

Marion County  
**ANNUAL BUDGET**  
**FISCAL YEAR 2017-2018**



Niagara Park

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**Marion County Annual Budget  
Fiscal Year 2017-2018  
Budget Officer's Message**

**Mission Statement**

*We serve the public to protect, promote, and enhance a positive quality of life in Marion County.*

June 1, 2017

Members of the Budget Committee, Board of Commissioners, and citizens of Marion County:

**The Fiscal Year 2017-18 Proposed Budget  
Preparing for the Future**

The budget is a policy document, as well as a blueprint for funding priorities. It allocates resources to deliver services established by the Board of Commissioners and funds programs that are needed for a better life in Marion County. It is also a vision for how we structure programs to provide quality services in an efficient and effective manner today and in the future.

Marion County has spent the last ten years building a strong financial foundation ensuring the county is prepared for the future. We have created a structurally balanced budget where the growth of county programs is matched with ongoing revenues. We have saved county resources by issuing two tax limited PERS bonds, and refinanced the Courthouse Square bonds when it was fiscally prudent to do so. We survived the recession in good shape and preserved the Rainy Day Reserve for mitigation of future PERS increases. We have received the Government Finance Officers Association (GFOA) award for Excellence in Financial Reporting for fifteen consecutive years and the Distinguished Budget Presentation Award for the last six years.

We have invested in major facility upgrades and new buildings because it made financial sense to borrow when interest rates were low. We remediated Courthouse Square saving a valuable asset and remodeled our Health Services Building that lacked modern systems and space needed to adhere to privacy laws. We have set aside funding for new buildings to add space or replace outdated structures built in the 1970's and 1980's that are no longer functional and difficult to maintain. Plans are in the works to add a second Juvenile Courtroom connected to the Juvenile Detention Center and to build a new Juvenile Administration Building. The new Public Safety Building for the Sheriff's central command and parole and probation services will break ground in July and be completed in the summer of 2018. These new buildings will be less costly to maintain and provide safe and efficient space for clients and employees for the next 30 years. We have also invested capital and built a strong technology architecture. Future projects include laying miles of fiber optic cable to link each county campus for a reliable IT network under our management.

We have outstanding leaders and employees who can help the county through the wave of retirements in the next few years and the resulting loss of expertise and institutional knowledge. With the leadership of the Board of Commissioners and the fiscal prudence of the Budget Committee, we have thoughtfully planned for the future while still retaining our collaborative culture and spirit of innovation. Marion County is ready for the future.

## **The FY 2017-18 Proposed Budget**

The Marion County Fiscal Year 2017-18 Proposed Budget total is \$412,447,909 with a net increase of 27.27 FTE. The General Fund totals \$93,738,466 and includes a 4.61 increase in FTE. All other funds total \$318,709,443 (see Table I). General Fund resources have increased by \$1,608,630 or 1.75%. Property taxes increased 4.6%--budget over current year estimate. The General Fund ending fund balance is \$5.1 million and represents 6% of the total General Fund revenues. There is also a contingency of \$1 million, which is budgeted for unforeseen costs and a Rainy Day Fund of \$2.3 million for PERS mitigation. The ending fund balance for the total budget is \$54.8 million or 16.1% less than FY 2016-17.

While the county is well prepared for the future, there is uncertainty from the state and federal levels with many difficult financial issues before the legislature and Congress. Reductions in state and federal transportation funding can affect our roads and bridges; state and federal health care funding will have an impact on behavioral health, developmental disabilities and public health services; pass through of public safety funds will determine our ability to provide jail beds, parole and probation officers and client reentry services. Escalating PERS costs can affect our ability to fund personnel and PERS reform could drive experienced employees to retire.

New this year, is the addition of a budget category called *Reserve for Future Expenditure* to better define funding for multiple year projects and reserves. The total amount reserved for future expenditures is \$11.2 million which includes \$8.9 million in capital reserves and \$2.3 million in the Rainy Day Fund. Also, there is a proposal to borrow \$5 million to complete our final capital building projects. The 2017-18 Proposed Budget meets all county budget and policy requirements and provides funding to meet the Board of Commissioners and departments' priorities.

## **FY 2017-18 Budget Drivers**

Budgets are affected by many internal and external factors including changes in tax revenues, PERS, legislation, health insurance, and the surrounding economy. The county's population has increased in the last five years from 320,495 to 333,950 or 13,455 people (PSU, 2016). Salem's employment has increased by 6.1 percent with more than 9,300 jobs added above its pre-recession employment peak, which occurred in February 2008. Our local economy continues to grow as indicated by employment growth in the Salem Metro area of 5,300 jobs in the last year, a 3.4% increase. Marion County unemployment rate was 9.9% in 2012 and it is down to 3.7% in April of 2017. The improved economy and increased population is reflected in demand for services and growth of county personnel, reaching an historic high of 1,469.90 Full Time Equivalent (FTE) employees. Yet, even with the economic challenges of the past nine years, the Board and Budget Committee's restraint regarding expenditures has been effective in keeping growth manageable and our General Fund healthy.

**Property Tax Revenue**—The budgeted property tax revenue for FY 2017-18 is estimated by our Council of Economic Advisors to increase by 4.6% over the current budget estimate for FY 2016-17. One positive outcome of increased property values is a decrease in property tax compression. We lost \$561,122 due to compression in FY 2014-15, \$365,369 in FY 2015-16, and \$296,274 in FY 2016-17. The loss due to compression for FY 2017-18 is estimated to be \$257,156. Clearly, as property values increase, compression is reduced and revenues increase. On the other hand, with the increase in

property values the county loses more revenue to Urban Renewal Districts. The estimated loss in revenue from these districts in FY 2016-17 was \$1,825,786 and the estimated loss for FY 2017-18 is \$1,869,427.

