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# MARION COUNTY FY 2016-17 BUDGET INTRODUCTION

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This budget book is intended to provide to the Marion County Board of Commissioners, the Citizens of Marion County, and other interested parties a comprehensive budget that provides annual budget information in an accessible and understandable format and in one document. The budget estimates of revenues and expenditures comprise the county financial plan for fiscal year 2016-2017.

The book begins with the **Budget Message** that presents the Budget Officer's proposed budget to the county Budget Committee. The message discusses why county services matter, the primary budget drivers, and highlights of the proposed budget overall and by major program areas and capital outlays. In addition, Budget Committee changes to the Budget Officer's proposed budget and Board of Commissioners' changes to the Budget Committee's approved budget are summarized and discussed.

**About Marion County** provides a county profile and information about its people and its economy, the form of county government, and the county financial position.

The **Strategic Direction** section discusses the county's strategic plan, with priorities, goals, and key indicators.

The **Budget Overview** section describes the financial policies, budget constraints and requirements, an outline of the statutory budget process in Oregon, and a glossary of budget terminology.

The **Summary** section is about the total county budget. Resources and requirements are summarized by category and pie charts display allocations to these categories. Key revenues and principal expenditures are discussed. There are tables showing the amount of state revenue dedicated to specific county services.

The **General Fund** merits a separate section as it is the largest discretionary funding source of the Board of Commissioners. It also funds all or part of seven departments and considerable non-departmental activities.

The **Central Services Fund** also merits a separate section as it is the only fund outside of the General Fund that records the operating budget of multiple departments.

The **Departments** section displays tables and discusses each department's budget by program and category and a summary of funds as well as fund line items. Detailed key indicators are presented, as are department key accomplishments.

The **Non-Departmental** section covers programs and activities that are not a part of any department's budget. They serve a variety of purposes, and often reflect the type of fund of which they are part. These programs and funds encompass debt service, reserves, insurance, and other non-departmental activities that provide support to departments, and special revenues that are distributed to departments or outside agencies.

The **Capital Budget** section discusses capital improvements by program. Several capital programs go across more than one capital fund. Capital funds are summarized.

The **Appendices** contain information that is required by state law to be included in a county budget as well as supplemental information for the reader's interest.

MARION COUNTY FY 2016-17 BUDGET  
INTRODUCTION

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MARION COUNTY FY 2016-17 BUDGET  
BUDGET OFFICER'S MESSAGE AND SUBSEQUENT ACTIONS

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BUDGET OFFICER'S MESSAGE

**Marion County Annual Budget  
Fiscal Year 2016-2017  
Budget Officer's Message**

**Mission Statement**

*We serve the public to protect, promote, and enhance a positive quality of life  
in Marion County.*

June 2, 2016

Members of the Budget Committee, Board of Commissioners, and citizens of Marion County:

**The Fiscal Year 2016-17 Proposed Budget – Innovative Leadership**

With an improving economy, the FY 2016-17 Proposed Budget enhances existing programs, continues our infrastructure renewal, while at the same time maintains our long-term commitment to sustainable services. The Board of Commissioners has established short and long-term goals for communications, customer service, economic development, public safety, public health, mental health, government efficiency, transportation infrastructure, waste management, and emergency management. With the leadership of the Board of Commissioners, Marion County is using an enterprise approach to providing exceptional, professional services to our residents. Marion County is known throughout the state for innovative programs and for breaking down governmental silos providing both synergy and efficiency to our service delivery. For example, the Health Department's Psychiatric Crisis Center, the Sheriff, and local police work together to divert the mentally ill from altercations with law enforcement and incarceration. It means that the District Attorney and community partners such as Liberty House, and the Center for Hope and Safety work together to provide wraparound services to women and their children who are survivors of abuse. The Public Works Department works with other governments to develop and maintain a network of transportation and quality farm to market roads, and Community Services' employees are working with communities in the North Santiam River Canyon to improve both their economies and services. The City of Salem, Marion County and the Salem-Keizer School District are collaborating on a plan to install Internet fiber throughout the region to improve access and connectivity for each organization. These are just a few of the innovations by Marion County employees that serve the residents of Marion County.

The Marion County Fiscal Year 2016-17 Proposed Budget totals \$387,937,501 with a net increase of 13.35 FTE. The General Fund totals \$88,473,600 and all other funds total \$299,463,901 (see Table I). General Fund resources have decreased by \$990,048 due to reductions in Net Working Capital. The General Fund ending fund balance is \$5.6 million or 6.96% and the contingency is \$1.4 million, which is budgeted for unforeseen costs. The ending fund balance for the total budget is \$57.8 million. This budget meets all county budget and policy requirements and provides funding to meet the Board of Commissioners' priorities.

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BUDGET OFFICER'S MESSAGE AND SUBSEQUENT ACTIONS

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**FY 2016-17 Budget Drivers**

Our local economy continues to grow as indicated by employment growth in the Salem Metro area of 5,300 jobs in the last year, a 3.4% increase. While the growth statewide was 3.5%, nationally employment was up only 1.9%. Legislative Revenue Officer Paul Warner, in discussions with the Council of Economic Advisors, indicated that the Oregon economy is improving dramatically. The unemployment rate is the lowest since World War II, construction activities are up, tax collections are higher, lottery revenues are on the increase and we are seeing much higher asset values. As the economy has improved, the county has also grown and reached an historic high of 1,425.88 Full Time Equivalent employees or an 8.69% growth over the last four years. Most of the increases in employees are in our largest departments—76.01 in Health, 14.69 in Public Works, 10.75 in Community Corrections, and 7.85 in Central Services. Budgetary controls over General Fund FTE have been effective in keeping growth manageable in the General Fund.

**Property Tax Revenue**—Currently, our budgeted property tax revenues for FY 2016-17 are estimated to increase by 4.95% over the current estimate for FY 2015-16 according to the Council of Economic Advisors. However, because the national economy is growing more slowly than Oregon's and according to Paul Warner we may have reached a cyclical peak, we are being very cautious in dedicating funds to program growth. Another outcome of increased property values, due to Measures 5 and 50, is a change in property tax compression. We lost \$561,122 due to compression in FY 2014-15, and \$365,369 in FY 2015-16. The current estimate for FY 2016-17 is a loss due to compression of \$256,500. Clearly, as property values increase, compression is reduced and revenues increase. On the other hand, with the increase in property values we lose more revenue to Urban Renewal Districts. The estimated loss in revenue from these districts in FY 2016-17 is \$1,793,900.

**Wages, PERS, Health and Other Benefits**—The FY 2016-17 budget adds 13.35 FTE, with 1.0 Deputy in the Sheriff's Office, 1.0 FTE in Community Services, 1.0 in Business Services, 4.0 in the District Attorney's office and 8.43 in the Health Department. The total cost of all personnel is \$140 million for an increase of 2.9% or \$4 million. These costs are comprised of salaries and wages totaling \$91.3 million, health benefits of \$23 million and PERS (including debt service) at \$17.7 million. Total fringe benefits, including payroll taxes, amount to \$48.9 million or 35% of total personnel cost.

Due to the PERS system's dependence on investment revenues, the PERS fund has not been able to maintain a sufficient balance to meet future needs. The legislature has attempted to solve this under funding, but the Supreme Court has invalidated the legislature's approach. While this court decision will not affect the current budget, we will need to prepare for the increase in FY 2017-18. PERS has estimated rate increases to local governments of as much as 10% to 20% for at least the next three biennia or an increase for Marion County of as much as \$2.3 million in FY 2017-18. PERS and health insurance costs are major factors in our decision to grow programs slowly.

MARION COUNTY FY 2016-17 BUDGET  
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**Debt Service**—We appropriate \$4.2 million in the Debt Service Fund for two Limited Tax Pension Obligations issued by the county in 2002 and 2004 to provide for the county's unfunded actuarial liability with PERS. In addition, the budget contains an appropriation of \$1,548,675 from the General Fund for debt service on the 2005 refunding obligations for the Courthouse Square bonds. Payments on capital improvement loans for improvements at the Jail, Work Center and Health Department total \$882,277 for the 2013 original loan of \$9.95 million and an estimated \$745,000 for a second loan of \$9.95 million proposed in this budget to finish our last major capital improvement projects. The total debt service budget for FY 2016-17 is \$8.03 million.

While local county revenues have improved, Marion County has an export dependent economy and the economic problems in China, Europe and other large economies worry us about future economic growth. In addition, the conditions of our state's ports and transportation systems make it difficult to move products to market. We also know that we have future costs established by the state and federal governments, such as PERS and minimum wage, which we cannot control. The conservative fiscal approach taken by the Budget Committee and Board in the past should continue and means that we need to be very careful and build only new programs we can sustain into the future.

**Other Funds**—There are 34 dedicated and other funds that are budgeted separately from the General Fund and cannot be used for general purposes. Some of the largest of these dedicated funds include: a \$70.8 million Health Fund; a \$51.9 million Road Fund; a \$35.5 million Self-Insurance Fund; a \$29.7 million Environmental Services Fund; \$27.7 million in three combined Capital Projects Funds; and a \$16 million Community Corrections Fund. State law and prudent financial planning requires the establishment of these funds. These dedicated and other funds comprise \$299,463,901 or 77% of the total budget.

### **Program Highlights**

**Communications**—In September 2015, we redesigned our website with a more contemporary look and feel along with new features and new ways to find information. The primary goals of the web redesign are to make program and services information easy to locate for customers unfamiliar with the county structure and improved customer service. The website features: shared meeting/event calendars, shared news display, advanced search functions, easy links to popular programs and services, a dedicated alerts and emergencies page and maps to each department. Salem's long-time professional photographer Ron Cooper was hired to capture the beauty and diversity of Marion County. His photographs are featured on the new website and throughout the budget presentation. They are accessible at [www.co.marion.or.us](http://www.co.marion.or.us).

**Economic Development**—The county's revitalized Economic Development program is coordinated through the Community Services Department. County leadership, the Economic Development Advisory Board (EDAB), and staff have strengthened the county's economic development strategies.

## MARION COUNTY FY 2016-17 BUDGET BUDGET OFFICER'S MESSAGE AND SUBSEQUENT ACTIONS

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The county will continue its focus on the North Santiam River Canyon economic revitalization efforts. The program includes working with community leaders to address region-wide water and sewer infrastructure needs that will support business capacity and spur economic development throughout these communities. In FY 2016-17, the county will explore the viability of a countywide plan for broadband.

In order to manage the growing economic development program, this budget proposes a new economic development coordinator position in FY 2016-17. The additional staff will allow us to focus on supporting business expansion, strategic partnership development, and assessment and planning. In the upcoming year, we will identify short and long-term strategies to address infrastructure, capacity, and business climate issues. Some of the projects will include a lands inventory, GIS mapping and business retention and expansion, as well as implementing a rural Main Street development program. The department has submitted a request for two AmeriCorps volunteers to work directly with rural communities throughout the county.

The department also staffs the Children and Families Commission, which has refocused its attention to three youth development priorities: 1) increased youth access to strength-based, family-centered interventions that promote family management and positive youth development; 2) youth workforce development; and 3) actively seeking collaborative, system-level grants to enhance or transform service availability in our county. The commission secured a health systems innovation grant of \$97,380 to bring an evidence-based training model to youth and family organizations and mental health professionals using the Family Check-Up model.

**Public Safety**— Marion County was awarded \$3.5 million in biennial funding from the Oregon Criminal Justice Commission to fund community investments in prisoner reentry and victim services. House Bill 3194 (2013) created a Justice Reinvestment policy for Oregon designed to reduce costs and avoid new prison construction by reducing recidivism and diverting offenders from state prisons. These funds target the approximately 3,700 individuals on parole or probation in Marion County. On an annual basis, approximately 600 prison inmates are released into Marion County, one of the highest per capita rates in Oregon.

Using state Criminal Justice Commission dollars, Marion County made several investments to reduce recidivism:

- Added several parole and probation deputies to divert high and medium-risk property offenders from state prison;
- Enhanced the Jail Reentry Program that provides 90-day treatment and mentoring programs for offenders transitioning from the county jail;
- Funded the Student Opportunity for Achieving Results (SOAR) program, a 12-week intensive reentry program on the Chemeketa Community College campus;
- Provided housing stipends for an additional sixty clients.



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Additional enhancements include:

- Mental health and substance abuse treatment services through Bridgeway Recovery Services;
- An enhanced family support program at Family Building Blocks relief nursery;
- Victim advocates at Center for Hope & Safety and a mental health therapist at Liberty House; and funding for the De Muniz Resource Center.

The Public Safety Coordinating Council held a telephone town hall meeting on April 28 for the Salem and Keizer communities. Callers were able to ask questions of Sheriff Jason Myers, Salem Police Chief Jerry Moore, Keizer Police Chief John Teague, District Attorney Walt Beglau, Juvenile Director Faye Fagel, and Commissioner Janet Carlson, council chair. More than 1,500 Marion County residents tuned in to the town hall to ask questions and listen to discussions with the participants. Over the past few months, the council has hosted a series of town hall discussions in communities across Marion County.

**Measure 91**—In November 2014, the possession and sale of marijuana was approved by the Oregon voters. However, Marion County voters defeated Measure 91 by 51.56%. As such, the law allows the county to put the future expansion of marijuana growing, manufacturing, distribution, and sales to a vote.

The board adopted an ordinance that places a measure on the November 2016 ballot prohibiting the establishment of recreational marijuana operations in the unincorporated areas of Marion County. A second ordinance approved by the board will add a 3% tax on recreational marijuana if the voters approve the establishment of recreational marijuana operations. The ordinances do not prevent any incorporated city from allowing these activities and many cities in Marion County have taken action to allow recreational marijuana businesses. Neither of these ordinances encroach on an individual's right to possess, grow or use marijuana under the rules in Measure 91. In addition, existing medical marijuana dispensaries and growers are not prohibited by the ordinances.

**Solid Waste**—Marion County manages a nationally recognized integrated system that ensures the safe and sanitary disposal of solid waste. The county prioritizes waste reduction and recycling and recovers energy from the material that remains. Due to the efforts of residents and businesses, the county maintains one of the highest recycling rates in the state. Including credits received for reuse, home composting and waste reduction programs, our communities recycled 59.7% of all waste generated in 2014.

Over the last year, the commissioners and the Solid Waste Management Advisory Council have been reviewing the impacts of various market conditions on the county's solid waste system. The commissioners and the Solid Waste Management Advisory Council have held several public meetings to discuss the possibility of increased tipping fees to preserve current service levels and maintain DEQ's mandatory reserves.

## MARION COUNTY FY 2016-17 BUDGET BUDGET OFFICER'S MESSAGE AND SUBSEQUENT ACTIONS

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The Marion County Board of Commissioners approved new solid waste disposal fee increases that will go into effect October 1, 2016. The new fees include a \$20 increase in the per ton tip fee for franchised garbage haulers, as well as at the Salem-Keizer Recycling & Transfer Station and the North Marion Transfer Station.

The new fee for garbage haulers will be \$87.45 per ton and \$107.45 per ton at the transfer stations. This is the first increase in tip fees since 1992. Residential customers may see an increase in their garbage service of 6-8% resulting from the new tip fee.

**Transportation**—The Public Works Department continues to review and improve our paved and gravel roads. In FY 2016-17, the department will allocate resources to respond quicker and more effectively to problems with gravel road potholes and wash boarding during the summer dry season. They will also use soil stabilizers on steeper slopes as well as upgrading a water tanker truck with new technology that will aid in reshaping and grading dry road surfaces. In addition, they will complete 16.9 more miles of chip sealing than what was accomplished in Calendar Year 2015.

This year, Marion County celebrates the 100<sup>th</sup> year anniversary of the Gallon House Bridge. Marion County built the \$1,310 bridge over Abiqua Creek in 1916 and it is the county's oldest bridge. The Gallon House Bridge is the last remaining of four covered bridges in Marion County and is on the National Register of Historic Places.

**Health**—Over the past four years, the Health Department has gone from a \$54 million budget with 348 FTE to a budget of \$71 million and 424 FTE. The increases are due primarily to the large increases in Adult Behavioral Health with a nearly \$3 million increase, Drug Treatment Services increasing by \$2.2 million, Acute Forensic Services increasing \$2.1 million and Children's Behavioral Health by \$1.5 million.

In keeping with our enterprise philosophy, the Marion County Health Department has partnered with Polk County Health Department and the Willamette Valley Community Health organization to implement the region's first cross jurisdictional comprehensive community health assessment. The MV-WRAP program has reduced juvenile recidivism and time spent in detention. The Psychiatric Crisis Center has received recognition for its collaborative partnerships with law enforcement and become a model for other counties in Oregon. The Public Health Division was the first county public health authority in Oregon to receive national accreditation. Since then Clackamas, Deschutes and Crook have also received accreditation. The Women Infants and Children's (WIC) program was one of 55 nationwide and the only WIC agency in Oregon to receive the Loving Support Award of Excellence given out by the United States Department of Agriculture. The department's Assertive Community Treatment (ACT) team, in its first formal fidelity review, received the second highest fidelity score in Oregon. The Health Department exemplifies the commitment and dedication of county employees in service to our community.

### **Decision Packages**

Of the 25 Decision Package requests, I am recommending the approval of 13. I added a Human Resources Specialist in Business Services to assist with compensation and

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classification studies for \$78,088 and an additional \$15,000 for custodial supplies. I have approved the new Economic Development Coordinator position for \$91,441 in Lottery Funds for the Community Services Department. In the District Attorney's Office I have added a Department Specialist 4 for \$62,599 and a Juvenile Dependency Prosecutor for \$92,284; I increased Materials & Services in the Juvenile Department by \$5,000 for leased juvenile detention beds and \$6,055 for Probation Officers' Vests; and an increase of \$110,597 for a Care Coordinator, Youth Support Partner and Peer Support Specialists for the Health Department to provide "JWrap" support for juveniles. I have approved \$30,000 in IT for maintenance of the Jail Nortel phone switch and \$185,668 in cost increases to production systems and operational activities. In the Sheriff's Office, I have approved \$54,826 for increased communications/dispatch service costs and 1.0 FTE for a Canyon Patrol Deputy at \$110,703. In the Public Works Department, I have approved \$5,000 for new signs in the county parks. The installation of new signs will provide users with directions to and proper use of park facilities.

A \$30,000 loan to the Marion County Housing Authority is budgeted for the rehabilitation of the Wood Park Terrace Apartments. An intergovernmental agreement to be signed by the Housing Authority and the Board of Commissioners includes interest at the rate of the Local Government Investment Pool with the term ending in 2021.

I have not approved 12 requests. The largest was four requests including, 2.0 FTE to provide increased staffing in the Juvenile Department. The cost for these four decision packages totaled \$148,274 from the General Fund. I also have denied four requests from the IT Department totaling \$116,815 and a request of \$40,000 from Business Services for maintenance and grounds keeping. Finally, I denied requests from the DA's Office for 3.0 FTE costing \$197,106 of which \$111,250 would come from the General Fund.

### **FY 2016-17 Capital Improvements Projects**

The total Capital Project Funds Budget is \$27,755,941, which is a decrease of -3.6% due to the completion of the Health Building renovation in October 2016. The Board has approved four major capital projects at two campuses. They are a Juvenile Courtroom and Administrative Building remodel totaling \$6.6 million, and the Sheriff's Parole and Probation Building replacement and new Central District Office for \$11.6 million. The FY 2016-17 proposed budget includes a loan of \$9.95 million as we continue addressing some of the highest priority capital needs for our aging infrastructure. The amounts budgeted to spend in FY 2016-17 total \$6.3 million for the Juvenile Department and \$11.6 million for the Sheriff.

There are also a variety of building repairs started in FY 2015-16 and carried forward in this budget. While renovating the Health Department building, we are also using funds from the Employer at-Injury Program (EAIP) to replace the elevators in the health building. EAIP funds can be used for health and safety.

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<b>Building Remodel and Repair</b>	
<b>Projects Carried Forward from FY 2015-16</b>	
Health Building Renovation	\$2,596,081
Work Release Center HVAC	919,483
Work Release Center Roof	900,000
Health Elevator Replacement	31,575
Juvenile Detention Flooring	34,000
CH2 Sidewalk Repair	28,104
Contingency	943,596
<b>New Project in FY 2016-17</b>	
Dog Shelter Flooring & Coving Repair	25,000
<b>TOTAL</b>	<b>\$5,477,839</b>

This budget provides \$3.6 million for a variety of equipment purchases. Major purchases include: a replacement for the District Attorney's Case Management System, IT data storage, a new Clerk's ballot sorter, and a new phone switch at the Health Building.

<b>Equipment</b>	
<b>Projects Carried Forward from FY 2015-16</b>	
Cash Management System	\$ 60,000
Clerk Ballot Sorter	276,000
DA Case Management System	750,000
Completion of Radio Channel Phase 2	32,000
Contract Management System	25,000
Fiber Optic Installation	35,000
IT Data Storage Project	343,632
<b>New Projects for FY 2016-17</b>	
Phone Switch at Health Building	285,000
Animal Management Software	140,000
Jail Video Storage	120,000
Oracle Application Management Software	73,200
Oracle Test Servers	80,000
GIS Imagery	80,000
Electronic Key Center for Facilities	51,700
Food Steamer for Jail	23,500
Clerk Archive Shelving	20,500
Dog Shelter Generator	12,000
Contingency	1,191,137
<b>TOTAL</b>	<b>\$3,598,669</b>

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We are also providing \$535,982 for a variety of IT equipment including new data storage and server replacements as part of the IT assessment to county departments.

<b>IT Equipment Replacement</b>	
Windows Server Upgrade	\$176,000
Windows Desktop Upgrade	113,000
Network Hardware Replacements	99,400
IT Server Replacement	70,000
Core Network Switch	55,000
Netmail Archive Storage	15,000
Contingency	7,582
TOTAL	\$535,982

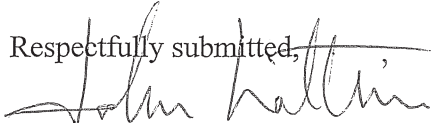
**In Closing**

The budget is a policy document, which establishes the operational plan for delivering programs and services to county residents and one-time investments. With the adoption of the budget, the Board of Commissioners establishes the funding priorities for the upcoming year and strategic direction into the future.

Every year the budget team critically analyzes revenues and expenditures and looks for opportunities to improve both the budget process and the budget document. The individual department budgets have been grouped together by service sector and presented by department, program, and fund. Additional schedules, spreadsheets, and detailed documentation are also provided to ensure transparency and a comprehensive review of the entire budget. You will notice the budget book is somewhat smaller this year as the formatting has been revised and duplicated material removed.

I am proud to announce that the Government Finance Officers Association of the United States and Canada (GFOA) has awarded Marion County its fifth consecutive Distinguished Budget Presentation Award for the FY 2015-16 budget document. To receive this award, the county has to satisfy nationally recognized guidelines for effective government budgets.

It takes a strong team to put this budget together and I would like to thank the entire budget team for their hard work and dedication. I also thank the Marion County Council of Economic Advisors who helped us develop our revenue estimates. As always, I thank the Board of Commissioners and the citizen members of the Budget Committee for maintaining high standards of fiscal responsibility. Working together with our citizens, communities, businesses, and employees we will continue to create innovative partnerships and programs benefitting all of Marion County.

Respectfully submitted,  


John Lattimer, Chief Administrative Officer and Budget Officer  
[jlattimer@co.marion.or.us](mailto:jlattimer@co.marion.or.us)

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**Table I**

**Resources and Requirements**  
**FY 2015-16 and FY 2016-17 with Percent Change**

<b>Resources</b>			
	2015-16*	2016-17	%
	Budget	Proposed	Change
<b>General Fund</b>			
Revenue	\$78,654,136	\$80,950,251	+2.92%
Net Working Capital	10,809,512	7,523,349	-30.40%
<b>Total GF Resources</b>	<b>\$89,463,648</b>	<b>\$88,473,600</b>	<b>-1.11%</b>
<b>All Funds</b>			
Resources	\$281,603,200	\$284,748,542	+1.12%
Net Working Capital	114,331,471	103,188,959	-9.75%
<b>Total Funds Resources</b>	<b>\$395,934,671</b>	<b>\$387,937,501</b>	<b>-2.02%</b>
<b>Requirements</b>			
	2015-16*	2016-17	%
	Budget	Proposed	Change
<b>General Fund</b>			
Requirements	\$83,993,746	\$81,439,229	-3.04%
Contingency	529,656	1,401,103	+164.53%
Ending Fund Balance	4,940,246	5,633,268	+14.03%
<b>Total GF Requirements</b>	<b>\$89,463,648</b>	<b>\$88,473,600</b>	<b>-1.11%</b>
<b>All Funds</b>			
Requirements	\$308,258,669	\$309,394,940	+0.37%
Contingency	20,620,809	18,203,701	-11.72%
Reserves	2,506,844	2,525,900	+0.76%
Ending Fund Balance	64,548,349	57,812,960	-10.43%
<b>Total Funds Requirements</b>	<b>\$395,934,671</b>	<b>\$387,937,501</b>	<b>-2.02%</b>

\*Includes 2<sup>rd</sup> supplemental

MARION COUNTY FY 2016-17 BUDGET  
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**BUDGET COMMITTEE BUDGET CHANGES**

The Budget Committee modified the Budget Officer's proposed budget. They approved three independent budget modifications which increased the total county budget \$48,000.

The committee approved the addition of one .75 FTE regular position and supporting costs for the Community Services Department Administration Program to shore up its administrative capacity. This is a General Fund activity. There is \$55,774 budgeted for Personnel Services and \$5,000 budgeted for Materials and Services. The committee also approved the addition of one 1.00 FTE regular position and \$62,531 for the Juvenile Department Case Management Program to provide support to probation officers.

The last modification was a \$48,000 transfer from the General Fund to the Health Fund Environmental Health Program. The funds are to establish funding for vector control, specifically mosquitos, to help prevent the spread of mosquito-borne diseases.

Countywide FY 2016-17 Budget

	BUDGET COMMITTEE CHANGES				BUDGET COMMITTEE APPROVED
	BUDGET OFFICER PROPOSED	General Fund	Health Fund	TOTAL CHANGES	
<b>RESOURCES</b>					
Taxes	68,949,000	0	0	0	68,949,000
Licenses and Permits	3,275,350	0	0	0	3,275,350
Intergovernmental Federal	11,329,675	0	0	0	11,329,675
Intergovernmental State	60,700,010	0	0	0	60,700,010
Intergovernmental Local	16,472,065	0	0	0	16,472,065
Charges for Services	67,914,358	0	0	0	67,914,358
Admin Cost Recovery	25,673,158	0	0	0	25,673,158
Fines and Forfeitures	2,425,271	0	0	0	2,425,271
Interest	1,054,211	0	0	0	1,054,211
Other Revenues	362,973	0	0	0	362,973
General Fund Transfers	11,118,497	0	48,000	48,000	11,166,497
Other Fund Transfers	5,288,974	0	0	0	5,288,974
Settlements	235,000	0	0	0	235,000
Financing Proceeds	9,950,000	0	0	0	9,950,000
Net Working Capital	103,188,959	0	0	0	103,188,959
<b>TOTAL RESOURCES</b>	<b>387,937,501</b>	<b>0</b>	<b>48,000</b>	<b>48,000</b>	<b>387,985,501</b>
<b>REQUIREMENTS</b>					
Personnel Services	140,224,909	118,305	30,000	148,305	140,373,214
Materials and Services	85,976,550	5,000	18,000	23,000	85,999,550
Administrative Charges	23,995,086	0	0	0	23,995,086
Capital Outlay	34,268,495	0	0	0	34,268,495
Debt Service Principal	4,659,785	0	0	0	4,659,785
Debt Service Interest	3,372,879	0	0	0	3,372,879
Special Payments	569,325	0	0	0	569,325
Transfers Out	16,327,911	48,000	0	48,000	16,375,911
Contingency	18,203,701	(171,305)	0	(171,305)	18,032,396
Reserves	2,525,900	0	0	0	2,525,900
Ending Fund Balance	57,812,960	0	0	0	57,812,960
<b>TOTAL REQUIREMENTS</b>	<b>387,937,501</b>	<b>0</b>	<b>48,000</b>	<b>48,000</b>	<b>387,985,501</b>

MARION COUNTY FY 2016-17 BUDGET  
BUDGET OFFICER'S MESSAGE AND SUBSEQUENT ACTIONS

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Marion County General Fund Budget  
FY 2016-17

	BUDGET OFFICER PROPOSED	BUDGET COMMITTEE CHANGES	BUDGET COMMITTEE APPROVED
<b><u>RESOURCES</u></b>			
Taxes	68,649,000	0	68,649,000
Licenses and Permits	62,000	0	62,000
Intergovernmental Federal	221,600	0	221,600
Intergovernmental State	3,604,900	0	3,604,900
Charges for Services	3,561,169	0	3,561,169
Fines and Forfeitures	220,000	0	220,000
Interest	619,000	0	619,000
Other Revenues	15,000	0	15,000
Other Fund Transfers	3,997,582	0	3,997,582
Net Working Capital	7,523,349	0	7,523,349
<b>TOTAL RESOURCES</b>	<b>88,473,600</b>	<b>0</b>	<b>88,473,600</b>
<b><u>REQUIREMENTS</u></b>			
<b>BY DEPARTMENT</b>			
Assessor's Office	5,796,173	0	5,796,173
Clerk's Office	2,533,372	0	2,533,372
Community Services	580,594	60,774	641,368
District Attorney's Office	8,611,359	0	8,611,359
Justice Court	883,244	0	883,244
Juvenile	10,122,167	62,531	10,184,698
Sheriff's Office	38,853,496	0	38,853,496
Treasurer's Office	420,760	0	420,760
Non Departmental Operations	13,638,064	48,000	13,686,064
<i>Materials and Services</i>	1,755,321	0	1,755,321
<i>Administrative Charges</i>	734,246	0	734,246
<i>Special Payments</i>	30,000	0	30,000
<i>Transfers Out</i>	11,118,497	48,000	11,166,497
Contingency	1,401,103	(171,305)	1,229,798
Ending Fund Balance	5,633,268	0	5,633,268
<b>TOTAL REQUIREMENTS</b>	<b>88,473,600</b>	<b>0</b>	<b>88,473,600</b>
<b>BY CATEGORY</b>			
Personnel Services	49,873,196	118,305	49,991,501
Materials and Services	10,850,306	5,000	10,855,306
Administrative Charges	9,567,230	0	9,567,230
Special Payments	30,000	0	30,000
Transfers Out	11,118,497	48,000	11,166,497
Contingency	1,401,103	(171,305)	1,229,798
Ending Fund Balance	5,633,268	0	5,633,268
<b>TOTAL REQUIREMENTS</b>	<b>88,473,600</b>	<b>0</b>	<b>88,473,600</b>



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# MARION COUNTY FY 2016-17 BUDGET ABOUT MARION COUNTY

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## COUNTY PROFILE

Marion County, Oregon is located south of the Portland metropolitan area, and stretches from the Willamette River to the Cascade Mountains.

### Quick Facts

- Capital: Salem (located primarily within Marion County)
- Land Area: 1,175 square miles
- Established: July 5, 1843
- Population: 326,110 (estimate 2014)\*
- Persons Per Square Mile: 267 (Oregon average: 40)
- Housing units, 2013: 121,628\*
- Mean travel time to work (minutes): 21.8\*
- Cities: 20 incorporated
- Elevation: 154 feet at Salem and 1,595 feet at Detroit Lake
- Average Temperature: January 39.3 F; July 66.3 F
- Annual Precipitation: 40.35 inches
- Principal Industries: Agriculture, education, food processing, government, lumber, manufacturing, and tourism.
- Private nonfarm establishments, 2013: 7,685\*
- Private nonfarm employment, 2013: 95,068\*

\*U.S. Census Bureau 2015 estimates; [quickfacts.census.gov](http://quickfacts.census.gov)

### Points of Interest

Oregon State Capital, Champoeg State Park, The Oregon Garden, Silver Falls State Park, Detroit Dam and the North Santiam River, Breitenbush Hot Springs, Willamette River, Mt. Angel Abbey, Willamette University, Chemeketa Community College, Marion County Historical Society, Wheatland and Buena Vista Ferries, Mission Mill Museum and historic Bush House, Deepwood Estates House and Gilbert House Children's Museum, are just a few of the attractions Marion County has to offer.

### History

Marion County, first called Champoick District (later Champoeg), was created in 1843 by the Provisional Government, 16 years before Oregon gained statehood on February 14, 1859. In 1849 the name was changed to Marion County honoring American Revolutionary General Francis Marion. Early settlers to the county were trappers and farmers, with Methodist missionaries arriving in the early 19<sup>th</sup> century. In 1843, with the mapping of the Oregon Trail, larger groups of settlers began to arrive and populate the Willamette Valley.

The City of Salem was designated the county seat in 1849. The territorial capital was moved from Oregon City to Salem in 1852. After an ensuing controversy over the location of the capital was settled, Salem was confirmed as the state capital in 1864.

Marion County's present geographical boundaries, established in 1856, are the Willamette River and Butte Creek on the north, the Cascade Range on the east, the Santiam River and North Fork of the Santiam on the south, and the Willamette River on the west.

MARION COUNTY FY 2016-17 BUDGET  
ABOUT MARION COUNTY

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**Marion County Cities**

There are 20 incorporated cities and 37 unincorporated communities in Marion County. As reported by the 2010 Census, the total population of Marion County was 315,335, a 10% increase over 2000. The United States Census Bureau population estimate for July 1, 2015 is 330,700.

Incorporated Cities	Population	Unincorporated Communities	
Aumsville	3,584	Breitenbush	Mehama
Aurora	918	Broadacres	Monitor
Detroit	202	Brooks	Niagara
Donald	979	Butteville	North Howell
Gates	471	Central Howell	North Santiam
Gervais	2,464	Clear Lake	Orville
Hubbard	3,173	Concomly	Pratum
Idanha	134	Crestwood	Roberts
Jefferson	3,098	Downs	Rockie Four Corners
Keizer	36,478	Drakes Crossing	Rosedale
Mill City	1,855	Elkhorn	St. Louis
Mt. Angel	3,286	Fargo	Shaw
St. Paul	421	Hazel Green	Sidney
Salem	154,637	Hopmere	Skunkville
Scotts Mills	357	Labish Center	Sunnyside
Silverton	9,222	Little Sweden	Talbot
Stayton	7,644	Lone Pine Corner	Waconda
Sublimity	2,681	Macleay	West Stayton
Turner	1,854	Marion	
Woodburn	24,080		

**FORM OF GOVERNMENT**

Marion County had a county court form of government for the first century of its existence and was presided over by the Marion County Court. In 1961, the Legislative Assembly enabled a county court with no judicial functions to reorganize as a three-member board of county commissioners. With court approval, the Marion County Court was abolished and replaced by the Marion County Board of Commissioners on January 1, 1963. Today, Marion County is one of the 27 general law counties in the state.

MARION COUNTY FY 2016-17 BUDGET  
ABOUT MARION COUNTY

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**CHARACTERISTICS OF THE PEOPLE**

The following are selected census data that compare characteristics of the people of Marion County to those of the United States collectively. The characteristics selected show that there are significant variances between the County and the U.S. for some items, for others there is only a small variance. The interpretation of the data will be left to the reader.

ECONOMIC CHARACTERISTICS

	Marion County		U.S.
Population 16 years and over	237,827	75.4%	79.0%
In Civilian Labor Force	150,391	63.2%	64.4%
Employed	135,269	56.9%	57.0%
Unemployed	15,122	6.4%	6.9%
Commute to Work - drove alone	94,875	71.5%	76.6%
<i>Industry - Employment (top 5):</i>			
Educational services, and health care and social assistance	27,195	20.1%	23.2%
Retail Trade	15,610	11.5%	11.7%
Manufacturing	15,008	11.1%	10.4%
Public Administration	12,302	9.1%	5.2%
Construction	11,340	8.4%	6.2%
Class of Worker - Government	25,781	19.1%	15.3%
Persons Below Poverty Level	N/A	16.0%	13.8%
Medium Household Income	\$46,069		\$51,914

Source: U.S. Census Bureau, 2010 Census

Note: The U.S. Census Bureau categories of industry are somewhat different from those utilized by the state as reported in a Principal Employers and Employment by Industry table that is presented later in this section.

POPULATION AND HOUSING CHARACTERISTICS

	Marion County		U.S.
Total Population	315,335	100.0%	100.0%
15 years and under	73,974	23.5%	21.2%
16 years through 64 years	200,812	63.6%	65.8%
65 years and older	40,549	12.9%	13.0%
Male Population	157,117	49.8%	49.2%
Female Population	158,218	50.2%	50.8%
Vacant housing units	7,991 / 120,948	6.6%	11.4%
Homeownership Rate		61.0%	66.6%
<i>Residence 1 year ago:</i>			
Same house		81.3%	84.6%
Different house, same county		12.2%	9.4%

Source: U.S. Census Bureau, 2010 Census

MARION COUNTY FY 2016-17 BUDGET  
ABOUT MARION COUNTY

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SOCIAL CHARACTERISTICS

	Marion County	U.S.
Family households (families)*	68.2%	66.4%
Average household size	2.45	2.58
<i>Educational Attainment:</i>		
Percent high school graduate or higher	82.2%	85.6%
Percent bachelor's degree or higher	20.9%	28.2%
Civilian Veterans	9.3%	11.7%
Born in the United States	84.8%	85.7%
Institutionalized population	2.1%	1.3%
Language spoken at home - English only	75.7%	79.4%

\* Out of total number of households

Source: U.S. Census Bureau, 2010 Census

ECONOMIC FORECAST

The Budget Officer has addressed local economic conditions and concerns in his transmittal, i.e., budget message, of the fiscal year 2016-17 budget to the Budget Committee. An additional perspective comes from the following excerpt from the Oregon Office of Economic Analysis executive summary of its most recent economic forecast for Oregon. The Office of Economic Analysis recognizes in the larger, more in-depth report, that economic growth is not expected to be at the same pace in the spectrum between larger metropolitan areas and rural areas, with many variables from county-to-county such as prevalent industries. An executive summary of the Office of Economic Analysis June 2016 economic forecast follows.

# MARION COUNTY FY 2016-17 BUDGET

## ABOUT MARION COUNTY

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### EXECUTIVE SUMMARY

#### June 2016

On the backs of the consumer and the strengthening labor market, the U.S. economic expansion continues. Weakness and uncertainty remain in terms of the global economy, financial markets and the goods-producing industries. However, as the U.S. economy enters the seventh year of expansion, including the longest string on monthly job gains on record, the outlook remains positive. The ongoing job gains and wage growth are pulling workers back into the economy and measures of slack, or underutilization, show ongoing improvements.

Oregon continues to see full-throttle rates of growth. Job gains are outpacing the typical state as are wages for Oregon workers. The state's economy is quickly approaching full employment, or a healthy labor market. Such a milestone has not been seen since 2000. Encouragingly, underemployment, or those involuntarily working part-time in Oregon is back to pre-Great Recession rates. Given the ongoing economic strength in Oregon, the economic outlook has been raised relative to recent forecasts. The state is now expected to maintain these full-throttle rates of growth through the end of 2017 before longer-run demographics weigh on the outlook.

Absent the state's new minimum wage law, passed during the 2016 legislative session, the upward revision to the employment outlook would have been even larger. While the impact is relatively small when compared to the size of the Oregon economy, it does result in approximately 40,000 fewer jobs in 2025 than would have been the case absent the legislation. Our office is not predicting outright job losses, however we are expecting somewhat slower growth. Low-wage workers receiving raises in the near term boost incomes. Over time, however, employers will adjust by increasing worker productivity, possibly via capital for labor substitutions.

With the first income tax filing season of the 2015-17 biennium now behind us, Oregon's General Fund revenue collections remain on track with what was expected when the budget was drafted. Personal income tax collections continue to expand at a healthy pace as a result of strong job growth and wages gains. Like the overall economy, Oregon's revenue gains are among the nation's strongest, but also not a surprise.

Personal income tax collections during the filing season came in roughly the same size as last year. However, current collections reflect the payout of kicker credits. If not for the kicker, this season's collections would have been \$300 million larger than last year.

Corporate tax collections have started to contract in recent months. Nationwide, corporate profits are falling, largely due to rapid appreciation of the U.S. dollar, and struggles among energy firms and other commodity producers. Even so, corporate tax collections remain large relative to historical norms. Corporate tax revenues are expected to exceed the 2% kicker threshold by \$10.4 million, generating a kicker of \$32.3 million.

In addition to healthy General Fund revenue growth, Oregon Lottery sales have been very strong as well. Recent collections have consistently come in above expectations. The 2015-17 Lottery outlook has been revised upward as a result. However, the forecast for future biennia has been lowered as the Cowlitz Tribe casino, scheduled to open in spring 2017, is being included in the outlook for the first time.

Although General Fund revenues has been tracking very close to expectations to date, the outlook for revenue growth during the upcoming 2017-19 biennium has become somewhat stronger. However current rates of growth are not sustainable indefinitely. As the economy reaches full employment, growth will transition to a more sustainable, long-run path. Over the 10-year forecast horizon, Oregon and other states will face considerable downward pressure on revenue growth as the baby boom population cohort works less and spends less. Revenue growth will fail to match the pace seen in the past.

# MARION COUNTY FY 2016-17 BUDGET

## ABOUT MARION COUNTY

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### **Oregon Economy**

The pace of improvement in Oregon's labor market continues to be full throttle. In fact, the gains in 2015 and so far in 2016 are the best in the past two decades. Over the past two years the state has added 5,000 jobs every month, which translates in 3.5 percent growth on an annual basis. Such gains are stronger than the peak of the housing boom last decade. Only the mid-1990s boom saw comparable gains. At that time, employment gains were similar, nearly 5,000 per month, however growth rates were higher due to the smaller population and employment base. Given demographic trends today, job growth north of 3 percent is as strong as can be expected.

Oregon has regained its traditional advantage relative to the nation, with job growth outpacing the typical state by more than one percentage point. This growth differential largely comes from the state's underlying fundamentals like its industrial structure and strong in-migration flows. Both of these trends have long-lasting impacts on the Oregon economy and help drive the state's more volatile swings over the business cycle.

More importantly, these improvements are now translating into stronger wage gains for the average Oregon worker. While Oregonian income and wages are below the typical state, average wages today in Oregon are at their highest relative point since the severe early 1980s recession when the timber industry restructured. Much of this improvement has come in the past 2-3 years when Oregon wage growth, much like job growth, has outstripped the average state.

The wage gains are due to broad-based increases across all major industries and all regions in the state. Wage growth is not due to compositional effects, such as the strong growth in high-wage technology jobs or that the Portland MSA has added the most jobs, where wages are higher than in rural Oregon. While both of those trends are happening, they have surprisingly little impact on statewide average wages. This is certainly good news that the wage increases are broad-based and not isolated to certain industries or regions.

Overall, while there remains much room for improvement in average income levels in Oregon, it is important to remember that wages have not been this high, relatively, for more than a generation.

### **Approaching Full Employment**

The Great Recession caused severe damage that has taken years to repair. However, Oregon is now quickly approaching full employment, or a healthy labor market. The state's official unemployment rate (4.5 percent in April and May) is actually below what would historically be considered normal for Oregon during an economic expansion. However the improvements are much broader than just the unemployment rate. In fact, our office's Total Employment Gap is currently indicating this is the best labor market Oregon has seen since the technology-led boom of the 1990s. Expectations are that this gap will fully close by late summer or early fall.



MARION COUNTY FY 2016-17 BUDGET  
ABOUT MARION COUNTY

**COUNTY FINANCIAL POSITION**

The County will continue to manage the fiscal year with an acceptable financial position and a low ratio of outstanding debt to the real market value of taxable property within the county. Major long-term budget concerns include reductions in federal and state funding, rising employee benefit costs, and continued capital project needs. The county prepares a five year capital improvements project document identifying infrastructure items and supporting equipment needing upkeep and replacement.

**County Debt**

Debt Policy

Marion County has no formal debt policy, primarily because the county is not a regular issuer of debt. The most recent bond debt issue was in 2005 and bank loan financing was in 2013. In practice, the county seeks to use internal financing sources or cash when possible. A significant amount of statutory debt authority exists for Marion County.

Legal Debt Limits

State statutes limit the amount of bonded debt a county may issue to a percentage of the real market value of the County's taxable property; the limit is 2 percent for general obligation bonds and 1 percent for limited tax obligations. Based on the County's real market value for fiscal year 2015, the current limitation is \$698 million for general obligation bonds and \$349 million for limited tax obligations. As of June 30, 2015, the County's total outstanding debt represents 0.17 percent of real market value.

Long-Term Debt

At the end of the current fiscal year, the County had total debt outstanding of \$60,673,343, a decrease of 4 percent from the previous fiscal year. This amount includes \$1,292,413 in revenue bonds (Oregon Garden), \$10,640,837 in refunding bonds (Courthouse Square), \$38,535,195 in limited tax pension obligations (PERS) and \$10,204,898 in loans & notes payable (capital loan & service districts). The County received an AA-rating from Standard & Poor's for its issuance of refunding bonds in fiscal year 2005. The County currently has no outstanding general obligation bonds.

**Marion County's Outstanding Debt (thousands)**

	Governmental		Business-type		Total	
	Activities		Activities			
	<u>2015</u>	<u>2014</u>	<u>2015</u>	<u>2014</u>	<u>2015</u>	<u>2014</u>
Revenue bonds	\$ 1,292	\$ 1,767	\$ -	\$ -	\$ 1,292	\$ 1,767
Refunding bonds	10,641	11,684	-	-	10,641	11,684
Limited tax pension obligations	38,535	39,369	-	-	38,535	39,369
Loans & notes payable	<u>9,663</u>	<u>9,950</u>	<u>542</u>	<u>620</u>	<u>10,205</u>	<u>10,570</u>
Total	<u>\$ 60,131</u>	<u>\$ 62,770</u>	<u>\$ 542</u>	<u>\$ 620</u>	<u>\$ 60,673</u>	<u>\$ 63,390</u>

Debt Payments

Principal and interest payments on Oregon Garden revenue bonds are budgeted in the Lottery and Economic Development Fund. Principal and interest payments on Courthouse Square revenue bonds are budgeted in the Debt Service Fund. Principal and interest payments on the PERS obligations are budgeted in the Debt Service Fund. Principal and interest payments on loans and notes payable are in the Debt Service Fund.

MARION COUNTY FY 2016-17 BUDGET  
ABOUT MARION COUNTY

**COUNTY EMPLOYMENT BY INDUSTRY AND PRINCIPAL PROPERTY  
TAXPAYERS**

EMPLOYMENT BY INDUSTRY

Current Fiscal Year and Nine Years Ago

	2015			2006		
	Units	Employment	% of Employment	Units	Employment	% of Employment
<b>Government Employers:</b>						
Federal government	59	1,242	0.89%	55	1,473	1.09%
State government	202	19,588	14.01%	205	17,814	13.20%
Local government	341	13,641	9.76%	194	13,992	10.37%
	<u>602</u>	<u>34,471</u>	<u>24.66%</u>	<u>454</u>	<u>33,279</u>	<u>24.67%</u>
<b>Private Employers:</b>						
Natural resources and mining	466	9,886	7.07%	417	9,180	6.80%
Construction	975	6,853	4.90%	1,133	7,239	5.37%
Manufacturing	371	10,057	7.20%	399	12,261	9.09%
Trade, transportation and utilities	1,649	22,740	16.27%	1,565	22,445	16.64%
Information services	102	943	0.67%	110	1,443	1.07%
Financial activities	875	5,741	4.11%	906	5,793	4.29%
Professional and business services	1,271	11,565	8.27%	1,124	12,026	8.91%
Education and health services	1,014	20,176	14.44%	882	15,591	11.56%
Leisure and hospitality	794	12,137	8.68%	677	10,728	7.95%
Other services	1,466	5,200	3.72%	1,019	4,931	3.65%
	<u>8,983</u>	<u>105,298</u>	<u>75.34%</u>	<u>8,232</u>	<u>101,637</u>	<u>75.33%</u>
<b>Total County Employment</b>	<u>9,585</u>	<u>139,769</u>	<u>100.00%</u>	<u>8,686</u>	<u>134,916</u>	<u>100.00%</u>

Source: Oregon Employment Department

Notes:

- (1) Information is presented for the prior calendar year.
- (2) Includes full-time and part-time employees.

MARION COUNTY FY 2016-17 BUDGET  
ABOUT MARION COUNTY

PRINCIPAL PROPERTY TAXPAYERS

Current Fiscal Year and Nine Years Ago

Taxpayer	2015			2006		
	Rank	Taxable Assessed Value	Percentage of Total Taxable Assessed Value	Rank	Taxable Assessed Value	Percentage of Total Taxable Assessed Value
Portland General Electric Co	1	\$ 252,820,795	1.17%	1	\$ 200,535,150	1.28%
Northwest Natural Gas Co	2	136,239,700	0.63%	2	103,281,800	0.66%
Winco Foods LLC	3	90,880,062	0.42%	4	70,210,850	0.45%
Lancaster Development Company	4	65,777,140	0.30%	6	45,174,760	0.29%
Woodburn Premium Outlets LLC	5	58,810,312	0.27%			
CenturyLink (Qwest Corporation)	6	57,493,500	0.27%	3	91,454,440	0.58%
Wal-Mart Real Estate	7	48,216,320	0.22%	8	34,536,530	0.22%
Norpac Foods Inc	8	58,322,247	0.27%	5	57,584,100	0.37%
Metropolitan Life Insurance Co	9	44,077,610	0.20%	10	33,364,250	0.21%
Donahue Schriber Realty Group	10	50,817,650	0.24%			
Craig Realty Group Woodburn				7	37,028,760	0.24%
Food Services of America Inc				9	33,435,860	0.21%
<b>Total for principal taxpayers</b>		<b>\$ 863,455,336</b>	<b>4.00%</b>		<b>\$ 706,606,500</b>	<b>4.51%</b>
<b>Total taxable assessed value</b>		<b>\$ 21,608,513,008</b>			<b>\$ 15,665,803,695</b>	

Sources:

Marion County Assessor, Marion County Tax Collector.

Notes:

(1) Information in this schedule satisfies the County's annual disclosure requirements under SEC Rule 15c2-12.

MARION COUNTY FY 2016-17 BUDGET  
ABOUT MARION COUNTY

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MARION COUNTY FY 2016-17 BUDGET  
STRATEGIC DIRECTION

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**MARION COUNTY STRATEGIC PLAN**

**MARION COUNTY VISION STATEMENT**

*Marion County is a healthy, safe, and vibrant place to live and work.*

**MARION COUNTY MISSION STATEMENT**

*We serve the public to protect, promote, and enhance a positive quality of life  
in Marion County.*

**GOALS AND KEY INDICATORS**

County departments continue to align their individual department goals and objectives with overall county goals. This will assist Marion County in managing public resources carefully and in working effectively in a focused way to address identified needs and emerging issues.

All departments have included key indicators in their budget document and have identified a primary county goal linked to each key indicator. Key indicators will be used to help forecast trends and determine both budget and program needs. In order to remain relevant, key indicators that consist of statistics and fact-based data will be updated on a regular basis. The use of key indicators is designed to link program needs with available resources and identify potential issues and concerns for use in budget projections and policy decisions. Each of Marion County's goals and objectives, as well as each key indicator, is listed below, with a corresponding department goal and the associated key indicator(s). The detail information for each key indicator is found in each department's budget.

MARION COUNTY FY 2016-17 BUDGET  
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<b>COUNTY GOAL 1: OPERATIONAL EFFICIENCY AND QUALITY SERVICE</b>	
<i>Provide efficient, effective, and responsive government through stewardship and accountability.</i>	
<b>DEPARTMENT GOALS</b>	<b>KEY INDICATORS</b>
<b>Assessor’s Office: Technology</b> Continually improve process efficiencies, conserve resources, and enhance service by making use of current technologies.	Added value to assessment rolls
<b>Board of Commissioners’ Office: Enterprise Approach</b> Lead and manage the county business functions more efficiently and effectively to enhance accountability and stewardship.	Organizational and management assessments of county departments and programs
<b>Business Services: Facilities Support</b> Provide an enterprise approach that manages the county owned and leased facilities while focusing on customer service, fiscal responsibility, and industry best practice.	Ratio of repair hours to preventative maintenance hours
<b>Clerk’s Office: Increase Efficiency</b> Evaluate business processes to make better use of management skills, technology and resources.	Election cost
<b>Community Services: Dog Services</b> Protect the people and dogs of Marion County by providing professional and courteous enforcement and services.	Return of dogs to the community and increased licensing
<b>Finance: Fiscal Integrity</b> Streamline and standardize the county’s contracting, solicitation and purchasing processes.	Contracts processed in compliance with county policy and procedure
<b>Information Technology: Enterprise Approach</b> Maintain a five-year technology roadmap to serve as a strategic inventory of proposed and approved enterprise-wide and department specific projects sponsored departments, information technology or both.	Application Management and Support
<b>Legal Counsel: Protecting the County</b> Represent the county in contested matters in court or before administrative tribunals, and recommend settlements as appropriate.	Tort claim notices
<b>Treasurer’s Office: Asset Management</b> Safeguard public funds.	Investment portfolio returns



MARION COUNTY FY 2016-17 BUDGET  
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<p><b>County Plans Linked to Goals</b></p> <ul style="list-style-type: none"> <li>• Annual Adopted Budget</li> <li>• Facilities Master Plan Final Report 2006</li> <li>• Facilities Condition Assessment Report 2014</li> <li>• Comprehensive Annual Financial Report (CAFR) 2015</li> <li>• Treasurer’s Investment Portfolio Report</li> </ul>	
<b>COUNTY GOAL 2: GROWTH AND INFRASTRUCTURE</b>	
<i>Provide leadership that addresses the continual growth and increasing diversity of Marion County’s population and focuses resources on best meeting the needs of residents and supporting business.</i>	
<b>DEPARTMENT GOALS</b>	<b>KEY INDICATORS</b>
<p><b>Public Works: Recycling</b> Maintain a high level of recycling in the county for a cleaner environment.</p>	<p>Recycling rate as a percent of solid waste</p>
<p><b>Public Works: Permits</b> Continue to streamline review process for citizens with other agencies/departments on building permits, addressing, roadway improvements, survey plats, septic issues, and survey reviews.</p>	<p>Number of permits issued by type</p>
<p><b>Sheriff’s Office: Code Enforcement</b> Work collaboratively with community and public safety partners with an emphasis on preventing crime, problem solving and being responsive to the community’s needs.</p>	<p>Number of cases processed and number of cases closed</p>
<p><b>County Plans Linked to Goals</b></p> <ul style="list-style-type: none"> <li>• Marion County Comprehensive Plan (Land Use) - 2015</li> <li>• Marion County Parks Master Plan – 2010</li> <li>• Marion County Solid Waste Management Plan - 2009</li> <li>• Stormwater Management Plan – 2011 Revision</li> </ul>	
<b>COUNTY GOAL 3: PUBLIC SAFETY</b>	
<i>Pursue a safe and secure community by protecting the people, property, and economy of Marion County.</i>	
<b>DEPARTMENT GOALS</b>	<b>KEY INDICATORS</b>
<p><b>District Attorney’s Office: Criminal Prosecutions</b> Aggressively prosecute and prioritize violent and person-to-person crimes.</p>	<p>Adult prosecution criminal cases submitted</p>

MARION COUNTY FY 2016-17 BUDGET  
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<p><b>Justice Court: Citations and Fines</b> Provide for impartial hearing of court cases in an efficient manner.</p>	<p>Volume of citations processed Amount of fines collected</p>
<p><b>Juvenile: Juvenile Crime</b> Analyze data to inform policy and practice in achieving positive youth outcomes and public safety through reduction of criminogenic risk factors and recidivism, and increase in community connectivity and educational engagement.</p>	<p>Juvenile referral data</p>
<p><b>Sheriff's Office: Safety</b> Keep our community safe through maintaining a safe and secure jail and work/transition center, patrolling and conducting criminal investigations, providing civil process, supervising offenders through parole and probation, providing search and rescue response, and keeping our courts safe and accessible to the public through judicial security.</p>	<p>Mental illness and incarceration Recidivism</p>
<p><b>Sheriff's Office: Collaboration</b> Continue to work collaboratively with our community and public safety partners with an emphasis on the prevention of crime, problem solving, and being responsive to the community's needs for public safety.</p>	<p>Intelligence-led public safety services Traffic safety team education and enforcement</p>
<p><b>County Plans Linked to Goals</b></p> <ul style="list-style-type: none"> <li>• Marion County Public Safety Coordinating Council Strategic Plan</li> <li>• Sheriff's Office Core Functions &amp; Objectives</li> <li>• Marion County Parole and Probation Annual State Plan</li> <li>• Marion County Juvenile Department Strategic Plan</li> <li>• Marion County Reentry Initiative Strategic Plan</li> </ul>	

**COUNTY GOAL 4: ECONOMIC DEVELOPMENT**

*Demonstrate a supportive attitude toward employers, businesses, and property owners that promotes economic development and high standards of livability in Marion County.*

<b>DEPARTMENT GOALS</b>	<b>KEY INDICATORS</b>
<p><b>Community Services: County Fair</b> Provide effective and efficient administrative support that ensures the success of the Marion County Fair.</p>	<p>Fair attendance</p>
<p><b>Community Services: Economic Development</b> Advance Marion County's economy by working with policymakers, community leaders and entrepreneurs to grow the economy, increase employment, and improve the standard of living.</p>	<p>Economic development projects</p>

MARION COUNTY FY 2016-17 BUDGET  
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**County Plans Linked to Goals**

- Economic Development Strategic Priorities – 2015

**COUNTY GOAL 5: TRANSPORTATION**

*Provide a safe, efficient and reliable transportation system and maintain vital infrastructure in the best condition available resources allow.*

DEPARTMENT GOALS	KEY INDICATORS
<p><b>Public Works: County Roads</b> Improve overall condition of road surfaces.</p>	<p>Cost per mile for surface treatment</p> <p>Miles of road resurfaced by treatment type</p> <p>Pavement condition index (PCI)</p>
<p><b>County plans Linked to Goals</b></p> <ul style="list-style-type: none"> <li>• Rural Transportation System Plan - 2013</li> <li>• Public Works Department Strategic Plan - 2014</li> <li>• Public Works Capital Improvement Program - 2016</li> </ul>	

**COUNTY GOAL 6: HEALTH & COMMUNITY SERVICES**

*Promote the overall health of people in Marion County by improving the delivery of quality health services and supporting community-based prevention efforts.*

DEPARTMENT GOALS	KEY INDICATORS
<p><b>Health Department: Behavioral Health</b> Promote a diverse system of behavioral health and addictions services that address community and family needs from early childhood to older adulthood.</p>	<p>Parent and child mental health services</p> <p>Family support services for children with developmental disabilities</p>
<p><b>Health Department: Public Health</b> Assure the five basic public health services to residents of Marion County are met (ORS 431.416).</p>	<p>Prevention of communicable disease</p> <p>Prevention of foodborne and waterborne illness</p>

MARION COUNTY FY 2016-17 BUDGET  
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**County Plans Linked to Goals**

- Marion County Public Health Comprehensive Plan
- Biennial Implementation Plan for Mental Health, Addictions and Gambling
- Ambulance Service Plan, 2012 Revision
- Marion County Housing Authority 5-Year Plan

**COUNTY GOAL 7: EMERGENCY MANAGEMENT**

*Proactively plan, review, and maintain a comprehensive emergency management program.*

**DEPARTMENT GOALS**

**KEY INDICATORS**

**Public Works: Develop and Maintain Emergency Operations Plans**

Prepare a master plan for Emergency Management that sets short and long term operational goals.

Volunteer hours served

**County Plans Linked to Goals**

- Marion County Emergency Operations Plan – 2016
- Natural Hazards Mitigation Plan – 2015
- Marion County Health Department Pandemic Influenza Plan – 2012

MARION COUNTY FY 2016-17 BUDGET  
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STATEMENT OF VALUES

**Values**

- Customer Service -- We treat our customers and one another with courtesy, respect, dignity, fairness, and understanding. We work to make Marion County accessible and responsive to a wide range of individual and community needs and interests. We promote flexible, creative, solutions-oriented approaches to resolving customer problems and meeting customer needs.
- Professionalism -- We hire, train, and develop our employees to be knowledgeable and expert in their respective roles. We strive for the highest levels of accuracy and quality in carrying out our responsibilities to the public.
- Integrity -- We are honest, forthright, and ethical in our dealings with others and on behalf of the public trust. We follow-through on our commitments and we hold one another and ourselves personally accountable for doing what we promise.
- Stewardship -- We seek to make the most efficient and effective use of public resources, and we work to continuously improve our services through collaboration, innovation, and competence. We strive to create and maintain a fair, transparent and open process of government that actively seeks citizen participation and recognizes the diverse and competing interests of all of the county's constituencies.

MARION COUNTY FY 2016-17 BUDGET  
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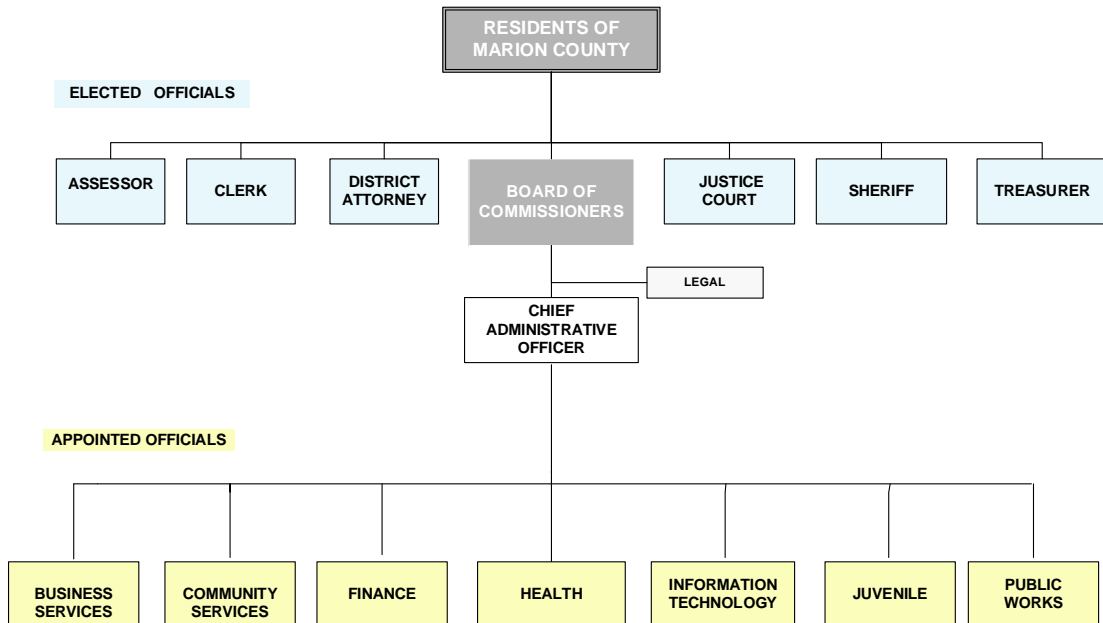
ORGANIZATIONAL STRUCTURE

**Organization Chart**

The Marion County government organization is headed by an elected Board of Commissioners and has 15 departments. In addition to the Board of Commissioners, six other departments are headed by elected officials: Assessor, Clerk, District Attorney, Justice Court, Sheriff, and Treasurer. The remaining eight departments are headed by appointed officials who report to the chief administrative officer: Health, Community Services, Finance, Business Services, Information Technology, Juvenile, Legal Counsel and Public Works.

**COUNTY ORGANIZATION**

ORGANIZATION CHART FOR FY2016-17  
BUDGET



MARION COUNTY FY 2016-17 BUDGET  
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**Department Heads and Elected Officials**

DEPARTMENT	DIRECTOR	TYPE
Assessor	Tom Rohlfig	Elected
Board of Commissioners	Sam Brentano	Elected
Board of Commissioners	Kevin Cameron	Elected
Board of Commissioners	Janet Carlson	Elected
Business Services	Colleen Coons-Chaffins	Appointed
Community Services	Tamra Goettsch	Appointed
County Clerk	Bill Burgess	Elected
District Attorney	Walt Beglau	Elected
Finance	Jeff White	Appointed
Health	Roderick Calkins	Appointed
Information Technology	Tom Frey	Appointed
Justice Court	Janice Zyryanoff	Elected
Juvenile	Faye Fagel	Appointed
Legal Counsel	Gloria Roy	Appointed
Public Works	Alan Haley	Appointed
Sheriff	Jason Myers	Elected
Treasurer	Laurie Steele	Elected

**Employees**

Including the department heads and elected officials, there are more than 1,400 full-time regular and part-time regular employees working for Marion County. As many as 300 part-time temporary employees are also employed in a peak month; the count varies as some employment is seasonal.

County total employment has remained relatively stable for most departments and programs over the past ten-year period. This is remarkable in the face of a significant increase in the number of clients and other customers in most programs. The major year-to-year variances in full-time equivalent (FTE) positions are primarily related to expansion and contraction of health and public safety programs, particularly the increases in FY 2015-16 over FY 2014-15 and FY 2016-17 over FY 2015-16.

Marion County 10 Year History of Full-Time Equivalent Positions

FY 07-08	FY 08-09	FY 09-10	FY 10-11	FY 11-12	FY 12-13	FY 13-14	FY 14-15	FY 15-16	FY 16-17
1382	1387	1313	1347	1317	1311	1323	1358	1413	1428

Additional information about employees is found in the appendices where there is a complete FTE position history.

# MARION COUNTY FY 2016-17 BUDGET STRATEGIC DIRECTION

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## **Government Services**

Programs and services delivered or managed by Marion County touch the lives of virtually all residents of the county, fulfilling many roles. Marion County is a general law county, acting as an agent of the state. The county performs functions on behalf of the state, as well as providing county services.

### Assessor

The Assessor's Office assesses the value of all commercial, industrial and residential property subject to tax; collects all property taxes levied by local school districts, cities, special districts and the county; and distributes these revenues to the taxing districts to support their operations.

### Board of Commissioners

The Board of Commissioners' Office consists of three county commissioners, elected at large, who constitute the county governing body. The board appoints a chief administrative officer who is responsible for carrying out directives, policies, and ordinances of the board.

### Business Services

The Business Services Department provides services that support departments in delivering their services to customers and clients. This involves functions such as human resources (processing job applications, training, etc.), employee benefits, wellness, labor relations, risk management, and building maintenance.

### Community Services

The Community Services Department promotes safe and thriving communities for people to live, learn, work and play. The department has five program areas: Children and Families Commission, Marion County Fair, Economic Development, Marion County Reentry Initiative, and Dog Services. Collectively, the department facilitates partnerships between families, community members, public safety, health, education, and social service agencies; applies research in support of agriculture, forestry, enterprises, natural resources and related workforce development; provides care and shelter to lost dogs; and provides the administration for the Marion County Fair.

### County Clerk

The Clerk's Office is responsible for recording, maintaining, and archiving all county records. This office also conducts all elections within Marion County, whether for federal, state or local government.

### District Attorney

The District Attorney's Office prosecutes people accused of committing crimes in the county. This office also collects child support payments ordered by the courts and provides assistance to crime victims.

### Finance

The Finance Department provides financial services that support departments in delivering their services to customers and clients. This involves functions such as processing and maintaining the county's payroll and accounting records, accounts payable and receivable, purchasing, contract management, grants compliance, surplus property management, and budget preparation. In addition, tax-foreclosed property is processed in the Finance Department.

### Health

The Health Department inspects and licenses all restaurants, school cafeterias and other food vendors. It provides immunizations for children and tracks and works to control infectious diseases. It records birth and death certificates. It provides case management for those with developmental disabilities; maintains programs for those with chronic and acute mental illness; and provides treatment for those with substance and gambling addictions.



## MARION COUNTY FY 2016-17 BUDGET STRATEGIC DIRECTION

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### Information Technology

The Information Technology Department provides supporting services to county departments by operating and maintaining the county's information technology and telecommunications systems.

### Justice Court

The Justice Court hears minor traffic offenses, some misdemeanors and small civil claims (\$10,000 or less). In addition, the Justice Court can hear cases related to violations of county ordinances, such as charges of excessive noise or dogs running at large.

### Juvenile

The Juvenile Department operates a juvenile detention center, restitution and education programs, and probation services for juvenile offenders. The department keeps juveniles who are under court order in schools, educational and vocational programs, and under supervision.

### Legal

The attorneys in the Legal Counsel Department are the civil lawyers and counselors for Marion County. The county law library serves attorneys, judges, litigants and the public. The law library is authorized and mandated by the state, and operates solely on revenue derived from filing fees in the Circuit Court.

### Public Works

The Public Works Department is responsible for road and bridge maintenance, construction, management of the regional emergency operations center, county parks, the Buena Vista and Wheatland ferries, and disposal of solid waste, while protecting the environment and promoting recycling. Land use planning, surveying, and building inspection are also managed by Public Works.

### Sheriff

The Sheriff's Office is responsible for patrol duties, traffic enforcement, criminal investigations, search and rescue, marine patrol and law enforcement contracts throughout the entire county. In addition, the Sheriff's Office manages the county jail. The Sheriff's Office also supervises parole and probation offenders in Marion County.

### Treasurer

The Treasurer's Office is the cash custodian for the county and maintains records for the receipt and payment of county funds. The treasurer is also the investment manager for the county, investing funds in accordance with Oregon law and the county's investment policy, and ensuring adequate cash is available to meet county obligations.

MARION COUNTY FY 2016-17 BUDGET  
STRATEGIC DIRECTION

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**BUDGET PARTICIPANTS AND INFORMATION**

**Budget Committee**

Oregon local budget law requires that the governing body of each local government must establish a Budget Committee. Budget Committees are composed of the governing body and an equal number of electors appointed by the governing body. Marion County, with three elected commissioners, appoints three elector members to the Budget Committee. The committee meets publicly to review the budget document as proposed by the budget officer. The committee receives the budget and the budget message and provides an opportunity for public comment on the budget. The committee makes adjustments based on input and then approves the budget.

Citizen Members

Dave Kinney  
Ferren Taylor  
Patrick Vance

Commissioner Members

Sam Brentano  
Kevin Cameron  
Janet Carlson

Qualified voters who have the right to vote for the adoption of any measure may be appointed to the Budget Committee. Citizen members serve staggered terms of up to four years. They may be appointed for multiple terms. The Budget Committee meets between late May and early June of each year to consider the upcoming budget, and may meet at other times during the year to be brought up to date on current budget developments.

**Budget Development Team**

The county uses a team approach to developing the county annual budget. At each phase of the budget process, team members contribute expertise as required.

John Lattimer, Budget Officer and Chief Administrative Officer  
Jan Fritz, Deputy County Administrative Officer  
Jeff White, Chief Financial Officer  
Rich Minaker, Senior Budget Analyst  
Cynthia Granatir, Chief Accountant  
Cindy Johnson, Business Analyst

**Public Hearings/Public Comment**

The public is welcome to attend budget committee meetings and deliberations, and may share comments with the committee at designated public hearings. Members of the public may also discuss budget matters with the board of commissioners during regular board sessions throughout the year. For those unable to attend a board session or budget committee meeting, Capital Community Television (CCTV) broadcasts all board and budget committee meetings, and the sessions can be viewed on the Internet.

**Marion County Website**

To assist all participants in reviewing budget information, the entire adopted budget is available on the county website at [www.co.marion.or.us](http://www.co.marion.or.us).

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# MARION COUNTY FY 2016-17 BUDGET BUDGET OVERVIEW

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## FINANCIAL POLICIES

In the State of Oregon, many financial policies and procedures are dictated by state statute. For example, Oregon Budget Law found in Oregon Revised Statutes Section 294 is designed to:

- Establish standard procedures for preparing, presenting, and administering the budgets of Oregon's local governments,
- Encourage citizen involvement in the preparation of the budget before its final adoption,
- Provide a method of estimating revenues, expenditures, and proposed taxes, and
- Institute a method of control of revenues and expenditures for the promotion of efficiency and economy in the expenditure of funds.<sup>1</sup>

For example, the budget must be adopted by fund, and the resources must equal the requirements for each fund, in effect requiring a balanced county budget. Adherence to Oregon law is to all intents and purposes Marion County policy; in effect Marion County follows many state financial policies.

The Marion County Board of Commissioners has adopted the following budget and other financial management policies. Each policy also has counterpart procedures not presented in this book.

### **General Reserves**

The purpose is to establish policy regarding the development and maintenance of a prudent level of resources to ensure the future financial stability of the county.

- "It is the policy of the Marion County Board of Commissioners that procedures will be developed to determine the appropriate amount to be budgeted for general fund contingency (no less than 1% of General Fund resources), unappropriated ending fund balance (no less than 5% of General Fund resources) and rainy day fund unappropriated reserves."

### **Restrictions of Backfills**

The purpose is to establish a policy for setting the conditions under which reduced or eliminated program resources may be replaced by General Fund transfers.

- "It is the policy of Marion County that general fund resources shall not be transferred to backfill, i.e., replaced, reduced or eliminated federal, state, foundation or other grant or contract funding, or any other program resource, unless specific conditions set by the Board of Commissioners are met."

### **Modification of Net Working Capital**

The purpose is to establish a policy for budgeting actual net working capital to replace budgeted net working capital during budget execution to provide better financial information with which to manage budgets.

- "It is the policy of Marion County that departments are required to submit supplemental budget requests to modify adopted budget net working capital to actual net working capital after the actual has been calculated and recorded in the financial management system."

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<sup>1</sup> State of Oregon Department of Revenue web site. [www.oregon.gov/DOR](http://www.oregon.gov/DOR)

# MARION COUNTY FY 2016-17 BUDGET

## BUDGET OVERVIEW

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### **Use of One-Time and Unpredictable Revenue**

The purpose is to establish a policy for restrictions on budget allocation and expenditure of unusual or singular occurrence revenue, or that is highly unpredictable, for operating funds.

- “It is the policy of Marion County that there shall be restrictions on the use of one-time or unpredictable revenue for ongoing expenditures, and the proposed use, if any, shall be clearly identified in the budget.”

### **General Fund Transfers to Other Funds**

The purpose is to establish a policy for expending appropriated transfers from the General Fund to non-General Fund activities.

- “It is the policy of Marion County that all General Fund transfers that provide either total or supplemental funding to programs and services of other funds are subject to reversion of unexpended balances to the General Fund at fiscal year-end.”

### **Transfers Between Departmental Appropriation Categories**

The purpose is to establish a policy that substantiates Board of Commissioners’ authority to approve budget appropriation transfers.

- “It is the policy of Marion County that the transfers of monies between departmental appropriation categories, using the object classifications of reserves, special payments, transfers, contingency, capital outlay, materials and services, and personal services, require prior authorization by the Board of Commissioners.”

### **Position Control**

The purpose is to establish a policy to manage increases in the number of personnel positions in department programs.

- “It is the policy of Marion County that departments and programs may increase the total number of full-time equivalent (FTE) personnel positions over approved program budget levels only when there is new revenue to support such positions. All FTE increases must be approved through the budget process.”

### **Vacant Positions Termination**

The purpose is to establish budget policy and procedure concerning the handling of vacant positions whenever it is clear that such positions will not be filled during the current or ensuing budget year.

- “Personnel positions that have not been filled or are not currently under recruitment during the current fiscal year shall not be included in a department’s requested annual budget for the ensuing fiscal year. Elimination of vacant positions must be done in accordance with Marion County Personnel Rules.”

# MARION COUNTY FY 2016-17 BUDGET

## BUDGET OVERVIEW

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### **Administrative Charges**

The purpose is to establish the use of administrative charges as a means to financing the operations of centralized activities of county departments and programs.

- “It is the policy of Marion County to identify the full cost of delivering programs and services that benefit the county as a whole. Administrative charges provide a useful means of accounting for such centralized activities as human resources, financial services, risk and facilities management, information technology, and Board of Commissioners’ oversight. It is the intent of the Board of Commissioners that all departments, agencies, and funds receive a fair allocation of cost of the central services operations of Marion County.”

### **Federal Awards – Administration and Definitions**

The purpose is to establish policies and procedures over the administration of Federal Awards.

- It is the policy of Marion County that all Federal Awards are subject to the established requirements as set forth by the federal government in the Uniform Guidance for Federal Awards and other laws and regulations as required by the Federal Award Agreement and the granting agency.

### **Federal Awards – Allowable Costs**

The purpose is to establish policies and procedures over the allowable costs of Federal Awards, including those passed through from the State of Oregon or other granting organizations.

- “It is the policy of Marion County that all Federal Awards are subject to the established requirements as set forth by the federal government in the Uniform Guidance for Federal Awards and other laws and regulations as required by the Federal Award Agreement and the granting agency.”

### **Capital Outlay Appropriations**

The purpose is to establish the guidelines and procedures to be used concerning capital outlay appropriations.

- “Capital outlay items will be budgeted and appropriated during the annual budget process. A capital projects fund will be established. All capital purchases supported by the General Fund shall be expended from this fund. Non-General Fund capital purchases will be budgeted in the fund from which the expenditures will be incurred. All capital purchases will be monitored by the capital projects coordinator, and reviewed by the Budget Committee. Requests for capital items not submitted during the annual budget process may be considered during the year through the supplemental budget process”.

### **Modification of Approved Capital Outlay Appropriations**

The purpose is to establish a policy that sets forth the process for obtaining approval for modification to approved capital outlay requests.

- “Capital outlay are reviewed and approved during the annual budget process each fiscal year, as described in the Capital Outlay Appropriations administrative policy and procedure. These requests are based upon the best information known at the time the request is submitted. Due to price increases or other unknown factors, the estimated costs may change between the time the budget is adopted and the time the purchase is made or the work is actually done. Modifications to approved capital outlay amounts shall be submitted to the capital projects coordinator following the process outlined.”

# MARION COUNTY FY 2016-17 BUDGET

## BUDGET OVERVIEW

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### **New Capital Outlay Appropriations – Post-Budget Adoption**

The purpose is to set forth the process for obtaining approval of capital purchases that were not included in the adopted budget for the fiscal year.

- “Capital outlay items are approved during the annual budget process, as described in the Capital Outlay Appropriations administrative policy and procedure. However, throughout the fiscal year, emergency situations may arise that require additional capital expenditures. Requests for the purchase of capital items that were not included in the department’s approved budget shall be submitted in accordance with the following procedures. These items must be approved before purchase through a supplemental budget or special resolution. If these items are not of emergency nature, they should be requested as a part of the budget for the next fiscal year, in accordance with the Capital Outlays Appropriations administrative policy and procedure.”

### **Capital Improvement Project Document**

The purpose is to establish an official statement of public policy regarding the physical maintenance and development of Marion County’s infrastructure.

- “It is the policy of Marion County to maintain a sound and workable capital improvement project plan. The CIP document shall be the basis for a system for the proposal, approval, execution, oversight, and monitoring of all Marion County capital improvement projects on financial and production bases. The CIP document is a long range strategic document which identifies CIP’s well in advance of need.”

### **Fixed Asset Control**

The purpose of the policy is to establish accountability for county fixed assets at the department level.

- “It is the policy of Marion County that each department head and elected official will be responsible for the inventory, tagging and control of all fixed assets in his or her department.”

### **Other Financial Policies**

There are other Marion County policies that have an indirect relationship to development and execution of the county budget.

- Annual audits.
- Assessing fees for services provided by the county to outside agencies and organizations.
- Collection of accounts receivable.
- Federal Awards – Subrecipient Monitoring.
- Investment of public funds.
- Merchant Cards.
- Revenue bonds in partnership with nonprofit agencies.



MARION COUNTY FY 2016-17 BUDGET  
BUDGET OVERVIEW

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BUDGET PARAMETERS

Budget parameters are budget officer requirements with which departments must comply when preparing their budget requests. They accompany the budget instructions and can remain the same in the long-term, or change annually. A budget parameter may be changed after the budget process begins, particularly one that is subject to employee bargaining agreements.

**FY 2016-17 Budget Parameters**

1. Adopt the recommendation of the Treasurer that interest income be calculated at a rate of return of 0.90 (nine-tenths of one percent) for all funds. The rate is a net of 1.15% investment interest minus an investment fee of 0.25% charged by the Treasurer for management of the funds.
2. No Cost-of-living allowances (COLA) are to be budgeted; except, Unit 7, Federation of Parole and Probation Officers (FOPPO) and Unit 5, Marion County Law Enforcement Association, 2.0% each.
3. Health insurance (medical and dental) is budgeted at rates per FTE, including FTE of 0.5 or greater. The rates are determined from known cost per plan elements. The rate for all units except units 5 (MCLEA) and 7 (FOPPO), will be \$1,343 monthly (\$16,116 year). The rate for unit 5 will be \$1,520 monthly (\$18,240 year). The rate for unit 7 will be \$1,394 monthly (\$16,728 year).
4. PERS expenses will be budgeted at 15.95% for all positions. This is a composite rate of the PERS, OPSRP General Services, and OPSRP Police and Fire participants.  
  
An additional 4.65% assessment for debt service on PERS bonds will also be applied to all positions.
5. Work with the Council of Economic Advisors to develop estimated property tax revenues, with a recommended percent increase or decrease compared to the current fiscal year. Present other major General Fund revenues and major non-General Fund revenue forecasts to the Council for their judgment on reasonableness of assumptions given county economic conditions.
6. Departments must fully justify the use of temporary workers for each department program.
7. Vacant positions will be eliminated in accordance with current county administrative policy and procedures. All requested and approved new positions will be budgeted for 22 pay periods (there are 26 pay periods in a year). Budgeting of new positions for less than a full year recognizes the time needed for recruitment and hiring; elimination of vacant positions also addresses over-budgeting for Personnel Services. All new positions must be budgeted at step 1.
8. No inflationary increases in Materials and Services (M&S) will be allowed in the budget for either the General Fund or the Central Services Fund. Total M&S amounts for General Fund and Central Services Fund programs that are in excess of the current year budget require a decision package. The current year budget is not a base budget that is automatically repeated. M&S, as well as Personnel Services, for **any fund** and program is subject to reduction at any time budget analysis and financial circumstances indicate such action is prudent.
9. One-time Materials and Services appropriations in the current fiscal year adopted budget shall be removed from the budget request (i.e., contractual services for a specific project, start-up costs, etc.).
10. All light duty vehicles belong to the Marion County fleet. For departments assigned light duty vehicles, lease, repair and maintenance will be charged to departments in accordance with fleet management policy and procedures. Pool vehicle program charges are also established by fleet management.

## MARION COUNTY FY 2016-17 BUDGET BUDGET OVERVIEW

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11. Purchases or leases of all computer desktop, laptop and other computer equipment, printers, copiers, scanners, digital cameras, multi-media machines, and other electronic devices that require network access must be approved by the Information Technology Department before inclusion in departmental budgets.
12. Capital acquisitions must be requested on the Capital Acquisition Request (CAR) form. This is not a budget form. The amount requested is entered in BUD directly. Capital improvement projects must be contained in the five year plan and must be approved by the Budget Officer for inclusion in the budget request. Approved capital improvement projects budgets are to be entered directly in BUD through GL View.
13. Departments must submit requests to carry forward capital improvement project appropriations from FY 2015-16. If a project has not been started, a new request must be submitted for prioritization against other new requests. Capital outlay and capital improvement project policies and procedures must be followed.
14. The Budget Officer will recommend the amount of General Fund resources to be set aside for Capital Outlay appropriations. These amounts will be managed in appropriate capital funds.
15. Central services departments will be required to prepare their budgets prior to other departments to ensure that the amount of Administrative Charges to be allocated to the other departments is firm.
16. The Budget Officer will recommend an amount to be budgeted for General Fund Contingency that meets the General Reserves policy. General Fund departments may **not** budget for Contingency.
17. Departments may not budget contingency amounts of more than 10% of the total fund requirements in those funds with a majority of non-General Fund revenue, without Budget Officer approval. Available amounts in excess of the 10% must be budgeted in ending fund balance.
18. All requests for new programs and program enhancements must be submitted as individual decision packages. Departments must carefully consider submitting decision packages requests. Decision packages are not meant to reflect a department's entire wish list and few General Fund decision packages will be approved due to financial constraints.
19. Departments that propose to continue programs, projects or special activities no longer supported by outside funding or requiring a shift in funding from the prior year, must submit a decision package to do so, clearly identifying new or proposed financing sources. This must be done within the conditions of the restrictions on backfills policy regarding General Fund resources.
20. Decision packages will be included in the total department requested budget. They will be removed from the budget if the budget officer does not approve their inclusion in the budget at the budget officer proposed stage. Departments may not submit two or more decision packages that are for similar purposes as alternatives.

## BUDGET MANUAL

### **Budget Manual FY 2016-17**

The Finance Department maintains a budget manual that is the guideline for planning, preparing and executing a budget. The manual is updated annually to reflect current requirements for both form and content of department budgets, and budget execution requirements. The manual is available on the county intranet at the Finance Department website.

# MARION COUNTY FY 2016-17 BUDGET BUDGET OVERVIEW

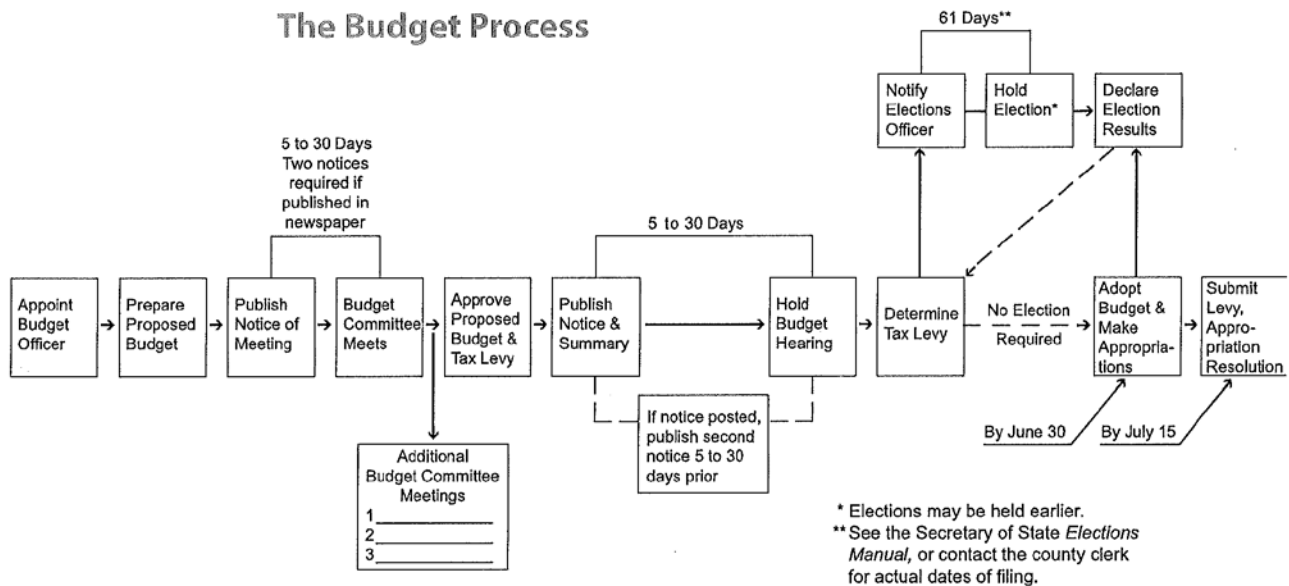
## BUDGET PROCESS

The Marion County budget is a financial plan with estimates of resources (revenues) and requirements (expenditures), for a single fiscal year. The fiscal year begins on July 1 and ends on June 30.

According to Oregon’s local budget law, each county must have a budget officer appointed by the governing body. Marion County’s chief administrative officer also serves as the budget officer. The budget officer is responsible for preparing, or supervising the preparation of a proposed budget that will be presented to the county’s budget committee. A budget committee is another legal requirement of Oregon’s local budget law. The Marion County Budget Committee is comprised of three citizens of the county, who are not county employees, and the three county commissioners. The make-up of the budget committee ensures that citizens/electors are involved in the budget process.

In Marion County, the budget development process begins in late fall and ends with adoption of the budget by the Board of Commissioners by June 30 of each year. Budgeting is a continuous cycle. After the budget is adopted, revenues and expenditures are monitored in order to ensure that expenditures do not exceed budgeted amounts, by categories specified by Oregon’s local budget law. Necessary adjustments to the budget are made during the fiscal year through the supplemental budget process. Marion County typically has one to three supplemental budget actions during the fiscal year.

Budgets for the General, Special Revenue, Debt Service, and Capital Project Funds are adopted on a modified accrual basis of accounting, the same basis used in the county’s financial statements. Budgets for the Enterprise and Internal Service Funds are also adopted on a modified accrual basis, which differs from financial reporting in that depreciation and accrued vacation pay are not budgeted. The budget is prepared in accordance with the basis of accounting used during the preceding year.



Source: Local Budgeting in Oregon, Oregon Department of Revenue

# MARION COUNTY FY 2016-17 BUDGET BUDGET OVERVIEW

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## Outline of the Budget Process According to Local Budget Law

The following overview is taken from the Oregon Department of Revenue Local Budgeting Manual. ORS is the Oregon Revised Statutes and Chapter 294 is the Local Budget Law, e.g., ORS 294.

1. **Appoint budget officer** (ORS 294.331).
2. **Appoint electors to the budget committee** (ORS 294.414). The budget committee consists of the governing body of the local government and an equal number of electors appointed by the governing body.
3. **Prepare proposed budget** (ORS 294.426). The budget officer prepares or supervises the preparation of a proposed budget to present to the budget committee.
4. **Publish notice of budget committee meeting** (ORS 294.401). After the proposed budget is prepared, the budget officer publishes a “*Notice of Budget Committee Meeting*.” The notice must contain the date, place and time of the budget committee’s first formal meeting, and of the meeting in which public comment will be heard. It may contain notice of several meetings, if the budget officer anticipates that more than one meeting will be needed.
  - If the sole form of notice is publication in a newspaper, it must be published at least twice, five to 30 days before the scheduled budget committee meeting date.
  - If the notice is published both in a newspaper and online, it need only be published once in the newspaper, but the publication must include the website address for the online publication, and it must be published online for at least 10 days before the meeting.
  - If the notice is hand delivered or mailed, only one notice is required, not later than 10 days before the meeting.
5. **Budget committee meets** (ORS 294.426). The budget message is delivered at the first budget committee meeting. The budget message explains the proposed budget and any significant changes in the local government’s fiscal policy or financial position. After the initial meeting, the budget committee may meet as many times as needed to revise and complete the budget. At least one meeting must provide the opportunity for questions and comments from any interested person. The budget committee is allowed to meet for training and advisory reviews throughout the year, but the budget may not be deliberated before the first meeting for which notice is published. All meetings are subject to Oregon’s Public Meetings Law (ORS Chapter 192).

The budget officer may make the proposed budget available to the members of the budget committee at any time before the first meeting, or may distribute the budget at the first meeting. At the time the budget is given to the committee, a copy must be filed in the administrative office of the district. The budget becomes a public record at this point and must be made available to anyone who is interested in viewing it.
6. **Budget committee approves budget** (ORS 294.428). The budget committee considers the budget proposed by the budget officer and comments made by the public and may make additions or deletions. When the budget committee is satisfied, it approves the budget. The budget approved by the committee specifies the amount or rate of each ad valorem tax levy. Approval of the budget and of the amount or rate of tax should be by motion and be recorded in the minutes of the meeting.
7. **Publish budget summary and notice of budget hearing** (ORS 294.448). After the budget is approved, the governing body of the local government must hold a budget hearing. The governing body must publish a “*Notice of Budget Hearing and Financial Summary*” five to 30 days before the scheduled hearing. This information must either appear in a newspaper of general circulation, be mailed or hand delivered.

## MARION COUNTY FY 2016-17 BUDGET BUDGET OVERVIEW

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8. **Hold budget hearing** (ORS 294.453, renumbered from 294.430). The governing body must hold the budget hearing on the date specified in the public notice. The purpose of the hearing is to listen to citizens' testimony on the approved budget. Additional hearings may be held. All hearings must be open to the public.

9. **Adopt budget, make appropriations, impose taxes, and categorize taxes** (ORS 294.456). The governing body may make changes in the approved budget before it is adopted. Before the beginning of the fiscal year to which the budget relates, the governing body can also make changes to the adopted budget. However, if the governing body wants to make any of the following changes, they must first publish a revised "*Notice of Budget Hearing and Financial Summary*" and hold another public hearing:

- If the governing body increases taxes over the amount approved by the budget committee.
- If the governing body increases estimated expenditures in a fund over the amount approved by the budget committee by more than \$5,000 or 10 percent, whichever is greater.

After the budget hearing, and after considering public testimony, the governing body prepares a resolution or ordinance that formally adopts the budget, makes appropriations and, if property taxes are needed, levies and categorizes each tax. The budget is the basis for making appropriations and certifying the taxes. The resolutions or ordinances adopting the budget and making appropriations must be adopted no later than June 30.

10. **Certify taxes** (ORS 294.458, renumbered from 294.555). The next step in the budget cycle is to certify any property taxes to the county assessor. Taxes must be certified every year, even if the local government operates on a biennial budget.

The documents submitted to the assessor's office by a taxing district subject to Local Budget Law are:

- Two copies of the notice of levy and the categorization certification (Form LB-50, ED-50 or UR-50). This form authorizes the assessor to place the district's taxes on the property tax roll.
- Two copies of the resolution statements that adopt the budget, make appropriations, and impose and categorize taxes; and
- Two copies of any successful tax ballot measures for new taxes being imposed for the first time.

11. **Post-adoption.** After the preceding steps have been completed, changes to the budget are restricted by statute:

- ORS 294.338 authorizes certain appropriations as an exception to the budget process.
- ORS 294.463 governs the transfer of appropriations within a fund or from the general fund to another fund.
- ORS 294.481 provides for the expenditure of funds to repair or replace property that has been damaged or destroyed. It also allows funds to be expended because of a civil disturbance or natural disaster.
- ORS 294.468 authorizes loans from one fund to another.
- ORS 294.471 and 294.473 specifies the conditions under which a local government may adopt a supplemental budget, and explains the process.
- ORS 294.338 provides exceptions to the budget process for certain debt service expenditures.

MARION COUNTY FY 2016-17 BUDGET  
BUDGET OVERVIEW

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**BUDGET PARTICIPANTS AND INFORMATION**

**Budget Committee**

Oregon local budget law requires that the governing body of each local government must establish a Budget Committee. Budget Committees are composed of the governing body and an equal number of electors appointed by the governing body. Marion County, with three elected commissioners, appoints three elector members to the Budget Committee. The committee meets publicly to review the budget document as proposed by the budget officer. The committee receives the budget and the budget message and provides an opportunity for public comment on the budget. The committee makes adjustments based on input and then approves the budget.

Citizen Members

Dave Kinney  
Ferren Taylor  
Patrick Vance

Commissioner Members

Sam Brentano  
Kevin Cameron  
Janet Carlson

Qualified voters who have the right to vote for the adoption of any measure may be appointed to the Budget Committee. Citizen members serve staggered terms of up to four years. They may be appointed for multiple terms. The Budget Committee meets between late May and early June of each year to consider the upcoming budget, and may meet at other times during the year to be brought up to date on current budget developments.

**Budget Development Team**

The county uses a team approach to developing the county annual budget. At each phase of the budget process, team members contribute expertise as required.

John Lattimer, Budget Officer and Chief Administrative Officer  
Jan Fritz, Deputy County Administrative Officer  
Jeff White, Chief Financial Officer  
Rich Minaker, Senior Budget Analyst  
Cynthia Granatir, Chief Accountant

**Public Hearings/Public Comment**

The public is welcome to attend budget committee meetings and deliberations, and may share comments with the committee at designated public hearings. Members of the public may also discuss budget matters with the board of commissioners during regular board sessions throughout the year. For those unable to attend a board session or budget committee meeting, Capital Community Television (CCTV) broadcasts all board and budget committee meetings, and the sessions can be viewed on the Internet.

**Marion County Website**

To assist all participants in reviewing budget information, the entire adopted budget is available on the county website at [www.co.marion.or.us](http://www.co.marion.or.us).

MARION COUNTY FY 2016-17 BUDGET  
BUDGET OVERVIEW

**BUDGET CALENDAR**

**Budget Calendar for FY 2016-17**

The following pages are the budget calendar for budget preparation through budget adoption.

<b>FY 2016-17 BUDGET DEVELOPMENT AND BUDGET PRESENTATION SCHEDULE</b>				
	2016			
January	4	Mon	All Departments Begin Budget Preparation - BUD Open	
January	15	Fri	Central Services Departments Preliminary Budgets Due: Board of Commissioners, Finance, Legal Counsel	4:00 PM
January	21	Wed	5 Year CIP Requests due from all departments	Noon
January	22	Fri	Central Services Departments Preliminary Budgets Due: Business Services & Information Technology	4:00 PM
February	3	Wed	Budget Officer Meets With Central Services Departments: Information Technology Business Services Finance Legal Counsel Board of Commissioners Post Meeting Review and Budget Team Discussion	CR - Mt. Angel 9:00 - 10:00 10:00 - 10:45 10:45 - 11:00 11:00 - 11:15 11:15 - 11:30 11:30 - 2:00
February	5	Fri	Final Central Services Meeting and Budget Decisions Budget Team Discussion	CR - Mt. Angel 9:00 - 3:00
February	10	Wed	Departments Notified of Final Budget Officer Decisions	4:00 PM
February	17	Wed	Central Services Revised Budgets Due to Finance	4:00 PM
February	18	Thu	Budget Committee Meeting - Senator Hearing Room	2:00-4:00 PM
February	24	Wed	Central Services Allocations Given to Departments	4:00 PM
March	4	Fri	Central Services Departments Final Budget Narratives Due	4:00 PM
March	11	Fri	<b>Preliminary Budgets Due From All Departments</b>	12:00 N
March	28	Mon	Budget Officer Meets With Department Heads and Elected Officials: District Attorney Sheriff's Office CIP and All Other Funds Justice Court	CR - Mt. Angel 12:00 - 1:00 1:00 - 2:00 3:30 - 4:30 4:30 - 5:00
March	29	Tue	Budget Officer Meets With Department Heads and Elected Officials: Community Services Public Works Clerk and Clerk Records	CR - Mt. Angel 2:30 - 3:00 3:00 - 4:00 4:00 - 4:30
March	30	Wed	Budget Officer Meets With Department Heads and Elected Officials: Juvenile Assessor / Tax Law Library Health Budget Discussion	CR - Mt. Angel 9:00 - 9:45 9:45 - 10:00 10:00 - 10:15 10:15 - 11:15 1:00 - 4:00
April	6	Wed	Budget Team Discussions and Final Decisions	10:00 - 1:00
April	8	Fri	Departments Notified of Budget Officer Decisions	4:00 PM
April	27	Wed	<b>Revised Budgets Due From All Departments</b>	4:00 PM
May	4	Wed	Budget Validation by GL Team	4:00 PM
May	5 - 20		Budget Team - Review Budgets, Request Corrections From Departments, Prepare Summary Schedules, Assemble Budget Binders	

MARION COUNTY FY 2016-17 BUDGET  
BUDGET OVERVIEW

**FY 2016-17 BUDGET DEVELOPMENT AND BUDGET PRESENTATION SCHEDULE**

2016

MEETINGS ARE HELD IN THE SENATOR HEARING ROOM AT COURTHOUSE SQUARE				
June	2	Thu	<b>FY 2016-17 Opening Budget Session - Budget Committee</b>	9:30 - 10:30
			Budget Officer's FY 16-17 Message	
			<b>Compensation Board Report</b>	10:30 - 10:45
			<b>Budget Structure, CIP, Non-Departmental &amp; Other</b>	
			Budget Structure and Overview	10:45 - 11:00
			Non-Departmental, Non-General Funds & Other	11:00 - 11:15
			Capital Improvement Projects	11:15 - 12:00
			Lunch	12:00 - 1:00
			<b>General Government</b>	
			Assessor	1:00 - 1:15
			Clerk	1:15 - 1:30
			Treasurer	1:30 - 1:35
			<b>Public Safety</b>	
			District Attorney	1:35 - 2:05
			Justice Court	2:05 - 2:15
			Juvenile	2:15 - 2:45
			Break	2:45 - 3:00
			Sheriff's Office	3:00 - 4:00
			<b>Central Services</b>	
			Information Technology	4:00 - 4:20
			Business Services	4:20 - 4:30
			Legal Counsel / Law Library	4:30 - 4:35
			Board of Commissioners	4:35 - 4:40
			Finance	4:40 - 4:45
			<b>Budget Committee Comments</b>	4:45 - 5:15
			<b>Public Comment Period</b>	5:15 PM
June	6	Mon	<b>Public Comment Period</b>	8:45 AM
			<b>Health</b>	
			Health	9:00 - 10:00
			<b>Community Services</b>	
			Community Services	10:00 - 10:30
			Break	10:30 - 10:45
			<b>Transportation &amp; Natural Resources</b>	
			Public Works	10:45 - 12:00
			Lunch	12:00 - 1:00
			<b>Budget Recap, Committee Comments and Deliberations</b>	
			FY 16-17 Proposed Budget Recap	1:00 - 1:15
			Budget Committee Comments	1:15 - 1:45
			Break	1:45 - 2:00
			<b>Budget Committee Deliberations and Approval</b>	2:00 - 3:00
June	22	Wed	<b>Board of Commissioners Adopt FY 2016-17 Budget</b>	9:00 AM



MARION COUNTY FY 2016-17 BUDGET  
BUDGET OVERVIEW

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BUDGET TERMINOLOGY

**Terminology**

Budget terminology used in this document may be unfamiliar to those who do not deal with local budgeting on a regular basis. The county budget revolves around sources, which are called resources, and uses, which are called requirements. The reader will have a better understanding of tables, graphs, charts and narratives in this document if key terms are understood.

Sources of funds are collectively entitled “**resources**”. The source of funds most commonly recognized by citizens is **revenue**, such as taxes and charges for services. However, there are other sources of funds available to the county. These include transfers, administrative cost recoveries, financing proceeds, and net working capital. **Transfers** reflect the movement of resources that one fund or department receives from another fund or department for special purposes; goods and services are not provided in return for these transfers. **Administrative cost recoveries** are charges for services one department renders to another department. **Financing proceeds** are derived from the sale of general or special revenue bonds. **Net working capital** is the beginning fund balance, e.g., prior year savings, of a fund.

Collectively all allocations of resources are entitled “**requirements**”. Individually, an **expenditure** is an outlay of cash, such as payment of wages and benefits or purchasing of office supplies. Two other requirements are **transfers out** and **administrative charges**. As state above, incoming transfers are recorded as resources for the receiving fund or department, whereas outgoing transfers are uses of funds for the paying fund or department’s side. There are other uses of funds which do not actually allow expenditures. One such allocation is to **contingency**. Amounts budgeted for contingency are not available for immediate expenditure. Rather, contingent funds are recognized as being available for unforeseen needs in the budget year, provided the governing body first authorizes the reallocation of budgeted contingency to an expenditure category or categories. Another non-expendable “use” of funds is unappropriated ending fund balance, or as stated in the budget, **ending fund balance**. This is the estimated amount of budgeted year-end resources that are not allocated for any other uses and are not available in the budget year.

Oregon local budget law requires use of specific categories for requirements. These are **personnel services, materials and services, capital outlay, transfers (out), debt service, special payments, general operating contingencies, reserves** (in reserve funds only), and **unappropriated ending fund balance**.

Marion County classifies **administrative charges** and indirect costs in materials and services budget category for appropriation purposes. Administrative charges in Marion County are internal service charges assessed by central services departments to other departments for central support services rendered. All tables and charts in this book refer only to materials and services, with administrative charges included in these totals.

Glossary

**COMMONLY USED ACRONYMS**

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BOC	Board of Commissioners
CDBG	Community Development Block Grant
CIP	Capital Improvement Project
COLA	Cost-of-Living Allowance
COPs	Certificates of Participation
GFOA	Government Finance Officers Association

# MARION COUNTY FY 2016-17 BUDGET BUDGET OVERVIEW

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FIMS	Financial Information Management System
IT	Information Technology
MCBEE	Marion County Business Enterprise Enhancement
OAR	Oregon Administrative Rules
ORS	Oregon Revised Statutes
PERS	Public Employees Retirement System
UEFB	Unappropriated Ending Fund Balance

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## ACCRUAL BASIS OF ACCOUNTING

A method of accounting in which revenues are recorded when earned and expenses are recorded when the obligations are incurred, as opposed to when cash is received or spent.

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## ADJUSTED GENERAL FUND RESOURCES

For Marion County, this term refers to the net calculation of **Estimated General Fund Resources** less adjustments for (a) certain one-time resources or transfers that are not related to the ongoing operations of the County, and (b) **Net Working Capital**. This net amount is then used in the calculation of budgeted amounts for General Fund **Contingency** and **Unappropriated Ending Fund Balance** and the Rainy Day Fund **Unappropriated Reserve**.

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## ADMINISTRATIVE CHARGES

**Expenditures** incurred by County **departments** in return for general government services such as accounting, purchasing and personnel. Administrative charges are determined in accordance with the County's cost allocation plan.

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## ADMINISTRATIVE COST RECOVERIES

Amounts recovered by **central services departments** in return for general government services provided to County **departments**.

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## ADOPTED BUDGET

The annual **budget** authorized by a resolution of the Board of Commissioners before the beginning of each **fiscal year**.

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## APPROPRIATION

Authorization granted by the Board of Commissioners to make **expenditures** and incur obligations for specific purposes. Appropriations are limited to a single **fiscal year**.

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## APPROVED BUDGET

The annual **budget** agreed upon by the **Budget Committee** and recommended for adoption to the Board of Commissioners. Under **Local Budget Law**, the Board of Commissioners has authority to modify the approved budget prior to adoption.

# MARION COUNTY FY 2016-17 BUDGET BUDGET OVERVIEW

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## **ASSESSED VALUE**

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The value set by the County Assessor on real estate and certain personal property as a basis for a property **tax levy**.

## **BASE BUDGET**

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The **budget** used in the ongoing operation of a **program** at a current service level.

## **BEGINNING FUND BALANCE**

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A fund accounting term used to describe financial resources that are available in the current **fiscal year** because they were not expended in the previous **fiscal year**. Marion County uses the budget term Net Working Capital instead of ending fund balance.

## **BUD SYSTEM**

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An in-house computer program used by the County to develop the annual **budget**.

## **BUDGET**

---

A comprehensive annual financial plan that includes an estimate of **expenditures** for a given purpose and the proposed means of financing the estimated **expenditures**.

## **BUDGET CALENDAR**

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A schedule of dates outlined by the County for the preparation and adoption of the annual **budget**.

## **BUDGET CATEGORY**

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The functional level of **expenditure** detail at which the **budget** is appropriated and for which the County is held accountable. The County uses the following budget categories:

**Personal Services** – Includes salaries and wages, overtime, part-time pay and fringe benefits.

**Materials and Services** – Includes **contracted services**, consumable materials, supplies, operating costs and other services. This category also includes **administrative charges**.

**Capital Outlay – Expenditures** for the acquisition of **fixed assets**.

**Debt Service** – Payment of principal and interest on borrowed funds.

**Special Payments** – Includes **expenditures** not readily classified in one of the other budget categories.

**Interfund Transfers** – Amounts moved from one **fund** to finance activities in another **fund**.

**Contingency** – An appropriated amount reserved to fulfill unanticipated demands and expenses. The Board of Commissioners must first authorize the reallocation of contingency to an expenditure category before the expenditure may be incurred.

## **BUDGET COMMITTEE**

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A committee comprised of the Board of Commissioners and an equal number of citizens appointed from the County that reviews and approves the annual **budget** prior to adoption by the Board of Commissioners.

# MARION COUNTY FY 2016-17 BUDGET BUDGET OVERVIEW

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## **BUDGET MESSAGE**

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A document prepared and presented by the **Budget Officer** that explains the County's annual **budget** and financial priorities.

## **BUDGET OFFICER**

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A person appointed by the Board of Commissioners to assemble **budget** information and oversee preparation of the proposed **budget**. The Chief Administrative Officer generally serves as the Budget Officer.

## **CAPITAL IMPROVEMENT PROGRAM**

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The County's long-term plan for providing the **fixed assets** needed for service delivery, including public facilities and infrastructure.

## **CAPITAL IMPROVEMENT PROJECT (CIP)**

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A project proposed by a County **department** to acquire or construct **fixed assets**.

## **CENTRAL SERVICES DEPARTMENTS**

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County **departments** that provide general government services such as accounting, purchasing and personnel.

## **CONTRACTED SERVICES**

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Services provided under contract by businesses or by individuals who are not County employees.

## **DEBT SERVICE**

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The payments required for interest on, and repayment of, principal amount of debt.

## **DECISION PACKAGE**

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A **budget** request for items not included in a **department's base budget**.

## **DEDICATED FUNDS**

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County resources subject to restrictions imposed by creditors, grantors, contributors, or the laws or regulations of other governments.

## **DEPARTMENT**

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The basic organizational unit of the County.

## **DISCRETIONARY RESOURCES**

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County resources not subject to outside restrictions.

MARION COUNTY FY 2016-17 BUDGET  
BUDGET OVERVIEW

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**EMPLOYEE BENEFITS**

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Amounts paid on behalf of employees, which are not included in gross salary, but are considered a part of the cost of salaries and benefits. Examples include group health premiums, contributions to PERS, Social Security taxes, and group life insurance premiums.

**ENCUMBRANCE**

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The commitment of appropriated funds to purchase an item or service in the form of a purchase order, contract or other obligation.

**ESTIMATED GENERAL FUND RESOURCES**

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Estimates prepared during the budget process for all resources attributable to the **General Fund**, including **Net Working Capital**, Revenues and Transfers.

**EXPENDITURE**

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The liability incurred by the County for goods or services received.

**FISCAL YEAR**

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The twelve-month accounting period beginning on July 1 and ending on June 30.

**FIXED ASSET**

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A tangible item with a value of \$5,000 or more and a useful economic lifetime of two years or more, such as land, buildings, machinery, furniture and equipment.

**FULL-TIME EQUIVALENT (FTE)**

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A part-time position converted to the decimal equivalent of a full-time position based on 2,080 hours per year. For example, a part-time employee working 10 hours per week would be equivalent to .25 FTE (10 x 52 / 2,080). Temporary positions are not included in FTE counts. The following processes relate to changes in FTE's:

**Add** – A new position approved by the **Budget Committee** or the Position Review Committee.

**Delete** – Elimination of an existing position.

**Add/Delete** – Simultaneous deletion of an existing vacant position and addition of a new position.

**Reclassification** – Review and adjustment of an existing position based on analysis by Human Resources and approval by the Personnel Officer.

**FUND**

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A fiscal and accounting entity with a self-balancing set of accounts that record cash and other financial resources, related liabilities, balances and changes, which are segregated for a specific activity or objective. The County uses the following types of funds:

**General Fund** – Accounts for all County activities that are not required to be accounted for in another fund. The General Fund is the main operating fund of the County.

# MARION COUNTY FY 2016-17 BUDGET BUDGET OVERVIEW

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**Special Revenue Fund** – Accounts for the proceeds of revenue sources that are legally required to be expended for specific purposes.

**Debt Service Fund** – Accounts for the payment of general long-term debt principal and interest.

**Capital Projects Fund** – Accounts for resources to be used for the purchase or construction of major capital items.

**Enterprise Fund** – Accounts for activities that are financed and operated in a manner similar to private business enterprises.

**Internal Service Fund** – Accounts for certain activities of a County **department** in which goods and services are provided to other **departments** on a cost reimbursement basis.

**Agency Fund** – Accounts for assets received by the County on behalf of other governments or organizations.

## **FUND BALANCE**

---

The excess of **fund** assets over liabilities. Accumulated balances are the result of an excess of revenues over **expenditures** during some period. A negative fund balance is a deficit balance.

## **GENERAL RESERVES**

---

For Marion County, general reserves include the **General Fund Contingency** and **Unappropriated Ending Fund Balance** and the Rainy Day Fund **Unappropriated Reserve**. These are the resources maintained by the County to ensure the future financial stability of the County.

## **LOCAL BUDGET LAW**

---

The set of state statutes that local governments in Oregon are required to follow in the budgeting and **expenditure** of public funds.

## **MARION COUNTY BUSINESS ENTERPRISE ENHANCEMENT (MCBEE)**

---

Marion County has assessed its **Enterprise Resource Planning (ERP)** system and has recognized the need to enhance its business processes in order to fully leverage its infrastructure investment. This term is used to reference the project associated with creating business systems within Marion County that are integrated enterprise-wide systems.

## **MODIFIED ACCRUAL BASIS OF ACCOUNTING**

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A method of accounting in which revenues are recorded when measurable and available and expenditures are recorded when the obligations are incurred, as opposed to when cash is received or spent.

## **NET ASSETS**

---

The difference between a government's assets and its liabilities. This term is a financial (non-budgetary) term used primarily in government-wide financial reporting and proprietary fund financial reporting.

## **NET WORKING CAPITAL**

---

A term used in the **budget** to define the amount of net resources computed at the end of the **fiscal year** that is available as a resource in the ensuing **fiscal year**.

# MARION COUNTY FY 2016-17 BUDGET

## BUDGET OVERVIEW

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### **PERMANENT RATE LIMIT**

---

The maximum rate of ad valorem property taxes that a local government may impose. There is no action that can increase the permanent rate. For Marion County, the permanent rate limit is \$3.0252 per \$1,000 of assessed property value.

### **PROGRAM UNIT**

---

A group of related activities aimed at accomplishing a major service or function for which the County is responsible.

### **PROPOSED BUDGET**

---

The annual **budget** recommended for approval to the **Budget Committee** by the Budget Officer. Under **Local Budget Law**, the Budget Committee has authority to modify the proposed budget prior to approval.

### **RESERVE**

---

An account used either to set aside budgeted revenues that are not required for **expenditure** in the current budget year or to earmark revenues for a specific future purpose.

### **STRATEGIC PLAN**

---

A policy document developed by the Board of Commissioners in April 2006. This document established, in written form, the County's Mission, Vision, Strategic Issues and Goals based on a set of defined Values.

### **SUPPLEMENTAL BUDGET**

---

A **budget** prepared to meet needs or spend resources that were not anticipated when the regular **budget** was adopted. In general, a supplemental budget must be published, discussed in a public hearing and adopted by the Board of Commissioners.

### **TAX ANTICIPATION NOTES (TANS)**

---

Short-term notes issued by the County in anticipation of the collection of taxes. Typically, the County issues TANS to smooth out fluctuations in cash flow related to property tax collections.

### **TAX LEVY**

---

The total amount of property taxes imposed by the County for the **fiscal year**.

### **UNAPPROPRIATED ENDING FUND BALANCE**

---

The amount set aside in the **budget** to be used as a resource in the next year's **budget**. This amount cannot be transferred by resolution or used through a **supplemental budget**, unless necessitated by a qualifying emergency.

### **UNAPPROPRIATED RESERVE**

---

For Marion County, unappropriated **reserve** is used to reflect the balance in the Rainy Day Fund that has not received **appropriation** authority for **expenditure** in the current year.

MARION COUNTY FY 2016-17 BUDGET  
BUDGET OVERVIEW

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MARION COUNTY FY 2016-17 BUDGET  
SUMMARY

**TOTAL BUDGET**

The fiscal year 2016-17 budget totals \$387,985,501. This is a \$3,786,357 and 1% **decrease** from the total fiscal year 2015-16 current budget of \$391,771,858. Oregon local budget law requires a balanced budget to be adopted by the governing body. Therefore, total resources and total requirements must be equal.

The budget includes \$88,473,600 General Fund and \$299,511,901 for all other funds. Some county departments are funded partially or entirely through the General Fund whose primary revenue is property taxes. The majority of non-General Fund revenues are federal, state, and other agencies' contracts and grants that by law must be spent for specific purposes. In this Summary section and throughout the remainder of this book, all current fiscal year 2016-17 budget amounts include changes during three supplemental budgets.

**TOTAL COUNTY RESOURCES**

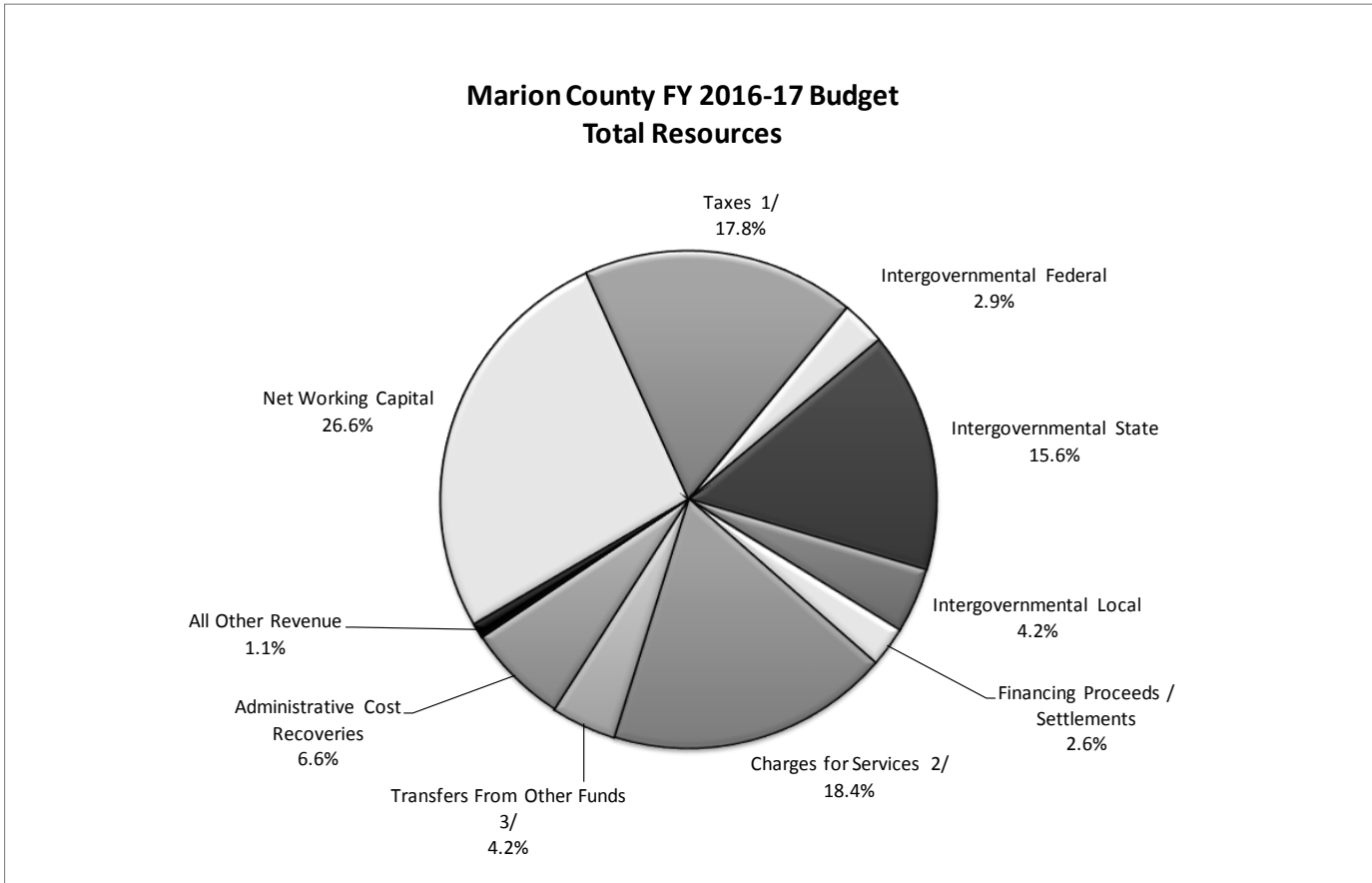
The county's revenue and other available resources are shown in major categories on the following schedules. In addition to revenues expected to be collected during the fiscal year, local budget law requires other available resources to be disclosed in the budget, including beginning net working capital, internal transactions, and transfers. These together are referred to as resources. Beginning net working capital is the prior fiscal year ending fund balance. Marion County's internal transactions are transactions between funds resulting from one department providing a service to another. On the resources side, they are called administrative cost recoveries. The sum of revenues, net working capital, internal transactions, and transfers are the total resources. The total resources budget is \$387,985,501.

**County Resources Summary**

FY 2016-17

FY 13-14 ACTUAL	FY 14-15 ACTUAL		FY 15-16 BUDGET	FY 16-17 BUDGET	INCREASE / (DECREASE)	+/- % Prior Budget
<b>RESOURCES</b>						
60,142,958	62,670,315	Taxes	65,114,845	68,949,000	3,834,155	3.7%
3,004,659	3,041,717	Licenses and Permits	3,090,350	3,275,350	185,000	15.8%
11,930,158	12,864,158	Intergovernmental Federal	14,395,742	11,329,675	(3,066,067)	-20.8%
61,056,926	53,944,248	Intergovernmental State	56,719,321	60,700,010	3,980,689	4.2%
24,352,054	28,169,791	Intergovernmental Local	17,483,690	16,472,065	(1,011,625)	-43.6%
63,969,122	61,245,953	Charges for Services	67,431,155	67,914,358	483,203	5.6%
22,149,340	22,630,941	Admin Cost Recovery	25,240,326	25,673,158	432,832	4.2%
2,701,520	3,076,921	Fines and Forfeitures	2,791,920	2,425,271	(366,649)	9.6%
805,121	982,820	Interest	860,167	1,054,211	194,044	14.6%
5,432,153	300,595	Other Revenues	375,728	362,973	(12,755)	-13.7%
8,878,134	12,258,975	General Fund Transfers	15,429,212	11,166,497	(4,262,715)	-5.8%
12,640,240	6,853,752	Other Fund Transfers	7,890,957	5,288,974	(2,601,983)	9.6%
229,870	1,026,036	Settlements	616,974	235,000	(381,974)	-38.4%
9,950,000	0	Financing Proceeds	0	9,950,000	9,950,000	n.a.
94,076,937	103,210,200	Net Working Capital	114,331,471	103,188,959	(11,142,512)	2.4%
<b>381,319,192</b>	<b>372,276,422</b>	<b>TOTAL RESOURCES</b>	<b>391,771,858</b>	<b>387,985,501</b>	<b>(3,786,357)</b>	<b>0.4%</b>

MARION COUNTY FY 2016-17 BUDGET  
SUMMARY



1/ Total taxes include property tax collections (current year collections, delinquent taxes anticipated to be collected in the current year, and interest and penalties on delinquent tax), and cable television franchise taxes.

2/ Includes licenses, permits, fees, tolls, certain reimbursements, and other charges for services.

3/ Includes General Fund transfers to other funds as well as other transfers between funds.

MARION COUNTY FY 2016-17 BUDGET  
SUMMARY

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**MAJOR COUNTY RESOURCES**

County resources may be categorized according to like characteristics as shown on the total county resources pie chart on the previous page. Net Working Capital is a resource although it is not classified as revenue. The resources shown in the table on the previous page include the General Fund. The remainder of this section about resources will exclude General Fund data, which is discussed in another section of this book.

**County Resources Excluding the General Fund**

Before a discussion of total county resources, it may be helpful to see what resources are outside the General Fund. Later in this section of the book General Fund major resources will be discussed separately.

<b>Total County Resources Excluding the General Fund</b>			
	FY 15-16 Budget	FY 16-17 Budget	Change FY 16-17 Over FY 15-16
Net Working Capital	103,521,969	95,665,610	(7,856,359)
Taxes 1/	285,000	300,000	15,000
Intergovernmental Federal	13,806,362	11,108,075	(2,698,287)
Intergovernmental State	53,081,991	57,095,110	4,013,119
Intergovernmental Local	17,483,690	16,472,065	(1,011,625)
Charges for Services 2/	62,735,156	64,353,189	1,618,033
Transfers From Other Funds	19,287,587	12,457,889	(6,829,698)
Administrative Cost Recoveries	25,240,326	25,673,158	432,832
Settlements	616,974	235,000	(381,974)
Financing Proceeds	-	9,950,000	9,950,000
All Other Revenue 3/	6,249,155	6,201,805	(47,350)
<b>TOTAL</b>	<b>302,308,210</b>	<b>299,511,901</b>	<b>(2,796,309)</b>

1/ Taxes outside the General Fund are cable television franchise fees.

2/ Includes licenses, permits, fees, reimbursements, and other charges for services.

3/ Includes interest, intrafund loan payments, and miscellaneous revenue.

**County Resources Including the General Fund**

A discussion of each total county major resource follows. Budget amount references are to total county resources shown on page 19. Comparative budgets for resources are stated for fiscal years 2016-17 and 2015-16. The reasons for year-to-year budget changes are not discussed here, with some high level exceptions. The reasons for changes are found in the departmental and non-departmental program budgets discussed in other parts of this book. Amounts discussed in this section are rounded.

**Net Working Capital**

The terms “net working capital” and “beginning fund balance” are interchangeable in budgeting. Marion County uses the term net working capital. Beginning fund balance is the ending fund balance of prior year funds and programs that has carried over to begin a new fiscal year. A fund balance is the accumulation of revenues over expenditures throughout the life of the fund. It may include the unexpended portion of any or many of the categories of revenues for any given fund, and multiple revenues may have been comingled to the extent that individual revenues have lost their identity.

## MARION COUNTY FY 2016-17 BUDGET SUMMARY

---

Net Working Capital **decreased \$7.9 million** compared to the prior fiscal year budget for all funds. All except five of the county's 35 budgeted funds have Net Working Capital budgeted for FY 2016-17. The internal services Central Services Fund by rule has no ending fund balance as it charges administrative charges to other funds in an amount equal to its total expenditures. Other funds simply do not anticipate any year-end savings to carry forward. One is required by law to transfer out to taxing districts all revenue received.

Notable increases in Net Working Capital by fund are: (1) Capital Improvement Projects Fund increased \$1,222,171 (+64%), (2) Building Inspection Fund increased \$406,279 (+31%), and (3) Community Corrections Fund increased \$224,208 (+18%).

Notable decreases in Net Working Capital by fund are: (1) Environmental Services Fund decreased \$3,339,306 (-25%), (2) General Fund decreased \$3,286,163 (-30%), (3) Health Fund decreased \$2,985,943 (-12%), (4) Fleet Management Fund decreased \$2,285,933 (-61%), (5) Public Works Fund decreased \$1,280,183 (-5%), and (6) Traffic Safety Team decreased \$465,976 (-42%).

### **Taxes**

#### Property Taxes

More than ninety-nine percent (99%) of tax revenue in the County is from **property taxes** and these are recorded in the General Fund. The property taxes, interest, and penalties total budget for FY 2016-17 is \$68.4 million.

#### Franchise Fees on Trash Collectors

Franchise fees are classified as a tax by local government financial rule. Franchise fees are paid by trash collectors and allocated to solid waste management activities. They are managed by the Environmental Services program of the Public Works Department. The franchise fees are budgeted at \$300,000.

### **Intergovernmental Federal**

Intergovernmental federal revenue is estimated based on current information provided by state agencies for pass-through federal funds and provided by federal grantor agencies for direct grants. In some cases departments use their knowledge of federal statutory funding requirements or what discretionary funding is available, and at what level.

#### Secure Rural Schools

The Secure Rural Schools and Community Self-Determination Act appropriates in three parts to non-General Fund funds. Due to lack of U.S. Congressional legislation to reauthorize funding for this Act, no revenue is budgeted in FY 2016-17. There was a total \$1.9 million budgeted in FY 2015-16 for all titles. Title I funds were provided to the Public Works Fund for road work and to a County Schools Fund; Title II funds were passed through Resource Advisory Councils (RAC) federal forest improvement projects; and Title III funds were allocated to sheriff forest patrol and search and rescue.

#### Oregon Department of Justice Child Support Subsidies

These are federal child support revenues passed through the Oregon Department of Justice, Division of Child Support to maintain child support enforcement activities, which is a 66% federal match on qualified expenses for support enforcement activities pursuant to federal statute under Title IV of the Social Security Act. There is \$1,112,663 budgeted for FY 2016-17 which is a \$62,648 and 6% increase over FY 2015-16.

#### Health Contracts

These are federal funds passed through the Oregon Department of Human Services for public health \$1.9 million and mental health \$1.7 million for FY 2016-17 services. These are decreases of \$0.2 million for each type of revenue, or -11% and -10%, respectively. However, additional funding is typically received during the course of the fiscal year.

# MARION COUNTY FY 2016-17 BUDGET SUMMARY

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## Federal Aid Highway Program

The Public Works Fund is budgeted to receive \$3.5 million from the Federal Highway Administration for roads and bridges repairs. Amounts vary substantially from year-to-year as major projects are funded intermittently with a wide range of project costs.

## Other Federal Revenues

A wide variety of other federal funding and their amount is received by the county each year for purposes ranging from emergency management to ferry operations to Sheriff's services to a federal Bureau of Indian Affairs school contract and many more, all totaling about \$500,000.

## **Intergovernmental State**

State revenue is estimated based on current information provided by state grant and contract officials, reinforced by quarterly state economic forecasts, trend analysis examining whatever number of years appears to best characterize a trend, and state statutory requirements to provide funding. There are numerous state grants of all sizes going to twelve funds excluding the General Fund in FY 2016-17; only the major grants are discussed.

## Gas Tax (Motor Vehicle Fuel Tax)

The gas tax is a state fuel tax calculated on a per gallon basis. Oregon's constitution is the legal authority for imposing and collecting the gas tax, and dedicates the tax revenue to transportation funding. The Oregon Department of Transportation (ODOT) is responsible for distribution of the tax revenues. Revenues must be used exclusively for the construction, reconstruction, improvement, repair, maintenance, operation and use of public highways, roads, streets, roadside rest areas, and some of the cost of administration. The Department of Public Works is the recipient of all gas tax. FY 2016-17 gas tax revenue is budgeted at \$19.5 million, an increase of \$1.5 million over FY 2015-16.

## Mental Health Grants and Contracts

Mental health, alcohol and drug, and developmental disabilities contract and grant revenues are received from the Oregon Health Authority, Oregon Department of Human Resources, and other agencies. The funds are used for both Health Department in-house programs and for contracting with outside non-governmental organization providers of similar services. The FY 2016-17 budget of \$17.0 million is an increase \$1.5 million over FY 2015-16.

## Community Corrections Grant-in-Aid

This revenue is distributed from the Oregon State Department of Corrections to the Sheriff's Office as payment for the county's assumption of responsibility for felons on parole, on probation, on post-prison supervision, sentenced to 12 months or less incarceration, and other purposes. The Sheriff's Office allocates the funding for parole and probation programs and care of county jail inmates. FY 2016-17 revenue is budgeted at \$11.4 million which is the same amount as FY 2015-16.

## Video Lottery

The Oregon State Lottery Commission transfers an amount equal to 2.5% of net receipts from video lottery games, similar to casino slot machines, from the State Lottery Fund to counties, with ninety percent distributed to each county in proportion to the gross receipts from the games in each county. Funds are required to be expended on economic development activities. Economic development programs or projects are recommended by the county's Economic Development Advisory Board and approved by the Board of Commissioners. The revenue and expenditures are recorded in a non-departmental fund. Video Lottery revenue is budgeted at \$1.6 million in both FY 2016-17 and FY 2015-16.

## **Intergovernmental Local**

Although local government revenue is occasionally received from city and foundation grants, the far greater amount of the revenue in this category comes from the Mid-Valley Behavioral Care Network (MVBCN).

# MARION COUNTY FY 2016-17 BUDGET SUMMARY

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## Mid-Valley Behavioral Care Network (MVBCN or more commonly “BCN”)

Mid-Valley Behavioral Care Network is a managed behavioral healthcare organization directed by a partnership of consumer-advocates and service providers who provide mental health and chemical dependency services. The Health Department receives state health capitation funds passed to the BCN. The primary revenues are for specific mental health services. BCN contracts with the Health Department to provide Community and Provider Services (CAPS) and special crisis and respite services are provided additional funding. There are also small discretionary grant revenues which are used for purposes defined by agreement with the BCN, including, but not limited to, Health Department administration and Psychiatric Crisis Center operations. FY 2016-17 budgeted revenues total \$16.5 million which is a decrease of \$1.0 million from FY 2015-16.

## **Charges for Services**

There is a great diversity of services provided by Marion County countywide and Charges for Services reflect that diversity. Charges for services outside the General Fund include fees for health, public safety, environmental health, surveyor, building inspection, land use planning, solid waste disposal, and dog services, as well as county fair sales, insurance assessments, various reimbursements, street assessments, ferry tolls, property leases, fleet rentals, and more.

## Waste-to-Energy Tipping Fees

The Public Works Department Environmental Services Program earns solid waste disposal tipping fees collected at the Waste-to-Energy Facility located in Brooks. The plant is privately owned and operated under a contract with Marion County, with the county receiving a share of the gross receipts. Tipping revenue is relatively finite and stable because there is a limit to capacity and the plant generally operates at capacity. The \$11.3 million FY 2016-17 budget is a \$2.2 million increase over FY 2015-16.

## SKRTS (Salem-Keizer Recycling and Transfer Station) Tipping Fees and North Marion Tipping Fees

Customers who are not commercial garbage haulers bring garbage to SKRTS in southeast Salem or North Marion Recycling and Transfer Station in Woodburn and pay a tipping fee. The garbage is subsequently transported to the Waste-to-Energy Facility and incinerated. Compostable material goes to a commercial composting facility. Recyclable items are hauled to recycling markets. The fees are part of Environmental Services Fund general operating revenues. FY 2016-17 budgeted revenues of \$4.1 million are a \$0.8 million increase over FY 2015-16.

## Electricity Generation Fees

The Waste-to-Energy Facility burns waste at high temperature, generating steam that in turn drives turbines that generate electrical power. This electrical power is sold to Portland General Electric (PGE). Part of the fees earned from the sale of electricity goes to the county under the terms of the contract with the plant owner. The FY 2016-17 budget of \$1.5 million is a \$0.9 million decrease from FY 2015-16 as demand for the electricity by PGE has decreased. The funds are allocated to Environmental Services Fund operations.

## Ferrous Metals Fees

This is revenue generated from the sale of ferrous metals that are recovered from the ash after waste is incinerated at the Waste-to-Energy Facility. The funds are allocated to Environmental Services Fund operations. The fees are collected as part of the terms and conditions for services with a contractor who recovers the metal. Cost of the recovery was deemed too expensive especially given the metals market. The \$157,860 FY 2016-17 budget is substantially less than the \$1.7 million FY 2015-16 budget.

## Medicaid Fees

The Health Department bills the state for federal Social Security Act Title XIX (“19”) Medicaid fees for services. Behavioral health services for Medicaid are billed under an Office of Mental Health and Addiction Services (OMHAS) contract. Other billings occur under Department of Human Services, Office of Medical Assistance Program (OMAP)



## MARION COUNTY FY 2016-17 BUDGET SUMMARY

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for services provided to clients covered by the Oregon Health Plan. Health Department charges are based on unit cost; however the actual reimbursement is set per the payer's reimbursement schedule. The Juvenile Department also bills federal Medicaid through the state. The fees are for provision of a standardized program of rehabilitation services to qualified youth. The Guaranteed Attendance Program (GAP) also provides these services. The \$4.2 million FY 2016-17 budget is a slight increase over the \$4.0 million FY 2015-16 budget.

### Supervision Fees (Probation and Parole)

A state regulated supervision fee is assessed each adult parole and probation client. The Sheriff's Office allocates these fees to offset a portion of the cost of supervision of parole and probation clients. The FY 2016-17 and FY 2015-16 budgets are both at \$0.8 million consistent with the last several years.

### Public Works Services to County Departments

The Public Works Department provides vehicle maintenance and minor other services, e.g., radio repair, to Marion County Sheriff's Office, Juvenile Department, and Business Services Department. Public Works also provides the same services to the county pool car and light duty fleet which it manages. The FY 2016-17 \$1.4 million budget is a decrease of \$0.2 million from the FY 2015-16 budget.

### Public Works Fleet Rentals

The Public Works Department collects for rental of motor pool cars and for fleet vehicle leases to departments. The FY 2016-17 budget of \$1.6 million is a little less than the FY 2015-16 budget.

### Insurance

Charges for Services includes insurance charges budgeted in the Self-Insurance Fund. County departments and quasi-governmental agencies including the Marion County Housing Authority, the Mid-Valley Behavioral Care Network and several service districts that employ personnel are charged for a share of several types of county insurance costs. The FY 2016-17 budget for the major insurance is: medical and dental health insurance \$22.9 million; liability insurance \$1.4 million; workers' compensation insurance \$0.8 million; and group life, long-term disability and unemployment insurance total \$0.7 million.

### **Licenses and Permits**

(the dollar amounts are included in Charges for Services on the schedule at the beginning of this subsection)

Licenses and permits revenue is estimated based on trend analysis covering five years, including review of each of the types of fees collected. State quarterly economic forecasts are also reviewed with attention to the housing industry specifically and the construction industry generally.

### Structural (Building) Permits

Building inspection revenues are generated from fees for structural, mechanical, plumbing, and electrical inspections, and from permits. These are revenues managed by the Department of Public Works. The \$2.6 million FY 2016-17 budget is an increase of \$0.2 million over FY 2015-16.

# MARION COUNTY FY 2016-17 BUDGET SUMMARY

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## **Financing Proceeds**

Financing proceeds are infrequently budgeted. However, there is \$9,950,000 budgeted in FY 2016-17 for a bank loan for construction of a new parole and probation building and a sheriff central district office.

## **Transfers from Other Funds**

In Marion County's governmental budgeting system, resources are sometimes moved from one fund to another or others by means of transfer accounts. The fund receiving the transfer shows it as a fund resource. The result is that revenue is counted twice. Once when revenue is initially recorded in fund "A", and a second time after transferring out of fund "A" into fund "B". One of the most common situations is a transfer from the General Fund to other funds, including capital funds, debt service funds, and operating funds that are primarily funded by non-General Fund resources but require either temporary or permanent additional funding in order to pay the full cost of providing a service or services. Other funds are budgeted to receive a total of \$11.2 million from the General Fund in FY 2016-17. Another \$5.3 million is budgeted for transfers between other funds, such as transfers from the Criminal Justice Assessment Fund to the Sheriff's Grant Fund and the Juvenile Grant Fund, a transfer from the Lottery Distribution Fund to the Land Use Planning Fund, a transfer from the Traffic Safety Team Fund to the Capital Improvement Projects Fund, and an annual transfer from the Community Corrections Fund to the General Fund Sheriff's Office operations.

## **Administrative Cost Recoveries**

Administrative cost recoveries result from one department or program billing other departments or programs for services rendered. Internal services departments, grouped in the Central Services Fund, and the Self-Insurance Fund provides services or insurance coverage to all other departments and funds. Services given are county administration, information technology, financial management, payroll, human resources, risk management, facilities management, legal counsel, and a Public Employee Retirement System debt service assessment.

Administrative cost recoveries are unique revenue. The maximum that can be earned is a fixed amount based on a cost allocation plan. For example, the Information Technology Department knows how much it will be allowed to charge other departments and programs for its services based on its budget approved by the budget officer; in this case revenue is matched to expenditures. If the department expends less than budgeted, other departments will be charged accordingly and the actual revenue will be matched to actual expenditures at fiscal year-end. The FY 2016-17 budget of \$25.7 million is an increase of \$0.5 million over FY 2015-16.

## **Settlements**

Settlement revenue comes from settling financial claims against outside parties either through legal proceeding or outside of court, and tend to be one-time. There is a total of \$235 thousand settlement revenue budgeted in FY 2016-17 in two funds.

## **All Other Revenues**

The revenue categories remaining are fines and forfeitures, interest (from loans or investment earnings) and miscellaneous revenue that includes inter-fund loan principal payments, donations and private foundation grants, reimbursements, and a further variety of other small revenues. Most of these are often one-time or otherwise varies substantially from year to year.

MARION COUNTY FY 2016-17 BUDGET  
SUMMARY

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**MAJOR COUNTY REQUIREMENTS**

Major categories of requirements are shown on the schedule below for the purpose of presenting data discussed in the section immediately following.

**FY 2016-17 Requirements by Major Categories**

Fund	Total Direct Expenditures	Administrative Charges *	Transfers Out	Contingency	Reserves and Ending Fund Balance	Total Requirements
General Fund	60,876,807	9,567,230	11,166,497	1,229,798	5,633,268	88,473,600
All Other Funds	208,366,441	14,427,856	5,209,414	16,802,598	54,705,592	299,511,901
total	<b>269,243,248</b>	<b>23,995,086</b>	<b>16,375,911</b>	<b>18,032,396</b>	<b>60,338,860</b>	<b>387,985,501</b>

\* Internal service charges.

The amount planned for expenditure during a fiscal year is always less than the total budget. Oregon local budget law requires reporting of expenditures, internal transactions between funds, transfers, contingencies, and unappropriated ending fund balance in the total budget. These together are referred to as requirements.

The total budget includes internal transactions and transfers that are counted twice. Internal transactions are transactions between funds resulting from one department providing a service to another. On the expenditure side they are referred to as internal service (“administrative”) charges. Transfers are a special type of internal transaction that involves transferring resources out of one fund into another fund. For example, funds are transferred out of the General Fund into the Capital Improvement Projects Fund. In the General Fund, the transfer out is an expenditure, and in the Capital Improvement Projects Fund the incoming transfer is a resource which is in turn allocated to expenditures.

The total requirements budget is \$387,985,501. This is the sum of the expenditures, administrative charges, transfers out, contingency, reserves, and ending fund balance.

The expenditures budget is \$309,614,245. This is the total of direct expenditures, administrative charges (internal service), and transfers out. Expenditures equal true appropriation authority, e.g., authority to expend. Contingency, reserves, and ending fund balance totaling \$78,371,256 are excluded from the expenditures total.

**Total direct expenditures are \$269,243,248.** This is the direct expenditure (resulting in cash outlays) for Personnel Services, Materials and Services, Capital Outlay, Debt Service Principal, Debt Service Interest, and Special Payments.

MARION COUNTY FY 2016-17 BUDGET  
SUMMARY

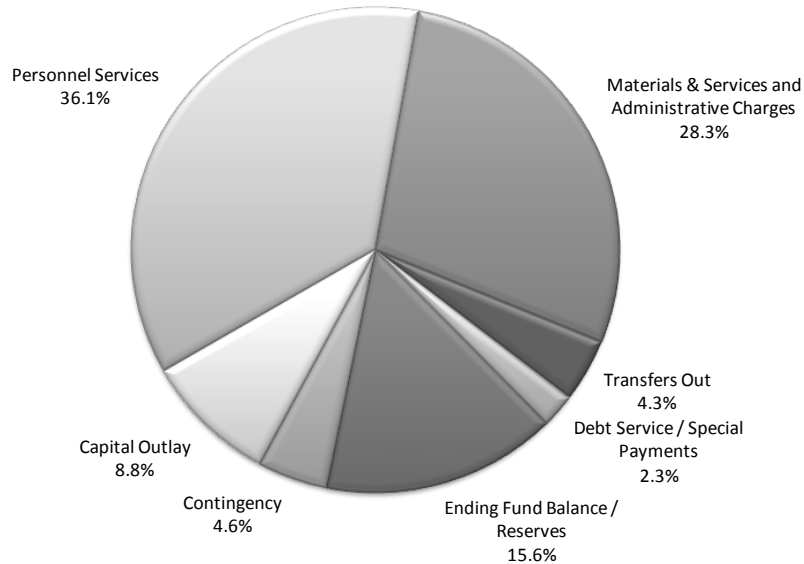
**REQUIREMENTS CATEGORIES**

**County Requirements Summary**

FY 2016-17

FY 13-14 ACTUAL	FY 14-15 ACTUAL		FY 15-16 BUDGET	FY 16-17 BUDGET	INCREASE / (DECREASE)	+/- % Prior Budget
115,269,104	121,056,644	Personnel Services	136,172,067	140,373,214	4,201,147	3.1%
88,716,640	80,222,698	Materials and Services	85,561,161	85,999,550	438,389	0.5%
20,451,621	20,263,992	Administrative Charges	23,336,504	23,995,086	658,582	2.8%
25,214,426	9,896,540	Capital Outlay	29,091,549	34,268,495	5,176,946	17.8%
3,070,348	3,271,933	Debt Service Principal	4,134,789	4,659,785	524,996	12.7%
3,332,532	3,382,600	Debt Service Interest	3,414,440	3,372,879	(41,561)	-1.2%
535,947	656,003	Special Payments	3,473,419	569,325	(2,904,094)	-83.6%
21,518,374	19,112,727	Transfers Out	23,590,997	16,375,911	(7,215,086)	-30.6%
0	0	Contingency	19,996,276	18,032,396	(1,963,880)	-9.8%
0	0	Reserves	2,506,844	2,525,900	19,056	0.8%
0	0	Ending Fund Balance	60,493,712	57,812,960	(2,680,752)	-4.4%
<b>278,108,992</b>	<b>257,863,137</b>	<b>TOTAL REQUIREMENTS</b>	<b>391,771,758</b>	<b>387,985,501</b>	<b>(3,786,257)</b>	<b>-1.0%</b>

**Marion County FY 2016-17 Budget  
Total Requirements**



MARION COUNTY FY 2016-17 BUDGET  
SUMMARY

**Direct Operating Expenditures**

The primary direct operating expenditure accounts are Personnel Services and Materials and Services..

**Personnel Services**

The county’s personnel regulations allow for an annual five percent step increase for satisfactory service (merit). The county has a high percent of employees who have worked enough years to have reached the last step in their grade level, or are at longevity steps. There are no merit pay increases between longevity steps. A high number of employees in the step 7 and longevity steps tend to keep overall percentage pay increases down.

A policy of requiring vacant positions to be budgeted no higher than a step 1 has had the effect, in some funds and programs, of lowering the Personnel Services budget. This is particularly true for positions that became vacant at the time the incumbent is being paid at step 7, or longevity, and departments are not allowed to budget at the same level for replacements. All positions requested to be filled at a step higher than a step 1 require Personnel Officer approval. Periodic changes in pay grades for specific positions to bring pay within comparative local government rates (“market”) also has an impact on the funds and programs involved. Over time, the mean personnel position cost has increased approximately 1.8% annually for step increases and pay adjustments.

The increase in total fringe benefits is attributable to health insurance and Public Employee Retirement System (PERS) rate increases.

The main factors that affect the total Personnel Services increase of \$4,201,147 for FY 2016-17 over FY 2015-16. Are:

- (1) An increase of 15 Full-Time Equivalent (FTE) positions.
- (2) Multiple positions added late in FY 2015-16 budgeted for two to six months then budgeted for the full year in FY 2016-17.
- (3) Multiple positions converted from 37.5 hours a week jobs to 40.0 hours a week (a five year project that is almost completed)
- (4) Normal step increases.
- (5) Cost-of-living allowances for settled union contracts include 20% of the total county positions.
- (6) Adjustment of wages to market for numerous positions.

**Countywide Personnel Services Summary**

FY 13-14 ACTUAL	FY 14-15 ACTUAL		FY 15-16 BUDGET	FY 16-17 BUDGET	Change FY 15-16 to FY 16- 17
		<u>Personnel Services</u>			
75,431,202	79,068,387	Salaries and Wages	88,069,990	91,428,983	3.8%
39,837,902	41,988,257	Fringe Benefits	48,102,077	48,944,231	1.8%
<b>115,269,104</b>	<b>121,056,644</b>	Total Personnel Services	<b>136,172,067</b>	<b>140,373,214</b>	3.1%
1,323	1,358	FTE	1,413	1,428	1.1%

The significant increases were for the Health Department, Sheriff’s Office, District Attorney’s Office, Information Technology Department, and Juvenile Department (given in order of highest to lowest dollar amount).

MARION COUNTY FY 2016-17 BUDGET  
SUMMARY

**Materials and Services**

General Fund and Central Services Fund departments are not allowed to budget for across-the-board increases in Materials and Services. They are generally required to absorb inflationary increases by reducing whatever line items are considered lower priority than the inflation-driven line items, or simply do with less. There are exceptions, primarily in situations where departments are required to take on new types of expenditures, or for the non-departmental portion of either fund which are sometimes allocated funds for one-time projects that require contracted services. Other departments and programs have been allowed to reflect inflationary increases to the extent that available resources allow. Expenditures by subcategories are shown below.

**Countywide Materials and Services Summary**

FY 13-14 ACTUAL	FY 14-15 ACTUAL	CATEGORY	FY 15-16 BUDGET	FY 16-17 BUDGET	Change 15-16 to 16-17
4,089,137	3,873,112	Supplies	4,587,110	4,145,866	-10%
3,821,307	4,211,109	Materials	4,434,053	4,541,825	2%
998,558	1,012,538	Communications	1,207,793	1,225,249	1%
2,020,227	1,894,706	Utilities	1,967,266	1,991,382	1%
2,639,385	2,612,244	Repairs and Maintenance	3,055,029	3,002,869	-2%
4,814,967	4,212,649	Rentals	5,012,792	4,716,838	-6%
22,613,449	22,893,001	Insurance	25,201,406	26,188,799	4%
1,787,676	2,239,293	Miscellaneous	2,404,581	2,312,276	-4%
42,784,706	42,948,652	Subtotal	47,870,030	48,125,104	1%
<b>Contracted Services</b>					
480,923	459,211	<i>Central Services Fund</i>	863,171	685,729	-21%
1,535,886	1,661,101	<i>Community Corrections Fund</i>	2,137,442	2,269,635	6%
974,421	819,466	<i>Community Services Grants</i>	185,516	104,323	-44%
15,823,898	14,815,589	<i>Environmental Services Fund</i>	16,273,233	16,256,211	0%
183,313	179,376	<i>General Fund Non-Departmental</i>	784,504	1,304,120	66%
2,969,389	2,208,315	<i>General Fund Sheriff's Office</i>	2,559,442	2,619,702	2%
19,370,230	13,237,714	<i>Health Fund</i>	8,527,432	8,034,025	-6%
660,775	518,708	<i>Lottery and Economic Development Fund</i>	1,065,307	1,592,324	49%
524,685	293,465	<i>Public Works Fund</i>	1,608,866	1,299,370	-19%
559,938	503,338	<i>Sheiff Grants Fund</i>	475,185	446,348	-6%
2,848,476	2,577,763	<i>All Other Funds</i>	3,211,133	3,262,659	2%
45,931,934	37,274,046	Contracted Services Total	37,691,231	37,874,446	0%
88,716,640	80,222,698	Total	85,561,261	85,999,550	1%

**TOTAL BUDGET BY FUND AND DEPARTMENT**

The following page presents a schedule of funds by department.

# MARION COUNTY FY 2016-17 BUDGET SUMMARY

FY 2016-17 Adopted Budget by Fund and Department

Fund	Department	Assessor's Office	Board of Commissioners' Office	Business Services	Clerk's Office	Community Services	District Attorney's Office	Finance	Health	Information Technology	Justice Court	Juvenile	Legal	Public Works	Sheriff's Office	Treasurer's Office	Capital	Non Departmental Operations	Fund Total	
<b>DEPARTMENTAL</b>																				
General Fund		5,796,173			2,533,372	641,368	8,611,359				883,244	10,184,698			38,853,496	420,760		20,549,130	88,473,600	
Building Inspection														4,281,554					4,281,554	
Central Services			2,445,028	6,862,205				2,420,228		9,213,619			1,388,214					159,632	22,488,926	
Child Support							1,619,612												1,619,612	
Community Corrections															16,011,023				16,011,023	
Community Services Grants						255,681													255,681	
County Clerk Records					136,157														136,157	
County Fair						465,744													465,744	
District Attorney Grants							1,411,660												1,411,660	
Dog Control						1,371,579													1,371,579	
Environmental Services														29,709,259					29,709,259	
Fleet Management														3,374,931					3,374,931	
Health								70,871,646											70,871,646	
Inmate Welfare															519,276				519,276	
Juvenile Grants												3,757,346							3,757,346	
Land Use Planning														958,409					958,409	
Law Library													859,325						859,325	
Lottery & Economic Development						3,184,631													3,184,631	
Parks														598,770					598,770	
Public Works														51,873,620					51,873,620	
Sheriff Grants															3,737,759				3,737,759	
Stormwater Management														1,281,863					1,281,863	
Surveyor														2,148,677					2,148,677	
Traffic Safety Team															2,195,506				2,195,506	
<b>CAPITAL</b>																				
Capital Building and Equipment																	292,900		292,900	
Capital Improvement Projects																	4,414,888		4,414,888	
Facility Renovation																	23,048,153		23,048,153	
<b>NON-DEPARTMENTAL</b>																				
Block Grant																			1,262	1,262
County Schools																			333,300	333,300
Criminal Justice Assessment																			1,580,188	1,580,188
Debt Service																			8,031,480	8,031,480
Non Departmental Grants																			633,983	633,983
Rainy Day																			2,233,000	2,233,000
Self Insurance																			35,457,430	35,457,430
Tax Title Land Sales																			372,363	372,363
<b>GRAND TOTAL</b>		5,796,173	2,445,028	6,862,205	2,669,529	5,919,003	11,642,631	2,420,228	70,871,646	9,213,619	883,244	13,942,044	2,247,539	94,227,083	61,317,060	420,760	27,755,941	69,351,768	387,985,501	
FTE		51.0	15.0	62.0	13.5	20.4	88.5	18.8	424.0	57.0	8.0	105.1	10.4	202.0	349.5	2.5			1,427.6	

MARION COUNTY FY 2016-17 BUDGET  
SUMMARY

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MARION COUNTY FY 2016-17 BUDGET  
SUMMARY

**PROGRAMS FUNDED IN PART BY STATE RESOURCES**

The State of Oregon requires that county government annual budgets must contain summary revenue and expenditure information for major programs funded in part by the state (ORS 294.444). The state stipulates the government functions covered by the report. The amounts for these functions are shown on the following table.

**SUMMARY OF MAJOR PROGRAMS FUNDED IN PART BY STATE RESOURCES**

	Fiscal Year 2013-14 Actual	Fiscal Year 2014-15 Actual	Fiscal Year 2015-16 Budget	Fiscal Year 2016-17 Budget
<b>ASSESSMENT AND TAXATION</b>				
General Resources	\$ 4,133,926	\$ 4,058,424	\$ 4,812,478	\$ 4,817,719
State Resources	1,250,275	1,115,352	1,044,602	1,045,000
Total Resources	\$ 5,384,201	\$ 5,173,776	\$ 5,857,080	\$ 5,862,719
Total Requirements	\$ 5,384,201	\$ 5,173,776	\$ 5,857,080	\$ 5,862,719
<b>COMMUNITY CORRECTIONS</b>				
State Resources	\$ 9,315,880	\$ 8,204,346	\$ 8,973,626	\$ 8,213,095
Other Revenue	2,359,401	2,932,282	2,403,290	4,040,617
Total Resources	\$ 11,675,281	\$ 11,136,628	\$ 11,376,916	\$ 12,253,712
Total Requirements	\$ 9,619,031	\$ 9,854,772	\$ 11,376,916	\$ 12,253,712
<b>JAIL OPERATIONS</b>				
General Resources	\$ 15,061,841	\$ 15,178,360	\$ 12,988,144	\$ 11,186,825
State Resources	4,651,904	253,046	4,332,631	3,669,805
Federal Resources	160,090	114,257	-	-
Other Revenue	1,108,700	5,088,826	4,082,995	1,633,990
Total Resources	\$ 20,982,535	\$ 20,634,489	\$ 21,403,770	\$ 16,490,620
Total Requirements	\$ 20,340,675	\$ 20,145,186	\$ 21,403,770	\$ 16,490,620
<b>DISTRICT ATTORNEY</b>				
General Resources	\$ 7,857,641	\$ 8,050,079	\$ 8,741,701	\$ 9,048,088
State Resources	482,314	479,772	446,014	452,210
Federal Resources	1,139,790	1,271,078	1,373,671	1,725,436
Other Revenue	144,553	279,832	350,609	416,897
Total Resources	\$ 9,624,298	\$ 10,080,761	\$ 10,911,995	\$ 11,642,631
Total Requirements	\$ 9,470,461	\$ 9,829,817	\$ 10,911,995	\$ 11,642,631
<b>JUVENILE CORRECTIONS &amp; PROBATION</b>				
General Resources	\$ 9,921,040	\$ 10,153,874	\$ 10,910,765	\$ 11,108,568
State Resources	1,261,518	1,123,408	1,276,226	1,257,369
Federal Resources	230,776	83,095	105,000	203,800
Other Revenue	860,935	1,177,216	1,019,594	1,372,307
Total Resources	\$ 12,274,269	\$ 12,537,593	\$ 13,311,585	\$ 13,942,044
Total Requirements	\$ 12,171,829	\$ 12,246,972	\$ 13,311,585	\$ 13,942,044
<b>PUBLIC HEALTH</b>				
General Resources	\$ 2,248,746	\$ 2,073,980	\$ 2,328,577	\$ 2,372,586
State Resources	3,667,778	3,384,179	3,378,620	3,166,689
Federal Resources	155,797	155,468	132,482	118,251
Other Revenue	6,383,979	8,008,171	8,192,487	7,350,933
Total Resources	\$ 12,456,300	\$ 13,621,798	\$ 14,032,166	\$ 13,008,458
Total Requirements	\$ 9,117,864	\$ 8,676,253	\$ 14,032,166	\$ 13,008,458
<b>MENTAL HEALTH AND CHEMICAL DEPENDENCY</b>				
General Resources	\$ 1,190,936	\$ 1,143,360	\$ 1,226,508	\$ 1,357,804
State Resources	20,605,929	15,149,226	17,258,993	19,136,813
Federal Resources	175,288	135,452	70,125	70,125
Other Revenue	39,171,158	45,943,892	40,259,298	37,298,446
Total Resources	\$ 61,143,311	\$ 62,371,930	\$ 58,814,924	\$ 57,863,188
Total Requirements	\$ 44,998,398	\$ 42,918,722	\$ 58,814,924	\$ 57,863,188

MARION COUNTY FY 2016-17 BUDGET  
SUMMARY

**SUMMARY OF MAJOR PROGRAMS FUNDED IN PART BY STATE RESOURCES**

	Fiscal Year 2013-14 Actual	Fiscal Year 2014-15 Actual	Fiscal Year 2015-16 Budget	Fiscal Year 2016-17 Budget
<b>ROADS</b>				
General Resources	\$ 4,000	\$ 4,000	\$ 88,753	\$ 92,692
State Resources	19,784,137	19,655,948	18,785,000	19,902,208
Federal Resources	3,009,730	2,777,442	5,456,367	4,190,910
Other Revenue	21,320,524	23,111,987	25,905,492	27,505,211
Total Resources	\$ 44,118,391	\$ 45,549,377	\$ 50,235,612	\$ 51,691,021
Total Requirements	\$ 22,300,553	\$ 24,846,997	\$ 50,235,612	\$ 51,691,021
<b>ECONOMIC DEVELOPMENT</b>				
General Resources	\$ 525,442	\$ 484,823	\$ 573,537	\$ 473,341
State Funds	50,964	50,594	50,694	50,964
Video Lottery Resources	1,384,365	1,392,465	1,823,323	1,618,323
Other Revenue	2,211,646	2,286,039	1,956,904	2,466,156
Total Resources	\$ 4,172,417	\$ 4,213,921	\$ 4,404,458	\$ 4,608,784
Total Requirements	\$ 3,602,061	\$ 4,213,921	\$ 4,404,728	\$ 4,608,784

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MARION COUNTY FY 2016-17 BUDGET  
GENERAL FUND

GENERAL FUND OVERVIEW

The General Fund is allocated to eight departments plus non-departmental activities that are covered individually in another section of this book. Several also have other funds that support their operations. The General Fund is used to account for all activities for which specific types of funds are not required. The General Fund is one of the county's largest funds having a FY 2016-17 budget of \$88,473,600. This is a \$990,048 and 1.1% decrease from FY 2015-16.

**Marion County Budget - Income Summary**

100 - General Fund

FY 2016-17

	FY 13-14 ACTUAL	FY 14-15 ACTUAL	FY 15-16 BUDGET	FY 16-17 PROPOSED	FY 16-17 APPROVED	FY 16-17 ADOPTED	+/- % Prior Budget
<b>RESOURCES</b>							
Taxes	59,844,594	62,345,375	64,829,845	68,649,000	68,649,000	68,649,000	5.9%
Licenses and Permits	58,375	62,525	60,000	62,000	62,000	62,000	3.3%
Intergovernmental Federal	820,767	752,799	589,380	221,600	221,600	221,600	-62.4%
Intergovernmental State	3,290,963	3,506,176	3,637,330	3,604,900	3,604,900	3,604,900	-0.9%
Intergovernmental Local	263,918	282,586	0	0	0	0	n.a.
Charges for Services	3,446,587	3,770,331	4,695,999	3,561,169	3,561,169	3,561,169	-24.2%
Fines and Forfeitures	278,549	271,616	270,000	220,000	220,000	220,000	-18.5%
Interest	436,483	512,313	524,000	619,000	619,000	619,000	18.1%
Other Revenues	27,620	18,862	15,000	15,000	15,000	15,000	0.0%
Other Fund Transfers	3,965,633	3,859,952	4,032,582	3,997,582	3,997,582	3,997,582	-0.9%
Net Working Capital	8,793,974	9,868,737	10,809,512	7,523,349	7,523,349	7,523,349	-30.4%
<b>TOTAL RESOURCES</b>	<b>81,227,463</b>	<b>85,251,271</b>	<b>89,463,648</b>	<b>88,473,600</b>	<b>88,473,600</b>	<b>88,473,600</b>	<b>-1.1%</b>
<b>REQUIREMENTS</b>							
<b>BY DEPARTMENT</b>							
Assessor's Office	5,289,998	5,144,582	5,796,757	5,796,173	5,796,173	5,796,173	0.0%
Clerk's Office	2,193,815	2,175,871	2,450,493	2,533,372	2,533,372	2,533,372	3.3%
Community Services	743,790	754,610	639,313	580,594	641,368	641,368	0.0%
District Attorney's Office	7,400,418	7,661,362	8,288,943	8,611,359	8,611,359	8,611,359	3.9%
Justice Court	957,912	845,421	866,934	883,244	883,244	883,244	1.9%
Juvenile	9,084,987	9,220,820	9,985,775	10,122,167	10,184,698	10,184,698	2.0%
Sheriff's Office	34,329,364	34,624,243	37,583,976	38,853,496	38,853,496	38,853,496	3.4%
Treasurer's Office	401,267	400,202	459,792	420,760	420,760	420,760	-8.5%
Non Departmental Operations	10,878,253	13,533,290	17,769,527	13,638,064	13,686,064	13,686,064	-23.0%
<i>Materials and Services</i>	900,433	608,663	1,255,321	1,755,321	1,755,321	1,755,321	
<i>Administrative Charges</i>	696,606	665,652	736,166	734,246	734,246	734,246	
<i>Debt Service Principal</i>	280,000	0	0	0	0	0	
<i>Debt Service Interest</i>	3,080	0	0	0	0	0	
<i>Special Payments</i>	120,000	0	0	30,000	30,000	30,000	
<i>Transfers Out</i>	8,878,134	12,258,975	15,778,040	11,118,497	11,166,497	11,166,497	
Contingency	0	0	179,306	1,401,103	1,229,798	1,229,798	585.9%
Ending Fund Balance	0	0	5,442,832	5,633,268	5,633,268	5,633,268	3.5%
<b>TOTAL REQUIREMENTS</b>	<b>71,279,803</b>	<b>74,360,401</b>	<b>89,463,648</b>	<b>88,473,600</b>	<b>88,473,600</b>	<b>88,473,600</b>	<b>-1.1%</b>
<b>BY CATEGORY</b>							
Personnel Services	42,729,769	44,594,513	48,423,123	49,873,196	49,991,501	49,991,501	3.2%
Materials and Services	10,464,662	9,220,783	10,288,805	10,850,306	10,855,306	10,855,306	5.5%
Administrative Charges	8,773,481	8,286,129	9,351,542	9,567,230	9,567,230	9,567,230	2.3%
Capital Outlay	30,677	0	0	0	0	0	n.a.
Debt Service Principal	280,000	0	0	0	0	0	n.a.
Debt Service Interest	3,080	0	0	0	0	0	n.a.
Special Payments	120,000	0	0	30,000	30,000	30,000	n.a.
Transfers Out	8,878,134	12,258,975	15,778,040	11,118,497	11,166,497	11,166,497	-29.2%
Contingency	0	0	179,306	1,401,103	1,229,798	1,229,798	585.9%
Ending Fund Balance	0	0	5,442,832	5,633,268	5,633,268	5,633,268	3.5%
<b>TOTAL REQUIREMENTS</b>	<b>71,279,803</b>	<b>74,360,401</b>	<b>89,463,648</b>	<b>88,473,600</b>	<b>88,473,600</b>	<b>88,473,600</b>	<b>-1.1%</b>
<b>GRAND NET TOTAL</b>	<b>9,947,661</b>	<b>10,890,871</b>	<b>116,701</b>	<b>0</b>	<b>0</b>	<b>0</b>	

MARION COUNTY FY 2016-17 BUDGET  
GENERAL FUND

**GENERAL FUND MAJOR RESOURCES**

Property Taxes

FY 2016-17 estimated total property tax collections for Marion County total \$68,003,500. The total is comprised of \$66,520,500 current taxes and \$1,483,000 collection of prior years' delinquent taxes. This revenue is part of a broader Taxes category that includes other types of taxes. The following table of current year property taxes shows that FY 2016-17 current year property tax collections are budgeted to increase by 4.95% as recommended by the county Council of Economic Advisors.

FY 07-08 Actual	FY 08-09 Actual	FY 09-10 Actual	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Actual	FY 13-14 Actual	FY 14-15 Actual	FY 15-16 Estimate	FY 16-17 Budget
48,244,328	50,006,125	52,112,885	53,117,512	54,529,383	55,130,146	57,397,291	60,078,181	63,383,000	66,520,500
4.70%	3.65%	4.21%	1.93%	2.66%	1.10%	4.11%	4.67%	5.50%	4.95%

Secure Rural Schools Title I (formerly Federal O&C Land – Title I)

This revenue was formerly Bureau of Land Management revenue earned on national forest and public domain lands under the Oregon and California (“O&C”) land grants program. The revenue was derived from collection of forest reserve rentals, sales of timber, and other sources from forest reserves within Marion County. The funds were then appropriated and distributed under Federal Title I of the Secure Rural Schools and Community Self-Determination Act. At one time the General Fund share of Title I was more than \$1.4 million. Funding under this Act was due to terminate several times, but year-to-year federal funding reauthorizations occurred through FY 2015-16 when \$404,380 was received. It is neither expected nor budgeted for FY 2016-17. This revenue is Intergovernmental Federal.

Chapter 530 Forest Rehabilitation

The revenue refers to ORS Chapter 530 regarding acquisition and development of state forests. Revenues generated from timber sales on lands acquired by the state at no cost, or acquired from counties, in Marion County’s district are distributed to the county, county school fund, and taxing districts on which the lands are situated. The basis of revenue is primarily state estimates based on planned board feet of timber to be harvested, which varies considerably from year-to-year depending on state forestry work plans, which are subject to frequent change. The General Fund share of FY 2015-16 Chapter 530 revenue is budgeted at \$300,000, a \$200,000 decrease from FY 2015-16. This revenue is within the Intergovernmental State revenue category.

State Oregon Liquor Control Commission (OLCC) – General

Oregon State distributes OLCC funds to local governments as state shared revenue. The FY 2016-17 budget of \$1,732,900 is only slightly more than \$1,702,617 FY 2015-16 budget. Estimates are based on state forecasts. The revenue is within the Intergovernmental State revenue category.

Assessment and Taxation Apportionment

The revenue source is a county assessment funding assistance state grant to counties under Oregon statute. The funds paid to each county are a percentage of the Assessor’s Office budget, plus the Board of Property Tax Appeals budget in the Clerk’s Office. However, the pool of state revenue available to distribute to counties may also be adjusted by the state. The FY 2016-17 budget estimate of \$1,045,000 is unchanged from FY 2015-16. Estimates are based on state forecasts. This revenue is within the Intergovernmental State category.

County Clerk Recording Fees

Fees are established by state statute for recording documents at the offices of county clerks. Recording revenue is highly dependent on the level of activity in the real estate and mortgage markets, particularly home and home loan markets. The budget estimate for FY 2016-17 is \$1,300,000 compared \$1,054,700 budgeted for FY 2015-16. However the FY 2015-16 estimate is now \$1,277,000 or only \$23,000 less than the FY 2016-17 budget. This revenue is within the Charges for Services category.

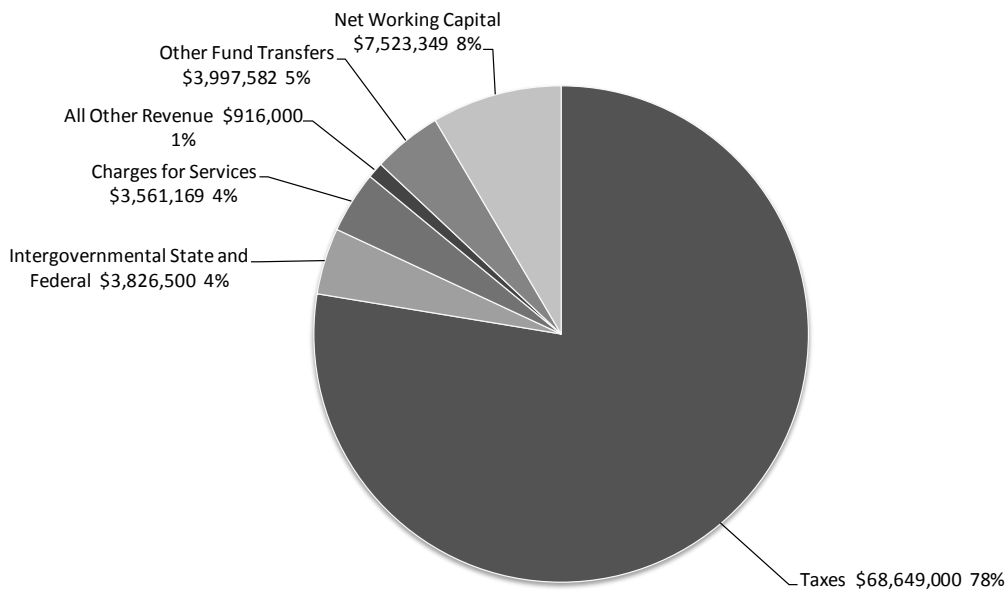
MARION COUNTY FY 2016-17 BUDGET  
GENERAL FUND

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Net Working Capital

Net Working Capital is a substantial part of the General Fund. Net working capital is the unexpended balance, or savings, of a fund after the end of a fiscal year that carries over into the following fiscal year as a resource. Net Working Capital of \$7,523,349 is budgeted for FY 2016-17 which is \$3,286,163 and 30% less than the current year budget of \$10,809,512.

**General Fund Resources  
By Category  
FY 2016-17**



MARION COUNTY FY 2016-17 BUDGET  
GENERAL FUND

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**GENERAL FUND REQUIREMENTS BY CATEGORY**

The General Fund budget includes internal transactions and transfers that are counted twice. Internal transactions are transactions between funds resulting from one department providing a service to another. On the expenditure side they are referred to as internal service (“administrative”) charges. Transfers are a special type of internal transaction that involves transferring resources out of one fund into another fund. For example, funds are transferred out of the General Fund into the Capital Improvement Projects Fund. In the General Fund, the transfer out is an expenditure, and in the Capital Improvement Projects Fund the incoming transfer is a resource which is in turn allocated to expenditures.

The total General Fund requirements budget is \$88,473,600. This is the sum of the expenditures, Contingency, and Ending Fund Balance. The amount planned for expenditure during the fiscal year is considerably less than the total budget. Requirements and expenditures are defined in the Summary section and in the glossary in the Budget Overview section of this book.

The expenditures budget is \$81,610,534. This is the total of direct expenditures, Administrative Charges (internal service), and Transfers Out. Expenditures equal immediate appropriation authority, e.g., authority to expend. Although according to Oregon Budget Law Contingency is appropriated, the appropriation authority must be transferred from the Contingency category to the appropriation category from which it will be expended. For purposes of this analysis Contingency and Ending Fund Balance which total \$6,863,066 are excluded from the expenditures total.

**Total direct expenditures are \$60,876,807.** This is the direct expenditure (resulting in cash outlays) for Personnel Services, Materials and Services, Capital Outlay, and Debt Service payments.

FY 2016-17 General Fund Requirements

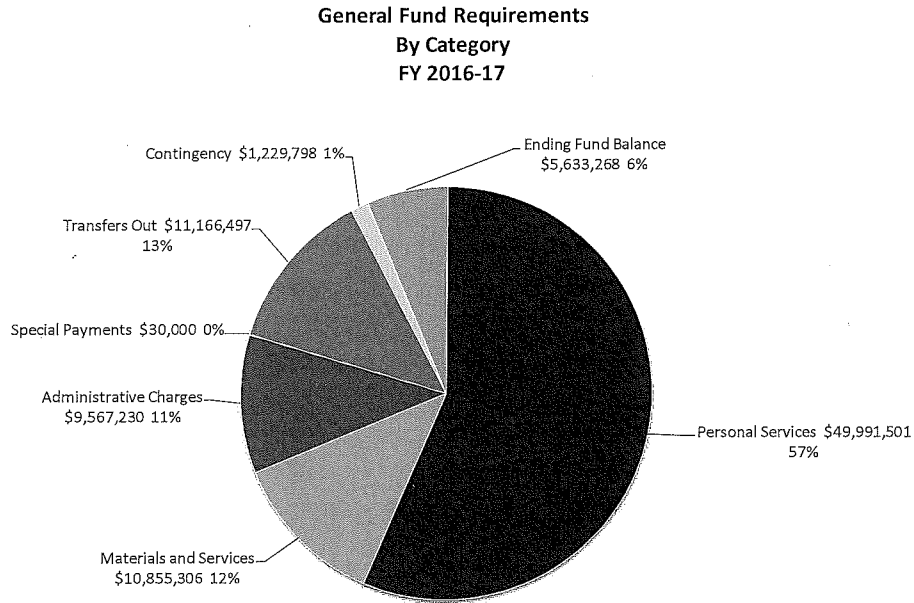
Fund	Total Direct Expenditures	Administrative Charges *	Transfers Out	Contingency	Ending Fund Balance	Total Requirements
General Fund	60,876,807	9,567,230	11,166,497	1,229,798	5,633,268	88,473,600
% of total	69%	11%	13%	1%	6%	100%

\* Internal service charges.

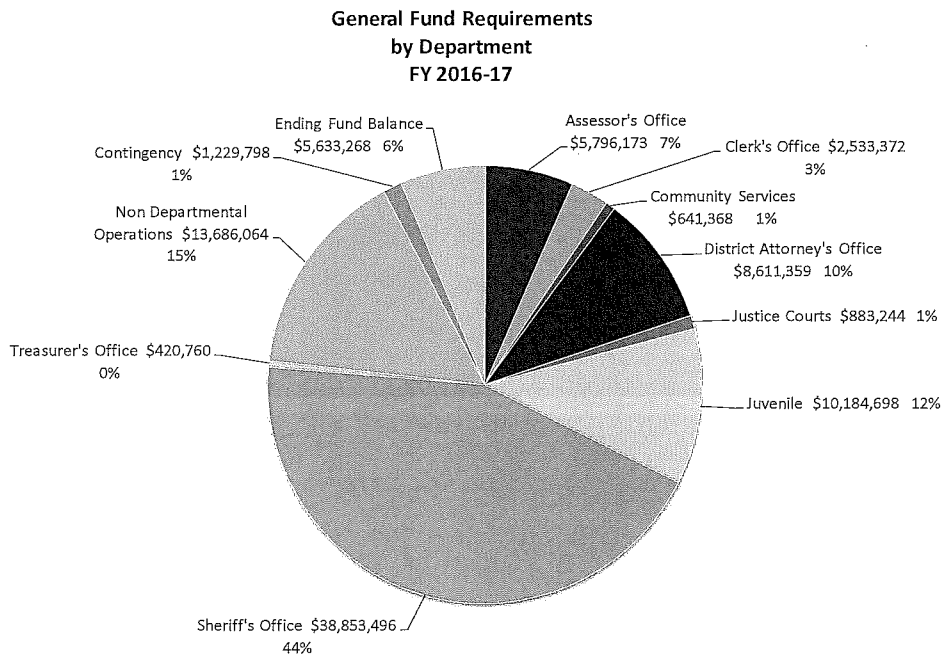


# MARION COUNTY FY 2016-17 BUDGET GENERAL FUND

## General Fund Requirements by Category



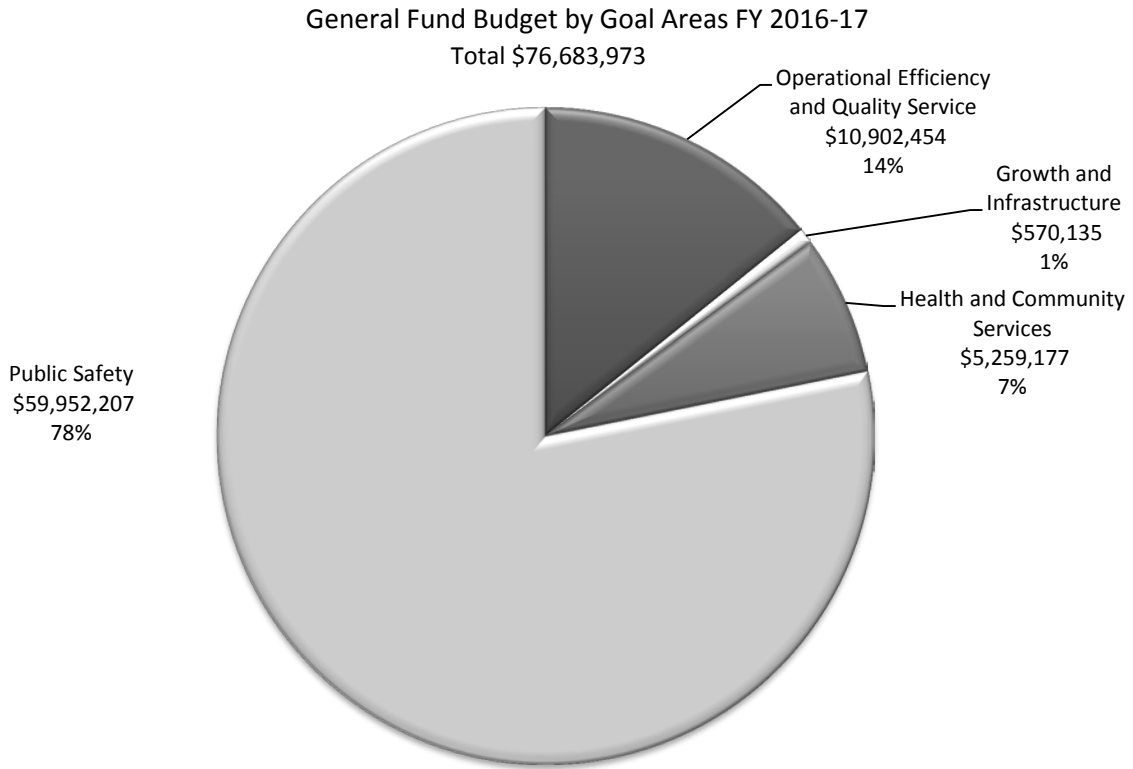
## General Fund Requirements by Department



MARION COUNTY FY 2016-17 BUDGET  
GENERAL FUND

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**General Fund Allocation to Goal Areas**



Note: The total amount allocated to the goal areas on which the chart is based does not include contingency and ending fund balance, which are not appropriated for specific departmental and goal purposes, as well as non-departmental debt service, administrative charges and capital outlay.

