611400 Information Tech Allocation	4,266	3,515	6,327	7,826	7,826	7,826
611410 FIMS Allocation	1,230	801	1,547	1,571	1,571	1,571
611420 Telecommunications Allocation	503	364	542	384	384	384
611430 Info Tech Direct Charges	1,317	749	1,106	927	927	927
611600 Finance Allocation	1,204	855	1,276	1,397	1,397	1,397
611800 MCBEE Allocation	285	130	121	150	150	150
614100 Liability Insurance Allocation	300	0	0	0	0	0

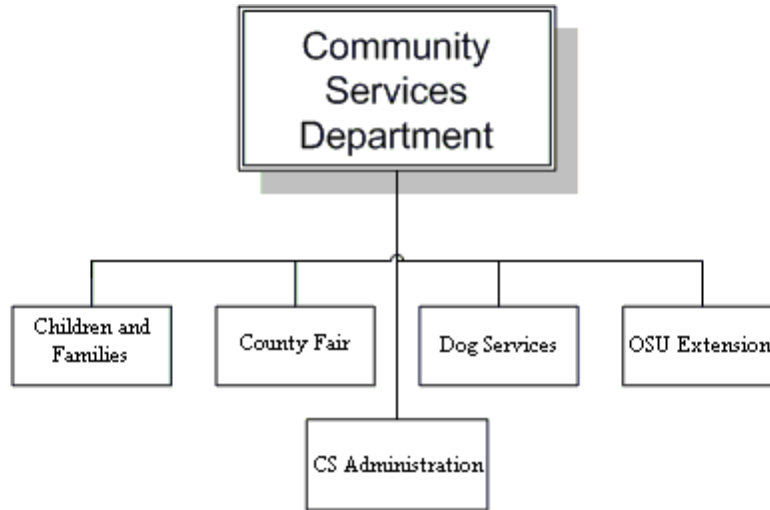
MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
CLERK'S OFFICE

120 - County Clerk Records	Actual FY 09-10	Actual FY 10-11	Budget FY 11-12	Proposed FY 12-13	Approved FY 12-13	Adopted FY 12-13
Administrative Charges Total	11,652	8,653	13,691	15,070	15,070	15,070
Contingency						
571010 Contingency	0	0	1,686	0	0	0
Contingency Total	0	0	1,686	0	0	0
Ending Fund Balance						
573010 Unapprop Ending Fund Balance	0	0	0	436	436	436
Ending Fund Balance Total	0	0	0	436	436	436
County Clerk Records Total	86,627	122,467	172,298	114,757	114,757	114,757
Clerk's Office Grand Total	2,407,551	2,479,455	2,830,782	2,827,378	2,827,378	2,827,378

[Return to Department List](#)

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
COMMUNITY SERVICES

COMMUNITY SERVICES



MISSION STATEMENT

The Marion County Community Services Department promotes safe and thriving communities for people to live, learn, work, and play.

GOALS AND OBJECTIVES

- Goal 1 Children and Families: Promote safe and successful children, youth, families and communities.
- Objective 1 Improve family functioning and child safety by making more resources available to assist parents in managing their families and communicating with their children.
 - Objective 2 Help youth in Marion County succeed by promoting healthy, pro-social development and positive roles in the community.
 - Objective 3 Promote family and community literacy in order to help all students in Marion County enter kindergarten ready to learn, succeed in school, and complete high school.
- Goal 2 County Fair: Promote the diverse agricultural and cultural heritage of Marion County through active participation of its citizens.
- Objective 1 Sustain and increase fair activities and events that encourage broader audiences to attend; promote safe, positive activities for families.
 - Objective 2 Work with the Oregon State Fair to assist in growing the attendance at the County Fair; increase fair attendance by three to five percent over the 2011 fair.

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
COMMUNITY SERVICES

- Objective 3 Increase public awareness about the Marion County Fair through targeted advertising and professional promotion.
- Objective 4 Increase fair revenues.
- Goal 3 Dog Services: Protect the people and dogs of Marion County by providing professional and courteous enforcement and services.
 - Objective 1 Enforce Marion County dog licensing and control ordinances.
 - Objective 2 Promote the humane treatment of dogs and provide shelter and care for stray dogs until they are reunited with their families or adopted.
 - Objective 3 Return as many dogs as possible to their owners; obtain positive outcomes for the rest via adoption and transfers to other shelters or groups.
 - Objective 4 Promote public awareness of appropriate treatment of dogs and responsibilities of dog ownership.
- Goal 4 Oregon State University Extension: OSU Extension Service engages the people of Marion County with research-based knowledge and education that strengthen communities and economies, sustain natural resources, and promote healthy families and communities.
 - Objective 1 Agriculture and Natural Resources: Provide education and applied research in support of agriculture and natural resource-based enterprises and related workforce development.
 - Objective 2 Family and Community Health, Home Economics: Promote healthy individuals, families and communities through educational programs and partnerships in relation to nutrition, food safety and security, home financial management, parenting, retirement planning, aging well, and emergency preparedness.
 - Objective 3 4-H Youth Development: Help young people develop life skills through experiential learning in science and technology, healthy living, civic engagement, and leadership to promote mastery, belonging, independence, and generosity.
 - Objective 4 Urban Horticulture, Master Gardeners: Help people grow and care for their plants using sustainable and research-based techniques for safe, healthy food and landscapes and protection of natural resources.
 - Objective 5 Forestry and Natural Resources: Engage family forest landowners, forest workforce, community groups and others to understand and improve sustainable woodland management practices to better meet their objectives.
- Goal 5 Administration: Provide integrated operational support so that all programs achieve optimum effectiveness.
 - Objective 1 Provide consistent and timely service to all internal and external customers, including support for advisory bodies.
 - Objective 2 Establish intra-departmental communication practices to ensure timely flow of information; cross-train staff members as needed to support operations.
 - Objective 3 Communicate effectively to the public and to external stakeholders.
 - Objective 4 Diversify funding in order to achieve program sustainability.

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
COMMUNITY SERVICES

DEPARTMENT OVERVIEW

The Community Services Department promotes safe and successful children, youth, families and communities through a range of programs and services. Facilitating safe communities requires a partnership between families, community members, public safety, health, education, and social service agencies. This department supports community-based programs that teach effective life and family management skills, promote healthy, pro-social youth development, and provide education and applied research in support of agriculture, forestry enterprises, natural resources and related workforce development. Community literacy efforts improve student success and are necessary to promote economic development. Positive youth development opportunities prevent substance abuse, juvenile crime, teen pregnancy, and chronic unemployment. The Community Services Department promotes strategic alliances between all programs and among external partners in order to achieve a robust and economically thriving county.

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
COMMUNITY SERVICES

Resource and Requirement Summary

Community Services	FY 09-10 ACTUAL	FY 10-11 ACTUAL	FY 11-12 BUDGET	FY 12-13 PROPOSED	+/- %
RESOURCES					
Licenses and Permits	396,098	399,709	410,000	385,000	-6.10%
Intergovernmental Federal	823,778	680,047	874,028	836,513	-4.29%
Intergovernmental State	1,437,039	1,235,918	1,273,701	1,169,704	-8.16%
Intergovernmental Local	70,513	148,112	136,995	16,250	-88.14%
Charges for Services	267,868	297,519	287,108	326,498	13.72%
Fines and Forfeitures	17,532	7,377	10,000	7,000	-30.00%
Interest	13,488	5,640	4,324	3,350	-22.53%
Other Revenues	43,345	45,082	41,361	33,450	-19.13%
General Fund Transfers	1,273,001	1,281,609	1,292,410	1,331,535	3.03%
Other Fund Transfers	44,266	40,000	0	0	n.a.
Net Working Capital	858,994	948,300	610,141	533,208	-12.61%
TOTAL RESOURCES	5,245,921	5,089,312	4,940,068	4,642,508	-6.02%
REQUIREMENTS					
Personnel Services					
Salaries and Wages	826,980	870,139	850,473	880,239	3.50%
Fringe Benefits	457,206	486,527	518,647	568,543	9.62%
Total Personnel Services	1,284,186	1,356,666	1,369,120	1,448,782	5.82%
Materials and Services					
Supplies	68,508	91,879	97,701	91,826	-6.01%
Materials	4,860	4,120	1,600	700	-56.25%
Communications	14,289	17,364	15,585	17,239	10.61%
Utilities	7,807	7,095	31,788	33,536	5.50%
Contracted Services	1,869,210	1,955,424	2,161,223	1,843,123	-14.72%
Repairs and Maintenance	20,117	16,046	2,045	5,100	149.39%
Rentals	104,308	49,180	98,587	125,792	27.59%
Insurance	810	1,080	1,080	1,100	1.85%
Miscellaneous	398,887	445,234	386,973	383,667	-0.85%
Total Materials and Services	2,488,796	2,587,422	2,796,582	2,502,083	-10.53%
Administrative Charges	524,579	521,309	497,821	484,320	-2.71%
Contingency	0	0	276,545	207,323	-25.03%
TOTAL REQUIREMENTS	4,297,561	4,465,397	4,940,068	4,642,508	-6.02%
FTE	18.15	18.15	17.25	17.78	

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
COMMUNITY SERVICES

PROGRAMS

The Community Services Department budget is allocated to five programs that are shown in the following table.

Summary of Programs

	FY 09-10 ACTUAL	FY 10-11 ACTUAL	FY 11-12 BUDGET	FY 12-13 PROPOSED	STAGE DELTA	&/- %
RESOURCES						
County Fair	305,092	338,068	325,886	380,199	54,313	16.67%
Dog Services	1,378,529	1,311,540	1,250,887	1,241,770	(9,117)	-0.73%
CS Administration	0	0	0	79,017	79,017	n.a.
CS Children & Families	3,213,472	3,090,876	3,014,467	2,592,694	(421,773)	-13.99%
OSU Extension	348,828	348,828	348,828	348,828	0	0.00%
TOTAL RESOURCES	5,245,921	5,089,312	4,940,068	4,642,508	(297,560)	1.95%
REQUIREMENTS						
County Fair	297,682	292,072	325,886	380,199	54,313	16.67%
Dog Services	1,276,648	1,277,263	1,250,887	1,241,770	(9,117)	-0.73%
CS Administration	0	0	0	79,017	79,017	n.a.
CS Children & Families	2,374,403	2,547,234	3,014,467	2,592,694	(421,773)	-13.99%
OSU Extension	348,828	348,828	348,828	348,828	0	0.00%
TOTAL REQUIREMENTS	4,297,561	4,465,397	4,940,068	4,642,508	(297,560)	1.95%

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
COMMUNITY SERVICES

County Fair Program

- Provides a showplace for agricultural education, positive activities for Marion County's youth, and displays of methods and products of agriculture, business, commerce, history, and tourism. Assures that 4-H and Future Farmers of America (FFA) youth have the opportunity to enter their work at the county level, which is the gateway to state level competition.
- Provides an event for county residents to showcase their art, flowers, foods, textiles, and animals.
- Provides for administration of the County Fair Fund through the Community Services Department. Provides for staff support of the Marion County Fair Board, which is the body charged with the responsibility of organizing, promoting, and managing the fair.
- The Fair Board's goals are articulated in its strategic plan and discussed annually at a joint meeting of the Fair Board and Marion County Commissioners; adopted goals provide guiding policy for the Fair Board. The strategic plan serves as a guide for the preparation and staging of the annual fair.

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
COMMUNITY SERVICES

PROGRAM SUMMARY

Community Services

Program: County Fair

	FY 09-10 ACTUAL	FY 10-11 ACTUAL	FY 11-12 BUDGET	FY 12-13 PROPOSED	+/- %
RESOURCES					
Intergovernmental State	41,963	36,031	36,031	50,000	38.77%
Charges for Services	146,597	164,353	164,700	213,498	29.63%
Interest	317	190	100	100	0.00%
Other Revenues	6,149	10,083	16,000	16,200	1.25%
General Fund Transfers	80,000	80,000	80,000	80,000	0.00%
Other Fund Transfers	1,100	40,000	0	0	#DIV/0!
Net Working Capital	28,967	7,411	29,055	20,401	-29.78%
TOTAL RESOURCES	305,092	338,068	325,886	380,199	16.67%
REQUIREMENTS					
Personal Services					
Salaries and Wages	5,052	5,226	4,838	36,681	658.19%
Fringe Benefits	660	695	400	19,696	4824.00%
Total Personal Services	5,713	5,921	5,238	56,377	976.31%
Materials and Services					
Supplies	39	59	100	226	126.00%
Communications	796	524	200	200	0.00%
Utilities	399	259	0	0	n.a.
Contracted Services	186,540	247,304	271,190	228,510	-15.74%
Repairs and Maintenance	68	0	70	0	-100.00%
Rentals	85,964	27,021	30,300	68,150	124.92%
Insurance	810	1,080	1,080	1,100	1.85%
Miscellaneous	1,983	1,423	1,200	2,400	100.00%
Total Materials and Services	276,598	277,668	304,140	300,586	-1.17%
Administrative Charges	15,372	8,483	10,177	14,036	37.92%
Contingency	0	0	6,331	9,200	45.32%
TOTAL REQUIREMENTS	297,682	292,072	325,886	380,199	16.67%
FTE	0	0	0	0.51	n.a.

FTE By Position Title By Program

Program: County Fair	
Position Title	FTE
Program Coordinator 1	0.51
Program County Fair FTE Total:	0.51

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
COMMUNITY SERVICES

County Fair Program Budget Justification

RESOURCES

The County Fair request for FY 12-13 includes an \$80,000 transfer from the General Fund, an increase in the amount from the state, and larger increases in gate receipts, food booth fees and sponsorships. Large events are planned for the 2012 Fair, which include two concerts and a tractor pull on the weekend. The boost in attendance from these events drive the increases in Charges for Services.

REQUIREMENTS

FTE

The Department has assigned .51 FTE to support the fair; this is consistent with FTE from prior years when the program was administered through the Public Works Department and Public Works staff provided support. This includes an allowance for 0.2 temporary FTE to assist with the actual fair from mid June through mid July.

Personnel Services

The Personnel Services budget includes the number of temporary employee hours needed to put on the fair based on recent experience.

Materials and Services

Materials and Services has an entertainment budget to cover the concerts and tractor pull. However, the increase there is small. The largest increases are for a higher contract for the Fair promoter and mostly due to a change in the agreement the Fair has with the Oregon State Fair for State Fairgrounds usage. The increase of \$38,000 in rentals reflects the change in the amount paid to the State Fair for rental of the grounds and electricity. This rental expense has been applied to entertainment for the Fair over the last two years in a cooperative effort to grow the Fair attendance. The rental expense to the State Fair applies to the 2012 Fair; however, the Fair has complete use of the grounds as needed.

Administrative Charges

The increase is primarily due to increased Finance Department allocated charges.

Transfers Out

Not Applicable

Contingency

The increase is due to the increase in funds from the state.

Other

Not Applicable

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
COMMUNITY SERVICES

Dog Services Program

- Licenses all dogs in the county.
- Takes in and cares for stray dogs.
- Provides adoption opportunities to the public to adopt stray dogs.
- Provides education to the public about dogs.
- Responds to emergency calls involving dogs.
- Issues citations for violation of the dog ordinance.

PROGRAM SUMMARY

Community Services	Program: Dog Services				
	FY 09-10 ACTUAL	FY 10-11 ACTUAL	FY 11-12 BUDGET	FY 12-13 PROPOSED	+/- %
RESOURCES					
Licenses and Permits	396,098	399,709	410,000	385,000	-6.10%
Charges for Services	121,269	128,933	121,500	113,000	-7.00%
Fines and Forfeitures	17,532	7,377	10,000	7,000	-30.00%
Interest	2,407	484	374	250	-33.16%
Other Revenues	19,263	19,397	17,750	17,250	-2.82%
General Fund Transfers	636,677	653,819	653,819	692,944	5.98%
Net Working Capital	185,283	101,821	37,444	26,326	-29.69%
TOTAL RESOURCES	1,378,529	1,311,540	1,250,887	1,241,770	-0.73%
REQUIREMENTS					
Personal Services					
Salaries and Wages	423,561	440,987	413,859	417,019	0.76%
Fringe Benefits	253,481	261,655	263,537	283,561	7.60%
Total Personal Services	677,042	702,642	677,396	700,580	3.42%
Materials and Services					
Supplies	47,288	45,268	42,981	54,400	26.57%
Materials	22	539	0	0	n.a.
Communications	11,478	13,041	12,000	13,200	10.00%
Utilities	7,408	6,836	31,788	33,536	5.50%
Contracted Services	143,529	128,787	132,750	113,900	-14.20%
Repairs and Maintenance	14,289	5,897	1,575	4,700	198.41%
Rentals	16,542	18,549	17,148	14,604	-14.84%
Miscellaneous	2,099	6,580	5,945	3,510	-40.96%
Total Materials and Services	242,656	225,498	244,187	237,850	-2.60%
Administrative Charges	356,950	349,123	327,117	303,340	-7.27%
Contingency	0	0	2,187	0	-100.00%
TOTAL REQUIREMENTS	1,276,648	1,277,263	1,250,887	1,241,770	-0.73%
FTE	11.00	11.00	9.60	9.60	0.00%

MARION COUNTY FY 2012-13 BUDGET
 BY DEPARTMENT
 COMMUNITY SERVICES

FTE By Position Title By Program

Program: Dog Services	
Position Title	FTE
Department Specialist 2	2.00
Dog Control Officer	2.00
Office Manager	1.00
Shelter Operations Manager	1.00
Shelter Technician	2.60
Veterinary Shelter Technician	1.00
Program Dog Services FTE Total:	9.60

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
COMMUNITY SERVICES

Dog Services Program Budget Justification

RESOURCES

There are three main funding sources for Dog Control. The first is from dog license sales, which is estimated to stay at previous year levels versus realizing the pick up in sales that was planned for in FY 11-12. The second is for charges for services delivered at the shelter such as adoptions, boarding and impound fees, which are also estimated to be lower than FY 11-12. The third source is the General Fund (GF). There is a decision package this year for Dog Control requesting an additional \$49,733 in GF support of the program.

REQUIREMENTS

FTE

There are no changes to FTE for this program.

Personnel Services

The \$31,000 increase in Personnel Services is for step increases and increased benefits costs.

Materials and Services

There is an increase of approximately \$6,300 in Materials and Services, which is a combination of increases in medical supplies, micro-chips, decreased contract services, and savings on fleet lease rates.

Administrative Charges

No significant changes to Administrative Charges.

Transfers Out

Not Applicable

Contingency

Contingency has been reduced to \$0 as resources are no longer available to provide for a contingency.

Other

Not Applicable

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
COMMUNITY SERVICES

Community Services Administration Program

- Supports department programs, implementation of all department strategic goals, compliance with state reporting requirements, and management of projects, budget, personnel, contracts, training, and interdepartmental coordination.
- Maintains a sophisticated database of outcomes and leveraged resources.
- Supports staff involvement in countywide initiatives such as strategic planning, safety committee, emergency management and business continuity planning.
- Supports staff engagement in statewide initiatives and providing information to other branches of government.
- Provides professional staff support to related advisory boards, commissions, and task forces.

Program Summary

Community Services

Program: Community Services Administration

	FY 09-10 ACTUAL	FY 10-11 ACTUAL	FY 11-12 BUDGET	FY 12-13 ADOPTED	+/- %
RESOURCES					
General Fund Transfers	0	0	0	79,017	n.a.
TOTAL RESOURCES	0	0	0	79,017	n.a.
REQUIREMENTS					
Personnel Services					
Salaries and Wages	0	0	0	29,113	n.a.
Fringe Benefits	0	0	0	18,390	n.a.
Total Personnel Services	0	0	0	47,503	n.a.
Administrative Charges	0	0	0	31,514	n.a.
TOTAL REQUIREMENTS	0	0	0	79,017	n.a.
FTE	0.00	0.00	0.00	0.45	n.a.

This a new program that has no prior years' history.

FTE By Position Title By Program

Program: Community Services Administration	
Position Title	FTE
Accounting Specialist	0.13
Department Specialist 1	0.12
Dir of Dept of Children & Families	0.20
Program Community Services Administration FTE Total:	0.45

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
COMMUNITY SERVICES

Community Services Administration Program Budget Justification

RESOURCES

Resources are derived from general fund transfer.

REQUIREMENTS

FTE

FTE reflects projected needs for establishing and supporting the Community Services Department in its first full year of existence.

Personnel Services

The Personnel Services budget reflects an estimate and will be adjusted based on actual business need if necessary.

Materials and Services

Not Applicable

Administrative Charges

Administrative charges reflect an estimate and will be adjusted based on business need if necessary.

Transfers Out

Not Applicable

Contingency

Not Applicable

Other

Not Applicable

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
COMMUNITY SERVICES

Community Services Children and Families Program

- Implements Oregon Revised Statute 417.760; coordinates the integration of social, public safety and educational services in order to improve outcomes relating to child safety.
- Supports the Marion County Children and Families Commission, a group of over thirty influential community leaders appointed by the Marion County Board of Commissioners.
- Provides child abuse prevention services, including funding for Healthy Start/Healthy Families, a relief nursery, and Fostering Attachment Treatment Court.
- Promotes the preservation of families with strategies to safely reduce the number of children and youth in foster care, support foster parents through respite, assist youth transition out of foster care, and promote skilled foster parent mentoring of birth parents to improve the likelihood of successful family reunification.
- Mobilizes the community with strategies that include raising awareness, providing more public education, and funding youth development activities through collaborative projects throughout Marion County.
- Promotes family and community literacy in order to help all students in Marion County enter kindergarten ready to learn, succeed in school, and complete high school.

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
COMMUNITY SERVICES

PROGRAM SUMMARY

Community Services

Program: Children and Families

	FY 09-10 ACTUAL	FY 10-11 ACTUAL	FY 11-12 BUDGET	FY 12-13 PROPOSED	+/- %
RESOURCES					
Intergovernmental Federal	823,778	680,047	874,028	836,513	-4.29%
Intergovernmental State	1,395,076	1,199,887	1,237,670	1,119,704	-9.53%
Intergovernmental Local	70,513	148,112	136,995	16,250	-88.14%
Charges for Services	2	4,232	908	0	-100.00%
Interest	10,764	4,965	3,850	3,000	-22.08%
Other Revenues	17,934	15,602	7,611	0	-100.00%
General Fund Transfers	207,496	198,962	209,763	130,746	-37.67%
Other Fund Transfers	43,166	0	0	0	n.a.
Net Working Capital	644,744	839,069	543,642	486,481	-10.51%
TOTAL RESOURCES	3,213,472	3,090,876	3,014,467	2,592,694	-13.99%
REQUIREMENTS					
Personal Services					
Salaries and Wages	398,367	423,926	431,776	397,426	-7.96%
Fringe Benefits	203,065	224,177	254,710	246,896	-3.07%
Total Personal Services	601,431	648,103	686,486	644,322	-6.14%
Materials and Services					
Supplies	21,182	46,552	54,620	37,200	-31.89%
Materials	4,838	3,581	1,600	700	-56.25%
Communications	2,015	3,799	3,385	3,839	13.41%
Contracted Services	1,539,141	1,579,333	1,757,283	1,500,713	-14.60%
Repairs and Maintenance	5,761	10,149	400	400	0.00%
Rentals	1,802	3,610	51,139	43,038	-15.84%
Miscellaneous	45,978	88,404	31,000	28,929	-6.68%
Total Materials and Services	1,620,715	1,735,428	1,899,427	1,614,819	-14.98%
Administrative Charges	152,257	163,703	160,527	135,430	-15.63%
Contingency	0	0	268,027	198,123	-26.08%
TOTAL REQUIREMENTS	2,374,403	2,547,234	3,014,467	2,592,694	-13.99%
FTE	7.15	7.65	7.65	7.22	

MARION COUNTY FY 2012-13 BUDGET
 BY DEPARTMENT
 COMMUNITY SERVICES

FTE By Position Title By Program

Program: Children and Families	
Position Title	FTE
Accounting Specialist	0.87
Community Coordinator	0.75
Community Coordinator (Bilingual)	1.00
Department Specialist 1	0.48
Department Specialist 3	1.00
Dir of Dept of Children & Families	0.80
Management Analyst 2	2.00
Program Coordinator 1	0.32
Program CS Children and Families FTE Total:	7.22

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
COMMUNITY SERVICES

Children and Families Program Budget Justification

RESOURCES

Intergovernmental Federal revenues decreased due to federal budget reductions and the federal Office of Juvenile Justice and Delinquency Prevention Drug Court grant ending September 30, 2012. The intergovernmental State revenue decrease is due to state funding reductions. State biennial allocations are 54% FY 11-12 and 46% FY 12-13. The reduction includes the loss of the Court Appointed Special Advocates, which the legislature has assigned to a different state agency. The Intergovernmental Local revenue decrease is due to the Oregon Community Foundation Reading for All grant ending September 30, 2012.

The decrease in Other Revenues are due to the loss of a one-time stipend from Columbia University during FY 11-12 and the loss of a research stipend from NPC Research for the Healthy Start program.

REQUIREMENTS

FTE

Slight increase in FTE due to reorganization of personnel but does not reflect a net gain in personnel. A Department Specialist 3 position was deleted. The job duties will be assigned to other staff.

Personnel Services

Overall increases in Personnel Services reflect increased benefit costs. Significant changes to the Children and Families budget included deleting a Department Specialist 3 position and adding a .32 FTE Program Coordinator; these changes will result in streamlined services and cost savings.

Materials and Services

Reductions were made in several areas in accordance with reduced funding. Reductions in contracted services reflect decreased funding from federal, state and private sources. Reductions will mean less money to invest in after school programs and youth development throughout the county. Reductions will mean fewer families served in Drug Court, the relief nursery and other child abuse prevention programs. Services to runaway and homeless youth will be further curtailed.

Administrative Charges

There were no significant changes in Administrative Charges.

Transfers Out

There are no Transfers Out planned for FY 12-13.

Contingency

Contingency decreased as a result of reduced funding from the state and is being used to cover administrative costs. The approach will allow a larger investment of state and federal dollars in addressing strategic priorities.

Other

Not Applicable

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
COMMUNITY SERVICES

OSU Extension Program

- In partnership with Marion County, Oregon State University (OSU) Extension Service is the "Front Door to OSU".
- Delivers educational programs to Marion County citizens in several key areas: commercial agriculture, gardening/urban horticulture, 4-H youth development, forestry and natural resources and families and community health.
- Oregon State University places Extension faculty in counties in support of these program areas and also supports additional staff through special grant-funded initiatives.
- The inclusion of OSU Extension in the Community Services Department will facilitate strong strategic connections of similar programs and open up new opportunities in service delivery that will benefit the people of Marion County.

PROGRAM SUMMARY

Community Services	Program: OSU Extension				
	FY 09-10 ACTUAL	FY 10-11 ACTUAL	FY 11-12 BUDGET	FY 12-13 PROPOSED	+/- %
RESOURCES					
General Fund Transfers	348,828	348,828	348,828	348,828	0.00%
TOTAL RESOURCES	348,828	348,828	348,828	348,828	0.00%
REQUIREMENTS					
Materials and Services					
Miscellaneous	348,828	348,828	348,828	348,828	0.00%
Total Materials and Services	348,828	348,828	348,828	348,828	0.00%
TOTAL REQUIREMENTS	348,828	348,828	348,828	348,828	0.00%
FTE	n.a.	n.a.	n.a.	n.a.	n.a.

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
COMMUNITY SERVICES

OSU Extension Program Budget Justification

RESOURCES

The General Fund funds a portion of Oregon State University's Extension Services, which places Extension faculty in counties in support of these program areas and also supports additional staff through special grant-funded initiatives. Other OSU Extension Services funding is not shown as it is not part of the county budget.

REQUIREMENTS

FTE

No positions are in the county budget, some Extension FTE are funded indirectly.

Personnel Services

See Summary of Requirements below.

Materials and Services

See Summary of Requirements below.

Administrative Charges

Not Applicable

Transfers Out

Not Applicable

Contingency

Not Applicable

Other

Summary of Requirements:

The OSU Extension Service's total FY 12-13 proposed budget is \$348,828, a 0% change from the prior three years, and a 5% reduction from FY 08-09. The budgeted county funds provide the support for 2.55 FTE of office support staff and 0.80 FTE for the sustainable communities faculty position. The funds will no longer support the 0.5 FTE for the 4-H program assistant in the Santiam Canyon that was eliminated this past August. The total budget also includes \$9,000 for support staff (0.15 FTE) and \$6,000 for Materials and Services at the North Willamette Research and Experiment Station which serves Marion County. The remaining budget is for Materials and Services which include phones, internet connections, travel, paper, copying and other supplies. Without increases in funding from Marion County, OSU Extension has chosen to reduce office hours to the public to approximately 34 hours per week.

Marion County provides the office space and utilities in the Health Building as an in-kind donation. The value of this is more than \$55,000 annually.

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
COMMUNITY SERVICES

FUNDS

The Community Services Department budget is allocated to four funds as shown in the table below.

Department Budget by Fund

	FY 09-10 ACTUAL	FY 10-11 ACTUAL	FY 11-12 BUDGET	FY 12-13 PROPOSED	% of TOTAL
RESOURCES					
FND 100 General Fund	348,828	348,828	348,828	427,845	9.22%
FND 160 Children & Families	3,213,472	3,090,876	3,014,467	2,592,694	55.85%
FND 230 Dog Control	1,378,529	1,311,540	1,250,887	1,241,770	26.75%
FND 270 County Fair	305,092	338,068	325,886	380,199	8.19%
TOTAL RESOURCES	5,245,921	5,089,312	4,940,068	4,642,508	100.00%
REQUIREMENTS					
FND 100 General Fund	348,828	348,828	348,828	427,845	9.22%
FND 160 Children & Families	2,374,403	2,547,234	3,014,467	2,592,694	55.85%
FND 230 Dog Control	1,276,648	1,277,263	1,250,887	1,241,770	26.75%
FND 270 County Fair	297,682	292,072	325,886	380,199	8.19%
TOTAL REQUIREMENTS	4,297,561	4,465,397	4,940,068	4,642,508	100.00%

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
COMMUNITY SERVICES

KEY DEPARTMENT ACCOMPLISHMENTS

- **Reading for All/Community Literacy:** The department continued the integration of literacy into every aspect of its work. Through an innovative partnership with the Oregon Community Foundation over 30,000 books collected through the 2011 Holiday Book Drive are being distributed to more than 60 organizations. Distribution methods included the 2012 "Unlock the Power" conference in partnership with the Salem-Keizer School district, vacation meal distribution sites in partnership with Marion-Polk Food Share, and community events throughout the county.
- **Great Beginnings/Early Childhood:** In collaboration with over 25 early childhood partners, continued to facilitate many projects, including the Teen Parent Healthy Attachment Project which provides weekly training on effective parenting for over 80 teen parents enrolled in school. Great Beginnings provides technical assistance to the local effort to respond to statewide changes in the delivery of early childhood services.
- **Family Strengthening:** Continued facilitation of the collaborative Family Preservation Action Team to implement the Casey Family Programs grant in order to safely reduce the numbers of children in foster care in Marion County. Achieved a safe reduction of 7% of children in foster care since the prior year; 31% reduction since 2006.
- **Helping Youth Succeed:** Through continued facilitation of Youth Consortium (more than 30 youth-serving organizations), developed an innovative, web-based Community Resources Network to connect youth and families to resources more quickly. The new "Investments for Community Progress" model provided funding for eleven collaborative, community-based groups across the county to sponsor after school programs, tutoring, homework support, and activities for positive youth development.
- **Court-Appointed Special Advocates:** Served 244 children in 2010-11, a 23% increase over FY 2008-09. Pursuant to 2012 legislation, this program will be assigned to a different state agency in 2012-13 and the local program will no longer be administered by Marion County.
- **Healthy Start:** The Children and Families Program contracts with local nonprofit agencies to deliver Healthy Start services. For the first time in six years, Healthy Start is meeting or exceeding all Oregon Service Delivery and Outcome Indicator Standards.
- **Parent for the Future:** The department continued its grassroots initiative involving all commission and many community members to infuse the community with multiple types of resources for parents.
- **Teen Pregnancy Prevention:** Working in collaboration with the Marion County Health Department and several community partners, continued to facilitate a community-based effort to reduce teen pregnancies in Marion County by 20% in five years.
- **Marion County Fair:** For the 2011 fair, attendance was up over 60% and ticket revenue up over 40% compared to the 2010 fair.
- **Dog Services:** Returned 69% of stray dogs to the community via return to owner, adoptions, rescues, and transfers.

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
COMMUNITY SERVICES

KEY INDICATORS

1: Advancing Community Literacy

Definition and Purpose

This indicator tracks general literacy as measured by student achievement benchmarks.

Significance

Educational success is strongly linked to most measures of success in life and is linked to the county strategic priority for Public Safety - Goal #3: Pursue a safe and secure community by protecting the people, property, and economy of Marion County, because students who are successful in school are less likely to engage in delinquent behavior.

Data Units Fiscal Year

Improve 3rd Grade Reading as measured by the percent of third graders who achieve established skill levels in reading. (Source: Oregon Department of Education; Oregon Progress Board benchmark #19a)

FY 07-08 Actual	FY 08-09 Actual	FY 09-10 Actual	FY 10-11 Actual	FY 11-12 Estimate
74.83%	79.71%	78.66%	77.67%	78.50%

Improve 8th Grade Reading as measured by the percent of eighth graders who achieve established skill levels in reading. (Source: Oregon Progress Board, benchmark #20a)

FY 07-08 Actual	FY 08-09 Actual	FY 09-10 Actual	FY 10-11 Actual	FY 11-12 Estimate
59.88%	64.91%	67.10%	68.99%	70.00%

Improve the high school graduation rate as measured by the percent of students (those receiving diplomas and those who dropped out) who receive a regular diploma. (Source: Oregon Department of Education)

FY 07-08 Actual	FY 08-09 Actual	FY 09-10 Actual	FY 10-11 Actual	FY 11-12 Estimate
78.20%	82.50%	85.30%	86.30%	87.00%

Reduce the high school dropout rate as measured by the percent of public high school students who drop out of grades 9 through 12 in any given year without receiving a high school diploma or General Educational Development Certificate.

FY 07-08 Actual	FY 08-09 Actual	FY 09-10 Actual	FY 10-11 Actual	FY 11-12 Estimate
5.30%	4.00%	3.38%	3.22%	3.15%

Explanation of Trends and Changes

Improvements were achieved in three of the four measures due to both school district and community strategies.

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
COMMUNITY SERVICES

2: Marion County Poverty Rate

Definition and Purpose

This indicator measures the percentage of Marion County residents with household incomes below the federal poverty level.

Significance

Children who live in poverty are more likely to experience poor health, psychological distress, frequent moves, school absences and school failure. Decreased poverty will improve the health of the community, reduce the demand for intensive social services, and contribute to achieving the county strategic priority for Health and Community Services - Goal #6 - Promote the overall health of people in Marion County by improving the delivery of quality health services and supporting community-based prevention efforts.

Data Units Fiscal Year

Poverty as measured by the percent of Oregonians with household incomes below 100 percent of the federal poverty level. (Oregon Progress Board benchmark #54)
(Date Source: US Census Bureau, Small Area Income & Poverty Estimate [SAIPE])

FY 07-08 Actual	FY 08-09 Actual	FY 09-10 Actual	FY 10-11 Estimate	FY 11-12 Estimate
15.2%	15.8%	16.4%	16.4%	16.5%

Explanation of Trends and Changes

Marion County poverty rates reflect the local economy and are not expected to improve significantly during this budget year.

3: Building Safe and Strong Families

Definition and Purpose

This indicator tracks the child abuse and neglect rate in Marion County.

Significance

Child maltreatment can result in complications such as school failure, susceptibility to addiction, and mental health issues that prevent adults from succeeding. The reduction of child maltreatment rates in Marion County is a key strategy for improving the county's overall viability and relates to Marion County goals of Economic Development - Goal #4: Demonstrate a supportive attitude toward employers, businesses, and property owners that promotes economic development and high standards of livability in Marion County; and Health and Community Services - Goal #6: Promote the overall health of people in Marion County by improving the delivery of quality health services and supporting community-based prevention efforts.

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
COMMUNITY SERVICES

Data Units Calendar Year

Child maltreatment rate per 1,000 children under age 18

CY 2009 Actual	CY 2010 Actual	CY 2011 Actual	CY 2012 Estimate
14.5	12.0	Estimate 11.5	11.0

Explanation of Trends and Changes

Marion County continues to experience a modest but consistent decrease in child maltreatment rates.

4: Helping Youth Succeed

Definition and Purpose

This indicator tracks the teen pregnancy rate because teen pregnancy can create a major barrier to youth success.

Significance

Teen pregnancy rates are tracked because teen pregnancy contributes to higher rates of children suffering maltreatment, living in foster care, living in poverty, and failing in school. Teen pregnancy can introduce burdens that have serious consequences both for the parents and the children. Reducing teen pregnancy is a strategy for reducing poverty, and is tied to Marion County's goal of Economic Development - Goal #4: Demonstrate a supportive attitude toward employers, businesses, and property owners that promotes economic development and high standards of livability in Marion County.

Data Units Calendar Year

Teen pregnancy rate, as measured by the number of pregnancies per 1,000 females age 10-17

CY 2009 Actual	CY 2010 Actual	CY 2011 Actual	CY 2012 Estimate
36.4	30.6	Estimate 28.0	26.0

Explanation of Trends and Changes

Teen pregnancy rates in Marion County are beginning to decline slightly; this mirrors statewide and national trends.

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
COMMUNITY SERVICES

5: Percent of incoming dogs placed

Definition and Purpose

This indicator measures the number of dogs returned to the community from the dog shelter, either by returning them to their original owner, a new owner, or another outside source. This helps determine the success of the shelter and assists in defining the most successful outreach programs.

Significance

The dog shelter took in 1,946 dogs in 2010. The goal is to return as many as possible to their owners and to obtain positive outcomes for the rest via adoption and transfers to other shelters or rescue groups. This key indicator ties to Marion County Goal #6: Promote the overall health of people in Marion County by improving the delivery of quality health services and supporting community-based prevention efforts.

Data Units Fiscal Year

Percent of stray dogs returned to owners.

FY 09-10 Actual	FY 10-11 Actual	FY 11-12 Estimate
Return to owners = 40%	Return to owners = 38%	Return to owners = 40%

Explanation of Trends and Changes

The return to owner rate had been on the rise, but the current rate is flat. Economic conditions are also playing a part in the return rate. The plan is to increase the rate and keep it in the low to mid 40% range.

6: Number of dog licenses issued

Definition and Purpose

This indicator measures the number of dogs licensed in Marion County. This helps determine how well the county's program is serving the citizens of Marion County.

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Significance

The county's dog control ordinance requires dogs over six months old be licensed. License revenue helps to support the operation of the shelter. Dogs must be vaccinated for rabies in order to be licensed, so licensing contributes to public safety as well as dog safety. A license provides identification, making it much easier for staff to locate the owner and return the dog to its home. This ordinance is enforced by the dog control officers.

This key indicator ties to Marion County Goal #6: Promote the overall health of people in Marion County by improving the delivery of quality health services and supporting community-based prevention efforts.

Data Units Fiscal Year

Licenses issued.

FY 08-09 Actual	FY 09-10 Actual	FY 10-11 Actual	FY 11-12 Estimate
15,928	16,230	17,698	17,500

Explanation of Trends and Changes

The number of licenses sold has remained fairly constant. The demographics of the license holders has changed more toward the senior community, which through discounts, lowers the fee revenue potential. The goal is to change the trend of status quo in terms of numbers and increase the number of licensed dogs in the county.

7: Annual Fair Attendance

Definition and Purpose

This indicator measures the number of people who attend the annual Marion County Fair. This provides one method of gauging local interest in the fair.

Significance

This key indicator supports the county strategic priority for Economic Development and falls under the Community Services Goal 2: County Fair, to promote the diverse agricultural and cultural heritage of Marion County through active participation of its citizens. It meets Objective 1 to sustain and increase fair activities and events that encourage broader audiences to attend; promote safe, positive activities for families.

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Data Units Calendar Year

CY 2009 Actual	CY 2010 Actual	CY 2011 Actual	CY 2012 Estimate
23,166	17,312	27,547	23,166

Explanation of Trends and Changes

Annual attendance at the Marion County Fair has steadily increased due to improved strategic implementation. Although the weather is a variable that can produce a negative effect, the Fair Board plans carefully to attract diverse participation.

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Resources by Fund Detail

100 - General Fund	Actual FY 09-10	Actual FY 10-11	Budget FY 11-12	Proposed FY 12-13	Approved FY 12-13	Adopted FY 12-13
General Fund Transfers						
381100 Transfer from General Fund	0	0	0	427,845	427,845	427,845
General Fund Transfers Total	0	0	0	427,845	427,845	427,845
General Fund Total	0	0	0	427,845	427,845	427,845
160 - Children and Families						
Intergovernmental Federal						
331025 US Dept of Justice FATC	0	0	0	41,410	41,410	41,410
331202 OCCF Family Preserv Support	0	0	0	89,518	89,518	89,518
331203 OCCF Youth Investment Funds	0	0	0	325,275	325,275	325,275
331204 OCCF Healthy Start Medicaid	0	0	0	60,000	60,000	60,000
331205 OCCF Crisis Nursery	0	0	0	79,263	79,263	79,263
331208 OCCF RHY Youth Investment	0	0	0	41,670	41,670	41,670
331226 Oregon Criminal Justice Comm	0	0	0	199,377	199,377	199,377
Intergovernmental Federal Total	0	0	0	836,513	836,513	836,513
Intergovernmental State						
332036 Oregon Criminal Justice Comm	0	0	0	57,919	57,919	57,919
332101 OCCF Great Start	0	0	0	54,062	54,062	54,062
332102 OCCF Crisis Nursery	0	0	0	128,548	128,548	128,548
332103 OCCF Children Youth Families	0	0	0	55,123	55,123	55,123
332104 OCCF Healthy Start	0	0	0	636,555	636,555	636,555
332105 OCCF Basic Capacity	0	0	0	181,045	181,045	181,045
332990 Other State Revenues	0	0	0	6,452	6,452	6,452
Intergovernmental State Total	0	0	0	1,119,704	1,119,704	1,119,704
Intergovernmental Local						
335100 OR Comm Found Literacy Grant	0	0	0	16,250	16,250	16,250
Intergovernmental Local Total	0	0	0	16,250	16,250	16,250
Interest						
361000 Investment Earnings	0	0	0	3,000	3,000	3,000

MARION COUNTY FY 2012-13 BUDGET
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160 - Children and Families	Actual FY 09-10	Actual FY 10-11	Budget FY 11-12	Proposed FY 12-13	Approved FY 12-13	Adopted FY 12-13
Interest Total	0	0	0	3,000	3,000	3,000
General Fund Transfers						
381100 Transfer from General Fund	0	0	0	130,746	130,746	130,746
General Fund Transfers Total	0	0	0	130,746	130,746	130,746
Net Working Capital						
392000 Net Working Capital Unrestr	0	0	0	486,481	486,481	486,481
Net Working Capital Total	0	0	0	486,481	486,481	486,481
Children and Families Total	0	0	0	2,592,694	2,592,694	2,592,694
230 - Dog Control						
Licenses and Permits						
322000 Dog Licenses	0	0	0	385,000	385,000	385,000
Licenses and Permits Total	0	0	0	385,000	385,000	385,000
Charges for Services						
341590 Impound Fees	0	0	0	20,000	20,000	20,000
341600 Board Fees	0	0	0	30,000	30,000	30,000
341605 Dog Adoption Fees	0	0	0	50,000	50,000	50,000
341950 Retail Sales	0	0	0	4,000	4,000	4,000
341999 Other Fees	0	0	0	9,000	9,000	9,000
Charges for Services Total	0	0	0	113,000	113,000	113,000
Fines and Forfeitures						
351100 Dog Fines	0	0	0	7,000	7,000	7,000
Fines and Forfeitures Total	0	0	0	7,000	7,000	7,000
Interest						
361000 Investment Earnings	0	0	0	250	250	250
Interest Total	0	0	0	250	250	250

MARION COUNTY FY 2012-13 BUDGET
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COMMUNITY SERVICES

230 - Dog Control	Actual FY 09-10	Actual FY 10-11	Budget FY 11-12	Proposed FY 12-13	Approved FY 12-13	Adopted FY 12-13
Other Revenues						
371100 Recoveries from Collections	0	0	0	2,500	2,500	2,500
373100 Special Program Donations	0	0	0	14,750	14,750	14,750
Other Revenues Total	0	0	0	17,250	17,250	17,250
General Fund Transfers						
381100 Transfer from General Fund	0	0	0	692,944	692,944	692,944
General Fund Transfers Total	0	0	0	692,944	692,944	692,944
Net Working Capital						
391000 Net Working Capital Restricted	0	0	0	26,326	26,326	26,326
Net Working Capital Total	0	0	0	26,326	26,326	26,326
Dog Control Total	0	0	0	1,241,770	1,241,770	1,241,770
270 - County Fair						
Intergovernmental State						
332200 County Fair Subsidies	0	0	0	50,000	50,000	50,000
Intergovernmental State Total	0	0	0	50,000	50,000	50,000
Charges for Services						
341530 Gate Receipts	0	0	0	78,498	78,498	78,498
341540 Food Booth Fees	0	0	0	37,200	37,200	37,200
341550 Commercial Space Rental Fees	0	0	0	18,500	18,500	18,500
341555 Sponsor Fees	0	0	0	48,000	48,000	48,000
341560 Carnival Fees	0	0	0	20,700	20,700	20,700
341565 Stall Fees	0	0	0	4,000	4,000	4,000
341580 Camping Fees	0	0	0	6,500	6,500	6,500
344999 Other Reimbursements	0	0	0	100	100	100
Charges for Services Total	0	0	0	213,498	213,498	213,498
Interest						
361000 Investment Earnings	0	0	0	100	100	100

MARION COUNTY FY 2012-13 BUDGET
 BY DEPARTMENT
 COMMUNITY SERVICES

270 - County Fair	Actual FY 09-10	Actual FY 10-11	Budget FY 11-12	Proposed FY 12-13	Approved FY 12-13	Adopted FY 12-13
Interest Total	0	0	0	100	100	100
Other Revenues						
371000 Miscellaneous Income	0	0	0	1,200	1,200	1,200
373100 Special Program Donations	0	0	0	15,000	15,000	15,000
Other Revenues Total	0	0	0	16,200	16,200	16,200
General Fund Transfers						
381100 Transfer from General Fund	0	0	0	80,000	80,000	80,000
General Fund Transfers Total	0	0	0	80,000	80,000	80,000
Net Working Capital						
392000 Net Working Capital Unrestr	0	0	0	20,401	20,401	20,401
Net Working Capital Total	0	0	0	20,401	20,401	20,401
County Fair Total	0	0	0	380,199	380,199	380,199
Community Services Grand Total	0	0	0	4,642,508	4,642,508	4,642,508

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
COMMUNITY SERVICES

Requirements by Fund Detail

100 - General Fund	Actual FY 09-10	Actual FY 10-11	Budget FY 11-12	Proposed FY 12-13	Approved FY 12-13	Adopted FY 12-13
Personnel Services						
Salaries and Wages						
511110 Regular Wages	0	0	0	27,373	27,373	27,373
511210 Compensation Credits	0	0	0	1,740	1,740	1,740
Salaries and Wages Total	0	0	0	29,113	29,113	29,113
Fringe Benefits						
512110 PERS	0	0	0	4,512	4,512	4,512
512120 401K	0	0	0	1,442	1,442	1,442
512130 PERS Debt Service	0	0	0	1,310	1,310	1,310
512200 FICA	0	0	0	2,200	2,200	2,200
512310 Medical Insurance	0	0	0	7,632	7,632	7,632
512320 Dental Insurance	0	0	0	827	827	827
512330 Group Term Life Insurance	0	0	0	82	82	82
512340 Long Term Disability Insurance	0	0	0	198	198	198
512400 Unemployment Insurance	0	0	0	137	137	137
512520 Workers Comp Insurance	0	0	0	14	14	14
512600 Wellness Program	0	0	0	21	21	21
512610 Employee Assistance Program	0	0	0	15	15	15
Fringe Benefits Total	0	0	0	18,390	18,390	18,390
Personnel Services Total	0	0	0	47,503	47,503	47,503
Materials and Services						
Miscellaneous						
529510 OSU Extension Services	0	0	0	348,828	348,828	348,828
Miscellaneous Total	0	0	0	348,828	348,828	348,828
Materials and Services Total	0	0	0	348,828	348,828	348,828
Administrative Charges						
611100 County Admin Allocation	0	0	0	3,385	3,385	3,385
611220 Custodial Allocation	0	0	0	916	916	916
611230 Courier Allocation	0	0	0	67	67	67
611250 Risk Management Allocation	0	0	0	686	686	686
611255 Benefits Allocation	0	0	0	478	478	478
611260 Human Resources Allocation	0	0	0	1,709	1,709	1,709
611300 Legal Services Allocation	0	0	0	1,912	1,912	1,912
611400 Information Tech Allocation	0	0	0	3,743	3,743	3,743

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
COMMUNITY SERVICES

100 - General Fund	Actual FY 09-10	Actual FY 10-11	Budget FY 11-12	Proposed FY 12-13	Approved FY 12-13	Adopted FY 12-13
Administrative Charges						
611410 FIMS Allocation	0	0	0	5,228	5,228	5,228
611420 Telecommunications Allocation	0	0	0	931	931	931
611600 Finance Allocation	0	0	0	9,696	9,696	9,696
611800 MCBEE Allocation	0	0	0	498	498	498
614100 Liability Insurance Allocation	0	0	0	1,718	1,718	1,718
614200 WC Insurance Allocation	0	0	0	547	547	547
Administrative Charges Total	0	0	0	31,514	31,514	31,514
General Fund Total	0	0	0	427,845	427,845	427,845
160 - Children and Families						
Personnel Services						
Salaries and Wages						
511110 Regular Wages	0	0	0	382,362	382,362	382,362
511210 Compensation Credits	0	0	0	15,064	15,064	15,064
Salaries and Wages Total	0	0	0	397,426	397,426	397,426
Fringe Benefits						
512110 PERS	0	0	0	61,601	61,601	61,601
512120 401K	0	0	0	5,769	5,769	5,769
512130 PERS Debt Service	0	0	0	17,884	17,884	17,884
512200 FICA	0	0	0	30,039	30,039	30,039
512310 Medical Insurance	0	0	0	113,040	113,040	113,040
512320 Dental Insurance	0	0	0	12,247	12,247	12,247
512330 Group Term Life Insurance	0	0	0	1,140	1,140	1,140
512340 Long Term Disability Insurance	0	0	0	2,753	2,753	2,753
512400 Unemployment Insurance	0	0	0	1,868	1,868	1,868
512520 Workers Comp Insurance	0	0	0	164	164	164
512600 Wellness Program	0	0	0	232	232	232
512610 Employee Assistance Program	0	0	0	159	159	159
Fringe Benefits Total	0	0	0	246,896	246,896	246,896
Personnel Services Total	0	0	0	644,322	644,322	644,322
Materials and Services						
Supplies						
521010 Office Supplies	0	0	0	5,750	5,750	5,750

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
COMMUNITY SERVICES

160 - Children and Families	Actual FY 09-10	Actual FY 10-11	Budget FY 11-12	Proposed FY 12-13	Approved FY 12-13	Adopted FY 12-13
Materials and Services						
521170 Educational Supplies	0	0	0	4,200	4,200	4,200
521190 Publications	0	0	0	27,250	27,250	27,250
Supplies Total	0	0	0	37,200	37,200	37,200
Materials						
522150 Small Office Equipment	0	0	0	450	450	450
522180 Software	0	0	0	250	250	250
Materials Total	0	0	0	700	700	700
Communications						
523020 Phone and Communication Svcs	0	0	0	539	539	539
523040 Data Connections	0	0	0	550	550	550
523050 Postage	0	0	0	250	250	250
523060 Cellular Phones	0	0	0	2,500	2,500	2,500
Communications Total	0	0	0	3,839	3,839	3,839
Contracted Services						
525430 Programming and Data Services	0	0	0	1,000	1,000	1,000
525450 Subscription Services	0	0	0	350	350	350
525550 Court Services	0	0	0	274,773	274,773	274,773
525710 Printing Services	0	0	0	25,400	25,400	25,400
525715 Advertising	0	0	0	1,500	1,500	1,500
525991 Match Payments	0	0	0	30,000	30,000	30,000
525999 Other Contracted Services	0	0	0	1,167,690	1,167,690	1,167,690
Contracted Services Total	0	0	0	1,500,713	1,500,713	1,500,713
Repairs and Maintenance						
526030 Building Maintenance	0	0	0	400	400	400
Repairs and Maintenance Total	0	0	0	400	400	400
Rentals						
527120 Motor Pool Mileage	0	0	0	1,750	1,750	1,750
527130 Parking	0	0	0	50	50	50
527210 Building Rental Private	0	0	0	30,238	30,238	30,238
527300 Equipment Rental	0	0	0	11,000	11,000	11,000
Rentals Total	0	0	0	43,038	43,038	43,038
Miscellaneous						
529110 Mileage Reimbursement	0	0	0	100	100	100
529210 Meetings	0	0	0	2,500	2,500	2,500
529220 Conferences	0	0	0	16,509	16,509	16,509
529230 Training	0	0	0	3,500	3,500	3,500
529650 Pre Employment Investigations	0	0	0	25	25	25
529740 Fairs and Shows	0	0	0	750	750	750

MARION COUNTY FY 2012-13 BUDGET
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160 - Children and Families	Actual FY 09-10	Actual FY 10-11	Budget FY 11-12	Proposed FY 12-13	Approved FY 12-13	Adopted FY 12-13
Materials and Services						
529999 Miscellaneous Expense	0	0	0	5,545	5,545	5,545
Miscellaneous Total	0	0	0	28,929	28,929	28,929
Materials and Services Total	0	0	0	1,614,819	1,614,819	1,614,819
Administrative Charges						
611100 County Admin Allocation	0	0	0	14,545	14,545	14,545
611220 Custodial Allocation	0	0	0	3,937	3,937	3,937
611230 Courier Allocation	0	0	0	290	290	290
611250 Risk Management Allocation	0	0	0	2,947	2,947	2,947
611255 Benefits Allocation	0	0	0	2,056	2,056	2,056
611260 Human Resources Allocation	0	0	0	7,343	7,343	7,343
611300 Legal Services Allocation	0	0	0	8,218	8,218	8,218
611400 Information Tech Allocation	0	0	0	16,084	16,084	16,084
611410 FIMS Allocation	0	0	0	22,467	22,467	22,467
611420 Telecommunications Allocation	0	0	0	4,000	4,000	4,000
611600 Finance Allocation	0	0	0	41,666	41,666	41,666
611800 MCBEE Allocation	0	0	0	2,142	2,142	2,142
614100 Liability Insurance Allocation	0	0	0	7,382	7,382	7,382
614200 WC Insurance Allocation	0	0	0	2,353	2,353	2,353
Administrative Charges Total	0	0	0	135,430	135,430	135,430
Contingency						
571010 Contingency	0	0	0	198,123	198,123	198,123
Contingency Total	0	0	0	198,123	198,123	198,123
Children and Families Total	0	0	0	2,592,694	2,592,694	2,592,694
230 - Dog Control						
	Actual FY 09-10	Actual FY 10-11	Budget FY 11-12	Proposed FY 12-13	Approved FY 12-13	Adopted FY 12-13
Personnel Services						
Salaries and Wages						
511110 Regular Wages	0	0	0	396,576	396,576	396,576
511210 Compensation Credits	0	0	0	16,443	16,443	16,443
511420 Premium Pay	0	0	0	4,000	4,000	4,000
Salaries and Wages Total	0	0	0	417,019	417,019	417,019

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
COMMUNITY SERVICES

230 - Dog Control	Actual FY 09-10	Actual FY 10-11	Budget FY 11-12	Proposed FY 12-13	Approved FY 12-13	Adopted FY 12-13
Personal Services						
Fringe Benefits						
512110 PERS	0	0	0	64,018	64,018	64,018
512120 401K	0	0	0	2,801	2,801	2,801
512130 PERS Debt Service	0	0	0	18,586	18,586	18,586
512200 FICA	0	0	0	31,596	31,596	31,596
512310 Medical Insurance	0	0	0	144,000	144,000	144,000
512320 Dental Insurance	0	0	0	15,600	15,600	15,600
512330 Group Term Life Insurance	0	0	0	1,190	1,190	1,190
512340 Long Term Disability Insurance	0	0	0	2,871	2,871	2,871
512400 Unemployment Insurance	0	0	0	1,941	1,941	1,941
512520 Workers Comp Insurance	0	0	0	288	288	288
512600 Wellness Program	0	0	0	396	396	396
512610 Employee Assistance Program	0	0	0	274	274	274
Fringe Benefits Total	0	0	0	283,561	283,561	283,561
Personnel Services Total	0	0	0	700,580	700,580	700,580
Materials and Services						
Supplies						
521010 Office Supplies	0	0	0	2,500	2,500	2,500
521050 Janitorial Supplies	0	0	0	15,400	15,400	15,400
521070 Departmental Supplies	0	0	0	2,000	2,000	2,000
521080 Food Supplies	0	0	0	2,400	2,400	2,400
521090 Uniforms and Clothing	0	0	0	1,000	1,000	1,000
521100 Medical Supplies	0	0	0	12,400	12,400	12,400
521120 Drugs	0	0	0	5,700	5,700	5,700
521140 Vaccines	0	0	0	6,500	6,500	6,500
521210 Gasoline	0	0	0	6,500	6,500	6,500
Supplies Total	0	0	0	54,400	54,400	54,400
Communications						
523050 Postage	0	0	0	12,000	12,000	12,000
523060 Cellular Phones	0	0	0	1,200	1,200	1,200
Communications Total	0	0	0	13,200	13,200	13,200
Utilities						
524010 Electricity	0	0	0	16,836	16,836	16,836
524040 Natural Gas	0	0	0	8,700	8,700	8,700
524090 Garbage Disposal and Recycling	0	0	0	8,000	8,000	8,000
Utilities Total	0	0	0	33,536	33,536	33,536

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
COMMUNITY SERVICES

230 - Dog Control	Actual FY 09-10	Actual FY 10-11	Budget FY 11-12	Proposed FY 12-13	Approved FY 12-13	Adopted FY 12-13
Materials and Services						
Contracted Services						
525155 Credit Card Fees	0	0	0	4,500	4,500	4,500
525305 Veterinary Services	0	0	0	37,000	37,000	37,000
525360 Public Works Services	0	0	0	8,000	8,000	8,000
525710 Printing Services	0	0	0	4,800	4,800	4,800
525715 Advertising	0	0	0	1,000	1,000	1,000
525770 Interpreters	0	0	0	100	100	100
525999 Other Contracted Services	0	0	0	58,500	58,500	58,500
Contracted Services Total	0	0	0	113,900	113,900	113,900
Repairs and Maintenance						
526010 Office Equipment Maintenance	0	0	0	2,500	2,500	2,500
526030 Building Maintenance	0	0	0	2,200	2,200	2,200
Repairs and Maintenance Total	0	0	0	4,700	4,700	4,700
Rentals						
527110 Fleet Leases	0	0	0	14,604	14,604	14,604
Rentals Total	0	0	0	14,604	14,604	14,604
Miscellaneous						
529220 Conferences	0	0	0	750	750	750
529300 Dues and Memberships	0	0	0	35	35	35
529650 Pre Employment Investigations	0	0	0	50	50	50
529830 Dog Licenses	0	0	0	2,500	2,500	2,500
529840 Professional Licenses	0	0	0	175	175	175
Miscellaneous Total	0	0	0	3,510	3,510	3,510
Materials and Services Total	0	0	0	237,850	237,850	237,850
Administrative Charges						
611100 County Admin Allocation	0	0	0	10,840	10,840	10,840
611210 Facilities Mgt Allocation	0	0	0	64,099	64,099	64,099
611220 Custodial Allocation	0	0	0	11,921	11,921	11,921
611230 Courier Allocation	0	0	0	464	464	464
611250 Risk Management Allocation	0	0	0	1,665	1,665	1,665
611255 Benefits Allocation	0	0	0	3,296	3,296	3,296
611260 Human Resources Allocation	0	0	0	11,774	11,774	11,774
611300 Legal Services Allocation	0	0	0	128,025	128,025	128,025
611400 Information Tech Allocation	0	0	0	18,237	18,237	18,237
611410 FIMS Allocation	0	0	0	9,229	9,229	9,229
611420 Telecommunications Allocation	0	0	0	2,028	2,028	2,028
611430 Info Tech Direct Charges	0	0	0	24,557	24,557	24,557
611600 Finance Allocation	0	0	0	10,825	10,825	10,825

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
COMMUNITY SERVICES

230 - Dog Control	Actual FY 09-10	Actual FY 10-11	Budget FY 11-12	Proposed FY 12-13	Approved FY 12-13	Adopted FY 12-13
Administrative Charges						
611800 MCBEE Allocation	0	0	0	880	880	880
614100 Liability Insurance Allocation	0	0	0	2,200	2,200	2,200
614200 WC Insurance Allocation	0	0	0	3,300	3,300	3,300
Administrative Charges Total	0	0	0	303,340	303,340	303,340
Dog Control Total	0	0	0	1,241,770	1,241,770	1,241,770
270 - County Fair						
Personnel Services						
Salaries and Wages						
511110 Regular Wages	0	0	0	29,885	29,885	29,885
511120 Temporary Wages	0	0	0	4,838	4,838	4,838
511210 Compensation Credits	0	0	0	1,108	1,108	1,108
511450 Premium Pay Temps	0	0	0	850	850	850
Salaries and Wages Total	0	0	0	36,681	36,681	36,681
Fringe Benefits						
512110 PERS	0	0	0	5,054	5,054	5,054
512130 PERS Debt Service	0	0	0	1,467	1,467	1,467
512200 FICA	0	0	0	2,741	2,741	2,741
512310 Medical Insurance	0	0	0	8,928	8,928	8,928
512320 Dental Insurance	0	0	0	967	967	967
512330 Group Term Life Insurance	0	0	0	90	90	90
512340 Long Term Disability Insurance	0	0	0	216	216	216
512400 Unemployment Insurance	0	0	0	146	146	146
512520 Workers Comp Insurance	0	0	0	45	45	45
512600 Wellness Program	0	0	0	25	25	25
512610 Employee Assistance Program	0	0	0	17	17	17
Fringe Benefits Total	0	0	0	19,696	19,696	19,696
Personnel Services Total	0	0	0	56,377	56,377	56,377
Materials and Services						
Supplies						
521010 Office Supplies	0	0	0	226	226	226
Supplies Total	0	0	0	226	226	226

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
COMMUNITY SERVICES

270 - County Fair	Actual FY 09-10	Actual FY 10-11	Budget FY 11-12	Proposed FY 12-13	Approved FY 12-13	Adopted FY 12-13
Materials and Services						
Communications						
523010 Telephone Equipment	0	0	0	100	100	100
523050 Postage	0	0	0	100	100	100
Communications Total	0	0	0	200	200	200
Contracted Services						
525110 Consulting Services	0	0	0	45,800	45,800	45,800
525155 Credit Card Fees	0	0	0	250	250	250
525158 Armored Car Services	0	0	0	250	250	250
525225 Ambulance Services	0	0	0	1,200	1,200	1,200
525355 Engineering Services	0	0	0	1,000	1,000	1,000
525555 Security Services	0	0	0	12,000	12,000	12,000
525710 Printing Services	0	0	0	1,750	1,750	1,750
525715 Advertising	0	0	0	28,000	28,000	28,000
525740 Document Disposal Services	0	0	0	35	35	35
525910 Fair 4H Contract	0	0	0	10,000	10,000	10,000
525915 Fair FFA Contract	0	0	0	6,400	6,400	6,400
525920 Fair Open Class	0	0	0	625	625	625
525925 Fair Entertainers	0	0	0	91,850	91,850	91,850
525930 Fair Events and Activities	0	0	0	23,575	23,575	23,575
525940 Fair Talent Show	0	0	0	2,200	2,200	2,200
525945 Fair Clean Up	0	0	0	3,575	3,575	3,575
Contracted Services Total	0	0	0	228,510	228,510	228,510
Rentals						
527210 Building Rental Private	0	0	0	1,100	1,100	1,100
527230 Fairgrounds Rental	0	0	0	40,200	40,200	40,200
527310 Fair Equipment Rentals	0	0	0	26,850	26,850	26,850
Rentals Total	0	0	0	68,150	68,150	68,150
Insurance						
528210 Public Official Bonds	0	0	0	1,100	1,100	1,100
Insurance Total	0	0	0	1,100	1,100	1,100
Miscellaneous						
529130 Meals	0	0	0	600	600	600
529220 Conferences	0	0	0	800	800	800
529300 Dues and Memberships	0	0	0	1,000	1,000	1,000
Miscellaneous Total	0	0	0	2,400	2,400	2,400
Materials and Services Total	0	0	0	300,586	300,586	300,586

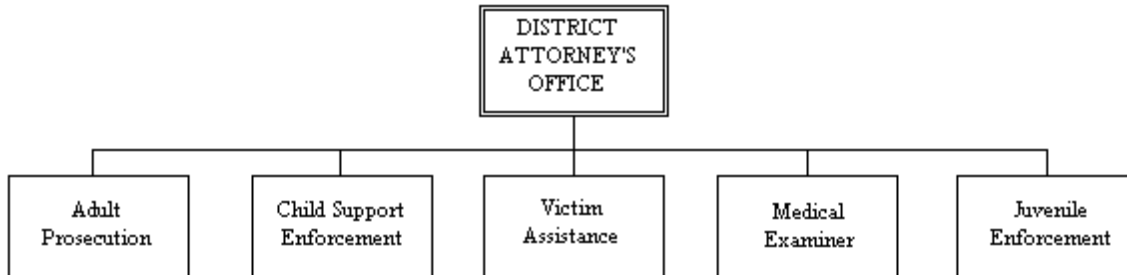
MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
COMMUNITY SERVICES

270 - County Fair	Actual FY 09-10	Actual FY 10-11	Budget FY 11-12	Proposed FY 12-13	Approved FY 12-13	Adopted FY 12-13
Administrative Charges						
611100 County Admin Allocation	0	0	0	1,511	1,511	1,511
611230 Courier Allocation	0	0	0	4	4	4
611255 Benefits Allocation	0	0	0	34	34	34
611260 Human Resources Allocation	0	0	0	122	122	122
611300 Legal Services Allocation	0	0	0	502	502	502
611410 FIMS Allocation	0	0	0	3,099	3,099	3,099
611600 Finance Allocation	0	0	0	8,469	8,469	8,469
611800 MCBEE Allocation	0	0	0	295	295	295
Administrative Charges Total	0	0	0	14,036	14,036	14,036
Contingency						
571010 Contingency	0	0	0	9,200	9,200	9,200
Contingency Total	0	0	0	9,200	9,200	9,200
County Fair Total	0	0	0	380,199	380,199	380,199
Community Services Grand Total	0	0	0	4,642,508	4,642,508	4,642,508

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MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
DISTRICT ATTORNEY'S OFFICE

DISTRICT ATTORNEY'S OFFICE



MISSION STATEMENT

The District Attorney's Office is responsible for seeking justice through promoting accountability for criminal offenders; interpreting, enforcing, and executing law; responding to the concerns of victims and the public; and working cooperatively with members of the justice system.

GOALS AND OBJECTIVES

- Goal 1 Aggressively prosecute and prioritize violent and person-to-person crimes.
- Goal 2 Protect children and families.
 - Objective 1 Promote efforts of Marion County Children and Families Commission with focus on prevention, early childhood development, and foster care support.
 - Objective 2 Support domestic violence prosecution team and promote Domestic Violence Council's effort to increase community awareness.
 - Objective 3 Support child abuse prosecution team and promote efforts of Marion County Child Abuse Multidisciplinary Team (MDT).
- Goal 3 Sustain a focused methamphetamine initiative in Marion County for public safety.
 - Objective 1 Sustain the drug endangered children prosecutor and drug endangered children model in Marion County, including the enhancement of juvenile dependency court and drug court.
 - Objective 2 Promote and increase efforts of the Marion County Public Safety Coordinating Council to address the proliferation of methamphetamine and other public safety concerns in the community.
- Goal 4 Advocate for victims of crime and provide assistance and information that empowers victims to make informed decisions not only in their personal lives but also in relation to participation in the criminal justice system and the exercise of their rights.
 - Objective 1 Increase victims' understanding of their rights as victims of crime.
 - Objective 2 Increase victims' understanding of the public safety system.

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
DISTRICT ATTORNEY'S OFFICE

- Objective 3 Provide services and referrals that assist victims in making informed choices.
- Goal 5 Facilitate the payment of equitable child support awards and provision of health care coverage for the benefit of children.
- Objective 1 Prompt establishment of paternity and child support awards.
- Objective 2 Timely enforcement of child support and health insurance requirements.
- Objective 3 Modification and adjustment of orders and records when appropriate.

DEPARTMENT OVERVIEW

The District Attorney is an executive employee of the State of Oregon, publicly elected to a four-year term. Within the District Attorney's Office, there are five programs: (1) Adult Criminal Prosecution, (2) Child Support Enforcement, (3) Victim Assistance, (4) Juvenile Enforcement, and (5) Medical Examiner. The public safety system is an ever-changing landscape. Prosecution occupies a central position within this environment, responding to the needs and demands of all entities responsible for public safety. To fulfill its mission of offender accountability, the District Attorney's Office envisions several fundamental principles:

- Prosecution must have sustainable long-term funding for all core functions.
- Prosecution must have sufficient capacity to respond to the needs of its partners and of the community.
- Prosecution must be able to adapt to changing demands, encouraging a pro-active and balanced role in public safety.
- Prosecution must instill trust, confidence and security in the community.

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
DISTRICT ATTORNEY'S OFFICE

Resource and Requirement Summary

District Attorney's Office	FY 09-10 ACTUAL	FY 10-11 ACTUAL	FY 11-12 BUDGET	FY 12-13 ADOPTED	+/- %
RESOURCES					
Intergovernmental Federal	1,384,178	1,372,364	1,230,929	1,242,402	0.93%
Intergovernmental State	157,190	379,362	414,763	407,161	-1.83%
Charges for Services	189,092	21,892	20,000	20,000	0.00%
Fines and Forfeitures	61,446	52,609	98,146	35,000	-64.34%
Interest	1,410	129	112	95	-15.18%
Other Revenues	1,047	3,485	800	0	-100.00%
General Fund Transfers	7,461,553	7,550,775	7,847,295	8,087,576	3.06%
Net Working Capital	360,121	125,379	12,181	9,500	-22.01%
TOTAL RESOURCES	9,616,036	9,505,995	9,624,226	9,801,734	1.84%
REQUIREMENTS					
Personnel Services					
Salaries and Wages	5,336,112	5,322,559	5,207,313	5,254,858	0.91%
Fringe Benefits	2,548,392	2,578,610	2,714,289	2,880,060	6.11%
Total Personnel Services	7,884,504	7,901,169	7,921,602	8,134,918	2.69%
Materials and Services					
Supplies	53,936	46,145	46,657	43,989	-5.72%
Materials	10,263	4,363	6,861	6,200	-9.63%
Communications	52,369	49,962	64,548	14,761	-77.13%
Utilities	0	0	40,992	47,351	15.51%
Contracted Services	148,843	157,842	192,375	236,850	23.12%
Repairs and Maintenance	13,497	16,161	16,035	12,951	-19.23%
Rentals	19,871	26,283	67,954	75,564	11.20%
Insurance	5,749	6,484	7,470	7,470	0.00%
Miscellaneous	89,545	76,376	70,599	64,881	-8.10%
Total Materials and Services	394,073	383,616	513,491	510,017	-0.68%
Administrative Charges	1,165,010	1,130,477	1,121,517	1,121,799	0.03%
Capital Outlay	0	0	5,616	0	-100.00%
Transfers Out	47,070	51,204	60,000	35,000	-41.67%
Ending Fund Balance	0	0	2,000	0	-100.00%
TOTAL REQUIREMENTS	9,490,658	9,466,466	9,624,226	9,801,734	1.84%
FTE	88.43	85.93	82.63	81.63	-1.2%

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
DISTRICT ATTORNEY'S OFFICE

PROGRAMS

The District Attorney's Office budget is allocated to five programs that are shown in the following table.

Summary of Programs

	FY 09-10 ACTUAL	FY 10-11 ACTUAL	FY 11-12 BUDGET	FY 2012-13 ADOPTED	+/- %
RESOURCES					
Adult Prosecution	6,330,231	6,247,540	6,339,666	6,391,343	0.82%
Medical Examiner	222,974	226,534	240,979	235,493	-2.28%
Child Support Enforcement	1,713,559	1,648,769	1,495,074	1,491,871	-0.21%
Victim Assistance	854,614	898,832	976,097	998,717	2.32%
Juvenile Enforcement	494,659	484,320	572,410	684,310	19.55%
TOTAL RESOURCES	9,616,036	9,505,995	9,624,226	9,801,734	1.84%
REQUIREMENTS					
Adult Prosecution	6,288,081	6,219,560	6,339,666	6,391,343	0.82%
Medical Examiner	222,974	226,534	240,979	235,493	-2.28%
Child Support Enforcement	1,664,181	1,648,831	1,495,074	1,491,871	-0.21%
Victim Assistance	839,760	887,172	976,097	998,717	2.32%
Juvenile Enforcement	475,662	484,370	572,410	684,310	19.55%
TOTAL REQUIREMENTS	9,490,658	9,466,467	9,624,226	9,801,734	1.84%

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
DISTRICT ATTORNEY'S OFFICE

Adult Prosecution Program

- Prosecute crimes and attend all terms of court in Marion County (ORS 8.660).
- Provide crime victims constitutional and statutory rights in every criminal case.

Program Summary

District Attorney's Office

Program: Adult Prosecution

	FY 09-10 ACTUAL	FY 10-11 ACTUAL	FY 11-12 BUDGET	FY 12-13 ADOPTED	+/- %
RESOURCES					
Fines and Forfeitures	61,446	52,609	62,000	35,000	-43.55%
Interest	200	0	0	0	n.a.
General Fund Transfers	6,147,712	6,152,781	6,277,666	6,356,343	1.25%
Other Fund Transfers	2	0	0	0	n.a.
Net Working Capital	120,872	42,150	0	0	n.a.
TOTAL RESOURCES	6,330,231	6,247,540	6,339,666	6,391,343	0.82%
REQUIREMENTS					
Personnel Services					
Salaries and Wages	3,479,594	3,521,940	3,486,062	3,449,290	-1.05%
Fringe Benefits	1,621,083	1,646,216	1,745,301	1,844,718	5.70%
Total Personnel Services	5,100,677	5,168,156	5,231,363	5,294,008	1.20%
Materials and Services					
Supplies	31,918	27,666	26,342	26,042	-1.14%
Materials	6,891	2,787	4,200	4,200	0.00%
Communications	16,663	18,095	19,616	8,276	-57.81%
Utilities	0	0	30,101	38,114	26.62%
Contracted Services	108,750	125,062	132,694	146,810	10.64%
Repairs and Maintenance	11,512	12,918	12,150	10,866	-10.57%
Rentals	11,131	16,994	17,993	22,430	24.66%
Insurance	5,704	6,222	7,470	7,470	0.00%
Miscellaneous	71,430	60,903	51,170	51,145	-0.05%
Total Materials and Services	263,999	270,647	301,736	315,353	4.51%
Administrative Charges	876,334	729,552	738,951	746,982	1.09%
Capital Outlay	0	0	5,616	0	-100.00%
Transfers Out	47,070	51,204	60,000	35,000	-41.67%
Ending Fund Balance	0	0	2,000	0	-100.00%
TOTAL REQUIREMENTS	6,288,081	6,219,559	6,339,666	6,391,343	0.82%
FTE	55.00	53.50	52.00	51.00	-1.9%

MARION COUNTY FY 2012-13 BUDGET
 BY DEPARTMENT
 DISTRICT ATTORNEY'S OFFICE

FTE By Position Title By Program

Program: Adult Prosecution	
Position Title	FTE
Budget Analyst 1	1.00
Criminal Investigations Supervisor	1.00
DA Administrative Manager	1.00
Deputy DA 1	5.00
Deputy DA 2	5.00
Deputy DA 3	10.00
District Attorney	1.00
Investigator	2.00
Investigator (Bilingual)	1.00
Legal Assistant Supervisor	2.00
Legal Secretary 1	8.00
Legal Secretary 1 (Bilingual)	1.00
Legal Secretary 2	9.00
Trial Team Supervisor	4.00
Program Adult Prosecution FTE Total:	51.00

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
DISTRICT ATTORNEY'S OFFICE

Adult Prosecution Program Budget Justification

RESOURCES

Revenue from Liquor Enforcement is down significantly due to a drop in the crime rate and subsequent court revenue. The General Fund Transfer is up slightly due to the increase in PERS and insurance costs.

REQUIREMENTS

FTE

One Deputy District Attorney 1 (DDA1) position has been eliminated. This position staffed the Meth Strike Force project and that project is now complete.

Personnel Services

Salary and Wages costs decreased due to realignment of personnel costs between Adult Prosecution and Juvenile Dependency. A Deputy District Attorney working in Juvenile Dependency was expensed in the Adult Prosecution budget. That expense has now been moved to Juvenile Dependency. Fringe Benefit costs increased in relation to rising PERS and insurance costs. The County conducted a salary market survey and found that the Administrative Manager and Legal Supervisor positions were 13 to 18 percent below market scale. As recommended by Human Resources, the Administrative Manager and the four (4) Legal Supervisor position's salary scales have been increased 5 percent. Additionally the four (4) Legal Supervisor positions have been increased from 37.5 hours per week to 40 hours per week to bring their positions into alignment with their exempt supervisory status.

The total Personnel Services increase is slightly more than \$60,000 or 1.2 percent.

Materials and Services

Materials and Services expenditures have increased slightly. Utilities budget has increased as actual information for the past year has allowed for a more accurate budget for FY 12-13. The Communications budget decreased and the Contracted Services budget increased due to contracted mailing services being moved from the postage account to the mail services account to bring the allocations into alignment with the accounts definitions.

Administrative Charges

Administrative Charges increased approximately 1% from FY 11-12. This increase reflects the District Attorney Office's share of increased costs and the appropriation of charges for actual services provided by other County departments to the District Attorney's Office.

Transfers Out

This account reflects the transfer of funds collected by court fines for the enforcement of liquor laws to the General Fund as required by Oregon Revised Statute 471.670. It has decreased as a result of the corresponding decrease in associated revenues.

Contingency

Contingency has not been budgeted for this program.

Other

Not Applicable

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
DISTRICT ATTORNEY'S OFFICE

Medical Examiner Program

- Investigates all deaths that occur in Marion County where the deceased is not under the care of a physician (ORS Chapter 46).

Program Summary

District Attorney's Office

Program: Medical Examiner

	FY 09-10 ACTUAL	FY 10-11 ACTUAL	FY 11-12 BUDGET	FY 12-13 ADOPTED	+/- %
RESOURCES					
General Fund Transfers	222,974	226,534	240,979	235,493	-2.28%
TOTAL RESOURCES	222,974	226,534	240,979	235,493	-2.28%
REQUIREMENTS					
Personnel Services					
Salaries and Wages	138,890	137,391	139,122	139,423	0.22%
Fringe Benefits	47,734	47,822	50,907	53,004	4.12%
Total Personnel Services	186,624	185,213	190,029	192,427	1.26%
Materials and Services					
Supplies	2,464	2,071	2,200	2,250	2.27%
Materials	453	25	0	0	n.a.
Communications	2,212	1,996	1,917	1,867	-2.61%
Utilities	0	0	1,417	0	-100.00%
Contracted Services	3,212	3,030	4,500	4,500	0.00%
Repairs and Maintenance	0	202	165	165	0.00%
Rentals	3,044	3,778	3,676	4,064	10.55%
Insurance	0	182	0	0	n.a.
Miscellaneous	2,435	1,768	2,300	1,900	-17.39%
Total Materials and Services	13,820	13,051	16,175	14,746	-8.83%
Administrative Charges	22,531	28,270	34,775	28,320	-18.56%
TOTAL REQUIREMENTS	222,974	226,534	240,979	235,493	-2.28%
FTE	1.33	1.33	1.33	1.33	0.0%

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
DISTRICT ATTORNEY'S OFFICE

FTE By Position Title By Program

Program: Medical Examiner	
Position Title	FTE
Chief Deputy Medical Examiner	1.00
Department Specialist 3	0.33
Program Medical Examiner FTE Total:	1.33

Medical Examiner Program Budget Justification

RESOURCES

For Resources, there are no significant change to General Fund support.

REQUIREMENTS

FTE

There are no significant changes to FTE.

Personnel Services

There are no significant changes in total Personnel Services budget.

Materials and Services

There is a reduction in the Materials and Services utility costs. The Medical Examiner's (ME) office is located in the Health Department. Utility costs are included in the Health Department's budget as this space has not been allocated to the Medical Examiner for budgeting purposes.

Administrative Charges

Administrative Charges are down approximately 18% due to a new Finance requirement that all Administrative Charges be distributed across all District Attorney programs. The Medical Examiner's (ME) Administrative Charges are based on the ME's percent of the District Attorney's operating budget (3.2%).

Transfers Out

There are no Transfers Out budgeted for this Program.

Contingency

There is no Contingency budgeted for this Program.

Other

Not Applicable

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
DISTRICT ATTORNEY'S OFFICE

Child Support Enforcement Program

- Establishes paternity, child support judgments, and health care coverage orders.
- Enforces child support judgments through withholding orders, liens, garnishment offsets, contempt of court, license suspensions, and passport restriction.
- Enforces health care coverage through national medical support notices and medical support orders.
- Enforces interstate cases by initiating and responding to interstate reciprocal proceedings.
- Initiates review of child support awards for possible modification when requested by one of the parties, or when health care coverage for the child(ren) changes.

Program Summary

District Attorney's Office

Program: Child Support Enforcement

	FY 09-10 ACTUAL	FY 10-11 ACTUAL	FY 11-12 BUDGET	FY 12-13 ADOPTED	+/- %
RESOURCES					
Intergovernmental Federal	1,255,934	1,222,005	1,052,369	1,055,614	0.31%
Intergovernmental State	47,490	81,204	116,605	114,095	-2.15%
Charges for Services	23,292	21,771	20,000	20,000	0.00%
General Fund Transfers	256,065	274,411	306,100	302,162	-1.29%
Net Working Capital	130,778	49,378	0	0	n.a.
TOTAL RESOURCES	1,713,559	1,648,769	1,495,074	1,491,871	-0.21%
REQUIREMENTS					
Personnel Services					
Salaries and Wages	947,688	936,160	793,756	777,353	-2.07%
Fringe Benefits	473,572	476,816	444,686	470,833	5.88%
Total Personnel Services	1,421,260	1,412,976	1,238,442	1,248,186	0.79%
Materials and Services					
Supplies	8,190	7,159	8,813	6,800	-22.84%
Materials	1,765	1,542	2,661	2,000	-24.84%
Communications	12,793	11,913	15,500	2,968	-80.85%
Contracted Services	12,267	10,915	22,200	28,850	29.95%
Repairs and Maintenance	1,954	2,860	3,500	1,700	-51.43%
Rentals	25	6	40,360	43,145	6.90%
Insurance	45	80	0	0	n.a.
Miscellaneous	7,852	4,347	5,985	5,735	-4.18%
Total Materials and Services	44,892	38,821	99,019	91,198	-7.90%
Administrative Charges	198,029	197,034	157,613	152,487	-3.25%
TOTAL REQUIREMENTS	1,664,181	1,648,831	1,495,074	1,491,871	-0.21%
FTE	16.60	15.60	12.80	12.80	0.0%

MARION COUNTY FY 2012-13 BUDGET
 BY DEPARTMENT
 DISTRICT ATTORNEY'S OFFICE

FTE By Position Title By Program

Program: Child Support Enforcement	
Position Title	FTE
Deputy DA 3	1.80
Investigator	1.40
Legal Assistant Supervisor	1.00
Legal Secretary 1	2.00
Legal Secretary 2	3.00
Support Enforcement Agent 1	1.60
Support Enforcement Agent 2	1.00
Trial Team Supervisor	1.00
Program Child Support Enforcement FTE Total:	12.80

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
DISTRICT ATTORNEY'S OFFICE

Child Support Enforcement Program Budget Justification

RESOURCES

There are no significant changes in Resources.

REQUIREMENTS

FTE

There are no significant changes in FTE.

Personnel Services

Salaries have decreased due to the offset of the retirement of the Trial Team Leader (TTL) and the hiring of a new TTL at a lower pay step. Benefit costs increased in relation to rising benefit expenses, notably the elimination of a Public Employees Retirement System subsidy. The County conducted a salary market survey and found that the Legal Supervisor positions were 13 to 18 percent below market scale. As recommended by Human Resources, the Legal Supervisor's position salary has been increased 5 percent and hours increased from 37.5 hours per week to 40 hours per week to bring the position into alignment with their exempt supervisory status.

The total Personnel Services increase is slightly more than \$9,000 or less than 1.0 percent.

Materials and Services

Total Materials and Services have been reduced in accordance with anticipated reduced expenses. The Communications budget decreased and the Contracted Services budget increased due to contracted mailing services being moved from the postage account to mail services account to bring the allocations into alignment with the Chart of Accounts definitions.

Administrative Charges

Administrative Charges decreased 3.25 percent from FY 11-12. This increase reflects the District Attorney Offices's (DA) share of decreased costs and the appropriation of charges for actual services provided by other county departments to the DA's office.

Transfers Out

There are no Transfers Out budgeted for this program.

Contingency

There is no Contingency budgeted for this program.

Other

Not Applicable

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
DISTRICT ATTORNEY'S OFFICE

Victim Assistance Program

- The mission of the Victim Assistance Program is to involve crime victims and the community in a healing process that lessens the devastating impact of crime. We do this by: (1) providing direct services to victims of crime; (2) providing notification to all victims, submitting restitution, advocating for victims' rights, offering volunteer opportunities; (3) providing education and promoting public awareness; and promoting professional and agency communication.
- The Criminal Fines and Assessment Account (CFAA) provides full funding for the director of Victim Assistance who manages the Victim Assistance staff in providing services to victims of crime, ensuring victims are notified of their rights, providing extensive volunteer opportunities and training, and collaborating with community partners. The CFAA also provides full funding for a victim advocate whose focus is service to vulnerable victims, such as the elderly, those with disabilities, or victims of hate crimes, as well as partial funding for a restitution advocate.
- The Victims of Crime Act (VOCA) Basic Grant provides partial funding for the child abuse case manager, the volunteer coordinator/homicide case manager, and the juvenile program coordinator, who all provide direct victim services and supervise the provision of services in their specialty areas, in addition to participating in the recruiting, training, and supervision of community volunteers.
- The Victims of Crime Act (VOCA) Project Grant provides funding for a restitution victim advocate. This person provides direct victim services to victims of every type of crime with a focus on helping them exercise their constitutional right to restitution. This position also helps victims identify and provide the documentation necessary to document their losses for purposes of restitution.
- The STOP Violence Against Women Act (VAWA) grant provides funds for the family violence program coordinator. This person provides direct services to victims of domestic violence and participates in the training and supervision of community volunteers who provide services to victims.

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
DISTRICT ATTORNEY'S OFFICE

Program Summary

District Attorney's Office

Program: Victim Assistance

	FY 09-10 ACTUAL	FY 10-11 ACTUAL	FY 11-12 BUDGET	FY 12-13 ADOPTED	+/- %
RESOURCES					
Intergovernmental Federal	128,243	118,013	146,139	173,020	18.39%
Intergovernmental State	0	188,458	188,458	182,222	-3.31%
Charges for Services	165,800	121	0	0	n.a.
Interest	975	115	112	95	-15.18%
Other Revenues	1,047	3,485	800	0	-100.00%
General Fund Transfers	503,687	573,786	628,407	633,880	0.87%
Other Fund Transfers	(2)	0	0	0	n.a.
Net Working Capital	54,862	14,853	12,181	9,500	-22.01%
TOTAL RESOURCES	854,614	898,832	976,097	998,717	2.32%
REQUIREMENTS					
Personnel Services					
Salaries and Wages	483,044	462,999	479,562	483,102	0.74%
Fringe Benefits	258,538	255,241	289,273	308,274	6.57%
Total Personnel Services	741,582	718,240	768,835	791,376	2.93%
Materials and Services					
Supplies	8,782	5,830	5,952	5,547	-6.80%
Materials	1,154	0	0	0	n.a.
Communications	20,139	17,602	26,515	1,550	-94.15%
Utilities	0	0	7,349	5,945	-19.10%
Contracted Services	7,132	5,817	17,806	40,615	128.10%
Repairs and Maintenance	0	121	120	120	0.00%
Rentals	3,511	3,345	3,665	3,665	0.00%
Miscellaneous	4,775	7,159	7,838	2,795	-64.34%
Total Materials and Services	45,492	39,874	69,245	60,237	-13.01%
Administrative Charges	52,686	129,058	138,017	147,104	6.58%
TOTAL REQUIREMENTS	839,760	887,172	976,097	998,717	2.32%
FTE	10.00	9.50	10.50	10.50	0.0%

MARION COUNTY FY 2012-13 BUDGET
 BY DEPARTMENT
 DISTRICT ATTORNEY'S OFFICE

FTE By Position Title By Program

Program: Victim Assistance	
Position Title	FTE
Legal Assistant Supervisor	0.50
Legal Secretary I	2.00
Victim Assistance Advocate	2.00
Victim Assistance Advocate (Bilingual)	1.00
Victim Assistance Manager	1.00
Victim Assistance Program Coordinator	4.00
Program Victim Assistance FTE Total:	10.50

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
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Victim Assistance Program Budget Justification

RESOURCES

Resources from grants have remained static for the fiscal year. There was a slight reduction to the Penalty Assessment grant but the funds were restored to the Victims of Crime Act (VOCA) grant. This transfer to the VOCA grant resulted in a required General Fund match amount of approximately \$1,100. The General Fund Transfer is slightly higher due to the increase in the VOCA grant match amount, the increase in PERS and insurance costs, and the increase in Administrative Charges.

Net Working Capital dropped slightly this year. Networking Capital consists of the donation and emergency accounts from the prior year and estimated donations for FY 12-13. The donation account consists of miscellaneous funds received from public donations. This money is used to pay for volunteer recognition, supplies, materials and training for staff and volunteers. The emergency account is money from a private citizen's one-time donation with the specification that it be used for emergency money for victims. This money is used for items such as changing locks, and repair of doors and windows; deposit and first month's rent; rental of U-Hauls to move; bus vouchers, gas cards, hotel rooms, etc.

REQUIREMENTS

FTE

There are no changes to FTE.

Personnel Services

Personnel services increased slightly primarily due to the increase in PERS and insurance costs. This increase also includes the .5 FTE Legal Supervisor's position salary increase to 5 percent and hourly increase from 37.5 hours per week to 40 hours per week to bring the positions into alignment with their exempt status as recommended by Human Resources.

Materials and Services

Total Materials and Services have been reduced in accordance with anticipated reduced expenses. The Communications budget decreased and the Contracted Services budget increased due to contracted mailing services being moved from the postage account to mail services account to bring the allocations into alignment with the Chart of Accounts definitions.

Administrative Charges

Administrative Charges increased approximately 6.5 percent from FY 11-12. This increase reflects the District Attorney (DA) department's share of increased costs and the appropriation of charges for actual services provided by other county departments to the DA's office.

Transfers Out

There are no Transfers Out budgeted for this program

Contingency

There is no Contingency budgeted in this program.

Other

Not Applicable

MARION COUNTY FY 2012-13 BUDGET
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DISTRICT ATTORNEY'S OFFICE

Juvenile Enforcement Program

- Initiates all juvenile delinquency and dependency casework in Marion County (ORS 419C and 419B).

Program Summary

District Attorney's Office

Program: Juvenile Enforcement

	FY 09-10 ACTUAL	FY 10-11 ACTUAL	FY 11-12 BUDGET	FY 12-13 ADOPTED	+/- %
RESOURCES					
Intergovernmental Federal	0	32,347	32,421	13,768	-57.53%
Intergovernmental State	109,700	109,700	109,700	110,844	1.04%
Fines and Forfeitures	0	0	36,146	0	-100.00%
Interest	234	13	0	0	n.a.
General Fund Transfers	331,114	323,263	394,143	559,698	42.00%
Net Working Capital	53,610	18,997	0	0	n.a.
TOTAL RESOURCES	494,659	484,320	572,410	684,310	19.55%
REQUIREMENTS					
Personnel Services					
Salaries and Wages	286,897	264,069	308,811	405,690	31.37%
Fringe Benefits	147,465	152,515	184,122	203,231	10.38%
Total Personnel Services	434,362	416,584	492,933	608,921	23.53%
Materials and Services					
Supplies	2,582	3,418	3,350	3,350	0.00%
Materials	0	9	0	0	n.a.
Communications	563	358	1,000	100	-90.00%
Utilities	0	0	2,125	3,292	54.92%
Contracted Services	17,482	13,018	15,175	16,075	5.93%
Repairs and Maintenance	30	60	100	100	0.00%
Rentals	2,160	2,160	2,260	2,260	0.00%
Miscellaneous	3,054	2,199	3,306	3,306	0.00%
Total Materials and Services	25,871	21,223	27,316	28,483	4.27%
Administrative Charges	15,429	46,563	52,161	46,906	-10.07%
TOTAL REQUIREMENTS	475,662	484,370	572,410	684,310	19.55%
FTE	5.50	6.00	6.00	6.00	0.0%

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
DISTRICT ATTORNEY'S OFFICE

FTE By Position Title By Program

Program: Juvenile Enforcement	
Position Title	FTE
Deputy DA 1	1.00
Deputy DA 2	2.00
Legal Assistant Supervisor	0.50
Legal Secretary 2	2.00
Victim Assistance Program Coordinator	0.50
Program Juvenile Enforcement FTE Total:	6.00

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Juvenile Enforcement Program Budget Justification

RESOURCES

Resources from the Juvenile Dependency grant have increased slightly this year. Fines and Forfeiture revenue is not anticipated as Forfeiture cases are dramatically reduced and revenue is now processed by the county Sheriff. General Fund Transfers have increased due to a realignment of General Fund personnel costs between Adult Prosecution and Juvenile Dependency as well as the increase in PERS and insurance costs. The Salaries and Wages increase also includes the .5 FTE Legal Supervisor's position salary increase to 5 percent and hourly increase from 37.5 hours per week to 40 hours per week to bring the position into alignment with their exempt status.

REQUIREMENTS

FTE

There is no change to FTE.

Personnel Services

Salary and Wages, and Fringe Benefit costs increased due to realignment of personnel costs between Adult Prosecution and Juvenile Dependency. A Deputy District Attorney working in Juvenile Dependency was expensed in the Adult Prosecution budget. That expense has now been moved to Juvenile Dependency. This increase also includes a .5 FTE Legal Supervisor's position salary increase to 5 percent and hourly increase from 37.5 hours per week to 40 hours as recommended by Human Resources. The Juvenile Enhancement grant funds 1 FTE Deputy District Attorney 1 position and a .5 FTE temporary Legal Secretary 1 position.

Materials and Services

Materials and Services increased slightly due to the allocation of utility costs. The Communications budget decreased and the Contracted Services budget increased due to moving mailing services from the postage account to mailing services account to come into alignment with the Chart of Accounts definitions.

Administrative Charges

Administrative charges decreased 10 percent from FY 11-12. This increase reflects the District Attorney (DA) department's share of decreased costs and the appropriation of charges for actual services provided by other county departments to the DA's office.

Transfers Out

There are no Transfers Out for this program.

Contingency

There is no Contingency budgeted for this program.

Other

Not Applicable

MARION COUNTY FY 2012-13 BUDGET
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DISTRICT ATTORNEY'S OFFICE

FUNDS

The District Attorney's Office budget is comprised of five funds that are shown in the table below.

Department Budget by Fund

Fund Name	FY 09-10 ACTUAL	FY 10-11 ACTUAL	FY 11-12 BUDGET	FY 2012-13 ADOPTED	% of Total
RESOURCES					
FND 100 General Fund	7,205,533	7,215,234	7,438,812	7,690,210	78.46%
FND 220 Child Support	1,524,423	1,511,868	1,495,074	1,491,871	15.22%
FND 225 Interagency Meth Strike Force	29,081	0	0	0	n.a
FND 240 Liquor Law Enforcement	79,991	73,091	62,000	35,000	0.36%
FND 300 District Attorney Grants	777,010	705,802	628,340	584,653	5.96%
TOTAL RESOURCES	9,616,036	9,505,995	9,624,226	9,801,734	100.0%
REQUIREMENTS					
FND 100 General Fund	7,205,533	7,215,234	7,438,812	7,690,210	78.46%
FND 220 Child Support	1,524,423	1,511,860	1,495,074	1,491,871	15.22%
FND 225 Interagency Meth Strike Force	29,081	0	0	0	n.a
FND 240 Liquor Law Enforcement	47,070	51,204	62,000	35,000	0.36%
FND 300 District Attorney Grants	684,552	688,169	628,340	584,653	5.96%
TOTAL REQUIREMENTS	9,490,658	9,466,467	9,624,226	9,801,734	100.0%

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
DISTRICT ATTORNEY'S OFFICE

KEY DEPARTMENT ACCOMPLISHMENTS

- Victim Assistance provided services to more than 4,294 victims of crime and provided more than 46,900 services to victims of crime. Victim Assistance sent 25,009 notices to victims of crime in the last 12 months, informing them of their rights, court dates, and case status. Community volunteers donated 26,003 hours to Victim Assistance.
- 88% of victims who provided feedback stated that as a result of the information provided by the Victim Assistance Program, they better understand their rights as a victim of crime.
- Support enforcement collected over \$17.2 million on approximately 4,935 cases, processed over 350 paternity establishments, child support establishments and modification requests for Marion County families and filed over 300 contempt of court motions.
- Support enforcement staffed a weekly contempt docket with the court 4 days per month in order to provide better accountability for obligors with significant arrears. In total, support enforcement attorneys appeared in approximately 1,800 court hearings.
- For every \$1 of county general funds it expended, support enforcement collected \$56 for Marion County families.
- Medical examiner program investigated a total of 270 deaths, including 11 homicides, 12 infant deaths and 40 suicides.
- Filed 431 juvenile delinquencies, 771 dependency petitions and processed 1,637 early disposition cases in the adult prosecution program.
- Participated in the establishment of a veteran's docket in the Marion County Circuit Court.

MARION COUNTY FY 2012-13 BUDGET
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DISTRICT ATTORNEY'S OFFICE

KEY INDICATORS

1: Adult prosecution criminal cases submitted

Definition and Purpose

Indicates total number of cases submitted by all law enforcement agencies.

Significance

Indicates baseline caseload of deputy district attorneys. Addresses the primary objectives of the county strategic plan goals for Public Safety to pursue a safe and secure community by protecting the people, property, and economy of Marion County.

Data Units Calendar Year

CY 2009 Actual	CY 2010 Actual	CY 2011 Actual	CY 2012 Estimate
10,799	9,899	9,688	10,000

Explanation of Trends and Changes

The number of case have edged downward since 2007. There are no singular explanations, but clearly enforcement capacity and strategies, community awareness, community-based programs, and sentencing provisions have influenced criminal activity.

2: Adult prosecution drug endangered children cases prosecuted

Definition and Purpose

Indicates number of cases filed involving children endangered by parental substance abuse and neglect.

Significance

Indicates number of children at risk from methamphetamine and substance abuse. Addresses the county strategic plan goals for Public Safety to pursue a safe and secure community by protecting the people, property, and economy of Marion County.

Data Units Calendar Year

CY 2009 Actual	CY 2010 Actual	CY 2011 Actual	CY 2012 Estimate
278	161	185	200

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Explanation of Trends and Changes

Enforcement driven but numbers have stabilized. Community-based support has provided relief for families impacted by substance abuse. Treatment efforts are imperative.

3: Adult prosecution cases resolved in the Early Disposition Program (EDP)

Definition and Purpose

Indicates number of criminal cases resolved through expedited court process at less total cost to the justice system. Disposition is limited to fines, assessments, and restitution.

Significance

Indicates system efficiency, system capacity and diminished accountability. Addresses the primary objectives of the county strategic plan goals for Public Safety to pursue a safe and secure community by protecting the people, property, and economy of Marion County.

Data Units Calendar Year

CY 2009 Actual	CY 2010 Actual	CY 2011 Actual	CY 2012 Estimate
1,900	1609	1,637	1,600

Explanation of Trends and Changes

Program will be sustained saving the justice system money but fails to address root problems of criminal behavior.

4: Juvenile enforcement delinquency petitions filed

Definition and Purpose

Indicates total number of formal petitions filed against youth (under 18 years of age) who commit crimes.

Significance

Indicates baseline caseload for deputy district attorneys in court system. Addresses the primary objectives of the county strategic plan goals for Public Safety to pursue a safe and secure community by protecting the people, property, and economy of Marion County.

Data Units Calendar Year

CY 2009 Actual	CY 2010 Actual	CY 2011 Actual	CY 2012 Estimate
694	583	431	550

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Explanation of Trends and Changes

Decline has run parallel to trend in adult prosecution cases.

5: Juvenile enforcement dependency petitions filed

Definition and Purpose

Indicates total number of formal dependency petitions filed on behalf of children legally determined to be at risk in their house/custody of their parents.

Significance

Indicates baseline caseload for deputy district attorneys in court system. Addresses the primary objectives of the county strategic plan goals for Public Safety to pursue a safe and secure community by protecting the people, property, and economy of Marion County.

Data Units Calendar Year

CY 2009 Actual	CY 2010 Actual	CY 2011 Actual	CY 2012 Estimate
877	870	771	800

Explanation of Trends and Changes

Have dropped primarily due to community efforts but remain steady and among the highest in the state of Oregon. Families returning to care are a constant challenge.

6: Victim assistance program services provided to victims of crime

Definition and Purpose

Direct services provided to victims of crime. These services include: Crisis intervention and support; follow up contact; safety planning; information on the status of an investigation or court case; notification of hearing dates and times; information about Crime Victims' Compensation; assistance in establishing financial losses for restitution purposes; referrals to support groups and counseling; liaison assistance with law enforcement officers, prosecutors, and social service agencies; assistance in preparing a statement for the court at the time of sentencing; assistance with court preparation by explaining the court process, touring empty courtrooms and observing a trial in progress; accompaniment to court hearings, offering a safe and private area while waiting to testify; information and referrals for personal safety and security issues; notification of case disposition and sentence; emergency financial assistance; emergency legal advocacy; personal advocacy; and information about Crime Victims' Rights and assistance in asserting those rights.

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Significance

Indicates victim contacts, level of customer service and workload of volunteers and staff. Addresses the primary objectives of the county strategic plan goals for Public Safety to pursue a safe and secure community by protecting the people, property, and economy of Marion County.

Data Units Fiscal Year

FY 08-09 Actual	FY 09-10 Actual	FY 10-11 Actual	FY 11-12 Estimate
54,739	56,567	46,911	46,900

Explanation of Trends and Changes

The number of victims served was slightly lower this year. It is likely that this drop in the number of services may be a reflection of impaired data collection for a period of time.

7: Notices sent to victims of crime.

Definition and Purpose

Indicates number of notices sent to victims of crime. Notices provide information regarding victims' rights and how victims can assert those rights as well as informing victims of the various steps of the criminal justice process as their case travels through the system. We also include information and forms that provide victims the opportunity to submit information regarding their victim impact statements and information for restitution purposes.

Significance

Notices are required by statute and the Oregon Constitution (regarding victim rights and court process). Addresses the primary objectives of the county strategic plan goals for Public Safety to pursue a safe and secure community by protecting the people, property, and economy of Marion County.

Data Units Calendar Year

CY 2009 Actual	CY 2010 Actual	CY 2011 Actual	CY 2012 Estimate
24,805	25,009	25,008	25,000

Explanation of Trends and Changes

Should remain steady.

MARION COUNTY FY 2012-13 BUDGET
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8: Child support enforcement funds collected

Definition and Purpose

Indicates total amount of financial support collected for children and family under Oregon law.

Significance

Indicates financial health of children and families. Addresses the primary objectives of the county strategic plan goals for Public Safety to pursue a safe and secure community by protecting the people, property, and economy of Marion County.

Data Units Calendar Year

CY 2009 Actual	CY 2010 Actual	CY 2011 Actual	CY 2012 Estimate
\$17.1 million	\$17.1 million	\$17 million	\$17.2 million

Explanation of Trends and Changes

Chronic unemployment due to the recession has had a negative impact on collections. Collections from unemployment compensation have tripled therefore sustaining the total dollars collected.

9: Medical examiner death investigations

Definition and Purpose

Indicates total death investigations as required by law where deceased is not under the care of a physician.

Significance

Necessary to determine nature and cause of death under ORS Chapter 46. Addresses the primary objectives of the county strategic plan goals for Public Safety to pursue a safe and secure community by protecting the people, property, and economy of Marion County.

Data Units Calendar Year

CY 2009 Actual	CY 2010 Actual	CY 2011 Actual	CY 2012 Estimate
246	248	265	270

Explanation of Trends and Changes

Aging population will increase the number of mandated investigations

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10: Medical examiner homicide investigations

Definition and Purpose

Indicates medical examiner cases that are criminal investigations and require prosecutorial review and resources.

Significance

Require a priority response for community safety. Addresses the primary objectives of the county strategic plan goals for Public Safety to pursue a safe and secure community by protecting the people, property, and economy of Marion County.

Data Units Calendar Year

CY 2009 Actual	CY 2010 Actual	CY 2011 Actual	CY 2012 Estimate
7	7	11	10

Explanation of Trends and Changes

Homicide rates are difficult to project. 2011 represents a 45% increase over the previous 2 years. This is contrary to state and national trends.

MARION COUNTY FY 2012-13 BUDGET
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Resources by Fund Detail

100 - General Fund	Actual FY 09-10	Actual FY 10-11	Budget FY 11-12	Proposed FY 12-13	Approved FY 12-13	Adopted FY 12-13
General Fund Transfers						
381100 Transfer from General Fund	7,205,533	7,215,234	7,438,812	7,690,210	7,690,210	7,690,210
General Fund Transfers Total	7,205,533	7,215,234	7,438,812	7,690,210	7,690,210	7,690,210
General Fund Total	7,205,533	7,215,234	7,438,812	7,690,210	7,690,210	7,690,210
220 - Child Support						
Intergovernmental Federal						
331223 Oregon Dept of Justice	1,163,747	1,119,045	1,052,369	1,055,614	1,055,614	1,055,614
Intergovernmental Federal Total	1,163,747	1,119,045	1,052,369	1,055,614	1,055,614	1,055,614
Intergovernmental State						
332031 Oregon Department of Justice	0	96,641	116,605	114,095	114,095	114,095
Intergovernmental State Total	0	96,641	116,605	114,095	114,095	114,095
Charges for Services						
341430 Copy Machine Fees	1,210	1,525	1,000	1,000	1,000	1,000
341999 Other Fees	22,082	20,246	19,000	19,000	19,000	19,000
Charges for Services Total	23,292	21,771	20,000	20,000	20,000	20,000
General Fund Transfers						
381100 Transfer from General Fund	256,020	274,411	306,100	302,162	302,162	302,162
General Fund Transfers Total	256,020	274,411	306,100	302,162	302,162	302,162
Net Working Capital						
392000 Net Working Capital Unrestr	81,364	0	0	0	0	0
Net Working Capital Total	81,364	0	0	0	0	0
Child Support Total	1,524,423	1,511,868	1,495,074	1,491,871	1,491,871	1,491,871

MARION COUNTY FY 2012-13 BUDGET
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	Actual FY 09-10	Actual FY 10-11	Budget FY 11-12	Proposed FY 12-13	Approved FY 12-13	Adopted FY 12-13
225 - Interagency Meth Strike Force						
Interest						
361000 Investment Earnings	196	0	0	0	0	0
Interest Total	196	0	0	0	0	0
Net Working Capital						
392000 Net Working Capital Unrestr	28,884	0	0	0	0	0
Net Working Capital Total	28,884	0	0	0	0	0
Interagency Meth Strike Force Total	29,081	0	0	0	0	0
240 - Liquor Law Enforcement						
Fines and Forfeitures						
351600 Liquor Control Fines	53,918	40,170	62,000	35,000	35,000	35,000
Fines and Forfeitures Total	53,918	40,170	62,000	35,000	35,000	35,000
Net Working Capital						
392000 Net Working Capital Unrestr	26,073	32,921	0	0	0	0
Net Working Capital Total	26,073	32,921	0	0	0	0
Liquor Law Enforcement Total	79,991	73,091	62,000	35,000	35,000	35,000
300 - District Attorney Grants						
Intergovernmental Federal						
331223 Oregon Dept of Justice	220,430	253,319	178,560	186,788	186,788	186,788
Intergovernmental Federal Total	220,430	253,319	178,560	186,788	186,788	186,788
Intergovernmental State						
332031 Oregon Department of Justice	27,425	109,700	109,700	110,844	110,844	110,844
332035 ODOJ Unitary Assessment Grant	0	188,458	188,458	182,222	182,222	182,222
332990 Other State Revenues	129,765	(15,437)	0	0	0	0

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300 - District Attorney Grants	Actual FY 09-10	Actual FY 10-11	Budget FY 11-12	Proposed FY 12-13	Approved FY 12-13	Adopted FY 12-13
Intergovernmental State Total	157,190	282,721	298,158	293,066	293,066	293,066
Charges for Services						
341170 Witness Fees	0	41	0	0	0	0
341690 Attorney Fees	20	60	0	0	0	0
341700 Victim Assistance Fees	165,780	0	0	0	0	0
344300 Restitution	0	20	0	0	0	0
Charges for Services Total	165,800	121	0	0	0	0
Fines and Forfeitures						
352400 Criminal Forfeitures	7,528	12,439	36,146	0	0	0
Fines and Forfeitures Total	7,528	12,439	36,146	0	0	0
Interest						
361000 Investment Earnings	1,214	129	112	95	95	95
Interest Total	1,214	129	112	95	95	95
Other Revenues						
373200 Victims Assistance Donations	1,047	3,485	800	0	0	0
Other Revenues Total	1,047	3,485	800	0	0	0
General Fund Transfers						
381100 Transfer from General Fund	0	61,130	102,383	95,204	95,204	95,204
General Fund Transfers Total	0	61,130	102,383	95,204	95,204	95,204
Net Working Capital						
392000 Net Working Capital Unrestr	223,800	92,458	12,181	9,500	9,500	9,500
Net Working Capital Total	223,800	92,458	12,181	9,500	9,500	9,500
District Attorney Grants Total	777,010	705,802	628,340	584,653	584,653	584,653
District Attorney's Office Grand Total	9,616,036	9,505,995	9,624,226	9,801,734	9,801,734	9,801,734

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
DISTRICT ATTORNEY'S OFFICE

Requirements by Fund Detail

100 - General Fund	Actual FY 09-10	Actual FY 10-11	Budget FY 11-12	Proposed FY 12-13	Approved FY 12-13	Adopted FY 12-13
Personnel Services						
Salaries and Wages						
511110 Regular Wages	3,181,659	3,213,770	3,783,717	3,834,940	3,834,940	3,834,940
511120 Temporary Wages	137,199	152,402	122,273	152,119	152,119	152,119
511130 Vacation Pay	216,091	211,462	0	0	0	0
511140 Sick Pay	144,079	122,311	0	0	0	0
511150 Holiday Pay	160,041	156,852	0	0	0	0
511160 Comp Time Pay	522	3,754	0	0	0	0
511210 Compensation Credits	178,048	180,647	175,289	169,234	169,234	169,234
511220 Pager Pay	24,343	15,642	15,200	15,200	15,200	15,200
511240 Leave Payoff	2,150	16,245	0	0	0	0
511250 Training Pay	1,076	3,961	0	0	0	0
511290 Health Insurance Waiver Pay	0	0	0	1,620	1,620	1,620
511420 Premium Pay	52	30	0	0	0	0
511450 Premium Pay Temps	0	10	0	0	0	0
Salaries and Wages Total	4,045,259	4,077,086	4,096,479	4,173,113	4,173,113	4,173,113
Fringe Benefits						
512010 Fringe Benefits Budget Only	0	0	4,770	0	0	0
512110 PERS	434,142	444,545	613,646	620,898	620,898	620,898
512120 401K	69,790	69,868	68,593	69,603	69,603	69,603
512130 PERS Debt Service	198,625	161,733	185,138	180,260	180,260	180,260
512140 PERS Rate Subsidy	0	0	(113,795)	0	0	0
512200 FICA	302,527	304,911	306,884	313,150	313,150	313,150
512310 Medical Insurance	746,530	805,094	851,652	885,024	885,024	885,024
512320 Dental Insurance	89,403	87,926	97,723	95,878	95,878	95,878
512330 Group Term Life Insurance	14,032	13,980	11,325	11,481	11,481	11,481
512340 Long Term Disability Insurance	14,707	19,037	24,315	27,707	27,707	27,707
512400 Unemployment Insurance	16,200	16,336	18,607	18,827	18,827	18,827
512520 Workers Comp Insurance	1,660	1,672	2,074	2,073	2,073	2,073
512600 Wellness Program	2,548	2,509	2,507	2,474	2,474	2,474
512610 Employee Assistance Program	1,893	1,801	1,732	1,708	1,708	1,708
512700 County HSA Contributions	3,600	3,600	0	0	0	0
Fringe Benefits Total	1,895,658	1,933,012	2,075,171	2,229,083	2,229,083	2,229,083
Personnel Services Total	5,940,917	6,010,098	6,171,650	6,402,196	6,402,196	6,402,196

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
DISTRICT ATTORNEY'S OFFICE

100 - General Fund	Actual FY 09-10	Actual FY 10-11	Budget FY 11-12	Proposed FY 12-13	Approved FY 12-13	Adopted FY 12-13
Materials and Services						
Supplies						
521010 Office Supplies	29,087	28,042	26,850	27,000	27,000	27,000
521070 Departmental Supplies	5,561	5,388	3,370	3,370	3,370	3,370
521080 Food Supplies	23	0	0	0	0	0
521090 Uniforms and Clothing	164	260	500	500	500	500
521190 Publications	8,308	3,907	4,554	4,519	4,519	4,519
521210 Gasoline	1,560	1,132	1,900	1,500	1,500	1,500
Supplies Total	44,703	38,728	37,174	36,889	36,889	36,889
Materials						
522150 Small Office Equipment	877	2,238	2,000	2,000	2,000	2,000
522160 Small Departmental Equipment	129	0	0	0	0	0
522170 Computers Non Capital	5,784	392	2,000	2,000	2,000	2,000
522180 Software	1,079	190	200	200	200	200
Materials Total	7,869	2,821	4,200	4,200	4,200	4,200
Communications						
523010 Telephone Equipment	626	152	300	200	200	200
523020 Phone and Communication Svcs	0	105	0	100	100	100
523040 Data Connections	1,230	2,575	2,893	2,893	2,893	2,893
523050 Postage	28,214	26,691	38,100	650	650	650
523060 Cellular Phones	7,923	7,169	6,155	6,350	6,350	6,350
523070 Pagers	1,584	1,236	1,500	1,500	1,500	1,500
523090 Long Distance Charges	0	121	100	100	100	100
Communications Total	39,577	38,050	49,048	11,793	11,793	11,793
Utilities						
524010 Electricity	0	0	35,414	33,460	33,460	33,460
524040 Natural Gas	0	0	0	3,231	3,231	3,231
524050 Water	0	0	0	1,166	1,166	1,166
524070 Sewer	0	0	0	1,126	1,126	1,126
524090 Garbage Disposal and Recycling	0	0	0	2,423	2,423	2,423
Utilities Total	0	0	35,414	41,406	41,406	41,406
Contracted Services						
525156 Bank Services	42	0	0	0	0	0
525235 Laboratory Services	0	1,975	300	300	300	300
525240 XRay Services	0	0	100	100	100	100
525245 Autopsy Services	0	0	1,000	1,000	1,000	1,000
525410 Dispatch Services	190	0	0	0	0	0
525450 Subscription Services	0	190	1,105	405	405	405
525510 Legal Services	2,784	0	1,400	1,400	1,400	1,400
525540 Witnesses	44,803	62,071	49,455	50,455	50,455	50,455

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
DISTRICT ATTORNEY'S OFFICE

100 - General Fund	Actual FY 09-10	Actual FY 10-11	Budget FY 11-12	Proposed FY 12-13	Approved FY 12-13	Adopted FY 12-13
Materials and Services						
525541 Witness Mileage Reimbursement	3,166	5,317	5,075	5,650	5,650	5,650
525550 Court Services	299	1,318	200	1,000	1,000	1,000
525710 Printing Services	16,755	16,952	16,550	16,550	16,550	16,550
525715 Advertising	6,250	3,977	5,500	2,500	2,500	2,500
525735 Mail Services	0	0	0	34,525	34,525	34,525
525740 Document Disposal Services	2,216	2,456	2,125	5,300	5,300	5,300
525770 Interpreters	10,456	5,450	8,284	9,000	9,000	9,000
525810 Waste to Energy Contract	30	30	0	0	0	0
525999 Other Contracted Services	49,586	47,101	67,800	70,725	70,725	70,725
Contracted Services Total	136,576	146,837	158,894	198,910	198,910	198,910
Repairs and Maintenance						
526010 Office Equipment Maintenance	10,261	10,345	11,150	9,666	9,666	9,666
526012 Vehicle Maintenance	0	202	165	165	165	165
526020 Computer Hardware Maintenance	300	0	0	0	0	0
526021 Computer Software Maintenance	386	0	0	0	0	0
526030 Building Maintenance	595	2,754	1,220	1,420	1,420	1,420
Repairs and Maintenance Total	11,542	13,301	12,535	11,251	11,251	11,251
Rentals						
527110 Fleet Leases	5,688	7,464	7,152	7,128	7,128	7,128
527120 Motor Pool Mileage	285	499	665	665	665	665
527130 Parking	0	77	200	200	200	200
527140 County Parking	3,300	3,025	3,300	3,300	3,300	3,300
527300 Equipment Rental	10,573	15,200	16,277	21,126	21,126	21,126
Rentals Total	19,846	26,265	27,594	32,419	32,419	32,419
Insurance						
528140 Malpractice Insurance Premiums	5,704	6,222	7,470	7,470	7,470	7,470
528410 Liability Claims	0	182	0	0	0	0
Insurance Total	5,704	6,404	7,470	7,470	7,470	7,470
Miscellaneous						
529110 Mileage Reimbursement	13,460	12,575	13,274	12,008	12,008	12,008
529120 Commercial Travel	1,094	652	1,000	1,000	1,000	1,000
529130 Meals	810	28	850	850	850	850
529140 Lodging	2,951	4,595	3,800	3,800	3,800	3,800
529220 Conferences	4,535	5,686	3,750	3,750	3,750	3,750
529230 Training	2,452	1,145	3,233	2,983	2,983	2,983
529300 Dues and Memberships	21,051	23,403	20,656	20,466	20,466	20,466
529610 Homicide Investigations	14,645	14,838	10,000	9,000	9,000	9,000

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
DISTRICT ATTORNEY'S OFFICE

100 - General Fund	Actual FY 09-10	Actual FY 10-11	Budget FY 11-12	Proposed FY 12-13	Approved FY 12-13	Adopted FY 12-13
Materials and Services						
529690 Other Investigations	9,204	3,510	3,300	4,775	4,775	4,775
529740 Fairs and Shows	25	0	0	0	0	0
Miscellaneous Total	70,227	66,432	59,863	58,632	58,632	58,632
Materials and Services Total	336,043	338,838	392,192	402,970	402,970	402,970
Administrative Charges						
611100 County Admin Allocation	42,773	62,245	68,629	72,248	72,248	72,248
611110 Governing Body Allocation	22,844	0	0	0	0	0
611210 Facilities Mgt Allocation	111,983	114,815	94,285	94,195	94,195	94,195
611220 Custodial Allocation	61,567	68,025	55,806	56,044	56,044	56,044
611230 Courier Allocation	4,834	2,588	2,871	2,956	2,956	2,956
611250 Risk Management Allocation	13,125	12,212	16,024	14,956	14,956	14,956
611255 Benefits Allocation	0	19,049	21,675	20,964	20,964	20,964
611260 Human Resources Allocation	90,518	67,883	79,666	74,888	74,888	74,888
611300 Legal Services Allocation	3,910	7,419	11,052	11,703	11,703	11,703
611400 Information Tech Allocation	176,974	157,815	194,838	206,820	206,820	206,820
611410 FIMS Allocation	55,495	51,197	66,236	65,786	65,786	65,786
611420 Telecommunications Allocation	41,528	28,797	36,335	41,807	41,807	41,807
611430 Info Tech Direct Charges	98,573	82,908	86,258	91,739	91,739	91,739
611600 Finance Allocation	66,813	62,057	66,294	75,269	75,269	75,269
611700 Utilities Allocation	71,240	69,285	0	0	0	0
611800 MCBEE Allocation	13,078	8,302	5,185	6,269	6,269	6,269
614100 Liability Insurance Allocation	28,360	25,300	36,000	18,200	18,200	18,200
614200 WC Insurance Allocation	24,958	26,400	28,200	31,200	31,200	31,200
Administrative Charges Total	928,572	866,297	869,354	885,044	885,044	885,044
Capital Outlay						
531100 Office Equipment Capital	0	0	5,616	0	0	0
Capital Outlay Total	0	0	5,616	0	0	0
General Fund Total	7,205,533	7,215,233	7,438,812	7,690,210	7,690,210	7,690,210

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
DISTRICT ATTORNEY'S OFFICE

220 - Child Support	Actual FY 09-10	Actual FY 10-11	Budget FY 11-12	Proposed FY 12-13	Approved FY 12-13	Adopted FY 12-13
Personnel Services						
Salaries and Wages						
511110 Regular Wages	681,837	670,175	747,666	739,049	739,049	739,049
511120 Temporary Wages	976	0	10,816	10,292	10,292	10,292
511130 Vacation Pay	62,038	58,295	0	0	0	0
511140 Sick Pay	33,005	39,943	0	0	0	0
511150 Holiday Pay	40,698	39,608	0	0	0	0
511210 Compensation Credits	38,607	36,755	35,274	28,012	28,012	28,012
511240 Leave Payoff	530	696	0	0	0	0
511420 Premium Pay	11	0	0	0	0	0
Salaries and Wages Total	857,702	845,472	793,756	777,353	777,353	777,353
Fringe Benefits						
512110 PERS	95,355	96,322	121,356	118,894	118,894	118,894
512120 401K	9,936	9,951	8,961	8,637	8,637	8,637
512130 PERS Debt Service	41,576	32,613	35,231	34,517	34,517	34,517
512140 PERS Rate Subsidy	0	0	(21,530)	0	0	0
512200 FICA	63,776	63,256	59,912	58,774	58,774	58,774
512310 Medical Insurance	190,048	200,786	205,020	214,800	214,800	214,800
512320 Dental Insurance	22,229	21,245	23,580	22,620	22,620	22,620
512330 Group Term Life Insurance	3,117	3,089	2,243	2,217	2,217	2,217
512340 Long Term Disability Insurance	3,220	4,180	4,815	5,351	5,351	5,351
512400 Unemployment Insurance	3,459	3,414	3,680	3,605	3,605	3,605
512520 Workers Comp Insurance	343	328	414	414	414	414
512600 Wellness Program	650	630	594	594	594	594
512610 Employee Assistance Program	491	456	410	410	410	410
512700 County HSA Contributions	2,400	3,600	0	0	0	0
Fringe Benefits Total	436,601	439,870	444,686	470,833	470,833	470,833
Personnel Services Total	1,294,303	1,285,342	1,238,442	1,248,186	1,248,186	1,248,186
Materials and Services						
Supplies						
521010 Office Supplies	6,985	5,529	6,693	6,000	6,000	6,000
521070 Departmental Supplies	123	1,619	620	300	300	300
521190 Publications	1,083	11	1,500	500	500	500
Supplies Total	8,190	7,159	8,813	6,800	6,800	6,800
Materials						
522150 Small Office Equipment	0	243	500	500	500	500
522170 Computers Non Capital	1,312	1,299	1,500	500	500	500
522180 Software	190	0	661	1,000	1,000	1,000
Materials Total	1,502	1,542	2,661	2,000	2,000	2,000

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
DISTRICT ATTORNEY'S OFFICE

220 - Child Support	Actual FY 09-10	Actual FY 10-11	Budget FY 11-12	Proposed FY 12-13	Approved FY 12-13	Adopted FY 12-13
Materials and Services						
Communications						
523010 Telephone Equipment	2	0	0	0	0	0
523020 Phone and Communication Svcs	0	0	0	1,368	1,368	1,368
523050 Postage	12,425	11,545	15,000	1,000	1,000	1,000
523060 Cellular Phones	366	368	500	600	600	600
Communications Total	12,793	11,913	15,500	2,968	2,968	2,968
Contracted Services						
525235 Laboratory Services	810	720	3,000	1,500	1,500	1,500
525510 Legal Services	0	0	100	0	0	0
525540 Witnesses	0	36	100	100	100	100
525550 Court Services	2,731	1,884	4,500	2,000	2,000	2,000
525710 Printing Services	854	2,453	3,000	2,000	2,000	2,000
525735 Mail Services	0	0	0	12,000	12,000	12,000
525740 Document Disposal Services	432	868	1,000	1,000	1,000	1,000
525770 Interpreters	0	0	500	250	250	250
525999 Other Contracted Services	7,440	4,953	10,000	10,000	10,000	10,000
Contracted Services Total	12,267	10,915	22,200	28,850	28,850	28,850
Repairs and Maintenance						
526010 Office Equipment Maintenance	1,899	885	3,000	1,000	1,000	1,000
526030 Building Maintenance	55	1,975	500	700	700	700
Repairs and Maintenance Total	1,954	2,860	3,500	1,700	1,700	1,700
Rentals						
527120 Motor Pool Mileage	25	6	100	100	100	100
527210 Building Rental Private	0	0	40,260	40,045	40,045	40,045
527300 Equipment Rental	0	0	0	3,000	3,000	3,000
Rentals Total	25	6	40,360	43,145	43,145	43,145
Insurance						
528220 Notary Bonds	45	80	0	0	0	0
Insurance Total	45	80	0	0	0	0
Miscellaneous						
529110 Mileage Reimbursement	112	71	335	335	335	335
529130 Meals	54	13	100	100	100	100
529140 Lodging	160	160	250	500	500	500
529210 Meetings	0	0	300	300	300	300
529220 Conferences	160	250	500	500	500	500
529230 Training	760	174	500	500	500	500
529300 Dues and Memberships	2,688	2,488	3,000	3,000	3,000	3,000
529880 Recording Charges	409	62	1,000	500	500	500
Miscellaneous Total	4,343	3,218	5,985	5,735	5,735	5,735

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
DISTRICT ATTORNEY'S OFFICE

220 - Child Support	Actual FY 09-10	Actual FY 10-11	Budget FY 11-12	Proposed FY 12-13	Approved FY 12-13	Adopted FY 12-13
Materials and Services Total	41,120	37,692	99,019	91,198	91,198	91,198
Administrative Charges						
611100 County Admin Allocation	9,127	14,174	14,637	14,310	14,310	14,310
611110 Governing Body Allocation	4,858	0	0	0	0	0
611210 Facilities Mgt Allocation	23,175	23,608	0	0	0	0
611220 Custodial Allocation	12,610	13,836	9,168	9,210	9,210	9,210
611230 Courier Allocation	1,044	592	612	573	573	573
611250 Risk Management Allocation	2,791	2,929	3,145	2,664	2,664	2,664
611255 Benefits Allocation	0	4,357	4,620	4,068	4,068	4,068
611260 Human Resources Allocation	19,887	15,528	16,979	14,529	14,529	14,529
611400 Information Tech Allocation	35,303	35,603	41,622	42,163	42,163	42,163
611410 FIMS Allocation	11,284	11,585	14,140	13,393	13,393	13,393
611420 Telecommunications Allocation	8,269	6,487	7,744	8,493	8,493	8,493
611430 Info Tech Direct Charges	19,760	18,729	18,357	18,765	18,765	18,765
611600 Finance Allocation	12,739	12,873	12,882	14,242	14,242	14,242
611700 Utilities Allocation	14,743	14,246	0	0	0	0
611800 MCBEE Allocation	2,610	1,879	1,107	1,277	1,277	1,277
614100 Liability Insurance Allocation	5,700	6,500	6,600	3,400	3,400	3,400
614200 WC Insurance Allocation	5,100	5,900	6,000	5,400	5,400	5,400
Administrative Charges Total	189,000	188,826	157,613	152,487	152,487	152,487
Child Support Total	1,524,423	1,511,860	1,495,074	1,491,871	1,491,871	1,491,871
225 - Interagency Meth Strike Force						
Personal Services						
Salaries and Wages						
511110 Regular Wages	13,186	0	0	0	0	0
511140 Sick Pay	591	0	0	0	0	0
511150 Holiday Pay	332	0	0	0	0	0
511220 Pager Pay	79	0	0	0	0	0
Salaries and Wages Total	14,188	0	0	0	0	0
Fringe Benefits						
512110 PERS	1,397	0	0	0	0	0
512120 401K	354	0	0	0	0	0
512130 PERS Debt Service	869	0	0	0	0	0
512200 FICA	1,076	0	0	0	0	0

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
DISTRICT ATTORNEY'S OFFICE

225 - Interagency Meth Strike Force	Actual FY 09-10	Actual FY 10-11	Budget FY 11-12	Proposed FY 12-13	Approved FY 12-13	Adopted FY 12-13
Personnel Services						
512310 Medical Insurance	3,171	0	0	0	0	0
512320 Dental Insurance	319	0	0	0	0	0
512330 Group Term Life Insurance	57	0	0	0	0	0
512340 Long Term Disability Insurance	58	0	0	0	0	0
512400 Unemployment Insurance	57	0	0	0	0	0
512520 Workers Comp Insurance	7	0	0	0	0	0
512600 Wellness Program	11	0	0	0	0	0
512610 Employee Assistance Program	8	0	0	0	0	0
Fringe Benefits Total	7,384	0	0	0	0	0
Personnel Services Total	21,572	0	0	0	0	0
Materials and Services						
Miscellaneous						
529590 Special Programs Other	7,508	0	0	0	0	0
Miscellaneous Total	7,508	0	0	0	0	0
Materials and Services Total	7,508	0	0	0	0	0
Interagency Meth Strike Force Total	29,081	0	0	0	0	0
240 - Liquor Law Enforcement						
Transfers Out						
561100 Transfer to General Fund	47,070	51,204	60,000	35,000	35,000	35,000
Transfers Out Total	47,070	51,204	60,000	35,000	35,000	35,000
Ending Fund Balance						
573010 Unapprop Ending Fund Balance	0	0	2,000	0	0	0
Ending Fund Balance Total	0	0	2,000	0	0	0
Liquor Law Enforcement Total	47,070	51,204	62,000	35,000	35,000	35,000

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
DISTRICT ATTORNEY'S OFFICE

300 - District Attorney Grants	Actual FY 09-10	Actual FY 10-11	Budget FY 11-12	Proposed FY 12-13	Approved FY 12-13	Adopted FY 12-13
Personnel Services						
Salaries and Wages						
511110 Regular Wages	332,395	323,694	295,629	276,393	276,393	276,393
511120 Temporary Wages	24,527	0	0	13,484	13,484	13,484
511130 Vacation Pay	20,615	14,486	0	0	0	0
511140 Sick Pay	6,875	12,396	0	0	0	0
511150 Holiday Pay	18,232	15,449	0	0	0	0
511210 Compensation Credits	13,361	13,481	7,305	6,247	6,247	6,247
511220 Pager Pay	2,916	18,995	14,144	8,268	8,268	8,268
511240 Leave Payoff	0	1,499	0	0	0	0
511420 Premium Pay	42	0	0	0	0	0
Salaries and Wages Total	418,963	400,000	317,078	304,392	304,392	304,392
Fringe Benefits						
512010 Fringe Benefits Budget Only	0	0	2,485	0	0	0
512110 PERS	42,636	42,210	46,954	43,382	43,382	43,382
512120 401K	6,302	5,538	3,136	3,211	3,211	3,211
512130 PERS Debt Service	20,935	15,929	18,074	12,718	12,718	12,718
512140 PERS Rate Subsidy	0	0	(11,045)	0	0	0
512200 FICA	31,640	29,878	23,005	22,422	22,422	22,422
512310 Medical Insurance	90,416	96,441	95,950	84,528	84,528	84,528
512320 Dental Insurance	10,178	8,999	10,990	9,157	9,157	9,157
512330 Group Term Life Insurance	1,446	1,340	886	825	825	825
512340 Long Term Disability Insurance	1,552	1,880	1,900	1,992	1,992	1,992
512400 Unemployment Insurance	1,692	1,603	1,424	1,329	1,329	1,329
512520 Workers Comp Insurance	209	203	202	187	187	187
512600 Wellness Program	308	296	278	233	233	233
512610 Employee Assistance Program	233	214	193	160	160	160
512700 County HSA Contributions	1,200	1,200	0	0	0	0
Fringe Benefits Total	208,749	205,729	194,432	180,144	180,144	180,144
Personnel Services Total	627,712	605,729	511,510	484,536	484,536	484,536
Materials and Services						
Supplies						
521010 Office Supplies	0	42	0	0	0	0
521070 Departmental Supplies	1,043	215	670	300	300	300
Supplies Total	1,043	258	670	300	300	300
Materials						
522150 Small Office Equipment	218	0	0	0	0	0
522170 Computers Non Capital	674	0	0	0	0	0
Materials Total	892	0	0	0	0	0

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
DISTRICT ATTORNEY'S OFFICE

300 - District Attorney Grants	Actual FY 09-10	Actual FY 10-11	Budget FY 11-12	Proposed FY 12-13	Approved FY 12-13	Adopted FY 12-13
Materials and Services						
Utilities						
524010 Electricity	0	0	5,578	5,092	5,092	5,092
524040 Natural Gas	0	0	0	270	270	270
524050 Water	0	0	0	141	141	141
524070 Sewer	0	0	0	99	99	99
524090 Garbage Disposal and Recycling	0	0	0	343	343	343
Utilities Total	0	0	5,578	5,945	5,945	5,945
Contracted Services						
525560 Victim Emergency Services	0	90	11,281	9,090	9,090	9,090
Contracted Services Total	0	90	11,281	9,090	9,090	9,090
Rentals						
527130 Parking	0	12	0	0	0	0
Rentals Total	0	12	0	0	0	0
Miscellaneous						
529110 Mileage Reimbursement	584	386	1,621	98	98	98
529120 Commercial Travel	0	1,201	0	0	0	0
529130 Meals	68	289	0	0	0	0
529140 Lodging	581	1,674	0	0	0	0
529210 Meetings	0	297	0	0	0	0
529220 Conferences	4,529	1,325	0	0	0	0
529230 Training	(1,981)	843	2,980	366	366	366
529300 Dues and Memberships	662	542	50	0	0	0
529590 Special Programs Other	2,926	0	0	0	0	0
529740 Fairs and Shows	45	45	100	50	50	50
529910 Awards and Recognition	55	126	0	0	0	0
Miscellaneous Total	7,468	6,726	4,751	514	514	514
Materials and Services Total	9,402	7,086	22,280	15,849	15,849	15,849
Administrative Charges						
611100 County Admin Allocation	3,497	7,840	6,862	5,736	5,736	5,736
611110 Governing Body Allocation	1,785	0	0	0	0	0
611210 Facilities Mgt Allocation	0	0	15,712	15,905	15,905	15,905
611220 Custodial Allocation	0	0	9,246	9,286	9,286	9,286
611230 Courier Allocation	286	329	286	231	231	231
611250 Risk Management Allocation	1,499	1,394	1,473	1,635	1,635	1,635
611255 Benefits Allocation	0	2,421	2,162	1,636	1,636	1,636
611260 Human Resources Allocation	6,987	8,628	7,950	5,843	5,843	5,843
611400 Information Tech Allocation	10,566	19,619	19,502	16,674	16,674	16,674

MARION COUNTY FY 2012-13 BUDGET
 BY DEPARTMENT
 DISTRICT ATTORNEY'S OFFICE

300 - District Attorney Grants	Actual FY 09-10	Actual FY 10-11	Budget FY 11-12	Proposed FY 12-13	Approved FY 12-13	Adopted FY 12-13
Administrative Charges						
611410 FIMS Allocation	4,410	6,367	6,641	5,346	5,346	5,346
611420 Telecommunications Allocation	2,442	3,577	3,628	3,397	3,397	3,397
611430 Info Tech Direct Charges	5,757	10,239	8,626	7,413	7,413	7,413
611600 Finance Allocation	5,449	8,008	6,042	5,257	5,257	5,257
611800 MCBEE Allocation	777	1,032	520	509	509	509
614100 Liability Insurance Allocation	2,140	3,100	3,100	2,100	2,100	2,100
614200 WC Insurance Allocation	1,842	2,800	2,800	3,300	3,300	3,300
Administrative Charges Total	47,438	75,354	94,550	84,268	84,268	84,268
District Attorney Grants Total	684,552	688,169	628,340	584,653	584,653	584,653
District Attorney's Office Grand Total	9,490,658	9,466,466	9,624,226	9,801,734	9,801,734	9,801,734

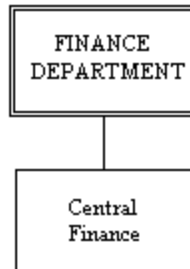
MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
DISTRICT ATTORNEY'S OFFICE

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MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
FINANCE

FINANCE



MISSION STATEMENT

Safeguarding Marion County's fiscal integrity.

