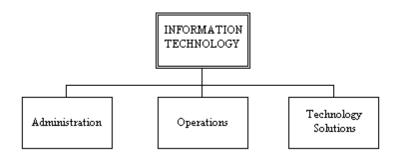# INFORMATION TECHNOLOGY

MISSION STATEMENT

The Information Technology Department's mission is to enhance the business activities of Marion County by providing core technologies and services that meet the needs of the business and maximize the utilization of County resources.

GOALS AND OBJECTIVES

Goal 1   Create a "Technology Roadmap" to include enterprise and department specific projects and elements, capacity planning, asset management, application development, timeline and financial requirements.

     Objective 1   Communicate information so that the enterprise has a clear strategy and understanding of technology requirements for a solid three (3) to five (5) year timeframe.

     Objective 2   Ensure project and operational requirements are clearly defined to provide technology lifecycle management, stewardship, and effective use of resources, time, and staff.

     Objective 3   Create a formal process to update and approve future plans; ensuring consideration is given to capacity, resource management, priority, security, maintenance and operational impacts.

Goal 2   Create an Information Technology environment that is efficient and effective by leveraging industry best practice for process development.

     Objective 1   Formalize the design of new or changed services including and considering system and network capacity, availability, security, maintenance, and supportability.

     Objective 2   Create formal process for transitioning new or changed services into operation by utilizing service acceptance criteria.

     Objective 3   Expand formalized change management process to ensure proper planning and proactive testing processes are in place; define and expand services using standardized change and documentation process management.

Goal 3   Implement a project management program that leverages standards, organizational structure, business analysis, and other industry standard best practices.

      Objective 1   Familiarize staff with project management and business analysis tools and techniques.

      Objective 2   Develop processes to enable delivery of successful technology projects.

      Objective 3   Manage the project(s) plan, monitor the schedule and budget; develop business line partnerships in the development and delivery of technology solutions.

Goal 4   Focus on developing direct service department partnerships through consistent and reliable service delivery.

      Objective 1   Ensure quality service to the county departments is our primary focus.

      Objective 2   Monitor and deliver continuous improvement of all aspects of service delivery.

      Objective 3   Promote flexibility, demonstrate leadership, and be solution creators.

DEPARTMENT OVERVIEW

The Marion County Information Technology (IT) Department provides expertise, technical support, customer service and strategic partnerships with all county departments through three programs: Administration, Operations, and Technology Solutions.

These programs provide technology services which include network services (voice and data), applications programming and support, security administration, project management and desktop service and support. IT strives to provide technology solutions and services to meet the changing requirements of the County.

Information Technology is part of the county's central services function headed by the Information Technology Director/CIO who reports directly to the Chief Administrative Officer.

Resource and Requirement Summary

Information Technology	FY 09-10 ACTUAL	FY 10-11 ACTUAL	FY 11-12 BUDGET	FY 12-13 ADOPTED	+/- %
RESOURCES					
Charges for Services	150,441	102,325	84,980	85,000	0.02%
Admin Cost Recovery	7,518,102	7,529,143	8,004,529	8,308,631	3.80%
General Fund Transfers	0	0	41,680	0	-100.00%
TOTAL RESOURCES	**7,668,542**	**7,631,468**	**8,131,189**	**8,393,631**	**3.23%**
REQUIREMENTS					
Personnel Services					
Salaries and Wages	4,179,726	4,070,586	4,285,724	4,355,849	1.64%
Fringe Benefits	1,750,346	1,718,950	1,919,613	2,114,372	10.15%
Total Personnel Services	**5,930,072**	**5,789,536**	**6,205,337**	**6,470,221**	**4.27%**
Materials and Services					
Supplies	34,641	15,735	25,750	19,400	-24.66%
Materials	286,305	297,569	276,025	261,064	-5.42%
Communications	218,688	230,787	259,611	243,695	-6.13%
Utilities	592	1,770	11,500	10,774	-6.31%
Contracted Services	(2,758)	28,551	30,099	30,000	-0.33%
Repairs and Maintenance	717,060	747,680	828,963	836,201	0.87%
Rentals	17,773	19,568	107,022	109,765	2.56%
Insurance	0	1,132	0	0	n.a.
Miscellaneous	58,888	32,314	40,850	53,913	31.98%
Total Materials and Services	**1,331,188**	**1,375,106**	**1,579,820**	**1,564,812**	**-0.95%**
Administrative Charges	396,917	395,926	325,973	320,598	-1.65%
Capital Outlay	10,365	70,899	20,059	38,000	89.44%
TOTAL REQUIREMENTS	**7,668,542**	**7,631,467**	**8,131,189**	**8,393,631**	**3.23%**
FTE	55.00	56.00	54.00	54.00	0.0%

PROGRAMS

The Information Technology budget for FY 12-13 is allocated to three programs and a total staff of 54 FTE. The program areas are similar to last year with a continued focus on delivering cost effective service provisioning to ensure accountability throughout the life cycle of projects, systems and services.