MARION COUNTY FY 2016-17 BUDGET  
GENERAL FUND

GENERAL FUND RESOURCES DETAIL

**Marion County - Budget - Resources**

By Fund

FY 2016-17

	FY 13-14 ACTUAL	FY 14-15 ACTUAL	FY 15-16 BUDGET	FY 16-17 PROPOSED	FY 16-17 APPROVED	FY 16-17 ADOPTED
<b>FND 100 General Fund</b>						
Taxes						
311100 Property Taxes Current Year	57,370,356	60,078,181	62,478,406	66,520,500	66,520,500	66,520,500
311200 Property Taxes Prior Years	1,717,962	1,573,152	1,600,700	1,483,000	1,483,000	1,483,000
311300 Prop Tx Interest and Penalties	460,475	428,223	465,300	360,000	360,000	360,000
312200 Franchise Fees Cable TV	291,401	260,380	280,000	280,000	280,000	280,000
312300 Severance Taxes	4,401	5,439	5,439	5,500	5,500	5,500
Total Taxes	59,844,594	62,345,375	64,829,845	68,649,000	68,649,000	68,649,000
Licenses and Permits						
321000 Marriage Licenses	58,375	62,525	60,000	62,000	62,000	62,000
Total Licenses and Permits	58,375	62,525	60,000	62,000	62,000	62,000
Intergovernmental Federal						
331001 Payment in Lieu of Taxes	92,015	76,959	0	6,600	6,600	6,600
331010 Secure Rural Schools Title I	459,183	457,820	404,380	0	0	0
331013 State Criminal Alien Asst Pgm	128,173	73,770	50,000	75,000	75,000	75,000
331223 Oregon Dept of Justice	29,735	30,772	25,000	25,000	25,000	25,000
331224 USDA Child Nutrition Cluster	84,966	91,207	80,000	85,000	85,000	85,000
331990 Other Federal Revenues	26,695	22,270	30,000	30,000	30,000	30,000
Total Intergovernmental Federal	820,767	752,799	589,380	221,600	221,600	221,600
Intergovernmental State						
332010 Chapter 530 Forest Rehab	71,684	360,958	500,000	300,000	300,000	300,000
332011 OLCC General	1,563,885	1,622,465	1,702,617	1,732,900	1,732,900	1,732,900
332014 Cigarette Tax	300,326	300,154	282,006	288,000	288,000	288,000
332015 Electric Coop Tax	28,075	29,317	29,318	160,000	160,000	160,000
332016 Amusement Devise Tax	72,956	74,142	75,000	75,000	75,000	75,000
332017 Private Rail Car Tax	3,762	3,788	3,787	4,000	4,000	4,000
332019 County Assmt Funding CAFFA	1,250,275	1,115,352	1,044,602	1,045,000	1,045,000	1,045,000
Total Intergovernmental State	3,290,963	3,506,176	3,637,330	3,604,900	3,604,900	3,604,900
Intergovernmental Local						
335001 Keizer Urban Renewal Reimb	263,918	282,586	0	0	0	0
Total Intergovernmental Local	263,918	282,586	0	0	0	0
Charges for Services						
341040 E Marion Justice Court Fees	360,557	0	0	0	0	0
341041 N Marion Justice Court Fees	395,189	0	0	0	0	0
341042 Marion Cty Justice Court Fees	2,136	696,049	703,000	710,000	710,000	710,000
341070 Filing Fees	34,970	35,856	35,000	35,000	35,000	35,000
341080 Recording Fees	965,115	1,143,702	1,054,700	1,300,000	1,300,000	1,300,000
341090 Passport Application Fees	23,346	25,975	20,000	15,000	15,000	15,000
341100 Assessment and Taxation Fees	23,923	24,385	28,500	30,000	30,000	30,000
341150 Sheriff Service Fees	403,295	455,040	230,000	297,000	297,000	297,000
341170 Witness Fees	437	796	500	500	500	500
341180 Crime Report Fees	14,423	17,995	14,000	14,000	14,000	14,000
341280 Detention Fees	106,825	101,268	53,000	53,000	53,000	53,000
341400 Tax Collector Fees	115,416	101,396	115,000	140,000	140,000	140,000

MARION COUNTY FY 2016-17 BUDGET  
GENERAL FUND

**Marion County - Budget - Resources**

By Fund

FY 2016-17

	FY 13-14 ACTUAL	FY 14-15 ACTUAL	FY 15-16 BUDGET	FY 16-17 PROPOSED	FY 16-17 APPROVED	FY 16-17 ADOPTED
<b>FND 100 General Fund</b>						
Charges for Services						
341420 Assessor Fees	45,565	34,949	45,565	46,000	46,000	46,000
341430 Copy Machine Fees	168,515	204,474	160,000	160,000	160,000	160,000
341630 Service Charges	0	585	0	0	0	0
341720 Appeal Fees	975	950	1,000	1,000	1,000	1,000
341840 Work Crew Fees	321,825	156,375	217,455	200,000	200,000	200,000
341880 Ownership Doc Processing Fees	26,030	29,373	26,030	26,000	26,000	26,000
341940 Declaration Domestic Partners	525	125	525	200	200	200
341999 Other Fees	27,300	35,821	25,238	23,353	23,353	23,353
342310 Parking Permits	0	228,891	226,535	226,535	226,535	226,535
344100 Election Reimbursements	52,335	167,182	120,000	100,000	100,000	100,000
344300 Restitution	3,233	4,318	3,200	3,000	3,000	3,000
344701 Felony DUII Reimbursemt SB395	187,044	130,301	133,915	25,000	25,000	25,000
344800 EAIP Reimbursement	16,483	0	0	0	0	0
344999 Other Reimbursements	3,461	5,672	1,348,562	5,000	5,000	5,000
345300 Surplus Property Sales	0	0	1,000	0	0	0
347202 Code Enforcement Services	147,663	168,854	133,274	150,581	150,581	150,581
<b>Total Charges for Services</b>	<b>3,446,587</b>	<b>3,770,331</b>	<b>4,695,999</b>	<b>3,561,169</b>	<b>3,561,169</b>	<b>3,561,169</b>
Fines and Forfeitures						
351200 Traffic Fines	275,430	270,890	270,000	220,000	220,000	220,000
351600 Liquor Control Fines	2,850	726	0	0	0	0
352200 Miscellaneous Forfeitures	269	0	0	0	0	0
<b>Total Fines and Forfeitures</b>	<b>278,549</b>	<b>271,616</b>	<b>270,000</b>	<b>220,000</b>	<b>220,000</b>	<b>220,000</b>
Interest						
361000 Investment Earnings	104,871	155,992	157,000	215,000	215,000	215,000
365000 Investment Fee	331,612	356,321	367,000	404,000	404,000	404,000
<b>Total Interest</b>	<b>436,483</b>	<b>512,313</b>	<b>524,000</b>	<b>619,000</b>	<b>619,000</b>	<b>619,000</b>
Other Revenues						
371000 Miscellaneous Income	27,151	23,200	15,000	15,000	15,000	15,000
371100 Recoveries from Collections	167	34	0	0	0	0
372000 Over and Short	302	(4,372)	0	0	0	0
<b>Total Other Revenues</b>	<b>27,620</b>	<b>18,862</b>	<b>15,000</b>	<b>15,000</b>	<b>15,000</b>	<b>15,000</b>
Other Fund Transfers						
381160 Xfr from Children and Families	32,857	0	0	0	0	0
381180 Transfer from Comm Corrections	3,607,012	3,607,012	3,757,582	3,757,582	3,757,582	3,757,582
381185 Transfer from Criminal Justice	213,690	252,940	175,000	140,000	140,000	140,000
381255 Xfr from Traffic Safety Team	112,074	0	100,000	100,000	100,000	100,000
<b>Total Other Fund Transfers</b>	<b>3,965,633</b>	<b>3,859,952</b>	<b>4,032,582</b>	<b>3,997,582</b>	<b>3,997,582</b>	<b>3,997,582</b>
Net Working Capital						
392000 Net Working Capital Unrestr	8,793,974	9,868,737	10,809,512	7,523,349	7,523,349	7,523,349
<b>Total Net Working Capital</b>	<b>8,793,974</b>	<b>9,868,737</b>	<b>10,809,512</b>	<b>7,523,349</b>	<b>7,523,349</b>	<b>7,523,349</b>
<b>Total FND 100 General Fund</b>	<b>81,227,463</b>	<b>85,251,271</b>	<b>89,463,648</b>	<b>88,473,600</b>	<b>88,473,600</b>	<b>88,473,600</b>

MARION COUNTY FY 2016-17 BUDGET  
GENERAL FUND

GENERAL FUND REQUIREMENTS DETAIL

**Marion County - Budget - Requirements**

By Fund

FY 2016-17

	FY 13-14 ACTUAL	FY 14-15 ACTUAL	FY 15-16 BUDGET	FY 16-17 PROPOSED	FY 16-17 APPROVED	FY 16-17 ADOPTED
<b>FND 100 General Fund</b>						
Personnel Services						
Salaries and Wages						
511110 Regular Wages	21,334,650	22,161,590	28,454,923	29,565,867	29,633,429	29,633,429
511120 Temporary Wages	692,413	734,108	637,337	663,261	663,261	663,261
511130 Vacation Pay	1,474,646	1,534,619	0	0	0	0
511140 Sick Pay	916,310	879,852	0	0	0	0
511150 Holiday Pay	1,181,698	1,235,057	0	0	0	0
511160 Comp Time Pay	181,461	234,339	59,782	75,624	75,624	75,624
511180 Differential Pay	8,344	7,976	12,112	11,795	11,795	11,795
511210 Compensation Credits	995,863	949,466	963,415	966,950	966,950	966,950
511220 Pager Pay	42,747	46,657	49,473	62,849	62,849	62,849
511240 Leave Payoff	101,868	167,738	14,022	26,578	26,578	26,578
511250 Training Pay	1,772	44	20,632	33,663	33,663	33,663
511260 Election Workers	20,170	53,936	58,000	62,000	62,000	62,000
511270 Leadworker Pay	544	919	0	0	0	0
511280 Cell Phone Pay	2,585	5,438	1,620	5,055	5,055	5,055
511290 Health Insurance Waiver Pay	20,441	23,070	17,820	16,200	16,200	16,200
511410 Straight Pay	49,652	50,318	40,984	40,700	40,700	40,700
511420 Premium Pay	1,371,360	1,302,214	1,247,972	1,319,860	1,319,860	1,319,860
511430 Court Time	71,679	55,868	78,150	83,442	83,442	83,442
511450 Premium Pay Temps	4,940	3,907	9,585	5,450	5,450	5,450
511470 Extra Duty Contract Pay	(617)	(1,011)	0	0	0	0
511930 Clothing Allowance	6,300	5,850	9,617	9,561	9,561	9,561
<b>Total Salaries and Wages</b>	<b>28,478,828</b>	<b>29,451,956</b>	<b>31,673,869</b>	<b>32,948,855</b>	<b>33,016,417</b>	<b>33,016,417</b>
Fringe Benefits						
512110 PERS	3,867,896	4,376,230	4,700,640	4,872,581	4,883,357	4,883,357
512120 401K	222,077	238,204	248,218	253,229	253,229	253,229
512130 PERS Debt Service	1,202,743	1,409,760	1,515,831	1,420,530	1,423,672	1,423,672
512200 FICA	2,156,754	2,225,480	2,285,498	2,373,477	2,378,645	2,378,645
512310 Medical Insurance	5,939,542	6,011,409	6,937,892	6,976,182	7,004,288	7,004,288
512320 Dental Insurance	595,903	612,562	658,463	691,006	693,789	693,789
512330 Group Term Life Insurance	44,259	44,601	53,029	55,200	55,330	55,330
512340 Long Term Disability Insurance	113,058	113,544	163,028	123,761	124,052	124,052
512400 Unemployment Insurance	114,236	118,126	141,271	113,027	113,277	113,277
512520 Workers Comp Insurance	13,757	13,994	14,547	14,515	14,545	14,545
512600 Wellness Program	16,831	16,488	18,404	18,401	18,441	18,441
512610 Employee Assistance Program	11,900	11,843	12,433	12,432	12,459	12,459
512700 County HSA Contributions	27,238	28,017	0	0	0	0
<b>Total Fringe Benefits</b>	<b>14,326,195</b>	<b>15,220,258</b>	<b>16,749,254</b>	<b>16,924,341</b>	<b>16,975,084</b>	<b>16,975,084</b>
<b>Total Personnel Services</b>	<b>42,805,022</b>	<b>44,672,215</b>	<b>48,423,123</b>	<b>49,873,196</b>	<b>49,991,501</b>	<b>49,991,501</b>

MARION COUNTY FY 2016-17 BUDGET  
GENERAL FUND

**Marion County - Budget - Requirements**

By Fund

FY 2016-17

	FY 13-14 ACTUAL	FY 14-15 ACTUAL	FY 15-16 BUDGET	FY 16-17 PROPOSED	FY 16-17 APPROVED	FY 16-17 ADOPTED
<b>FND 100 General Fund</b>						
Materials and Services						
Supplies						
521010 Office Supplies	110,992	125,760	130,173	128,917	129,317	129,317
521030 Field Supplies	97,841	78,187	109,325	116,194	116,194	116,194
521040 Institutional Supplies	176,888	184,361	184,500	183,926	183,926	183,926
521050 Janitorial Supplies	48,012	47,889	55,583	47,817	47,817	47,817
521070 Departmental Supplies	78,756	92,361	106,092	97,411	97,411	97,411
521080 Food Supplies	31,735	33,490	38,879	39,560	39,560	39,560
521090 Uniforms and Clothing	107,128	109,086	106,788	113,230	113,230	113,230
521100 Medical Supplies	40,821	35,955	36,710	38,730	38,730	38,730
521110 First Aid Supplies	6,610	3,993	5,095	6,070	6,070	6,070
521120 Drugs	320,333	366,740	336,826	336,800	336,800	336,800
521140 Vaccines	0	440	880	880	880	880
521170 Educational Supplies	3,729	5,330	3,750	4,750	4,750	4,750
521190 Publications	8,117	5,438	10,333	7,253	7,253	7,253
521210 Gasoline	354,771	292,229	340,877	287,358	287,358	287,358
521220 Diesel	25,165	18,593	19,731	12,100	12,100	12,100
521230 Propane	89	48	70	70	70	70
521240 Automotive Supplies	651	490	1,000	1,000	1,000	1,000
521300 Safety Clothing	8,835	5,277	14,850	10,170	10,170	10,170
521310 Safety Equipment	1,224	5,286	3,900	3,200	3,200	3,200
<b>Total Supplies</b>	<b>1,421,696</b>	<b>1,410,952</b>	<b>1,505,362</b>	<b>1,435,436</b>	<b>1,435,836</b>	<b>1,435,836</b>
Materials						
522020 Crushed Rock	0	2,243	500	500	500	500
522060 Sign Materials	2,563	635	500	500	500	500
522080 Building Materials	1,181	1,066	2,000	1,200	1,200	1,200
522100 Parts	11,965	9,174	10,000	10,000	10,000	10,000
522140 Small Tools	0	842	800	800	800	800
522150 Small Office Equipment	33,072	36,071	70,471	64,247	66,347	66,347
522160 Small Departmental Equipment	63,067	93,927	69,925	69,296	69,296	69,296
522170 Computers Non Capital	19,896	32,056	38,076	37,371	38,671	38,671
522180 Software	9,002	11,890	27,241	32,980	33,680	33,680
<b>Total Materials</b>	<b>140,746</b>	<b>187,905</b>	<b>219,513</b>	<b>216,894</b>	<b>220,994</b>	<b>220,994</b>
Communications						
523010 Telephone Equipment	7,624	6,676	5,616	6,161	6,161	6,161
523020 Phone and Communication Svcs	53,709	48,199	53,712	49,788	49,788	49,788
523040 Data Connections	48,404	54,423	55,597	56,502	56,502	56,502
523050 Postage	80,259	103,510	106,246	115,733	115,733	115,733
523060 Cellular Phones	72,420	66,429	84,443	85,440	85,440	85,440
523070 Pagers	1,202	1,264	2,300	2,453	2,453	2,453
523090 Long Distance Charges	106	7,869	6,595	6,716	6,716	6,716
523100 Radios and Accessories	19,816	12,880	30,114	15,170	15,170	15,170
<b>Total Communications</b>	<b>283,540</b>	<b>301,334</b>	<b>344,623</b>	<b>337,963</b>	<b>337,963</b>	<b>337,963</b>

MARION COUNTY FY 2016-17 BUDGET  
GENERAL FUND

**Marion County - Budget - Requirements**

By Fund

FY 2016-17

	FY 13-14 ACTUAL	FY 14-15 ACTUAL	FY 15-16 BUDGET	FY 16-17 PROPOSED	FY 16-17 APPROVED	FY 16-17 ADOPTED
<b>FND 100 General Fund</b>						
Utilities						
524010 Electricity	813,967	713,363	744,058	724,548	724,548	724,548
524020 Street Light Electricity	2,191	2,303	2,340	2,200	2,200	2,200
524040 Natural Gas	189,392	134,355	130,684	124,948	124,948	124,948
524050 Water	95,351	101,996	96,132	118,825	118,825	118,825
524070 Sewer	171,580	162,495	162,440	171,860	171,860	171,860
524090 Garbage Disposal and Recycling	50,258	41,085	43,922	41,545	41,545	41,545
Total Utilities	1,322,740	1,155,598	1,179,576	1,183,926	1,183,926	1,183,926
Contracted Services						
525110 Consulting Services	43,744	25,488	21,500	21,500	21,500	21,500
525150 Audit Services	3,184	0	22,500	0	0	0
525155 Credit Card Fees	0	36	0	20	20	20
525156 Bank Services	24,696	27,374	50,000	40,000	40,000	40,000
525158 Armored Car Services	31,458	25,546	30,000	33,000	33,000	33,000
525175 Temporary Staffing	8,588	3,715	7,200	7,200	7,200	7,200
525210 Medical Services	638,346	396,930	400,064	420,748	420,748	420,748
525211 Psychiatric Services	16,987	18,975	22,000	20,000	20,000	20,000
525215 Dental Services	49,461	49,717	47,900	47,900	47,900	47,900
525220 Hospital Services	603,063	94,815	265,000	205,000	205,000	205,000
525225 Ambulance Services	53,801	21,076	10,800	25,000	25,000	25,000
525235 Laboratory Services	17,747	22,050	21,300	22,000	22,000	22,000
525240 XRay Services	17,563	22,898	12,495	20,100	20,100	20,100
525245 Autopsy Services	0	0	1,000	1,000	1,000	1,000
525261 Social Services	401	(196)	400	400	400	400
525310 Laundry Services	24,518	21,161	29,700	32,420	32,420	32,420
525320 Food Services	1,085,275	1,087,932	1,182,165	1,185,445	1,185,445	1,185,445
525330 Transportation Services	3,345	11,405	6,450	6,425	6,425	6,425
525340 Counseling and Mentoring Svcs	6,866	0	30	0	0	0
525350 Janitorial Services	6,114	7,407	8,500	5,797	5,797	5,797
525360 Public Works Services	520	1,599	0	0	0	0
525400 Public Safety Program Services	6,216	6,549	8,598	8,598	8,598	8,598
525410 Dispatch Services	762,264	787,407	909,218	964,153	964,153	964,153
525420 Regional Area Info Network	13,596	14,672	14,940	16,636	16,636	16,636
525430 Programming and Data Services	138,043	161,737	196,800	170,000	170,000	170,000
525440 Client Assistance	519	45	520	500	500	500
525450 Subscription Services	8,571	12,736	19,850	49,505	49,505	49,505
525510 Legal Services	66,018	36,786	23,388	19,013	19,013	19,013
525515 Polygraph Services	664	0	0	0	0	0
525540 Witnesses	46,519	42,791	47,642	47,642	47,642	47,642
525541 Witness Mileage Reimbursement	5,983	3,642	5,606	5,606	5,606	5,606
525550 Court Services	1,630	3,205	1,200	1,000	1,000	1,000
525555 Security Services	10,572	16,422	14,624	16,824	16,824	16,824
525630 Insurance Admin Services	4,092	4,092	10,100	6,100	6,100	6,100

MARION COUNTY FY 2016-17 BUDGET  
GENERAL FUND

**Marion County - Budget - Requirements**

By Fund  
FY 2016-17

	FY 13-14 ACTUAL	FY 14-15 ACTUAL	FY 15-16 BUDGET	FY 16-17 PROPOSED	FY 16-17 APPROVED	FY 16-17 ADOPTED
<b>FND 100 General Fund</b>						
525710 Printing Services	134,676	179,102	234,690	318,845	318,845	318,845
525715 Advertising	20,789	15,659	18,767	16,700	16,700	16,700
525735 Mail Services	122,212	130,874	143,371	158,167	158,167	158,167
525740 Document Disposal Services	14,563	15,359	17,641	18,131	18,131	18,131
525770 Interpreters and Translators	21,855	24,307	18,100	23,900	23,900	23,900
525810 Waste to Energy Contract	0	30	50	50	50	50
525870 Hazardous Waste Disposal	5,227	5,767	5,730	5,710	5,710	5,710
525991 Match Payments	1,453	1,113	0	0	0	0
525999 Other Contracted Services	284,334	235,171	822,092	1,366,778	1,366,778	1,366,778
Total Contracted Services	4,305,474	3,535,520	4,651,931	5,307,813	5,307,813	5,307,813
Repairs and Maintenance						
526010 Office Equipment Maintenance	98,459	108,592	128,723	126,483	126,483	126,483
526011 Dept Equipment Maintenance	23,160	22,332	23,665	24,350	24,350	24,350
526012 Vehicle Maintenance	36,755	32,678	43,500	44,500	44,500	44,500
526014 Radio Maintenance	3,056	9,172	3,800	3,800	3,800	3,800
526020 Computer Hardware Maintenance	2,058	3,646	3,000	5,500	5,500	5,500
526021 Computer Software Maintenance	87,536	85,283	84,092	85,602	85,602	85,602
526022 Telephone Maintenance	0	306	600	600	600	600
526030 Building Maintenance	81,810	132,092	45,478	56,652	56,652	56,652
526040 Remodels and Site Improvements	3,136	16,326	17,869	12,000	12,000	12,000
526050 Grounds Maintenance	9,810	847	1,800	500	500	500
526061 Storm Drain Maintenance	0	18,105	0	0	0	0
Total Repairs and Maintenance	345,780	429,378	352,527	359,987	359,987	359,987
Rentals						
527100 Vehicle Rental	9,129	7,531	8,781	10,096	10,096	10,096
527110 Fleet Leases	912,841	844,779	823,910	831,444	831,444	831,444
527120 Motor Pool Mileage	1,862	2,828	3,785	3,760	3,760	3,760
527130 Parking	1,491	5,689	5,332	7,160	7,160	7,160
527140 County Parking	30,240	31,680	33,660	33,000	33,000	33,000
527210 Building Rental Private	628,490	203,003	267,105	200,912	200,912	200,912
527240 Condo Assn Assessments	0	78,357	142,956	141,254	141,254	141,254
527300 Equipment Rental	75,552	77,991	88,309	85,526	85,526	85,526
Total Rentals	1,659,604	1,251,857	1,373,838	1,313,152	1,313,152	1,313,152
Insurance						
528110 Liability Insurance Premiums	91,752	0	(250)	0	0	0
528120 WC Insurance Premiums	1,671	843	1,600	1,600	1,600	1,600
528130 Property Insurance Premiums	3,116	0	0	0	0	0
528140 Malpractice Insurance Premiums	7,036	9,036	7,470	8,444	8,444	8,444
528180 Disability Insurance Premiums	2,085	0	0	0	0	0
528210 Public Official Bonds	4,350	4,350	4,350	4,350	4,350	4,350
528220 Notary Bonds	995	976	1,581	1,504	1,504	1,504
528410 Liability Claims	14,574	0	725	475	475	475
528415 Auto Claims	9,949	6,429	250	250	250	250
Total Insurance	135,527	21,635	15,726	16,623	16,623	16,623



MARION COUNTY FY 2016-17 BUDGET  
GENERAL FUND

**Marion County - Budget - Requirements**

By Fund  
FY 2016-17

	FY 13-14 ACTUAL	FY 14-15 ACTUAL	FY 15-16 BUDGET	FY 16-17 PROPOSED	FY 16-17 APPROVED	FY 16-17 ADOPTED
<b>FND 100 General Fund</b>						
Miscellaneous						
529110 Mileage Reimbursement	33,773	28,074	36,750	36,800	36,800	36,800
529120 Commercial Travel	18,766	18,206	13,464	16,300	16,300	16,300
529130 Meals	18,892	16,649	21,608	30,810	30,810	30,810
529140 Lodging	49,258	45,567	39,833	59,170	59,170	59,170
529210 Meetings	5,507	3,800	7,535	9,450	9,450	9,450
529220 Conferences	16,854	19,059	18,340	18,740	18,740	18,740
529230 Training	66,595	79,525	108,588	114,948	115,448	115,448
529250 Tuition Reimbursement	0	0	0	3,000	3,000	3,000
529300 Dues and Memberships	150,845	172,957	176,044	179,897	179,897	179,897
529510 OSU Extension Services	348,828	378,828	0	0	0	0
529540 Predatory Animals	48,951	52,823	55,956	55,956	55,956	55,956
529550 Water Master	8,700	8,700	8,700	8,700	8,700	8,700
529610 Homicide Investigations	4,890	3,705	16,424	16,424	16,424	16,424
529620 Narcotics Investigations	0	0	4,000	2,000	2,000	2,000
529650 Pre Employment Costs	49,302	37,940	54,335	44,625	44,625	44,625
529690 Other Investigations	4,932	1,793	8,475	8,475	8,475	8,475
529740 Fairs and Shows	1,032	1,297	4,410	2,800	2,800	2,800
529820 Vehicle Registration	0	0	343	0	0	0
529830 Dog Licenses	162	162	100	140	140	140
529840 Professional Licenses	325	425	800	450	450	450
529850 Device Licenses	112	150	454	477	477	477
529860 Permits	395	644	550	550	550	550
529880 Recording Charges	42,958	53,577	45,000	51,500	51,500	51,500
529910 Awards and Recognition	5,625	13,203	9,900	12,200	12,200	12,200
529998 Retroactive PERS Adjustments	(5,887)	(10,542)	14,000	5,000	5,000	5,000
529999 Miscellaneous Expense	(21,262)	59	100	100	100	100
Total Miscellaneous	849,554	926,674	645,709	678,512	679,012	679,012
Total Materials and Services	10,464,661	9,220,853	10,288,805	10,850,306	10,855,306	10,855,306
Administrative Charges						
611100 County Admin Allocation	568,015	521,655	591,169	606,939	606,939	606,939
611210 Facilities Mgt Allocation	1,926,262	1,662,764	1,885,543	1,903,729	1,903,729	1,903,729
611220 Custodial Allocation	646,416	682,951	752,680	762,724	762,724	762,724
611230 Courier Allocation	27,668	28,147	28,807	31,442	31,442	31,442
611250 Risk Management Allocation	247,198	234,829	262,211	209,626	209,626	209,626
611255 Benefits Allocation	145,009	139,828	164,203	141,426	141,426	141,426
611260 Human Resources Allocation	434,414	486,963	549,895	563,498	563,498	563,498
611300 Legal Services Allocation	362,341	386,156	390,543	469,901	469,901	469,901
611400 Information Tech Allocation	1,356,969	1,248,551	1,311,279	1,351,351	1,351,351	1,351,351
611410 FIMS Allocation	568,986	573,066	700,537	797,455	797,455	797,455
611420 Telecommunications Allocation	188,831	163,322	164,401	169,135	169,135	169,135
611430 Info Tech Direct Charges	800,668	737,949	865,241	879,757	879,757	879,757
611600 Finance Allocation	671,588	598,331	660,644	677,211	677,211	677,211
611800 MCBEE Allocation	16,412	29,921	92,847	47,219	47,219	47,219

MARION COUNTY FY 2016-17 BUDGET  
GENERAL FUND

**Marion County - Budget - Requirements**

By Fund

FY 2016-17

	FY 13-14 ACTUAL	FY 14-15 ACTUAL	FY 15-16 BUDGET	FY 16-17 PROPOSED	FY 16-17 APPROVED	FY 16-17 ADOPTED
<b>FND 100 General Fund</b>						
Administrative Charges						
612100 IT Equipment Use Charges	0	0	106,942	117,347	117,347	117,347
614100 Liability Insurance Allocation	553,450	535,500	562,800	557,242	557,242	557,242
614200 WC Insurance Allocation	262,925	260,900	261,800	281,228	281,228	281,228
<b>Total Administrative Charges</b>	<b>8,777,152</b>	<b>8,290,833</b>	<b>9,351,542</b>	<b>9,567,230</b>	<b>9,567,230</b>	<b>9,567,230</b>
Capital Outlay						
531300 Departmental Equipment Capital	30,677	0	0	0	0	0
<b>Total Capital Outlay</b>	<b>30,677</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Debt Service Principal						
541100 Principal Payments	280,000	0	0	0	0	0
<b>Total Debt Service Principal</b>	<b>280,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Debt Service Interest						
542100 Interest Payments	3,080	0	0	0	0	0
<b>Total Debt Service Interest</b>	<b>3,080</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Special Payments						
551110 MCHA Loan Disbursement	120,000	0	0	30,000	30,000	30,000
<b>Total Special Payments</b>	<b>120,000</b>	<b>0</b>	<b>0</b>	<b>30,000</b>	<b>30,000</b>	<b>30,000</b>
Transfers Out						
561115 Transfer to Non Dept Grants	0	1,104	0	0	0	0
561125 Transfer to Juvenile Grants	836,054	932,985	923,870	923,870	923,870	923,870
561130 Transfer to Public Works	4,000	4,000	88,753	92,692	92,692	92,692
561160 Xfer to Children and Families	1,000	100,318	44,742	0	0	0
561165 Xfer to Lottery and Econ Dev	0	20,000	0	0	0	0
561190 Transfer to Health	3,439,682	3,217,341	3,555,085	3,682,390	3,730,390	3,730,390
561220 Transfer to Child Support	369,202	294,071	356,840	363,006	363,006	363,006
561230 Transfer to Dog Control	667,003	601,660	823,919	789,862	789,862	789,862
561250 Transfer to Sheriff Grants	80,694	116,552	39,652	58,811	58,811	58,811
561270 Transfer to County Fair	154,708	170,672	98,537	97,557	97,557	97,557
561300 Transfer to DA Grants	88,022	94,645	96,426	73,723	73,723	73,723
561305 Transfer to Land Use Planning	370,734	314,151	475,000	375,784	375,784	375,784
561310 Transfer to Parks	0	45,000	164,950	78,000	78,000	78,000
561320 Transfer to Surveyor	101,659	101,659	102,000	101,659	101,659	101,659
561410 Transfer to Debt Service	1,549,300	2,646,245	2,022,713	2,807,690	2,807,690	2,807,690
561455 Xfer to Facility Renovation	53,527	2,451,015	3,545,732	368,725	368,725	368,725
561480 Xfer to Capital Impr Projects	806,737	690,777	2,604,605	907,900	907,900	907,900
561580 Transfer to Central Services	355,813	412,680	486,388	396,828	396,828	396,828
561595 Transfer to Fleet Management	0	44,100	0	0	0	0
561605 Transfer to MCE4H Svc District	0	0	348,828	0	0	0
<b>Total Transfers Out</b>	<b>8,878,134</b>	<b>12,258,975</b>	<b>15,778,040</b>	<b>11,118,497</b>	<b>11,166,497</b>	<b>11,166,497</b>
Contingency						
571010 Contingency	0	0	179,306	1,401,103	1,229,798	1,229,798
<b>Total Contingency</b>	<b>0</b>	<b>0</b>	<b>179,306</b>	<b>1,401,103</b>	<b>1,229,798</b>	<b>1,229,798</b>
Ending Fund Balance						
573010 Unapprop Ending Fund Balance	0	0	5,442,832	5,633,268	5,633,268	5,633,268
<b>Total Ending Fund Balance</b>	<b>0</b>	<b>0</b>	<b>5,442,832</b>	<b>5,633,268</b>	<b>5,633,268</b>	<b>5,633,268</b>
<b>Total FND 100 General Fund</b>	<b>71,358,726</b>	<b>74,442,876</b>	<b>89,463,648</b>	<b>88,473,600</b>	<b>88,473,600</b>	<b>88,473,600</b>

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MARION COUNTY FY 2016-17 BUDGET  
CENTRAL SERVICES FUND

**CENTRAL SERVICES FUND OVERVIEW**

The Central Services Fund is allocated to five departments plus non-departmental activities that are covered individually in another section of this book. The departments are Board of Commissioners' Office, Business Services Department, Finance Department, Information Technology Department, and Legal Department.

The Central Services Fund is used to account for internal services provided by central administration. The services are charged to departments and other activities in the form of assessments. The revenue received by central services departments is called administrative cost recovery and the expenditures charged to departments are referred to as administrative charges. The Central Services Fund FY 2016-17 budget is \$22,488,926. This is a \$357,985 and 2% increase over the FY 2015-16 budget.

Central Services Fund Income Summary

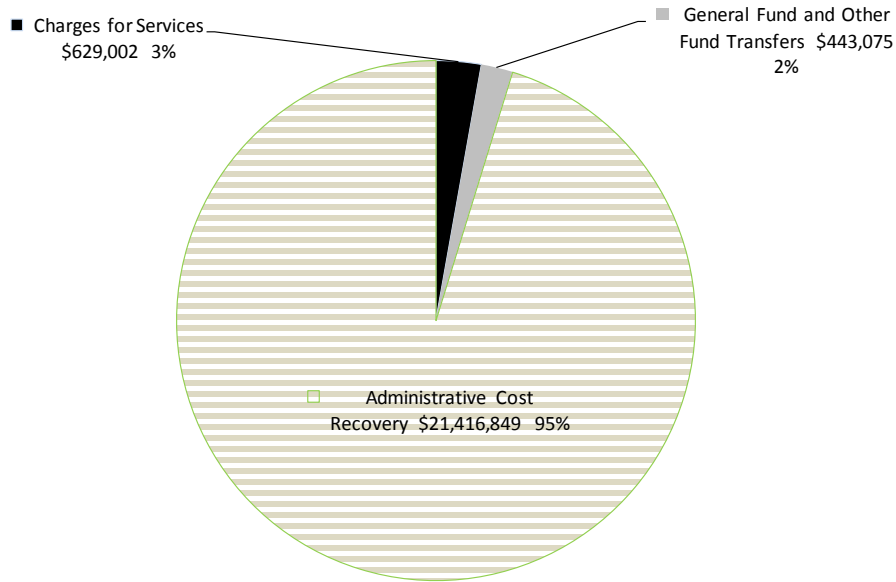
FY 2016-17

FY 13-14 ACTUAL	FY 14-15 ACTUAL		FY 15-16 BUDGET	FY 16-17 ADOPTED	+/- % Prior Budget
<b>RESOURCES</b>					
15,359	0	Intergovernmental Federal	0	0	n.a.
745,981	615,543	Charges for Services	567,422	629,002	11%
18,623,296	18,450,314	Admin Cost Recovery	21,030,717	21,416,849	2%
69	816	Other Revenues	0	0	n.a.
355,813	412,680	General Fund Transfers	486,388	396,828	-18%
42,465	43,498	Other Fund Transfers	46,414	46,247	0%
<b>19,782,982</b>	<b>19,522,851</b>	<b>TOTAL RESOURCES</b>	<b>22,130,941</b>	<b>22,488,926</b>	<b>2%</b>
<b>REQUIREMENTS</b>					
<b>BY DEPARTMENT</b>					
2,079,707	2,004,660	Board of Commissioners Office	2,273,361	2,445,028	8%
6,035,179	6,091,461	Business Services	6,761,580	6,862,205	1%
2,324,038	2,242,120	Finance	2,513,785	2,420,228	-4%
8,069,687	7,823,990	Information Technology	8,801,338	9,213,619	5%
1,219,572	1,224,785	Legal	1,367,701	1,388,214	1%
54,798	135,837	Non Departmental Operations	413,176	159,632	-61%
41,799	103,689	Materials and Services	341,000	150,000	-56%
12,999	1,762	Administrative Charges	7,176	9,632	34%
0	30,386	Capital Outlay	65,000	0	-100%
<b>19,782,980</b>	<b>19,522,852</b>	<b>TOTAL REQUIREMENTS</b>	<b>22,130,941</b>	<b>22,488,926</b>	<b>2%</b>
<b>BY CATEGORY</b>					
15,224,441	15,082,725	Personnel Services	16,729,478	17,219,612	3%
3,205,817	2,919,103	Materials and Services	3,710,674	3,522,182	-5%
1,325,861	1,454,638	Administrative Charges	1,625,789	1,747,132	7%
26,861	66,386	Capital Outlay	65,000	0	-100%
<b>19,782,980</b>	<b>19,522,852</b>	<b>TOTAL REQUIREMENTS</b>	<b>22,130,941</b>	<b>22,488,926</b>	<b>2%</b>
<b>3</b>	<b>(1)</b>	<b>GRAND NET TOTAL</b>	<b>0</b>	<b>0</b>	

MARION COUNTY FY 2016-17 BUDGET  
CENTRAL SERVICES FUND

CENTRAL SERVICES FUND RESOURCES

Central Services Fund Resources by Category  
FY 2016-17 Budget



**Central Services Resources**

Administrative Cost Recovery

The great majority of Central Services Fund revenue is derived from Administrative Cost Recovery assessments. These are for services rendered to other budgeted departments and activities.

- County Administration Allocation – Board of Commissioners’ Office county administration services; this does not include the governing body, e.g., the commissioners’ personnel services expenditures.
- Business Services Allocation – Business Services Department administration, e.g., department director and support staff and services.
- Facilities Management Allocation – Business Services Department repairs, preventative maintenance, renovations and construction management services regarding county facilities.
- Courier Allocation – Business Services Department inter-department mail delivery services.
- Risk Management Allocation – Business Services management of auto, general liability, and workers’ compensation claims as well as procuring appropriate insurance coverage.
- Human Resources Allocation – Business Services management of employee services and systems.
- Legal Services Allocation – Legal Department legal counsel and representation to county departments.
- Information Technology Allocation – Information Technology (IT) Department administration, day-to-day operations of the county’s IT systems and services, desktop voice and data services, and a further wide range of computer and telephone systems management, support and training.
- FIMS Allocation – Information Technology Department direct cost of operating the county FIMS (financial information management system).
- Finance Allocation – Finance Department administration, accounting, payroll, procurement, contracting, and budgeting services.
- MCBEE Allocation – Non-Departmental Marion County Business Enterprise Enhancement program to re-engineer and integrate county business processes and software infrastructure.

MARION COUNTY FY 2016-17 BUDGET  
CENTRAL SERVICES FUND

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Charges for Services

Services to agencies outside the county budget including the Marion County Housing Authority, the Mid-Valley Behavioral Care Network, and service districts are billed and the revenue credited to Charges for Services rather than administrative cost recovery. Occasionally, central service departments request work to be done by other central services departments that is outside the scope of the budgeted expenditures of the departments providing the service. The revenue from these services is credited to Charges for Services.

General Fund Transfers

With the exception of the Board of Commissioners' Office governing body, Central Services Fund departments seldom receive General Fund Transfers. The Non-Departmental Marion County Business Enterprise Enhancement (MCBEE) program part of the budget is often allocated General Fund for special purposes that vary annually.

Other Fund Transfers

These annual transfers are from the Tax Title Land Sales Fund to the Finance Department in the Central Services Fund to cover one-half of the compensation of a Property Specialist who spends a portion of their time handling county real and personal property sales.

MARION COUNTY FY 2016-17 BUDGET  
CENTRAL SERVICES FUND

CENTRAL SERVICES FUND REQUIREMENTS

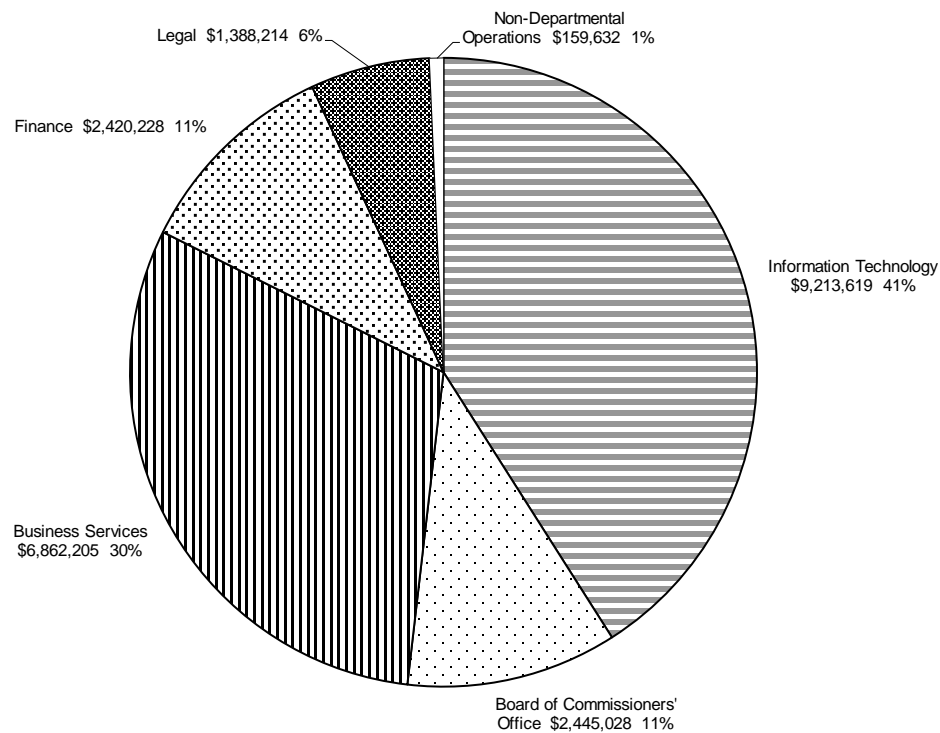
As discussed in two earlier sections of this book, the term “requirements” has a broader definition than “expenditures” as the former includes Contingency and the non-appropriation categories of Reserves and Ending Fund Balance. However, in the case of central services departments, there are no requirements outside of expenditures as Ending Fund Balance, Reserves, or Contingency is not budgeted.

The total Central Services Fund requirements budget is \$22,488,926. The direct expenditures budget is the total budget. Direct expenditures are for Personnel Services, Materials and Services, Administrative Charges (internal service), and occasionally Capital Outlay.

Central Services Fund Requirements by Department

The Central Service requirements budget is allocated to expenditures by department as shown in the following pie chart. The information is from the Central Services Fund Income Summary schedule shown earlier in this section.

Central Services Fund Requirements by Department  
FY 2016-17 Budget



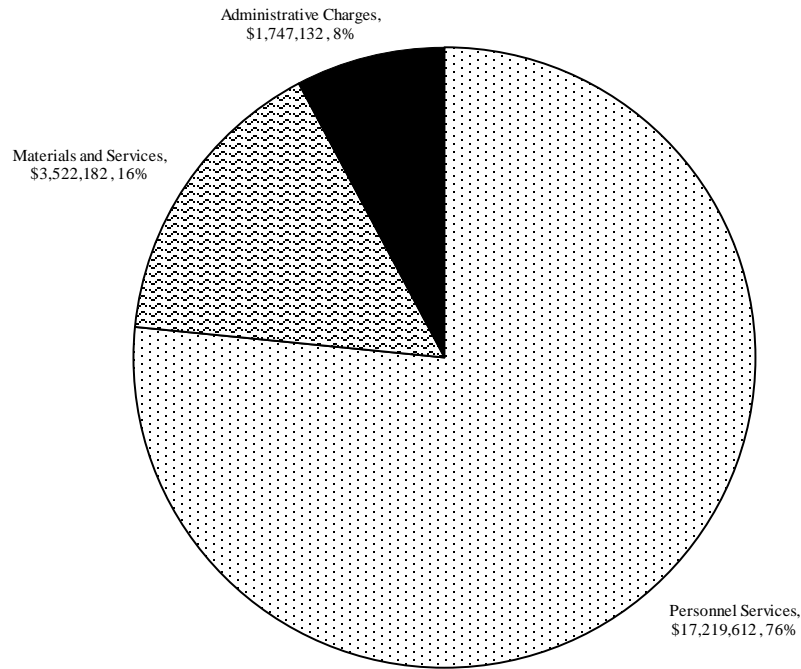


MARION COUNTY FY 2016-17 BUDGET  
CENTRAL SERVICES FUND

**Central Services Fund Requirements by Category**

The Central Services requirements budget is also allocated to expenditures by category as shown in the following pie chart. The information is from the Central Services Fund Income Summary schedule shown earlier in this section.

Central Services Fund Requirements by Category  
FY 2016-17 Budget



Major requirements categories were discussed in the Summary section of this book. To a large extent, they were discussed with broad explanations that are in many cases as applicable to the Central Services Fund as to all other funds, as the Central Services Fund dollars were included in the budget amounts of the Summary section. Additional information specific to the Central Services Fund follows.

**Personnel Services**

In FY 2016-17 most Central Services Funds departments and programs have overall increases in salaries and wages driven by normal merit (step) increases. An exception is the Business Services Department Human Resources Program which had one new position approved late in FY 2015-16 and another new position was added for FY 2016-17.

Central Services Fund Personnel Services Summary

FY 13-14 ACTUAL	FY 14-15 ACTUAL	PERSONNEL SERVICES	FY 15-16 BUDGET	FY 16-17 BUDGET	Change FY 15-16 to FY 16-17
\$10,015,847	\$9,984,152	Salaries and Wages	\$10,945,504	\$11,361,714	4%
5,208,594	5,095,896	Fringe Benefits	5,783,974	5,857,898	1%
<b>\$15,224,441</b>	<b>\$15,080,048</b>	<b>Total Personnel Services</b>	<b>\$16,729,478</b>	<b>\$17,219,612</b>	<b>3%</b>
153.5	156.0	FTE	161.0	161.8	3%

MARION COUNTY FY 2016-17 BUDGET  
CENTRAL SERVICES FUND

**Materials and Services**

Central Services Fund departments and programs are not generally allowed to budget for across-the-board increases in Materials and Services (M&S). Inflationary increases are offset by reducing whatever line items are considered lower priority than inflation-driven line items. However, some service contracts have built-in annual increases that cannot be absorbed, or only partly, in the budget, and the overall M&S allocation is increased. Some cost increases situations are not related to inflation. The Marion County Business Enterprise Enhancement (MCBEE) computer financial management system in Central Services Non-Departmental has varied annual contracted needs; this accounts for the bulk of the variance in Contracted Services shown below.

Central Services Fund Materials and Services Summary

FY 13-14 ACTUAL	FY 14-15 ACTUAL	CATEGORY	FY 15-16 BUDGET	FY 16-17 BUDGET	Change FY15-16 to FY 16-17
\$169,994	\$180,969	Supplies	\$201,775	\$216,717	7%
318,548	345,399	Materials	362,450	327,271	-10%
243,351	220,601	Communications	230,443	246,097	7%
29,040	84,270	Utilities	105,708	108,631	3%
480,923	459,211	Contracted Services	868,700	685,729	-21%
1,257,216	1,189,450	Repairs and Maintenance	1,396,185	1,419,062	2%
503,331	187,293	Rentals	240,837	243,078	1%
222,214	273,097	Miscellaneous	325,922	275,597	-15%
<b>\$3,224,617</b>	<b>\$2,940,290</b>	<b>Total Materials and Services</b>	<b>\$3,732,020</b>	<b>\$3,522,182</b>	<b>-6%</b>

**Administrative Charges**

Central Services Fund departments are the providers of services for which other departments pay including services provided by Central Services Fund departments to each other. For example, the Finance Department charges each of the other central services departments for financial services rendered. Administrative cross-charges include county administration, information technology, financial management, payroll, human resources, risk management, facilities management, custodial, and legal counsel. Administrative charges are a fixed amount based on a cost allocation plan. Departments have little control over the amount of administrative charges expenditures. Budgeted Central Services Fund administrative charges total \$1,747,132 for FY 2016-17, a \$149,389 and less than 1% increase over FY 2015-16. A detail breakdown of Administrative Charges is shown on the final page of the Requirements detail at the end of this section.

MARION COUNTY FY 2016-17 BUDGET  
CENTRAL SERVICES FUND

CENTRAL SERVICES FUND RESOURCES DETAIL

**Marion County - Budget - Resources**

By Fund

FY 2016-17

	FY 13-14 ACTUAL	FY 14-15 ACTUAL	FY 15-16 BUDGET	FY 16-17 PROPOSED	FY 16-17 APPROVED	FY 16-17 ADOPTED
<b>FND 580 Central Services</b>						
Intergovernmental Federal						
331990 Other Federal Revenues	15,359	0	0	0	0	0
Total Intergovernmental Federal	15,359	0	0	0	0	0
Charges for Services						
341620 User Fees	193,610	230,939	152,065	201,685	201,685	201,685
341690 Attorney Fees	150,916	77,786	155,300	129,400	129,400	129,400
342200 Property Leases	5,157	5,312	5,377	7,800	7,800	7,800
342300 Department Parking Charges	18,480	0	0	0	0	0
342310 Parking Permits	85,082	0	0	0	0	0
342620 Waste to Energy Tipping Fees	4,073	0	0	0	0	0
344250 Telephone Use Reimbursement	87,137	82,476	81,840	76,450	76,450	76,450
344800 EAIP Reimbursement	3,240	5,040	3,000	3,000	3,000	3,000
344999 Other Reimbursements	66,270	1,666	0	500	500	500
345300 Surplus Property Sales	6,953	7,993	2,000	4,000	4,000	4,000
347101 Central Svcs to Other Agencies	75,965	141,116	115,840	154,167	154,167	154,167
347999 Svcs to Other Agencies Closed	0	14,000	0	0	0	0
348700 Wellness Program	49,097	49,215	52,000	52,000	52,000	52,000
Total Charges for Services	745,981	615,543	567,422	629,002	629,002	629,002
Admin Cost Recovery						
411100 County Admin Allocation	1,723,894	1,633,197	1,874,973	3,307,014	3,307,014	3,307,014
411200 Business Services Allocation	0	0	520,115	603,281	603,281	603,281
411210 Facilities Mgt Allocation	2,295,566	2,236,036	2,381,799	2,395,320	2,395,320	2,395,320
411220 Custodial Allocation	1,144,057	1,162,387	1,105,662	1,093,639	1,093,639	1,093,639
411230 Courier Allocation	75,125	77,761	71,754	77,957	77,957	77,957
411250 Risk Management Allocation	489,847	496,204	548,192	838,886	838,886	838,886
411255 Benefits Allocation	393,730	386,297	409,011	0	0	0
411260 Human Resources Allocation	1,179,520	1,345,319	1,448,907	1,486,531	1,486,531	1,486,531
411300 Legal Services Allocation	1,068,656	1,146,969	1,212,401	0	0	0
411400 Information Tech Allocation	6,139,713	5,787,967	7,413,202	7,794,729	7,794,729	7,794,729
411410 FIMS Allocation	1,824,101	1,933,266	1,291,031	1,330,755	1,330,755	1,330,755
411600 Finance Allocation	2,234,289	2,139,461	2,428,494	2,329,105	2,329,105	2,329,105
411800 MCBEE Allocation	54,798	105,450	325,176	159,632	159,632	159,632
Total Admin Cost Recovery	18,623,296	18,450,314	21,030,717	21,416,849	21,416,849	21,416,849
Other Revenues						
371100 Recoveries from Collections	69	786	0	0	0	0
Total Other Revenues	69	816	0	0	0	0
General Fund Transfers						
381100 Transfer from General Fund	355,813	412,680	486,388	396,828	396,828	396,828
Total General Fund Transfers	355,813	412,680	486,388	396,828	396,828	396,828
Other Fund Transfers						
381155 Xfr from Tax Title Land Sales	42,465	43,498	46,414	46,247	46,247	46,247
Total Other Fund Transfers	42,465	43,498	46,414	46,247	46,247	46,247
<b>Total FND 580 Central Services</b>	<b>19,782,982</b>	<b>19,522,851</b>	<b>22,130,941</b>	<b>22,488,926</b>	<b>22,488,926</b>	<b>22,488,926</b>

MARION COUNTY FY 2016-17 BUDGET  
CENTRAL SERVICES FUND

CENTRAL SERVICES FUND REQUIREMENTS DETAIL

**Marion County - Budget - Requirements**

By Fund

FY 2016-17

	FY 13-14 ACTUAL	FY 14-15 ACTUAL	FY 15-16 BUDGET	FY 16-17 PROPOSED	FY 16-17 APPROVED	FY 16-17 ADOPTED
<b>FND 580 Central Services</b>						
Personnel Services						
Salaries and Wages						
511110 Regular Wages	8,153,321	8,127,625	10,499,785	10,963,349	10,963,349	10,963,349
511120 Temporary Wages	59,483	49,277	31,477	12,912	12,912	12,912
511130 Vacation Pay	562,487	578,517	0	0	0	0
511140 Sick Pay	344,865	335,247	0	0	0	0
511150 Holiday Pay	417,176	408,274	0	0	0	0
511160 Comp Time Pay	5,188	10,692	0	0	0	0
511180 Differential Pay	9,873	15,649	0	0	0	0
511210 Compensation Credits	305,285	302,638	289,405	262,533	262,533	262,533
511220 Pager Pay	47,445	42,963	52,000	52,000	52,000	52,000
511240 Leave Payoff	71,368	57,329	35,867	25,800	25,800	25,800
511270 Leadworker Pay	0	2,083	0	2,500	2,500	2,500
511280 Cell Phone Pay	3,492	4,572	1,570	4,800	4,800	4,800
511290 Health Insurance Waiver Pay	13,078	18,619	16,200	17,820	17,820	17,820
511420 Premium Pay	22,787	30,667	19,200	20,000	20,000	20,000
Total Salaries and Wages	10,015,847	9,984,152	10,945,504	11,361,714	11,361,714	11,361,714
Fringe Benefits						
512110 PERS	1,485,571	1,464,026	1,711,871	1,792,590	1,792,590	1,792,590
512120 401K	142,506	145,680	159,202	164,564	164,564	164,564
512130 PERS Debt Service	483,689	544,163	558,857	522,604	522,604	522,604
512200 FICA	753,986	750,081	825,170	852,897	852,897	852,897
512310 Medical Insurance	2,003,687	1,865,780	2,169,973	2,189,189	2,189,189	2,189,189
512320 Dental Insurance	198,301	190,095	202,413	207,588	207,588	207,588
512330 Group Term Life Insurance	17,248	16,852	19,879	20,980	20,980	20,980
512340 Long Term Disability Insurance	43,842	42,109	61,114	47,021	47,021	47,021
512400 Unemployment Insurance	40,225	40,073	52,096	41,589	41,589	41,589
512520 Workers Comp Insurance	4,397	4,285	4,870	4,898	4,898	4,898
512600 Wellness Program	5,825	5,517	6,400	6,400	6,400	6,400
512610 Employee Assistance Program	4,116	3,962	4,329	4,328	4,328	4,328
512700 County HSA Contributions	25,201	23,272	7,800	3,250	3,250	3,250
Total Fringe Benefits	5,208,594	5,095,896	5,783,974	5,857,898	5,857,898	5,857,898
Total Personnel Services	15,224,441	15,080,048	16,729,478	17,219,612	17,219,612	17,219,612

MARION COUNTY FY 2016-17 BUDGET  
CENTRAL SERVICES FUND

**Marion County - Budget - Requirements**

By Fund

FY 2016-17

	FY 13-14 ACTUAL	FY 14-15 ACTUAL	FY 15-16 BUDGET	FY 16-17 PROPOSED	FY 16-17 APPROVED	FY 16-17 ADOPTED
<b>FND 580 Central Services</b>						
Supplies						
521010 Office Supplies	24,451	25,815	30,203	33,489	33,489	33,489
521050 Janitorial Supplies	62,711	77,545	71,477	59,000	59,000	59,000
521051 Janitorial Chemicals	0	0	0	16,000	16,000	16,000
521052 Janitorial Floor Care	0	0	0	10,000	10,000	10,000
521060 Electrical Supplies	22,254	20,626	30,000	30,000	30,000	30,000
521070 Departmental Supplies	24,650	30,156	38,725	38,300	38,300	38,300
521090 Uniforms and Clothing	3,284	3,867	3,000	3,500	3,500	3,500
521110 First Aid Supplies	50	175	200	200	200	200
521140 Vaccines	9,230	90	500	500	500	500
521190 Publications	8,242	5,862	9,520	8,650	8,650	8,650
521210 Gasoline	13,660	11,150	12,950	11,478	11,478	11,478
521220 Diesel	0	1,324	1,500	1,900	1,900	1,900
521230 Propane	69	106	200	200	200	200
521300 Safety Clothing	139	387	1,000	1,000	1,000	1,000
521310 Safety Equipment	1,075	3,842	2,500	2,500	2,500	2,500
<b>Total Supplies</b>	<b>169,994</b>	<b>180,989</b>	<b>201,775</b>	<b>216,717</b>	<b>216,717</b>	<b>216,717</b>
Materials						
522070 Paint	3,704	721	20,000	1,000	1,000	1,000
522090 Chemical Sprays	0	210	0	0	0	0
522110 Batteries	2,099	2,306	1,000	1,000	1,000	1,000
522140 Small Tools	4,484	4,939	4,500	4,500	4,500	4,500
522150 Small Office Equipment	17,518	16,978	15,429	13,921	13,921	13,921
522160 Small Departmental Equipment	29,011	10,070	16,900	13,062	13,062	13,062
522170 Computers Non Capital	216,254	216,875	286,362	263,052	263,052	263,052
522180 Software	45,479	93,301	18,259	30,736	30,736	30,736
<b>Total Materials</b>	<b>318,548</b>	<b>345,399</b>	<b>362,450</b>	<b>327,271</b>	<b>327,271</b>	<b>327,271</b>
Communications						
523010 Telephone Equipment	995	224	1,200	2,200	2,200	2,200
523020 Phone and Communication Svcs	161,448	167,624	174,815	180,150	180,150	180,150
523030 Fax	(20)	(7)	0	0	0	0
523040 Data Connections	21,115	19,987	19,993	17,938	17,938	17,938
523050 Postage	2,367	2,372	3,291	6,005	6,005	6,005
523060 Cellular Phones	28,554	27,652	26,884	22,767	22,767	22,767
523070 Pagers	1,330	1,711	2,220	1,500	1,500	1,500
523090 Long Distance Charges	27,562	1,038	2,040	15,537	15,537	15,537
<b>Total Communications</b>	<b>243,351</b>	<b>220,601</b>	<b>230,443</b>	<b>246,097</b>	<b>246,097</b>	<b>246,097</b>
Utilities						
524010 Electricity	20,611	62,710	91,710	95,121	95,121	95,121
524040 Natural Gas	3,139	5,435	1,616	1,350	1,350	1,350
524050 Water	407	2,217	972	1,410	1,410	1,410
524070 Sewer	600	3,226	1,479	1,757	1,757	1,757
524090 Garbage Disposal and Recycling	4,283	10,683	9,931	8,993	8,993	8,993
<b>Total Utilities</b>	<b>29,040</b>	<b>84,270</b>	<b>105,708</b>	<b>108,631</b>	<b>108,631</b>	<b>108,631</b>

MARION COUNTY FY 2016-17 BUDGET  
CENTRAL SERVICES FUND

**Marion County - Budget - Requirements**

By Fund

FY 2016-17

	FY 13-14 ACTUAL	FY 14-15 ACTUAL	FY 15-16 BUDGET	FY 16-17 PROPOSED	FY 16-17 APPROVED	FY 16-17 ADOPTED
<b>FND 580 Central Services</b>						
Contracted Services						
525110 Consulting Services	34,496	14,131	345,500	150,000	150,000	150,000
525150 Audit Services	86,005	87,890	90,416	92,200	92,200	92,200
525153 Fiscal Agent Services	1,650	1,650	1,000	0	0	0
525160 Wellness Services	9,260	13,394	20,240	18,250	18,250	18,250
525175 Temporary Staffing	76,131	15,729	0	0	0	0
525350 Janitorial Services	974	219	0	0	0	0
525355 Engineering Services	143	10,699	5,000	5,000	5,000	5,000
525450 Subscription Services	47,599	54,083	69,870	101,833	101,833	101,833
525510 Legal Services	36,154	64,573	117,463	115,632	115,632	115,632
525540 Witnesses	5	0	200	150	150	150
525541 Witness Mileage Reimbursement	0	0	200	150	150	150
525620 Insurance Brokers	85,000	85,000	85,000	85,000	85,000	85,000
525630 Insurance Admin Services	28,325	27,740	30,000	30,000	30,000	30,000
525710 Printing Services	16,071	8,501	16,014	12,977	12,977	12,977
525715 Advertising	10,187	12,777	10,625	9,600	9,600	9,600
525735 Mail Services	13,584	15,103	13,920	14,907	14,907	14,907
525740 Document Disposal Services	1,165	346	1,050	1,000	1,000	1,000
525770 Interpreters and Translators	146	0	200	0	0	0
525999 Other Contracted Services	34,021	47,376	62,002	49,030	49,030	49,030
<b>Total Contracted Services</b>	<b>480,923</b>	<b>459,211</b>	<b>868,700</b>	<b>685,729</b>	<b>685,729</b>	<b>685,729</b>
Repairs and Maintenance						
526010 Office Equipment Maintenance	15	71	400	400	400	400
526011 Dept Equipment Maintenance	13,807	10,397	12,800	12,200	12,200	12,200
526012 Vehicle Maintenance	3,070	3,045	2,450	2,450	2,450	2,450
526014 Radio Maintenance	3,275	3,624	28,000	0	0	0
526020 Computer Hardware Maintenance	118,476	93,470	145,068	148,048	148,048	148,048
526021 Computer Software Maintenance	823,653	800,745	894,342	958,617	958,617	958,617
526022 Telephone Maintenance	0	1,140	0	30,000	30,000	30,000
526030 Building Maintenance	216,159	205,783	247,125	200,755	200,755	200,755
526031 Elevator Maintenance	19,127	18,646	20,000	20,000	20,000	20,000
526032 Roof Maintenance	0	430	0	5,000	5,000	5,000
526050 Grounds Maintenance	59,634	52,099	46,000	41,592	41,592	41,592
<b>Total Repairs and Maintenance</b>	<b>1,257,216</b>	<b>1,189,450</b>	<b>1,396,185</b>	<b>1,419,062</b>	<b>1,419,062</b>	<b>1,419,062</b>
Rentals						
527100 Vehicle Rental	0	0	300	300	300	300
527110 Fleet Leases	55,052	59,892	53,274	50,696	50,696	50,696
527120 Motor Pool Mileage	6,884	5,380	6,875	7,187	7,187	7,187
527130 Parking	390	428	200	325	325	325
527140 County Parking	3,780	2,640	4,620	4,620	4,620	4,620
527200 Building Rental County	0	23,369	26,338	26,516	26,516	26,516
527210 Building Rental Private	404,042	3,342	3,651	3,736	3,736	3,736
527240 Condo Assn Assessments	0	55,325	96,355	96,165	96,165	96,165
527300 Equipment Rental	33,182	36,918	49,224	53,533	53,533	53,533
<b>Total Rentals</b>	<b>503,331</b>	<b>187,293</b>	<b>240,837</b>	<b>243,078</b>	<b>243,078</b>	<b>243,078</b>
Insurance						
528220 Notary Bonds	80	0	140	40	40	40
528415 Auto Claims	1,500	588	0	0	0	0
<b>Total Insurance</b>	<b>1,580</b>	<b>588</b>	<b>140</b>	<b>40</b>	<b>40</b>	<b>40</b>

MARION COUNTY FY 2016-17 BUDGET  
CENTRAL SERVICES FUND

**Marion County - Budget - Requirements**

By Fund

FY 2016-17

	FY 13-14 ACTUAL	FY 14-15 ACTUAL	FY 15-16 BUDGET	FY 16-17 PROPOSED	FY 16-17 APPROVED	FY 16-17 ADOPTED
<b>FND 580 Central Services</b>						
Miscellaneous						
529110 Mileage Reimbursement	8,353	10,032	10,800	12,073	12,073	12,073
529120 Commercial Travel	7,750	8,825	17,028	13,739	13,739	13,739
529130 Meals	2,979	2,769	6,900	5,871	5,871	5,871
529140 Lodging	22,116	24,473	31,558	28,471	28,471	28,471
529210 Meetings	34,003	33,172	39,136	7,141	7,141	7,141
529220 Conferences	19,931	25,688	38,766	35,215	35,215	35,215
529230 Training	71,535	101,087	120,158	117,933	117,933	117,933
529250 Tuition Reimbursement	0	0	3,849	0	0	0
529300 Dues and Memberships	22,198	25,109	24,288	25,520	25,520	25,520
529440 Safety Grants	7,000	6,539	7,000	6,000	6,000	6,000
529450 Wellness Grants	0	0	5,000	5,000	5,000	5,000
529650 Pre Employment Costs	614	1,266	950	685	685	685
529690 Other Investigations	163	224	200	200	200	200
529740 Fairs and Shows	410	461	773	873	873	873
529840 Professional Licenses	225	600	750	0	0	0
529850 Device Licenses	4,682	135	1,900	1,900	1,900	1,900
529860 Permits	1,361	3,303	800	800	800	800
529910 Awards and Recognition	17,282	24,049	15,926	14,136	14,136	14,136
529999 Miscellaneous Expense	32	4,639	0	0	0	0
Total Miscellaneous	220,634	272,509	325,782	275,557	275,557	275,557
Total Materials and Services	3,224,617	2,940,309	3,732,020	3,522,182	3,522,182	3,522,182
Administrative Charges						
611100 County Admin Allocation	170,122	154,192	177,178	185,042	185,042	185,042
611210 Facilities Mgt Allocation	17,288	141,273	162,612	164,045	164,045	164,045
611220 Custodial Allocation	76,532	108,949	120,716	118,519	118,519	118,519
611230 Courier Allocation	5,506	5,562	5,737	6,400	6,400	6,400
611250 Risk Management Allocation	21,539	21,347	23,754	20,785	20,785	20,785
611255 Benefits Allocation	28,856	27,633	32,695	28,789	28,789	28,789
611260 Human Resources Allocation	86,445	96,230	109,491	114,709	114,709	114,709
611300 Legal Services Allocation	234,529	260,653	295,055	303,055	303,055	303,055
611400 Information Tech Allocation	236,603	203,731	194,823	232,748	232,748	232,748
611410 FIMS Allocation	117,573	116,541	144,008	166,555	166,555	166,555
611420 Telecommunications Allocation	35,589	25,957	27,582	27,096	27,096	27,096
611430 Info Tech Direct Charges	0	0	0	48,817	48,817	48,817
611600 Finance Allocation	128,760	125,489	129,296	134,157	134,157	134,157
611800 MCBEE Allocation	5,567	10,593	32,482	16,618	16,618	16,618
612100 IT Equipment Use Charges	0	0	16,214	16,597	16,597	16,597
614100 Liability Insurance Allocation	58,900	61,000	69,700	112,400	112,400	112,400
614200 WC Insurance Allocation	76,500	70,600	56,400	50,800	50,800	50,800
Total Administrative Charges	1,300,309	1,429,750	1,597,743	1,747,132	1,747,132	1,747,132
Capital Outlay						
531600 Computer Hardware Capital	15,971	66,386	65,000	0	0	0
531700 Computer Software Capital	10,890	0	0	0	0	0
Total Capital Outlay	26,861	66,386	65,000	0	0	0
<b>Total FND 580 Central Services</b>	<b>19,776,228</b>	<b>19,516,494</b>	<b>22,124,241</b>	<b>22,488,926</b>	<b>22,488,926</b>	<b>22,488,926</b>

MARION COUNTY FY 2016-17 BUDGET  
CENTRAL SERVICES FUND

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MARION COUNTY FY 2016-17 BUDGET  
BY DEPARTMENT  
ASSESSOR'S OFFICE

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## ASSESSOR'S OFFICE



### MISSION STATEMENT

To effectively and efficiently implement the property tax statutes of the State of Oregon.

### GOALS AND OBJECTIVES

- Goal 1 Enhanced Communications - The assessor and management team will participate in regular, meaningful communications with staff, colleagues, taxpayers, and other stakeholders.
- Objective 1 The department Strategic Plan will be regularly reviewed and updated. Staff participation and input will be important the development of future goals.
  - Objective 2 Maintain the department web site, creating an informative, user friendly experience.
  - Objective 3 Increase transparency and taxpayer understanding of property taxes and tax statements.
  - Objective 4 Monitor, participate in, and provide feedback on legislative initiatives that affect the department's core business processes.
- Goal 2 Recruitment and Training - Actively recruit a diversity of highly qualified, motivated individuals who are willing and capable of accepting roles of responsibility and leadership.
- Objective 1 Expand the recruitment pipeline with increased outreach to colleges and professional organizations, and strive to reduce employment barriers to applicants with diverse socioeconomic and cultural backgrounds.
  - Objective 2 Establish competency benchmarks for each job classification.
  - Objective 3 Develop a training curriculum tailored to each major job category.
  - Objective 4 Identify the knowledge and skills gap of each individual employee, and formulate a personalized training plan.
- Goal 3 Technology - Continually improve process efficiencies, conserve resources, and enhance service by making use of current technologies.
- Objective 1 Remain actively engaged in evaluating potential new assessment and taxation software systems, ensuring a designated new system will be the correct fit for the department.
  - Objective 2 Convert paper property records to electronic files.
  - Objective 3 Research and implement technology that will provide the means necessary to increase efficiency, accuracy, and reliability.
  - Objective 4 Provide continually updated forms, data, digital images, and useful tax and assessment information to the public via the assessor's office public web site.

MARION COUNTY FY 2016-17 BUDGET  
BY DEPARTMENT  
ASSESSOR'S OFFICE

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## **DEPARTMENT OVERVIEW**

The Assessor's Office is responsible for the appraisal and assessment of property in Marion County per Oregon statute, administrative rule, and court rulings. The voters of Marion County elect the Assessor to a four-year term to lead and manage the office.

Most residential, farm, forest, commercial, industrial, and personal property in the county is valued and assessed by the Assessor's Office. Exceptions include higher-value industrial properties and centrally assessed properties such as railroads and utilities, appraised by the Oregon Department of Revenue. More than 400 tax districts and special districts certify tax rates, bonds, levies, and special assessments to the Assessor's Office for assessment, collection, and distribution of revenue to the districts. These districts, in turn, provide services to the citizens of Marion County.

Under Oregon's unique property tax system, most property is assessed at the lower of Real Market Value (RMV, the estimated price at which the property would sell in an open market) or Maximum Assessed Value (MAV, a statutorily defined value). Exceptions include the large number of specially assessed farm and forest properties, assessed on formula-driven values roughly corresponding to RMV and MAV, and the many exempt or partially exempt properties.

Market values must be estimated annually for each property according to statute and recognized appraisal principles and standards. Statutorily derived values also must be calculated. All values must take into account changes in the market as well as to physical, use, and ownership characteristics of the property. With each legislative session, changes to the statutes governing valuation and taxation must be incorporated into the process. Tax districts come and go, and tax rates change, all of which must be tracked. Property inventories and valuations must be made available for review by taxpayers and, potentially, defended through as many as four levels of appeal. Finally, the accuracy of property valuation relative to actual sales must be carefully evaluated per state standards, and reported to the Oregon Department of Revenue for oversight review.

To accomplish these tasks, the Assessor's Office can be viewed as having four core programs:

1. Cartography: Tracks changes to parcel and tax lot boundaries, and ownership changes.
2. Valuation: Estimates market and statutorily derived values, and defends these when indicated.
3. Tax Collection: Maintains the tax roll, distributes tax statements, and collects taxes.
4. Administration: Provides the direction and support for all functions.

MARION COUNTY FY 2016-17 BUDGET  
BY DEPARTMENT  
ASSESSOR'S OFFICE

**RESOURCE AND REQUIREMENT SUMMARY**

Assessor's Office	FY 13-14 ACTUAL	FY 14-15 ACTUAL	FY 15-16 BUDGET	FY 16-17 ADOPTED	+/- %
<b>RESOURCES</b>					
General Fund Transfers	5,319,041	5,173,776	5,796,757	5,796,173	0.0%
<b>TOTAL RESOURCES</b>	<b>5,319,041</b>	<b>5,173,776</b>	<b>5,796,757</b>	<b>5,796,173</b>	<b>0.0%</b>
<b>REQUIREMENTS</b>					
Personnel Services					
Salaries and Wages	2,479,990	2,512,582	2,760,027	2,796,551	1.3%
Fringe Benefits	1,407,233	1,441,617	1,648,386	1,612,180	-2.2%
Total Personnel Services	<b>3,887,223</b>	<b>3,954,199</b>	<b>4,408,413</b>	<b>4,408,731</b>	<b>0.0%</b>
Materials and Services					
Supplies	13,474	20,721	26,500	23,000	-13.2%
Materials	13,122	10,578	16,986	17,000	0.1%
Communications	3,917	4,094	2,450	2,350	-4.1%
Utilities	23,664	20,570	27,493	29,075	5.8%
Contracted Services	155,281	141,455	157,588	150,213	-4.7%
Repairs and Maintenance	4,609	6,641	800	3,250	306.3%
Rentals	160,289	43,468	59,050	58,487	-1.0%
Insurance	16,324	1,750	1,750	1,750	0.0%
Miscellaneous	72,537	80,191	90,904	98,394	8.2%
Total Materials and Services	<b>463,216</b>	<b>329,469</b>	<b>383,521</b>	<b>383,519</b>	<b>0.0%</b>
Administrative Charges	968,603	890,108	1,004,823	1,003,923	-0.1%
<b>TOTAL REQUIREMENTS</b>	<b>5,319,041</b>	<b>5,173,776</b>	<b>5,796,757</b>	<b>5,796,173</b>	<b>0.0%</b>
<b>FTE</b>	51.00	51.00	51.00	51.00	0.0%

MARION COUNTY FY 2016-17 BUDGET  
BY DEPARTMENT  
ASSESSOR'S OFFICE

Fund Name	<b>FUNDS</b>				% of Total
	FY 13-14 ACTUAL	FY 14-15 ACTUAL	FY 15-16 BUDGET	FY 16-17 ADOPTED	
<b>RESOURCES</b>					
FND 100 General Fund	5,319,041	5,173,776	5,796,757	5,796,173	100.0%
<b>TOTAL RESOURCES</b>	<b>5,319,041</b>	<b>5,173,776</b>	<b>5,796,757</b>	<b>5,796,173</b>	<b>100.0%</b>
<b>REQUIREMENTS</b>					
FND 100 General Fund	5,319,041	5,173,776	5,796,757	5,796,173	100.0%
<b>TOTAL REQUIREMENTS</b>	<b>5,319,041</b>	<b>5,173,776</b>	<b>5,796,757</b>	<b>5,796,173</b>	<b>100.0%</b>

	<b>PROGRAMS</b>				+/- %
	FY 13-14 ACTUAL	FY 14-15 ACTUAL	FY 15-16 BUDGET	FY 16-17 ADOPTED	
<b>RESOURCES</b>					
Tax Collection	759,438	732,662	795,410	794,972	-0.1%
Cartography	777,679	609,591	650,577	668,560	2.8%
Valuation	2,748,591	2,783,298	3,253,776	3,233,539	-0.6%
AS Administration	1,033,333	1,048,226	1,096,994	1,099,102	0.2%
<b>TOTAL RESOURCES</b>	<b>5,319,041</b>	<b>5,173,776</b>	<b>5,796,757</b>	<b>5,796,173</b>	<b>0.0%</b>
<b>REQUIREMENTS</b>					
Tax Collection	759,438	732,662	795,410	794,972	-0.1%
Cartography	777,679	609,591	650,577	668,560	2.8%
Valuation	2,748,591	2,783,298	3,253,776	3,233,539	-0.6%
AS Administration	1,033,333	1,048,226	1,096,994	1,099,102	0.2%
<b>TOTAL REQUIREMENTS</b>	<b>5,319,041</b>	<b>5,173,776</b>	<b>5,796,757</b>	<b>5,796,173</b>	<b>0.0%</b>



MARION COUNTY FY 2016-17 BUDGET  
BY DEPARTMENT  
ASSESSOR'S OFFICE

**Tax Collection Program**

- Manages the printing and distribution of tax statements.
- Maintains records for all financial transactions affecting the tax roll.
- Collects property taxes.
- Assists the general public, businesses, and government agencies by providing information concerning property records and taxes.
- Establishes and implements controls for the safekeeping of daily cash receipts.
- Makes corrections to the tax roll, as directed by the Tax Collector.

**Program Summary**

Assessor's Office	Program: Tax Collection				
	FY 13-14 ACTUAL	FY 14-15 ACTUAL	FY 15-16 BUDGET	FY 16-17 ADOPTED	+/- %
<b>RESOURCES</b>					
General Fund Transfers	759,438	732,662	795,410	794,972	-0.1%
<b>TOTAL RESOURCES</b>	<b>759,438</b>	<b>732,662</b>	<b>795,410</b>	<b>794,972</b>	<b>-0.1%</b>
<b>REQUIREMENTS</b>					
Personnel Services	321,847	338,825	343,116	344,240	0.3%
Materials and Services	195,439	171,315	201,094	199,760	-0.7%
Administrative Charges	242,152	222,521	251,200	250,972	-0.1%
<b>TOTAL REQUIREMENTS</b>	<b>759,438</b>	<b>732,662</b>	<b>795,410</b>	<b>794,972</b>	<b>-0.1%</b>
<b>FTE</b>	4.00	4.00	4.00	4.00	0.0%

**FTE By Position Title By Program**

<b>Program: Tax Collection</b>	
Position Title	FTE
Tax Clerk	2.00
Tax Clerk Sr	1.00
Tax Office Supervisor	1.00
<b>Program Tax Collection FTE Total:</b>	<b>4.00</b>

FTE Changes

Staffing for the Tax Collection Program remains unchanged at 4.00 FTE. In addition to regular staff, three additional temporary employees from an external staffing agency are hired each year for an approximate two month duration to provide backup support during the busy season of late October through November 15, when property tax payments are due.

MARION COUNTY FY 2016-17 BUDGET  
BY DEPARTMENT  
ASSESSOR'S OFFICE

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**Tax Collection Program Budget Justification**

RESOURCES

The Tax Collection Program is funded entirely by the General Fund.

REQUIREMENTS

Tax Collection overall program requirements decreased by 0.1% or \$438.

Personnel Services increased by a marginal \$1,124. Salary step increases were offset by reductions in several Fringe Benefit line items.

In Materials and Services, the Contracted Services category shows substantial reductions in the programming and data services line item due to identifying an alternate archival process for tax records. Per statute, tax records must be microfilmed in each year ending with a "5" or "0" rather than annually, as has been past practice. It was determined that all remaining years can be archived digitally on appropriate electronic media.

Advertising has also been reduced to align with actual costs. The other contracted services line item, which is used for pre-tax foreclosure title reports, has been increased substantially due to market increases in cost per report.

The Miscellaneous category recording charges line item indicates a relatively substantial increase attributed to increased recording fees due to a greater number of tax lien warrants and releases being recorded annually. The number of tax liens and releases recorded are generally reflective of the local economy and are expected to level off or decrease as the economy improves.

MARION COUNTY FY 2016-17 BUDGET  
BY DEPARTMENT  
ASSESSOR'S OFFICE

**Cartography Program**

- Performs intake and processing of subdivision and partition plats and annexations.
- Maintains an inventory of all parcels in the county that reflect boundaries, tax lot, account number, ownership, and size.
- Maintains a system of areas reflecting taxing district boundaries, changes to existing districts, or creation of new districts.
- Provides management and oversight of suppressed owner program per statutory requirements.

**Program Summary**

Assessor's Office	Program: Cartography				
	FY 13-14 ACTUAL	FY 14-15 ACTUAL	FY 15-16 BUDGET	FY 16-17 ADOPTED	+/- %
<b>RESOURCES</b>					
General Fund Transfers	777,679	609,591	650,577	668,560	2.8%
<b>TOTAL RESOURCES</b>	<b>777,679</b>	<b>609,591</b>	<b>650,577</b>	<b>668,560</b>	<b>2.8%</b>
<b>REQUIREMENTS</b>					
Personnel Services	482,606	369,523	369,468	389,388	5.4%
Materials and Services	52,920	17,547	29,909	28,200	-5.7%
Administrative Charges	242,152	222,521	251,200	250,972	-0.1%
<b>TOTAL REQUIREMENTS</b>	<b>777,679</b>	<b>609,591</b>	<b>650,577</b>	<b>668,560</b>	<b>2.8%</b>
<b>FTE</b>	7.00	7.00	5.00	5.00	0.0%

**FTE By Position Title By Program**

<b>Program: Cartography</b>	
Position Title	FTE
Cartographer/GIS Technician	1.00
Cartographer/GIS Technician Sr	1.00
Deed Clerk	3.00
<b>Program Cartography FTE Total:</b>	<b>5.00</b>

FTE Changes

Staffing for the Cartography program remains status quo at 5.00 FTE.

**Cartography Program Budget Justification**

**RESOURCES**

The Cartography Program is funded entirely by the General Fund.

**REQUIREMENTS**

The Cartography Program budget increased by \$17,983 or 2.8%.

Personnel Services experienced a \$19,920 increase attributed to general salary step and fringe benefit increases.

Materials and Services decreased by \$1,709 as a result of reductions made in the Supplies category for office supplies, and the Miscellaneous category for training.

MARION COUNTY FY 2016-17 BUDGET  
BY DEPARTMENT  
ASSESSOR'S OFFICE

**Valuation Program**

- Estimates market, Measure 50, special assessment, and other values for county-appraised properties including residential, multi-family, commercial, industrial, farm and forest, and business personal property.
- Determines the valuation and assessment impacts of physical and use changes to property, including special assessment and exemption programs.
- Responds to taxpayer inquiries regarding property valuation methods, records of inventory, and exemption qualifications.
- Analyzes property sales for use in estimating market value. Utilizes the data to develop mass appraisal models for each property type for assessment purposes, for defense of values when appealed, and to verify compliance with Oregon Department of Revenue oversight standards.
- Maintains the farm and forest special assessment programs.
- Serve as experts to defend assessment values before the Board of Property Tax Appeals, Magistrate Court, and Oregon Tax Court.

**Program Summary**

Assessor's Office	Program: Valuation				
	FY 13-14 ACTUAL	FY 14-15 ACTUAL	FY 15-16 BUDGET	FY 16-17 ADOPTED	+/- %
<b>RESOURCES</b>					
General Fund Transfers	2,748,591	2,783,298	3,253,776	3,233,539	-0.6%
<b>TOTAL RESOURCES</b>	<b>2,748,591</b>	<b>2,783,298</b>	<b>3,253,776</b>	<b>3,233,539</b>	<b>-0.6%</b>
<b>REQUIREMENTS</b>					
Personnel Services	2,414,095	2,494,071	2,907,875	2,887,385	-0.7%
Materials and Services	92,344	66,706	94,701	95,182	0.5%
Administrative Charges	242,152	222,521	251,200	250,972	-0.1%
<b>TOTAL REQUIREMENTS</b>	<b>2,748,591</b>	<b>2,783,298</b>	<b>3,253,776</b>	<b>3,233,539</b>	<b>-0.6%</b>
<b>FTE</b>	32.00	32.00	34.00	34.00	0.0%

MARION COUNTY FY 2016-17 BUDGET  
BY DEPARTMENT  
ASSESSOR'S OFFICE

**FTE By Position Title By Program**

<b>Program: Valuation</b>	
<b>Position Title</b>	<b>FTE</b>
Appraisal Section Supervisor	3.00
Assessment Clerk	2.00
Assessment Clerk Sr	2.00
Department Specialist 3	2.00
Department Specialist 3 (Data Collector)	1.00
Personal Property Appraisal Tech	3.00
Property Appraiser 2	15.00
Property Appraiser Sr	4.00
Sales Data Analyst 2	1.00
Sales Data Analyst 3	1.00
<b>Program Valuation FTE Total:</b>	<b>34.00</b>

*FTE Changes*

Staffing for the Valuation Program remains unchanged at 34.00 FTE. A Property Appraiser 2 position in Farm and Rural Appraisal (SVC 1607) was deleted, and a Department Specialist 3/Data Collector position was added in its place in Residential Appraisal (SVC 1606). This change reduces personnel costs for the department and is currently the best fit for the Valuation Program business model. Another Property Appraiser 2 position was transferred from Assessment Special Projects (SVC 1609) to Residential Appraisal to help meet production and reappraisal goals.

**Valuation Program Budget Justification**

**RESOURCES**

The Valuation and Appraisal Program is funded entirely by the General Fund.

**REQUIREMENTS**

The Valuation Program budget has decreased 0.6% or \$20,237.

Personnel Services allocations have been reduced by \$20,490. The reduction is attributed to employee turnover and hiring new staff at entry-level salary steps where appropriate, as well as reductions in Fringe Benefits in several areas.

In Materials and Services, there is a 50% reduction in the field supplies line item, Supplies category, as well as a reduction in small office equipment in the Materials category. The savings in these two categories were transferred to computers non-capital in Materials, for the purchase of tablet computers for appraisal staff proof of concept field testing. In total, Materials and Services shows a marginal \$481 increase for this program.

MARION COUNTY FY 2016-17 BUDGET  
BY DEPARTMENT  
ASSESSOR'S OFFICE

**AS Administration Program**

- Develops and implements short and long term strategic plan for the department.
- Supervises the department.
- Oversees hiring and personnel development.
- Provides accurate and timely information to the Board of Commissioners, taxing districts, public support groups and the state legislature.
- Performs annual budgeting and grant preparation.
- Provides excellent customer service to internal customers, businesses, government agencies and the general public.
- Maintains accounts payable and receivable, payroll, financial records, contracts, and petty cash.
- Maintains all department personnel, appraisal certification, and educational records.
- Maintains Veteran's, Active Duty Military Service Member, Historical and Non-Profit Exemptions, and Senior and Disabled Citizen's Deferral programs.
- Processes title transfers for manufactured structures.

**Program Summary**

Assessor's Office	Program: AS Administration				
	FY 13-14 ACTUAL	FY 14-15 ACTUAL	FY 15-16 BUDGET	FY 16-17 ADOPTED	+/- %
<b>RESOURCES</b>					
General Fund Transfers	1,033,333	1,048,226	1,096,994	1,099,102	0.2%
<b>TOTAL RESOURCES</b>	<b>1,033,333</b>	<b>1,048,226</b>	<b>1,096,994</b>	<b>1,099,102</b>	<b>0.2%</b>
<b>REQUIREMENTS</b>					
Personnel Services	668,674	751,780	787,954	787,718	0.0%
Materials and Services	122,512	73,902	57,817	60,377	4.4%
Administrative Charges	242,146	222,545	251,223	251,007	-0.1%
<b>TOTAL REQUIREMENTS</b>	<b>1,033,333</b>	<b>1,048,226</b>	<b>1,096,994</b>	<b>1,099,102</b>	<b>0.2%</b>
<b>FTE</b>	8.00	8.00	8.00	8.00	0.0%

**FTE By Position Title By Program**

<b>Program: AS Administration</b>	
Position Title	FTE
Administrative Services Manager	1.00
Assessment Clerk	3.00
Assessment Clerk Sr	1.00
Assessor	1.00
Chief Deputy Assessor/Tax Collector	1.00
Department Specialist 4	1.00
<b>Program AS Administration FTE Total:</b>	<b>8.00</b>

*FTE Changes*

The Administration Program has 8.00 FTE positions budgeted for FY16-17, remaining unchanged.

MARION COUNTY FY 2016-17 BUDGET  
BY DEPARTMENT  
ASSESSOR'S OFFICE

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**AS Administration Program Budget Justification**

RESOURCES

The Assessor's Administration Program is funded entirely by the General Fund.

REQUIREMENTS

The Administration Program requirements increased by 0.2% or \$2,108.

Total Personnel Services costs show a slight overall reduction of \$236. Salary step increases were partially offset by a reduction in Fringe Benefits.

Materials and Services requests increased by \$2,560. The Repairs and Maintenance category shows a net increase of \$2,600 for software maintenance, which is somewhat offset by reductions in the Materials and Rentals categories, as well as for building maintenance in Repairs and Maintenance.

MARION COUNTY FY 2016-17 BUDGET  
BY DEPARTMENT  
ASSESSOR'S OFFICE

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**KEY DEPARTMENT ACCOMPLISHMENTS**

- More than \$369 million in operating revenues have been levied for the 409 taxing districts in Marion County, providing \$66.7 million for the Marion County General Fund.
- The Assessor's Office proposed budget for FY 16-17 is \$5,796,173 which is \$584 less than our adopted budget in FY 15-16. We continue to strive to keep our annual operating costs to a minimum, yet provide excellent service, a pleasant and productive work environment, and a quality product for our customers.
- The Assessor's Office website represents a vital tool for cost-effective communications with taxpayers, as well as a handy source of data for real estate and other professionals. New to the website is greatly expanded valuation information for each individual property tax account, including values related to Measures 5 and 50, special assessment of farm and forest lands and exemptions, along with explanations of each value and how they affect tax assessment. Also new is a graph for each property account showing the relationship between Real Market Value and Maximum Assessed Value, the key determiners of assessed value for most properties. The site was also greatly enhanced by the new Marion County graphical design and uniform web standards, and the implementation of Sharepoint software as the basis for site content to facilitate easy updating.
- Our document imaging initiative continues to expand. Personal property records, commercial roll corrections, commercial work orders, and all Mylar maps are now stored 100% digitally. Progress is also being made on digitizing commercial and industrial property account file jackets and department copies of historic deeds, with additional documents scheduled for conversion during the coming year. Digital storage greatly facilitates public access to non-confidential documents, offers a more secure and less space-consuming option than paper files, and otherwise enhances our business processes.
- The Oregon State Association of County Assessors (OSACA) significantly increased its presence in the legislative process during the 2015 session. The Marion County Assessor was an active participant throughout this effort. The primary goals were to preserve and increase the efficiency of property tax administration, rather than changing tax policy. Property tax statutes have become so complex that it was felt the legislature could benefit from expert advice. In furtherance of this goal, a legislative liaison was hired, which continues for the 2016 and 2017 sessions. Both OSACA and the Marion County Assessor intend to maintain involvement in the legislative process due to the considerable impact decisions have on staff time, training, technology requirements, and other costs.
- The Assessor's Office continues to evaluate staffing to meet our objectives of maintaining exceptional public service while achieving our aggressive production goals and maintaining statutory compliance. Total FTE department-wide remains unchanged for FY 16-17.
- No modern assessment and taxation software yet exists for Oregon's unique property tax system, although two systems are currently under development. While we await the completion of these to fully evaluate their functionality and fit for the department, we continue to explore new technological aids to efficiency. For example, in conjunction with partners throughout local government we are implementing Pictometry, a proprietary system of aerial photography that provides side views (oblique images) of buildings and the ability to precisely measure them, in addition to the traditional straight-down (orthogonal) imagery. This ability is expected to accelerate both the speed and accuracy of property data collection, as well as reduce appraiser mileage reimbursement costs for field visits.



MARION COUNTY FY 2016-17 BUDGET  
BY DEPARTMENT  
ASSESSOR'S OFFICE

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**KEY INDICATORS**

**# 1: Added Value to Assessment Rolls**

**Definition and Purpose**

With the advent of Measure 50, the growth in taxable value, known as assessed value (AV), is calculated in two ways. One is by a three percent annual growth tied to a base value established in 1997, the year Measure 50 was implemented. The second is added value as a result of the creation of new accounts as well as added taxable property value, such as new buildings and structures with improvements in excess of \$10,000 per year, or \$25,000 over a five-year period. Also included are industrial equipment, business personal property, and utility value. If the real market value of a property is greater than the base value or "maximum assessed value" (MAV) annual 3% growth, the taxable assessed value will continue to grow by 3%. Newly created accounts and improvements added to accounts are defined as "exceptions," as it is an exception to an account's value increasing by 3%. Added value is initially placed on the rolls as real market value (RMV), then is further modified by a ratio to express the relationship between the real market value and the assessed value of existing property within the county. This modified value is added assessed value, the value that is used to calculate property taxes.

**Significance**

Property taxes play a significant role in providing the resources necessary to create and maintain a safe, healthy, and productive quality of life within our community. To facilitate the Marion County strategic priority Goal #1: Provide efficient, effective, and responsive government through stewardship and accountability, information is provided to educate the public on the functions of the Assessor's Office, the effects of Measure 50, and the methodology and criteria used to determine property values and calculate property taxes. While appraisal practices may vary slightly from one county to another, the statutory guidelines that govern assessment and taxation are applied consistently throughout the state.

MARION COUNTY FY 2016-17 BUDGET  
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**Data Units Fiscal Year**

Total Number of Accounts: The number includes existing properties as well as new additions for the current tax year, including anything from a newly created lot in a subdivision to a new utility company within the county.

FY 12-13 Actual	FY 13-14 Actual	FY 14-15 Actual	FY 15-16 Estimate	FY 16-17 Estimate
129,558	129,652	129,830	129,984	130,550

Total Building Permits: The majority of the permits are for construction of buildings and structures that will add value. Some permits may be for ongoing maintenance and repair, which although not taxable are required to be inspected to confirm whether or not the permit is limited to maintenance and repair activity only.

FY 12-13 Actual	FY 13-14 Actual	FY 14-15 Actual	FY 15-16 Estimate	FY 16-17 Estimate
2,462	2,772	2,944	3,178	3,350

Total County Real Market Value: The market value for all taxable property within Marion County. This indicates the value that the Assessor's Office believes the property would sell for on the open market as of January 1 of the assessment year.

FY 12-13 Actual	FY 13-14 Actual	FY 14-15 Actual	FY 15-16 Estimate	FY 16-17 Estimate
32,586,520,234 [-2.5%]	33,102,805,137 [+1.58%]	34,877,589,110 [+5.36%]	36,716,577,379 [+5.27%]	38,735,980,000 [+5.50%]

Total County Assessed Value of Exceptions: This value is newly added taxable value, which results from the creation of new accounts, buildings, and structures.

FY 12-13 Actual	FY 13-14 Actual	FY 14-15 Actual	FY 15-16 Estimate	FY 16-17 Estimate
359,620,800	350,797,892	376,199,182	546,493,688	360,000,000

Total County Assessed Value: The value to which the tax rates are applied. The assessed value is made up of the 3% annual growth, new accounts and construction as directed by Measure 50.

FY 12-13 Actual	FY 13-14 Actual	FY 14-15 Actual	FY 15-16 Estimate	FY 16-17 Estimate
20,218,793,942 [0.82%]	20,744,634,065 [2.60%]	21,608,513,008 [4.16%]	22,490,480,722 [4.08%]	23,603,759,517 [4.95%]

**Explanation of Trends and Changes**

Building permits have demonstrated a consistent increase over the past several years. Approximately 62% of the permits currently are attributed to new construction, creating additional taxable value. The number of estimated building permits for FY 16-17 is expected to increase slightly as the health of the economy recovers. Real Market Value is expected to show average growth of approximately 5.5%, and Measure 50 Assessed Value indicates steady growth at an estimated 4.95%.

MARION COUNTY FY 2016-17 BUDGET  
 BY DEPARTMENT  
 ASSESSOR'S OFFICE

<b>Resources by Fund Detail</b>						
<b>100 - General Fund</b>	<b>Actual FY 13-14</b>	<b>Actual FY 14-15</b>	<b>Budget FY 15-16</b>	<b>Proposed FY 16-17</b>	<b>Approved FY 16-17</b>	<b>Adopted FY 16-17</b>
<b>General Fund Transfers</b>						
381100 Transfer from General Fund	5,319,041	5,173,776	5,796,757	5,796,173	5,796,173	5,796,173
General Fund Transfers Total	<b>5,319,041</b>	<b>5,173,776</b>	<b>5,796,757</b>	<b>5,796,173</b>	<b>5,796,173</b>	<b>5,796,173</b>
General Fund Total	<b>5,319,041</b>	<b>5,173,776</b>	<b>5,796,757</b>	<b>5,796,173</b>	<b>5,796,173</b>	<b>5,796,173</b>
Assessor's Office Grand Total	5,319,041	5,173,776	5,796,757	5,796,173	5,796,173	5,796,173

MARION COUNTY FY 2016-17 BUDGET  
BY DEPARTMENT  
ASSESSOR'S OFFICE

**Requirements by Fund Detail**

<b>100 - General Fund</b>	<b>Actual FY 13-14</b>	<b>Actual FY 14-15</b>	<b>Budget FY 15-16</b>	<b>Proposed FY 16-17</b>	<b>Approved FY 16-17</b>	<b>Adopted FY 16-17</b>
<b>Personnel Services</b>						
<b>Salaries and Wages</b>						
511020 Salaries and Wages Budget Only	0	0	3,133	0	0	0
511110 Regular Wages	2,009,235	2,054,844	2,686,465	2,724,291	2,724,291	2,724,291
511120 Temporary Wages	19,745	21,896	0	0	0	0
511130 Vacation Pay	138,630	139,476	0	0	0	0
511140 Sick Pay	99,222	99,203	0	0	0	0
511150 Holiday Pay	98,427	106,288	0	0	0	0
511160 Comp Time Pay	299	0	0	0	0	0
511210 Compensation Credits	81,045	68,769	68,809	67,400	67,400	67,400
511240 Leave Payoff	27,717	17,848	0	0	0	0
511290 Health Insurance Waiver Pay	5,114	3,614	1,620	4,860	4,860	4,860
511420 Premium Pay	556	644	0	0	0	0
<b>Salaries and Wages Total</b>	<b>2,479,990</b>	<b>2,512,582</b>	<b>2,760,027</b>	<b>2,796,551</b>	<b>2,796,551</b>	<b>2,796,551</b>
<b>Fringe Benefits</b>						
512010 Fringe Benefits Budget Only	0	0	1,575	0	0	0
512110 PERS	355,549	368,069	439,727	446,052	446,052	446,052
512120 401K	18,417	18,994	18,566	18,682	18,682	18,682
512130 PERS Debt Service	113,197	135,447	141,983	130,038	130,038	130,038
512200 FICA	188,421	189,937	208,755	211,591	211,591	211,591
512310 Medical Insurance	634,841	628,547	730,800	703,872	703,872	703,872
512320 Dental Insurance	60,592	64,098	68,094	69,696	69,696	69,696
512330 Group Term Life Insurance	4,339	4,328	5,081	5,229	5,229	5,229
512340 Long Term Disability Insurance	11,154	11,160	15,626	11,726	11,726	11,726
512400 Unemployment Insurance	9,945	10,078	13,232	10,347	10,347	10,347
512520 Workers Comp Insurance	1,384	1,379	1,530	1,530	1,530	1,530
512600 Wellness Program	1,841	1,793	2,040	2,040	2,040	2,040
512610 Employee Assistance Program	1,301	1,288	1,377	1,377	1,377	1,377
512700 County HSA Contributions	6,250	6,500	0	0	0	0
<b>Fringe Benefits Total</b>	<b>1,407,233</b>	<b>1,441,617</b>	<b>1,648,386</b>	<b>1,612,180</b>	<b>1,612,180</b>	<b>1,612,180</b>
<b>Personnel Services Total</b>	<b>3,887,223</b>	<b>3,954,199</b>	<b>4,408,413</b>	<b>4,408,731</b>	<b>4,408,731</b>	<b>4,408,731</b>
<b>Materials and Services</b>						
<b>Supplies</b>						
521010 Office Supplies	11,832	17,549	21,000	19,000	19,000	19,000
521030 Field Supplies	455	1,408	4,000	2,000	2,000	2,000
521070 Departmental Supplies	0	478	0	500	500	500
521190 Publications	1,187	1,286	1,500	1,500	1,500	1,500
<b>Supplies Total</b>	<b>13,474</b>	<b>20,721</b>	<b>26,500</b>	<b>23,000</b>	<b>23,000</b>	<b>23,000</b>
<b>Materials</b>						
522150 Small Office Equipment	9,371	5,900	11,500	9,500	9,500	9,500
522170 Computers Non Capital	3,267	4,557	5,000	7,500	7,500	7,500
522180 Software	485	121	486	0	0	0
<b>Materials Total</b>	<b>13,122</b>	<b>10,578</b>	<b>16,986</b>	<b>17,000</b>	<b>17,000</b>	<b>17,000</b>

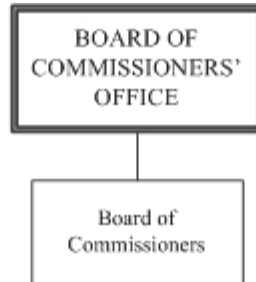
MARION COUNTY FY 2016-17 BUDGET  
BY DEPARTMENT  
ASSESSOR'S OFFICE

<b>100 - General Fund</b>	<b>Actual FY 13-14</b>	<b>Actual FY 14-15</b>	<b>Budget FY 15-16</b>	<b>Proposed FY 16-17</b>	<b>Approved FY 16-17</b>	<b>Adopted FY 16-17</b>
<b>Materials and Services</b>						
<b>Communications</b>						
523010 Telephone Equipment	0	0	250	450	450	450
523020 Phone and Communication Svcs	2,630	264	500	200	200	200
523040 Data Connections	0	928	0	0	0	0
523050 Postage	1,287	2,602	1,350	1,350	1,350	1,350
523090 Long Distance Charges	0	300	350	350	350	350
<b>Communications Total</b>	<b>3,917</b>	<b>4,094</b>	<b>2,450</b>	<b>2,350</b>	<b>2,350</b>	<b>2,350</b>
<b>Utilities</b>						
524010 Electricity	13,273	17,219	24,723	25,735	25,735	25,735
524040 Natural Gas	4,212	696	249	335	335	335
524050 Water	606	432	430	487	487	487
524070 Sewer	1,579	853	717	1,071	1,071	1,071
524090 Garbage Disposal and Recycling	3,994	1,371	1,374	1,447	1,447	1,447
<b>Utilities Total</b>	<b>23,664</b>	<b>20,570</b>	<b>27,493</b>	<b>29,075</b>	<b>29,075</b>	<b>29,075</b>
<b>Contracted Services</b>						
525156 Bank Services	70	96	0	0	0	0
525175 Temporary Staffing	7,074	3,715	7,200	7,200	7,200	7,200
525430 Programming and Data Services	750	0	12,000	0	0	0
525450 Subscription Services	2,036	5,560	9,200	8,500	8,500	8,500
525510 Legal Services	28,877	18,111	688	1,113	1,113	1,113
525710 Printing Services	30,324	34,290	39,800	40,200	40,200	40,200
525715 Advertising	14,036	2,828	7,000	6,000	6,000	6,000
525735 Mail Services	65,862	70,440	75,000	75,000	75,000	75,000
525740 Document Disposal Services	252	275	200	200	200	200
525770 Interpreters and Translators	0	140	0	0	0	0
525999 Other Contracted Services	6,000	6,000	6,500	12,000	12,000	12,000
<b>Contracted Services Total</b>	<b>155,281</b>	<b>141,455</b>	<b>157,588</b>	<b>150,213</b>	<b>150,213</b>	<b>150,213</b>
<b>Repairs and Maintenance</b>						
526010 Office Equipment Maintenance	0	0	250	100	100	100
526021 Computer Software Maintenance	3,181	3,901	200	3,150	3,150	3,150
526030 Building Maintenance	1,428	2,740	350	0	0	0
<b>Repairs and Maintenance Total</b>	<b>4,609</b>	<b>6,641</b>	<b>800</b>	<b>3,250</b>	<b>3,250</b>	<b>3,250</b>
<b>Rentals</b>						
527120 Motor Pool Mileage	0	34	200	50	50	50
527130 Parking	45	88	150	150	150	150
527140 County Parking	13,920	13,200	13,200	13,200	13,200	13,200
527210 Building Rental Private	130,498	0	0	0	0	0
527240 Condo Assn Assessments	0	19,187	33,763	33,350	33,350	33,350
527300 Equipment Rental	15,825	10,961	11,737	11,737	11,737	11,737
<b>Rentals Total</b>	<b>160,289</b>	<b>43,468</b>	<b>59,050</b>	<b>58,487</b>	<b>58,487</b>	<b>58,487</b>
<b>Insurance</b>						
528210 Public Official Bonds	1,750	1,750	1,750	1,750	1,750	1,750

MARION COUNTY FY 2016-17 BUDGET  
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ASSESSOR'S OFFICE

<b>100 - General Fund</b>	<b>Actual FY 13-14</b>	<b>Actual FY 14-15</b>	<b>Budget FY 15-16</b>	<b>Proposed FY 16-17</b>	<b>Approved FY 16-17</b>	<b>Adopted FY 16-17</b>
<b>Materials and Services</b>						
528410 Liability Claims	14,574	0	0	0	0	0
<b>Insurance Total</b>	<b>16,324</b>	<b>1,750</b>	<b>1,750</b>	<b>1,750</b>	<b>1,750</b>	<b>1,750</b>
<b>Miscellaneous</b>						
529110 Mileage Reimbursement	17,349	16,488	20,850	20,850	20,850	20,850
529130 Meals	452	228	1,000	1,300	1,300	1,300
529140 Lodging	2,128	460	3,600	4,150	4,150	4,150
529210 Meetings	385	287	700	700	700	700
529220 Conferences	2,138	2,483	2,540	3,140	3,140	3,140
529230 Training	5,223	4,912	14,850	13,850	13,850	13,850
529300 Dues and Memberships	1,208	1,204	1,529	1,729	1,729	1,729
529650 Pre Employment Costs	31	113	135	175	175	175
529880 Recording Charges	42,958	53,577	45,000	51,500	51,500	51,500
529910 Awards and Recognition	666	439	700	1,000	1,000	1,000
<b>Miscellaneous Total</b>	<b>72,537</b>	<b>80,191</b>	<b>90,904</b>	<b>98,394</b>	<b>98,394</b>	<b>98,394</b>
<b>Materials and Services Total</b>	<b>463,216</b>	<b>329,469</b>	<b>383,521</b>	<b>383,519</b>	<b>383,519</b>	<b>383,519</b>
<b>Administrative Charges</b>						
611100 County Admin Allocation	54,424	50,948	56,672	57,870	57,870	57,870
611210 Facilities Mgt Allocation	67,057	57,475	65,224	65,853	65,853	65,853
611220 Custodial Allocation	44,007	44,223	48,204	48,859	48,859	48,859
611230 Courier Allocation	2,921	2,962	3,061	3,309	3,309	3,309
611250 Risk Management Allocation	9,478	9,023	9,540	8,354	8,354	8,354
611255 Benefits Allocation	15,310	14,717	17,448	14,882	14,882	14,882
611260 Human Resources Allocation	45,866	51,252	58,432	59,295	59,295	59,295
611300 Legal Services Allocation	91,282	113,450	114,647	113,146	113,146	113,146
611400 Information Tech Allocation	148,805	124,269	133,578	136,863	136,863	136,863
611410 FIMS Allocation	47,959	50,665	58,558	67,207	67,207	67,207
611420 Telecommunications Allocation	16,304	14,344	12,881	14,267	14,267	14,267
611430 Info Tech Direct Charges	342,705	274,341	328,149	316,211	316,211	316,211
611600 Finance Allocation	49,802	49,193	49,891	49,341	49,341	49,341
611800 MCBEE Allocation	1,383	2,646	7,761	3,979	3,979	3,979
612100 IT Equipment Use Charges	0	0	10,777	10,987	10,987	10,987
614100 Liability Insurance Allocation	14,700	15,500	15,600	19,200	19,200	19,200
614200 WC Insurance Allocation	16,600	15,100	14,400	14,300	14,300	14,300
<b>Administrative Charges Total</b>	<b>968,603</b>	<b>890,108</b>	<b>1,004,823</b>	<b>1,003,923</b>	<b>1,003,923</b>	<b>1,003,923</b>
<b>General Fund Total</b>	<b>5,319,041</b>	<b>5,173,776</b>	<b>5,796,757</b>	<b>5,796,173</b>	<b>5,796,173</b>	<b>5,796,173</b>
<b>Assessor's Office Grand Total</b>	<b>5,319,041</b>	<b>5,173,776</b>	<b>5,796,757</b>	<b>5,796,173</b>	<b>5,796,173</b>	<b>5,796,173</b>

## BOARD OF COMMISSIONERS' OFFICE



### MISSION STATEMENT

Provide leadership on critical public policy issues, ensure fiscal accountability, and promote citizen empowerment to enhance the health, safety and livability of our communities.

### GOALS AND OBJECTIVES

- Goal 1 Leadership - Focus leadership on critical policy issues, promote robust public engagement, and strengthen the county through collaboration with residents, businesses and other governmental entities.
- Objective 1 Provide direction to county committees and councils including Children and Families Commission, Economic Development Advisory Board, Solid Waste Management Advisory Council and Parks Commission.
  - Objective 2 Coordinate public safety advocacy and funding through Marion County's Public Safety Coordinating Council.
  - Objective 3 Identify opportunities for expanding juvenile services and improving capital facilities.
  - Objective 4 Promote economic development by cultivating relationships with other regional organizations to align initiatives and priorities in a common strategic direction.
  - Objective 5 Advocate for upgrades and expansion of transportation facilities including a plan for Urban Growth Boundary expansion/right of way, Cordon and Gaffin Road interchanges, a third bridge over the Willamette River, and alternative funding sources.
- Goal 2 Enterprise Approach - Lead and manage the county business functions more efficiently and effectively to enhance accountability and stewardship.
- Objective 1 Partner with the executive management team to fully integrate the enterprise model of operations.
  - Objective 2 Continue management and organizational audits and reviews of county departments, programs, and initiatives.
  - Objective 3 Develop an annual budget that ensures prudent stewardship of county resources by analyzing future service and capital program needs.
  - Objective 4 Recognize employee innovation, quality service, and teamwork through employee recognition programs.

MARION COUNTY FY 2016-17 BUDGET  
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BOARD OF COMMISSIONERS' OFFICE

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- Goal 3 Communication - Communicate timely and accurate information to the media, residents, and employees ensuring openness and transparency in government.
- Objective 1 Develop a proactive direction, corresponding strategies, and annual plan for countywide internal and external communications.
  - Objective 2 Increase connections to employees and volunteers ensuring regular communications through employee newsletters and attendance at department staff meetings.
  - Objective 3 Increase county presence and outreach using approved social media tools.
- Goal 4 Customer Service - Promote a culture of responsive service delivery and quality customer service.
- Objective 1 Build a strong, board-championed customer service focus in New Employee Orientation (NEO).
  - Objective 2 Develop customer service training refreshers targeted at both management and staff.
  - Objective 3 Promote customer service excellence and accountability at round-table discussions during Department Head and Elected Official Meetings.
- Goal 5 Emergency Preparedness - Ensure that the county is prepared for emergencies affecting its residents, operations, and services.
- Objective 1 Update all departments' Continuity of Operations Plans (COOP) and the countywide Emergency Operations Plan.
  - Objective 2 Ensure Health Department emergency plan is in place for emergent diseases (Ebola, Avian Flu, etc.).

## DEPARTMENT OVERVIEW

The three members of the Board of Commissioners are the elected representatives of all persons residing in Marion County. The board sets policy for the administration and operation of county government. Marion County operates as a general law county within the framework of the Oregon Constitution and Oregon Revised Statutes. The board is responsible for all three branches of county government; legislative, executive, and quasi-judicial. Formal board sessions are held weekly for official action to adopt ordinances, resolutions and orders pertaining to county policy, operations and administration. In addition, the board serves as the primary mechanism for encouraging citizen participation and input to local government through advisory boards, commissions, committees, and provides frequent opportunities for individuals and organizations to comment on matters of public concern.

The Chief Administrative Officer, with the assistance of the Deputy County Administrative Officer, is responsible for supervising department heads and implementing and administering county policy as directed by the Board of Commissioners. The Chief Administrative Officer is the appointed budget officer and is responsible for proposing and monitoring the annual budget. Other programs and services provided by the board's office include intergovernmental relations, federal grant management, economic development, community mobilization, constituent services, strategic planning, public information and press relations, timely and accurate public notice, public records, personnel administration, and clerical and program support for the commissioners, executive staff, boards, commissions, and community volunteers.



MARION COUNTY FY 2016-17 BUDGET  
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BOARD OF COMMISSIONERS' OFFICE

**RESOURCE AND REQUIREMENT SUMMARY**

Board of Commissioners Office	FY 13-14 ACTUAL	FY 14-15 ACTUAL	FY 15-16 BUDGET	FY 16-17 ADOPTED	+/- %
<b>RESOURCES</b>					
Admin Cost Recovery	1,723,894	1,633,197	1,874,973	2,048,200	9.2%
General Fund Transfers	355,813	371,463	398,388	396,828	-0.4%
<b>TOTAL RESOURCES</b>	<b>2,079,707</b>	<b>2,004,660</b>	<b>2,273,361</b>	<b>2,445,028</b>	<b>7.6%</b>
<b>REQUIREMENTS</b>					
Personnel Services					
Salaries and Wages	1,055,223	1,009,173	1,099,911	1,247,516	13.4%
Fringe Benefits	558,264	513,549	603,813	659,828	9.3%
<b>Total Personnel Services</b>	<b>1,613,487</b>	<b>1,522,722</b>	<b>1,703,724</b>	<b>1,907,344</b>	<b>12.0%</b>
Materials and Services					
Supplies	8,874	7,492	10,871	8,224	-24.3%
Materials	3,304	11,704	7,447	1,240	-83.3%
Communications	3,517	2,722	3,383	2,827	-16.4%
Utilities	3,626	13,313	18,051	18,982	5.2%
Contracted Services	17,576	28,567	27,982	19,132	-31.6%
Repairs and Maintenance	331	855	1,150	660	-42.6%
Rentals	103,680	23,430	38,319	36,652	-4.4%
Insurance	80	0	140	40	-71.4%
Miscellaneous	20,477	29,069	34,863	25,195	-27.7%
<b>Total Materials and Services</b>	<b>161,465</b>	<b>117,152</b>	<b>142,206</b>	<b>112,952</b>	<b>-20.6%</b>
Administrative Charges	304,754	364,786	427,431	424,732	-0.6%
<b>TOTAL REQUIREMENTS</b>	<b>2,079,707</b>	<b>2,004,660</b>	<b>2,273,361</b>	<b>2,445,028</b>	<b>7.6%</b>
<b>FTE</b>	14.00	14.00	14.00	15.00	7.1%

MARION COUNTY FY 2016-17 BUDGET  
 BY DEPARTMENT  
 BOARD OF COMMISSIONERS' OFFICE

<b>FUNDS</b>					
Fund Name	FY 13-14 ACTUAL	FY 14-15 ACTUAL	FY 15-16 BUDGET	FY 16-17 ADOPTED	% of Total
<b>RESOURCES</b>					
FND 580 Central Services	2,079,707	2,004,660	2,273,361	2,445,028	100.0%
<b>TOTAL RESOURCES</b>	<b>2,079,707</b>	<b>2,004,660</b>	<b>2,273,361</b>	<b>2,445,028</b>	<b>100.0%</b>
<b>REQUIREMENTS</b>					
FND 580 Central Services	2,079,707	2,004,660	2,273,361	2,445,028	100.0%
<b>TOTAL REQUIREMENTS</b>	<b>2,079,707</b>	<b>2,004,660</b>	<b>2,273,361</b>	<b>2,445,028</b>	<b>100.0%</b>
<b>PROGRAMS</b>					
	FY 13-14 ACTUAL	FY 14-15 ACTUAL	FY 15-16 BUDGET	FY 16-17 ADOPTED	+/- %
<b>RESOURCES</b>					
Board of Commissioners	2,079,707	2,004,660	2,273,361	2,445,028	7.6%
<b>TOTAL RESOURCES</b>	<b>2,079,707</b>	<b>2,004,660</b>	<b>2,273,361</b>	<b>2,445,028</b>	<b>7.6%</b>
<b>REQUIREMENTS</b>					
Board of Commissioners	2,079,707	2,004,660	2,273,361	2,445,028	7.6%
<b>TOTAL REQUIREMENTS</b>	<b>2,079,707</b>	<b>2,004,660</b>	<b>2,273,361</b>	<b>2,445,028</b>	<b>7.6%</b>

MARION COUNTY FY 2016-17 BUDGET  
BY DEPARTMENT  
BOARD OF COMMISSIONERS' OFFICE

**Board of Commissioners Program**

- Executive Functions: (1) Set the strategic direction and business priorities of the county; (2) Adopt the annual budget, exercise sound financial management and build the county's fiscal strength; (3) Maintain a quality workforce and equip county employees with the tools, skills, workspace and resources needed to do their jobs safely and well; (4) Provide regional leadership in critical public policy areas; (5) Appoint members of citizen advisory panels, hearings examiners, budget committee members and the members of the board of equalization; and (6) Act as the board of directors for the Marion County Housing Authority and seven special service districts, including Brooks Community Sewer District, Labish Village Sewage and Drainage District, Fargo Interchange Service District, East Salem Service District, Illahe Lighting District, and Marion County Extension and 4-H Service District.
- Legislative Functions: (1) Enact ordinances that have the force of law in the county; (2) Carefully plan and manage land use in Marion County; (3) Serve as the Local Public Health Authority; and (4) Serve as the Local Mental Health Authority.
- Quasi-judicial Functions: (1) Serve as land use appeals board of last resort for unincorporated Marion County lands; (2) Implement special district formation; and (3) Approve road vacations, street improvements, and road legalization.
- Community Collaboration and Partnership Functions: (1) Partner to create investments in workforce, jobs and community infrastructure to support a diverse and thriving economy; (2) Represent the county's interests to other agencies and organizations at the local, regional, state and national levels; (3) Provide county leadership that is accessible; considers the interests of residents, strives to resolve concerns, ensures that actions are responsive and delivered through quality customer service; (4) Respond to constituent needs and concerns, including fact-finding, negotiation/mediation, and problem solving; (5) Engage and inform citizens and local jurisdictions on items of countywide importance; increase public awareness of county services; enhance the public perception of the county through proactive efforts; and (6) Adopt the mandated Marion County Public Safety Plan that is a countywide plan for public safety policy, planning, coordination, and implementation of resources that includes all partners, such as the Sheriff, local police chiefs, the District Attorney, Health Department, Juvenile Department, local businesses, and citizen advocates.

**Program Summary**

Board of Commissioners Office	Program: Board of Commissioners				
	FY 13-14 ACTUAL	FY 14-15 ACTUAL	FY 15-16 BUDGET	FY 16-17 ADOPTED	+/- %
<b>RESOURCES</b>					
Admin Cost Recovery	1,723,894	1,633,197	1,874,973	2,048,200	9.2%
General Fund Transfers	355,813	371,463	398,388	396,828	-0.4%
<b>TOTAL RESOURCES</b>	<b>2,079,707</b>	<b>2,004,660</b>	<b>2,273,361</b>	<b>2,445,028</b>	<b>7.6%</b>
<b>REQUIREMENTS</b>					
Personnel Services	1,613,487	1,522,722	1,703,724	1,907,344	12.0%
Materials and Services	161,465	117,152	142,206	112,952	-20.6%
Administrative Charges	304,754	364,786	427,431	424,732	-0.6%
<b>TOTAL REQUIREMENTS</b>	<b>2,079,707</b>	<b>2,004,660</b>	<b>2,273,361</b>	<b>2,445,028</b>	<b>7.6%</b>
<b>FTE</b>	14.00	14.00	14.00	15.00	7.1%

MARION COUNTY FY 2016-17 BUDGET  
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**FTE By Position Title By Program**

<b>Program: Board of Commissioners</b>	
<b>Position Title</b>	<b>FTE</b>
Administrative Services Manager	1.00
Business Systems Analyst	1.00
Chief Administrative Officer	1.00
County Commissioner	3.00
County Public Information Coordinator	1.00
Department Specialist 3	3.00
Deputy County Administrative Officer	1.00
Management Analyst 2	2.00
Policy Analyst	1.00
Senior Policy Analyst	1.00
<b>Program Board of Commissioners FTE Total:</b>	<b>15.00</b>

FTE Changes

FTE has increased by 1.0 with the transfer of a Business Systems Analyst from Finance Department to the Board of Commissioners' Office.

**Board of Commissioners Program Budget Justification**

**RESOURCES**

Revenue for the board's office budget includes General Fund Transfers and Administrative Cost Recovery. The General Fund support covers the commissioners' salaries and benefits. Administrative Cost Recovery funds all other personnel and materials and services in the board's office.

**REQUIREMENTS**

Salary and benefits had a moderate increase due to the addition of a Business Systems Analyst position being re-established in the Board of Commissioners' Office to better coordinate the oversight of County-wide enterprise projects.

**KEY DEPARTMENT ACCOMPLISHMENTS**

- In September 2015, the Board of Commissioners declared a state of emergency citing severe drought conditions and record low stream flows across the county. The drought had adversely affected agriculture and negatively impacted recreation in the Detroit area. The declaration allowed Oregon Water Resources Department to modify water rights for local blueberry farmers who had urged board action.
- The Board of Commissioners adopted an ordinance prohibiting marijuana businesses in the unincorporated areas of Marion County in September 2015. House Bill 3400 (2015) authorizes local governments to adopt ordinances which prohibit marijuana businesses within their jurisdiction. The ordinance is a temporary moratorium prohibiting marijuana businesses until county citizens vote in the November 2016 election. The board will also refer a 3% local tax on retail marijuana sales to the voters.
- The county launched a redesigned website in September 2015. The redesigned website features shared meeting and event calendars, advanced search functions, easy links to popular programs and services, a dedicated alerts and emergencies page, maps to each campus, a social media center, improved accessibility for mobile devices, and a new contemporary look.

MARION COUNTY FY 2016-17 BUDGET  
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- The Justice Reinvestment Initiative enacted by House Bill 3194 (2013) capped state prison populations with the promise of reinvesting funds in county community corrections programs. The Marion County Public Safety Coordinating Council submitted an application and the county was awarded a Justice Reinvestment Grant of approximately \$1.7 million annually to enhance our nationally-recognized reentry and victim services programs, and expand prison diversion.
- Commissioners held a Distressed Communities Workshop in Gates in April 2015 to hear from community members about the challenges that exist in the North Santiam River Canyon area. The Board of Commissioners and Economic Development Advisory Board are working to spur economic growth by leveraging public and private dollars to address water, wastewater, and broadband needs. Marion County is invested in helping these communities fulfill their potential as destinations of choice.
- Beginning in September 2015, the Board of Commissioners Office began conducting paperless board sessions. County departments now submit board session agenda materials electronically, saving between 10,000 and 15,000 printed pages each year. The board and public can view the agenda and accompanying information on the county website at [www.co.marion.or.us/BOC/Pages/currentagenda.aspx](http://www.co.marion.or.us/BOC/Pages/currentagenda.aspx).
- A grand opening was held for the Keizer Rapids Park BIG TOY in August 2015. The 15,000 square foot destination playground became a reality through 800 volunteers that contributed 10,000 work hours and raised \$319,000. Key partners included the City of Keizer, Marion County, Keizer Parks Foundation, Keizer Rotary Foundation, and Oregon Community Foundation. Marion County and the City of Keizer were presented with the Regional Cooperative Project award by the Mid-Willamette Valley Council of Governments in January 2016. This is the second consecutive year Marion County has received this award.
- The Board of Commissioners approved renovations to the Health Department building, replacing existing windows for more energy efficient ones, replacing the heating and air conditioning systems, adding energy efficient lighting, and remodeling the interior to meet confidentiality and ADA requirements. The board gave direction to move forward with several major capital facilities projects, including an extensive remodel of the juvenile administration building, a new juvenile courtroom, and a new parole and probation building and central district command building at the Aumsville campus.
- Alliance for Hope International conducted an assessment of Marion County's victim services to assess the current level of coordinated community response to victims of domestic violence, sexual assault and their children. Commissioners also hosted a community meeting to assess community stakeholder readiness to develop and implement the Family Check-Up with county mental health and other state and local nonprofit partners.

MARION COUNTY FY 2016-17 BUDGET  
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**KEY INDICATORS**

**# 1: Organizational and Management Assessments of County Departments**

**Definition and Purpose**

The number of organizational/management assessments and process/product improvement initiatives aimed at maximizing resources and ensuring accountability.

Beginning in 2006, the Board of Commissioners' Office began contracting for performance audits of county departments or program activities. These audits assist the board in creating efficiencies, reviewing organizational structures, and making recommendations to improve service delivery in order to make the best use of taxpayer dollars.

**Significance**

This key indicator supports the county strategic priority for Operational Efficiency and Quality Service and falls under the Board of Commissioners' Office Goal 2 - Enterprise Approach: Lead and manage the county business functions more efficiently and effectively to enhance accountability and stewardship.

In an ongoing effort to improve the efficiency and effectiveness of county operations, the Board of Commissioners' Office conducts organizational and management assessments of county departments or activities. The assessments provide valuable data and information that assist in streamlining county operations and improving the use of county resources to meet the needs of Marion County residents.

**Data Units Fiscal Year**

This data set includes a combination of management assessments including organizational/management performance audits, facilitation of an administrative service delivery and alignment project, and LEAN-like process improvement projects. Studies are reported in the fiscal year the contract was initiated. Some studies of large departments with multiple programs and services were conducted over two fiscal year periods.

<b>FY 12-13 Actual</b>	<b>FY 13-14 Actual</b>	<b>FY 14-15 Actual</b>	<b>FY 15-16 Estimate</b>	<b>FY 16-17 Estimate</b>
4	1	3	3	4

**Explanation of Trends and Changes**

Marion County continues to streamline and increase efficiencies in business processes and practices. The goal of conducting organizational assessments is to reduce waste, improve efficiency and effectiveness, and implement improvements that benefit Marion County residents and lay the foundation for continuous improvement.

**# 2: Communication**

**Definition and Purpose**

Provide information to media, residents, employees and community partners via multiple channels. Improve two-way communication opportunities for public engagement.

MARION COUNTY FY 2016-17 BUDGET  
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**Significance**

This key indicator supports the county strategic priority for Communications and falls under the Board of Commissioners' Office Goal 3 Communication - Communicate timely and accurate information to the media and citizens. Ensure openness, collaboration, and transparency in government.

**Data Units Calendar Year**

Social media likes on Facebook and follows on Twitter

CY 2015 Actual	CY 2016 Estimate	CY 2017 Estimate
Facebook - 258 Twitter - 253	Facebook - 451 Twitter - 345	Facebook - 654 Twitter - 414

Number of press releases issued.

CY 2015 Actual	CY 2016 Estimate	CY 2017 Estimate
44	41	38

Presentations given or external meetings attended by the county commissioners.

CY 2015 Actual	CY 2016 Estimate	CY 2017 Estimate
427	441	438

**Explanation of Trends and Changes**

In March 2015, the Board of Commissioners approved a revised Social Media Use policy and procedure. The revised policy was in response to department requests to allow for increased engagement with the community via social networks. The new policy loosened restrictions on comments and direct interaction with constituents on Facebook and Twitter. Since the new policy has been in effect, the Board of Commissioners' Office has increased Facebook likes by 143% and Twitter followers by 45%. We anticipate continued growth over both networks as we utilize sponsored content and use data analytics to tailor posts to our audience.

**# 3: Customer Service**

**Definition and Purpose**

Promote a culture of responsive service delivery and quality customer service.

**Significance**

This key indicator supports the county strategic priority for Customer Service and falls under the Board of Commissioners' Office Goal 4 - Customer Service: Foster responsive program delivery and quality customer service. This key indicator highlights the importance of providing customer service to citizens, visitors, internal customers and community partners.

MARION COUNTY FY 2016-17 BUDGET  
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**Data Units Calendar Year**

The number of customer contacts received in the Board of Commissioners' Office.

Contacts: Health and Community Services

<b>CY 2015 Actual</b>	<b>CY 2016 Estimate</b>	<b>CY 2017 Estimate</b>
16	7	11

Contacts: Public Safety

<b>CY 2015 Actual</b>	<b>CY 2016 Estimate</b>	<b>CY 2017 Estimate</b>
44	44	46

Contacts: Transportation

<b>CY 2015 Actual</b>	<b>CY 2016 Estimate</b>	<b>CY 2017 Estimate</b>
40	42	44

Contacts: General Government

<b>CY 2015 Actual</b>	<b>CY 2016 Estimate</b>	<b>CY 2017 Estimate</b>
35	34	36

**Explanation of Trends and Changes**

Marion County launched a new, updated website September 2015. The new website contains a countywide "Contact Us" form that has proved to be popular with constituents. The new feature initially routed many comments directly to the board's office and bypassed departments. The form was quickly updated to ensure proper routing to the appropriate department. We expect the number of contacts to increase as constituents continue to utilize the revised form.



MARION COUNTY FY 2016-17 BUDGET  
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<b>Resources by Fund Detail</b>						
<b>580 - Central Services</b>	<b>Actual FY 13-14</b>	<b>Actual FY 14-15</b>	<b>Budget FY 15-16</b>	<b>Proposed FY 16-17</b>	<b>Approved FY 16-17</b>	<b>Adopted FY 16-17</b>
<b>Admin Cost Recovery</b>						
411100 County Admin Allocation	1,723,894	1,633,197	1,874,973	2,048,200	2,048,200	2,048,200
<b>Admin Cost Recovery Total</b>	<b>1,723,894</b>	<b>1,633,197</b>	<b>1,874,973</b>	<b>2,048,200</b>	<b>2,048,200</b>	<b>2,048,200</b>
<b>General Fund Transfers</b>						
381100 Transfer from General Fund	355,813	371,463	398,388	396,828	396,828	396,828
<b>General Fund Transfers Total</b>	<b>355,813</b>	<b>371,463</b>	<b>398,388</b>	<b>396,828</b>	<b>396,828</b>	<b>396,828</b>
<b>Central Services Total</b>	<b>2,079,707</b>	<b>2,004,660</b>	<b>2,273,361</b>	<b>2,445,028</b>	<b>2,445,028</b>	<b>2,445,028</b>
Board of Commissioners Office	2,079,707	2,004,660	2,273,361	2,445,028	2,445,028	2,445,028
Grand Total						

MARION COUNTY FY 2016-17 BUDGET  
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**Requirements by Fund Detail**

<b>580 - Central Services</b>	<b>Actual FY 13-14</b>	<b>Actual FY 14-15</b>	<b>Budget FY 15-16</b>	<b>Proposed FY 16-17</b>	<b>Approved FY 16-17</b>	<b>Adopted FY 16-17</b>
<b>Personnel Services</b>						
<b>Salaries and Wages</b>						
511020 Salaries and Wages Budget Only	0	0	(3,215)	0	0	0
511110 Regular Wages	899,256	872,502	1,071,963	1,213,834	1,213,834	1,213,834
511130 Vacation Pay	52,909	45,183	0	0	0	0
511140 Sick Pay	19,923	17,610	0	0	0	0
511150 Holiday Pay	39,420	39,114	0	0	0	0
511160 Comp Time Pay	537	507	0	0	0	0
511210 Compensation Credits	28,695	29,587	31,163	33,682	33,682	33,682
511240 Leave Payoff	13,733	4,670	0	0	0	0
511280 Cell Phone Pay	750	0	0	0	0	0
<b>Salaries and Wages Total</b>	<b>1,055,223</b>	<b>1,009,173</b>	<b>1,099,911</b>	<b>1,247,516</b>	<b>1,247,516</b>	<b>1,247,516</b>
<b>Fringe Benefits</b>						
512010 Fringe Benefits Budget Only	0	0	(919)	0	0	0
512110 PERS	162,508	147,395	175,950	198,979	198,979	198,979
512120 401K	45,547	47,434	49,469	53,413	53,413	53,413
512130 PERS Debt Service	45,280	48,746	56,809	58,010	58,010	58,010
512200 FICA	76,421	71,563	83,308	94,063	94,063	94,063
512310 Medical Insurance	196,273	168,360	204,624	219,960	219,960	219,960
512320 Dental Insurance	18,744	16,716	19,656	21,780	21,780	21,780
512330 Group Term Life Insurance	1,729	1,616	2,028	2,331	2,331	2,331
512340 Long Term Disability Insurance	4,307	3,904	6,235	5,224	5,224	5,224
512400 Unemployment Insurance	4,224	4,040	5,295	4,613	4,613	4,613
512520 Workers Comp Insurance	425	373	420	450	450	450
512600 Wellness Program	545	467	560	600	600	600
512610 Employee Assistance Program	385	335	378	405	405	405
512700 County HSA Contributions	1,876	2,600	0	0	0	0
<b>Fringe Benefits Total</b>	<b>558,264</b>	<b>513,549</b>	<b>603,813</b>	<b>659,828</b>	<b>659,828</b>	<b>659,828</b>
<b>Personnel Services Total</b>	<b>1,613,487</b>	<b>1,522,722</b>	<b>1,703,724</b>	<b>1,907,344</b>	<b>1,907,344</b>	<b>1,907,344</b>
<b>Materials and Services</b>						
<b>Supplies</b>						
521010 Office Supplies	7,254	6,682	9,250	7,123	7,123	7,123
521070 Departmental Supplies	239	0	0	0	0	0
521190 Publications	1,381	810	1,621	1,101	1,101	1,101
<b>Supplies Total</b>	<b>8,874</b>	<b>7,492</b>	<b>10,871</b>	<b>8,224</b>	<b>8,224</b>	<b>8,224</b>
<b>Materials</b>						
522150 Small Office Equipment	1,566	2,469	3,879	546	546	546
522170 Computers Non Capital	1,669	7,115	1,789	138	138	138
522180 Software	70	2,121	1,779	556	556	556
<b>Materials Total</b>	<b>3,304</b>	<b>11,704</b>	<b>7,447</b>	<b>1,240</b>	<b>1,240</b>	<b>1,240</b>
<b>Communications</b>						
523020 Phone and Communication Svcs	1,764	63	0	0	0	0
523040 Data Connections	19	266	503	216	216	216

MARION COUNTY FY 2016-17 BUDGET  
BY DEPARTMENT  
BOARD OF COMMISSIONERS' OFFICE

<b>580 - Central Services</b>	<b>Actual FY 13-14</b>	<b>Actual FY 14-15</b>	<b>Budget FY 15-16</b>	<b>Proposed FY 16-17</b>	<b>Approved FY 16-17</b>	<b>Adopted FY 16-17</b>
<b>Materials and Services</b>						
523050 Postage	91	67	246	100	100	100
523060 Cellular Phones	1,643	2,175	2,534	2,476	2,476	2,476
523090 Long Distance Charges	0	152	100	35	35	35
<b>Communications Total</b>	<b>3,517</b>	<b>2,722</b>	<b>3,383</b>	<b>2,827</b>	<b>2,827</b>	<b>2,827</b>
<b>Utilities</b>						
524010 Electricity	2,015	11,243	16,142	16,802	16,802	16,802
524040 Natural Gas	639	454	163	219	219	219
524050 Water	92	282	280	318	318	318
524070 Sewer	240	557	469	699	699	699
524090 Garbage Disposal and Recycling	640	778	997	944	944	944
<b>Utilities Total</b>	<b>3,626</b>	<b>13,313</b>	<b>18,051</b>	<b>18,982</b>	<b>18,982</b>	<b>18,982</b>
<b>Contracted Services</b>						
525450 Subscription Services	204	474	3,496	3,169	3,169	3,169
525710 Printing Services	9,756	1,793	6,214	2,577	2,577	2,577
525715 Advertising	2,531	858	500	0	0	0
525735 Mail Services	434	1,008	820	672	672	672
525740 Document Disposal Services	42	23	100	80	80	80
525999 Other Contracted Services	4,609	24,412	16,852	12,634	12,634	12,634
<b>Contracted Services Total</b>	<b>17,576</b>	<b>28,567</b>	<b>27,982</b>	<b>19,132</b>	<b>19,132</b>	<b>19,132</b>
<b>Repairs and Maintenance</b>						
526030 Building Maintenance	331	855	1,150	660	660	660
<b>Repairs and Maintenance Total</b>	<b>331</b>	<b>855</b>	<b>1,150</b>	<b>660</b>	<b>660</b>	<b>660</b>
<b>Rentals</b>						
527120 Motor Pool Mileage	559	238	500	500	500	500
527130 Parking	0	50	100	100	100	100
527140 County Parking	1,980	0	0	0	0	0
527210 Building Rental Private	93,265	0	0	0	0	0
527240 Condo Assn Assessments	0	12,527	22,044	21,775	21,775	21,775
527300 Equipment Rental	7,876	10,615	15,675	14,277	14,277	14,277
<b>Rentals Total</b>	<b>103,680</b>	<b>23,430</b>	<b>38,319</b>	<b>36,652</b>	<b>36,652</b>	<b>36,652</b>
<b>Insurance</b>						
528220 Notary Bonds	80	0	140	40	40	40
<b>Insurance Total</b>	<b>80</b>	<b>0</b>	<b>140</b>	<b>40</b>	<b>40</b>	<b>40</b>
<b>Miscellaneous</b>						
529110 Mileage Reimbursement	2,540	1,566	2,000	1,498	1,498	1,498
529120 Commercial Travel	521	1,551	4,287	1,589	1,589	1,589
529130 Meals	117	358	450	421	421	421
529140 Lodging	4,155	5,627	5,588	5,088	5,088	5,088
529210 Meetings	5,251	6,981	8,690	5,041	5,041	5,041
529220 Conferences	1,147	5,325	5,550	4,389	4,389	4,389
529230 Training	229	1,000	2,000	875	875	875
529300 Dues and Memberships	3,543	5,358	4,000	4,011	4,011	4,011
529650 Pre Employment Costs	26	85	100	85	85	85
529740 Fairs and Shows	367	404	698	698	698	698

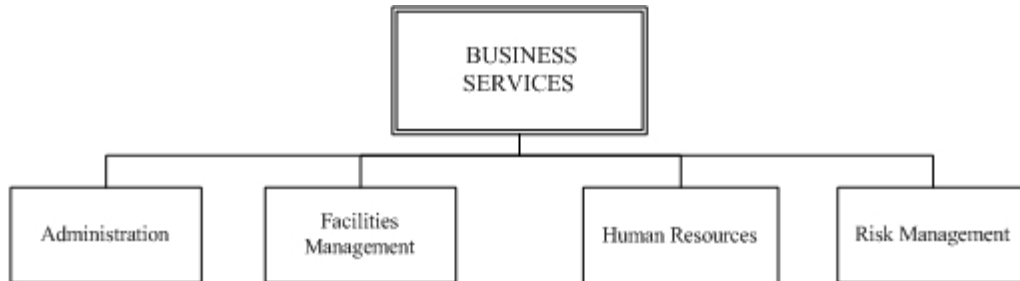
MARION COUNTY FY 2016-17 BUDGET  
BY DEPARTMENT  
BOARD OF COMMISSIONERS' OFFICE

<b>580 - Central Services</b>	<b>Actual FY 13-14</b>	<b>Actual FY 14-15</b>	<b>Budget FY 15-16</b>	<b>Proposed FY 16-17</b>	<b>Approved FY 16-17</b>	<b>Adopted FY 16-17</b>
<b>Materials and Services</b>						
529880 Recording Charges	0	138	0	0	0	0
529910 Awards and Recognition	2,582	678	1,500	1,500	1,500	1,500
<b>Miscellaneous Total</b>	<b>20,477</b>	<b>29,069</b>	<b>34,863</b>	<b>25,195</b>	<b>25,195</b>	<b>25,195</b>
<b>Materials and Services Total</b>	<b>161,465</b>	<b>117,152</b>	<b>142,206</b>	<b>112,952</b>	<b>112,952</b>	<b>112,952</b>
<b>Administrative Charges</b>						
611210 Facilities Mgt Allocation	10,177	37,527	42,587	42,997	42,997	42,997
611220 Custodial Allocation	20,971	28,874	31,631	32,061	32,061	32,061
611230 Courier Allocation	812	829	841	908	908	908
611250 Risk Management Allocation	2,997	3,155	3,498	3,092	3,092	3,092
611255 Benefits Allocation	4,257	4,121	4,790	4,085	4,085	4,085
611260 Human Resources Allocation	12,752	14,350	16,040	16,277	16,277	16,277
611300 Legal Services Allocation	173,149	202,510	237,127	227,404	227,404	227,404
611400 Information Tech Allocation	29,212	24,055	31,444	35,751	35,751	35,751
611410 FIMS Allocation	17,807	19,286	22,769	25,889	25,889	25,889
611420 Telecommunications Allocation	8,907	4,782	7,026	6,356	6,356	6,356
611600 Finance Allocation	13,305	13,591	13,549	13,795	13,795	13,795
611800 MCBEE Allocation	508	1,006	3,010	1,526	1,526	1,526
612100 IT Equipment Use Charges	0	0	2,119	2,191	2,191	2,191
614100 Liability Insurance Allocation	5,400	5,900	6,200	7,600	7,600	7,600
614200 WC Insurance Allocation	4,500	4,800	4,800	4,800	4,800	4,800
<b>Administrative Charges Total</b>	<b>304,754</b>	<b>364,786</b>	<b>427,431</b>	<b>424,732</b>	<b>424,732</b>	<b>424,732</b>
<b>Central Services Total</b>	<b>2,079,707</b>	<b>2,004,660</b>	<b>2,273,361</b>	<b>2,445,028</b>	<b>2,445,028</b>	<b>2,445,028</b>
Board of Commissioners Office	2,079,707	2,004,660	2,273,361	2,445,028	2,445,028	2,445,028
Grand Total						

MARION COUNTY FY 2016-17 BUDGET  
BY DEPARTMENT  
BUSINESS SERVICES

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## BUSINESS SERVICES



### MISSION STATEMENT

The mission of Business Services is to provide essential services supporting all of Marion County in its pursuit of excellence and serving the people. We continually strive to deliver the ultimate customer service experience, program expertise, and innovative strategies that exceed customer expectations for all those we support and serve.

### GOALS AND OBJECTIVES

- Goal 1 Provide proactive customer support, advice and streamlined processes in the areas of employee relations, volunteer engagement, performance management, professional development, and employment practices across county departments.
- Objective 1 Customer Service: Promote and foster proactive, responsive partnerships with department heads, line managers, supervisors and employees. Educate, share and practice evolving best practices and expertise providing consistent, fair and reliable information, recommendations and advice.
  - Objective 2 Compliance: Monitor federal, state, local statutes and rules pertaining to personnel and related services. Apprise and inform department heads, elected officials, program managers, and respective supervisors of changes and business impacts. Provide timely information for critical decisions and/or conflicts in enterprise wide operations.
  - Objective 3 Systems and Policy: Design and integrate intuitive, business relevant forms, procedures, systems, and reports that inform, educate, and provide proactive response and support for the business needs of departments and respective programs.
- Goal 2 Build a strong organizational risk culture by identifying, measuring and evaluating any type of risk exposure. Coordinate closely with departments to educate and equip employees for their health, well-being and safe work environment.
- Objective 1 Customer Service: Sponsor events that educate, inform, and practice evolving best practices, emerging trends, and comprehensive analysis to provide accurate, timely information and advice.
  - Objective 2 Develop and Utilize Analytics: Collaborate and integrate processes, people and places with Human Resources, Facilities Management, Finance, Information Technology and Legal to collect and protect data, as well as to identify opportunities and make informed decisions that minimize the collective risk.
  - Objective 3 Reengineer Systems & Processes: Evaluate current technology and systems to identify opportunities, patterns, and trends.

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- Goal 3 Provide an enterprise approach that manages the county owned and leased facilities while focusing on customer service, fiscal responsibility, and industry best practices.
- Objective 1 Customer Service: Perfect a customer focused team that improves the operation and maintenance of Marion County's owned and leased facilities by adopting industry best practices and training employees in the timely delivery of quality services and the implementation of consistent standards.
  - Objective 2 Fiscal Responsibility: Promote stewardship by managing operating and capital budgets and capitalizing on internal and external partnerships with trade staff, departmental facility liaisons, and local businesses.
  - Objective 3 Cutting Edge Technology and Systems: Integrate Maintenance Edge Facility Systems aligning Facilities Maintenance and Capital Forecasting modules into one holistic asset portfolio. This system integrates the technical resources, that provide real time labor availability, enhanced logistical efficiency, and improved maintenance process reliability.

### **DEPARTMENT OVERVIEW**

Business Services exists to serve the county government's personnel and departments. These services are delivered through a collaborative partnership by four divisions: Administration, Benefits and Risk Management, Facilities Management, and Human Resources. Services include the following:

- Attracting, developing and retaining a high performance workforce and volunteers.
- Maintaining all personnel and benefits related data, remaining current with countywide systems, rules, policies, and regulations.
- Protecting and controlling loss of Marion County assets including automobiles, equipment, buildings, and personnel.
- Teaching and engaging employees for occupational safety and wellness.
- Cleaning, maintaining and construction oversight of countywide owned and leased facilities.

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**RESOURCE AND REQUIREMENT SUMMARY**

Business Services	FY 13-14 ACTUAL	FY 14-15 ACTUAL	FY 15-16 BUDGET	FY 16-17 ADOPTED	+/- %
<b>RESOURCES</b>					
Intergovernmental Federal	15,359	0	0	0	n.a.
Charges for Services	441,976	386,710	276,140	366,591	32.8%
Admin Cost Recovery	5,577,845	5,704,004	6,485,440	6,495,614	0.2%
Other Revenues	0	747	0	0	n.a.
<b>TOTAL RESOURCES</b>	<b>6,035,180</b>	<b>6,091,461</b>	<b>6,761,580</b>	<b>6,862,205</b>	<b>1.5%</b>
<b>REQUIREMENTS</b>					
Personnel Services					
Salaries and Wages	2,908,458	3,000,137	3,264,369	3,351,198	2.7%
Fringe Benefits	1,682,705	1,711,522	1,903,834	1,907,584	0.2%
<b>Total Personnel Services</b>	<b>4,591,163</b>	<b>4,711,659</b>	<b>5,168,203</b>	<b>5,258,782</b>	<b>1.8%</b>
Materials and Services					
Supplies	140,628	143,311	156,067	169,477	8.6%
Materials	42,399	25,748	48,950	31,487	-35.7%
Communications	17,653	10,951	20,270	20,532	1.3%
Utilities	19,432	26,936	29,610	30,773	3.9%
Contracted Services	202,322	260,914	309,858	306,808	-1.0%
Repairs and Maintenance	322,184	299,928	368,175	300,337	-18.4%
Rentals	179,045	77,218	89,477	86,269	-3.6%
Insurance	1,500	588	0	0	n.a.
Miscellaneous	107,040	134,003	157,621	149,345	-5.3%
<b>Total Materials and Services</b>	<b>1,032,203</b>	<b>979,597</b>	<b>1,180,028</b>	<b>1,095,028</b>	<b>-7.2%</b>
Administrative Charges	411,812	400,205	413,349	508,395	23.0%
<b>TOTAL REQUIREMENTS</b>	<b>6,035,179</b>	<b>6,091,461</b>	<b>6,761,580</b>	<b>6,862,205</b>	<b>1.5%</b>
<b>FTE</b>	58.50	60.00	61.00	62.00	1.6%

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Fund Name	<b>FUNDS</b>				% of Total
	FY 13-14 ACTUAL	FY 14-15 ACTUAL	FY 15-16 BUDGET	FY 16-17 ADOPTED	
<b>RESOURCES</b>					
FND 580 Central Services	6,035,180	6,091,461	6,761,580	6,862,205	100.0%
<b>TOTAL RESOURCES</b>	<b>6,035,180</b>	<b>6,091,461</b>	<b>6,761,580</b>	<b>6,862,205</b>	<b>100.0%</b>
<b>REQUIREMENTS</b>					
FND 580 Central Services	6,035,180	6,091,461	6,761,580	6,862,205	100.0%
<b>TOTAL REQUIREMENTS</b>	<b>6,035,180</b>	<b>6,091,461</b>	<b>6,761,580</b>	<b>6,862,205</b>	<b>100.0%</b>

	<b>PROGRAMS</b>				+/- %
	FY 13-14 ACTUAL	FY 14-15 ACTUAL	FY 15-16 BUDGET	FY 16-17 ADOPTED	
<b>RESOURCES</b>					
BS Administration	517,264	437,608	521,915	605,081	15.9%
Facilities Management	3,504,689	3,506,688	3,756,519	3,848,640	2.5%
Human Resources	1,125,253	1,266,671	1,464,907	1,507,131	2.9%
Risk Management	887,975	880,494	1,018,239	901,353	-11.5%
<b>TOTAL RESOURCES</b>	<b>6,035,180</b>	<b>6,091,461</b>	<b>6,761,580</b>	<b>6,862,205</b>	<b>1.5%</b>
<b>REQUIREMENTS</b>					
BS Administration	517,264	437,608	521,915	605,081	15.9%
Facilities Management	3,504,689	3,506,688	3,756,519	3,848,640	2.5%
Human Resources	1,125,253	1,266,671	1,464,907	1,507,131	2.9%
Risk Management	887,975	880,494	1,018,239	901,353	-11.5%
<b>TOTAL REQUIREMENTS</b>	<b>6,035,180</b>	<b>6,091,461</b>	<b>6,761,580</b>	<b>6,862,205</b>	<b>1.5%</b>



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**BS Administration Program**

- Provides leadership, strategic direction, planning, and policy development for the department.
- Collaborates and partners with Board of commissioners and department heads to support their respective missions.
- Provides administrative and technical support for department director and three program managers.
- Provides payroll, purchasing, contracts, accounts receivable, and accounts payable services to department programs and services.
- Provides departmental budget, preparation, monitoring, and reporting.
- Develops countywide key/access card control procedures and trainings. Supports related departmental planning of projects.

**Program Summary**

Business Services	Program: BS Administration				
	FY 13-14 ACTUAL	FY 14-15 ACTUAL	FY 15-16 BUDGET	FY 16-17 ADOPTED	+/- %
<b>RESOURCES</b>					
Charges for Services	2,266	2,647	1,800	1,800	0.0%
Admin Cost Recovery	514,997	434,961	520,115	603,281	16.0%
<b>TOTAL RESOURCES</b>	<b>517,264</b>	<b>437,608</b>	<b>521,915</b>	<b>605,081</b>	<b>15.9%</b>
<b>REQUIREMENTS</b>					
Personnel Services	454,225	390,557	468,021	498,671	6.5%
Materials and Services	33,402	15,769	22,724	42,701	87.9%
Administrative Charges	29,635	31,282	31,170	63,709	104.4%
<b>TOTAL REQUIREMENTS</b>	<b>517,263</b>	<b>437,608</b>	<b>521,915</b>	<b>605,081</b>	<b>15.9%</b>
<b>FTE</b>	5.00	5.00	5.00	5.00	0.0%

**FTE By Position Title By Program**

<b>Program: BS Administration</b>	
Position Title	FTE
Accounting Specialist	1.00
Administrative Assistant	1.00
Business Services Director	1.00
Contracts Specialist	1.00
Department Specialist 3	1.00
<b>Program BS Administration FTE Total:</b>	<b>5.00</b>

*FTE Changes*

There is no change in FTE.

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**BS Administration Program Budget Justification**

RESOURCES

Business Services Administration's primary source of revenue is obtained through administrative cost recoveries. The administration program also receives approximately \$1,800 for services provided to Courthouse Square Condominium Association.

REQUIREMENTS

The Materials and Services budget increased by almost \$20,000. The increase is attributed entirely to an assessment for the department's share of Courthouse Square Condominium Association costs. These costs were formerly allocated to all department programs but are now consolidated into the Administration Program.

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**Facilities Management Program**

- Performs repairs, preventive maintenance, renovations, and construction services for county owned and leased facilities.
- Provides short and long-range facility needs assessment, planning, and funding requirements.
- Provides consultation, code requirements, and regulatory compliance with fire, life, safety, and security systems.
- Manages facilities management database systems including the facilities conditions assessment program and the Maintenance Edge (Facilities Dude) work order system/computerized maintenance management systems (CMMS).
- Administers energy efficiency and resource conservation programs, working in conjunction with Energy Trust of Oregon for incentives and rebates wherever available and appropriate.
- Performs custodial, courier, and grounds maintenance services.
- Performs design, budgeting, cost analysis, bidding, hiring, contractor supervision, and project management for capital improvement projects.

**Program Summary**

Business Services	Program: Facilities Management				
	FY 13-14 ACTUAL	FY 14-15 ACTUAL	FY 15-16 BUDGET	FY 16-17 ADOPTED	+/- %
<b>RESOURCES</b>					
Charges for Services	353,752	302,353	197,304	281,724	42.8%
Admin Cost Recovery	3,150,936	3,203,589	3,559,215	3,566,916	0.2%
Other Revenues	0	747	0	0	n.a.
<b>TOTAL RESOURCES</b>	<b>3,504,689</b>	<b>3,506,688</b>	<b>3,756,519</b>	<b>3,848,640</b>	<b>2.5%</b>
<b>REQUIREMENTS</b>					
Personnel Services	2,682,593	2,685,490	2,855,245	2,966,748	3.9%
Materials and Services	590,663	580,857	662,456	593,741	-10.4%
Administrative Charges	231,432	240,342	238,818	288,151	20.7%
<b>TOTAL REQUIREMENTS</b>	<b>3,504,689</b>	<b>3,506,688</b>	<b>3,756,519</b>	<b>3,848,640</b>	<b>2.5%</b>
<b>FTE</b>	37.50	38.00	39.00	39.00	0.0%

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**FTE By Position Title By Program**

<b>Program: Facilities Management</b>	
<b>Position Title</b>	<b>FTE</b>
Building Maintenance Specialist	9.00
Building Maintenance Specialist Sr	2.00
Construction Project Coordinator	1.00
Custodial Supervisor	1.00
Custodial Worker 1	14.00
Custodial Worker 2	2.00
Electrician 1	2.00
Electrician 2	1.00
Facilities Analyst	1.00
Facilities Maintenance and Systems Coordinator	1.00
Facilities Program Manager	1.00
Groundskeeper	1.00
Mail Courier	1.00
Maintenance Control Clerk	1.00
Maintenance Supervisor	1.00
<b>Program Facilities Management FTE Total:</b>	<b>39.00</b>

FTE Changes

There are no changes in FTE.

**Facilities Management Program Budget Justification**

**RESOURCES**

The majority of revenue for the facilities program is obtained through administrative cost recoveries. The program also receives approximately \$281,079 from other services.

**REQUIREMENTS**

The increase to facilities administration is due to the purchase of a new capital forecast module for Maintenance Edge ( Facility Dude) in fiscal year 2015-16, there is a \$7,000 annual subscription cost.

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**Human Resources Program**

- Provides employee relations guidance to ensure compliance with county policies, personnel rules, and employment laws.
- Manages collective bargaining agreements and labor relations.
- Provides enterprise wide training and development to county employees.
- Provides departments with support needed to cultivate meaningful volunteer experiences for members of the public.
- Maintains the enterprise's Human Resources Management System (HRIS).
- Provides recruitment and screening services.
- Manages enterprise level oversight and services for recruitment systems and processes.

**Program Summary**

Business Services	Program: Human Resources				
	FY 13-14 ACTUAL	FY 14-15 ACTUAL	FY 15-16 BUDGET	FY 16-17 ADOPTED	+/- %
<b>RESOURCES</b>					
Charges for Services	19,451	21,374	16,000	20,600	28.8%
Admin Cost Recovery	1,105,802	1,245,297	1,448,907	1,486,531	2.6%
<b>TOTAL RESOURCES</b>	<b>1,125,253</b>	<b>1,266,671</b>	<b>1,464,907</b>	<b>1,507,131</b>	<b>2.9%</b>
<b>REQUIREMENTS</b>					
Personnel Services	848,677	1,016,567	1,128,622	1,174,899	4.1%
Materials and Services	175,130	176,549	252,073	234,756	-6.9%
Administrative Charges	101,446	73,555	84,212	97,476	15.8%
<b>TOTAL REQUIREMENTS</b>	<b>1,125,253</b>	<b>1,266,671</b>	<b>1,464,907</b>	<b>1,507,131</b>	<b>2.9%</b>
<b>FTE</b>	10.00	11.00	11.00	12.00	9.1%

**FTE By Position Title By Program**

<b>Program: Human Resources</b>	
<b>Position Title</b>	<b>FTE</b>
Human Resources Analyst	1.00
Human Resources Analyst Sr	3.00
Human Resources Manager	1.00
Human Resources Specialist	3.00
Human Resources Specialist (Confidential)	3.00
Volunteer Services Coordinator	1.00
<b>Program Human Resources FTE Total:</b>	<b>12.00</b>

FTE Changes

There is an increase of one (1) additional FTE from FY 15-16, Human Resources Specialist, for classification and compensation review requested in a decision package within this budget.

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**Human Resources Program Budget Justification**

RESOURCES

The majority of revenue for the Human Resources Program is obtained through administrative cost recoveries. The program also receives approximately \$32,000 for other services provided to the Marion County Housing Authority and Mid-Valley Behavioral Care Network.

REQUIREMENTS

The Personnel Services increase is the result of a decision package for a new Human Resources Specialist position at a cost of \$78,088, partially offset by savings from hiring new employees at lower steps than several who recently retired.

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**Risk Management Program**

- Procures appropriate insurance coverage.
- Ensures adequate funding to recover from accidental loss.
- Manages auto, general liability, and workers' compensation claims.
- Consults with and guides all departments on loss prevention and employee safety.
- Analyzes and adjusts the balance between risk retention and risk transfer.
- Reviews contracts to identify risk and appropriate transfer of risk.
- Provides resources to assist employees in achieving optimal physical and mental health.
- Administers employee benefit plans, including medical, vision, dental, employee assistance program, life and long-term disability insurance, deferred compensation, unemployment, PERS, and pre-tax plans.

**Program Summary**

Business Services	Program: Risk Management				
	FY 13-14 ACTUAL	FY 14-15 ACTUAL	FY 15-16 BUDGET	FY 16-17 ADOPTED	+/- %
<b>RESOURCES</b>					
Intergovernmental Federal	15,359	0	0	0	n.a.
Charges for Services	66,507	60,336	61,036	62,467	2.3%
Admin Cost Recovery	806,109	820,157	957,203	838,886	-12.4%
<b>TOTAL RESOURCES</b>	<b>887,975</b>	<b>880,494</b>	<b>1,018,239</b>	<b>901,353</b>	<b>-11.5%</b>
<b>REQUIREMENTS</b>					
Personnel Services	605,668	619,046	716,315	618,464	-13.7%
Materials and Services	233,008	206,422	242,775	223,830	-7.8%
Administrative Charges	49,299	55,027	59,149	59,059	-0.2%
<b>TOTAL REQUIREMENTS</b>	<b>887,975</b>	<b>880,494</b>	<b>1,018,239</b>	<b>901,353</b>	<b>-11.5%</b>
<b>FTE</b>	6.00	6.00	6.00	6.00	0.0%

**FTE By Position Title By Program**

<b>Program: Risk Management</b>	
<b>Position Title</b>	<b>FTE</b>
Benefits and Risk Manager	1.00
Claims Adjuster	1.00
Human Resources Specialist	2.00
Loss Control Manager	1.00
Safety & Wellness Coordinator	1.00
<b>Program Risk Management FTE Total:</b>	<b>6.00</b>

*FTE Changes*

There is no change in FTE.

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**Risk Management Program Budget Justification**

**RESOURCES**

The majority of revenue for the risk management program is obtained through administrative cost recoveries. The program also receives \$62,467 from other services.

**REQUIREMENTS**

While there is no change in FTE, personnel costs have decreased significantly due to the retirement of long term employees and filling these positions at lower salary levels. The Materials and Services budget decreased by almost \$19,000. Notable decreases are Courthouse Square Condominium Association charges \$6,351 which were shifted to the Administrative Program and various contract reductions in the Risk Management Program in the amount of \$8,050.

**KEY DEPARTMENT ACCOMPLISHMENTS**

- Human Resources successfully launched the first foundational leadership pilot providing effective leadership techniques and principles to emerging leaders as part of our professional development and succession planning goals.
- Human Resources developed and implemented just-in-time learning modules for Human Resources and Risk Management including Volunteers, Supervision101, Hazardous Communications, Emergency Preparedness, and multiple other safety modules.
- Marion County's strong early return to work program, Risk Management expects to collect an estimated \$145,000 in funds through the State of Oregon Employee at Injury Program (EAIP) by fiscal year end. These funds are used to support countywide efforts providing a safe work environment, minimizing and preventing workplace injuries and the impact of lost time.
- Risk Management's subrogation program recovered \$46,215 in claims.
- Human Resources implemented an exit survey for the retention of highly qualified, experienced employees and a NEOGOV clerical skills module to expedite the onboarding of new employees.
- Risk and Benefits developed E-learning modules for Marion County's new employee orientation program. The e-learning modules assure consistency and efficiency to the information provided and allow more available resources to support a welcoming and supportive message to onboarding employees.
- Facilities Program completed 19 of 27 projects with two canceled and six multiyear projects in process with stakeholders and design firms.
- Facilities collaborated with the Sheriff's office to complete six jail pod renovations during the recent HVAC project. The project included replacement of all light fixtures, flooring, vent covers, plumbing, security access and painting.
- Facilities increased percentage of corrective and preventive maintenance work orders by 11%
- Administration processed approximately 48 contracts, 200 purchase orders, 2,100 invoices, journals, and deposits for the department, in addition to more than 800 key/key card transactions for departments countywide.



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**KEY INDICATORS**

**# 1: Days Away, Restricted or Transferred (DART) Rate**

**Definition and Purpose**

The DART rates are days away, restricted or transferred from work. It is used to compare occupational injury rates.

**Significance**

To protect the health and safety of Marion County employees by reducing the number of workplace injuries. This indicator ties to the county strategic priority for Operational Efficiency and Quality Service - Goal #1: Provide efficient, effective, and responsive government through stewardship and accountability. Keeping employees on the job helps avoid delays, keeps employees productive, and provides continuity of service.

**Data Units Calendar Year**

CY 2013 Actual	CY 2014 Actual	CY 2015 Actual	CY 2016 Estimate	CY 2017 Estimate
2.01	3.35	3.50	3.50	3.60

**Explanation of Trends and Changes**

The safety program has positively impacted our Days Away Restricted or Transferred (DART) rates and Experience Rating Modification (Mod) rates as well as the County's OSHA inspection outcomes. Marion County's 2015 DART rate is 3.50 compared to 2.7 for overall Oregon Local Government.

**# 2: Ratio of Repair Hours to Preventive Maintenance Hours**

**Definition and Purpose**

Effective preventive maintenance programs help reduce facilities operating costs (utilities and repairs) while extending the life of building systems. Failure to perform adequate preventive maintenance increases the hours required to repair building systems.

**Significance**

This indicator will demonstrate whether or not adequate preventive maintenance is being performed. This indicator ties to the county strategic priority for Operational Efficiency and Quality Service - Goal #1: Provide efficient, effective, and responsive government through stewardship and accountability. Reduction in operating costs, utilities, and reduction of hours required to repair building systems.

**Data Units Calendar Year**

Ratio of repair hours to preventive maintenance hours:

CY 2013 Actual	CY 2014 Actual	CY 2015 Actual	CY 2016 Estimate	CY 2017 Estimate
0.8:1	0.7:1	0.6:1	0.6:1	0.5:1

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**Explanation of Trends and Changes**

Explanation of Trends and Changes Marion County Facilities Management has become a bellwether in the implementation of the computerized maintenance management system in the Pacific Northwest and many other local counties and other agencies have sought out our expertise and advice in both the purchase and use of the product. The program provides real-time feedback to departments on the status of their service requests and notification on completion, while tracking asset condition, inventory use, and departmental performance. Program goals remain: preventive maintenance as fully 70% of all work performed, with the remainder being corrective repairs and projects or, in “data units” as above, 0.3:1. Captured hours for work performed are expected to be fully reflected in the work orders and the program is currently capturing 89%, averaged across all disciplines.

**# 3: Employee Retention Rate**

**Definition and Purpose**

The retention rate reflects the stability of the Marion County workforce. The retention rate is calculated by determining the percentage of regular employees (excluding temporary employees) who were retained throughout the fiscal year. A stable workforce reduces the costs associated with turnover and generally improves customer service.

**Significance**

Retention rates measure the stability of the workforce. Low employee retention rates may indicate the need for evaluation and remediation to decrease turnover rates. This indicator ties to the county strategic priority for Operational Efficiency and Quality Service - Goal #1: Provide efficient, effective, and responsive government through stewardship and accountability. High retention rates reflect employee satisfaction and morale and ensures continuity of services and expertise.

**Data Units Fiscal Year**

<b>FY 12-13 Actual</b>	<b>FY 13-14 Actual</b>	<b>FY 14-15 Actual</b>	<b>FY 15-16 Estimate</b>	<b>FY 16-17 Estimate</b>
91.20%	88.68	90.89%	89.0%	88.0%

**Explanation of Trends and Changes**

The total retention rate has started to see a slight decrease due to an increase in retirements and improvement in the economy. This is being monitored and this slight downward trend is expected to continue over the next few years. The retention rate applies to regular full and part-time regular employees; this excludes seasonal and other temporary employees.

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<b>Resources by Fund Detail</b>						
<b>580 - Central Services</b>	<b>Actual FY 13-14</b>	<b>Actual FY 14-15</b>	<b>Budget FY 15-16</b>	<b>Proposed FY 16-17</b>	<b>Approved FY 16-17</b>	<b>Adopted FY 16-17</b>
<b>Intergovernmental Federal</b>						
331990 Other Federal Revenues	15,359	0	0	0	0	0
<b>Intergovernmental Federal Total</b>	<b>15,359</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Charges for Services</b>						
341620 User Fees	174,943	210,698	136,800	190,000	190,000	190,000
342200 Property Leases	5,157	5,312	5,377	7,800	7,800	7,800
342300 Department Parking Charges	18,480	0	0	0	0	0
342310 Parking Permits	85,082	0	0	0	0	0
342620 Waste to Energy Tipping Fees	4,073	0	0	0	0	0
344800 EAIP Reimbursement	3,240	5,040	3,000	3,000	3,000	3,000
344999 Other Reimbursements	66,270	1,624	0	500	500	500
347101 Central Svcs to Other Agencies	35,633	114,821	78,963	113,291	113,291	113,291
348700 Wellness Program	49,097	49,215	52,000	52,000	52,000	52,000
<b>Charges for Services Total</b>	<b>441,976</b>	<b>386,710</b>	<b>276,140</b>	<b>366,591</b>	<b>366,591</b>	<b>366,591</b>
<b>Admin Cost Recovery</b>						
411200 Business Services Allocation	0	0	520,115	603,281	603,281	603,281
411210 Facilities Mgt Allocation	2,295,566	2,236,036	2,381,799	2,395,320	2,395,320	2,395,320
411220 Custodial Allocation	1,144,057	1,162,387	1,105,662	1,093,639	1,093,639	1,093,639
411230 Courier Allocation	75,125	77,761	71,754	77,957	77,957	77,957
411250 Risk Management Allocation	489,847	496,204	548,192	838,886	838,886	838,886
411255 Benefits Allocation	393,730	386,297	409,011	0	0	0
411260 Human Resources Allocation	1,179,520	1,345,319	1,448,907	1,486,531	1,486,531	1,486,531
<b>Admin Cost Recovery Total</b>	<b>5,577,845</b>	<b>5,704,004</b>	<b>6,485,440</b>	<b>6,495,614</b>	<b>6,495,614</b>	<b>6,495,614</b>
<b>Other Revenues</b>						
371100 Recoveries from Collections	0	747	0	0	0	0
<b>Other Revenues Total</b>	<b>0</b>	<b>747</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Central Services Total</b>	<b>6,035,180</b>	<b>6,091,461</b>	<b>6,761,580</b>	<b>6,862,205</b>	<b>6,862,205</b>	<b>6,862,205</b>
<b>Business Services Grand Total</b>	<b>6,035,180</b>	<b>6,091,461</b>	<b>6,761,580</b>	<b>6,862,205</b>	<b>6,862,205</b>	<b>6,862,205</b>

MARION COUNTY FY 2016-17 BUDGET  
BY DEPARTMENT  
BUSINESS SERVICES

**Requirements by Fund Detail**

<b>580 - Central Services</b>	<b>Actual FY 13-14</b>	<b>Actual FY 14-15</b>	<b>Budget FY 15-16</b>	<b>Proposed FY 16-17</b>	<b>Approved FY 16-17</b>	<b>Adopted FY 16-17</b>
<b>Personnel Services</b>						
<b>Salaries and Wages</b>						
511020 Salaries and Wages Budget Only	0	0	(67,000)	0	0	0
511110 Regular Wages	2,363,737	2,443,768	3,171,260	3,221,420	3,221,420	3,221,420
511120 Temporary Wages	17,482	16,729	23,143	4,575	4,575	4,575
511130 Vacation Pay	157,330	164,789	0	0	0	0
511140 Sick Pay	104,705	96,571	0	0	0	0
511150 Holiday Pay	124,426	128,450	0	0	0	0
511160 Comp Time Pay	3,033	9,231	0	0	0	0
511180 Differential Pay	9,801	15,649	0	0	0	0
511210 Compensation Credits	90,320	81,066	73,019	55,803	55,803	55,803
511220 Pager Pay	8,590	4,285	13,000	13,000	13,000	13,000
511240 Leave Payoff	18,635	23,254	32,467	25,800	25,800	25,800
511270 Leadworker Pay	0	2,083	0	2,500	2,500	2,500
511280 Cell Phone Pay	241	810	0	0	0	0
511290 Health Insurance Waiver Pay	4,814	7,285	6,480	8,100	8,100	8,100
511420 Premium Pay	5,345	6,166	12,000	20,000	20,000	20,000
<b>Salaries and Wages Total</b>	<b>2,908,458</b>	<b>3,000,137</b>	<b>3,264,369</b>	<b>3,351,198</b>	<b>3,351,198</b>	<b>3,351,198</b>
<b>Fringe Benefits</b>						
512010 Fringe Benefits Budget Only	0	0	(33,000)	0	0	0
512110 PERS	402,505	411,979	518,496	524,012	524,012	524,012
512120 401K	29,459	29,583	33,868	34,293	34,293	34,293
512130 PERS Debt Service	151,248	177,879	167,415	152,771	152,771	152,771
512200 FICA	219,885	226,724	248,703	249,762	249,762	249,762
512310 Medical Insurance	763,278	749,455	842,454	830,328	830,328	830,328
512320 Dental Insurance	74,407	73,330	80,145	78,360	78,360	78,360
512330 Group Term Life Insurance	5,036	5,072	5,970	6,157	6,157	6,157
512340 Long Term Disability Insurance	12,973	13,013	18,358	13,794	13,794	13,794
512400 Unemployment Insurance	11,652	12,017	15,604	12,159	12,159	12,159
512520 Workers Comp Insurance	1,651	1,699	1,800	1,860	1,860	1,860
512600 Wellness Program	2,188	2,182	2,400	2,440	2,440	2,440
512610 Employee Assistance Program	1,547	1,567	1,621	1,648	1,648	1,648
512700 County HSA Contributions	6,875	7,022	0	0	0	0
<b>Fringe Benefits Total</b>	<b>1,682,705</b>	<b>1,711,522</b>	<b>1,903,834</b>	<b>1,907,584</b>	<b>1,907,584</b>	<b>1,907,584</b>
<b>Personnel Services Total</b>	<b>4,591,163</b>	<b>4,711,659</b>	<b>5,168,203</b>	<b>5,258,782</b>	<b>5,258,782</b>	<b>5,258,782</b>
<b>Materials and Services</b>						
<b>Supplies</b>						
521010 Office Supplies	4,788	8,043	7,591	6,450	6,450	6,450
521030 Field Supplies	177	0	0	0	0	0
521050 Janitorial Supplies	62,711	77,545	71,477	59,000	59,000	59,000
521051 Janitorial Chemicals	0	0	0	16,000	16,000	16,000
521052 Janitorial Floor Care	0	0	0	10,000	10,000	10,000
521060 Electrical Supplies	22,254	20,626	30,000	30,000	30,000	30,000

MARION COUNTY FY 2016-17 BUDGET  
BY DEPARTMENT  
BUSINESS SERVICES

<b>580 - Central Services</b>	<b>Actual FY 13-14</b>	<b>Actual FY 14-15</b>	<b>Budget FY 15-16</b>	<b>Proposed FY 16-17</b>	<b>Approved FY 16-17</b>	<b>Adopted FY 16-17</b>
<b>Materials and Services</b>						
521070 Departmental Supplies	23,956	16,174	25,750	25,700	25,700	25,700
521090 Uniforms and Clothing	3,284	3,867	3,000	3,500	3,500	3,500
521110 First Aid Supplies	50	70	150	150	150	150
521140 Vaccines	9,230	90	500	500	500	500
521190 Publications	2,237	1,868	2,949	3,349	3,349	3,349
521210 Gasoline	10,825	9,370	9,450	9,228	9,228	9,228
521220 Diesel	0	1,324	1,500	1,900	1,900	1,900
521230 Propane	69	106	200	200	200	200
521300 Safety Clothing	56	387	1,000	1,000	1,000	1,000
521310 Safety Equipment	991	3,842	2,500	2,500	2,500	2,500
<b>Supplies Total</b>	<b>140,628</b>	<b>143,311</b>	<b>156,067</b>	<b>169,477</b>	<b>169,477</b>	<b>169,477</b>
<b>Materials</b>						
522070 Paint	3,704	721	20,000	1,000	1,000	1,000
522090 Chemical Sprays	0	210	0	0	0	0
522110 Batteries	2,099	2,252	1,000	1,000	1,000	1,000
522140 Small Tools	4,318	4,787	4,500	4,500	4,500	4,500
522150 Small Office Equipment	5,796	2,824	3,150	3,875	3,875	3,875
522160 Small Departmental Equipment	25,071	9,936	16,900	11,562	11,562	11,562
522170 Computers Non Capital	971	2,345	2,050	5,300	5,300	5,300
522180 Software	439	2,673	1,350	4,250	4,250	4,250
<b>Materials Total</b>	<b>42,399</b>	<b>25,748</b>	<b>48,950</b>	<b>31,487</b>	<b>31,487</b>	<b>31,487</b>
<b>Communications</b>						
523010 Telephone Equipment	240	224	200	200	200	200
523020 Phone and Communication Svcs	2,164	96	800	150	150	150
523040 Data Connections	1,894	2,011	2,500	1,480	1,480	1,480
523050 Postage	2,592	3,061	4,065	5,575	5,575	5,575
523060 Cellular Phones	9,747	3,680	10,705	11,175	11,175	11,175
523070 Pagers	1,016	1,475	2,000	1,500	1,500	1,500
523090 Long Distance Charges	0	405	0	452	452	452
<b>Communications Total</b>	<b>17,653</b>	<b>10,951</b>	<b>20,270</b>	<b>20,532</b>	<b>20,532</b>	<b>20,532</b>
<b>Utilities</b>						
524010 Electricity	16,368	19,655	24,955	24,948	24,948	24,948
524040 Natural Gas	1,336	1,756	1,342	1,050	1,050	1,050
524050 Water	159	988	501	975	975	975
524070 Sewer	186	915	690	800	800	800
524090 Garbage Disposal and Recycling	1,384	3,623	2,122	3,000	3,000	3,000
<b>Utilities Total</b>	<b>19,432</b>	<b>26,936</b>	<b>29,610</b>	<b>30,773</b>	<b>30,773</b>	<b>30,773</b>
<b>Contracted Services</b>						
525110 Consulting Services	0	0	4,500	0	0	0
525160 Wellness Services	9,260	13,394	20,240	18,250	18,250	18,250
525175 Temporary Staffing	0	15,729	0	0	0	0
525355 Engineering Services	143	10,699	5,000	5,000	5,000	5,000
525450 Subscription Services	32,145	31,847	32,895	42,350	42,350	42,350
525510 Legal Services	35,885	64,117	110,673	110,673	110,673	110,673

MARION COUNTY FY 2016-17 BUDGET  
BY DEPARTMENT  
BUSINESS SERVICES

<b>580 - Central Services</b>	<b>Actual FY 13-14</b>	<b>Actual FY 14-15</b>	<b>Budget FY 15-16</b>	<b>Proposed FY 16-17</b>	<b>Approved FY 16-17</b>	<b>Adopted FY 16-17</b>
<b>Materials and Services</b>						
525620 Insurance Brokers	85,000	85,000	85,000	85,000	85,000	85,000
525630 Insurance Admin Services	28,325	27,740	30,000	30,000	30,000	30,000
525710 Printing Services	3,244	3,420	4,800	7,200	7,200	7,200
525715 Advertising	28	2,605	1,000	100	100	100
525735 Mail Services	1,016	1,673	1,100	2,035	2,035	2,035
525740 Document Disposal Services	1,121	241	700	700	700	700
525770 Interpreters and Translators	146	0	200	0	0	0
525999 Other Contracted Services	6,008	4,449	13,750	5,500	5,500	5,500
<b>Contracted Services Total</b>	<b>202,322</b>	<b>260,914</b>	<b>309,858</b>	<b>306,808</b>	<b>306,808</b>	<b>306,808</b>
<b>Repairs and Maintenance</b>						
526010 Office Equipment Maintenance	0	0	200	200	200	200
526011 Dept Equipment Maintenance	12,221	8,117	7,800	7,800	7,800	7,800
526012 Vehicle Maintenance	3,070	3,045	2,450	2,450	2,450	2,450
526020 Computer Hardware Maintenance	0	15	0	0	0	0
526021 Computer Software Maintenance	12,804	12,790	20,000	25,000	25,000	25,000
526030 Building Maintenance	212,052	201,163	243,725	198,295	198,295	198,295
526031 Elevator Maintenance	19,127	18,646	20,000	20,000	20,000	20,000
526032 Roof Maintenance	3,275	4,054	28,000	5,000	5,000	5,000
526050 Grounds Maintenance	59,634	52,099	46,000	41,592	41,592	41,592
<b>Repairs and Maintenance Total</b>	<b>322,184</b>	<b>299,928</b>	<b>368,175</b>	<b>300,337</b>	<b>300,337</b>	<b>300,337</b>
<b>Rentals</b>						
527110 Fleet Leases	43,666	47,592	41,862	39,752	39,752	39,752
527120 Motor Pool Mileage	2,169	1,900	2,425	2,387	2,387	2,387
527140 County Parking	0	0	1,980	1,980	1,980	1,980
527210 Building Rental Private	118,515	0	0	0	0	0
527240 Condo Assn Assessments	0	14,436	25,402	25,092	25,092	25,092
527300 Equipment Rental	14,695	13,290	17,808	17,058	17,058	17,058
<b>Rentals Total</b>	<b>179,045</b>	<b>77,218</b>	<b>89,477</b>	<b>86,269</b>	<b>86,269</b>	<b>86,269</b>
<b>Insurance</b>						
528415 Auto Claims	1,500	588	0	0	0	0
<b>Insurance Total</b>	<b>1,500</b>	<b>588</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Miscellaneous</b>						
529110 Mileage Reimbursement	3,031	5,275	6,200	6,475	6,475	6,475
529120 Commercial Travel	2,575	2,329	7,041	6,950	6,950	6,950
529130 Meals	615	827	2,500	2,900	2,900	2,900
529140 Lodging	4,406	6,011	10,030	10,050	10,050	10,050
529210 Meetings	624	325	950	950	950	950
529220 Conferences	6,467	10,788	20,566	17,526	17,526	17,526
529230 Training	55,212	61,625	72,193	69,593	69,593	69,593
529300 Dues and Memberships	5,891	7,028	7,140	7,590	7,590	7,590
529440 Safety Grants	7,000	6,539	7,000	6,000	6,000	6,000
529450 Wellness Grants	0	0	5,000	5,000	5,000	5,000
529650 Pre Employment Costs	589	1,153	850	600	600	600
529690 Other Investigations	163	224	200	200	200	200

MARION COUNTY FY 2016-17 BUDGET  
BY DEPARTMENT  
BUSINESS SERVICES

<b>580 - Central Services</b>	<b>Actual FY 13-14</b>	<b>Actual FY 14-15</b>	<b>Budget FY 15-16</b>	<b>Proposed FY 16-17</b>	<b>Approved FY 16-17</b>	<b>Adopted FY 16-17</b>
<b>Materials and Services</b>						
529740 Fairs and Shows	43	57	75	175	175	175
529840 Professional Licenses	225	450	750	0	0	0
529850 Device Licenses	4,682	135	1,900	1,900	1,900	1,900
529860 Permits	1,361	3,303	800	800	800	800
529910 Awards and Recognition	14,156	23,322	14,426	12,636	12,636	12,636
529999 Miscellaneous Expense	0	4,612	0	0	0	0
<b>Miscellaneous Total</b>	<b>107,040</b>	<b>134,003</b>	<b>157,621</b>	<b>149,345</b>	<b>149,345</b>	<b>149,345</b>
<b>Materials and Services Total</b>	<b>1,032,203</b>	<b>979,597</b>	<b>1,180,028</b>	<b>1,095,028</b>	<b>1,095,028</b>	<b>1,095,028</b>
<b>Administrative Charges</b>						
611100 County Admin Allocation	63,464	58,633	67,579	69,898	69,898	69,898
611300 Legal Services Allocation	42,486	41,545	39,903	53,938	53,938	53,938
611400 Information Tech Allocation	119,275	115,418	103,209	109,101	109,101	109,101
611410 FIMS Allocation	58,846	61,440	74,366	86,119	86,119	86,119
611420 Telecommunications Allocation	14,376	13,543	11,107	13,822	13,822	13,822
611430 Info Tech Direct Charges	0	0	0	33,386	33,386	33,386
611600 Finance Allocation	47,935	47,718	49,227	50,745	50,745	50,745
611800 MCBEE Allocation	1,730	3,308	10,156	5,249	5,249	5,249
612100 IT Equipment Use Charges	0	0	7,002	7,037	7,037	7,037
614100 Liability Insurance Allocation	19,500	20,500	27,200	60,800	60,800	60,800
614200 WC Insurance Allocation	44,200	38,100	23,600	18,300	18,300	18,300
<b>Administrative Charges Total</b>	<b>411,812</b>	<b>400,205</b>	<b>413,349</b>	<b>508,395</b>	<b>508,395</b>	<b>508,395</b>
<b>Central Services Total</b>	<b>6,035,179</b>	<b>6,091,461</b>	<b>6,761,580</b>	<b>6,862,205</b>	<b>6,862,205</b>	<b>6,862,205</b>
<b>Business Services Grand Total</b>	<b>6,035,179</b>	<b>6,091,461</b>	<b>6,761,580</b>	<b>6,862,205</b>	<b>6,862,205</b>	<b>6,862,205</b>

MARION COUNTY FY 2016-17 BUDGET  
BY DEPARTMENT  
BUSINESS SERVICES

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## CLERK'S OFFICE



### MISSION STATEMENT

The Marion County Clerk promotes democracy, public trust and confidence in citizen government by conducting fair and open elections and by providing professional service to all customers with dignity and respect.

The Marion County Clerk protects property rights through recording ownership and claims on property in real time.

The clerks record, license, provide access to and preserve for posterity those records entrusted to their care. The Marion County Clerk shares and supports the Marion County Mission Statement, Vision Statement and Statement of Values adopted by the Board of Commissioners, department heads and elected officials.

### GOALS AND OBJECTIVES

Goal 1 Increase Efficiency - Evaluate business processes to make better use of management skills, technology and resources.

Objective 1 Implement process changes as identified in the Clerk's Office Function and Strategic Plan.

Goal 2 Streamline Business Practices - Analyze current processes for needed modifications regarding fiscal responsibilities.

Objective 1 Identify and analyze current business processes in the areas of administration, licensing and recording, elections and Board of Property Tax Appeals.

Objective 2 Outline needs to achieve the modifications to business practices and develop a plan to address the modifications.

Goal 3 Customer Service - Maintain quality customer service both over the telephone and to walk-in residents.

Objective 1 Ensure telephones are answered by a staff member during working hours.

Objective 2 Continue office practice of returning phone messages within 24 hours.

Objective 3 Catalog verbal and written compliments and comments on customer service for annual review.

Objective 4 Provide annual customer service training for all staff.

Objective 5 Retrieve and deliver routine records requests from archives within 3 business days (72 hours).

MARION COUNTY FY 2016-17 BUDGET  
BY DEPARTMENT  
CLERK'S OFFICE

**DEPARTMENT OVERVIEW**

The Marion County Clerk is an elected position.

The County Clerk consists of four programs: (1) Licensing and Recording, (2) Elections, (3) Administration, and (4) Board of Property Tax Appeals (BoPTA). Each has a specific set of responsibilities assigned by Oregon law or county policy. All functions are mandated by Oregon law except the operation of the archives facility and passport agency functions.

**RESOURCE AND REQUIREMENT SUMMARY**

Clerk's Office	FY 13-14 ACTUAL	FY 14-15 ACTUAL	FY 15-16 BUDGET	FY 16-17 ADOPTED	+/- %
<b>RESOURCES</b>					
Charges for Services	98,084	109,552	112,000	136,000	21.4%
Interest	155	56	64	157	145.3%
General Fund Transfers	2,193,815	2,175,871	2,450,493	2,533,372	3.4%
Net Working Capital	55,509	23,377	7,302	0	-100.0%
<b>TOTAL RESOURCES</b>	<b>2,347,563</b>	<b>2,308,855</b>	<b>2,569,859</b>	<b>2,669,529</b>	<b>3.9%</b>
<b>REQUIREMENTS</b>					
Personnel Services					
Salaries and Wages	699,420	726,007	804,157	819,646	1.9%
Fringe Benefits	378,902	363,043	453,018	417,208	-7.9%
<b>Total Personnel Services</b>	<b>1,078,322</b>	<b>1,089,050</b>	<b>1,257,175</b>	<b>1,236,854</b>	<b>-1.6%</b>
Materials and Services					
Supplies	87,678	73,018	69,972	69,468	-0.7%
Materials	4,810	24,818	10,550	10,550	0.0%
Communications	60,271	80,781	83,400	93,550	12.2%
Utilities	12,587	23,773	31,160	32,635	4.7%
Contracted Services	256,707	366,610	407,100	502,250	23.4%
Repairs and Maintenance	81,051	84,602	84,150	84,700	0.7%
Rentals	356,673	150,175	174,523	177,978	2.0%
Insurance	0	157	0	0	n.a.
Miscellaneous	29,351	19,738	16,050	16,050	0.0%
<b>Total Materials and Services</b>	<b>889,128</b>	<b>823,672</b>	<b>876,905</b>	<b>987,181</b>	<b>12.6%</b>
Administrative Charges	334,597	388,831	434,503	445,494	2.5%
Capital Outlay	22,138	0	0	0	n.a.
Contingency	0	0	1,276	0	-100.0%
<b>TOTAL REQUIREMENTS</b>	<b>2,324,186</b>	<b>2,301,553</b>	<b>2,569,859</b>	<b>2,669,529</b>	<b>3.9%</b>
<b>FTE</b>	14.00	14.50	13.50	13.50	0.0%

MARION COUNTY FY 2016-17 BUDGET  
BY DEPARTMENT  
CLERK'S OFFICE

Fund Name	<b>FUNDS</b>				% of Total
	FY 13-14 ACTUAL	FY 14-15 ACTUAL	FY 15-16 BUDGET	FY 16-17 ADOPTED	
<b>RESOURCES</b>					
FND 100 General Fund	2,193,815	2,175,871	2,450,493	2,533,372	94.9%
FND 120 County Clerk Records	153,747	132,985	119,366	136,157	5.1%
<b>TOTAL RESOURCES</b>	<b>2,347,563</b>	<b>2,308,855</b>	<b>2,569,859</b>	<b>2,669,529</b>	<b>100.0%</b>
<b>REQUIREMENTS</b>					
FND 100 General Fund	2,193,815	2,175,871	2,450,493	2,533,372	94.9%
FND 120 County Clerk Records	130,370	125,683	119,366	136,157	5.1%
<b>TOTAL REQUIREMENTS</b>	<b>2,324,186</b>	<b>2,301,553</b>	<b>2,569,859</b>	<b>2,669,529</b>	<b>100.0%</b>

	<b>PROGRAMS</b>				+/- %
	FY 13-14 ACTUAL	FY 14-15 ACTUAL	FY 15-16 BUDGET	FY 16-17 ADOPTED	
<b>RESOURCES</b>					
Licensing and Recording	1,014,924	894,503	1,024,575	1,033,275	0.8%
Elections	1,072,907	1,157,108	1,254,239	1,340,124	6.8%
Board of Property Tax Appeals	65,160	57,703	65,031	66,546	2.3%
CL Administration	194,572	199,542	226,014	229,584	1.6%
<b>TOTAL RESOURCES</b>	<b>2,347,563</b>	<b>2,308,855</b>	<b>2,569,859</b>	<b>2,669,529</b>	<b>3.9%</b>
<b>REQUIREMENTS</b>					
Licensing and Recording	991,547	887,200	1,024,575	1,033,275	0.8%
Elections	1,072,907	1,157,108	1,254,239	1,340,124	6.8%
Board of Property Tax Appeals	65,160	57,703	65,031	66,546	2.3%
CL Administration	194,572	199,542	226,014	229,584	1.6%
<b>TOTAL REQUIREMENTS</b>	<b>2,324,186</b>	<b>2,301,553</b>	<b>2,569,859</b>	<b>2,669,529</b>	<b>3.9%</b>

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**Licensing and Recording Program**

- Deed and mortgage recording entails recording and maintaining a permanent record of all property transactions occurring in Marion County. This amounts to approximately 56,000 new property documents each year and maintenance of records on approximately three million transactions.
- Records management responsibilities include operating the county archives facility which houses approximately eight million documents representing over 22 million pieces of paper.
- Records management also includes microfilming, indexing and management of marriage licenses, domestic partnerships and the maintenance of all records of the Board of Commissioners proceedings.
- Licensing includes the issuance of approximately 2,400 marriage licenses per year, generally the processing of approximately 1,000 passport applications for the U.S. State Department per year, and the processing of liquor license applications and annual renewals.

**Program Summary**

Clerk's Office	Program: Licensing and Recording				
	FY 13-14 ACTUAL	FY 14-15 ACTUAL	FY 15-16 BUDGET	FY 16-17 ADOPTED	+/- %
<b>RESOURCES</b>					
Charges for Services	98,084	109,552	112,000	136,000	21.4%
Interest	155	56	64	157	145.3%
General Fund Transfers	861,177	761,518	905,209	897,118	-0.9%
Net Working Capital	55,509	23,377	7,302	0	-100.0%
<b>TOTAL RESOURCES</b>	<b>1,014,924</b>	<b>894,503</b>	<b>1,024,575</b>	<b>1,033,275</b>	<b>0.8%</b>
<b>REQUIREMENTS</b>					
Personnel Services	433,415	382,069	472,120	460,048	-2.6%
Materials and Services	393,161	361,573	389,156	410,620	5.5%
Administrative Charges	142,833	143,558	162,023	162,607	0.4%
Capital Outlay	22,138	0	0	0	n.a.
Contingency	0	0	1,276	0	-100.0%
<b>TOTAL REQUIREMENTS</b>	<b>991,547</b>	<b>887,200</b>	<b>1,024,575</b>	<b>1,033,275</b>	<b>0.8%</b>
<b>FTE</b>	<b>7.00</b>	<b>7.00</b>	<b>6.38</b>	<b>6.50</b>	<b>2.0%</b>

**FTE By Position Title By Program**

<b>Program: Licensing and Recording</b>	
Position Title	FTE
Deputy County Clerk 2	5.00
Elections and Recording Manager	0.50
Records Coordinator	1.00
<b>Program Licensing and Recording FTE Total:</b>	<b>6.50</b>

FTE Changes

FTE decreased to 6.5 from 7.0. Deputy County Clerk's now number 5.0 FTE. There is one Records Coordinator, 0.1. The Licensing and Recorder Supervisor position was eliminated replacing it with an Elections and Recording Manager Position; 0.5 of this position being charged to licensing and recording.

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**Licensing and Recording Program Budget Justification**

RESOURCES

No significant changes in overall resources. There was a slight decrease in resources from General Fund transfers. Resources for the 120 fund (Archives) are generated through a portion of the licensing and recording charges for recording documents. The 120 Fund for Archives increased approximately 13%.

REQUIREMENTS

There is no significant increase in the Licensing and Recording general fund budget. Though the Clerk believes that it is inappropriate to charge administrative fees in Fund 120 per ORS 205.320 (18), they are included per direction from Finance.

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**Elections Program**

- Maintains a voter registration file for approximately 156,000 registered voters and 21,000 inactive registered voters and processes over 3,400 file changes annually. Changes include new voters, updates, inactivations and cancellations.
- Administers and conducts all elections held in Marion County for federal, state, county and local government districts including: twenty cities, two community colleges, two education service districts, twelve school districts, twenty fire districts, four water control districts, two domestic water districts, a Soil and Water Conservation District, three sewer districts, a mass transit district, a library district, a parks and recreation district and a Marion County Justice Court.
- Administers and conducts the election of precinct committee persons for the Democratic and Republican political parties in May every even numbered year.
- Designs Marion County election ballots and voter pamphlet, programs and maintains ballot tally (counting) system; issues ballots, verifies signatures, processes and counts the ballots; provides official results and reports on all candidate and measure races. Certifies election results to the Secretary of State.
- Provides set-up and maintains 22 ballot drop site locations countywide for major elections ensuring security and regular ballot collection. Curb-side 24/7 ballot drop boxes have been placed at Keizer City Hall, Silverton City Hall, Woodburn Library, Marion County Public Works, and Marion County Health Department.
- Processes initiative, referendum and recall petitions for state, county and district elections. Election office is the Filing Officer for county and local district candidate, measure and petition filings.
- Establishes precinct boundaries and maintains the boundaries for 73 individual voting jurisdictions. Works with the county Geographic Information System (GIS) and the Census Bureau to carry out re-apportionment or re-districting for equal representation to applicable jurisdictions. Continuously updates address library coordinating updates with the county GIS.
- Provides technical and general information for voters, candidates, campaign committees, petitioners, government agencies, the press and the public.

**Program Summary**

Clerk's Office	Program: Elections				
	FY 13-14 ACTUAL	FY 14-15 ACTUAL	FY 15-16 BUDGET	FY 16-17 ADOPTED	+/- %
<b>RESOURCES</b>					
General Fund Transfers	1,072,907	1,157,108	1,254,239	1,340,124	6.8%
<b>TOTAL RESOURCES</b>	<b>1,072,907</b>	<b>1,157,108</b>	<b>1,254,239</b>	<b>1,340,124</b>	<b>6.8%</b>
<b>REQUIREMENTS</b>					
Personnel Services	458,121	517,772	570,174	557,046	-2.3%
Materials and Services	468,857	438,779	461,343	551,890	19.6%
Administrative Charges	145,928	200,557	222,722	231,188	3.8%
<b>TOTAL REQUIREMENTS</b>	<b>1,072,907</b>	<b>1,157,108</b>	<b>1,254,239</b>	<b>1,340,124</b>	<b>6.8%</b>
<b>FTE</b>	5.00	5.50	5.13	5.00	-2.4%

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**FTE By Position Title By Program**

<b>Program: Elections</b>	
<b>Position Title</b>	<b>FTE</b>
Elections and Recording Manager	0.50
Elections Clerk	2.50
Elections Technician	1.00
Support Specialist (Non-IT)	1.00
<b>Program Elections FTE Total:</b>	<b>5.00</b>

- The FTE count shown above does not include 3.0 FTE Department Specialist 2 temporary positions.

*FTE Changes*

FTE is at 5.0, a slight decrease. The Elections Technician position was changed from 0.5 FTE to 1.0 FTE. The Election Supervisor Position was eliminated and replaced with an Elections and Recording Manager position, 0.5 FTE charged to elections. Apparently an Elections Clerk position was reduced from 1.0 FTE to 0.5 FTE.

**Elections Program Budget Justification**

**RESOURCES**

Resources increased to meet increased requirements due to increasing voter registration. Funds are transferred from the General Fund. Reimbursements from some elections are deposited in the General Fund.

**REQUIREMENTS**

In FY 2016-17 there will be two countywide elections, the Presidential in November and the District Election in May, and possibly others and the budgets for postage, printing, mail service, and security have been increased.

The Oregon Motor Voter Law, HB-2177, was passed in the 2015 Legislative Session and became effective January 1, 2016. This will increase the number of registered voters by at least 20,000 this year and more in the future.

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**Board of Property Tax Appeals Program**

- The Board of Property Tax Appeals provides a venue for property taxpayers to appeal the assessed value of their property. The citizen board provides both a level of accountability to government and an independent review plus an explanation to the taxpayer of property value methods used by the Assessor.
- The Clerk's Office seeks and selects board appointments and schedules their training, organizes and records the petitions, schedules the petition hearings, and sets up the hearing room and equipment. A public notice is completed and posted. Questions from the public are answered throughout the year.
- The Clerk's Office assists the Board of Property Tax Appeals Board in processing and hearing real and personal property petitioners appealing the assessed and real market values of their property.

**Program Summary**

Clerk's Office	Program: Board of Property Tax Appeals				
	FY 13-14 ACTUAL	FY 14-15 ACTUAL	FY 15-16 BUDGET	FY 16-17 ADOPTED	+/- %
<b>RESOURCES</b>					
General Fund Transfers	65,160	57,703	65,031	66,546	2.3%
<b>TOTAL RESOURCES</b>	<b>65,160</b>	<b>57,703</b>	<b>65,031</b>	<b>66,546</b>	<b>2.3%</b>
<b>REQUIREMENTS</b>					
Personnel Services	43,043	36,591	36,908	39,314	6.5%
Materials and Services	7,494	6,870	12,269	10,759	-12.3%
Administrative Charges	14,623	14,242	15,854	16,473	3.9%
<b>TOTAL REQUIREMENTS</b>	<b>65,160</b>	<b>57,703</b>	<b>65,031</b>	<b>66,546</b>	<b>2.3%</b>
<b>FTE</b>	0.50	0.50	0.50	0.50	0.0%

**FTE By Position Title By Program**

<b>Program: Board of Property Tax Appeals</b>	
Position Title	FTE
Department Specialist 4 (Job Share)	0.50
<b>Program Board of Property Tax Appeals FTE Total:</b>	<b>0.50</b>

FTE Changes

FTE remains the same at 0.50 FTE.

**Board of Property Tax Appeals Program Budget Justification**

**RESOURCES**

No significant changes in Resources. The Board of Property Tax Appeals (BoPTA) Program is funded entirely by the General Fund. Note that a portion of the General Fund Transfers revenue is indirectly derived by the Oregon Department of Revenue County Assessment Function Funding Assistance grant, of which BOPTA is part of the grant formula along with Assessor's Office functions.

**REQUIREMENTS**

No significant changes in requirements.



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**CL Administration Program**

- Provides and facilitates department leadership and vision.
- The clerk speaks with various groups and organizations and through these engagements the clerk is able to educate the public on what the County Clerk does and what is new within the department.
- Coordinates long-term planning.
- Provides overall departmental supervision.
- Responsible for economic forecasting, budget preparation, payroll, contract administration, accounts payable, and financial analysis.
- Tracks state and federal legislation and rules in coordination with the Oregon Association of County Clerks and national professional organizations.
- Serves as support staff to the Board of Property Tax Appeals, including public notice, processing appeals, scheduling, organizing and assisting the board in managing hearings, and compiling and reporting results. Staff also schedules, provides training, and assures that board members are certified to Department of Revenue standards.
- Serves as the independent custodian of the Board of Commissioners Journal.
- Is the statutory County Records Administrator.
- Creates and maintains a healthy environment in which employees, customers, and other stakeholders thrive.

**Program Summary**

Clerk's Office	Program: CL Administration				
	FY 13-14 ACTUAL	FY 14-15 ACTUAL	FY 15-16 BUDGET	FY 16-17 ADOPTED	+/- %
<b>RESOURCES</b>					
General Fund Transfers	194,572	199,542	226,014	229,584	1.6%
<b>TOTAL RESOURCES</b>	<b>194,572</b>	<b>199,542</b>	<b>226,014</b>	<b>229,584</b>	<b>1.6%</b>
<b>REQUIREMENTS</b>					
Personnel Services	143,743	152,618	177,973	180,446	1.4%
Materials and Services	19,616	16,451	14,137	13,912	-1.6%
Administrative Charges	31,213	30,473	33,904	35,226	3.9%
<b>TOTAL REQUIREMENTS</b>	<b>194,572</b>	<b>199,542</b>	<b>226,014</b>	<b>229,584</b>	<b>1.6%</b>
<b>FTE</b>	1.50	1.50	1.50	1.50	0.0%

**FTE By Position Title By Program**

<b>Program: CL Administration</b>	
Position Title	FTE
County Clerk	1.00
Department Specialist 4 (Job Share)	0.50
<b>Program CL Administration FTE Total:</b>	<b>1.50</b>

*FTE Changes*

FTE remains the same.

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**CL Administration Program Budget Justification**

RESOURCES

No significant changes in revenue.

REQUIREMENTS

No significant changes in requirements.

**KEY DEPARTMENT ACCOMPLISHMENTS**

- The office administered two elections in 2015-16, the November Special Election and the May Presidential Primary.
- Personnel continue to receive compliments from customers on our high level of quality customer service. We are committed to delivering exceptional customer service.
- During the first nine months of FY 2015-16, Licensing and Recording recorded 39,747 documents, 1,623 marriage licenses, and processed 693 passport applications.
- In 2015-16, Board of Property Tax Appeals received 151 petitions; 92 residential, 1 multi-family, 26 commercial, 2 industrial, 13 farm, 3 forest, 7 manufacture structure, 3 personal property, 4 waivers for late filing.
- From January 2015 through December 2015, 914 archive records boxes met their retention dates, allowing archives to destroy them. It is anticipated that 800 boxes will be destroyed prior to June 30, 2016.
- 1,328 boxes were accessioned (added and catalogued) into Archives.
- Electronic submission of land record documents for recording began in March 2016.
- The office is upgrading the vote tally system to enhance efficiency and to improve ballot design for better voter readability.
- The office is working to secure an envelope sorting and scanning machine for the November election. The sorter will streamline signature verification and precinct sorting.

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**KEY INDICATORS**

**# 1: Recording Revenue From Licensing and Recording**

**Definition and Purpose**

The revenue from land records recorded is tracked on a monthly and annual basis. The department tracks recording revenue back to 1999. This is an element in predicting workload and revenue.

**Significance**

This is necessary to project revenue and resource demands. This addresses the county strategic plan Goal #1: Provide efficient, effective, and responsive government through stewardship and accountability.

**Data Units Fiscal Year**

<b>FY 12-13 Actual</b>	<b>FY 13-14 Actual</b>	<b>FY 14-15 Actual</b>	<b>FY 15-16 Estimate</b>	<b>FY 16-17 Estimate</b>
\$1,340,612	\$971,098	\$1,278,462	1,340,000	\$1,400,000

**Explanation of Trends and Changes**

We are predicting an increase in recording revenue to \$1,400,000 for FY 16-17.

**# 2: Election Costs**

**Definition and Purpose**

Election costs, using the Secretary of State formula, have been tracked since May 2000. These figures help determine future budget projections and manage resources. The below figures are cost per ballot issued.