**Wages, PERS, Health and Other Benefits**—With the addition of 27.27 FTE, merit increases, market adjustments and negotiated COLA's, the total cost of all personnel is \$151 million for an increase of 7% or \$9.9 million. These costs are comprised of salaries and wages totaling \$96.3 million which have increased \$4.2 million or 4.5%. Total fringe benefits, including payroll taxes, amount to \$54.9 million for an increase of 11.6%. Driven primarily by PERS and health insurance costs, fringe benefits now equal 57% of total salaries and wages and are 36% of total personnel services, up from 28.5% ten years ago. Health benefits of \$24 million and PERS costs (including debt service) at \$22 million are 40.2% of the cost of fringe benefits. PERS costs have almost caught up with health insurance costs. Ten years ago health benefit costs were \$13.8 million while PERS costs were \$8.3 million. In the proposed budget, PERS costs increase by \$4.1 million or 23%, while health insurance costs increased by \$1.1 million or 5%.

**Administrative Charges**—The budget has a substantial increase in the administrative cost allocation for funding central service departments. During the recession and post-recession years, we tried to manage these increases and keep them below 5% each year. However, as departments have grown they require more central service support and this year's increase is 9.4%. We have added needed positions in the Information Technology Department, Legal Counsel, Business Services and Finance. Moreover, the increased cost of PERS and health insurance in central service department budgets also contributed to the administrative charge increase.

**Debt Service**—There is \$4.4 million in the Debt Service Fund for two Limited Tax Pension Obligations issued by the county in 2002 and 2004 to provide for the county's unfunded actuarial liability with PERS. In addition, the budget contains an appropriation of \$1,519,825 from the General Fund for debt service on the 2005 refunding obligations for the Courthouse Square bonds. Loan payments for capital improvements at the Jail, Transition Center, Health and Juvenile departments total \$1.7 million for the capital improvement loans in 2013 and in 2016. This budget proposes a loan of \$5 million to finish our last major capital improvement projects with budgeted debt service of \$287,680. The total debt service budget is \$8.3 million, well below our statutory debt limit of \$734 million.

**Other Funds**— There are 34 dedicated and other funds. These funds are budgeted separately from the General Fund and cannot be used for general purposes. Some of the largest of these dedicated funds include: a \$72.3 million Health Fund; a \$55.1 million Road Fund; a \$37.5 million Self-Insurance Fund; a \$32.5 million Environmental Services Fund; \$30.1 million in three combined capital projects funds; and a \$16.6 million Community Corrections Fund. State law and prudent financial planning requires the establishment of all other funds, which comprise \$318.3 million or 77.3% of the total budget.

### **Program Highlights**

The Board of Commissioners and the elected and appointed officials have established short and long-term goals to lead the county. They work to ensure exceptional, professional services to our residents. The goals include communications, customer service, economic development, public safety, public

and mental health, government efficiency, transportation infrastructure, waste management, and emergency management.

**Communications**—The Board is committed to building strong communications with Marion County residents. Over the last year, the county implemented the GovDelivery e-newsletter program, continued to improve the county website and increased our social media presence. The county maintains a 56 percent engagement rate compared to an average government rate of 26.3 percent. The Marion County website receives approximately 309,000 page views per month and we have added a new alerts and emergencies link to keep residents informed of major incidents.

**Customer Service**—Marion County values customer service and strives to meet the needs of constituents by remaining community-focused and responsive to customer needs. The Board’s goal for customer service is to foster responsive program delivery and quality service to all customers. The commissioners are championing an effort to infuse customer principles of integrity, excellence, and innovation throughout the county culture. Over the next year, Human Resources will contract with a facilitator to set the strategic framework for a revitalized customer service program including training for both management and staff. As a Board priority, customer service will remain an integral component of new employee orientation, and employee expectations.

**Health and Human Services**—The Health Department has a new Health Administrator, and with the help of a contracted department review, will create a new organizational structure and a strategic plan for providing health services. Over the past four years, the Health Department has grown from a \$54 million budget with 359 FTE to a budget of \$72 million and 444 FTE due to the expansion of Medicaid. There is an appropriation of \$1 million in Children’s Behavioral Health to help improve the communities’ system for children’s mental health.

In 2016, Marion County joined with the cities of Salem and Keizer and Polk County to create the Mid-Willamette Homeless Initiative. Over the course of one year, the 20 member task force and eight sub-committees held in-depth discussions about issues affecting people experiencing homelessness. The task force concluded its work in February with a comprehensive strategic plan containing more than 40 recommendations to reduce homelessness in our communities. We have set aside \$45,000 for staff support to assist with implementing the plan.

**Economic Development**—The County’s revitalized Economic Development program is coordinated through the Community Services Department. County leadership, the Economic Development Advisory Board (EDAB), and staff have strengthened the county’s economic development strategies. The county will continue its focus on the North Santiam River Canyon economic revitalization efforts and rural economic development throughout the county. The program includes working with community leaders to address region-wide water and sewer infrastructure needs that will support business capacity and spur economic development throughout the canyon. In order to manage the growing economic development program, a new economic development coordinator will focus on supporting business expansion, strategic partnership development, and assessment and planning. In the upcoming year, staff will identify short and long-term strategies to address infrastructure, capacity, and business climate issues. Future projects will include a lands inventory, GIS mapping and business retention and expansion, as well as continuing a rural Main Street development program.

The Commissioners received the 2017 “Presidents Choice Award” from the North Santiam Chamber of Commerce for their work to improve the economy and health of the cities in the North Santiam Canyon. These are just a few of the innovations by the Board of Commissioners and Marion County employees that serve the residents of Marion County.

I have added funds to the Community Services budget for an online Network of Care portal. It is a web-based information and referral system listing and linking services and supports for adults and children in our community. The \$30,000 software purchase is budgeted in the Capital Improvement Projects Fund and the \$30,000 annual maintenance agreement is included in the Community Services budget.