The structure builds on three areas of work and responsibility:
(1) Administration provides traditional services to staff; enterprise project management and business analysis; and IT related procurement and budget management
(2) Technology Solution's focus is delivering business solutions; application enhancements; new technology development; and business process improvement, and
(3) Operations providing network operations management; installed systems and application support; database administration and support; and desktop (voice and data) support and service.

Summary of Programs

	FY 09-10 ACTUAL	FY 10-11 ACTUAL	FY 11-12 BUDGET	FY 2012-13 ADOPTED	+/- %
RESOURCES					
IT Administration	1,571,708	1,461,493	638,938	531,543	-16.81%
IT Operations	1,780,556	1,782,879	3,612,511	4,011,119	11.03%
Technology Solutions	3,233,449	3,269,891	3,879,740	3,850,969	-0.74%
Technical Support	1,082,830	1,117,206	0	0	n.a.
TOTAL RESOURCES	**7,668,542**	**7,631,468**	**8,131,189**	**8,393,631**	**3.23%**
REQUIREMENTS					
IT Administration	1,571,708	1,461,493	638,938	531,543	-16.81%
IT Operations	1,780,556	1,782,879	3,612,511	4,011,119	11.03%
Technology Solutions	3,233,449	3,269,891	3,879,740	3,850,969	-0.74%
Technical Support	1,082,830	1,117,206	0	0	n.a.
TOTAL REQUIREMENTS	**7,668,542**	**7,631,468**	**8,131,189**	**8,393,631**	**3.23%**

IT Administration Program

- Provides the overall direction and management of IT department programs and resources; sets strategic plan and direction for the development of IT leadership.

- Provides budget development, management and reporting.

- Provides enterprise project management and business analysis oversight.

- Provides essential employment-related services - time reporting, personnel management, professional development and overall development of staff including IT staff competencies and training requirements to enable staff to perform their roles effectively.

Program Summary

Information Technology   Program: IT Administration

	FY 09-10 ACTUAL	FY 10-11 ACTUAL	FY 11-12 BUDGET	FY 12-13 ADOPTED	+/- %
RESOURCES					
Charges for Services	11,371	0	0	0	n.a.
Admin Cost Recovery	1,560,336	1,461,493	638,938	531,543	-16.81%
TOTAL RESOURCES	**1,571,708**	**1,461,493**	**638,938**	**531,543**	**-16.81%**
REQUIREMENTS					
Personnel Services					
Salaries and Wages	785,648	700,994	182,838	308,680	68.83%
Fringe Benefits	338,770	301,426	97,061	164,739	69.73%
Total Personnel Services	**1,124,418**	**1,002,420**	**279,899**	**473,419**	**69.14%**
Materials and Services					
Supplies	2,008	3,189	281	1,000	255.87%
Materials	6,366	946	1,200	700	-41.67%
Communications	3,219	1,618	400	100	-75.00%
Utilities	0	0	0	427	n.a.
Contracted Services	12,008	7,951	8,599	8,500	-1.15%
Repairs and Maintenance	1,396	26,535	0	500	n.a.
Rentals	5,984	6,171	14,736	11,408	-22.58%
Miscellaneous	19,392	16,737	7,850	11,740	49.55%
Total Materials and Services	**50,373**	**63,147**	**33,066**	**34,375**	**3.96%**
Administrative Charges	396,917	395,926	325,973	23,749	-92.71%
TOTAL REQUIREMENTS	**1,571,708**	**1,461,493**	**638,938**	**531,543**	**-16.81%**
FTE	10.10	8.85	3.00	4.00	33.3%

FTE By Position Title By Program

Program: IT Administration	
Position Title	**FTE**
Administrative Assistant	1.00
Information Technology Director	1.00
Management Analyst 1	1.00
Senior Project Manager	1.00
Program IT Administration FTE Total:	**4.00**

IT Administration Program Budget Justification

RESOURCES

This program is supported by the IT allocation for administration.