**Significance**

This key indicator tracks the cost per voter in administering major elections in a given fiscal year. Cost of regular staff is not included in the Secretary of State formula except for hours worked beyond the normal work week. All election board workers and temporary staff are included, as well as printing, postage, mail handling services, security, cargo van rental, supplies, other contractual services, and amortization of equipment. This key indicator facilitates the county strategic plan Goal #1: Provide efficient, effective, and responsive government through stewardship and accountability.

**Data Units Fiscal Year**

<b>FY 11-12 Actual</b>	<b>FY 12-13 Actual</b>	<b>FY 14-15 Actual</b>	<b>FY 15-16 Estimate</b>	<b>FY 16-17 Estimate</b>
\$1.43	\$1.91	\$2.22	\$1.68	\$1.59

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**Explanation of Trends and Changes**

Election costs vary significantly depending on the type of election, size of the ballot, number of ballot styles and number of ballots cast by voters. One election can have in excess of 552 different ballot styles. Personnel, postage, printing and maintenance costs continue to rise. Reimbursement varies greatly in that the State of Oregon will pay for most of an initiative election, but will not pay for a primary or general election. Cities are exempt from paying during primary and general elections. Districts pay a portion of the cost for district elections. Reimbursements are not factored in the above figures. The figures are for ballots mailed.

**# 3: Board of Property Tax Appeals**

**Definition and Purpose**

The Clerk's Office tracks the number of property tax appeal petitions filed each year. Also tracked are the assessed value reduction and assessed value considered. This data is necessary for resource management and planning, budget projections, and the Assessor's County Assessment Function Funding Assistance grant application with the Oregon Department of Revenue.

**Significance**

With home and other property values recently increasing fewer property owners are appealing their value assessed. Those that do appeal are given out full attention and this exemplifies the county strategic plan Goal #1: Provide efficient, effective, and responsive government through stewardship and accountability.

**Data Units Fiscal Year**

<b>FY 12-13 Actual</b>	<b>FY 13-14 Actual</b>	<b>FY 14-15 Actual</b>	<b>FY 15-16 Estimate</b>	<b>FY 16-17 Estimate</b>
862 Appeals	360 Appeals	299 Appeals	151 Appeals	150 Appeals

**Explanation of Trends and Changes**

The number of petitions filed decreased. Even though property values have increased, because of Measure 50 tax bills have not increased substantially.

**# 4: Marriage Licenses and Passports Applications**

**Definition and Purpose**

Marriage licenses issued and passport applications received are tracked for a ten-year period. The purpose is to note if there are any changing trends.

**Significance**

Marriage licenses issued and passport applications received are tracked for informational purposes. This key indicator relates to the county strategic plan Goal #1: Provide efficient, effective, and responsive government through stewardship and accountability.

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**Data Units Fiscal Year**

<b>FY 12-13 Actual</b>	<b>FY 13-14 Actual</b>	<b>FY 14-15 Actual</b>	<b>FY 15-16 Estimate</b>	<b>FY 16-17 Estimate</b>
2,221 Marriage Licenses	2,335 Marriage Licenses	2,504 Marriage Licenses	2,440 Marriage Licenses	2,450 Marriage Licenses
752 Passport Applications	934 Passports	1039 Passports	1040 Passports	1050 Passport Applications

**Explanation of Trends and Changes**

The number of marriage licenses issued has averaged 2,292 over the last sixteen years with a high of 2,504 in 2014-15. The licenses requested more than double summer months over winter months.

The number of passports issued has averaged 853 over the last sixteen years with a high of 1,378 in 2007-06.

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<b>Resources by Fund Detail</b>						
<b>100 - General Fund</b>	<b>Actual FY 13-14</b>	<b>Actual FY 14-15</b>	<b>Budget FY 15-16</b>	<b>Proposed FY 16-17</b>	<b>Approved FY 16-17</b>	<b>Adopted FY 16-17</b>
<b>General Fund Transfers</b>						
381100 Transfer from General Fund	2,193,815	2,175,871	2,450,493	2,533,372	2,533,372	2,533,372
<b>General Fund Transfers Total</b>	<b>2,193,815</b>	<b>2,175,871</b>	<b>2,450,493</b>	<b>2,533,372</b>	<b>2,533,372</b>	<b>2,533,372</b>
<b>General Fund Total</b>	<b>2,193,815</b>	<b>2,175,871</b>	<b>2,450,493</b>	<b>2,533,372</b>	<b>2,533,372</b>	<b>2,533,372</b>
<b>120 - County Clerk Records</b>						
<b>Charges for Services</b>						
341820 County Clerk Records Fees	98,084	109,552	112,000	136,000	136,000	136,000
<b>Charges for Services Total</b>	<b>98,084</b>	<b>109,552</b>	<b>112,000</b>	<b>136,000</b>	<b>136,000</b>	<b>136,000</b>
<b>Interest</b>						
361000 Investment Earnings	155	56	64	157	157	157
<b>Interest Total</b>	<b>155</b>	<b>56</b>	<b>64</b>	<b>157</b>	<b>157</b>	<b>157</b>
<b>Net Working Capital</b>						
392000 Net Working Capital Unrestr	55,509	23,377	7,302	0	0	0
<b>Net Working Capital Total</b>	<b>55,509</b>	<b>23,377</b>	<b>7,302</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>County Clerk Records Total</b>	<b>153,747</b>	<b>132,985</b>	<b>119,366</b>	<b>136,157</b>	<b>136,157</b>	<b>136,157</b>
<b>Clerk's Office Grand Total</b>	<b>2,347,563</b>	<b>2,308,855</b>	<b>2,569,859</b>	<b>2,669,529</b>	<b>2,669,529</b>	<b>2,669,529</b>

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**Requirements by Fund Detail**

<b>100 - General Fund</b>	<b>Actual FY 13-14</b>	<b>Actual FY 14-15</b>	<b>Budget FY 15-16</b>	<b>Proposed FY 16-17</b>	<b>Approved FY 16-17</b>	<b>Adopted FY 16-17</b>
<b>Personnel Services</b>						
<b>Salaries and Wages</b>						
511110 Regular Wages	491,852	464,245	601,223	605,497	605,497	605,497
511120 Temporary Wages	51,720	67,523	85,067	91,729	91,729	91,729
511130 Vacation Pay	26,236	28,127	0	0	0	0
511140 Sick Pay	20,438	17,650	0	0	0	0
511150 Holiday Pay	24,219	23,109	0	0	0	0
511210 Compensation Credits	16,713	12,965	12,799	11,497	11,497	11,497
511240 Leave Payoff	2,719	4,899	0	0	0	0
511260 Election Workers	20,170	53,936	58,000	62,000	62,000	62,000
511280 Cell Phone Pay	1,018	1,154	0	1,295	1,295	1,295
511290 Health Insurance Waiver Pay	3,771	2,543	1,620	1,620	1,620	1,620
511410 Straight Pay	636	3	0	0	0	0
511420 Premium Pay	1,682	7,288	0	0	0	0
511450 Premium Pay Temps	0	984	0	0	0	0
<b>Salaries and Wages Total</b>	<b>661,173</b>	<b>684,423</b>	<b>758,709</b>	<b>773,638</b>	<b>773,638</b>	<b>773,638</b>
<b>Fringe Benefits</b>						
512010 Fringe Benefits Budget Only	0	0	1,515	0	0	0
512110 PERS	86,583	89,869	97,714	98,670	98,670	98,670
512120 401K	8,847	8,368	8,495	8,767	8,767	8,767
512130 PERS Debt Service	25,796	29,214	31,549	28,768	28,768	28,768
512200 FICA	48,550	48,474	52,630	53,629	53,629	53,629
512310 Medical Insurance	159,143	137,710	203,406	161,534	161,534	161,534
512320 Dental Insurance	15,251	14,246	18,954	28,942	28,942	28,942
512330 Group Term Life Insurance	1,031	909	1,099	1,164	1,164	1,164
512340 Long Term Disability Insurance	2,641	2,327	3,380	2,610	2,610	2,610
512400 Unemployment Insurance	2,652	2,737	2,941	2,291	2,291	2,291
512520 Workers Comp Insurance	442	490	587	422	422	422
512600 Wellness Program	521	433	600	480	480	480
512610 Employee Assistance Program	369	311	408	326	326	326
<b>Fringe Benefits Total</b>	<b>351,826</b>	<b>335,087</b>	<b>423,278</b>	<b>387,603</b>	<b>387,603</b>	<b>387,603</b>
<b>Personnel Services Total</b>	<b>1,012,999</b>	<b>1,019,511</b>	<b>1,181,987</b>	<b>1,161,241</b>	<b>1,161,241</b>	<b>1,161,241</b>
<b>Materials and Services</b>						
<b>Supplies</b>						
521010 Office Supplies	9,521	11,634	10,950	10,300	10,300	10,300
521050 Janitorial Supplies	14	9	100	100	100	100
521070 Departmental Supplies	25,497	42,194	38,100	22,000	22,000	22,000
521190 Publications	839	261	920	468	468	468
521210 Gasoline	977	418	600	600	600	600
521220 Diesel	39	12	0	0	0	0
<b>Supplies Total</b>	<b>36,887</b>	<b>54,526</b>	<b>50,670</b>	<b>33,468</b>	<b>33,468</b>	<b>33,468</b>
<b>Materials</b>						
522100 Parts	0	69	0	0	0	0
522150 Small Office Equipment	1,784	2,763	4,200	4,200	4,200	4,200

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<b>100 - General Fund</b>	<b>Actual FY 13-14</b>	<b>Actual FY 14-15</b>	<b>Budget FY 15-16</b>	<b>Proposed FY 16-17</b>	<b>Approved FY 16-17</b>	<b>Adopted FY 16-17</b>
<b>Materials and Services</b>						
522160 Small Departmental Equipment	2,807	18,840	3,500	3,700	3,700	3,700
522170 Computers Non Capital	219	3,147	1,300	1,000	1,000	1,000
522180 Software	0	0	1,550	1,650	1,650	1,650
<b>Materials Total</b>	<b>4,810</b>	<b>24,818</b>	<b>10,550</b>	<b>10,550</b>	<b>10,550</b>	<b>10,550</b>
<b>Communications</b>						
523010 Telephone Equipment	0	183	0	0	0	0
523020 Phone and Communication Svcs	2,947	92	500	450	450	450
523040 Data Connections	2,933	2,000	1,500	1,200	1,200	1,200
523050 Postage	54,391	78,305	81,400	91,900	91,900	91,900
523080 Telecomm Charges	0	25	0	0	0	0
523090 Long Distance Charges	0	177	0	0	0	0
<b>Communications Total</b>	<b>60,271</b>	<b>80,781</b>	<b>83,400</b>	<b>93,550</b>	<b>93,550</b>	<b>93,550</b>
<b>Utilities</b>						
524010 Electricity	7,644	20,065	27,914	28,855	28,855	28,855
524040 Natural Gas	1,887	769	332	394	394	394
524050 Water	333	576	563	577	577	577
524070 Sewer	730	939	797	1,171	1,171	1,171
524090 Garbage Disposal and Recycling	1,993	1,424	1,554	1,638	1,638	1,638
<b>Utilities Total</b>	<b>12,587</b>	<b>23,773</b>	<b>31,160</b>	<b>32,635</b>	<b>32,635</b>	<b>32,635</b>
<b>Contracted Services</b>						
525110 Consulting Services	669	0	0	0	0	0
525175 Temporary Staffing	1,514	0	0	0	0	0
525360 Public Works Services	0	1,599	0	0	0	0
525430 Programming and Data Services	137,293	161,737	182,000	170,000	170,000	170,000
525555 Security Services	8,271	14,375	12,300	14,500	14,500	14,500
525710 Printing Services	74,738	118,744	155,250	243,250	243,250	243,250
525715 Advertising	5,649	9,767	9,500	9,500	9,500	9,500
525735 Mail Services	14,985	24,227	26,650	40,850	40,850	40,850
525740 Document Disposal Services	695	525	2,500	2,900	2,900	2,900
525770 Interpreters and Translators	130	0	0	200	200	200
525930 Fair Events and Activities	0	126	0	0	0	0
525999 Other Contracted Services	8,595	11,510	12,900	9,050	9,050	9,050
<b>Contracted Services Total</b>	<b>252,538</b>	<b>342,609</b>	<b>401,100</b>	<b>490,250</b>	<b>490,250</b>	<b>490,250</b>
<b>Repairs and Maintenance</b>						
526010 Office Equipment Maintenance	175	341	0	0	0	0
526011 Dept Equipment Maintenance	4,363	6,230	5,050	5,100	5,100	5,100
526021 Computer Software Maintenance	76,490	76,490	79,000	79,500	79,500	79,500
526030 Building Maintenance	22	1,541	100	100	100	100
<b>Repairs and Maintenance Total</b>	<b>81,051</b>	<b>84,602</b>	<b>84,150</b>	<b>84,700</b>	<b>84,700</b>	<b>84,700</b>
<b>Rentals</b>						
527100 Vehicle Rental	4,876	5,523	6,950	6,750	6,750	6,750
527110 Fleet Leases	4,416	4,932	4,548	4,344	4,344	4,344
527120 Motor Pool Mileage	76	321	0	0	0	0



MARION COUNTY FY 2016-17 BUDGET  
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<b>100 - General Fund</b>	<b>Actual FY 13-14</b>	<b>Actual FY 14-15</b>	<b>Budget FY 15-16</b>	<b>Proposed FY 16-17</b>	<b>Approved FY 16-17</b>	<b>Adopted FY 16-17</b>
<b>Materials and Services</b>						
527130 Parking	517	4,725	4,750	6,560	6,560	6,560
527140 County Parking	1,140	3,300	3,960	3,300	3,300	3,300
527210 Building Rental Private	338,867	102,465	108,862	112,000	112,000	112,000
527240 Condo Assn Assessments	0	19,919	35,053	34,624	34,624	34,624
527300 Equipment Rental	6,782	8,990	10,400	10,400	10,400	10,400
<b>Rentals Total</b>	<b>356,673</b>	<b>150,175</b>	<b>174,523</b>	<b>177,978</b>	<b>177,978</b>	<b>177,978</b>
<b>Insurance</b>						
528415 Auto Claims	0	157	0	0	0	0
<b>Insurance Total</b>	<b>0</b>	<b>157</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Miscellaneous</b>						
529110 Mileage Reimbursement	1,301	1,105	2,600	2,650	2,650	2,650
529120 Commercial Travel	6,025	3,842	3,100	1,550	1,550	1,550
529130 Meals	974	1,002	1,350	1,350	1,350	1,350
529140 Lodging	10,001	5,949	2,000	3,450	3,450	3,450
529210 Meetings	575	484	850	900	900	900
529220 Conferences	3,381	4,219	1,800	1,550	1,550	1,550
529230 Training	4,627	521	900	1,200	1,200	1,200
529300 Dues and Memberships	2,200	1,725	2,300	2,250	2,250	2,250
529650 Pre Employment Costs	0	689	700	700	700	700
529910 Awards and Recognition	267	203	450	450	450	450
<b>Miscellaneous Total</b>	<b>29,351</b>	<b>19,738</b>	<b>16,050</b>	<b>16,050</b>	<b>16,050</b>	<b>16,050</b>
<b>Materials and Services Total</b>	<b>834,169</b>	<b>781,179</b>	<b>851,603</b>	<b>939,181</b>	<b>939,181</b>	<b>939,181</b>
<b>Administrative Charges</b>						
611100 County Admin Allocation	22,607	20,742	21,848	22,934	22,934	22,934
611210 Facilities Mgt Allocation	34,616	64,944	73,701	74,412	74,412	74,412
611220 Custodial Allocation	22,759	49,983	53,261	53,986	53,986	53,986
611230 Courier Allocation	1,036	1,116	1,065	1,212	1,212	1,212
611250 Risk Management Allocation	2,604	2,418	2,703	2,469	2,469	2,469
611255 Benefits Allocation	5,434	5,545	6,069	5,451	5,451	5,451
611260 Human Resources Allocation	16,278	19,312	20,325	21,718	21,718	21,718
611300 Legal Services Allocation	17,982	14,630	18,738	25,074	25,074	25,074
611400 Information Tech Allocation	120,703	104,576	105,908	110,504	110,504	110,504
611410 FIMS Allocation	24,212	22,859	25,888	29,460	29,460	29,460
611420 Telecommunications Allocation	6,279	7,278	6,022	6,356	6,356	6,356
611430 Info Tech Direct Charges	13,079	24,361	29,690	21,916	21,916	21,916
611600 Finance Allocation	27,621	28,024	30,389	35,022	35,022	35,022
611800 MCBEE Allocation	699	1,193	3,431	1,745	1,745	1,745
612100 IT Equipment Use Charges	0	0	9,365	10,791	10,791	10,791
614100 Liability Insurance Allocation	4,800	4,600	4,800	6,200	6,200	6,200
614200 WC Insurance Allocation	3,800	3,600	3,700	3,700	3,700	3,700
<b>Administrative Charges Total</b>	<b>324,509</b>	<b>375,181</b>	<b>416,903</b>	<b>432,950</b>	<b>432,950</b>	<b>432,950</b>
<b>Capital Outlay</b>						
531300 Departmental Equipment Capital	22,138	0	0	0	0	0
<b>Capital Outlay Total</b>	<b>22,138</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

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General Fund Total	2,193,815	2,175,871	2,450,493	2,533,372	2,533,372	2,533,372
<b>120 - County Clerk Records</b>	<b>Actual FY 13-14</b>	<b>Actual FY 14-15</b>	<b>Budget FY 15-16</b>	<b>Proposed FY 16-17</b>	<b>Approved FY 16-17</b>	<b>Adopted FY 16-17</b>
<b>Personnel Services</b>						
<b>Salaries and Wages</b>						
511110 Regular Wages	33,374	31,697	43,765	44,304	44,304	44,304
511130 Vacation Pay	1,496	3,149	0	0	0	0
511140 Sick Pay	604	3,374	0	0	0	0
511150 Holiday Pay	1,319	1,766	0	0	0	0
511210 Compensation Credits	1,454	1,598	1,683	1,704	1,704	1,704
<b>Salaries and Wages Total</b>	<b>38,247</b>	<b>41,584</b>	<b>45,448</b>	<b>46,008</b>	<b>46,008</b>	<b>46,008</b>
<b>Fringe Benefits</b>						
512110 PERS	4,792	5,256	7,249	7,338	7,338	7,338
512130 PERS Debt Service	2,799	3,300	2,341	2,139	2,139	2,139
512200 FICA	2,924	3,173	3,477	3,470	3,470	3,470
512310 Medical Insurance	14,581	14,206	14,616	14,664	14,664	14,664
512320 Dental Insurance	1,482	1,492	1,404	1,452	1,452	1,452
512330 Group Term Life Insurance	69	75	83	85	85	85
512340 Long Term Disability Insurance	179	192	255	190	190	190
512400 Unemployment Insurance	153	168	218	170	170	170
512520 Workers Comp Insurance	28	26	30	30	30	30
512600 Wellness Program	40	39	40	40	40	40
512610 Employee Assistance Program	28	28	27	27	27	27
<b>Fringe Benefits Total</b>	<b>27,076</b>	<b>27,956</b>	<b>29,740</b>	<b>29,605</b>	<b>29,605</b>	<b>29,605</b>
<b>Personnel Services Total</b>	<b>65,323</b>	<b>69,540</b>	<b>75,188</b>	<b>75,613</b>	<b>75,613</b>	<b>75,613</b>
<b>Materials and Services</b>						
<b>Supplies</b>						
521070 Departmental Supplies	50,790	18,492	19,302	36,000	36,000	36,000
<b>Supplies Total</b>	<b>50,790</b>	<b>18,492</b>	<b>19,302</b>	<b>36,000</b>	<b>36,000</b>	<b>36,000</b>
<b>Contracted Services</b>						
525430 Programming and Data Services	4,169	24,001	6,000	12,000	12,000	12,000
<b>Contracted Services Total</b>	<b>4,169</b>	<b>24,001</b>	<b>6,000</b>	<b>12,000</b>	<b>12,000</b>	<b>12,000</b>
<b>Materials and Services Total</b>	<b>54,959</b>	<b>42,493</b>	<b>25,302</b>	<b>48,000</b>	<b>48,000</b>	<b>48,000</b>
<b>Administrative Charges</b>						
611100 County Admin Allocation	1,101	1,178	1,341	1,167	1,167	1,167
611230 Courier Allocation	58	59	60	65	65	65
611255 Benefits Allocation	300	294	342	292	292	292
611260 Human Resources Allocation	899	1,025	1,146	1,163	1,163	1,163
611400 Information Tech Allocation	4,927	6,478	7,282	5,437	5,437	5,437
611410 FIMS Allocation	1,015	1,400	1,742	1,409	1,409	1,409
611420 Telecommunications Allocation	243	465	418	283	283	283
611430 Info Tech Direct Charges	613	1,499	2,010	1,118	1,118	1,118
611600 Finance Allocation	903	1,179	2,383	996	996	996
611800 MCBEE Allocation	29	73	231	83	83	83
612100 IT Equipment Use Charges	0	0	645	531	531	531
<b>Administrative Charges Total</b>	<b>10,088</b>	<b>13,650</b>	<b>17,600</b>	<b>12,544</b>	<b>12,544</b>	<b>12,544</b>

MARION COUNTY FY 2016-17 BUDGET  
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<b>120 - County Clerk Records</b>	<b>Actual FY 13-14</b>	<b>Actual FY 14-15</b>	<b>Budget FY 15-16</b>	<b>Proposed FY 16-17</b>	<b>Approved FY 16-17</b>	<b>Adopted FY 16-17</b>
<b>Contingency</b>						
571010 Contingency	0	0	1,276	0	0	0
Contingency Total	<b>0</b>	<b>0</b>	<b>1,276</b>	<b>0</b>	<b>0</b>	<b>0</b>
County Clerk Records Total	<b>130,370</b>	<b>125,683</b>	<b>119,366</b>	<b>136,157</b>	<b>136,157</b>	<b>136,157</b>
Clerk's Office Grand Total	2,324,186	2,301,553	2,569,859	2,669,529	2,669,529	2,669,529

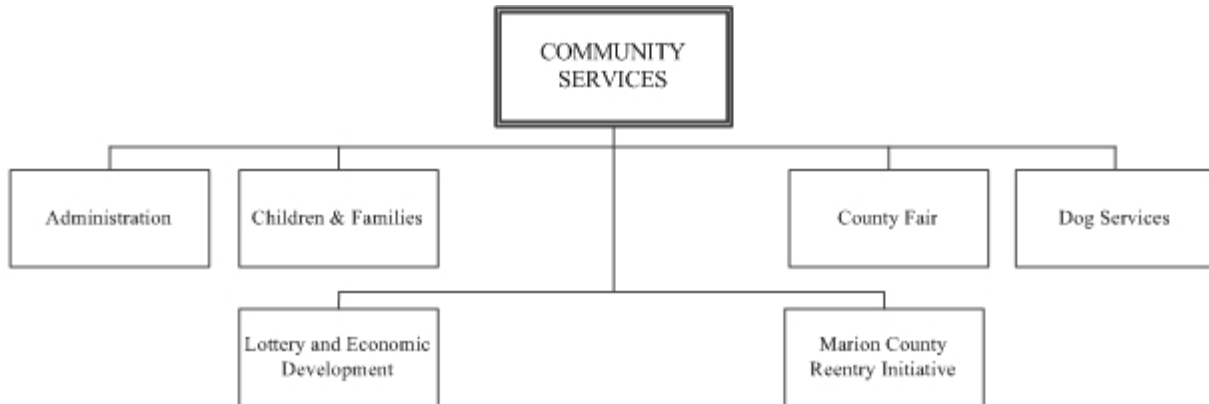
MARION COUNTY FY 2016-17 BUDGET  
BY DEPARTMENT  
CLERK'S OFFICE

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MARION COUNTY FY 2016-17 BUDGET  
BY DEPARTMENT  
COMMUNITY SERVICES

## COMMUNITY SERVICES



### MISSION STATEMENT

Promote the well-being of Marion County communities for people to live, learn, work, and play.

### GOALS AND OBJECTIVES

- Goal 1 Administration: Provide integrated operational support to ensure all programs achieve optimum effectiveness.
- Objective 1 Provide consistent and timely service to all internal and external customers, including support for advisory bodies.
  - Objective 2 Communicate effectively with all partners and stakeholders to ensure information is provided in an efficient, effective and responsive manner.
  - Objective 3 Advise and execute to provide innovative and lasting solutions to challenging issues.
- Goal 2 Viable Communities: Promote resilient communities that prosper and work in partnership to maintain and improve the quality of life.
- Objective 1 Develop resilient relationships and networks throughout the county that motivate individuals to contribute to the common good.
  - Objective 2 Provide opportunities for residents to participate in decision-making to ensure outcomes that benefit local communities.
  - Objective 3 Support catalytic collaborations by developing networks among community leaders from diverse fields, as well as across disciplines and interests.
- Goal 3 Economic Development: Advance Marion County's economy by working with policymakers, community leaders and entrepreneurs to grow the economy, increase employment, and improve the standards of living.
- Objective 1 Support an active Economic Development Advisory Board that provides advice and recommendations to the Board of Commissioners regarding economic development and those issues that impact economic growth within Marion County and the region.
  - Objective 2 Support growth of manufacturing, tourism, agriculture, and other natural resources and related enterprises.
  - Objective 3 Advocate for needed infrastructure that supports current and future economic growth: sewer and water, airports, railways, roadways, ecommerce, etc.

MARION COUNTY FY 2016-17 BUDGET  
BY DEPARTMENT  
COMMUNITY SERVICES

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- Objective 4 Contribute through legislative advocacy on current issues affecting the economy.
- Objective 5 Provide oversight and management of the county's video lottery fundings.
  
- Goal 4 County Fair: Provide effective and efficient administrative support that ensures the success of the Marion County Fair.
  - Objective 1 Support the fair through efficient administrative support and wise fiscal management utilizing optimum management practices.
  - Objective 2 Support fair board members, provide excellent communication and program coordination, and assist in developing creative revenue sources.
  - Objective 3 Provide excellent customer service to all fair participants through a streamlined registration process, quality coordination, and effective execution of events and activities.
  - Objective 4 Increase fair attendance by three to five percent annually; work with the Marion County Fair Board and event coordinators to identify events that attract attendees to increase fair revenues.
  
- Goal 5 Dog Services: Protect the people and dogs of Marion County by providing professional and courteous enforcement and services.
  - Objective 1 Enforce Marion County's animal rescue, dog licensing, and dog control codes.
  - Objective 2 Provide shelter and care for lost dogs until they are reunited with their families or adopted.
  - Objective 3 Return as many dogs as possible to their owners, obtain positive outcomes for the remaining dogs via adoption and transfers to other shelters or groups.
  - Objective 4 Promote public awareness of appropriate treatment of dogs and responsibilities of dog ownership. Provide information on quality dog care.

### **DEPARTMENT OVERVIEW**

The Community Services Department is comprised of six programs that provide a variety of services ranging from viable communities and economic development to overseeing the county fair, dog control, and working with community partners on behalf of Marion County's children, youth and families.

The department promotes strategic alliances between community members, civic and business leaders, social service agencies, and other interested parties in an effort to strengthen communities and economies. Additionally, the department manages three advisory boards; maintains the county dog control program for the safety of citizens and dogs alike, including the operation of the shelter; provides support to implement contracts; serves as the fiscal administrator of donations received for the Marion County Reentry Initiative client fund; facilitates the county's economic development efforts, including the oversight of Marion County's Oregon Video Lottery Funds; and provides the management for the Marion County Fair.

MARION COUNTY FY 2016-17 BUDGET  
BY DEPARTMENT  
COMMUNITY SERVICES

**RESOURCE AND REQUIREMENT SUMMARY**

Community Services	FY 13-14 ACTUAL	FY 14-15 ACTUAL	FY 15-16 BUDGET	FY 16-17 ADOPTED	+/- %
<b>RESOURCES</b>					
Licenses and Permits	378,585	361,598	390,750	429,750	10.0%
Intergovernmental Federal	395,435	111,108	0	34,630	n.a.
Intergovernmental State	791,566	2,075,764	1,758,590	1,669,287	-5.1%
Charges for Services	290,721	334,458	295,408	311,950	5.6%
Fines and Forfeitures	3,986	3,150	3,500	4,000	14.3%
Interest	1,096	8,181	7,188	14,049	95.5%
Other Revenues	30,990	73,768	86,112	91,050	5.7%
General Fund Transfers	1,566,501	1,647,260	1,606,511	1,528,787	-4.8%
Other Fund Transfers	0	1,272,797	47,721	0	-100.0%
Settlements	0	155,509	105,000	200,000	90.5%
Net Working Capital	340,308	299,284	1,614,248	1,635,500	1.3%
<b>TOTAL RESOURCES</b>	<b>3,799,188</b>	<b>6,342,875</b>	<b>5,915,028</b>	<b>5,919,003</b>	<b>0.1%</b>
<b>REQUIREMENTS</b>					
Personnel Services					
Salaries and Wages	686,435	697,154	918,399	985,234	7.3%
Fringe Benefits	435,965	419,447	573,113	632,311	10.3%
<b>Total Personnel Services</b>	<b>1,122,400</b>	<b>1,116,601</b>	<b>1,491,512</b>	<b>1,617,545</b>	<b>8.5%</b>
Materials and Services					
Supplies	43,990	47,600	73,975	69,975	-5.4%
Materials	2,620	5,491	31,478	21,851	-30.6%
Communications	12,441	6,925	6,650	6,890	3.6%
Utilities	24,508	28,002	29,311	30,237	3.2%
Contracted Services	1,304,205	1,701,698	1,584,177	2,075,057	31.0%
Repairs and Maintenance	4,673	4,321	7,450	6,840	-8.2%
Rentals	143,250	165,226	186,031	79,523	-57.3%
Insurance	6,016	8,203	9,125	6,650	-27.1%
Miscellaneous	362,303	397,383	42,298	48,677	15.1%
<b>Total Materials and Services</b>	<b>1,904,007</b>	<b>2,364,849</b>	<b>1,970,495</b>	<b>2,345,700</b>	<b>19.0%</b>
Administrative Charges	440,641	371,114	393,248	495,436	26.0%
Capital Outlay	0	0	22,618	0	-100.0%
Debt Service Principal	0	474,899	498,355	522,968	4.9%
Debt Service Interest	0	77,164	53,709	29,096	-45.8%
Transfers Out	32,857	324,000	326,500	324,000	-0.8%
Contingency	0	0	371,045	365,744	-1.4%
Ending Fund Balance	0	0	787,546	218,514	-72.3%
<b>TOTAL REQUIREMENTS</b>	<b>3,499,905</b>	<b>4,728,627</b>	<b>5,915,028</b>	<b>5,919,003</b>	<b>0.1%</b>
<b>FTE</b>	14.86	16.10	18.60	20.35	9.4%

MARION COUNTY FY 2016-17 BUDGET  
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COMMUNITY SERVICES

Fund Name	<b>FUNDS</b>				% of Total
	FY 13-14 ACTUAL	FY 14-15 ACTUAL	FY 15-16 BUDGET	FY 16-17 ADOPTED	
<b>RESOURCES</b>					
FND 100 General Fund	743,790	754,610	639,313	641,368	10.8%
FND 160 Community Services Grants	1,455,860	1,122,802	344,822	255,681	4.3%
FND 165 Lottery and Economic Dev	0	2,847,657	3,159,427	3,184,631	53.8%
FND 230 Dog Control	1,181,728	1,115,961	1,362,936	1,371,579	23.2%
FND 270 County Fair	417,811	501,845	408,530	465,744	7.9%
<b>TOTAL RESOURCES</b>	<b>3,799,188</b>	<b>6,342,875</b>	<b>5,915,028</b>	<b>5,919,003</b>	<b>100.0%</b>
<b>REQUIREMENTS</b>					
FND 100 General Fund	743,790	754,610	639,313	641,368	10.8%
FND 160 Community Services Grants	1,197,422	937,409	344,822	255,681	4.3%
FND 165 Lottery and Economic Dev	0	1,465,328	3,159,427	3,184,631	53.8%
FND 230 Dog Control	1,157,230	1,115,961	1,362,936	1,371,579	23.2%
FND 270 County Fair	401,462	455,320	408,530	465,744	7.9%
<b>TOTAL REQUIREMENTS</b>	<b>3,499,905</b>	<b>4,728,627</b>	<b>5,915,028</b>	<b>5,919,003</b>	<b>100.0%</b>

	<b>PROGRAMS</b>				+/- %
	FY 13-14 ACTUAL	FY 14-15 ACTUAL	FY 15-16 BUDGET	FY 16-17 ADOPTED	
<b>RESOURCES</b>					
CS Administration	535,475	459,963	615,286	641,368	4.2%
CS Children and Families	1,315,347	990,050	268,193	219,241	-18.3%
MC Reentry Initiative	0	19,909	31,887	36,440	14.3%
Dog Services	1,181,728	1,115,961	1,362,936	1,371,579	0.6%
County Fair	417,811	501,845	408,530	465,744	14.0%
Lottery and Economic Dev	0	2,827,657	3,159,427	3,184,631	0.8%
Economic Development	0	20,000	0	0	n.a.
OSU Extension	348,828	407,490	68,769	0	-100.0%
<b>TOTAL RESOURCES</b>	<b>3,799,188</b>	<b>6,342,875</b>	<b>5,915,028</b>	<b>5,919,003</b>	<b>0.1%</b>
<b>REQUIREMENTS</b>					
CS Administration	610,413	459,963	615,286	641,368	4.2%
CS Children and Families	981,971	812,044	268,193	219,241	-18.3%
MC Reentry Initiative	0	12,523	31,887	36,440	14.3%
Dog Services	1,157,230	1,115,961	1,362,936	1,371,579	0.6%
County Fair	401,462	455,320	408,530	465,744	14.0%
Lottery and Economic Dev	0	1,445,328	3,159,427	3,184,631	0.8%
Economic Development	0	20,000	0	0	n.a.
OSU Extension	348,828	407,490	68,769	0	-100.0%
<b>TOTAL REQUIREMENTS</b>	<b>3,499,905</b>	<b>4,728,627</b>	<b>5,915,028</b>	<b>5,919,003</b>	<b>0.1%</b>



MARION COUNTY FY 2016-17 BUDGET  
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**CS Administration Program**

- Supports all department program areas, implements department strategic goals, complies with state and federal reporting requirements, and manages the department's budget, human resources, accounts receivable/payable, contracts, training, and interdepartmental coordination.
- Supports staff involvement in countywide initiatives, such as strategic planning, safety committee, emergency management, and business continuity planning,
- Provides professional staff support to the Children and Families Commission, Marion County Fair Board, Economic Development Advisory Board, ad hoc task forces, and overall department business.
- Advises, executes, and innovates to provide lasting solutions to challenging issues.
- Supports operation of the Extension and 4-H Service District.

**Program Summary**

Community Services	Program: CS Administration				
	FY 13-14 ACTUAL	FY 14-15 ACTUAL	FY 15-16 BUDGET	FY 16-17 ADOPTED	+/- %
<b>RESOURCES</b>					
Intergovernmental Federal	6,731	0	0	0	n.a.
Intergovernmental State	133,782	12,000	0	0	n.a.
General Fund Transfers	394,962	447,438	615,286	641,368	4.2%
Other Fund Transfers	0	75,463	0	0	n.a.
Net Working Capital	0	(74,938)	0	0	n.a.
<b>TOTAL RESOURCES</b>	<b>535,475</b>	<b>459,963</b>	<b>615,286</b>	<b>641,368</b>	<b>4.2%</b>
<b>REQUIREMENTS</b>					
Personnel Services	335,534	303,284	510,672	508,794	-0.4%
Materials and Services	43,262	23,452	45,794	49,488	8.1%
Administrative Charges	198,760	133,227	58,820	83,086	41.3%
Transfers Out	32,857	0	0	0	n.a.
<b>TOTAL REQUIREMENTS</b>	<b>610,413</b>	<b>459,963</b>	<b>615,286</b>	<b>641,368</b>	<b>4.2%</b>
<b>FTE</b>	4.24	4.29	5.29	5.54	4.7%

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**FTE By Position Title By Program**

<b>Program: CS Administration</b>	
<b>Position Title</b>	<b>FTE</b>
Budget Analyst	1.00
Community Services Director	1.00
Community Services Program Coordinator	0.50
Department Specialist 2	0.75
Department Specialist 3	1.00
Management Analyst 2	1.00
Program Coordinator 1	0.29
<b>Program CS Administration FTE Total:</b>	<b>5.54</b>

*FTE Changes*

Total FTE in this program area is increasing by 0.25. The increase reflects the addition of a new Department Specialist 2 position at 0.75 FTE added by the Budget Committee, offset by the transfer out of 0.5 FTE of the Community Services Program Coordinator position to the CS Children and Families Program.

**CS Administration Program Budget Justification**

**RESOURCES**

The CS Administration Program is funded entirely by the General Fund.

**REQUIREMENTS**

The increase of 8% in Materials and Services reflects the need for one-time office equipment purchases associated with new staffing. The approximately \$24,000 increase in Administrative Charges is due to increased departmental staffing that occurred during the prior fiscal year.

MARION COUNTY FY 2016-17 BUDGET  
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**CS Children and Families Program**

- Supports the Marion County Children and Families Commission, a group of nearly thirty influential community leaders appointed to advise the Board of Commissioners on matters that affect the well-being of communities, children, and families.
- Enhances efforts to connect available local resources to those in need of supports through the implementation and use of the Community Resource Network.
- Mobilizes the community through strategies that address systemic issues that hinder prosperous conditions within Marion County.

**Program Summary**

Community Services	Program: CS Children and Families				
	FY 13-14 ACTUAL	FY 14-15 ACTUAL	FY 15-16 BUDGET	FY 16-17 ADOPTED	+/- %
<b>RESOURCES</b>					
Intergovernmental Federal	388,704	111,108	0	34,630	n.a.
Intergovernmental State	606,820	620,335	89,303	0	-100.0%
Charges for Services	1	0	0	0	n.a.
Interest	696	694	885	900	1.7%
Other Revenues	55	0	0	0	n.a.
General Fund Transfers	1,000	0	0	0	n.a.
Other Fund Transfers	0	(75,463)	0	0	n.a.
Net Working Capital	318,071	333,376	178,005	183,711	3.2%
<b>TOTAL RESOURCES</b>	<b>1,315,347</b>	<b>990,050</b>	<b>268,193</b>	<b>219,241</b>	<b>-18.3%</b>
<b>REQUIREMENTS</b>					
Personnel Services	0	0	0	35,471	n.a.
Materials and Services	981,971	812,044	192,028	85,016	-55.7%
Administrative Charges	0	0	0	16,221	n.a.
Contingency	0	0	16,165	25,568	58.2%
Ending Fund Balance	0	0	60,000	56,965	-5.1%
<b>TOTAL REQUIREMENTS</b>	<b>981,971</b>	<b>812,044</b>	<b>268,193</b>	<b>219,241</b>	<b>-18.3%</b>
<b>FTE</b>	0.00	0.00	0.00	0.50	n.a.

**FTE By Position Title By Program**

<b>Program: CS Children and Families</b>	
Position Title	FTE
Community Services Program Coordinator	0.50
<b>Program CS Children and Families FTE Total:</b>	<b>0.50</b>

*FTE Changes*

The 0.5 FTE increase reflects the transfer of half of the Community Services Coordinator position from CS Administration to the CS Children and Families Program.

MARION COUNTY FY 2016-17 BUDGET  
BY DEPARTMENT  
COMMUNITY SERVICES

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**CS Children and Families Program Budget Justification**

**RESOURCES**

The Intergovernmental Federal resource is a grant from Willamette Valley Community Health. The Net Working Capital Funds are carryover interest earnings generated across multiple fiscal years that are carried over from FY 15-16.

**REQUIREMENTS**

Personnel Services has increased \$35,471 due to 0.5 FTE of the Community Services Coordinator position transferring from CS Administration to the CS Children and Families Program.

The approximately 55% reduction in Materials and Services is primarily due to the reduction in expenditures associated with the WVCH grant, compared to FY 15-16. Additional Materials and Services items that are reduced in FY 16-17 are consulting costs associated with the Community Resources Network, and small office equipment.

Contingency is increased this year due to programming needs associated with various Children and Families projects, resulting in a 5% decline in Ending Fund Balance.

MARION COUNTY FY 2016-17 BUDGET  
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**MC Reentry Initiative Program**

- Participates actively in design team meetings, workgroups, and the Marion County Reentry Council.
- Provides fiscal management of donations received in support of the Marion County Reentry Initiative. Funds collected are used to address barriers to education, training, employment, and accessing medical care needs.
- Aids in the development and implementation of sustainability plans, as well as identified administrative supports.

**Program Summary**

Community Services	Program: MC Reentry Initiative				
	FY 13-14 ACTUAL	FY 14-15 ACTUAL	FY 15-16 BUDGET	FY 16-17 ADOPTED	+/- %
<b>RESOURCES</b>					
Other Revenues	0	19,909	24,500	28,000	14.3%
Net Working Capital	0	0	7,387	8,440	14.3%
<b>TOTAL RESOURCES</b>	<b>0</b>	<b>19,909</b>	<b>31,887</b>	<b>36,440</b>	<b>14.3%</b>
<b>REQUIREMENTS</b>					
Materials and Services	0	12,523	31,887	36,440	14.3%
<b>TOTAL REQUIREMENTS</b>	<b>0</b>	<b>12,523</b>	<b>31,887</b>	<b>36,440</b>	<b>14.3%</b>

There are no positions for the selected budget.

FTE Changes

There are no positions associated with this program.

**MC Reentry Initiative Program Budget Justification**

**RESOURCES**

The Resources for the MC Reentry Initiative Program have increased by \$4,553 and reflect anticipated donations collected from the annual reentry breakfast, monthly financial support from the community, and Net Working Capital from the previous fiscal year.

**REQUIREMENTS**

Total Requirements increase reflects costs associated with Material and Services needed to administer this program area: annual fund raising event and removing barriers for reentry clients.

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**Dog Services Program**

- Issues licenses for all dogs and registrations of qualifying animal rescue entities in Marion County.
- Provides shelter and care for lost dogs.
- Provides adoption opportunities to the public to adopt unclaimed lost dogs.
- Provides education to the public about dogs and animal rescue entities.
- Responds to emergency calls involving dogs.
- Issues infractions for violation of the dog control codes.
- Supports community outreach, systems alignment, and community engagement efforts.

**Program Summary**

Community Services	Program: Dog Services				
	FY 13-14 ACTUAL	FY 14-15 ACTUAL	FY 15-16 BUDGET	FY 16-17 ADOPTED	+/- %
<b>RESOURCES</b>					
Licenses and Permits	378,585	361,598	390,750	429,750	10.0%
Charges for Services	96,742	101,490	124,617	105,450	-15.4%
Fines and Forfeitures	3,986	3,150	3,500	4,000	14.3%
Interest	314	470	250	400	60.0%
Other Revenues	12,860	23,096	19,900	20,600	3.5%
General Fund Transfers	667,003	601,660	823,919	789,862	-4.1%
Net Working Capital	22,238	24,498	0	21,517	n.a.
<b>TOTAL RESOURCES</b>	<b>1,181,728</b>	<b>1,115,961</b>	<b>1,362,936</b>	<b>1,371,579</b>	<b>0.6%</b>
<b>REQUIREMENTS</b>					
Personnel Services	733,663	705,076	825,667	838,043	1.5%
Materials and Services	198,940	207,620	256,005	256,605	0.2%
Administrative Charges	224,627	203,265	240,230	263,331	9.6%
Capital Outlay	0	0	22,618	0	-100.0%
Contingency	0	0	18,416	13,600	-26.2%
<b>TOTAL REQUIREMENTS</b>	<b>1,157,230</b>	<b>1,115,961</b>	<b>1,362,936</b>	<b>1,371,579</b>	<b>0.6%</b>
<b>FTE</b>	10.10	10.30	11.80	11.80	0.0%

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**FTE By Position Title By Program**

<b>Program: Dog Services</b>	
<b>Position Title</b>	<b>FTE</b>
Department Specialist 2	2.00
Department Specialist 3	1.00
Dog Control Officer	2.00
Shelter Manager	1.00
Shelter Operations Lead	1.00
Shelter Program Specialist	1.00
Shelter Technician	2.80
Veterinary Technician	1.00
<b>Program Dog Services FTE Total:</b>	<b>11.80</b>

FTE Changes

There are no changes to FTE in this program.

**Dog Services Program Budget Justification**

**RESOURCES**

Total Resources for the Dog Services Program increases slightly due to anticipated Licenses and Permits revenue generated from changes to Marion County's Dog Code requiring rabies vaccination notification and the registration of animal rescue entities. Increases to Fines and Forfeitures are anticipated based on new procedures implemented by administration.

The small increase to Other Revenues is generated by retail sales, adoption fees, fund raising, and donations. The reduction to Charges for Services is based on the decline of dogs sheltered annually, and the reduction of General Fund Transfers is due to anticipated Other Resources increases and the shelter's reorganization.

**REQUIREMENTS**

The 1.5% increase in Personnel Services is due to the addition of new shelter staff associated with the shelter's reorganization that occurred during the prior fiscal year. The reduction in Capital Outlay is due to the completion of a capital construction project in the prior fiscal year.

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**County Fair Program**

- Provides a showcase for agricultural education and a positive environment for Marion County's youth. The Marion County Fair is the gateway to 4-H and Future Farmers of America (FFA) youth who are selected to compete at the Oregon State Fair.
- Provides a platform for county residents to showcase their art, flowers, foods, textiles, hobbies, poetry, table setting and animals.
- Provides administrative support for the Marion County Fair Board, which is the body charged with organizing, promoting, and managing the fair.
- Accomplishes goals articulated in its strategic plan, which serves as the preparation and staging guide for the annual fair.

**Program Summary**

Community Services	Program: County Fair				
	FY 13-14 ACTUAL	FY 14-15 ACTUAL	FY 15-16 BUDGET	FY 16-17 ADOPTED	+/- %
<b>RESOURCES</b>					
Intergovernmental State	50,964	50,964	50,964	50,964	0.0%
Charges for Services	193,978	232,969	170,791	206,500	20.9%
Interest	86	129	0	0	n.a.
Other Revenues	18,075	30,764	41,712	42,450	1.8%
General Fund Transfers	154,708	170,672	98,537	97,557	-1.0%
Net Working Capital	0	16,348	46,526	68,273	46.7%
<b>TOTAL RESOURCES</b>	<b>417,811</b>	<b>501,845</b>	<b>408,530</b>	<b>465,744</b>	<b>14.0%</b>
<b>REQUIREMENTS</b>					
Personnel Services	53,202	56,475	62,696	57,544	-8.2%
Materials and Services	331,007	378,271	300,705	301,882	0.4%
Administrative Charges	17,254	20,574	21,867	23,314	6.6%
Contingency	0	0	23,262	83,004	256.8%
<b>TOTAL REQUIREMENTS</b>	<b>401,462</b>	<b>455,320</b>	<b>408,530</b>	<b>465,744</b>	<b>14.0%</b>
<b>FTE</b>	<b>0.52</b>	<b>0.51</b>	<b>0.51</b>	<b>0.51</b>	<b>0.0%</b>

**FTE By Position Title By Program**

<b>Program: County Fair</b>	
Position Title	FTE
Program Coordinator 1	0.51
<b>Program County Fair FTE Total:</b>	<b>0.51</b>

FTE Changes

There are no changes to the FTE for this program.



MARION COUNTY FY 2016-17 BUDGET  
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**County Fair Program Budget Justification**

**RESOURCES**

Total Resources for the County Fair Program have increased by \$57,214. The \$35,709 increase in Charges for Services is based on an anticipated increase in revenues from gate receipts, food booth fees, and carnival fees at the 2016 county fair. At the 2015 county fair, ticket sales exceeded expectations, due in part to administrative changes and the utilization of electronic ticketing.

Other Revenues are expected to increase due to increased donations that support the County Fair Program. The increase in Net Working Capital has increased due to the success of the 2015 county fair.

**REQUIREMENTS**

The County Fair Program's total Requirements have increased \$57,214. This is primarily based on the increase in Contingency, due to fairground rent savings that occurred in FY 15-16 as a result of the asphalt paving agreement between Marion County and the Oregon State Fair Council. These funds will be utilized during future fairs to cover fairground rental costs once the agreement expires in 2018, as well as for unanticipated program expenses.

MARION COUNTY FY 2016-17 BUDGET  
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**Lottery and Economic Dev Program**

- Develops policies and procedures that guide the department in its administration of Oregon Lottery Funds allocations; including contract management, and monitoring programs' compliance with statutes and rules.
- Performs transparent fiscal management of the county's Oregon Video Lottery budget.
- Enhances the county's economic development interests through innovation, leadership and sustainable practices.
- Facilitates the development, implementation, and execution of the county's short- and long-term economic development plan that is built upon a comprehensive, coordinated, and responsive framework that addresses the specific needs of the county and its citizens.
- Facilitates and supports the Economic Development Advisory Board, as well as provides administrative support that aid in the effectiveness of the county's efforts.
- Provides staff support to the Oregon Garden Foundation by assisting the foundation with strategic, financial, and long range planning efforts.

**Program Summary**

Community Services

Program: Lottery and Economic Dev

	FY 13-14 ACTUAL	FY 14-15 ACTUAL	FY 15-16 BUDGET	FY 16-17 ADOPTED	+/- %
<b>RESOURCES</b>					
Intergovernmental State	0	1,392,465	1,618,323	1,618,323	0.0%
Interest	0	6,887	6,053	12,749	110.6%
Other Fund Transfers	0	1,272,797	47,721	0	-100.0%
Settlements	0	155,509	105,000	200,000	90.5%
Net Working Capital	0	0	1,382,330	1,353,559	-2.1%
<b>TOTAL RESOURCES</b>	<b>0</b>	<b>2,827,657</b>	<b>3,159,427</b>	<b>3,184,631</b>	<b>0.8%</b>
<b>REQUIREMENTS</b>					
Personnel Services	0	51,766	92,477	177,693	92.1%
Materials and Services	0	503,450	1,075,307	1,616,269	50.3%
Administrative Charges	0	14,048	72,331	109,484	51.4%
Debt Service Principal	0	474,899	498,355	522,968	4.9%
Debt Service Interest	0	77,164	53,709	29,096	-45.8%
Transfers Out	0	324,000	326,500	324,000	-0.8%
Contingency	0	0	313,202	243,572	-22.2%
Ending Fund Balance	0	0	727,546	161,549	-77.8%
<b>TOTAL REQUIREMENTS</b>	<b>0</b>	<b>1,445,328</b>	<b>3,159,427</b>	<b>3,184,631</b>	<b>0.8%</b>
<b>FTE</b>	0.00	1.00	0.97	2.00	106.2%

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**FTE By Position Title By Program**

<b>Program: Lottery and Economic Dev</b>	
<b>Position Title</b>	<b>FTE</b>
Economic Development Coordinator	1.00
Management Analyst 2	1.00
<b>Program Lottery and Economic Dev FTE Total:</b>	<b>2.00</b>

*FTE Changes*

The addition of 1.0 FTE allocated to the Lottery Distribution Program budget covers the cost of the Economic Development Coordinator position, presented in a decision package.

**Lottery and Economic Dev Program Budget Justification**

**RESOURCES**

This program merged with the Economic Development Program during the prior fiscal year. Total Resources for the Lottery and Economic Development Program budget have increased approximately \$25,204. The increase is primarily due to a \$95,000 increase in Settlements in royalty payments from the Oregon Garden Foundation.

**REQUIREMENTS**

Personnel Services increased by about \$85,000. The increase is attributed to funding for the Economic Development Coordinator position.

The \$540,962 increase in Materials and Services is due to an increase in funding for the Lottery Distribution Program's three key grant programs: Community Projects Grants, which are available to nonprofits, legal entities, or municipalities to promote economic development; Business Development Grants, which are available to private sector businesses and industries of traded sectors, tourism, agriculture, and natural resources; and Board Designated Appropriations, that are available to businesses, nonprofits, or associations that regionally promote, expand, or prevent the decline of manufacturing agriculture, tourism, and small business.

The decrease of \$565,997 in Ending Fund Balance reflects the development and expansion of the Lottery and Economic Development Program's funding activities.

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**Economic Development Program**

- This program merged with the Lottery and Economic Development Program.

Community Services	Program Summary			Program: Economic Development	
	FY 13-14 ACTUAL	FY 14-15 ACTUAL	FY 15-16 BUDGET	FY 16-17 ADOPTED	+/- %
<b>RESOURCES</b>					
General Fund Transfers	0	20,000	0	0	n.a.
Net Working Capital	0	0	0	0	n.a.
<b>TOTAL RESOURCES</b>	<b>0</b>	<b>20,000</b>	<b>0</b>	<b>0</b>	<b>n.a.</b>
<b>REQUIREMENTS</b>					
Personnel Services	0	0	0	0	n.a.
Materials and Services	0	20,000	0	0	n.a.
<b>TOTAL REQUIREMENTS</b>	<b>0</b>	<b>20,000</b>	<b>0</b>	<b>0</b>	<b>n.a.</b>
<b>FTE</b>	0.00	0.00	0.03	0.00	-100.0%

There are no positions for the selected budget.

FTE Changes

There are no positions for the Economic Development Program.

**Economic Development Program Budget Justification**

RESOURCES

This program merged with the Lottery and Economic Development Program.

REQUIREMENTS

Not applicable.

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**KEY DEPARTMENT ACCOMPLISHMENTS**

- Children and Families Commission leadership worked to broaden its membership and to strengthen and narrow its function and focus. Three priorities have emerged: coordinating the implementation of the Family Check-Up program in an effort to increase family functioning, establishing a system that supports young people to work while gaining necessary skills, and supporting collaborative grant proposals among local partners.
- The dog shelter launched a new registration process for animal rescue entities, and is reported to have one of the highest compliance rates in the state with its registration of 11 local rescue organizations. The shelter continues to expand upon its efficiencies and programming which resulted in 83.7% of lost dogs returned to its owner, adopted, or sent to a rescue or partnering shelter - a 3.7% increase over the figures reported in FY14-15. The shelter successfully reorganized its management and operational structure.
- The department has focused on broadening the membership and scope of work for the Economic Development Advisory Board. These successful efforts have helped the board increase its overall awareness of emerging topics and focus upon a strategic direction needed to advance its work. The Regional Strategy Committee was established to provide guidance on key projects, leverage resources, and increase communication and information sharing among economic development entities.
- Marion County collaborated and hosted a series of Distressed Communities meetings in the North Santiam Canyon where federal, state and local partners discussed economic and community development opportunities. Community members were re-invigorated to move forward on some latent economic development challenges. In March, a contractor was selected to conduct a feasibility study to identify governance options and to provide GIS mapping which is necessary to complete further engineering and design of water and wastewater systems for these communities. The department is working to identify funding opportunities for key infrastructure projects to improve the economic health of these communities.
- The Marion County Fair was recognized and honored by three organizations for its great work in 2015. The 2015 Governor's Volunteer Regional Award recognized the Fair Board for its efforts that contributed to produce the fair. The fair was recognized for its Children of Promise program, the asphalt paving project, and support from the Board of Commissioners by the Oregon Fairs Association. The Oregon Fair and Event Association awarded an Ovation Impact Award to Joel Conder, fair board member, for his key role in the asphalt project, and an Ovation Fundraiser Event of the Year Award for the Swine and Wine Auction.
- The 7th annual Community Breakfast, "Giving People a Second Chance" event was a great success. In an effort to remove barriers to education, training, employment and to aid with medical expenses, the annual event raised more than \$21,000. For the first time, ten percent of the funds raised were dedicated to assist with the delivery of services and supports to victims of family or domestic violence. Marion County continues to make progress with this initiative and persists in identifying innovative ways to lower its recidivism rate.
- The 2nd annual Together Towards Tomorrow event was hosted by the Children and Families Commission and had nearly 100 attendees. The event showcased organizations from around the county that work to nurture neighborhood vitality, strengthening families, support workforce readiness, promote educational success, and create a positive vision for youth. The event challenged attendees to respond to a "call to action." Attendees learned about current youth conditions in Marion County and how individual and community support is needed to make a difference in our young people's lives. Forty-five individuals committed to take action in one or more of the programs over the next year.

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- On May 19, 2015, Marion County voters approved the formation of the Marion County Extension and 4-H Service District, which established a property tax rate of \$0.05 per \$1,000 assessed value to fund Extension programs. The district serves all 20 incorporated cities, as well as the unincorporated areas of Marion County and works in cooperation with Oregon State University Extension Service to bring important agricultural services and supports to local residents.
- The Oregon Garden Foundation hired Mark Hunter as the development director. New donors, fund raising campaigns and marketing have been secured, and a new strategic plan for the foundation will focus on strengthening financial success. The Oregon Garden received an Ovation for Best Festival of the Year Award for its 3rd annual Christmas in the Garden.
- The addition of a community coordinator, budget analyst, and management analyst have increased the Administration Program's efficiencies and capacity. The department has enhanced its budgeting and management practices, solidified resources to the North Santiam Canyon priorities, and infused needed supports and focus to the Children and Families Commission efforts.

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**KEY INDICATORS**

**# 1: Recidivism and Support of Re-integration into Communities**

**Definition and Purpose**

As a measure of public safety, recidivism is currently defined as a new felony conviction within three years of beginning supervision (probation or post-prison supervision). This Key Indicator ties to the county's strategic plan relating to public safety. Goal #3 - Pursue a safe and secure community by protecting the people, property, and economy of Marion County.

**Significance**

According to the Bureau of Justice Statistics, over 50 percent of those released from incarceration will be in some kind of legal trouble within three years. The Community Services Department strives to reduce recidivism through cooperative efforts in areas such as timely and targeted supports through the use of the Marion County Reentry Client Fund, housing, transportation, family strengthening, and jobs.

**Data Units Calendar Year**

Post-prison recidivism rate in Marion County.

CY 2012 Actual	CY 2013 Actual	CY 2014 Actual	CY 2015 Actual	CY 2016 Estimate
21.4%	21.2%	14.3%	21%	Unkown

**Data Units Fiscal Year**

Marion County Client Services Fund

FY 12-13 Actual	FY 13-14 Actual	FY 14-15 Actual	FY 15-16 Estimate	FY 16-17 Estimate
\$19,123	\$17,740	\$18,949	\$21,202	\$24,200

**Explanation of Trends and Changes**

In the coming FY 2016-2017, the definition of recidivism rate for data collections will change. This will likely show a significant spike in the recidivism rate that is expected to mirror rates in communities nationally. This spike should not be an immediate indicator of the local community awareness, efforts and collaborations that occur in Marion County to address recidivism. Marion County continues to focus on developing relationships with businesses who hire post prison individuals. In 2015, the Oregon Legislature passed a ban the box law that removes questions regarding past criminal conviction on employment applications.

The Marion County Client Fund supports post prison re-integration by removing barriers to a successful transition into the community. Fundraising efforts have increased the amount of funds available for transition services and that is expected to rise over the next fiscal year to a goal of \$24,200 in FY 2016-17.

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**# 2: Return of Dogs to the Community and Increased Licensing**

**Definition and Purpose**

This key indicator measures the number of dogs who are reunited with its owner, adopted, or placed in another safe environment, as well as the number of licenses issued. Returning dogs to their owners and releasing healthy dogs back into the community is a primary goal of the Marion County Dog Shelter.

**Significance**

Marion County Dog Services is responsible for enforcing all provisions of Chapter 6.05, including dog licensing and control ordinances. The shelter's goal is to return as many dogs as possible to their owners and to obtain positive outcomes for the rest via adoption, rescue groups and partnering shelters. This indicator links to Marion County Goal #6: Promote the overall health of people in Marion County by improving the delivery of quality health services and supporting community-based prevention efforts and Goal #1: Provide efficient, effective, and responsive government through stewardship and accountability.

The county's dog control code requires the licensing of dogs by six months of age. License revenues help to support the Dog Services Program, increases the likelihood of reuniting a dog with its family, contributes to public safety, and indicates that the dog has a valid rabies vaccine - which is required for all licensed dogs. This key indicator ties to Marion County Goal #6: Promote the overall health of people in Marion County by improving the delivery of quality health services and supporting community-based prevention efforts.

**Data Units**

Percent of lost dogs returned to the community.

<b>FY 12-13 Actual</b>	<b>FY 13-14 Actual</b>	<b>FY 14-15 Actual</b>	<b>FY 15-16 Estimate</b>	<b>FY 16-17 Estimate</b>
Return to the community = 69%	Return to the community = 75%	Return to the community = 83%	Return to the community = 84%	Return to the community = 85%

Licenses issued.

<b>FY 12-13 Actual</b>	<b>FY 13-14 Actual</b>	<b>FY 14-15 Actual</b>	<b>FY 15-16 Estimate</b>	<b>FY 16-17 Estimate</b>
New/renewal licenses = 15,491	New/renewal licenses = 16,700	New/renewal licenses = 15,644	New/renewal licenses = 16,500	New/renewal licenses = 17,600



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**Explanation of Trends and Changes**

The Marion County Dog Shelter is committed to returning healthy dogs to the community and is steadily increasing its rate of return to the community. The goal is to continue the shelter's upward adoption trend and increase the rate of healthy returns to the community through education, rescue partnerships, and community outreach events. These efforts, alongside the work to increase dog rabies vaccination rates and licensing, are likely to continue this slight upward trend. It is expected that the dogs returned to the community percentage will plateau in the coming years based on the number of dogs that come to the shelter in an unhealthy condition.

For the county dog licensing program, the goal is to increase licensing 15% over a five year period, which would raise the licensing compliance rate to 50 percent. This translates into an anticipated goal of new or renewed dog licenses to 17,600 in FY16-17.

**# 3: Economic Development Projects**

**Definition and Purpose**

Oregon law requires that 2.5% of Oregon Video Lottery net profits be transferred to Oregon counties for local economic development purposes. Economic health of the community is measured by unemployment, median household income, and net job growth. The county is committed to creating a healthy economic environment for businesses to grow and thrive. Lottery funding helps support activities aimed at promoting job retention and growth. Throughout the year, Marion County convenes the Economic Development Advisory Board to assess and make recommendations regarding economic development issues throughout the county. The Board of Commissioners designates a portion of lottery funding to support infrastructure, organizations that focus on economic development, private businesses, and other economic development priorities.

**Significance**

These Key Indicators measure the economic development activities and economic health of the community. Economic development activities are measured by the number and dollar amount of Oregon Video Lottery Fund grants approved annually for cities, businesses, and organizations that promote economic development in Marion County. For FY 16-17 new indicators were added to measure the impact of business grants on jobs creation and the leveraging of private investment. These selected indicators support the county strategic priority for Economic Development and falls under the Marion County Goal #4: Demonstrate a supportive attitude toward employers, businesses, and property owners that promote economic development and high standards of livability in Marion County.

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**Data Units Calendar Year**

Unemployment Rate

CY 2012 Actual	CY 2013 Actual	CY 2014 Actual	CY 2015 Actual	CY 2016 Estimate
9.5%	8.2%	7.4%	6.1%	6.1%

Net Job Growth

CY 2012 Actual	CY 2013 Actual	CY 2014 Actual	CY 2015 Actual	CY 2016 Estimate
0.07%	2.12%	3.87%	3.7%	3.7%

Median Household Income

CY 2012 Actual	CY 2013 Actual	CY 2014 Actual	CY 2015 Actual	CY 2016 Estimate
\$46,654	\$46,885	\$47,360	\$50,107	\$53,013

**Data Units Fiscal Year**

Business Development Grants Recommended by the Economic Development Advisory Board

FY 12-13 Actual	FY 13-14 Actual	FY 14-15 Actual	FY 15-16 Estimate	FY 16-17 Estimate
\$0	\$199,158 across 5 awards	\$195,000 across 6 awards	\$155,000 across 4 awards	\$150,000 across 3 awards

Jobs Created By Business Development Grants

FY 12-13 Actual	FY 13-14 Actual	FY 14-15 Actual	FY 15-16 Estimate	FY 16-17 Estimate
-	64	91	27	30

Private Investments Leveraged by Business Development Grants

FY 12-13 Actual	FY 13-14 Actual	FY 14-15 Actual	FY 15-16 Estimate	FY 16-17 Estimate
-	\$1,541,000	\$623,307	\$357,750	\$450,000

Community Projects Grants Recommended by the Economic Development Advisory Board

FY 12-13 Actual	FY 13-14 Actual	FY 14-15 Actual	FY 15-16 Estimate	FY 16-17 Estimate
-	\$68,000 across 7 awards	\$60,000 across 4 awards	\$125,000 across 11 awards	\$100,000 across 10 awards

Regional or Countywide Board Designated Grants

FY 12-13 Actual	FY 13-14 Actual	FY 14-15 Actual	FY 15-16 Estimate	FY 16-17 Estimate
\$295,000 across 3 awards	\$395,000 across 3 awards	\$435,000 across 5 awards	\$485,000 across 5 awards	\$420,000 across 4 awards

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**Explanation of Trends and Changes**

Unemployment rate has improved since 2014, from 7.4% to 6.1% in 2015. In CY 2015 net job growth slowed to a more even pace of 3.7%. Net job growth for 2015 and estimates for 2016 are based on 2nd Quarter 2015 data published on March 5, 2016 from the Oregon Office of Economic Analysis. The Economic Review and Forecast for 2015 report states that job growth is anticipated to increase for another year before leveling off. The same study also reports an anticipated increase in personal income of 5.8% for 2015 and 2016.

In prior years, as the national economy weakened, so too did the availability of Oregon Video Lottery Funds. This resulted in the Board of Commissioners placing a moratorium on direct business grants recommended by the Economic Development Advisory Board (EDAB) in FY11-12. By FY 13-14, the Board of Commissioners reinstated Economic Development Advisory Board recommended grants and authorized an increase to match prior funding levels to economic development entities and allocated \$68,000 through the Community Projects. This grant program assists communities to increase their livability and safety, while attracting and retaining businesses. In FY 14-15, the administration of the Economic Development program transitioned to the Community Services Department and changes occurred in FY15-16, which included designating funding for targeted infrastructure needs among the cities and unincorporated areas within Marion County.

**# 4: Fair Attendance**

**Definition and Purpose**

This indicator measures the number of people who attend the annual Marion County Fair. This provides one method of gauging local interest in the county fair.

**Significance**

This Key Indicator supports Marion County Goal #4: Economic Development - demonstrate a supportive attitude toward employers, business, and property owners that promotes economic development and high standards of livability in Marion County. The Marion County Fair's purpose is to promote the diverse agricultural and cultural heritage of Marion County through active participation of its citizens and it provides a pathway for 4-H and FFA involved youth to advance and compete at the Oregon State Fair.

**Data Units Calendar Year**

<b>CY 2012 Actual</b>	<b>CY 2013 Actual</b>	<b>CY 2014 Actual</b>	<b>CY 2015 Actual</b>	<b>CY 2016 Estimate</b>
26,806	22,932	30,317	25,970	26,300

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**Explanation of Trends and Changes**

Fair attendance at the 2015 fair was lower than projected. The reduction in fair attendance is a result of the Fair Board's decision to employ electronic ticketing for the 2015 Marion County Fair. This new system, with its ticket sales devices, improved the fair's ability to capture actual attendance numbers, as well as produce increased fair revenues. All customers were required to pay the entrance fee or have credentials in-hand to gain entry. Prior to 2015, some attendance numbers were "guesstimates." Though the Fair Board is striving to meet or exceed last year's attendance, the Board is conservatively estimating the fair's 2016 attendance as we explore the ramifications of electronic ticketing for a second year.

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<b>Resources by Fund Detail</b>						
<b>100 - General Fund</b>	<b>Actual FY 13-14</b>	<b>Actual FY 14-15</b>	<b>Budget FY 15-16</b>	<b>Proposed FY 16-17</b>	<b>Approved FY 16-17</b>	<b>Adopted FY 16-17</b>
<b>General Fund Transfers</b>						
381100 Transfer from General Fund	743,790	754,610	639,313	580,594	641,368	641,368
<b>General Fund Transfers Total</b>	<b>743,790</b>	<b>754,610</b>	<b>639,313</b>	<b>580,594</b>	<b>641,368</b>	<b>641,368</b>
<b>General Fund Total</b>	<b>743,790</b>	<b>754,610</b>	<b>639,313</b>	<b>580,594</b>	<b>641,368</b>	<b>641,368</b>
<b>160 - Community Services Grants</b>						
<b>Intergovernmental Federal</b>						
331025 US Dept of Justice FATC	7,271	0	0	0	0	0
331202 OCCF Family Preserv Support	42,702	39,531	0	0	0	0
331203 OCCF Youth Investment Funds	283,150	46,192	0	0	0	0
331204 OCCF Healthy Start Medicaid	38,609	25,385	0	0	0	0
331226 Oregon Criminal Justice Comm	23,702	0	0	0	0	0
331990 Other Federal Revenues	0	0	0	34,630	34,630	34,630
<b>Intergovernmental Federal Total</b>	<b>395,435</b>	<b>111,108</b>	<b>0</b>	<b>34,630</b>	<b>34,630</b>	<b>34,630</b>
<b>Intergovernmental State</b>						
332036 Oregon Criminal Justice Comm	9,416	0	0	0	0	0
332101 OCCF Great Start	57,588	0	(8,077)	0	0	0
332103 OCCF Children Youth Families	58,453	0	0	0	0	0
332104 OCCF Healthy Start	556,536	606,950	0	0	0	0
332105 OCCF Basic Capacity	20,000	0	0	0	0	0
332108 OCCF HS Medicaid Match	38,609	25,385	0	0	0	0
332990 Other State Revenues	0	0	97,380	0	0	0
<b>Intergovernmental State Total</b>	<b>740,602</b>	<b>632,335</b>	<b>89,303</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Charges for Services</b>						
341430 Copy Machine Fees	1	0	0	0	0	0
<b>Charges for Services Total</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Interest</b>						
361000 Investment Earnings	696	694	885	900	900	900
<b>Interest Total</b>	<b>696</b>	<b>694</b>	<b>885</b>	<b>900</b>	<b>900</b>	<b>900</b>
<b>Other Revenues</b>						
371000 Miscellaneous Income	55	0	0	0	0	0
373100 Special Program Donations	0	19,909	24,500	28,000	28,000	28,000
<b>Other Revenues Total</b>	<b>55</b>	<b>19,909</b>	<b>24,500</b>	<b>28,000</b>	<b>28,000</b>	<b>28,000</b>
<b>General Fund Transfers</b>						
381100 Transfer from General Fund	1,000	100,318	44,742	0	0	0
<b>General Fund Transfers Total</b>	<b>1,000</b>	<b>100,318</b>	<b>44,742</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Net Working Capital</b>						
392000 Net Working Capital Unrestr	318,071	258,438	185,392	192,151	192,151	192,151
<b>Net Working Capital Total</b>	<b>318,071</b>	<b>258,438</b>	<b>185,392</b>	<b>192,151</b>	<b>192,151</b>	<b>192,151</b>
<b>Community Services Grants Total</b>	<b>1,455,860</b>	<b>1,122,802</b>	<b>344,822</b>	<b>255,681</b>	<b>255,681</b>	<b>255,681</b>

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<b>165 - Lottery and Economic Dev</b>	<b>Actual FY 13-14</b>	<b>Actual FY 14-15</b>	<b>Budget FY 15-16</b>	<b>Proposed FY 16-17</b>	<b>Approved FY 16-17</b>	<b>Adopted FY 16-17</b>
<b>Intergovernmental State</b>						
332021 Video Lottery	0	1,392,465	1,618,323	1,618,323	1,618,323	1,618,323
<b>Intergovernmental State Total</b>	<b>0</b>	<b>1,392,465</b>	<b>1,618,323</b>	<b>1,618,323</b>	<b>1,618,323</b>	<b>1,618,323</b>
<b>Interest</b>						
361000 Investment Earnings	0	6,887	6,053	12,749	12,749	12,749
<b>Interest Total</b>	<b>0</b>	<b>6,887</b>	<b>6,053</b>	<b>12,749</b>	<b>12,749</b>	<b>12,749</b>
<b>General Fund Transfers</b>						
381100 Transfer from General Fund	0	20,000	0	0	0	0
<b>General Fund Transfers Total</b>	<b>0</b>	<b>20,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Other Fund Transfers</b>						
381165 Xfr from Lottery and Econ Dev	0	1,272,797	0	0	0	0
381170 Transfer from CD Block Grants	0	0	47,721	0	0	0
<b>Other Fund Transfers Total</b>	<b>0</b>	<b>1,272,797</b>	<b>47,721</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Settlements</b>						
382100 Settlements	0	155,509	105,000	200,000	200,000	200,000
<b>Settlements Total</b>	<b>0</b>	<b>155,509</b>	<b>105,000</b>	<b>200,000</b>	<b>200,000</b>	<b>200,000</b>
<b>Net Working Capital</b>						
392000 Net Working Capital Unrestr	0	0	1,382,330	1,353,559	1,353,559	1,353,559
<b>Net Working Capital Total</b>	<b>0</b>	<b>0</b>	<b>1,382,330</b>	<b>1,353,559</b>	<b>1,353,559</b>	<b>1,353,559</b>
<b>Lottery and Economic Dev Total</b>	<b>0</b>	<b>2,847,657</b>	<b>3,159,427</b>	<b>3,184,631</b>	<b>3,184,631</b>	<b>3,184,631</b>
<b>230 - Dog Control</b>						
	<b>Actual FY 13-14</b>	<b>Actual FY 14-15</b>	<b>Budget FY 15-16</b>	<b>Proposed FY 16-17</b>	<b>Approved FY 16-17</b>	<b>Adopted FY 16-17</b>
<b>Licenses and Permits</b>						
322000 Dog Licenses	378,585	361,148	390,000	429,000	429,000	429,000
322020 Animal Rescue Licenses	0	450	750	750	750	750
<b>Licenses and Permits Total</b>	<b>378,585</b>	<b>361,598</b>	<b>390,750</b>	<b>429,750</b>	<b>429,750</b>	<b>429,750</b>
<b>Charges for Services</b>						
341590 Impound Fees	19,989	18,885	20,000	20,000	20,000	20,000
341600 Board Fees	25,629	25,187	26,000	26,000	26,000	26,000
341605 Dog Adoption Fees	42,042	49,550	49,000	51,450	51,450	51,450
341950 Retail Sales	1,560	885	800	700	700	700
341999 Other Fees	5,835	5,722	6,000	6,000	6,000	6,000
344999 Other Reimbursements	1,688	1,261	22,817	1,300	1,300	1,300
<b>Charges for Services Total</b>	<b>96,742</b>	<b>101,490</b>	<b>124,617</b>	<b>105,450</b>	<b>105,450</b>	<b>105,450</b>
<b>Fines and Forfeitures</b>						
351100 Dog Fines	3,986	3,150	3,500	4,000	4,000	4,000
<b>Fines and Forfeitures Total</b>	<b>3,986</b>	<b>3,150</b>	<b>3,500</b>	<b>4,000</b>	<b>4,000</b>	<b>4,000</b>
<b>Interest</b>						
361000 Investment Earnings	314	470	250	400	400	400
<b>Interest Total</b>	<b>314</b>	<b>470</b>	<b>250</b>	<b>400</b>	<b>400</b>	<b>400</b>
<b>Other Revenues</b>						
371000 Miscellaneous Income	0	(9)	0	0	0	0
371100 Recoveries from Collections	3,529	2,430	4,800	3,500	3,500	3,500
372000 Over and Short	(36)	131	100	100	100	100

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<b>230 - Dog Control</b>	<b>Actual FY 13-14</b>	<b>Actual FY 14-15</b>	<b>Budget FY 15-16</b>	<b>Proposed FY 16-17</b>	<b>Approved FY 16-17</b>	<b>Adopted FY 16-17</b>
<b>Other Revenues</b>						
373100 Special Program Donations	9,367	20,544	15,000	17,000	17,000	17,000
<b>Other Revenues Total</b>	<b>12,860</b>	<b>23,096</b>	<b>19,900</b>	<b>20,600</b>	<b>20,600</b>	<b>20,600</b>
<b>General Fund Transfers</b>						
381100 Transfer from General Fund	667,003	601,660	823,919	789,862	789,862	789,862
<b>General Fund Transfers Total</b>	<b>667,003</b>	<b>601,660</b>	<b>823,919</b>	<b>789,862</b>	<b>789,862</b>	<b>789,862</b>
<b>Net Working Capital</b>						
391000 Net Working Capital Restricted	112,372	158,595	0	0	0	0
392000 Net Working Capital Unrestr	(90,134)	(134,098)	0	21,517	21,517	21,517
<b>Net Working Capital Total</b>	<b>22,238</b>	<b>24,498</b>	<b>0</b>	<b>21,517</b>	<b>21,517</b>	<b>21,517</b>
<b>Dog Control Total</b>	<b>1,181,728</b>	<b>1,115,961</b>	<b>1,362,936</b>	<b>1,371,579</b>	<b>1,371,579</b>	<b>1,371,579</b>
<b>270 - County Fair</b>	<b>Actual FY 13-14</b>	<b>Actual FY 14-15</b>	<b>Budget FY 15-16</b>	<b>Proposed FY 16-17</b>	<b>Approved FY 16-17</b>	<b>Adopted FY 16-17</b>
<b>Intergovernmental State</b>						
332200 County Fair Subsidies	50,964	50,964	50,964	50,964	50,964	50,964
<b>Intergovernmental State Total</b>	<b>50,964</b>	<b>50,964</b>	<b>50,964</b>	<b>50,964</b>	<b>50,964</b>	<b>50,964</b>
<b>Charges for Services</b>						
341530 Gate Receipts	68,843	56,992	52,000	82,500	82,500	82,500
341540 Food Booth Fees	33,321	41,400	30,000	36,000	36,000	36,000
341550 Commercial Space Rental Fees	19,462	22,679	20,000	19,000	19,000	19,000
341555 Sponsor Fees	42,750	83,775	43,041	45,000	45,000	45,000
341560 Carnival Fees	17,126	15,985	13,500	13,500	13,500	13,500
341565 Stall Fees	3,835	3,660	3,800	4,000	4,000	4,000
341580 Camping Fees	8,261	7,834	8,000	6,000	6,000	6,000
341860 Grand Safety Station Fees	176	441	250	400	400	400
344999 Other Reimbursements	203	203	200	100	100	100
<b>Charges for Services Total</b>	<b>193,978</b>	<b>232,969</b>	<b>170,791</b>	<b>206,500</b>	<b>206,500</b>	<b>206,500</b>
<b>Interest</b>						
361000 Investment Earnings	86	129	0	0	0	0
<b>Interest Total</b>	<b>86</b>	<b>129</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Other Revenues</b>						
371000 Miscellaneous Income	3,050	6,326	24,462	20,100	20,100	20,100
372000 Over and Short	(1)	0	0	0	0	0
373100 Special Program Donations	15,026	24,438	17,250	22,350	22,350	22,350
<b>Other Revenues Total</b>	<b>18,075</b>	<b>30,764</b>	<b>41,712</b>	<b>42,450</b>	<b>42,450</b>	<b>42,450</b>
<b>General Fund Transfers</b>						
381100 Transfer from General Fund	154,708	170,672	98,537	97,557	97,557	97,557
<b>General Fund Transfers Total</b>	<b>154,708</b>	<b>170,672</b>	<b>98,537</b>	<b>97,557</b>	<b>97,557</b>	<b>97,557</b>
<b>Net Working Capital</b>						
392000 Net Working Capital Unrestr	0	16,348	46,526	68,273	68,273	68,273
<b>Net Working Capital Total</b>	<b>0</b>	<b>16,348</b>	<b>46,526</b>	<b>68,273</b>	<b>68,273</b>	<b>68,273</b>
<b>County Fair Total</b>	<b>417,811</b>	<b>501,845</b>	<b>408,530</b>	<b>465,744</b>	<b>465,744</b>	<b>465,744</b>
<b>Community Services Grand Total</b>	<b>3,799,188</b>	<b>6,342,875</b>	<b>5,915,028</b>	<b>5,858,229</b>	<b>5,919,003</b>	<b>5,919,003</b>

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**Requirements by Fund Detail**

<b>100 - General Fund</b>	<b>Actual FY 13-14</b>	<b>Actual FY 14-15</b>	<b>Budget FY 15-16</b>	<b>Proposed FY 16-17</b>	<b>Approved FY 16-17</b>	<b>Adopted FY 16-17</b>
<b>Personnel Services</b>						
<b>Salaries and Wages</b>						
511020 Salaries and Wages Budget Only	0	0	1,960	0	0	0
511110 Regular Wages	90,267	155,521	287,184	275,406	306,091	306,091
511120 Temporary Wages	0	3,951	0	0	0	0
511130 Vacation Pay	9,830	7,502	0	0	0	0
511140 Sick Pay	2,243	5,411	0	0	0	0
511150 Holiday Pay	5,079	7,344	0	0	0	0
511160 Comp Time Pay	6	215	0	0	0	0
511210 Compensation Credits	13,165	8,814	7,290	9,083	9,083	9,083
511240 Leave Payoff	5,949	0	0	0	0	0
511280 Cell Phone Pay	99	205	0	0	0	0
511420 Premium Pay	413	383	0	0	0	0
<b>Salaries and Wages Total</b>	<b>127,051</b>	<b>189,346</b>	<b>296,434</b>	<b>284,489</b>	<b>315,174</b>	<b>315,174</b>
<b>Fringe Benefits</b>						
512010 Fringe Benefits Budget Only	0	0	0	0	0	0
512110 PERS	19,712	26,954	46,970	45,377	50,271	50,271
512120 401K	2,668	6,525	6,949	6,951	6,951	6,951
512130 PERS Debt Service	4,694	6,863	15,166	13,230	14,657	14,657
512200 FICA	9,837	14,075	22,172	21,415	23,762	23,762
512310 Medical Insurance	27,440	40,716	69,207	71,267	85,931	85,931
512320 Dental Insurance	2,775	3,757	5,028	7,051	8,503	8,503
512330 Group Term Life Insurance	186	318	544	528	587	587
512340 Long Term Disability Insurance	478	817	1,672	1,187	1,319	1,319
512400 Unemployment Insurance	521	758	1,414	1,054	1,168	1,168
512520 Workers Comp Insurance	55	87	114	144	144	144
512600 Wellness Program	75	111	154	194	194	194
512610 Employee Assistance Program	53	80	106	133	133	133
<b>Fringe Benefits Total</b>	<b>68,495</b>	<b>101,060</b>	<b>169,496</b>	<b>168,531</b>	<b>193,620</b>	<b>193,620</b>
<b>Personnel Services Total</b>	<b>195,546</b>	<b>290,406</b>	<b>465,930</b>	<b>453,020</b>	<b>508,794</b>	<b>508,794</b>
<b>Materials and Services</b>						
<b>Supplies</b>						
521010 Office Supplies	775	3,686	4,106	4,500	4,900	4,900
521070 Departmental Supplies	0	448	0	0	0	0
521110 First Aid Supplies	27	0	100	75	75	75
521170 Educational Supplies	19	0	0	0	0	0
521190 Publications	0	14	0	350	350	350
<b>Supplies Total</b>	<b>821</b>	<b>4,148</b>	<b>4,206</b>	<b>4,925</b>	<b>5,325</b>	<b>5,325</b>
<b>Materials</b>						
522150 Small Office Equipment	948	1,075	3,300	3,000	5,100	5,100
522170 Computers Non Capital	40	1,666	4,500	3,000	4,300	4,300
522180 Software	1,385	2,598	2,500	2,500	3,200	3,200
<b>Materials Total</b>	<b>2,373</b>	<b>5,338</b>	<b>10,300</b>	<b>8,500</b>	<b>12,600</b>	<b>12,600</b>



MARION COUNTY FY 2016-17 BUDGET  
BY DEPARTMENT  
COMMUNITY SERVICES

<b>100 - General Fund</b>	<b>Actual FY 13-14</b>	<b>Actual FY 14-15</b>	<b>Budget FY 15-16</b>	<b>Proposed FY 16-17</b>	<b>Approved FY 16-17</b>	<b>Adopted FY 16-17</b>
<b>Materials and Services</b>						
<b>Communications</b>						
523010 Telephone Equipment	0	0	100	100	100	100
523020 Phone and Communication Svcs	499	13	100	100	100	100
523040 Data Connections	971	1,031	960	500	500	500
523050 Postage	67	98	300	300	300	300
523060 Cellular Phones	984	773	1,740	1,740	1,740	1,740
523090 Long Distance Charges	0	0	350	300	300	300
<b>Communications Total</b>	<b>2,521</b>	<b>1,916</b>	<b>3,550</b>	<b>3,040</b>	<b>3,040</b>	<b>3,040</b>
<b>Utilities</b>						
524010 Electricity	0	1,909	4,267	4,441	4,441	4,441
524040 Natural Gas	0	77	43	58	58	58
524050 Water	0	48	74	84	84	84
524070 Sewer	0	95	124	185	185	185
524090 Garbage Disposal and Recycling	143	108	237	250	250	250
<b>Utilities Total</b>	<b>143</b>	<b>2,236</b>	<b>4,745</b>	<b>5,018</b>	<b>5,018</b>	<b>5,018</b>
<b>Contracted Services</b>						
525450 Subscription Services	494	700	715	700	700	700
525710 Printing Services	51	153	2,250	2,000	2,000	2,000
525715 Advertising	0	2,065	0	0	0	0
525740 Document Disposal Services	4	0	0	0	0	0
<b>Contracted Services Total</b>	<b>549</b>	<b>2,919</b>	<b>2,965</b>	<b>2,700</b>	<b>2,700</b>	<b>2,700</b>
<b>Repairs and Maintenance</b>						
526010 Office Equipment Maintenance	0	0	250	250	250	250
526030 Building Maintenance	81	78	500	800	800	800
<b>Repairs and Maintenance Total</b>	<b>81</b>	<b>78</b>	<b>750</b>	<b>1,050</b>	<b>1,050</b>	<b>1,050</b>
<b>Rentals</b>						
527120 Motor Pool Mileage	602	235	1,350	1,350	1,350	1,350
527130 Parking	0	10	50	50	50	50
527210 Building Rental Private	25,646	27,087	68,769	0	0	0
527240 Condo Assn Assessments	0	2,127	5,828	5,755	5,755	5,755
527300 Equipment Rental	6,137	4,993	6,500	6,500	6,500	6,500
<b>Rentals Total</b>	<b>32,386</b>	<b>34,451</b>	<b>82,497</b>	<b>13,655</b>	<b>13,655</b>	<b>13,655</b>
<b>Insurance</b>						
528130 Property Insurance Premiums	3,116	0	0	0	0	0
<b>Insurance Total</b>	<b>3,116</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Miscellaneous</b>						
529110 Mileage Reimbursement	47	81	750	750	750	750
529210 Meetings	242	261	1,400	1,400	1,400	1,400
529220 Conferences	95	0	650	650	650	650
529230 Training	0	450	2,250	2,250	2,750	2,750
529300 Dues and Memberships	350	0	0	0	0	0
529510 OSU Extension Services	348,828	378,828	0	0	0	0
529590 Special Programs Other	0	75	0	0	0	0
529650 Pre Employment Costs	0	25	0	50	50	50

MARION COUNTY FY 2016-17 BUDGET  
BY DEPARTMENT  
COMMUNITY SERVICES

<b>100 - General Fund</b>	<b>Actual FY 13-14</b>	<b>Actual FY 14-15</b>	<b>Budget FY 15-16</b>	<b>Proposed FY 16-17</b>	<b>Approved FY 16-17</b>	<b>Adopted FY 16-17</b>
<b>Materials and Services</b>						
529740 Fairs and Shows	46	42	300	300	300	300
529910 Awards and Recognition	104	87	100	100	100	100
529999 Miscellaneous Expense	388	7	100	100	100	100
<b>Miscellaneous Total</b>	<b>350,100</b>	<b>379,855</b>	<b>5,550</b>	<b>5,600</b>	<b>6,100</b>	<b>6,100</b>
<b>Materials and Services Total</b>	<b>392,090</b>	<b>430,941</b>	<b>114,563</b>	<b>44,488</b>	<b>49,488</b>	<b>49,488</b>
<b>Administrative Charges</b>						
611100 County Admin Allocation	12,321	2,012	4,693	6,157	6,157	6,157
611210 Facilities Mgt Allocation	0	6,370	11,261	11,364	11,364	11,364
611220 Custodial Allocation	3,738	4,902	8,303	8,416	8,416	8,416
611230 Courier Allocation	324	101	245	351	351	351
611250 Risk Management Allocation	6,655	1,357	795	823	823	823
611255 Benefits Allocation	1,699	498	1,396	1,578	1,578	1,578
611260 Human Resources Allocation	5,090	1,732	4,675	6,290	6,290	6,290
611300 Legal Services Allocation	7,651	0	1,577	11,765	11,765	11,765
611400 Information Tech Allocation	31,891	5,264	10,755	12,040	12,040	12,040
611410 FIMS Allocation	19,041	2,421	5,097	7,177	7,177	7,177
611420 Telecommunications Allocation	5,634	804	1,589	1,836	1,836	1,836
611430 Info Tech Direct Charges	0	0	0	4,473	4,473	4,473
611600 Finance Allocation	39,586	3,075	4,429	6,162	6,162	6,162
611800 MCBEE Allocation	549	126	676	425	425	425
612100 IT Equipment Use Charges	0	0	829	929	929	929
614100 Liability Insurance Allocation	20,350	4,100	1,400	2,000	2,000	2,000
614200 WC Insurance Allocation	1,625	500	1,100	1,300	1,300	1,300
<b>Administrative Charges Total</b>	<b>156,154</b>	<b>33,262</b>	<b>58,820</b>	<b>83,086</b>	<b>83,086</b>	<b>83,086</b>
<b>General Fund Total</b>	<b>743,790</b>	<b>754,610</b>	<b>639,313</b>	<b>580,594</b>	<b>641,368</b>	<b>641,368</b>
<b>160 - Community Services Grants</b>						
<b>Personnel Services</b>						
<b>Salaries and Wages</b>						
511110 Regular Wages	72,569	7,105	28,955	21,175	21,175	21,175
511130 Vacation Pay	3,364	307	0	0	0	0
511140 Sick Pay	848	396	0	0	0	0
511150 Holiday Pay	3,149	340	0	0	0	0
511160 Comp Time Pay	0	21	0	0	0	0
511210 Compensation Credits	7,508	193	0	0	0	0
511240 Leave Payoff	5,548	0	0	0	0	0
511280 Cell Phone Pay	55	22	0	0	0	0
511420 Premium Pay	0	9	0	0	0	0
<b>Salaries and Wages Total</b>	<b>93,041</b>	<b>8,391</b>	<b>28,955</b>	<b>21,175</b>	<b>21,175</b>	<b>21,175</b>
<b>Fringe Benefits</b>						
512110 PERS	14,773	983	4,619	3,378	3,378	3,378
512120 401K	1,671	0	0	0	0	0
512130 PERS Debt Service	3,373	314	1,491	985	985	985
512200 FICA	7,170	603	2,215	1,620	1,620	1,620
512310 Medical Insurance	17,269	2,286	6,699	7,332	7,332	7,332

MARION COUNTY FY 2016-17 BUDGET  
BY DEPARTMENT  
COMMUNITY SERVICES

<b>160 - Community Services Grants</b>	<b>Actual FY 13-14</b>	<b>Actual FY 14-15</b>	<b>Budget FY 15-16</b>	<b>Proposed FY 16-17</b>	<b>Approved FY 16-17</b>	<b>Adopted FY 16-17</b>
<b>Personnel Services</b>						
512320 Dental Insurance	1,708	197	351	720	720	720
512330 Group Term Life Insurance	136	15	55	41	41	41
512340 Long Term Disability Insurance	351	39	169	92	92	92
512400 Unemployment Insurance	380	34	139	79	79	79
512520 Workers Comp Insurance	39	5	15	15	15	15
512600 Wellness Program	47	6	20	20	20	20
512610 Employee Assistance Program	33	4	14	14	14	14
<b>Fringe Benefits Total</b>	<b>46,948</b>	<b>4,486</b>	<b>15,787</b>	<b>14,296</b>	<b>14,296</b>	<b>14,296</b>
<b>Personnel Services Total</b>	<b>139,989</b>	<b>12,878</b>	<b>44,742</b>	<b>35,471</b>	<b>35,471</b>	<b>35,471</b>
<b>Materials and Services</b>						
<b>Supplies</b>						
521010 Office Supplies	0	16	5,833	2,000	2,000	2,000
<b>Supplies Total</b>	<b>0</b>	<b>16</b>	<b>5,833</b>	<b>2,000</b>	<b>2,000</b>	<b>2,000</b>
<b>Materials</b>						
522150 Small Office Equipment	0	0	10,248	1,256	1,256	1,256
522170 Computers Non Capital	0	0	2,000	200	200	200
522180 Software	247	0	0	0	0	0
<b>Materials Total</b>	<b>247</b>	<b>0</b>	<b>12,248</b>	<b>1,456</b>	<b>1,456</b>	<b>1,456</b>
<b>Communications</b>						
523020 Phone and Communication Svcs	0	7	0	0	0	0
<b>Communications Total</b>	<b>0</b>	<b>7</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Contracted Services</b>						
525110 Consulting Services	0	0	30,000	5,000	5,000	5,000
525155 Credit Card Fees	0	307	1,000	1,603	1,603	1,603
525175 Temporary Staffing	0	0	10,000	0	0	0
525330 Transportation Services	0	988	2,800	2,800	2,800	2,800
525430 Programming and Data Services	0	520	0	240	240	240
525440 Client Assistance	0	5,663	22,033	19,000	19,000	19,000
525450 Subscription Services	240	0	580	350	350	350
525710 Printing Services	1,253	67	0	0	0	0
525991 Match Payments	38,609	25,385	0	0	0	0
525999 Other Contracted Services	934,319	786,536	119,103	75,330	75,330	75,330
<b>Contracted Services Total</b>	<b>974,421</b>	<b>819,466</b>	<b>185,516</b>	<b>104,323</b>	<b>104,323</b>	<b>104,323</b>
<b>Repairs and Maintenance</b>						
526021 Computer Software Maintenance	0	0	0	240	240	240
<b>Repairs and Maintenance Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>240</b>	<b>240</b>	<b>240</b>
<b>Rentals</b>						
527210 Building Rental Private	1,691	0	0	0	0	0
<b>Rentals Total</b>	<b>1,691</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Miscellaneous</b>						
529210 Meetings	529	2,753	4,665	5,450	5,450	5,450
529220 Conferences	0	60	500	800	800	800
529230 Training	0	0	9,750	0	0	0

MARION COUNTY FY 2016-17 BUDGET  
BY DEPARTMENT  
COMMUNITY SERVICES

<b>160 - Community Services Grants</b>	<b>Actual FY 13-14</b>	<b>Actual FY 14-15</b>	<b>Budget FY 15-16</b>	<b>Proposed FY 16-17</b>	<b>Approved FY 16-17</b>	<b>Adopted FY 16-17</b>
<b>Materials and Services</b>						
529590 Special Programs Other	480	306	5,153	3,000	3,000	3,000
529910 Awards and Recognition	0	185	250	250	250	250
529999 Miscellaneous Expense	4,603	1,774	0	3,937	3,937	3,937
<b>Miscellaneous Total</b>	<b>5,611</b>	<b>5,078</b>	<b>20,318</b>	<b>13,437</b>	<b>13,437</b>	<b>13,437</b>
<b>Materials and Services Total</b>	<b>981,971</b>	<b>824,566</b>	<b>223,915</b>	<b>121,456</b>	<b>121,456</b>	<b>121,456</b>
<b>Administrative Charges</b>						
611100 County Admin Allocation	3,896	6,236	0	1,208	1,208	1,208
611220 Custodial Allocation	1,246	0	0	0	0	0
611230 Courier Allocation	97	78	0	34	34	34
611250 Risk Management Allocation	310	266	0	75	75	75
611255 Benefits Allocation	508	385	0	152	152	152
611260 Human Resources Allocation	1,520	1,343	0	604	604	604
611300 Legal Services Allocation	2,551	10,566	0	0	0	0
611400 Information Tech Allocation	10,271	28,789	0	4,028	4,028	4,028
611410 FIMS Allocation	6,158	13,289	0	2,409	2,409	2,409
611420 Telecommunications Allocation	1,813	4,358	0	612	612	612
611430 Info Tech Direct Charges	0	0	0	1,566	1,566	1,566
611600 Finance Allocation	13,033	33,061	0	4,791	4,791	4,791
611800 MCBEE Allocation	178	694	0	143	143	143
612100 IT Equipment Use Charges	0	0	0	299	299	299
614100 Liability Insurance Allocation	550	500	0	200	200	200
614200 WC Insurance Allocation	475	400	0	100	100	100
<b>Administrative Charges Total</b>	<b>42,606</b>	<b>99,965</b>	<b>0</b>	<b>16,221</b>	<b>16,221</b>	<b>16,221</b>
<b>Transfers Out</b>						
561100 Transfer to General Fund	32,857	0	0	0	0	0
<b>Transfers Out Total</b>	<b>32,857</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Contingency</b>						
571010 Contingency	0	0	16,165	25,568	25,568	25,568
<b>Contingency Total</b>	<b>0</b>	<b>0</b>	<b>16,165</b>	<b>25,568</b>	<b>25,568</b>	<b>25,568</b>
<b>Ending Fund Balance</b>						
573010 Unapprop Ending Fund Balance	0	0	60,000	56,965	56,965	56,965
<b>Ending Fund Balance Total</b>	<b>0</b>	<b>0</b>	<b>60,000</b>	<b>56,965</b>	<b>56,965</b>	<b>56,965</b>
<b>Community Services Grants Total</b>	<b>1,197,422</b>	<b>937,409</b>	<b>344,822</b>	<b>255,681</b>	<b>255,681</b>	<b>255,681</b>
<b>165 - Lottery and Economic Dev</b>	<b>Actual FY 13-14</b>	<b>Actual FY 14-15</b>	<b>Budget FY 15-16</b>	<b>Proposed FY 16-17</b>	<b>Approved FY 16-17</b>	<b>Adopted FY 16-17</b>
<b>Personnel Services</b>						
<b>Salaries and Wages</b>						
511020 Salaries and Wages Budget Only	0	0	5	0	0	0
511110 Regular Wages	0	34,103	58,960	112,473	112,473	112,473
511130 Vacation Pay	0	270	0	0	0	0
511140 Sick Pay	0	1,276	0	0	0	0
511150 Holiday Pay	0	1,205	0	0	0	0
511280 Cell Phone Pay	0	155	0	0	0	0
<b>Salaries and Wages Total</b>	<b>0</b>	<b>37,010</b>	<b>58,965</b>	<b>112,473</b>	<b>112,473</b>	<b>112,473</b>

MARION COUNTY FY 2016-17 BUDGET  
BY DEPARTMENT  
COMMUNITY SERVICES

<b>165 - Lottery and Economic Dev</b>	<b>Actual FY 13-14</b>	<b>Actual FY 14-15</b>	<b>Budget FY 15-16</b>	<b>Proposed FY 16-17</b>	<b>Approved FY 16-17</b>	<b>Adopted FY 16-17</b>
<b>Personnel Services</b>						
<b>Fringe Benefits</b>						
512110 PERS	0	1,454	9,404	17,940	17,940	17,940
512130 PERS Debt Service	0	923	3,037	5,231	5,231	5,231
512200 FICA	0	2,635	4,254	8,504	8,504	8,504
512310 Medical Insurance	0	8,931	14,616	29,328	29,328	29,328
512320 Dental Insurance	0	378	1,364	2,904	2,904	2,904
512330 Group Term Life Insurance	0	63	112	216	216	216
512340 Long Term Disability Insurance	0	161	344	485	485	485
512400 Unemployment Insurance	0	148	283	417	417	417
512520 Workers Comp Insurance	0	21	30	60	60	60
512600 Wellness Program	0	24	40	80	80	80
512610 Employee Assistance Program	0	17	28	55	55	55
<b>Fringe Benefits Total</b>	<b>0</b>	<b>14,756</b>	<b>33,512</b>	<b>65,220</b>	<b>65,220</b>	<b>65,220</b>
<b>Personnel Services Total</b>	<b>0</b>	<b>51,766</b>	<b>92,477</b>	<b>177,693</b>	<b>177,693</b>	<b>177,693</b>
<b>Materials and Services</b>						
<b>Supplies</b>						
521010 Office Supplies	0	0	0	400	400	400
<b>Supplies Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>400</b>	<b>400</b>	<b>400</b>
<b>Materials</b>						
522150 Small Office Equipment	0	0	0	2,195	2,195	2,195
522170 Computers Non Capital	0	0	0	1,300	1,300	1,300
522180 Software	0	0	0	700	700	700
<b>Materials Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>4,195</b>	<b>4,195</b>	<b>4,195</b>
<b>Communications</b>						
523060 Cellular Phones	0	0	0	600	600	600
<b>Communications Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>600</b>	<b>600</b>	<b>600</b>
<b>Contracted Services</b>						
525715 Advertising	0	0	1,500	1,500	1,500	1,500
525999 Other Contracted Services	0	518,708	1,063,807	1,590,824	1,590,824	1,590,824
<b>Contracted Services Total</b>	<b>0</b>	<b>518,708</b>	<b>1,065,307</b>	<b>1,592,324</b>	<b>1,592,324</b>	<b>1,592,324</b>
<b>Rentals</b>						
527120 Motor Pool Mileage	0	1,304	2,000	2,000	2,000	2,000
<b>Rentals Total</b>	<b>0</b>	<b>1,304</b>	<b>2,000</b>	<b>2,000</b>	<b>2,000</b>	<b>2,000</b>
<b>Miscellaneous</b>						
529110 Mileage Reimbursement	0	346	2,000	2,000	2,000	2,000
529130 Meals	0	0	0	600	600	600
529140 Lodging	0	0	0	1,200	1,200	1,200
529210 Meetings	0	232	3,000	1,000	1,000	1,000
529220 Conferences	0	0	0	3,700	3,700	3,700
529230 Training	0	0	0	4,500	4,500	4,500
529300 Dues and Memberships	0	2,769	3,000	3,750	3,750	3,750
529650 Pre Employment Costs	0	91	0	0	0	0
<b>Miscellaneous Total</b>	<b>0</b>	<b>3,438</b>	<b>8,000</b>	<b>16,750</b>	<b>16,750</b>	<b>16,750</b>
<b>Materials and Services Total</b>	<b>0</b>	<b>523,450</b>	<b>1,075,307</b>	<b>1,616,269</b>	<b>1,616,269</b>	<b>1,616,269</b>

MARION COUNTY FY 2016-17 BUDGET  
BY DEPARTMENT  
COMMUNITY SERVICES

<b>165 - Lottery and Economic Dev</b>	<b>Actual FY 13-14</b>	<b>Actual FY 14-15</b>	<b>Budget FY 15-16</b>	<b>Proposed FY 16-17</b>	<b>Approved FY 16-17</b>	<b>Adopted FY 16-17</b>
<b>Administrative Charges</b>						
611100 County Admin Allocation	0	3,051	4,451	6,598	6,598	6,598
611230 Courier Allocation	0	0	56	69	69	69
611250 Risk Management Allocation	0	0	159	175	175	175
611255 Benefits Allocation	0	0	315	312	312	312
611260 Human Resources Allocation	0	0	1,054	1,244	1,244	1,244
611400 Information Tech Allocation	0	0	21,016	27,239	27,239	27,239
611410 FIMS Allocation	0	7,443	9,916	16,413	16,413	16,413
611420 Telecommunications Allocation	0	0	3,053	4,237	4,237	4,237
611430 Info Tech Direct Charges	0	0	0	10,510	10,510	10,510
611600 Finance Allocation	0	3,166	28,870	38,957	38,957	38,957
611800 MCBEE Allocation	0	388	1,314	972	972	972
612100 IT Equipment Use Charges	0	0	1,627	2,058	2,058	2,058
614100 Liability Insurance Allocation	0	0	300	400	400	400
614200 WC Insurance Allocation	0	0	200	300	300	300
<b>Administrative Charges Total</b>	<b>0</b>	<b>14,048</b>	<b>72,331</b>	<b>109,484</b>	<b>109,484</b>	<b>109,484</b>
<b>Debt Service Principal</b>						
541100 Principal Payments	0	474,899	498,355	522,968	522,968	522,968
<b>Debt Service Principal Total</b>	<b>0</b>	<b>474,899</b>	<b>498,355</b>	<b>522,968</b>	<b>522,968</b>	<b>522,968</b>
<b>Debt Service Interest</b>						
542100 Interest Payments	0	77,164	53,709	29,096	29,096	29,096
<b>Debt Service Interest Total</b>	<b>0</b>	<b>77,164</b>	<b>53,709</b>	<b>29,096</b>	<b>29,096</b>	<b>29,096</b>
<b>Transfers Out</b>						
561305 Transfer to Land Use Planning	0	324,000	324,000	324,000	324,000	324,000
561310 Transfer to Parks	0	0	2,500	0	0	0
<b>Transfers Out Total</b>	<b>0</b>	<b>324,000</b>	<b>326,500</b>	<b>324,000</b>	<b>324,000</b>	<b>324,000</b>
<b>Contingency</b>						
571010 Contingency	0	0	313,202	243,572	243,572	243,572
<b>Contingency Total</b>	<b>0</b>	<b>0</b>	<b>313,202</b>	<b>243,572</b>	<b>243,572</b>	<b>243,572</b>
<b>Ending Fund Balance</b>						
573010 Unapprop Ending Fund Balance	0	0	727,546	161,549	161,549	161,549
<b>Ending Fund Balance Total</b>	<b>0</b>	<b>0</b>	<b>727,546</b>	<b>161,549</b>	<b>161,549</b>	<b>161,549</b>
<b>Lottery and Economic Dev Total</b>	<b>0</b>	<b>1,465,328</b>	<b>3,159,427</b>	<b>3,184,631</b>	<b>3,184,631</b>	<b>3,184,631</b>
<b>230 - Dog Control</b>	<b>Actual FY 13-14</b>	<b>Actual FY 14-15</b>	<b>Budget FY 15-16</b>	<b>Proposed FY 16-17</b>	<b>Approved FY 16-17</b>	<b>Adopted FY 16-17</b>
<b>Personnel Services</b>						
<b>Salaries and Wages</b>						
511020 Salaries and Wages Budget Only	0	0	34,737	0	0	0
511110 Regular Wages	354,386	347,457	441,170	492,674	492,674	492,674
511120 Temporary Wages	0	2,898	0	0	0	0
511130 Vacation Pay	26,531	24,945	0	0	0	0
511140 Sick Pay	14,392	12,842	0	0	0	0
511150 Holiday Pay	18,502	17,960	0	0	0	0
511160 Comp Time Pay	20	920	0	0	0	0
511210 Compensation Credits	17,303	15,704	15,814	6,386	6,386	6,386

MARION COUNTY FY 2016-17 BUDGET  
BY DEPARTMENT  
COMMUNITY SERVICES

<b>230 - Dog Control</b>	<b>Actual FY 13-14</b>	<b>Actual FY 14-15</b>	<b>Budget FY 15-16</b>	<b>Proposed FY 16-17</b>	<b>Approved FY 16-17</b>	<b>Adopted FY 16-17</b>
<b>Personnel Services</b>						
511240 Leave Payoff	760	446	0	0	0	0
511420 Premium Pay	67	2,515	0	0	0	0
<b>Salaries and Wages Total</b>	<b>431,960</b>	<b>425,686</b>	<b>491,721</b>	<b>499,060</b>	<b>499,060</b>	<b>499,060</b>
<b>Fringe Benefits</b>						
512010 Fringe Benefits Budget Only	0	0	21,824	0	0	0
512110 PERS	59,548	57,337	72,887	79,599	79,599	79,599
512120 401K	2,838	2,955	3,125	4,045	4,045	4,045
512130 PERS Debt Service	25,830	25,730	23,535	23,208	23,208	23,208
512200 FICA	32,944	32,449	34,958	38,180	38,180	38,180
512310 Medical Insurance	159,077	140,768	158,340	173,524	173,524	173,524
512320 Dental Insurance	15,971	14,039	12,636	14,520	14,520	14,520
512330 Group Term Life Insurance	770	731	834	947	947	947
512340 Long Term Disability Insurance	1,976	1,871	2,567	2,121	2,121	2,121
512400 Unemployment Insurance	1,723	1,704	2,194	1,845	1,845	1,845
512520 Workers Comp Insurance	290	280	309	324	324	324
512600 Wellness Program	432	383	440	400	400	400
512610 Employee Assistance Program	306	275	297	270	270	270
512700 County HSA Contributions	0	868	0	0	0	0
<b>Fringe Benefits Total</b>	<b>301,704</b>	<b>279,390</b>	<b>333,946</b>	<b>338,983</b>	<b>338,983</b>	<b>338,983</b>
<b>Personnel Services Total</b>	<b>733,663</b>	<b>705,076</b>	<b>825,667</b>	<b>838,043</b>	<b>838,043</b>	<b>838,043</b>
<b>Materials and Services</b>						
<b>Supplies</b>						
521010 Office Supplies	2,866	2,221	2,870	3,200	3,200	3,200
521030 Field Supplies	0	184	2,000	1,500	1,500	1,500
521050 Janitorial Supplies	9,217	10,478	16,070	13,500	13,500	13,500
521070 Departmental Supplies	2,969	2,358	6,600	6,000	6,000	6,000
521080 Food Supplies	1,766	1,884	2,500	2,500	2,500	2,500
521090 Uniforms and Clothing	0	752	1,310	1,700	1,700	1,700
521100 Medical Supplies	10,258	7,821	10,100	10,250	10,250	10,250
521110 First Aid Supplies	59	0	0	0	0	0
521120 Drugs	3,293	5,132	6,950	6,900	6,900	6,900
521140 Vaccines	6,477	7,186	9,200	11,200	11,200	11,200
521170 Educational Supplies	0	57	0	0	0	0
521190 Publications	212	0	0	200	200	200
521210 Gasoline	5,860	5,064	6,000	5,000	5,000	5,000
521300 Safety Clothing	0	212	200	200	200	200
<b>Supplies Total</b>	<b>42,976</b>	<b>43,348</b>	<b>63,800</b>	<b>62,150</b>	<b>62,150</b>	<b>62,150</b>
<b>Materials</b>						
522060 Sign Materials	0	0	500	500	500	500
522080 Building Materials	0	0	5,000	0	0	0
522150 Small Office Equipment	0	152	1,200	1,500	1,500	1,500
522160 Small Departmental Equipment	0	0	1,430	500	500	500
522170 Computers Non Capital	0	0	800	1,100	1,100	1,100
<b>Materials Total</b>	<b>0</b>	<b>152</b>	<b>8,930</b>	<b>3,600</b>	<b>3,600</b>	<b>3,600</b>

MARION COUNTY FY 2016-17 BUDGET  
BY DEPARTMENT  
COMMUNITY SERVICES

<b>230 - Dog Control</b>	<b>Actual FY 13-14</b>	<b>Actual FY 14-15</b>	<b>Budget FY 15-16</b>	<b>Proposed FY 16-17</b>	<b>Approved FY 16-17</b>	<b>Adopted FY 16-17</b>
<b>Materials and Services</b>						
<b>Communications</b>						
523020 Phone and Communication Svcs	29	0	0	0	0	0
523040 Data Connections	276	3,946	1,500	1,700	1,700	1,700
523050 Postage	8,653	43	50	50	50	50
523060 Cellular Phones	788	692	1,200	1,100	1,100	1,100
523090 Long Distance Charges	0	235	0	200	200	200
<b>Communications Total</b>	<b>9,746</b>	<b>4,916</b>	<b>2,750</b>	<b>3,050</b>	<b>3,050</b>	<b>3,050</b>
<b>Utilities</b>						
524010 Electricity	15,649	16,526	15,937	16,411	16,411	16,411
524040 Natural Gas	7,215	7,863	7,294	7,451	7,451	7,451
524050 Water	166	0	0	0	0	0
524090 Garbage Disposal and Recycling	1,335	1,377	1,335	1,357	1,357	1,357
<b>Utilities Total</b>	<b>24,365</b>	<b>25,766</b>	<b>24,566</b>	<b>25,219</b>	<b>25,219</b>	<b>25,219</b>
<b>Contracted Services</b>						
525155 Credit Card Fees	3,530	3,630	4,000	4,000	4,000	4,000
525305 Veterinary Services	20,592	26,080	37,000	37,000	37,000	37,000
525360 Public Works Services	1,259	368	0	500	500	500
525710 Printing Services	2,066	1,332	3,100	6,000	6,000	6,000
525715 Advertising	0	0	200	1,500	1,500	1,500
525735 Mail Services	4,704	13,333	12,200	12,500	12,500	12,500
525740 Document Disposal Services	0	40	0	0	0	0
525770 Interpreters and Translators	0	270	300	400	400	400
525999 Other Contracted Services	63,124	62,056	65,500	66,000	66,000	66,000
<b>Contracted Services Total</b>	<b>95,275</b>	<b>107,110</b>	<b>122,300</b>	<b>127,900</b>	<b>127,900</b>	<b>127,900</b>
<b>Repairs and Maintenance</b>						
526010 Office Equipment Maintenance	0	0	0	100	100	100
526014 Radio Maintenance	122	238	650	450	450	450
526030 Building Maintenance	4,469	4,005	3,500	5,000	5,000	5,000
526040 Remodels and Site Improvements	0	0	2,550	0	0	0
<b>Repairs and Maintenance Total</b>	<b>4,591</b>	<b>4,244</b>	<b>6,700</b>	<b>5,550</b>	<b>5,550</b>	<b>5,550</b>
<b>Rentals</b>						
527110 Fleet Leases	15,024	16,548	15,204	14,616	14,616	14,616
527130 Parking	0	6	0	50	50	50
527300 Equipment Rental	1,837	3,373	4,850	4,000	4,000	4,000
<b>Rentals Total</b>	<b>16,861</b>	<b>19,928</b>	<b>20,054</b>	<b>18,666</b>	<b>18,666</b>	<b>18,666</b>
<b>Insurance</b>						
528415 Auto Claims	0	1,128	0	0	0	0
<b>Insurance Total</b>	<b>0</b>	<b>1,128</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Miscellaneous</b>						
529120 Commercial Travel	1,483	0	0	1,500	1,500	1,500
529130 Meals	213	0	0	1,000	1,000	1,000
529140 Lodging	581	0	0	2,000	2,000	2,000
529210 Meetings	0	45	500	500	500	500



MARION COUNTY FY 2016-17 BUDGET  
BY DEPARTMENT  
COMMUNITY SERVICES

<b>230 - Dog Control</b>	<b>Actual FY 13-14</b>	<b>Actual FY 14-15</b>	<b>Budget FY 15-16</b>	<b>Proposed FY 16-17</b>	<b>Approved FY 16-17</b>	<b>Adopted FY 16-17</b>
<b>Materials and Services</b>						
529220 Conferences	765	411	4,000	1,000	1,000	1,000
529300 Dues and Memberships	35	35	35	250	250	250
529650 Pre Employment Costs	0	99	150	50	50	50
529740 Fairs and Shows	0	25	0	0	0	0
529830 Dog Licenses	1,848	234	2,000	2,500	2,500	2,500
529840 Professional Licenses	200	150	200	1,650	1,650	1,650
529860 Permits	0	20	20	20	20	20
529999 Miscellaneous Expense	0	11	0	0	0	0
<b>Miscellaneous Total</b>	<b>5,124</b>	<b>1,029</b>	<b>6,905</b>	<b>10,470</b>	<b>10,470</b>	<b>10,470</b>
<b>Materials and Services Total</b>	<b>198,940</b>	<b>207,620</b>	<b>256,005</b>	<b>256,605</b>	<b>256,605</b>	<b>256,605</b>
<b>Administrative Charges</b>						
611100 County Admin Allocation	11,142	10,359	11,830	11,977	11,977	11,977
611210 Facilities Mgt Allocation	57,848	45,076	51,153	51,647	51,647	51,647
611220 Custodial Allocation	10,018	0	0	0	0	0
611230 Courier Allocation	607	598	618	668	668	668
611250 Risk Management Allocation	2,119	1,769	2,290	4,289	4,289	4,289
611255 Benefits Allocation	3,182	2,973	3,524	3,006	3,006	3,006
611260 Human Resources Allocation	9,533	10,353	11,801	11,975	11,975	11,975
611300 Legal Services Allocation	81,207	74,915	87,528	92,641	92,641	92,641
611400 Information Tech Allocation	16,005	22,701	27,076	23,738	23,738	23,738
611410 FIMS Allocation	9,599	10,400	12,824	14,380	14,380	14,380
611420 Telecommunications Allocation	2,823	3,427	3,973	3,720	3,720	3,720
611430 Info Tech Direct Charges	0	0	0	9,169	9,169	9,169
611600 Finance Allocation	13,267	14,151	16,626	16,277	16,277	16,277
611800 MCBEE Allocation	277	543	1,699	852	852	852
612100 IT Equipment Use Charges	0	0	2,088	1,792	1,792	1,792
614100 Liability Insurance Allocation	3,200	3,200	3,500	12,600	12,600	12,600
614200 WC Insurance Allocation	3,800	2,800	3,700	4,600	4,600	4,600
<b>Administrative Charges Total</b>	<b>224,627</b>	<b>203,265</b>	<b>240,230</b>	<b>263,331</b>	<b>263,331</b>	<b>263,331</b>
<b>Capital Outlay</b>						
534300 Special Construction	0	0	22,618	0	0	0
<b>Capital Outlay Total</b>	<b>0</b>	<b>0</b>	<b>22,618</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Contingency</b>						
571010 Contingency	0	0	18,416	13,600	13,600	13,600
<b>Contingency Total</b>	<b>0</b>	<b>0</b>	<b>18,416</b>	<b>13,600</b>	<b>13,600</b>	<b>13,600</b>
<b>Dog Control Total</b>	<b>1,157,230</b>	<b>1,115,961</b>	<b>1,362,936</b>	<b>1,371,579</b>	<b>1,371,579</b>	<b>1,371,579</b>
<b>270 - County Fair</b>	<b>Actual FY 13-14</b>	<b>Actual FY 14-15</b>	<b>Budget FY 15-16</b>	<b>Proposed FY 16-17</b>	<b>Approved FY 16-17</b>	<b>Adopted FY 16-17</b>
<b>Personnel Services</b>						
<b>Salaries and Wages</b>						
511020 Salaries and Wages Budget Only	0	0	4,981	0	0	0
511110 Regular Wages	25,183	27,526	31,088	31,097	31,097	31,097
511120 Temporary Wages	2,891	3,056	5,059	5,059	5,059	5,059
511130 Vacation Pay	2,324	1,712	0	0	0	0

MARION COUNTY FY 2016-17 BUDGET  
BY DEPARTMENT  
COMMUNITY SERVICES

<b>270 - County Fair</b>	<b>Actual FY 13-14</b>	<b>Actual FY 14-15</b>	<b>Budget FY 15-16</b>	<b>Proposed FY 16-17</b>	<b>Approved FY 16-17</b>	<b>Adopted FY 16-17</b>
<b>Personnel Services</b>						
511140 Sick Pay	128	323	0	0	0	0
511150 Holiday Pay	1,416	1,563	0	0	0	0
511210 Compensation Credits	1,008	1,460	1,196	1,196	1,196	1,196
511280 Cell Phone Pay	134	107	0	0	0	0
511420 Premium Pay	887	519	0	0	0	0
511450 Premium Pay Temps	412	454	0	0	0	0
<b>Salaries and Wages Total</b>	<b>34,384</b>	<b>36,720</b>	<b>42,324</b>	<b>37,352</b>	<b>37,352</b>	<b>37,352</b>
<b>Fringe Benefits</b>						
512110 PERS	5,265	5,700	5,149	5,151	5,151	5,151
512130 PERS Debt Service	1,240	1,441	1,663	1,501	1,501	1,501
512200 FICA	2,608	2,767	2,825	2,825	2,825	2,825
512310 Medical Insurance	8,460	8,548	9,354	9,385	9,385	9,385
512320 Dental Insurance	859	898	899	929	929	929
512330 Group Term Life Insurance	53	54	59	60	60	60
512340 Long Term Disability Insurance	137	139	180	133	133	133
512400 Unemployment Insurance	138	147	155	120	120	120
512520 Workers Comp Insurance	20	21	45	45	45	45
512600 Wellness Program	23	23	26	26	26	26
512610 Employee Assistance Program	16	17	17	17	17	17
<b>Fringe Benefits Total</b>	<b>18,818</b>	<b>19,755</b>	<b>20,372</b>	<b>20,192</b>	<b>20,192</b>	<b>20,192</b>
<b>Personnel Services Total</b>	<b>53,202</b>	<b>56,475</b>	<b>62,696</b>	<b>57,544</b>	<b>57,544</b>	<b>57,544</b>
<b>Materials and Services</b>						
<b>Supplies</b>						
521010 Office Supplies	193	88	136	100	100	100
<b>Supplies Total</b>	<b>193</b>	<b>88</b>	<b>136</b>	<b>100</b>	<b>100</b>	<b>100</b>
<b>Communications</b>						
523010 Telephone Equipment	0	0	100	100	100	100
523050 Postage	79	73	150	100	100	100
523060 Cellular Phones	95	0	100	0	0	0
523090 Long Distance Charges	0	14	0	0	0	0
<b>Communications Total</b>	<b>174</b>	<b>87</b>	<b>350</b>	<b>200</b>	<b>200</b>	<b>200</b>
<b>Contracted Services</b>						
525110 Consulting Services	38,842	71,556	47,500	49,800	49,800	49,800
525155 Credit Card Fees	267	720	2,500	700	700	700
525158 Armored Car Services	0	105	250	250	250	250
525225 Ambulance Services	1,150	1,231	0	1,200	1,200	1,200
525350 Janitorial Services	0	0	0	4,500	4,500	4,500
525360 Public Works Services	693	548	340	500	500	500
525555 Security Services	16,927	14,894	15,000	15,500	15,500	15,500
525710 Printing Services	2,058	2,331	2,384	640	640	640
525715 Advertising	30,293	45,397	34,417	41,400	41,400	41,400
525910 Fair 4H Contract	10,003	9,977	12,825	11,000	11,000	11,000
525915 Fair FFA Contract	6,196	6,148	6,200	6,100	6,100	6,100
525920 Fair Open Class	593	469	550	1,550	1,550	1,550
525925 Fair Entertainers	92,077	58,590	42,903	58,000	58,000	58,000

MARION COUNTY FY 2016-17 BUDGET  
BY DEPARTMENT  
COMMUNITY SERVICES

<b>270 - County Fair</b>	<b>Actual FY 13-14</b>	<b>Actual FY 14-15</b>	<b>Budget FY 15-16</b>	<b>Proposed FY 16-17</b>	<b>Approved FY 16-17</b>	<b>Adopted FY 16-17</b>
<b>Materials and Services</b>						
525930 Fair Events and Activities	27,680	33,411	36,100	36,050	36,050	36,050
525940 Fair Talent Show	3,180	3,120	2,120	1,000	1,000	1,000
525945 Fair Clean Up	4,000	5,000	5,000	5,000	5,000	5,000
525999 Other Contracted Services	0	0	0	14,620	14,620	14,620
<b>Contracted Services Total</b>	<b>233,960</b>	<b>253,496</b>	<b>208,089</b>	<b>247,810</b>	<b>247,810</b>	<b>247,810</b>
<b>Rentals</b>						
527210 Building Rental Private	1,004	1,116	1,116	1,120	1,120	1,120
527230 Fairgrounds Rental	50,446	9,259	53,380	11,810	11,810	11,810
527231 Fairgrounds Rental in Trade	15,131	73,115	0	0	0	0
527310 Fair Equipment Rentals	25,732	26,053	26,984	32,272	32,272	32,272
<b>Rentals Total</b>	<b>92,312</b>	<b>109,542</b>	<b>81,480</b>	<b>45,202</b>	<b>45,202</b>	<b>45,202</b>
<b>Insurance</b>						
528110 Liability Insurance Premiums	0	6,125	6,125	5,500	5,500	5,500
528210 Public Official Bonds	2,900	950	3,000	1,150	1,150	1,150
<b>Insurance Total</b>	<b>2,900</b>	<b>7,075</b>	<b>9,125</b>	<b>6,650</b>	<b>6,650</b>	<b>6,650</b>
<b>Miscellaneous</b>						
529110 Mileage Reimbursement	24	77	35	50	50	50
529130 Meals	174	287	175	300	300	300
529210 Meetings	0	0	100	100	100	100
529220 Conferences	100	140	100	100	100	100
529300 Dues and Memberships	860	840	1,100	1,300	1,300	1,300
529590 Special Programs Other	0	6,570	0	0	0	0
529650 Pre Employment Costs	0	68	15	70	70	70
529999 Miscellaneous Expense	309	0	0	0	0	0
<b>Miscellaneous Total</b>	<b>1,467</b>	<b>7,982</b>	<b>1,525</b>	<b>1,920</b>	<b>1,920</b>	<b>1,920</b>
<b>Materials and Services Total</b>	<b>331,007</b>	<b>378,271</b>	<b>300,705</b>	<b>301,882</b>	<b>301,882</b>	<b>301,882</b>
<b>Administrative Charges</b>						
611100 County Admin Allocation	2,263	2,281	2,139	2,400	2,400	2,400
611230 Courier Allocation	53	52	54	59	59	59
611250 Risk Management Allocation	121	118	127	125	125	125
611255 Benefits Allocation	279	259	311	266	266	266
611260 Human Resources Allocation	836	902	1,043	1,058	1,058	1,058
611300 Legal Services Allocation	778	1,576	2,420	2,244	2,244	2,244
611410 FIMS Allocation	3,651	4,268	3,959	5,009	5,009	5,009
611600 Finance Allocation	8,768	10,495	10,890	11,357	11,357	11,357
611800 MCBEE Allocation	105	223	524	296	296	296
614100 Liability Insurance Allocation	200	200	200	300	300	300
614200 WC Insurance Allocation	200	200	200	200	200	200
<b>Administrative Charges Total</b>	<b>17,254</b>	<b>20,574</b>	<b>21,867</b>	<b>23,314</b>	<b>23,314</b>	<b>23,314</b>
<b>Contingency</b>						
571010 Contingency	0	0	23,262	83,004	83,004	83,004
<b>Contingency Total</b>	<b>0</b>	<b>0</b>	<b>23,262</b>	<b>83,004</b>	<b>83,004</b>	<b>83,004</b>
<b>County Fair Total</b>	<b>401,462</b>	<b>455,320</b>	<b>408,530</b>	<b>465,744</b>	<b>465,744</b>	<b>465,744</b>
<b>Community Services Grand Total</b>	<b>3,499,904</b>	<b>4,728,627</b>	<b>5,915,028</b>	<b>5,858,229</b>	<b>5,919,003</b>	<b>5,919,003</b>

MARION COUNTY FY 2016-17 BUDGET  
BY DEPARTMENT  
COMMUNITY SERVICES

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MARION COUNTY FY 2016-17 BUDGET  
BY DEPARTMENT  
DISTRICT ATTORNEY'S OFFICE

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## DISTRICT ATTORNEY'S OFFICE



### MISSION STATEMENT

The District Attorney's Office is responsible for seeking justice through promoting accountability for criminal offenders; interpreting, enforcing, and executing law; responding to the concerns of victims and the public; and working cooperatively with members of the justice system.

### GOALS AND OBJECTIVES

- Goal 1 Aggressively prosecute and prioritize violent and person-to-person crimes.
- Goal 2 Protect children and families.
- Objective 1 Support efforts of Marion County to promote child abuse prevention, early childhood development, and family preservation.
  - Objective 2 Support domestic violence prosecution team and promote Domestic Violence Council's effort to increase community awareness.
  - Objective 3 Support child abuse prosecution team and promote efforts of Marion County Child Abuse Multidisciplinary Team (MDT).
- Goal 3 Collaborate with the community and public safety partners to address substance abuse, mental health concerns, and support quality community corrections programs.
- Objective 1 Promote and implement the strategic plan developed by the Marion County Public Safety Coordinating Council as established in House Bill 3194, Justice Reinvestment.
  - Objective 2 Promote and increase efforts of the Marion County Public Safety Coordinating Council to address the proliferation of controlled substances and other public safety concerns in the community.
- Goal 4 Advocate for victims of crime and provide assistance and information that empowers victims to make informed decisions not only in their personal lives but also in relation to participation in the criminal justice system and the exercise of their rights.
- Objective 1 Increase victims' understanding of their rights as a victim of crime.
  - Objective 2 Increase victims' understanding of the public safety system.
  - Objective 3 Increase level of comprehensive services provided to victims of domestic violence who have co-occurring juvenile dependency cases to increase their ability to move forward in a safe and healthy way for themselves and their children by leveraging Juvenile Dependency funding with Violence Against Women Act (VAWA) grant funding.

MARION COUNTY FY 2016-17 BUDGET  
BY DEPARTMENT  
DISTRICT ATTORNEY'S OFFICE

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Goal 5 Facilitate the payment of equitable child support awards and provision of health care coverage for the benefit of children.

Objective 1 Prompt establishment of paternity and child support awards.

Objective 2 Timely enforcement of child support and health insurance requirements.

Objective 3 Modification and adjustment of orders and records when appropriate.

### **DEPARTMENT OVERVIEW**

The District Attorney is an executive employee of the State of Oregon, publicly elected to a four-year term. Within the District Attorney's Office, there are five programs: (1) Adult Criminal Prosecution, (2) Child Support Enforcement, (3) Victim Assistance, (4) Juvenile Enforcement, and (5) Medical Examiner. The public safety system is an ever-changing landscape. Prosecution occupies a central position within this environment, responding to the needs and demands of all entities responsible for public safety. To fulfill its mission of offender accountability, the District Attorney's Office envisions several fundamental principles:

- Prosecution must have sustainable long-term funding for all core functions.
- Prosecution must have sufficient capacity to respond to the needs of its partners and of the community.
- Prosecution must be able to adapt to changing demands, encouraging a pro-active and balanced role in public safety.
- Prosecution must instill trust, confidence and security in the community.

MARION COUNTY FY 2016-17 BUDGET  
BY DEPARTMENT  
DISTRICT ATTORNEY'S OFFICE

**RESOURCE AND REQUIREMENT SUMMARY**

District Attorney's Office	FY 13-14 ACTUAL	FY 14-15 ACTUAL	FY 15-16 BUDGET	FY 16-17 ADOPTED	+/- %
<b>RESOURCES</b>					
Intergovernmental Federal	1,139,790	1,271,078	1,385,959	1,725,436	24.5%
Intergovernmental State	482,314	479,772	446,014	452,210	1.4%
Charges for Services	98,674	106,549	117,891	117,536	-0.3%
Fines and Forfeitures	403	1,150	3,254	3,000	-7.8%
Interest	238	908	470	540	14.9%
Other Revenues	15,387	17,389	12,000	10,000	-16.7%
General Fund Transfers	7,857,641	8,050,079	8,742,209	9,048,088	3.5%
Net Working Capital	29,851	153,838	250,664	285,821	14.0%
<b>TOTAL RESOURCES</b>	<b>9,624,299</b>	<b>10,080,761</b>	<b>10,958,461</b>	<b>11,642,631</b>	<b>6.2%</b>
<b>REQUIREMENTS</b>					
Personnel Services					
Salaries and Wages	5,143,178	5,427,903	5,761,721	6,123,367	6.3%
Fringe Benefits	2,788,558	2,835,404	3,127,975	3,243,609	3.7%
<b>Total Personnel Services</b>	<b>7,931,736</b>	<b>8,263,306</b>	<b>8,889,696</b>	<b>9,366,976</b>	<b>5.4%</b>
Materials and Services					
Supplies	54,921	49,305	50,491	48,098	-4.7%
Materials	11,730	17,123	7,550	6,720	-11.0%
Communications	12,606	15,405	17,206	16,179	-6.0%
Utilities	40,329	50,491	68,354	73,062	6.9%
Contracted Services	209,954	198,115	242,047	302,369	24.9%
Repairs and Maintenance	8,718	5,793	5,820	5,820	0.0%
Rentals	71,614	74,754	103,950	102,998	-0.9%
Insurance	7,957	9,236	7,830	8,804	12.4%
Miscellaneous	63,666	66,992	114,914	118,477	3.1%
<b>Total Materials and Services</b>	<b>481,496</b>	<b>487,214</b>	<b>618,162</b>	<b>682,527</b>	<b>10.4%</b>
Administrative Charges	1,057,229	1,074,766	1,179,773	1,347,594	14.2%
Transfers Out	0	4,530	0	0	n.a.
Contingency	0	0	270,830	245,534	-9.3%
<b>TOTAL REQUIREMENTS</b>	<b>9,470,461</b>	<b>9,829,817</b>	<b>10,958,461</b>	<b>11,642,631</b>	<b>6.2%</b>
<b>FTE</b>	84.28	84.03	84.53	88.53	4.7%

MARION COUNTY FY 2016-17 BUDGET  
BY DEPARTMENT  
DISTRICT ATTORNEY'S OFFICE

Fund Name	<b>FUNDS</b>				% of Total
	FY 13-14 ACTUAL	FY 14-15 ACTUAL	FY 15-16 BUDGET	FY 16-17 ADOPTED	
<b>RESOURCES</b>					
FND 100 General Fund	7,400,418	7,661,362	8,288,943	8,611,359	74.0%
FND 220 Child Support	1,385,709	1,434,872	1,541,015	1,619,612	13.9%
FND 300 District Attorney Grants	838,172	984,527	1,128,503	1,411,660	12.1%
<b>TOTAL RESOURCES</b>	<b>9,624,299</b>	<b>10,080,761</b>	<b>10,958,461</b>	<b>11,642,631</b>	<b>100.0%</b>
<b>REQUIREMENTS</b>					
FND 100 General Fund	7,400,418	7,661,362	8,288,943	8,611,359	74.0%
FND 220 Child Support	1,385,709	1,434,591	1,541,015	1,619,612	13.9%
FND 300 District Attorney Grants	684,335	733,863	1,128,503	1,411,660	12.1%
<b>TOTAL REQUIREMENTS</b>	<b>9,470,461</b>	<b>9,829,817</b>	<b>10,958,461</b>	<b>11,642,631</b>	<b>100.0%</b>

	<b>PROGRAMS</b>				+/- %
	FY 13-14 ACTUAL	FY 14-15 ACTUAL	FY 15-16 BUDGET	FY 16-17 ADOPTED	
<b>RESOURCES</b>					
Adult Prosecution	6,132,821	6,291,768	6,921,495	7,169,946	3.6%
Medical Examiner	245,268	247,032	246,386	250,211	1.6%
Child Support Enforcement	1,385,709	1,434,872	1,541,015	1,619,612	5.1%
Victim Assistance	1,052,045	1,055,707	1,137,441	1,361,312	19.7%
Juvenile Enforcement	808,455	1,051,382	1,112,124	1,241,550	11.6%
<b>TOTAL RESOURCES</b>	<b>9,624,299</b>	<b>10,080,761</b>	<b>10,958,461</b>	<b>11,642,631</b>	<b>6.2%</b>
<b>REQUIREMENTS</b>					
Adult Prosecution	6,076,621	6,283,141	6,921,495	7,169,946	3.6%
Medical Examiner	245,268	247,032	246,386	250,211	1.6%
Child Support Enforcement	1,385,709	1,434,591	1,541,015	1,619,612	5.1%
Victim Assistance	1,027,479	1,029,068	1,137,441	1,361,312	19.7%
Juvenile Enforcement	735,383	835,984	1,112,124	1,241,550	11.6%
<b>TOTAL REQUIREMENTS</b>	<b>9,470,461</b>	<b>9,829,817</b>	<b>10,958,461</b>	<b>11,642,631</b>	<b>6.2%</b>



MARION COUNTY FY 2016-17 BUDGET  
BY DEPARTMENT  
DISTRICT ATTORNEY'S OFFICE

**Adult Prosecution Program**

- Prosecute crimes and attend all terms of court in Marion County (ORS 8.660).
- Provide crime victims constitutional and statutory rights in every criminal case.

**Program Summary**

District Attorney's Office	Program: Adult Prosecution				
	FY 13-14 ACTUAL	FY 14-15 ACTUAL	FY 15-16 BUDGET	FY 16-17 ADOPTED	+/- %
<b>RESOURCES</b>					
Intergovernmental Federal	0	0	17,083	0	-100.0%
Intergovernmental State	66,667	7,561	0	0	n.a.
Charges for Services	0	0	97,891	97,536	-0.4%
Fines and Forfeitures	403	1,150	3,254	3,000	-7.8%
General Fund Transfers	6,058,677	6,226,857	6,794,640	7,048,223	3.7%
Net Working Capital	7,074	56,200	8,627	21,187	145.6%
<b>TOTAL RESOURCES</b>	<b>6,132,821</b>	<b>6,291,768</b>	<b>6,921,495</b>	<b>7,169,946</b>	<b>3.6%</b>
<b>REQUIREMENTS</b>					
Personnel Services	5,074,729	5,272,067	5,758,597	5,883,268	2.2%
Materials and Services	304,834	306,203	388,461	389,821	0.4%
Administrative Charges	697,059	704,871	773,053	895,473	15.8%
Contingency	0	0	1,384	1,384	0.0%
<b>TOTAL REQUIREMENTS</b>	<b>6,076,621</b>	<b>6,283,141</b>	<b>6,921,495</b>	<b>7,169,946</b>	<b>3.6%</b>
<b>FTE</b>	52.00	52.00	52.00	53.00	1.9%

MARION COUNTY FY 2016-17 BUDGET  
BY DEPARTMENT  
DISTRICT ATTORNEY'S OFFICE

**FTE By Position Title By Program**

<b>Program: Adult Prosecution</b>	
<b>Position Title</b>	<b>FTE</b>
Budget Analyst 1	1.00
Criminal Investigations Supervisor	1.00
DA Administrative Manager	1.00
Department Specialist 4	1.00
Deputy DA 1	5.00
Deputy DA 2	5.00
Deputy DA 3	11.00
District Attorney	1.00
Investigator	2.00
Investigator (Bilingual)	1.00
Legal Assistant Supervisor	2.00
Legal Secretary 1	8.00
Legal Secretary 1 (Bilingual)	1.00
Legal Secretary 2	9.00
Trial Team Supervisor	4.00
<b>Program Adult Prosecution FTE Total:</b>	<b>53.00</b>

- In addition to the above there are 1.74 FTE temporary positions.

*FTE Changes*

FTE increased by one. A Department Specialist 4 position was added to meet increasing work load demands.

**Adult Prosecution Program Budget Justification**

**RESOURCES**

Intergovernmental Federal decreased as the funds received FY 15-16 were a one-time forfeiture share. It is not anticipated that any federal forfeiture funds will be received in FY 16-17.

General Fund Transfer in Adult Prosecution increased to offset the increase in Personnel Services and Administrative Charges.

Net Working Capital has a carryover of \$21,187 due to an unspent balance in Criminal Forfeitures and Civil Forfeitures. The Criminal Forfeiture balance includes the unspent portion of the Intergovernmental Federal revenue received FY 15-16.

**REQUIREMENTS**

Personnel Services increased by \$124,671. A 1.0 FTE Department Specialist 4 position was created to meet increasing work load demands. In addition to normal Personnel Services and related fringe benefits as a result of step increases, 18 Legal Secretaries and 3 Investigators were increased from 37.5 hours per week to 40.0 hours per week.

MARION COUNTY FY 2016-17 BUDGET  
BY DEPARTMENT  
DISTRICT ATTORNEY'S OFFICE

**Medical Examiner Program**

- Investigates all deaths that occur in Marion County where the deceased is not under the care of a physician (ORS Chapter 146).

**Program Summary**

District Attorney's Office	Program: Medical Examiner				
	FY 13-14 ACTUAL	FY 14-15 ACTUAL	FY 15-16 BUDGET	FY 16-17 ADOPTED	+/- %
<b>RESOURCES</b>					
General Fund Transfers	245,268	247,032	246,386	250,211	1.6%
<b>TOTAL RESOURCES</b>	<b>245,268</b>	<b>247,032</b>	<b>246,386</b>	<b>250,211</b>	<b>1.6%</b>
<b>REQUIREMENTS</b>					
Personnel Services	202,467	206,729	200,425	199,879	-0.3%
Materials and Services	17,608	15,129	18,351	18,351	0.0%
Administrative Charges	25,194	25,174	27,610	31,981	15.8%
<b>TOTAL REQUIREMENTS</b>	<b>245,268</b>	<b>247,032</b>	<b>246,386</b>	<b>250,211</b>	<b>1.6%</b>
<b>FTE</b>	1.33	1.33	1.33	1.33	0.0%

**FTE By Position Title By Program**

<b>Program: Medical Examiner</b>	
Position Title	FTE
Chief Deputy Medical Examiner	1.00
Department Specialist 3	0.33
<b>Program Medical Examiner FTE Total:</b>	<b>1.33</b>

- In addition to the above there is a .85 FTE temporary position.

FTE Changes

There are no significant changes to FTE.

**Medical Examiner Program Budget Justification**

**RESOURCES**

There are no significant changes in Resources.

**REQUIREMENTS**

There are no significant changes in Requirements.

MARION COUNTY FY 2016-17 BUDGET  
BY DEPARTMENT  
DISTRICT ATTORNEY'S OFFICE

**Child Support Enforcement Program**

- Establishes paternity, child support judgments, and health care coverage orders.
- Enforces child support judgments through withholding orders, liens, garnishment offsets, contempt of court, license suspensions, and passport restriction.
- Enforces health care coverage through national medical support notices and medical support orders.
- Enforces interstate cases by initiating and responding to interstate reciprocal proceedings.
- Initiates review of child support awards for possible modification when requested by one of the parties, or when health care coverage for the child(ren) changes.

**Program Summary**

District Attorney's Office

Program: Child Support Enforcement

	FY 13-14 ACTUAL	FY 14-15 ACTUAL	FY 15-16 BUDGET	FY 16-17 ADOPTED	+/- %
<b>RESOURCES</b>					
Intergovernmental Federal	877,174	1,005,733	1,050,015	1,112,663	6.0%
Intergovernmental State	113,988	114,160	114,160	123,943	8.6%
Charges for Services	20,568	20,908	20,000	20,000	0.0%
General Fund Transfers	369,202	294,071	356,840	363,006	1.7%
Net Working Capital	4,777	0	0	0	n.a.
<b>TOTAL RESOURCES</b>	<b>1,385,709</b>	<b>1,434,872</b>	<b>1,541,015</b>	<b>1,619,612</b>	<b>5.1%</b>
<b>REQUIREMENTS</b>					
Personnel Services	1,180,672	1,214,068	1,303,366	1,362,534	4.5%
Materials and Services	66,155	60,520	79,845	80,203	0.4%
Administrative Charges	138,882	155,473	157,804	176,875	12.1%
Transfers Out	0	4,530	0	0	n.a.
<b>TOTAL REQUIREMENTS</b>	<b>1,385,709</b>	<b>1,434,591</b>	<b>1,541,015</b>	<b>1,619,612</b>	<b>5.1%</b>
<b>FTE</b>	13.00	13.20	13.20	13.20	0.0%

MARION COUNTY FY 2016-17 BUDGET  
BY DEPARTMENT  
DISTRICT ATTORNEY'S OFFICE

**FTE By Position Title By Program**

<b>Program: Child Support Enforcement</b>	
<b>Position Title</b>	<b>FTE</b>
Deputy DA 1	1.00
Deputy DA 3	1.00
Investigator	1.60
Legal Assistant Supervisor	1.00
Legal Secretary 1	1.00
Legal Secretary 1 (Bilingual)	1.00
Legal Secretary 2	3.00
Support Enforcement Agent 1	1.60
Support Enforcement Agent 2	1.00
Trial Team Supervisor	1.00
<b>Program Child Support Enforcement FTE Total:</b>	<b>13.20</b>

- In addition to the above there is a .40 FTE temporary position.

*FTE Changes*

There are no changes to FTE.

**Child Support Enforcement Program Budget Justification**

**RESOURCES**

There is an increase in budgeted Intergovernmental Federal and Intergovernmental State funds. This is related to the increase in Personnel Services and Administrative Charges.

**REQUIREMENTS**

Personnel Services increased \$59,168. This is due to five Legal Secretaries, three Support Enforcement Agents and two Investigator positions being increased from 37.5 hours per week to 40.0 hours per week, and normal Personnel Services and related fringe benefits as a result of step increases.

MARION COUNTY FY 2016-17 BUDGET  
BY DEPARTMENT  
DISTRICT ATTORNEY'S OFFICE

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**Victim Assistance Program**

- The mission of the Victim Assistance Program is to involve crime victims and the community in a healing process that lessens the impact of crime. This is accomplished by: (1) providing direct services to victims of crime; (2) providing notification to all victims, submitting restitution, advocating for victims' rights, offering volunteer opportunities; (3) providing education and promoting public awareness; and promoting professional and agency communication.
- The Criminal Fines (CFA) provides funding for the director of Victim Assistance who manages the Victim Assistance staff in providing services to victims of crime, ensuring victims are notified of their rights, providing extensive volunteer opportunities and training, and collaborating with community partners. The CFA also provides full funding for a victim advocate whose focus is service to vulnerable victims, such as the elderly, those with disabilities, or victims of hate crimes, as well as partial funding for a restitution advocate.
- The Victims of Crime Act (VOCA) Basic Grant provides partial funding for the child abuse case manager, the volunteer coordinator/homicide case manager, and the juvenile program coordinator, who all provide direct victim services and supervise the provision of services in their specialty areas, in addition to participating in the recruiting, training, and supervision of community volunteers. This grant will also fund two advocate positions with one being bilingual, Spanish speaking.
- The Victims of Crime Act (VOCA) Project Grant provides funding for a restitution victim advocate. This person provides direct victim services to victims of every type of crime with a focus on property crime cases. This position also helps victims identify and provide the documentation necessary to document their losses for purposes of restitution.
- The STOP Violence Against Women Act (VAWA) grant provides funds for the family violence program coordinator. This person provides direct services to victims of domestic violence and participates in the training and supervision of community volunteers who provide services to victims. This grant also partially funds a position that provides services to victims who have co-occurring domestic violence and juvenile dependency cases.
- The Victims of Crime Act One-time (VOCA-OT) grant provides funds to support one-time projects to provide staff training, emergency financial assistance for victims, and volunteer training development.

MARION COUNTY FY 2016-17 BUDGET  
BY DEPARTMENT  
DISTRICT ATTORNEY'S OFFICE

**Program Summary**

District Attorney's Office	Program: Victim Assistance				
	FY 13-14 ACTUAL	FY 14-15 ACTUAL	FY 15-16 BUDGET	FY 16-17 ADOPTED	+/- %
<b>RESOURCES</b>					
Intergovernmental Federal	169,985	154,601	203,608	436,250	114.3%
Intergovernmental State	190,660	190,660	195,673	192,086	-1.8%
Interest	231	260	170	140	-17.6%
Other Revenues	15,387	17,389	12,000	10,000	-16.7%
General Fund Transfers	657,782	668,231	699,351	709,955	1.5%
Net Working Capital	18,000	24,566	26,639	12,881	-51.6%
<b>TOTAL RESOURCES</b>	<b>1,052,045</b>	<b>1,055,707</b>	<b>1,137,441</b>	<b>1,361,312</b>	<b>19.7%</b>
<b>REQUIREMENTS</b>					
Personnel Services	826,820	822,232	874,677	1,038,268	18.7%
Materials and Services	63,358	76,331	91,488	151,585	65.7%
Administrative Charges	137,302	130,506	155,604	164,987	6.0%
Contingency	0	0	15,672	6,472	-58.7%
<b>TOTAL REQUIREMENTS</b>	<b>1,027,479</b>	<b>1,029,068</b>	<b>1,137,441</b>	<b>1,361,312</b>	<b>19.7%</b>
<b>FTE</b>	10.50	10.50	10.73	12.73	18.6%

**FTE By Position Title By Program**

<b>Program: Victim Assistance</b>	
<b>Position Title</b>	<b>FTE</b>
Legal Assistant Supervisor	0.50
Legal Secretary 1	1.00
Legal Secretary 2	1.00
Victim Assistance Advocate	3.00
Victim Assistance Advocate (Bilingual)	1.00
Victim Assistance Advocate (Bilingual)	1.00
Victim Assistance Manager	1.00
Victim Assistance Program Coordinator	4.00
Victim Assistance Program Coordinator (Biling)	0.23
<b>Program Victim Assistance FTE Total:</b>	<b>12.73</b>

*FTE Changes*

FTE increased 2.0. These positions consist of two new grant funded Victim Advocates.

MARION COUNTY FY 2016-17 BUDGET  
BY DEPARTMENT  
DISTRICT ATTORNEY'S OFFICE

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**Victim Assistance Program Budget Justification**

**RESOURCES**

Intergovernmental Federal increased this year due to an increase in federal funds being made available in the VOCA-Non Competitive grant. In addition, the budget reflects a one-time VOCA grant that provides infrastructure funding for training, emergency financial assistance for victims, and volunteer training development. The General Fund Transfers increase was minimal as Volunteer hours were used to meet the required match amount for both of these grants.

**REQUIREMENTS**

Personnel Expenses increased \$163,591 as a result of the addition of two new grant funded positions, and increasing two Legal Secretaries, one Victim Advocate, and one Program Coordinator from 37.5 hours per week to 40.0 hours per week. Also included in the increase are normal Personnel Services wages and benefits costs for step increases. The increase includes two new grant funded Victim Advocate positions at a cost of \$118,423.

The Materials and Services emergency services, training and other contracted services budget increased as a the result of the new VOCA One-time grant to support one-time projects to provide staff training, emergency financial assistance for victims, and volunteer training development.



MARION COUNTY FY 2016-17 BUDGET  
BY DEPARTMENT  
DISTRICT ATTORNEY'S OFFICE

**Juvenile Enforcement Program**

- Initiates all juvenile delinquency and dependency casework in Marion County (ORS 419C and 419B).

**Program Summary**

District Attorney's Office	Program: Juvenile Enforcement				
	FY 13-14 ACTUAL	FY 14-15 ACTUAL	FY 15-16 BUDGET	FY 16-17 ADOPTED	+/- %
<b>RESOURCES</b>					
Intergovernmental Federal	92,631	110,743	115,253	176,523	53.2%
Intergovernmental State	110,999	167,390	136,181	136,181	0.0%
Charges for Services	78,106	85,641	0	0	n.a.
Interest	7	648	300	400	33.3%
General Fund Transfers	526,712	613,888	644,992	676,693	4.9%
Net Working Capital	0	73,072	215,398	251,753	16.9%
<b>TOTAL RESOURCES</b>	<b>808,455</b>	<b>1,051,382</b>	<b>1,112,124</b>	<b>1,241,550</b>	<b>11.6%</b>
<b>REQUIREMENTS</b>					
Personnel Services	647,049	748,211	752,631	883,027	17.3%
Materials and Services	29,542	29,031	40,017	42,567	6.4%
Administrative Charges	58,792	58,742	65,702	78,278	19.1%
Contingency	0	0	253,774	237,678	-6.3%
<b>TOTAL REQUIREMENTS</b>	<b>735,383</b>	<b>835,984</b>	<b>1,112,124</b>	<b>1,241,550</b>	<b>11.6%</b>
<b>FTE</b>	7.45	7.00	7.27	8.27	13.8%

**FTE By Position Title By Program**

<b>Program: Juvenile Enforcement</b>		
Position Title		FTE
Deputy DA 1		1.00
Deputy DA 2		2.00
Legal Assistant Supervisor		0.50
Legal Secretary 2		2.00
Trial Team Supervisor		1.00
Victim Assistance Program Coordinator		1.00
Victim Assistance Program Coordinator (Biling)		0.77
<b>Program Juvenile Enforcement FTE Total:</b>		<b>8.27</b>

- In addition to the above there are 1.66 FTE temporary positions.

FTE Changes

FTE increased 1.0 for a new Deputy District Attorney 1 position. This new position was created in the Juvenile Dependency grant program.

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**Juvenile Enforcement Program Budget Justification**

**RESOURCES**

Resources for Juvenile Enforcement have increased due to an anticipated increase in the Intergovernmental Federal Title IV-E dollars. General Fund also increased to cover normal Personnel Services wages and benefits step increases costs and Administrative Charges.

**REQUIREMENTS**

Personnel Services increased due to the addition of a Deputy District Attorney 1 in the Juvenile Dependency grant program, moving two Legal Secretaries from 37.5 hours per week to 40.0 hours per week, and normal Personnel Services and related fringe benefits as a result of step increases.

**KEY DEPARTMENT ACCOMPLISHMENTS**

- Victim Assistance provided services to nearly 4,000 victims of crime and provided more than 53,000 services to victims of crime. Victim Assistance sent 31,785 notices to victims of crime in the last 12 months, informing them of their rights, court dates, and case status. Community volunteers donated more than 20,000 hours to Victim Assistance.
- 94% of victims who provided feedback stated that as a result of the information provided by the Victim Assistance Program, they better understand their rights as a victim of crime.
- We continue to increase direct victim services available to victims of property crimes by adding comprehensive services for victims of robbery. These cases now have victim advocates assigned who advocate throughout the course of the case. We continue to provide advocacy services to all victims who attend grand jury, regardless of the type of crime. We continue to work to increase services available to victims of property crime.
- We enhanced services available to victims of domestic violence by creating focused services for victims with co-occurring domestic violence and juvenile dependency cases.
- Support enforcement collected over \$19 million on approximately 5,042 cases, processed over 300 paternity establishments and modifications, and attended approximately 2,600 court and administrative hearings.
- Support Enforcement collected nearly \$53.25 per \$1 of county General Funds expended.
- Medical examiner program investigated a total of 283 deaths, including 10 homicides, 16 infant deaths, and 56 suicides.
- Juvenile Enforcement continues to increase the quality of service to youths and their families through collaboration with Oregon Department of Human Services (DHS).
- Juvenile Enforcement continues to work to provide appropriate juvenile intervention to divert youth from the criminal justice system.
- Adult prosecution filed 935 early disposition cases.

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**KEY INDICATORS**

**# 1: Adult prosecution criminal cases submitted**

**Definition and Purpose**

Indicates total number of cases submitted by all law enforcement agencies.

**Significance**

Indicates baseline caseload of deputy district attorneys. Addresses the primary objectives of the county strategic plan Goal #3 for Public Safety to pursue a safe and secure community by protecting the people, property, and economy of Marion County.

**Data Units Calendar Year**

CY 2013 Actual	CY 2014 Actual	CY 2015 Actual	CY 2016 Estimate	CY 2017 Estimate
9,513	9,919	9,836	10,000	10,500

**Explanation of Trends and Changes**

Year-to-year case numbers have leveled off after several years of decline. Law enforcement is beginning to report an increase in crime rates.

**# 2: Adult prosecution drug endangered children cases prosecuted**

**Definition and Purpose**

Indicates number of cases filed involving children endangered by parental substance abuse and neglect.

**Significance**

Indicates number of children at risk from substance abuse. Prescription drug abuse and heroin has risen sharply. Addresses the county strategic plan Goal #3 for Public Safety to pursue a safe and secure community by protecting the people, property, and economy of Marion County.

**Data Units Calendar Year**

CY 2013 Actual	CY 2014 Actual	CY 2015 Actual	CY 2016 Estimate	CY 2017 Estimate
127	75	44	40	40

**Explanation of Trends and Changes**

The number of Drug Endangered Children has continued to decline since the legalization of Marijuana in July 2015 and is expected to decline further. Recent changes in case law occurred in December 2015 making it extremely difficult to prove a violation of the Endangering the Welfare of a Minor statute. The Endangering the Welfare of a Minor statute is the key indicator used to track how many Drug Endangered Children cases are filed.

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**# 3: Adult prosecution cases resolved in the Early Disposition Program (EDP)**

**Definition and Purpose**

Indicates number of criminal cases resolved through expedited court process at less total cost to the justice system. Disposition is limited to fines, assessments, and restitution.

**Significance**

Indicates system efficiency, system capacity and level of accountability. Addresses the primary objectives of the county strategic plan Goal #3 for Public Safety to pursue a safe and secure community by protecting the people, property, and economy of Marion County.

**Data Units Calendar Year**

CY 2013 Actual	CY 2014 Actual	CY 2015 Actual	CY 2016 Estimate	CY 2017 Estimate
1,043	1103	935	1,000	1,050

**Explanation of Trends and Changes**

Program will be sustained saving the justice system resources but fails to address root problems of criminal behavior.

**# 4: Juvenile enforcement delinquency petitions filed**

**Definition and Purpose**

Indicates total number of formal petitions filed against youth (under 18 years of age) who commit crimes.

**Significance**

Indicates baseline caseload for deputy district attorneys in court system. Addresses the primary objectives of the county strategic plan Goal #3 for Public Safety to pursue a safe and secure community by protecting the people, property, and economy of Marion County.

**Data Units Calendar Year**

CY 2013 Actual	CY 2014 Actual	CY 2015 Actual	CY 2016 Estimate	CY 2017 Estimate
490	694	459	500	550

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**Explanation of Trends and Changes**

All juvenile cases continue to decline due to ongoing implementation of front-end, diversionary child welfare and juvenile justice models. Although these models result in less petitions being filed, it still creates significant work for our attorneys through case reviews, meetings and case staffings with juvenile probation officers and with child welfare personnel. Furthermore, with this front-end diversion focus, the cases that are filed are significantly more complicated and concerning because they were not appropriate for diversion from the system. These numbers represent the anticipated floor of petitions filed, with likely increase, especially in dependency, as the efficacy of these models is borne out.

**# 5: Juvenile enforcement dependency petitions filed**

**Definition and Purpose**

Indicates total number of formal dependency petitions filed on behalf of children legally determined to be at risk in their house/custody of their parents.

**Significance**

Indicates baseline caseload for deputy district attorneys in court system. Addresses the primary objectives of the county strategic plan Goal #3 for Public Safety to pursue a safe and secure community by protecting the people, property, and economy of Marion County.

**Data Units Calendar Year**

<b>CY 2013 Actual</b>	<b>CY 2014 Actual</b>	<b>CY 2015 Actual</b>	<b>CY 2016 Estimate</b>	<b>CY 2017 Estimate</b>
604	439	459	500	550

**Explanation of Trends and Changes**

These numbers have dropped in part because of a shift in Oregon Department of Human Services (DHS) response, which reduces the number of children in care for drug-affected parents. Nevertheless, Marion County's numbers remain among the highest in the state and it is expected that these numbers will bounce back slightly over the next 18 months as DHS finds an equilibrium. Furthermore, recent legal rulings have made previously filed cases no longer provable, or when they are provable, the evidence required is more extensive. One example would be that it is now required that an expert witness testify in this case. This additionally increases the cost of prosecution.

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**# 6: Victim assistance program services provided to victims of crime**

**Definition and Purpose**

Direct services provided to victims of crime. These services include: Crisis intervention and support; follow up contact; safety planning; information on the status of an investigation or court case; notification of hearing dates and times; information about Crime Victims' Compensation; assistance in establishing financial losses for restitution purposes; referrals to support groups and counseling; liaison assistance with law enforcement officers, prosecutors, and social service agencies; assistance in preparing a statement for the court at the time of sentencing; assistance with court preparation by explaining the court process, touring empty courtrooms and observing a trial in progress; accompaniment to court hearings, offering a safe and private area while waiting to testify; information and referrals for personal safety and security issues; notification of case disposition and sentence; emergency financial assistance; emergency legal advocacy; personal advocacy; and information about crime victims' rights and assistance in asserting those rights.

**Significance**

Indicates victim contacts, level of customer service, and workload of volunteers and staff. Addresses the primary objectives of the county strategic plan Goal #3 for Public Safety to pursue a safe and secure community by protecting the people, property, and economy of Marion County.

**Data Units Fiscal Year**

<b>FY 12-13 Actual</b>	<b>FY 13-14 Actual</b>	<b>FY 14-15 Actual</b>	<b>FY 15-16 Estimate</b>	<b>FY 16-17 Estimate</b>
50,400	52,981	52,981	53,040	53,000

**Explanation of Trends and Changes**

The level of services provided continues to remain fairly steady. We expect that to be true for FY 16-17 as well.

**# 7: Notices sent to victims of crime.**

**Definition and Purpose**

Indicates number of notices sent to victims of crime. Notices provide information regarding victims' rights and how victims can assert those rights as well as informing victims of the various steps of the criminal justice process as their case travels through the system. We also include information and forms that provide victims the opportunity to submit information regarding their victim impact statements and information for restitution purposes.

**Significance**

Notices are required by statute and the Oregon Constitution (regarding victim rights and court process). Addresses the primary objectives of the county strategic plan Goal #3 for Public Safety to pursue a safe and secure community by protecting the people, property, and economy of Marion County.

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**Data Units Calendar Year**

CY 2013 Actual	CY 2014 Actual	CY 2015 Actual	CY 2016 Estimate	CY 2017 Estimate
26,700	30,070	31,785	31,000	31,000

**Explanation of Trends and Changes**

Should remain steady.

**# 8: Child support enforcement funds collected**

**Definition and Purpose**

Indicates total amount of financial support collected for children and families under Oregon law.

**Significance**

Indicates financial health of children and families. Addresses the primary objectives of the county strategic plan Goal #3 for Public Safety to pursue a safe and secure community by protecting the people, property, and economy of Marion County.

**Data Units Calendar Year**

CY 2013 Actual	CY 2014 Actual	CY 2015 Actual	CY 2016 Estimate	CY 2017 Estimate
\$16.5 million	\$16.1 million	\$19.1 million	\$19.2 million	\$19.3 million

**Explanation of Trends and Changes**

Collections increased \$3 million as a result of the the Support Enforcement department assuming management of an additional caseload from the State of Oregon (approximately 800 additional cases), and the department has become more hands on when working with our customers. Collections are expected to improve over time.

**# 9: Medical examiner death investigations**

**Definition and Purpose**

Indicates total death investigations as required by law where deceased is not under the care of a physician.

**Significance**

Necessary to determine nature and cause of death under ORS Chapter 146. Addresses the primary objectives of the county strategic plan Goal #3 for Public Safety to pursue a safe and secure community by protecting the people, property, and economy of Marion County.

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**Data Units Calendar Year**

CY 2013 Actual	CY 2014 Actual	CY 2015 Actual	CY 2016 Estimate	CY 2017 Estimate
274	253	283	275	290

**Explanation of Trends and Changes**

Aging population will influence the number of mandated investigations.

**# 10: Medical examiner homicide investigations**

**Definition and Purpose**

Indicates medical examiner cases that are criminal investigations and require prosecutorial review and resources.

**Significance**

Requires a priority response for community safety. Addresses the primary objectives of the county strategic plan Goal #3 for Public Safety to pursue a safe and secure community by protecting the people, property, and economy of Marion County.

**Data Units Calendar Year**

CY 2013 Actual	CY 2014 Actual	CY 2015 Actual	CY 2016 Estimate	CY 2017 Estimate
9	9	10	10	10

**Explanation of Trends and Changes**

Homicide rates are difficult to project. Marion County homicide rates remain significant.



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<b>Resources by Fund Detail</b>						
<b>100 - General Fund</b>	<b>Actual FY 13-14</b>	<b>Actual FY 14-15</b>	<b>Budget FY 15-16</b>	<b>Proposed FY 16-17</b>	<b>Approved FY 16-17</b>	<b>Adopted FY 16-17</b>
<b>General Fund Transfers</b>						
381100 Transfer from General Fund	7,400,418	7,661,362	8,288,943	8,611,359	8,611,359	8,611,359
<b>General Fund Transfers Total</b>	<b>7,400,418</b>	<b>7,661,362</b>	<b>8,288,943</b>	<b>8,611,359</b>	<b>8,611,359</b>	<b>8,611,359</b>
<b>General Fund Total</b>	<b>7,400,418</b>	<b>7,661,362</b>	<b>8,288,943</b>	<b>8,611,359</b>	<b>8,611,359</b>	<b>8,611,359</b>
<b>220 - Child Support</b>	<b>Actual FY 13-14</b>	<b>Actual FY 14-15</b>	<b>Budget FY 15-16</b>	<b>Proposed FY 16-17</b>	<b>Approved FY 16-17</b>	<b>Adopted FY 16-17</b>
<b>Intergovernmental Federal</b>						
331223 Oregon Dept of Justice	877,174	1,005,733	1,050,015	1,112,663	1,112,663	1,112,663
<b>Intergovernmental Federal Total</b>	<b>877,174</b>	<b>1,005,733</b>	<b>1,050,015</b>	<b>1,112,663</b>	<b>1,112,663</b>	<b>1,112,663</b>
<b>Intergovernmental State</b>						
332031 Oregon Department of Justice	113,988	114,160	114,160	123,943	123,943	123,943
<b>Intergovernmental State Total</b>	<b>113,988</b>	<b>114,160</b>	<b>114,160</b>	<b>123,943</b>	<b>123,943</b>	<b>123,943</b>
<b>Charges for Services</b>						
341430 Copy Machine Fees	1,820	1,380	1,000	1,000	1,000	1,000
341999 Other Fees	18,748	19,528	19,000	19,000	19,000	19,000
<b>Charges for Services Total</b>	<b>20,568</b>	<b>20,908</b>	<b>20,000</b>	<b>20,000</b>	<b>20,000</b>	<b>20,000</b>
<b>General Fund Transfers</b>						
381100 Transfer from General Fund	369,202	294,071	356,840	363,006	363,006	363,006
<b>General Fund Transfers Total</b>	<b>369,202</b>	<b>294,071</b>	<b>356,840</b>	<b>363,006</b>	<b>363,006</b>	<b>363,006</b>
<b>Net Working Capital</b>						
392000 Net Working Capital Unrestr	4,777	0	0	0	0	0
<b>Net Working Capital Total</b>	<b>4,777</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Child Support Total</b>	<b>1,385,709</b>	<b>1,434,872</b>	<b>1,541,015</b>	<b>1,619,612</b>	<b>1,619,612</b>	<b>1,619,612</b>
<b>300 - District Attorney Grants</b>	<b>Actual FY 13-14</b>	<b>Actual FY 14-15</b>	<b>Budget FY 15-16</b>	<b>Proposed FY 16-17</b>	<b>Approved FY 16-17</b>	<b>Adopted FY 16-17</b>
<b>Intergovernmental Federal</b>						
331223 Oregon Dept of Justice	189,488	182,470	238,861	479,215	479,215	479,215
331234 DHS Title IV E Reimbursement	73,128	82,874	80,000	133,558	133,558	133,558
331990 Other Federal Revenues	0	0	17,083	0	0	0
<b>Intergovernmental Federal Total</b>	<b>262,616</b>	<b>265,345</b>	<b>335,944</b>	<b>612,773</b>	<b>612,773</b>	<b>612,773</b>
<b>Intergovernmental State</b>						
332031 Oregon Department of Justice	110,999	868	0	0	0	0
332035 ODOJ Unitary Assessment Grant	190,660	190,660	195,673	192,086	192,086	192,086
332062 Oregon DHS Juvenile Dependency	0	166,523	136,181	136,181	136,181	136,181
332990 Other State Revenues	66,667	7,561	0	0	0	0
<b>Intergovernmental State Total</b>	<b>368,326</b>	<b>365,612</b>	<b>331,854</b>	<b>328,267</b>	<b>328,267</b>	<b>328,267</b>
<b>Charges for Services</b>						
347006 DA Services to County Depts	78,106	85,641	97,891	97,536	97,536	97,536
<b>Charges for Services Total</b>	<b>78,106</b>	<b>85,641</b>	<b>97,891</b>	<b>97,536</b>	<b>97,536</b>	<b>97,536</b>
<b>Fines and Forfeitures</b>						
352300 Civil Forfeitures	403	0	0	0	0	0
352400 Criminal Forfeitures	0	1,150	3,254	3,000	3,000	3,000

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<b>300 - District Attorney Grants</b>	<b>Actual FY 13-14</b>	<b>Actual FY 14-15</b>	<b>Budget FY 15-16</b>	<b>Proposed FY 16-17</b>	<b>Approved FY 16-17</b>	<b>Adopted FY 16-17</b>
Fines and Forfeitures Total	403	1,150	3,254	3,000	3,000	3,000
<b>Interest</b>						
361000 Investment Earnings	238	908	470	540	540	540
Interest Total	238	908	470	540	540	540
<b>Other Revenues</b>						
373200 Victims Assistance Donations	15,387	17,389	12,000	10,000	10,000	10,000
Other Revenues Total	15,387	17,389	12,000	10,000	10,000	10,000
<b>General Fund Transfers</b>						
381100 Transfer from General Fund	88,022	94,645	96,426	73,723	73,723	73,723
General Fund Transfers Total	88,022	94,645	96,426	73,723	73,723	73,723
<b>Net Working Capital</b>						
392000 Net Working Capital Unrestr	25,074	153,838	250,664	285,821	285,821	285,821
Net Working Capital Total	25,074	153,838	250,664	285,821	285,821	285,821
District Attorney Grants Total	838,172	984,527	1,128,503	1,411,660	1,411,660	1,411,660
District Attorney's Office Grand Total	9,624,299	10,080,761	10,958,461	11,642,631	11,642,631	11,642,631

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**Requirements by Fund Detail**

<b>100 - General Fund</b>	<b>Actual FY 13-14</b>	<b>Actual FY 14-15</b>	<b>Budget FY 15-16</b>	<b>Proposed FY 16-17</b>	<b>Approved FY 16-17</b>	<b>Adopted FY 16-17</b>
<b>Personnel Services</b>						
<b>Salaries and Wages</b>						
511020 Salaries and Wages Budget Only	0	0	365	0	0	0
511110 Regular Wages	3,186,426	3,368,540	4,185,607	4,351,827	4,351,827	4,351,827
511120 Temporary Wages	129,044	138,970	123,040	123,040	123,040	123,040
511130 Vacation Pay	215,757	226,713	0	0	0	0
511140 Sick Pay	118,896	118,880	0	0	0	0
511150 Holiday Pay	160,871	166,161	0	0	0	0
511160 Comp Time Pay	806	1,850	0	0	0	0
511210 Compensation Credits	160,969	157,848	159,073	150,549	150,549	150,549
511220 Pager Pay	35,115	39,634	39,200	39,200	39,200	39,200
511240 Leave Payoff	13,771	29,865	0	0	0	0
511280 Cell Phone Pay	289	1,003	720	0	0	0
511290 Health Insurance Waiver Pay	2,407	2,307	1,620	3,240	3,240	3,240
511410 Straight Pay	15	291	0	0	0	0
511420 Premium Pay	36	209	0	0	0	0
<b>Salaries and Wages Total</b>	<b>4,024,403</b>	<b>4,252,271</b>	<b>4,509,625</b>	<b>4,667,856</b>	<b>4,667,856</b>	<b>4,667,856</b>
<b>Fringe Benefits</b>						
512010 Fringe Benefits Budget Only	0	0	143	0	0	0
512110 PERS	583,663	596,131	693,236	718,641	718,641	718,641
512120 401K	67,483	72,162	76,500	77,595	77,595	77,595
512130 PERS Debt Service	193,930	225,420	223,837	209,516	209,516	209,516
512200 FICA	303,567	319,922	337,473	349,604	349,604	349,604
512310 Medical Insurance	864,830	831,520	911,161	909,168	909,168	909,168
512320 Dental Insurance	84,650	82,802	87,525	86,635	86,635	86,635
512330 Group Term Life Insurance	6,814	6,953	7,903	8,334	8,334	8,334
512340 Long Term Disability Insurance	17,080	17,075	24,296	18,696	18,696	18,696
512400 Unemployment Insurance	16,163	17,033	20,858	16,666	16,666	16,666
512520 Workers Comp Insurance	1,899	1,921	2,081	2,108	2,108	2,108
512600 Wellness Program	2,437	2,341	2,534	2,571	2,571	2,571
512610 Employee Assistance Program	1,722	1,681	1,711	1,736	1,736	1,736
512700 County HSA Contributions	1,250	1,300	0	0	0	0
<b>Fringe Benefits Total</b>	<b>2,145,488</b>	<b>2,176,261</b>	<b>2,389,258</b>	<b>2,401,270</b>	<b>2,401,270</b>	<b>2,401,270</b>
<b>Personnel Services Total</b>	<b>6,169,891</b>	<b>6,428,532</b>	<b>6,898,883</b>	<b>7,069,126</b>	<b>7,069,126</b>	<b>7,069,126</b>
<b>Materials and Services</b>						
<b>Supplies</b>						
521010 Office Supplies	32,544	30,337	28,079	30,018	30,018	30,018
521030 Field Supplies	539	1,085	2,000	2,000	2,000	2,000
521070 Departmental Supplies	2,936	4,134	1,300	1,300	1,300	1,300
521090 Uniforms and Clothing	393	486	500	500	500	500
521190 Publications	4,140	1,862	4,715	1,650	1,650	1,650
521210 Gasoline	2,236	1,472	1,450	1,000	1,000	1,000
<b>Supplies Total</b>	<b>42,788</b>	<b>39,376</b>	<b>38,044</b>	<b>36,468</b>	<b>36,468</b>	<b>36,468</b>

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<b>100 - General Fund</b>	<b>Actual FY 13-14</b>	<b>Actual FY 14-15</b>	<b>Budget FY 15-16</b>	<b>Proposed FY 16-17</b>	<b>Approved FY 16-17</b>	<b>Adopted FY 16-17</b>
<b>Materials and Services</b>						
<b>Materials</b>						
522150 Small Office Equipment	2,455	863	850	1,520	1,520	1,520
522160 Small Departmental Equipment	4,415	0	0	0	0	0
522170 Computers Non Capital	247	4,842	2,000	2,000	2,000	2,000
522180 Software	375	419	0	0	0	0
<b>Materials Total</b>	<b>7,492</b>	<b>6,123</b>	<b>2,850</b>	<b>3,520</b>	<b>3,520</b>	<b>3,520</b>
<b>Communications</b>						
523010 Telephone Equipment	173	874	556	556	556	556
523020 Phone and Communication Svcs	613	944	900	900	900	900
523040 Data Connections	1,215	959	1,410	960	960	960
523050 Postage	602	1,373	1,050	1,050	1,050	1,050
523060 Cellular Phones	6,644	5,978	5,620	6,070	6,070	6,070
523070 Pagers	1,202	1,264	2,300	2,453	2,453	2,453
523090 Long Distance Charges	106	2,337	2,370	2,420	2,420	2,420
<b>Communications Total</b>	<b>10,554</b>	<b>13,729</b>	<b>14,206</b>	<b>14,409</b>	<b>14,409</b>	<b>14,409</b>
<b>Utilities</b>						
524010 Electricity	28,083	32,150	49,044	52,254	52,254	52,254
524040 Natural Gas	2,304	2,196	2,002	1,862	1,862	1,862
524050 Water	1,161	1,281	1,467	1,371	1,371	1,371
524070 Sewer	932	1,576	1,513	2,305	2,305	2,305
524090 Garbage Disposal and Recycling	2,114	2,212	2,914	3,199	3,199	3,199
<b>Utilities Total</b>	<b>34,593</b>	<b>39,415</b>	<b>56,940</b>	<b>60,991</b>	<b>60,991</b>	<b>60,991</b>
<b>Contracted Services</b>						
525235 Laboratory Services	0	645	100	1,100	1,100	1,100
525240 XRay Services	0	0	100	100	100	100
525245 Autopsy Services	0	0	1,000	1,000	1,000	1,000
525450 Subscription Services	3,309	6,476	6,860	6,810	6,810	6,810
525510 Legal Services	1,903	2,875	1,400	500	500	500
525540 Witnesses	46,514	42,791	47,547	47,547	47,547	47,547
525541 Witness Mileage Reimbursement	5,977	3,642	5,606	5,606	5,606	5,606
525550 Court Services	1,610	3,165	1,200	1,000	1,000	1,000
525710 Printing Services	10,685	14,480	14,880	14,880	14,880	14,880
525715 Advertising	32	0	0	0	0	0
525735 Mail Services	34,210	30,486	35,928	34,928	34,928	34,928
525740 Document Disposal Services	3,418	3,281	3,125	3,075	3,075	3,075
525770 Interpreters and Translators	5,163	13,487	8,000	14,000	14,000	14,000
525810 Waste to Energy Contract	0	30	50	50	50	50
525999 Other Contracted Services	74,791	42,139	70,725	62,125	62,125	62,125
<b>Contracted Services Total</b>	<b>187,611</b>	<b>163,496</b>	<b>196,521</b>	<b>192,721</b>	<b>192,721</b>	<b>192,721</b>
<b>Repairs and Maintenance</b>						
526010 Office Equipment Maintenance	5,721	3,108	2,770	2,770	2,770	2,770
526012 Vehicle Maintenance	594	0	0	0	0	0

MARION COUNTY FY 2016-17 BUDGET  
BY DEPARTMENT  
DISTRICT ATTORNEY'S OFFICE

<b>100 - General Fund</b>	<b>Actual FY 13-14</b>	<b>Actual FY 14-15</b>	<b>Budget FY 15-16</b>	<b>Proposed FY 16-17</b>	<b>Approved FY 16-17</b>	<b>Adopted FY 16-17</b>
<b>Materials and Services</b>						
526030 Building Maintenance	1,351	1,215	850	1,350	1,350	1,350
<b>Repairs and Maintenance Total</b>	<b>7,665</b>	<b>4,323</b>	<b>3,620</b>	<b>4,120</b>	<b>4,120</b>	<b>4,120</b>
<b>Rentals</b>						
527110 Fleet Leases	10,212	9,816	8,952	9,132	9,132	9,132
527120 Motor Pool Mileage	195	164	175	150	150	150
527130 Parking	161	39	180	180	180	180
527140 County Parking	3,300	660	660	1,980	1,980	1,980
527240 Condo Assn Assessments	0	23,845	47,497	49,889	49,889	49,889
527300 Equipment Rental	20,812	26,939	29,068	24,420	24,420	24,420
<b>Rentals Total</b>	<b>34,680</b>	<b>61,462</b>	<b>86,532</b>	<b>85,751</b>	<b>85,751</b>	<b>85,751</b>
<b>Insurance</b>						
528140 Malpractice Insurance Premiums	7,036	9,036	7,470	8,444	8,444	8,444
528220 Notary Bonds	40	160	240	240	240	240
528415 Auto Claims	841	0	0	0	0	0
<b>Insurance Total</b>	<b>7,917</b>	<b>9,196</b>	<b>7,710</b>	<b>8,684</b>	<b>8,684</b>	<b>8,684</b>
<b>Miscellaneous</b>						
529110 Mileage Reimbursement	12,711	9,192	10,850	10,850	10,850	10,850
529120 Commercial Travel	529	1,337	800	800	800	800
529130 Meals	317	815	600	600	600	600
529140 Lodging	5,230	4,466	4,294	7,946	7,946	7,946
529210 Meetings	698	32	0	500	500	500
529220 Conferences	6,625	9,358	8,150	8,400	8,400	8,400
529230 Training	4,109	3,629	2,950	4,950	4,950	4,950
529300 Dues and Memberships	21,740	24,368	22,387	22,187	22,187	22,187
529610 Homicide Investigations	1,581	1,703	8,424	8,424	8,424	8,424
529690 Other Investigations	3,635	1,590	4,775	4,775	4,775	4,775
529910 Awards and Recognition	213	87	100	100	100	100
<b>Miscellaneous Total</b>	<b>57,389</b>	<b>56,576</b>	<b>63,330</b>	<b>69,532</b>	<b>69,532</b>	<b>69,532</b>
<b>Materials and Services Total</b>	<b>390,690</b>	<b>393,697</b>	<b>469,753</b>	<b>476,196</b>	<b>476,196</b>	<b>476,196</b>
<b>Administrative Charges</b>						
611100 County Admin Allocation	75,215	69,551	80,717	82,018	82,018	82,018
611210 Facilities Mgt Allocation	84,865	97,144	112,207	119,160	119,160	119,160
611220 Custodial Allocation	56,714	75,739	83,591	89,070	89,070	89,070
611230 Courier Allocation	3,900	3,928	4,079	4,403	4,403	4,403
611250 Risk Management Allocation	17,714	19,933	24,198	28,930	28,930	28,930
611255 Benefits Allocation	20,441	19,514	23,251	19,810	19,810	19,810
611260 Human Resources Allocation	61,235	67,960	77,864	78,931	78,931	78,931
611300 Legal Services Allocation	8,701	8,707	14,858	16,967	16,967	16,967
611400 Information Tech Allocation	191,404	161,715	159,385	155,689	155,689	155,689
611410 FIMS Allocation	69,603	72,047	91,462	103,345	103,345	103,345
611420 Telecommunications Allocation	38,304	25,599	29,736	29,196	29,196	29,196
611430 Info Tech Direct Charges	74,794	72,895	37,056	120,089	120,089	120,089
611600 Finance Allocation	76,439	73,039	83,335	85,024	85,024	85,024
611800 MCBEE Allocation	2,008	3,762	12,122	6,119	6,119	6,119

MARION COUNTY FY 2016-17 BUDGET  
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<b>100 - General Fund</b>	<b>Actual FY 13-14</b>	<b>Actual FY 14-15</b>	<b>Budget FY 15-16</b>	<b>Proposed FY 16-17</b>	<b>Approved FY 16-17</b>	<b>Adopted FY 16-17</b>
<b>Administrative Charges</b>						
612100 IT Equipment Use Charges	0	0	10,346	13,416	13,416	13,416
614100 Liability Insurance Allocation	39,900	48,800	56,600	80,842	80,842	80,842
614200 WC Insurance Allocation	18,600	18,800	19,500	33,028	33,028	33,028
<b>Administrative Charges Total</b>	<b>839,837</b>	<b>839,133</b>	<b>920,307</b>	<b>1,066,037</b>	<b>1,066,037</b>	<b>1,066,037</b>
<b>General Fund Total</b>	<b>7,400,418</b>	<b>7,661,362</b>	<b>8,288,943</b>	<b>8,611,359</b>	<b>8,611,359</b>	<b>8,611,359</b>
<b>220 - Child Support</b>						
<b>Personnel Services</b>						
<b>Salaries and Wages</b>						
511110 Regular Wages	594,581	616,750	792,724	841,708	841,708	841,708
511120 Temporary Wages	9,381	13,442	10,292	10,292	10,292	10,292
511130 Vacation Pay	48,153	59,268	0	0	0	0
511140 Sick Pay	28,450	31,374	0	0	0	0
511150 Holiday Pay	35,734	33,479	0	0	0	0
511160 Comp Time Pay	0	5	0	0	0	0
511210 Compensation Credits	26,456	20,776	21,412	21,742	21,742	21,742
511240 Leave Payoff	14,084	2,197	0	0	0	0
<b>Salaries and Wages Total</b>	<b>756,839</b>	<b>777,290</b>	<b>824,428</b>	<b>873,742</b>	<b>873,742</b>	<b>873,742</b>
<b>Fringe Benefits</b>						
512110 PERS	117,139	117,495	129,856	137,720	137,720	137,720
512120 401K	9,050	8,683	9,173	9,515	9,515	9,515
512130 PERS Debt Service	31,061	36,304	41,927	40,150	40,150	40,150
512200 FICA	55,985	57,923	62,320	65,997	65,997	65,997
512310 Medical Insurance	179,754	182,942	204,624	205,296	205,296	205,296
512320 Dental Insurance	17,118	18,266	19,656	20,328	20,328	20,328
512330 Group Term Life Insurance	1,285	1,343	1,501	1,612	1,612	1,612
512340 Long Term Disability Insurance	3,187	3,269	4,609	3,616	3,616	3,616
512400 Unemployment Insurance	3,028	3,128	3,908	3,194	3,194	3,194
512520 Workers Comp Insurance	348	364	426	426	426	426
512600 Wellness Program	515	521	560	560	560	560
512610 Employee Assistance Program	364	374	378	378	378	378
512700 County HSA Contributions	5,000	6,164	0	0	0	0
<b>Fringe Benefits Total</b>	<b>423,833</b>	<b>436,778</b>	<b>478,938</b>	<b>488,792</b>	<b>488,792</b>	<b>488,792</b>
<b>Personnel Services Total</b>	<b>1,180,672</b>	<b>1,214,068</b>	<b>1,303,366</b>	<b>1,362,534</b>	<b>1,362,534</b>	<b>1,362,534</b>
<b>Materials and Services</b>						
<b>Supplies</b>						
521010 Office Supplies	5,690	6,476	6,800	6,800	6,800	6,800
521070 Departmental Supplies	0	0	300	0	0	0
521190 Publications	559	0	500	250	250	250
<b>Supplies Total</b>	<b>6,249</b>	<b>6,476</b>	<b>7,600</b>	<b>7,050</b>	<b>7,050</b>	<b>7,050</b>
<b>Materials</b>						
522150 Small Office Equipment	502	1,174	2,500	1,600	1,600	1,600
522170 Computers Non Capital	178	776	500	500	500	500

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<b>220 - Child Support</b>	<b>Actual FY 13-14</b>	<b>Actual FY 14-15</b>	<b>Budget FY 15-16</b>	<b>Proposed FY 16-17</b>	<b>Approved FY 16-17</b>	<b>Adopted FY 16-17</b>
<b>Materials and Services</b>						
522180 Software	86	0	1,200	600	600	600
<b>Materials Total</b>	<b>767</b>	<b>1,951</b>	<b>4,200</b>	<b>2,700</b>	<b>2,700</b>	<b>2,700</b>
<b>Communications</b>						
523010 Telephone Equipment	22	0	0	0	0	0
523020 Phone and Communication Svcs	1,265	45	1,400	400	400	400
523040 Data Connections	40	0	0	0	0	0
523050 Postage	46	300	500	250	250	250
523060 Cellular Phones	679	719	600	720	720	720
523090 Long Distance Charges	0	611	500	400	400	400
<b>Communications Total</b>	<b>2,052</b>	<b>1,676</b>	<b>3,000</b>	<b>1,770</b>	<b>1,770</b>	<b>1,770</b>
<b>Utilities</b>						
524010 Electricity	0	5,264	7,558	7,867	7,867	7,867
524040 Natural Gas	0	213	76	103	103	103
524050 Water	0	132	131	149	149	149
524070 Sewer	0	261	219	327	327	327
524090 Garbage Disposal and Recycling	172	298	420	442	442	442
<b>Utilities Total</b>	<b>172</b>	<b>6,166</b>	<b>8,404</b>	<b>8,888</b>	<b>8,888</b>	<b>8,888</b>
<b>Contracted Services</b>						
525235 Laboratory Services	425	937	1,500	1,500	1,500	1,500
525330 Transportation Services	0	98	200	0	0	0
525440 Client Assistance	0	0	0	500	500	500
525450 Subscription Services	459	931	950	988	988	988
525540 Witnesses	0	0	100	100	100	100
525550 Court Services	1,177	1,596	2,000	1,750	1,750	1,750
525710 Printing Services	1,290	1,236	2,000	2,000	2,000	2,000
525735 Mail Services	9,797	14,412	12,000	14,000	14,000	14,000
525740 Document Disposal Services	925	975	1,000	800	800	800
525770 Interpreters and Translators	0	0	250	250	250	250
525999 Other Contracted Services	1,074	8,324	10,000	10,000	10,000	10,000
<b>Contracted Services Total</b>	<b>15,147</b>	<b>28,508</b>	<b>30,000</b>	<b>31,888</b>	<b>31,888</b>	<b>31,888</b>
<b>Repairs and Maintenance</b>						
526010 Office Equipment Maintenance	802	671	1,200	1,200	1,200	1,200
526030 Building Maintenance	251	800	1,000	500	500	500
<b>Repairs and Maintenance Total</b>	<b>1,053</b>	<b>1,471</b>	<b>2,200</b>	<b>1,700</b>	<b>1,700</b>	<b>1,700</b>
<b>Rentals</b>						
527120 Motor Pool Mileage	10	7	100	100	100	100
527130 Parking	0	46	100	100	100	100
527210 Building Rental Private	34,283	0	0	0	0	0
527240 Condo Assn Assessments	0	5,865	10,321	10,195	10,195	10,195
527300 Equipment Rental	2,640	2,705	3,000	3,000	3,000	3,000
<b>Rentals Total</b>	<b>36,933</b>	<b>8,623</b>	<b>13,521</b>	<b>13,395</b>	<b>13,395</b>	<b>13,395</b>
<b>Insurance</b>						
528220 Notary Bonds	40	40	120	120	120	120
<b>Insurance Total</b>	<b>40</b>	<b>40</b>	<b>120</b>	<b>120</b>	<b>120</b>	<b>120</b>

MARION COUNTY FY 2016-17 BUDGET  
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<b>220 - Child Support</b>	<b>Actual FY 13-14</b>	<b>Actual FY 14-15</b>	<b>Budget FY 15-16</b>	<b>Proposed FY 16-17</b>	<b>Approved FY 16-17</b>	<b>Adopted FY 16-17</b>
<b>Materials and Services</b>						
<b>Miscellaneous</b>						
529110 Mileage Reimbursement	202	254	400	800	800	800
529120 Commercial Travel	0	0	600	600	600	600
529130 Meals	0	0	100	450	450	450
529140 Lodging	303	286	1,200	1,600	1,600	1,600
529210 Meetings	0	0	300	300	300	300
529220 Conferences	1,080	2,335	3,500	3,300	3,300	3,300
529230 Training	125	100	1,000	1,242	1,242	1,242
529300 Dues and Memberships	1,827	1,947	3,000	3,500	3,500	3,500
529690 Other Investigations	120	524	200	400	400	400
529880 Recording Charges	0	144	500	500	500	500
529910 Awards and Recognition	85	0	0	0	0	0
529999 Miscellaneous Expense	0	20	0	0	0	0
<b>Miscellaneous Total</b>	<b>3,742</b>	<b>5,610</b>	<b>10,800</b>	<b>12,692</b>	<b>12,692</b>	<b>12,692</b>
<b>Materials and Services Total</b>	<b>66,155</b>	<b>60,520</b>	<b>79,845</b>	<b>80,203</b>	<b>80,203</b>	<b>80,203</b>
<b>Administrative Charges</b>						
611100 County Admin Allocation	14,574	13,775	14,972	15,340	15,340	15,340
611210 Facilities Mgt Allocation	0	17,571	19,939	20,132	20,132	20,132
611220 Custodial Allocation	9,458	13,590	14,710	14,910	14,910	14,910
611230 Courier Allocation	747	770	757	821	821	821
611250 Risk Management Allocation	2,422	2,507	2,703	2,419	2,419	2,419
611255 Benefits Allocation	3,915	3,826	4,311	3,694	3,694	3,694
611260 Human Resources Allocation	11,728	13,326	14,436	14,719	14,719	14,719
611400 Information Tech Allocation	37,682	32,549	29,721	29,288	29,288	29,288
611410 FIMS Allocation	13,700	14,464	16,975	19,399	19,399	19,399
611420 Telecommunications Allocation	7,544	5,120	5,521	5,462	5,462	5,462
611430 Info Tech Direct Charges	14,713	14,616	6,920	22,586	22,586	22,586
611600 Finance Allocation	14,004	14,104	14,155	15,132	15,132	15,132
611800 MCBEE Allocation	395	755	2,250	1,149	1,149	1,149
612100 IT Equipment Use Charges	0	0	1,934	2,124	2,124	2,124
614100 Liability Insurance Allocation	4,400	4,800	4,900	5,900	5,900	5,900
614200 WC Insurance Allocation	3,600	3,700	3,600	3,800	3,800	3,800
<b>Administrative Charges Total</b>	<b>138,882</b>	<b>155,473</b>	<b>157,804</b>	<b>176,875</b>	<b>176,875</b>	<b>176,875</b>
<b>Transfers Out</b>						
561480 Xfer to Capital Impr Projects	0	4,530	0	0	0	0
<b>Transfers Out Total</b>	<b>0</b>	<b>4,530</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Child Support Total</b>	<b>1,385,709</b>	<b>1,434,591</b>	<b>1,541,015</b>	<b>1,619,612</b>	<b>1,619,612</b>	<b>1,619,612</b>
<b>300 - District Attorney Grants</b>	<b>Actual FY 13-14</b>	<b>Actual FY 14-15</b>	<b>Budget FY 15-16</b>	<b>Proposed FY 16-17</b>	<b>Approved FY 16-17</b>	<b>Adopted FY 16-17</b>
<b>Personnel Services</b>						
<b>Salaries and Wages</b>						
511110 Regular Wages	302,607	348,076	419,539	575,193	575,193	575,193
511120 Temporary Wages	11,735	4,926	0	0	0	0
511130 Vacation Pay	15,307	14,438	0	0	0	0
511140 Sick Pay	6,811	6,579	0	0	0	0



MARION COUNTY FY 2016-17 BUDGET  
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<b>300 - District Attorney Grants</b>	<b>Actual FY 13-14</b>	<b>Actual FY 14-15</b>	<b>Budget FY 15-16</b>	<b>Proposed FY 16-17</b>	<b>Approved FY 16-17</b>	<b>Adopted FY 16-17</b>
<b>Personnel Services</b>						
511150 Holiday Pay	14,159	16,629	0	0	0	0
511210 Compensation Credits	6,484	5,985	6,509	6,576	6,576	6,576
511220 Pager Pay	4,835	836	0	0	0	0
511290 Health Insurance Waiver Pay	0	800	1,620	0	0	0
511410 Straight Pay	0	72	0	0	0	0
<b>Salaries and Wages Total</b>	<b>361,937</b>	<b>398,341</b>	<b>427,668</b>	<b>581,769</b>	<b>581,769</b>	<b>581,769</b>
<b>Fringe Benefits</b>						
512110 PERS	50,178	51,586	68,213	92,794	92,794	92,794
512120 401K	4,682	5,805	5,246	6,852	6,852	6,852
512130 PERS Debt Service	19,097	22,307	22,026	27,052	27,052	27,052
512200 FICA	27,407	30,143	32,389	44,173	44,173	44,173
512310 Medical Insurance	103,544	98,860	115,564	161,255	161,255	161,255
512320 Dental Insurance	9,933	8,906	10,281	14,637	14,637	14,637
512330 Group Term Life Insurance	623	683	793	1,101	1,101	1,101
512340 Long Term Disability Insurance	1,607	1,756	2,437	2,460	2,460	2,460
512400 Unemployment Insurance	1,448	1,596	2,055	2,152	2,152	2,152
512520 Workers Comp Insurance	237	239	240	330	330	330
512600 Wellness Program	282	282	319	442	442	442
512610 Employee Assistance Program	199	202	216	299	299	299
<b>Fringe Benefits Total</b>	<b>219,237</b>	<b>222,365</b>	<b>259,779</b>	<b>353,547</b>	<b>353,547</b>	<b>353,547</b>
<b>Personnel Services Total</b>	<b>581,173</b>	<b>620,706</b>	<b>687,447</b>	<b>935,316</b>	<b>935,316</b>	<b>935,316</b>
<b>Materials and Services</b>						
<b>Supplies</b>						
521010 Office Supplies	1,299	348	847	460	460	460
521070 Departmental Supplies	4,565	3,052	4,000	4,000	4,000	4,000
521190 Publications	0	33	0	120	120	120
521210 Gasoline	20	20	0	0	0	0
<b>Supplies Total</b>	<b>5,884</b>	<b>3,453</b>	<b>4,847</b>	<b>4,580</b>	<b>4,580</b>	<b>4,580</b>
<b>Materials</b>						
522150 Small Office Equipment	3,472	1,200	500	500	500	500
522160 Small Departmental Equipment	0	5,045	0	0	0	0
522170 Computers Non Capital	0	2,805	0	0	0	0
<b>Materials Total</b>	<b>3,472</b>	<b>9,050</b>	<b>500</b>	<b>500</b>	<b>500</b>	<b>500</b>
<b>Utilities</b>						
524010 Electricity	4,787	4,190	2,707	2,818	2,818	2,818
524040 Natural Gas	194	169	27	37	37	37
524050 Water	180	105	47	53	53	53
524070 Sewer	129	207	79	117	117	117
524090 Garbage Disposal and Recycling	274	237	150	158	158	158
<b>Utilities Total</b>	<b>5,564</b>	<b>4,909</b>	<b>3,010</b>	<b>3,183</b>	<b>3,183</b>	<b>3,183</b>
<b>Contracted Services</b>						
525330 Transportation Services	0	33	100	0	0	0
525335 Housing Subsidies	400	2,155	2,000	0	0	0
525440 Client Assistance	0	80	0	0	0	0

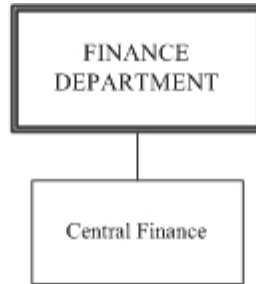
MARION COUNTY FY 2016-17 BUDGET  
BY DEPARTMENT  
DISTRICT ATTORNEY'S OFFICE

<b>300 - District Attorney Grants</b>	<b>Actual FY 13-14</b>	<b>Actual FY 14-15</b>	<b>Budget FY 15-16</b>	<b>Proposed FY 16-17</b>	<b>Approved FY 16-17</b>	<b>Adopted FY 16-17</b>
<b>Materials and Services</b>						
525540 Witnesses	5,638	906	10,000	12,000	12,000	12,000
525560 Victim Emergency Services	925	2,299	2,926	8,950	8,950	8,950
525710 Printing Services	234	638	500	500	500	500
525770 Interpreters and Translators	0	0	0	1,100	1,100	1,100
525999 Other Contracted Services	0	0	0	55,210	55,210	55,210
<b>Contracted Services Total</b>	<b>7,197</b>	<b>6,110</b>	<b>15,526</b>	<b>77,760</b>	<b>77,760</b>	<b>77,760</b>
<b>Rentals</b>						
527130 Parking	0	0	200	200	200	200
527240 Condo Assn Assessments	0	4,669	3,697	3,652	3,652	3,652
<b>Rentals Total</b>	<b>0</b>	<b>4,669</b>	<b>3,897</b>	<b>3,852</b>	<b>3,852</b>	<b>3,852</b>
<b>Miscellaneous</b>						
529110 Mileage Reimbursement	264	144	250	250	250	250
529120 Commercial Travel	0	603	5,000	2,505	2,505	2,505
529130 Meals	170	286	2,800	1,800	1,800	1,800
529140 Lodging	506	1,391	5,500	3,000	3,000	3,000
529220 Conferences	500	1,599	800	1,000	1,000	1,000
529230 Training	833	264	17,173	13,350	13,350	13,350
529620 Narcotics Investigations	0	0	8,411	13,498	13,498	13,498
529740 Fairs and Shows	104	50	100	100	100	100
529910 Awards and Recognition	158	469	750	750	750	750
<b>Miscellaneous Total</b>	<b>2,535</b>	<b>4,807</b>	<b>40,784</b>	<b>36,253</b>	<b>36,253</b>	<b>36,253</b>
<b>Materials and Services Total</b>	<b>24,651</b>	<b>32,997</b>	<b>68,564</b>	<b>126,128</b>	<b>126,128</b>	<b>126,128</b>
<b>Administrative Charges</b>						
611100 County Admin Allocation	6,080	5,955	8,512	8,078	8,078	8,078
611210 Facilities Mgt Allocation	14,364	13,986	15,873	16,025	16,025	16,025
611220 Custodial Allocation	9,535	10,816	11,708	11,868	11,868	11,868
611230 Courier Allocation	319	335	422	429	429	429
611250 Risk Management Allocation	1,544	1,622	1,781	1,596	1,596	1,596
611255 Benefits Allocation	1,675	1,666	2,409	1,929	1,929	1,929
611260 Human Resources Allocation	5,019	5,801	8,066	7,685	7,685	7,685
611400 Information Tech Allocation	15,159	13,982	17,091	15,484	15,484	15,484
611410 FIMS Allocation	5,520	6,191	9,863	10,318	10,318	10,318
611420 Telecommunications Allocation	3,018	2,200	3,220	2,919	2,919	2,919
611430 Info Tech Direct Charges	5,926	6,184	4,018	12,076	12,076	12,076
611600 Finance Allocation	5,092	5,599	10,687	8,135	8,135	8,135
611800 MCBEE Allocation	159	323	1,307	611	611	611
612100 IT Equipment Use Charges	0	0	1,105	1,129	1,129	1,129
614100 Liability Insurance Allocation	2,800	3,100	3,200	4,000	4,000	4,000
614200 WC Insurance Allocation	2,300	2,400	2,400	2,400	2,400	2,400
<b>Administrative Charges Total</b>	<b>78,510</b>	<b>80,160</b>	<b>101,662</b>	<b>104,682</b>	<b>104,682</b>	<b>104,682</b>
<b>Contingency</b>						
571010 Contingency	0	0	270,830	245,534	245,534	245,534
<b>Contingency Total</b>	<b>0</b>	<b>0</b>	<b>270,830</b>	<b>245,534</b>	<b>245,534</b>	<b>245,534</b>
<b>District Attorney Grants Total</b>	<b>684,335</b>	<b>733,863</b>	<b>1,128,503</b>	<b>1,411,660</b>	<b>1,411,660</b>	<b>1,411,660</b>

MARION COUNTY FY 2016-17 BUDGET  
BY DEPARTMENT  
FINANCE

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## FINANCE



### MISSION STATEMENT

Safeguarding Marion County's fiscal integrity.