GOALS AND OBJECTIVES

- Goal 1 Ensure that the county's contracting process protects the county from unnecessary risk, is efficient and effective, that departments are trained, and that compliance is monitored and reported.
- Objective 1 Document the "as is" process used by the county for contracting for services.
 - Objective 2 Identify areas for improvement and develop an implementation and training plan.
 - Objective 3 Measure and report department compliance for each contract submission through the use of identified "key indicators."
- Goal 2 Establish enterprise wide financial and budgetary policies and procedures to achieve consistency and clarity in practices among all departments.
- Objective 1 Identify the top five areas of concern that either lack adopted policies or need improvement to current policies and procedures.
 - Objective 2 Develop or update the appropriate policies and procedures to address the five identified areas of concern.
 - Objective 3 Develop a system for managing regular policy review.
 - Objective 4 Communicate the implementation of the policies and procedures with departments and provide training as needed.
- Goal 3 Ensure that the county's process for paying for purchased materials and services is efficient, documented and appropriately followed by departments.
- Objective 1 Continue to expand the use of P-Cards throughout the county through training, identifying qualified purchase opportunities and resolving barriers to use.

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
FINANCE

- Objective 2 Ensure that the vendor master list reflects only current and necessary vendor information.
- Objective 3 Identify potential areas for process improvement throughout the accounts payable system that may address efficiency improvements, technology improvements, or cash flow management improvements.

DEPARTMENT OVERVIEW

The Finance Department provides financial services that support departments in delivering their services to customers and clients. The Finance Department is part of the Central Services Fund. The Finance Department budget consists of one program - the Central Finance Program - which includes two service areas: financial services and payroll.

Resource and Requirement Summary

Finance	FY 09-10 ACTUAL	FY 10-11 ACTUAL	FY 11-12 BUDGET	FY 12-13 ADOPTED	+/- %
RESOURCES					
Charges for Services	45,243	46,898	35,513	35,527	0.04%
Admin Cost Recovery	1,869,617	1,853,160	2,023,704	2,294,389	13.38%
Other Fund Transfers	38,300	40,251	41,601	43,119	3.65%
TOTAL RESOURCES	1,953,160	1,940,309	2,100,818	2,373,035	12.96%
REQUIREMENTS					
Personnel Services					
Salaries and Wages	1,093,488	1,069,635	1,104,867	1,265,241	14.52%
Fringe Benefits	525,843	514,680	586,782	709,973	20.99%
Total Personnel Services	1,619,331	1,584,315	1,691,649	1,975,214	16.76%
Materials and Services					
Supplies	10,177	16,964	12,760	13,700	7.37%
Materials	2,315	1,801	7,350	2,350	-68.03%
Communications	10,082	2,757	3,920	2,145	-45.28%
Utilities	2,843	3,101	1,000	1,000	0.00%
Contracted Services	110,026	143,421	110,894	106,700	-3.78%
Repairs and Maintenance	2,494	3,669	5,300	3,905	-26.32%
Rentals	5,215	4,367	82,001	82,509	0.62%
Miscellaneous	8,208	5,753	19,640	18,770	-4.43%
Total Materials and Services	151,360	181,834	242,865	231,079	-4.85%
Administrative Charges	182,470	174,161	166,304	166,742	0.26%
TOTAL REQUIREMENTS	1,953,160	1,940,309	2,100,818	2,373,035	12.96%
FTE	19.00	19.00	19.25	20.00	3.9%

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
FINANCE

PROGRAMS

The Finance Department budget is allocated to one program, Central Finance.

Summary of Programs

	FY 09-10 ACTUAL	FY 10-11 ACTUAL	FY 11-12 BUDGET	FY 2012-13 ADOPTED	+/- %
RESOURCES					
Central Finance	1,953,160	1,940,309	2,100,818	2,373,035	12.96%
TOTAL RESOURCES	1,953,160	1,940,309	2,100,818	2,373,035	12.96%
REQUIREMENTS					
Central Finance	1,953,160	1,940,309	2,100,818	2,373,035	12.96%
TOTAL REQUIREMENTS	1,953,160	1,940,309	2,100,818	2,373,035	12.96%

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
FINANCE

Central Finance Program

- Manages county financial reporting, coordinates the annual audit, and produces the Comprehensive Annual Financial Report (CAFR).
- Provides direction and oversight for the countywide annual budget process and compliance with Oregon Local Budget Law.
- Provides fiscal policy and direction for countywide accounting and financial services.
- Produces bi-weekly payroll for more than 1,400 regular and part-time employees and meets all federal and state reporting requirements, including Public Employees Retirement System (PERS) mandates.
- Develops and interprets Marion County Public Contracting Law and policies and procedures and ensures county compliance.
- Provides oversight of Marion County tax foreclosed and surplus real property and disposal of personal property.
- Manages county debt and related compliance and reporting requirements.
- Produces the annual Budget Book.
- Provides regular monitoring of countywide budget to actual expenditure and budget forecasting.
- Produces payments for all county invoices, produces invoices for county receivables, and forwards accounts for collection.

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
FINANCE

Program Summary

Finance

Program: Central Finance

	FY 09-10 ACTUAL	FY 10-11 ACTUAL	FY 11-12 BUDGET	FY 12-13 ADOPTED	+/- %
RESOURCES					
Charges for Services	45,243	46,898	35,513	35,527	0.04%
Admin Cost Recovery	1,869,617	1,853,160	2,023,704	2,294,389	13.38%
Other Fund Transfers	38,300	40,251	41,601	43,119	3.65%
TOTAL RESOURCES	1,953,160	1,940,309	2,100,818	2,373,035	12.96%
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Supplies	10,177	16,964	12,760	13,700	7.37%
Materials	2,315	1,801	7,350	2,350	-68.03%
Communications	10,082	2,757	3,920	2,145	-45.28%
Utilities	2,843	3,101	1,000	1,000	0.00%
Contracted Services	110,026	143,421	110,894	106,700	-3.78%
Repairs and Maintenance	2,494	3,669	5,300	3,905	-26.32%
Rentals	5,215	4,367	82,001	82,509	0.62%
Miscellaneous	8,208	5,753	19,640	18,770	-4.43%
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Administrative Charges	182,470	174,161	166,304	166,742	0.26%
TOTAL REQUIREMENTS	1,953,160	1,940,309	2,100,818	2,373,035	12.96%
FTE	19.00	19.00	19.25	20.00	3.9%

MARION COUNTY FY 2012-13 BUDGET
 BY DEPARTMENT
 FINANCE

FTE By Position Title By Program

Program: Central Finance	
Position Title	FTE
Accountant 2	3.00
Accountant Sr	1.00
Accounting Specialist	3.00
Budget Analyst Sr	1.00
Business Systems Analyst	1.00
Chief Accountant	1.00
Chief Financial Officer	1.00
Contracts and Procurement Specialist	1.00
Contracts Compliance Analyst	2.00
Department Specialist 3	1.00
Finance Accounting Manager	1.00
Payroll Analyst	1.00
Payroll Specialist	2.00
Property Specialist	1.00
Program Central Finance FTE Total:	20.00

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
FINANCE

Central Finance Program Budget Justification

RESOURCES

The increase in Administrative Cost Recoveries is the only significant change to the Central Finance Program Resources and is primarily reflective of increasing Personnel Services costs for the program.

REQUIREMENTS

FTE

Total FTE in the Central Finance Program has changed from 19.25 in FY 11-12 to 20.0 in FY 12-13. In FY 11-12, a full time employee was moved from the Business Services Department to this program in the last quarter of the fiscal year, which appeared as a 0.25 FTE increase for the Central Finance Program. The position is now reflected for the entire fiscal year and is reflected as a full 1FTE.

Personnel Services

The increase in Personnel Services is a result of the full year cost of two positions added in mid-year to the Central Finance Program in FY 2011-12: a Contracts Compliance Analyst and a transfer of a Business Systems Analyst from Business Services, along with the normal increases in fringe benefits for all employees.

Materials and Services

There is no change to Materials and Services. Increases in cost for the MaPS lease (\$2,300), the contract for audit services (\$3,596) and the addition of a share of the QWest telecommunications charges for the MaPS building (\$1,275) have been offset by a proposed reduction in advertising costs.

Administrative Charges

The changes to Administrative Charges are consistent with the increasing costs of Central Services Departments.

Transfers Out

Not Applicable

Contingency

Not Applicable

Other

Not Applicable

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
FINANCE

FUNDS

The Finance Department budget is part of the Central Services Fund.

Department Budget by Fund

Fund Name	FY 09-10 ACTUAL	FY 10-11 ACTUAL	FY 11-12 BUDGET	FY 2012-13 ADOPTED	% of Total
RESOURCES					
FND 580 Central Services	1,953,160	1,940,309	2,100,818	2,373,035	100.00%
TOTAL RESOURCES	1,953,160	1,940,309	2,100,818	2,373,035	100.0%
REQUIREMENTS					
FND 580 Central Services	1,953,160	1,940,309	2,100,818	2,373,035	100.00%
TOTAL REQUIREMENTS	1,953,160	1,940,309	2,100,818	2,373,035	100.0%

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
FINANCE

KEY DEPARTMENT ACCOMPLISHMENTS

- Received Certificate of Award from the Government Finance Officers Association (GFOA) for excellence in financial reporting for the tenth consecutive year.
- Reviewed and updated the Public Contracting Rules to ensure compliance with 2011 legislative changes.
- Created a Marion County Revenue Manual that documents each revenue account used at Marion County and posted on the county's intranet site for use by departments.
- In conjunction with Information Technology, Human Resources, Benefits and Project Management personnel, the Finance Department was significantly involved in several projects that improved reporting and business processes.
- Submitted the FY 2011-12 Budget Book to the Government Finance Officer's Association "Distinguished Budget Presentation Award" program for the first time and received the award.
- Coordinated with the Salem Area Mass Transit District, the Board's Office, Business Services Department and Legal Department for the development of a Request For Proposal for an Owner's Representative for the Courthouse Square project and helped with the final selection and contract negotiation for the Owner's Representative.
- Coordinated with the Salem Area Mass Transit District, the Board's Office, Business Services Department and Legal Department for the development of a Request For Proposal for the remediation of the Courthouse Square Complex.
- Prepared for and completed annual audit for Marion County and related service districts within critical deadlines while also developing the Comprehensive Annual Financial Report (CAFR).
- Worked with the Assessor's Office, the Information Technology Department and an outside consultant for the solicitation, selection and contract negotiations for a new Assessment and Taxation Software System.
- Reviewed and updated the Finance Department's Continuity of Operations Plan.

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
FINANCE

KEY INDICATORS

1: P-Card Transactions

Definition and Purpose

Marion County implemented a Procurement Card (P-Card) program in July 2005. By policy, P-Cards were implemented to replace all other credit and revolving charge cards throughout the county. They are primarily to be used for the purchase of small dollar goods and services. The use of P-Cards is encouraged for several reasons: (1) lower cost per transaction than other purchase options, (2) rebate incentives provided by the vendor for achieving certain level of volume purchases, (3) greater level of internal control over purchases, and (4) improve consistency for purchases throughout the county. Reviewing the annual number of transactions and dollar volume of P-Card use is one way to monitor the success of the program goals.

Significance

This key indicator supports the county strategic priority for Operational Efficiency and Quality Service (Goal #1 - Provide efficient, effective, and responsive government through stewardship and accountability), and falls under the Finance Department Goal 3 - Objective 1: Continue to expand the use of P-Cards throughout the county. As Marion County increases the number of transactions and dollar volume of purchases made with P-Cards, several efficiencies are gained. First, because the transaction cost of using a P-Card is lower than other purchase options, the county achieves greater efficiency with each transaction moved from other purchase options to a P-Card. Second, increasing P-Card use throughout the county will eventually produce reduced costs through the rebate program once the required volume is met. Finally, increased use of the P-Card for purchases ensures that a greater level of controls are involved in county procurements.

Data Units Fiscal Year

The data provided for this key indicator is: (1) Annual number of transactions, and (2) Annual dollar volume of transactions.

FY 07-08 Actual	FY 08-09 Actual	FY 09-10 Actual	FY 10-11 Actual	FY 11-12 Estimate
1,608 - \$288,083	3,227 - \$535,216	5,910 - \$798,879	6,157 - \$836,242	6,968 - \$840,000

Explanation of Trends and Changes

The trend continues to show increased transaction counts and dollar volume of purchases through the P-Card program. To date, increases have come from both increases in number of P-Card users and movement of purchases from other options to the P-Card program. In order to achieve the P-Card goals, further increases will need to be achieved through increased use by current users. This will require additional analysis of non P-Card purchases to evaluate opportunities for movement to the P-Card process. For the calendar year 2011, Marion County achieved P-Card volume levels that produced a rebate of \$9,448.

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
FINANCE

2: Contracts Processed in Compliance With County Policy and Procedure

Definition and Purpose

Marion County contracts personnel review contracts processed by departments to ensure that each contract meets standards, policies and procedures. These standards have been implemented to protect the county from unnecessary risk and to ensure that the processing of contracts is efficient and effective. As contracts are reviewed and non-compliance is identified, Finance Department personnel can identify measures to put into place to reduce the specific areas that need improvement. These measures may include additional training, policy development or improved clarification of current policy.

Significance

This key indicator supports the county strategic priority for Operational Efficiency and Quality Service (Goal #1 - Provide efficient, effective, and responsive government through stewardship and accountability), and falls under the Finance Department Goal 1 - Objective 3: Measure and report department compliance for each contract submission. Some examples of issues identified that may create risk in the contract process are: current contracts that are not extended while work continues past the expiration date, new contracts that are not signed prior to service delivery, missing insurance requirements, incomplete documentation of solicitation process, inappropriate solicitation process, etc. As Marion County identifies the non-compliance areas through tracking of this key indicator, improvements can be made to the contracts process to meet the goal of reducing risk and increasing efficiency.

Data Units Fiscal Year

The data provided for this key indicator is number of contracts identified with issues of non-compliance compared to total contracts processed by the county.

FY 11-12 Estimate
130 issues (18%) / 696 contracts processed YTD

Explanation of Trends and Changes

This is a new key indicator for Finance this year. While the department has tracked some error types in previous years, this is the first year that the department has attempted to track all errors. The intent is to identify specific areas to target for error reduction through training, policy updates, and process improvements.

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
FINANCE

Resources by Fund Detail

580 - Central Services	Actual FY 09-10	Actual FY 10-11	Budget FY 11-12	Proposed FY 12-13	Approved FY 12-13	Adopted FY 12-13
Charges for Services						
341999 Other Fees	150	110	0	0	0	0
344999 Other Reimbursements	30	0	0	0	0	0
345100 Sale of Capital Assets	12,052	0	3,000	0	0	0
345300 Surplus Property Sales	(155)	3,563	0	3,000	3,000	3,000
345400 Document Fees	0	25	0	0	0	0
347101 Central Svcs to Other Agencies	33,166	43,199	32,513	32,527	32,527	32,527
Charges for Services Total	45,243	46,898	35,513	35,527	35,527	35,527
Admin Cost Recovery						
411600 Finance Allocation	1,869,617	1,853,160	2,023,704	2,294,788	2,294,389	2,294,389
Admin Cost Recovery Total	1,869,617	1,853,160	2,023,704	2,294,788	2,294,389	2,294,389
Other Fund Transfers						
381155 Xfr from Tax Title Land Sales	38,300	40,251	41,601	42,720	43,119	43,119
Other Fund Transfers Total	38,300	40,251	41,601	42,720	43,119	43,119
Central Services Total	1,953,160	1,940,309	2,100,818	2,373,035	2,373,035	2,373,035
Finance Grand Total	1,953,160	1,940,309	2,100,818	2,373,035	2,373,035	2,373,035

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
FINANCE

Requirements by Fund Detail

580 - Central Services	Actual FY 09-10	Actual FY 10-11	Budget FY 11-12	Proposed FY 12-13	Approved FY 12-13	Adopted FY 12-13
Personnel Services						
Salaries and Wages						
511020 Salaries and Wages Budget Only	0	0	3,220	0	0	0
511110 Regular Wages	907,046	862,763	1,057,334	1,217,354	1,217,354	1,217,354
511120 Temporary Wages	3,155	23,298	0	0	0	0
511130 Vacation Pay	52,927	52,791	0	0	0	0
511140 Sick Pay	31,888	35,245	0	0	0	0
511150 Holiday Pay	45,570	42,680	0	0	0	0
511160 Comp Time Pay	2,072	385	0	0	0	0
511210 Compensation Credits	46,787	42,763	43,463	47,887	47,887	47,887
511240 Leave Payoff	2,714	2,230	0	0	0	0
511410 Straight Pay	85	235	0	0	0	0
511420 Premium Pay	1,243	7,245	850	0	0	0
Salaries and Wages Total	1,093,488	1,069,635	1,104,867	1,265,241	1,265,241	1,265,241
Fringe Benefits						
512110 PERS	115,736	116,220	170,623	196,112	196,112	196,112
512120 401K	18,198	17,354	19,076	22,795	22,795	22,795
512130 PERS Debt Service	55,443	43,797	51,016	56,936	56,936	56,936
512140 PERS Rate Subsidy	0	0	(31,752)	0	0	0
512200 FICA	82,637	80,187	82,695	95,098	95,098	95,098
512310 Medical Insurance	214,398	218,191	249,441	288,000	288,000	288,000
512320 Dental Insurance	24,733	23,613	28,691	30,680	30,680	30,680
512330 Group Term Life Insurance	3,884	3,709	3,172	3,652	3,652	3,652
512340 Long Term Disability Insurance	4,089	5,130	6,809	8,814	8,814	8,814
512400 Unemployment Insurance	4,391	4,275	5,173	5,947	5,947	5,947
512520 Workers Comp Insurance	466	451	548	600	600	600
512600 Wellness Program	723	669	763	792	792	792
512610 Employee Assistance Program	545	484	527	547	547	547
512700 County HSA Contributions	600	600	0	0	0	0
Fringe Benefits Total	525,843	514,680	586,782	709,973	709,973	709,973
Personnel Services Total	1,619,331	1,584,315	1,691,649	1,975,214	1,975,214	1,975,214
Materials and Services						
Supplies						
521010 Office Supplies	5,777	10,024	6,990	8,000	8,000	8,000
521070 Departmental Supplies	3,740	5,925	4,900	5,000	5,000	5,000
521080 Food Supplies	289	541	0	0	0	0

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
FINANCE

580 - Central Services	Actual FY 09-10	Actual FY 10-11	Budget FY 11-12	Proposed FY 12-13	Approved FY 12-13	Adopted FY 12-13
Materials and Services						
521190 Publications	371	473	870	700	700	700
Supplies Total	10,177	16,964	12,760	13,700	13,700	13,700
Materials						
522150 Small Office Equipment	627	205	850	850	850	850
522170 Computers Non Capital	0	296	3,500	500	500	500
522180 Software	1,689	1,300	3,000	1,000	1,000	1,000
Materials Total	2,315	1,801	7,350	2,350	2,350	2,350
Communications						
523020 Phone and Communication Svcs	0	0	2,000	1,375	1,375	1,375
523050 Postage	9,359	1,924	1,200	50	50	50
523060 Cellular Phones	723	833	720	720	720	720
Communications Total	10,082	2,757	3,920	2,145	2,145	2,145
Utilities						
524090 Garbage Disposal and Recycling	2,843	3,101	1,000	1,000	1,000	1,000
Utilities Total	2,843	3,101	1,000	1,000	1,000	1,000
Contracted Services						
525150 Audit Services	76,290	80,480	81,100	84,696	84,696	84,696
525153 Fiscal Agent Services	1,550	1,550	0	0	0	0
525177 Employment Agencies	0	21,722	0	0	0	0
525450 Subscription Services	130	50	0	0	0	0
525710 Printing Services	5,969	4,165	6,200	5,825	5,825	5,825
525715 Advertising	9,869	12,989	12,094	5,579	5,579	5,579
525735 Mail Services	1,596	8,266	10,500	10,500	10,500	10,500
525740 Document Disposal Services	0	2	0	100	100	100
525999 Other Contracted Services	14,622	14,198	1,000	0	0	0
Contracted Services Total	110,026	143,421	110,894	106,700	106,700	106,700
Repairs and Maintenance						
526010 Office Equipment Maintenance	689	0	750	500	500	500
526011 Dept Equipment Maintenance	0	90	0	0	0	0
526021 Computer Software Maintenance	0	1,750	3,050	3,050	3,050	3,050
526030 Building Maintenance	1,805	1,250	1,500	355	355	355
526050 Grounds Maintenance	0	579	0	0	0	0
Repairs and Maintenance Total	2,494	3,669	5,300	3,905	3,905	3,905
Rentals						
527120 Motor Pool Mileage	863	942	900	900	900	900
527130 Parking	26	0	0	0	0	0
527210 Building Rental Private	0	0	76,667	77,175	77,175	77,175

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
FINANCE

580 - Central Services	Actual FY 09-10	Actual FY 10-11	Budget FY 11-12	Proposed FY 12-13	Approved FY 12-13	Adopted FY 12-13
Materials and Services						
527300 Equipment Rental	4,325	3,425	4,434	4,434	4,434	4,434
Rentals Total	5,215	4,367	82,001	82,509	82,509	82,509
Miscellaneous						
529110 Mileage Reimbursement	139	261	250	600	600	600
529130 Meals	0	13	700	500	500	500
529140 Lodging	1,195	676	1,500	2,500	2,500	2,500
529210 Meetings	0	0	350	350	350	350
529220 Conferences	1,516	1,180	3,500	4,000	4,000	4,000
529230 Training	3,077	540	5,350	3,000	3,000	3,000
529300 Dues and Memberships	2,266	2,786	7,720	7,720	7,720	7,720
529650 Pre Employment Investigations	15	298	270	100	100	100
Miscellaneous Total	8,208	5,753	19,640	18,770	18,770	18,770
Materials and Services Total	151,360	181,834	242,865	231,079	231,079	231,079
Administrative Charges						
611100 County Admin Allocation	12,118	16,700	18,631	19,199	19,199	19,199
611110 Governing Body Allocation	6,450	0	0	0	0	0
611210 Facilities Mgt Allocation	24,115	24,565	0	0	0	0
611220 Custodial Allocation	12,699	13,934	12,334	12,328	12,328	12,328
611230 Courier Allocation	1,352	697	775	767	767	767
611250 Risk Management Allocation	3,979	3,212	3,619	3,542	3,542	3,542
611255 Benefits Allocation	0	5,131	5,850	5,442	5,442	5,442
611260 Human Resources Allocation	25,738	18,285	21,500	19,439	19,439	19,439
611300 Legal Services Allocation	8,860	8,693	10,651	11,728	11,728	11,728
611400 Information Tech Allocation	29,751	33,122	50,895	55,746	55,746	55,746
611410 FIMS Allocation	16,712	14,671	19,185	19,070	19,070	19,070
611420 Telecommunications Allocation	6,090	4,365	6,878	5,972	5,972	5,972
611700 Utilities Allocation	15,341	14,823	0	0	0	0
611800 MCBEE Allocation	3,865	2,363	1,486	1,809	1,809	1,809
614100 Liability Insurance Allocation	8,200	7,200	7,700	4,600	4,600	4,600
614200 WC Insurance Allocation	7,200	6,400	6,800	7,100	7,100	7,100
Administrative Charges Total	182,470	174,161	166,304	166,742	166,742	166,742
Central Services Total	1,953,160	1,940,309	2,100,818	2,373,035	2,373,035	2,373,035
Finance Grand Total	1,953,160	1,940,309	2,100,818	2,373,035	2,373,035	2,373,035

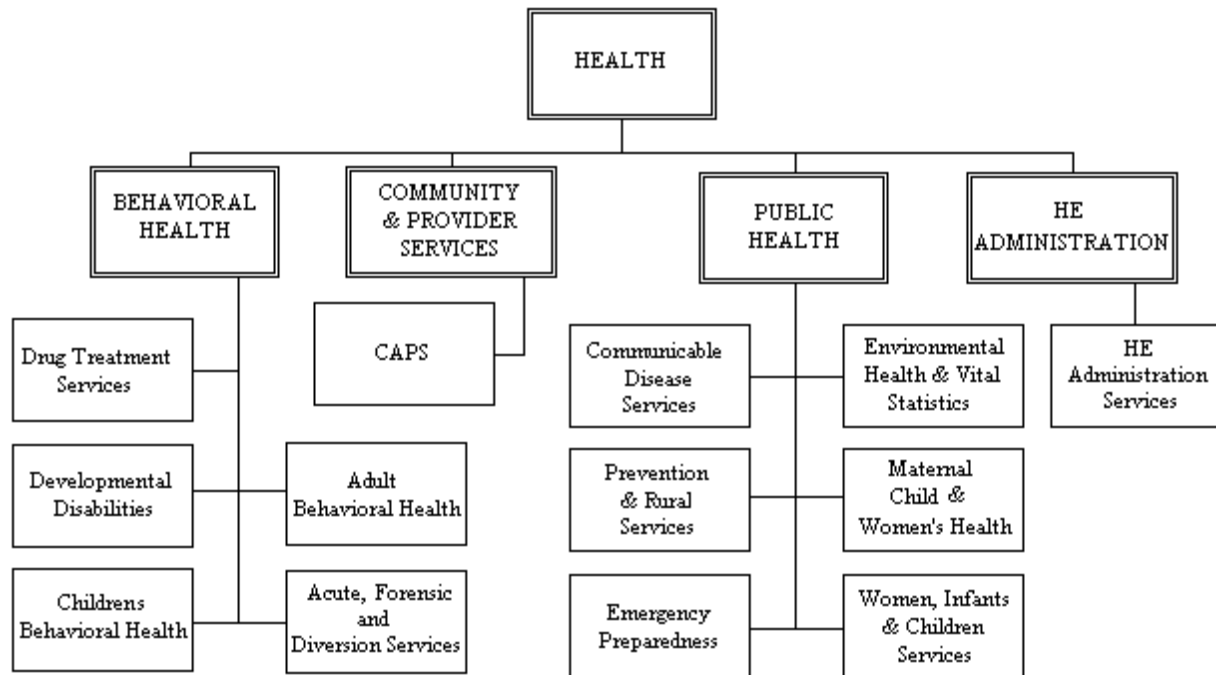
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HEALTH



MISSION STATEMENT

In collaboration with community partners, provide and purchase high quality services that promote individual and community health to all people in Marion County.

GOALS AND OBJECTIVES

- Goal 1 Promote a diverse system of behavioral health and addictions services that address community and family needs from early childhood to older adulthood.
- Objective 1 Effectively screen, and when appropriate provide community alternatives to hospitalization.
 - Objective 2 Provide viable, appropriate alternatives to long term hospitalization and timely discharges for individuals needing state hospital level of care.
 - Objective 3 Continue to enhance and develop early childhood and intensive youth services in our Children’s Outpatient Behavioral Health Program.
 - Objective 4 Continue to develop new solutions intensive services for children and families and expand to accommodate the system of care as funding allows.
 - Objective 5 Provide behavioral health and addictions services that promote family stability, reunification and cohesion.

MARION COUNTY FY 2012-13 BUDGET
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- Goal 2 Provide service to families with a family member with a developmental disability within the principles and philosophy that are the foundation of all developmental disability services.
- Objective 1 Assure all eligible individuals are enrolled in and have a family support plan. Family support fosters and strengthens flexible networks of community-based, private, public, formal, informal, family centered, and family directed supports designed to increase families' abilities to care for children with developmental disabilities into all aspects of community life.
 - Objective 2 Assure long term supports for children. Long term supports for children are designed for children who are eligible for crisis services, to increase the family's ability to care for the child in the family home.
 - Objective 3 Assure in home comprehensive services for adults. Providing comprehensive services to adults with developmental disabilities required for those adults to remain at home or in their family homes, when the combined in-home support and employment cost is in excess of \$21,119 per year.
- Goal 3 Assure the five basic public health services to residents of Marion County (ORS 431.416). The five services include epidemiology and control of preventable diseases and disorders; parent and child health services; collection and reporting of health statistics; health information and referral services and environmental health services.
- Objective 1 Assure epidemiology and control of preventable diseases and disorders (OAR 333-014-0050).
 - Objective 2 Assure parent and child health services.
 - Objective 3 Provide inspections of licensed facilities to protect the public's health and prevent the spread of foodborne and waterborne illness.
- Goal 4 Provide services to underserved populations and act as a safety net provider for persons with limited or no resources.
- Objective 1 Provide high quality customer service and ensure that all Health Department staff receives appropriate customer service training.
 - Objective 2 Provide training to ensure that services are culturally competent.

MARION COUNTY FY 2012-13 BUDGET
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HEALTH

DEPARTMENT OVERVIEW

The Health Department serves as the community mental health program and the local public health department for Marion County. The Health Department and its administrator function under the authority vested in the county commissioners by statute to function as both the local mental health authority and the local public health authority. In these roles, the Health Department is responsible for assuring the availability of mandated and state contracted services in our community. The Health Department achieves these roles through planning, program development, providing services, contracting for services, program oversight, evaluation, and quality improvement.

The major focus of Public Health and Behavioral Health services is to provide for the safety of community members, and enable the most needy and vulnerable individuals and families to improve their lives. Another important role of the Health Department is to manage care under the Oregon Health Plan. Many health services are delivered in the context of local, regional and state partnerships.

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
HEALTH

Resource and Requirement Summary

Health	FY 09-10 ACTUAL	FY 10-11 ACTUAL	FY 11-12 BUDGET	FY 12-13 ADOPTED	+/- %
RESOURCES					
Intergovernmental Federal	4,624,518	4,681,788	4,404,694	4,125,972	-6.33%
Intergovernmental State	22,126,278	20,140,849	17,432,010	17,302,276	-0.74%
Intergovernmental Local	15,509,303	18,709,773	20,012,000	19,266,960	-3.72%
Charges for Services	7,267,920	7,164,325	6,354,622	6,335,257	-0.30%
Interest	116,175	53,300	55,240	53,110	-3.86%
Other Revenues	62,386	89,551	107,800	104,700	-2.88%
General Fund Transfers	3,398,037	3,466,446	3,466,446	3,439,682	-0.77%
Other Fund Transfers	314,367	1,050,832	1,018,000	12,000	-98.82%
Net Working Capital	9,836,935	8,861,637	10,170,018	11,284,838	10.96%
TOTAL RESOURCES	63,255,920	64,218,502	63,020,830	61,924,795	-1.74%
REQUIREMENTS					
Personnel Services					
Salaries and Wages	16,232,053	16,703,598	17,116,608	17,273,720	0.92%
Fringe Benefits	8,227,861	8,745,478	9,582,845	10,336,322	7.86%
Total Personnel Services	24,459,915	25,449,077	26,699,453	27,610,042	3.41%
Materials and Services					
Supplies	718,833	626,000	555,322	542,199	-2.36%
Materials	232,659	154,591	123,745	70,700	-42.87%
Communications	266,323	213,529	199,192	201,817	1.32%
Utilities	65,950	67,895	222,137	264,833	19.22%
Contracted Services	22,741,729	21,797,061	18,670,084	18,091,893	-3.10%
Repairs and Maintenance	111,246	70,315	60,450	287,300	375.27%
Rentals	1,113,051	1,136,501	1,187,300	1,198,671	0.96%
Insurance	69,868	92,341	80,500	65,350	-18.82%
Miscellaneous	182,188	209,565	194,044	248,919	28.28%
Total Materials and Services	25,501,847	24,367,798	21,292,774	20,971,682	-1.51%
Administrative Charges	4,011,469	4,223,043	4,375,090	4,519,065	3.29%
Capital Outlay	312,052	8,567	245,473	0	-100.00%
Transfers Out	109,000	0	16,500	21,000	27.27%
Contingency	0	0	5,839,152	4,886,801	-16.31%
Ending Fund Balance	0	0	4,552,388	3,916,205	-13.97%
TOTAL REQUIREMENTS	54,394,283	54,048,484	63,020,830	61,924,795	-1.74%
FTE	322.02	353.30	335.79	336.37	0.2%

- The FY 12-13 FTE includes 27.13 General Fund positions as well as 0.55 FTE of General Fund temporary positions.

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
HEALTH

PROGRAMS

The Health Department budget is allocated to 13 programs that are shown on the following table.

Summary of Programs

	FY 09-10 ACTUAL	FY 10-11 ACTUAL	FY 11-12 BUDGET	FY 2012-13 ADOPTED	+/- %
RESOURCES					
Drug Treatment Services	4,385,294	4,537,621	3,309,662	3,636,816	9.88%
Developmental Disabilities	12,422,708	10,483,865	7,874,758	7,576,967	-3.78%
Childrens Behavioral Health	2,700,385	2,613,110	3,575,827	3,993,560	11.68%
Adult Behavioral Health	8,135,510	7,914,460	8,165,986	7,905,479	-3.19%
Acute Forensic Diversion Svcs	5,370,950	5,276,959	5,308,670	5,166,268	-2.68%
CAPS	11,480,394	14,334,570	17,668,915	17,146,761	-2.96%
Communicable Disease Services	2,948,025	2,811,945	2,836,828	2,733,913	-3.63%
Prevention and Rural Services	1,467,592	1,284,617	1,205,051	1,221,161	1.34%
Emergency Preparedness	553,905	327,953	167,079	162,758	-2.59%
Environmental Hlth Vital Stats	1,206,689	1,160,611	1,264,180	1,246,917	-1.37%
Maternal Child Womens Health	2,364,271	2,572,437	2,693,779	2,692,056	-0.06%
WIC Services	1,715,707	1,842,609	1,944,080	1,923,161	-1.08%
HE Administrative Services	8,504,490	9,057,746	7,006,015	6,518,978	-6.95%
TOTAL RESOURCES	63,255,920	64,218,502	63,020,830	61,924,795	-1.74%
REQUIREMENTS					
Drug Treatment Services	4,174,813	4,438,498	3,309,662	3,636,816	9.88%
Developmental Disabilities	12,322,877	10,472,869	7,874,758	7,576,967	-3.78%
Childrens Behavioral Health	2,000,819	2,440,047	3,575,827	3,993,560	11.68%
Adult Behavioral Health	7,588,503	7,627,408	8,165,986	7,905,479	-3.19%
Acute Forensic Diversion Svcs	5,099,691	5,063,556	5,308,670	5,166,268	-2.68%
CAPS	10,761,072	12,031,496	17,668,915	17,146,761	-2.96%
Communicable Disease Services	2,817,194	2,671,457	2,836,828	2,733,913	-3.63%
Prevention and Rural Services	1,424,569	1,309,114	1,205,051	1,221,161	1.34%
Emergency Preparedness	544,490	327,933	167,079	162,758	-2.59%
Environmental Hlth Vital Stats	1,097,249	1,127,453	1,264,180	1,246,917	-1.37%
Maternal Child Womens Health	2,292,298	2,444,330	2,693,779	2,692,056	-0.06%
WIC Services	1,715,391	1,842,565	1,944,080	1,923,161	-1.08%
HE Administrative Services	2,555,316	2,251,757	7,006,015	6,518,978	-6.95%
TOTAL REQUIREMENTS	54,394,283	54,048,484	63,020,830	61,924,795	-1.74%

MARION COUNTY FY 2012-13 BUDGET
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HEALTH

Drug Treatment Services Program

- Administers methadone treatment services.
- Manages adult alcohol and drug intensive treatment recovery services.
- Manages six-month intensive adolescent outpatient program.
- Manages adolescent alcohol and drug counseling and treatment services.
- Coordinates health-related issues with the Juvenile Drug Court.
- Operates a residential treatment program for women (Her Place).
- Provides driving under the influence of intoxicants (DUII) education and preventative services.
- Manages alcohol and drug treatment services in connection with the Student Opportunity for Achieving Results (SOAR) project.

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
HEALTH

Program Summary

Health

Program: Drug Treatment Services

	FY 09-10 ACTUAL	FY 10-11 ACTUAL	FY 11-12 BUDGET	FY 12-13 ADOPTED	+/- %
RESOURCES					
Intergovernmental Federal	646,948	830,943	471,806	407,276	-13.68%
Intergovernmental State	1,911,326	1,811,486	877,188	926,906	5.67%
Intergovernmental Local	175,663	227,989	190,560	403,200	111.59%
Charges for Services	1,172,849	1,408,867	1,136,235	1,363,492	20.00%
Admin Cost Recovery	56,771	0	0	0	n.a.
Other Revenues	8,592	8,047	6,500	3,500	-46.15%
Net Working Capital	413,145	250,288	627,373	532,442	-15.13%
TOTAL RESOURCES	4,385,294	4,537,621	3,309,662	3,636,816	9.88%
REQUIREMENTS					
Personnel Services					
Salaries and Wages	1,252,308	1,301,589	1,209,022	1,359,649	12.46%
Fringe Benefits	655,485	750,701	759,640	878,157	15.60%
Total Personnel Services	1,907,793	2,052,290	1,968,662	2,237,806	13.67%
Materials and Services					
Supplies	96,156	95,936	86,500	87,240	0.86%
Materials	41,559	3,243	4,000	1,200	-70.00%
Communications	16,562	16,389	15,150	16,400	8.25%
Utilities	21,248	23,779	21,005	25,550	21.64%
Contracted Services	1,386,851	1,456,574	169,845	192,400	13.28%
Repairs and Maintenance	50,563	17,836	15,300	15,000	-1.96%
Rentals	95,942	104,527	107,272	116,844	8.92%
Insurance	556	350	500	350	-30.00%
Miscellaneous	10,139	2,874	2,225	3,250	46.07%
Total Materials and Services	1,719,576	1,721,508	421,797	458,234	8.64%
Administrative Charges	504,044	664,701	669,203	690,776	3.22%
Capital Outlay	24,900	0	0	0	n.a.
Transfers Out	18,500	0	0	0	n.a.
Contingency	0	0	250,000	250,000	0.00%
TOTAL REQUIREMENTS	4,174,813	4,438,498	3,309,662	3,636,816	9.88%
FTE	24.65	34.16	28.78	30.44	5.8%

MARION COUNTY FY 2012-13 BUDGET
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HEALTH

FTE By Position Title By Program

Program: Drug Treatment Services	
Position Title	FTE
Behavioral Health Aide	1.00
Clinical Supervisor	1.99
Department Specialist 2	2.60
Department Specialist 2 (Bilingual)	1.10
Department Specialist 3	1.10
Drug Treatment Assoc 1	11.00
Drug Treatment Assoc 1 (Bilingual)	3.00
Drug Treatment Case Manager	4.40
LPN	1.00
Medical Services Supervisor	0.15
Mental Health Nurse 1	0.10
Mental Health Nurse 2	1.00
Program Supervisor	1.00
Program Van Driver	1.00
Program Drug Treatment Services FTE Total:	30.44

- In addition to the above there are 1.25 FTE temporary paid staff and six contractors, interns and volunteers.

MARION COUNTY FY 2012-13 BUDGET
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HEALTH

Drug Treatment Services Program Budget Justification

RESOURCES

It is anticipated that funding for drug treatment services will remain relatively unchanged in FY 12-13. The budget variance between Intergovernmental Federal and Intergovernmental State revenue is due to blend of contracted funding received from the Oregon Health Authority. The increase in funding for Intergovernmental Local funding as well as Charges for Services reflects a change in budgeting practice. Historically medical services associated with the methadone clinic were budgeted as part of the medical services team in adult behavioral health. In FY 12-13 the medical services revenues and expenditures have been budgeted in the Drug Treatment Services Program. The decrease in net working capital is due to the fact that all startup carryover funds for the intensive treatment and recovery services (ITRS) contract have been utilized.

REQUIREMENTS

FTE

FTE is increasing in this program due to medical services staff associated with the methadone clinic being transferred from another program. The result is an increase in FTE for Drug Treatment Services and a decrease in FTE for the Adult Behavioral Health Program.

Personnel Services

The increasing Personnel Services costs are due to the increase in FTE and the rising cost of fringe benefits.

Materials and Services

Variances in Materials and Services by individual category are largely due to the addition of new programs in FY 09-10 and FY 10-11, primarily the purchase and furnishing of a residential home (Her Place). The FY 11-12 estimates attempted to eliminate the one time purchases that were required as startup costs for new programs and services. Current year FY 12-13 estimates are based on current spending patterns. Contracted Services are increasing due to the shift of contracted medical staff associated with the methadone clinic.

Administrative Charges

Administrative Charges are allocated to service areas based on FTE and other indirect cost drivers. Overall Administrative Charges have increased within the Health Department based on the Marion County allocation methodology.

Transfers Out

Not Applicable

Contingency

There is no change to Contingency in this program.

Other

Not Applicable

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
HEALTH

Developmental Disabilities Program

- Provides and purchases services for adults and children with developmental disabilities.
- Monitors individual support plan services.
- Provides protective services.
- Provides fiscal and service monitoring of contracted providers.
- Manages regional crisis coordination efforts.
- Administers family support services for children.

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
HEALTH

Program Summary

Health

Program: Developmental Disabilities

	FY 09-10 ACTUAL	FY 10-11 ACTUAL	FY 11-12 BUDGET	FY 12-13 ADOPTED	+/- %
RESOURCES					
Intergovernmental Federal	91,439	93,707	0	0	n.a.
Intergovernmental State	11,688,857	10,093,010	7,600,057	7,428,830	-2.25%
Charges for Services	540,887	271,505	92,117	4,050	-95.60%
Admin Cost Recovery	14,636	21,484	0	0	n.a.
Other Revenues	0	2,284	0	0	n.a.
General Fund Transfers	0	0	40,000	0	-100.00%
Net Working Capital	86,890	1,874	142,584	144,087	1.05%
TOTAL RESOURCES	12,422,708	10,483,865	7,874,758	7,576,967	-3.78%
REQUIREMENTS					
Personnel Services					
Salaries and Wages	1,999,614	1,999,292	2,074,772	2,161,936	4.20%
Fringe Benefits	1,037,947	1,043,496	1,137,135	1,288,319	13.30%
Total Personnel Services	3,037,561	3,042,788	3,211,907	3,450,255	7.42%
Materials and Services					
Supplies	10,254	6,206	9,175	6,850	-25.34%
Materials	8,030	2,981	3,250	2,900	-10.77%
Communications	13,468	8,991	6,400	6,350	-0.78%
Utilities	10,686	9,633	11,075	20,515	85.24%
Contracted Services	8,440,760	6,571,644	3,094,770	2,729,066	-11.82%
Repairs and Maintenance	1,942	1,457	1,500	1,175	-21.67%
Rentals	166,873	168,236	166,327	179,273	7.78%
Miscellaneous	16,545	15,348	15,550	13,440	-13.57%
Total Materials and Services	8,668,557	6,784,496	3,308,047	2,959,569	-10.53%
Administrative Charges	616,759	645,585	643,082	702,396	9.22%
Contingency	0	0	711,722	464,747	-34.70%
TOTAL REQUIREMENTS	12,322,877	10,472,869	7,874,758	7,576,967	-3.78%
FTE	43.10	41.01	39.65	42.25	6.6%

MARION COUNTY FY 2012-13 BUDGET
 BY DEPARTMENT
 HEALTH

FTE By Position Title By Program

Program: Developmental Disabilities	
Position Title	FTE
Accounting Specialist	1.00
Clinical Supervisor	2.00
Department Specialist 1 (Bilingual)	0.50
Department Specialist 2	3.00
Department Specialist 2 (Bilingual)	0.75
Department Specialist 3	1.00
Developmental Disabilities Assoc 2	27.80
Developmental Disabilities Assoc 2 (Bilingual)	2.00
Developmental Disabilities Specialist 1	1.00
Management Analyst 1	2.00
Occupational Therapy Specialist	0.20
Program Supervisor	1.00
Program Developmental Disabilities FTE Total:	42.25

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
HEALTH

Developmental Disabilities Program Budget Justification

RESOURCES

The decline in Intergovernmental State revenues is due to pass through funding for community partners, families, and clients. These funds are being contracted and paid directly by the Oregon Department of Human Services, no longer passing the funds through counties. Funding for internal operations such as case management and protective service investigations has remained flat or slightly increased due to the growth in eligible clients for Marion County.

REQUIREMENTS

FTE

Due to funding cuts that occurred in FY 10-11 the program suffered a decline in FTE. During FY 11-12 as funding cuts were restored positions have been added back into the budget, that slight growth is expected to continue in FY 12-13.

Personnel Services

The increasing Personnel Services costs are due to the increase in FTE and the rising cost of fringe benefits.

Materials and Services

The overall decrease in Materials and Services is due to the loss of pass through funding budgeted in Contracted Services. The state now contracts directly with providers. The increase in utilities and rental categories is due to the Lancaster office. Allocations are based on square footage utilized by the Developmental Disabilities Program.

Administrative Charges

Administrative Charges are allocated to service areas based on FTE and other indirect cost drivers. Overall Administrative Charges have increased within the Health Department based on the Marion County allocation methodology.

Transfers Out

Not Applicable

Contingency

Contingency was increased in FY 11-12 due to the uncertain nature of funding for this program entering the year. That level of Contingency is no longer needed as the funding model in place has given the program more stability in funding based on caseload growth by county.

Other

Not Applicable

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
HEALTH

Childrens Behavioral Health Program

- Provides early childhood mental health assessments and services.
- Provides mental health counseling and case management services that is available onsite in Salem, Woodburn and Silverton.
- Provides parenting education services.
- Provides group and family counseling.
- Provides parent and child interactive therapy (PCIT) services.
- Provides prevention, education and outreach services (PEO).
- Provides psychiatric evaluation and medication management, and coordinates inpatient psychiatric services.
- Manages purchased outpatient treatment.
- Manages the Early Assessment and Support Alliance (EASA).
- Coordinates supported employment services.

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
HEALTH

Program Summary

Health

Program: Childrens Behavioral Health

	FY 09-10 ACTUAL	FY 10-11 ACTUAL	FY 11-12 BUDGET	FY 12-13 ADOPTED	+/- %
RESOURCES					
Intergovernmental Federal	63,655	88,670	70,139	62,419	-11.01%
Intergovernmental State	525,948	675,240	504,129	511,849	1.53%
Intergovernmental Local	2,068,519	1,792,873	2,260,373	2,719,083	20.29%
Charges for Services	42,263	43,060	45,000	98,668	119.26%
Admin Cost Recovery	0	9,775	7,500	7,500	0.00%
Other Revenues	0	250	0	0	n.a.
Net Working Capital	0	3,241	688,686	594,041	-13.74%
TOTAL RESOURCES	2,700,385	2,613,110	3,575,827	3,993,560	11.68%
REQUIREMENTS					
Personnel Services					
Salaries and Wages	981,226	1,157,580	1,369,694	1,590,741	16.14%
Fringe Benefits	520,333	644,438	788,864	976,157	23.74%
Total Personnel Services	1,501,558	1,802,019	2,158,558	2,566,898	18.92%
Materials and Services					
Supplies	24,214	16,477	23,850	29,325	22.96%
Materials	13,563	13,958	7,500	3,000	-60.00%
Communications	8,578	9,771	9,350	12,850	37.43%
Utilities	4,477	4,436	4,900	13,775	181.12%
Contracted Services	16,246	49,993	160,063	332,850	107.95%
Repairs and Maintenance	2,889	1,203	2,100	1,000	-52.38%
Rentals	66,802	88,982	119,177	147,605	23.85%
Miscellaneous	11,395	7,749	17,950	13,690	-23.73%
Total Materials and Services	148,164	192,569	344,890	554,095	60.66%
Administrative Charges	333,096	445,460	509,330	602,438	18.28%
Capital Outlay	0	0	60,000	0	-100.00%
Transfers Out	18,000	0	0	0	n.a.
Contingency	0	0	503,049	270,129	-46.30%
TOTAL REQUIREMENTS	2,000,819	2,440,047	3,575,827	3,993,560	11.68%
FTE	18.75	24.20	27.53	32.11	16.6%

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
HEALTH

FTE By Position Title By Program

Program: Childrens Behavioral Health	
Position Title	FTE
Clinical Supervisor	1.00
Department Specialist 2	1.80
Department Specialist 2 (Bilingual)	1.05
Department Specialist 3	1.15
Medical Services Supervisor	0.20
Mental Health Assoc	3.00
Mental Health Assoc (Bilingual)	3.00
Mental Health Assoc (Job Share)	1.00
Mental Health Spec 1	2.00
Mental Health Spec 1 (Bilingual)	2.00
Mental Health Spec 2	7.80
Mental Health Spec 2 (Bilingual)	4.90
Occupational Therapy Specialist	0.80
Peer Support Specialist	0.50
Program Supervisor	1.00
Public Health Aide Sr (Bilingual)	0.91
Program Childrens Behavioral Health FTE Total:	32.11

- In addition to the above there are five contractors, interns and volunteers.

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
HEALTH

Childrens Behavioral Health Program Budget Justification

RESOURCES

Funding for children's services was reduced during the state's budget rebalance efforts in FY 11-12. This reduction was expected to carry forward into FY 12-13 but no further cuts are anticipated at this time. This has resulted in declining Intergovernmental Federal and Intergovernmental State revenues. During FY 11-12 an internal reorganization of services for transitional aged youth resulted in the mission transition team being transferred from the Community and Provider Services (CAPS) Division to Children's Behavioral Health resulting in increased revenue for Intergovernmental Local and Charges for Services. The reduction in Net Working Capital is due to less carryover being available for new projects that have been implemented in the past two years. This includes the early assessment and support alliance (EASA), parent-child interactive therapy (PCIT) and the Latino outreach team.

REQUIREMENTS

FTE

The increase in FTE includes the transfer of mission transition team positions during FY 11-12 from the CAPS division. In addition, grant funded positions have been added to increase access, especially in the Latino community.

Personnel Services

The increasing Personnel Services costs are due to the increase in FTE and the rising cost of fringe benefits.

Materials and Services

Materials and Services expenditures are increasing due to the mission transition team being included in the FY 12-13 budget estimates. This service had previously been budgeted under the CAPS division. FY 12-13 budget estimates for Utilities and Rentals have increased due to the relocation of EASA, project access and mission transition to a new office space in Salem.

Administrative Charges

Administrative Charges are allocated to service areas based on FTE and other indirect cost drivers. Overall Administrative Charges have increased within the Health Department based on the Marion County allocation methodology.

Transfers Out

Not Applicable

Contingency

Contingency is declining due to less carryover being available for new start up projects such as EASA, PCIT and the Latino outreach team.

Other

Not Applicable

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
HEALTH

Adult Behavioral Health Program

- Provides mental health counseling, including group and family counseling, medication management and case management services that is available onsite in Salem, Woodburn and Silverton.
- Coordinates consumer-focused social and vocational supports, and supported employment and skills training services.
- Coordinates supportive housing, structured housing and foster care services.
- Provides pre-admission screening and resident review evaluations for nursing home clients.
- Manages enhanced care and enhanced care outreach services for clients discharged from the Oregon State Hospital.
- Coordinates housing for recipients of mental health care services and individuals discharged from the Oregon State Hospital.
- Provides mental health services for Psychiatric Security Review Board clients.

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
HEALTH

Program Summary

Health

Program: Adult Behavioral Health

	FY 09-10 ACTUAL	FY 10-11 ACTUAL	FY 11-12 BUDGET	FY 12-13 ADOPTED	+/- %
RESOURCES					
Intergovernmental Federal	227,276	224,184	173,181	198,229	14.46%
Intergovernmental State	2,829,355	2,781,413	2,626,834	2,560,085	-2.54%
Intergovernmental Local	3,238,434	3,045,856	3,023,348	2,999,137	-0.80%
Charges for Services	1,445,412	1,432,192	1,502,386	1,505,238	0.19%
Admin Cost Recovery	48,700	38,432	47,500	20,850	-56.11%
Other Revenues	786	400	0	0	n.a.
Net Working Capital	345,547	391,983	792,737	621,940	-21.55%
TOTAL RESOURCES	8,135,510	7,914,460	8,165,986	7,905,479	-3.19%
REQUIREMENTS					
Personnel Services					
Salaries and Wages	2,484,479	2,498,401	2,553,020	2,514,223	-1.52%
Fringe Benefits	1,331,589	1,325,220	1,458,244	1,520,094	4.24%
Total Personnel Services	3,816,068	3,823,621	4,011,264	4,034,317	0.57%
Materials and Services					
Supplies	77,370	78,776	65,500	74,780	14.17%
Materials	20,347	9,055	4,500	8,000	77.78%
Communications	35,011	32,082	31,770	33,475	5.37%
Utilities	1,825	1,928	53,278	56,734	6.49%
Contracted Services	2,225,160	2,326,676	2,241,459	1,945,684	-13.20%
Repairs and Maintenance	4,744	6,710	3,750	6,100	62.67%
Rentals	112,895	121,758	119,768	139,022	16.08%
Insurance	642	0	0	0	n.a.
Miscellaneous	16,623	8,268	6,400	7,695	20.23%
Total Materials and Services	2,494,618	2,585,253	2,526,425	2,271,490	-10.09%
Administrative Charges	1,259,317	1,218,535	1,292,440	1,263,601	-2.23%
Transfers Out	18,500	0	0	0	n.a.
Contingency	0	0	335,857	336,071	0.06%
TOTAL REQUIREMENTS	7,588,503	7,627,408	8,165,986	7,905,479	-3.19%
FTE	56.02	53.67	51.75	50.30	-2.8%

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
HEALTH

FTE By Position Title By Program

Program: Adult Behavioral Health	
Position Title	FTE
Behavioral Health Aide	1.00
Clinical Supervisor	2.70
Department Specialist 2	2.60
Department Specialist 2 (Bilingual)	1.00
Department Specialist 3	1.80
Health Resources Coordinator	1.00
Medical Services Supervisor	0.65
Mental Health Assoc	17.65
Mental Health Assoc (Job Share)	1.00
Mental Health Nurse 1	0.90
Mental Health Spec 1	7.00
Mental Health Spec 1 (Bilingual)	1.00
Mental Health Spec 2	11.00
Program Supervisor	1.00
Program Adult Behavioral Health FTE Total:	50.30

- In addition to the above there are 2.98 FTE temporary paid staff and eight contractors, interns and volunteers.

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
HEALTH

Adult Behavioral Health Program Budget Justification

RESOURCES

This program suffered significant state funding cuts during FY 11-12 and those reductions have not been restored. Other changes are due to a restructuring within the Health Department. The medical services team has historically been operated out of the Adult Behavioral Health Program; this team provides and coordinates medical services for drug treatment, adult and children's behavioral health services. The medical services team has been decentralized which has transferred revenues and expenditures to the Drug Treatment Services and Children's Behavioral Health Programs. This resulted in reduced revenue in this program for Intergovernmental Federal, State, Local as well as Admin Cost Recovery which included charges to other programs for the use of medical staff. The reduction in revenues is offset, in part, by an increase in Net Working Capital allocated to the program.

REQUIREMENTS

FTE

FTE is declining in this program due to the decentralization of the medical services team. FTE associated with Drug Treatment Services or Children's Behavioral Health has been transferred to those programs. The reduction has been offset by the transfer of the adaptive integration support team (ACIST) from the Acute, Forensic and Diversion Services Program.

Personnel Services

Personnel Services expenditures are relatively unchanged due to the combination of declining FTE offset by staff increases in salary and the rising cost of fringe benefits.

Materials and Services

Materials and Services for this program are declining in FY 12-13, this is due to the reduction in Contracted Services. The medical services team contracts with providers, the contracted expenditures associated with Drug Treatment Services and Children's Behavioral Health have been transferred to those programs. The inclusion of ACIST in the Adult Behavioral Health Program has resulted in an increase in Supplies as well as Rental costs due to the additional vehicles transferred from the Acute, Forensic and Diversion Services Program.

Administrative Charges

Administrative Charges are allocated to service areas based on FTE and other indirect cost drivers. Overall Administrative Charges have increased within the Health Department based on the Marion County allocation methodology. Administrative Charges within this program have declined due to the decline in FTE.

Transfers Out

Not Applicable

Contingency

There is no significant change to Contingency in this program.

Other

Not Applicable

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
HEALTH

Acute Forensic Diversion Svcs Program

- Provides jail mental health services.
- Provides mental health court services and adult drug court services.
- Provides 24 hour, seven days a week regional psychiatric crisis services for any person regardless of age.
- Provides crisis respite services.
- Provides psychiatric evaluation and coordinates hospital admission.
- Administers contracted 24 hour hotline services.
- Operates an adaptive community integration support team.
- Provides diversion services.
- Operates a community crisis outreach team and a youth crisis workers program.
- Coordinates mental health and physical health integration efforts.
- Provides mental health transitional services.
- Operates community outreach response team to work closely with law enforcement.

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
HEALTH

Program Summary

Health

Program: Acute Forensic Diversion Svcs

	FY 09-10 ACTUAL	FY 10-11 ACTUAL	FY 11-12 BUDGET	FY 12-13 ADOPTED	+/- %
RESOURCES					
Intergovernmental Federal	186,815	197,785	100,507	69,012	-31.34%
Intergovernmental State	2,570,679	2,537,865	2,434,715	2,541,810	4.40%
Intergovernmental Local	1,117,706	1,102,536	1,128,453	981,083	-13.06%
Charges for Services	357,347	348,097	344,354	304,904	-11.46%
Admin Cost Recovery	82,829	62,883	49,000	41,400	-15.51%
Other Revenues	0	300	0	0	n.a.
General Fund Transfers	764,574	786,575	770,027	763,376	-0.86%
Net Working Capital	291,001	240,918	481,614	464,683	-3.52%
TOTAL RESOURCES	5,370,950	5,276,959	5,308,670	5,166,268	-2.68%
REQUIREMENTS					
Personnel Services					
Salaries and Wages	1,906,286	1,898,964	1,832,210	1,736,582	-5.22%
Fringe Benefits	899,871	918,405	916,626	901,405	-1.66%
Total Personnel Services	2,806,157	2,817,368	2,748,836	2,637,987	-4.03%
Materials and Services					
Supplies	39,058	33,750	31,825	24,400	-23.33%
Materials	5,174	1,836	2,850	1,950	-31.58%
Communications	21,195	17,661	20,550	11,425	-44.40%
Utilities	4,484	5,040	4,400	4,050	-7.95%
Contracted Services	1,454,708	1,435,051	1,451,831	1,522,425	4.86%
Repairs and Maintenance	2,466	715	1,100	2,500	127.27%
Rentals	82,342	88,652	96,278	72,537	-24.66%
Insurance	0	40	0	0	n.a.
Miscellaneous	20,507	14,932	15,050	63,950	324.92%
Total Materials and Services	1,629,932	1,597,677	1,623,884	1,703,237	4.89%
Administrative Charges	645,601	648,511	660,616	556,778	-15.72%
Transfers Out	18,000	0	0	0	n.a.
Contingency	0	0	275,334	268,266	-2.57%
TOTAL REQUIREMENTS	5,099,691	5,063,556	5,308,670	5,166,268	-2.68%
FTE	32.32	35.85	30.47	27.87	-8.5%

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
HEALTH

FTE By Position Title By Program

Program: Acute Forensic Diversion Svcs	
Position Title	FTE
Accounting Clerk	0.60
Clinical Supervisor	1.30
Department Specialist 1 (Bilingual)	1.00
Department Specialist 3	1.90
Drug Treatment Case Manager	0.40
Mental Health Assoc	3.00
Mental Health Assoc (Bilingual)	1.75
Mental Health Assoc (Job Share)	1.00
Mental Health Spec 2	13.42
Mental Health Spec 2 (Bilingual)	1.10
Mental Health Spec 3	1.00
Peer Support Specialist	0.40
Program Supervisor	1.00
Program Acute Forensic Diversion Svcs FTE Total:	27.87

- In addition to the above there are 6.35 FTE temporary paid staff and six contractors, interns and volunteers.
- The FY 12-13 FTE includes 7.67 General Fund positions.

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
HEALTH

Acute Forensic Diversion Svcs Program Budget Justification

RESOURCES

Program revenues are declining due to the restructuring of the adaptive integration support team (ACIST). ACIST has been moved to the Adult Behavioral Health program, this has resulted in declining Intergovernmental revenue as well as Charges for Services. The increase in Intergovernmental State revenue is due to a reinvestment grant received for counties in the acute care region under the Mid-Valley Behavioral Care Network. Other revenues are projected to remain relatively unchanged in FY 12-13.

REQUIREMENTS

FTE

FTE is declining in this program due to the transfer of the ACIST team to the Adult Behavioral Health Program.

Personnel Services

Personnel Services expenditures are declining due to FTE from the ACIST team being transferred to the Adult Behavioral Health Program.

Materials and Services

Materials and Services for this program are decreasing in most expenditure categories in FY 12-13, this is due expenses associated with the ACIST team being budgeted as part of the Adult Behavioral Health Program. The increase in Contracted Services, which has resulted in an increase to Materials and Services, is due to the reinvestment grant awarded in April 2012. The grant will be used to purchase mentor and medical services for clients in crisis.

Administrative Charges

Administrative Charges are allocated to service areas based on FTE and other indirect cost drivers. Overall Administrative Charges have increased within the Health Department based on the Marion County allocation methodology. Administrative Charges within this program have declined due to the decline in FTE.

Transfers Out

Not Applicable

Contingency

There is no significant change to Contingency in this program.

Other

Not Applicable

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
HEALTH

CAPS Program

- Administers an integrated delivery system of care for mental health and drug treatment services.
- Manages purchased outpatient treatment as well as education and outreach services.
- Oversees Oregon Health Plan funding.
- Engages in training and clinical system design.
- Coordinates the New Solutions (Children's System Change Initiative) program.
- Oversees residential placement and licensure.
- Coordinates protective services.
- Manages child and adolescent needs and strengths assessments for Oregon Department of Human Services Foster Care and Child Welfare.
- Manages the Mid-Valley Wraparound Initiative program.
- Monitors purchased alcohol and drug outpatient, residential, and detoxification services, and gambling prevention and contracted treatment services.
- Manages residential services including Adult Mental Health Initiative (AMHI) and Community Integration Initiative programs.
- Manages inpatient psychiatric services and discharge planning.

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
HEALTH

Program Summary

Health

Program: CAPS

	FY 09-10 ACTUAL	FY 10-11 ACTUAL	FY 11-12 BUDGET	FY 12-13 ADOPTED	+/- %
RESOURCES					
Intergovernmental Federal	72,064	42,864	422,534	416,928	-1.33%
Intergovernmental State	460,994	315,834	1,917,324	1,805,437	-5.84%
Intergovernmental Local	8,759,773	12,389,510	13,248,307	11,953,969	-9.77%
Charges for Services	605,400	572,360	441,858	428,500	-3.02%
Admin Cost Recovery	8,907	0	0	0	n.a.
Other Revenues	0	50	0	0	n.a.
Other Fund Transfers	0	1,000,000	1,000,000	0	-100.00%
Net Working Capital	1,573,256	13,953	638,892	2,541,927	297.86%
TOTAL RESOURCES	11,480,394	14,334,570	17,668,915	17,146,761	-2.96%
REQUIREMENTS					
Personnel Services					
Salaries and Wages	1,473,903	1,755,994	2,121,418	2,060,773	-2.86%
Fringe Benefits	743,619	918,463	1,206,507	1,268,669	5.15%
Total Personnel Services	2,217,522	2,674,457	3,327,925	3,329,442	0.05%
Materials and Services					
Supplies	23,505	27,313	41,779	24,600	-41.12%
Materials	38,054	15,364	66,250	15,450	-76.68%
Communications	13,713	17,962	19,050	22,375	17.45%
Utilities	5,682	7,692	7,900	21,275	169.30%
Contracted Services	7,777,734	8,480,311	10,700,124	10,693,950	-0.06%
Repairs and Maintenance	3,365	1,381	2,500	2,175	-13.00%
Rentals	120,426	151,280	165,800	154,316	-6.93%
Insurance	0	81	0	0	n.a.
Miscellaneous	31,579	44,963	64,088	72,025	12.38%
Total Materials and Services	8,014,058	8,746,346	11,067,491	11,006,166	-0.55%
Administrative Charges	493,492	610,694	720,490	747,735	3.78%
Capital Outlay	0	0	16,770	0	-100.00%
Transfers Out	36,000	0	16,500	21,000	27.27%
Contingency	0	0	2,519,739	2,042,418	-18.94%
TOTAL REQUIREMENTS	10,761,072	12,031,496	17,668,915	17,146,761	-2.96%
FTE	28.45	40.66	45.08	44.15	-2.1%

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
HEALTH

FTE By Position Title By Program

Program: CAPS	
Position Title	FTE
Clinical Supervisor	1.00
Community Coordinator	2.00
Department Specialist 2	3.00
Department Specialist 2 (Bilingual)	0.70
Department Specialist 3	1.05
Drug Treatment Case Manager	0.20
Health Administrator	0.50
Management Analyst 1	1.00
Management Analyst 2	1.00
Mental Health Assoc	20.20
Mental Health Spec 2	3.85
Mental Health Spec 3	5.00
Peer Support Specialist	2.65
Program Supervisor	1.00
Team Supervisor	1.00
Program CAPS FTE Total:	44.15

- In addition to the above there are 0.52 FTE temporary paid staff and 46 contractors, interns and volunteers.

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
HEALTH

CAPS Program Budget Justification

RESOURCES

The Community and Provider Services (CAPS) Division is facing significant uncertainty in funding as it relates to the healthcare transformation and coordinated care organizations. The ultimate impact is unknown at this time. CAPS staff manages the alcohol and drug provider system for Marion County including oversight of outpatient, residential and detoxification services. The funding mix in FY 12-13 has changed; more of the blended funding is federal in nature and less in state general fund. Intergovernmental Local funding is projected to decrease in FY 12-13 based on reductions to the Marion County outpatient capitation. Charges for Services are declining due to the transfer of mission transition staff to the Children's Behavioral Health Program. These staff generate fee for service revenue for the services provided to transitional aged youth. In the past two fiscal years the increased utilization of outpatient capitated services and the uncertainty over the funding has resulted in a need to transfer \$1 million from the Health Integrated Delivery Service Reserve Fund. In FY 12-13 we project having adequate funding, due to Net Working Capital carryover, for services and will not be transferring additional reserves.

REQUIREMENTS

FTE

FTE has decreased due to the transfer of mission transition staff to the Children's Behavioral Health Program. The overall reduction in FTE has been offset by growth in CAPS services. This includes New Solutions and the Community Integration Initiative (CII).

Personnel Services

Salaries and Wages expenditures are declining due to FTE from the mission transition team being transferred to the Children's Behavioral Health Program.

Materials and Services

Variances in Materials and Services by individual category are largely due to the addition of new programs in FY 10-11. The FY 11-12 estimates attempted to eliminate the one time purchases that were required as startup costs for new programs and services. Current year FY 12-13 estimates are based on current spending patterns. Other reductions in Materials and Services categories are due to the mission transition team being transferred out of the CAPS Division. The increase in Utilities expense is due to underestimating the increase, based on FTE growth, in FY 11-12.

Administrative Charges

Administrative Charges are allocated to service areas based on FTE and other indirect cost drivers. Overall Administrative Charges have increased within the Health Department based on the Marion County allocation methodology.

Transfers Out

A transfer to the Fleet Acquisition Fund for the purchase of a seven passenger van has been budgeted in FY 12-13 in order to provide community integration services.

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
HEALTH

Contingency

Due to declining program revenues there is less funding available to set aside in Contingency for this program. Contingency in this program exceeds 10% due to the uncertain nature of Medicaid capitation revenues as it relates to Coordinated Care Organizations (CCOs). It is assumed that the funding will continue to be contracted to Marion County; however, this will not be known until the regional CCO establishes a provider contract with the Health Department.

Other

No Capital Outlay expense was budgeted in FY 12-13; the expenditures in FY 11-12 were due to the Lancaster office remodel.

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
HEALTH

Communicable Disease Services Program

- Provide TB screening and case management services.
- Detection of, treatment of, and counseling for sexually transmitted infections.
- Investigation of disease outbreaks and investigation of reportable disease cases.
- Coordinate refugee program communicable disease screening and referral service.
- Provide adult and child immunizations and vaccines.
- Conduct disease prevention education.
- Enforcement of School Exclusion laws.
- Conduct immunization promotion and outreach activities.
- Dispense and distribute mass medication in a public health emergency.
- Provide HIV testing, outreach and counseling and Ryan White HIV case management.

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
HEALTH

Program Summary

Health

Program: Communicable Disease Services

	FY 09-10 ACTUAL	FY 10-11 ACTUAL	FY 11-12 BUDGET	FY 12-13 ADOPTED	+/- %
RESOURCES					
Intergovernmental Federal	511,258	333,189	332,138	300,247	-9.60%
Intergovernmental State	440,763	471,022	420,727	417,542	-0.76%
Charges for Services	321,868	317,292	266,560	233,518	-12.40%
Admin Cost Recovery	10,670	0	0	0	n.a.
General Fund Transfers	1,661,566	1,686,420	1,707,403	1,673,141	-2.01%
Net Working Capital	1,900	4,022	110,000	109,465	-0.49%
TOTAL RESOURCES	2,948,025	2,811,945	2,836,828	2,733,913	-3.63%
REQUIREMENTS					
Personnel Services					
Salaries and Wages	1,324,997	1,275,600	1,241,187	1,180,678	-4.88%
Fringe Benefits	643,731	669,149	725,117	722,333	-0.38%
Total Personnel Services	1,968,728	1,944,750	1,966,304	1,903,011	-3.22%
Materials and Services					
Supplies	103,068	87,177	64,872	72,165	11.24%
Materials	6,998	7,802	5,350	1,150	-78.50%
Communications	9,150	4,154	2,870	3,835	33.62%
Utilities	3,519	1,479	32,651	32,036	-1.88%
Contracted Services	67,056	31,820	42,029	34,005	-19.09%
Repairs and Maintenance	4,791	3,648	5,310	3,450	-35.03%
Rentals	17,717	15,720	23,255	17,783	-23.53%
Insurance	0	716	0	0	n.a.
Miscellaneous	26,240	8,568	13,463	16,390	21.74%
Total Materials and Services	238,540	161,084	189,800	180,814	-4.73%
Administrative Charges	609,925	565,623	558,014	530,198	-4.98%
Contingency	0	0	122,710	119,890	-2.30%
TOTAL REQUIREMENTS	2,817,194	2,671,457	2,836,828	2,733,913	-3.63%
FTE	26.04	28.51	24.51	22.62	-7.7%

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
HEALTH

FTE By Position Title By Program

Program: Communicable Disease Services	
Position Title	FTE
Department Specialist 2	2.00
Department Specialist 2 (Bilingual)	2.80
Department Specialist 3	1.80
Department Specialist 3 (Bilingual)	1.00
Health Educator 2	0.78
Health Educator 3	1.00
Health Educator 3 (Bilingual)	1.00
Health Resources Coordinator (Bilingual)	1.41
LPN	1.00
Nurse Practitioner (Bilingual)	0.45
Program Supervisor	1.60
Public Health Aide (Bilingual)	0.90
Public Health Nurse 2	4.63
Public Health Nurse 2 (Bilingual)	1.00
Public Health Nurse 3	1.15
Public Health Physician	0.10
Program Communicable Disease Services FTE Total:	22.62

- In addition to the above there are 1.20 FTE temporary paid staff and 18 contractors, interns and volunteers.
- The FY 12-13 FTE includes 13.92 General Fund positions as well as 0.55 FTE General Fund temporary positions.

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
HEALTH

Communicable Disease Services Program Budget Justification

RESOURCES

Intergovernmental Federal revenue is declining due to a Hepatitis C grant due to expire on October 1, 2012. There are no other significant changes in revenues for this program. It is anticipated that funding for Communicable Disease Services will remain relatively unchanged in FY 12-13.

REQUIREMENTS

FTE

Due to flat funding the FTE in this program has been reduced in order to offset the increasing program costs.

Personnel Services

Personnel Services expenditures are decreasing due to declining FTE in the program.

Materials and Services

Materials and Services has some variance by individual category due to continued efforts to more accurately report costs based on the improved chart of accounts. In total, Materials and Services is expected to be relatively unchanged in FY 12-13. The most significant increase is in the Supplies category which was underestimated in FY 11-12. A decrease in Contracted Services is due to one time purchases made in FY 11-12.

Administrative Charges

Administrative Charges are allocated to service areas based on FTE and other indirect cost drivers. Overall Administrative Charges have increased within the Health Department based on the Marion County allocation methodology. Administrative Charges within this program have declined due to the decline in FTE.

Transfers Out

Not Applicable

Contingency

There is no significant change to Contingency in this program.

Other

Not Applicable

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
HEALTH

Prevention and Rural Services Program

- Provide alcohol prevention and other drug prevention services.
- Provide tobacco prevention and education program.
- Assist communities in implementing healthy communities policies that sustain environmental and systems changes that address major community high-risk health problems.
- Assist in strengthening parenting education families program.
- Coordinate youth suicide prevention programs.
- Prevention services consist of a wide variety of services that take place throughout the Health Department; only parts of some programs are directly budgeted within the prevention and rural services program.

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
HEALTH

Program Summary

Health

Program: Prevention and Rural Services

	FY 09-10 ACTUAL	FY 10-11 ACTUAL	FY 11-12 BUDGET	FY 12-13 ADOPTED	+/- %
RESOURCES					
Intergovernmental Federal	170,894	244,420	370,107	310,613	-16.07%
Intergovernmental State	844,990	588,725	232,090	255,271	9.99%
Intergovernmental Local	13,338	4,025	7,500	7,500	0.00%
Charges for Services	52,424	84,059	37,478	37,830	0.94%
Other Revenues	0	0	60,000	60,000	0.00%
General Fund Transfers	112,893	115,320	115,320	168,392	46.02%
Net Working Capital	273,053	248,068	382,556	381,555	-0.26%
TOTAL RESOURCES	1,467,592	1,284,617	1,205,051	1,221,161	1.34%
REQUIREMENTS					
Personnel Services					
Salaries and Wages	373,954	384,978	422,576	430,872	1.96%
Fringe Benefits	202,289	195,367	244,537	272,677	11.51%
Total Personnel Services	576,242	580,345	667,113	703,549	5.46%
Materials and Services					
Supplies	14,844	24,415	24,758	15,668	-36.72%
Materials	3,395	4,940	4,845	2,000	-58.72%
Communications	20,407	19,586	18,227	19,467	6.80%
Utilities	11,078	10,826	8,250	8,400	1.82%
Contracted Services	614,963	472,871	118,344	83,019	-29.85%
Repairs and Maintenance	3,982	3,976	2,700	3,700	37.04%
Rentals	79,113	72,161	78,588	74,572	-5.11%
Miscellaneous	8,994	15,563	12,689	8,637	-31.93%
Total Materials and Services	756,775	624,338	268,401	215,463	-19.72%
Administrative Charges	91,552	104,431	128,026	163,281	27.54%
Contingency	0	0	141,511	138,868	-1.87%
TOTAL REQUIREMENTS	1,424,569	1,309,114	1,205,051	1,221,161	1.34%
FTE	9.05	8.47	8.92	8.96	0.4%

MARION COUNTY FY 2012-13 BUDGET
 BY DEPARTMENT
 HEALTH

FTE By Position Title By Program

Program: Prevention and Rural Services	
Position Title	FTE
Department Specialist 2 (Bilingual)	1.40
Department Specialist 3 (Bilingual)	1.07
Health Educator 2	2.40
Health Educator 2 (Bilingual)	2.00
Health Educator 3	1.00
Program Supervisor	1.00
Public Health Aide Sr (Bilingual)	0.09
Program Prevention and Rural Services FTE Total:	8.96

- In addition to the above there are 0.60 FTE temporary paid staff and six contractors, interns and volunteers.
- The FY 12-13 FTE count includes 1.45 General Fund positions.

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
HEALTH

Prevention and Rural Services Program Budget Justification

RESOURCES

The decrease in Intergovernmental Federal funding is due to several services that have blended funding streams containing both federal and state revenues. The mix has seen a decrease in the state portion of the funding. In addition, a federal grant for youth suicide prevention services is set to expire after the first quarter of FY 12-13. The increase in state revenues is due to an expected funding increase in healthy communities revenues. The increase in Marion County General Fund revenues is due to the prioritization of services, increasing the amount for rural services while decreasing the allocation in other programs.

REQUIREMENTS

FTE

FTE has remained largely unchanged due to the fact that funding for internal operations has been stable.

Personnel Services

The increase in Personnel Services is primarily due to many new staff hired in recent years with the expansion of prevention services and other new projects. These positions are all eligible for merit increases and that has led to a larger percentage increase than in other programs. The increase in fringe benefits is due to multiple part time employees, who exceed 0.50 FTE, and carry full benefit packages.

Materials and Services

During FY 11-12 several new grants were received, many of which were either for one year (community health improvement plan) or included some start up purchases (cuidate, healthy corner stores). The increase in FY 11-12 for one time needs and purchases has resulted in a decrease in FY 12-13 Materials and Services expenditures.

Administrative Charges

Administrative Charges are allocated to service areas based on FTE and other indirect cost drivers. Overall Administrative Charges have increased within the Health Department based on the Marion County allocation methodology.

Transfers Out

Not Applicable

Contingency

There is no significant change to Contingency in this program. Contingency in this program exceeds 10% due to the uncertain nature of several prevention grants. If the grant funding is allowed to continue in Marion County then additional expenditures will be identified and Contingency will be reduced.

Other

Not Applicable

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
HEALTH

Emergency Preparedness Program

- Plan and coordinate Public Health related Emergency Preparedness, including anti-bioterrorism services.
- Develop Public Health emergency responses.

Program Summary

Health Program: Emergency Preparedness

	FY 09-10 ACTUAL	FY 10-11 ACTUAL	FY 11-12 BUDGET	FY 12-13 ADOPTED	+/- %
RESOURCES					
Intergovernmental Federal	539,745	324,621	167,079	162,758	-2.59%
Charges for Services	5,000	(1,718)	0	0	n.a.
Admin Cost Recovery	2,396	0	0	0	n.a.
Net Working Capital	6,764	5,050	0	0	n.a.
TOTAL RESOURCES	553,905	327,953	167,079	162,758	-2.59%
REQUIREMENTS					
Personnel Services					
Salaries and Wages	157,568	100,469	75,819	60,384	-20.36%
Fringe Benefits	74,610	54,072	46,299	37,795	-18.37%
Total Personnel Services	232,178	154,541	122,118	98,179	-19.60%
Materials and Services					
Supplies	63,367	30,823	3,056	3,600	17.80%
Materials	31,570	12,772	2,000	2,000	0.00%
Communications	16,724	6,367	6,250	5,800	-7.20%
Utilities	0	0	2,711	2,357	-13.06%
Contracted Services	109,978	47,381	100	100	0.00%
Repairs and Maintenance	5,241	3,289	750	1,050	40.00%
Rentals	2,088	1,062	1,775	1,857	4.62%
Miscellaneous	6,207	15,517	1,700	2,625	54.41%
Total Materials and Services	235,175	117,211	18,342	19,389	5.71%
Administrative Charges	77,137	47,614	26,619	20,803	-21.85%
Capital Outlay	0	8,567	0	0	n.a.
Contingency	0	0	0	24,387	n.a.
TOTAL REQUIREMENTS	544,490	327,932	167,079	162,758	-2.59%
FTE	2.05	2.10	1.70	1.24	-27.1%

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
HEALTH

FTE By Position Title By Program

Program: Emergency Preparedness	
Position Title	FTE
Accounting Clerk	0.20
Health Educator 2	0.84
Program Supervisor	0.20
Program Emergency Preparedness FTE Total:	1.24

Emergency Preparedness Program Budget Justification

RESOURCES

Funding for this program is expected to remain relatively unchanged in FY 12-13; however, further federal funding cuts remains a possibility. The Emergency Preparedness Program grew significantly in FY 09-10 due to H1N1 influenza threat, which resulted in a release of federal funding. In FY 10-11 some of these funds were made available to the county at reduced levels. These funds were not continued in FY 11-12 resulting in the significant decrease in revenues. Net Working Capital has been removed from this program as it is not anticipated to be needed in FY 12-13.

REQUIREMENTS

FTE

Due to declining funding the FTE in this program has been reduced.

Personnel Services

Personnel Services costs are declining due the FTE reductions in this program.

Materials and Services

Materials and Services expenditures are expected to remain relatively constant with FY 11-12 levels.

Administrative Charges

Administrative Charges are allocated to service areas based on FTE and other indirect cost drivers. Overall Administrative Charges have increased within the Health Department based on the Marion County allocation methodology. Administrative Charges within this program have declined due to the decline in FTE.

Transfers Out

Not Applicable

Contingency

The increase in Contingency for the Emergency Preparedness Program is due to unallocated revenues. Expenditure needs have not fully been identified, in part due to some uncertainty over the short term and long term funding for the program.

Other

Not Applicable

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
HEALTH

Environmental Hlth Vital Stats Program

- Inspect and license restaurants, schools and other food vendors.
- Investigate food and waterborne outbreaks to find causes and prevent further health problems.
- Conduct vector control and public education for the West Nile Virus.
- Issue birth and death certificates.
- Provide staffing to the Ambulance Services Area committee.
- Provide online food handler training and issue food handler cards.
- Administer and enforce drinking water quality standards for public water systems.
- Conduct health inspections of recreational and tourist accommodations.

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
HEALTH

Program Summary

Health

Program: Environmental Hlth Vital Stats

	FY 09-10 ACTUAL	FY 10-11 ACTUAL	FY 11-12 BUDGET	FY 12-13 ADOPTED	+/- %
RESOURCES					
Intergovernmental Federal	150,802	86,960	118,882	118,882	0.00%
Charges for Services	998,000	953,519	953,560	962,060	0.89%
Admin Cost Recovery	0	5,000	0	0	n.a.
Other Revenues	249	109	0	0	n.a.
General Fund Transfers	51,726	47,557	47,628	52,480	10.19%
Net Working Capital	5,911	67,465	144,110	113,495	-21.24%
TOTAL RESOURCES	1,206,689	1,160,611	1,264,180	1,246,917	-1.37%
REQUIREMENTS					
Personnel Services					
Salaries and Wages	548,517	549,294	534,395	567,953	6.28%
Fringe Benefits	274,103	283,098	287,229	335,521	16.81%
Total Personnel Services	822,620	832,392	821,624	903,474	9.96%
Materials and Services					
Supplies	18,628	31,156	14,915	23,800	59.57%
Materials	211	6,005	1,500	900	-40.00%
Communications	12,323	7,274	5,225	6,645	27.18%
Utilities	0	0	14,375	15,784	9.80%
Contracted Services	21,525	17,596	11,220	15,800	40.82%
Repairs and Maintenance	665	485	800	400	-50.00%
Rentals	22,579	28,724	34,228	29,980	-12.41%
Insurance	0	1,500	0	0	n.a.
Miscellaneous	5,663	4,477	725	3,400	368.97%
Total Materials and Services	81,594	97,217	82,988	96,709	16.53%
Administrative Charges	193,035	197,844	206,205	207,224	0.49%
Contingency	0	0	153,363	39,510	-74.24%
TOTAL REQUIREMENTS	1,097,249	1,127,453	1,264,180	1,246,917	-1.37%
FTE	10.62	10.77	10.47	10.67	1.9%

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
HEALTH

FTE By Position Title By Program

Program: Environmental Hlth Vital Stats	
Position Title	FTE
Department Specialist 2 (Bilingual)	2.00
Department Specialist 3	0.67
Environmental Health Specialist 2	4.00
Environmental Health Specialist 2 (Bilingual)	1.00
Environmental Health Specialist 3	2.00
Health Educator 2	0.20
Program Supervisor	0.80
Program Environmental Hlth Vital Stats FTE Total:	10.67

- In addition to the above there is one intern.
- The FY 12-13 FTE includes a 0.50 General Fund position.

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
HEALTH

Environmental Hlth Vital Stats Program Budget Justification

RESOURCES

Resources in this program are expected to remain relatively unchanged. There is not an approved fee increase for the environmental health restaurant licensing program. The final fee increase occurred in January 2010. The purpose of the rate increase was to enable the program to be more self-sustaining, decreasing reliance on county General Fund support. The decrease in Net Working Capital is in large part due to the use of prior year restaurant licensing fees to maintain the program at its current level.

REQUIREMENTS

FTE

There are no significant changes to FTE in this program.

Personnel Services

The increase in Personnel Services expenditures are due to staff merit increases and the rising cost of fringe benefits.

Materials and Services

Variances in Materials and Services by individual category are largely due to the budget variances during FY 11-12. Current year FY 12-13 estimates are based on current spending patterns.

Administrative Charges

Administrative Charges are allocated to service areas based on FTE and other indirect cost drivers. Overall Administrative Charges have increased within the Health Department based on the Marion County allocation methodology.

Transfers Out

Not Applicable

Contingency

The decrease in Contingency is due to a reduction in estimated carryover of prior year funds designated for this program. The primary contributor would be prior year restaurant licensing and inspection fees.

Other

Not Applicable

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
HEALTH

Maternal Child Womens Health Program

- Provide family planning services.
- Provide pregnancy testing services.
- Provide teen pregnancy prevention services.
- Provide prenatal care direct and purchased.
- Provide public health nurse home visits to high risk infants.
- Provide neonatal monitoring and intervention for at risk children.
- Manage an early childhood program including home visiting nursing.
- Contract for school based health clinic services.

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
HEALTH

Program Summary

Health	Program: Maternal Child Womens Health				
	FY 09-10 ACTUAL	FY 10-11 ACTUAL	FY 11-12 BUDGET	FY 12-13 ADOPTED	+/- %
RESOURCES					
Intergovernmental Federal	470,857	477,308	502,491	467,278	-7.01%
Intergovernmental State	133,304	132,837	133,224	133,224	0.00%
Intergovernmental Local	45,600	45,600	46,677	62,400	33.68%
Charges for Services	1,073,001	1,172,067	1,062,469	997,850	-6.08%
Interest	317	114	150	50	-66.67%
Other Revenues	52,737	78,387	41,300	41,200	-0.24%
General Fund Transfers	342,190	377,086	377,086	365,318	-3.12%
Net Working Capital	246,266	289,039	530,382	624,736	17.79%
TOTAL RESOURCES	2,364,271	2,572,437	2,693,779	2,692,056	-0.06%
REQUIREMENTS					
Personnel Services					
Salaries and Wages	927,440	941,745	958,561	931,939	-2.78%
Fringe Benefits	446,271	481,577	513,393	549,805	7.09%
Total Personnel Services	1,373,710	1,423,321	1,471,954	1,481,744	0.67%
Materials and Services					
Supplies	142,277	118,064	109,637	110,336	0.64%
Materials	11,498	2,179	2,000	1,000	-50.00%
Communications	6,500	4,875	1,050	3,670	249.52%
Utilities	332	359	23,624	24,367	3.15%
Contracted Services	268,108	410,273	426,983	386,974	-9.37%
Repairs and Maintenance	7,380	1,950	1,950	1,950	0.00%
Rentals	24,262	30,313	29,558	31,707	7.27%
Insurance	0	1,233	0	0	n.a.
Miscellaneous	4,681	3,113	10,679	10,250	-4.02%
Total Materials and Services	465,038	572,358	605,481	570,254	-5.82%
Administrative Charges	453,550	448,651	406,615	398,913	-1.89%
Contingency	0	0	209,729	241,145	14.98%
TOTAL REQUIREMENTS	2,292,298	2,444,330	2,693,779	2,692,056	-0.06%
FTE	18.40	17.58	16.51	16.73	1.4%

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
HEALTH

FTE By Position Title By Program

Program: Maternal Child Womens Health	
Position Title	FTE
Clinical Supervisor	0.01
Department Specialist 2 (Bilingual)	1.80
Department Specialist 3	0.20
Department Specialist 3 (Bilingual)	1.93
Health Educator 2	0.10
Health Resources Coordinator (Bilingual)	1.09
Nurse Practitioner (Bilingual)	1.35
Program Supervisor	1.40
Public Health Aide (Bilingual)	1.70
Public Health Nurse 2	3.00
Public Health Nurse 2 (Bilingual)	2.40
Public Health Nurse 3	0.75
Public Health Nurse 3 (Bilingual)	1.00
Program Maternal Child Womens Health FTE Total:	16.73

- In addition to the above there are two interns and volunteers.
- FY 12-13 budget includes 2.19 FTE General Fund positions.

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
HEALTH

Maternal Child Womens Health Program Budget Justification

RESOURCES

Intergovernmental Local funding is expected to increase in FY 12-13 based on notification of a funding increase for services to mothers with chemical dependency issues. Charges for Services are declining due to changes in how targeted case management laws related to mothers with chemical dependency issues can be billed. The increase in Net Working Capital reflects additional funding needed to balance Marion County General Fund maternal child and women's health services.

REQUIREMENTS

FTE

FTE has increased slightly due to program needs and demands for services. In addition, 0.20 FTE of a Health Educator that provides support across the Public Health Division has been added to this program.

Personnel Services

The increasing Personnel Services costs are due to the increase in FTE and the rising cost of fringe benefits.

Materials and Services

Materials and Services estimates for FY 12-13 are declining due to the projected reduction in charges for services. Targeted case management billing requires a local match paid out of Contracted Services. As billing revenue declines, Contracted Services declines as well. The match rate for these services is approximately 37%. The expenditure estimates for communications has been increased based on current year spending patterns. The FY 11-12 budget estimate was too low.

Administrative Charges

There is no significant change in Administrative Charges for this program. Federal funding in this program, in many cases, has limits (usually 10%) on the amount of Administrative Charges that can be allocated.

Transfers Out

Not Applicable

Contingency

There is no significant change to Contingency in this program.

Other

Not Applicable

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
HEALTH

WIC Services Program

- Administers the food supplement program for women, infants and children (WIC), which is the third largest program in the state, serving approximately 10,000 families per year.
- Provides health and nutrition information to the public.
- Provides breastfeeding and lactation experts to work with all new moms wanting to breastfeed.
- Coordinates peer counseling services.

Program Summary

Health	Program: WIC Services				
	FY 09-10 ACTUAL	FY 10-11 ACTUAL	FY 11-12 BUDGET	FY 12-13 ADOPTED	+/- %
RESOURCES					
Intergovernmental Federal	1,472,025	1,597,407	1,625,830	1,612,330	-0.83%
Charges for Services	36,257	28,759	0	0	n.a.
Other Revenues	0	93	0	0	n.a.
Net Working Capital	207,425	216,350	318,250	310,831	-2.33%
TOTAL RESOURCES	1,715,707	1,842,609	1,944,080	1,923,161	-1.08%
REQUIREMENTS					
Personnel Services					
Salaries and Wages	794,459	828,910	798,543	810,080	1.44%
Fringe Benefits	444,265	484,024	494,545	536,182	8.42%
Total Personnel Services	1,238,725	1,312,934	1,293,088	1,346,262	4.11%
Materials and Services					
Supplies	46,093	29,299	22,600	18,600	-17.70%
Materials	10,881	30,663	2,000	1,100	-45.00%
Communications	29,495	17,519	5,300	6,900	30.19%
Utilities	314	409	28,099	27,238	-3.06%
Contracted Services	58,055	70,361	58,641	50,200	-14.39%
Repairs and Maintenance	4,682	10,153	740	1,700	129.73%
Rentals	10,020	15,514	25,750	15,100	-41.36%
Miscellaneous	4,468	10,471	2,950	6,100	106.78%
Total Materials and Services	164,009	184,389	146,080	126,938	-13.10%
Administrative Charges	312,658	345,242	363,176	298,033	-17.94%
Contingency	0	0	141,736	151,928	7.19%
TOTAL REQUIREMENTS	1,715,391	1,842,565	1,944,080	1,923,161	-1.08%
FTE	19.20	21.30	19.08	19.00	-0.4%

MARION COUNTY FY 2012-13 BUDGET
 BY DEPARTMENT
 HEALTH

FTE By Position Title By Program

Program: WIC Services	
Position Title	FTE
Department Specialist 2	1.00
Department Specialist 2 (Bilingual)	6.00
Nutrition Aide (Bilingual)	5.40
Nutrition Educator	3.00
Nutrition Educator (Bilingual)	1.00
Nutritionist	1.60
Program Supervisor	1.00
Program WIC Services FTE Total:	19.00

- In addition to the above there are 0.70 FTE temporary paid staff and six contractors, interns and volunteers.

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
HEALTH

WIC Services Program Budget Justification

RESOURCES

The Women, Infants and Children (WIC) Program is anticipating flat funding for FY 12-13. Funding is based on overall caseload which is expected to be flat or potentially start to increase based on recent trends.

REQUIREMENTS

FTE

There are no significant changes in FTE anticipated in FY 12-13 for this program.

Personnel Services

The increase in Personnel Services is primarily due to staff being eligible for merit increases and the rising cost of fringe benefits.

Materials and Services

Materials and Services estimates for supplies have continued to decrease as WIC grant funds will be used to cover FTE and less will be available for purchases. During FY 11-12 the WIC program implemented a new policy to no longer use real food for demonstrations during cooking classes with families. This will continue in FY 12-13. The decrease in the Rentals category is due to overestimated copy machine usage fees in FY 11-12. The WIC program is expecting an increase in training expenses, budgeted under Miscellaneous, for staff as part of a quality improvement plan and ensuring any new program requirements are being met.

Administrative Charges

Administrative charges are allocated to service areas based on FTE and other indirect cost drivers. Overall administrative charges have increased within the Health Department based on the Marion County allocation methodology. Administrative charges within this program have declined due to the reduction in FTE. Due to a restructuring of the WIC supervision and staff there will no longer be clerical supervisors dedicated to supervise support staff within this program. That has removed the WIC program from the clerical supervision indirect cost allocation.

Transfers Out

Not Applicable

Contingency

There is no significant change to Contingency in this program.

Other

Not Applicable

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
HEALTH

Health Administrative Services Program

- Conduct departmentwide quality assurance, utilization review, and quality improvement studies and implement improvements.
- Monitor the service levels of care, client populations and demographics as well as system deficiencies.
- Monitor programs' compliance with statutes and rules.
- Perform contract management.
- Provide accounts payable, payroll, human resources and budget analysis services.
- Maintain fiscal and client information systems.
- Monitor and enforce HIPAA privacy and security rules and regulations.
- Administer department facilities support activities.
- Maintain information technology liaison.
- Perform departmental billing and accounts receivables functions.
- Manage departmentwide support staff.
- Manage the department's vehicle fleet.

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
HEALTH

Program Summary

Health

Program: Health Administrative Services

	FY 09-10 ACTUAL	FY 10-11 ACTUAL	FY 11-12 BUDGET	FY 12-13 ADOPTED	+/- %
RESOURCES					
Intergovernmental Federal	20,741	139,729	50,000	0	-100.00%
Intergovernmental State	720,063	733,419	685,722	721,322	5.19%
Intergovernmental Local	90,271	101,384	106,782	140,588	31.66%
Charges for Services	617,213	534,264	472,605	399,147	-15.54%
Admin Cost Recovery	(224,908)	(137,574)	(104,000)	(69,750)	-32.93%
Interest	115,858	53,187	55,090	53,060	-3.68%
Other Revenues	22	(370)	0	0	n.a.
General Fund Transfers	465,088	453,488	408,982	416,975	1.95%
Other Fund Transfers	314,367	50,832	18,000	12,000	-33.33%
Net Working Capital	6,385,776	7,129,386	5,312,834	4,845,636	-8.79%
TOTAL RESOURCES	8,504,490	9,057,746	7,006,015	6,518,978	-6.95%
REQUIREMENTS					
Personnel Services					
Salaries and Wages	2,007,303	2,010,782	1,925,391	1,867,910	-2.99%
Fringe Benefits	953,750	977,469	1,004,709	1,049,208	4.43%
Total Personnel Services	2,961,053	2,988,250	2,930,100	2,917,118	-0.44%
Materials and Services					
Supplies	59,999	46,607	56,855	50,835	-10.59%
Materials	41,380	43,794	17,700	30,050	69.77%
Communications	63,197	50,896	58,000	52,625	-9.27%
Utilities	2,306	2,316	9,869	12,752	29.21%
Contracted Services	300,585	426,511	194,675	105,420	-45.85%
Repairs and Maintenance	18,535	17,513	21,950	247,100	1,025.74%
Rentals	311,991	249,572	219,524	218,075	-0.66%
Insurance	68,670	88,422	80,000	65,000	-18.75%
Miscellaneous	19,148	57,724	30,575	27,467	-10.17%
Total Materials and Services	885,810	983,354	689,148	809,324	17.44%
Administrative Charges	(1,578,698)	(1,719,847)	(1,808,726)	(1,663,111)	-8.05%
Capital Outlay	287,152	0	168,703	0	-100.00%
Contingency	0	0	474,402	539,442	13.71%
Ending Fund Balance	0	0	4,552,388	3,916,205	-13.97%
TOTAL REQUIREMENTS	2,555,316	2,251,757	7,006,015	6,518,978	-6.95%
FTE	33.38	35.02	31.35	30.03	-4.2%

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
HEALTH

FTE By Position Title By Program

Program: Health Administrative Services	
Position Title	FTE
Accounting Clerk	0.20
Accounting Specialist	1.00
Administrative Assistant	2.00
Administrative Services Manager Sr	1.00
Budget Analyst 2	1.00
Certified Coder	1.00
Contracts Specialist Sr	2.00
Department Specialist 1 (Bilingual)	0.50
Department Specialist 2	1.00
Department Specialist 2 (Bilingual)	0.40
Department Specialist 3	2.00
Department Specialist 3 (Bilingual)	1.00
Departmental Division Director	4.00
Health Administrator	0.50
Health Educator 2	0.08
Management Analyst 1	3.00
Managerial Accountant	1.00
Medical Billing Specialist	3.00
Mental Health Spec 2	0.15
Office Manager	1.00
Office Manager Sr	3.00
Public Health Aide (Bilingual)	0.20
Public Health Nurse 2	0.50
Public Health Physician	0.50
Program Health Administrative Services FTE Total:	30.03

- In addition to the above there are 2.00 FTE temporary paid staff and five contractors, interns and volunteers.
- FY 12-13 FTE includes 1.40 General Fund positions.

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Health Administrative Services Program Budget Justification

RESOURCES

Intergovernmental Federal revenues have been reduced due to funding cuts received from the Oregon Health Authority (OHA) during FY 11-12. The reductions were applied to Administrative Services, preserving funds for direct service staff in other programs. Intergovernmental Local is increasing due to additional funding being made available as a performance incentive as it relates to the Integrated Delivery System for outpatient capitated behavioral health services. Charges for Services are declining due to continued reduction in staff eligible for the Medicaid Administrative Claiming (MAC) program. As the pool of eligible staff decrease the estimated revenue generated by eligible administrative services they perform will be reduced. Administrative Cost Recovery reflects offsetting budget entries for services charged back to other programs. This has been reduced due to our 24/7 residential cottages no longer utilizing the psychiatric crisis center (PCC) temp pool for coverage. Net Working Capital has been reduced in the Administrative Services Program due to funds being allocated to service areas to offset increasing program costs and flat or reduced funding in many service areas.

REQUIREMENTS

FTE

FTE in this program has been reduced due to budget constraints.

Personnel Services

Personnel Services expenditures are decreasing due to declining FTE in the program.

Materials and Services

The reason for the decline in estimated Materials and Services expenditures for this program is due to a change in how department medical record scanning and archiving will be completed. In FY 11-12 this expense was budgeted under Contracted Services. It has been determined that internal Health Department staff will handle the project and the Contracted Services estimates have been reduced for FY 12-13. Contracted Services has also been reduced due to the fact that the Raintree contract for licenses, maintenance and support has been shifted to the software maintenance account in the Repairs and Maintenance category. The increase to Repairs and Maintenance is also due to the reclassification of Capital Outlay expenditures for the purchase of new Raintree licenses to the software maintenance account. Another significant change is the reduction in medical malpractice insurance; the FY 12-13 budget estimate reflects the most recent plan renewal amount.

Administrative Charges

Administrative Charges for the administrative services program reflects the reduction in expense for indirect costs allocated to other programs within the Health Department. This ensures that the overall budget for the Health Department is not inflated with the double counting of expenditures. Internal Administrative Charges for Health Department infrastructure has declined in FY 12-13.

Transfers Out

Not Applicable

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Contingency

There is no significant change in Contingency for this program. Contingency in this program exceeds 10% of expenditures due to the uncertain nature of funding at this time. It is assumed that the Medicaid funding levels will continue to be contracted to Marion County at similar levels; however, this will not be known until the regional CCO establishes a provider contract with the Health Department.

Other

Capital Outlay has been removed in FY 12-13 due to the reclassification of expenditures for new Raintree electronic medical record licenses to the software maintenance account in Materials and Services. Ending Fund Balance for this program is declining due to less stable funding throughout the Department. Funds have been allocated to cover program expenditures or set aside in Contingency to cover potential funding cuts in FY 12-13.

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FUNDS

The Health Fund is a special revenue fund that combines multiple revenue sources.

Department Budget by Fund

Fund Name	FY 09-10 ACTUAL	FY 10-11 ACTUAL	FY 11-12 BUDGET	FY 2012-13 ADOPTED	% of Total
RESOURCES					
FND 190 Health	63,255,920	64,218,502	63,020,830	61,924,795	100.00%
TOTAL RESOURCES	63,255,920	64,218,502	63,020,830	61,924,795	100.0%
REQUIREMENTS					
FND 190 Health	54,394,283	54,048,484	63,020,830	61,924,795	100.00%
TOTAL REQUIREMENTS	54,394,283	54,048,484	63,020,830	61,924,795	100.0%

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
HEALTH

KEY DEPARTMENT ACCOMPLISHMENTS

- The MOMS program is a comprehensive case management program targeting pregnant women at risk of substance abuse. The MOMS Program provides pregnant women with the tools they need to stay clean and sober during and after pregnancy. The primary goal is the delivery of clean and sober babies. Ideally, secondary goals include helping mothers maintain a lifestyle of sobriety conducive to successfully parenting their child or children in a safe, healthy, and sober home environment. Currently the WVP Health Authority pays for 0.5 FTE of nurse time. We have 2.0 FTE nurses (from Early Childhood Nursing Team) who do this work. The caseload of MOMS clients for combined FTE is 58 clients. The nurses work with 3 full time mentors employed by WVP. The nurse works directly with the client, while collaborating with the mentor and providing professional oversight for the mentor. Since the inception of the program in 2006, 287 babies have been born drug free.
- The Crisis Outreach Response Team (CORT) began operations in January 2010. This collaboration between the Marion County Sheriff's Office and the Marion County Health Department partners a Deputy Sheriff and a Mental Health Specialist for community outreach. Their outreach focuses on individuals that are having frequent law enforcement contact and appear to have some mental health needs or concerns. The goal of this project is to link these individuals to needed treatment and resources while diverting them from continuing law enforcement contact. In this past year CORT reviewed 1300 police reports and other referrals leading to 230 attempted visits and 136 successful contacts. These contacts have resulted in connecting these individuals to the Salem Free Clinic, Northwest Senior and Disability Services, Pine Street Resource Center, Project Able and many other community resources and programs. The community response has been very positive as CORT reaches out to people before a crisis occurs. For most of the year CORT has operated for twenty hours a week. In September the Sheriff's Office received a grant allowing them to expand their participation to 40 hours a week. Additionally, in October the Salem Police Department began contributing 20 hours per week of a Salem police officer. The Health Department expanded the hours of the mental health specialist in October as well; the team now responds to reports and incidents Monday through Friday. The Marion County CORT members also coordinate Crisis Intervention Training (CIT) for law enforcement professionals. This forty hour program provides information and tools to help law enforcement when responding to individuals with mental illness. The Marion County CIT program has trained more than 250 law enforcement personnel from Marion and Yamhill Counties.
- The Health Department conducted a community health survey in February-March 2011 to gather information from community residents regarding their perceptions about the health of Marion County. A companion survey was simultaneously distributed to key partners in health, social service, education and other sectors. Over 2000 residents participated in the survey which was available at 40 host sites around the county, as well as on line, in English, Spanish and Russian. Over 200 individuals completed the on-line partner survey, which was available in English only. The survey results provided insight into community themes down to the zip code level and were combined with data for health indicators such as obesity and women receiving early prenatal care to form a picture of the health of Marion County residents. A community-based initiative was launched in July with the aim of improving the overall health of Marion County. Regional workgroups, led by the Health Department in partnership with the three local hospitals, are in the process of developing a locally driven plan to address the health issues workgroup members have chosen for their community. Each region has a different approach based on need and available resources; however, common themes among the regions include concerns about obesity, lack of physical activity, and low fruit and vegetable consumption. The Community Health Improvement Partnership is an on-going initiative and is open to new members. Contact the Health Department at 503-588-5612 for more information about joining a regional group.

MARION COUNTY FY 2012-13 BUDGET
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HEALTH

- The Intensive Treatment and Recovery Services (ITRS) program, a specialized alcohol and drug treatment program focusing on the reunification of enrolled families and their children, has enrolled 167 individuals since July 1, 2011. A total of 293 children have been returned home due to involvement in the ITRS program since it started in July 2008. In Oregon, alcohol and drug issues represent the largest single, family problem when child abuse and/or neglect are present. There are usually additional issues associated with alcohol and drug problems, resulting in job loss and homelessness, and creating unsafe conditions for children. Addressing the treatment needs of parents is paramount to preventing the breakdown of family unification, to reduce the increasing burden on our foster care system and to reduce the negative outcomes that result when families are torn apart.
- Children's Behavioral Health outreach services to the Latino community in Woodburn and Salem provided individual therapy, family therapy and relationship building with community partners to help families connect with needed services for 386 Oregon Health Plan enrolled individuals in 2011. Partnerships were developed with Woodburn, Silverton, North Marion, Mt Angel and Gervais school districts, Farm Worker Housing Development Corporation, medical clinics, early childhood education programs, the city of Woodburn and local outreach community agencies. The program works to build trust within the Latino community, reduce access barriers and stigma of receiving service to meet the needs of the Latino population.

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
HEALTH

KEY INDICATORS

1: Prevention of Communicable Disease

Definition and Purpose

Several communicable diseases are vaccine preventable. Vaccines are safe, effective and covered by many insurance plans. Vaccines for Children, a federally funded program, makes vaccines available free or at low cost to children who are under or uninsured.

Significance

Research shows that immunizing a large portion of the community or school creates a “herd immunity” that helps to stop widespread transmission that would be hazardous to those who are unable to be vaccinated. The Health Department provides access to childhood immunizations for families without other resources; however the majority of children receive vaccine in private providers’ offices. This will help achieve the goal related to the county strategic priority for Health and Community Services, Goal #6: Promote the overall health of people in Marion County by improving the delivery of quality health services and supporting community-based prevention efforts.

Data Units Fiscal Year

School Exclusion Orders Issued: School exclusion rates reflect the immunization levels of children enrolled in licensed childcare and K-12 schools.

FY 08-09 Actual	FY 09-10 Actual	FY 10-11 Actual	FY 11-12 Estimate
4,408	3,771	3,471	3,260

Vaccines Available to the Public: Vaccines are offered at Health Department offices in Salem, Silverton, Stayton and Woodburn

FY 08-09 Actual	FY 09-10 Actual	FY 10-11 Actual	FY 11-12 Estimate
19,500	16,512	12,003	12,000

Explanation of Trends and Changes

School exclusion rates were on a decreasing trend until the 2008-2009 school year when new vaccines were added to those required for children attending schools and licensed childcare. The increase in vaccines given in 2009 reflects the flu vaccines given due to the H1N1 pandemic. Since the peak in 2009 the exclusion orders have slightly declined each year.

2: Prevention of Foodborne and Waterborne Illness

Definition and Purpose

Food or water that is contaminated by pathogenic organisms may present a health hazard. Regular and systematic inspection of restaurants, pools and spas helps to ensure that the operators of these establishments follow the standards mandated by statute.

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HEALTH

Significance

Contamination at restaurants, pools and spas may impact large numbers of people. This will help achieve the goal related to the county strategic priority for Health and Community Services, Goal #6: Promote the overall health of people in Marion County by improving the delivery of quality health services and supporting community-based prevention efforts.

Data Units Calendar Year

Restaurant Inspections: Restaurants are inspected twice annually.

CY 2009 Actual	CY 2010 Actual	CY 2011 Actual	CY 2012 Estimate
1,624	1,753	1,735	1,750

Failed to Comply / Closed by the Health Department: A closed restaurant may not reopen until it passes a re-inspection with a score of at least 80, with all critical violations corrected, and the operator presents the environmental health supervisor with a plan for how they will maintain a passing score in the future.

CY 2009 Actual	CY 2010 Actual	CY 2011 Actual	CY 2012 Estimate
13 / 2	9 / 0	8 / 0	8 / 0

Pool and Spa Inspections / Closed by the Health Department: Year round facilities are inspected twice yearly; seasonal facilities are inspected annually.

CY 2009 Actual	CY 2010 Actual	CY 2011 Actual	CY 2012 Estimate
195 / 23	191 / 24	195 / 34	195 / 28

Explanation of Trends and Changes

As the economy continues to stabilize it is anticipated that the number of restaurant inspections will increase.

3: Parent and Child Health Services

Definition and Purpose

The Marion County Health Department assures access to healthcare by providing limited direct services such as prenatal and women's health care and provides support to eligible families through nursing case management and the women, infants and children (WIC) nutrition program.

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
HEALTH

Significance

Women on the WIC Program eat a more healthful diet, have healthier babies and receive prenatal care earlier in their pregnancy. Infants born to WIC mothers weigh more and have improved growth and development rates and children on the WIC Program eat foods higher in iron and Vitamin C, and visit their doctors regularly. A healthy pregnancy, infancy and early childhood increases the likelihood that a child will be a healthy, successful learner and eventually grow into a healthy adult. This will help achieve the goal related to the county strategic priority for Health and Community Services, Goal #6: Promote the overall health of people in Marion county by improving the delivery of quality health services and supporting community-based efforts.

Data Units Calendar Year

Health Department Average Monthly Caseload: WIC is a nutrition program for children 0-5 and pregnant, postpartum and breastfeeding women.

CY 2009 Actual	CY 2010 Actual	CY 2011 Actual	CY 2012 Estimate
9,964	9,673	9,224	9,500

Explanation of Trends and Changes

Need in Marion County has showed a gradual upward trend between for the period 2007-2009. As the local economy declined with resulting high unemployment WIC began serving persons who previously did not meet the 185% poverty level income guidelines. During the recession, most counties across the State of Oregon experienced falling caseload even with “stepped up” local agency activities to make appointments and/or reschedule participants. Many discussions at the state and local agency levels have tried to pinpoint the reason for a decline. The suggestions for the decline include, but are not limited to: people moving out of the state; transportation and gas price issues; participants also receiving SNAP benefits (food stamps) who may not feel they also need WIC; participants have to get off work to come to WIC offices for classes, etc. Caseload assignments were readjusted across the state in June 2011, and many counties once again began to meet caseload requirements. Unfortunately that has not been the case in Marion County. A survey of monthly participating client numbers across the state demonstrates continuing caseload issues in Salud WIC (which serves Marion and Yamhill Counties) and also in Washington County. Salud’s assigned caseload is 10,199, and their caseload average over the past year has been 9,805; their caseload number initially began to climb with caseload readjustment, but since October has continued to decline. Washington County’s assigned caseload is 13,134 with an average caseload of 12,747 over the past 12 months; since November 2011 their caseload has continued to decrease. Marion County continues to monitor caseload in these two counties as well as our own, speculating that there may be similar reasons that each local agency is experiencing caseload issues.

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HEALTH

4: Parent and Child Mental Health Services

Definition and Purpose

The Marion County Health Department provides short term, intensive treatment designed to teach parents the skills needed in order to manage their child's severe behavior problems. Parent Child Interactive Therapy's (PCIT) primary focus is to enhance the quality of the relationship between the parent and child through child directed interaction and parents directed interaction.

Significance

Research supports this dyadic approach as having long-term positive effects on parent-child relationships and contributes to a low no-show rate of therapy. The emphasis is on restructuring parent-child patterns rather than modifying target behaviors. Parents are not blamed, but are given responsibility for improving the child's behavior. An advantage to the use of PCIT with families is the flexibility it allows to switch between therapy types in order to focus on treatment goals. PCIT is one of a limited number of evidence-based practices designed for early childhood for children between two and seven years. It improves the relationship between parent and child and leads to an increase in parenting skills and a decrease in the likelihood of abuse due to the inability or lack of skill in parents. This will help achieve the goal related to the county strategic priority for Health and Community Services, Goal #6: Promote the overall health of people in Marion County by improving the delivery of quality health services and supporting community-based prevention efforts.

Data Units Fiscal Year

Number of individuals enrolled in PCIT

FY 08-09 Actual	FY 09-10 Actual	FY 10-11 Actual	FY 11-12 Estimate
63	85	101	114

Explanation of Trends and Changes

The program was implemented in Marion County in 2008 with eight staff trained to provide the weekly therapy. 85 parent/child dyads enrolled in FY 09-10 and 101 were enrolled in FY 10-11 and 114 enrolled in FY 11-12. Of the 114 enrolled, 44% are Hispanic. Outreach to Latino communities in Marion County was accomplished making efforts to reach other Latino providers and families with information about the grant and therapeutic interventions, which are offered in both English and Spanish in Salem, Woodburn and Silverton.

5: Alcohol and Drug Treatment for Families

Definition and Purpose

Intensive treatment and recovery services (ITRS) are a specialized alcohol and drug treatment program focusing on the reunification of enrolled families and their children. The program design includes wraparound services with mentors available to assist families with life skills and recovery based solutions.

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
HEALTH

Significance

In Oregon, alcohol and drug issues represent the largest single, family problem when child abuse and/or neglect are present. There are usually additional issues associated with alcohol and drug problems, resulting in job loss and homelessness, and creating unsafe conditions for children. The number of families reported by the Oregon Department of Human Services Child Welfare in the foster care system was 720 in Marion County, of those 720 approximately 480 or (66.7%) were as a result of a parents alcohol and drug issues. This will help achieve the goal related to the county strategic priority for Health and Community Services, Goal #6: Promote the overall health of people in Marion county by improving the delivery of quality services and supporting community-based efforts.

Data Units Fiscal Year

Enrolled Individuals

FY 08-09 Actual	FY 09-10 Actual	FY 10-11 Actual	FY 11-12 Estimate
280	234	188	180

Children Reunited

FY 08-09 Actual	FY 09-10 Actual	FY 10-11 Actual	FY 11-12 Estimate
86	81	69	70

Explanation of Trends and Changes

Addressing the treatment needs of parents is paramount to preventing the breakdown of family unification, to reduce the increasing burden on our foster care system and to reduce the negative outcomes that result when families are torn apart. The efficiency of supporting a system to unify families outweighs the costs of a foster care system. Due to funding the number of enrolled families in these services are declining.

6: Acute Care Utilization

Definition and Purpose

The psychiatric crisis center is responsible for assessing, treating and recommending placement for persons experiencing a mental health crisis. The goal is to treat individuals in the least restrictive, most effective treatment setting possible. While some individuals require psychiatric hospitalization, most can be effectively treated without inpatient care.

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Significance

Research indicates that the best outcomes for psychiatric services are tied to the least restrictive, closer to home treatment. Involuntary hospitalization can be traumatizing and sometimes alienates the consumer from treatment providers. Inpatient care is best reserved for those persons who are a danger to themselves or others and who cannot be safely treated in other settings. This will help achieve the goal related to the county strategic priority for Health and Community Services, Goal #6: Promote the overall health of people in Marion County by improving the delivery of quality health services and supporting community-based efforts. Ensuring that persons who are dangerous to themselves or others due to a mental illness receive needed treatment can also be linked to the county strategic priority for Public Safety, Goal #3: Pursue a safe and secure community by protecting the people, property, and economy of Marion County.

Data Units Fiscal Year

Psychiatric Crisis Center Evaluations

FY 08-09 Actual	FY 09-10 Actual	FY 10-11 Actual	FY 11-12 Estimate
3,278	3,023	3,210	3,400

Hospitalizations

FY 08-09 Actual	FY 09-10 Actual	FY 10-11 Actual	FY 11-12 Estimate
287 (8.8%)	217 (7.2%)	165 (5.1%)	173 (5.1%)

Explanation of Trends and Changes

In October 2008 Salem Hospital hired crisis screeners for their emergency room. While we continue to do some emergency room evaluations our total numbers are decreasing from their peak levels. While we can compare our hospitalization rates to that of the Salem Hospital screeners there are some differences between the groups served. Salem Hospital is likely to refer those individuals appropriate for diversion to the psychiatric crisis center (PCC) for screenings so we would anticipate that the hospital screening numbers would be on the rise. This has resulted in a lower percentage of PCC screenings resulting in hospitalization.

7: Family Support Services for Children with Developmental Disabilities

Definition and Purpose

The principles of family support are based on the belief that all individuals, regardless of disability or special needs, have the right to a permanent and stable family and that supporting families in caring for their children at home is in the best interest of the children, families, and communities.

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HEALTH

Significance

Family support services are individualized and built on the principles of family support and self-determination, based on the belief that the surest, most cost effective ways to foster and preserve family and community membership may be constructed and managed by those receiving services. These services may include both monetary and non-monetary supports. Funded plans are for a maximum of \$1,200 per year. For those with funded plans, the support most often needed by families is respite. Other funded supports may include: family caregiver supports, family training, behavior consultation, special diets, occupational therapy, among others. Non-monetary supports may include: service coordination; assisting families to find and arrange resources, including natural supports; information and referral, accessing community resources, education, parent to parent groups. This will help achieve the goal related to the county strategic priority for Health and Community Services, Goal #6: Promote the overall health of people in Marion County by improving the delivery of quality health services and supporting community-based efforts.

Data Units Fiscal Year

Number of families enrolled in family support services.

FY 10-11 Actual	FY 11-12 Estimate
467	487

Explanation of Trends and Changes

Family support services are proactive, and are intended to help families from going into crisis. Because the program is based on disability rather than economic need, there is no income test for eligibility. To be eligible, a child with developmental disabilities must be between the ages of birth and 18 years. In some cases, a family may access family support for a brief time while other families may need an on-going family support plan. State money is used only for those services which are not available from any other resource. Addressing the support needs of families is necessary to preventing the unwanted out of home placement and maintain family unity, or to reunite families with children with developmental disabilities who have been placed out of the home. The program is grounded in the knowledge that families are the greatest resource available to children. The need for these services has been increasing in recent years, this trend is expected to continue.

8: Provide Quality and Culturally Competent Services to Underserved Populations

Definition and Purpose

Marion County Health Department is a safety net provider for persons with limited or no resources.

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
HEALTH

Significance

Medical costs in the United States are extremely high, so people without health insurance may not be able to afford medical/behavioral health treatment or prescription drugs. They are also less likely to get routine checkups and screenings, so if they do become ill they will not seek treatment until the condition is more advanced and therefore more difficult and costly to treat. This will help achieve the goal related to the county strategic priority for Health and Community Services, Goal #6: Promote the overall health of people in Marion County by improving the delivery of quality health services and supporting community-based prevention efforts.

Data Units Calendar Year

Marion County Health Department Behavioral Health in collaboration with the Mid-Valley Behavioral Care Network conducts an annual customer service survey. Percent of respondents reporting "my culture, values and beliefs were respected."

CY 2011 Actual	CY 2012 Estimate
85%	86%

Public Health conducts a similar survey approximately every two years. Percent respondents reporting "I received the information or services I needed or was told where to get it."

CY 2011 Actual	CY 2012 Estimate
N/A	90%

Explanation of Trends and Changes

The ongoing efforts by the Health Department to train staff on cultural competency is expected to lead to increased customer satisfaction.

MARION COUNTY FY 2012-13 BUDGET
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HEALTH

Resources by Fund Detail

190 - Health	Actual FY 09-10	Actual FY 10-11	Budget FY 11-12	Proposed FY 12-13	Approved FY 12-13	Adopted FY 12-13
Intergovernmental Federal						
331221 OHSU CaCoon Contract	127,524	124,557	124,556	127,524	127,524	127,524
331227 Emergency Management Grant	513	0	0	0	0	0
331231 Oregon DHS Water Contract	143,172	86,960	118,882	118,882	118,882	118,882
331232 DHS Public Health Contract	2,918,001	2,582,740	2,587,007	2,472,030	2,472,030	2,472,030
331233 DHS Mental Health Contract	1,369,083	1,593,715	1,428,792	1,302,308	1,302,308	1,302,308
331990 Other Federal Revenues	66,225	293,815	145,457	105,228	105,228	105,228
Intergovernmental Federal Total	4,624,518	4,681,788	4,404,694	4,125,972	4,125,972	4,125,972
Intergovernmental State						
332012 OLCC Alcohol and Drug	278,936	264,268	276,880	274,880	274,880	274,880
332060 Oregon DHS Health Contract	700,317	750,001	714,289	711,104	711,104	711,104
332061 Oregon DHS Mental Health	21,061,618	19,049,840	16,350,841	16,237,292	16,237,292	16,237,292
332990 Other State Revenues	85,407	76,741	90,000	79,000	79,000	79,000
Intergovernmental State Total	22,126,278	20,140,849	17,432,010	17,302,276	17,302,276	17,302,276
Intergovernmental Local						
335500 MV Behavioral Care Network	12,610,912	15,245,263	15,778,673	14,967,203	14,967,203	14,967,203
335510 MVBCN Other	1,012,783	504,280	361,189	177,116	177,116	177,116
335520 MVBCN Contracts	1,473,009	2,494,230	3,407,861	3,657,041	3,657,041	3,657,041
335530 MVBCN MPCHP	412,600	466,000	464,277	465,600	465,600	465,600
Intergovernmental Local Total	15,509,303	18,709,773	20,012,000	19,266,960	19,266,960	19,266,960
Charges for Services						
341170 Witness Fees	216	140	0	0	0	0
341230 Client Fees	519,773	452,168	469,045	429,750	429,750	429,750
341232 Insurance Fees	133,484	181,886	186,789	216,401	216,401	216,401
341240 Food Service Fees	22,223	40,125	35,000	42,500	42,500	42,500
341330 Health Inspection Fees	692,218	691,816	691,500	691,500	691,500	691,500
341350 Birth and Death Certificates	284,321	269,921	267,500	267,500	267,500	267,500
341370 Medicaid Fees	2,691,121	2,925,249	2,599,368	2,676,861	2,676,861	2,676,861
341380 Workshop Fees	0	400	0	0	0	0
341430 Copy Machine Fees	172,220	84,462	0	0	0	0
341750 Medicare Fees	279,603	250,019	245,750	283,900	283,900	283,900
341999 Other Fees	229,951	163,529	153,500	160,000	160,000	160,000
342200 Property Leases	176,083	192,090	203,787	197,853	197,853	197,853
344999 Other Reimbursements	(33,330)	(52,072)	(44,440)	(44,440)	(44,440)	(44,440)

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
HEALTH

190 - Health	Actual FY 09-10	Actual FY 10-11	Budget FY 11-12	Proposed FY 12-13	Approved FY 12-13	Adopted FY 12-13
Charges for Services						
345400 Document Fees	1,769	3,673	3,250	3,100	3,100	3,100
347998 Services to Other Depts Closed	111,960	258,113	243,613	265,057	265,057	265,057
347999 Svcs to Other Agencies Closed	1,986,309	1,702,805	1,299,960	1,145,275	1,145,275	1,145,275
Charges for Services Total	7,267,920	7,164,325	6,354,622	6,335,257	6,335,257	6,335,257
Interest						
361000 Investment Earnings	116,175	53,300	55,240	53,110	53,110	53,110
Interest Total	116,175	53,300	55,240	53,110	53,110	53,110
Other Revenues						
371000 Miscellaneous Income	808	0	0	0	0	0
371100 Recoveries from Collections	249	203	0	0	0	0
372000 Over and Short	0	582	0	0	0	0
373100 Special Program Donations	61,329	88,766	47,800	44,700	44,700	44,700
373500 Private Foundation Grants	0	0	60,000	60,000	60,000	60,000
Other Revenues Total	62,386	89,551	107,800	104,700	104,700	104,700
General Fund Transfers						
381100 Transfer from General Fund	3,398,037	3,466,446	3,466,446	3,439,682	3,439,682	3,439,682
General Fund Transfers Total	3,398,037	3,466,446	3,466,446	3,439,682	3,439,682	3,439,682
Other Fund Transfers						
381115 Transfer from Non Dept Grants	963	0	0	0	0	0
381384 Transfer from Health IDS Rsv	63,404	1,050,832	1,018,000	12,000	12,000	12,000
381385 Transfer from Health Bldg Rsv	250,000	0	0	0	0	0
Other Fund Transfers Total	314,367	1,050,832	1,018,000	12,000	12,000	12,000
Net Working Capital						
391000 Net Working Capital Restricted	6,047,474	4,232,131	6,213,089	7,687,496	7,687,496	7,687,496
392000 Net Working Capital Unrestr	3,789,461	4,629,507	3,956,929	3,597,342	3,597,342	3,597,342
Net Working Capital Total	9,836,935	8,861,637	10,170,018	11,284,838	11,284,838	11,284,838
Health Total	63,255,920	64,218,502	63,020,830	61,924,795	61,924,795	61,924,795

Health Grand Total 63,255,920 64,218,502 63,020,830 61,924,795 61,924,795 61,924,795

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
HEALTH

Requirements by Fund Detail

190 - Health	Actual FY 09-10	Actual FY 10-11	Budget FY 11-12	Proposed FY 12-13	Approved FY 12-13	Adopted FY 12-13
Personnel Services						
Salaries and Wages						
511020 Salaries and Wages Budget Only	0	0	33,697	0	0	0
511110 Regular Wages	12,630,187	13,159,334	15,986,460	16,206,582	16,206,582	16,206,582
511120 Temporary Wages	912,954	728,630	581,301	573,540	573,540	573,540
511130 Vacation Pay	728,217	804,174	0	0	0	0
511140 Sick Pay	550,672	594,256	0	0	0	0
511150 Holiday Pay	648,895	680,871	0	0	0	0
511160 Comp Time Pay	49,975	41,816	0	0	0	0
511170 Standby Pay	25,993	24,217	0	0	0	0
511180 Differential Pay	11,124	10,475	0	0	0	0
511210 Compensation Credits	465,224	452,989	423,786	388,863	388,863	388,863
511220 Pager Pay	20,973	27,397	15,550	27,075	27,075	27,075
511240 Leave Payoff	44,185	61,255	0	0	0	0
511290 Health Insurance Waiver Pay	2,961	6,451	6,480	4,860	4,860	4,860
511410 Straight Pay	55,104	36,126	22,334	25,600	25,600	25,600
511420 Premium Pay	77,400	70,236	42,750	46,200	46,200	46,200
511450 Premium Pay Temps	8,190	5,372	4,250	1,000	1,000	1,000
Salaries and Wages Total	16,232,053	16,703,598	17,116,608	17,273,720	17,273,720	17,273,720
Fringe Benefits						
512010 Fringe Benefits Budget Only	0	0	5,931	0	0	0
512110 PERS	1,616,013	1,723,828	2,549,053	2,573,049	2,573,049	2,573,049
512120 401K	70,750	73,170	73,345	73,226	73,226	73,226
512130 PERS Debt Service	816,206	708,802	762,876	747,011	747,011	747,011
512140 PERS Rate Subsidy	0	0	(466,274)	0	0	0
512200 FICA	1,237,212	1,269,756	1,293,708	1,306,468	1,306,468	1,306,468
512310 Medical Insurance	3,818,346	4,249,383	4,586,286	4,851,648	4,851,648	4,851,648
512320 Dental Insurance	433,806	461,341	518,764	508,882	508,882	508,882
512330 Group Term Life Insurance	55,016	57,014	47,281	48,031	48,031	48,031
512340 Long Term Disability Insurance	59,446	79,442	101,491	116,292	116,292	116,292
512400 Unemployment Insurance	65,178	67,015	77,153	78,023	78,023	78,023
512520 Workers Comp Insurance	8,655	8,675	10,144	10,604	10,604	10,604
512600 Wellness Program	13,018	13,263	13,655	13,656	13,656	13,656
512610 Employee Assistance Program	9,716	9,540	9,432	9,432	9,432	9,432
512700 County HSA Contributions	24,500	24,250	0	0	0	0
Fringe Benefits Total	8,227,861	8,745,478	9,582,845	10,336,322	10,336,322	10,336,322
Personnel Services Total	24,459,915	25,449,077	26,699,453	27,610,042	27,610,042	27,610,042

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
HEALTH

190 - Health	Actual FY 09-10	Actual FY 10-11	Budget FY 11-12	Proposed FY 12-13	Approved FY 12-13	Adopted FY 12-13
Materials and Services						
Supplies						
521010 Office Supplies	184,534	159,631	155,842	152,010	152,010	152,010
521030 Field Supplies	30,435	638	1,500	300	300	300
521050 Janitorial Supplies	5,509	4,286	3,400	4,500	4,500	4,500
521060 Electrical Supplies	19	40	0	0	0	0
521070 Departmental Supplies	104,155	99,430	96,722	77,466	77,466	77,466
521080 Food Supplies	65,497	48,835	36,816	34,950	34,950	34,950
521090 Uniforms and Clothing	762	936	75	300	300	300
521100 Medical Supplies	111,927	59,354	46,428	45,175	45,175	45,175
521110 First Aid Supplies	0	90	150	0	0	0
521120 Drugs	144,042	143,272	41,495	50,910	50,910	50,910
521130 Contraceptives	1,969	3,360	89,000	90,100	90,100	90,100
521140 Vaccines	28,297	50,295	40,300	38,000	38,000	38,000
521170 Educational Supplies	15,835	19,857	11,394	12,658	12,658	12,658
521190 Publications	11,096	9,907	12,650	6,855	6,855	6,855
521210 Gasoline	15,179	26,057	19,550	28,975	28,975	28,975
521220 Diesel	0	11	0	0	0	0
521240 Automotive Supplies	(422)	0	0	0	0	0
Supplies Total	718,833	626,000	555,322	542,199	542,199	542,199
Materials						
522080 Building Materials	100	0	0	0	0	0
522150 Small Office Equipment	114,975	56,147	38,095	33,500	33,500	33,500
522160 Small Departmental Equipment	40,885	44,613	57,750	17,150	17,150	17,150
522170 Computers Non Capital	55,839	39,791	19,650	15,350	15,350	15,350
522180 Software	20,861	14,040	8,250	4,700	4,700	4,700
Materials Total	232,659	154,591	123,745	70,700	70,700	70,700
Communications						
523010 Telephone Equipment	93,546	43,689	11,450	1,000	1,000	1,000
523020 Phone and Communication Svcs	0	31,195	69,750	81,400	81,400	81,400
523040 Data Connections	33,973	36,291	36,095	37,575	37,575	37,575
523050 Postage	64,147	25,887	1,350	3,150	3,150	3,150
523060 Cellular Phones	74,390	76,192	80,067	78,492	78,492	78,492
523070 Pagers	266	274	480	200	200	200
Communications Total	266,323	213,529	199,192	201,817	201,817	201,817
Utilities						
524010 Electricity	39,055	41,347	196,932	172,612	172,612	172,612
524040 Natural Gas	14,008	13,503	12,675	63,153	63,153	63,153
524050 Water	1,913	2,046	2,000	5,779	5,779	5,779
524070 Sewer	2,935	2,246	2,250	9,439	9,439	9,439

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
HEALTH

190 - Health	Actual FY 09-10	Actual FY 10-11	Budget FY 11-12	Proposed FY 12-13	Approved FY 12-13	Adopted FY 12-13
Materials and Services						
524090 Garbage Disposal and Recycling	8,039	8,753	8,280	13,850	13,850	13,850
Utilities Total	65,950	67,895	222,137	264,833	264,833	264,833
Contracted Services						
525110 Consulting Services	10,723	20,616	24,000	11,050	11,050	11,050
525150 Audit Services	4,400	0	4,000	0	0	0
525152 Accounting Services	94,513	101,514	77,500	85,000	85,000	85,000
525155 Credit Card Fees	4,966	5,335	5,345	4,605	4,605	4,605
525156 Bank Services	49	0	0	0	0	0
525175 Temporary Staffing	0	0	15,000	10,000	10,000	10,000
525210 Medical Services	751,180	840,180	944,113	1,114,000	1,114,000	1,114,000
525211 Psychiatric Services	0	6,237	0	0	0	0
525215 Dental Services	18,650	6,100	0	0	0	0
525220 Hospital Services	78	0	0	0	0	0
525230 Pharmacy Services	(16)	1,224	0	0	0	0
525235 Laboratory Services	194,934	146,065	132,875	124,800	124,800	124,800
525240 XRay Services	342	767	428	600	600	600
525250 Foster Care Services	96,648	256,229	452,397	263,515	263,515	263,515
525295 Health Providers	19,909,147	18,762,005	15,754,445	15,531,214	15,531,214	15,531,214
525310 Laundry Services	7,965	6,636	5,150	5,000	5,000	5,000
525320 Food Services	649	0	0	0	0	0
525330 Transportation Services	24,725	20,650	112,817	19,050	19,050	19,050
525350 Janitorial Services	20,576	24,597	23,600	21,995	21,995	21,995
525410 Dispatch Services	2,140	0	0	0	0	0
525440 Client Assistance	5,175	2,256	15,973	88,950	88,950	88,950
525450 Subscription Services	349	107	200	100	100	100
525510 Legal Services	9,293	3,088	3,000	3,000	3,000	3,000
525555 Security Services	22,673	25,908	23,000	23,000	23,000	23,000
525710 Printing Services	215,552	109,049	21,525	23,875	23,875	23,875
525715 Advertising	28,425	28,075	17,450	4,650	4,650	4,650
525725 Drafting Blueprints and Design	94	175	0	0	0	0
525735 Mail Services	0	36,513	43,656	31,300	31,300	31,300
525740 Document Disposal Services	8,626	10,316	8,960	13,700	13,700	13,700
525770 Interpreters	70,371	94,036	52,760	77,500	77,500	77,500
525991 Match Payments	196,633	421,394	393,360	315,230	315,230	315,230
525999 Other Contracted Services	1,042,869	867,989	538,530	319,759	319,759	319,759
Contracted Services Total	22,741,729	21,797,061	18,670,084	18,091,893	18,091,893	18,091,893
Repairs and Maintenance						
526010 Office Equipment Maintenance	2,568	1,026	0	1,000	1,000	1,000
526011 Dept Equipment Maintenance	3,234	4,810	1,980	3,550	3,550	3,550

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
HEALTH

190 - Health	Actual FY 09-10	Actual FY 10-11	Budget FY 11-12	Proposed FY 12-13	Approved FY 12-13	Adopted FY 12-13
Materials and Services						
526012 Vehicle Maintenance	1,382	2,988	2,700	3,575	3,575	3,575
526014 Radio Maintenance	1,622	0	500	500	500	500
526020 Computer Hardware Maintenance	898	0	0	0	0	0
526021 Computer Software Maintenance	0	7,600	5,000	234,300	234,300	234,300
526022 Telephone Maintenance	141	0	0	0	0	0
526030 Building Maintenance	74,041	52,492	43,920	43,025	43,025	43,025
526040 Remodels and Site Improvements	26,600	580	5,250	500	500	500
526050 Grounds Maintenance	760	820	1,100	850	850	850
Repairs and Maintenance Total	111,246	70,315	60,450	287,300	287,300	287,300
Rentals						
527100 Vehicle Rental	127,139	121,444	121,217	113,900	113,900	113,900
527110 Fleet Leases	69,174	97,287	99,288	105,932	105,932	105,932
527120 Motor Pool Mileage	23,302	23,663	21,401	27,700	27,700	27,700
527130 Parking	1,209	445	1,100	345	345	345
527140 County Parking	1,980	0	0	0	0	0
527200 Building Rental County	560	0	0	0	0	0
527210 Building Rental Private	783,460	781,578	823,443	835,819	835,819	835,819
527300 Equipment Rental	106,228	112,083	120,851	114,975	114,975	114,975
Rentals Total	1,113,051	1,136,501	1,187,300	1,198,671	1,198,671	1,198,671
Insurance						
528110 Liability Insurance Premiums	556	350	500	350	350	350
528140 Malpractice Insurance Premiums	68,670	88,422	80,000	65,000	65,000	65,000
528220 Notary Bonds	0	40	0	0	0	0
528410 Liability Claims	642	3,529	0	0	0	0
Insurance Total	69,868	92,341	80,500	65,350	65,350	65,350
Miscellaneous						
529110 Mileage Reimbursement	62,926	63,890	67,932	60,921	60,921	60,921
529120 Commercial Travel	1,756	770	500	1,650	1,650	1,650
529130 Meals	286	1,013	200	900	900	900
529140 Lodging	3,826	2,423	1,450	1,575	1,575	1,575
529210 Meetings	10,250	8,663	13,675	10,850	10,850	10,850
529220 Conferences	697	1,082	2,736	980	980	980
529230 Training	64,021	59,268	33,537	33,766	33,766	33,766
529250 Tuition Reimbursement	0	83	0	0	0	0
529300 Dues and Memberships	16,883	42,430	41,693	41,230	41,230	41,230
529590 Special Programs Other	0	1,000	0	0	0	0
529650 Pre Employment Investigations	4,695	3,482	2,100	2,030	2,030	2,030

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
HEALTH

190 - Health	Actual FY 09-10	Actual FY 10-11	Budget FY 11-12	Proposed FY 12-13	Approved FY 12-13	Adopted FY 12-13
Materials and Services						
529740 Fairs and Shows	0	82	67	67	67	67
529860 Permits	117	0	0	0	0	0
529910 Awards and Recognition	43	155	50	1,200	1,200	1,200
529999 Miscellaneous Expense	16,688	25,225	30,104	93,750	93,750	93,750
Miscellaneous Total	182,188	209,565	194,044	248,919	248,919	248,919
Materials and Services Total	25,501,847	24,367,798	21,292,774	20,971,682	20,971,682	20,971,682
Administrative Charges						
611100 County Admin Allocation	232,224	395,290	437,282	443,112	443,112	443,112
611110 Governing Body Allocation	123,603	0	0	0	0	0
611210 Facilities Mgt Allocation	187,175	190,668	242,265	241,666	241,666	241,666
611220 Custodial Allocation	154,231	169,228	188,583	195,322	195,322	195,322
611230 Courier Allocation	21,860	13,752	15,362	15,485	15,485	15,485
611250 Risk Management Allocation	86,033	68,099	65,795	69,906	69,906	69,906
611255 Benefits Allocation	0	101,193	115,965	109,864	109,864	109,864
611260 Human Resources Allocation	416,318	360,615	426,250	392,435	392,435	392,435
611300 Legal Services Allocation	75,313	74,294	69,279	74,186	74,186	74,186
611400 Information Tech Allocation	707,246	724,232	864,597	978,337	978,337	978,337
611410 FIMS Allocation	360,113	399,663	517,024	483,220	483,220	483,220
611420 Telecommunications Allocation	141,352	226,371	169,871	178,633	178,633	178,633
611430 Info Tech Direct Charges	467,904	485,708	391,698	417,230	417,230	417,230
611600 Finance Allocation	502,740	545,767	567,044	642,723	642,723	642,723
611700 Utilities Allocation	119,073	115,058	0	0	0	0
611800 MCBEE Allocation	83,284	64,804	40,475	46,046	46,046	46,046
614100 Liability Insurance Allocation	189,100	163,400	146,000	104,700	104,700	104,700
614200 WC Insurance Allocation	143,900	124,900	117,600	126,200	126,200	126,200
Administrative Charges Total	4,011,469	4,223,043	4,375,090	4,519,065	4,519,065	4,519,065
Capital Outlay						
531300 Departmental Equipment Capital	0	8,567	0	0	0	0
531600 Computer Hardware Capital	16,938	0	0	0	0	0
531700 Computer Software Capital	24,900	0	168,703	0	0	0
534150 Building Acquisitions	270,214	0	0	0	0	0
534300 Special Construction	0	0	16,770	0	0	0
534600 Site Improvements	0	0	60,000	0	0	0
Capital Outlay Total	312,052	8,567	245,473	0	0	0

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
HEALTH

190 - Health	Actual FY 09-10	Actual FY 10-11	Budget FY 11-12	Proposed FY 12-13	Approved FY 12-13	Adopted FY 12-13
Transfers Out						
561595 Transfer to Fleet Acquisition	109,000	0	16,500	21,000	21,000	21,000
Transfers Out Total	109,000	0	16,500	21,000	21,000	21,000
Contingency						
571010 Contingency	0	0	5,839,152	4,886,801	4,886,801	4,886,801
Contingency Total	0	0	5,839,152	4,886,801	4,886,801	4,886,801
Ending Fund Balance						
573010 Unapprop Ending Fund Balance	0	0	4,552,388	3,916,205	3,916,205	3,916,205
Ending Fund Balance Total	0	0	4,552,388	3,916,205	3,916,205	3,916,205
Health Total	54,394,283	54,048,484	63,020,830	61,924,795	61,924,795	61,924,795
Health Grand Total	54,394,283	54,048,484	63,020,830	61,924,795	61,924,795	61,924,795

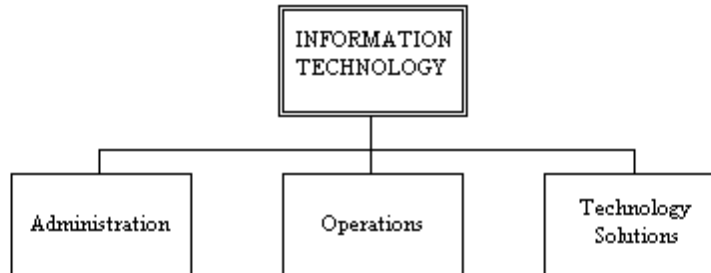
MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
HEALTH

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MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
INFORMATION TECHNOLOGY

INFORMATION TECHNOLOGY



MISSION STATEMENT

The Information Technology Department's mission is to enhance the business activities of Marion County by providing core technologies and services that meet the needs of the business and maximize the utilization of County resources.