REQUIREMENTS

FTE

An increase in staff from 3.00 FTE to 4.00 FTE due to the addition of a Sr. Project Manager (1.00 FTE).

Personnel Services

The Personnel Services overall increase reflects organizational changes and the reallocation of 1.0 FTE from another program, plus increases related to recovering standard increases associated with personnel expenditures.

Materials and Services

Materials and Services changes are due to increasing Supply requirements by purchasing all office supplies under this program and reducing Rentals requirements by assigning a copier lease to another program.

Administrative Charges

Administrative Charges have decreased substantially as all charges were formerly recorded in this program but are now distributed across all programs based upon percentages of total FTE.

Transfers Out

Not Applicable

Contingency

Not Applicable

Other

Not Applicable

IT Operations Program

- Responsible for day-to-day operations of the County's IT systems and services; desktop (voice and data) service and support; customer service and support; business system administration and management; security administration and network operations, support and management for voice and data services to the county. Comprised of three primary teams:

- The Technical Support team provides direct support to county departments by providing IT related training services and training program development; customer satisfaction surveys; the service desk, which manages support calls for IT service and support related activity including: hardware and software installation, voice (telephone) and data (desktop) device service and support throughout the county.

- The Network Operations team is responsible for security, servers, storage, the network, computer facilities, capacity planning and network applications.

- The Database and Systems team provides technical support to customers directly and indirectly through the service desk and field support teams.

Program Summary

Information Technology   Program: IT Operations

	FY 09-10 ACTUAL	FY 10-11 ACTUAL	FY 11-12 BUDGET	FY 12-13 ADOPTED	+/- %
RESOURCES					
Charges for Services	133,447	101,954	84,980	85,000	0.02%
Admin Cost Recovery	1,647,109	1,680,924	3,527,531	3,926,119	11.30%
TOTAL RESOURCES	**1,780,556**	**1,782,879**	**3,612,511**	**4,011,119**	**11.03%**
REQUIREMENTS					
Personnel Services					
Salaries and Wages	796,360	761,939	1,751,916	1,890,163	7.89%
Fringe Benefits	329,119	319,169	801,337	928,554	15.88%
Total Personnel Services	**1,125,479**	**1,081,108**	**2,553,253**	**2,818,717**	**10.40%**
Materials and Services					
Supplies	29,400	12,442	23,444	18,000	-23.22%
Materials	78,276	68,399	269,125	249,901	-7.14%
Communications	206,917	221,695	257,345	241,910	-6.00%
Utilities	0	0	8,156	7,601	-6.80%
Contracted Services	(14,766)	600	12,000	6,000	-50.00%
Repairs and Maintenance	326,572	307,922	406,330	413,661	1.80%
Rentals	10,659	11,322	46,499	53,532	15.13%
Miscellaneous	7,655	8,492	16,300	19,825	21.63%
Total Materials and Services	**644,713**	**630,872**	**1,039,199**	**1,010,430**	**-2.77%**
Administrative Charges	0	0	0	143,972	n.a.
Capital Outlay	10,365	70,899	20,059	38,000	89.44%
TOTAL REQUIREMENTS	**1,780,556**	**1,782,879**	**3,612,511**	**4,011,119**	**11.03%**
FTE	10.00	10.00	23.25	24.25	4.3%

FTE By Position Title By Program

Program: IT Operations	
Position Title	**FTE**
Database Administrator	1.75
Database Administrator-Sr	1.00
GIS Analyst 2	0.50
Info Technology Manager	2.00
IT Program Manager	1.00
IT Systems Analyst	1.00
Network Analyst 2	1.00
Network Analyst 3	4.00
Programmer Analyst 3	1.00
Support Specialist	8.00
Telecommunications Technician	2.00
Telecommunications Technician-Sr	1.00
Program IT Operations FTE Total:	**24.25**

IT Operations Program Budget Justification

RESOURCES

IT Allocation based on network operations allocation factors, telecom usage counts, and some outside telecom revenue.

REQUIREMENTS

FTE

An increase in Staff from 23.25 FTE to 24.25 FTE due to the redistribution of staff between programs of a Database Administrator at 1.00 FTE.

Personnel Services

The Personnel Services overall increase reflects organizational changes and move of 1.0 FTE from another program plus increases related to recovering the regular increases associated with personnel expenditures.