### GOALS AND OBJECTIVES

- Goal 1 Streamline and standardize the county's contracting, solicitation and purchasing processes.
- Objective 1 Complete the implementation of a new contract management system and take full advantage of its functionality.
  - Objective 2 Revise, develop and document contracting processes to enhance customer satisfaction, improve efficiency and increase consistency.
  - Objective 3 Provide direct contract assistance for smaller departments that do not have trained contract specialists.
- Goal 2 Increase customer access to information through web-based, electronic and self-service methods.
- Objective 1 Review current intranet content and evaluate what additional information would be valuable to customers.
  - Objective 2 Assess the need for changes to the existing webpage to make it easier for customers to navigate and to be consistent with new county website standards.
  - Objective 3 Design new content and add already existing content to the intranet.
- Goal 3 Develop and provide communication and training to department personnel to achieve greater compliance with and consistency in carrying out financial processes and procedures.
- Objective 1 Provide more training to departments to improve accuracy and consistency in time card reporting.
  - Objective 2 Train departments in the use of the new contract management system.
  - Objective 3 Complete the purchasing manual and train departments to consistently follow the purchase order process.
  - Objective 4 Review and update approved payment methods and educate customers in the appropriate procedures.
  - Objective 5 Implement countywide procedures for grant compliance.

MARION COUNTY FY 2016-17 BUDGET  
BY DEPARTMENT  
FINANCE

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- Goal 4 Streamline the county budget process to shorten development time and improve efficiency and coordination.
- Objective 1 Develop a comprehensive budget calendar that coordinates the annual and supplemental budget processes.
  - Objective 2 Transition to a paperless process with the Budget Committee.
- Goal 5 Ensure the Finance Department is prepared to respond to emergencies to ensure departments are able to continue operations and provide services.
- Objective 1 Review and revise the current continuity of operations plan so that all sections are complete and up-to-date.
  - Objective 2 Ensure that all necessary materials identified in the continuity of operations plan are purchased and on site.
- Goal 6 Build an organizational culture and management approach that supports innovation and continuous process improvement.
- Objective 1 Use the recent Finance Department survey to implement employee suggestions that will help increase employee satisfaction and delivery of customer service.
  - Objective 2 Hold quarterly department-wide discussions to review and evaluate progress toward Finance Department goals and objectives.

### **DEPARTMENT OVERVIEW**

The Finance Department provides financial services that support departments in delivering their services to customers and clients. The Finance Department is part of the Central Services Fund. The Finance Department budget consists of one program, the Central Finance Program, which includes two service areas: financial services and payroll.

MARION COUNTY FY 2016-17 BUDGET  
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**RESOURCE AND REQUIREMENT SUMMARY**

Finance	FY 13-14 ACTUAL	FY 14-15 ACTUAL	FY 15-16 BUDGET	FY 16-17 ADOPTED	+/- %
<b>RESOURCES</b>					
Charges for Services	47,285	48,330	38,877	44,876	15.4%
Admin Cost Recovery	2,234,289	2,139,461	2,428,494	2,329,105	-4.1%
General Fund Transfers	0	10,831	0	0	n.a.
Other Fund Transfers	42,465	43,498	46,414	46,247	-0.4%
<b>TOTAL RESOURCES</b>	<b>2,324,039</b>	<b>2,242,120</b>	<b>2,513,785</b>	<b>2,420,228</b>	<b>-3.7%</b>
<b>REQUIREMENTS</b>					
Personnel Services					
Salaries and Wages	1,220,293	1,201,416	1,330,623	1,281,470	-3.7%
Fringe Benefits	667,534	644,940	731,664	673,123	-8.0%
<b>Total Personnel Services</b>	<b>1,887,827</b>	<b>1,846,356</b>	<b>2,062,287</b>	<b>1,954,593</b>	<b>-5.2%</b>
Materials and Services					
Supplies	7,585	12,395	13,537	13,866	2.4%
Materials	7,553	8,636	4,350	5,000	14.9%
Communications	2,442	775	815	670	-17.8%
Utilities	182	10,930	15,253	14,459	-5.2%
Contracted Services	121,006	113,659	126,910	119,666	-5.7%
Repairs and Maintenance	4,418	4,361	4,300	3,850	-10.5%
Rentals	68,550	14,666	22,540	22,943	1.8%
Miscellaneous	18,589	20,806	28,222	27,921	-1.1%
<b>Total Materials and Services</b>	<b>230,325</b>	<b>186,228</b>	<b>215,927</b>	<b>208,375</b>	<b>-3.5%</b>
Administrative Charges	205,886	209,536	235,571	257,260	9.2%
<b>TOTAL REQUIREMENTS</b>	<b>2,324,038</b>	<b>2,242,120</b>	<b>2,513,785</b>	<b>2,420,228</b>	<b>-3.7%</b>
<b>FTE</b>	19.00	20.00	20.00	18.80	-6.0%

MARION COUNTY FY 2016-17 BUDGET  
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FINANCE

<b>FUNDS</b>					
Fund Name	FY 13-14 ACTUAL	FY 14-15 ACTUAL	FY 15-16 BUDGET	FY 16-17 ADOPTED	% of Total
<b>RESOURCES</b>					
FND 580 Central Services	2,324,039	2,242,120	2,513,785	2,420,228	100.0%
<b>TOTAL RESOURCES</b>	<b>2,324,039</b>	<b>2,242,120</b>	<b>2,513,785</b>	<b>2,420,228</b>	<b>100.0%</b>
<b>REQUIREMENTS</b>					
FND 580 Central Services	2,324,039	2,242,120	2,513,785	2,420,228	100.0%
<b>TOTAL REQUIREMENTS</b>	<b>2,324,039</b>	<b>2,242,120</b>	<b>2,513,785</b>	<b>2,420,228</b>	<b>100.0%</b>
<b>PROGRAMS</b>					
	FY 13-14 ACTUAL	FY 14-15 ACTUAL	FY 15-16 BUDGET	FY 16-17 ADOPTED	+/- %
<b>RESOURCES</b>					
Central Finance	2,324,039	2,242,120	2,513,785	2,420,228	-3.7%
<b>TOTAL RESOURCES</b>	<b>2,324,039</b>	<b>2,242,120</b>	<b>2,513,785</b>	<b>2,420,228</b>	<b>-3.7%</b>
<b>REQUIREMENTS</b>					
Central Finance	2,324,039	2,242,120	2,513,785	2,420,228	-3.7%
<b>TOTAL REQUIREMENTS</b>	<b>2,324,039</b>	<b>2,242,120</b>	<b>2,513,785</b>	<b>2,420,228</b>	<b>-3.7%</b>

MARION COUNTY FY 2016-17 BUDGET  
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**Central Finance Program**

- Manages county financial reporting, coordinates the annual audit, and produces the Comprehensive Annual Financial Report (CAFR).
- Provides direction and oversight for the countywide annual budget process and compliance with Oregon Local Budget Law.
- Provides fiscal policy and direction for countywide accounting and financial services.
- Produces bi-weekly payroll for more than 1,500 regular and part-time employees and meets all federal and state reporting requirements, including Public Employees Retirement System (PERS) mandates.
- Develops and interprets Marion County Public Contracting Law and policies and procedures and ensures county compliance.
- Provides oversight of Marion County tax foreclosed and surplus real property and disposal of personal property.
- Manages county debt and related compliance and reporting requirements.
- Produces the annual budget book.
- Provides regular monitoring of countywide budget to actual expenditures and budget forecasting.
- Produces payments for all county invoices, produces invoices for county receivables, and forwards accounts for collection.
- Reviews all federal awards countywide for grant compliance.

**Program Summary**

Finance	Program: Central Finance				
	FY 13-14 ACTUAL	FY 14-15 ACTUAL	FY 15-16 BUDGET	FY 16-17 ADOPTED	+/- %
<b>RESOURCES</b>					
Charges for Services	47,285	48,330	38,877	44,876	15.4%
Admin Cost Recovery	2,234,289	2,139,461	2,428,494	2,329,105	-4.1%
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<b>REQUIREMENTS</b>					
Personnel Services	1,887,827	1,846,356	2,062,287	1,954,593	-5.2%
Materials and Services	230,325	186,228	215,927	208,375	-3.5%
Administrative Charges	205,886	209,536	235,571	257,260	9.2%
<b>TOTAL REQUIREMENTS</b>	<b>2,324,038</b>	<b>2,242,120</b>	<b>2,513,785</b>	<b>2,420,228</b>	<b>-3.7%</b>
<b>FTE</b>	19.00	20.00	20.00	18.80	-6.0%

MARION COUNTY FY 2016-17 BUDGET  
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FINANCE

**FTE By Position Title By Program**

<b>Program: Central Finance</b>	
<b>Position Title</b>	<b>FTE</b>
Accountant 2	3.00
Accounting Specialist	3.00
Budget Analyst Sr	1.00
Chief Accountant	1.00
Chief Financial Officer	1.00
Contracts and Procurement Manager	1.00
Contracts and Procurement Specialist	1.00
Department Specialist 3	1.00
Finance Accounting Manager	1.00
Grant/Contracts Compliance Analyst	1.80
Payroll Analyst	1.00
Payroll Specialist	2.00
Property Specialist	1.00
<b>Program Central Finance FTE Total:</b>	<b>18.80</b>

*FTE Changes*

The total FTE budgeted for FY 16-17 in the Finance Department budget is 18.80, which is down from the 20 FTE budgeted in FY 15-16. A Business Systems Analyst position has been removed and re-established in the Board of Commissioners' Office budget. In addition, the Grants Compliance Analyst position that was budgeted as a 1 FTE in FY 15-16 was filled as a 0.8 position and will maintain that 0.8 status for FY 16-17.

**Central Finance Program Budget Justification**

**RESOURCES**

Charges for Services and Other Fund Transfers are consistent with FY 15-16. The required Administrative Cost Recovery Resources have decreased as the overall Finance Budget has been reduced, primarily from a reduction in staffing.

**REQUIREMENTS**

Personnel Services has an overall decrease due to the transfer of 1 FTE from the Finance Department to the Board's Office. The normal increases in salaries and benefits have also been offset by a reduction due to the hiring of a position at 0.8 FTE that was budgeted in the prior year as a 1.0 FTE. In addition, one personnel position that was budgeted in FY 15-16 with health and dental benefits has opted out of those benefits for FY 16-17.

Total Materials and Services for FY 16-17 has increased by \$2,448 over FY 15-16 primarily due to estimated increases in utilities for Courthouse Square departments. In addition to this increase, increases in sub-categories such as Materials (laptop replacement) and training related accounts were equally offset by a decrease in Contracted Services of approximately \$6,500. The increase in training related accounts will allow for training opportunities that have not been available for Finance Department employees in the past due to limited resources.



MARION COUNTY FY 2016-17 BUDGET  
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**KEY DEPARTMENT ACCOMPLISHMENTS**

- Prepared for and completed the FY 14-15 audit for Marion County and related service districts within critical deadlines, while also developing the Comprehensive Annual Financial Report, which resulted in the receipt of the Certificate of Award from the Government Finance Officers Association (GFOA) for excellence in financial reporting for the fifteenth consecutive year.
- Submitted the FY 2015-16 Budget Book to the Government Finance Officers Association "Distinguished Budget Presentation Award" program and received the award for the fifth consecutive year.
- Modified the supplemental budget format which reduced the number of printed pages by approximately 60%, resulting in a more efficient supplemental budget process.
- Reviewed, updated and in some cases, created templates for contracts and solicitations to be used by all departments to ensure consistency and efficiency in the contracting and solicitation process.
- Expanded the use of an electronic (ACH) payment process in the Oracle Accounts Payable system from a small test group implemented last fiscal year to all suppliers in the accounts payable system. This will allow all vendors to choose payment via either check or ACH. ACH provides for a more timely receipt of payment for the vendor and a reduction in checks processed by Marion County, resulting in cost savings and a more secure method of payment processing.
- Began the configuration and implementation of a countywide contract management system, which will allow for electronic workflow and tracking of all county contracts.
- Completed updates of the budget user manual, revenue manual, and budget instruction manual. Additionally, completed updates to the budget software module that will result in a reduction in the number of pages of the annual budget document.
- Embarked on a joint project with IT and Business Services to replace the Oracle reporting tool. This tool will provide financial, human resource and payroll data for executive management and department reporting needs. Initial implementation for Central Services departments should be completed in FY 15-16, with a planned rollout to departments in FY 16-17.
- Provided federal grant compliance training to all department heads and elected officials along with department staff that manage federal grants.
- Participated as an Association of Oregon Counties representative on a newly formed Public Employees Retirement System (PERS) Employer Advisory Group (EAG), which was initially instituted to help resolve identified system-wide issues regarding employer contributions. The EAG continues to function to improve communications between employers and PERS staff and resolve plan issues as they arise.

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**KEY INDICATORS**

**# 1: P-Card Transactions**

**Definition and Purpose**

Marion County implemented a Procurement Card (P-Card) program in July 2005. By policy, P-Cards were implemented to replace all other credit and revolving charge cards throughout the county. They are primarily to be used for the purchase of small dollar goods. The use of P-Cards is encouraged for several reasons: (1) lower cost per transaction than other purchase options, (2) rebate incentives provided by the vendor for achieving certain levels of volume purchases, (3) greater level of internal control over purchases, and (4) to improve consistency for purchases throughout the county. Reviewing the annual number of transactions and dollar volume of P-Card use is one way to monitor the success of the program goals.

**Significance**

This key indicator supports the county strategic priority for Operational Efficiency and Quality Service (Goal #1 - Provide efficient, effective, and responsive government through stewardship and accountability). As Marion County increases the number of transactions and dollar volume of purchases made with P-Cards, several efficiencies are gained. First, because the transaction cost of using a P-Card is lower than other purchase options, the county achieves greater efficiency with each transaction moved from other purchase options to a P-Card. Second, increasing P-Card use throughout the county will eventually produce reduced costs through the rebate program once the required volume is met. Finally, increased use of the P-Card for purchases ensures that a greater level of controls are involved in county procurements.

**Data Units Fiscal Year**

The data provided for this key indicator is: (1) Annual number of transactions, and (2) Annual dollar volume of transactions.

<b>FY 12-13 Actual</b>	<b>FY 13-14 Actual</b>	<b>FY 14-15 Actual</b>	<b>FY 15-16 Estimate</b>	<b>FY 16-17 Estimate</b>
8,528 - \$1,063,722	10,002 - \$1,144,170	9,555 - \$1,097,666	10,395 - \$1,250,000	10,800 - \$1,350,000

**Explanation of Trends and Changes**

After a drop in FY 14-15, P-Card transactions and dollar volume increased in FY 15-16. The goal continues to be to increase P-Card use through expanding eligible purchases and FY 16-17 estimates reflect that goal. The rebate for CY 2015 is \$16,107, which is an increase from \$13,423 for CY 2014. The increase in rebate is consistent with the increasing trend in dollars and transactions.

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**# 2: Contracts Processed in Compliance With County Policy and Procedure**

**Definition and Purpose**

Marion County contracts staff review contracts processed by departments to ensure that each contract meets standards, policies and procedures. These standards have been implemented to protect the county from unnecessary risk and to ensure that the processing of contracts is efficient and effective. As contracts are reviewed and non-compliance is identified, Finance Department personnel can identify measures to put into place to reduce the specific areas that need improvement. These measures may include additional training, policy development or improved clarification of current policy.

**Significance**

This key indicator supports the county strategic priority for Operational Efficiency and Quality Service (Goal #1 - Provide efficient, effective, and responsive government through stewardship and accountability). Some examples of issues identified that may create risk in the contract process are: current contracts that are not extended while work continues past the expiration date, new contracts that are not signed prior to service delivery, missing insurance requirements, incomplete documentation of solicitation process, inappropriate solicitation process, etc. As Marion County identifies the non-compliance areas through tracking of this key indicator, improvements can be made to the contracts process to meet the goal of reducing risk and increasing efficiency.

**Data Units Fiscal Year**

The data provided for this key indicator is number of contracts identified with issues of non-compliance compared to total contracts processed by the county.

<b>FY 12-13 Actual</b>	<b>FY 13-14 Actual</b>	<b>FY 14-15 Actual</b>	<b>FY 15-16 Estimate</b>	<b>FY 16-17 Estimate</b>
380 issues (54%) / 707 contracts processed	242 issues (27%) / 901 contracts processed	169 issues (21%) / 815 contracts processed	225 issues (27%) / 830 contracts processed	200 issues (25%) / 800 contracts processed

**Explanation of Trends and Changes**

The error rate in contracts processed in FY 15-16 has increased over the prior year. This is largely due to the inexperience of a few new department contract staff. It is anticipated that the error rate should decline going into FY 16-17 as these staff gain experience and knowledge of county contracting procedures. The volume of contracts processed has held somewhat flat over the past couple of years. Although the county continues to process an increasing number of new contracts, this effort has been somewhat offset by the county's efforts to enter into multi-year contracts as opposed to one year contracts with annual renewals. Marion County will continue to use the data that has been collected to review current processes and look for further training opportunities.

MARION COUNTY FY 2016-17 BUDGET  
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<b>Resources by Fund Detail</b>						
<b>580 - Central Services</b>	<b>Actual FY 13-14</b>	<b>Actual FY 14-15</b>	<b>Budget FY 15-16</b>	<b>Proposed FY 16-17</b>	<b>Approved FY 16-17</b>	<b>Adopted FY 16-17</b>
<b>Charges for Services</b>						
344999 Other Reimbursements	0	42	0	0	0	0
345300 Surplus Property Sales	6,953	7,993	2,000	4,000	4,000	4,000
347101 Central Svcs to Other Agencies	40,332	26,296	36,877	40,876	40,876	40,876
347999 Svcs to Other Agencies Closed	0	14,000	0	0	0	0
<b>Charges for Services Total</b>	<b>47,285</b>	<b>48,330</b>	<b>38,877</b>	<b>44,876</b>	<b>44,876</b>	<b>44,876</b>
<b>Admin Cost Recovery</b>						
411600 Finance Allocation	2,234,289	2,139,461	2,428,494	2,329,105	2,329,105	2,329,105
<b>Admin Cost Recovery Total</b>	<b>2,234,289</b>	<b>2,139,461</b>	<b>2,428,494</b>	<b>2,329,105</b>	<b>2,329,105</b>	<b>2,329,105</b>
<b>General Fund Transfers</b>						
381100 Transfer from General Fund	0	10,831	0	0	0	0
<b>General Fund Transfers Total</b>	<b>0</b>	<b>10,831</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Other Fund Transfers</b>						
381155 Xfr from Tax Title Land Sales	42,465	43,498	46,414	46,247	46,247	46,247
<b>Other Fund Transfers Total</b>	<b>42,465</b>	<b>43,498</b>	<b>46,414</b>	<b>46,247</b>	<b>46,247</b>	<b>46,247</b>
<b>Central Services Total</b>	<b>2,324,039</b>	<b>2,242,120</b>	<b>2,513,785</b>	<b>2,420,228</b>	<b>2,420,228</b>	<b>2,420,228</b>
Finance Grand Total	2,324,039	2,242,120	2,513,785	2,420,228	2,420,228	2,420,228

MARION COUNTY FY 2016-17 BUDGET  
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**Requirements by Fund Detail**

<b>580 - Central Services</b>	<b>Actual FY 13-14</b>	<b>Actual FY 14-15</b>	<b>Budget FY 15-16</b>	<b>Proposed FY 16-17</b>	<b>Approved FY 16-17</b>	<b>Adopted FY 16-17</b>
<b>Personnel Services</b>						
<b>Salaries and Wages</b>						
511110 Regular Wages	997,984	992,848	1,291,164	1,245,066	1,245,066	1,245,066
511120 Temporary Wages	4,745	0	0	0	0	0
511130 Vacation Pay	72,659	76,921	0	0	0	0
511140 Sick Pay	46,267	44,095	0	0	0	0
511150 Holiday Pay	52,084	48,482	0	0	0	0
511160 Comp Time Pay	54	9	0	0	0	0
511210 Compensation Credits	36,644	37,625	37,839	33,164	33,164	33,164
511240 Leave Payoff	9,855	95	0	0	0	0
511290 Health Insurance Waiver Pay	0	1,342	1,620	3,240	3,240	3,240
<b>Salaries and Wages Total</b>	<b>1,220,293</b>	<b>1,201,416</b>	<b>1,330,623</b>	<b>1,281,470</b>	<b>1,281,470</b>	<b>1,281,470</b>
<b>Fringe Benefits</b>						
512110 PERS	181,054	178,873	213,829	203,599	203,599	203,599
512120 401K	21,975	21,588	24,687	22,914	22,914	22,914
512130 PERS Debt Service	59,774	66,144	69,045	59,357	59,357	59,357
512200 FICA	91,729	90,615	101,318	96,398	96,398	96,398
512310 Medical Insurance	270,030	247,055	277,704	249,288	249,288	249,288
512320 Dental Insurance	26,817	25,500	26,676	24,684	24,684	24,684
512330 Group Term Life Insurance	2,116	2,034	2,461	2,383	2,383	2,383
512340 Long Term Disability Insurance	5,460	5,277	7,568	5,339	5,339	5,339
512400 Unemployment Insurance	4,876	4,815	6,435	4,723	4,723	4,723
512520 Workers Comp Insurance	555	535	600	564	564	564
512600 Wellness Program	746	700	800	760	760	760
512610 Employee Assistance Program	527	503	541	514	514	514
512700 County HSA Contributions	1,875	1,300	0	2,600	2,600	2,600
<b>Fringe Benefits Total</b>	<b>667,534</b>	<b>644,940</b>	<b>731,664</b>	<b>673,123</b>	<b>673,123</b>	<b>673,123</b>
<b>Personnel Services Total</b>	<b>1,887,827</b>	<b>1,846,356</b>	<b>2,062,287</b>	<b>1,954,593</b>	<b>1,954,593</b>	<b>1,954,593</b>
<b>Materials and Services</b>						
<b>Supplies</b>						
521010 Office Supplies	6,921	7,704	10,162	11,116	11,116	11,116
521070 Departmental Supplies	614	2,925	2,875	2,500	2,500	2,500
521110 First Aid Supplies	0	106	50	50	50	50
521190 Publications	50	1,660	450	200	200	200
<b>Supplies Total</b>	<b>7,585</b>	<b>12,395</b>	<b>13,537</b>	<b>13,866</b>	<b>13,866</b>	<b>13,866</b>
<b>Materials</b>						
522150 Small Office Equipment	5,203	3,172	3,350	2,000	2,000	2,000
522160 Small Departmental Equipment	653	0	0	0	0	0
522170 Computers Non Capital	127	5,250	500	2,500	2,500	2,500
522180 Software	1,570	215	500	500	500	500
<b>Materials Total</b>	<b>7,553</b>	<b>8,636</b>	<b>4,350</b>	<b>5,000</b>	<b>5,000</b>	<b>5,000</b>
<b>Communications</b>						
523010 Telephone Equipment	457	0	0	0	0	0
523020 Phone and Communication Svcs	1,271	46	0	0	0	0

MARION COUNTY FY 2016-17 BUDGET  
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FINANCE

<b>580 - Central Services</b>	<b>Actual FY 13-14</b>	<b>Actual FY 14-15</b>	<b>Budget FY 15-16</b>	<b>Proposed FY 16-17</b>	<b>Approved FY 16-17</b>	<b>Adopted FY 16-17</b>
<b>Materials and Services</b>						
523040 Data Connections	51	0	0	0	0	0
523050 Postage	39	0	0	0	0	0
523060 Cellular Phones	623	616	615	620	620	620
523090 Long Distance Charges	0	114	200	50	50	50
<b>Communications Total</b>	<b>2,442</b>	<b>775</b>	<b>815</b>	<b>670</b>	<b>670</b>	<b>670</b>
<b>Utilities</b>						
524010 Electricity	0	7,674	11,019	12,959	12,959	12,959
524040 Natural Gas	0	310	111	0	0	0
524050 Water	0	192	191	0	0	0
524070 Sewer	0	380	320	0	0	0
524090 Garbage Disposal and Recycling	182	2,373	3,612	1,500	1,500	1,500
<b>Utilities Total</b>	<b>182</b>	<b>10,930</b>	<b>15,253</b>	<b>14,459</b>	<b>14,459</b>	<b>14,459</b>
<b>Contracted Services</b>						
525150 Audit Services	86,005	87,890	90,416	92,200	92,200	92,200
525153 Fiscal Agent Services	1,650	1,650	1,000	0	0	0
525450 Subscription Services	419	0	519	450	450	450
525510 Legal Services	174	108	0	0	0	0
525710 Printing Services	2,850	3,102	4,800	3,000	3,000	3,000
525715 Advertising	7,628	7,596	8,875	9,000	9,000	9,000
525735 Mail Services	10,934	11,516	10,700	10,900	10,900	10,900
525740 Document Disposal Services	2	80	100	120	120	120
525999 Other Contracted Services	11,344	1,718	10,500	3,996	3,996	3,996
<b>Contracted Services Total</b>	<b>121,006</b>	<b>113,659</b>	<b>126,910</b>	<b>119,666</b>	<b>119,666</b>	<b>119,666</b>
<b>Repairs and Maintenance</b>						
526010 Office Equipment Maintenance	0	71	200	200	200	200
526021 Computer Software Maintenance	3,100	3,100	3,100	3,150	3,150	3,150
526030 Building Maintenance	1,318	1,189	1,000	500	500	500
<b>Repairs and Maintenance Total</b>	<b>4,418</b>	<b>4,361</b>	<b>4,300</b>	<b>3,850</b>	<b>3,850</b>	<b>3,850</b>
<b>Rentals</b>						
527120 Motor Pool Mileage	1,300	1,228	1,550	1,400	1,400	1,400
527130 Parking	9	129	0	100	100	100
527210 Building Rental Private	65,442	0	0	0	0	0
527240 Condo Assn Assessments	0	8,551	15,049	14,865	14,865	14,865
527300 Equipment Rental	1,799	4,758	5,941	6,578	6,578	6,578
<b>Rentals Total</b>	<b>68,550</b>	<b>14,666</b>	<b>22,540</b>	<b>22,943</b>	<b>22,943</b>	<b>22,943</b>
<b>Miscellaneous</b>						
529110 Mileage Reimbursement	831	493	600	600	600	600
529120 Commercial Travel	0	274	0	1,300	1,300	1,300
529130 Meals	138	321	850	750	750	750
529140 Lodging	2,463	3,959	6,820	5,813	5,813	5,813
529210 Meetings	817	795	1,050	750	750	750
529220 Conferences	3,478	2,865	6,650	6,600	6,600	6,600
529230 Training	2,882	4,052	3,495	3,275	3,275	3,275

MARION COUNTY FY 2016-17 BUDGET  
BY DEPARTMENT  
FINANCE

<b>580 - Central Services</b>	<b>Actual FY 13-14</b>	<b>Actual FY 14-15</b>	<b>Budget FY 15-16</b>	<b>Proposed FY 16-17</b>	<b>Approved FY 16-17</b>	<b>Adopted FY 16-17</b>
<b>Materials and Services</b>						
529300 Dues and Memberships	7,980	7,970	8,757	8,833	8,833	8,833
529650 Pre Employment Costs	0	28	0	0	0	0
529910 Awards and Recognition	0	49	0	0	0	0
<b>Miscellaneous Total</b>	<b>18,589</b>	<b>20,806</b>	<b>28,222</b>	<b>27,921</b>	<b>27,921</b>	<b>27,921</b>
<b>Materials and Services Total</b>	<b>230,325</b>	<b>186,228</b>	<b>215,927</b>	<b>208,375</b>	<b>208,375</b>	<b>208,375</b>
<b>Administrative Charges</b>						
611100 County Admin Allocation	22,206	19,972	23,091	23,533	23,533	23,533
611210 Facilities Mgt Allocation	0	25,616	29,069	29,350	29,350	29,350
611220 Custodial Allocation	12,724	19,709	21,451	21,743	21,743	21,743
611230 Courier Allocation	1,117	1,096	1,171	1,252	1,252	1,252
611250 Risk Management Allocation	3,846	3,686	4,230	3,716	3,716	3,716
611255 Benefits Allocation	5,854	5,445	6,672	5,631	5,631	5,631
611260 Human Resources Allocation	17,537	18,963	22,342	22,439	22,439	22,439
611300 Legal Services Allocation	11,567	10,124	12,090	13,791	13,791	13,791
611400 Information Tech Allocation	88,116	64,258	60,170	62,432	62,432	62,432
611410 FIMS Allocation	22,566	22,950	27,978	31,952	31,952	31,952
611420 Telecommunications Allocation	7,009	4,020	5,395	3,862	3,862	3,862
611430 Info Tech Direct Charges	0	0	0	15,431	15,431	15,431
611800 MCBEE Allocation	644	1,197	3,699	1,884	1,884	1,884
612100 IT Equipment Use Charges	0	0	4,913	5,344	5,344	5,344
614100 Liability Insurance Allocation	6,900	6,900	7,500	9,100	9,100	9,100
614200 WC Insurance Allocation	5,800	5,600	5,800	5,800	5,800	5,800
<b>Administrative Charges Total</b>	<b>205,886</b>	<b>209,536</b>	<b>235,571</b>	<b>257,260</b>	<b>257,260</b>	<b>257,260</b>
<b>Central Services Total</b>	<b>2,324,038</b>	<b>2,242,120</b>	<b>2,513,785</b>	<b>2,420,228</b>	<b>2,420,228</b>	<b>2,420,228</b>
<b>Finance Grand Total</b>	<b>2,324,038</b>	<b>2,242,120</b>	<b>2,513,785</b>	<b>2,420,228</b>	<b>2,420,228</b>	<b>2,420,228</b>

MARION COUNTY FY 2016-17 BUDGET  
BY DEPARTMENT  
FINANCE

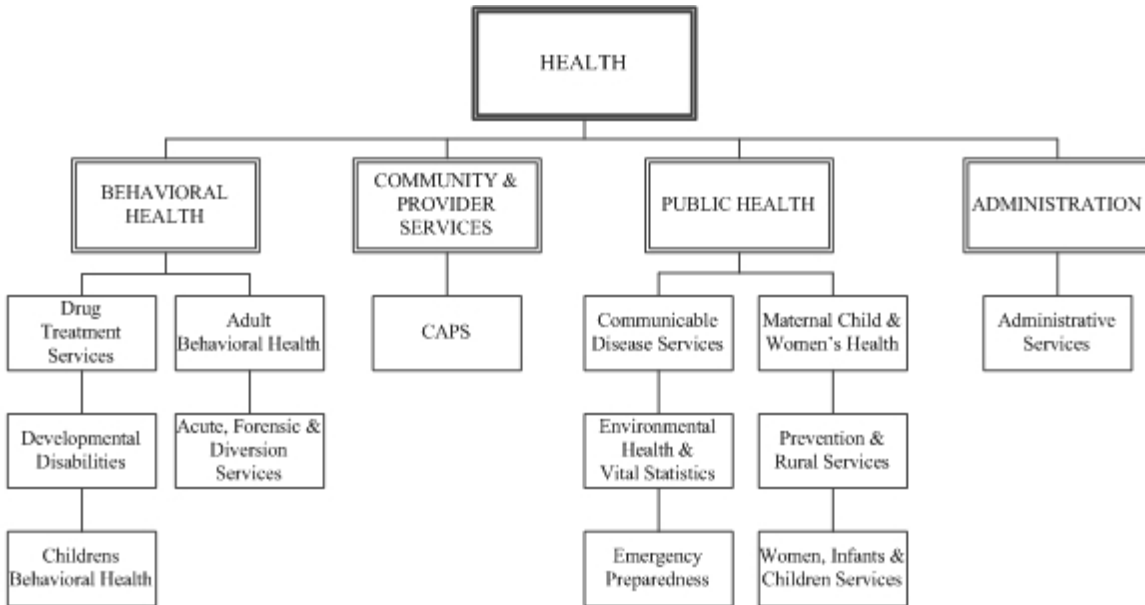
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MARION COUNTY FY 2016-17 BUDGET  
 BY DEPARTMENT  
 HEALTH

# HEALTH



## MISSION STATEMENT

In collaboration with community partners, provide and purchase high quality services that promote individual and community health to all people in Marion County.

## GOALS AND OBJECTIVES

- Goal 1 Promote a diverse system of behavioral health and addictions services that address community and family needs from early childhood to older adulthood.
- Objective 1 Effectively screen, and when appropriate provide community alternatives to hospitalization.
  - Objective 2 Provide viable, appropriate alternatives to long term hospitalization and timely discharges for individuals needing state hospital level of care.
  - Objective 3 Continue to enhance and develop early childhood and intensive youth services in our Children's Behavioral Health Program.
  - Objective 4 Continue to develop intensive wraparound services for children and families and expand to accommodate the system of care as funding allows.
  - Objective 5 Provide behavioral health and addictions services that promote family stability, reunification and cohesion.
- Goal 2 Provide service to families with a family member with a developmental disability within the principles and philosophy that are the foundation of all developmental disability services.
- Objective 1 Assure all eligible individuals are enrolled in and have a family support or K Plan. These plans foster and strengthen flexible networks of community-based, private, public, formal, informal, family centered, and family directed supports designed to increase families' abilities to care for children with developmental disabilities into all aspects of community life.

MARION COUNTY FY 2016-17 BUDGET  
BY DEPARTMENT  
HEALTH

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- Objective 2 Assure in home comprehensive services for adults. Providing comprehensive services to adults with developmental disabilities required for those adults to remain at home or in their family homes.
  
- Goal 3 Assure the five basic public health services to residents of Marion County (ORS 431.416). The five services include epidemiology and control of preventable diseases and disorders; parent and child health services; collection and reporting of health statistics; health information and referral services; and environmental health services.
  - Objective 1 Assure epidemiology and control of preventable diseases and disorders (OAR 333-014-0050).
  - Objective 2 Assure parent and child health services.
  - Objective 3 Provide inspections of licensed facilities to protect the public's health and prevent the spread of foodborne and waterborne illness.
  - Objective 4 Plan for and respond to emerging diseases to protect the health of the community per OAR 333-014-0050.
  
- Goal 4 Provide services to underserved populations and act as a safety net provider for persons with limited or no resources.
  - Objective 1 Provide high quality customer service and ensure that all Health Department staff receive appropriate customer service training.
  - Objective 2 Provide training to staff to ensure that services are culturally competent.
  - Objective 3 Provide in service training to staff who have direct interaction with the community in stressful situations.

### **DEPARTMENT OVERVIEW**

The Health Department serves as the community mental health program and the local public health department for Marion County. The Health Department and its administrator function under the authority vested in the county commissioners by statute to function as both the local mental health authority and the local public health authority. In these roles, the Health Department is responsible for assuring the availability of mandated and state contracted services in our community. The Health Department achieves these roles through planning, program development, providing services, contracting for services, program oversight, evaluation, and quality improvement.

The major focus of Public Health and Behavioral Health services is to provide for the safety of community members, and enable the most needy and vulnerable individuals and families to improve their lives.

MARION COUNTY FY 2016-17 BUDGET  
BY DEPARTMENT  
HEALTH

**RESOURCE AND REQUIREMENT SUMMARY**

Health	FY 13-14 ACTUAL	FY 14-15 ACTUAL	FY 15-16 BUDGET	FY 16-17 ADOPTED	+/- %
<b>RESOURCES</b>					
Intergovernmental Federal	4,433,817	4,253,562	4,708,239	4,282,069	-9.1%
Intergovernmental State	20,170,975	14,570,762	16,555,428	18,209,809	10.0%
Intergovernmental Local	24,088,135	27,887,205	17,483,690	16,472,065	-5.8%
Charges for Services	6,060,838	6,436,859	6,507,409	6,538,234	0.5%
Interest	59,594	105,644	125,025	120,040	-4.0%
Other Revenues	95,507	26,812	118,740	106,230	-10.5%
General Fund Transfers	3,439,682	3,217,341	3,555,085	3,730,390	4.9%
Other Fund Transfers	2,014,584	0	0	0	n.a.
Settlements	0	12,196	0	0	n.a.
Net Working Capital	13,236,479	19,483,348	24,398,752	21,412,809	-12.2%
<b>TOTAL RESOURCES</b>	<b>73,599,611</b>	<b>75,993,728</b>	<b>73,452,368</b>	<b>70,871,646</b>	<b>-3.5%</b>
<b>REQUIREMENTS</b>					
Personnel Services					
Salaries and Wages	17,400,786	19,545,943	22,600,274	23,627,282	4.5%
Fringe Benefits	9,846,759	10,762,057	12,913,654	13,429,398	4.0%
<b>Total Personnel Services</b>	<b>27,247,545</b>	<b>30,308,000</b>	<b>35,513,928</b>	<b>37,056,680</b>	<b>4.3%</b>
Materials and Services					
Supplies	551,152	607,384	632,022	603,039	-4.6%
Materials	151,261	207,657	136,333	132,075	-3.1%
Communications	237,263	278,178	328,295	338,921	3.2%
Utilities	256,596	271,587	257,426	265,259	3.0%
Contracted Services	19,370,230	13,237,714	8,527,432	8,036,025	-5.8%
Repairs and Maintenance	74,442	101,421	98,820	135,720	37.3%
Rentals	1,288,662	1,435,727	2,057,537	1,946,014	-5.4%
Insurance	67,748	69,206	66,000	66,000	0.0%
Miscellaneous	304,495	297,194	335,498	391,383	16.7%
<b>Total Materials and Services</b>	<b>22,301,850</b>	<b>16,506,068</b>	<b>12,439,363</b>	<b>11,914,436</b>	<b>-4.2%</b>
Administrative Charges	4,324,515	4,411,696	5,388,474	5,392,953	0.1%
Capital Outlay	205,617	369,210	161,701	169,104	4.6%
Transfers Out	36,735	0	2,579,116	431,677	-83.3%
Contingency	0	0	8,159,253	5,097,729	-37.5%
Ending Fund Balance	0	0	9,210,533	10,809,067	17.4%
<b>TOTAL REQUIREMENTS</b>	<b>54,116,263</b>	<b>51,594,974</b>	<b>73,452,368</b>	<b>70,871,646</b>	<b>-3.5%</b>
<b>FTE</b>	<b>358.94</b>	<b>387.34</b>	<b>415.72</b>	<b>423.95</b>	<b>2.0%</b>

MARION COUNTY FY 2016-17 BUDGET  
BY DEPARTMENT  
HEALTH

Fund Name	<b>FUNDS</b>				% of Total
	FY 13-14 ACTUAL	FY 14-15 ACTUAL	FY 15-16 BUDGET	FY 16-17 ADOPTED	
<b>RESOURCES</b>					
FND 190 Health	73,599,611	75,993,727	73,452,368	70,871,646	100.0%
<b>TOTAL RESOURCES</b>	<b>73,599,611</b>	<b>75,993,727</b>	<b>73,452,368</b>	<b>70,871,646</b>	<b>100.0%</b>
<b>REQUIREMENTS</b>					
FND 190 Health	54,116,263	51,594,974	73,452,368	70,871,646	100.0%
<b>TOTAL REQUIREMENTS</b>	<b>54,116,263</b>	<b>51,594,974</b>	<b>73,452,368</b>	<b>70,871,646</b>	<b>100.0%</b>

	<b>PROGRAMS</b>				+/- %
	FY 13-14 ACTUAL	FY 14-15 ACTUAL	FY 15-16 BUDGET	FY 16-17 ADOPTED	
<b>RESOURCES</b>					
Drug Treatment Services	3,026,808	4,617,190	5,039,128	5,392,024	7.0%
Developmental Disabilities	9,797,111	6,194,437	7,907,652	8,209,893	3.8%
Childrens Behavioral Health	4,386,282	4,943,362	5,454,837	5,502,163	0.9%
Adult Behavioral Health	7,042,122	8,187,269	9,247,239	9,814,409	6.1%
Acute Forensic Diversion Svcs	4,979,456	4,910,035	5,894,886	6,450,480	9.4%
CAPS	18,279,415	17,115,281	11,335,625	9,958,994	-12.1%
Communicable Disease Services	2,543,878	2,443,871	2,953,054	2,887,661	-2.2%
Prevention and Rural Services	1,408,309	1,318,241	1,452,599	1,279,054	-11.9%
Emergency Preparedness	150,689	145,436	164,644	150,325	-8.7%
Environmental Hlth Vital Stats	1,134,338	1,177,237	1,240,689	1,300,490	4.8%
Maternal Child Womens Health	2,127,903	2,350,156	2,520,006	2,460,615	-2.4%
WIC Services	1,537,674	1,667,516	1,876,185	1,619,004	-13.7%
HE Administrative Services	17,185,625	20,923,697	18,365,824	15,846,534	-13.7%
<b>TOTAL RESOURCES</b>	<b>73,599,611</b>	<b>75,993,727</b>	<b>73,452,368</b>	<b>70,871,646</b>	<b>-3.5%</b>
<b>REQUIREMENTS</b>					
Drug Treatment Services	3,174,070	3,802,505	5,039,128	5,392,024	7.0%
Developmental Disabilities	7,979,338	6,253,834	7,907,652	8,209,893	3.8%
Childrens Behavioral Health	4,027,922	4,604,371	5,454,837	5,502,163	0.9%
Adult Behavioral Health	6,850,613	6,794,307	9,247,239	9,814,409	6.1%
Acute Forensic Diversion Svcs	4,355,257	4,491,930	5,894,886	6,450,480	9.4%
CAPS	16,635,021	14,554,854	11,335,625	9,958,994	-12.1%
Communicable Disease Services	2,489,379	2,457,004	2,953,054	2,887,661	-2.2%
Prevention and Rural Services	1,146,427	1,248,413	1,452,599	1,279,054	-11.9%
Emergency Preparedness	157,937	145,436	164,644	150,325	-8.7%
Environmental Hlth Vital Stats	1,142,649	1,139,262	1,240,689	1,300,490	4.8%
Maternal Child Womens Health	2,366,965	2,150,241	2,520,006	2,460,615	-2.4%
WIC Services	1,653,853	1,667,516	1,876,185	1,619,004	-13.7%
HE Administrative Services	2,136,832	2,285,303	18,365,824	15,846,534	-13.7%
<b>TOTAL REQUIREMENTS</b>	<b>54,116,263</b>	<b>51,594,974</b>	<b>73,452,368</b>	<b>70,871,646</b>	<b>-3.5%</b>

MARION COUNTY FY 2016-17 BUDGET  
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HEALTH

**Drug Treatment Services Program**

- Provides medication-assisted treatment services including methadone and Suboxone.
- Provides adult alcohol and drug intensive treatment recovery services.
- Provides six-month intensive adolescent outpatient program.
- Provides adolescent alcohol and drug counseling and treatment services.
- Coordinates health-related issues with the Juvenile Drug Court.
- Operates a day treatment program for women (Her Place).
- Provides driving under the influence of intoxicants (DUII) education and preventative services.
- Provides alcohol and drug treatment services in connection with the Student Opportunity for Achieving Results (SOAR) project.
- Provides treatment services associated with the Marion County Transitional Treatment and Recovery Community (MCTTRC) project.

**Program Summary**

Health	Program: Drug Treatment Services				
	FY 13-14 ACTUAL	FY 14-15 ACTUAL	FY 15-16 BUDGET	FY 16-17 ADOPTED	+/- %
<b>RESOURCES</b>					
Intergovernmental Federal	185,424	211,724	641,947	776,885	21.0%
Intergovernmental State	808,659	1,465,324	689,673	857,023	24.3%
Intergovernmental Local	498,425	916,980	1,051,420	1,082,400	2.9%
Charges for Services	1,532,225	2,022,313	1,922,040	2,220,275	15.5%
Other Revenues	2,075	850	1,750	1,750	0.0%
Net Working Capital	0	0	732,298	453,691	-38.0%
<b>TOTAL RESOURCES</b>	<b>3,026,808</b>	<b>4,617,191</b>	<b>5,039,128</b>	<b>5,392,024</b>	<b>7.0%</b>
<b>REQUIREMENTS</b>					
Personnel Services	2,135,423	2,625,199	3,238,075	3,516,415	8.6%
Materials and Services	413,806	533,514	533,195	575,916	8.0%
Administrative Charges	624,841	643,792	921,085	992,988	7.8%
Contingency	0	0	346,773	306,705	-11.6%
<b>TOTAL REQUIREMENTS</b>	<b>3,174,070</b>	<b>3,802,505</b>	<b>5,039,128</b>	<b>5,392,024</b>	<b>7.0%</b>
<b>FTE</b>	30.65	39.29	43.94	45.55	3.7%

MARION COUNTY FY 2016-17 BUDGET  
BY DEPARTMENT  
HEALTH

**FTE By Position Title By Program**

<b>Program: Drug Treatment Services</b>	
<b>Position Title</b>	<b>FTE</b>
Behavioral Health Aide	2.00
Behavioral Health Nurse 1	1.00
Clinical Supervisor	2.10
Department Specialist 2	3.15
Department Specialist 2 (Bilingual)	1.10
Department Specialist 3	1.00
Drug Treatment Assoc 1	13.00
Drug Treatment Assoc 1 (Bilingual)	4.00
Drug Treatment Assoc 2	2.00
Drug Treatment Case Manager	9.00
Health Team Supervisor	0.05
LPN	1.00
Management Analyst 1	0.50
Medical Services Supervisor	0.15
Mental Health Assoc (Bilingual)	0.50
Mental Health Nurse 2	0.60
Mental Health Spec 2	2.00
Program Supervisor	1.00
Program Van Driver	1.40
<b>Program Drug Treatment Services FTE Total:</b>	<b>45.55</b>

- In addition to the above there are 2.30 FTE temporary paid staff and 10 contractors, interns and volunteers.

*FTE Changes*

There is no significant change to FTE in this program.

**Drug Treatment Services Program Budget Justification**

**RESOURCES**

The increase in Intergovernmental Federal and State funding is due to growth in the volume of services provided to the indigent, self-pay and under-insured population. The program has expanded to provide Suboxone as an alternative or expansion of the medication-assisted treatment (MAT) clinic. The additional revenue expected from providing Suboxone treatment services has resulted in an increase to Intergovernmental Local and Charges for Services. Based on the overall increase in resources for the Drug Treatment Services Program the Net Working Capital estimate has been reduced for FY 16-17.

**REQUIREMENTS**

The Drug Treatment Services Program has continued to see an increase in the demand for services. In addition, the decision to expand the scope of services offered by including Suboxone treatment has resulted in an increase in staffing and overall program requirements.

MARION COUNTY FY 2016-17 BUDGET  
BY DEPARTMENT  
HEALTH

**Developmental Disabilities Program**

- Provides and purchases services for adults and children with developmental disabilities.
- Monitors individual support plan services.
- Provides adult abuse investigation services.
- Provides fiscal and service monitoring of contracted providers.
- Manages regional coordination efforts.
- Administers family support services for children.

**Program Summary**

Health	Program: Developmental Disabilities				
	FY 13-14 ACTUAL	FY 14-15 ACTUAL	FY 15-16 BUDGET	FY 16-17 ADOPTED	+/- %
<b>RESOURCES</b>					
Intergovernmental Federal	13,083	13,992	0	0	n.a.
Intergovernmental State	9,782,873	5,229,817	6,698,525	6,584,954	-1.7%
Intergovernmental Local	0	19,290	0	0	n.a.
Charges for Services	1,155	2,434	2,250	2,100	-6.7%
General Fund Transfers	0	0	0	72,383	n.a.
Net Working Capital	0	928,904	1,206,877	1,550,456	28.5%
<b>TOTAL RESOURCES</b>	<b>9,797,111</b>	<b>6,194,437</b>	<b>7,907,652</b>	<b>8,209,893</b>	<b>3.8%</b>
<b>REQUIREMENTS</b>					
Personnel Services	3,619,934	4,451,452	5,565,305	5,811,744	4.4%
Materials and Services	3,632,491	1,069,422	1,040,188	969,122	-6.8%
Administrative Charges	701,306	731,021	942,421	1,079,027	14.5%
Capital Outlay	25,607	1,940	0	0	n.a.
Contingency	0	0	359,738	350,000	-2.7%
<b>TOTAL REQUIREMENTS</b>	<b>7,979,338</b>	<b>6,253,834</b>	<b>7,907,652</b>	<b>8,209,893</b>	<b>3.8%</b>
<b>FTE</b>	49.25	56.65	66.25	67.55	2.0%

MARION COUNTY FY 2016-17 BUDGET  
BY DEPARTMENT  
HEALTH

**FTE By Position Title By Program**

<b>Program: Developmental Disabilities</b>	
<b>Position Title</b>	<b>FTE</b>
Accounting Specialist	2.00
Adult Abuse Investigator	3.00
Clinical Supervisor	2.00
Department Specialist 1 (Bilingual)	1.20
Department Specialist 2	4.40
Department Specialist 2 (Bilingual)	0.60
Department Specialist 3	1.95
Developmental Disabilities Assoc 2	34.00
Developmental Disabilities Assoc 2 (Bilingual)	5.00
Developmental Disabilities Associate 2	2.00
Developmental Disabilities Specialist 1	3.00
Developmental Disabilities Specialist 2	2.00
Management Analyst 1	3.00
Occupational Therapy Specialist	0.40
Program Supervisor	3.00
<b>Program Developmental Disabilities FTE Total:</b>	<b>67.55</b>

- In addition to the above there are 2.00 FTE temporary paid staff.

*FTE Changes*

There is no significant change to FTE in this program.

**Developmental Disabilities Program Budget Justification**

**RESOURCES**

The decrease in Intergovernmental State revenues for the Developmental Disabilities (DD) Program is due to pass-through funding for clients and providers that are now paid directly by the Oregon Department of Human Services (DHS). The new Medicaid waiver implemented during the FY 15-17 biennium, known as the K Plan, has increased eligibility and access to services for developmentally disabled individuals. The Health Department has allocated a portion of the General Fund Transfer to support the DD Program. The General Fund Transfer will allow for the Health Department to enroll in a Medicaid match project, available through DHS, which will increase the revenue available for DD case management services. Demand for access to DD services has exceeded funding for this program and resulted in the need for increased allocations of Net Working Capital to fund the additional positions and other program expenditures.

**REQUIREMENTS**

The increase in program requirements is due to additional FTE added during FY 15-16 in order to meet the increasing demands for services for intellectually and developmentally disabled individuals. The current caseload is over 2,500 in Marion County and growing at a rate of approximately 200 clients per year.



MARION COUNTY FY 2016-17 BUDGET  
BY DEPARTMENT  
HEALTH

**Childrens Behavioral Health Program**

- Provides early childhood mental health assessments and services.
- Provides mental health counseling, outpatient treatment and case management services.
- Provides parenting education services.
- Provides group and family counseling.
- Provides parent and child interactive therapy (PCIT) services.
- Provides psychiatric evaluation and medication management, and coordinates inpatient psychiatric services.
- Manages the Early Assessment and Support Alliance (EASA).
- Provides outreach to the Hispanic community to gain access to an underserved population in Marion County.

**Program Summary**

Health	Program: Childrens Behavioral Health				
	FY 13-14 ACTUAL	FY 14-15 ACTUAL	FY 15-16 BUDGET	FY 16-17 ADOPTED	+/- %
<b>RESOURCES</b>					
Intergovernmental Federal	137,206	179,363	152,630	128,500	-15.8%
Intergovernmental State	746,730	906,606	574,179	652,089	13.6%
Intergovernmental Local	3,275,209	3,659,487	3,673,430	3,512,105	-4.4%
Charges for Services	226,637	197,790	220,249	177,974	-19.2%
Other Revenues	500	115	0	0	n.a.
Net Working Capital	0	0	834,349	1,031,495	23.6%
<b>TOTAL RESOURCES</b>	<b>4,386,282</b>	<b>4,943,362</b>	<b>5,454,837</b>	<b>5,502,163</b>	<b>0.9%</b>
<b>REQUIREMENTS</b>					
Personnel Services	2,845,973	3,246,024	3,753,757	3,673,716	-2.1%
Materials and Services	617,387	699,628	687,565	803,140	16.8%
Administrative Charges	564,563	658,719	813,515	825,307	1.4%
Contingency	0	0	200,000	200,000	0.0%
<b>TOTAL REQUIREMENTS</b>	<b>4,027,922</b>	<b>4,604,371</b>	<b>5,454,837</b>	<b>5,502,163</b>	<b>0.9%</b>
<b>FTE</b>	35.47	39.55	43.20	41.55	-3.8%

MARION COUNTY FY 2016-17 BUDGET  
BY DEPARTMENT  
HEALTH

**FTE By Position Title By Program**

<b>Program: Childrens Behavioral Health</b>	
<b>Position Title</b>	<b>FTE</b>
Clinical Supervisor	1.90
Department Specialist 1 (Bilingual)	1.00
Department Specialist 2	1.85
Department Specialist 2 (Bilingual)	1.30
Department Specialist 3	0.25
Department Specialist 3 (Bilingual)	1.00
Health Team Supervisor	0.95
Medical Services Supervisor	0.20
Mental Health Assoc	3.00
Mental Health Assoc (Bilingual)	5.50
Mental Health Assoc (Job Share/Bilingual)	1.00
Mental Health Spec 1 (Bilingual)	1.00
Mental Health Spec 2	13.00
Mental Health Spec 2 (Bilingual)	8.00
Occupational Therapy Specialist	0.60
Peer Support Specialist	1.00
<b>Program Childrens Behavioral Health FTE Total:</b>	<b>41.55</b>

- In addition to the above there are six contractors, interns and volunteers.

*FTE Changes*

There is no significant change to FTE in this program.

**Childrens Behavioral Health Program Budget Justification**

**RESOURCES**

The decrease in Intergovernmental Federal funding is due to clarity over the use of the mental health block grant, a larger portion of these funds are being allocated to the Acute, Forensic and Diversion Program to support crisis services. Additional state general fund revenues have been allocated to the Children’s Behavioral Health Program and has resulted in an increase to Intergovernmental State funding. Intergovernmental Local reflects a reduction in the Medicaid capitation assigned to this program which is based on current billing projections. Marion County is currently working with the Mid-Valley Behavioral Care Network to develop alternative payment methodologies for mental health services that do not fit within a more traditional fee for service system. This program includes the Early Assessment and Support Alliance (EASA) which is a high fidelity program that is part of the project. Funding for EASA may change during FY 16-17 but the impact is currently unknown, Net Working Capital has been increased based on the potential impact. Charges for Services estimates for FY 15-16 are exceeding current actual billing revenue; the estimate for FY 16-17 has been reduced based on the current year projection of billing revenue received.

**REQUIREMENTS**

Overall requirements for this Children’s Behavioral Health Program are expected to remain relatively unchanged. The one significant change is the increased estimate in contract prescriber services budgeted under Materials and Services. Due to increases in demands for services and a strong focus on increasing access it is essential that the program add contracted mental health nurse practitioner or psychiatrist hours. Demand for contracted prescribers throughout the mental health system has resulted in hourly rate increases for providers.

MARION COUNTY FY 2016-17 BUDGET  
BY DEPARTMENT  
HEALTH

**Adult Behavioral Health Program**

- Provides mental health counseling, including group and family counseling, medication management and case management services.
- Coordinates consumer-focused social and vocational supports, supported employment and skills training services.
- Coordinates supportive housing, structured housing and foster care services.
- Provides pre-admission screening and resident review evaluations for nursing home clients.
- Manages enhanced care and enhanced care outreach services for clients discharged from the Oregon State Hospital.
- Coordinates housing for recipients of mental health care services and individuals discharged from the Oregon State Hospital.
- Provides mental health services for Psychiatric Security Review Board clients.
- Provides assertive community treatment (ACT) services.
- Provides coordination of the aging mental health population for the Marion/Polk region.

**Program Summary**

Health	Program: Adult Behavioral Health				
	FY 13-14 ACTUAL	FY 14-15 ACTUAL	FY 15-16 BUDGET	FY 16-17 ADOPTED	+/- %
<b>RESOURCES</b>					
Intergovernmental Federal	159,697	216,214	145,013	0	-100.0%
Intergovernmental State	2,716,042	3,029,642	3,516,957	3,825,061	8.8%
Intergovernmental Local	2,766,246	3,493,608	3,349,977	3,533,596	5.5%
Charges for Services	1,399,138	1,340,081	1,363,100	1,253,939	-8.0%
Other Revenues	1,000	0	0	0	n.a.
Net Working Capital	0	107,725	872,192	1,201,813	37.8%
<b>TOTAL RESOURCES</b>	<b>7,042,122</b>	<b>8,187,269</b>	<b>9,247,239</b>	<b>9,814,409</b>	<b>6.1%</b>
<b>REQUIREMENTS</b>					
Personnel Services	3,558,636	3,623,122	4,602,942	5,126,327	11.4%
Materials and Services	2,212,735	2,179,192	2,892,642	2,815,106	-2.7%
Administrative Charges	1,079,242	991,992	1,172,957	1,262,262	7.6%
Contingency	0	0	578,698	610,714	5.5%
<b>TOTAL REQUIREMENTS</b>	<b>6,850,613</b>	<b>6,794,307</b>	<b>9,247,239</b>	<b>9,814,409</b>	<b>6.1%</b>
<b>FTE</b>	46.95	49.75	55.58	59.61	7.3%

MARION COUNTY FY 2016-17 BUDGET  
BY DEPARTMENT  
HEALTH

**FTE By Position Title By Program**

<b>Program: Adult Behavioral Health</b>	
<b>Position Title</b>	<b>FTE</b>
Behavioral Health Aide	1.60
Behavioral Health Nurse 1	1.90
Clinical Supervisor	3.00
Department Specialist 2	2.00
Department Specialist 2 (Bilingual)	1.00
Department Specialist 3	1.65
Drug Treatment Case Manager	1.00
Health Resources Coordinator	1.00
Medical Services Supervisor	0.65
Mental Health Assoc	20.83
Mental Health Spec 1	2.00
Mental Health Spec 2	17.98
Mental Health Spec 2 (Bilingual)	1.00
Mental Health Spec 3	1.00
Peer Support Specialist	2.00
Program Supervisor	1.00
<b>Program Adult Behavioral Health FTE Total:</b>	<b>59.61</b>

- In addition to the above there are 3.90 FTE temporary paid staff and eight contractors, interns and volunteers.

*FTE Changes*

FTE is increasing in this program due to growth in supported employment services, requiring an additional employment specialist, as well as efforts to increase access to mental health services for the growing Medicaid eligible population. In order to increase capacity to serve the adult Medicaid population the Adult Behavioral Health Program is has included additional positions in the FY 16-17 budget.

**Adult Behavioral Health Program Budget Justification**

**RESOURCES**

The decrease in Intergovernmental Federal funding is due to clarity received from Oregon Health Authority (OHA) over the use of mental health block grant. The block grant must be used on specified services and a larger portion of these funds are being allocated to the Acute, Forensic and Diversion Program to support crisis services. In order to offset the loss of the mental health block grant funding, Intergovernmental State funding has been increased as a larger portion of the state general fund revenues have been allocated to the Adult Behavioral Health Program. Other funding for this program is expected to remain relatively unchanged. The large increase in Net Working Capital is to cover rising program costs with relatively flat funding.

**REQUIREMENTS**

The overall increase in requirements is due to additional staff being added in FY 16-17 in order to meet the demands for adult mental health services. The additional positions have resulted in increases to Personnel Services and Administrative Charges.

MARION COUNTY FY 2016-17 BUDGET  
BY DEPARTMENT  
HEALTH

**Acute Forensic Diversion Svcs Program**

- Provides jail mental health services.
- Provides mental health court services and adult drug court services.
- Provides 24 hour, seven days a week regional psychiatric crisis services for any person regardless of age.
- Provides crisis respite services.
- Provides psychiatric evaluation and coordinates hospital admission.
- Administers contracted 24 hour hotline services.
- Provides diversion services.
- Operates a community crisis outreach team and a youth crisis workers program.
- Provides mental health transitional services.
- Operates community outreach response and mobile crisis response teams to work closely with law enforcement.

**Program Summary**

Health	Program: Acute Forensic Diversion Svcs				
	FY 13-14 ACTUAL	FY 14-15 ACTUAL	FY 15-16 BUDGET	FY 16-17 ADOPTED	+/- %
<b>RESOURCES</b>					
Intergovernmental Federal	612,898	323,231	483,148	440,911	-8.7%
Intergovernmental State	2,196,142	1,217,699	1,874,249	2,512,007	34.0%
Intergovernmental Local	1,102,041	1,904,388	1,847,131	2,118,818	14.7%
Charges for Services	249,826	292,560	264,408	260,250	-1.6%
Admin Cost Recovery	54,872	70,209	57,000	65,800	15.4%
Other Revenues	300	18	0	0	n.a.
General Fund Transfers	763,376	757,505	763,376	763,376	0.0%
Net Working Capital	0	344,426	605,574	289,318	-52.2%
<b>TOTAL RESOURCES</b>	<b>4,979,456</b>	<b>4,910,035</b>	<b>5,894,886</b>	<b>6,450,480</b>	<b>9.4%</b>
<b>REQUIREMENTS</b>					
Personnel Services	2,531,364	2,826,324	3,170,127	3,714,387	17.2%
Materials and Services	1,313,179	1,137,647	1,276,007	1,446,947	13.4%
Administrative Charges	510,714	527,959	619,594	748,720	20.8%
Capital Outlay	0	0	110,368	0	-100.0%
Transfers Out	0	0	0	44,915	n.a.
Contingency	0	0	718,790	495,511	-31.1%
<b>TOTAL REQUIREMENTS</b>	<b>4,355,257</b>	<b>4,491,930</b>	<b>5,894,886</b>	<b>6,450,480</b>	<b>9.4%</b>
<b>FTE</b>	30.12	30.08	32.03	38.67	20.7%

MARION COUNTY FY 2016-17 BUDGET  
BY DEPARTMENT  
HEALTH

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**FTE By Position Title By Program**

<b>Program: Acute Forensic Diversion Svcs</b>	
<b>Position Title</b>	<b>FTE</b>
Care Coordinator	0.30
Clinical Supervisor	3.00
Department Specialist 2	0.40
Department Specialist 3	3.10
Drug Treatment Case Manager	2.00
Mental Health Assoc	6.75
Mental Health Assoc (Bilingual)	0.75
Mental Health Spec 2	19.37
Mental Health Spec 2 (Bilingual)	1.00
Peer Support Specialist	1.00
Program Supervisor	1.00
<b>Program Acute Forensic Diversion Svcs FTE Total:</b>	<b>38.67</b>

- In addition to the above there are 8.50 FTE temporary paid staff and 30 contractors, interns and volunteers.
- The FY 16-17 FTE includes 7.67 General Fund positions.

*FTE Changes*

The increase in FTE for this program is due to several new grant awards to enhance existing services, these include mobile crisis, aid and assist (the 370 project) and jail diversion services.

MARION COUNTY FY 2016-17 BUDGET  
BY DEPARTMENT  
HEALTH

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**Acute Forensic Diversion Svcs Program Budget Justification**

RESOURCES

The increase in Intergovernmental Federal funding is due to clarity received from Oregon Health Authority (OHA) over the use of mental health block grant. The block grant must be used on specified services that align with the Acute, Forensic and Diversion Services Program. Intergovernmental State funding has increased due to several new grant awards to enhance existing services, these include mobile crisis, aid and assist (the 370 project) and jail diversion services.

The Mid-Valley Behavioral Care Network, Polk County Health Department and Marion County Health Department are in the process of jointly redesigning the payment mechanisms for specialized mental health services, which includes funding for the Psychiatric Crisis Center (PCC). While the overall impact to the funding is unknown, the anticipated impact is reflected with an increase in Intergovernmental Local funding. The increase in Admin Cost Recovery is due to FY 15-16 estimates being too low based on current year projections, these charges are for utilization of the 24/7 crisis associate pool of temporary employees by other service areas within the Health Department. The reduction in Net Working Capital is due to the new funding being received by OHA for FY 16-17, based on the additional funding less Net Working Capital is required to cover the cost of the program.

REQUIREMENTS

Requirements for the Acute, Forensic and Diversion Services Program are increasing due to additional staff and other expenditures associated with the new funding from OHA to enhance and expand the current array of acute and crisis services.

The increase in Materials and Services reflects increases for contract payments associated with the mobile crisis team and our contracted partners (Marion County Sheriff's Office and Salem Police Department) as well as an increased estimate in contract prescriber services budgeted under Materials and Services. Due to increases in demands for services as well as overall program expansion, it is essential that the program add contracted mental health nurse practitioner or psychiatrist hours. Due to demands for contracted prescribers across the system the hourly rates for these contracted providers have been increasing.

The Transfer Out reflects a transfer to the Fleet Acquisition Fund for the purchase of two new vehicles due to the increase in program capacity; these vehicles were included in the grant funding received from OHA.

MARION COUNTY FY 2016-17 BUDGET  
BY DEPARTMENT  
HEALTH

**CAPS Program**

- Manages MV-WRAP high fidelity wraparound services.
- Oversees residential placement and licensure.
- Provides adult abuse investigation services.
- Manages child and adolescent needs and strengths (CANS) assessments for Oregon Department of Human Services Foster Care and Child Welfare.
- Monitors purchased alcohol and drug outpatient, residential, and detoxification services, and gambling prevention and contracted treatment services.
- Manages residential services including Adult Mental Health Initiative (AMHI) and Community Integration Initiative programs.
- Manages inpatient psychiatric services and discharge planning.
- Manages housing rental assistance program.
- Coordinates access to mental health assessments and system of care support for youth in detention at the Juvenile Department.

**Program Summary**

Health					Program: CAPS
	FY 13-14 ACTUAL	FY 14-15 ACTUAL	FY 15-16 BUDGET	FY 16-17 ADOPTED	+/- %
<b>RESOURCES</b>					
Intergovernmental Federal	383,050	413,064	494,850	449,008	-9.3%
Intergovernmental State	1,953,128	1,838,149	1,674,537	2,078,385	24.1%
Intergovernmental Local	15,838,147	14,690,195	7,299,332	6,162,746	-15.6%
Charges for Services	100,041	74,667	113,250	105,300	-7.0%
General Fund Transfers	0	0	42,331	151,630	258.2%
Settlements	0	12,196	0	0	n.a.
Net Working Capital	5,049	87,011	1,711,325	1,011,925	-40.9%
<b>TOTAL RESOURCES</b>	<b>18,279,415</b>	<b>17,115,281</b>	<b>11,335,625</b>	<b>9,958,994</b>	<b>-12.1%</b>
<b>REQUIREMENTS</b>					
Personnel Services	3,606,031	4,446,707	4,965,045	5,256,512	5.9%
Materials and Services	12,154,686	8,689,802	3,046,850	2,582,695	-15.2%
Administrative Charges	802,508	1,109,607	1,131,395	1,149,494	1.6%
Capital Outlay	35,061	308,738	0	0	n.a.
Transfers Out	36,735	0	0	18,500	n.a.
Contingency	0	0	2,192,335	951,793	-56.6%
<b>TOTAL REQUIREMENTS</b>	<b>16,635,021</b>	<b>14,554,854</b>	<b>11,335,625</b>	<b>9,958,994</b>	<b>-12.1%</b>
<b>FTE</b>	55.93	63.75	62.98	64.00	1.6%



MARION COUNTY FY 2016-17 BUDGET  
BY DEPARTMENT  
HEALTH

**FTE By Position Title By Program**

<b>Program: CAPS</b>	
<b>Position Title</b>	<b>FTE</b>
Adult Abuse Investigator	0.85
Care Coordinator	14.50
Care Coordinator (Bilingual)	2.00
Clinical Supervisor	4.10
Community Coordinator	1.00
Department Specialist 1 (Bilingual)	0.80
Department Specialist 2	5.20
Department Specialist 3	1.05
Management Analyst 1	0.50
Mental Health Assoc	12.20
Mental Health Assoc (Bilingual)	2.00
Mental Health Spec 2	2.20
Mental Health Spec 3	4.00
Peer Support Specialist	10.60
Program Coordinator 1	1.00
Program Supervisor	2.00
<b>Program CAPS FTE Total:</b>	<b>64.00</b>

- In addition to the above there are 3.20 FTE temporary paid staff and 25 contractors, interns and volunteers.
- The FY 16-17 FTE includes a 1.70 General Fund position as well as a 0.50 FTE General Fund temporary position.

*FTE Changes*

There is no significant change to FTE in this program.

MARION COUNTY FY 2016-17 BUDGET  
BY DEPARTMENT  
HEALTH

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**CAPS Program Budget Justification**

RESOURCES

The Community and Provider Services (CAPS) Division is facing some significant changes for FY 16-17. The Mid-Valley Behavioral Care Network (MVBCN), Polk County Health Department and Marion County Health Department are in the process of jointly redesigning the payment mechanisms for specialized mental health services. Many of these specialized services, including high fidelity wraparound, are performed by the CAPS Division. The MVBCN has hired a Medicaid consultant to assist Marion and Polk County in developing alternative payment methodologies for these services that may take effect in FY 16-17. The MVBCN has previously contracted with the Health Department to pass-through state general fund associated with the Adult Mental Health Initiative (AMHI) for residential services and coordination. This funding from the MVBCN had previously been categorized as Intergovernmental Local; it will now be paid directly by the state to Marion County and has been moved to Intergovernmental State. Intergovernmental Local is also reduced due to the Marion County CAPS Division no longer having contractual responsibility over the Medicaid outpatient provider panel. The contracts and associated funding for that function is now retained within the MVBCN.

The increase in General Fund Transfers reflects a decision package to request funding for Juvenile Department wraparound (JWrap) system of care support for youth in detention. JWrap is a collaborative project between the Health and Juvenile Departments to integrate mental health services, including care coordination and wraparound interventions. Youth in detention who are experiencing mental health symptoms need to be quickly identified and moved to the appropriate level of care to reduce the risk of exacerbating their symptoms.

REQUIREMENTS

The CAPS Division underwent significant changes in the past two years. As of January 2015 the CAPS unit was no longer responsible for managing the Medicaid outpatient provider panel. The contracts and funding were retained by the MVBCN, which is now responsible for the managed care functions previously held by the Health Department. Due to Medicaid billing rules, providers had 12 months to submit claims for services provided for dates of service prior to January 2015.

Contingency was budgeted at a higher level than in prior years in order to have funding available due to the risk of providers submitting claims during FY 15-16 for services rendered under their previous provider contract with Marion County. Contingency in this program has been reduced for FY 16-17.

MARION COUNTY FY 2016-17 BUDGET  
BY DEPARTMENT  
HEALTH

**Communicable Disease Services Program**

- Provides TB screening and case management services.
- Detection of, treatment of, and counseling for sexually transmitted infections.
- Investigation of disease outbreaks and reportable disease cases.
- Provides adult and child immunizations and vaccines.
- Conducts disease prevention education.
- Enforcement of School Exclusion laws.
- Conducts immunization promotion and outreach activities.
- Dispenses and distributes mass medication in a public health emergency.
- Provides HIV testing, outreach, counseling and HIV medical case management.

**Program Summary**

Health	Program: Communicable Disease Services				
	FY 13-14 ACTUAL	FY 14-15 ACTUAL	FY 15-16 BUDGET	FY 16-17 ADOPTED	+/- %
<b>RESOURCES</b>					
Intergovernmental Federal	205,513	297,163	260,857	263,041	0.8%
Intergovernmental State	476,305	417,434	462,947	429,762	-7.2%
Charges for Services	204,169	188,579	200,622	166,403	-17.1%
General Fund Transfers	1,657,891	1,528,522	1,857,486	1,845,300	-0.7%
Net Working Capital	0	12,173	171,142	183,155	7.0%
<b>TOTAL RESOURCES</b>	<b>2,543,878</b>	<b>2,443,871</b>	<b>2,953,054</b>	<b>2,887,661</b>	<b>-2.2%</b>
<b>REQUIREMENTS</b>					
Personnel Services	1,818,958	1,801,723	2,053,380	2,040,705	-0.6%
Materials and Services	196,935	211,607	231,286	209,325	-9.5%
Administrative Charges	468,418	443,674	568,147	523,688	-7.8%
Capital Outlay	5,068	0	0	0	n.a.
Contingency	0	0	100,241	113,943	13.7%
<b>TOTAL REQUIREMENTS</b>	<b>2,489,379</b>	<b>2,457,004</b>	<b>2,953,054</b>	<b>2,887,661</b>	<b>-2.2%</b>
<b>FTE</b>	22.57	21.90	22.58	22.96	1.7%

MARION COUNTY FY 2016-17 BUDGET  
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HEALTH

**FTE By Position Title By Program**

<b>Program: Communicable Disease Services</b>	
<b>Position Title</b>	<b>FTE</b>
Department Specialist 2	1.10
Department Specialist 2 (Bilingual)	2.70
Department Specialist 3	1.65
Department Specialist 3 (Bilingual)	1.35
Epidemiologist 1	0.45
Health Educator 3	1.73
Health Educator 3 (Bilingual)	0.90
Health Team Supervisor	0.98
Nurse Practitioner (Bilingual)	0.40
Program Supervisor	1.00
Public Health Nurse 2	5.65
Public Health Nurse 2 (Bilingual)	0.45
Public Health Nurse 3	1.00
Public Health Nurse 3 (Bilingual)	0.50
Public Health Physician	0.10
Public Health Worker 1 (Bilingual)	1.00
Public Health Worker 3 (Bilingual)	2.00
<b>Program Communicable Disease Services FTE Total:</b>	<b>22.96</b>

- In addition to the above there are 0.85 FTE temporary paid staff and six contractors, interns and volunteers.
- The FY 16-17 FTE includes 14.67 General Fund positions as well as 0.55 FTE General Fund temporary positions.

FTE Changes

There is no significant change to FTE in this program.

**Communicable Disease Services Program Budget Justification**

**RESOURCES**

The reduction in Charges for Services is due to the overall decline in clients served by Marion County in our immunizations clinic. Due to the expansion of healthcare coverage throughout the State of Oregon more individuals are obtaining immunizations and flu shots at their medical providers' office. It is currently unknown as to how much of the decline is also due to the relocation of the public health clinic from the Center Street Health and Services Building to the new facility at Oak Street. The public health clinic will relocate to the Center Street Health and Services Building upon completion of the renovation project during FY 16-17.

**REQUIREMENTS**

There are no significant changes to the requirements for this program. The decline in overall volume of services provided by our immunizations and flu clinics has resulted in a decrease to Materials and Services due to the purchase of less vaccine. In addition, FY 15-16 includes one time purchases of items associated with Ebola preparedness that will not be required in FY 16-17.

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HEALTH

**Prevention and Rural Services Program**

- Provides alcohol prevention and other drug prevention services.
- Provides tobacco prevention and education program.
- Assists communities in implementing healthy communities policies that sustain environmental and systems changes that address major community high-risk health problems.
- Assists with parenting education using the strengthening families program.
- Coordinates youth suicide prevention programs.
- Provides mental health promotion and prevention services.
- Prevention services consist of a wide variety of services that take place throughout the Health Department; only parts of some programs are directly budgeted within the prevention and rural services program.

**Program Summary**

Health	Program: Prevention and Rural Services				
	FY 13-14 ACTUAL	FY 14-15 ACTUAL	FY 15-16 BUDGET	FY 16-17 ADOPTED	+/- %
<b>RESOURCES</b>					
Intergovernmental Federal	161,005	133,361	249,959	154,263	-38.3%
Intergovernmental State	609,364	465,548	383,711	415,654	8.3%
Intergovernmental Local	209,514	182,825	200,000	0	-100.0%
Charges for Services	0	1,508	0	0	n.a.
Other Revenues	60,000	0	83,340	83,330	0.0%
General Fund Transfers	153,105	126,947	152,870	158,072	3.4%
Net Working Capital	215,322	408,051	382,719	467,735	22.2%
<b>TOTAL RESOURCES</b>	<b>1,408,309</b>	<b>1,318,241</b>	<b>1,452,599</b>	<b>1,279,054</b>	<b>-11.9%</b>
<b>REQUIREMENTS</b>					
Personnel Services	646,593	674,889	820,697	691,892	-15.7%
Materials and Services	262,878	406,560	346,560	340,307	-1.8%
Administrative Charges	111,503	108,430	131,862	121,327	-8.0%
Capital Outlay	125,454	58,533	17,333	0	-100.0%
Contingency	0	0	136,147	125,528	-7.8%
<b>TOTAL REQUIREMENTS</b>	<b>1,146,427</b>	<b>1,248,413</b>	<b>1,452,599</b>	<b>1,279,054</b>	<b>-11.9%</b>
<b>FTE</b>	8.07	9.20	10.02	8.40	-16.2%

MARION COUNTY FY 2016-17 BUDGET  
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HEALTH

**FTE By Position Title By Program**

<b>Program: Prevention and Rural Services</b>	
<b>Position Title</b>	<b>FTE</b>
Department Specialist 2 (Bilingual)	2.65
Department Specialist 3	0.15
Health Educator 2	2.60
Health Educator 3	2.00
Program Supervisor	1.00
<b>Program Prevention and Rural Services FTE Total:</b>	<b>8.40</b>

- In addition to the above there are 0.40 FTE temporary paid staff and four interns and volunteers.
- The FY 16-17 FTE count includes 1.50 General Fund positions.

*FTE Changes*

The reduction in FTE is due to the loss of Cuidate funding for FY 16-17.

**Prevention and Rural Services Program Budget Justification**

**RESOURCES**

Funding for the Prevention and Rural Services Program includes a significant change in FY 16-17. Intergovernmental Local funding reflected Medicaid revenues that had been allocated to fund the Woodburn office. This funding is no longer available and Net Working Capital has been increased to cover the funding gap. The other significant change for FY 16-17 is the loss of the Cuidate grant which has resulted in a reduction to Intergovernmental Federal funding. Cuidate provided education and resources to promote Latino youth abstinence.

**REQUIREMENTS**

The overall reduction in requirements for this program is due to the loss of the Cuidate grant that was set to expire at the end of FY 15-16. This has resulted in a reduction in personnel services.

MARION COUNTY FY 2016-17 BUDGET  
BY DEPARTMENT  
HEALTH

**Emergency Preparedness Program**

- Plans and coordinates Public Health related Emergency Preparedness.
- Develop Public Health emergency response plans.

**Program Summary**

Health	Program: Emergency Preparedness				
	FY 13-14 ACTUAL	FY 14-15 ACTUAL	FY 15-16 BUDGET	FY 16-17 ADOPTED	+/- %
<b>RESOURCES</b>					
Intergovernmental Federal	150,689	145,436	150,689	145,593	-3.4%
Net Working Capital	0	0	13,955	4,732	-66.1%
<b>TOTAL RESOURCES</b>	<b>150,689</b>	<b>145,436</b>	<b>164,644</b>	<b>150,325</b>	<b>-8.7%</b>
<b>REQUIREMENTS</b>					
Personnel Services	100,703	112,871	124,139	112,160	-9.6%
Materials and Services	35,756	17,552	20,843	19,018	-8.8%
Administrative Charges	21,478	15,013	19,662	19,147	-2.6%
<b>TOTAL REQUIREMENTS</b>	<b>157,937</b>	<b>145,436</b>	<b>164,644</b>	<b>150,325</b>	<b>-8.7%</b>
<b>FTE</b>	1.39	1.14	1.30	1.18	-9.2%

**FTE By Position Title By Program**

<b>Program: Emergency Preparedness</b>	
Position Title	FTE
Departmental Division Director	0.02
Epidemiologist 1	0.10
Health Educator 3	0.93
Health Team Supervisor	0.02
Program Supervisor	0.11
<b>Program Emergency Preparedness FTE Total:</b>	<b>1.18</b>

FTE Changes

FTE for this program has been decreased based on the level of staffing needed to complete the program requirements and objectives.

**Emergency Preparedness Program Budget Justification**

**RESOURCES**

Funding for Emergency Preparedness is expected to remain relatively flat in FY 16-17. Net Working Capital is no longer required due to the reduction in program FTE.

**REQUIREMENTS**

The overall decrease in requirements is due to a reduction in program FTE. This is based on time studies for staff that had a portion of their position covered by the Emergency Preparedness Program.

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HEALTH

**Environmental Health and Vital Statistics Program**

- Inspects and licenses restaurants, schools and other food vendors.
- Investigates food and waterborne outbreaks to find causes and prevent further health problems.
- Conducts vector control and public education.
- Issues birth and death certificates.
- Provides staffing to the Ambulance Services Area committee.
- Provides online food handler training and issues food handler cards.
- Administers and enforces drinking water quality standards for public water systems.
- Conducts health inspections of recreational and tourist accommodations.

**Program Summary**

Health Program:	Environmental Health and Vital Statistics				
	FY 13-14 ACTUAL	FY 14-15 ACTUAL	FY 15-16 BUDGET	FY 16-17 ADOPTED	+/- %
<b>RESOURCES</b>					
Intergovernmental Federal	77,141	88,895	68,951	90,350	31.0%
Intergovernmental State	41,741	29,986	49,930	28,531	-42.9%
Charges for Services	964,531	1,007,999	983,042	1,011,935	2.9%
Other Revenues	348	367	150	150	0.0%
General Fund Transfers	50,576	49,990	54,257	102,139	88.3%
Net Working Capital	0	0	84,359	67,385	-20.1%
<b>TOTAL RESOURCES</b>	<b>1,134,338</b>	<b>1,177,237</b>	<b>1,240,689</b>	<b>1,300,490</b>	<b>4.8%</b>
<b>REQUIREMENTS</b>					
Personnel Services	844,245	885,779	920,260	966,977	5.1%
Materials and Services	100,880	85,495	90,500	105,670	16.8%
Administrative Charges	197,523	167,987	194,929	191,733	-1.6%
Contingency	0	0	35,000	36,110	3.2%
<b>TOTAL REQUIREMENTS</b>	<b>1,142,649</b>	<b>1,139,262</b>	<b>1,240,689</b>	<b>1,300,490</b>	<b>4.8%</b>
<b>FTE</b>	10.99	9.98	9.97	10.05	0.8%



MARION COUNTY FY 2016-17 BUDGET  
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HEALTH

**FTE By Position Title By Program**

<b>Program: Environmental Health and Vital Statistics</b>	
<b>Position Title</b>	<b>FTE</b>
Department Specialist 2 (Bilingual)	2.00
Department Specialist 3	0.67
Environmental Health Specialist 2	3.00
Environmental Health Specialist 2 (Bilingual)	1.00
Environmental Health Specialist 3	2.00
Epidemiologist 1	0.15
Health Educator 3	0.28
Program Supervisor	0.95
<b>Program Environmental Hlth Vital Stats FTE Total:</b>	<b>10.05</b>

- In addition to the above there is one intern.
- The FY 16-17 FTE includes a 0.50 General Fund position as well as 0.50 FTE General Fund temporary positions.

*FTE Changes*

There is no significant change to FTE in this program.

**Environmental Health and Vital Statistics Program Budget Justification**

**RESOURCES**

Resources in this program are expected to remain relatively unchanged. Effective January 2017 there will be an increase to restaurant inspection fees, reflected in Charges for Services. The increase in General Fund Transfer reflects a decision package to fund a vector control program to control the mosquito population in Marion County and reduce any potential impact of the Zika virus. Net Working Capital is reduced due to the fee increase and overall flat expenditures anticipated for FY 16-17.

**REQUIREMENTS**

The increase in Materials and Services reflects the purchase of equipment and larvacide for the new vector control program to be established in FY 16-17. There are no other significant changes to the requirements for this program.

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HEALTH

**Maternal Child Womens Health Program**

- Provides reproductive health services.
- Provides pregnancy testing services.
- Provides teen pregnancy prevention services.
- Provides public health nurse home visits to high risk infants.
- Provides neonatal monitoring and intervention for at risk children.
- Manages an early childhood program including home visiting nursing.

**Program Summary**

Health	Program: Maternal Child Womens Health				
	FY 13-14 ACTUAL	FY 14-15 ACTUAL	FY 15-16 BUDGET	FY 16-17 ADOPTED	+/- %
<b>RESOURCES</b>					
Intergovernmental Federal	501,745	513,313	529,181	550,148	4.0%
Intergovernmental State	121,604	136,375	51,045	73,334	43.7%
Intergovernmental Local	62,400	62,400	62,400	62,400	0.0%
Charges for Services	978,156	882,099	859,600	900,150	4.7%
Interest	105	15	0	0	n.a.
Other Revenues	31,283	25,313	33,500	21,000	-37.3%
General Fund Transfers	397,759	366,850	276,567	301,675	9.1%
Net Working Capital	34,849	363,792	707,713	551,908	-22.0%
<b>TOTAL RESOURCES</b>	<b>2,127,903</b>	<b>2,350,156</b>	<b>2,520,006</b>	<b>2,460,615</b>	<b>-2.4%</b>
<b>REQUIREMENTS</b>					
Personnel Services	1,530,866	1,348,064	1,506,294	1,403,373	-6.8%
Materials and Services	474,590	470,215	445,194	485,284	9.0%
Administrative Charges	361,508	331,962	359,515	344,316	-4.2%
Contingency	0	0	209,003	227,642	8.9%
<b>TOTAL REQUIREMENTS</b>	<b>2,366,965</b>	<b>2,150,241</b>	<b>2,520,006</b>	<b>2,460,615</b>	<b>-2.4%</b>
<b>FTE</b>	19.00	15.81	16.45	15.66	-4.8%

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HEALTH

**FTE By Position Title By Program**

<b>Program: Maternal Child Womens Health</b>	
<b>Position Title</b>	<b>FTE</b>
Department Specialist 2	0.50
Department Specialist 2 (Bilingual)	1.25
Department Specialist 3	0.20
Department Specialist 3 (Bilingual)	1.65
Epidemiologist 1	0.30
Health Educator 2	1.00
Health Educator 3 (Bilingual)	0.10
Nurse Practitioner (Bilingual)	0.60
Program Supervisor	0.96
Public Health Nurse 2	3.05
Public Health Nurse 2 (Bilingual)	2.55
Public Health Nurse 3	1.00
Public Health Nurse 3 (Bilingual)	0.50
Public Health Worker 1 (Bilingual)	1.00
Public Health Worker 3 (Bilingual)	1.00
<b>Program Maternal Child Womens Health FTE Total:</b>	<b>15.66</b>

- In addition to the above there is one volunteer.
- The FY 16-17 FTE includes 2.00 General Fund positions.

*FTE Changes*

FTE is decreasing in this program due to the merging of the women's health and communicable disease public health clinics. This has allowed for sharing of resources such as support staff and supervision and allowed for a small reduction in FTE directly charged to the Maternal Child and Women's Health Program.

MARION COUNTY FY 2016-17 BUDGET  
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**Maternal Child Womens Health Program Budget Justification**

RESOURCES

Intergovernmental Federal resources for the Maternal Child and Women's Health Program will increase in FY 16-17 due to additional child and adolescent health funding. The other significant change in this program is the reduction in Other Revenues which reflect donations received in our women's health clinic. The actual donations received in FY 15-16 is significantly less than the budget estimate, it is unclear if some of the reduction is due to the relocation of services from Center Street to Oak Street during the renovation of the Center Street Health and Services Building or if this is an ongoing trend. Budget estimates for donations in FY 16-17 has been reduced. Increased efficiencies by the merging of the women's health and communicable disease public health clinics has contributed to a reduction in Net Working Capital allocated to this program as it has allowed a reduction of support staff and supervision directly allocated to the Maternal Child and Women's Health Program.

REQUIREMENTS

The reduction in Personal Services requirements for this program is due to the reduction in FTE. Overall the expenditures for this program are expected to remain relatively constant.

Contingency has been increased due to the uncertainty over the long term funding for Targeted Case Management services. The Oregon Health Authority intends to shift funding from this service to Coordinated Care Organizations (CCOs) who in turn will be responsible for contracting with local county health departments. The outcome of the negotiation with Willamette Valley Community Health (WVCH), the CCO operating in Marion County, is unknown at this time.

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HEALTH

**WIC Services Program**

- Administers the food supplement program for women, infants and children (WIC).
- Provides health and nutrition information to the public.
- Provides breastfeeding and lactation experts to work with all new moms wanting to breastfeed.
- Provides peer counseling services.

**Program Summary**

Health	Program: WIC Services				
	FY 13-14 ACTUAL	FY 14-15 ACTUAL	FY 15-16 BUDGET	FY 16-17 ADOPTED	+/- %
<b>RESOURCES</b>					
Intergovernmental Federal	1,537,674	1,476,808	1,379,926	1,189,870	-13.8%
Net Working Capital	0	190,708	496,259	429,134	-13.5%
<b>TOTAL RESOURCES</b>	<b>1,537,674</b>	<b>1,667,516</b>	<b>1,876,185</b>	<b>1,619,004</b>	<b>-13.7%</b>
<b>REQUIREMENTS</b>					
Personnel Services	1,269,217	1,327,401	1,383,241	1,189,445	-14.0%
Materials and Services	120,441	88,717	101,869	82,187	-19.3%
Administrative Charges	262,226	251,398	291,075	247,372	-15.0%
Capital Outlay	1,968	0	0	0	n.a.
Contingency	0	0	100,000	100,000	0.0%
<b>TOTAL REQUIREMENTS</b>	<b>1,653,853</b>	<b>1,667,516</b>	<b>1,876,185</b>	<b>1,619,004</b>	<b>-13.7%</b>
<b>FTE</b>	<b>17.60</b>	<b>18.40</b>	<b>18.35</b>	<b>14.78</b>	<b>-19.5%</b>

**FTE By Position Title By Program**

<b>Program: WIC Services</b>	
<b>Position Title</b>	<b>FTE</b>
Breast Feeding Peer Counselor	0.80
Breast Feeding Peer Counselor (Bilingual)	0.40
Nutrition Educator	2.00
Nutrition Educator (Bilingual)	1.00
Nutrition Specialist	0.80
Nutrition Specialist (Bilingual)	7.20
Nutritionist	1.60
Program Supervisor	0.98
<b>Program WIC Services FTE Total:</b>	<b>14.78</b>

- In addition to the above there are 1.20 FTE temporary paid staff and four interns and volunteers.

**FTE Changes**

The FTE for WIC Nutrition Educators and Nutrition Specialists was reduced from 1.00 (full time) to 0.80 (part-time) for all staff in those classifications. The overall reduction in the number of WIC participants and funding for the WIC Program required the staffing change during FY 15-16 which is fully reflected in the FY 16-17 budget estimates. Based on the funding cuts announced by the state for FY 16-17 a vacant Senior Nutrition Specialist position has been removed from the WIC budget and will not be filled.

MARION COUNTY FY 2016-17 BUDGET  
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HEALTH

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**WIC Services Program Budget Justification**

RESOURCES

The Women, Infants and Children (WIC) Program is anticipating a significant decrease in funding for FY 16-17. Funding is based on the number of WIC participants which has been declining in recent years. The decline in Marion County's caseload was more substantial than the rest of the state. As a result, Marion County will absorb a larger proportion of the overall state reduction in WIC funding. The State of Oregon has begun to provide technical assistance to counties in an effort to curb the overall trend of declining participation statewide in the WIC program. Marion County is scheduled to receive onsite technical assistance during calendar year 2016. Net Working Capital has been reduced in FY 16-17 due to the elimination of a vacant Senior Nutrition Specialist position and an overall reduction in the amount of FTE in the WIC Program.

REQUIREMENTS

The WIC Program has undertaken a significant change in overall operations. Nutrition Educators and Nutrition Specialists were reduced from 1.00 to 0.80 FTE positions. Based on the reduced staffing the overall requirements for the program have declined significantly in FY 16-17.

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HEALTH

**HE Administrative Services Program**

- Conducts departmentwide quality assurance, utilization review, quality improvement studies and implements improvements.
- Monitors the service levels of care, client populations and demographics as well as system deficiencies.
- Monitors programs' compliance with statutes and rules.
- Performs contract management.
- Provides accounts payable, payroll, human resources and budget analysis services.
- Maintains fiscal and client information systems.
- Monitors and enforces HIPAA privacy and security rules and regulations.
- Administers department facilities support activities.
- Serves as department liaison with Information Technology Department including maintaining electronic health record (Raintree).
- Performs departmental billing and accounts receivables functions.
- Manages departmentwide support staff.
- Manages the departments' fleet vehicles.

**Program Summary**

Health	Program: HE Administrative Services				
	FY 13-14 ACTUAL	FY 14-15 ACTUAL	FY 15-16 BUDGET	FY 16-17 ADOPTED	+/- %
<b>RESOURCES</b>					
Intergovernmental Federal	308,692	240,999	151,088	93,500	-38.1%
Intergovernmental State	718,385	(165,817)	579,675	753,009	29.9%
Intergovernmental Local	336,153	2,958,032	0	0	n.a.
Charges for Services	404,960	426,829	578,848	439,908	-24.0%
Admin Cost Recovery	(54,872)	(70,209)	(57,000)	(65,800)	15.4%
Interest	59,489	105,628	125,025	120,040	-4.0%
Other Revenues	0	150	0	0	n.a.
General Fund Transfers	416,975	387,526	408,198	335,815	-17.7%
Other Fund Transfers	2,014,584	0	0	0	n.a.
Net Working Capital	12,981,259	17,040,559	16,579,990	14,170,062	-14.5%
<b>TOTAL RESOURCES</b>	<b>17,185,625</b>	<b>20,923,697</b>	<b>18,365,824</b>	<b>15,846,534</b>	<b>-13.7%</b>
<b>REQUIREMENTS</b>					
Personnel Services	2,739,601	2,938,444	3,410,666	3,553,027	4.2%
Materials and Services	766,086	916,718	1,726,664	1,479,719	-14.3%
Administrative Charges	(1,381,313)	(1,569,859)	(1,777,683)	(2,112,428)	18.8%
Capital Outlay	12,458	0	34,000	169,104	397.4%
Transfers Out	0	0	2,579,116	368,262	-85.7%
Contingency	0	0	3,182,528	1,579,783	-50.4%
Ending Fund Balance	0	0	9,210,533	10,809,067	17.4%
<b>TOTAL REQUIREMENTS</b>	<b>2,136,832</b>	<b>2,285,303</b>	<b>18,365,824</b>	<b>15,846,534</b>	<b>-13.7%</b>
<b>FTE</b>	<b>30.96</b>	<b>31.84</b>	<b>33.07</b>	<b>33.99</b>	<b>2.8%</b>

MARION COUNTY FY 2016-17 BUDGET  
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HEALTH

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**FTE By Position Title By Program**

<b>Program: HE Administrative Services</b>	
<b>Position Title</b>	<b>FTE</b>
Accounting Specialist	2.00
Administrative Assistant	2.00
Administrative Services Manager	1.00
Administrative Services Manager Sr	1.00
Adult Abuse Investigator	0.15
Budget Analyst 2	1.00
Contracts Specialist Sr	2.00
Department Courier	1.00
Department Specialist 2	1.40
Department Specialist 2 (Bilingual)	0.40
Department Specialist 3	2.00
Department Specialist 3 (Bilingual)	1.00
Department Specialist 4	1.00
Departmental Division Director	3.98
Health Administrator	1.00
Health Educator 3	0.06
Management Analyst 1	3.00
Medical Billing Specialist	3.00
Office Manager	2.00
Office Manager Sr	4.00
Public Health Nurse 2	0.50
Public Health Physician	0.50
<b>Program HE Administrative Services FTE Total:</b>	<b>33.99</b>

- In addition to the above there are 3.40 FTE temporary paid staff.
- FY 16-17 FTE includes 1.79 General Fund positions.

*FTE Changes*

There is no significant change to FTE in this program.



MARION COUNTY FY 2016-17 BUDGET  
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HEALTH

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**HE Administrative Services Program Budget Justification**

RESOURCES

The mix of local administration funding awarded by Oregon Health Authority has changed in FY 15-16. The impact of that change is reflected in FY 16-17. Local administration funding had previously been included in a flexible funding service element which was a blend of federal and state revenues. The local administration funding has been carved out and no longer includes any federal funding. There has been an overall increase in local administration funding allocated to the Health Administrative Services Program. The reduction in Charges for Services reflects a fleet lease credit that was received in FY 15-16.

The General Fund Transfer has been reduced due to the shifting of funding from the Health Administrative Services Program to the Developmental Disabilities Program in order to allow for participation in a match project to increase the overall funding available for case management services to developmentally disabled adults and children. The decrease in Net Working Capital is due to significant expenditures that occurred during FY 15-16 related to the Center Street Health and Services Building renovation project.

REQUIREMENTS

The significant changes in requirements for this program in FY 16-17 are due to the costs associated with the Center Street Health and Services Building renovation project that included large expenditures in FY 15-16 including a transfer to the Facility Renovation Fund for tenant improvements and other construction costs. The remaining Transfer Out reflects debt service payments associated with the project.

Materials and Services expenditures were also increased in FY 15-16 due to relocation costs including additional leased space at Front Street and Oak Street. Administrative Charges for the Health Administrative Services Program reflects the reduction in expense for indirect costs allocated to other programs within the Health Department. This ensures that the overall budget for the Health Department is not inflated with the double counting of expenditures. Capital Outlay is a one-time expenditure for furniture after moving back in to the renovated Center Street Health and Services Building.

Contingency in this program was increased in FY 15-16 due to funding uncertainty related to the negotiation of a provider contract from the Mid-Valley Behavioral Care Network as well as the Center Street renovation project and the pending relocation of services. With the potential for unanticipated costs or financial impacts lessened, Contingency has been reduced and Ending Fund Balance has been increased to carryover funds for future needs.

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**KEY DEPARTMENT ACCOMPLISHMENTS**

- During 2015, the Health Department, in partnership with Polk County Health Department and Willamette Valley Community Health (WVCH), organized and implemented the region's first cross jurisdictional comprehensive community health assessment. In collaboration with the Early Learning Hub; Salem, Santiam and Silverton Hospitals; and several other community organizations, the local health departments and the coordinated care organization distributed about 3,000 surveys throughout Marion and Polk Counties to collect information about access to health care services, general health status, chronic disease rates, community safety, access to healthy foods, and demographics and socioeconomic data from our communities. The data was then analyzed and presented in public forums along with other health indicators to provide an opportunity for broader population input to the assessment. The partnership also reviewed and analyzed data for key health indicators and input from community leaders, all of which was included in the final comprehensive report.
- The Prevention and Rural Services Program has been awarded a \$250,000 competitive grant by Kaiser Permanente. The grant will fund the Woodburn Health Initiative over three years. The goal of the grant is to collaboratively implement healthy eating and active living strategies in the Legion Park neighborhood (a predominantly Latino neighborhood) of Woodburn. The strategies include promoting physical activity through changes to the built environment, community-based programming, exercise prescriptions, and worksite wellness programs. Key partners include: Silverton Health, Woodburn Pediatrics, City of Woodburn, Woodburn School District, Woodburn Chamber of Commerce, Oregon State University Extension, Salud Medical Center, Yakima Valley Farmer Workers and Marion-Polk Food share.
- The WIC Program was one of 55 nationwide and the only WIC agency in Oregon to receive the WIC Loving Support Awards of Excellence given out by the USDA in August of 2015. The award process evaluates WIC programs for their breastfeeding performance measures, effective peer breastfeeding counseling programs and community partnerships. The USDA goal is that the award winners will provide successful models and motivation to other WIC local agencies to ultimately increase breastfeeding rates among WIC participants.
- In response to receiving lower than expected outcomes with the CCO metric, the Community and Provider Services (CAPS) Division in December 2015 added peer engagement and support as a new service to individuals discharging from Psychiatric Medical Center (PMC). The goal is to increase individuals level of engagement as they prepare to discharge from the PMC and return to the community in recovery-oriented activities, whether this is outpatient therapy, medication management or involvement with a Consumer Run Organization (CRO). Activities that peers have provided have included transportation to appointments, debriefing experiences, introductions to local CRO's, engagement in peer-lead activities that promote socialization and community connections and building of relationships through sharing similar life experiences. Since December 2015 approximately 75 WVCH members have discharged from PMC and the hospital reports that more than 90% of individuals discharged are engaging with some mental health support, which far exceeds the metric. This increase is largely attributed to the work of the CAPS peers.

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- In the summer of 2014 the Community and Provider Services (CAPS) MV-WRAP program designated 1.0 FTE to provide wraparound facilitation and care coordination to youth referred from the Juvenile Department. The program outcomes tracked by the Juvenile Department show that youth in wraparound have reduced recidivism and spend less days in detention. In response to further concerns from the courts and Juvenile Department that youth in detention with high mental health needs were not being adequately assessed and served, CAPS developed the Juvenile Department Rapid Access to Assessments program, as a General Fund decision package. The program provided mental health assessments of youth in detention within 48 hours of the request. During FY 15-16 the Health Department has provided 25 assessments with a focus on clinical and level of care recommendations to assist with access to mental health services. Feedback regarding this service has been very positive. Juvenile Department reports a high-degree of satisfaction with the ease of the process, the quality of the work and the timeliness. In January 2015 CAPS further expanded support to Juvenile by providing eight hours per week on-site access to a highly-experienced care coordinator. The primary role of this person is to "direct traffic," which is to assist probation officers and the courts to navigate the mental health system for youth and families not enrolled in wraparound. The care coordinator provides both consultation to the probation officers and parents and also direct case management as needed. Over the last two years CAPS and the Juvenile Department have worked collaboratively and strategically together with the goal of building bridges between our systems and providing more support to probation officers and improving the lives of youth and families.
- In the fall of 2015 the Health Department's Assertive Community Treatment (ACT) team reached the one year mark of provisional fidelity certification. In its first formal fidelity review the ACT team received the second highest fidelity score in Oregon. This community based program serving adults with mental illness helps to engage individuals in treatment and reduce hospitalizations and criminal justice involvement.
- The Psychiatric Crisis Center (PCC) has received recognition during FY 15-16 for its collaborative partnerships with law enforcement. The Health Department consulted with Washington, Umatilla, Lane and Klamath Counties about our crisis center and its programs. In partnership with Sheriff Myers we have provided legislative testimony and presented to the Association of Oregon Counties about the efforts of PCC and the Sheriff's Office to divert individuals with mental illness from law enforcement involvement and unnecessary incarceration. PCC and the Sheriff's Office have now provided Crisis Intervention Training (CIT) to more than 400 law enforcement personnel. PCC's most recent innovative collaboration builds on its long standing relationship with Salem Hospital. In May of 2015 PCC and Community and Provider Services (CAPS) partnered to offer an emergency room diversion program for children and youth at Salem Hospital. There are very few psychiatric hospital and sub-acute beds for children in Oregon. Consequently, children needing a higher level of care can sometimes wait several days in the emergency room. The Health Department has contracted with two respite providers to make available respite for kids as needed. PCC provides additional staffing to respite providers but can also support families in their own homes when appropriate. CAPS assists with coordination and case management and contracts with the Oregon Family Support Network to provide support for parents through the process. As of March 2016 we have served 32 children; 12 in their own homes and 20 in short term respite beds.

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- The Developmental Disabilities (DD) Program has undergone tremendous change with the implementation of the Community First Choice State Plan option, otherwise known as K Plan, which expands access to services to individuals with intellectual and developmental disabilities who previously were ineligible for community based services. K Plan ensures that individuals have a choice of providers, that services are delivered in a person-centered manner and that individuals have access to supports and assistive devices so they can remain in their home and community. As a result of K Plan, the system has changed from a crisis driven system to a system directed by the support needs of the individual. Case managers are central to helping families adjust to the changes and better understand their responsibilities and requirements. In Marion County, the DD Program has enrolled an additional 200 individuals into services in 2015. K Plan allows individuals to remain in their family home with needed supports which is often less costly than out of home placement. We have seen a 75% growth in services for children and 47% increase for adults.
- The Intellectual and Developmental Disabilities Advisory Council (IDDAC) is comprised of a 12 member volunteer committee that has been reinvigorated after several years of inactivity. The IDDAC had been instrumental in advising the Health Department and the Developmental Disabilities Program on matters of concern regarding IDD services and community need. The IDDAC has provided feedback on the customer satisfaction survey. The IDDAC has been engaging in a variety of activities with the Marion County Board of Commissioners on key initiatives, including Employment First, advice regarding accessibility of the Keizer Rapids Park project; lead the campaign for increased IDD awareness in Marion County, including the Board of Commissioners proclaiming March 2016 as IDD awareness month. The proclamation also appeared on Marion County Today on CCTV.
- Marion County Drug Treatment Services Program is under the leadership of a new Medical Director Jeff Luty, MD, CADC. Dr. Luty brings years of treatment experience and has been instrumental in assisting in the development of a new medication service, Suboxone. Suboxone will expand the treatment options available for individuals with Opioid Use Disorders, and was developed in response to community prescribing practice changes of prescription pain medications. Marion County Drug Treatment Services Program provides a full continuum of outpatient services that includes individual, group and peer mentor services, treatment services for Fostering Attachment Treatment Court and STAR Court (Adolescent Drug Court). The Drug Treatment Services Program continues to provide treatment services for pregnant and parenting women with addiction issues at Marion County Her Place, which provides safe and stable housing and treatment supports. This allows families to remain together during treatment, during calendar year 2015 a total of 25 women and 14 children were served. Four of the women were pregnant at time of admission and delivered drug free babies who remained in the care of their mothers. The Drug Treatment Services Program provides treatment services for Marion County Transitional Treatment Recovery Community (MCTTRC), a collaborative treatment program for families, and will begin providing both outpatient and medication assisted treatment services for Marion County Drug Court in March of 2016.

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**KEY INDICATORS**

**# 1: Prevention of Communicable Disease**

**Definition and Purpose**

Several communicable diseases are vaccine preventable. Vaccines are safe, effective and covered by many insurance plans. Vaccines for Children, a federally funded program, makes vaccines available free or at low cost to children who are under-insured.

**Significance**

Research shows that immunizing a large portion of the community or school creates a “herd immunity” that helps to stop widespread transmission that would be hazardous to those who are unable to be vaccinated. The Health Department provides access to childhood immunizations for families without other resources; however the majority of children receive vaccine in private providers’ offices. This will help achieve the goal related to the county strategic priority for Health and Community Services, Goal #6: Promote the overall health of people in Marion County by improving the delivery of quality health services and supporting community-based prevention efforts.

**Data Units Fiscal Year**

School Exclusion Orders Issued: School exclusion rates reflect the immunization levels of children enrolled in licensed child care and K-12 schools.

FY 12-13 Actual	FY 13-14 Actual	FY 14-15 Actual	FY 15-16 Estimate	FY 16-17 Estimate
2,855	3,001	2,575	3,522	3,000

Vaccines Available to the Public: Vaccines are offered at Health Department offices in Salem, Silverton, Stayton and Woodburn.

FY 12-13 Actual	FY 13-14 Actual	FY 14-15 Actual	FY 15-16 Estimate	FY 16-17 Estimate
10,253	9,070	9,177	6,000	6,000

**Explanation of Trends and Changes**

The number of school exclusions increased in FY 15-16. The increase is likely due to changes in state law that eliminated the previous religious exemption. The number of clients seen continues to decrease in part because more children are covered by insurance and received vaccines at their medical providers' offices. Another factor in the decrease of clients seen and doses given is that in 2015 the Oregon Health Authority was not able to provide counties with flu vaccine for adults without insurance. As a result, the Health Department was not able to hold large flu clinics as in previous years.

**# 2: Prevention of Foodborne and Waterborne Illness**

**Definition and Purpose**

Food or water that is contaminated by pathogenic organisms may present a health hazard. Regular and systematic inspection of restaurants, pools and spas helps to ensure that the operators of these establishments follow the standards mandated by statute.

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**Significance**

Contamination at restaurants, pools and spas may impact large numbers of people. This will help achieve the goal related to the county strategic priority for Health and Community Services, Goal #6: Promote the overall health of people in Marion County by improving the delivery of quality health services and supporting community-based prevention efforts.

**Data Units Calendar Year**

Restaurant Inspections: Restaurants are inspected twice annually.

CY 2013 Actual	CY 2014 Actual	CY 2015 Actual	CY 2016 Estimate	CY 2017 Estimate
1,634	1,788	1,959	1,900	1,900

Failed to Comply / Closed by the Health Department: A closed restaurant may not reopen until it passes a re-inspection with a score of at least 80, with all critical violations corrected, and the operator presents the environmental health supervisor with a plan for how they will maintain a passing score in the future.

CY 2013 Actual	CY 2014 Actual	CY 2015 Actual	CY 2016 Estimate	CY 2017 Estimate
1 / 0	1 / 0	1 / 0	1 / 0	1 / 0

Pool and Spa Inspections / Closed by the Health Department: Year round facilities are inspected twice yearly; seasonal facilities are inspected annually.

CY 2013 Actual	CY 2014 Actual	CY 2015 Actual	CY 2016 Estimate	CY 2017 Estimate
269 / 15	269 / 14	318 / 5	290 / 10	290 / 10

**Explanation of Trends and Changes**

This past year (2015) has seen an increase in restaurant inspections due to an improving economy. One hundred percent of inspections were completed in 2014 and 2015.

The number of pools and spas has increased. This is also due to an improving economy in Marion County which has resulted in the construction of more pools and spas. The most common reason for closure of pools and spas by the Health Department is inadequate chlorine levels.

**# 3: Parent and Child Health Services**

**Definition and Purpose**

The Health Department assures access to health care by providing limited direct services such as prenatal and women’s health care and provides support to eligible families through nursing case management and the women, infants and children (WIC) nutrition program.

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**Significance**

Women on the WIC Program eat a more healthful diet, have healthier babies and receive prenatal care earlier in their pregnancy. Infants born to WIC mothers weigh more and have improved growth and development rates and children on the WIC Program eat foods higher in iron and Vitamin C, and visit their doctors regularly. A healthy pregnancy, infancy and early childhood increases the likelihood that a child will be a healthy, successful learner and eventually grow into a healthy adult. This will help achieve the goal related to the county strategic priority for Health and Community Services, Goal #6: Promote the overall health of people in Marion County by improving the delivery of quality health services and supporting community-based efforts.

**Data Units Calendar Year**

Health Department Average Monthly Caseload: WIC is a nutrition program for children 0-5 and pregnant, postpartum and breastfeeding women.

CY 2013 Actual	CY 2014 Actual	CY 2015 Actual	CY 2016 Estimate	CY 2017 Estimate
8,469	7,799	7,051	7,000	6,750

**Explanation of Trends and Changes**

There has been a trend throughout Oregon as well as across the nation of declining enrollment in WIC. The WIC Program continues to monitor caseloads in our neighboring counties as well as our own and actively collaborate with the state WIC outreach support staff to help identify mechanisms to reach all eligible families in our service area. Because the WIC Program is one of the larger agencies in the state, the state WIC staff have offered some additional support to help identify key factors to help slow down the dropping caseload. Marion County began some detailed conversations in late December 2015 and have follow up meetings scheduled for March 2016. A major program enhancement is the implementation of an electronic benefits transaction card (EBT or eWIC). The Health Department launched a rollout of this new system in mid-January 2016 and are hopeful that this will be much easier for WIC families. This may in turn have a positive effect on participant retention and possibly recruitment of new WIC participants.

**# 4: Parent and Child Mental Health Services**

**Definition and Purpose**

The Health Department provides short term, intensive treatment designed to teach parents the skills needed in order to manage their child's severe behavior problems. Parent Child Interactive Therapy's (PCIT) primary focus is to enhance the quality of the relationship between the parent and child through child-directed interaction and parents-directed interaction.

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**Significance**

Research supports this dyadic approach as having long-term positive effects on parent-child relationships and contributes to a low no-show rate of therapy. The emphasis is on restructuring parent-child patterns rather than modifying target behaviors. Parents are not blamed but are given responsibility for improving the child’s behavior. An advantage to the use of PCIT with families is the flexibility it allows to switch between therapy types in order to focus on treatment goals. PCIT is one of a limited number of evidence-based practices designed for early childhood for children between two and seven years of age. It improves the relationship between parent and child and leads to an increase in parenting skills and a decrease in the likelihood of abuse due to the inability or lack of skill in parents. This will help achieve the goal related to the county strategic priority for Health and Community Services, Goal #6: Promote the overall health of people in Marion County by improving the delivery of quality health services and supporting community-based prevention efforts.

**Data Units Fiscal Year**

Number of individuals enrolled in PCIT

<b>FY 12-13 Actual</b>	<b>FY 13-14 Actual</b>	<b>FY 14-15 Actual</b>	<b>FY 15-16 Estimate</b>	<b>FY 16-17 Estimate</b>
100	124	278	293	310

**Explanation of Trends and Changes**

The PCIT program was implemented in Marion County in 2008 growing to its present size of five therapists (three bilingual) and two QMHA (one bilingual). The Health Department continues to serve the largest population of PCIT in the Marion County area with therapists carrying caseloads of 20 to 25. Marion County continues to specialize in PCIT, working with infants and caregivers. The Health Department continues to serve on the state PCIT consortium committee assisting with state-wide trainings, national conference calls and state fidelity audits.

**# 5: Acute Care Utilization**

**Definition and Purpose**

The Psychiatric Crisis Center (PCC) is responsible for assessing, treating and recommending placement for persons experiencing a mental health crisis. The goal is to treat individuals in the least restrictive, most effective treatment setting possible. While some individuals require psychiatric hospitalization, most can be effectively treated without inpatient care.

**Significance**

Research indicates that the best outcomes for psychiatric services are tied to the least restrictive, closer to home treatment. Involuntary hospitalization can be traumatizing and sometimes alienates the consumer from treatment providers. Inpatient care is best reserved for those persons who are a danger to themselves or others and who cannot be safely treated in other settings. This will help achieve the goal related to the county strategic priority for Health and Community Services, Goal #6: Promote the overall health of people in Marion County by improving the delivery of quality health services and supporting community-based efforts. Ensuring that persons who are dangerous to themselves or others due to a mental illness receive needed treatment can also be linked to the county strategic priority for Public Safety, Goal #3: Pursue a safe and secure community by protecting the people, property, and economy of Marion County.



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**Data Units Fiscal Year**

Psychiatric Crisis Center Evaluations

FY 12-13 Actual	FY 13-14 Actual	FY 14-15 Actual	FY 15-16 Estimate	FY 16-17 Estimate
3,840	4,410	5,335	5,000	5,000

Hospitalizations

FY 12-13 Actual	FY 13-14 Actual	FY 14-15 Actual	FY 15-16 Estimate	FY 16-17 Estimate
445 (11.6%)	229 (5.2%)	246 (4.6%)	209 (4.2%)	209 (4.2%)

**Explanation of Trends and Changes**

PCC has experienced significant growth in recent years; however, the program is anticipating a leveling off for FY 15-16. Salem Hospital is expanding the number of hospital screenings performed by their staff, these screenings were previously performed by PCC staff.

**# 6: Family Support Services for Children with Developmental Disabilities**

**Definition and Purpose**

The principles of family support are based on the belief that all individuals, regardless of disability or special needs, have the right to a permanent and stable family and that supporting families in caring for their children at home is in the best interest of the children, families, and communities.

**Significance**

Family support plans are individualized and built on the principles of family support and self-determination, based on the belief that the surest, most cost effective ways to foster and preserve family and community membership may be constructed and managed by those receiving services. These services may include both monetary and non-monetary supports. K Plan services are based on assessment need that results in an allocation of support hours. For those with funded plans, the support most often needed by families is respite. Other funded supports may include: family caregiver supports, family training, behavior consultation, special diets, occupational therapy, assistive devices, and environmental modifications, among others. Non-monetary supports may include: service coordination; assisting families to find and arrange resources, including natural supports; information and referral, accessing community resources, education, and parent to parent groups. This will help achieve the goal related to the county strategic priority for Health and Community Services, Goal #6: Promote the overall health of people in Marion County by improving the delivery of quality health services and supporting community-based efforts.

**Data Units Fiscal Year**

Number of families enrolled in family support and in-home services.

FY 12-13 Actual	FY 13-14 Actual	FY 14-15 Actual	FY 15-16 Estimate	FY 16-17 Estimate
535	562	563	585	608

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**Explanation of Trends and Changes**

Family support services are proactive, and are intended to prevent families from going into crisis. Because the program is based on disability rather than economic need, there is no income test for eligibility. To be eligible, a child with developmental disabilities must be between the ages of birth and 18 years. In some cases, a family may access family support for a brief time while other families may need an on-going family support plan. State funding is used only for those services which are not available from any other resource. Addressing the support needs of families is necessary to preventing the unwanted out of home placement and to maintain family unity, or to reunite families with children with developmental disabilities who have been placed out of the home. The program is grounded in the knowledge that families are the greatest resource available to children. The need for these services has been increasing in recent years and this trend is expected to continue. One reason for the expected growth is the change to the Community First Choice (K Plan) which will allow for more access by a broader range of families.

**# 7: Provide Quality and Culturally Competent Services to Underserved Populations**

**Definition and Purpose**

The Health Department is a safety net provider for persons with limited or no resources.

**Significance**

Over 30 percent of Marion County residents are from a minority population. Twenty five percent are Hispanic with some Health Department programs serving a significant percentage of Hispanic clients. In order to engage and provide quality services to these underserved populations it is important that Health Department staff are well trained to provide culturally competent services to all Marion County residents.

**Data Units Calendar Year**

Behavioral Health, in collaboration with the Mid-Valley Behavioral Care Network, conducts an annual customer service survey. Percent of respondents reporting, "My culture, values and beliefs were respected."

CY 2013 Actual	CY 2014 Actual	CY 2015 Actual	CY 2016 Estimate	CY 2017 Estimate
93%	97.5%	N/A	98%	98%

Public Health conducts a similar survey approximately every three years. Percent of respondents reporting, "My culture, values and beliefs were respected."

CY 2013 Actual	CY 2014 Actual	CY 2015 Estimate	CY 2016 Estimate	CY 2017 Estimate
N/A	98.9%	N/A	N/A	99%

**Explanation of Trends and Changes**

The ongoing efforts by the Health Department to train staff on cultural competency is leading to increased customer satisfaction.

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**# 8: Customer Service**

**Definition and Purpose**

Marion County's policy is to deliver quality products and services in a timely, feasible and cost effective manner which meets our customers' expectations. The Health Department strives to achieve this level of customer service by using a broad definition of customers that includes not only the public we serve, but also our intra and inter-departmental co-workers; and through staff training that supports and promotes the county service standards of accessibility, timeliness of response, conduct, quality and resolution for all customer interactions whether via phone, email, in-person or mail.

**Significance**

The Health Department is the provider of last resort for many services, meaning that customers have nowhere else to go for the service. Providing good customer service in every situation improves the customer's overall experience and promotes efficiency by reducing the likelihood of time-consuming customer complaints. As an organization, the Health Department has chosen to require customer service refresher training on a regular basis to ensure staff are educated on the principles of good customer service and equipped with the skills needed to achieve a satisfactory outcome with the unhappy customer.

**Data Units Fiscal Year**

Number of staff attending customer service training at the Health Department.

<b>FY 14-15 Actual</b>	<b>FY 15-16 Estimate</b>	<b>FY 16-17 Estimate</b>
107	290	275

**Explanation of Trends and Changes**

This was a new Key Indicator in FY 15-16 with no prior data collection available to monitor significant trends or changes. A total of 170 Health Department staff attended the customer service sessions during the spring in-service training day. The sessions were at capacity and were well received; the Health Department will continue to offer a rotation of different customer service training options in the upcoming fall in-service.

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<b>Resources by Fund Detail</b>						
<b>190 - Health</b>	<b>Actual FY 13-14</b>	<b>Actual FY 14-15</b>	<b>Budget FY 15-16</b>	<b>Proposed FY 16-17</b>	<b>Approved FY 16-17</b>	<b>Adopted FY 16-17</b>
<b>Intergovernmental Federal</b>						
331221 OHSU CaCoon Contract	135,500	115,725	127,514	127,514	127,514	127,514
331231 Oregon DHS Water Contract	77,141	88,895	68,951	90,350	90,350	90,350
331232 DHS Public Health Contract	2,237,149	2,277,828	2,158,671	1,926,262	1,926,262	1,926,262
331233 DHS Mental Health Contract	1,584,086	1,434,052	1,862,364	1,677,067	1,677,067	1,677,067
331990 Other Federal Revenues	399,940	337,063	490,739	460,876	460,876	460,876
<b>Intergovernmental Federal Total</b>	<b>4,433,817</b>	<b>4,253,562</b>	<b>4,708,239</b>	<b>4,282,069</b>	<b>4,282,069</b>	<b>4,282,069</b>
<b>Intergovernmental State</b>						
332012 OLCC Alcohol and Drug	284,504	287,216	280,000	285,000	285,000	285,000
332060 Oregon DHS Health Contract	786,933	756,422	764,656	809,972	809,972	809,972
332061 Oregon DHS Mental Health	18,975,210	13,399,471	15,485,772	16,993,821	16,993,821	16,993,821
332990 Other State Revenues	124,328	127,653	25,000	121,016	121,016	121,016
<b>Intergovernmental State Total</b>	<b>20,170,975</b>	<b>14,570,762</b>	<b>16,555,428</b>	<b>18,209,809</b>	<b>18,209,809</b>	<b>18,209,809</b>
<b>Intergovernmental Local</b>						
335500 MV Behavioral Care Network	17,756,890	17,474,444	9,566,402	10,775,022	10,775,022	10,775,022
335510 MVBCN Other	1,833,727	2,839,609	1,549,815	332,505	332,505	332,505
335520 MVBCN Contracts	3,936,693	6,617,386	5,381,573	4,279,738	4,279,738	4,279,738
335530 MVBCN MPCHP	560,825	936,475	985,900	1,084,800	1,084,800	1,084,800
335950 Local Government Grants	0	19,290	0	0	0	0
<b>Intergovernmental Local Total</b>	<b>24,088,135</b>	<b>27,887,205</b>	<b>17,483,690</b>	<b>16,472,065</b>	<b>16,472,065</b>	<b>16,472,065</b>
<b>Charges for Services</b>						
341170 Witness Fees	285	158	0	0	0	0
341230 Client Fees	295,440	208,144	240,875	217,000	217,000	217,000
341232 Insurance Fees	131,509	132,941	120,000	166,959	166,959	166,959
341240 Food Service Fees	32,191	38,945	35,000	35,000	35,000	35,000
341330 Health Inspection Fees	701,969	721,294	735,000	750,000	750,000	750,000
341350 Birth and Death Certificates	263,385	288,830	280,542	294,935	294,935	294,935
341370 Medicaid Fees	3,136,686	3,656,762	3,536,631	3,730,090	3,730,090	3,730,090
341750 Medicare Fees	376,453	380,661	383,547	333,000	333,000	333,000
341999 Other Fees	113,537	52,917	70,000	50,000	50,000	50,000
342200 Property Leases	203,788	209,902	216,199	222,685	222,685	222,685
344999 Other Reimbursements	(36,936)	(44,095)	83,426	(72,000)	(72,000)	(72,000)
345400 Document Fees	5,435	4,375	2,950	2,250	2,250	2,250
347005 PW Services to County Depts	0	220	0	0	0	0
347401 Health Svcs to County Depts	251,080	248,793	294,114	255,503	255,503	255,503
347402 Health Svcs to Other Agencies	52,808	91,938	98,253	186,812	186,812	186,812
347403 Mental Health Services	28,548	189,166	205,872	152,000	152,000	152,000
347404 Prenatal Services	12,719	12,335	0	0	0	0
347405 Medicaid Admin Services	193,709	209,704	200,000	210,000	210,000	210,000
347406 Drug Treatment Services	4,161	3,900	5,000	4,000	4,000	4,000
347998 Services to Other Depts Closed	79,558	0	0	0	0	0
347999 Svcs to Other Agencies Closed	214,513	29,969	0	0	0	0
<b>Charges for Services Total</b>	<b>6,060,838</b>	<b>6,436,859</b>	<b>6,507,409</b>	<b>6,538,234</b>	<b>6,538,234</b>	<b>6,538,234</b>
<b>Interest</b>						
361000 Investment Earnings	59,594	105,644	125,025	120,040	120,040	120,040

MARION COUNTY FY 2016-17 BUDGET  
BY DEPARTMENT  
HEALTH

<b>190 - Health</b>	<b>Actual FY 13-14</b>	<b>Actual FY 14-15</b>	<b>Budget FY 15-16</b>	<b>Proposed FY 16-17</b>	<b>Approved FY 16-17</b>	<b>Adopted FY 16-17</b>
Interest Total	59,594	105,644	125,025	120,040	120,040	120,040
<b>Other Revenues</b>						
371100 Recoveries from Collections	348	367	150	150	150	150
372000 Over and Short	1,085	0	0	0	0	0
373100 Special Program Donations	34,074	26,445	35,250	22,750	22,750	22,750
373500 Private Foundation Grants	60,000	0	83,340	83,330	83,330	83,330
Other Revenues Total	95,507	26,812	118,740	106,230	106,230	106,230
<b>General Fund Transfers</b>						
381100 Transfer from General Fund	3,439,682	3,217,341	3,555,085	3,682,390	3,730,390	3,730,390
General Fund Transfers Total	3,439,682	3,217,341	3,555,085	3,682,390	3,730,390	3,730,390
<b>Other Fund Transfers</b>						
381384 Transfer from Health IDS Rsv	2,014,584	0	0	0	0	0
Other Fund Transfers Total	2,014,584	0	0	0	0	0
<b>Settlements</b>						
382100 Settlements	0	12,196	0	0	0	0
Settlements Total	0	12,196	0	0	0	0
<b>Net Working Capital</b>						
391000 Net Working Capital Restricted	7,975,011	14,137,927	18,144,480	16,769,480	16,769,480	16,769,480
392000 Net Working Capital Unrestr	5,261,468	5,345,421	6,254,272	4,643,329	4,643,329	4,643,329
Net Working Capital Total	13,236,479	19,483,348	24,398,752	21,412,809	21,412,809	21,412,809
Health Total	73,599,611	75,993,728	73,452,368	70,823,646	70,871,646	70,871,646
Health Grand Total	73,599,611	75,993,728	73,452,368	70,823,646	70,871,646	70,871,646

MARION COUNTY FY 2016-17 BUDGET  
BY DEPARTMENT  
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**Requirements by Fund Detail**

190 - Health	Actual FY 13-14	Actual FY 14-15	Budget FY 15-16	Proposed FY 16-17	Approved FY 16-17	Adopted FY 16-17
<b>Personnel Services</b>						
<b>Salaries and Wages</b>						
511020 Salaries and Wages Budget Only	0	0	49,039	0	27,900	27,900
511110 Regular Wages	13,725,150	15,432,034	21,009,288	22,061,896	22,061,896	22,061,896
511120 Temporary Wages	794,062	913,984	1,055,227	992,204	992,204	992,204
511130 Vacation Pay	844,289	928,033	0	0	0	0
511140 Sick Pay	607,245	676,052	0	0	0	0
511150 Holiday Pay	705,177	799,676	0	0	0	0
511160 Comp Time Pay	64,001	78,634	0	0	0	0
511170 Standby Pay	12,515	12,866	0	0	0	0
511180 Differential Pay	10,232	15,475	0	0	0	0
511210 Compensation Credits	345,766	321,599	323,400	291,822	291,822	291,822
511220 Pager Pay	31,445	32,350	51,750	27,900	27,900	27,900
511240 Leave Payoff	90,511	66,619	0	0	0	0
511280 Cell Phone Pay	291	687	0	0	0	0
511290 Health Insurance Waiver Pay	25,276	34,333	25,920	21,060	21,060	21,060
511410 Straight Pay	38,408	42,084	5,000	31,800	31,800	31,800
511420 Premium Pay	102,976	184,355	78,100	157,200	157,200	157,200
511450 Premium Pay Temps	3,443	7,162	2,550	15,500	15,500	15,500
<b>Salaries and Wages Total</b>	<b>17,400,786</b>	<b>19,545,943</b>	<b>22,600,274</b>	<b>23,599,382</b>	<b>23,627,282</b>	<b>23,627,282</b>
<b>Fringe Benefits</b>						
512010 Fringe Benefits Budget Only	0	0	34,633	0	2,100	2,100
512110 PERS	2,269,240	2,498,316	3,406,723	3,559,193	3,559,193	3,559,193
512120 401K	75,068	79,027	91,814	96,223	96,223	96,223
512130 PERS Debt Service	948,830	1,193,716	1,099,997	1,037,644	1,037,644	1,037,644
512200 FICA	1,326,740	1,486,909	1,708,464	1,779,598	1,779,598	1,779,598
512310 Medical Insurance	4,573,642	4,801,397	5,730,010	6,105,155	6,105,155	6,105,155
512320 Dental Insurance	426,380	459,138	538,556	589,499	589,499	589,499
512330 Group Term Life Insurance	28,864	31,759	39,236	41,611	41,611	41,611
512340 Long Term Disability Insurance	74,103	81,450	120,617	93,300	93,300	93,300
512400 Unemployment Insurance	69,874	78,416	102,557	82,416	82,416	82,416
512520 Workers Comp Insurance	10,339	11,383	13,452	13,864	13,864	13,864
512600 Wellness Program	12,956	13,704	16,465	17,189	17,189	17,189
512610 Employee Assistance Program	9,158	9,842	11,130	11,606	11,606	11,606
512700 County HSA Contributions	21,564	16,999	0	0	0	0
<b>Fringe Benefits Total</b>	<b>9,846,759</b>	<b>10,762,057</b>	<b>12,913,654</b>	<b>13,427,298</b>	<b>13,429,398</b>	<b>13,429,398</b>
<b>Personnel Services Total</b>	<b>27,247,545</b>	<b>30,308,000</b>	<b>35,513,928</b>	<b>37,026,680</b>	<b>37,056,680</b>	<b>37,056,680</b>
<b>Materials and Services</b>						
<b>Supplies</b>						
521010 Office Supplies	141,057	152,558	155,058	152,450	152,650	152,650
521030 Field Supplies	301	797	150	100	100	100
521050 Janitorial Supplies	837	1,111	1,050	1,425	1,425	1,425
521070 Departmental Supplies	125,756	105,536	111,391	90,394	91,194	91,194

MARION COUNTY FY 2016-17 BUDGET  
BY DEPARTMENT  
HEALTH

<b>190 - Health</b>	<b>Actual FY 13-14</b>	<b>Actual FY 14-15</b>	<b>Budget FY 15-16</b>	<b>Proposed FY 16-17</b>	<b>Approved FY 16-17</b>	<b>Adopted FY 16-17</b>
<b>Materials and Services</b>						
521080 Food Supplies	44,880	53,220	48,525	53,105	53,105	53,105
521090 Uniforms and Clothing	1,498	1,517	1,500	1,500	1,500	1,500
521100 Medical Supplies	22,980	24,444	25,250	24,450	24,450	24,450
521110 First Aid Supplies	13	16	0	0	0	0
521120 Drugs	39,494	59,856	71,948	66,890	66,890	66,890
521130 Contraceptives	94,900	107,700	94,000	110,000	110,000	110,000
521140 Vaccines	27,533	50,483	62,800	45,600	45,600	45,600
521170 Educational Supplies	12,642	16,778	14,925	22,100	22,100	22,100
521190 Publications	8,629	6,104	13,975	8,925	8,925	8,925
521210 Gasoline	30,618	27,264	31,450	25,100	25,100	25,100
521240 Automotive Supplies	15	0	0	0	0	0
<b>Supplies Total</b>	551,152	607,384	632,022	602,039	603,039	603,039
<b>Materials</b>						
522010 Liquid Asphalt	520	0	0	0	0	0
522090 Chemical Sprays	0	0	0	0	10,000	10,000
522100 Parts	4	0	0	0	0	0
522150 Small Office Equipment	35,817	46,942	36,151	33,075	33,075	33,075
522160 Small Departmental Equipment	18,642	12,096	12,932	13,650	17,150	17,150
522170 Computers Non Capital	85,904	143,043	77,750	64,700	64,700	64,700
522180 Software	10,348	5,518	9,500	7,150	7,150	7,150
522240 Deicer	27	57	0	0	0	0
<b>Materials Total</b>	151,261	207,657	136,333	118,575	132,075	132,075
<b>Communications</b>						
523010 Telephone Equipment	6,862	4,295	5,000	9,275	9,275	9,275
523020 Phone and Communication Svcs	67,826	71,648	73,105	80,240	80,240	80,240
523030 Fax	0	(250)	0	0	0	0
523040 Data Connections	70,867	72,387	133,460	134,850	134,850	134,850
523050 Postage	4,896	7,023	9,790	7,140	7,140	7,140
523060 Cellular Phones	83,748	105,679	97,815	100,965	100,965	100,965
523070 Pagers	138	109	125	125	125	125
523090 Long Distance Charges	0	6,715	7,500	6,326	6,326	6,326
523100 Radios and Accessories	2,927	10,571	1,500	0	0	0
<b>Communications Total</b>	237,263	278,178	328,295	338,921	338,921	338,921
<b>Utilities</b>						
524010 Electricity	169,180	188,816	177,212	182,136	182,136	182,136
524040 Natural Gas	46,860	48,569	45,956	48,445	48,445	48,445
524050 Water	4,790	5,827	5,386	6,188	6,188	6,188
524070 Sewer	10,063	12,423	10,909	12,128	12,128	12,128
524090 Garbage Disposal and Recycling	25,702	15,952	17,963	16,362	16,362	16,362
<b>Utilities Total</b>	256,596	271,587	257,426	265,259	265,259	265,259
<b>Contracted Services</b>						
525110 Consulting Services	3,000	0	11,000	25,000	25,000	25,000
525150 Audit Services	0	0	5,900	5,900	5,900	5,900
525152 Accounting Services	360	0	0	0	0	0

MARION COUNTY FY 2016-17 BUDGET  
BY DEPARTMENT  
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<b>190 - Health</b>	<b>Actual FY 13-14</b>	<b>Actual FY 14-15</b>	<b>Budget FY 15-16</b>	<b>Proposed FY 16-17</b>	<b>Approved FY 16-17</b>	<b>Adopted FY 16-17</b>
<b>Materials and Services</b>						
525153 Fiscal Agent Services	0	1,015	0	12,560	12,560	12,560
525154 Third Party Administrators	331,876	163,406	26,000	26,000	26,000	26,000
525155 Credit Card Fees	5,639	6,345	6,040	8,880	8,880	8,880
525156 Bank Services	237	296	0	0	0	0
525210 Medical Services	1,074,247	1,226,071	1,382,190	1,505,280	1,505,280	1,505,280
525211 Psychiatric Services	0	1,200	0	0	0	0
525230 Pharmacy Services	0	371	0	0	0	0
525235 Laboratory Services	103,519	113,643	111,650	109,250	109,250	109,250
525240 XRay Services	394	1,589	150	1,150	1,150	1,150
525250 Foster Care Services	224,788	109,456	281,707	265,013	265,013	265,013
525295 Health Providers	16,608,257	9,962,977	5,086,289	4,397,843	4,397,843	4,397,843
525310 Laundry Services	12,983	17,633	16,225	20,395	20,395	20,395
525320 Food Services	0	10	50	0	0	0
525330 Transportation Services	19,783	21,366	16,875	45,600	45,600	45,600
525350 Janitorial Services	49,260	57,306	52,050	62,300	62,300	62,300
525430 Programming and Data Services	0	0	0	200	200	200
525440 Client Assistance	29,603	13,285	15,855	11,195	11,195	11,195
525450 Subscription Services	319	19,101	811	200	200	200
525510 Legal Services	175	0	800	0	0	0
525555 Security Services	33,326	31,482	30,000	36,000	36,000	36,000
525710 Printing Services	24,414	34,633	27,669	30,650	31,650	31,650
525715 Advertising	3,905	620	4,300	535	1,535	1,535
525735 Mail Services	50,884	45,036	47,975	52,725	52,725	52,725
525740 Document Disposal Services	8,074	17,652	13,135	19,557	19,557	19,557
525770 Interpreters and Translators	49,145	73,017	56,150	56,025	56,025	56,025
525991 Match Payments	308,094	344,852	350,000	493,435	493,435	493,435
525999 Other Contracted Services	427,949	975,356	984,611	848,332	848,332	848,332
<b>Contracted Services Total</b>	<b>19,370,230</b>	<b>13,237,714</b>	<b>8,527,432</b>	<b>8,034,025</b>	<b>8,036,025</b>	<b>8,036,025</b>
<b>Repairs and Maintenance</b>						
526010 Office Equipment Maintenance	691	2,857	2,125	3,300	3,300	3,300
526011 Dept Equipment Maintenance	1,765	3,597	2,975	2,650	2,650	2,650
526012 Vehicle Maintenance	2,498	318	1,350	800	800	800
526014 Radio Maintenance	0	0	200	0	0	0
526020 Computer Hardware Maintenance	0	15	0	0	0	0
526021 Computer Software Maintenance	6,044	7,953	25,270	27,000	27,000	27,000
526022 Telephone Maintenance	2,500	62	200	0	0	0
526030 Building Maintenance	50,682	69,220	66,700	101,970	101,970	101,970
526040 Remodels and Site Improvements	9,917	17,399	0	0	0	0
526050 Grounds Maintenance	345	0	0	0	0	0
<b>Repairs and Maintenance Total</b>	<b>74,442</b>	<b>101,421</b>	<b>98,820</b>	<b>135,720</b>	<b>135,720</b>	<b>135,720</b>
<b>Rentals</b>						
527100 Vehicle Rental	124,382	124,806	131,600	134,965	134,965	134,965
527110 Fleet Leases	120,961	125,472	131,664	112,056	112,056	112,056



MARION COUNTY FY 2016-17 BUDGET  
BY DEPARTMENT  
HEALTH

<b>190 - Health</b>	<b>Actual FY 13-14</b>	<b>Actual FY 14-15</b>	<b>Budget FY 15-16</b>	<b>Proposed FY 16-17</b>	<b>Approved FY 16-17</b>	<b>Adopted FY 16-17</b>
<b>Materials and Services</b>						
527120 Motor Pool Mileage	18,309	19,766	20,550	26,130	26,130	26,130
527130 Parking	7,563	5,985	11,070	5,885	5,885	5,885
527140 County Parking	0	660	660	660	660	660
527210 Building Rental Private	909,929	1,007,782	1,650,343	1,535,308	1,535,308	1,535,308
527300 Equipment Rental	107,518	151,256	111,650	131,010	131,010	131,010
<b>Rentals Total</b>	<b>1,288,662</b>	<b>1,435,727</b>	<b>2,057,537</b>	<b>1,946,014</b>	<b>1,946,014</b>	<b>1,946,014</b>
<b>Insurance</b>						
528110 Liability Insurance Premiums	500	500	500	500	500	500
528140 Malpractice Insurance Premiums	66,904	67,177	65,500	65,500	65,500	65,500
528220 Notary Bonds	40	80	0	0	0	0
528415 Auto Claims	304	1,449	0	0	0	0
<b>Insurance Total</b>	<b>67,748</b>	<b>69,206</b>	<b>66,000</b>	<b>66,000</b>	<b>66,000</b>	<b>66,000</b>
<b>Miscellaneous</b>						
529110 Mileage Reimbursement	69,517	81,492	77,550	76,868	77,368	77,368
529120 Commercial Travel	11,098	4,710	10,400	6,700	6,700	6,700
529130 Meals	4,694	5,920	6,333	9,570	9,570	9,570
529140 Lodging	17,781	23,766	19,032	14,550	14,550	14,550
529210 Meetings	14,953	6,126	10,160	8,300	8,300	8,300
529220 Conferences	5,701	9,019	6,600	7,175	7,175	7,175
529230 Training	37,827	41,257	51,550	55,950	56,950	56,950
529250 Tuition Reimbursement	1,000	1,363	0	0	0	0
529300 Dues and Memberships	44,738	41,381	43,610	42,360	42,360	42,360
529650 Pre Employment Costs	5,976	6,532	3,530	6,715	6,715	6,715
529690 Other Investigations	0	3	0	0	0	0
529740 Fairs and Shows	42	54	42	46	46	46
529840 Professional Licenses	0	150	75	375	375	375
529910 Awards and Recognition	608	1,028	500	500	500	500
529999 Miscellaneous Expense	90,561	74,393	106,116	160,774	160,774	160,774
<b>Miscellaneous Total</b>	<b>304,495</b>	<b>297,194</b>	<b>335,498</b>	<b>389,883</b>	<b>391,383</b>	<b>391,383</b>
<b>Materials and Services Total</b>	<b>22,301,850</b>	<b>16,506,068</b>	<b>12,439,363</b>	<b>11,896,436</b>	<b>11,914,436</b>	<b>11,914,436</b>
<b>Administrative Charges</b>						
611100 County Admin Allocation	453,862	449,103	538,029	525,996	525,996	525,996
611210 Facilities Mgt Allocation	218,100	165,006	187,254	189,060	189,060	189,060
611220 Custodial Allocation	194,238	171,937	188,350	190,912	190,912	190,912
611230 Courier Allocation	20,251	22,161	24,470	28,134	28,134	28,134
611250 Risk Management Allocation	80,212	88,165	113,522	96,707	96,707	96,707
611255 Benefits Allocation	106,122	110,089	139,492	126,532	126,532	126,532
611260 Human Resources Allocation	317,913	383,408	467,151	504,153	504,153	504,153
611300 Legal Services Allocation	99,192	146,709	170,064	147,422	147,422	147,422
611400 Information Tech Allocation	960,911	972,609	1,092,573	1,146,885	1,146,885	1,146,885
611410 FIMS Allocation	499,762	544,851	687,650	666,018	666,018	666,018
611420 Telecommunications Allocation	142,459	129,216	117,017	163,531	163,531	163,531
611430 Info Tech Direct Charges	360,280	316,316	394,225	379,721	379,721	379,721
611600 Finance Allocation	591,893	584,677	733,058	705,484	705,484	705,484

MARION COUNTY FY 2016-17 BUDGET  
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HEALTH

<b>190 - Health</b>	<b>Actual FY 13-14</b>	<b>Actual FY 14-15</b>	<b>Budget FY 15-16</b>	<b>Proposed FY 16-17</b>	<b>Approved FY 16-17</b>	<b>Adopted FY 16-17</b>
<b>Administrative Charges</b>						
611800 MCBEE Allocation	14,420	28,449	91,141	39,432	39,432	39,432
612100 IT Equipment Use Charges	0	0	87,478	95,166	95,166	95,166
614100 Liability Insurance Allocation	165,201	194,000	234,300	253,100	253,100	253,100
614200 WC Insurance Allocation	99,700	105,000	122,700	134,700	134,700	134,700
<b>Administrative Charges Total</b>	<b>4,324,515</b>	<b>4,411,696</b>	<b>5,388,474</b>	<b>5,392,953</b>	<b>5,392,953</b>	<b>5,392,953</b>
<b>Capital Outlay</b>						
531300 Departmental Equipment Capital	5,068	0	17,333	169,104	169,104	169,104
531600 Computer Hardware Capital	20,377	0	6,000	0	0	0
531800 Telephone Systems	0	0	119,868	0	0	0
534600 Site Improvements	180,172	369,210	18,500	0	0	0
<b>Capital Outlay Total</b>	<b>205,617</b>	<b>369,210</b>	<b>161,701</b>	<b>169,104</b>	<b>169,104</b>	<b>169,104</b>
<b>Transfers Out</b>						
561250 Transfer to Sheriff Grants	0	0	0	7,915	7,915	7,915
561410 Transfer to Debt Service	0	0	347,616	368,262	368,262	368,262
561455 Xfer to Facility Renovation	0	0	2,200,000	0	0	0
561480 Xfer to Capital Impr Projects	0	0	31,500	0	0	0
561595 Transfer to Fleet Management	36,735	0	0	55,500	55,500	55,500
<b>Transfers Out Total</b>	<b>36,735</b>	<b>0</b>	<b>2,579,116</b>	<b>431,677</b>	<b>431,677</b>	<b>431,677</b>
<b>Contingency</b>						
571010 Contingency	0	0	8,159,253	5,097,729	5,097,729	5,097,729
<b>Contingency Total</b>	<b>0</b>	<b>0</b>	<b>8,159,253</b>	<b>5,097,729</b>	<b>5,097,729</b>	<b>5,097,729</b>
<b>Ending Fund Balance</b>						
573010 Unapprop Ending Fund Balance	0	0	9,210,533	10,809,067	10,809,067	10,809,067
<b>Ending Fund Balance Total</b>	<b>0</b>	<b>0</b>	<b>9,210,533</b>	<b>10,809,067</b>	<b>10,809,067</b>	<b>10,809,067</b>
<b>Health Total</b>	<b>54,116,263</b>	<b>51,594,974</b>	<b>73,452,368</b>	<b>70,823,646</b>	<b>70,871,646</b>	<b>70,871,646</b>
Health Grand Total	54,116,263	51,594,974	73,452,368	70,823,646	70,871,646	70,871,646

# INFORMATION TECHNOLOGY



## MISSION STATEMENT

Enhance the business of Marion County by providing core technologies and services that support evolving business requirements and maximize the utilization of county resources.

## GOALS AND OBJECTIVES

- Goal 1 Maintain a five year technology roadmap to serve as a strategic inventory of proposed and approved enterprise-wide and department specific projects sponsored by departments, Information Technology (IT), or both.
- Objective 1 Through the Information Technology Governance Committee (ITGC), align the technology roadmap with county strategic goals to support ongoing delivery of county services.
  - Objective 2 Utilize the roadmap to leverage capacity planning, resource management, strategic alignment, asset lifecycle management, and risk management.
  - Objective 3 Utilize clear and consistent criteria to assist with technology project prioritization and funding based on capital improvement requests.
  - Objective 4 Provide regular and effective communication to customers on approved project activities.
  - Objective 5 Implement a complete technology service catalog and adopt processes to ensure its evolution and accuracy.
- Goal 2 Leverage industry best practices to provide an IT environment that is efficient, effective, responsive, scalable, and secure.
- Objective 1 Implement an asset management system and utilize clear processes and procedures to drive IT service delivery for these assets.
  - Objective 2 Implement and adopt formal change management processes for development and deployment of new or enhanced services into operation.
  - Objective 3 Establish and implement technical standards to guide selection and use of tools, architecture and design of technical components, use of security protocols and practices, and consistent use of centralized version control.
  - Objective 4 Establish a library of standard services which execute clearly documented, repeatable, consistent, approved processes, and empower staff to apply these as requests are received.
  - Objective 5 Implement and adopt practical and achievable patch processes for hardware and software to ensure currency, retain product support services, and minimize security risks.

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- Objective 6 Establish a library of likely backup and recovery scenarios for county databases and begin documentation and exercises to maximize readiness.
  
- Goal 3 Establish and evolve a practical scalable project management methodology to enable and promote accurate definition and successful implementation of technology projects.
  - Objective 1 Mentor and train staff in use of project management and business analysis tools and techniques.
  - Objective 2 Establish, implement, adhere to, and evolve a standardized project management process to support successful delivery of technology projects.
  - Objective 3 Centralize project documentation, manage project schedules and budgets, and implement consistent use of a formal project template library.
  - Objective 4 Develop partnerships with departments for definition, execution, and post-implementation assessment of project-based initiatives.
  - Objective 5 Establish a realistic and sustainable quality assurance process to ensure relevance of project deliverables and adherence to the accepted methodology.
  
- Goal 4 Develop direct service relationships with departments and external partners to promote consistent and reliable service delivery countywide.
  - Objective 1 Foster partnerships to develop and deliver technology solutions to meet evolving business needs and fully leverage technology investments.
  - Objective 2 Partner with customers early in technology initiatives to support project definition, requirements analysis, scoping, and options analysis.
  - Objective 3 Establish service level agreements to clearly define expectations and responsibilities; provide metrics to assess service delivery.
  - Objective 4 Promote flexibility, demonstrate leadership, and partner with customers to determine "best fit" technology solutions.
  - Objective 5 Use an enterprise approach to service delivery through consolidation of technology and processes to support efficiency, business process alignment, and cost reduction.

## **DEPARTMENT OVERVIEW**

IT provides technical expertise, manages the county's technical resources, and provides business analysis and project management services. IT has developed strategic partnerships with all county departments through three programs: Operations, Technology Solutions, and Administration.

These programs provide a complete range of technology services which include network services, servers and storage, desktop and endpoint delivery administration, applications delivery and support, database administration, system and data security, project management, quality assurance services, business analysis, technical writing, and the service desk.

IT strives to provide technology solutions and services that meet the needs of the county through management of system lifecycle phases, leveraging existing technologies to meet new requirements, and providing viable and practical options for long-term delivery of services.

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**RESOURCE AND REQUIREMENT SUMMARY**

Information Technology	FY 13-14 ACTUAL	FY 14-15 ACTUAL	FY 15-16 BUDGET	FY 16-17 ADOPTED	+/- %
<b>RESOURCES</b>					
Charges for Services	105,804	102,717	97,105	88,135	-9.2%
Admin Cost Recovery	7,963,814	7,721,233	8,704,233	9,125,484	4.8%
Other Revenues	69	40	0	0	n.a.
<b>TOTAL RESOURCES</b>	<b>8,069,687</b>	<b>7,823,990</b>	<b>8,801,338</b>	<b>9,213,619</b>	<b>4.7%</b>
<b>REQUIREMENTS</b>					
Personnel Services					
Salaries and Wages	4,122,517	4,057,684	4,467,912	4,671,455	4.6%
Fringe Benefits	1,948,924	1,874,919	2,151,709	2,228,103	3.6%
Total Personnel Services	<b>6,071,441</b>	<b>5,932,603</b>	<b>6,619,621</b>	<b>6,899,558</b>	<b>4.2%</b>
Materials and Services					
Supplies	11,983	17,743	18,500	18,250	-1.4%
Materials	263,593	218,610	299,953	286,544	-4.5%
Communications	217,798	205,489	204,150	220,168	7.8%
Utilities	5,677	28,020	36,165	37,407	3.4%
Contracted Services	97,473	33,806	42,460	70,264	65.5%
Repairs and Maintenance	930,145	869,213	1,022,310	1,113,915	9.0%
Rentals	111,909	58,638	74,109	79,812	7.7%
Miscellaneous	32,200	48,999	63,681	58,996	-7.4%
Total Materials and Services	<b>1,670,778</b>	<b>1,480,518</b>	<b>1,761,328</b>	<b>1,885,356</b>	<b>7.0%</b>
Administrative Charges	300,607	374,869	420,389	428,705	2.0%
Capital Outlay	26,861	36,000	0	0	n.a.
<b>TOTAL REQUIREMENTS</b>	<b>8,069,687</b>	<b>7,823,990</b>	<b>8,801,338</b>	<b>9,213,619</b>	<b>4.7%</b>
<b>FTE</b>	53.00	53.00	57.00	57.00	0.0%

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Fund Name	<b>FUNDS</b>				% of Total
	FY 13-14 ACTUAL	FY 14-15 ACTUAL	FY 15-16 BUDGET	FY 16-17 ADOPTED	
<b>RESOURCES</b>					
FND 580 Central Services	8,069,687	7,823,990	8,801,338	9,213,619	100.0%
<b>TOTAL RESOURCES</b>	<b>8,069,687</b>	<b>7,823,990</b>	<b>8,801,338</b>	<b>9,213,619</b>	<b>100.0%</b>
<b>REQUIREMENTS</b>					
FND 580 Central Services	8,069,687	7,823,990	8,801,338	9,213,619	100.0%
<b>TOTAL REQUIREMENTS</b>	<b>8,069,687</b>	<b>7,823,990</b>	<b>8,801,338</b>	<b>9,213,619</b>	<b>100.0%</b>

	<b>PROGRAMS</b>				+/- %
	FY 13-14 ACTUAL	FY 14-15 ACTUAL	FY 15-16 BUDGET	FY 16-17 ADOPTED	
<b>RESOURCES</b>					
IT Administration	424,982	451,221	495,248	505,693	2.1%
IT Operations	3,934,203	3,735,159	3,942,674	4,099,557	4.0%
Technology Solutions	3,710,501	3,637,610	4,363,416	4,608,369	5.6%
<b>TOTAL RESOURCES</b>	<b>8,069,687</b>	<b>7,823,990</b>	<b>8,801,338</b>	<b>9,213,619</b>	<b>4.7%</b>
<b>REQUIREMENTS</b>					
IT Administration	424,982	451,221	495,248	505,693	2.1%
IT Operations	3,934,203	3,735,159	3,942,674	4,099,557	4.0%
Technology Solutions	3,710,501	3,637,610	4,363,416	4,608,369	5.6%
<b>TOTAL REQUIREMENTS</b>	<b>8,069,687</b>	<b>7,823,990</b>	<b>8,801,338</b>	<b>9,213,619</b>	<b>4.7%</b>

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**IT Administration Program**

- Provide management, integration, and growth of IT programs and resources.
- Establish strategic plans and enable development of tactical goals and operational tasks to ensure efficient and effective delivery of technology services.
- Provide development and management of IT's budget, contracts and procurement, and executive reporting.
- Develop, implement, and oversee effective utilization of IT policies, processes, and procedures; develop and receive approval for administrative policies and procedures related to delivery of IT services.
- Manage the IT project management methodology, administer its effective use to ensure successful and timely completion of projects, and audit adherence to the approved processes.
- Provide employee services including time reporting, staff management, and professional and technical skills development.
- Initiate customer outreach through satisfaction surveys to ensure alignment of service delivery with established service level agreements.
- Represent IT as an active participating member of the Information Technology Governance Committee.

**Program Summary**

Information Technology	Program: IT Administration				
	FY 13-14 ACTUAL	FY 14-15 ACTUAL	FY 15-16 BUDGET	FY 16-17 ADOPTED	+/- %
<b>RESOURCES</b>					
Admin Cost Recovery	424,982	451,221	495,248	505,693	2.1%
<b>TOTAL RESOURCES</b>	<b>424,982</b>	<b>451,221</b>	<b>495,248</b>	<b>505,693</b>	<b>2.1%</b>
<b>REQUIREMENTS</b>					
Personnel Services	273,021	359,053	368,861	366,890	-0.5%
Materials and Services	134,945	71,166	102,554	116,240	13.3%
Administrative Charges	17,016	21,002	23,833	22,563	-5.3%
<b>TOTAL REQUIREMENTS</b>	<b>424,982</b>	<b>451,221</b>	<b>495,248</b>	<b>505,693</b>	<b>2.1%</b>
<b>FTE</b>	3.00	3.00	3.00	3.00	0.0%

**FTE By Position Title By Program**

<b>Program: IT Administration</b>	
Position Title	FTE
Administrative Assistant	1.00
Information Technology Director	1.00
Management Analyst 1	1.00
<b>Program IT Administration FTE Total:</b>	<b>3.00</b>

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**IT Administration Program Budget Justification**

RESOURCES

The IT Administration Program is funded entirely by administrative cost recoveries.

REQUIREMENTS

A Personnel Services increase attributed to a step and fringe benefit increase is included in the FY 16-17 expenditures.

Materials and Services changes include the replacement of one multifunction printer/copier for departmental use, the addition of a surplus multifunction printer, replacement of aging furniture, moderate increases in captioning services and normal office supplies based on current usage, and attendance at one additional technology conference.



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**IT Operations Program**

- Manage the daily operations of county technology systems and services including performance monitoring, technical standards and specifications, capacity planning and management, virus and malware detection, infrastructure design and administration, incident response, telecommunications, backup and recovery services, database administration, and application administration.
- Partner with Technology Solutions to provide a stable, scalable, high availability, and secure environment to support development and implementation of technology services in alignment with Information Technology Governance Committee sponsored initiatives and goals.
- Provide a wide range of support activities to departments via the service desk including desktop and mobile hardware setup, lifecycle replacement, software installations, video cameras and recording, telephones, voicemail, cell and mobile data devices, support for desktop applications, and relocation services.
- Manage design, installation, security, capacity planning and management, performance monitoring, backup and recovery, patching and upgrades, connectivity, and configuration of county infrastructure resources including servers, storage, computer facilities, and the county's private and wireless networks.
- Provide services including installation, design, tuning, patching and upgrades, performance monitoring, backup and recovery, and general administration and support for county databases.
- Provide enterprise system administration and support for tools such as email and Microsoft Office.

**Program Summary**

Information Technology	Program: IT Operations				
	FY 13-14 ACTUAL	FY 14-15 ACTUAL	FY 15-16 BUDGET	FY 16-17 ADOPTED	+/- %
<b>RESOURCES</b>					
Charges for Services	105,804	102,717	97,105	88,135	-9.2%
Admin Cost Recovery	3,828,331	3,632,402	3,845,569	4,011,422	4.3%
Other Revenues	69	40	0	0	n.a.
<b>TOTAL RESOURCES</b>	<b>3,934,203</b>	<b>3,735,159</b>	<b>3,942,674</b>	<b>4,099,557</b>	<b>4.0%</b>
<b>REQUIREMENTS</b>					
Personnel Services	2,710,203	2,588,281	2,614,802	2,752,442	5.3%
Materials and Services	1,065,269	949,470	1,156,072	1,168,112	1.0%
Administrative Charges	131,871	161,409	171,800	179,003	4.2%
Capital Outlay	26,861	36,000	0	0	n.a.
<b>TOTAL REQUIREMENTS</b>	<b>3,934,203</b>	<b>3,735,159</b>	<b>3,942,674</b>	<b>4,099,557</b>	<b>4.0%</b>
<b>FTE</b>	23.25	22.85	23.15	23.80	2.8%

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**FTE By Position Title By Program**

<b>Program: IT Operations</b>	
<b>Position Title</b>	<b>FTE</b>
Database Administrator	1.00
Database Administrator-Sr	0.10
GIS Analyst 1	0.50
GIS Analyst 2	0.40
GIS Analyst 3	0.20
Info Technology Manager	1.45
Info Technology Supervisor	1.00
Network Analyst 2	2.00
Network Analyst 3	4.00
Programmer Analyst 2	0.10
Programmer Analyst 3	1.15
Support Specialist	7.90
Support Technician	1.00
Telecommunications Technician	2.00
Telecommunications Technician-Sr	1.00
<b>Program IT Operations FTE Total:</b>	<b>23.80</b>

*FTE Changes*

The Operations Program has 23.80 FTE budgeted for FY 16-17. The small increase of 0.65 FTE reflects a reassignment from the Technology Solutions Program that will support the enterprise infrastructure and application functions.

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**IT Operations Program Budget Justification**

**RESOURCES**

The Information Technology Operations Program is funded based on a department allocation which includes network usage, number and usage of phones, and support services factors evaluated by service tickets and devices utilized. Some revenue is realized from the reimbursement of phone and network services provided to other agencies housed in county facilities. Additional support and maintenance services requested by Marion County Housing Authority, Salem-Keizer Transit, and the State Circuit Court also contribute to revenue in this program. The anticipated reduction of billable work requests for county facility relocations is reflected as a net decrease in the revenue.

**REQUIREMENTS**

The Personnel Services increase reflects the normal increases attributed to merit and fringe benefit increases, as well as the organizational change of 0.65 FTE personnel assignments from the Technology Solutions Program to support infrastructure and applications projects and services for FY 16-17.

A multi-year contract for system maintenance of the phone switch system at the jail facility is ending, and a new contract in the amount of \$30,000 is a significant addition to internal telecommunication costs this year. Several anticipated increases in software maintenance include the GroupWise email system, network security applications, mapping software, and implementation of a service desk customer support software package. These increases are partially offset this year by savings in leveraging multiple-year maintenance plans, extended warranty support of new products, and the retirement of older systems. Additional funds of \$11,000 are identified to support specialized technical consulting for infrastructure improvements. This year several key desktop software packages supporting county programs and services are due for version upgrades, increasing the software line item by \$5,000.

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**Technology Solutions Program**

- Provide assessment and prototyping of new technologies, enhancement and upgrade of existing applications, systems and business analysis, Geographic Information Systems (GIS) support and web services.
- Ensure projects are properly managed, align with the needs of the enterprise, adhere to approved methodology, and meet stated business objectives.
- Partners with the Operations Program to identify security, capacity, availability, and support requirements to meet the business and technology needs of the county in alignment with Information Technology Governance Committee sponsored initiatives and goals.

**Program Summary**

Information Technology	Program: Technology Solutions				
	FY 13-14 ACTUAL	FY 14-15 ACTUAL	FY 15-16 BUDGET	FY 16-17 ADOPTED	+/- %
<b>RESOURCES</b>					
Admin Cost Recovery	3,710,501	3,637,610	4,363,416	4,608,369	5.6%
<b>TOTAL RESOURCES</b>	<b>3,710,501</b>	<b>3,637,610</b>	<b>4,363,416</b>	<b>4,608,369</b>	<b>5.6%</b>
<b>REQUIREMENTS</b>					
Personnel Services	3,088,216	2,985,269	3,635,958	3,780,226	4.0%
Materials and Services	470,564	459,882	502,702	601,004	19.6%
Administrative Charges	151,721	192,458	224,756	227,139	1.1%
<b>TOTAL REQUIREMENTS</b>	<b>3,710,501</b>	<b>3,637,609</b>	<b>4,363,416</b>	<b>4,608,369</b>	<b>5.6%</b>
<b>FTE</b>	26.75	27.15	30.85	30.20	-2.1%

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**FTE By Position Title By Program**

<b>Program: Technology Solutions</b>	
<b>Position Title</b>	<b>FTE</b>
Business Systems Analyst	1.00
Computer Forensics Specialist	1.00
Database Administrator	1.00
Database Administrator-Sr	0.90
GIS Analyst 1	0.50
GIS Analyst 2	1.60
GIS Analyst 3	0.80
Info Technology Manager	2.55
IT Project Manager	2.00
IT Systems Analyst	5.00
Programmer Analyst 1	1.00
Programmer Analyst 2	4.90
Programmer Analyst 3	7.85
Support Specialist	0.10
<b>Program Technology Solutions FTE Total:</b>	<b>30.20</b>

*FTE Changes*

The Technology Solutions Program has 30.20 FTE for FY 16-17, a decrease of 0.65 FTE reassigned to the IT Operations Program. The transfer of FTE within IT, in concert with reassignments of effort within the Technology Solutions program, will serve projects planned for this fiscal year.

**Technology Solutions Program Budget Justification**

**RESOURCES**

The Technology Solutions Program is funded through a department allocation which includes the Financial Information Management System allocation, Enterprise Applications, and direct charges to departments.

**REQUIREMENTS**

The Personnel Services increase reflects the normal increases attributed to merit and fringe benefit increases, modified slightly by the organizational change of 0.65 FTE assigned to the Operations Program in support of projected infrastructure and applications projects for FY 16-17.

Materials and Services includes increased maintenance fees from vendors and costs associated with the expansion of core county systems. Incremental changes in many of the hardware and software product maintenance fees and the acquisition of new software systems resulted in a cumulative increase of \$86,000 in this program for the coming year. This increase is most notably in support of the Contracts and Procurement Management System, the Reporting Workbench tool, and the transfer of several existing contracts from Business Services. The largest incremental increases in maintenance fees support the Oracle financial applications software and the tax/assessment software.

This budget category also reflects the addition of \$21,000 in new electronic subscriptions that includes a web communication tool allowing customers to subscribe to county activities and events. A \$9,800 investment in software development tools has been added, and is partially offset by a \$7,000 reduction in planned training expenditures.

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**KEY DEPARTMENT ACCOMPLISHMENTS**

- Received and processed more than 13,700 service requests with a resulting customer satisfaction rating of 4.8, on a 5 point scale; planned and executed moves for more than 500 offices, ranging from minor remodels to large scale full building moves that include telephones, surveillance cameras, computers, panic buttons, paging systems, and security systems.
- Initiated phased upgrade of server operating systems and databases to fully supported versions; began development of enterprise server patching model to ensure ongoing currency; established patching model for SQL Server databases, developed SQL Server configuration standards and assessment process, and implemented an enterprise backup tool.
- Upgraded the county's email software to the latest release of GroupWise; redesigned and upgraded email archive environment to support the current email retention initiative.
- Implemented Board of Commissioners' Electronic Board Process to reduce paper consumption and improve administrative efficiencies; implemented Sheriff's Office patrol car video solution to capture court-admissible video evidence, protect Marion County from false claims, assist in investigations, and support deputy training; enhanced the patient management and billing system to support federally mandated use of the newest diagnostic coding standard, ICD-10.
- Implemented FIMS functionality to support mandatory sick time law, reverse 911 directory, Affordable Care Act reporting, and bargaining unit agreements; upgraded to Oracle database version 12c, provided failover support, applied patches and bug fixes; implemented the Cobblestone Contract Management System.
- Completed upgrade of Laserfiche to latest release, began pilot of new features as business needs identified, expanded capacity and deployment to meet growing demands for imaging services, established Laserfiche User Group to provide ongoing knowledge exchange and fully leverage capabilities to automate business processes through centralized image storage.
- Piloted project management methodology and templates within FIMS, SQL Server, Laserfiche, and phone system initiatives to serve as foundation for project management office services; adopted process for documentation and approval of work instructions as standard services to support consistent and timely delivery of qualifying operational tasks.
- Completed extensive redesign of the Marion County website to provide a more interactive, customer-centric, accessible, responsive, and overall improved experience for the community.
- Selected, purchased, and completed first phase implementation of new service management system to support the IT service catalog, ticketing and service requests, software deployments and patching, and asset management.
- Implemented new servers and power backup systems at the Public Works recycling and transfer stations to maximize system availability; established desktop support, networking, and telecommunications support for Marion County Housing Authority.

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**KEY INDICATORS**

**# 1: Application Management and Support**

**Definition and Purpose**

The indicators for application management and support measure effective delivery of system enhancements and upgrades, development and/or purchase of new products, feature and function integration within enterprise or multi-departmental systems, alignment of application delivery with evolving business needs, and automated integration of systems to facilitate consistent and timely data sharing.

Measurements include alignment of business needs with technical solutions, management of vendor costs, reduction of duplicative systems, reduction of duplicative data stores, and decreased licensing costs through use of enterprise level licensing models. Over time, management of our portfolio of software assets will allow the county to fully leverage our investment in technology and to make wiser long-term decisions.

**Significance**

This key indicator was carried forward to continue to assess the viability of applications in use, identify opportunities to integrate functionality and data within enterprise or multi-departmental applications, develop a core set of application support tools, leverage data analysis software using central data stores, and fully leverage enterprise resources and licensing models. With continually evolving reliance on software and automation to directly support departmental business functions and delivery of county services, these technology investments will continue to have significant budgetary impacts. Examples are increased uses and licensing for imaging within a central repository, implementation of enterprise software for purchasing and contract management services, and redesign of the county’s web presence to facilitate ease of access and use.

This indicator supports the county Goal #1: Provide efficient, effective, and responsive government through stewardship and accountability.

**Data Units Fiscal Year**

Total Technology Maintenance Costs

<b>FY 12-13 Actual</b>	<b>FY 13-14 Actual</b>	<b>FY 14-15 Actual</b>	<b>FY 15-16 Estimate</b>	<b>FY 16-17 Estimate</b>
\$834,563	\$926,225	\$877,343	\$856,900	\$1,151,379

Number of Applications

<b>FY 12-13 Actual</b>	<b>FY 13-14 Actual</b>	<b>FY 14-15 Actual</b>	<b>FY 15-16 Estimate</b>	<b>FY 16-17 Estimate</b>
438	764	934	893	850

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**Explanation of Trends and Changes**

This indicator shows that technology and the software licenses used to support the county, at all levels, continue to increase as departments expand their reliance on automation. The changes in application numbers and in cost reflect expanded use, efficiencies, and new business enhancements. While the increases in costs also reflect escalating prices by vendors, monitoring and managing these assets will lead to more effective investments through application consolidation and leveraging newly delivered business features.

**# 2: Customer Service**

**Definition and Purpose**

Indicators for customer service measure our ability to provide timely, consistent, and business-relevant service that support our customers as they deliver county services.

Measurements include tickets received and completed and customer satisfaction as captured upon completion of an IT service request.

**Significance**

This key indicator was chosen to indicate trends in customer satisfaction and supports County Goal #1: Provide efficient, effective, and responsive government through stewardship and accountability.

**Data Units Calendar Year**

Total customer tickets

CY 2012 Actual	CY 2013 Actual	CY 2014 Actual	CY 2015 Actual	CY 2016 Estimate
9,825	9,534	13,646	13,334	13,000

Average customer response (5 is Maximum)

CY 2012 Actual	CY 2013 Actual	CY 2014 Actual	CY 2015 Estimate	CY 2016 Estimate
4.8 Very Satisfied	4.8 Very Satisfied	4.72 Very Satisfied	4.8 Very Satisfied	4.8 Very Satisfied

**Explanation of Trends and Changes**

These indicators give information on our ability to provide service to the county in alignment with the needs of the business. In addition to the customer survey responses, meetings are held with department(s) leadership and IT business managers to review priorities and work activities.



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**# 3: Technology Health**

**Definition and Purpose**

Indicators for technology health measure the department’s ability to provide services via applications, web services, and access to systems.

Measurements include percentage of applications and tools operating under current and supported versions, currency of desktop and server patches, annual evaluation and enhancement of patching and upgrade processes, percentage of products utilizing enterprise licensing models (excluding those with proprietary requirements for unique environments), consistent use of approved standards and methodologies, and adherence to industry-standard equipment lifecycle replacement processes.

**Significance**

These indicators show the availability of enterprise systems and mission critical applications in support of county Goal #1: Provide efficient, effective, and responsive government through stewardship and accountability.

**Data Units Fiscal Year**

Total hours available to use Enterprise Systems / All potential hours per year = % uptime

<b>FY 12-13 Actual</b>	<b>FY 13-14 Actual</b>	<b>FY 14-15 Actual</b>	<b>FY 15-16 Estimate</b>	<b>FY 16-17 Estimate</b>
8733 / 8760 = 99.7%	8724.5 / 8760 = 99.56%	8706 / 8760=99.38%	99.53%	99.55%

**Explanation of Trends and Changes**

These indicators provide information on the health and usage of our systems in terms of employee productivity for both IT and users. The increase in the estimate of system time availability is a result of improvements in tracking and reporting system outages. The measurement for this metric has changed in FY 15-16 from a manual calculation to an automated monitoring system, SolarWinds, that measures the availability of all data systems for the entire year.

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<b>Resources by Fund Detail</b>						
<b>580 - Central Services</b>	<b>Actual FY 13-14</b>	<b>Actual FY 14-15</b>	<b>Budget FY 15-16</b>	<b>Proposed FY 16-17</b>	<b>Approved FY 16-17</b>	<b>Adopted FY 16-17</b>
<b>Charges for Services</b>						
341620 User Fees	18,666	20,241	15,265	11,685	11,685	11,685
344250 Telephone Use Reimbursement	87,137	82,476	81,840	76,450	76,450	76,450
<b>Charges for Services Total</b>	<b>105,804</b>	<b>102,717</b>	<b>97,105</b>	<b>88,135</b>	<b>88,135</b>	<b>88,135</b>
<b>Admin Cost Recovery</b>						
411400 Information Tech Allocation	6,139,713	5,787,967	7,413,202	7,794,729	7,794,729	7,794,729
411410 FIMS Allocation	1,824,101	1,933,266	1,291,031	1,330,755	1,330,755	1,330,755
<b>Admin Cost Recovery Total</b>	<b>7,963,814</b>	<b>7,721,233</b>	<b>8,704,233</b>	<b>9,125,484</b>	<b>9,125,484</b>	<b>9,125,484</b>
<b>Other Revenues</b>						
371100 Recoveries from Collections	69	40	0	0	0	0
<b>Other Revenues Total</b>	<b>69</b>	<b>40</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Central Services Total</b>	<b>8,069,687</b>	<b>7,823,990</b>	<b>8,801,338</b>	<b>9,213,619</b>	<b>9,213,619</b>	<b>9,213,619</b>
Information Technology Grand Total	8,069,687	7,823,990	8,801,338	9,213,619	9,213,619	9,213,619

MARION COUNTY FY 2016-17 BUDGET  
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**Requirements by Fund Detail**

<b>580 - Central Services</b>	<b>Actual FY 13-14</b>	<b>Actual FY 14-15</b>	<b>Budget FY 15-16</b>	<b>Proposed FY 16-17</b>	<b>Approved FY 16-17</b>	<b>Adopted FY 16-17</b>
<b>Personnel Services</b>						
<b>Salaries and Wages</b>						
511020 Salaries and Wages Budget Only	0	0	34,000	0	0	0
511110 Regular Wages	3,319,285	3,224,481	4,256,462	4,512,436	4,512,436	4,512,436
511120 Temporary Wages	37,042	32,424	0	0	0	0
511130 Vacation Pay	232,702	247,845	0	0	0	0
511140 Sick Pay	151,219	158,591	0	0	0	0
511150 Holiday Pay	171,318	167,559	0	0	0	0
511160 Comp Time Pay	939	156	0	0	0	0
511180 Differential Pay	72	0	0	0	0	0
511210 Compensation Credits	119,444	123,000	119,800	111,439	111,439	111,439
511220 Pager Pay	38,855	38,678	39,000	39,000	39,000	39,000
511240 Leave Payoff	25,677	28,778	3,400	0	0	0
511280 Cell Phone Pay	2,501	3,351	1,570	3,720	3,720	3,720
511290 Health Insurance Waiver Pay	6,021	8,321	6,480	4,860	4,860	4,860
511420 Premium Pay	17,442	24,501	7,200	0	0	0
<b>Salaries and Wages Total</b>	<b>4,122,517</b>	<b>4,057,684</b>	<b>4,467,912</b>	<b>4,671,455</b>	<b>4,671,455</b>	<b>4,671,455</b>
<b>Fringe Benefits</b>						
512010 Fringe Benefits Budget Only	0	0	3,434	0	0	0
512110 PERS	614,375	602,294	699,051	738,294	738,294	738,294
512120 401K	23,938	25,177	27,381	29,200	29,200	29,200
512130 PERS Debt Service	197,028	214,469	225,710	215,236	215,236	215,236
512200 FICA	311,698	306,499	332,634	351,360	351,360	351,360
512310 Medical Insurance	674,120	606,274	732,475	772,301	772,301	772,301
512320 Dental Insurance	67,183	63,667	64,002	71,148	71,148	71,148
512330 Group Term Life Insurance	7,132	6,827	8,009	8,631	8,631	8,631
512340 Long Term Disability Insurance	18,041	17,149	24,622	19,348	19,348	19,348
512400 Unemployment Insurance	16,551	16,289	21,045	17,133	17,133	17,133
512520 Workers Comp Insurance	1,507	1,419	1,720	1,694	1,694	1,694
512600 Wellness Program	1,993	1,837	2,280	2,240	2,240	2,240
512610 Employee Assistance Program	1,408	1,319	1,546	1,518	1,518	1,518
512700 County HSA Contributions	13,950	11,700	7,800	0	0	0
<b>Fringe Benefits Total</b>	<b>1,948,924</b>	<b>1,874,919</b>	<b>2,151,709</b>	<b>2,228,103</b>	<b>2,228,103</b>	<b>2,228,103</b>
<b>Personnel Services Total</b>	<b>6,071,441</b>	<b>5,932,603</b>	<b>6,619,621</b>	<b>6,899,558</b>	<b>6,899,558</b>	<b>6,899,558</b>
<b>Materials and Services</b>						
<b>Supplies</b>						
521010 Office Supplies	9,059	4,568	5,000	6,000	6,000	6,000
521070 Departmental Supplies	(216)	11,349	10,000	10,000	10,000	10,000
521170 Educational Supplies	0	45	0	0	0	0
521190 Publications	137	0	0	0	0	0
521210 Gasoline	2,836	1,780	3,500	2,250	2,250	2,250
521300 Safety Clothing	83	0	0	0	0	0

MARION COUNTY FY 2016-17 BUDGET  
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<b>580 - Central Services</b>	<b>Actual FY 13-14</b>	<b>Actual FY 14-15</b>	<b>Budget FY 15-16</b>	<b>Proposed FY 16-17</b>	<b>Approved FY 16-17</b>	<b>Adopted FY 16-17</b>
<b>Materials and Services</b>						
521310 Safety Equipment	85	0	0	0	0	0
<b>Supplies Total</b>	11,983	17,743	18,500	18,250	18,250	18,250
<b>Materials</b>						
522110 Batteries	0	54	0	0	0	0
522140 Small Tools	166	152	0	0	0	0
522150 Small Office Equipment	3,849	2,036	2,300	5,500	5,500	5,500
522160 Small Departmental Equipment	3,287	133	0	1,500	1,500	1,500
522170 Computers Non Capital	213,486	202,165	282,023	255,114	255,114	255,114
522180 Software	42,805	14,070	15,630	24,430	24,430	24,430
<b>Materials Total</b>	263,593	218,610	299,953	286,544	286,544	286,544
<b>Communications</b>						
523010 Telephone Equipment	298	0	1,000	2,000	2,000	2,000
523020 Phone and Communication Svcs	155,427	167,382	173,940	180,000	180,000	180,000
523040 Data Connections	18,670	17,070	15,940	15,192	15,192	15,192
523050 Postage	196	121	80	180	180	180
523060 Cellular Phones	15,332	20,390	11,230	7,896	7,896	7,896
523070 Pagers	313	237	220	0	0	0
523090 Long Distance Charges	27,562	290	1,740	14,900	14,900	14,900
<b>Communications Total</b>	217,798	205,489	204,150	220,168	220,168	220,168
<b>Utilities</b>						
524010 Electricity	2,228	19,986	32,965	34,207	34,207	34,207
524040 Natural Gas	1,165	2,747	0	0	0	0
524050 Water	156	651	0	0	0	0
524070 Sewer	174	1,169	0	0	0	0
524090 Garbage Disposal and Recycling	1,954	3,467	3,200	3,200	3,200	3,200
<b>Utilities Total</b>	5,677	28,020	36,165	37,407	37,407	37,407
<b>Contracted Services</b>						
525175 Temporary Staffing	76,131	0	0	0	0	0
525330 Transportation Services	8	0	0	0	0	0
525350 Janitorial Services	974	219	0	0	0	0
525450 Subscription Services	8,276	15,422	21,310	42,864	42,864	42,864
525710 Printing Services	23	116	0	0	0	0
525715 Advertising	0	1,251	250	500	500	500
525999 Other Contracted Services	12,060	16,798	20,900	26,900	26,900	26,900
<b>Contracted Services Total</b>	97,473	33,806	42,460	70,264	70,264	70,264
<b>Repairs and Maintenance</b>						
526010 Office Equipment Maintenance	15	0	0	0	0	0
526011 Dept Equipment Maintenance	1,585	2,279	5,000	4,400	4,400	4,400
526020 Computer Hardware Maintenance	118,476	93,455	145,068	148,048	148,048	148,048
526021 Computer Software Maintenance	807,749	770,006	871,242	930,467	930,467	930,467
526022 Telephone Maintenance	0	1,140	0	30,000	30,000	30,000
526030 Building Maintenance	2,320	2,332	1,000	1,000	1,000	1,000
<b>Repairs and Maintenance Total</b>	930,145	869,213	1,022,310	1,113,915	1,113,915	1,113,915

MARION COUNTY FY 2016-17 BUDGET  
BY DEPARTMENT  
INFORMATION TECHNOLOGY

<b>580 - Central Services</b>	<b>Actual FY 13-14</b>	<b>Actual FY 14-15</b>	<b>Budget FY 15-16</b>	<b>Proposed FY 16-17</b>	<b>Approved FY 16-17</b>	<b>Adopted FY 16-17</b>
<b>Materials and Services</b>						
<b>Rentals</b>						
527110 Fleet Leases	11,386	12,300	11,412	10,944	10,944	10,944
527120 Motor Pool Mileage	2,852	1,848	2,200	2,700	2,700	2,700
527130 Parking	230	112	0	0	0	0
527140 County Parking	1,800	2,640	2,640	2,640	2,640	2,640
527200 Building Rental County	0	23,369	26,338	26,516	26,516	26,516
527210 Building Rental Private	91,038	0	0	0	0	0
527240 Condo Assn Assessments	0	15,184	26,719	26,392	26,392	26,392
527300 Equipment Rental	4,603	3,185	4,800	10,620	10,620	10,620
<b>Rentals Total</b>	<b>111,909</b>	<b>58,638</b>	<b>74,109</b>	<b>79,812</b>	<b>79,812</b>	<b>79,812</b>
<b>Miscellaneous</b>						
529110 Mileage Reimbursement	838	776	0	500	500	500
529120 Commercial Travel	3,538	4,127	4,700	3,100	3,100	3,100
529130 Meals	1,586	1,190	2,800	1,400	1,400	1,400
529140 Lodging	7,831	6,345	6,920	5,220	5,220	5,220
529210 Meetings	1,513	0	200	200	200	200
529220 Conferences	2,531	1,281	3,000	3,500	3,500	3,500
529230 Training	13,212	34,411	42,470	44,190	44,190	44,190
529250 Tuition Reimbursement	0	0	3,200	0	0	0
529300 Dues and Memberships	577	691	391	886	886	886
529840 Professional Licenses	0	150	0	0	0	0
529910 Awards and Recognition	544	0	0	0	0	0
529999 Miscellaneous Expense	29	29	0	0	0	0
<b>Miscellaneous Total</b>	<b>32,200</b>	<b>48,999</b>	<b>63,681</b>	<b>58,996</b>	<b>58,996</b>	<b>58,996</b>
<b>Materials and Services Total</b>	<b>1,670,778</b>	<b>1,480,518</b>	<b>1,761,328</b>	<b>1,885,356</b>	<b>1,885,356</b>	<b>1,885,356</b>
<b>Administrative Charges</b>						
611100 County Admin Allocation	70,299	64,931	72,811	77,576	77,576	77,576
611210 Facilities Mgt Allocation	7,111	65,448	76,494	77,231	77,231	77,231
611220 Custodial Allocation	34,829	49,988	56,209	53,242	53,242	53,242
611230 Courier Allocation	3,093	3,140	3,181	3,698	3,698	3,698
611250 Risk Management Allocation	12,778	12,591	13,833	12,070	12,070	12,070
611255 Benefits Allocation	16,211	15,600	18,132	16,633	16,633	16,633
611260 Human Resources Allocation	48,564	54,326	60,724	66,271	66,271	66,271
611300 Legal Services Allocation	7,327	6,474	5,935	7,922	7,922	7,922
611600 Finance Allocation	55,850	55,230	55,975	58,733	58,733	58,733
611800 MCBEE Allocation	2,345	4,441	13,595	6,929	6,929	6,929
614100 Liability Insurance Allocation	23,300	23,800	24,600	29,800	29,800	29,800
614200 WC Insurance Allocation	18,900	18,900	18,900	18,600	18,600	18,600
<b>Administrative Charges Total</b>	<b>300,607</b>	<b>374,869</b>	<b>420,389</b>	<b>428,705</b>	<b>428,705</b>	<b>428,705</b>
<b>Capital Outlay</b>						
531600 Computer Hardware Capital	15,971	36,000	0	0	0	0
531700 Computer Software Capital	10,890	0	0	0	0	0
<b>Capital Outlay Total</b>	<b>26,861</b>	<b>36,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Central Services Total</b>	<b>8,069,687</b>	<b>7,823,990</b>	<b>8,801,338</b>	<b>9,213,619</b>	<b>9,213,619</b>	<b>9,213,619</b>

MARION COUNTY FY 2016-17 BUDGET  
BY DEPARTMENT  
INFORMATION TECHNOLOGY

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Information Technology Grand Total	8,069,687	7,823,990	8,801,338	9,213,619	9,213,619	9,213,619
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## JUSTICE COURT



### MISSION STATEMENT

Providing a forum for the fair and impartial adjudication of court cases and traffic citations.