GOALS AND OBJECTIVES

- Goal 1 Create a "Technology Roadmap" to include enterprise and department specific projects and elements, capacity planning, asset management, application development, timeline and financial requirements.
- Objective 1 Communicate information so that the enterprise has a clear strategy and understanding of technology requirements for a solid three (3) to five (5) year timeframe.
 - Objective 2 Ensure project and operational requirements are clearly defined to provide technology lifecycle management, stewardship, and effective use of resources, time, and staff.
 - Objective 3 Create a formal process to update and approve future plans; ensuring consideration is given to capacity, resource management, priority, security, maintenance and operational impacts.
- Goal 2 Create an Information Technology environment that is efficient and effective by leveraging industry best practice for process development.
- Objective 1 Formalize the design of new or changed services including and considering system and network capacity, availability, security, maintenance, and supportability.
 - Objective 2 Create formal process for transitioning new or changed services into operation by utilizing service acceptance criteria.
 - Objective 3 Expand formalized change management process to ensure proper planning and proactive testing processes are in place; define and expand services using standardized change and documentation process management.

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
INFORMATION TECHNOLOGY

- Goal 3 Implement a project management program that leverages standards, organizational structure, business analysis, and other industry standard best practices.
- Objective 1 Familiarize staff with project management and business analysis tools and techniques.
- Objective 2 Develop processes to enable delivery of successful technology projects.
- Objective 3 Manage the project(s) plan, monitor the schedule and budget; develop business line partnerships in the development and delivery of technology solutions.
- Goal 4 Focus on developing direct service department partnerships through consistent and reliable service delivery.
- Objective 1 Ensure quality service to the county departments is our primary focus.
- Objective 2 Monitor and deliver continuous improvement of all aspects of service delivery.
- Objective 3 Promote flexibility, demonstrate leadership, and be solution creators.

DEPARTMENT OVERVIEW

The Marion County Information Technology (IT) Department provides expertise, technical support, customer service and strategic partnerships with all county departments through three programs: Administration, Operations, and Technology Solutions.

These programs provide technology services which include network services (voice and data), applications programming and support, security administration, project management and desktop service and support. IT strives to provide technology solutions and services to meet the changing requirements of the County.

Information Technology is part of the county's central services function headed by the Information Technology Director/CIO who reports directly to the Chief Administrative Officer.

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
INFORMATION TECHNOLOGY

<i>Resource and Requirement Summary</i>					
Information Technology	FY 09-10 ACTUAL	FY 10-11 ACTUAL	FY 11-12 BUDGET	FY 12-13 ADOPTED	+/- %
RESOURCES					
Charges for Services	150,441	102,325	84,980	85,000	0.02%
Admin Cost Recovery	7,518,102	7,529,143	8,004,529	8,308,631	3.80%
General Fund Transfers	0	0	41,680	0	-100.00%
TOTAL RESOURCES	7,668,542	7,631,468	8,131,189	8,393,631	3.23%
REQUIREMENTS					
Personnel Services					
Salaries and Wages	4,179,726	4,070,586	4,285,724	4,355,849	1.64%
Fringe Benefits	1,750,346	1,718,950	1,919,613	2,114,372	10.15%
Total Personnel Services	5,930,072	5,789,536	6,205,337	6,470,221	4.27%
Materials and Services					
Supplies	34,641	15,735	25,750	19,400	-24.66%
Materials	286,305	297,569	276,025	261,064	-5.42%
Communications	218,688	230,787	259,611	243,695	-6.13%
Utilities	592	1,770	11,500	10,774	-6.31%
Contracted Services	(2,758)	28,551	30,099	30,000	-0.33%
Repairs and Maintenance	717,060	747,680	828,963	836,201	0.87%
Rentals	17,773	19,568	107,022	109,765	2.56%
Insurance	0	1,132	0	0	n.a.
Miscellaneous	58,888	32,314	40,850	53,913	31.98%
Total Materials and Services	1,331,188	1,375,106	1,579,820	1,564,812	-0.95%
Administrative Charges	396,917	395,926	325,973	320,598	-1.65%
Capital Outlay	10,365	70,899	20,059	38,000	89.44%
TOTAL REQUIREMENTS	7,668,542	7,631,467	8,131,189	8,393,631	3.23%
FTE	55.00	56.00	54.00	54.00	0.0%

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
INFORMATION TECHNOLOGY

PROGRAMS

The Information Technology budget for FY 12-13 is allocated to three programs and a total staff of 54 FTE. The program areas are similar to last year with a continued focus on delivering cost effective service provisioning to ensure accountability throughout the life cycle of projects, systems and services.

The structure builds on three areas of work and responsibility:

- (1) Administration provides traditional services to staff; enterprise project management and business analysis; and IT related procurement and budget management
- (2) Technology Solution's focus is delivering business solutions; application enhancements; new technology development; and business process improvement, and
- (3) Operations providing network operations management; installed systems and application support; database administration and support; and desktop (voice and data) support and service.

Summary of Programs

	FY 09-10 ACTUAL	FY 10-11 ACTUAL	FY 11-12 BUDGET	FY 2012-13 ADOPTED	+/- %
RESOURCES					
IT Administration	1,571,708	1,461,493	638,938	531,543	-16.81%
IT Operations	1,780,556	1,782,879	3,612,511	4,011,119	11.03%
Technology Solutions	3,233,449	3,269,891	3,879,740	3,850,969	-0.74%
Technical Support	1,082,830	1,117,206	0	0	n.a.
TOTAL RESOURCES	7,668,542	7,631,468	8,131,189	8,393,631	3.23%
REQUIREMENTS					
IT Administration	1,571,708	1,461,493	638,938	531,543	-16.81%
IT Operations	1,780,556	1,782,879	3,612,511	4,011,119	11.03%
Technology Solutions	3,233,449	3,269,891	3,879,740	3,850,969	-0.74%
Technical Support	1,082,830	1,117,206	0	0	n.a.
TOTAL REQUIREMENTS	7,668,542	7,631,468	8,131,189	8,393,631	3.23%

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
INFORMATION TECHNOLOGY

IT Administration Program

- Provides the overall direction and management of IT department programs and resources; sets strategic plan and direction for the development of IT leadership.
- Provides budget development, management and reporting.
- Provides enterprise project management and business analysis oversight.
- Provides essential employment-related services - time reporting, personnel management, professional development and overall development of staff including IT staff competencies and training requirements to enable staff to perform their roles effectively.

Program Summary

Information Technology

Program: IT Administration

	FY 09-10 ACTUAL	FY 10-11 ACTUAL	FY 11-12 BUDGET	FY 12-13 ADOPTED	+/- %
RESOURCES					
Charges for Services	11,371	0	0	0	n.a.
Admin Cost Recovery	1,560,336	1,461,493	638,938	531,543	-16.81%
TOTAL RESOURCES	1,571,708	1,461,493	638,938	531,543	-16.81%
REQUIREMENTS					
Personnel Services					
Salaries and Wages	785,648	700,994	182,838	308,680	68.83%
Fringe Benefits	338,770	301,426	97,061	164,739	69.73%
Total Personnel Services	1,124,418	1,002,420	279,899	473,419	69.14%
Materials and Services					
Supplies	2,008	3,189	281	1,000	255.87%
Materials	6,366	946	1,200	700	-41.67%
Communications	3,219	1,618	400	100	-75.00%
Utilities	0	0	0	427	n.a.
Contracted Services	12,008	7,951	8,599	8,500	-1.15%
Repairs and Maintenance	1,396	26,535	0	500	n.a.
Rentals	5,984	6,171	14,736	11,408	-22.58%
Miscellaneous	19,392	16,737	7,850	11,740	49.55%
Total Materials and Services	50,373	63,147	33,066	34,375	3.96%
Administrative Charges	396,917	395,926	325,973	23,749	-92.71%
TOTAL REQUIREMENTS	1,571,708	1,461,493	638,938	531,543	-16.81%
FTE	10.10	8.85	3.00	4.00	33.3%

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
INFORMATION TECHNOLOGY

FTE By Position Title By Program

Program: IT Administration	
Position Title	FTE
Administrative Assistant	1.00
Information Technology Director	1.00
Management Analyst 1	1.00
Senior Project Manager	1.00
Program IT Administration FTE Total:	4.00

IT Administration Program Budget Justification

RESOURCES

This program is supported by the IT allocation for administration.

REQUIREMENTS

FTE

An increase in staff from 3.00 FTE to 4.00 FTE due to the addition of a Sr. Project Manager (1.00 FTE).

Personnel Services

The Personnel Services overall increase reflects organizational changes and the reallocation of 1.0 FTE from another program, plus increases related to recovering standard increases associated with personnel expenditures.

Materials and Services

Materials and Services changes are due to increasing Supply requirements by purchasing all office supplies under this program and reducing Rentals requirements by assigning a copier lease to another program.

Administrative Charges

Administrative Charges have decreased substantially as all charges were formerly recorded in this program but are now distributed across all programs based upon percentages of total FTE.

Transfers Out

Not Applicable

Contingency

Not Applicable

Other

Not Applicable

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
INFORMATION TECHNOLOGY

IT Operations Program

- Responsible for day-to-day operations of the County's IT systems and services; desktop (voice and data) service and support; customer service and support; business system administration and management; security administration and network operations, support and management for voice and data services to the county. Comprised of three primary teams:
- The Technical Support team provides direct support to county departments by providing IT related training services and training program development; customer satisfaction surveys; the service desk, which manages support calls for IT service and support related activity including: hardware and software installation, voice (telephone) and data (desktop) device service and support throughout the county.
- The Network Operations team is responsible for security, servers, storage, the network, computer facilities, capacity planning and network applications.
- The Database and Systems team provides technical support to customers directly and indirectly through the service desk and field support teams.

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
INFORMATION TECHNOLOGY

Program Summary

Information Technology

Program: IT Operations

	FY 09-10 ACTUAL	FY 10-11 ACTUAL	FY 11-12 BUDGET	FY 12-13 ADOPTED	+/- %
RESOURCES					
Charges for Services	133,447	101,954	84,980	85,000	0.02%
Admin Cost Recovery	1,647,109	1,680,924	3,527,531	3,926,119	11.30%
TOTAL RESOURCES	1,780,556	1,782,879	3,612,511	4,011,119	11.03%
REQUIREMENTS					
Personnel Services					
Salaries and Wages	796,360	761,939	1,751,916	1,890,163	7.89%
Fringe Benefits	329,119	319,169	801,337	928,554	15.88%
Total Personnel Services	1,125,479	1,081,108	2,553,253	2,818,717	10.40%
Materials and Services					
Supplies	29,400	12,442	23,444	18,000	-23.22%
Materials	78,276	68,399	269,125	249,901	-7.14%
Communications	206,917	221,695	257,345	241,910	-6.00%
Utilities	0	0	8,156	7,601	-6.80%
Contracted Services	(14,766)	600	12,000	6,000	-50.00%
Repairs and Maintenance	326,572	307,922	406,330	413,661	1.80%
Rentals	10,659	11,322	46,499	53,532	15.13%
Miscellaneous	7,655	8,492	16,300	19,825	21.63%
Total Materials and Services	644,713	630,872	1,039,199	1,010,430	-2.77%
Administrative Charges	0	0	0	143,972	n.a.
Capital Outlay	10,365	70,899	20,059	38,000	89.44%
TOTAL REQUIREMENTS	1,780,556	1,782,879	3,612,511	4,011,119	11.03%
FTE	10.00	10.00	23.25	24.25	4.3%

MARION COUNTY FY 2012-13 BUDGET
 BY DEPARTMENT
 INFORMATION TECHNOLOGY

FTE By Position Title By Program

Program: IT Operations	
Position Title	FTE
Database Administrator	1.75
Database Administrator-Sr	1.00
GIS Analyst 2	0.50
Info Technology Manager	2.00
IT Program Manager	1.00
IT Systems Analyst	1.00
Network Analyst 2	1.00
Network Analyst 3	4.00
Programmer Analyst 3	1.00
Support Specialist	8.00
Telecommunications Technician	2.00
Telecommunications Technician-Sr	1.00
Program IT Operations FTE Total:	24.25

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
INFORMATION TECHNOLOGY

IT Operations Program Budget Justification

RESOURCES

IT Allocation based on network operations allocation factors, telecom usage counts, and some outside telecom revenue.

REQUIREMENTS

FTE

An increase in Staff from 23.25 FTE to 24.25 FTE due to the redistribution of staff between programs of a Database Administrator at 1.00 FTE.

Personnel Services

The Personnel Services overall increase reflects organizational changes and move of 1.0 FTE from another program plus increases related to recovering the regular increases associated with personnel expenditures.

Materials and Services

Materials and Services changes are due to: (1) Increased use of virtual server technology reduces need for server replacements, however increases costs for virtual server software; (2) Increased costs for long distance usage; (3) Reduced data connection services due to increased use of wireless technology; (4) Increased cost associated with the number of network devices under contract resulting from decentralization of county services and staff; (5) PC recycling expenditures have increased; (6) Increases in Oracle and TSG maintenance costs; and (7) Transfer of \$18,000 from Materials and Services for server replacement to the Capital category for servers over \$5,000.

Administrative Charges

Administrative charges are now distributed across all programs based upon percentage of total FTE.

Transfers Out

Not Applicable

Contingency

Not Applicable

Other

Capital Outlay has increased due to tracking of \$18,000 of server replacement costs as capital items that have been accounted for in the past as part of Materials and Services.

MARION COUNTY FY 2012-13 BUDGET
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INFORMATION TECHNOLOGY

Technology Solutions Program

- Primary responsibility for application and technology changes and/or enhancements development and management; project management and documentation; business analysis and business process improvement.
- Provide IT customer point of contact for business line/department; support ensuring projects are properly managed and aligned with the needs of the enterprise, business and technology objectives.
- Coordinates the transition of services in conjunction with the Operations program to ensure security, capacity, availability, and support meets customer business needs in a sustainable operational environment.

Program Summary

Information Technology	Program: Technology Solutions				
	FY 09-10 ACTUAL	FY 10-11 ACTUAL	FY 11-12 BUDGET	FY 12-13 ADOPTED	+/- %
RESOURCES					
Charges for Services	1,427	128	0	0	n.a.
Admin Cost Recovery	3,232,022	3,269,764	3,838,060	3,850,969	0.34%
General Fund Transfers	0	0	41,680	0	-100.00%
TOTAL RESOURCES	3,233,449	3,269,891	3,879,740	3,850,969	-0.74%
REQUIREMENTS					
Personnel Services					
Salaries and Wages	2,001,403	2,002,504	2,350,970	2,157,006	-8.25%
Fringe Benefits	812,209	812,808	1,021,215	1,021,079	-0.01%
Total Personnel Services	2,813,612	2,815,312	3,372,185	3,178,085	-5.76%
Materials and Services					
Supplies	1,992	104	2,025	400	-80.25%
Materials	7,515	11,502	5,700	10,463	83.56%
Communications	3,193	3,127	1,866	1,685	-9.70%
Utilities	0	0	3,344	2,746	-17.88%
Contracted Services	0	20,000	9,500	15,500	63.16%
Repairs and Maintenance	382,661	412,775	422,633	422,040	-0.14%
Rentals	444	760	45,787	44,825	-2.10%
Miscellaneous	24,032	6,311	16,700	22,348	33.82%
Total Materials and Services	419,837	454,579	507,555	520,007	2.45%
Administrative Charges	0	0	0	152,877	n.a.
TOTAL REQUIREMENTS	3,233,449	3,269,890	3,879,740	3,850,969	-0.74%
FTE	24.90	27.15	27.75	25.75	-7.2%

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FTE By Position Title By Program

Program: Technology Solutions	
Position Title	FTE
Business Systems Analyst	1.00
Computer Forensics Specialist	1.00
Database Administrator	0.25
GIS Analyst 2	2.50
GIS Analyst 3	1.00
Info Technology Manager	2.00
IT Program Manager	1.00
IT Systems Analyst	1.00
Programmer Analyst 1	1.00
Programmer Analyst 2	6.00
Programmer Analyst 3	8.00
Support Specialist	1.00
Program Technology Solutions FTE Total:	25.75

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INFORMATION TECHNOLOGY

Technology Solutions Program Budget Justification

RESOURCES

IT Allocation based on technology allocation, FIMS allocation, GIS usage and direct charges to departments.

REQUIREMENTS

FTE

A Decrease of Staff from 27.75 FTE to 25.75 FTE due to the reallocation of 2 Programmer Analyst III positions at 2.0 FTE.

Personnel Services

The Personnel Services overall decrease reflects organizational changes and move of 2.0 FTE to other programs plus increases related to recovering the regular increases associated with personnel expenditures.

Materials and Services

Materials and Services changes are: (1) Increased software maintenance costs for project management/portfolio management software; and (2) Increase in Oracle support due to increased number of licenses (Advanced Benefit and Payroll).

Administrative Charges

Administrative charges are now distributed across all programs based upon percentage of total FTE.

Transfers Out

Not Applicable

Contingency

Not Applicable

Other

Not Applicable

MARION COUNTY FY 2012-13 BUDGET
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Technical Support Program

- No longer a program; as part of the re-organization of the Information Technology department this program for FY11-12 has merged with Network Operations under the new Operations program.

Program Summary

Information Technology	Program: Technical Support				
	FY 09-10 ACTUAL	FY 10-11 ACTUAL	FY 11-12 BUDGET	FY 12-13 ADOPTED	+/- %
RESOURCES					
Charges for Services	4,195	243	0	0	n.a.
Admin Cost Recovery	1,078,635	1,116,962	0	0	n.a.
TOTAL RESOURCES	1,082,830	1,117,206	0	0	n.a.
REQUIREMENTS					
Personnel Services					
Salaries and Wages	596,316	605,148	0	0	n.a.
Fringe Benefits	270,248	285,548	0	0	n.a.
Total Personnel Services	866,564	890,696	0	0	n.a.
Materials and Services					
Supplies	1,241	0	0	0	n.a.
Materials	194,148	216,722	0	0	n.a.
Communications	5,359	4,347	0	0	n.a.
Utilities	592	1,770	0	0	n.a.
Repairs and Maintenance	6,432	449	0	0	n.a.
Rentals	686	1,316	0	0	n.a.
Insurance	0	1,132	0	0	n.a.
Miscellaneous	7,809	774	0	0	n.a.
Total Materials and Services	216,266	226,510	0	0	n.a.
TOTAL REQUIREMENTS	1,082,830	1,117,206	0	0	n.a.
FTE	10.00	10.00	0.00	0.00	n.a.

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Technical Support Program Budget Justification

RESOURCES

Not Applicable

REQUIREMENTS

FTE

Not Applicable

Personnel Services

Not Applicable

Materials and Services

Not Applicable

Administrative Charges

Not Applicable

Transfers Out

Not Applicable

Contingency

Not Applicable

Other

Not Applicable

MARION COUNTY FY 2012-13 BUDGET
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FUNDS

The Information Technology department budget is part of the Central Services Fund.

Department Budget by Fund

Fund Name	FY 09-10 ACTUAL	FY 10-11 ACTUAL	FY 11-12 BUDGET	FY 2012-13 ADOPTED	% of Total
RESOURCES					
FND 580 Central Services	7,668,542	7,631,468	8,131,189	8,393,631	100.00%
TOTAL RESOURCES	7,668,542	7,631,468	8,131,189	8,393,631	100.0%
REQUIREMENTS					
FND 580 Central Services	7,668,542	7,631,468	8,131,189	8,393,631	100.00%
TOTAL REQUIREMENTS	7,668,542	7,631,468	8,131,189	8,393,631	100.0%

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KEY DEPARTMENT ACCOMPLISHMENTS

- Reconfigured Oracle Human Capital Management (HCM) Module and implemented Oracle Advanced Benefits in the County ERP System which reduced costly system customizations and prepared the County to migrate to Version R12 and implement HR self service.
- Added a network storage system with capacity to replace the existing system and provide new disaster recovery functionality. This replaced 53 physical servers with six (6) large capacity servers capable of hosting 200 “virtual” servers.
- Implemented ‘My Community Mapper’ which is an interactive, on-line map application which highlights free or low cost youth recreation or support agencies. This helps connect families with resources that benefit their children.
- Implemented standardized processes to track and prioritize projects and operational activities providing better aligned resources, staff, and projects with County enterprise and departmental objectives; facilitate operational and project transparency; and create a solid interface with County IT governance.
- Improved network access and employee productivity by providing faster access to data and applications via the County’s network at the Maps Bulding, North Commercial and 13th Street locations.
- Upgraded the County’s email application on the virtual servers improving the functionality and features of the mail application with a more efficient utilization of the County’s network infrastructure.

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KEY INDICATORS

1: Application Consolidation and Support

Definition and Purpose

Indicators for applications consolidation and support measure the ability to reduce application support costs.

Significance

This key indicator was carried forward from 2011-2012 to continue to monitor our progress in reducing the total number of applications in use through consolidation and leveraging enterprise applications. This indicator supports the county Goal #1: Provide efficient, effective, and responsive government through stewardship and accountability.

Data Units Fiscal Year

Total Technology Maintenance Costs

FY 09-10 Actual	FY 10-11 Actual	FY 11-12 Estimate
\$685,739	\$745,343	\$813,463

Number of Applications

(Reduction of 41 applications with 8 new business functions leveraged into existing applications)

FY 10-11 Actual	FY 11-12 Estimate
489	448

Explanation of Trends and Changes

These indicators give information on progress made toward lowering the overall number and cost of application support while increasing utilization of existing investments.

2: Customer Service

Definition and Purpose

Indicators for customer service measure our ability to provide service that is of value to our customers.

Significance

This key indicator was chosen to indicate trends in customer satisfaction and supports the county Goal #1: Provide efficient, effective, and responsive government through stewardship and accountability.

MARION COUNTY FY 2012-13 BUDGET
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INFORMATION TECHNOLOGY

Data Units Calendar Year

Total customer tickets

CY 2010 Actual	CY 2011 Actual	CY 2012 Estimate
12,583 tickets	11,198 tickets	10,380 tickets

Average customer response (5 is Max)

CY 2010 Actual	CY 2011 Actual	CY 2012 Estimate
4.6 Very Satisfied	4.8 Very Satisfied	4.9 Very Satisfied

Explanation of Trends and Changes

These indicators give information on our ability to provide service to the county in alignment with the needs of the business.

3: Technology Health

Definition and Purpose

Indicators for technology health are our ability to measure the department's ability to perform their functions in providing services via applications and systems.

Significance

These key indicators were chosen to indicate the availability of enterprise systems and key mission critical applications and supports county Goal #1: Provide efficient, effective, and responsive government through stewardship and accountability.

Data Units Fiscal Year

Data Units Calendar Year

Total hours available to use Enterprise Systems / All potential hours per year = % uptime

FY 11-12 Estimate
8716 / 8760 = 99.50%

Estimated un-planned yearly hours

Data 1
~ 8.5 hours

Explanation of Trends and Changes

These indicators provide information on the health and usage of our systems in terms of employee productivity for both IT and users.

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MARION COUNTY FY 2012-13 BUDGET
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Resources by Fund Detail

580 - Central Services	Actual FY 09-10	Actual FY 10-11	Budget FY 11-12	Proposed FY 12-13	Approved FY 12-13	Adopted FY 12-13
Charges for Services						
341450 Pay Telephone Fees	727	27	0	0	0	0
341620 User Fees	24,049	18,411	0	7,360	7,360	7,360
341999 Other Fees	95	0	0	0	0	0
344250 Telephone Use Reimbursement	(13)	83,887	0	77,640	77,640	77,640
347101 Central Svcs to Other Agencies	0	0	84,980	0	0	0
347999 Svcs to Other Agencies Closed	125,582	0	0	0	0	0
Charges for Services Total	150,441	102,325	84,980	85,000	85,000	85,000
Admin Cost Recovery						
411400 Information Tech Allocation	6,100,979	6,008,944	6,978,779	7,360,350	7,360,350	7,360,350
411410 FIMS Allocation	1,417,123	1,407,890	938,138	948,281	948,281	948,281
411800 MCBEE Allocation	0	112,309	87,612	0	0	0
Admin Cost Recovery Total	7,518,102	7,529,143	8,004,529	8,308,631	8,308,631	8,308,631
General Fund Transfers						
381100 Transfer from General Fund	0	0	41,680	0	0	0
General Fund Transfers Total	0	0	41,680	0	0	0
Central Services Total	7,668,542	7,631,468	8,131,189	8,393,631	8,393,631	8,393,631
Information Technology Grand Total	7,668,542	7,631,468	8,131,189	8,393,631	8,393,631	8,393,631

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Requirements by Fund Detail

580 - Central Services	Actual FY 09-10	Actual FY 10-11	Budget FY 11-12	Proposed FY 12-13	Approved FY 12-13	Adopted FY 12-13
Personnel Services						
Salaries and Wages						
511110 Regular Wages	3,382,201	3,235,181	4,081,397	4,183,354	4,183,354	4,183,354
511120 Temporary Wages	19,355	39,885	38,690	0	0	0
511130 Vacation Pay	223,772	216,031	0	0	0	0
511140 Sick Pay	153,707	174,368	0	0	0	0
511150 Holiday Pay	167,382	163,650	0	0	0	0
511160 Comp Time Pay	486	0	0	0	0	0
511210 Compensation Credits	158,339	146,436	137,717	130,255	130,255	130,255
511220 Pager Pay	20,664	42,208	26,000	39,000	39,000	39,000
511240 Leave Payoff	29,612	30,570	0	0	0	0
511280 Cell Phone Pay	602	447	300	0	0	0
511290 Health Insurance Waiver Pay	1,572	1,852	1,620	3,240	3,240	3,240
511420 Premium Pay	22,035	19,958	0	0	0	0
Salaries and Wages Total	4,179,726	4,070,586	4,285,724	4,355,849	4,355,849	4,355,849
Fringe Benefits						
512110 PERS	458,707	457,315	654,210	669,110	669,110	669,110
512120 401K	23,309	17,797	21,928	28,559	28,559	28,559
512130 PERS Debt Service	208,765	161,419	192,706	194,259	194,259	194,259
512140 PERS Rate Subsidy	0	0	(118,843)	0	0	0
512200 FICA	316,271	310,019	323,937	328,306	328,306	328,306
512310 Medical Insurance	609,992	639,555	702,766	746,400	746,400	746,400
512320 Dental Insurance	72,570	68,958	79,707	79,560	79,560	79,560
512330 Group Term Life Insurance	14,812	14,269	12,196	12,495	12,495	12,495
512340 Long Term Disability Insurance	15,643	19,694	26,186	30,155	30,155	30,155
512400 Unemployment Insurance	16,777	16,417	19,839	20,288	20,288	20,288
512520 Workers Comp Insurance	1,362	1,303	1,563	1,623	1,623	1,623
512600 Wellness Program	2,168	2,040	2,023	2,139	2,139	2,139
512610 Employee Assistance Program	1,569	1,464	1,395	1,478	1,478	1,478
512700 County HSA Contributions	8,400	8,700	0	0	0	0
Fringe Benefits Total	1,750,346	1,718,950	1,919,613	2,114,372	2,114,372	2,114,372
Personnel Services Total	5,930,072	5,789,536	6,205,337	6,470,221	6,470,221	6,470,221
Materials and Services						
Supplies						
521010 Office Supplies	5,070	3,289	3,094	1,700	1,700	1,700
521070 Departmental Supplies	27,509	10,450	20,956	14,700	14,700	14,700

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580 - Central Services	Actual FY 09-10	Actual FY 10-11	Budget FY 11-12	Proposed FY 12-13	Approved FY 12-13	Adopted FY 12-13
Materials and Services						
521080 Food Supplies	33	0	0	0	0	0
521190 Publications	459	0	0	0	0	0
521210 Gasoline	1,570	1,996	1,700	3,000	3,000	3,000
Supplies Total	34,641	15,735	25,750	19,400	19,400	19,400
Materials						
522140 Small Tools	184	0	0	0	0	0
522150 Small Office Equipment	6,666	2,890	3,000	1,000	1,000	1,000
522160 Small Departmental Equipment	843	0	0	0	0	0
522170 Computers Non Capital	272,526	271,670	250,625	234,567	234,567	234,567
522180 Software	6,086	23,010	22,400	25,497	25,497	25,497
Materials Total	286,305	297,569	276,025	261,064	261,064	261,064
Communications						
523010 Telephone Equipment	(10,096)	674	3,000	500	500	500
523020 Phone and Communication Svcs	0	18	224,400	187,000	187,000	187,000
523040 Data Connections	215,304	209,451	21,360	20,850	20,850	20,850
523050 Postage	69	154	400	100	100	100
523060 Cellular Phones	13,104	13,323	9,991	8,900	8,900	8,900
523070 Pagers	306	314	460	300	300	300
523090 Long Distance Charges	0	6,854	0	26,045	26,045	26,045
Communications Total	218,688	230,787	259,611	243,695	243,695	243,695
Utilities						
524010 Electricity	0	0	6,500	8,774	8,774	8,774
524090 Garbage Disposal and Recycling	592	1,770	5,000	2,000	2,000	2,000
Utilities Total	592	1,770	11,500	10,774	10,774	10,774
Contracted Services						
525410 Dispatch Services	(16,685)	0	0	0	0	0
525450 Subscription Services	0	0	3,500	3,500	3,500	3,500
525710 Printing Services	40	0	899	300	300	300
525715 Advertising	373	0	500	1,000	1,000	1,000
525740 Document Disposal Services	0	4	0	0	0	0
525999 Other Contracted Services	13,514	28,548	25,200	25,200	25,200	25,200
Contracted Services Total	(2,758)	28,551	30,099	30,000	30,000	30,000
Repairs and Maintenance						
526011 Dept Equipment Maintenance	27,427	449	13,000	4,000	4,000	4,000
526014 Radio Maintenance	0	28	0	0	0	0
526020 Computer Hardware Maintenance	97,277	125,044	89,652	96,232	96,232	96,232
526021 Computer Software Maintenance	588,463	620,300	723,811	732,869	732,869	732,869

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
INFORMATION TECHNOLOGY

580 - Central Services	Actual FY 09-10	Actual FY 10-11	Budget FY 11-12	Proposed FY 12-13	Approved FY 12-13	Adopted FY 12-13
Materials and Services						
526022 Telephone Maintenance	870	0	1,500	1,500	1,500	1,500
526030 Building Maintenance	3,023	1,860	1,000	1,600	1,600	1,600
Repairs and Maintenance Total	717,060	747,680	828,963	836,201	836,201	836,201
Rentals						
527100 Vehicle Rental	233	163	0	0	0	0
527110 Fleet Leases	8,292	8,976	8,040	8,040	8,040	8,040
527120 Motor Pool Mileage	2,166	3,515	2,500	3,500	3,500	3,500
527130 Parking	15	94	0	0	0	0
527140 County Parking	2,640	1,210	480	1,320	1,320	1,320
527210 Building Rental Private	0	0	91,002	91,905	91,905	91,905
527300 Equipment Rental	4,428	5,611	5,000	5,000	5,000	5,000
Rentals Total	17,773	19,568	107,022	109,765	109,765	109,765
Insurance						
528410 Liability Claims	0	1,132	0	0	0	0
Insurance Total	0	1,132	0	0	0	0
Miscellaneous						
529110 Mileage Reimbursement	0	322	600	960	960	960
529120 Commercial Travel	0	367	3,600	4,200	4,200	4,200
529130 Meals	8	488	1,800	1,800	1,800	1,800
529140 Lodging	673	2,627	3,600	5,708	5,708	5,708
529210 Meetings	733	139	500	500	500	500
529220 Conferences	3,752	1,708	4,500	1,900	1,900	1,900
529230 Training	52,649	25,527	21,750	32,345	32,345	32,345
529250 Tuition Reimbursement	0	0	0	1,500	1,500	1,500
529300 Dues and Memberships	1,020	950	2,500	3,500	3,500	3,500
529650 Pre Employment Investigations	55	185	2,000	500	500	500
529910 Awards and Recognition	0	0	0	1,000	1,000	1,000
529999 Miscellaneous Expense	(3)	0	0	0	0	0
Miscellaneous Total	58,888	32,314	40,850	53,913	53,913	53,913
Materials and Services Total	1,331,188	1,375,106	1,579,820	1,564,812	1,564,812	1,564,812
Administrative Charges						
611100 County Admin Allocation	38,512	59,392	65,448	68,451	68,451	68,451
611110 Governing Body Allocation	20,499	0	0	0	0	0
611210 Facilities Mgt Allocation	59,201	60,305	11,384	7,749	7,749	7,749
611220 Custodial Allocation	31,316	34,360	32,459	32,578	32,578	32,578
611230 Courier Allocation	3,758	2,186	2,346	2,404	2,404	2,404
611250 Risk Management Allocation	13,125	11,999	13,378	13,352	13,352	13,352
611255 Benefits Allocation	0	16,086	17,706	17,060	17,060	17,060

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
INFORMATION TECHNOLOGY

580 - Central Services	Actual FY 09-10	Actual FY 10-11	Budget FY 11-12	Proposed FY 12-13	Approved FY 12-13	Adopted FY 12-13
Administrative Charges						
611260 Human Resources Allocation	71,564	57,327	65,081	60,936	60,936	60,936
611300 Legal Services Allocation	5,864	4,685	4,437	7,311	7,311	7,311
611600 Finance Allocation	50,405	52,681	53,967	59,260	59,260	59,260
611700 Utilities Allocation	37,661	36,391	0	0	0	0
611800 MCBEE Allocation	14,212	9,714	6,167	7,396	7,396	7,396
614100 Liability Insurance Allocation	26,300	26,100	28,900	17,601	17,601	17,601
614200 WC Insurance Allocation	24,500	24,700	24,700	26,500	26,500	26,500
Administrative Charges Total	396,917	395,926	325,973	320,598	320,598	320,598
Capital Outlay						
531600 Computer Hardware Capital	10,365	70,899	0	38,000	38,000	38,000
531700 Computer Software Capital	0	0	20,059	0	0	0
Capital Outlay Total	10,365	70,899	20,059	38,000	38,000	38,000
Central Services Total	7,668,542	7,631,467	8,131,189	8,393,631	8,393,631	8,393,631
Information Technology Grand Total	7,668,542	7,631,467	8,131,189	8,393,631	8,393,631	8,393,631

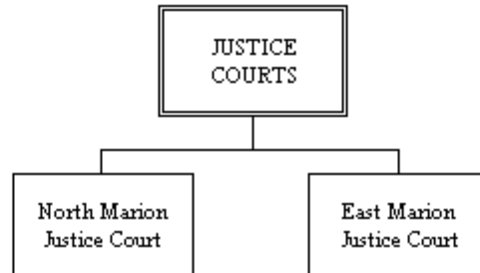
MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
INFORMATION TECHNOLOGY

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MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
JUSTICE COURTS

JUSTICE COURTS



MISSION STATEMENT

Our mission is to provide a forum for the fair and impartial adjudication of motor vehicle violations, small claims, and to resolve these cases rapidly and efficiently in an environment that is safe for all concerned. We do this in a manner that promotes and upholds the integrity and independence of the judiciary, thereby maximizing the community's confidence in the court.

GOALS AND OBJECTIVES

Goal 1 Provide a forum for the fair and impartial adjudication of minor traffic offenses, some misdemeanors and small civil claims.

DEPARTMENT OVERVIEW

The Justice Courts are funded by Marion County. Minor traffic offenses, some misdemeanors and small civil claims (\$7,500 or less) are heard in these courts. In addition, each Justice Court hears cases relating to violations of county ordinances, such as charges of excessive noise or dogs running at large. These courts are the county equivalent of municipal courts, which exist in larger cities such as the City of Salem. For the convenience of citizens, the two elected Justices of the Peace conduct business in three locations: East Salem, Stayton, and Woodburn.

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
JUSTICE COURTS

Resource and Requirement Summary

Justice Courts	FY 09-10 ACTUAL	FY 10-11 ACTUAL	FY 11-12 BUDGET	FY 12-13 ADOPTED	+/- %
RESOURCES					
General Fund Transfers	799,264	777,855	841,625	892,644	6.06%
TOTAL RESOURCES	799,264	777,855	841,625	892,644	6.06%
REQUIREMENTS					
Personnel Services					
Salaries and Wages	345,166	328,108	341,701	359,046	5.08%
Fringe Benefits	206,041	206,278	234,595	256,188	9.20%
Total Personnel Services	551,207	534,385	576,296	615,234	6.76%
Materials and Services					
Supplies	10,664	10,593	13,595	13,250	-2.54%
Materials	1,200	0	0	0	n.a.
Communications	13,989	15,248	14,696	15,759	7.23%
Utilities	4,474	7,642	7,987	9,116	14.14%
Contracted Services	35,929	34,002	33,351	31,687	-4.99%
Repairs and Maintenance	0	0	880	700	-20.45%
Rentals	94,109	97,030	99,415	104,395	5.01%
Insurance	140	140	100	100	0.00%
Miscellaneous	1,171	1,921	2,067	1,712	-17.17%
Total Materials and Services	161,676	166,576	172,091	176,719	2.69%
Administrative Charges	86,381	76,894	93,238	100,691	7.99%
TOTAL REQUIREMENTS	799,264	777,855	841,625	892,644	6.06%
FTE	8.50	8.50	8.75	9.00	2.9%

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
JUSTICE COURTS

PROGRAMS

The Justice Courts budget is allocated to two programs that are shown on the following table:

Summary of Programs

	FY 09-10 ACTUAL	FY 10-11 ACTUAL	FY 11-12 BUDGET	FY 2012-13 ADOPTED	+/- %
RESOURCES					
East Marion Justice Court	488,818	455,121	498,163	519,503	4.28%
North Marion Justice Court	310,446	322,734	343,462	373,141	8.64%
TOTAL RESOURCES	799,264	777,855	841,625	892,644	6.06%
REQUIREMENTS					
East Marion Justice Court	488,818	455,121	498,163	519,503	4.28%
North Marion Justice Court	310,446	322,734	343,462	373,141	8.64%
TOTAL REQUIREMENTS	799,264	777,855	841,625	892,644	6.06%

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
JUSTICE COURTS

East Marion Justice Court Program

- Provides citizens who reside in the east end of Marion County the opportunity to conduct business in their local communities at the Stayton Office.
- Provides citizens who reside in the Salem area the opportunity to conduct business at the Lancaster Office.
- Adjudicates claims and resolves traffic offenses.
- Court has the jurisdiction to hear criminal cases, any misdemeanor or violation committed in Marion County.
- Court has the jurisdiction to hear civil cases on matters involving \$7,500 or less.

Program Summary

Justice Courts

Program: East Marion Justice Court

	FY 09-10 ACTUAL	FY 10-11 ACTUAL	FY 11-12 BUDGET	FY 12-13 ADOPTED	+/- %
RESOURCES					
General Fund Transfers	488,818	455,121	498,163	519,503	4.28%
TOTAL RESOURCES	488,818	455,121	498,163	519,503	4.28%
REQUIREMENTS					
Personnel Services					
Salaries and Wages	208,914	187,982	198,787	206,421	3.84%
Fringe Benefits	120,714	116,615	133,668	145,223	8.64%
Total Personnel Services	329,628	304,597	332,455	351,644	5.77%
Materials and Services					
Supplies	7,615	6,668	9,595	8,250	-14.02%
Materials	1,200	0	0	0	n.a.
Communications	8,117	7,382	6,996	7,759	10.91%
Utilities	2,589	2,733	1,758	3,120	77.47%
Contracted Services	30,372	27,853	24,744	24,489	-1.03%
Repairs and Maintenance	0	0	380	200	-47.37%
Rentals	60,315	61,962	64,815	67,295	3.83%
Insurance	40	40	0	0	n.a.
Miscellaneous	135	429	670	315	-52.99%
Total Materials and Services	110,383	107,067	108,958	111,428	2.27%
Administrative Charges	48,808	43,457	56,750	56,431	-0.56%
TOTAL REQUIREMENTS	488,818	455,121	498,163	519,503	4.28%
FTE	5.00	5.00	5.00	5.00	0.0%

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
JUSTICE COURTS

FTE By Position Title By Program

Program: East Marion Justice Court	
Position Title	FTE
Department Specialist 2	3.00
Justice of Peace - Stayton	1.00
Office Manager	1.00
Program East Marion Justice Court FTE Total:	5.00

East Marion Justice Court Program Budget Justification

RESOURCES

General Fund Transfers is increased by 4.28%.

REQUIREMENTS

FTE

There are no changes in FTE.

Personnel Services

Personnel Services are increased by 5.77%, due in large part to the 8.64% increase in Fringe Benefits.

Materials and Services

Materials and Services increased 2.27% due to increases in rent at both facilities.

Administrative Charges

There was no significant change in Administrative Charges.

Transfers Out

Not Applicable

Contingency

Not Applicable

Other

Not Applicable

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
JUSTICE COURTS

North Marion Justice Court Program

- Provides citizens who reside in the north end of the county the opportunity to conduct business in their local communities at the Woodburn Office.
- Adjudicates claims and resolves traffic offenses.
- Court has the jurisdiction to hear criminal cases, any misdemeanor or violation committed in Marion County.
- Court has the jurisdiction to hear civil cases on matters involving \$7,500 or less.

Program Summary

Justice Courts

Program: North Marion Justice Court

	FY 09-10 ACTUAL	FY 10-11 ACTUAL	FY 11-12 BUDGET	FY 12-13 ADOPTED	+/- %
RESOURCES					
General Fund Transfers	310,446	322,734	343,462	373,141	8.64%
TOTAL RESOURCES	310,446	322,734	343,462	373,141	8.64%
REQUIREMENTS					
Personnel Services					
Salaries and Wages	136,252	140,126	142,914	152,625	6.79%
Fringe Benefits	85,327	89,663	100,927	110,965	9.95%
Total Personnel Services	221,579	229,789	243,841	263,590	8.10%
Materials and Services					
Supplies	3,050	3,925	4,000	5,000	25.00%
Communications	5,872	7,866	7,700	8,000	3.90%
Utilities	1,885	4,908	6,229	5,996	-3.74%
Contracted Services	5,558	6,149	8,607	7,198	-16.37%
Repairs and Maintenance	0	0	500	500	0.00%
Rentals	33,794	35,067	34,600	37,100	7.23%
Insurance	100	100	100	100	0.00%
Miscellaneous	1,036	1,492	1,397	1,397	0.00%
Total Materials and Services	51,293	59,509	63,133	65,291	3.42%
Administrative Charges	37,573	33,437	36,488	44,260	21.30%
TOTAL REQUIREMENTS	310,446	322,734	343,462	373,141	8.64%
FTE	3.50	3.50	3.75	4.00	6.7%

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
JUSTICE COURTS

FTE By Position Title By Program

Program: North Marion Justice Court	
Position Title	FTE
Department Specialist 1	1.00
Department Specialist 2 (Bilingual)	1.00
Department Specialist 3 (Bilingual)	1.00
Justice of Peace - Woodburn	1.00
Program North Marion Justice Court FTE Total:	4.00

North Marion Justice Court Program Budget Justification

RESOURCES

General Fund Transfers increased by 8.64%.

REQUIREMENTS

FTE

A Department Specialist 1 position was increased 0.25 FTE, from 0.75 FTE to 1.00 FTE. The Department Specialist 1 full time position is requested because of the increase in work load for the Justice Court.

Personnel Services

Total Personnel Services expenditures increased by \$19,749 or 8.10%. \$7,811 of the increase is attributed to the 0.25 FTE increase. Without the FTE increase, Personnel Services would have increased by 4.9%. The traffic citations workload has changed from Weighmaster citations to Traffic Team citations. The work load for citations issued by the Traffic Team is significantly more than those issued by the Weighmaster.

Materials and Services

The Materials and Services budget increase of \$2,158 is attributable primarily to a \$2,600 increase for building rent in Rentals and small increases in other supporting expenditures such as office supplies, postage, printing, and interpreters which reflect the increasing volume of people and paperwork processed, all partially offset by decreases in other items, notably other contracted services in Contracted Services.

Administrative Charges

The bulk of the increase in Administrative Charges is from Information Technology and Finance charges, reflecting greater usage of the services provided.

Transfers Out

Not Applicable

Contingency

Not Applicable

Other

Not Applicable

MARION COUNTY FY 2012-13 BUDGET
 BY DEPARTMENT
 JUSTICE COURTS

FUNDS

The Justice Courts budget is entirely in the General Fund.

Department Budget by Fund

Fund Name	FY 09-10 ACTUAL	FY 10-11 ACTUAL	FY 11-12 BUDGET	FY 2012-13 ADOPTED	% of Total
RESOURCES					
FND 100 General Fund	799,264	777,855	841,625	892,644	100.00%
TOTAL RESOURCES	799,264	777,855	841,625	892,644	100.0%
REQUIREMENTS					
FND 100 General Fund	799,264	777,855	841,625	892,644	100.00%
TOTAL REQUIREMENTS	799,264	777,855	841,625	892,644	100.0%

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
JUSTICE COURTS

KEY DEPARTMENT ACCOMPLISHMENTS

- The Justice Courts have increased staffing in order to improve customer service.
- With assistance from Facilities, we have taken steps to improve security at the East Marion Justice Court, Lancaster facility.
- In total, the number of citations processed have increased, though collections have lagged due to the economy.

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
JUSTICE COURTS

KEY INDICATORS

1: Volume of Citations Processed

Definition and Purpose

The number of traffic citations processed is an indicator of the volume of work that the Justice Courts produce during the calendar year.

Significance

Traffic enforcement reduces accidents and helps prevent fatalities, keeping our community safe. This indicator ties to the Marion County strategic priority for Public Safety, Goal #3: Pursue a safe and secure community by protecting the people, property, and economy of Marion County.

Data Units Calendar Year

East Marion

CY 2008 Actual	CY 2009 Actual	CY 2010 Actual	CY 2011 Estimate
18,009	20,576	20,394	22,000

North Marion

CY 2008 Actual	CY 2009 Actual	CY 2010 Actual	CY 2011 Estimate
8,645	10,085	11,795	12,000

Explanation of Trends and Changes

East Marion Justice Court believes figures could be higher but that there has been less activity by the State Police.

2: Amount of Fines Collected

Definition and Purpose

The amount of traffic fines collected is an indicator of the volume of work that the Justice Courts produce during the calendar year.

Significance

Traffic enforcement reduces accidents and helps prevent fatalities, keeping our community safe. This indicator ties to the Marion County strategic priority for Public Safety, Goal #3: Pursue a safe and secure community by protecting the people, property, and economy of Marion County.

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
JUSTICE COURTS

Data Units Calendar Year

East Marion

CY 2008 Actual	CY 2009 Actual	CY 2010 Actual	CY 2011 Estimate
\$3,844,536	\$4,066,551	\$2,840,658	\$2,950,000

North Marion

CY 2008 Actual	CY 2009 Actual	CY 2010 Actual	CY 2011 Estimate
\$1,626,893	\$1,693,053	\$2,132,147	\$2,200,000

Explanation of Trends and Changes

East Marion Justice Court believes that figures could be higher, but there seems to be less activity from the State Police.

MARION COUNTY FY 2012-13 BUDGET
 BY DEPARTMENT
 JUSTICE COURTS

Resources by Fund Detail

100 - General Fund	Actual FY 09-10	Actual FY 10-11	Budget FY 11-12	Proposed FY 12-13	Approved FY 12-13	Adopted FY 12-13
General Fund Transfers						
381100 Transfer from General Fund	799,264	777,855	841,625	892,644	892,644	892,644
General Fund Transfers Total	799,264	777,855	841,625	892,644	892,644	892,644
General Fund Total	799,264	777,855	841,625	892,644	892,644	892,644
Justice Courts Grand Total	799,264	777,855	841,625	892,644	892,644	892,644

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
JUSTICE COURTS

Requirements by Fund Detail

100 - General Fund	Actual FY 09-10	Actual FY 10-11	Budget FY 11-12	Proposed FY 12-13	Approved FY 12-13	Adopted FY 12-13
Personnel Services						
Salaries and Wages						
511110 Regular Wages	287,167	280,703	324,158	343,785	343,785	343,785
511120 Temporary Wages	0	3,136	0	0	0	0
511130 Vacation Pay	13,217	8,399	0	0	0	0
511140 Sick Pay	5,508	5,095	0	0	0	0
511150 Holiday Pay	13,783	12,086	0	0	0	0
511210 Compensation Credits	15,594	13,513	12,543	12,761	12,761	12,761
511240 Leave Payoff	7,447	823	0	0	0	0
511280 Cell Phone Pay	301	301	0	0	0	0
511420 Premium Pay	2,149	4,051	5,000	2,500	2,500	2,500
Salaries and Wages Total	345,166	328,108	341,701	359,046	359,046	359,046
Fringe Benefits						
512110 PERS	37,615	35,858	52,189	55,264	55,264	55,264
512120 401K	8,120	8,181	8,189	8,259	8,259	8,259
512130 PERS Debt Service	17,505	13,497	15,153	16,045	16,045	16,045
512140 PERS Rate Subsidy	0	0	(9,260)	0	0	0
512200 FICA	26,126	24,863	25,757	27,046	27,046	27,046
512310 Medical Insurance	98,282	104,932	123,012	129,600	129,600	129,600
512320 Dental Insurance	10,143	10,578	14,106	14,040	14,040	14,040
512330 Group Term Life Insurance	1,187	1,116	961	1,020	1,020	1,020
512340 Long Term Disability Insurance	1,265	1,540	2,064	2,462	2,462	2,462
512400 Unemployment Insurance	1,381	1,312	1,582	1,676	1,676	1,676
512520 Workers Comp Insurance	221	226	240	240	240	240
512600 Wellness Program	340	333	356	317	317	317
512610 Employee Assistance Program	256	241	246	219	219	219
512700 County HSA Contributions	3,600	3,600	0	0	0	0
Fringe Benefits Total	206,041	206,278	234,595	256,188	256,188	256,188
Personnel Services Total	551,207	534,385	576,296	615,234	615,234	615,234
Materials and Services						
Supplies						
521010 Office Supplies	10,574	10,593	13,500	13,000	13,000	13,000
521190 Publications	90	0	95	250	250	250
Supplies Total	10,664	10,593	13,595	13,250	13,250	13,250
Materials						
522150 Small Office Equipment	1,200	0	0	0	0	0

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
JUSTICE COURTS

100 - General Fund	Actual FY 09-10	Actual FY 10-11	Budget FY 11-12	Proposed FY 12-13	Approved FY 12-13	Adopted FY 12-13
Materials and Services						
Materials Total	1,200	0	0	0	0	0
Communications						
523010 Telephone Equipment	9,128	8,933	4,275	5,039	5,039	5,039
523020 Phone and Communication Svcs	0	418	4,000	4,000	4,000	4,000
523040 Data Connections	721	721	721	720	720	720
523050 Postage	4,139	5,176	5,700	6,000	6,000	6,000
Communications Total	13,989	15,248	14,696	15,759	15,759	15,759
Utilities						
524010 Electricity	4,048	4,755	4,541	5,676	5,676	5,676
524030 Traffic Signal Electricity	0	22	0	0	0	0
524040 Natural Gas	(1,225)	2,045	2,566	2,560	2,560	2,560
524050 Water	1,229	375	450	450	450	450
524090 Garbage Disposal and Recycling	422	444	430	430	430	430
Utilities Total	4,474	7,642	7,987	9,116	9,116	9,116
Contracted Services						
525156 Bank Services	0	0	95	0	0	0
525350 Janitorial Services	6,195	2,604	2,748	2,748	2,748	2,748
525510 Legal Services	21,034	22,194	18,724	18,724	18,724	18,724
525540 Witnesses	36	15	95	95	95	95
525550 Court Services	364	204	0	0	0	0
525555 Security Services	269	276	285	285	285	285
525710 Printing Services	1,071	1,143	1,809	2,000	2,000	2,000
525740 Document Disposal Services	124	180	190	160	160	160
525770 Interpreters	6,835	7,385	7,405	7,675	7,675	7,675
525999 Other Contracted Services	0	0	2,000	0	0	0
Contracted Services Total	35,929	34,002	33,351	31,687	31,687	31,687
Repairs and Maintenance						
526030 Building Maintenance	0	0	880	700	700	700
Repairs and Maintenance Total	0	0	880	700	700	700
Rentals						
527120 Motor Pool Mileage	0	91	0	0	0	0
527210 Building Rental Private	92,434	95,044	97,315	102,395	102,395	102,395
527300 Equipment Rental	1,675	1,894	2,100	2,000	2,000	2,000
Rentals Total	94,109	97,030	99,415	104,395	104,395	104,395
Insurance						
528210 Public Official Bonds	100	100	100	100	100	100
528220 Notary Bonds	40	40	0	0	0	0
Insurance Total	140	140	100	100	100	100

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
JUSTICE COURTS

100 - General Fund	Actual FY 09-10	Actual FY 10-11	Budget FY 11-12	Proposed FY 12-13	Approved FY 12-13	Adopted FY 12-13
Materials and Services						
Miscellaneous						
529110 Mileage Reimbursement	0	379	200	200	200	200
529140 Lodging	435	488	342	342	342	342
529210 Meetings	0	0	85	85	85	85
529220 Conferences	431	405	450	450	450	450
529230 Training	0	309	280	280	280	280
529300 Dues and Memberships	290	340	355	355	355	355
529650 Pre Employment Investigations	15	0	0	0	0	0
529999 Miscellaneous Expense	0	0	355	0	0	0
Miscellaneous Total	1,171	1,921	2,067	1,712	1,712	1,712
Materials and Services Total	161,676	166,576	172,091	176,719	176,719	176,719
Administrative Charges						
611100 County Admin Allocation	4,913	7,470	8,066	8,838	8,838	8,838
611110 Governing Body Allocation	2,616	0	0	0	0	0
611220 Custodial Allocation	0	0	6,270	4,718	4,718	4,718
611230 Courier Allocation	561	320	357	385	385	385
611250 Risk Management Allocation	2,764	1,299	1,598	1,211	1,211	1,211
611255 Benefits Allocation	0	2,358	2,688	2,721	2,721	2,721
611260 Human Resources Allocation	10,671	8,401	9,878	9,719	9,719	9,719
611300 Legal Services Allocation	898	365	532	307	307	307
611400 Information Tech Allocation	17,882	16,932	18,892	22,742	22,742	22,742
611410 FIMS Allocation	6,100	5,874	7,183	7,383	7,383	7,383
611420 Telecommunications Allocation	1,341	1,334	1,625	1,644	1,644	1,644
611430 Info Tech Direct Charges	12,645	10,738	10,838	11,351	11,351	11,351
611600 Finance Allocation	13,879	15,350	18,350	24,968	24,968	24,968
611800 MCBEE Allocation	1,411	953	561	704	704	704
614100 Liability Insurance Allocation	6,600	3,300	4,200	1,600	1,600	1,600
614200 WC Insurance Allocation	4,100	2,200	2,200	2,400	2,400	2,400
Administrative Charges Total	86,381	76,894	93,238	100,691	100,691	100,691
General Fund Total	799,264	777,855	841,625	892,644	892,644	892,644
Justice Courts Grand Total	799,264	777,855	841,625	892,644	892,644	892,644

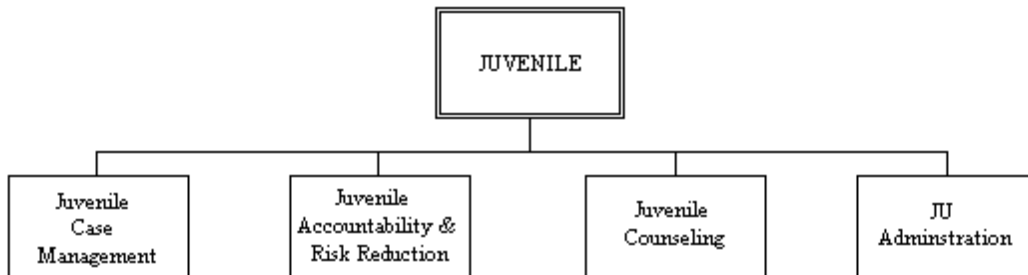
MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
JUSTICE COURTS

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MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
JUVENILE

JUVENILE



MISSION STATEMENT

Improve public safety by working with parents and the community to provide youth accountability and opportunities for positive change.

GOALS AND OBJECTIVES

- Goal 1 Develop a formal partnership with the Oregon Department of Human Services to reduce the rate of juveniles who cross over from the child welfare system to the juvenile justice system.
- Objective 1 Finalize policies and procedures in conjunction with child welfare, District Attorney and Marion County Courts that identify juveniles crossing over from child welfare into juvenile justice and direct practices to improve services for these dually involved juveniles.
- Objective 2 Complete department wide training to implement crossover youth policies, procedures and practices.
- Objective 3 Evaluate the rates of juveniles from diverse populations who cross systems for disproportionately at decision points.
- Goal 2 Increase public safety outcomes by addressing criminogenic risk factors to reduce recidivism.
- Objective 1 Fully implement "Effective Practices in Community Supervision" (EPICS) as the model for probation supervision.
- Objective 2 Fully implement case planning decision making across all programs and services based on crime severity and risk assessment.
- Objective 3 Continue to evolve and refine implementation of risk reduction services and principles of effective intervention in accordance with the Correctional Program Checklist.
- Objective 4 Implement process to assess program effectiveness in contributing to overall department reduction of risk and recidivism.

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
JUVENILE

- Goal 3 Maximize opportunities for youth to earn and pay restitution owed to crime victims.
 - Objective 1 Continue to provide work opportunities for youth to fully pay timely restitution to crime victims.

- Goal 4 Ensure operational efficiencies.
 - Objective 1 Continue refining systems to provide review, evaluation, and accountability for resource allocations and expenditures.
 - Objective 2 Continue writing policies and procedures for accountability of purchasing, property management, and loss control practices.

DEPARTMENT OVERVIEW

The Juvenile Department receives delinquency referrals from law enforcement on juveniles alleged to have committed what would be a criminal act if committed by an adult. Through the formal process, juveniles age twelve through seventeen are held accountable with consequences for criminal activity through diversion, Formal Accountability Agreements, or court-ordered probation supervision.

In addition, law enforcement, schools, and probation officers refer youth ages nine to thirteen for youth and family support services. These youth are demonstrating at risk behavior that has brought them to the attention of government or community agencies, schools, law enforcement, or are the younger siblings of juveniles on probation who are heading for imminent involvement in the juvenile justice system.

The department provides critical accountability interventions to mitigate risk factors tied to criminal activity. The focus is on immediate consequences for criminal activity, followed by targeted interventions to reduce risk factors, and increase skill development through programming that emphasizes cognitive restructuring to establishing internalized positive behavior changes. Payment of victim restitution is a critical component of accountability and a value of the department.

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
JUVENILE

<i>Resource and Requirement Summary</i>					
Juvenile	FY 09-10 ACTUAL	FY 10-11 ACTUAL	FY 11-12 BUDGET	FY 12-13 ADOPTED	+/- %
RESOURCES					
Intergovernmental Federal	36,015	76,268	72,731	68,572	-5.72%
Intergovernmental State	1,098,908	936,732	964,704	1,319,290	36.76%
Intergovernmental Local	0	0	67,980	0	-100.00%
Charges for Services	1,037,831	858,823	899,485	908,505	1.00%
Fines and Forfeitures	35,000	0	0	0	n.a.
Interest	6	2	0	0	n.a.
Other Revenues	4,117	13,510	10,048	4,285	-57.35%
General Fund Transfers	9,361,993	9,653,282	10,098,013	10,245,647	1.46%
Other Fund Transfers	216,279	201,641	193,872	0	-100.00%
Net Working Capital	158,891	225,704	240,174	79,113	-67.06%
TOTAL RESOURCES	11,949,040	11,965,961	12,547,007	12,625,412	0.62%
REQUIREMENTS					
Personnel Services					
Salaries and Wages	6,038,720	6,033,203	6,236,359	6,212,624	-0.38%
Fringe Benefits	2,771,390	2,883,382	3,109,599	3,332,675	7.17%
Total Personnel Services	8,810,109	8,916,585	9,345,958	9,545,299	2.13%
Materials and Services					
Supplies	119,153	104,583	152,125	179,695	18.12%
Materials	134,055	142,671	134,594	125,900	-6.46%
Communications	20,636	15,733	14,206	12,860	-9.47%
Utilities	19,544	21,610	174,399	182,749	4.79%
Contracted Services	620,960	614,020	694,958	624,821	-10.09%
Repairs and Maintenance	52,566	50,300	36,711	48,680	32.60%
Rentals	91,163	96,312	89,863	91,820	2.18%
Insurance	3,487	2,803	2,369	3,510	48.16%
Miscellaneous	117,081	101,762	105,180	121,980	15.97%
Total Materials and Services	1,178,644	1,149,793	1,404,405	1,392,015	-0.88%
Administrative Charges	1,694,862	1,653,678	1,630,442	1,688,098	3.54%
Capital Outlay	0	5,460	92,467	0	-100.00%
Transfers Out	39,720	0	0	0	n.a.
Contingency	0	0	73,735	0	-100.00%
TOTAL REQUIREMENTS	11,723,335	11,725,516	12,547,007	12,625,412	0.62%
FTE	106.52	103.82	104.30	104.30	0.0%

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
JUVENILE

PROGRAMS

The Juvenile Department budget is allocated to four programs shown on the following table.

Summary of Programs

	FY 09-10 ACTUAL	FY 10-11 ACTUAL	FY 11-12 BUDGET	FY 2012-13 ADOPTED	+/- %
RESOURCES					
Juvenile Case Management	3,485,365	3,481,260	3,571,362	3,713,420	3.98%
Juv Acctability Risk Reduction	6,615,025	6,552,146	6,851,083	6,717,724	-1.95%
Juvenile Counseling	515,462	625,107	616,343	644,144	4.51%
Juvenile Administration	1,333,188	1,307,448	1,508,219	1,550,124	2.78%
TOTAL RESOURCES	11,949,039	11,965,960	12,547,007	12,625,412	0.62%
REQUIREMENTS					
Juvenile Case Management	3,473,146	3,445,783	3,571,362	3,713,420	3.98%
Juv Acctability Risk Reduction	6,503,150	6,394,075	6,851,083	6,717,724	-1.95%
Juvenile Counseling	515,462	625,107	616,343	644,144	4.51%
Juvenile Administration	1,231,578	1,260,551	1,508,219	1,550,124	2.78%
TOTAL REQUIREMENTS	11,723,335	11,725,516	12,547,007	12,625,412	0.62%

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
JUVENILE

Juvenile Case Management Program

- Manages cases through peer courts, family support services, probation supervision, and education advocacy.
- Assesses a juvenile's public safety risk considering criminogenic risk factors and formulates into a case plan.
- Coordinates assessment and interventions with child welfare to improve service delivery in reducing crossover youth from child welfare to juvenile justice.
- Provides personal, local community accountability, consequences and services to juveniles through Peer Courts within five county communities.
- School personnel, law enforcement, and probation officers refer youth nine to thirteen who are demonstrating serious behavioral challenges and appear to be at imminent risk for involvement in the juvenile justice system. Family support specialists address the whole family system through direct and focused interventions.
- Law enforcement officers refer juveniles based on the seriousness of the crime. Lower level crimes and juveniles assessed as low risk for criminogenic risk factors are diverted to community based resources. Juveniles assessed as medium, medium/high, and high risk are processed through the department, which could include court adjudication, and supervised by probation officers.
- Probation officers refer juveniles to educational advocates to address educational compliance and competencies; educational advocates engage juveniles in consistent school attendance and engagement to obtain school credit, graduation, or complete a GED.

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
JUVENILE

Program Summary

Juvenile

Program: Juvenile Case Management

	FY 09-10 ACTUAL	FY 10-11 ACTUAL	FY 11-12 BUDGET	FY 12-13 ADOPTED	+/- %
RESOURCES					
Intergovernmental Federal	17,500	18,373	18,375	21,863	18.98%
Intergovernmental State	294,975	224,843	299,412	326,008	8.88%
Charges for Services	57,255	65,357	56,612	68,488	20.98%
Other Revenues	0	9,727	6,784	0	-100.00%
General Fund Transfers	3,068,508	3,127,827	3,154,910	3,297,061	4.51%
Other Fund Transfers	(2,741)	22,916	0	0	n.a.
Net Working Capital	49,869	12,219	35,269	0	-100.00%
TOTAL RESOURCES	3,485,365	3,481,262	3,571,362	3,713,420	3.98%
REQUIREMENTS					
Personnel Services					
Salaries and Wages	1,939,634	1,903,167	1,958,510	1,989,350	1.57%
Fringe Benefits	922,289	902,767	990,310	1,072,450	8.29%
Total Personnel Services	2,861,922	2,805,934	2,948,820	3,061,800	3.83%
Materials and Services					
Supplies	11,201	6,140	11,645	11,220	-3.65%
Materials	121	3,701	500	3,000	500.00%
Communications	6,259	3,061	3,116	2,474	-20.60%
Utilities	120	148	100	200	100.00%
Contracted Services	55,018	54,174	75,144	74,424	-0.96%
Repairs and Maintenance	221	6	0	0	n.a.
Rentals	5,862	6,302	5,786	5,115	-11.60%
Insurance	52	69	136	136	0.00%
Miscellaneous	729	15	0	0	n.a.
Total Materials and Services	79,584	73,616	96,427	96,569	0.15%
Administrative Charges	531,640	566,234	518,592	555,051	7.03%
Contingency	0	0	7,523	0	-100.00%
TOTAL REQUIREMENTS	3,473,146	3,445,783	3,571,362	3,713,420	3.98%
FTE	33.46	33.24	33.34	33.37	0.1%

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
JUVENILE

FTE By Position Title By Program

Program: Juvenile Case Management	
Position Title	FTE
Assistant Juvenile Supervisor	1.00
Department Specialist 2	1.27
Department Specialist 2 (Bilingual)	1.00
Education Services Advocate	1.00
Education Services Advocate (Bilingual)	1.00
Education Services Advocate Trainee (Bilingual)	1.00
Family Support Specialist	1.00
Family Support Specialist (Bilingual)	1.00
Juvenile Probation Officer	15.00
Juvenile Probation Officer (Bilingual)	8.00
Juvenile Program Supervisor	2.10
Program Juvenile Case Management FTE Total:	33.37

- In addition to the above there are 0.50 FTE temporary positions.

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
JUVENILE

Juvenile Case Management Program Budget Justification

RESOURCES

There is an increase of \$3,488 in Intergovernmental Federal revenue from the movement of revenue from the Juvenile Accountability Block Grant (JABG) funding from the Guaranteed Attendance Program to Peer Courts. There is an increase of \$26,596 in Intergovernmental State revenue in the Juvenile Crime Prevention (JCP) Basic and Diversion grants. This is the 2nd year of the biennium and there is generally a larger allocation of monies in the 2nd year.

There is an increase of \$11,876 in Charges for Services from an increase in juvenile assessment fees.

There is a decrease of \$6,784 in Other Revenues from not having a current contract with the City of Woodburn Weed n Seed program.

There is an increase of \$142,151 in General Fund revenue to fund the same overall increase in this program's Requirements.

There is a decrease of \$35,269 in Net Working Capital, primarily from juvenile probation fees.

REQUIREMENTS

FTE

There is an increase of 0.03 FTE from an increase in FTE for a Department Specialist 2 position with a corresponding decrease in the Counseling Program's FTE.

Personnel Services

Normal Personnel Services increases attributed to step increases and Fringe Benefits cost increases are included in FY 12-13 Personnel Services expenditures.

Materials and Services

No significant change.

Administrative Charges

There is an increase of \$36,459 in administrative charges. There was an increase in the Juvenile Department's administrative charges due to increases in allocated personnel costs. The Juvenile Case Management program was allocated a larger amount of the increase than other Juvenile Department programs because of the allocation basis used by the department. This was caused by increased personnel costs in this program from step increases and PERS costs.

Transfers Out

Not Applicable

Contingency

There is a decrease of \$7,523 in Contingency. The resource used to provide for contingency in this program were needed to cover normal increases in personnel costs in the Juvenile Grant fund.

Other

Not Applicable

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
JUVENILE

Juvenile Accountability Risk Reduction Program

- Provides detention, guaranteed attendance program (GAP), and alternative programs services.
- Detention services provide temporary safe and secure custody for juveniles.
- The guaranteed attendance program (GAP) manages a twenty (20) bed, staff secure shelter care facility that also serves as an alternative to detention for juveniles who do not need the higher security level environment of a detention facility.
- Alternative programs provides work opportunities ranging from unskilled labor to vocational training in advanced job skills that enhance employability and ensure that even unskilled juveniles will pay timely restitution.
- The Fresh Start Market and Espresso is a primary alternative program for providing training opportunities for juveniles to develop viable work skills, earn and pay restitution to victims, and develop positive skills to mitigate public risk and ensure long term community safety.

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
JUVENILE

Program Summary

Juvenile

Program: Juvenile Accountability Risk Reduction

	FY 09-10 ACTUAL	FY 10-11 ACTUAL	FY 11-12 BUDGET	FY 12-13 ADOPTED	+/- %
RESOURCES					
Intergovernmental Federal	16,615	21,383	18,444	7,200	-60.96%
Intergovernmental State	778,478	711,889	665,292	993,282	49.30%
Intergovernmental Local	0	0	67,980	0	-100.00%
Charges for Services	980,476	692,013	797,796	779,109	-2.34%
Other Revenues	701	162	264	0	-100.00%
General Fund Transfers	4,612,978	4,782,668	4,949,418	4,900,346	-0.99%
Other Fund Transfers	147,026	232,155	193,872	0	-100.00%
Net Working Capital	78,750	111,875	158,017	37,787	-76.09%
TOTAL RESOURCES	6,615,025	6,552,146	6,851,083	6,717,724	-1.95%
REQUIREMENTS					
Personnel Services					
Salaries and Wages	3,263,232	3,220,376	3,381,129	3,318,384	-1.86%
Fringe Benefits	1,451,539	1,548,243	1,656,401	1,752,339	5.79%
Total Personnel Services	4,714,772	4,768,619	5,037,530	5,070,723	0.66%
Materials and Services					
Supplies	77,586	74,046	92,763	115,138	24.12%
Materials	128,633	121,029	124,094	112,900	-9.02%
Communications	6,862	7,194	7,286	7,516	3.16%
Utilities	19,304	21,308	19,160	17,200	-10.23%
Contracted Services	483,186	491,047	485,339	440,378	-9.26%
Repairs and Maintenance	20,777	12,111	13,500	14,080	4.30%
Rentals	9,286	11,035	10,188	10,188	0.00%
Insurance	871	112	922	470	-49.02%
Miscellaneous	81,574	65,936	81,470	90,970	11.66%
Total Materials and Services	828,079	803,819	834,722	808,840	-3.10%
Administrative Charges	920,579	816,177	828,471	838,161	1.17%
Capital Outlay	0	5,460	92,467	0	-100.00%
Transfers Out	39,720	0	0	0	n.a.
Contingency	0	0	57,893	0	-100.00%
TOTAL REQUIREMENTS	6,503,150	6,394,075	6,851,083	6,717,724	-1.95%
FTE	59.82	56.22	56.60	56.60	0.0%

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
JUVENILE

FTE By Position Title By Program

Program: Juvenile Accountability Risk Reduction	
Position Title	FTE
Alternative Program Worker 2	5.38
Alternative Program Worker 2	1.00
Alternative Program Worker 2 (Bilingual)	2.00
Alternative Program Worker 3	5.00
Assistant Juvenile Supervisor	3.00
Department Specialist 2	1.00
Department Specialist 2 (Bilingual)	1.00
Department Specialist 3	1.00
Department Specialist 3 (Bilingual)	1.00
Group Worker 2	26.75
Group Worker 2 (Bilingual)	4.00
Group Worker 3	2.00
Juvenile Detention Supervisor	1.00
Juvenile Program Supervisor	2.00
Program Van Driver	0.47
Program Juvenile Acctability Risk Reduction FTE Total:	56.60

- In addition to the above there are 9.50 FTE temporary positions.

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
JUVENILE

Juvenile Accountability Risk Reduction Program Budget Justification

RESOURCES

There is a decrease of \$11,244 in Intergovernmental Federal revenue. There is a reduction in Juvenile Accountability Block Grant and the remaining funds are being transferred to Peer Courts from the Guaranteed Attendance Program (GAP). There is also a reduction in Low Income Energy Assistance Program (LIEAP) funds for wood delivery through Alternative Programs.

There is an increase of \$134,118 in Intergovernmental State revenue from the Juvenile Crime Prevention Grants; Diversion, Basic and Prevention grants. These grants are biennium grants and historically the second year has increased revenue compared with the first year.

There is a decrease of \$67,980 in Intergovernmental Local revenue. This was revenue used on a special project, Styrofoam Processing grant.

There is a decrease of \$18,687 in Charges for Services from a combination of an increase in Behavioral Rehabilitation Services (BRS) funds and decrease in Children's Assistance Funds allocated to alternative programs. The increase in BRS funds is because of increased number of beds billed.

There is a decrease of \$49,072 in General Fund Transfers. This was caused by a reduction in the food services contract.

There is a decrease of \$120,230 in Net Working Capital. This was caused by reductions in BRS and Criminal Justice Assessment Net Working Capital.

REQUIREMENTS

FTE

There is no change in FTE for this program.

Personnel Services

Normal Personnel Services increases attributed to step increases and Fringe Benefits cost increases are included in FY 12-13 Personnel Services expenditures.

Materials and Services

There is a \$41,082 increase in Supplies and a \$63,668 decrease in Contracted Services. This is from a change made in the food services contract at the Juvenile department. The Juvenile department now purchases breakfast supplies and coordinates the distribution of these supplies to the programs.

There is a \$11,194 decrease in Materials. This is from a reduction in the cost of goods sold in the Alternative Programs projects.

Administrative Charges

No significant changes.

Transfers Out

Not Applicable

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
JUVENILE

Contingency

There was a \$69,429 reduction in Contingency. This Contingency was used to balance the Juvenile Grants fund budget for the Guaranteed Attendance Program and Alternative Programs.

Other

There is a \$80,931 reduction in Capital Outlay as no capital projects are requested for FY 12-13. A Styrofoam Processing project and a pickup bed for a Juvenile department truck were completed in FY 11-12.

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
JUVENILE

Juvenile Counseling Program

- Provides mental health services to juveniles served by the department, including individual and family therapy, mental health assessments, substance abuse assessments, crisis counseling, suicide prevention, parenting skill development, and pro-social skills groups.

Program Summary

Juvenile	Program: Juvenile Counseling				
	FY 09-10 ACTUAL	FY 10-11 ACTUAL	FY 11-12 BUDGET	FY 12-13 ADOPTED	+/- %
RESOURCES					
Charges for Services	0	101,453	44,977	60,808	35.20%
General Fund Transfers	515,462	523,653	571,366	583,336	2.09%
TOTAL RESOURCES	515,462	625,107	616,343	644,144	4.51%
REQUIREMENTS					
Personnel Services					
Salaries and Wages	294,310	356,885	325,049	327,187	0.66%
Fringe Benefits	136,296	162,780	169,943	192,394	13.21%
Total Personnel Services	430,606	519,665	494,992	519,581	4.97%
Materials and Services					
Supplies	1,165	1,412	1,490	1,140	-23.49%
Materials	0	1,376	0	0	n.a.
Communications	221	183	180	150	-16.67%
Utilities	0	30	50	30	-40.00%
Contracted Services	3,399	8,261	23,706	25,206	6.33%
Rentals	1,976	1,856	1,956	2,232	14.11%
Miscellaneous	20	30	0	0	n.a.
Total Materials and Services	6,780	13,148	27,382	28,758	5.03%
Administrative Charges	78,075	92,294	93,969	95,805	1.95%
TOTAL REQUIREMENTS	515,462	625,107	616,343	644,144	4.51%
FTE	4.75	5.87	5.87	5.83	-0.6%

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
JUVENILE

FTE By Position Title By Program

Program: Juvenile Counseling	
Position Title	FTE
Department Specialist 2	0.23
Juvenile Program Supervisor	0.90
Mental Health Spec 2	3.70
Youth & Family Counselor	1.00
Program Juvenile Counseling FTE Total:	5.83

Juvenile Counseling Program Budget Justification

RESOURCES

There is a \$15,831 increase in Charges for Services. This is an increase in Behavioral Rehabilitation Services funding because of increase in charging of 18 beds (17 beds in FY 11-12).

There is a \$11,970 increase in General Fund Transfers.

REQUIREMENTS

FTE

There is a decrease of 0.03 FTE for the Department Specialist 2 position that was moved to the Juvenile Accountability Risk Reduction program.

Personnel Services

Normal Personnel Services increases attributed to step increases and Fringe Benefits cost increases are included in the FY 12-13 Personnel Services expenditures.

Materials and Services

There is no significant changes in Material and Services requirements.

Administrative Charges

No significant changes.

Transfers Out

Not Applicable

Contingency

Not Applicable

Other

Not Applicable

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
JUVENILE

Juvenile Administration Program

- Provides operation support and accountability by managing fiscal expenditures, monitoring program outcomes, and data reporting.
- Coordinates department system services with county partners and external juvenile justice partners.
- Provides leadership in making the mission operational, implementation of a risk model, evidence-based programs and practices, policy development, and evaluation of services to achieve outcomes.
- Provides coordination of department system services with county partners and external juvenile justice partners.
- Administers Substance Abuse Treatment and Recovery (STAR) Court grants for the Circuit Court.

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
JUVENILE

Program Summary

Juvenile

Program: Juvenile Administration

	FY 09-10 ACTUAL	FY 10-11 ACTUAL	FY 11-12 BUDGET	FY 12-13 ADOPTED	+/- %
RESOURCES					
Intergovernmental Federal	1,900	36,512	35,912	39,509	10.02%
Intergovernmental State	25,456	0	0	0	n.a.
Charges for Services	100	0	100	100	0.00%
Fines and Forfeitures	35,000	0	0	0	n.a.
Interest	6	2	0	0	n.a.
Other Revenues	3,415	3,621	3,000	4,285	42.83%
General Fund Transfers	1,165,045	1,219,133	1,422,319	1,464,904	2.99%
Other Fund Transfers	71,994	(53,430)	0	0	n.a.
Net Working Capital	30,271	101,610	46,888	41,326	-11.86%
TOTAL RESOURCES	1,333,188	1,307,448	1,508,219	1,550,124	2.78%
REQUIREMENTS					
Personnel Services					
Salaries and Wages	541,543	552,774	571,671	577,703	1.06%
Fringe Benefits	261,266	269,593	292,945	315,492	7.70%
Total Personnel Services	802,809	822,367	864,616	893,195	3.31%
Materials and Services					
Supplies	29,202	22,984	46,227	52,197	12.91%
Materials	5,301	16,565	10,000	10,000	0.00%
Communications	7,295	5,294	3,624	2,720	-24.94%
Utilities	120	123	155,089	165,319	6.60%
Contracted Services	79,356	60,539	110,769	84,813	-23.43%
Repairs and Maintenance	31,567	38,183	23,211	34,600	49.07%
Rentals	74,039	77,119	71,933	74,285	3.27%
Insurance	2,564	2,622	1,311	2,904	121.51%
Miscellaneous	34,757	35,782	23,710	31,010	30.79%
Total Materials and Services	264,201	259,211	445,874	457,848	2.69%
Administrative Charges	164,568	178,973	189,410	199,081	5.11%
Contingency	0	0	8,319	0	-100.00%
TOTAL REQUIREMENTS	1,231,578	1,260,551	1,508,219	1,550,124	2.78%
FTE	8.50	8.50	8.50	8.50	0.0%

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FTE By Position Title By Program

Program: Juvenile Administration	
Position Title	FTE
Accounting Specialist	1.50
Administrative Assistant	1.00
Administrative Services Manager	1.00
Asst Director of Juvenile Department	1.00
Contracts Specialist	1.00
Juvenile Dept Director	1.00
Records Specialist	2.00
Program Juvenile Administration FTE Total:	8.50

- In addition to the above there are 0.90 FTE temp positions that are also budgeted, and a .20 FTE backgrounds investigator.

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Juvenile Administration Program Budget Justification

RESOURCES

There was a \$5,562 decrease in Net Working Capital. This reduction was in the Drug Court's Donation and Forfeiture funds.

There were no other significant changes.

REQUIREMENTS

FTE

There were no changes in FTE in the Administration Program.

Personnel Services

Normal Personnel Services increases attributed to step increases and Fringe Benefits cost increases are included in the FY 12-13 Personnel Services expenditures.

Materials and Services

There is a \$5,970 increase in Supplies for an increase in gasoline and drug court expenditures.

There is a \$25,956 decrease in Contracted Services for a \$30,000 decrease in one time contract and an increase in contracted counseling services used by the Drug Court.

There is an \$11,389 increase in Repairs and Maintenance for an increase in building maintenance and the cogent machine annual maintenance (finger print machine).

There is a \$7,300 increase in Miscellaneous for an increase in training expenditures.

Administrative Charges

No significant changes.

Transfers Out

Not Applicable

Contingency

There is a decrease of \$8,319 in Contingency from the Drug Court Donation and Forfeiture funds.

Other

Not Applicable

MARION COUNTY FY 2012-13 BUDGET
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FUNDS

The Juvenile Department budget is comprised of two funds. This is shown in the table below.

Department Budget by Fund

Fund Name	FY 09-10 ACTUAL	FY 10-11 ACTUAL	FY 11-12 BUDGET	FY 2012-13 ADOPTED	% of Total
RESOURCES					
FND 100 General Fund	8,498,983	8,816,409	9,254,157	9,409,593	74.53%
FND 125 Juvenile Grants	3,450,056	3,149,551	3,292,850	3,215,819	25.47%
TOTAL RESOURCES	11,949,039	11,965,960	12,547,007	12,625,412	100.0%
REQUIREMENTS					
FND 100 General Fund	8,498,983	8,816,409	9,254,157	9,409,593	74.53%
FND 125 Juvenile Grants	3,224,352	2,909,108	3,292,850	3,215,819	25.47%
TOTAL REQUIREMENTS	11,723,335	11,725,516	12,547,007	12,625,412	100.0%

MARION COUNTY FY 2012-13 BUDGET
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JUVENILE

KEY DEPARTMENT ACCOMPLISHMENTS

- Implementation of an evidence-based risk reduction model has significantly impacted public safety in Marion County. We have continued to successfully address juvenile delinquency, including juvenile offenders.
- 70.2% of juveniles referred to the Juvenile Department in 2010 did not have a new criminal referral during the subsequent twelve months.
- Continued with Effective Practices in Community Supervision (EPICS) as an evidence-based model that structures the supervision of juvenile offenders to achieve the best public safety outcome.
- Successfully completed one year of a five year agreement with the U.S. Attorney's Office, Chemawa Indian School, and the Bureau of Indian Education to support increased accountability of juveniles engaged in criminal conduct not prosecuted by the U.S. Attorney's Office. This criminal conduct is now addressed through the department as any juvenile criminal conduct of a Marion County youth. The partnership was established to keep these young people engaged in the opportunities provided by Chemawa Indian School. Ninety juveniles have been referred to the department during the past year. Chemawa has also implemented a Peer Court as of February 2012.
- Entered into a year-long partnership with Georgetown University, Oregon Department of Human Services, and many additional community and agency partners on a Crossover Project. This project considers the decision making, practices, and services that impact the crossover of neglected and abused youth into the juvenile justice system. The project is funded through a federal formula grant administered by the State Commission on Children and Families.
- Juveniles in the shelter care program serve lunch once per month at the Union Gospel Mission.
- Payment on timely restitution to crime victims is a high value of the Juvenile Department; during 2011 \$74,068 was earned through Alternative Programs.

MARION COUNTY FY 2012-13 BUDGET
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JUVENILE

KEY INDICATORS

1: Juvenile Referral Data

Definition and Purpose

Law enforcement refers juveniles to the department by a police report. Each police report may contain allegations that a juvenile was involved in one or more crimes. A juvenile may be referred to the department in more than one police report over time. Unduplicated youth count is the number of individual juveniles referred. Referral count is how many police reports were received. Total allegations is the number of crimes contained in all of the police reports received.

Law enforcement can refer juveniles for felony and misdemeanor crimes and violations as defined in Oregon Statute, violation of local ordinances, or for status offenses such as runaway and beyond parental control.

Significance

Referral data provides the context for practice, resources, and policy decisions. It provides information on how many juveniles are referred, at what frequency, and for what types of criminal activity.

This goal facilitates the achievement of County Goal #3: Pursue a safe and secure community by protecting the people, property, and economy of Marion County. Increased capacity in programs and services that help keep youth out of trouble will also be needed as well a continuum of services for juvenile offenders that offer the chance of rehabilitation and keep these youth out of the corrections system. Communities also need to encourage and promote healthy lifestyles and provide healthy, drug-free alternatives, affordable activities for residents of all ages through increasing public education and awareness.

MARION COUNTY FY 2012-13 BUDGET
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Data Units None

Data Units Calendar Year

Oregon utilizes the statewide Juvenile Justice Information System (JJIS) as the database for juvenile justice information.

Crime type: Felony

CY 2008 Actual	CY 2009 Actual	CY 2010 Actual	CY 2011 Actual
841	747	641	721

Crime type: Misdemeanor

CY 2008 Actual	CY 2009 Actual	CY 2010 Actual	CY 2011 Actual
3039	2237	2333	2488

Crime type, Violation: Curfew Offense

CY 2008 Actual	CY 2009 Actual	CY 2010 Actual	CY 2011 Actual
189	136	98	63

Crime type, Violation: MIP - Alcohol

CY 2008 Actual	CY 2009 Actual	CY 2010 Actual	CY 2011 Actual
675	477	364	343

Crime type, Violation: MIP Tobacco

CY 2008 Actual	CY 2009 Actual	CY 2010 Actual	CY 2011 Actual
222	227	142	129

Crime type, Violation: PCS < 1 oz Marijuana

CY 2008 Actual	CY 2009 Actual	CY 2010 Actual	CY 2011 Actual
130	136	148	155

Crime type, Violation: Other Violations and Motor Vehicle

CY 2008 Actual	CY 2009 Actual	CY 2010 Actual	CY 2011 Actual
214	127	137	146

Crime type: Local Ordinance

CY 2008 Actual	CY 2009 Actual	CY 2010 Actual	CY 2011 Actual
711	631	775	501

Crime type: Runaway & Beyond Parental Control

CY 2008 Actual	CY 2009 Actual	CY 2010 Actual	CY 2011 Actual
837	744	702	718

MARION COUNTY FY 2012-13 BUDGET
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Total Allegations:

CY 2008 Actual	CY 2009 Actual	CY 2010 Actual	CY 2011 Actual
6858	5462	5340	5264

Referral Count:

CY 2008 Actual	CY 2009 Actual	CY 2010 Actual	CY 2011 Actual
4622	3837	3769	3635

Unduplicated Youth Count:

CY 2008 Actual	CY 2009 Actual	CY 2010 Actual	CY 2011 Actual
2894	2449	2362	2229

Explanation of Trends and Changes

Referrals for juvenile criminal activity is down nationally which is also reflected in Marion County. Without more in depth analysis, it is unclear what the drivers are for reduced referrals: less criminal activity, a reduction in law enforcement, other law enforcement priorities, targeted enforcement efforts, prevention efforts, juvenile crime reduction strategies, etc.

2: Recidivism

Definition and Purpose

As a measure of public safety, recidivism is defined as a new criminal referral within twelve months. A criminal referral is a law enforcement report to a juvenile department alleging one or more felonies or misdemeanors.

Significance

The Juvenile Department assesses the public safety risk of referred juveniles, and then targets programs, services, and interventions to reduce criminogenic risk factors. The desired outcome is a reduction in criminal activity and increase in public safety. This is the most significant outcome measure of the Juvenile Department: are we reducing community risk?

This goal facilitates the achievement of County Goal #3: Pursue a safe and secure community by protecting the people, property, and economy of Marion County.

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Data Units Calendar Year

Oregon utilizes the statewide Juvenile Justice Information System (JJIS) as the database for juvenile justice information. The Oregon Youth Authority issues reports from the database including Juvenile Recidivism All Juvenile Offenders By County. The following data is Marion County recidivism data by youth.

Number of juveniles:

CY 2008 Actual	CY 2009 Actual	CY 2010 Actual
1,821	1,543	1,512

No subsequent referrals:

CY 2008 Actual	CY 2009 Actual	CY 2010 Actual
1,238 - 68%	1,087 - 70.4%	1,061 - 70.2%

Subsequent referrals:

CY 2008 Actual	CY 2009 Actual	CY 2010 Actual
583 - 32%	456 - 29.6%	451 - 29.8%

Explanation of Trends and Changes

Marion County Juvenile Department is evolving our programs and services in line with promising and proven practices for effective intervention to decrease offending patterns.

3: Chronic Offender Recidivism

Definition and Purpose

Local, state, and national recidivism findings show that a smaller group of juvenile offenders commit a significant portion of crime. This group is referred to as "chronic offenders." The chronic offenders have three or more subsequent referrals.

Significance

Because the chronic offenders have the highest rate of criminal activity, they have the greatest victim and community impact. Reducing the percent of chronic offenders even by a small amount significantly reduces crime in the community, victim impacts, and system costs.

This goal facilitates the achievement of County Goal #3: Pursue a safe and secure community by protecting the people, property, and economy of Marion County.

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Data Units Calendar Year

Oregon utilizes the statewide Juvenile Justice Information System (JJIS) as the database for juvenile justice information. The Oregon Youth Authority issues reports from the database including Juvenile Recidivism All Juvenile Offenders By County, which includes chronic offender data.

Juveniles:

CY 2008 Actual	CY 2009 Actual	CY 2010 Actual
1,821	1,543	1,512

Chronic:

CY 2008 Actual	CY 2009 Actual	CY 2010 Actual
99 - 5.4%	52 - 3.4%	79 - 5.2%

Explanation of Trends and Changes

Marion County Juvenile Department is evolving our programs and services in line with promising and proven practices to prioritize and target effective intervention at our highest risk juveniles to decrease chronic offending patterns.

4: Restitution Payments to Crime Victims

Definition and Purpose

Juveniles are required to compensate crime victims for the harm they have caused through monetary reimbursement of damage and loss. This accountability to victims is part of the court-ordered supervision process, and part of Formal Accountability Agreements for juveniles who agree to comply with specific conditions without the formal court process.

Significance

Oregon law requires the juvenile department to work with juveniles to pay court ordered restitution to victims in a timely manner. Payment of restitution holds the juvenile accountable for the harm they have caused and is of a high value to crime victims. This is a significant measure for victim satisfaction. Victims should expect and receive timely monetary compensation for harm caused to them or their property.

This goal facilitates the achievement of County Goal #3: Pursue a safe and secure community by protecting the people, property, and economy of Marion County.

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Data Units Calendar Year

Oregon utilizes the statewide Juvenile Justice Information System (JJIS) as the database for juvenile justice information. The Oregon Youth Authority issues reports from the database including restitution conditions fulfilled. In addition, the Juvenile Department utilizes OJIN the State Court database, and our own internal tracking of restitution paid through the Alternative Program. Measuring both the amount of restitution paid through the department Alternative Programs is important, as well as the amount of restitution ordered and the amount paid.

Number of Youth:

CY 2008 Actual	CY 2009 Actual	CY 2010 Actual	CY 2011 Actual
199	164	142	114

Dollars owed:

CY 2008 Actual	CY 2009 Actual	CY 2010 Actual	CY 2011 Actual
\$59,055	\$51,458	\$64,459	\$52,069

Dollars paid:

CY 2008 Actual	CY 2009 Actual	CY 2010 Actual	CY 2011 Actual
\$43,358	\$46,632	\$51,353	\$34,900

Percentage:

CY 2008 Actual	CY 2009 Actual	CY 2010 Actual	CY 2011 Actual
73.4%	92.7%	78.5%	67%

Money judgment:

CY 2008 Actual	CY 2009 Actual	CY 2010 Actual	CY 2011 Actual
\$15,647	\$4,652	\$13,722	\$17,169

Percentage:

CY 2008 Actual	CY 2009 Actual	CY 2010 Actual	CY 2011 Actual
26.5%	7.3%	21.0%	33%

Amount of restitution earned and paid to victims through the alternative programs (includes amounts from previous years, if youth is earning restitution from the previous year) :

CY 2008 Actual	CY 2009 Actual	CY 2010 Actual	CY 2011 Actual
\$76,480	\$77,789	\$75,172	\$74,068

Explanation of Trends and Changes

A low-risk work crew was created to facilitate the completion of restitution payments by lower-risk juveniles. An additional crew facilitates juveniles completing restitution quickly who owe small amounts of restitution. There is a continuing effort to increase both the amount paid through alternative programs and ensuring that the total amount a juvenile is ordered to pay is actually paid.

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Resources by Fund Detail

100 - General Fund	Actual FY 09-10	Actual FY 10-11	Budget FY 11-12	Proposed FY 12-13	Approved FY 12-13	Adopted FY 12-13
General Fund Transfers						
381100 Transfer from General Fund	8,498,983	8,816,409	9,254,157	9,409,593	9,409,593	9,409,593
General Fund Transfers Total	8,498,983	8,816,409	9,254,157	9,409,593	9,409,593	9,409,593
General Fund Total	8,498,983	8,816,409	9,254,157	9,409,593	9,409,593	9,409,593
125 - Juvenile Grants						
Intergovernmental Federal						
331222 Oregon Housing Community Svcs	8,938	7,281	8,938	7,200	7,200	7,200
331990 Other Federal Revenues	27,077	68,987	63,793	61,372	61,372	61,372
Intergovernmental Federal Total	36,015	76,268	72,731	68,572	68,572	68,572
Intergovernmental State						
332990 Other State Revenues	1,098,908	936,732	964,704	1,125,418	1,319,290	1,319,290
Intergovernmental State Total	1,098,908	936,732	964,704	1,125,418	1,319,290	1,319,290
Intergovernmental Local						
335950 Local Government Grants	0	0	67,980	0	0	0
Intergovernmental Local Total	0	0	67,980	0	0	0
Charges for Services						
341240 Food Service Fees	5,427	3,504	3,667	5,000	5,000	5,000
341370 Medicaid Fees	536,183	354,360	385,462	405,031	405,031	405,031
341630 Service Charges	60	0	0	0	0	0
341700 Victim Assistance Fees	3,964	4,665	4,000	5,500	5,500	5,500
341710 Juvenile Probation Fees	55,978	46,280	58,100	47,788	47,788	47,788
341711 Juvenile Probation Fees FAA	4,997	4,096	5,000	5,000	5,000	5,000
341712 Juvenile Probation Fees MIP	8,596	10,315	9,000	10,300	10,300	10,300
341840 Work Crew Fees	183,780	165,742	195,663	167,000	167,000	167,000
341950 Retail Sales	190,791	195,227	179,093	248,036	248,036	248,036
341955 Wood Sales	47,154	59,782	59,500	0	0	0
341999 Other Fees	0	14,851	0	14,850	14,850	14,850
347999 Svcs to Other Agencies Closed	902	0	0	0	0	0

MARION COUNTY FY 2012-13 BUDGET
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125 - Juvenile Grants	Actual FY 09-10	Actual FY 10-11	Budget FY 11-12	Proposed FY 12-13	Approved FY 12-13	Adopted FY 12-13
Charges for Services Total	1,037,831	858,823	899,485	908,505	908,505	908,505
Fines and Forfeitures						
352200 Miscellaneous Forfeitures	35,000	0	0	0	0	0
Fines and Forfeitures Total	35,000	0	0	0	0	0
Interest						
361000 Investment Earnings	6	2	0	0	0	0
Interest Total	6	2	0	0	0	0
Other Revenues						
371000 Miscellaneous Income	0	9,563	6,784	0	0	0
371100 Recoveries from Collections	0	164	0	0	0	0
373100 Special Program Donations	4,117	3,783	3,264	4,285	4,285	4,285
Other Revenues Total	4,117	13,510	10,048	4,285	4,285	4,285
General Fund Transfers						
381100 Transfer from General Fund	863,010	836,873	843,856	836,054	836,054	836,054
General Fund Transfers Total	863,010	836,873	843,856	836,054	836,054	836,054
Other Fund Transfers						
381115 Transfer from Non Dept Grants	6,937	0	0	0	0	0
381185 Transfer from Criminal Justice	209,342	201,641	193,872	193,872	0	0
Other Fund Transfers Total	216,279	201,641	193,872	193,872	0	0
Net Working Capital						
392000 Net Working Capital Unrestr	158,891	225,704	240,174	79,113	79,113	79,113
Net Working Capital Total	158,891	225,704	240,174	79,113	79,113	79,113
Juvenile Grants Total	3,450,057	3,149,552	3,292,850	3,215,819	3,215,819	3,215,819
Juvenile Grand Total	11,949,040	11,965,961	12,547,007	12,625,412	12,625,412	12,625,412

MARION COUNTY FY 2012-13 BUDGET
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JUVENILE

Requirements by Fund Detail

100 - General Fund	Actual FY 09-10	Actual FY 10-11	Budget FY 11-12	Proposed FY 12-13	Approved FY 12-13	Adopted FY 12-13
Personnel Services						
Salaries and Wages						
511110 Regular Wages	3,202,856	3,344,384	4,095,469	4,087,684	4,087,684	4,087,684
511120 Temporary Wages	242,122	256,222	227,935	219,355	219,355	219,355
511130 Vacation Pay	232,839	235,144	0	0	0	0
511140 Sick Pay	167,437	182,562	0	0	0	0
511150 Holiday Pay	189,250	189,762	0	0	0	0
511160 Comp Time Pay	44,859	42,660	59,715	58,941	58,941	58,941
511180 Differential Pay	8,252	8,398	14,226	13,780	13,780	13,780
511210 Compensation Credits	177,214	158,167	154,124	140,954	140,954	140,954
511220 Pager Pay	2,193	0	0	0	0	0
511240 Leave Payoff	26,290	28,588	21,556	0	0	0
511290 Health Insurance Waiver Pay	897	3,152	3,240	4,860	4,860	4,860
511410 Straight Pay	0	0	(25,687)	0	0	0
511420 Premium Pay	41,990	44,204	59,715	58,941	58,941	58,941
511450 Premium Pay Temps	172	434	0	0	0	0
Salaries and Wages Total	4,336,371	4,493,677	4,610,293	4,584,515	4,584,515	4,584,515
Fringe Benefits						
512010 Fringe Benefits Budget Only	0	0	(7,500)	0	0	0
512110 PERS	406,774	494,049	659,187	656,193	656,193	656,193
512120 401K	27,994	29,711	30,589	29,975	29,975	29,975
512130 PERS Debt Service	211,580	175,782	200,581	190,509	190,509	190,509
512140 PERS Rate Subsidy	0	0	(122,450)	0	0	0
512200 FICA	328,895	339,618	340,236	338,515	338,515	338,515
512310 Medical Insurance	843,393	919,008	988,951	1,046,208	1,046,208	1,046,208
512320 Dental Insurance	100,096	101,894	115,030	106,189	106,189	106,189
512330 Group Term Life Insurance	14,178	14,732	12,083	12,035	12,035	12,035
512340 Long Term Disability Insurance	15,307	20,454	25,939	29,045	29,045	29,045
512400 Unemployment Insurance	17,355	17,992	19,989	19,896	19,896	19,896
512520 Workers Comp Insurance	1,982	2,027	2,558	2,531	2,531	2,531
512600 Wellness Program	2,961	2,983	3,042	3,012	3,012	3,012
512610 Employee Assistance Program	2,174	2,132	2,102	2,081	2,081	2,081
512700 County HSA Contributions	9,200	11,600	0	0	0	0
Fringe Benefits Total	1,981,890	2,131,982	2,270,337	2,436,189	2,436,189	2,436,189
Personnel Services Total	6,318,261	6,625,658	6,880,630	7,020,704	7,020,704	7,020,704

MARION COUNTY FY 2012-13 BUDGET
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JUVENILE

100 - General Fund	Actual FY 09-10	Actual FY 10-11	Budget FY 11-12	Proposed FY 12-13	Approved FY 12-13	Adopted FY 12-13
Materials and Services						
Supplies						
521010 Office Supplies	15,045	11,555	14,840	14,825	14,825	14,825
521030 Field Supplies	8,067	10,225	11,100	11,200	11,200	11,200
521040 Institutional Supplies	11,622	12,508	15,900	17,480	17,480	17,480
521050 Janitorial Supplies	6,419	5,782	7,550	7,465	7,465	7,465
521070 Departmental Supplies	9,569	2,911	7,850	5,550	5,550	5,550
521080 Food Supplies	2,953	2,065	20,307	40,075	40,075	40,075
521090 Uniforms and Clothing	6,555	5,495	1,375	3,075	3,075	3,075
521100 Medical Supplies	3,039	3,680	4,125	3,945	3,945	3,945
521110 First Aid Supplies	840	522	1,050	880	880	880
521120 Drugs	0	5	0	0	0	0
521140 Vaccines	0	572	564	660	660	660
521170 Educational Supplies	3,530	2,338	1,000	1,000	1,000	1,000
521190 Publications	973	393	1,091	1,091	1,091	1,091
521210 Gasoline	24,828	20,506	18,240	22,000	22,000	22,000
521220 Diesel	6,269	13,608	13,200	13,200	13,200	13,200
521230 Propane	47	38	50	50	50	50
521240 Automotive Supplies	917	33	1,200	500	500	500
521290 Country Porch Sales	64	0	0	0	0	0
521300 Safety Clothing	4,293	3,859	3,600	3,000	3,000	3,000
521310 Safety Equipment	6,183	564	1,000	2,200	2,200	2,200
Supplies Total	111,214	96,659	124,042	148,196	148,196	148,196
Materials						
522020 Crushed Rock	1,781	217	300	500	500	500
522080 Building Materials	3,457	3,530	0	1,200	1,200	1,200
522100 Parts	6,054	6,203	4,020	6,000	6,000	6,000
522140 Small Tools	1,129	354	1,200	500	500	500
522150 Small Office Equipment	1,441	12,430	3,400	5,400	5,400	5,400
522160 Small Departmental Equipment	8,424	12,132	3,600	6,700	6,700	6,700
522170 Computers Non Capital	2,671	3,419	4,800	4,200	4,200	4,200
522180 Software	944	1,882	3,500	3,500	3,500	3,500
Materials Total	25,900	40,168	20,820	28,000	28,000	28,000
Communications						
523010 Telephone Equipment	1,307	1,633	900	1,130	1,130	1,130
523020 Phone and Communication Svcs	0	20	1,104	0	0	0
523040 Data Connections	4,588	1,552	1,560	1,560	1,560	1,560
523050 Postage	4,064	2,645	100	100	100	100
523060 Cellular Phones	10,435	9,865	10,242	9,770	9,770	9,770
523100 Radios and Accessories	242	20	300	300	300	300
Communications Total	20,636	15,733	14,206	12,860	12,860	12,860

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
JUVENILE

100 - General Fund	Actual FY 09-10	Actual FY 10-11	Budget FY 11-12	Proposed FY 12-13	Approved FY 12-13	Adopted FY 12-13
Materials and Services						
Utilities						
524010 Electricity	7,532	6,181	119,111	111,715	111,715	111,715
524020 Street Light Electricity	0	0	2,134	2,200	2,200	2,200
524040 Natural Gas	1,424	3,332	23,154	34,671	34,671	34,671
524050 Water	0	0	4,000	4,048	4,048	4,048
524070 Sewer	0	0	4,600	6,019	6,019	6,019
524090 Garbage Disposal and Recycling	1,146	490	11,900	14,796	14,796	14,796
Utilities Total	10,101	10,002	164,899	173,449	173,449	173,449
Contracted Services						
525110 Consulting Services	167	332	0	0	0	0
525210 Medical Services	229,577	232,338	231,540	230,540	230,540	230,540
525211 Psychiatric Services	0	1,150	0	0	0	0
525235 Laboratory Services	6,885	6,117	5,730	7,500	7,500	7,500
525261 Social Services	0	0	0	1,380	1,380	1,380
525320 Food Services	229,414	219,380	229,967	170,077	170,077	170,077
525330 Transportation Services	571	946	900	500	500	500
525340 Counseling and Mentoring Svcs	0	0	1,600	20,600	20,600	20,600
525350 Janitorial Services	1,300	850	1,200	1,200	1,200	1,200
525440 Client Assistance	2,879	0	7,000	3,000	3,000	3,000
525450 Subscription Services	206	0	0	0	0	0
525515 Polygraph Services	26	0	0	0	0	0
525555 Security Services	1,591	1,357	1,656	1,656	1,656	1,656
525710 Printing Services	1,169	735	1,480	975	975	975
525715 Advertising	125	0	500	600	600	600
525735 Mail Services	0	2,011	3,900	3,600	3,600	3,600
525740 Document Disposal Services	1,995	3,148	2,180	3,900	3,900	3,900
525770 Interpreters	4,008	3,528	4,800	7,800	7,800	7,800
525870 Hazardous Waste Disposal	106	115	130	130	130	130
525999 Other Contracted Services	29,983	12,521	51,380	0	0	0
Contracted Services Total	510,000	484,528	543,963	453,458	453,458	453,458
Repairs and Maintenance						
526010 Office Equipment Maintenance	0	255	0	0	0	0
526011 Dept Equipment Maintenance	814	4,767	1,100	5,680	5,680	5,680
526012 Vehicle Maintenance	8,940	4,277	11,000	11,000	11,000	11,000
526014 Radio Maintenance	75	414	200	200	200	200
526020 Computer Hardware Maintenance	7,930	0	0	0	0	0
526021 Computer Software Maintenance	330	0	330	330	330	330
526030 Building Maintenance	22,716	30,202	17,881	25,000	25,000	25,000

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
JUVENILE

100 - General Fund	Actual FY 09-10	Actual FY 10-11	Budget FY 11-12	Proposed FY 12-13	Approved FY 12-13	Adopted FY 12-13
Materials and Services						
526040 Remodels and Site Improvements	9,132	5,580	2,800	2,670	2,670	2,670
526050 Grounds Maintenance	1,400	2,251	1,200	1,200	1,200	1,200
Repairs and Maintenance Total	51,337	47,747	34,511	46,080	46,080	46,080
Rentals						
527110 Fleet Leases	65,988	69,924	65,304	67,992	67,992	67,992
527120 Motor Pool Mileage	179	48	195	275	275	275
527140 County Parking	1,320	0	0	0	0	0
527300 Equipment Rental	23,592	26,273	24,292	23,481	23,481	23,481
Rentals Total	91,079	96,244	89,791	91,748	91,748	91,748
Insurance						
528120 WC Insurance Premiums	1,107	1,107	1,107	1,200	1,200	1,200
528220 Notary Bonds	785	547	912	810	810	810
528410 Liability Claims	1,595	1,149	350	1,500	1,500	1,500
Insurance Total	3,487	2,803	2,369	3,510	3,510	3,510
Miscellaneous						
529120 Commercial Travel	0	0	0	1,000	1,000	1,000
529130 Meals	519	390	300	300	300	300
529140 Lodging	3,699	2,127	2,500	1,000	1,000	1,000
529210 Meetings	0	59	1,500	500	500	500
529220 Conferences	0	0	0	1,500	1,500	1,500
529230 Training	14,275	16,445	10,700	18,000	18,000	18,000
529300 Dues and Memberships	6,206	6,559	6,110	6,110	6,110	6,110
529650 Pre Employment Investigations	2,586	2,092	2,600	2,600	2,600	2,600
529840 Professional Licenses	150	0	50	50	50	50
529860 Permits	158	288	300	300	300	300
529999 Miscellaneous Expense	88	135	0	0	0	0
Miscellaneous Total	27,681	28,094	24,060	31,360	31,360	31,360
Materials and Services Total	851,436	821,977	1,018,661	988,661	988,661	988,661
Administrative Charges						
611100 County Admin Allocation	50,572	72,866	81,625	87,800	87,800	87,800
611110 Governing Body Allocation	26,918	0	0	0	0	0
611210 Facilities Mgt Allocation	275,389	296,745	358,497	361,076	361,076	361,076
611220 Custodial Allocation	76,086	86,797	111,128	111,723	111,723	111,723
611230 Courier Allocation	5,714	3,028	3,458	3,619	3,619	3,619
611250 Risk Management Allocation	25,449	25,298	35,493	40,025	40,025	40,025
611255 Benefits Allocation	0	22,285	26,102	25,676	25,676	25,676
611260 Human Resources Allocation	108,816	79,418	95,936	91,716	91,716	91,716

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
JUVENILE

100 - General Fund	Actual FY 09-10	Actual FY 10-11	Budget FY 11-12	Proposed FY 12-13	Approved FY 12-13	Adopted FY 12-13
Administrative Charges						
611300 Legal Services Allocation	27,905	31,266	35,602	31,767	31,767	31,767
611400 Information Tech Allocation	169,726	172,342	185,181	200,481	200,481	200,481
611410 FIMS Allocation	63,646	59,983	77,392	79,104	79,104	79,104
611420 Telecommunications Allocation	37,712	35,950	36,930	40,657	40,657	40,657
611430 Info Tech Direct Charges	89,312	92,646	66,573	70,890	70,890	70,890
611600 Finance Allocation	83,630	88,792	92,691	115,956	115,956	115,956
611700 Utilities Allocation	175,192	179,071	0	0	0	0
611800 MCBEE Allocation	14,720	9,726	6,058	7,538	7,538	7,538
614100 Liability Insurance Allocation	47,300	58,000	73,000	26,800	26,800	26,800
614200 WC Insurance Allocation	51,200	49,100	69,200	105,400	105,400	105,400
Administrative Charges Total	1,329,287	1,363,313	1,354,866	1,400,228	1,400,228	1,400,228
Capital Outlay						
531600 Computer Hardware Capital	0	5,460	0	0	0	0
Capital Outlay Total	0	5,460	0	0	0	0
General Fund Total	8,498,983	8,816,409	9,254,157	9,409,593	9,409,593	9,409,593
125 - Juvenile Grants						
Personnel Services						
Salaries and Wages						
511110 Regular Wages	1,254,212	1,110,282	1,432,728	1,429,965	1,429,965	1,429,965
511120 Temporary Wages	108,204	123,362	108,680	108,680	108,680	108,680
511130 Vacation Pay	89,144	82,330	0	0	0	0
511140 Sick Pay	63,245	54,257	0	0	0	0
511150 Holiday Pay	75,649	68,585	0	0	0	0
511160 Comp Time Pay	13,518	15,634	12,876	13,650	13,650	13,650
511180 Differential Pay	5,724	5,070	8,577	9,023	9,023	9,023
511210 Compensation Credits	68,946	47,081	42,841	41,925	41,925	41,925
511220 Pager Pay	168	0	0	0	0	0
511240 Leave Payoff	7,472	12,973	0	0	0	0
511290 Health Insurance Waiver Pay	897	1,633	1,620	1,620	1,620	1,620
511410 Straight Pay	0	0	3,633	9,596	9,596	9,596
511420 Premium Pay	15,008	18,225	15,111	13,650	13,650	13,650
511450 Premium Pay Temps	161	96	0	0	0	0
Salaries and Wages Total	1,702,348	1,539,526	1,626,066	1,628,109	1,628,109	1,628,109

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
JUVENILE

125 - Juvenile Grants	Actual FY 09-10	Actual FY 10-11	Budget FY 11-12	Proposed FY 12-13	Approved FY 12-13	Adopted FY 12-13
Personnel Services						
Fringe Benefits						
512010 Fringe Benefits Budget Only	0	0	2,696	0	0	0
512110 PERS	150,169	168,296	228,963	228,395	228,395	228,395
512120 401K	1,539	0	0	0	0	0
512130 PERS Debt Service	82,853	58,905	70,203	66,307	66,307	66,307
512140 PERS Rate Subsidy	0	0	(42,453)	0	0	0
512200 FICA	130,021	117,319	120,613	120,480	120,480	120,480
512310 Medical Insurance	356,943	344,343	392,264	414,192	414,192	414,192
512320 Dental Insurance	41,752	37,632	43,749	42,792	42,792	42,792
512330 Group Term Life Insurance	5,560	4,926	4,217	4,201	4,201	4,201
512340 Long Term Disability Insurance	5,972	6,880	9,053	10,142	10,142	10,142
512400 Unemployment Insurance	6,860	6,196	6,944	6,925	6,925	6,925
512520 Workers Comp Insurance	855	797	993	1,047	1,047	1,047
512600 Wellness Program	1,260	1,112	1,194	1,186	1,186	1,186
512610 Employee Assistance Program	918	794	826	819	819	819
512700 County HSA Contributions	4,800	4,200	0	0	0	0
Fringe Benefits Total	789,500	751,401	839,262	896,486	896,486	896,486
Personnel Services Total	2,491,848	2,290,927	2,465,328	2,524,595	2,524,595	2,524,595
Materials and Services						
Supplies						
521010 Office Supplies	339	255	312	300	300	300
521030 Field Supplies	0	136	0	0	0	0
521040 Institutional Supplies	623	169	400	300	300	300
521050 Janitorial Supplies	1,934	2,112	4,100	2,000	2,000	2,000
521070 Departmental Supplies	2,030	4,610	5,000	4,700	4,700	4,700
521080 Food Supplies	113	278	3,000	3,450	3,450	3,450
521090 Uniforms and Clothing	1,308	240	400	400	400	400
521100 Medical Supplies	63	0	100	0	0	0
521110 First Aid Supplies	3	0	100	50	50	50
521170 Educational Supplies	594	0	12,671	16,637	16,637	16,637
521290 Country Porch Sales	933	124	2,000	3,662	3,662	3,662
Supplies Total	7,938	7,924	28,083	31,499	31,499	31,499
Materials						
522150 Small Office Equipment	0	336	700	300	300	300
522160 Small Departmental Equipment	6,394	717	6,400	4,000	4,000	4,000
522180 Software	550	550	600	600	600	600
522500 Materials for Resale	101,211	100,901	106,074	93,000	93,000	93,000
Materials Total	108,155	102,504	113,774	97,900	97,900	97,900

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
JUVENILE

125 - Juvenile Grants	Actual FY 09-10	Actual FY 10-11	Budget FY 11-12	Proposed FY 12-13	Approved FY 12-13	Adopted FY 12-13
Materials and Services						
Utilities						
524010 Electricity	5,714	7,860	5,700	5,700	5,700	5,700
524040 Natural Gas	2,246	1,811	2,300	1,800	1,800	1,800
524050 Water	1,476	1,861	1,500	1,800	1,800	1,800
524090 Garbage Disposal and Recycling	7	75	0	0	0	0
Utilities Total	9,443	11,607	9,500	9,300	9,300	9,300
Contracted Services						
525153 Fiscal Agent Services	4,175	4,400	4,200	5,800	5,800	5,800
525211 Psychiatric Services	550	3,870	4,500	5,150	5,150	5,150
525235 Laboratory Services	3,780	4,237	10,320	10,320	10,320	10,320
525330 Transportation Services	2,144	2,449	6,000	4,179	4,179	4,179
525340 Counseling and Mentoring Svcs	29,577	35,693	53,192	56,432	56,432	56,432
525345 Youth Stipends	30,332	45,674	30,300	35,000	35,000	35,000
525440 Client Assistance	3,889	3,311	8,660	8,513	8,513	8,513
525515 Polygraph Services	8,471	3,656	7,000	7,000	7,000	7,000
525550 Court Services	0	0	0	20,648	20,648	20,648
525560 Victim Emergency Services	0	0	1,000	1,000	1,000	1,000
525710 Printing Services	0	0	100	100	100	100
525715 Advertising	0	1,036	500	500	500	500
525999 Other Contracted Services	28,041	25,167	25,223	16,721	16,721	16,721
Contracted Services Total	110,960	129,491	150,995	171,363	171,363	171,363
Repairs and Maintenance						
526011 Dept Equipment Maintenance	365	1,052	1,400	1,400	1,400	1,400
526030 Building Maintenance	863	1,501	800	1,200	1,200	1,200
Repairs and Maintenance Total	1,228	2,553	2,200	2,600	2,600	2,600
Rentals						
527300 Equipment Rental	83	68	72	72	72	72
Rentals Total	83	68	72	72	72	72
Miscellaneous						
529220 Conferences	7,662	(35)	0	0	0	0
529230 Training	270	8,556	270	270	270	270
529640 Victim Restitution	81,120	65,000	80,500	90,000	90,000	90,000
529860 Permits	348	148	350	350	350	350
Miscellaneous Total	89,400	73,669	81,120	90,620	90,620	90,620
Materials and Services Total	327,208	327,816	385,744	403,354	403,354	403,354
Administrative Charges						
611100 County Admin Allocation	25,334	30,611	29,892	32,132	32,132	32,132

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
JUVENILE

125 - Juvenile Grants	Actual FY 09-10	Actual FY 10-11	Budget FY 11-12	Proposed FY 12-13	Approved FY 12-13	Adopted FY 12-13
Administrative Charges						
611110 Governing Body Allocation	13,485	0	0	0	0	0
611230 Courier Allocation	2,868	1,264	1,254	1,337	1,337	1,337
611250 Risk Management Allocation	6,614	4,063	5,266	5,903	5,903	5,903
611255 Benefits Allocation	0	9,308	9,470	9,490	9,490	9,490
611260 Human Resources Allocation	54,615	33,170	34,807	33,900	33,900	33,900
611400 Information Tech Allocation	84,940	72,973	68,925	72,374	72,374	72,374
611410 FIMS Allocation	31,800	25,404	28,724	28,551	28,551	28,551
611420 Telecommunications Allocation	18,828	15,217	13,700	14,684	14,684	14,684
611430 Info Tech Direct Charges	44,524	39,206	24,771	25,484	25,484	25,484
611600 Finance Allocation	49,613	37,830	35,418	41,794	41,794	41,794
611800 MCBEE Allocation	7,354	4,119	2,249	2,721	2,721	2,721
614100 Liability Insurance Allocation	13,600	8,700	10,600	3,500	3,500	3,500
614200 WC Insurance Allocation	12,000	8,500	10,500	16,000	16,000	16,000
Administrative Charges Total	365,575	290,365	275,576	287,870	287,870	287,870
Capital Outlay						
531300 Departmental Equipment Capital	0	0	79,516	0	0	0
532200 Pickups and Trucks	0	0	12,951	0	0	0
Capital Outlay Total	0	0	92,467	0	0	0
Transfers Out						
561595 Transfer to Fleet Acquisition	39,720	0	0	0	0	0
Transfers Out Total	39,720	0	0	0	0	0
Contingency						
571010 Contingency	0	0	73,735	0	0	0
Contingency Total	0	0	73,735	0	0	0
Juvenile Grants Total	3,224,352	2,909,108	3,292,850	3,215,819	3,215,819	3,215,819
Juvenile Grand Total	11,723,335	11,725,516	12,547,007	12,625,412	12,625,412	12,625,412

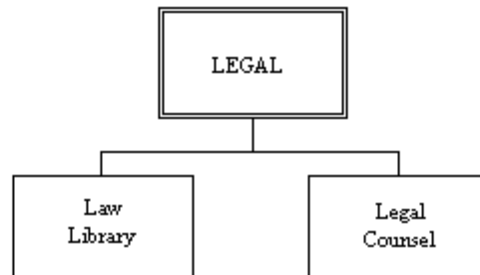
MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
JUVENILE

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MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
LEGAL

LEGAL



MISSION STATEMENT

To provide the best possible legal counsel and representation to county officials and agencies in support of their mission to protect and enhance the community; to provide a forum for administrative hearings and issue fair and well-reasoned decisions (legal counsel's office).

To provide the local legal community and the public with the best available legal resources and research services within the law library's fiscal and physical ability to do so (law library).

GOALS AND OBJECTIVES

- Goal 1 Zealously represent the county in contested matters in court or before administrative tribunals, and recommend settlements as appropriate.
Objective 1 Reduce potential liabilities through proactive legal advice and trainings.
- Goal 2 Assist the board of commissioners and departments in the development, review, revision and implementation of ordinances, policies, procedures, contracts and other operative documents.
Objective 1 County interests are provided for and protected in legal documents.
- Goal 3 Provide support to county hearings officers to conduct administrative hearings in a professional manner and issue well-reasoned decisions.
Objective 1 Decisions are issued in a timely manner that can withstand appellate review.
- Goal 4 Work with other county law libraries, organizations and state participants to enhance the sharing of resources and explore cooperative arrangements among counties to maintain county law library services.
Objective 1 Maintain maximum public accessibility to legal resources within legislative and budgetary constraints.

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
LEGAL

DEPARTMENT OVERVIEW

The department is comprised of the legal counsel's office and the law library. The Legal Counsel program has two sections: legal services and hearings officers. Legal counsel's responsibility is to be exclusive civil lawyers and counselors for Marion County, appointed by the board of commissioners. Legal counsel serves the board of commissioners, elected officials, appointed department heads and their assistants, employees, and volunteer boards and commissions. The law library is a service authorized by state statute and funded by library fees paid by litigants and collected by the court clerk.

Resource and Requirement Summary

Legal	FY 09-10 ACTUAL	FY 10-11 ACTUAL	FY 11-12 BUDGET	FY 12-13 ADOPTED	+/- %
RESOURCES					
Charges for Services	466,503	463,807	364,012	358,381	-1.55%
Admin Cost Recovery	1,137,071	1,146,697	1,125,282	1,157,233	2.84%
Interest	2,194	1,681	2,000	1,600	-20.00%
Other Revenues	567	1,428	750	500	-33.33%
General Fund Transfers	0	20,400	0	0	n.a.
Net Working Capital	183,173	245,821	329,464	394,607	19.77%
TOTAL RESOURCES	1,789,508	1,879,834	1,821,508	1,912,321	4.99%
REQUIREMENTS					
Personnel Services					
Salaries and Wages	884,646	855,607	801,870	807,947	0.76%
Fringe Benefits	383,000	364,157	379,362	429,878	13.32%
Total Personnel Services	1,267,646	1,219,763	1,181,232	1,237,825	4.79%
Materials and Services					
Supplies	46,495	41,540	60,300	61,400	1.82%
Materials	3,606	671	2,000	2,000	0.00%
Communications	2,335	2,940	1,425	6,014	322.04%
Contracted Services	33,782	25,267	41,109	37,909	-7.78%
Repairs and Maintenance	27	575	0	0	n.a.
Rentals	34	89	80,899	81,103	0.25%
Miscellaneous	14,279	10,048	14,750	15,700	6.44%
Total Materials and Services	100,558	81,131	200,483	204,126	1.82%
Administrative Charges	175,482	168,818	123,593	121,061	-2.05%
Contingency	0	0	75,000	30,000	-60.00%
Ending Fund Balance	0	0	241,200	319,309	32.38%
TOTAL REQUIREMENTS	1,543,686	1,469,712	1,821,508	1,912,321	4.99%
FTE	12.05	11.75	10.83	10.75	-0.7%

MARION COUNTY FY 2012-13 BUDGET
 BY DEPARTMENT
 LEGAL

PROGRAMS

The Legal Counsel Department budget is allocated to two programs that are shown on the following table:

Summary of Programs

	FY 09-10 ACTUAL	FY 10-11 ACTUAL	FY 11-12 BUDGET	FY 2012-13 ADOPTED	+/- %
RESOURCES					
Legal Counsel	1,251,884	1,218,001	1,214,294	1,260,497	3.80%
Law Library	537,624	661,833	607,214	651,824	7.35%
TOTAL RESOURCES	1,789,508	1,879,834	1,821,508	1,912,321	4.99%
REQUIREMENTS					
Legal Counsel	1,251,884	1,218,001	1,214,294	1,260,497	3.80%
Law Library	291,803	251,712	607,214	651,824	7.35%
TOTAL REQUIREMENTS	1,543,687	1,469,713	1,821,508	1,912,321	4.99%

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
LEGAL

Legal Counsel Program

- Provide legal advice on specific matters, policy issues and emerging legal issues.
- Represent the county in negotiations, meetings and third-party matters.
- Prosecute and defend county decisions and actions in all courts and administrative forums.
- Retain and manage all outside legal counsel representing the county, exclusive of Workers' Compensation counsel.
- Support and maintain the county's hearings officers section.
- Inform members of the public and other government units on how county processes work.

Program Summary

Legal

Program: Legal Counsel

	FY 09-10 ACTUAL	FY 10-11 ACTUAL	FY 11-12 BUDGET	FY 12-13 ADOPTED	+/- %
RESOURCES					
Charges for Services	114,813	71,304	89,012	103,264	16.01%
Admin Cost Recovery	1,137,071	1,146,697	1,125,282	1,157,233	2.84%
TOTAL RESOURCES	1,251,884	1,218,001	1,214,294	1,260,497	3.80%
REQUIREMENTS					
Personnel Services					
Salaries and Wages	776,334	764,147	706,273	708,054	0.25%
Fringe Benefits	319,774	311,796	322,411	367,856	14.10%
Total Personnel Services	1,096,107	1,075,943	1,028,684	1,075,910	4.59%
Materials and Services					
Supplies	6,068	3,448	7,000	8,100	15.71%
Materials	3,307	671	2,000	2,000	0.00%
Communications	1,488	2,105	1,325	2,867	116.38%
Contracted Services	8,794	9,571	19,109	17,089	-10.57%
Repairs and Maintenance	27	322	0	0	n.a.
Rentals	34	89	43,500	45,063	3.59%
Miscellaneous	13,621	8,861	11,850	12,800	8.02%
Total Materials and Services	33,338	25,067	84,784	87,919	3.70%
Administrative Charges	122,438	116,990	100,826	96,668	-4.12%
TOTAL REQUIREMENTS	1,251,883	1,218,000	1,214,294	1,260,497	3.80%
FTE	9.95	9.95	9.03	8.95	-0.9%

MARION COUNTY FY 2012-13 BUDGET
 BY DEPARTMENT
 LEGAL

FTE By Position Title By Program

Program: Legal Counsel	
Position Title	FTE
County Counsel	1.00
Hearings Officer Sr	1.00
Legal Counsel-Asst	1.00
Legal Counsel-Asst Sr	3.00
Paralegal	1.00
Secretary to Legal Counsel (Confidential)	1.95
Program Legal Counsel FTE Total:	8.95

- FTE does not include budgeted .20 temp positions.

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Legal Counsel Program Budget Justification

RESOURCES

Charges For Services are increased to reflect an under-budget in FY 11-12 and a slight increase anticipated in billings to the Self-Insurance Fund.

REQUIREMENTS

FTE

Replacement of 1 FTE Legal Counsel Assistant Sr. with 1 FTE, Legal Counsel Assistant entry-level classification. Administrative Cost Recovery constitutes the balance of Resources required to balance the budget.

Personnel Services

There was virtually no increase in Salaries and Wages as the replacement of 1 FTE at a lower classification offset normal salary increases for other positions. However, Fringe Benefits increased by 14% as a result of an increase in PERS debt service due to the elimination of the PERS rate subsidy. The net increase in Personnel Services is 4.8%.

Materials and Services

There is a slight increase in total Materials & Services. A \$4,330 decrease in contracted legal services allows small increases in office supplies, subscription services (LexisNexis), and copy machine rental.

Administrative Charges

The 4% decline in Administrative Charges is primarily attributed to a decrease in the liability insurance assessment due to a lower claims rate.

Transfers Out

Not Applicable

Contingency

Not Applicable

Other

Not Applicable

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Law Library Program

- The law library serves the legal community, the courts, and the public.

Program Summary

Legal	Program: Law Library				
	FY 09-10 ACTUAL	FY 10-11 ACTUAL	FY 11-12 BUDGET	FY 12-13 ADOPTED	+/- %
RESOURCES					
Charges for Services	351,690	392,504	275,000	255,117	-7.23%
Interest	2,194	1,681	2,000	1,600	-20.00%
Other Revenues	567	1,428	750	500	-33.33%
General Fund Transfers	0	20,400	0	0	n.a.
Net Working Capital	183,173	245,821	329,464	394,607	19.77%
TOTAL RESOURCES	537,624	661,833	607,214	651,824	7.35%
REQUIREMENTS					
Personnel Services					
Salaries and Wages	108,313	91,460	95,597	99,893	4.49%
Fringe Benefits	63,226	52,360	56,951	62,022	8.90%
Total Personnel Services	171,539	143,820	152,548	161,915	6.14%
Materials and Services					
Supplies	40,427	38,092	53,300	53,300	0.00%
Materials	299	0	0	0	n.a.
Communications	847	836	100	3,147	3,047.00%
Contracted Services	24,988	15,696	22,000	20,820	-5.36%
Repairs and Maintenance	0	253	0	0	n.a.
Rentals	0	0	37,399	36,040	-3.63%
Miscellaneous	659	1,187	2,900	2,900	0.00%
Total Materials and Services	67,220	56,064	115,699	116,207	0.44%
Administrative Charges	53,044	51,828	22,767	24,393	7.14%
Contingency	0	0	75,000	30,000	-60.00%
Ending Fund Balance	0	0	241,200	319,309	32.38%
TOTAL REQUIREMENTS	291,803	251,712	607,214	651,824	7.35%
FTE	2.10	1.80	1.80	1.80	0.0%

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FTE By Position Title By Program

Program: Law Library	
Position Title	FTE
Law Librarian	0.80
Library Assistant	1.00
Program Law Library FTE Total:	1.80

- FTE does not include budgeted .04 temp position.

Law Library Program Budget Justification

RESOURCES

The funding for county law libraries was changed during the 2011 legislative session. Law libraries are no longer supported by a library fee collected by the clerk of the court in civil cases. The funding for libraries is now a general appropriation to the state's Judicial Department to be distributed to the counties. Marion County law library's revenue is \$548,639 for the current biennium, or \$274,320 per fiscal year. In a budget reconciliation bill passed in the 2012 legislative session, county law libraries were made subject to a 3.5% cut faced by other general fund programs. Additional across the board state budget reductions are expected between 3.5% up to 10%. The law library's budgeted resources were reduced 7%.

REQUIREMENTS

FTE

Added a 0.04 library assistant temporary position.

Personnel Services

A slightly greater than 7% overall increase is due to one position moving to a longevity step affecting Salaries and Wages. Fringe Benefits are higher as well due to elimination of a one-time subsidy for Public Employees Retirement System (PERS) costs.

Materials and Services

There is no significant change in Materials and Services budgeted expenditures.

Administrative Charges

Administrative charges increased slightly more than 7%, with most of the increase attributed to increased use of legal services and financial management information services.

Transfers Out

Not Applicable

Contingency

Not Applicable

Other

Not Applicable

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FUNDS

The Legal Counsel Department budget is comprised of two funds as shown in the table below.

Department Budget by Fund

Fund Name	FY 09-10 ACTUAL	FY 10-11 ACTUAL	FY 11-12 BUDGET	FY 2012-13 ADOPTED	% of Total
RESOURCES					
FND 260 Law Library	537,624	661,833	607,214	651,824	34.09%
FND 580 Central Services	1,251,884	1,218,001	1,214,294	1,260,497	65.91%
TOTAL RESOURCES	1,789,508	1,879,834	1,821,508	1,912,321	100.0%
REQUIREMENTS					
FND 260 Law Library	291,803	251,712	607,214	651,824	34.09%
FND 580 Central Services	1,251,884	1,218,001	1,214,294	1,260,497	65.91%
TOTAL REQUIREMENTS	1,543,687	1,469,713	1,821,508	1,912,321	100.0%

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KEY DEPARTMENT ACCOMPLISHMENTS

- Litigated 13 cases before Magistrate and Regular Divisions of the Oregon Tax Court with 20 cases pending.
- Assisted the board and departments on revisions to many ordinances, policies and agreements including the Erosion and Sediment Control Ordinance, the Illicit Discharge Ordinance, Emergency Management mutual aid agreements, the Public Contracting Rules, the Courthouse Square design-build boilerplate, the Personnel Rules and Sheriff's Office policies to assist with the accreditation process.
- Advised the board and administration on several complex governmental issues related to special district withdrawals and annexations, urban renewal district plan amendments, local improvement districts, and franchises.
- Recovered \$17,000 for the county in Public Works code enforcement fines.
- Successfully defended one negligence, three civil rights, and two employment discrimination cases, and maintained an average of seven cases with potential liability greater than \$500,000.
- Participated on county management collective bargaining team.
- Presented trainings at Public Works, the Marion County Jail, the Marion County Sheriff's Office Academy, and the Oregon Sheriff's Civil Conference on a variety of topics including sexual harassment prevention, legal services, and concealed handgun permit issues.
- Since re-establishing the civil forfeiture program, obtained 22 judgments forfeiting more than \$86,500 in currency, one car and other personal property.
- Established a new partnership with the State of Oregon Law Library for online legal database licensing.
- Contained database costs by adopting new model agreement negotiated under Association of Oregon Counties auspices.

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KEY INDICATORS

1: Tort Claim Notices

Definition and Purpose

Torts are claims for money damages for injuries or wrongs alleged to have been caused by the county, its officers, employees, or agents. A claimant must give notice of the intent to file a civil lawsuit on the tort claim within 180 days of the date of the perceived injury. County legal counsel is the legal representative for the county in these matters.

Significance

Responding to tort claim notices is representative of the civil litigation defense services provided to all departments. In addition to defending the county in court, this service supports overall operational efficiency and quality of government services in that investigation of and response to tort claims may help identify needed changes in programs, policies, or procedures. This supports Goal #1: Provide efficient, effective, and responsive government through stewardship and accountability.

Data Units Fiscal Year

Number of tort claim notices received per fiscal year. Does not include number of claims received by Risk Management and settled or denied without litigation.

FY 07-08 Actual	FY 08-09 Actual	FY 09-10 Actual	FY 10-11 Actual	FY 11-12 Estimate
28	21	26	31	32

Explanation of Trends and Changes

Trends in tort claims are hard to predict because of factors that are not within county control, not the least of which is the decision to file a claim against the county. Tort claim notices were up in FY 10-11 and that trend has continued through the first half of FY 11-12, including one death. These claims generally result in litigation even if the county is ultimately found to not be at fault. Overall, most tort claim notices are related to Sheriff's Office enforcement activities or incarceration in the jail; however, the majority of these claims lack merit. Legal Counsel continues to work closely with departments on training and policy review to proactively reduce actual liability exposure and manage claims.

2: Contracts Reviewed

Definition and Purpose

Legal counsel reviews all contracts and contract amendments over \$5,000 and some less than \$5,000 depending on the type of agreement. Contract review and approval as to form by legal counsel increases operational efficiency and quality of service through uniform application of public contracting rules, determining compliance with state or federal laws, and ensuring that county interests are addressed in contract provisions.

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Significance

Contract review is representative of a general legal service provided to all departments. The focus is to reduce the likelihood of or potential for protests or disputes in the award of contracts and to make sure contract provisions protect county programs and assets when entering, implementing, or terminating contracts. This supports Goal #1: Provide efficient, effective, and responsive government through stewardship and accountability.

Data Units Fiscal Year

Number of contracts reviewed by legal counsel per fiscal year.

FY 07-08 Actual	FY 08-09 Actual	FY 09-10 Actual	FY 10-11 Actual	FY 11-12 Estimate
790	837	801	836	850

Explanation of Trends and Changes

Many state contracts are for two-year terms as the state funds on a biennial basis, which causes the number of contracts or amendments reviewed to be lower every other year. Changes in state or federal funding, either up or down, may increase the number of contract amendments during the fiscal year. Courthouse Square issues account for some of the estimated increase in contracts this fiscal year, as well as changes in funding occurring at the state level.