Materials and Services

Materials and Services changes are due to: (1) Increased use of virtual server technology reduces need for server replacements, however increases costs for virtual server software; (2) Increased costs for long distance usage; (3) Reduced data connection services due to increased use of wireless technology; (4) Increased cost associated with the number of network devices under contract resulting from decentralization of county services and staff; (5) PC recycling expenditures have increased; (6) Increases in Oracle and TSG maintenance costs; and (7) Transfer of $18,000 from Materials and Services for server replacement to the Capital category for servers over $5,000.

Administrative Charges

Administrative charges are now distributed across all programs based upon percentage of total FTE.

Transfers Out

Not Applicable

Contingency

Not Applicable

Other

Capital Outlay has increased due to tracking of $18,000 of server replacement costs as capital items that have been accounted for in the past as part of Materials and Services.

Technology Solutions Program

- Primary responsibility for application and technology changes and/or enhancements development and management; project management and documentation; business analysis and business process improvement.

- Provide IT customer point of contact for business line/department; support ensuring projects are properly managed and aligned with the needs of the enterprise, business and technology objectives.

- Coordinates the transition of services in conjunction with the Operations program to ensure security, capacity, availability, and support meets customer business needs in a sustainable operational environment.

Program Summary

Information Technology   Program: Technology Solutions

	FY 09-10 ACTUAL	FY 10-11 ACTUAL	FY 11-12 BUDGET	FY 12-13 ADOPTED	+/- %
RESOURCES					
Charges for Services	1,427	128	0	0	n.a.
Admin Cost Recovery	3,232,022	3,269,764	3,838,060	3,850,969	0.34%
General Fund Transfers	0	0	41,680	0	-100.00%
TOTAL RESOURCES	**3,233,449**	**3,269,891**	**3,879,740**	**3,850,969**	**-0.74%**
REQUIREMENTS					
Personnel Services					
Salaries and Wages	2,001,403	2,002,504	2,350,970	2,157,006	-8.25%
Fringe Benefits	812,209	812,808	1,021,215	1,021,079	-0.01%
Total Personnel Services	**2,813,612**	**2,815,312**	**3,372,185**	**3,178,085**	**-5.76%**
Materials and Services					
Supplies	1,992	104	2,025	400	-80.25%
Materials	7,515	11,502	5,700	10,463	83.56%
Communications	3,193	3,127	1,866	1,685	-9.70%
Utilities	0	0	3,344	2,746	-17.88%
Contracted Services	0	20,000	9,500	15,500	63.16%
Repairs and Maintenance	382,661	412,775	422,633	422,040	-0.14%
Rentals	444	760	45,787	44,825	-2.10%
Miscellaneous	24,032	6,311	16,700	22,348	33.82%
Total Materials and Services	**419,837**	**454,579**	**507,555**	**520,007**	**2.45%**
Administrative Charges	0	0	0	152,877	n.a.
TOTAL REQUIREMENTS	**3,233,449**	**3,269,890**	**3,879,740**	**3,850,969**	**-0.74%**
FTE	24.90	27.15	27.75	25.75	-7.2%

FTE By Position Title By Program

Program: Technology Solutions	
Position Title	**FTE**
Business Systems Analyst	1.00
Computer Forensics Specialist	1.00
Database Administrator	0.25
GIS Analyst 2	2.50
GIS Analyst 3	1.00
Info Technology Manager	2.00
IT Program Manager	1.00
IT Systems Analyst	1.00
Programmer Analyst 1	1.00
Programmer Analyst 2	6.00
Programmer Analyst 3	8.00
Support Specialist	1.00
Program Technology Solutions FTE Total:	**25.75**

Technology Solutions Program Budget Justification

RESOURCES

IT Allocation based on technology allocation, FIMS allocation, GIS usage and direct charges to departments.

REQUIREMENTS

FTE

A Decrease of Staff from 27.75 FTE to 25.75 FTE due to the reallocation of 2 Programmer Analyst III positions at 2.0 FTE.

Personnel Services

The Personnel Services overall decrease reflects organizational changes and move of 2.0 FTE to other programs plus increases related to recovering the regular increases associated with personnel expenditures.

Materials and Services

Materials and Services changes are: (1) Increased software maintenance costs for project management/portfolio management software; and (2) Increase in Oracle support due to increased number of licenses (Advanced Benefit and Payroll).

Administrative Charges

Adminstrative charges are now distributed across all programs based upon percentage of total FTE.

Transfers Out

Not Applicable

Contingency

Not Applicable

Other

Not Applicable

Technical Support Program

- No longer a program; as part of the re-organization of the Information Technology department this program for FY11-12 has merged with Network Operations under the new Operations program.