**Public Safety**— Public Safety is a high priority for Marion County. Marion County is well known throughout the state for providing innovative programs, enterprise management, and for collaborating with agencies to create efficiencies in service delivery. The Sheriff, District Attorney, Salem Mayor and Police Chief, as well as Salem Health are working on a plan to develop a Sobering Center to keep drug and alcohol affected individuals out of the emergency room and county jail. The center will provide a path for addicted individuals, many of them homeless, to seek rehabilitation services. A multi-disciplinary workgroup led by the District Attorney’s Office is working on strategies to plan and implement Law Enforcement Assisted Diversion (LEAD). LEAD is a community-based, pre-booking diversion program that connects law enforcement, health care/treatment, and evidence-based social services with people who have criminal records of multiple arrests for drug possession and other livability crimes.

Marion County has also been at the forefront in developing evidence-based approaches to address people with mental health or substance abuse issues from entering the criminal justice system. The County has recently joined the national Data-Driven Justice Initiative committed to using data-driven strategies to divert low-level offenders from the criminal justice system.

The Sheriff, District Attorney, Health Department and Marion County Circuit Court have been working with the State Hospital to reduce the numbers of the “370” or “aid and assist” population sent to the State Hospital deemed unable to aid and assist in their own defense and stand trial. Lane and Marion counties have made large reductions in their “aid and assist” populations sent to the state hospital through D.A. diversion and community-based mental health services.

I am adding one deputy sheriff to patrol the North County. With increased development and traffic in the area, this new deputy will target traffic conditions that create hazardous situations. The budget also provides capital funding for a proposed reentry housing facility for difficult to house former inmates.

**Waste Management**— Marion County manages a nationally recognized integrated system that ensures the safe and sanitary disposal of solid waste. The county prioritizes waste reduction and recycling and recovers energy from the material that remains. Due to the efforts of residents and businesses, the county maintains one of the highest recycling rates in the state. Including credits received for reuse, home composting and waste reduction programs, our communities recycled 52%



of all waste generated in 2015. This percentage is lower because the state changed the formula for calculating the recycling percentage. We now have a 64% recycling target to be reached by 2022.

The Board has hired Gershman, Brickner and Bratton, Inc. (GBB) to assist with negotiating a new contract with Covanta for operation of the energy-from-waste facility in Brooks. Under the contract, GBB will conduct a comprehensive analysis of the county's current system, evaluate the long-term capacity of the facility, and facilitate the development of a 20 to 30 year vision for the county's solid waste management system.

**Transportation and Emergency Management**—The Public Works Department maintains 1,118 miles of roads and continues to improve our paved and gravel roads. In FY 2017-18, the department has allocated resources to respond quicker and more effectively to problems with gravel road potholes and wash boarding during the summer dry season using soil stabilizers on steeper slopes of 15 gravel roads. The department also plans to complete 49.6 miles of chip sealing, 9.8 miles of slurry seals and 16.6 miles of road resurfacing during FY 2017-18. Public Works also maintains 147 bridges/culverts and 28,000 signs. Emergency Management has partnered with external agencies and businesses to strengthen disaster planning and will facilitate the update of each department's continuity of operations plan by the end of 2017.

### **Decision Packages**

Departments submitted 41 Decision Package requests; I am recommending the approval of 25. In the District Attorney's Office I have added two deputy medical examiner positions at a cost of \$175,684 and reduced temporary examiners salaries to \$27,867. In the Juvenile Department, I approved \$10,285 for bulletproof vests and an encrypted secure email system and \$199,142 for 2 Mental Health Specialists in Title IVE funding. I have approved three of the ten packages and two FTE in Information Technology for \$309,854. In the Sheriff's Office, I approved \$141,041 in state funding for a contracted State Hospital Deputy and \$50,018 for a reorganization of the operations division and a clerical position. In the Public Works Department, I have approved seven General Fund packages for \$227,125 for county parks improvements and Land Use Planning and two Other Fund packages totaling \$130,944 for two medium equipment operators. I approved packages in Business Services for \$133,603, Legal for \$89,121 and Finance for \$4,350. I approved \$125,613 in Community Services for the Dog Shelter and administrative charges.

I have added two positions not requested by departments; 1) a new Sheriff's deputy to patrol North County for \$92,077, and 2) a Compliance Analyst in Finance for \$88,353 to monitor and assess departments' budget implementation throughout the year.

I have not approved 16 requests including 3.47 FTE and \$349,598 in the General Fund for the Juvenile Department and District Attorney's Office. I denied 7 requests from the IT Department totaling \$640,414, an emergency management backfill at \$34,255, and requests of \$204,928 from Business Services. I denied a Sheriffs request of \$43,852 to backfill Administrative Charges.

### **FY 2017-18 Capital Improvements Projects**

The new budget category, *Reserve for Future Expenditure*, is being used in three Capital Projects Funds totaling \$8,985,930: \$7.6 million for the Juvenile Administration Building, \$1.2 million for the Assessment and Tax System and an additional \$134,000 is budgeted in the Capital Building and

Equipment Fund. Reserved for Future Expenditure is a budget requirement for funds not intended to be expended during the fiscal year, but highlights the amount that the county plans to spend for future projects, property or equipment. However, if needed, these amounts may be appropriated during the fiscal year in a supplemental budget. The Finance Department will develop procedures to use the new category for Public Works capital projects next year. The new category will allow the Board and Budget Committee to have a better understanding of spending for multiple year projects.