3: Hearings Officer Cases

Definition and Purpose

The hearings officers hold public hearings on a variety of applications and complaints, taking testimony and evidence from applicants, owners, complainants, law enforcement, staff, witnesses, or other affected parties. The decisions or recommendations issued are impartial, supported by written findings thoughtfully applying the law or criteria to the facts of the case for rulings that are supportable on review or appeal.

Significance

Use of the hearings officers for land use hearings creates efficiencies in processing applications necessary for economic growth and development while balancing appropriate uses and protections of farm, forest, and natural resources. The number of land use cases submitted to the county, and presented as part of this key indicator, is indicative of economic activity in the county and supports Goal #4, economic development - Demonstrate a supportive attitude toward employers, businesses, and property owners that promotes economic development and high standards of livability in Marion County. The number of tow hearings and dog hearings held by the hearings officer are also tracked as a part of this indicator. Vehicle tows by law enforcement include driving under the influence, no license or insurance, hazard or abandoned vehicles, etc. Dog hearings include dangerous dogs, dog bites, no license, dogs running at large or in livestock, excessive barking, etc.

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Data Units Fiscal Year

Cases submitted to county hearings officers per fiscal year. Figures are reported by type of case. Other includes miscellaneous cases under a variety of laws and ordinances; e.g. vested rights, nuisance abatement, acceleration of tax redemption period, and housing authority exclusions.

Land Use

FY 07-08 Actual	FY 08-09 Actual	FY 09-10 Actual	FY 10-11 Actual	FY 11-12 Estimate
31	24	11	8	12

Dog

FY 07-08 Actual	FY 08-09 Actual	FY 09-10 Actual	FY 10-11 Actual	FY 11-12 Estimate
206	211	189	127	75

Vehicle Tows

FY 07-08 Actual	FY 08-09 Actual	FY 09-10 Actual	FY 10-11 Actual	FY 11-12 Estimate
8	13	11	8	10

Other

FY 07-08 Actual	FY 08-09 Actual	FY 09-10 Actual	FY 10-11 Actual	FY 11-12 Estimate
19	3	2	1	1

Explanation of Trends and Changes

The dog control code changed on February 1, 2011, resulting in a decrease in cases heard by the hearings officer. There is an increase in the number of land use cases in FY 11-12. The total number of cases heard in FY 10-11 has already been met in the first seven months of FY 11-12. Towed vehicle cases remained consistent compared to previous years.

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Resources by Fund Detail

260 - Law Library	Actual FY 09-10	Actual FY 10-11	Budget FY 11-12	Proposed FY 12-13	Approved FY 12-13	Adopted FY 12-13
Charges for Services						
341060 Law Library Fees	351,690	392,504	275,000	255,117	255,117	255,117
Charges for Services Total	351,690	392,504	275,000	255,117	255,117	255,117
Interest						
361000 Investment Earnings	2,194	1,681	2,000	1,600	1,600	1,600
Interest Total	2,194	1,681	2,000	1,600	1,600	1,600
Other Revenues						
371000 Miscellaneous Income	567	1,448	750	500	500	500
372000 Over and Short	0	(20)	0	0	0	0
Other Revenues Total	567	1,428	750	500	500	500
General Fund Transfers						
381100 Transfer from General Fund	0	20,400	0	0	0	0
General Fund Transfers Total	0	20,400	0	0	0	0
Net Working Capital						
392000 Net Working Capital Unrestr	183,173	245,821	329,464	394,607	394,607	394,607
Net Working Capital Total	183,173	245,821	329,464	394,607	394,607	394,607
Law Library Total	537,624	661,833	607,214	651,824	651,824	651,824
580 - Central Services						
Charges for Services						
341690 Attorney Fees	114,813	71,294	89,012	103,264	103,264	103,264
344999 Other Reimbursements	0	10	0	0	0	0
Charges for Services Total	114,813	71,304	89,012	103,264	103,264	103,264
Admin Cost Recovery						
411300 Legal Services Allocation	1,137,071	1,146,697	1,125,282	1,157,233	1,157,233	1,157,233

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580 - Central Services	Actual FY 09-10	Actual FY 10-11	Budget FY 11-12	Proposed FY 12-13	Approved FY 12-13	Adopted FY 12-13
Admin Cost Recovery Total	1,137,071	1,146,697	1,125,282	1,157,233	1,157,233	1,157,233
Central Services Total	1,251,884	1,218,001	1,214,294	1,260,497	1,260,497	1,260,497
Legal Grand Total	1,789,508	1,879,834	1,821,508	1,912,321	1,912,321	1,912,321

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Requirements by Fund Detail

260 - Law Library	Actual FY 09-10	Actual FY 10-11	Budget FY 11-12	Proposed FY 12-13	Approved FY 12-13	Adopted FY 12-13
Personnel Services						
Salaries and Wages						
511110 Regular Wages	84,876	79,229	92,603	95,489	95,489	95,489
511120 Temporary Wages	546	99	0	1,312	1,312	1,312
511130 Vacation Pay	4,565	2,408	0	0	0	0
511140 Sick Pay	5,899	2,332	0	0	0	0
511150 Holiday Pay	5,612	4,301	0	0	0	0
511160 Comp Time Pay	0	146	0	0	0	0
511210 Compensation Credits	4,498	2,944	2,994	3,092	3,092	3,092
511240 Leave Payoff	2,317	0	0	0	0	0
Salaries and Wages Total	108,313	91,460	95,597	99,893	99,893	99,893
Fringe Benefits						
512110 PERS	12,247	10,717	14,818	15,280	15,280	15,280
512120 401K	1,213	1,314	1,372	1,417	1,417	1,417
512130 PERS Debt Service	4,978	3,316	4,302	4,436	4,436	4,436
512140 PERS Rate Subsidy	0	0	(2,629)	0	0	0
512200 FICA	7,988	6,740	7,097	7,311	7,311	7,311
512310 Medical Insurance	31,571	26,142	27,336	28,800	28,800	28,800
512320 Dental Insurance	3,809	2,776	3,144	3,120	3,120	3,120
512330 Group Term Life Insurance	369	338	278	286	286	286
512340 Long Term Disability Insurance	381	468	596	691	691	691
512400 Unemployment Insurance	433	366	449	463	463	463
512520 Workers Comp Insurance	52	47	54	84	84	84
512600 Wellness Program	106	79	79	79	79	79
512610 Employee Assistance Program	80	57	55	55	55	55
Fringe Benefits Total	63,226	52,360	56,951	62,022	62,022	62,022
Personnel Services Total	171,539	143,820	152,548	161,915	161,915	161,915
Materials and Services						
Supplies						
521010 Office Supplies	1,596	1,956	1,300	1,300	1,300	1,300
521190 Publications	38,831	36,136	52,000	52,000	52,000	52,000
Supplies Total	40,427	38,092	53,300	53,300	53,300	53,300
Materials						
522150 Small Office Equipment	299	0	0	0	0	0
Materials Total	299	0	0	0	0	0

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260 - Law Library	Actual FY 09-10	Actual FY 10-11	Budget FY 11-12	Proposed FY 12-13	Approved FY 12-13	Adopted FY 12-13
Materials and Services						
Communications						
523020 Phone and Communication Svcs	0	0	0	2,547	2,547	2,547
523040 Data Connections	759	836	0	550	550	550
523050 Postage	88	0	100	50	50	50
Communications Total	847	836	100	3,147	3,147	3,147
Contracted Services						
525450 Subscription Services	24,988	15,696	22,000	20,820	20,820	20,820
Contracted Services Total	24,988	15,696	22,000	20,820	20,820	20,820
Repairs and Maintenance						
526030 Building Maintenance	0	253	0	0	0	0
Repairs and Maintenance Total	0	253	0	0	0	0
Rentals						
527210 Building Rental Private	0	0	37,399	36,040	36,040	36,040
Rentals Total	0	0	37,399	36,040	36,040	36,040
Miscellaneous						
529110 Mileage Reimbursement	166	317	150	150	150	150
529120 Commercial Travel	32	0	500	600	600	600
529130 Meals	149	24	200	200	200	200
529140 Lodging	50	280	850	850	850	850
529210 Meetings	0	0	500	500	500	500
529220 Conferences	(175)	0	200	100	100	100
529300 Dues and Memberships	437	566	500	500	500	500
Miscellaneous Total	659	1,187	2,900	2,900	2,900	2,900
Materials and Services Total	67,220	56,064	115,699	116,207	116,207	116,207
Administrative Charges						
611100 County Admin Allocation	1,613	2,254	2,016	2,361	2,361	2,361
611110 Governing Body Allocation	859	0	0	0	0	0
611210 Facilities Mgt Allocation	16,304	16,608	0	0	0	0
611220 Custodial Allocation	8,135	8,926	7,186	7,219	7,219	7,219
611230 Courier Allocation	152	86	76	79	79	79
611250 Risk Management Allocation	388	354	300	333	333	333
611255 Benefits Allocation	0	638	569	560	560	560
611260 Human Resources Allocation	2,888	2,273	2,092	1,999	1,999	1,999
611300 Legal Services Allocation	3,870	3,586	3,639	4,382	4,382	4,382
611410 FIMS Allocation	2,506	2,051	2,238	2,687	2,687	2,687
611600 Finance Allocation	3,877	3,197	3,276	3,417	3,417	3,417
611700 Utilities Allocation	10,372	10,023	0	0	0	0

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260 - Law Library	Actual FY 09-10	Actual FY 10-11	Budget FY 11-12	Proposed FY 12-13	Approved FY 12-13	Adopted FY 12-13
Administrative Charges						
611800 MCBEE Allocation	580	332	175	256	256	256
614100 Liability Insurance Allocation	800	800	600	400	400	400
614200 WC Insurance Allocation	700	700	600	700	700	700
Administrative Charges Total	53,044	51,828	22,767	24,393	24,393	24,393
Contingency						
571010 Contingency	0	0	75,000	30,000	30,000	30,000
Contingency Total	0	0	75,000	30,000	30,000	30,000
Ending Fund Balance						
573010 Unapprop Ending Fund Balance	0	0	241,200	319,309	319,309	319,309
Ending Fund Balance Total	0	0	241,200	319,309	319,309	319,309
Law Library Total	291,803	251,712	607,214	651,824	651,824	651,824
580 - Central Services						
Personal Services						
Salaries and Wages						
511020 Salaries and Wages Budget Only	0	0	2,000	0	0	0
511110 Regular Wages	622,942	613,418	658,919	667,204	667,204	667,204
511120 Temporary Wages	4,027	361	16,833	11,028	11,028	11,028
511130 Vacation Pay	50,518	40,394	0	0	0	0
511140 Sick Pay	22,758	24,112	0	0	0	0
511150 Holiday Pay	33,607	30,744	0	0	0	0
511160 Comp Time Pay	1,393	148	0	0	0	0
511210 Compensation Credits	38,694	39,276	26,901	29,822	29,822	29,822
511240 Leave Payoff	0	12,218	0	0	0	0
511280 Cell Phone Pay	602	318	0	0	0	0
511290 Health Insurance Waiver Pay	1,794	3,158	1,620	0	0	0
Salaries and Wages Total	776,334	764,147	706,273	708,054	708,054	708,054
Fringe Benefits						
512110 PERS	86,731	87,118	109,162	108,039	108,039	108,039
512120 401K	23,178	21,133	20,258	21,156	21,156	21,156
512130 PERS Debt Service	36,873	28,922	34,649	31,366	31,366	31,366

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580 - Central Services	Actual FY 09-10	Actual FY 10-11	Budget FY 11-12	Proposed FY 12-13	Approved FY 12-13	Adopted FY 12-13
Personnel Services						
512140 PERS Rate Subsidy	0	0	(22,324)	0	0	0
512200 FICA	59,456	58,392	53,384	52,675	52,675	52,675
512310 Medical Insurance	92,147	95,015	104,788	129,600	129,600	129,600
512320 Dental Insurance	9,781	9,253	12,183	14,040	14,040	14,040
512330 Group Term Life Insurance	2,796	2,610	1,954	2,002	2,002	2,002
512340 Long Term Disability Insurance	2,923	3,568	4,195	4,831	4,831	4,831
512400 Unemployment Insurance	3,177	3,131	3,231	3,276	3,276	3,276
512520 Workers Comp Insurance	244	236	329	269	269	269
512600 Wellness Program	429	373	356	356	356	356
512610 Employee Assistance Program	239	245	246	246	246	246
512700 County HSA Contributions	1,800	1,800	0	0	0	0
Fringe Benefits Total	319,774	311,796	322,411	367,856	367,856	367,856
Personnel Services Total	1,096,107	1,075,943	1,028,684	1,075,910	1,075,910	1,075,910
Materials and Services						
Supplies						
521010 Office Supplies	735	2,367	3,000	4,000	4,000	4,000
521070 Departmental Supplies	19	17	0	100	100	100
521190 Publications	5,315	1,064	4,000	4,000	4,000	4,000
Supplies Total	6,068	3,448	7,000	8,100	8,100	8,100
Materials						
522150 Small Office Equipment	2,254	290	1,500	1,500	1,500	1,500
522170 Computers Non Capital	809	0	0	0	0	0
522180 Software	245	381	500	500	500	500
Materials Total	3,307	671	2,000	2,000	2,000	2,000
Communications						
523010 Telephone Equipment	(23)	0	0	0	0	0
523020 Phone and Communication Svcs	0	0	0	892	892	892
523030 Fax	(31)	(34)	0	0	0	0
523040 Data Connections	0	468	525	525	525	525
523050 Postage	1,542	1,370	200	250	250	250
523060 Cellular Phones	0	300	600	1,200	1,200	1,200
Communications Total	1,488	2,105	1,325	2,867	2,867	2,867
Contracted Services						
525450 Subscription Services	5,512	5,747	5,840	6,100	6,100	6,100
525510 Legal Services	0	350	11,469	9,139	9,139	9,139
525540 Witnesses	44	80	100	200	200	200
525541 Witness Mileage Reimbursement	0	89	100	200	200	200

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580 - Central Services	Actual FY 09-10	Actual FY 10-11	Budget FY 11-12	Proposed FY 12-13	Approved FY 12-13	Adopted FY 12-13
Materials and Services						
525710 Printing Services	58	0	200	200	200	200
525735 Mail Services	0	0	1,000	1,000	1,000	1,000
525740 Document Disposal Services	169	234	400	250	250	250
525999 Other Contracted Services	3,012	3,070	0	0	0	0
Contracted Services Total	8,794	9,571	19,109	17,089	17,089	17,089
Repairs and Maintenance						
526030 Building Maintenance	27	322	0	0	0	0
Repairs and Maintenance Total	27	322	0	0	0	0
Rentals						
527100 Vehicle Rental	0	0	150	300	300	300
527120 Motor Pool Mileage	0	78	550	400	400	400
527130 Parking	0	0	80	100	100	100
527210 Building Rental Private	0	0	39,020	39,263	39,263	39,263
527300 Equipment Rental	34	11	3,700	5,000	5,000	5,000
Rentals Total	34	89	43,500	45,063	45,063	45,063
Miscellaneous						
529110 Mileage Reimbursement	2,028	777	1,500	1,300	1,300	1,300
529120 Commercial Travel	0	57	1,000	1,500	1,500	1,500
529130 Meals	137	149	600	700	700	700
529140 Lodging	847	1,355	2,000	2,500	2,500	2,500
529210 Meetings	0	0	250	300	300	300
529220 Conferences	6,318	2,426	2,200	2,400	2,400	2,400
529230 Training	35	0	0	0	0	0
529300 Dues and Memberships	4,256	4,097	4,300	4,100	4,100	4,100
Miscellaneous Total	13,621	8,861	11,850	12,800	12,800	12,800
Materials and Services Total	33,338	25,067	84,784	87,919	87,919	87,919
Administrative Charges						
611100 County Admin Allocation	6,799	9,873	10,969	11,279	11,279	11,279
611110 Governing Body Allocation	3,619	0	0	0	0	0
611210 Facilities Mgt Allocation	17,311	17,678	0	0	0	0
611220 Custodial Allocation	9,149	10,060	7,976	8,006	8,006	8,006
611230 Courier Allocation	654	347	389	412	412	412
611250 Risk Management Allocation	2,231	1,964	2,252	2,011	2,011	2,011
611255 Benefits Allocation	0	2,555	2,940	2,923	2,923	2,923
611260 Human Resources Allocation	12,455	9,106	10,805	10,441	10,441	10,441
611400 Information Tech Allocation	22,217	21,923	28,455	28,305	28,305	28,305
611410 FIMS Allocation	9,590	9,166	11,876	10,828	10,828	10,828
611420 Telecommunications Allocation	5,694	3,237	5,522	4,793	4,793	4,793

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580 - Central Services	Actual FY 09-10	Actual FY 10-11	Budget FY 11-12	Proposed FY 12-13	Approved FY 12-13	Adopted FY 12-13
Administrative Charges						
611600 Finance Allocation	8,636	8,573	8,794	9,312	9,312	9,312
611700 Utilities Allocation	12,198	11,787	0	0	0	0
611800 MCBEE Allocation	2,285	1,521	948	1,058	1,058	1,058
614100 Liability Insurance Allocation	5,100	4,900	5,300	2,900	2,900	2,900
614200 WC Insurance Allocation	4,500	4,300	4,600	4,400	4,400	4,400
Administrative Charges Total	122,438	116,990	100,826	96,668	96,668	96,668
Central Services Total	1,251,883	1,218,000	1,214,294	1,260,497	1,260,497	1,260,497
Legal Grand Total	1,543,686	1,469,712	1,821,508	1,912,321	1,912,321	1,912,321

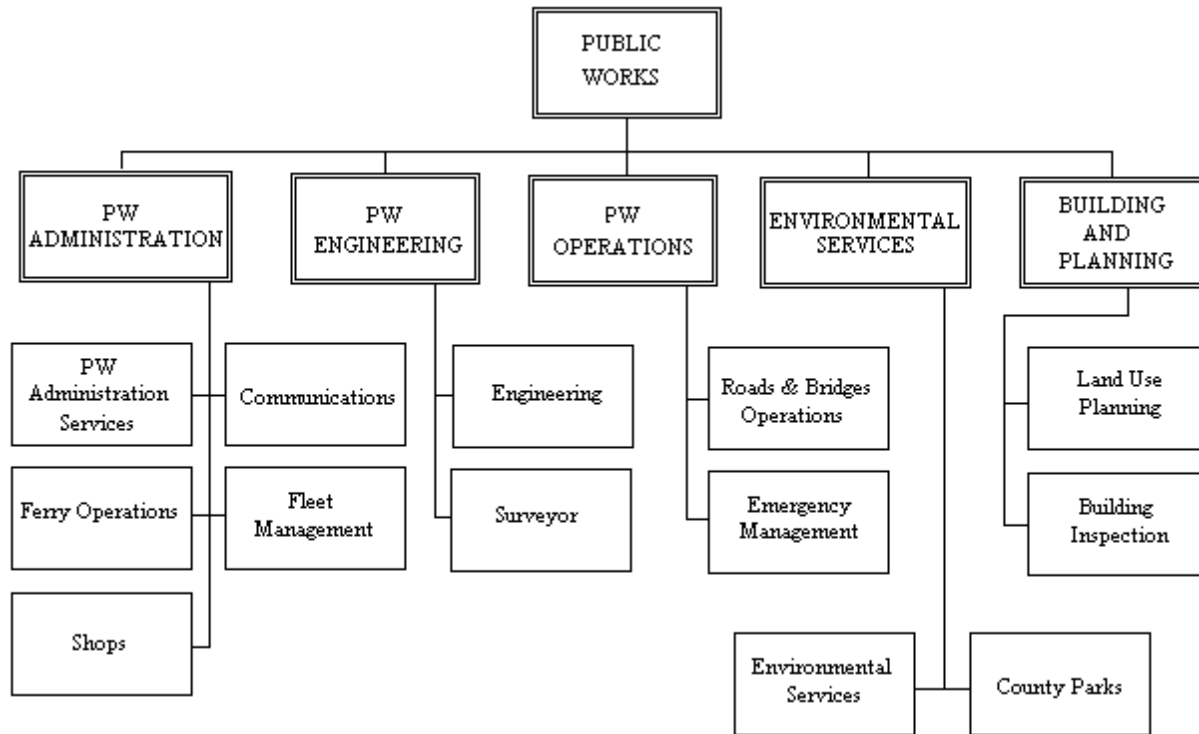
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MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
PUBLIC WORKS

PUBLIC WORKS



MISSION STATEMENT

To deliver quality Public Works services by professionally responding to customer needs and wisely overseeing the use of our resources.

GOALS AND OBJECTIVES

- Goal 1 Provide consistent and timely service to all customers, internal and external.
 - Objective 1 Update customer service surveys and survey methods; analyze results and prepare reports.
 - Objective 2 Issue land use decisions within 30 days or less.
 - Objective 3 Provide immediate zoning review of building permits.
 - Objective 4 Continue to streamline review process for citizens with other agencies on building permits, addressing roadway improvements, survey plats, septic issues, etc.
 - Objective 5 Maintain a turn-around time of ten days or less for the review of plans that are not complex.
 - Objective 6 Increase the number of structural permits that are reviewed at the counter.

MARION COUNTY FY 2012-13 BUDGET
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PUBLIC WORKS

- Objective 7 Have sanitarian services available at all times at the permit counter subject to current funding levels.

- Goal 2 Enhance departmental communication and information flow; improve public information and external communication.
 - Objective 1 Continue to hold monthly safety meetings, maintain department intranet and internet websites, publish department newsletter on a quarterly basis.
 - Objective 2 Inform public and employees of our funding sources and uses of those funds; utilize website, newsletter and public media when available.

- Goal 3 Determine operational needs and resources over a rolling ten-year period.
 - Objective 1 Given the continuing changes within the department, review ideal organizational size and needed skill levels.
 - Objective 2 Train and/or recruit as necessary balancing staffing needs with the need to retain qualified employees and budget constraints.

- Goal 4 Increase and pursue additional funding sources and continue to educate employees and citizens regarding departmental funding sources.
 - Objective 1 Support the proposed change to make the electrical power produced be considered renewable.

- Goal 5 Improve overall condition of road surfaces.
 - Objective 1 Increase the number of road miles receiving surface treatments through a balance of chip seals, patching, milling, and resurfacing.

- Goal 6 Improve management communications and resource utilization.
 - Objective 1 Review management priorities regularly through staff meetings, revise as necessary, and communicate these priorities and encourage feedback from all parties concerned.

- Goal 7 Streamline operation of all facilities.
 - Objective 1 Coordinate remodeling or new construction of facilities for equipment use and better security.

- Goal 8 Create a self-sustaining ferry operations program.
 - Objective 1 Review the ferry program in total including the operational needs of both ferries, the ridership of each and the fees necessary to be self-sustaining.
 - Objective 2 Review operating schedules and hours to best serve the communities.

- Goal 9 Maintain a high level of recycling in the county for a cleaner environment.
 - Objective 1 Continue the focus of reducing the amount of mercury disposed in the waste stream in order to further reduce toxic metals at the Waste-to-Energy Facility (WTEF).
 - Objective 2 Increase the annual countywide waste recovery rate.

MARION COUNTY FY 2012-13 BUDGET
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- Objective 3 Reduce the amount of yard waste disposed of in the waste stream.
- Objective 4 Continually review emissions from the WTEF and reduce whenever feasible.

- Goal 10 Continue toward a more paperless environment with increased access to records and information.
 - Objective 1 Archive files to county LaserFiche program, convert all paper documents to LaserFiche and begin scanning current files for electronic access.

- Goal 11 Completion of state-mandated tasks.
 - Objective 1 Continue coordination with individual smaller cities on new 2030 forecasts to update comprehensive plans and justify proposals for Urban Growth Boundary amendments and meet future 20-year planning horizons.

- Goal 12 Within parameters of recent and possible future staff reductions, continue to streamline review process for citizens with other agencies/departments on building permits, addressing, roadway improvements, survey plats, septic issues, survey reviews, etc.
 - Objective 1 Issuing land use decisions within 30 days or less in at least 90% of cases.
 - Objective 2 Review survey fees for adequacy and review funding mechanism for all personnel.
 - Objective 3 Provide updated information on the Planning Division website.

DEPARTMENT OVERVIEW

The Public Works Department comprises thirteen programs that provide a variety of services from road maintenance and solid waste management to issuing building permits, and providing the safest and best-maintained transportation system possible with the resources available.

The department provides for the designing of new facilities (roads, bridges, etc.); maintaining county paved and gravel roads, bridges, drainage systems; providing for emergency response; parks services; contracting service district operations; solid waste management, recycling services and education; operating the two county ferries; issuing building permits and providing inspections; countywide planning functions. These activities are managed by the Engineering, Operations, Environmental Services, and Building and Planning divisions of Public Works.

The Administration Division provides the necessary support to implement contracts and to provide financial services, county pool car services, county fleet operations, facility support, management of four service districts and one lighting district, and provide overall administrative work of the department.

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
PUBLIC WORKS

Public Works	FY 09-10 ACTUAL	FY 10-11 ACTUAL	FY 11-12 BUDGET	FY 12-13 ADOPTED	+/- %
RESOURCES					
Taxes	263,019	277,716	265,000	275,000	3.77%
Licenses and Permits	2,801,068	2,762,932	2,707,125	1,924,427	-28.91%
Intergovernmental Federal	3,181,649	5,083,058	3,178,118	2,548,847	-19.80%
Intergovernmental State	12,857,987	15,395,656	16,112,437	18,256,966	13.31%
Charges for Services	25,661,500	20,835,249	22,722,869	25,580,067	12.57%
Fines and Forfeitures	24,510	12,736	16,000	3,000	-81.25%
Interest	537,941	224,808	206,390	185,728	-10.01%
Other Revenues	388,264	396,650	291,950	355,050	21.61%
General Fund Transfers	1,443,541	1,376,394	1,412,653	685,291	-51.49%
Other Fund Transfers	473,820	452,954	378,300	398,200	5.26%
Settlements	121,583	24,720	0	25,000	n.a.
Net Working Capital	46,419,369	43,674,993	41,415,306	40,505,822	-2.20%
TOTAL RESOURCES	94,174,251	90,517,868	88,706,148	90,743,398	2.30%
REQUIREMENTS					
Personnel Services					
Salaries and Wages	10,394,139	10,603,368	11,789,191	10,794,246	-8.44%
Fringe Benefits	5,085,683	5,212,858	6,113,793	5,899,924	-3.50%
Total Personnel Services	15,479,822	15,816,225	17,902,984	16,694,170	-6.75%
Materials and Services					
Supplies	1,170,230	1,400,927	2,042,185	1,980,963	-3.00%
Materials	2,054,544	2,551,619	3,073,436	2,776,162	-9.67%
Communications	376,504	147,797	196,070	110,810	-43.48%
Utilities	300,361	293,372	377,349	348,457	-7.66%
Contracted Services	14,396,805	15,654,802	15,849,885	16,243,577	2.48%
Repairs and Maintenance	1,136,835	1,075,808	1,559,699	1,355,332	-13.10%
Rentals	540,668	588,301	652,902	600,666	-8.00%
Insurance	45,621	54,346	72,735	30,356	-58.26%
Miscellaneous	508,220	607,017	658,370	667,594	1.40%
Total Materials and Services	20,529,788	22,373,989	24,482,631	24,113,917	-1.51%
Administrative Charges	4,674,852	4,396,967	4,612,151	4,144,258	-10.14%
Capital Outlay	2,740,991	5,852,395	7,340,295	9,430,475	28.48%
Debt Service Principal	72,565	66,885	61,050	61,050	0.00%
Debt Service Interest	1,240	307	1,700	320	-81.18%
Special Payments	0	68,975	0	0	n.a.
Transfers Out	7,000,000	88,954	37,800	0	-100.00%
Contingency	0	0	3,050,358	3,565,437	16.89%
Ending Fund Balance	0	0	31,217,179	32,733,771	4.86%
TOTAL REQUIREMENTS	50,499,258	48,664,696	88,706,148	90,743,398	2.30%
FTE	189.70	191.40	204.80	187.30	-8.5%

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
PUBLIC WORKS

PROGRAMS

The Public Works budget is allocated to 13 programs that are shown on the following table.

Summary of Programs

	FY 09-10 ACTUAL	FY 10-11 ACTUAL	FY 11-12 BUDGET	FY 2012-13 ADOPTED	+/- %
RESOURCES					
PW Administrative Services	27,250,767	30,919,550	15,726,651	17,921,290	13.95%
Engineering	690,781	2,830,206	8,332,215	8,639,275	3.69%
Roads and Bridges Operations	2,595,317	2,329,249	8,591,425	8,808,355	2.52%
Shops	1,176,496	1,258,638	3,864,600	4,322,294	11.84%
Communications	19,574	15,624	402,079	382,541	-4.86%
Ferry Operations	631,707	637,694	1,185,890	1,061,155	-10.52%
Emergency Management	515,819	559,305	991,849	666,465	-32.81%
Surveyor	2,316,418	1,977,879	1,886,866	1,802,415	-4.48%
County Parks	311,143	377,044	441,083	427,138	-3.16%
Environmental Services	49,914,251	40,651,426	38,010,097	38,884,573	2.30%
Land Use Planning	1,537,934	1,364,917	1,191,713	1,248,222	4.74%
Building Inspection	2,508,357	2,797,195	2,909,623	2,480,636	-14.74%
Fleet Management	3,022,066	3,149,533	3,571,384	4,099,039	14.77%
Dog Services	1,378,530	1,311,541	1,260,887	0	-100.00%
County Fair	305,093	338,068	339,786	0	-100.00%
TOTAL RESOURCES	94,174,251	90,517,868	88,706,148	90,743,398	2.30%
REQUIREMENTS					
PW Administrative Services	2,988,018	2,815,150	15,726,651	17,921,290	13.95%
Engineering	3,568,030	6,637,109	8,332,215	8,639,275	3.69%
Roads and Bridges Operations	6,930,903	7,764,571	8,591,425	8,808,355	2.52%
Shops	3,037,841	3,109,553	3,864,600	4,322,294	11.84%
Communications	369,328	371,996	402,079	382,541	-4.86%
Ferry Operations	660,726	875,477	1,185,890	1,061,155	-10.52%
Emergency Management	617,635	689,615	991,849	666,465	-32.81%
Surveyor	808,007	555,258	1,886,866	1,802,415	-4.48%
County Parks	197,396	178,949	441,083	427,138	-3.16%
Environmental Services	24,857,822	19,560,445	38,010,097	38,884,573	2.30%
Land Use Planning	1,340,779	1,340,351	1,191,713	1,248,222	4.74%
Building Inspection	1,912,136	1,884,041	2,909,623	2,480,636	-14.74%
Fleet Management	1,636,307	1,312,846	3,571,384	4,099,039	14.77%
County Fair	297,682	292,072	339,786	0	-100.00%
Dog Services	1,276,649	1,277,263	1,260,887	0	-100.00%
TOTAL REQUIREMENTS	50,499,258	48,664,696	88,706,148	90,743,398	2.30%

MARION COUNTY FY 2012-13 BUDGET
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PUBLIC WORKS

Public Works Administrative Services Program

- Performs all accounting functions and contract processing.
- Provides all clerical support to the department.
- Supports operation of four service districts and one lighting district.
- Provides facility services for all Public Works' campuses.
- Coordinates information technology projects for the department.
- Provides countywide dispatching.

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
PUBLIC WORKS

Program Summary

Public Works

Program: Public Works Administrative Services

	FY 09-10 ACTUAL	FY 10-11 ACTUAL	FY 11-12 BUDGET	FY 12-13 ADOPTED	+/- %
RESOURCES					
Licenses and Permits	0	4	0	0	n.a.
Intergovernmental Federal	12,983	9,444	11,000	9,500	-13.64%
Intergovernmental State	12,514,025	15,021,010	2,287,607	313,315	-86.30%
Charges for Services	864,294	1,044,760	811,218	656,486	-19.07%
Interest	157,964	74,099	124,911	65,500	-47.56%
Other Revenues	260	160	0	5,000	n.a.
General Fund Transfers	4,000	4,000	4,000	4,000	0.00%
Other Fund Transfers	0	59,755	(3,150)	0	-100.00%
Net Working Capital	13,697,240	14,706,317	12,491,065	16,867,489	35.04%
TOTAL RESOURCES	27,250,767	30,919,550	15,726,651	17,921,290	13.95%
REQUIREMENTS					
Personnel Services					
Salaries and Wages	1,148,957	1,177,234	1,224,638	1,135,044	-7.32%
Fringe Benefits	573,557	592,845	657,073	653,607	-0.53%
Total Personnel Services	1,722,514	1,770,079	1,881,711	1,788,651	-4.95%
Materials and Services					
Supplies	12,692	16,325	36,719	35,771	-2.58%
Materials	6,012	7,376	19,770	27,780	40.52%
Communications	5,249	5,309	6,000	6,000	0.00%
Utilities	162,068	162,682	191,700	193,800	1.10%
Contracted Services	45,736	159,165	113,930	186,995	64.13%
Repairs and Maintenance	53,870	87,272	288,700	220,000	-23.80%
Rentals	33,917	33,859	40,234	42,518	5.68%
Miscellaneous	3,166	3,426	7,860	11,211	42.63%
Total Materials and Services	322,708	475,412	704,913	724,075	2.72%
Administrative Charges	792,435	457,641	543,192	471,354	-13.23%
Capital Outlay	150,361	112,019	296,400	453,150	52.88%
Contingency	0	0	854,790	355,974	-58.36%
Ending Fund Balance	0	0	11,445,645	14,128,086	23.44%
TOTAL REQUIREMENTS	2,988,018	2,815,150	15,726,651	17,921,290	13.95%
FTE	22.80	20.95	21.85	20.35	-6.9%

MARION COUNTY FY 2012-13 BUDGET
 BY DEPARTMENT
 PUBLIC WORKS

FTE By Position Title By Program

Program: Public Works Administrative Services	
Position Title	FTE
Accounting Specialist	2.00
Administration Division Manager	1.00
Administrative Assistant (Bilingual)	1.00
Clerk Dispatcher	2.00
Contracts Specialist	1.00
Department Specialist 2	1.25
Department Specialist 3	2.90
Department Specialist 4	1.00
Engineering Tech Sr	1.00
Management Analyst 1	0.40
Managerial Accountant	1.00
Office Manager	1.30
Public Works Director	0.50
Public Works Facilities Supervisor	1.00
Wastewater Operator 1	2.00
Wastewater Operator 2	1.00
Program Public Works Administrative Services FTE Total:	20.35

MARION COUNTY FY 2012-13 BUDGET
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Public Works Administrative Services Program Budget Justification

RESOURCES

Intergovernmental State road tax and Net Working Capital revenue Public Works come in at the fund level and are not initially earmarked for specific programs, divisions, or service levels. They are "held" in the Administration Program until they are later allocated to various service levels in the Public Works Fund programs based on identified needs and intended use, if specified, of the revenue. This is the reason there are high percentage swings in some categories like Intergovernmental State funding between previous year's actual and budget amounts across all the Public Works Fund programs.

The principal revenue increase for the Administrative Services Program is from Net Working Capital assigned to the program, which is mostly offset by an increase in Ending Fund Balance. The General Fund dollars are to cover time spent dealing with cable franchise issues for the county. System development fees for the Public Works fund come into service areas assigned to the Administration Services Program and are included as Charges for Services.

REQUIREMENTS

FTE

The Administrative Services Program budget decrease of 1.5 FTE is due the reassignment of 1.0 FTE Program Coordinator to the Marion County Fair in the Department of Community Services. There was also a reduction of an unfunded 0.5 FTE Department Specialist 2 that was eliminated.

The FTE count does not include 0.45 FTE seasonal temporary position budgeted.

Personnel Services

The FTE reduction is reflected in the Personnel Services reduction budgeted.

Materials and Services

The increase in Materials and Services within the facilities section is driven by utility expenses and an increase in contracted services for Heating Ventilation and Air Conditioning (HVAC) work on Building #1 at the Public Works Silverton Road campus. In addition, to tie into the electronic security enhancements performed in the past several years, Public Works facilities will be re-keyed, which began in FY 2010-11 but will not be completed until FY 2012-13. There are also some electrical and plumbing upgrades under other contracts, and facility and site improvements for striping, sealing the concrete and door replacements.

Administrative Charges

The difference is due to the department's allocation methodology of an overall lesser amount than FY 11-12.

Transfers Out

Not Applicable

Contingency

The Administrative Services Program budgeted most of the Contingency for the 130 Public Works Fund in FY 11-12. However, that has been distributed to the other programs for FY 12-13, as recorded in the various programs.

MARION COUNTY FY 2012-13 BUDGET
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Other

Major Capital Improvement Projects for FY 12-13 include:

- (1) Parking Lot Paving and Repair at Silverton Road Campus, \$95,000
- (2) Replace Failing Air Conditioning Unit 4 with a larger, more efficient unit, \$75,000
- (3) Replace Failing Air Conditioning Unit 5 with a larger, more efficient unit, \$75,000
- (4) Seismic Reinforcements for Buildings #2 and #3 on the Silverton Road Campus, \$191,650.

In addition, the Public Works Administration Program is sharing the cost of paving with the Environmental Services Program at Woodburn facilities. The Public Works Administration Program share is \$16,500.

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
PUBLIC WORKS

Engineering Program

- Provides design services for major projects.
- Performs construction management and project inspection.
- Performs traffic engineering services.
- Carries out long-term transportation planning.
- Provides project survey services.
- Performs drainage modeling and analysis services.
- Operates a road resurfacing program.

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
PUBLIC WORKS

Program Summary

Public Works

Program: Engineering

	FY 09-10 ACTUAL	FY 10-11 ACTUAL	FY 11-12 BUDGET	FY 12-13 ADOPTED	+/- %
RESOURCES					
Licenses and Permits	173,024	166,833	157,125	174,427	11.01%
Intergovernmental Federal	454,170	2,534,292	2,386,670	2,046,000	-14.27%
Intergovernmental State	32,211	67,429	2,060,000	5,932,604	187.99%
Charges for Services	25,224	56,545	80,500	89,000	10.56%
Fines and Forfeitures	5,849	4,882	6,000	3,000	-50.00%
Interest	128	0	0	0	n.a.
Other Revenues	175	225	0	0	n.a.
Net Working Capital	0	0	3,641,920	394,244	-89.17%
TOTAL RESOURCES	690,781	2,830,206	8,332,215	8,639,275	3.69%
REQUIREMENTS					
Personnel Services					
Salaries and Wages	1,504,045	1,555,339	1,811,098	1,768,957	-2.33%
Fringe Benefits	674,824	724,944	892,125	929,376	4.18%
Total Personnel Services	2,178,868	2,280,283	2,703,223	2,698,333	-0.18%
Materials and Services					
Supplies	25,786	33,138	33,195	29,951	-9.77%
Materials	1,644	5,546	700	66,690	9,427.14%
Communications	11,663	10,522	9,800	10,250	4.59%
Utilities	937	1,054	1,000	1,100	10.00%
Contracted Services	532,525	1,157,291	102,000	213,550	109.36%
Repairs and Maintenance	40,171	71,537	39,704	38,200	-3.79%
Rentals	54,419	56,238	59,336	58,338	-1.68%
Insurance	964	1,062	0	0	n.a.
Miscellaneous	16,488	19,780	24,732	21,131	-14.56%
Total Materials and Services	684,598	1,356,167	270,467	439,210	62.39%
Administrative Charges	490,084	417,892	521,805	452,223	-13.33%
Capital Outlay	214,480	2,582,766	4,830,720	4,756,200	-1.54%
Contingency	0	0	6,000	293,309	4,788.48%
TOTAL REQUIREMENTS	3,568,030	6,637,109	8,332,215	8,639,275	3.69%
FTE	24.70	22.98	28.25	28.35	0.4%

MARION COUNTY FY 2012-13 BUDGET
 BY DEPARTMENT
 PUBLIC WORKS

FTE By Position Title By Program

Program: Engineering	
Position Title	FTE
Capital Projects Manager	1.00
Civil Engineer	1.00
Civil Engineering Assoc 2	5.00
Civil Engineering Associate 1	1.00
County Surveyor	0.35
Department Specialist 2	0.50
Department Specialist 3	0.50
Engineering Division Manager	1.00
Engineering Tech 1	2.00
Engineering Tech 2	6.00
Engineering Tech Sr	3.00
Project Engineer	2.60
Right of Way Agent	1.00
Survey Technician 1	0.60
Survey Technician 2	1.60
Survey Technician 3	0.20
Weighmaster	1.00
Program Engineering FTE Total:	28.35

MARION COUNTY FY 2012-13 BUDGET
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Engineering Program Budget Justification

RESOURCES

The major resource shift for Engineering is a reduction in the amount of Intergovernmental Federal funds for the North Fork project, and allocation of Intergovernmental State gas tax instead of Net Working Capital. The overall increase in funding will allow for a desired larger Contingency budget within the program.

REQUIREMENTS

FTE

The FTE changes for Engineering include the addition of 1.0 FTE Civil Engineering Associate 1, 1.0 FTE Engineering Technician 2, and .10 FTE Project Engineer; and the reduction of 2.0 FTE Engineering Technician 1, in order to meet changing operational requirements.

Personnel Services

The Personnel Services reductions reflect the FTE changes above.

Materials and Services

The increase for FY 12-13 in Materials and Services is due to several items. There are software upgrades needed for the design software and GPS software totaling \$51,900. Increases in engineering services for geotech, archeological review and other environmental assessments for this year's capital projects for \$103,000. There is an increase of \$35,000 in contracted services to cover bridge fumigation maintenance projects.

Administrative Charges

The reduction is due to a change in the department's allocation methodology.

Transfers Out

Not Applicable

Contingency

Under-funded in FY 11-12, additional Contingency was added as discussed in Resources.

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
PUBLIC WORKS

Other

Major Capital Improvement Projects for FY12-13 include:

- (1) A capital acquisition of \$31,500 to upgrade the county road viewer system
- (2) North Fork Road Preservation funded through a Federal Highway Administration Western Federal Lands grant, \$675,000
- (3) Pavement Preservation Program, \$1,690,700
- (4) Bike and Pedestrian Path North 1st Street in Aumsville, \$90,000
- (5) Maintain and Improve Traffic Signals within the Urban Growth Boundary [UGB] of Salem, \$50,000
- (6) Safety Improvements to various roadways as they are identified, \$25,000
- (7) Improve/connect Existing Sidewalks within the UGB, \$50,000
- (8) Federal Aid funding to complete past projects, \$75,000
- (9) School Zone Flasher Installation for \$75,000
- (10) North Fork Road Slide Repair 2,3,4, which will be using Federal Forest Highway dollars on a reimbursable basis, \$50,000
- (11) Auburn Road Transportation Enhancement Project to install sidewalks and bike lanes, and resurfacing; \$362,000 county match
- (12) Meridian Road Intersection Reconfigure, \$85,000
- (13) Upsize Drainage Pipe at 42nd & Jade, \$39,000
- (14) Abiqua Embankment Repair, \$100,000
- (15) Blossom Drive UIC Removal, \$45,000
- (16) Brown Road Upgrade, \$120,000
- (17) Cordon Road Left Turn Refuge, \$367,000
- (18) Delaney Rd Urban Enhancement, \$130,000
- (19) Monroe Avenue Culvert Upgrade, \$54,000
- (20) Marion Road Ditch Improvement, \$50,000
- (21) Ward Drive Urban Improvements continuation, \$432,000
- (22) Traffic Signal Interconnect Silverton and Lancaster, \$160,000.

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
PUBLIC WORKS

Roads and Bridges Operations Program

- Performs general maintenance on county paved and gravel roads.
- Performs traffic signing and pavement markings.
- Performs bridge and drainage maintenance through bridge rehabilitation and culvert replacement.
- Controls roadside vegetation in accordance with best vegetation management practices.
- Performs annual chip seal program, slurry seal, and crack sealing.
- Provides emergency road operations covering mild flooding, snow, and ice control.

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
PUBLIC WORKS

Program Summary

Public Works

Program: Roads and Bridges Operations

	FY 09-10 ACTUAL	FY 10-11 ACTUAL	FY 11-12 BUDGET	FY 12-13 ADOPTED	+/- %
RESOURCES					
Intergovernmental Federal	2,211,487	1,993,069	0	115,347	n.a.
Intergovernmental State	4,256	0	8,127,998	8,382,408	3.13%
Charges for Services	371,060	326,593	456,427	304,600	-33.26%
Interest	1,365	557	0	0	n.a.
Other Revenues	7,148	6,786	7,000	6,000	-14.29%
Other Fund Transfers	0	2,245	0	0	n.a.
TOTAL RESOURCES	2,595,317	2,329,249	8,591,425	8,808,355	2.52%
REQUIREMENTS					
Personnel Services					
Salaries and Wages	2,730,528	2,710,307	2,904,843	2,850,143	-1.88%
Fringe Benefits	1,309,947	1,299,772	1,423,542	1,486,319	4.41%
Total Personnel Services	4,040,475	4,010,079	4,328,385	4,336,462	0.19%
Materials and Services					
Supplies	208,392	142,146	404,696	408,201	0.87%
Materials	1,521,965	1,884,602	2,476,536	1,997,560	-19.34%
Communications	30,139	31,348	24,250	47,200	94.64%
Utilities	67,005	62,839	67,750	67,150	-0.89%
Contracted Services	134,599	452,518	269,400	107,250	-60.19%
Repairs and Maintenance	47,591	50,964	12,850	209,550	1,530.74%
Rentals	147,390	166,143	169,588	170,528	0.55%
Insurance	0	2,650	0	0	n.a.
Miscellaneous	12,594	11,460	12,838	15,527	20.95%
Total Materials and Services	2,169,673	2,804,669	3,437,908	3,022,966	-12.07%
Administrative Charges	697,610	888,227	825,132	902,007	9.32%
Capital Outlay	23,145	61,596	0	0	n.a.
Contingency	0	0	0	546,920	n.a.
TOTAL REQUIREMENTS	6,930,903	7,764,571	8,591,425	8,808,355	2.52%
FTE	48.55	48.95	48.95	48.25	-1.4%

MARION COUNTY FY 2012-13 BUDGET
 BY DEPARTMENT
 PUBLIC WORKS

FTE By Position Title By Program

Program: Roads and Bridges Operations	
Position Title	FTE
Crew Leader	7.00
Environmental Svcs Operations Maint Worker	1.80
Ferry Operator Relief	4.80
Heavy Equipment Operator	2.00
Medium Equipment Operator	26.90
PW Operations Division Mgr	0.75
Road Operations Supervisor	4.00
Safety Specialist	1.00
Program Roads and Bridges Operations FTE Total:	48.25

- The FTE count in the table above does not include 17.1 temporary positions (seasonal) that are budgeted.

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
PUBLIC WORKS

Roads and Bridges Operations Program Budget Justification

RESOURCES

The resource shift in Operations reflects a change in department allocation of Intergovernmental State gas tax. Federal revenue is residual funding from Secure Rural Schools Title I in lieu of National Forest timber sales. Charges for Services has been reduced based on the lack of current contracts to perform chip seals for other jurisdictions, such as the project for Tillamook County last year.

REQUIREMENTS

FTE

The FTE change reflects the change in allocation of 0.3 Relief Ferry Operator (reduction in the Ferry program and increase to Roads and Bridges) and a re-allocation of a 1.0 Environmental Services (ES) shared employee (a reduction in the Roads and Bridges Program and an increase in Environmental Services Program).

Personnel Services

Overall budget for FY 12-13 reflects mostly the increase in Personnel Services for the increased cost of benefits.

Materials and Services

The decrease in Materials and Services is mostly for materials such as asphalt, rock, asphalt concrete and paint. This decrease is due to not performing chip sealing services to other agencies and tighter budget numbers for these materials. However, there is also an increased Contingency planned for Road Operations to cover spikes in oil prices or paint. There are also lower fleet lease payments due to better maintenance experience on the light duty vehicles.

Administrative Charges

The difference is due to the department's allocation methodology and assigning an increased share to Operations based on higher expenses.

Transfers Out

Not Applicable

Contingency

Contingency was under-funded in FY 11-12. Consequently, additional funding was added as previously discussed.

Other

Not Applicable

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
PUBLIC WORKS

Shops Program

- Purchases and maintains all heavy equipment for the department.
- Maintains county pool car and light duty fleet, including the Sheriff's Office vehicles.

Program Summary

Public Works	Program: Shops				
	FY 09-10 ACTUAL	FY 10-11 ACTUAL	FY 11-12 BUDGET	FY 12-13 ADOPTED	+/- %
RESOURCES					
Intergovernmental Federal	0	0	0	123,000	n.a.
Intergovernmental State	0	0	2,196,150	2,445,544	11.36%
Charges for Services	1,174,011	1,258,638	1,627,500	1,753,750	7.76%
Other Fund Transfers	0	0	40,950	0	-100.00%
Settlements	2,485	0	0	0	n.a.
TOTAL RESOURCES	1,176,496	1,258,638	3,864,600	4,322,294	11.84%
REQUIREMENTS					
Personnel Services					
Salaries and Wages	579,918	590,357	696,783	685,786	-1.58%
Fringe Benefits	296,824	308,052	403,676	419,317	3.87%
Total Personnel Services	876,742	898,409	1,100,459	1,105,103	0.42%
Materials and Services					
Supplies	652,217	957,699	1,254,751	1,221,800	-2.63%
Materials	452,221	472,261	454,000	530,000	16.74%
Communications	575	861	800	435	-45.63%
Utilities	0	0	8,261	2,806	-66.03%
Contracted Services	3,382	9,578	12,600	2,500	-80.16%
Repairs and Maintenance	164,103	30,817	174,500	90,000	-48.42%
Rentals	21,943	21,309	18,764	24,264	29.31%
Insurance	83	4,855	0	0	n.a.
Miscellaneous	2,857	3,916	6,900	4,350	-36.96%
Total Materials and Services	1,297,381	1,501,296	1,930,576	1,876,155	-2.82%
Administrative Charges	185,187	182,099	226,405	206,123	-8.96%
Capital Outlay	678,531	527,750	590,950	873,175	47.76%
Contingency	0	0	16,210	261,738	1,514.67%
TOTAL REQUIREMENTS	3,037,841	3,109,553	3,864,600	4,322,294	11.84%
FTE	12.55	12.55	14.55	13.55	-6.9%

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
PUBLIC WORKS

FTE By Position Title By Program

Program: Shops	
Position Title	FTE
Assistant Fleet Shop Supervisor	1.00
Fleet Shop Supervisor	1.00
Mechanic	7.55
Mechanic-Sr	1.00
Parts Clerk	2.00
Public Works Aide	1.00
Program Shops FTE Total:	13.55

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
PUBLIC WORKS

Shops Program Budget Justification

RESOURCES

Revenue includes an Intergovernmental Federal Homeland Security grant for \$123,000 to purchase eight emergency use variable message board trailers. Two are for Marion County and six for other agencies. These will be purchased on a reimbursable basis at 75% from the grant and the remaining six will reimburse Marion County the remaining 25%. The net cost to Public Works for the two trailers is \$10,250. The other revenue differences are due to allocation changes internally to fund the program using an increased amount of Intergovernmental State gas tax, and there are increased Charges for Services to other departments for consolidated fleet maintenance.

REQUIREMENTS

FTE

The FTE change is the elimination of a Fleet Specialist position.

Personnel Services

The Personnel Services budget minor overall increase reflects the step increases for staff and increased cost of benefits, partially offset by the reduction of 1.0 FTE previously discussed.

Materials and Services

Materials and Services budget is made up of several increases and decreases with a net decrease of \$54,000. There are increases for gasoline, parts, batteries and tires, and decreases for diesel fuel, tools and small department equipment.

Administrative Charges

The difference is due to the department's allocation methodology of an overall lesser amount than FY 11-12.

Transfers Out

Not Applicable

Contingency

Contingency was under-funded in FY 11-12 and is increased to the desired level for FY 12-13. The volatility of fuel prices is a major reason for the extra protection.

Other

The Capital Outlay is for major equipment included in the five-year equipment replacement program, a total of \$543,000. In addition to regular five-year program there is a proposal to purchase a pavement milling machine, financing it through the vendor, over three years. The anticipated purchase price, including financing and contingency is \$420,000. This piece of equipment will add a great deal of flexibility to the surface management program. Also included are the variable message board trailers from the Homeland Security grant for \$164,000. There are eight in total of which two are for Public Works and six are for other agencies and will be reimbursed as mentioned above. There is also a new hot water parts washer for the shop for \$13,000.

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
PUBLIC WORKS

Communications Program

- Supports all radio communication systems in the county.
- Erects and maintains radio communication towers.
- Determines line-of-sight clearance for microwave transmitters.
- Installs required radio equipment in county fleet vehicles.

Program Summary

Public Works	Program: Communications				
	FY 09-10 ACTUAL	FY 10-11 ACTUAL	FY 11-12 BUDGET	FY 12-13 ADOPTED	+/- %
RESOURCES					
Intergovernmental State	0	0	382,079	364,041	-4.72%
Charges for Services	19,134	15,624	20,000	18,500	-7.50%
Other Revenues	440	0	0	0	n.a.
TOTAL RESOURCES	19,574	15,624	402,079	382,541	-4.86%
REQUIREMENTS					
Personnel Services					
Salaries and Wages	180,112	192,778	193,697	195,532	0.95%
Fringe Benefits	84,036	88,841	92,954	100,163	7.76%
Total Personnel Services	264,148	281,620	286,651	295,695	3.16%
Materials and Services					
Supplies	51,566	4,942	7,800	6,300	-19.23%
Materials	7,867	15,882	18,300	10,501	-42.62%
Communications	3,703	9,043	5,220	5,000	-4.21%
Utilities	198	0	0	0	n.a.
Contracted Services	35	0	0	0	n.a.
Repairs and Maintenance	423	3,831	1,700	1,000	-41.18%
Rentals	3,189	7,943	5,832	4,950	-15.12%
Insurance	0	767	0	0	n.a.
Miscellaneous	1,253	755	0	0	n.a.
Total Materials and Services	68,234	43,162	38,852	27,751	-28.57%
Administrative Charges	27,633	47,213	56,576	49,036	-13.33%
Capital Outlay	9,313	0	0	0	n.a.
Contingency	0	0	20,000	10,059	-49.71%
TOTAL REQUIREMENTS	369,328	371,995	402,079	382,541	-4.86%
FTE	3.00	3.00	3.00	3.00	0.0%

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
PUBLIC WORKS

FTE By Position Title By Program

Program: Communications	
Position Title	FTE
Electronics Technician 1 - Communications	2.00
Electronics Technician 2 - Communications	1.00
Program Communications FTE Total:	3.00

Communications Program Budget Justification

RESOURCES

The funding source difference is lower Intergovernmental State gas tax allocation and a decrease in Charges for Services to other departments. Materials and Services is driving the need for less gas tax to be allocated to this program.

REQUIREMENTS

FTE

Not Applicable

Personnel Services

Personnel Services budget reflects step increases for certain employees and overall benefit cost increases.

Materials and Services

Materials and Services budget reflects a decrease in materials, mostly in parts purchases, a result of better parts inventory utilization.

Administrative Charges

The difference is due to the department's allocation methodology of an overall lesser amount than FY 11-12.

Transfers Out

Not Applicable

Contingency

Difference is due to lesser exposure.

Other

Not Applicable

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
PUBLIC WORKS

Ferry Operations Program

- Maintains and operates ferry boats at two locations on the Willamette River.
- Transports over 300,000 vehicles per year across the Willamette River.

Program Summary

Public Works	Program: Ferry Operations				
	FY 09-10 ACTUAL	FY 10-11 ACTUAL	FY 11-12 BUDGET	FY 12-13 ADOPTED	+/- %
RESOURCES					
Intergovernmental State	52,522	46,302	562,280	464,155	-17.45%
Charges for Services	577,869	590,096	623,610	597,000	-4.27%
Other Revenues	1,317	1,106	0	0	n.a.
Settlements	0	189	0	0	n.a.
TOTAL RESOURCES	631,707	637,694	1,185,890	1,061,155	-10.52%
REQUIREMENTS					
Personnel Services					
Salaries and Wages	275,612	322,308	450,423	386,999	-14.08%
Fringe Benefits	136,211	162,888	219,888	230,287	4.73%
Total Personnel Services	411,823	485,196	670,311	617,286	-7.91%
Materials and Services					
Supplies	4,372	1,482	2,202	1,100	-50.05%
Materials	8,280	7,852	9,250	9,100	-1.62%
Communications	2,246	2,076	4,600	3,400	-26.09%
Utilities	25,339	24,225	43,600	43,201	-0.92%
Contracted Services	8,059	17,715	14,200	14,459	1.82%
Repairs and Maintenance	59,572	129,719	173,500	89,500	-48.41%
Rentals	3,457	4,089	0	0	n.a.
Insurance	43,743	43,932	71,655	30,356	-57.64%
Miscellaneous	1,516	3,616	1,800	1,800	0.00%
Total Materials and Services	156,585	234,705	320,807	192,916	-39.87%
Administrative Charges	49,313	100,851	139,598	121,157	-13.21%
Capital Outlay	(4,800)	7,534	6,800	31,500	363.24%
Debt Service Principal	47,050	47,050	47,050	47,050	0.00%
Debt Service Interest	755	141	1,000	200	-80.00%
Contingency	0	0	324	51,046	15,654.94%
TOTAL REQUIREMENTS	660,726	875,477	1,185,890	1,061,155	-10.52%
FTE	5.10	5.10	8.60	8.30	-3.5%

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
PUBLIC WORKS

FTE By Position Title By Program

Program: Ferry Operations	
Position Title	FTE
Ferry Operator	5.00
Ferry Operator Relief	1.20
Ferry Operator Sr	1.00
Medium Equipment Operator	0.10
Public Works Aide	1.00
Program Ferry Operations FTE Total:	8.30

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
PUBLIC WORKS

Ferry Operations Program Budget Justification

RESOURCES

The increased fare revenue, especially for the Buena Vista ferry in anticipation of the proposed new rates and a new year-round operating schedule, have not materialized as planned. Therefore, there is a reduction in anticipated Charges for Services and an increase in Intergovernmental State funding, as the state shares the net expenses for the Buena Vista ferry with the county.

REQUIREMENTS

FTE

The 0.3 FTE decrease represents a change in assignment of a relief ferry operator to assist with duties in the Public Works Roads and Bridges Program when not operating a ferry; therefore, the FTE reduction is not an actual reduction in FTE department wide.

Personnel Services

The major reduction in Personnel Services is reduced premium pay. The Buena Vista ferry was on a trial 12 hour per day schedule, which necessitated budgeting a large amount of premium pay. Changing the schedule to ten hours per day will mitigate most of the need for overtime. Based on the number of rides early in the morning and at the end of the day, very few riders will be effected by this change.

Materials and Services

The decrease in Materials and Services reflects some increased maintenance needed for both boats, most of which has been around the electrical propulsion systems. Propulsion problems naturally tend to force closure of boat operations. In response, a new preventative maintenance program has been established to change out critical parts on a scheduled basis, thus precluding breakdowns, which greatly decreases costly downtime. This system increases the cost of parts in inventory in order to have critical parts at the ready. There is also a welcomed decrease in insurance cost. Risk Management has worked hard at getting lowered rates for these vessels.

Administrative Charges

The difference is due to the department's allocation methodology for an overall lesser amount than FY 11-12.

Transfers Out

Not Applicable

Contingency

The program is funded with a larger Contingency in the event emergent repair needs are beyond expectation.

Other

Capital Outlay funds budgeted for a fifth barge needed to perform dredging efficiently.

Debt Service Principal and Debt Service Interest are for payment of the fourth year of a five-year loan from the Environmental Services Fund.

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
PUBLIC WORKS

Emergency Management Program

- Prepares emergency operation plans for the county.
- Prepares and runs disaster exercises.
- Coordinates with other county and state agencies on emergency preparedness.
- Educates the public about emergency preparedness through fairs and other events.
- Sets up the Emergency Coordination Center and responds to actual emergencies.

Program Summary

Public Works

Program: Emergency Management

	FY 09-10 ACTUAL	FY 10-11 ACTUAL	FY 11-12 BUDGET	FY 12-13 ADOPTED	+/- %
RESOURCES					
Intergovernmental Federal	482,069	523,838	780,448	251,000	-67.84%
Intergovernmental State	0	0	211,401	135,650	-35.83%
Other Revenues	0	1,718	0	0	n.a.
General Fund Transfers	33,750	33,750	0	0	n.a.
Net Working Capital	0	0	0	279,815	n.a.
TOTAL RESOURCES	515,819	559,305	991,849	666,465	-32.81%
REQUIREMENTS					
Personnel Services					
Salaries and Wages	145,154	170,420	191,447	191,407	-0.02%
Fringe Benefits	68,452	74,055	100,031	93,807	-6.22%
Total Personnel Services	213,606	244,475	291,478	285,214	-2.15%
Materials and Services					
Supplies	4,161	8,080	9,398	13,899	47.89%
Materials	2,133	12,827	0	600	n.a.
Communications	279,048	8,079	54,300	6,200	-88.58%
Contracted Services	42,149	101,302	299,575	260,500	-13.04%
Repairs and Maintenance	0	0	1,000	500	-50.00%
Rentals	13,098	14,467	26,201	26,829	2.40%
Miscellaneous	16,580	8,227	7,055	9,350	32.53%
Total Materials and Services	357,170	152,981	397,529	317,878	-20.04%
Administrative Charges	46,859	37,318	44,917	51,504	14.66%
Capital Outlay	0	254,840	257,925	0	-100.00%
Contingency	0	0	0	11,869	n.a.
TOTAL REQUIREMENTS	617,635	689,615	991,849	666,465	-32.81%
FTE	2.25	2.65	3.25	3.25	0.0%

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
PUBLIC WORKS

FTE By Position Title By Program

Program: Emergency Management	
Position Title	FTE
Community Coordinator	1.00
County Emergency Manager	1.00
Program Coordinator 1	1.00
PW Operations Division Mgr	0.25
Program Emergency Management FTE Total:	3.25

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
PUBLIC WORKS

Emergency Management Program Budget Justification

RESOURCES

The program has received several large federal grants in the past several years beyond the normal operations grant received annually. Those grants are now complete. There is a new Intergovernmental Federal Homeland Security \$243,000 grant to be used for a communication study headed up by the Sheriff's Office, with the funding allocated through the Emergency Management Program. An Intergovernmental State grant award for specific emergency management purposes for \$125,000 for FY 12-13. The balance of Intergovernmental Funding is a \$10,650 allocation of state gas tax.

REQUIREMENTS

FTE

There is no change in FTE.

Personnel Services

There is a slight decrease in Personnel Services as a position that became vacant was filled at a lower step.

Materials and Services

The previous Homeland Security grants were partially expended under contracts in Materials and Services to provide microwave links throughout the county and partially expended for radios and related equipment. The difference in Materials and Services is represented by these changes.

Administrative Charges

The difference is due to the department's allocation methodology of an overall greater amount than FY 11-12.

Transfers Out

Not Applicable

Contingency

There is a small Contingency budgeted in the event of unforeseen Materials and Services needs.

Other

There are no Capital Outlay requests for FY 12-13.

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
PUBLIC WORKS

Surveyor Program

- Re-establishes Government Corners.
- Approves and records surveys throughout the county.
- Approves and records partition plats and subdivisions.
- Maintains electronic data files of surveys.
- Performs records management of all prior surveys.

Program Summary

Public Works

Program: Surveyor

	FY 09-10 ACTUAL	FY 10-11 ACTUAL	FY 11-12 BUDGET	FY 12-13 ADOPTED	+/- %
RESOURCES					
Intergovernmental State	2,096	0	0	0	n.a.
Charges for Services	489,513	459,765	462,050	405,650	-12.21%
Interest	23,019	8,805	14,107	12,508	-11.33%
Other Revenues	0	24	0	0	n.a.
General Fund Transfers	0	0	0	25,000	n.a.
Net Working Capital	1,801,790	1,509,285	1,410,709	1,359,257	-3.65%
TOTAL RESOURCES	2,316,418	1,977,879	1,886,866	1,802,415	-4.48%
REQUIREMENTS					
Personnel Services					
Salaries and Wages	435,699	267,307	359,587	271,004	-24.63%
Fringe Benefits	215,975	131,704	186,589	150,271	-19.46%
Total Personnel Services	651,674	399,011	546,176	421,275	-22.87%
Materials and Services					
Supplies	14,740	7,855	7,547	6,998	-7.27%
Materials	0	1,314	0	400	n.a.
Communications	1,755	1,749	3,050	2,475	-18.85%
Contracted Services	1,829	23	1,580	1,580	0.00%
Repairs and Maintenance	12,596	13,499	11,950	3,450	-71.13%
Rentals	42,100	43,418	50,323	49,584	-1.47%
Miscellaneous	1,429	1,998	3,250	1,875	-42.31%
Total Materials and Services	74,450	69,855	77,700	66,362	-14.59%
Administrative Charges	81,883	86,392	86,236	78,509	-8.96%
Contingency	0	0	50,000	66,606	33.21%
Ending Fund Balance	0	0	1,126,754	1,169,663	3.81%
TOTAL REQUIREMENTS	808,007	555,258	1,886,866	1,802,415	-4.48%
FTE	7.80	7.12	6.35	4.35	-31.5%

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
PUBLIC WORKS

FTE By Position Title By Program

Program: Surveyor	
Position Title	FTE
County Surveyor	0.65
Department Specialist 3	0.10
Survey Technician 1	1.40
Survey Technician 2	1.40
Survey Technician 3	0.80
Program Surveyor FTE Total:	4.35

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
PUBLIC WORKS

Surveyor Program Budget Justification

RESOURCES

The resources reflect a decrease in Charges for Services due to an estimated decrease in corner restoration record fees. In addition, fee revenue for reviewing surveys and plats continues to decline. A \$25,000 General Fund transfer has been provided to supplant other program revenues unrelated to corner restoration efforts.

REQUIREMENTS

FTE

The FTE reduction of 2.0 FTE reflects the deletion of vacant personnel positions that were not going to be filled. At one time, there were two full crews doing corner work, but that is no longer necessary.

Personnel Services

The reduction in Personnel Services of \$121,247 is tied directly to the deletion of the second survey crew.

Materials and Services

The Materials and Services budget decrease is due mainly to cutting the cost of software and a reduction in the amount charged for fleet leases.

Administrative Charges

Administrative charges were reduced.

Transfers Out

Not Applicable

Contingency

There is a slight increase as more resources are available to bring contingency to a more appropriate level.

Other

The Ending Fund Balance has increased as the accumulated Net Working Capital combined with normal charges for services revenues substantially exceeds annual operating costs.

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
PUBLIC WORKS

County Parks Program

- Maintains 19 parks.
- Updates and replaces playground equipment.
- Provides the public with clean and safe recreation areas.

Program Summary

Public Works

Program: County Parks

	FY 09-10 ACTUAL	FY 10-11 ACTUAL	FY 11-12 BUDGET	FY 12-13 ADOPTED	+/- %
RESOURCES					
Intergovernmental State	207,418	221,387	234,991	219,249	-6.70%
Charges for Services	10,421	33,832	12,000	15,000	25.00%
Interest	1,276	808	1,922	800	-58.38%
Other Revenues	0	7,000	0	0	n.a.
Net Working Capital	92,029	114,017	192,170	192,089	-0.04%
TOTAL RESOURCES	311,143	377,044	441,083	427,138	-3.16%
REQUIREMENTS					
Personnel Services					
Salaries and Wages	53,148	56,300	63,262	62,008	-1.98%
Fringe Benefits	25,571	26,686	29,483	31,781	7.79%
Total Personnel Services	78,719	82,986	92,745	93,789	1.13%
Materials and Services					
Supplies	5,706	7,447	9,899	8,901	-10.08%
Materials	296	317	6,430	5,430	-15.55%
Communications	254	213	350	350	0.00%
Utilities	3,962	3,602	4,250	4,400	3.53%
Contracted Services	11,373	13,775	31,250	28,250	-9.60%
Repairs and Maintenance	41,780	29,407	52,350	48,250	-7.83%
Rentals	13,723	16,487	19,854	18,390	-7.37%
Miscellaneous	1,780	1,446	2,090	1,425	-31.82%
Total Materials and Services	78,875	72,694	126,473	115,396	-8.76%
Administrative Charges	39,802	23,269	25,241	28,490	12.87%
Capital Outlay	0	0	56,000	30,000	-46.43%
Contingency	0	0	36,299	38,672	6.54%
Ending Fund Balance	0	0	104,325	120,791	15.78%
TOTAL REQUIREMENTS	197,396	178,949	441,083	427,138	-3.16%
FTE	1.00	1.00	1.00	1.00	0.0%

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
PUBLIC WORKS

FTE By Position Title By Program

Program: County Parks	
Position Title	FTE
Parks Coordinator	1.00
Program County Parks FTE Total:	1.00

County Parks Program Budget Justification

RESOURCES

The primary resource remains state Recreational Vehicle (RV) revenue. The forecast from the state is not in yet, but the previous trend has been downward and a continuation of that trend is the basis for the FY 12-13 estimate. State revenue also includes another grant from the Oregon Parks and Recreation Department for \$21,000, which is \$9,000 less than FY 11-12, for a total estimate from the state of \$219,249. The grant is intended for the continued improvements planned for Bear Creek park. The reduction in RV revenue and the grant make up the revenue differences for Parks.

REQUIREMENTS

FTE

There is no change in FTE. However the FTE count does not include a 0.23 temporary position that is also budgeted for this program.

Personnel Services

The increase is attributed to Fringe Benefits.

Materials and Services

There is a slight decrease in Materials and Services as available program resources does not allow for increases.

Administrative Charges

The difference is due to the department's allocation methodology of an overall lesser amount than FY 11-12.

Transfers Out

Not Applicable

Contingency

Although there is a decrease in the Contingency amount, the amount is higher than the 10% of expenditures usually allowed, as unforeseen maintenance and repair problems at one or more of the 19 parks are potentially quite costly.

Other

The Capital Outlay for Parks is the continuation of the improvements to Bear Creek Park, although a smaller project than last year, to provide camping spots. The improvements planned for this year include providing tables, fire rings, signs and a pay station.

The Ending Fund Balance has been increased as program savings are necessary to carry-forward to fund the following year's operations.

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
PUBLIC WORKS

Environmental Services Program

- Manages waste flow and disposal for Marion County.
- Operates two transfer stations.
- Produces the informational publication "Waste Matters" bi-annually.
- Holds Master Recycler classes.
- Educates the public about recycling using television, radio and print.
- Operates the Brown's Island construction demolition debris site.

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
PUBLIC WORKS

Program Summary

Public Works

Program: Environmental Services

	FY 09-10 ACTUAL	FY 10-11 ACTUAL	FY 11-12 BUDGET	FY 12-13 ADOPTED	+/- %
RESOURCES					
Taxes	263,019	277,716	265,000	275,000	3.77%
Intergovernmental Federal	0	22,416	0	4,000	n.a.
Intergovernmental State	0	3,497	0	0	n.a.
Charges for Services	20,049,392	14,779,287	16,416,500	19,723,333	20.14%
Fines and Forfeitures	1,129	478	0	0	n.a.
Interest	342,383	134,852	57,130	100,000	75.04%
Other Revenues	353,482	349,977	251,200	344,050	36.96%
Other Fund Transfers	0	26,954	0	0	n.a.
Net Working Capital	28,904,846	25,056,249	21,020,267	18,438,190	-12.28%
TOTAL RESOURCES	49,914,251	40,651,426	38,010,097	38,884,573	2.30%
REQUIREMENTS					
Personnel Services					
Salaries and Wages	1,426,794	1,549,253	1,909,060	1,654,953	-13.31%
Fringe Benefits	724,850	787,120	1,014,785	951,168	-6.27%
Total Personnel Services	2,151,644	2,336,373	2,923,845	2,606,121	-10.87%
Materials and Services					
Supplies	90,851	118,432	176,507	187,350	6.14%
Materials	53,141	142,545	87,850	121,601	38.42%
Communications	17,027	49,706	62,400	18,400	-70.51%
Utilities	33,046	31,875	29,000	36,000	24.14%
Contracted Services	13,166,334	13,264,281	14,467,000	15,288,133	5.68%
Repairs and Maintenance	302,826	296,345	383,500	245,200	-36.06%
Rentals	54,637	132,626	110,039	89,399	-18.76%
Miscellaneous	437,362	530,208	575,450	591,275	2.75%
Total Materials and Services	14,155,224	14,566,019	15,891,746	16,577,358	4.31%
Administrative Charges	1,015,358	1,075,602	1,133,669	1,245,218	9.84%
Capital Outlay	535,596	1,451,477	321,400	2,261,250	603.56%
Special Payments	0	68,975	0	0	n.a.
Transfers Out	7,000,000	62,000	37,800	0	-100.00%
Contingency	0	0	1,711,897	1,435,701	-16.13%
Ending Fund Balance	0	0	15,989,740	14,758,925	-7.70%
TOTAL REQUIREMENTS	24,857,822	19,560,445	38,010,097	38,884,573	2.30%
FTE	27.85	30.90	35.65	32.00	-10.2%

MARION COUNTY FY 2012-13 BUDGET
 BY DEPARTMENT
 PUBLIC WORKS

FTE By Position Title By Program

Program: Environmental Services	
Position Title	FTE
Accounting Specialist	1.00
Civil Engineering Assoc 2	2.00
Community Service Crew Leader	1.00
Crew Leader	1.00
Department Specialist 2	1.25
Environmental Services Division Manager	1.00
Environmental Services Operations Supervisor	1.00
Environmental Specialist	3.00
Environmental Svcs Operations Maint Worker	3.20
Heavy Equipment Operator	4.00
Mechanic	0.45
Medium Equipment Operator	2.00
Office Manager	0.30
Public Works Aide	2.00
Public Works Director	0.50
Scale Attendant	4.30
Waste Reduction Coordinator	2.00
Waste Reduction Coordinator (Bilingual)	2.00
Program Environmental Services FTE Total:	32.00

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
PUBLIC WORKS

Environmental Services Program Budget Justification

RESOURCES

The Intergovernmental Federal revenue for FY 12-13 is for the Weed Board service level. This service level was transferred to Environmental Services at the end of FY 11-12. The increase in charges for services is due to the new ash mining operations. Other revenues cover the receipt of interfund loan principal and interest from the Public Works fund for the electrification of the Wheatland Ferry (last payment), the Fleet fund for financing the Chemawa Indian School Sheriff's Office vehicles (last payment) and from the General Fund for funding the Work Release Center improvements (two payments remain). Other revenue also covers reimbursement of services to other funds. The decrease in Net Working Capital is due to the re-allocation of electrical revenue to the Courthouse Square Redevelopment Fund.

REQUIREMENTS

FTE

The reduction of 3.65 FTE includes the following increases and reductions in order to meet changes in operational needs:

- Community Services Division Manager eliminated with consequent reduction of .25 FTE
- Department Specialist 2 positions reduced from 1.75 to 1.25 FTE
- Enforcement Aide reassigned, reducing 1.0 FTE
- Enforcement Officers reassigned, reducing 2.0 FTE
- Environmental Specialists increased by 1.0 FTE
- Environmental Services Operations Maintenance Workers reduced by .6 FTE
- Mechanics reduced by 1.45 to 0.45 FTE
- Medium/Heavy Equipment Operators increased from 5.5 FTE to 6.0 FTE
- Scale Attendants increased by .2 FTE

The FTE count does not include 1.48 FTE for temporary positions that are also budgeted for this program.

Personnel Services

The overall decrease in Personnel Services is due to the FTE reductions noted above.

Materials and Services

The increase in supplies is due again to an anticipated increase in fuel costs for both gasoline and diesel. However, the largest increase in Materials and Services for FY 12-13 is largely due to the increase in contract services for hauling ash from the mining project from North Marion to Coffin Butte Landfill, to be used as cover for the landfill. This effectively reduces the foot print of the county ash cells.

Administrative Charges

The difference is due to the department's allocation methodology of an overall greater amount than FY 11-12.

Transfers Out

Not Applicable

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
PUBLIC WORKS

Contingency

The decrease in Contingency is largely due to increased Capital Outlay costs in the FY 12-13 budget.

Other

The Capital Outlay requests include the following projects: (1) Upgrading the security system at North Marion to include additional cameras for \$16,000; (2) North Marion paving at the new vehicle storage building shared with the 130 Public Works Fund for \$16,500 (total project = \$33,000); (3) Development of a Lubrication/Service Area at North Marion for equipment used in the ash mining project for \$30,000 and (4) Improvements to the North Marion Shop for better lighting and insulation for \$27,500.

The Capital Outlay purchase requests include the following: (1) A rubber tracked loader/mower for \$62,500; (2) A D-8 Dozer replacing 0SW738 for \$866,250; (3) A wheeled loader replacing the current 0SW734 at North Marion for \$350,000; (4) An eddy current separator and metal removal system for use at the ash fill at North Marion for \$892,500.

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
PUBLIC WORKS

Land Use Planning Program

- Develops and administers a Comprehensive Land Use Plan per ORS 92.197 and 92.215.
- Implements land use regulations for the unincorporated area of Marion County.
- Completes a state-mandated periodic review.

Program Summary

Public Works	Program: Land Use Planning				
	FY 09-10 ACTUAL	FY 10-11 ACTUAL	FY 11-12 BUDGET	FY 12-13 ADOPTED	+/- %
RESOURCES					
Intergovernmental Federal	20,939	0	0	0	n.a.
Intergovernmental State	3,497	0	0	0	n.a.
Charges for Services	297,396	238,045	180,000	190,000	5.56%
Interest	3,459	981	226	200	-11.50%
Other Revenues	30	0	0	0	n.a.
General Fund Transfers	664,834	604,825	664,834	656,291	-1.28%
Other Fund Transfers	324,000	324,000	324,000	324,000	0.00%
Net Working Capital	223,780	197,066	22,653	77,731	243.14%
TOTAL RESOURCES	1,537,934	1,364,917	1,191,713	1,248,222	4.74%
REQUIREMENTS					
Personnel Services					
Salaries and Wages	590,808	592,767	457,806	529,832	15.73%
Fringe Benefits	281,257	287,969	254,450	285,349	12.14%
Total Personnel Services	872,065	880,736	712,256	815,181	14.45%
Materials and Services					
Supplies	4,957	3,157	4,089	4,092	0.07%
Materials	780	0	0	0	n.a.
Communications	4,175	7,778	0	0	n.a.
Contracted Services	52,404	26,263	42,560	40,960	-3.76%
Repairs and Maintenance	3,395	2,834	2,500	0	-100.00%
Rentals	1,133	562	13,000	26,463	103.56%
Miscellaneous	643	562	350	650	85.71%
Total Materials and Services	67,488	41,156	62,499	72,165	15.47%
Administrative Charges	401,226	391,505	414,808	277,814	-33.03%
Transfers Out	0	26,954	0	0	n.a.
Contingency	0	0	2,150	83,062	3,763.35%
TOTAL REQUIREMENTS	1,340,779	1,340,351	1,191,713	1,248,222	4.74%
FTE	9.20	9.20	6.74	8.02	19.0%

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
PUBLIC WORKS

FTE By Position Title By Program

Program: Land Use Planning	
Position Title	FTE
Assistant Planner	1.00
Associate Planner	2.00
Community Services Division Manager	0.33
Department Specialist 2	0.59
Management Analyst 1	1.00
Office Manager	0.10
Principal Planner	1.00
Senior Planner	2.00
Program Land Use Planning FTE Total:	8.02

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
PUBLIC WORKS

Land Use Planning Program Budget Justification

RESOURCES

The Charges for Services revenue for FY 12-13 reflects a reversal of the past several years' trend by a small increase in fee revenue based on the experience in FY 11-12. The increase in Net Working Capital was created from a reduction in Personnel Services due to the retirement of two staff members that were not replaced.

REQUIREMENTS

FTE

The FTE changes include the increase in schedule for all staff to return to full time versus the 0.9 to 0.8 schedules previously implemented. In addition, there is an increase of .33 FTE for a portion of the Division Manager time - see the Building Inspection Program FTE section for further discussion. This results in a net FTE increase of 1.28 FTE, but no increase in the number of staff.

Personnel Services

The Personnel Services budget reflects the FTE changes above resulting in a 14.45% increase in Personnel Services expenditures. As the program shrinks in staff, management is sensitive to maintaining the right-size staff that is able to pick up emergent increases in workload and sustain excellent customer service.

Materials and Services

The increases in Materials and Services is due primarily to the rental increase for county buildings to pay for the space utilized at the Silverton Road complex. This was under-budgeted in FY 11-12.

Administrative Charges

There is a decrease in expenditures from lower legal charges, but mostly from reduced liability charges for a one-time claim that had been paid in FY12 and is no longer on the books.

Transfers Out

Not Applicable

Contingency

This Contingency will provide a buffer for future staffing needs as the economy picks up and the need for the positions lost over the past several years require replacement.

Other

Not Applicable

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
PUBLIC WORKS

Building Inspection Program

- Issues an average of over 6,500 permits annually, depending on economic conditions.
- Provides services to all cities within Marion County.
- Performs over 19,000 inspections annually.
- Contracts with the Department of Environmental Quality for all on-site septic system inspections.

Program Summary

Public Works	Program: Building Inspection				
	FY 09-10 ACTUAL	FY 10-11 ACTUAL	FY 11-12 BUDGET	FY 12-13 ADOPTED	+/- %
RESOURCES					
Licenses and Permits	2,231,946	2,196,387	2,140,000	1,750,000	-18.22%
Interest	5,623	4,031	7,620	6,720	-11.81%
Other Revenues	0	175	0	0	n.a.
Net Working Capital	270,787	596,603	762,003	723,916	-5.00%
TOTAL RESOURCES	2,508,357	2,797,195	2,909,623	2,480,636	-14.74%
REQUIREMENTS					
Personnel Services					
Salaries and Wages	894,752	972,784	1,047,551	1,007,889	-3.79%
Fringe Benefits	440,036	465,632	532,196	536,504	0.81%
Total Personnel Services	1,334,788	1,438,416	1,579,747	1,544,393	-2.24%
Materials and Services					
Supplies	35,738	39,697	39,301	41,800	6.36%
Materials	183	558	600	6,500	983.33%
Communications	8,396	7,550	13,100	11,100	-15.27%
Contracted Services	41,888	41,917	52,800	42,600	-19.32%
Repairs and Maintenance	2,381	5,738	14,800	14,700	-0.68%
Rentals	44,535	42,241	87,743	84,803	-3.35%
Insurance	20	0	0	0	n.a.
Miscellaneous	8,470	10,284	8,900	9,000	1.12%
Total Materials and Services	141,611	147,985	217,244	210,503	-3.10%
Administrative Charges	435,737	297,640	207,433	210,063	1.27%
Capital Outlay	0	0	5,600	0	-100.00%
Contingency	0	0	235,000	247,000	5.11%
Ending Fund Balance	0	0	664,599	268,677	-59.57%
TOTAL REQUIREMENTS	1,912,136	1,884,041	2,909,623	2,480,636	-14.74%
FTE	13.90	15.00	16.02	15.89	-0.8%

MARION COUNTY FY 2012-13 BUDGET
 BY DEPARTMENT
 PUBLIC WORKS

FTE By Position Title By Program

Program: Building Inspection	
Position Title	FTE
Building Inspector 1	1.00
Building Inspector 2	2.00
Building Plans Examiner 2	1.80
Building Plans Examiner Sr	0.90
Community Services Division Manager	0.67
Department Specialist 2	0.32
Department Specialist 3	0.50
Electrical Inspector	1.90
Office Manager	0.30
Onsite Wastewater Specialist 2	1.00
Permit Specialist	3.60
Plumbing Inspector	1.90
Program Building Inspection FTE Total:	15.89

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
PUBLIC WORKS

Building Inspection Program Budget Justification

RESOURCES

Fee revenue for FY 12-13 is forecast to be down 18% from the FY 11-12 budget given the economic activity currently experienced. This is a conservative, but practical estimate.

REQUIREMENTS

FTE

The FTE changes are a result of shifts in funding versus actual staffing changes. With the retirement of the Planning Manager/Community Services Division Manager, an internal recruitment resulted in the Building Official taking over as Division Manager. Therefore, his costs (FTE) were split with Planning for .33 and two inspectors were increased from .9 to 1.0 FTE, resulting in the net reduction of .13 FTE.

Personnel Services

The Personnel Services budget reflects the Division Manager change discussed above.

Materials and Services

Materials and Services decreased as a result of decreases in fleet charges and credit card fees. The latter reflects the poor local economic environment.

Administrative Charges

There are a wide variety of changes in Administrative Charges including decreases in human resources, legal fees and liability coverage and increases in custodial, information technology and finance charges. However, the overall increase is only 1.27%.

Transfers Out

Not Applicable

Contingency

The ten percent decrease in Contingency reflects a similar overall decrease in expenditures.

Other

There is no Capital Outlay request for FY 12-13.

The Ending Fund Balance substantial decrease is due to decreasing License Fee Revenue.

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
PUBLIC WORKS

Fleet Management Program

- Manages the county pool vehicle fleet of 24 vehicles.
- Manages a consolidated light duty fleet for the county
- Purchases light and medium duty vehicles for the county.

Program Summary

Public Works	Program: Fleet Management				
	FY 09-10 ACTUAL	FY 10-11 ACTUAL	FY 11-12 BUDGET	FY 12-13 ADOPTED	+/- %
RESOURCES					
Charges for Services	1,515,321	1,738,778	1,746,864	1,826,748	4.57%
General Fund Transfers	24,280	0	0	0	n.a.
Other Fund Transfers	148,720	0	16,500	74,200	349.70%
Settlements	119,099	24,531	0	25,000	n.a.
Net Working Capital	1,214,646	1,386,224	1,808,020	2,173,091	20.19%
TOTAL RESOURCES	3,022,066	3,149,533	3,571,384	4,099,039	14.77%
REQUIREMENTS					
Personnel Services					
Salaries and Wages	0	0	60,299	54,692	-9.30%
Fringe Benefits	0	0	30,064	31,975	6.36%
Total Personnel Services	0	0	90,363	86,667	-4.09%
Materials and Services					
Supplies	11,726	15,201	13,000	14,800	13.85%
Contracted Services	26,422	34,883	26,150	56,800	117.21%
Repairs and Maintenance	393,770	347,948	401,000	394,982	-1.50%
Rentals	4,620	3,350	4,540	4,600	1.32%
Miscellaneous	0	3,339	0	0	n.a.
Total Materials and Services	436,538	404,721	444,690	471,182	5.96%
Administrative Charges	39,403	33,712	49,845	50,760	1.84%
Capital Outlay	1,134,366	854,414	974,500	1,025,200	5.20%
Debt Service Principal	25,515	19,835	14,000	14,000	0.00%
Debt Service Interest	485	165	700	120	-82.86%
Contingency	0	0	111,170	163,481	47.05%
Ending Fund Balance	0	0	1,886,116	2,287,629	21.29%
TOTAL REQUIREMENTS	1,636,307	1,312,846	3,571,384	4,099,039	14.77%
FTE	0.00	1.00	1.00	1.00	0.0%

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
PUBLIC WORKS

FTE By Position Title By Program

Program: Fleet Management	
Position Title	FTE
Management Analyst 1	1.00
Program Fleet Management FTE Total:	1.00

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
PUBLIC WORKS

Fleet Management Program Budget Justification

RESOURCES

The consolidated fleet management program funding comes from the vehicle lease revenues from all departments with light duty fleet vehicles and revenues for use of the pool vehicles. The lease rate for consolidated fleet vehicles is a maintained rate, but all departments need to purchase fuel. The increase in anticipated revenue is due mostly to increased capital costs for future purchases, but was influenced somewhat this year by increased maintenance for the Sheriff's Office vehicles.

The transfers in are for two Sheriff's Office motorcycles and an additional Facilities pickup with canopy. There are also funds budgeted to receive settlements from insurance companies outside of Risk Management.

REQUIREMENTS

FTE

There is no change in FTE.

Personnel Services

The Personnel Services budget covers the services of a management analyst position approved in FY 10-11, but not filled until FY 11-12. The expense difference is the difference between budgeted and actual.

Materials and Services

The Materials and Services increase is for Public Works services charged to Fleet. This is time for accounting and purchasing the vehicles and overall program management. There is a slight reduction in repairs and maintenance due to lower costs incurred, but held near the FY 11-12 level due to the experience with the Sheriff's Office vehicles discussed above.

Administrative Charges

The difference is due to the department's allocation methodology of an overall slightly greater amount than FY 11-12.

Transfers Out

Not Applicable

Contingency

The availability of additional Resources has allowed for a larger allocation to Contingency; the FY 12-13 amount is more reasonable based on the total Requirements of the program.

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
PUBLIC WORKS

Other

The Capital Outlay plan is to purchase approximately 35 replacement vehicles in FY 12-13 depending on final purchase price and added outfitting costs. The concept of "right sizing" the fleet is continuing, resulting in reduction of vehicles by some departments and increasing some where necessary, as with the Facilities pickup for FY 12-13.

Projections and planning for future years will continue to be evaluated and the program adjusted accordingly. The ending fund balance is a reserve for future replacement of fleet cars, trucks, and vans, as the schedule for replacement will see one or two "balloon" years in the near future. This is where older vehicles will need replacement along with some that are being replaced a second time; e.g., Sheriff's Office vehicles. The annual number of vehicles being replaced in these years will be in the 50+ range.

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
PUBLIC WORKS

FUNDS

The Public Works Department budget has been comprised of nine funds through FY 11-12, and is reduced to seven funds in FY 12-13 as shown in the table below. The Dog Control Fund and the County Fair Fund are moved to the Department of Community Services.

Department Budget by Fund

Fund Name	FY 09-10 ACTUAL	FY 10-11 ACTUAL	FY 11-12 BUDGET	FY 2012-13 ADOPTED	% of Total
RESOURCES					
FND 130 Public Works	32,879,307	38,550,292	39,094,709	41,801,375	46.07%
FND 230 Dog Control	1,378,530	1,311,541	1,260,887	0	n.a
FND 270 County Fair	305,093	338,062	339,786	0	n.a
FND 305 Land Use Planning	1,537,934	1,364,917	1,191,713	1,248,222	1.38%
FND 310 Parks	311,143	377,044	441,083	427,138	0.47%
FND 320 Surveyor	2,317,106	1,977,879	1,886,866	1,802,415	1.99%
FND 330 Building Inspection	2,508,357	2,797,195	2,909,623	2,480,636	2.73%
FND 510 Environmental Services	49,914,251	40,651,426	38,010,097	38,884,573	42.85%
FND 595 Fleet Management	3,022,531	3,149,513	3,571,384	4,099,039	4.52%
TOTAL RESOURCES	94,174,251	90,517,868	88,706,148	90,743,398	100.0%
REQUIREMENTS					
FND 130 Public Works	18,172,984	22,264,824	39,094,709	41,801,375	46.07%
FND 230 Dog Control	1,276,709	1,277,263	1,260,887	0	n.a
FND 270 County Fair	297,688	292,072	339,786	0	n.a
FND 305 Land Use Planning	1,340,868	1,340,245	1,191,713	1,248,222	1.38%
FND 310 Parks	197,126	178,949	441,083	427,138	0.47%
FND 320 Surveyor	807,821	555,017	1,886,866	1,802,415	1.99%
FND 330 Building Inspection	1,911,754	1,883,651	2,909,623	2,480,636	2.73%
FND 510 Environmental Services	24,858,002	19,559,828	38,010,097	38,884,573	42.85%
FND 595 Fleet Management	1,636,307	1,312,846	3,571,384	4,099,039	4.52%
TOTAL REQUIREMENTS	50,499,258	48,664,696	88,706,148	90,743,398	100.0%

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KEY DEPARTMENT ACCOMPLISHMENTS

- Received the Silver Excellence Award from the Solid Waste Association of North America (SWANA) in the category of Best Integrated Solid Waste Management System.
- Performed rapid assessment inspections of buildings for the City of Turner after the 2012 flooding event.
- Again achieved the highest recovery rate in the state: 58.2 % for Solid Waste Management.
- Began initial construction of the county's first campground in a county park at Bear Creek Park with the assistance of a grant from the Oregon Parks and Recreation Agency.
- Constructed a new truck/vehicle storage building at the North Marion site to better care for and protect vehicles over night and provide a larger space to work on equipment versus always transporting the equipment to the Salem shops.
- Repaired the washed out Nusom Road culvert from the 2011 winter storms and re-opened the road.
- Updated the County Rural Zone Code to include matching new state statutes and administrative rules for six items, updated the sign chapter to include regulations specific to the Aurora State Airport, and added policies regarding floodplain regulations exempting certain water dependent structures from requiring an elevation certificate.
- Completed 46.8 miles of surface management including overlays, chip seals, and other treatments.

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KEY INDICATORS

1: Cost per mile for surface treatments on county roads

Definition and Purpose

The cost per mile of surface treatment.

To review annually the cost of surface treatments by treatment type to set up the annual program covering contract and in-house work. For this specific indicator, cost for resurfacing is being used.

Significance

Road fund revenues are not increasing while costs for materials, labor, and fuel continue to rise. As buying power decreases, we cannot afford to do the maintenance and construction work our aging transportation infrastructure needs to counteract accelerating deterioration and to avoid drastically higher reconstruction costs in the future. While the new revenue generated by House Bill 2001 (2009) is helping to compensate for the loss of Secure Rural Schools funds (forest receipts) and currently declining fuel tax revenue, we continue to fall behind the deterioration curve for our roads and bridges.

This key indicator ties to Marion County Goal #5: Provide a safe, efficient and reliable transportation system and maintain vital infrastructure in the best condition available resources allow.

Data Units Fiscal Year

For a two inch overlay, the industry standard is \$155,000 per mile for 10-15 year life.

FY 08-09 Actual	FY 09-10 Actual	FY 10-11 Actual	FY 11-12 Estimate
\$137,000	\$141,300	\$137,456	\$139,000

Explanation of Trends and Changes

The cost for road oil is on the rise and there is no indication that it will fall in the near future. For this reason, the resurfacing package is put out to bid as soon as possible and an escalation clause is included in order to entice the best bids possible.

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2: Miles of road resurfaced by treatment type

Definition and Purpose

The number of miles of road receiving some type of treatment each year.

To review the miles of road receiving treatments versus the miles that should receive treatment in order to satisfactorily preserve the entire system, thereby determining what the deficit in treatments truly is. For this indicator specifically, we are tracking the number of miles resurfaced each year. This would compare with an average need of 47 miles each year.

Significance

Public Works maintains 932 miles of roads. Assuming a 20-year life for asphalt overlays, PW should overlay 47 miles per year on average. This has been achieved only a few times in the last 25 years. Chip seals and slurry seals performed at appropriate times can significantly extend the life of an overlay at much lower cost per mile.

This key indicator ties to Marion County Goal #5: Provide a safe, efficient and reliable transportation system and maintain vital infrastructure in the best condition available resources allow.

Data Units Calendar Year

Asphalt overlay miles per year.

CY 2008 Actual	CY 2009 Actual	CY 2010 Actual	CY 2011 Estimate	CY 2012 Estimate
10.2	2.4	19.4	18.85	12.0

Explanation of Trends and Changes

The surface management program strives to put down the best possible treatment on any given road and get the best value out of each treatment performed. This will be balanced between resurfacing and various sealing techniques every year as the pavement condition index is monitored. If the funding package recently approved by the legislature stays firm, the number of miles resurfaced annually would trend up. However, the current gas price increases have had a negative effect on the volume purchased, consequently dampening tax revenues. The amount of increase we expect in resurfacing will be directly tied to the increase in oil prices.

3: Pavement Condition Index (PCI)

Definition and Purpose

A measure of the condition of the overall road system infrastructure.

To track the ongoing condition of the infrastructure and use it to target the annual surface treatment program by treatment type.

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Significance

An optimum road system's pavement condition should be in the low 80's. As this number drops, the cost of maintenance increases and the types of maintenance available becomes narrower. This index is one of the most important indicators for where our limited resources should be focused. There are many other factors as well, but we start here.

This key indicator ties to Marion County Goal #5: Provide a safe, efficient and reliable transportation system and maintain vital infrastructure in the best condition available resources allow.

Data Units Calendar Year

PCI per year.

CY 2009 Actual	CY 2010 Actual	CY 2011 Actual	CY 2012 Estimate
72	71	69	68

Explanation of Trends and Changes

The trend for the past several years has been a declining pavement condition index. With the passage of House Bill 2001 (2009), we anticipate being able to provide more treatments and stopping the decline of the pavement condition index, with the objective of returning to levels of the mid 1970s.

4: Bridge Sufficiency Rating.

Definition and Purpose

A measure of the condition of an individual bridge and of the overall bridge system infrastructure.

To track bridge conditions by bridge for determining rehabilitation and replacement time frames and at a glance the condition of the overall bridge system infrastructure.

Significance

The county's 145 bridges are vital links in the county road system. Oregon Department of Transportation consultants inspect the bridges every two years. Each bridge receives a sufficiency rating (0-100) based on a number of inspection criteria. Public Works' bridge crew performs general maintenance on our bridges, but few if any bridge replacements or major rehabilitations can be done without federal funds. Under the federal Highway Bridge Program, bridges with sufficiency ratings less than 50 are eligible for replacement; those between 50 and 80 are eligible for rehabilitation. Sufficiency ratings are therefore an indicator of the health of each bridge and the system as a whole, as well as critical benchmarks in determining which projects can compete for the limited available federal funds.

This key indicator ties to Marion County Goal #3: Pursue a safe and secure community by protecting the people, property, and economy of Marion County.

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Data Units Fiscal Year

Systemwide Sufficiency Index

FY 09-10 Actual	FY 10-11 Actual	FY 11-12 Estimate
75	74	74

Explanation of Trends and Changes

The state will continue to systematically inspect the bridges. As additional federal funding becomes available, Public Works will actively pursue a larger piece of the available funds and replace bridges on a strategic basis. Without replacing a bridge or performing significant maintenance, the trend in the index will naturally trend down.

5: Number of permits issued by type

Definition and Purpose

The number of permits of all types issued by the department. Specifically for this indicator we are focusing on building and motor carrier permits.

To track workload, economic trends, and general activity in the county right-of-way.

Significance

The volumes of various permits we issue reflect economic trends such as housing starts, commercial buildings, other development activity and freight movement.

This key indicator ties to Marion County Goal #2: Provide leadership that addresses the continual growth and increasing diversity of Marion County's population and focuses resources on best meeting the needs of residents and supporting business.

Data Units Calendar Year

Number of permits issued.

CY 2009 Actual	CY 2010 Actual	CY 2011 Actual	CY 2012 Estimate
Building = 6,102 Motor carrier = 11,535	Building = 6,000 Motor carrier = 14,500	Building = 6,000 Motor carrier = 13,400	Building = 6,500 Motor carrier = 14,000

Explanation of Trends and Changes

There is a slight upward trend in the past six months for building permits, possibly indicating a slight pick up in the economy. However, no major change in forecast is planned. Motor Carrier permits remain flat or slightly below FY 09-10 levels.

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6: Recycling rate

Definition and Purpose

The percentage of solid waste captured in the waste stream and recycled.

To track how much waste is being recycled and use the information to build better programs to increase the rate of capture.

Significance

The Solid Waste Management Plan update, approved by the Board on January 20, 2010, makes continued progress at waste reduction a high priority. Recycling plays an important role in reducing the tonnage of municipal solid waste incinerated at the Waste-To-Energy Facility in Brooks. Reducing the amount of waste being discarded in the first place is also a key component of our updated plan.

This key indicator ties to Marion County Goal #2: Provide leadership that addresses the continual growth and increasing diversity of Marion County's population and focuses resources on best meeting the needs of residents and supporting business.

Data Units Calendar Year

Marion County's recycling rate.

CY 2010 Actual	CY 2011 Actual	CY 2012 Estimate
58.2 %	58.6 %	58.6 %

Explanation of Trends and Changes

As stated above, Marion County has led the state in recovery for four of the last five years and we plan on this trend continuing out for some time.

7: Flood insurance discount

Definition and Purpose

The federal community rating system gives discounts on flood insurance premiums based on a number of county-administered activities, including flood plain management, building inspection, and emergency management programs. This indicator will track the annual home and business discount rate.

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Significance

Home and business owners in Marion County saved a total of approximately \$45,000 on 354 flood plain policies this year. These policies cover about \$76 million worth of structures and contents. The discount level achieved by Marion County is in the top 8% of all U.S. jurisdictions and results in direct savings to the community.

This key indicator ties to Marion County Goal #7 Emergency Preparedness: Proactively plan, review, and maintain a comprehensive emergency management program.

Data Units Calendar Year

Insurance discount percentage.

CY 2010 Actual	CY 2011 Actual	CY 2012 Estimate
20%	20%	20%

Explanation of Trends and Changes

The annual discount trend of 20% remains up from 15% in 2006. To maintain a higher discount requires Marion County Planning and Building Inspection to maintain emergency and flood plain management plans that will meet the federal requirements necessary for the citizens of Marion County to receive these flood insurance discounts. In Marion County's case, these requirements are exceeded. This takes a lot of documentation, staff training, and annual review.

8: Number of vehicles entering higher use parks.

Definition and Purpose

This indicator will be used to track the quantity of visitors to the county's higher use parks (initially Spongs Landing and North Fork park) in order to plan for necessary park improvements.

Significance

The department does not have reliable data on the number of people using county parks. Marion County will place traffic counters at the entrances of selected parks to track the number of vehicles entering the parks. This data will help to prioritize capital improvements, maintenance and other work.

This key indicator ties to Marion County Goal #6: Promote the overall health of people in Marion County by improving the delivery of quality health services and supporting community based prevention efforts.

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Data Units Calendar Year

Number of vehicles entering parks.

CY 2010 Actual	CY 2011 Actual	CY 2012 Estimate
Spongs 628 North Fork 793	Spongs 650 North Fork 825	Spongs 680 North Fork 900

Explanation of Trends and Changes

There has been an increase in visitors to these parks. The actual number is unknown as the counters were broken mid-year, but the numbers were trending higher up to the point of the break, and for reporting purposes the trend line was continued forward to arrive at a year end estimate.

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Resources by Fund Detail

130 - Public Works	Actual FY 09-10	Actual FY 10-11	Budget FY 11-12	Proposed FY 12-13	Approved FY 12-13	Adopted FY 12-13
Licenses and Permits						
323020 Construction Plan Reviews	6,071	11,411	6,000	12,002	12,002	12,002
324010 Driveway Permits	8,832	9,314	9,000	7,500	7,500	7,500
324020 Right Of Way Permits	12,800	13,600	13,500	13,500	13,500	13,500
324060 Removal Agreements	1,450	1,359	1,000	1,500	1,500	1,500
324070 Road Closure Permits	600	150	300	300	300	300
324080 Event and Film Permits	3,450	3,300	1,200	3,000	3,000	3,000
324090 Sign Permits	0	125	125	125	125	125
324100 Transportation Permits	1,557	1,710	0	1,500	1,500	1,500
324110 Single Trip Permits	(4,129)	18,514	17,000	18,000	18,000	18,000
324120 COVP Transp Permits County	71,061	50,505	60,000	62,000	62,000	62,000
324130 COVP Transp Permits Other	64,622	51,377	42,000	48,000	48,000	48,000
324140 Non COVP State Permits	6,704	5,472	7,000	7,000	7,000	7,000
Licenses and Permits Total	173,017	166,837	157,125	174,427	174,427	174,427
Intergovernmental Federal						
331001 Payment in Lieu of Taxes	12,983	9,444	11,000	9,500	9,500	9,500
331010 Secure Rural Schools Title I	2,211,487	1,993,069	859,950	115,347	115,347	115,347
331227 Emergency Management Grant	482,069	521,255	497,948	0	0	0
331990 Other Federal Revenues	454,170	2,536,874	1,809,220	2,420,000	2,420,000	2,420,000
Intergovernmental Federal Total	3,160,709	5,060,642	3,178,118	2,544,847	2,544,847	2,544,847
Intergovernmental State						
332013 Gas Tax	12,514,025	14,888,032	15,753,590	17,099,737	17,099,737	17,099,737
332040 Marine Board	0	132,978	0	0	0	0
332050 Oregon Emergency Management	0	0	0	125,000	125,000	125,000
332990 Other State Revenues	88,988	113,732	73,925	812,980	812,980	812,980
Intergovernmental State Total	12,603,014	15,134,742	15,827,515	18,037,717	18,037,717	18,037,717
Charges for Services						
341080 Recording Fees	46	0	0	0	0	0
341120 Road Vacation Fees	1,290	2,580	2,500	2,500	2,500	2,500
341290 Site Plan Review Fees	5,418	11,661	17,000	1,500	1,500	1,500
341430 Copy Machine Fees	146	195	100	100	100	100
341460 Fax Fees	52	22	75	75	75	75
341520 System Development Charges	465,688	664,002	375,000	275,000	275,000	275,000

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130 - Public Works	Actual FY 09-10	Actual FY 10-11	Budget FY 11-12	Proposed FY 12-13	Approved FY 12-13	Adopted FY 12-13
Charges for Services						
342100 Building Rentals	82,962	83,509	181,044	165,611	165,611	165,611
342510 Wheatland Ferry Tolls	545,062	505,036	460,000	525,000	525,000	525,000
342520 Buena Vista Ferry Tolls	19,141	9,069	126,900	72,000	72,000	72,000
343100 Street Assessments	7,460	5,213	0	2,000	2,000	2,000
344300 Restitution	3,412	268	0	0	0	0
344999 Other Reimbursements	33,593	19,231	57,999	60,750	60,750	60,750
345300 Surplus Property Sales	26,876	29,612	20,000	60,000	60,000	60,000
345400 Document Fees	942	260	0	500	500	500
347001 PW Services to Counties	120,662	153,918	367,437	120,000	120,000	120,000
347002 PW Services to Cities	129,434	146,669	131,700	173,100	173,100	173,100
347003 PW Services to Svc Districts	239,637	237,427	202,500	268,200	268,200	268,200
347004 PW Services to Other Agencies	48,728	83,287	108,000	103,000	103,000	103,000
347005 PW Services to County Depts	1,301,733	1,340,319	1,569,000	1,590,000	1,590,000	1,590,000
347999 Svcs to Other Agencies Closed	(1,836)	0	0	0	0	0
Charges for Services Total	3,030,446	3,292,276	3,619,255	3,419,336	3,419,336	3,419,336
Fines and Forfeitures						
351500 Weighmaster Fines	5,849	4,882	6,000	3,000	3,000	3,000
Fines and Forfeitures Total	5,849	4,882	6,000	3,000	3,000	3,000
Interest						
361000 Investment Earnings	155,794	73,642	124,911	65,000	65,000	65,000
362100 Street Assessment Interest	3,536	1,014	0	500	500	500
364300 Road Impr Loan Interest	128	0	0	0	0	0
Interest Total	159,457	74,656	124,911	65,500	65,500	65,500
Other Revenues						
371000 Miscellaneous Income	7,312	7,053	7,000	11,000	11,000	11,000
371100 Recoveries from Collections	758	971	0	0	0	0
373100 Special Program Donations	1,269	253	0	0	0	0
373500 Private Foundation Grants	0	1,718	0	0	0	0
Other Revenues Total	9,340	9,995	7,000	11,000	11,000	11,000
General Fund Transfers						
381100 Transfer from General Fund	37,750	37,750	4,000	4,000	4,000	4,000
General Fund Transfers Total	37,750	37,750	4,000	4,000	4,000	4,000

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130 - Public Works	Actual FY 09-10	Actual FY 10-11	Budget FY 11-12	Proposed FY 12-13	Approved FY 12-13	Adopted FY 12-13
Other Fund Transfers						
381510 Transfer from Env Services	0	62,000	37,800	0	0	0
Other Fund Transfers Total	0	62,000	37,800	0	0	0
Settlements						
382100 Settlements	2,485	189	0	0	0	0
Settlements Total	2,485	189	0	0	0	0
Net Working Capital						
392000 Net Working Capital Unrestr	13,697,240	14,706,323	16,132,985	17,541,548	17,541,548	17,541,548
Net Working Capital Total	13,697,240	14,706,323	16,132,985	17,541,548	17,541,548	17,541,548
Public Works Total	32,879,307	38,550,291	39,094,709	41,801,375	41,801,375	41,801,375
230 - Dog Control						
Licenses and Permits						
322000 Dog Licenses	396,098	399,709	410,000	0	0	0
Licenses and Permits Total	396,098	399,709	410,000	0	0	0
Charges for Services						
341530 Gate Receipts	575	0	0	0	0	0
341550 Commercial Space Rental Fees	(20)	0	0	0	0	0
341590 Impound Fees	26,124	21,988	24,000	0	0	0
341600 Board Fees	36,488	28,783	32,000	0	0	0
341605 Dog Adoption Fees	53,915	56,218	54,000	0	0	0
341950 Retail Sales	742	8,014	4,000	0	0	0
341999 Other Fees	2,891	4,267	7,500	0	0	0
344999 Other Reimbursements	555	9,663	0	0	0	0
Charges for Services Total	121,269	128,933	121,500	0	0	0
Fines and Forfeitures						
351100 Dog Fines	17,532	7,377	10,000	0	0	0
Fines and Forfeitures Total	17,532	7,377	10,000	0	0	0

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230 - Dog Control	Actual FY 09-10	Actual FY 10-11	Budget FY 11-12	Proposed FY 12-13	Approved FY 12-13	Adopted FY 12-13
Interest						
361000 Investment Earnings	2,408	484	374	0	0	0
Interest Total	2,408	484	374	0	0	0
Other Revenues						
371100 Recoveries from Collections	2,715	2,767	3,000	0	0	0
372000 Over and Short	(173)	(5)	0	0	0	0
373100 Special Program Donations	16,721	16,636	14,750	0	0	0
Other Revenues Total	19,263	19,397	17,750	0	0	0
General Fund Transfers						
381100 Transfer from General Fund	636,677	653,819	663,819	0	0	0
General Fund Transfers Total	636,677	653,819	663,819	0	0	0
Net Working Capital						
391000 Net Working Capital Restricted	48,401	65,694	0	0	0	0
392000 Net Working Capital Unrestr	136,882	36,127	37,444	0	0	0
Net Working Capital Total	185,283	101,821	37,444	0	0	0
Dog Control Total	1,378,530	1,311,541	1,260,887	0	0	0
270 - County Fair	Actual FY 09-10	Actual FY 10-11	Budget FY 11-12	Proposed FY 12-13	Approved FY 12-13	Adopted FY 12-13
Intergovernmental State						
332200 County Fair Subsidies	41,963	36,031	49,931	0	0	0
Intergovernmental State Total	41,963	36,031	49,931	0	0	0
Charges for Services						
341530 Gate Receipts	55,813	48,366	60,000	0	0	0
341540 Food Booth Fees	24,145	23,187	24,000	0	0	0
341550 Commercial Space Rental Fees	16,023	26,133	17,500	0	0	0
341555 Sponsor Fees	25,339	42,125	40,000	0	0	0
341560 Carnival Fees	11,841	12,417	12,000	0	0	0
341565 Stall Fees	3,915	3,390	4,000	0	0	0
341580 Camping Fees	7,702	7,926	6,500	0	0	0

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270 - County Fair	Actual FY 09-10	Actual FY 10-11	Budget FY 11-12	Proposed FY 12-13	Approved FY 12-13	Adopted FY 12-13
Charges for Services						
341860 Grand Safety Station Fees	281	169	200	0	0	0
341999 Other Fees	1,300	390	500	0	0	0
344999 Other Reimbursements	239	251	0	0	0	0
Charges for Services Total	146,597	164,353	164,700	0	0	0
Interest						
361000 Investment Earnings	317	190	100	0	0	0
Interest Total	317	190	100	0	0	0
Other Revenues						
371000 Miscellaneous Income	929	2,285	1,000	0	0	0
373100 Special Program Donations	5,220	7,798	15,000	0	0	0
Other Revenues Total	6,149	10,083	16,000	0	0	0
General Fund Transfers						
381100 Transfer from General Fund	80,000	80,000	80,000	0	0	0
General Fund Transfers Total	80,000	80,000	80,000	0	0	0
Other Fund Transfers						
381165 Transfer from Lottery Dist	1,100	0	0	0	0	0
381170 Transfer from CD Block Grants	0	40,000	0	0	0	0
Other Fund Transfers Total	1,100	40,000	0	0	0	0
Net Working Capital						
392000 Net Working Capital Unrestr	28,967	7,405	29,055	0	0	0
Net Working Capital Total	28,967	7,405	29,055	0	0	0
County Fair Total	305,092	338,062	339,786	0	0	0
305 - Land Use Planning						
Intergovernmental Federal						
331990 Other Federal Revenues	20,939	0	0	0	0	0

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305 - Land Use Planning	Actual FY 09-10	Actual FY 10-11	Budget FY 11-12	Proposed FY 12-13	Approved FY 12-13	Adopted FY 12-13
Intergovernmental Federal Total	20,939	0	0	0	0	0
Intergovernmental State						
332990 Other State Revenues	3,497	0	0	0	0	0
Intergovernmental State Total	3,497	0	0	0	0	0
Charges for Services						
341140 Planning Fees	290,784	238,045	180,000	190,000	190,000	190,000
341380 Workshop Fees	150	0	0	0	0	0
341999 Other Fees	150	0	0	0	0	0
344999 Other Reimbursements	6,012	0	0	0	0	0
347001 PW Services to Counties	300	0	0	0	0	0
Charges for Services Total	297,396	238,045	180,000	190,000	190,000	190,000
Interest						
361000 Investment Earnings	3,459	981	226	200	200	200
Interest Total	3,459	981	226	200	200	200
Other Revenues						
371000 Miscellaneous Income	5	0	0	0	0	0
372000 Over and Short	25	0	0	0	0	0
Other Revenues Total	30	0	0	0	0	0
General Fund Transfers						
381100 Transfer from General Fund	664,834	604,825	664,834	656,291	656,291	656,291
General Fund Transfers Total	664,834	604,825	664,834	656,291	656,291	656,291
Other Fund Transfers						
381165 Transfer from Lottery Dist	324,000	324,000	324,000	324,000	324,000	324,000
Other Fund Transfers Total	324,000	324,000	324,000	324,000	324,000	324,000
Net Working Capital						
391000 Net Working Capital Restricted	0	1,090	0	0	0	0
392000 Net Working Capital Unrestr	223,780	195,976	22,653	77,731	77,731	77,731
Net Working Capital Total	223,780	197,066	22,653	77,731	77,731	77,731

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305 - Land Use Planning	Actual FY 09-10	Actual FY 10-11	Budget FY 11-12	Proposed FY 12-13	Approved FY 12-13	Adopted FY 12-13
Land Use Planning Total	1,537,934	1,364,917	1,191,713	1,248,222	1,248,222	1,248,222
310 - Parks	Actual FY 09-10	Actual FY 10-11	Budget FY 11-12	Proposed FY 12-13	Approved FY 12-13	Adopted FY 12-13
Intergovernmental State						
332018 RV Parks Apportionment	207,717	221,387	203,991	198,249	198,249	198,249
332990 Other State Revenues	(299)	0	31,000	21,000	21,000	21,000
Intergovernmental State Total	207,418	221,387	234,991	219,249	219,249	219,249
Charges for Services						
341520 System Development Charges	9,885	33,832	12,000	15,000	15,000	15,000
342100 Building Rentals	375	0	0	0	0	0
347003 PW Services to Svc Districts	161	0	0	0	0	0
Charges for Services Total	10,421	33,832	12,000	15,000	15,000	15,000
Interest						
361000 Investment Earnings	1,276	808	1,922	800	800	800
Interest Total	1,276	808	1,922	800	800	800
Other Revenues						
371000 Miscellaneous Income	0	7,000	0	0	0	0
Other Revenues Total	0	7,000	0	0	0	0
Net Working Capital						
392000 Net Working Capital Unrestr	92,029	114,017	192,170	192,089	192,089	192,089
Net Working Capital Total	92,029	114,017	192,170	192,089	192,089	192,089
Parks Total	311,143	377,044	441,083	427,138	427,138	427,138
320 - Surveyor	Actual FY 09-10	Actual FY 10-11	Budget FY 11-12	Proposed FY 12-13	Approved FY 12-13	Adopted FY 12-13
Licenses and Permits						
324140 Non COVP State Permits	7	0	0	0	0	0

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320 - Surveyor	Actual FY 09-10	Actual FY 10-11	Budget FY 11-12	Proposed FY 12-13	Approved FY 12-13	Adopted FY 12-13
Licenses and Permits Total	7	0	0	0	0	0
Intergovernmental State						
332990 Other State Revenues	2,096	0	0	0	0	0
Intergovernmental State Total	2,096	0	0	0	0	0
Charges for Services						
341110 Corner Restoration Record Fees	433,884	408,461	420,000	365,000	365,000	365,000
341430 Copy Machine Fees	619	457	350	350	350	350
341520 System Development Charges	681	0	0	0	0	0
341670 Surveyor Fees	54,082	42,166	41,700	40,300	40,300	40,300
344999 Other Reimbursements	5	0	0	0	0	0
347003 PW Services to Svc Districts	923	2,356	0	0	0	0
347005 PW Services to County Depts	0	6,325	0	0	0	0
Charges for Services Total	490,194	459,765	462,050	405,650	405,650	405,650
Interest						
361000 Investment Earnings	23,019	8,805	14,107	12,508	12,508	12,508
Interest Total	23,019	8,805	14,107	12,508	12,508	12,508
Other Revenues						
372000 Over and Short	0	24	0	0	0	0
Other Revenues Total	0	24	0	0	0	0
General Fund Transfers						
381100 Transfer from General Fund	0	0	0	25,000	25,000	25,000
General Fund Transfers Total	0	0	0	25,000	25,000	25,000
Net Working Capital						
392000 Net Working Capital Unrestr	1,801,790	1,509,285	1,410,709	1,359,257	1,359,257	1,359,257
Net Working Capital Total	1,801,790	1,509,285	1,410,709	1,359,257	1,359,257	1,359,257
Surveyor Total	2,317,106	1,977,879	1,886,866	1,802,415	1,802,415	1,802,415

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330 - Building Inspection	Actual FY 09-10	Actual FY 10-11	Budget FY 11-12	Proposed FY 12-13	Approved FY 12-13	Adopted FY 12-13
Licenses and Permits						
323010 Structural Permits	2,231,946	2,196,387	2,140,000	1,750,000	1,750,000	1,750,000
Licenses and Permits Total	2,231,946	2,196,387	2,140,000	1,750,000	1,750,000	1,750,000
Interest						
361000 Investment Earnings	5,623	4,031	7,620	6,720	6,720	6,720
Interest Total	5,623	4,031	7,620	6,720	6,720	6,720
Other Revenues						
372000 Over and Short	0	175	0	0	0	0
Other Revenues Total	0	175	0	0	0	0
Net Working Capital						
392000 Net Working Capital Unrestr	270,787	596,603	762,003	723,916	723,916	723,916
Net Working Capital Total	270,787	596,603	762,003	723,916	723,916	723,916
Building Inspection Total	2,508,357	2,797,195	2,909,623	2,480,636	2,480,636	2,480,636
510 - Environmental Services						
Taxes						
312110 Franchise Fees Trash Collect	263,019	277,716	265,000	275,000	275,000	275,000
Taxes Total	263,019	277,716	265,000	275,000	275,000	275,000
Intergovernmental Federal						
331990 Other Federal Revenues	0	22,416	0	4,000	4,000	4,000
Intergovernmental Federal Total	0	22,416	0	4,000	4,000	4,000
Intergovernmental State						
332990 Other State Revenues	0	3,497	0	0	0	0
Intergovernmental State Total	0	3,497	0	0	0	0
Charges for Services						
341490 Ferrous Metal Fees	726,477	947,540	1,930,000	2,650,000	2,650,000	2,650,000

MARION COUNTY FY 2012-13 BUDGET
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PUBLIC WORKS

510 - Environmental Services	Actual FY 09-10	Actual FY 10-11	Budget FY 11-12	Proposed FY 12-13	Approved FY 12-13	Adopted FY 12-13
Charges for Services						
341500 Electricity Generation Fees	5,250,733	396,900	450,000	3,500,000	3,500,000	3,500,000
342200 Property Leases	45,271	37,176	45,000	40,000	40,000	40,000
342610 Browns Island Tipping Fees	266,557	288,128	275,000	300,000	300,000	300,000
342620 Waste to Energy Tipping Fees	9,847,794	9,575,946	9,900,000	9,650,000	9,650,000	9,650,000
342640 N Marion Tipping Fees	658,699	685,166	668,000	685,000	685,000	685,000
342650 SKRTS Tipping Fees	2,794,270	2,656,518	2,900,000	2,700,000	2,700,000	2,700,000
342660 Browns Island Composting Fees	44,191	54,967	43,000	55,000	55,000	55,000
342690 Other Tipping Fees	2,143	4,029	0	0	0	0
344999 Other Reimbursements	353,625	87,659	165,000	125,000	125,000	125,000
347001 PW Services to Counties	0	800	0	0	0	0
347003 PW Services to Svc Districts	462	295	500	0	0	0
347004 PW Services to Other Agencies	3,375	572	0	18,333	18,333	18,333
347005 PW Services to County Depts	55,794	43,590	40,000	0	0	0
Charges for Services Total	20,049,392	14,779,287	16,416,500	19,723,333	19,723,333	19,723,333
Fines and Forfeitures						
351600 Liquor Control Fines	1,129	478	0	0	0	0
Fines and Forfeitures Total	1,129	478	0	0	0	0
Interest						
361000 Investment Earnings	316,731	119,689	31,530	80,000	80,000	80,000
364100 Interfund Loan Interest	25,652	15,164	25,600	20,000	20,000	20,000
Interest Total	342,383	134,852	57,130	100,000	100,000	100,000
Other Revenues						
371000 Miscellaneous Income	775	500	700	0	0	0
371100 Recoveries from Collections	138	2,582	500	3,000	3,000	3,000
372000 Over and Short	0	10	0	0	0	0
373100 Special Program Donations	4	0	0	0	0	0
374300 Interfund Loan Principal	352,565	346,885	250,000	341,050	341,050	341,050
Other Revenues Total	353,482	349,977	251,200	344,050	344,050	344,050
Other Fund Transfers						
381305 Xfr from Land Use Planning	0	26,954	0	0	0	0
Other Fund Transfers Total	0	26,954	0	0	0	0

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
PUBLIC WORKS

510 - Environmental Services	Actual FY 09-10	Actual FY 10-11	Budget FY 11-12	Proposed FY 12-13	Approved FY 12-13	Adopted FY 12-13
Net Working Capital						
392000 Net Working Capital Unrestr	28,904,846	25,056,249	21,020,267	18,438,190	18,438,190	18,438,190
Net Working Capital Total	28,904,846	25,056,249	21,020,267	18,438,190	18,438,190	18,438,190
Environmental Services Total	49,914,251	40,651,426	38,010,097	38,884,573	38,884,573	38,884,573
595 - Fleet Management						
Charges for Services						
342200 Property Leases	21,287	18,717	15,120	15,120	15,120	15,120
342400 Fleet Rentals	1,412,373	1,666,206	1,641,744	1,750,628	1,750,628	1,750,628
344300 Restitution	465	0	0	0	0	0
344999 Other Reimbursements	1,567	0	0	0	0	0
345300 Surplus Property Sales	80,094	53,835	90,000	60,000	61,000	61,000
Charges for Services Total	1,515,786	1,738,758	1,746,864	1,825,748	1,826,748	1,826,748
General Fund Transfers						
381100 Transfer from General Fund	24,280	0	0	0	0	0
General Fund Transfers Total	24,280	0	0	0	0	0
Other Fund Transfers						
381125 Transfer from Juvenile Grants	39,720	0	0	0	0	0
381190 Transfer from Health	109,000	0	16,500	0	21,000	21,000
381255 Xfr from Traffic Safety Team	0	0	0	53,200	53,200	53,200
381580 Transfer from Central Services	0	0	0	22,000	0	0
Other Fund Transfers Total	148,720	0	16,500	75,200	74,200	74,200
Settlements						
382100 Settlements	119,099	24,531	0	25,000	25,000	25,000
Settlements Total	119,099	24,531	0	25,000	25,000	25,000
Net Working Capital						
392000 Net Working Capital Unrestr	1,214,646	1,386,224	1,808,020	2,173,091	2,173,091	2,173,091
Net Working Capital Total	1,214,646	1,386,224	1,808,020	2,173,091	2,173,091	2,173,091

MARION COUNTY FY 2012-13 BUDGET
 BY DEPARTMENT
 PUBLIC WORKS

Fleet Management Total	3,022,531	3,149,513	3,571,384	4,099,039	4,099,039	4,099,039
Public Works Grand Total	94,174,250	90,517,867	88,706,148	90,743,398	90,743,398	90,743,398

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
PUBLIC WORKS

Requirements by Fund Detail

130 - Public Works	Actual FY 09-10	Actual FY 10-11	Budget FY 11-12	Proposed FY 12-13	Approved FY 12-13	Adopted FY 12-13
Personnel Services						
Salaries and Wages						
511110 Regular Wages	4,872,472	5,023,077	6,530,019	6,319,332	6,319,332	6,319,332
511120 Temporary Wages	400,057	359,828	515,897	489,693	489,693	489,693
511130 Vacation Pay	394,524	380,404	0	0	0	0
511140 Sick Pay	230,121	221,077	0	0	0	0
511150 Holiday Pay	265,251	260,550	0	0	0	0
511160 Comp Time Pay	43,639	72,618	0	0	0	0
511180 Differential Pay	1,605	1,882	50	50	50	50
511210 Compensation Credits	250,067	245,930	242,681	219,358	219,358	219,358
511220 Pager Pay	10,536	26,936	26,000	23,750	23,750	23,750
511240 Leave Payoff	19,493	34,882	0	0	0	0
511290 Health Insurance Waiver Pay	222	723	0	0	0	0
511420 Premium Pay	71,672	84,645	154,805	152,985	152,985	152,985
511450 Premium Pay Temps	4,854	6,869	3,477	8,700	8,700	8,700
Salaries and Wages Total	6,564,512	6,719,420	7,472,929	7,213,868	7,213,868	7,213,868
Fringe Benefits						
512110 PERS	697,117	713,984	1,049,769	1,009,581	1,009,581	1,009,581
512120 401K	37,620	37,738	40,338	39,987	39,987	39,987
512130 PERS Debt Service	304,243	243,946	304,771	293,101	293,101	293,101
512140 PERS Rate Subsidy	0	0	(186,249)	0	0	0
512200 FICA	499,343	510,615	557,122	537,321	537,321	537,321
512310 Medical Insurance	1,346,480	1,480,434	1,731,964	1,747,920	1,747,920	1,747,920
512320 Dental Insurance	163,756	161,275	186,032	178,698	178,698	178,698
512330 Group Term Life Insurance	21,822	22,053	19,286	18,515	18,515	18,515
512340 Long Term Disability Insurance	23,296	30,728	41,401	44,685	44,685	44,685
512400 Unemployment Insurance	26,293	26,907	31,832	30,614	30,614	30,614
512520 Workers Comp Insurance	3,254	3,321	4,480	4,349	4,349	4,349
512600 Wellness Program	4,577	4,593	5,053	4,794	4,794	4,794
512610 Employee Assistance Program	3,449	3,305	3,490	3,311	3,311	3,311
512700 County HSA Contributions	12,600	12,600	0	0	0	0
Fringe Benefits Total	3,143,852	3,251,498	3,789,289	3,912,876	3,912,876	3,912,876
Personnel Services Total	9,708,364	9,970,919	11,262,218	11,126,744	11,126,744	11,126,744
Materials and Services						
Supplies						
521010 Office Supplies	14,205	14,145	22,636	17,796	17,796	17,796

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
PUBLIC WORKS

130 - Public Works	Actual FY 09-10	Actual FY 10-11	Budget FY 11-12	Proposed FY 12-13	Approved FY 12-13	Adopted FY 12-13
Materials and Services						
521030 Field Supplies	20,528	28,724	23,750	33,203	33,203	33,203
521050 Janitorial Supplies	1,519	1,597	2,000	2,000	2,000	2,000
521060 Electrical Supplies	42,824	612	6,500	5,000	5,000	5,000
521070 Departmental Supplies	17,633	27,548	39,352	32,951	32,951	32,951
521080 Food Supplies	762	528	100	100	100	100
521090 Uniforms and Clothing	275	0	2,100	100	100	100
521110 First Aid Supplies	803	678	800	601	601	601
521140 Vaccines	243	0	0	0	0	0
521190 Publications	1,240	1,582	1,673	1,271	1,271	1,271
521210 Gasoline	545,732	663,848	858,100	908,700	908,700	908,700
521220 Diesel	258,727	353,184	734,250	653,000	653,000	653,000
521230 Propane	2,841	2,879	6,400	6,600	6,600	6,600
521240 Automotive Supplies	20,679	35,907	25,000	24,000	24,000	24,000
521300 Safety Clothing	15,586	16,125	14,300	14,700	14,700	14,700
521310 Safety Equipment	15,581	16,566	11,800	17,000	17,000	17,000
Supplies Total	959,179	1,163,924	1,748,761	1,717,022	1,717,022	1,717,022
Materials						
522010 Liquid Asphalt	303,043	588,698	797,746	540,350	540,350	540,350
522020 Crushed Rock	330,124	340,311	431,620	378,740	378,740	378,740
522030 Pipe	11,792	8,234	15,000	10,000	10,000	10,000
522050 Bridge Materials	(4,085)	8,618	12,000	11,000	11,000	11,000
522060 Sign Materials	67,688	29,045	131,750	71,000	71,000	71,000
522070 Paint	388,309	478,339	551,500	501,900	501,900	501,900
522080 Building Materials	447	716	2,400	6,600	6,600	6,600
522090 Chemical Sprays	49,727	47,964	54,800	51,100	51,100	51,100
522100 Parts	349,069	378,785	359,700	422,700	422,700	422,700
522110 Batteries	11,394	13,813	11,100	13,300	13,300	13,300
522120 Tires and Accessories	115,944	120,346	117,000	130,000	130,000	130,000
522140 Small Tools	8,906	13,515	23,600	17,391	17,391	17,391
522150 Small Office Equipment	43	1,548	2,370	4,280	4,280	4,280
522160 Small Departmental Equipment	6,693	20,285	17,500	11,960	11,960	11,960
522170 Computers Non Capital	16,078	12,544	8,500	69,300	69,300	69,300
522180 Software	3,624	4,829	2,000	13,690	13,690	13,690
522190 Asphalt Concrete	322,712	300,469	399,970	350,920	350,920	350,920
522240 Deicer	18,614	38,289	40,000	38,000	38,000	38,000
Materials Total	2,000,121	2,406,346	2,978,556	2,642,231	2,642,231	2,642,231
Communications						
523010 Telephone Equipment	21,037	12,110	14,000	14,000	14,000	14,000
523020 Phone and Communication Svcs	0	7,825	0	21,300	21,300	21,300
523030 Fax	25	0	0	0	0	0

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
PUBLIC WORKS

130 - Public Works	Actual FY 09-10	Actual FY 10-11	Budget FY 11-12	Proposed FY 12-13	Approved FY 12-13	Adopted FY 12-13
Materials and Services						
523040 Data Connections	5,095	4,662	2,790	4,600	4,600	4,600
523050 Postage	9,703	9,026	10,550	10,850	10,850	10,850
523060 Cellular Phones	18,212	19,385	21,430	22,235	22,235	22,235
523100 Radios and Accessories	278,552	14,309	56,200	5,500	5,500	5,500
Communications Total	332,622	67,317	104,970	78,485	78,485	78,485
Utilities						
524010 Electricity	136,088	137,382	174,011	170,726	170,726	170,726
524020 Street Light Electricity	31,844	26,710	30,600	30,501	30,501	30,501
524030 Traffic Signal Electricity	32,460	31,773	32,000	32,100	32,100	32,100
524040 Natural Gas	37,249	35,885	50,000	48,000	48,000	48,000
524050 Water	5,379	6,761	10,700	11,150	11,150	11,150
524070 Sewer	0	0	0	650	650	650
524090 Garbage Disposal and Recycling	12,527	12,289	15,000	14,930	14,930	14,930
Utilities Total	255,546	250,799	312,311	308,057	308,057	308,057
Contracted Services						
525110 Consulting Services	0	0	0	15,000	15,000	15,000
525155 Credit Card Fees	4,176	4,833	4,870	5,270	5,270	5,270
525156 Bank Services	95	0	0	0	0	0
525158 Armored Car Services	6,161	4,525	4,700	6,000	6,000	6,000
525210 Medical Services	70	155	200	200	200	200
525235 Laboratory Services	7,561	10,399	11,600	10,100	10,100	10,100
525310 Laundry Services	1,284	1,158	1,100	1,300	1,300	1,300
525355 Engineering Services	70,098	236,600	94,900	203,500	203,500	203,500
525360 Public Works Services	0	0	0	4,000	4,000	4,000
525405 Code Enforcement Services	0	0	0	10,000	10,000	10,000
525510 Legal Services	90	804	0	0	0	0
525555 Security Services	44,239	13,229	68,900	74,000	74,000	74,000
525710 Printing Services	4,240	4,652	14,450	10,800	10,800	10,800
525715 Advertising	4,102	4,410	5,950	6,700	6,700	6,700
525740 Document Disposal Services	110	246	360	375	375	375
525850 Litter Patrol Services	1,075	0	0	0	0	0
525862 Tire Hauling Services	195	560	1,000	300	300	300
525870 Hazardous Waste Disposal	0	7,975	12,300	3,000	3,000	3,000
525999 Other Contracted Services	622,988	1,608,414	591,375	434,709	434,709	434,709
Contracted Services Total	766,485	1,897,958	811,705	785,254	785,254	785,254
Repairs and Maintenance						
526010 Office Equipment Maintenance	100	0	0	0	0	0
526011 Dept Equipment Maintenance	17,484	21,544	42,550	57,800	57,800	57,800
526012 Vehicle Maintenance	225,402	160,105	155,000	75,000	75,000	75,000

MARION COUNTY FY 2012-13 BUDGET
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PUBLIC WORKS

130 - Public Works	Actual FY 09-10	Actual FY 10-11	Budget FY 11-12	Proposed FY 12-13	Approved FY 12-13	Adopted FY 12-13
Materials and Services						
526013 Ferry Maintenance	8,620	24,220	172,500	89,000	89,000	89,000
526014 Radio Maintenance	0	480	1,700	500	500	500
526020 Computer Hardware Maintenance	4,995	4,495	8,500	9,000	9,000	9,000
526021 Computer Software Maintenance	3,890	3,180	6,004	7,500	7,500	7,500
526030 Building Maintenance	36,264	57,985	67,700	35,000	35,000	35,000
526031 Elevator Maintenance	1,513	1,265	5,000	5,000	5,000	5,000
526032 Roof Maintenance	0	0	20,000	40,000	40,000	40,000
526040 Remodels and Site Improvements	2,213	13,861	134,500	55,000	55,000	55,000
526050 Grounds Maintenance	265	1,186	13,000	15,000	15,000	15,000
526060 Traffic Signal Maintenance	43,417	76,583	40,000	39,000	39,000	39,000
526061 Storm Drain Maintenance	17,462	3,790	5,500	37,700	37,700	37,700
526062 Sewer Maintenance	4,106	5,445	20,000	20,000	20,000	20,000
526070 Road Maintenance	0	0	0	150,250	150,250	150,250
526080 Bridge Maintenance	0	0	0	13,000	13,000	13,000
Repairs and Maintenance Total	365,730	374,140	691,954	648,750	648,750	648,750
Rentals						
527100 Vehicle Rental	123	0	1,800	1,300	1,300	1,300
527110 Fleet Leases	217,483	241,924	248,674	240,096	240,096	240,096
527120 Motor Pool Mileage	9,784	11,399	5,000	8,550	8,550	8,550
527140 County Parking	4,620	0	0	0	0	0
527200 Building Rental County	9,200	9,200	21,681	21,681	21,681	21,681
527300 Equipment Rental	36,188	41,518	42,800	55,800	55,800	55,800
Rentals Total	277,399	304,041	319,955	327,427	327,427	327,427
Insurance						
528110 Liability Insurance Premiums	43,743	43,743	71,655	30,356	30,356	30,356
528410 Liability Claims	1,048	9,523	0	0	0	0
Insurance Total	44,791	53,266	71,655	30,356	30,356	30,356
Miscellaneous						
529110 Mileage Reimbursement	2,218	1,601	3,000	2,100	2,100	2,100
529120 Commercial Travel	886	1,169	400	1,400	1,400	1,400
529130 Meals	1,413	2,327	3,528	3,497	3,497	3,497
529140 Lodging	4,327	4,208	5,580	6,600	6,600	6,600
529210 Meetings	0	78	1,550	950	950	950
529220 Conferences	3,746	6,393	10,800	9,051	9,051	9,051
529230 Training	18,678	9,248	12,680	11,920	11,920	11,920
529300 Dues and Memberships	9,202	9,661	9,182	12,031	12,031	12,031
529650 Pre Employment Investigations	4,470	2,600	1,310	1,260	1,260	1,260
529740 Fairs and Shows	42	2,533	375	2,650	2,650	2,650