Program Summary

Information Technology   Program: Technical Support

	FY 09-10 ACTUAL	FY 10-11 ACTUAL	FY 11-12 BUDGET	FY 12-13 ADOPTED	+/- %
RESOURCES					
Charges for Services	4,195	243	0	0	n.a.
Admin Cost Recovery	1,078,635	1,116,962	0	0	n.a.
TOTAL RESOURCES	**1,082,830**	**1,117,206**	**0**	**0**	**n.a.**
REQUIREMENTS					
Personnel Services					
Salaries and Wages	596,316	605,148	0	0	n.a.
Fringe Benefits	270,248	285,548	0	0	n.a.
Total Personnel Services	**866,564**	**890,696**	**0**	**0**	**n.a.**
Materials and Services					
Supplies	1,241	0	0	0	n.a.
Materials	194,148	216,722	0	0	n.a.
Communications	5,359	4,347	0	0	n.a.
Utilities	592	1,770	0	0	n.a.
Repairs and Maintenance	6,432	449	0	0	n.a.
Rentals	686	1,316	0	0	n.a.
Insurance	0	1,132	0	0	n.a.
Miscellaneous	7,809	774	0	0	n.a.
Total Materials and Services	**216,266**	**226,510**	**0**	**0**	**n.a.**
TOTAL REQUIREMENTS	**1,082,830**	**1,117,206**	**0**	**0**	**n.a.**
FTE	10.00	10.00	0.00	0.00	n.a.

Technical Support Program Budget Justification

RESOURCES

Not Applicable

REQUIREMENTS

FTE

Not Applicable

Personnel Services

Not Applicable

Materials and Services

Not Applicable

Administrative Charges

Not Applicable

Transfers Out

Not Applicable

Contingency

Not Applicable

Other

Not Applicable

FUNDS

The Information Technology department budget is part of the Central Services Fund.

Department Budget by Fund

Fund Name	FY 09-10 ACTUAL	FY 10-11 ACTUAL	FY 11-12 BUDGET	FY 2012-13 ADOPTED	% of Total
RESOURCES					
FND 580 Central Services	7,668,542	7,631,468	8,131,189	8,393,631	100.00%
TOTAL RESOURCES	**7,668,542**	**7,631,468**	**8,131,189**	**8,393,631**	**100.0%**
REQUIREMENTS					
FND 580 Central Services	7,668,542	7,631,468	8,131,189	8,393,631	100.00%
TOTAL REQUIREMENTS	**7,668,542**	**7,631,468**	**8,131,189**	**8,393,631**	**100.0%**

KEY DEPARTMENT ACCOMPLISHMENTS

- Reconfigured Oracle Human Capital Management (HCM) Module and implemented Oracle Advanced Benefits in the County ERP System which reduced costly system customizations and prepared the County to migrate to Version R12 and implement HR self service.

- Added a network storage system with capacity to replace the existing system and provide new disaster recovery functionality. This replaced 53 physical servers with six (6) large capacity servers capable of hosting 200 "virtual" servers.

- Implemented 'My Community Mapper' which is an interactive, on-line map application which highlights free or low cost youth recreation or support agencies. This helps connect families with resources that benefit their children.

- Implemented standardized processes to track and prioritize projects and operational activities providing better aligned resources, staff, and projects with County enterprise and departmental objectives; facilitate operational and project transparency; and create a solid interface with County IT governance.

- Improved network access and employee productivity by providing faster access to data and applications via the County's network at the Maps Bulding, North Commercial and 13th Street locations.

- Upgraded the County's email application on the virtual servers improving the functionality and features of the mail application with a more efficient utilization of the County's network infrastructure.

KEY INDICATORS

1: Application Consolidation and Support

Definition and Purpose

Indicators for applications consolidation and support measure the ability to reduce application support costs.

Significance

This key indicator was carried forward from 2011-2012 to continue to monitor our progress in reducing the total number of applications in use through consolidation and leveraging enterprise applications. This indicator supports the county Goal #1: Provide efficient, effective, and responsive government through stewardship and accountability.

Data Units Fiscal Year

Total Technology Maintenance Costs

FY 09-10 Actual	FY 10-11 Actual	FY 11-12 Estimate
$685,739	$745,343	$813,463

Number of Applications
(Reduction of 41 applications with 8 new business functions leveraged into existing applications)

FY 10-11 Actual	FY 11-12 Estimate
489	448

Explanation of Trends and Changes

These indicators give information on progress made toward lowering the overall number and cost of application support while increasing utilization of existing investments.