The total Capital Project Funds Budget is \$30,134,819, which is a 2.6% increase over last year and is due to budgeting for four major capital projects at two campuses. They are a new Juvenile Courtroom and Administration Building for \$10.1 million, and a new Sheriff’s Public Safety Building housing Parole and Probation and the Sheriff’s Central District Office for \$9.8 million. We have also budgeted \$1 million for a proposed reentry housing facility located on the Sheriff’s Office Public Safety campus.

Six major construction projects totaling \$23 million include repair of the HVAC system and roof of the Sheriff’s Transition Center, the Juvenile Administration Building, Juvenile Courtroom, Sheriff’s Public Safety Building and a Reentry Housing project. A proposed loan of \$5 million will be used to complete the highest priority construction projects.

<b>MAJOR CONSTRUCTION PROJECTS</b>	
<i><b>Multi-Year Projects:</b></i>	
Transition Center HVAC	\$ 861,829
Transition Center Roof	858,109
Juvenile Administration Building - Includes \$7,660,528 in Reserve for Future Expenditure	8,660,528
Juvenile Courtroom - Includes \$19,700 for technical equipment	1,445,426
Sheriff’s Public Safety Building - Includes \$176,600 for technical equipment, cameras and cell phone booster	9,793,228
<i><b>New Project:</b></i>	
Reentry Housing Project	1,000,000
<b>Total</b>	<b>\$ 22,619,120</b>

There are a variety of building improvement projects in the proposed budget. During renovations of the Health Department building, we found large electrical panels that had started to fail and the cost to remediate the panels is \$1 million. In addition, we are planning repairs to the parking and roof at the Health Building for \$501,000. We are adding an audible/strobe fire alarm system to Courthouse Square for \$200,000. The total of these building improvement projects and other projects listed below is \$3.1 million which includes a contingency of \$1.2 million.

<b>BUILDING IMPROVEMENT PROJECTS</b>	
<i>Projects Carried Forward from FY 2016-17:</i>	
Juvenile Detention Flooring	\$ 12,500
<i>New Facilities Improvement Projects:</i>	
Health Building Electrical Upgrade	1,000,000
CH2 Audible/Strobe Alarm System	200,000
Dog Shelter Epoxy Kennel Wall Coat	24,702
Dog Shelter Epoxy Floor Recoat	26,250
Health Building Parking and Roof	501,000
Juvenile Detention Fire Alarm	45,355
Legal Counsel Remodel	17,687
Roof Soffits on Logan Buildings	18,055
Jail Visitation Remodel	67,100
Jail Door Retrofit	45,000
General Contingency	1,152,236
<b>Total</b>	<b>\$ 3,109,885</b>

We are also providing funds for furnishings and equipment replacement at the jail and the new Public Safety Building. Another dehumidifier will be installed in the Courthouse to maintain the Clerk's records. These equipment projects total \$307,762.

<b>EQUIPMENT PROGRAM PROJECTS</b>	
<i>New Equipment Projects:</i>	
Public Safety Building Furnishings	\$ 200,000
Transition Center Industrial Washer	13,000
Jail Key Box System	30,000
Jail Industrial Washer and Dryer	20,000
Jail Industrial Oven	7,000
Courthouse Archive Vault Dehumidifier	37,762
<b>Total</b>	<b>\$ 307,762</b>

We are carrying forward several IT projects for \$2.2 million, including a DA Case Management System, a major upgrade of the phone PBX in the Health building, and an animal management system at the Dog Shelter. We have reserved \$1.2 million for a replacement of the Assessment and Tax System.

<b>IT EQUIPMENT PROJECTS</b>	
<i>Projects Carried Forward from FY 2016-17</i>	
FIMS Servers	\$ 80,000
DA Case Management System	625,962
Health Phone PBX	285,000
Animal Management System	140,000
Reserve for Future Exp. Assessment & Tax System	1,191,137
<b>Total</b>	<b>\$ 2,322,099</b>
<i>New IT Projects:</i>	
Assessor “Building Outline” Software	17,500
Fiber Optic Backbone	36,537
Jail Video Storage Plan	220,000
Replace Jail Matrix Controller	300,000
First Installment/Jail Mgmt System (RMS/JMS)	250,000
System Log Software for Security	90,000
Traffic Signal Fiber Connection	134,000
Network of Care Portal	30,000
<b>Total</b>	<b>\$ 1,078,037</b>

We are also funding several new IT projects for \$1.2 million: including several modernization projects at the jail. These include the initial installment on a new jail management system, and a new jail video storage plan. There are several new software projects to improve IT security. We will begin the fiber interconnect system with a fiber optic backbone and traffic signal fiber connections. We also budgeted \$401,251 for IT equipment replacement which includes servers and other hardware.

<b>IT EQUIPMENT REPLACEMENT PROGRAM</b>	
<i>New IT Replacement Projects:</i>	
FIMS Infrastructure	\$ 70,000
Password Safe Software	15,000
Firewall System Module Replacement	53,500
IT Server Replacement	70,000
Network Hardware Replacement	93,000
Contingency	99,751
<b>Total</b>	<b>\$ 401,251</b>
<b>CAPITAL BUILDING and EQUIPMENT FUND</b>	
Transfer out for CH2 Audible/Strobe Fire Alarm	\$ 162,400
Reserve for Future Expenditure	134,265
<b>Total</b>	<b>\$ 296,665</b>
<b>Total – All Projects</b>	<b>\$30,134,819</b>

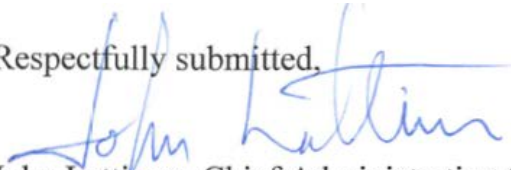
### In Closing

The budget is a policy document which establishes the operational plan for delivering programs and services to county residents and one-time investments. With the approval and adoption of the budget, the Budget Committee and Board of Commissioners establish the funding priorities for the upcoming year and strategic direction into the future.