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
PUBLIC WORKS

130 - Public Works	Actual FY 09-10	Actual FY 10-11	Budget FY 11-12	Proposed FY 12-13	Approved FY 12-13	Adopted FY 12-13
Materials and Services						
529820 Vehicle Registration	622	532	600	250	250	250
529840 Professional Licenses	553	1,360	1,880	2,560	2,560	2,560
529850 Device Licenses	0	0	0	1,200	1,200	1,200
529860 Permits	6,622	6,004	10,000	4,700	4,700	4,700
529880 Recording Charges	1,928	1,567	0	1,100	1,100	1,100
529910 Awards and Recognition	62	400	300	2,100	2,100	2,100
529999 Miscellaneous Expense	23	1,497	0	0	0	0
Miscellaneous Total	54,791	51,178	61,185	63,369	63,369	63,369
Materials and Services Total	5,056,665	6,568,969	7,101,052	6,600,951	6,600,951	6,600,951
Administrative Charges						
611100 County Admin Allocation	99,863	139,948	158,898	166,933	166,933	166,933
611110 Governing Body Allocation	53,154	0	0	0	0	0
611210 Facilities Mgt Allocation	7,367	7,504	8,917	8,895	8,895	8,895
611220 Custodial Allocation	123,377	135,373	136,541	127,747	127,747	127,747
611230 Courier Allocation	9,584	4,791	5,557	5,793	5,793	5,793
611250 Risk Management Allocation	70,843	64,886	98,119	82,773	82,773	82,773
611255 Benefits Allocation	0	35,260	41,946	41,089	41,089	41,089
611260 Human Resources Allocation	182,515	125,655	154,173	146,776	146,776	146,776
611300 Legal Services Allocation	62,278	55,286	52,407	55,064	55,064	55,064
611400 Information Tech Allocation	311,565	310,112	328,478	361,341	361,341	361,341
611410 FIMS Allocation	152,020	143,625	188,713	183,315	183,315	183,315
611420 Telecommunications Allocation	51,010	39,588	41,696	39,617	39,617	39,617
611430 Info Tech Direct Charges	632,834	568,867	506,267	487,887	487,887	487,887
611600 Finance Allocation	218,665	197,829	228,040	255,304	255,304	255,304
611700 Utilities Allocation	4,687	4,528	0	0	0	0
611800 MCBEE Allocation	35,159	23,289	14,773	17,470	17,470	17,470
614100 Liability Insurance Allocation	185,300	138,500	171,100	64,101	64,101	64,101
614200 WC Insurance Allocation	88,900	136,200	222,000	209,299	209,299	209,299
Administrative Charges Total	2,289,121	2,131,241	2,357,625	2,253,404	2,253,404	2,253,404
Capital Outlay						
531300 Departmental Equipment Capital	94,421	295,568	359,675	253,000	253,000	253,000
532200 Pickups and Trucks	29,673	124,477	288,000	193,000	193,000	193,000
532400 Off Road Vehicles	0	326,368	0	0	0	0
532500 Road Maintenance Vehicles	582,095	76,905	208,000	490,175	490,175	490,175
533110 Road Resurfacing	0	281,532	2,776,720	2,455,700	2,455,700	2,455,700
533170 Road Construction	37,324	2,071,501	1,831,000	1,430,000	1,430,000	1,430,000

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
PUBLIC WORKS

130 - Public Works	Actual FY 09-10	Actual FY 10-11	Budget FY 11-12	Proposed FY 12-13	Approved FY 12-13	Adopted FY 12-13
Capital Outlay						
533180 Safety Improvements	56,409	36,217	73,000	379,000	379,000	379,000
533200 Traffic Signals	52,438	26,460	125,000	285,000	285,000	285,000
533500 Bridge Construction	60,599	60,846	0	100,000	100,000	100,000
533600 Federal Highway Projects	200	166,556	25,000	75,000	75,000	75,000
534100 Building Construction	150,361	14,263	211,400	0	0	0
534600 Site Improvements	0	64,563	85,000	453,150	453,150	453,150
535110 Right of Way	7,510	1,250	0	0	0	0
Capital Outlay Total	1,071,029	3,546,504	5,982,795	6,114,025	6,114,025	6,114,025
Debt Service Principal						
541100 Principal Payments	47,050	47,050	47,050	47,050	47,050	47,050
Debt Service Principal Total	47,050	47,050	47,050	47,050	47,050	47,050
Debt Service Interest						
542100 Interest Payments	755	141	1,000	200	200	200
Debt Service Interest Total	755	141	1,000	200	200	200
Contingency						
571010 Contingency	0	0	897,324	1,530,915	1,530,915	1,530,915
Contingency Total	0	0	897,324	1,530,915	1,530,915	1,530,915
Ending Fund Balance						
573010 Unapprop Ending Fund Balance	0	0	11,445,645	14,128,086	14,128,086	14,128,086
Ending Fund Balance Total	0	0	11,445,645	14,128,086	14,128,086	14,128,086
Public Works Total	18,172,984	22,264,824	39,094,709	41,801,375	41,801,375	41,801,375
230 - Dog Control						
Personnel Services						
Salaries and Wages						
511110 Regular Wages	353,286	354,336	392,650	0	0	0
511120 Temporary Wages	3,040	13,667	0	0	0	0
511130 Vacation Pay	18,995	22,880	0	0	0	0

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
PUBLIC WORKS

230 - Dog Control	Actual FY 09-10	Actual FY 10-11	Budget FY 11-12	Proposed FY 12-13	Approved FY 12-13	Adopted FY 12-13
Personal Services						
511140 Sick Pay	13,520	14,865	0	0	0	0
511150 Holiday Pay	17,825	17,779	0	0	0	0
511160 Comp Time Pay	245	334	0	0	0	0
511210 Compensation Credits	16,601	16,608	16,209	0	0	0
511420 Premium Pay	50	519	5,000	0	0	0
Salaries and Wages Total	423,561	440,987	413,859	0	0	0
Fringe Benefits						
512010 Fringe Benefits Budget Only	0	0	12,000	0	0	0
512110 PERS	44,021	44,924	63,374	0	0	0
512120 401K	2,483	2,583	2,744	0	0	0
512130 PERS Debt Service	23,991	19,846	18,399	0	0	0
512140 PERS Rate Subsidy	0	0	(11,244)	0	0	0
512200 FICA	32,542	33,617	31,278	0	0	0
512310 Medical Insurance	127,816	138,413	136,680	0	0	0
512320 Dental Insurance	15,408	15,670	15,720	0	0	0
512330 Group Term Life Insurance	1,580	1,599	1,178	0	0	0
512340 Long Term Disability Insurance	1,693	2,232	2,529	0	0	0
512400 Unemployment Insurance	1,707	1,761	1,922	0	0	0
512520 Workers Comp Insurance	275	277	288	0	0	0
512600 Wellness Program	436	426	396	0	0	0
512610 Employee Assistance Program	329	308	273	0	0	0
512700 County HSA Contributions	1,200	0	0	0	0	0
Fringe Benefits Total	253,481	261,655	275,537	0	0	0
Personnel Services Total	677,042	702,642	689,396	0	0	0
Materials and Services						
Supplies						
521010 Office Supplies	3,688	3,017	3,200	0	0	0
521050 Janitorial Supplies	13,461	11,054	11,400	0	0	0
521070 Departmental Supplies	3,345	1,203	1,800	0	0	0
521080 Food Supplies	1,797	2,477	2,000	0	0	0
521090 Uniforms and Clothing	35	1,843	1,000	0	0	0
521100 Medical Supplies	7,269	7,760	6,050	0	0	0
521120 Drugs	4,204	2,556	4,831	0	0	0
521140 Vaccines	5,984	6,700	7,700	0	0	0
521170 Educational Supplies	186	0	0	0	0	0
521210 Gasoline	7,230	8,658	5,000	0	0	0
521300 Safety Clothing	90	0	0	0	0	0
Supplies Total	47,288	45,268	42,981	0	0	0

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
PUBLIC WORKS

230 - Dog Control	Actual FY 09-10	Actual FY 10-11	Budget FY 11-12	Proposed FY 12-13	Approved FY 12-13	Adopted FY 12-13
Materials and Services						
Materials						
522060 Sign Materials	0	521	0	0	0	0
522110 Batteries	0	18	0	0	0	0
522170 Computers Non Capital	22	0	0	0	0	0
Materials Total	22	539	0	0	0	0
Communications						
523010 Telephone Equipment	5	0	0	0	0	0
523020 Phone and Communication Svcs	0	9	0	0	0	0
523050 Postage	9,923	11,505	10,500	0	0	0
523060 Cellular Phones	1,550	1,527	1,500	0	0	0
Communications Total	11,478	13,041	12,000	0	0	0
Utilities						
524010 Electricity	0	0	23,788	0	0	0
524090 Garbage Disposal and Recycling	7,408	6,836	8,000	0	0	0
Utilities Total	7,408	6,836	31,788	0	0	0
Contracted Services						
525155 Credit Card Fees	4,270	3,348	4,100	0	0	0
525177 Employment Agencies	40	0	0	0	0	0
525355 Engineering Services	42,170	21,597	0	0	0	0
525360 Public Works Services	0	6,468	23,000	0	0	0
525710 Printing Services	5,284	3,847	5,450	0	0	0
525715 Advertising	578	1,103	1,000	0	0	0
525770 Interpreters	200	23	200	0	0	0
525999 Other Contracted Services	90,989	92,402	99,000	0	0	0
Contracted Services Total	143,530	128,788	132,750	0	0	0
Repairs and Maintenance						
526010 Office Equipment Maintenance	2,023	1,474	1,575	0	0	0
526012 Vehicle Maintenance	7,384	0	0	0	0	0
526014 Radio Maintenance	195	579	0	0	0	0
526030 Building Maintenance	4,687	3,845	0	0	0	0
Repairs and Maintenance Total	14,289	5,897	1,575	0	0	0
Rentals						
527110 Fleet Leases	16,306	18,005	17,148	0	0	0
527120 Motor Pool Mileage	236	544	0	0	0	0
Rentals Total	16,542	18,549	17,148	0	0	0
Miscellaneous						
529220 Conferences	0	1,059	735	0	0	0
529230 Training	82	0	0	0	0	0

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
PUBLIC WORKS

230 - Dog Control	Actual FY 09-10	Actual FY 10-11	Budget FY 11-12	Proposed FY 12-13	Approved FY 12-13	Adopted FY 12-13
Materials and Services						
529300 Dues and Memberships	0	35	35	0	0	0
529650 Pre Employment Investigations	120	10	0	0	0	0
529740 Fairs and Shows	115	0	0	0	0	0
529830 Dog Licenses	1,490	5,348	5,050	0	0	0
529840 Professional Licenses	25	50	0	0	0	0
529860 Permits	327	78	125	0	0	0
Miscellaneous Total	2,159	6,580	5,945	0	0	0
Materials and Services Total	242,716	225,498	244,187	0	0	0
Administrative Charges						
611100 County Admin Allocation	6,753	9,622	10,388	0	0	0
611110 Governing Body Allocation	3,594	0	0	0	0	0
611210 Facilities Mgt Allocation	52,797	53,782	64,258	0	0	0
611220 Custodial Allocation	7,446	8,170	11,866	0	0	0
611230 Courier Allocation	808	414	461	0	0	0
611250 Risk Management Allocation	5,994	2,055	2,172	0	0	0
611255 Benefits Allocation	0	3,051	3,478	0	0	0
611260 Human Resources Allocation	15,392	10,872	12,784	0	0	0
611300 Legal Services Allocation	137,332	154,238	151,388	0	0	0
611400 Information Tech Allocation	16,043	16,186	15,888	0	0	0
611410 FIMS Allocation	7,795	7,513	9,181	0	0	0
611420 Telecommunications Allocation	2,626	2,061	2,004	0	0	0
611430 Info Tech Direct Charges	32,406	29,717	24,550	0	0	0
611600 Finance Allocation	9,374	9,070	9,281	0	0	0
611700 Utilities Allocation	33,587	32,454	0	0	0	0
611800 MCBEE Allocation	1,803	1,218	718	0	0	0
614100 Liability Insurance Allocation	20,000	4,200	4,200	0	0	0
614200 WC Insurance Allocation	3,200	4,500	4,500	0	0	0
Administrative Charges Total	356,950	349,123	327,117	0	0	0
Contingency						
571010 Contingency	0	0	187	0	0	0
Contingency Total	0	0	187	0	0	0
Dog Control Total	1,276,709	1,277,263	1,260,887	0	0	0

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
PUBLIC WORKS

270 - County Fair	Actual FY 09-10	Actual FY 10-11	Budget FY 11-12	Proposed FY 12-13	Approved FY 12-13	Adopted FY 12-13
Personnel Services						
Salaries and Wages						
511120 Temporary Wages	4,345	4,853	4,838	0	0	0
511450 Premium Pay Temps	707	373	0	0	0	0
Salaries and Wages Total	5,052	5,226	4,838	0	0	0
Fringe Benefits						
512010 Fringe Benefits Budget Only	0	0	1,000	0	0	0
512110 PERS	153	179	0	0	0	0
512130 PERS Debt Service	95	89	0	0	0	0
512200 FICA	386	400	370	0	0	0
512400 Unemployment Insurance	20	21	0	0	0	0
512520 Workers Comp Insurance	6	6	30	0	0	0
Fringe Benefits Total	660	695	1,400	0	0	0
Personnel Services Total	5,713	5,921	6,238	0	0	0
Materials and Services						
Supplies						
521010 Office Supplies	44	59	100	0	0	0
Supplies Total	44	59	100	0	0	0
Communications						
523010 Telephone Equipment	189	9	100	0	0	0
523050 Postage	607	515	100	0	0	0
Communications Total	796	524	200	0	0	0
Utilities						
524050 Water	399	259	0	0	0	0
Utilities Total	399	259	0	0	0	0
Contracted Services						
525110 Consulting Services	38,984	40,291	40,000	0	0	0
525155 Credit Card Fees	0	179	250	0	0	0
525225 Ambulance Services	1,008	1,071	1,118	0	0	0
525355 Engineering Services	55,464	29,020	17,350	0	0	0
525360 Public Works Services	0	24,862	51,052	0	0	0
525555 Security Services	11,668	11,679	13,000	0	0	0
525710 Printing Services	1,688	2,530	1,600	0	0	0
525715 Advertising	30,279	40,592	28,000	0	0	0
525910 Fair 4H Contract	9,985	10,016	10,000	0	0	0
525915 Fair FFA Contract	6,197	6,200	6,200	0	0	0
525920 Fair Open Class	549	417	580	0	0	0
525925 Fair Entertainers	8,025	51,121	93,700	0	0	0

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
PUBLIC WORKS

270 - County Fair	Actual FY 09-10	Actual FY 10-11	Budget FY 11-12	Proposed FY 12-13	Approved FY 12-13	Adopted FY 12-13
Materials and Services						
525930 Fair Events and Activities	11,057	17,275	11,005	0	0	0
525935 Fair Sound and Lights	4,975	4,995	5,200	0	0	0
525940 Fair Talent Show	3,560	3,910	2,160	0	0	0
525945 Fair Clean Up	3,100	3,145	2,875	0	0	0
Contracted Services Total	186,540	247,304	284,090	0	0	0
Repairs and Maintenance						
526030 Building Maintenance	68	0	70	0	0	0
Repairs and Maintenance Total	68	0	70	0	0	0
Rentals						
527210 Building Rental Private	1,068	1,050	1,250	0	0	0
527230 Fairgrounds Rental	74,277	7,370	5,000	0	0	0
527310 Fair Equipment Rentals	10,620	18,600	24,050	0	0	0
Rentals Total	85,964	27,021	30,300	0	0	0
Insurance						
528210 Public Official Bonds	810	1,080	1,080	0	0	0
Insurance Total	810	1,080	1,080	0	0	0
Miscellaneous						
529110 Mileage Reimbursement	8	59	0	0	0	0
529130 Meals	821	356	200	0	0	0
529220 Conferences	135	100	740	0	0	0
529300 Dues and Memberships	898	908	260	0	0	0
529650 Pre Employment Investigations	15	0	0	0	0	0
529999 Miscellaneous Expense	106	0	0	0	0	0
Miscellaneous Total	1,983	1,423	1,200	0	0	0
Materials and Services Total	276,604	277,668	317,040	0	0	0
Administrative Charges						
611100 County Admin Allocation	859	1,251	1,406	0	0	0
611110 Governing Body Allocation	458	0	0	0	0	0
611230 Courier Allocation	9	4	4	0	0	0
611250 Risk Management Allocation	775	0	0	0	0	0
611255 Benefits Allocation	0	33	32	0	0	0
611260 Human Resources Allocation	175	118	116	0	0	0
611300 Legal Services Allocation	1,810	611	518	0	0	0
611410 FIMS Allocation	2,439	2,345	3,129	0	0	0
611600 Finance Allocation	5,283	3,740	4,728	0	0	0
611800 MCBEE Allocation	564	381	244	0	0	0
614100 Liability Insurance Allocation	3,000	0	0	0	0	0

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
PUBLIC WORKS

270 - County Fair	Actual FY 09-10	Actual FY 10-11	Budget FY 11-12	Proposed FY 12-13	Approved FY 12-13	Adopted FY 12-13
Administrative Charges Total	15,372	8,483	10,177	0	0	0
Contingency						
571010 Contingency	0	0	6,331	0	0	0
Contingency Total	0	0	6,331	0	0	0
County Fair Total	297,688	292,072	339,786	0	0	0
305 - Land Use Planning	Actual FY 09-10	Actual FY 10-11	Budget FY 11-12	Proposed FY 12-13	Approved FY 12-13	Adopted FY 12-13
Personnel Services						
Salaries and Wages						
511110 Regular Wages	478,722	477,293	437,435	509,726	509,726	509,726
511130 Vacation Pay	41,610	45,956	0	0	0	0
511140 Sick Pay	20,145	18,575	0	0	0	0
511150 Holiday Pay	27,156	27,015	0	0	0	0
511210 Compensation Credits	23,175	23,801	20,371	16,106	16,106	16,106
511240 Leave Payoff	0	0	0	4,000	4,000	4,000
511420 Premium Pay	0	128	0	0	0	0
Salaries and Wages Total	590,808	592,767	457,806	529,832	529,832	529,832
Fringe Benefits						
512110 PERS	66,645	68,623	70,960	81,504	81,504	81,504
512120 401K	2,585	2,682	1,767	930	930	930
512130 PERS Debt Service	27,936	22,099	20,602	23,662	23,662	23,662
512140 PERS Rate Subsidy	0	0	(12,590)	0	0	0
512200 FICA	45,120	45,722	35,022	40,226	40,226	40,226
512310 Medical Insurance	114,017	123,421	114,811	115,152	115,152	115,152
512320 Dental Insurance	13,562	13,360	13,205	11,825	11,825	11,825
512330 Group Term Life Insurance	2,169	2,164	1,312	1,529	1,529	1,529
512340 Long Term Disability Insurance	2,313	3,003	2,817	3,690	3,690	3,690
512400 Unemployment Insurance	2,387	2,399	2,152	2,471	2,471	2,471
512520 Workers Comp Insurance	222	218	229	219	219	219
512600 Wellness Program	400	393	333	320	320	320
512610 Employee Assistance Program	302	285	230	221	221	221
512700 County HSA Contributions	3,600	3,600	3,600	3,600	3,600	3,600
Fringe Benefits Total	281,257	287,969	254,450	285,349	285,349	285,349

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
PUBLIC WORKS

305 - Land Use Planning	Actual FY 09-10	Actual FY 10-11	Budget FY 11-12	Proposed FY 12-13	Approved FY 12-13	Adopted FY 12-13
Personnel Services Total	872,065	880,736	712,256	815,181	815,181	815,181
Materials and Services						
Supplies						
521010 Office Supplies	3,546	2,530	3,999	4,002	4,002	4,002
521030 Field Supplies	1,041	0	0	0	0	0
521070 Departmental Supplies	0	318	0	0	0	0
521080 Food Supplies	267	0	0	0	0	0
521190 Publications	192	197	90	90	90	90
Supplies Total	5,046	3,046	4,089	4,092	4,092	4,092
Materials						
522060 Sign Materials	780	0	0	0	0	0
Materials Total	780	0	0	0	0	0
Communications						
523050 Postage	4,175	7,778	0	0	0	0
Communications Total	4,175	7,778	0	0	0	0
Contracted Services						
525110 Consulting Services	0	0	8,000	9,000	9,000	9,000
525155 Credit Card Fees	5	0	0	0	0	0
525355 Engineering Services	37,593	10,283	0	0	0	0
525360 Public Works Services	0	0	24,000	0	0	0
525405 Code Enforcement Services	0	0	0	22,000	22,000	22,000
525430 Programming and Data Services	13	0	0	0	0	0
525450 Subscription Services	0	0	60	60	60	60
525555 Security Services	0	6,093	0	0	0	0
525710 Printing Services	3,163	0	500	400	400	400
525715 Advertising	5,882	2,907	5,000	4,500	4,500	4,500
525735 Mail Services	0	0	5,000	5,000	5,000	5,000
525999 Other Contracted Services	5,749	6,980	0	0	0	0
Contracted Services Total	52,404	26,263	42,560	40,960	40,960	40,960
Repairs and Maintenance						
526010 Office Equipment Maintenance	3,395	2,834	2,500	0	0	0
Repairs and Maintenance Total	3,395	2,834	2,500	0	0	0
Rentals						
527100 Vehicle Rental	74	0	0	0	0	0
527120 Motor Pool Mileage	1,037	568	1,000	600	600	600
527200 Building Rental County	0	0	12,000	23,363	23,363	23,363
527300 Equipment Rental	22	0	0	2,500	2,500	2,500
Rentals Total	1,133	568	13,000	26,463	26,463	26,463

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
PUBLIC WORKS

305 - Land Use Planning	Actual FY 09-10	Actual FY 10-11	Budget FY 11-12	Proposed FY 12-13	Approved FY 12-13	Adopted FY 12-13
Materials and Services						
Miscellaneous						
529220 Conferences	220	0	0	0	0	0
529230 Training	248	135	250	250	250	250
529300 Dues and Memberships	100	160	100	100	100	100
529740 Fairs and Shows	75	0	0	0	0	0
529880 Recording Charges	0	267	0	300	300	300
Miscellaneous Total	643	562	350	650	650	650
Materials and Services Total	67,577	41,050	62,499	72,165	72,165	72,165
Administrative Charges						
611100 County Admin Allocation	6,733	9,688	10,661	10,464	10,464	10,464
611110 Governing Body Allocation	3,584	0	0	0	0	0
611210 Facilities Mgt Allocation	23,456	23,894	0	0	0	0
611220 Custodial Allocation	12,758	13,999	4,795	4,675	4,675	4,675
611230 Courier Allocation	731	418	465	486	486	486
611250 Risk Management Allocation	2,221	3,921	23,063	1,725	1,725	1,725
611255 Benefits Allocation	0	3,079	3,510	3,452	3,452	3,452
611260 Human Resources Allocation	13,936	10,971	12,900	12,330	12,330	12,330
611300 Legal Services Allocation	235,534	229,205	202,963	184,086	184,086	184,086
611400 Information Tech Allocation	18,374	16,186	16,888	15,214	15,214	15,214
611410 FIMS Allocation	8,924	7,539	9,676	7,758	7,758	7,758
611420 Telecommunications Allocation	3,017	2,061	2,112	1,699	1,699	1,699
611430 Info Tech Direct Charges	37,148	29,717	25,877	20,618	20,618	20,618
611600 Finance Allocation	9,224	8,586	8,740	8,868	8,868	8,868
611700 Utilities Allocation	14,922	14,419	0	0	0	0
611800 MCBEE Allocation	2,064	1,222	758	739	739	739
614100 Liability Insurance Allocation	4,600	13,100	88,800	2,700	2,700	2,700
614200 WC Insurance Allocation	4,000	3,500	3,600	3,000	3,000	3,000
Administrative Charges Total	401,226	391,505	414,808	277,814	277,814	277,814
Transfers Out						
561510 Transfer to Environmental Svcs	0	26,954	0	0	0	0
Transfers Out Total	0	26,954	0	0	0	0
Contingency						
571010 Contingency	0	0	2,150	83,062	83,062	83,062
Contingency Total	0	0	2,150	83,062	83,062	83,062

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305 - Land Use Planning	Actual FY 09-10	Actual FY 10-11	Budget FY 11-12	Proposed FY 12-13	Approved FY 12-13	Adopted FY 12-13
Land Use Planning Total	1,340,868	1,340,245	1,191,713	1,248,222	1,248,222	1,248,222
310 - Parks	Actual FY 09-10	Actual FY 10-11	Budget FY 11-12	Proposed FY 12-13	Approved FY 12-13	Adopted FY 12-13
Personnel Services						
Salaries and Wages						
511110 Regular Wages	39,059	40,143	49,832	50,440	50,440	50,440
511120 Temporary Wages	7,095	7,024	6,760	5,875	5,875	5,875
511130 Vacation Pay	770	2,799	0	0	0	0
511140 Sick Pay	2,191	2,128	0	0	0	0
511150 Holiday Pay	2,285	2,029	0	0	0	0
511160 Comp Time Pay	132	242	1,000	0	0	0
511210 Compensation Credits	1,615	1,934	1,917	1,940	1,940	1,940
511420 Premium Pay	0	0	3,753	3,753	3,753	3,753
Salaries and Wages Total	53,148	56,300	63,262	62,008	62,008	62,008
Fringe Benefits						
512110 PERS	4,856	4,966	8,021	8,119	8,119	8,119
512130 PERS Debt Service	3,016	2,502	2,330	2,357	2,357	2,357
512140 PERS Rate Subsidy	0	0	(1,424)	0	0	0
512200 FICA	4,068	4,306	4,476	4,456	4,456	4,456
512310 Medical Insurance	11,792	12,978	13,668	14,400	14,400	14,400
512320 Dental Insurance	1,172	1,178	1,572	1,560	1,560	1,560
512330 Group Term Life Insurance	169	179	149	151	151	151
512340 Long Term Disability Insurance	183	250	321	365	365	365
512400 Unemployment Insurance	213	225	243	246	246	246
512520 Workers Comp Insurance	34	33	60	60	60	60
512600 Wellness Program	40	40	40	40	40	40
512610 Employee Assistance Program	30	29	27	27	27	27
Fringe Benefits Total	25,571	26,686	29,483	31,781	31,781	31,781
Personnel Services Total	78,719	82,986	92,745	93,789	93,789	93,789
Materials and Services						
Supplies						
521030 Field Supplies	18	1,138	399	401	401	401
521050 Janitorial Supplies	44	0	1,500	1,500	1,500	1,500
521070 Departmental Supplies	18	0	0	0	0	0
521080 Food Supplies	42	34	0	0	0	0

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310 - Parks	Actual FY 09-10	Actual FY 10-11	Budget FY 11-12	Proposed FY 12-13	Approved FY 12-13	Adopted FY 12-13
Materials and Services						
521210 Gasoline	5,314	6,275	8,000	7,000	7,000	7,000
Supplies Total	5,436	7,447	9,899	8,901	8,901	8,901
Materials						
522020 Crushed Rock	0	0	4,000	4,000	4,000	4,000
522080 Building Materials	0	0	1,000	1,000	1,000	1,000
522110 Batteries	0	0	30	30	30	30
522140 Small Tools	296	317	1,400	400	400	400
Materials Total	296	317	6,430	5,430	5,430	5,430
Communications						
523050 Postage	15	7	100	100	100	100
523060 Cellular Phones	239	206	250	250	250	250
Communications Total	254	213	350	350	350	350
Utilities						
524010 Electricity	606	584	750	900	900	900
524020 Street Light Electricity	3,356	3,018	3,500	3,500	3,500	3,500
Utilities Total	3,962	3,602	4,250	4,400	4,400	4,400
Contracted Services						
525155 Credit Card Fees	13	0	0	0	0	0
525235 Laboratory Services	888	1,197	1,750	1,000	1,000	1,000
525355 Engineering Services	1,146	105	5,000	2,000	2,000	2,000
525360 Public Works Services	0	3,755	0	800	800	800
525555 Security Services	8,610	7,380	12,000	12,000	12,000	12,000
525710 Printing Services	0	0	150	100	100	100
525715 Advertising	0	816	0	0	0	0
525999 Other Contracted Services	716	522	12,350	12,350	12,350	12,350
Contracted Services Total	11,373	13,775	31,250	28,250	28,250	28,250
Repairs and Maintenance						
526011 Dept Equipment Maintenance	879	852	2,200	200	200	200
526012 Vehicle Maintenance	2,571	2,669	1,000	1,000	1,000	1,000
526014 Radio Maintenance	0	0	150	0	0	0
526030 Building Maintenance	8,518	5,584	18,800	21,850	21,850	21,850
526050 Grounds Maintenance	282	0	0	0	0	0
526055 Park Maintenance	29,530	20,303	30,000	25,000	25,000	25,000
526061 Storm Drain Maintenance	0	0	200	200	200	200
Repairs and Maintenance Total	41,780	29,407	52,350	48,250	48,250	48,250
Rentals						
527110 Fleet Leases	10,164	14,754	15,018	14,604	14,604	14,604
527120 Motor Pool Mileage	391	101	1,150	100	100	100

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310 - Parks	Actual FY 09-10	Actual FY 10-11	Budget FY 11-12	Proposed FY 12-13	Approved FY 12-13	Adopted FY 12-13
Materials and Services						
527200 Building Rental County	3,168	1,632	3,686	3,686	3,686	3,686
Rentals Total	13,723	16,487	19,854	18,390	18,390	18,390
Miscellaneous						
529110 Mileage Reimbursement	157	130	200	125	125	125
529130 Meals	17	19	150	50	50	50
529140 Lodging	111	0	250	250	250	250
529210 Meetings	0	49	40	50	50	50
529220 Conferences	0	320	450	350	350	350
529230 Training	40	36	200	200	200	200
529300 Dues and Memberships	290	395	300	400	400	400
529650 Pre Employment Investigations	35	0	0	0	0	0
529820 Vehicle Registration	0	93	0	0	0	0
529840 Professional Licenses	470	0	0	0	0	0
529860 Permits	150	150	500	0	0	0
529880 Recording Charges	252	0	0	0	0	0
529999 Miscellaneous Expense	258	254	0	0	0	0
Miscellaneous Total	1,780	1,446	2,090	1,425	1,425	1,425
Materials and Services Total	78,605	72,694	126,473	115,396	115,396	115,396
Administrative Charges						
611100 County Admin Allocation	1,598	1,434	1,541	1,681	1,681	1,681
611110 Governing Body Allocation	850	0	0	0	0	0
611230 Courier Allocation	140	42	47	50	50	50
611250 Risk Management Allocation	439	260	374	393	393	393
611255 Benefits Allocation	0	311	354	358	358	358
611260 Human Resources Allocation	2,661	1,107	1,301	1,277	1,277	1,277
611300 Legal Services Allocation	8,868	4,470	6,298	8,476	8,476	8,476
611400 Information Tech Allocation	5,399	3,646	3,520	4,063	4,063	4,063
611410 FIMS Allocation	2,642	1,662	2,056	2,085	2,085	2,085
611420 Telecommunications Allocation	894	485	433	438	438	438
611430 Info Tech Direct Charges	11,065	6,493	5,529	5,560	5,560	5,560
611600 Finance Allocation	2,935	1,989	2,127	2,610	2,610	2,610
611800 MCBEE Allocation	611	270	161	199	199	199
614100 Liability Insurance Allocation	1,000	800	1,200	900	900	900
614200 WC Insurance Allocation	700	300	300	400	400	400
Administrative Charges Total	39,802	23,269	25,241	28,490	28,490	28,490

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310 - Parks	Actual FY 09-10	Actual FY 10-11	Budget FY 11-12	Proposed FY 12-13	Approved FY 12-13	Adopted FY 12-13
Capital Outlay						
534300 Special Construction	0	0	56,000	30,000	30,000	30,000
Capital Outlay Total	0	0	56,000	30,000	30,000	30,000
Contingency						
571010 Contingency	0	0	36,299	38,672	38,672	38,672
Contingency Total	0	0	36,299	38,672	38,672	38,672
Ending Fund Balance						
573010 Unapprop Ending Fund Balance	0	0	104,325	120,791	120,791	120,791
Ending Fund Balance Total	0	0	104,325	120,791	120,791	120,791
Parks Total	197,126	178,949	441,083	427,138	427,138	427,138
320 - Surveyor						
Personnel Services						
Salaries and Wages						
511110 Regular Wages	342,743	210,270	342,849	261,952	261,952	261,952
511120 Temporary Wages	5,715	3,854	7,869	0	0	0
511130 Vacation Pay	28,121	17,040	0	0	0	0
511140 Sick Pay	23,412	13,626	0	0	0	0
511150 Holiday Pay	18,768	10,713	0	0	0	0
511160 Comp Time Pay	159	0	0	0	0	0
511210 Compensation Credits	16,573	10,191	8,869	9,052	9,052	9,052
511240 Leave Payoff	0	1,372	0	0	0	0
511420 Premium Pay	20	0	0	0	0	0
Salaries and Wages Total	435,512	267,066	359,587	271,004	271,004	271,004
Fringe Benefits						
512110 PERS	48,361	29,730	54,517	42,006	42,006	42,006
512120 401K	2,802	1,423	1,544	1,544	1,544	1,544
512130 PERS Debt Service	22,060	11,539	15,827	12,195	12,195	12,195
512140 PERS Rate Subsidy	0	0	(9,672)	0	0	0
512200 FICA	34,106	21,057	27,485	20,721	20,721	20,721
512310 Medical Insurance	90,745	57,265	84,514	62,640	62,640	62,640
512320 Dental Insurance	12,071	6,868	6,838	6,786	6,786	6,786
512330 Group Term Life Insurance	1,600	958	1,028	785	785	785

MARION COUNTY FY 2012-13 BUDGET
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PUBLIC WORKS

320 - Surveyor	Actual FY 09-10	Actual FY 10-11	Budget FY 11-12	Proposed FY 12-13	Approved FY 12-13	Adopted FY 12-13
Personal Services						
512340 Long Term Disability Insurance	1,716	1,345	2,208	1,897	1,897	1,897
512400 Unemployment Insurance	1,785	1,104	1,653	1,274	1,274	1,274
512520 Workers Comp Insurance	193	114	221	131	131	131
512600 Wellness Program	306	176	252	173	173	173
512610 Employee Assistance Program	230	127	174	119	119	119
Fringe Benefits Total	215,975	131,704	186,589	150,271	150,271	150,271
Personnel Services Total	651,488	398,770	546,176	421,275	421,275	421,275
Materials and Services						
Supplies						
521010 Office Supplies	1,979	540	747	499	499	499
521030 Field Supplies	3,579	2,156	2,100	1,500	1,500	1,500
521070 Departmental Supplies	1	0	400	499	499	499
521210 Gasoline	8,881	5,159	4,200	4,500	4,500	4,500
521300 Safety Clothing	300	0	100	0	0	0
Supplies Total	14,740	7,855	7,547	6,998	6,998	6,998
Materials						
522160 Small Departmental Equipment	0	0	0	400	400	400
522170 Computers Non Capital	0	1,314	0	0	0	0
Materials Total	0	1,314	0	400	400	400
Communications						
523040 Data Connections	0	0	1,170	1,170	1,170	1,170
523050 Postage	99	94	80	105	105	105
523060 Cellular Phones	1,656	1,655	1,800	1,200	1,200	1,200
Communications Total	1,755	1,749	3,050	2,475	2,475	2,475
Contracted Services						
525155 Credit Card Fees	75	23	0	0	0	0
525355 Engineering Services	1,500	0	0	0	0	0
525710 Printing Services	254	0	80	80	80	80
525999 Other Contracted Services	0	0	1,500	1,500	1,500	1,500
Contracted Services Total	1,829	23	1,580	1,580	1,580	1,580
Repairs and Maintenance						
526010 Office Equipment Maintenance	1,691	2,471	1,200	1,600	1,600	1,600
526011 Dept Equipment Maintenance	595	95	1,750	250	250	250
526012 Vehicle Maintenance	1,330	385	0	0	0	0
526014 Radio Maintenance	55	28	0	0	0	0
526021 Computer Software Maintenance	8,925	10,520	9,000	1,600	1,600	1,600
Repairs and Maintenance Total	12,596	13,499	11,950	3,450	3,450	3,450

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320 - Surveyor	Actual FY 09-10	Actual FY 10-11	Budget FY 11-12	Proposed FY 12-13	Approved FY 12-13	Adopted FY 12-13
Materials and Services						
Rentals						
527110 Fleet Leases	17,100	18,300	19,284	17,920	17,920	17,920
527120 Motor Pool Mileage	0	118	0	0	0	0
527200 Building Rental County	25,000	25,000	30,664	30,664	30,664	30,664
527300 Equipment Rental	0	0	375	1,000	1,000	1,000
Rentals Total	42,100	43,418	50,323	49,584	49,584	49,584
Miscellaneous						
529110 Mileage Reimbursement	77	303	150	175	175	175
529130 Meals	47	30	100	50	50	50
529140 Lodging	0	289	250	250	250	250
529220 Conferences	570	714	1,400	700	700	700
529230 Training	45	0	500	200	200	200
529300 Dues and Memberships	516	516	850	500	500	500
529650 Pre Employment Investigations	175	105	0	0	0	0
529880 Recording Charges	0	41	0	0	0	0
Miscellaneous Total	1,429	1,998	3,250	1,875	1,875	1,875
Materials and Services Total	74,450	69,855	77,700	66,362	66,362	66,362
Administrative Charges						
611100 County Admin Allocation	4,431	7,915	9,086	8,569	8,569	8,569
611110 Governing Body Allocation	2,359	0	0	0	0	0
611230 Courier Allocation	472	339	426	402	402	402
611250 Risk Management Allocation	1,757	1,582	1,447	1,271	1,271	1,271
611255 Benefits Allocation	0	2,497	3,216	2,851	2,851	2,851
611260 Human Resources Allocation	8,977	8,895	11,819	10,185	10,185	10,185
611300 Legal Services Allocation	4,269	4,344	5,267	6,472	6,472	6,472
611400 Information Tech Allocation	12,255	13,413	12,701	12,259	12,259	12,259
611410 FIMS Allocation	6,030	6,232	7,283	6,248	6,248	6,248
611420 Telecommunications Allocation	2,011	1,697	1,625	1,369	1,369	1,369
611430 Info Tech Direct Charges	25,028	24,722	19,685	16,680	16,680	16,680
611600 Finance Allocation	6,099	7,045	7,311	7,407	7,407	7,407
611800 MCBEE Allocation	1,395	1,011	570	596	596	596
614100 Liability Insurance Allocation	2,900	3,300	3,300	1,900	1,900	1,900
614200 WC Insurance Allocation	3,900	3,400	2,500	2,300	2,300	2,300
Administrative Charges Total	81,883	86,392	86,236	78,509	78,509	78,509
Contingency						
571010 Contingency	0	0	50,000	66,606	66,606	66,606

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320 - Surveyor	Actual FY 09-10	Actual FY 10-11	Budget FY 11-12	Proposed FY 12-13	Approved FY 12-13	Adopted FY 12-13
Contingency Total	0	0	50,000	66,606	66,606	66,606
Ending Fund Balance						
573010 Unapprop Ending Fund Balance	0	0	1,126,754	1,169,663	1,169,663	1,169,663
Ending Fund Balance Total	0	0	1,126,754	1,169,663	1,169,663	1,169,663
Surveyor Total	807,821	555,017	1,886,866	1,802,415	1,802,415	1,802,415
330 - Building Inspection	Actual FY 09-10	Actual FY 10-11	Budget FY 11-12	Proposed FY 12-13	Approved FY 12-13	Adopted FY 12-13
Personnel Services						
Salaries and Wages						
511020 Salaries and Wages Budget Only	0	0	20,000	0	0	0
511110 Regular Wages	724,864	774,523	947,144	925,101	925,101	925,101
511120 Temporary Wages	11,527	11,976	23,962	22,331	22,331	22,331
511130 Vacation Pay	45,456	52,016	0	0	0	0
511140 Sick Pay	30,224	42,886	0	0	0	0
511150 Holiday Pay	40,241	41,705	0	0	0	0
511160 Comp Time Pay	4,870	3,288	0	0	0	0
511210 Compensation Credits	31,653	34,030	34,825	31,837	31,837	31,837
511240 Leave Payoff	4,185	5,461	0	0	0	0
511290 Health Insurance Waiver Pay	0	497	1,620	1,620	1,620	1,620
511420 Premium Pay	1,733	6,401	20,000	27,000	27,000	27,000
Salaries and Wages Total	894,752	972,784	1,047,551	1,007,889	1,007,889	1,007,889
Fringe Benefits						
512010 Fringe Benefits Budget Only	0	0	20,000	0	0	0
512110 PERS	96,421	105,725	152,456	148,576	148,576	148,576
512120 401K	2,668	2,670	2,948	2,029	2,029	2,029
512130 PERS Debt Service	45,796	40,556	44,262	43,135	43,135	43,135
512140 PERS Rate Subsidy	0	0	(27,049)	0	0	0
512200 FICA	68,538	74,571	76,940	74,946	74,946	74,946
512310 Medical Insurance	192,348	208,053	222,105	227,808	227,808	227,808
512320 Dental Insurance	21,558	20,846	25,545	24,679	24,679	24,679
512330 Group Term Life Insurance	3,068	3,236	2,757	2,684	2,684	2,684
512340 Long Term Disability Insurance	3,329	4,560	5,917	6,479	6,479	6,479
512400 Unemployment Insurance	3,618	3,913	4,623	4,505	4,505	4,505
512520 Workers Comp Insurance	365	391	537	537	537	537

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330 - Building Inspection	Actual FY 09-10	Actual FY 10-11	Budget FY 11-12	Proposed FY 12-13	Approved FY 12-13	Adopted FY 12-13
Personal Services						
512600 Wellness Program	642	645	683	666	666	666
512610 Employee Assistance Program	485	467	472	460	460	460
512700 County HSA Contributions	1,200	0	0	0	0	0
Fringe Benefits Total	440,036	465,632	532,196	536,504	536,504	536,504
Personnel Services Total	1,334,788	1,438,416	1,579,747	1,544,393	1,544,393	1,544,393
Materials and Services						
Supplies						
521010 Office Supplies	6,668	3,021	3,501	3,100	3,100	3,100
521030 Field Supplies	347	275	500	500	500	500
521070 Departmental Supplies	0	205	4,000	2,500	2,500	2,500
521080 Food Supplies	54	0	0	0	0	0
521090 Uniforms and Clothing	0	0	3,200	1,200	1,200	1,200
521170 Educational Supplies	4,271	2,773	0	0	0	0
521190 Publications	1,371	5,414	3,100	6,300	6,300	6,300
521210 Gasoline	23,026	28,009	25,000	27,000	27,000	27,000
521300 Safety Clothing	0	0	0	1,200	1,200	1,200
Supplies Total	35,738	39,697	39,301	41,800	41,800	41,800
Materials						
522140 Small Tools	0	36	300	0	0	0
522160 Small Departmental Equipment	0	318	0	0	0	0
522170 Computers Non Capital	183	203	300	6,500	6,500	6,500
Materials Total	183	558	600	6,500	6,500	6,500
Communications						
523020 Phone and Communication Svcs	0	0	3,300	0	0	0
523040 Data Connections	550	240	500	3,600	3,600	3,600
523050 Postage	4,919	4,604	5,800	4,800	4,800	4,800
523060 Cellular Phones	2,927	2,706	3,500	2,700	2,700	2,700
Communications Total	8,396	7,550	13,100	11,100	11,100	11,100
Contracted Services						
525155 Credit Card Fees	25,787	23,724	30,000	25,000	25,000	25,000
525355 Engineering Services	380	127	0	0	0	0
525360 Public Works Services	0	0	14,000	0	0	0
525405 Code Enforcement Services	0	0	0	12,000	12,000	12,000
525450 Subscription Services	0	0	900	900	900	900
525510 Legal Services	0	0	200	0	0	0
525555 Security Services	13,785	11,118	0	0	0	0
525710 Printing Services	1,936	6,559	4,700	2,700	2,700	2,700

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
PUBLIC WORKS

330 - Building Inspection	Actual FY 09-10	Actual FY 10-11	Budget FY 11-12	Proposed FY 12-13	Approved FY 12-13	Adopted FY 12-13
Materials and Services						
525999 Other Contracted Services	0	0	3,000	2,000	2,000	2,000
Contracted Services Total	41,888	41,527	52,800	42,600	42,600	42,600
Repairs and Maintenance						
526012 Vehicle Maintenance	67	125	200	300	300	300
526021 Computer Software Maintenance	2,284	2,000	14,600	14,400	14,400	14,400
526030 Building Maintenance	30	3,613	0	0	0	0
Repairs and Maintenance Total	2,381	5,738	14,800	14,700	14,700	14,700
Rentals						
527110 Fleet Leases	30,720	34,356	44,436	39,396	39,396	39,396
527120 Motor Pool Mileage	1,016	857	1,500	2,600	2,600	2,600
527130 Parking	3	0	0	0	0	0
527140 County Parking	6,600	0	0	0	0	0
527200 Building Rental County	0	0	33,807	33,807	33,807	33,807
527300 Equipment Rental	6,196	7,029	8,000	9,000	9,000	9,000
Rentals Total	44,535	42,241	87,743	84,803	84,803	84,803
Insurance						
528220 Notary Bonds	20	0	0	0	0	0
Insurance Total	20	0	0	0	0	0
Miscellaneous						
529110 Mileage Reimbursement	0	36	300	300	300	300
529130 Meals	180	224	300	300	300	300
529140 Lodging	0	273	600	800	800	800
529210 Meetings	0	51	0	0	0	0
529220 Conferences	365	950	500	500	500	500
529230 Training	5,785	6,783	6,000	6,000	6,000	6,000
529300 Dues and Memberships	1,675	1,480	1,100	1,100	1,100	1,100
529650 Pre Employment Investigations	0	10	100	0	0	0
529840 Professional Licenses	27	0	0	0	0	0
529860 Permits	0	234	0	0	0	0
529999 Miscellaneous Expense	56	242	0	0	0	0
Miscellaneous Total	8,088	10,284	8,900	9,000	9,000	9,000
Materials and Services Total	141,229	147,595	217,244	210,503	210,503	210,503
Administrative Charges						
611100 County Admin Allocation	15,720	14,014	16,825	18,459	18,459	18,459
611110 Governing Body Allocation	8,368	0	0	0	0	0
611210 Facilities Mgt Allocation	47,617	48,506	0	0	0	0
611220 Custodial Allocation	25,901	28,419	8,105	18,499	18,499	18,499

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
PUBLIC WORKS

330 - Building Inspection	Actual FY 09-10	Actual FY 10-11	Budget FY 11-12	Proposed FY 12-13	Approved FY 12-13	Adopted FY 12-13
Administrative Charges						
611230 Courier Allocation	1,770	564	688	729	729	729
611250 Risk Management Allocation	7,621	2,835	3,445	3,724	3,724	3,724
611255 Benefits Allocation	0	4,150	5,195	5,171	5,171	5,171
611260 Human Resources Allocation	33,711	14,786	19,094	18,472	18,472	18,472
611300 Legal Services Allocation	59,790	39,501	30,371	10,995	10,995	10,995
611400 Information Tech Allocation	40,844	25,954	29,113	34,560	34,560	34,560
611410 FIMS Allocation	19,875	12,052	16,749	17,595	17,595	17,595
611420 Telecommunications Allocation	6,648	3,334	3,682	3,835	3,835	3,835
611430 Info Tech Direct Charges	82,726	47,696	44,898	46,796	46,796	46,796
611600 Finance Allocation	20,757	12,604	14,157	17,252	17,252	17,252
611700 Utilities Allocation	30,292	29,271	0	0	0	0
611800 MCBEE Allocation	4,597	1,954	1,311	1,676	1,676	1,676
614100 Liability Insurance Allocation	20,400	6,700	7,700	5,700	5,700	5,700
614200 WC Insurance Allocation	9,100	5,300	6,100	6,600	6,600	6,600
Administrative Charges Total	435,737	297,640	207,433	210,063	210,063	210,063
Capital Outlay						
531600 Computer Hardware Capital	0	0	5,600	0	0	0
Capital Outlay Total	0	0	5,600	0	0	0
Contingency						
571010 Contingency	0	0	235,000	247,000	247,000	247,000
Contingency Total	0	0	235,000	247,000	247,000	247,000
Ending Fund Balance						
573010 Unapprop Ending Fund Balance	0	0	664,599	268,677	268,677	268,677
Ending Fund Balance Total	0	0	664,599	268,677	268,677	268,677
Building Inspection Total	1,911,754	1,883,651	2,909,623	2,480,636	2,480,636	2,480,636
510 - Environmental Services	Actual FY 09-10	Actual FY 10-11	Budget FY 11-12	Proposed FY 12-13	Approved FY 12-13	Adopted FY 12-13
Personnel Services						
Salaries and Wages						
511110 Regular Wages	1,140,013	1,204,584	1,690,066	1,517,460	1,517,460	1,517,460

MARION COUNTY FY 2012-13 BUDGET
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PUBLIC WORKS

510 - Environmental Services	Actual FY 09-10	Actual FY 10-11	Budget FY 11-12	Proposed FY 12-13	Approved FY 12-13	Adopted FY 12-13
Personal Services						
511120 Temporary Wages	5,137	33,701	66,791	34,839	34,839	34,839
511130 Vacation Pay	74,387	76,501	0	0	0	0
511140 Sick Pay	47,913	53,100	0	0	0	0
511150 Holiday Pay	65,022	65,217	0	0	0	0
511160 Comp Time Pay	24,798	26,440	0	0	0	0
511180 Differential Pay	44	43	0	0	0	0
511210 Compensation Credits	50,528	53,649	54,537	46,696	46,696	46,696
511240 Leave Payoff	2,197	6,505	0	0	0	0
511290 Health Insurance Waiver Pay	897	1,625	1,620	3,240	3,240	3,240
511420 Premium Pay	15,832	26,970	95,346	51,318	51,318	51,318
511450 Premium Pay Temps	27	481	0	0	0	0
511950 Shoe Allowance	0	0	700	1,400	1,400	1,400
Salaries and Wages Total	1,426,794	1,548,817	1,909,060	1,654,953	1,654,953	1,654,953
Fringe Benefits						
512110 PERS	155,546	167,753	270,664	242,946	242,946	242,946
512120 401K	8,587	8,700	9,683	8,958	8,958	8,958
512130 PERS Debt Service	69,791	59,920	78,578	70,532	70,532	70,532
512140 PERS Rate Subsidy	0	0	(48,020)	0	0	0
512200 FICA	107,347	116,678	136,477	120,184	120,184	120,184
512310 Medical Insurance	321,089	367,429	490,225	438,480	438,480	438,480
512320 Dental Insurance	38,872	41,295	49,440	43,992	43,992	43,992
512330 Group Term Life Insurance	5,048	5,293	5,042	4,534	4,534	4,534
512340 Long Term Disability Insurance	5,373	7,332	10,824	10,942	10,942	10,942
512400 Unemployment Insurance	5,747	6,242	8,207	7,367	7,367	7,367
512520 Workers Comp Insurance	691	761	1,160	1,045	1,045	1,045
512600 Wellness Program	1,134	1,178	1,482	1,294	1,294	1,294
512610 Employee Assistance Program	825	838	1,023	894	894	894
512700 County HSA Contributions	4,800	3,600	0	0	0	0
Fringe Benefits Total	724,850	787,019	1,014,785	951,168	951,168	951,168
Personnel Services Total	2,151,644	2,335,836	2,923,845	2,606,121	2,606,121	2,606,121
Materials and Services						
Supplies						
521010 Office Supplies	10,844	8,360	10,507	9,300	9,300	9,300
521030 Field Supplies	35,824	37,888	105,500	85,850	85,850	85,850
521050 Janitorial Supplies	1,551	1,821	2,000	2,500	2,500	2,500
521070 Departmental Supplies	5,896	19,054	0	0	0	0
521080 Food Supplies	927	1,424	0	1,000	1,000	1,000
521090 Uniforms and Clothing	1,064	310	1,800	500	500	500

MARION COUNTY FY 2012-13 BUDGET
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PUBLIC WORKS

510 - Environmental Services	Actual FY 09-10	Actual FY 10-11	Budget FY 11-12	Proposed FY 12-13	Approved FY 12-13	Adopted FY 12-13
Materials and Services						
521190 Publications	78	208	200	300	300	300
521210 Gasoline	7,875	9,149	16,000	8,400	8,400	8,400
521220 Diesel	24,374	36,781	37,500	75,000	75,000	75,000
521230 Propane	1,289	1,293	1,800	2,000	2,000	2,000
521240 Automotive Supplies	173	0	0	0	0	0
521300 Safety Clothing	644	272	0	500	500	500
521310 Safety Equipment	493	1,871	1,200	2,000	2,000	2,000
Supplies Total	91,033	118,432	176,507	187,350	187,350	187,350
Materials						
522020 Crushed Rock	19,210	61,204	38,000	65,000	65,000	65,000
522030 Pipe	0	154	0	0	0	0
522060 Sign Materials	9,698	11,869	10,000	17,550	17,550	17,550
522080 Building Materials	3,487	691	0	0	0	0
522090 Chemical Sprays	18	17,555	17,000	17,000	17,000	17,000
522120 Tires and Accessories	0	3,736	17,500	2,501	2,501	2,501
522140 Small Tools	506	638	1,000	2,500	2,500	2,500
522150 Small Office Equipment	934	2,481	1,100	2,000	2,000	2,000
522160 Small Departmental Equipment	253	21,937	0	0	0	0
522170 Computers Non Capital	1,122	3,901	0	4,000	4,000	4,000
522180 Software	97	3,742	250	4,050	4,050	4,050
522500 Materials for Resale	17,817	14,637	3,000	7,000	7,000	7,000
Materials Total	53,141	142,545	87,850	121,601	121,601	121,601
Communications						
523010 Telephone Equipment	10,467	6,015	10,000	0	0	0
523020 Phone and Communication Svcs	0	3,441	0	10,000	10,000	10,000
523040 Data Connections	1,603	1,957	1,200	1,900	1,900	1,900
523050 Postage	2,572	34,944	46,000	4,700	4,700	4,700
523060 Cellular Phones	2,385	3,055	2,000	800	800	800
523070 Pagers	0	0	700	0	0	0
523100 Radios and Accessories	0	214	2,500	1,000	1,000	1,000
Communications Total	17,027	49,626	62,400	18,400	18,400	18,400
Utilities						
524010 Electricity	30,525	28,506	29,000	31,000	31,000	31,000
524090 Garbage Disposal and Recycling	2,521	3,369	0	5,000	5,000	5,000
Utilities Total	33,046	31,875	29,000	36,000	36,000	36,000
Contracted Services						
525110 Consulting Services	0	151,388	130,000	130,000	130,000	130,000
525155 Credit Card Fees	46,265	48,312	44,000	50,000	50,000	50,000
525158 Armored Car Services	10,450	11,400	12,250	14,000	14,000	14,000

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
PUBLIC WORKS

510 - Environmental Services	Actual FY 09-10	Actual FY 10-11	Budget FY 11-12	Proposed FY 12-13	Approved FY 12-13	Adopted FY 12-13
Materials and Services						
525185 Community Education Services	0	0	0	145,000	145,000	145,000
525235 Laboratory Services	140	2,691	0	3,000	3,000	3,000
525355 Engineering Services	110,971	140	72,000	15,000	15,000	15,000
525405 Code Enforcement Services	0	0	0	230,458	230,458	230,458
525510 Legal Services	12,124	13,092	25,000	115,000	115,000	115,000
525555 Security Services	60,978	2,965	10,000	3,000	3,000	3,000
525710 Printing Services	90,339	86,426	83,450	109,175	109,175	109,175
525715 Advertising	373,480	413,454	433,700	398,000	398,000	398,000
525770 Interpreters	224	0	0	0	0	0
525810 Waste to Energy Contract	9,373,652	9,199,955	9,088,500	9,229,000	9,229,000	9,229,000
525830 Transfer Station Contracts	1,764,548	1,655,271	2,002,000	1,949,000	1,949,000	1,949,000
525840 Solid Waste Hauling Services	451,068	767,859	635,000	7,300	7,300	7,300
525850 Litter Patrol Services	5,586	8,979	6,500	9,000	9,000	9,000
525861 Ash Hauling Services	269,250	266,646	726,000	1,680,000	1,680,000	1,680,000
525862 Tire Hauling Services	61,019	71,143	74,000	74,000	74,000	74,000
525863 Metal Hauling Services	3,547	0	0	0	0	0
525864 Appliance Hauling Services	90,108	27,039	102,000	18,900	18,900	18,900
525865 Metro Haulers	102,164	79,367	80,000	80,000	80,000	80,000
525870 Hazardous Waste Disposal	49,697	128,427	220,000	190,000	190,000	190,000
525999 Other Contracted Services	290,724	329,725	722,600	838,300	838,300	838,300
Contracted Services Total	13,166,334	13,264,281	14,467,000	15,288,133	15,288,133	15,288,133
Repairs and Maintenance						
526010 Office Equipment Maintenance	6,074	5,453	5,000	5,200	5,200	5,200
526011 Dept Equipment Maintenance	2,284	17,252	0	45,000	45,000	45,000
526012 Vehicle Maintenance	112,206	116,907	84,000	90,000	90,000	90,000
526014 Radio Maintenance	709	354	0	500	500	500
526020 Computer Hardware Maintenance	1,387	0	0	0	0	0
526021 Computer Software Maintenance	290	250	0	300	300	300
526030 Building Maintenance	121,895	25,716	240,500	23,000	23,000	23,000
526040 Remodels and Site Improvements	14,662	4,199	0	10,000	10,000	10,000
526050 Grounds Maintenance	41,076	125,024	54,000	68,500	68,500	68,500
526061 Storm Drain Maintenance	2,242	1,189	0	2,700	2,700	2,700
Repairs and Maintenance Total	302,826	296,345	383,500	245,200	245,200	245,200
Rentals						
527100 Vehicle Rental	2,778	0	0	0	0	0
527110 Fleet Leases	28,478	34,320	37,032	24,492	24,492	24,492
527120 Motor Pool Mileage	4,437	4,180	4,000	4,250	4,250	4,250
527130 Parking	0	48	0	0	0	0

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510 - Environmental Services	Actual FY 09-10	Actual FY 10-11	Budget FY 11-12	Proposed FY 12-13	Approved FY 12-13	Adopted FY 12-13
Materials and Services						
527140 County Parking	660	0	1,350	0	0	0
527200 Building Rental County	15,000	16,568	45,657	45,657	45,657	45,657
527300 Equipment Rental	3,298	77,510	22,000	15,000	15,000	15,000
Rentals Total	54,651	132,626	110,039	89,399	89,399	89,399
Miscellaneous						
529110 Mileage Reimbursement	718	962	800	1,000	1,000	1,000
529120 Commercial Travel	1,661	1,683	2,950	3,700	3,700	3,700
529130 Meals	577	554	1,200	1,200	1,200	1,200
529140 Lodging	2,734	3,443	3,900	3,500	3,500	3,500
529210 Meetings	2,772	251	400	400	400	400
529220 Conferences	2,944	6,045	4,350	5,075	5,075	5,075
529230 Training	2,070	811	6,500	4,500	4,500	4,500
529300 Dues and Memberships	3,042	2,991	4,250	18,750	18,750	18,750
529440 Safety Grants	118,766	249,967	227,500	227,500	227,500	227,500
529590 Special Programs Other	53,803	13,000	32,000	32,000	32,000	32,000
529650 Pre Employment Investigations	85	55	0	0	0	0
529740 Fairs and Shows	10,917	18,741	36,300	38,500	38,500	38,500
529840 Professional Licenses	50	50	0	250	250	250
529860 Permits	5,886	6,054	5,300	5,900	5,900	5,900
529870 DEQ Tonnage Assessment	226,421	222,739	240,000	240,000	240,000	240,000
529910 Awards and Recognition	4,675	2,800	10,000	9,000	9,000	9,000
529999 Miscellaneous Expense	227	63	0	0	0	0
Miscellaneous Total	437,347	530,208	575,450	591,275	591,275	591,275
Materials and Services Total	14,155,405	14,565,939	15,891,746	16,577,358	16,577,358	16,577,358
Administrative Charges						
611100 County Admin Allocation	51,598	88,456	106,648	108,495	108,495	108,495
611110 Governing Body Allocation	27,465	0	0	0	0	0
611230 Courier Allocation	1,563	1,113	1,314	1,472	1,472	1,472
611250 Risk Management Allocation	13,150	12,330	6,190	11,596	11,596	11,596
611255 Benefits Allocation	0	8,190	9,926	10,442	10,442	10,442
611260 Human Resources Allocation	29,768	29,187	36,480	37,299	37,299	37,299
611300 Legal Services Allocation	67,308	92,816	86,966	69,541	69,541	69,541
611400 Information Tech Allocation	123,988	140,558	146,900	191,710	191,710	191,710
611410 FIMS Allocation	131,087	143,900	204,896	188,420	188,420	188,420
611420 Telecommunications Allocation	20,281	17,945	18,628	21,096	21,096	21,096
611430 Info Tech Direct Charges	251,867	257,962	226,481	259,466	259,466	259,466
611600 Finance Allocation	216,066	207,611	248,401	289,426	289,426	289,426
611800 MCBEE Allocation	30,317	23,334	16,039	17,955	17,955	17,955

MARION COUNTY FY 2012-13 BUDGET
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510 - Environmental Services	Actual FY 09-10	Actual FY 10-11	Budget FY 11-12	Proposed FY 12-13	Approved FY 12-13	Adopted FY 12-13
Administrative Charges						
614100 Liability Insurance Allocation	8,600	12,200	14,000	20,100	20,100	20,100
614200 WC Insurance Allocation	42,300	40,000	10,800	18,200	18,200	18,200
Administrative Charges Total	1,015,358	1,075,602	1,133,669	1,245,218	1,245,218	1,245,218
Capital Outlay						
531300 Departmental Equipment Capital	109,328	0	71,400	908,500	908,500	908,500
532200 Pickups and Trucks	81	0	0	0	0	0
532400 Off Road Vehicles	34,460	1,451,477	0	1,278,750	1,278,750	1,278,750
532500 Road Maintenance Vehicles	14,500	0	0	0	0	0
533170 Road Construction	62,373	0	0	0	0	0
534100 Building Construction	183,727	0	0	0	0	0
534300 Special Construction	131,128	0	250,000	57,500	57,500	57,500
534600 Site Improvements	0	0	0	16,500	16,500	16,500
Capital Outlay Total	535,596	1,451,477	321,400	2,261,250	2,261,250	2,261,250
Special Payments						
551100 Interfund Loan Disbursements	0	68,975	0	0	0	0
Special Payments Total	0	68,975	0	0	0	0
Transfers Out						
561130 Transfer to Public Works	0	62,000	37,800	0	0	0
561455 Xfer to Facility Renovation	7,000,000	0	0	0	0	0
Transfers Out Total	7,000,000	62,000	37,800	0	0	0
Contingency						
571010 Contingency	0	0	1,711,897	1,435,701	1,435,701	1,435,701
Contingency Total	0	0	1,711,897	1,435,701	1,435,701	1,435,701
Ending Fund Balance						
573010 Unapprop Ending Fund Balance	0	0	1,176,582	22,925	22,925	22,925
573020 Capital Improvement Reserves	0	0	7,813,158	7,736,000	7,736,000	7,736,000
573030 Browns Island Landfill Reserve	0	0	2,000,000	2,000,000	2,000,000	2,000,000
573040 North Marion Landfill Reserve	0	0	5,000,000	5,000,000	5,000,000	5,000,000
Ending Fund Balance Total	0	0	15,989,740	14,758,925	14,758,925	14,758,925

MARION COUNTY FY 2012-13 BUDGET
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Environmental Services Total	24,858,002	19,559,828	38,010,097	38,884,573	38,884,573	38,884,573
595 - Fleet Management	Actual FY 09-10	Actual FY 10-11	Budget FY 11-12	Proposed FY 12-13	Approved FY 12-13	Adopted FY 12-13
Personnel Services						
Salaries and Wages						
511110 Regular Wages	0	0	60,299	52,666	52,666	52,666
511210 Compensation Credits	0	0	0	2,026	2,026	2,026
Salaries and Wages Total	0	0	60,299	54,692	54,692	54,692
Fringe Benefits						
512110 PERS	0	0	9,346	8,477	8,477	8,477
512130 PERS Debt Service	0	0	2,177	2,461	2,461	2,461
512140 PERS Rate Subsidy	0	0	(1,122)	0	0	0
512200 FICA	0	0	4,613	4,184	4,184	4,184
512310 Medical Insurance	0	0	12,529	14,400	14,400	14,400
512320 Dental Insurance	0	0	1,572	1,560	1,560	1,560
512330 Group Term Life Insurance	0	0	181	158	158	158
512340 Long Term Disability Insurance	0	0	388	381	381	381
512400 Unemployment Insurance	0	0	283	257	257	257
512520 Workers Comp Insurance	0	0	30	30	30	30
512600 Wellness Program	0	0	40	40	40	40
512610 Employee Assistance Program	0	0	27	27	27	27
Fringe Benefits Total	0	0	30,064	31,975	31,975	31,975
Personnel Services Total	0	0	90,363	86,667	86,667	86,667
Materials and Services						
Supplies						
521210 Gasoline	11,726	15,201	13,000	14,800	14,800	14,800
Supplies Total	11,726	15,201	13,000	14,800	14,800	14,800
Contracted Services						
525355 Engineering Services	25,722	14,490	0	0	0	0
525360 Public Works Services	0	20,393	26,150	56,800	56,800	56,800
525999 Other Contracted Services	700	0	0	0	0	0
Contracted Services Total	26,422	34,883	26,150	56,800	56,800	56,800
Repairs and Maintenance						
526012 Vehicle Maintenance	393,752	344,725	401,000	394,982	394,982	394,982
526014 Radio Maintenance	0	3,222	0	0	0	0
526030 Building Maintenance	18	0	0	0	0	0
Repairs and Maintenance Total	393,770	347,948	401,000	394,982	394,982	394,982
Rentals						
527100 Vehicle Rental	0	0	1,000	1,000	1,000	1,000

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PUBLIC WORKS

595 - Fleet Management	Actual FY 09-10	Actual FY 10-11	Budget FY 11-12	Proposed FY 12-13	Approved FY 12-13	Adopted FY 12-13
Materials and Services						
527140 County Parking	4,620	3,350	3,540	3,600	3,600	3,600
Rentals Total	4,620	3,350	4,540	4,600	4,600	4,600
Miscellaneous						
529820 Vehicle Registration	0	3,339	0	0	0	0
Miscellaneous Total	0	3,339	0	0	0	0
Materials and Services Total	436,538	404,721	444,690	471,182	471,182	471,182
Administrative Charges						
611100 County Admin Allocation	1,303	1,672	3,271	3,730	3,730	3,730
611110 Governing Body Allocation	694	0	0	0	0	0
611230 Courier Allocation	0	0	42	88	88	88
611250 Risk Management Allocation	388	543	549	999	999	999
611255 Benefits Allocation	0	0	316	621	621	621
611260 Human Resources Allocation	0	0	1,162	2,221	2,221	2,221
611400 Information Tech Allocation	8,021	7,148	10,703	10,563	10,563	10,563
611410 FIMS Allocation	3,922	3,302	6,234	5,358	5,358	5,358
611420 Telecommunications Allocation	1,340	909	1,354	1,150	1,150	1,150
611430 Info Tech Direct Charges	16,335	13,235	16,809	14,363	14,363	14,363
611600 Finance Allocation	4,993	4,067	6,717	7,857	7,857	7,857
611800 MCBEE Allocation	907	536	488	510	510	510
614100 Liability Insurance Allocation	1,500	2,300	2,200	2,900	2,900	2,900
614200 WC Insurance Allocation	0	0	0	400	400	400
Administrative Charges Total	39,403	33,712	49,845	50,760	50,760	50,760
Capital Outlay						
532100 Automobiles	222,775	214,982	266,500	1,003,200	1,025,200	1,025,200
532200 Pickups and Trucks	911,591	639,431	708,000	22,000	0	0
Capital Outlay Total	1,134,366	854,414	974,500	1,025,200	1,025,200	1,025,200
Debt Service Principal						
541100 Principal Payments	25,515	19,835	14,000	14,000	14,000	14,000
Debt Service Principal Total	25,515	19,835	14,000	14,000	14,000	14,000
Debt Service Interest						
542100 Interest Payments	485	165	700	120	120	120
Debt Service Interest Total	485	165	700	120	120	120

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
PUBLIC WORKS

595 - Fleet Management	Actual FY 09-10	Actual FY 10-11	Budget FY 11-12	Proposed FY 12-13	Approved FY 12-13	Adopted FY 12-13
Contingency						
571010 Contingency	0	0	111,170	163,481	163,481	163,481
Contingency Total	0	0	111,170	163,481	163,481	163,481
Ending Fund Balance						
573010 Unapprop Ending Fund Balance	0	0	1,886,116	2,287,629	2,287,629	2,287,629
Ending Fund Balance Total	0	0	1,886,116	2,287,629	2,287,629	2,287,629
Fleet Management Total	1,636,307	1,312,846	3,571,384	4,099,039	4,099,039	4,099,039
Public Works Grand Total	50,499,258	48,664,696	88,706,148	90,743,398	90,743,398	90,743,398

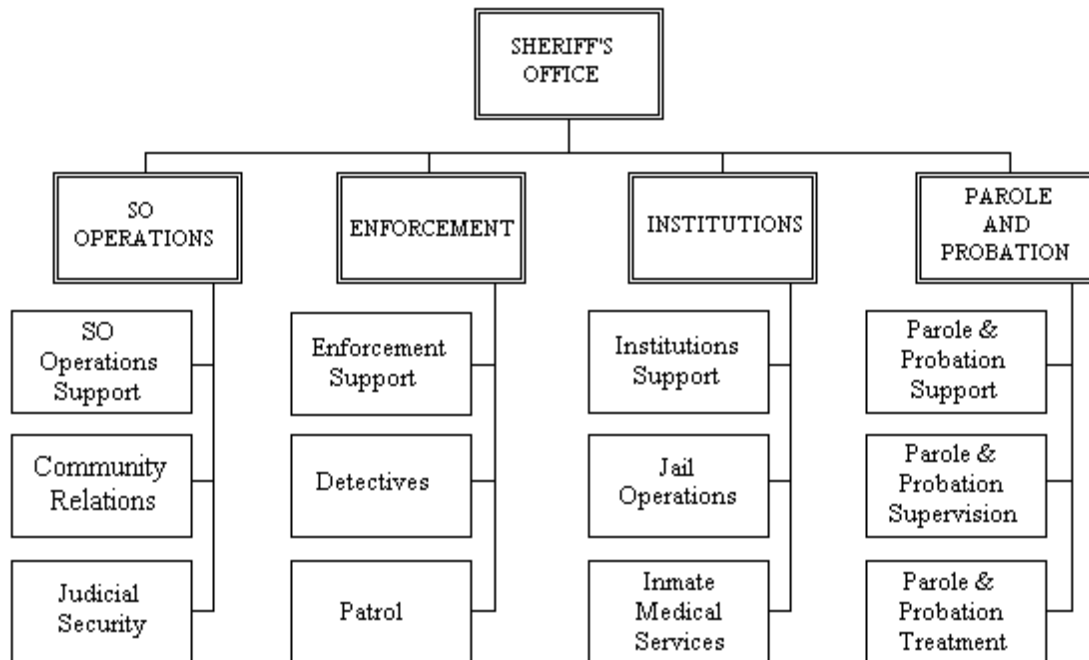
MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
PUBLIC WORKS

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MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
SHERIFF'S OFFICE

SHERIFF'S OFFICE



MISSION STATEMENT

The Marion County Sheriff's Office will provide the highest level of public safety services in partnership with our communities. The Sheriff's Office provides this through our foundational character traits of Integrity, Courage, Discipline, Loyalty, Diligence, Humility, Optimism, and Conviction.

GOALS AND OBJECTIVES

- Goal 1 Keeping our community safe through maintaining a safe and secure jail and work center, patrolling and conducting criminal investigations, providing civil process, supervising offenders through Parole and Probation, providing search and rescue response, and keeping our courts safe and accessible to the public through judicial security.
- Goal 2 To continue to work collaboratively with our community and public safety partners with an emphasis on the prevention of crime, problem solving, and being responsive to the community's needs for public safety.
- Goal 3 To continue to seek and retain professional and competent staff as well as continue the professional development of all employees.
- Goal 4 To be fiscally responsible and maximize the public's resources that we are entrusted with.
 - Objective 1 Focus on employee safety as a first priority at all times;

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
SHERIFF'S OFFICE

- Objective 2 Focus on the legitimate, identified needs and priorities of the residents and visitors of Marion County;
- Objective 3 Demonstrate fiscal accountability through showing taxpayers a high return on the public funds entrusted to us;
- Objective 4 Steadily contribute to the quality of life in our community by involving our citizens;
- Objective 5 Steadily enhance our relationships, communications, and mutually-beneficial partnerships;
- Objective 6 Contribute to employee satisfaction by creating and maintaining an internal culture that values employee input, personal accountability, and recognition for a job well done;
- Objective 7 Systematically work toward maintaining adequate, sustainable, dedicated funding for current and future Sheriff's Office operations, infrastructure, training and staffing;
- Objective 8 Support Marion County's economic growth and future direction by recruiting and retaining well-qualified, well-trained professional team members focused on public safety;
- Objective 9 Focus on the highest professional standards of public safety and our core services within the resources provided to us;
- Objective 10 Demand management excellence by ensuring we are planning for the future needs of our community and our employees.

DEPARTMENT OVERVIEW

The Marion County Sheriff's Office is a public safety organization that provides services to all residents within the county. These services are delivered through four divisions--Operations, Enforcement, Institutions, and Parole and Probation.

The Operations Division is responsible for judicial security (court security), civil process/service, criminal records entry, crime prevention, public information, and all administrative functions including payroll, human resources, recruitment, budget management, purchasing and contracts, grant management, and policy and procedures. For this fiscal year, Code Enforcement has been transferred from Public Works Department to the Sheriff's Office Operations Division.

The Enforcement Division serves a population base of approximately 318,150 (2011 Census Estimate--Portland State University, Population Research Center) of which 80,000 to 100,000 are citizens who reside in rural areas, unincorporated cities (census designated places such as Four Corners, Hayesville, Brooks, etc.), and in cities without local police protection. The services provided include patrol, traffic safety, criminal investigations, drug investigations, gang enforcement, search and rescue, marine patrol, and various law enforcement contracts.

The Institutions Division is responsible for operating the jail, with a current budgeted capacity of 400 beds, and a work release center currently at a budgeted capacity of 144 beds. The maximum capacity for the facilities is 800 beds, 600 at the jail and 200 at the work center. The division is responsible for fingerprinting, photographing, and processing all offenders who are arrested and brought to the jail by the various law enforcement agencies operating within Marion County. In 2011, 14,014 offenders were booked into the jail.

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
SHERIFF'S OFFICE

The jail facility is comprised of two major functions: intake (booking/release) and inmate housing. Intake provides the services of property inventory, identification (photographs and fingerprints) and records. Inmate housing utilizes both the jail and work center to house various levels of offenders that range from unclassified to maximum security. The jail is able to accommodate inmates with special needs such as medical, mental health, and disciplinary issues.

The work center provides housing for minimum custody inmates who are serving sanctions imposed by their probation/parole deputy or offenders sentenced by the judicial system. Most inmates housed at the work center facility are participating in community work crews. The work center plays a major role in the ability to hold offenders accountable and successfully transition them back in to the community.

The Parole and Probation Division is responsible for reintegration and supervision of offenders located within county boundaries. As of April 1, 2012 Marion County is currently responsible for the supervision of approximately 3,884 offenders; with an additional 1,603 offenders (approximately) who are on abscond status. The division provides supervision, sanctions, contracted drug and alcohol treatment, contracted sex offender treatment, cognitive classes, employment coordination, and victim restitution. The primary focus of this division is to transition the offender back to the community and reduce recidivism.

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
SHERIFF'S OFFICE

Resource and Requirement Summary

Sheriff's Office	FY 09-10 ACTUAL	FY 10-11 ACTUAL	FY 11-12 BUDGET	FY 12-13 ADOPTED	+/- %
RESOURCES					
Licenses and Permits	0	16,453	20,000	14,432	-27.84%
Intergovernmental Federal	1,418,698	1,345,045	1,591,201	1,394,578	-12.36%
Intergovernmental State	12,844,058	12,060,819	11,039,699	11,230,620	1.73%
Charges for Services	2,389,652	2,529,571	2,418,380	2,613,532	8.07%
Fines and Forfeitures	1,619,752	1,724,421	1,514,820	1,495,095	-1.30%
Interest	49,793	26,418	24,500	0	-100.00%
Other Revenues	12,266	47,589	17,620	5,200	-70.49%
General Fund Transfers	25,839,090	27,047,985	29,198,397	30,636,500	4.93%
Other Fund Transfers	4,859,793	4,715,701	4,263,044	3,638,344	-14.65%
Settlements	198	0	0	0	n.a.
Net Working Capital	1,791,335	2,819,433	2,550,797	1,727,351	-32.28%
TOTAL RESOURCES	50,824,635	52,333,434	52,638,458	52,755,652	0.22%
REQUIREMENTS					
Personnel Services					
Salaries and Wages	22,006,911	22,795,581	23,890,263	23,607,767	-1.18%
Fringe Benefits	9,033,643	9,452,466	10,291,188	10,995,643	6.85%
Total Personnel Services	31,040,554	32,248,046	34,181,451	34,603,410	1.23%
Materials and Services					
Supplies	1,236,822	1,333,782	1,514,815	1,513,821	-0.07%
Materials	189,264	178,463	180,412	159,529	-11.58%
Communications	291,288	266,698	330,467	296,947	-10.14%
Utilities	10,952	11,502	783,908	776,240	-0.98%
Contracted Services	3,798,269	4,339,396	4,164,663	3,964,881	-4.80%
Repairs and Maintenance	288,703	264,159	337,801	322,037	-4.67%
Rentals	1,024,171	1,209,873	1,237,335	1,318,432	6.55%
Insurance	70,158	23,339	6,740	6,640	-1.48%
Miscellaneous	237,508	192,958	315,506	248,404	-21.27%
Total Materials and Services	7,147,136	7,820,170	8,871,647	8,606,931	-2.98%
Administrative Charges	5,637,130	5,722,926	5,534,760	5,780,529	4.44%
Capital Outlay	214,959	0	110,833	101,905	-8.06%
Transfers Out	3,965,425	3,965,425	3,507,440	3,326,978	-5.15%
Contingency	0	0	432,327	335,899	-22.30%
TOTAL REQUIREMENTS	48,005,203	49,756,567	52,638,458	52,755,652	0.22%
FTE	350.25	352.50	346.00	337.00	-2.6%

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
SHERIFF'S OFFICE

PROGRAMS

The Sheriff's Office budget is allocated to 12 programs that are shown on the following table.

Summary of Programs

	FY 09-10 ACTUAL	FY 10-11 ACTUAL	FY 11-12 BUDGET	FY 2012-13 ADOPTED	+/- %
RESOURCES					
Sheriff Operations Support	2,626,253	4,468,133	5,069,415	5,155,021	1.69%
Community Relations	993,387	1,076,231	1,015,956	1,278,195	25.81%
Judicial Security	906,504	1,502,829	1,765,261	2,080,044	17.83%
Enforcement Support	4,083,281	1,753,836	1,485,608	631,878	-57.47%
Detectives	1,113,777	1,935,602	2,003,563	2,176,442	8.63%
Patrol	7,346,954	7,908,040	8,336,992	9,246,099	10.90%
Institutions Support	4,684,791	4,977,718	5,448,304	3,183,712	-41.57%
Jail Operations	12,300,581	11,643,257	12,179,765	14,292,331	17.34%
Inmate Medical Services	2,047,106	2,095,649	2,045,266	2,409,102	17.79%
Parole and Probation Support	191,638	7,248,911	6,550,870	5,650,510	-13.74%
Parole and Probation Supervsn	13,155,638	6,720,158	5,986,458	5,926,418	-1.00%
Parole and Probation Treatment	1,374,725	1,003,069	751,000	725,900	-3.34%
TOTAL RESOURCES	50,824,635	52,333,434	52,638,458	52,755,652	0.22%
REQUIREMENTS					
Sheriff Operations Support	2,623,830	4,370,855	5,069,415	5,155,021	1.69%
Community Relations	911,368	998,164	1,015,956	1,278,195	25.81%
Judicial Security	906,504	1,502,829	1,765,261	2,080,044	17.83%
Enforcement Support	4,083,281	1,753,836	1,485,608	631,878	-57.47%
Detectives	1,033,017	1,889,608	2,003,563	2,176,442	8.63%
Patrol	7,040,027	7,438,590	8,336,992	9,246,099	10.90%
Institutions Support	4,684,791	4,977,718	5,448,304	3,183,712	-41.57%
Jail Operations	12,157,565	11,468,200	12,179,765	14,292,331	17.34%
Inmate Medical Services	2,047,106	2,095,649	2,045,266	2,409,102	17.79%
Parole and Probation Support	717,173	6,570,193	6,550,870	5,650,510	-13.74%
Parole and Probation Supervsn	11,017,556	5,738,977	5,986,458	5,926,418	-1.00%
Parole and Probation Treatment	782,985	951,948	751,000	725,900	-3.34%
TOTAL REQUIREMENTS	48,005,203	49,756,567	52,638,458	52,755,652	0.22%

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
SHERIFF'S OFFICE

Sheriff Operations Support Program

- Responsible for all administrative functions to include payroll, human resources, budget, accounting, contracts, purchasing, recruitment, property management, and program analysis and grant management.
- Processes and records all data generated by all calls for service and investigations conducted by enforcement deputies.
- Responsible for professional standards including public information dissemination, training assessment and tracking, and policy/procedure and accreditation management.
- Processes and serves all civil action/papers, issues concealed handgun permits, and manages vehicle impound.

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
SHERIFF'S OFFICE

Program Summary

Sheriff's Office

Program: Sheriff Operations Support

	FY 09-10 ACTUAL	FY 10-11 ACTUAL	FY 11-12 BUDGET	FY 12-13 ADOPTED	+/- %
RESOURCES					
Intergovernmental Federal	16,384	28,944	35,315	11,500	-67.44%
Intergovernmental State	417,337	756,554	642,052	723,960	12.76%
Charges for Services	263,861	305,829	217,000	239,000	10.14%
Other Revenues	48	31	0	0	n.a.
General Fund Transfers	1,905,087	3,328,800	4,072,595	4,004,314	-1.68%
Other Fund Transfers	0	45,552	0	0	n.a.
Net Working Capital	23,535	2,423	102,453	176,247	72.03%
TOTAL RESOURCES	2,626,253	4,468,133	5,069,415	5,155,021	1.69%
REQUIREMENTS					
Personnel Services					
Salaries and Wages	1,505,145	1,715,782	1,741,627	1,722,724	-1.09%
Fringe Benefits	720,373	835,934	908,497	944,419	3.95%
Total Personnel Services	2,225,518	2,551,717	2,650,124	2,667,143	0.64%
Materials and Services					
Supplies	25,822	202,782	205,361	212,024	3.24%
Materials	5,864	7,486	2,790	2,820	1.08%
Communications	17,975	47,271	63,920	50,961	-20.27%
Utilities	0	0	31,225	32,631	4.50%
Contracted Services	8,806	1,054,167	1,089,031	1,089,910	0.08%
Repairs and Maintenance	11,021	59,189	62,697	67,194	7.17%
Rentals	32,749	93,711	94,262	99,660	5.73%
Insurance	40	40	500	400	-20.00%
Miscellaneous	31,742	80,372	147,224	128,353	-12.82%
Total Materials and Services	134,020	1,545,017	1,697,010	1,683,953	-0.77%
Administrative Charges	264,292	274,122	613,433	613,606	0.03%
Capital Outlay	0	0	14,475	0	-100.00%
Contingency	0	0	94,373	190,319	101.67%
TOTAL REQUIREMENTS	2,623,830	4,370,855	5,069,415	5,155,021	1.69%
FTE	26.87	29.00	29.00	28.00	-3.4%

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
SHERIFF'S OFFICE

FTE By Position Title By Program

Program: Sheriff Operations Support	
Position Title	FTE
Accounting Clerk	1.00
Accounting Specialist	1.00
Administrative Assistant	1.00
Administrative Assistant (Confidential)	1.00
Administrative Services Manager Sr	1.00
Budget Analyst 1	1.00
Budget Analyst 2	1.00
Chief Civil Supervisor	1.00
Contracts Specialist	1.00
Deputy Sheriff - Enforcement	3.00
Division Commander	1.00
Lieutenant	1.00
Management Analyst 1	1.00
Management Analyst 1 (Confidential)	1.00
Office Specialist 2	1.00
Professional Standards Coordinator	1.00
Sheriff	1.00
Support Services Technician	6.00
Support Services Technician (Bilingual)	2.00
Undersheriff	1.00
Program Sheriff Operations Support FTE Total:	28.00

- The FTE count does not include .26 temp position that is budgeted for this program.

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
SHERIFF'S OFFICE

Sheriff Operations Support Program Budget Justification

RESOURCES

Resources increased overall by \$95,606 primarily due to an increase in the Concealed Handgun License revenue. There are offsetting increases and decreases throughout the program and a specific decrease in Intergovernmental Federal due to a grant closure. A reduction in General Fund transfer is due to the elimination of 1 FTE in the records section and the distribution of Administrative Charges to all programs.

REQUIREMENTS

FTE

Program is reduced by 1 FTE. One Support Services Technician was cut as a result of reduced Community Corrections funding.

Personnel Services

Personnel Services increased overall due to MCLEA 1% COLA and increased longevity costs as well as increases to PERS and medical. Much of the increase was mitigated by the loss of FTE as noted above.

Materials and Services

A slight increase to Rentals and Supplies is due to the increased cost of fleet and fuel. The increase is offset by significant decrease in communications due to a closed grant for radios and accessories. The result is a slight decrease to total Materials and Services.

Administrative Charges

Administrative Charges were spread across all programs in Operations Division where previously the majority of charges were in the Support Program. There is an overall increase in county allocations specifically in the 250 Grants and Contracts and 180 Community Corrections funds.

Transfers Out

There are no Transfers Out budgeted for FY 12-13.

Contingency

The increase to Contingency is due to the increased revenue in Concealed Handgun Licenses that was put in contingency.

Other

There are no Capital expenses planned for FY 12-13.

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
SHERIFF'S OFFICE

Community Relations Program

- Responsible for crime prevention and various activities throughout the community to create partnerships through education and information sharing.
- Manages the Neighborhood Watch program where the Sheriff's Office facilitates concerned neighbors and citizens who want to organize efforts to prevent crimes in their own neighborhoods.
- Provides information to the general public on identify theft, ride alongs, and provides visibility for the Sheriff's Office by participating and being present for community shows, fairs, and events throughout the year.
- Provides crisis outreach resources to residents with mental health issues.
- Responsible for managing the Alarm Ordinance and provides education about the ordinance requirements and facilitates the permit process.
- Provides School Resource Officer services in coordination with Enforcement Division which currently consists of Salem-Keizer Schools and Chemawa Indian School.
- Provides County Code Enforcement. This service was transferred from Public Works Department to the Sheriff's Office beginning FY 12-13. Responds to complaints in regard to violation of county ordinances; i.e., graffiti, zoning, tall grass and weeds, building code violations, right-of-way and driveway violations, illegal dumping of garbage, etc.

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
SHERIFF'S OFFICE

Program Summary

Sheriff's Office

Program: Community Relations

	FY 09-10 ACTUAL	FY 10-11 ACTUAL	FY 11-12 BUDGET	FY 12-13 ADOPTED	+/- %
RESOURCES					
Licenses and Permits	0	16,453	20,000	14,432	-27.84%
Intergovernmental Federal	500,989	465,187	519,991	562,613	8.20%
Charges for Services	154,660	161,655	96,209	385,701	300.90%
Interest	47	49	0	0	n.a.
Other Revenues	3,843	2,890	16,620	500	-96.99%
General Fund Transfers	243,841	347,460	275,735	297,092	7.75%
Other Fund Transfers	0	519	0	0	n.a.
Net Working Capital	90,006	82,018	87,401	17,857	-79.57%
TOTAL RESOURCES	993,387	1,076,231	1,015,956	1,278,195	25.81%
REQUIREMENTS					
Personnel Services					
Salaries and Wages	467,721	569,188	547,653	702,791	28.33%
Fringe Benefits	184,944	229,095	236,709	342,014	44.49%
Total Personnel Services	652,665	798,283	784,362	1,044,805	33.20%
Materials and Services					
Supplies	31,405	20,950	41,386	27,835	-32.74%
Materials	6,100	18,530	5,250	850	-83.81%
Communications	7,790	5,956	9,132	10,655	16.68%
Contracted Services	64,011	51,903	51,633	51,256	-0.73%
Repairs and Maintenance	5,302	12,580	16,669	17,581	5.47%
Rentals	31,878	34,316	23,535	38,276	62.63%
Miscellaneous	12,713	10,929	12,497	14,119	12.98%
Total Materials and Services	159,199	155,164	160,102	160,572	0.29%
Administrative Charges	47,443	44,717	41,945	72,818	73.60%
Capital Outlay	52,061	0	0	0	n.a.
Contingency	0	0	29,547	0	-100.00%
TOTAL REQUIREMENTS	911,368	998,164	1,015,956	1,278,195	25.81%
FTE	5.45	8.00	8.00	10.45	30.6%

MARION COUNTY FY 2012-13 BUDGET
 BY DEPARTMENT
 SHERIFF'S OFFICE

FTE By Position Title By Program

Program: Community Relations	
Position Title	FTE
Administrative Assistant	1.00
Deputy Sheriff - Enforcement	5.00
Deputy Sheriff - Enforcement (Bilingual)	1.00
Enforcement Aide	1.00
Enforcement Officer	2.00
Sergeant	0.45
Program Community Relations FTE Total:	10.45

- The FTE count does not include 0.54 temp position that is also budgeted for this program.

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
SHERIFF'S OFFICE

Community Relations Program Budget Justification

RESOURCES

The significant increase in Charges for Services is due to the transfer of Code Enforcement from Public Works Department to the Sheriff's Office. There are offsetting increases and decreases in other services of the Community Relations Program. Licenses and Permits is significantly reduced as a result of decreased alarm permit renewals and applications. Intergovernmental Federal is slightly increased due to the COPS Hiring Grant in support of the Crisis Outreach Response Team services. Other Revenues is reduced in anticipation of less donation dollars.

REQUIREMENTS

FTE

A portion .55 FTE of a Sergeant position moved to the Enforcement Patrol program to better reflect where services are provided. Three (3) FTE were transferred from Public Works to the Sheriff's Office for Code Enforcement activity, a new service in this program.

Personnel Services

Overall increase due to transfer of 3 FTE from Public Works to the Sheriff's office as noted above. Personnel Services increased slightly due to MCLEA 1% COLA and increased longevity costs as well as increases to PERS and medical.

Materials and Services

Materials and Services increased overall due to the transfer of Code Enforcement from Public Works Department to the Sheriff's Office. Materials and Services were specifically decreased in most areas of the Alarms services.

Administrative Charges

There was an overall increase to Administrative Charges and they were spread across all programs where previously the majority of charges were in the Support Program.

Transfers Out

There are no Transfers Out in this program for FY 12-13.

Contingency

Reduction in Contingency is a result of reduced revenue in Alarms.

Other

No Capital purchases are planned in this program for FY 12-13.

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
SHERIFF'S OFFICE

Judicial Security Program

- Provides courtroom and judicial security for all 22 courtrooms at six different locations within the county; the majority of services are provided at the Courthouse downtown and at the Annex at the Jail facility.
- Provides prisoner transports to include residents of the Oregon State Hospital and Oregon Youth Authority facilities.
- Provides threat assessment services and protection of judicial staff outside of the courtroom.

Program Summary

Sheriff's Office

Program: Judicial Security

	FY 09-10 ACTUAL	FY 10-11 ACTUAL	FY 11-12 BUDGET	FY 12-13 ADOPTED	+/- %
RESOURCES					
Charges for Services	352	0	0	0	n.a.
General Fund Transfers	906,153	1,502,829	1,765,261	2,080,044	17.83%
TOTAL RESOURCES	906,504	1,502,829	1,765,261	2,080,044	17.83%
REQUIREMENTS					
Personnel Services					
Salaries and Wages	629,289	1,027,287	1,219,300	1,217,677	-0.13%
Fringe Benefits	250,394	397,545	462,476	506,562	9.53%
Total Personnel Services	879,682	1,424,832	1,681,776	1,724,239	2.52%
Materials and Services					
Supplies	6,362	10,475	16,558	15,644	-5.52%
Materials	70	5,656	6,675	3,954	-40.76%
Communications	0	46	0	1,080	n.a.
Contracted Services	0	52	400	5,700	1,325.00%
Repairs and Maintenance	0	1,548	2,900	5,400	86.21%
Rentals	18,880	60,336	55,152	54,564	-1.07%
Miscellaneous	1,510	(116)	1,800	1,900	5.56%
Total Materials and Services	26,822	77,997	83,485	88,242	5.70%
Administrative Charges	0	0	0	267,563	n.a.
TOTAL REQUIREMENTS	906,504	1,502,829	1,765,261	2,080,044	17.83%
FTE	6.00	15.00	15.00	15.00	0.0%

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
SHERIFF'S OFFICE

FTE By Position Title By Program

Program: Judicial Security	
Position Title	FTE
Deputy Sheriff - Institutions	9.00
Deputy Sheriff - Enforcement	5.00
Lieutenant	1.00
Program Judicial Security FTE Total:	15.00

- The FTE count does not include 2.93 temp positions that are also budgeted for this program.

Judicial Security Program Budget Justification

RESOURCES

There is an increase to General Fund Transfer required to support Personnel Services and cover Administrative Charges previously budgeted in the Support Program.

REQUIREMENTS

FTE

There are no changes to FTE.

Personnel Services

Personnel Services increased overall due to increases to PERS and medical premiums. Temporary wages reduced slightly to cover .25 Administrative Assistant position in Crime Prevention Program.

Materials and Services

In Materials and Services there are offsetting increases and decreases. Supplies is reduced by the cost of fuel as a result of eliminating the Transport of inmates back and forth with Deschutes County. Materials is reduced as there are no tasers or other small equipment requested for this program. Contracted Services is increased for the potential need of covering medical/hospital services for inmates not sentenced to jail.

Administrative Charges

Administrative Charges were spread across all programs where previously the majority of charges were in the Support Program.

Transfers Out

There are no Transfers Out for this program in FY 12-13.

Contingency

There is no Contingency planned in this program for FY 12-13.

Other

No Capital purchases are planned in this program for FY 12-13.

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
SHERIFF'S OFFICE

Enforcement Support Program

- Provides oversight of the Enforcement Division functions.

Program Summary

Sheriff's Office	Program: Enforcement Support				
	FY 09-10 ACTUAL	FY 10-11 ACTUAL	FY 11-12 BUDGET	FY 12-13 ADOPTED	+/- %
RESOURCES					
Intergovernmental State	156,068	117,567	171,000	0	-100.00%
Charges for Services	4,199	5,646	0	0	n.a.
General Fund Transfers	3,923,014	1,630,623	1,314,608	631,878	-51.93%
TOTAL RESOURCES	4,083,281	1,753,836	1,485,608	631,878	-57.47%
REQUIREMENTS					
Personnel Services					
Salaries and Wages	594,144	266,285	271,711	262,283	-3.47%
Fringe Benefits	257,209	113,377	122,395	129,433	5.75%
Total Personnel Services	851,353	379,661	394,106	391,716	-0.61%
Materials and Services					
Supplies	289,569	2,296	0	23,465	n.a.
Materials	18,583	0	0	0	n.a.
Communications	129,121	109,337	112,680	105,390	-6.47%
Utilities	5,476	0	27,584	29,678	7.59%
Contracted Services	904,443	1,969	0	0	n.a.
Repairs and Maintenance	65,394	161	0	0	n.a.
Rentals	496,218	352	0	0	n.a.
Insurance	46,586	164	0	0	n.a.
Miscellaneous	33,415	0	0	0	n.a.
Total Materials and Services	1,988,805	114,277	140,264	158,533	13.02%
Administrative Charges	1,243,123	1,259,897	951,238	81,629	-91.42%
TOTAL REQUIREMENTS	4,083,281	1,753,836	1,485,608	631,878	-57.47%
FTE	11.90	2.90	2.90	2.90	0.0%

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
SHERIFF'S OFFICE

FTE By Position Title By Program

Program: Enforcement Support	
Position Title	FTE
Division Commander	1.00
Lieutenant	1.90
Program Enforcement Support FTE Total:	2.90

Enforcement Support Program Budget Justification

RESOURCES

A change to Intergovernmental State revenue is the result of 911 Fees going directly to dispatch centers throughout the county. The substantial decrease to the General Fund Transfer is due to Administrative Charges being applied to all programs in the Enforcement Division and not just the Support Program.

REQUIREMENTS

FTE

There are no changes to FTE in this program.

Personnel Services

Personnel Services slight reduction due to retirement of a senior lieutenant.

Materials and Services

Changes to Materials and Services are a result of costing supplies and services to more appropriately reflect the program needs. Fuel was added to Supplies and Communications had a slight decrease as a result of reallocating phones and air cards. Utilities had a slight increase to cover costs based on current year spending.

Administrative Charges

Administrative Charges were significantly reduced as a result of applying them to all programs in Enforcement Division not just the Support Program as done in previous years.

Transfers Out

There are no Transfers Out for this program in FY 12-13.

Contingency

There is no Contingency planned in this program for FY 12-13.

Other

No Capital purchases are planned in this program for the FY 12-13.

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
SHERIFF'S OFFICE

Detectives Program

- The Criminal Investigations Unit (CIU) investigates homicides, serious assaults, missing persons, sex offenses, organized crime and robberies. Having specially trained detectives in polygraph examination, computer forensics, crimes against children and homicide investigations are an integral part of the unit.
- With a focus of improving the quality of life for the residents of Marion County, the Street Crimes Unit (SCU) detectives are primarily assigned to investigate drug activity complaints and respond to reports of drug endangered children.

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
SHERIFF'S OFFICE

Program Summary

Sheriff's Office

Program: Detectives

	FY 09-10 ACTUAL	FY 10-11 ACTUAL	FY 11-12 BUDGET	FY 12-13 ADOPTED	+/- %
RESOURCES					
Intergovernmental Federal	363,989	132,039	74,846	24,500	-67.27%
Intergovernmental State	0	18,848	119,487	41,185	-65.53%
Fines and Forfeitures	10,043	8,347	19,725	0	-100.00%
Interest	0	25	0	0	n.a.
General Fund Transfers	691,889	1,689,727	1,754,067	2,089,838	19.14%
Other Fund Transfers	0	5,855	0	0	n.a.
Net Working Capital	47,856	80,760	35,438	20,919	-40.97%
TOTAL RESOURCES	1,113,777	1,935,602	2,003,563	2,176,442	8.63%
REQUIREMENTS					
Personnel Services					
Salaries and Wages	531,565	1,196,943	1,303,534	1,233,244	-5.39%
Fringe Benefits	205,867	472,826	480,422	521,471	8.54%
Total Personnel Services	737,432	1,669,769	1,783,956	1,754,715	-1.64%
Materials and Services					
Supplies	21,752	32,133	23,555	39,928	69.51%
Materials	11,527	22,552	22,985	4,390	-80.90%
Communications	1,245	1,476	8,081	3,850	-52.36%
Contracted Services	211,881	29,191	9,685	1,150	-88.13%
Repairs and Maintenance	2,988	4,497	14,770	22,039	49.21%
Rentals	7,664	84,359	77,008	59,568	-22.65%
Insurance	0	2,681	0	0	n.a.
Miscellaneous	14,811	42,789	57,979	18,700	-67.75%
Total Materials and Services	271,869	219,679	214,063	149,625	-30.10%
Administrative Charges	161	161	5,544	272,102	4,808.04%
Capital Outlay	23,556	0	0	0	n.a.
TOTAL REQUIREMENTS	1,033,017	1,889,608	2,003,563	2,176,442	8.63%
FTE	1.00	15.75	16.00	16.00	0.0%

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
SHERIFF'S OFFICE

FTE By Position Title By Program

Program: Detectives	
Position Title	FTE
Deputy Sheriff - Enforcement	10.00
Deputy Sheriff - Enforcement (Bilingual)	1.00
Detective Secretary	1.00
Evidence Officer	2.00
Sergeant	2.00
Program Detectives FTE Total:	16.00

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
SHERIFF'S OFFICE

Detectives Program Budget Justification

RESOURCES

Intergovernmental resources, both State and Federal, are due anticipated reductions to criminal and federal forfeitures, and the ending of the 2010 Community Oriented Policing (COPS) Meth grant which provided funding for a temporary part time Department Specialist 2. State revenue is also decreased due to the end of funds for the Criminal Justice Center, Justice Assistance Grant (CJC JAG) activity. A significant increase to General Fund Transfers is due to Personnel Services, Fringe Benefits increases and Administrative Charges not previously budgeted in this program.

REQUIREMENTS

FTE

There are no changes to FTE. However, the program is losing a temporary position previously funded by COPS Meth Grant 2010.

Personnel Services

Personnel Services was affected by MCLEA 1% COLA and increased longevity costs as well as increases to PERS and medical. Personnel Services increase was offset for a slight decrease overall with the reduction of the temp position as noted above and significant reductions to overtime throughout the program.

Materials and Services

The decrease in Materials and Services is due to reductions in all areas directly correspondent to reduced revenue related to federal and criminal forfeiture, and a result of costing supplies and services to appropriately reflect the areas of greatest need. The increase specifically in Supplies is anticipated fuel costs for this program.

Administrative Charges

Administrative Charges were significantly increased as a result of applying them to all programs in Enforcement Division not just the Support Program as done in previous years.

Transfers Out

There are no Transfers Out for this program in FY 12-13.

Contingency

There is no Contingency planned in this program for FY 12-13.

Other

No Capital purchases are planned in this program for the 12-13 FY.

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
SHERIFF'S OFFICE

Patrol Program

- Provides criminal and traffic law enforcement services 24 hours a day, 7 days a week for approximately 80,000-100,000 residences in the rural areas, unincorporated cities, and cities without dedicated police coverage within Marion County.
- Supports and assists various police agencies within Marion County on calls for service or investigation when those agencies are in need of assistance.
- Provides Traffic Safety Team services, a self-funded program that emphasizes the reduction of motor vehicle accidents, injuries and fatalities through traffic enforcement on high-risk roads and community awareness/education presentations, as well as use of specialized investigators to reconstruct and investigate criminal/fatal motor vehicle crashes.
- Provides K-9 Team, reserve deputy and cadet programs, marine enforcement, Special Weapons and Tactics Team (SWAT), and search and rescue.
- Provides impound services and contracted patrol services for cities and public agencies requiring enforcement services within the county.

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
SHERIFF'S OFFICE

Program Summary

Sheriff's Office

Program: Patrol

	FY 09-10 ACTUAL	FY 10-11 ACTUAL	FY 11-12 BUDGET	FY 12-13 ADOPTED	+/- %
RESOURCES					
Intergovernmental Federal	136,798	65,991	65,025	82,270	26.52%
Intergovernmental State	221,384	201,524	213,573	165,977	-22.29%
Charges for Services	340,146	347,525	533,473	542,081	1.61%
Fines and Forfeitures	1,609,709	1,716,074	1,495,095	1,495,095	0.00%
Interest	3,388	2,069	0	0	n.a.
Other Revenues	8,254	25,667	1,000	4,700	370.00%
General Fund Transfers	4,423,924	4,895,316	5,209,034	6,065,374	16.44%
Other Fund Transfers	342,943	346,947	367,861	364,566	-0.90%
Net Working Capital	260,408	306,928	451,931	526,036	16.40%
TOTAL RESOURCES	7,346,954	7,908,040	8,336,992	9,246,099	10.90%
REQUIREMENTS					
Personnel Services					
Salaries and Wages	4,421,812	4,264,331	4,576,972	4,518,967	-1.27%
Fringe Benefits	1,710,590	1,651,226	1,786,069	1,902,286	6.51%
Total Personnel Services	6,132,402	5,915,557	6,363,041	6,421,253	0.91%
Materials and Services					
Supplies	68,712	330,321	454,170	434,750	-4.28%
Materials	77,405	26,109	54,121	101,180	86.95%
Communications	49,635	18,884	35,925	38,705	7.74%
Utilities	0	5,776	11,593	5,250	-54.71%
Contracted Services	173,049	204,135	227,989	203,625	-10.69%
Repairs and Maintenance	29,437	44,237	103,727	79,366	-23.49%
Rentals	149,845	622,322	655,510	726,956	10.90%
Insurance	1,808	5,207	0	0	n.a.
Miscellaneous	39,796	19,361	30,456	24,695	-18.92%
Total Materials and Services	589,687	1,276,353	1,573,491	1,614,527	2.61%
Administrative Charges	245,366	246,679	273,949	1,027,410	275.04%
Capital Outlay	72,572	0	16,633	89,208	436.33%
Transfers Out	0	0	0	53,200	n.a.
Contingency	0	0	109,878	40,501	-63.14%
TOTAL REQUIREMENTS	7,040,027	7,438,589	8,336,992	9,246,099	10.90%
FTE	68.68	57.85	58.60	56.65	-3.3%

MARION COUNTY FY 2012-13 BUDGET
 BY DEPARTMENT
 SHERIFF'S OFFICE

FTE By Position Title By Program

Program: Patrol	
Position Title	FTE
Deputy Sheriff - Enforcement	48.00
Deputy Sheriff - Enforcement (Bilingual)	1.00
Lieutenant	0.10
Sergeant	6.55
Support Services Technician (Bilingual)	1.00
Program Patrol FTE Total:	56.65

- The FTE count does not include .79 temp position that is also budgeted for this program.

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
SHERIFF'S OFFICE

Patrol Program Budget Justification

RESOURCES

A number of offsetting changes in resources are reflected in the Patrol program, including a reduction to Impound (towing fees), increases to both the Jefferson and Sublimity contracts to cover increased costs, an increase to Other Fund Transfers to cover Title III Forest Patrol, an increase to Net Working Capital in the Traffic Safety Team 255 Fund, and an overall increase to the General Fund transfer to cover General Fund program expenses.

REQUIREMENTS

FTE

A portion (.55) FTE of a Sergeant position moved to the Enforcement Patrol program from the Operations Crime Prevention program to better reflect where services are provided. One (1) FTE deputy was cut from the Patrol program as a result of reduced Community Corrections Fund transfer to support General Fund services. One (1) additional FTE deputy was cut to mitigate increased fleet and fuel costs in all of Enforcement Division programs not covered by requested decision packages.

Personnel Services

Personnel Services increased overall due to MCLEA 1% COLA and increased longevity costs as well as increases to PERS and medical. These increases were less due to the reduction of two FTE deputy positions as noted above.

Materials and Services

There are reductions and increases in supplies and services to absorb increases and keep the expenditures in the areas of greatest need.

Administrative Charges

Administrative Charges were significantly increased as a result of applying them to all programs in Enforcement Division not just the Support Program as done in previous years.

Transfers Out

There is a transfer of \$53,200 from Traffic Safety to Fleet for the purchase of two motorcycles in the FY 12-13.

Contingency

Contingency was reduced in the Traffic Safety Team to accommodate the transfer to Fleet and capital purchases as described above and below.

Other

Capital Outlay purchases planned for the Patrol program are a digital video recording system for 8 vehicles in the Traffic Safety Team and two K-9s in the K-9 program in the event a dog or dogs need to be replaced.

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
SHERIFF'S OFFICE

Institutions Support Program

- Provides overall support to the jail facility including records/warrants services, court desk services and administrative support.
- Manages all records functions associated with the lodging and releasing of close to 14,000 inmates each year, including data entry when people are booked into the jail and work center, data entry and tracking of all arrest warrants and no contact orders, and confirming all restraining orders.
- Determines all sentences and release dates and arranges for transport to and from prison.
- Processes and manages restraining orders.

Program Summary

Sheriff's Office	Program: Institutions Support				
	FY 09-10 ACTUAL	FY 10-11 ACTUAL	FY 11-12 BUDGET	FY 12-13 ADOPTED	+/- %
RESOURCES					
Charges for Services	271	1,593	0	0	n.a.
General Fund Transfers	4,610,547	4,902,350	5,374,529	3,109,937	-42.14%
Other Fund Transfers	73,775	73,775	73,775	73,775	0.00%
Settlements	198	0	0	0	n.a.
TOTAL RESOURCES	4,684,791	4,977,718	5,448,304	3,183,712	-41.57%
REQUIREMENTS					
Personnel Services					
Salaries and Wages	1,163,273	1,232,327	1,238,480	1,248,757	0.83%
Fringe Benefits	544,366	574,606	630,229	676,095	7.28%
Total Personnel Services	1,707,639	1,806,934	1,868,709	1,924,852	3.00%
Materials and Services					
Supplies	81,185	31,172	32,000	28,447	-11.10%
Materials	9,681	12,953	6,400	1,550	-75.78%
Communications	17,720	14,194	15,120	15,174	0.36%
Utilities	0	0	706,447	688,723	-2.51%
Contracted Services	45,978	12,428	9,900	4,400	-55.56%
Repairs and Maintenance	101,980	62,838	53,951	48,000	-11.03%
Rentals	45,503	37,870	49,572	60,024	21.08%
Insurance	158	160	200	200	0.00%
Miscellaneous	21,774	1,184	3,500	1,500	-57.14%
Total Materials and Services	323,979	172,798	877,090	848,018	-3.31%
Administrative Charges	2,653,173	2,997,986	2,702,505	410,842	-84.80%
TOTAL REQUIREMENTS	4,684,791	4,977,718	5,448,304	3,183,712	-41.57%
FTE	21.00	22.00	22.00	22.00	0.0%

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
SHERIFF'S OFFICE

FTE By Position Title By Program

Program: Institutions Support	
Position Title	FTE
Division Commander - Institution	1.00
Lieutenant	3.00
Office Manager	1.00
Office Specialist 2	2.00
Sheriff's Office Records Specialist	3.00
Support Services Technician	12.00
Program Institutions Support FTE Total:	22.00

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
SHERIFF'S OFFICE

Institutions Support Program Budget Justification

RESOURCES

The substantial decrease to the General Fund Transfer is due to Administrative Charges being applied to all programs in the Institutions Division and not just the Support Program.

REQUIREMENTS

FTE

There are no changes to FTE.

Personnel Services

Personnel Services increased overall due to MCLEA 1% COLA and increased longevity costs as well as increases to PERS and medical.

Materials and Services

Materials and Services decreased overall due to reductions in all areas to absorb increases and keep the expenditures in the areas of greatest need in the Jail Operations Program. Supplies and Materials is reflective of less need for small office equipment and supplies. Contracted Services reduction is a result of moving budgeted costs for employee health risk exposures to Operations Support program.

Administrative Charges

Administrative Charges were significantly reduced due to the budget being applied to all programs in the Institutions Division and not just the Support Program.

Transfers Out

There are no Transfers Out for this program in FY 12-13.

Contingency

There is no Contingency planned in this program for FY 12-13.

Other

No Capital purchases are planned in this program for FY 12-13.

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
SHERIFF'S OFFICE

Jail Operations Program

- Books and houses all arrestees within Marion County.
- Provides 24-hour supervision and monitoring of all inmates (in a variety of classification levels) in custody at the jail facility which typically operates at the budgeted 400-bed capacity year round.
- Provides drug detection canine, classification, field training and evaluation, and inmate worker supervision services.
- Operates a 144-bed Work Center with four work crews operating out of the facility. (Reduced from 6 in the 11-12 FY)
- Utilizes inmates to provide services to public entities through contracts and intergovernmental agreements throughout Marion County.
- Work Center operations supports county Business Services facilities management and the dog kennel by providing inmate work crews to perform general labor.
- Work Center operations facilitate re-entry into the community by providing a structured environment and work crew participation as well as opportunities to learn new job skills.
- Inmate welfare service provides work and programs for inmates while they are incarcerated at the Marion County Jail.
- Provides support to the law library and educational programs.

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
SHERIFF'S OFFICE

Program Summary

Sheriff's Office

Program: Jail Operations

	FY 09-10 ACTUAL	FY 10-11 ACTUAL	FY 11-12 BUDGET	FY 12-13 ADOPTED	+/- %
RESOURCES					
Intergovernmental Federal	327,661	20,600	303,000	175,000	-42.24%
Intergovernmental State	0	0	0	207,553	n.a.
Charges for Services	651,177	722,248	666,869	600,750	-9.91%
Interest	1,354	687	0	0	n.a.
General Fund Transfers	7,113,278	6,663,415	7,407,302	9,968,921	34.58%
Other Fund Transfers	4,100,992	4,093,291	3,627,536	3,200,003	-11.79%
Net Working Capital	106,119	143,016	175,058	140,104	-19.97%
TOTAL RESOURCES	12,300,581	11,643,257	12,179,765	14,292,331	17.34%
REQUIREMENTS					
Personnel Services					
Salaries and Wages	7,471,879	7,153,893	7,419,934	7,522,221	1.38%
Fringe Benefits	2,960,752	2,894,283	3,110,723	3,392,424	9.06%
Total Personnel Services	10,432,630	10,048,176	10,530,657	10,914,645	3.65%
Materials and Services					
Supplies	304,326	294,953	358,723	356,161	-0.71%
Materials	16,840	53,275	42,953	25,240	-41.24%
Communications	4,060	2,801	4,290	4,450	3.73%
Contracted Services	938,006	944,298	954,311	1,035,353	8.49%
Repairs and Maintenance	27,034	45,671	48,587	43,757	-9.94%
Rentals	19,681	42,403	41,888	38,196	-8.81%
Insurance	21,486	13,408	5,800	5,800	0.00%
Miscellaneous	1,909	1,790	2,100	2,800	33.33%
Total Materials and Services	1,333,341	1,398,599	1,458,652	1,511,757	3.64%
Administrative Charges	324,823	21,425	22,976	1,813,546	7,793.22%
Capital Outlay	66,770	0	79,725	12,697	-84.07%
Contingency	0	0	87,755	39,686	-54.78%
TOTAL REQUIREMENTS	12,157,565	11,468,200	12,179,765	14,292,331	17.34%
FTE	119.34	111.00	106.00	105.00	-0.9%

MARION COUNTY FY 2012-13 BUDGET
 BY DEPARTMENT
 SHERIFF'S OFFICE

FTE By Position Title By Program

Program: Jail Operations	
Position Title	FTE
Deputy Sheriff - Institutions	83.00
Deputy Sheriff - Institutions (Bilingual)	2.00
Facility Security Aide 1	2.00
Facility Security Aide 2	6.00
Office Specialist 3	1.00
Sergeant	11.00
Program Jail Operations FTE Total:	105.00

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
SHERIFF'S OFFICE

Jail Operations Program Budget Justification

RESOURCES

Intergovernmental Federal resources were reduced due to the lowered amount anticipated to be received for State Criminal Alien Assistance Program (SCAAP). An increase to Intergovernmental State resources for the continuing 2011 Justice Assistance Grant to cover security cameras at the Work Center.

There is an increase of \$50,000 in Charges for Services for Felony DUII Reimbursement SB345 offset by proportionate decrease to Work Crew Fees. A small increase is anticipated for the Inmate Welfare Fund as a result of a new contract for commissary at the jail and work center.

The substantial General Fund Transfer increase is due to Personnel Services requirements and Administrative Charges previously budgeted in Institutions Support program. The decrease in Other Fund Transfers from the Community Corrections Fund is due to reduced funding by the State for Community Corrections Grant-in-Aid.

REQUIREMENTS

FTE

One (1) FTE deputy position was cut from the Jail Operations program as a result of reduced Community Corrections Fund transfer to support General Fund services. Additionally, 4 Institution deputy positions were cut with the closure of G-Pod at the Jail during the 11-12 fiscal year to accommodate reductions in Community Corrections funding.

Personnel Services

Personnel Services increased overall due to MCLEA 1% COLA and increased longevity costs as well as increases to PERS and medical. During FY 11-12 a sergeant position was added to the Work Center and a deputy position was deleted. This was done to provide more accountability and expand the supervisor/staff ratio from 2/16 rather than 1/16.

Materials and Services

There are offsetting increases and decreases in Materials and Services to absorb overall price increases and keep the expenditures in the areas of greatest need. There are slight reductions overall due to the closure of G-Pod in 11-12 FY reducing the budgeted jail bed capacity from 528 to 400. There is a considerable increase to Food Services as a result of a new contract through a competitive Request for Proposal (RFP) process. Increased cost per meal is due to lower jail population, increased food and delivery costs, and overall cost of service quality and delivery. Specific cuts were made to building maintenance, institution supplies, janitorial supplies, and state Department of Administrative Services vehicle rental to cover increases in food, fuel, and fleet costs not funded by requested decision packages.

Administrative Charges

Administrative Charges were significantly increased as a result of applying them to all programs in Institutions Division not just the Support Program as done in previous years.

Transfers Out

There are no Transfers Out for this program in the 12-13 FY.

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
SHERIFF'S OFFICE

Contingency

Contingency lowered in Inmate Welfare Fund to accommodate increased Materials and Services expenses and lower Net Working Capital.

Other

Capital Outlay request is for security enhancements at the Work Center funded by the 2011 Justice Assistance Grant (JAG).

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
SHERIFF'S OFFICE

Inmate Medical Services Program

- Provides medical services to the 14,014-plus inmates who are incarcerated in the Marion County Jail each year.
- Provides a level of service ranging from basic first aid to more serious management of medical conditions, including medication management, prenatal care, and mental health care.

Program Summary

Sheriff's Office

Program: Inmate Medical Services

	FY 09-10 ACTUAL	FY 10-11 ACTUAL	FY 11-12 BUDGET	FY 12-13 ADOPTED	+/- %
RESOURCES					
Charges for Services	25,749	27,397	20,000	20,000	0.00%
General Fund Transfers	2,021,357	2,068,253	2,025,266	2,389,102	17.96%
TOTAL RESOURCES	2,047,106	2,095,649	2,045,266	2,409,102	17.79%
REQUIREMENTS					
Personnel Services					
Salaries and Wages	952,945	980,167	961,866	976,437	1.51%
Fringe Benefits	354,661	388,372	416,641	455,774	9.39%
Total Personnel Services	1,307,606	1,368,539	1,378,507	1,432,211	3.90%
Materials and Services					
Supplies	321,840	340,356	255,500	260,500	1.96%
Materials	1,572	2,894	7,400	1,000	-86.49%
Contracted Services	408,568	378,483	395,255	400,150	1.24%
Repairs and Maintenance	2,512	1,837	0	500	n.a.
Rentals	2,984	3,008	8,504	4,500	-47.08%
Miscellaneous	2,024	532	100	100	0.00%
Total Materials and Services	739,500	727,111	666,759	666,750	0.00%
Administrative Charges	0	0	0	310,141	n.a.
TOTAL REQUIREMENTS	2,047,106	2,095,649	2,045,266	2,409,102	17.79%
FTE	10.50	13.50	13.50	13.50	0.0%

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
SHERIFF'S OFFICE

FTE By Position Title By Program

Program: Inmate Medical Services	
Position Title	FTE
Corrections Health Prgm Supervisor	1.00
Corrections Nurse	10.00
Deputy Sheriff - Institutions	1.00
Office Specialist 2	0.50
Office Specialist 2 (Bilingual)	1.00
Program Inmate Medical Services FTE Total:	13.50

Inmate Medical Services Program Budget Justification

RESOURCES

General Fund Transfer increase due to Personnel Services requirements and Administrative Charges previously budgeted in Institutions Support program.

REQUIREMENTS

FTE

There is no change to FTE.

Personnel Services

Personnel Services increased overall due to MCLEA 1% COLA and increased longevity costs as well as increases to PERS and medical.

Materials and Services

While there is no real change to the total Materials and Services in this program, there are offsetting increases and decreases to accommodate the increased cost of contracted medical providers, specifically for Dental and Psychiatric care. There is a specific reduction to Materials in that there are little to no requests for small office and small departmental equipment. The reduction in Rentals is due to moving fleet vehicle costs to the Support Program where the vehicle is being used.

Administrative Charges

Administrative Charges were significantly increased as a result of applying them to all programs in Institutions Division not just the Support Program as done in previous years.

Transfers Out

There are no Transfers Out for this program in FY 12-13.

Contingency

There is no Contingency planned in this program for FY 12-13.

Other

No Capital purchases are planned in this program for the FY 12-13.

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
SHERIFF'S OFFICE

Parole and Probation Support Program

- Provides overall administrative support to the division including supervisory oversight, resource allocation, contract monitoring, collection of supervision fees, processing reports, and greeting the public and clients.
- Records and intake complete data entry of court orders including amendments, judgments and sanctions.
- Prepares and distributes pre-sentencing investigation reports and meets with clients regarding billings and fees.

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
SHERIFF'S OFFICE

Program Summary

Sheriff's Office

Program: Parole and Probation Support

	FY 09-10 ACTUAL	FY 10-11 ACTUAL	FY 11-12 BUDGET	FY 12-13 ADOPTED	+/- %
RESOURCES					
Intergovernmental State	171,248	6,022,547	5,000,215	4,927,665	-1.45%
Charges for Services	1,346	725	0	0	n.a.
Interest	0	0	24,500	0	-100.00%
Other Fund Transfers	0	1,751,173	0	0	n.a.
Net Working Capital	19,045	(525,534)	1,526,155	722,845	-52.64%
TOTAL RESOURCES	191,638	7,248,911	6,550,870	5,650,510	-13.74%
REQUIREMENTS					
Personnel Services					
Salaries and Wages	451,348	919,975	922,526	947,707	2.73%
Fringe Benefits	232,053	490,249	518,211	565,335	9.09%
Total Personnel Services	683,401	1,410,224	1,440,737	1,513,042	5.02%
Materials and Services					
Supplies	3,636	32,015	70,600	74,596	5.66%
Materials	21,375	24,575	31,838	18,545	-41.75%
Communications	2,939	58,391	77,842	65,782	-15.49%
Utilities	199	5,726	7,059	19,958	182.73%
Contracted Services	364	31,871	62,489	53,850	-13.82%
Repairs and Maintenance	184	29,708	34,500	38,200	10.72%
Rentals	2,697	118,632	231,904	236,688	2.06%
Insurance	0	107	240	240	0.00%
Miscellaneous	2,379	34,792	59,850	56,237	-6.04%
Total Materials and Services	33,772	335,817	576,322	564,096	-2.12%
Administrative Charges	0	858,727	923,170	234,201	-74.63%
Transfers Out	0	3,965,425	3,507,440	3,273,778	-6.66%
Contingency	0	0	103,201	65,393	-36.64%
TOTAL REQUIREMENTS	717,173	6,570,193	6,550,870	5,650,510	-13.74%
FTE	1.68	18.50	18.00	18.00	0.0%

MARION COUNTY FY 2012-13 BUDGET
 BY DEPARTMENT
 SHERIFF'S OFFICE

FTE By Position Title By Program

Program: Parole and Probation Support	
Position Title	FTE
Accounting Specialist	1.00
Department Specialist 2	2.00
Department Specialist 3	6.00
Department Specialist 3 (Bilingual)	4.00
Deputy Sheriff - P & P - Advanced	1.00
Division Commander	1.00
Lieutenant	2.00
Office Manager Sr	1.00
Program Parole and Probation Support FTE Total:	18.00

- The FTE count does not include .25 temp position budgeted for this program.

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
SHERIFF'S OFFICE

Parole and Probation Support Program Budget Justification

RESOURCES

Intergovernmental State funding is reduced overall for Community Corrections and was reduced proportionately through the Parole and Probation Division programs.
Net Working Capital is approximately half the amount carried forward in FY 11-12.

REQUIREMENTS

FTE

There are no FTE changes to this program.

Personnel Services

Personnel Services increased overall due to FOPPO Agreement longevity costs as well as increases to PERS. There was also a change in classification for the Office Manager to Office Manager Sr.

Materials and Services

Substantial reductions were made in several areas of Materials and Services in accordance with reduced funding. There is a severe increase in Utilities due to significantly underestimated costs for current FY 11-12.

Administrative Charges

Administrative Charges were significantly reduced as a result of applying them to all programs, not just the Support Program as done in previous years.

Transfers Out

Transfer Out to support General Fund activities in Institutions and Operations Divisions reduced by \$233,662.

Contingency

As a result of reduced funding from the state, planned contingency funding was used to absorb increases and keep the expenditures in the areas of greatest need. Balance of contingency to cover potential medical insurance costs as a result of county bargaining agreement with FOPPO.

Other

No Capital purchases are planned in this program for FY 12-13.

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
SHERIFF'S OFFICE

Parole and Probation Supervsn Program

- Manages parole and probation offenders located within county boundaries; supervises 3,884 offenders, with an additional approximate 1,603 who are on abscond status.
- Provides offender supervision, sanctions, alcohol and drug treatment programs, sex offender programs, cognitive classes, employment coordination, victim restitution, and community service work.
- Uses evidence-based practices and community policing as guiding philosophies to deliver supervision service to the offender population; key evidence-based practices are the use of assessments, change contracts, motivational interviewing, and utilizing sanctions and services that reduce risk and promote offender change.
- Manages field supervision caseloads which are divided and organized into geographic regions within the county, facilitating community partnerships, familiarity with the community, and effective community policing; there are also specialized caseloads for transitional release offenders, sex offenders, high-risk offenders, mental health offenders and domestic violence cases.

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
SHERIFF'S OFFICE

Program Summary

Sheriff's Office

Program: Parole and Probation Supervsn

	FY 09-10 ACTUAL	FY 10-11 ACTUAL	FY 11-12 BUDGET	FY 12-13 ADOPTED	+/- %
RESOURCES					
Intergovernmental Federal	48,172	550,331	505,172	511,891	1.33%
Intergovernmental State	11,134,564	4,045,940	4,230,224	4,465,184	5.55%
Charges for Services	946,867	955,607	884,829	826,000	-6.65%
Interest	44,646	23,575	0	0	n.a.
Other Revenues	120	19,000	0	0	n.a.
General Fund Transfers	0	19,212	0	0	n.a.
Other Fund Transfers	209,342	(1,031,590)	193,872	0	-100.00%
Net Working Capital	771,926	2,138,082	172,361	123,343	-28.44%
TOTAL RESOURCES	13,155,638	6,720,157	5,986,458	5,926,418	-1.00%
REQUIREMENTS					
Personnel Services					
Salaries and Wages	3,628,003	3,124,752	3,356,077	2,963,772	-11.69%
Fringe Benefits	1,529,076	1,261,052	1,472,647	1,406,250	-4.51%
Total Personnel Services	5,157,079	4,385,804	4,828,724	4,370,022	-9.50%
Materials and Services					
Supplies	80,271	33,209	46,612	34,911	-25.10%
Materials	20,247	3,989	0	0	n.a.
Communications	60,804	8,341	3,477	900	-74.12%
Utilities	5,277	0	0	0	n.a.
Contracted Services	541,804	1,172,035	1,100,072	914,667	-16.85%
Repairs and Maintenance	42,851	1,892	0	0	n.a.
Rentals	216,073	112,566	0	0	n.a.
Insurance	80	1,571	0	0	n.a.
Miscellaneous	68,897	358	0	0	n.a.
Total Materials and Services	1,036,303	1,333,961	1,150,161	950,478	-17.36%
Administrative Charges	858,749	19,212	0	605,918	n.a.
Transfers Out	3,965,425	0	0	0	n.a.
Contingency	0	0	7,573	0	-100.00%
TOTAL REQUIREMENTS	11,017,556	5,738,977	5,986,458	5,926,418	-1.00%
FTE	74.83	53.36	51.50	44.00	-14.6%

MARION COUNTY FY 2012-13 BUDGET
 BY DEPARTMENT
 SHERIFF'S OFFICE

FTE By Position Title By Program

Program: Parole and Probation Supervsn	
Position Title	FTE
Case Aide	4.00
Case Aide (Bilingual)	1.00
Deputy Sheriff - P & P - Advanced	31.50
Deputy Sheriff - P & P - Advanced (Bilingual)	2.00
Program Coordinator 2	0.50
Sergeant	4.00
Victim Assistance Program Coordinator	1.00
Program Parole and Probation Supervsn FTE Total:	44.00

- The FTE count does not include 1 temp position also budgeted for this program.

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
SHERIFF'S OFFICE

Parole and Probation Supervsn Program Budget Justification

RESOURCES

Intergovernmental Federal revenue increased by the amount of funding from the Criminal Justice Commission (CJC) Reentry Grant and the federal Second Chance Act Grant.

Intergovernmental State funding includes \$85,000 additional funds for the Reentry program, as well as continued funding under Measure 57.

Charges for Services supervision fees are reduced to reflect the decrease in clients and in slow collections.

REQUIREMENTS

FTE

One case aide and 6.5 deputy positions (7.5 FTE) were cut from the budget as a result of reduced State funding.

Personnel Services

Personnel Services decreased as a result of FTE reduction. Remaining FTE Personnel Services increased due to Federation of Oregon Parole and Probation Officers (FOPPO) Agreement longevity costs as well as increases to the Public Employees Retirement System (PERS).

Materials and Services

Significant cuts were made to Materials and Services however they are offset by services added through the Second Chance Act Grant, Measure 57, Community Oriented Policy (COPS) Meth Grant, and CJC Reentry.

Administrative Charges

Administrative Charges were significantly increased as a result of applying them to all programs in Parole and Probation Division not just the Support Program as done in previous years.

Transfers Out

There is no Transfer Out planned for this program in FY 12-13.

Contingency

There is no Contingency budgeted in this program for FY 12-13.

Other

There are no Other expenditures planned for FY 12-13.

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
SHERIFF'S OFFICE

Parole and Probation Treatment Program

- Dedicates efforts to focus treatment resources toward highest risk offenders promoting positive change through a cognitive-based curriculum, enhanced motivation, offender accountability, and collaborative case management strategies.
- Manages efforts at stemming drug use, domestic violence, sex offenses, and gang activity.
- Utilizes supplemental State and Federal grant funding to partner with the community and create innovative transitional wrap-around programming such as SOAR (Student Opportunity for Achieving Results), Quest (Transitional Housing), and the DeMunoz Pine Street Resource Center .
- Collaborates with private and public entities to focus on reducing victimization of citizens and recidivism among offenders.
- Works continuously on quality improvement standards as established by the state.
- Uses innovative means of partnering with the community and reducing barriers to successful reintegration through the Marion County Reentry Initiative, the Sheriff's Office Reentry Council, and continued collaborative efforts with our contracted private not-for-profit service agencies.
- Collaborate continuously with criminal justice partners involved in the Mental Health Court and Drug Court.

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
SHERIFF'S OFFICE

Program Summary

Sheriff's Office

Program: Parole and Probation Treatment

	FY 09-10 ACTUAL	FY 10-11 ACTUAL	FY 11-12 BUDGET	FY 12-13 ADOPTED	+/- %
RESOURCES					
Intergovernmental Federal	24,704	81,953	87,852	26,804	-69.49%
Intergovernmental State	743,457	897,839	663,148	699,096	5.42%
Charges for Services	1,024	1,345	0	0	n.a.
Interest	359	13	0	0	n.a.
Other Fund Transfers	132,741	(569,820)	0	0	n.a.
Net Working Capital	472,440	591,740	0	0	n.a.
TOTAL RESOURCES	1,374,725	1,003,069	751,000	725,900	-3.34%
REQUIREMENTS					
Personnel Services					
Salaries and Wages	189,788	344,651	330,583	291,187	-11.92%
Fringe Benefits	83,358	143,901	146,169	153,580	5.07%
Total Personnel Services	273,147	488,551	476,752	444,767	-6.71%
Materials and Services					
Supplies	1,942	3,120	10,350	5,560	-46.28%
Materials	0	444	0	0	n.a.
Contracted Services	501,360	458,864	263,898	204,820	-22.39%
Miscellaneous	6,538	968	0	0	n.a.
Total Materials and Services	509,839	463,396	274,248	210,380	-23.29%
Administrative Charges	0	0	0	70,753	n.a.
TOTAL REQUIREMENTS	782,985	951,948	751,000	725,900	-3.34%
FTE	3.00	5.64	5.50	5.50	0.0%

FTE By Position Title By Program

Program: Parole and Probation Treatment	
Position Title	FTE
Community Corrections Educator	1.00
Deputy Sheriff - P & P - Advanced	1.00
Deputy Sheriff - P & P - Advanced (Bilingual)	1.00
Employment Coordinator	1.00
Employment Integration Specialist	1.00
Program Coordinator 2	0.50
Program Parole and Probation Treatment FTE Total:	5.50

- All FTE listed above

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
SHERIFF'S OFFICE

Parole and Probation Treatment Program Budget Justification

RESOURCES

Intergovernmental Federal is reduced in the 2010 COPS Meth Grant.
Intergovernmental State is slightly increased for SB 1145 dollars.

REQUIREMENTS

FTE

There are no FTE changes in this program.

Personnel Services

Personnel Services decreased overall due to deputy assignment changes. Alternatively, Personnel Services increased slightly due to FOPPO Agreement longevity costs as well as increases to PERS and medical.

Materials and Services

There are offsetting reductions and increases in supplies and services to keep the expenditures in the areas of greatest need. Drug & Alcohol Treatment services were specifically cut in the amount of \$80,000.

Administrative Charges

Administrative Charges were significantly increased as a result of applying them to all programs in Parole and Probation Division not just the Support Program as done in previous years.

Transfers Out

There are no Transfer Out planned for this program in FY 12-13.

Contingency

There is no Contingency planned for FY 12-13.

Other

There are no Other expenditures planned for FY 12-13.

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
SHERIFF'S OFFICE

FUNDS

The Sheriff's Office budget is comprised of five funds that are shown in the table below.

Department Budget by Fund

Fund Name	FY 09-10 ACTUAL	FY 10-11 ACTUAL	FY 11-12 BUDGET	FY 2012-13 ADOPTED	% of Total
RESOURCES					
FND 100 General Fund	31,095,152	31,970,721	33,936,000	35,170,174	66.67%
FND 180 Community Corrections	14,918,775	15,055,111	13,356,986	12,510,892	23.71%
FND 250 Sheriff Grants	2,736,799	3,018,281	3,045,167	2,862,744	5.43%
FND 255 Traffic Safety Team	1,682,751	1,831,881	1,791,128	1,803,738	3.42%
FND 290 Inmate Welfare	391,158	457,442	509,177	408,104	0.77%
TOTAL RESOURCES	50,824,635	52,333,434	52,638,458	52,755,652	100.0%
REQUIREMENTS					
FND 100 General Fund	31,095,152	31,970,721	33,936,000	35,170,174	66.67%
FND 180 Community Corrections	12,788,287	13,356,595	13,356,986	12,510,892	23.71%
FND 250 Sheriff Grants	2,443,978	2,738,471	3,045,167	2,862,744	5.43%
FND 255 Traffic Safety Team	1,429,643	1,408,396	1,791,128	1,803,738	3.42%
FND 290 Inmate Welfare	248,142	282,384	509,177	408,104	0.77%
TOTAL REQUIREMENTS	48,005,203	49,756,567	52,638,458	52,755,652	100.0%

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
SHERIFF'S OFFICE

KEY DEPARTMENT ACCOMPLISHMENTS

- The Sheriff's Office management team continues to utilize the four core functions and the top 10 objectives of the Office. This directly supports the County's Public Safety Goal identified in the 2012 Strategic Plan--Pursue a safe and secure community by protecting the people, property, and economy of Marion County.
- The accreditation and policy/procedure work group has completed 98 new or revised policies. This is a tremendous undertaking that involves cooperation from all four divisions and input from legal counsel and risk management. By the end of 2012 all policies related to accreditation will be completed, signed off and distributed to staff. Proof of policy compliance will also be gathered to prepare for an accreditation inspection by Oregon Accreditation Alliance. Once the inspection is complete we will maintain and review practices in preparation for an inspection every three years.
- The Crisis Outreach Response Team (CORT) was created this past year. This program required the collaboration of multiple agencies including Marion County Mental Health, Salem Police Department and approval from the Mental Health Task Force which is supported by most of the arresting agencies in the county as well as the District Attorney's Office. This program required a great deal of commitment and dedication from each agency. CORT received about 1,300 police reports and/or referrals from 8 different law enforcement agencies and 5 social service agencies. The team identified 147 individuals with potential to benefit from the CORT assistance. Of those, 106 were actively pursued and 41 were monitored. The team was expanded in September to include a Salem Police Officer for 20 hours per week, and with the receipt of a Bureau of Justice Assistance (BJA) grant, a Sheriff's Office deputy was assigned to the CORT team full time at the end of October. The Sheriff's Office continued to facilitate the Crisis Intervention Training (CIT) which more than 250 law enforcement officers from the region have completed.
- The MCSO Volunteer program completed its fourth year of operation and currently has 30 volunteers providing services in the County. Total hours last year were 2,838 and under Oregon Volunteers value formula equates to \$52,427 in working dollars.
- In the past year, Judicial Security Unit (JSU) concluded the multi-month Turnidge trial and sentencing (Woodburn bombing case) that began in 2008. The Billy Jack Gray hearing and sentencing. (Shooting of Woodburn PD Officer) was also brought to a successful conclusion. JSU dedicated hundreds of hours to the ongoing Haugen death penalty proceedings, and FY 11-12 begins the start of eleven (11) murder and five (5) attempted murder court proceedings ongoing into FY 12-13.
- All Parole and Probation Division sworn staff have been trained in Effective Practices in Community Supervision (EPICS). This three day training created by the University of Cincinnati is designed to give field officers the training necessary to apply the most effective supervision model available by addressing key "risk" factors within the offender population to reduce the likelihood of future criminal behavior as well as maintain the highest level of accountability and community safety.
- The Marion County Reentry Initiative (MCRI) received additional federal funding due to the outstanding effort of community partners and division staff. MCRI is a comprehensive program designed for people returning to Marion County from incarceration. It offers intensive supervision, drug and alcohol treatment programming, housing, mentoring, education, and employment assistance to those who qualify. Overall, MCRI has served over 600 medium to high risk offenders. Additionally, some MCRI components have reduced the recidivism rate as low as 8%.
- Overall, 2011 saw a continuing trend of declining recidivism from the previous year in both post-prison (26.8 to 24.2%) and probation (23.7 to 21.2) populations. This drop or reduction in criminal activity directly translates into a safer community, substantial savings within the criminal justice system, and fewer victims.