2: Customer Service

Definition and Purpose

Indicators for customer service measure our ability to provide service that is of value to our customers.

Significance

This key indicator was chosen to indicate trends in customer satisfaction and supports the county Goal #1: Provide efficient, effective, and responsive government through stewardship and accountability.

Data Units Calendar Year

Total customer tickets

CY 2010 Actual	CY 2011 Actual	CY 2012 Estimate
12,583 tickets	11,198 tickets	10,380 tickets

Average customer response (5 is Max)

CY 2010 Actual	CY 2011 Actual	CY 2012 Estimate
4.6 Very Satisfied	4.8 Very Satisfied	4.9 Very Satisfied

Explanation of Trends and Changes

These indicators give information on our ability to provide service to the county in alignment with the needs of the business.

3: Technology Health

Definition and Purpose

Indicators for technology health are our ability to measure the department's ability to perform their functions in providing services via applications and systems.

Significance

These key indicators were chosen to indicate the availability of enterprise systems and key mission critical applications and supports county Goal #1: Provide efficient, effective, and responsive government through stewardship and accountability.

Data Units Fiscal Year

Data Units Calendar Year

Total hours available to use Enterprise Systems / All potential hours per year = % uptime

FY 11-12 Estimate
8716 / 8760 = 99.50%

Estimated un-planned yearly hours

Data 1
~ 8.5 hours

Explanation of Trends and Changes

These indicators provide information on the health and usage of our systems in terms of employee productivity for both IT and users.

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MARION COUNTY FY 2012-13 BUDGET
BY DEPARTMENT
INFORMATION TECHNOLOGY

Resources by Fund Detail

580 - Central Services	Actual FY 09-10	Actual FY 10-11	Budget FY 11-12	Proposed FY 12-13	Approved FY 12-13	Adopted FY 12-13
Charges for Services						
341450 Pay Telephone Fees	727	27	0	0	0	0
341620 User Fees	24,049	18,411	0	7,360	7,360	7,360
341999 Other Fees	95	0	0	0	0	0
344250 Telephone Use Reimbursement	(13)	83,887	0	77,640	77,640	77,640
347101 Central Svcs to Other Agencies	0	0	84,980	0	0	0
347999 Svcs to Other Agencies Closed	125,582	0	0	0	0	0
Charges for Services Total	**150,441**	**102,325**	**84,980**	**85,000**	**85,000**	**85,000**
Admin Cost Recovery						
411400 Information Tech Allocation	6,100,979	6,008,944	6,978,779	7,360,350	7,360,350	7,360,350
411410 FIMS Allocation	1,417,123	1,407,890	938,138	948,281	948,281	948,281
411800 MCBEE Allocation	0	112,309	87,612	0	0	0
Admin Cost Recovery Total	**7,518,102**	**7,529,143**	**8,004,529**	**8,308,631**	**8,308,631**	**8,308,631**
General Fund Transfers						
381100 Transfer from General Fund	0	0	41,680	0	0	0
General Fund Transfers Total	**0**	**0**	**41,680**	**0**	**0**	**0**
Central Services Total	**7,668,542**	**7,631,468**	**8,131,189**	**8,393,631**	**8,393,631**	**8,393,631**
Information Technology Grand Total	7,668,542	7,631,468	8,131,189	8,393,631	8,393,631	8,393,631