### GOALS AND OBJECTIVES

Goal 1 Provide for impartial hearing of court cases in an efficient manner.

### DEPARTMENT OVERVIEW

The Justice Court hears minor traffic offenses, small civil claims (\$10,000 or less), county ordinances violations, fish and game violations and boating offenses. The Court's staff is bilingual in English and Spanish to better meet the communication needs of Marion County's diverse population.

MARION COUNTY FY 2016-17 BUDGET  
BY DEPARTMENT  
JUSTICE COURT

**RESOURCE AND REQUIREMENT SUMMARY**

Justice Court	FY 13-14 ACTUAL	FY 14-15 ACTUAL	FY 15-16 BUDGET	FY 16-17 ADOPTED	+/- %
<b>RESOURCES</b>					
General Fund Transfers	957,912	845,421	866,934	883,244	1.9%
<b>TOTAL RESOURCES</b>	<b>957,912</b>	<b>845,421</b>	<b>866,934</b>	<b>883,244</b>	<b>1.9%</b>
<b>REQUIREMENTS</b>					
Personnel Services					
Salaries and Wages	383,765	395,327	391,246	382,499	-2.2%
Fringe Benefits	263,603	235,924	236,573	247,719	4.7%
Total Personnel Services	<b>647,367</b>	<b>631,251</b>	<b>627,819</b>	<b>630,218</b>	<b>0.4%</b>
Materials and Services					
Supplies	7,761	11,966	13,615	10,650	-21.8%
Materials	4,837	4,050	500	1,500	200.0%
Communications	11,331	4,938	5,260	3,810	-27.6%
Utilities	7,850	8,793	11,100	10,300	-7.2%
Contracted Services	60,549	16,316	20,175	21,275	5.5%
Repairs and Maintenance	636	2,752	2,000	2,000	0.0%
Rentals	106,350	56,084	72,966	73,972	1.4%
Insurance	220	100	100	100	0.0%
Miscellaneous	1,541	4,633	4,315	6,180	43.2%
Total Materials and Services	<b>201,075</b>	<b>109,632</b>	<b>130,031</b>	<b>129,787</b>	<b>-0.2%</b>
Administrative Charges	109,469	104,538	109,084	123,239	13.0%
<b>TOTAL REQUIREMENTS</b>	<b>957,912</b>	<b>845,421</b>	<b>866,934</b>	<b>883,244</b>	<b>1.9%</b>
<b>FTE</b>	9.00	7.00	8.00	8.00	0.0%



MARION COUNTY FY 2016-17 BUDGET  
BY DEPARTMENT  
JUSTICE COURT

Fund Name	<b>FUNDS</b>				% of Total
	FY 13-14 ACTUAL	FY 14-15 ACTUAL	FY 15-16 BUDGET	FY 16-17 ADOPTED	
<b>RESOURCES</b>					
FND 100 General Fund	957,912	845,421	866,934	883,244	100.0%
<b>TOTAL RESOURCES</b>	<b>957,912</b>	<b>845,421</b>	<b>866,934</b>	<b>883,244</b>	<b>100.0%</b>
<b>REQUIREMENTS</b>					
FND 100 General Fund	957,912	845,421	866,934	883,244	100.0%
<b>TOTAL REQUIREMENTS</b>	<b>957,912</b>	<b>845,421</b>	<b>866,934</b>	<b>883,244</b>	<b>100.0%</b>

	<b>PROGRAMS</b>				+/- %
	FY 13-14 ACTUAL	FY 14-15 ACTUAL	FY 15-16 BUDGET	FY 16-17 ADOPTED	
<b>RESOURCES</b>					
Marion County Justice Court	24,634	845,421	866,934	883,244	1.9%
East Marion Justice Court	549,114	0	0	0	n.a.
North Marion Justice Court	384,163	0	0	0	n.a.
<b>TOTAL RESOURCES</b>	<b>957,912</b>	<b>845,421</b>	<b>866,934</b>	<b>883,244</b>	<b>1.9%</b>
<b>REQUIREMENTS</b>					
Marion County Justice Court	24,634	845,421	866,934	883,244	1.9%
East Marion Justice Court	549,114	0	0	0	n.a.
North Marion Justice Court	384,163	0	0	0	n.a.
<b>TOTAL REQUIREMENTS</b>	<b>957,912</b>	<b>845,421</b>	<b>866,934</b>	<b>883,244</b>	<b>1.9%</b>

MARION COUNTY FY 2016-17 BUDGET  
BY DEPARTMENT  
JUSTICE COURT

**Marion County Justice Court Program**

- Adjudicates claims and resolves traffic offenses, Oregon weight record and tax identifier violations and fish and wildlife violations.
- The court has juries to hear civil cases less than \$10,000.

**Program Summary**

Justice Court	Program: Marion County Justice Court				
	FY 13-14 ACTUAL	FY 14-15 ACTUAL	FY 15-16 BUDGET	FY 16-17 ADOPTED	+/- %
<b>RESOURCES</b>					
General Fund Transfers	24,634	845,421	866,934	883,244	1.9%
<b>TOTAL RESOURCES</b>	<b>24,634</b>	<b>845,421</b>	<b>866,934</b>	<b>883,244</b>	<b>1.9%</b>
<b>REQUIREMENTS</b>					
Personnel Services	0	631,251	627,819	630,218	0.4%
Materials and Services	24,634	109,632	130,031	129,787	-0.2%
Administrative Charges	0	104,538	109,084	123,239	13.0%
<b>TOTAL REQUIREMENTS</b>	<b>24,634</b>	<b>845,421</b>	<b>866,934</b>	<b>883,244</b>	<b>1.9%</b>
<b>FTE</b>	<b>0.00</b>	<b>7.00</b>	<b>8.00</b>	<b>8.00</b>	<b>0.0%</b>

**FTE By Position Title By Program**

<b>Program: Marion County Justice Court</b>	
<b>Position Title</b>	<b>FTE</b>
Department Specialist 2	4.00
Department Specialist 2 (Bilingual)	1.00
Department Specialist 3	1.00
Justice of the Peace	1.00
Office Manager	1.00
<b>Program Marion County Justice Court FTE Total:</b>	<b>8.00</b>

*FTE Changes*

One clerk position was elevated to a Department Specialist 3 as the need has arisen for additional help in training the new clerks. This will allow more time for the supervisor to perform her regular duties.

**Marion County Justice Court Program Budget Justification**

**RESOURCES**

General Fund Transfers are increased by \$16,310, primarily to cover an increased allocation to Administrative Charges.

**REQUIREMENTS**

In Personnel Services elimination of overtime pay will offset the increased cost of elevating a clerk position to a department specialist position. There are minor shifts between line items in Administrative Services. Administrative charges are allocated to programs in conformity to an overall county cost allocation plan. The charges reflect the program's use of various types of central service departments' services.

MARION COUNTY FY 2016-17 BUDGET  
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JUSTICE COURT

**East Marion Justice Court Program**

- The East Marion Justice Court was consolidated with the North Marion Justice Court effective July 1, 2014.
- The East Marion Justice Court Program is closed.

**Program Summary**

Justice Court	Program: East Marion Justice Court				
	FY 13-14 ACTUAL	FY 14-15 ACTUAL	FY 15-16 BUDGET	FY 16-17 ADOPTED	+/- %
<b>RESOURCES</b>					
General Fund Transfers	549,114	0	0	0	n.a.
<b>TOTAL RESOURCES</b>	<b>549,114</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>n.a.</b>
<b>REQUIREMENTS</b>					
Personnel Services	375,161	0	0	0	n.a.
Materials and Services	116,288	0	0	0	n.a.
Administrative Charges	57,666	0	0	0	n.a.
<b>TOTAL REQUIREMENTS</b>	<b>549,114</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>n.a.</b>
<b>FTE</b>	5.00	0.00	0.00	0.00	n.a.

**KEY DEPARTMENT ACCOMPLISHMENTS**

- The consolidation of the Justice Courts has been completed. The court is operating efficiently with all of the staff in one location. Spanish assistance is available to the public through the help of a full time bilingual clerk.

MARION COUNTY FY 2016-17 BUDGET  
BY DEPARTMENT  
JUSTICE COURT

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**KEY INDICATORS**

**# 1: Volume of Citations Processed**

**Definition and Purpose**

The number of citations processed is an indicator of the volume of work that the Justice Court produces during the calendar year.

**Significance**

Traffic enforcement reduces accidents and helps prevent fatalities, keeping our community safe. This indicator ties to the Marion County strategic priority for Public Safety, Goal #3: Pursue a safe and secure community by protecting the people, property, and economy of Marion County.

**Data Units Calendar Year**

East Marion

CY 2009 Actual	CY 2010 Actual	CY 2011 Actual	CY 2012 Actual	CY 2013 Actual
20,576	20,394	16,945	15,216	17,102

North Marion

CY 2009 Actual	CY 2010 Actual	CY 2011 Actual	CY 2012 Actual	CY 2013 Actual
10,085	11,795	14,734	14,102	11,849

Marion County Justice Court

CY 2014 Actual	CY 2015 Actual	CY 2016 Estimate	CY 2017 Estimate
23,064	18,616	18,000	18,000

**Explanation of Trends and Changes**

The courts were consolidated into one Justice Court in July 2014 and the chart reflects that change. This is also a decrease in the number of citations in 2015, that is due to the loss of deputies at the Sheriff's Office. Calendar year 2014 consists of a combination of the court's statistics before and after the consolidation.

**# 2: Amount of Fines Collected**

**Definition and Purpose**

The amount of traffic fines collected is an indicator of the volume of work that the Justice Courts produce during the calendar year.

**Significance**

Traffic enforcement reduces accidents and helps prevent fatalities, keeping our community safe. This indicator ties to the Marion County strategic priority for Public Safety, Goal #3: Pursue a safe and secure community by protecting the people, property, and economy of Marion County.

MARION COUNTY FY 2016-17 BUDGET  
BY DEPARTMENT  
JUSTICE COURT

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**Data Units Calendar Year**

East Marion

<b>CY 2009 Actual</b>	<b>CY 2010 Actual</b>	<b>CY 2011 Actual</b>	<b>CY 2012 Actual</b>	<b>CY 2013 Actual</b>
\$4,066,551	\$2,840,658	\$2,404,342	\$2,216,456	\$1,967,222

North Marion

<b>CY 2009 Actual</b>	<b>CY 2010 Actual</b>	<b>CY 2011 Actual</b>	<b>CY 2012 Actual</b>	<b>CY 2013 Actual</b>
\$1,693,053	\$2,132,147	\$2,740,368	\$2,834,254	\$2,484,516

Marion County Justice Court

<b>CY 2014 Actual</b>	<b>CY 2015 Actual</b>	<b>CY 2016 Estimate</b>	<b>CY 2017 Estimate</b>
\$4,217,280	\$3,911,687	\$4,200,000	\$4,284,000

**Explanation of Trends and Changes**

Amount of fines collected has followed the same trend between courts as explained under Key Indicator #1, Volume of Citations Processed.

MARION COUNTY FY 2016-17 BUDGET  
 BY DEPARTMENT  
 JUSTICE COURT

<b>Resources by Fund Detail</b>						
<b>100 - General Fund</b>	<b>Actual FY 13-14</b>	<b>Actual FY 14-15</b>	<b>Budget FY 15-16</b>	<b>Proposed FY 16-17</b>	<b>Approved FY 16-17</b>	<b>Adopted FY 16-17</b>
<b>General Fund Transfers</b>						
381100 Transfer from General Fund	957,912	845,421	866,934	883,244	883,244	883,244
General Fund Transfers Total	<b>957,912</b>	<b>845,421</b>	<b>866,934</b>	<b>883,244</b>	<b>883,244</b>	<b>883,244</b>
General Fund Total	<b>957,912</b>	<b>845,421</b>	<b>866,934</b>	<b>883,244</b>	<b>883,244</b>	<b>883,244</b>
Justice Court Grand Total	957,912	845,421	866,934	883,244	883,244	883,244

MARION COUNTY FY 2016-17 BUDGET  
BY DEPARTMENT  
JUSTICE COURT

**Requirements by Fund Detail**

<b>100 - General Fund</b>	<b>Actual FY 13-14</b>	<b>Actual FY 14-15</b>	<b>Budget FY 15-16</b>	<b>Proposed FY 16-17</b>	<b>Approved FY 16-17</b>	<b>Adopted FY 16-17</b>
<b>Personnel Services</b>						
<b>Salaries and Wages</b>						
511110 Regular Wages	318,134	319,205	371,856	370,680	370,680	370,680
511120 Temporary Wages	0	3,030	0	0	0	0
511130 Vacation Pay	16,434	11,621	0	0	0	0
511140 Sick Pay	10,109	10,198	0	0	0	0
511150 Holiday Pay	14,669	14,694	0	0	0	0
511160 Comp Time Pay	0	2,357	0	0	0	0
511180 Differential Pay	0	395	0	0	0	0
511210 Compensation Credits	16,301	14,381	11,470	11,519	11,519	11,519
511240 Leave Payoff	7,305	0	0	0	0	0
511270 Leadworker Pay	0	126	0	0	0	0
511280 Cell Phone Pay	233	173	300	300	300	300
511290 Health Insurance Waiver Pay	0	1,000	1,620	0	0	0
511420 Premium Pay	580	18,148	6,000	0	0	0
<b>Salaries and Wages Total</b>	<b>383,765</b>	<b>395,327</b>	<b>391,246</b>	<b>382,499</b>	<b>382,499</b>	<b>382,499</b>
<b>Fringe Benefits</b>						
512110 PERS	59,163	56,481	61,398	60,960	60,960	60,960
512120 401K	8,766	9,960	8,548	8,511	8,511	8,511
512130 PERS Debt Service	17,331	19,287	19,825	17,772	17,772	17,772
512200 FICA	29,342	29,976	29,201	29,010	29,010	29,010
512310 Medical Insurance	131,146	104,733	102,312	116,090	116,090	116,090
512320 Dental Insurance	13,055	10,881	9,828	10,890	10,890	10,890
512330 Group Term Life Insurance	666	630	696	709	709	709
512340 Long Term Disability Insurance	1,703	1,620	2,142	1,587	1,587	1,587
512400 Unemployment Insurance	1,542	1,584	1,847	1,414	1,414	1,414
512520 Workers Comp Insurance	274	255	240	240	240	240
512600 Wellness Program	360	301	320	320	320	320
512610 Employee Assistance Program	254	216	216	216	216	216
<b>Fringe Benefits Total</b>	<b>263,603</b>	<b>235,924</b>	<b>236,573</b>	<b>247,719</b>	<b>247,719</b>	<b>247,719</b>
<b>Personnel Services Total</b>	<b>647,367</b>	<b>631,251</b>	<b>627,819</b>	<b>630,218</b>	<b>630,218</b>	<b>630,218</b>
<b>Materials and Services</b>						
<b>Supplies</b>						
521010 Office Supplies	7,761	11,966	13,000	10,000	10,000	10,000
521190 Publications	0	0	615	650	650	650
<b>Supplies Total</b>	<b>7,761</b>	<b>11,966</b>	<b>13,615</b>	<b>10,650</b>	<b>10,650</b>	<b>10,650</b>
<b>Materials</b>						
522150 Small Office Equipment	1,136	4,050	0	1,500	1,500	1,500
522160 Small Departmental Equipment	1,159	0	500	0	0	0
522170 Computers Non Capital	2,542	0	0	0	0	0
<b>Materials Total</b>	<b>4,837</b>	<b>4,050</b>	<b>500</b>	<b>1,500</b>	<b>1,500</b>	<b>1,500</b>
<b>Communications</b>						
523010 Telephone Equipment	4,718	0	0	0	0	0
523015 Video Security Equipment	0	60	0	0	0	0

MARION COUNTY FY 2016-17 BUDGET  
BY DEPARTMENT  
JUSTICE COURT

<b>100 - General Fund</b>	<b>Actual FY 13-14</b>	<b>Actual FY 14-15</b>	<b>Budget FY 15-16</b>	<b>Proposed FY 16-17</b>	<b>Approved FY 16-17</b>	<b>Adopted FY 16-17</b>
<b>Materials and Services</b>						
523020 Phone and Communication Svcs	1,019	472	100	150	150	150
523040 Data Connections	1,133	2,098	2,100	2,100	2,100	2,100
523050 Postage	4,461	2,200	3,000	1,500	1,500	1,500
523060 Cellular Phones	0	49	0	0	0	0
523090 Long Distance Charges	0	59	60	60	60	60
<b>Communications Total</b>	<b>11,331</b>	<b>4,938</b>	<b>5,260</b>	<b>3,810</b>	<b>3,810</b>	<b>3,810</b>
<b>Utilities</b>						
524010 Electricity	4,952	6,147	6,600	6,600	6,600	6,600
524040 Natural Gas	2,246	2,226	4,000	2,700	2,700	2,700
524050 Water	188	0	0	500	500	500
524090 Garbage Disposal and Recycling	465	420	500	500	500	500
<b>Utilities Total</b>	<b>7,850</b>	<b>8,793</b>	<b>11,100</b>	<b>10,300</b>	<b>10,300</b>	<b>10,300</b>
<b>Contracted Services</b>						
525350 Janitorial Services	2,604	3,892	4,400	4,400	4,400	4,400
525360 Public Works Services	520	0	0	0	0	0
525510 Legal Services	23,907	1,314	0	0	0	0
525540 Witnesses	5	0	95	95	95	95
525541 Witness Mileage Reimbursement	7	0	0	0	0	0
525555 Security Services	258	0	240	240	240	240
525710 Printing Services	1,535	1,072	1,500	1,500	1,500	1,500
525735 Mail Services	0	0	0	1,500	1,500	1,500
525740 Document Disposal Services	176	500	1,000	600	600	600
525770 Interpreters and Translators	12,203	8,024	6,500	6,500	6,500	6,500
525999 Other Contracted Services	19,336	1,515	6,440	6,440	6,440	6,440
<b>Contracted Services Total</b>	<b>60,549</b>	<b>16,316</b>	<b>20,175</b>	<b>21,275</b>	<b>21,275</b>	<b>21,275</b>
<b>Repairs and Maintenance</b>						
526021 Computer Software Maintenance	480	0	0	0	0	0
526030 Building Maintenance	156	2,752	2,000	2,000	2,000	2,000
<b>Repairs and Maintenance Total</b>	<b>636</b>	<b>2,752</b>	<b>2,000</b>	<b>2,000</b>	<b>2,000</b>	<b>2,000</b>
<b>Rentals</b>						
527120 Motor Pool Mileage	28	442	500	500	500	500
527210 Building Rental Private	104,768	55,269	71,466	72,972	72,972	72,972
527300 Equipment Rental	1,554	372	1,000	500	500	500
<b>Rentals Total</b>	<b>106,350</b>	<b>56,084</b>	<b>72,966</b>	<b>73,972</b>	<b>73,972</b>	<b>73,972</b>
<b>Insurance</b>						
528210 Public Official Bonds	100	100	100	100	100	100
528220 Notary Bonds	120	0	0	0	0	0
<b>Insurance Total</b>	<b>220</b>	<b>100</b>	<b>100</b>	<b>100</b>	<b>100</b>	<b>100</b>
<b>Miscellaneous</b>						
529110 Mileage Reimbursement	186	96	200	200	200	200
529130 Meals	0	31	0	200	200	200
529140 Lodging	361	1,818	2,000	3,000	3,000	3,000



MARION COUNTY FY 2016-17 BUDGET  
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JUSTICE COURT

<b>100 - General Fund</b>	<b>Actual FY 13-14</b>	<b>Actual FY 14-15</b>	<b>Budget FY 15-16</b>	<b>Proposed FY 16-17</b>	<b>Approved FY 16-17</b>	<b>Adopted FY 16-17</b>
<b>Materials and Services</b>						
529210 Meetings	0	198	85	200	200	200
529220 Conferences	325	1,734	1,500	2,000	2,000	2,000
529230 Training	278	106	60	60	60	60
529300 Dues and Memberships	390	600	470	520	520	520
529650 Pre Employment Costs	0	49	0	0	0	0
<b>Miscellaneous Total</b>	<b>1,541</b>	<b>4,633</b>	<b>4,315</b>	<b>6,180</b>	<b>6,180</b>	<b>6,180</b>
<b>Materials and Services Total</b>	<b>201,075</b>	<b>109,632</b>	<b>130,031</b>	<b>129,787</b>	<b>129,787</b>	<b>129,787</b>
<b>Administrative Charges</b>						
611100 County Admin Allocation	9,438	8,953	9,242	9,109	9,109	9,109
611220 Custodial Allocation	4,845	0	0	0	0	0
611230 Courier Allocation	516	533	480	519	519	519
611250 Risk Management Allocation	1,182	1,239	1,399	1,097	1,097	1,097
611255 Benefits Allocation	2,702	2,649	2,737	2,334	2,334	2,334
611260 Human Resources Allocation	8,095	9,225	9,166	9,301	9,301	9,301
611300 Legal Services Allocation	333	570	1,394	1,542	1,542	1,542
611400 Information Tech Allocation	25,350	25,050	25,704	26,556	26,556	26,556
611410 FIMS Allocation	8,099	8,588	10,096	10,629	10,629	10,629
611420 Telecommunications Allocation	2,482	3,173	2,760	5,698	5,698	5,698
611430 Info Tech Direct Charges	9,809	9,745	11,608	25,494	25,494	25,494
611600 Finance Allocation	32,485	30,165	26,703	23,673	23,673	23,673
611800 MCBEE Allocation	233	448	1,338	630	630	630
612100 IT Equipment Use Charges	0	0	2,057	2,257	2,257	2,257
614100 Liability Insurance Allocation	2,100	2,300	2,500	2,700	2,700	2,700
614200 WC Insurance Allocation	1,800	1,900	1,900	1,700	1,700	1,700
<b>Administrative Charges Total</b>	<b>109,469</b>	<b>104,538</b>	<b>109,084</b>	<b>123,239</b>	<b>123,239</b>	<b>123,239</b>
<b>General Fund Total</b>	<b>957,912</b>	<b>845,421</b>	<b>866,934</b>	<b>883,244</b>	<b>883,244</b>	<b>883,244</b>
<b>Justice Court Grand Total</b>	<b>957,912</b>	<b>845,421</b>	<b>866,934</b>	<b>883,244</b>	<b>883,244</b>	<b>883,244</b>

MARION COUNTY FY 2016-17 BUDGET  
BY DEPARTMENT  
JUSTICE COURT

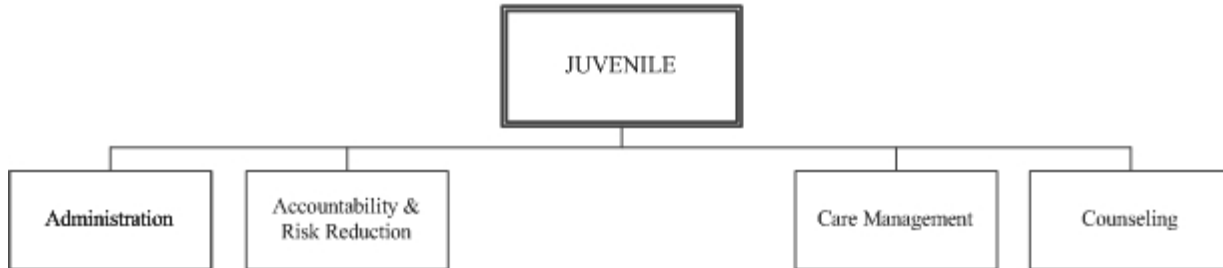
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MARION COUNTY FY 2016-17 BUDGET  
BY DEPARTMENT  
JUVENILE

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## JUVENILE



### MISSION STATEMENT

Improve public safety by working with parents, guardians, youth and the community, to provide youth accountability and opportunities for positive change.

### GOALS AND OBJECTIVES

- Goal 1 Analyze data to inform policy and practice in achieving positive youth outcomes and public safety through reduction of criminogenic risk factors and recidivism, and increase in community connectivity and educational engagement.
- Objective 1 Replace the antiquated and unsupportable FoxPro CRIS system, an internal referral system critical to data collection and analysis.
  - Objective 2 Provide all employees with regular data on program outcomes in contributing to overall reduction in youth risk and recidivism, and complete an annual department summary.
  - Objective 3 Establish a process for continual review of data and outcomes for policy and operational system improvements.
- Goal 2 Implement data driven, trauma informed, culturally and gender specific evidenced-based programs and practices associated with positive youth development, criminogenic risk reduction, and public safety.
- Objective 1 Implement clear and consistent training to build and support competencies in service delivery.
  - Objective 2 Improve communication and employee inclusion in implementation of programs and services to achieve department outcomes.
- Goal 3 Create a focused shift in the lives of the youth referred to the Juvenile Department and realign them with ethical, reputable behavior, and skills to make positive decisions.
- Objective 1 Utilize the new found partnership with mental health services to access wrap around support to the entire family.
  - Objective 2 Streamline a department-wide plan, specific to each youth, so that the intervention set up by the probation case management is reinforced by every program, allowing the youth to practice and master one skill at a time.
  - Objective 3 Search for a way to offer parenting classes that address and empower the parent or guardian in the day to day environment.

MARION COUNTY FY 2016-17 BUDGET  
BY DEPARTMENT  
JUVENILE

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- Goal 4 Identify and address areas of decision and resources to ensure equitable access and fair treatment of all youth.
- Objective 1 Implement family centered model and provide skill trainers to support youth remaining safely in the community and avoid residential placements.
  - Objective 2 Engage partners in developing strategies to reduce disproportional diverse populations at decision points.
  - Objective 3 Increase mental health partnerships to provide for appropriate placement and interventions of youth with significant mental health issues and with co-occurring substance abuse.
  - Objective 4 Strengthen partnerships and improve outcomes in reducing the crossover of youth from the child welfare system and juvenile justice system.
  - Objective 5 Increase resources to address significant substance abuse and dual diagnosis issues among the youth we serve.
- Goal 5 Increase the educational success of youth and skill development for career employment readiness.
- Objective 1 Develop competencies and certification process for Alternative Programs so youth leave the program with identified skills transferable to community jobs.
  - Objective 2 Develop relationships with colleges, business leaders, and community organizations to provide transition opportunities for youth to obtain employment skills, jobs and advanced degrees.
  - Objective 3 Strategically create department vision and plan for collectively increasing education outcomes in youth served.
- Goal 6 Maximize opportunities for youth to earn and pay timely restitution owed to those they have harmed.
- Objective 1 Explore expansion of current work capacity opportunities for youth, and types of skills and jobs, and community partnerships.
- Goal 7 Ensure operational efficiencies.
- Objective 1 Continue refining systems to provide review, evaluation, and accountability for resource allocations and expenditures.
  - Objective 2 Continue policy and procedure development and oversight of accountability of purchasing, property management, and loss control practices.
  - Objective 3 Maximize collection of Title IV-E reimbursement and prioritize the use of the funds.
  - Objective 4 Complete planning and construction of the Juvenile Department administrative building remodel so that the lay out enhances and supports the partnerships and operations of effective service delivery.

MARION COUNTY FY 2016-17 BUDGET  
BY DEPARTMENT  
JUVENILE

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**DEPARTMENT OVERVIEW**

Most juveniles are referred to the Juvenile Department by police officers throughout the county, however, youth nine to thirteen can be referred by nonprofits, schools, and parents to the department's voluntary Family Support Program.

Juveniles are referred for crimes or violations through a police report or physically brought by police to detention for more serious crimes. The Juvenile Department works hard to implement evidence-based and promising practices to address youth behaviors, reduce risk factors, and build protective factors. Our goal is to not only hold juveniles accountable for their actions but to also help redirect them towards positive outcomes through attitude and behavior change that promote public safety. A juvenile might appear before a judge, undergo informal processing at the department, or enter into a community diversion program such as peer courts. Once a judge orders probation, juveniles are supervised in the community by juvenile probation officers. Timely payment of restitution to victims is a critical component of accountability and a strong value of the department.

MARION COUNTY FY 2016-17 BUDGET  
BY DEPARTMENT  
JUVENILE

**RESOURCE AND REQUIREMENT SUMMARY**

Juvenile	FY 13-14 ACTUAL	FY 14-15 ACTUAL	FY 15-16 BUDGET	FY 16-17 ADOPTED	+/- %
<b>RESOURCES</b>					
Intergovernmental Federal	230,776	83,095	105,000	203,800	94.1%
Intergovernmental State	1,047,828	1,123,108	1,103,529	1,117,369	1.3%
Charges for Services	788,480	801,424	927,120	937,885	1.2%
Other Revenues	4,165	20,713	9,511	4,000	-57.9%
General Fund Transfers	9,921,041	10,153,874	10,909,645	11,108,568	1.8%
Other Fund Transfers	213,690	252,940	175,000	140,000	-20.0%
Net Working Capital	68,288	102,439	290,622	430,422	48.1%
<b>TOTAL RESOURCES</b>	<b>12,274,268</b>	<b>12,537,593</b>	<b>13,520,427</b>	<b>13,942,044</b>	<b>3.1%</b>
<b>REQUIREMENTS</b>					
Personnel Services					
Salaries and Wages	5,997,986	6,152,478	6,716,642	6,907,720	2.8%
Fringe Benefits	3,170,184	3,225,761	3,530,089	3,588,585	1.7%
<b>Total Personnel Services</b>	<b>9,168,169</b>	<b>9,378,239</b>	<b>10,246,731</b>	<b>10,496,305</b>	<b>2.4%</b>
Materials and Services					
Supplies	143,327	158,290	171,386	168,600	-1.6%
Materials	140,244	165,189	175,985	144,260	-18.0%
Communications	17,759	20,136	24,936	19,288	-22.6%
Utilities	182,503	189,952	179,620	171,535	-4.5%
Contracted Services	720,217	541,535	569,137	554,587	-2.6%
Repairs and Maintenance	46,583	102,089	59,106	49,902	-15.6%
Rentals	94,511	96,639	89,774	91,279	1.7%
Insurance	2,306	1,549	3,014	3,014	0.0%
Miscellaneous	118,752	119,361	168,866	178,300	5.6%
<b>Total Materials and Services</b>	<b>1,466,202</b>	<b>1,394,738</b>	<b>1,441,824</b>	<b>1,380,765</b>	<b>-4.2%</b>
Administrative Charges	1,528,919	1,422,772	1,587,936	1,620,572	2.1%
Capital Outlay	8,538	0	0	0	n.a.
Transfers Out	0	51,223	55,246	0	-100.0%
Contingency	0	0	188,690	444,402	135.5%
<b>TOTAL REQUIREMENTS</b>	<b>12,171,829</b>	<b>12,246,972</b>	<b>13,520,427</b>	<b>13,942,044</b>	<b>3.1%</b>
<b>FTE</b>	103.43	103.50	103.68	105.10	1.4%

MARION COUNTY FY 2016-17 BUDGET  
BY DEPARTMENT  
JUVENILE

Fund Name	<b>FUNDS</b>				% of Total
	FY 13-14 ACTUAL	FY 14-15 ACTUAL	FY 15-16 BUDGET	FY 16-17 ADOPTED	
<b>RESOURCES</b>					
FND 100 General Fund	9,084,987	9,220,889	9,985,775	10,184,698	73.1%
FND 125 Juvenile Grants	3,189,281	3,316,704	3,534,652	3,757,346	26.9%
<b>TOTAL RESOURCES</b>	<b>12,274,268</b>	<b>12,537,593</b>	<b>13,520,427</b>	<b>13,942,044</b>	<b>100.0%</b>
<b>REQUIREMENTS</b>					
FND 100 General Fund	9,084,987	9,220,889	9,985,775	10,184,698	73.1%
FND 125 Juvenile Grants	3,086,842	3,026,082	3,534,652	3,757,346	26.9%
<b>TOTAL REQUIREMENTS</b>	<b>12,171,829</b>	<b>12,246,972</b>	<b>13,520,427</b>	<b>13,942,044</b>	<b>100.0%</b>

	<b>PROGRAMS</b>				+/- %
	FY 13-14 ACTUAL	FY 14-15 ACTUAL	FY 15-16 BUDGET	FY 16-17 ADOPTED	
<b>RESOURCES</b>					
Juvenile Case Management	3,451,265	3,509,551	3,986,032	4,420,964	10.9%
Juvenile Acctability Risk Reduction	6,380,593	6,661,344	7,033,593	7,197,483	2.3%
Juvenile Counseling	633,074	692,620	738,182	742,734	0.6%
Juvenile Administration	1,809,336	1,674,078	1,762,620	1,580,863	-10.3%
<b>TOTAL RESOURCES</b>	<b>12,274,268</b>	<b>12,537,593</b>	<b>13,520,427</b>	<b>13,942,044</b>	<b>3.1%</b>
<b>REQUIREMENTS</b>					
Juvenile Case Management	3,448,901	3,451,813	3,986,032	4,420,964	10.9%
Juvenile Acctability Risk Reduction	6,315,949	6,488,439	7,033,593	7,197,483	2.3%
Juvenile Counseling	633,074	692,620	738,182	742,734	0.6%
Juvenile Administration	1,773,905	1,614,099	1,762,620	1,580,863	-10.3%
<b>TOTAL REQUIREMENTS</b>	<b>12,171,829</b>	<b>12,246,972</b>	<b>13,520,427</b>	<b>13,942,044</b>	<b>3.1%</b>

MARION COUNTY FY 2016-17 BUDGET  
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JUVENILE

**Juvenile Case Management Program**

- Family Support Program provides a voluntary early intervention service for youth nine to thirteen within the context of their families, referred by school personnel, law enforcement, social service agencies, or families to prevent or minimize involvement in the juvenile justice system.
- Families are supported in holding youth accountable, providing appropriate structure, limit setting, and consequences and rewards, and assisted in accessing treatment resources for family counseling, substance abuse, and mental health issues as necessary.
- Police referrals alleging law violation or criminal offenses are assessed by Juvenile Probation Officers to determine the level of intervention, supervision and support required to reduce risk factors and enhance positive attitudes, values, beliefs and behaviors.
- Probation Officers hold juveniles accountable, support victim rights, enforce payment of restitution, and facilitate skill development and personal responsibility through evidenced-based and best practice interventions, tools and curriculum considering adolescent development.
- Education Advocates re-engage juveniles in the Juvenile Department's Education Program by advocating for appropriate education accommodations, providing support, skill building and services for credit recovery; thereby improving attendance, behavior, grades and overall educational success.

**Program Summary**

Juvenile	Program: Juvenile Case Management				
	FY 13-14 ACTUAL	FY 14-15 ACTUAL	FY 15-16 BUDGET	FY 16-17 ADOPTED	+/- %
<b>RESOURCES</b>					
Intergovernmental Federal	13,081	68,164	100,000	200,000	100.0%
Intergovernmental State	240,076	247,472	240,864	240,864	0.0%
Charges for Services	52,758	42,514	59,400	55,900	-5.9%
Other Revenues	0	589	0	0	n.a.
General Fund Transfers	3,126,620	3,137,808	3,497,464	3,653,530	4.5%
Other Fund Transfers	18,658	10,642	30,566	21,533	-29.6%
Net Working Capital	72	2,364	57,738	249,137	331.5%
<b>TOTAL RESOURCES</b>	<b>3,451,265</b>	<b>3,509,551</b>	<b>3,986,032</b>	<b>4,420,964</b>	<b>10.9%</b>
<b>REQUIREMENTS</b>					
Personnel Services	2,863,280	2,874,859	3,251,091	3,383,656	4.1%
Materials and Services	90,209	121,195	84,049	128,835	53.3%
Administrative Charges	495,412	455,759	515,866	554,566	7.5%
Contingency	0	0	135,026	353,907	162.1%
<b>TOTAL REQUIREMENTS</b>	<b>3,448,901</b>	<b>3,451,813</b>	<b>3,986,032</b>	<b>4,420,964</b>	<b>10.9%</b>
<b>FTE</b>	32.37	32.37	32.37	33.32	2.9%



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**FTE By Position Title By Program**

<b>Program: Juvenile Case Management</b>	
<b>Position Title</b>	<b>FTE</b>
Case Aide	1.00
Department Specialist 2	0.22
Department Specialist 2 (Bilingual)	2.00
Education Services Advocate	2.00
Education Services Advocate (Bilingual)	2.00
Family Support Specialist	1.00
Family Support Specialist (Bilingual)	1.00
Juvenile Probation Officer	14.00
Juvenile Probation Officer (Bilingual)	8.00
Juvenile Program Supervisor	2.10
<b>Program Juvenile Case Management FTE Total:</b>	<b>33.32</b>

- In addition to the above there are 0.70 FTE temporary positions.

*FTE Changes*

There is an increase of 0.95 FTE. This is from the reduction of 0.05 FTE Department Specialist 2 in Education Services and the addition of 1.0 FTE Case Aide in Probation.

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**Juvenile Case Management Program Budget Justification**

**RESOURCES**

There is an increase of \$100,000 in Intergovernmental Federal in DHS Title IV-E Reimbursement. Title IV-E is a federal program that provides funding through the Social Security Act. The program provides fiscal reimbursement for services the Juvenile Department provides through our Juvenile Probation Services and Guaranteed Attendance Program shelter home. FY 2015-16 was for a half of years revenue.

There is a decrease of \$3,500 in Charges for Services. This decrease is from a decline in probation fees collected.

There is a net increase of \$158,066 in General Fund revenue. This includes one decision package; \$6,055 for vests for Probation Officers. The budget committee added \$62,531 for 1.0 FTE Case Aid position to support probation officers at the Juvenile Department.

There is a decrease of \$8,983 in Other Fund Transfers. This is from a decrease of \$9,033 in Criminal Justice funds being used in Juvenile Probation Services and a \$50 increase in the redistribution of other transfers.

There is an increase of \$191,349 in Net Working Capital. There is an increase of \$164,826 in DHS Title IV-E Reimbursement and \$26,523 in probation fees.

**REQUIREMENTS**

There is an increase of \$132,565 in Personnel Services. This is attributed to step increase and fringe benefit cost increases and the budget committee added \$62,531 for 1.0 FTE Case Aid position to support Probation Officers.

There is a total increase of \$44,786 in Materials and Services. There is an increase of \$4,625 in Supplies. This includes a decision package for seven bullet proof vests for Probation Officers, in the amount of \$6,055. The remainder is from miscellaneous decreases in department supplies. There is an increase of \$14,239 in Contracted Services. This is from an increase of \$11,017 in victim restitution and other miscellaneous increases in contracted services. There is an increase of \$25,140 in Miscellaneous. This is from an increase in the amount paid to the State of Oregon for processing Title IV-E revenue.

There is an increase of \$218,881 in Contingency, from Title IV-E monies. The target for these funds is to address additional services currently not available to juveniles.

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**Juvenile Accountability Risk Reduction Program**

- Thirty-two bed detention facility provides short term safe and secure custody for juveniles that are pending resolution of criminal charges, or as a sanction for juveniles adjudicated and on court ordered probation who violate a condition of supervision.
- Detention provides a structured environment that emphasizes personal responsibility through teaching and modeling skills for effective communication, problem solving, and decision making. The Oregon Department of Education provides the education services in detention.
- Guaranteed Attendance Program (GAP) is a highly structured voluntary ninety day residential shelter care program where juveniles have the opportunity to learn new skills in problem solving, regulating emotions, decision making, and evaluating their choices and consequences thereby reducing risk factors and increasing positive behavioral and attitudinal changes. Juveniles are required to have a day program and most attend local public schools and/or work in Alternative Programs on campus.
- Alternative Programs provides an opportunity for juveniles to earn and pay timely restitution owed to victims, complete community service, and gain employment and trade skill competencies. Juveniles also learn about job responsibilities, team work, problem solving, trust and reliability.
- In partnership with the community, Alternative Programs supervise work crews who complete regular grounds maintenance at the Juvenile Department, fulfill contracts with city, state, and county agencies, and manufacture goods and services. Alternative Programs also has a wood and metal shop where juveniles design, and build art and functional items for sale at the Fresh Start Market.
- The Fresh Start Market is a coffee, and soup and sandwich business open to the public where juveniles learn customer service, barista skills, food preparation, cash handling, and marketing of youth manufactured metal and wood art and functional items.

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**Program Summary**

Juvenile	Program: Juvenile Accountability Risk Reduction				
	FY 13-14 ACTUAL	FY 14-15 ACTUAL	FY 15-16 BUDGET	FY 16-17 ADOPTED	+/- %
<b>RESOURCES</b>					
Intergovernmental Federal	4,400	3,745	5,000	3,800	-24.0%
Intergovernmental State	805,490	875,636	862,665	876,505	1.6%
Charges for Services	669,332	688,551	792,807	808,016	1.9%
Other Revenues	117	655	5,000	0	-100.0%
General Fund Transfers	4,681,734	4,787,326	5,123,825	5,233,708	2.1%
Other Fund Transfers	195,032	240,787	71,391	118,467	65.9%
Net Working Capital	24,486	64,643	172,905	156,987	-9.2%
<b>TOTAL RESOURCES</b>	<b>6,380,593</b>	<b>6,661,344</b>	<b>7,033,593</b>	<b>7,197,483</b>	<b>2.3%</b>
<b>REQUIREMENTS</b>					
Personnel Services	4,849,244	4,953,266	5,334,285	5,500,411	3.1%
Materials and Services	728,011	777,484	831,631	821,996	-1.2%
Administrative Charges	730,156	706,467	782,364	784,581	0.3%
Capital Outlay	8,538	0	0	0	n.a.
Transfers Out	0	51,223	31,649	0	-100.0%
Contingency	0	0	53,664	90,495	68.6%
<b>TOTAL REQUIREMENTS</b>	<b>6,315,949</b>	<b>6,488,439</b>	<b>7,033,593</b>	<b>7,197,483</b>	<b>2.3%</b>
<b>FTE</b>	<b>55.73</b>	<b>55.67</b>	<b>55.67</b>	<b>56.72</b>	<b>1.9%</b>

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**FTE By Position Title By Program**

<b>Program: Juvenile Accountability Risk Reduction</b>	
<b>Position Title</b>	<b>FTE</b>
Alternative Program Worker 2	7.00
Alternative Program Worker 2 (Bilingual)	2.00
Alternative Program Worker 3	4.00
Alternative Program Worker 3 (Bilingual)	1.00
Assistant Juvenile Supervisor	3.00
Department Specialist 2	1.00
Department Specialist 2 (Bilingual)	1.00
Department Specialist 3	1.00
Department Specialist 3 (Bilingual)	1.00
Group Worker 2	23.25
Group Worker 2 (Bilingual)	7.00
Group Worker 2 (Job Share)	1.00
Group Worker 3	1.00
Juvenile Detention Supervisor	1.00
Juvenile Program Supervisor	2.00
Program Van Driver	0.47
<b>Program Juv Acctability Risk Reduction FTE Total:</b>	<b>56.72</b>

- In addition to the above there are 10.50 FTE temporary positions.

***FTE Changes***

There is an increase of 1.05 FTE, from the addition of 0.50 FTE Group Worker 2 in Guaranteed Attendance Program, 0.55 Alternative Programs Worker 2 in Alternative Programs.

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**Juvenile Accountability Risk Reduction Program Budget Justification**

RESOURCES

There is a decrease of \$1,200 in Federal revenue. This is from a reduction in the Low Income Energy Assistance Program (LIEAP) in Alternative Programs wood deliveries.

There is an increase of \$13,840 in Intergovernmental State revenue. This is from the Juvenile Crime Prevention Basic and Diversion funds that support the Guaranteed Attendance Program. FY 15-16 was the first year of a biennial allocation. We budget more in the second year of the biennium.

There is an increase of \$15,209 in Charges for Services. There is a decrease of \$10,000 in Work Crew Fees, a decrease of \$3,197 Juvenile Market revenue, an increase of \$25,586 in Behavioral Rehabilitation Services (BRS) Medicaid fees (increase in daily rate) and \$2,820 increase from Alternative Programs styrofoam processing revenue.

There is a decrease of \$5,000 in Other Revenue. In FY 15-16, Detention received a grant to train trainers across Oregon to deliver the Mental Health Training Curriculum for Juvenile Justice.

There is an increase of \$109,883 in General Fund Transfers. This includes one decision package for detention beds in Linn County, \$5,000.

There is an increase of \$41,548 in Other Fund Transfers. This is from an increase of \$41,611 in Criminal Justice Assessment revenue in this program and other small reallocation of revenue.

There is a decrease of \$15,918 in Net Working Capital. primarily in Criminal Justice Assessment. This is from an increase of \$27,943 in Behavioral Rehabilitation Services (BRS), an increase of \$14,401 in Alternative Programs matrix, a decrease of \$49,477 in Criminal Justice Assessment, and a decrease of \$8,785 in Alternative Programs styrofoam.

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REQUIREMENTS

There is an increase of \$166,126 in Personnel Services. The increase is attributed to normal step and COLA increases.

There is a total decrease of \$9,635 in Materials and Services.

- ~ There is a decrease of \$2,424 in Supplies, primarily from lower gas and diesel costs.
- ~ There is a decrease of \$6,650 in Communications, this includes the reduction of a one-time purchase of radios for Detention.
- ~ There is a decrease of \$1,085 in Utilities, from the reduction in utilities paid by the Juvenile Market.
- ~ There is an increase of \$5,105 in Contracted services. Included in this amount is a decision package for \$5,000 for Linn County juvenile detention beds.
- ~ There is a decrease of \$5,093 in Miscellaneous, from the decrease of expenditures for the Detention one-time grant that provided Mental Health Training in Detention.

There is an increase of \$2,217 in Administrative Charges. Administrative charges are allocated to programs in conformity with an overall county cost allocation plan.

There is a decrease of \$31,649 in Transfers Out. This is from a one-time transfer in FY 2015-16 to the Fleet Acquisition fund for the purchase of truck used in Alternative Programs to deliver wood.

There is an increase of \$31,303 in Contingency.

- ~ There is an increase of \$24,813 in Behavioral Rehabilitation Services contingency.
- ~ There is an increase of \$15,608 in Alternative Programs contingency.
- ~ There is decrease of \$36,212 in Criminal Justice Assessment contingency.
- ~ There is an increase of \$27,094 in Alternative Programs styrofoam contingency.

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**Juvenile Counseling Program**

- Counselors provide mental health and suicide/self harm screening on all juveniles in detention.
- Provide counseling and mental health crisis services for juveniles in detention and consultation with staff and Probation Officers to create interventions and programming to enhance well-being and safety.
- Provide coordination with community agencies providing mental health support and services to assist Probation Officers to develop placements and supports for juveniles with significant mental health needs.
- Provide skill building and behaviorally based counseling to juveniles and their families in the GAP shelter care program.
- Provide on campus substance abuse assessment, counseling and support for juveniles on probation.
- Provide individual, group, and family counseling for probation clients in the community who are unable to access community based treatment, as workload allows.

**Program Summary**

Juvenile	Program: Juvenile Counseling				
	FY 13-14 ACTUAL	FY 14-15 ACTUAL	FY 15-16 BUDGET	FY 16-17 ADOPTED	+/- %
<b>RESOURCES</b>					
Charges for Services	66,390	70,320	74,913	73,969	-1.3%
General Fund Transfers	566,684	620,789	663,269	668,765	0.8%
Other Fund Transfers	0	1,511	0	0	n.a.
<b>TOTAL RESOURCES</b>	<b>633,074</b>	<b>692,620</b>	<b>738,182</b>	<b>742,734</b>	<b>0.6%</b>
<b>REQUIREMENTS</b>					
Personnel Services	520,015	576,652	612,691	617,657	0.8%
Materials and Services	25,679	31,595	28,755	28,518	-0.8%
Administrative Charges	87,380	84,373	96,736	96,559	-0.2%
<b>TOTAL REQUIREMENTS</b>	<b>633,074</b>	<b>692,620</b>	<b>738,182</b>	<b>742,734</b>	<b>0.6%</b>
<b>FTE</b>	5.83	5.96	6.14	6.07	-1.2%

**FTE By Position Title By Program**

<b>Program: Juvenile Counseling</b>	
Position Title	FTE
Department Specialist 2	0.29
Juvenile Program Supervisor	0.90
Mental Health Spec 2	3.88
Youth & Family Counselor	1.00
<b>Program Juvenile Counseling FTE Total:</b>	<b>6.07</b>

*FTE Changes*

There was a decrease of 0.07 FTE in the Counseling Program, from an decrease of a Department Specialist 2 FTE.



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**Juvenile Counseling Program Budget Justification**

RESOURCES

There is a decrease of \$944 in Charges for Services. This decrease is in Behavioral Rehabilitation Services, Medicaid fees used by this program.

There is an increase of \$5,496 in General Funds Transfers.

REQUIREMENTS

There is an increase of \$4,966 in Personnel Services. This is attributed to step increases and fringe benefit cost increases.

There is a total decrease of \$237 in Materials and Services.

There is a decrease of \$177 in Administrative Charges.

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**Juvenile Administration Program**

- Establish department vision, goals and objectives, provide leadership, and facilitate training, and accountability for effective delivery of services that reduce juvenile risk factors and increase strengths, assets, and skill development for positive youth outcomes.
- Collect and analyze data for evaluation of service delivery, to make policy decisions, program, and intervention changes to achieve desired outcomes.
- Responsibly manage and account for the department fiscal revenue and expenditures.
- Receive, process, and maintain records in compliance with Oregon Revised Statutes.
- Provide reception and clerical support to customers and all department staff.

**Program Summary**

Juvenile	Program: Juvenile Administration				
	FY 13-14 ACTUAL	FY 14-15 ACTUAL	FY 15-16 BUDGET	FY 16-17 ADOPTED	+/- %
<b>RESOURCES</b>					
Intergovernmental Federal	213,295	11,187	0	0	n.a.
Intergovernmental State	2,262	0	0	0	n.a.
Charges for Services	0	40	0	0	n.a.
Other Revenues	4,048	19,469	4,511	4,000	-11.3%
General Fund Transfers	1,546,002	1,607,952	1,625,087	1,552,565	-4.5%
Other Fund Transfers	0	0	73,043	0	-100.0%
Net Working Capital	43,729	35,431	59,979	24,298	-59.5%
<b>TOTAL RESOURCES</b>	<b>1,809,337</b>	<b>1,674,078</b>	<b>1,762,620</b>	<b>1,580,863</b>	<b>-10.3%</b>
<b>REQUIREMENTS</b>					
Personnel Services	935,630	973,462	1,048,664	994,581	-5.2%
Materials and Services	622,303	464,464	497,389	401,416	-19.3%
Administrative Charges	215,971	176,173	192,970	184,866	-4.2%
Transfers Out	0	0	23,597	0	-100.0%
<b>TOTAL REQUIREMENTS</b>	<b>1,773,905</b>	<b>1,614,099</b>	<b>1,762,620</b>	<b>1,580,863</b>	<b>-10.3%</b>
<b>FTE</b>	9.50	9.50	9.50	9.00	-5.3%

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**FTE By Position Title By Program**

<b>Program: Juvenile Administration</b>	
<b>Position Title</b>	<b>FTE</b>
Accounting Specialist	1.00
Administrative Services Manager	1.00
Asst Director of Juvenile Department	1.00
Contracts Specialist	1.00
Juvenile Dept Director	1.00
Management Analyst 2	1.00
Office Manager	1.00
Records Specialist	2.00
<b>Program Juvenile Administration FTE Total:</b>	<b>9.00</b>

- In addition to the above there is 0.90 FTE temp position that is also budgeted.

*FTE Changes*

There was a 0.50 FTE reduction from the elimination of a vacant Accounting Specialist position.

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**Juvenile Administration Program Budget Justification**

RESOURCES

There is a decrease of \$511 in Other Revenues, from the Scholarship Fund.

There is a net decrease of \$72,522 in General Funds Transfers. There is a decrease of \$81,456, from the elimination of 0.50 FTE Accounting Specialist and lower wages from hiring new staff in Administration.

There is a decrease of \$67,515 in Other Funds Transfers, from the decrease of Criminal Justice Assessment funds used for one time Materials and Services purchases.

There is a decrease of \$35,681 in Networking Capital revenue, includes decreases of \$8,069 in Drug Court Forfeiture funds and \$30,000 in the Pay For Success contract.

REQUIREMENTS

There is a decrease of \$69,083 in Personnel Services, primarily from the elimination of a 0.50 FTE Accounting Specialist position.

There is a total decrease of \$80,973 in Material and Services.

~ There is a decrease of \$5,137 in Supplies due to a reduction in Drug Court Forfeiture funds.

~ There is a decrease of \$31,686 in Materials, from the elimination of the one-time purchases of program supplies funded with Criminal Justice Assessment funds.

~ There is a decrease of \$33,694 in Contracted Services, including a decrease of \$30,000 from the completion of the Third Sector Capital Pay for Success feasibility study.

~ There is a decrease of \$9,554 in Repairs and Maintenance. from the elimination of one-time purchases of building maintenance funded with Criminal Justice Assessment funds and increase in building maintenance for the department.

~ There is an increase of \$1,641 in Rentals, primarily from fleet leases.

~ There is a decrease of \$2,613 in Miscellaneous, from the reduction in the Drug Court Forfeiture funds.

There is a decrease of \$8,104 in Administrative Charges. Administrative charges are allocated to programs in conformity with an overall county cost allocation plan.

There is a decrease of \$18,069 in Transfers Out as small one-time transfers are not repeated.

**KEY DEPARTMENT ACCOMPLISHMENTS**

- On behalf of the eleven counties operating juvenile detention facilities, Marion County applied for and received a grant through the Office of Juvenile Justice and Delinquency Prevention and the John D. and Catherine T. MacArthur Foundation. Twenty-six staff learned to deliver the Mental Health Training Curriculum for Juvenile Justice (MHTC-JJ) and are delivering training across Oregon to detention and other juvenile department staff through a train-the-trainer approach.

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- Children's Behavioral Health (CBH) and the Juvenile Department continue to work together to provide crisis mental health assessments to youth in detention thus expediting the system of care review for appropriate mental health services. We recently began a pilot of care coordination services with a CBH employee at the Juvenile Department to improve the navigation of the mental health services for clients and Juvenile Department employees. Mid Valley-WRAP (MVWRAP) slots continue to be filled to near capacity levels. Youth and families buy into this team approach which has significantly decreased the amount of Juvenile Department interventions as we effectively deal with the root issues rather than behavioral symptoms.
- The Juvenile Department, in collaboration with Information Technology (IT), have spent significant time and energy this past year building an internal referral system, CRIS2, to replace the outdated Fox Pro system. Through many meetings between program and IT staff a more efficient and responsive system has been developed to launch this summer that will provide greater flexibility, data retrieval and adjust easily to program needs and changes.
- A joint management and employee Communication Committee has been exploring ways to improve communication within the department. The committee recommended and has now implemented the Share Point program for a discussion board of concerns, questions, comments and suggestions, and to distribute information such as: calendar listing events, training links and department statistical information.
- Employees created a self directed Unity Committee focused on improving the climate of the work environment by holding department-wide activities that allow interaction and the development of relationships with people within other programs. The Unity Committee has held nothing but consistently successful events and activities for fun, socialization, and to gain a better understanding of the work everyone does in each of the department programs. The committee solicits monthly nominations and provides recognition of employee achievements and contributions.
- Four Education Advocates receive referrals from Probation Officers to provide support to youth on probation struggling in school. Of the 154 cases closed during the past year, where youth engaged in services, regular school attendance increased from 11% to 41% and an average of 8.2 credits were achieved.
- The Juvenile Department provides information on Scotopic Sensitivity Syndrome (SSS) to youth and parents. Parents can choose to have their youth screened in the community for detection and further evaluation to address potentially undiagnosed and disruptive behaviors stemming from the inability to process certain light-waves. SSS is known to exist in approximately 46% of children and adults with reading, learning or attention problems.
- Marion and Multnomah Counties were jointly awarded a Pay for Success Feasibility Study grant through Third Sector Capital exploring an innovative funding mechanism for social services. The project challenged us to create criteria that define the group of youth Marion County currently commits to the Oregon Youth Authority for placement in a residential program. In the process of exploring our assumptions, we've gained different insights into the risk factors of these youth and what resources are needed to keep them in our community. Regardless of what the final outcome on feasibility is, we've learned a valuable method of working the data backward to see trends and test assumptions.
- Work crews have collected and cut firewood for sale through the Fresh Start Market for many years. The staff in charge of the wood shop noted that within the donated wood there are quality pieces that could be made into products to be sold in the Market. We purchased a small planer mill to begin manufacture of furniture, clocks and decorative wood items.
- Alternative Program juvenile work crews collected 9,428 gallons of paint, 36,575 pounds of batteries, and 872 pounds of phones for recycling, and densified 35,800 pounds of Styrofoam that was shipped out for processing into recycled materials.

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**KEY INDICATORS**

**# 1: Juvenile Referral Data**

**Definition and Purpose**

Law enforcement refers juveniles to the department by a police report. Each police report may contain allegations that a juvenile was involved in one or more crimes. A juvenile may be referred to the department in more than one police report over time. Unduplicated youth count is the number of individual juveniles referred. Referral count is how many police reports were received. Total allegations is the number of crimes contained in all of the police reports received.

Law enforcement can refer juveniles for felony and misdemeanor crimes and violations as defined in Oregon Statute, violation of local ordinances, or for status offenses such as runaway and beyond parental control.

**Significance**

Referral data provides the context for practice, resources, and policy decisions. It provides information on how many juveniles are referred, at what frequency, and for what types of criminal activity.

This goal facilitates the achievement of County Goal #3: Pursue a safe and secure community by protecting the people, property, and economy of Marion County. Increased capacity in programs and services that help keep youth out of trouble will also be needed as well as a continuum of services for juvenile offenders that offer the chance of rehabilitation and keep these youth out of the corrections system. Communities also need to encourage and promote healthy lifestyles and provide healthy, drug-free alternatives, affordable activities for residents of all ages through increasing public education and awareness.

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**Data Units None**

Oregon utilizes the statewide Juvenile Justice Information System (JJIS) as the database for juvenile justice information.

**Data Units Calendar Year**

Crime type: Felony

CY 2012 Actual	CY 2013 Actual	CY 2014 Actual	CY 2015 Actual	CY 2016 Estimate
636	539	463	360	303

Crime type: Misdemeanor

CY 2012 Actual	CY 2013 Actual	CY 2014 Actual	CY 2015 Actual	CY 2016 Estimate
2,251	1740	1597	1044	848

Crime type, Violation: Curfew Offense

CY 2012 Actual	CY 2013 Actual	CY 2014 Actual	CY 2015 Actual	CY 2016 Estimate
102	84	82	49	49

Crime type, Violation: MIP - Alcohol

CY 2012 Actual	CY 2013 Actual	CY 2014 Actual	CY 2015 Actual	CY 2016 Estimate
265	207	232	98	76

Crime type, Violation: MIP Tobacco

CY 2012 Actual	CY 2013 Actual	CY 2014 Actual	CY 2015 Actual	CY 2016 Estimate
94	65	70	26	19

Crime type, Violation: PCS < 1 oz Marijuana

CY 2012 Actual	CY 2013 Actual	CY 2014 Actual	CY 2015 Actual	CY 2016 Estimate
181	153	226	138	141

Crime type, Violation: Other Violations and Motor Vehicle

CY 2012 Actual	CY 2013 Actual	CY 2014 Actual	CY 2015 Actual	CY 2016 Estimate
118	89	52	24	16

Crime type: Local Ordinance

CY 2012 Actual	CY 2013 Actual	CY 2014 Actual	CY 2015 Actual	CY 2016 Estimate
305	235	240	208	170

Crime type: Runaway & Beyond Parental Control

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CY 2012 Actual	CY 2013 Actual	CY 2014 Actual	CY 2015 Actual	CY 2016 Estimate
639	500	553	530	495

Total Allegations:

CY 2012 Actual	CY 2013 Actual	CY 2014 Actual	CY 2015 Actual	CY 2016 Estimate
4,278	3382	3534	3398	3066

Referral Count:

CY 2012 Actual	CY 2013 Actual	CY 2014 Actual	CY 2015 Actual	CY 2016 Estimate
2,889	2259	2316	2253	2013

Unduplicated Youth Count:

CY 2012 Actual	CY 2013 Actual	CY 2014 Actual	CY 2015 Actual	CY 2016 Estimate
1,880	1534	1468	1350	1193

**Explanation of Trends and Changes**

Referrals for juvenile criminal activity is down nationally which is also reflected in Marion County. Without more in depth analysis, it is unclear what the drivers are for reduced referrals: less criminal activity, a reduction in law enforcement, other law enforcement priorities, targeted enforcement efforts, prevention efforts, juvenile crime reduction strategies, etc.

**# 2: Recidivism**

**Definition and Purpose**

As a measure of public safety, recidivism is defined as a new criminal referral within twelve months. A criminal referral is a law enforcement report to a juvenile department alleging one or more felonies or misdemeanors.

**Significance**

The Juvenile Department assesses the public safety risk of referred juveniles, and then targets programs, services, and interventions to reduce criminogenic risk factors. The desired outcome is a reduction in criminal activity and increase in public safety. This is the most significant outcome measure of the Juvenile Department.

This goal facilitates the achievement of County Goal #3: Pursue a safe and secure community by protecting the people, property, and economy of Marion County.



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**Data Units Calendar Year**

Oregon utilizes the statewide Juvenile Justice Information System (JJIS) as the database for juvenile justice information. The Oregon Youth Authority issues reports from the database including Juvenile Recidivism All Juvenile Offenders By County. The following data is Marion County recidivism data by youth.

Number of juveniles:

CY 2011 Actual	CY 2012 Actual	CY 2013 Actual	CY 2014 Actual	CY 2015 Actual
1,579	1391	1065	967	886 Estimate

No subsequent referrals:

CY 2011 Actual	CY 2012 Actual	CY 2013 Actual	CY 2014 Actual	CY 2015 Actual
1070 - 67.8%	1032 - 74.2%	772 - 72%	675 - 70%	629 - 71% Estimate

Subsequent referrals:

CY 2011 Actual	CY 2012 Actual	CY 2013 Actual	CY 2014 Actual	CY 2015 Actual
509 - 32.2%	359 - 25.8%	293 - 28%	292 - 30%	183 - 29% Estimate

**Explanation of Trends and Changes**

Marion County Juvenile Department is evolving our programs and services in line with promising and proven practices for effective intervention to decrease offending patterns.

**# 3: Chronic Offender Recidivism**

**Definition and Purpose**

Local, state, and national recidivism findings show that a smaller group of juvenile offenders commit a significant portion of crime. This group is referred to as "chronic offenders." The chronic offenders have three or more subsequent referrals.

**Significance**

Because chronic offenders have the highest rate of criminal activity, they have the greatest victim and community impact. Reducing the percent of chronic offenders even by a small amount significantly reduces crime in the community, victim impacts, and system costs.

This goal facilitates the achievement of County Goal #3: Pursue a safe and secure community by protecting the people, property, and economy of Marion County.

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**Data Units Calendar Year**

Oregon utilizes the statewide Juvenile Justice Information System (JJIS) as the database for juvenile justice information. The Oregon Youth Authority issues reports from the database including Juvenile Recidivism All Juvenile Offenders By County, which includes chronic offender data.

Juveniles:

CY 2011 Actual	CY 2012 Actual	CY 2013 Actual	CY 2015 Actual	CY 2016 Estimate
1,579	1391	1065	967	886

Chronic:

CY 2011 Actual	CY 2012 Actual	CY 2013 Actual	CY 2015 Actual	CY 2016 Estimate
90 - 5.7%	60 - 4.3%	46 - 4%	53 - 5.5%	44 - 5%

**Explanation of Trends and Changes**

Marion County Juvenile Department is evolving our programs and services in line with promising and proven practices to prioritize and target effective intervention at our highest risk juveniles to decrease chronic offending patterns.

**# 4: Restitution Payments to Crime Victims**

**Definition and Purpose**

Juveniles are required to compensate crime victims for the harm they have caused through monetary reimbursement of damage and loss. This accountability to victims is part of the court-ordered supervision process, and part of Formal Accountability Agreements for juveniles who agree to comply with specific conditions without the formal court process.

**Significance**

Oregon law requires the juvenile department to work with juveniles to pay court ordered restitution to victims in a timely manner. Payment of restitution holds the juvenile accountable for the harm they have caused and is of a high value to crime victims. This is a significant measure for victim satisfaction. Victims should expect and receive timely monetary compensation for harm caused to them or their property.

This goal facilitates the achievement of County Goal #3: Pursue a safe and secure community by protecting the people, property, and economy of Marion County.

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**Data Units Calendar Year**

Oregon utilizes the statewide Juvenile Justice Information System (JJIS) as the database for juvenile justice information. The Oregon Youth Authority issues reports from the database including restitution conditions fulfilled. In addition, the Juvenile Department utilizes OJIN the State Court database, and our own internal tracking of restitution paid through the Alternative Programs. Measuring both the amount of restitution paid through the department Alternative Programs is important, as well as the amount of restitution ordered and the amount paid.

Number of Youth:

CY 2012 Actual	CY 2013 Actual	CY 2014 Actual	CY 2015 Actual	CY 2016 Estimate
114	126	74	71	107

Dollars owed:

CY 2012 Actual	CY 2013 Actual	CY 2014 Actual	CY 2015 Actual	CY 2016 Estimate
\$32,406	\$71,253	\$49,978	\$75,570	\$57,623

Dollars paid:

CY 2012 Actual	CY 2013 Actual	CY 2014 Actual	CY 2015 Actual	CY 2016 Estimate
\$31,496	\$64,894	\$42,258	\$51,537	\$46,098

Percentage:

CY 2012 Actual	CY 2013 Actual	CY 2014 Actual	CY 2015 Actual	CY 2016 Estimate
97%	90.7%	85%	68%	80%

Money judgment:

CY 2012 Actual	CY 2013 Actual	CY 2014 Actual	CY 2015 Actual	CY 2016 Estimate
\$769	\$6,615	\$7,719	\$23,878	\$11,525

Percentage:

CY 2012 Actual	CY 2013 Actual	CY 2014 Actual	CY 2015 Actual	CY 2016 Estimate
2.4%	9.2%	15%	31.6%	20%

Amount of restitution earned and paid to victims through the Alternative Programs (includes amounts from previous years, if youth is earning restitution from the previous year) :

CY 2012 Actual	CY 2013 Actual	CY 2014 Actual	CY 2015 Actual	CY 2016 Estimate
\$82,198	\$89,607	\$60,310	\$67,882	\$74,000

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**Explanation of Trends and Changes**

A low-risk work crew was created to facilitate the completion of restitution payments by lower-risk juveniles. An additional crew facilitates juveniles completing restitution quickly who owe small amounts of restitution. There is a continuing effort to increase both the amount paid through alternative programs and ensuring that the total amount a juvenile is ordered to pay is actually paid.

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<b>Resources by Fund Detail</b>						
<b>100 - General Fund</b>	<b>Actual FY 13-14</b>	<b>Actual FY 14-15</b>	<b>Budget FY 15-16</b>	<b>Proposed FY 16-17</b>	<b>Approved FY 16-17</b>	<b>Adopted FY 16-17</b>
<b>General Fund Transfers</b>						
381100 Transfer from General Fund	9,084,987	9,220,889	9,985,775	10,122,167	10,184,698	10,184,698
<b>General Fund Transfers Total</b>	<b>9,084,987</b>	<b>9,220,889</b>	<b>9,985,775</b>	<b>10,122,167</b>	<b>10,184,698</b>	<b>10,184,698</b>
<b>General Fund Total</b>	<b>9,084,987</b>	<b>9,220,889</b>	<b>9,985,775</b>	<b>10,122,167</b>	<b>10,184,698</b>	<b>10,184,698</b>
<b>125 - Juvenile Grants</b>						
<b>Intergovernmental Federal</b>						
331222 Oregon Housing Community Svcs	4,400	3,745	5,000	3,800	3,800	3,800
331234 DHS Title IV E Reimbursement	0	58,145	100,000	200,000	200,000	200,000
331990 Other Federal Revenues	226,376	21,206	0	0	0	0
<b>Intergovernmental Federal Total</b>	<b>230,776</b>	<b>83,095</b>	<b>105,000</b>	<b>203,800</b>	<b>203,800</b>	<b>203,800</b>
<b>Intergovernmental State</b>						
332990 Other State Revenues	1,047,828	1,123,108	1,103,529	1,117,369	1,117,369	1,117,369
<b>Intergovernmental State Total</b>	<b>1,047,828</b>	<b>1,123,108</b>	<b>1,103,529</b>	<b>1,117,369</b>	<b>1,117,369</b>	<b>1,117,369</b>
<b>Charges for Services</b>						
341232 Insurance Fees	1,596	0	0	0	0	0
341240 Food Service Fees	4,493	5,000	4,500	2,500	2,500	2,500
341370 Medicaid Fees	321,550	341,134	418,023	442,665	442,665	442,665
341630 Service Charges	0	280	0	0	0	0
341700 Victim Assistance Fees	1,679	11,552	5,500	5,500	5,500	5,500
341710 Juvenile Probation Fees	39,784	22,090	42,000	42,000	42,000	42,000
341711 Juvenile Probation Fees FAA	3,551	4,111	4,200	3,400	3,400	3,400
341712 Juvenile Probation Fees MIP	7,745	4,800	7,700	5,000	5,000	5,000
341840 Work Crew Fees	137,952	141,075	160,000	150,000	150,000	150,000
341950 Retail Sales	245,667	245,757	261,197	260,000	260,000	260,000
341999 Other Fees	24,464	24,427	24,000	26,820	26,820	26,820
345300 Surplus Property Sales	0	1,198	0	0	0	0
<b>Charges for Services Total</b>	<b>788,480</b>	<b>801,424</b>	<b>927,120</b>	<b>937,885</b>	<b>937,885</b>	<b>937,885</b>
<b>Other Revenues</b>						
371000 Miscellaneous Income	107	620	0	0	0	0
371100 Recoveries from Collections	0	50	0	0	0	0
372000 Over and Short	0	20	0	0	0	0
373100 Special Program Donations	4,058	20,023	4,511	4,000	4,000	4,000
373500 Private Foundation Grants	0	0	5,000	0	0	0
<b>Other Revenues Total</b>	<b>4,165</b>	<b>20,713</b>	<b>9,511</b>	<b>4,000</b>	<b>4,000</b>	<b>4,000</b>
<b>General Fund Transfers</b>						
381100 Transfer from General Fund	836,054	932,985	923,870	923,870	923,870	923,870
<b>General Fund Transfers Total</b>	<b>836,054</b>	<b>932,985</b>	<b>923,870</b>	<b>923,870</b>	<b>923,870</b>	<b>923,870</b>
<b>Other Fund Transfers</b>						
381185 Transfer from Criminal Justice	213,690	252,940	175,000	140,000	140,000	140,000
<b>Other Fund Transfers Total</b>	<b>213,690</b>	<b>252,940</b>	<b>175,000</b>	<b>140,000</b>	<b>140,000</b>	<b>140,000</b>
<b>Net Working Capital</b>						
392000 Net Working Capital Unrestr	68,288	102,439	290,622	430,422	430,422	430,422

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<b>125 - Juvenile Grants</b>	<b>Actual FY 13-14</b>	<b>Actual FY 14-15</b>	<b>Budget FY 15-16</b>	<b>Proposed FY 16-17</b>	<b>Approved FY 16-17</b>	<b>Adopted FY 16-17</b>
Net Working Capital Total	68,288	102,439	290,622	430,422	430,422	430,422
Juvenile Grants Total	3,189,281	3,316,704	3,534,652	3,757,346	3,757,346	3,757,346
Juvenile Grand Total	12,274,268	12,537,593	13,520,427	13,879,513	13,942,044	13,942,044

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**Requirements by Fund Detail**

<b>100 - General Fund</b>	<b>Actual FY 13-14</b>	<b>Actual FY 14-15</b>	<b>Budget FY 15-16</b>	<b>Proposed FY 16-17</b>	<b>Approved FY 16-17</b>	<b>Adopted FY 16-17</b>
<b>Personnel Services</b>						
<b>Salaries and Wages</b>						
511020 Salaries and Wages Budget Only	0	0	(11,949)	0	0	0
511110 Regular Wages	3,354,420	3,486,236	4,542,858	4,579,106	4,615,983	4,615,983
511120 Temporary Wages	274,392	226,249	237,315	237,144	237,144	237,144
511130 Vacation Pay	259,341	230,981	0	0	0	0
511140 Sick Pay	157,832	152,264	0	0	0	0
511150 Holiday Pay	191,404	200,403	0	0	0	0
511160 Comp Time Pay	63,033	95,363	59,782	75,624	75,624	75,624
511180 Differential Pay	7,543	7,581	12,112	11,795	11,795	11,795
511210 Compensation Credits	132,364	132,720	131,339	131,412	131,412	131,412
511240 Leave Payoff	18,907	29,157	14,022	26,578	26,578	26,578
511280 Cell Phone Pay	279	1,040	0	2,860	2,860	2,860
511290 Health Insurance Waiver Pay	7,785	10,028	8,100	3,240	3,240	3,240
511410 Straight Pay	0	65	0	0	0	0
511420 Premium Pay	40,136	37,581	59,782	75,624	75,624	75,624
511450 Premium Pay Temps	2,613	1,905	0	0	0	0
<b>Salaries and Wages Total</b>	<b>4,510,050</b>	<b>4,611,573</b>	<b>5,053,361</b>	<b>5,143,383</b>	<b>5,180,260</b>	<b>5,180,260</b>
<b>Fringe Benefits</b>						
512010 Fringe Benefits Budget Only	0	0	906	0	0	0
512110 PERS	659,559	674,541	746,827	751,845	757,727	757,727
512120 401K	28,954	29,933	33,082	33,839	33,839	33,839
512130 PERS Debt Service	205,102	236,882	241,138	219,190	220,905	220,905
512200 FICA	342,014	348,986	373,670	376,860	379,681	379,681
512310 Medical Insurance	948,387	912,536	1,038,759	1,086,162	1,099,604	1,099,604
512320 Dental Insurance	94,121	93,423	99,854	107,549	108,880	108,880
512330 Group Term Life Insurance	7,147	7,151	8,413	8,647	8,718	8,718
512340 Long Term Disability Insurance	18,261	18,268	25,832	19,380	19,539	19,539
512400 Unemployment Insurance	18,086	18,475	22,477	17,438	17,574	17,574
512520 Workers Comp Insurance	2,351	2,299	2,511	2,511	2,541	2,541
512600 Wellness Program	2,801	2,731	3,043	3,043	3,083	3,083
512610 Employee Assistance Program	1,980	1,961	2,056	2,056	2,083	2,083
512700 County HSA Contributions	10,613	11,351	0	0	0	0
<b>Fringe Benefits Total</b>	<b>2,339,376</b>	<b>2,358,538</b>	<b>2,598,568</b>	<b>2,628,520</b>	<b>2,654,174</b>	<b>2,654,174</b>
<b>Personnel Services Total</b>	<b>6,849,426</b>	<b>6,970,111</b>	<b>7,651,929</b>	<b>7,771,903</b>	<b>7,834,434</b>	<b>7,834,434</b>
<b>Materials and Services</b>						
<b>Supplies</b>						
521010 Office Supplies	10,304	15,493	14,217	14,450	14,450	14,450
521030 Field Supplies	13,897	13,793	12,500	18,020	18,020	18,020
521040 Institutional Supplies	18,680	24,762	18,200	18,100	18,100	18,100
521050 Janitorial Supplies	7,910	9,632	6,840	6,840	6,840	6,840
521070 Departmental Supplies	6,358	9,958	6,305	6,365	6,365	6,365
521080 Food Supplies	28,554	30,358	33,779	33,760	33,760	33,760

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<b>100 - General Fund</b>	<b>Actual FY 13-14</b>	<b>Actual FY 14-15</b>	<b>Budget FY 15-16</b>	<b>Proposed FY 16-17</b>	<b>Approved FY 16-17</b>	<b>Adopted FY 16-17</b>
<b>Materials and Services</b>						
521090 Uniforms and Clothing	1,470	1,463	2,250	2,300	2,300	2,300
521100 Medical Supplies	3,618	4,038	2,710	4,730	4,730	4,730
521110 First Aid Supplies	1,459	401	845	645	645	645
521140 Vaccines	0	440	880	880	880	880
521170 Educational Supplies	210	4,637	1,650	1,650	1,650	1,650
521190 Publications	741	220	1,315	885	885	885
521210 Gasoline	26,120	22,550	18,625	16,200	16,200	16,200
521220 Diesel	11,770	10,708	10,000	8,400	8,400	8,400
521230 Propane	0	17	70	70	70	70
521240 Automotive Supplies	651	490	1,000	1,000	1,000	1,000
521300 Safety Clothing	364	637	2,600	2,600	2,600	2,600
521310 Safety Equipment	1,224	304	1,800	700	700	700
<b>Supplies Total</b>	<b>133,331</b>	<b>149,902</b>	<b>135,586</b>	<b>137,595</b>	<b>137,595</b>	<b>137,595</b>
<b>Materials</b>						
522020 Crushed Rock	0	2,243	500	500	500	500
522080 Building Materials	1,181	1,066	2,000	1,200	1,200	1,200
522100 Parts	11,435	7,943	10,000	10,000	10,000	10,000
522140 Small Tools	0	842	800	800	800	800
522150 Small Office Equipment	4,506	7,231	4,287	3,750	3,750	3,750
522160 Small Departmental Equipment	16,165	33,640	21,200	21,200	21,200	21,200
522170 Computers Non Capital	1,153	5,205	1,500	1,500	1,500	1,500
522180 Software	554	2,950	3,230	3,115	3,115	3,115
<b>Materials Total</b>	<b>34,994</b>	<b>61,121</b>	<b>43,517</b>	<b>42,065</b>	<b>42,065</b>	<b>42,065</b>
<b>Communications</b>						
523010 Telephone Equipment	855	1,775	1,560	1,660	1,660	1,660
523020 Phone and Communication Svcs	421	53	620	170	170	170
523040 Data Connections	1,263	1,255	1,580	1,580	1,580	1,580
523050 Postage	31	86	100	170	170	170
523060 Cellular Phones	15,188	14,857	12,326	13,258	13,258	13,258
523090 Long Distance Charges	0	2,110	1,415	1,315	1,315	1,315
523100 Radios and Accessories	0	0	6,600	400	400	400
<b>Communications Total</b>	<b>17,759</b>	<b>20,136</b>	<b>24,201</b>	<b>18,553</b>	<b>18,553</b>	<b>18,553</b>
<b>Utilities</b>						
524010 Electricity	113,100	115,739	108,547	101,547	101,547	101,547
524020 Street Light Electricity	2,191	2,303	2,200	2,200	2,200	2,200
524040 Natural Gas	30,053	28,740	24,733	24,733	24,733	24,733
524050 Water	4,405	5,806	6,737	6,737	6,737	6,737
524070 Sewer	8,080	11,915	13,030	13,030	13,030	13,030
524090 Garbage Disposal and Recycling	14,056	14,056	12,398	12,198	12,198	12,198
<b>Utilities Total</b>	<b>171,884</b>	<b>178,559</b>	<b>167,645</b>	<b>160,445</b>	<b>160,445</b>	<b>160,445</b>
<b>Contracted Services</b>						
525110 Consulting Services	43,075	25,488	21,500	21,500	21,500	21,500
525155 Credit Card Fees	0	0	0	20	20	20
525210 Medical Services	225,786	230,956	247,164	246,460	246,460	246,460



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<b>100 - General Fund</b>	<b>Actual FY 13-14</b>	<b>Actual FY 14-15</b>	<b>Budget FY 15-16</b>	<b>Proposed FY 16-17</b>	<b>Approved FY 16-17</b>	<b>Adopted FY 16-17</b>
<b>Materials and Services</b>						
525211 Psychiatric Services	690	165	0	0	0	0
525235 Laboratory Services	4,487	6,200	5,000	5,500	5,500	5,500
525261 Social Services	401	(196)	400	400	400	400
525320 Food Services	126,014	131,902	146,909	146,909	146,909	146,909
525330 Transportation Services	3,293	11,405	6,100	6,175	6,175	6,175
525340 Counseling and Mentoring Svcs	6,866	0	30	0	0	0
525350 Janitorial Services	450	616	400	450	450	450
525410 Dispatch Services	182	0	0	0	0	0
525440 Client Assistance	519	45	520	500	500	500
525450 Subscription Services	264	0	0	0	0	0
525515 Polygraph Services	664	0	0	0	0	0
525550 Court Services	20	40	0	0	0	0
525555 Security Services	1,365	1,427	1,400	1,400	1,400	1,400
525710 Printing Services	588	1,001	1,410	1,115	1,115	1,115
525715 Advertising	477	0	0	0	0	0
525735 Mail Services	4,297	3,651	3,900	3,900	3,900	3,900
525740 Document Disposal Services	4,125	4,706	4,200	4,200	4,200	4,200
525770 Interpreters and Translators	3,537	1,486	3,100	2,700	2,700	2,700
525870 Hazardous Waste Disposal	103	103	130	110	110	110
525991 Match Payments	1,453	1,113	0	0	0	0
525999 Other Contracted Services	7,223	7,896	7,223	12,223	12,223	12,223
<b>Contracted Services Total</b>	<b>435,880</b>	<b>428,002</b>	<b>449,386</b>	<b>453,562</b>	<b>453,562</b>	<b>453,562</b>
<b>Repairs and Maintenance</b>						
526010 Office Equipment Maintenance	0	250	100	0	0	0
526011 Dept Equipment Maintenance	10,694	12,131	8,750	8,700	8,700	8,700
526012 Vehicle Maintenance	4,479	14,225	16,000	16,000	16,000	16,000
526014 Radio Maintenance	1,812	4,752	1,000	1,000	1,000	1,000
526020 Computer Hardware Maintenance	127	1,725	0	0	0	0
526030 Building Maintenance	22,925	52,337	10,000	16,702	16,702	16,702
526040 Remodels and Site Improvements	3,136	11,693	2,901	3,000	3,000	3,000
526050 Grounds Maintenance	2,810	847	1,800	500	500	500
<b>Repairs and Maintenance Total</b>	<b>45,983</b>	<b>97,960</b>	<b>40,551</b>	<b>45,902</b>	<b>45,902</b>	<b>45,902</b>
<b>Rentals</b>						
527110 Fleet Leases	74,472	75,011	66,050	66,960	66,960	66,960
527120 Motor Pool Mileage	4	630	360	310	310	310
527130 Parking	38	15	0	0	0	0
527140 County Parking	0	660	660	660	660	660
527300 Equipment Rental	19,943	20,103	22,604	23,249	23,249	23,249
<b>Rentals Total</b>	<b>94,458</b>	<b>96,419</b>	<b>89,674</b>	<b>91,179</b>	<b>91,179</b>	<b>91,179</b>
<b>Insurance</b>						
528110 Liability Insurance Premiums	0	0	(250)	0	0	0
528120 WC Insurance Premiums	1,671	843	1,600	1,600	1,600	1,600
528220 Notary Bonds	635	456	689	689	689	689
528410 Liability Claims	0	0	725	475	475	475

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<b>100 - General Fund</b>	<b>Actual FY 13-14</b>	<b>Actual FY 14-15</b>	<b>Budget FY 15-16</b>	<b>Proposed FY 16-17</b>	<b>Approved FY 16-17</b>	<b>Adopted FY 16-17</b>
<b>Materials and Services</b>						
528415 Auto Claims	0	250	250	250	250	250
<b>Insurance Total</b>	<b>2,306</b>	<b>1,549</b>	<b>3,014</b>	<b>3,014</b>	<b>3,014</b>	<b>3,014</b>
<b>Miscellaneous</b>						
529120 Commercial Travel	987	772	500	500	500	500
529130 Meals	577	937	960	900	900	900
529140 Lodging	2,783	4,701	4,713	5,000	5,000	5,000
529210 Meetings	1,509	1,803	1,500	1,800	1,800	1,800
529220 Conferences	1,500	100	200	0	0	0
529230 Training	15,866	23,390	20,000	20,000	20,000	20,000
529300 Dues and Memberships	7,073	8,723	8,250	8,250	8,250	8,250
529650 Pre Employment Costs	21,129	17,696	35,500	27,500	27,500	27,500
529740 Fairs and Shows	0	162	0	0	0	0
529820 Vehicle Registration	0	0	93	0	0	0
529840 Professional Licenses	150	0	150	150	150	150
529850 Device Licenses	0	150	150	150	150	150
529860 Permits	307	441	550	550	550	550
529999 Miscellaneous Expense	(21,649)	0	0	0	0	0
<b>Miscellaneous Total</b>	<b>30,232</b>	<b>58,876</b>	<b>72,566</b>	<b>64,800</b>	<b>64,800</b>	<b>64,800</b>
<b>Materials and Services Total</b>	<b>966,825</b>	<b>1,092,523</b>	<b>1,026,140</b>	<b>1,017,115</b>	<b>1,017,115</b>	<b>1,017,115</b>
<b>Administrative Charges</b>						
611100 County Admin Allocation	90,397	85,220	96,270	98,786	98,786	98,786
611210 Facilities Mgt Allocation	319,819	249,204	281,390	284,104	284,104	284,104
611220 Custodial Allocation	99,186	83,623	92,753	93,625	93,625	93,625
611230 Courier Allocation	4,759	4,891	4,997	5,402	5,402	5,402
611250 Risk Management Allocation	30,976	29,310	29,000	26,035	26,035	26,035
611255 Benefits Allocation	24,941	24,294	28,485	24,298	24,298	24,298
611260 Human Resources Allocation	74,717	84,606	95,394	96,814	96,814	96,814
611300 Legal Services Allocation	31,541	29,636	34,366	33,339	33,339	33,339
611400 Information Tech Allocation	189,826	171,307	176,407	186,601	186,601	186,601
611410 FIMS Allocation	81,920	86,355	105,289	121,710	121,710	121,710
611420 Telecommunications Allocation	30,273	24,371	26,515	29,523	29,523	29,523
611430 Info Tech Direct Charges	64,577	79,454	98,668	83,861	83,861	83,861
611600 Finance Allocation	112,602	102,076	119,323	121,976	121,976	121,976
611800 MCBEE Allocation	2,363	4,509	13,955	7,207	7,207	7,207
612100 IT Equipment Use Charges	0	0	13,694	15,468	15,468	15,468
614100 Liability Insurance Allocation	39,300	38,500	42,000	48,500	48,500	48,500
614200 WC Insurance Allocation	63,000	60,900	49,200	55,900	55,900	55,900
<b>Administrative Charges Total</b>	<b>1,260,197</b>	<b>1,158,256</b>	<b>1,307,706</b>	<b>1,333,149</b>	<b>1,333,149</b>	<b>1,333,149</b>
<b>Capital Outlay</b>						
531300 Departmental Equipment Capital	8,538	0	0	0	0	0
<b>Capital Outlay Total</b>	<b>8,538</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>General Fund Total</b>	<b>9,084,987</b>	<b>9,220,889</b>	<b>9,985,775</b>	<b>10,122,167</b>	<b>10,184,698</b>	<b>10,184,698</b>

MARION COUNTY FY 2016-17 BUDGET  
BY DEPARTMENT  
JUVENILE

<b>125 - Juvenile Grants</b>	<b>Actual FY 13-14</b>	<b>Actual FY 14-15</b>	<b>Budget FY 15-16</b>	<b>Proposed FY 16-17</b>	<b>Approved FY 16-17</b>	<b>Adopted FY 16-17</b>
<b>Personnel Services</b>						
<b>Salaries and Wages</b>						
511020 Salaries and Wages Budget Only	0	0	(4,011)	1,328	1,328	1,328
511110 Regular Wages	1,069,494	1,162,777	1,488,151	1,526,170	1,526,170	1,526,170
511120 Temporary Wages	103,613	95,482	108,127	126,147	126,147	126,147
511130 Vacation Pay	83,058	70,211	0	0	0	0
511140 Sick Pay	64,980	57,193	0	0	0	0
511150 Holiday Pay	65,804	69,885	0	0	0	0
511160 Comp Time Pay	15,653	22,659	12,771	15,340	15,340	15,340
511180 Differential Pay	5,593	5,523	7,252	8,247	8,247	8,247
511210 Compensation Credits	42,405	36,587	37,862	34,682	34,682	34,682
511240 Leave Payoff	18,611	276	0	0	0	0
511290 Health Insurance Waiver Pay	2,307	1,436	0	0	0	0
511410 Straight Pay	0	159	469	275	275	275
511420 Premium Pay	16,016	18,630	12,660	15,271	15,271	15,271
511450 Premium Pay Temps	402	87	0	0	0	0
<b>Salaries and Wages Total</b>	<b>1,487,935</b>	<b>1,540,905</b>	<b>1,663,281</b>	<b>1,727,460</b>	<b>1,727,460</b>	<b>1,727,460</b>
<b>Fringe Benefits</b>						
512110 PERS	213,407	217,083	243,401	248,955	248,955	248,955
512130 PERS Debt Service	71,823	85,325	78,586	72,580	72,580	72,580
512200 FICA	113,265	116,952	124,603	128,620	128,620	128,620
512310 Medical Insurance	378,037	388,457	422,841	424,230	424,230	424,230
512320 Dental Insurance	35,919	39,026	40,619	42,007	42,007	42,007
512330 Group Term Life Insurance	2,362	2,463	2,747	2,864	2,864	2,864
512340 Long Term Disability Insurance	6,063	6,337	8,440	6,404	6,404	6,404
512400 Unemployment Insurance	5,946	6,163	7,326	5,778	5,778	5,778
512520 Workers Comp Insurance	893	931	1,018	1,033	1,033	1,033
512600 Wellness Program	1,073	1,091	1,157	1,157	1,157	1,157
512610 Employee Assistance Program	758	783	783	783	783	783
512700 County HSA Contributions	1,263	2,613	0	0	0	0
<b>Fringe Benefits Total</b>	<b>830,808</b>	<b>867,223</b>	<b>931,521</b>	<b>934,411</b>	<b>934,411</b>	<b>934,411</b>
<b>Personnel Services Total</b>	<b>2,318,743</b>	<b>2,408,129</b>	<b>2,594,802</b>	<b>2,661,871</b>	<b>2,661,871</b>	<b>2,661,871</b>
<b>Materials and Services</b>						
<b>Supplies</b>						
521010 Office Supplies	319	278	441	300	300	300
521040 Institutional Supplies	268	551	850	850	850	850
521050 Janitorial Supplies	1,958	1,900	2,000	2,000	2,000	2,000
521070 Departmental Supplies	6,507	5,594	6,612	550	550	550
521080 Food Supplies	314	66	0	0	0	0
521090 Uniforms and Clothing	0	0	900	900	900	900
521100 Medical Supplies	5	0	10	10	10	10
521110 First Aid Supplies	4	0	40	40	40	40
521170 Educational Supplies	620	0	24,947	26,355	26,355	26,355
<b>Supplies Total</b>	<b>9,996</b>	<b>8,388</b>	<b>35,800</b>	<b>31,005</b>	<b>31,005</b>	<b>31,005</b>

MARION COUNTY FY 2016-17 BUDGET  
BY DEPARTMENT  
JUVENILE

<b>125 - Juvenile Grants</b>	<b>Actual FY 13-14</b>	<b>Actual FY 14-15</b>	<b>Budget FY 15-16</b>	<b>Proposed FY 16-17</b>	<b>Approved FY 16-17</b>	<b>Adopted FY 16-17</b>
<b>Materials and Services</b>						
<b>Materials</b>						
522140 Small Tools	0	0	5,000	0	0	0
522150 Small Office Equipment	0	0	1,852	250	250	250
522160 Small Departmental Equipment	896	366	22,576	1,000	1,000	1,000
522170 Computers Non Capital	0	0	2,308	0	0	0
522500 Materials for Resale	104,354	103,702	100,732	100,945	100,945	100,945
<b>Materials Total</b>	<b>105,250</b>	<b>104,068</b>	<b>132,468</b>	<b>102,195</b>	<b>102,195</b>	<b>102,195</b>
<b>Communications</b>						
523020 Phone and Communication Svcs	0	0	350	350	350	350
523040 Data Connections	0	0	235	235	235	235
523060 Cellular Phones	0	0	150	150	150	150
<b>Communications Total</b>	<b>0</b>	<b>0</b>	<b>735</b>	<b>735</b>	<b>735</b>	<b>735</b>
<b>Utilities</b>						
524010 Electricity	6,212	7,490	8,475	7,490	7,490	7,490
524040 Natural Gas	2,459	1,797	1,600	1,800	1,800	1,800
524050 Water	1,551	1,790	1,900	1,800	1,800	1,800
524090 Garbage Disposal and Recycling	398	316	0	0	0	0
<b>Utilities Total</b>	<b>10,619</b>	<b>11,393</b>	<b>11,975</b>	<b>11,090</b>	<b>11,090</b>	<b>11,090</b>
<b>Contracted Services</b>						
525110 Consulting Services	9,911	0	0	0	0	0
525153 Fiscal Agent Services	6,646	7,729	0	0	0	0
525155 Credit Card Fees	0	0	7,700	7,700	7,700	7,700
525185 Community Education Services	1,321	328	0	0	0	0
525211 Psychiatric Services	4,733	4,310	3,400	3,600	3,600	3,600
525235 Laboratory Services	5,704	0	0	0	0	0
525300 Behav Hlth Eval and Counseling	61,793	9,146	0	0	0	0
525330 Transportation Services	6,023	1,538	5,975	6,000	6,000	6,000
525340 Counseling and Mentoring Svcs	18,873	10,904	19,628	20,453	20,453	20,453
525345 Youth Stipends	42,131	29,042	36,000	36,000	36,000	36,000
525410 Dispatch Services	69	0	0	0	0	0
525440 Client Assistance	6,654	4,988	5,722	7,919	7,919	7,919
525450 Subscription Services	0	76	0	0	0	0
525515 Polygraph Services	5,689	7,285	6,000	6,000	6,000	6,000
525550 Court Services	13,081	10,019	0	0	0	0
525560 Victim Emergency Services	0	533	1,606	12,623	12,623	12,623
525715 Advertising	0	800	730	730	730	730
525999 Other Contracted Services	101,711	26,836	32,990	0	0	0
<b>Contracted Services Total</b>	<b>284,338</b>	<b>113,533</b>	<b>119,751</b>	<b>101,025</b>	<b>101,025</b>	<b>101,025</b>
<b>Repairs and Maintenance</b>						
526011 Dept Equipment Maintenance	46	3,723	3,000	3,500	3,500	3,500
526021 Computer Software Maintenance	540	405	500	500	500	500
526030 Building Maintenance	14	0	0	0	0	0

MARION COUNTY FY 2016-17 BUDGET  
BY DEPARTMENT  
JUVENILE

<b>125 - Juvenile Grants</b>	<b>Actual FY 13-14</b>	<b>Actual FY 14-15</b>	<b>Budget FY 15-16</b>	<b>Proposed FY 16-17</b>	<b>Approved FY 16-17</b>	<b>Adopted FY 16-17</b>
<b>Materials and Services</b>						
526040 Remodels and Site Improvements	0	0	15,055	0	0	0
<b>Repairs and Maintenance Total</b>	<b>600</b>	<b>4,128</b>	<b>18,555</b>	<b>4,000</b>	<b>4,000</b>	<b>4,000</b>
<b>Rentals</b>						
527100 Vehicle Rental	0	141	0	0	0	0
527300 Equipment Rental	53	78	100	100	100	100
<b>Rentals Total</b>	<b>53</b>	<b>220</b>	<b>100</b>	<b>100</b>	<b>100</b>	<b>100</b>
<b>Miscellaneous</b>						
529120 Commercial Travel	1,831	0	0	0	0	0
529130 Meals	709	0	1,000	0	0	0
529140 Lodging	2,958	1,503	2,000	0	0	0
529210 Meetings	440	0	4,000	0	0	0
529220 Conferences	6,417	120	1,000	0	0	0
529230 Training	2,439	110	300	300	300	300
529590 Special Programs Other	0	0	6,800	32,000	32,000	32,000
529640 Victim Restitution	73,308	57,831	81,000	81,000	81,000	81,000
529860 Permits	417	217	200	200	200	200
529999 Miscellaneous Expense	0	704	0	0	0	0
<b>Miscellaneous Total</b>	<b>88,520</b>	<b>60,485</b>	<b>96,300</b>	<b>113,500</b>	<b>113,500</b>	<b>113,500</b>
<b>Materials and Services Total</b>	<b>499,377</b>	<b>302,215</b>	<b>415,684</b>	<b>363,650</b>	<b>363,650</b>	<b>363,650</b>
<b>Administrative Charges</b>						
611100 County Admin Allocation	33,245	29,979	33,020	33,727	33,727	33,727
611230 Courier Allocation	1,744	1,651	1,730	1,849	1,849	1,849
611250 Risk Management Allocation	4,300	3,893	3,815	3,516	3,516	3,516
611255 Benefits Allocation	9,138	8,203	9,860	8,316	8,316	8,316
611260 Human Resources Allocation	27,375	28,568	33,020	33,136	33,136	33,136
611400 Information Tech Allocation	70,211	63,538	59,708	63,656	63,656	63,656
611410 FIMS Allocation	30,287	32,096	35,661	41,424	41,424	41,424
611420 Telecommunications Allocation	11,194	9,055	8,992	10,029	10,029	10,029
611430 Info Tech Direct Charges	23,910	29,608	33,485	28,625	28,625	28,625
611600 Finance Allocation	42,244	43,049	39,577	41,314	41,314	41,314
611800 MCBEE Allocation	874	1,676	4,726	2,453	2,453	2,453
612100 IT Equipment Use Charges	0	0	4,636	5,278	5,278	5,278
614100 Liability Insurance Allocation	4,500	4,400	4,900	6,000	6,000	6,000
614200 WC Insurance Allocation	9,700	8,800	7,100	8,100	8,100	8,100
<b>Administrative Charges Total</b>	<b>268,722</b>	<b>264,516</b>	<b>280,230</b>	<b>287,423</b>	<b>287,423</b>	<b>287,423</b>
<b>Transfers Out</b>						
561480 Xfer to Capital Impr Projects	0	0	23,597	0	0	0
561595 Transfer to Fleet Management	0	51,223	31,649	0	0	0
<b>Transfers Out Total</b>	<b>0</b>	<b>51,223</b>	<b>55,246</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Contingency</b>						
571010 Contingency	0	0	188,690	444,402	444,402	444,402
<b>Contingency Total</b>	<b>0</b>	<b>0</b>	<b>188,690</b>	<b>444,402</b>	<b>444,402</b>	<b>444,402</b>
<b>Juvenile Grants Total</b>	<b>3,086,842</b>	<b>3,026,082</b>	<b>3,534,652</b>	<b>3,757,346</b>	<b>3,757,346</b>	<b>3,757,346</b>
<b>Juvenile Grand Total</b>	<b>12,171,829</b>	<b>12,246,972</b>	<b>13,520,427</b>	<b>13,879,513</b>	<b>13,942,044</b>	<b>13,942,044</b>

MARION COUNTY FY 2016-17 BUDGET  
BY DEPARTMENT  
JUVENILE

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MARION COUNTY FY 2016-17 BUDGET  
BY DEPARTMENT  
LEGAL

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# LEGAL



## MISSION STATEMENT

Provide the best possible legal counsel and representation to county officials and agencies in support of their mission to protect and enhance the community; provide a forum for administrative hearings and issue fair and well-reasoned decisions (Legal Counsel's office).

Provide the local legal community and the public with the best available legal resources and research services within the law library's fiscal and physical ability to do so (Law Library).

## GOALS AND OBJECTIVES

- Goal 1 Zealously represent the county in contested matters in court or before administrative tribunals, and recommend settlements as appropriate.
- Objective 1 Reduce potential liabilities through proactive legal advice and trainings.
  - Objective 2 Retain competent in-house and outside counsel for quality representation.
- Goal 2 Assist the Board of Commissioners and departments in the development, review, revision and implementation of ordinances, policies, procedures, contracts and other operative documents.
- Objective 1 County interests are provided for and protected in legal documents.
  - Objective 2 Legal options are explored and presented to decision makers.
- Goal 3 Provide support to county hearings officers to conduct administrative hearings in a professional manner and issue well-reasoned decisions.
- Objective 1 Decisions are issued in a timely manner that can withstand appellate review.
- Goal 4 Work to enhance the sharing of resources and explore cooperative arrangements for county law library services.
- Objective 1 Maintain maximum public accessibility to legal resources within legislative and budgetary constraints.

MARION COUNTY FY 2016-17 BUDGET  
BY DEPARTMENT  
LEGAL

**DEPARTMENT OVERVIEW**

The department is comprised of two programs: the Legal Counsel's office and the Law Library. The Legal Counsel program has two sections: legal services and hearings officers. Legal Counsel serves as the exclusive civil lawyers and counselors for Marion County, the Board of Commissioners, other county elected officials, officers, employees, and volunteer boards and commissions. Legal services are provided to county service districts and the Marion County Housing Authority through intergovernmental agreements. The Law Library is a service authorized by state statute and funded by library fees paid by litigants and collected by the court clerk.

**RESOURCE AND REQUIREMENT SUMMARY**

Legal	FY 13-14 ACTUAL	FY 14-15 ACTUAL	FY 15-16 BUDGET	FY 16-17 ADOPTED	+/- %
<b>RESOURCES</b>					
Charges for Services	436,175	316,906	405,300	443,662	9.5%
Admin Cost Recovery	1,068,656	1,146,969	1,212,401	1,258,814	3.8%
Interest	1,776	2,288	1,300	1,300	0.0%
Other Revenues	1,809	1,096	500	200	-60.0%
Net Working Capital	409,548	454,007	456,797	543,563	19.0%
<b>TOTAL RESOURCES</b>	<b>1,917,963</b>	<b>1,921,265</b>	<b>2,076,298</b>	<b>2,247,539</b>	<b>8.2%</b>
<b>REQUIREMENTS</b>					
Personnel Services					
Salaries and Wages	784,942	800,373	869,802	889,547	2.3%
Fringe Benefits	402,789	407,643	452,709	429,401	-5.1%
<b>Total Personnel Services</b>	<b>1,187,731</b>	<b>1,208,017</b>	<b>1,322,511</b>	<b>1,318,948</b>	<b>-0.3%</b>
Materials and Services					
Supplies	39,826	24,945	28,300	64,452	127.7%
Materials	1,373	5,551	2,000	4,000	100.0%
Communications	5,578	4,070	5,672	5,283	-6.9%
Utilities	124	5,071	6,629	7,010	5.7%
Contracted Services	26,437	18,625	31,490	43,698	38.8%
Repairs and Maintenance	701	839	250	1,300	420.0%
Rentals	78,397	52,263	56,703	59,683	5.3%
Insurance	40	0	30	0	-100.0%
Miscellaneous	10,155	16,483	15,949	22,600	41.7%
<b>Total Materials and Services</b>	<b>162,631</b>	<b>127,848</b>	<b>147,023</b>	<b>208,026</b>	<b>41.5%</b>
Administrative Charges	113,594	128,604	149,763	145,426	-2.9%
Contingency	0	0	64,956	31,576	-51.4%
Ending Fund Balance	0	0	392,045	543,563	38.6%
<b>TOTAL REQUIREMENTS</b>	<b>1,463,956</b>	<b>1,464,469</b>	<b>2,076,298</b>	<b>2,247,539</b>	<b>8.2%</b>
<b>FTE</b>	10.80	10.80	10.80	10.40	-3.7%



MARION COUNTY FY 2016-17 BUDGET  
BY DEPARTMENT  
LEGAL

Fund Name	<b>FUNDS</b>				% of Total
	FY 13-14 ACTUAL	FY 14-15 ACTUAL	FY 15-16 BUDGET	FY 16-17 ADOPTED	
<b>RESOURCES</b>					
FND 260 Law Library	698,391	696,480	708,597	859,325	38.2%
FND 580 Central Services	1,219,572	1,224,785	1,367,701	1,388,214	61.8%
<b>TOTAL RESOURCES</b>	<b>1,917,963</b>	<b>1,921,265</b>	<b>2,076,298</b>	<b>2,247,539</b>	<b>100.0%</b>
<b>REQUIREMENTS</b>					
FND 260 Law Library	244,384	239,684	708,597	859,325	38.2%
FND 580 Central Services	1,219,572	1,224,785	1,367,701	1,388,214	61.8%
<b>TOTAL REQUIREMENTS</b>	<b>1,463,957</b>	<b>1,464,468</b>	<b>2,076,298</b>	<b>2,247,539</b>	<b>100.0%</b>

	<b>PROGRAMS</b>				+/- %
	FY 13-14 ACTUAL	FY 14-15 ACTUAL	FY 15-16 BUDGET	FY 16-17 ADOPTED	
<b>RESOURCES</b>					
Legal Counsel	1,219,572	1,224,785	1,367,701	1,388,214	1.5%
Law Library	698,391	696,480	708,597	859,325	21.3%
<b>TOTAL RESOURCES</b>	<b>1,917,963</b>	<b>1,921,265</b>	<b>2,076,298</b>	<b>2,247,539</b>	<b>8.2%</b>
<b>REQUIREMENTS</b>					
Legal Counsel	1,219,572	1,224,799	1,367,701	1,388,214	1.5%
Law Library	244,384	239,670	708,597	859,325	21.3%
<b>TOTAL REQUIREMENTS</b>	<b>1,463,957</b>	<b>1,464,468</b>	<b>2,076,298</b>	<b>2,247,539</b>	<b>8.2%</b>

MARION COUNTY FY 2016-17 BUDGET  
BY DEPARTMENT  
LEGAL

**Legal Counsel Program**

- Provide legal advice on specific matters, policy issues and emerging legal issues.
- Represent the county in negotiations, meetings and third-party matters.
- Prosecute and defend county decisions and actions in all courts and administrative forums.
- Retain and manage all outside legal counsel representing the county, exclusive of Workers' Compensation counsel.
- Support and maintain the county's hearings officers section.
- Inform members of the public and other government units on how county processes work.

**Program Summary**

Legal	Program: Legal Counsel				
	FY 13-14 ACTUAL	FY 14-15 ACTUAL	FY 15-16 BUDGET	FY 16-17 ADOPTED	+/- %
<b>RESOURCES</b>					
Charges for Services	150,916	77,786	155,300	129,400	-16.7%
Admin Cost Recovery	1,068,656	1,146,969	1,212,401	1,258,814	3.8%
Other Revenues	0	30	0	0	n.a.
<b>TOTAL RESOURCES</b>	<b>1,219,572</b>	<b>1,224,785</b>	<b>1,367,701</b>	<b>1,388,214</b>	<b>1.5%</b>
<b>REQUIREMENTS</b>					
Personnel Services	1,060,523	1,069,385	1,175,643	1,199,335	2.0%
Materials and Services	69,247	51,933	70,185	70,471	0.4%
Administrative Charges	89,802	103,481	121,873	118,408	-2.8%
<b>TOTAL REQUIREMENTS</b>	<b>1,219,572</b>	<b>1,224,799</b>	<b>1,367,701</b>	<b>1,388,214</b>	<b>1.5%</b>
<b>FTE</b>	9.00	9.00	9.00	9.00	0.0%

**FTE By Position Title By Program**

<b>Program: Legal Counsel</b>	
<b>Position Title</b>	<b>FTE</b>
County Counsel	1.00
Hearings Officer Sr	1.00
Legal Counsel-Asst	1.00
Legal Counsel-Asst Sr	3.00
Legal Department Specialist (Confidential)	2.00
Paralegal	1.00
<b>Program Legal Counsel FTE Total:</b>	<b>9.00</b>

- FTE does not include budgeted .14 temp positions.

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**Legal Counsel Program Budget Justification**

RESOURCES

The Legal Counsel program is funded entirely by the General Fund.

REQUIREMENTS

Personnel services are status quo with normal increases attributed to step and fringe benefit cost increases. No significant changes in Material and Services. Administrative Charges are allocated to programs in conformity with an overall county cost allocation plan.

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**Law Library Program**

- The law library serves the legal community, the courts, and the public.

**Program Summary**

Legal	Program: Law Library				
	FY 13-14 ACTUAL	FY 14-15 ACTUAL	FY 15-16 BUDGET	FY 16-17 ADOPTED	+/- %
<b>RESOURCES</b>					
Charges for Services	285,258	239,120	250,000	314,262	25.7%
Interest	1,776	2,288	1,300	1,300	0.0%
Other Revenues	1,809	1,066	500	200	-60.0%
Net Working Capital	409,548	454,007	456,797	543,563	19.0%
<b>TOTAL RESOURCES</b>	<b>698,391</b>	<b>696,480</b>	<b>708,597</b>	<b>859,325</b>	<b>21.3%</b>
<b>REQUIREMENTS</b>					
Personnel Services	127,208	138,632	146,868	119,613	-18.6%
Materials and Services	93,384	75,915	76,838	137,555	79.0%
Administrative Charges	23,792	25,123	27,890	27,018	-3.1%
Contingency	0	0	64,956	31,576	-51.4%
Ending Fund Balance	0	0	392,045	543,563	38.6%
<b>TOTAL REQUIREMENTS</b>	<b>244,384</b>	<b>239,670</b>	<b>708,597</b>	<b>859,325</b>	<b>21.3%</b>
<b>FTE</b>	1.80	1.80	1.80	1.40	-22.2%

**FTE By Position Title By Program**

<b>Program: Law Library</b>	
Position Title	FTE
Law Librarian	1.00
Library Assistant	0.40
<b>Program Law Library FTE Total:</b>	<b>1.40</b>

- FTE does not include budgeted 0.10 temp positions.

**Law Library Program Budget Justification**

**RESOURCES**

Funding for law libraries is a general appropriation to the state's Judicial Department to be distributed to the counties. Marion County law library revenue is as projected.

**REQUIREMENTS**

The Library Assistant position was reduced to .4 FTE from .8 FTE. This resulted in a 21% decrease to Personnel Services since there are no fringe benefits associated with positions budgeted at .5 FTE or below. There are significant increases to Material and Services to acquire additional library books and electronic subscriptions. Administrative Charges are allocated to programs in conformity with an overall county cost allocation plan.

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**KEY DEPARTMENT ACCOMPLISHMENTS**

- Successfully transitioned to state court, appellate court, and bankruptcy court electronic filing.
- Successfully defended or prosecuted a variety of cases including dismissal of a small claims case, obtained a temporary restraining order preventing a non-permitted mass gathering outside of Silverton, settled a multi-million dollar property tax case involving a major national health care corporation, successfully defended a concealed hand gun license application denial in the Court of Appeals and a Land Use Board of Appeals case.
- Currently representing the county in multiple forums in litigation ranging from tort claims and employment claims to complex tax appeals before Marion County Circuit Court, Oregon Tax Court, Oregon Court of Appeals, federal U.S. District Court, federal Bankruptcy Court and Ninth Circuit Court of Appeals.
- Provided legal advice and assistance on complex issues such as the emergency abatement of a dangerous building, a potentially dangerous situation involving a mentally ill subject and civil commitment, new property acquisition in the city of Aumsville for the Public Works Department, forest trust land issues, drought declaration, Pay For Success feasibility, and construction contract issues.
- Drafted, reviewed or revised many ordinances, policies or other documents including but not limited to recreational marijuana, social-media policy, and e-mail retention policy.
- Worked closely with Business Services on several complex personnel and employment matters.
- Provided trainings on Use of Force, case reviews, Prison Rape Elimination Act, report writing, supervisor liability, Title II Americans with Disabilities Act, law enforcement responses to mental health crisis calls, ethics, subpoenas, court appearances, concealed handgun issues, and body cameras.
- Two department employees reached 20 years of service, one employee received the Nicodemus Award, and the department received 3rd place for the 2015 Budget "Letter Perfect" Award.
- 4.4% general public 2015 patron use increase (over calendar year 2014)

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**KEY INDICATORS**

**# 1: Tort Claim Notices**

**Definition and Purpose**

Torts are claims for money damages for injuries or wrongs alleged to have been caused by the county, its officers, employees, or agents. A claimant must give notice of the intent to file a civil lawsuit on the tort claim within 180 days of the date of the perceived injury. County Legal Counsel is the legal representative for the county in these matters.

**Significance**

Responding to tort claim notices is representative of the civil litigation defense services provided to all departments. In addition to defending the county in court, this service supports overall operational efficiency and quality of government services in that investigation of and response to tort claims may help identify needed changes in programs, policies, or procedures. This supports Goal #1: Provide efficient, effective, and responsive government through stewardship and accountability.

**Data Units Fiscal Year**

Number of tort claim notices received per fiscal year. Does not include number of claims received by Risk Management and settled or denied without litigation.

<b>FY 12-13 Actual</b>	<b>FY 13-14 Actual</b>	<b>FY 14-15 Actual</b>	<b>FY 15-16 Estimate</b>	<b>FY 16-17 Estimate</b>
37	30	28	32	30

**Explanation of Trends and Changes**

The number of tort claims received has been fairly constant over the last several years. Many claims lack merit and are successfully defended. We prevailed in four cases, three via dispositive motions and the fourth in arbitration. Two cases involved medical issues at the Marion County Jail, one involved animal neglect, and the last was a civil suit regarding payment for the voluntary surrender of animals. Two tort claims were appropriately settled prior to litigation.

**# 2: Hearings Officer Cases**

**Definition and Purpose**

The hearings officers hold public hearings on a variety of applications and complaints, taking testimony and evidence from applicants, owners, complainants, law enforcement, staff, witnesses, or other affected parties. The decisions or recommendations issued are impartial, supported by written findings thoughtfully applying the law or criteria to the facts of the case for rulings that are supportable on review or appeal.

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**Significance**

Use of the hearings officers for land use hearings creates efficiencies in processing applications under Oregon's complex land use regulations while balancing appropriate uses necessary for economic growth and development with protections of farm, forest and natural resources. The number of land use cases submitted to the county is indicative of economic activity in the county and supports Goal #4, economic development - Demonstrate a supportive attitude toward employers, businesses, and property owners that promotes economic development and high standards of livability in Marion County. The number of dog hearings and tow hearings held by the hearings officer are also tracked as a part of this indicator. Dog hearings include complaints of dangerous dogs, dog bites, no license, dogs running at large or in livestock, excessive barking, etc. Administrative dog hearings are an efficient way to handle complaints that are not directly witnessed by a dog control officer. Vehicle tows by law enforcement can result from driving under the influence, no license or insurance, hazard or abandoned vehicles, etc.

**Data Units Fiscal Year**

Cases submitted to county hearings officers per fiscal year. Figures are reported by type of case. Other includes miscellaneous cases under a variety of laws and ordinances; e.g., vested rights, nuisance abatement, acceleration of tax redemption period, and housing authority exclusions.

Land Use

FY 12-13 Actual	FY 13-14 Actual	FY 14-15 Actual	FY 15-16 Estimate	FY 16-17 Estimate
4	3	11	15	15

Dog

FY 12-13 Actual	FY 13-14 Actual	FY 14-15 Actual	FY 15-16 Estimate	FY 16-17 Estimate
44	59	42	50	50

Vehicle Tows

FY 12-13 Actual	FY 13-14 Actual	FY 14-15 Actual	FY 15-16 Estimate	FY 16-17 Estimate
5	3	4	5	4

Other

FY 12-13 Actual	FY 13-14 Actual	FY 14-15 Actual	FY 15-16 Estimate	FY 16-17 Estimate
2	3	1	2	2

**Explanation of Trends and Changes**

Land use cases heard, and in the pipeline, have increased with an improving local economy and development opportunities from the low numbers during the recession. The administrative process for dog hearings is working well, with no cases appealed by Writ of Review. Expedited hearings are available for dogs in impound and vehicle tows.

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<b>Resources by Fund Detail</b>						
<b>260 - Law Library</b>	<b>Actual FY 13-14</b>	<b>Actual FY 14-15</b>	<b>Budget FY 15-16</b>	<b>Proposed FY 16-17</b>	<b>Approved FY 16-17</b>	<b>Adopted FY 16-17</b>
<b>Charges for Services</b>						
341060 Law Library Fees	285,258	239,120	250,000	314,262	314,262	314,262
<b>Charges for Services Total</b>	<b>285,258</b>	<b>239,120</b>	<b>250,000</b>	<b>314,262</b>	<b>314,262</b>	<b>314,262</b>
<b>Interest</b>						
361000 Investment Earnings	1,776	2,288	1,300	1,300	1,300	1,300
<b>Interest Total</b>	<b>1,776</b>	<b>2,288</b>	<b>1,300</b>	<b>1,300</b>	<b>1,300</b>	<b>1,300</b>
<b>Other Revenues</b>						
371000 Miscellaneous Income	1,809	1,051	500	200	200	200
372000 Over and Short	0	15	0	0	0	0
<b>Other Revenues Total</b>	<b>1,809</b>	<b>1,066</b>	<b>500</b>	<b>200</b>	<b>200</b>	<b>200</b>
<b>Net Working Capital</b>						
392000 Net Working Capital Unrestr	409,548	454,007	456,797	543,563	543,563	543,563
<b>Net Working Capital Total</b>	<b>409,548</b>	<b>454,007</b>	<b>456,797</b>	<b>543,563</b>	<b>543,563</b>	<b>543,563</b>
<b>Law Library Total</b>	<b>698,391</b>	<b>696,480</b>	<b>708,597</b>	<b>859,325</b>	<b>859,325</b>	<b>859,325</b>
<b>580 - Central Services</b>						
<b>Actual FY 13-14</b>	<b>Actual FY 14-15</b>	<b>Budget FY 15-16</b>	<b>Proposed FY 16-17</b>	<b>Approved FY 16-17</b>	<b>Adopted FY 16-17</b>	
<b>Charges for Services</b>						
341690 Attorney Fees	150,916	77,786	155,300	129,400	129,400	129,400
<b>Charges for Services Total</b>	<b>150,916</b>	<b>77,786</b>	<b>155,300</b>	<b>129,400</b>	<b>129,400</b>	<b>129,400</b>
<b>Admin Cost Recovery</b>						
411100 County Admin Allocation	0	0	0	1,258,814	1,258,814	1,258,814
411300 Legal Services Allocation	1,068,656	1,146,969	1,212,401	0	0	0
<b>Admin Cost Recovery Total</b>	<b>1,068,656</b>	<b>1,146,969</b>	<b>1,212,401</b>	<b>1,258,814</b>	<b>1,258,814</b>	<b>1,258,814</b>
<b>Other Revenues</b>						
372000 Over and Short	0	30	0	0	0	0
<b>Other Revenues Total</b>	<b>0</b>	<b>30</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Central Services Total</b>	<b>1,219,572</b>	<b>1,224,785</b>	<b>1,367,701</b>	<b>1,388,214</b>	<b>1,388,214</b>	<b>1,388,214</b>
<b>Legal Grand Total</b>	<b>1,917,963</b>	<b>1,921,265</b>	<b>2,076,298</b>	<b>2,247,539</b>	<b>2,247,539</b>	<b>2,247,539</b>



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**Requirements by Fund Detail**

<b>260 - Law Library</b>	<b>Actual FY 13-14</b>	<b>Actual FY 14-15</b>	<b>Budget FY 15-16</b>	<b>Proposed FY 16-17</b>	<b>Approved FY 16-17</b>	<b>Adopted FY 16-17</b>
<b>Personnel Services</b>						
<b>Salaries and Wages</b>						
511110 Regular Wages	66,121	75,170	87,113	76,040	76,040	76,040
511120 Temporary Wages	3,816	35	0	3,432	3,432	3,432
511130 Vacation Pay	2,300	2,811	0	0	0	0
511140 Sick Pay	369	409	0	0	0	0
511150 Holiday Pay	2,982	3,531	0	0	0	0
<b>Salaries and Wages Total</b>	<b>75,587</b>	<b>81,955</b>	<b>87,113</b>	<b>79,472</b>	<b>79,472</b>	<b>79,472</b>
<b>Fringe Benefits</b>						
512110 PERS	12,389	13,489	13,894	12,128	12,128	12,128
512120 401K	1,193	1,360	1,446	1,516	1,516	1,516
512130 PERS Debt Service	2,598	3,193	4,486	3,536	3,536	3,536
512200 FICA	5,730	6,201	6,610	5,975	5,975	5,975
512310 Medical Insurance	26,655	28,449	29,232	14,664	14,664	14,664
512320 Dental Insurance	2,100	2,940	2,808	1,452	1,452	1,452
512330 Group Term Life Insurance	133	148	164	116	116	116
512340 Long Term Disability Insurance	340	379	508	261	261	261
512400 Unemployment Insurance	302	328	419	281	281	281
512520 Workers Comp Insurance	57	57	54	78	78	78
512600 Wellness Program	73	77	80	80	80	80
512610 Employee Assistance Program	51	56	54	54	54	54
<b>Fringe Benefits Total</b>	<b>51,622</b>	<b>56,677</b>	<b>59,755</b>	<b>40,141</b>	<b>40,141</b>	<b>40,141</b>
<b>Personnel Services Total</b>	<b>127,208</b>	<b>138,632</b>	<b>146,868</b>	<b>119,613</b>	<b>119,613</b>	<b>119,613</b>
<b>Materials and Services</b>						
<b>Supplies</b>						
521010 Office Supplies	633	528	500	1,500	1,500	1,500
521190 Publications	31,894	20,923	20,000	56,052	56,052	56,052
<b>Supplies Total</b>	<b>32,527</b>	<b>21,451</b>	<b>20,500</b>	<b>57,552</b>	<b>57,552</b>	<b>57,552</b>
<b>Materials</b>						
522150 Small Office Equipment	334	0	0	1,000	1,000	1,000
<b>Materials Total</b>	<b>334</b>	<b>0</b>	<b>0</b>	<b>1,000</b>	<b>1,000</b>	<b>1,000</b>
<b>Communications</b>						
523020 Phone and Communication Svcs	2,354	1,831	2,547	2,547	2,547	2,547
523040 Data Connections	623	636	0	636	636	636
523050 Postage	0	7	25	100	100	100
523090 Long Distance Charges	0	5	25	100	100	100
<b>Communications Total</b>	<b>2,977</b>	<b>2,479</b>	<b>2,597</b>	<b>3,383</b>	<b>3,383</b>	<b>3,383</b>
<b>Contracted Services</b>						
525450 Subscription Services	18,387	10,958	11,000	23,839	23,839	23,839
<b>Contracted Services Total</b>	<b>18,387</b>	<b>10,958</b>	<b>11,000</b>	<b>23,839</b>	<b>23,839</b>	<b>23,839</b>
<b>Repairs and Maintenance</b>						
526030 Building Maintenance	564	596	0	1,000	1,000	1,000
<b>Repairs and Maintenance Total</b>	<b>564</b>	<b>596</b>	<b>0</b>	<b>1,000</b>	<b>1,000</b>	<b>1,000</b>

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<b>260 - Law Library</b>	<b>Actual FY 13-14</b>	<b>Actual FY 14-15</b>	<b>Budget FY 15-16</b>	<b>Proposed FY 16-17</b>	<b>Approved FY 16-17</b>	<b>Adopted FY 16-17</b>
<b>Materials and Services</b>						
<b>Rentals</b>						
527210 Building Rental Private	36,941	37,865	38,811	39,781	39,781	39,781
527300 Equipment Rental	1,016	1,058	1,500	2,500	2,500	2,500
<b>Rentals Total</b>	<b>37,957</b>	<b>38,923</b>	<b>40,311</b>	<b>42,281</b>	<b>42,281</b>	<b>42,281</b>
<b>Insurance</b>						
528220 Notary Bonds	40	0	30	0	0	0
<b>Insurance Total</b>	<b>40</b>	<b>0</b>	<b>30</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Miscellaneous</b>						
529110 Mileage Reimbursement	132	0	100	1,500	1,500	1,500
529130 Meals	16	0	300	1,000	1,000	1,000
529140 Lodging	0	0	200	1,500	1,500	1,500
529210 Meetings	0	0	0	1,500	1,500	1,500
529220 Conferences	315	382	500	1,500	1,500	1,500
529300 Dues and Memberships	135	1,141	1,300	1,500	1,500	1,500
<b>Miscellaneous Total</b>	<b>598</b>	<b>1,522</b>	<b>2,400</b>	<b>8,500</b>	<b>8,500</b>	<b>8,500</b>
<b>Materials and Services Total</b>	<b>93,384</b>	<b>75,929</b>	<b>76,838</b>	<b>137,555</b>	<b>137,555</b>	<b>137,555</b>
<b>Administrative Charges</b>						
611100 County Admin Allocation	2,468	2,319	2,557	2,317	2,317	2,317
611220 Custodial Allocation	7,413	6,709	7,349	7,450	7,450	7,450
611230 Courier Allocation	105	115	115	117	117	117
611250 Risk Management Allocation	333	266	286	249	249	249
611255 Benefits Allocation	549	571	657	525	525	525
611260 Human Resources Allocation	1,646	1,988	2,200	2,093	2,093	2,093
611300 Legal Services Allocation	2,926	4,393	4,664	5,922	5,922	5,922
611410 FIMS Allocation	2,845	2,801	3,301	3,138	3,138	3,138
611600 Finance Allocation	4,325	4,915	5,424	4,021	4,021	4,021
611800 MCBEE Allocation	82	146	437	186	186	186
614100 Liability Insurance Allocation	600	500	500	600	600	600
614200 WC Insurance Allocation	500	400	400	400	400	400
<b>Administrative Charges Total</b>	<b>23,792</b>	<b>25,123</b>	<b>27,890</b>	<b>27,018</b>	<b>27,018</b>	<b>27,018</b>
<b>Contingency</b>						
571010 Contingency	0	0	64,956	31,576	31,576	31,576
<b>Contingency Total</b>	<b>0</b>	<b>0</b>	<b>64,956</b>	<b>31,576</b>	<b>31,576</b>	<b>31,576</b>
<b>Ending Fund Balance</b>						
573010 Unapprop Ending Fund Balance	0	0	392,045	543,563	543,563	543,563
<b>Ending Fund Balance Total</b>	<b>0</b>	<b>0</b>	<b>392,045</b>	<b>543,563</b>	<b>543,563</b>	<b>543,563</b>
<b>Law Library Total</b>	<b>244,384</b>	<b>239,684</b>	<b>708,597</b>	<b>859,325</b>	<b>859,325</b>	<b>859,325</b>
<b>580 - Central Services</b>	<b>Actual FY 13-14</b>	<b>Actual FY 14-15</b>	<b>Budget FY 15-16</b>	<b>Proposed FY 16-17</b>	<b>Approved FY 16-17</b>	<b>Adopted FY 16-17</b>
<b>Personnel Services</b>						
<b>Salaries and Wages</b>						
511110 Regular Wages	573,058	594,025	745,151	770,593	770,593	770,593
511120 Temporary Wages	215	124	8,334	8,337	8,337	8,337
511130 Vacation Pay	46,886	43,779	0	0	0	0

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<b>580 - Central Services</b>	<b>Actual FY 13-14</b>	<b>Actual FY 14-15</b>	<b>Budget FY 15-16</b>	<b>Proposed FY 16-17</b>	<b>Approved FY 16-17</b>	<b>Adopted FY 16-17</b>
<b>Personnel Services</b>						
511140 Sick Pay	22,750	18,381	0	0	0	0
511150 Holiday Pay	29,928	27,346	0	0	0	0
511160 Comp Time Pay	625	790	0	0	0	0
511210 Compensation Credits	30,182	31,360	27,584	28,445	28,445	28,445
511240 Leave Payoff	3,468	533	0	0	0	0
511280 Cell Phone Pay	0	411	0	1,080	1,080	1,080
511290 Health Insurance Waiver Pay	2,243	1,671	1,620	1,620	1,620	1,620
<b>Salaries and Wages Total</b>	<b>709,356</b>	<b>718,418</b>	<b>782,689</b>	<b>810,075</b>	<b>810,075</b>	<b>810,075</b>
<b>Fringe Benefits</b>						
512110 PERS	110,800	108,502	123,510	127,706	127,706	127,706
512120 401K	21,586	21,898	23,797	24,744	24,744	24,744
512130 PERS Debt Service	30,358	36,926	39,878	37,230	37,230	37,230
512200 FICA	54,253	54,679	59,207	61,314	61,314	61,314
512310 Medical Insurance	114,318	109,621	124,236	117,312	117,312	117,312
512320 Dental Insurance	11,148	10,882	11,934	11,616	11,616	11,616
512330 Group Term Life Insurance	1,235	1,208	1,411	1,478	1,478	1,478
512340 Long Term Disability Insurance	3,061	2,862	4,331	3,316	3,316	3,316
512400 Unemployment Insurance	2,922	2,912	3,717	2,961	2,961	2,961
512520 Workers Comp Insurance	259	259	330	330	330	330
512600 Wellness Program	353	331	360	360	360	360
512610 Employee Assistance Program	250	238	243	243	243	243
512700 County HSA Contributions	625	650	0	650	650	650
<b>Fringe Benefits Total</b>	<b>351,167</b>	<b>350,967</b>	<b>392,954</b>	<b>389,260</b>	<b>389,260</b>	<b>389,260</b>
<b>Personnel Services Total</b>	<b>1,060,523</b>	<b>1,069,385</b>	<b>1,175,643</b>	<b>1,199,335</b>	<b>1,199,335</b>	<b>1,199,335</b>
<b>Materials and Services</b>						
<b>Supplies</b>						
521010 Office Supplies	2,805	2,263	3,200	2,800	2,800	2,800
521070 Departmental Supplies	58	(292)	100	100	100	100
521190 Publications	4,437	1,524	4,500	4,000	4,000	4,000
<b>Supplies Total</b>	<b>7,299</b>	<b>3,495</b>	<b>7,800</b>	<b>6,900</b>	<b>6,900</b>	<b>6,900</b>
<b>Materials</b>						
522150 Small Office Equipment	443	5,551	1,500	2,000	2,000	2,000
522180 Software	595	0	500	1,000	1,000	1,000
<b>Materials Total</b>	<b>1,039</b>	<b>5,551</b>	<b>2,000</b>	<b>3,000</b>	<b>3,000</b>	<b>3,000</b>
<b>Communications</b>						
523020 Phone and Communication Svcs	822	38	75	0	0	0
523030 Fax	(20)	(7)	0	0	0	0
523040 Data Connections	480	640	1,050	1,050	1,050	1,050
523050 Postage	110	50	150	150	150	150
523060 Cellular Phones	1,209	792	1,800	600	600	600
523090 Long Distance Charges	0	78	0	100	100	100
<b>Communications Total</b>	<b>2,601</b>	<b>1,591</b>	<b>3,075</b>	<b>1,900</b>	<b>1,900</b>	<b>1,900</b>
<b>Utilities</b>						
524010 Electricity	0	4,152	6,629	6,205	6,205	6,205

MARION COUNTY FY 2016-17 BUDGET  
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<b>580 - Central Services</b>	<b>Actual FY 13-14</b>	<b>Actual FY 14-15</b>	<b>Budget FY 15-16</b>	<b>Proposed FY 16-17</b>	<b>Approved FY 16-17</b>	<b>Adopted FY 16-17</b>
<b>Materials and Services</b>						
524040 Natural Gas	0	168	0	81	81	81
524050 Water	0	104	0	117	117	117
524070 Sewer	0	206	0	258	258	258
524090 Garbage Disposal and Recycling	124	442	0	349	349	349
<b>Utilities Total</b>	124	5,071	6,629	7,010	7,010	7,010
<b>Contracted Services</b>						
525450 Subscription Services	6,554	6,340	11,650	13,000	13,000	13,000
525510 Legal Services	94	348	6,790	4,959	4,959	4,959
525540 Witnesses	5	0	200	150	150	150
525541 Witness Mileage Reimbursement	0	0	200	150	150	150
525710 Printing Services	197	70	200	200	200	200
525735 Mail Services	1,200	906	1,300	1,300	1,300	1,300
525740 Document Disposal Services	0	2	150	100	100	100
<b>Contracted Services Total</b>	8,050	7,667	20,490	19,859	19,859	19,859
<b>Repairs and Maintenance</b>						
526030 Building Maintenance	137	244	250	300	300	300
<b>Repairs and Maintenance Total</b>	137	244	250	300	300	300
<b>Rentals</b>						
527100 Vehicle Rental	0	0	300	300	300	300
527120 Motor Pool Mileage	3	166	200	200	200	200
527130 Parking	91	137	100	125	125	125
527210 Building Rental Private	35,783	3,342	3,651	3,736	3,736	3,736
527240 Condo Assn Assessments	0	4,626	7,141	8,041	8,041	8,041
527300 Equipment Rental	4,563	5,069	5,000	5,000	5,000	5,000
<b>Rentals Total</b>	40,440	13,341	16,392	17,402	17,402	17,402
<b>Miscellaneous</b>						
529110 Mileage Reimbursement	1,067	1,922	2,000	3,000	3,000	3,000
529120 Commercial Travel	0	545	1,000	800	800	800
529130 Meals	150	288	500	400	400	400
529140 Lodging	773	2,531	2,200	2,300	2,300	2,300
529210 Meetings	247	183	200	200	200	200
529220 Conferences	3,113	5,429	3,000	3,200	3,200	3,200
529250 Tuition Reimbursement	0	0	649	0	0	0
529300 Dues and Memberships	4,207	4,062	4,000	4,200	4,200	4,200
<b>Miscellaneous Total</b>	9,557	14,961	13,549	14,100	14,100	14,100
<b>Materials and Services Total</b>	<b>69,247</b>	<b>51,919</b>	<b>70,185</b>	<b>70,471</b>	<b>70,471</b>	<b>70,471</b>
<b>Administrative Charges</b>						
611100 County Admin Allocation	11,039	10,263	12,113	11,992	11,992	11,992
611210 Facilities Mgt Allocation	0	12,682	14,462	14,467	14,467	14,467
611220 Custodial Allocation	8,008	10,378	11,425	11,473	11,473	11,473
611230 Courier Allocation	484	497	544	542	542	542
611250 Risk Management Allocation	1,918	1,915	2,193	1,907	1,907	1,907
611255 Benefits Allocation	2,534	2,467	3,101	2,440	2,440	2,440

MARION COUNTY FY 2016-17 BUDGET  
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<b>580 - Central Services</b>	<b>Actual FY 13-14</b>	<b>Actual FY 14-15</b>	<b>Budget FY 15-16</b>	<b>Proposed FY 16-17</b>	<b>Approved FY 16-17</b>	<b>Adopted FY 16-17</b>
<b>Administrative Charges</b>						
611260 Human Resources Allocation	7,592	8,591	10,385	9,722	9,722	9,722
611400 Information Tech Allocation	25,551	24,888	28,046	25,464	25,464	25,464
611410 FIMS Allocation	11,552	11,905	14,802	16,901	16,901	16,901
611420 Telecommunications Allocation	5,297	3,612	4,054	3,056	3,056	3,056
611600 Finance Allocation	8,587	8,542	9,046	8,989	8,989	8,989
611800 MCBEE Allocation	340	641	2,022	1,030	1,030	1,030
612100 IT Equipment Use Charges	0	0	2,180	2,025	2,025	2,025
614100 Liability Insurance Allocation	3,800	3,900	4,200	5,100	5,100	5,100
614200 WC Insurance Allocation	3,100	3,200	3,300	3,300	3,300	3,300
<b>Administrative Charges Total</b>	<b>89,802</b>	<b>103,481</b>	<b>121,873</b>	<b>118,408</b>	<b>118,408</b>	<b>118,408</b>
<b>Central Services Total</b>	<b>1,219,572</b>	<b>1,224,785</b>	<b>1,367,701</b>	<b>1,388,214</b>	<b>1,388,214</b>	<b>1,388,214</b>
<b>Legal Grand Total</b>	<b>1,463,956</b>	<b>1,464,469</b>	<b>2,076,298</b>	<b>2,247,539</b>	<b>2,247,539</b>	<b>2,247,539</b>

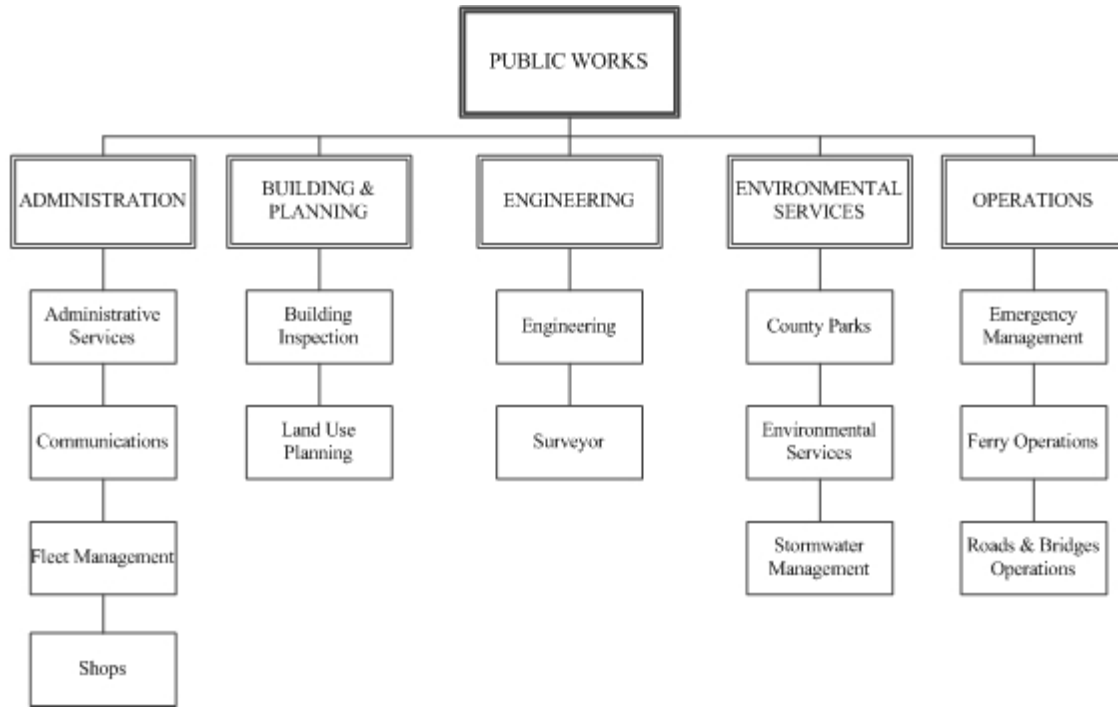
MARION COUNTY FY 2016-17 BUDGET  
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MARION COUNTY FY 2016-17 BUDGET  
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PUBLIC WORKS

## PUBLIC WORKS



### MISSION STATEMENT

Utilize available resources as efficiently as possible and provide superior customer service that is attentive and engaging and shows the customer they are the reason we are here.

### GOALS AND OBJECTIVES

- Goal 1 Provide consistent and timely service to all customers, internal and external.
- Objective 1 Update customer service surveys and survey methods; submit to customer advisory team annually; analyze results and prepare reports.
  - Objective 2 Provide training to staff during safety meetings on the department's mission, vision and strategic values.
  - Objective 3 Provide immediate zoning review of building permits.
  - Objective 4 Continue to streamline review process for citizens with other agencies on building permits, addressing roadway improvements, survey plats, septic issues, etc.
  - Objective 5 Maintain a turnaround time of ten days or less for the review of plans that are not complex.
  - Objective 6 Increase the number of structural permits that are reviewed at the counter.
  - Objective 7 Have sanitarian services available at all times at the permit counter subject to current funding levels.

MARION COUNTY FY 2016-17 BUDGET  
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PUBLIC WORKS

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- Goal 2 Enhance departmental communication and information flow; improve public information and external communication.
- Objective 1 Continue to communicate during monthly safety meetings and Unit 2 meetings, maintain department Intranet and Internet websites, publish department newsletter on a quarterly basis.
  - Objective 2 Utilize the web and social media to inform customers of department activities.
  - Objective 3 Review management priorities regularly through staff meetings, revise as necessary, and communicate these priorities and encourage feedback from all parties concerned.
- Goal 3 Review operational needs and resources over a rolling ten-year period.
- Objective 1 Annual review of optimal organizational size and needed skill levels.
  - Objective 2 Train and/or recruit as necessary, balancing staffing needs with the need to retain qualified employees and budget constraints.
  - Objective 3 Coordinate with Business Services any remodeling or new construction of facilities for operational efficiency, equipment use and better security.
- Goal 4 Increase and pursue additional funding sources and continue to educate employees and citizens regarding departmental funding sources.
- Objective 1 Support the proposed federal legislation to make the electrical power produced by the Waste-to-Energy Facility considered to be renewable.
  - Objective 2 Prepare an annual review with the board of commissioners covering department projects and status of the road fund.
- Goal 5 Improve overall condition of road surfaces.
- Objective 1 Increase the number of road miles receiving surface treatments through development and management of a surface management plan that provides the best balance of treatments between chip seals, patching, milling and resurfacing.
- Goal 6 Create a self-sustaining ferry operations program.
- Objective 1 Review the ferry program in total including the operational needs of both ferries, the ridership of each and the fees necessary to be self-sustaining.
  - Objective 2 Review operating schedules and hours to best serve the communities.
- Goal 7 Maintain a high level of recycling in the county for a cleaner environment.
- Objective 1 Continue the focus of reducing the amount of mercury disposed in the waste stream in order to further reduce toxic metals at the Waste-to-Energy Facility (WTEF).
  - Objective 2 Increase the annual countywide waste recovery rate.
  - Objective 3 Reduce the amount of yard waste disposed of in the waste stream.
  - Objective 4 Continually review emissions from the WTEF and reduce whenever feasible.
  - Objective 5 Develop a plan to manage Oregon Department of Environmental Quality requirements while increasing the recycling rate.
- Goal 8 Continue toward a more paperless environment with increased access to records and information.
- Objective 1 Archive files to county LaserFiche program, convert all paper documents to LaserFiche and begin scanning current files for electronic access.



MARION COUNTY FY 2016-17 BUDGET  
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PUBLIC WORKS

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Goal 9 Complete state-mandated tasks.

- Objective 1 Continue coordination with individual smaller cities on new 2030 forecasts to update comprehensive plans, justify proposals for Urban Growth Boundary amendments and meet future 20-year planning horizons.
- Objective 2 Prepare a master plan for Emergency Management that sets short and long term operational goals.

Goal 10 Continue to streamline the review process for citizens with other agencies/departments on building permits, addressing, roadway improvements, survey plats, septic issues, survey reviews, etc.

- Objective 1 Issue land use decisions within 30 days or less in at least 90% of cases.
- Objective 2 Review survey fees for adequacy and review funding mechanism for all personnel.

### **DEPARTMENT OVERVIEW**

The Public Works Department is comprised of fourteen programs that provide a variety of services from road maintenance and solid waste management to issuing building permits and providing the safest and best-maintained transportation system possible with the resources available.

The department provides for the designing of new facilities (roads, bridges, etc.); maintaining county paved and gravel roads, bridges and drainage systems and operation of two ferries; responding to emergency conditions; providing parks services; contracting service district operations; managing solid waste and recycling services and education; stormwater management; issuing building permits and providing inspections; and performing countywide planning functions. These activities are managed by the Engineering, Operations, Environmental Services, and Building and Planning divisions of Public Works.

The Administration Division provides the necessary support to implement contracts and to provide financial services, county pool car services, county fleet operations, facility support, management of four service districts and one lighting district and provision of the administrative work of the department.

MARION COUNTY FY 2016-17 BUDGET  
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**RESOURCE AND REQUIREMENT SUMMARY**

Public Works	FY 13-14 ACTUAL	FY 14-15 ACTUAL	FY 15-16 BUDGET	FY 16-17 ADOPTED	+/- %
<b>RESOURCES</b>					
Taxes	298,364	324,940	285,000	300,000	5.3%
Licenses and Permits	2,539,254	2,559,634	2,584,600	2,732,600	5.7%
Intergovernmental Federal	3,011,920	4,654,118	6,089,465	4,190,910	-31.2%
Intergovernmental State	19,993,867	19,900,409	19,076,000	20,640,000	8.2%
Charges for Services	26,387,792	23,695,195	25,307,541	26,368,848	4.2%
Fines and Forfeitures	1,135	93	3,000	3,400	13.3%
Interest	142,653	191,119	125,797	171,681	36.5%
Other Revenues	420,829	96,256	106,643	106,393	-0.2%
General Fund Transfers	476,393	508,910	830,703	648,135	-22.0%
Other Fund Transfers	376,632	406,036	513,928	459,060	-10.7%
Settlements	16,990	27,656	25,000	25,000	0.0%
Net Working Capital	36,194,068	41,549,304	44,458,446	38,581,056	-13.2%
<b>TOTAL RESOURCES</b>	<b>89,859,895</b>	<b>93,913,671</b>	<b>99,406,123</b>	<b>94,227,083</b>	<b>-5.2%</b>
<b>REQUIREMENTS</b>					
Personnel Services					
Salaries and Wages	9,743,080	10,139,924	11,743,350	11,823,479	0.7%
Fringe Benefits	5,320,995	5,509,850	6,591,225	6,529,555	-0.9%
Total Personnel Services	<b>15,064,074</b>	<b>15,649,774</b>	<b>18,334,575</b>	<b>18,353,034</b>	<b>0.1%</b>
Materials and Services					
Supplies	1,516,462	1,332,640	1,691,505	1,352,027	-20.1%
Materials	2,885,462	3,197,415	3,381,683	3,563,656	5.4%
Communications	98,679	87,467	116,093	132,900	14.5%
Utilities	344,752	316,376	357,009	364,450	2.1%
Contracted Services	16,502,900	15,303,414	18,333,279	18,132,669	-1.1%
Repairs and Maintenance	836,686	750,393	1,035,005	922,687	-10.9%
Rentals	662,749	692,933	709,910	611,937	-13.8%
Insurance	49,154	44,925	35,000	35,500	1.4%
Miscellaneous	129,552	351,519	431,746	488,937	13.2%
Total Materials and Services	<b>23,026,397</b>	<b>22,077,082</b>	<b>26,091,230</b>	<b>25,604,763</b>	<b>-1.9%</b>
Administrative Charges	3,841,016	3,845,899	4,423,203	4,478,626	1.3%
Capital Outlay	6,241,667	7,648,733	12,658,016	10,750,572	-15.1%
Debt Service Principal	132,800	85,000	85,000	85,000	0.0%
Debt Service Interest	4,638	4,131	3,672	3,213	-12.5%
Special Payments	0	120,000	2,500,000	0	-100.0%
Transfers Out	0	24,607	23,125	0	-100.0%
Contingency	0	0	5,844,722	5,210,006	-10.9%
Ending Fund Balance	0	0	29,442,580	29,741,869	1.0%
<b>TOTAL REQUIREMENTS</b>	<b>48,310,591</b>	<b>49,455,225</b>	<b>99,406,123</b>	<b>94,227,083</b>	<b>-5.2%</b>
<b>FTE</b>	186.60	188.40	202.40	202.00	-0.2%

MARION COUNTY FY 2016-17 BUDGET  
BY DEPARTMENT  
PUBLIC WORKS

Fund Name	<b>FUNDS</b>				% of Total
	FY 13-14 ACTUAL	FY 14-15 ACTUAL	FY 15-16 BUDGET	FY 16-17 ADOPTED	
<b>RESOURCES</b>					
FND 130 Public Works	44,118,391	49,815,387	53,710,730	51,873,620	55.1%
FND 305 Land Use Planning	932,309	864,419	964,425	958,409	1.0%
FND 310 Parks	387,349	491,701	668,826	598,770	0.6%
FND 320 Surveyor	1,920,865	1,961,752	2,028,258	2,148,677	2.3%
FND 330 Building Inspection	2,998,047	3,386,638	3,786,651	4,281,554	4.5%
FND 510 Environmental Services	34,728,245	32,566,015	31,759,063	29,709,259	31.5%
FND 515 Stormwater Management	0	0	807,850	1,281,863	1.4%
FND 595 Fleet Management	4,774,689	4,827,760	5,680,320	3,374,931	3.6%
<b>TOTAL RESOURCES</b>	<b>89,859,895</b>	<b>93,913,671</b>	<b>99,406,123</b>	<b>94,227,083</b>	<b>100.0%</b>
<b>REQUIREMENTS</b>					
FND 130 Public Works	22,300,553	25,312,248	53,710,730	51,873,620	55.1%
FND 305 Land Use Planning	907,309	864,419	964,425	958,409	1.0%
FND 310 Parks	208,716	285,038	668,826	598,770	0.6%
FND 320 Surveyor	520,596	490,268	2,028,258	2,148,677	2.3%
FND 330 Building Inspection	1,986,682	2,068,163	3,786,651	4,281,554	4.5%
FND 510 Environmental Services	20,408,449	19,370,533	31,759,063	29,709,259	31.5%
FND 515 Stormwater Management	0	0	807,850	1,281,863	1.4%
FND 595 Fleet Management	1,978,286	1,064,557	5,680,320	3,374,931	3.6%
<b>TOTAL REQUIREMENTS</b>	<b>48,310,591</b>	<b>49,455,225</b>	<b>99,406,123</b>	<b>94,227,083</b>	<b>100.0%</b>

MARION COUNTY FY 2016-17 BUDGET  
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PUBLIC WORKS

**PROGRAMS**

	FY 13-14 ACTUAL	FY 14-15 ACTUAL	FY 15-16 BUDGET	FY 16-17 ADOPTED	+/- %
<b>RESOURCES</b>					
Roads and Bridges Operations	1,462,636	1,481,841	10,314,639	10,781,666	4.5%
Emergency Management	301,895	223,887	800,743	658,138	-17.8%
Ferry Operations	720,164	830,836	2,037,200	2,088,406	2.5%
PW Administrative Services	36,095,116	41,086,130	22,707,872	20,686,135	-8.9%
Shops	1,521,265	1,241,014	4,526,834	4,181,110	-7.6%
Communications	45,112	31,420	445,030	465,457	4.6%
Fleet Management	4,774,689	4,827,760	5,680,320	3,374,931	-40.6%
Environmental Services	34,728,245	32,566,015	31,759,063	29,709,259	-6.5%
Stormwater Management	0	0	807,850	1,281,863	58.7%
County Parks	387,349	491,701	668,826	598,770	-10.5%
Engineering	3,972,203	4,920,258	12,878,412	13,012,708	1.0%
Surveyor	1,920,865	1,961,752	2,028,258	2,148,677	5.9%
Land Use Planning	932,309	864,419	964,425	958,409	-0.6%
Building Inspection	2,998,047	3,386,638	3,786,651	4,281,554	13.1%
<b>TOTAL RESOURCES</b>	<b>89,859,895</b>	<b>93,913,671</b>	<b>99,406,123</b>	<b>94,227,083</b>	<b>-5.2%</b>
<b>REQUIREMENTS</b>					
Roads and Bridges Operations	7,618,841	8,310,309	10,314,639	10,781,666	4.5%
Emergency Management	582,763	465,251	800,743	658,138	-17.8%
Ferry Operations	1,009,020	892,913	2,037,200	2,088,406	2.5%
PW Administrative Services	2,515,737	2,716,086	22,707,872	20,686,135	-8.9%
Shops	3,246,082	4,051,899	4,526,834	4,181,110	-7.6%
Communications	405,013	387,876	445,030	465,457	4.6%
Fleet Management	1,978,286	1,064,557	5,680,320	3,374,931	-40.6%
Environmental Services	20,408,449	19,370,533	31,759,063	29,709,259	-6.5%
Stormwater Management	0	0	807,850	1,281,863	58.7%
County Parks	208,716	285,038	668,826	598,770	-10.5%
Engineering	6,923,098	8,487,914	12,878,412	13,012,708	1.0%
Surveyor	520,596	490,268	2,028,258	2,148,677	5.9%
Land Use Planning	907,309	864,419	964,425	958,409	-0.6%
Building Inspection	1,986,682	2,068,163	3,786,651	4,281,554	13.1%
<b>TOTAL REQUIREMENTS</b>	<b>48,310,591</b>	<b>49,455,225</b>	<b>99,406,123</b>	<b>94,227,083</b>	<b>-5.2%</b>

MARION COUNTY FY 2016-17 BUDGET  
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**Roads and Bridges Operations Program**

- Performs general maintenance on county paved and gravel roads.
- Performs traffic signing and pavement markings.
- Performs bridge and drainage maintenance through bridge rehabilitation and culvert replacement.
- Controls roadside vegetation in accordance with best vegetation management practices.
- Performs annual chip seal and crack sealing programs.
- Provides emergency road operations covering mild flooding, snow, and ice control.

**Program Summary**

Public Works	Program: Roads and Bridges Operations				
	FY 13-14 ACTUAL	FY 14-15 ACTUAL	FY 15-16 BUDGET	FY 16-17 ADOPTED	+/- %
<b>RESOURCES</b>					
Intergovernmental Federal	957,928	955,035	910,032	125,000	-86.3%
Intergovernmental State	0	1,774	8,504,216	9,475,787	11.4%
Charges for Services	502,386	494,637	814,391	669,841	-17.7%
Fines and Forfeitures	0	93	3,000	3,400	13.3%
Interest	0	215	0	0	n.a.
Other Revenues	2,322	3,641	3,000	4,000	33.3%
Settlements	0	26,445	0	0	n.a.
Net Working Capital	0	0	80,000	503,638	529.5%
<b>TOTAL RESOURCES</b>	<b>1,462,636</b>	<b>1,481,841</b>	<b>10,314,639</b>	<b>10,781,666</b>	<b>4.5%</b>
<b>REQUIREMENTS</b>					
Personnel Services	4,057,377	4,532,651	5,190,005	5,354,519	3.2%
Materials and Services	2,719,607	2,965,317	3,393,419	3,581,318	5.5%
Administrative Charges	811,175	812,341	984,715	1,005,829	2.1%
Capital Outlay	30,683	0	0	0	n.a.
Contingency	0	0	746,500	840,000	12.5%
<b>TOTAL REQUIREMENTS</b>	<b>7,618,841</b>	<b>8,310,309</b>	<b>10,314,639</b>	<b>10,781,666</b>	<b>4.5%</b>
<b>FTE</b>	48.25	51.90	61.55	62.75	1.9%

MARION COUNTY FY 2016-17 BUDGET  
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**FTE By Position Title By Program**

<b>Program: Roads and Bridges Operations</b>	
<b>Position Title</b>	<b>FTE</b>
Crew Leader	7.00
Dispatch Center Coordinator	0.65
Ferry Operator Relief	4.80
Maintenance Worker	11.40
Medium Equipment Operator	31.90
PW Operations Division Mgr	1.00
Road Operations Supervisor	5.00
Safety Specialist	1.00
<b>Program Roads and Bridges Operations FTE Total:</b>	<b>62.75</b>

- The count does not include 13.85 FTE of temporary positions (seasonal) that are budgeted.

*FTE Changes*

FTE is increasing 1.20 for Maintenance Worker transferred from the Environmental Services Program.

**Roads and Bridges Operations Program Budget Justification**

**RESOURCES**

Resources for the Roads and Bridges Operations Program consist of gas tax, forest service timber receipts, charges for striping services and general road maintenance services. In FY 16-17 Intergovernmental Federal is decreasing due to the likelihood of the Secure Rural Schools Title I not being reauthorized. Charges for Services are decreasing primarily due to the FY 15-16 one time fleet lease credit of \$265,500 from the Fleet Management Program that will not happen in FY 16-17. There are additional services for \$107,000 to Oregon Department of Transportation for a chip/fog seal program of seven miles.

**REQUIREMENTS**

Personnel Services are increasing due to FTE increases as noted above, along with step and fringe benefits cost increases.

Materials and Services are increasing due to increased purchases of liquid asphalt, crushed rock and asphalt concrete in order to complete an additional 17.6 production miles above FY 15-16 chip seal program. Decreases in cost should be noted for deicer due to mild winters and price reductions, a trend in reduced parts usage and the usage of sign materials is decreasing as the Manual on Uniform Traffic Control Devices (MUTCD) code upgrade program has been realized. Increases in communication costs for the purchase of smart phones for mobile GIS mapping is offset by the reduction in contracted services and equipment rentals.

Marion County continues to review and improve our gravel roads maintenance services. In FY16-17 we will reallocate a few current resources to respond quicker and more effectively to summer dry season issues such as wash boarding and potholes. Elements include continuing with contracted soil stabilizers on steeper slopes as well as upgrading our water tanker truck with new replacement technology that will enhance our ability to reshape and grade dry road surfaces.

There is no Capital Outlay budgeted for FY 16-17.

MARION COUNTY FY 2016-17 BUDGET  
BY DEPARTMENT  
PUBLIC WORKS

**Emergency Management Program**

- Prepares emergency operation plans for the county.
- Prepares and runs disaster exercises.
- Coordinates with other county and state agencies on emergency preparedness.
- Educates the public about emergency preparedness through fairs and other events.
- Sets up the Emergency Coordination Center and responds to actual emergencies.

**Program Summary**

Public Works	Program: Emergency Management				
	FY 13-14 ACTUAL	FY 14-15 ACTUAL	FY 15-16 BUDGET	FY 16-17 ADOPTED	+/- %
<b>RESOURCES</b>					
Intergovernmental Federal	300,510	219,513	438,582	230,000	-47.6%
Charges for Services	0	120	13,870	6,400	-53.9%
Other Revenues	1,385	4,254	1,000	0	-100.0%
General Fund Transfers	0	0	84,753	88,692	4.6%
Net Working Capital	0	0	262,538	333,046	26.9%
<b>TOTAL RESOURCES</b>	<b>301,895</b>	<b>223,887</b>	<b>800,743</b>	<b>658,138</b>	<b>-17.8%</b>
<b>REQUIREMENTS</b>					
Personnel Services	326,377	334,425	398,490	402,509	1.0%
Materials and Services	205,906	67,606	197,612	137,483	-30.4%
Administrative Charges	50,480	50,365	57,837	64,146	10.9%
Capital Outlay	0	12,855	90,000	0	-100.0%
Transfers Out	0	0	10,000	0	-100.0%
Contingency	0	0	46,804	54,000	15.4%
<b>TOTAL REQUIREMENTS</b>	<b>582,763</b>	<b>465,251</b>	<b>800,743</b>	<b>658,138</b>	<b>-17.8%</b>
<b>FTE</b>	<b>3.25</b>	<b>3.25</b>	<b>4.00</b>	<b>4.00</b>	<b>0.0%</b>

**FTE By Position Title By Program**

<b>Program: Emergency Management</b>	
Position Title	FTE
Community Coordinator	1.00
County Emergency Manager	1.00
Emergency Preparedness Coordinator	1.00
Program Coordinator 1	1.00
<b>Program Emergency Management FTE Total:</b>	<b>4.00</b>

FTE Changes

FTE remains unchanged.

MARION COUNTY FY 2016-17 BUDGET  
BY DEPARTMENT  
PUBLIC WORKS

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**Emergency Management Program Budget Justification**

RESOURCES

Resources for the Emergency Management Program consist primarily of the Emergency Management Program Grant, the State Homeland Security Program Grant and the Hazardous Material Emergency Preparedness Grant. Other federal revenues decreased as FY 15-16 grants for equipment purchases are not repeating in FY 16-17. The Charges for Services decreased as a onetime Fleet credit occurred in FY 15-16, while reimbursement from Risk for 50% of the reverse 911 service remains constant.

REQUIREMENTS

Personnel Services increased due to step and fringe benefit cost increases.

Materials and Services increased due to additional Contract Services. This is for services under the State Homeland Security Program Grant of \$20,000 and the Hazardous Material Emergency Preparedness Grant of \$25,000.

There is no Capital Outlay budgeted in FY 16-17.



MARION COUNTY FY 2016-17 BUDGET  
BY DEPARTMENT  
PUBLIC WORKS

**Ferry Operations Program**

- Maintains and operates ferry boats at two locations on the Willamette River.
- Transports over 300,000 vehicles per year across the Willamette River.

**Program Summary**

Public Works	Program: Ferry Operations				
	FY 13-14 ACTUAL	FY 14-15 ACTUAL	FY 15-16 BUDGET	FY 16-17 ADOPTED	+/- %
<b>RESOURCES</b>					
Intergovernmental Federal	0	0	714,828	734,910	2.8%
Intergovernmental State	126,467	140,701	545,222	497,792	-8.7%
Charges for Services	592,980	688,096	597,150	675,704	13.2%
Other Revenues	717	828	0	0	n.a.
Settlements	0	1,211	0	0	n.a.
Net Working Capital	0	0	180,000	180,000	0.0%
<b>TOTAL RESOURCES</b>	<b>720,164</b>	<b>830,836</b>	<b>2,037,200</b>	<b>2,088,406</b>	<b>2.5%</b>
<b>REQUIREMENTS</b>					
Personnel Services	586,171	616,128	646,064	659,038	2.0%
Materials and Services	263,377	170,361	1,098,546	890,379	-18.9%
Administrative Charges	111,624	106,424	127,590	119,489	-6.3%
Capital Outlay	0	0	0	259,500	n.a.
Debt Service Principal	47,800	0	0	0	n.a.
Debt Service Interest	48	0	0	0	n.a.
Contingency	0	0	165,000	160,000	-3.0%
<b>TOTAL REQUIREMENTS</b>	<b>1,009,020</b>	<b>892,913</b>	<b>2,037,200</b>	<b>2,088,406</b>	<b>2.5%</b>
<b>FTE</b>	<b>8.30</b>	<b>8.30</b>	<b>8.30</b>	<b>8.30</b>	<b>0.0%</b>

**FTE By Position Title By Program**

<b>Program: Ferry Operations</b>	
<b>Position Title</b>	<b>FTE</b>
Crew Leader	1.00
Ferry Operator	5.00
Ferry Operator Relief	1.20
Medium Equipment Operator	0.10
Public Works Aide	1.00
<b>Program Ferry Operations FTE Total:</b>	<b>8.30</b>

- There are 0.87 temporary FTE not included in the regular FTE count above for a seasonal Toll Taker.

FTE Changes

FTE remains unchanged.

MARION COUNTY FY 2016-17 BUDGET  
BY DEPARTMENT  
PUBLIC WORKS

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**Ferry Operations Program Budget Justification**

RESOURCES

Resources for the Ferry Program consist of gas tax, toll fees recorded in Charges for Services and partial reimbursement of net expenses by the Oregon Department of Transportation for the Buena Vista Ferry and from Yamhill County for the Wheatland Ferry. This year there is a federal ferry boat grant budgeted, which will pay for public information signs and parts for the ferries. Charges for Services are increasing as ridership for both ferries has increased.

REQUIREMENTS

Personnel Services increased due to step and fringe benefit cost increases.

Material and Services have decreased due to contract services being identified as Capital Outlay projects in FY 16-17 instead of services in FY 15-16. Ferry maintenance is increasing as the Wheatland Ferry is scheduled for dry dock May 2017.

Capital Outlay consists of the federal ferry boat grants with specific projects identified in FY 16-17.

- (1) Buena Vista Ferry - Phase 2 \$147,500
- (2) Wheatland Ferry - Phase 1 \$12,000
- (3) Wheatland Ferry - Phase 2 \$100,000

MARION COUNTY FY 2016-17 BUDGET  
BY DEPARTMENT  
PUBLIC WORKS

**PW Administrative Services Program**

- Performs all accounting functions and contract processing.
- Provides all clerical support to the department.
- Supports operation of four service districts and one lighting district.
- Provides facility services for all Public Works campuses.
- Coordinates information technology projects for the department.
- Provides countywide dispatching.

**Program Summary**

Public Works	Program: PW Administrative Services				
	FY 13-14 ACTUAL	FY 14-15 ACTUAL	FY 15-16 BUDGET	FY 16-17 ADOPTED	+/- %
<b>RESOURCES</b>					
Intergovernmental Federal	13,790	12,907	9,500	9,500	0.0%
Intergovernmental State	17,747,653	18,313,426	45,000	0	-100.0%
Charges for Services	585,349	748,090	640,098	672,418	5.0%
Interest	74,489	104,782	65,472	95,356	45.6%
Other Revenues	85,423	85,087	102,243	102,143	-0.1%
General Fund Transfers	4,000	4,000	4,000	4,000	0.0%
Net Working Capital	17,584,412	21,817,838	21,841,559	19,802,718	-9.3%
<b>TOTAL RESOURCES</b>	<b>36,095,116</b>	<b>41,086,130</b>	<b>22,707,872</b>	<b>20,686,135</b>	<b>-8.9%</b>
<b>REQUIREMENTS</b>					
Personnel Services	1,546,022	1,503,898	1,783,954	1,913,784	7.3%
Materials and Services	356,380	262,596	418,491	360,268	-13.9%
Administrative Charges	421,353	586,683	660,723	644,908	-2.4%
Capital Outlay	191,981	242,909	1,578,000	130,000	-91.8%
Special Payments	0	120,000	0	0	n.a.
Contingency	0	0	1,249,732	270,000	-78.4%
Ending Fund Balance	0	0	17,016,972	17,367,175	2.1%
<b>TOTAL REQUIREMENTS</b>	<b>2,515,737</b>	<b>2,716,086</b>	<b>22,707,872</b>	<b>20,686,135</b>	<b>-8.9%</b>
<b>FTE</b>	20.60	21.99	21.02	22.62	7.6%

MARION COUNTY FY 2016-17 BUDGET  
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**FTE By Position Title By Program**

<b>Program: PW Administrative Services</b>	
<b>Position Title</b>	<b>FTE</b>
Accounting Specialist	2.00
Administration Division Manager	1.00
Administrative Assistant (Bilingual)	1.00
Administrative Assistant (WC)	1.00
Contracts Specialist	1.00
Department Specialist 2	1.44
Department Specialist 2 (Bilingual)	0.95
Department Specialist 3	4.58
Department Specialist 4	0.95
Dispatch Center Coordinator	1.35
Management Analyst 1	1.00
Managerial Accountant	1.00
Office Manager Sr	0.60
Public Works Director	0.75
Public Works Facility and Svc Dist Supervisor	1.00
Wastewater Operator 1	2.00
Wastewater Operator 2	1.00
<b>Program PW Administrative Services FTE Total:</b>	<b>22.62</b>

- The count does not include 0.29 FTE for a temporary position that supports record retention efforts.

*FTE Changes*

The Administrative Services Program budget is increasing 1.60 FTE. The FTE changes are inclusive of the following:

- (1) 0.60 FTE increase for a Management Analyst 1(MA1) as a part time MA1 retired and will be replaced with a full time MA1.
- (2) 1.00 FTE increase for an Administrative Assistant.

MARION COUNTY FY 2016-17 BUDGET  
BY DEPARTMENT  
PUBLIC WORKS

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**PW Administrative Services Program Budget Justification**

RESOURCES

The principal revenue decrease for the Administrative Services Program is from Net Working Capital assigned to the program. The general fund dollars are to cover time spent working with cable franchise issues for the county. System development fees for the Public Works Fund come into service areas assigned to the Administration Services Program and are included as Charges for Services.

REQUIREMENTS

Personnel Services are increasing due to the FTE increases as noted above, along with step and fringe benefit cost increases.

Materials and Services decreased primarily in consulting services, remodels, and site improvements as a major office and furniture move was planned for in FY 15-16 for \$27,000 and is not in the budget for FY 16-17. Decreases in security services, \$17,500, as re-keying the Silverton Road campus was in the FY 15-16 budget and not in the FY 16-17 budget.

Capital Outlay for FY16-17 includes paving for the parking lot at the Silverton Road campus - \$130,000.

MARION COUNTY FY 2016-17 BUDGET  
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PUBLIC WORKS

**Shops Program**

- Purchases and maintains all heavy equipment for the department.
- Maintains county pool car and light duty fleet, including the Sheriff's Office vehicles.

**Program Summary**

Public Works					Program: Shops
	FY 13-14 ACTUAL	FY 14-15 ACTUAL	FY 15-16 BUDGET	FY 16-17 ADOPTED	+/- %
<b>RESOURCES</b>					
Intergovernmental State	0	0	2,713,389	2,794,379	3.0%
Charges for Services	1,521,265	1,239,003	1,518,015	1,199,000	-21.0%
Other Revenues	0	2,011	0	0	n.a.
Net Working Capital	0	0	295,430	187,731	-36.5%
<b>TOTAL RESOURCES</b>	<b>1,521,265</b>	<b>1,241,014</b>	<b>4,526,834</b>	<b>4,181,110</b>	<b>-7.6%</b>
<b>REQUIREMENTS</b>					
Personnel Services	1,039,762	1,011,921	1,148,024	1,117,508	-2.7%
Materials and Services	1,524,981	1,884,044	1,796,224	1,616,447	-10.0%
Administrative Charges	190,146	199,391	214,586	198,574	-7.5%
Capital Outlay	491,192	954,826	1,044,050	898,581	-13.9%
Transfers Out	0	1,716	0	0	n.a.
Contingency	0	0	323,950	350,000	8.0%
<b>TOTAL REQUIREMENTS</b>	<b>3,246,082</b>	<b>4,051,899</b>	<b>4,526,834</b>	<b>4,181,110</b>	<b>-7.6%</b>
<b>FTE</b>	14.00	14.00	14.00	14.00	0.0%

**FTE By Position Title By Program**

<b>Program: Shops</b>	
Position Title	FTE
Fleet Shop Supervisor	1.00
Fleet Specialist	1.00
Mechanic	8.00
Mechanic-Sr	1.00
Parts Clerk	2.00
Public Works Aide	1.00
<b>Program Shops FTE Total:</b>	<b>14.00</b>

*FTE Changes*

FTE remains unchanged.

MARION COUNTY FY 2016-17 BUDGET  
BY DEPARTMENT  
PUBLIC WORKS

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**Shops Program Budget Justification**

RESOURCES

Resources for the Shops Program consist of gas tax and Charges for Services provided to customers, primarily other county departments. The decrease in Charges for Services is due to a decrease in fuel prices. Shops Program sells fuel to county departments and the Marion County Fire District #1 and low fuel prices result in lower fuel revenue and expenses.

REQUIREMENTS

Personnel Services is decreasing due to turnover in the Fleet Supervisor and Senior Mechanic positions that decreased step levels. Additionally, one employee has declined insurance benefits.

Materials and Services is decreasing due to lower fuel prices.

Capital Outlay consists of the following:

- (1) Heavy equipment replacement - \$544,600
- (2) Hook truck components - \$37,180
- (3) Water truck conversion for hook truck components - \$79,800
- (4) Parking lot striping - \$9,370
- (5) Vehicle tracking system pilot project - \$39,900
- (6) Purchase Bucket Truck - \$187,731

MARION COUNTY FY 2016-17 BUDGET  
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**Communications Program**

- Supports all radio communication systems in the county and microwave.
- Erects and maintains radio communication towers.
- Determines line-of-sight clearance for microwave transmitters.
- Installs required radio equipment in county fleet vehicles.

**Program Summary**

Public Works	Program: Communications				
	FY 13-14 ACTUAL	FY 14-15 ACTUAL	FY 15-16 BUDGET	FY 16-17 ADOPTED	+/- %
<b>RESOURCES</b>					
Intergovernmental State	0	0	405,083	439,557	8.5%
Charges for Services	45,112	31,420	39,947	25,900	-35.2%
<b>TOTAL RESOURCES</b>	<b>45,112</b>	<b>31,420</b>	<b>445,030</b>	<b>465,457</b>	<b>4.6%</b>
<b>REQUIREMENTS</b>					
Personnel Services	300,017	311,440	316,764	287,100	-9.4%
Materials and Services	37,862	32,415	44,198	57,787	30.7%
Administrative Charges	44,740	44,021	52,068	45,570	-12.5%
Capital Outlay	22,395	0	0	35,000	n.a.
Contingency	0	0	32,000	40,000	25.0%
<b>TOTAL REQUIREMENTS</b>	<b>405,013</b>	<b>387,876</b>	<b>445,030</b>	<b>465,457</b>	<b>4.6%</b>
<b>FTE</b>	3.00	3.00	3.00	3.00	0.0%

**FTE By Position Title By Program**

<b>Program: Communications</b>	
Position Title	FTE
Electronics Technician 1 - Communications	2.00
Electronics Technician 2 - Communications	1.00
<b>Program Communications FTE Total:</b>	<b>3.00</b>

FTE Changes

FTE remains unchanged.



MARION COUNTY FY 2016-17 BUDGET  
BY DEPARTMENT  
PUBLIC WORKS

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**Communications Program Budget Justification**

RESOURCES

Resources for the Communications Program consist of gas tax and services rendered to county departments. The decrease in Charges for Services is for a one-time fleet credit from the Fleet Management Program that occurred in FY 15-16.

REQUIREMENTS

Personnel Services is decreasing due to a vacant Electronics Technician 1 position, which was previously at step L2 and is budgeted at step 1.

Materials and Services is increasing due to additional radio purchases. The Sheriff's Office is upgrading the radios in their vehicles as they are due for replacement.

Capital Outlay consists of an upgrade to the power system at House Mountain - \$35,000.

MARION COUNTY FY 2016-17 BUDGET  
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PUBLIC WORKS

**Fleet Management Program**

- Manages the county pool vehicle fleet of 24 vehicles.
- Manages the 254 vehicle consolidated light duty fleet for the county.
- Purchases all light and medium duty vehicles for the county.

**Program Summary**

Public Works	Program: Fleet Management				
	FY 13-14 ACTUAL	FY 14-15 ACTUAL	FY 15-16 BUDGET	FY 16-17 ADOPTED	+/- %
<b>RESOURCES</b>					
Charges for Services	2,048,128	1,905,221	1,782,688	1,817,160	1.9%
General Fund Transfers	0	44,100	0	0	n.a.
Other Fund Transfers	52,632	82,036	109,428	55,500	-49.3%
Settlements	13,685	0	25,000	25,000	0.0%
Net Working Capital	2,660,244	2,796,403	3,763,204	1,477,271	-60.7%
<b>TOTAL RESOURCES</b>	<b>4,774,689</b>	<b>4,827,760</b>	<b>5,680,320</b>	<b>3,374,931</b>	<b>-40.6%</b>
<b>REQUIREMENTS</b>					
Materials and Services	411,349	380,412	427,880	408,421	-4.5%
Administrative Charges	52,140	44,588	50,350	49,156	-2.4%
Capital Outlay	1,514,797	639,557	1,276,128	1,212,170	-5.0%
Special Payments	0	0	2,500,000	0	-100.0%
Contingency	0	0	86,430	160,000	85.1%
Ending Fund Balance	0	0	1,339,532	1,545,184	15.4%
<b>TOTAL REQUIREMENTS</b>	<b>1,978,286</b>	<b>1,064,557</b>	<b>5,680,320</b>	<b>3,374,931</b>	<b>-40.6%</b>
<b>FTE</b>	1.00	0.00	0.00	0.00	n.a.

There are no positions for the selected budget.

*FTE Changes*

There are no FTE allocated to this program. All services are provided from the Public Works Fund and billed as a public works service in the Materials and Services section of the budget.

MARION COUNTY FY 2016-17 BUDGET  
BY DEPARTMENT  
PUBLIC WORKS

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**Fleet Management Program Budget Justification**

**RESOURCES**

The Fleet Management Program funding comes from the vehicle lease revenues from all departments with light duty fleet vehicles and revenues for use of the pool vehicles. The lease rate for consolidated fleet vehicles is a maintained rate, but all departments need to purchase fuel. The Health Department has requested vehicles to be purchased in FY 16-17 for the only transfer revenues budgeted.

The decrease in Net Working Capital is due to a one-time credit of \$2,500,000 to county departments provided in FY 15-16.

**REQUIREMENTS**

Materials and Services is decreasing due to the current trend in vehicle maintenance expenses. This decrease is primarily due to the fleet being newer and more reliable.

Capital Outlay consists of the following:

- (1) Replace 35 light duty fleet vehicles - \$1,111,670
- (2) Replace one Chemawa vehicle for the Sheriff's Office - \$45,000
- (3) Purchase 3 vehicles for Health Department - \$55,500

MARION COUNTY FY 2016-17 BUDGET  
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**Environmental Services Program**

- Manages waste flow and disposal for Marion County.
- Operates two transfer stations.
- Produces the informational publication "Waste Matters" biannually.
- Conducts Master Recycler classes.
- Educates the public about recycling using television, radio and print advertising.
- Operates the Brown's Island construction demolition debris site.

**Program Summary**

Public Works	Program: Environmental Services				
	FY 13-14 ACTUAL	FY 14-15 ACTUAL	FY 15-16 BUDGET	FY 16-17 ADOPTED	+/- %
<b>RESOURCES</b>					
Taxes	298,364	324,940	285,000	300,000	5.3%
Intergovernmental Federal	2,190	0	0	0	n.a.
Charges for Services	20,296,286	17,850,265	18,228,181	19,492,833	6.9%
Interest	57,413	70,779	50,000	60,000	20.0%
Other Revenues	328,865	235	400	250	-37.5%
Settlements	3,305	0	0	0	n.a.
Net Working Capital	13,741,822	14,319,796	13,195,482	9,856,176	-25.3%
<b>TOTAL RESOURCES</b>	<b>34,728,245</b>	<b>32,566,015</b>	<b>31,759,063</b>	<b>29,709,259</b>	<b>-6.5%</b>
<b>REQUIREMENTS</b>					
Personnel Services	2,387,765	2,468,347	2,506,770	2,282,357	-9.0%
Materials and Services	16,760,671	15,645,591	17,423,665	17,155,284	-1.5%
Administrative Charges	1,165,855	1,138,852	1,289,444	1,348,605	4.6%
Capital Outlay	4,568	28,613	162,100	225,000	38.8%
Debt Service Principal	85,000	85,000	85,000	85,000	0.0%
Debt Service Interest	4,590	4,131	3,672	3,213	-12.5%
Contingency	0	0	2,272,785	1,782,006	-21.6%
Ending Fund Balance	0	0	8,015,627	6,827,794	-14.8%
<b>TOTAL REQUIREMENTS</b>	<b>20,408,449</b>	<b>19,370,533</b>	<b>31,759,063</b>	<b>29,709,259</b>	<b>-6.5%</b>
<b>FTE</b>	30.30	29.80	28.65	25.45	-11.2%

MARION COUNTY FY 2016-17 BUDGET  
BY DEPARTMENT  
PUBLIC WORKS

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**FTE By Position Title By Program**

<b>Program: Environmental Services</b>	
<b>Position Title</b>	<b>FTE</b>
Accounting Specialist	1.00
Civil Engineering Assoc 2	2.00
Crew Leader	1.00
Department Specialist 2 (Bilingual)	0.05
Department Specialist 4	0.05
Environmental Services Division Manager	1.00
Environmental Services Operations Supervisor	1.00
Environmental Specialist	2.00
Heavy Equipment Operator	5.00
Maintenance Worker	3.60
Office Manager Sr	0.20
Public Works Director	0.25
Scale Attendant	4.30
Waste Reduction Coordinator	1.00
Waste Reduction Coordinator (Bilingual)	3.00
<b>Program Environmental Services FTE Total:</b>	<b>25.45</b>

- The above table does not include 1.05 FTE for budgeted temporary staff.

*FTE Changes*

FTE is decreasing 3.20 FTE, due to terminating the metal recovery project, which consists of the following:

- (1) 1.00 FTE decrease for a Medium Equipment Operator transferred to Public Works Administrative Services Program.
- (2) 2.20 FTE decrease for Maintenance Workers transferred to Public Works Road and Bridge Program.

MARION COUNTY FY 2016-17 BUDGET  
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PUBLIC WORKS

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**Environmental Services Program Budget Justification**

**RESOURCES**

Resources for the Environmental Services Program consist primarily of tipping fees at each of our two transfer stations, Covanta's energy from waste facility and Brown's Island landfill. Additional revenue includes electrical revenues, metal recovery and franchise fees. Electrical revenues are projected to remain flat at \$1,530,000, which is based on FY 15-16 projections. Metal recovery revenues are decreasing based on two factors: current market rates for ferrous metals and suspending the metal recovery project at North Marion in FY 15-16. A tip fee increase will take effect in October 2016 increase at all sites resulting in a revenue increase of approximately \$2,500,000 in FY 16-17. Also budgeted in Charges for Services is a one-time sale of the metal recovery equipment at North Marion for \$300,000.

Projected Net Working Capital for FY 16-17 shows a significant decline and this is in direct relation to the decrease in electrical revenues and fees from metal recovery.

**REQUIREMENTS**

Personnel Services is decreasing based on two factors. The first is the noted FTE decrease for suspending the metal recovery project. The second is for the Environmental Services Division Manager which is budgeted at step 1 and the previous manager was at step L2.

Materials and Services is decreasing based on two major factors:

- (1) Cost savings from the metal recovery project, which impacts diesel fuel, equipment maintenance and equipment rental.
- (2) Covanta contract expenses are projected to decrease based on the decline in metal rates. Covanta has a share equal to approximately 40% of the metal revenues generated at the energy from waste facility which generates over 8,000 tons of ferrous metal every year. This share is a line item in their monthly bill to the county, as the county holds the contract with the third party that takes the metal for recycling.

Leachate disposal is budgeted to increase based on current lagoon levels and recent rainfall in December 2015 and January 2016. The open monofill space during this time was over 300,000 square feet and generated over 3 million gallons of leachate. A mitigation plan is in place to cover all but 25,000 square feet of the open monofill space with an interim tarp.

Capital Outlay consists of the following:

- (1) Replace the backhoe for transfer station operations at North Marion - \$125,000
- (2) Replace one scale at the Salem-Keizer Recycling and Transfer Station - \$100,000

MARION COUNTY FY 2016-17 BUDGET  
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**Stormwater Management Program**

- Maintains the stormwater system in the unincorporated urban area east of Salem.
- Improves water quality and reduces stormwater runoff by providing increased sweeping services and cleaning catch basins several times per year, improving detention basins and bioswale infrastructure.
- Provides community education through media outlets, classroom exercises, employee training, brochures, and storm drain stencils.
- Meets minimum stormwater regulatory requirements by the Environmental Protection Agency and the Department of Environmental Quality.

**Program Summary**

Public Works	Program: Stormwater Management				
	FY 13-14 ACTUAL	FY 14-15 ACTUAL	FY 15-16 BUDGET	FY 16-17 ADOPTED	+/- %
<b>RESOURCES</b>					
Charges for Services	0	0	729,850	729,992	0.0%
Other Fund Transfers	0	0	78,000	79,560	2.0%
Net Working Capital	0	0	0	472,311	n.a.
<b>TOTAL RESOURCES</b>	<b>0</b>	<b>0</b>	<b>807,850</b>	<b>1,281,863</b>	<b>58.7%</b>
<b>REQUIREMENTS</b>					
Personnel Services	0	0	114,953	111,842	-2.7%
Materials and Services	0	0	261,141	347,064	32.9%
Administrative Charges	0	0	0	32,357	n.a.
Capital Outlay	0	0	45,000	12,000	-73.3%
Contingency	0	0	0	49,000	n.a.
Ending Fund Balance	0	0	386,756	729,600	88.6%
<b>TOTAL REQUIREMENTS</b>	<b>0</b>	<b>0</b>	<b>807,850</b>	<b>1,281,863</b>	<b>58.7%</b>
<b>FTE</b>	0.00	0.00	1.25	1.25	0.0%

**FTE By Position Title By Program**

<b>Program: Stormwater Management</b>	
Position Title	FTE
Department Specialist 3	0.25
Environmental Specialist	1.00
<b>Program Stormwater Management FTE Total:</b>	<b>1.25</b>

FTE Changes

FTE remains unchanged.

MARION COUNTY FY 2016-17 BUDGET  
BY DEPARTMENT  
PUBLIC WORKS

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**Stormwater Management Program Budget Justification**

RESOURCES

Resources for the Stormwater Management Program consist of three main components: East Salem Service District (ESSD) stormwater service fees, ESSD long-term infrastructure service fees and Environmental Services ongoing program support. No significant changes are budgeted for FY 16-17.

REQUIREMENTS

Personnel Services is showing a small increase due to step and fringe benefit cost increases.

Materials and Services are increasing primarily due to an increase in public works services. The contributing factors related to this are a ramp up in services required in the stormwater management area. Additionally, original budgets for FY 15-16 had public works labor services at step 1 labor rates. Some of the employees providing services to the stormwater management area are several steps higher than step 1 and the additional cost has been adjusted for in the FY 16-17 budget year. Other contracted services are increasing due to additional services from the juvenile and inmate work crews that assist in vegetation and ditch management.

Capital Outlay consists of a bank stabilization project off of 45th Avenue for \$12,000. This is phase one of a two phase project.



MARION COUNTY FY 2016-17 BUDGET  
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PUBLIC WORKS

**County Parks Program**

- Maintains 18 parks.
- Updates and replaces playground equipment.
- Provides the public with clean and safe recreation areas.
- Provides camping at Bear Creek Park.

**Program Summary**

Public Works	Program: County Parks				
	FY 13-14 ACTUAL	FY 14-15 ACTUAL	FY 15-16 BUDGET	FY 16-17 ADOPTED	+/- %
<b>RESOURCES</b>					
Intergovernmental Federal	0	0	24,550	0	-100.0%
Intergovernmental State	209,730	244,461	227,000	240,000	5.7%
Charges for Services	13,189	22,634	42,563	24,000	-43.6%
Interest	589	773	600	1,000	66.7%
Other Revenues	0	200	0	0	n.a.
General Fund Transfers	0	45,000	164,950	78,000	-52.7%
Other Fund Transfers	0	0	2,500	0	-100.0%
Net Working Capital	163,841	178,633	206,663	255,770	23.8%
<b>TOTAL RESOURCES</b>	<b>387,349</b>	<b>491,701</b>	<b>668,826</b>	<b>598,770</b>	<b>-10.5%</b>
<b>REQUIREMENTS</b>					
Personnel Services	94,863	94,672	101,381	114,566	13.0%
Materials and Services	75,132	111,015	157,339	175,002	11.2%
Administrative Charges	27,585	22,973	26,971	26,791	-0.7%
Capital Outlay	11,136	56,378	209,329	73,000	-65.1%
Contingency	0	0	30,671	32,000	4.3%
Ending Fund Balance	0	0	143,135	177,411	23.9%
<b>TOTAL REQUIREMENTS</b>	<b>208,716</b>	<b>285,038</b>	<b>668,826</b>	<b>598,770</b>	<b>-10.5%</b>
<b>FTE</b>	1.00	1.00	1.00	1.00	0.0%

**FTE By Position Title By Program**

<b>Program: County Parks</b>	
Position Title	FTE
Program Coordinator 1	1.00
<b>Program County Parks FTE Total:</b>	<b>1.00</b>

- There is a 0.70 FTE temporary Public Works Aides to assist during the summer months.

FTE Changes

FTE remains unchanged.

MARION COUNTY FY 2016-17 BUDGET  
BY DEPARTMENT  
PUBLIC WORKS

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**County Parks Program Budget Justification**

RESOURCES

Resources for the County Parks Program consist primarily of the state recreational vehicle revenue. The increase is based on the approval of Senate Bill 1514 and is in line with FY 15-16 projections.

The decrease in Charges for Services is for a one time fleet credit from the Fleet Management Program provided in FY 15-16.

General Fund Transfers of \$78,000 are for a decision package for new park signs and Capital Outlay for the Labish Village Park play equipment and Joryville Park picnic shelter projects.

REQUIREMENTS

Personnel Services is increasing due to a request for an additional temporary employee during the summer. This additional assistance will help catch up on cleaning various parks that have been neglected due to low staffing levels and will keep the parks well maintained.

The increase in Materials and Services is primarily due to contract services and Public Works Road and Bridge Program providing additional maintenance services.

The Capital Outlay budget consists of the following:

- (1) Joryville Park group picnic area - \$28,000
- (2) Labish Village Park play equipment - \$45,000

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PUBLIC WORKS

**Engineering Program**

- Provides design services for major projects.
- Performs construction management and project inspection.
- Performs traffic engineering services.
- Carries out long-term transportation planning.
- Provides project survey services.
- Performs drainage modeling and analysis services.
- Operates a road surface management program.

**Program Summary**

Public Works	Program: Engineering				
	FY 13-14 ACTUAL	FY 14-15 ACTUAL	FY 15-16 BUDGET	FY 16-17 ADOPTED	+/- %
<b>RESOURCES</b>					
Licenses and Permits	178,215	190,769	184,600	182,600	-1.1%
Intergovernmental Federal	1,737,502	3,466,662	3,991,973	3,091,500	-22.6%
Intergovernmental State	1,910,017	1,200,047	6,636,090	7,192,485	8.4%
Charges for Services	144,599	62,780	222,137	330,300	48.7%
Other Revenues	1,870	0	0	0	n.a.
Net Working Capital	0	0	1,843,612	2,215,823	20.2%
<b>TOTAL RESOURCES</b>	<b>3,972,202</b>	<b>4,920,258</b>	<b>12,878,412</b>	<b>13,012,708</b>	<b>1.0%</b>
<b>REQUIREMENTS</b>					
Personnel Services	2,199,019	2,133,245	3,031,893	3,016,131	-0.5%
Materials and Services	343,493	227,278	486,598	466,673	-4.1%
Administrative Charges	449,944	421,387	494,934	480,083	-3.0%
Capital Outlay	3,930,641	5,706,004	8,229,909	7,894,821	-4.1%
Transfers Out	0	0	13,125	0	-100.0%
Contingency	0	0	621,953	1,155,000	85.7%
<b>TOTAL REQUIREMENTS</b>	<b>6,923,098</b>	<b>8,487,914</b>	<b>12,878,412</b>	<b>13,012,708</b>	<b>1.0%</b>
<b>FTE</b>	30.11	27.61	28.11	28.11	0.0%

MARION COUNTY FY 2016-17 BUDGET  
 BY DEPARTMENT  
 PUBLIC WORKS

**FTE By Position Title By Program**

<b>Program: Engineering</b>	
<b>Position Title</b>	<b>FTE</b>
Civil Engineer	3.00
Civil Engineering Assoc 1	2.00
Civil Engineering Assoc 2	4.00
County Surveyor	0.34
Engineering Division Manager	1.00
Engineering Tech 1	2.00
Engineering Tech 2	6.00
Engineering Tech Sr	4.00
Project Engineer	3.00
Right of Way Agent	0.98
Survey Technician 1	1.00
Survey Technician 2	0.62
Survey Technician 3	0.17
<b>Program Engineering FTE Total:</b>	<b>28.11</b>

- The count does not include 1.80 temporary FTE and consists of the following:

- (1) Two Engineering Technician 1 - 0.46 FTE
- (2) One Engineering Technician 2 - 0.34 FTE;
- (3) One Civil Engineering Associate 1 - 0.50 FTE
- (4) One Civil Engineering Associate 2 - 0.50 FTE

These positions will perform seasonal traffic counting duties, perform project inspection duties and assist with field work during peak summer months.