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
SHERIFF'S OFFICE

- In July, the Enforcement Division began providing law enforcement services to the City of Sublimity. The Sr. Deputy assigned to the contract began working on all facets of public safety and made specific efforts to improve roadway safety, collaborating with Public Works to identify the road needs of the city. He also worked on building community relationships by getting involved in a number of school and community events.
- Following the tragedy on Lancaster Drive NE that killed two (2) students, the Traffic Safety Team (TST) worked collaboratively with members of Marion County Public Works, Chemeketa Community College and the Oregon Department of Transportation to reduce the posted speed on Lancaster Dr NE from 45 mph to 35mph. Additionally, TST moved its base of operations from the Central District Office on Aumsville Hwy SE to the Chemeketa Community College campus in Brooks. This move helps to establish a relationship with the community college and provides for a public safety presence in the Brooks community.
- An Agreement was put in place with the City of Salem and Marion/Polk Food Share to get water back to the Community Garden giving the Work Center the ability to provide food to many needy families in the area while providing useful job skills and training to inmates. This work is especially important in the community and provides an overall sense of pride and ownership to the inmates working this project.
- In response to the reduced funding for Community Corrections, the jail bed population was reduced from 528 beds to 400 beds by closing G pod. To minimize the overall bed loss, the Work Center population increased from 72 beds to 144 beds. In addition, a new release program for pretrial offenders was implemented using a pretrial release risk assessment tool developed by jail staff for the specific offender population of the jail.
- Three essential contracts were solicited and awarded through a competitive process this past year. One for medical services and the other two for food and commissary/inmate accounting. The contracts represent \$1.6 million dollars of expenditures and \$71 thousand dollars of revenue in the Institutions Division annual budget.
- In May 2012 our office successfully completed our 5th Sheriffs Academy and 1st Supervisory Academy. The goal of these academies is to bring staff together from all divisions and define where we are going as an office. This academy gives staff the opportunity to learn about leadership, effective communication, marketing our office, the reasons behind our Guiding Principles, our Foundational Character Traits, our Top Ten Objectives, and team building. Building relationships within our teams has been a valuable tool that allows staff to carry on our mission within our office as well as with our community. The intent is for all Sheriff's Office staff and supervisors to complete these academies.

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
SHERIFF'S OFFICE

KEY INDICATORS

1: Crime Prevention Unit Outreach (Community Relations Unit)

Definition and Purpose

The Community Relations Unit (CRU) formerly Crime Prevention Unit (CPU) was established specifically to coordinate an office-wide approach to intelligence-led policing. Intelligence-led policing is a business model and managerial philosophy where data analysis and crime intelligence are critical to a decision making framework that facilitates a focus on crime reduction, disruption and prevention through both strategic management and public safety strategies that target serious problems and issues within a community (Ratcliffe 2008: 89)

The Community Relations Unit will track the following data: Total number of community events (National Night Out, neighborhood watch, job fairs, and community events) and the number of public service announcements as part of our community education outreach.

The Crisis Outreach Response Team (CORT) will track the number of outreach contacts it has during FY 12-13. CORT is a partnership between Marion County Mental Health and the Sheriff's Office. CORT responds to requests for post crisis follow up, consultation or assistance requests from mental health probation officers, mental health court or those providing services to individuals with a mental health need who are involved in the criminal justice system, and a field response to incidents where an individual(s) may be experiencing a mental health crisis.

Significance

In order to provide the best public safety services to the community, County Goal #3: Public Safety, (Pursue a safe and secure community by protecting the people, property, and economy of Marion County) the Sheriff's Office must know what serious community livability problems exist. The goal and focus of the Community Relations Unit is to increase community awareness through personal and electronic outreach. The education of the community in both realms over public safety can potentially reduce criminal activity and/or safety concerns within the county as well as encourage and promote community involvement in public safety.

Data Units Calendar Year

Community Events

CY 2008 Actual	CY 2009 Actual	CY 2010 Actual	CY 2011 Actual	CY 2012 Estimate
7/1/08 - 12/30/08: 36	61	69	176	190

Crisis Outreach Response Team Field Contacts

CY 2011 Actual	CY 2012 Estimate
136	200

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
SHERIFF'S OFFICE

Explanation of Trends and Changes

In a combined effort with the key indicators from enforcement, the efforts of the community relations unit will help guide the Sheriff's Office response to key community livability issues in an attempt to reduce them or remove them altogether. National crime data and intelligence led law enforcement activities have shown to dramatically reduce crime in areas where a cooperative effort is taken up by law enforcement and the community. The Sheriff's Office has a long history of investing in the community in an attempt to educate, analyze, and respond to a particular need or set of circumstances. Through these combined efforts we can continue to educate and strategize with the community on serious issues which can impact citizen's lives and/or have an impact on the community's perception of safety and security

2: Intelligence Led Public Safety Services

Definition and Purpose

Intelligence-led policing is a business model and managerial philosophy. Data analysis and crime intelligence are critical to a decision making framework that facilitates a focus on crime reduction, disruption, and prevention through both strategic management and public safety strategies that target serious problems and issues within a community (Ratcliffe 2008: 89)

Significance

Crime Intelligence is a comprehensive approach to crime and community livability within a community. Crime Intelligence offers an opportunity to help the Sheriff's Office focus on County Goal #3: Public Safety -- Pursue a safe and secure community by protecting the people, property, and economy of Marion County. Crime Intelligence is a blend of crime analysis (data) and criminal intelligence (the understanding of criminal patterns or behavior) to create the approach of crime intelligence. In most aspects of public safety today these two data points are often kept separate due to organizational, cultural or technical limitations (Ratcliffe 2008: 90). Crime analysis can tell a leader or manager what is going on and criminal intelligence can explain why a particular crime may be occurring. Through combining both efforts a more data driven approach can be utilized to solve or disrupt criminal behavior or capture prolific and/or serious offenders.

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
SHERIFF'S OFFICE

Data Units Calendar Year

Top 15 Calls for Service

CY 2010 Actual	CY 2011 Actual	Data Value 1
2015	1784	Attmpt Locate
1826	1684	Asst Agency
1489	1312	Theft
1102	1085	Citizen Contact
1101	1064	Susp Activity
1045	1049	Dom Disturbance
914	851	Audible Alarm
874	837	Check Welfare
823	780	MV Accident
734	738	Noise Complaint
712	715	Traffic Stop
708	575	Harassment
643	574	Burglary
593	570	Crimi. Mischief
525	547	Traffic Assist

Explanation of Trends and Changes

Beginning in early 2010, the Sheriff's Office began tracking the top fifteen calls for service in the Enforcement Division. With this information we learned that our community's number one person(s) crime was domestic violence. Prior to 2010 our office had employed a separate response to this issue even though our office comprised both an education accountability model in parole and probation and the enforcement model of law enforcement. As a response to this issue we formed an office wide domestic violence team whose focus is the reduction of domestic violence in our community. This tragic problem continues to be our number one focus on person (s) crimes. Through continued education, analysis of cases, and responses to these incidents we can hope to reduce the causal factors.

3: Mental Illness and Incarceration

Definition and Purpose

The mitigation of mentally ill persons entering the correctional facility is directly related to Marion County's public safety strategic plan. Many mentally ill persons are arrested and either initially booked and/or lodged at the jail facility. Most of these individuals are arrested for low level crimes which were committed due to their self medication (i.e., drug use) or the lack of medication at all. The individuals should be directed to medical or mental health facilities that are more accustomed and capable of dealing with these individuals and their issues.

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Significance

This key indicator ties to one of the county's strategic goals, County Goal #3: Public Safety, "Pursue a safe and secure community by protecting the people, property, and economy of Marion County." This includes a myriad of issues. One significant issue that crosses all boundaries of the public safety system is mental illness. The Sheriff's Office has now participated in three jail studies (2005, 2007 and 2011). In 2005 the study showed that 35% of those inmates participating in the study had been diagnosed with a mental health condition. In 2007 the second study showed that 36% percent of those inmates participating in the survey had been diagnosed with a mental health condition. In 2011 that self reported number was 27%. In regard to the rest of the public safety system for the Sheriff's Office, 5% of the current supervised population for Parole and Probation have a diagnosed mental health condition. These individuals often end up in the jail facility on sanctions as a result of not complying with the conditions of supervision.

In terms of significance these individuals and their mental health conditions present a significant financial impact on the budget both in personnel resources and materials and services. On average, the office spends over \$233,000 on drugs (to include psychotropic medication) for inmates, the vast majority of whom have a diagnosed mental health issue. There are additional costs associated with the treatment of these individuals and their conditions. Most of these individuals do not have access to adequate or sustained medical care; therefore they are an additional strain on nursing staff and contracted doctors. Most have continued to self-medicate with drugs and/or alcohol and upon arrival at the facility must detox prior to getting back on a normal regimen of prescription services. This is tempered by the fact that most inmates stay less than 14 days in the facility and are released back into the community without a plan to get the medications they need.

Data Units Fiscal Year

Number of Inmates Receiving Psychotropic Medication

FY 09-10 Actual	FY 10-11 Actual	FY 11-12 Estimate
1,143	1,353	1,038

Dollar Amount Spent on Psychotropic Medications

FY 09-10 Actual	FY 10-11 Actual	FY 11-12 Estimate
\$208,770	\$186,336	\$133,109

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
SHERIFF'S OFFICE

Explanation of Trends and Changes

With Intelligence-led policing and public safety outreach the Sheriff's Office is continuing to focus on developing and enhancing the necessary resources in the community to further deal with this population and the significant impact they have on the public safety system in Marion County. As the Sheriff's Office continues to work with the District Attorney's Office on the front end of a potential criminal issue, an individual may potentially be diverted to Mental Health Court or seen through a follow up contact via COURT. The Sheriff's Office will further continue to provide annual 40-hour training on Crisis Intervention Training to law enforcement and public safety personnel so they can better assist and analyze situations in the field dealing with mentally or emotionally challenged persons. Through this education, analysis of the problem, and a cooperative approach we will begin to see individuals suffering from mental illness receive the right and appropriate treatment response from our community systems.

4: Traffic Safety Team Education and Enforcement

Definition and Purpose

Marion County's Traffic Safety Team was designed with three purposes in mind, education, engineering (analysis) and enforcement. Through community outreach via public safety announcements, safety fairs, neighborhood watch, National Night Out, and presentations in local schools, the Traffic Safety Team has continued to impress a message of responsible, safe driving for all members of the community and the visitors who pass through. Enforcement action is predicated on drivers whose actions place other lawful drivers, passengers, and/or pedestrians in jeopardy on Marion County streets and highways. Through these efforts, the team's mission is to reduce serious injury and/or fatal crashes that occur on our streets and highways.

Significance

This key indicator ties to County Goal #3: Pursue a safe and secure community by protecting the people, property, and economy of Marion County. The reduction of traffic crashes and fatalities are of utmost importance to the Sheriff's Office and the community. The calculation of life and lost value of a person to this community and the state cannot be understated. Traffic crashes, serious injuries and fatalities cross economic and personal boundaries, influence both personal and property insurance factors, and result in potential educational or business related loses to the community. Each serious injury or fatal crash results in severe emotional damage (which cannot be measured) to the community. The Traffic Safety Team has partnered with Marion County Public Works in an effort to engineer safe roadways for all who live and visit Marion County. Once these dangerous areas are identified actions are taken. Actions include installation of new, more visible warning signs as well as lane striping and reflective taping on barriers. Another resolution is the formation of a work group that consists of Marion County Sheriff's Office, Marion County Public Works, Cherriots, and Chemeketa Community College. This partnership is working to continually find ways to protect the safety of pedestrians and address traffic concerns within specific areas.

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
SHERIFF'S OFFICE

Data Units Calendar Year

Fatal Traffic Crashes

CY 2008 Actual	CY 2009 Actual	CY 2010 Actual	CY 2011 Actual
11	13	13	11

Community Education Events

CY 2008 Actual	CY 2009 Actual	CY 2010 Actual	CY 2011 Actual
--	--	17	27

Explanation of Trends and Changes

Traffic crashes associated with fatalities in Marion County have remained at or about the same level for the past three years. In 2009 an increase in inclement weather with a winter storm that led to an increase in fatal crashes. 2010 remained the same as 2008 and 2011 saw a slight decrease in fatality accidents. The understanding of intelligence-led policing and environmental factors continues to provide the ability for the Sheriff's Office Traffic Safety Team to educate drivers through public appearances and Public Service Announcements. 2011 saw a significant safety issue identified through a vehicle versus pedestrian accident on Lancaster Dr. NE. In response, the Sheriff's Office, Marion County Public Works, Cherriot's Bus Service and Chemeketa Community College came together, focused on an approach to the causal factors of the fatal collision and made significant changes to promote safety near the college campus. For those individuals who continue to place citizens at risk with their lack of awareness and safety behind the wheel, appropriate enforcement action will be taken to keep our community and its visitors safe.

5: Recidivism

Definition and Purpose

As a measure of public safety, recidivism is defined as a new felony conviction within three years of beginning supervision (probation or post-prison supervision).

Significance

This indicator supports County Goal #3: Pursue a safe and secure community by protecting the people, property, and economy of Marion County. The Parole and Probation Division of the Sheriff's Office assesses the risk of recidivism (which also determines the level of supervision) and targets programs, services, and interventions to reduce key criminogenic risk factors. The best available research (driven by evidence-based practices) indicates that by lowering criminogenic risk factors, recidivism rates should also decrease.

MARION COUNTY FY 2012-13 BUDGET
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Data Units Fiscal Year

Recidivism Rates for Department of Corrections (Marion = M, Clackamas = C, Jackson = J, Lane = L)

FY 08-09 Actual	FY 09-10 Actual	FY 10-11 Actual	FY 11-12 Estimate
20.1% M	24.0% M	25.0% M	17% M
13.3% C	24.4% C	21.0% C	12% C
17.1% J	25.6% J	31.4% J	17% J
32.9% L	26.8% L	35.3% L	31% L

Recidivism Rates for Local Control (Marion = M, Clackamas = C, Jackson = J, Lane = L)

FY 08-09 Actual	FY 09-10 Actual	FY 10-11 Actual	FY 11-12 Estimate
35.1% M	29.8% M	35.8% M	27% M
30.6% C	29.7% C	25.4% C	21% C
47.5% J	40.3% J	44.3% J	27% J
36.0% L	35.8% L	37.7% L	29% L

Recidivism Rates for Department of Corrections/Local Control Combined (Marion = M, Clackamas = C, Jackson = J, Lane = L)

FY 08-09 Actual	FY 09-10 Actual	FY 10-11 Actual	FY 11-12 Estimate
26.4% M	26.0% M	29.7% M	21% M
21.2% C	26.9% C	22.8% C	16% C
30.7% J	31.9% J	37.4% J	21% J
30.2% L	31.7% L	36.3% L	30% L

Recidivism Rates for Probation (Marion = M, Clackamas = C, Jackson = J, Lane = L)

FY 08-09 Actual	FY 09-10 Actual	FY 10-11 Actual	FY 11-12 Estimate
25.7% M	23.7% M	19.1% M	18% M
20.7% C	15.3% C	17.5% C	17% C
33.6% J	28.2% J	21.3% J	17% J
33.6% L	28.1% L	26.5% L	29% L

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
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Explanation of Trends and Changes

Demographic data and outcome measures are tracked through a web-based repository created by the Oregon State Department of Corrections called Corrections Management Information System (CMIS). This database helps track information related to offenders for both state institutions and community corrections. As part of a focused effort on evidence-based principles the data tracked by the state is related to Employment, Positive Case closures, Restitution, Treatment, and Recidivism. The database provides outcome data for recidivism rates at 12, 24, and 36 month intervals. In FY 10-11 the recidivism rates were reflected at 24% for Department of Corrections/Local Control combined and 19.1% for probation. In the first part of FY 11-12 this downward trend in recidivism is continuing to the current level of 21.5 % (DOC/Local Control), and 18.1 % (probation) respectively.

As an ongoing effort to reduce recidivism, the Parole and Probation Division of the Sheriff's Office is continuing to evolve programs and services in line with evidence-based practices (these include efforts in treatment, education, cognitive work, employment, and case management) which should decrease further victimization and associated criminal justice systems costs. An office wide approach to educating our division in Effective Practices in Community Supervision (EPICS) and our Student Opportunity for Achieving Results (SOAR) program are two examples of how we to continue implement new strategies and ideas with offender success in mind.

6: Code Enforcement Response

Definition and Purpose

The Code Enforcement Unit responds to complaints of possible violation of various ordinances for unincorporated areas of the County. The Code Enforcement unit will track contacts and responses engaged in during FY 12-13. This will allow the Sheriff's Office to track and inform the community on the compliance of ordinances related to community livability issues.

Significance

Encouraging compliance with various ordinance and code requirements is one of the more visible services code enforcement can perform. While under Public Works, Code Enforcement has been successful at cleaning up a number of properties where unsafe and unsightly activity was degrading a neighborhood and generating complaints. The number of cases processed is a good indicator of code enforcement's workload; the number of cases closed gives us feedback on the effectiveness of our efforts on the public's behalf. This key indicator ties to Marion County Goal #2: Provide leadership that addresses the continued growth and increasing diversity of Marion County's population and focuses resources on best meeting the needs of residents and supporting business.

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
SHERIFF'S OFFICE

Data Units Calendar Year

Number of cases processed.

CY 2009 Actual	CY 2010 Actual	CY 2011 Actual	CY 2012 Estimate
460	487	526	500

Number of cases closed.

CY 2009 Actual	CY 2010 Actual	CY 2011 Actual	CY 2012 Estimate
542	520	513	515

Explanation of Trends and Changes

The trend since CY 08 has been generally down. There have been fewer phone calls and fewer complaints. The number of closed cases includes old cases that were finalized. As the transition of Code Enforcement takes place in July of 2012, the Sheriff's Office's model of intelligence led problem solving will become part of code enforcement's mission. Through education, analysis, and a coordinated response with community partners we will expect to see continued compliance with county ordinance issues that do not necessarily result in enforcement.

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
SHERIFF'S OFFICE

Resources by Fund Detail

100 - General Fund	Actual FY 09-10	Actual FY 10-11	Budget FY 11-12	Proposed FY 12-13	Approved FY 12-13	Adopted FY 12-13
Intergovernmental Federal						
331013 State Criminal Alien Asst Pgm	314,061	0	300,000	175,000	175,000	175,000
331223 Oregon Dept of Justice	9,480	9,732	5,000	5,000	5,000	5,000
331990 Other Federal Revenues	13,600	20,600	0	0	0	0
Intergovernmental Federal Total	337,141	30,332	305,000	180,000	180,000	180,000
Intergovernmental State						
332020 911 Monies	156,068	117,567	171,000	0	0	0
332990 Other State Revenues	0	0	0	0	193,871	193,871
Intergovernmental State Total	156,068	117,567	171,000	0	193,871	193,871
Charges for Services						
341150 Sheriff Service Fees	145,061	150,270	120,000	125,000	125,000	125,000
341170 Witness Fees	842	1,145	0	0	0	0
341180 Crime Report Fees	11,467	13,448	12,000	12,000	12,000	12,000
341280 Detention Fees	889	667	0	0	0	0
341380 Workshop Fees	0	(60)	0	0	0	0
341630 Service Charges	640	0	0	0	0	0
341840 Work Crew Fees	366,140	400,650	332,750	282,750	282,750	282,750
341999 Other Fees	24,255	26,284	20,000	20,000	20,000	20,000
344300 Restitution	2,588	5,780	0	0	0	0
344701 Felony DUII Reimbursemt SB395	0	0	0	50,000	50,000	50,000
344800 EAIP Reimbursement	0	6,593	0	0	0	0
344999 Other Reimbursements	1,494	1,190	0	0	0	0
345300 Surplus Property Sales	1,363	1,125	0	0	0	0
347202 Code Enforcement Services	0	0	0	283,170	283,170	283,170
Charges for Services Total	554,738	607,093	484,750	772,920	772,920	772,920
Fines and Forfeitures						
351200 Traffic Fines	221,990	208,923	210,000	210,000	210,000	210,000
352200 Miscellaneous Forfeitures	5,734	0	0	0	0	0
Fines and Forfeitures Total	227,724	208,923	210,000	210,000	210,000	210,000
Other Revenues						
371100 Recoveries from Collections	41	31	0	0	0	0
372000 Over and Short	7	0	0	0	0	0

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
SHERIFF'S OFFICE

100 - General Fund	Actual FY 09-10	Actual FY 10-11	Budget FY 11-12	Proposed FY 12-13	Approved FY 12-13	Adopted FY 12-13
Other Revenues Total	48	31	0	0	0	0
General Fund Transfers						
381100 Transfer from General Fund	25,644,468	26,839,709	29,063,939	30,539,605	30,539,605	30,539,605
General Fund Transfers Total	25,644,468	26,839,709	29,063,939	30,539,605	30,539,605	30,539,605
Other Fund Transfers						
381180 Transfer from Comm Corrections	3,965,425	3,965,425	3,507,440	3,273,778	3,273,778	3,273,778
381185 Transfer from Criminal Justice	209,342	201,641	193,871	193,871	0	0
Other Fund Transfers Total	4,174,767	4,167,066	3,701,311	3,467,649	3,273,778	3,273,778
Settlements						
382100 Settlements	198	0	0	0	0	0
Settlements Total	198	0	0	0	0	0
General Fund Total	31,095,152	31,970,721	33,936,000	35,170,174	35,170,174	35,170,174
180 - Community Corrections						
Intergovernmental State						
332070 Community Corrections SB 1145	11,829,244	11,109,202	9,923,428	9,921,991	9,921,991	9,921,991
332071 Community Corrections Subsidy	31,884	31,884	32,443	32,443	32,443	32,443
332990 Other State Revenues	605,478	600,642	599,398	690,398	884,270	884,270
Intergovernmental State Total	12,466,606	11,741,728	10,555,269	10,644,832	10,838,704	10,838,704
Charges for Services						
341170 Witness Fees	13	0	0	0	0	0
341220 Supervision Fees	915,121	924,314	860,329	800,000	800,000	800,000
341230 Client Fees	9,778	9,103	9,500	6,000	6,000	6,000
341380 Workshop Fees	1,024	1,345	0	0	0	0
341450 Pay Telephone Fees	140	56	0	0	0	0
341630 Service Charges	110	0	0	0	0	0
341999 Other Fees	23,052	22,859	15,000	20,000	20,000	20,000

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
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180 - Community Corrections	Actual FY 09-10	Actual FY 10-11	Budget FY 11-12	Proposed FY 12-13	Approved FY 12-13	Adopted FY 12-13
Charges for Services Total	949,237	957,677	884,829	826,000	826,000	826,000
Interest						
361000 Investment Earnings	44,646	23,575	24,500	0	0	0
Interest Total	44,646	23,575	24,500	0	0	0
Other Revenues						
372000 Over and Short	120	0	0	0	0	0
Other Revenues Total	120	0	0	0	0	0
Other Fund Transfers						
381185 Transfer from Criminal Justice	209,342	201,641	193,872	193,872	0	0
Other Fund Transfers Total	209,342	201,641	193,872	193,872	0	0
Net Working Capital						
392000 Net Working Capital Unrestr	1,248,824	2,130,488	1,698,516	846,188	846,188	846,188
Net Working Capital Total	1,248,824	2,130,488	1,698,516	846,188	846,188	846,188
Community Corrections Total	14,918,775	15,055,110	13,356,986	12,510,892	12,510,892	12,510,892
250 - Sheriff Grants						
Licenses and Permits						
325010 Alarm Permits	0	16,453	20,000	14,432	14,432	14,432
Licenses and Permits Total	0	16,453	20,000	14,432	14,432	14,432
Intergovernmental Federal						
331024 US Dept of Justice DEA	10,378	22,683	18,633	17,500	17,500	17,500
331223 Oregon Dept of Justice	15,000	29,212	0	10,000	10,000	10,000
331301 BIA Chemawa School Contract	441,824	465,187	471,478	481,177	481,177	481,177
331990 Other Federal Revenues	569,297	770,605	761,374	661,901	681,901	681,901
Intergovernmental Federal Total	1,036,500	1,287,687	1,251,485	1,170,578	1,190,578	1,190,578

MARION COUNTY FY 2012-13 BUDGET
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SHERIFF'S OFFICE

250 - Sheriff Grants	Actual FY 09-10	Actual FY 10-11	Budget FY 11-12	Proposed FY 12-13	Approved FY 12-13	Adopted FY 12-13
Intergovernmental State						
332031 Oregon Department of Justice	0	0	9,318	0	0	0
332036 Oregon Criminal Justice Comm	0	0	88,307	0	0	0
332040 Marine Board	125,094	124,096	126,423	136,977	136,977	136,977
332990 Other State Revenues	30,000	35,488	41,550	61,068	61,068	61,068
Intergovernmental State Total	155,094	159,584	265,598	198,045	198,045	198,045
Charges for Services						
341160 Gun Permit Fees	107,265	142,080	85,000	102,000	102,000	102,000
341170 Witness Fees	0	14	0	0	0	0
341200 Towing Fees	83,164	66,208	74,722	64,946	64,946	64,946
341210 False Alarm Fees	14,330	7,490	2,000	4,002	4,002	4,002
341590 Impound Fees	255	0	0	0	0	0
341999 Other Fees	140,330	12,150	0	0	0	0
344999 Other Reimbursements	343	0	0	0	0	0
347201 SO Enforcement Services	250,288	422,468	552,960	575,664	575,664	575,664
347999 Svcs to Other Agencies Closed	135	0	0	0	0	0
Charges for Services Total	596,110	650,410	714,682	746,612	746,612	746,612
Fines and Forfeitures						
352200 Miscellaneous Forfeitures	4,309	8,013	7,500	0	0	0
352300 Civil Forfeitures	0	0	12,225	0	0	0
352400 Criminal Forfeitures	0	334	0	0	0	0
Fines and Forfeitures Total	4,309	8,347	19,725	0	0	0
Interest						
361000 Investment Earnings	628	151	0	0	0	0
Interest Total	628	151	0	0	0	0
Other Revenues						
371000 Miscellaneous Income	0	19,000	0	0	0	0
371100 Recoveries from Collections	819	0	0	0	0	0
372000 Over and Short	25	11	0	0	0	0
373100 Special Program Donations	11,253	28,546	17,620	5,200	5,200	5,200
Other Revenues Total	12,098	47,557	17,620	5,200	5,200	5,200

MARION COUNTY FY 2012-13 BUDGET
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SHERIFF'S OFFICE

250 - Sheriff Grants	Actual FY 09-10	Actual FY 10-11	Budget FY 11-12	Proposed FY 12-13	Approved FY 12-13	Adopted FY 12-13
General Fund Transfers						
381100 Transfer from General Fund	194,622	208,276	134,458	96,895	96,895	96,895
General Fund Transfers Total	194,622	208,276	134,458	96,895	96,895	96,895
Other Fund Transfers						
381115 Transfer from Non Dept Grants	475,684	346,994	367,861	384,566	364,566	364,566
Other Fund Transfers Total	475,684	346,994	367,861	384,566	364,566	364,566
Net Working Capital						
391000 Net Working Capital Restricted	0	0	(12,225)	0	0	0
392000 Net Working Capital Unrestr	261,755	292,821	265,963	246,416	246,416	246,416
Net Working Capital Total	261,755	292,821	253,738	246,416	246,416	246,416
Sheriff Grants Total	2,736,799	3,018,281	3,045,167	2,862,744	2,862,744	2,862,744
255 - Traffic Safety Team						
Intergovernmental Federal						
331225 Oregon State Sheriffs Assn	45,058	27,026	34,716	24,000	24,000	24,000
Intergovernmental Federal Total	45,058	27,026	34,716	24,000	24,000	24,000
Intergovernmental State						
332990 Other State Revenues	66,290	41,940	47,832	0	0	0
Intergovernmental State Total	66,290	41,940	47,832	0	0	0
Charges for Services						
341170 Witness Fees	21	178	0	0	0	0
341630 Service Charges	447	474	0	0	0	0
345300 Surplus Property Sales	5,413	0	0	0	0	0
Charges for Services Total	5,881	652	0	0	0	0
Fines and Forfeitures						
351200 Traffic Fines	1,387,720	1,507,151	1,285,095	1,285,095	1,285,095	1,285,095
Fines and Forfeitures Total	1,387,720	1,507,151	1,285,095	1,285,095	1,285,095	1,285,095

MARION COUNTY FY 2012-13 BUDGET
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255 - Traffic Safety Team	Actual FY 09-10	Actual FY 10-11	Budget FY 11-12	Proposed FY 12-13	Approved FY 12-13	Adopted FY 12-13
Interest						
361000 Investment Earnings	3,165	2,006	0	0	0	0
Interest Total	3,165	2,006	0	0	0	0
Net Working Capital						
392000 Net Working Capital Unrestr	174,637	253,107	423,485	494,643	494,643	494,643
Net Working Capital Total	174,637	253,107	423,485	494,643	494,643	494,643
Traffic Safety Team Total	1,682,751	1,831,881	1,791,128	1,803,738	1,803,738	1,803,738
290 - Inmate Welfare						
Charges for Services						
341440 Vending Machine Fees	102,584	101,795	70,990	71,000	71,000	71,000
341450 Pay Telephone Fees	179,018	211,043	194,729	195,000	195,000	195,000
341999 Other Fees	2,084	900	2,000	2,000	2,000	2,000
344999 Other Reimbursements	0	0	66,400	0	0	0
Charges for Services Total	283,685	313,739	334,119	268,000	268,000	268,000
Interest						
361000 Investment Earnings	1,354	687	0	0	0	0
Interest Total	1,354	687	0	0	0	0
Net Working Capital						
392000 Net Working Capital Unrestr	106,119	143,016	175,058	140,104	140,104	140,104
Net Working Capital Total	106,119	143,016	175,058	140,104	140,104	140,104
Inmate Welfare Total	391,158	457,442	509,177	408,104	408,104	408,104
Sheriff's Office Grand Total	50,824,635	52,333,433	52,638,458	52,755,652	52,755,652	52,755,652

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SHERIFF'S OFFICE

Requirements by Fund Detail

100 - General Fund	Actual FY 09-10	Actual FY 10-11	Budget FY 11-12	Proposed FY 12-13	Approved FY 12-13	Adopted FY 12-13
Personnel Services						
Salaries and Wages						
511110 Regular Wages	11,787,618	12,000,743	14,737,323	14,987,842	14,987,842	14,987,842
511120 Temporary Wages	49,184	88,875	185,137	174,256	174,256	174,256
511130 Vacation Pay	770,805	832,859	0	0	0	0
511140 Sick Pay	487,608	516,303	0	0	0	0
511150 Holiday Pay	594,073	657,376	0	0	0	0
511160 Comp Time Pay	26,080	121,501	0	0	0	0
511190 Longevity Pay	0	48,675	0	0	0	0
511210 Compensation Credits	560,386	564,245	585,050	590,673	590,673	590,673
511220 Pager Pay	6,775	7,515	9,380	9,728	9,728	9,728
511240 Leave Payoff	32,892	21,553	0	0	0	0
511250 Training Pay	1,468	1,219	30,811	15,422	15,422	15,422
511270 Leadworker Pay	1,052	797	0	0	0	0
511290 Health Insurance Waiver Pay	1,794	906	0	0	0	0
511410 Straight Pay	33,229	44,575	40,007	38,874	38,874	38,874
511420 Premium Pay	1,177,373	1,056,476	1,085,937	1,074,623	1,074,623	1,074,623
511430 Court Time	104,133	91,405	101,500	105,002	105,002	105,002
511450 Premium Pay Temps	329	1,631	0	0	0	0
511470 Extra Duty Contract Pay	(2,937)	(5,783)	0	0	0	0
511930 Clothing Allowance	10,000	6,720	9,621	9,847	9,847	9,847
Salaries and Wages Total	15,641,862	16,057,593	16,784,766	17,006,267	17,006,267	17,006,267
Fringe Benefits						
512110 PERS	1,041,777	1,097,434	1,639,672	1,679,810	1,679,810	1,679,810
512120 401K	72,073	73,786	77,350	79,412	79,412	79,412
512130 PERS Debt Service	695,886	555,214	695,940	701,031	701,031	701,031
512140 PERS Rate Subsidy	0	0	(427,799)	0	0	0
512200 FICA	1,188,538	1,214,187	1,182,036	1,201,437	1,201,437	1,201,437
512310 Medical Insurance	2,821,666	3,101,835	3,396,293	3,542,229	3,542,229	3,542,229
512320 Dental Insurance	326,061	339,110	375,788	373,783	373,783	373,783
512330 Group Term Life Insurance	51,217	51,030	43,745	44,359	44,359	44,359
512340 Long Term Disability Insurance	53,253	70,340	91,687	104,570	104,570	104,570
512400 Unemployment Insurance	62,834	64,488	72,016	73,221	73,221	73,221
512520 Workers Comp Insurance	6,375	6,336	7,330	7,348	7,348	7,348
512600 Wellness Program	9,274	9,235	9,488	9,437	9,437	9,437
512610 Employee Assistance Program	4,148	5,144	6,556	6,522	6,522	6,522
512700 County HSA Contributions	3,912	5,784	0	0	0	0
Fringe Benefits Total	6,337,016	6,593,923	7,170,102	7,823,159	7,823,159	7,823,159

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
SHERIFF'S OFFICE

100 - General Fund	Actual FY 09-10	Actual FY 10-11	Budget FY 11-12	Proposed FY 12-13	Approved FY 12-13	Adopted FY 12-13
Personnel Services Total	21,978,878	22,651,516	23,954,868	24,829,426	24,829,426	24,829,426
Materials and Services						
Supplies						
521010 Office Supplies	55,792	41,460	45,973	40,570	40,570	40,570
521030 Field Supplies	45,794	75,427	90,491	90,639	90,639	90,639
521040 Institutional Supplies	195,773	174,172	182,023	170,436	170,436	170,436
521050 Janitorial Supplies	34,295	45,458	51,000	43,065	43,065	43,065
521070 Departmental Supplies	35,479	45,394	46,095	46,104	46,104	46,104
521080 Food Supplies	3,769	4,379	5,390	6,450	6,450	6,450
521090 Uniforms and Clothing	77,319	77,728	77,640	73,100	73,100	73,100
521100 Medical Supplies	42,031	37,986	35,110	40,000	40,000	40,000
521110 First Aid Supplies	239	374	1,000	1,000	1,000	1,000
521120 Drugs	279,433	302,103	220,000	220,000	220,000	220,000
521170 Educational Supplies	182	1,834	2,800	2,250	2,250	2,250
521190 Publications	3,509	266	2,020	900	900	900
521210 Gasoline	233,037	307,387	353,547	419,003	419,003	419,003
521220 Diesel	12,550	14,487	15,000	19,254	19,254	19,254
521230 Propane	25	75	0	0	0	0
521240 Automotive Supplies	0	108	0	0	0	0
521300 Safety Clothing	3,841	252	850	1,870	1,870	1,870
521310 Safety Equipment	0	0	0	1,579	1,579	1,579
Supplies Total	1,023,068	1,128,889	1,128,939	1,176,220	1,176,220	1,176,220
Materials						
522060 Sign Materials	174	257	250	450	450	450
522080 Building Materials	0	94	0	0	0	0
522100 Parts	1,090	0	325	0	0	0
522150 Small Office Equipment	16,346	20,803	15,350	7,879	7,879	7,879
522160 Small Departmental Equipment	35,284	33,384	34,846	6,240	6,240	6,240
522170 Computers Non Capital	10,721	18,290	21,450	16,495	16,495	16,495
522180 Software	1,778	3,436	4,335	5,300	5,300	5,300
Materials Total	65,393	76,265	76,556	36,364	36,364	36,364
Communications						
523010 Telephone Equipment	59,879	33,481	5,320	6,800	6,800	6,800
523020 Phone and Communication Svcs	0	14,544	42,696	46,860	46,860	46,860
523040 Data Connections	44,065	41,126	49,485	51,439	51,439	51,439
523050 Postage	13,358	13,039	13,350	14,399	14,399	14,399
523060 Cellular Phones	51,442	53,765	62,460	52,580	52,580	52,580
523100 Radios and Accessories	397	18,805	19,689	17,372	17,372	17,372
Communications Total	169,141	174,761	193,000	189,450	189,450	189,450

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
SHERIFF'S OFFICE

100 - General Fund	Actual FY 09-10	Actual FY 10-11	Budget FY 11-12	Proposed FY 12-13	Approved FY 12-13	Adopted FY 12-13
Materials and Services						
Utilities						
524010 Electricity	4,680	4,930	447,166	357,082	357,082	357,082
524040 Natural Gas	0	0	64,555	136,603	136,603	136,603
524050 Water	0	0	88,933	78,850	78,850	78,850
524070 Sewer	0	0	143,582	151,808	151,808	151,808
524090 Garbage Disposal and Recycling	797	847	26,820	29,839	29,839	29,839
Utilities Total	5,476	5,776	771,056	754,182	754,182	754,182
Contracted Services						
525210 Medical Services	199,498	172,592	122,500	129,650	129,650	129,650
525215 Dental Services	0	4,655	40,000	49,500	49,500	49,500
525220 Hospital Services	166,730	155,908	180,000	185,500	185,500	185,500
525225 Ambulance Services	19,893	36,121	27,000	25,000	25,000	25,000
525235 Laboratory Services	13,052	16,170	18,400	15,200	15,200	15,200
525240 XRay Services	7,955	7,280	10,000	10,000	10,000	10,000
525310 Laundry Services	27,068	27,114	32,000	32,200	32,200	32,200
525320 Food Services	928,775	926,959	935,571	1,005,103	1,005,103	1,005,103
525330 Transportation Services	190	0	1,500	600	600	600
525350 Janitorial Services	2,935	2,935	4,800	3,180	3,180	3,180
525410 Dispatch Services	852,429	891,205	933,535	931,664	931,664	931,664
525420 Regional Area Info Network	23,536	17,469	12,969	13,437	13,437	13,437
525450 Subscription Services	734	4,617	2,388	3,996	3,996	3,996
525510 Legal Services	0	0	2,400	2,400	2,400	2,400
525555 Security Services	0	0	0	684	684	684
525710 Printing Services	20,001	16,924	20,205	22,596	22,596	22,596
525715 Advertising	1,643	1,353	600	600	600	600
525735 Mail Services	0	0	1,200	1,000	1,000	1,000
525740 Document Disposal Services	3,489	2,968	4,440	6,196	6,196	6,196
525770 Interpreters	408	688	1,920	1,500	1,500	1,500
525870 Hazardous Waste Disposal	4,787	4,863	5,000	4,000	4,000	4,000
525999 Other Contracted Services	31,858	26,932	24,665	10,437	10,437	10,437
Contracted Services Total	2,304,979	2,316,752	2,381,093	2,454,443	2,454,443	2,454,443
Repairs and Maintenance						
526010 Office Equipment Maintenance	95,020	95,894	110,855	116,782	116,782	116,782
526011 Dept Equipment Maintenance	5,409	7,871	6,300	7,900	7,900	7,900
526012 Vehicle Maintenance	39,762	32,120	29,012	30,812	30,812	30,812
526014 Radio Maintenance	7,195	3,099	5,514	5,100	5,100	5,100
526020 Computer Hardware Maintenance	123	311	5,000	2,500	2,500	2,500
526021 Computer Software Maintenance	4,480	2,735	17,200	7,600	7,600	7,600

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
SHERIFF'S OFFICE

100 - General Fund	Actual FY 09-10	Actual FY 10-11	Budget FY 11-12	Proposed FY 12-13	Approved FY 12-13	Adopted FY 12-13
Materials and Services						
526022 Telephone Maintenance	1,752	0	800	800	800	800
526030 Building Maintenance	55,345	39,956	29,000	24,700	24,700	24,700
526040 Remodels and Site Improvements	563	900	6,000	3,000	3,000	3,000
Repairs and Maintenance Total	209,648	182,887	209,681	199,194	199,194	199,194
Rentals						
527100 Vehicle Rental	4,831	(1,954)	9,000	1,500	1,500	1,500
527110 Fleet Leases	623,203	747,244	739,428	840,276	840,276	840,276
527120 Motor Pool Mileage	1,113	1,934	2,300	1,700	1,700	1,700
527130 Parking	45	80	2,172	330	330	330
527140 County Parking	8,855	8,635	9,240	10,560	10,560	10,560
527210 Building Rental Private	10,500	15,000	15,000	15,904	15,904	15,904
527300 Equipment Rental	6,604	6,816	7,000	7,500	7,500	7,500
Rentals Total	655,151	777,755	784,140	877,770	877,770	877,770
Insurance						
528180 Disability Insurance Premiums	5,040	5,040	5,800	5,800	5,800	5,800
528220 Notary Bonds	205	200	500	400	400	400
528410 Liability Claims	63,025	16,381	0	0	0	0
Insurance Total	68,270	21,621	6,300	6,200	6,200	6,200
Miscellaneous						
529110 Mileage Reimbursement	10	94	0	400	400	400
529120 Commercial Travel	1,714	99	10,174	10,626	10,626	10,626
529130 Meals	2,116	2,793	10,264	14,142	14,142	14,142
529140 Lodging	405	2,435	20,112	20,171	20,171	20,171
529210 Meetings	3,363	3,439	2,350	1,400	1,400	1,400
529230 Training	49,074	61,552	63,583	51,830	51,830	51,830
529300 Dues and Memberships	3,810	3,637	3,090	4,960	4,960	4,960
529610 Homicide Investigations	8,348	3,759	8,000	8,000	8,000	8,000
529620 Narcotics Investigations	5,000	6,000	6,000	6,000	6,000	6,000
529630 Search and Rescue	378	3,849	3,380	0	0	0
529650 Pre Employment Investigations	11,750	2,298	22,900	23,500	23,500	23,500
529690 Other Investigations	1,970	11,636	2,000	2,200	2,200	2,200
529740 Fairs and Shows	288	58	1,500	1,500	1,500	1,500
529820 Vehicle Registration	106	0	250	250	250	250
529830 Dog Licenses	128	128	179	194	194	194
529840 Professional Licenses	50	410	250	350	350	350
529850 Device Licenses	0	0	1,500	2,200	2,200	2,200
529910 Awards and Recognition	4,650	5,176	5,050	5,050	5,050	5,050
529999 Miscellaneous Expense	206	971	0	0	0	0
Miscellaneous Total	93,365	108,333	160,582	152,773	152,773	152,773

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
SHERIFF'S OFFICE

100 - General Fund	Actual FY 09-10	Actual FY 10-11	Budget FY 11-12	Proposed FY 12-13	Approved FY 12-13	Adopted FY 12-13
Materials and Services Total	4,594,491	4,793,039	5,711,347	5,846,596	5,846,596	5,846,596
Administrative Charges						
611100 County Admin Allocation	172,302	244,347	273,803	293,571	293,571	293,571
611110 Governing Body Allocation	91,711	0	0	0	0	0
611210 Facilities Mgt Allocation	904,340	921,215	1,099,374	1,099,829	1,099,829	1,099,829
611220 Custodial Allocation	109,954	120,646	138,733	138,862	138,862	138,862
611230 Courier Allocation	18,379	9,523	10,587	10,837	10,837	10,837
611250 Risk Management Allocation	147,654	167,281	148,887	177,419	177,419	177,419
611255 Benefits Allocation	0	70,093	79,926	78,180	78,180	78,180
611260 Human Resources Allocation	350,002	249,788	293,773	279,258	279,258	279,258
611300 Legal Services Allocation	110,924	117,718	131,201	194,588	194,588	194,588
611400 Information Tech Allocation	495,156	479,974	549,645	615,420	615,420	615,420
611410 FIMS Allocation	233,724	218,626	292,351	297,183	297,183	297,183
611420 Telecommunications Allocation	76,207	84,752	78,085	80,164	80,164	80,164
611430 Info Tech Direct Charges	265,566	281,186	267,841	278,694	278,694	278,694
611600 Finance Allocation	269,134	252,668	275,869	335,825	335,825	335,825
611700 Utilities Allocation	584,404	564,699	0	0	0	0
611800 MCBEE Allocation	54,056	35,450	22,885	28,321	28,321	28,321
614100 Liability Insurance Allocation	289,900	442,500	369,700	355,500	355,500	355,500
614200 WC Insurance Allocation	281,600	265,700	226,800	230,501	230,501	230,501
Administrative Charges Total	4,455,013	4,526,166	4,259,460	4,494,152	4,494,152	4,494,152
Capital Outlay						
531300 Departmental Equipment Capital	66,770	0	10,325	0	0	0
Capital Outlay Total	66,770	0	10,325	0	0	0
General Fund Total	31,095,152	31,970,721	33,936,000	35,170,174	35,170,174	35,170,174
180 - Community Corrections	Actual FY 09-10	Actual FY 10-11	Budget FY 11-12	Proposed FY 12-13	Approved FY 12-13	Adopted FY 12-13
Personnel Services						
Salaries and Wages						
511110 Regular Wages	3,522,842	3,683,022	4,481,926	4,149,765	4,149,765	4,149,765
511120 Temporary Wages	249,749	232,376	179,937	134,454	134,454	134,454
511130 Vacation Pay	228,561	240,722	0	0	0	0

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
SHERIFF'S OFFICE

180 - Community Corrections	Actual FY 09-10	Actual FY 10-11	Budget FY 11-12	Proposed FY 12-13	Approved FY 12-13	Adopted FY 12-13
Personnel Services						
511140 Sick Pay	139,461	162,165	0	0	0	0
511150 Holiday Pay	162,036	198,142	0	0	0	0
511160 Comp Time Pay	11,269	16,765	0	0	0	0
511190 Longevity Pay	0	7,487	0	0	0	0
511210 Compensation Credits	161,322	167,436	156,949	150,864	150,864	150,864
511220 Pager Pay	15,648	15,642	18,760	19,201	19,201	19,201
511240 Leave Payoff	13,401	17,021	0	0	0	0
511250 Training Pay	0	0	12,044	2,678	2,678	2,678
511270 Leadworker Pay	94	0	0	0	0	0
511290 Health Insurance Waiver Pay	0	1,442	1,620	1,620	1,620	1,620
511420 Premium Pay	26,688	28,862	30,000	33,500	33,500	33,500
511430 Court Time	0	143	0	0	0	0
511450 Premium Pay Temps	70	60	0	0	0	0
Salaries and Wages Total	4,531,142	4,771,286	4,881,236	4,492,082	4,492,082	4,492,082
Fringe Benefits						
512110 PERS	347,500	377,929	551,034	519,729	519,729	519,729
512120 401K	22,174	24,130	22,070	22,620	22,620	22,620
512130 PERS Debt Service	203,101	166,885	211,618	193,602	193,602	193,602
512140 PERS Rate Subsidy	0	0	(130,409)	0	0	0
512200 FICA	343,733	360,869	366,016	337,320	337,320	337,320
512310 Medical Insurance	892,489	976,704	1,080,193	1,036,031	1,036,031	1,036,031
512320 Dental Insurance	100,800	101,637	117,023	112,216	112,216	112,216
512330 Group Term Life Insurance	15,146	16,072	13,585	12,605	12,605	12,605
512340 Long Term Disability Insurance	16,176	22,277	28,561	29,794	29,794	29,794
512400 Unemployment Insurance	18,201	19,094	21,810	20,221	20,221	20,221
512520 Workers Comp Insurance	2,023	2,039	2,528	2,263	2,263	2,263
512600 Wellness Program	3,031	3,066	3,146	2,809	2,809	2,809
512610 Employee Assistance Program	2,280	2,200	2,172	1,939	1,939	1,939
512700 County HSA Contributions	13,888	14,016	0	0	0	0
Fringe Benefits Total	1,980,543	2,086,915	2,289,347	2,291,149	2,291,149	2,291,149
Personnel Services Total	6,511,684	6,858,201	7,170,583	6,783,231	6,783,231	6,783,231
Materials and Services						
Supplies						
521010 Office Supplies	23,692	25,455	31,600	28,940	28,940	28,940
521030 Field Supplies	7,355	3,403	5,000	7,835	7,835	7,835
521050 Janitorial Supplies	85	66	0	0	0	0
521070 Departmental Supplies	1,596	622	800	800	800	800
521080 Food Supplies	0	206	7,850	4,060	4,060	4,060

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
SHERIFF'S OFFICE

180 - Community Corrections	Actual FY 09-10	Actual FY 10-11	Budget FY 11-12	Proposed FY 12-13	Approved FY 12-13	Adopted FY 12-13
Materials and Services						
521090 Uniforms and Clothing	9,257	7,413	11,580	14,548	14,548	14,548
521100 Medical Supplies	596	4,201	4,600	1,000	1,000	1,000
521110 First Aid Supplies	36	224	300	150	150	150
521120 Drugs	1,854	470	10,000	5,000	5,000	5,000
521170 Educational Supplies	17,522	2,826	30,412	25,411	25,411	25,411
521190 Publications	654	0	0	0	0	0
521210 Gasoline	17,346	22,493	25,691	27,323	27,323	27,323
521310 Safety Equipment	0	102	0	0	0	0
Supplies Total	79,992	67,481	127,833	115,067	115,067	115,067
Materials						
522150 Small Office Equipment	14,253	6,281	5,000	2,500	2,500	2,500
522160 Small Departmental Equipment	4,962	10,158	7,718	4,245	4,245	4,245
522170 Computers Non Capital	20,703	11,181	10,000	5,000	5,000	5,000
522180 Software	1,704	943	9,120	6,800	6,800	6,800
Materials Total	41,621	28,563	31,838	18,545	18,545	18,545
Communications						
523010 Telephone Equipment	11,943	6,476	900	1,900	1,900	1,900
523020 Phone and Communication Svcs	0	3,066	7,800	9,080	9,080	9,080
523040 Data Connections	16,307	20,089	25,762	20,050	20,050	20,050
523050 Postage	20,051	21,732	27,600	20,000	20,000	20,000
523060 Cellular Phones	14,190	15,314	15,780	14,752	14,752	14,752
523100 Radios and Accessories	0	54	3,477	900	900	900
Communications Total	62,491	66,732	81,319	66,682	66,682	66,682
Utilities						
524010 Electricity	4,680	4,930	6,259	18,798	18,798	18,798
524040 Natural Gas	0	0	0	660	660	660
524090 Garbage Disposal and Recycling	796	797	800	500	500	500
Utilities Total	5,476	5,726	7,059	19,958	19,958	19,958
Contracted Services						
525110 Consulting Services	0	0	10,000	14,500	14,500	14,500
525155 Credit Card Fees	1,588	1,142	1,350	1,350	1,350	1,350
525156 Bank Services	0	89	0	0	0	0
525210 Medical Services	0	2,997	1,500	3,000	3,000	3,000
525235 Laboratory Services	24,779	22,969	30,000	25,000	25,000	25,000
525261 Social Services	0	0	0	108,340	108,340	108,340
525310 Laundry Services	1,772	2,032	4,200	1,000	1,000	1,000
525320 Food Services	0	3,895	0	0	0	0
525330 Transportation Services	8,800	11,834	17,939	15,000	15,000	15,000
525335 Housing Subsidies	100,771	103,321	98,653	50,653	50,653	50,653

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
SHERIFF'S OFFICE

180 - Community Corrections	Actual FY 09-10	Actual FY 10-11	Budget FY 11-12	Proposed FY 12-13	Approved FY 12-13	Adopted FY 12-13
Materials and Services						
525350 Janitorial Services	8,427	8,488	8,600	8,600	8,600	8,600
525410 Dispatch Services	71,659	73,838	76,437	75,551	75,551	75,551
525420 Regional Area Info Network	0	5,823	4,323	4,323	4,323	4,323
525440 Client Assistance	0	0	4,000	2,000	2,000	2,000
525450 Subscription Services	385	411	0	900	900	900
525510 Legal Services	0	0	1,200	1,200	1,200	1,200
525710 Printing Services	4,966	8,832	15,000	8,000	8,000	8,000
525715 Advertising	2,074	0	0	0	0	0
525735 Mail Services	0	0	2,400	1,500	1,500	1,500
525740 Document Disposal Services	3,420	3,318	4,500	4,500	4,500	4,500
525770 Interpreters	2,997	2,600	3,000	3,000	3,000	3,000
525870 Hazardous Waste Disposal	227	234	1,000	500	500	500
525999 Other Contracted Services	716,410	930,394	762,688	558,056	558,056	558,056
Contracted Services Total	948,274	1,182,216	1,046,790	886,973	886,973	886,973
Repairs and Maintenance						
526010 Office Equipment Maintenance	37,467	38,761	40,549	45,799	45,799	45,799
526011 Dept Equipment Maintenance	154	60	0	0	0	0
526012 Vehicle Maintenance	30	578	0	0	0	0
526014 Radio Maintenance	310	282	750	200	200	200
526021 Computer Software Maintenance	1,386	750	1,000	1,000	1,000	1,000
526030 Building Maintenance	3,687	1,447	1,000	3,000	3,000	3,000
526040 Remodels and Site Improvements	0	3,685	5,000	2,000	2,000	2,000
Repairs and Maintenance Total	43,034	45,562	48,299	51,999	51,999	51,999
Rentals						
527110 Fleet Leases	102,630	116,651	109,080	109,764	109,764	109,764
527120 Motor Pool Mileage	270	33	1,400	200	200	200
527130 Parking	88	75	0	0	0	0
527210 Building Rental Private	115,790	120,599	127,000	129,024	129,024	129,024
Rentals Total	218,779	237,358	237,480	238,988	238,988	238,988
Insurance						
528220 Notary Bonds	80	107	240	240	240	240
528410 Liability Claims	0	1,571	0	0	0	0
Insurance Total	80	1,678	240	240	240	240
Miscellaneous						
529110 Mileage Reimbursement	0	0	500	200	200	200
529120 Commercial Travel	0	0	1,775	0	0	0
529130 Meals	3,948	336	3,850	3,700	3,700	3,700
529140 Lodging	0	0	7,400	6,800	6,800	6,800

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
SHERIFF'S OFFICE

180 - Community Corrections	Actual FY 09-10	Actual FY 10-11	Budget FY 11-12	Proposed FY 12-13	Approved FY 12-13	Adopted FY 12-13
Materials and Services						
529210 Meetings	3,013	3,149	800	950	950	950
529230 Training	24,785	25,798	35,025	35,517	35,517	35,517
529300 Dues and Memberships	6,450	6,559	8,510	7,735	7,735	7,735
529650 Pre Employment Investigations	5,682	645	3,801	3,801	3,801	3,801
529690 Other Investigations	49	0	0	0	0	0
529740 Fairs and Shows	0	0	500	500	500	500
529910 Awards and Recognition	1,778	2,438	2,000	1,500	1,500	1,500
529999 Miscellaneous Expense	6,976	0	0	0	0	0
Miscellaneous Total	52,680	38,924	64,161	60,703	60,703	60,703
Materials and Services Total	1,452,429	1,674,241	1,645,019	1,459,155	1,459,155	1,459,155
Administrative Charges						
611100 County Admin Allocation	52,981	78,387	89,124	90,057	90,057	90,057
611110 Governing Body Allocation	28,201	0	0	0	0	0
611210 Facilities Mgt Allocation	49,258	50,177	59,624	59,477	59,477	59,477
611220 Custodial Allocation	27,667	30,357	33,820	33,974	33,974	33,974
611230 Courier Allocation	5,536	3,031	3,390	3,476	3,476	3,476
611250 Risk Management Allocation	20,643	21,448	21,615	30,396	30,396	30,396
611255 Benefits Allocation	0	22,313	25,596	24,659	24,659	24,659
611260 Human Resources Allocation	105,413	79,517	94,078	88,084	88,084	88,084
611300 Legal Services Allocation	15,592	14,315	13,717	13,575	13,575	13,575
611400 Information Tech Allocation	156,088	155,560	182,295	182,922	182,922	182,922
611410 FIMS Allocation	73,667	70,787	96,968	88,280	88,280	88,280
611420 Telecommunications Allocation	24,024	27,463	25,884	23,780	23,780	23,780
611430 Info Tech Direct Charges	83,780	91,148	88,911	82,703	82,703	82,703
611600 Finance Allocation	87,626	81,667	93,958	99,139	99,139	99,139
611700 Utilities Allocation	31,336	30,279	0	0	0	0
611800 MCBEE Allocation	17,037	11,478	7,590	8,413	8,413	8,413
614100 Liability Insurance Allocation	33,100	32,200	37,900	26,400	26,400	26,400
614200 WC Insurance Allocation	46,800	58,600	48,700	74,000	74,000	74,000
Administrative Charges Total	858,749	858,727	923,170	929,335	929,335	929,335
Transfers Out						
561100 Transfer to General Fund	3,965,425	3,965,425	3,507,440	3,273,778	3,273,778	3,273,778
Transfers Out Total	3,965,425	3,965,425	3,507,440	3,273,778	3,273,778	3,273,778
Contingency						
571010 Contingency	0	0	110,774	65,393	65,393	65,393

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
SHERIFF'S OFFICE

180 - Community Corrections	Actual FY 09-10	Actual FY 10-11	Budget FY 11-12	Proposed FY 12-13	Approved FY 12-13	Adopted FY 12-13
Contingency Total	0	0	110,774	65,393	65,393	65,393
Community Corrections Total	12,788,287	13,356,595	13,356,986	12,510,892	12,510,892	12,510,892
250 - Sheriff Grants	Actual FY 09-10	Actual FY 10-11	Budget FY 11-12	Proposed FY 12-13	Approved FY 12-13	Adopted FY 12-13
Personnel Services						
Salaries and Wages						
511110 Regular Wages	748,864	784,783	964,163	939,493	939,493	939,493
511120 Temporary Wages	62,917	61,947	78,632	41,223	41,223	41,223
511130 Vacation Pay	54,239	49,266	0	0	0	0
511140 Sick Pay	26,936	21,712	0	0	0	0
511150 Holiday Pay	36,230	40,723	0	0	0	0
511160 Comp Time Pay	543	1,682	0	0	0	0
511190 Longevity Pay	0	2,696	0	0	0	0
511210 Compensation Credits	35,196	33,924	32,295	36,365	36,365	36,365
511240 Leave Payoff	64	157	0	0	0	0
511410 Straight Pay	420	115	0	0	0	0
511420 Premium Pay	85,232	124,345	196,261	181,381	181,381	181,381
511430 Court Time	4,479	3,962	0	0	0	0
511450 Premium Pay Temps	1,637	55	730	923	923	923
511470 Extra Duty Contract Pay	2,937	12,885	343	0	0	0
Salaries and Wages Total	1,059,696	1,138,254	1,272,424	1,199,385	1,199,385	1,199,385
Fringe Benefits						
512110 PERS	68,319	76,626	107,975	103,924	103,924	103,924
512120 401K	3,039	3,310	3,062	3,062	3,062	3,062
512130 PERS Debt Service	48,977	41,288	43,220	43,914	43,914	43,914
512140 PERS Rate Subsidy	0	0	(25,782)	0	0	0
512200 FICA	80,735	85,588	81,916	77,745	77,745	77,745
512310 Medical Insurance	178,211	195,083	229,141	224,400	224,400	224,400
512320 Dental Insurance	21,985	23,242	25,918	23,884	23,884	23,884
512330 Group Term Life Insurance	3,547	3,335	2,839	2,740	2,740	2,740
512340 Long Term Disability Insurance	3,474	4,587	5,945	6,435	6,435	6,435
512400 Unemployment Insurance	4,249	4,537	4,683	4,585	4,585	4,585
512520 Workers Comp Insurance	440	445	554	562	562	562
512600 Wellness Program	590	592	635	625	625	625
512610 Employee Assistance Program	323	363	435	428	428	428
Fringe Benefits Total	413,888	438,996	480,541	492,304	492,304	492,304

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
SHERIFF'S OFFICE

250 - Sheriff Grants	Actual FY 09-10	Actual FY 10-11	Budget FY 11-12	Proposed FY 12-13	Approved FY 12-13	Adopted FY 12-13
Personnel Services Total	1,473,584	1,577,249	1,752,965	1,691,689	1,691,689	1,691,689
Materials and Services						
Supplies						
521010 Office Supplies	2,700	1,856	4,150	2,280	2,280	2,280
521030 Field Supplies	1,722	3,053	2,533	1,457	1,457	1,457
521070 Departmental Supplies	1,442	4,917	3,363	3,990	3,990	3,990
521080 Food Supplies	241	212	350	0	0	0
521090 Uniforms and Clothing	18,253	25,743	29,209	13,911	13,911	13,911
521110 First Aid Supplies	0	271	591	368	368	368
521120 Drugs	37	0	0	0	0	0
521170 Educational Supplies	9,899	1,897	936	1,957	1,957	1,957
521190 Publications	271	0	0	0	0	0
521210 Gasoline	40,566	31,038	59,230	41,457	41,457	41,457
521220 Diesel	131	1,266	1,751	1,041	1,041	1,041
521300 Safety Clothing	0	965	3,600	0	0	0
Supplies Total	75,261	71,217	105,713	66,461	66,461	66,461
Materials						
522100 Parts	155	1,272	1,000	2,030	2,030	2,030
522150 Small Office Equipment	753	0	0	0	0	0
522160 Small Departmental Equipment	16,200	27,905	24,423	15,938	15,938	15,938
522170 Computers Non Capital	188	6,271	0	44,596	44,596	44,596
522180 Software	714	1,689	0	0	0	0
Materials Total	18,010	37,138	25,423	62,564	62,564	62,564
Communications						
523010 Telephone Equipment	1,155	0	3,621	0	0	0
523040 Data Connections	4,455	2,434	5,221	4,846	4,846	4,846
523050 Postage	2,228	3,321	5,068	4,068	4,068	4,068
523060 Cellular Phones	6,414	6,192	9,012	7,492	7,492	7,492
523100 Radios and Accessories	33,958	667	4,420	0	0	0
Communications Total	48,209	12,613	27,342	16,406	16,406	16,406
Contracted Services						
525110 Consulting Services	0	0	0	13,578	13,578	13,578
525210 Medical Services	1,170	0	0	0	0	0
525215 Dental Services	1,155	0	0	0	0	0
525225 Ambulance Services	0	664	0	0	0	0
525261 Social Services	0	0	0	291,908	291,908	291,908
525310 Laundry Services	911	914	787	787	787	787
525330 Transportation Services	600	965	0	0	0	0
525335 Housing Subsidies	0	0	25,700	62,850	62,850	62,850

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
SHERIFF'S OFFICE

250 - Sheriff Grants	Actual FY 09-10	Actual FY 10-11	Budget FY 11-12	Proposed FY 12-13	Approved FY 12-13	Adopted FY 12-13
Materials and Services						
525340 Counseling and Mentoring Svcs	0	0	0	4,723	4,723	4,723
525410 Dispatch Services	73,948	76,773	86,973	86,261	86,261	86,261
525510 Legal Services	0	(161)	6,000	0	0	0
525710 Printing Services	2,273	3,410	4,014	4,179	4,179	4,179
525715 Advertising	350	348	2,635	0	0	0
525735 Mail Services	0	0	0	200	200	200
525770 Interpreters	0	40	0	0	0	0
525999 Other Contracted Services	330,173	607,974	452,278	2,129	2,129	2,129
Contracted Services Total	410,579	690,926	578,387	466,615	466,615	466,615
Repairs and Maintenance						
526010 Office Equipment Maintenance	1,289	658	3,281	2,281	2,281	2,281
526012 Vehicle Maintenance	8,590	7,539	9,600	19,239	19,239	19,239
526014 Radio Maintenance	32	32	0	0	0	0
526021 Computer Software Maintenance	0	8,700	8,700	8,700	8,700	8,700
526030 Building Maintenance	186	0	0	0	0	0
Repairs and Maintenance Total	10,097	16,929	21,581	30,220	30,220	30,220
Rentals						
527100 Vehicle Rental	7,085	16,235	24,120	0	0	0
527110 Fleet Leases	59,303	69,966	64,451	78,716	78,716	78,716
527120 Motor Pool Mileage	398	106	0	0	0	0
527130 Parking	43	80	0	0	0	0
Rentals Total	66,829	86,387	88,571	78,716	78,716	78,716
Insurance						
528220 Notary Bonds	0	0	200	200	200	200
Insurance Total	0	0	200	200	200	200
Miscellaneous						
529120 Commercial Travel	0	0	600	0	0	0
529130 Meals	152	88	1,905	165	165	165
529140 Lodging	0	0	4,745	3,200	3,200	3,200
529210 Meetings	16,801	967	400	104	104	104
529230 Training	34,604	24,906	22,588	14,707	14,707	14,707
529300 Dues and Memberships	168	150	255	255	255	255
529440 Safety Grants	6,904	0	0	0	0	0
529620 Narcotics Investigations	0	11,300	34,384	0	0	0
529630 Search and Rescue	0	43	0	0	0	0
529650 Pre Employment Investigations	750	0	0	0	0	0
529690 Other Investigations	9,612	312	19,757	6,215	6,215	6,215
529740 Fairs and Shows	58	0	100	0	0	0
529910 Awards and Recognition	345	283	290	367	367	367

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
SHERIFF'S OFFICE

250 - Sheriff Grants	Actual FY 09-10	Actual FY 10-11	Budget FY 11-12	Proposed FY 12-13	Approved FY 12-13	Adopted FY 12-13
Materials and Services						
529999 Miscellaneous Expense	1,914	630	0	0	0	0
Miscellaneous Total	71,306	38,679	85,024	25,013	25,013	25,013
Materials and Services Total	700,291	953,890	932,241	746,195	746,195	746,195
Administrative Charges						
611100 County Admin Allocation	10,789	20,796	21,643	22,623	22,623	22,623
611110 Governing Body Allocation	5,743	0	0	0	0	0
611230 Courier Allocation	707	728	737	851	851	851
611250 Risk Management Allocation	3,488	5,645	4,593	5,570	5,570	5,570
611255 Benefits Allocation	0	5,359	5,565	6,039	6,039	6,039
611260 Human Resources Allocation	13,459	19,096	20,455	21,571	21,571	21,571
611300 Legal Services Allocation	161	0	0	0	0	0
611400 Information Tech Allocation	45,637	45,866	49,522	47,259	47,259	47,259
611410 FIMS Allocation	21,522	20,895	26,343	22,840	22,840	22,840
611420 Telecommunications Allocation	7,040	8,123	7,039	6,137	6,137	6,137
611430 Info Tech Direct Charges	24,501	26,970	24,108	21,314	21,314	21,314
611600 Finance Allocation	25,062	26,566	28,944	27,855	27,855	27,855
611800 MCBEE Allocation	4,978	3,388	2,062	2,177	2,177	2,177
614100 Liability Insurance Allocation	7,200	14,600	11,000	10,700	10,700	10,700
614200 WC Insurance Allocation	6,300	9,300	7,400	7,700	7,700	7,700
Administrative Charges Total	176,587	207,332	209,411	202,636	202,636	202,636
Capital Outlay						
531300 Departmental Equipment Capital	43,671	0	17,475	12,697	12,697	12,697
531350 Canines	17,900	0	9,155	19,208	19,208	19,208
532200 Pickups and Trucks	31,946	0	0	0	0	0
Capital Outlay Total	93,517	0	26,630	31,905	31,905	31,905
Contingency						
571010 Contingency	0	0	123,920	190,319	190,319	190,319
Contingency Total	0	0	123,920	190,319	190,319	190,319
Sheriff Grants Total	2,443,978	2,738,471	3,045,167	2,862,744	2,862,744	2,862,744

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
SHERIFF'S OFFICE

255 - Traffic Safety Team	Actual FY 09-10	Actual FY 10-11	Budget FY 11-12	Proposed FY 12-13	Approved FY 12-13	Adopted FY 12-13
Personnel Services						
Salaries and Wages						
511110 Regular Wages	460,734	467,932	612,029	633,397	633,397	633,397
511120 Temporary Wages	37	75	0	0	0	0
511130 Vacation Pay	27,324	28,472	0	0	0	0
511140 Sick Pay	12,000	18,697	0	0	0	0
511150 Holiday Pay	24,744	26,572	0	0	0	0
511160 Comp Time Pay	237	4,370	0	0	0	0
511180 Differential Pay	0	0	5,890	6,293	6,293	6,293
511190 Longevity Pay	0	1,158	0	0	0	0
511210 Compensation Credits	22,371	23,480	25,003	25,873	25,873	25,873
511410 Straight Pay	2,279	553	0	0	0	0
511420 Premium Pay	68,147	89,549	140,389	89,000	89,000	89,000
511430 Court Time	26,102	30,501	30,000	25,000	25,000	25,000
511470 Extra Duty Contract Pay	0	183	0	0	0	0
Salaries and Wages Total	643,975	691,542	813,311	779,563	779,563	779,563
Fringe Benefits						
512110 PERS	39,643	45,753	65,346	67,619	67,619	67,619
512120 401K	2,091	2,250	2,012	2,078	2,078	2,078
512130 PERS Debt Service	29,742	25,245	28,666	29,667	29,667	29,667
512140 PERS Rate Subsidy	0	0	(17,518)	0	0	0
512200 FICA	48,542	53,600	48,096	50,041	50,041	50,041
512310 Medical Insurance	109,399	128,121	141,319	149,940	149,940	149,940
512320 Dental Insurance	12,169	13,220	14,628	15,924	15,924	15,924
512330 Group Term Life Insurance	2,257	2,103	1,818	1,866	1,866	1,866
512340 Long Term Disability Insurance	2,183	2,886	3,787	4,372	4,372	4,372
512400 Unemployment Insurance	2,579	2,855	2,994	3,099	3,099	3,099
512520 Workers Comp Insurance	254	270	300	300	300	300
512600 Wellness Program	349	366	396	396	396	396
512610 Employee Assistance Program	127	175	274	274	274	274
Fringe Benefits Total	249,336	276,844	292,118	325,576	325,576	325,576
Personnel Services Total	893,311	968,386	1,105,429	1,105,139	1,105,139	1,105,139
Materials and Services						
Supplies						
521010 Office Supplies	0	53	2,820	3,139	3,139	3,139
521050 Janitorial Supplies	0	0	700	700	700	700
521070 Departmental Supplies	675	751	6,000	8,500	8,500	8,500
521090 Uniforms and Clothing	4,641	4,601	2,550	3,040	3,040	3,040
521110 First Aid Supplies	0	0	0	200	200	200

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255 - Traffic Safety Team	Actual FY 09-10	Actual FY 10-11	Budget FY 11-12	Proposed FY 12-13	Approved FY 12-13	Adopted FY 12-13
Materials and Services						
521170 Educational Supplies	0	0	1,000	1,000	1,000	1,000
521190 Publications	216	0	614	108	108	108
521210 Gasoline	31,232	35,148	45,646	42,586	42,586	42,586
521300 Safety Clothing	0	60	300	300	300	300
Supplies Total	36,764	40,613	59,630	59,573	59,573	59,573
Materials						
522060 Sign Materials	0	0	500	0	0	0
522150 Small Office Equipment	0	0	7,220	4,000	4,000	4,000
522160 Small Departmental Equipment	25,292	10,872	17,422	19,656	19,656	19,656
522170 Computers Non Capital	2,352	0	0	0	0	0
522180 Software	30,340	0	0	0	0	0
Materials Total	57,984	10,872	25,142	23,656	23,656	23,656
Communications						
523010 Telephone Equipment	0	0	300	630	630	630
523020 Phone and Communication Svcs	0	0	4,320	1,224	1,224	1,224
523040 Data Connections	6,525	8,276	9,496	9,685	9,685	9,685
523050 Postage	82	0	0	0	0	0
523060 Cellular Phones	4,198	3,272	7,320	9,820	9,820	9,820
523100 Radios and Accessories	285	16	6,320	1,000	1,000	1,000
Communications Total	11,089	11,565	27,756	22,359	22,359	22,359
Utilities						
524010 Electricity	0	0	4,200	1,800	1,800	1,800
524090 Garbage Disposal and Recycling	0	0	1,593	300	300	300
Utilities Total	0	0	5,793	2,100	2,100	2,100
Contracted Services						
525155 Credit Card Fees	0	5,468	15,000	20,000	20,000	20,000
525310 Laundry Services	98	110	500	300	300	300
525350 Janitorial Services	0	0	2,400	1,500	1,500	1,500
525410 Dispatch Services	102,218	106,661	111,503	115,070	115,070	115,070
525555 Security Services	0	0	240	230	230	230
525710 Printing Services	0	0	200	200	200	200
525715 Advertising	0	11,826	2,000	2,000	2,000	2,000
525740 Document Disposal Services	0	0	300	300	300	300
525999 Other Contracted Services	24,330	15,825	18,000	0	0	0
Contracted Services Total	126,646	139,890	150,143	139,600	139,600	139,600
Repairs and Maintenance						
526010 Office Equipment Maintenance	6,855	0	1,980	2,642	2,642	2,642
526011 Dept Equipment Maintenance	3,505	216	1,000	1,500	1,500	1,500
526012 Vehicle Maintenance	13,631	8,550	15,278	9,000	9,000	9,000

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255 - Traffic Safety Team	Actual FY 09-10	Actual FY 10-11	Budget FY 11-12	Proposed FY 12-13	Approved FY 12-13	Adopted FY 12-13
Materials and Services						
526014 Radio Maintenance	236	1,008	4,215	500	500	500
526020 Computer Hardware Maintenance	0	566	0	2,000	2,000	2,000
526021 Computer Software Maintenance	0	3,600	10,080	10,800	10,800	10,800
526022 Telephone Maintenance	0	0	300	300	300	300
526030 Building Maintenance	64	0	1,000	1,000	1,000	1,000
526040 Remodels and Site Improvements	0	0	15,000	2,000	2,000	2,000
Repairs and Maintenance Total	24,292	13,940	48,853	29,742	29,742	29,742
Rentals						
527100 Vehicle Rental	0	215	0	0	0	0
527110 Fleet Leases	83,412	108,108	121,144	116,556	116,556	116,556
527130 Parking	0	50	0	0	0	0
527210 Building Rental Private	0	0	6,000	6,402	6,402	6,402
Rentals Total	83,412	108,373	127,144	122,958	122,958	122,958
Insurance						
528410 Liability Claims	1,808	0	0	0	0	0
Insurance Total	1,808	0	0	0	0	0
Miscellaneous						
529120 Commercial Travel	0	80	803	700	700	700
529130 Meals	0	451	730	795	795	795
529140 Lodging	0	0	316	1,150	1,150	1,150
529230 Training	1,463	4,937	2,190	5,395	5,395	5,395
529840 Professional Licenses	0	0	0	175	175	175
529850 Device Licenses	17,155	0	0	0	0	0
529910 Awards and Recognition	0	14	100	100	100	100
Miscellaneous Total	18,618	5,482	4,139	8,315	8,315	8,315
Materials and Services Total	360,613	330,733	448,600	408,303	408,303	408,303
Administrative Charges						
611100 County Admin Allocation	8,468	12,013	13,043	13,951	13,951	13,951
611110 Governing Body Allocation	4,508	0	0	0	0	0
611230 Courier Allocation	791	448	473	485	485	485
611250 Risk Management Allocation	2,791	2,267	2,496	2,603	2,603	2,603
611255 Benefits Allocation	0	3,304	3,570	3,442	3,442	3,442
611260 Human Resources Allocation	15,066	11,772	13,120	12,297	12,297	12,297
611400 Information Tech Allocation	28,087	24,831	28,210	31,556	31,556	31,556
611410 FIMS Allocation	13,224	11,288	14,947	15,288	15,288	15,288
611420 Telecommunications Allocation	4,302	4,365	4,007	4,109	4,109	4,109

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
SHERIFF'S OFFICE

255 - Traffic Safety Team	Actual FY 09-10	Actual FY 10-11	Budget FY 11-12	Proposed FY 12-13	Approved FY 12-13	Adopted FY 12-13
Administrative Charges						
611430 Info Tech Direct Charges	15,017	14,484	13,713	14,363	14,363	14,363
611600 Finance Allocation	14,936	13,073	14,994	18,445	18,445	18,445
611800 MCBEE Allocation	3,058	1,831	1,170	1,456	1,456	1,456
614100 Liability Insurance Allocation	6,100	5,500	5,700	4,000	4,000	4,000
614200 WC Insurance Allocation	4,700	4,100	4,300	4,600	4,600	4,600
Administrative Charges Total	121,048	109,276	119,743	126,595	126,595	126,595
Capital Outlay						
531300 Departmental Equipment Capital	0	0	7,478	70,000	70,000	70,000
532100 Automobiles	54,672	0	0	0	0	0
Capital Outlay Total	54,672	0	7,478	70,000	70,000	70,000
Transfers Out						
561595 Transfer to Fleet Acquisition	0	0	0	53,200	53,200	53,200
Transfers Out Total	0	0	0	53,200	53,200	53,200
Contingency						
571010 Contingency	0	0	109,878	40,501	40,501	40,501
Contingency Total	0	0	109,878	40,501	40,501	40,501
Traffic Safety Team Total	1,429,643	1,408,395	1,791,128	1,803,738	1,803,738	1,803,738
290 - Inmate Welfare	Actual FY 09-10	Actual FY 10-11	Budget FY 11-12	Proposed FY 12-13	Approved FY 12-13	Adopted FY 12-13
Personnel Services						
Salaries and Wages						
511110 Regular Wages	110,728	118,816	128,488	125,156	125,156	125,156
511130 Vacation Pay	6,827	5,804	0	0	0	0
511140 Sick Pay	2,204	762	0	0	0	0
511150 Holiday Pay	5,706	4,778	0	0	0	0
511160 Comp Time Pay	0	35	0	0	0	0
511190 Longevity Pay	0	331	0	0	0	0
511210 Compensation Credits	4,771	4,942	4,942	4,814	4,814	4,814

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
SHERIFF'S OFFICE

290 - Inmate Welfare	Actual FY 09-10	Actual FY 10-11	Budget FY 11-12	Proposed FY 12-13	Approved FY 12-13	Adopted FY 12-13
Personnel Services						
511420 Premium Pay	0	1,438	5,096	500	500	500
Salaries and Wages Total	130,237	136,906	138,526	130,470	130,470	130,470
Fringe Benefits						
512110 PERS	7,380	8,505	12,676	12,347	12,347	12,347
512130 PERS Debt Service	5,729	4,185	6,004	5,849	5,849	5,849
512140 PERS Rate Subsidy	0	0	(3,669)	0	0	0
512200 FICA	9,981	10,433	10,207	9,943	9,943	9,943
512310 Medical Insurance	25,605	28,284	28,632	30,120	30,120	30,120
512320 Dental Insurance	2,520	2,543	3,264	3,192	3,192	3,192
512330 Group Term Life Insurance	463	467	372	360	360	360
512340 Long Term Disability Insurance	494	648	773	839	839	839
512400 Unemployment Insurance	532	552	627	611	611	611
512520 Workers Comp Insurance	63	59	60	60	60	60
512600 Wellness Program	79	79	79	79	79	79
512610 Employee Assistance Program	15	32	55	55	55	55
Fringe Benefits Total	52,860	55,788	59,080	63,455	63,455	63,455
Personnel Services Total	183,097	192,694	197,606	193,925	193,925	193,925
Materials and Services						
Supplies						
521010 Office Supplies	0	0	1,000	500	500	500
521040 Institutional Supplies	16,599	12,396	14,000	20,000	20,000	20,000
521070 Departmental Supplies	913	2,711	2,000	2,000	2,000	2,000
521080 Food Supplies	0	846	0	0	0	0
521100 Medical Supplies	0	0	69,500	69,500	69,500	69,500
521170 Educational Supplies	154	0	500	0	0	0
521190 Publications	3,781	3,074	2,500	2,500	2,500	2,500
521300 Safety Clothing	290	6,376	2,200	1,000	1,000	1,000
521310 Safety Equipment	0	179	1,000	1,000	1,000	1,000
Supplies Total	21,737	25,581	92,700	96,500	96,500	96,500
Materials						
522060 Sign Materials	0	534	1,000	500	500	500
522150 Small Office Equipment	566	0	500	0	0	0
522160 Small Departmental Equipment	5,689	23,659	19,953	17,900	17,900	17,900
522170 Computers Non Capital	0	1,432	0	0	0	0
Materials Total	6,255	25,625	21,453	18,400	18,400	18,400
Communications						
523050 Postage	0	106	50	50	50	50

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
SHERIFF'S OFFICE

290 - Inmate Welfare	Actual FY 09-10	Actual FY 10-11	Budget FY 11-12	Proposed FY 12-13	Approved FY 12-13	Adopted FY 12-13
Materials and Services						
523060 Cellular Phones	357	921	1,000	2,000	2,000	2,000
Communications Total	357	1,026	1,050	2,050	2,050	2,050
Contracted Services						
525235 Laboratory Services	0	1,530	0	0	0	0
525320 Food Services	0	0	0	8,600	8,600	8,600
525330 Transportation Services	7,791	8,081	8,000	8,500	8,500	8,500
525710 Printing Services	0	0	250	150	150	150
Contracted Services Total	7,791	9,612	8,250	17,250	17,250	17,250
Repairs and Maintenance						
526010 Office Equipment Maintenance	0	0	1,800	2,500	2,500	2,500
526011 Dept Equipment Maintenance	1,569	3,999	4,000	6,782	6,782	6,782
526012 Vehicle Maintenance	63	95	0	0	0	0
526030 Building Maintenance	0	748	587	600	600	600
526040 Remodels and Site Improvements	0	0	3,000	1,000	1,000	1,000
Repairs and Maintenance Total	1,632	4,841	9,387	10,882	10,882	10,882
Insurance						
528220 Notary Bonds	0	40	0	0	0	0
Insurance Total	0	40	0	0	0	0
Miscellaneous						
529850 Device Licenses	1,540	1,540	1,600	1,600	1,600	1,600
Miscellaneous Total	1,540	1,540	1,600	1,600	1,600	1,600
Materials and Services Total	39,312	68,265	134,440	146,682	146,682	146,682
Administrative Charges						
611100 County Admin Allocation	1,906	2,168	2,381	2,796	2,796	2,796
611110 Governing Body Allocation	1,015	0	0	0	0	0
611230 Courier Allocation	198	79	83	89	89	89
611250 Risk Management Allocation	543	662	549	666	666	666
611255 Benefits Allocation	0	580	626	628	628	628
611260 Human Resources Allocation	3,767	2,066	2,301	2,244	2,244	2,244
611400 Information Tech Allocation	5,707	4,529	5,375	7,003	7,003	7,003
611410 FIMS Allocation	2,673	2,099	2,837	3,325	3,325	3,325
611420 Telecommunications Allocation	894	788	758	877	877	877
611430 Info Tech Direct Charges	3,162	2,746	2,654	3,011	3,011	3,011
611600 Finance Allocation	3,150	2,568	2,990	4,656	4,656	4,656
611800 MCBEE Allocation	618	340	222	316	316	316
614100 Liability Insurance Allocation	1,100	1,700	1,300	1,300	1,300	1,300
614200 WC Insurance Allocation	1,000	1,100	900	900	900	900

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
SHERIFF'S OFFICE

290 - Inmate Welfare	Actual FY 09-10	Actual FY 10-11	Budget FY 11-12	Proposed FY 12-13	Approved FY 12-13	Adopted FY 12-13
Administrative Charges Total	25,733	21,425	22,976	27,811	27,811	27,811
Capital Outlay						
531600 Computer Hardware Capital	0	0	27,682	0	0	0
531800 Telephone Systems	0	0	20,718	0	0	0
534300 Special Construction	0	0	18,000	0	0	0
Capital Outlay Total	0	0	66,400	0	0	0
Contingency						
571010 Contingency	0	0	87,755	39,686	39,686	39,686
Contingency Total	0	0	87,755	39,686	39,686	39,686
Inmate Welfare Total	248,142	282,384	509,177	408,104	408,104	408,104
Sheriff's Office Grand Total	48,005,203	49,756,566	52,638,458	52,755,652	52,755,652	52,755,652

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
TREASURER'S OFFICE

TREASURER'S OFFICE



MISSION STATEMENT

Actively and appropriately invest, account for, manage, distribute and safeguard the county's cash assets.

GOALS AND OBJECTIVES

- Goal 1 Safeguard public funds.
- Objective 1 Invest the County's surplus funds in a manner that will provide a return while ensuring both the preservation of principal and the liquidity necessary to meet the operating requirement of the County in accordance with policy.
 - Objective 2 Provide training and support for department cash handlers to ensure appropriate controls are in place.
- Goal 2 Maximize the use of available banking and financial systems and processes.
- Objective 1 Utilize the County's Oracle financial database to efficiently manage the receipting and disbursement of cash in the most cost effective manner available allowing the Treasurer's Office to meet the increasing workload demands within current staffing levels.
 - Objective 2 Analyze the use of banking systems and processes to ensure efficient and cost effective use of available products while maintaining or reducing costs and maintaining current staffing levels.
 - Objective 3 Ensure the County remains compliant with all new and ongoing payment card regulations in the most cost effective manner available.

DEPARTMENT OVERVIEW

Laurie Steele is the elected Marion County Treasurer. The Treasurer is the statutory cash custodian for Marion County. The Treasurer's Office works to minimize the risk to public funds through cash handling training and audits. The Treasurer maintains bank accounts with various banks and with the State Treasury Investment Pool and is responsible for the proper receipting of all monies flowing through those bank accounts.

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
TREASURER'S OFFICE

The Treasurer has responsibility for the distribution of taxes and the interest earned on those monies to the taxing districts of Marion County using the percentage distribution schedule created by the tax collector. The Treasurer is the investment manager for the county, investing funds in accordance with the county's investment policy and assuring that adequate cash is available to meet the obligations of the county.

Resource and Requirement Summary

Treasurer's Office	FY 09-10 ACTUAL	FY 10-11 ACTUAL	FY 11-12 BUDGET	FY 12-13 ADOPTED	+/- %
RESOURCES					
General Fund Transfers	395,295	419,743	467,316	474,805	1.60%
TOTAL RESOURCES	395,295	419,743	467,316	474,805	1.60%
REQUIREMENTS					
Personnel Services					
Salaries and Wages	159,950	167,033	173,030	175,152	1.23%
Fringe Benefits	84,786	88,389	98,420	105,127	6.81%
Total Personnel Services	244,737	255,421	271,450	280,279	3.25%
Materials and Services					
Supplies	2,129	1,275	2,700	2,700	0.00%
Materials	0	809	0	0	n.a.
Communications	1,699	1,266	1,700	1,945	14.41%
Contracted Services	87,550	105,183	123,870	123,870	0.00%
Repairs and Maintenance	9	26	0	0	n.a.
Rentals	1,990	1,082	15,186	15,186	0.00%
Insurance	2,500	2,500	2,500	2,500	0.00%
Miscellaneous	2,671	1,165	3,450	3,450	0.00%
Total Materials and Services	98,547	113,307	149,406	149,651	0.16%
Administrative Charges	52,011	51,015	46,460	44,875	-3.41%
TOTAL REQUIREMENTS	395,295	419,743	467,316	474,805	1.60%
FTE	3.00	3.00	3.00	3.00	0.0%

MARION COUNTY FY 2012-13 BUDGET
 BY DEPARTMENT
 TREASURER'S OFFICE

PROGRAMS

The Treasurer's Office budget is allocated to one program as shown on the following table.

Summary of Programs

	FY 09-10 ACTUAL	FY 10-11 ACTUAL	FY 11-12 BUDGET	FY 2012-13 ADOPTED	+/- %
RESOURCES					
Treasury	395,295	419,743	467,316	474,805	1.60%
TOTAL RESOURCES	395,295	419,743	467,316	474,805	1.60%
REQUIREMENTS					
Treasury	395,295	419,743	467,316	474,805	1.60%
TOTAL REQUIREMENTS	395,295	419,743	467,316	474,805	1.60%

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
TREASURER'S OFFICE

Treasury Program

- Provides statutory cash management, including collection, receipting, and depositing of funds as quickly and accurately as possible.
- Disburses funds.
- Borrows funds to meet short and long term cash needs.
- Manages banking and broker relationships to maximize quality services at competitive prices.
- Manages cash by turning receivables and float into bank balances as efficiently as possible.
- Manages and forecasts liquidity.
- Invests surplus funds as designated by Oregon Revised Statute and county investment policy.
- Manages internal controls for county bank accounts and assists county department with cash controls.
- Assists departments in management of cash and credit card collections and deposits.
- Manages the Payment Card Industry compliance program for Marion County, ensuring ongoing compliance with all industry regulations.

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
TREASURER'S OFFICE

Program Summary

Treasurer's Office

Program: Treasury

	FY 09-10 ACTUAL	FY 10-11 ACTUAL	FY 11-12 BUDGET	FY 12-13 ADOPTED	+/- %
RESOURCES					
General Fund Transfers	395,295	419,743	467,316	474,805	1.60%
TOTAL RESOURCES	395,295	419,743	467,316	474,805	1.60%
REQUIREMENTS					
Personnel Services					
Salaries and Wages	159,950	167,033	173,030	175,152	1.23%
Fringe Benefits	84,786	88,389	98,420	105,127	6.81%
Total Personnel Services	244,737	255,421	271,450	280,279	3.25%
Materials and Services					
Supplies	2,129	1,275	2,700	2,700	0.00%
Materials	0	809	0	0	n.a.
Communications	1,699	1,266	1,700	1,945	14.41%
Contracted Services	87,550	105,183	123,870	123,870	0.00%
Repairs and Maintenance	9	26	0	0	n.a.
Rentals	1,990	1,082	15,186	15,186	0.00%
Insurance	2,500	2,500	2,500	2,500	0.00%
Miscellaneous	2,671	1,165	3,450	3,450	0.00%
Total Materials and Services	98,547	113,307	149,406	149,651	0.16%
Administrative Charges	52,011	51,015	46,460	44,875	-3.41%
TOTAL REQUIREMENTS	395,295	419,743	467,316	474,805	1.60%
FTE	3.00	3.00	3.00	3.00	0.0%

FTE By Position Title By Program

Program: Treasury	
Position Title	FTE
Treasurer	1.00
Treasury Specialist	2.00
Program Treasury FTE Total:	3.00

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
TREASURER'S OFFICE

Treasury Program Budget Justification

RESOURCES

There is an overall increase of 2.59% in program resources. The Treasury Program is funded entirely by the General Fund.

REQUIREMENTS

FTE

There are no significant changes to FTE.

Personnel Services

The increase of almost 5% in Personnel Services is primarily attributable to increases in fringe benefits including a significant increase in Public Employee Retirement System (PERS) costs due to elimination of a one-time subsidy in effect in FY 11-12.

Materials and Services

There are no significant changes to Materials and Services.

Administrative Charges

There is a decrease of about 3.4% in Administrative Charges.

Transfers Out

Not Applicable

Contingency

Not Applicable

Other

Not Applicable

MARION COUNTY FY 2012-13 BUDGET
 BY DEPARTMENT
 TREASURER'S OFFICE

FUNDS

The Treasurer's Office budget is entirely in the General Fund.

Department Budget by Fund

Fund Name	FY 09-10 ACTUAL	FY 10-11 ACTUAL	FY 11-12 BUDGET	FY 2012-13 ADOPTED	% of Total
RESOURCES					
FND 100 General Fund	395,295	419,743	467,316	474,805	100.00%
TOTAL RESOURCES	395,295	419,743	467,316	474,805	100.0%
REQUIREMENTS					
FND 100 General Fund	395,295	419,743	467,316	474,805	100.00%
TOTAL REQUIREMENTS	395,295	419,743	467,316	474,805	100.0%

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
TREASURER'S OFFICE

KEY DEPARTMENT ACCOMPLISHMENTS

- The County's investment policy was updated allowing for a more strategic investment plan given the current economic conditions and extended low rate environment. The ability to invest more surplus funds out to five years has allowed the County to maintain a rate of return in excess of prior year expectations and the County's benchmark, the Local Government Investment Pool.
- A training program was developed and implemented as required by the Payment Card Industry for all county payment card handlers.
- Despite the declining interest rate environment, the Treasurer was able to exceed the estimated rate of return on the county's portfolio.

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
TREASURER'S OFFICE

KEY INDICATORS

1: Dollar volume and number of receipts posted

Definition and Purpose

The number and dollar volume of receipts posted into Oracle is an indicator of the amount of work that the Treasurer's Office staff perform each year.

Significance

The workload in the Treasurer's Office continues to grow each year, as shown by the increasing volume of receipts, however, that is not the only area of work that has been on the increase. In the past few years, the staff in the Treasurer's Office have taken an oversight role in the collection of returned checks, department petty cash accounts, escheatment of unclaimed property and management of the payment card industry compliance program. Treasurer's Office staff continue to look for ways to become more efficient in an effort to keep up with the growing volume of work while maintaining a very high standard of quality customer service. This indicator ties to Marion County Strategic Goal #1, Provide efficient, effective, and responsive government through stewardship and accountability.

Data Units Fiscal Year

FY 09-10 Actual	FY 10-11 Actual	FY 11-12 Estimate
# 10,890 - \$954,219,368	# 12,566 - \$957,324,420	# 12,600 - \$975,000,000

Explanation of Trends and Changes

The number of receipts and dollar volume continue to rise year over year showing an increase in the amount of work performed by Treasurer's Office staff.

2: Investment portfolio

Definition and Purpose

Marion County's average portfolio size during FY 09-10 was \$120,000,000. This is up from \$78,000,000 in FY 00-01. The Marion County Investment Policy states that the performance of the county's portfolio shall be measured against the performance of the Oregon Local Government Investment Pool (LGIP). It is the goal of the county to maintain an annualized yield that is greater than that of the LGIP less 50 basis points.

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
TREASURER'S OFFICE

Significance

It is the policy of the Marion County Treasurer's Department to invest public funds in a manner that will provide the highest investment return with the maximum security, while meeting the daily cash flow demands of Marion County. This indicator ties to Marion County Goal #1: Provide efficient, effective, and responsive government through stewardship and accountability.

Data Units Fiscal Year

FY 09-10 Actual	FY 10-11 Actual	FY 11-12 Estimate
LGIP .66 / COUNTY 1.47	LGIP .51/ COUNTY .78	LGIP .50/ COUNTY .70

Explanation of Trends and Changes

While it is impossible to select a benchmark portfolio that will exactly match the parameters of the county's portfolio, the benefit to benchmarking against LGIP is to provide a basis for comparison. If the county outperforms or underperforms LGIP by more than 50 basis points, it indicates a need for additional information during the semi-monthly review of the books.

Marion County's portfolio has been outperforming the LGIP for the past three years. This is normal during a declining interest rate environment because LGIP is generally much more liquid than the county's portfolio. As rates begin to rise, the county's portfolio will generally lag behind the LGIP as longer term investments roll off and money is reinvested at improved rates.

MARION COUNTY FY 2012-13 BUDGET
 BY DEPARTMENT
 TREASURER'S OFFICE

Resources by Fund Detail

100 - General Fund	Actual FY 09-10	Actual FY 10-11	Budget FY 11-12	Proposed FY 12-13	Approved FY 12-13	Adopted FY 12-13
General Fund Transfers						
381100 Transfer from General Fund	395,295	419,743	467,316	474,805	474,805	474,805
General Fund Transfers Total	395,295	419,743	467,316	474,805	474,805	474,805
General Fund Total	395,295	419,743	467,316	474,805	474,805	474,805
Treasurer's Office Grand Total	395,295	419,743	467,316	474,805	474,805	474,805

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
TREASURER'S OFFICE

Requirements by Fund Detail

100 - General Fund	Actual FY 09-10	Actual FY 10-11	Budget FY 11-12	Proposed FY 12-13	Approved FY 12-13	Adopted FY 12-13
Personnel Services						
Salaries and Wages						
511020 Salaries and Wages Budget Only	0	0	2,800	0	0	0
511110 Regular Wages	144,968	149,589	166,916	171,655	171,655	171,655
511130 Vacation Pay	4,744	5,257	0	0	0	0
511140 Sick Pay	1,606	2,164	0	0	0	0
511150 Holiday Pay	6,041	6,381	0	0	0	0
511210 Compensation Credits	2,525	3,641	3,314	3,497	3,497	3,497
511410 Straight Pay	66	0	0	0	0	0
Salaries and Wages Total	159,950	167,033	173,030	175,152	175,152	175,152
Fringe Benefits						
512010 Fringe Benefits Budget Only	0	0	1,700	0	0	0
512110 PERS	17,660	18,822	26,386	27,148	27,148	27,148
512120 401K	6,075	6,072	6,056	6,056	6,056	6,056
512130 PERS Debt Service	7,933	6,615	7,660	7,882	7,882	7,882
512140 PERS Rate Subsidy	0	0	(4,681)	0	0	0
512200 FICA	12,092	12,660	12,912	13,289	13,289	13,289
512310 Medical Insurance	32,544	37,842	41,004	43,200	43,200	43,200
512320 Dental Insurance	3,941	3,952	4,716	4,680	4,680	4,680
512330 Group Term Life Insurance	588	615	501	515	515	515
512340 Long Term Disability Insurance	631	863	1,075	1,243	1,243	1,243
512400 Unemployment Insurance	640	668	800	823	823	823
512520 Workers Comp Insurance	73	74	90	90	90	90
512600 Wellness Program	119	119	119	119	119	119
512610 Employee Assistance Program	90	86	82	82	82	82
512700 County HSA Contributions	2,400	0	0	0	0	0
Fringe Benefits Total	84,786	88,389	98,420	105,127	105,127	105,127
Personnel Services Total	244,737	255,421	271,450	280,279	280,279	280,279
Materials and Services						
Supplies						
521010 Office Supplies	1,688	727	2,000	2,000	2,000	2,000
521070 Departmental Supplies	296	548	500	500	500	500
521190 Publications	145	0	200	200	200	200
Supplies Total	2,129	1,275	2,700	2,700	2,700	2,700

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
TREASURER'S OFFICE

100 - General Fund	Actual FY 09-10	Actual FY 10-11	Budget FY 11-12	Proposed FY 12-13	Approved FY 12-13	Adopted FY 12-13
Materials and Services						
Materials						
522170 Computers Non Capital	0	809	0	0	0	0
Materials Total	0	809	0	0	0	0
Communications						
523020 Phone and Communication Svcs	0	0	0	245	245	245
523050 Postage	968	528	900	900	900	900
523060 Cellular Phones	731	738	800	800	800	800
Communications Total	1,699	1,266	1,700	1,945	1,945	1,945
Contracted Services						
525155 Credit Card Fees	0	605	0	0	0	0
525156 Bank Services	60,272	74,517	90,000	90,000	90,000	90,000
525158 Armored Car Services	27,129	29,848	33,500	33,500	33,500	33,500
525450 Subscription Services	0	8	0	0	0	0
525710 Printing Services	93	0	250	250	250	250
525740 Document Disposal Services	56	205	120	120	120	120
Contracted Services Total	87,550	105,183	123,870	123,870	123,870	123,870
Repairs and Maintenance						
526030 Building Maintenance	9	26	0	0	0	0
Repairs and Maintenance Total	9	26	0	0	0	0
Rentals						
527120 Motor Pool Mileage	0	110	0	0	0	0
527210 Building Rental Private	0	0	13,686	13,686	13,686	13,686
527300 Equipment Rental	1,990	972	1,500	1,500	1,500	1,500
Rentals Total	1,990	1,082	15,186	15,186	15,186	15,186
Insurance						
528210 Public Official Bonds	2,500	2,500	2,500	2,500	2,500	2,500
Insurance Total	2,500	2,500	2,500	2,500	2,500	2,500
Miscellaneous						
529110 Mileage Reimbursement	247	0	800	800	800	800
529130 Meals	33	0	200	200	200	200
529140 Lodging	620	291	1,500	1,500	1,500	1,500
529210 Meetings	20	0	0	0	0	0
529220 Conferences	1,445	650	600	600	600	600
529230 Training	90	0	0	0	0	0
529300 Dues and Memberships	200	224	350	350	350	350
529650 Pre Employment Investigations	15	0	0	0	0	0
Miscellaneous Total	2,671	1,165	3,450	3,450	3,450	3,450
Materials and Services Total	98,547	113,307	149,406	149,651	149,651	149,651

MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
TREASURER'S OFFICE

100 - General Fund	Actual FY 09-10	Actual FY 10-11	Budget FY 11-12	Proposed FY 12-13	Approved FY 12-13	Adopted FY 12-13
Administrative Charges						
611100 County Admin Allocation	1,796	2,790	3,396	3,692	3,692	3,692
611110 Governing Body Allocation	955	0	0	0	0	0
611210 Facilities Mgt Allocation	6,651	6,776	0	0	0	0
611220 Custodial Allocation	3,519	3,861	2,205	2,214	2,214	2,214
611230 Courier Allocation	189	108	126	132	132	132
611250 Risk Management Allocation	517	496	549	545	545	545
611255 Benefits Allocation	0	796	949	933	933	933
611260 Human Resources Allocation	3,604	2,837	3,487	3,332	3,332	3,332
611300 Legal Services Allocation	3,164	2,742	1,548	1,938	1,938	1,938
611400 Information Tech Allocation	8,770	8,996	13,692	16,133	16,133	16,133
611410 FIMS Allocation	2,472	2,512	3,810	3,949	3,949	3,949
611420 Telecommunications Allocation	1,732	849	1,895	1,096	1,096	1,096
611430 Info Tech Direct Charges	9,221	8,990	9,068	5,097	5,097	5,097
611600 Finance Allocation	2,618	2,665	3,237	3,637	3,637	3,637
611700 Utilities Allocation	4,231	4,089	0	0	0	0
611800 MCBEE Allocation	572	408	298	377	377	377
614100 Liability Insurance Allocation	1,100	1,100	1,200	700	700	700
614200 WC Insurance Allocation	900	1,000	1,000	1,100	1,100	1,100
Administrative Charges Total	52,011	51,015	46,460	44,875	44,875	44,875
General Fund Total	395,295	419,743	467,316	474,805	474,805	474,805
Treasurer's Office Grand Total	395,295	419,743	467,316	474,805	474,805	474,805

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SUBLIMITY

MARION COUNTY FY 2012-13 BUDGET
GENERAL FUND

THE GENERAL FUND

The General Fund is allocated to eight departments plus non-departmental activities that are covered individually in another section of this book. The departments are Assessor's Office, Community Services Department, County Clerk's Office, District Attorney's Office, Justice Courts, Juvenile Department, Sheriff's Office, and Treasurer's Office. The Clerk's Office, Community Services Department, District Attorney's Office, Juvenile Department, and Sheriff's Office also have other funds that support their operations.

The General Fund is used to account for all activities for which specific types of funds are not required. The General Fund is one of the largest funds within the county.

The General Fund FY 12-13 budget is \$78,021,105. This is an \$81,665 or about one-tenth of one percent decrease from FY 11-12.

The General Fund supports the following:

- public safety (District Attorney, Justice Courts, Juvenile, Sheriff)
- operational efficiency and quality service - general government (Assessor, Clerk, Treasurer)
- health and community services (Community Services)
- non-department activities that support all departments
- transfers to other funds and departments

MARION COUNTY FY 2012-13 BUDGET
GENERAL FUND

Income Summary with Requirements by Department and Category

GENERAL FUND INCOME SUMMARY

FY 2012-13

FY 09-10 ACTUAL	FY 10-11 ACTUAL		FY 11-12 BUDGET	FY 12-13 ADOPTED	+/- % Prior Budget
RESOURCES					
53,987,816	55,206,300	Taxes	56,584,615	58,585,852	3.54%
57,350	58,325	Licenses and Permits	60,000	60,000	0.00%
1,657,721	1,235,111	Intergovernmental Federal	1,111,728	285,000	-74.36%
4,004,343	4,209,912	Intergovernmental State	3,584,641	4,133,087	15.30%
3,597,778	3,940,459	Charges for Services	3,428,240	3,519,970	2.68%
231,284	209,093	Fines and Forfeitures	213,973	210,000	-1.86%
596,400	428,830	Interest	476,800	432,000	-9.40%
2,505	18,805	Other Revenues	0	15,000	n.a.
4,221,837	4,498,270	Other Fund Transfers	3,800,320	3,308,778	-12.93%
4,186	0	Settlements	0	0	n.a.
7,367,914	7,566,160	Net Working Capital	8,842,443	7,471,418	-15.51%
75,729,133	77,371,265	TOTAL RESOURCES	78,102,760	78,021,105	-0.10%
REQUIREMENTS					
BY DEPARTMENT					
5,370,251	5,229,789	Assessor's Office	5,587,726	5,734,401	2.62%
2,320,923	2,356,988	Clerk's Office	2,658,484	2,712,621	2.04%
0	0	Community Services	0	427,845	n.a.
7,205,533	7,215,233	District Attorney's Office	7,438,812	7,690,210	3.38%
799,264	777,855	Justice Courts	841,625	892,644	6.06%
8,498,983	8,816,409	Juvenile	9,254,157	9,409,593	1.68%
31,095,152	31,970,721	Sheriff's Office	33,936,000	35,170,174	3.64%
395,295	419,743	Treasurer's Office	467,316	474,805	1.60%
12,477,572	11,742,083	Non Departmental Operations	13,255,192	11,208,872	-15.37%
827,053	722,338	Materials and Services	1,130,730	781,902	-30.85%
910,159	932,568	Administrative Charges	718,168	720,246	0.29%
280,000	280,000	Debt Service Principal	280,000	280,000	0.0%
24,412	14,857	Debt Service Interest	25,000	15,000	-40.0%
10,435,948	9,792,321	Transfers Out	11,101,294	9,411,724	-15.22%
0	0	Contingency	682,683	705,497	3.34%
0	0	Ending Fund Balance	3,980,765	3,594,443	-9.70%
68,162,973	68,528,821	TOTAL REQUIREMENTS	78,102,760	78,021,105	-0.10%
BY CATEGORY					
40,072,071	41,104,140	Personnel Services	43,199,763	44,608,766	3.26%
8,134,109	8,237,992	Materials and Services	10,207,858	10,338,096	1.28%
9,149,663	9,094,051	Administrative Charges	8,609,456	9,067,579	5.32%
66,770	5,460	Capital Outlay	15,941	0	-100.0%
280,000	280,000	Debt Service Principal	280,000	280,000	0.0%
24,412	14,857	Debt Service Interest	25,000	15,000	-40.0%
10,435,948	9,792,321	Transfers Out	11,101,294	9,411,724	-15.22%
0	0	Contingency	682,683	705,497	3.34%
0	0	Ending Fund Balance	3,980,765	3,594,443	-9.70%
68,162,973	68,528,821	TOTAL REQUIREMENTS	78,102,760	78,021,105	-0.10%
7,566,160	8,842,444	NET INCOME (LOSS)	0	0	

MARION COUNTY FY 2012-13 BUDGET
GENERAL FUND

General Fund Major Resources

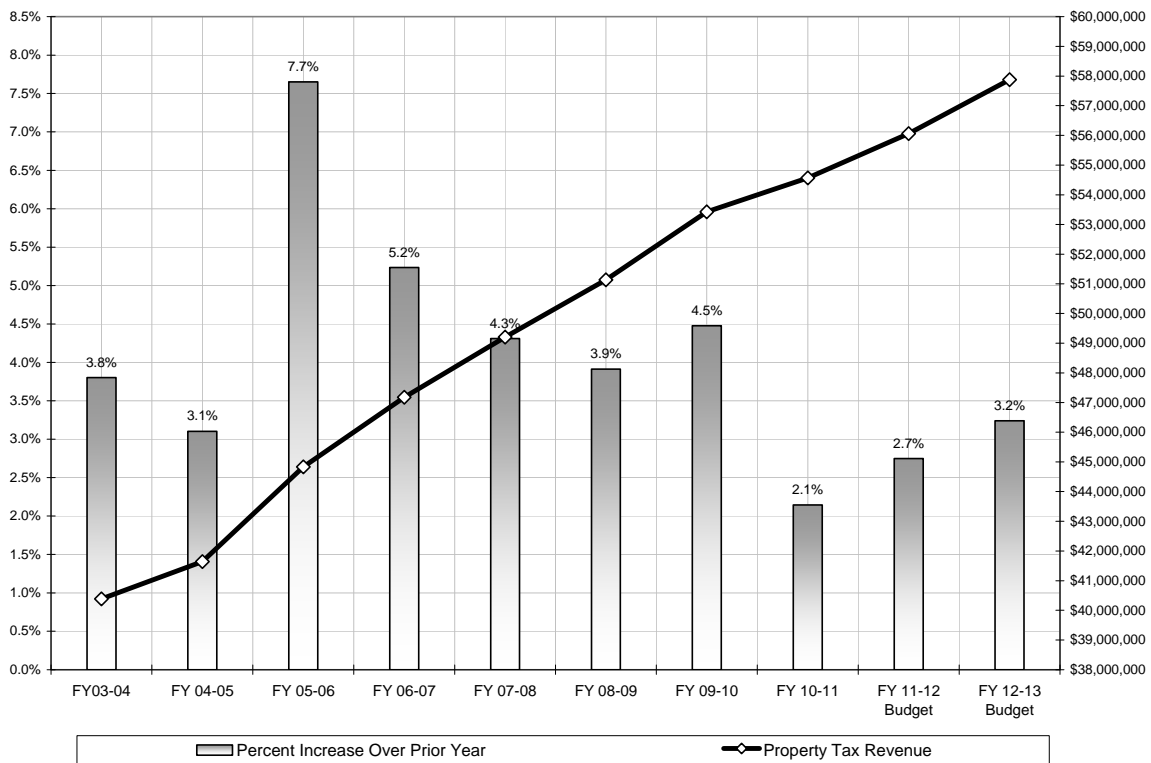
Property Taxes

In Oregon, property taxes are collected by the county and distributed to each taxing district (schools, cities, county fire districts, special districts, etc.). The Oregon constitution limits the amount of property value subject to taxation. The value limit is called the maximum assessed value (MAV). An increase in MAV is limited to 3 percent annually unless changes have been made to the property being taxed. Taxes may increase by more than 3 percent through voter approved ballot measures. Taxes can also increase or decrease due to other changes, such as the amount a district needs to pay for voter approved bonded debt or property annexations.

Property taxes are placed on the tax roll in the form of a rate per \$1,000 of assessed value. In most cases, the taxes for operations are the permanent rate limits certified by the districts. Marion County’s permanent property tax levy limit is \$3.0252 per \$1,000 of assessed value.

FY 12-13 estimated property tax collections total \$57,882,852. The total is comprised of \$56,192,852 current taxes and \$1,690,000 collection of prior years’ delinquent taxes. This is a 3.2% increase over the FY 11-12 budget. However, the FY 12-13 total includes a first-time collection of \$617,000 from the Keizer Urban Renewal District. Excluding this one-time collection, the estimated property tax collection increase would be only 2.1%.

Current and prior year property tax collections make up 82% of General Fund revenue. Its importance as a revenue is demonstrated by the fact that a two percent decline in property tax revenue is equivalent to a nine percent decrease in all other General Fund revenue combined. The following graph illustrates the variability of tax collections from year-to-year.



MARION COUNTY FY 2012-13 BUDGET
GENERAL FUND

Secure Rural Schools Title I (formerly Federal O&C Land – Title I)

This revenue was formerly Bureau of Land Management revenue earned on national forest and public domain lands under the Oregon and California (“O&C”) land grants program. The revenue was derived from collection of forest reserve rentals, sales of timber, and other sources from forest reserves within Marion County. The funds were then appropriated and distributed under Federal Title I of the Secure Rural Schools and Community Self-Determination Act. Funding under this Act went through a five-year phase-out of funding with FY 11-12 the final year. Therefore, the FY 12-13 revenue estimate is zero dollars (\$0).

In a late development, on June 29, 2012 a federal one year extension of this funding in lieu of timber sales was signed into law. The amount expected to be allocated to Title I is \$460,910.

Chapter 530 Forest Rehabilitation

The revenue refers to ORS Chapter 530 regarding acquisition and development of state forests. Revenues generated from timber sales on lands acquired by the state at no cost, or acquired from counties, in Marion County’s district are distributed to the county, county school fund, and taxing districts on which the lands are situated. The basis of revenue is primarily state estimates based on planned board feet of timber to be harvested, which varies considerably from year-to-year depending on state forestry work plans which are subject to change; the distribution of the revenue to taxing districts also varies widely depending on which property the timber is cut.

State Oregon Liquor Control Commission (OLCC) – General

Oregon State distributes OLCC funds to local governments as state shared revenue. The FY 12-13 estimate of \$1,499,077 is four percent (4%) more than the current FY 11-12 estimate, which is higher than the budget based on state furnished information.

Assessment and Taxation Apportionment

The revenue source is a county assessment funding assistance state grant to counties under Oregon statute. The percentage to be paid to each county is the percentage that the expenditures of the county certified (i.e., adopted) budget of the Assessor’s Office plus the Board of Property Tax Appeals in the County Clerk’s Office bears to the total of all expenditures of all counties for the same purposes. However, the pool of state revenue available to distribute to counties may also be adjusted by the state. The FY 12-13 revenue estimate of \$1,308,877 is a three percent (3%) increase from the FY 11-12 actual of \$1,271,000.

County Clerk Recording Fees

Fees are established by state statute for recording documents at the offices of county clerks. Recording revenue is highly dependent on the level of activity in the real estate and mortgage markets, particularly home and home loan markets. The Council of Economic Advisors advised that an increase in the FY 12-13 revenue estimate was in order. The recommended revenue is \$1,200,000 which is five percent (5%) higher than the FY 11-12 estimate of \$1,140,000.

Investment Interest

The primary portion of this revenue category is interest earnings from investment of public funds in the state investment pool and corporate securities. All funds are eligible for investment interest. A portion of this revenue is derived from an investment fee that is assessed from other funds for management of their investments. Earnings are a function of cash flow and rates, of which the latter have substantially decreased recently. The FY 12-13 revenue estimate of \$432,000 assumes a continuation of low rates.

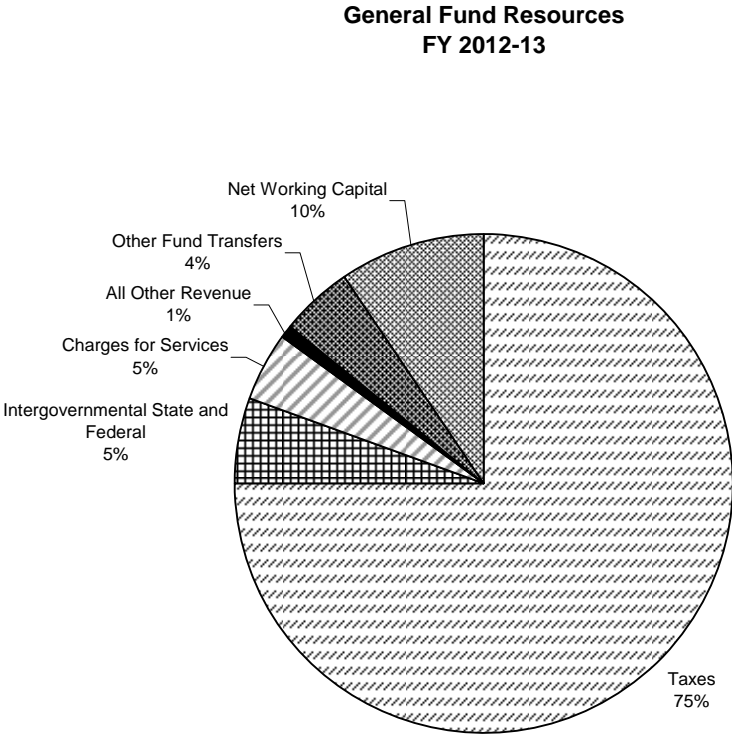
MARION COUNTY FY 2012-13 BUDGET
GENERAL FUND

Net Working Capital

Net Working Capital is a substantial part of the General Fund. Net working capital is the unexpended balance, or savings, of a fund after the end of a fiscal year that carries over into the following fiscal year as a resource. Net Working capital of \$7,471,418 budgeted for FY 12-13 is lower than the current year actual \$8,842,443.

General Fund Resources Allocation

Major General Fund resources have been discussed and a summary income chart that shows total resources by categories is shown. Some of the revenue categories have a relatively small budget. These have been combined into All Other Revenue for display purposes on the pie chart shown below.



MARION COUNTY FY 2012-13 BUDGET
GENERAL FUND

GENERAL FUND REQUIREMENTS OVERVIEW

The amount planned for expenditure during the fiscal year is considerably less than the total budget. Requirements and expenditures are defined in the Summary section and in the glossary in the Budget Overview section of this book.

The General Fund budget includes internal transactions and transfers that are counted twice. Internal transactions are transactions between funds resulting from one department providing a service to another. On the expenditure side they are referred to as internal service (“administrative”) charges. Transfers are a special type of internal transaction that involves transferring resources out of one fund into another fund. For example, funds are transferred out of the General Fund into the Capital Improvement Projects Fund. In the General Fund, the transfer out is an expenditure, and in the Capital Improvement Projects Fund the incoming transfer is a resource which is in turn allocated to expenditures.

The total General Fund requirements budget is \$78,021,105. This is the sum of the expenditures, Administrative Charges, Transfers Out, Contingency, and Ending Fund Balance.

The expenditures budget is \$73,721,165. This is the total of direct expenditures, Administrative Charges (internal service), and Transfers Out. Expenditures equal true appropriation authority, e.g., authority to expend. Contingency and Ending Fund Balance which total \$4,299,940 are excluded from the expenditures total.

Total direct expenditures are \$55,241,862. This is the direct expenditure (resulting in cash outlays) for Personnel Services, Materials and Services, Capital Outlay, and Special Payments.

FY 2012-13 General Fund Requirements

Fund	Total Direct Expenditures	Administrative Charges *	Transfers Out	Contingency	Ending Fund Balance	Total Requirements
General Fund	55,241,862	9,067,579	9,411,724	705,497	3,594,443	78,021,105
% of total	71%	12%	12%	1%	5%	100%

* Internal service charges.

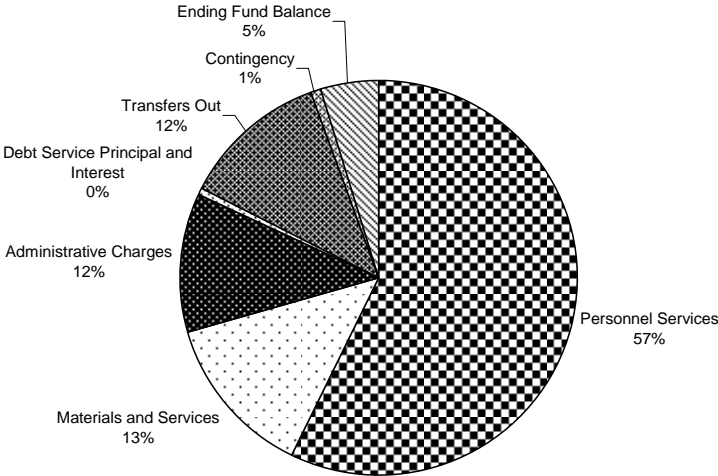
Adds to more than 100% due to rounding.

MARION COUNTY FY 2012-13 BUDGET
GENERAL FUND

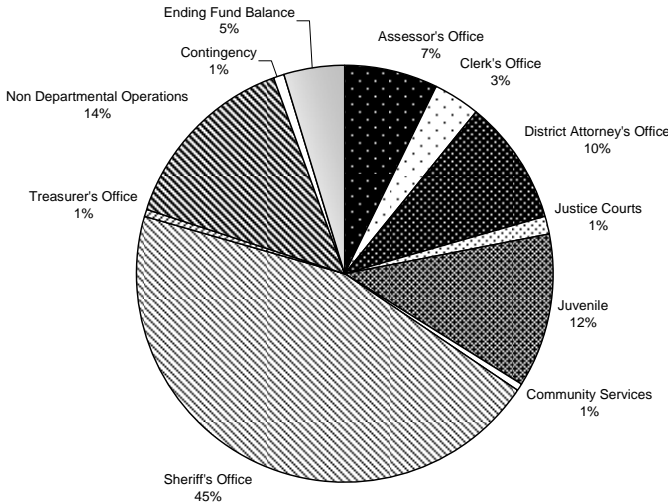
General Fund Requirements Allocation

The General Fund's \$78,021,105 requirements budget is allocated to expenditures and other purposes by category and by department as shown in the two pie charts below. The information is from the General Fund Income Summary schedule shown on the second page of this section.

**General Fund Requirements by Category
FY 2012-13**



**General Fund Requirements by Department
FY 2012-13**



MARION COUNTY FY 2012-13 BUDGET
GENERAL FUND

GENERAL FUND MAJOR REQUIREMENTS

General Fund requirements are categorized the same as all other county budget activities. Capital Outlay with a very small budget is combined with Materials and Services on the pie chart for the purpose of making it easier to read. Further discussions will follow the categories shown in the table below. Although Contingency and Ending Fund Balance are requirements, they are not classified as expenditures and therefore not subject to appropriation (by Oregon law).

General Fund Requirements Budget
FY 2012-13

FY 09-10 ACTUAL	FY 10-11 ACTUAL		FY 11-12 BUDGET	FY 12-13 ADOPTED	Increase or (Decrease) Over Prior Year	+/- % Prior Budget
40,072,071	41,104,140	Personnel Services	43,199,763	44,608,766	1,409,003	3.3%
8,134,109	8,237,993	Materials and Services	10,207,858	10,338,096	130,238	1.3%
9,149,663	9,094,051	Administrative Charges	8,609,456	9,067,579	458,123	5.3%
66,770	5,460	Capital Outlay	15,941	0	(15,941)	-100.0%
304,412	294,857	Debt Service *	305,000	295,000	(10,000)	-3.3%
10,435,948	9,792,321	Transfers Out	11,101,294	9,411,724	(1,689,570)	-15.2%
0	0	Contingency	682,683	705,497	22,814	3.3%
0	0	Ending Fund Balance	3,980,765	3,594,443	(386,322)	-9.7%
68,162,973	68,528,822	TOTAL REQUIREMENTS	78,102,760	78,021,105	(81,655)	-0.1%

* Debt service interest and principle combined.

Major requirements categories were discussed in the Summary section of this book. To a large extent, they were discussed with broad explanations that are in many cases as applicable to the General Fund as to all other funds, as the General Fund dollars were included in the budget amounts of the Summary section. Additional information specific to the General Fund follows.

Personnel Services

In FY 12-13 numerous General Funds programs have very small increases or decreases in salaries and wages due to either reduced full-time equivalent positions (FTE) or the budget policies impact previously discussed. In the four-year comparison, there is a proportionately larger percent increase in fringe benefits. In these instances Public Employee Retirement System (PERS) and health insurance benefits increases in particular are greater in the aggregate for all employees than the decrease in fringe benefits associated with fewer full-time equivalent positions (FTE). The table below also shows that in the four-year period the fringe benefits percentage increase is more than four times the salaries and wages percentage increase.

During the four year period salaries and wages increased at a rate of less than one-third the rate of the fringe benefits increase. Comparing FY 12-13 to FY 11-12 the difference in increase between Salaries and Wages and Fringe Benefits is more pronounced. The former increased by \$281,055 while the latter increased by \$1,127,948. The primary reason for the Fringe Benefits increase is that in FY 11-12 there was a one-time subsidy provided to offset a large portion of Public Employees Retirement System (PERS) benefits. The PERS subsidy was \$768,637 in FY 11-12. If the PERS subsidy had continued in FY 12-13, the Fringe Benefits increase would have been less than 3%.

MARION COUNTY FY 2012-13 BUDGET
GENERAL FUND

General Fund Personnel Services Summary

	FY 09-10 ACTUAL	FY 10-11 ACTUAL	FY 11-12 BUDGET	FY 12-13 BUDGET	Change FY 11- 12 to FY 12- 13	Change 4 Years
Personnel Services						
Salaries and Wages	27,873,821	28,449,207	29,464,806	29,745,861	1%	7%
Fringe Benefits	12,198,250	12,654,934	13,734,957	14,862,905	8%	22%
Total Personnel Services	40,072,071	41,104,141	43,199,763	44,608,766	3%	11%
FTE	462	461	454	452		

Employees - Number of Positions

The General Fund allocates 57% of its resources to personnel services, which means employees. Including department heads and elected officials and employees, there are almost 500 employees paid by the General Fund. This includes regular year-around employees who work less than full time.

General Fund Budget FY 2012-13

FULL TIME EQUIVALENT POSITIONS (FTE) BY DEPARTMENT

	FY 08-09	FY 09-10	FY 10-11	FY 11-12	FY 12-13	Change FY 11-12 to FY 12-13	Change 5 Years
Assessor's Office	63.00	56.00	56.00	52.10	50.70	-1.40	-12.30
Clerk's Office	15.50	14.50	13.50	13.50	13.50	0.00	-2.00
Community Services Department	0.00	0.00	0.00	0.00	0.45	0.45	0.45
District Attorney's Office	67.48	65.07	64.11	63.14	63.10	-0.04	-4.38
Justice Courts Department	8.50	8.50	8.00	8.75	9.00	0.25	0.50
Juvenile Department	78.29	74.02	74.02	74.40	74.40	0.00	-3.89
Sheriff's Office	255.34	240.63	242.63	238.63	237.88	-0.75	-17.46
Treasurer's Office	3.00	3.00	3.00	3.00	3.00	0.00	0.00
Total	491.11	461.72	461.26	453.52	452.03	-1.49	-39.08

Additional information about Marion County's employees is found in the appendices; there is a salary listing of both exempt and non-exempt positions.

MARION COUNTY FY 2012-13 BUDGET
GENERAL FUND

Materials and Services

General Fund departments and programs are not allowed to budget for across-the-board increases in Materials and Services. They have been required to absorb inflationary increases by reducing whatever line items are considered lower priority than the inflation-driven line items, or simply do with less. An exception is that some General Fund departments began to be charged for office utilities in FY 11-12 after moving out of the county-owned Courthouse Square building after it was declared unsafe. This caused a change in the method of allocating utilities costs. Up to FY 11-12 utilities for General Fund programs were pooled and allocated to departments and programs as administrative charges. Now utilities are charged to Materials and Services. The result is primarily a shift in expenditures from the Administrative Charges category to the Materials and Services Category.

Otherwise, as certain Supplies costs such as vehicle fuel have increased Rental and insurance expenditures increases has been at least partially responsible for driving down budgets for subcategories other than rental and insurance, as departments and programs attempt to do more with less. Rents increases are largely built into office leases. Food services at the County Jail and Juvenile Detention, sheriff dispatch services, medical services at the County Jail and Juvenile Detention, and printing of public/legal notices, election ballots and brochures comprise more than 70% of Contracted Services, all of which have experienced inflationary increases over the four years. Contracted Services constitutes 42% of the total General Fund FY 12-13 Materials and Services budget.

General Fund Materials and Services Summary

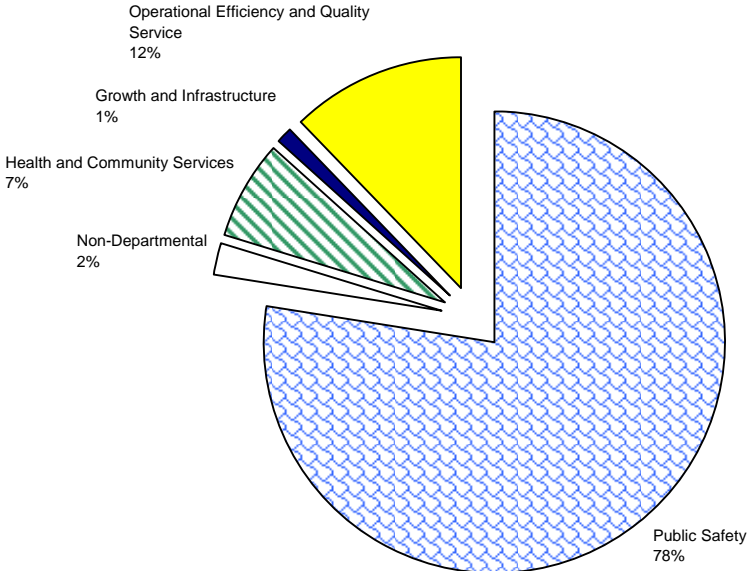
	FY 2012-13					
	FY 09-10 ACTUAL	FY 10-11 ACTUAL	FY 11-12 BUDGET	FY 12-13 ADOPTED	Change 11-12 to 12-13	Change 4 Years
Supplies	1,242,487	1,361,132	1,375,340	1,444,261	5%	16%
Materials	144,740	156,140	118,218	83,764	-29%	-42%
Communications	403,054	404,565	357,900	328,218	-8%	-19%
Utilities	20,051	23,422	1,217,340	1,222,702	0%	5998%
Contracted Services	3,892,079	3,824,546	4,312,651	4,299,928	0%	10%
Repairs and Maintenance	382,888	296,887	348,342	343,510	-1%	-10%
Rentals	1,158,342	1,294,066	1,540,135	1,658,129	8%	43%
Insurance	82,600	37,718	21,239	22,280	5%	-73%
Miscellaneous 1/	807,869	839,517	916,693	935,304	2%	16%
Total Materials and Services	8,134,109	8,237,993	10,207,858	10,338,096	1%	27%

Major items are: contribution to Oregon State University Extension Services (\$348,828); dues and memberships (\$150,382); travel/meals/lodging/conferences/training (\$207,559); and contribution to the U.S. Wildlife Services predatory animals program (\$53,478). All amount are FY 12-13 budget.

MARION COUNTY FY 2012-13 BUDGET
GENERAL FUND

Allocation to Strategic Plan Goals

General Fund Allocation to Operations Service Areas



The total amount allocated to the operations shown in the chart does not include contingency and ending fund balance which are not appropriated, and non-departmental activities such as debt service that are not part of any department's operating budget.