Requirements by Fund Detail

580 - Central Services	Actual FY 09-10	Actual FY 10-11	Budget FY 11-12	Proposed FY 12-13	Approved FY 12-13	Adopted FY 12-13
Personnel Services						
Salaries and Wages						
511110 Regular Wages	3,382,201	3,235,181	4,081,397	4,183,354	4,183,354	4,183,354
511120 Temporary Wages	19,355	39,885	38,690	0	0	0
511130 Vacation Pay	223,772	216,031	0	0	0	0
511140 Sick Pay	153,707	174,368	0	0	0	0
511150 Holiday Pay	167,382	163,650	0	0	0	0
511160 Comp Time Pay	486	0	0	0	0	0
511210 Compensation Credits	158,339	146,436	137,717	130,255	130,255	130,255
511220 Pager Pay	20,664	42,208	26,000	39,000	39,000	39,000
511240 Leave Payoff	29,612	30,570	0	0	0	0
511280 Cell Phone Pay	602	447	300	0	0	0
511290 Health Insurance Waiver Pay	1,572	1,852	1,620	3,240	3,240	3,240
511420 Premium Pay	22,035	19,958	0	0	0	0
Salaries and Wages Total	4,179,726	4,070,586	4,285,724	4,355,849	4,355,849	4,355,849
Fringe Benefits						
512110 PERS	458,707	457,315	654,210	669,110	669,110	669,110
512120 401K	23,309	17,797	21,928	28,559	28,559	28,559
512130 PERS Debt Service	208,765	161,419	192,706	194,259	194,259	194,259
512140 PERS Rate Subsidy	0	0	(118,843)	0	0	0
512200 FICA	316,271	310,019	323,937	328,306	328,306	328,306
512310 Medical Insurance	609,992	639,555	702,766	746,400	746,400	746,400
512320 Dental Insurance	72,570	68,958	79,707	79,560	79,560	79,560
512330 Group Term Life Insurance	14,812	14,269	12,196	12,495	12,495	12,495
512340 Long Term Disability Insurance	15,643	19,694	26,186	30,155	30,155	30,155
512400 Unemployment Insurance	16,777	16,417	19,839	20,288	20,288	20,288
512520 Workers Comp Insurance	1,362	1,303	1,563	1,623	1,623	1,623
512600 Wellness Program	2,168	2,040	2,023	2,139	2,139	2,139
512610 Employee Assistance Program	1,569	1,464	1,395	1,478	1,478	1,478
512700 County HSA Contributions	8,400	8,700	0	0	0	0
Fringe Benefits Total	1,750,346	1,718,950	1,919,613	2,114,372	2,114,372	2,114,372
Personnel Services Total	**5,930,072**	**5,789,536**	**6,205,337**	**6,470,221**	**6,470,221**	**6,470,221**
Materials and Services						
Supplies						
521010 Office Supplies	5,070	3,289	3,094	1,700	1,700	1,700
521070 Departmental Supplies	27,509	10,450	20,956	14,700	14,700	14,700

580 - Central Services	Actual FY 09-10	Actual FY 10-11	Budget FY 11-12	Proposed FY 12-13	Approved FY 12-13	Adopted FY 12-13
Materials and Services						
521080 Food Supplies	33	0	0	0	0	0
521190 Publications	459	0	0	0	0	0
521210 Gasoline	1,570	1,996	1,700	3,000	3,000	3,000
Supplies Total	34,641	15,735	25,750	19,400	19,400	19,400
Materials						
522140 Small Tools	184	0	0	0	0	0
522150 Small Office Equipment	6,666	2,890	3,000	1,000	1,000	1,000
522160 Small Departmental Equipment	843	0	0	0	0	0
522170 Computers Non Capital	272,526	271,670	250,625	234,567	234,567	234,567
522180 Software	6,086	23,010	22,400	25,497	25,497	25,497
Materials Total	286,305	297,569	276,025	261,064	261,064	261,064
Communications						
523010 Telephone Equipment	(10,096)	674	3,000	500	500	500
523020 Phone and Communication Svcs	0	18	224,400	187,000	187,000	187,000
523040 Data Connections	215,304	209,451	21,360	20,850	20,850	20,850
523050 Postage	69	154	400	100	100	100
523060 Cellular Phones	13,104	13,323	9,991	8,900	8,900	8,900
523070 Pagers	306	314	460	300	300	300
523090 Long Distance Charges	0	6,854	0	26,045	26,045	26,045
Communications Total	218,688	230,787	259,611	243,695	243,695	243,695
Utilities						
524010 Electricity	0	0	6,500	8,774	8,774	8,774
524090 Garbage Disposal and Recycling	592	1,770	5,000	2,000	2,000	2,000
Utilities Total	592	1,770	11,500	10,774	10,774	10,774
Contracted Services						
525410 Dispatch Services	(16,685)	0	0	0	0	0
525450 Subscription Services	0	0	3,500	3,500	3,500	3,500
525710 Printing Services	40	0	899	300	300	300
525715 Advertising	373	0	500	1,000	1,000	1,000
525740 Document Disposal Services	0	4	0	0	0	0
525999 Other Contracted Services	13,514	28,548	25,200	25,200	25,200	25,200
Contracted Services Total	(2,758)	28,551	30,099	30,000	30,000	30,000
Repairs and Maintenance						
526011 Dept Equipment Maintenance	27,427	449	13,000	4,000	4,000	4,000
526014 Radio Maintenance	0	28	0	0	0	0
526020 Computer Hardware Maintenance	97,277	125,044	89,652	96,232	96,232	96,232
526021 Computer Software Maintenance	588,463	620,300	723,811	732,869	732,869	732,869