*FTE Changes*

FTE remains unchanged.

MARION COUNTY FY 2016-17 BUDGET  
BY DEPARTMENT  
PUBLIC WORKS

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**Engineering Program Budget Justification**

RESOURCES

The primary resources for the Engineering Program consists of gas tax, licenses and permit fees, and grants for federally funded projects. Intergovernmental Federal resources are decreasing based on projected income for federally funded projects. Intergovernmental State revenues are increasing due to gas tax and Surface Transportation Program fund. Charges for Services are increasing due to a capital project moving into the construction phase, which has city revenues tied to the projects.

REQUIREMENTS

Personnel Services are decreasing with the hiring of a Civil Engineering Associate (CEA1), reducing the need for temporary FTE.

Materials and Services decreased primarily due to a reduction in engineering consultants for projects and subsurface utility exploration by contractors.

Capital Outlay decreased primarily due to the reduction in capital road construction projects, while pavement preservation program increased. Requests for FY16-17 are comprised of the following capital improvement projects:

- (1) Hayesville Drive transportation enhancement - \$90,000
- (2) Pavement preservation program - \$4,000,000
- (3) Slurry seal program - \$100,000
- (4) Traffic signal work - \$50,000
- (5) Silverton Road Bridge 962A replacement - \$446,912
- (6) Guard rail treatment - \$50,000
- (7) Marion Creek Bridge 47C12 replacement - \$527,568
- (8) Lancaster Drive traffic signal at Macleay Road upgrade - \$312,000
- (9) 45th Avenue urban upgrade - \$155,235
- (10) Sidewalk construction - \$50,000
- (11) Lancaster Drive traffic signal at Cooley Drive upgrade - \$19,000
- (12) Traffic signal interconnection and fiber optics - \$233,784
- (13) St Louis Road railroad crossing - \$287,500
- (14) Delaney Road transportation enhancement - \$1,100,822
- (15) North Fork corridor safety upgrade - \$50,000
- (16) Silverton Road lane extension - \$397,000
- (17) School zone flasher equipment - \$25,000

MARION COUNTY FY 2016-17 BUDGET  
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PUBLIC WORKS

**Surveyor Program**

- Re-establishes Government Corners.
- Approves and records surveys throughout the county.
- Approves and records partition plats and subdivisions.
- Maintains electronic data files of surveys.
- Performs records management of all prior surveys.

**Program Summary**

Public Works					Program: Surveyor
	FY 13-14 ACTUAL	FY 14-15 ACTUAL	FY 15-16 BUDGET	FY 16-17 ADOPTED	+/- %
<b>RESOURCES</b>					
Charges for Services	426,856	452,283	449,475	467,300	4.0%
Interest	6,095	7,541	5,300	7,900	49.1%
Other Revenues	3	0	0	0	n.a.
General Fund Transfers	101,659	101,659	102,000	101,659	-0.3%
Net Working Capital	1,386,252	1,400,269	1,471,483	1,571,818	6.8%
<b>TOTAL RESOURCES</b>	<b>1,920,865</b>	<b>1,961,752</b>	<b>2,028,258</b>	<b>2,148,677</b>	<b>5.9%</b>
<b>REQUIREMENTS</b>					
Personnel Services	356,988	391,411	416,077	416,404	0.1%
Materials and Services	57,068	46,200	55,349	55,984	1.1%
Administrative Charges	65,266	52,658	55,350	54,369	-1.8%
Capital Outlay	41,274	0	12,800	10,500	-18.0%
Contingency	0	0	53,000	53,000	0.0%
Ending Fund Balance	0	0	1,435,682	1,558,420	8.5%
<b>TOTAL REQUIREMENTS</b>	<b>520,595</b>	<b>490,268</b>	<b>2,028,258</b>	<b>2,148,677</b>	<b>5.9%</b>
<b>FTE</b>	3.99	3.99	4.06	4.06	0.0%

**FTE By Position Title By Program**

<b>Program: Surveyor</b>	
Position Title	FTE
County Surveyor	0.66
Department Specialist 3	0.17
Right of Way Agent	0.02
Survey Technician 1	1.00
Survey Technician 2	1.38
Survey Technician 3	0.83
<b>Program Surveyor FTE Total:</b>	<b>4.06</b>

FTE Changes

FTE remains unchanged.

MARION COUNTY FY 2016-17 BUDGET  
BY DEPARTMENT  
PUBLIC WORKS

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**Surveyor Program Budget Justification**

RESOURCES

Revenues for the Surveyor Program consist primarily of corner restoration record fees, surveyor fees and General Fund Transfers. The increase in Charges for Services is due to an increase of \$40,000 in corner restoration record fees, which is offset by a one-time fleet credit from the Fleet Management Program that occurred in FY15-16 for \$23,175. The General Fund Transfer is provided to support customer service, record management and other program functions unrelated to the corner restoration efforts.

REQUIREMENTS

Personnel Services remains unchanged.

Materials and Services remained constant as decreases in supplies of \$2,600 and software maintenance of \$4,000 are offset by increases in software of \$2,300 and training for \$3,000.

Capital Outlay consists of two field data collection controllers for \$10,500.

MARION COUNTY FY 2016-17 BUDGET  
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PUBLIC WORKS

**Land Use Planning Program**

- Develops and administers a Comprehensive Land Use Plan per ORS 92.197 and 92.215.
- Implements land use regulations for the unincorporated area of Marion County.
- Completes a state-mandated periodic review.

**Program Summary**

Public Works	Program: Land Use Planning				
	FY 13-14 ACTUAL	FY 14-15 ACTUAL	FY 15-16 BUDGET	FY 16-17 ADOPTED	+/- %
<b>RESOURCES</b>					
Charges for Services	211,641	200,646	165,000	258,000	56.4%
Fines and Forfeitures	1,135	0	0	0	n.a.
Interest	539	622	425	625	47.1%
Other Revenues	50	0	0	0	n.a.
General Fund Transfers	370,734	314,151	475,000	375,784	-20.9%
Other Fund Transfers	324,000	324,000	324,000	324,000	0.0%
Net Working Capital	24,210	25,000	0	0	n.a.
<b>TOTAL RESOURCES</b>	<b>932,309</b>	<b>864,419</b>	<b>964,425</b>	<b>958,409</b>	<b>-0.6%</b>
<b>REQUIREMENTS</b>					
Personnel Services	587,307	604,250	690,464	701,695	1.6%
Materials and Services	64,774	68,893	58,279	63,115	8.3%
Administrative Charges	252,227	191,276	196,785	173,599	-11.8%
Capital Outlay	3,000	0	0	0	n.a.
Contingency	0	0	18,897	20,000	5.8%
<b>TOTAL REQUIREMENTS</b>	<b>907,309</b>	<b>864,419</b>	<b>964,425</b>	<b>958,409</b>	<b>-0.6%</b>
<b>FTE</b>	6.92	6.92	6.97	6.97	0.0%

**FTE By Position Title By Program**

<b>Program: Land Use Planning</b>	
Position Title	FTE
Assistant Planner	1.00
Associate Planner	2.00
Building and Planning Division Manager	0.33
Department Specialist 2	0.64
Management Analyst 1	0.90
Office Manager Sr	0.10
Principal Planner	1.00
Senior Planner	1.00
<b>Program Land Use Planning FTE Total:</b>	<b>6.97</b>

FTE Changes

FTE remains unchanged.



MARION COUNTY FY 2016-17 BUDGET  
BY DEPARTMENT  
PUBLIC WORKS

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**Land Use Planning Program Budget Justification**

RESOURCES

Resources for Land Use Planning consists primarily of planning fees, which are projected to increase in FY 16-17 based on the FY 15-16 trend. Additional resources from the General Fund Transfers and Other Fund Transfers through lottery distribution aid in supplementing planned expenditures.

REQUIREMENTS

Personnel Services increased due to step and fringe benefit cost increases.

Material and Services increased due to additional consulting services for geologic hazard reviews and hydrogeological reports and code enforcement allocation.

MARION COUNTY FY 2016-17 BUDGET  
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**Building Inspection Program**

- Issues over 7,200 permits annually, depending on economic conditions.
- Provides services to 18 of 20 cities within Marion County.
- Performs 23,000 inspections annually.
- Contracts with the Oregon Department of Environmental Quality for all on-site septic system inspections.

**Program Summary**

Public Works	Program: Building Inspection				
	FY 13-14 ACTUAL	FY 14-15 ACTUAL	FY 15-16 BUDGET	FY 16-17 ADOPTED	+/- %
<b>RESOURCES</b>					
Licenses and Permits	2,361,039	2,368,865	2,400,000	2,550,000	6.3%
Charges for Services	0	0	64,176	0	-100.0%
Interest	3,528	6,408	4,000	6,800	70.0%
Other Revenues	194	0	0	0	n.a.
Net Working Capital	633,286	1,011,365	1,318,475	1,724,754	30.8%
<b>TOTAL RESOURCES</b>	<b>2,998,047</b>	<b>3,386,638</b>	<b>3,786,651</b>	<b>4,281,554</b>	<b>13.1%</b>
<b>REQUIREMENTS</b>					
Personnel Services	1,582,405	1,647,389	1,989,736	1,975,581	-0.7%
Materials and Services	205,796	215,353	272,489	289,538	6.3%
Administrative Charges	198,481	174,939	211,850	235,150	11.0%
Capital Outlay	0	7,591	10,700	0	-100.0%
Transfers Out	0	22,891	0	0	n.a.
Contingency	0	0	197,000	245,000	24.4%
Ending Fund Balance	0	0	1,104,876	1,536,285	39.0%
<b>TOTAL REQUIREMENTS</b>	<b>1,986,682</b>	<b>2,068,163</b>	<b>3,786,651</b>	<b>4,281,554</b>	<b>13.1%</b>
<b>FTE</b>	15.89	16.64	20.49	20.49	0.0%

MARION COUNTY FY 2016-17 BUDGET  
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PUBLIC WORKS

**FTE By Position Title By Program**

<b>Program: Building Inspection</b>	
<b>Position Title</b>	<b>FTE</b>
Building and Planning Division Manager	0.67
Building Inspector 2	2.00
Building Plans Examiner 1	1.00
Building Plans Examiner 2	3.00
Building Plans Examiner Sr	1.00
Department Specialist 2	0.92
Electrical Inspector	2.00
Office Manager Sr	1.10
Onsite Wastewater Specialist 2	2.00
Permit Specialist	4.80
Plumbing Inspector	2.00
<b>Program Building Inspection FTE Total:</b>	<b>20.49</b>

- The count does not include 0.25 temporary FTE positions and consists of the following:
  - 1) One Onsite Wastewater Specialist 2 - 0.15 FTE
  - 2) One Plumber Inspector - .010 FTE

FTE Changes

FTE remains unchanged.

**Building Inspection Program Budget Justification**

**RESOURCES**

Resources for the Building Inspection Program consist primarily of Licenses and Permit fees. Requests for permits have increased over the last couple of years increasing revenue. FY 16-17 revenue is budgeted based on FY 15-16 trends. The subsequent increase in Net Working Capital is the reason for the Interest increase. The Charges for Services line item decreased as a one-time fleet credit from the Fleet Management Program occurred in FY15-16.

**REQUIREMENTS**

Personnel Services are decreasing due to hiring a Departmental Specialist 2 at a lower level when replacing a retired employee.

Materials and Services increased primarily due to an increase in contract services of \$58,000. A State of Oregon inspector is being used due to not being able to hire for the position. A decrease in supplies of \$5,000 is offset by an increase in credit card fees and certification of inspectors.

There is no Capital Outlay budgeted for FY 16-17.

MARION COUNTY FY 2016-17 BUDGET  
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PUBLIC WORKS

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**KEY DEPARTMENT ACCOMPLISHMENTS**

- Staff handled a 29% increase in planning cases (over CY 2014) and still met the 30 day deadline goal in over 90% of our cases.
- New stormwater maintenance fee and fund established with few customer complaints.
- Added sidewalks and bike lanes on Auburn Road between Lancaster Avenue and Baldwin Avenue.
- Added left turn lanes on Cordon Road at Carolina Avenue and Indiana Avenue.
- Successfully adopted changes to simplify the structural permit fee methodology for new single family dwellings.
- Successfully performed a county wide survey of our fleet customers with an 86% very positive response and 14% fair assessment of our services and have taken steps to rectify customer concerns.
- Developed a draft Master Plan for Emergency Management.
- Expanded our knowledge and experience by sending staff to support a major wildland fire in John Day and the mass shooting in Roseburg.
- Obtained and operated a new under bridge platform for staff to safely and effectively inspect and maintain the county's bridges.
- Purchased and installed playground equipment in Spong's Landing Park.

MARION COUNTY FY 2016-17 BUDGET  
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PUBLIC WORKS

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**KEY INDICATORS**

**# 1: Cost per mile for surface treatments on county roads**

**Definition and Purpose**

The cost per mile of surface treatment.

To review annually the cost of surface treatments by treatment type to set up the annual program covering contract and in-house work. For this specific indicator, cost for resurfacing is being used.

**Significance**

Road fund revenues for general maintenance are not increasing at the same rate as costs for materials, labor, and fuel. As buying power decreases, we cannot afford to do the maintenance and construction work our aging transportation infrastructure needs to counteract accelerating deterioration and to avoid drastically higher reconstruction costs in the future. Although additional revenues have been applied to the resurfacing program over the past year, we continue to fall behind the deterioration curve for our roads and bridges. We are working on a plan to help address this deterioration issue over the near term and hopefully extend positive results well into the future.

This key indicator ties to Marion County Goal #5: Provide a safe, efficient and reliable transportation system and maintain vital infrastructure in the best condition available resources allow.

**Data Units Fiscal Year**

For a two inch overlay, the industry standard is \$155,000 per mile for 10-15 year life.

<b>FY 12-13 Actual</b>	<b>FY 13-14 Actual</b>	<b>FY 14-15 Actual</b>	<b>FY 15-16 Estimate</b>	<b>FY 16-17 Estimate</b>
\$146,103	\$150,447	\$154,675	\$165,000	\$170,000

**Explanation of Trends and Changes**

The cost for road oil has been on the decline over the past couple years, which has allowed for additional surface treatments, particularly chip seals. The other component involves the timing of the request for bids. Usually a bid earlier in the calendar year will generate lower prices. For this reason, the resurfacing package is to be put out as early in the calendar year as possible, preferably in February, in order to entice the best bids possible.

**# 2: Miles of road resurfaced by treatment type**

**Definition and Purpose**

The number of miles of road receiving some type of treatment each year.

To review the miles of road receiving treatments versus the miles that should receive treatment in order to satisfactorily preserve the entire system, thereby determining the true deficit in treatments. For this indicator specifically, we are tracking the number of miles resurfaced each year. This would compare with an average need of 47 miles each year.

MARION COUNTY FY 2016-17 BUDGET  
BY DEPARTMENT  
PUBLIC WORKS

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**Significance**

Public Works maintains 932 miles of roads. Assuming a 20-year life for asphalt overlays, PW should overlay 47 miles per year on average. This has been achieved only a few times in the last 25 years. Chip seals and slurry seals performed at appropriate times can significantly extend the life of an overlay at a much lower cost per mile.

This key indicator ties to Marion County Goal #5: Provide a safe, efficient and reliable transportation system and maintain vital infrastructure in the best condition available resources allow.

**Data Units**

Asphalt overlay miles per year.

CY 2013 Actual	CY 2014 Actual	CY 2015 Actual	CY 2016 Estimate	CY 2017 Estimate
9.85	8.69	10.60	27.50	17.60

**Explanation of Trends and Changes**

The surface management program strives to put down the best possible treatment on any given road and to get the best value out of each treatment performed. This is balanced between resurfacing and various sealing techniques every year as the pavement condition index is monitored, but funds are still limited so getting the best overall value is very important. The continued limitation on funds stems in part from the elimination of the Secure Rural Schools monies, although there has been an increase in gas tax received over the past two years due to declining gas prices and increased travel. The trend in miles being treated, including resurfacing miles, is currently increasing, but will be monitored annually.

**# 3: Pavement Condition Index (PCI)**

**Definition and Purpose**

A measure of the condition of the overall road system infrastructure.

To track the ongoing condition of the infrastructure and use it to target the annual surface treatment program by treatment type.

**Significance**

An optimum road system's pavement condition should be in the low 80's. As this number drops, the cost of maintenance increases and the types of maintenance available becomes narrower. This index is one of the most important indicators for where our limited resources should be focused. There are many other factors as well, but we start here.

This key indicator ties to Marion County Goal #5: Provide a safe, efficient and reliable transportation system and maintain vital infrastructure in the best condition available resources allow.

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**Data Units Calendar Year**

PCI per year.

CY 2013 Actual	CY 2014 Actual	CY 2015 Actual	CY 2016 Estimate	CY 2017 Estimate
69	68	67	67	67

**Explanation of Trends and Changes**

We have been applying a variety of road treatments with the goal of getting the best value for each treatment applied due in part to the use of our pavement management system. Through these efforts we have been able to effectively stabilize the PCI making the trend for the past several years flat. Through continued close management of the treatments performed, our objective is to return to a PCI in the 70's.

**# 4: Bridge Sufficiency Rating.**

**Definition and Purpose**

A measure of the condition of an individual bridge and of the overall bridge system infrastructure.

To track bridge conditions by bridge for determining rehabilitation and replacement time frames and view at a glance the condition of the overall bridge system infrastructure.

**Significance**

The county's 140 bridges are vital links in the county road system. The Oregon Department of Transportation consultants inspect the bridges every two years and each bridge receives a sufficiency rating between 0-100 based on a number of inspection criteria. Public Works' bridge crew performs general maintenance on our bridges, but few if any bridge replacements or major rehabilitations can be done without federal funds. Under the federal highway bridge program, bridges with sufficiency ratings less than 50 are eligible for replacement; those between 50 and 80 are eligible for rehabilitation. Sufficiency ratings are therefore an indicator of the health of each bridge and the system as a whole, as well as serving as critical benchmarks in determining which projects can compete for the limited available federal funds.

This key indicator ties to Marion County Goal #3: Pursue a safe and secure community by protecting the people, property, and economy of Marion County.

**Data Units Fiscal Year**

Systemwide Sufficiency Index

FY 12-13 Actual	FY 13-14 Actual	FY 14-15 Actual	FY 15-16 Estimate	FY 16-17 Estimate
74	74	74	74	74

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**Explanation of Trends and Changes**

The state will continue to systematically inspect the bridges. As additional federal funding becomes available, Public Works will actively pursue a larger piece of the available funds and replace bridges on a strategic basis. Without replacing a bridge or performing significant maintenance, the trend in the index will naturally trend down. We are replacing three bridges over the next several years including the Wipper Road Bridge, the Marion Creek Bridge and the Pudding River Bridge on Silverton Road, which should have a positive impact on our bridge sufficiency rating.

**# 5: Number of permits issued by type**

**Definition and Purpose**

The number of permits of all types issued by the department. Specifically for this indicator we are focusing on building and motor carrier permits.

To track workload, economic trends, and general activity in the county right-of-way.

**Significance**

The volumes of various permits we issue reflect economic trends such as housing starts, commercial buildings, other development activity and freight movement.

This key indicator ties to Marion County Goal #2: Provide leadership that addresses the continual growth and increasing diversity of Marion County's population and focuses resources on best meeting the needs of residents and supporting business.

**Data Units Calendar Year**

Number of permits issued.

<b>CY 2013 Actual</b>	<b>CY 2014 Actual</b>	<b>CY 2015 Actual</b>	<b>CY 2016 Estimate</b>	<b>CY 2017 Estimate</b>
Building = 6,024 Motor carrier = 21,481	Building = 6,612 Motor carrier = 21,025	Building = 7,230 Motor carrier = 23,663	Building = 7,500 Motor carrier = 25,000	Building = 7,600 Motor Carrier = 26,500

**Explanation of Trends and Changes**

There is an upward trend for building permits over the past couple years indicating some growth in the economy. The economic forecast calls for a continued growth in new construction, which should mean a continued upward trend. Motor carrier permits have been on the rise and projections are for steady growth.

**# 6: Recycling rate**

**Definition and Purpose**

The percentage of solid waste captured in the waste stream and recycled.

To track how much waste is being recycled and use the information to build better programs to increase the rate of capture.



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**Significance**

The Solid Waste Management Plan update, approved by the board of commissioners on January 20, 2010, makes continued progress at waste reduction a high priority. Recycling plays an important role in reducing the tonnage of municipal solid waste incinerated at the Waste-To-Energy Facility in Brooks. Reducing the amount of waste being discarded in the first place is also a key component of the updated plan.

This key indicator ties to Marion County Goal #2: Provide leadership that addresses the continual growth and increasing diversity of Marion County's population and focuses resources on best meeting the needs of residents and supporting business.

**Data Units Calendar Year**

Marion County's recycling rate.

<b>CY 2013 Actual</b>	<b>CY 2014 Actual</b>	<b>CY 2015 Actual</b>	<b>CY 2016 Estimate</b>	<b>CY 2017 Estimate</b>
60.4%	60.6%	59.7%	60.2%	60.7%

**Explanation of Trends and Changes**

The recovery rate has generally trended upward over the last several years, with the exception of 2015. Marion County has been a leader in Oregon's recycling rate for many years, which is due to our large focus on program management. It is anticipated that the recycling rate will trend upward over the next couple of years.

**# 7: Volunteer Hours Served**

**Definition and Purpose**

To improve the county's preparedness for an emergency we actively work with stakeholders, outside organizations, and volunteers from our community. This indicator will track the annual number of Marion County Emergency Management volunteer hours worked preparing for and assisting during emergencies.

**Significance**

Volunteer hours reflect the increasing community outreach being done and subsequently an increase in community support. This also reflects the increase in overall preparedness in case of emergencies.

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**Data Units Calendar Year**

Volunteer Hours Served

<b>CY 2013 Actual</b>	<b>CY 2014 Actual</b>	<b>CY 2015 Actual</b>	<b>CY 2016 Estimate</b>	<b>CY 2017 Estimate</b>
Community Emergency Response Team - 2,623 hours	Community Emergency Response Team - 6,085 hours	Community Emergency Response Team - 6,544 hours	Community Emergency Response Team - 7,200 hours	Community Emergency Response Team - 7,900 hours
Medical Reserve Corps - 3,054 hours	Medical Reserve Corps - 1,789 hours	Medical Reserve Corps - 3,063 hours	Medical Reserve Corps - 3,350 hours	Medical Reserve Corps - 3,700 hours
Amateur Radio Emergency Services - 1,845 hours	Amateur Radio Emergency Services - 773 hours	Amateur Radio Emergency Services - 2,876 hours	Amateur Radio Emergency Services - 3,150 hours	Amateur Radio emergency Services - 3,480 hours

**Explanation of Trends and Changes**

Last year Marion County benefited from 12,483 total volunteer hours served in the Emergency Management Program. Due to increased program focus, this increased number of volunteer hours is expected to continue.

**# 8: Number of camping nights**

**Definition and Purpose**

This indicator will be used to track the level of usage of the new camping facilities at Bear Creek Park. The amount of usage will potentially drive the efforts for additional camping opportunities in other county parks.

**Significance**

The number of camping nights is a way to measure overall park usage. A high visitation number will assist in defining future park improvements.

This key indicator ties to Marion County Goal #6: Promote the overall health of people in Marion County by improving the delivery of community services.

**Data Units Calendar Year**

Number of nights campers stayed at Bear Creek Campground

<b>CY 2014 Actual</b>	<b>CY 2015 Actual</b>	<b>CY 2016 Estimate</b>	<b>CY 2017 Estimate</b>
308 nights	341 nights	360 nights	380 nights

**Explanation of Trends and Changes**

As more community members learn of the Bear Creek Campground it is anticipated that camping nights will continue to increase.

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**# 9: Stormwater community outreach, streets swept and catch basins cleaned**

**Definition and Purpose**

The purpose of this indicator is to track and improve the number of community members in education outreach, the number of street miles swept and the number of catch basins cleaned. This aids in improving water quality and meeting the minimum requirements for the Oregon Department of Environmental Quality.

**Significance**

Stormwater management will allow for community growth and improved quality of life by reducing stormwater quantity and stormwater pollutants. This will also create a longer lasting public stormwater infrastructure.

This key indicator ties to Marion County Goal #2: Provide leadership that addresses the continual growth and increasing diversity of Marion County's population and focuses resources on best meeting the needs of residents and supporting business.

**Data Units Fiscal Year**

<b>FY 13-14 Actual</b>	<b>FY 14-15 Actual</b>	<b>FY 15-16 Estimate</b>	<b>FY 16-17 Estimate</b>
Community member outreach: 11,400	Community member outreach: 15,000	Community member outreach: 16,000	Community member outreach: 18,000
Miles swept: 1,400	Miles swept: 1,917	Miles swept: 2,000	Miles swept: 2,050
Catch basins cleaned: 957	Catch basins cleaned: 653	Catch basins cleaned: 750	Catch basins cleaned: 800

**Explanation of Trends and Changes**

With the start of the new Stormwater Management Program in FY 15-16, all areas of activity for community outreach, street sweeping and catch basin cleaning are expected to increase.

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<b>Resources by Fund Detail</b>						
<b>130 - Public Works</b>	<b>Actual FY 13-14</b>	<b>Actual FY 14-15</b>	<b>Budget FY 15-16</b>	<b>Proposed FY 16-17</b>	<b>Approved FY 16-17</b>	<b>Adopted FY 16-17</b>
<b>Licenses and Permits</b>						
323020 Construction Plan Reviews	2,869	970	10,000	12,000	12,000	12,000
324010 Driveway Permits	6,176	8,146	6,000	7,000	7,000	7,000
324020 Right Of Way Permits	13,900	26,122	10,000	15,000	15,000	15,000
324060 Removal Agreements	2,007	1,092	900	1,200	1,200	1,200
324070 Road Closure Permits	900	1,200	1,500	1,200	1,200	1,200
324080 Event and Film Permits	4,450	4,250	3,000	3,000	3,000	3,000
324090 Sign Permits	0	281	0	0	0	0
324100 Transportation Permits	1,520	1,798	2,000	2,000	2,000	2,000
324110 Single Trip Permits	24,390	30,798	25,000	25,000	25,000	25,000
324120 COVP Transp Permits County	59,165	62,385	70,000	55,000	55,000	55,000
324130 COVP Transp Permits Other	61,562	52,525	55,000	60,000	60,000	60,000
324140 Non COVP State Permits	1,277	1,203	1,200	1,200	1,200	1,200
<b>Licenses and Permits Total</b>	<b>178,215</b>	<b>190,769</b>	<b>184,600</b>	<b>182,600</b>	<b>182,600</b>	<b>182,600</b>
<b>Intergovernmental Federal</b>						
331001 Payment in Lieu of Taxes	13,790	12,907	9,500	9,500	9,500	9,500
331010 Secure Rural Schools Title I	957,928	955,035	910,032	125,000	125,000	125,000
331227 Emergency Management Grant	180,452	217,778	310,082	230,000	230,000	230,000
331990 Other Federal Revenues	1,857,560	3,468,398	4,835,301	3,826,410	3,826,410	3,826,410
<b>Intergovernmental Federal Total</b>	<b>3,009,730</b>	<b>4,654,118</b>	<b>6,064,915</b>	<b>4,190,910</b>	<b>4,190,910</b>	<b>4,190,910</b>
<b>Intergovernmental State</b>						
332013 Gas Tax	17,747,653	18,313,426	17,963,000	19,477,000	19,477,000	19,477,000
332090 ODOT STP Exchange Revenues	1,880,000	940,000	700,000	775,000	775,000	775,000
332990 Other State Revenues	156,484	402,522	186,000	148,000	148,000	148,000
<b>Intergovernmental State Total</b>	<b>19,784,137</b>	<b>19,655,948</b>	<b>18,849,000</b>	<b>20,400,000</b>	<b>20,400,000</b>	<b>20,400,000</b>
<b>Charges for Services</b>						
341120 Road Vacation Fees	0	2,594	2,500	2,500	2,500	2,500
341290 Site Plan Review Fees	618	0	1,500	1,500	1,500	1,500
341430 Copy Machine Fees	144	270	165	175	175	175
341460 Fax Fees	24	16	15	5	5	5
341490 Ferrous Metal Fees	474	0	0	0	0	0
341520 System Development Charges	174,950	340,406	225,000	274,000	274,000	274,000
341950 Retail Sales	761	2,545	2,500	2,500	2,500	2,500
342100 Building Rentals	171,261	191,943	172,574	178,718	178,718	178,718
342200 Property Leases	0	0	0	2,420	2,420	2,420
342510 Wheatland Ferry Tolls	488,374	594,119	490,000	555,000	555,000	555,000
342520 Buena Vista Ferry Tolls	64,620	68,493	53,000	65,000	65,000	65,000
344300 Restitution	772	923	550	0	0	0
344800 EAIP Reimbursement	0	0	6,400	6,400	6,400	6,400
344999 Other Reimbursements	50,688	11,578	391,539	6,300	6,300	6,300
345300 Surplus Property Sales	77,474	9,234	45,000	22,500	22,500	22,500
345400 Document Fees	85	0	100	100	100	100
347001 PW Services to Counties	146,474	122,029	153,550	147,104	147,104	147,104
347002 PW Services to Cities	407,097	331,452	372,724	488,650	488,650	488,650
347003 PW Services to Svc Districts	257,142	286,812	290,500	281,500	281,500	281,500

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<b>130 - Public Works</b>	<b>Actual FY 13-14</b>	<b>Actual FY 14-15</b>	<b>Budget FY 15-16</b>	<b>Proposed FY 16-17</b>	<b>Approved FY 16-17</b>	<b>Adopted FY 16-17</b>
<b>Charges for Services</b>						
347004 PW Services to Other Agencies	88,921	66,434	85,800	174,300	174,300	174,300
347005 PW Services to County Depts	1,461,814	1,235,297	1,552,191	1,370,891	1,370,891	1,370,891
<b>Charges for Services Total</b>	<b>3,391,691</b>	<b>3,264,147</b>	<b>3,845,608</b>	<b>3,579,563</b>	<b>3,579,563</b>	<b>3,579,563</b>
<b>Fines and Forfeitures</b>						
351500 Weighmaster Fines	0	93	3,000	3,400	3,400	3,400
<b>Fines and Forfeitures Total</b>	<b>0</b>	<b>93</b>	<b>3,000</b>	<b>3,400</b>	<b>3,400</b>	<b>3,400</b>
<b>Interest</b>						
361000 Investment Earnings	69,899	100,866	60,000	90,600	90,600	90,600
364100 Interfund Loan Interest	4,590	4,131	5,472	4,756	4,756	4,756
<b>Interest Total</b>	<b>74,489</b>	<b>104,997</b>	<b>65,472</b>	<b>95,356</b>	<b>95,356</b>	<b>95,356</b>
<b>Other Revenues</b>						
371000 Miscellaneous Income	4,865	5,736	3,100	4,000	4,000	4,000
371100 Recoveries from Collections	35	(4)	0	0	0	0
372000 Over and Short	683	835	0	0	0	0
373100 Special Program Donations	1,135	4,254	1,000	0	0	0
374300 Interfund Loan Principal	85,000	85,000	102,143	102,143	102,143	102,143
<b>Other Revenues Total</b>	<b>91,717</b>	<b>95,821</b>	<b>106,243</b>	<b>106,143</b>	<b>106,143</b>	<b>106,143</b>
<b>General Fund Transfers</b>						
381100 Transfer from General Fund	4,000	4,000	88,753	92,692	92,692	92,692
<b>General Fund Transfers Total</b>	<b>4,000</b>	<b>4,000</b>	<b>88,753</b>	<b>92,692</b>	<b>92,692</b>	<b>92,692</b>
<b>Settlements</b>						
382100 Settlements	0	27,656	0	0	0	0
<b>Settlements Total</b>	<b>0</b>	<b>27,656</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Net Working Capital</b>						
392000 Net Working Capital Unrestr	17,584,412	21,817,838	24,503,139	23,222,956	23,222,956	23,222,956
<b>Net Working Capital Total</b>	<b>17,584,412</b>	<b>21,817,838</b>	<b>24,503,139</b>	<b>23,222,956</b>	<b>23,222,956</b>	<b>23,222,956</b>
<b>Public Works Total</b>	<b>44,118,391</b>	<b>49,815,387</b>	<b>53,710,730</b>	<b>51,873,620</b>	<b>51,873,620</b>	<b>51,873,620</b>
<b>305 - Land Use Planning</b>	<b>Actual FY 13-14</b>	<b>Actual FY 14-15</b>	<b>Budget FY 15-16</b>	<b>Proposed FY 16-17</b>	<b>Approved FY 16-17</b>	<b>Adopted FY 16-17</b>
<b>Charges for Services</b>						
341140 Planning Fees	211,641	200,646	165,000	258,000	258,000	258,000
<b>Charges for Services Total</b>	<b>211,641</b>	<b>200,646</b>	<b>165,000</b>	<b>258,000</b>	<b>258,000</b>	<b>258,000</b>
<b>Fines and Forfeitures</b>						
352300 Civil Forfeitures	1,135	0	0	0	0	0
<b>Fines and Forfeitures Total</b>	<b>1,135</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Interest</b>						
361000 Investment Earnings	539	622	425	625	625	625
<b>Interest Total</b>	<b>539</b>	<b>622</b>	<b>425</b>	<b>625</b>	<b>625</b>	<b>625</b>
<b>Other Revenues</b>						
372000 Over and Short	50	0	0	0	0	0
<b>Other Revenues Total</b>	<b>50</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>General Fund Transfers</b>						
381100 Transfer from General Fund	370,734	314,151	475,000	375,784	375,784	375,784

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<b>305 - Land Use Planning</b>	<b>Actual FY 13-14</b>	<b>Actual FY 14-15</b>	<b>Budget FY 15-16</b>	<b>Proposed FY 16-17</b>	<b>Approved FY 16-17</b>	<b>Adopted FY 16-17</b>
General Fund Transfers Total	370,734	314,151	475,000	375,784	375,784	375,784
<b>Other Fund Transfers</b>						
381165 Xfr from Lottery and Econ Dev	324,000	324,000	324,000	324,000	324,000	324,000
Other Fund Transfers Total	324,000	324,000	324,000	324,000	324,000	324,000
<b>Net Working Capital</b>						
391000 Net Working Capital Restricted	1,090	1,090	0	0	0	0
392000 Net Working Capital Unrestr	23,120	23,910	0	0	0	0
Net Working Capital Total	24,210	25,000	0	0	0	0
Land Use Planning Total	932,309	864,419	964,425	958,409	958,409	958,409
<b>310 - Parks</b>	<b>Actual FY 13-14</b>	<b>Actual FY 14-15</b>	<b>Budget FY 15-16</b>	<b>Proposed FY 16-17</b>	<b>Approved FY 16-17</b>	<b>Adopted FY 16-17</b>
<b>Intergovernmental Federal</b>						
331990 Other Federal Revenues	0	0	24,550	0	0	0
Intergovernmental Federal Total	0	0	24,550	0	0	0
<b>Intergovernmental State</b>						
332018 RV Parks Apportionment	204,730	244,461	227,000	240,000	240,000	240,000
332990 Other State Revenues	5,000	0	0	0	0	0
Intergovernmental State Total	209,730	244,461	227,000	240,000	240,000	240,000
<b>Charges for Services</b>						
341520 System Development Charges	12,661	14,193	15,000	15,000	15,000	15,000
341580 Camping Fees	528	8,441	9,000	9,000	9,000	9,000
344999 Other Reimbursements	0	0	18,563	0	0	0
Charges for Services Total	13,189	22,634	42,563	24,000	24,000	24,000
<b>Interest</b>						
361000 Investment Earnings	589	773	600	1,000	1,000	1,000
Interest Total	589	773	600	1,000	1,000	1,000
<b>Other Revenues</b>						
372000 Over and Short	0	200	0	0	0	0
Other Revenues Total	0	200	0	0	0	0
<b>General Fund Transfers</b>						
381100 Transfer from General Fund	0	45,000	164,950	78,000	78,000	78,000
General Fund Transfers Total	0	45,000	164,950	78,000	78,000	78,000
<b>Other Fund Transfers</b>						
381165 Xfr from Lottery and Econ Dev	0	0	2,500	0	0	0
Other Fund Transfers Total	0	0	2,500	0	0	0
<b>Net Working Capital</b>						
392000 Net Working Capital Unrestr	163,841	178,633	206,663	255,770	255,770	255,770
Net Working Capital Total	163,841	178,633	206,663	255,770	255,770	255,770
Parks Total	387,349	491,701	668,826	598,770	598,770	598,770
<b>320 - Surveyor</b>	<b>Actual FY 13-14</b>	<b>Actual FY 14-15</b>	<b>Budget FY 15-16</b>	<b>Proposed FY 16-17</b>	<b>Approved FY 16-17</b>	<b>Adopted FY 16-17</b>
<b>Charges for Services</b>						
341110 Corner Restoration Record Fees	355,167	371,848	360,000	400,000	400,000	400,000
341430 Copy Machine Fees	264	200	300	300	300	300

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<b>320 - Surveyor</b>	<b>Actual FY 13-14</b>	<b>Actual FY 14-15</b>	<b>Budget FY 15-16</b>	<b>Proposed FY 16-17</b>	<b>Approved FY 16-17</b>	<b>Adopted FY 16-17</b>
<b>Charges for Services</b>						
341670 Surveyor Fees	69,087	79,941	65,000	67,000	67,000	67,000
344999 Other Reimbursements	0	0	23,175	0	0	0
347003 PW Services to Svc Districts	633	0	0	0	0	0
347005 PW Services to County Depts	1,705	294	1,000	0	0	0
<b>Charges for Services Total</b>	<b>426,856</b>	<b>452,283</b>	<b>449,475</b>	<b>467,300</b>	<b>467,300</b>	<b>467,300</b>
<b>Interest</b>						
361000 Investment Earnings	6,095	7,541	5,300	7,900	7,900	7,900
<b>Interest Total</b>	<b>6,095</b>	<b>7,541</b>	<b>5,300</b>	<b>7,900</b>	<b>7,900</b>	<b>7,900</b>
<b>Other Revenues</b>						
372000 Over and Short	3	0	0	0	0	0
<b>Other Revenues Total</b>	<b>3</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>General Fund Transfers</b>						
381100 Transfer from General Fund	101,659	101,659	102,000	101,659	101,659	101,659
<b>General Fund Transfers Total</b>	<b>101,659</b>	<b>101,659</b>	<b>102,000</b>	<b>101,659</b>	<b>101,659</b>	<b>101,659</b>
<b>Net Working Capital</b>						
392000 Net Working Capital Unrestr	1,386,252	1,400,269	1,471,483	1,571,818	1,571,818	1,571,818
<b>Net Working Capital Total</b>	<b>1,386,252</b>	<b>1,400,269</b>	<b>1,471,483</b>	<b>1,571,818</b>	<b>1,571,818</b>	<b>1,571,818</b>
<b>Surveyor Total</b>	<b>1,920,865</b>	<b>1,961,752</b>	<b>2,028,258</b>	<b>2,148,677</b>	<b>2,148,677</b>	<b>2,148,677</b>
<b>330 - Building Inspection</b>	<b>Actual FY 13-14</b>	<b>Actual FY 14-15</b>	<b>Budget FY 15-16</b>	<b>Proposed FY 16-17</b>	<b>Approved FY 16-17</b>	<b>Adopted FY 16-17</b>
<b>Licenses and Permits</b>						
323010 Structural Permits	2,361,039	2,368,865	2,400,000	2,550,000	2,550,000	2,550,000
<b>Licenses and Permits Total</b>	<b>2,361,039</b>	<b>2,368,865</b>	<b>2,400,000</b>	<b>2,550,000</b>	<b>2,550,000</b>	<b>2,550,000</b>
<b>Charges for Services</b>						
344999 Other Reimbursements	0	0	64,176	0	0	0
<b>Charges for Services Total</b>	<b>0</b>	<b>0</b>	<b>64,176</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Interest</b>						
361000 Investment Earnings	3,528	6,408	4,000	6,800	6,800	6,800
<b>Interest Total</b>	<b>3,528</b>	<b>6,408</b>	<b>4,000</b>	<b>6,800</b>	<b>6,800</b>	<b>6,800</b>
<b>Other Revenues</b>						
372000 Over and Short	194	0	0	0	0	0
<b>Other Revenues Total</b>	<b>194</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Net Working Capital</b>						
392000 Net Working Capital Unrestr	633,286	1,011,365	1,318,475	1,724,754	1,724,754	1,724,754
<b>Net Working Capital Total</b>	<b>633,286</b>	<b>1,011,365</b>	<b>1,318,475</b>	<b>1,724,754</b>	<b>1,724,754</b>	<b>1,724,754</b>
<b>Building Inspection Total</b>	<b>2,998,047</b>	<b>3,386,638</b>	<b>3,786,651</b>	<b>4,281,554</b>	<b>4,281,554</b>	<b>4,281,554</b>
<b>510 - Environmental Services</b>	<b>Actual FY 13-14</b>	<b>Actual FY 14-15</b>	<b>Budget FY 15-16</b>	<b>Proposed FY 16-17</b>	<b>Approved FY 16-17</b>	<b>Adopted FY 16-17</b>
<b>Taxes</b>						
312110 Franchise Fees Trash Collect	298,364	324,940	285,000	300,000	300,000	300,000
<b>Taxes Total</b>	<b>298,364</b>	<b>324,940</b>	<b>285,000</b>	<b>300,000</b>	<b>300,000</b>	<b>300,000</b>
<b>Intergovernmental Federal</b>						
331990 Other Federal Revenues	2,190	0	0	0	0	0

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<b>510 - Environmental Services</b>	<b>Actual FY 13-14</b>	<b>Actual FY 14-15</b>	<b>Budget FY 15-16</b>	<b>Proposed FY 16-17</b>	<b>Approved FY 16-17</b>	<b>Adopted FY 16-17</b>
Intergovernmental Federal Total	2,190	0	0	0	0	0
<b>Charges for Services</b>						
341490 Ferrous Metal Fees	2,155,893	1,487,823	1,684,350	157,860	157,860	157,860
341500 Electricity Generation Fees	4,219,504	1,989,038	2,440,000	1,530,000	1,530,000	1,530,000
342200 Property Leases	39,369	33,299	36,299	36,299	36,299	36,299
342610 Browns Island Tipping Fees	354,424	434,685	377,825	531,850	531,850	531,850
342620 Waste to Energy Tipping Fees	9,163,520	8,994,284	9,133,600	11,320,000	11,320,000	11,320,000
342640 N Marion Tipping Fees	872,447	1,058,305	946,104	1,215,000	1,215,000	1,215,000
342650 SKRTS Tipping Fees	3,146,189	3,486,233	3,278,045	4,100,000	4,100,000	4,100,000
342660 Browns Island Composting Fees	32,303	64,526	40,941	58,524	58,524	58,524
342690 Other Tipping Fees	8,982	27,130	8,000	8,000	8,000	8,000
342695 Paint Recycling Fees	140,885	95,693	125,000	125,000	125,000	125,000
344999 Other Reimbursements	146,386	129,968	158,017	110,300	110,300	110,300
345300 Surplus Property Sales	0	48,583	0	300,000	300,000	300,000
347005 PW Services to County Depts	0	249	0	0	0	0
347301 Env Specialist Services	16,383	448	0	0	0	0
<b>Charges for Services Total</b>	<b>20,296,286</b>	<b>17,850,265</b>	<b>18,228,181</b>	<b>19,492,833</b>	<b>19,492,833</b>	<b>19,492,833</b>
<b>Interest</b>						
361000 Investment Earnings	54,285	70,779	50,000	60,000	60,000	60,000
364100 Interfund Loan Interest	3,128	0	0	0	0	0
<b>Interest Total</b>	<b>57,413</b>	<b>70,779</b>	<b>50,000</b>	<b>60,000</b>	<b>60,000</b>	<b>60,000</b>
<b>Other Revenues</b>						
371100 Recoveries from Collections	251	424	400	250	250	250
372000 Over and Short	814	(189)	0	0	0	0
374300 Interfund Loan Principal	327,800	0	0	0	0	0
<b>Other Revenues Total</b>	<b>328,865</b>	<b>235</b>	<b>400</b>	<b>250</b>	<b>250</b>	<b>250</b>
<b>Settlements</b>						
382100 Settlements	3,305	0	0	0	0	0
<b>Settlements Total</b>	<b>3,305</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Net Working Capital</b>						
392000 Net Working Capital Unrestr	13,741,822	14,319,796	13,195,482	9,856,176	9,856,176	9,856,176
<b>Net Working Capital Total</b>	<b>13,741,822</b>	<b>14,319,796</b>	<b>13,195,482</b>	<b>9,856,176</b>	<b>9,856,176</b>	<b>9,856,176</b>
<b>Environmental Services Total</b>	<b>34,728,245</b>	<b>32,566,015</b>	<b>31,759,063</b>	<b>29,709,259</b>	<b>29,709,259</b>	<b>29,709,259</b>
<b>515 - Stormwater Management</b>	<b>Actual FY 13-14</b>	<b>Actual FY 14-15</b>	<b>Budget FY 15-16</b>	<b>Proposed FY 16-17</b>	<b>Approved FY 16-17</b>	<b>Adopted FY 16-17</b>
<b>Charges for Services</b>						
341500 Electricity Generation Fees	0	0	119,600	121,992	121,992	121,992
342551 Stormwater Commercial Fees	0	0	113,074	110,824	110,824	110,824
342552 Stormwater SF Residential Fees	0	0	408,190	408,190	408,190	408,190
342553 Stormwater MF Residential Fees	0	0	88,986	88,986	88,986	88,986
<b>Charges for Services Total</b>	<b>0</b>	<b>0</b>	<b>729,850</b>	<b>729,992</b>	<b>729,992</b>	<b>729,992</b>
<b>Other Fund Transfers</b>						
381531 Transfer from East Salem SD	0	0	78,000	79,560	79,560	79,560
<b>Other Fund Transfers Total</b>	<b>0</b>	<b>0</b>	<b>78,000</b>	<b>79,560</b>	<b>79,560</b>	<b>79,560</b>



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<b>515 - Stormwater Management</b>	<b>Actual FY 13-14</b>	<b>Actual FY 14-15</b>	<b>Budget FY 15-16</b>	<b>Proposed FY 16-17</b>	<b>Approved FY 16-17</b>	<b>Adopted FY 16-17</b>
<b>Net Working Capital</b>						
392000 Net Working Capital Unrestr	0	0	0	472,311	472,311	472,311
<b>Net Working Capital Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>472,311</b>	<b>472,311</b>	<b>472,311</b>
<b>Stormwater Management Total</b>	<b>0</b>	<b>0</b>	<b>807,850</b>	<b>1,281,863</b>	<b>1,281,863</b>	<b>1,281,863</b>
<b>595 - Fleet Management</b>	<b>Actual FY 13-14</b>	<b>Actual FY 14-15</b>	<b>Budget FY 15-16</b>	<b>Proposed FY 16-17</b>	<b>Approved FY 16-17</b>	<b>Adopted FY 16-17</b>
<b>Charges for Services</b>						
342200 Property Leases	15,120	15,120	11,340	25,632	25,632	25,632
342400 Fleet Rentals	1,832,119	1,776,839	1,652,348	1,624,788	1,624,788	1,624,788
342410 Motor Pool Mileage Charges	0	0	0	44,240	44,240	44,240
345300 Surplus Property Sales	200,890	113,262	119,000	122,500	122,500	122,500
<b>Charges for Services Total</b>	<b>2,048,128</b>	<b>1,905,221</b>	<b>1,782,688</b>	<b>1,817,160</b>	<b>1,817,160</b>	<b>1,817,160</b>
<b>General Fund Transfers</b>						
381100 Transfer from General Fund	0	44,100	0	0	0	0
<b>General Fund Transfers Total</b>	<b>0</b>	<b>44,100</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Other Fund Transfers</b>						
381125 Transfer from Juvenile Grants	0	51,223	31,649	0	0	0
381190 Transfer from Health	36,735	0	0	55,500	55,500	55,500
381250 Transfer from Sheriff Grants	15,000	7,923	0	0	0	0
381255 Xfr from Traffic Safety Team	896	0	77,779	0	0	0
381330 Transfer from Building Insp	0	22,891	0	0	0	0
<b>Other Fund Transfers Total</b>	<b>52,632</b>	<b>82,036</b>	<b>109,428</b>	<b>55,500</b>	<b>55,500</b>	<b>55,500</b>
<b>Settlements</b>						
382100 Settlements	13,685	0	25,000	25,000	25,000	25,000
<b>Settlements Total</b>	<b>13,685</b>	<b>0</b>	<b>25,000</b>	<b>25,000</b>	<b>25,000</b>	<b>25,000</b>
<b>Net Working Capital</b>						
392000 Net Working Capital Unrestr	2,660,244	2,796,403	3,763,204	1,477,271	1,477,271	1,477,271
<b>Net Working Capital Total</b>	<b>2,660,244</b>	<b>2,796,403</b>	<b>3,763,204</b>	<b>1,477,271</b>	<b>1,477,271</b>	<b>1,477,271</b>
<b>Fleet Management Total</b>	<b>4,774,689</b>	<b>4,827,760</b>	<b>5,680,320</b>	<b>3,374,931</b>	<b>3,374,931</b>	<b>3,374,931</b>
<b>Public Works Grand Total</b>	<b>89,859,895</b>	<b>93,913,671</b>	<b>99,406,123</b>	<b>94,227,083</b>	<b>94,227,083</b>	<b>94,227,083</b>

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**Requirements by Fund Detail**

<b>130 - Public Works</b>	<b>Actual FY 13-14</b>	<b>Actual FY 14-15</b>	<b>Budget FY 15-16</b>	<b>Proposed FY 16-17</b>	<b>Approved FY 16-17</b>	<b>Adopted FY 16-17</b>
<b>Personnel Services</b>						
<b>Salaries and Wages</b>						
511110 Regular Wages	4,820,778	5,170,501	7,152,656	7,344,939	7,344,939	7,344,939
511120 Temporary Wages	387,392	379,130	529,124	507,533	507,533	507,533
511130 Vacation Pay	332,211	349,299	0	0	0	0
511140 Sick Pay	210,385	161,955	0	0	0	0
511150 Holiday Pay	255,035	268,180	0	0	0	0
511160 Comp Time Pay	89,512	69,107	0	0	0	0
511180 Differential Pay	1,816	2,563	0	0	0	0
511210 Compensation Credits	201,265	178,128	175,298	172,480	172,480	172,480
511220 Pager Pay	35,871	37,687	39,000	38,800	38,800	38,800
511240 Leave Payoff	79,000	42,264	3,000	0	0	0
511250 Training Pay	0	1,750	0	0	0	0
511290 Health Insurance Waiver Pay	9,628	7,157	4,860	6,480	6,480	6,480
511420 Premium Pay	92,004	106,179	116,050	130,432	130,432	130,432
511450 Premium Pay Temps	15,478	14,321	11,700	14,100	14,100	14,100
<b>Salaries and Wages Total</b>	<b>6,530,375</b>	<b>6,788,220</b>	<b>8,031,688</b>	<b>8,214,764</b>	<b>8,214,764</b>	<b>8,214,764</b>
<b>Fringe Benefits</b>						
512110 PERS	913,794	917,149	1,169,587	1,200,062	1,200,062	1,200,062
512120 401K	35,444	38,958	45,080	47,053	47,053	47,053
512130 PERS Debt Service	289,442	335,679	377,634	349,855	349,855	349,855
512200 FICA	498,216	516,612	601,144	614,226	614,226	614,226
512310 Medical Insurance	1,551,245	1,601,264	1,995,038	2,035,066	2,035,066	2,035,066
512320 Dental Insurance	151,447	152,665	190,786	201,488	201,488	201,488
512330 Group Term Life Insurance	10,314	10,621	13,480	14,085	14,085	14,085
512340 Long Term Disability Insurance	26,426	27,232	41,409	31,601	31,601	31,601
512400 Unemployment Insurance	26,175	27,200	35,197	27,843	27,843	27,843
512520 Workers Comp Insurance	3,876	4,079	4,864	4,977	4,977	4,977
512600 Wellness Program	4,437	4,544	5,544	5,712	5,712	5,712
512610 Employee Assistance Program	3,136	3,263	3,743	3,857	3,857	3,857
512700 County HSA Contributions	10,417	16,221	0	0	0	0
<b>Fringe Benefits Total</b>	<b>3,524,370</b>	<b>3,655,486</b>	<b>4,483,506</b>	<b>4,535,825</b>	<b>4,535,825</b>	<b>4,535,825</b>
<b>Personnel Services Total</b>	<b>10,054,745</b>	<b>10,443,706</b>	<b>12,515,194</b>	<b>12,750,589</b>	<b>12,750,589</b>	<b>12,750,589</b>
<b>Materials and Services</b>						
<b>Supplies</b>						
521010 Office Supplies	10,862	7,717	4,974	6,762	6,762	6,762
521030 Field Supplies	56,102	33,443	56,470	22,808	22,808	22,808
521050 Janitorial Supplies	2,772	3,907	2,650	2,000	2,000	2,000
521060 Electrical Supplies	76	3,192	3,500	3,000	3,000	3,000
521070 Departmental Supplies	29,236	27,751	57,845	48,760	48,760	48,760
521080 Food Supplies	571	1,349	1,600	1,600	1,600	1,600
521090 Uniforms and Clothing	3,023	0	1,450	1,300	1,300	1,300
521110 First Aid Supplies	140	702	500	475	475	475
521190 Publications	341	1,465	1,115	1,215	1,215	1,215

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<b>130 - Public Works</b>	<b>Actual FY 13-14</b>	<b>Actual FY 14-15</b>	<b>Budget FY 15-16</b>	<b>Proposed FY 16-17</b>	<b>Approved FY 16-17</b>	<b>Adopted FY 16-17</b>
<b>Materials and Services</b>						
521210 Gasoline	655,682	575,278	702,285	612,201	612,201	612,201
521220 Diesel	478,666	419,778	504,000	408,930	408,930	408,930
521230 Propane	3,905	2,528	6,750	5,400	5,400	5,400
521240 Automotive Supplies	23,738	31,526	40,000	40,000	40,000	40,000
521300 Safety Clothing	13,334	24,106	16,440	22,465	22,465	22,465
521310 Safety Equipment	16,698	18,870	24,800	25,400	25,400	25,400
<b>Supplies Total</b>	<b>1,295,147</b>	<b>1,151,613</b>	<b>1,424,379</b>	<b>1,202,316</b>	<b>1,202,316</b>	<b>1,202,316</b>

**Materials**

522010 Liquid Asphalt	564,190	624,827	790,820	951,091	951,091	951,091
522020 Crushed Rock	324,384	369,652	366,465	402,753	402,753	402,753
522030 Pipe	40,617	23,333	28,100	26,100	26,100	26,100
522050 Bridge Materials	17,971	18,236	35,940	37,340	37,340	37,340
522060 Sign Materials	11,268	124,213	99,200	89,200	89,200	89,200
522070 Paint	634,864	653,255	678,900	678,500	678,500	678,500
522080 Building Materials	50	2,442	15,900	13,000	13,000	13,000
522090 Chemical Sprays	48,032	44,249	53,000	53,000	53,000	53,000
522100 Parts	425,972	602,414	452,900	447,600	447,600	447,600
522110 Batteries	10,789	10,682	12,800	12,800	12,800	12,800
522120 Tires and Accessories	107,672	125,642	140,000	140,000	140,000	140,000
522140 Small Tools	10,092	10,323	23,900	20,690	20,690	20,690
522150 Small Office Equipment	10,096	3,032	10,900	14,200	14,200	14,200
522160 Small Departmental Equipment	49,707	17,155	34,832	26,100	26,100	26,100
522170 Computers Non Capital	30,410	6,996	13,207	10,006	10,006	10,006
522180 Software	8,237	25,837	15,439	16,253	16,253	16,253
522190 Asphalt Concrete	519,618	494,558	474,940	486,360	486,360	486,360
522240 Deicer	20,875	4,832	32,640	28,200	28,200	28,200
<b>Materials Total</b>	<b>2,834,843</b>	<b>3,161,679</b>	<b>3,279,883</b>	<b>3,453,193</b>	<b>3,453,193</b>	<b>3,453,193</b>

**Communications**

523020 Phone and Communication Svcs	24,016	23,775	24,400	26,200	26,200	26,200
523040 Data Connections	5,504	7,198	9,483	11,460	11,460	11,460
523050 Postage	10,753	29	1,150	935	935	935
523060 Cellular Phones	18,670	19,172	26,250	33,120	33,120	33,120
523070 Pagers	240	0	0	0	0	0
523090 Long Distance Charges	0	1,063	1,430	1,225	1,225	1,225
523100 Radios and Accessories	9,897	7,777	23,500	30,900	30,900	30,900
<b>Communications Total</b>	<b>69,080</b>	<b>59,014</b>	<b>86,213</b>	<b>103,840</b>	<b>103,840</b>	<b>103,840</b>

**Utilities**

524010 Electricity	185,417	161,084	179,880	193,300	193,300	193,300
524020 Street Light Electricity	27,980	27,500	29,870	30,780	30,780	30,780
524030 Traffic Signal Electricity	32,450	31,803	32,200	34,200	34,200	34,200
524040 Natural Gas	29,997	25,824	32,000	32,000	32,000	32,000
524050 Water	6,894	2,077	2,000	2,500	2,500	2,500
524070 Sewer	528	553	600	600	600	600

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<b>130 - Public Works</b>	<b>Actual FY 13-14</b>	<b>Actual FY 14-15</b>	<b>Budget FY 15-16</b>	<b>Proposed FY 16-17</b>	<b>Approved FY 16-17</b>	<b>Adopted FY 16-17</b>
<b>Materials and Services</b>						
524090 Garbage Disposal and Recycling	13,712	12,978	24,509	15,120	15,120	15,120
<b>Utilities Total</b>	296,978	261,818	301,059	308,500	308,500	308,500

**Contracted Services**

525110 Consulting Services	103,840	0	15,000	0	0	0
525155 Credit Card Fees	5,476	6,644	6,700	7,925	7,925	7,925
525158 Armored Car Services	7,011	7,450	8,600	8,900	8,900	8,900
525235 Laboratory Services	18,941	13,311	19,355	19,010	19,010	19,010
525310 Laundry Services	1,595	1,584	1,800	1,600	1,600	1,600
525355 Engineering Services	80,961	2,850	121,500	93,000	93,000	93,000
525360 Public Works Services	161,409	37,507	0	3,500	3,500	3,500
525365 Striping Services	0	0	75,000	75,000	75,000	75,000
525405 Code Enforcement Services	3,985	10,858	19,110	37,162	37,162	37,162
525410 Dispatch Services	31,860	32,816	33,800	33,800	33,800	33,800
525450 Subscription Services	48	30	0	0	0	0
525555 Security Services	2,867	6,042	24,360	6,860	6,860	6,860
525710 Printing Services	4,846	4,991	5,950	3,150	3,150	3,150
525715 Advertising	20,054	12,835	5,500	4,225	4,225	4,225
525735 Mail Services	0	10,146	10,700	9,650	9,650	9,650
525740 Document Disposal Services	125	150	300	225	225	225
525862 Tire Hauling Services	264	463	300	250	250	250
525870 Hazardous Waste Disposal	23,947	25,498	33,200	33,200	33,200	33,200
525999 Other Contracted Services	57,455	120,290	1,227,691	961,913	961,913	961,913
<b>Contracted Services Total</b>	524,685	293,465	1,608,866	1,299,370	1,299,370	1,299,370

**Repairs and Maintenance**

526011 Dept Equipment Maintenance	10,587	11,787	23,188	17,425	17,425	17,425
526012 Vehicle Maintenance	25,467	104,793	95,395	92,500	92,500	92,500
526013 Ferry Maintenance	14,427	8,678	0	16,000	16,000	16,000
526014 Radio Maintenance	43	(1,830)	1,850	1,700	1,700	1,700
526020 Computer Hardware Maintenance	4,880	4,880	5,600	5,900	5,900	5,900
526021 Computer Software Maintenance	12,504	16,380	22,210	26,210	26,210	26,210
526030 Building Maintenance	92,266	36,820	50,000	60,420	60,420	60,420
526031 Elevator Maintenance	750	450	0	0	0	0
526032 Roof Maintenance	90	0	13,000	10,000	10,000	10,000
526040 Remodels and Site Improvements	0	0	12,000	0	0	0
526050 Grounds Maintenance	5,890	1,750	6,500	6,500	6,500	6,500
526060 Traffic Signal Maintenance	37,961	27,948	34,850	36,850	36,850	36,850
526062 Sewer Maintenance	5,103	1,719	7,000	5,500	5,500	5,500
526070 Road Maintenance	555	605	1,050	700	700	700
<b>Repairs and Maintenance Total</b>	210,523	213,980	272,643	279,705	279,705	279,705

**Rentals**

527100 Vehicle Rental	479	620	1,175	1,375	1,375	1,375
527110 Fleet Leases	283,972	293,043	266,568	261,612	261,612	261,612
527120 Motor Pool Mileage	7,706	8,105	9,800	7,900	7,900	7,900

MARION COUNTY FY 2016-17 BUDGET  
BY DEPARTMENT  
PUBLIC WORKS

<b>130 - Public Works</b>	<b>Actual FY 13-14</b>	<b>Actual FY 14-15</b>	<b>Budget FY 15-16</b>	<b>Proposed FY 16-17</b>	<b>Approved FY 16-17</b>	<b>Adopted FY 16-17</b>
<b>Materials and Services</b>						
527140 County Parking	0	660	660	660	660	660
527200 Building Rental County	19,538	10,591	14,764	14,901	14,901	14,901
527300 Equipment Rental	35,263	54,251	55,263	53,456	53,456	53,456
<b>Rentals Total</b>	<b>346,958</b>	<b>367,269</b>	<b>348,230</b>	<b>339,904</b>	<b>339,904</b>	<b>339,904</b>
<b>Insurance</b>						
528110 Liability Insurance Premiums	32,821	33,477	35,000	35,000	35,000	35,000
528415 Auto Claims	9,958	9,816	0	500	500	500
<b>Insurance Total</b>	<b>42,779</b>	<b>43,293</b>	<b>35,000</b>	<b>35,500</b>	<b>35,500</b>	<b>35,500</b>
<b>Miscellaneous</b>						
529110 Mileage Reimbursement	1,446	2,315	3,432	3,152	3,152	3,152
529120 Commercial Travel	2,200	428	500	2,850	2,850	2,850
529130 Meals	4,134	2,975	3,934	4,012	4,012	4,012
529140 Lodging	8,440	8,948	8,956	11,580	11,580	11,580
529210 Meetings	73	259	1,190	1,720	1,720	1,720
529220 Conferences	6,859	6,973	10,023	12,123	12,123	12,123
529230 Training	8,297	9,098	19,590	19,840	19,840	19,840
529300 Dues and Memberships	9,394	12,347	13,830	13,905	13,905	13,905
529650 Pre Employment Costs	480	921	1,190	1,220	1,220	1,220
529740 Fairs and Shows	46	46	350	350	350	350
529820 Vehicle Registration	374	501	570	625	625	625
529840 Professional Licenses	1,823	2,089	1,350	4,150	4,150	4,150
529850 Device Licenses	0	0	500	500	500	500
529860 Permits	7,122	7,159	7,800	6,050	6,050	6,050
529880 Recording Charges	1,674	930	1,100	1,500	1,500	1,500
529910 Awards and Recognition	0	2,499	4,500	4,450	4,450	4,450
529999 Miscellaneous Expense	(221,746)	0	0	0	0	0
<b>Miscellaneous Total</b>	<b>(169,385)</b>	<b>57,487</b>	<b>78,815</b>	<b>88,027</b>	<b>88,027</b>	<b>88,027</b>
<b>Materials and Services Total</b>	<b>5,451,607</b>	<b>5,609,618</b>	<b>7,435,088</b>	<b>7,110,355</b>	<b>7,110,355</b>	<b>7,110,355</b>
<b>Administrative Charges</b>						
611100 County Admin Allocation	169,677	163,202	189,197	197,414	197,414	197,414
611210 Facilities Mgt Allocation	8,027	148,535	168,562	170,187	170,187	170,187
611220 Custodial Allocation	131,693	135,785	148,748	150,957	150,957	150,957
611230 Courier Allocation	7,749	8,169	8,685	9,564	9,564	9,564
611250 Risk Management Allocation	76,123	84,539	102,486	74,291	74,291	74,291
611255 Benefits Allocation	40,611	40,579	49,502	43,018	43,018	43,018
611260 Human Resources Allocation	121,661	141,321	165,775	171,396	171,396	171,396
611300 Legal Services Allocation	48,250	51,201	50,457	42,554	42,554	42,554
611400 Information Tech Allocation	350,076	330,822	347,229	357,262	357,262	357,262
611410 FIMS Allocation	182,499	195,130	239,556	278,238	278,238	278,238
611420 Telecommunications Allocation	32,221	22,848	25,886	26,461	26,461	26,461
611430 Info Tech Direct Charges	406,056	368,223	444,897	411,922	411,922	411,922
611600 Finance Allocation	248,154	233,370	264,079	273,951	273,951	273,951
611800 MCBEE Allocation	5,265	10,189	31,750	16,476	16,476	16,476
612100 IT Equipment Use Charges	0	0	33,344	37,010	37,010	37,010
614100 Liability Insurance Allocation	93,500	122,800	123,400	153,699	153,699	153,699

MARION COUNTY FY 2016-17 BUDGET  
BY DEPARTMENT  
PUBLIC WORKS

<b>130 - Public Works</b>	<b>Actual FY 13-14</b>	<b>Actual FY 14-15</b>	<b>Budget FY 15-16</b>	<b>Proposed FY 16-17</b>	<b>Approved FY 16-17</b>	<b>Adopted FY 16-17</b>
<b>Administrative Charges</b>						
614200 WC Insurance Allocation	157,900	163,900	198,900	144,199	144,199	144,199
<b>Administrative Charges Total</b>	<b>2,079,462</b>	<b>2,220,613</b>	<b>2,592,453</b>	<b>2,558,599</b>	<b>2,558,599</b>	<b>2,558,599</b>
<b>Capital Outlay</b>						
531300 Departmental Equipment Capital	110,243	12,855	372,850	49,270	49,270	49,270
532200 Pickups and Trucks	48,129	765,000	16,700	0	0	0
532400 Off Road Vehicles	0	0	107,000	0	0	0
532500 Road Maintenance Vehicles	443,063	189,826	723,450	849,311	849,311	849,311
532600 Ferries	0	0	0	259,500	259,500	259,500
533110 Road Resurfacing	2,075,526	1,293,737	2,960,000	4,100,000	4,100,000	4,100,000
533170 Road Construction	1,529,635	3,097,940	4,129,059	2,080,557	2,080,557	2,080,557
533180 Safety Improvements	4,264	2,686	190,000	100,000	100,000	100,000
533200 Traffic Signals	50,649	8,109	539,000	639,784	639,784	639,784
533500 Bridge Construction	10,471	1,228,365	280,900	974,480	974,480	974,480
533600 Federal Highway Projects	742	1,038	25,000	0	0	0
534150 Building Acquisitions	0	0	362,500	0	0	0
534300 Special Construction	0	3,331	0	0	0	0
534600 Site Improvements	191,981	239,578	853,000	165,000	165,000	165,000
535110 Right of Way	202,189	74,128	20,000	0	0	0
535200 Purchased Land	0	0	362,500	0	0	0
<b>Capital Outlay Total</b>	<b>4,666,891</b>	<b>6,916,595</b>	<b>10,941,959</b>	<b>9,217,902</b>	<b>9,217,902</b>	<b>9,217,902</b>
<b>Debt Service Principal</b>						
541100 Principal Payments	47,800	0	0	0	0	0
<b>Debt Service Principal Total</b>	<b>47,800</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Debt Service Interest</b>						
542100 Interest Payments	48	0	0	0	0	0
<b>Debt Service Interest Total</b>	<b>48</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Special Payments</b>						
551100 Interfund Loan Disbursements	0	120,000	0	0	0	0
<b>Special Payments Total</b>	<b>0</b>	<b>120,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Transfers Out</b>						
561480 Xfer to Capital Impr Projects	0	1,716	23,125	0	0	0
<b>Transfers Out Total</b>	<b>0</b>	<b>1,716</b>	<b>23,125</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Contingency</b>						
571010 Contingency	0	0	3,185,939	2,869,000	2,869,000	2,869,000
<b>Contingency Total</b>	<b>0</b>	<b>0</b>	<b>3,185,939</b>	<b>2,869,000</b>	<b>2,869,000</b>	<b>2,869,000</b>
<b>Ending Fund Balance</b>						
573010 Unapprop Ending Fund Balance	0	0	17,016,972	17,367,175	17,367,175	17,367,175
<b>Ending Fund Balance Total</b>	<b>0</b>	<b>0</b>	<b>17,016,972</b>	<b>17,367,175</b>	<b>17,367,175</b>	<b>17,367,175</b>
<b>Public Works Total</b>	<b>22,300,553</b>	<b>25,312,248</b>	<b>53,710,730</b>	<b>51,873,620</b>	<b>51,873,620</b>	<b>51,873,620</b>

MARION COUNTY FY 2016-17 BUDGET  
BY DEPARTMENT  
PUBLIC WORKS

<b>305 - Land Use Planning</b>	<b>Actual FY 13-14</b>	<b>Actual FY 14-15</b>	<b>Budget FY 15-16</b>	<b>Proposed FY 16-17</b>	<b>Approved FY 16-17</b>	<b>Adopted FY 16-17</b>
<b>Personnel Services</b>						
<b>Salaries and Wages</b>						
511020 Salaries and Wages Budget Only	0	0	(25,000)	0	0	0
511110 Regular Wages	302,497	311,541	446,342	438,813	438,813	438,813
511130 Vacation Pay	28,698	31,717	0	0	0	0
511140 Sick Pay	19,166	18,674	0	0	0	0
511150 Holiday Pay	16,274	17,941	0	0	0	0
511210 Compensation Credits	15,164	15,018	15,675	14,710	14,710	14,710
511420 Premium Pay	0	9	0	0	0	0
<b>Salaries and Wages Total</b>	<b>381,799</b>	<b>394,900</b>	<b>437,017</b>	<b>453,523</b>	<b>453,523</b>	<b>453,523</b>
<b>Fringe Benefits</b>						
512110 PERS	62,620	64,949	73,692	72,338	72,338	72,338
512120 401K	927	991	1,013	1,020	1,020	1,020
512130 PERS Debt Service	13,133	15,379	23,796	21,089	21,089	21,089
512200 FICA	29,253	30,059	35,345	34,692	34,692	34,692
512310 Medical Insurance	83,904	81,954	103,335	103,674	103,674	103,674
512320 Dental Insurance	8,607	8,789	9,925	10,266	10,266	10,266
512330 Group Term Life Insurance	686	699	846	842	842	842
512340 Long Term Disability Insurance	1,770	1,789	2,593	1,890	1,890	1,890
512400 Unemployment Insurance	1,533	1,579	2,218	1,677	1,677	1,677
512520 Workers Comp Insurance	164	162	210	210	210	210
512600 Wellness Program	241	233	283	283	283	283
512610 Employee Assistance Program	170	167	191	191	191	191
512700 County HSA Contributions	2,500	2,600	0	0	0	0
<b>Fringe Benefits Total</b>	<b>205,508</b>	<b>209,349</b>	<b>253,447</b>	<b>248,172</b>	<b>248,172</b>	<b>248,172</b>
<b>Personnel Services Total</b>	<b>587,307</b>	<b>604,250</b>	<b>690,464</b>	<b>701,695</b>	<b>701,695</b>	<b>701,695</b>
<b>Materials and Services</b>						
<b>Supplies</b>						
521010 Office Supplies	5,413	1,298	1,496	1,542	1,542	1,542
521190 Publications	0	0	425	425	425	425
<b>Supplies Total</b>	<b>5,413</b>	<b>1,298</b>	<b>1,921</b>	<b>1,967</b>	<b>1,967</b>	<b>1,967</b>
<b>Materials</b>						
522150 Small Office Equipment	0	366	1,000	1,500	1,500	1,500
<b>Materials Total</b>	<b>0</b>	<b>366</b>	<b>1,000</b>	<b>1,500</b>	<b>1,500</b>	<b>1,500</b>
<b>Communications</b>						
523090 Long Distance Charges	0	121	160	150	150	150
<b>Communications Total</b>	<b>0</b>	<b>121</b>	<b>160</b>	<b>150</b>	<b>150</b>	<b>150</b>
<b>Contracted Services</b>						
525110 Consulting Services	5,350	3,200	4,000	5,000	5,000	5,000
525405 Code Enforcement Services	23,812	30,000	20,531	24,082	24,082	24,082
525710 Printing Services	509	30	250	150	150	150
525715 Advertising	1,841	2,214	2,400	2,400	2,400	2,400
525735 Mail Services	2,040	2,597	3,000	3,300	3,300	3,300
<b>Contracted Services Total</b>	<b>33,551</b>	<b>38,041</b>	<b>30,181</b>	<b>34,932</b>	<b>34,932</b>	<b>34,932</b>

MARION COUNTY FY 2016-17 BUDGET  
BY DEPARTMENT  
PUBLIC WORKS

<b>305 - Land Use Planning</b>	<b>Actual FY 13-14</b>	<b>Actual FY 14-15</b>	<b>Budget FY 15-16</b>	<b>Proposed FY 16-17</b>	<b>Approved FY 16-17</b>	<b>Adopted FY 16-17</b>
<b>Materials and Services</b>						
<b>Rentals</b>						
527120 Motor Pool Mileage	404	484	1,000	1,100	1,100	1,100
527200 Building Rental County	22,528	23,403	18,160	18,328	18,328	18,328
527300 Equipment Rental	2,260	4,444	4,557	3,938	3,938	3,938
<b>Rentals Total</b>	<b>25,192</b>	<b>28,331</b>	<b>23,717</b>	<b>23,366</b>	<b>23,366</b>	<b>23,366</b>
<b>Miscellaneous</b>						
529110 Mileage Reimbursement	116	94	0	0	0	0
529130 Meals	48	0	0	0	0	0
529140 Lodging	313	0	0	0	0	0
529230 Training	0	0	1,000	1,000	1,000	1,000
529300 Dues and Memberships	100	550	100	100	100	100
529880 Recording Charges	41	93	200	100	100	100
<b>Miscellaneous Total</b>	<b>618</b>	<b>737</b>	<b>1,300</b>	<b>1,200</b>	<b>1,200</b>	<b>1,200</b>
<b>Materials and Services Total</b>	<b>64,774</b>	<b>68,893</b>	<b>58,279</b>	<b>63,115</b>	<b>63,115</b>	<b>63,115</b>
<b>Administrative Charges</b>						
611100 County Admin Allocation	11,603	8,574	9,691	8,998	8,998	8,998
611220 Custodial Allocation	5,507	0	0	0	0	0
611230 Courier Allocation	670	522	535	512	512	512
611250 Risk Management Allocation	1,604	1,298	1,462	1,221	1,221	1,221
611255 Benefits Allocation	3,513	2,590	3,045	2,306	2,306	2,306
611260 Human Resources Allocation	10,522	9,020	10,197	9,185	9,185	9,185
611300 Legal Services Allocation	155,717	119,589	114,464	97,162	97,162	97,162
611400 Information Tech Allocation	17,475	13,532	14,057	13,434	13,434	13,434
611410 FIMS Allocation	9,076	7,960	9,706	10,501	10,501	10,501
611420 Telecommunications Allocation	1,607	931	1,045	989	989	989
611430 Info Tech Direct Charges	20,231	14,991	18,082	15,654	15,654	15,654
611600 Finance Allocation	9,140	7,454	7,264	6,721	6,721	6,721
611800 MCBEE Allocation	262	415	1,286	622	622	622
612100 IT Equipment Use Charges	0	0	1,351	1,394	1,394	1,394
614100 Liability Insurance Allocation	2,900	2,400	2,600	3,000	3,000	3,000
614200 WC Insurance Allocation	2,400	2,000	2,000	1,900	1,900	1,900
<b>Administrative Charges Total</b>	<b>252,227</b>	<b>191,276</b>	<b>196,785</b>	<b>173,599</b>	<b>173,599</b>	<b>173,599</b>
<b>Capital Outlay</b>						
531300 Departmental Equipment Capital	3,000	0	0	0	0	0
<b>Capital Outlay Total</b>	<b>3,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Contingency</b>						
571010 Contingency	0	0	18,897	20,000	20,000	20,000
<b>Contingency Total</b>	<b>0</b>	<b>0</b>	<b>18,897</b>	<b>20,000</b>	<b>20,000</b>	<b>20,000</b>
<b>Land Use Planning Total</b>	<b>907,309</b>	<b>864,419</b>	<b>964,425</b>	<b>958,409</b>	<b>958,409</b>	<b>958,409</b>
<b>310 - Parks</b>	<b>Actual FY 13-14</b>	<b>Actual FY 14-15</b>	<b>Budget FY 15-16</b>	<b>Proposed FY 16-17</b>	<b>Approved FY 16-17</b>	<b>Adopted FY 16-17</b>
<b>Personnel Services</b>						
<b>Salaries and Wages</b>						
511110 Regular Wages	45,139	47,127	55,752	57,845	57,845	57,845



MARION COUNTY FY 2016-17 BUDGET  
BY DEPARTMENT  
PUBLIC WORKS

<b>310 - Parks</b>	<b>Actual FY 13-14</b>	<b>Actual FY 14-15</b>	<b>Budget FY 15-16</b>	<b>Proposed FY 16-17</b>	<b>Approved FY 16-17</b>	<b>Adopted FY 16-17</b>
<b>Personnel Services</b>						
511120 Temporary Wages	7,675	5,657	8,646	19,204	19,204	19,204
511130 Vacation Pay	3,548	3,193	0	0	0	0
511140 Sick Pay	1,675	1,895	0	0	0	0
511150 Holiday Pay	2,445	2,101	0	0	0	0
511210 Compensation Credits	2,026	2,086	2,144	2,225	2,225	2,225
511420 Premium Pay	0	0	678	0	0	0
<b>Salaries and Wages Total</b>	<b>62,508</b>	<b>62,060</b>	<b>67,220</b>	<b>79,274</b>	<b>79,274</b>	<b>79,274</b>
<b>Fringe Benefits</b>						
512110 PERS	6,871	7,056	9,234	9,581	9,581	9,581
512130 PERS Debt Service	4,013	4,430	2,982	2,793	2,793	2,793
512200 FICA	4,782	4,734	5,090	6,063	6,063	6,063
512310 Medical Insurance	14,605	14,260	14,616	14,664	14,664	14,664
512320 Dental Insurance	1,381	1,430	1,404	1,452	1,452	1,452
512330 Group Term Life Insurance	97	98	105	111	111	111
512340 Long Term Disability Insurance	250	251	325	249	249	249
512400 Unemployment Insurance	250	248	278	222	222	222
512520 Workers Comp Insurance	40	37	60	90	90	90
512600 Wellness Program	40	39	40	40	40	40
512610 Employee Assistance Program	28	28	27	27	27	27
<b>Fringe Benefits Total</b>	<b>32,355</b>	<b>32,611</b>	<b>34,161</b>	<b>35,292</b>	<b>35,292</b>	<b>35,292</b>
<b>Personnel Services Total</b>	<b>94,863</b>	<b>94,672</b>	<b>101,381</b>	<b>114,566</b>	<b>114,566</b>	<b>114,566</b>
<b>Materials and Services</b>						
<b>Supplies</b>						
521010 Office Supplies	0	49	60	53	53	53
521030 Field Supplies	3,300	1,766	750	1,000	1,000	1,000
521050 Janitorial Supplies	0	0	1,500	2,000	2,000	2,000
521210 Gasoline	7,970	5,539	8,000	6,500	6,500	6,500
521240 Automotive Supplies	0	78	0	0	0	0
<b>Supplies Total</b>	<b>11,270</b>	<b>7,432</b>	<b>10,310</b>	<b>9,553</b>	<b>9,553</b>	<b>9,553</b>
<b>Materials</b>						
522020 Crushed Rock	0	0	4,000	3,000	3,000	3,000
522080 Building Materials	0	0	1,000	1,500	1,500	1,500
522100 Parts	0	55	0	0	0	0
522140 Small Tools	568	149	500	750	750	750
522160 Small Departmental Equipment	904	0	0	0	0	0
<b>Materials Total</b>	<b>1,472</b>	<b>204</b>	<b>5,500</b>	<b>5,250</b>	<b>5,250</b>	<b>5,250</b>
<b>Communications</b>						
523050 Postage	3	0	0	0	0	0
523060 Cellular Phones	220	339	600	300	300	300
523090 Long Distance Charges	0	7	0	10	10	10
<b>Communications Total</b>	<b>223</b>	<b>347</b>	<b>600</b>	<b>310</b>	<b>310</b>	<b>310</b>
<b>Utilities</b>						
524010 Electricity	813	1,201	1,600	1,600	1,600	1,600
524020 Street Light Electricity	2,744	2,811	2,800	2,800	2,800	2,800

MARION COUNTY FY 2016-17 BUDGET  
BY DEPARTMENT  
PUBLIC WORKS

<b>310 - Parks</b>	<b>Actual FY 13-14</b>	<b>Actual FY 14-15</b>	<b>Budget FY 15-16</b>	<b>Proposed FY 16-17</b>	<b>Approved FY 16-17</b>	<b>Adopted FY 16-17</b>
<b>Materials and Services</b>						
524090 Garbage Disposal and Recycling	1,027	1,441	1,400	1,400	1,400	1,400
<b>Utilities Total</b>	4,584	5,453	5,800	5,800	5,800	5,800
<b>Contracted Services</b>						
525235 Laboratory Services	645	35	600	1,000	1,000	1,000
525360 Public Works Services	4,260	16,655	3,500	15,000	15,000	15,000
525555 Security Services	7,380	6,864	10,000	11,580	11,580	11,580
525710 Printing Services	802	457	600	600	600	600
525715 Advertising	0	331	0	0	0	0
525735 Mail Services	0	3	0	0	0	0
525999 Other Contracted Services	1,741	5,441	12,350	11,850	11,850	11,850
<b>Contracted Services Total</b>	14,827	29,786	27,050	40,030	40,030	40,030
<b>Repairs and Maintenance</b>						
526011 Dept Equipment Maintenance	3,138	365	1,000	4,000	4,000	4,000
526012 Vehicle Maintenance	120	0	500	500	500	500
526014 Radio Maintenance	109	0	0	0	0	0
526030 Building Maintenance	1,005	7,694	17,300	15,500	15,500	15,500
526050 Grounds Maintenance	0	620	0	0	0	0
526055 Park Maintenance	20,529	38,770	69,670	73,700	73,700	73,700
526061 Storm Drain Maintenance	0	0	200	0	0	0
<b>Repairs and Maintenance Total</b>	24,901	47,448	88,670	93,700	93,700	93,700
<b>Rentals</b>						
527110 Fleet Leases	13,930	14,591	14,001	14,544	14,544	14,544
527120 Motor Pool Mileage	72	42	100	100	100	100
527200 Building Rental County	3,322	3,451	3,551	3,584	3,584	3,584
527300 Equipment Rental	0	65	92	81	81	81
<b>Rentals Total</b>	17,324	18,148	17,744	18,309	18,309	18,309
<b>Insurance</b>						
528415 Auto Claims	95	132	0	0	0	0
<b>Insurance Total</b>	95	132	0	0	0	0
<b>Miscellaneous</b>						
529110 Mileage Reimbursement	0	204	140	200	200	200
529130 Meals	0	38	50	50	50	50
529140 Lodging	0	533	250	400	400	400
529210 Meetings	33	0	50	0	0	0
529220 Conferences	0	395	400	400	400	400
529230 Training	0	595	350	500	500	500
529300 Dues and Memberships	100	100	150	100	100	100
529650 Pre Employment Costs	153	0	125	250	250	250
529860 Permits	150	200	150	150	150	150
<b>Miscellaneous Total</b>	436	2,064	1,665	2,050	2,050	2,050
<b>Materials and Services Total</b>	<b>75,132</b>	<b>111,015</b>	<b>157,339</b>	<b>175,002</b>	<b>175,002</b>	<b>175,002</b>
<b>Administrative Charges</b>						
611100 County Admin Allocation	1,712	1,623	1,887	2,090	2,090	2,090
611230 Courier Allocation	64	67	72	77	77	77

MARION COUNTY FY 2016-17 BUDGET  
BY DEPARTMENT  
PUBLIC WORKS

<b>310 - Parks</b>	<b>Actual FY 13-14</b>	<b>Actual FY 14-15</b>	<b>Budget FY 15-16</b>	<b>Proposed FY 16-17</b>	<b>Approved FY 16-17</b>	<b>Adopted FY 16-17</b>
<b>Administrative Charges</b>						
611250 Risk Management Allocation	333	325	636	349	349	349
611255 Benefits Allocation	339	329	411	347	347	347
611260 Human Resources Allocation	1,016	1,148	1,375	1,384	1,384	1,384
611300 Legal Services Allocation	8,881	5,162	4,311	3,174	3,174	3,174
611400 Information Tech Allocation	4,073	3,928	4,193	4,767	4,767	4,767
611410 FIMS Allocation	2,170	2,310	2,808	3,629	3,629	3,629
611420 Telecommunications Allocation	389	254	293	329	329	329
611430 Info Tech Direct Charges	4,904	4,310	5,358	5,367	5,367	5,367
611600 Finance Allocation	2,541	2,296	2,856	3,165	3,165	3,165
611800 MCBEE Allocation	63	121	372	215	215	215
612100 IT Equipment Use Charges	0	0	399	498	498	498
614100 Liability Insurance Allocation	800	800	1,700	1,100	1,100	1,100
614200 WC Insurance Allocation	300	300	300	300	300	300
<b>Administrative Charges Total</b>	<b>27,585</b>	<b>22,973</b>	<b>26,971</b>	<b>26,791</b>	<b>26,791</b>	<b>26,791</b>
<b>Capital Outlay</b>						
531300 Departmental Equipment Capital	0	56,378	100,000	0	0	0
534300 Special Construction	11,136	0	0	0	0	0
534600 Site Improvements	0	0	109,329	73,000	73,000	73,000
<b>Capital Outlay Total</b>	<b>11,136</b>	<b>56,378</b>	<b>209,329</b>	<b>73,000</b>	<b>73,000</b>	<b>73,000</b>
<b>Contingency</b>						
571010 Contingency	0	0	30,671	32,000	32,000	32,000
<b>Contingency Total</b>	<b>0</b>	<b>0</b>	<b>30,671</b>	<b>32,000</b>	<b>32,000</b>	<b>32,000</b>
<b>Ending Fund Balance</b>						
573010 Unapprop Ending Fund Balance	0	0	143,135	177,411	177,411	177,411
<b>Ending Fund Balance Total</b>	<b>0</b>	<b>0</b>	<b>143,135</b>	<b>177,411</b>	<b>177,411</b>	<b>177,411</b>
<b>Parks Total</b>	<b>208,716</b>	<b>285,038</b>	<b>668,826</b>	<b>598,770</b>	<b>598,770</b>	<b>598,770</b>
<b>320 - Surveyor</b>	<b>Actual FY 13-14</b>	<b>Actual FY 14-15</b>	<b>Budget FY 15-16</b>	<b>Proposed FY 16-17</b>	<b>Approved FY 16-17</b>	<b>Adopted FY 16-17</b>
<b>Personnel Services</b>						
<b>Salaries and Wages</b>						
511110 Regular Wages	192,057	209,280	261,156	262,939	262,939	262,939
511130 Vacation Pay	14,723	17,511	0	0	0	0
511140 Sick Pay	7,842	11,278	0	0	0	0
511150 Holiday Pay	9,362	10,527	0	0	0	0
511210 Compensation Credits	8,517	7,081	7,360	7,093	7,093	7,093
511240 Leave Payoff	563	0	0	0	0	0
<b>Salaries and Wages Total</b>	<b>233,063</b>	<b>255,676</b>	<b>268,516</b>	<b>270,032</b>	<b>270,032</b>	<b>270,032</b>
<b>Fringe Benefits</b>						
512110 PERS	33,882	36,287	42,829	43,070	43,070	43,070
512120 401K	1,571	1,616	1,639	1,639	1,639	1,639
512130 PERS Debt Service	10,862	13,286	13,828	12,556	12,556	12,556
512200 FICA	17,843	19,503	20,531	20,648	20,648	20,648
512310 Medical Insurance	51,985	56,461	59,342	59,536	59,536	59,536
512320 Dental Insurance	5,026	5,579	5,698	5,895	5,895	5,895

MARION COUNTY FY 2016-17 BUDGET  
BY DEPARTMENT  
PUBLIC WORKS

<b>320 - Surveyor</b>	<b>Actual FY 13-14</b>	<b>Actual FY 14-15</b>	<b>Budget FY 15-16</b>	<b>Proposed FY 16-17</b>	<b>Approved FY 16-17</b>	<b>Adopted FY 16-17</b>
<b>Personnel Services</b>						
512330 Group Term Life Insurance	412	449	494	505	505	505
512340 Long Term Disability Insurance	1,063	1,152	1,518	1,133	1,133	1,133
512400 Unemployment Insurance	934	1,024	1,289	997	997	997
512520 Workers Comp Insurance	105	115	122	122	122	122
512600 Wellness Program	141	153	161	161	161	161
512610 Employee Assistance Program	99	110	110	110	110	110
<b>Fringe Benefits Total</b>	<b>123,925</b>	<b>135,734</b>	<b>147,561</b>	<b>146,372</b>	<b>146,372</b>	<b>146,372</b>
<b>Personnel Services Total</b>	<b>356,988</b>	<b>391,411</b>	<b>416,077</b>	<b>416,404</b>	<b>416,404</b>	<b>416,404</b>
<b>Materials and Services</b>						
<b>Supplies</b>						
521010 Office Supplies	80	339	212	247	247	247
521030 Field Supplies	1,435	656	4,870	4,174	4,174	4,174
521070 Departmental Supplies	0	0	285	285	285	285
521210 Gasoline	3,536	3,337	4,215	2,299	2,299	2,299
521300 Safety Clothing	150	162	210	210	210	210
<b>Supplies Total</b>	<b>5,200</b>	<b>4,494</b>	<b>9,792</b>	<b>7,215</b>	<b>7,215</b>	<b>7,215</b>
<b>Materials</b>						
522170 Computers Non Capital	1,918	0	0	0	0	0
522180 Software	177	0	500	2,813	2,813	2,813
<b>Materials Total</b>	<b>2,095</b>	<b>0</b>	<b>500</b>	<b>2,813</b>	<b>2,813</b>	<b>2,813</b>
<b>Communications</b>						
523040 Data Connections	960	544	700	700	700	700
523050 Postage	37	0	0	0	0	0
523060 Cellular Phones	894	928	980	980	980	980
523090 Long Distance Charges	0	246	280	300	300	300
<b>Communications Total</b>	<b>1,892</b>	<b>1,718</b>	<b>1,960</b>	<b>1,980</b>	<b>1,980</b>	<b>1,980</b>
<b>Contracted Services</b>						
525235 Laboratory Services	105	0	250	250	250	250
525715 Advertising	0	93	0	0	0	0
525999 Other Contracted Services	0	861	0	1,000	1,000	1,000
<b>Contracted Services Total</b>	<b>105</b>	<b>954</b>	<b>250</b>	<b>1,250</b>	<b>1,250</b>	<b>1,250</b>
<b>Repairs and Maintenance</b>						
526010 Office Equipment Maintenance	1,356	174	0	0	0	0
526011 Dept Equipment Maintenance	0	0	62	176	176	176
526021 Computer Software Maintenance	1,083	1,699	13,130	9,064	9,064	9,064
<b>Repairs and Maintenance Total</b>	<b>2,439</b>	<b>1,873</b>	<b>13,192</b>	<b>9,240</b>	<b>9,240</b>	<b>9,240</b>
<b>Rentals</b>						
527110 Fleet Leases	15,624	9,492	7,392	7,776	7,776	7,776
527120 Motor Pool Mileage	58	8	0	0	0	0
527200 Building Rental County	27,036	25,558	20,099	20,284	20,284	20,284
527300 Equipment Rental	0	602	523	575	575	575
<b>Rentals Total</b>	<b>42,718</b>	<b>35,661</b>	<b>28,014</b>	<b>28,635</b>	<b>28,635</b>	<b>28,635</b>

MARION COUNTY FY 2016-17 BUDGET  
BY DEPARTMENT  
PUBLIC WORKS

<b>320 - Surveyor</b>	<b>Actual FY 13-14</b>	<b>Actual FY 14-15</b>	<b>Budget FY 15-16</b>	<b>Proposed FY 16-17</b>	<b>Approved FY 16-17</b>	<b>Adopted FY 16-17</b>
<b>Materials and Services</b>						
<b>Insurance</b>						
528415 Auto Claims	185	0	0	0	0	0
<b>Insurance Total</b>	<b>185</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Miscellaneous</b>						
529110 Mileage Reimbursement	261	157	198	198	198	198
529130 Meals	81	0	57	85	85	85
529140 Lodging	597	132	264	330	330	330
529220 Conferences	860	450	462	578	578	578
529230 Training	35	0	0	3,000	3,000	3,000
529300 Dues and Memberships	600	760	660	660	660	660
<b>Miscellaneous Total</b>	<b>2,435</b>	<b>1,499</b>	<b>1,641</b>	<b>4,851</b>	<b>4,851</b>	<b>4,851</b>
<b>Materials and Services Total</b>	<b>57,068</b>	<b>46,200</b>	<b>55,349</b>	<b>55,984</b>	<b>55,984</b>	<b>55,984</b>
<b>Administrative Charges</b>						
611100 County Admin Allocation	8,013	5,584	6,249	6,344	6,344	6,344
611230 Courier Allocation	515	356	360	389	389	389
611250 Risk Management Allocation	1,575	1,475	1,018	748	748	748
611255 Benefits Allocation	2,702	1,766	2,053	1,751	1,751	1,751
611260 Human Resources Allocation	8,094	6,150	6,874	6,976	6,976	6,976
611300 Legal Services Allocation	6,009	4,973	3,841	3,695	3,695	3,695
611400 Information Tech Allocation	9,690	8,206	8,385	8,424	8,424	8,424
611410 FIMS Allocation	4,987	4,784	5,810	6,611	6,611	6,611
611420 Telecommunications Allocation	876	551	628	612	612	612
611430 Info Tech Direct Charges	11,035	8,995	10,715	9,840	9,840	9,840
611600 Finance Allocation	6,426	4,568	4,649	4,724	4,724	4,724
611800 MCBEE Allocation	144	250	770	392	392	392
612100 IT Equipment Use Charges	0	0	798	863	863	863
614100 Liability Insurance Allocation	2,000	1,800	2,000	1,800	1,800	1,800
614200 WC Insurance Allocation	3,200	3,200	1,200	1,200	1,200	1,200
<b>Administrative Charges Total</b>	<b>65,266</b>	<b>52,658</b>	<b>55,350</b>	<b>54,369</b>	<b>54,369</b>	<b>54,369</b>
<b>Capital Outlay</b>						
531100 Office Equipment Capital	0	0	12,800	0	0	0
531300 Departmental Equipment Capital	41,274	0	0	10,500	10,500	10,500
<b>Capital Outlay Total</b>	<b>41,274</b>	<b>0</b>	<b>12,800</b>	<b>10,500</b>	<b>10,500</b>	<b>10,500</b>
<b>Contingency</b>						
571010 Contingency	0	0	53,000	53,000	53,000	53,000
<b>Contingency Total</b>	<b>0</b>	<b>0</b>	<b>53,000</b>	<b>53,000</b>	<b>53,000</b>	<b>53,000</b>
<b>Ending Fund Balance</b>						
573010 Unapprop Ending Fund Balance	0	0	1,435,682	1,558,420	1,558,420	1,558,420
<b>Ending Fund Balance Total</b>	<b>0</b>	<b>0</b>	<b>1,435,682</b>	<b>1,558,420</b>	<b>1,558,420</b>	<b>1,558,420</b>
<b>Surveyor Total</b>	<b>520,595</b>	<b>490,268</b>	<b>2,028,258</b>	<b>2,148,677</b>	<b>2,148,677</b>	<b>2,148,677</b>

MARION COUNTY FY 2016-17 BUDGET  
BY DEPARTMENT  
PUBLIC WORKS

<b>330 - Building Inspection</b>	<b>Actual FY 13-14</b>	<b>Actual FY 14-15</b>	<b>Budget FY 15-16</b>	<b>Proposed FY 16-17</b>	<b>Approved FY 16-17</b>	<b>Adopted FY 16-17</b>
<b>Personnel Services</b>						
<b>Salaries and Wages</b>						
511110 Regular Wages	798,828	844,794	1,195,379	1,204,871	1,204,871	1,204,871
511120 Temporary Wages	29,559	34,352	28,144	16,260	16,260	16,260
511130 Vacation Pay	73,720	54,457	0	0	0	0
511140 Sick Pay	37,311	38,300	0	0	0	0
511150 Holiday Pay	40,941	41,501	0	0	0	0
511160 Comp Time Pay	4,700	6,550	0	0	0	0
511210 Compensation Credits	35,863	32,586	29,772	24,708	24,708	24,708
511240 Leave Payoff	2,796	10,199	0	0	0	0
511290 Health Insurance Waiver Pay	1,043	271	0	0	0	0
511420 Premium Pay	6,535	17,017	30,000	30,000	30,000	30,000
511450 Premium Pay Temps	1,266	191	0	0	0	0
<b>Salaries and Wages Total</b>	<b>1,032,561</b>	<b>1,080,219</b>	<b>1,283,295</b>	<b>1,275,839</b>	<b>1,275,839</b>	<b>1,275,839</b>
<b>Fringe Benefits</b>						
512110 PERS	150,219	153,323	195,411	196,120	196,120	196,120
512120 401K	2,618	2,986	3,750	3,850	3,850	3,850
512130 PERS Debt Service	52,329	59,183	63,097	57,174	57,174	57,174
512200 FICA	79,320	82,856	95,840	95,267	95,267	95,267
512310 Medical Insurance	229,896	233,017	302,406	303,397	303,397	303,397
512320 Dental Insurance	22,380	22,408	29,053	30,000	30,000	30,000
512330 Group Term Life Insurance	1,696	1,714	2,211	2,260	2,260	2,260
512340 Long Term Disability Insurance	4,379	4,412	6,798	5,059	5,059	5,059
512400 Unemployment Insurance	4,159	4,350	5,880	4,553	4,553	4,553
512520 Workers Comp Insurance	490	517	675	675	675	675
512600 Wellness Program	648	643	788	828	828	828
512610 Employee Assistance Program	458	462	532	559	559	559
512700 County HSA Contributions	1,250	1,300	0	0	0	0
<b>Fringe Benefits Total</b>	<b>549,844</b>	<b>567,170</b>	<b>706,441</b>	<b>699,742</b>	<b>699,742</b>	<b>699,742</b>
<b>Personnel Services Total</b>	<b>1,582,405</b>	<b>1,647,389</b>	<b>1,989,736</b>	<b>1,975,581</b>	<b>1,975,581</b>	<b>1,975,581</b>
<b>Materials and Services</b>						
<b>Supplies</b>						
521010 Office Supplies	4,509	3,471	2,509	2,043	2,043	2,043
521030 Field Supplies	1,169	1,679	1,500	1,200	1,200	1,200
521070 Departmental Supplies	290	1,064	250	450	450	450
521090 Uniforms and Clothing	0	411	750	2,300	2,300	2,300
521190 Publications	5,704	5,532	4,000	2,500	2,500	2,500
521210 Gasoline	20,769	16,607	21,000	16,000	16,000	16,000
521300 Safety Clothing	115	0	0	500	500	500
<b>Supplies Total</b>	<b>32,556</b>	<b>28,763</b>	<b>30,009</b>	<b>24,993</b>	<b>24,993</b>	<b>24,993</b>
<b>Materials</b>						
522150 Small Office Equipment	617	2,581	6,000	4,500	4,500	4,500
522160 Small Departmental Equipment	350	751	0	0	0	0
522170 Computers Non Capital	9,595	9,576	7,000	7,000	7,000	7,000
522180 Software	482	889	0	0	0	0
<b>Materials Total</b>	<b>11,044</b>	<b>13,797</b>	<b>13,000</b>	<b>11,500</b>	<b>11,500</b>	<b>11,500</b>

MARION COUNTY FY 2016-17 BUDGET  
BY DEPARTMENT  
PUBLIC WORKS

<b>330 - Building Inspection</b>	<b>Actual FY 13-14</b>	<b>Actual FY 14-15</b>	<b>Budget FY 15-16</b>	<b>Proposed FY 16-17</b>	<b>Approved FY 16-17</b>	<b>Adopted FY 16-17</b>
<b>Materials and Services</b>						
<b>Communications</b>						
523040 Data Connections	3,967	4,450	4,800	4,800	4,800	4,800
523050 Postage	4,448	0	0	0	0	0
523060 Cellular Phones	3,336	2,963	5,940	5,400	5,400	5,400
523090 Long Distance Charges	0	767	790	500	500	500
<b>Communications Total</b>	<b>11,751</b>	<b>8,179</b>	<b>11,530</b>	<b>10,700</b>	<b>10,700</b>	<b>10,700</b>
<b>Contracted Services</b>						
525155 Credit Card Fees	30,903	39,166	42,000	45,000	45,000	45,000
525235 Laboratory Services	0	312	0	0	0	0
525405 Code Enforcement Services	11,436	13,790	1,888	4,944	4,944	4,944
525450 Subscription Services	1,226	1,256	1,200	1,200	1,200	1,200
525710 Printing Services	306	770	1,200	500	500	500
525735 Mail Services	0	4,637	4,000	4,000	4,000	4,000
525999 Other Contracted Services	3,635	0	47,000	62,000	62,000	62,000
<b>Contracted Services Total</b>	<b>47,506</b>	<b>59,929</b>	<b>97,288</b>	<b>117,644</b>	<b>117,644</b>	<b>117,644</b>
<b>Repairs and Maintenance</b>						
526011 Dept Equipment Maintenance	130	0	0	0	0	0
526012 Vehicle Maintenance	168	264	300	300	300	300
526021 Computer Software Maintenance	0	0	2,200	0	0	0
526022 Telephone Maintenance	156	0	0	0	0	0
<b>Repairs and Maintenance Total</b>	<b>455</b>	<b>264</b>	<b>2,500</b>	<b>300</b>	<b>300</b>	<b>300</b>
<b>Rentals</b>						
527110 Fleet Leases	45,864	38,280	38,976	39,360	39,360	39,360
527120 Motor Pool Mileage	563	1,686	1,500	3,000	3,000	3,000
527200 Building Rental County	35,594	40,730	51,367	51,842	51,842	51,842
527300 Equipment Rental	7,601	11,770	12,364	12,699	12,699	12,699
<b>Rentals Total</b>	<b>89,623</b>	<b>92,466</b>	<b>104,207</b>	<b>106,901</b>	<b>106,901</b>	<b>106,901</b>
<b>Insurance</b>						
528415 Auto Claims	1,674	0	0	0	0	0
<b>Insurance Total</b>	<b>1,674</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Miscellaneous</b>						
529110 Mileage Reimbursement	147	147	500	500	500	500
529120 Commercial Travel	806	150	1,200	1,200	1,200	1,200
529130 Meals	345	484	500	500	500	500
529140 Lodging	1,123	2,438	3,200	3,200	3,200	3,200
529210 Meetings	5	0	0	0	0	0
529220 Conferences	2,888	805	400	500	500	500
529230 Training	4,677	6,315	6,000	8,500	8,500	8,500
529300 Dues and Memberships	1,045	1,475	1,855	2,350	2,350	2,350
529650 Pre Employment Costs	153	140	300	750	750	750
<b>Miscellaneous Total</b>	<b>11,189</b>	<b>11,954</b>	<b>13,955</b>	<b>17,500</b>	<b>17,500</b>	<b>17,500</b>
<b>Materials and Services Total</b>	<b>205,796</b>	<b>215,353</b>	<b>272,489</b>	<b>289,538</b>	<b>289,538</b>	<b>289,538</b>
<b>Administrative Charges</b>						
611100 County Admin Allocation	19,422	18,054	22,248	24,029	24,029	24,029

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<b>330 - Building Inspection</b>	<b>Actual FY 13-14</b>	<b>Actual FY 14-15</b>	<b>Budget FY 15-16</b>	<b>Proposed FY 16-17</b>	<b>Approved FY 16-17</b>	<b>Adopted FY 16-17</b>
<b>Administrative Charges</b>						
611220 Custodial Allocation	17,111	0	0	0	0	0
611230 Courier Allocation	1,008	1,008	1,155	1,261	1,261	1,261
611250 Risk Management Allocation	3,785	3,775	4,230	4,115	4,115	4,115
611255 Benefits Allocation	5,284	5,004	6,582	5,670	5,670	5,670
611260 Human Resources Allocation	15,829	17,426	22,043	22,591	22,591	22,591
611300 Legal Services Allocation	10,464	10,414	10,294	14,641	14,641	14,641
611400 Information Tech Allocation	34,591	32,145	35,142	40,059	40,059	40,059
611410 FIMS Allocation	17,949	19,012	24,335	31,125	31,125	31,125
611420 Telecommunications Allocation	3,164	2,242	2,635	2,967	2,967	2,967
611430 Info Tech Direct Charges	40,054	35,792	45,316	46,068	46,068	46,068
611600 Finance Allocation	16,802	16,274	17,967	20,132	20,132	20,132
611800 MCBEE Allocation	518	993	3,225	1,843	1,843	1,843
612100 IT Equipment Use Charges	0	0	3,378	4,149	4,149	4,149
614100 Liability Insurance Allocation	7,700	7,900	8,200	11,000	11,000	11,000
614200 WC Insurance Allocation	4,800	4,900	5,100	5,500	5,500	5,500
<b>Administrative Charges Total</b>	<b>198,481</b>	<b>174,939</b>	<b>211,850</b>	<b>235,150</b>	<b>235,150</b>	<b>235,150</b>
<b>Capital Outlay</b>						
531600 Computer Hardware Capital	0	7,591	10,700	0	0	0
<b>Capital Outlay Total</b>	<b>0</b>	<b>7,591</b>	<b>10,700</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Transfers Out</b>						
561595 Transfer to Fleet Management	0	22,891	0	0	0	0
<b>Transfers Out Total</b>	<b>0</b>	<b>22,891</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Contingency</b>						
571010 Contingency	0	0	197,000	245,000	245,000	245,000
<b>Contingency Total</b>	<b>0</b>	<b>0</b>	<b>197,000</b>	<b>245,000</b>	<b>245,000</b>	<b>245,000</b>
<b>Ending Fund Balance</b>						
573010 Unapprop Ending Fund Balance	0	0	1,104,876	1,536,285	1,536,285	1,536,285
<b>Ending Fund Balance Total</b>	<b>0</b>	<b>0</b>	<b>1,104,876</b>	<b>1,536,285</b>	<b>1,536,285</b>	<b>1,536,285</b>
<b>Building Inspection Total</b>	<b>1,986,682</b>	<b>2,068,163</b>	<b>3,786,651</b>	<b>4,281,554</b>	<b>4,281,554</b>	<b>4,281,554</b>
<b>510 - Environmental Services</b>	<b>Actual FY 13-14</b>	<b>Actual FY 14-15</b>	<b>Budget FY 15-16</b>	<b>Proposed FY 16-17</b>	<b>Approved FY 16-17</b>	<b>Adopted FY 16-17</b>
<b>Personnel Services</b>						
<b>Salaries and Wages</b>						
511110 Regular Wages	1,176,134	1,198,149	1,487,147	1,369,653	1,369,653	1,369,653
511120 Temporary Wages	24,495	33,322	31,033	31,798	31,798	31,798
511130 Vacation Pay	94,138	92,664	0	0	0	0
511140 Sick Pay	44,771	62,907	0	0	0	0
511150 Holiday Pay	65,845	69,875	0	0	0	0
511160 Comp Time Pay	24,858	24,559	0	0	0	0
511180 Differential Pay	2	0	0	0	0	0
511210 Compensation Credits	39,318	43,168	41,730	34,618	34,618	34,618
511220 Pager Pay	1,750	2,178	0	0	0	0
511240 Leave Payoff	7,640	4,478	0	0	0	0
511290 Health Insurance Waiver Pay	3,050	2,307	1,620	1,620	1,620	1,620



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<b>510 - Environmental Services</b>	<b>Actual FY 13-14</b>	<b>Actual FY 14-15</b>	<b>Budget FY 15-16</b>	<b>Proposed FY 16-17</b>	<b>Approved FY 16-17</b>	<b>Adopted FY 16-17</b>
<b>Personnel Services</b>						
511420 Premium Pay	20,332	24,810	21,500	21,500	21,500	21,500
511450 Premium Pay Temps	441	431	0	0	0	0
<b>Salaries and Wages Total</b>	<b>1,502,772</b>	<b>1,558,849</b>	<b>1,583,030</b>	<b>1,459,189</b>	<b>1,459,189</b>	<b>1,459,189</b>
<b>Fringe Benefits</b>						
512110 PERS	216,831	223,742	244,115	224,240	224,240	224,240
512120 401K	5,865	6,946	7,183	6,433	6,433	6,433
512130 PERS Debt Service	72,818	85,302	78,822	65,373	65,373	65,373
512200 FICA	114,369	118,942	117,793	108,203	108,203	108,203
512310 Medical Insurance	413,077	411,042	414,365	367,577	367,577	367,577
512320 Dental Insurance	40,038	42,252	39,802	35,067	35,067	35,067
512330 Group Term Life Insurance	2,594	2,661	2,800	2,612	2,612	2,612
512340 Long Term Disability Insurance	6,643	6,789	8,593	5,852	5,852	5,852
512400 Unemployment Insurance	6,090	6,345	7,349	5,203	5,203	5,203
512520 Workers Comp Insurance	887	882	951	855	855	855
512600 Wellness Program	1,189	1,162	1,174	1,046	1,046	1,046
512610 Employee Assistance Program	841	834	793	707	707	707
512700 County HSA Contributions	3,750	2,600	0	0	0	0
<b>Fringe Benefits Total</b>	<b>884,993</b>	<b>909,498</b>	<b>923,740</b>	<b>823,168</b>	<b>823,168</b>	<b>823,168</b>
<b>Personnel Services Total</b>	<b>2,387,765</b>	<b>2,468,347</b>	<b>2,506,770</b>	<b>2,282,357</b>	<b>2,282,357</b>	<b>2,282,357</b>
<b>Materials and Services</b>						
<b>Supplies</b>						
521010 Office Supplies	3,646	4,740	2,994	5,055	5,055	5,055
521030 Field Supplies	19,751	19,741	37,500	22,950	22,950	22,950
521050 Janitorial Supplies	(106)	488	1,500	750	750	750
521070 Departmental Supplies	6,967	7,666	4,500	0	0	0
521080 Food Supplies	92	11	0	0	0	0
521090 Uniforms and Clothing	150	0	500	0	0	0
521170 Educational Supplies	0	992	0	0	0	0
521190 Publications	161	140	200	0	0	0
521210 Gasoline	8,867	6,329	8,900	6,650	6,650	6,650
521220 Diesel	110,893	83,495	125,000	35,000	35,000	35,000
521230 Propane	2,266	2,055	2,650	2,450	2,450	2,450
521240 Automotive Supplies	0	0	0	400	400	400
521300 Safety Clothing	536	980	2,500	2,600	2,600	2,600
521310 Safety Equipment	1,252	959	500	1,750	1,750	1,750
<b>Supplies Total</b>	<b>154,476</b>	<b>127,597</b>	<b>186,744</b>	<b>77,605</b>	<b>77,605</b>	<b>77,605</b>
<b>Materials</b>						
522020 Crushed Rock	24,319	3,579	36,000	46,000	46,000	46,000
522060 Sign Materials	1,679	2,279	9,700	7,000	7,000	7,000
522080 Building Materials	343	0	0	0	0	0
522090 Chemical Sprays	2,070	2,561	2,000	1,000	1,000	1,000
522100 Parts	0	150	0	0	0	0
522110 Batteries	0	118	0	0	0	0
522120 Tires and Accessories	0	0	12,000	12,200	12,200	12,200
522140 Small Tools	2,163	1,297	2,250	1,500	1,500	1,500

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<b>510 - Environmental Services</b>	<b>Actual FY 13-14</b>	<b>Actual FY 14-15</b>	<b>Budget FY 15-16</b>	<b>Proposed FY 16-17</b>	<b>Approved FY 16-17</b>	<b>Adopted FY 16-17</b>
<b>Materials and Services</b>						
522150 Small Office Equipment	1,218	2,319	9,000	2,350	2,350	2,350
522160 Small Departmental Equipment	572	1,048	750	2,250	2,250	2,250
522170 Computers Non Capital	2,275	7,308	4,000	4,000	4,000	4,000
522180 Software	1,370	337	1,500	1,400	1,400	1,400
522500 Materials for Resale	0	373	0	10,000	10,000	10,000
<b>Materials Total</b>	<b>36,009</b>	<b>21,369</b>	<b>77,200</b>	<b>87,700</b>	<b>87,700</b>	<b>87,700</b>
<b>Communications</b>						
523010 Telephone Equipment	0	66	0	0	0	0
523020 Phone and Communication Svcs	11,295	11,391	11,000	11,750	11,750	11,750
523040 Data Connections	560	480	500	480	480	480
523050 Postage	2,372	4,490	0	0	0	0
523060 Cellular Phones	1,468	1,493	1,560	1,620	1,620	1,620
523090 Long Distance Charges	0	167	270	150	150	150
523100 Radios and Accessories	39	0	250	0	0	0
<b>Communications Total</b>	<b>15,734</b>	<b>18,087</b>	<b>13,580</b>	<b>14,000</b>	<b>14,000</b>	<b>14,000</b>
<b>Utilities</b>						
524010 Electricity	29,990	27,120	30,000	30,000	30,000	30,000
524040 Natural Gas	153	158	150	150	150	150
524090 Garbage Disposal and Recycling	13,047	21,827	20,000	20,000	20,000	20,000
<b>Utilities Total</b>	<b>43,190</b>	<b>49,105</b>	<b>50,150</b>	<b>50,150</b>	<b>50,150</b>	<b>50,150</b>
<b>Contracted Services</b>						
525110 Consulting Services	92,638	75,836	103,000	95,000	95,000	95,000
525155 Credit Card Fees	49,990	51,962	65,000	60,000	60,000	60,000
525158 Armored Car Services	11,400	11,609	11,500	12,000	12,000	12,000
525185 Community Education Services	0	28	1,750	9,250	9,250	9,250
525235 Laboratory Services	4,538	4,631	7,700	6,300	6,300	6,300
525355 Engineering Services	0	51	0	0	0	0
525360 Public Works Services	14,664	4,715	38,500	29,500	29,500	29,500
525405 Code Enforcement Services	108,430	114,206	91,745	84,393	84,393	84,393
525450 Subscription Services	0	34	0	720	720	720
525510 Legal Services	44,566	8,551	10,000	10,000	10,000	10,000
525555 Security Services	745	745	2,000	3,000	3,000	3,000
525710 Printing Services	32,553	29,928	50,325	47,125	47,125	47,125
525715 Advertising	176,600	181,530	184,500	187,000	187,000	187,000
525735 Mail Services	0	21,116	19,000	21,500	21,500	21,500
525810 Waste to Energy Contract	10,022,912	9,887,952	10,624,395	10,261,224	10,261,224	10,261,224
525830 Transfer Station Contracts	2,134,325	2,260,136	2,218,793	2,406,881	2,406,881	2,406,881
525840 Solid Waste Hauling Services	6,459	14,975	8,000	8,000	8,000	8,000
525841 Leachate Disposal	944,085	583,268	830,025	1,192,750	1,192,750	1,192,750
525850 Litter Patrol Services	9,970	7,515	11,000	7,500	7,500	7,500
525861 Ash Hauling Services	1,519,213	1,052,553	1,211,700	1,119,978	1,119,978	1,119,978
525862 Tire Hauling Services	50,205	52,067	53,000	54,940	54,940	54,940
525864 Appliance Hauling Services	0	15,066	20,000	40,000	40,000	40,000
525865 Metro Haulers	60,346	31,396	35,000	30,000	30,000	30,000

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<b>510 - Environmental Services</b>	<b>Actual FY 13-14</b>	<b>Actual FY 14-15</b>	<b>Budget FY 15-16</b>	<b>Proposed FY 16-17</b>	<b>Approved FY 16-17</b>	<b>Adopted FY 16-17</b>
<b>Materials and Services</b>						
525870 Hazardous Waste Disposal	242,996	239,012	263,500	280,000	280,000	280,000
525871 Battery Recycling	169,808	63,991	159,000	105,000	105,000	105,000
525999 Other Contracted Services	127,456	102,716	253,800	184,150	184,150	184,150
<b>Contracted Services Total</b>	<b>15,823,898</b>	<b>14,815,589</b>	<b>16,273,233</b>	<b>16,256,211</b>	<b>16,256,211</b>	<b>16,256,211</b>
<b>Repairs and Maintenance</b>						
526010 Office Equipment Maintenance	0	154	0	0	0	0
526011 Dept Equipment Maintenance	46,242	38,362	45,000	35,000	35,000	35,000
526012 Vehicle Maintenance	131,743	120,421	125,000	75,000	75,000	75,000
526014 Radio Maintenance	970	571	1,000	600	600	600
526021 Computer Software Maintenance	0	689	1,000	0	0	0
526030 Building Maintenance	15,177	20,362	17,000	17,000	17,000	17,000
526050 Grounds Maintenance	72,464	9,486	127,000	91,000	91,000	91,000
526061 Storm Drain Maintenance	482	0	500	500	500	500
<b>Repairs and Maintenance Total</b>	<b>267,078</b>	<b>190,045</b>	<b>316,500</b>	<b>219,100</b>	<b>219,100</b>	<b>219,100</b>
<b>Rentals</b>						
527110 Fleet Leases	26,839	31,200	29,148	28,896	28,896	28,896
527120 Motor Pool Mileage	2,399	3,152	2,650	2,900	2,900	2,900
527200 Building Rental County	41,145	42,743	38,295	38,649	38,649	38,649
527300 Equipment Rental	67,013	70,002	112,995	15,063	15,063	15,063
<b>Rentals Total</b>	<b>137,395</b>	<b>147,097</b>	<b>183,088</b>	<b>85,508</b>	<b>85,508</b>	<b>85,508</b>
<b>Insurance</b>						
528415 Auto Claims	4,423	1,500	0	0	0	0
<b>Insurance Total</b>	<b>4,423</b>	<b>1,500</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Miscellaneous</b>						
529110 Mileage Reimbursement	155	564	400	200	200	200
529120 Commercial Travel	3	1,309	3,200	1,250	1,250	1,250
529130 Meals	0	165	675	350	350	350
529140 Lodging	216	1,765	2,900	750	750	750
529210 Meetings	565	477	970	650	650	650
529220 Conferences	0	2,759	4,100	4,500	4,500	4,500
529230 Training	2,317	1,987	4,100	1,350	1,350	1,350
529300 Dues and Memberships	2,697	2,414	3,350	2,200	2,200	2,200
529440 Safety Grants	15,537	2,180	10,000	10,000	10,000	10,000
529590 Special Programs Other	200	373	1,500	1,500	1,500	1,500
529650 Pre Employment Costs	260	28	250	250	250	250
529740 Fairs and Shows	28,258	33,085	36,500	35,500	35,500	35,500
529840 Professional Licenses	108	108	225	110	110	110
529850 Device Licenses	1,371	1,371	0	1,500	1,500	1,500
529860 Permits	3,150	4,219	5,200	4,400	4,400	4,400
529870 DEQ Tonnage Assessment	222,986	220,062	240,000	295,000	295,000	295,000
529910 Awards and Recognition	646	2,337	9,800	5,500	5,500	5,500
<b>Miscellaneous Total</b>	<b>278,468</b>	<b>275,202</b>	<b>323,170</b>	<b>365,010</b>	<b>365,010</b>	<b>365,010</b>
<b>Materials and Services Total</b>	<b>16,760,671</b>	<b>15,645,591</b>	<b>17,423,665</b>	<b>17,155,284</b>	<b>17,155,284</b>	<b>17,155,284</b>

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<b>510 - Environmental Services</b>	<b>Actual FY 13-14</b>	<b>Actual FY 14-15</b>	<b>Budget FY 15-16</b>	<b>Proposed FY 16-17</b>	<b>Approved FY 16-17</b>	<b>Adopted FY 16-17</b>
<b>Administrative Charges</b>						
611100 County Admin Allocation	111,521	106,724	117,076	120,149	120,149	120,149
611230 Courier Allocation	1,952	1,815	1,860	1,945	1,945	1,945
611250 Risk Management Allocation	11,355	12,473	14,214	30,075	30,075	30,075
611255 Benefits Allocation	10,228	9,018	10,599	8,752	8,752	8,752
611260 Human Resources Allocation	30,641	31,407	35,494	34,868	34,868	34,868
611300 Legal Services Allocation	29,816	42,109	51,458	45,408	45,408	45,408
611400 Information Tech Allocation	195,323	179,108	176,822	167,652	167,652	167,652
611410 FIMS Allocation	196,209	215,286	249,137	279,496	279,496	279,496
611420 Telecommunications Allocation	18,009	12,355	13,174	12,384	12,384	12,384
611430 Info Tech Direct Charges	226,427	199,197	226,580	193,216	193,216	193,216
611600 Finance Allocation	291,214	275,819	298,330	300,150	300,150	300,150
611800 MCBEE Allocation	5,660	11,241	33,020	16,550	16,550	16,550
612100 IT Equipment Use Charges	0	0	16,980	17,360	17,360	17,360
614100 Liability Insurance Allocation	18,900	21,700	13,100	82,100	82,100	82,100
614200 WC Insurance Allocation	18,600	20,600	31,600	38,500	38,500	38,500
<b>Administrative Charges Total</b>	<b>1,165,855</b>	<b>1,138,852</b>	<b>1,289,444</b>	<b>1,348,605</b>	<b>1,348,605</b>	<b>1,348,605</b>
<b>Capital Outlay</b>						
532400 Off Road Vehicles	0	28,613	15,000	125,000	125,000	125,000
532500 Road Maintenance Vehicles	0	0	91,100	0	0	0
533170 Road Construction	4,568	0	16,000	0	0	0
534600 Site Improvements	0	0	40,000	100,000	100,000	100,000
<b>Capital Outlay Total</b>	<b>4,568</b>	<b>28,613</b>	<b>162,100</b>	<b>225,000</b>	<b>225,000</b>	<b>225,000</b>
<b>Debt Service Principal</b>						
541100 Principal Payments	85,000	85,000	85,000	85,000	85,000	85,000
<b>Debt Service Principal Total</b>	<b>85,000</b>	<b>85,000</b>	<b>85,000</b>	<b>85,000</b>	<b>85,000</b>	<b>85,000</b>
<b>Debt Service Interest</b>						
542100 Interest Payments	4,590	4,131	3,672	3,213	3,213	3,213
<b>Debt Service Interest Total</b>	<b>4,590</b>	<b>4,131</b>	<b>3,672</b>	<b>3,213</b>	<b>3,213</b>	<b>3,213</b>
<b>Contingency</b>						
571010 Contingency	0	0	2,272,785	1,782,006	1,782,006	1,782,006
<b>Contingency Total</b>	<b>0</b>	<b>0</b>	<b>2,272,785</b>	<b>1,782,006</b>	<b>1,782,006</b>	<b>1,782,006</b>
<b>Ending Fund Balance</b>						
573020 Capital Improvement Reserves	0	0	8,015,627	6,827,794	6,827,794	6,827,794
<b>Ending Fund Balance Total</b>	<b>0</b>	<b>0</b>	<b>8,015,627</b>	<b>6,827,794</b>	<b>6,827,794</b>	<b>6,827,794</b>
<b>Environmental Services Total</b>	<b>20,408,449</b>	<b>19,370,533</b>	<b>31,759,063</b>	<b>29,709,259</b>	<b>29,709,259</b>	<b>29,709,259</b>
<b>515 - Stormwater Management</b>	<b>Actual FY 13-14</b>	<b>Actual FY 14-15</b>	<b>Budget FY 15-16</b>	<b>Proposed FY 16-17</b>	<b>Approved FY 16-17</b>	<b>Adopted FY 16-17</b>
<b>Personnel Services</b>						
<b>Salaries and Wages</b>						
511020 Salaries and Wages Budget Only	0	0	3,500	0	0	0
511110 Regular Wages	0	0	67,858	69,631	69,631	69,631
511210 Compensation Credits	0	0	1,226	1,227	1,227	1,227
<b>Salaries and Wages Total</b>	<b>0</b>	<b>0</b>	<b>72,584</b>	<b>70,858</b>	<b>70,858</b>	<b>70,858</b>

MARION COUNTY FY 2016-17 BUDGET  
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<b>515 - Stormwater Management</b>	<b>Actual FY 13-14</b>	<b>Actual FY 14-15</b>	<b>Budget FY 15-16</b>	<b>Proposed FY 16-17</b>	<b>Approved FY 16-17</b>	<b>Adopted FY 16-17</b>
<b>Personnel Services</b>						
<b>Fringe Benefits</b>						
512010 Fringe Benefits Budget Only	0	0	1,500	0	0	0
512110 PERS	0	0	11,019	11,303	11,303	11,303
512130 PERS Debt Service	0	0	3,558	3,295	3,295	3,295
512200 FICA	0	0	5,286	5,421	5,421	5,421
512310 Medical Insurance	0	0	18,270	18,330	18,330	18,330
512320 Dental Insurance	0	0	1,755	1,815	1,815	1,815
512330 Group Term Life Insurance	0	0	130	134	134	134
512340 Long Term Disability Insurance	0	0	396	300	300	300
512400 Unemployment Insurance	0	0	332	263	263	263
512520 Workers Comp Insurance	0	0	38	38	38	38
512600 Wellness Program	0	0	50	50	50	50
512610 Employee Assistance Program	0	0	35	35	35	35
<b>Fringe Benefits Total</b>	<b>0</b>	<b>0</b>	<b>42,369</b>	<b>40,984</b>	<b>40,984</b>	<b>40,984</b>
<b>Personnel Services Total</b>	<b>0</b>	<b>0</b>	<b>114,953</b>	<b>111,842</b>	<b>111,842</b>	<b>111,842</b>
<b>Materials and Services</b>						
<b>Supplies</b>						
521010 Office Supplies	0	0	250	250	250	250
521030 Field Supplies	0	0	14,600	15,800	15,800	15,800
521070 Departmental Supplies	0	0	1,000	0	0	0
<b>Supplies Total</b>	<b>0</b>	<b>0</b>	<b>15,850</b>	<b>16,050</b>	<b>16,050</b>	<b>16,050</b>
<b>Materials</b>						
522060 Sign Materials	0	0	2,000	400	400	400
522140 Small Tools	0	0	2,600	1,300	1,300	1,300
<b>Materials Total</b>	<b>0</b>	<b>0</b>	<b>4,600</b>	<b>1,700</b>	<b>1,700</b>	<b>1,700</b>
<b>Communications</b>						
523050 Postage	0	0	1,000	1,000	1,000	1,000
523060 Cellular Phones	0	0	900	920	920	920
523100 Radios and Accessories	0	0	150	0	0	0
<b>Communications Total</b>	<b>0</b>	<b>0</b>	<b>2,050</b>	<b>1,920</b>	<b>1,920</b>	<b>1,920</b>
<b>Contracted Services</b>						
525185 Community Education Services	0	0	52,500	47,000	47,000	47,000
525235 Laboratory Services	0	0	1,500	1,500	1,500	1,500
525360 Public Works Services	0	0	123,991	191,600	191,600	191,600
525710 Printing Services	0	0	5,000	5,000	5,000	5,000
525715 Advertising	0	0	10,000	10,000	10,000	10,000
525999 Other Contracted Services	0	0	37,500	60,500	60,500	60,500
<b>Contracted Services Total</b>	<b>0</b>	<b>0</b>	<b>230,491</b>	<b>315,600</b>	<b>315,600</b>	<b>315,600</b>
<b>Rentals</b>						
527120 Motor Pool Mileage	0	0	200	200	200	200
527200 Building Rental County	0	0	0	4,614	4,614	4,614
527300 Equipment Rental	0	0	750	540	540	540
<b>Rentals Total</b>	<b>0</b>	<b>0</b>	<b>950</b>	<b>5,354</b>	<b>5,354</b>	<b>5,354</b>

MARION COUNTY FY 2016-17 BUDGET  
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PUBLIC WORKS

<b>515 - Stormwater Management</b>	<b>Actual FY 13-14</b>	<b>Actual FY 14-15</b>	<b>Budget FY 15-16</b>	<b>Proposed FY 16-17</b>	<b>Approved FY 16-17</b>	<b>Adopted FY 16-17</b>
<b>Materials and Services</b>						
<b>Miscellaneous</b>						
529110 Mileage Reimbursement	0	0	150	150	150	150
529130 Meals	0	0	75	75	75	75
529140 Lodging	0	0	1,325	1,325	1,325	1,325
529230 Training	0	0	5,000	3,350	3,350	3,350
529300 Dues and Memberships	0	0	650	665	665	665
529860 Permits	0	0	0	875	875	875
<b>Miscellaneous Total</b>	<b>0</b>	<b>0</b>	<b>7,200</b>	<b>6,440</b>	<b>6,440</b>	<b>6,440</b>
<b>Materials and Services Total</b>	<b>0</b>	<b>0</b>	<b>261,141</b>	<b>347,064</b>	<b>347,064</b>	<b>347,064</b>
<b>Administrative Charges</b>						
611100 County Admin Allocation	0	0	0	1,893	1,893	1,893
611250 Risk Management Allocation	0	0	0	200	200	200
611400 Information Tech Allocation	0	0	0	6,788	6,788	6,788
611410 FIMS Allocation	0	0	0	5,275	5,275	5,275
611420 Telecommunications Allocation	0	0	0	518	518	518
611430 Info Tech Direct Charges	0	0	0	7,827	7,827	7,827
611600 Finance Allocation	0	0	0	8,047	8,047	8,047
611800 MCBEE Allocation	0	0	0	312	312	312
612100 IT Equipment Use Charges	0	0	0	697	697	697
614100 Liability Insurance Allocation	0	0	0	500	500	500
614200 WC Insurance Allocation	0	0	0	300	300	300
<b>Administrative Charges Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>32,357</b>	<b>32,357</b>	<b>32,357</b>
<b>Capital Outlay</b>						
534600 Site Improvements	0	0	45,000	12,000	12,000	12,000
<b>Capital Outlay Total</b>	<b>0</b>	<b>0</b>	<b>45,000</b>	<b>12,000</b>	<b>12,000</b>	<b>12,000</b>
<b>Contingency</b>						
571010 Contingency	0	0	0	49,000	49,000	49,000
<b>Contingency Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>49,000</b>	<b>49,000</b>	<b>49,000</b>
<b>Ending Fund Balance</b>						
573010 Unapprop Ending Fund Balance	0	0	386,756	729,600	729,600	729,600
<b>Ending Fund Balance Total</b>	<b>0</b>	<b>0</b>	<b>386,756</b>	<b>729,600</b>	<b>729,600</b>	<b>729,600</b>
<b>Stormwater Management Total</b>	<b>0</b>	<b>0</b>	<b>807,850</b>	<b>1,281,863</b>	<b>1,281,863</b>	<b>1,281,863</b>
<b>595 - Fleet Management</b>	<b>Actual FY 13-14</b>	<b>Actual FY 14-15</b>	<b>Budget FY 15-16</b>	<b>Proposed FY 16-17</b>	<b>Approved FY 16-17</b>	<b>Adopted FY 16-17</b>
<b>Materials and Services</b>						
<b>Supplies</b>						
521030 Field Supplies	0	1	0	0	0	0
521210 Gasoline	12,388	11,442	12,500	12,328	12,328	12,328
521220 Diesel	12	0	0	0	0	0
<b>Supplies Total</b>	<b>12,400</b>	<b>11,443</b>	<b>12,500</b>	<b>12,328</b>	<b>12,328</b>	<b>12,328</b>
<b>Contracted Services</b>						
525360 Public Works Services	58,327	65,650	65,920	67,632	67,632	67,632
<b>Contracted Services Total</b>	<b>58,327</b>	<b>65,650</b>	<b>65,920</b>	<b>67,632</b>	<b>67,632</b>	<b>67,632</b>

MARION COUNTY FY 2016-17 BUDGET  
BY DEPARTMENT  
PUBLIC WORKS

<b>595 - Fleet Management</b>	<b>Actual FY 13-14</b>	<b>Actual FY 14-15</b>	<b>Budget FY 15-16</b>	<b>Proposed FY 16-17</b>	<b>Approved FY 16-17</b>	<b>Adopted FY 16-17</b>
<b>Materials and Services</b>						
<b>Repairs and Maintenance</b>						
526012 Vehicle Maintenance	329,184	295,589	340,000	319,542	319,542	319,542
526014 Radio Maintenance	2,107	1,195	1,500	1,100	1,100	1,100
<b>Repairs and Maintenance Total</b>	<b>331,291</b>	<b>296,784</b>	<b>341,500</b>	<b>320,642</b>	<b>320,642</b>	<b>320,642</b>
<b>Rentals</b>						
527140 County Parking	3,540	3,960	3,960	3,960	3,960	3,960
<b>Rentals Total</b>	<b>3,540</b>	<b>3,960</b>	<b>3,960</b>	<b>3,960</b>	<b>3,960</b>	<b>3,960</b>
<b>Miscellaneous</b>						
529820 Vehicle Registration	5,791	2,575	4,000	3,859	3,859	3,859
<b>Miscellaneous Total</b>	<b>5,791</b>	<b>2,575</b>	<b>4,000</b>	<b>3,859</b>	<b>3,859</b>	<b>3,859</b>
<b>Materials and Services Total</b>	<b>411,349</b>	<b>380,412</b>	<b>427,880</b>	<b>408,421</b>	<b>408,421</b>	<b>408,421</b>
<b>Administrative Charges</b>						
611100 County Admin Allocation	3,885	3,425	4,194	4,139	4,139	4,139
611230 Courier Allocation	114	118	180	195	195	195
611250 Risk Management Allocation	1,575	1,563	1,717	1,745	1,745	1,745
611255 Benefits Allocation	600	589	1,027	876	876	876
611260 Human Resources Allocation	1,798	2,050	3,438	3,488	3,488	3,488
611400 Information Tech Allocation	11,005	9,131	8,260	7,654	7,654	7,654
611410 FIMS Allocation	5,706	5,409	5,667	6,001	6,001	6,001
611420 Telecommunications Allocation	1,022	635	627	565	565	565
611430 Info Tech Direct Charges	12,670	10,120	10,492	8,945	8,945	8,945
611600 Finance Allocation	8,400	5,966	7,799	7,395	7,395	7,395
611800 MCBEE Allocation	165	282	751	356	356	356
612100 IT Equipment Use Charges	0	0	798	797	797	797
614100 Liability Insurance Allocation	4,700	4,700	5,100	6,800	6,800	6,800
614200 WC Insurance Allocation	500	600	300	200	200	200
<b>Administrative Charges Total</b>	<b>52,140</b>	<b>44,588</b>	<b>50,350</b>	<b>49,156</b>	<b>49,156</b>	<b>49,156</b>
<b>Capital Outlay</b>						
532100 Automobiles	429,250	162,347	333,144	382,921	382,921	382,921
532200 Pickups and Trucks	1,085,547	477,209	942,984	829,249	829,249	829,249
<b>Capital Outlay Total</b>	<b>1,514,797</b>	<b>639,557</b>	<b>1,276,128</b>	<b>1,212,170</b>	<b>1,212,170</b>	<b>1,212,170</b>
<b>Special Payments</b>						
551100 Interfund Loan Disbursements	0	0	2,500,000	0	0	0
<b>Special Payments Total</b>	<b>0</b>	<b>0</b>	<b>2,500,000</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Contingency</b>						
571010 Contingency	0	0	86,430	160,000	160,000	160,000
<b>Contingency Total</b>	<b>0</b>	<b>0</b>	<b>86,430</b>	<b>160,000</b>	<b>160,000</b>	<b>160,000</b>
<b>Ending Fund Balance</b>						
573010 Unapprop Ending Fund Balance	0	0	1,339,532	1,545,184	1,545,184	1,545,184
<b>Ending Fund Balance Total</b>	<b>0</b>	<b>0</b>	<b>1,339,532</b>	<b>1,545,184</b>	<b>1,545,184</b>	<b>1,545,184</b>
<b>Fleet Management Total</b>	<b>1,978,286</b>	<b>1,064,557</b>	<b>5,680,320</b>	<b>3,374,931</b>	<b>3,374,931</b>	<b>3,374,931</b>
<b>Public Works Grand Total</b>	<b>48,310,591</b>	<b>49,455,225</b>	<b>99,406,123</b>	<b>94,227,083</b>	<b>94,227,083</b>	<b>94,227,083</b>

MARION COUNTY FY 2016-17 BUDGET  
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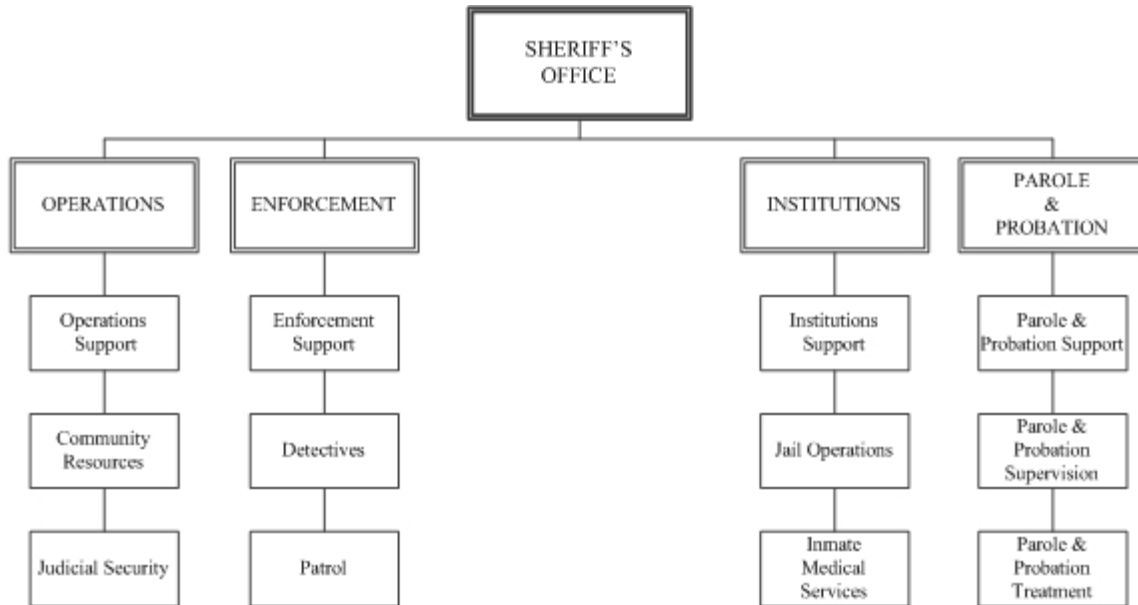
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MARION COUNTY FY 2016-17 BUDGET  
BY DEPARTMENT  
SHERIFF'S OFFICE

## SHERIFF'S OFFICE



### MISSION STATEMENT

The Marion County Sheriff's Office will provide the highest level of public safety services in partnership with our communities. The Sheriff's Office provides this through the foundational character traits of Integrity, Courage, Discipline, Loyalty, Diligence, Humility, Optimism, and Conviction.

### GOALS AND OBJECTIVES

- Goal 1 To have goals and objectives that align with the county strategic priorities and the services provided under County Goal #3 of Public Safety. While the goals and objectives stay consistent for the Sheriff's Office, the approach to how they are accomplished changes over time with the introduction of new technology, new case law, results of applicable studies and surveys, and other related factors.
  
- Goal 2 To keep our community safe through maintaining a safe and secure jail and work/transition center, patrolling and conducting criminal investigations, providing civil process, supervising offenders through Parole and Probation, providing search and rescue response, and keeping our courts safe and accessible to the public through judicial security.
  - Objective 1 To develop strategies aligned with the county's short and long term priorities on public safety with an emphasis on reducing recidivism, reducing prison admissions, and diverting mentally ill persons from the criminal justice system while enhancing public safety in the community.
  
- Goal 3 To continue to work collaboratively with our community and public safety partners with an emphasis on the prevention of crime, problem solving, and being responsive to the community's needs for public safety.
  - Objective 1 The Sheriff's Office has an overall philosophy of problem solving with community members, leaders, businesses, and other public safety organizations to develop strategies that address livability concerns. This is accomplished through engagement, education, analysis, implementation and follow through.

MARION COUNTY FY 2016-17 BUDGET  
BY DEPARTMENT  
SHERIFF'S OFFICE

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Goal 4 To continue to seek and retain professional and competent staff as well as continue the professional development of all employees.

Objective 1 To recruit, train and retain competent, professional employees who are prepared for the modern day public safety challenges put before them.

Goal 5 To be fiscally responsible and maximize the public's resources we are entrusted with. This goal is accomplished by continued efforts to utilize the dollars allocated and make the best choices with those dollars.

Objective 1 To strive to be an organization that is fiscally responsible, showing a good return on the tax payers' financial investment through sound public safety strategies, priorities, and best practices.

## DEPARTMENT OVERVIEW

The Marion County Sheriff's Office is a public safety organization that provides services to all residents within the county. These services are delivered through four divisions--Operations, Enforcement, Institutions, and Parole and Probation.

The Operations Division is responsible for judicial security (court security), civil process/service, criminal records entry, code enforcement, crime prevention, public information, and all administrative functions including payroll, human resources, recruitment, training and certification, budget management, purchasing and contracts, grant management, property control, and policy and procedures.

The Enforcement Division serves a population base of approximately 329,770 (2015 Census Estimate--Portland State University, Population Research Center) of which approximately 87,369 are residents who live in rural areas, unincorporated cities (census designated places such as Four Corners, Hayesville, Brooks, etc.), and another 12,490 in cities without local police protection. The services provided include patrol, traffic safety, criminal investigations, drug investigations, gang enforcement, search and rescue, marine patrol, and various law enforcement contracts.

The Institutions Division is responsible for operating the jail, with a current budgeted capacity of 415 beds, and a work release/transition center currently at a budgeted capacity of 144 beds. The maximum capacity for the facilities is 820 beds, 620 at the jail and 200 at the work/transition center. The division is responsible for fingerprinting, photographing, and processing all offenders who are arrested and brought to the jail by the various law enforcement agencies operating within Marion County. In 2015, there were 14,193 (as compared to 15,190 in 2014) offenders booked into the jail.

The jail facility houses pre-trial and sentenced/sanctioned inmates and has two major functions: intake (booking/release) and inmate housing. Intake provides the services of property inventory, identification (photographs and fingerprints) and records. Inmate housing utilizes both the jail and work/transition center to house various levels of offenders that range from unclassified to maximum security. The jail provides services to inmates with special needs such as medical, mental health, and disciplinary issues.

The work/transition center provides housing for minimum custody inmates who are serving sanctions imposed by their probation/parole deputy or offenders sentenced by the judicial system. Most inmates housed at the work/transition center facility participate in community work crews and projects. There were 1,199 total offenders sent to the work/transition center in 2015. The work/transition center plays a major role in the ability to hold offenders accountable and successfully transition them back into the community through various programs.

MARION COUNTY FY 2016-17 BUDGET  
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SHERIFF'S OFFICE

The Parole and Probation Division is responsible for reintegration and supervision of offenders located within county boundaries. Marion County is currently responsible for the supervision of approximately 3,664 offenders, with an additional 1,767 offenders (approximately) who are on abscond status. The division provides supervision, sanctions, contracted drug and alcohol treatment, contracted sex offender treatment, cognitive classes, employment coordination, and victim restitution. The primary focus of this division is to transition the offender back to the community and reduce recidivism.

**RESOURCE AND REQUIREMENT SUMMARY**

Sheriff's Office	FY 13-14 ACTUAL	FY 14-15 ACTUAL	FY 15-16 BUDGET	FY 16-17 ADOPTED	+/- %
<b>RESOURCES</b>					
Licenses and Permits	28,445	57,960	55,000	51,000	-7.3%
Intergovernmental Federal	1,433,259	1,241,267	1,026,979	771,230	-24.9%
Intergovernmental State	13,831,440	12,036,078	13,810,178	14,167,656	2.6%
Charges for Services	3,319,463	3,271,519	3,376,997	3,027,260	-10.4%
Fines and Forfeitures	1,877,442	2,188,462	1,960,050	1,745,091	-11.0%
Interest	27,436	30,423	4,211	3,436	-18.4%
Other Revenues	45,641	22,278	2,850	4,500	57.9%
General Fund Transfers	29,079,284	29,558,053	32,642,164	33,984,791	4.1%
Other Fund Transfers	4,424,601	4,220,947	4,246,056	4,175,405	-1.7%
Net Working Capital	3,449,898	4,201,795	3,588,942	3,386,691	-5.6%
<b>TOTAL RESOURCES</b>	<b>57,516,909</b>	<b>56,828,782</b>	<b>60,713,427</b>	<b>61,317,060</b>	<b>1.0%</b>
<b>REQUIREMENTS</b>					
Personnel Services					
Salaries and Wages	22,630,548	23,223,047	25,153,614	26,358,966	4.8%
Fringe Benefits	10,861,622	11,936,823	13,073,262	13,245,682	1.3%
<b>Total Personnel Services</b>	<b>33,492,170</b>	<b>35,159,870</b>	<b>38,226,876</b>	<b>39,604,648</b>	<b>3.6%</b>
Materials and Services					
Supplies	1,440,338	1,365,573	1,616,449	1,518,640	-6.1%
Materials	165,602	188,738	295,788	304,942	3.1%
Communications	295,510	289,600	387,863	360,730	-7.0%
Utilities	660,220	684,558	678,385	695,225	2.5%
Contracted Services	5,194,819	4,533,521	5,346,796	5,503,699	2.9%
Repairs and Maintenance	272,674	313,274	339,193	357,388	5.4%
Rentals	1,319,288	1,252,114	1,256,188	1,268,755	1.0%
Insurance	16,147	7,963	772	695	-10.0%
Miscellaneous	282,970	264,276	370,201	394,005	6.4%
<b>Total Materials and Services</b>	<b>9,647,568</b>	<b>8,899,617</b>	<b>10,291,635</b>	<b>10,404,079</b>	<b>1.1%</b>
Administrative Charges	5,585,486	5,466,926	6,205,944	6,379,093	2.8%
Capital Outlay	355,076	64,200	217,380	126,144	-42.0%
Transfers Out	4,234,814	3,641,815	4,070,361	3,857,582	-5.2%
Contingency	0	0	1,701,231	552,030	-67.6%
Ending Fund Balance	0	0	0	393,484	n.a.
<b>TOTAL REQUIREMENTS</b>	<b>53,315,114</b>	<b>53,232,428</b>	<b>60,713,427</b>	<b>61,317,060</b>	<b>1.0%</b>
<b>FTE</b>	343.30	344.30	349.50	349.50	0.0%

MARION COUNTY FY 2016-17 BUDGET  
BY DEPARTMENT  
SHERIFF'S OFFICE

Fund Name	<b>FUNDS</b>				% of Total
	FY 13-14 ACTUAL	FY 14-15 ACTUAL	FY 15-16 BUDGET	FY 16-17 ADOPTED	
<b>RESOURCES</b>					
FND 100 General Fund	34,379,246	34,677,454	37,583,976	38,853,496	63.4%
FND 180 Community Corrections	15,282,294	14,743,640	15,632,011	16,011,023	26.1%
FND 250 Sheriff Grants	4,259,535	4,001,876	4,047,882	3,737,759	6.1%
FND 255 Traffic Safety Team	3,026,630	2,864,443	3,038,766	2,195,506	3.6%
FND 290 Inmate Welfare	569,204	541,370	410,792	519,276	0.8%
<b>TOTAL RESOURCES</b>	<b>57,516,909</b>	<b>56,828,782</b>	<b>60,713,427</b>	<b>61,317,060</b>	<b>100.0%</b>
<b>REQUIREMENTS</b>					
FND 100 General Fund	34,379,246	34,677,454	37,583,976	38,853,496	63.4%
FND 180 Community Corrections	13,226,543	13,461,784	15,632,011	16,011,023	26.1%
FND 250 Sheriff Grants	3,262,243	2,995,124	4,047,882	3,737,759	6.1%
FND 255 Traffic Safety Team	2,156,103	1,759,489	3,038,766	2,195,506	3.6%
FND 290 Inmate Welfare	290,979	338,578	410,792	519,276	0.8%
<b>TOTAL REQUIREMENTS</b>	<b>53,315,114</b>	<b>53,232,428</b>	<b>60,713,427</b>	<b>61,317,060</b>	<b>100.0%</b>

	<b>PROGRAMS</b>				+/- %
	FY 13-14 ACTUAL	FY 14-15 ACTUAL	FY 15-16 BUDGET	FY 16-17 ADOPTED	
<b>RESOURCES</b>					
SO Operations Support	5,224,819	5,402,443	5,960,073	6,170,966	3.5%
Community Resource Unit	1,521,725	1,726,098	1,864,289	1,922,134	3.1%
Judicial Security	1,806,164	1,950,760	2,035,283	2,075,741	2.0%
Enforcement Support	753,770	773,424	858,566	874,238	1.8%
Detectives	1,700,506	1,967,818	2,171,493	2,145,058	-1.2%
Patrol	10,519,078	10,147,765	10,837,296	10,229,950	-5.6%
Institutions Support	3,031,756	3,157,093	3,347,607	3,423,032	2.3%
Jail Operations	14,626,960	14,762,547	15,858,941	16,490,620	4.0%
Inmate Medical Services	3,323,819	2,714,849	2,829,211	2,855,383	0.9%
Parole and Probation Support	6,717,991	6,670,638	6,661,946	6,793,073	2.0%
Parole and Probation Supervsn	7,507,729	6,887,289	7,599,650	7,627,868	0.4%
Parole and Probation Treatment	782,593	668,059	689,072	708,997	2.9%
<b>TOTAL RESOURCES</b>	<b>57,516,909</b>	<b>56,828,782</b>	<b>60,713,427</b>	<b>61,317,060</b>	<b>1.0%</b>
<b>REQUIREMENTS</b>					
SO Operations Support	4,937,902	5,105,619	5,960,073	6,170,966	3.5%
Community Resource Unit	1,474,627	1,629,999	1,864,289	1,922,134	3.1%
Judicial Security	1,806,164	1,950,760	2,035,283	2,075,741	2.0%
Enforcement Support	753,770	773,424	858,566	874,238	1.8%
Detectives	1,605,622	1,789,317	2,171,493	2,145,058	-1.2%
Patrol	9,444,875	8,843,518	10,837,296	10,229,950	-5.6%
Institutions Support	3,031,756	3,157,093	3,347,607	3,423,032	2.3%
Jail Operations	13,985,101	14,273,244	15,858,941	16,490,620	4.0%
Inmate Medical Services	3,323,819	2,714,849	2,829,211	2,855,383	0.9%
Parole and Probation Support	5,972,061	6,106,443	6,661,946	6,793,073	2.0%
Parole and Probation Supervsn	6,342,344	6,293,036	7,599,650	7,627,868	0.4%
Parole and Probation Treatment	637,072	595,126	689,072	708,997	2.9%
<b>TOTAL REQUIREMENTS</b>	<b>53,315,114</b>	<b>53,232,428</b>	<b>60,713,427</b>	<b>61,317,060</b>	<b>1.0%</b>

MARION COUNTY FY 2016-17 BUDGET  
BY DEPARTMENT  
SHERIFF'S OFFICE

**SO Operations Support Program**

- Responsible for all administrative functions to include payroll, human resources, budget, accounting, contracts, purchasing, recruitment, property management, program analysis, and grant management.
- Processes and records all data generated by calls for service and investigations conducted by enforcement deputies including public information disclosure for records requests.
- Processes and serves all civil action/papers, completes court ordered property foreclosure sales, issues concealed handgun permits, and manages vehicle impound.
- Responsible for professional standards, training including assessment and tracking, policy/procedure management, and accreditation management.

**Program Summary**

Sheriff's Office	Program: SO Operations Support				
	FY 13-14 ACTUAL	FY 14-15 ACTUAL	FY 15-16 BUDGET	FY 16-17 ADOPTED	+/- %
<b>RESOURCES</b>					
Intergovernmental Federal	122,259	120,010	154,873	73,834	-52.3%
Intergovernmental State	707,059	767,455	866,002	859,388	-0.8%
Charges for Services	642,110	677,055	468,950	562,901	20.0%
Other Revenues	80	34	0	0	n.a.
General Fund Transfers	3,496,768	3,542,412	4,135,686	4,316,319	4.4%
Other Fund Transfers	10,673	8,560	0	90	n.a.
Net Working Capital	245,870	286,917	334,562	358,434	7.1%
<b>TOTAL RESOURCES</b>	<b>5,224,819</b>	<b>5,402,443</b>	<b>5,960,073</b>	<b>6,170,966</b>	<b>3.5%</b>
<b>REQUIREMENTS</b>					
Personnel Services	2,741,634	2,899,857	3,118,406	3,201,015	2.6%
Materials and Services	1,615,900	1,679,784	1,990,851	1,987,853	-0.2%
Administrative Charges	574,936	520,076	605,780	704,849	16.4%
Capital Outlay	5,431	5,902	0	0	n.a.
Contingency	0	0	245,036	148,343	-39.5%
Ending Fund Balance	0	0	0	128,906	n.a.
<b>TOTAL REQUIREMENTS</b>	<b>4,937,902</b>	<b>5,105,619</b>	<b>5,960,073</b>	<b>6,170,966</b>	<b>3.5%</b>
<b>FTE</b>	29.00	29.50	30.00	30.00	0.0%

MARION COUNTY FY 2016-17 BUDGET  
 BY DEPARTMENT  
 SHERIFF'S OFFICE

**FTE By Position Title By Program**

<b>Program: SO Operations Support</b>	
<b>Position Title</b>	<b>FTE</b>
Accounting Clerk	1.00
Accounting Specialist	1.00
Administrative Assistant	1.00
Administrative Assistant (Confidential)	1.00
Administrative Services Manager Sr	1.00
Budget Analyst 1	1.00
Budget Analyst 2	1.00
Chief Civil Supervisor	1.00
Contracts Specialist	1.00
Deputy Sheriff - Enforcement	3.00
Deputy Sheriff - Enforcement (Bilingual)	1.00
Division Commander	1.00
Lieutenant	1.00
Management Analyst 1 (Confidential)	1.00
Management Analyst 2	1.00
Office Specialist 2	1.00
Sheriff	1.00
Sheriffs Office Property Specialist	1.00
Support Services Technician	7.00
Support Services Technician (Bilingual)	2.00
Undersheriff	1.00
<b>Program SO Operations Support FTE Total:</b>	<b>30.00</b>

- The FTE count does not include 1.15 temp positions budgeted for this program.

*FTE Changes*

There are no FTE changes for FY 16-17.

MARION COUNTY FY 2016-17 BUDGET  
BY DEPARTMENT  
SHERIFF'S OFFICE

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**SO Operations Support Program Budget Justification**

**RESOURCES**

Resources for this program come from several funds including County General Fund, Community Corrections, Sheriff's Grants, and Traffic Safety Team.

The increase in General Fund Transfer is a result of Personnel Services increases for normal step increases, salary study/market adjustments, and collective bargaining agreement increases as described below. There is a specific decrease to Other Federal Revenues related to the winding down of the Veteran's Court Grant. Charges for Services are increased due to increased Sheriff Service Fees and Gun Permit Fees related to Civil Foreclosures and new and renewed concealed handgun licenses.

Net Working Capital is increased related gun permit fees in the Concealed Handgun License service and Traffic Safety Team revenue to cover expenses in this program.

**REQUIREMENTS**

The increase in Personnel Services is due to salary study/market adjustments for sworn staff including sergeants, lieutenants and deputies and some non-sworn staff in the Marion County Law Enforcement Association (MCLEA). It also includes a 2% COLA for all MCLEA members and related Fringe Benefits increases.

In Materials and Services, there is an overall decrease. However, there were several significant increases and decreases throughout this category. Dispatch Services for the Willamette Valley Communications Center contract for FY 16-17 increased and has a decision package of \$54,826 included in this budget.

Contingency is budgeted for unforeseen expenditures and is within the ten percent of total operating expenses.

MARION COUNTY FY 2016-17 BUDGET  
BY DEPARTMENT  
SHERIFF'S OFFICE

**Community Resource Unit Program**

- Responsible for public information and media relations including press releases related to current events impacting the community. Focuses on crime prevention and activities in the community to create partnerships and positive interactions through education and information sharing. Participates in community events throughout the year.
- Participates in Neighborhood Watch programs and provides resources for neighbors and citizens who want to organize efforts to prevent crime in their neighborhoods.
- Provides crisis outreach resources and mobile response to residents with mental health issues.
- Responsible for managing the Alarm Permit program including education to residents, business owners, and security vendors regarding the Alarm Ordinance.
- Provides School Resource Officer services to the Salem-Keizer School District and the Chemawa Indian School, in coordination with the Enforcement Division.
- Provides County Code Enforcement by responding to complaints and concerns and initiating cases for violations regarding county ordinances; i.e., graffiti, tall grass and weeds, building code violations, abandoned vehicles, illegal dumping, etc.

**Program Summary**

Sheriff's Office	Program: Community Resource Unit				
	FY 13-14 ACTUAL	FY 14-15 ACTUAL	FY 15-16 BUDGET	FY 16-17 ADOPTED	+/- %
<b>RESOURCES</b>					
Licenses and Permits	28,445	57,960	55,000	51,000	-7.3%
Intergovernmental Federal	577,725	561,926	536,361	547,930	2.2%
Charges for Services	298,815	443,965	407,158	435,757	7.0%
Other Revenues	12,561	4,526	500	500	0.0%
General Fund Transfers	540,254	610,623	759,525	782,071	3.0%
Other Fund Transfers	0	0	9,645	7,915	-17.9%
Net Working Capital	63,924	47,098	96,100	96,961	0.9%
<b>TOTAL RESOURCES</b>	<b>1,521,725</b>	<b>1,726,098</b>	<b>1,864,289</b>	<b>1,922,134</b>	<b>3.1%</b>
<b>REQUIREMENTS</b>					
Personnel Services	1,158,109	1,291,056	1,340,641	1,383,576	3.2%
Materials and Services	195,459	203,529	244,063	265,301	8.7%
Administrative Charges	121,058	135,414	172,280	156,065	-9.4%
Contingency	0	0	107,305	117,192	9.2%
<b>TOTAL REQUIREMENTS</b>	<b>1,474,627</b>	<b>1,629,999</b>	<b>1,864,289</b>	<b>1,922,134</b>	<b>3.1%</b>
<b>FTE</b>	11.75	12.75	12.45	12.45	0.0%



MARION COUNTY FY 2016-17 BUDGET  
 BY DEPARTMENT  
 SHERIFF'S OFFICE

**FTE By Position Title By Program**

<b>Program: Community Resource Unit</b>	
<b>Position Title</b>	<b>FTE</b>
Administrative Assistant	1.00
Code Enforcement Aide	1.00
Code Enforcement Officer	2.00
Deputy Sheriff - Enforcement	7.00
Sergeant	1.45
<b>Program Community Resource Unit FTE Total:</b>	<b>12.45</b>

- The FTE count does not include a 0.70 temp position budgeted for this program.

*FTE Changes*

There are no FTE changes for FY 16-17.

**Community Resource Unit Program Budget Justification**

**RESOURCES**

This program is funded by County General Fund and Sheriff's Grants Fund. The increase in General Fund Transfer is a result of Personnel Services increases for normal step increases, salary study/market adjustments, and collective bargaining agreement increases as described below.

The Sheriff's contracted Enforcement Services and Code Enforcement Services charges were increased to cover Personnel Services related costs.

Other Fund Transfers is a transfer from Health Department to cover data entry services for the Mental Health Team.

**REQUIREMENTS**

The increase in Personnel Services is due to salary study/market adjustments for sworn staff including sergeants, lieutenants and deputies and some non-sworn staff in the Marion County Law Enforcement Association (MCLEA). It also includes a 2% COLA for all MCLEA members and related Fringe Benefits increases.

In Materials and Services is specifically increased due to costs in the Mental Health Team previously paid for by a Federal Grant with fuel being the most significant increase. Contracted Services included in this category is related to the increased cost for dispatch services passed on to School Resource Officers service contracts.

Contingency is budgeted for unforeseen expenditures and is within the ten percent of total operating expenses. Contingency increase is a result of increased Alarm service revenue and minimal expenditure increases.

MARION COUNTY FY 2016-17 BUDGET  
BY DEPARTMENT  
SHERIFF'S OFFICE

**Judicial Security Program**

- Provides courtroom and judicial security for 17 courtrooms within the county. Services are provided at the Circuit Court facilities located in the Courthouse, the Jail Annex, and the Juvenile facility.
- Provides prisoner transports to and from various correctional facilities including the Oregon State Hospital and Oregon Youth Authority.
- Provides security for pre-trial and sentenced individuals involved in medical emergencies during court proceedings.
- Provides adult and juvenile threat assessment services for various agencies throughout the county. Also provides security audits and safety plans for county buildings.

**Program Summary**

Sheriff's Office	Program: Judicial Security				
	FY 13-14 ACTUAL	FY 14-15 ACTUAL	FY 15-16 BUDGET	FY 16-17 ADOPTED	+/- %
<b>RESOURCES</b>					
Charges for Services	253	515	0	0	n.a.
General Fund Transfers	1,805,875	1,950,245	2,035,283	2,075,741	2.0%
Net Working Capital	36	0	0	0	n.a.
<b>TOTAL RESOURCES</b>	<b>1,806,164</b>	<b>1,950,760</b>	<b>2,035,283</b>	<b>2,075,741</b>	<b>2.0%</b>
<b>REQUIREMENTS</b>					
Personnel Services	1,475,463	1,670,533	1,705,473	1,766,236	3.6%
Materials and Services	74,407	71,475	73,732	72,965	-1.0%
Administrative Charges	256,294	208,751	256,078	236,540	-7.6%
<b>TOTAL REQUIREMENTS</b>	<b>1,806,164</b>	<b>1,950,760</b>	<b>2,035,283</b>	<b>2,075,741</b>	<b>2.0%</b>
<b>FTE</b>	15.00	14.50	14.00	14.00	0.0%

**FTE By Position Title By Program**

<b>Program: Judicial Security</b>	
Position Title	FTE
Deputy Sheriff - Institutions	9.00
Deputy Sheriff - Enforcement	4.00
Sergeant	1.00
<b>Program Judicial Security FTE Total:</b>	<b>14.00</b>

- The FTE count does not include 2.90 temp positions budgeted for this program.

FTE Changes

There are no FTE changes for FY 16-17.

MARION COUNTY FY 2016-17 BUDGET  
BY DEPARTMENT  
SHERIFF'S OFFICE

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**Judicial Security Program Budget Justification**

RESOURCES

General Fund is the only resource for this program. The increase in General Fund Transfer is a result of Personnel Services increases as described below.

REQUIREMENTS

The increase in Personnel Services is due to salary study/market adjustments for sworn staff including sergeants, lieutenants and deputies and some non-sworn staff in the Marion County Law Enforcement Association (MCLEA). It also includes a 2% COLA for all MCLEA members and related Fringe Benefits increases.

Materials and Services increased to cover the needs of the program including an increase for an additional copier in Office Equipment Maintenance.

MARION COUNTY FY 2016-17 BUDGET  
BY DEPARTMENT  
SHERIFF'S OFFICE

**Enforcement Support Program**

- Provides oversight of the Enforcement Division functions.
- Ensures compliance with Oregon Accreditation Alliance in regard to enforcement policy and procedures.
- Conducts professional standards investigations and inquiries as necessary.

**Program Summary**

Sheriff's Office	Program: Enforcement Support				
	FY 13-14 ACTUAL	FY 14-15 ACTUAL	FY 15-16 BUDGET	FY 16-17 ADOPTED	+/- %
<b>RESOURCES</b>					
Charges for Services	98	870	0	0	n.a.
General Fund Transfers	753,672	772,554	858,566	874,238	1.8%
<b>TOTAL RESOURCES</b>	<b>753,770</b>	<b>773,424</b>	<b>858,566</b>	<b>874,238</b>	<b>1.8%</b>
<b>REQUIREMENTS</b>					
Personnel Services	531,387	562,866	590,627	605,129	2.5%
Materials and Services	125,403	127,074	158,257	174,493	10.3%
Administrative Charges	96,981	83,484	109,682	94,616	-13.7%
<b>TOTAL REQUIREMENTS</b>	<b>753,770</b>	<b>773,424</b>	<b>858,566</b>	<b>874,238</b>	<b>1.8%</b>
<b>FTE</b>	3.90	3.90	3.90	3.90	0.0%

**FTE By Position Title By Program**

<b>Program: Enforcement Support</b>	
Position Title	FTE
Division Commander	1.00
Lieutenant	1.90
Sergeant	1.00
<b>Program Enforcement Support FTE Total:</b>	<b>3.90</b>

*FTE Changes*

There are no FTE changes for FY 16-17.

**Enforcement Support Program Budget Justification**

**RESOURCES**

General Fund is the only resource for this program. The increase in General Fund Transfer is a result of Personnel Services increases for normal step increases, salary study/market adjustments, and collective bargaining agreement increases as described below.

**REQUIREMENTS**

The increase in Personnel Services is due to salary study/market adjustments for sworn staff including sergeants, lieutenants and deputies and some non-sworn staff in the Marion County Law Enforcement Association (MCLEA). It also includes a 2% COLA for all MCLEA members and related Fringe Benefits increases.

There is a slight increase to Materials and Services related to a contract for transcription services for internal and external investigations.

MARION COUNTY FY 2016-17 BUDGET  
BY DEPARTMENT  
SHERIFF'S OFFICE

**Detectives Program**

- The Criminal Investigations Unit (CIU) provides services in the areas of Computer Forensics, Street Crimes and Arson Investigations.
- Investigates homicides, serious assaults, missing persons, sex offenses, organized crime and robberies.
- Provides specially trained investigators in polygraph examinations, domestic violence, and crimes against children.
- Street Crimes Unit (SCU) detectives investigate drug activity complaints.
- Collaborates with the Parole and Probation Division for services provided by the high risk/Special Supervision Unit.

**Program Summary**

Sheriff's Office

Program: Detectives

	FY 13-14 ACTUAL	FY 14-15 ACTUAL	FY 15-16 BUDGET	FY 16-17 ADOPTED	+/- %
<b>RESOURCES</b>					
Intergovernmental Federal	44,084	123,974	18,374	18,374	0.0%
Intergovernmental State	42,254	22,419	23,557	21,697	-7.9%
Charges for Services	1,500	2,080	3,882	0	-100.0%
Fines and Forfeitures	1,881	3,570	0	0	n.a.
Interest	51	75	0	0	n.a.
General Fund Transfers	1,491,122	1,720,312	1,947,278	1,943,217	-0.2%
Other Fund Transfers	(346)	504	0	0	n.a.
Net Working Capital	119,960	94,883	178,402	161,770	-9.3%
<b>TOTAL RESOURCES</b>	<b>1,700,506</b>	<b>1,967,818</b>	<b>2,171,493</b>	<b>2,145,058</b>	<b>-1.2%</b>
<b>REQUIREMENTS</b>					
Personnel Services	1,188,327	1,460,455	1,622,802	1,624,548	0.1%
Materials and Services	147,362	111,450	210,396	174,213	-17.2%
Administrative Charges	240,869	209,489	248,114	248,482	0.1%
Capital Outlay	14,065	0	0	0	n.a.
Transfers Out	15,000	7,923	0	0	n.a.
Contingency	0	0	90,181	97,815	8.5%
<b>TOTAL REQUIREMENTS</b>	<b>1,605,622</b>	<b>1,789,317</b>	<b>2,171,493</b>	<b>2,145,058</b>	<b>-1.2%</b>
<b>FTE</b>	15.00	15.00	14.00	14.00	0.0%

MARION COUNTY FY 2016-17 BUDGET  
BY DEPARTMENT  
SHERIFF'S OFFICE

**FTE By Position Title By Program**

<b>Program: Detectives</b>	
<b>Position Title</b>	<b>FTE</b>
Administrative Specialist Detective Section	1.00
Deputy Sheriff - Enforcement	9.00
Deputy Sheriff - Enforcement (Bilingual)	1.00
Evidence Officer	2.00
Sergeant	1.00
<b>Program Detectives FTE Total:</b>	<b>14.00</b>

FTE Changes

There are no FTE changes for FY 16-17.

**Detectives Program Budget Justification**

**RESOURCES**

General Fund, Community Corrections and Sheriff's Office Grant Fund are the resources for this program. The increase in General Fund Transfer is a result of Personnel Services increases for normal step increases, salary study/market adjustments, and collective bargaining agreement increases as described below.

Charges for Services is reduced as the Fleet Management Fund issued in FY 15-16 a one-time credit regarding leased fleet vehicles.

Net Working Capital decrease is specific to Federal Forfeiture dollars based on current year projections.

**REQUIREMENTS**

The increase in Personnel Services is due to salary study/market adjustments for sworn staff including sergeants, lieutenants and deputies and some non-sworn staff in the Marion County Law Enforcement Association (MCLEA). It also includes a 2% COLA for all MCLEA members and related Fringe Benefits increases. The increase to Pager Pay in this program is a result of a change in the MCLEA collective bargaining agreement.

In Materials and Services, expenditures are reduced due to anticipated decreased fuel costs, and due to decreased needs previously supported by Federal Forfeiture dollars.

Contingency is budgeted for unforeseen expenditures and is within the ten percent of total operating expenses.

MARION COUNTY FY 2016-17 BUDGET  
BY DEPARTMENT  
SHERIFF'S OFFICE

**Patrol Program**

- Provides criminal and traffic law enforcement services 24 hours a day, 7 days a week for approximately 80,000-100,000 residences in the rural areas, unincorporated communities, and cities without dedicated police coverage or less than 24-hour law enforcement response services.
- Supports and assists various police agencies within Marion County on calls for service or investigations when requested.
- Provides Search and Rescue, Canine Teams, reserve and cadet programs, marine enforcement, and Special Weapons and Tactics Team (SWAT).
- Provides traffic enforcement and conducts community awareness/education presentations to reduce motor vehicle crashes, injuries and fatalities through enforcement patrol and services of the Traffic Safety Team--a self-funded program.
- Utilizes specialized investigators to reconstruct and investigate serious person crimes and/or fatal motor vehicle crashes.
- Provides contracted law enforcement services for cities, and other public/private entities for special events.

**Program Summary**

Sheriff's Office					Program: Patrol
	FY 13-14 ACTUAL	FY 14-15 ACTUAL	FY 15-16 BUDGET	FY 16-17 ADOPTED	+/- %
<b>RESOURCES</b>					
Intergovernmental Federal	56,572	58,510	48,452	56,092	15.8%
Intergovernmental State	462,194	214,614	182,861	175,573	-4.0%
Charges for Services	700,113	705,766	933,237	767,771	-17.7%
Fines and Forfeitures	1,875,561	2,184,892	1,960,050	1,745,091	-11.0%
Interest	7,787	9,763	4,211	3,436	-18.4%
Other Revenues	30,448	16,026	2,350	4,000	70.2%
General Fund Transfers	5,929,751	5,783,547	6,368,587	6,639,095	4.2%
Other Fund Transfers	198,323	100,445	128,829	129,818	0.8%
Net Working Capital	1,258,328	1,074,203	1,208,719	709,074	-41.3%
<b>TOTAL RESOURCES</b>	<b>10,519,078</b>	<b>10,147,765</b>	<b>10,837,296</b>	<b>10,229,950</b>	<b>-5.6%</b>
<b>REQUIREMENTS</b>					
Personnel Services	6,246,484	6,393,250	6,933,833	7,313,396	5.5%
Materials and Services	1,526,287	1,410,696	1,642,663	1,610,183	-2.0%
Administrative Charges	996,103	979,204	1,109,045	1,069,802	-3.5%
Capital Outlay	285,455	46,948	217,380	126,144	-42.0%
Transfers Out	390,545	13,420	312,779	100,000	-68.0%
Contingency	0	0	621,596	10,425	-98.3%
<b>TOTAL REQUIREMENTS</b>	<b>9,444,875</b>	<b>8,843,518</b>	<b>10,837,296</b>	<b>10,229,950</b>	<b>-5.6%</b>
<b>FTE</b>	57.65	55.65	56.65	56.65	0.0%

MARION COUNTY FY 2016-17 BUDGET  
BY DEPARTMENT  
SHERIFF'S OFFICE

**FTE By Position Title By Program**

<b>Program: Patrol</b>	
<b>Position Title</b>	<b>FTE</b>
Deputy Sheriff - Enforcement	45.00
Deputy Sheriff - Enforcement (Bilingual)	3.00
Deputy Sheriff - Enforcement Canyon Patrol DP	1.00
Lieutenant	0.10
Sergeant	6.55
Support Services Technician (Bilingual)	1.00
<b>Program Patrol FTE Total:</b>	<b>56.65</b>

- The FTE count does not include .80 temp position that is also budgeted for this program.

FTE Changes

There are no FTE changes for FY 16-17. However, there was a change in funding source for the Title III deputy for Canyon Patrol reflected in a decision package included with this budget request.

**Patrol Program Budget Justification**

**RESOURCES**

There are many different Resources for this program coming from three different funds including the General Fund, Sheriff's Grants Fund and Traffic Safety Team Fund.

The increase in General Fund Transfer is a result of Personnel Services increases as described below. There is a slight increase to Federal Revenue and a decrease to State Revenue related to contracts for BLM Patrol and State Park Patrol respectively.

Charges for Services is decreased, reflective of a Fleet Credit issued FY 15-16 to vehicles used for city contracts and the Traffic Safety Team. Fines and Forfeitures significantly decreased due to anticipated reduction in traffic citations related to vacant positions in the Traffic Safety Team.

Net Working Capital is reflective of reduced carry-over in non-General Fund services. The most significant decrease is in the Traffic Safety Team fund and service.

**REQUIREMENTS**

The increase in Personnel Services is due to salary study/market adjustments for sworn staff including sergeants, lieutenants and deputies and some non-sworn staff in the Marion County Law Enforcement Association (MCLEA). It also includes a 2% COLA for all MCLEA members.

In Materials and Services, expenditures are reduced due to anticipated decreased fuel costs. There are slight adjustments in various supply categories to cover costs in areas of greatest need. Communications is significantly reduced due to upgraded radio purchase made in FY 15-16.

Capital Outlay purchases are a continuation of the video recording devices, jump scales and a 3D scanner for the crash reconstruction system from the Traffic Safety Team Fund and the purchase of two Canines out of the K-9 Replacement Service.

Transfers Out is from the Traffic Safety Fund to the Justice Courts to help cover operating costs.

Contingency is budgeted for unforeseen expenditures and is within the ten percent of total operating expenses.



MARION COUNTY FY 2016-17 BUDGET  
BY DEPARTMENT  
SHERIFF'S OFFICE

**Institutions Support Program**

- Provides overall support to the jail facility including records/warrants services, court desk services and administrative support.
- Manages and performs all records functions associated with the lodging and releasing of anywhere from 13,000 to 15,500 inmates on an annual basis. Services include data entry when people are booked into the jail and work/transition center, and tracking of all arrestees serving sentences.
- Enters and maintains warrants, no contact orders, and all restraining orders.
- Determines release dates and arranges for transports to and from correctional facilities throughout the Northwest region.

**Program Summary**

Sheriff's Office	Program: Institutions Support				
	FY 13-14 ACTUAL	FY 14-15 ACTUAL	FY 15-16 BUDGET	FY 16-17 ADOPTED	+/- %
<b>RESOURCES</b>					
Charges for Services	1,812	(222)	0	0	n.a.
General Fund Transfers	2,956,168	3,083,540	3,259,830	3,335,255	2.3%
Other Fund Transfers	73,775	73,775	87,777	87,777	0.0%
<b>TOTAL RESOURCES</b>	<b>3,031,756</b>	<b>3,157,093</b>	<b>3,347,607</b>	<b>3,423,032</b>	<b>2.3%</b>
<b>REQUIREMENTS</b>					
Personnel Services	1,895,659	2,047,868	2,201,454	2,260,059	2.7%
Materials and Services	749,921	733,545	716,922	737,200	2.8%
Administrative Charges	386,175	375,680	429,231	425,773	-0.8%
<b>TOTAL REQUIREMENTS</b>	<b>3,031,756</b>	<b>3,157,093</b>	<b>3,347,607</b>	<b>3,423,032</b>	<b>2.3%</b>
<b>FTE</b>	22.00	22.00	23.00	23.00	0.0%

**FTE By Position Title By Program**

<b>Program: Institutions Support</b>	
<b>Position Title</b>	<b>FTE</b>
Division Commander - Institution	1.00
Lieutenant	4.00
Office Manager	1.00
Office Specialist 2	2.00
Sheriff's Office Records Specialist	3.00
Support Services Technician	10.00
Support Services Technician (Bilingual)	2.00
<b>Program Institutions Support FTE Total:</b>	<b>23.00</b>

FTE Changes

There are no FTE changes for FY16-17.

MARION COUNTY FY 2016-17 BUDGET  
BY DEPARTMENT  
SHERIFF'S OFFICE

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**Institutions Support Program Budget Justification**

RESOURCES

The resources for this program are General Fund and Community Corrections. The increase in General Fund Transfer is a result of Personnel Services increases for normal step increases, salary study/market adjustments, and collective bargaining agreement increases as described below.

REQUIREMENTS

The increase in Personnel Services is due to salary study/market adjustments for sworn staff including sergeants, lieutenants and deputies and some non-sworn staff in the Marion County Law Enforcement Association (MCLEA). It also includes a 2% COLA for all MCLEA members and related Fringe Benefits increases.

The overall increase to Materials and Services is due to an increase in Utilities (Water/Sewer) for this program. Other changes are related to covering costs in areas of greatest need.

MARION COUNTY FY 2016-17 BUDGET  
BY DEPARTMENT  
SHERIFF'S OFFICE

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**Jail Operations Program**

- Processes and lodges arrestees who are brought to Marion County Jail by various law enforcement agencies throughout the county.
- Provides 24-hour supervision and monitoring of all inmates in a variety of classification levels in custody at the jail facility. The facility typically operates at the budgeted 415-bed capacity year round.
- Provides drug detection canine, classification, training, inmate worker supervision, purchasing services, search and rescue assistance, Special Weapons and Tactical Team (SWAT) participants, Security Threat Group and Cell Extraction Team.
- Provides support to the law library and educational programs.
- Operates and manages the inmate transport hub for the State of Oregon.
- Operates a 144-bed Work/Transition Center with four deputy-supervised work crews operating out of the facility. (Reinstated for FY 15-16 after services were suspended in 14-15 due to staff shortages.)
- Provides inmate labor to public entities through contracts and intergovernmental agreements throughout Marion County.
- Work/Transition Center operations support County Business Services--facilities management, and Public Works--road crews, and the dog kennel, by providing inmate work crews to perform general labor.
- Work/Transition Center operations facilitate re-entry into the community by providing a structured environment and work crew participation as well as opportunities to learn new job skills.
- Operates reentry program which provides drug and alcohol treatment and employment services for inmates released from jail.
- Hosts the De Muniz Resource Center providing transitional assistance to individuals who have recently been released from incarceration.

MARION COUNTY FY 2016-17 BUDGET  
BY DEPARTMENT  
SHERIFF'S OFFICE

**Program Summary**

Sheriff's Office	Program: Jail Operations				
	FY 13-14 ACTUAL	FY 14-15 ACTUAL	FY 15-16 BUDGET	FY 16-17 ADOPTED	+/- %
<b>RESOURCES</b>					
Intergovernmental Federal	160,090	114,257	60,703	75,000	23.6%
Intergovernmental State	639,319	253,046	431,324	431,324	0.0%
Charges for Services	796,102	549,646	559,370	433,178	-22.6%
Interest	1,375	1,271	0	0	n.a.
Other Revenues	2,383	1,692	0	0	n.a.
General Fund Transfers	8,808,282	9,414,598	10,473,436	11,186,825	6.8%
Other Fund Transfers	3,938,810	3,786,177	3,844,805	3,809,805	-0.9%
Net Working Capital	280,599	641,859	489,303	554,488	13.3%
<b>TOTAL RESOURCES</b>	<b>14,626,960</b>	<b>14,762,547</b>	<b>15,858,941</b>	<b>16,490,620</b>	<b>4.0%</b>
<b>REQUIREMENTS</b>					
Personnel Services	10,725,480	11,063,366	11,781,506	12,361,077	4.9%
Materials and Services	1,403,260	1,474,563	1,670,482	1,842,272	10.3%
Administrative Charges	1,804,765	1,723,964	1,961,470	1,974,591	0.7%
Capital Outlay	44,170	11,350	0	0	n.a.
Transfers Out	7,425	0	0	0	n.a.
Contingency	0	0	445,483	48,102	-89.2%
Ending Fund Balance	0	0	0	264,578	n.a.
<b>TOTAL REQUIREMENTS</b>	<b>13,985,101</b>	<b>14,273,244</b>	<b>15,858,941</b>	<b>16,490,620</b>	<b>4.0%</b>
<b>FTE</b>	107.00	107.00	106.00	106.00	0.0%

**FTE By Position Title By Program**

<b>Program: Jail Operations</b>	
<b>Position Title</b>	<b>FTE</b>
Deputy Sheriff - Institutions	81.00
Deputy Sheriff - Institutions (Bilingual)	6.00
Facility Security Aide 1	2.00
Facility Security Aide 2	5.00
Facility Security Aide 2 (Bilingual)	1.00
Office Specialist 3	1.00
Sergeant	10.00
<b>Program Jail Operations FTE Total:</b>	<b>106.00</b>

FTE Changes

There are no FTE changes for FY16-17.

MARION COUNTY FY 2016-17 BUDGET  
BY DEPARTMENT  
SHERIFF'S OFFICE

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**Jail Operations Program Budget Justification**

**RESOURCES**

Intergovernmental Federal is increased as a result of an anticipated \$25,000 increase to State Criminal Alien Assistance Program (SCAAP) funds.

Charges for Services is decreased to reflect work crew contracts at the Work/Transition Center, the significant decrease to Felony DUII Reimbursements under Senate Bill 395, and the elimination of phone revenue in the Inmate Welfare Fund due to changes in the Federal Communications Commission regulations for jail phone revenue throughout the country.

The increase in General Fund Transfer is a result of Personnel Services increases for normal step increases, salary study/market adjustments, and collective bargaining agreement increases as described below. The Other Fund Transfers decrease is an anticipated reduction in transfer from Criminal Justice dollars.

Net Working Capital increased due to carryover in the Inmate Welfare Fund to sustain the program.

**REQUIREMENTS**

The increase in Personnel Services is due to Salary Study/Market Adjustments for sworn staff including sergeants, lieutenants and deputies and some non-sworn staff in the Marion County Law Enforcement Association (MCLEA). It also includes a 2% COLA for all MCLEA members and related Fringe Benefits increases.

In Materials and Services there is an increase to Radios and Accessories is for the purchase of a console to be used in the Sergeants' Office. The other significant increase to this program is Contracted Services/Social Services that includes contracts for program evaluation, support of the DeMuniz Resource Center, and treatment for clients--all under the Jail Reinvestment/Prison Diversion Programs.

Contingency is budgeted for unforeseen expenditures and is within the ten percent of total operating expenses.

MARION COUNTY FY 2016-17 BUDGET  
BY DEPARTMENT  
SHERIFF'S OFFICE

**Inmate Medical Services Program**

- Provides medical services to all inmates who are incarcerated in the Marion County Jail.
- Provides health screening and services ranging from basic first aid to more serious management of medical conditions and needs, including medication, prenatal care, dental care and mental health care.
- Facilitates and arranges transports for emergencies and medical appointments outside of the facility.

**Program Summary**

Sheriff's Office	Program: Inmate Medical Services				
	FY 13-14 ACTUAL	FY 14-15 ACTUAL	FY 15-16 BUDGET	FY 16-17 ADOPTED	+/- %
<b>RESOURCES</b>					
Charges for Services	26,428	34,628	25,238	23,353	-7.5%
General Fund Transfers	3,297,391	2,680,222	2,803,973	2,832,030	1.0%
<b>TOTAL RESOURCES</b>	<b>3,323,819</b>	<b>2,714,849</b>	<b>2,829,211</b>	<b>2,855,383</b>	<b>0.9%</b>
<b>REQUIREMENTS</b>					
Personnel Services	1,513,362	1,610,294	1,592,389	1,661,337	4.3%
Materials and Services	1,506,363	770,619	875,604	862,890	-1.5%
Administrative Charges	304,094	333,937	361,218	331,156	-8.3%
<b>TOTAL REQUIREMENTS</b>	<b>3,323,819</b>	<b>2,714,849</b>	<b>2,829,211</b>	<b>2,855,383</b>	<b>0.9%</b>
<b>FTE</b>	13.50	13.50	13.50	13.50	0.0%

**FTE By Position Title By Program**

<b>Program: Inmate Medical Services</b>	
<b>Position Title</b>	<b>FTE</b>
Corrections Health Prgm Supervisor	1.00
Corrections Nurse	9.00
Corrections Nurse (Bilingual)	1.00
Deputy Sheriff - Institutions	1.00
Office Specialist 2	0.50
Office Specialist 2 (Bilingual)	1.00
<b>Program Inmate Medical Services FTE Total:</b>	<b>13.50</b>

FTE Changes

There are no FTE changes for FY 16-17.

MARION COUNTY FY 2016-17 BUDGET  
BY DEPARTMENT  
SHERIFF'S OFFICE

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**Inmate Medical Services Program Budget Justification**

RESOURCES

The resources for this program are General Fund and Charges for Services. The increase in General Fund Transfer is a result of additional Personnel Services costs as described below.

REQUIREMENTS

The increase in Personnel Services is due to salary study/market adjustments for sworn staff including sergeants, lieutenants and deputies and some non-sworn staff including nurses in the Marion County Law Enforcement Association (MCLEA). It also includes a 2% COLA for all MCLEA members and related Fringe Benefits increases. There is a specific increase to Temporary Wages in anticipation of filling in for vacant nurse positions.

Overall, Materials and Services are decreased for this program. There are increases to Contracted Services to reflect to specific Physician contracts as well as other local medical provider contracts including Ambulance and X-ray Services. Hospital Services specifically decreased. The billing process implemented in FY 14-15 for inmate medical costs outside of the facility have contributed to this reduction as well as getting inmates registered for the Oregon Health Plan when they qualify.

MARION COUNTY FY 2016-17 BUDGET  
BY DEPARTMENT  
SHERIFF'S OFFICE

**Parole and Probation Support Program**

- Division Commander and two lieutenants provide overall administrative support to the division including supervisory oversight, resource allocation, and contract monitoring.
- Under the direction of the Sr. Office Manager, Department Specialist staff complete data entry of court orders including judgments, amendments and sanctions. Additionally, staff process reports, collect supervision fees and greet the public and clients.

**Program Summary**

Sheriff's Office	Program: Parole and Probation Support				
	FY 13-14 ACTUAL	FY 14-15 ACTUAL	FY 15-16 BUDGET	FY 16-17 ADOPTED	+/- %
<b>RESOURCES</b>					
Intergovernmental State	5,826,232	5,490,448	5,469,064	5,287,109	-3.3%
Charges for Services	63	(36)	164,862	0	-100.0%
Other Revenues	230	0	0	0	n.a.
Other Fund Transfers	1,091,083	434,296	0	0	n.a.
Net Working Capital	(199,617)	745,930	1,028,020	1,505,964	46.5%
<b>TOTAL RESOURCES</b>	<b>6,717,991</b>	<b>6,670,638</b>	<b>6,661,946</b>	<b>6,793,073</b>	<b>2.0%</b>
<b>REQUIREMENTS</b>					
Personnel Services	1,425,275	1,472,953	1,630,947	1,573,974	-3.5%
Materials and Services	534,093	530,435	650,642	768,740	18.2%
Administrative Charges	376,778	482,583	431,145	562,624	30.5%
Capital Outlay	5,954	0	0	0	n.a.
Transfers Out	3,629,961	3,620,472	3,757,582	3,757,582	0.0%
Contingency	0	0	191,630	130,153	-32.1%
<b>TOTAL REQUIREMENTS</b>	<b>5,972,061</b>	<b>6,106,443</b>	<b>6,661,946</b>	<b>6,793,073</b>	<b>2.0%</b>
<b>FTE</b>	<b>17.00</b>	<b>17.00</b>	<b>17.00</b>	<b>17.00</b>	<b>0.0%</b>

**FTE By Position Title By Program**

<b>Program: Parole and Probation Support</b>	
<b>Position Title</b>	<b>FTE</b>
Accounting Specialist	1.00
Department Specialist 2	2.00
Department Specialist 3	7.00
Department Specialist 3 (Bilingual)	2.00
Deputy Sheriff - P & P - Advanced	1.00
Division Commander	1.00
Lieutenant	2.00
Office Manager Sr	1.00
<b>Program Parole and Probation Support FTE Total:</b>	<b>17.00</b>

- The FTE count does not include .5 temp position budgeted for this program.

FTE Changes

There are no FTE changes for FY 16-17.



MARION COUNTY FY 2016-17 BUDGET  
BY DEPARTMENT  
SHERIFF'S OFFICE

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**Parole and Probation Support Program Budget Justification**

**RESOURCES**

Community Corrections is the funding for this program. This is the second year of the biennium and funding has not changed. However the distribution of funds for FY 16-17 has been adjusted slightly to cover program needs within the Parole and Probation and Operations Divisions. There is a slight reduction to funding in this program with an offsetting increase under CJC Justice Reinvestment.

Net Working Capital is increased as there was a planned carry over to cover expenses necessary to maintain the service levels in the program.

**REQUIREMENTS**

There is an overall decrease in Personnel Services due to new hires coming in at lower steps. Personnel Services also reflects collective bargaining agreement changes including a 2% COLA, a 1% evidence based practice adjustment incentive and incentive adjustments for Intermediate and Advanced Department of Public Safety Standards and Training (DPSST) certifications for all Federation of Parole and Probation Officers (FOPPO) members. It also reflects salary study/market adjustments for sergeants and lieutenants. Related Fringe Benefits increases are also included.

In Materials and Supplies, there is a significant increase over last fiscal year. Most of this is due to Uniforms and Clothing in anticipation of outfitting several new hires, and Contracted Services for Consulting Services and Social Services as a result of CJC Justice Reinvestment dollars for victims services contracts.

There are increases to Administrative Charges in several areas for this program. Information Tech Allocation, FIMS Allocation, Liability Insurance Allocation and WC Insurance Allocation are significant increases.

Contingency is budgeted for unforeseen expenditures and is within the ten percent of total operating expenses.