MARION COUNTY FY 2012-13 BUDGET
GENERAL FUND

General Fund Resources Detail

Marion County - Budget - Resources

By Fund
FY 2012-13

	FY 09-10 ACTUAL	FY 10-11 ACTUAL	FY 11-12 BUDGET	FY 12-13 PROPOSED	FY 12-13 APPROVED	FY 12-13 ADOPTED
FND 100 General Fund						
Taxes						
311100 Property Taxes Current Year	52,112,885	53,117,512	54,616,615	56,192,852	56,192,852	56,192,852
311200 Property Taxes Prior Years	1,310,292	1,450,328	1,450,000	1,690,000	1,690,000	1,690,000
311300 Prop Tx Interest and Penalties	304,734	338,301	275,000	420,000	420,000	420,000
312200 Franchise Fees Cable TV	258,448	299,207	240,000	280,000	280,000	280,000
312300 Severance Taxes	1,457	952	3,000	3,000	3,000	3,000
Total Taxes	53,987,816	55,206,300	56,584,615	58,585,852	58,585,852	58,585,852
Licenses and Permits						
321000 Marriage Licenses	57,350	58,325	60,000	60,000	60,000	60,000
Total Licenses and Permits	57,350	58,325	60,000	60,000	60,000	60,000
Intergovernmental Federal						
331001 Payment in Lieu of Taxes	74,206	75,419	65,408	0	0	0
331010 Secure Rural Schools Title I	1,166,975	1,051,718	638,320	0	0	0
331013 State Criminal Alien Asst Pgm	314,061	0	300,000	175,000	175,000	175,000
331223 Oregon Dept of Justice	9,480	9,732	5,000	10,000	10,000	10,000
331224 USDA Child Nutrition Cluster	79,293	77,576	93,000	70,000	70,000	70,000
331990 Other Federal Revenues	13,705	20,665	10,000	30,000	30,000	30,000
Total Intergovernmental Federal	1,657,721	1,235,111	1,111,728	285,000	285,000	285,000
Intergovernmental State						
332010 Chapter 530 Forest Rehab	772,952	1,053,352	672,000	740,000	740,000	740,000
332011 OLCC General	1,249,060	1,313,901	1,098,972	1,499,077	1,499,077	1,499,077
332014 Cigarette Tax	323,336	337,518	330,197	317,262	317,262	317,262
332015 Electric Coop Tax	26,594	25,151	75,000	25,000	25,000	25,000
332016 Amusement Devise Tax	78,726	69,014	45,000	45,000	45,000	45,000
332017 Private Rail Car Tax	3,892	4,472	4,472	4,000	4,000	4,000
332019 County Assmt Funding CAFFA	1,368,443	1,288,937	1,188,000	1,308,877	1,308,877	1,308,877
332020 911 Monies	156,068	117,567	171,000	0	0	0
332990 Other State Revenues	25,272	0	0	0	193,871	193,871
Total Intergovernmental State	4,004,343	4,209,912	3,584,641	3,939,216	4,133,087	4,133,087
Charges for Services						
341040 E Marion Justice Court Fees	674,776	780,663	500,000	450,000	450,000	450,000
341041 N Marion Justice Court Fees	484,418	710,126	400,000	425,000	425,000	425,000
341070 Filing Fees	49,854	36,443	44,000	38,000	38,000	38,000
341080 Recording Fees	1,192,117	1,201,823	1,350,000	1,200,000	1,200,000	1,200,000
341090 Passport Application Fees	20,000	16,925	22,500	18,000	18,000	18,000
341100 Assessment and Taxation Fees	27,303	25,934	27,000	25,000	25,000	25,000
341150 Sheriff Service Fees	145,061	150,270	120,000	125,000	125,000	125,000
341170 Witness Fees	872	1,145	1,000	1,000	1,000	1,000
341180 Crime Report Fees	11,467	13,448	12,000	12,000	12,000	12,000
341280 Detention Fees	63,907	65,953	63,907	64,000	64,000	64,000
341380 Workshop Fees	0	(60)	0	0	0	0
341400 Tax Collector Fees	50,202	68,671	60,000	90,000	90,000	90,000
341420 Assessor Fees	52,965	43,630	49,440	50,000	50,000	50,000
341430 Copy Machine Fees	168,328	143,717	160,000	145,000	145,000	145,000
341450 Pay Telephone Fees	396	165	500	300	300	300
341630 Service Charges	640	0	0	0	0	0

MARION COUNTY FY 2012-13 BUDGET
GENERAL FUND

Marion County - Budget - Resources

By Fund
FY 2012-13

	FY 09-10 ACTUAL	FY 10-11 ACTUAL	FY 11-12 BUDGET	FY 12-13 PROPOSED	FY 12-13 APPROVED	FY 12-13 ADOPTED
FND 100 General Fund						
Charges for Services						
341670 Surveyor Fees	0	(48)	0	0	0	0
341720 Appeal Fees	3,550	1,900	3,550	1,000	1,000	1,000
341820 County Clerk Records Fees	0	(9)	0	0	0	0
341840 Work Crew Fees	366,140	400,650	332,750	282,750	282,750	282,750
341880 Ownership Doc Processing Fees	26,845	26,015	30,000	30,000	30,000	30,000
341940 Declaration Domestic Partners	1,025	775	750	750	750	750
341999 Other Fees	24,272	26,284	20,000	23,000	23,000	23,000
344100 Election Reimbursements	224,806	200,388	225,000	200,000	200,000	200,000
344300 Restitution	2,628	5,780	1,740	2,000	2,000	2,000
344701 Felony DUII Reimbursemt SB395	0	0	0	50,000	50,000	50,000
344800 EAIP Reimbursement	0	12,053	0	0	0	0
344999 Other Reimbursements	4,044	4,186	3,103	3,000	3,000	3,000
345300 Surplus Property Sales	1,363	3,630	1,000	1,000	1,000	1,000
347202 Code Enforcement Services	0	0	0	283,170	283,170	283,170
347999 Svcs to Other Agencies Closed	801	0	0	0	0	0
Total Charges for Services	3,597,778	3,940,459	3,428,240	3,519,970	3,519,970	3,519,970
Fines and Forfeitures						
351200 Traffic Fines	221,990	208,923	210,000	210,000	210,000	210,000
351600 Liquor Control Fines	3,560	170	3,973	0	0	0
352200 Miscellaneous Forfeitures	5,734	0	0	0	0	0
Total Fines and Forfeitures	231,284	209,093	213,973	210,000	210,000	210,000
Interest						
361000 Investment Earnings	292,047	135,873	180,000	132,000	132,000	132,000
365000 Investment Fee	304,353	292,957	296,800	300,000	300,000	300,000
Total Interest	596,400	428,830	476,800	432,000	432,000	432,000
Other Revenues						
371000 Miscellaneous Income	3,245	16,513	0	15,000	15,000	15,000
371100 Recoveries from Collections	41	124	0	0	0	0
372000 Over and Short	(781)	1,418	0	0	0	0
373900 Undesignated Donations	0	750	0	0	0	0
Total Other Revenues	2,505	18,805	0	15,000	15,000	15,000
Other Fund Transfers						
381180 Transfer from Comm Corrections	3,965,425	3,965,425	3,507,440	3,273,778	3,273,778	3,273,778
381185 Transfer from Criminal Justice	209,342	201,641	193,871	193,871	0	0
381240 Transfer from Liquor Law Enf	47,070	51,204	60,000	35,000	35,000	35,000
381455 Xfr from Facility Renovation	0	280,000	39,009	0	0	0
Total Other Fund Transfers	4,221,837	4,498,270	3,800,320	3,502,649	3,308,778	3,308,778
Settlements						
382100 Settlements	4,186	0	0	0	0	0
Total Settlements	4,186	0	0	0	0	0
Net Working Capital						
392000 Net Working Capital Unrestr	7,367,914	7,566,160	8,842,443	7,471,418	7,471,418	7,471,418
Total Net Working Capital	7,367,914	7,566,160	8,842,443	7,471,418	7,471,418	7,471,418
Total FND 100 General Fund	75,729,133	77,371,265	78,102,760	78,021,105	78,021,105	78,021,105

MARION COUNTY FY 2012-13 BUDGET
GENERAL FUND

General Fund Requirements Detail

Marion County - Budget - Requirements

By Fund
FY 2012-13

	FY 09-10 ACTUAL	FY 10-11 ACTUAL	FY 11-12 BUDGET	FY 12-13 PROPOSED	FY 12-13 APPROVED	FY 12-13 ADOPTED
FND 100 General Fund						
Personnel Services						
Salaries and Wages						
511110 Regular Wages	21,286,630	21,631,453	26,292,222	26,607,944	26,607,944	26,607,944
511120 Temporary Wages	483,578	565,923	621,622	633,831	633,831	633,831
511130 Vacation Pay	1,399,652	1,473,253	0	0	0	0
511140 Sick Pay	909,392	930,094	0	0	0	0
511150 Holiday Pay	1,095,557	1,151,049	0	0	0	0
511160 Comp Time Pay	71,510	167,914	59,715	58,941	58,941	58,941
511180 Differential Pay	8,252	8,398	14,226	13,780	13,780	13,780
511190 Longevity Pay	0	48,675	0	0	0	0
511210 Compensation Credits	1,063,899	1,041,812	1,045,121	1,019,128	1,019,128	1,019,128
511220 Pager Pay	33,311	23,157	24,580	24,928	24,928	24,928
511240 Leave Payoff	92,956	83,307	21,556	0	0	0
511250 Training Pay	2,544	5,180	30,811	15,422	15,422	15,422
511260 Election Workers	45,899	55,216	74,000	74,000	74,000	74,000
511270 Leadworker Pay	1,052	797	0	0	0	0
511280 Cell Phone Pay	903	903	0	0	0	0
511290 Health Insurance Waiver Pay	4,128	5,682	4,860	8,100	8,100	8,100
511410 Straight Pay	35,308	48,096	14,320	38,874	38,874	38,874
511420 Premium Pay	1,226,462	1,111,386	1,150,652	1,136,064	1,136,064	1,136,064
511430 Court Time	104,133	91,405	101,500	105,002	105,002	105,002
511450 Premium Pay Temps	1,593	4,568	0	0	0	0
511470 Extra Duty Contract Pay	(2,937)	(5,783)	0	0	0	0
511930 Clothing Allowance	10,000	6,720	9,621	9,847	9,847	9,847
Total Salaries and Wages	27,873,821	28,449,207	29,464,806	29,745,861	29,745,861	29,745,861
Fringe Benefits						
512110 PERS	2,299,690	2,446,261	3,505,120	3,548,590	3,548,590	3,548,590
512120 401K	212,500	214,521	213,920	221,456	221,456	221,456
512130 PERS Debt Service	1,291,343	1,038,105	1,252,844	1,243,582	1,243,582	1,243,582
512140 PERS Rate Subsidy	0	0	(768,637)	0	0	0
512200 FICA	2,109,308	2,146,756	2,119,072	2,150,108	2,150,108	2,150,108
512310 Medical Insurance	5,298,328	5,774,709	6,288,193	6,567,093	6,567,093	6,567,093
512320 Dental Insurance	614,563	625,841	707,544	690,557	690,557	690,557
512330 Group Term Life Insurance	92,799	92,839	78,082	78,901	78,901	78,901
512340 Long Term Disability Insurance	97,548	128,107	165,407	187,933	187,933	187,933
512400 Unemployment Insurance	111,826	114,125	128,495	129,885	129,885	129,885
512520 Workers Comp Insurance	12,061	12,065	14,268	14,438	14,438	14,438
512600 Wellness Program	17,882	17,704	18,127	17,957	17,957	17,957
512610 Employee Assistance Program	10,488	11,216	12,522	12,405	12,405	12,405
512700 County HSA Contributions	29,912	32,684	0	0	0	0
Total Fringe Benefits	12,198,250	12,654,934	13,734,957	14,862,905	14,862,905	14,862,905
Total Personnel Services	40,072,071	41,104,140	43,199,763	44,608,766	44,608,766	44,608,766

MARION COUNTY FY 2012-13 BUDGET
GENERAL FUND

Marion County - Budget - Requirements

By Fund
FY 2012-13

	FY 09-10 ACTUAL	FY 10-11 ACTUAL	FY 11-12 BUDGET	FY 12-13 PROPOSED	FY 12-13 APPROVED	FY 12-13 ADOPTED
FND 100 General Fund						
Materials and Services						
Supplies						
521010 Office Supplies	146,322	126,091	139,063	132,095	132,095	132,095
521030 Field Supplies	53,861	85,652	101,591	103,839	103,839	103,839
521040 Institutional Supplies	207,395	186,680	197,923	187,916	187,916	187,916
521050 Janitorial Supplies	40,714	51,240	58,550	50,530	50,530	50,530
521070 Departmental Supplies	65,962	101,722	88,465	84,024	84,024	84,024
521080 Food Supplies	6,770	7,029	25,697	46,525	46,525	46,525
521090 Uniforms and Clothing	84,038	83,483	79,515	76,675	76,675	76,675
521100 Medical Supplies	45,070	41,666	39,235	43,945	43,945	43,945
521110 First Aid Supplies	1,079	896	2,050	1,880	1,880	1,880
521120 Drugs	279,433	302,108	220,000	220,000	220,000	220,000
521140 Vaccines	0	572	564	660	660	660
521170 Educational Supplies	3,712	4,172	3,800	3,250	3,250	3,250
521190 Publications	13,928	6,743	9,850	8,166	8,166	8,166
521210 Gasoline	259,901	330,017	374,137	443,103	443,103	443,103
521220 Diesel	18,851	28,123	28,200	32,454	32,454	32,454
521230 Propane	72	113	50	50	50	50
521240 Automotive Supplies	981	141	1,200	500	500	500
521300 Safety Clothing	8,133	4,111	4,450	4,870	4,870	4,870
521310 Safety Equipment	6,263	574	1,000	3,779	3,779	3,779
Total Supplies	1,242,487	1,361,132	1,375,340	1,444,261	1,444,261	1,444,261
Materials						
522020 Crushed Rock	1,781	217	300	500	500	500
522060 Sign Materials	174	3,554	250	450	450	450
522080 Building Materials	3,457	3,624	0	1,200	1,200	1,200
522100 Parts	7,144	6,123	4,345	6,000	6,000	6,000
522140 Small Tools	1,129	354	1,200	500	500	500
522150 Small Office Equipment	42,869	56,695	32,192	25,479	25,479	25,479
522160 Small Departmental Equipment	59,906	45,516	39,446	13,940	13,940	13,940
522170 Computers Non Capital	24,219	28,143	32,450	26,695	26,695	26,695
522180 Software	4,062	11,913	8,035	9,000	9,000	9,000
Total Materials	144,740	156,140	118,218	83,764	83,764	83,764
Communications						
523010 Telephone Equipment	79,480	46,348	10,895	13,269	13,269	13,269
523020 Phone and Communication Svcs	0	15,830	49,750	56,616	56,616	56,616
523040 Data Connections	53,108	48,729	56,559	58,052	58,052	58,052
523050 Postage	170,860	178,604	139,450	110,549	110,549	110,549
523060 Cellular Phones	97,382	94,871	79,657	70,460	70,460	70,460
523070 Pagers	1,584	1,236	1,500	1,500	1,500	1,500
523090 Long Distance Charges	0	121	100	100	100	100
523100 Radios and Accessories	640	18,825	19,989	17,672	17,672	17,672

MARION COUNTY FY 2012-13 BUDGET
GENERAL FUND

Marion County - Budget - Requirements

By Fund
FY 2012-13

	FY 09-10 ACTUAL	FY 10-11 ACTUAL	FY 11-12 BUDGET	FY 12-13 PROPOSED	FY 12-13 APPROVED	FY 12-13 ADOPTED
FND 100 General Fund						
Materials and Services						
Contracted Services						
525150 Audit Services	0	0	0	22,500	22,500	22,500
525156 Bank Services	60,385	75,164	90,095	90,000	90,000	90,000
525158 Armored Car Services	27,129	29,848	33,500	33,500	33,500	33,500
525175 Temporary Staffing	7,965	7,721	10,000	8,500	8,500	8,500
525210 Medical Services	437,625	411,430	363,040	369,190	369,190	369,190
525211 Psychiatric Services	0	1,150	0	0	0	0
525215 Dental Services	0	4,655	40,000	49,500	49,500	49,500
525220 Hospital Services	166,730	155,908	180,000	185,500	185,500	185,500
525225 Ambulance Services	19,893	36,121	27,000	25,000	25,000	25,000
525235 Laboratory Services	19,936	24,262	24,430	23,000	23,000	23,000
525240 XRay Services	7,955	7,280	10,100	10,100	10,100	10,100
525245 Autopsy Services	0	0	1,000	1,000	1,000	1,000
525261 Social Services	0	0	0	1,380	1,380	1,380
525310 Laundry Services	27,068	27,114	32,000	32,200	32,200	32,200
525320 Food Services	1,158,189	1,146,339	1,165,538	1,175,180	1,175,180	1,175,180
525330 Transportation Services	790	1,036	2,400	1,100	1,100	1,100
525340 Counseling and Mentoring Svcs	0	0	1,600	20,600	20,600	20,600
525350 Janitorial Services	10,430	6,389	8,748	7,128	7,128	7,128
525410 Dispatch Services	852,619	891,205	933,535	931,664	931,664	931,664
525420 Regional Area Info Network	23,536	17,469	12,969	13,437	13,437	13,437
525430 Programming and Data Services	0	4,757	10,000	171,000	171,000	171,000
525440 Client Assistance	2,879	0	7,000	3,000	3,000	3,000
525450 Subscription Services	970	4,815	4,608	6,206	6,206	6,206
525510 Legal Services	65,546	22,694	63,024	63,024	63,024	63,024
525540 Witnesses	44,840	62,087	49,550	50,550	50,550	50,550
525541 Witness Mileage Reimbursement	3,166	5,317	5,075	5,650	5,650	5,650
525550 Court Services	663	1,522	200	1,000	1,000	1,000
525555 Security Services	16,955	15,774	18,866	19,625	19,625	19,625
525630 Insurance Admin Services	2,904	2,112	2,900	2,900	2,900	2,900
525710 Printing Services	314,724	304,761	330,194	386,021	386,021	386,021
525715 Advertising	28,179	29,549	29,050	17,200	17,200	17,200
525735 Mail Services	45,226	44,157	123,550	136,275	136,275	136,275
525740 Document Disposal Services	8,569	9,859	10,275	18,871	18,871	18,871
525770 Interpreters	21,706	17,151	22,409	25,975	25,975	25,975
525870 Hazardous Waste Disposal	4,893	4,978	5,130	4,130	4,130	4,130
525999 Other Contracted Services	510,389	451,560	694,865	388,022	388,022	388,022
Total Contracted Services	3,892,079	3,824,546	4,312,651	4,299,928	4,299,928	4,299,928

MARION COUNTY FY 2012-13 BUDGET
GENERAL FUND

Marion County - Budget - Requirements

By Fund
FY 2012-13

	FY 09-10 ACTUAL	FY 10-11 ACTUAL	FY 11-12 BUDGET	FY 12-13 PROPOSED	FY 12-13 APPROVED	FY 12-13 ADOPTED
FND 100 General Fund						
Materials and Services						
Rentals						
527100 Vehicle Rental	9,949	3,818	14,850	7,700	7,700	7,700
527110 Fleet Leases	699,475	829,120	816,372	919,644	919,644	919,644
527120 Motor Pool Mileage	2,226	2,757	4,160	3,440	3,440	3,440
527130 Parking	48	350	2,672	980	980	980
527140 County Parking	31,295	23,305	28,080	29,400	29,400	29,400
527210 Building Rental Private	345,858	360,273	598,042	617,048	617,048	617,048
527300 Equipment Rental	69,491	74,444	75,959	79,917	79,917	79,917
Total Rentals	1,158,342	1,294,066	1,540,135	1,658,129	1,658,129	1,658,129
Insurance						
528120 WC Insurance Premiums	1,107	1,107	1,107	1,200	1,200	1,200
528140 Malpractice Insurance Premiums	5,704	6,222	7,470	7,470	7,470	7,470
528180 Disability Insurance Premiums	5,040	5,040	5,800	5,800	5,800	5,800
528210 Public Official Bonds	5,100	6,850	5,100	5,100	5,100	5,100
528220 Notary Bonds	1,030	787	1,412	1,210	1,210	1,210
528410 Liability Claims	64,619	17,712	350	1,500	1,500	1,500
Total Insurance	82,600	37,718	21,239	22,280	22,280	22,280
Miscellaneous						
529110 Mileage Reimbursement	36,465	34,253	47,374	41,858	41,858	41,858
529120 Commercial Travel	3,525	3,526	13,974	15,426	15,426	15,426
529130 Meals	5,947	6,589	14,899	18,592	18,592	18,592
529140 Lodging	15,011	18,563	39,904	37,263	37,263	37,263
529210 Meetings	3,752	4,084	6,835	5,635	5,635	5,635
529220 Conferences	10,989	13,850	14,600	14,850	14,850	14,850
529230 Training	71,145	92,114	92,046	115,793	115,793	115,793
529300 Dues and Memberships	148,389	146,632	153,586	150,382	150,382	150,382
529510 OSU Extension Services	348,828	348,828	348,828	348,828	348,828	348,828
529540 Predatory Animals	53,230	53,230	53,478	53,478	53,478	53,478
529550 Water Master	8,700	8,700	8,700	8,700	8,700	8,700
529610 Homicide Investigations	22,992	18,597	18,000	17,000	17,000	17,000
529620 Narcotics Investigations	5,000	6,000	6,000	6,000	6,000	6,000
529630 Search and Rescue	378	3,849	3,380	0	0	0
529650 Pre Employment Investigations	14,411	4,390	25,645	26,220	26,220	26,220
529690 Other Investigations	11,174	15,146	5,300	6,975	6,975	6,975
529740 Fairs and Shows	313	108	1,550	1,500	1,500	1,500
529820 Vehicle Registration	106	0	250	250	250	250
529830 Dog Licenses	128	128	179	194	194	194
529840 Professional Licenses	200	410	300	400	400	400
529850 Device Licenses	0	0	1,500	2,200	2,200	2,200
529860 Permits	158	288	300	300	300	300
529880 Recording Charges	43,176	45,643	43,260	45,010	45,010	45,010

MARION COUNTY FY 2012-13 BUDGET
GENERAL FUND

Marion County - Budget - Requirements

By Fund
FY 2012-13

	FY 09-10 ACTUAL	FY 10-11 ACTUAL	FY 11-12 BUDGET	FY 12-13 PROPOSED	FY 12-13 APPROVED	FY 12-13 ADOPTED
FND 100 General Fund						
Administrative Charges						
611100 County Admin Allocation	492,151	456,837	508,586	547,787	547,787	547,787
611210 Facilities Mgt Allocation	1,818,907	1,870,408	2,129,081	2,131,079	2,131,079	2,131,079
611220 Custodial Allocation	537,181	593,549	632,951	636,414	636,414	636,414
611230 Courier Allocation	35,226	18,360	20,484	21,242	21,242	21,242
611250 Risk Management Allocation	215,810	218,846	215,731	247,740	247,740	247,740
611255 Benefits Allocation	0	135,139	154,634	151,982	151,982	151,982
611260 Human Resources Allocation	669,313	481,587	568,357	542,886	542,886	542,886
611300 Legal Services Allocation	232,012	249,926	272,900	345,382	345,382	345,382
611400 Information Tech Allocation	1,078,316	1,056,814	1,207,293	1,357,283	1,357,283	1,357,283
611410 FIMS Allocation	422,231	393,333	516,553	528,514	528,514	528,514
611420 Telecommunications Allocation	193,830	180,296	184,382	193,313	193,313	193,313
611430 Info Tech Direct Charges	845,478	817,837	767,693	849,517	849,517	849,517
611600 Finance Allocation	507,277	493,350	526,077	645,807	645,807	645,807
611700 Utilities Allocation	1,166,217	1,137,489	0	0	0	0
611800 MCBEE Allocation	97,897	63,780	40,434	50,367	50,367	50,367
614100 Liability Insurance Allocation	451,060	554,000	508,700	419,718	419,718	419,718
614200 WC Insurance Allocation	386,758	372,500	355,600	398,548	398,548	398,548
Total Administrative Charges	9,149,663	9,094,051	8,609,456	9,067,579	9,067,579	9,067,579
Capital Outlay						
531100 Office Equipment Capital	0	0	5,616	0	0	0
531300 Departmental Equipment Capital	66,770	0	10,325	0	0	0
531600 Computer Hardware Capital	0	5,460	0	0	0	0
Total Capital Outlay	66,770	5,460	15,941	0	0	0
Debt Service Principal						
541100 Principal Payments	280,000	280,000	280,000	280,000	280,000	280,000
Total Debt Service Principal	280,000	280,000	280,000	280,000	280,000	280,000
Debt Service Interest						
542100 Interest Payments	24,412	14,857	25,000	15,000	15,000	15,000
Total Debt Service Interest	24,412	14,857	25,000	15,000	15,000	15,000
Transfers Out						
561125 Transfer to Juvenile Grants	863,010	836,873	843,856	836,054	836,054	836,054
561130 Transfer to Public Works	37,750	37,750	4,000	4,000	4,000	4,000
561160 Xfer to Children and Families	207,496	198,962	209,763	130,746	130,746	130,746
561190 Transfer to Health	3,398,037	3,466,446	3,466,446	3,439,682	3,439,682	3,439,682
561220 Transfer to Child Support	256,020	274,411	306,100	302,162	302,162	302,162
561230 Transfer to Dog Control	636,677	653,819	663,819	692,944	692,944	692,944
561250 Transfer to Sheriff Grants	194,622	208,276	134,458	96,895	96,895	96,895
561260 Transfer to Law Library	0	20,400	0	0	0	0
561270 Transfer to County Fair	80,000	80,000	80,000	80,000	80,000	80,000
561300 Transfer to DA Grants	0	61,130	102,383	95,204	95,204	95,204
561305 Transfer to Land Use Planning	664,834	604,825	664,834	656,291	656,291	656,291
561320 Transfer to Surveyor	0	0	0	25,000	25,000	25,000
561383 Xfer to Capital Bldg and Equip	0	0	711,000	0	0	0
561410 Transfer to Debt Service	1,550,088	1,547,084	1,551,150	1,548,900	1,548,900	1,548,900
561455 Xfer to Facility Renovation	1,235,000	0	0	0	0	0
561480 Transfer to Capital Projects	450,000	725,000	1,667,189	642,000	642,000	642,000
561580 Transfer to Central Services	838,134	1,077,345	696,296	861,846	861,846	861,846
561595 Transfer to Fleet Acquisition	24,280	0	0	0	0	0
Total Transfers Out	10,435,948	9,792,321	11,101,294	9,411,724	9,411,724	9,411,724

MARION COUNTY FY 2012-13 BUDGET
GENERAL FUND

Marion County - Budget - Requirements

By Fund
FY 2012-13

	FY 09-10 ACTUAL	FY 10-11 ACTUAL	FY 11-12 BUDGET	FY 12-13 PROPOSED	FY 12-13 APPROVED	FY 12-13 ADOPTED
FND 100 General Fund						
Contingency						
571010 Contingency	0	0	682,683	705,497	705,497	705,497
Total Contingency	0	0	682,683	705,497	705,497	705,497
Ending Fund Balance						
573010 Unapprop Ending Fund Balance	0	0	3,980,765	3,594,443	3,594,443	3,594,443
Total Ending Fund Balance	0	0	3,980,765	3,594,443	3,594,443	3,594,443
Total FND 100 General Fund	68,162,973	68,528,822	78,102,760	78,021,105	78,021,105	78,021,105

MARION COUNTY FY 2012-13 BUDGET
GENERAL FUND

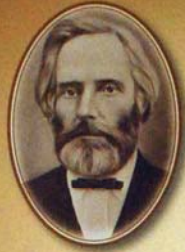
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Henry L. Turner



Judith A. Turner

Turner is a railroad town founded when the Oregon & California Railroad passed through the area. A rail station was constructed at the site and named Turner in honor of Henry L. Turner, a well-known pioneer and a flour mill owner in the area. Henry Turner recorded a town plat at the site of the station on March 9, 1871.



Mill Creek

Nestled along the winding banks of Mill Creek and its surrounding hills, Turner is "The Good Neighbor Town" seven miles south of Salem. Incorporated in 1905, it is the proud home to Aldersgate Camps and Retreats, Oregon Christian Convention Tabernacle, and Turner Retirement Homes.

COMMUNITY ACTIVITIES



CITY NETWORKING TO HELP
COMMUNITY GROUPS



THE SUMMER CENTER
OUTDOOR HEATED POOL



TURNER'S ANNUAL CELEBRATION
AND THE MARION COUNTY LAMB
AND WOOL SHOW PARADE



2ND STREET PARK ANNUAL
SUMMER COMMUNITY BARBECUE

OUR FUTURE



TURNER'S OWN ELEMENTARY
SCHOOL SINCE 1922



DOWNTOWN TURNER'S HISTORIC
BANK BUILDING



THIS 70 ACRE LAKE IS PLANNED
FOR OVER 250 WATER FRONT
HOUSING SITES



THE NEW FISHER FIELD
ONE EXAMPLE OF THE PARTNERSHIPS THAT ARE
HELPING TO BUILD A BRIGHT FUTURE

TURNER

MARION COUNTY FY 2012-13 BUDGET
CENTRAL SERVICES FUND

THE CENTRAL SERVICES FUND

The Central Services Fund is allocated to five departments plus non-departmental activities that are covered individually in another section of this book. The departments are Board of Commissioners' Office, Business Services Department, Finance Department, Information Technology Department, and Legal Department. The Legal Department also has a Law Library fund that supports its operations.

The Central Services Fund is used to account for internal services provided by central administration. The services are charged to departments and other activities in the form of assessments. The revenue received by central services departments is called administrative cost recovery and the expenditures charged to departments are referred to as administrative charges. The Central Services Fund FY 12-13 budget is \$21,186,460. This is a \$924,388 and a 4.6% increase from FY 11-12.

Income Summary with Requirements by Department and Category

CENTRAL SERVICES FUND INCOME STATEMENT

FY 2012-13

FY 09-10 ACTUAL	FY 10-11 ACTUAL		FY 11-12 BUDGET	FY 12-13 ADOPTED	&/- % Prior Budget
RESOURCES					
0	16,930	Intergovernmental Federal	0	10,000	n.a.
0	0	Intergovernmental State	21,589	0	-100.00%
980,029	572,228	Charges for Services	492,420	539,784	9.62%
19,596,069	19,373,232	Admin Cost Recovery	18,989,695	19,731,711	3.91%
838,134	1,077,345	General Fund Transfers	696,296	861,846	23.78%
38,300	47,661	Other Fund Transfers	62,072	43,119	-30.53%
0	29	Settlements	0	0	n.a.
21,452,532	21,087,424	TOTAL RESOURCES	20,262,072	21,186,460	4.56%
REQUIREMENTS					
BY DEPARTMENT					
1,818,381	1,810,726	Board of Commissioners Office	1,984,466	2,050,097	3.31%
6,352,660	6,196,569	Business Services	6,510,182	6,434,698	-1.16%
1,953,160	1,940,309	Finance	2,100,818	2,373,035	12.96%
7,668,542	7,631,467	Information Technology	8,131,189	8,393,631	3.23%
1,251,883	1,218,000	Legal	1,214,294	1,260,497	3.80%
2,407,906	2,290,351	Non Departmental Operations	321,123	674,502	110.04%
359,969	0	Personal Services	0	0	n.a.
2,018,637	2,243,790	Materials and Services	301,434	665,000	120.61%
29,299	46,561	Administrative Charges	19,689	9,502	-51.74%
21,452,532	21,087,422	TOTAL REQUIREMENTS	20,262,072	21,186,460	4.56%
BY CATEGORY					
15,188,826	14,519,858	Personnel Services	15,239,381	15,839,773	3.94%
4,596,551	4,902,020	Materials and Services	3,586,390	3,899,980	8.74%
1,656,790	1,588,050	Administrative Charges	1,404,242	1,408,707	0.32%
10,365	77,494	Capital Outlay	32,059	38,000	18.53%
21,452,532	21,087,422	TOTAL REQUIREMENTS	20,262,072	21,186,460	4.56%
0	1	GRAND NET TOTAL	0	0	

MARION COUNTY FY 2012-13 BUDGET
CENTRAL SERVICES FUND

Central Services Fund Major Resources

Administrative Cost Recovery

Ninety-three percent of Central Services Fund revenue is derived from Administrative Cost Recovery assessments. These are for services rendered to other budgeted departments and activities. The Administrative Cost Recovery accounts and the basic service delivered follow.

- County Administration Allocation – Board of Commissioners’ Office county administration services; this does not include governing body, e.g., commissioners, expenditures.
- Business Services Allocation – Business Services Department administration, e.g., department director and support staff and services.
- Facilities Management Allocation – Business Services Department repairs, preventative maintenance, renovations and construction management services regarding county facilities.
- Courier Allocation – Business Services Department inter-department mail delivery services.
- Risk Management Allocation – Business Services Department management of auto, general liability, and workers’ compensation claims as well as procuring appropriate insurance coverage.
- Human Resources Allocation – Business Services Department management of a wide range of employee services and systems.
- Legal Services Allocation – Legal Department legal counsel and representation to county departments.
- Information Technology Allocation – Information Technology Department administration, day-to-day operations of the county’s IT systems and services, desktop voice and data services, and a further wide range of computer and telephone systems management, support and training.
- FIMS Allocation – Information Technology Department direct cost of operating the county financial management information system.
- Finance Allocation – Finance Department administration, accounting, payroll, procurement, contracting, and budgeting services.
- MCBEE Allocation – Non-Departmental Marion County Business Enterprise Enhancement program to re-engineer and integrate county business processes and software infrastructure, with current emphasis on upgrading the FIMS Oracle software; 25% of MCBEE expenditures are allocated to departments, the General Fund finances the balance..

Charges for Services

Services to agencies outside the county budget including the Marion County Housing Authority, the Mid-Valley Behavioral Care Network, and service districts are billed and the revenue credited to Charges for Services rather than administrative cost recovery. There are also occasions when a central service departments request work to be done by other central services departments that is outside the scope of the budgeted expenditures of the departments providing the service. These services are charged to Charges for Services as they are not part of the cost allocation plan that determines total administrative cost recoveries budgeted by departments.

MARION COUNTY FY 2012-13 BUDGET
CENTRAL SERVICES FUND

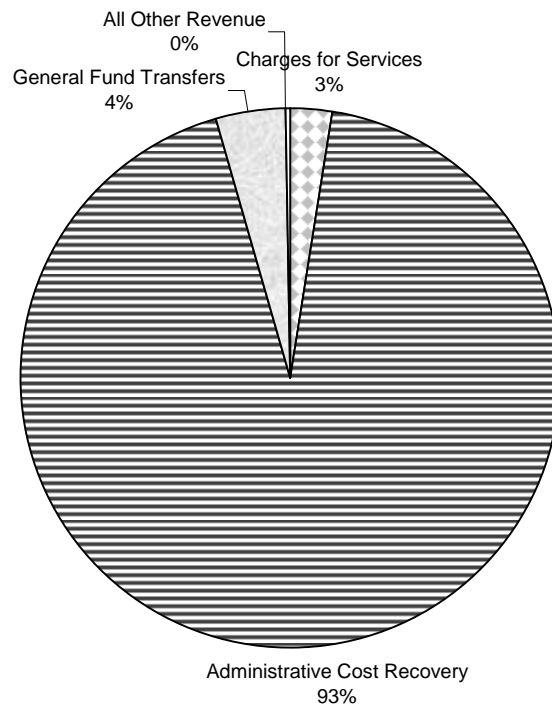
General Fund Transfers

Central Services Fund departments seldom receive General Fund Transfers. However, the Non-Departmental part of the fund budget, particularly the Marion County Business Enterprise Enhancement (MCBEE) program, is usually allocated General Fund money in order to reduce the allocation of the cost of MCBEE to departments. General Fund Transfers finance 75% of MCBEE expenditures.

Central Services Fund Resources Allocation

Major Central Services Fund resources have been discussed and a summary income statement that shows total resources by categories is shown. Some of the revenue categories have a relatively small budget. These have been combined into All Other Revenue for display purposes on the pie chart shown below.

**Central Services Fund Resources
FY 2012-13**



MARION COUNTY FY 2012-13 BUDGET
CENTRAL SERVICES FUND

CENTRAL SERVICES FUND REQUIREMENTS OVERVIEW

As discussed in the Summary section and in the glossary in the Budget Overview section of this book, the term “requirements” has a broader definition than “expenditures” as the former includes Contingency and the non-appropriation categories of Reserves and Ending Fund Balance. However, in the case of central services departments, there are no requirements outside of expenditures as Marion County does not allow Ending Fund Balance, Reserves, or Contingency to be budgeted for the Central Service Fund.

The Central Services Fund budget includes internal transactions that are counted twice. Central service internal transactions are transactions between funds and departments resulting from one department providing a service to another. For example, the Finance Department charges each of the other central services departments for financial services rendered. The department offering the services charges its expenditures directly to its budget, then “bills” the department receiving the services who in turn has an expenditure called an administrative charge recorded in its budget. The expenditure is counted twice, although the county does not pay cash twice for the expenditure.

The total Central Services Fund requirements budget is \$21,186,460, the sum of all expenditures. Central Services departments and non-departmental activities do not budget for transfers out, contingency, and ending fund balance. The expenditures budget is \$21,186,460. This is the total of direct expenditures and administrative charges (internal service). Expenditures are true appropriation authority, e.g., authority to expend.

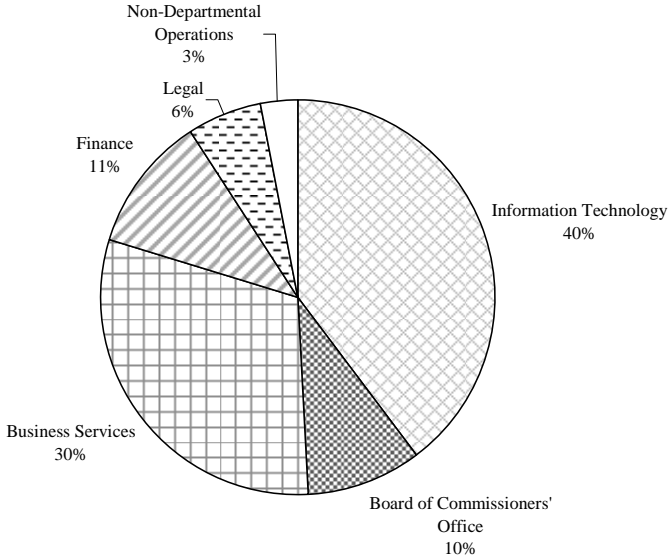
Total direct expenditures are \$19,777,753. This is the direct expenditure (resulting in cash outlays) for Personnel Services, Materials and Services, and Capital Outlay.

MARION COUNTY FY 2012-13 BUDGET
CENTRAL SERVICES FUND

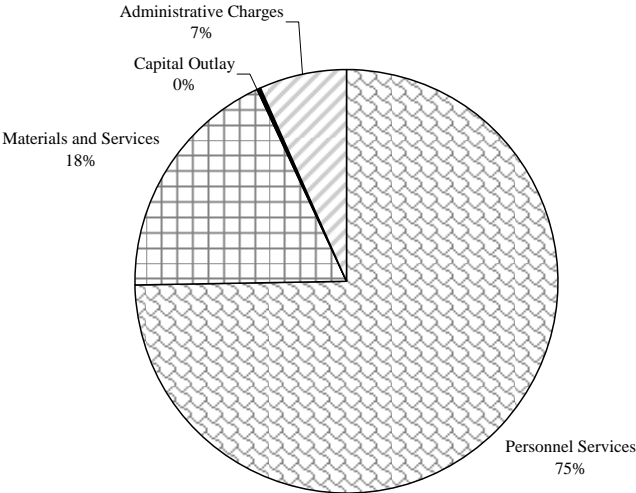
Central Services Fund Requirements Allocation

The Central Service Fund's \$21,186,460 requirements budget is allocated to expenditures and other purposes by category and by department as shown in the two pie charts below. The information is from the Central Services Fund Income Summary schedule shown on the second page of this section.

Central Services Fund Requirements by Department



Central Services Fund Requirements by Category



MARION COUNTY FY 2012-13 BUDGET
CENTRAL SERVICES FUND

CENTRAL SERVICES FUND MAJOR REQUIREMENTS

Major requirements categories were discussed in the Summary section of this book. To a large extent, they were discussed with broad explanations that are in many cases as applicable to the Central Services Fund as to all other funds, as the Central Services Fund dollars were included in the budget amounts of the Summary section. Additional information specific to the Central Services Fund follows.

Personnel Services

In FY 12-13 most Central Services Funds programs have very small increases or decreases in salaries and wages due to either reduced full-time equivalent positions (FTE) or the budget policies impact as previously discussed. In the four-year comparison, there is a proportionately larger percent increase in fringe benefits. In these instances Public Employee Retirement System (PERS) and health insurance benefits increases in particular are greater in the aggregate for all employees than the decrease in fringe benefits associated with fewer full-time equivalent positions (FTE). The table below also shows that in the four-year period the fringe benefits percentage increase is more than four times the salaries and wages percentage increase.

During the four year period salaries and wages decreased due to elimination of positions. In spite of the 6% decrease in FTE and 1% decrease in salaries and wages, fringe benefits increased by 16%. Comparing FY 12-13 to FY 11-12 the Salaries and Wages percentage increase is one-ninth of the Fringe Benefits percentage increase. The former increased by \$457,513 while the latter increased by \$142,879 on a much larger base. The primary reason for the Fringe Benefits increase is that in FY 11-12 there was a one-time subsidy provided to offset a large portion of Public Employees Retirement System (PERS) benefits. The PERS subsidy was \$288,150 in FY 11-12. If the PERS subsidy had continued in FY 12-13, the Fringe Benefits increase would have been between 3% and 4%.

Central Services Fund Personnel Services Summary

	FY 09-10 ACTUAL	FY 10-11 ACTUAL	FY 11-12 BUDGET	FY 12-13 BUDGET	Change FY 11-12 to FY 12-13	Change 4 Years
Personnel Services						
Salaries and Wages	10,460,729	9,948,436	10,189,327	10,332,206	1%	-1%
Fringe Benefits	4,728,097	4,571,422	5,050,054	5,507,567	9%	16%
Total Personnel Services	15,188,826	14,519,858	15,239,381	15,839,773	4%	4%
FTE	163	160	156	153	-2%	-6%

MARION COUNTY FY 2012-13 BUDGET
CENTRAL SERVICES FUND

Employees - Number of Positions

The Central Services Fund allocates 75% of its resources to personnel services, which means employees. Including department heads and elected officials and employees, there are more than 150 employees paid by the Central Services Fund. This includes regular year-around employees who work less than full time.

Central Services Fund Budget FY 2012-13

FULL TIME EQUIVALENT POSITIONS (FTE) BY DEPARTMENT

	FY 09-10	FY 10-11	FY 11-12	FY 12-13	Change FY 11-12 to FY 12-13	Change 4 Years
Board of Commissioners	14.00	13.00	13.00	13.00	0.00	-1.00
Business Services	62.50	62.50	60.25	57.50	-2.75	-5.00
Finance	19.00	19.00	20.00	20.00	0.00	1.00
Information Technology	55.00	56.00	54.00	54.00	0.00	-1.00
Legal	9.95	9.95	8.73	8.95	0.22	-1.00
Non-Departmental 1/	3.00	0.00	0.00	0.00	0.00	-3.00
Total	163.45	160.45	155.98	153.45	-2.53	-10.00

Three Marion County Business Enterprise Enhancement (MCBEE) project business analyst and manager positions were charged to Non-Departmental for one year, then reduced by one FTE and shifted to the Information Technology Department.

Additional information about Marion County's employees is found in the appendices; there is a salary listing of both exempt and non-exempt positions.

MARION COUNTY FY 2012-13 BUDGET
CENTRAL SERVICES FUND

Materials and Services

Central Services Fund departments and programs are not allowed to budget for across-the-board increases in Materials and Services. They have been required to absorb inflationary increases by reducing whatever line items are considered lower priority than the inflation-driven line items, or simply do with less.

One major increase and one major decrease are the result of a switch of expenditures between categories. For the most part, Central Services Fund departments were not charged for office utilities up through FY 10-11. This changed in FY 11-12 when all of the Central Services Fund departments moved out of the county-owned Courthouse Square after the building was declared unsafe. They moved into leased space where utilities are included in the lease.

Contracted services have increased and decreased substantially on alternate years. These variances are primarily in Central Services Non-Departmental. Contracts for the Marion County Business Enterprise (MCBEE) computer financial management system have varied according to short-term need and total budget situation.

Central Services Fund Materials and Services Summary

FY 2012-13

	FY 09-10 ACTUAL	FY 10-11 ACTUAL	FY 11-12 BUDGET	FY 12-13 ADOPTED	Change 11- 12 to 12-13	Change 4 Years
Supplies	198,729	167,085	220,735	213,600	-3%	7%
Materials	350,287	384,506	370,815	310,356	-16%	-11%
Communications	256,787	258,902	294,769	279,764	-5%	9%
Utilities	1,590,983	1,515,135	39,534	30,248	-23%	-98%
Contracted Services	784,274	1,215,821	758,409	1,123,261	48%	43%
Repairs and Maintenance	1,002,455	1,059,080	1,126,177	1,150,556	2%	15%
Rentals	245,032	168,646	539,899	545,917	1%	123%
Miscellaneous	168,004	132,847	236,052	246,278	4%	47%
Total Materials and Services	4,596,551	4,902,022	3,586,390	3,899,980	9%	-15%

More than 80% expenditures in the miscellaneous subcategory are for travel/lodging/meals/conferences/training; another 10%+ is for dues and memberships in professional organizations.

MARION COUNTY FY 2012-13 BUDGET
CENTRAL SERVICES FUND

Central Services Fund Resources Detail

Marion County - Budget - Resources

By Fund

FY 2012-13

	FY 09-10 ACTUAL	FY 10-11 ACTUAL	FY 11-12 BUDGET	FY 12-13 PROPOSED	FY 12-13 APPROVED	FY 12-13 ADOPTED
FND 580 Central Services						
Intergovernmental Federal						
331990 Other Federal Revenues	0	16,930	0	10,000	10,000	10,000
Total Intergovernmental Federal	0	16,930	0	10,000	10,000	10,000
Intergovernmental State						
332990 Other State Revenues	0	0	21,589	0	0	0
Total Intergovernmental State	0	0	21,589	0	0	0
Charges for Services						
341450 Pay Telephone Fees	727	32	0	0	0	0
341620 User Fees	161,877	153,691	125,000	142,360	142,360	142,360
341690 Attorney Fees	114,813	71,294	89,012	103,264	103,264	103,264
341999 Other Fees	245	110	0	0	0	0
342200 Property Leases	78,635	4,665	4,800	4,900	4,900	4,900
342300 Department Parking Charges	52,690	10,890	18,480	15,840	15,840	15,840
342310 Parking Permits	189,011	67,988	50,160	66,383	66,383	66,383
344250 Telephone Use Reimbursement	(13)	83,887	0	77,640	77,640	77,640
344800 EAIP Reimbursement	2,450	25,794	500	3,000	3,000	3,000
344999 Other Reimbursements	56,977	5,029	0	0	0	0
345100 Sale of Capital Assets	12,052	0	3,000	0	0	0
345300 Surplus Property Sales	(155)	3,563	0	3,000	3,000	3,000
345400 Document Fees	0	25	0	0	0	0
347101 Central Svcs to Other Agencies	107,989	93,640	150,543	71,917	71,917	71,917
347998 Services to Other Depts Closed	3,640	0	0	0	0	0
347999 Svcs to Other Agencies Closed	146,671	0	0	0	0	0
348700 Wellness Program	52,420	51,619	50,925	51,480	51,480	51,480
Total Charges for Services	980,029	572,228	492,420	539,784	539,784	539,784
Admin Cost Recovery						
411100 County Admin Allocation	1,486,307	1,467,764	1,631,284	1,688,251	1,688,251	1,688,251
411200 Business Services Allocation	0	0	694,580	968,014	968,014	968,014
411210 Facilities Mgt Allocation	2,375,647	2,437,580	2,280,524	1,923,748	1,923,748	1,923,748
411220 Custodial Allocation	988,573	1,088,852	924,276	962,128	962,128	962,128
411230 Courier Allocation	91,010	50,475	47,233	50,144	50,144	50,144
411250 Risk Management Allocation	467,773	437,128	817,704	846,916	846,916	846,916
411255 Benefits Allocation	0	371,515	0	0	0	0
411260 Human Resources Allocation	1,733,168	1,323,938	1,392,545	1,357,755	1,357,755	1,357,755
411300 Legal Services Allocation	1,137,071	1,146,697	1,125,282	1,157,233	1,157,233	1,157,233
411400 Information Tech Allocation	6,100,979	6,008,944	6,978,779	7,360,350	7,360,350	7,360,350
411410 FIMS Allocation	1,417,123	1,407,890	938,138	948,281	948,281	948,281
411600 Finance Allocation	1,869,617	1,853,160	2,023,704	2,294,788	2,294,389	2,294,389
411700 Utilities Allocation	1,586,344	1,542,110	0	0	0	0
411800 MCBEE Allocation	342,457	237,179	135,646	174,502	174,502	174,502
Total Admin Cost Recovery	19,596,069	19,373,232	18,989,695	19,732,110	19,731,711	19,731,711
General Fund Transfers						
381100 Transfer from General Fund	838,134	1,077,345	696,296	861,846	861,846	861,846
Total General Fund Transfers	838,134	1,077,345	696,296	861,846	861,846	861,846
Other Fund Transfers						
381155 Xfr from Tax Title Land Sales	38,300	40,251	41,601	42,720	43,119	43,119
381455 Xfr from Facility Renovation	0	7,410	20,471	0	0	0
Total Other Fund Transfers	38,300	47,661	62,072	42,720	43,119	43,119
Settlements						
382100 Settlements	0	29	0	0	0	0
Total Settlements	0	29	0	0	0	0
Total FND 580 Central Services	21,452,532	21,087,424	20,262,072	21,186,460	21,186,460	21,186,460

MARION COUNTY FY 2012-13 BUDGET
CENTRAL SERVICES FUND

Central Services Fund Requirements Detail

Marion County - Budget - Requirements

By Fund

FY 2012-13

	FY 09-10 ACTUAL	FY 10-11 ACTUAL	FY 11-12 BUDGET	FY 12-13 PROPOSED	FY 12-13 APPROVED	FY 12-13 ADOPTED
FND 580 Central Services						
Personal Services						
Salaries and Wages						
511110 Regular Wages	8,495,326	8,022,830	9,693,785	9,896,273	9,896,273	9,896,273
511120 Temporary Wages	102,146	126,383	70,563	19,094	19,094	19,094
511130 Vacation Pay	521,783	491,870	0	0	0	0
511140 Sick Pay	339,404	330,942	0	0	0	0
511150 Holiday Pay	423,521	402,165	0	0	0	0
511160 Comp Time Pay	27,652	20,795	16,000	5,000	5,000	5,000
511180 Differential Pay	10,538	10,284	11,380	11,380	11,380	11,380
511210 Compensation Credits	396,272	365,190	338,969	328,859	328,859	328,859
511220 Pager Pay	25,980	54,280	39,000	51,500	51,500	51,500
511240 Leave Payoff	68,483	68,045	0	0	0	0
511280 Cell Phone Pay	2,195	1,220	300	0	0	0
511290 Health Insurance Waiver Pay	5,208	7,941	6,480	8,100	8,100	8,100
511410 Straight Pay	85	1,291	0	0	0	0
511420 Premium Pay	40,855	44,969	12,850	12,000	12,000	12,000
511450 Premium Pay Temps	1,282	231	0	0	0	0
Total Salaries and Wages	10,460,729	9,948,436	10,189,327	10,332,206	10,332,206	10,332,206
Fringe Benefits						
512110 PERS	1,128,360	1,095,902	1,557,877	1,586,149	1,586,149	1,586,149
512120 401K	135,117	132,392	139,353	150,054	150,054	150,054
512130 PERS Debt Service	523,294	398,062	464,303	460,497	460,497	460,497
512140 PERS Rate Subsidy	0	0	(288,150)	0	0	0
512200 FICA	788,190	751,504	766,416	776,654	776,654	776,654
512310 Medical Insurance	1,785,600	1,837,027	2,026,284	2,140,800	2,140,800	2,140,800
512320 Dental Insurance	208,862	195,960	230,841	229,320	229,320	229,320
512330 Group Term Life Insurance	36,931	34,654	28,964	29,605	29,605	29,605
512340 Long Term Disability Insurance	38,795	47,623	62,185	71,445	71,445	71,445
512400 Unemployment Insurance	42,015	40,032	47,162	48,095	48,095	48,095
512520 Workers Comp Insurance	4,055	3,854	4,638	4,637	4,637	4,637
512600 Wellness Program	6,392	5,902	6,025	6,100	6,100	6,100
512610 Employee Assistance Program	4,587	4,211	4,156	4,211	4,211	4,211
512700 County HSA Contributions	25,900	24,300	0	0	0	0
Total Fringe Benefits	4,728,097	4,571,422	5,050,054	5,507,567	5,507,567	5,507,567
Total Personal Services	15,188,826	14,519,858	15,239,381	15,839,773	15,839,773	15,839,773
Materials and Services						
Supplies						
521010 Office Supplies	25,808	31,303	30,284	30,475	30,475	30,475
521050 Janitorial Supplies	49,434	56,475	58,100	62,100	62,100	62,100
521060 Electrical Supplies	18,707	16,990	30,000	30,000	30,000	30,000
521070 Departmental Supplies	61,420	30,882	59,956	49,170	49,170	49,170
521080 Food Supplies	1,345	1,000	0	0	0	0
521090 Uniforms and Clothing	3,771	645	3,500	3,500	3,500	3,500
521110 First Aid Supplies	9	91	150	150	150	150
521140 Vaccines	12,464	10,850	14,180	13,500	13,500	13,500
521170 Educational Supplies	3,935	200	200	0	0	0
521190 Publications	10,910	5,627	10,165	9,600	9,600	9,600
521210 Gasoline	9,973	12,781	13,200	14,105	14,105	14,105
521220 Diesel	590	0	500	500	500	500
521230 Propane	68	71	200	200	200	200
521300 Safety Clothing	96	74	200	200	200	200
521310 Safety Equipment	200	97	100	100	100	100
Total Supplies	198,729	167,085	220,735	213,600	213,600	213,600

MARION COUNTY FY 2012-13 BUDGET
CENTRAL SERVICES FUND

Marion County - Budget - Requirements

By Fund

FY 2012-13

	FY 09-10 ACTUAL	FY 10-11 ACTUAL	FY 11-12 BUDGET	FY 12-13 PROPOSED	FY 12-13 APPROVED	FY 12-13 ADOPTED
FND 580 Central Services						
Materials and Services						
Materials						
522020 Crushed Rock	54	0	0	0	0	0
522060 Sign Materials	109	1,190	250	250	250	250
522070 Paint	3,087	2,194	3,000	3,000	3,000	3,000
522080 Building Materials	62	2,288	0	0	0	0
522100 Parts	449	871	0	0	0	0
522110 Batteries	2,753	971	1,600	1,600	1,600	1,600
522140 Small Tools	9,507	12,685	6,405	4,500	4,500	4,500
522150 Small Office Equipment	15,416	6,731	10,441	7,400	7,400	7,400
522160 Small Departmental Equipment	13,444	48,093	22,640	23,042	23,042	23,042
522170 Computers Non Capital	284,952	282,467	259,179	237,267	237,267	237,267
522180 Software	20,454	27,016	67,300	33,297	33,297	33,297
Total Materials	350,287	384,506	370,815	310,356	310,356	310,356
Communications						
523010 Telephone Equipment	(10,119)	777	3,000	500	500	500
523020 Phone and Communication Svcs	0	18	228,645	193,609	193,609	193,609
523040 Data Connections	216,312	211,002	23,425	22,375	22,375	22,375
523050 Postage	20,209	8,961	9,158	5,460	5,460	5,460
523060 Cellular Phones	28,462	29,473	30,081	31,475	31,475	31,475
523070 Pagers	1,953	1,851	460	300	300	300
523090 Long Distance Charges	0	6,854	0	26,045	26,045	26,045
Total Communications	256,787	258,902	294,769	279,764	279,764	279,764
Utilities						
524010 Electricity	935,547	912,540	18,845	22,177	22,177	22,177
524020 Street Light Electricity	4,268	2,120	0	0	0	0
524040 Natural Gas	275,258	239,203	3,472	2,637	2,637	2,637
524050 Water	100,810	96,755	3,778	246	246	246
524070 Sewer	194,191	185,893	4,512	365	365	365
524090 Garbage Disposal and Recycling	80,909	78,624	8,927	4,823	4,823	4,823
Total Utilities	1,590,983	1,515,135	39,534	30,248	30,248	30,248
Contracted Services						
525110 Consulting Services	206,065	707,564	217,319	444,500	444,500	444,500
525150 Audit Services	76,290	80,480	81,100	84,696	84,696	84,696
525153 Fiscal Agent Services	1,550	1,550	0	0	0	0
525160 Wellness Services	0	0	0	18,500	18,500	18,500
525175 Temporary Staffing	0	0	76	6,000	6,000	6,000
525177 Employment Agencies	17,166	57,819	(6,000)	0	0	0
525355 Engineering Services	0	0	10,000	10,000	10,000	10,000
525410 Dispatch Services	(16,685)	0	0	0	0	0
525450 Subscription Services	5,642	6,637	9,340	30,735	30,735	30,735
525510 Legal Services	89,356	106,971	116,469	99,139	99,139	99,139
525540 Witnesses	44	80	100	200	200	200
525541 Witness Mileage Reimbursement	0	89	100	200	200	200
525620 Insurance Brokers	77,693	60,428	84,600	85,000	85,000	85,000
525630 Insurance Admin Services	24,119	46,625	25,000	28,800	28,800	28,800
525710 Printing Services	10,336	9,369	20,904	20,295	20,295	20,295
525715 Advertising	19,473	21,759	22,394	14,429	14,429	14,429
525735 Mail Services	1,596	8,556	12,992	12,895	12,895	12,895
525740 Document Disposal Services	398	782	970	920	920	920
525770 Interpreters	1,020	0	0	1,500	1,500	1,500
525999 Other Contracted Services	270,214	107,111	163,045	265,452	265,452	265,452
Total Contracted Services	784,274	1,215,821	758,409	1,123,261	1,123,261	1,123,261

MARION COUNTY FY 2012-13 BUDGET
CENTRAL SERVICES FUND

Marion County - Budget - Requirements

By Fund

FY 2012-13

	FY 09-10 ACTUAL	FY 10-11 ACTUAL	FY 11-12 BUDGET	FY 12-13 PROPOSED	FY 12-13 APPROVED
FND 580 Central Services					
Materials and Services					
Repairs and Maintenance					
526010 Office Equipment Maintenance	689	10	1,250	750	750
526011 Dept Equipment Maintenance	32,299	4,706	17,800	8,800	8,800
526012 Vehicle Maintenance	2,938	3,362	1,700	1,700	1,700
526014 Radio Maintenance	0	28	0	0	0
526020 Computer Hardware Maintenance	97,277	125,044	89,652	96,232	96,232
526021 Computer Software Maintenance	653,170	664,613	788,525	783,319	783,319
526022 Telephone Maintenance	870	0	1,500	1,500	1,500
526030 Building Maintenance	200,529	213,871	180,750	193,255	193,255
526031 Elevator Maintenance	100	19,078	0	20,000	20,000
526032 Roof Maintenance	0	38	5,000	5,000	5,000
526050 Grounds Maintenance	14,584	28,331	40,000	40,000	40,000
Total Repairs and Maintenance	1,002,455	1,059,080	1,126,177	1,150,556	1,150,556
Rentals					
527100 Vehicle Rental	233	163	150	300	300
527110 Fleet Leases	50,224	49,176	46,416	47,412	47,412
527120 Motor Pool Mileage	4,663	6,654	8,390	7,370	7,370
527130 Parking	58	109	160	150	150
527140 County Parking	2,915	2,850	2,460	3,780	3,780
527210 Building Rental Private	60	141	443,871	447,735	447,735
527240 Condo Assn Assessments	154,836	76,902	0	0	0
527300 Equipment Rental	32,043	32,653	38,452	39,170	39,170
Total Rentals	245,032	168,646	539,899	545,917	545,917
Insurance					
528410 Liability Claims	0	1,132	0	0	0
Total Insurance	0	1,132	0	0	0
Miscellaneous					
529110 Mileage Reimbursement	6,071	8,200	10,767	10,720	10,720
529120 Commercial Travel	3,132	3,016	12,147	16,650	16,650
529130 Meals	2,491	1,267	6,224	5,525	5,525
529140 Lodging	7,514	9,654	21,515	24,138	24,138
529210 Meetings	4,332	3,161	7,800	6,900	6,900
529220 Conferences	24,333	12,850	41,695	24,875	24,875
529230 Training	79,368	46,753	85,224	107,925	107,925
529250 Tuition Reimbursement	0	0	0	1,500	1,500
529300 Dues and Memberships	12,636	18,492	25,015	25,710	25,710
529430 Safety Incentives EAIP	0	540	0	0	0
529440 Safety Grants	7,050	6,827	7,000	7,000	7,000
529570 Public Safety Coord Council	494	(83)	1,000	1,000	1,000
529650 Pre Employment Investigations	424	866	2,395	670	670
529740 Fairs and Shows	440	145	625	525	525
529840 Professional Licenses	260	1,400	645	655	655
529850 Device Licenses	1,478	134	1,500	1,500	1,500
529860 Permits	1,612	2,949	500	500	500
529880 Recording Charges	0	29	0	0	0
529910 Awards and Recognition	16,369	11,030	12,000	10,485	10,485
529999 Miscellaneous Expense	(4)	4,393	0	0	0
Total Miscellaneous	168,004	131,715	236,052	246,278	246,278
Total Materials and Services	4,596,551	4,902,022	3,586,390	3,899,980	3,899,980

MARION COUNTY FY 2012-13 BUDGET
CENTRAL SERVICES FUND

Marion County - Budget - Requirements

By Fund

FY 2012-13

	FY 09-10 ACTUAL	FY 10-11 ACTUAL	FY 11-12 BUDGET	FY 12-13 PROPOSED	FY 12-13 APPROVED	FY 12-13 ADOPTED
FND 580 Central Services						
Administrative Charges						
611100 County Admin Allocation	99,296	153,681	162,313	164,361	164,361	164,361
611110 Governing Body Allocation	52,852	0	0	0	0	0
611210 Facilities Mgt Allocation	137,190	139,793	22,689	19,026	19,026	19,026
611220 Custodial Allocation	72,521	79,593	73,096	73,396	73,396	73,396
611230 Courier Allocation	6,694	3,757	4,060	4,162	4,162	4,162
611250 Risk Management Allocation	22,590	20,080	22,294	22,114	22,114	22,114
611255 Benefits Allocation	0	27,655	30,647	29,532	29,532	29,532
611260 Human Resources Allocation	127,460	98,556	112,645	105,490	105,490	105,490
611300 Legal Services Allocation	212,329	206,406	211,325	236,822	236,822	236,822
611400 Information Tech Allocation	196,022	209,779	264,408	280,992	280,992	280,992
611410 FIMS Allocation	101,225	105,162	118,290	110,134	110,134	110,134
611420 Telecommunications Allocation	62,917	59,939	46,749	38,065	38,065	38,065
611430 Info Tech Direct Charges	33,462	10,694	0	0	0	0
611600 Finance Allocation	124,687	133,895	127,938	136,320	136,320	136,320
611700 Utilities Allocation	153,226	146,720	0	0	0	0
611800 MCBEE Allocation	38,119	25,940	14,788	17,592	17,592	17,592
614100 Liability Insurance Allocation	95,400	68,600	75,400	47,501	47,501	47,501
614200 WC Insurance Allocation	120,800	97,800	117,600	123,200	123,200	123,200
Total Administrative Charges	1,656,790	1,588,050	1,404,242	1,408,707	1,408,707	1,408,707
Capital Outlay						
531300 Departmental Equipment Capital	0	0	12,000	0	0	0
531600 Computer Hardware Capital	10,365	70,899	0	38,000	38,000	38,000
531700 Computer Software Capital	0	0	20,059	0	0	0
532400 Off Road Vehicles	0	6,595	0	0	0	0
Total Capital Outlay	10,365	77,494	32,059	38,000	38,000	38,000
Total FND 580 Central Services	21,452,532	21,087,424	20,262,072	21,186,460	21,186,460	21,186,460

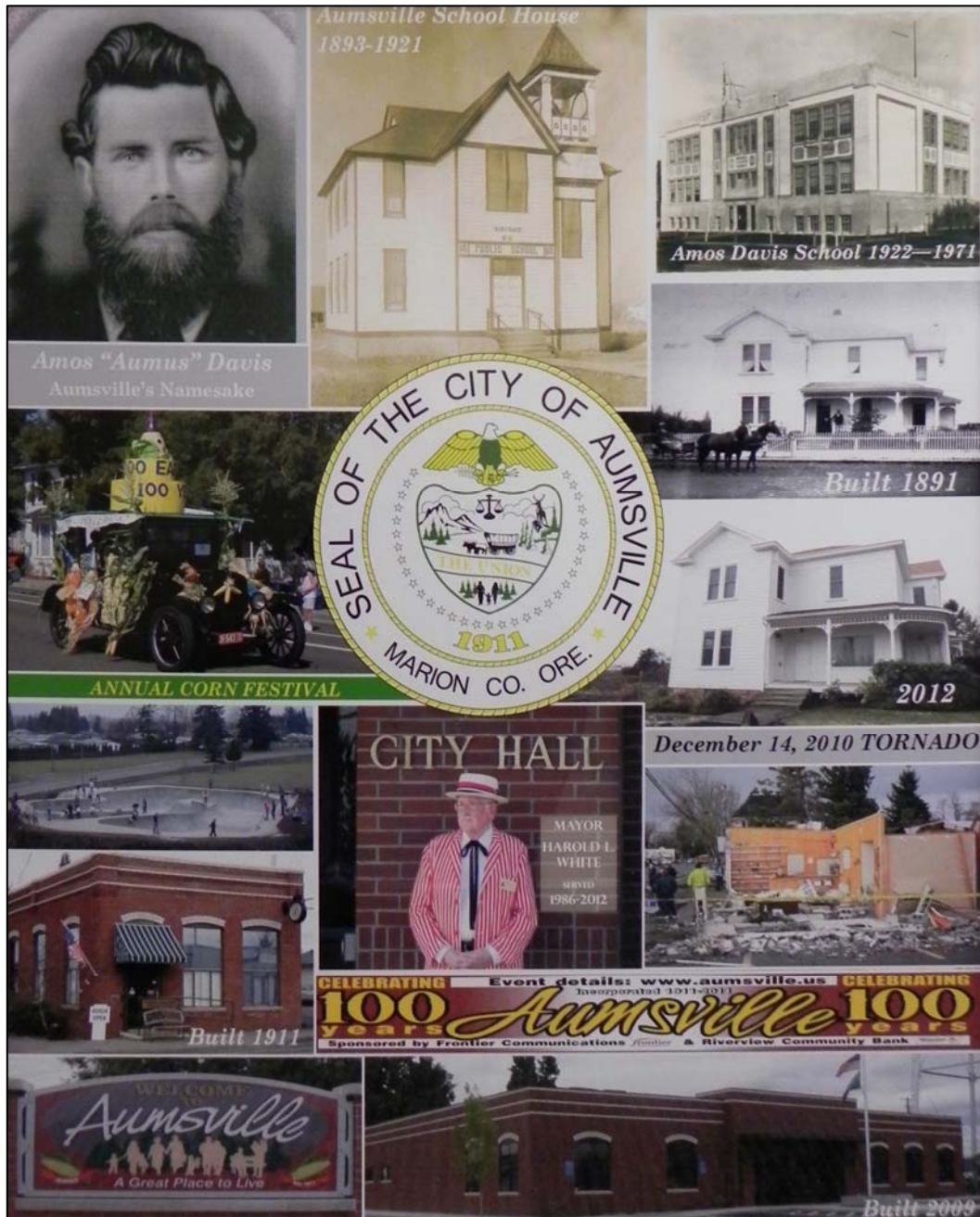
MARION COUNTY FY 2012-13 BUDGET
CENTRAL SERVICES FUND

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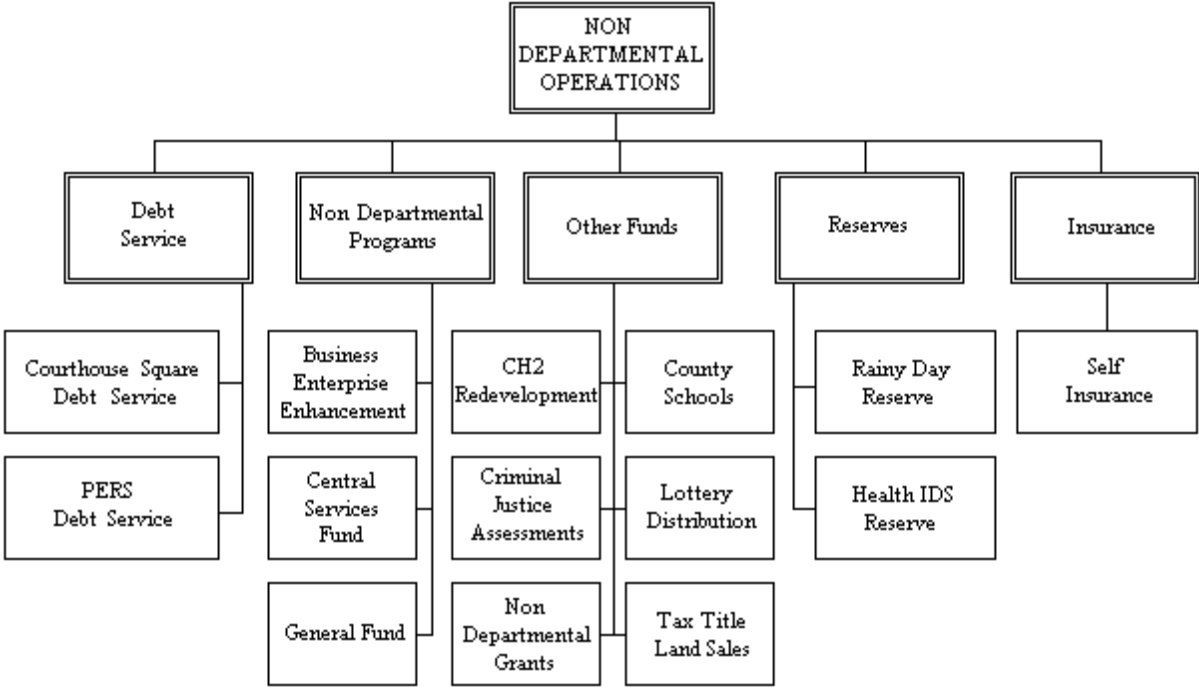
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MARION COUNTY FY 2012-13 BUDGET
 BY NON-DEPARTMENTAL
 NON-DEPARTMENTAL OPERATIONS

NON-DEPARTMENTAL OPERATIONS



MARION COUNTY FY 2012-13 BUDGET
BY NON-DEPARTMENTAL
NON-DEPARTMENTAL OPERATIONS

PROGRAMS

Summary of Programs

	FY 09-10 ACTUAL	FY 10-11 ACTUAL	FY 11-12 BUDGET	FY 2012-13 ADOPTED	+/- %
RESOURCES					
Central Services Fund	1,615,448	1,542,110	0	0	n.a.
MCBEE	792,457	748,241	321,123	674,502	110.04%
CH2 Redevelopment	0	6,134,266	9,675,618	742,420	-92.33%
County Schools	852,631	1,261,819	1,161,320	422,600	-63.61%
Criminal Justice Assessments	1,467,643	1,553,528	1,607,318	1,238,363	-22.95%
Courthouse Square Debt Svc	1,550,092	1,547,088	1,551,150	1,548,900	-0.15%
PERS Debt Service	3,886,374	3,732,220	3,666,642	4,024,273	9.75%
Health IDS Reserve	4,114,236	4,068,253	3,034,000	2,022,000	-33.36%
Lottery Distribution	1,958,099	1,560,678	1,468,013	2,089,364	42.33%
Non Departmental Grants	2,174,455	1,762,988	1,005,734	831,591	-17.32%
Rainy Day Reserve	3,993,836	4,015,797	4,024,800	2,030,350	-49.55%
Self Insurance	28,315,153	30,173,055	32,288,050	33,935,741	5.10%
Tax Title Land Sales	439,919	135,149	393,791	314,528	-20.13%
General Fund	19,694,904	20,235,698	17,569,812	15,508,812	-11.73%
OSU Extension	348,828	348,828	348,828	0	-100.00%
TOTAL RESOURCES	71,204,074	78,819,720	78,116,199	65,383,444	-16.30%
REQUIREMENTS					
Central Services Fund	1,615,448	1,542,110	0	0	n.a.
MCBEE	792,457	748,241	321,123	674,502	110.04%
CH2 Redevelopment	0	2,698,649	9,675,618	742,420	-92.33%
County Schools	829,640	1,013,927	1,161,320	422,600	-63.61%
Criminal Justice Assessments	918,738	871,024	1,607,318	1,238,363	-22.95%
Courthouse Square Debt Svc	1,550,088	1,547,088	1,551,150	1,548,900	-0.15%
PERS Debt Service	3,113,917	3,253,761	3,666,642	4,024,273	9.75%
Health IDS Reserve	63,404	1,050,832	3,034,000	2,022,000	-33.36%
Lottery Distribution	1,685,396	1,303,469	1,468,013	2,089,364	42.33%
Non Departmental Grants	1,095,449	750,572	1,005,734	831,591	-17.32%
Rainy Day Reserve	0	0	4,024,800	2,030,350	-49.55%
Self Insurance	20,325,721	21,440,547	32,288,050	33,935,741	5.10%
Tax Title Land Sales	334,083	59,760	393,791	314,528	-20.13%
General Fund	12,128,744	11,393,255	17,569,812	15,508,812	-11.73%
OSU Extension	348,828	348,828	348,828	0	-100.00%
TOTAL REQUIREMENTS	44,801,912	48,022,063	78,116,199	65,383,444	-16.30%

MARION COUNTY FY 2012-13 BUDGET
 BY NON-DEPARTMENTAL
 NON-DEPARTMENTAL OPERATIONS

Central Services Fund Program

- Formerly recorded the administrative cost recoveries from most departments for the corresponding cost of electricity, natural gas, water, sewer, and garbage disposal utilities for these same departments' facilities; the program was part of the Central Services Fund.
- Formerly accounted for the cost of electricity, natural gas, water, sewer, and garbage disposal of all departments, except for that portion of the Public Works Department located at the campus on Silverton Road. Utilities costs were pooled and pro-rated back to departments based on square footage of department occupied space.

Program Summary

Non Departmental Operations

Program: Central Services Fund

	FY 09-10 ACTUAL	FY 10-11 ACTUAL	FY 11-12 BUDGET	FY 12-13 ADOPTED	+/- %
RESOURCES					
Charges for Services	29,104	0	0	0	n.a.
Admin Cost Recovery	1,586,344	1,542,110	0	0	n.a.
TOTAL RESOURCES	1,615,448	1,542,110	0	0	n.a.
REQUIREMENTS					
Materials and Services					
Utilities	1,586,149	1,509,403	0	0	n.a.
Total Materials and Services	1,586,149	1,509,403	0	0	n.a.
Administrative Charges	29,299	32,707	0	0	n.a.
TOTAL REQUIREMENTS	1,615,448	1,542,110	0	0	n.a.

MARION COUNTY FY 2012-13 BUDGET
BY NON-DEPARTMENTAL
NON-DEPARTMENTAL OPERATIONS

Central Services Fund Program Budget Justification

RESOURCES

This program was discontinued after fiscal year 10-11 as a new methodology is now used that charges utilities directly to departments rather than pooling utility costs and prorating them back to departments based on square footage of occupied space.

REQUIREMENTS

Materials and Services

This program is no longer in use.

Administrative Charges

This program is no longer in use.

Transfers Out

Not Applicable

Contingency

Not Applicable

Other

Not Applicable

MARION COUNTY FY 2012-13 BUDGET
 BY NON-DEPARTMENTAL
 NON-DEPARTMENTAL OPERATIONS

MCBEE Program

- The Marion County Business Enterprise Enhancement program, also known as MCBEE, is an initiative to re-engineer and integrate county business processes and software infrastructure in order to provide meaningful information for management to make informed decisions and assure accountability.
- Ensures that Marion County takes full advantage of its Oracle Enterprise Resource Planning software and the business practices it supports.

Program Summary

Non Departmental Operations

Program: MCBEE

	FY 09-10 ACTUAL	FY 10-11 ACTUAL	FY 11-12 BUDGET	FY 12-13 ADOPTED	+/- %
RESOURCES					
Admin Cost Recovery	342,457	13,854	19,689	174,502	786.29%
General Fund Transfers	450,000	734,388	301,434	500,000	65.87%
TOTAL RESOURCES	792,457	748,241	321,123	674,502	110.04%
REQUIREMENTS					
Personnel Services					
Salaries and Wages	263,181	0	0	0	n.a.
Fringe Benefits	96,788	0	0	0	n.a.
Total Personnel Services	359,969	0	0	0	n.a.
Materials and Services					
Supplies	253	123	1,600	420	-73.75%
Materials	10,372	0	38,016	4,300	-88.69%
Communications	628	0	235	0	-100.00%
Contracted Services	415,081	724,402	215,569	660,280	206.30%
Repairs and Maintenance	2,929	2,234	800	0	-100.00%
Rentals	0	38	13,114	0	-100.00%
Miscellaneous	3,226	7,591	32,100	0	-100.00%
Total Materials and Services	432,488	734,387	301,434	665,000	120.61%
Administrative Charges	0	13,854	19,689	9,502	-51.74%
TOTAL REQUIREMENTS	792,458	748,241	321,123	674,502	110.04%
FTE	3.00	0.00	0.00	0.00	n.a.

MARION COUNTY FY 2012-13 BUDGET
BY NON-DEPARTMENTAL
NON-DEPARTMENTAL OPERATIONS

MCBEE Program Budget Justification

RESOURCES

Resources for this program includes General Fund Transfers of \$500,000, and an Administrative Cost Recovery of \$174,502. The increase in revenues are for projected expenditures related to a required Oracle system upgrade project regarding Release 12 (R12) currently underway.

REQUIREMENTS

Materials and Services

Requirements have increased from FY 11-12 in the amount of \$363,566 to a total of \$665,000. Expense are for supplies, materials and contracted services related to the required Oracle software maintenance upgrade project (R12) that is currently in process. This project is slated for completion no later than December 2013.

Administrative Charges

This program is allocated Administrative Charges in the amount of \$9,438 from other Central Service Fund departments.

Transfers Out

Not Applicable

Contingency

Not Applicable

Other

Not Applicable

MARION COUNTY FY 2012-13 BUDGET
BY NON-DEPARTMENTAL
NON-DEPARTMENTAL OPERATIONS

CH2 Redevelopment Program

- Tracks all resources and requirements associated with Courthouse Square redevelopment efforts which will extend over several fiscal years and are of significant interest to the county and public.
- Records revenues and expenditures in three remaining areas: (1) Litigation, (2) Operating Costs, and (3) Move Back Phase.
- Note that the abbreviation CH2 is used for the name Courthouse Square in order for the title of the program to fit within computer program total character limitations.

MARION COUNTY FY 2012-13 BUDGET
BY NON-DEPARTMENTAL
NON-DEPARTMENTAL OPERATIONS

Program Summary

Non Departmental Operations

Program: CH2 Redevelopment

	FY 09-10 ACTUAL	FY 10-11 ACTUAL	FY 11-12 BUDGET	FY 12-13 ADOPTED	+/- %
RESOURCES					
Intergovernmental Federal	0	27,694	0	0	n.a.
Charges for Services	0	5,107,205	4,800,000	69,300	-98.56%
Interest	0	6,965	0	0	n.a.
Other Fund Transfers	0	992,403	0	0	n.a.
Settlements	0	0	1,440,000	0	-100.00%
Net Working Capital	0	0	3,435,618	673,120	-80.41%
TOTAL RESOURCES	0	6,134,266	9,675,618	742,420	-92.33%
REQUIREMENTS					
Personnel Services					
Salaries and Wages	0	9,251	0	0	n.a.
Total Personnel Services	0	9,251	0	0	n.a.
Materials and Services					
Supplies	0	17,438	0	0	n.a.
Materials	0	28,339	0	0	n.a.
Communications	0	38,197	0	0	n.a.
Utilities	0	37,992	112,582	69,142	-38.59%
Contracted Services	0	1,243,956	772,158	440,500	-42.95%
Repairs and Maintenance	0	32,680	49,044	17,400	-64.52%
Rentals	0	630,401	0	70,620	n.a.
Insurance	0	0	152,770	144,758	-5.24%
Miscellaneous	0	24,353	3,000	0	-100.00%
Total Materials and Services	0	2,053,356	1,089,554	742,420	-31.86%
Capital Outlay	0	636,042	0	0	n.a.
Transfers Out	0	0	6,534,564	0	-100.00%
Contingency	0	0	68,000	0	-100.00%
Ending Fund Balance	0	0	1,983,500	0	-100.00%
TOTAL REQUIREMENTS	0	2,698,649	9,675,618	742,420	-92.33%

MARION COUNTY FY 2012-13 BUDGET
BY NON-DEPARTMENTAL
NON-DEPARTMENTAL OPERATIONS

CH2 Redevelopment Program Budget Justification

RESOURCES

There is a significant reduction from FY 11-12 due to supplemental budget activity that transferred out the majority of the funds into a new capital fund that was created for the Courthouse Square Remediation project. Remaining revenues consist of parking charges and net working capital.

REQUIREMENTS

Materials and Services

Supplemental budget activity in FY 11-12 reduced this fund significantly due to the transfer into capital fund - Courthouse Square Remediation, which will be used to account for Courthouse Square remediation expenses. This Courthouse Square Redevelopment Program will continue to be used to account for litigation and Courthouse Square operating costs, plus storage and other expenses needed for preparing for the move back into Courthouse Square.

Administrative Charges

Not Applicable

Transfers Out

Not Applicable

Contingency

With the movement of significant costs of repair to the Courthouse Square Remediation Fund, the Courthouse Square Redevelopment Program no longer needs to maintain a contingency budget.

Other

Not Applicable

MARION COUNTY FY 2012-13 BUDGET
 BY NON-DEPARTMENTAL
 NON-DEPARTMENTAL OPERATIONS

County Schools Program

- Distributes certain special revenues among the several school districts in the county.
- Distributes the special revenue in accordance with Oregon law, which specifies that a portion of federal Title I forest service revenue, a portion of state Chapter 530 forest rehabilitation revenue, and certain state shared revenues are distributed to school districts in proportion to their resident average daily membership for the preceding fiscal year.

Program Summary

Non Departmental Operations

Program: County Schools

	FY 09-10 ACTUAL	FY 10-11 ACTUAL	FY 11-12 BUDGET	FY 12-13 ADOPTED	+/- %
RESOURCES					
Intergovernmental Federal	737,198	664,378	336,960	0	-100.00%
Intergovernmental State	47,776	572,120	573,959	421,100	-26.63%
Fines and Forfeitures	401	1,304	1,300	1,000	-23.08%
Interest	1,639	1,027	1,209	500	-58.64%
Net Working Capital	65,617	22,990	247,892	0	-100.00%
TOTAL RESOURCES	852,631	1,261,819	1,161,320	422,600	-63.61%
REQUIREMENTS					
Special Payments	829,640	1,013,927	1,161,320	422,600	-63.61%
TOTAL REQUIREMENTS	829,640	1,013,927	1,161,320	422,600	-63.61%

MARION COUNTY FY 2012-13 BUDGET
BY NON-DEPARTMENTAL
NON-DEPARTMENTAL OPERATIONS

County Schools Program Budget Justification

RESOURCES

Intergovernmental Federal revenue was eliminated as Secure Rural Schools Title I funding in lieu of national forest revenue was not re-funded by the federal government. The funding was progressively reduced each of four years through FY 11-12, the final year of funding under the federal funding phase out. National re-authorization and appropriation for FY 12-13 is not expected at this time.

In a late development, on June 29, 2012 a federal one-year extension of this funding in lieu of timber sales was signed into law. The amount expected to be allocated to County Schools is \$320,111. In accordance with Marion County practice, the revenue will be allocated to appropriate expenditures in the first supplemental budget of FY 12-13.

Intergovernmental State revenues have decreased as Chapter 530 state timber sales funding has been reduced about 25% to reflect state forester estimated timber sales.

REQUIREMENTS

Materials and Services

Not Applicable

Administrative Charges

Not Applicable

Transfers Out

Not Applicable

Contingency

Not Applicable

Other

There is a decrease in Special Payments that is reflective of the decrease in Resources estimated to be available for distribution.

MARION COUNTY FY 2012-13 BUDGET
 BY NON-DEPARTMENTAL
 NON-DEPARTMENTAL OPERATIONS

Criminal Justice Assessments Program

- Provides funding for court security programs at the Marion County Courthouse, Court Annex, Juvenile and County Jail. Funding is by a direct allocation from the State of Oregon.

Program Summary

Non Departmental Operations

Program: Criminal Justice Assessments

	FY 09-10 ACTUAL	FY 10-11 ACTUAL	FY 11-12 BUDGET	FY 12-13 ADOPTED	+/- %
RESOURCES					
Fines and Forfeitures	1,006,578	1,000,809	977,000	427,812	-56.21%
Interest	6,804	3,814	944	900	-4.66%
Net Working Capital	454,260	548,905	629,374	809,651	28.64%
TOTAL RESOURCES	1,467,643	1,553,528	1,607,318	1,238,363	-22.95%
REQUIREMENTS					
Materials and Services					
Supplies	0	24	500	250	-50.00%
Materials	935	18	100	100	0.00%
Communications	360	360	420	0	-100.00%
Contracted Services	239,785	223,346	250,000	256,400	2.56%
Repairs and Maintenance	2,474	7,068	9,500	13,000	36.84%
Miscellaneous	665	0	10,000	10,000	0.00%
Total Materials and Services	244,219	230,817	270,520	279,750	3.41%
Administrative Charges	3,821	3,945	4,585	4,412	-3.77%
Capital Outlay	42,672	31,339	15,000	45,000	200.00%
Transfers Out	628,026	604,923	581,615	0	-100.00%
Contingency	0	0	20,000	20,000	0.00%
Ending Fund Balance	0	0	715,598	889,201	24.26%
TOTAL REQUIREMENTS	918,738	871,024	1,607,318	1,238,363	-22.95%

MARION COUNTY FY 2012-13 BUDGET
BY NON-DEPARTMENTAL
NON DEPARTMENTAL OPERATIONS

Criminal Justice Assessments Program Budget Justification

RESOURCES

State legislative changes has altered the structure of how fines are collected and distributed. This has resulted in a significant reduction in revenues that were originally received and transferred out to Sheriff, Juvenile and Community Corrections criminal justice programs. All transfers out to these programs have been eliminated. There is new legislative efforts in the works that may have an impact on this revenue. The State has authorized a direct allocation for the Court Security program of \$427,812.

REQUIREMENTS

Materials and Services

There is a slight increase in Materials and Services for contractual increases in departmental equipment maintenance and security services provided at county facilities. There are no other significant changes in this category.

Administrative Charges

This program is allocated Administrative Charges in the amount of \$4,412 for computer and financial management services by central service departments.

Transfers Out

Transfers out to Sheriff, Juvenile and Community Corrections have been eliminated due to the change in the way the state distributes the earmarked fines money. These funds are expected to go directly to the General Fund hereafter.

Contingency

The fund maintains a Contingency of \$20,000 to cover unforeseen expenses related to court security or security equipment needs. Expenditures require approval by the court security committee and the presiding judge.

Other

The Capital Outlay funding is for a capital improvement project in the amount of \$45,000 to complete the cameras and associated equipment upgrade in the courthouse.

The Ending Fund Balance is retained for future projects or expenditures at the direction of the Court Security Committee.

MARION COUNTY FY 2012-13 BUDGET
 BY NON-DEPARTMENTAL
 NON-DEPARTMENTAL OPERATIONS

Courthouse Square Debt Service Program

- In December 1998, Marion County sold Certificates of Participation to fund a portion of the county's share of development, design and construction costs for the Courthouse Square construction project. In May 2005, the county issued Full Faith and Credit Refunding Obligations to advance refund the outstanding certificates of participation.
- The principal amount of the original certificates was \$22 million, and the outstanding principal on the refunding obligations was \$13.4 million as of June 30, 2011.
- Processes principal payments which are due annually through June 1, 2023; interest is payable in December and June of each year.

Program Summary

Non-Departmental Operations

Program: Courthouse Square Debt Service

	FY 09-10 ACTUAL	FY 10-11 ACTUAL	FY 11-12 BUDGET	FY 12-13 ADOPTED	+/- %
RESOURCES					
Interest	3	0	0	0	n.a.
General Fund Transfers	1,550,088	1,547,084	1,551,150	1,548,900	-0.15%
Net Working Capital	0	4	0	0	n.a.
TOTAL RESOURCES	1,550,091	1,547,088	1,551,150	1,548,900	-0.15%
REQUIREMENTS					
Debt Service Principal	800,000	825,000	860,000	890,000	3.49%
Debt Service Interest	750,088	722,088	691,150	658,900	-4.67%
TOTAL REQUIREMENTS	1,550,088	1,547,088	1,551,150	1,548,900	-0.15%

MARION COUNTY FY 2012-13 BUDGET
BY NON-DEPARTMENTAL
NON-DEPARTMENTAL OPERATIONS

Courthouse Square Debt Service Program Budget Justification

RESOURCES

Resources consist of General Fund Transfers to meet the expected annual debt service requirements for Courthouse Square.

REQUIREMENTS

Materials and Services

Not Applicable

Administrative Charges

Not Applicable

Transfers Out

Not Applicable

Contingency

Not Applicable

Other

Debt Service Principal and Interest consist of payments for FY 12-13 for the Courthouse Square Debt.

MARION COUNTY FY 2012-13 BUDGET
 BY NON-DEPARTMENTAL
 NON-DEPARTMENTAL OPERATIONS

PERS Debt Service Program

- Marion County issued Limited Tax Pension Obligations in 2002 and 2004 and transferred the net proceeds to the State of Oregon Public Employees Retirement System to provide for the county's unfunded actuarial liability.
- Outstanding principal on the bonds was \$48.1 million as of June 30, 2011, which includes \$6.7 million of deferred interest on the 2002 obligation. The total outstanding principal amount net of the deferred interest is \$41.4 million.
- Processes principal payments which are due annually through June 1, 2028; interest is payable in December and June of each year.

Program Summary

Non Departmental Operations

Program: PERS Debt Service

	FY 09-10 ACTUAL	FY 10-11 ACTUAL	FY 11-12 BUDGET	FY 12-13 ADOPTED	+/- %
RESOURCES					
Admin Cost Recovery	3,661,990	2,954,258	3,388,100	3,545,950	4.66%
Interest	10,875	5,505	5,300	3,600	-32.08%
Net Working Capital	213,509	772,457	273,242	474,723	73.74%
TOTAL RESOURCES	3,886,374	3,732,220	3,666,642	4,024,273	9.75%
REQUIREMENTS					
Debt Service Principal	650,000	795,000	945,000	1,110,000	17.46%
Debt Service Interest	2,463,917	2,458,761	2,450,446	2,439,158	-0.46%
Ending Fund Balance	0	0	271,196	475,115	75.19%
TOTAL REQUIREMENTS	3,113,917	3,253,761	3,666,642	4,024,273	9.75%

MARION COUNTY FY 2012-13 BUDGET
BY NON-DEPARTMENTAL
NON-DEPARTMENTAL OPERATIONS

PERS Debt Service Program Budget Justification

RESOURCES

Revenue is comprised of Administrative Cost Recovery from internal assessments to departments calculated as a percentage of salaries and wages with the intent of generating sufficient revenue to provide for the current year debt service. FY 12-13 administrative cost recoveries are comparable to FY 11-12 and FY 09-10. In FY 10-11 Administrative Cost Recovery is slightly lower as Net Working Capital is used to make up the difference for the full debt service payment.

REQUIREMENTS

Materials and Services

Not Applicable

Administrative Charges

Not Applicable

Transfers Out

Not Applicable

Contingency

Not Applicable

Other

The increase in the PERS debt service program budget is due to an increase in Debt Service Principal payments due this year. While Debt Service Interest requirements remain somewhat consistent each year, the established schedule requires annual increases in principal.

MARION COUNTY FY 2012-13 BUDGET
 BY NON-DEPARTMENTAL
 NON-DEPARTMENTAL OPERATIONS

Health IDS Reserve Program

- The Marion County IDS (Integrated Delivery System) holds moneys accumulated in prior years through the provision of capitated health services under the Oregon Health Plan (OHP) and Mid-Valley Behavioral Care Network (MVBCN) capitated revenues.
- To provide future outpatient mental health services for OHP/MVBCN eligible clients. IDS providers, including the Health Department, charge for outpatient mental health services rendered to MVBCN clients; used to cover future shortfalls in revenues for managed care OHP/Medicaid outpatient mental health services, infrastructure, and oversight necessary for the delivery of these services.

Program Summary

Non Departmental Operations	Program: Health IDS Reserve				
	FY 09-10 ACTUAL	FY 10-11 ACTUAL	FY 11-12 BUDGET	FY 12-13 ADOPTED	+/- %
RESOURCES					
Interest	50,832	17,420	16,000	10,000	-37.50%
Net Working Capital	4,063,404	4,050,832	3,018,000	2,012,000	-33.33%
TOTAL RESOURCES	4,114,236	4,068,253	3,034,000	2,022,000	-33.36%
REQUIREMENTS					
Transfers Out	63,404	1,050,832	1,018,000	12,000	-98.82%
Reserves	0	0	2,016,000	2,010,000	-0.30%
TOTAL REQUIREMENTS	63,404	1,050,832	3,034,000	2,022,000	-33.36%

MARION COUNTY FY 2012-13 BUDGET
BY NON-DEPARTMENTAL
NON-DEPARTMENTAL OPERATIONS

Health IDS Reserve Program Budget Justification

RESOURCES

The Health IDS Reserve balance has accumulated from capitation during years in which total capitation revenues exceeded the cost of services. This reserve will be used when the reverse is true, when cost of services exceeds capitation payments. A \$1 million transfer was budgeted in FY 11-12 resulting in less funds being available in FY 12-13. Interest earned on investment of the program's principal will be transferred at the end of the year to Health Department operations.

REQUIREMENTS

Materials and Services

Not Applicable

Administrative Charges

Not Applicable

Transfers Out

Interest income earned in FY 11-12 will be transferred to the Health Fund in FY 12-13.

Contingency

Not Applicable

Other

Reserves are remaining held to be available for future needs.

MARION COUNTY FY 2012-13 BUDGET
 BY NON-DEPARTMENTAL
 NON DEPARTMENTAL OPERATIONS

Lottery Distribution Program

- Marion County receives 2.5% of state lottery revenue generated within the county. By state statute, these funds are designated for economic development activities.
- The Board of Commissioners allocates lottery program resources to promote economic development activity within the county. Supported activities include funding for regional agencies that promote economic development and tourism, private business development, and land use planning. Grant distributions are approved by the Board of Commissioners with funding recommendations provided by the Economic Development Advisory Board.
- The Economic Development Advisory Board (EDAB) provides economic policy recommendations to the Board of Commissioners, evaluates lottery grant applications and oversees the process for lottery grant requests.

Program Summary

Non-Departmental Operations

Program: Lottery Distribution

	FY 09-10 ACTUAL	FY 10-11 ACTUAL	FY 11-12 BUDGET	FY 12-13 ADOPTED	+/- %
RESOURCES					
Intergovernmental State	1,142,037	1,172,765	1,170,000	1,235,518	5.60%
Interest	7,371	1,484	331	1,488	349.55%
Settlements	170,916	113,725	76,892	171,009	122.40%
Net Working Capital	637,775	272,703	220,790	681,349	208.60%
TOTAL RESOURCES	1,958,099	1,560,678	1,468,013	2,089,364	42.33%
REQUIREMENTS					
Materials and Services					
Supplies	471	0	0	0	n.a.
Communications	85	0	0	0	n.a.
Contracted Services	784,035	412,214	430,330	440,206	2.29%
Miscellaneous	1,282	2,194	3,000	3,000	0.00%
Total Materials and Services	785,874	414,408	433,330	443,206	2.28%
Administrative Charges	22,359	12,998	11,818	9,088	-23.10%
Debt Service Principal	373,180	391,611	410,953	431,250	4.94%
Debt Service Interest	178,883	160,452	141,111	120,814	-14.38%
Transfers Out	325,100	324,000	324,000	324,000	0.00%
Contingency	0	0	146,801	208,942	42.33%
Ending Fund Balance	0	0	0	552,064	n.a.
TOTAL REQUIREMENTS	1,685,396	1,303,469	1,468,013	2,089,364	42.33%

MARION COUNTY FY 2012-13 BUDGET
BY NON-DEPARTMENTAL
NON-DEPARTMENTAL OPERATIONS

Lottery Distribution Program Budget Justification

RESOURCES

In FY 11-12 Intergovernmental State video lottery revenue was received at higher levels than anticipated. FY 12-13 video lottery revenue has been budgeted reflecting an overall increase of almost 6%.

In addition, under agreements with Moonstone Garden Management and the Oregon Garden Foundation the county anticipates an additional \$171,009 in settlement payments. This revenue is used to offset annual Oregon Garden bond payments.

REQUIREMENTS

Materials and Services

The county placed a moratorium on grants during FY 10-11 that carried into FY 11-12, with action for FY 12-13 yet to be decided. Continued support totaling \$220,000 for the Strategic Economic Development Corporation (SEDCOR), North Santiam Canyon Economic Development Corporation and Travel Salem is included in the FY 12-13 budget.

Administrative Charges

Administrative Charges vary from year-to-year according to changes in the annual cost allocation plan.

Transfers Out

The Lottery Program provides \$324,000 in support of Land Use Planning Program activities.

Contingency

Contingency is 10% of total requirements. This is deemed a prudent amount to cover potential increases in contracted services.

Other

For Debt Service Principal and Debt Service Interest, Marion County continues to make annual bond payments on outstanding Oregon Garden bonds as outlined in the management agreement approved by the Board of Commissioners in 2006. Principal and interest payments total \$552,064 in FY 12-13.

The Ending Fund Balance is equal to one year Oregon Garden bond payments. This is a reserve to ensure available funds in FY 13-14.

MARION COUNTY FY 2012-13 BUDGET
 BY NON-DEPARTMENTAL
 NON-DEPARTMENTAL OPERATIONS

Non-Departmental Grants Program

- The non-departmental grants and block grant programs are budgeted in the Non-Departmental Grants Fund. These are special revenue funds that account for federal, state and local grants that are not granted directly to county departments.

These grants are generally passed to county departments and/or outside agencies and organizations that have submitted proposals for projects using the grant funds.

Program Summary

Non-Departmental Operations

Program: Non-Departmental Grants

	FY 09-10 ACTUAL	FY 10-11 ACTUAL	FY 11-12 BUDGET	FY 12-13 ADOPTED	+/- %
RESOURCES					
Intergovernmental Federal	1,046,847	654,555	335,785	0	-100.00%
Interest	14,980	6,551	195	788	304.10%
Other Revenues	19,171	22,876	16,503	10,000	-39.40%
Net Working Capital	1,093,457	1,079,006	653,251	820,803	25.65%
TOTAL RESOURCES	2,174,455	1,762,988	1,005,734	831,591	-17.32%
REQUIREMENTS					
Materials and Services					
Supplies	227	173	0	175	n.a.
Contracted Services	559,832	355,152	200,886	5,000	-97.51%
Rentals	257	165	200	250	25.00%
Miscellaneous	4,552	6,180	8,787	10,609	20.74%
Total Materials and Services	564,868	361,670	209,873	16,034	-92.36%
Administrative Charges	3,830	1,908	240	388	61.67%
Transfers Out	526,751	386,994	367,861	364,566	-0.90%
Contingency	0	0	43,795	86,193	96.81%
Ending Fund Balance	0	0	383,965	364,410	-5.09%
TOTAL REQUIREMENTS	1,095,449	750,572	1,005,734	831,591	-17.32%

MARION COUNTY FY 2012-13 BUDGET
BY NON-DEPARTMENTAL
NON-DEPARTMENTAL OPERATIONS

Non-Departmental Grants Program Budget Justification

RESOURCES

The FY 12-13 budget utilizes remaining unexpended funds from Title III of the Secure Rural Schools and Community Self-Determination Act. There is legislation in process requesting reauthorization of Title II and Title III grant funds, but it was not known whether funding would be reauthorized at the time of budget adoption. This resulted in a reduction of Intergovernmental Federal to \$0, which reduced funding to Resource Advisory Committees for Bureau of Land Management and U.S. Forest Service projects to improve federal forest land.

In a late development, on June 29, 2012 a federal one year extension of this funding in lieu of timber sales was signed into law. The amounts expected to be allocated to Titles II and III are \$162,868 and 144,430, respectively. In accordance with Marion County practice, the revenue will be allocated appropriately in the first supplemental budget of FY 12-13.

The Block Grant fund includes revenue from state and federal community development block grants received for housing rehabilitation and other programs in Marion County, plus annual revenue from revolving loans. The last farm worker rehabilitation grant was paid off in March 2012. There are no farm worker loans remaining. Two community development block grants were paid off in FY 11-12, for a total of \$24,005, increasing the balance in the Block Grant Fund to \$42,748.

This program also receives special donations each year for the annual event "Striking Out Meth in Marion County". Estimated revenues from donations are \$10,000.

REQUIREMENTS

Materials and Services

There is a significant reduction in this category from the loss of the Title II grant funds that were used to fund US Forest Service projects. Remaining expenditures are for the annual event for "Striking Out Meth in Marion County" which will be held August 2012.

Administrative Charges

This program is allocated a small amount of Administrative Charges for information technology and financial management services from central service departments.

Transfers Out

Transfers are to the Sheriff's Office for search and rescue and forest patrol programs to continue funding at the FY 11-12 level. Net Working Capital is utilized for this transfer as there were intentional program savings in FY 11-12 in order to continue funding search and rescue and forest patrol in light of an expected termination of Secure Rural Schools Title III funding.

Contingency

Contingency is maintained in this program for any unanticipated expenses related to the various grants that reside in this program. The increase is from the additional funds received in FY 11-12 from loan payoffs.

Other

The Ending Fund Balance is from remaining Title III funds held for support of the Sheriff's Office search and rescue and forest patrol programs in future years.

MARION COUNTY FY 2012-13 BUDGET
 BY NON-DEPARTMENTAL
 NON-DEPARTMENTAL OPERATIONS

Rainy Day Reserve Program

- This program is located in a Rainy Day Fund established by the Board of Commissioners.
- Provides non-routine funding to meet the needs of the county in the event of natural or manmade disasters, labor disputes, or financial emergencies, and to stabilize increases in PERS contribution rates or otherwise reduce the county's PERS obligations.

Program Summary

Non-Departmental Operations	Program: Rainy Day Reserve				
	FY 09-10 ACTUAL	FY 10-11 ACTUAL	FY 11-12 BUDGET	FY 12-13 ADOPTED	+/- %
RESOURCES					
Interest	49,929	21,961	10,800	2,000	-81.48%
Net Working Capital	3,943,907	3,993,836	4,014,000	2,028,350	-49.47%
TOTAL RESOURCES	3,993,836	4,015,797	4,024,800	2,030,350	-49.55%
REQUIREMENTS					
Personal Services					
Fringe Benefits	0	0	2,000,000	0	-100.00%
Total Personal Services	0	0	2,000,000	0	-100.00%
Reserves	0	0	2,024,800	2,030,350	0.27%
TOTAL REQUIREMENTS	0	0	4,024,800	2,030,350	-49.55%

MARION COUNTY FY 2012-13 BUDGET
BY NON-DEPARTMENTAL
NON-DEPARTMENTAL OPERATIONS

Rainy Day Reserve Program Budget Justification

RESOURCES

Net Working Capital is reduced to about one-half of the usual annual amount, due to one-time FY 11-12 expenditures of \$2 million.

REQUIREMENTS

Materials and Services

Not Applicable

Administrative Charges

Not Applicable

Transfers Out

Not Applicable

Contingency

Not Applicable

Other

\$2,000,000 was allocated to Personnel Services in FY 11-12 to use to offset the PERS rate increase. No appropriation is proposed for FY 12-13.

MARION COUNTY FY 2012-13 BUDGET
BY NON-DEPARTMENTAL
NON-DEPARTMENTAL OPERATIONS

Self-Insurance Program

- The Self-Insurance Program is an internal service fund that derives its revenues through assessments to departments. The program is maintained to pay the costs of county insurance programs, including general liability, auto liability, workers compensation, health, life, long-term disability and unemployment. Reserves are held in the fund to cover future liabilities, contingency and catastrophic losses.

Program Summary

Non-Departmental Operations	Program: Self- Insurance				
	FY 09-10 ACTUAL	FY 10-11 ACTUAL	FY 11-12 BUDGET	FY 12-13 ADOPTED	+/- %
RESOURCES					
Charges for Services	20,658,991	22,130,926	23,361,751	24,547,584	5.08%
Interest	84,179	39,369	13,314	14,039	5.45%
Other Revenues	73	0	0	0	n.a.
Settlements	45,949	13,329	0	15,000	n.a.
Net Working Capital	7,525,960	7,989,432	8,912,985	9,359,118	5.01%
TOTAL RESOURCES	28,315,153	30,173,055	32,288,050	33,935,741	5.10%
REQUIREMENTS					
Materials and Services					
Supplies	0	2,619	0	0	n.a.
Materials	10,537	4,226	30,000	10,000	-66.67%
Contracted Services	154,695	127,880	125,540	167,596	33.50%
Repairs and Maintenance	0	1,612	11,000	0	-100.00%
Insurance	20,047,251	21,220,203	23,239,214	24,886,467	7.09%
Miscellaneous	10,958	22,637	40,000	55,000	37.50%
Total Materials and Services	20,223,442	21,379,176	23,445,754	25,119,063	7.14%
Administrative Charges	102,279	61,371	130,900	88,800	-32.16%
Contingency	0	0	2,000,000	2,000,000	0.00%
Ending Fund Balance	0	0	6,711,396	6,727,878	0.25%
TOTAL REQUIREMENTS	20,325,721	21,440,547	32,288,050	33,935,741	5.10%

MARION COUNTY FY 2012-13 BUDGET
BY NON-DEPARTMENTAL
NON-DEPARTMENTAL OPERATIONS

Self-Insurance Program Budget Justification

RESOURCES

Resources are charges to departments and Housing Authority for insurance benefits such as medical and dental, general liability, workers' compensation, life, long term disability and unemployment insurance. The insurance fund is managed using actuarially sound principles. An updated actuarial study will be completed in FY 2012-13. The study is used for the county's comprehensive annual financial report and as part of the mandatory filing with the Oregon State Insurance Division for the county's certificate of self insurance. Net working capital associated with liability insurance, long term disability and workers' compensation claims are considered reserves for existing claims and are determined based on the actuarial projections.

REQUIREMENTS

Materials and Services

The increase in Materials and Services is due to higher medical and dental premiums and higher claims costs.

Administrative Charges

Administrative Charges of \$88,800 are estimated legal counsel costs for liability claims administration.

Transfers Out

Not Applicable

Contingency

The fund maintains a Contingency of \$2,000,000 in general reserve in case the county experiences a large catastrophic loss that must be paid out during the fiscal year.

Other

The Ending Fund Balance sets aside reserves held for existing and future liability insurance, long term disability and workers' compensation claims, in addition to beginning year cash-flow purposes.

MARION COUNTY FY 2012-13 BUDGET
 BY NON-DEPARTMENTAL
 NON-DEPARTMENTAL OPERATIONS

Tax Title Land Sales Program

- The program is found in the Tax Title Land Sales Fund, a special revenue fund under the administration of the Finance Department.
- Coordinates management of real property held by the county as a result of tax foreclosure.
- Collects revenue through the sale of tax foreclosed properties and loan repayments from existing property loans granted on the sale of foreclosed property.
- Foreclosed property sales proceeds are allocated out to the county's taxing districts annually.

Program Summary

Non-Departmental Operations

Program: Tax Title Land Sales

	FY 09-10 ACTUAL	FY 10-11 ACTUAL	FY 11-12 BUDGET	FY 12-13 ADOPTED	+/- %
RESOURCES					
Charges for Services	313,120	144	200,000	150,000	-25.00%
Interest	12,859	12,920	11,401	9,058	-20.55%
Other Revenues	26,577	16,248	107,000	18,200	-82.99%
Net Working Capital	87,363	105,837	75,390	137,270	82.08%
TOTAL RESOURCES	439,919	135,149	393,791	314,528	-20.13%
REQUIREMENTS					
Materials and Services					
Supplies	0	0	100	100	0.00%
Communications	0	0	50	50	0.00%
Contracted Services	2,398	1,330	2,500	1,500	-40.00%
Repairs and Maintenance	5,107	1,958	9,000	7,000	-22.22%
Rentals	453	255	750	250	-66.67%
Miscellaneous	2,550	3,184	11,800	4,400	-62.71%
Total Materials and Services	10,509	6,727	24,200	13,300	-45.04%
Administrative Charges	12,363	8,782	10,289	13,345	29.70%
Special Payments	272,911	4,000	239,922	154,908	-35.43%
Transfers Out	38,300	40,251	41,601	43,119	3.65%
Contingency	0	0	6,490	10,000	54.08%
Ending Fund Balance	0	0	71,289	79,856	12.02%
TOTAL REQUIREMENTS	334,083	59,760	393,791	314,528	-20.13%

MARION COUNTY FY 2012-13 BUDGET
BY NON-DEPARTMENTAL
NON-DEPARTMENTAL OPERATIONS

Tax Title Land Sales Program Budget Justification

RESOURCES

Resources are projected to decrease for FY 12-13. The primary reductions are in Charges for Services and Other Revenues. As property values have declined, the expected revenues from foreclosed property sales have been reduced, which effects Charges for Services budgeted amounts. Other Revenues was unusually high for FY 11-12 due to some early loan payoffs on property contracts held by the county. The FY 12-13 budget for Other Revenues is in line with typical annual principal and interest payments on property contracts. Net Working Capital is increased significantly based on expected property sales revenue from an auction that will be held at the end of the fiscal year with no time to distribute funds to the taxing districts prior to June 30. The distribution will occur as part of the FY 12-13 budget.

REQUIREMENTS

Materials and Services

The Materials and Services budget has decreased from the FY 11-12 Budget, but is still up over FY 10-11. The decrease from the current year is primarily from an approximate \$7,000 decrease in "miscellaneous" appropriations. In the current year, a one time expenditure was necessary for the payment of prior year taxes on a contract sale that was forfeited back to the county. Compared to FY 10-11 repairs and maintenance costs are budgeted about \$5,000 higher. Marion County has been receiving more distressed property lately that has required increasing costs to make the property safe and to meet local code requirements.

Administrative Charges

The increase in Administrative Charges is primarily due to increased use of Legal Counsel services. Several foreclosed properties over the past few years have involved significant legal advice, which has resulted in higher charges to the Tax Title Fund.

Transfers Out

A 1.0 FTE employee that is budgeted for in the Finance Department spends approximately 50% of her time providing services to the Tax Title Fund to handle foreclosed properties. This transfer reimburses the Finance Department for those costs.

Contingency

The Tax Title Fund maintains a consistent Contingency amount each year for expenditures that have not been anticipated.

Other

The Special Payments budget is for the distribution of funds to local taxing districts. The distribution amount is calculated as the remaining resources available after a deduction for expenditures necessary to manage the foreclosed properties and a deduction for a carryover amount to meet the needs of the following year are calculated and appropriated.

MARION COUNTY FY 2012-13 BUDGET
BY NON-DEPARTMENTAL
NON-DEPARTMENTAL OPERATIONS

General Fund Program

- Operates as a non-departmental program that is part of the General Fund; expenditures are not assigned to specific departments and are categorized as non-departmental.
- Provides services including a contribution to the United States Department of Agriculture for the predatory animal program, contribution to the county water master program, court-ordered psychiatric services not covered by regular county programs, and consulting services for studies and plans of a broad nature benefiting multiple departments.
- Provides General Fund transfers to supplement the budgets of other funds for special purposes.
- Provides for funding for General Fund Contingency and Ending Fund Balance.

MARION COUNTY FY 2012-13 BUDGET
 BY NON-DEPARTMENTAL
 NON-DEPARTMENTAL OPERATIONS

Program Summary

Non-Departmental Operations

Program: General Fund

	FY 09-10 ACTUAL	FY 10-11 ACTUAL	FY 11-12 BUDGET	FY 12-13 ADOPTED	+/- %
RESOURCES					
Taxes	53,987,816	55,206,300	56,584,615	58,585,852	3.54%
Licenses and Permits	57,350	58,325	60,000	60,000	0.00%
Intergovernmental Federal	1,320,580	1,204,779	806,728	105,000	-86.98%
Intergovernmental State	3,848,275	4,092,345	3,413,641	3,939,216	15.40%
Charges for Services	3,043,039	3,333,367	2,943,490	2,747,050	-6.67%
Fines and Forfeitures	3,560	170	3,973	0	-100.00%
Interest	596,400	428,830	476,800	432,000	-9.40%
Other Revenues	2,457	18,774	0	15,000	n.a.
General Fund Transfers	(50,583,545)	(52,004,555)	(55,660,887)	(57,881,724)	3.99%
Other Fund Transfers	47,070	331,204	99,009	35,000	-64.65%
Settlements	3,988	0	0	0	n.a.
Net Working Capital	7,367,914	7,566,160	8,842,443	7,471,418	-15.51%
TOTAL RESOURCES	19,694,904	20,235,698	17,569,812	15,508,812	-11.73%
REQUIREMENTS					
Materials and Services					
Supplies	366	0	0	0	n.a.
Materials	17,288	3,917	0	0	n.a.
Utilities	0	1	190,824	199,278	4.43%
Contracted Services	288,878	192,060	398,900	364,360	-8.66%
Repairs and Maintenance	0	863	0	0	n.a.
Miscellaneous	171,693	176,669	192,178	218,264	13.57%
Total Materials and Services	478,225	373,510	781,902	781,902	0.00%
Administrative Charges	910,159	932,568	718,168	720,246	0.29%
Debt Service Principal	280,000	280,000	280,000	280,000	0.00%
Debt Service Interest	24,412	14,857	25,000	15,000	-40.00%
Transfers Out	10,435,948	9,792,321	11,101,294	9,411,724	-15.22%
Contingency	0	0	682,683	705,497	3.34%
Ending Fund Balance	0	0	3,980,765	3,594,443	-9.70%
TOTAL REQUIREMENTS	12,128,744	11,393,255	17,569,812	15,508,812	-11.73%

MARION COUNTY FY 2012-13 BUDGET
BY NON-DEPARTMENTAL
NON-DEPARTMENTAL OPERATIONS

General Fund Program Budget Justification

RESOURCES

The moderate increase in Taxes is consistent with local economic conditions and assessed value for property within the county. The decrease in Intergovernmental Federal revenues is due primarily to elimination of Secure Rural Schools funding.

In the Intergovernmental State category, the revenue shown for FY 11-12 is under-budgeted by \$271,000 for Oregon Liquor Control Commission revenue. If this amount is added to the FY 11-12 total that makes the difference between FY 11-12 and FY 12-13 a smaller increase.

In the Charges for Services category, the revenue shown for FY 11-12 is over-budgeted by \$199,000 for clerk recording fees revenue, which when subtracted from the FY 11-12 total makes the FY 11-12 and FY 12-13 amounts virtually the same.

REQUIREMENTS

Materials and Services

Utilities for State Court occupied areas are now accounted for in the Materials and Services category. There are no significant changes in this category and is budgeted at the same levels as FY 11-12.

Administrative Charges

Administrative Charges have a slight increase from FY 11-12. Facilities management and custodial costs for State Court occupied spaces in county facilities continue to be charged to the General Fund Non-Departmental Program. Previous to FY 11-12, Utilities were also part of Administrative Charges. Utility costs are now reflected in the Materials and Services category for the court occupied areas.

Transfers Out

Transfers Out supplements budgets in other funds for special purposes such as capital projects, PERS debt service, land use planning and McBee initiatives. There is a significant reduction in Transfers Out from the three previous years, primarily from reduction in transfers for capital projects.

Contingency

The Contingency amount initially appropriated each fiscal year represents 1% of revenue (not Resources, which includes Net Working Capital) by Board policy.

Other

Debt Service cost is for principal and interest payments totaling \$295,000 to repay Environmental Services for a loan made to the General Fund. This represents the 4th in 5 years of payments. This debt will be completely repaid in FY 13-14.

The Ending Fund Balance slightly exceeds 5% of total revenues which is in line with Board of Commissioners' General Fund reserve policy.

MARION COUNTY FY 2012-13 BUDGET
BY NON-DEPARTMENTAL
NON-DEPARTMENTAL OPERATIONS

NON-DEPARTMENTAL INCOME SUMMARY BY FUND

The previous part of this section covered the Non-Departmental budget by program. Non-departmental funds record the activity of non-departmental programs. Non-departmental operations funds are either independent of departments, e.g., Debt Service Fund, or may pass funds to multiple departments, e.g., Criminal Justice Assessment Fund. There are twelve of these funds.

Non-Departmental Funds

Fund Name

Block Grant
Central Services Fund Non-Departmental
CH2 Redevelopment
County Schools
Criminal Justice Assessment
Debt Service
Health IDS Reserve
Lottery Distribution
Non-Departmental Grants
Rainy Day Fund
Self-Insurance Fund
Tax Title Land Sales

MARION COUNTY FY 2012-13 BUDGET
 BY NON-DEPARTMENTAL
 NON-DEPARTMENTAL OPERATIONS

Block Grant Fund

FY 2012-13 Budget Income Summary
 Block Grant Fund

FY 09-10 ACTUAL	FY 10-11 ACTUAL		FY 11-12 BUDGET	FY 12-13 ADOPTED	+/- % Prior Budget
RESOURCES					
136,753	0	Intergovernmental Federal	0	0	n.a.
1,367	486	Interest	195	38	-80.51%
6,288	6,476	Other Revenues	6,503	0	-100.00%
74,122	47,231	Net Working Capital	12,091	42,748	253.55%
218,530	54,193	TOTAL RESOURCES	18,789	42,786	127.72%
REQUIREMENTS					
167,469	0	Materials and Services	18,549	0	-100.00%
3,830	1,908	Administrative Charges	240	388	61.67%
0	40,000	Transfers Out	0	0	n.a.
0	0	Contingency	0	42,398	n.a.
171,299	41,908	TOTAL REQUIREMENTS	18,789	42,786	127.72%
47,231	12,285	Net Income (Loss)	0	0	

Block Grant Fund Budget Description

The Block Grant Fund is part of the Non-Departmental Grants Program. The Block Grant Fund latest funding was state and federal community development block grant funds for housing rehabilitation and other programs in the county, plus annual revenue from revolving funds. All grants and loans have been paid off. The remaining funds are budgeted almost entirely in Contingency in the event a small grant opportunity presents itself to the Board of Commissioners.

MARION COUNTY FY 2012-13 BUDGET
BY NON-DEPARTMENTAL
NON-DEPARTMENTAL OPERATIONS

Central Services Fund Non-Departmental

FY 2012-13 Budget Income Summary

Central Services Fund Non-Departmental

FY 09-10 ACTUAL	FY 10-11 ACTUAL		FY 11-12 BUDGET	FY 12-13 ADOPTED	+/- % Prior Budget
RESOURCES					
29,104	0	Charges for Services	0	0	n.a.
1,928,801	1,555,964	Admin Cost Recovery	19,689	174,502	786.29%
450,000	734,388	General Fund Transfers	301,434	500,000	65.87%
2,407,905	2,290,352	TOTAL RESOURCES	321,123	674,502	110.04%
REQUIREMENTS					
Personnel Services					
263,181	0	Salaries and Wages	0	0	n.a.
96,788	0	Fringe Benefits	0	0	n.a.
359,969	0	Total Personnel Services	0	0	n.a.
Materials and Services					
253	123	Supplies	1,600	420	-73.75%
10,372	0	Materials	38,016	4,300	-88.69%
628	0	Communications	235	0	-100.00%
1,586,149	1,509,403	Utilities	0	0	n.a.
415,081	724,402	Contracted Services	215,569	660,280	206.30%
2,929	2,234	Repairs and Maintenance	800	0	-100.00%
0	38	Rentals	13,114	0	-100.00%
3,226	7,591	Miscellaneous	32,100	0	-100.00%
2,018,637	2,243,790	Total Materials and Services	301,434	665,000	120.61%
29,299	46,561	Administrative Charges	19,689	9,502	-51.74%
2,407,906	2,290,351	TOTAL REQUIREMENTS	321,123	674,502	110.04%
-1	0	Net Income (Loss)	0	0	

Central Services Fund Non-Departmental Budget Description

This part of the Central Services Fund has one active and one closed program. The active program is the MCBEE (Marion County Business Enterprise Enhancement) Program whose FY 12-13 effort is directed at upgrading the Oracle Enterprise Resources Planning software to release 12 (R12). Requirements have increased to \$665,000 in FY 12-13, a \$363,566 increase over FY 11-12. A small amount is budgeted for Administrative Charges. The closed program is central utilities which was formerly a means of pooling facilities building utilities expenditures and allocating the costs to departments based on a square footage method.

MARION COUNTY FY 2012-13 BUDGET
BY NON-DEPARTMENTAL
NON-DEPARTMENTAL OPERATIONS

CH2 (Courthouse Square) Redevelopment Fund

FY 2012-13 Budget Income Summary

CH2 Redevelopment Fund

FY 09-10 ACTUAL	FY 10-11 ACTUAL		FY 11-12 BUDGET	FY 12-13 ADOPTED	+/- % Prior Budget
RESOURCES					
0	27,694	Intergovernmental Federal	0	0	n.a.
0	5,107,205	Charges for Services	4,800,000	69,300	-98.56%
0	6,965	Interest	0	0	n.a.
0	992,403	Other Fund Transfers	0	0	n.a.
0	0	Settlements	1,440,000	0	-100.00%
0	0	Net Working Capital	3,435,618	673,120	-80.41%
0	6,134,266	TOTAL RESOURCES	9,675,618	742,420	-92.33%
REQUIREMENTS					
Personnel Services					
0	9,251	Salaries and Wages	0	0	n.a.
0	9,251	Total Personnel Services	0	0	n.a.
Materials and Services					
0	17,438	Supplies	0	0	n.a.
0	28,339	Materials	0	0	n.a.
0	38,197	Communications	0	0	n.a.
0	37,992	Utilities	112,582	69,142	-38.59%
0	1,243,956	Contracted Services	772,158	440,500	-42.95%
0	32,680	Repairs and Maintenance	49,044	17,400	-64.52%
0	630,401	Rentals	0	70,620	n.a.
0	0	Insurance	152,770	144,758	-5.24%
0	24,353	Miscellaneous	3,000	0	-100.00%
0	2,053,356	Total Materials and Services	1,089,554	742,420	-31.86%
0	636,042	Capital Outlay	0	0	-100.00%
0	0	Transfers Out	6,534,564	0	-100.00%
0	0	Contingency	68,000	0	-100.00%
0	0	Ending Fund Balance	1,983,500	0	-100.00%
0	2,698,649	TOTAL REQUIREMENTS	9,675,618	742,420	-92.33%
0	3,435,618	Net Income (Loss)	0	0	

Courthouse Square Redevelopment Fund Budget Description

The Courthouse Square Redevelopment Program is the only program within this fund. Supplemental budget activity late in FY 11-12 resulted in transfer of the bulk of available funds to the Courthouse Square Remediation Fund, a capital fund. The Courthouse Square Redevelopment Fund and program will continue to be used to account for litigation and Courthouse Square operating costs, plus storage and other expenses needed prior to and during the move back into the building.

MARION COUNTY FY 2012-13 BUDGET
BY NON-DEPARTMENTAL
NON-DEPARTMENTAL OPERATIONS

County Schools Fund

FY 2012-13 Budget Income Summary

County Schools Fund

FY 09-10 ACTUAL	FY 10-11 ACTUAL		FY 11-12 BUDGET	FY 12-13 ADOPTED	+/- % Prior Budget
RESOURCES					
737,198	664,378	Intergovernmental Federal	336,960	0	-100.00%
47,776	572,120	Intergovernmental State	573,959	421,100	-26.63%
401	1,304	Fines and Forfeitures	1,300	1,000	-23.08%
1,639	1,027	Interest	1,209	500	-58.64%
65,617	22,990	Net Working Capital	247,892	0	-100.00%
852,631	1,261,819	TOTAL RESOURCES	1,161,320	422,600	-63.61%
REQUIREMENTS					
829,640	1,013,927	Special Payments	1,161,320	422,600	-63.61%
829,640	1,013,927	TOTAL REQUIREMENTS	1,161,320	422,600	-63.61%
22,990	247,892	Net Income (Loss)	0	0	

County Schools Fund Budget Description

This fund has one program with the same name and activity. Intergovernmental Federal revenue has been eliminated as Secure Rural Schools and Economic Self-Determination Act funding in lieu of National Forest timber revenue was not reauthorized or appropriated by the federal government. FY 11-12 was the final year of a planned four year step-down in funding. Intergovernmental State revenue from state Chapter 530 state timber sales has been reduced to reflect state estimates of timber sales. All resources of this fund are allocated for distribution to school districts in the county according to formula set forth by state law.

MARION COUNTY FY 2012-13 BUDGET
BY NON-DEPARTMENTAL
NON-DEPARTMENTAL OPERATIONS

Criminal Justice Assessment Fund

FY 2012-13 Budget Income Summary

Criminal Justice Assessment Fund

FY 09-10 ACTUAL	FY 10-11 ACTUAL		FY 11-12 BUDGET	FY 12-13 ADOPTED	+/- % Prior Budget
RESOURCES					
1,006,578	1,000,809	Fines and Forfeitures	977,000	427,812	-56.21%
6,804	3,814	Interest	944	900	-4.66%
454,260	548,905	Net Working Capital	629,374	809,651	28.64%
1,467,643	1,553,528	TOTAL RESOURCES	1,607,318	1,238,363	-22.95%
REQUIREMENTS					
Materials and Services					
0	24	Supplies	500	250	-50.0%
935	18	Materials	100	100	0.0%
360	360	Communications	420	0	-100.0%
239,785	223,346	Contracted Services	250,000	256,400	2.56%
2,474	7,068	Repairs and Maintenance	9,500	13,000	36.84%
665	0	Miscellaneous	10,000	10,000	0.0%
244,219	230,817	Total Materials and Services	270,520	279,750	3.41%
3,821	3,945	Administrative Charges	4,585	4,412	-3.77%
42,672	31,339	Capital Outlay	15,000	45,000	200.0%
628,026	604,923	Transfers Out	581,615	0	-100.0%
0	0	Contingency	20,000	20,000	0.0%
0	0	Ending Fund Balance	715,598	889,201	24.26%
918,738	871,024	TOTAL REQUIREMENTS	1,607,318	1,238,363	-22.95%
548,905	682,504	Net Income (Loss)	0	0	

Criminal Justice Assessment Fund Budget Description

This fund has one program with the same name and activity. A portion of revenue and expenditures was removed from this fund. Through FY 11-12 circuit, municipal, and justice court assessments on fines and sentences were deposited to the Criminal Justice Assessment Fund. They were allocated by law 60% to court security purposes and 40% to planning, operating and maintaining county juvenile and adult corrections programs and facilities. State legislative changes have altered this arrangement. The county understanding is that only the court security amount will continue to be deposited to the Criminal Justice Assessment Fund. Beginning FY 12-13, it is believed but not yet confirmed that funding for juvenile and adult corrections programs will be reduced and will be deposited into the General Fund. The FY 12-13 Criminal Justice Assessment Fund budget reflects funding for court security only; both the Net Working Capital and the Ending Fund Balance in fiscal years 11-12 and 12-13 are for court security.

MARION COUNTY FY 2012-13 BUDGET
BY NON-DEPARTMENTAL
NON-DEPARTMENTAL OPERATIONS

Debt Service Fund

FY 2012-13 Budget Income Summary

Debt Service Fund

FY 09-10 ACTUAL	FY 10-11 ACTUAL		FY 11-12 BUDGET	FY 12-13 ADOPTED	+/- % Prior Budget
RESOURCES					
3,661,990	2,954,258	Admin Cost Recovery	3,388,100	3,545,950	4.66%
10,878	5,505	Interest	5,300	3,600	-32.08%
1,550,088	1,547,084	General Fund Transfers	1,551,150	1,548,900	-0.15%
213,509	772,461	Net Working Capital	273,242	474,723	73.74%
5,436,465	5,279,308	TOTAL RESOURCES	5,217,792	5,573,173	6.81%
REQUIREMENTS					
1,450,000	1,620,000	Debt Service Principal	1,805,000	2,000,000	10.80%
3,214,004	3,180,849	Debt Service Interest	3,141,596	3,098,058	-1.39%
0	0	Ending Fund Balance	271,196	475,115	75.19%
4,664,004	4,800,849	TOTAL REQUIREMENTS	5,217,792	5,573,173	6.81%
772,461	478,460	Net Income (Loss)	0	0	

Debt Service Fund Budget Description

The Debt Service Fund supports the Courthouse Square Debt Service Program and the PERS (Public Employees Retirement System) Debt Service Program. Debt Service Principal and Debt Service Interest for Courthouse Square total \$1,548,000, the remaining \$4,025,173 Requirements including Ending Fund Balance are allocated to PERS debt.

MARION COUNTY FY 2012-13 BUDGET
 BY NON-DEPARTMENTAL
 NON-DEPARTMENTAL OPERATIONS

Health IDS Reserve Fund

FY 2012-13 Budget Income Summary

Health IDS Reserve Fund

FY 09-10 ACTUAL	FY 10-11 ACTUAL		FY 11-12 BUDGET	FY 12-13 ADOPTED	+/- % Prior Budget
RESOURCES					
50,832	17,420	Interest	16,000	10,000	-37.50%
4,063,404	4,050,832	Net Working Capital	3,018,000	2,012,000	-33.33%
4,114,236	4,068,253	TOTAL RESOURCES	3,034,000	2,022,000	-33.36%
REQUIREMENTS					
63,404	1,050,832	Transfers Out	1,018,000	12,000	-98.82%
0	0	Reserves	2,016,000	2,010,000	-0.30%
63,404	1,050,832	TOTAL REQUIREMENTS	3,034,000	2,022,000	-33.36%
4,050,832	3,017,420	Net Income (Loss)	0	0	

Health IDS Reserve Fund Budget Description

The Marion County Integrated Delivery System (IDS) is based on a fee-for-service reimbursement system designed to support the medically necessary mental health needs of Oregon Health Plan (OHP) members receiving services, and support reporting of OHP encounter data within the Marion County IDS agencies. All funds are kept in a Reserves account for future needs except investment interest is transferred annually to the Health Department for current use.

MARION COUNTY FY 2012-13 BUDGET
BY NON-DEPARTMENTAL
NON-DEPARTMENTAL OPERATIONS

Lottery Distribution Fund

FY 2012-13 Budget Income Summary

Lottery Distribution Fund

FY 09-10 ACTUAL	FY 10-11 ACTUAL		FY 11-12 BUDGET	FY 12-13 ADOPTED	+/- % Prior Budget
RESOURCES					
1,142,037	1,172,765	Intergovernmental State	1,170,000	1,235,518	5.60%
7,371	1,484	Interest	331	1,488	349.55%
170,916	113,725	Settlements	76,892	171,009	122.40%
637,775	272,703	Net Working Capital	220,790	681,349	208.60%
1,958,099	1,560,678	TOTAL RESOURCES	1,468,013	2,089,364	42.33%
REQUIREMENTS					
Materials and Services					
471	0	Supplies	0	0	n.a.
85	0	Communications	0	0	n.a.
784,035	412,214	Contracted Services	430,330	440,206	2.29%
1,282	2,194	Miscellaneous	3,000	3,000	0.00%
785,874	414,408	Total Materials and Services	433,330	443,206	2.28%
22,359	12,998	Administrative Charges	11,818	9,088	-23.10%
373,180	391,611	Debt Service Principal	410,953	431,250	4.94%
178,883	160,452	Debt Service Interest	141,111	120,814	-14.38%
325,100	324,000	Transfers Out	324,000	324,000	0.00%
0	0	Contingency	146,801	208,942	42.33%
0	0	Ending Fund Balance	0	552,064	n.a.
1,685,396	1,303,469	TOTAL REQUIREMENTS	1,468,013	2,089,364	42.33%
272,703	257,208	Net Income (Loss)	0	0	

Lottery Distribution Fund Budget Description

This fund has one program with the same and budget. FY 12-13 state video lottery proceeds are expected to increase by almost 6% over FY 11-12. In addition by agreement with both the Oregon Garden Foundation and Moonstone Garden Management, the county anticipates \$171,009 in settlement payments. The Lottery Distribution Fund provides financial support to projects and activities that promote economic development. A total of \$440,206 is allocated to local entities for projects that promote economic development and \$324,000 to the county Land Use Planning Program. Marion County also makes principal and interest payments totaling \$552,064 on outstanding Oregon Garden bonds. Contingency is budgeted for unforeseen needs such as supplemental funding or new funding for economic development projects. The Ending Fund Balance is sufficient to make Oregon Garden bond payments for an additional year in the event there are no or insufficient state lottery funds in FY 13-14.

MARION COUNTY FY 2012-13 BUDGET
BY NON-DEPARTMENTAL
NON-DEPARTMENTAL OPERATIONS

Non-Departmental Grants Fund

FY 2012-13 Budget Income Summary

Non-Departmental Grants Fund

FY 09-10 ACTUAL	FY 10-11 ACTUAL		FY 11-12 BUDGET	FY 12-13 ADOPTED	+/- % Prior Budget
RESOURCES					
910,094	654,555	Intergovernmental Federal	335,785	0	-100.00%
13,613	6,065	Interest	0	750	n.a.
12,883	16,400	Other Revenues	10,000	10,000	0.00%
1,019,335	1,031,775	Net Working Capital	641,160	778,055	21.35%
1,955,925	1,708,794	TOTAL RESOURCES	986,945	788,805	-20.08%
REQUIREMENTS					
Materials and Services					
227	173	Supplies	175	175	0.00%
392,363	355,152	Contracted Services	185,824	5,000	-97.31%
257	165	Rentals	250	250	0.00%
4,552	6,180	Miscellaneous	5,075	10,609	109.04%
397,400	361,670	Total Materials and Services	191,324	16,034	-91.62%
526,751	346,994	Transfers Out	367,861	364,566	-0.90%
0	0	Contingency	43,795	43,795	0.00%
0	0	Ending Fund Balance	383,965	364,410	-5.09%
924,150	708,664	TOTAL REQUIREMENTS	986,945	788,805	-20.08%
1,031,775	1,000,131	Net Income (Loss)	0	0	

Non-Departmental Grants Fund Budget Description

This fund has one program with the name Non-Departmental Grants. FY 12-13 funding is primarily carryover of prior year unexpended federal Secure Rural Schools and Community Self-Determination Act Title III grant funds. These funds are transferred to the Sheriff's Office for forest patrol and search and rescue programs. There is no new revenue budgeted for FY 12-13 for Title III.

There is also no revenue budgeted for Title II funds that pass through a Resource Advisory Committee for allocation to Bureau of Land Management and U.S. Forest Service projects. Federal appropriation authority had expired leaving no federal appropriation for either title at the time of Board of Commissioner adoption of the budget. In a late development, on June 29, 2012 a federal one year extension of this funding was signed into law. This is in lieu of timber sales on Bureau of Land Management O&C (Oregon and California) land; no funds were appropriated in lieu of timber sales on federal National Forest land. The amount allocated to Title II is \$43,780 and to Title III \$37,957.

MARION COUNTY FY 2012-13 BUDGET
BY NON-DEPARTMENTAL
NON-DEPARTMENTAL OPERATIONS

Rainy Day Fund

FY 2012-13 Budget Income Summary

Rainy Day Fund

FY 09-10 ACTUAL	FY 10-11 ACTUAL		FY 11-12 BUDGET	FY 12-13 ADOPTED	+/- % Prior Budget
RESOURCES					
49,929	21,961	Interest	10,800	2,000	-81.48%
3,943,907	3,993,836	Net Working Capital	4,014,000	2,028,350	-49.47%
3,993,836	4,015,797	TOTAL RESOURCES	4,024,800	2,030,350	-49.55%
REQUIREMENTS					
Personnel Services					
0	0	Fringe Benefits	2,000,000	0	-100.00%
0	0	Total Personnel Services	2,000,000	0	-100.00%
0	0	Reserves	2,024,800	2,030,350	0.27%
0	0	TOTAL REQUIREMENTS	4,024,800	2,030,350	-49.55%
3,993,836	4,015,797	Net Income (Loss)	0	0	

Rainy Day Fund Budget Explanation

This fund has one Rainy Day Reserve Program. The fund and program set aside funds to meet the needs of the county in the event of natural or manmade disasters, labor disputes, or financial emergencies. Net Working Capital is reduced due to a one-time FY 11-12 expenditure of \$2 million for a subsidy to departments' personnel services to partially offset a particularly high Public Employees Retirement System rate increase.

MARION COUNTY FY 2012-13 BUDGET
BY NON-DEPARTMENTAL
NON-DEPARTMENTAL OPERATIONS

Self-Insurance Fund

FY 2012-13 Budget Income Summary

Self Insurance Fund

FY 09-10 ACTUAL	FY 10-11 ACTUAL		FY 11-12 BUDGET	FY 12-13 ADOPTED	+/- % Prior Budget
RESOURCES					
20,658,991	22,130,926	Charges for Services	23,361,751	24,547,584	5.08%
84,179	39,369	Interest	13,314	14,039	5.45%
73	0	Other Revenues	0	0	n.a.
45,949	13,329	Settlements	0	15,000	n.a.
7,525,960	7,989,432	Net Working Capital	8,912,985	9,359,118	5.01%
28,315,153	30,173,055	TOTAL RESOURCES	32,288,050	33,935,741	5.10%
REQUIREMENTS					
Materials and Services					
0	2,619	Supplies	0	0	n.a.
10,537	4,226	Materials	30,000	10,000	-66.67%
154,695	127,880	Contracted Services	125,540	167,596	33.50%
0	1,612	Repairs and Maintenance	11,000	0	-100.00%
20,047,251	21,220,203	Insurance	23,239,214	24,886,467	7.09%
10,958	22,637	Miscellaneous	40,000	55,000	37.50%
20,223,442	21,379,176	Total Materials and Services	23,445,754	25,119,063	7.14%
102,279	61,371	Administrative Charges	130,900	88,800	-32.16%
0	0	Contingency	2,000,000	2,000,000	0.00%
0	0	Ending Fund Balance	6,711,396	6,727,878	0.25%
20,325,721	21,440,547	TOTAL REQUIREMENTS	32,288,050	33,935,741	5.10%
7,989,432	8,732,509	Net Income (Loss)	0	0	

Self-Insurance Fund Budget Description

This fund has one program with the same name and activity. The primary resource is charges to departments and the Housing Authority for insurance benefits including medical and dental, general liability, workers' compensation, life, long term disability and unemployment. The budget requirements increase is attributed to higher medical and dental premiums and higher claims costs. The fund maintains a Contingency of \$2 million in general reserve in the event of payment for a catastrophic loss. The Ending Fund Balance set aside reserves for liability insurance, long term disability and workers' compensation claims, in addition to beginning year cash flow purposes.

MARION COUNTY FY 2012-13 BUDGET
BY NON-DEPARTMENTAL
NON-DEPARTMENTAL OPERATIONS

Tax Title Land Sales Fund

FY 2012-13 Budget Income Summary

Tax Title Land Sales Fund

FY 09-10 ACTUAL	FY 10-11 ACTUAL		FY 11-12 BUDGET	FY 12-13 ADOPTED	+/- % Prior Budget
RESOURCES					
313,120	144	Charges for Services	200,000	150,000	-25.00%
12,859	12,920	Interest	11,401	9,058	-20.55%
26,577	16,248	Other Revenues	107,000	18,200	-82.99%
87,363	105,837	Net Working Capital	75,390	137,270	82.08%
439,919	135,149	TOTAL RESOURCES	393,791	314,528	-20.13%
REQUIREMENTS					
Materials and Services					
0	0	Supplies	100	100	0.00%
0	0	Communications	50	50	0.00%
2,398	1,330	Contracted Services	2,500	1,500	-40.00%
5,107	1,958	Repairs and Maintenance	9,000	7,000	-22.22%
453	255	Rentals	750	250	-66.67%
2,550	3,184	Miscellaneous	11,800	4,400	-62.71%
10,509	6,727	Total Materials and Services	24,200	13,300	-45.04%
12,363	8,782	Administrative Charges	10,289	13,345	29.70%
272,911	4,000	Special Payments	239,922	154,908	-35.43%
38,300	40,251	Transfers Out	41,601	43,119	3.65%
0	0	Contingency	6,490	10,000	54.08%
0	0	Ending Fund Balance	71,289	79,856	12.02%
334,083	59,760	TOTAL REQUIREMENTS	393,791	314,528	-20.13%
105,837	75,389	Net Income (Loss)	0	0	

Tax Title Land Sales Budget Description

There is one program of the same name and activity in this fund. The budget is reduced from FY 11-12 in anticipation of a reduction in revenue from foreclosed property sales. The budget supports repairs and maintenance of foreclosed property, newspaper advertising of property sales, auction costs, and a transfer to the Central Services Fund to reimburse the Finance Department for 50% of the salary and benefits of an employee. The Ending Fund Balance is a set-aside in the event there are no property sales the following fiscal year.