Every year the budget team critically analyzes revenues and expenditures and looks for opportunities to improve both the budget process and the budget document. The individual department budgets have been grouped together by service sector and presented by department, program, and fund. Additional schedules, spreadsheets, and detailed documentation are also provided to ensure transparency and a comprehensive review of the entire budget.

It takes a strong team to put this budget together and I would like to thank the entire budget team for their hard work and dedication. I also thank the Marion County Council of Economic Advisors who helped us develop our revenue estimates. As always, I thank the Board of Commissioners and the citizen members of the Budget Committee for maintaining high standards of fiscal responsibility. Working together with our citizens, communities, businesses, and employees we will continue to create innovative partnerships and programs benefitting all of Marion County.

Respectfully submitted,



John Lattimer, Chief Administrative Officer and Budget Officer

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**Table I**

**RESOURCES AND REQUIREMENTS  
FY 2016-17 and FY 2017-18 with Percent Change**

<b>Resources</b>			
	<b><u>2016-17*</u></b>	<b><u>2017-18</u></b>	<b><u>%</u></b>
	<b><u>Budget</u></b>	<b><u>Proposed</u></b>	<b><u>Change</u></b>
<b>General Fund</b>			
Revenue	\$ 80,960,251	\$ 84,280,827	4.10%
Net Working Capital	11,169,585	9,457,639	-15.33%
<b>Total GF Resources</b>	<b>\$ 92,129,836</b>	<b>\$ 93,738,466</b>	<b>1.75%</b>
<b>All Funds</b>			
Resources	\$286,977,173	\$295,932,181	3.12%
Net Working Capital	116,785,096	116,515,728	-0.23%
<b>Total Funds Resources</b>	<b>\$403,762,269</b>	<b>\$412,447,909</b>	<b>2.15%</b>

<b>Requirements</b>			
	<b><u>2016-17*</u></b>	<b><u>2017-18</u></b>	<b><u>%</u></b>
	<b><u>Budget</u></b>	<b><u>Proposed</u></b>	<b><u>Change</u></b>
<b>General Fund</b>			
Requirements	\$ 82,139,723	\$ 87,627,798	6.68%
Contingency	710,609	1,037,808	46.04%
Ending Fund Balance	9,279,504	5,072,860	-45.33%
<b>Total GF Requirements</b>	<b>\$ 92,129,836</b>	<b>\$ 93,738,466</b>	<b>1.75%</b>
<b>All Funds</b>			
Requirements	\$317,515,045	\$327,714,238	3.21%
Contingency	18,441,126	18,721,571	1.52%
Reserve for Future Expenditures	2,525,900	11,240,465	345.01%
Ending Fund Balance	65,280,198	54,771,635	-16.10%
<b>Total Funds Requirements</b>	<b>\$403,762,269</b>	<b>\$412,447,909</b>	<b>2.15%</b>

\*Includes 2nd supplemental

MARION COUNTY FY 2017-18 BUDGET  
BUDGET COMMITTEE AND BOARD OF COMMISSIONERS  
BUDGET ACTIONS

The Budget Committee modified the Budget Officer’s proposed budget. They approved three independent budget modifications which decreased the total county budget \$66,532.

The committee approved the deletion of a 1.00 FTE regular position in the Information Technology Department in the Central Services Fund. The Budget Officer recommended to the Budget Committee to eliminate the position after consultation with the interim director of the department. There is a \$101,494 decrease in personnel services expenditures.

The second budget change was a \$3,400 increase to the County Fair Fund to recognize additional special funding available from the Environmental Services Fund to assist in reduction of food waste during the July 2017 fair.

The last budget modification involved adjusting pay levels for elected officials, which increased the personnel costs of six departments in the General Fund and one department in the Central Services Fund. The adjustments increased total personnel services by \$65,271.

The Board of Commissioners did not make any changes to the Budget Committee’s approved budget.

Budget Committee Changes to Countywide FY 2017-18 Budget

	BUDGET OFFICER PROPOSED	GENERAL FUND		OTHER FUNDS			TOTAL CHANGES	BUDGET COMMITTEE APPROVED
		General Fund - Non-Departmental	General Fund Departments	Central Service Fund - Board of Commissioners' Office	Central Service Fund - IT	County Fair Fund		
<b>RESOURCES</b>								
Taxes	71,213,592	-	-	-	-	-	-	71,213,592
Licenses and Permits	3,274,770	-	-	-	-	-	-	3,274,770
Intergovernmental Federal	13,136,930	-	-	-	-	-	-	13,136,930
Intergovernmental State	62,807,770	-	-	-	-	-	-	62,807,770
Intergovernmental Local	15,311,493	-	-	-	-	-	-	15,311,493
Charges for Services	73,404,862	-	-	-	-	-	-	73,404,862
Admin Cost Recovery	27,660,362	-	-	-	(101,494)	-	(101,494)	27,558,868
Fines and Forfeitures	2,473,534	-	-	-	-	-	-	2,473,534
Interest	1,365,799	-	-	-	-	-	-	1,365,799
Other Revenues	421,779	-	-	-	-	3,400	3,400	425,179
General Fund Transfers	13,998,481	-	-	31,562	-	-	31,562	14,030,043
Other Fund Transfers	5,712,809	-	-	-	-	-	-	5,712,809
Settlements	150,000	-	-	-	-	-	-	150,000
Financing Proceeds	5,000,000	-	-	-	-	-	-	5,000,000
Net Working Capital	116,515,728	-	-	-	-	-	-	116,515,728
<b>TOTAL RESOURCES</b>	<b>412,447,909</b>	-	-	<b>31,562</b>	<b>(101,494)</b>	<b>3,400</b>	<b>(66,532)</b>	<b>412,381,377</b>
<b>REQUIREMENTS</b>								
Personnel Services								
Assessor's Office			6,894					
Board of Commissioners' Office				31,562				
Clerk's Office			5,823					
District Attorney's Office			8,348					
Information Technology Dept					(101,494)			
Sheriff's Office			9,706					
Treasurer's Office			2,938					
Total Personnel Services	151,264,486		33,709	31,562	(101,494)		(36,223)	151,228,263
Materials and Services	89,098,870	-	-	-	-	3,400	3,400	89,102,270
Administrative Charges	25,843,950	-	-	-	-	-	-	25,843,950
Capital Outlay	32,855,320	-	-	-	-	-	-	32,855,320
Debt Service Principal	5,034,418	-	-	-	-	-	-	5,034,418
Debt Service Interest	3,237,339	-	-	-	-	-	-	3,237,339
Special Payments	668,165	-	-	-	-	-	-	668,165
Transfers Out	19,711,690	31,562	-	-	-	-	31,562	19,743,252
Contingency	18,721,571	(65,271)	-	-	-	-	(65,271)	18,656,300
Reserves	11,240,465	-	-	-	-	-	-	11,240,465
Ending Fund Balance	54,771,635	-	-	-	-	-	-	54,771,635
<b>TOTAL REQUIREMENTS</b>	<b>412,447,909</b>	<b>(33,709)</b>	<b>33,709</b>	<b>31,562</b>	<b>(101,494)</b>	<b>3,400</b>	<b>(66,532)</b>	<b>412,381,377</b>