MARION COUNTY FY 2016-17 BUDGET  
BY DEPARTMENT  
SHERIFF'S OFFICE

**Parole and Probation Supervsn Program**

- Manages parole and probation offenders located within county boundaries; supervises 3,600 offenders, with an additional approximate 1,700 who are on abscond status.
- Provides offender supervision, sanctions, alcohol and drug treatment programs, sex offender programs, cognitive classes, employment coordination, victim restitution, and community service work.
- Uses evidence-based practices, Senate Bill 267 (2003 Legislative Session), and Effective Practices in Community Supervision (EPICS) as guiding philosophies. These philosophies cover the delivery of supervision service to the offender population. Key evidence-based practices are the use of assessments, case plans, skill building, and the utilization of sanctions and services that reduce risk and promote offender change.
- Manages field supervision caseloads which are divided and organized by risk and geographic regions within the county, facilitating community partnerships, and familiarity with the community. There are also specialized caseloads for transitional release offenders, sex offenders, high-risk offenders, mental health offenders and domestic violence cases.

**Program Summary**

Sheriff's Office

Program: Parole and Probation Supervsn

	FY 13-14 ACTUAL	FY 14-15 ACTUAL	FY 15-16 BUDGET	FY 16-17 ADOPTED	+/- %
<b>RESOURCES</b>					
Intergovernmental Federal	472,528	262,589	208,216	0	-100.0%
Intergovernmental State	5,372,918	4,621,447	6,148,298	6,683,568	8.7%
Charges for Services	851,040	855,844	814,300	804,300	-1.2%
Interest	18,223	19,314	0	0	n.a.
Other Revenues	(60)	0	0	0	n.a.
Other Fund Transfers	(733,414)	(37,288)	175,000	140,000	-20.0%
Net Working Capital	1,526,494	1,165,384	253,836	0	-100.0%
<b>TOTAL RESOURCES</b>	<b>7,507,729</b>	<b>6,887,289</b>	<b>7,599,650</b>	<b>7,627,868</b>	<b>0.4%</b>
<b>REQUIREMENTS</b>					
Personnel Services	4,189,996	4,344,402	5,209,207	5,368,937	3.1%
Materials and Services	1,577,659	1,576,248	1,913,023	1,732,219	-9.5%
Administrative Charges	382,806	372,385	477,420	526,712	10.3%
Transfers Out	191,883	0	0	0	n.a.
<b>TOTAL REQUIREMENTS</b>	<b>6,342,344</b>	<b>6,293,036</b>	<b>7,599,650</b>	<b>7,627,868</b>	<b>0.4%</b>
<b>FTE</b>	47.00	48.00	53.50	53.50	0.0%

MARION COUNTY FY 2016-17 BUDGET  
BY DEPARTMENT  
SHERIFF'S OFFICE

**FTE By Position Title By Program**

<b>Program: Parole and Probation Supervsn</b>	
<b>Position Title</b>	<b>FTE</b>
Case Aide	5.00
Case Aide (Bilingual)	1.00
Community Corrections Educator	1.00
Deputy Sheriff - P & P - Advanced	37.00
Deputy Sheriff - P & P - Advanced (Bilingual)	4.00
Program Coordinator 2	0.50
Sergeant	4.00
Victim Assistance Program Coordinator	1.00
<b>Program Parole and Probation Supervsn FTE Total:</b>	<b>53.50</b>

- The FTE count does not include 1.40 temp positions also budgeted for this program.

*FTE Changes*

There are no FTE changes for FY 16-17.

**Parole and Probation Supervsn Program Budget Justification**

**RESOURCES**

Community Corrections and Sheriff's Grants are the funding for this program. This is the second year of the biennium and Community Corrections funding did not change. However the distribution of funds for FY 16-17 has been adjusted slightly to cover program needs within the Parole and Probation and Operations Divisions.

Intergovernmental Federal is reflective of the ending of the Second Chance Act, Co-Occurring Grant in FY 15-16. Intergovernmental State funding is increased to reflect CJC Justice Reinvestment and Family Sentencing Alternative (House Bill 3503) dollars. The Other Funds Transfer is from a reduction in state Criminal Justice Assessment allocation.

Net Working Capital is exhausted as funds for specific services were used in FY 15-16.

**REQUIREMENTS**

The increase in Personnel Services is reflective of regular step increases and collective bargaining agreement changes including a 2% COLA, a 1% evidence based practice adjustment incentive and incentive adjustments for Intermediate and Advanced Department of Public Safety Standards and Training (DPSST) certification for all Federation of Parole and Probation Officers (FOPPO) members. It also reflects salary study/market adjustments for sergeants and lieutenants. Related Fringe Benefits increases are also included.

In Materials and Services there is a reduction to Medical Supplies that reflects advanced purchases made in FY 15-16. Contracted Services were cut in nearly every category in order to balance the budget and keep spending in areas of greatest need.

Administrative Charges are significantly increased in Risk Management Allocation as well as Liability and WC Insurance allocations.

MARION COUNTY FY 2016-17 BUDGET  
BY DEPARTMENT  
SHERIFF'S OFFICE

**Parole and Probation Treatment Program**

- Dedicates efforts to focus treatment resources toward highest risk offenders, promoting positive change through a cognitive-based curriculum, enhanced motivation, offender accountability, and collaborative case management strategies.
- Manages efforts at stemming drug use, domestic violence, and sex offenses.
- Utilizes supplemental State and Federal grant funding to partner with the community and create innovative transitional wrap-around programming such as SOAR (Student Opportunity for Achieving Results), the De Muniz Resource Center, and motivation/cognitive programming.
- Collaborates with private and public entities to focus on reducing victimization of citizens and recidivism among offenders.
- Works continuously on quality improvement standards as established by the state.
- Uses innovative means of partnering with the community and reducing barriers to successful reintegration through the Marion County Reentry Initiative, the Marion County Reentry Council, and continued collaborative efforts with contracted private not-for-profit service agencies.
- Collaborate continuously with criminal justice partners involved in the Mental Health Court, Veteran's Court and Drug Court.

**Program Summary**

Sheriff's Office	Program: Parole and Probation Treatment				
	FY 13-14 ACTUAL	FY 14-15 ACTUAL	FY 15-16 BUDGET	FY 16-17 ADOPTED	+/- %
<b>RESOURCES</b>					
Intergovernmental State	781,463	666,649	689,072	708,997	2.9%
Charges for Services	1,130	1,410	0	0	n.a.
Other Fund Transfers	(154,303)	(145,521)	0	0	n.a.
Net Working Capital	154,303	145,521	0	0	n.a.
<b>TOTAL RESOURCES</b>	<b>782,593</b>	<b>668,059</b>	<b>689,072</b>	<b>708,997</b>	<b>2.9%</b>
<b>REQUIREMENTS</b>					
Personnel Services	400,992	342,968	499,591	485,364	-2.8%
Materials and Services	191,455	210,198	145,000	175,750	21.2%
Administrative Charges	44,625	41,960	44,481	47,883	7.6%
<b>TOTAL REQUIREMENTS</b>	<b>637,072</b>	<b>595,126</b>	<b>689,072</b>	<b>708,997</b>	<b>2.9%</b>
<b>FTE</b>	4.50	5.50	5.50	5.50	0.0%

MARION COUNTY FY 2016-17 BUDGET  
BY DEPARTMENT  
SHERIFF'S OFFICE

**FTE By Position Title By Program**

<b>Program: Parole and Probation Treatment</b>	
<b>Position Title</b>	<b>FTE</b>
Deputy Sheriff - P & P - Advanced	2.00
Employment Integration Specialist	1.00
Mental Health and Evaluation Specialist	1.00
Program Coordinator 1	1.00
Program Coordinator 2	0.50
<b>Program Parole and Probation Treatment FTE Total:</b>	<b>5.50</b>

- All FTE listed above

*FTE Changes*

There are no changes to FTE for FY 16-17.

**Parole and Probation Treatment Program Budget Justification**

**RESOURCES**

Intergovernmental State including Justice Reinvestment increased to cover the needs of the program overall.

**REQUIREMENTS**

There is an overall decrease in Personnel Services due to new hires coming in at lower steps. Personnel Services also reflects collective bargaining agreement changes including a 2% COLA, a 1% evidence based practice adjustment incentive and incentive adjustments for Intermediate and Advanced Department of Public Safety Standards and Training (DPSST) certification for all Federation of Parole and Probation Officers (FOPPO) members.

Total Materials and Services increased specifically in Contracted Services to cover more Laboratory Services and Treatment Services for Sex Offender clients.

**KEY DEPARTMENT ACCOMPLISHMENTS**

- In the Sheriff's Office Operations Division, the Recruitment Team has been working especially hard to refer people to apply for jobs in the Sheriff's Office. They participated in several local and statewide events to get the word out about working for the Office. They also worked with Community Resource Unit to put together a recruitment video highlighting the Office and the community. The video can be seen on the Office Facebook page as well as at gomcso.com.
- Also in Operations Division, an online appointment system for Concealed Handgun License permits was implemented. Marion County residents seeking permit renewal or a new license can make appointments at their convenience which streamlines the process and saves time and resources for the Office.
- The Enforcement Division purchased a FARRO 3D scanner to aid in crime scene and accident reconstruction. The scanner can also be used for event and scenario training in county buildings as well as our local schools. The Sheriff's Office is partnering with neighboring law enforcement agencies to coordinate and share this and other resources in dealing with crime scene and crash response.

MARION COUNTY FY 2016-17 BUDGET  
BY DEPARTMENT  
SHERIFF'S OFFICE

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- The Enforcement Division as well as staff from other divisions participated in keeping the community of Harney County safe during the occupation event. This was a true collaboration of not only many agencies on a state and national level but also within the Sheriff's Office. Specific staff from Enforcement, Operations, Institutions, and Parole and Probation were all called on to provide law enforcement and security services for the event.
- In the Institutions Division, Inmate Medical Billing for the second year in a row has experienced significant savings. The changes implemented in the fall of 2014 requires medical providers to follow ORS 169.166 where they first bill an inmate's insurance and/or any other resource the inmate may have before submitting a bill to Marion County. This process in conjunction with the changes to Oregon law and Affordable Care Act provisions have had a significant impact on costs previously billed to and paid by the county.
- The jail building went through an HVAC replacement which had to be done very strategically in order to keep inmates housed and maintain security throughout the jail while each area was being worked on. In conjunction with the HVAC project, the jail also underwent a thorough cleaning, which included repainting in the pods and repair and replacement of many fixtures. This was incredibly disruptive for staff and inmates. It had a very positive outcome and the jail was ready for the biennial inspection which also went very well.
- In 2015, operational responsibility of the Work Release Center at the jail was moved to Parole and Probation Division. Additionally, the name was changed to Transition Center to more closely reflect the core mission. The actual budget remains under the jail in order to keep history and reporting consistent while working on a plan to move it on paper. The center staff have continued implementation of the Core Correctional Practices model of supervision within the facility, along with the transitional services offered to inmates housed at the center. To date, the Transition Center staff, in coordination with the De Muniz Resource Center, have ensured that 100 percent of the inmates receive a service and employment orientation to ensure each individual can connect with services both pre-and-post release.
- The Jail Reentry Program located at the Marion County Work/Transition Center offers access to treatment, mentoring and the De Muniz Resource Center for the local control population, which historically reflects the highest recidivist rates. This program has graduated five classes with an 80% completion rate. The success of this program is reflected in the lower recidivism rates addressed in the Sheriff's Office Key Indicator #5.

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**KEY INDICATORS**

**# 1: Community Resource Unit Outreach (Crime Prevention)**

**Definition and Purpose**

The Community Resources Unit (CRU) was established specifically to coordinate an office-wide approach to intelligence-led policing. The Community Resource Unit uses a global approach to creating positive change in our community through crime prevention and environmental design.

The Community Resource Unit tracks the number of community events (National Night Out, neighborhood watch, job fairs, and community events) and the number of public service announcements as part of our community education outreach.

The Crisis Outreach Response Team (CORT) tracks the number of outreach contacts it has during each fiscal year. CORT is a partnership between Marion County Mental Health, City of Salem Police Department and the Sheriff's Office. CORT responds to requests for post crisis follow up, consultation or assistance requests from mental health probation officers, mental health court or those providing services to individuals with a mental health need who are involved in the criminal justice system, and a field response to incidents where an individual(s) may be experiencing a mental health crisis.

**Significance**

In order to provide the best public safety services to the community, the Sheriff's Office must know what serious community livability problems exist. A focus of the Community Resources Unit is to increase community awareness through personal and electronic outreach. Through education and collaboration with our community, this unit strives to reduce criminal activity and/or safety concerns within the county. In addition, the Community Resource Unit encourages and promotes community involvement to address public safety concerns as a community.

The Community Resource Unit continues to perfect its community outreach through social media sites, face to face interactions, community meetings and civic groups. Their primary focus is to enhance citizen involvement within neighborhoods and our business community to reduce crime and enhance livability.

A growing success is the implementation of the Nextdoor.com program. This program uses a digital platform that inspires communication amongst neighbors, neighborhoods and law enforcement. To date, Nextdoor has grown to over 8,396 residents representing 155 neighborhoods throughout Marion County.

**Data Units Calendar Year**

Community Events

CY 2012 Actual	CY 2013 Actual	CY 2014 Actual	CY 2015 Actual	CY 2016 Estimate
195	142	151	148	150

Crisis Outreach Response Team Field Contacts

CY 2012 Actual	CY 2013 Actual	CY 2014 Actual	CY 2015 Actual	CY 2016 Estimate
378	1,255	930	1,125	1,000

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**Explanation of Trends and Changes**

The number of Community Events increased from the prior year which is reflective of the number of volunteers available to assist with participation. The Sheriff's Office continues to focus on the type of events rather than the number of events in order to leverage the most positive impact for the community. National crime data and intelligence led law enforcement activities continue to show a dramatic reduction of crime in areas where a cooperative effort is taken up by law enforcement and the community.

CORT field contacts increased due to the addition of two mobile crisis teams and an increased awareness with agencies throughout the county that are able to make referrals.

**# 2: Intelligence Led Public Safety Services**

**Definition and Purpose**

Intelligence-led policing is a business model and managerial philosophy. Data analysis and crime intelligence are critical to a decision making framework that facilitates a focus on crime reduction, disruption, and prevention through both strategic management and public safety strategies that target serious problems and issues within a community (Ratcliffe 2008: 89).

The Enforcement Division uses the Data Driven Approach to Crime and Traffic Safety (DDACTS) model to reduce crime, crashes and traffic violations in Marion County. DDACTS integrates location-based crime and traffic crash data to determine the most effective methods for deploying personnel and resources.

**Significance**

Using evidence-based practices, the goal of the Enforcement Division is to reduce criminal activity and improve livability within the community. The use of a central data collection point enhances our ability to most effectively deploy personnel and resources. In addition to using the DDACTS model for patrol activities, DDACTS allows the Enforcement Division to work collaboratively with the CORT (Crisis Outreach Response Team) and MCRT (Mobile Crisis Response Team) (Key Indicator #3), the Community Resources Unit (Key Indicator #1) and the Traffic Safety Team (TST) (Key Indicator #4).

The Enforcement Division has been using DDACTS data to conduct focused enforcement operations.

**Data Units Calendar Year**

Top 10 Calls for Service

CY 2012 Actual	CY 2013 Actual	CY 2014 Actual	CY 2015 Actual	Data Value 1
1681	1679	1779	1805	Asst Agency
1694	1873	1775	1497	Theft
1185	1230	1254	1486	Dom Disturb
1239	1240	1365	1427	Susp Activity
***	***	***	1381	Driv Comp
938	974	1086	1177	Check Welfare
1074	989	1108	1165	Citizen Contact
784	808	865	1056	MV Accident
873	771	852	883	Audible Alarm
***	***	691	751	Susp Vehicle



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**Explanation of Trends and Changes**

The Enforcement Division responded to approximately 26,194 calls for service during 2015 calendar year. On average, patrol deputies responded to 71.76 calls per day. This is reflected by an additional 956 calls for service in the 2014 calendar year (25,240) and an additional 2495 calls for service in the 2013 calendar year (23,699). The increase in calls is or can be related to the warmer and dryer weather conditions experienced throughout the Willamette Valley. This increase is also related to the drought and lack of water in popular recreational areas-- specifically the Detroit area for Marion County. This had a significant impact for calls to the North Fork recreational area where the Santiam River flowed the entire summer season. The increase in calls for service is specifically reflected in domestic disturbance and suspicious activity related to the warmer weather.

According to the Portland State University Population Research Center, the 2015 population estimate for Marion County is 329,770. 2015 has shown a 1.1% population increase or 3620 residents. According to the US Census, 37,000 people reside within the Central Districts including Four Corners and Hayesville. While this population base accounts for 43% of the population base, approximately 55% of our calls for service occur in this area of 6 square miles. While we do not specifically approximate the number of calls for service in specific categories for 2014, and 2015, we use monthly statistics provided by the centralized data system to respond to and predict areas of concern.

The category "Attempt to Locate" is no longer in the top ten as a result of Deputies more clearly defining the nature of the attempt to locate. Because of this, other categories may have increased. An example of this would be an attempt to locate a reckless driver would more consistently be coded as "driving complaint" which is new to the Top Ten list for the current reporting year.

**# 3: Mental Illness and Incarceration**

**Definition and Purpose**

The mitigation of mentally ill persons entering the correctional facility is directly related to Marion County's public safety strategic plan. Many mentally ill persons are arrested and either initially booked and/or lodged at the jail facility. Most of these individuals are arrested for low level crimes which were committed due to their self medication (i.e., drug use) or the lack of medication at all. The individuals should be directed to medical or mental health facilities that are more accustomed and capable of dealing with these individuals and their issues.

**Significance**

This key indicator ties to one of the county's strategic goals, County Goal #3: Public Safety -- Pursue a safe and secure community by protecting the people, property, and economy of Marion County. This includes a myriad of issues. One significant issue that crosses all boundaries of the public safety system is mental illness. The Sheriff's Office has participated in four jail studies--2005, 2007, 2011, and 2015. The goal with the most recent study was to determine whether our incarcerated population of inmates with a mental health condition has stabilized or continues to trend up or down based on the resources and procedures we have put in place since 2011.

In terms of significance these individuals and their mental health conditions present a significant financial impact on the budget both in personnel resources and materials and services.

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**Data Units Fiscal Year**

Number of Inmates Receiving Psychotropic Medication

<b>FY 11-12 Actual</b>	<b>FY 12-13 Actual</b>	<b>FY 13-14 Actual</b>	<b>FY 14-15 Actual</b>	<b>FY 15-16 Estimate</b>
1,117	1,350	1,132	1,410	1,320

Dollar Amount Spent on Psychotropic Medications

<b>FY 11-12 Actual</b>	<b>FY 12-13 Actual</b>	<b>FY 13-14 Actual</b>	<b>FY 14-15 Actual</b>	<b>FY 15-16 Estimate</b>
\$178,602	\$193,409	\$142,830	\$247,071	\$192,972

**Explanation of Trends and Changes**

With Intelligence-led policing and public safety outreach, the Sheriff's Office continues to focus on developing and enhancing the necessary resources in the community for this population. While the cost of psychotropic drugs hit an all-time high for FY 14-15, the jail staff continued to meet with medical prescribers and the contract pharmacy to focus on consistent prescribing practices in alignment with the pharmacy formulary. This resulted in a significant decrease to the cost of psychotropic medications that should be more evident in FY 15-16 and maintain for FY 16-17.

The 2015 Jail survey indicated an increased percentage of jail population with diagnosed mental illness and this may be related to the increased awareness and availability of services for this population.

**# 4: Traffic Safety Team Education and Enforcement**

**Definition and Purpose**

Marion County's Traffic Safety Team was designed with three objectives in mind: education, engineering (analysis) and enforcement. Through community outreach via public safety announcements, safety fairs, neighborhood watch, National Night Out, and presentations in local schools, the Traffic Safety Team has continued to deliver a message of responsible, safe driving for all members of the community and the visitors who pass through Marion County. Enforcement action is predicated on drivers whose actions place other lawful drivers, passengers, and/or pedestrians in jeopardy on Marion County streets and highways. Through these efforts, the team's mission is to reduce serious injury and/or fatal crashes that occur on our streets and highways.

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**Significance**

This key indicator ties to County Goal #3: Public Safety -- Pursue a safe and secure community by protecting the people, property, and economy of Marion County. The reduction of traffic crashes and fatalities are of utmost importance to the Sheriff's Office and the community. The calculation of life and lost value of a person to this community and the state cannot be understated. Traffic crashes, serious injuries and fatalities cross economic and personal boundaries, influence both personal and property insurance factors, and result in potential educational or business related losses to the community. Each serious injury or fatal crash results in severe emotional damage (which cannot be measured) to the community.

The Traffic Safety Team continues to partner with Marion County Public Works to address roadway safety concerns.

**Data Units Calendar Year**

Fatal Traffic Crashes

CY 2011 Actual	CY 2012 Actual	CY 2013 Actual	CY 2014 Actual	CY 2015 Estimate
11	4	7	6	*6

Community Education Events

CY 2011 Actual	CY 2012 Actual	CY 2013 Actual	CY 2014 Actual	CY 2015 Actual
27	34	25	30	44

**Explanation of Trends and Changes**

While the 7 fatal crashes in 2015 represents a decrease from the 8 fatal crashes in 2014, the number of total fatal crashes in Oregon increased 24 percent. The specific increase is related to motorcycle and pedestrian incidents and could be related to warmer weather conditions as identified in key indicator #2. It is always the goal of the Sheriff's Office and the Oregon Department of Transportation (ODOT) to ultimately have 0 fatalities.

The Traffic Safety Team purchased a 3D crash and crime scene reconstruction program in late 2015. This program will help identify cause and effect of traffic accidents allowing the Marion County Public Works Department and the Sheriff's Office to identify and address needed changes to the roadways and or traffic patterns.

The number of community events increased as a result of focused educational efforts of the Traffic Safety Team throughout the County. These efforts are reflected in the reduced traffic fine revenue for fiscal year 15-16 and are expected to continue for fiscal year 16-17.

**# 5: Recidivism**

**Definition and Purpose**

As a measure of public safety, recidivism is defined as a new felony conviction within three years of beginning supervision (probation or post-prison supervision).

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**Significance**

This indicator supports County Goal #3: Pursue a safe and secure community by protecting the people, property, and economy of Marion County. The Parole and Probation Division of the Sheriff's Office assesses the risk of recidivism (which also determines the level of supervision) and targets programs, services, and interventions to reduce key criminogenic risk factors. The best available research (driven by evidence-based practices) indicates by lowering criminogenic risk factors, recidivism rates should also decrease.

**Data Units Fiscal Year**

Recidivism Rates for Department of Corrections (Marion = M, Clackamas = C, Jackson = J, Lane = L)

FY 11-12 Actual	FY 12-13 Actual	FY 13-14 Actual	FY 14-15 Actual	FY 15-16 Estimate
21.4% M	21.2% M	14.3% M	22% M	21.0% M
21.4% C	21.6% C	20.1% C	22.2% C	21.2% C
21.5% J	23.5% J	22.4% J	27.1% J	27.1% J
27.6% L	29% L	25.5% L	29.1% L	25.9% L

Recidivism Rates for Local Control (Marion = M, Clackamas = C, Jackson = J, Lane = L)

FY 11-12 Actual	FY 12-13 Actual	FY 13-14 Actual	FY 14-15 Actual	FY 15-16 Estimate
22.9% M	25.2% M	34.1% M	32.0% M	32.2% M
27.3% C	26.9% C	31.7% C	33.0% C	41.7% C
34.5% J	34.9% J	46.4% J	44.7% J	57.1% J
44.4% L	44.5% L	41.7% L	44.2% L	57.1% L

Recidivism Rates for Department of Corrections/Local Control Combined (Marion = M, Clackamas = C, Jackson = J, Lane = L)

FY 11-12 Actual	FY 12-13 Actual	FY 13-14 Actual	FY 14-15 Actual	FY 15-16 Estimate
22.0% M	21% M	28.9% M	26.7% M	25.4% M
24.2% C	23% C	32.4% C	33.0% C	24.7% C
26.9% J	25% J	35.7% J	36.5% J	33.5% J
33.8% L	34% L	32.9% L	35.0% L	26.0% L

Recidivism Rates for Probation (Marion = M, Clackamas = C, Jackson = J, Lane = L)

FY 11-12 Actual	FY 12-13 Actual	FY 13-14 Actual	FY 14-15 Actual	FY 15-16 Estimate
19.9% M	19.2% M	18.2% M	22.0% M	21.3% M
16.0% C	17.2% C	23.5% C	21.9% C	22.9% C
20.7% J	22.8% J	26.3% J	27.3% J	29.8% J
27.2% L	29% L	20.9% L	25.8% L	22.0% L

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**Explanation of Trends and Changes**

\*Demographic data and outcome measures are tracked through a web-based repository created by the Oregon State Department of Corrections called Corrections Management Information System (CMIS). This database helps track information related to offenders for both state institutions and community corrections.

As part of a focused effort on evidence-based principles the data tracked by the state is related to Employment, Positive Case closures, Restitution, Treatment and Recidivism. The database provides outcome data for recidivism rates at 12, 24 and 36 month intervals. In FY 12-13 the recidivism rates were reflected at 25.4% for Department of Corrections/Local Control combined and 21% for probation. There is decrease a historic low of 14% in recidivism rates for the Department of Corrections in Marion County for FY 13-14, which leveled out in the following two years at approximately 22%. Despite the small increase, it still reflects a significant decrease in recidivism rates in Marion County over the last 10-years. This is a result of changes in our supervision practices and treatment modalities.

The Parole and Probation Division continues to utilize supervision and treatment methods consistent with Evidence-Based Practices, specifically the use of EPICS (Effective Practices in Community Supervision), the Marion County Reentry Initiative (MCRI), the Marion County Reentry Council, and continued collaborative efforts with our contracted private not-for-profit service agencies. The continued support of these resources is proving to have an overall positive impact in reducing recidivism in Marion County.

**# 6: Code Enforcement Response**

**Definition and Purpose**

The Code Enforcement Unit responds to complaints of possible violation of various ordinances throughout areas of the county. In addition to a reactive response, the Code Enforcement team is proactively enforcing codes within the urban growth boundary as well as unincorporated areas of the county. This is a dedicated effort, working cooperatively with other county departments, community stakeholders, and residents to decrease crime and improve livability. The Code Enforcement Unit tracks contacts and responses. This allows the Sheriff's Office to analyze data and inform the community on the compliance of ordinances related to community livability issues.

**Significance**

Educating our community members and encouraging compliance with ordinance and code requirements is one of the more visible services code enforcement performs. Code enforcement has been successful collaborating with other agencies and residents on complex cases involving drug related crimes, neighbor disputes, noxious odors and other issues that detract from the overall livability of our communities. The number of cases processed is a good indicator of code enforcement's workload. The number of cases closed gives us feedback on the effectiveness of our efforts and helps us to know where to focus resources on the community's behalf.

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**Data Units Calendar Year**

Number of cases processed.

<b>CY 2012 Actual</b>	<b>CY 2013 Actual</b>	<b>CY 2014 Actual</b>	<b>CY 2015 Actual</b>	<b>CY 2016 Estimate</b>
462	927	1849	1534	1500

Number of cases closed.

<b>CY 2012 Actual</b>	<b>CY 2013 Actual</b>	<b>CY 2014 Actual</b>	<b>CY 2015 Actual</b>	<b>CY 2016 Estimate</b>
562	598	1634	1377	1300

**Explanation of Trends and Changes**

The Code Enforcement team is focused on proactively addressing livability issues in the community before they become significant complaints. This change of focus was reflected in the increased activity in 2014 over prior years. The decreased numbers of cases and cases closed in 2015 over 2014 is reflective of the cooperative effort with the Crime Prevention Unit who are utilizing tools based on Crime Prevention Through Environmental Design (CPTED)--A multi-disciplinary approach to deterring criminal and livability issues through environmental design.

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<b>Resources by Fund Detail</b>						
<b>100 - General Fund</b>	<b>Actual FY 13-14</b>	<b>Actual FY 14-15</b>	<b>Budget FY 15-16</b>	<b>Proposed FY 16-17</b>	<b>Approved FY 16-17</b>	<b>Adopted FY 16-17</b>
<b>Intergovernmental Federal</b>						
331013 State Criminal Alien Asst Pgm	128,173	73,770	50,000	75,000	75,000	75,000
331223 Oregon Dept of Justice	29,735	30,772	25,000	25,000	25,000	25,000
331990 Other Federal Revenues	18,800	22,200	0	0	0	0
<b>Intergovernmental Federal Total</b>	<b>176,708</b>	<b>126,742</b>	<b>75,000</b>	<b>100,000</b>	<b>100,000</b>	<b>100,000</b>
<b>Charges for Services</b>						
341150 Sheriff Service Fees	403,295	455,040	230,000	297,000	297,000	297,000
341170 Witness Fees	437	796	0	0	0	0
341180 Crime Report Fees	14,423	17,995	14,000	14,000	14,000	14,000
341280 Detention Fees	1,704	1,827	0	0	0	0
341430 Copy Machine Fees	1	10	0	0	0	0
341630 Service Charges	0	585	0	0	0	0
341840 Work Crew Fees	321,825	156,375	217,455	200,000	200,000	200,000
341999 Other Fees	27,300	35,821	25,238	23,353	23,353	23,353
344300 Restitution	706	1,610	0	0	0	0
344701 Felony DUII Reimbursemt SB395	187,044	130,301	133,915	25,000	25,000	25,000
344999 Other Reimbursements	3,067	5,629	0	0	0	0
347202 Code Enforcement Services	147,663	168,854	133,274	150,581	150,581	150,581
<b>Charges for Services Total</b>	<b>1,107,466</b>	<b>974,843</b>	<b>753,882</b>	<b>709,934</b>	<b>709,934</b>	<b>709,934</b>
<b>Fines and Forfeitures</b>						
351200 Traffic Fines	275,430	270,890	220,000	220,000	220,000	220,000
352200 Miscellaneous Forfeitures	269	0	0	0	0	0
<b>Fines and Forfeitures Total</b>	<b>275,699</b>	<b>270,890</b>	<b>220,000</b>	<b>220,000</b>	<b>220,000</b>	<b>220,000</b>
<b>Other Revenues</b>						
371000 Miscellaneous Income	0	3,492	0	0	0	0
371100 Recoveries from Collections	80	34	0	0	0	0
<b>Other Revenues Total</b>	<b>80</b>	<b>3,526</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>General Fund Transfers</b>						
381100 Transfer from General Fund	28,998,590	29,441,501	32,602,512	33,925,980	33,925,980	33,925,980
<b>General Fund Transfers Total</b>	<b>28,998,590</b>	<b>29,441,501</b>	<b>32,602,512</b>	<b>33,925,980</b>	<b>33,925,980</b>	<b>33,925,980</b>
<b>Other Fund Transfers</b>						
381180 Transfer from Comm Corrections	3,607,012	3,607,012	3,757,582	3,757,582	3,757,582	3,757,582
381185 Transfer from Criminal Justice	213,690	252,940	175,000	140,000	140,000	140,000
<b>Other Fund Transfers Total</b>	<b>3,820,702</b>	<b>3,859,952</b>	<b>3,932,582</b>	<b>3,897,582</b>	<b>3,897,582</b>	<b>3,897,582</b>
<b>General Fund Total</b>	<b>34,379,246</b>	<b>34,677,454</b>	<b>37,583,976</b>	<b>38,853,496</b>	<b>38,853,496</b>	<b>38,853,496</b>
<b>180 - Community Corrections</b>						
	<b>Actual FY 13-14</b>	<b>Actual FY 14-15</b>	<b>Budget FY 15-16</b>	<b>Proposed FY 16-17</b>	<b>Approved FY 16-17</b>	<b>Adopted FY 16-17</b>
<b>Intergovernmental State</b>						
332070 Community Corrections SB 1145	10,935,993	10,924,545	11,379,715	11,379,716	11,379,716	11,379,716
332071 Community Corrections Subsidy	35,581	35,581	33,166	33,166	33,166	33,166
332072 OR CJC Justice Reinvestment	1,121,562	0	1,093,588	1,315,826	1,315,826	1,315,826

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<b>180 - Community Corrections</b>	<b>Actual FY 13-14</b>	<b>Actual FY 14-15</b>	<b>Budget FY 15-16</b>	<b>Proposed FY 16-17</b>	<b>Approved FY 16-17</b>	<b>Adopted FY 16-17</b>
<b>Intergovernmental State</b>						
332990 Other State Revenues	616,066	598,292	689,524	832,051	832,051	832,051
<b>Intergovernmental State Total</b>	<b>12,709,202</b>	<b>11,558,418</b>	<b>13,195,993</b>	<b>13,560,759</b>	<b>13,560,759</b>	<b>13,560,759</b>
<b>Charges for Services</b>						
341170 Witness Fees	63	76	0	0	0	0
341220 Supervision Fees	841,847	840,391	810,000	800,000	800,000	800,000
341230 Client Fees	4,097	6,455	3,000	3,000	3,000	3,000
341380 Workshop Fees	1,130	1,410	0	0	0	0
341430 Copy Machine Fees	0	31	0	0	0	0
341999 Other Fees	5,095	8,817	1,300	1,300	1,300	1,300
344999 Other Reimbursements	0	38	164,862	0	0	0
<b>Charges for Services Total</b>	<b>852,232</b>	<b>857,218</b>	<b>979,162</b>	<b>804,300</b>	<b>804,300</b>	<b>804,300</b>
<b>Interest</b>						
361000 Investment Earnings	18,223	19,314	0	0	0	0
<b>Interest Total</b>	<b>18,223</b>	<b>19,314</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Other Revenues</b>						
371000 Miscellaneous Income	230	0	0	0	0	0
372000 Over and Short	(60)	0	0	0	0	0
<b>Other Revenues Total</b>	<b>170</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Other Fund Transfers</b>						
381185 Transfer from Criminal Justice	213,690	252,940	175,000	140,000	140,000	140,000
<b>Other Fund Transfers Total</b>	<b>213,690</b>	<b>252,940</b>	<b>175,000</b>	<b>140,000</b>	<b>140,000</b>	<b>140,000</b>
<b>Net Working Capital</b>						
392000 Net Working Capital Unrestr	1,488,777	2,055,751	1,281,856	1,505,964	1,505,964	1,505,964
<b>Net Working Capital Total</b>	<b>1,488,777</b>	<b>2,055,751</b>	<b>1,281,856</b>	<b>1,505,964</b>	<b>1,505,964</b>	<b>1,505,964</b>
<b>Community Corrections Total</b>	<b>15,282,294</b>	<b>14,743,640</b>	<b>15,632,011</b>	<b>16,011,023</b>	<b>16,011,023</b>	<b>16,011,023</b>
<b>250 - Sheriff Grants</b>						
	<b>Actual FY 13-14</b>	<b>Actual FY 14-15</b>	<b>Budget FY 15-16</b>	<b>Proposed FY 16-17</b>	<b>Approved FY 16-17</b>	<b>Adopted FY 16-17</b>
<b>Licenses and Permits</b>						
325010 Alarm Permits	28,445	57,960	55,000	51,000	51,000	51,000
<b>Licenses and Permits Total</b>	<b>28,445</b>	<b>57,960</b>	<b>55,000</b>	<b>51,000</b>	<b>51,000</b>	<b>51,000</b>
<b>Intergovernmental Federal</b>						
331024 US Dept of Justice DEA	14,184	22,218	17,374	17,374	17,374	17,374
331301 BIA Chemawa School Contract	467,427	499,447	531,847	547,930	547,930	547,930
331990 Other Federal Revenues	748,524	562,443	379,031	77,926	77,926	77,926
<b>Intergovernmental Federal Total</b>	<b>1,230,135</b>	<b>1,084,108</b>	<b>928,252</b>	<b>643,230</b>	<b>643,230</b>	<b>643,230</b>
<b>Intergovernmental State</b>						
332040 Marine Board	143,015	137,983	144,331	144,331	144,331	144,331
332072 OR CJC Justice Reinvestment	386,272	0	431,324	431,324	431,324	431,324
332073 Oregon DOC Jail Reinvestment	253,047	253,046	0	0	0	0
332990 Other State Revenues	59,124	46,129	38,530	31,242	31,242	31,242
<b>Intergovernmental State Total</b>	<b>841,458</b>	<b>437,159</b>	<b>614,185</b>	<b>606,897</b>	<b>606,897</b>	<b>606,897</b>
<b>Charges for Services</b>						
341160 Gun Permit Fees	224,360	203,765	224,950	251,901	251,901	251,901
341200 Towing Fees	43,920	41,880	39,600	32,640	32,640	32,640



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<b>250 - Sheriff Grants</b>	<b>Actual FY 13-14</b>	<b>Actual FY 14-15</b>	<b>Budget FY 15-16</b>	<b>Proposed FY 16-17</b>	<b>Approved FY 16-17</b>	<b>Adopted FY 16-17</b>
<b>Charges for Services</b>						
341210 False Alarm Fees	8,955	17,620	10,950	16,625	16,625	16,625
341999 Other Fees	20	40	0	0	0	0
344999 Other Reimbursements	1,802	0	115,041	0	0	0
345300 Surplus Property Sales	0	580	0	0	0	0
347201 SO Enforcement Services	790,956	911,714	879,589	1,003,682	1,003,682	1,003,682
<b>Charges for Services Total</b>	<b>1,070,013</b>	<b>1,175,600</b>	<b>1,270,130</b>	<b>1,304,848</b>	<b>1,304,848</b>	<b>1,304,848</b>
<b>Fines and Forfeitures</b>						
352300 Civil Forfeitures	1,612	3,570	0	0	0	0
<b>Fines and Forfeitures Total</b>	<b>1,612</b>	<b>3,570</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Interest</b>						
361000 Investment Earnings	2,527	4,520	0	0	0	0
<b>Interest Total</b>	<b>2,527</b>	<b>4,520</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Other Revenues</b>						
371000 Miscellaneous Income	0	150	0	0	0	0
372000 Over and Short	9	27	0	0	0	0
373100 Special Program Donations	41,192	16,882	2,850	4,500	4,500	4,500
<b>Other Revenues Total</b>	<b>41,201</b>	<b>17,059</b>	<b>2,850</b>	<b>4,500</b>	<b>4,500</b>	<b>4,500</b>
<b>General Fund Transfers</b>						
381100 Transfer from General Fund	80,694	116,552	39,652	58,811	58,811	58,811
<b>General Fund Transfers Total</b>	<b>80,694</b>	<b>116,552</b>	<b>39,652</b>	<b>58,811</b>	<b>58,811</b>	<b>58,811</b>
<b>Other Fund Transfers</b>						
381115 Transfer from Non Dept Grants	198,326	104,595	138,474	129,908	129,908	129,908
381180 Transfer from Comm Corrections	191,883	3,460	0	0	0	0
381190 Transfer from Health	0	0	0	7,915	7,915	7,915
<b>Other Fund Transfers Total</b>	<b>390,209</b>	<b>108,056</b>	<b>138,474</b>	<b>137,823</b>	<b>137,823</b>	<b>137,823</b>
<b>Net Working Capital</b>						
392000 Net Working Capital Unrestr	573,240	997,292	999,339	930,650	930,650	930,650
<b>Net Working Capital Total</b>	<b>573,240</b>	<b>997,292</b>	<b>999,339</b>	<b>930,650</b>	<b>930,650</b>	<b>930,650</b>
<b>Sheriff Grants Total</b>	<b>4,259,535</b>	<b>4,001,876</b>	<b>4,047,882</b>	<b>3,737,759</b>	<b>3,737,759</b>	<b>3,737,759</b>
<b>255 - Traffic Safety Team</b>	<b>Actual FY 13-14</b>	<b>Actual FY 14-15</b>	<b>Budget FY 15-16</b>	<b>Proposed FY 16-17</b>	<b>Approved FY 16-17</b>	<b>Adopted FY 16-17</b>
<b>Intergovernmental Federal</b>						
331225 Oregon State Sheriffs Assn	26,416	30,416	23,727	28,000	28,000	28,000
<b>Intergovernmental Federal Total</b>	<b>26,416</b>	<b>30,416</b>	<b>23,727</b>	<b>28,000</b>	<b>28,000</b>	<b>28,000</b>
<b>Intergovernmental State</b>						
332990 Other State Revenues	280,779	40,501	0	0	0	0
<b>Intergovernmental State Total</b>	<b>280,779</b>	<b>40,501</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Charges for Services</b>						
341170 Witness Fees	21	49	0	0	0	0
344999 Other Reimbursements	0	93	165,823	0	0	0
345300 Surplus Property Sales	4,883	0	0	0	0	0
347201 SO Enforcement Services	0	3,537	0	0	0	0
<b>Charges for Services Total</b>	<b>4,904</b>	<b>3,679</b>	<b>165,823</b>	<b>0</b>	<b>0</b>	<b>0</b>

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<b>255 - Traffic Safety Team</b>	<b>Actual FY 13-14</b>	<b>Actual FY 14-15</b>	<b>Budget FY 15-16</b>	<b>Proposed FY 16-17</b>	<b>Approved FY 16-17</b>	<b>Adopted FY 16-17</b>
<b>Fines and Forfeitures</b>						
351200 Traffic Fines	1,600,131	1,914,002	1,740,050	1,525,091	1,525,091	1,525,091
<b>Fines and Forfeitures Total</b>	<b>1,600,131</b>	<b>1,914,002</b>	<b>1,740,050</b>	<b>1,525,091</b>	<b>1,525,091</b>	<b>1,525,091</b>
<b>Interest</b>						
361000 Investment Earnings	5,312	5,318	4,211	3,436	3,436	3,436
<b>Interest Total</b>	<b>5,312</b>	<b>5,318</b>	<b>4,211</b>	<b>3,436</b>	<b>3,436</b>	<b>3,436</b>
<b>Other Revenues</b>						
373100 Special Program Donations	1,808	0	0	0	0	0
<b>Other Revenues Total</b>	<b>1,808</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Net Working Capital</b>						
392000 Net Working Capital Unrestr	1,107,281	870,527	1,104,955	638,979	638,979	638,979
<b>Net Working Capital Total</b>	<b>1,107,281</b>	<b>870,527</b>	<b>1,104,955</b>	<b>638,979</b>	<b>638,979</b>	<b>638,979</b>
<b>Traffic Safety Team Total</b>	<b>3,026,630</b>	<b>2,864,443</b>	<b>3,038,766</b>	<b>2,195,506</b>	<b>2,195,506</b>	<b>2,195,506</b>
<b>290 - Inmate Welfare</b>						
	<b>Actual FY 13-14</b>	<b>Actual FY 14-15</b>	<b>Budget FY 15-16</b>	<b>Proposed FY 16-17</b>	<b>Approved FY 16-17</b>	<b>Adopted FY 16-17</b>
<b>Charges for Services</b>						
341440 Vending Machine Fees	108,048	127,152	88,000	104,178	104,178	104,178
341450 Pay Telephone Fees	176,014	131,900	120,000	104,000	104,000	104,000
341999 Other Fees	786	1,130	0	0	0	0
<b>Charges for Services Total</b>	<b>284,848</b>	<b>260,181</b>	<b>208,000</b>	<b>208,178</b>	<b>208,178</b>	<b>208,178</b>
<b>Interest</b>						
361000 Investment Earnings	1,375	1,271	0	0	0	0
<b>Interest Total</b>	<b>1,375</b>	<b>1,271</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Other Revenues</b>						
371000 Miscellaneous Income	2,383	1,692	0	0	0	0
<b>Other Revenues Total</b>	<b>2,383</b>	<b>1,692</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Net Working Capital</b>						
392000 Net Working Capital Unrestr	280,599	278,225	202,792	311,098	311,098	311,098
<b>Net Working Capital Total</b>	<b>280,599</b>	<b>278,225</b>	<b>202,792</b>	<b>311,098</b>	<b>311,098</b>	<b>311,098</b>
<b>Inmate Welfare Total</b>	<b>569,204</b>	<b>541,370</b>	<b>410,792</b>	<b>519,276</b>	<b>519,276</b>	<b>519,276</b>
<b>Sheriff's Office Grand Total</b>	<b>57,516,909</b>	<b>56,828,782</b>	<b>60,713,427</b>	<b>61,317,060</b>	<b>61,317,060</b>	<b>61,317,060</b>

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**Requirements by Fund Detail**

<b>100 - General Fund</b>	<b>Actual FY 13-14</b>	<b>Actual FY 14-15</b>	<b>Budget FY 15-16</b>	<b>Proposed FY 16-17</b>	<b>Approved FY 16-17</b>	<b>Adopted FY 16-17</b>
<b>Personnel Services</b>						
<b>Salaries and Wages</b>						
511020 Salaries and Wages Budget Only	0	0	3,290	0	0	0
511110 Regular Wages	11,733,358	12,155,659	15,597,670	16,498,525	16,498,525	16,498,525
511120 Temporary Wages	217,512	272,489	191,915	211,348	211,348	211,348
511130 Vacation Pay	803,329	883,187	0	0	0	0
511140 Sick Pay	499,639	472,768	0	0	0	0
511150 Holiday Pay	680,525	709,866	0	0	0	0
511160 Comp Time Pay	117,316	134,520	0	0	0	0
511180 Differential Pay	801	0	0	0	0	0
511210 Compensation Credits	571,810	550,366	568,978	583,572	583,572	583,572
511220 Pager Pay	7,632	7,023	10,273	23,649	23,649	23,649
511240 Leave Payoff	25,501	85,970	0	0	0	0
511250 Training Pay	1,772	44	20,632	33,663	33,663	33,663
511270 Leadworker Pay	544	793	0	0	0	0
511280 Cell Phone Pay	66	1,288	0	0	0	0
511290 Health Insurance Waiver Pay	1,364	3,578	3,240	3,240	3,240	3,240
511410 Straight Pay	49,001	49,959	40,984	40,700	40,700	40,700
511420 Premium Pay	1,327,958	1,237,962	1,182,190	1,244,236	1,244,236	1,244,236
511430 Court Time	71,679	55,868	78,150	83,442	83,442	83,442
511450 Premium Pay Temps	2,327	1,018	9,585	5,450	5,450	5,450
511470 Extra Duty Contract Pay	(617)	(1,011)	0	0	0	0
511930 Clothing Allowance	6,300	5,850	9,617	9,561	9,561	9,561
<b>Salaries and Wages Total</b>	<b>16,117,815</b>	<b>16,627,196</b>	<b>17,716,524</b>	<b>18,737,386</b>	<b>18,737,386</b>	<b>18,737,386</b>
<b>Fringe Benefits</b>						
512010 Fringe Benefits Budget Only	0	0	1,301	0	0	0
512110 PERS	2,076,701	2,536,316	2,579,103	2,725,125	2,725,125	2,725,125
512120 401K	80,822	85,770	89,540	92,235	92,235	92,235
512130 PERS Debt Service	635,004	748,019	832,760	794,462	794,462	794,462
512200 FICA	1,221,767	1,260,554	1,247,528	1,319,088	1,319,088	1,319,088
512310 Medical Insurance	3,130,279	3,312,957	3,838,399	3,885,319	3,885,319	3,885,319
512320 Dental Insurance	321,216	338,968	364,968	377,339	377,339	377,339
512330 Group Term Life Insurance	23,760	23,995	28,948	30,281	30,281	30,281
512340 Long Term Disability Insurance	60,928	61,459	89,020	67,884	67,884	67,884
512400 Unemployment Insurance	64,628	66,745	77,610	63,216	63,216	63,216
512520 Workers Comp Insurance	7,267	7,479	7,394	7,484	7,484	7,484
512600 Wellness Program	8,675	8,662	9,593	9,633	9,633	9,633
512610 Employee Assistance Program	6,136	6,223	6,478	6,507	6,507	6,507
512700 County HSA Contributions	9,125	8,866	0	0	0	0
<b>Fringe Benefits Total</b>	<b>7,646,308</b>	<b>8,466,013</b>	<b>9,172,642</b>	<b>9,378,573</b>	<b>9,378,573</b>	<b>9,378,573</b>
<b>Personnel Services Total</b>	<b>23,764,123</b>	<b>25,093,209</b>	<b>26,889,166</b>	<b>28,115,959</b>	<b>28,115,959</b>	<b>28,115,959</b>

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<b>100 - General Fund</b>	<b>Actual FY 13-14</b>	<b>Actual FY 14-15</b>	<b>Budget FY 15-16</b>	<b>Proposed FY 16-17</b>	<b>Approved FY 16-17</b>	<b>Adopted FY 16-17</b>
<b>Materials and Services</b>						
<b>Supplies</b>						
521010 Office Supplies	37,751	34,628	35,821	37,649	37,649	37,649
521030 Field Supplies	82,949	61,901	90,825	94,174	94,174	94,174
521040 Institutional Supplies	158,208	159,599	166,300	165,826	165,826	165,826
521050 Janitorial Supplies	40,089	38,247	48,643	40,877	40,877	40,877
521070 Departmental Supplies	39,262	35,122	59,887	66,746	66,746	66,746
521080 Food Supplies	3,181	3,131	5,100	5,800	5,800	5,800
521090 Uniforms and Clothing	105,265	107,137	104,038	110,430	110,430	110,430
521100 Medical Supplies	37,203	31,917	34,000	34,000	34,000	34,000
521110 First Aid Supplies	5,124	3,592	4,150	5,350	5,350	5,350
521120 Drugs	320,333	366,740	336,826	336,800	336,800	336,800
521170 Educational Supplies	3,500	693	2,100	3,100	3,100	3,100
521190 Publications	1,211	1,601	1,068	1,550	1,550	1,550
521210 Gasoline	325,438	267,789	320,202	269,558	269,558	269,558
521220 Diesel	13,356	7,874	9,731	3,700	3,700	3,700
521230 Propane	89	31	0	0	0	0
521300 Safety Clothing	8,471	4,640	12,250	7,570	7,570	7,570
521310 Safety Equipment	0	4,982	2,100	2,500	2,500	2,500
<b>Supplies Total</b>	<b>1,181,428</b>	<b>1,129,624</b>	<b>1,233,041</b>	<b>1,185,630</b>	<b>1,185,630</b>	<b>1,185,630</b>
<b>Materials</b>						
522060 Sign Materials	2,563	526	500	500	500	500
522100 Parts	531	1,162	0	0	0	0
522150 Small Office Equipment	11,925	14,190	46,334	40,777	40,777	40,777
522160 Small Departmental Equipment	38,521	41,447	44,725	44,396	44,396	44,396
522170 Computers Non Capital	11,148	12,516	23,776	22,371	22,371	22,371
522180 Software	5,926	5,802	19,475	25,715	25,715	25,715
<b>Materials Total</b>	<b>70,613</b>	<b>75,644</b>	<b>134,810</b>	<b>133,759</b>	<b>133,759</b>	<b>133,759</b>
<b>Communications</b>						
523010 Telephone Equipment	1,878	3,844	3,150	3,395	3,395	3,395
523020 Phone and Communication Svcs	45,353	46,353	50,992	47,818	47,818	47,818
523040 Data Connections	40,890	46,152	48,047	50,162	50,162	50,162
523050 Postage	18,356	18,062	17,846	18,463	18,463	18,463
523060 Cellular Phones	49,244	44,772	64,757	64,372	64,372	64,372
523090 Long Distance Charges	0	2,855	2,000	2,221	2,221	2,221
523100 Radios and Accessories	19,816	12,880	23,514	14,770	14,770	14,770
<b>Communications Total</b>	<b>175,537</b>	<b>174,917</b>	<b>210,306</b>	<b>201,201</b>	<b>201,201</b>	<b>201,201</b>
<b>Utilities</b>						
524010 Electricity	316,564	350,765	348,248	338,957	338,957	338,957
524040 Natural Gas	91,495	86,244	84,774	82,128	82,128	82,128
524050 Water	76,281	82,063	75,978	99,754	99,754	99,754
524070 Sewer	141,099	135,719	135,077	142,023	142,023	142,023
524090 Garbage Disposal and Recycling	16,930	11,569	14,716	11,727	11,727	11,727
<b>Utilities Total</b>	<b>642,368</b>	<b>666,360</b>	<b>658,793</b>	<b>674,589</b>	<b>674,589</b>	<b>674,589</b>

MARION COUNTY FY 2016-17 BUDGET  
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<b>100 - General Fund</b>	<b>Actual FY 13-14</b>	<b>Actual FY 14-15</b>	<b>Budget FY 15-16</b>	<b>Proposed FY 16-17</b>	<b>Approved FY 16-17</b>	<b>Adopted FY 16-17</b>
<b>Materials and Services</b>						
<b>Contracted Services</b>						
525210 Medical Services	405,760	157,174	142,400	163,788	163,788	163,788
525211 Psychiatric Services	16,297	18,810	22,000	20,000	20,000	20,000
525215 Dental Services	49,461	49,717	47,900	47,900	47,900	47,900
525220 Hospital Services	603,063	94,815	265,000	205,000	205,000	205,000
525225 Ambulance Services	53,801	21,076	10,800	25,000	25,000	25,000
525235 Laboratory Services	13,260	15,205	16,200	15,400	15,400	15,400
525240 XRay Services	17,563	22,898	12,395	20,000	20,000	20,000
525310 Laundry Services	24,518	21,161	29,700	32,420	32,420	32,420
525320 Food Services	959,262	956,030	1,035,256	1,038,536	1,038,536	1,038,536
525330 Transportation Services	52	0	350	250	250	250
525350 Janitorial Services	3,060	2,900	3,700	947	947	947
525400 Public Safety Program Services	6,216	6,549	8,598	8,598	8,598	8,598
525410 Dispatch Services	762,082	787,407	909,218	964,153	964,153	964,153
525420 Regional Area Info Network	13,596	14,672	14,940	16,636	16,636	16,636
525450 Subscription Services	2,468	0	275	7,075	7,075	7,075
525510 Legal Services	5,023	10,468	2,400	2,400	2,400	2,400
525555 Security Services	677	621	684	684	684	684
525710 Printing Services	16,687	9,253	19,450	15,750	15,750	15,750
525715 Advertising	596	998	2,267	1,200	1,200	1,200
525735 Mail Services	2,859	2,071	1,893	1,989	1,989	1,989
525740 Document Disposal Services	5,682	6,009	6,496	7,036	7,036	7,036
525770 Interpreters and Translators	823	1,170	500	500	500	500
525870 Hazardous Waste Disposal	5,124	5,664	5,600	5,600	5,600	5,600
525999 Other Contracted Services	1,460	3,647	1,400	18,840	18,840	18,840
<b>Contracted Services Total</b>	<b>2,969,389</b>	<b>2,208,315</b>	<b>2,559,422</b>	<b>2,619,702</b>	<b>2,619,702</b>	<b>2,619,702</b>
<b>Repairs and Maintenance</b>						
526010 Office Equipment Maintenance	92,563	104,893	125,353	123,363	123,363	123,363
526011 Dept Equipment Maintenance	8,103	3,972	9,865	10,550	10,550	10,550
526012 Vehicle Maintenance	31,683	18,453	27,500	28,500	28,500	28,500
526014 Radio Maintenance	1,244	4,419	2,800	2,800	2,800	2,800
526020 Computer Hardware Maintenance	1,930	1,921	3,000	5,500	5,500	5,500
526021 Computer Software Maintenance	7,385	4,892	4,892	2,952	2,952	2,952
526022 Telephone Maintenance	0	306	600	600	600	600
526030 Building Maintenance	38,591	71,429	31,678	35,700	35,700	35,700
526040 Remodels and Site Improvements	0	4,633	14,968	9,000	9,000	9,000
<b>Repairs and Maintenance Total</b>	<b>181,499</b>	<b>214,917</b>	<b>220,656</b>	<b>218,965</b>	<b>218,965</b>	<b>218,965</b>
<b>Rentals</b>						
527100 Vehicle Rental	4,027	2,008	1,831	3,346	3,346	3,346
527110 Fleet Leases	823,741	755,020	744,360	751,008	751,008	751,008
527120 Motor Pool Mileage	956	1,003	1,200	1,400	1,400	1,400
527130 Parking	702	813	202	220	220	220
527140 County Parking	11,880	13,860	15,180	13,860	13,860	13,860

MARION COUNTY FY 2016-17 BUDGET  
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<b>100 - General Fund</b>	<b>Actual FY 13-14</b>	<b>Actual FY 14-15</b>	<b>Budget FY 15-16</b>	<b>Proposed FY 16-17</b>	<b>Approved FY 16-17</b>	<b>Adopted FY 16-17</b>
<b>Materials and Services</b>						
527210 Building Rental Private	17,032	18,182	18,008	15,940	15,940	15,940
527300 Equipment Rental	4,135	4,243	6,500	6,220	6,220	6,220
<b>Rentals Total</b>	<b>862,473</b>	<b>795,130</b>	<b>787,281</b>	<b>791,994</b>	<b>791,994</b>	<b>791,994</b>
<b>Insurance</b>						
528180 Disability Insurance Premiums	2,085	0	0	0	0	0
528220 Notary Bonds	200	360	652	575	575	575
528415 Auto Claims	9,108	6,023	0	0	0	0
<b>Insurance Total</b>	<b>11,392</b>	<b>6,383</b>	<b>652</b>	<b>575</b>	<b>575</b>	<b>575</b>
<b>Miscellaneous</b>						
529110 Mileage Reimbursement	1,097	450	0	0	0	0
529120 Commercial Travel	10,675	12,256	9,064	13,450	13,450	13,450
529130 Meals	16,510	13,635	17,498	26,260	26,260	26,260
529140 Lodging	27,991	27,741	20,726	33,624	33,624	33,624
529210 Meetings	1,348	735	2,550	3,850	3,850	3,850
529220 Conferences	2,155	530	0	0	0	0
529230 Training	35,800	46,317	49,328	57,539	57,539	57,539
529250 Tuition Reimbursement	0	0	0	3,000	3,000	3,000
529300 Dues and Memberships	4,918	6,900	5,113	5,375	5,375	5,375
529610 Homicide Investigations	3,308	2,003	8,000	8,000	8,000	8,000
529620 Narcotics Investigations	0	0	4,000	2,000	2,000	2,000
529650 Pre Employment Costs	28,143	19,368	18,000	16,200	16,200	16,200
529690 Other Investigations	1,296	203	3,700	3,700	3,700	3,700
529740 Fairs and Shows	986	1,093	4,110	2,500	2,500	2,500
529820 Vehicle Registration	0	0	250	0	0	0
529830 Dog Licenses	162	162	100	140	140	140
529840 Professional Licenses	175	425	650	300	300	300
529850 Device Licenses	112	0	304	327	327	327
529860 Permits	88	204	0	0	0	0
529910 Awards and Recognition	3,659	6,582	3,550	4,050	4,050	4,050
529999 Miscellaneous Expense	0	51	0	0	0	0
<b>Miscellaneous Total</b>	<b>138,422</b>	<b>138,653</b>	<b>146,943</b>	<b>180,315</b>	<b>180,315</b>	<b>180,315</b>
<b>Materials and Services Total</b>	<b>6,233,122</b>	<b>5,409,943</b>	<b>5,951,904</b>	<b>6,006,730</b>	<b>6,006,730</b>	<b>6,006,730</b>
<b>Administrative Charges</b>						
611100 County Admin Allocation	299,691	280,564	317,756	326,346	326,346	326,346
611210 Facilities Mgt Allocation	992,860	793,996	901,051	909,742	909,742	909,742
611220 Custodial Allocation	143,331	142,846	160,396	162,778	162,778	162,778
611230 Courier Allocation	14,040	14,439	14,700	16,081	16,081	16,081
611250 Risk Management Allocation	178,044	171,018	193,971	141,394	141,394	141,394
611255 Benefits Allocation	73,582	71,728	83,790	72,332	72,332	72,332
611260 Human Resources Allocation	220,435	249,801	280,601	288,196	288,196	288,196
611300 Legal Services Allocation	203,405	217,820	204,034	267,090	267,090	267,090
611400 Information Tech Allocation	636,247	642,634	684,593	703,916	703,916	703,916
611410 FIMS Allocation	313,755	325,608	399,054	452,247	452,247	452,247
611420 Telecommunications Allocation	88,776	85,764	84,145	81,459	81,459	81,459
611430 Info Tech Direct Charges	291,412	272,655	354,490	301,675	301,675	301,675

MARION COUNTY FY 2016-17 BUDGET  
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<b>100 - General Fund</b>	<b>Actual FY 13-14</b>	<b>Actual FY 14-15</b>	<b>Budget FY 15-16</b>	<b>Proposed FY 16-17</b>	<b>Approved FY 16-17</b>	<b>Adopted FY 16-17</b>
<b>Administrative Charges</b>						
611600 Finance Allocation	329,372	308,429	342,790	352,398	352,398	352,398
611800 MCBEE Allocation	9,051	17,001	52,889	26,778	26,778	26,778
612100 IT Equipment Use Charges	0	0	58,646	61,375	61,375	61,375
614100 Liability Insurance Allocation	431,300	420,700	438,800	396,500	396,500	396,500
614200 WC Insurance Allocation	156,700	159,300	171,200	170,500	170,500	170,500
<b>Administrative Charges Total</b>	<b>4,382,001</b>	<b>4,174,303</b>	<b>4,742,906</b>	<b>4,730,807</b>	<b>4,730,807</b>	<b>4,730,807</b>
<b>General Fund Total</b>	<b>34,379,246</b>	<b>34,677,454</b>	<b>37,583,976</b>	<b>38,853,496</b>	<b>38,853,496</b>	<b>38,853,496</b>
<b>180 - Community Corrections</b>	<b>Actual FY 13-14</b>	<b>Actual FY 14-15</b>	<b>Budget FY 15-16</b>	<b>Proposed FY 16-17</b>	<b>Approved FY 16-17</b>	<b>Adopted FY 16-17</b>
<b>Personnel Services</b>						
<b>Salaries and Wages</b>						
511110 Regular Wages	3,430,512	3,552,255	4,866,764	5,020,248	5,020,248	5,020,248
511120 Temporary Wages	111,845	67,571	80,770	37,130	37,130	37,130
511130 Vacation Pay	243,154	234,991	0	0	0	0
511140 Sick Pay	136,464	134,453	0	0	0	0
511150 Holiday Pay	191,288	196,107	0	0	0	0
511160 Comp Time Pay	13,196	7,464	0	0	0	0
511210 Compensation Credits	134,188	130,158	141,543	127,867	127,867	127,867
511220 Pager Pay	15,642	15,784	20,276	26,874	26,874	26,874
511240 Leave Payoff	24,107	15,663	0	0	0	0
511250 Training Pay	0	0	7,071	7,468	7,468	7,468
511270 Leadworker Pay	56	119	0	0	0	0
511290 Health Insurance Waiver Pay	1,800	871	1,620	4,860	4,860	4,860
511420 Premium Pay	29,854	37,228	33,500	33,500	33,500	33,500
<b>Salaries and Wages Total</b>	<b>4,332,105</b>	<b>4,392,663</b>	<b>5,151,544</b>	<b>5,257,947</b>	<b>5,257,947</b>	<b>5,257,947</b>
<b>Fringe Benefits</b>						
512110 PERS	552,726	664,440	799,084	821,904	821,904	821,904
512120 401K	22,530	24,305	26,217	27,160	27,160	27,160
512130 PERS Debt Service	176,915	204,489	258,009	239,612	239,612	239,612
512200 FICA	329,231	331,940	387,419	395,246	395,246	395,246
512310 Medical Insurance	960,009	964,389	1,179,670	1,160,295	1,160,295	1,160,295
512320 Dental Insurance	93,568	95,191	108,578	109,088	109,088	109,088
512330 Group Term Life Insurance	7,264	7,215	9,191	9,444	9,444	9,444
512340 Long Term Disability Insurance	18,648	18,428	28,257	21,164	21,164	21,164
512400 Unemployment Insurance	17,381	17,515	24,050	19,072	19,072	19,072
512520 Workers Comp Insurance	2,081	2,125	2,540	2,480	2,480	2,480
512600 Wellness Program	2,694	2,683	3,289	3,289	3,289	3,289
512610 Employee Assistance Program	1,904	1,927	2,219	2,219	2,219	2,219
512700 County HSA Contributions	11,090	11,378	0	0	0	0
<b>Fringe Benefits Total</b>	<b>2,196,041</b>	<b>2,346,026</b>	<b>2,828,523</b>	<b>2,810,973</b>	<b>2,810,973</b>	<b>2,810,973</b>
<b>Personnel Services Total</b>	<b>6,528,146</b>	<b>6,738,688</b>	<b>7,980,067</b>	<b>8,068,920</b>	<b>8,068,920</b>	<b>8,068,920</b>
<b>Materials and Services</b>						
<b>Supplies</b>						
521010 Office Supplies	20,584	17,009	22,145	22,145	22,145	22,145
521030 Field Supplies	18,863	11,820	17,943	14,823	14,823	14,823

MARION COUNTY FY 2016-17 BUDGET  
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<b>180 - Community Corrections</b>	<b>Actual FY 13-14</b>	<b>Actual FY 14-15</b>	<b>Budget FY 15-16</b>	<b>Proposed FY 16-17</b>	<b>Approved FY 16-17</b>	<b>Adopted FY 16-17</b>
<b>Materials and Services</b>						
521070 Departmental Supplies	1,560	226	1,700	1,600	1,600	1,600
521080 Food Supplies	1,460	2,213	2,500	2,500	2,500	2,500
521090 Uniforms and Clothing	18,971	12,915	14,820	18,045	18,045	18,045
521100 Medical Supplies	1,346	1,929	3,700	0	0	0
521110 First Aid Supplies	119	1,919	0	0	0	0
521120 Drugs	0	28	2,500	1,250	1,250	1,250
521170 Educational Supplies	4,714	1,403	8,040	9,790	9,790	9,790
521210 Gasoline	22,899	19,063	20,770	15,915	15,915	15,915
<b>Supplies Total</b>	<b>90,516</b>	<b>68,526</b>	<b>94,118</b>	<b>86,068</b>	<b>86,068</b>	<b>86,068</b>
<b>Materials</b>						
522150 Small Office Equipment	3,238	4,299	8,500	8,500	8,500	8,500
522160 Small Departmental Equipment	5,108	5,987	6,280	7,189	7,189	7,189
522170 Computers Non Capital	1,656	5,257	11,434	12,929	12,929	12,929
522180 Software	4,878	7,659	11,250	5,280	5,280	5,280
<b>Materials Total</b>	<b>14,880</b>	<b>23,201</b>	<b>37,464</b>	<b>33,898</b>	<b>33,898</b>	<b>33,898</b>
<b>Communications</b>						
523010 Telephone Equipment	96	0	400	400	400	400
523020 Phone and Communication Svcs	10,151	5,500	7,041	5,986	5,986	5,986
523040 Data Connections	19,759	17,146	21,789	20,616	20,616	20,616
523050 Postage	27,963	30,246	29,125	31,171	31,171	31,171
523060 Cellular Phones	18,929	16,593	16,224	20,111	20,111	20,111
523090 Long Distance Charges	0	886	2,000	2,000	2,000	2,000
523100 Radios and Accessories	0	0	1,802	6,766	6,766	6,766
<b>Communications Total</b>	<b>76,899</b>	<b>70,371</b>	<b>78,381</b>	<b>87,050</b>	<b>87,050</b>	<b>87,050</b>
<b>Utilities</b>						
524010 Electricity	16,778	17,118	16,534	17,244	17,244	17,244
524040 Natural Gas	569	566	516	777	777	777
524090 Garbage Disposal and Recycling	232	242	242	315	315	315
<b>Utilities Total</b>	<b>17,579</b>	<b>17,925</b>	<b>17,292</b>	<b>18,336</b>	<b>18,336</b>	<b>18,336</b>
<b>Contracted Services</b>						
525110 Consulting Services	5,000	8,784	0	5,000	5,000	5,000
525155 Credit Card Fees	1,561	1,774	2,000	2,000	2,000	2,000
525210 Medical Services	4,336	2,436	3,000	2,700	2,700	2,700
525235 Laboratory Services	19,747	15,438	35,000	35,000	35,000	35,000
525261 Social Services	712,385	624,367	1,024,216	1,203,725	1,203,725	1,203,725
525300 Behav Hlth Eval and Counseling	0	203	0	0	0	0
525310 Laundry Services	1,065	913	1,000	1,200	1,200	1,200
525330 Transportation Services	14,020	13,158	16,500	17,700	17,700	17,700
525335 Housing Subsidies	129,453	154,098	178,374	159,502	159,502	159,502
525350 Janitorial Services	13,419	14,189	15,600	11,675	11,675	11,675
525400 Public Safety Program Services	82,348	89,925	102,074	102,074	102,074	102,074
525410 Dispatch Services	76,608	80,690	86,302	91,885	91,885	91,885
525420 Regional Area Info Network	4,373	4,373	4,718	5,253	5,253	5,253
525440 Client Assistance	0	0	3,500	1,000	1,000	1,000



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<b>180 - Community Corrections</b>	<b>Actual FY 13-14</b>	<b>Actual FY 14-15</b>	<b>Budget FY 15-16</b>	<b>Proposed FY 16-17</b>	<b>Approved FY 16-17</b>	<b>Adopted FY 16-17</b>
<b>Materials and Services</b>						
525450 Subscription Services	414	427	0	0	0	0
525510 Legal Services	1,200	1,200	1,200	1,200	1,200	1,200
525710 Printing Services	5,448	5,330	8,000	8,000	8,000	8,000
525715 Advertising	362	0	1,166	0	0	0
525735 Mail Services	3,494	4,004	3,479	3,653	3,653	3,653
525740 Document Disposal Services	3,350	3,200	3,400	3,000	3,000	3,000
525770 Interpreters and Translators	0	1,365	3,000	3,000	3,000	3,000
525870 Hazardous Waste Disposal	298	347	500	500	500	500
525999 Other Contracted Services	457,004	634,882	644,413	611,568	611,568	611,568
<b>Contracted Services Total</b>	<b>1,535,886</b>	<b>1,661,101</b>	<b>2,137,442</b>	<b>2,269,635</b>	<b>2,269,635</b>	<b>2,269,635</b>
<b>Repairs and Maintenance</b>						
526010 Office Equipment Maintenance	33,271	36,478	34,799	37,794	37,794	37,794
526014 Radio Maintenance	78	0	1,000	1,000	1,000	1,000
526021 Computer Software Maintenance	1,000	1,000	1,000	1,000	1,000	1,000
526030 Building Maintenance	721	1,222	1,500	1,500	1,500	1,500
526040 Remodels and Site Improvements	1,102	334	2,000	2,000	2,000	2,000
<b>Repairs and Maintenance Total</b>	<b>36,172</b>	<b>39,034</b>	<b>40,299</b>	<b>43,294</b>	<b>43,294</b>	<b>43,294</b>
<b>Rentals</b>						
527100 Vehicle Rental	0	0	0	686	686	686
527110 Fleet Leases	122,620	116,812	99,396	107,004	107,004	107,004
527130 Parking	124	60	0	0	0	0
527210 Building Rental Private	129,281	133,768	138,492	144,424	144,424	144,424
<b>Rentals Total</b>	<b>252,025</b>	<b>250,640</b>	<b>237,888</b>	<b>252,114</b>	<b>252,114</b>	<b>252,114</b>
<b>Insurance</b>						
528220 Notary Bonds	187	80	120	120	120	120
528415 Auto Claims	723	1,500	0	0	0	0
<b>Insurance Total</b>	<b>910</b>	<b>1,580</b>	<b>120</b>	<b>120</b>	<b>120</b>	<b>120</b>
<b>Miscellaneous</b>						
529110 Mileage Reimbursement	314	0	0	0	0	0
529120 Commercial Travel	768	1,894	2,350	1,600	1,600	1,600
529130 Meals	3,512	1,299	5,950	6,500	6,500	6,500
529140 Lodging	6,632	6,311	10,700	10,811	10,811	10,811
529210 Meetings	915	3,524	2,150	2,150	2,150	2,150
529220 Conferences	1,755	0	0	0	0	0
529230 Training	14,610	31,165	33,600	26,895	26,895	26,895
529250 Tuition Reimbursement	0	0	0	1,000	1,000	1,000
529300 Dues and Memberships	5,785	5,835	7,735	7,725	7,725	7,725
529650 Pre Employment Costs	206	3,315	3,800	8,100	8,100	8,100
529740 Fairs and Shows	0	0	500	500	500	500
529910 Awards and Recognition	1,013	1,517	1,500	1,500	1,500	1,500
529999 Miscellaneous Expense	0	5	0	0	0	0
<b>Miscellaneous Total</b>	<b>35,510</b>	<b>54,865</b>	<b>68,285</b>	<b>66,781</b>	<b>66,781</b>	<b>66,781</b>
<b>Materials and Services Total</b>	<b>2,060,377</b>	<b>2,187,244</b>	<b>2,711,289</b>	<b>2,857,296</b>	<b>2,857,296</b>	<b>2,857,296</b>

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<b>180 - Community Corrections</b>	<b>Actual FY 13-14</b>	<b>Actual FY 14-15</b>	<b>Budget FY 15-16</b>	<b>Proposed FY 16-17</b>	<b>Approved FY 16-17</b>	<b>Adopted FY 16-17</b>
<b>Administrative Charges</b>						
611100 County Admin Allocation	81,571	85,479	93,648	100,927	100,927	100,927
611210 Facilities Mgt Allocation	53,677	41,825	47,464	47,922	47,922	47,922
611220 Custodial Allocation	34,890	31,650	34,671	35,143	35,143	35,143
611230 Courier Allocation	3,898	4,267	4,205	4,863	4,863	4,863
611250 Risk Management Allocation	23,436	26,922	20,605	49,227	49,227	49,227
611255 Benefits Allocation	20,429	21,201	23,970	21,873	21,873	21,873
611260 Human Resources Allocation	61,199	73,833	80,269	87,152	87,152	87,152
611300 Legal Services Allocation	12,179	14,774	15,471	21,669	21,669	21,669
611400 Information Tech Allocation	169,499	202,351	207,946	222,647	222,647	222,647
611410 FIMS Allocation	83,544	102,470	121,262	142,999	142,999	142,999
611420 Telecommunications Allocation	23,654	27,037	25,595	25,756	25,756	25,756
611430 Info Tech Direct Charges	77,655	86,013	107,598	95,489	95,489	95,489
611600 Finance Allocation	84,781	100,906	110,058	116,120	116,120	116,120
611800 MCBEE Allocation	2,410	5,351	16,072	8,467	8,467	8,467
612100 IT Equipment Use Charges	0	0	17,809	19,418	19,418	19,418
614100 Liability Insurance Allocation	28,500	29,800	32,400	132,800	132,800	132,800
614200 WC Insurance Allocation	48,900	61,500	32,400	64,600	64,600	64,600
<b>Administrative Charges Total</b>	<b>810,222</b>	<b>915,379</b>	<b>991,443</b>	<b>1,197,072</b>	<b>1,197,072</b>	<b>1,197,072</b>
<b>Capital Outlay</b>						
531300 Departmental Equipment Capital	5,954	0	0	0	0	0
<b>Capital Outlay Total</b>	<b>5,954</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Transfers Out</b>						
561100 Transfer to General Fund	3,607,012	3,607,012	3,757,582	3,757,582	3,757,582	3,757,582
561250 Transfer to Sheriff Grants	191,883	3,460	0	0	0	0
561480 Xfer to Capital Impr Projects	22,949	10,000	0	0	0	0
<b>Transfers Out Total</b>	<b>3,821,844</b>	<b>3,620,472</b>	<b>3,757,582</b>	<b>3,757,582</b>	<b>3,757,582</b>	<b>3,757,582</b>
<b>Contingency</b>						
571010 Contingency	0	0	191,630	130,153	130,153	130,153
<b>Contingency Total</b>	<b>0</b>	<b>0</b>	<b>191,630</b>	<b>130,153</b>	<b>130,153</b>	<b>130,153</b>
<b>Community Corrections Total</b>	<b>13,226,543</b>	<b>13,461,784</b>	<b>15,632,011</b>	<b>16,011,023</b>	<b>16,011,023</b>	<b>16,011,023</b>
<b>250 - Sheriff Grants</b>	<b>Actual FY 13-14</b>	<b>Actual FY 14-15</b>	<b>Budget FY 15-16</b>	<b>Proposed FY 16-17</b>	<b>Approved FY 16-17</b>	<b>Adopted FY 16-17</b>
<b>Personnel Services</b>						
<b>Salaries and Wages</b>						
511020 Salaries and Wages Budget Only	0	0	(2,129)	0	0	0
511110 Regular Wages	1,003,913	900,056	1,067,947	1,064,748	1,064,748	1,064,748
511120 Temporary Wages	37,473	31,467	20,636	23,011	23,011	23,011
511130 Vacation Pay	71,590	62,456	0	0	0	0
511140 Sick Pay	45,384	34,545	0	0	0	0
511150 Holiday Pay	47,951	49,148	0	0	0	0
511160 Comp Time Pay	3,472	4,375	0	0	0	0
511210 Compensation Credits	41,821	38,692	39,295	35,742	35,742	35,742
511220 Pager Pay	0	304	0	0	0	0

MARION COUNTY FY 2016-17 BUDGET  
BY DEPARTMENT  
SHERIFF'S OFFICE

<b>250 - Sheriff Grants</b>	<b>Actual FY 13-14</b>	<b>Actual FY 14-15</b>	<b>Budget FY 15-16</b>	<b>Proposed FY 16-17</b>	<b>Approved FY 16-17</b>	<b>Adopted FY 16-17</b>
<b>Personnel Services</b>						
511240 Leave Payoff	805	1,872	0	0	0	0
511250 Training Pay	0	289	0	0	0	0
511270 Leadworker Pay	128	62	0	0	0	0
511410 Straight Pay	2,401	117	0	0	0	0
511420 Premium Pay	104,181	123,196	211,275	299,119	299,119	299,119
511430 Court Time	1,695	2,436	0	0	0	0
511450 Premium Pay Temps	2,077	2,744	0	0	0	0
511470 Extra Duty Contract Pay	13,294	13,939	0	0	0	0
511930 Clothing Allowance	0	400	0	0	0	0
<b>Salaries and Wages Total</b>	<b>1,376,184</b>	<b>1,266,099</b>	<b>1,337,024</b>	<b>1,422,620</b>	<b>1,422,620</b>	<b>1,422,620</b>
<b>Fringe Benefits</b>						
512110 PERS	162,831	189,200	176,605	175,528	175,528	175,528
512120 401K	2,626	1,608	1,018	1,066	1,066	1,066
512130 PERS Debt Service	50,811	52,917	57,023	51,173	51,173	51,173
512200 FICA	101,104	92,993	86,171	85,835	85,835	85,835
512310 Medical Insurance	281,544	264,535	273,463	259,205	259,205	259,205
512320 Dental Insurance	27,273	27,461	26,327	25,676	25,676	25,676
512330 Group Term Life Insurance	1,959	1,755	1,979	1,918	1,918	1,918
512340 Long Term Disability Insurance	5,390	4,725	6,087	4,297	4,297	4,297
512400 Unemployment Insurance	5,460	5,021	5,316	4,070	4,070	4,070
512520 Workers Comp Insurance	623	583	562	547	547	547
512600 Wellness Program	750	666	668	628	628	628
512610 Employee Assistance Program	527	476	451	424	424	424
<b>Fringe Benefits Total</b>	<b>640,897</b>	<b>641,940</b>	<b>635,670</b>	<b>610,367</b>	<b>610,367</b>	<b>610,367</b>
<b>Personnel Services Total</b>	<b>2,017,082</b>	<b>1,908,039</b>	<b>1,972,694</b>	<b>2,032,987</b>	<b>2,032,987</b>	<b>2,032,987</b>
<b>Materials and Services</b>						
<b>Supplies</b>						
521010 Office Supplies	3,115	3,023	3,980	4,230	4,230	4,230
521030 Field Supplies	1,597	1,899	14,652	13,652	13,652	13,652
521040 Institutional Supplies	4,123	1,926	40,428	22,466	22,466	22,466
521050 Janitorial Supplies	889	422	10,112	5,622	5,622	5,622
521070 Departmental Supplies	3,563	6,141	10,269	7,856	7,856	7,856
521080 Food Supplies	88	120	440	200	200	200
521090 Uniforms and Clothing	16,550	6,638	9,590	10,248	10,248	10,248
521100 Medical Supplies	961	352	635	635	635	635
521110 First Aid Supplies	351	37	700	500	500	500
521120 Drugs	6,304	3,323	4,569	4,169	4,169	4,169
521170 Educational Supplies	0	1,326	2,982	0	0	0
521190 Publications	728	0	0	0	0	0
521210 Gasoline	49,293	48,912	46,100	45,303	45,303	45,303
521220 Diesel	150	74	190	180	180	180
521300 Safety Clothing	6,096	1,377	21,251	22,513	22,513	22,513
<b>Supplies Total</b>	<b>93,808</b>	<b>75,569</b>	<b>165,898</b>	<b>137,574</b>	<b>137,574</b>	<b>137,574</b>
<b>Materials</b>						
522060 Sign Materials	0	1,022	0	0	0	0

MARION COUNTY FY 2016-17 BUDGET  
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SHERIFF'S OFFICE

<b>250 - Sheriff Grants</b>	<b>Actual FY 13-14</b>	<b>Actual FY 14-15</b>	<b>Budget FY 15-16</b>	<b>Proposed FY 16-17</b>	<b>Approved FY 16-17</b>	<b>Adopted FY 16-17</b>
<b>Materials and Services</b>						
522100 Parts	1,414	1,390	1,114	2,100	2,100	2,100
522120 Tires and Accessories	0	0	7,500	0	0	0
522150 Small Office Equipment	0	4,597	4,800	7,460	7,460	7,460
522160 Small Departmental Equipment	22,069	15,810	17,164	32,494	32,494	32,494
522170 Computers Non Capital	5,715	7,271	19,340	13,100	13,100	13,100
522180 Software	0	1,631	1,635	600	600	600
<b>Materials Total</b>	29,198	31,721	51,553	55,754	55,754	55,754

**Communications**

523010 Telephone Equipment	25	0	0	95	95	95
523015 Video Security Equipment	0	10,279	3,163	0	0	0
523040 Data Connections	3,848	3,503	4,937	4,457	4,457	4,457
523050 Postage	5,503	6,921	10,509	10,889	10,889	10,889
523060 Cellular Phones	8,262	9,720	7,103	6,427	6,427	6,427
523090 Long Distance Charges	0	4	0	0	0	0
523100 Radios and Accessories	14,485	0	31,072	29,809	29,809	29,809
<b>Communications Total</b>	32,123	30,426	56,784	51,677	51,677	51,677

**Contracted Services**

525110 Consulting Services	6,399	43,225	33,995	0	0	0
525210 Medical Services	2,978	1,456	1,969	1,969	1,969	1,969
525211 Psychiatric Services	640	313	424	424	424	424
525215 Dental Services	1,189	580	786	786	786	786
525220 Hospital Services	7,362	450	4,868	4,868	4,868	4,868
525225 Ambulance Services	945	461	625	625	625	625
525261 Social Services	317,960	191,097	138,834	223,358	223,358	223,358
525310 Laundry Services	1,229	1,074	1,079	1,079	1,079	1,079
525320 Food Services	24,145	8,839	15,967	15,967	15,967	15,967
525330 Transportation Services	14	1,872	562	0	0	0
525335 Housing Subsidies	1,079	10,025	8,881	0	0	0
525400 Public Safety Program Services	2,333	2,151	2,343	2,343	2,343	2,343
525410 Dispatch Services	106,844	122,356	130,176	135,029	135,029	135,029
525420 Regional Area Info Network	0	368	0	0	0	0
525440 Client Assistance	0	425	0	0	0	0
525710 Printing Services	1,409	2,025	2,868	2,929	2,929	2,929
525735 Mail Services	611	828	1,065	1,118	1,118	1,118
525740 Document Disposal Services	40	0	0	0	0	0
525999 Other Contracted Services	84,760	115,792	130,743	55,853	55,853	55,853
<b>Contracted Services Total</b>	559,938	503,338	475,185	446,348	446,348	446,348

**Repairs and Maintenance**

526010 Office Equipment Maintenance	3,152	3,502	6,321	4,221	4,221	4,221
526011 Dept Equipment Maintenance	1,080	1,080	1,080	1,080	1,080	1,080
526012 Vehicle Maintenance	11,392	18,138	9,600	6,600	6,600	6,600
526020 Computer Hardware Maintenance	0	100	0	0	0	0
526021 Computer Software Maintenance	11,220	8,700	9,450	9,825	9,825	9,825

MARION COUNTY FY 2016-17 BUDGET  
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<b>250 - Sheriff Grants</b>	<b>Actual FY 13-14</b>	<b>Actual FY 14-15</b>	<b>Budget FY 15-16</b>	<b>Proposed FY 16-17</b>	<b>Approved FY 16-17</b>	<b>Adopted FY 16-17</b>
<b>Materials and Services</b>						
526030 Building Maintenance	22	0	8,251	4,322	4,322	4,322
<b>Repairs and Maintenance Total</b>	<b>26,866</b>	<b>31,520</b>	<b>34,702</b>	<b>26,048</b>	<b>26,048</b>	<b>26,048</b>
<b>Rentals</b>						
527100 Vehicle Rental	2,333	2,400	44,470	39,348	39,348	39,348
527110 Fleet Leases	85,984	90,382	70,994	71,364	71,364	71,364
527130 Parking	90	0	80	0	0	0
<b>Rentals Total</b>	<b>88,407</b>	<b>92,782</b>	<b>115,544</b>	<b>110,712</b>	<b>110,712</b>	<b>110,712</b>
<b>Insurance</b>						
528415 Auto Claims	402	0	0	0	0	0
<b>Insurance Total</b>	<b>402</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Miscellaneous</b>						
529120 Commercial Travel	2,310	2,234	7,005	0	0	0
529130 Meals	2,151	1,260	2,070	1,800	1,800	1,800
529140 Lodging	5,498	5,586	4,606	2,874	2,874	2,874
529210 Meetings	0	36	0	10	10	10
529220 Conferences	1,075	0	0	0	0	0
529230 Training	19,671	14,455	28,637	42,879	42,879	42,879
529300 Dues and Memberships	150	160	235	415	415	415
529620 Narcotics Investigations	20,400	0	19,577	0	0	0
529690 Other Investigations	39,441	32,752	36,800	36,800	36,800	36,800
529740 Fairs and Shows	0	0	100	0	0	0
529910 Awards and Recognition	0	2,699	40	400	400	400
<b>Miscellaneous Total</b>	<b>90,696</b>	<b>59,183</b>	<b>99,070</b>	<b>85,178</b>	<b>85,178</b>	<b>85,178</b>
<b>Materials and Services Total</b>	<b>921,438</b>	<b>824,539</b>	<b>998,736</b>	<b>913,291</b>	<b>913,291</b>	<b>913,291</b>
<b>Administrative Charges</b>						
611100 County Admin Allocation	29,744	23,403	27,307	26,142	26,142	26,142
611230 Courier Allocation	1,206	1,080	1,146	1,149	1,149	1,149
611250 Risk Management Allocation	6,571	5,676	6,805	4,414	4,414	4,414
611255 Benefits Allocation	6,325	5,366	6,531	5,168	5,168	5,168
611260 Human Resources Allocation	18,949	18,686	21,872	20,590	20,590	20,590
611400 Information Tech Allocation	43,656	52,911	64,583	62,446	62,446	62,446
611410 FIMS Allocation	35,668	30,249	37,668	40,186	40,186	40,186
611420 Telecommunications Allocation	6,084	7,066	7,946	7,251	7,251	7,251
611430 Info Tech Direct Charges	20,027	22,487	33,485	26,835	26,835	26,835
611600 Finance Allocation	46,673	32,106	37,431	37,452	37,452	37,452
611800 MCBEE Allocation	1,029	1,580	4,992	2,379	2,379	2,379
612100 IT Equipment Use Charges	0	0	5,527	5,444	5,444	5,444
614100 Liability Insurance Allocation	15,500	13,500	15,000	11,900	11,900	11,900
614200 WC Insurance Allocation	6,200	5,600	6,400	5,800	5,800	5,800
<b>Administrative Charges Total</b>	<b>237,632</b>	<b>219,709</b>	<b>276,693</b>	<b>257,156</b>	<b>257,156</b>	<b>257,156</b>
<b>Capital Outlay</b>						
531300 Departmental Equipment Capital	58,235	5,902	0	0	0	0
531350 Canines	0	0	31,380	31,644	31,644	31,644
531600 Computer Hardware Capital	5,431	0	0	0	0	0

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<b>250 - Sheriff Grants</b>	<b>Actual FY 13-14</b>	<b>Actual FY 14-15</b>	<b>Budget FY 15-16</b>	<b>Proposed FY 16-17</b>	<b>Approved FY 16-17</b>	<b>Adopted FY 16-17</b>
<b>Capital Outlay</b>						
531700 Computer Software Capital	0	11,350	0	0	0	0
532400 Off Road Vehicles	0	17,662	0	0	0	0
<b>Capital Outlay Total</b>	<b>63,666</b>	<b>34,914</b>	<b>31,380</b>	<b>31,644</b>	<b>31,644</b>	<b>31,644</b>
<b>Transfers Out</b>						
561480 Xfer to Capital Impr Projects	7,425	0	0	0	0	0
561595 Transfer to Fleet Management	15,000	7,923	0	0	0	0
<b>Transfers Out Total</b>	<b>22,425</b>	<b>7,923</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Contingency</b>						
571010 Contingency	0	0	768,379	373,775	373,775	373,775
<b>Contingency Total</b>	<b>0</b>	<b>0</b>	<b>768,379</b>	<b>373,775</b>	<b>373,775</b>	<b>373,775</b>
<b>Ending Fund Balance</b>						
573010 Unapprop Ending Fund Balance	0	0	0	128,906	128,906	128,906
<b>Ending Fund Balance Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>128,906</b>	<b>128,906</b>	<b>128,906</b>
<b>Sheriff Grants Total</b>	<b>3,262,243</b>	<b>2,995,124</b>	<b>4,047,882</b>	<b>3,737,759</b>	<b>3,737,759</b>	<b>3,737,759</b>
<b>255 - Traffic Safety Team</b>						
	<b>Actual FY 13-14</b>	<b>Actual FY 14-15</b>	<b>Budget FY 15-16</b>	<b>Proposed FY 16-17</b>	<b>Approved FY 16-17</b>	<b>Adopted FY 16-17</b>
<b>Personnel Services</b>						
<b>Salaries and Wages</b>						
511110 Regular Wages	392,340	519,901	683,473	722,049	722,049	722,049
511120 Temporary Wages	545	153	0	0	0	0
511130 Vacation Pay	29,638	38,285	0	0	0	0
511140 Sick Pay	22,823	19,186	0	0	0	0
511150 Holiday Pay	24,007	30,946	0	0	0	0
511160 Comp Time Pay	11,105	12,320	0	0	0	0
511180 Differential Pay	3,115	5,012	0	0	0	0
511210 Compensation Credits	18,703	25,280	27,437	28,949	28,949	28,949
511240 Leave Payoff	796	538	0	0	0	0
511410 Straight Pay	1,099	5,109	0	0	0	0
511420 Premium Pay	135,001	99,409	138,731	89,000	89,000	89,000
511430 Court Time	15,393	19,748	31,365	30,000	30,000	30,000
511450 Premium Pay Temps	172	0	0	0	0	0
511470 Extra Duty Contract Pay	8,946	6,309	0	0	0	0
<b>Salaries and Wages Total</b>	<b>663,683</b>	<b>782,195</b>	<b>881,006</b>	<b>869,998</b>	<b>869,998</b>	<b>869,998</b>
<b>Fringe Benefits</b>						
512110 PERS	90,947	125,188	113,392	119,784	119,784	119,784
512120 401K	2,353	2,394	2,154	2,264	2,264	2,264
512130 PERS Debt Service	24,668	33,523	36,611	34,921	34,921	34,921
512200 FICA	50,644	58,816	53,694	57,095	57,095	57,095
512310 Medical Insurance	116,891	150,861	166,797	168,177	168,177	168,177
512320 Dental Insurance	11,764	14,944	16,004	16,659	16,659	16,659
512330 Group Term Life Insurance	856	1,056	1,265	1,302	1,302	1,302
512340 Long Term Disability Insurance	2,214	2,729	3,887	2,919	2,919	2,919
512400 Unemployment Insurance	2,681	3,139	3,413	2,778	2,778	2,778
512520 Workers Comp Insurance	266	326	308	308	308	308

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<b>255 - Traffic Safety Team</b>	<b>Actual FY 13-14</b>	<b>Actual FY 14-15</b>	<b>Budget FY 15-16</b>	<b>Proposed FY 16-17</b>	<b>Approved FY 16-17</b>	<b>Adopted FY 16-17</b>
<b>Personnel Services</b>						
512600 Wellness Program	304	376	410	410	410	410
512610 Employee Assistance Program	215	270	277	277	277	277
<b>Fringe Benefits Total</b>	<b>303,804</b>	<b>393,622</b>	<b>398,212</b>	<b>406,894</b>	<b>406,894</b>	<b>406,894</b>
<b>Personnel Services Total</b>	<b>967,487</b>	<b>1,175,817</b>	<b>1,279,218</b>	<b>1,276,892</b>	<b>1,276,892</b>	<b>1,276,892</b>
<b>Materials and Services</b>						
<b>Supplies</b>						
521010 Office Supplies	1,041	2,146	3,500	4,000	4,000	4,000
521050 Janitorial Supplies	88	0	500	500	500	500
521070 Departmental Supplies	1,809	10,219	12,000	6,300	6,300	6,300
521090 Uniforms and Clothing	8,059	7,724	25,833	15,000	15,000	15,000
521110 First Aid Supplies	0	0	50	5,500	5,500	5,500
521170 Educational Supplies	10	0	8,000	5,000	5,000	5,000
521190 Publications	144	0	200	200	200	200
521210 Gasoline	37,526	35,060	36,048	33,037	33,037	33,037
521300 Safety Clothing	0	165	1,500	1,500	1,500	1,500
521310 Safety Equipment	2,156	0	0	0	0	0
<b>Supplies Total</b>	<b>50,831</b>	<b>55,314</b>	<b>87,631</b>	<b>71,037</b>	<b>71,037</b>	<b>71,037</b>
<b>Materials</b>						
522150 Small Office Equipment	0	6,935	6,500	11,500	11,500	11,500
522160 Small Departmental Equipment	39,955	33,686	37,700	42,700	42,700	42,700
522170 Computers Non Capital	298	4,507	8,850	9,250	9,250	9,250
522180 Software	0	4,995	8,500	10,000	10,000	10,000
<b>Materials Total</b>	<b>40,253</b>	<b>50,123</b>	<b>61,550</b>	<b>73,450</b>	<b>73,450</b>	<b>73,450</b>
<b>Communications</b>						
523010 Telephone Equipment	536	144	2,460	1,640	1,640	1,640
523020 Phone and Communication Svcs	1,328	1,343	1,332	1,332	1,332	1,332
523040 Data Connections	1,699	2,420	10,800	5,280	5,280	5,280
523050 Postage	44	536	0	0	0	0
523060 Cellular Phones	5,659	5,151	5,400	5,250	5,250	5,250
523100 Radios and Accessories	0	2,560	20,600	7,000	7,000	7,000
<b>Communications Total</b>	<b>9,265</b>	<b>12,155</b>	<b>40,592</b>	<b>20,502</b>	<b>20,502</b>	<b>20,502</b>
<b>Utilities</b>						
524010 Electricity	0	0	2,000	2,000	2,000	2,000
524090 Garbage Disposal and Recycling	273	273	300	300	300	300
<b>Utilities Total</b>	<b>273</b>	<b>273</b>	<b>2,300</b>	<b>2,300</b>	<b>2,300</b>	<b>2,300</b>
<b>Contracted Services</b>						
525110 Consulting Services	640	1,440	0	0	0	0
525155 Credit Card Fees	6,183	9,375	22,550	7,500	7,500	7,500
525310 Laundry Services	28	37	300	300	300	300
525350 Janitorial Services	2,400	2,400	2,532	3,060	3,060	3,060
525410 Dispatch Services	118,503	124,818	133,498	142,134	142,134	142,134
525555 Security Services	443	443	2,800	5,000	5,000	5,000
525710 Printing Services	0	250	900	900	900	900

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<b>255 - Traffic Safety Team</b>	<b>Actual FY 13-14</b>	<b>Actual FY 14-15</b>	<b>Budget FY 15-16</b>	<b>Proposed FY 16-17</b>	<b>Approved FY 16-17</b>	<b>Adopted FY 16-17</b>
<b>Materials and Services</b>						
525715 Advertising	0	6,375	6,167	3,000	3,000	3,000
<b>Contracted Services Total</b>	<b>128,197</b>	<b>145,138</b>	<b>168,747</b>	<b>161,894</b>	<b>161,894</b>	<b>161,894</b>
<b>Repairs and Maintenance</b>						
526010 Office Equipment Maintenance	1,940	1,635	2,500	2,100	2,100	2,100
526011 Dept Equipment Maintenance	1,004	1,611	1,675	3,000	3,000	3,000
526012 Vehicle Maintenance	6,161	12,365	12,000	16,500	16,500	16,500
526014 Radio Maintenance	61	1,073	1,200	1,500	1,500	1,500
526020 Computer Hardware Maintenance	538	0	3,000	3,000	3,000	3,000
526021 Computer Software Maintenance	6,344	7,374	10,800	26,000	26,000	26,000
526022 Telephone Maintenance	0	0	300	300	300	300
526030 Building Maintenance	367	375	1,000	1,000	1,000	1,000
526040 Remodels and Site Improvements	3,012	199	3,000	7,500	7,500	7,500
<b>Repairs and Maintenance Total</b>	<b>19,427</b>	<b>24,632</b>	<b>35,475</b>	<b>60,900</b>	<b>60,900</b>	<b>60,900</b>
<b>Rentals</b>						
527100 Vehicle Rental	268	89	0	850	850	850
527110 Fleet Leases	109,560	107,220	106,596	105,144	105,144	105,144
527130 Parking	50	30	0	0	0	0
527210 Building Rental Private	6,506	6,223	6,719	6,861	6,861	6,861
<b>Rentals Total</b>	<b>116,384</b>	<b>113,562</b>	<b>113,315</b>	<b>112,855</b>	<b>112,855</b>	<b>112,855</b>
<b>Insurance</b>						
528415 Auto Claims	3,444	0	0	0	0	0
<b>Insurance Total</b>	<b>3,444</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Miscellaneous</b>						
529120 Commercial Travel	0	1,110	6,450	8,325	8,325	8,325
529130 Meals	848	2,785	9,200	8,225	8,225	8,225
529140 Lodging	2,940	3,335	13,000	13,867	13,867	13,867
529210 Meetings	498	205	0	0	0	0
529230 Training	11,978	2,265	24,603	26,164	26,164	26,164
529300 Dues and Memberships	175	175	0	0	0	0
529840 Professional Licenses	0	0	600	800	800	800
529910 Awards and Recognition	0	0	350	350	350	350
<b>Miscellaneous Total</b>	<b>16,438</b>	<b>9,875</b>	<b>54,203</b>	<b>57,731</b>	<b>57,731</b>	<b>57,731</b>
<b>Materials and Services Total</b>	<b>384,514</b>	<b>411,072</b>	<b>563,813</b>	<b>560,669</b>	<b>560,669</b>	<b>560,669</b>
<b>Administrative Charges</b>						
611100 County Admin Allocation	14,716	14,038	16,195	16,844	16,844	16,844
611230 Courier Allocation	657	689	700	756	756	756
611250 Risk Management Allocation	2,756	2,831	3,371	2,893	2,893	2,893
611255 Benefits Allocation	3,446	3,426	3,993	3,403	3,403	3,403
611260 Human Resources Allocation	10,324	11,932	13,370	13,557	13,557	13,557
611400 Information Tech Allocation	32,783	33,726	37,292	39,533	39,533	39,533
611410 FIMS Allocation	16,182	17,108	21,739	25,435	25,435	25,435
611420 Telecommunications Allocation	4,575	4,527	4,601	4,568	4,568	4,568
611430 Info Tech Direct Charges	15,122	14,429	19,421	16,995	16,995	16,995



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<b>255 - Traffic Safety Team</b>	<b>Actual FY 13-14</b>	<b>Actual FY 14-15</b>	<b>Budget FY 15-16</b>	<b>Proposed FY 16-17</b>	<b>Approved FY 16-17</b>	<b>Adopted FY 16-17</b>
<b>Administrative Charges</b>						
611600 Finance Allocation	17,974	16,695	20,470	22,903	22,903	22,903
611800 MCBEE Allocation	467	893	2,881	1,506	1,506	1,506
612100 IT Equipment Use Charges	0	0	3,193	3,452	3,452	3,452
614100 Liability Insurance Allocation	5,700	6,100	7,100	8,200	8,200	8,200
614200 WC Insurance Allocation	3,400	3,500	3,500	3,400	3,400	3,400
<b>Administrative Charges Total</b>	<b>128,102</b>	<b>129,894</b>	<b>157,826</b>	<b>163,445</b>	<b>163,445</b>	<b>163,445</b>
<b>Capital Outlay</b>						
531300 Departmental Equipment Capital	283,129	29,286	87,000	77,000	77,000	77,000
531600 Computer Hardware Capital	2,326	0	99,000	17,500	17,500	17,500
<b>Capital Outlay Total</b>	<b>285,455</b>	<b>29,286</b>	<b>186,000</b>	<b>94,500</b>	<b>94,500</b>	<b>94,500</b>
<b>Transfers Out</b>						
561100 Transfer to General Fund	112,074	0	100,000	100,000	100,000	100,000
561480 Xfer to Capital Impr Projects	277,575	13,420	135,000	0	0	0
561595 Transfer to Fleet Management	896	0	77,779	0	0	0
<b>Transfers Out Total</b>	<b>390,545</b>	<b>13,420</b>	<b>312,779</b>	<b>100,000</b>	<b>100,000</b>	<b>100,000</b>
<b>Contingency</b>						
571010 Contingency	0	0	539,130	0	0	0
<b>Contingency Total</b>	<b>0</b>	<b>0</b>	<b>539,130</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Traffic Safety Team Total</b>	<b>2,156,103</b>	<b>1,759,489</b>	<b>3,038,766</b>	<b>2,195,506</b>	<b>2,195,506</b>	<b>2,195,506</b>
<b>290 - Inmate Welfare</b>						
<b>Personnel Services</b>						
<b>Salaries and Wages</b>						
511110 Regular Wages	120,655	124,351	64,534	68,385	68,385	68,385
511130 Vacation Pay	5,691	9,702	0	0	0	0
511140 Sick Pay	2,430	4,321	0	0	0	0
511150 Holiday Pay	6,509	6,918	0	0	0	0
511160 Comp Time Pay	90	293	0	0	0	0
511210 Compensation Credits	4,800	6,000	2,482	2,630	2,630	2,630
511420 Premium Pay	585	3,310	500	0	0	0
<b>Salaries and Wages Total</b>	<b>140,761</b>	<b>154,894</b>	<b>67,516</b>	<b>71,015</b>	<b>71,015</b>	<b>71,015</b>
<b>Fringe Benefits</b>						
512110 PERS	17,767	24,219	10,689	11,327	11,327	11,327
512130 PERS Debt Service	6,522	7,950	3,451	3,302	3,302	3,302
512200 FICA	10,741	11,996	5,127	5,238	5,238	5,238
512310 Medical Insurance	34,491	39,415	16,452	16,596	16,596	16,596
512320 Dental Insurance	3,376	3,815	1,584	1,644	1,644	1,644
512330 Group Term Life Insurance	246	265	121	126	126	126
512340 Long Term Disability Insurance	637	688	372	282	282	282
512400 Unemployment Insurance	569	635	322	263	263	263
512520 Workers Comp Insurance	73	79	30	30	30	30
512600 Wellness Program	87	94	40	40	40	40
512610 Employee Assistance Program	62	68	27	27	27	27
<b>Fringe Benefits Total</b>	<b>74,571</b>	<b>89,223</b>	<b>38,215</b>	<b>38,875</b>	<b>38,875</b>	<b>38,875</b>

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<b>290 - Inmate Welfare</b>	<b>Actual FY 13-14</b>	<b>Actual FY 14-15</b>	<b>Budget FY 15-16</b>	<b>Proposed FY 16-17</b>	<b>Approved FY 16-17</b>	<b>Adopted FY 16-17</b>
Personnel Services Total	215,332	244,117	105,731	109,890	109,890	109,890
<b>Materials and Services</b>						
<b>Supplies</b>						
521010 Office Supplies	289	256	300	300	300	300
521040 Institutional Supplies	14,732	20,307	14,000	18,036	18,036	18,036
521070 Departmental Supplies	1,789	3,946	7,700	7,000	7,000	7,000
521100 Medical Supplies	45	0	145	145	145	145
521110 First Aid Supplies	941	91	638	638	638	638
521170 Educational Supplies	0	0	1,320	1,000	1,000	1,000
521190 Publications	4,291	8,606	7,446	7,000	7,000	7,000
521300 Safety Clothing	1,305	3,021	3,557	3,557	3,557	3,557
521310 Safety Equipment	363	313	655	655	655	655
Supplies Total	23,755	36,540	35,761	38,331	38,331	38,331
<b>Materials</b>						
522160 Small Departmental Equipment	10,390	8,048	10,411	8,081	8,081	8,081
522180 Software	267	0	0	0	0	0
Materials Total	10,657	8,048	10,411	8,081	8,081	8,081
<b>Communications</b>						
523010 Telephone Equipment	5	0	100	100	100	100
523040 Data Connections	0	29	0	0	0	0
523050 Postage	188	0	200	200	200	200
523060 Cellular Phones	1,492	1,688	1,500	0	0	0
523090 Long Distance Charges	0	13	0	0	0	0
Communications Total	1,685	1,731	1,800	300	300	300
<b>Contracted Services</b>						
525261 Social Services	0	12,436	0	0	0	0
525330 Transportation Services	1,409	1,680	3,000	3,000	3,000	3,000
525450 Subscription Services	0	0	0	120	120	120
525710 Printing Services	0	1,513	3,000	3,000	3,000	3,000
Contracted Services Total	1,409	15,629	6,000	6,120	6,120	6,120
<b>Repairs and Maintenance</b>						
526010 Office Equipment Maintenance	1,894	1,238	3,000	2,720	2,720	2,720
526011 Dept Equipment Maintenance	4,208	1,004	3,161	5,161	5,161	5,161
526012 Vehicle Maintenance	466	66	300	300	300	300
526030 Building Maintenance	792	528	600	0	0	0
526040 Remodels and Site Improvements	1,350	334	1,000	0	0	0
Repairs and Maintenance Total	8,709	3,171	8,061	8,181	8,181	8,181
<b>Rentals</b>						
527300 Equipment Rental	0	0	2,160	1,080	1,080	1,080
Rentals Total	0	0	2,160	1,080	1,080	1,080
<b>Miscellaneous</b>						
529850 Device Licenses	1,660	1,700	1,700	4,000	4,000	4,000
529999 Miscellaneous Expense	243	0	0	0	0	0
Miscellaneous Total	1,903	1,700	1,700	4,000	4,000	4,000

MARION COUNTY FY 2016-17 BUDGET  
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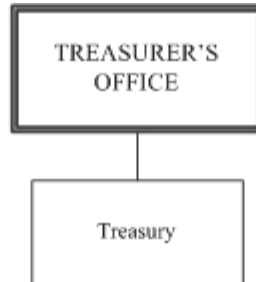
<b>290 - Inmate Welfare</b>	<b>Actual FY 13-14</b>	<b>Actual FY 14-15</b>	<b>Budget FY 15-16</b>	<b>Proposed FY 16-17</b>	<b>Approved FY 16-17</b>	<b>Adopted FY 16-17</b>
Materials and Services Total	48,118	66,820	65,893	66,093	66,093	66,093
<b>Administrative Charges</b>						
611100 County Admin Allocation	2,805	2,652	3,601	3,287	3,287	3,287
611230 Courier Allocation	109	112	145	159	159	159
611250 Risk Management Allocation	636	589	859	624	624	624
611255 Benefits Allocation	570	554	828	718	718	718
611260 Human Resources Allocation	1,709	1,927	2,772	2,860	2,860	2,860
611400 Information Tech Allocation	7,062	7,444	8,890	7,158	7,158	7,158
611410 FIMS Allocation	3,484	3,703	5,138	4,624	4,624	4,624
611420 Telecommunications Allocation	974	973	1,087	847	847	847
611430 Info Tech Direct Charges	3,270	3,186	4,464	3,131	3,131	3,131
611600 Finance Allocation	4,710	4,308	5,143	3,800	3,800	3,800
611800 MCBEE Allocation	100	193	681	274	274	274
612100 IT Equipment Use Charges	0	0	768	631	631	631
614100 Liability Insurance Allocation	1,500	1,400	1,900	1,700	1,700	1,700
614200 WC Insurance Allocation	600	600	800	800	800	800
Administrative Charges Total	27,529	27,641	37,076	30,613	30,613	30,613
<b>Contingency</b>						
571010 Contingency	0	0	202,092	48,102	48,102	48,102
Contingency Total	0	0	202,092	48,102	48,102	48,102
<b>Ending Fund Balance</b>						
573010 Unapprop Ending Fund Balance	0	0	0	264,578	264,578	264,578
Ending Fund Balance Total	0	0	0	264,578	264,578	264,578
Inmate Welfare Total	290,979	338,578	410,792	519,276	519,276	519,276
Sheriff's Office Grand Total	53,315,114	53,232,428	60,713,427	61,317,060	61,317,060	61,317,060

MARION COUNTY FY 2016-17 BUDGET  
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SHERIFF'S OFFICE

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## TREASURER'S OFFICE



### MISSION STATEMENT

Actively and appropriately manage and safeguard the county's cash assets.

### GOALS AND OBJECTIVES

Goal 1 Safeguard public funds.

- Objective 1 Invest the county's surplus funds in a manner that will provide a return while ensuring both the preservation of principal and the liquidity necessary to meet the operating requirements of the county in accordance with policy.
- Objective 2 Provide training and support for department cash handlers to ensure appropriate controls are in place.
- Objective 3 Ensure the county remains compliant with all new and ongoing payment card regulations in the most cost effective manner available.

Goal 2 Maximize the use of available banking and financial systems and processes.

- Objective 1 Utilize the county's Oracle financial system to efficiently manage the receipting and disbursement of cash in the most cost effective manner available allowing the Treasurer's Office to meet the workload demands within current staffing levels.
- Objective 2 Analyze banking systems and processes to ensure efficient and cost effective use of available products while maintaining or reducing costs.
- Objective 3 Utilize the county's point of sale system to assist departments with cash management controls and reporting.

### DEPARTMENT OVERVIEW

Laurie Steele is the elected Marion County Treasurer. The Treasurer is the statutory cash custodian for Marion County. The Treasurer's Office works to minimize the risk to public funds through cash handler training and audits. The Treasurer manages bank accounts with various Oregon banks and the Oregon State Treasurer's Office and is responsible for the proper receipting of all monies flowing through all county bank accounts.

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The Treasurer has responsibility and liability for the timely distribution of taxes and the interest earned on those monies to the taxing districts of Marion County using the percentage distribution schedule created by the tax collector.

The Treasurer is the investment manager for the county, investing funds in accordance with Oregon Revised Statutes and the county's investment policy and assuring that adequate cash is available to meet the obligations of the county.

**RESOURCE AND REQUIREMENT SUMMARY**

Treasurer's Office	FY 13-14 ACTUAL	FY 14-15 ACTUAL	FY 15-16 BUDGET	FY 16-17 ADOPTED	+/- %
<b>RESOURCES</b>					
General Fund Transfers	401,267	400,202	459,792	420,760	-8.5%
<b>TOTAL RESOURCES</b>	<b>401,267</b>	<b>400,202</b>	<b>459,792</b>	<b>420,760</b>	<b>-8.5%</b>
<b>REQUIREMENTS</b>					
Personnel Services					
Salaries and Wages	174,581	179,238	187,943	163,053	-13.2%
Fringe Benefits	103,867	105,757	111,053	99,945	-10.0%
<b>Total Personnel Services</b>	<b>278,448</b>	<b>284,996</b>	<b>298,996</b>	<b>262,998</b>	<b>-12.0%</b>
Materials and Services					
Supplies	5,206	689	3,700	3,700	0.0%
Materials	2,505	124	0	0	n.a.
Communications	1,651	823	1,250	1,050	-16.0%
Utilities	143	1,908	2,558	2,558	0.0%
Contracted Services	56,366	53,032	80,270	73,270	-8.7%
Rentals	12,042	3,204	4,241	6,241	47.2%
Insurance	2,500	2,500	2,500	2,500	0.0%
Miscellaneous	2,631	2,527	11,450	8,650	-24.5%
<b>Total Materials and Services</b>	<b>83,043</b>	<b>64,806</b>	<b>105,969</b>	<b>97,969</b>	<b>-7.5%</b>
Administrative Charges	39,776	50,400	54,827	59,793	9.1%
<b>TOTAL REQUIREMENTS</b>	<b>401,267</b>	<b>400,202</b>	<b>459,792</b>	<b>420,760</b>	<b>-8.5%</b>
<b>FTE</b>	3.00	3.00	3.00	2.50	-16.7%

MARION COUNTY FY 2016-17 BUDGET  
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<b>FUNDS</b>					
Fund Name	FY 13-14 ACTUAL	FY 14-15 ACTUAL	FY 15-16 BUDGET	FY 16-17 ADOPTED	% of Total
<b>RESOURCES</b>					
FND 100 General Fund	401,267	400,202	459,792	420,760	100.0%
<b>TOTAL RESOURCES</b>	<b>401,267</b>	<b>400,202</b>	<b>459,792</b>	<b>420,760</b>	<b>100.0%</b>
<b>REQUIREMENTS</b>					
FND 100 General Fund	401,267	400,202	459,792	420,760	100.0%
<b>TOTAL REQUIREMENTS</b>	<b>401,267</b>	<b>400,202</b>	<b>459,792</b>	<b>420,760</b>	<b>100.0%</b>
<b>PROGRAMS</b>					
	FY 13-14 ACTUAL	FY 14-15 ACTUAL	FY 15-16 BUDGET	FY 16-17 ADOPTED	+/- %
<b>RESOURCES</b>					
Treasury	401,267	400,202	459,792	420,760	-8.5%
<b>TOTAL RESOURCES</b>	<b>401,267</b>	<b>400,202</b>	<b>459,792</b>	<b>420,760</b>	<b>-8.5%</b>
<b>REQUIREMENTS</b>					
Treasury	401,267	400,202	459,792	420,760	-8.5%
<b>TOTAL REQUIREMENTS</b>	<b>401,267</b>	<b>400,202</b>	<b>459,792</b>	<b>420,760</b>	<b>-8.5%</b>

MARION COUNTY FY 2016-17 BUDGET  
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**Treasury Program**

- Provide statutory cash management, including collection, receipting, and depositing of funds as efficiently and accurately as possible.
- Manage banking and broker relationships to maximize quality services at competitive prices.
- Manage cash by turning receivables and float into bank balances as efficiently as possible.
- Manage and forecast liquidity in order to maximize investment returns while meeting ongoing requirements.
- Invest surplus funds as designated by Oregon Revised Statutes and county investment policy.
- Manage internal controls for county bank accounts and assist county departments with cash controls.
- Assist departments in management of cash, check and merchant card collections and deposits.
- Manage the distribution of property taxes to all of Marion County's taxing districts as directed by Oregon Revised Statutes.
- Manage the Compliance Program for Marion County Departments required to meet Data Security Standards created by the Payment Card Industry for merchant card accepters.

**Program Summary**

Treasurer's Office					Program: Treasury
	FY 13-14 ACTUAL	FY 14-15 ACTUAL	FY 15-16 BUDGET	FY 16-17 ADOPTED	+/- %
<b>RESOURCES</b>					
General Fund Transfers	401,267	400,202	459,792	420,760	-8.5%
<b>TOTAL RESOURCES</b>	<b>401,267</b>	<b>400,202</b>	<b>459,792</b>	<b>420,760</b>	<b>-8.5%</b>
<b>REQUIREMENTS</b>					
Personnel Services	278,448	284,996	298,996	262,998	-12.0%
Materials and Services	83,043	64,806	105,969	97,969	-7.5%
Administrative Charges	39,776	50,400	54,827	59,793	9.1%
<b>TOTAL REQUIREMENTS</b>	<b>401,267</b>	<b>400,202</b>	<b>459,792</b>	<b>420,760</b>	<b>-8.5%</b>
<b>FTE</b>	3.00	3.00	3.00	2.50	-16.7%

**FTE By Position Title By Program**

<b>Program: Treasury</b>	
Position Title	FTE
Treasurer	1.00
Treasury Specialist	1.50
<b>Program Treasury FTE Total:</b>	<b>2.50</b>

FTE Changes

The total department FTE is reduced from 3 to 2.5.



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**Treasury Program Budget Justification**

**RESOURCES**

There is an overall decrease of 8.5% in program resources. The Treasury Program is funded entirely by the General Fund.

**REQUIREMENTS**

There is a decrease of 12% in Personnel Services attributable mainly to a reduction of .50 FTE.

There is a decrease of 7.5% in Materials and Services due to continued efforts to manage and reduce bank fees.

There is a 9.1% increase in Administrative Charges. Administrative Charges are allocated to programs in conformity to an overall county cost allocation plan. The charges for central services departments' and liability and worker's compensation insurance reflect the program's use of each type of service proportionate to use by all other programs in the department and countywide.

**KEY DEPARTMENT ACCOMPLISHMENTS**

- The Treasurer's Office employees spent a significant amount of time reviewing business processes and making changes that allowed for increased efficiencies, resulting in a .50 reduction of an FTE.
- The Treasurer continued work with the Information Technology Department to identify and implement an enterprise point of sale system. The Treasurer worked with every department to review cash management controls and identify specific point of sale system needs.
- The Treasurer provided ongoing Cash Handler and Merchant Security training for county employees as well as other local governments in Marion County.
- The Treasurer, in collaboration with the Finance Department, performed an audit of all petty cash and change fund accounts, resulting in the reduction or elimination of four accounts across departments.

MARION COUNTY FY 2016-17 BUDGET  
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**KEY INDICATORS**

**# 1: Dollar volume and number of receipts posted**

**Definition and Purpose**

The number and dollar volume of receipts posted into Oracle is an indicator of the amount of work that the Treasurer's Office staff perform each year.

**Significance**

The majority of worked performed in the Treasurer's Office is related to receipting of revenue and reconciliation. If this workload were to increase or decrease significantly, it would require staffing level changes in the Treasurer's department.

**Data Units Fiscal Year**

<b>FY 12-13 Actual</b>	<b>FY 13-14 Actual</b>	<b>FY 14-15 Actual</b>	<b>FY 15-16 Estimate</b>	<b>FY 16-17 Estimate</b>
# 12,952 - \$1,006,218,354	# 12,754 - \$1,091,785,970	# 12,216 - \$1,200,281,723	# 11,000- \$1,000,000,000	# 11,000 - \$1,000,000,000

**Explanation of Trends and Changes**

For many years this workload had been on a steady increase, however, for the past two years the number of transactions and dollar volume has been decreasing. Additionally, the Treasurer's staff have implemented business process changes that have allowed for fewer transactions to be posted while maintaining a very high standard of performance and quality customer service. The reduction in daily receipting and reconciliation, along with other business process changes have allowed the Treasurer to reduce the number of FTE by .50. This indicator ties to Marion County Strategic Goal #1, Provide efficient, effective, and responsive government through stewardship and accountability.

**# 2: Investment Portfolio**

**Definition and Purpose**

Marion County's average portfolio size during FY 14/15 was just over \$130,000,000. The Marion County Investment Policy states that the performance of the county's portfolio shall be measured against the performance of the Oregon Local Government Investment Pool (LGIP).

**Significance**

It is the policy of the Marion County Treasurer's Department to invest public funds in a manner that will provide the highest investment return with the maximum security, while meeting the daily cash flow demands of Marion County. This indicator ties to Marion County Goal #1: Provide efficient, effective, and responsive government through stewardship and accountability.

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**Data Units Fiscal Year**

<b>FY 12-13 Actual</b>	<b>FY 13-14 Actual</b>	<b>FY 14-15 Actual</b>	<b>FY 15-16 Estimate</b>	<b>FY 16-17 Estimate</b>
LGIP .54 / COUNTY .59	LGIP .51 / COUNTY .82	LGIP .53 / COUNTY .87	LGIP .50 / COUNTY .85	LGIP .80 / COUNTY .90

**Explanation of Trends and Changes**

While it is impossible to select a benchmark portfolio that will exactly match the parameters of Marion County's portfolio, the benefit to benchmarking against the Oregon State Treasurer's Local Government Investment Pool (LGIP) is to provide a basis for comparison. If the county outperforms or underperforms LGIP by more than 50 basis points, it indicates a need for additional information. The expected annual rate of return for LGIP during fiscal year 16-17 is .80%. The County Treasurer anticipates an average rate of return of .90% on the county portfolio during the same period.

MARION COUNTY FY 2016-17 BUDGET  
 BY DEPARTMENT  
 TREASURER'S OFFICE

<b>Resources by Fund Detail</b>						
<b>100 - General Fund</b>	<b>Actual FY 13-14</b>	<b>Actual FY 14-15</b>	<b>Budget FY 15-16</b>	<b>Proposed FY 16-17</b>	<b>Approved FY 16-17</b>	<b>Adopted FY 16-17</b>
<b>General Fund Transfers</b>						
381100 Transfer from General Fund	401,267	400,202	459,792	420,760	420,760	420,760
General Fund Transfers Total	<b>401,267</b>	<b>400,202</b>	<b>459,792</b>	<b>420,760</b>	<b>420,760</b>	<b>420,760</b>
General Fund Total	<b>401,267</b>	<b>400,202</b>	<b>459,792</b>	<b>420,760</b>	<b>420,760</b>	<b>420,760</b>
Treasurer's Office Grand Total	401,267	400,202	459,792	420,760	420,760	420,760

MARION COUNTY FY 2016-17 BUDGET  
BY DEPARTMENT  
TREASURER'S OFFICE

**Requirements by Fund Detail**

<b>100 - General Fund</b>	<b>Actual FY 13-14</b>	<b>Actual FY 14-15</b>	<b>Budget FY 15-16</b>	<b>Proposed FY 16-17</b>	<b>Approved FY 16-17</b>	<b>Adopted FY 16-17</b>
<b>Personnel Services</b>						
<b>Salaries and Wages</b>						
511020 Salaries and Wages Budget Only	0	0	1,451	0	0	0
511110 Regular Wages	150,958	157,340	182,235	160,535	160,535	160,535
511130 Vacation Pay	5,089	7,013	0	0	0	0
511140 Sick Pay	7,931	3,479	0	0	0	0
511150 Holiday Pay	6,504	7,193	0	0	0	0
511160 Comp Time Pay	0	34	0	0	0	0
511210 Compensation Credits	3,497	3,602	3,657	1,918	1,918	1,918
511280 Cell Phone Pay	602	577	600	600	600	600
<b>Salaries and Wages Total</b>	<b>174,581</b>	<b>179,238</b>	<b>187,943</b>	<b>163,053</b>	<b>163,053</b>	<b>163,053</b>
<b>Fringe Benefits</b>						
512010 Fringe Benefits Budget Only	0	0	575	0	0	0
512110 PERS	26,967	27,870	29,650	25,911	25,911	25,911
512120 401K	6,119	6,492	6,538	6,649	6,649	6,649
512130 PERS Debt Service	7,689	8,626	9,573	7,554	7,554	7,554
512200 FICA	13,257	13,555	14,069	12,280	12,280	12,280
512310 Medical Insurance	43,477	42,691	43,848	42,770	42,770	42,770
512320 Dental Insurance	4,244	4,388	4,212	2,904	2,904	2,904
512330 Group Term Life Insurance	316	317	345	308	308	308
512340 Long Term Disability Insurance	814	818	1,060	691	691	691
512400 Unemployment Insurance	699	717	892	601	601	601
512520 Workers Comp Insurance	85	84	90	76	76	76
512600 Wellness Program	119	116	120	120	120	120
512610 Employee Assistance Program	84	83	81	81	81	81
<b>Fringe Benefits Total</b>	<b>103,867</b>	<b>105,757</b>	<b>111,053</b>	<b>99,945</b>	<b>99,945</b>	<b>99,945</b>
<b>Personnel Services Total</b>	<b>278,448</b>	<b>284,996</b>	<b>298,996</b>	<b>262,998</b>	<b>262,998</b>	<b>262,998</b>
<b>Materials and Services</b>						
<b>Supplies</b>						
521010 Office Supplies	503	468	3,000	3,000	3,000	3,000
521070 Departmental Supplies	4,703	27	500	500	500	500
521190 Publications	0	194	200	200	200	200
<b>Supplies Total</b>	<b>5,206</b>	<b>689</b>	<b>3,700</b>	<b>3,700</b>	<b>3,700</b>	<b>3,700</b>
<b>Materials</b>						
522150 Small Office Equipment	948	0	0	0	0	0
522170 Computers Non Capital	1,280	124	0	0	0	0
522180 Software	277	0	0	0	0	0
<b>Materials Total</b>	<b>2,505</b>	<b>124</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Communications</b>						
523020 Phone and Communication Svcs	227	8	0	0	0	0
523050 Postage	1,065	784	1,200	1,000	1,000	1,000
523060 Cellular Phones	360	0	0	0	0	0

MARION COUNTY FY 2016-17 BUDGET  
BY DEPARTMENT  
TREASURER'S OFFICE

<b>100 - General Fund</b>	<b>Actual FY 13-14</b>	<b>Actual FY 14-15</b>	<b>Budget FY 15-16</b>	<b>Proposed FY 16-17</b>	<b>Approved FY 16-17</b>	<b>Adopted FY 16-17</b>
<b>Materials and Services</b>						
523090 Long Distance Charges	0	31	50	50	50	50
<b>Communications Total</b>	<b>1,651</b>	<b>823</b>	<b>1,250</b>	<b>1,050</b>	<b>1,050</b>	<b>1,050</b>
<b>Utilities</b>						
524010 Electricity	0	1,628	2,337	2,337	2,337	2,337
524040 Natural Gas	0	66	24	24	24	24
524050 Water	0	41	41	41	41	41
524070 Sewer	0	81	26	26	26	26
524090 Garbage Disposal and Recycling	143	92	130	130	130	130
<b>Utilities Total</b>	<b>143</b>	<b>1,908</b>	<b>2,558</b>	<b>2,558</b>	<b>2,558</b>	<b>2,558</b>
<b>Contracted Services</b>						
525155 Credit Card Fees	0	36	0	0	0	0
525156 Bank Services	24,626	27,278	50,000	40,000	40,000	40,000
525158 Armored Car Services	31,458	25,546	30,000	33,000	33,000	33,000
525710 Printing Services	69	108	150	150	150	150
525740 Document Disposal Services	212	65	120	120	120	120
<b>Contracted Services Total</b>	<b>56,366</b>	<b>53,032</b>	<b>80,270</b>	<b>73,270</b>	<b>73,270</b>	<b>73,270</b>
<b>Rentals</b>						
527210 Building Rental Private	11,679	0	0	0	0	0
527240 Condo Assn Assessments	0	1,814	3,741	3,741	3,741	3,741
527300 Equipment Rental	363	1,390	500	2,500	2,500	2,500
<b>Rentals Total</b>	<b>12,042</b>	<b>3,204</b>	<b>4,241</b>	<b>6,241</b>	<b>6,241</b>	<b>6,241</b>
<b>Insurance</b>						
528210 Public Official Bonds	2,500	2,500	2,500	2,500	2,500	2,500
<b>Insurance Total</b>	<b>2,500</b>	<b>2,500</b>	<b>2,500</b>	<b>2,500</b>	<b>2,500</b>	<b>2,500</b>
<b>Miscellaneous</b>						
529110 Mileage Reimbursement	515	662	1,500	1,500	1,500	1,500
529130 Meals	0	0	200	200	200	200
529140 Lodging	480	432	2,500	2,000	2,000	2,000
529210 Meetings	0	0	100	100	100	100
529220 Conferences	635	635	3,500	3,000	3,000	3,000
529230 Training	692	199	3,000	1,000	1,000	1,000
529300 Dues and Memberships	309	599	650	850	850	850
<b>Miscellaneous Total</b>	<b>2,631</b>	<b>2,527</b>	<b>11,450</b>	<b>8,650</b>	<b>8,650</b>	<b>8,650</b>
<b>Materials and Services Total</b>	<b>83,043</b>	<b>64,806</b>	<b>105,969</b>	<b>97,969</b>	<b>97,969</b>	<b>97,969</b>
<b>Administrative Charges</b>						
611100 County Admin Allocation	3,922	3,665	3,971	3,719	3,719	3,719
611210 Facilities Mgt Allocation	0	5,434	6,166	6,226	6,226	6,226
611220 Custodial Allocation	2,275	4,180	4,549	4,612	4,612	4,612
611230 Courier Allocation	172	177	180	165	165	165
611250 Risk Management Allocation	545	531	605	524	524	524
611255 Benefits Allocation	900	883	1,027	741	741	741
611260 Human Resources Allocation	2,698	3,075	3,438	2,953	2,953	2,953
611300 Legal Services Allocation	1,446	1,343	929	978	978	978
611400 Information Tech Allocation	12,743	13,736	14,949	19,182	19,182	19,182

MARION COUNTY FY 2016-17 BUDGET  
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<b>100 - General Fund</b>	<b>Actual FY 13-14</b>	<b>Actual FY 14-15</b>	<b>Budget FY 15-16</b>	<b>Proposed FY 16-17</b>	<b>Approved FY 16-17</b>	<b>Adopted FY 16-17</b>
<b>Administrative Charges</b>						
611410 FIMS Allocation	4,397	4,523	5,093	5,680	5,680	5,680
611420 Telecommunications Allocation	779	1,989	753	800	800	800
611430 Info Tech Direct Charges	4,292	4,498	5,580	6,038	6,038	6,038
611600 Finance Allocation	3,681	4,330	3,784	3,615	3,615	3,615
611800 MCBEE Allocation	126	236	675	336	336	336
612100 IT Equipment Use Charges	0	0	1,228	2,124	2,124	2,124
614100 Liability Insurance Allocation	1,000	1,000	1,100	1,300	1,300	1,300
614200 WC Insurance Allocation	800	800	800	800	800	800
<b>Administrative Charges Total</b>	<b>39,776</b>	<b>50,400</b>	<b>54,827</b>	<b>59,793</b>	<b>59,793</b>	<b>59,793</b>
<b>General Fund Total</b>	<b>401,267</b>	<b>400,202</b>	<b>459,792</b>	<b>420,760</b>	<b>420,760</b>	<b>420,760</b>
<b>Treasurer's Office Grand Total</b>	<b>401,267</b>	<b>400,202</b>	<b>459,792</b>	<b>420,760</b>	<b>420,760</b>	<b>420,760</b>

MARION COUNTY FY 2016-17 BUDGET  
BY DEPARTMENT  
TREASURER'S OFFICE

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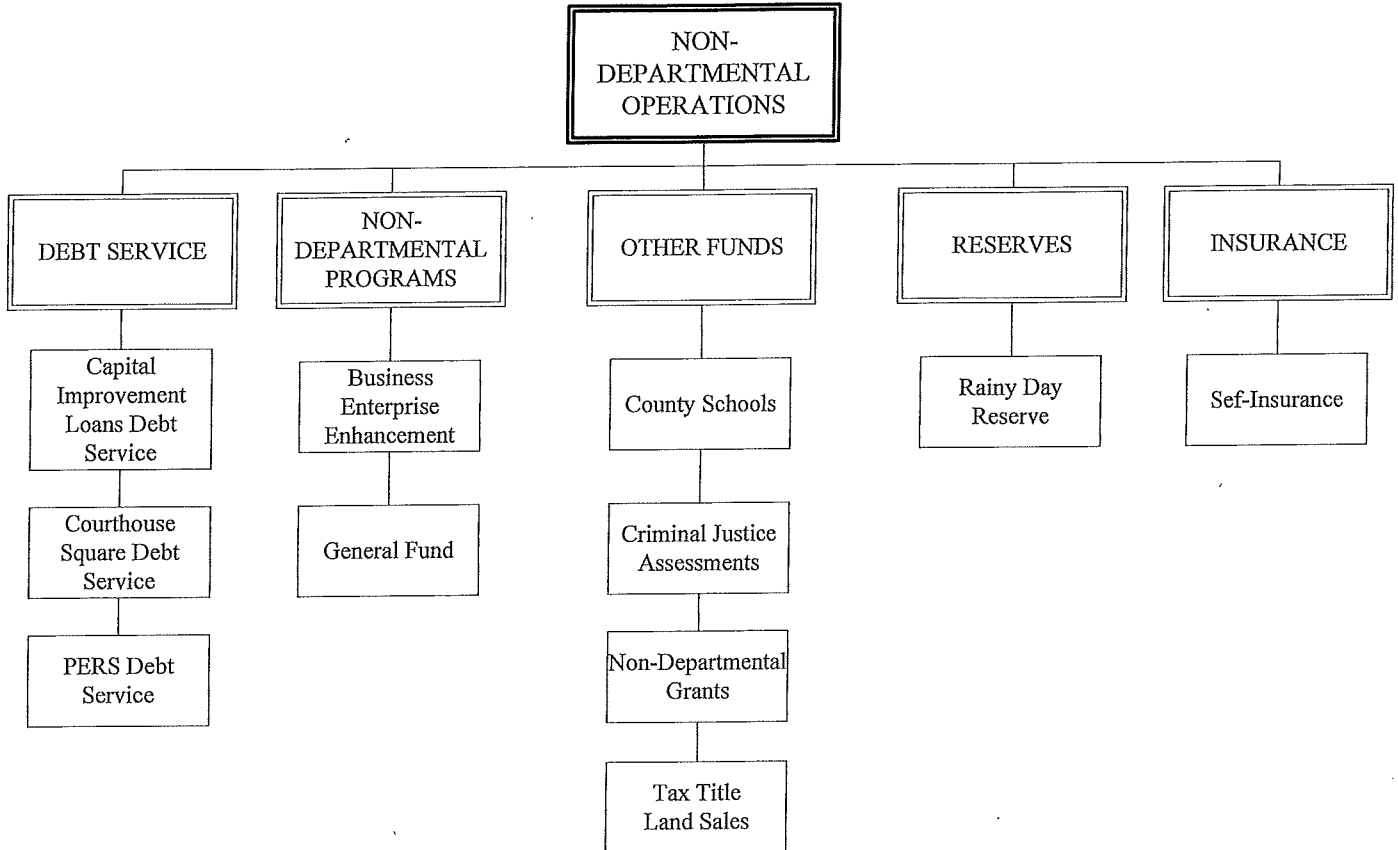
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MARION COUNTY FY 2016-17 BUDGET  
BY NON-DEPARTMENTAL  
NON-DEPARTMENTAL OPERATIONS

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# NON-DEPARTMENTAL OPERATIONS



MARION COUNTY FY 2016-17 BUDGET  
BY NON-DEPARTMENTAL  
NON DEPARTMENTAL OPERATIONS

**PROGRAMS**

	FY 13-14 ACTUAL	FY 14-15 ACTUAL	FY 15-16 BUDGET	FY 16-17 ADOPTED	+/- %
<b>RESOURCES</b>					
Courthouse Square Debt Svc	1,549,300	1,547,300	1,549,500	1,548,675	-0.1%
PERS Debt Service	3,868,639	4,348,707	4,312,982	4,855,528	12.6%
Capital Improvement Loans	0	1,098,945	1,323,415	1,627,277	23.0%
MCBEE	54,798	135,837	413,176	159,632	-61.4%
General Fund	20,746,989	24,341,686	23,391,665	20,549,130	-12.2%
County Schools	407,000	575,140	737,089	333,300	-54.8%
Criminal Justice Assessments	2,018,279	2,014,075	1,799,621	1,580,188	-12.2%
Non Departmental Grants	975,583	908,789	908,875	635,245	-30.1%
Tax Title Land Sales	168,661	289,849	408,562	372,363	-8.9%
Rainy Day Reserve	2,198,063	2,209,138	2,215,800	2,233,000	0.8%
Self Insurance	32,103,647	32,004,462	34,392,038	35,457,430	3.1%
CH2 Redevelopment	2,452,745	317,343	25,320	0	-100.0%
Health IDS Reserve	2,014,584	0	0	0	n.a.
Lottery and Economic Dev	2,822,297	0	0	0	n.a.
<b>TOTAL RESOURCES</b>	<b>71,380,584</b>	<b>69,791,272</b>	<b>71,478,043</b>	<b>69,351,768</b>	<b>-3.0%</b>
<b>REQUIREMENTS</b>					
Courthouse Square Debt Svc	1,549,300	1,547,300	1,549,500	1,548,675	-0.1%
PERS Debt Service	3,704,178	3,869,680	4,312,982	4,855,528	12.6%
Capital Improvement Loans	0	596,358	1,323,415	1,627,277	23.0%
MCBEE	54,798	135,837	413,176	159,632	-61.4%
General Fund	10,878,252	13,533,290	23,391,665	20,549,130	-12.2%
County Schools	402,947	451,903	737,089	333,300	-54.8%
Criminal Justice Assessments	893,244	991,287	1,799,621	1,580,188	-12.2%
Non Departmental Grants	380,265	285,462	908,875	635,245	-30.1%
Tax Title Land Sales	79,375	161,657	408,562	372,363	-8.9%
Rainy Day Reserve	0	0	2,215,800	2,233,000	0.8%
Self Insurance	22,664,622	23,125,129	34,392,038	35,457,430	3.1%
CH2 Redevelopment	2,143,451	292,523	25,320	0	-100.0%
Health IDS Reserve	2,014,584	0	0	0	n.a.
Lottery and Economic Dev	1,549,500	0	0	0	n.a.
<b>TOTAL REQUIREMENTS</b>	<b>46,314,517</b>	<b>44,990,427</b>	<b>71,478,043</b>	<b>69,351,768</b>	<b>-3.0%</b>

MARION COUNTY FY 2016-17 BUDGET  
 BY NON-DEPARTMENTAL  
 NON DEPARTMENTAL OPERATIONS

**Courthouse Square Debt Svc Program**

- In December 1998, Marion County sold Certificates of Participation to fund a portion of the county's share of development, design and construction costs for the Courthouse Square construction project. In May 2005, the county issued Full Faith and Credit Refunding Obligations to advance refund the outstanding certificates of participation.
- The principal amount of the original certificates was \$22 million, and the outstanding principal on the refunding obligations was \$9.8 million as of June 30, 2015.
- Principal payments are due annually through June 1, 2023; interest is payable in December and June of each year.

**Program Summary**

Non Departmental Operations	Program: Courthouse Square Debt Svc				
	FY 13-14 ACTUAL	FY 14-15 ACTUAL	FY 15-16 BUDGET	FY 16-17 ADOPTED	+/- %
<b>RESOURCES</b>					
General Fund Transfers	1,549,300	1,547,300	1,549,500	1,548,675	-0.1%
<b>TOTAL RESOURCES</b>	<b>1,549,300</b>	<b>1,547,300</b>	<b>1,549,500</b>	<b>1,548,675</b>	<b>-0.1%</b>
<b>REQUIREMENTS</b>					
Debt Service Principal	925,000	960,000	1,015,000	1,070,000	5.4%
Debt Service Interest	624,300	587,300	534,500	478,675	-10.4%
<b>TOTAL REQUIREMENTS</b>	<b>1,549,300</b>	<b>1,547,300</b>	<b>1,549,500</b>	<b>1,548,675</b>	<b>-0.1%</b>

**Courthouse Square Debt Svc Program Budget Justification**

**RESOURCES**

Resources consist of General Fund Transfers to meet the expected annual debt service requirements for the original Courthouse Square construction.

**REQUIREMENTS**

Debt service principal and interest consist of scheduled payments for FY 2016-17.

MARION COUNTY FY 2016-17 BUDGET  
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NON DEPARTMENTAL OPERATIONS

**PERS Debt Service Program**

- Marion County issued Limited Tax Pension Obligations in 2002 and 2004 and transferred the net proceeds to the State of Oregon Public Employees Retirement System to provide for the county's unfunded actuarial liability.
- Outstanding principal on the bonds was \$43.3 million as of June 30, 2015, which includes \$4.8 million of deferred interest on the 2002 obligation. The total outstanding principal amount net of the deferred interest is \$38.5 million.
- Principal payments are due annually through June 1, 2028; interest is payable in December and June of each year.

**Program Summary**

Non Departmental Operations	Program: PERS Debt Service				
	FY 13-14 ACTUAL	FY 14-15 ACTUAL	FY 15-16 BUDGET	FY 16-17 ADOPTED	+/- %
<b>RESOURCES</b>					
Admin Cost Recovery	3,526,044	4,180,627	3,902,562	3,924,374	0.6%
Interest	2,995	3,620	2,900	6,600	127.6%
Net Working Capital	339,600	164,460	407,520	924,554	126.9%
<b>TOTAL RESOURCES</b>	<b>3,868,639</b>	<b>4,348,707</b>	<b>4,312,982</b>	<b>4,855,528</b>	<b>12.6%</b>
<b>REQUIREMENTS</b>					
Debt Service Principal	1,280,000	1,465,000	1,655,000	1,865,000	12.7%
Debt Service Interest	2,424,178	2,404,680	2,380,578	2,351,435	-1.2%
Ending Fund Balance	0	0	277,404	639,093	130.4%
<b>TOTAL REQUIREMENTS</b>	<b>3,704,178</b>	<b>3,869,680</b>	<b>4,312,982</b>	<b>4,855,528</b>	<b>12.6%</b>

**PERS Debt Service Program Budget Justification**

**RESOURCES**

Resources are primarily comprised of Administrative Cost Recovery from internal assessments to departments calculated as a percentage of salaries and wages with the intent of generating sufficient resources to provide for the current year debt service.

**REQUIREMENTS**

The increase in the PERS debt service program budget is a result of an increase in principal payments due and also an increase in Ending Fund Balance. While debt service interest requirements remain fairly consistent each year, the established payment schedule requires increases in principal payments. The Ending Fund Balance has been increased in anticipation of future year PERS system increases.

MARION COUNTY FY 2016-17 BUDGET  
 BY NON-DEPARTMENTAL  
 NON DEPARTMENTAL OPERATIONS

**Capital Improvement Loans Program**

- In October 2013, Marion County obtained a \$9,950,000 loan to finance major capital projects.
- In July 2016, the county anticipates obtaining a second \$9,950,000 loan to finance additional major capital projects.
- Principal and interest payments are anticipated to be due quarterly on both loans.

**Program Summary**

Non Departmental Operations	Program: Capital Improvement Loans				
	FY 13-14 ACTUAL	FY 14-15 ACTUAL	FY 15-16 BUDGET	FY 16-17 ADOPTED	+/- %
<b>RESOURCES</b>					
General Fund Transfers	0	1,098,945	473,213	1,259,015	166.1%
Other Fund Transfers	0	0	347,616	368,262	5.9%
Net Working Capital	0	0	502,586	0	-100.0%
<b>TOTAL RESOURCES</b>	<b>0</b>	<b>1,098,945</b>	<b>1,323,415</b>	<b>1,627,277</b>	<b>23.0%</b>
<b>REQUIREMENTS</b>					
Debt Service Principal	0	287,034	881,434	1,116,817	26.7%
Debt Service Interest	0	309,325	441,981	510,460	15.5%
Ending Fund Balance	0	0	0	0	n.a.
<b>TOTAL REQUIREMENTS</b>	<b>0</b>	<b>596,358</b>	<b>1,323,415</b>	<b>1,627,277</b>	<b>23.0%</b>

**Capital Improvement Loans Program Budget Justification**

**RESOURCES**

Resources consist of General Fund Transfers and a transfer from the Health Fund for their portion of payments on the original \$9,950,000 loan, to meet the expected total annual debt service requirements.

**REQUIREMENTS**

Debt service principal and interest consist of scheduled payments for FY 2016-17, of which \$882,277 is for the original loan and \$745,000 has been estimated for the anticipated new loan. The estimated payments for the second loan are lower as there will likely be less than a full year of interest and will also likely only involve three quarterly payments due to the timing of the receipt of the loan.

MARION COUNTY FY 2016-17 BUDGET  
BY NON-DEPARTMENTAL  
NON DEPARTMENTAL OPERATIONS

**MCBEE Program**

- The Marion County Business Enterprise Enhancement program, also known as McBEE, is an initiative to re-engineer and integrate county business processes and software infrastructure in order to provide meaningful information for management to make informed decisions and ensure accountability.
- Ensures that Marion County takes full advantage of its Oracle Enterprise Resource Planning software and the business practices it supports.

**Program Summary**

Non Departmental Operations	Program: MCBEE				
	FY 13-14 ACTUAL	FY 14-15 ACTUAL	FY 15-16 BUDGET	FY 16-17 ADOPTED	+/- %
<b>RESOURCES</b>					
Admin Cost Recovery	54,798	105,450	325,176	159,632	-50.9%
General Fund Transfers	0	30,386	88,000	0	-100.0%
<b>TOTAL RESOURCES</b>	<b>54,798</b>	<b>135,837</b>	<b>413,176</b>	<b>159,632</b>	<b>-61.4%</b>
<b>REQUIREMENTS</b>					
Materials and Services	41,799	103,689	341,000	150,000	-56.0%
Administrative Charges	12,999	1,761	7,176	9,632	34.2%
Capital Outlay	0	30,386	65,000	0	-100.0%
<b>TOTAL REQUIREMENTS</b>	<b>54,798</b>	<b>135,837</b>	<b>413,176</b>	<b>159,632</b>	<b>-61.4%</b>

**MCBEE Program Budget Justification**

**RESOURCES**

Resources for the McBEE Program are Administrative Cost Recoveries in the amount of \$159,632. Each year, projects for the Oracle Financial Information Management System (FIMS) are identified and a funding plan is developed for those projects which then determines the resources to allocate. There is no General Fund allocation proposed for FY 16-17. The administrative cost recoveries allocation meets the needs of the project costs as identified under the Requirements section of the budget.

**REQUIREMENTS**

For Materials and Services there is a net decrease of \$253,544 from the prior year to a new Materials and Services total of \$150,000 in consulting services for projects that have been identified to improve the Oracle System. These projects include 1) Improvements to Oracle payroll elements to reduce customization, 2) Continuing a project to evaluate potential changes to the Oracle Advanced Benefits module to support future benefit requirements, and 3) System analysis of the next Oracle E-Business Suite upgrade, which ensures licensing compliance and takes advantage of new functionality.

There are no Capital Outlay projects in the McBEE budget for FY 2016-17.



MARION COUNTY FY 2016-17 BUDGET  
BY NON-DEPARTMENTAL  
NON DEPARTMENTAL OPERATIONS

**General Fund Program**

- Operates as a non-departmental program that is part of the General Fund; expenditures are not assigned to specific departments and are categorized as non-departmental.
- Provides services including a contribution to the United States Department of Agriculture for the predatory animal program, contribution to the county Watermaster program, court-ordered psychiatric services not covered by regular county programs, and consulting services for studies and plans of a broad nature benefiting multiple departments.
- Provides General Fund Transfers to supplement the budgets of other funds for special purposes.
- Provides for funding for General Fund Contingency and Ending Fund Balance.

**Program Summary**

Non Departmental Operations	Program: General Fund				
	FY 13-14 ACTUAL	FY 14-15 ACTUAL	FY 15-16 BUDGET	FY 16-17 ADOPTED	+/- %
<b>RESOURCES</b>					
Taxes	59,844,594	62,345,375	64,829,845	68,649,000	5.9%
Licenses and Permits	58,375	62,525	60,000	62,000	3.3%
Intergovernmental Federal	644,059	626,057	514,380	121,600	-76.4%
Intergovernmental State	3,290,963	3,506,176	3,637,330	3,604,900	-0.9%
Intergovernmental Local	263,918	282,586	0	0	n.a.
Charges for Services	2,339,120	2,795,489	3,942,117	2,851,235	-27.7%
Fines and Forfeitures	2,850	726	50,000	0	-100.0%
Interest	436,483	512,313	524,000	619,000	18.1%
Other Revenues	27,540	15,336	15,000	15,000	0.0%
General Fund Transfers	(55,099,819)	(55,673,632)	(61,090,519)	(62,996,954)	3.1%
Other Fund Transfers	144,931	0	100,000	100,000	0.0%
Net Working Capital	8,793,974	9,868,737	10,809,512	7,523,349	-30.4%
<b>TOTAL RESOURCES</b>	<b>20,746,989</b>	<b>24,341,686</b>	<b>23,391,665</b>	<b>20,549,130</b>	<b>-12.2%</b>
<b>REQUIREMENTS</b>					
Materials and Services	900,433	608,663	1,255,321	1,755,321	39.8%
Administrative Charges	696,606	665,652	736,166	734,246	-0.3%
Debt Service Principal	280,000	0	0	0	n.a.
Debt Service Interest	3,080	0	0	0	n.a.
Special Payments	120,000	0	0	30,000	n.a.
Transfers Out	8,878,134	12,258,975	15,778,040	11,166,497	-29.2%
Contingency	0	0	179,306	1,229,798	585.9%
Ending Fund Balance	0	0	5,442,832	5,633,268	3.5%
<b>TOTAL REQUIREMENTS</b>	<b>10,878,253</b>	<b>13,533,290</b>	<b>23,391,665</b>	<b>20,549,130</b>	<b>-12.2%</b>

MARION COUNTY FY 2016-17 BUDGET  
BY NON-DEPARTMENTAL  
NON DEPARTMENTAL OPERATIONS

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**General Fund Program Budget Justification**

RESOURCES

Property taxes comprise about 80% of all General Fund revenues. Property tax is budgeted to increase 4.95% over the current fiscal year estimate.

REQUIREMENTS

Materials and Services category reflects a net increase of \$500,000. The increase is in contractual services to hire an expert to analyze and evaluate environmental issues for the Board of Commissioners. Other activities planned in FY 2016-17 include department audits for Health and Juvenile, a fleet study, improvements to the document management system, and business process improvements. There is continued support for the Water master and predatory animal (county trapper) programs, dues and memberships, utilities for state courts and other non-departmental areas, department head and elected official training, and employee awards and recognition.

Special Payments of \$30,000 is appropriated for a loan to the Marion County Housing Authority.

Transfers Out has decreased \$4.8 million from the previous year budget primarily due to significant one-time transfers included in the FY 15-16 budget for capital projects.

The adopted budget for Contingency in FY 15-16 was \$1,295,000. It has been reduced over the fiscal year through supplemental action as contingency has been used to meet various unanticipated needs. The FY 16-17 Contingency budget is consistent with the adopted FY 15-16 budget and does meet the minimum policy requirement of 1% of adjusted General Fund Resources.

Ending Fund Balance is at 7% of adjusted General Fund Resources, which meets the policy requirement of 5% and is in line with moving toward an 8% Ending Fund Balance.

MARION COUNTY FY 2016-17 BUDGET  
 BY NON-DEPARTMENTAL  
 NON DEPARTMENTAL OPERATIONS

**County Schools Program**

- Distributes special revenue in accordance with Oregon law, which specifies that a portion of federal Title I forest service revenue (which has been part of the federal Secure Rural Schools program), a portion of state Chapter 530 forest rehabilitation revenue, and certain state shared revenues are distributed to school districts in proportion to their resident average daily membership for the preceding fiscal year.

**Program Summary**

Non Departmental Operations	Program: County Schools				
	FY 13-14 ACTUAL	FY 14-15 ACTUAL	FY 15-16 BUDGET	FY 16-17 ADOPTED	+/- %
<b>RESOURCES</b>					
Intergovernmental Federal	319,317	318,369	281,200	0	-100.0%
Intergovernmental State	63,609	252,180	332,252	332,500	0.1%
Interest	444	538	400	800	100.0%
Net Working Capital	23,630	4,053	123,237	0	-100.0%
<b>TOTAL RESOURCES</b>	<b>407,000</b>	<b>575,140</b>	<b>737,089</b>	<b>333,300</b>	<b>-54.8%</b>
<b>REQUIREMENTS</b>					
Special Payments	402,947	451,903	737,089	333,300	-54.8%
<b>TOTAL REQUIREMENTS</b>	<b>402,947</b>	<b>451,903</b>	<b>737,089</b>	<b>333,300</b>	<b>-54.8%</b>

**County Schools Program Budget Justification**

**RESOURCES**

Intergovernmental Federal Secure Rural Schools Title I funding is not expected at this time. Intergovernmental State revenues will remain at the same level as Chapter 530 state timber sales funding reflect state forester estimated timber sales.

**REQUIREMENTS**

All Resources are expected to be distributed to school districts in accordance with Oregon statute.

MARION COUNTY FY 2016-17 BUDGET  
 BY NON-DEPARTMENTAL  
 NON DEPARTMENTAL OPERATIONS

**Criminal Justice Assessments Program**

- Provides funding for court security programs at the Marion County Courthouse, Court Annex, Juvenile and County Jail. Funding includes a direct allocation from the State of Oregon and paid court fines.
- Provides funding from a portion of court fines collected by state and local governments for criminal justice projects. Transfers are made to Juvenile, Sheriff and Community Corrections programs in equal shares.

**Program Summary**

Non Departmental Operations	Program: Criminal Justice Assessments				
	FY 13-14 ACTUAL	FY 14-15 ACTUAL	FY 15-16 BUDGET	FY 16-17 ADOPTED	+/- %
<b>RESOURCES</b>					
Fines and Forfeitures	815,704	883,340	772,116	669,780	-13.3%
Interest	4,012	5,700	4,717	7,318	55.1%
Net Working Capital	1,198,563	1,125,035	1,022,788	903,090	-11.7%
<b>TOTAL RESOURCES</b>	<b>2,018,279</b>	<b>2,014,075</b>	<b>1,799,621</b>	<b>1,580,188</b>	<b>-12.2%</b>
<b>REQUIREMENTS</b>					
Materials and Services	247,932	228,177	307,100	336,645	9.6%
Administrative Charges	4,242	4,290	4,478	5,020	12.1%
Transfers Out	641,070	758,820	525,000	420,000	-20.0%
Contingency	0	0	138,996	100,000	-28.1%
Ending Fund Balance	0	0	824,047	718,523	-12.8%
<b>TOTAL REQUIREMENTS</b>	<b>893,244</b>	<b>991,287</b>	<b>1,799,621</b>	<b>1,580,188</b>	<b>-12.2%</b>

MARION COUNTY FY 2016-17 BUDGET  
BY NON-DEPARTMENTAL  
NON DEPARTMENTAL OPERATIONS

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**Criminal Justice Assessments Program Budget Justification**

RESOURCES

Resources include a direct allocation from the State of Oregon for court security services in counties and a portion of paid court fines from the state and local jurisdictions. In 2011, State of Oregon HB 2712 changed the structure of the distribution of fines paid to counties for criminal justice programs and court security. Revenues have been in flux since then and have been difficult to project. As local jurisdictions make necessary changes in how they record and pay out fines, funding is beginning to stabilize, although it still remains lower than fines received prior to the passage of HB 2712.

REQUIREMENTS

There are two programs in this fund: Transfers made to Juvenile, Sheriff and Community Corrections, and Court Security. Due to declining revenues, Transfers Out to fund criminal justice projects has reduced by \$105,000 to a total of \$420,000. The remaining expenditures are accounted for in the Court Security Program. Materials and Services increased by \$29,545, primarily for increased costs for security services. The increase is for the addition of two FTE for a contractor to continue providing security services at the Court Annex after the State of Oregon discontinued providing services in January, 2016.

Contingency is maintained in the Court Security Program for unforeseen capital or material expenses authorized by the Court Security Committee during the fiscal year. Ending Fund Balance in this program is also reduced. As Resources continue to decline, reserves are being used to maintain the current level of services in this program.

MARION COUNTY FY 2016-17 BUDGET  
BY NON-DEPARTMENTAL  
NON DEPARTMENTAL OPERATIONS

**Non Departmental Grants Program**

- The non-departmental grants and block grant programs are budgeted in the Non-Departmental Grants Fund. These are special revenue funds that account for federal, state and local grants that are not granted directly to county departments.

These grants are generally passed to county departments and/or outside agencies and organizations that have submitted proposals for projects using the grant funds.

**Program Summary**

Non Departmental Operations	Program: Non Departmental Grants				
	FY 13-14 ACTUAL	FY 14-15 ACTUAL	FY 15-16 BUDGET	FY 16-17 ADOPTED	+/- %
<b>RESOURCES</b>					
Intergovernmental Federal	306,427	305,506	284,520	0	-100.0%
Interest	2,400	2,812	2,264	5,655	149.8%
Other Revenues	15,500	4,050	0	0	n.a.
General Fund Transfers	0	1,104	0	0	n.a.
Net Working Capital	651,256	595,318	622,091	629,590	1.2%
<b>TOTAL RESOURCES</b>	<b>975,583</b>	<b>908,789</b>	<b>908,875</b>	<b>635,245</b>	<b>-30.1%</b>
<b>REQUIREMENTS</b>					
Materials and Services	181,939	180,867	158,587	0	-100.0%
Transfers Out	198,326	104,595	186,195	129,908	-30.2%
Contingency	0	0	145,486	101,262	-30.4%
Ending Fund Balance	0	0	418,607	404,075	-3.5%
<b>TOTAL REQUIREMENTS</b>	<b>380,265</b>	<b>285,462</b>	<b>908,875</b>	<b>635,245</b>	<b>-30.1%</b>

MARION COUNTY FY 2016-17 BUDGET  
BY NON-DEPARTMENTAL  
NON DEPARTMENTAL OPERATIONS

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**Non Departmental Grants Program Budget Justification**

**RESOURCES**

In late FY 2014-15, Congress passed the reauthorization of the 2012 Title II and Title III funds for two more years. The balance of these funds were received in FY 2015-16. It is not expected that funds will be reauthorized in future years. The remaining funds reflected in Net Working Capital are the original Title II Funds from the Secure Rural Schools and Community Self Determination Act of 2000 in the amount of \$108,928, and the 2012 Reauthorized Title II and Title III funds in the amount of \$519,400.

The Reauthorized 2012 Title III funds fall under the jurisdiction of the county commissioners, but are restricted in use. The funds are used by Sheriff's Office Search and Rescue and other emergency services per federal law requirements.

The Block Grant fund includes revenue from state and federal community development block grants received for housing rehabilitation and other programs in Marion County, plus annual revenue from revolving loans. The balance, which is included in Net Working Capital, available in this fund is \$1,262.

**REQUIREMENTS**

There is no budget allocation for Materials and Services in FY 16-17. The previous allocation was for pass through funds provided for Bureau of Land Management (BLM) projects. Since no additional funding is expected, there are no funds to allocate. Transfers out include \$109,908 for Forest Patrol and \$20,000 for Search and Rescue programs. A balance of \$100,000 is retained in Contingency for unanticipated search and rescue activities that may come up during the fiscal year. Ending fund balance of \$404,075 is the balance of Title III Reauthorized Funds of 2012 that is dedicated to future Search and Rescue efforts.

The \$1,262 balance of the Block Grant fund is placed in Contingency for future use.

MARION COUNTY FY 2016-17 BUDGET  
BY NON-DEPARTMENTAL  
NON DEPARTMENTAL OPERATIONS

**Tax Title Land Sales Program**

- The program is found in the Tax Title Land Sales Fund, a special revenue fund under the administration of the Finance Department.
- Coordinates management of real property held by the county as a result of tax foreclosure.
- Collects revenue through the sale of tax foreclosed properties and loan repayments from existing property loans granted on the sale of foreclosed property.
- Foreclosed property sales proceeds are allocated out to the county's taxing districts annually.

**Program Summary**

Non Departmental Operations	Program: Tax Title Land Sales				
	FY 13-14 ACTUAL	FY 14-15 ACTUAL	FY 15-16 BUDGET	FY 16-17 ADOPTED	+/- %
<b>RESOURCES</b>					
Charges for Services	29,968	171,490	250,000	250,000	0.0%
Interest	6,793	6,960	5,998	11,300	88.4%
Other Revenues	22,032	22,113	24,372	25,600	5.0%
Net Working Capital	109,868	89,286	128,192	85,463	-33.3%
<b>TOTAL RESOURCES</b>	<b>168,661</b>	<b>289,849</b>	<b>408,562</b>	<b>372,363</b>	<b>-8.9%</b>
<b>REQUIREMENTS</b>					
Materials and Services	8,159	18,455	15,350	13,475	-12.2%
Administrative Charges	15,751	15,604	13,866	11,447	-17.4%
Special Payments	13,000	84,100	236,330	206,025	-12.8%
Transfers Out	42,465	43,498	46,414	46,247	-0.4%
Contingency	0	0	13,970	12,000	-14.1%
Ending Fund Balance	0	0	82,632	83,169	0.6%
<b>TOTAL REQUIREMENTS</b>	<b>79,375</b>	<b>161,657</b>	<b>408,562</b>	<b>372,363</b>	<b>-8.9%</b>

**Tax Title Land Sales Program Budget Justification**

**RESOURCES**

Resources are slightly lower than as budgeted for FY 2015-16. This is primarily due to less anticipated Net Working Capital than actually achieved in FY 2015-16, which was a result of the timing of distributions to taxing districts.

**REQUIREMENTS**

Total requirements for the Tax Title Fund are \$36,199 less than the FY 2015-16 budgeted amount. The most significant difference is due to a reduced budget for Distributions to Taxing Districts (down by over \$30,000 compared to FY 2015-16), which is primarily a result of the reduction in Net Working Capital available for distribution as noted in the Resources explanation.



MARION COUNTY FY 2016-17 BUDGET  
 BY NON-DEPARTMENTAL  
 NON DEPARTMENTAL OPERATIONS

**Rainy Day Reserve Program**

- This program is located in a Rainy Day Fund established by the Board of Commissioners.
- Provides non-routine funding to meet the needs of the county in the event of natural or manmade disasters, labor disputes, or financial emergencies, and to stabilize increases in PERS contribution rates or otherwise reduce the county's PERS obligations.

**Program Summary**

Non Departmental Operations	Program: Rainy Day Reserve				
	FY 13-14 ACTUAL	FY 14-15 ACTUAL	FY 15-16 BUDGET	FY 16-17 ADOPTED	+/- %
<b>RESOURCES</b>					
Interest	8,954	11,075	9,000	12,000	33.3%
Net Working Capital	2,189,109	2,198,063	2,206,800	2,221,000	0.6%
<b>TOTAL RESOURCES</b>	<b>2,198,063</b>	<b>2,209,138</b>	<b>2,215,800</b>	<b>2,233,000</b>	<b>0.8%</b>
<b>REQUIREMENTS</b>					
Reserves	0	0	2,215,800	2,233,000	0.8%
<b>TOTAL REQUIREMENTS</b>	<b>0</b>	<b>0</b>	<b>2,215,800</b>	<b>2,233,000</b>	<b>0.8%</b>

**Rainy Day Reserve Program Budget Justification**

**RESOURCES**

Net Working Capital continues to build slightly as a small amount of interest income is added each year.

**REQUIREMENTS**

All Resources are reserved for future use.

MARION COUNTY FY 2016-17 BUDGET  
 BY NON-DEPARTMENTAL  
 NON DEPARTMENTAL OPERATIONS

**Self Insurance Program**

- The Self Insurance Program is an internal service fund that derives its revenues through assessments to departments. The program is maintained to pay the costs of county insurance programs, including general liability, auto liability, workers compensation, health, dental, life, long-term disability and unemployment. Reserves are held in the fund to cover future liabilities, contingency and catastrophic losses.
- The Self Insurance Fund is managed using actuarially sound principles. An updated actuarial study was completed in FY 2015-16. The study is used for the county's comprehensive annual financial report and as part of the mandatory filing with the Oregon State Insurance Division for the county's certificate of self-insurance.

**Program Summary**

Non Departmental Operations	Program: Self Insurance				
	FY 13-14 ACTUAL	FY 14-15 ACTUAL	FY 15-16 BUDGET	FY 16-17 ADOPTED	+/- %
<b>RESOURCES</b>					
Charges for Services	22,150,784	22,512,426	25,458,564	26,412,146	3.7%
Interest	33,336	40,336	39,141	35,755	-8.7%
Settlements	23,334	12,676	15,000	10,000	-33.3%
Net Working Capital	9,896,193	9,439,025	8,879,333	8,999,529	1.4%
<b>TOTAL RESOURCES</b>	<b>32,103,647</b>	<b>32,004,462</b>	<b>34,392,038</b>	<b>35,457,430</b>	<b>3.1%</b>
<b>REQUIREMENTS</b>					
Materials and Services	22,518,297	23,053,495	25,663,936	26,303,646	2.5%
Administrative Charges	146,325	71,635	146,500	123,500	-15.7%
Contingency	0	0	1,131,453	2,000,000	76.8%
Ending Fund Balance	0	0	7,450,149	7,030,284	-5.6%
<b>TOTAL REQUIREMENTS</b>	<b>22,664,622</b>	<b>23,125,129</b>	<b>34,392,038</b>	<b>35,457,430</b>	<b>3.1%</b>

MARION COUNTY FY 2016-17 BUDGET  
BY NON-DEPARTMENTAL  
NON DEPARTMENTAL OPERATIONS

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**Self Insurance Program Budget Justification**

RESOURCES

Resources are charges to departments and Mid Valley Behavioral Care Network for insurance benefits such as medical and dental, general liability, workers' compensation, life, long-term disability and unemployment insurance. Net Working Capital is associated primarily with liability insurance, long-term disability and workers' compensation claims, and are unexpended funds carried over from year-to-year to provide sufficient available resources in the event of large claims outside of normal estimated claims based on actuarial projections.

REQUIREMENTS

Materials and Services expenditures notable increases are primarily for health and dental insurance premiums, which increased a total of \$884,365 and liability claims increased by \$279,653. Major Insurance decreases (partially offsetting the increases) are for disability insurance premiums of \$147,559 and excess workers compensation insurance of \$154,900. In Miscellaneous, safety incentives for the Employer-At-Injury Program (EAIP) decreased by \$233,252 as a large accumulated balance in FY 15-16 is being spent down for the Health Elevator safety project.

Contingency is increased \$868,547 to bring it back to the recommended \$2,000,000 level in general reserve in case the county experiences a large catastrophic loss that must be paid out during the fiscal year.

MARION COUNTY FY 2016-17 BUDGET  
 BY NON-DEPARTMENTAL  
 NON-DEPARTMENTAL OPERATIONS

**PROGRAMS**

	FY 13-14 ACTUAL	FY 14-15 ACTUAL	FY 15-16 BUDGET	FY 16-17 ADOPTED	+/- %
<b>RESOURCES</b>					
Courthouse Square Debt Svc	1,549,300	1,547,300	1,549,500	1,548,675	-0.1%
PERS Debt Service	3,868,639	4,348,707	4,312,982	4,855,528	12.6%
Capital Improvement Loans	0	1,098,945	1,323,415	1,627,277	23.0%
MCBEE	54,798	135,837	413,176	159,632	-61.4%
General Fund	20,746,989	24,341,686	23,391,665	20,549,130	-12.2%
County Schools	407,000	575,140	737,089	333,300	-54.8%
Criminal Justice Assessments	2,018,279	2,014,075	1,799,621	1,580,188	-12.2%
Non Departmental Grants	975,583	908,789	908,875	635,245	-30.1%
Tax Title Land Sales	168,661	289,849	408,562	372,363	-8.9%
Rainy Day Reserve	2,198,063	2,209,138	2,215,800	2,233,000	0.8%
Self Insurance	32,103,647	32,004,462	34,392,038	35,457,430	3.1%
CH2 Redevelopment	2,452,745	317,343	25,320	0	-100.0%
Health IDS Reserve	2,014,584	0	0	0	n.a.
Lottery and Economic Dev	2,822,297	0	0	0	n.a.
<b>TOTAL RESOURCES</b>	<b>71,380,584</b>	<b>69,791,272</b>	<b>71,478,043</b>	<b>69,351,768</b>	<b>-3.0%</b>
<b>REQUIREMENTS</b>					
Courthouse Square Debt Svc	1,549,300	1,547,300	1,549,500	1,548,675	-0.1%
PERS Debt Service	3,704,178	3,869,680	4,312,982	4,855,528	12.6%
Capital Improvement Loans	0	596,358	1,323,415	1,627,277	23.0%
MCBEE	54,798	135,837	413,176	159,632	-61.4%
General Fund	10,878,252	13,533,290	23,391,665	20,549,130	-12.2%
County Schools	402,947	451,903	737,089	333,300	-54.8%
Criminal Justice Assessments	893,244	991,287	1,799,621	1,580,188	-12.2%
Non Departmental Grants	380,265	285,462	908,875	635,245	-30.1%
Tax Title Land Sales	79,375	161,657	408,562	372,363	-8.9%
Rainy Day Reserve	0	0	2,215,800	2,233,000	0.8%
Self Insurance	22,664,622	23,125,129	34,392,038	35,457,430	3.1%
CH2 Redevelopment	2,143,451	292,523	25,320	0	-100.0%
Health IDS Reserve	2,014,584	0	0	0	n.a.
Lottery and Economic Dev	1,549,500	0	0	0	n.a.
<b>TOTAL REQUIREMENTS</b>	<b>46,314,517</b>	<b>44,990,427</b>	<b>71,478,043</b>	<b>69,351,768</b>	<b>-3.0%</b>

MARION COUNTY FY 2016-17 BUDGET  
 BY NON-DEPARTMENTAL  
 NON-DEPARTMENTAL OPERATIONS

**Courthouse Square Debt Svc Program**

- In December 1998, Marion County sold Certificates of Participation to fund a portion of the county's share of development, design and construction costs for the Courthouse Square construction project. In May 2005, the county issued Full Faith and Credit Refunding Obligations to advance refund the outstanding certificates of participation.
- The principal amount of the original certificates was \$22 million, and the outstanding principal on the refunding obligations was \$9.8 million as of June 30, 2015.
- Principal payments are due annually through June 1, 2023; interest is payable in December and June of each year.

**Program Summary**

Non Departmental Operations	Program: Courthouse Square Debt Svc				
	FY 13-14 ACTUAL	FY 14-15 ACTUAL	FY 15-16 BUDGET	FY 16-17 ADOPTED	+/- %
<b>RESOURCES</b>					
General Fund Transfers	1,549,300	1,547,300	1,549,500	1,548,675	-0.1%
<b>TOTAL RESOURCES</b>	<b>1,549,300</b>	<b>1,547,300</b>	<b>1,549,500</b>	<b>1,548,675</b>	<b>-0.1%</b>
<b>REQUIREMENTS</b>					
Debt Service Principal	925,000	960,000	1,015,000	1,070,000	5.4%
Debt Service Interest	624,300	587,300	534,500	478,675	-10.4%
<b>TOTAL REQUIREMENTS</b>	<b>1,549,300</b>	<b>1,547,300</b>	<b>1,549,500</b>	<b>1,548,675</b>	<b>-0.1%</b>

**Courthouse Square Debt Svc Program Budget Justification**

**RESOURCES**

Resources consist of General Fund Transfers to meet the expected annual debt service requirements for the original Courthouse Square construction.

**REQUIREMENTS**

Debt service principal and interest consist of scheduled payments for FY 2016-17.

MARION COUNTY FY 2016-17 BUDGET  
BY NON-DEPARTMENTAL  
NON-DEPARTMENTAL OPERATIONS

**PERS Debt Service Program**

- Marion County issued Limited Tax Pension Obligations in 2002 and 2004 and transferred the net proceeds to the State of Oregon Public Employees Retirement System to provide for the county's unfunded actuarial liability.
- Outstanding principal on the bonds was \$43.3 million as of June 30, 2015, which includes \$4.8 million of deferred interest on the 2002 obligation. The total outstanding principal amount net of the deferred interest is \$38.5 million.
- Principal payments are due annually through June 1, 2028; interest is payable in December and June of each year.

**Program Summary**

Non Departmental Operations	Program: PERS Debt Service				
	FY 13-14 ACTUAL	FY 14-15 ACTUAL	FY 15-16 BUDGET	FY 16-17 ADOPTED	+/- %
<b>RESOURCES</b>					
Admin Cost Recovery	3,526,044	4,180,627	3,902,562	3,924,374	0.6%
Interest	2,995	3,620	2,900	6,600	127.6%
Net Working Capital	339,600	164,460	407,520	924,554	126.9%
<b>TOTAL RESOURCES</b>	<b>3,868,639</b>	<b>4,348,707</b>	<b>4,312,982</b>	<b>4,855,528</b>	<b>12.6%</b>
<b>REQUIREMENTS</b>					
Debt Service Principal	1,280,000	1,465,000	1,655,000	1,865,000	12.7%
Debt Service Interest	2,424,178	2,404,680	2,380,578	2,351,435	-1.2%
Ending Fund Balance	0	0	277,404	639,093	130.4%
<b>TOTAL REQUIREMENTS</b>	<b>3,704,178</b>	<b>3,869,680</b>	<b>4,312,982</b>	<b>4,855,528</b>	<b>12.6%</b>

**PERS Debt Service Program Budget Justification**

**RESOURCES**

Resources are primarily comprised of Administrative Cost Recovery from internal assessments to departments calculated as a percentage of salaries and wages with the intent of generating sufficient resources to provide for the current year debt service.

**REQUIREMENTS**

The increase in the PERS debt service program budget is a result of an increase in principal payments due and also an increase in Ending Fund Balance. While debt service interest requirements remain fairly consistent each year, the established payment schedule requires increases in principal payments. The Ending Fund Balance has been increased in anticipation of future year PERS system increases.

MARION COUNTY FY 2016-17 BUDGET  
BY NON-DEPARTMENTAL  
NON-DEPARTMENTAL OPERATIONS

**Capital Improvement Loans Program**

- In October 2013, Marion County obtained a \$9,950,000 loan to finance major capital projects.
- In July 2016, the county anticipates obtaining a second \$9,950,000 loan to finance additional major capital projects.
- Principal and interest payments are anticipated to be due quarterly on both loans.

**Program Summary**

Non Departmental Operations	Program: Capital Improvement Loans				
	FY 13-14 ACTUAL	FY 14-15 ACTUAL	FY 15-16 BUDGET	FY 16-17 ADOPTED	+/- %
<b>RESOURCES</b>					
General Fund Transfers	0	1,098,945	473,213	1,259,015	166.1%
Other Fund Transfers	0	0	347,616	368,262	5.9%
Net Working Capital	0	0	502,586	0	-100.0%
<b>TOTAL RESOURCES</b>	<b>0</b>	<b>1,098,945</b>	<b>1,323,415</b>	<b>1,627,277</b>	<b>23.0%</b>
<b>REQUIREMENTS</b>					
Debt Service Principal	0	287,034	881,434	1,116,817	26.7%
Debt Service Interest	0	309,325	441,981	510,460	15.5%
Ending Fund Balance	0	0	0	0	n.a.
<b>TOTAL REQUIREMENTS</b>	<b>0</b>	<b>596,358</b>	<b>1,323,415</b>	<b>1,627,277</b>	<b>23.0%</b>

**Capital Improvement Loans Program Budget Justification**

**RESOURCES**

Resources consist of General Fund Transfers and a transfer from the Health Fund for their portion of payments on the original \$9,950,000 loan, to meet the expected total annual debt service requirements.

**REQUIREMENTS**

Debt service principal and interest consist of scheduled payments for FY 2016-17, of which \$882,277 is for the original loan and \$745,000 has been estimated for the anticipated new loan. The estimated payments for the second loan are lower as there will likely be less than a full year of interest and will also likely only involve three quarterly payments due to the timing of the receipt of the loan.

MARION COUNTY FY 2016-17 BUDGET  
BY NON-DEPARTMENTAL  
NON-DEPARTMENTAL OPERATIONS

**MCBEE Program**

- The Marion County Business Enterprise Enhancement program, also known as McBEE, is an initiative to re-engineer and integrate county business processes and software infrastructure in order to provide meaningful information for management to make informed decisions and ensure accountability.
- Ensures that Marion County takes full advantage of its Oracle Enterprise Resource Planning software and the business practices it supports.

**Program Summary**

Non Departmental Operations	Program: MCBEE				
	FY 13-14 ACTUAL	FY 14-15 ACTUAL	FY 15-16 BUDGET	FY 16-17 ADOPTED	+/- %
<b>RESOURCES</b>					
Admin Cost Recovery	54,798	105,450	325,176	159,632	-50.9%
General Fund Transfers	0	30,386	88,000	0	-100.0%
<b>TOTAL RESOURCES</b>	<b>54,798</b>	<b>135,837</b>	<b>413,176</b>	<b>159,632</b>	<b>-61.4%</b>
<b>REQUIREMENTS</b>					
Materials and Services	41,799	103,689	341,000	150,000	-56.0%
Administrative Charges	12,999	1,761	7,176	9,632	34.2%
Capital Outlay	0	30,386	65,000	0	-100.0%
<b>TOTAL REQUIREMENTS</b>	<b>54,798</b>	<b>135,837</b>	<b>413,176</b>	<b>159,632</b>	<b>-61.4%</b>

**MCBEE Program Budget Justification**

**RESOURCES**

Resources for the McBEE Program are Administrative Cost Recoveries in the amount of \$159,632. Each year, projects for the Oracle Financial Information Management System (FIMS) are identified and a funding plan is developed for those projects which then determines the resources to allocate. There is no General Fund allocation proposed for FY 16-17. The administrative cost recoveries allocation meets the needs of the project costs as identified under the Requirements section of the budget.

**REQUIREMENTS**

For Materials and Services there is a net decrease of \$253,544 from the prior year to a new Materials and Services total of \$150,000 in consulting services for projects that have been identified to improve the Oracle System. These projects include 1) Improvements to Oracle payroll elements to reduce customization, 2) Continuing a project to evaluate potential changes to the Oracle Advanced Benefits module to support future benefit requirements, and 3) System analysis of the next Oracle E-Business Suite upgrade, which ensures licensing compliance and takes advantage of new functionality.

There are no Capital Outlay projects in the McBEE budget for FY 2016-17.



MARION COUNTY FY 2016-17 BUDGET  
BY NON-DEPARTMENTAL  
NON-DEPARTMENTAL OPERATIONS

**General Fund Program**

- Operates as a non-departmental program that is part of the General Fund; expenditures are not assigned to specific departments and are categorized as non-departmental.
- Provides services including a contribution to the United States Department of Agriculture for the predatory animal program, contribution to the county Watermaster program, court-ordered psychiatric services not covered by regular county programs, and consulting services for studies and plans of a broad nature benefiting multiple departments.
- Provides General Fund Transfers to supplement the budgets of other funds for special purposes.
- Provides for funding for General Fund Contingency and Ending Fund Balance.

**Program Summary**

Non Departmental Operations	Program: General Fund				
	FY 13-14 ACTUAL	FY 14-15 ACTUAL	FY 15-16 BUDGET	FY 16-17 ADOPTED	+/- %
<b>RESOURCES</b>					
Taxes	59,844,594	62,345,375	64,829,845	68,649,000	5.9%
Licenses and Permits	58,375	62,525	60,000	62,000	3.3%
Intergovernmental Federal	644,059	626,057	514,380	121,600	-76.4%
Intergovernmental State	3,290,963	3,506,176	3,637,330	3,604,900	-0.9%
Intergovernmental Local	263,918	282,586	0	0	n.a.
Charges for Services	2,339,120	2,795,489	3,942,117	2,851,235	-27.7%
Fines and Forfeitures	2,850	726	50,000	0	-100.0%
Interest	436,483	512,313	524,000	619,000	18.1%
Other Revenues	27,540	15,336	15,000	15,000	0.0%
General Fund Transfers	(55,099,819)	(55,673,632)	(61,090,519)	(62,996,954)	3.1%
Other Fund Transfers	144,931	0	100,000	100,000	0.0%
Net Working Capital	8,793,974	9,868,737	10,809,512	7,523,349	-30.4%
<b>TOTAL RESOURCES</b>	<b>20,746,989</b>	<b>24,341,686</b>	<b>23,391,665</b>	<b>20,549,130</b>	<b>-12.2%</b>
<b>REQUIREMENTS</b>					
Materials and Services	900,433	608,663	1,255,321	1,755,321	39.8%
Administrative Charges	696,606	665,652	736,166	734,246	-0.3%
Debt Service Principal	280,000	0	0	0	n.a.
Debt Service Interest	3,080	0	0	0	n.a.
Special Payments	120,000	0	0	30,000	n.a.
Transfers Out	8,878,134	12,258,975	15,778,040	11,166,497	-29.2%
Contingency	0	0	179,306	1,229,798	585.9%
Ending Fund Balance	0	0	5,442,832	5,633,268	3.5%
<b>TOTAL REQUIREMENTS</b>	<b>10,878,253</b>	<b>13,533,290</b>	<b>23,391,665</b>	<b>20,549,130</b>	<b>-12.2%</b>

MARION COUNTY FY 2016-17 BUDGET  
BY NON-DEPARTMENTAL  
NON-DEPARTMENTAL OPERATIONS

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**General Fund Program Budget Justification**

RESOURCES

Property taxes comprise about 80% of all General Fund revenues. Property tax is budgeted to increase 4.95% over the current fiscal year estimate.

REQUIREMENTS

Materials and Services category reflects a net increase of \$500,000. The increase is in contractual services to hire an expert to analyze and evaluate environmental issues for the Board of Commissioners. Other activities planned in FY 2016-17 include department audits for Health and Juvenile, a fleet study, improvements to the document management system, and business process improvements. There is continued support for the Water master and predatory animal (county trapper) programs, dues and memberships, utilities for state courts and other non-departmental areas, department head and elected official training, and employee awards and recognition.

Special Payments of \$30,000 is appropriated for a loan to the Marion County Housing Authority.

Transfers Out has decreased \$4.8 million from the previous year budget primarily due to significant one-time transfers included in the FY 15-16 budget for capital projects.

The adopted budget for Contingency in FY 15-16 was \$1,295,000. It has been reduced over the fiscal year through supplemental action as contingency has been used to meet various unanticipated needs. The FY 16-17 Contingency budget is consistent with the adopted FY 15-16 budget and does meet the minimum policy requirement of 1% of adjusted General Fund Resources.

Ending Fund Balance is at 7% of adjusted General Fund Resources, which meets the policy requirement of 5% and is in line with moving toward an 8% Ending Fund Balance.

MARION COUNTY FY 2016-17 BUDGET  
 BY NON-DEPARTMENTAL  
 NON-DEPARTMENTAL OPERATIONS

**County Schools Program**

- Distributes special revenue in accordance with Oregon law, which specifies that a portion of federal Title I forest service revenue (which has been part of the federal Secure Rural Schools program), a portion of state Chapter 530 forest rehabilitation revenue, and certain state shared revenues are distributed to school districts in proportion to their resident average daily membership for the preceding fiscal year.

**Program Summary**

Non Departmental Operations	Program: County Schools				
	FY 13-14 ACTUAL	FY 14-15 ACTUAL	FY 15-16 BUDGET	FY 16-17 ADOPTED	+/- %
<b>RESOURCES</b>					
Intergovernmental Federal	319,317	318,369	281,200	0	-100.0%
Intergovernmental State	63,609	252,180	332,252	332,500	0.1%
Interest	444	538	400	800	100.0%
Net Working Capital	23,630	4,053	123,237	0	-100.0%
<b>TOTAL RESOURCES</b>	<b>407,000</b>	<b>575,140</b>	<b>737,089</b>	<b>333,300</b>	<b>-54.8%</b>
<b>REQUIREMENTS</b>					
Special Payments	402,947	451,903	737,089	333,300	-54.8%
<b>TOTAL REQUIREMENTS</b>	<b>402,947</b>	<b>451,903</b>	<b>737,089</b>	<b>333,300</b>	<b>-54.8%</b>

**County Schools Program Budget Justification**

**RESOURCES**

Intergovernmental Federal Secure Rural Schools Title I funding is not expected at this time. Intergovernmental State revenues will remain at the same level as Chapter 530 state timber sales funding reflect state forester estimated timber sales.

**REQUIREMENTS**

All Resources are expected to be distributed to school districts in accordance with Oregon statute.

MARION COUNTY FY 2016-17 BUDGET  
 BY NON-DEPARTMENTAL  
 NON-DEPARTMENTAL OPERATIONS

**Criminal Justice Assessments Program**

- Provides funding for court security programs at the Marion County Courthouse, Court Annex, Juvenile and County Jail. Funding includes a direct allocation from the State of Oregon and paid court fines.
- Provides funding from a portion of court fines collected by state and local governments for criminal justice projects. Transfers are made to Juvenile, Sheriff and Community Corrections programs in equal shares.

**Program Summary**

Non Departmental Operations	Program: Criminal Justice Assessments				
	FY 13-14 ACTUAL	FY 14-15 ACTUAL	FY 15-16 BUDGET	FY 16-17 ADOPTED	+/- %
<b>RESOURCES</b>					
Fines and Forfeitures	815,704	883,340	772,116	669,780	-13.3%
Interest	4,012	5,700	4,717	7,318	55.1%
Net Working Capital	1,198,563	1,125,035	1,022,788	903,090	-11.7%
<b>TOTAL RESOURCES</b>	<b>2,018,279</b>	<b>2,014,075</b>	<b>1,799,621</b>	<b>1,580,188</b>	<b>-12.2%</b>
<b>REQUIREMENTS</b>					
Materials and Services	247,932	228,177	307,100	336,645	9.6%
Administrative Charges	4,242	4,290	4,478	5,020	12.1%
Transfers Out	641,070	758,820	525,000	420,000	-20.0%
Contingency	0	0	138,996	100,000	-28.1%
Ending Fund Balance	0	0	824,047	718,523	-12.8%
<b>TOTAL REQUIREMENTS</b>	<b>893,244</b>	<b>991,287</b>	<b>1,799,621</b>	<b>1,580,188</b>	<b>-12.2%</b>

MARION COUNTY FY 2016-17 BUDGET  
BY NON-DEPARTMENTAL  
NON-DEPARTMENTAL OPERATIONS

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**Criminal Justice Assessments Program Budget Justification**

RESOURCES

Resources include a direct allocation from the State of Oregon for court security services in counties and a portion of paid court fines from the state and local jurisdictions. In 2011, State of Oregon HB 2712 changed the structure of the distribution of fines paid to counties for criminal justice programs and court security. Revenues have been in flux since then and have been difficult to project. As local jurisdictions make necessary changes in how they record and pay out fines, funding is beginning to stabilize, although it still remains lower than fines received prior to the passage of HB 2712.

REQUIREMENTS

There are two programs in this fund: Transfers made to Juvenile, Sheriff and Community Corrections, and Court Security. Due to declining revenues, Transfers Out to fund criminal justice projects has reduced by \$105,000 to a total of \$420,000. The remaining expenditures are accounted for in the Court Security Program. Materials and Services increased by \$29,545, primarily for increased costs for security services. The increase is for the addition of two FTE for a contractor to continue providing security services at the Court Annex after the State of Oregon discontinued providing services in January, 2016.

Contingency is maintained in the Court Security Program for unforeseen capital or material expenses authorized by the Court Security Committee during the fiscal year. Ending Fund Balance in this program is also reduced. As Resources continue to decline, reserves are being used to maintain the current level of services in this program.

MARION COUNTY FY 2016-17 BUDGET  
BY NON-DEPARTMENTAL  
NON-DEPARTMENTAL OPERATIONS

**Non Departmental Grants Program**

- The non-departmental grants and block grant programs are budgeted in the Non-Departmental Grants Fund. These are special revenue funds that account for federal, state and local grants that are not granted directly to county departments.

These grants are generally passed to county departments and/or outside agencies and organizations that have submitted proposals for projects using the grant funds.

**Program Summary**

Non Departmental Operations	Program: Non Departmental Grants				
	FY 13-14 ACTUAL	FY 14-15 ACTUAL	FY 15-16 BUDGET	FY 16-17 ADOPTED	+/- %
<b>RESOURCES</b>					
Intergovernmental Federal	306,427	305,506	284,520	0	-100.0%
Interest	2,400	2,812	2,264	5,655	149.8%
Other Revenues	15,500	4,050	0	0	n.a.
General Fund Transfers	0	1,104	0	0	n.a.
Net Working Capital	651,256	595,318	622,091	629,590	1.2%
<b>TOTAL RESOURCES</b>	<b>975,583</b>	<b>908,789</b>	<b>908,875</b>	<b>635,245</b>	<b>-30.1%</b>
<b>REQUIREMENTS</b>					
Materials and Services	181,939	180,867	158,587	0	-100.0%
Transfers Out	198,326	104,595	186,195	129,908	-30.2%
Contingency	0	0	145,486	101,262	-30.4%
Ending Fund Balance	0	0	418,607	404,075	-3.5%
<b>TOTAL REQUIREMENTS</b>	<b>380,265</b>	<b>285,462</b>	<b>908,875</b>	<b>635,245</b>	<b>-30.1%</b>

MARION COUNTY FY 2016-17 BUDGET  
BY NON-DEPARTMENTAL  
NON-DEPARTMENTAL OPERATIONS

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**Non Departmental Grants Program Budget Justification**

RESOURCES

In late FY 2014-15, Congress passed the reauthorization of the 2012 Title II and Title III funds for two more years. The balance of these funds were received in FY 2015-16. It is not expected that funds will be reauthorized in future years. The remaining funds reflected in Net Working Capital are the original Title II Funds from the Secure Rural Schools and Community Self Determination Act of 2000 in the amount of \$108,928, and the 2012 Reauthorized Title II and Title III funds in the amount of \$519,400.

The Reauthorized 2012 Title III funds fall under the jurisdiction of the county commissioners, but are restricted in use. The funds are used by Sheriff's Office Search and Rescue and other emergency services per federal law requirements.

The Block Grant fund includes revenue from state and federal community development block grants received for housing rehabilitation and other programs in Marion County, plus annual revenue from revolving loans. The balance, which is included in Net Working Capital, available in this fund is \$1,262.

REQUIREMENTS

There is no budget allocation for Materials and Services in FY 16-17. The previous allocation was for pass through funds provided for Bureau of Land Management (BLM) projects. Since no additional funding is expected, there are no funds to allocate. Transfers out include \$109,908 for Forest Patrol and \$20,000 for Search and Rescue programs. A balance of \$100,000 is retained in Contingency for unanticipated search and rescue activities that may come up during the fiscal year. Ending fund balance of \$404,075 is the balance of Title III Reauthorized Funds of 2012 that is dedicated to future Search and Rescue efforts.

The \$1,262 balance of the Block Grant fund is placed in Contingency for future use.

MARION COUNTY FY 2016-17 BUDGET  
BY NON-DEPARTMENTAL  
NON-DEPARTMENTAL OPERATIONS

**Tax Title Land Sales Program**

- The program is found in the Tax Title Land Sales Fund, a special revenue fund under the administration of the Finance Department.
- Coordinates management of real property held by the county as a result of tax foreclosure.
- Collects revenue through the sale of tax foreclosed properties and loan repayments from existing property loans granted on the sale of foreclosed property.
- Foreclosed property sales proceeds are allocated out to the county's taxing districts annually.