580 - Central Services	Actual FY 09-10	Actual FY 10-11	Budget FY 11-12	Proposed FY 12-13	Approved FY 12-13	Adopted FY 12-13
Materials and Services						
526022 Telephone Maintenance	870	0	1,500	1,500	1,500	1,500
526030 Building Maintenance	3,023	1,860	1,000	1,600	1,600	1,600
Repairs and Maintenance Total	717,060	747,680	828,963	836,201	836,201	836,201
Rentals						
527100 Vehicle Rental	233	163	0	0	0	0
527110 Fleet Leases	8,292	8,976	8,040	8,040	8,040	8,040
527120 Motor Pool Mileage	2,166	3,515	2,500	3,500	3,500	3,500
527130 Parking	15	94	0	0	0	0
527140 County Parking	2,640	1,210	480	1,320	1,320	1,320
527210 Building Rental Private	0	0	91,002	91,905	91,905	91,905
527300 Equipment Rental	4,428	5,611	5,000	5,000	5,000	5,000
Rentals Total	17,773	19,568	107,022	109,765	109,765	109,765
Insurance						
528410 Liability Claims	0	1,132	0	0	0	0
Insurance Total	0	1,132	0	0	0	0
Miscellaneous						
529110 Mileage Reimbursement	0	322	600	960	960	960
529120 Commercial Travel	0	367	3,600	4,200	4,200	4,200
529130 Meals	8	488	1,800	1,800	1,800	1,800
529140 Lodging	673	2,627	3,600	5,708	5,708	5,708
529210 Meetings	733	139	500	500	500	500
529220 Conferences	3,752	1,708	4,500	1,900	1,900	1,900
529230 Training	52,649	25,527	21,750	32,345	32,345	32,345
529250 Tuition Reimbursement	0	0	0	1,500	1,500	1,500
529300 Dues and Memberships	1,020	950	2,500	3,500	3,500	3,500
529650 Pre Employment Investigations	55	185	2,000	500	500	500
529910 Awards and Recognition	0	0	0	1,000	1,000	1,000
529999 Miscellaneous Expense	(3)	0	0	0	0	0
Miscellaneous Total	58,888	32,314	40,850	53,913	53,913	53,913
Materials and Services Total	**1,331,188**	**1,375,106**	**1,579,820**	**1,564,812**	**1,564,812**	**1,564,812**
Administrative Charges						
611100 County Admin Allocation	38,512	59,392	65,448	68,451	68,451	68,451
611110 Governing Body Allocation	20,499	0	0	0	0	0
611210 Facilities Mgt Allocation	59,201	60,305	11,384	7,749	7,749	7,749
611220 Custodial Allocation	31,316	34,360	32,459	32,578	32,578	32,578
611230 Courier Allocation	3,758	2,186	2,346	2,404	2,404	2,404
611250 Risk Management Allocation	13,125	11,999	13,378	13,352	13,352	13,352
611255 Benefits Allocation	0	16,086	17,706	17,060	17,060	17,060

580 - Central Services	Actual FY 09-10	Actual FY 10-11	Budget FY 11-12	Proposed FY 12-13	Approved FY 12-13	Adopted FY 12-13
Administrative Charges						
611260 Human Resources Allocation	71,564	57,327	65,081	60,936	60,936	60,936
611300 Legal Services Allocation	5,864	4,685	4,437	7,311	7,311	7,311
611600 Finance Allocation	50,405	52,681	53,967	59,260	59,260	59,260
611700 Utilities Allocation	37,661	36,391	0	0	0	0
611800 MCBEE Allocation	14,212	9,714	6,167	7,396	7,396	7,396
614100 Liability Insurance Allocation	26,300	26,100	28,900	17,601	17,601	17,601
614200 WC Insurance Allocation	24,500	24,700	24,700	26,500	26,500	26,500
Administrative Charges Total	**396,917**	**395,926**	**325,973**	**320,598**	**320,598**	**320,598**
Capital Outlay						
531600 Computer Hardware Capital	10,365	70,899	0	38,000	38,000	38,000
531700 Computer Software Capital	0	0	20,059	0	0	0
Capital Outlay Total	**10,365**	**70,899**	**20,059**	**38,000**	**38,000**	**38,000**
Central Services Total	**7,668,542**	**7,631,467**	**8,131,189**	**8,393,631**	**8,393,631**	**8,393,631**
Information Technology Grand Total	7,668,542	7,631,467	8,131,189	8,393,631	8,393,631	8,393,631

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