# MARION COUNTY FY 2017-18 BUDGET INTRODUCTION

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This budget book is intended to provide to the Marion County Board of Commissioners, the Citizens of Marion County, and other interested parties a comprehensive budget that provides annual budget information in an accessible and understandable format and in one document. The budget estimates of revenues and expenditures comprise the county financial plan for fiscal year 2017-2018.

The book begins with the **Budget Message** that presents the Budget Officer's proposed budget to the county Budget Committee. The message discusses why county services matter, the primary budget drivers, and highlights of the proposed budget overall and by major program areas and capital outlays. In addition, Budget Committee changes to the Budget Officer's proposed budget and Board of Commissioners' changes to the Budget Committee's approved budget are summarized and discussed.

**About Marion County** provides a county profile and information about its people and its economy, the form of county government, and the county financial position.

The **Strategic Direction** section discusses the county's strategic plan, with priorities, goals, and key indicators.

The **Budget Overview** section describes the financial policies, budget constraints and requirements, an outline of the statutory budget process in Oregon, and a glossary of budget terminology.

The **Summary** section is about the total county budget. Resources and requirements are summarized by category and pie charts display allocations to these categories. Key revenues and principal expenditures are discussed. There are tables showing the amount of state revenue dedicated to specific county services.

The **Departments** section displays tables and discusses each department's budget by program and category and a summary of funds as well as fund line items. Detailed key indicators are presented, as are department key accomplishments.

The **Non-Departmental** section covers programs and activities that are not a part of any department's budget. They serve a variety of purposes, and often reflect the type of fund of which they are part. These programs and funds encompass debt service, reserves, insurance, and other non-departmental activities that provide support to departments, and special revenues that are distributed to departments or outside agencies.

The **Capital Budget** section discusses capital improvements by program. Several capital programs go across more than one capital fund. Capital funds are summarized.

The **Detail** section presents both resources and requirements line item detail for the General Fund, the Central Services Fund, and overall county totals. These details are not found elsewhere in this book except as parts of department, non-departmental, and capital budgets.

The **Appendices** contain information that is required by state law to be included in a county budget as well as supplemental information for the reader's interest.



MARION COUNTY FY 2017-18 BUDGET  
INTRODUCTION

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# MARION COUNTY FY 2017-18 BUDGET ABOUT MARION COUNTY

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## COUNTY PROFILE

Marion County, Oregon is located south of the Portland metropolitan area, and stretches from the Willamette River to the Cascade Mountains.

### Quick Facts

- Capital: Salem (located primarily within Marion County)
- Land Area: 1,194 square miles
- Established: July 5, 1843
- Population: 336,316 (2016 estimate)\*
- Persons Per Square Mile: 267 (Oregon average: 40)
- Housing units, 2015: 120,948\*\*
- Mean travel time to work (minutes): 21.8
- Cities: 20 incorporated
- Elevation: 154 feet at Salem and 1,595 feet at Detroit Lake
- Average Temperature: January 39.3 F; July 66.3 F
- Annual Precipitation: 40.35 inches
- Principal Industries: Agriculture, education, food processing, government, lumber, manufacturing, and tourism.

\* U.S. Census Bureau, American Fact Finder, Annual Estimates of the Resident Population, July 1, 2016 (<https://factfinder.census.gov>)

\*\* U.S. Census Bureau, American Fact Finder, ACS Demographic and Housing Estimates, 2015 (<https://factfinder.census.gov>)

### Points of Interest

Oregon State Capital, Champoeg State Park, The Oregon Garden, Silver Falls State Park, Detroit Dam and the North Santiam River, Breitenbush Hot Springs, Willamette River, Mt. Angel Abbey, Willamette University, Chemeketa Community College, Marion County Historical Society, Wheatland and Buena Vista Ferries, Mission Mill Museum and historic Bush House, Deepwood Estates House and Gilbert House Children's Museum, are just a few of the attractions Marion County has to offer.

### History

Marion County, first called Champooick District (later Champoeg), was created in 1843 by the Provisional Government, 16 years before Oregon gained statehood on February 14, 1859. In 1849 the name was changed to Marion County honoring American Revolutionary General Francis Marion. Early settlers to the county were trappers and farmers, with Methodist missionaries arriving in the early 19<sup>th</sup> century. In 1843, with the mapping of the Oregon Trail, larger groups of settlers began to arrive and populate the Willamette Valley.