MARION COUNTY FY 2012-13 BUDGET
BY NON-DEPARTMENTAL
NON-DEPARTMENTAL OPERATIONS

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MARION COUNTY FY 2012-13 BUDGET
BY NON-DEPARTMENTAL
NON-DEPARTMENTAL OPERATIONS

NON-DEPARTMENTAL FUNDS RESOURCES AND REQUIREMENTS
DETAIL

Fund 170 Block Grant

FY 2012-13

	FY 09-10 ACTUAL	FY 10-11 ACTUAL	FY 11-12 BUDGET	FY 12-13 PROPOSED	FY 12-13 APPROVED	FY 12-13 ADOPTED
RESOURCES						
Intergovernmental Federal						
331990 Other Federal Revenues	136,753	0	0	0	0	0
Total Intergovernmental Federal	136,753	0	0	0	0	0
Interest						
361000 Investment Earnings	789	97	0	38	38	38
364200 Farm Rehab Loan Interest	578	389	195	0	0	0
Total Interest	1,367	486	195	38	38	38
Other Revenues						
374200 Farm Rehab Loan Principal	6,288	6,476	6,503	0	0	0
Total Other Revenues	6,288	6,476	6,503	0	0	0
Net Working Capital						
392000 Net Working Capital Unrestr	74,122	47,231	12,091	42,748	42,748	42,748
Total Net Working Capital	74,122	47,231	12,091	42,748	42,748	42,748
Total Fund 170 Block Grant	218,530	54,193	18,789	42,786	42,786	42,786

Fund 170 Block Grant

FY 2012-13

	FY 09-10 ACTUAL	FY 10-11 ACTUAL	FY 11-12 BUDGET	FY 12-13 PROPOSED	FY 12-13 APPROVED	FY 12-13 ADOPTED
REQUIREMENTS						
Materials and Services						
Contracted Services						
525999 Other Contracted Services	167,469	0	18,549	0	0	0
Total Contracted Services	167,469	0	18,549	0	0	0
Total Materials and Services	167,469	0	18,549	0	0	0
Administrative Charges						
611100 County Admin Allocation	551	424	52	86	86	86
611110 Governing Body Allocation	293	0	0	0	0	0
611410 FIMS Allocation	1,659	837	122	185	185	185
611600 Finance Allocation	943	511	57	99	99	99
611800 MCBEE Allocation	384	136	9	18	18	18
Total Administrative Charges	3,830	1,908	240	388	388	388
Transfers Out						
561270 Transfer to County Fair	0	40,000	0	0	0	0
Total Transfers Out	0	40,000	0	0	0	0
Contingency						
571010 Contingency	0	0	0	42,398	42,398	42,398
Total Contingency	0	0	0	42,398	42,398	42,398

MARION COUNTY FY 2012-13 BUDGET
BY NON-DEPARTMENTAL
NON-DEPARTMENTAL OPERATIONS

Fund 580 Central Services Non-Departmental

FY 2012-13

	FY 09-10 ACTUAL	FY 10-11 ACTUAL	FY 11-12 BUDGET	FY 12-13 PROPOSED	FY 12-13 APPROVED	FY 12-13 ADOPTED
RESOURCES						
Charges for Services						
344999 Other Reimbursements	29,104	0	0	0	0	0
Total Charges for Services	29,104	0	0	0	0	0
Admin Cost Recovery						
411700 Utilities Allocation	1,586,344	1,542,110	0	0	0	0
411800 MCBEE Allocation	342,457	13,854	19,689	174,502	174,502	174,502
Total Admin Cost Recovery	1,928,801	1,555,964	19,689	174,502	174,502	174,502
General Fund Transfers						
381100 Transfer from General Fund	450,000	734,388	301,434	500,000	500,000	500,000
Total General Fund Transfers	450,000	734,388	301,434	500,000	500,000	500,000
Total DPT 70 Non Departmental Operations	2,407,905	2,290,352	321,123	674,502	674,502	674,502

Fund 580 Central Services Non-Departmental

FY 2012-13

	FY 09-10 ACTUAL	FY 10-11 ACTUAL	FY 11-12 BUDGET	FY 12-13 PROPOSED	FY 12-13 APPROVED	FY 12-13 ADOPTED
REQUIREMENTS						
Personnel Services						
Salaries and Wages						
511110 Regular Wages	188,263	0	0	0	0	0
511120 Temporary Wages	45,942	0	0	0	0	0
511130 Vacation Pay	5,160	0	0	0	0	0
511140 Sick Pay	5,057	0	0	0	0	0
511150 Holiday Pay	9,142	0	0	0	0	0
511210 Compensation Credits	4,244	0	0	0	0	0
511240 Leave Payoff	4,528	0	0	0	0	0
511450 Premium Pay Temps	845	0	0	0	0	0
Total Salaries and Wages	263,181	0	0	0	0	0
Fringe Benefits						
512110 PERS	24,409	0	0	0	0	0
512120 401K	2,893	0	0	0	0	0
512130 PERS Debt Service	13,540	0	0	0	0	0
512200 FICA	20,073	0	0	0	0	0
512310 Medical Insurance	28,004	0	0	0	0	0
512320 Dental Insurance	2,541	0	0	0	0	0
512330 Group Term Life Insurance	764	0	0	0	0	0
512340 Long Term Disability Insurance	826	0	0	0	0	0
512400 Unemployment Insurance	1,063	0	0	0	0	0
512520 Workers Comp Insurance	96	0	0	0	0	0
512600 Wellness Program	102	0	0	0	0	0
512610 Employee Assistance Program	77	0	0	0	0	0
512700 County HSA Contributions	2,400	0	0	0	0	0
Total Fringe Benefits	96,788	0	0	0	0	0
Total Personnel Services	359,969	0	0	0	0	0

MARION COUNTY FY 2012-13 BUDGET
BY NON-DEPARTMENTAL
NON-DEPARTMENTAL OPERATIONS

Fund 580 Central Services Non-Departmental

FY 2012-13

	FY 09-10 ACTUAL	FY 10-11 ACTUAL	FY 11-12 BUDGET	FY 12-13 PROPOSED	FY 12-13 APPROVED	FY 12-13 ADOPTED
REQUIREMENTS						
Materials and Services						
Supplies						
521010 Office Supplies	0	0	1,600	300	300	300
521070 Departmental Supplies	0	0	0	120	120	120
521080 Food Supplies	253	123	0	0	0	0
Total Supplies	253	123	1,600	420	420	420
Materials						
522170 Computers Non Capital	152	0	766	800	800	800
522180 Software	10,219	0	37,250	3,500	3,500	3,500
Total Materials	10,372	0	38,016	4,300	4,300	4,300
Communications						
523020 Phone and Communication Svcs	0	0	235	0	0	0
523060 Cellular Phones	628	0	0	0	0	0
Total Communications	628	0	235	0	0	0
Utilities						
524010 Electricity	935,547	912,538	0	0	0	0
524020 Street Light Electricity	4,268	2,120	0	0	0	0
524040 Natural Gas	275,258	239,203	0	0	0	0
524050 Water	100,599	96,286	0	0	0	0
524070 Sewer	194,191	185,893	0	0	0	0
524090 Garbage Disposal and Recycling	76,286	73,364	0	0	0	0
Total Utilities	1,586,149	1,509,403	0	0	0	0
Contracted Services						
525110 Consulting Services	205,636	707,564	215,569	440,000	440,000	440,000
525177 Employment Agencies	0	16,838	0	0	0	0
525715 Advertising	201	0	0	0	0	0
525999 Other Contracted Services	209,243	0	0	220,280	220,280	220,280
Total Contracted Services	415,081	724,402	215,569	660,280	660,280	660,280
Repairs and Maintenance						
526021 Computer Software Maintenance	1,827	2,234	800	0	0	0
526030 Building Maintenance	1,102	0	0	0	0	0
Total Repairs and Maintenance	2,929	2,234	800	0	0	0
Rentals						
527120 Motor Pool Mileage	0	38	0	0	0	0
527210 Building Rental Private	0	0	13,114	0	0	0
Total Rentals	0	38	13,114	0	0	0
Miscellaneous						
529110 Mileage Reimbursement	63	0	0	0	0	0
529120 Commercial Travel	0	515	1,000	0	0	0
529130 Meals	0	66	0	0	0	0
529140 Lodging	0	290	3,000	0	0	0
529210 Meetings	24	0	0	0	0	0
529220 Conferences	1,186	0	6,000	0	0	0
529230 Training	845	6,720	22,100	0	0	0
529910 Awards and Recognition	1,109	0	0	0	0	0
Total Miscellaneous	3,226	7,591	32,100	0	0	0

MARION COUNTY FY 2012-13 BUDGET
 BY NON-DEPARTMENTAL
 NON-DEPARTMENTAL OPERATIONS

Fund 580 Central Services Non-Departmental

FY 2012-13

	FY 09-10 ACTUAL	FY 10-11 ACTUAL	FY 11-12 BUDGET	FY 12-13 PROPOSED	FY 12-13 APPROVED	FY 12-13 ADOPTED
REQUIREMENTS						
Total Materials and Services	2,018,637	2,243,790	301,434	665,000	665,000	665,000
611220 Custodial Allocation	0	0	2,109	0	0	0
611410 FIMS Allocation	12,653	20,871	9,255	4,741	4,741	4,741
611600 Finance Allocation	7,206	12,753	4,337	2,546	2,546	2,546
611800 MCBEE Allocation	3,014	2,376	0	0	0	0
Total Administrative Charges	29,299	46,561	19,689	9,502	9,502	9,502
Total DPT 70 Non Departmental Operations	2,407,906	2,290,351	321,123	674,502	674,502	674,502

MARION COUNTY FY 2012-13 BUDGET
 BY NON-DEPARTMENTAL
 NON-DEPARTMENTAL OPERATIONS

Fund 105 CH2 Redevelopment

FY 2012-13

	FY 09-10 ACTUAL	FY 10-11 ACTUAL	FY 11-12 BUDGET	FY 12-13 PROPOSED	FY 12-13 APPROVED	FY 12-13 ADOPTED
RESOURCES						
Intergovernmental Federal						
331223 Oregon Dept of Justice	0	27,694	0	0	0	0
Total Intergovernmental Federal	0	27,694	0	0	0	0
Charges for Services						
341500 Electricity Generation Fees	0	4,800,000	4,800,000	0	0	0
342300 Department Parking Charges	0	11,520	0	16,680	16,680	16,680
342310 Parking Permits	0	40,955	0	52,620	52,620	52,620
342810 CH2 Condo Fees Transit	0	254,730	0	0	0	0
Total Charges for Services	0	5,107,205	4,800,000	69,300	69,300	69,300
Interest						
361000 Investment Earnings	0	6,965	0	0	0	0
Total Interest	0	6,965	0	0	0	0
Other Fund Transfers						
381455 Xfr from Facility Renovation	0	992,403	0	0	0	0
Total Other Fund Transfers	0	992,403	0	0	0	0
Settlements						
382100 Settlements	0	0	1,440,000	0	0	0
Total Settlements	0	0	1,440,000	0	0	0
Net Working Capital						
392000 Net Working Capital Unrestr	0	0	3,435,618	673,120	673,120	673,120
Total Net Working Capital	0	0	3,435,618	673,120	673,120	673,120
Total Fund 105 CH2 Redevelopment	0	6,134,266	9,675,618	742,420	742,420	742,420

MARION COUNTY FY 2012-13 BUDGET
 BY NON-DEPARTMENTAL
 NON-DEPARTMENTAL OPERATIONS

Fund 105 CH2 Redevelopment

FY 2012-13

	FY 09-10 ACTUAL	FY 10-11 ACTUAL	FY 11-12 BUDGET	FY 12-13 PROPOSED	FY 12-13 APPROVED	FY 12-13 ADOPTED
REQUIREMENTS						
Personnel Services						
Salaries and Wages						
511420 Premium Pay	0	9,251	0	0	0	0
Total Salaries and Wages	0	9,251	0	0	0	0
Total Personnel Services	0	9,251	0	0	0	0
Materials and Services						
Supplies						
521010 Office Supplies	0	3,063	0	0	0	0
521060 Electrical Supplies	0	494	0	0	0	0
521070 Departmental Supplies	0	13,881	0	0	0	0
Total Supplies	0	17,438	0	0	0	0
Materials						
522060 Sign Materials	0	468	0	0	0	0
522070 Paint	0	284	0	0	0	0
522080 Building Materials	0	292	0	0	0	0
522100 Parts	0	716	0	0	0	0
522160 Small Departmental Equipment	0	5,410	0	0	0	0
522170 Computers Non Capital	0	7,854	0	0	0	0
522180 Software	0	13,316	0	0	0	0
Total Materials	0	28,339	0	0	0	0
Communications						
523010 Telephone Equipment	0	11,536	0	0	0	0

MARION COUNTY FY 2012-13 BUDGET
BY NON-DEPARTMENTAL
NON-DEPARTMENTAL OPERATIONS

Fund 105 CH2 Redevelopment

FY 2012-13

	FY 09-10 ACTUAL	FY 10-11 ACTUAL	FY 11-12 BUDGET	FY 12-13 PROPOSED	FY 12-13 APPROVED	FY 12-13 ADOPTED
REQUIREMENTS						
Communications						
523020 Phone and Communication Svcs	0	6,226	0	0	0	0
523040 Data Connections	0	20,435	0	0	0	0
Total Communications	0	38,197	0	0	0	0
Utilities						
524010 Electricity	0	18,413	112,582	64,131	64,131	64,131
524040 Natural Gas	0	11,476	0	1,622	1,622	1,622
524050 Water	0	965	0	1,228	1,228	1,228
524070 Sewer	0	1,661	0	2,161	2,161	2,161
524090 Garbage Disposal and Recycling	0	5,477	0	0	0	0
Total Utilities	0	37,992	112,582	69,142	69,142	69,142
Contracted Services						
525110 Consulting Services	0	371,636	0	0	0	0
525355 Engineering Services	0	248,973	0	0	0	0
525510 Legal Services	0	118,268	350,000	300,000	300,000	300,000
525715 Advertising	0	2,279	0	1,000	1,000	1,000
525740 Document Disposal Services	0	634	0	0	0	0
525999 Other Contracted Services	0	502,166	422,158	139,500	139,500	139,500
Total Contracted Services	0	1,243,956	772,158	440,500	440,500	440,500
Repairs and Maintenance						
526010 Office Equipment Maintenance	0	240	0	0	0	0
526030 Building Maintenance	0	27,451	45,744	14,000	14,000	14,000
526040 Remodels and Site Improvements	0	4,989	0	0	0	0
526050 Grounds Maintenance	0	0	3,300	3,400	3,400	3,400
Total Repairs and Maintenance	0	32,680	49,044	17,400	17,400	17,400
Rentals						
527130 Parking	0	25,755	0	24,000	24,000	24,000
527210 Building Rental Private	0	604,646	0	46,620	46,620	46,620
Total Rentals	0	630,401	0	70,620	70,620	70,620
Insurance						
528110 Liability Insurance Premiums	0	0	77,770	144,758	144,758	144,758
528130 Property Insurance Premiums	0	0	75,000	0	0	0
Total Insurance	0	0	152,770	144,758	144,758	144,758
Miscellaneous						
529999 Miscellaneous Expense	0	24,353	3,000	0	0	0
Total Miscellaneous	0	24,353	3,000	0	0	0
Total Materials and Services	0	2,053,356	1,089,554	742,420	742,420	742,420
Capital Outlay						
531600 Computer Hardware Capital	0	273,221	0	0	0	0
531800 Telephone Systems	0	14,711	0	0	0	0
534100 Building Construction	0	84,341	0	0	0	0
534300 Special Construction	0	263,769	0	0	0	0
Total Capital Outlay	0	636,042	0	0	0	0
Transfers Out						
561461 Transfer to CH2 Remediation	0	0	6,534,564	0	0	0
Total Transfers Out	0	0	6,534,564	0	0	0
Contingency						
571010 Contingency	0	0	68,000	0	0	0
Total Contingency	0	0	68,000	0	0	0
Ending Fund Balance						
573010 Unapprop Ending Fund Balance	0	0	1,983,500	0	0	0
Total Ending Fund Balance	0	0	1,983,500	0	0	0
Total Fund 105 CH2 Redevelopment	0	2,698,649	9,675,618	742,420	742,420	742,420

MARION COUNTY FY 2012-13 BUDGET
BY NON-DEPARTMENTAL
NON-DEPARTMENTAL OPERATIONS

Fund 210 County Schools

FY 2012-13

	FY 09-10 ACTUAL	FY 10-11 ACTUAL	FY 11-12 BUDGET	FY 12-13 PROPOSED	FY 12-13 APPROVED	FY 12-13 ADOPTED
RESOURCES						
Intergovernmental Federal						
331010 Secure Rural Schools Title I	737,162	664,356	336,960	0	0	0
331990 Other Federal Revenues	35	22	0	0	0	0
Total Intergovernmental Federal	737,198	664,378	336,960	0	0	0
Intergovernmental State						
332010 Chapter 530 Forest Rehab	31,935	556,681	558,519	405,700	405,700	405,700
332015 Electric Coop Tax	13,277	12,557	12,560	12,810	12,810	12,810
332017 Private Rail Car Tax	2,564	2,883	2,880	2,590	2,590	2,590
Total Intergovernmental State	47,776	572,120	573,959	421,100	421,100	421,100
Fines and Forfeitures						
351600 Liquor Control Fines	401	1,304	1,300	1,000	1,000	1,000
Total Fines and Forfeitures	401	1,304	1,300	1,000	1,000	1,000
Interest						
361000 Investment Earnings	1,639	1,027	1,209	500	500	500

Fund 210 County Schools

FY 2012-13

	FY 09-10 ACTUAL	FY 10-11 ACTUAL	FY 11-12 BUDGET	FY 12-13 PROPOSED	FY 12-13 APPROVED	FY 12-13 ADOPTED
REQUIREMENTS						
Special Payments						
551200 Distributions to Schools	829,640	1,013,927	1,161,320	422,600	422,600	422,600
Total Special Payments	829,640	1,013,927	1,161,320	422,600	422,600	422,600
Total Fund 210 County Schools	829,640	1,013,927	1,161,320	422,600	422,600	422,600

MARION COUNTY FY 2012-13 BUDGET
BY NON-DEPARTMENTAL
NON-DEPARTMENTAL OPERATIONS

Fund 185 Criminal Justice Assessment

FY 2012-13

	FY 09-10 ACTUAL	FY 10-11 ACTUAL	FY 11-12 BUDGET	FY 12-13 PROPOSED	FY 12-13 APPROVED	FY 12-13 ADOPTED
RESOURCES						
Fines and Forfeitures						
353100 County Assessments	605,475	602,063	586,200	0	0	0
353200 Court Security	401,103	398,745	390,800	427,812	427,812	427,812
Total Fines and Forfeitures	1,006,578	1,000,809	977,000	427,812	427,812	427,812
Interest						
361000 Investment Earnings	6,804	3,814	944	900	900	900
Total Interest	6,804	3,814	944	900	900	900
Net Working Capital						
392000 Net Working Capital Unrestr	454,260	548,905	629,374	809,651	809,651	809,651
Total Net Working Capital	454,260	548,905	629,374	809,651	809,651	809,651
Total Fund 185 Criminal Justice Assessment	1,467,643	1,553,528	1,607,318	1,238,363	1,238,363	1,238,363

Fund 185 Criminal Justice Assessment

FY 2012-13

	FY 09-10 ACTUAL	FY 10-11 ACTUAL	FY 11-12 BUDGET	FY 12-13 PROPOSED	FY 12-13 APPROVED	FY 12-13 ADOPTED
REQUIREMENTS						
Materials and Services						
Supplies						
521070 Departmental Supplies	0	24	500	100	100	100
521300 Safety Clothing	0	0	0	150	150	150
Total Supplies	0	24	500	250	250	250
Materials						
522150 Small Office Equipment	135	18	100	100	100	100
522160 Small Departmental Equipment	800	0	0	0	0	0
Total Materials	935	18	100	100	100	100
Communications						
523060 Cellular Phones	360	360	420	0	0	0
Total Communications	360	360	420	0	0	0
Contracted Services						
525330 Transportation Services	62	0	0	0	0	0
525555 Security Services	239,723	223,346	250,000	256,400	256,400	256,400
Total Contracted Services	239,785	223,346	250,000	256,400	256,400	256,400
Repairs and Maintenance						
526011 Dept Equipment Maintenance	1,885	2,162	2,500	6,000	6,000	6,000
526022 Telephone Maintenance	0	409	0	0	0	0
526030 Building Maintenance	589	4,497	7,000	7,000	7,000	7,000
Total Repairs and Maintenance	2,474	7,068	9,500	13,000	13,000	13,000

MARION COUNTY FY 2012-13 BUDGET
BY NON-DEPARTMENTAL
NON-DEPARTMENTAL OPERATIONS

Fund 185 Criminal Justice Assessment

FY 2012-13

	FY 09-10 ACTUAL	FY 10-11 ACTUAL	FY 11-12 BUDGET	FY 12-13 PROPOSED	FY 12-13 APPROVED	FY 12-13 ADOPTED
REQUIREMENTS						
Miscellaneous						
529110 Mileage Reimbursement	59	0	200	200	200	200
529120 Commercial Travel	0	0	2,800	2,800	2,800	2,800
529130 Meals	607	0	1,000	1,000	1,000	1,000
529140 Lodging	0	0	3,000	3,000	3,000	3,000
529220 Conferences	0	0	3,000	3,000	3,000	3,000
Total Miscellaneous	665	0	10,000	10,000	10,000	10,000
Total Materials and Services	244,219	230,817	270,520	279,750	279,750	279,750
Administrative Charges						
611410 FIMS Allocation	2,123	2,227	2,964	2,709	2,709	2,709
611600 Finance Allocation	1,207	1,357	1,389	1,445	1,445	1,445
611800 MCBEE Allocation	491	361	232	258	258	258
Total Administrative Charges	3,821	3,945	4,585	4,412	4,412	4,412
Capital Outlay						
531300 Departmental Equipment Capital	30,000	31,339	15,000	45,000	45,000	45,000
534100 Building Construction	12,672	0	0	0	0	0
Total Capital Outlay	42,672	31,339	15,000	45,000	45,000	45,000
Transfers Out						
561100 Transfer to General Fund	209,342	201,641	193,871	0	0	0
561125 Transfer to Juvenile Grants	209,342	201,641	193,872	0	0	0
561180 Transfer to Comm Corrections	209,342	201,641	193,872	0	0	0
Total Transfers Out	628,026	604,923	581,615	0	0	0
Contingency						
571010 Contingency	0	0	20,000	20,000	20,000	20,000
Total Contingency	0	0	20,000	20,000	20,000	20,000
Ending Fund Balance						
573010 Unapprop Ending Fund Balance	0	0	715,598	889,201	889,201	889,201
Total Ending Fund Balance	0	0	715,598	889,201	889,201	889,201
Total Fund 185 Criminal Justice Assessment	918,738	871,024	1,607,318	1,238,363	1,238,363	1,238,363

MARION COUNTY FY 2012-13 BUDGET
BY NON-DEPARTMENTAL
NON-DEPARTMENTAL OPERATIONS

Fund 410 Debt Service

FY 2012-13

	FY 09-10 ACTUAL	FY 10-11 ACTUAL	FY 11-12 BUDGET	FY 12-13 PROPOSED	FY 12-13 APPROVED	FY 12-13 ADOPTED
RESOURCES						
Admin Cost Recovery						
412100 PERS Debt Service Assessments	3,661,990	2,954,258	3,388,100	3,545,950	3,545,950	3,545,950
Total Admin Cost Recovery	3,661,990	2,954,258	3,388,100	3,545,950	3,545,950	3,545,950
Interest						
361000 Investment Earnings	10,878	5,505	5,300	3,600	3,600	3,600
Total Interest	10,878	5,505	5,300	3,600	3,600	3,600
General Fund Transfers						
381100 Transfer from General Fund	1,550,088	1,547,084	1,551,150	1,548,900	1,548,900	1,548,900
Total General Fund Transfers	1,550,088	1,547,084	1,551,150	1,548,900	1,548,900	1,548,900
Net Working Capital						
392000 Net Working Capital Unrestr	213,509	772,461	273,242	474,723	474,723	474,723
Total Net Working Capital	213,509	772,461	273,242	474,723	474,723	474,723
Total Fund 410 Debt Service	5,436,465	5,279,308	5,217,792	5,573,173	5,573,173	5,573,173

Fund 410 Debt Service

FY 2012-13

	FY 09-10 ACTUAL	FY 10-11 ACTUAL	FY 11-12 BUDGET	FY 12-13 PROPOSED	FY 12-13 APPROVED	FY 12-13 ADOPTED
REQUIREMENTS						
Debt Service Principal						
541100 Principal Payments	1,450,000	1,620,000	1,805,000	2,000,000	2,000,000	2,000,000
Total Debt Service Principal	1,450,000	1,620,000	1,805,000	2,000,000	2,000,000	2,000,000
Debt Service Interest						
542100 Interest Payments	3,214,004	3,180,849	3,141,596	3,098,058	3,098,058	3,098,058
Total Debt Service Interest	3,214,004	3,180,849	3,141,596	3,098,058	3,098,058	3,098,058
Ending Fund Balance						
573010 Unapprop Ending Fund Balance	0	0	271,196	475,115	475,115	475,115
Total Ending Fund Balance	0	0	271,196	475,115	475,115	475,115
Total Fund 410 Debt Service	4,664,004	4,800,849	5,217,792	5,573,173	5,573,173	5,573,173

MARION COUNTY FY 2012-13 BUDGET
BY NON-DEPARTMENTAL
NON-DEPARTMENTAL OPERATIONS

Fund 384 Health IDS Reserve

FY 2012-13

	FY 09-10 ACTUAL	FY 10-11 ACTUAL	FY 11-12 BUDGET	FY 12-13 PROPOSED	FY 12-13 APPROVED	FY 12-13 ADOPTED
RESOURCES						
Interest						
361000 Investment Earnings	50,832	17,420	16,000	10,000	10,000	10,000
Total Interest	50,832	17,420	16,000	10,000	10,000	10,000
Net Working Capital						
391000 Net Working Capital Restricted	4,000,000	0	3,000,000	2,000,000	2,000,000	2,000,000
392000 Net Working Capital Unrestr	63,404	4,050,832	18,000	12,000	12,000	12,000
Total Net Working Capital	4,063,404	4,050,832	3,018,000	2,012,000	2,012,000	2,012,000
Total Fund 384 Health IDS Reserve	4,114,236	4,068,253	3,034,000	2,022,000	2,022,000	2,022,000

Fund 384 Health IDS Reserve

FY 2012-13

	FY 09-10 ACTUAL	FY 10-11 ACTUAL	FY 11-12 BUDGET	FY 12-13 PROPOSED	FY 12-13 APPROVED	FY 12-13 ADOPTED
REQUIREMENTS						
Transfers Out						
561190 Transfer to Health	63,404	1,050,832	1,018,000	12,000	12,000	12,000
Total Transfers Out	63,404	1,050,832	1,018,000	12,000	12,000	12,000
Reserves						
572010 Unappropriated Reserves	0	0	2,016,000	2,010,000	2,010,000	2,010,000
Total Reserves	0	0	2,016,000	2,010,000	2,010,000	2,010,000
Total Fund 384 Health IDS Reserve	63,404	1,050,832	3,034,000	2,022,000	2,022,000	2,022,000

MARION COUNTY FY 2012-13 BUDGET
 BY NON-DEPARTMENTAL
 NON-DEPARTMENTAL OPERATIONS

Fund 165 Lottery Distribution

FY 2012-13

	FY 09-10 ACTUAL	FY 10-11 ACTUAL	FY 11-12 BUDGET	FY 12-13 PROPOSED	FY 12-13 APPROVED	FY 12-13 ADOPTED
RESOURCES						
Intergovernmental State						
332021 Video Lottery	1,142,037	1,172,765	1,170,000	1,235,518	1,235,518	1,235,518
Total Intergovernmental State	1,142,037	1,172,765	1,170,000	1,235,518	1,235,518	1,235,518
Interest						
361000 Investment Earnings	7,371	1,484	331	1,488	1,488	1,488
Total Interest	7,371	1,484	331	1,488	1,488	1,488
Settlements						
382100 Settlements	170,916	113,725	76,892	171,009	171,009	171,009
Total Settlements	170,916	113,725	76,892	171,009	171,009	171,009
Net Working Capital						
392000 Net Working Capital Unrestr	637,775	272,703	220,790	681,349	681,349	681,349
Total Net Working Capital	637,775	272,703	220,790	681,349	681,349	681,349
Total Fund 165 Lottery Distribution	1,958,099	1,560,678	1,468,013	2,089,364	2,089,364	2,089,364

MARION COUNTY FY 2012-13 BUDGET
BY NON-DEPARTMENTAL
NON-DEPARTMENTAL OPERATIONS

Fund 165 Lottery Distribution

FY 2012-13

	FY 09-10 ACTUAL	FY 10-11 ACTUAL	FY 11-12 BUDGET	FY 12-13 PROPOSED	FY 12-13 APPROVED	FY 12-13 ADOPTED
REQUIREMENTS						
Materials and Services						
Supplies						
521080 Food Supplies	254	0	0	0	0	0
521090 Uniforms and Clothing	217	0	0	0	0	0
Total Supplies	471	0	0	0	0	0
Communications						
523050 Postage	85	0	0	0	0	0
Total Communications	85	0	0	0	0	0
Contracted Services						
525330 Transportation Services	282	0	0	0	0	0
525510 Legal Services	384	0	0	0	0	0
525999 Other Contracted Services	783,369	412,214	430,330	440,206	440,206	440,206
Total Contracted Services	784,035	412,214	430,330	440,206	440,206	440,206
Miscellaneous						
529110 Mileage Reimbursement	31	0	0	0	0	0
529130 Meals	779	0	0	0	0	0
529210 Meetings	51	0	0	0	0	0
529300 Dues and Memberships	0	2,194	3,000	3,000	3,000	3,000
529910 Awards and Recognition	422	0	0	0	0	0
Total Miscellaneous	1,282	2,194	3,000	3,000	3,000	3,000
Total Materials and Services	785,874	414,408	433,330	443,206	443,206	443,206
Administrative Charges						
611100 County Admin Allocation	3,217	2,889	2,575	2,021	2,021	2,021
611110 Governing Body Allocation	1,712	0	0	0	0	0
611410 FIMS Allocation	9,684	5,707	5,975	4,339	4,339	4,339
611600 Finance Allocation	5,506	3,477	2,800	2,314	2,314	2,314
611800 MCBEE Allocation	2,240	925	468	414	414	414
Total Administrative Charges	22,359	12,998	11,818	9,088	9,088	9,088
Debt Service Principal						
541100 Principal Payments	373,180	391,611	410,953	431,250	431,250	431,250
Total Debt Service Principal	373,180	391,611	410,953	431,250	431,250	431,250
Debt Service Interest						
542100 Interest Payments	178,883	160,452	141,111	120,814	120,814	120,814
Total Debt Service Interest	178,883	160,452	141,111	120,814	120,814	120,814
Transfers Out						
561270 Transfer to County Fair	1,100	0	0	0	0	0
561305 Transfer to Land Use Planning	324,000	324,000	324,000	324,000	324,000	324,000
Total Transfers Out	325,100	324,000	324,000	324,000	324,000	324,000
Contingency						
571010 Contingency	0	0	146,801	208,942	208,942	208,942
Total Contingency	0	0	146,801	208,942	208,942	208,942
Ending Fund Balance						
573010 Unapprop Ending Fund Balance	0	0	0	552,064	552,064	552,064
Total Ending Fund Balance	0	0	0	552,064	552,064	552,064
Total Fund 165 Lottery Distribution	1,685,396	1,303,469	1,468,013	2,089,364	2,089,364	2,089,364

MARION COUNTY FY 2012-13 BUDGET
BY NON-DEPARTMENTAL
NON-DEPARTMENTAL OPERATIONS

Fund 115 Non-Departmental Grants

FY 2012-13

	FY 09-10 ACTUAL	FY 10-11 ACTUAL	FY 11-12 BUDGET	FY 12-13 PROPOSED	FY 12-13 APPROVED	FY 12-13 ADOPTED
RESOURCES						
Intergovernmental Federal						
331011 Secure Rural Schools Title II	387,353	349,096	181,324	0	0	0
331012 Secure Rural Schools Title III	338,934	305,459	154,461	0	0	0
331990 Other Federal Revenues	183,808	0	0	0	0	0
Total Intergovernmental Federal	910,094	654,555	335,785	0	0	0
Interest						
361000 Investment Earnings	13,613	6,065	0	750	750	750
Total Interest	13,613	6,065	0	750	750	750
Other Revenues						
371000 Miscellaneous Income	1,633	0	0	0	0	0
373100 Special Program Donations	11,250	16,400	10,000	10,000	10,000	10,000
Total Other Revenues	12,883	16,400	10,000	10,000	10,000	10,000
Net Working Capital						
391000 Net Working Capital Restricted	1,019,335	1,031,775	641,160	778,055	778,055	778,055
Total Net Working Capital	1,019,335	1,031,775	641,160	778,055	778,055	778,055
Total Fund 115 Non Departmental Grants	1,955,925	1,708,794	986,945	788,805	788,805	788,805

MARION COUNTY FY 2012-13 BUDGET
BY NON-DEPARTMENTAL
NON-DEPARTMENTAL OPERATIONS

Fund 115 Non-Departmental Grants

FY 2012-13

	FY 09-10 ACTUAL	FY 10-11 ACTUAL	FY 11-12 BUDGET	FY 12-13 PROPOSED	FY 12-13 APPROVED	FY 12-13 ADOPTED
REQUIREMENTS						
Materials and Services						
Supplies						
521010 Office Supplies	193	173	0	175	175	175
521070 Departmental Supplies	34	0	0	0	0	0
Total Supplies	227	173	0	175	175	175
Contracted Services						
525710 Printing Services	0	0	513	500	500	500
525715 Advertising	5,010	6,056	500	4,500	4,500	4,500
525999 Other Contracted Services	387,353	349,096	181,324	0	0	0
Total Contracted Services	392,363	355,152	182,337	5,000	5,000	5,000
Rentals						
527300 Equipment Rental	257	165	200	250	250	250
Total Rentals	257	165	200	250	250	250
Miscellaneous						
529130 Meals	750	2,475	2,000	3,000	3,000	3,000
529910 Awards and Recognition	0	240	1,750	4,500	4,500	4,500
529999 Miscellaneous Expense	3,802	3,465	5,037	3,109	3,109	3,109
Total Miscellaneous	4,552	6,180	8,787	10,609	10,609	10,609
Total Materials and Services	397,400	361,670	191,324	16,034	16,034	16,034
Transfers Out						
561125 Transfer to Juvenile Grants	6,937	0	0	0	0	0
561160 Xfer to Children and Families	43,166	0	0	0	0	0
561190 Transfer to Health	963	0	0	0	0	0
561250 Transfer to Sheriff Grants	475,684	346,994	367,861	364,566	364,566	364,566
Total Transfers Out	526,751	346,994	367,861	364,566	364,566	364,566
Contingency						
571010 Contingency	0	0	43,795	43,795	43,795	43,795
Total Contingency	0	0	43,795	43,795	43,795	43,795
Ending Fund Balance						
573010 Unapprop Ending Fund Balance	0	0	383,965	364,410	364,410	364,410
Total Ending Fund Balance	0	0	383,965	364,410	364,410	364,410
Total Fund 115 Non Departmental Grants	924,150	708,664	986,945	788,805	788,805	788,805

MARION COUNTY FY 2012-13 BUDGET
BY NON-DEPARTMENTAL
NON-DEPARTMENTAL OPERATIONS

Fund 381 Rainy Day

FY 2012-13

	FY 09-10 ACTUAL	FY 10-11 ACTUAL	FY 11-12 BUDGET	FY 12-13 PROPOSED	FY 12-13 APPROVED	FY 12-13 ADOPTED
RESOURCES						
Interest						
361000 Investment Earnings	49,929	21,961	10,800	2,000	2,000	2,000
Total Interest	49,929	21,961	10,800	2,000	2,000	2,000
Net Working Capital						
392000 Net Working Capital Unrestr	3,943,907	3,993,836	4,014,000	2,028,350	2,028,350	2,028,350
Total Net Working Capital	3,943,907	3,993,836	4,014,000	2,028,350	2,028,350	2,028,350
Total Fund 381 Rainy Day	3,993,836	4,015,797	4,024,800	2,030,350	2,030,350	2,030,350

Fund 381 Rainy Day

FY 2012-13

	FY 09-10 ACTUAL	FY 10-11 ACTUAL	FY 11-12 BUDGET	FY 12-13 PROPOSED	FY 12-13 APPROVED	FY 12-13 ADOPTED
REQUIREMENTS						
Personnel Services						
Fringe Benefits						
512140 PERS Rate Subsidy	0	0	2,000,000	0	0	0
Total Fringe Benefits	0	0	2,000,000	0	0	0
Total Personnel Services	0	0	2,000,000	0	0	0
Reserves						
572010 Unappropriated Reserves	0	0	2,024,800	2,030,350	2,030,350	2,030,350
Total Reserves	0	0	2,024,800	2,030,350	2,030,350	2,030,350
Total Fund 381 Rainy Day	0	0	4,024,800	2,030,350	2,030,350	2,030,350

MARION COUNTY FY 2012-13 BUDGET
BY NON-DEPARTMENTAL
NON-DEPARTMENTAL OPERATIONS

Fund 585 Self-Insurance

FY 2012-13

	FY 09-10 ACTUAL	FY 10-11 ACTUAL	FY 11-12 BUDGET	FY 12-13 PROPOSED	FY 12-13 APPROVED	FY 12-13 ADOPTED
RESOURCES						
Charges for Services						
344300 Restitution	816	142	0	0	0	0
344800 EAIP Reimbursement	33,409	155,908	15,000	55,000	55,000	55,000
344999 Other Reimbursements	51,997	504	0	0	0	0
347101 Central Svcs to Other Agencies	0	0	268,676	295,289	295,289	295,289
347999 Svcs to Other Agencies Closed	252,774	263,118	0	0	0	0
348100 Liability Insurance	1,055,601	1,050,201	1,047,451	731,600	731,600	731,600
348200 Workers Comp Insurance	960,786	956,434	999,964	1,089,700	1,089,700	1,089,700
348300 Medical Insurance	15,499,215	16,804,111	17,754,732	19,123,315	19,123,315	19,123,315
348310 Dental Insurance	1,801,163	1,816,253	2,042,028	2,034,311	2,034,311	2,034,311
348320 Health Savings Accounts	129,000	127,500	137,200	125,000	125,000	125,000
348400 Group Term Life Insurance	257,930	256,882	270,952	256,000	256,000	256,000
348500 Long Term Disability Insurance	273,370	355,732	448,804	459,835	459,835	459,835
348600 Unemployment Insurance	306,543	308,237	340,524	341,966	341,966	341,966
348800 Employee Assistance Program	36,388	35,904	36,420	35,568	35,568	35,568
Total Charges for Services	20,658,991	22,130,926	23,361,751	24,547,584	24,547,584	24,547,584
Interest						
361000 Investment Earnings	84,179	39,369	13,314	14,039	14,039	14,039
Total Interest	84,179	39,369	13,314	14,039	14,039	14,039
Other Revenues						
371000 Miscellaneous Income	73	0	0	0	0	0
Total Other Revenues	73	0	0	0	0	0
Settlements						
382100 Settlements	45,949	13,329	0	15,000	15,000	15,000
Total Settlements	45,949	13,329	0	15,000	15,000	15,000
Net Working Capital						
391000 Net Working Capital Restricted	0	1,126,000	1,126,000	1,126,000	1,126,000	1,126,000
392000 Net Working Capital Unrestr	7,525,960	6,863,432	7,786,985	8,233,118	8,233,118	8,233,118
Total Net Working Capital	7,525,960	7,989,432	8,912,985	9,359,118	9,359,118	9,359,118
Total Fund 585 Self Insurance	28,315,153	30,173,055	32,288,050	33,935,741	33,935,741	33,935,741

MARION COUNTY FY 2012-13 BUDGET
BY NON-DEPARTMENTAL
NON-DEPARTMENTAL OPERATIONS

Fund 585 Self-Insurance

FY 2012-13

	FY 09-10 ACTUAL	FY 10-11 ACTUAL	FY 11-12 BUDGET	FY 12-13 PROPOSED	FY 12-13 APPROVED	FY 12-13 ADOPTED
REQUIREMENTS						
Materials and Services						
Materials						
522150 Small Office Equipment	6,639	4,226	30,000	10,000	10,000	10,000
522160 Small Departmental Equipment	3,898	0	0	0	0	0
Total Materials	10,537	4,226	30,000	10,000	10,000	10,000
Contracted Services						
525152 Accounting Services	6,687	6,431	7,000	4,788	4,788	4,788
525450 Subscription Services	0	0	0	16,700	16,700	16,700
525510 Legal Services	11,379	2,079	0	1,000	1,000	1,000
525610 Insurance Adjustors	5,252	0	2,500	2,000	2,000	2,000
525620 Insurance Brokers	32,947	33,365	35,470	37,500	37,500	37,500
525630 Insurance Admin Services	77,537	82,364	75,570	77,108	77,108	77,108
525999 Other Contracted Services	20,893	3,640	5,000	28,500	28,500	28,500
Total Contracted Services	154,695	127,880	125,540	167,596	167,596	167,596
Repairs and Maintenance						
526011 Dept Equipment Maintenance	0	1,612	0	0	0	0
526021 Computer Software Maintenance	0	0	11,000	0	0	0
Total Repairs and Maintenance	0	1,612	11,000	0	0	0
Insurance						
528120 WC Insurance Premiums	105,467	119,449	112,500	134,000	134,000	134,000
528130 Property Insurance Premiums	143,561	147,009	162,091	165,363	165,363	165,363
528150 Health Insurance Premiums	15,616,443	16,930,848	17,987,088	19,376,791	19,376,791	19,376,791
528160 Dental Insurance Premiums	1,824,296	1,847,069	2,068,752	2,061,647	2,061,647	2,061,647
528170 Life Insurance Premiums	258,047	260,136	274,348	260,000	260,000	260,000
528180 Disability Insurance Premiums	112,580	151,275	161,800	150,000	150,000	150,000
528190 County HSA Contributions	129,000	127,900	130,200	125,000	125,000	125,000
528310 Excess Workers Comp Insurance	85,598	90,598	84,853	107,100	107,100	107,100
528320 Excess Liability Insurance	163,100	159,200	175,000	207,159	207,159	207,159
528410 Liability Claims	449,792	318,498	530,690	615,968	615,968	615,968
528430 Unemployment Claims	521,134	395,655	338,124	397,000	397,000	397,000
528460 Long Term Disability Claims	194,271	343,628	448,107	483,369	483,369	483,369
528510 Workers Comp Claims	443,962	328,938	765,661	803,070	803,070	803,070
Total Insurance	20,047,251	21,220,203	23,239,214	24,886,467	24,886,467	24,886,467
Miscellaneous						
529210 Meetings	0	700	0	600	600	600
529220 Conferences	0	700	0	0	0	0
529230 Training	146	1,503	0	0	0	0
529430 Safety Incentives EAIP	10,812	20,434	40,000	54,400	54,400	54,400
Total Miscellaneous	10,958	22,637	40,000	55,000	55,000	55,000
Total Materials and Services	20,223,442	21,379,176	23,445,754	25,119,063	25,119,063	25,119,063
Administrative Charges						
611300 Legal Services Allocation	102,279	61,371	130,900	88,800	88,800	88,800
Total Administrative Charges	102,279	61,371	130,900	88,800	88,800	88,800
Contingency						
571010 Contingency	0	0	2,000,000	2,000,000	2,000,000	2,000,000
Total Contingency	0	0	2,000,000	2,000,000	2,000,000	2,000,000
Ending Fund Balance						
573010 Unapprop Ending Fund Balance	0	0	6,711,396	6,727,878	6,727,878	6,727,878
Total Ending Fund Balance	0	0	6,711,396	6,727,878	6,727,878	6,727,878
Total Fund 585 Self Insurance	20,325,721	21,440,547	32,288,050	33,935,741	33,935,741	33,935,741

MARION COUNTY FY 2012-13 BUDGET
BY NON-DEPARTMENTAL
NON-DEPARTMENTAL OPERATIONS

Fund 155 Tax Title Land Sales

FY 2012-13

	FY 09-10 ACTUAL	FY 10-11 ACTUAL	FY 11-12 BUDGET	FY 12-13 PROPOSED	FY 12-13 APPROVED	FY 12-13 ADOPTED
RESOURCES						
Charges for Services						
345200 Foreclosed Property Sales	313,120	144	200,000	150,000	150,000	150,000
Total Charges for Services	313,120	144	200,000	150,000	150,000	150,000
Interest						
361000 Investment Earnings	1,214	521	1,101	358	358	358
364900 Loan Repayment Interest	11,645	12,399	10,300	8,700	8,700	8,700
Total Interest	12,859	12,920	11,401	9,058	9,058	9,058
Other Revenues						
374900 Loan Repayment Principal	26,577	16,248	107,000	18,200	18,200	18,200
Total Other Revenues	26,577	16,248	107,000	18,200	18,200	18,200
Net Working Capital						
392000 Net Working Capital Unrestr	87,363	105,837	75,390	137,270	137,270	137,270
Total Net Working Capital	87,363	105,837	75,390	137,270	137,270	137,270
Total Fund 155 Tax Title Land Sales	439,919	135,149	393,791	314,528	314,528	314,528

Fund 155 Tax Title Land Sales

FY 2012-13

	FY 09-10 ACTUAL	FY 10-11 ACTUAL	FY 11-12 BUDGET	FY 12-13 PROPOSED	FY 12-13 APPROVED	FY 12-13 ADOPTED
REQUIREMENTS						
Materials and Services						
Supplies						
521010 Office Supplies	0	0	100	100	100	100
Total Supplies	0	0	100	100	100	100
Communications						
523050 Postage	0	0	50	50	50	50
Total Communications	0	0	50	50	50	50
Contracted Services						
525710 Printing Services	24	0	0	0	0	0
525715 Advertising	2,398	1,330	2,500	1,500	1,500	1,500
Total Contracted Services	2,398	1,330	2,500	1,500	1,500	1,500
Repairs and Maintenance						
526030 Building Maintenance	5,107	1,958	7,000	7,000	7,000	7,000
526050 Grounds Maintenance	0	0	2,000	0	0	0
Total Repairs and Maintenance	5,107	1,958	9,000	7,000	7,000	7,000
Rentals						
527120 Motor Pool Mileage	453	255	750	250	250	250
527300 Equipment Rental	6	0	0	0	0	0
Total Rentals	453	255	750	250	250	250

MARION COUNTY FY 2012-13 BUDGET
BY NON-DEPARTMENTAL
NON-DEPARTMENTAL OPERATIONS

Fund 155 Tax Title Land Sales

FY 2012-13

	FY 09-10 ACTUAL	FY 10-11 ACTUAL	FY 11-12 BUDGET	FY 12-13 PROPOSED	FY 12-13 APPROVED	FY 12-13 ADOPTED
REQUIREMENTS						
Miscellaneous						
529110 Mileage Reimbursement	0	0	100	100	100	100
529130 Meals	0	0	50	50	50	50
529140 Lodging	176	417	950	450	450	450
529220 Conferences	124	156	350	350	350	350
529230 Training	0	0	150	150	150	150
529300 Dues and Memberships	0	50	50	50	50	50
529880 Recording Charges	192	70	750	750	750	750
529920 Auctions	2,059	2,491	2,500	2,500	2,500	2,500
529999 Miscellaneous Expense	0	0	6,900	0	0	0
Total Miscellaneous	2,550	3,184	11,800	4,400	4,400	4,400
Total Materials and Services	10,509	6,727	24,200	13,300	13,300	13,300
Administrative Charges						
611100 County Admin Allocation	295	300	329	352	352	352
611110 Governing Body Allocation	103	0	0	0	0	0
611230 Courier Allocation	33	19	21	22	22	22
611255 Benefits Allocation	0	138	158	156	156	156
611260 Human Resources Allocation	628	494	581	556	556	556
611300 Legal Services Allocation	11,135	7,419	8,522	11,510	11,510	11,510
611400 Information Tech Allocation	0	140	332	369	369	369
611410 FIMS Allocation	69	70	84	93	93	93
611420 Telecommunications Allocation	0	0	55	55	55	55
611600 Finance Allocation	187	191	200	223	223	223
611800 MCBEE Allocation	16	11	7	9	9	9
Total Administrative Charges	12,363	8,782	10,289	13,345	13,345	13,345
Special Payments						
551300 Distributions to Tax Districts	272,911	4,000	239,922	154,908	154,908	154,908
Total Special Payments	272,911	4,000	239,922	154,908	154,908	154,908
Transfers Out						
561580 Transfer to Central Services	38,300	40,251	41,601	43,119	43,119	43,119
Total Transfers Out	38,300	40,251	41,601	43,119	43,119	43,119
Contingency						
571010 Contingency	0	0	6,490	10,000	10,000	10,000
Total Contingency	0	0	6,490	10,000	10,000	10,000
Ending Fund Balance						
573010 Unapprop Ending Fund Balance	0	0	71,289	79,856	79,856	79,856
Total Ending Fund Balance	0	0	71,289	79,856	79,856	79,856
Total Fund 155 Tax Title Land Sales	334,083	59,760	393,791	314,528	314,528	314,528

MARION COUNTY FY 2012-13 BUDGET
BY NON-DEPARTMENTAL
NON-DEPARTMENTAL OPERATIONS

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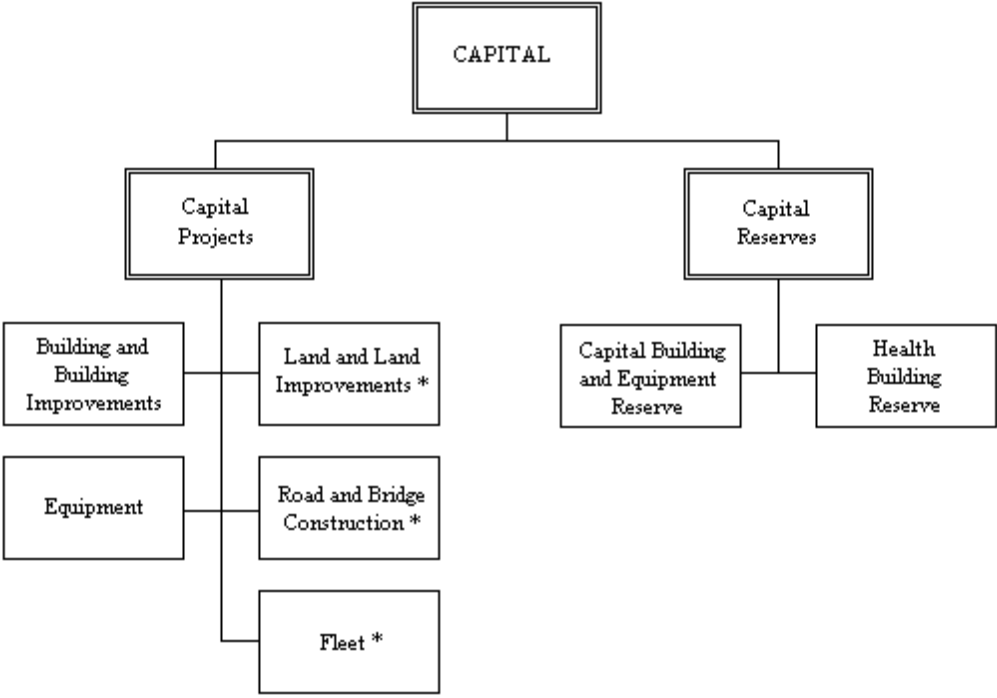


The City of Donald, Marion County, Oregon U.S.A. Between 1848-1853 Donald's first settlers were farmers and loggers from the Midwest. By 1900's Donald was a main station for the Oregon Electric Railway, and was named after R.L. Donald, who was an official of the construction company that built the railway. Truly Donald could have been named after any of our forefathers, Feller, Cone, Rees, Ryan, Case, Mathieu, Grisell, Miller, Bents, Her, and Zorn. Over all Donald's strength comes from the surrounding farm land that keeps us unique as the small city that we are and with all the diversity of people that we within the City. What's the choice of the next 100 years?

DONALD

MARION COUNTY FY 2012-13 BUDGET
BY NON-DEPARTMENTAL
CAPITAL

CAPITAL



* Reserved for future use.

MARION COUNTY FY 2012-13 BUDGET
BY NON-DEPARTMENTAL
CAPITAL

PROGRAMS

The Capital Budget is comprised of five programs: (1) Buildings and Building Improvements; (2) Equipment; (3) Capital Building and Equipment Reserve; (4) Health Building Reserve; and (5) Land and Land Improvements. Due to capital projects being large, one-time activities, program budgets and actual expenditures vary widely from year-to-year.

The number of funds that record capital improvement projects also varies from year-to-year. Very large construction projects are assigned a separate fund number that is discontinued after the project is complete.

Capital Items Defined as Fixed Assets

Capital improvement projects must meet the definition of a fixed asset and a capital item to be included in the capital budget. To be classified as a capital item, the project or acquisition must result in a fixed asset, defined as follows.

- (1) It is tangible in nature, and
- (2) It has a useful life of more than one year, and
- (3) Individual units have a significant value, which is a cost greater than \$5,000.
 - (a) The cost of an asset is determined by the purchase price as stated on the invoice, contract or appraisal, and other criteria as follows:
 - General fixed assets include taxes, freight and installation costs.
 - Land includes legal, title and survey fees, escrow and closing fees, site preparation and demolition costs.
 - Buildings include architect, legal and appraiser fees, escrow and closing fees, insurance and interest during construction.
 - (b) Salvage value is the amount of money the County can expect to recover after disposing of an asset at the end of its useful life.

Capital budget items range from equipment purchases to repairs, remodeling, and renovation, to new construction. They range from five thousand to millions of dollars. After purchase or construction, cost of operation, maintenance, insurance, debt service and other expenditures are budgeted in operating budgets. Life cycle costing is not formally used by Marion County in either evaluating alternatives or in mapping future budget needs. However, major construction projects do consider alternative means and outcomes as part of the planning, design, engineering and construction process.

MARION COUNTY FY 2012-13 BUDGET
BY NON-DEPARTMENTAL
CAPITAL

Summary of Programs

	FY 09-10 ACTUAL	FY 10-11 ACTUAL	FY 11-12 BUDGET	FY 2012-13 ADOPTED	+/- %
RESOURCES					
Bldgs and Bldg Improvements	10,285,733	4,444,927	7,862,048	19,513,301	148.20%
Equipment	537,815	1,687,815	3,263,473	1,749,341	-46.40%
Capital Bldg and Equip Reserve	989,101	994,408	1,233,502	1,234,111	0.05%
Health Building Reserve	1,026,307	780,576	786,000	787,876	0.24%
Land and Land Improvements	0	50,000	0	0	n.a.
TOTAL RESOURCES	12,838,956	7,957,725	13,145,023	23,284,629	77.14%
REQUIREMENTS					
Bldgs and Bldg Improvements	6,059,643	3,447,659	7,862,048	19,513,301	148.20%
Equipment	0	25,619	3,263,473	1,749,341	-46.40%
Capital Bldg and Equip Reserve	0	475,000	1,233,502	1,234,111	0.05%
Health Building Reserve	250,000	0	786,000	787,876	0.24%
Land and Land Improvements	0	45,005	0	0	n.a.
TOTAL REQUIREMENTS	6,309,643	3,993,283	13,145,023	23,284,629	77.14%

MARION COUNTY FY 2012-13 BUDGET
BY NON-DEPARTMENTAL
CAPITAL

Buildings and Building Improvements Program

- Accounts for various capital building projects including acquisition, construction, renovation, remodeling, and repairs.

Program Summary

Capital Program: Buildings and Building Improvements

	FY 09-10 ACTUAL	FY 10-11 ACTUAL	FY 11-12 BUDGET	FY 12-13 ADOPTED	+/- %
RESOURCES					
Intergovernmental Federal	609,000	170,333	0	0	n.a.
Intergovernmental State	11,253	29,563	126,496	0	-100.00%
Charges for Services	179,589	0	0	1,700,000	n.a.
Interest	41,647	18,941	0	18,000	n.a.
Other Revenues	0	0	0	2,581,073	n.a.
General Fund Transfers	1,685,000	0	101,000	480,000	375.25%
Other Fund Transfers	7,000,000	0	6,632,289	0	-100.00%
Settlements	0	0	0	1,564,000	n.a.
Financing Proceeds	0	0	0	9,476,410	n.a.
Net Working Capital	759,244	4,226,090	1,002,263	3,693,818	268.55%
TOTAL RESOURCES	10,285,733	4,444,927	7,862,048	19,513,301	148.20%
REQUIREMENTS					
Capital Outlay	6,059,643	2,167,846	3,849,862	19,013,301	393.87%
Transfers Out	0	1,279,813	157,205	0	-100.00%
Contingency	0	0	63,438	500,000	688.17%
Ending Fund Balance	0	0	3,791,543	0	-100.00%
TOTAL REQUIREMENTS	6,059,643	3,447,659	7,862,048	19,513,301	148.20%

MARION COUNTY FY 2012-13 BUDGET
BY NON-DEPARTMENTAL
CAPITAL

Buildings and Building Improvements Program Budget Justification

RESOURCES

There are multiple revenue sources recorded in this program:

\$480,000 transfer from General Fund, which funds various capital remodeling and building maintenance projects as listed in the Capital Outlay category. See the detail description of projects below under the "Other" category.

\$19,033,301 from several sources for Courthouse Square Remediation, which includes:

- \$1,700,000 in Charges for Services, which is comprised of electricity generation fees
- \$ 18,000 in Interest Earnings
- \$2,581,073 in Other Revenues - expected reimbursements from Salem Transit District
- \$1,564,000 in Settlements from CH2 Litigation
- \$9,476,410 in Estimated Financing Proceeds
- \$3,693,818 in Net Working Capital - consisting of carry forward of net electricity revenues from previous years

REQUIREMENTS

Materials and Services

Not Applicable

Administrative Charges

Not Applicable

Transfers Out

Not Applicable

Contingency

There is \$500,000 budgeted in contingency for the Courthouse Square Remediation project.

Other

Capital Outlay is budgeted for seven capital improvement projects in FY 12-13:

General Fund transfer of \$480,00 funds the following projects:

- (1) Jail E Pod Roof Repairs - \$278,000
- (2) Health Air Rebalancing - \$24,000
- (3) Court Annex HVAC - \$106,000
- (4) Courthouse District Attorney's Office Remodel - \$15,000
- (5) Health Her Place Patio Roof Repair - \$8,000
- (6) Juvenile Administration Building Roof Repair - \$49,000

Also budgeted is a major Courthouse Square Remediation project with a budget of \$19,033,301, including the Contingency previously discussed.

MARION COUNTY FY 2012-13 BUDGET
 BY NON-DEPARTMENTAL
 CAPITAL

Equipment Program

- Accounts for capital acquisition of equipment, furnishings, computer hardware, software, and telecommunications.

Program Summary

Capital	Program: Equipment				
	FY 09-10 ACTUAL	FY 10-11 ACTUAL	FY 11-12 BUDGET	FY 12-13 ADOPTED	+/- %
RESOURCES					
Intergovernmental State	0	0	35,088	0	-100.00%
General Fund Transfers	0	725,000	1,566,189	162,000	-89.66%
Other Fund Transfers	0	425,000	0	0	n.a.
Net Working Capital	537,815	537,815	1,662,196	1,587,341	-4.50%
TOTAL RESOURCES	537,815	1,687,815	3,263,473	1,749,341	-46.40%
REQUIREMENTS					
Capital Outlay	0	25,619	3,155,658	1,641,526	-47.98%
Contingency	0	0	107,815	107,815	0.00%
TOTAL REQUIREMENTS	0	25,619	3,263,473	1,749,341	-46.40%

MARION COUNTY FY 2012-13 BUDGET
BY NON-DEPARTMENTAL
CAPITAL

Equipment Program Budget Justification

RESOURCES

Resources are made up of Net Working Capital of \$1,587,341 from several projects not yet completed which continues into FY 12-13 and a General Fund Transfer of \$162,000. A total of six projects are funded for FY 12-13.

REQUIREMENTS

Materials and Services

Not Applicable

Administrative Charges

Not Applicable

Transfers Out

Not Applicable

Contingency

\$107,815 is budgeted for Contingency.

Other

Capital Outlay:

There are six capital projects totaling \$1,641,526 budgeted in FY 12-13:

- (1) Assessor Assessment and Taxation software - \$1,055,174 (continuation from FY 11-12)
- (2) Contract Management System - \$200,000 (continuation from FY 11-12)
- (3) Web Content Management - \$137,000
- (4) Email Archive Storage - \$25,000
- (5) Jail Dishwasher - \$74,352
- (6) Core Network Switch - \$150,000

MARION COUNTY FY 2012-13 BUDGET
 BY NON-DEPARTMENTAL
 CAPITAL

Capital Building and Equipment Reserve Program

- Accounts for resources set aside for future capital development such as major information technology purchases, significant renovation of existing buildings, and the acquisition or construction of new buildings.

Program Summary

Capital Program: Capital Building and Equipment Reserve

	FY 09-10 ACTUAL	FY 10-11 ACTUAL	FY 11-12 BUDGET	FY 12-13 ADOPTED	+/- %
RESOURCES					
Interest	11,688	5,306	4,000	1,232	-69.20%
General Fund Transfers	0	0	711,000	0	-100.00%
Net Working Capital	977,413	989,101	518,502	1,232,879	137.78%
TOTAL RESOURCES	989,101	994,408	1,233,502	1,234,111	0.05%
REQUIREMENTS					
Transfers Out	0	475,000	0	0	n.a.
Contingency	0	0	0	700,000	n.a.
Reserves	0	0	1,233,502	534,111	-56.70%
TOTAL REQUIREMENTS	0	475,000	1,233,502	1,234,111	0.05%

MARION COUNTY FY 2012-13 BUDGET
BY NON-DEPARTMENTAL
CAPITAL

Capital Building and Equipment Reserve Program Budget Justification

RESOURCES

Resources consist of projected interest earnings and Net Working Capital from carrying over the entire reserve balance of FY 11-12 into FY 12-13.

REQUIREMENTS

Materials and Services

Not Applicable

Administrative Charges

Not Applicable

Transfers Out

There is no planned Transfer Out for FY 12-13.

Contingency

Allow for possible building and equipment needs in Courthouse Square,

Other

There are no planned appropriations for Capital Outlay in this program.

\$534,111 is budgeted in Reserves for long-term capital building and equipment needs as identified in the county five-year capital improvement program plan.

MARION COUNTY FY 2012-13 BUDGET
BY NON-DEPARTMENTAL
CAPITAL

Health Building Reserve Program

- Accounts for resources set aside for the future purchase or construction of a new Health Department facility and other health facility projects as necessary.

Program Summary

Capital	Program: Health Building Reserve				
	FY 09-10 ACTUAL	FY 10-11 ACTUAL	FY 11-12 BUDGET	FY 12-13 ADOPTED	+/- %
RESOURCES					
Interest	10,456	4,269	5,000	3,700	-26.00%
Net Working Capital	1,015,851	776,307	781,000	784,176	0.41%
TOTAL RESOURCES	1,026,307	780,576	786,000	787,876	0.24%
REQUIREMENTS					
Transfers Out	250,000	0	0	0	n.a.
Reserves	0	0	786,000	787,876	0.24%
TOTAL REQUIREMENTS	250,000	0	786,000	787,876	0.24%

Health Building Reserve Program Budget Justification

RESOURCES

Revenues are estimated to remain relatively unchanged as there are no planned appropriations for this fund. FY 12-13 resources reflect interest to be earned.

REQUIREMENTS

Materials and Services

Not Applicable

Administrative Charges

Not Applicable

Transfers Out

Not Applicable

Contingency

Not Applicable

Other

There are no planned appropriations for this fund in FY 12-13, funds will remain in reserve for future needs.

MARION COUNTY FY 2012-13 BUDGET
NON-DEPARTMENTAL
CAPITAL

CAPITAL BUDGET INCOME SUMMARY BY FUND

The previous part of this section covered the Capital budget by program. The number of funds that record capital improvement projects also varies from year-to-year. Very large construction projects are assigned a separate fund number that is discontinued after the project is complete. For FY 12-13, five capital funds record the activity of the capital programs. Some capital programs are split between capital funds; therefore, fund budgets are not necessarily equal to program budgets. Budget narratives regarding capital outlays are discussed in the previous Program Budgets subsection. Only summary requirements information is presented for each fund.

Capital Funds

Fund Name

Capital Building and Equipment Fund
Capital Improvements Project Fund
Courthouse Remediation Fund
Facility Renovation Fund
Health Building Reserve Fund

Note: The Facility Renovation Fund is not budgeted for FY 12-13.

MARION COUNTY FY 2012-13 BUDGET
NON-DEPARTMENTAL
CAPITAL

Capital Building and Equipment Fund

CAPITAL BUILDING AND EQUIPMENT FUND INCOME SUMMARY

FY 2012-13

FY 09-10 ACTUAL	FY 10-11 ACTUAL		FY 11-12 BUDGET	FY 12-13 ADOPTED	+/- % Prior Budget
RESOURCES					
11,688	5,306	Interest	4,000	1,232	-69.20%
0	0	General Fund Transfers	711,000	0	-100.00%
977,413	989,101	Net Working Capital	518,502	1,232,879	137.78%
989,101	994,408	TOTAL RESOURCES	1,233,502	1,234,111	0.05%
REQUIREMENTS					
0	475,000	Transfers Out	0	0	n.a.
0	0	Contingency	0	700,000	n.a.
0	0	Reserves	1,233,502	534,111	-56.70%
0	475,000	TOTAL REQUIREMENTS	1,233,502	1,234,111	0.05%
989,101	519,408	NET INCOME (LOSS)	0	0	

Capital Building and Equipment Fund Budget Description

The Capital Building and Equipment Reserve Program is the only program recorded in this fund. As previously discussed in Programs, there are no planned appropriations for Capital Outlay, and \$534,111 is budgeted in Reserves for long-term capital building and equipment needs as identified in the county five-year capital improvement program plan. The \$700,000 Contingency is to allow for possible building and equipment needs at Courthouse Square.

MARION COUNTY FY 2012-13 BUDGET
NON-DEPARTMENTAL
CAPITAL

Capital Improvement Projects Fund

CAPITAL IMPROVEMENT PROJECTS FUND INCOME SUMMARY

FY 2012-13

FY 09-10 ACTUAL	FY 10-11 ACTUAL		FY 11-12 BUDGET	FY 12-13 ADOPTED	+/- % Prior Budget
RESOURCES					
4,933	0	Intergovernmental State	107,437	0	-100.00%
3,445	0	Charges for Services	0	0	n.a.
7,456	6,267	Interest	0	0	n.a.
450,000	725,000	General Fund Transfers	1,667,189	642,000	-61.49%
0	475,001	Other Fund Transfers	97,725	0	-100.00%
630,702	1,039,433	Net Working Capital	1,991,209	1,587,341	-20.28%
1,096,536	2,245,702	TOTAL RESOURCES	3,863,560	2,229,341	-42.30%
REQUIREMENTS					
57,102	254,492	Capital Outlay	3,594,582	2,121,526	-40.98%
0	0	Contingency	171,253	107,815	-37.04%
0	0	Ending Fund Balance	97,725	0	-100.00%
57,102	254,492	TOTAL REQUIREMENTS	3,863,560	2,229,341	-42.30%
1,039,434	1,991,210	NET INCOME (LOSS)	0	0	

Capital Improvement Projects Fund Budget Description

The Capital Improvement Projects fund has the Equipment Program as well as a portion of the Building and Building Improvements Program in it. As previously discussed in the Equipment Program, there are six capital projects totaling \$1,641,526 budgeted in FY 12-13: (1) Assessor Assessment and Taxation software \$1,055,174; (2) Contract Management System \$200,000; (3) Web Content Management System \$137,000; (4) Email Archive Storage \$25,000; (5) Jail Dishwasher \$74,353; and (6) Core Network Switch \$150,000.

In the Buildings and Building Improvement Program there are six capital projects totaling \$480,000 in FY 12-13: (1) Jail E Pod Roof Repair \$278,000; (2) Health Air Rebalancing \$24,000; (3) Court Annex HVAC \$106,000; (4) Courthouse District Attorney's Office Remodel \$15,000; (5) Health Her Place Patio Roof Repair \$8,000; and (6) Juvenile Administration Building Roof Repair \$49,000.

There is \$107,815 budgeted for Contingency.

The Land and Land Improvements Program is also part of in this fund, although there has been no budget and expenditure activity since FY 10-11.

MARION COUNTY FY 2012-13 BUDGET
NON-DEPARTMENTAL
CAPITAL

Courthouse Square Remediation Fund

COURTHOUSE SQUARE REMEDIATION FUND INCOME SUMMARY

FY 2012-13

FY 09-10 ACTUAL	FY 10-11 ACTUAL		FY 11-12 BUDGET	FY 12-13 ADOPTED	+/- % Prior Budget
RESOURCES					
0	0	Charges for Services	0	1,700,000	n.a.
0	0	Interest	0	18,000	n.a.
0	0	Other Revenues	0	2,581,073	n.a.
0	0	Other Fund Transfers	6,534,564	0	-100.00%
0	0	Settlements	0	1,564,000	n.a.
0	0	Financing Proceeds	0	9,476,410	n.a.
0	0	Net Working Capital	0	3,693,818	n.a.
0	0	TOTAL RESOURCES	6,534,564	19,033,301	191.27%
REQUIREMENTS					
0	0	Capital Outlay	2,840,746	18,533,301	552.41%
0	0	Contingency	0	500,000	n.a.
0	0	Ending Fund Balance	3,693,818	0	-100.00%
0	0	TOTAL REQUIREMENTS	6,534,564	19,033,301	191.27%
0	0	NET INCOME (LOSS)	0	0	

Courthouse Square Remediation Fund Budget Description

The Courthouse Square Remediation Fund has part of the Building and Building Improvements Program budget in it. \$18,533,301 is budgeted in Capital Outlay and \$500,000 is budgeted for Contingency, all for the Courthouse Square Remediation project.

MARION COUNTY FY 2012-13 BUDGET
NON-DEPARTMENTAL
CAPITAL

Facility Renovation Fund

FACILITY RENOVATION FUND INCOME SUMMARY

FY 2012-13

FY 09-10 ACTUAL	FY 10-11 ACTUAL		FY 11-12 BUDGET	FY 12-13 ADOPTED	+/- % Prior Budget
RESOURCES					
609,000	170,333	Intergovernmental Federal	0	0	n.a.
6,320	29,563	Intergovernmental State	54,147	0	-100.00%
176,144	0	Charges for Services	0	0	n.a.
34,192	12,674	Interest	0	0	n.a.
1,235,000	0	General Fund Transfers	0	0	n.a.
7,000,000	(0)	Other Fund Transfers	0	0	n.a.
666,356	3,724,470	Net Working Capital	673,250	0	-100.00%
9,727,012	3,937,040	TOTAL RESOURCES	727,397	0	-100.0%
REQUIREMENTS					
6,002,541	1,983,978	Capital Outlay	570,192	0	-100.00%
0	1,279,813	Transfers Out	157,205	0	-100.00%
6,002,541	3,263,791	TOTAL REQUIREMENTS	727,397	0	-100.0%
3,724,470	673,249	NET INCOME (LOSS)	0	0	

Facility Renovation Fund Budget Description

There are no funds budgeted for the Facility Renovation Fund for FY 12-13. In prior years, a portion of the Buildings and Building Improvements Program is included in this fund.

Health Building Reserve Fund

HEALTH BUILDING RESERVE FUND INCOME SUMMARY

FY 2012-13

FY 09-10 ACTUAL	FY 10-11 ACTUAL		FY 11-12 BUDGET	FY 12-13 ADOPTED	+/- % Prior Budget
RESOURCES					
10,456	4,269	Interest	5,000	3,700	-26.00%
1,015,851	776,307	Net Working Capital	781,000	784,176	0.41%
1,026,307	780,576	TOTAL RESOURCES	786,000	787,876	0.24%
REQUIREMENTS					
250,000	0	Transfers Out	0	0	n.a.
0	0	Reserves	786,000	787,876	0.24%
250,000	0	TOTAL REQUIREMENTS	786,000	787,876	0.24%
776,307	780,576	NET INCOME (LOSS)	0	0	

Health Building Reserve Fund Budget Description

The Health Building Reserve Program is the only program budgeted in this fund. There are no planned appropriations for the fund in FY 12-13 as all funds will remain in reserve for future needs.

MARION COUNTY FY 2012-13 BUDGET
NON-DEPARTMENTAL
CAPITAL

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MARION COUNTY FY 2012-13 BUDGET
NON-DEPARTMENTAL
CAPITAL

CAPITAL FUNDS PROJECTS AND PUBLIC WORKS PROJECTS

In addition to capital budget funds, the Department of Public Works manages capital projects within three operating funds. The capital expenditures are recorded by use of project and cost accounting. Public Works Fund projects are primarily roads and bridges construction, Environmental Services Fund capital expenditures are for solid waste management projects, and Fleet Fund capital outlays are for vehicle purchase. These capital expenditures are planned to be incorporated into the Capital budget in future years.

**SUMMARY OF FUND CAPITAL RESOURCES AND REQUIREMENTS
FY 2012-13**

	FY 09-10 Actual	FY 10-11 Actual	FY 11-12 Budget	FY 2012-13 Adopted	+/- % Prior Budget
RESOURCES					
Capital Building & Equipment	989,101	994,408	1,233,502	1,234,111	0.0%
Capital Improvement Projects	1,096,536	2,245,702	3,863,560	2,229,341	-42.3%
Courthouse Square Remediation	-	-	6,534,564	19,033,301	191.3%
Facility Renovation	9,727,012	3,937,470	727,397	-	-100.0%
Health Building Reserve	1,026,307	780,576	786,000	787,876	0.2%
Capital Funds subtotal	12,838,956	7,958,156	13,145,023	23,284,629	77.1%
Environmental Services Fund	535,596	1,451,477	321,400	2,261,250	603.6%
Fleet Fund	1,134,366	854,414	974,500	1,025,200	5.2%
Parks Fund	-	-	56,000	30,000	n.a.
Public Works Fund	1,071,029	3,546,504	5,982,795	6,114,025	2.2%
Public Works Dept total	2,740,991	5,852,395	7,334,695	9,430,475	138.2%
County Capital total	15,579,947	13,810,551	20,479,718	32,715,104	49.5%
REQUIREMENTS					
Capital Building & Equipment	-	519,408	1,233,502	1,234,111	0.0%
Capital Improvement Projects	1,039,434	254,492	3,863,560	2,229,341	-42.3%
Courthouse Square Remediation	-	-	6,534,564	19,033,301	191.3%
Facility Renovation	6,002,541	3,263,791	727,397	-	-100.0%
Health Building Reserve	776,307	-	786,000	787,876	0.2%
Capital Funds subtotal	7,818,282	4,037,691	13,145,023	23,284,629	89.6%
Environmental Services Fund	535,596	1,451,477	321,400	2,261,250	603.6%
Fleet Fund	1,134,366	854,414	974,500	1,025,200	5.2%
Parks Fund	-	-	56,000	30,000	n.a.
Public Works Fund	1,071,029	3,546,504	5,982,795	6,114,025	2.2%
Public Works Dept total	2,740,991	5,852,395	7,334,695	9,430,475	138.2%
County Capital total	10,559,273	9,890,086	20,479,718	32,715,104	49.5%

MARION COUNTY FY 2012-13 BUDGET
NON-DEPARTMENTAL
CAPITAL

CAPITAL BUDGET FUNDS RESOURCES AND REQUIREMENTS DETAIL

The following are line item detail reports of resources followed by requirements by fund.

Fund 383 Capital Building and Equipment

FY 2012-13

	FY 09-10 ACTUAL	FY 10-11 ACTUAL	FY 11-12 BUDGET	FY 12-13 PROPOSED	FY 12-13 APPROVED	FY 12-13 ADOPTED
RESOURCES						
Interest						
361000 Investment Earnings	11,688	5,306	4,000	1,232	1,232	1,232
Total Interest	11,688	5,306	4,000	1,232	1,232	1,232
General Fund Transfers						
381100 Transfer from General Fund	0	0	711,000	0	0	0
Total General Fund Transfers	0	0	711,000	0	0	0
Net Working Capital						
392000 Net Working Capital Unrestr	977,413	989,101	518,502	1,232,879	1,232,879	1,232,879
Total Net Working Capital	977,413	989,101	518,502	1,232,879	1,232,879	1,232,879
Total Fund 383 Capital Building and Equip.	989,101	994,408	1,233,502	1,234,111	1,234,111	1,234,111

Fund 383 Capital Building and Equipment

FY 2012-13

	FY 09-10 ACTUAL	FY 10-11 ACTUAL	FY 11-12 BUDGET	FY 12-13 PROPOSED	FY 12-13 APPROVED	FY 12-13 ADOPTED
REQUIREMENTS						
Transfers Out						
561480 Transfer to Capital Projects	0	475,000	0	0	0	0
Total Transfers Out	0	475,000	0	0	0	0
Contingency						
571010 Contingency	0	0	0	700,000	700,000	700,000
Total Contingency	0	0	0	700,000	700,000	700,000
Reserves						
572010 Unappropriated Reserves	0	0	1,233,502	534,111	534,111	534,111
Total Reserves	0	0	1,233,502	534,111	534,111	534,111
Total Fund 383 Capital Building and Equip.	0	475,000	1,233,502	1,234,111	1,234,111	1,234,111

MARION COUNTY FY 2012-13 BUDGET
NON-DEPARTMENTAL
CAPITAL

Fund 480 Capital Improvement Projects

FY 2012-13

	FY 09-10 ACTUAL	FY 10-11 ACTUAL	FY 11-12 BUDGET	FY 12-13 PROPOSED	FY 12-13 APPROVED	FY 12-13 ADOPTED
RESOURCES						
Intergovernmental State						
332990 Other State Revenues	4,933	0	107,437	0	0	0
Total Intergovernmental State	4,933	0	107,437	0	0	0
Charges for Services						
344999 Other Reimbursements	3,445	0	0	0	0	0
Total Charges for Services	3,445	0	0	0	0	0
Interest						
361000 Investment Earnings	7,456	6,267	0	0	0	0
Total Interest	7,456	6,267	0	0	0	0
General Fund Transfers						
381100 Transfer from General Fund	450,000	725,000	1,667,189	642,000	642,000	642,000
Total General Fund Transfers	450,000	725,000	1,667,189	642,000	642,000	642,000
Other Fund Transfers						
381383 Xfr from Capital Bldg and Eq	0	475,000	0	0	0	0
381455 Xfr from Facility Renovation	0	0	97,725	0	0	0
Total Other Fund Transfers	0	475,000	97,725	0	0	0
Net Working Capital						
392000 Net Working Capital Unrestr	630,702	1,039,434	1,991,209	1,587,341	1,587,341	1,587,341
Total Net Working Capital	630,702	1,039,434	1,991,209	1,587,341	1,587,341	1,587,341
Total Fund 480 Capital Improvement Projects	1,096,536	2,245,702	3,863,560	2,229,341	2,229,341	2,229,341

Fund 480 Capital Improvement Projects

FY 2012-13

	FY 09-10 ACTUAL	FY 10-11 ACTUAL	FY 11-12 BUDGET	FY 12-13 PROPOSED	FY 12-13 APPROVED	FY 12-13 ADOPTED
REQUIREMENTS						
Capital Outlay						
531300 Departmental Equipment Capital	0	9,181	408,450	74,352	74,352	74,352
531600 Computer Hardware Capital	0	0	243,646	175,000	175,000	175,000
531700 Computer Software Capital	0	16,439	2,383,562	1,392,174	1,392,174	1,392,174
531800 Telephone Systems	0	0	150,000	0	0	0
534100 Building Construction	57,102	183,868	408,924	0	0	0
534300 Special Construction	0	0	0	480,000	480,000	480,000
534600 Site Improvements	0	45,005	0	0	0	0
Total Capital Outlay	57,102	254,492	3,594,582	2,121,526	2,121,526	2,121,526
Contingency						
571010 Contingency	0	0	171,253	107,815	107,815	107,815
Total Contingency	0	0	171,253	107,815	107,815	107,815
Ending Fund Balance						
573010 Unapprop Ending Fund Balance	0	0	97,725	0	0	0
Total Ending Fund Balance	0	0	97,725	0	0	0
Total Fund 480 Capital Improvement Projects	57,102	254,492	3,863,560	2,229,341	2,229,341	2,229,341

MARION COUNTY FY 2012-13 BUDGET
NON-DEPARTMENTAL
CAPITAL

Fund 461 Courthouse Square Remediation

FY 2012-13

	FY 09-10 ACTUAL	FY 10-11 ACTUAL	FY 11-12 BUDGET	FY 12-13 PROPOSED	FY 12-13 APPROVED	FY 12-13 ADOPTED
RESOURCES						
Charges for Services						
341500 Electricity Generation Fees	0	0	0	1,700,000	1,700,000	1,700,000
Total Charges for Services	0	0	0	1,700,000	1,700,000	1,700,000
Interest						
361000 Investment Earnings	0	0	0	18,000	18,000	18,000
Total Interest	0	0	0	18,000	18,000	18,000
Other Revenues						
371010 CH2 Remediation Transit Reimb	0	0	0	2,581,073	2,581,073	2,581,073
Total Other Revenues	0	0	0	2,581,073	2,581,073	2,581,073
Other Fund Transfers						
381105 Xfr from CH2 Redevelopment	0	0	6,534,564	0	0	0
Total Other Fund Transfers	0	0	6,534,564	0	0	0
Settlements						
382100 Settlements	0	0	0	1,564,000	1,564,000	1,564,000
Total Settlements	0	0	0	1,564,000	1,564,000	1,564,000
Financing Proceeds						
383100 Loan Proceeds	0	0	0	9,476,410	9,476,410	9,476,410
Total Financing Proceeds	0	0	0	9,476,410	9,476,410	9,476,410
Net Working Capital						
392000 Net Working Capital Unrestr	0	0	0	3,693,818	3,693,818	3,693,818
Total Net Working Capital	0	0	0	3,693,818	3,693,818	3,693,818
Total Fund 461 Courthouse Square Remediation	0	0	6,534,564	19,033,301	19,033,301	19,033,301

Fund 461 Courthouse Square Remediation

FY 2012-13

	FY 09-10 ACTUAL	FY 10-11 ACTUAL	FY 11-12 BUDGET	FY 12-13 PROPOSED	FY 12-13 APPROVED	FY 12-13 ADOPTED
REQUIREMENTS						
Capital Outlay						
534100 Building Construction	0	0	1,000,000	16,426,469	16,426,469	16,426,469
534101 Building Design	0	0	1,785,798	1,682,879	1,682,879	1,682,879
534102 Structural Assurance Testing	0	0	0	118,685	118,685	118,685
534103 Construction Management	0	0	54,948	305,268	305,268	305,268
Total Capital Outlay	0	0	2,840,746	18,533,301	18,533,301	18,533,301
Contingency						
571010 Contingency	0	0	0	500,000	500,000	500,000
Total Contingency	0	0	0	500,000	500,000	500,000
Ending Fund Balance						
573010 Unapprop Ending Fund Balance	0	0	3,693,818	0	0	0
Total Ending Fund Balance	0	0	3,693,818	0	0	0
Total Fund 461 Courthouse Square Remediation	0	0	6,534,564	19,033,301	19,033,301	19,033,301

MARION COUNTY FY 2012-13 BUDGET
NON-DEPARTMENTAL
CAPITAL

Fund 455 Facility Renovation

FY 2012-13

	FY 09-10 ACTUAL	FY 10-11 ACTUAL	FY 11-12 BUDGET	FY 12-13 PROPOSED	FY 12-13 APPROVED	FY 12-13 ADOPTED
RESOURCES						
Intergovernmental Federal						
331990 Other Federal Revenues	609,000	170,333	0	0	0	0
Total Intergovernmental Federal	609,000	170,333	0	0	0	0
Intergovernmental State						
332990 Other State Revenues	6,320	29,563	54,147	0	0	0
Total Intergovernmental State	6,320	29,563	54,147	0	0	0
Charges for Services						
342810 CH2 Condo Fees Transit	176,144	0	0	0	0	0
Total Charges for Services	176,144	0	0	0	0	0
Interest						
361000 Investment Earnings	34,192	12,674	0	0	0	0
Total Interest	34,192	12,674	0	0	0	0
General Fund Transfers						
381100 Transfer from General Fund	1,235,000	0	0	0	0	0
Total General Fund Transfers	1,235,000	0	0	0	0	0
Other Fund Transfers						
381510 Transfer from Env Services	7,000,000	0	0	0	0	0
Total Other Fund Transfers	7,000,000	0	0	0	0	0
Net Working Capital						
392000 Net Working Capital Unrestr	666,356	3,724,470	673,250	0	0	0
Total Net Working Capital	666,356	3,724,470	673,250	0	0	0
Total Fund 455 Facility Renovation	9,727,012	3,937,040	727,397	0	0	0

Fund 455 Facility Renovation

FY 2012-13

	FY 09-10 ACTUAL	FY 10-11 ACTUAL	FY 11-12 BUDGET	FY 12-13 PROPOSED	FY 12-13 APPROVED	FY 12-13 ADOPTED
REQUIREMENTS						
Capital Outlay						
531300 Departmental Equipment Capital	0	0	20,499	0	0	0
531700 Computer Software Capital	0	9,079	0	0	0	0
533180 Safety Improvements	32,269	7,396	0	0	0	0
534100 Building Construction	84,460	357,825	542,980	0	0	0
534300 Special Construction	5,885,812	1,609,679	6,713	0	0	0
Total Capital Outlay	6,002,541	1,983,978	570,192	0	0	0
Transfers Out						
561100 Transfer to General Fund	0	280,000	39,009	0	0	0
561105 Transfer to CH2 Redevelopment	0	992,403	0	0	0	0
561480 Transfer to Capital Projects	0	0	97,725	0	0	0
561580 Transfer to Central Services	0	7,410	20,471	0	0	0
Total Transfers Out	0	1,279,813	157,205	0	0	0
Total Fund 455 Facility Renovation	6,002,541	3,263,791	727,397	0	0	0

MARION COUNTY FY 2012-13 BUDGET
NON-DEPARTMENTAL
CAPITAL

Fund 385 Health Building Reserve

FY 2012-13

	FY 09-10 ACTUAL	FY 10-11 ACTUAL	FY 11-12 BUDGET	FY 12-13 PROPOSED	FY 12-13 APPROVED	FY 12-13 ADOPTED
RESOURCES						
Interest						
361000 Investment Earnings	10,456	4,269	5,000	3,700	3,700	3,700
Total Interest	10,456	4,269	5,000	3,700	3,700	3,700
Net Working Capital						
392000 Net Working Capital Unrestr	1,015,851	776,307	781,000	784,176	784,176	784,176
Total Net Working Capital	1,015,851	776,307	781,000	784,176	784,176	784,176
Total Fund 385 Health Building Reserve	1,026,307	780,576	786,000	787,876	787,876	787,876

Fund 385 Health Building Reserve

FY 2012-13

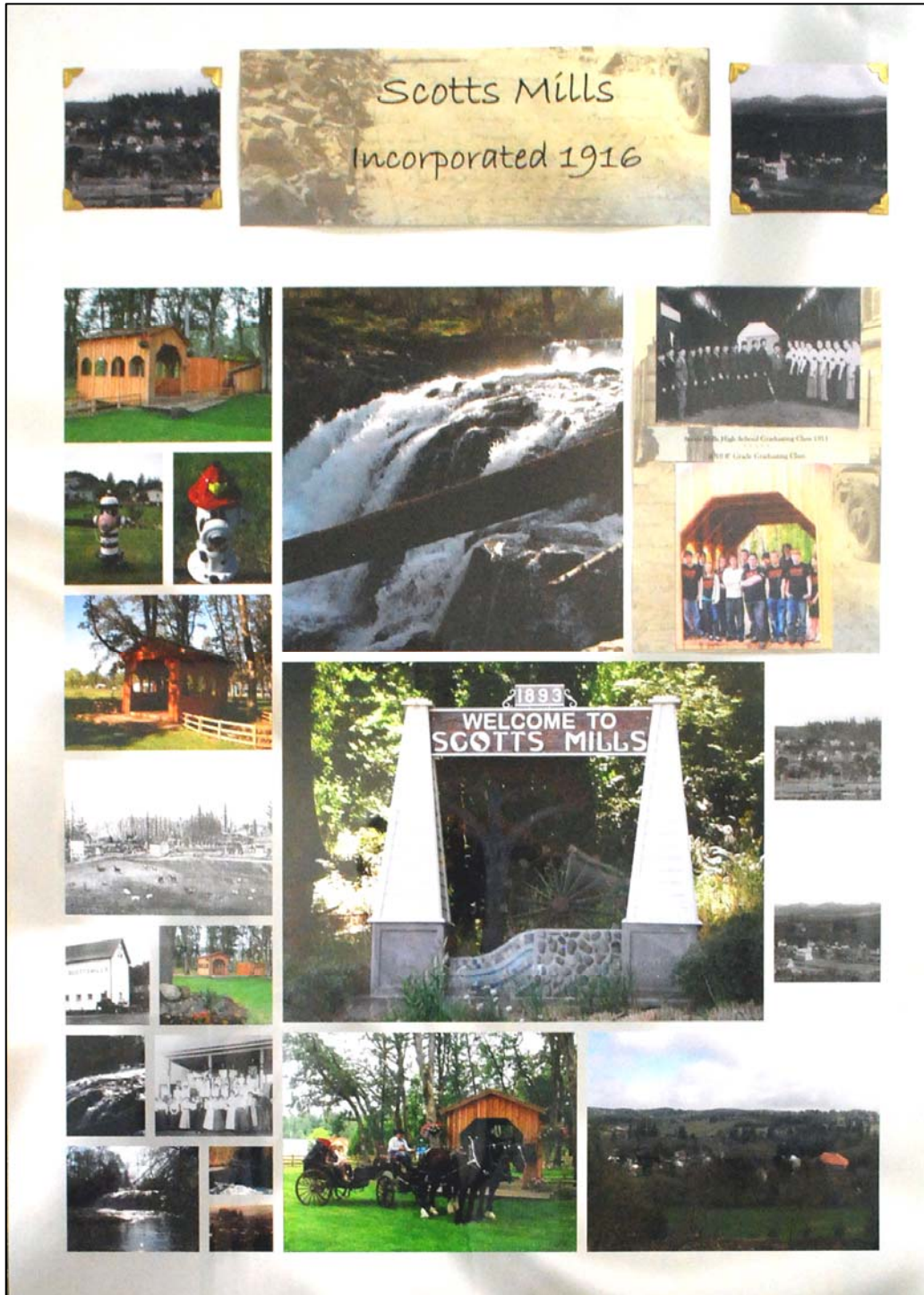
	FY 09-10 ACTUAL	FY 10-11 ACTUAL	FY 11-12 BUDGET	FY 12-13 PROPOSED	FY 12-13 APPROVED	FY 12-13 ADOPTED
REQUIREMENTS						
Transfers Out						
561190 Transfer to Health	250,000	0	0	0	0	0
Total Transfers Out	250,000	0	0	0	0	0
Reserves						
572010 Unappropriated Reserves	0	0	786,000	787,876	787,876	787,876
Total Reserves	0	0	786,000	787,876	787,876	787,876
Total Fund 385 Health Building Reserve	250,000	0	786,000	787,876	787,876	787,876

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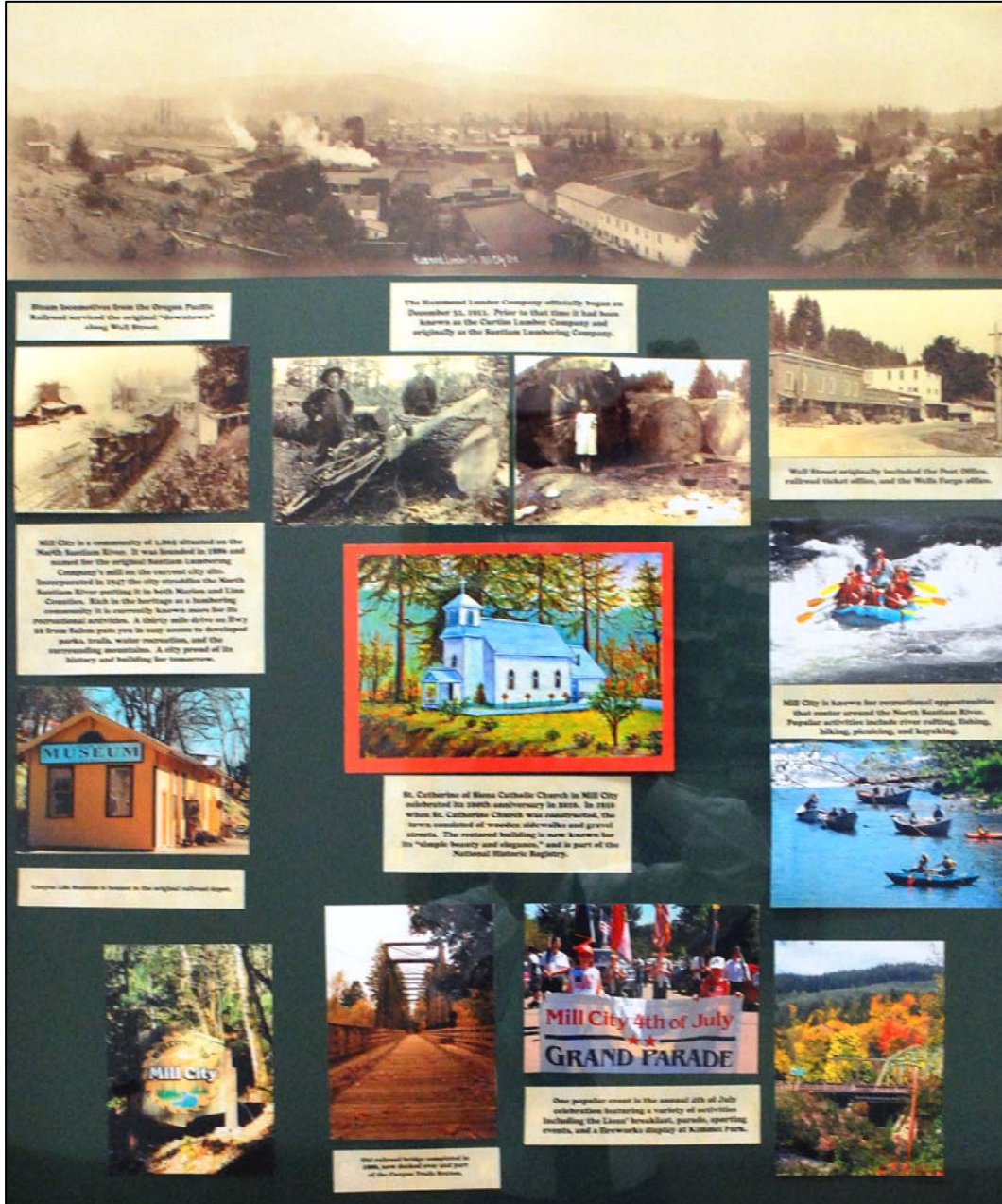
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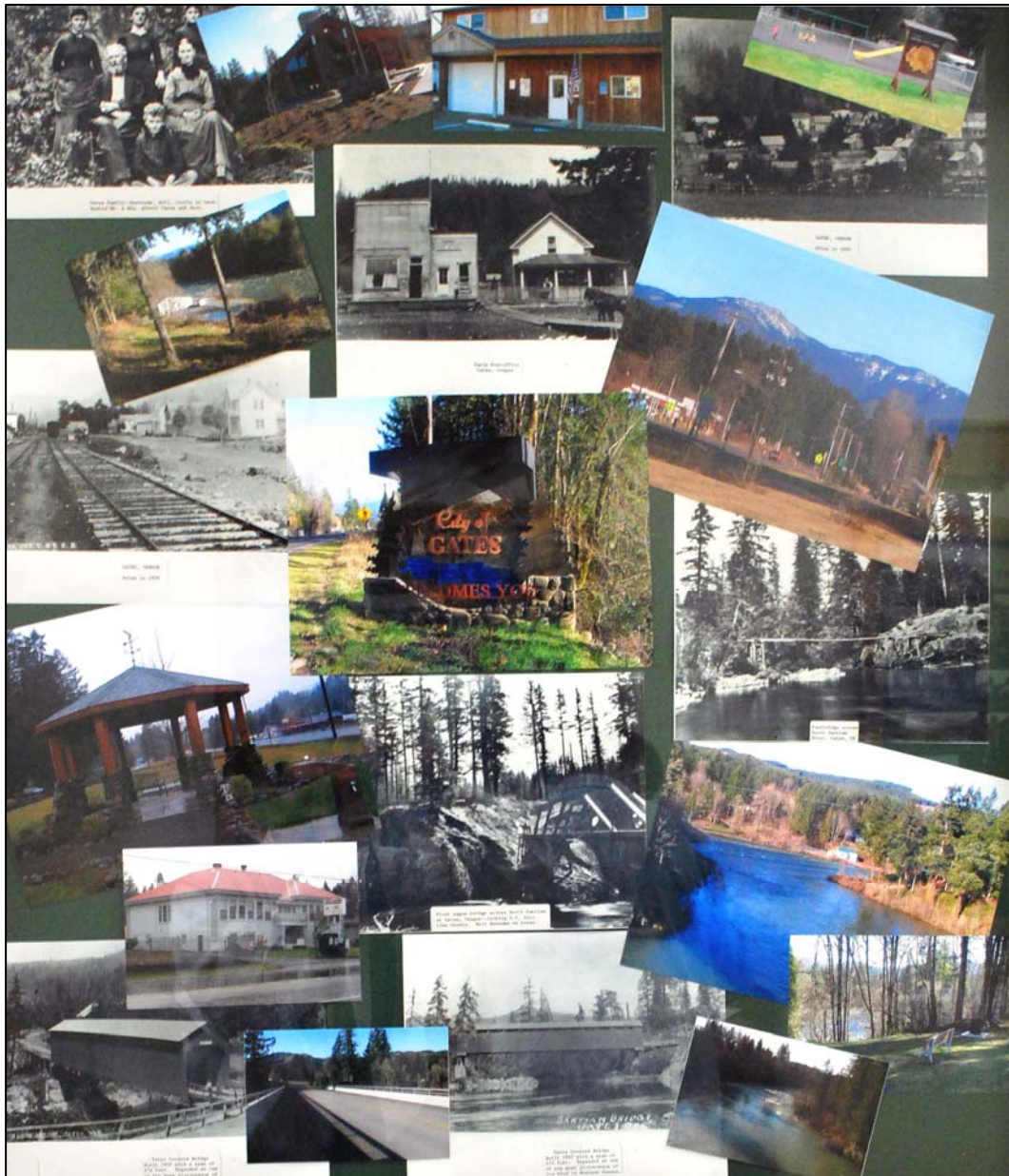
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IDANHA

A Peaceful Community
Nestled in the Willamette National Forest





Memories of the Past

			
1895-1995 Centennial	1899 Logging Train	1907 Logging Camp	1937 Post Office

Long before the advent of the white settlers, this area belonged to the Kalapuyan, or Santiam Indian tribe. In 1855, the people were removed to a reservation near Grand Ronde. The timber industry boomed with the development of the logging railroad. Trains carried logs as well as passengers. The Idanha Post Office was first established in 1895 as a Railway Post Office.

The Present - A Great Place to Live

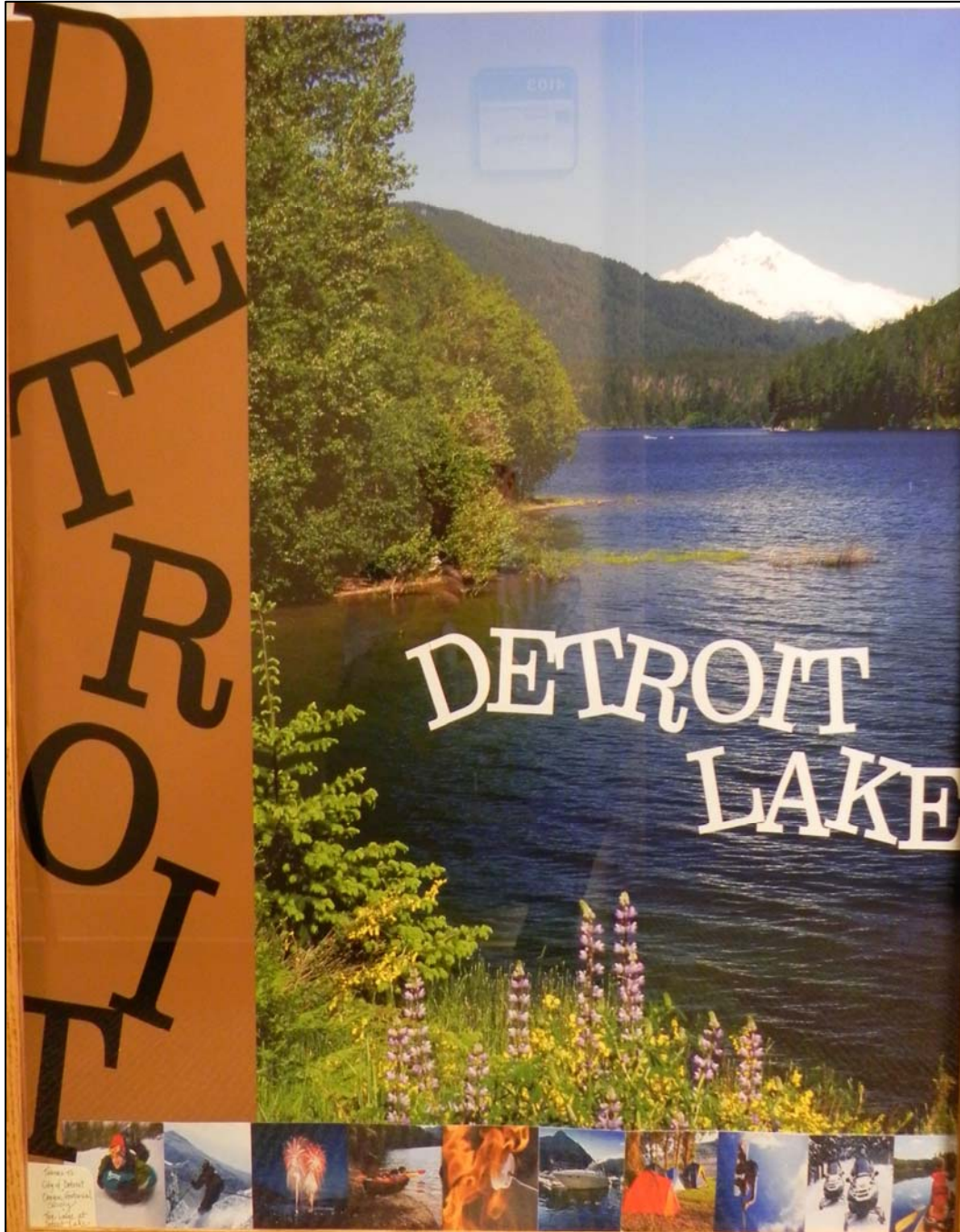
Over the River - and thru the woods - to Grandmother's House
We are Here for You in the Future

			
City Hall	Fire Station	Post Office	Church

Idanha, Oregon, 2012

IDANHA

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DETROIT

MARION COUNTY FY 2012-13 BUDGET
APPENDIX A
FUNDS LINE ITEM DETAIL LOCATOR

LOCATION OF FUNDS AND BUDGET LINE ITEM REPORTS

An overview of funds was presented in the Summary section. In the Departments section, departmental budgets were organized by program. At the end of each department budget detail reports by line item were also presented for each fund utilized by each department.

The General Fund and Central Services Fund sections discuss these funds taken as a whole without examining departmental and non-departmental programs. Line item detail about the funds is reported at the end of each of these sections. Non-Departmental and Capital sections present detail resources and requirements budget information for the funds that comprise these sections. For each fund a detail resources report is followed by a detail requirements report.

The line item detail reports are found beginning the page numbers shown on the table below.

Budgeted Funds

Resources and Requirements Detail Locator

Departmental	Resources Page	Require- ments Page
General Fund	656	656
Building Inspection	510	534
Central Services	673	673
Child Support	234	241
Children and Families	194	199
Community Corrections	606	615
County Clerk Records	160	164
County Fair	196	204
District Attorney Grants	235	245
Dog Control	195	201
Environmental Services	510	537
Fleet Management	512	543
Health	332	332
Inmate Welfare	610	627
Juvenile Grants	411	416
Land Use Planning	506	525
Law Library	434	436
Liquor Law Enforcement	235	244
Parks	508	528
Public Works	502	514
Sheriff Grants	607	620
Surveyor	508	531
Traffic Safety Team	609	624

Non-Departmental	Resources Page	Require- ments Page
Block Grant	725	725
CH2 Redevelopment	729	730
County Schools	732	732
Criminal Justice Assessment	733	733
Debt Service	735	735
Health IDS Reserve	736	736
Lottery Distribution	737	738
Non Departmental Grants	739	740
Rainy Day	741	741
Self-Insurance	742	743
Tax Title Land Sales	744	744

Capital

Capital Building and Equipment	764	764
Capital Improvement Projects	765	765
Courthouse Square Remediation	766	766
Facility Renovation **	767	767
Health Building Reserve	768	768

* If two page numbers are provided, the first is for resources and the second for requirements.

** Budgeted through FY 11-12, no budget for FY 12-13.

MARION COUNTY FY 2012-13 BUDGET
APPENDIX A
FUNDS LINE ITEM DETAIL LOCATOR

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MARION COUNTY FY 2012-13 BUDGET
APPENDIX B
PUBLIC NOTICE OF BUDGET HEARING

PUBLIC NOTICE

A public meeting of the Budget Committee of Marion County, State of Oregon, to discuss the budget for the fiscal year July 1, 2012 to June 30, 2013 will be held at the Commissioners' Board Room, 1115 Commercial St. NE, Salem, OR. The meeting will take place on May 30, 2012 at 9:30 am. The purpose of the meeting is to receive the budget message. A copy of the budget document may be inspected or obtained on or after May 30, 2012 at the Board of Commissioners' Office, 451 Division St. NE, Salem, between the hours of 8:00 am and 5:00 pm, or on the Marion County Internet website at www.co.marion.or.us.

Additional Budget Committee meetings will be held at the Commercial Street location on June 5 and June 6, 2012 to receive additional budget information, deliberate and take public comment. At the meeting to be held on June 5, 2012, public comment will be taken at 8:45 am and 5:15 pm. Any person may appear at the meeting and discuss the proposed programs with the Budget Committee.

Statesman Journal May 24, 2012

MARION COUNTY FY 2012-13 BUDGET
APPENDIX B
PUBLIC NOTICE OF BUDGET HEARING

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MARION COUNTY FY 2012-13 BUDGET
APPENDIX C
PUBLIC NOTICE OF BUDGET HEARING

PUBLIC NOTICE

A public meeting of the Marion County Board of Commissioners will be held on June 20, 2012 at 9:00 am at the Commissioners' Board Room, 1115 Commercial St. NE, Salem, Oregon. The purpose of this meeting is to discuss the budget for the fiscal year beginning July 1, 2012 as approved by the Marion County Budget Committee. A summary of the budget is presented below. A copy of the budget may be inspected or obtained at the Board of Commissioners' Office, 451 Division St. NE, Salem, OR between the hours of 8:00 a.m. and 5:00 p.m. The full budget may also be found at the Marion County Internet website, www.co.marion.or.us. This budget is for an annual budget period. This budget was prepared on a basis of accounting that is the same as used the preceding year.

Patti Milne, Chair, Board of Commissioners 503-588-5212 PMILNE@co.marion.or.us

FINANCIAL SUMMARY- RESOURCES

	Actual Amount 2010-11	Adopted Budget This Year 2011-12	Approved Budget Next Year 2012-13
TOTAL OF ALL FUNDS			
Beginning Fund Balance / Net Working Capital	89,762,138	89,588,153	86,305,538
Fees, Licenses, Permits, Fines, Assessments & Other Service Charges	68,699,203	69,942,302	70,253,934
Federal, State and All Other Grants, Gifts, Allocations and Donations	90,991,734	85,275,394	84,449,265
Revenue from Bonds and Other Debt	0	0	9,476,410
Interfund Transfers / Internal Service Reimbursement	40,387,206	39,425,115	37,418,663
All Other Resources Except Prop. Taxes	2,403,155	3,528,272	6,467,920
Property Taxes Estimated to be Rec.	54,567,841	56,066,615	57,882,852
Total Resources	346,811,277	343,825,851	352,254,582

FINANCIAL SUMMARY - REQUIREMENTS BY OBJECT CLASSIFICATION

Personnel Services	111,531,618	120,262,851	120,413,997
Materials and Services	110,936,973	111,680,448	113,069,059
Capital Outlay	8,849,767	14,039,990	30,270,207
Debt Service	5,714,960	5,866,410	6,006,492
Interfund Transfers	18,059,716	17,047,320	13,538,387
Contingencies	0	13,638,994	13,363,907
Special Payments	1,086,902	1,405,242	577,508
Unappropriated Ending Balance and Reserved for Future Exp.	0	59,884,596	55,015,025
Total Requirements	256,179,936	343,825,851	352,254,582

FINANCIAL SUMMARY - REQUIREMENTS BY FUNCTION

The following are abbreviated statements of county Strategic Plan goals linked to county programs supporting those goals.

Name of Program	FTE for that unit or program		
Operational Efficiency and Quality Service	40,609,662	46,697,237	45,731,856
FTE	234.0	224.3	221.7

Operational Efficiency and Quality Service is encompassed in general government and central services department programs. In the general government area, the budget for the Assessor's Office is \$5.7 million General Fund with 50.7 FTE. This office has reduced staff by 12.3 FTE since FY 08-09 and the office continues to streamline processes and reduce costs. The County Clerk's budget is \$2.8 million and 14.5 FTE for programs and services including recording, licensing, elections, Board of Property Tax Appeals and archives. The Treasurer's Office budget is \$0.5 million and 3 FTE to continue its current service level. Other budgeted costs total \$14.8 million including General Fund transfers to other government services. In the central services area, The Board of Commissioners budget is \$2.1 million and 13 FTE. The Business Services budget is \$6.4 million and 57.5 FTE after a reduction of 2.75 FTE. The Finance budget is \$2.4 million with 20 FTE. The Information Technology budget is \$8.4 million with 54 FTE and the Legal Counsel budget totals \$1.9 million with 10.75 FTE. Also budgeted is \$0.7 million for the Marion County Business Enterprise Enhancement (MCBEE) project which is now focusing on upgrading the county computerized financial management system.

MARION COUNTY FY 2012-13 BUDGET
APPENDIX C
PUBLIC NOTICE OF BUDGET HEARING

Growth and Infrastructure	22,963,785	42,552,516	43,040,569
FTE	56.1	59.4	56.9

The Growth and Infrastructure program budget consists of: the \$38.9 million Environmental Services program which includes solid waste management and recycling, the \$0.4 million County Parks program, the \$1.2 million Land Use Planning program, and the \$2.5 million Building Inspection program, all managed by the Public Works Department. The county ranks consistently in the top in Oregon's recycling effort for a cleaner environment. The Environmental Services program has instituted a new project to remove metal from the ash produced by the burner in Brooks; the remaining ash will be used for land fill daily cover.

Public Safety	72,849,132	77,761,229	77,965,629
FTE	552.7	544.9	533.7

Public safety is one of the county's highest priorities and it is allocated 76% of General Fund operating expenditures or 22% of total county resources. The Sheriff's Office budget of \$52.8 million and 346 FTE includes enforcement, the county jail, parole and probation, and new to this budget, code enforcement. In FY 11-12, a critical funding reduction in state Community Corrections grant-in-aid, which helps fund the county jail as well as parole and probation, required the closure of 128 jail beds and the transfer of 72 inmates to the work center for a net loss of 56 beds. There were reductions of 6 FTE in patrol, jail and support staff and 5 FTE parole and probation officers. The District Attorney's budget is \$9.8 million to fund criminal prosecution, victims of crime assistance, for child support enforcement, employing 81.6 FTE. The Juvenile budget of \$12.6 million and 104.3 FTE provides detention and juvenile alternative programs, case management and counseling. There is \$0.9 million and 9 FTE budgeted for two Justice Courts which hear traffic offenses, some misdemeanors and small civil claims. The total public safety budget increased \$204,400 or three-tenths of one percent.

Economic Development	1,595,541	1,793,899	2,469,563
FTE	0.0	0.5	0.5

The Economic Development budget of \$2.5 million promotes economic development through the county's Economic Development Advisory Board and allocation of the county's \$2.1 million in state lottery funds to support economic development. Another economic development activity is the Marion County Fair, budgeted at \$0.4 million and 0.5 FTE.

Transportation and Emergency Management	24,131,572	44,457,159	47,702,829
FTE	124.3	135.8	130.4

Transportation includes roads and bridges maintenance and repair, ferry operations, fleet management, and county surveyor. They are managed by the Department of Public Works, and constitute a \$47 million and 127 FTE portion of its total budget. For FY 12-13, major road work includes \$0.7 million for continuation of preservation of the North Fork Road, \$1.7 million invested in resurfacing 8.4 miles of county roads and four bridge decks. Other road projects include 22.1 miles of chip seals and 3.8 miles of slurry seals. There is \$0.7 million and 3.2 FTE budgeted for the Emergency Management program of Public Works. The program manages natural disasters such as floods, landslides, high winds, severe winter storms, earthquakes, forest fires and droughts, through an Emergency Operations Center, and coordinates emergency planning and drills with local, state, and federal partners.

MARION COUNTY FY 2012-13 BUDGET
APPENDIX C
PUBLIC NOTICE OF BUDGET HEARING

Health and Community Services	59,002,619	70,283,972	68,209,104
FTE	372.0	351.6	353.6

The Health Department budget totals \$61.9 million and 336.4 FTE. Services include developmental disabilities, both children and adult behavioral health, community and provider services, drug treatment, acute psychiatric and mental health crisis diversion, public health, women, infant and children (WIC), environmental health, and vital statistics. There is also a Health Integrated Delivery System \$2 million reserve. A Community Services Department was formed effective FY 12-13 to better serve constituents and to achieve more efficient and effective service delivery. This department has a total budget of \$4.3 million and 17.2 FTE. The following programs were realigned into the Community Services Department: Children and Families, Dog Control program, Oregon State University Extension Services, and County Fair. The latter is discussed under Economic Development.

In addition to the program investments in goal areas previously discussed, the county budget also includes non-operating and capital budgets, which often contribute to achieving multiple goals.

Capital	3,993,283	6,512,734	23,284,629
FTE	0	0	0

The Capital budget accounts for the acquisition, construction or remediation of major capital facilities, equipment or other fixed assets. Amounts budgeted vary widely from year-to-year. \$19.0 million is budgeted for a Courthouse Square Remediation project. \$1.1 million is budgeted for a new computerized Assessor's assessment system that provides full support for assessment administration and include property ownership records. Other projects totaling \$1.2 million include repairs to several county buildings, such as roof repair, HVAC system upgrade, and several information technology equipment replacement projects. Slightly more than \$2.0 million is also reserved for future building and equipment needs.

Non-Operating	31,034,343	53,767,105	43,850,403
FTE	0	0	0

Non-Operating activities are not assigned to specific department budgets. Expenditures include \$2.2 million total contributions to outside agencies working in Marion County such as the state's water master and predatory animal programs, funds to continue audits of county programs, and special grant or other earmarked funds passed to other organizations. Non-operations also includes a \$33.9 million self-insurance program; \$0.7 million for Courthouse Square non-construction related costs; a \$2 million rainy day reserve; and debt service. For the latter, the budget contains slightly more than \$1.5 million for the Courthouse Square bonds, and \$3.5 million for two Limited Tax Pension Obligation Bonds.

Total County FTE	1,339.1	1,316.6	1,296.9
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PROPERTY TAX LEVIES

	<u>Rate or Amount Imposed</u>	<u>Rate or Amount Imposed</u>	<u>Rate or Amount Approved</u>
Permanent Rate Levy (rate limit 3.0252 per \$1,000)	3.0252	3.0252	3.0252
Local Option Levy			
Levy For General Obligation Bonds			

STATEMENT OF INDEBTEDNESS

LONG TERM DEBT	Estimated Debt Outstanding on July 1	Estimated Debt Authorized, But Not Incurred on July 1
General Obligation Bonds	\$0	\$0
Other Bonds	\$53,353,125	\$0
Other Borrowings	\$0	\$0
Total	\$53,353,125	\$0

OR-0000302495

Statesman Journal June 15, 2012

MARION COUNTY FY 2012-13 BUDGET
APPENDIX C
PUBLIC NOTICE OF BUDGET HEARING

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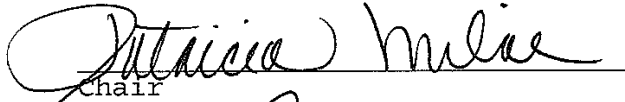
MARION COUNTY FY 2012-13 BUDGET
APPENDIX D
BOARD RESOLUTION ADOPTING THE BUDGET AND IMPOSING TAX

IT IS FURTHER RESOLVED that the Marion County Board of Commissioners hereby imposes taxes for 2012-2013 as categorized below:

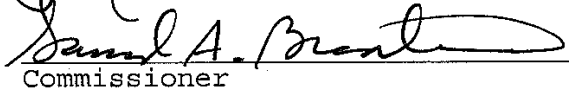
	General Government Limitation
General Fund	\$3.0252 per \$1,000

DATED at Salem, Oregon, this 20th day of June 2012.

MARION COUNTY BOARD OF COMMISSIONERS


Chair


Commissioner


Commissioner

MARION COUNTY FY 2012-13 BUDGET
APPENDIX D
BOARD RESOLUTION ADOPTING THE BUDGET AND IMPOSING TAX

MARION COUNTY
Fiscal Year 2012-13 Adopted Budget
Attachment to Resolution No. _____
June 20, 2012

	Budget July 1, 2012
GENERAL FUND	
Assessor's Office	\$ 5,734,401
County Clerk's Office	2,712,621
Community Services	427,845
District Attorney's Office	7,690,210
Justice Courts	892,644
Juvenile	9,409,593
Sheriff's Office	35,170,174
Treasurer's Office	474,805
Non-Departmental:	
Materials and Services	1,502,148
Debt Service - Principal	280,000
Debt Service - Interest	15,000
Transfers Out	9,411,724
Contingency	705,497
Ending Fund Balance	3,594,443
TOTAL REQUIREMENTS	\$ 78,021,105
BLOCK GRANT FUND	
Materials and Services	\$ 388
Contingency	42,398
TOTAL REQUIREMENTS	\$ 42,786
BUILDING INSPECTION FUND	
Personnel Services	\$ 1,544,393
Materials and Services	420,566
Contingency	247,000
Ending Fund Balance	268,677
TOTAL REQUIREMENTS	\$ 2,480,636
CAPITAL BUILDING AND EQUIPMENT FUND	
Contingency	\$ 700,000
Reserves	534,111
TOTAL REQUIREMENTS	\$ 1,234,111
CAPITAL IMPROVEMENT PROJECTS FUND	
Capital Outlay	\$ 2,121,526
Contingency	107,815
TOTAL REQUIREMENTS	\$ 2,229,341

MARION COUNTY FY 2012-13 BUDGET
APPENDIX D
BOARD RESOLUTION ADOPTING THE BUDGET AND IMPOSING TAX

MARION COUNTY
Fiscal Year 2012-13 Adopted Budget
Attachment to Resolution No. _____
June 20, 2012

		Budget July 1, 2012
CENTRAL SERVICES FUND		
Board of Commissioners' Office	\$	2,050,097
Business Services		6,434,698
Finance		2,373,035
Information Technology		8,393,631
Legal		1,260,497
Non-Departmental:		
Materials and Services		674,502
TOTAL REQUIREMENTS	\$	21,186,460
CH2 (COURTHOUSE SQUARE) REDEVELOPMENT		
Materials and Services	\$	742,420
TOTAL REQUIREMENTS	\$	742,420
CHILD SUPPORT FUND		
Personnel Services	\$	1,248,186
Materials and Services		243,685
TOTAL REQUIREMENTS	\$	1,491,871
CHILDREN AND FAMILIES FUND		
Personnel Services	\$	644,322
Materials and Services		1,750,249
Contingency		198,123
TOTAL REQUIREMENTS	\$	2,592,694
COMMUNITY CORRECTIONS FUND		
Personnel Services	\$	6,783,231
Materials and Services		2,388,490
Transfers Out		3,273,778
Contingency		65,393
TOTAL REQUIREMENTS	\$	12,510,892
COUNTY CLERK RECORDS FUND		
Personnel Services	\$	66,751
Materials and Services		47,570
Ending Fund Balance		436
TOTAL REQUIREMENTS	\$	114,757
COUNTY FAIR FUND		
Personnel Services	\$	56,377
Materials and Services		314,622
Contingency		9,200
TOTAL REQUIREMENTS	\$	380,199

MARION COUNTY FY 2012-13 BUDGET
APPENDIX D
BOARD RESOLUTION ADOPTING THE BUDGET AND IMPOSING TAX

MARION COUNTY
Fiscal Year 2012-13 Adopted Budget
Attachment to Resolution No. _____
June 20, 2012

	Budget July 1, 2012
COUNTY SCHOOLS FUND	
Special Payments	\$ 422,600
TOTAL REQUIREMENTS	\$ 422,600
COURTHOUSE SQUARE REMEDIATION	
Capital Outlay	\$ 18,533,301
Contingency	500,000
TOTAL REQUIREMENTS	\$ 19,033,301
CRIMINAL JUSTICE ASSESSMENT FUND	
Materials and Services	\$ 284,162
Capital Outlay	45,000
Contingency	20,000
Ending Fund Balance	889,201
TOTAL REQUIREMENTS	\$ 1,238,363
DEBT SERVICE FUND	
Debt Service - Principal	\$ 2,000,000
Debt Service - Interest	3,098,058
Ending Fund Balance	475,115
TOTAL REQUIREMENTS	\$ 5,573,173
DISTRICT ATTORNEY GRANTS FUND	
Personnel Services	\$ 484,536
Materials and Services	100,117
TOTAL REQUIREMENTS	\$ 584,653
DOG CONTROL FUND	
Personnel Services	\$ 700,580
Materials and Services	541,190
TOTAL REQUIREMENTS	\$ 1,241,770
ENVIRONMENTAL SERVICES FUND	
Personnel Services	\$ 2,606,121
Materials and Services	17,822,576
Capital Outlay	2,261,250
Contingency	1,435,701
Ending Fund Balance	14,758,925
TOTAL REQUIREMENTS	\$ 38,884,573

MARION COUNTY FY 2012-13 BUDGET
APPENDIX D
BOARD RESOLUTION ADOPTING THE BUDGET AND IMPOSING TAX

MARION COUNTY
Fiscal Year 2012-13 Adopted Budget
Attachment to Resolution No. _____
June 20, 2012

Budget July 1, 2012

LAW LIBRARY FUND

Personnel Services	\$ 161,915
Materials and Services	140,600
Contingency	30,000
Ending Fund Balance	319,309
TOTAL REQUIREMENTS	\$ 651,824

LIQUOR LAW ENFORCEMENT FUND

Transfers Out	\$ 35,000
TOTAL REQUIREMENTS	\$ 35,000

LOTTERY DISTRIBUTION FUND

Materials and Services	\$ 452,294
Debt Service - Principal	431,250
Debt Service - Interest	120,814
Transfers Out	324,000
Contingency	208,942
Ending Fund Balance	552,064
TOTAL REQUIREMENTS	\$ 2,089,364

NON-DEPARTMENTAL GRANTS FUND

Materials and Services	\$ 16,034
Transfers Out	364,566
Contingency	43,795
Ending Fund Balance	364,410
TOTAL REQUIREMENTS	\$ 788,805

PARKS FUND

Personnel Services	\$ 93,789
Materials and Services	143,886
Capital Outlay	30,000
Contingency	38,672
Ending Fund Balance	120,791
TOTAL REQUIREMENTS	\$ 427,138

PUBLIC WORKS FUND

Personnel Services	\$ 11,126,744
Materials and Services	8,854,355
Capital Outlay	6,114,025
Debt Service - Principal	47,050
Debt Service - Interest	200
Contingency	1,530,915
Ending Fund Balance	14,128,086
TOTAL REQUIREMENTS	\$ 41,801,375

MARION COUNTY FY 2012-13 BUDGET
APPENDIX D
BOARD RESOLUTION ADOPTING THE BUDGET AND IMPOSING TAX

MARION COUNTY
Fiscal Year 2012-13 Adopted Budget
Attachment to Resolution No. _____
June 20, 2012

Budget July 1, 2012

RAINY DAY FUND

Reserves	\$ 2,030,350
TOTAL REQUIREMENTS	\$ 2,030,350

SELF-INSURANCE FUND

Materials and Services	\$ 25,207,863
Contingency	2,000,000
Ending Fund Balance	6,727,878
TOTAL REQUIREMENTS	\$ 33,935,741

SHERIFF GRANTS FUND

Personnel Services	\$ 1,691,689
Materials and Services	948,831
Capital Outlay	31,905
Contingency	190,319
TOTAL REQUIREMENTS	\$ 2,862,744

SURVEYOR FUND

Personnel Services	\$ 421,275
Materials and Services	144,871
Contingency	66,606
Ending Fund Balance	1,169,663
TOTAL REQUIREMENTS	\$ 1,802,415

TAX TITLE LAND SALES FUND

Materials and Services	\$ 26,645
Special Payments	154,908
Transfers Out	43,119
Contingency	10,000
Ending Fund Balance	79,856
TOTAL REQUIREMENTS	\$ 314,528

TRAFFIC SAFETY TEAM FUND

Personnel Services	\$ 1,105,139
Materials and Services	534,898
Capital Outlay	70,000
Transfers Out	53,200
Contingency	40,501
TOTAL REQUIREMENTS	\$ 1,803,738

TOTAL ALL FUNDS

Appropriations	\$ 297,239,557
Reserves	5,362,337
Ending Fund Balance	49,652,688
TOTAL REQUIREMENTS	\$ 352,254,582

MARION COUNTY FY 2012-13 BUDGET
APPENDIX D
BOARD RESOLUTION ADOPTING THE BUDGET AND IMPOSING TAX

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MARION COUNTY FY 2012-13 BUDGET
APPENDIX E
NOTIFICATION OF PROPERTY TAX AND CERTIFICATION OF INTENT
TO IMPOSE

**Notice of Property Tax and Certification of Intent to Impose
a Tax, Fee, Assessment or Charge on Property**
To manager of Marion County

**FORM LB-50
2012-2013**

Check here if this is an amended form.

Be sure to read instructions in the Notice of Property Tax Levy Forms and Instruction booklet

The Marion County District Name has the responsibility and authority to place the following property tax, fee, charge or assessment on the tax roll of Marion County. The property tax, fee, charge or assessment is categorized as stated by this form.

<u>P.O. Box 14500</u> <small>mailing address of district</small>	<u>Salem</u> <small>city</small>	<u>OR</u> <small>state</small>	<u>97308-0038</u> <small>ZIP Code</small>
<u>Patricia Niles</u> <small>Contact Person</small>	<u>Chairperson</u> <small>Title</small>	<u>503-338-8034</u> <small>Daytime Telephone</small>	<u>503-338-8012</u> <small>Contact Person's Mail</small>

CERTIFICATION - You must check one box if your district is subject to Local Budget Law.

The tax rate or levy amounts certified in Part I are within the tax rate or levy amounts approved by the budget committee.

The tax rate or levy amounts certified in Part I were changed by the governing body and republished as required in ORS 204.435.

PART II: TOTAL PROPERTY TAX LEVY

		Subject to: General Government Limits Rate -or- Dollar Amount	
1. Rate/Amount levied (within permanent rate limit)	1	3.0252	
2. Local option operating tax	2		Excluded from Measure 5 Limits Dollar Amount of Bond Levy
3. Local option capital project tax	3		
4. Levy for pension and disability obligations	4		
5a. Levy for bonded indebtedness from bonds approved by voters prior to October 8, 2001	5a		
5b. Levy for bonded indebtedness from bonds approved by voters on or after October 8, 2001	5b		
5c. Total levy for bonded indebtedness not subject to Measure 5 or Measure 50 (total of 5a + 5b)	5c		0

PART III: RATE LIMIT CERTIFICATION

6. Permanent rate limit in dollars and cents per \$1,000	6	3.0252
7. Election date when your new district received voter approval for your permanent rate limit	7	
8. Estimated permanent rate limit for reorganized/consolidated district	8	

PART III: SCHEDULE OF LOCAL OPTION TAXES - Enter all local option taxes on this schedule. If there are more than two taxes, attach a sheet showing the information for each.

Purpose (operating, capital project, or raised)	Date voters approved: local option ballot measure	First year levied	Final year to be levied	Tax amount -or- rate authorized per year by voters

Part IV. SPECIAL ASSESSMENTS, FEES AND CHARGES

Description	Subject to General Government Limitation	Excluded from Measure 5 Limitation
1		
2		

If fees, charges, or assessments will be imposed on specific property within your district, you must attach a complete list of properties, by assessor's account number, to which fees, charges, or assessments will be imposed. Show the fees, charges, or assessments uniformly imposed on the properties. If these amounts are not uniform, show the amount imposed on each property. The authority for putting these assessments on the roll is ORS _____ (Must be completed if you have an entry in Part IV)

100-65400-0 (Rev. 12/11) (see the back for worksheet for lines 1a, 5b, and 5c)
File with your statement no later than **JULY 15**, unless granted an extension in writing.

MARION COUNTY FY 2012-13 BUDGET
APPENDIX E
NOTIFICATION OF PROPERTY TAX AND CERTIFICATION OF INTENT
TO IMPOSE

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MARION COUNTY FY 2012-13 BUDGET
APPENDIX F
FULL TIME EQUIVALENT POSITIONS BY FUND

Marion County Full Time Equivalent Positions

Budgeted positions excludes temps, volunteers, students, interns, contract workers

	Fund#	FY08-09	FY09-10	FY10-11	FY11-12*	FY12-13	Change
Total All Funds		1386.85	1312.62	1346.90	1317.30	1296.83	-20.47
General Fund	100	491.11	461.72	461.26	453.52	452.03	-1.49
Other Funds		895.74	850.90	885.64	863.78	844.80	-18.98
Central Services							
Board of Commissioners	580	14.00	14.00	13.00	13.00	13.00	0.00
Business Services	580	65.00	62.50	62.50	60.25	57.50	-2.75
Finance	580	21.00	19.00	19.00	20.00	20.00	0.00
Information Technology	580	57.00	55.00	56.00	54.00	54.00	0.00
Legal	580	9.95	9.95	9.95	8.73	8.95	0.22
Children and Families							
Children and Families	160	7.15	7.15	7.65	7.65	0.00	-7.65
County Clerk							
County Clerk Records	120	1.00	1.00	1.00	1.00	1.00	0.00
Community Services							
Children and Families	160	0.00	0.00	0.00	0.00	7.22	7.22
Dog Control	230	0.00	0.00	0.00	0.00	9.60	9.60
County Fair	270	0.00	0.00	0.00	0.00	0.51	0.51
District Attorney							
DA Child Support Enforcement	220	15.60	15.60	14.60	12.80	12.80	0.00
DA Grants	300	8.18	7.53	7.22	6.69	5.73	-0.96
Interagency Meth Strike Force	225	1.00	0.23	0.00	0.00	0.00	0.00
Health							
Health	190	326.50	322.02	353.30	335.79	336.37	0.58
Juvenile							
Juvenile Grants	125	40.93	32.50	28.45	29.90	29.90	0.00
Legal Counsel							
Law Library	260	2.30	2.10	1.80	1.80	1.80	0.00
Public Works							
Public Works	130	130.60	118.95	123.58	128.45	125.05	-3.40
Dog Control	230	12.05	11.00	11.00	9.60	0.00	-9.60
Land Use Planning	305	11.35	9.20	9.20	6.74	8.02	1.28
Parks	310	2.10	1.00	1.00	1.00	1.00	0.00
Surveyor	320	8.20	7.80	7.12	6.35	4.35	-2.00
Building Inspection	330	25.00	13.90	15.00	16.02	15.89	-0.13
Environmental Services	510	23.90	27.85	32.90	35.65	32.00	-3.65
Fleet	595	0.00	0.00	1.00	1.00	1.00	0.00
Sheriff							
Corrections	180	84.66	83.17	83.92	78.92	71.42	-7.50
Sheriff's Grant Fund	250	15.27	14.45	14.45	16.45	15.70	-0.75
Traffic Team	255	10.00	10.00	10.00	10.00	10.00	0.00
Inmate Welfare	290	3.00	2.00	2.00	2.00	2.00	0.00

* Includes FTE changes through the third supplemental budget.

General Fund 100 breakdown n:	FY08-09	FY09-10	FY10-11	FY11-12*	FY12-13	Change
Assessor's Office	63.00	56.00	56.00	52.10	50.70	-1.40
Clerk's Office	15.50	14.50	13.50	13.50	13.50	0.00
Community Services Department	0.00	0.00	0.00	0.00	0.45	0.45
District Attorney's Office	67.48	65.07	64.11	63.14	63.10	-0.04
Justice Courts Department	8.50	8.50	8.00	8.75	9.00	0.25
Juvenile Department	78.29	74.02	74.02	74.40	74.40	0.00
Sheriff's Office	255.34	240.63	242.63	238.63	237.88	-0.75
Treasurer's Office	3.00	3.00	3.00	3.00	3.00	0.00
Total	491.11	461.72	461.26	453.52	452.03	-1.49

MARION COUNTY FY 2012-13 BUDGET
APPENDIX F
FULL TIME EQUIVALENT POSITIONS BY FUND

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MARION COUNTY FY 2011-12 BUDGET
APPENDIX G
FUND DESCRIPTIONS

GENERAL AND MAJOR SPECIAL REVENUE FUNDS

<u>Fund</u>	<u>Principal Resources</u>	<u>Description of Operations</u>
General	Property taxes, grants, state shared revenue, fees, service charges, fines and forfeitures, and interest.	Accounts for all operations not required to be accounted for in other funds.
Public Works	Motor vehicle fees and gasoline tax apportionments from the State of Oregon, federal forest revenues, property improvement assessments and revenues from various federal and state agencies.	Accounts for construction, reconstruction, improvement, repair, maintenance, operation and use of public highways, roads and streets. Certain revenues are restricted for these purposes under Article IX of the State Constitution.
Health	Federal and state grants, fees, and transfers from the General Fund.	Accounts for community health and mental health programs.
Lottery Distribution	State Lottery Commission shared revenues.	Accounts for disbursements related to the state Lottery Video Poker Fund.

The County's budgets are accounted for using the modified accrual basis of accounting. The General Fund is appropriated by department. The Public Works Fund, Health Fund and Lottery Distribution Fund are appropriated by the categories of personal services, materials and services, capital outlay, debt service, special payments, transfers and contingency.

MARION COUNTY FY 2011-12 BUDGET
APPENDIX G
FUND DESCRIPTIONS

BUDGETARY FUNDS REPORTED AS GENERAL OPERATING FUND

<u>Fund</u>	<u>Principal Resources</u>	<u>Description of Operations</u>
CH2 Redevelopment	Electricity revenues, reimbursements from other governments and interfund transfers.	Accounts for discovery, relocation, remediation, litigation and operating costs of the Courthouse Square complex during redevelopment.
Traffic Safety Team	Traffic fines.	Accounts for operations of the County's traffic safety team.
Inmate Welfare	Vending machine and pay phone charges.	Accounts for the operation of the jail commissary.
Rainy Day	Investment earnings.	Accounts for resources set aside for financial emergencies.
Health IDS Reserve	Transfers from the Health Fund.	Accounts for resources set aside to cover future revenue shortfalls for Integrated Delivery System mental health services.

NONMAJOR GOVERNMENTAL FUNDS

<u>Fund</u>	<u>Principal Resources</u>	<u>Description of Operations</u>
Non-Departmental Grants	Federal and state grants.	Accounts for multi-departmental grant programs.
County Clerk Records	Recording fees.	Accounts for equipment needs of the County Clerk's office.
Juvenile Grants	Federal and state grants.	Accounts for grant programs administered by the Juvenile department.
Tax Title Land Sales	Proceeds from the sale of tax foreclosed property.	Accounts for the disposition of proceeds from the sale of tax foreclosed property.
Children & Families	Federal and state grants.	Accounts for grant programs administered by the Children & Families department.
Community Development Block Grant	Federal and state grants.	Accounts for various development programs and rehabilitation loans to citizens.
Community Corrections	State grants and charges for services.	Accounts for the operations of the community corrections program.
Criminal Justice Assessment	Assessments from court fines.	Accounts for County assessments for criminal justice programs and court security.
County Schools	Federal forest revenues and state shared revenues.	Accounts for support provided to schools in accordance with ORS 328.005 to 328.035.

MARION COUNTY FY 2011-12 BUDGET
APPENDIX G
FUND DESCRIPTIONS

<u>Fund</u>	<u>Principal Resources</u>	<u>Description of Operations</u>
Child Support	Federal and state grants and incentives.	Accounts for the enforcement of court-ordered spousal and child support.
Dog Control	License and adoption fees; transfers from the General Fund.	Accounts for the county's animal control activities and dog shelter operations.
Liquor Law Enforcement	Fines and forfeitures.	Accounts for the liquor law enforcement program.
Sheriff Grants	Federal and state grants, contracts with the state and other agencies.	Accounts for marine patrols on County waterways, security provided for other agencies, and grant programs administered by the Sheriff's office.
Law Library	Library fees.	Accounts for the operation of the law library.
County Fair	Admissions, state shared revenues, and local sponsorships.	Accounts for the operation of the annual County Fair.
District Attorney Grants	Federal, state and local grants.	Accounts for grant programs administered by the District Attorney's office.
Land Use Planning	Planning fees and transfers from other funds.	Accounts for operations of the County's land use planning division.
Parks	Recreational vehicle registration fees.	Accounts for maintenance and improvement of County parks.
Surveyor	Corner restoration fees.	Accounts for the operations of the County Surveyor's office.
Building Inspection	Building permit fees.	Accounts for building inspection activities.
Debt Service	Internal assessments and transfers from the General Fund.	Accounts for payment of principal and interest on long-term obligations of governmental funds.
Capital Building & Equipment	Transfers from the General Fund and other funds.	Accounts for resources set aside for future capital improvements.
Health Building Reserve	Transfers from the Health Fund.	Accounts for resources set aside for future acquisition and construction of health facilities.
Facility Renovation	Transfers from the General Fund and other funds.	Accounts for various facility renovation projects.
Capital Improvement Projects	Transfers from the General Fund and other funds.	Accounts for various capital projects and acquisitions.

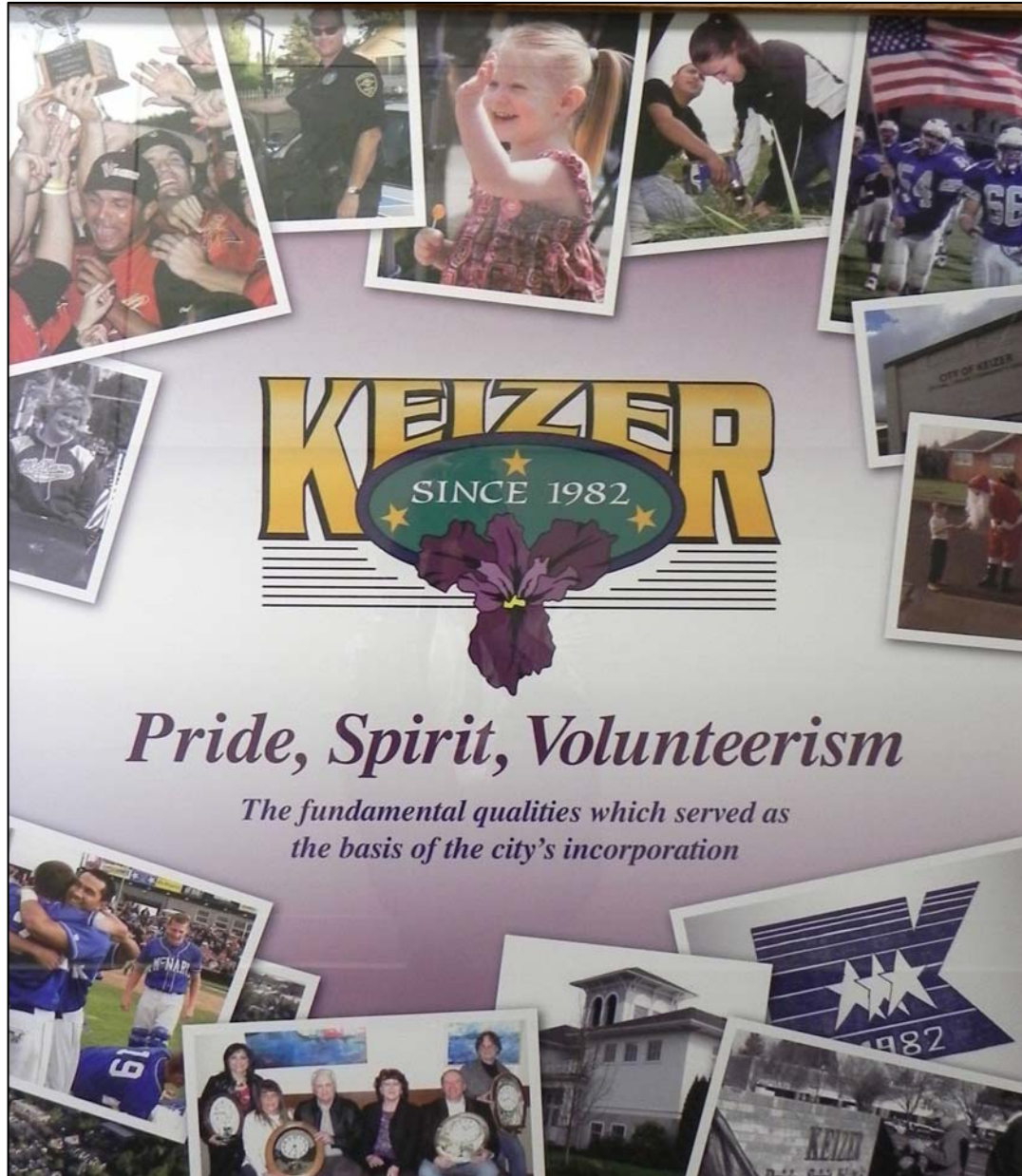
MARION COUNTY FY 2011-12 BUDGET
APPENDIX G
FUND DESCRIPTIONS

ENTERPRISE FUNDS

Major Funds

<u>Fund</u>	<u>Principal Resources</u>	<u>Description of Operations</u>
Environmental Services	Franchise fees and disposal charges.	Accounts for the operations of the County's solid waste collection and disposal system.

A photographic tribute to Marion County cities is shown throughout this budget book. The first photo collage was for the City of Salem which is shown on the inside of the front cover. The City of Keizer ends the tribute as it was the last city incorporated.



Pride, Spirit, Volunteerism

*The fundamental qualities which served as
the basis of the city's incorporation*

KEIZER