**Program Summary**

Non Departmental Operations	Program: Tax Title Land Sales				
	FY 13-14 ACTUAL	FY 14-15 ACTUAL	FY 15-16 BUDGET	FY 16-17 ADOPTED	+/- %
<b>RESOURCES</b>					
Charges for Services	29,968	171,490	250,000	250,000	0.0%
Interest	6,793	6,960	5,998	11,300	88.4%
Other Revenues	22,032	22,113	24,372	25,600	5.0%
Net Working Capital	109,868	89,286	128,192	85,463	-33.3%
<b>TOTAL RESOURCES</b>	<b>168,661</b>	<b>289,849</b>	<b>408,562</b>	<b>372,363</b>	<b>-8.9%</b>
<b>REQUIREMENTS</b>					
Materials and Services	8,159	18,455	15,350	13,475	-12.2%
Administrative Charges	15,751	15,604	13,866	11,447	-17.4%
Special Payments	13,000	84,100	236,330	206,025	-12.8%
Transfers Out	42,465	43,498	46,414	46,247	-0.4%
Contingency	0	0	13,970	12,000	-14.1%
Ending Fund Balance	0	0	82,632	83,169	0.6%
<b>TOTAL REQUIREMENTS</b>	<b>79,375</b>	<b>161,657</b>	<b>408,562</b>	<b>372,363</b>	<b>-8.9%</b>

**Tax Title Land Sales Program Budget Justification**

**RESOURCES**

Resources are slightly lower than as budgeted for FY 2015-16. This is primarily due to less anticipated Net Working Capital than actually achieved in FY 2015-16, which was a result of the timing of distributions to taxing districts.

**REQUIREMENTS**

Total requirements for the Tax Title Fund are \$36,199 less than the FY 2015-16 budgeted amount. The most significant difference is due to a reduced budget for Distributions to Taxing Districts (down by over \$30,000 compared to FY 2015-16), which is primarily a result of the reduction in Net Working Capital available for distribution as noted in the Resources explanation.



MARION COUNTY FY 2016-17 BUDGET  
 BY NON-DEPARTMENTAL  
 NON-DEPARTMENTAL OPERATIONS

**Rainy Day Reserve Program**

- This program is located in a Rainy Day Fund established by the Board of Commissioners.
- Provides non-routine funding to meet the needs of the county in the event of natural or manmade disasters, labor disputes, or financial emergencies, and to stabilize increases in PERS contribution rates or otherwise reduce the county's PERS obligations.

**Program Summary**

Non Departmental Operations	Program: Rainy Day Reserve				
	FY 13-14 ACTUAL	FY 14-15 ACTUAL	FY 15-16 BUDGET	FY 16-17 ADOPTED	+/- %
<b>RESOURCES</b>					
Interest	8,954	11,075	9,000	12,000	33.3%
Net Working Capital	2,189,109	2,198,063	2,206,800	2,221,000	0.6%
<b>TOTAL RESOURCES</b>	<b>2,198,063</b>	<b>2,209,138</b>	<b>2,215,800</b>	<b>2,233,000</b>	<b>0.8%</b>
<b>REQUIREMENTS</b>					
Reserves	0	0	2,215,800	2,233,000	0.8%
<b>TOTAL REQUIREMENTS</b>	<b>0</b>	<b>0</b>	<b>2,215,800</b>	<b>2,233,000</b>	<b>0.8%</b>

**Rainy Day Reserve Program Budget Justification**

**RESOURCES**

Net Working Capital continues to build slightly as a small amount of interest income is added each year.

**REQUIREMENTS**

All Resources are reserved for future use.

MARION COUNTY FY 2016-17 BUDGET  
 BY NON-DEPARTMENTAL  
 NON-DEPARTMENTAL OPERATIONS

**Self Insurance Program**

- The Self Insurance Program is an internal service fund that derives its revenues through assessments to departments. The program is maintained to pay the costs of county insurance programs, including general liability, auto liability, workers compensation, health, dental, life, long-term disability and unemployment. Reserves are held in the fund to cover future liabilities, contingency and catastrophic losses.
- The Self Insurance Fund is managed using actuarially sound principles. An updated actuarial study was completed in FY 2015-16. The study is used for the county's comprehensive annual financial report and as part of the mandatory filing with the Oregon State Insurance Division for the county's certificate of self-insurance.

**Program Summary**

Non Departmental Operations	Program: Self Insurance				
	FY 13-14 ACTUAL	FY 14-15 ACTUAL	FY 15-16 BUDGET	FY 16-17 ADOPTED	+/- %
<b>RESOURCES</b>					
Charges for Services	22,150,784	22,512,426	25,458,564	26,412,146	3.7%
Interest	33,336	40,336	39,141	35,755	-8.7%
Settlements	23,334	12,676	15,000	10,000	-33.3%
Net Working Capital	9,896,193	9,439,025	8,879,333	8,999,529	1.4%
<b>TOTAL RESOURCES</b>	<b>32,103,647</b>	<b>32,004,462</b>	<b>34,392,038</b>	<b>35,457,430</b>	<b>3.1%</b>
<b>REQUIREMENTS</b>					
Materials and Services	22,518,297	23,053,495	25,663,936	26,303,646	2.5%
Administrative Charges	146,325	71,635	146,500	123,500	-15.7%
Contingency	0	0	1,131,453	2,000,000	76.8%
Ending Fund Balance	0	0	7,450,149	7,030,284	-5.6%
<b>TOTAL REQUIREMENTS</b>	<b>22,664,622</b>	<b>23,125,129</b>	<b>34,392,038</b>	<b>35,457,430</b>	<b>3.1%</b>

MARION COUNTY FY 2016-17 BUDGET  
BY NON-DEPARTMENTAL  
NON-DEPARTMENTAL OPERATIONS

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**Self Insurance Program Budget Justification**

RESOURCES

Resources are charges to departments and Mid Valley Behavioral Care Network for insurance benefits such as medical and dental, general liability, workers' compensation, life, long-term disability and unemployment insurance. Net Working Capital is associated primarily with liability insurance, long-term disability and workers' compensation claims, and are unexpended funds carried over from year-to-year to provide sufficient available resources in the event of large claims outside of normal estimated claims based on actuarial projections.

REQUIREMENTS

Materials and Services expenditures notable increases are primarily for health and dental insurance premiums, which increased a total of \$884,365 and liability claims increased by \$279,653. Major Insurance decreases (partially offsetting the increases) are for disability insurance premiums of \$147,559 and excess workers compensation insurance of \$154,900. In Miscellaneous, safety incentives for the Employer-At-Injury Program (EAIP) decreased by \$233,252 as a large accumulated balance in FY 15-16 is being spent down for the Health Elevator safety project.

Contingency is increased \$868,547 to bring it back to the recommended \$2,000,000 level in general reserve in case the county experiences a large catastrophic loss that must be paid out during the fiscal year.

MARION COUNTY FY 2016-17 BUDGET  
BY NON-DEPARTMENTAL  
NON-DEPARTMENTAL OPERATIONS

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**NON-DEPARTMENTAL FUNDS**

The initial part of this section covered the non-departmental part of the county budget by program within non-departmental funds. This section will cover the fund level. There are cases where there is more than one program in a fund, although in other cases there is a one-to-one relationship with one fund having one program. Non-departmental operations funds are either entirely independent of departments, e.g., Debt Service Fund, or they may pass funding to departments, e.g., Criminal Justice Assessment Fund.

There are eight non-departmental operating funds that are budgeted for FY 2016-17.

**Non-Departmental Funds**

- Block Grant Fund
- County Schools Fund
- Criminal Justice Assessment Fund
- Debt Service Fund
- Non-Departmental Grants Fund
- Rainy Day Fund
- Self-Insurance Fund
- Tax Title Land Sales Fund

The immediate following pages provide income summary and budget narrative for these funds. Following that is another section that shows the resources and requirements line items budgeted for the funds.

MARION COUNTY FY 2016-17 BUDGET  
BY NON-DEPARTMENTAL  
NON-DEPARTMENTAL OPERATIONS

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**Block Grant Fund**

**Marion County - Budget - Income Summary**  
By Fund  
FY 2016-17

	FY 13-14 ACTUAL	FY 14-15 ACTUAL	FY 15-16 BUDGET	FY 16-17 PROPOSED	FY 16-17 APPROVED	FY 16-17 ADOPTED
<b>FND 170 Block Grant</b>						
<b>RESOURCES</b>						
Interest	189	240	105	0	0	0
Other Revenues	1,200	1,200	0	0	0	0
Net Working Capital	46,024	47,413	47,616	1,262	1,262	1,262
<b>TOTAL RESOURCES</b>	<b>47,413</b>	<b>48,852</b>	<b>47,721</b>	<b>1,262</b>	<b>1,262</b>	<b>1,262</b>
<b>REQUIREMENTS</b>						
Transfers Out	0	0	47,721	0	0	0
Contingency	0	0	0	1,262	1,262	1,262
<b>TOTAL REQUIREMENTS</b>	<b>0</b>	<b>0</b>	<b>47,721</b>	<b>1,262</b>	<b>1,262</b>	<b>1,262</b>
<b>Total Net FND 170 Block Grant</b>	<b>47,413</b>	<b>48,852</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

Block Grant Fund Budget Description

The Block Grant Fund is part of the Non-Departmental Grants Program. The Block Grant Fund's most recent funding was several years ago. The funding was state and federal community development block grant funds for housing rehabilitation loans and other programs in the county, plus annual revenue from revolving funds. There is no anticipation of any further funding.

The remaining funds will be transferred to the Lottery and Economic Development Fund, Economic Development Program of the Community Services Department to augment pass-through funding to community businesses for economic development projects.

MARION COUNTY FY 2016-17 BUDGET  
 BY NON-DEPARTMENTAL  
 NON-DEPARTMENTAL OPERATIONS

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**County Schools Fund**

**Marion County - Budget - Income Summary**  
 By Fund  
 FY 2016-17

	FY 13-14 ACTUAL	FY 14-15 ACTUAL	FY 15-16 BUDGET	FY 16-17 PROPOSED	FY 16-17 APPROVED	FY 16-17 ADOPTED
<b>FND 210 County Schools</b>						
<b>RESOURCES</b>						
Intergovernmental Federal	319,317	318,369	281,200	0	0	0
Intergovernmental State	63,609	252,180	332,252	332,500	332,500	332,500
Interest	444	538	400	800	800	800
Net Working Capital	23,630	4,053	123,237	0	0	0
<b>TOTAL RESOURCES</b>	<b>407,000</b>	<b>575,140</b>	<b>737,089</b>	<b>333,300</b>	<b>333,300</b>	<b>333,300</b>
<b>REQUIREMENTS</b>						
Special Payments	402,947	451,903	737,089	333,300	333,300	333,300
<b>TOTAL REQUIREMENTS</b>	<b>402,947</b>	<b>451,903</b>	<b>737,089</b>	<b>333,300</b>	<b>333,300</b>	<b>333,300</b>
<b>Total Net FND 210 County Schools</b>	<b>4,053</b>	<b>123,237</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

County Schools Fund Budget Description

This fund has one program with the same name and activity. Intergovernmental Federal revenue consists of Secure Rural Schools and Economic Self-Determination Act Title I funding for which funding is no longer anticipated. Intergovernmental State revenue from state Chapter 530 state timber sales which reflect state estimates of timber revenue. All resources of this fund are allocated for distribution to school districts in the county according to formula set forth by state law.

MARION COUNTY FY 2016-17 BUDGET  
BY NON-DEPARTMENTAL  
NON-DEPARTMENTAL OPERATIONS

**Criminal Justice Assessment Fund**

**Marion County - Budget - Income Summary**

By Fund

FY 2016-17

	FY 13-14 ACTUAL	FY 14-15 ACTUAL	FY 15-16 BUDGET	FY 16-17 PROPOSED	FY 16-17 APPROVED	FY 16-17 ADOPTED
<b>FND 185 Criminal Justice Assessment</b>						
<b>RESOURCES</b>						
Fines and Forfeitures	815,704	883,340	772,116	669,780	669,780	669,780
Interest	4,012	5,700	4,717	7,318	7,318	7,318
Net Working Capital	1,198,563	1,125,035	1,022,788	903,090	903,090	903,090
<b>TOTAL RESOURCES</b>	<b>2,018,279</b>	<b>2,014,075</b>	<b>1,799,621</b>	<b>1,580,188</b>	<b>1,580,188</b>	<b>1,580,188</b>
<b>REQUIREMENTS</b>						
Materials and Services						
Supplies	0	0	300	300	300	300
Materials	1,500	0	0	0	0	0
Communications	0	70	0	1	1	1
Contracted Services	242,153	224,273	299,800	325,344	325,344	325,344
Repairs and Maintenance	4,279	3,834	7,000	11,000	11,000	11,000
Total Materials and Services	247,932	228,177	307,100	336,645	336,645	336,645
Administrative Charges	4,242	4,290	4,478	5,020	5,020	5,020
Transfers Out	641,070	758,820	525,000	420,000	420,000	420,000
Contingency	0	0	138,996	100,000	100,000	100,000
Ending Fund Balance	0	0	824,047	718,523	718,523	718,523
<b>TOTAL REQUIREMENTS</b>	<b>893,244</b>	<b>991,287</b>	<b>1,799,621</b>	<b>1,580,188</b>	<b>1,580,188</b>	<b>1,580,188</b>
<b>Total Net FND 185 Criminal Justice Assessment</b>	<b>1,125,035</b>	<b>1,022,788</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

Criminal Justice Assessment Fund Budget Description

This fund has one program with the same name and activity. Circuit, municipal, and justice court special assessments on fines and sentences are deposited to the Criminal Justice Assessment Fund.—They are allocated by law 60% to court security purposes and 40% to planning, operating and maintaining county juvenile and adult corrections programs and facilities. In Marion County the 40% is allocated equally to jail, juvenile, and community corrections programs. The revenue for court security now includes, in addition to revenue received from cities a direct allocation from the State of Oregon for court security services in counties. Funding for criminal justice programs now also includes a direct state appropriation that is passed through the State Department of Corrections.

MARION COUNTY FY 2016-17 BUDGET  
BY NON-DEPARTMENTAL  
NON-DEPARTMENTAL OPERATIONS

**Debt Service Fund**

**Marion County - Budget - Income Summary**  
By Fund  
FY 2016-17

	FY 13-14 ACTUAL	FY 14-15 ACTUAL	FY 15-16 BUDGET	FY 16-17 PROPOSED	FY 16-17 APPROVED	FY 16-17 ADOPTED
<b>FND 410 Debt Service</b>						
<b>RESOURCES</b>						
Admin Cost Recovery	3,526,044	4,180,627	3,902,562	3,924,374	3,924,374	3,924,374
Interest	2,995	3,620	2,900	6,600	6,600	6,600
General Fund Transfers	1,549,300	2,646,245	2,022,713	2,807,690	2,807,690	2,807,690
Other Fund Transfers	0	0	347,616	368,262	368,262	368,262
Net Working Capital	339,600	164,460	910,106	924,554	924,554	924,554
<b>TOTAL RESOURCES</b>	<b>5,417,939</b>	<b>6,994,952</b>	<b>7,185,897</b>	<b>8,031,480</b>	<b>8,031,480</b>	<b>8,031,480</b>
<b>REQUIREMENTS</b>						
Debt Service Principal	2,205,000	2,712,034	3,551,434	4,051,817	4,051,817	4,051,817
Debt Service Interest	3,048,478	3,301,305	3,357,059	3,340,570	3,340,570	3,340,570
Ending Fund Balance	0	0	277,404	639,093	639,093	639,093
<b>TOTAL REQUIREMENTS</b>	<b>5,253,478</b>	<b>6,013,338</b>	<b>7,185,897</b>	<b>8,031,480</b>	<b>8,031,480</b>	<b>8,031,480</b>
<b>Total Net FND 410 Debt Service</b>	<b>164,460</b>	<b>981,614</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

Debt Service Fund Budget Description

The Debt Service Fund supports the Courthouse Square Debt Service Program, the PERS (Public Employees Retirement System) Debt Service Program and debt service on Capital Improvement Loans.

Total principal and interest for the Courthouse Square program is \$1,548,675. The Capital Improvement Loans program principal and interest payments total \$1,627,277. Principal and interest payments total \$4,216,435 for the PERS program and the \$639,093 Ending Fund Balance will carry forward for PERS debt.



MARION COUNTY FY 2016-17 BUDGET  
BY NON-DEPARTMENTAL  
NON-DEPARTMENTAL OPERATIONS

**Non-Departmental Grants Fund**

**Marion County - Budget - Income Summary**  
By Fund  
FY 2016-17

	FY 13-14 ACTUAL	FY 14-15 ACTUAL	FY 15-16 BUDGET	FY 16-17 PROPOSED	FY 16-17 APPROVED	FY 16-17 ADOPTED
<b>FND 115 Non Departmental Grants</b>						
<b>RESOURCES</b>						
Intergovernmental Federal	306,427	305,506	284,520	0	0	0
Interest	2,211	2,573	2,159	5,655	5,655	5,655
Other Revenues	14,300	2,850	0	0	0	0
General Fund Transfers	0	1,104	0	0	0	0
Net Working Capital	605,232	547,905	574,475	628,328	628,328	628,328
<b>TOTAL RESOURCES</b>	<b>928,170</b>	<b>859,937</b>	<b>861,154</b>	<b>633,983</b>	<b>633,983</b>	<b>633,983</b>
<b>REQUIREMENTS</b>						
Materials and Services						
Contracted Services	170,191	167,351	158,587	0	0	0
Rentals	241	244	0	0	0	0
Miscellaneous	11,507	13,272	0	0	0	0
Total Materials and Services	181,939	180,867	158,587	0	0	0
Transfers Out	198,326	104,595	138,474	129,908	129,908	129,908
Contingency	0	0	145,486	100,000	100,000	100,000
Ending Fund Balance	0	0	418,607	404,075	404,075	404,075
<b>TOTAL REQUIREMENTS</b>	<b>380,265</b>	<b>285,462</b>	<b>861,154</b>	<b>633,983</b>	<b>633,983</b>	<b>633,983</b>
<b>Total Net FND 115 Non Departmental Grants</b>	<b>547,905</b>	<b>574,475</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

Non-Departmental Grants Fund Budget Description

This fund has one program with a Non-Departmental Grants title. FY 2016-17 funding is comprised primarily carryover of prior year unexpended federal Secure Rural Schools and Community Self-Determination Act Title III grant funds.

There is \$129,908 budgeted to transfer to the Sheriff's Office for forest patrol and search and rescue programs.. Contingency and Ending Fund Balance are expected to meet unexpected current year as well as future year needs.

MARION COUNTY FY 2016-17 BUDGET  
 BY NON-DEPARTMENTAL  
 NON-DEPARTMENTAL OPERATIONS

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**Rainy Day Fund**

**Marion County - Budget - Income Summary**  
 By Fund  
 FY 2016-17

	FY 13-14 ACTUAL	FY 14-15 ACTUAL	FY 15-16 BUDGET	FY 16-17 PROPOSED	FY 16-17 APPROVED	FY 16-17 ADOPTED
<b>FND 381 Rainy Day</b>						
<b>RESOURCES</b>						
Interest	8,954	11,075	9,000	12,000	12,000	12,000
Net Working Capital	2,189,109	2,198,063	2,206,800	2,221,000	2,221,000	2,221,000
<b>TOTAL RESOURCES</b>	<b>2,198,063</b>	<b>2,209,138</b>	<b>2,215,800</b>	<b>2,233,000</b>	<b>2,233,000</b>	<b>2,233,000</b>
<b>REQUIREMENTS</b>						
Reserves	0	0	2,215,800	2,233,000	2,233,000	2,233,000
<b>TOTAL REQUIREMENTS</b>	<b>0</b>	<b>0</b>	<b>2,215,800</b>	<b>2,233,000</b>	<b>2,233,000</b>	<b>2,233,000</b>
<b>Total Net FND 381 Rainy Day</b>	<b>2,198,063</b>	<b>2,209,138</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

Rainy Day Fund Budget Explanation

This fund has one Rainy Day Reserve Program. The fund and program set aside funds to meet the needs of the county in the event of natural or manmade disasters, labor disputes, or financial emergencies. There has been no appropriation activity since FY 2011-12.

MARION COUNTY FY 2016-17 BUDGET  
BY NON-DEPARTMENTAL  
NON-DEPARTMENTAL OPERATIONS

**Self-Insurance Fund**

**Marion County - Budget - Income Summary**  
By Fund  
FY 2016-17

	FY 13-14 ACTUAL	FY 14-15 ACTUAL	FY 15-16 BUDGET	FY 16-17 PROPOSED	FY 16-17 APPROVED	FY 16-17 ADOPTED
<b>FND 585 Self Insurance</b>						
<b>RESOURCES</b>						
Charges for Services	22,150,784	22,512,426	25,458,564	26,412,146	26,412,146	26,412,146
Interest	33,336	40,336	39,141	35,755	35,755	35,755
Settlements	23,334	12,676	15,000	10,000	10,000	10,000
Net Working Capital	9,896,193	9,439,025	8,879,333	8,999,529	8,999,529	8,999,529
<b>TOTAL RESOURCES</b>	<b>32,103,647</b>	<b>32,004,462</b>	<b>34,392,038</b>	<b>35,457,430</b>	<b>35,457,430</b>	<b>35,457,430</b>
<b>REQUIREMENTS</b>						
Materials and Services						
Supplies	1,124	0	5,000	5,000	5,000	5,000
Materials	190	697	14,500	11,000	11,000	11,000
Contracted Services	125,783	131,351	290,639	180,900	180,900	180,900
Insurance	22,353,276	22,746,113	25,077,545	26,063,746	26,063,746	26,063,746
Miscellaneous	37,695	172,822	276,252	43,000	43,000	43,000
Total Materials and Services	22,518,068	23,050,984	25,663,936	26,303,646	26,303,646	26,303,646
Administrative Charges	140,124	71,305	146,500	123,500	123,500	123,500
Contingency	0	0	1,131,453	2,000,000	2,000,000	2,000,000
Ending Fund Balance	0	0	7,450,149	7,030,284	7,030,284	7,030,284
<b>TOTAL REQUIREMENTS</b>	<b>22,658,192</b>	<b>23,122,288</b>	<b>34,392,038</b>	<b>35,457,430</b>	<b>35,457,430</b>	<b>35,457,430</b>
<b>Total Net FND 585 Self Insurance</b>	<b>9,445,455</b>	<b>8,882,174</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

Self-Insurance Fund Budget Description

This fund has one program with the same name and activity. The primary resource is charges to county departments and the Housing Authority for insurance benefits including medical and dental, general liability, workers' compensation, life, long-term disability and unemployment.

The fund maintains a Contingency of \$2 million in general reserve in the event of payment for an extremely large claim (loss). The Ending Fund Balance set aside reserves for liability insurance, long term disability and workers' compensation claims, in addition to beginning year cash flow purposes.

MARION COUNTY FY 2016-17 BUDGET  
BY NON-DEPARTMENTAL  
NON-DEPARTMENTAL OPERATIONS

**Tax Title Land Sales Fund**

**Marion County - Budget - Income Summary**  
By Fund  
FY 2016-17

	FY 13-14 ACTUAL	FY 14-15 ACTUAL	FY 15-16 BUDGET	FY 16-17 PROPOSED	FY 16-17 APPROVED	FY 16-17 ADOPTED
<b>FND 155 Tax Title Land Sales</b>						
<b>RESOURCES</b>						
Charges for Services	29,968	171,490	250,000	250,000	250,000	250,000
Interest	6,793	6,960	5,998	11,300	11,300	11,300
Other Revenues	22,032	22,113	24,372	25,600	25,600	25,600
Net Working Capital	109,868	89,286	128,192	85,463	85,463	85,463
<b>TOTAL RESOURCES</b>	<b>168,661</b>	<b>289,849</b>	<b>408,562</b>	<b>372,363</b>	<b>372,363</b>	<b>372,363</b>
<b>REQUIREMENTS</b>						
Materials and Services						
Supplies	0	39	100	100	100	100
Communications	32	115	100	100	100	100
Utilities	0	297	0	100	100	100
Contracted Services	759	1,722	2,600	2,100	2,100	2,100
Repairs and Maintenance	1,929	1,284	5,000	3,500	3,500	3,500
Rentals	448	596	400	400	400	400
Miscellaneous	4,992	14,402	7,150	7,175	7,175	7,175
Total Materials and Services	8,159	18,455	15,350	13,475	13,475	13,475
Administrative Charges	15,751	15,604	13,866	11,447	11,447	11,447
Special Payments	13,000	84,100	236,330	206,025	206,025	206,025
Transfers Out	42,465	43,498	46,414	46,247	46,247	46,247
Contingency	0	0	13,970	12,000	12,000	12,000
Ending Fund Balance	0	0	82,632	83,169	83,169	83,169
<b>TOTAL REQUIREMENTS</b>	<b>79,375</b>	<b>161,657</b>	<b>408,562</b>	<b>372,363</b>	<b>372,363</b>	<b>372,363</b>
<b>Total Net FND 155 Tax Title Land Sales</b>	<b>89,286</b>	<b>128,192</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

Tax Title Land Sales Budget Description

This fund has one program with the same name and activity. The budget supports repairs and maintenance of foreclosed property, newspaper advertising of property sales, auction costs, and a transfer to the Central Services Fund to reimburse the Finance Department for 50% of the salary and benefits of an employee. Special Payments are for distribution of the proceeds from foreclosed property to the county's taxing districts in accordance with Oregon law.

The Ending Fund Balance is a set-aside in the event there are no property sales the following fiscal year to support the personnel position.

MARION COUNTY FY 2016-17 BUDGET  
BY NON-DEPARTMENTAL  
NON-DEPARTMENTAL OPERATIONS

NON-DEPARTMENTAL FUNDS  
RESOURCES AND REQUIREMENTS DETAIL

**Block Grant Fund**

**Marion County - Budget - Resources**

By Fund

FY 2015-16

	FY 12-13 ACTUAL	FY 13-14 ACTUAL	FY 14-15 BUDGET	FY 15-16 PROPOSED	FY 15-16 APPROVED	FY 15-16 ADOPTED
<b>FND 170 Block Grant</b>						
Interest						
361000 Investment Earnings	165	189	114	105	105	105
Total Interest	165	189	114	105	105	105
Other Revenues						
374100 Block Grant Loan Principal	2,116	1,200	0	0	0	0
Total Other Revenues	2,116	1,200	0	0	0	0
Net Working Capital						
392000 Net Working Capital Unrestr	44,114	46,024	47,396	47,616	47,616	47,616
Total Net Working Capital	44,114	46,024	47,396	47,616	47,616	47,616
<b>Total FND 170 Block Grant</b>	<b>46,396</b>	<b>47,413</b>	<b>47,510</b>	<b>47,721</b>	<b>47,721</b>	<b>47,721</b>

**Marion County - Budget - Requirements**

By Fund

FY 2015-16

	FY 12-13 ACTUAL	FY 13-14 ACTUAL	FY 14-15 BUDGET	FY 15-16 PROPOSED	FY 15-16 APPROVED	FY 15-16 ADOPTED
<b>FND 170 Block Grant</b>						
Administrative Charges						
611100 County Admin Allocation	86	0	0	0	0	0
611410 FIMS Allocation	184	0	0	0	0	0
611600 Finance Allocation	84	0	0	0	0	0
611800 MCBEE Allocation	18	0	0	0	0	0
Total Administrative Charges	372	0	0	0	0	0
Transfers Out						
561165 Xfer to Lottery and Econ Dev	0	0	0	0	47,721	47,721
Total Transfers Out	0	0	0	0	47,721	47,721
Contingency						
571010 Contingency	0	0	47,510	47,721	0	0
Total Contingency	0	0	47,510	47,721	0	0
<b>Total FND 170 Block Grant</b>	<b>372</b>	<b>0</b>	<b>47,510</b>	<b>47,721</b>	<b>47,721</b>	<b>47,721</b>

MARION COUNTY FY 2016-17 BUDGET  
BY NON-DEPARTMENTAL  
NON-DEPARTMENTAL OPERATIONS

**County Schools Fund**

**Marion County - Budget - Resources**

By Fund

FY 2015-16

	FY 12-13 ACTUAL	FY 13-14 ACTUAL	FY 14-15 BUDGET	FY 15-16 PROPOSED	FY 15-16 APPROVED	FY 15-16 ADOPTED
<b>FND 210 County Schools</b>						
Intergovernmental Federal						
331010 Secure Rural Schools Title I	322,621	319,309	281,200	281,200	281,200	281,200
331990 Other Federal Revenues	23	7	0	0	0	0
Total Intergovernmental Federal	322,644	319,317	281,200	281,200	281,200	281,200
Intergovernmental State						
332010 Chapter 530 Forest Rehab	166,894	47,201	150,000	250,000	250,000	250,000
332015 Electric Coop Tax	13,750	14,017	14,100	15,200	15,200	15,200
332017 Private Rail Car Tax	2,044	2,392	2,400	2,500	2,500	2,500
Total Intergovernmental State	182,688	63,609	166,500	267,700	267,700	267,700
Interest						
361000 Investment Earnings	401	444	150	400	400	400
Total Interest	401	444	150	400	400	400
Net Working Capital						
392000 Net Working Capital Unrestr	24,536	23,630	4,053	0	0	0
Total Net Working Capital	24,536	23,630	4,053	0	0	0
<b>Total FND 210 County Schools</b>	<b>530,270</b>	<b>407,000</b>	<b>451,903</b>	<b>549,300</b>	<b>549,300</b>	<b>549,300</b>

**Marion County - Budget - Requirements**

By Fund

FY 2015-16

	FY 12-13 ACTUAL	FY 13-14 ACTUAL	FY 14-15 BUDGET	FY 15-16 PROPOSED	FY 15-16 APPROVED	FY 15-16 ADOPTED
<b>FND 210 County Schools</b>						
Special Payments						
551200 Distributions to Schools	506,640	402,947	451,903	549,300	549,300	549,300
Total Special Payments	506,640	402,947	451,903	549,300	549,300	549,300
<b>Total FND 210 County Schools</b>	<b>506,640</b>	<b>402,947</b>	<b>451,903</b>	<b>549,300</b>	<b>549,300</b>	<b>549,300</b>

MARION COUNTY FY 2016-17 BUDGET  
BY NON-DEPARTMENTAL  
NON-DEPARTMENTAL OPERATIONS

**Criminal Justice Assessment Fund**

**Marion County - Budget - Resources**

By Fund

FY 2015-16

	FY 12-13 ACTUAL	FY 13-14 ACTUAL	FY 14-15 BUDGET	FY 15-16 PROPOSED	FY 15-16 APPROVED	FY 15-16 ADOPTED
<b>FND 185 Criminal Justice Assessment</b>						
Fines and Forfeitures						
353100 County Assessments	856,612	634,533	515,689	525,000	525,000	525,000
353200 Court Security	409,775	181,171	147,866	247,116	247,116	247,116
<b>Total Fines and Forfeitures</b>	<b>1,266,386</b>	<b>815,704</b>	<b>663,555</b>	<b>772,116</b>	<b>772,116</b>	<b>772,116</b>
Interest						
361000 Investment Earnings	3,897	4,012	4,697	4,717	4,717	4,717
<b>Total Interest</b>	<b>3,897</b>	<b>4,012</b>	<b>4,697</b>	<b>4,717</b>	<b>4,717</b>	<b>4,717</b>
Net Working Capital						
392000 Net Working Capital Unrestr	822,462	1,198,563	1,125,035	857,653	857,653	857,653
<b>Total Net Working Capital</b>	<b>822,462</b>	<b>1,198,563</b>	<b>1,125,035</b>	<b>857,653</b>	<b>857,653</b>	<b>857,653</b>
<b>Total FND 185 Criminal Justice Assessment</b>	<b>2,092,746</b>	<b>2,018,279</b>	<b>1,793,287</b>	<b>1,634,486</b>	<b>1,634,486</b>	<b>1,634,486</b>

**Marion County - Budget - Requirements**

By Fund

FY 2015-16

	FY 12-13 ACTUAL	FY 13-14 ACTUAL	FY 14-15 BUDGET	FY 15-16 PROPOSED	FY 15-16 APPROVED	FY 15-16 ADOPTED
<b>FND 185 Criminal Justice Assessment</b>						
Materials and Services						
Supplies						
521070 Departmental Supplies	0	0	200	200	200	200
521300 Safety Clothing	0	0	150	100	100	100
<b>Total Supplies</b>	<b>0</b>	<b>0</b>	<b>350</b>	<b>300</b>	<b>300</b>	<b>300</b>
Contracted Services						
525555 Security Services	236,204	242,153	228,850	249,800	249,800	249,800
<b>Total Contracted Services</b>	<b>236,204</b>	<b>242,153</b>	<b>228,850</b>	<b>249,800</b>	<b>249,800</b>	<b>249,800</b>
Repairs and Maintenance						
526011 Dept Equipment Maintenance	2,315	4,279	7,000	6,000	6,000	6,000
526030 Building Maintenance	21	0	1,000	1,000	1,000	1,000
<b>Total Repairs and Maintenance</b>	<b>2,336</b>	<b>4,279</b>	<b>8,000</b>	<b>7,000</b>	<b>7,000</b>	<b>7,000</b>
<b>Total Materials and Services</b>	<b>238,541</b>	<b>247,932</b>	<b>237,200</b>	<b>257,100</b>	<b>257,100</b>	<b>257,100</b>
Administrative Charges						
611410 FIMS Allocation	2,687	2,862	3,175	2,988	2,988	2,988
611600 Finance Allocation	1,217	1,297	1,273	1,094	1,094	1,094
611800 MCBEE Allocation	257	83	246	396	396	396
<b>Total Administrative Charges</b>	<b>4,161</b>	<b>4,242</b>	<b>4,694</b>	<b>4,478</b>	<b>4,478</b>	<b>4,478</b>
Capital Outlay						
531300 Departmental Equipment Capital	69,868	0	0	0	0	0
<b>Total Capital Outlay</b>	<b>69,868</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Transfers Out						
561100 Transfer to General Fund	193,871	213,690	261,480	175,000	175,000	175,000
561125 Transfer to Juvenile Grants	193,871	213,690	261,479	175,000	175,000	175,000
561180 Transfer to Comm Corrections	193,871	213,690	261,480	175,000	175,000	175,000
<b>Total Transfers Out</b>	<b>581,613</b>	<b>641,070</b>	<b>784,439</b>	<b>525,000</b>	<b>525,000</b>	<b>525,000</b>
Contingency						
571010 Contingency	0	0	50,000	50,000	50,000	50,000
<b>Total Contingency</b>	<b>0</b>	<b>0</b>	<b>50,000</b>	<b>50,000</b>	<b>50,000</b>	<b>50,000</b>
Ending Fund Balance						
573010 Unapprop Ending Fund Balance	0	0	716,954	797,908	797,908	797,908
<b>Total Ending Fund Balance</b>	<b>0</b>	<b>0</b>	<b>716,954</b>	<b>797,908</b>	<b>797,908</b>	<b>797,908</b>
<b>Total FND 185 Criminal Justice Assessment</b>	<b>894,183</b>	<b>893,244</b>	<b>1,793,287</b>	<b>1,634,486</b>	<b>1,634,486</b>	<b>1,634,486</b>

MARION COUNTY FY 2016-17 BUDGET  
BY NON-DEPARTMENTAL  
NON-DEPARTMENTAL OPERATIONS

**Debt Service Fund**

**Marion County - Budget - Resources**

By Fund

FY 2015-16

	FY 12-13 ACTUAL	FY 13-14 ACTUAL	FY 14-15 BUDGET	FY 15-16 PROPOSED	FY 15-16 APPROVED	FY 15-16 ADOPTED
<b>FND 410 Debt Service</b>						
Admin Cost Recovery						
412100 PERS Debt Service Assessments	3,496,854	3,526,044	4,012,011	3,902,562	3,902,562	3,902,562
<b>Total Admin Cost Recovery</b>	<b>3,496,854</b>	<b>3,526,044</b>	<b>4,012,011</b>	<b>3,902,562</b>	<b>3,902,562</b>	<b>3,902,562</b>
Interest						
361000 Investment Earnings	2,776	2,995	2,400	2,900	2,900	2,900
<b>Total Interest</b>	<b>2,776</b>	<b>2,995</b>	<b>2,400</b>	<b>2,900</b>	<b>2,900</b>	<b>2,900</b>
General Fund Transfers						
381100 Transfer from General Fund	1,548,900	1,549,300	2,646,245	2,525,299	2,525,299	2,525,299
<b>Total General Fund Transfers</b>	<b>1,548,900</b>	<b>1,549,300</b>	<b>2,646,245</b>	<b>2,525,299</b>	<b>2,525,299</b>	<b>2,525,299</b>
Other Fund Transfers						
381190 Transfer from Health	0	0	0	347,616	347,616	347,616
<b>Total Other Fund Transfers</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>347,616</b>	<b>347,616</b>	<b>347,616</b>
Net Working Capital						
392000 Net Working Capital Unrestr	389,129	339,600	164,460	407,520	407,520	407,520
<b>Total Net Working Capital</b>	<b>389,129</b>	<b>339,600</b>	<b>164,460</b>	<b>407,520</b>	<b>407,520</b>	<b>407,520</b>
<b>Total FND 410 Debt Service</b>	<b>5,437,658</b>	<b>5,417,939</b>	<b>6,825,116</b>	<b>7,185,897</b>	<b>7,185,897</b>	<b>7,185,897</b>

**Marion County - Budget - Requirements**

By Fund

FY 2015-16

	FY 12-13 ACTUAL	FY 13-14 ACTUAL	FY 14-15 BUDGET	FY 15-16 PROPOSED	FY 15-16 APPROVED	FY 15-16 ADOPTED
<b>FND 410 Debt Service</b>						
Debt Service Principal						
541100 Principal Payments	2,000,000	2,205,000	3,210,295	3,551,434	3,551,434	3,551,434
<b>Total Debt Service Principal</b>	<b>2,000,000</b>	<b>2,205,000</b>	<b>3,210,295</b>	<b>3,551,434</b>	<b>3,551,434</b>	<b>3,551,434</b>
Debt Service Interest						
542100 Interest Payments	3,098,058	3,048,478	3,305,630	3,357,059	3,357,059	3,357,059
<b>Total Debt Service Interest</b>	<b>3,098,058</b>	<b>3,048,478</b>	<b>3,305,630</b>	<b>3,357,059</b>	<b>3,357,059</b>	<b>3,357,059</b>
Ending Fund Balance						
573010 Unapprop Ending Fund Balance	0	0	309,191	277,404	277,404	277,404
<b>Total Ending Fund Balance</b>	<b>0</b>	<b>0</b>	<b>309,191</b>	<b>277,404</b>	<b>277,404</b>	<b>277,404</b>
<b>Total FND 410 Debt Service</b>	<b>5,098,058</b>	<b>5,253,478</b>	<b>6,825,116</b>	<b>7,185,897</b>	<b>7,185,897</b>	<b>7,185,897</b>



MARION COUNTY FY 2016-17 BUDGET  
 BY NON-DEPARTMENTAL  
 NON-DEPARTMENTAL OPERATIONS

**Non-Departmental Grants Fund**

**Marion County - Budget - Resources**

	By Fund					
	FY 2015-16					
	FY 12-13 ACTUAL	FY 13-14 ACTUAL	FY 14-15 BUDGET	FY 15-16 PROPOSED	FY 15-16 APPROVED	FY 15-16 ADOPTED
<b>FND 115 Non Departmental Grants</b>						
Intergovernmental Federal						
331011 Secure Rural Schools Title II	162,891	163,428	162,937	143,922	143,922	143,922
331012 Secure Rural Schools Title III	142,530	142,999	125,933	125,933	125,933	125,933
<b>Total Intergovernmental Federal</b>	<b>305,421</b>	<b>306,427</b>	<b>288,870</b>	<b>269,855</b>	<b>269,855</b>	<b>269,855</b>
Interest						
361000 Investment Earnings	2,820	2,211	2,620	2,159	2,159	2,159
<b>Total Interest</b>	<b>2,820</b>	<b>2,211</b>	<b>2,620</b>	<b>2,159</b>	<b>2,159</b>	<b>2,159</b>
Other Revenues						
373100 Special Program Donations	25,150	14,300	13,695	0	0	0
<b>Total Other Revenues</b>	<b>25,150</b>	<b>14,300</b>	<b>13,695</b>	<b>0</b>	<b>0</b>	<b>0</b>
General Fund Transfers						
381100 Transfer from General Fund	0	0	1,305	0	0	0
<b>Total General Fund Transfers</b>	<b>0</b>	<b>0</b>	<b>1,305</b>	<b>0</b>	<b>0</b>	<b>0</b>
Net Working Capital						
391000 Net Working Capital Restricted	795,074	605,232	547,905	518,475	518,475	518,475
<b>Total Net Working Capital</b>	<b>795,074</b>	<b>605,232</b>	<b>547,905</b>	<b>518,475</b>	<b>518,475</b>	<b>518,475</b>
<b>Total FND 115 Non Departmental Grants</b>	<b>1,128,465</b>	<b>928,170</b>	<b>854,395</b>	<b>790,489</b>	<b>790,489</b>	<b>790,489</b>

MARION COUNTY FY 2016-17 BUDGET  
BY NON-DEPARTMENTAL  
NON-DEPARTMENTAL OPERATIONS

**Marion County - Budget - Requirements**

By Fund

FY 2015-16

	FY 12-13 ACTUAL	FY 13-14 ACTUAL	FY 14-15 BUDGET	FY 15-16 PROPOSED	FY 15-16 APPROVED	FY 15-16 ADOPTED
<b>FND 115 Non Departmental Grants</b>						
Materials and Services						
Supplies						
521010 Office Supplies	51	0	175	0	0	0
Total Supplies	51	0	175	0	0	0
Contracted Services						
525710 Printing Services	752	1,693	1,265	0	0	0
525715 Advertising	2,084	4,259	5,850	0	0	0
525999 Other Contracted Services	173,076	164,239	163,937	143,922	143,922	143,922
Total Contracted Services	175,912	170,191	171,052	143,922	143,922	143,922
Rentals						
527300 Equipment Rental	241	241	300	0	0	0
Total Rentals	241	241	300	0	0	0
Miscellaneous						
529130 Meals	0	0	3,467	0	0	0
529910 Awards and Recognition	3,560	101	5,000	0	0	0
529999 Miscellaneous Expense	1,263	11,406	12,003	0	0	0
Total Miscellaneous	4,823	11,507	20,470	0	0	0
Total Materials and Services	181,027	181,939	191,997	143,922	143,922	143,922
Transfers Out						
561250 Transfer to Sheriff Grants	342,207	198,326	143,730	135,568	135,568	135,568
Total Transfers Out	342,207	198,326	143,730	135,568	135,568	135,568
Contingency						
571010 Contingency	0	0	233,115	118,398	118,398	118,398
Total Contingency	0	0	233,115	118,398	118,398	118,398
Ending Fund Balance						
573010 Unapprop Ending Fund Balance	0	0	285,553	392,601	392,601	392,601
Total Ending Fund Balance	0	0	285,553	392,601	392,601	392,601
<b>Total FND 115 Non Departmental Grants</b>	<b>523,233</b>	<b>380,265</b>	<b>854,395</b>	<b>790,489</b>	<b>790,489</b>	<b>790,489</b>

MARION COUNTY FY 2016-17 BUDGET  
BY NON-DEPARTMENTAL  
NON-DEPARTMENTAL OPERATIONS

**Rainy Day Fund**

**Marion County - Budget - Resources**

By Fund

FY 2015-16

	FY 12-13 ACTUAL	FY 13-14 ACTUAL	FY 14-15 BUDGET	FY 15-16 PROPOSED	FY 15-16 APPROVED	FY 15-16 ADOPTED
<b>FND 381 Rainy Day</b>						
Interest						
361000 Investment Earnings	8,070	8,954	7,685	9,000	9,000	9,000
Total Interest	8,070	8,954	7,685	9,000	9,000	9,000
Net Working Capital						
392000 Net Working Capital Unrestr	2,181,039	2,189,109	2,195,900	2,206,800	2,206,800	2,206,800
Total Net Working Capital	2,181,039	2,189,109	2,195,900	2,206,800	2,206,800	2,206,800
<b>Total FND 381 Rainy Day</b>	<b>2,189,109</b>	<b>2,198,063</b>	<b>2,203,585</b>	<b>2,215,800</b>	<b>2,215,800</b>	<b>2,215,800</b>

**Marion County - Budget - Requirements**

By Fund

FY 2015-16

	FY 12-13 ACTUAL	FY 13-14 ACTUAL	FY 14-15 BUDGET	FY 15-16 PROPOSED	FY 15-16 APPROVED	FY 15-16 ADOPTED
<b>FND 381 Rainy Day</b>						
Reserves						
572010 Unappropriated Reserves	0	0	2,203,585	2,215,800	2,215,800	2,215,800
Total Reserves	0	0	2,203,585	2,215,800	2,215,800	2,215,800
<b>Total FND 381 Rainy Day</b>	<b>0</b>	<b>0</b>	<b>2,203,585</b>	<b>2,215,800</b>	<b>2,215,800</b>	<b>2,215,800</b>

MARION COUNTY FY 2016-17 BUDGET  
BY NON-DEPARTMENTAL  
NON-DEPARTMENTAL OPERATIONS

**Self-Insurance Fund**

**Marion County - Budget - Resources**

By Fund

FY 2015-16

	FY 12-13 ACTUAL	FY 13-14 ACTUAL	FY 14-15 BUDGET	FY 15-16 PROPOSED	FY 15-16 APPROVED	FY 15-16 ADOPTED
<b>FND 585 Self Insurance</b>						
Charges for Services						
344800 EAIP Reimbursement	138,866	101,715	140,540	100,000	100,000	100,000
347101 Central Svcs to Other Agencies	282,962	198,785	0	5,530	5,530	5,530
348100 Liability Insurance	731,599	975,501	1,019,947	1,097,047	1,097,047	1,097,047
348200 Workers Comp Insurance	1,082,238	788,685	803,020	837,581	837,581	837,581
348300 Medical Insurance	17,877,778	17,493,885	19,487,556	20,352,391	20,352,391	20,352,391
348310 Dental Insurance	1,633,539	1,703,336	1,926,948	1,928,223	1,928,223	1,928,223
348320 Health Savings Accounts	115,600	109,897	115,000	116,250	116,250	116,250
348400 Group Term Life Insurance	123,000	123,123	119,057	149,596	149,596	149,596
348500 Long Term Disability Insurance	419,920	315,262	371,270	459,827	459,827	459,827
348600 Unemployment Insurance	305,010	305,544	368,137	374,280	374,280	374,280
348800 Employee Assistance Program	34,478	35,053	36,991	37,839	37,839	37,839
Total Charges for Services	22,744,991	22,150,784	24,388,466	25,458,564	25,458,564	25,458,564
Interest						
361000 Investment Earnings	30,769	33,336	33,916	39,141	39,141	39,141
Total Interest	30,769	33,336	33,916	39,141	39,141	39,141
Settlements						
382100 Settlements	51,856	23,334	15,000	15,000	15,000	15,000
Total Settlements	51,856	23,334	15,000	15,000	15,000	15,000
Net Working Capital						
391000 Net Working Capital Restricted	1,280,000	0	1,280,000	1,280,000	1,280,000	1,280,000
392000 Net Working Capital Unrestr	8,370,423	9,896,193	8,159,025	8,467,880	8,467,880	8,467,880
Total Net Working Capital	9,650,423	9,896,193	9,439,025	9,747,880	9,747,880	9,747,880
<b>Total FND 585 Self Insurance</b>	<b>32,478,038</b>	<b>32,103,647</b>	<b>33,876,407</b>	<b>35,260,585</b>	<b>35,260,585</b>	<b>35,260,585</b>

MARION COUNTY FY 2016-17 BUDGET  
BY NON-DEPARTMENTAL  
NON-DEPARTMENTAL OPERATIONS

**Marion County - Budget - Requirements**

By Fund

FY 2015-16

	FY 12-13 ACTUAL	FY 13-14 ACTUAL	FY 14-15 BUDGET	FY 15-16 PROPOSED	FY 15-16 APPROVED	FY 15-16 ADOPTED
<b>FND 585 Self Insurance</b>						
Materials and Services						
Supplies						
521310 Safety Equipment	0	1,124	5,000	5,000	5,000	5,000
Total Supplies	0	1,124	5,000	5,000	5,000	5,000
Materials						
522150 Small Office Equipment	12,869	190	8,500	8,500	8,500	8,500
522160 Small Departmental Equipment	0	0	6,000	6,000	6,000	6,000
Total Materials	12,869	190	14,500	14,500	14,500	14,500
Contracted Services						
525152 Accounting Services	4,284	4,253	4,900	4,900	4,900	4,900
525450 Subscription Services	18,200	0	18,200	18,000	18,000	18,000
525610 Insurance Adjustors	936	1,049	2,000	2,000	2,000	2,000
525620 Insurance Brokers	36,001	37,081	38,800	38,800	38,800	38,800
525630 Insurance Admin Services	71,928	72,275	75,491	76,339	76,339	76,339
525999 Other Contracted Services	14,475	12,926	0	153,000	153,000	153,000
Total Contracted Services	145,825	127,583	139,391	293,039	293,039	293,039
Insurance						
528120 WC Insurance Premiums	124,674	136,732	145,200	105,000	105,000	105,000
528130 Property Insurance Premiums	167,358	201,181	204,000	204,000	204,000	204,000
528150 Health Insurance Premiums	18,191,301	17,670,636	19,482,656	20,347,491	20,347,491	20,347,491
528160 Dental Insurance Premiums	1,655,682	1,709,662	1,926,948	1,928,223	1,928,223	1,928,223
528170 Life Insurance Premiums	124,487	124,259	119,057	149,596	149,596	149,596
528180 Disability Insurance Premiums	255,653	255,103	253,334	459,827	459,827	459,827
528190 County HSA Contributions	115,968	109,897	115,000	116,250	116,250	116,250
528310 Excess Workers Comp Insurance	95,957	100,087	104,900	249,900	249,900	249,900
528320 Excess Liability Insurance	143,600	131,479	147,300	0	0	0
528410 Liability Claims	540,334	1,288,199	1,096,000	542,747	542,747	542,747
528415 Auto Claims	0	17,505	15,000	15,000	15,000	15,000
528430 Unemployment Claims	236,302	114,588	365,737	260,000	260,000	260,000
528460 Long Term Disability Claims	222,346	101,332	157,332	100,000	100,000	100,000
528510 Workers Comp Claims	390,831	391,045	516,820	597,111	597,111	597,111
Total Insurance	22,264,494	22,351,705	24,649,284	25,075,145	25,075,145	25,075,145
Miscellaneous						
529210 Meetings	447	273	500	500	500	500
529220 Conferences	0	0	2,500	2,500	2,500	2,500
529230 Training	0	8,250	2,500	2,500	2,500	2,500
529430 Safety Incentives EAIP	51,672	29,172	115,540	270,752	270,752	270,752
Total Miscellaneous	52,118	37,695	121,040	276,252	276,252	276,252
Total Materials and Services	22,475,305	22,518,297	24,929,215	25,663,936	25,663,936	25,663,936
Administrative Charges						
611300 Legal Services Allocation	106,540	146,325	113,647	146,500	146,500	146,500
Total Administrative Charges	106,540	146,325	113,647	146,500	146,500	146,500
Contingency						
571010 Contingency	0	0	1,400,000	2,000,000	2,000,000	2,000,000
Total Contingency	0	0	1,400,000	2,000,000	2,000,000	2,000,000
Ending Fund Balance						
573010 Unapprop Ending Fund Balance	0	0	4,046,545	4,063,149	4,063,149	4,063,149
573050 Self Insurance Reserves	0	0	3,387,000	3,387,000	3,387,000	3,387,000
Total Ending Fund Balance	0	0	7,433,545	7,450,149	7,450,149	7,450,149
<b>Total FND 585 Self Insurance</b>	<b>22,581,845</b>	<b>22,664,622</b>	<b>33,876,407</b>	<b>35,260,585</b>	<b>35,260,585</b>	<b>35,260,585</b>

MARION COUNTY FY 2016-17 BUDGET  
BY NON-DEPARTMENTAL  
NON-DEPARTMENTAL OPERATIONS

**Tax Title Land Sales Fund**

**Marion County - Budget - Resources**

By Fund

FY 2015-16

	FY 12-13 ACTUAL	FY 13-14 ACTUAL	FY 14-15 BUDGET	FY 15-16 PROPOSED	FY 15-16 APPROVED	FY 15-16 ADOPTED
<b>FND 155 Tax Title Land Sales</b>						
Charges for Services						
345200 Foreclosed Property Sales	302,257	29,968	300,000	250,000	250,000	250,000
<b>Total Charges for Services</b>	<b>302,257</b>	<b>29,968</b>	<b>300,000</b>	<b>250,000</b>	<b>250,000</b>	<b>250,000</b>
Interest						
361000 Investment Earnings	920	391	500	400	400	400
364900 Loan Repayment Interest	7,384	6,402	6,000	5,598	5,598	5,598
<b>Total Interest</b>	<b>8,304</b>	<b>6,793</b>	<b>6,500</b>	<b>5,998</b>	<b>5,998</b>	<b>5,998</b>
Other Revenues						
374900 Loan Repayment Principal	24,023	22,032	20,000	24,372	24,372	24,372
<b>Total Other Revenues</b>	<b>24,023</b>	<b>22,032</b>	<b>20,000</b>	<b>24,372</b>	<b>24,372</b>	<b>24,372</b>
Net Working Capital						
392000 Net Working Capital Unrestr	88,610	109,868	89,286	82,271	82,271	82,271
<b>Total Net Working Capital</b>	<b>88,610</b>	<b>109,868</b>	<b>89,286</b>	<b>82,271</b>	<b>82,271</b>	<b>82,271</b>
<b>Total FND 155 Tax Title Land Sales</b>	<b>423,194</b>	<b>168,661</b>	<b>415,786</b>	<b>362,641</b>	<b>362,641</b>	<b>362,641</b>

**Marion County - Budget - Requirements**

By Fund

FY 2015-16

	FY 12-13 ACTUAL	FY 13-14 ACTUAL	FY 14-15 BUDGET	FY 15-16 PROPOSED	FY 15-16 APPROVED	FY 15-16 ADOPTED
<b>FND 155 Tax Title Land Sales</b>						
Materials and Services						
Supplies						
521010 Office Supplies	0	0	100	100	100	100
<b>Total Supplies</b>	<b>0</b>	<b>0</b>	<b>100</b>	<b>100</b>	<b>100</b>	<b>100</b>
Communications						
523050 Postage	17	32	50	100	100	100
<b>Total Communications</b>	<b>17</b>	<b>32</b>	<b>50</b>	<b>100</b>	<b>100</b>	<b>100</b>
Contracted Services						
525710 Printing Services	27	3	0	100	100	100
525715 Advertising	1,467	715	4,000	2,500	2,500	2,500
525770 Interpreters and Translators	0	41	0	0	0	0
<b>Total Contracted Services</b>	<b>1,494</b>	<b>759</b>	<b>4,000</b>	<b>2,600</b>	<b>2,600</b>	<b>2,600</b>
Repairs and Maintenance						
526030 Building Maintenance	130	632	3,000	3,000	3,000	3,000
526040 Remodels and Site Improvements	0	1,152	500	0	0	0
526050 Grounds Maintenance	0	145	500	2,000	2,000	2,000
<b>Total Repairs and Maintenance</b>	<b>130</b>	<b>1,929</b>	<b>4,000</b>	<b>5,000</b>	<b>5,000</b>	<b>5,000</b>

MARION COUNTY FY 2016-17 BUDGET  
BY NON-DEPARTMENTAL  
NON-DEPARTMENTAL OPERATIONS

**Marion County - Budget - Requirements**

By Fund

FY 2015-16

	FY 12-13 ACTUAL	FY 13-14 ACTUAL	FY 14-15 BUDGET	FY 15-16 PROPOSED	FY 15-16 APPROVED	FY 15-16 ADOPTED
<b>FND 155 Tax Title Land Sales</b>						
Materials and Services						
Rentals						
527120 Motor Pool Mileage	365	448	250	400	400	400
527130 Parking	6	0	0	0	0	0
Total Rentals	371	448	250	400	400	400
Miscellaneous						
529110 Mileage Reimbursement	0	0	100	100	100	100
529130 Meals	56	0	50	50	50	50
529140 Lodging	213	428	450	450	450	450
529220 Conferences	200	369	350	350	350	350
529230 Training	0	0	150	150	150	150
529300 Dues and Memberships	50	0	50	50	50	50
529880 Recording Charges	156	66	1,000	1,000	1,000	1,000
529920 Auctions	155	1,777	5,000	2,500	2,500	2,500
529999 Miscellaneous Expense	0	2,352	35,000	2,500	2,500	2,500
Total Miscellaneous	829	4,992	42,150	7,150	7,150	7,150
Total Materials and Services	2,842	8,159	50,550	15,350	15,350	15,350
Administrative Charges						
611100 County Admin Allocation	348	381	396	394	394	394
611230 Courier Allocation	28	28	31	30	30	30
611255 Benefits Allocation	141	150	164	171	171	171
611260 Human Resources Allocation	471	450	525	573	573	573
611300 Legal Services Allocation	10,998	13,816	14,413	11,832	11,832	11,832
611400 Information Tech Allocation	376	493	373	370	370	370
611410 FIMS Allocation	93	136	143	158	158	158
611420 Telecommunications Allocation	52	48	44	42	42	42
611600 Finance Allocation	220	245	248	244	244	244
611800 MCBEE Allocation	9	4	11	21	21	21
612100 IT Equipment Use Charges	0	0	0	31	31	31
Total Administrative Charges	12,736	15,751	16,348	13,866	13,866	13,866
Special Payments						
551300 Distributions to Tax Districts	254,908	13,000	212,994	190,409	190,409	190,409
Total Special Payments	254,908	13,000	212,994	190,409	190,409	190,409
Transfers Out						
561580 Transfer to Central Services	42,840	42,465	43,498	46,414	46,414	46,414
Total Transfers Out	42,840	42,465	43,498	46,414	46,414	46,414
Contingency						
571010 Contingency	0	0	10,000	13,970	13,970	13,970
Total Contingency	0	0	10,000	13,970	13,970	13,970
Ending Fund Balance						
573010 Unapprop Ending Fund Balance	0	0	82,396	82,632	82,632	82,632
Total Ending Fund Balance	0	0	82,396	82,632	82,632	82,632
<b>Total FND 155 Tax Title Land Sales</b>	<b>313,326</b>	<b>79,375</b>	<b>415,786</b>	<b>362,641</b>	<b>362,641</b>	<b>362,641</b>

MARION COUNTY FY 2016-17 BUDGET  
BY NON-DEPARTMENTAL  
NON-DEPARTMENTAL OPERATIONS

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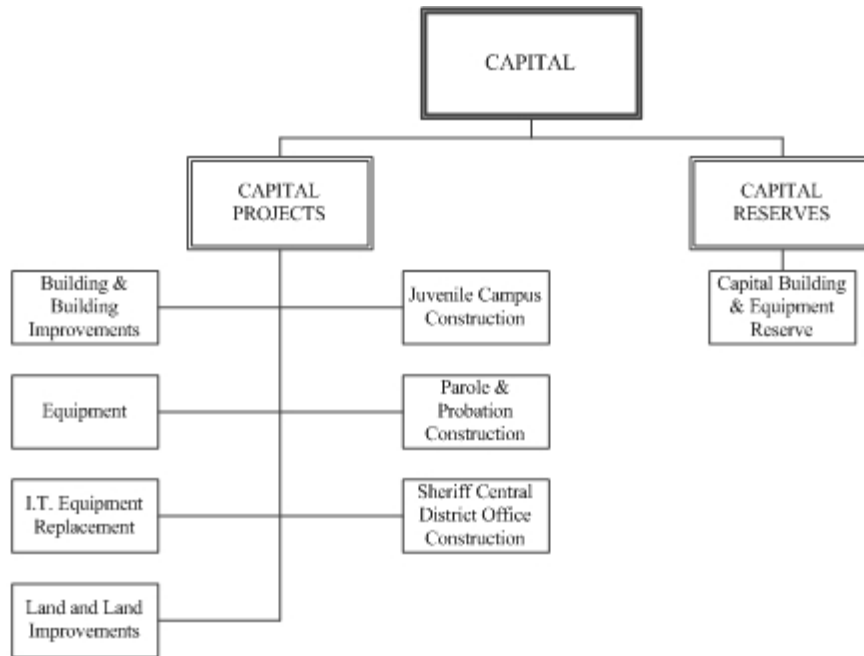
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MARION COUNTY FY 2016-17 BUDGET  
BY NON-DEPARTMENTAL  
CAPITAL

# CAPITAL



Capital budget items range from equipment purchases to repairs, remodeling and renovation, to new construction. They range from five thousand to millions of dollars. After purchase or construction, costs of operation, maintenance, insurance, debt service and other expenditures are budgeted in operating budgets. Life cycle costing is not formally used by Marion County in either evaluating alternatives or in mapping future budget needs. However, major construction projects do consider alternative means and outcomes as part of the planning, design, engineering and construction process.

Due to capital budgets being large, one-time activities, program budgets and actual expenditures vary widely from year-to-year. The number of funds that record capital improvement projects also varies from year-to-year.

Capital items defined as fixed assets:

Capital improvement projects must meet the definition of a fixed asset and a capital item to be included in the capital budget. To be classified as a capital item, the project or acquisition must result in a fixed asset, defined as follows: (1) it is tangible in nature; (2) it has a useful life of more than one year; and (3) individual units have a significant value, which is a cost of greater than \$5,000.

MARION COUNTY FY 2016-17 BUDGET  
BY NON-DEPARTMENTAL  
CAPITAL

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The FY 16-17 Capital Budget is comprised of eight active programs and three active funds. The programs are: (1) Building and Building Improvements; (2) Equipment; (3) Land and Land Improvements; (4) Juvenile Campus Construction; (5) Parole and Probation Construction; (6) Sheriff Central District Office Construction; (7) IT Equipment Replacement; and (8) Capital Building and Equipment Reserve. Some programs showing prior year activity in the budget document have been discontinued and have been identified as such. The Fleet Management and Roads and Bridges Construction programs are not consolidated into the overarching county Capital Budget; these capital outlays are recorded with the Public Works Department budget. The three active funds in the FY 16-17 budget are: (1) Capital Building and Equipment Fund; (2) Capital Improvement Projects Fund; and (3) Facility Renovation Fund.

The FY 16-17 Capital Budget continues to emphasize renewal of infrastructure. Major renovation of the Health Building continues with anticipated completion late in 2016. Active construction will begin on the Juvenile Court Room followed by the remodel of the Juvenile Administration Building. A new Parole and Probation Building and a new Sheriff's Office Central District Office will be constructed in tandem with completion expected by June 2017.

MARION COUNTY FY 2016-17 BUDGET  
BY NON-DEPARTMENTAL  
CAPITAL

**PROGRAMS**

	<b>FY 13-14 ACTUAL</b>	<b>FY 14-15 ACTUAL</b>	<b>FY 15-16 BUDGET</b>	<b>FY 16-17 ADOPTED</b>	<b>+/- %</b>
<b>RESOURCES</b>					
Buildings and Building Improvements	28,616,939	9,354,966	12,635,338	5,477,839	-56.6%
Equipment	1,601,037	2,017,251	3,849,122	3,598,669	-6.5%
IT Equipment Replacement	0	0	307,047	535,982	74.6%
Land and Land Improvements	0	55,599	238,368	0	-100.0%
Juvenile Campus Construction	0	5,462,766	6,206,358	6,259,301	0.9%
Parole and Probation Construct	0	1,256	407,500	7,334,250	1,699.8%
Sheriff CDO Construction	0	0	273,500	4,257,000	1,456.5%
Capital Bldg and Eq Reserve	538,156	289,608	291,044	292,900	0.6%
Health Building Reserve	790,561	794,544	0	0	n.a.
Parking Garage Construction	2,265,388	0	0	0	n.a.
<b>TOTAL RESOURCES</b>	<b>33,812,081</b>	<b>17,975,991</b>	<b>24,208,277</b>	<b>27,755,941</b>	<b>14.7%</b>
<b>REQUIREMENTS</b>					
Buildings and Building Improvements	20,900,133	2,029,730	12,635,338	5,477,839	-56.6%
Equipment	785,206	589,977	3,849,122	3,598,669	-6.5%
IT Equipment Replacement	0	0	307,047	535,982	74.6%
Land and Land Improvements	0	18,099	238,368	0	-100.0%
Juvenile Campus Construction	0	3,409	6,206,358	6,259,301	0.9%
Parole and Probation Construct	0	1,256	407,500	7,334,250	1,699.8%
Sheriff CDO Construction	0	0	273,500	4,257,000	1,456.5%
Capital Bldg and Eq Reserve	250,000	0	291,044	292,900	0.6%
Health Building Reserve	0	794,544	0	0	n.a.
Parking Garage Construction	0	0	0	0	n.a.
<b>TOTAL REQUIREMENTS</b>	<b>21,935,339</b>	<b>3,437,015</b>	<b>24,208,277</b>	<b>27,755,941</b>	<b>14.7%</b>

MARION COUNTY FY 2016-17 BUDGET  
BY NON-DEPARTMENTAL  
CAPITAL

**Buildings and Building Improvements Program**

- Accounts for various capital building projects including acquisition, construction, renovation, remodeling, and repairs.

**Program Summary**

Capital	Program: Buildings and Building Improvements				
	FY 13-14 ACTUAL	FY 14-15 ACTUAL	FY 15-16 BUDGET	FY 16-17 ADOPTED	+/- %
<b>RESOURCES</b>					
Charges for Services	1,312,160	140,974	277,502	0	-100.0%
Interest	51,055	42,033	5,600	20,420	264.6%
Other Revenues	4,752,683	0	0	0	n.a.
General Fund Transfers	312,861	555,342	2,441,662	42,000	-98.3%
Other Fund Transfers	3,656,997	81,811	2,224,597	0	-100.0%
Settlements	0	818,000	471,974	0	-100.0%
Financing Proceeds	9,950,000	0	0	0	n.a.
Net Working Capital	8,581,184	7,716,806	7,214,003	5,415,419	-24.9%
<b>TOTAL RESOURCES</b>	<b>28,616,939</b>	<b>9,354,966</b>	<b>12,635,338</b>	<b>5,477,839</b>	<b>-56.6%</b>
<b>REQUIREMENTS</b>					
Capital Outlay	17,182,925	1,029,730	10,476,983	4,534,243	-56.7%
Debt Service Interest	176,820	0	0	0	n.a.
Transfers Out	3,540,388	1,000,000	0	0	n.a.
Contingency	0	0	807,233	943,596	16.9%
Ending Fund Balance	0	0	1,351,122	0	-100.0%
<b>TOTAL REQUIREMENTS</b>	<b>20,900,133</b>	<b>2,029,730</b>	<b>12,635,338</b>	<b>5,477,839</b>	<b>-56.6%</b>

MARION COUNTY FY 2016-17 BUDGET  
BY NON-DEPARTMENTAL  
CAPITAL

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**Buildings and Building Improvements Program Budget Justification**

RESOURCES

Resources of \$5,477,839 consist primarily of Net Working Capital which is comprised of prior year loan proceeds and unexpended balances carried forward on multi-year construction projects.

In addition, there are estimated interest earnings of \$20,420 and General Fund Transfers of \$42,000.

REQUIREMENTS

Capital Outlay of \$4,534,243 is for 7 projects as detailed below:

The following projects are multi-year projects began in FY 15-16 and anticipated to be completed in FY 16-17:

1. \$2,596,081 - Health Building Renovation
2. \$ 919,483 - Work Release Center HVAC
3. \$ 900,000 - Work Release Center Roof - Project completed in tandem with the HVAC Project
4. \$ 31,575 - Health Elevator Replacement
5. \$ 34,000 - Juvenile Detention Flooring
6. \$ 28,104 - Courthouse Square Sidewalk Repair

New Project for FY 16-17:

7. \$ 25,000 - Dog Shelter Flooring and Coving Repair

\$943,596 in Contingency is held for unforeseen expenses in the larger construction projects and any potential emergency projects that may arise during the fiscal year.

MARION COUNTY FY 2016-17 BUDGET  
BY NON-DEPARTMENTAL  
CAPITAL

**Equipment Program**

- Accounts for capital acquisition of equipment, furnishings, computer hardware, software, and telecommunications.

**Program Summary**

Capital					Program: Equipment
	FY 13-14 ACTUAL	FY 14-15 ACTUAL	FY 15-16 BUDGET	FY 16-17 ADOPTED	+/- %
<b>RESOURCES</b>					
Charges for Services	0	0	0	20,000	n.a.
General Fund Transfers	547,403	390,400	2,124,675	865,900	-59.2%
Other Fund Transfers	(499,048)	811,020	189,625	0	-100.0%
Net Working Capital	1,552,682	815,831	1,534,822	2,712,769	76.7%
<b>TOTAL RESOURCES</b>	<b>1,601,037</b>	<b>2,017,251</b>	<b>3,849,122</b>	<b>3,598,669</b>	<b>-6.5%</b>
<b>REQUIREMENTS</b>					
Capital Outlay	785,206	589,977	2,657,985	2,407,532	-9.4%
Contingency	0	0	849,500	1,191,137	40.2%
Ending Fund Balance	0	0	341,637	0	-100.0%
<b>TOTAL REQUIREMENTS</b>	<b>785,206</b>	<b>589,977</b>	<b>3,849,122</b>	<b>3,598,669</b>	<b>-6.5%</b>

**Equipment Program Budget Justification**

**RESOURCES**

Resources of \$3,598,669 consist of Net Working Capital of \$2,712,769, General Fund Transfers of \$865,900 and \$20,000 from the City of Salem for a contribution towards the GIS Imaging Project.

\$1,191,137 of Net Working Capital includes funds received in FY 15-16 from a settlement on the canceled Assessment and Taxation System project plus the remaining funds that were unspent from the initial project budget; the remaining Net Working Capital is from FY 15-16 projects not completed and carried forward in to FY 16-17.



MARION COUNTY FY 2016-17 BUDGET  
BY NON-DEPARTMENTAL  
CAPITAL

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REQUIREMENTS

Capital Outlay of \$2,407,532 accounts for 16 projects as detailed below:

Projects totaling \$1,521,532 carried forward from FY 15-16 for completion in FY 16-17:

1. \$750,000 - DA Case Management System
2. \$276,000 - Clerk's Ballot Sorter
3. \$ 60,000 - Point of Sale Cash Receipting System
4. \$ 32,000 - Completion of Radio Channel Phase 2 project
5. \$ 25,000 - Contract Management System
6. \$ 35,000 - Fiber Optic Installation
7. \$343,632 - IT Data Storage Project

New projects totaling \$885,900:

8. \$285,000 - Phone Switch at the Health Building
9. \$140,000 - Animal Management Software
10. \$120,000 - Jail Video Storage Equipment
11. \$ 80,000 - 2 Test Servers for the Oracle System
12. \$ 80,000 - GIS Imagery Project
13. \$ 73,200 - Oracle Application Management Software
14. \$ 51,700 - Electronic Key Center for Facilities
15. \$ 23,500 - Food Steamer for Jail
16. \$ 20,500 - Clerk Archive Shelving
17. \$ 12,000 - Dog Shelter Generator

MARION COUNTY FY 2016-17 BUDGET  
BY NON-DEPARTMENTAL  
CAPITAL

**IT Equipment Replacement Program**

- Accounts for various capital expenditures for information technology network equipment such as telecom switches and air bridges, computer system upgrades, and computer hardware that is past its life expectancy.

Capital	Program Summary				
	FY 13-14 ACTUAL	FY 14-15 ACTUAL	FY 15-16 BUDGET	Program: IT Equipment Replacement FY 16-17 ADOPTED	+/- %
<b>RESOURCES</b>					
Admin Cost Recovery	0	0	307,047	331,935	8.1%
Net Working Capital	0	0	0	204,047	n.a.
<b>TOTAL RESOURCES</b>	<b>0</b>	<b>0</b>	<b>307,047</b>	<b>535,982</b>	<b>74.6%</b>
<b>REQUIREMENTS</b>					
Capital Outlay	0	0	103,000	528,400	413.0%
Contingency	0	0	104,047	7,582	-92.7%
Ending Fund Balance	0	0	100,000	0	-100.0%
<b>TOTAL REQUIREMENTS</b>	<b>0</b>	<b>0</b>	<b>307,047</b>	<b>535,982</b>	<b>74.6%</b>

**IT Equipment Replacement Program Budget Justification**

**RESOURCES**

Resources of \$535,982 include \$331,935 in Administrative Cost Recoveries, and \$204,047 in Net Working Capital. Net Working Capital are funds unspent from the Administrative Cost Recoveries allocated to departments in FY 15-16 that were held in Contingency and Ending Fund Balance for future projects. The majority of these funds are allocated to FY 16-17 projects.

**REQUIREMENTS**

Capital Outlay budget of \$528,400 accounts for six projects as detailed below:

1. \$176,000 - Windows Server Upgrade
2. \$113,000 - Windows Desktop Upgrade
3. \$ 99,400 - Network Hardware Replacements
4. \$ 70,000 - IT Server Replacement
5. \$ 55,000 - Core Network Switch
6. \$ 15,000 - Netmail Archive Storage

\$7,582 in Contingency is the balance of Net Working Capital not allocated to projects.

MARION COUNTY FY 2016-17 BUDGET  
BY NON-DEPARTMENTAL  
CAPITAL

**Land and Land Improvements Program**

- Accounts for capital acquisition of land, other land improvements and related repairs.

Capital	Program Summary				+/- %
	FY 13-14 ACTUAL	FY 14-15 ACTUAL	FY 15-16 BUDGET	FY 16-17 ADOPTED	
Program: Land and Land Improvements					
<b>RESOURCES</b>					
Charges for Services	0	9,049	41,184	0	-100.0%
General Fund Transfers	0	9,049	156,000	0	-100.0%
Other Fund Transfers	0	37,500	0	0	n.a.
Net Working Capital	0	0	41,184	0	-100.0%
<b>TOTAL RESOURCES</b>	<b>0</b>	<b>55,599</b>	<b>238,368</b>	<b>0</b>	<b>-100.0%</b>
<b>REQUIREMENTS</b>					
Capital Outlay	0	18,099	238,368	0	-100.0%
<b>TOTAL REQUIREMENTS</b>	<b>0</b>	<b>18,099</b>	<b>238,368</b>	<b>0</b>	<b>-100.0%</b>

**Land and Land Improvements Program Budget Justification**

**REQUIREMENTS**

There are no projects budgeted in FY 16-17.

MARION COUNTY FY 2016-17 BUDGET  
BY NON-DEPARTMENTAL  
CAPITAL

**Juvenile Campus Construction Program**

- The Juvenile Campus Construction Program was established in FY 14-15 for the design and remodel of the Juvenile Administration Building, and a new court room on the Juvenile Campus.

**Program Summary**

Capital	Program: Juvenile Campus Construction				
	FY 13-14 ACTUAL	FY 14-15 ACTUAL	FY 15-16 BUDGET	FY 16-17 ADOPTED	+/- %
<b>RESOURCES</b>					
Interest	0	233	0	22,460	n.a.
General Fund Transfers	0	2,187,000	747,000	0	-100.0%
Other Fund Transfers	0	3,275,534	0	0	n.a.
Net Working Capital	0	0	5,459,358	6,236,841	14.2%
<b>TOTAL RESOURCES</b>	<b>0</b>	<b>5,462,766</b>	<b>6,206,358</b>	<b>6,259,301</b>	<b>0.9%</b>
<b>REQUIREMENTS</b>					
Capital Outlay	0	3,409	1,809,498	4,161,250	130.0%
Contingency	0	0	24,282	500,000	1,959.1%
Ending Fund Balance	0	0	4,372,578	1,598,051	-63.5%
<b>TOTAL REQUIREMENTS</b>	<b>0</b>	<b>3,409</b>	<b>6,206,358</b>	<b>6,259,301</b>	<b>0.9%</b>

**Juvenile Campus Construction Program Budget Justification**

**RESOURCES**

Resources of \$6,259,301 are primarily Net Working Capital and estimated interest earnings.

**REQUIREMENTS**

Capital Outlay of \$4,161,250 are for two projects:

- \$1,555,750 for the Juvenile Court Room. Anticipated completion date is June, 2017.
- \$2,605,500 for the Juvenile Administration Building Remodel. Construction will actively begin in FY 16-17 and will be completed in FY 17-18.

Contingency of \$500,000 is budgeted for these two projects. The Ending Fund Balance of \$1,598,051 is held for completion of the Juvenile Administration Building remodel in the following fiscal year.

MARION COUNTY FY 2016-17 BUDGET  
BY NON-DEPARTMENTAL  
CAPITAL

**Parole and Probation Construct Program**

- The Parole and Probation Construction Program was established in FY 14-15 for the design and construction of an office building.

**Program Summary**

Capital	Program: Parole and Probation Construct				
	FY 13-14 ACTUAL	FY 14-15 ACTUAL	FY 15-16 BUDGET	FY 16-17 ADOPTED	+/- %
<b>RESOURCES</b>					
Intergovernmental State	0	0	0	506,279	n.a.
General Fund Transfers	0	0	407,500	368,725	-9.5%
Other Fund Transfers	0	1,256	0	0	n.a.
Financing Proceeds	0	0	0	5,966,500	n.a.
Net Working Capital	0	0	0	492,746	n.a.
<b>TOTAL RESOURCES</b>	<b>0</b>	<b>1,256</b>	<b>407,500</b>	<b>7,334,250</b>	<b>1,699.8%</b>
<b>REQUIREMENTS</b>					
Capital Outlay	0	1,256	407,500	7,334,250	1,699.8%
<b>TOTAL REQUIREMENTS</b>	<b>0</b>	<b>1,256</b>	<b>407,500</b>	<b>7,334,250</b>	<b>1,699.8%</b>

**Parole and Probation Construct Program Budget Justification**

**RESOURCES**

Resources of \$7,334,250 include Loan Proceeds of \$5,966,500, a General Fund Transfer of \$368,725, Net Working Capital of \$492,746 and \$506,279 from the Energy Trust of Oregon for efficiency incentives.

**REQUIREMENTS**

Capital Outlay of \$7,334,250 is for construction of the Parole and Probation building. Anticipated completion date is June 2017.

MARION COUNTY FY 2016-17 BUDGET  
BY NON-DEPARTMENTAL  
CAPITAL

**Sheriff Central District Office Construction Program**

- The Sheriff Central District Office (CDO) Construction Program was established in FY 15-16 for the design and construction of a new Central District Office on the Jail campus.

Capital	Program Summary				
	FY 13-14 ACTUAL	FY 14-15 ACTUAL	FY 15-16 BUDGET	FY 16-17 ADOPTED	+/- %
	Program: Sheriff CDO Construction				
<b>RESOURCES</b>					
General Fund Transfers	0	0	273,500	0	-100.0%
Financing Proceeds	0	0	0	3,983,500	n.a.
Net Working Capital	0	0	0	273,500	n.a.
<b>TOTAL RESOURCES</b>	<b>0</b>	<b>0</b>	<b>273,500</b>	<b>4,257,000</b>	<b>1,456.5%</b>
<b>REQUIREMENTS</b>					
Capital Outlay	0	0	273,500	4,257,000	1,456.5%
<b>TOTAL REQUIREMENTS</b>	<b>0</b>	<b>0</b>	<b>273,500</b>	<b>4,257,000</b>	<b>1,456.5%</b>

**Sheriff CDO Construction Program Budget Justification**

RESOURCES

Resources are Financing Proceeds in the amount of \$3,983,500 and Net Working Capital of \$273,500.

REQUIREMENTS

Capital Outlay in the amount of \$4,257,000 is budgeted for construction of the Central District Office. Construction is expected to be completed by June 2017.

MARION COUNTY FY 2016-17 BUDGET  
BY NON-DEPARTMENTAL  
CAPITAL

**Capital Building and Equipment Reserve Program**

Capital	Program Summary				
	FY 13-14 ACTUAL	FY 14-15 ACTUAL	FY 15-16 BUDGET	FY 16-17 ADOPTED	+/- %
	Program: Capital Building and Equipment Reserve				
<b>RESOURCES</b>					
Interest	1,879	1,452	1,592	1,700	6.8%
Net Working Capital	536,277	288,156	289,452	291,200	0.6%
<b>TOTAL RESOURCES</b>	<b>538,156</b>	<b>289,608</b>	<b>291,044</b>	<b>292,900</b>	<b>0.6%</b>
<b>REQUIREMENTS</b>					
Transfers Out	250,000	0	0	0	n.a.
Reserves	0	0	291,044	292,900	0.6%
<b>TOTAL REQUIREMENTS</b>	<b>250,000</b>	<b>0</b>	<b>291,044</b>	<b>292,900</b>	<b>0.6%</b>

**Capital Building and Equipment Reserve Program Budget Justification**

**RESOURCES**

Resources of \$292,900 consist of projected interest earnings and Net Working Capital from carrying over the reserve balance from FY 15-16.

**REQUIREMENTS**

\$292,900 is budgeted in Reserves for long-term capital building and equipment needs.

MARION COUNTY FY 2016-17 BUDGET  
NON-DEPARTMENTAL  
CAPITAL

**CAPITAL BUDGET INCOME SUMMARY BY FUND**

The initial part of this section covered the capital budget by program. This part describes the capital budget by fund. The number of funds that record capital improvement and acquisition projects varies from year-to-year. Very large construction projects are assigned a separate fund number that is discontinued after the project is complete. There are three capital funds budgeted for FY 2016-17:

- Capital Building and Equipment Fund
- Capital Improvement Projects Fund
- Facility Renovation Fund

Some capital programs are split between capital funds; therefore, fund budgets are not necessarily equal to program budgets. Budget narratives regarding capital outlays are presented in the previous Program Budgets subsection. The discussion of each fund on the following pages ties together programs and funds by telling which programs and their projects belong in each fund.

**Capital Building and Equipment Fund**

**Marion County - Budget - Income Summary**

By Fund

FY 2016-17

FY 14-15 ACTUAL		FY 15-16 BUDGET	FY 16-17 ADOPTED
<b>FND 383 Capital Building and Equipment</b>			
<b>RESOURCES</b>			
1,452	Interest	1,592	1,700
288,156	Net Working Capital	289,452	291,200
<b>289,608</b>	<b>TOTAL RESOURCES</b>	<b>291,044</b>	<b>292,900</b>
<b>REQUIREMENTS</b>			
0	Transfers Out	0	0
0	Reserves	291,044	292,900
<b>0</b>	<b>TOTAL REQUIREMENTS</b>	<b>291,044</b>	<b>292,900</b>
<b>289,608 Total Net Capital Building and Equipment</b>		<b>0</b>	<b>0</b>

**Capital Building and Equipment Fund Budget Description**

The Capital Building and Equipment Reserve Program is the only program recorded in this fund. The Reserves balance is saved for future projects.



MARION COUNTY FY 2016-17 BUDGET  
NON-DEPARTMENTAL  
CAPITAL

**Capital Improvement Projects Fund**

**Marion County - Budget - Income Summary**

By Fund

FY 2016-17

FY 13-14 ACTUAL	FY 14-15 ACTUAL		FY 15-16 BUDGET	FY 16-17 ADOPTED
<b>FND 480 Capital Improvement Projects</b>				
<b>RESOURCES</b>				
0	150,023	Charges for Services	318,686	20,000
0	0	Admin Cost Recovery	307,047	331,935
7,255	12,072	Interest	5,600	12,720
806,737	690,777	General Fund Transfers	2,604,605	907,900
557,949	135,786	Other Fund Transfers	214,222	0
0	818,000	Settlements	471,974	0
2,024,712	2,120,554	Net Working Capital	1,920,162	3,142,333
<b>3,396,653</b>	<b>3,927,213</b>	<b>TOTAL RESOURCES</b>	<b>5,842,296</b>	<b>4,414,888</b>
<b>REQUIREMENTS</b>				
1,176,098	1,007,051	Capital Outlay	4,321,081	3,054,611
100,000	1,000,000	Transfers Out	0	0
0	0	Contingency	1,079,578	1,360,277
0	0	Ending Fund Balance	441,637	0
<b>1,276,098</b>	<b>2,007,051</b>	<b>TOTAL REQUIREMENTS</b>	<b>5,842,296</b>	<b>4,414,888</b>
<b>2,120,554</b>	<b>1,920,162</b>	<b>Total Net Capital Improvement Projects</b>	<b>0</b>	<b>0</b>

**Capital Improvement Projects Fund Budget Description**

**RESOURCES**

Charges for Services revenue of \$20,000 is for a reimbursement for geographic information system mapping work for other governments.

Administrative Cost Recovery revenue of \$331,935 is from assessment of administrative charges to county departments to provide long-term funding for the IT Equipment Replacement Program.

General Fund Transfers and Net Working Capital makes up the great bulk of the funding that balances the budget.

**REQUIREMENTS**

Major expenditures include Capital Outlay for three programs as follows.

There are four Building and Building Improvements Program capital projects.

- \$ 34,000 Juvenile Detention Flooring
- \$ 31,575 Health Elevator Replacement
- \$ 28,104 Courthouse Square Sidewalk Repair
- \$ 25,000 Dog Shelter Flooring and Coving Repair
- \$ 118,679 Total Capital Outlay

MARION COUNTY FY 2016-17 BUDGET  
NON-DEPARTMENTAL  
CAPITAL

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There are seventeen Equipment Program capital projects.

\$ 750,000	District Attorney Case Management System
\$ 343,632	IT Data Storage
\$ 285,000	Phone Switch at the Health Building
\$ 276,000	Ballot Envelope Sorter
\$ 140,000	Animal Management Software
\$ 120,000	Jail Video Storage Equipment
\$ 80,000	Two Test Servers for the Oracle System
\$ 80,000	GIS Imagery Project
\$ 73,200	Oracle Application Management Software
\$ 60,000	Point of Sale Cash Receipting System
\$ 51,700	Electronic Key Center for Facilities
\$ 35,000	Fiber Optic Installation
\$ 32,000	Completion of Radio Channel Phase 2
\$ 25,000	Contract Management System
\$ 23,500	Food Steamer for the Jail
\$ 20,500	Clerk Archive Shelving
\$ 12,000	Dog Shelter Generator
<u>\$2,407,532</u>	Total Capital Outlay

There are six IT Equipment Replacement Program capital projects.

\$ 176,000	Windows Server Upgrade
\$ 113,000	Windows Desktop Upgrade
\$ 99,400	Network Hardware Replacements
\$ 70,000	IT Server Replacement
\$ 55,000	Core Network Switch
\$ 15,000	Netmail Archive Storage
<u>\$ 528,400</u>	Total Capital Outlay

There are twenty-seven total capital projects.

<u>\$ 3,054,611</u>	Total Capital Outlay
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Contingency of \$1,360,277 constitutes the remainder of the Requirements budget.

MARION COUNTY FY 2016-17 BUDGET  
NON-DEPARTMENTAL  
CAPITAL

**Facility Renovation Fund**

**Marion County - Budget - Income Summary**

By Fund

FY 2016-17

FY 13-14 ACTUAL	FY 14-15 ACTUAL		FY 15-16 BUDGET	FY 16-17 ADOPTED
<b>FND 455 Facility Renovation</b>				
<b>RESOURCES</b>				
0	0	Intergovernmental State	0	506,279
23,294	41,596	Interest	0	30,160
53,527	2,451,015	General Fund Transfers	3,545,732	368,725
2,365,388	1,794,544	Other Fund Transfers	2,200,000	0
9,950,000	0	Financing Proceeds	0	9,950,000
0	8,677,471	Net Working Capital	12,329,205	12,192,989
<b>12,392,208</b>	<b>12,964,625</b>	<b>TOTAL RESOURCES</b>	<b>18,074,937</b>	<b>23,048,153</b>
1,037,917	635,420	Capital Outlay	11,645,753	20,168,064
176,820	0	Debt Service Interest	0	0
2,500,000	0	Transfers Out	0	0
0	0	Contingency	705,484	1,282,038
0	0	Ending Fund Balance	5,723,700	1,598,051
<b>3,714,738</b>	<b>635,420</b>	<b>TOTAL REQUIREMENTS</b>	<b>18,074,937</b>	<b>23,048,153</b>
<b>8,677,471</b>	<b>12,329,205</b>	<b>Total Net Facility Renovation</b>	<b>0</b>	<b>0</b>

**Facility Renovation Fund Budget Description**

**RESOURCES**

Financing of \$9,950,000 is planned; \$5,966,500 is allocated to the Sheriff's Office Parole and Probation Construction Program for a new replacement building and \$3,983,500 is allocated to the Sheriff Central District Office Construction Program.

General Fund Transfers of \$368,725 and Net Working Capital of \$12,192,989 is allocated to multiple projects.

**REQUIREMENTS**

There are three Building and Building Improvements Program projects.

- \$2,596,081 Health Building Renovation
- \$ 919,483 Work Release Center HVAC System
- \$ 900,000 Work Release Center Roof – To be completed in tandem with the HVAC project
- \$4,415,564 Total Capital Outlay

MARION COUNTY FY 2016-17 BUDGET  
NON-DEPARTMENTAL  
CAPITAL

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There are two Juvenile Campus Construction Program projects.

- \$2,605,500 Juvenile Administration Building Remodel
- \$1,555,750 Juvenile Court Room
- \$4,161,250 Total Capital Outlay

There is one Sheriff Central District Office Construction Program project.

- \$4,257,000 Sheriff Central District Office Construction

There is one Probation and Parole Construction Program project.

- \$7,334,250 Parole and Probation Building Construction

There are eight total capital projects.

\$20,168,064 Total Capital Outlay

Contingency and Ending Fund Balance totaling \$2,880,089 constitute the remainder of the Requirements budget.

MARION COUNTY FY 2016-17 BUDGET  
NON-DEPARTMENTAL  
CAPITAL

**CAPITAL FUNDS AND PUBLIC WORKS PROJECTS**

In addition to capital budget funds, the Department of Public Works manages capital projects within operating funds. The capital expenditures are recorded by use of project and cost accounting. Public Works Fund projects are primarily roads and bridges construction, Environmental Services Fund capital expenditures are for solid waste management projects, Fleet Management Fund capital projects are for vehicle purchase, and Parks Fund capital projects are for park improvements. In addition from time-to-time other departments have capital outlays in separate funds

SUMMARY OF COUNTYWIDE CAPITAL BUDGET  
FY 2016-17

FY 13-14 Actual	FY 14-15 Actual	FUNDS	FY 15-16 Budget	FY 16-17 Adopted	+/- % Prior Budget
<b>RESOURCES</b>					
538,156	289,608	Capital Building & Equipment	291,044	292,900	0.6%
3,396,653	3,927,213	Capital Improvement Projects	5,842,296	4,414,888	-24.4%
16,694,503	-	Courthouse Square Remediation	-	-	n.a.
12,392,208	12,964,625	Facility Renovation	18,074,937	23,048,153	27.5%
790,561	794,544	Health Building Reserve	-	-	n.a.
<b>33,812,081</b>	<b>17,975,990</b>	<b>Capital Funds total</b>	<b>24,208,277</b>	<b>27,755,941</b>	<b>14.6%</b>
4,568	28,613	Environmental Services	162,100	225,000	38.8%
1,514,797	639,557	Fleet Management	1,276,128	1,212,170	-5.0%
11,136	56,378	Parks	209,329	73,000	-65.1%
4,666,891	6,916,595	Public Works	10,941,959	9,217,902	-15.8%
-	-	Stormwater Management	45,000	12,000	-73.3%
41,274	-	Surveyor	12,800	10,500	0.0%
<b>6,238,666</b>	<b>7,641,143</b>	<b>Public Works Dept total</b>	<b>12,647,316</b>	<b>10,750,572</b>	<b>28.1%</b>
205,617	369,210	Health	161,701	169,104	0.0%
63,666	34,914	Sheriff Grants	31,380	31,644	0.0%
285,455	29,286	Traffic Safety Team	186,000	94,500	0.0%
<b>40,605,485</b>	<b>26,050,543</b>	<b>County Capital Budget total</b>	<b>37,234,674</b>	<b>38,801,761</b>	<b>9.5%</b>
<b>REQUIREMENTS</b>					
250,000	-	Capital Building & Equipment	291,044	292,900	0.6%
1,276,098	2,007,051	Capital Improvement Projects	5,842,296	4,414,888	-24.4%
16,694,503	-	Courthouse Square Remediation	-	-	n.a.
3,714,738	635,420	Facility Renovation	18,074,937	23,048,153	27.5%
-	794,544	Health Building Reserve	-	-	n.a.
<b>21,935,339</b>	<b>3,437,015</b>	<b>Capital Funds total</b>	<b>24,208,277</b>	<b>27,755,941</b>	<b>20.5%</b>
4,568	28,613	Environmental Services	162,100	225,000	38.8%
1,514,797	639,557	Fleet Management	1,276,128	1,212,170	-5.0%
11,136	56,378	Parks	209,329	73,000	-65.1%
4,666,891	6,916,595	Public Works	10,941,959	9,217,902	-15.8%
-	-	Stormwater Management	45,000	12,000	-73.3%
41,274	-	Surveyor	12,800	10,500	0.0%
<b>6,238,666</b>	<b>7,641,143</b>	<b>Public Works Dept total</b>	<b>12,647,316</b>	<b>10,750,572</b>	<b>28.1%</b>
205,617	369,210	Health	161,701	169,104	0.0%
63,666	34,914	Sheriff Grants	31,380	31,644	0.0%
285,455	29,286	Traffic Safety Team	186,000	94,500	0.0%
<b>28,728,743</b>	<b>11,511,568</b>	<b>County Capital Budget total</b>	<b>37,234,674</b>	<b>38,801,761</b>	<b>9.5%</b>

Note: Public Works Department funds actual resources are assumed to match actual requirements as non-capital resources are comingled at the budget level. The same is true for the Health, Sheriff Grants and Traffic Safety Team funds.

MARION COUNTY FY 2016-17 BUDGET  
NON-DEPARTMENTAL  
CAPITAL

CAPITAL FUNDS RESOURCES AND REQUIREMENTS DETAIL

**Marion County - Budget - Resources**

By Fund

FY 2016-17

	FY 13-14 ACTUAL	FY 14-15 ACTUAL	FY 15-16 BUDGET	FY 16-17 PROPOSED	FY 16-17 APPROVED	FY 16-17 ADOPTED
<b>FND 383 Capital Building and Equipment</b>						
Interest						
361000 Investment Earnings	1,879	1,452	1,592	1,700	1,700	1,700
Total Interest	1,879	1,452	1,592	1,700	1,700	1,700
Net Working Capital						
392000 Net Working Capital Unrestr	536,277	288,156	289,452	291,200	291,200	291,200
Total Net Working Capital	536,277	288,156	289,452	291,200	291,200	291,200
<b>Total FND 383 Capital Building and Equipment</b>	<b>538,156</b>	<b>289,608</b>	<b>291,044</b>	<b>292,900</b>	<b>292,900</b>	<b>292,900</b>

**Marion County - Budget - Requirements**

By Fund

FY 2016-17

	FY 13-14 ACTUAL	FY 14-15 ACTUAL	FY 15-16 BUDGET	FY 16-17 PROPOSED	FY 16-17 APPROVED	FY 16-17 ADOPTED
<b>FND 383 Capital Building and Equipment</b>						
Transfers Out						
561480 Xfer to Capital Impr Projects	250,000	0	0	0	0	0
Total Transfers Out	250,000	0	0	0	0	0
Reserves						
572010 Unappropriated Reserves	0	0	291,044	292,900	292,900	292,900
Total Reserves	0	0	291,044	292,900	292,900	292,900
<b>Total FND 383 Capital Building and Equipment</b>	<b>250,000</b>	<b>0</b>	<b>291,044</b>	<b>292,900</b>	<b>292,900</b>	<b>292,900</b>

MARION COUNTY FY 2016-17 BUDGET  
NON-DEPARTMENTAL  
CAPITAL

**Marion County - Budget - Resources**

By Fund

FY 2016-17

	FY 13-14 ACTUAL	FY 14-15 ACTUAL	FY 15-16 BUDGET	FY 16-17 PROPOSED	FY 16-17 APPROVED	FY 16-17 ADOPTED
<b>FND 480 Capital Improvement Projects</b>						
Charges for Services						
344800 EAIP Reimbursement	0	140,974	218,752	0	0	0
344999 Other Reimbursements	0	9,049	99,934	20,000	20,000	20,000
Total Charges for Services	0	150,023	318,686	20,000	20,000	20,000
Admin Cost Recovery						
413100 IT Equipment Use Allocation	0	0	307,047	331,935	331,935	331,935
Total Admin Cost Recovery	0	0	307,047	331,935	331,935	331,935
Interest						
361000 Investment Earnings	7,255	12,072	5,600	12,720	12,720	12,720
Total Interest	7,255	12,072	5,600	12,720	12,720	12,720
General Fund Transfers						
381100 Transfer from General Fund	806,737	690,777	2,604,605	907,900	907,900	907,900
Total General Fund Transfers	806,737	690,777	2,604,605	907,900	907,900	907,900
Other Fund Transfers						
381105 Xfr from CH2 Redevelopment	0	106,120	1,000	0	0	0
381125 Transfer from Juvenile Grants	0	0	23,597	0	0	0
381130 Transfer from Public Works	0	1,716	23,125	0	0	0
381180 Transfer from Comm Corrections	22,949	10,000	0	0	0	0
381190 Transfer from Health	0	0	31,500	0	0	0
381220 Transfer from Child Support	0	4,530	0	0	0	0
381250 Transfer from Sheriff Grants	7,425	0	0	0	0	0
381255 Xfr from Traffic Safety Team	277,575	13,420	135,000	0	0	0
381383 Xfr from Capital Bldg and Eq	250,000	0	0	0	0	0
Total Other Fund Transfers	557,949	135,786	214,222	0	0	0
Settlements						
382100 Settlements	0	818,000	471,974	0	0	0
Total Settlements	0	818,000	471,974	0	0	0
Net Working Capital						
392000 Net Working Capital Unrestr	2,024,712	2,120,554	1,920,162	3,142,333	3,142,333	3,142,333
Total Net Working Capital	2,024,712	2,120,554	1,920,162	3,142,333	3,142,333	3,142,333
<b>Total FND 480 Capital Improvement Projects</b>	<b>3,396,653</b>	<b>3,927,213</b>	<b>5,842,296</b>	<b>4,414,888</b>	<b>4,414,888</b>	<b>4,414,888</b>

MARION COUNTY FY 2016-17 BUDGET  
NON-DEPARTMENTAL  
CAPITAL

**Marion County - Budget - Requirements**

By Fund

FY 2016-17

	FY 13-14 ACTUAL	FY 14-15 ACTUAL	FY 15-16 BUDGET	FY 16-17 PROPOSED	FY 16-17 APPROVED	FY 16-17 ADOPTED
<b>FND 480 Capital Improvement Projects</b>						
Capital Outlay						
531300 Departmental Equipment Capital	120,518	184,919	762,018	415,700	415,700	415,700
531600 Computer Hardware Capital	192,215	72,879	558,632	818,032	818,032	818,032
531700 Computer Software Capital	481,394	335,398	1,440,335	1,417,200	1,417,200	1,417,200
531800 Telephone Systems	0	0	0	285,000	285,000	285,000
532400 Off Road Vehicles	0	11,330	0	0	0	0
534100 Building Construction	89,687	192,491	54,650	28,104	28,104	28,104
534300 Special Construction	60,013	210,033	1,145,636	90,575	90,575	90,575
534600 Site Improvements	232,272	0	359,810	0	0	0
<b>Total Capital Outlay</b>	<b>1,176,098</b>	<b>1,007,051</b>	<b>4,321,081</b>	<b>3,054,611</b>	<b>3,054,611</b>	<b>3,054,611</b>
Transfers Out						
561455 Xfer to Facility Renovation	100,000	1,000,000	0	0	0	0
<b>Total Transfers Out</b>	<b>100,000</b>	<b>1,000,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Contingency						
571010 Contingency	0	0	1,079,578	1,360,277	1,360,277	1,360,277
<b>Total Contingency</b>	<b>0</b>	<b>0</b>	<b>1,079,578</b>	<b>1,360,277</b>	<b>1,360,277</b>	<b>1,360,277</b>
Ending Fund Balance						
573010 Unapprop Ending Fund Balance	0	0	441,637	0	0	0
<b>Total Ending Fund Balance</b>	<b>0</b>	<b>0</b>	<b>441,637</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total FND 480 Capital Improvement Projects</b>	<b>1,276,098</b>	<b>2,007,051</b>	<b>5,842,296</b>	<b>4,414,888</b>	<b>4,414,888</b>	<b>4,414,888</b>



MARION COUNTY FY 2016-17 BUDGET  
NON-DEPARTMENTAL  
CAPITAL

**Marion County - Budget - Resources**

By Fund

FY 2016-17

	FY 13-14 ACTUAL	FY 14-15 ACTUAL	FY 15-16 BUDGET	FY 16-17 PROPOSED	FY 16-17 APPROVED	FY 16-17 ADOPTED
<b>FND 455 Facility Renovation</b>						
Intergovernmental State						
332990 Other State Revenues	0	0	0	506,279	506,279	506,279
Total Intergovernmental State	0	0	0	506,279	506,279	506,279
Interest						
361000 Investment Earnings	23,294	41,596	0	30,160	30,160	30,160
Total Interest	23,294	41,596	0	30,160	30,160	30,160
General Fund Transfers						
381100 Transfer from General Fund	53,527	2,451,015	3,545,732	368,725	368,725	368,725
Total General Fund Transfers	53,527	2,451,015	3,545,732	368,725	368,725	368,725
Other Fund Transfers						
381105 Xfr from CH2 Redevelopment	1,325,000	0	0	0	0	0
381190 Transfer from Health	0	0	2,200,000	0	0	0
381385 Transfer from Health Bldg Rsv	0	794,544	0	0	0	0
381461 Transfer from CH2 Remediation	940,388	0	0	0	0	0
381480 Xfr from Capital Impr Projects	100,000	1,000,000	0	0	0	0
Total Other Fund Transfers	2,365,388	1,794,544	2,200,000	0	0	0
Financing Proceeds						
383100 Loan Proceeds	9,950,000	0	0	9,950,000	9,950,000	9,950,000
Total Financing Proceeds	9,950,000	0	0	9,950,000	9,950,000	9,950,000
Net Working Capital						
392000 Net Working Capital Unrestr	0	8,677,471	12,329,205	12,192,989	12,192,989	12,192,989
Total Net Working Capital	0	8,677,471	12,329,205	12,192,989	12,192,989	12,192,989
<b>Total FND 455 Facility Renovation</b>	<b>12,392,208</b>	<b>12,964,625</b>	<b>18,074,937</b>	<b>23,048,153</b>	<b>23,048,153</b>	<b>23,048,153</b>

MARION COUNTY FY 2016-17 BUDGET  
NON-DEPARTMENTAL  
CAPITAL

**Marion County - Budget - Requirements**

By Fund

FY 2016-17

	FY 13-14 ACTUAL	FY 14-15 ACTUAL	FY 15-16 BUDGET	FY 16-17 PROPOSED	FY 16-17 APPROVED	FY 16-17 ADOPTED
<b>FND 455 Facility Renovation</b>						
Capital Outlay						
534100 Building Construction	1,037,917	627,271	10,308,253	18,913,064	18,913,064	18,913,064
534101 Building Design	0	0	383,500	0	0	0
534103 Construction Management	0	8,149	54,000	370,000	370,000	370,000
534300 Special Construction	0	0	900,000	885,000	885,000	885,000
Total Capital Outlay	1,037,917	635,420	11,645,753	20,168,064	20,168,064	20,168,064
Debt Service Interest						
542100 Interest Payments	153,495	0	0	0	0	0
542900 Issuance Costs	23,325	0	0	0	0	0
Total Debt Service Interest	176,820	0	0	0	0	0
Transfers Out						
561461 Transfer to CH2 Remediation	2,500,000	0	0	0	0	0
Total Transfers Out	2,500,000	0	0	0	0	0
Contingency						
571010 Contingency	0	0	705,484	1,282,038	1,282,038	1,282,038
Total Contingency	0	0	705,484	1,282,038	1,282,038	1,282,038
Ending Fund Balance						
573020 Capital Improvement Reserves	0	0	5,723,700	1,598,051	1,598,051	1,598,051
Total Ending Fund Balance	0	0	5,723,700	1,598,051	1,598,051	1,598,051
<b>Total FND 455 Facility Renovation</b>	<b>3,714,738</b>	<b>635,420</b>	<b>18,074,937</b>	<b>23,048,153</b>	<b>23,048,153</b>	<b>23,048,153</b>



MARION COUNTY FY 2016-17 BUDGET  
APPENDIX A  
BOARD RESOLUTION ADOPTING THE BUDGET AND IMPOSING TAX

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Commissioners hereby imposes taxes for 2016-2017 as categorized  
below:

General Government Limitation

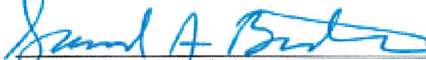
General Fund Permanent Rate      \$3.0252 per \$1,000

DATED at Salem, Oregon, this 22<sup>nd</sup> day of June 2016.

MARION COUNTY BOARD OF COMMISSIONERS



Chair



Commissioner



Commissioner

**MARION COUNTY FY 2016-17 BUDGET**  
**APPENDIX A**  
**BOARD RESOLUTION ADOPTING THE BUDGET AND IMPOSING TAX**

**MARION COUNTY**  
 Fiscal Year 2016-17 Adopted Budget  
 Attachment to Resolution No. \_\_\_\_\_  
 June 22, 2016

	Appropriated Budget July 1, 2016	Unappropriated Budget July 1, 2016	Fund Total July 1, 2016
<b>GENERAL FUND</b>			
Assessor's Office	\$ 5,796,173		
County Clerk's Office	2,533,372		
Community Services	641,368		
District Attorney's Office	8,611,359		
Justice Court	883,244		
Juvenile	10,184,698		
Sheriff's Office	38,853,496		
Treasurer's Office	420,760		
Non Departmental:			
Materials and Services	2,489,567		
Special Payments	30,000		
Transfers Out	11,166,497		
Contingency	1,229,798		
Unappropriated Ending Fund Balance		\$ 5,633,268	
<b>Total</b>	<b>\$ 82,840,332</b>	<b>\$ 5,633,268</b>	<b>\$ 88,473,600</b>
<b>BLOCK GRANT FUND</b>			
Contingency	\$ 1,262		
<b>Total</b>	<b>\$ 1,262</b>	<b>\$ -</b>	<b>\$ 1,262</b>
<b>BUILDING INSPECTION FUND</b>			
Public Works	\$ 2,500,269		
Contingency	245,000		
Unappropriated Ending Fund Balance		\$ 1,536,285	
<b>Total</b>	<b>\$ 2,745,269</b>	<b>\$ 1,536,285</b>	<b>\$ 4,281,554</b>
<b>CAPITAL BUILDING AND EQUIPMENT FUND</b>			
Unappropriated Reserves	\$ -	\$ 292,900	
<b>Total</b>	<b>\$ -</b>	<b>\$ 292,900</b>	<b>\$ 292,900</b>
<b>CAPITAL IMPROVEMENT PROJECTS FUND</b>			
Non-Departmental: Capital Outlay	\$ 3,054,611		
Contingency	1,360,277		
<b>Total</b>	<b>\$ 4,414,888</b>	<b>\$ -</b>	<b>\$ 4,414,888</b>
<b>CENTRAL SERVICES FUND</b>			
Board of Commissioners' Office	\$ 2,445,028		
Business Services	6,862,205		
Finance	2,420,228		
Information Technology	9,213,619		
Legal	1,388,214		
Non-Departmental: Materials and Services	159,632		
<b>Total</b>	<b>\$ 22,488,926</b>	<b>\$ -</b>	<b>\$ 22,488,926</b>
<b>CHILD SUPPORT FUND</b>			
District Attorney's Office	\$ 1,619,612		
<b>Total</b>	<b>\$ 1,619,612</b>	<b>\$ -</b>	<b>\$ 1,619,612</b>

MARION COUNTY FY 2016-17 BUDGET  
APPENDIX A  
BOARD RESOLUTION ADOPTING THE BUDGET AND IMPOSING TAX

**MARION COUNTY**  
Fiscal Year 2016-17 Adopted Budget  
Attachment to Resolution No. \_\_\_\_\_  
June 22, 2016

	Appropriated Budget July 1, 2016	Unappropriated Budget July 1, 2016	Fund Total July 1, 2016
<b>COMMUNITY CORRECTIONS FUND</b>			
Sheriff's Office	\$ 12,123,288		
Transfers Out	3,757,582		
Contingency	130,153		
<b>Total</b>	<b>\$ 16,011,023</b>	<b>\$ -</b>	<b>\$ 16,011,023</b>
<b>COMMUNITY SERVICES GRANTS FUND</b>			
Community Services	\$ 173,148		
Contingency	25,568		
Unappropriated Ending Fund Balance	-	\$ 56,965	
<b>Total</b>	<b>\$ 198,716</b>	<b>\$ 56,965</b>	<b>\$ 255,681</b>
<b>COUNTY CLERK RECORDS FUND</b>			
Clerk's Office	\$ 136,157		
<b>Total</b>	<b>\$ 136,157</b>	<b>\$ -</b>	<b>\$ 136,157</b>
<b>COUNTY FAIR FUND</b>			
Community Services	\$ 382,740		
Contingency	83,004		
<b>Total</b>	<b>\$ 465,744</b>	<b>\$ -</b>	<b>\$ 465,744</b>
<b>COUNTY SCHOOLS FUND</b>			
Special Payments	\$ 333,300		
<b>Total</b>	<b>\$ 333,300</b>	<b>\$ -</b>	<b>\$ 333,300</b>
<b>CRIMINAL JUSTICE ASSESSMENT FUND</b>			
Non-Departmental: Materials and Services	\$ 341,665		
Transfers Out	420,000		
Contingency	100,000		
Unappropriated Ending Fund Balance		\$ 718,523	
<b>Total</b>	<b>\$ 861,665</b>	<b>\$ 718,523</b>	<b>\$ 1,580,188</b>
<b>DEBT SERVICE FUND</b>			
Debt Service	\$ 7,392,387		
Unappropriated Ending Fund Balance		\$ 639,093	
<b>Total</b>	<b>\$ 7,392,387</b>	<b>\$ 639,093</b>	<b>\$ 8,031,480</b>
<b>DISTRICT ATTORNEY GRANTS FUND</b>			
District Attorney's Office	\$ 1,166,126		
Contingency	245,534		
<b>Total</b>	<b>\$ 1,411,660</b>	<b>\$ -</b>	<b>\$ 1,411,660</b>
<b>DOG CONTROL FUND</b>			
Community Services	\$ 1,357,979		
Contingency	13,600		
<b>Total</b>	<b>\$ 1,371,579</b>	<b>\$ -</b>	<b>\$ 1,371,579</b>
<b>ENVIRONMENTAL SERVICES FUND</b>			
Public Works	\$ 21,011,246		
Debt Service	88,213		
Contingency	1,782,006		
Unappropriated Ending Fund Balance		\$ 6,827,794	
<b>Total</b>	<b>\$ 22,881,465</b>	<b>\$ 6,827,794</b>	<b>\$ 29,709,259</b>

MARION COUNTY FY 2016-17 BUDGET  
APPENDIX A  
BOARD RESOLUTION ADOPTING THE BUDGET AND IMPOSING TAX

**MARION COUNTY**

Fiscal Year 2016-17 Adopted Budget

Attachment to Resolution No. \_\_\_\_\_

June 22, 2016

	Appropriated Budget July 1, 2016	Unappropriated Budget July 1, 2016	Fund Total July 1, 2016
<b>FACILITY RENOVATION FUND</b>			
Non-Departmental: Capital Outlay	\$ 20,168,064		
Contingency	1,282,038		
Unappropriated Ending Fund Balance		\$ 1,598,051	
<b>Total</b>	<b>\$ 21,450,102</b>	<b>\$ 1,598,051</b>	<b>\$ 23,048,153</b>
<b>FLEET MANAGEMENT FUND</b>			
Public Works	\$ 1,669,747		
Contingency	160,000		
Unappropriated Ending Fund Balance		\$ 1,545,184	
<b>Total</b>	<b>\$ 1,829,747</b>	<b>\$ 1,545,184</b>	<b>\$ 3,374,931</b>
<b>HEALTH FUND</b>			
Health	\$ 54,533,173		
Transfers Out	431,677		
Contingency	5,097,729		
Unappropriated Ending Fund Balance		\$ 10,809,067	
<b>Total</b>	<b>\$ 60,062,579</b>	<b>\$ 10,809,067</b>	<b>\$ 70,871,646</b>
<b>INMATE WELFARE FUND</b>			
Sheriff's Office	\$ 206,596		
Contingency	48,102		
Ending Fund Balance	-	\$ 264,578	
<b>Total</b>	<b>\$ 254,698</b>	<b>\$ 264,578</b>	<b>\$ 519,276</b>
<b>JUVENILE GRANTS FUND</b>			
Juvenile	\$ 3,312,944		
Contingency	444,402		
<b>Total</b>	<b>\$ 3,757,346</b>	<b>\$ -</b>	<b>\$ 3,757,346</b>
<b>LAND USE PLANNING FUND</b>			
Public Works	\$ 938,409		
Contingency	20,000		
<b>Total</b>	<b>\$ 958,409</b>	<b>\$ -</b>	<b>\$ 958,409</b>
<b>LAW LIBRARY FUND</b>			
Legal	\$ 284,186		
Contingency	31,576		
Unappropriated Ending Fund Balance		\$ 543,563	
<b>Total</b>	<b>\$ 315,762</b>	<b>\$ 543,563</b>	<b>\$ 859,325</b>
<b>LOTTERY AND ECONOMIC DEVELOPMENT FUND</b>			
Community Services	\$ 1,903,446		
Debt Service	552,064		
Transfers Out	324,000		
Contingency	243,572		
Unappropriated Ending Fund Balance		\$ 161,549	
<b>Total</b>	<b>\$ 3,023,082</b>	<b>\$ 161,549</b>	<b>\$ 3,184,631</b>

MARION COUNTY FY 2016-17 BUDGET  
APPENDIX A  
BOARD RESOLUTION ADOPTING THE BUDGET AND IMPOSING TAX

**MARION COUNTY**  
Fiscal Year 2016-17 Adopted Budget  
Attachment to Resolution No. \_\_\_\_\_  
June 22, 2016

	Appropriated Budget July 1, 2016	Unappropriated Budget July 1, 2016	Fund Total July 1, 2016
<b>NON-DEPARTMENTAL GRANTS FUND</b>			
Transfers Out	\$ 129,908		
Contingency	100,000		
Unappropriated Ending Fund Balance		\$ 404,075	
<b>Total</b>	<b>\$ 229,908</b>	<b>\$ 404,075</b>	<b>\$ 633,983</b>
<b>PARKS FUND</b>			
Public Works	\$ 389,359		
Contingency	32,000		
Unappropriated Ending Fund Balance		\$ 177,411	
<b>Total</b>	<b>\$ 421,359</b>	<b>\$ 177,411</b>	<b>\$ 598,770</b>
<b>PUBLIC WORKS FUND</b>			
Public Works	\$ 31,637,445		
Contingency	2,869,000		
Unappropriated Ending Fund Balance		\$ 17,367,175	
<b>Total</b>	<b>\$ 34,506,445</b>	<b>\$ 17,367,175</b>	<b>\$ 51,873,620</b>
<b>RAINY DAY FUND</b>			
Unappropriated Reserves		\$ 2,233,000	
<b>Total</b>	<b>\$ -</b>	<b>\$ 2,233,000</b>	<b>\$ 2,233,000</b>
<b>SELF-INSURANCE FUND</b>			
Non-Departmental: Materials and Services	\$ 26,427,146		
Contingency	2,000,000		
Unappropriated Ending Fund Balance		\$ 7,030,284	
<b>Total</b>	<b>\$ 28,427,146</b>	<b>\$ 7,030,284</b>	<b>\$ 35,457,430</b>
<b>SHERIFF GRANTS FUND</b>			
Sheriff's Office	\$ 3,235,078		
Contingency	373,775		
Unappropriated Ending Fund Balance		\$ 128,906	
<b>Total</b>	<b>\$ 3,608,853</b>	<b>\$ 128,906</b>	<b>\$ 3,737,759</b>
<b>STORMWATER MANAGEMENT</b>			
Public Works	\$ 503,263		
Contingency	49,000		
Unappropriated Ending Fund Balance		\$ 729,600	
<b>Total</b>	<b>\$ 552,263</b>	<b>\$ 729,600</b>	<b>\$ 1,281,863</b>
<b>SURVEYOR FUND</b>			
Public Works	\$ 537,257		
Contingency	53,000		
Unappropriated Ending Fund Balance		\$ 1,558,420	
<b>Total</b>	<b>\$ 590,257</b>	<b>\$ 1,558,420</b>	<b>\$ 2,148,677</b>



MARION COUNTY FY 2016-17 BUDGET  
 APPENDIX A  
 BOARD RESOLUTION ADOPTING THE BUDGET AND IMPOSING TAX

**MARION COUNTY**  
 Fiscal Year 2016-17 Adopted Budget  
 Attachment to Resolution No. \_\_\_\_\_  
 June 22, 2016

	Appropriated Budget July 1, 2016	Unappropriated Budget July 1, 2016	Fund Total July 1, 2016
<b>TAX TITLE LAND SALES FUND</b>			
Non-Departmental: Materials and Services	\$ 24,922		
Special Payments	206,025		
Transfers Out	46,247		
Contingency	12,000		
Unappropriated Ending Fund Balance		83,169	
<b>Total</b>	<b>\$ 289,194</b>	<b>\$ 83,169</b>	<b>\$ 372,363</b>
<b>TRAFFIC SAFETY TEAM FUND</b>			
Sheriff's Office	\$ 2,095,506		
Transfers Out	100,000		
<b>Total</b>	<b>\$ 2,195,506</b>	<b>\$ -</b>	<b>\$ 2,195,506</b>
<b>TOTAL ALL FUNDS</b>			
Total Appropriations, All Funds	\$ 327,646,641	\$ -	\$ -
Total Unappropriated and Reserve Amounts, All Funds		60,338,860	
Total Budget			387,985,501
<b>Total</b>	<b>\$ 327,646,641</b>	<b>\$ 60,338,860</b>	<b>\$ 387,985,501</b>

MARION COUNTY FY 2016-17 BUDGET  
APPENDIX A  
BOARD RESOLUTION ADOPTING THE BUDGET AND IMPOSING TAX

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MARION COUNTY FY 2016-17 BUDGET  
APPENDIX B  
PUBLIC NOTICE OF BUDGET COMMITTEE MEETING

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**PUBLIC NOTICE**

**NOTICE OF BUDGET COMMITTEE MEETING**

A public meeting of the Budget Committee of Marion County, State of Oregon, to discuss the budget for the fiscal year July 1, 2016 to June 30, 2017 will be held at Courthouse Square, Senator Hearing Room, 555 Court St. NE, Salem, Oregon. The first meeting will take place on June 2, 2016 at 9:30 am. The purpose of this meeting is to receive the budget message. Public comment will be taken at 5:15 pm. A second meeting will be held on June 6, 2016 to receive additional budget information, deliberate and approve the budget. Public comment will be taken at 8:45 am. Any person may appear at the meeting and discuss the proposed budget. A copy of the budget document may be inspected or obtained on or after June 2, 2016 at the Board of Commissioners' Office, Room 5232, Courthouse Square, 555 Court Street, Salem, between the hours of 8:00 am and 5:00 pm, or on the Marion County Internet website at [www.co.marion.or.us](http://www.co.marion.or.us).

Statesman Journal May 27, 2016

MARION COUNTY FY 2016-17 BUDGET  
APPENDIX B  
PUBLIC NOTICE OF BUDGET COMMITTEE MEETING

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**MARION COUNTY FY 2016-17 BUDGET  
APPENDIX C  
PUBLIC NOTICE OF BUDGET HEARING**

**PUBLIC NOTICE**

**NOTICE OF BUDGET HEARING**

A public meeting of the Marion County Board of Commissioners will be held on June 22, 2016 at 9:00 am at the Senator Hearing Room, 555 Court St. NE, Salem, Oregon. The purpose of this meeting is to discuss the budget for the fiscal year beginning July 1, 2016 as approved by the Marion County Budget Committee. A summary of the budget is presented below. A copy of the budget may be inspected or obtained at the Board of Commissioners' Office, Room 5232, Courthouse Square, 555 Court St. NE, Salem, between the hours of 8:00 am and 5:00 pm or online at [www.co.marion.or.us](http://www.co.marion.or.us). This budget is for an annual budget period. This budget was prepared on a basis of accounting that is the same as the preceding year.

Contact:	Telephone:	Email:
Kevin Cameron, Chair	503-588-5212	Commissioners@co.marion.or.us
Board of Commissioners		

**FINANCIAL SUMMARY - RESOURCES**

<b>TOTAL OF ALL FUNDS</b>	<b>Actual Amount 2014-15</b>	<b>Adopted Budget This Year 2015-16</b>	<b>Approved Budget Next Year 2016-17</b>
Beginning Fund Balance/Net Working Capital	103,210,200	114,331,471	103,188,959
Fees, Licenses, Permits, Fines, Assessments & Other Service Charges	67,364,591	73,299,312	73,614,979
Federal, State and all Other Grants, Gifts, Allocations and Donations	94,978,197	87,765,445	88,501,750
Revenue from Bonds and Other Debt	0	5,000,000	9,950,000
Interfund Transfers / Internal Service Reimbursements	41,743,668	48,653,703	42,128,629
All Other Resources Except Current Year Property Taxes	4,901,585	4,406,334	4,080,684
Current Year Property Taxes Estimated to be Received	60,078,181	62,478,406	66,520,500
<b>Total Resources</b>	<b>372,276,422</b>	<b>395,934,671</b>	<b>387,985,501</b>

**FINANCIAL SUMMARY - REQUIREMENTS BY OBJECT CLASSIFICATION**

Personnel Services	121,056,644	136,287,225	140,373,214
Materials and Services	100,486,690	108,362,655	109,994,636
Capital Outlay	9,896,540	28,901,936	34,268,495
Debt Service	6,654,533	7,549,229	8,032,664
Interfund Transfers	19,112,727	23,684,205	16,375,911
Contingencies	0	20,620,809	18,032,396
Special Payments	656,003	3,473,419	569,325
Unappropriated Ending Balance and Reserved for Future Expenditure	0	67,055,193	60,338,860
<b>Total Requirements</b>	<b>257,863,137</b>	<b>395,934,671</b>	<b>387,985,501</b>

**Operational Efficiency and**

Quality Service	41,171,358	55,057,611	52,783,843
FTE	226	230	230

Operational Efficiency and Quality Service is encompassed in general government and central service departments' programs including non-departmental programs. In the general government area, the budget for the Assessor's Office is \$5.8 million and 51 FTE to continue property appraisal and tax assessment. The Clerk's Office budget is \$2.7 million and 13.5 FTE for recording, licensing, elections, Board of Property Tax Appeals, and archives services. The Treasurer's Office budget is \$0.4 million and 2.5 FTE to continue its treasury services. Other budgeted General Fund costs totaling \$11.1 million include transfers to other county government operating activities and transfers to capital funds. Also budgeted is \$2.5 million for contributions to outside agencies such as the state's water master and predatory animal programs, funds for performance and organizational audits, management and other expert consulting, outside legal counsel, and other Board of Commissioners directed activities. The contingency and unappropriated ending General Fund balance total budget is \$6.9 million which is a budget increase of \$1.4 million. In the central services area, the Board of Commissioners' budget is \$2.4 million and 15 FTE. The Business Services budget is \$6.9 million and 62 FTE. The Finance budget is \$2.4 million and 18.8 FTE. The Information Technology budget is \$9.2 million and 57 FTE. The Legal Counsel budget totals \$2.2 million and 10.4 FTE including the Law Library. A non-departmental business enterprise enhancement program for information technology related financial management system improvements budget is \$0.2 million. Overall the central services budget increased \$0.76 million.

Growth and Infrastructure	22,588,153	37,086,965	35,547,992
FTE	54	57	54

The Growth and Infrastructure budget consists of the \$29.7 million Environmental Services program which includes solid waste management and recycling, the \$0.6 million County Parks program, the \$1.0 million Land Use Planning program, and the \$4.3 million Building Inspection program, all managed by the Public Works Department. The Parks and Land Use Planning

**MARION COUNTY FY 2016-17 BUDGET  
APPENDIX C  
PUBLIC NOTICE OF BUDGET HEARING**

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budgets will remain unchanged. The Building Inspection budget will increase \$0.5 million. The Environmental Services budget will decrease \$2.0 million and 7% which drives down the overall budget of Growth and Infrastructure to a \$1.5 million decrease.

Public Safety	76,154,638	86,047,518	87,784,979
FTE	540	546	551

Public Safety is one of the county's highest priorities and it is allocated 78% of General Fund operating expenditures. The Sheriff's Office budget of \$61.3 million and 349.5 FTE includes enforcement, the county jail, parole and probation, and code enforcement. The District Attorney's Office budget is \$11.6 million to fund criminal prosecution, victims of crime assistance, and child support enforcement, utilizing 88.5 FTE. The Juvenile budget of \$13.9 million and 105 FTE provides detention and juvenile alternative programs, case management and counseling. The county Justice Court \$0.9 million budget and 8 FTE is to hear traffic offenses, some misdemeanors, and small civil claims. There is a modest \$1.7 million and 1.9% increase to the total Public Safety budget.

Economic Development	1,920,648	3,556,957	3,650,375
FTE	2	2	3

The Economic Development budget of \$3.2 million and 2 FTE promotes economic development by working with the county's Economic Development Advisory Board and by allocation of the county's state lottery funds for community project grants, business development grants and board designated appropriations. Another economic development activity is the Marion County Fair with a budget at \$0.5 million and 0.5 FTE. Economic Development programs are managed by the Community Services Department.

Transportation and Emergency Management	26,867,072	62,123,342	58,679,091
FTE	134	145	148

The Transportation budget includes roads and bridges maintenance and repair, ferry operations, fleet management, county surveyor, and stormwater management. They are managed by the Public Works Department with a total \$58 million budget and 144 FTE. This includes major roads and bridges construction projects totaling \$7.9 million. The Emergency Management budget is \$0.7 million and 4 FTE and is also managed by Public Works. The program manages natural disasters such as floods, landslides, high winds, severe winter storms, and earthquakes through an Emergency Operations Center and coordinates emergency planning and drills with local, state and federal partners. There is a net budget decrease of \$4.1 million, primarily in roads and bridges capital projects whose total dollars allocated tend to vary significantly year-to-year.

Health and Community Services	54,402,953	75,096,780	73,140,274
FTE	402	433	442

The Health budget totals \$70.9 million and 424 FTE. Services include developmental disabilities, both children and adult behavioral health, community and provider services, drug treatment, acute psychiatric and mental health diversion, public health, WIC (women, infant and children), environmental health, and vital statistics. The Community Services Department budget for community services activities totals \$2.3 million and 18 FTE. Community services activities include operating a dog shelter, the provision of professional staff support to the Children and Families Commission, and mobilizing community resources to match societal issues. The total health and community services budget decrease of \$2 million is largely due to declines in funding for health community and provider services and the Women, Infants and Children (WIC) program.

Capital	3,437,015	28,804,375	27,755,941
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The Capital budget accounts for the acquisition, construction or remediation of major capital facilities, equipment or other fixed assets, excluding Public Works Department roads and bridges. Major projects funded for FY 16-17 include \$2.6 million for Health Building improvements, \$6.3 million for Juvenile Campus administration building renovation and a new courtroom; \$4.3 million for Sheriff Central District Office construction, \$7.3 million for a Sheriff Parole and Probation new building; \$1.8 million for Work Release Center roof replacement and HVAC system improvements; \$2.9 million for countywide equipment and software; \$0.1 million for other smaller capital projects; \$2.4 million is set aside for continuation of major projects in future fiscal years and to meet unanticipated current project needs. Amounts budgeted vary widely from year-to-year as the type and scope of major projects change.

Non-Departmental / Non-Operating	31,321,300	48,161,123	48,643,006
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Non-Operating activities are not assigned to specific department budgets. Budgeted requirements include \$35.5 million for a Self-Insurance program which pays the cost of county insurance programs; debt service which is comprised of \$4.8 million for Public Employee Retirement System debt service, \$1.6 million for capital improvement loans debt service, and \$1.6 million for Courthouse Square debt service; \$1.6 million for a Criminal Justice Assessment Fund; \$0.6 million for non-departmental grants; \$0.4 million for a Tax Title Land Sales program; \$2.2 million for a Rainy Day Reserve; and \$0.3 million for a County Schools Fund. The major increases are \$1.1 million for the Self-Insurance program and \$0.3 million for debt service. Partially offsetting the increases are decreases of \$0.4 million for County Schools and \$0.6 million all other non-departmental activities.

Total Requirements	257,863,137	395,934,671	387,985,501
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MARION COUNTY FY 2016-17 BUDGET  
 APPENDIX C  
 PUBLIC NOTICE OF BUDGET HEARING

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<b>Total FTE</b>	1,358	1,413	1,428
	<b>PROPERTY TAX LEVIES</b>		
	Rate or Amount Imposed <u>2014-15</u>	Rate or Amount Imposed <u>This Year 2015-16</u>	Rate or Amount Approved <u>Next Year 2016-17</u>
Permanent Rate Levy (rate limit 3.0252 per \$1,000)	3.0252	3.0252	3.0252
Local Option Levy Levy For General Obligation Bonds			
	<b>STATEMENT OF INDEBTEDNESS</b>		
<b>LONG TERM DEBT</b>	Estimated Debt Outstanding <u>on July 1.</u>	Estimated Debt Authorized, But <u>Not Incurred on July 1</u>	
General Obligation Bonds			
Other Bonds	\$47,188,621		
Other Borrowings	\$9,075,343		\$9,950,000
<b>Total</b>	<b>\$56,263,964</b>		<b>\$9,950,000</b>
		Statesman Journal June 17, 2016	

MARION COUNTY FY 2016-17 BUDGET  
APPENDIX C  
PUBLIC NOTICE OF BUDGET HEARING

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MARION COUNTY FY 2016-17 BUDGET

APPENDIX D

NOTICE OF PROPERTY TAX AND CERTIFICATION OF INTENT TO IMPOSE

**Notice of Property Tax and Certification of Intent to Impose a Tax, Fee, Assessment or Charge on Property**

**FORM LB-50  
2016-2017**

To assessor of Marion County

Check here if this is an amended form.

- Be sure to read instructions in the Notice of Property Tax Levy Forms and Instruction booklet

The Marion County has the responsibility and authority to place the following property tax, fee, charge or assessment on the tax roll of Marion County. The property tax, fee, charge or assessment is categorized as stated by this form.

Mailing Address of District: P.O. Box 14500 City: Salem State: OR ZIP code: 97301 Date: June 22, 2016  
 Contact Person: Kevin Cameron Title: Chair Daytime Telephone: 503-588-5212 Contact Person E-Mail: commissioners@co.marion.or.us

**CERTIFICATION** - You must check one box if your district is subject to Local Budget Law.

- The tax rate or levy amounts certified in Part I are within the tax rate or levy amounts approved by the budget committee.
- The tax rate or levy amounts certified in Part I were changed by the governing body and republished as required in ORS 294.456.

**PART I: TAXES TO BE IMPOSED**

		Subject to General Government Limits		
		Rate -or- Dollar Amount		
1.	Rate per \$1,000 or Total dollar amount levied (within permanent rate limit) . . . . .	1	3.0252	
2.	Local option operating tax . . . . .	2		
3.	Local option capital project tax . . . . .	3		
4.	City of Portland Levy for pension and disability obligations . . . . .	4		Excluded from Measure 5 Limits Dollar Amount of Bond Levy
5a.	Levy for bonded indebtedness from bonds approved by voters prior to October 6, 2001 . . . . .	5a.		
5b.	Levy for bonded indebtedness from bonds approved by voters on or after October 6, 2001 . . . . .	5b.		
5c.	Total levy for bonded indebtedness not subject to Measure 5 or Measure 50 (total of 5a + 5b) . . . . .	5c.		0

**PART II: RATE LIMIT CERTIFICATION**

6.	Permanent rate limit in dollars and cents per \$1,000 . . . . .	6	3.0252
7.	Election date when your new district received voter approval for your permanent rate limit . . . . .	7	
8.	Estimated permanent rate limit for newly merged/consolidated district . . . . .	8	

**PART III: SCHEDULE OF LOCAL OPTION TAXES** - Enter all local option taxes on this schedule. If there are more than two taxes, attach a sheet showing the information for each.

Purpose (operating, capital project, or mixed)	Date voters approved local option ballot measure	First tax year levied	Final tax year to be levied	Tax amount -or- rate authorized per year by voters

**Part IV. SPECIAL ASSESSMENTS, FEES AND CHARGES**

Description	Subject to General Government Limitation	Excluded from Measure 5 Limitation
1		
2		

If fees, charges, or assessments will be imposed on specific property within your district, you must attach a complete listing of properties, by assessor's account number, to which fees, charges, or assessments will be imposed. Show the fees, charges, or assessments uniformly imposed on the properties. If these amounts are not uniform, show the amount imposed on each property.

The authority for putting these assessments on the roll is ORS \_\_\_\_\_ (Must be completed if you have an entry in Part IV)

MARION COUNTY FY 2016-17 BUDGET  
APPENDIX D  
NOTICE OF PROPERTY TAX AND CERTIFICATION OF INTENT TO IMPOSE

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MARION COUNTY FY 2016-17 BUDGET  
APPENDIX E  
CONTINGENCY, RESERVES AND ENDING FUND BALANCE

**Budgeted Contingency, Reserve and Unappropriated Ending Fund Balance**  
FY 2016-17

	Contingency	Unappropriated Reserves	Ending Fund Balance (EFB)	Total Revenues (less NWC)	Contingency, Reserves and EFB % of Total General Fund Revenue
General Fund	1,229,798	-	5,633,268	80,950,251	
Rainy Day Fund		2,233,000	-	-	
<b>Total</b>	<b>1,229,798</b>	<b>2,233,000</b>	<b>5,633,268</b>	<b>80,950,251</b>	<b>11.2%</b>
	1.5%	2.8%	7.0%		

<u>Funds</u>	Contingency	Unappropriated Reserves	Ending Fund Balance	Total Budget	Contingency, Reserves & EFB as % of Total Budget
Block Grant	1,262	-	-	1,262	100.0%
Building Inspection	245,000	-	1,536,285	4,281,554	41.6%
Capital Building and Equipment	-	292,900	-	292,900	100.0%
Capital Improvement Projects	1,360,277	-	-	4,414,888	30.8%
Central Services	-	-	-	22,488,926	0.0%
Child Support	-	-	-	1,619,612	0.0%
Community Corrections	130,153	-	-	16,011,023	0.8%
Community Services Grants	25,568	-	56,965	255,681	32.3%
County Clerk Records	-	-	-	136,157	0.0%
County Fair	83,004	-	-	465,744	17.8%
County Schools	-	-	-	333,300	0.0%
Criminal Justice Assessment	100,000	-	718,523	1,580,188	51.8%
Debt Service	-	-	639,093	8,031,480	8.0%
District Attorney Grants	245,534	-	-	1,411,660	17.4%
Dog Control	13,600	-	-	1,371,579	1.0%
Environmental Services	1,782,006	-	6,827,794	29,709,259	29.0%
Facility Renovation	1,282,038	-	1,598,051	23,048,153	12.5%
Fleet Management	160,000	-	1,545,184	3,374,931	50.5%
General Fund	1,229,798	-	5,633,268	88,473,600	7.8%
Health	5,097,729	-	10,809,067	70,871,646	22.4%
Inmate Welfare	48,102	-	264,578	519,276	60.2%
Juvenile Grants	444,402	-	-	3,757,346	11.8%
Land Use Planning	20,000	-	-	958,409	2.1%
Law Library	31,576	-	543,563	859,325	66.9%
Lottery and Economic Development	243,572	-	161,549	3,184,631	12.7%
Non-Departmental Grants	100,000	-	404,075	633,983	79.5%
Parks	32,000	-	177,411	598,770	35.0%
Public Works	2,869,000	-	17,367,175	51,873,620	39.0%
Rainy Day	-	2,233,000	-	2,233,000	100.0%
Self-Insurance	2,000,000	-	7,030,284	35,457,430	25.5%
Sheriff Grants	373,775	-	128,906	3,737,759	13.4%
Stormwater Management	49,000	-	729,600	1,281,863	60.7%
Surveyor	53,000	-	1,558,420	2,148,677	75.0%
Tax Title Land Sales	12,000	-	83,169	372,363	25.6%
Traffic Safety Team	-	-	-	2,195,506	0.0%
<b>Total</b>	<b>18,032,396</b>	<b>2,525,900</b>	<b>57,812,960</b>	<b>387,985,501</b>	<b>20.2%</b>

MARION COUNTY FY 2016-17 BUDGET  
APPENDIX E  
CONTINGENCY, RESERVES AND ENDING FUND BALANCE

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MARION COUNTY FY 2016-17 BUDGET  
APPENDIX F  
POSITIONS BY TITLE AND SALARY RANGE BY DEPARTMENT

**Marion County - Budget Positions, FTE, Minimum and Maximum Salaries, and Total Salaries**

By Department

FY 2016-17 - Board of Commissioners Adopted Stage

Position	Grade	FTE	Min Salary	Max Salary	Total Salary
<b>Department: Assessor's Office</b>					
Administrative Services Manager	A25 A	1.00	\$52,250	\$81,598	\$77,168
Appraisal Section Supervisor	A24 A	3.00	\$49,774	\$77,813	\$205,391
Assessment Clerk	C44 A	5.00	\$31,512	\$48,318	\$223,268
Assessment Clerk Sr	C45 A	3.00	\$32,926	\$50,461	\$145,830
Assessor	X51 A	1.00	\$93,038	\$100,194	\$93,038
Cartographer/GIS Techician	C48 A	1.00	\$37,544	\$57,554	\$48,757
Cartographer/GIS Technician Sr	C50 A	1.00	\$41,122	\$63,045	\$55,602
Chief Deputy Assessor/Tax Collector	A28 A	1.00	\$60,611	\$94,661	\$77,584
Deed Clerk	C44 A	3.00	\$31,512	\$48,318	\$130,926
Department Specialist 3	C44 A	2.00	\$31,512	\$48,318	\$77,135
Department Specialist 3 (Data Collector)	C44 A	1.00	\$31,512	\$48,318	\$32,739
Department Specialist 4	C47 A	1.00	\$36,005	\$55,224	\$52,603
Personal Property Appraisal Tech	C46 A	3.00	\$34,507	\$52,915	\$139,462
Property Appraiser 2	C50 A	15.00	\$41,122	\$63,045	\$807,697
Property Appraiser Sr	C52 A	4.00	\$45,302	\$69,534	\$232,500
Sales Data Analyst 2	C50 A	1.00	\$41,122	\$63,045	\$55,078
Sales Data Analyst 3	C52 A	1.00	\$45,302	\$69,534	\$63,773
Tax Clerk	C43 A	2.00	\$30,160	\$46,280	\$79,476
Tax Clerk Sr	C48 A	1.00	\$37,544	\$57,554	\$57,554
Tax Office Supervisor	A24 A	1.00	\$49,774	\$77,813	\$73,570
<b>Assessor's Office FTE Total:</b>		<b>51.00</b>			
<b>Department: Board of Commissioners Office</b>					
Administrative Services Manager	A25 A	1.00	\$52,250	\$81,598	\$69,992
Business Systems Analyst	G27 A	1.00	\$57,574	\$90,126	\$85,197
Chief Administrative Officer	M43 A	1.00	\$122,200	\$180,544	\$171,954
County Commissioner	Y50 A	3.00	\$84,968	\$84,968	\$254,904
County Public Information Coordinator	G26 A	1.00	\$54,933	\$85,738	\$76,579
Department Specialist 3	H44 A	3.00	\$31,512	\$48,318	\$120,510
Deputy County Administrative Officer	M39 A	1.00	\$93,330	\$148,491	\$137,883
Management Analyst 2	C44 A	2.00	\$31,512	\$48,318	\$136,739
Policy Analyst	G26 A	1.00	\$54,933	\$85,738	\$70,574
Senior Policy Analyst	G28 A	1.00	\$60,611	\$94,661	\$89,502
<b>Board of Commissioners Office FTE Total:</b>		<b>15.00</b>			
<b>Department: Business Services</b>					
Accounting Specialist	C46 A	1.00	\$34,507	\$52,915	\$48,547
Administrative Assistant	H47 A	1.00	\$36,005	\$55,224	\$53,186
Benefits and Risk Manager	A29 A	1.00	\$63,523	\$99,299	\$90,064
Building Maintenance Specialist	C46 A	9.00	\$34,507	\$52,915	\$403,262
Building Maintenance Specialist Sr	C49 A	2.00	\$39,333	\$60,362	\$112,803
Business Services Director	M36 A	1.00	\$80,662	\$128,294	\$116,376
Claims Adjuster	G23 A	1.00	\$47,382	\$74,048	\$68,338
Construction Project Coordinator	C53 A	1.00	\$47,486	\$72,925	\$62,571
Contracts Specialist	C50 A	1.00	\$41,122	\$63,045	\$60,254
Custodial Supervisor	A20 A	1.00	\$40,976	\$64,043	\$57,678
Custodial Worker 1	C10 A	14.00	\$24,794	\$38,085	\$451,936

MARION COUNTY FY 2016-17 BUDGET  
APPENDIX F  
POSITIONS BY TITLE AND SALARY RANGE BY DEPARTMENT

**Marion County - Budget Positions, FTE, Minimum and Maximum Salaries, and Total Salaries**

By Department

FY 2016-17 - Board of Commissioners Adopted Stage

Position	Grade	FTE	Min Salary	Max Salary	Total Salary
<b>Department: Business Services</b>					
Custodial Worker 2	C42 A	2.00	\$28,974	\$44,366	\$80,772
Department Specialist 3	C44 A	1.00	\$31,512	\$48,318	\$38,082
Electrician 1	C50 A	2.00	\$41,122	\$63,045	\$117,915
Electrician 2	C53 A	1.00	\$47,486	\$72,925	\$66,893
Facilities Analyst	G26 A	1.00	\$54,933	\$85,738	\$64,043
Facilities Maintenance and Systems Coordinator	C49 A	1.00	\$39,333	\$60,362	\$61,086
Facilities Program Manager	A29 A	1.00	\$63,523	\$99,299	\$90,064
Groundskeeper	C44 A	1.00	\$31,512	\$48,318	\$41,220
Human Resources Analyst	G23 A	1.00	\$47,382	\$74,048	\$63,185
Human Resources Analyst Sr	G27 A	3.00	\$57,574	\$90,126	\$213,112
Human Resources Manager	A29 A	1.00	\$63,523	\$99,299	\$91,684
Human Resources Specialist	C51 A	5.00	\$43,139	\$66,206	\$259,380
Human Resources Specialist (Confidential)	H51 A	3.00	\$43,139	\$66,206	\$173,515
Loss Control Manager	G26 A	1.00	\$54,933	\$85,738	\$81,058
Mail Courier	C41 A	1.00	\$27,518	\$42,266	\$38,314
Maintenance Control Clerk	C15 A	1.00	\$30,805	\$47,299	\$41,288
Maintenance Supervisor	A25 A	1.00	\$52,250	\$81,598	\$66,343
Safety & Wellness Coordinator	G23 A	1.00	\$47,382	\$74,048	\$53,945
Volunteer Services Coordinator	G21 A	1.00	\$43,014	\$67,226	\$62,606
<b>Business Services FTE Total:</b>		<b>62.00</b>			
<b>Department: Clerk's Office</b>					
County Clerk	X52 A	1.00	\$84,448	\$90,938	\$84,448
Department Specialist 4 (Job Share)	C17 B	1.00	\$36,005	\$55,224	\$24,229
Deputy County Clerk 2	C42 A	5.00	\$28,974	\$44,366	\$193,762
Elections and Recording Manager	A26 A	1.00	\$54,933	\$85,758	\$77,792
Elections Clerk	C43 A	2.50	\$30,160	\$46,280	\$85,078
Elections Technician	C45 A	1.00	\$32,926	\$50,461	\$45,781
Records Coordinator	C44 A	1.00	\$31,512	\$48,318	\$44,304
Support Specialist (Non-IT)	F18N A	1.00	\$41,704	\$63,960	\$63,960
<b>Clerk's Office FTE Total:</b>		<b>13.50</b>			
<b>Department: Community Services</b>					
Budget Analyst	C50 A	1.00	\$41,122	\$63,045	\$45,906
Community Services Director	M34 A	1.00	\$73,091	\$116,334	\$86,056
Community Services Program Coordinator	C49 A	1.00	\$39,333	\$60,362	\$42,349
Department Specialist 2	C42 A	2.75	\$28,974	\$44,366	\$95,759
Department Specialist 3	C44 A	2.00	\$31,512	\$48,318	\$79,269
Dog Control Officer	C46 A	2.00	\$34,507	\$52,915	\$88,587
Economic Development Coordinator	C50 A	1.00	\$34,795	\$53,346	\$54,226
Management Analyst 2	C54 A	2.00	\$49,858	\$76,586	\$116,492
Program Coordinator 1	C50 A	0.80	\$41,122	\$63,045	\$38,871
Shelter Manager	A27 A	1.00	\$57,574	\$89,981	\$60,882
Shelter Operations Lead	A23 A	1.00	\$47,382	\$74,048	\$50,274
Shelter Program Specialist	A21 A	1.00	\$43,014	\$67,226	\$50,627
Shelter Technician	C10 A	2.80	\$24,794	\$38,085	\$84,232
Veterinary Technician	C18 A	1.00	\$35,235	\$53,997	\$47,154
<b>Community Services FTE Total:</b>		<b>20.35</b>			

MARION COUNTY FY 2016-17 BUDGET  
APPENDIX F  
POSITIONS BY TITLE AND SALARY RANGE BY DEPARTMENT

**Marion County - Budget Positions, FTE, Minimum and Maximum Salaries, and Total Salaries**

By Department

FY 2016-17 - Board of Commissioners Adopted Stage

Position	Grade	FTE	Min Salary	Max Salary	Total Salary
<b>Department: District Attorney's Office</b>					
Budget Analyst 1	C50 A	1.00	\$41,122	\$63,045	\$57,845
Chief Deputy Medical Examiner	A53 A	1.00	\$50,523	\$78,957	\$74,672
Criminal Investigations Supervisor	A27 A	1.00	\$57,574	\$89,981	\$81,037
DA Administrative Manager	A23 A	1.00	\$47,382	\$74,048	\$70,013
Department Specialist 3	C44 A	0.33	\$31,512	\$48,318	\$15,355
Department Specialist 4	C12 B	1.00	\$28,974	\$44,366	\$37,398
Deputy DA 1	G26 A	7.00	\$54,933	\$85,738	\$444,614
Deputy DA 2	G31 A	7.00	\$69,971	\$109,304	\$574,055
Deputy DA 3	G34 A	12.00	\$81,099	\$126,734	\$1,274,245
District Attorney	X58 A	1.00	\$27,206	\$27,206	\$27,206
Investigator	C25 B	3.60	\$52,354	\$80,309	\$236,440
Investigator (Bilingual)	C25 B	1.00	\$52,354	\$80,309	\$77,335
Legal Assistant Supervisor	A20 A	4.00	\$40,976	\$64,043	\$230,690
Legal Secretary 1	C12 B	10.00	\$28,974	\$44,366	\$370,638
Legal Secretary 1 (Bilingual)	C12 B	2.00	\$28,974	\$44,366	\$75,126
Legal Secretary 2	C14 B	15.00	\$31,512	\$48,318	\$642,906
Support Enforcement Agent 1	C17 B	1.60	\$36,005	\$55,224	\$72,333
Support Enforcement Agent 2	C42 B	1.00	\$42,453	\$65,125	\$62,733
Trial Team Supervisor	A36 A	6.00	\$89,398	\$139,714	\$726,708
Victim Assistance Advocate	C14 B	3.00	\$31,512	\$48,318	\$110,645
Victim Assistance Advocate (Bilingual)	C44 A	1.00	\$31,512	\$48,318	\$34,376
Victim Assistance Advocate (Bilingual)	C14 B	1.00	\$31,512	\$48,318	\$45,220
Victim Assistance Manager	A24 A	1.00	\$49,774	\$77,813	\$70,054
Victim Assistance Program Coordinator	C19 B	5.00	\$39,333	\$60,362	\$277,021
Victim Assistance Program Coordinator (Biling)	C19 B	1.00	\$39,333	\$60,362	\$45,798
<b>District Attorney's Office FTE Total:</b>		<b>88.53</b>			
<b>Department: Finance</b>					
Accountant 2	C51 A	3.00	\$43,139	\$66,206	\$182,719
Accounting Specialist	C46 A	3.00	\$34,507	\$52,915	\$144,463
Budget Analyst Sr	G26 A	1.00	\$54,933	\$85,738	\$81,058
Chief Accountant	G27 A	1.00	\$57,574	\$90,126	\$85,800
Chief Financial Officer	M38 A	1.00	\$88,899	\$141,440	\$119,122
Contracts and Procurement Manager	G26 A	1.00	\$54,933	\$85,738	\$81,661
Contracts and Procurement Specialist	C50 A	1.00	\$41,122	\$63,045	\$57,845
Department Specialist 3	C44 A	1.00	\$31,512	\$48,318	\$43,295
Finance Accounting Manager	A28 A	1.00	\$60,611	\$94,661	\$85,842
Grant/Contracts Compliance Analyst	G24 A	1.80	\$49,774	\$77,813	\$110,805
Payroll Analyst	G22 A	1.00	\$45,094	\$70,470	\$66,602
Payroll Specialist	H50 A	2.00	\$41,122	\$63,045	\$115,814
Property Specialist	C21 A	1.00	\$40,414	\$61,984	\$56,846
<b>Finance FTE Total:</b>		<b>18.80</b>			

MARION COUNTY FY 2016-17 BUDGET  
APPENDIX F  
POSITIONS BY TITLE AND SALARY RANGE BY DEPARTMENT

**Marion County - Budget Positions, FTE, Minimum and Maximum Salaries, and Total Salaries**

By Department

FY 2016-17 - Board of Commissioners Adopted Stage

Position	Grade	FTE	Min Salary	Max Salary	Total Salary
<b>Department: Health</b>					
Accounting Specialist	C46 A	4.00	\$34,507	\$52,915	\$175,188
Administrative Assistant	C47 A	2.00	\$36,005	\$55,224	\$94,149
Administrative Services Manager	A25 A	1.00	\$52,250	\$81,598	\$69,992
Administrative Services Manager Sr	A28 A	1.00	\$60,611	\$94,661	\$90,168
Adult Abuse Investigator	C52 A	4.00	\$45,302	\$69,534	\$238,775
Behavioral Health Aide	C40 A	3.60	\$26,416	\$40,581	\$102,943
Behavioral Health Nurse 1	B68 A	2.90	\$50,170	\$73,299	\$172,423
Breast Feeding Peer Counselor	C42 A	0.80	\$28,974	\$44,366	\$10,463
Breast Feeding Peer Counselor (Bilingual)	C42 A	0.40	\$28,974	\$44,366	\$6,205
Budget Analyst 2	C53 A	1.00	\$47,486	\$72,925	\$66,144
Care Coordinator	C51 A	14.80	\$43,139	\$66,206	\$774,430
Care Coordinator (Bilingual)	C48 A	2.00	\$37,544	\$57,554	\$99,947
Clinical Supervisor	A25 A	16.10	\$52,250	\$81,598	\$1,106,037
Community Coordinator	C49 A	1.00	\$39,333	\$60,362	\$48,859
Contracts Specialist Sr	C53 A	2.00	\$47,486	\$72,925	\$132,288
Department Courier	C41 A	1.00	\$27,518	\$42,266	\$31,533
Department Specialist 1 (Bilingual)	C98 A	3.00	\$24,378	\$37,336	\$103,903
Department Specialist 2	C42 A	20.00	\$28,974	\$44,366	\$726,756
Department Specialist 2 (Bilingual)	C42 A	13.00	\$28,974	\$44,366	\$512,805
Department Specialist 3	C44 A	13.67	\$31,512	\$48,318	\$543,033
Department Specialist 3 (Bilingual)	C44 A	5.00	\$31,512	\$48,318	\$237,479
Department Specialist 4	C47 A	1.00	\$36,005	\$55,224	\$40,851
Departmental Division Director	A30 A	4.00	\$66,747	\$104,291	\$380,620
Developmental Disabilities Assoc 2	C50 A	34.00	\$41,122	\$63,045	\$1,775,807
Developmental Disabilities Assoc 2 (Bilingual)	C50 A	5.00	\$41,122	\$63,045	\$261,088
Developmental Disabilities Associate 2	C51 A	2.00	\$43,139	\$66,206	\$94,058
Developmental Disabilities Specialist 1	C51 A	3.00	\$43,139	\$66,206	\$158,959
Developmental Disabilities Specialist 2	C53 A	2.00	\$47,486	\$72,925	\$123,028
Drug Treatment Assoc 1	C48 A	13.00	\$37,544	\$57,554	\$579,400
Drug Treatment Assoc 1 (Bilingual)	C48 A	4.00	\$37,544	\$57,554	\$217,188
Drug Treatment Assoc 2	C49 A	2.00	\$39,333	\$60,362	\$97,656
Drug Treatment Case Manager	C15 A	12.00	\$30,805	\$47,299	\$442,323
Environmental Health Specialist 2	C21 B	3.00	\$40,443	\$62,069	\$160,170
Environmental Health Specialist 2 (Bilingual)	C21 B	1.00	\$40,443	\$62,069	\$59,091
Environmental Health Specialist 3	C54 A	2.00	\$49,858	\$76,586	\$147,514
Epidemiologist 1	C52 A	1.00	\$45,302	\$69,534	\$55,151
Health Administrator	M38 A	1.00	\$88,899	\$141,440	\$125,070
Health Educator 2	C49 A	3.60	\$39,333	\$60,362	\$151,493
Health Educator 3	C50 A	5.00	\$41,122	\$63,045	\$284,277
Health Educator 3 (Bilingual)	C50 A	1.00	\$41,122	\$63,045	\$66,197
Health Resources Coordinator	C45 A	1.00	\$32,926	\$50,461	\$44,075
Health Team Supervisor	A27 A	2.00	\$57,574	\$89,981	\$148,283
LPN	C45 A	1.00	\$32,926	\$50,461	\$44,075
Management Analyst 1	C51 A	7.00	\$43,139	\$66,206	\$408,861
Medical Billing Specialist	C46 A	3.00	\$34,507	\$52,915	\$149,962



MARION COUNTY FY 2016-17 BUDGET  
APPENDIX F  
POSITIONS BY TITLE AND SALARY RANGE BY DEPARTMENT

**Marion County - Budget Positions, FTE, Minimum and Maximum Salaries, and Total Salaries**

By Department

FY 2016-17 - Board of Commissioners Adopted Stage

Position	Grade	FTE	Min Salary	Max Salary	Total Salary
<b>Department: Health</b>					
Medical Services Supervisor	A25 A	1.00	\$52,250	\$81,598	\$69,992
Mental Health Assoc	C48 A	42.78	\$37,544	\$57,554	\$1,967,450
Mental Health Assoc (Bilingual)	C48 A	8.75	\$37,544	\$57,554	\$410,077
Mental Health Assoc (Job Share/Bilingual)	C48 A	1.00	\$37,544	\$57,554	\$26,757
Mental Health Nurse 2	B70 A	0.60	\$54,683	\$79,914	\$25,130
Mental Health Spec 1	C49 A	2.00	\$39,333	\$60,362	\$107,495
Mental Health Spec 1 (Bilingual)	C49 A	1.00	\$39,333	\$60,362	\$48,070
Mental Health Spec 2	C52 A	54.55	\$45,302	\$69,534	\$2,929,781
Mental Health Spec 2 (Bilingual)	C52 A	10.00	\$45,302	\$69,534	\$612,485
Mental Health Spec 3	C55 A	5.00	\$52,354	\$80,309	\$341,848
Nurse Practitioner (Bilingual)	B74 B	1.00	\$69,118	\$100,922	\$92,662
Nutrition Educator	C46 A	2.00	\$34,507	\$52,915	\$96,512
Nutrition Educator (Bilingual)	C46 A	1.00	\$34,507	\$52,915	\$42,763
Nutrition Specialist	C42 A	0.80	\$28,974	\$44,366	\$24,920
Nutrition Specialist (Bilingual)	C42 A	7.20	\$28,974	\$44,366	\$238,526
Nutritionist	C50 A	1.60	\$41,122	\$63,045	\$78,003
Occupational Therapy Specialist	C52 A	1.00	\$45,302	\$69,534	\$63,045
Office Manager	A21 A	2.00	\$43,014	\$67,226	\$115,648
Office Manager Sr	A25 A	4.00	\$52,250	\$81,598	\$287,688
Peer Support Specialist	C42 A	14.60	\$28,974	\$44,366	\$456,836
Program Coordinator 1	C50 A	1.00	\$41,122	\$63,045	\$54,860
Program Supervisor	A26 A	13.00	\$54,933	\$85,758	\$976,602
Program Van Driver	C42 A	1.40	\$28,974	\$44,366	\$41,622
Public Health Nurse 2	B68 A	9.20	\$50,170	\$73,299	\$541,912
Public Health Nurse 2 (Bilingual)	B68 A	3.00	\$50,170	\$73,299	\$179,001
Public Health Nurse 3	B71 A	2.00	\$57,408	\$83,907	\$155,425
Public Health Nurse 3 (Bilingual)	B71 A	1.00	\$57,408	\$83,907	\$78,012
Public Health Physician	G40 A	0.60	\$108,722	\$169,915	\$61,169
Public Health Worker 1 (Bilingual)	C10 B	2.00	\$26,416	\$40,581	\$57,053
Public Health Worker 3 (Bilingual)	C45 A	3.00	\$32,926	\$50,461	\$121,422
<b>Health FTE Total:</b>		<b>423.95</b>			
<b>Department: Information Technology</b>					
Administrative Assistant	C47 A	1.00	\$36,005	\$55,224	\$50,086
Business Systems Analyst	G27 A	1.00	\$57,574	\$90,126	\$77,251
Computer Forensics Specialist	F22 A	1.00	\$50,107	\$76,835	\$74,027
Database Administrator	F27 A	2.00	\$63,960	\$98,114	\$156,395
Database Administrator-Sr	F28 A	1.00	\$67,142	\$103,022	\$97,413
GIS Analyst 1	F22 A	1.00	\$50,107	\$76,835	\$54,600
GIS Analyst 2	F24 A	2.00	\$55,245	\$84,760	\$140,564
GIS Analyst 3	F25 A	1.00	\$58,032	\$88,982	\$85,696
Info Technology Manager	A32 A	4.00	\$73,486	\$114,920	\$413,847
Info Technology Supervisor	A29 A	1.00	\$63,523	\$99,299	\$90,064
Information Technology Director	M36 A	1.00	\$80,662	\$128,294	\$119,142
IT Project Manager	A30 A	2.00	\$66,747	\$104,291	\$179,394
IT Systems Analyst	F26 A	5.00	\$60,902	\$93,434	\$383,326
Management Analyst 1	C51 A	1.00	\$43,139	\$66,206	\$58,065

MARION COUNTY FY 2016-17 BUDGET  
APPENDIX F  
POSITIONS BY TITLE AND SALARY RANGE BY DEPARTMENT

**Marion County - Budget Positions, FTE, Minimum and Maximum Salaries, and Total Salaries**

By Department

FY 2016-17 - Board of Commissioners Adopted Stage

Position	Grade	FTE	Min Salary	Max Salary	Total Salary
<b>Department: Information Technology</b>					
Network Analyst 2	F25 A	2.00	\$58,032	\$88,982	\$151,320
Network Analyst 3	F27 A	4.00	\$63,960	\$98,114	\$350,948
Programmer Analyst 1	F24 A	1.00	\$55,245	\$84,760	\$61,734
Programmer Analyst 2	F25 A	5.00	\$58,032	\$88,982	\$392,171
Programmer Analyst 3	F28 A	9.00	\$67,142	\$103,022	\$854,551
Support Specialist	F20 A	8.00	\$45,469	\$69,722	\$491,716
Support Technician	F16 A	1.00	\$37,398	\$57,387	\$46,263
Telecommunications Technician	C22 A	2.00	\$42,453	\$65,125	\$119,621
Telecommunications Technician-Sr	C24 A	1.00	\$46,779	\$71,698	\$69,098
<b>Information Technology FTE Total:</b>		<b>57.00</b>			
<b>Department: Justice Court</b>					
Department Specialist 2	C42 A	4.00	\$28,974	\$44,366	\$153,697
Department Specialist 2 (Bilingual)	C42 A	1.00	\$28,974	\$44,366	\$42,239
Department Specialist 3	C44 A	1.00	\$31,512	\$48,318	\$32,739
Justice of the Peace	X57 A	1.00	\$87,547	\$94,286	\$87,547
Office Manager	A21 A	1.00	\$43,014	\$67,226	\$54,458
<b>Justice Court FTE Total:</b>		<b>8.00</b>			
<b>Department: Juvenile</b>					
Accounting Specialist	C46 A	1.00	\$34,507	\$52,915	\$38,932
Administrative Services Manager	A25 A	1.00	\$52,250	\$81,598	\$77,168
Alternative Program Worker 2	C19 A	7.00	\$36,878	\$56,618	\$339,984
Alternative Program Worker 2 (Bilingual)	C19 A	2.00	\$36,878	\$56,618	\$92,860
Alternative Program Worker 3	C21 A	4.00	\$40,414	\$61,984	\$214,978
Alternative Program Worker 3 (Bilingual)	C21 A	1.00	\$40,414	\$61,984	\$56,828
Assistant Juvenile Supervisor	A25 A	3.00	\$52,250	\$81,598	\$203,356
Asst Director of Juvenile Department	A33 A	1.00	\$77,355	\$120,827	\$115,066
Case Aid	C49 A	1.00	\$39,333	\$60,362	\$36,877
Contracts Specialist	C50 A	1.00	\$41,122	\$63,045	\$60,736
Department Specialist 2	C42 A	1.50	\$28,974	\$44,366	\$43,786
Department Specialist 2 (Bilingual)	C42 A	3.00	\$28,974	\$44,366	\$119,674
Department Specialist 3	C44 A	1.00	\$31,512	\$48,318	\$46,530
Department Specialist 3 (Bilingual)	C44 A	1.00	\$31,512	\$48,318	\$44,477
Education Services Advocate	C50 A	2.00	\$41,122	\$63,045	\$108,657
Education Services Advocate (Bilingual)	C50 A	2.00	\$41,122	\$63,045	\$118,872
Family Support Specialist	C52 A	1.00	\$45,302	\$69,534	\$61,286
Family Support Specialist (Bilingual)	C52 A	1.00	\$45,302	\$69,534	\$70,325
Group Worker 2	J19 A	23.25	\$38,002	\$58,323	\$1,227,111
Group Worker 2 (Bilingual)	J19 A	7.00	\$38,002	\$58,323	\$340,876
Group Worker 2 (Job Share)	J19 A	1.00	\$38,002	\$58,323	\$27,956
Group Worker 3	J22 A	1.00	\$43,763	\$67,122	\$64,646
Juvenile Dept Director	M37 A	1.00	\$84,656	\$134,680	\$113,443
Juvenile Detention Supervisor	A29 A	1.00	\$63,523	\$99,299	\$85,155
Juvenile Probation Officer	C52 A	14.00	\$45,302	\$69,534	\$931,366
Juvenile Probation Officer (Bilingual)	C49 A	8.00	\$39,333	\$60,362	\$511,445
Juvenile Program Supervisor	A28 A	5.00	\$60,611	\$94,661	\$424,929

MARION COUNTY FY 2016-17 BUDGET  
APPENDIX F  
POSITIONS BY TITLE AND SALARY RANGE BY DEPARTMENT

**Marion County - Budget Positions, FTE, Minimum and Maximum Salaries, and Total Salaries**

By Department

FY 2016-17 - Board of Commissioners Adopted Stage

Position	Grade	FTE	Min Salary	Max Salary	Total Salary
<b>Department: Juvenile</b>					
Management Analyst 2	C54 A	1.00	\$49,858	\$76,586	\$66,893
Mental Health Spec 2	C52 A	3.88	\$45,302	\$69,534	\$237,714
Office Manager	A21 A	1.00	\$43,014	\$67,226	\$47,937
Program Van Driver	C40 A	0.47	\$26,416	\$40,581	\$7,843
Records Specialist	C44 A	2.00	\$31,512	\$48,318	\$92,307
Youth & Family Counselor	C49 A	1.00	\$39,333	\$60,362	\$55,411
<b>Juvenile FTE Total:</b>		<b>105.10</b>			
<b>Department: Legal</b>					
County Counsel	M38 A	1.00	\$88,899	\$141,440	\$131,331
Hearings Officer Sr	G27 A	1.00	\$57,574	\$90,126	\$85,197
Law Librarian	A24 A	1.00	\$49,774	\$77,813	\$60,648
Legal Counsel-Asst	G27 A	1.00	\$57,574	\$90,126	\$72,010
Legal Counsel-Asst Sr	G33 A	3.00	\$77,355	\$120,827	\$332,823
Legal Department Specialist (Confidential)	H14 A	2.00	\$32,157	\$49,421	\$90,282
Library Assistant	C44 A	0.40	\$31,512	\$48,318	\$6,157
Paralegal	G20 A	1.00	\$40,976	\$64,043	\$60,570
<b>Legal FTE Total:</b>		<b>10.40</b>			
<b>Department: Public Works</b>					
Accounting Specialist	C46 A	3.00	\$34,507	\$52,915	\$152,943
Administration Division Manager	A30 A	1.00	\$66,747	\$104,291	\$76,877
Administrative Assistant (Bilingual)	H47 A	1.00	\$36,005	\$55,224	\$55,845
Administrative Assistant (WC)	C47 A	1.00	\$36,005	\$55,224	\$44,824
Assistant Planner	C49 A	1.00	\$39,333	\$60,362	\$58,178
Associate Planner	C52 A	2.00	\$45,302	\$69,534	\$114,005
Building and Planning Division Manager	A30 A	1.00	\$66,747	\$104,291	\$98,634
Building Inspector 2	C24 A	2.00	\$46,779	\$71,698	\$148,394
Building Plans Examiner 1	C21 A	1.00	\$40,414	\$61,984	\$41,954
Building Plans Examiner 2	C24 A	3.00	\$46,779	\$71,698	\$196,296
Building Plans Examiner Sr	C54 A	1.00	\$49,858	\$76,586	\$71,663
Civil Engineer	A28 A	3.00	\$60,611	\$94,661	\$214,012
Civil Engineering Assoc 1	C54 A	2.00	\$49,858	\$76,586	\$126,522
Civil Engineering Assoc 2	C26 A	6.00	\$54,954	\$84,282	\$407,058
Community Coordinator	C49 A	1.00	\$39,333	\$60,362	\$57,179
Contracts Specialist	C50 A	1.00	\$41,122	\$63,045	\$60,736
County Emergency Manager	A28 A	1.00	\$60,611	\$94,661	\$83,488
County Surveyor	A29 A	1.00	\$63,523	\$99,299	\$93,891
Crew Leader	C49 A	9.00	\$39,333	\$60,362	\$497,450
Department Specialist 2	C42 A	3.00	\$28,974	\$44,366	\$98,187
Department Specialist 2 (Bilingual)	C42 A	1.00	\$28,974	\$44,366	\$42,741
Department Specialist 3	C44 A	5.00	\$31,512	\$48,318	\$188,199
Department Specialist 4	C47 A	1.00	\$36,005	\$55,224	\$53,186
Dispatch Center Coordinator	C44 A	2.00	\$31,512	\$48,318	\$88,712
Electrical Inspector	C24 A	2.00	\$46,779	\$71,698	\$112,569
Electronics Technician 1 - Communications	C50 A	2.00	\$41,122	\$63,045	\$100,527
Electronics Technician 2 - Communications	C52 A	1.00	\$45,302	\$69,534	\$66,976

MARION COUNTY FY 2016-17 BUDGET  
APPENDIX F  
POSITIONS BY TITLE AND SALARY RANGE BY DEPARTMENT

**Marion County - Budget Positions, FTE, Minimum and Maximum Salaries, and Total Salaries**

By Department

FY 2016-17 - Board of Commissioners Adopted Stage

Position	Grade	FTE	Min Salary	Max Salary	Total Salary
<b>Department: Public Works</b>					
Emergency Preparedness Coordinator	G23 A	1.00	\$47,382	\$74,048	\$52,624
Engineering Division Manager	A31 A	1.00	\$69,971	\$109,304	\$103,355
Engineering Tech 1	C47 A	2.00	\$36,005	\$55,224	\$106,372
Engineering Tech 2	C50 A	6.00	\$41,122	\$63,045	\$360,859
Engineering Tech Sr	C52 A	4.00	\$45,302	\$69,534	\$228,010
Environmental Services Division Manager	A30 A	1.00	\$66,747	\$104,291	\$70,595
Environmental Services Operations Supervisor	A25 A	1.00	\$52,250	\$81,598	\$73,507
Environmental Specialist	C52 A	3.00	\$45,302	\$69,534	\$183,148
Ferry Operator	C45 A	5.00	\$32,926	\$50,461	\$205,002
Ferry Operator Relief	C45 A	6.00	\$32,926	\$50,461	\$261,242
Fleet Shop Supervisor	A25 A	1.00	\$52,250	\$81,598	\$68,862
Fleet Specialist	C50 A	1.00	\$41,122	\$63,045	\$52,510
Heavy Equipment Operator	C47 A	5.00	\$36,005	\$55,224	\$250,186
Maintenance Worker	C40 A	15.00	\$26,416	\$40,581	\$476,198
Management Analyst 1	C51 A	1.90	\$43,139	\$66,206	\$96,421
Managerial Accountant	A24 A	1.00	\$49,774	\$77,813	\$60,882
Mechanic	C48 A	8.00	\$37,544	\$57,554	\$392,524
Mechanic-Sr	C50 A	1.00	\$41,122	\$63,045	\$57,179
Medium Equipment Operator	C45 A	32.00	\$32,926	\$50,461	\$1,423,943
Office Manager Sr	A25 A	2.00	\$52,250	\$81,598	\$137,209
Onsite Wastewater Specialist 2	C49 A	2.00	\$39,333	\$60,362	\$109,720
Parts Clerk	C44 A	2.00	\$31,512	\$48,318	\$91,268
Permit Specialist	C45 A	4.80	\$32,926	\$50,461	\$204,290
Plumbing Inspector	C24 A	2.00	\$46,779	\$71,698	\$139,048
Principal Planner	C55 A	1.00	\$52,354	\$80,309	\$77,314
Program Coordinator 1	C50 A	2.00	\$41,122	\$63,045	\$118,581
Project Engineer	G29 A	3.00	\$63,523	\$99,299	\$263,944
Public Works Aide	C98 A	2.00	\$24,378	\$37,336	\$66,037
Public Works Director	M38 A	1.00	\$88,899	\$141,440	\$119,122
Public Works Facility and Svc Dist Supervisor	A24 A	1.00	\$49,774	\$77,813	\$52,645
PW Operations Division Mgr	A31 A	1.00	\$69,971	\$109,304	\$96,476
Right of Way Agent	C52 A	1.00	\$45,302	\$69,534	\$47,029
Road Operations Supervisor	A23 A	5.00	\$47,382	\$74,048	\$339,151
Safety Specialist	G20 A	1.00	\$40,976	\$64,043	\$60,570
Scale Attendant	C40 A	4.30	\$26,416	\$40,581	\$150,056
Senior Planner	C54 A	1.00	\$49,858	\$76,586	\$73,757
Survey Technician 1	C48 A	2.00	\$37,544	\$57,554	\$105,706
Survey Technician 2	C51 A	2.00	\$43,139	\$66,206	\$117,218
Survey Technician 3	C53 A	1.00	\$47,486	\$72,925	\$72,925
Waste Reduction Coordinator	C52 A	1.00	\$45,302	\$69,534	\$52,525
Waste Reduction Coordinator (Bilingual)	C52 A	3.00	\$45,302	\$69,534	\$196,936
Wastewater Operator 1	C46 A	2.00	\$34,507	\$52,915	\$98,798
Wastewater Operator 2	C49 A	1.00	\$39,333	\$60,362	\$63,773
<b>Public Works FTE Total:</b>		<b>202.00</b>			

MARION COUNTY FY 2016-17 BUDGET  
APPENDIX F  
POSITIONS BY TITLE AND SALARY RANGE BY DEPARTMENT

**Marion County - Budget Positions, FTE, Minimum and Maximum Salaries, and Total Salaries**

By Department

FY 2016-17 - Board of Commissioners Adopted Stage

Position	Grade	FTE	Min Salary	Max Salary	Total Salary
<b>Department: Sheriff's Office</b>					
Accounting Clerk	C42 A	1.00	\$28,974	\$44,366	\$31,659
Accounting Specialist	C46 A	2.00	\$34,507	\$52,915	\$94,973
Administrative Assistant	C47 A	2.00	\$36,005	\$55,224	\$108,410
Administrative Assistant (Confidential)	H47 A	1.00	\$36,005	\$55,224	\$50,627
Administrative Services Manager Sr	A28 A	1.00	\$60,611	\$94,661	\$82,520
Administrative Specialist Detective Section	D12 A	1.00	\$34,091	\$48,443	\$44,756
Budget Analyst 1	C50 A	1.00	\$41,122	\$63,045	\$60,736
Budget Analyst 2	C53 A	1.00	\$47,486	\$72,925	\$66,893
Case Aid	C46 A	1.00	\$34,507	\$52,915	\$39,026
Case Aide	C46 A	4.00	\$34,507	\$52,915	\$177,054
Case Aide (Bilingual)	C46 A	1.00	\$34,507	\$52,915	\$50,407
Chief Civil Supervisor	A24 A	1.00	\$49,774	\$77,813	\$70,054
Code Enforcement Aide	C42 A	1.00	\$28,974	\$44,366	\$38,750
Code Enforcement Officer	C51 A	2.00	\$43,139	\$66,206	\$129,275
Community Corrections Educator	C51 A	1.00	\$43,139	\$66,206	\$60,029
Contracts Specialist	C50 A	1.00	\$41,122	\$63,045	\$57,179
Corrections Health Prgm Supervisor	A27 A	1.00	\$57,574	\$89,981	\$85,093
Corrections Nurse	D22 A	9.00	\$53,747	\$78,499	\$693,053
Corrections Nurse (Bilingual)	D22 A	1.00	\$53,747	\$78,499	\$77,077
Department Specialist 2	C42 A	2.00	\$24,517	\$37,541	\$67,810
Department Specialist 3	C44 A	7.00	\$31,512	\$48,318	\$292,349
Department Specialist 3 (Bilingual)	C44 A	2.00	\$31,512	\$48,318	\$97,712
Deputy Sheriff - Institutions	D20 A	91.00	\$51,237	\$72,050	\$6,270,701
Deputy Sheriff - Institutions (Bilingual)	D16 A	6.00	\$40,602	\$58,406	\$384,113
Deputy Sheriff - Enforcement	D20 A	68.00	\$48,797	\$68,619	\$4,740,853
Deputy Sheriff - Enforcement (Bilingual)	D20 A	5.00	\$51,237	\$72,050	\$400,674
Deputy Sheriff - Enforcement Canyon Patrol DP	D20 A	1.00	\$48,797	\$68,619	\$68,862
Deputy Sheriff - P & P - Advanced	E48 A	40.00	\$49,150	\$75,400	\$2,491,083
Deputy Sheriff - P & P - Advanced (Bilingual)	E43 A	4.00	\$41,787	\$64,168	\$269,077
Division Commander	A35 A	3.00	\$85,155	\$133,016	\$350,211
Division Commander - Institution	A35 A	1.00	\$85,155	\$133,016	\$124,789
Employment Integration Specialist	C47 A	1.00	\$36,005	\$55,224	\$50,086
Evidence Officer	D15 A	2.00	\$38,917	\$55,806	\$105,953
Facility Security Aide 1	D11 A	2.00	\$32,594	\$46,197	\$83,643
Facility Security Aide 2	D15 A	5.00	\$40,863	\$58,597	\$277,701
Facility Security Aide 2 (Bilingual)	D15 A	1.00	\$40,863	\$58,597	\$57,097
Lieutenant	A31 A	9.00	\$69,971	\$109,304	\$899,630
Management Analyst 1 (Confidential)	H51 A	1.00	\$43,139	\$66,206	\$60,715
Management Analyst 2	C54 A	1.00	\$49,858	\$76,586	\$62,218
Mental Health and Evaluation Specialist	C54 A	1.00	\$49,858	\$76,586	\$67,232
Office Manager	A21 A	1.00	\$43,014	\$67,226	\$56,950
Office Manager Sr	A25 A	1.00	\$52,250	\$81,598	\$74,027
Office Specialist 2	D09 A	3.50	\$29,869	\$42,432	\$130,017
Office Specialist 2 (Bilingual)	D09 A	1.00	\$29,869	\$42,432	\$42,415
Office Specialist 3	D11 A	1.00	\$32,594	\$46,197	\$38,279

MARION COUNTY FY 2016-17 BUDGET  
APPENDIX F  
POSITIONS BY TITLE AND SALARY RANGE BY DEPARTMENT

**Marion County - Budget Positions, FTE, Minimum and Maximum Salaries, and Total Salaries**

By Department

FY 2016-17 - Board of Commissioners Adopted Stage

Position	Grade	FTE	Min Salary	Max Salary	Total Salary
<b>Department: Sheriff's Office</b>					
Program Coordinator 1	C50 A	1.00	\$41,122	\$63,045	\$51,246
Program Coordinator 2	C24 A	1.00	\$46,779	\$71,698	\$65,042
Sergeant	A29 A	25.00	\$63,523	\$99,299	\$2,174,799
Sheriff	X53 A	1.00	\$134,826	\$134,826	\$134,826
Sheriff's Office Property Specialist	D14 A	1.00	\$37,066	\$53,165	\$48,801
Sheriff's Office Records Specialist	D13 A	3.00	\$35,506	\$50,606	\$147,536
Support Services Technician	D12 A	17.00	\$34,091	\$48,443	\$753,853
Support Services Technician (Bilingual)	D12 A	5.00	\$34,091	\$48,443	\$239,551
Undersheriff	M38 A	1.00	\$88,899	\$141,440	\$119,122
Victim Assistance Program Coordinator	C49 A	1.00	\$39,333	\$60,362	\$55,411
<b>Sheriff's Office FTE Total:</b>		<b>349.50</b>			
<b>Department: Treasurer's Office</b>					
Treasurer	X55 A	1.00	\$88,650	\$88,650	\$88,650
Treasury Specialist	C17 B	1.50	\$36,005	\$55,224	\$62,536
<b>Treasurer's Office FTE Total:</b>		<b>2.50</b>			
<b>Grand Total</b>		<b>1427.63</b>			

\* The Min and Max Salary reflect just the base salary for Fiscal YR 2015-16.

The Total Salary = ((Projected Salary - Compensation Credits) \* FTE) for Fiscal YR 2016-17.

It is possible for the Total Salary to be greater than the Maximum Salary due to additions or compounds to base salary or

MARION COUNTY FY 2016-17 BUDGET  
APPENDIX G  
FULL TIME EQUIVALENT POSITIONS BY FUND AND DEPARTMENT

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**Marion County Budget FY 2016-17**

<b>FULL TIME EQUIVALENT POSITIONS (FTE) BY DEPARTMENT</b>					
	FY 13-14	FY 14-15	FY 15-16	FY 16-17	1 Yr Change
Assessor's Office	51.00	51.00	51.00	51.00	0.00
Board of Commissioners' Office	14.00	14.00	14.00	15.00	1.00
Business Services Department	58.50	60.00	61.00	62.00	1.00
Clerk's Office	14.00	14.50	13.50	13.50	0.00
Community Services	14.84	16.10	18.60	20.35	1.75
District Attorney's Office	83.29	84.03	84.53	88.53	4.00
Finance Department	19.00	20.00	20.00	18.80	-1.20
Health Department	358.94	387.34	415.52	423.95	8.43
Information Technology Dept	53.00	53.00	57.00	57.00	0.00
Justice Court	9.00	8.50	8.00	8.00	0.00
Juvenile Department	103.43	103.50	103.68	105.10	1.42
Legal Department	10.80	10.80	10.80	10.40	-0.40
Public Works Department	203.80	203.80	202.40	202.00	-0.40
Sheriff's Office	343.30	344.00	349.50	349.50	0.00
Treasurer's Office	3.00	3.00	3.00	2.50	-0.50
total	<b>1339.90</b>	<b>1373.57</b>	<b>1412.53</b>	<b>1427.63</b>	<b>15.10</b>

MARION COUNTY FY 2016-17 BUDGET  
APPENDIX G  
FULL TIME EQUIVALENT POSITIONS BY FUND AND DEPARTMENT

**Marion County Full Time Equivalent Positions by Fund**

Budgeted positions excludes temps, volunteers, students, interns, contract workers

	Fund#	FY 13-14	FY 14-15	FY 15-16	FY 16-17	Change 1 Yr
<b>Total All Funds</b>		<b>1321.71</b>	<b>1358.17</b>	<b>1412.53</b>	<b>1427.63</b>	<b>15.10</b>
General Fund	100	454.45	456.43	456.79	459.87	3.08
Other Funds		867.26	901.74	955.74	967.76	12.02
<b>Central Services</b>						
Board of Commissioners	580	14.00	14.00	14.00	15.00	1.00
Business Services	580	58.50	60.00	61.00	62.00	1.00
Finance	580	19.00	20.00	20.00	18.80	-1.20
Information Technology	580	53.00	53.00	57.00	57.00	0.00
Legal	580	9.00	9.00	9.00	9.00	0.00
<b>County Clerk</b>						
County Clerk Records	120	1.00	1.00	1.00	1.00	0.00
<b>Community Services</b>						
Community Services Grants	160	1.38	0.00	0.50	0.50	0.00
Dog Control	230	10.10	10.30	11.80	11.80	0.00
County Fair	270	0.51	0.51	0.51	0.51	0.00
Lottery and Economic Develop.	165	0.00	1.00	1.00	2.00	1.00
<b>District Attorney</b>						
DA Child Support Enforcement	220	13.00	13.20	13.20	13.20	0.00
DA Grants	300	7.10	7.67	7.99	11.08	3.09
<b>Health</b>						
Health	190	358.94	387.34	415.52	423.95	8.43
<b>Juvenile</b>						
Juvenile Grants	125	28.90	28.90	28.90	29.40	0.50
<b>Legal Counsel</b>						
Law Library	260	1.80	1.80	1.80	1.40	-0.40
<b>Public Works</b>						
Public Works	130	127.51	130.05	139.98	142.78	2.80
Land Use Planning	305	6.92	6.92	6.97	6.97	0.00
Parks	310	1.00	1.00	1.00	1.00	0.00
Surveyor	320	3.99	3.99	4.06	4.06	0.00
Building Inspection	330	15.89	16.64	20.49	20.49	0.00
Environmental Services	510	30.30	29.80	28.65	25.45	-3.20
Stormwater Management	515	0.00	0.00	1.25	1.25	0.00
<b>Sheriff</b>						
Corrections	180	73.54	76.67	82.17	82.17	0.00
Sheriff's Grant Fund	250	19.38	16.20	16.70	15.70	-1.00
Traffic Team	255	10.00	10.25	10.25	10.25	0.00
Inmate Welfare	290	2.50	2.50	1.00	1.00	0.00

General Fund 100 breakdown:	FY 13-14	FY 14-15	FY 15-16	FY 16-17	Change
Assessor's Office	51.00	51.00	51.00	51.00	0.00
Clerk's Office	13.00	13.50	12.50	12.50	0.00
Community Services Department	2.85	4.29	4.79	5.54	0.75
District Attorney's Office	63.19	63.16	63.34	64.25	0.91
Justice Court	9.00	8.50	8.00	8.00	0.00
Juvenile Department	74.53	74.60	74.78	75.70	0.92
Sheriff's Office	237.88	238.38	239.38	240.38	1.00
Treasurer's Office	3.00	3.00	3.00	2.50	-0.50
<b>Total</b>	<b>454.45</b>	<b>456.43</b>	<b>456.79</b>	<b>459.87</b>	<b>3.08</b>

\* Includes FTE changes in supplemental budgets.



MARION COUNTY FY 2016-17 BUDGET  
APPENDIX H  
FUND DESCRIPTIONS

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**GENERAL AND MAJOR SPECIAL REVENUE FUNDS**

<u>Fund</u>	<u>Principal Resources</u>	<u>Description of Operations</u>
General	Property taxes, grants, state shared revenue, fees, service charges, fines and forfeitures, and interest	Accounts for all operations not required to be accounted for in other funds.
Public Works	Motor vehicle fees and gasoline tax apportionments from the State of Oregon, federal forest revenues, property improvement assessments, and revenues from various state and federal agencies.	Accounts for construction, reconstruction, improvement, repair, maintenance, operation and use of public highways, roads and streets. Certain revenues are restricted for these purposes under Article IX of the State Constitution.
Health	Federal and state grants, fees, and transfers from the General Fund.	Accounts for community health, mental health and environmental health programs.

The County's budgets are accounted for by using the modified accrual basis of accounting. The General Fund is appropriated by department. The Public Works Fund and Health Fund are appropriated by the categories of personnel services, materials and services, capital outlay, debt service, special payments, transfers, and contingency.

MARION COUNTY FY 2016-17 BUDGET  
APPENDIX H  
FUND DESCRIPTIONS

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**BUDGETARY FUNDS REPORTED AS GENERAL OPERATING FUND**

<u>Fund</u>	<u>Principal Resources</u>	<u>Description of Operations</u>
Inmate Welfare	Vending machine fees and pay telephone charges.	Accounts for the operation of the jail commissary.
Traffic Safety Team	Traffic fines.	Accounts for the operation of the County's traffic safety team.
Rainy Day	Investment Earnings.	Accounts for resources set aside for financial emergencies.

**NONMAJOR GOVERNMENTAL FUNDS**

<u>Fund</u>	<u>Principal Resources</u>	<u>Description of Operations</u>
Non-Departmental Grants	Federal and state grants.	Accounts for multi-departmental grant programs.
County Clerk Records	Clerk recording fees.	Accounts for operation of the County's archive facilities.
Juvenile Grants	Federal and state grants, and transfers from the General Fund.	Accounts for grant programs administered by the Juvenile Department.
Tax Title Land Sales	Proceeds from the sale of tax foreclosed property.	Accounts for the disposition of tax foreclosed property.
Community Services Grants	Federal and state grants.	Accounts for grant programs administered by the Community Services Department.
Lottery and Economic Development Fund	State shared video lottery funds, other state revenues, settlements based on Transient Occupancy Tax and royalties payments received from the Oregon Garden Foundation.	Accounts for contracted services for grants and programs that promote economic development.
Block Grant	Federal and state grants.	The fund is no longer active.
Community Corrections	State grants and probation supervision fees.	Accounts for the operation of the community corrections program.

MARION COUNTY FY 2016-17 BUDGET  
APPENDIX H  
FUND DESCRIPTIONS

<u>Funds</u>	<u>Principal Resources</u>	<u>Description of Operations</u>
Criminal Justice Assessment	Assessments from court fines.	Accounts for County assessments for criminal justice programs and court security.
County Schools	Federal and state forest revenue and state shared revenue.	Accounts for support provided to schools in accordance with state statute.
Child Support	Federal and state grants and incentives.	Accounts for the enforcement of court-ordered child and spousal support.
Dog Control	License and adoption fees, transfers from the General Fund.	Accounts for the County's dog control activities and dog shelter operations.
Sheriff Grants	Federal and state grants, contract with state and other agencies.	Accounts for support for school resource officers, concealed handguns program, community education, and other programs.
Law Library	Library fees.	Accounts for the operation of the law library.
County Fair	Admissions, state shared revenue, local sponsorships, transfers from the General Fund.	Accounts for the operation of the annual Marion County Fair.
District Attorney Grants	Federal and state grants.	Accounts for grant programs administered by the District Attorney's office.
Land Use Planning	Planning fees and transfers from other funds.	Accounts for operation of the Public Works Department land use planning program.
Parks	Recreational vehicle registration fees, camping fees, and transfers from the General Fund.	Accounts for the maintenance and improvement of County parks.
Surveyor	Corner restoration fees, and transfers from the General Fund.	Accounts for the operation of the Public Works Department County Surveyor's Office.
Building Inspection	Building permit fees.	Accounts for the operation of the Public Works Department building inspection program.

MARION COUNTY FY 2016-17 BUDGET  
APPENDIX H  
FUND DESCRIPTIONS

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<u>Fund</u>	<u>Principal Resources</u>	<u>Description of Operations</u>
Debt Service	Internal assessments and transfers from the General Fund.	Accounts for payment of principal and interest of long-term obligations of the County.
Capital Building and Equipment	Transfers from the General Fund and other funds.	Accounts for the resources set aside for future capital improvements.
Facility Renovation	Transfers from the General Fund and other funds.	Accounts for various facility renovation projects.
Capital Improvement Projects	Transfers from the General Fund and other funds.	Accounts for various capital projects and acquisitions.

**ENTERPRISE FUNDS**

<u>Funds</u>	<u>Principal Resources</u>	<u>Description of Resources</u>
Environmental Services	Franchise fees and disposal charges.	Accounts for the operation of the County's solid waste collection and disposal system.
Stormwater Management	Stormwater services fees, electrical generation fees.	Accounts for the operation of the County's stormwater system in the unincorporated urban area east of Salem.

MARION COUNTY FY 2016-17 BUDGET  
APPENDIX I  
FUNDS LINE ITEM DETAIL LOCATOR

**LOCATION OF BUDGET LINE ITEM REPORTS BY FUND**

An overview of funds was presented in the Summary section. In the Departments section, departmental budgets were organized by program. At the end of each department budget detail reports by line item were also presented for each fund utilized by each department.

The General Fund and Central Services Fund sections discuss these funds taken as a whole without examining departmental and non-departmental programs. Line item detail about the funds is reported at the end of each of those sections. Non-Departmental and Capital sections present detail resources and requirements budget information for the funds that comprise these sections. For each fund a detail resources report is followed by a detail requirements report.

The line item detail reports are found beginning on the page numbers shown on the table below.

**Budgeted Funds**  
**Resources and Requirements Line Item Detail Locator**

<b>Departmental</b>	Resources Page	Require- ments Page
General Fund	79	81
Building Inspection	433	448
Central Services	89	90
Child Support	227	232
Community Corrections	497	505
Community Services Grants	191	196
County Clerk Records	160	164
County Fair	193	203
District Attorney Grants	227	234
Dog Control	192	200
Environmental Services	433	450
Fleet Management	435	456
Health	294	296
Inmate Welfare	500	515
Juvenile Grants	359	365
Land Use Planning	431	441
Law Library	378	379
Lottery and Economic Development	192	198
Parks	432	442
Public Works	430	436
Sheriff Grants	498	508
Stormwater Management	434	454
Surveyor	432	445
Traffic Safety Team	499	512

<b>Non-Departmental</b>	Resources Page	Require- ments Page
Block Grant	557	557
County Schools	558	558
Criminal Justice Assessment	559	559
Debt Service	560	560
Non Departmental Grants	561	562
Rainy Day	563	563
Self-Insurance	564	565
Tax Title Land Sales	566	566

<b>Capital</b>	Resources Page	Require- ments Page
Capital Building and Equipment	588	588
Capital Improvement Projects	589	590
Facility Renovation	591	592

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FUNDS LINE ITEM DETAIL LOCATOR

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