The City of Salem was designated the county seat in 1849. The territorial capital was moved from Oregon City to Salem in 1852. After an ensuing controversy over the location of the capital was settled, Salem was confirmed as the state capital in 1864.

Marion County's present geographical boundaries, established in 1856, are the Willamette River and Butte Creek on the north, the Cascade Range on the east, the Santiam River and North Fork of the Santiam on the south, and the Willamette River on the west.

MARION COUNTY FY 2017-18 BUDGET  
ABOUT MARION COUNTY

**Marion County Cities**

There are 20 incorporated cities and 37 unincorporated communities in Marion County. Incorporated cities population data is from 2016 Oregon Blue Book. As reported by the 2010 Census, the total population of Marion County was 315,335, a 10% increase over 2000. The United States Census Bureau population estimate for July 1, 2016 is 336,316.

Incorporated Cities	Population	Unincorporated Communities	
Aumsville	3,965	Breitenbush	Mehama
Aurora	970	Broadacres	Monitor
Detroit	210	Brooks	Niagara
Donald	985	Butteville	North Howell
Gates	485	Central Howell	North Santiam
Gervais	2,565	Clear Lake	Orville
Hubbard	3,225	Concomly	Pratum
Idanha	140	Crestwood	Roberts
Jefferson	3,195	Downs	Rockie Four Corners
Keizer	37,505	Drakes Crossing	Rosedale
Mill City	1,860	Elkhorn	St. Louis
Mt. Angel	3,375	Fargo	Shaw
St. Paul	430	Hazel Green	Sidney
Salem	162,060	Hopmere	Skunkville
Scotts Mills	365	Labish Center	Sunnyside
Silverton	9,725	Little Sweden	Talbot
Stayton	7,745	Lone Pine Corner	Waconda
Sublimity	2,775	Macleay	West Stayton
Turner	1,945	Marion	
Woodburn	24,795		

**FORM OF GOVERNMENT**

Marion County had a county court form of government for the first century of its existence and was presided over by the Marion County Court. In 1961, the Legislative Assembly enabled a county court with no judicial functions to reorganize as a three-member board of county commissioners. With court approval, the Marion County Court was abolished and replaced by the Marion County Board of Commissioners on January 1, 1963. Today, Marion County is one of the 27 general law counties in the state.

MARION COUNTY FY 2017-18 BUDGET  
ABOUT MARION COUNTY

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**CHARACTERISTICS OF THE PEOPLE**

The following are selected census data that compare characteristics of the people of Marion County to those of the United States collectively. The characteristics selected show that there are significant variances between the County and the U.S. for some items, for others there is only a small variance. The interpretation of the data will be left to the reader.

ECONOMIC CHARACTERISTICS

	Marion County		U.S.
Population 18 years and over	240,334	74.3%	79.0%
In Civilian Labor Force	150,391	62.6%	64.4%
Employed	135,269	56.3%	57.0%
Unemployed	15,122	6.3%	6.9%
Commute to Work - drove alone	94,875	71.5%	76.6%
<i>Industry - Employment (top 5):</i>			
Educational services, and health care and social assistance	27,195	20.1%	23.2%
Retail Trade	15,610	11.5%	11.7%
Manufacturing	15,008	11.1%	10.4%
Public Administration	12,302	9.1%	5.2%
Construction	11,340	8.4%	6.2%
Class of Worker - Government	25,781	19.1%	15.3%
Persons Below Poverty Level	N/A	16.0%	13.8%
Medium Household Income	\$46,069		\$51,914

Source: U.S. Census Bureau, 2010 Census

Note: The U.S. Census Bureau categories of industry are somewhat different from those utilized by the state as reported in a Principal Employers and Employment by Industry table that is presented later in this section.

POPULATION AND HOUSING CHARACTERISTICS

	Marion County		U.S.
Total Population	315,335	100.0%	100.0%
15 years and under	73,974	23.5%	21.2%
16 years through 64 years	200,812	63.6%	65.8%
65 years and older	40,549	12.9%	13.0%
Male Population	157,117	49.8%	49.2%
Female Population	158,218	50.2%	50.8%
Vacant housing units	7,991 / 120,948	6.6%	11.4%
Homeownership Rate		61.0%	66.6%
<i>Residence 1 year ago:</i>			
Same house		81.3%	84.6%
Different house, same county		12.2%	9.4%

Source: U.S. Census Bureau, 2010 Census

MARION COUNTY FY 2017-18 BUDGET  
ABOUT MARION COUNTY

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SOCIAL CHARACTERISTICS

	Marion County	U.S.
Family households (families)*	68.2%	66.4%
Average household size	2.45	2.58
<i>Educational Attainment:</i>		
Percent high school graduate or higher	82.2%	85.6%
Percent bachelor's degree or higher	20.9%	28.2%
Civilian Veterans	9.3%	11.7%
Born in the United States	84.8%	85.7%
Institutionalized population	2.1%	1.3%
Language spoken at home - English only	75.7%	79.4%

\* Out of total number of households

Source: U.S. Census Bureau, 2010 Census

# MARION COUNTY FY 2017-18 BUDGET ABOUT MARION COUNTY

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## ECONOMIC FORECAST

The Budget Officer has addressed local economic conditions in his transmittal, i.e., budget message, to the Budget Committee for the fiscal year 2017-18 budget. An additional perspective comes from the following excerpt from the Oregon Office of Economic Analysis executive summary of its most recent economic forecast for Oregon. The Office of Economic Analysis recognizes in the larger, more in-depth report, that economic growth is not expected to be at the same pace in the spectrum between larger metropolitan areas and rural areas, with many variables from county-to-county such as prevalent industries.

### EXECUTIVE SUMMARY

#### **May 2017**

The U.S. economic expansion marches on, as does Oregon's. Next month marks the eight anniversary since the end of the Great Recession, making the current expansion the third longest since World War II. The good news is nearly all signs point toward continued growth in the near-term. Even so, there do remain significant risks to the outlook, particularly the uncertainty of federal policy.

In recent years Oregon's economy has been among the ten fastest growing states nationwide. That said, Oregon job growth has slowed considerably in recent quarters. While this slowdown has been built into our office's outlook for years, the severity of the slowing has been more than expected. No longer is the state adding jobs at nearly twice the national rate. Over the course of the 2017-19 biennium, Oregon is expected to continue to see healthy jobs gains – a bit more than 3,000 per month – and enough to keep pace with a growing population.

It is quite clear Oregon's growth has slowed, however, the rest of the economic and revenue data suggest the employment numbers may overstate any weakness. Oregon's economy is hitting the sweet spot, which only happens at or near full employment. Wages for workers are rising faster. In a tight labor market, firms must cast a wider net to fill openings. As such, job candidates who were previously passed over when unemployment was high are now finding work, this includes middle-aged Oregonians, the long-term unemployed, and the like. Importantly, these factors combine to generate strong household income gains in recent years. As such housing affordability has largely stopped getting worse, and poverty rates and needs-base caseloads are falling.

As the peak season for income tax collections winds down, it has become clear that Oregon has enjoyed a good year. Although revenue trends are not as strong as what was seen earlier in the economic expansion, Oregon and its Western neighbors continue to lead the way in terms of revenue growth. A large majority of states are dealing with disappointing revenue growth that has failed to match their budget projections. In Oregon, revenue growth has outstripped expectations, putting our unique kicker law into play.

Although revenue growth is still healthy, the slowing pace of Oregon's expansion has become evident in tax return data just as it is has in the jobs data. Income growth has been cut in half over the past two years, with slowing across a wide range of income types. While still growing for now, business, retirement, investment and labor income have all decelerated rapidly.

With increases in the outlook for personal income taxes, estate taxes and lottery sales, net General Fund resources are up \$370 million relative to the March forecast. Excluding corporate taxes, General Fund revenues are now 2.4% above the 2015 Close of Session estimate. If this holds through the end of the biennium, an income tax kicker of \$408 million would be triggered for tax year 2017.

Although the May outlook calls for a personal income tax kicker, it is not a sure thing. Large swings in the forecast between now and the end of June have been commonplace in past years. In fact, if revenue forecast errors are distributed on a bell curve, the forecast would be expected to decline by more than the \$70 million needed to fall below the kicker threshold in one out of every three years.



MARION COUNTY FY 2017-18 BUDGET  
ABOUT MARION COUNTY

**COUNTY FINANCIAL POSITION**

The County will continue to manage the fiscal year with an acceptable financial position and a low ratio of outstanding debt to the real market value of taxable property within the county. Major long-term budget concerns include reductions in federal and state funding, rising employee benefit costs, and continued capital project needs. The county prepares a five year capital improvements project document identifying infrastructure items and supporting equipment needing upkeep and replacement.

**County Debt**

Debt Policy

Marion County has no formal debt policy, primarily because the county is not a regular issuer of debt. The most recent bond debt issue was in 2005 and bank loan financing for major infrastructure projects in 2013, 2016 and planned for 2018. In practice, the county seeks to use internal financing sources or cash when possible. A significant amount of statutory debt authority exists for Marion County.

Legal Debt Limits

State statutes limit the amount of bonded debt a county may issue to a percentage of the real market value of the County's taxable property; the limit is 2 percent for general obligation bonds and 1 percent for limited tax obligations. Based on the County's real market value for fiscal year 2016, the current limitation is \$734 million for general obligation bonds and \$367 million for limited tax obligations. As of June 30, 2016, the County's total outstanding debt represents 15.3% of real market value.

Long-Term Debt

At the end of the 2015-16 fiscal year, the County had total debt outstanding of \$57,481,486, a decrease of 5 percent from the previous fiscal year. This amount includes \$794,059 in revenue bonds (Oregon Garden), \$9,538,188 in refunding bonds (Courthouse Square), \$37,614,562 in limited tax pension obligations (PERS) and \$9,534,677 in loans & notes payable (capital loan & service districts). The County received an AA-rating from Standard & Poor's for its issuance of refunding bonds in fiscal year 2005. The County currently has no outstanding general obligation bonds.

**Marion County's Outstanding Debt**

	Governmental Activities		Business-type Activities		Total	
	2015	2016	2015	2016	2015	2016
Revenue bonds	\$ 1,292,413	\$ 794,059	\$ -	\$ -	\$ 1,292,413	\$ 794,059
Refunding bonds	10,640,837	9,538,188	-	-	10,640,837	9,538,188
Limited tax pension obligations	38,535,195	37,614,562	-	-	38,535,195	37,614,562
Loans & notes payable	9,662,966	9,075,343	541,932	459,334	10,204,898	9,534,677
<b>Total</b>	<b>\$ 60,131,411</b>	<b>\$ 57,022,152</b>	<b>\$ 541,932</b>	<b>\$ 459,334</b>	<b>\$ 60,673,343</b>	<b>\$ 57,481,486</b>

Debt Payments

Principal and interest payments on Oregon Garden revenue bonds are budgeted in the Lottery and Economic Development Fund. Principal and interest payments on Courthouse Square revenue bonds are budgeted in the Debt Service Fund. Principal and interest payments on the PERS obligations are budgeted in the Debt Service Fund. Principal and interest payments on loans and notes payable are budgeted in the Debt Service Fund.

MARION COUNTY FY 2017-18 BUDGET  
ABOUT MARION COUNTY

**COUNTY EMPLOYMENT BY INDUSTRY  
AND PRINCIPAL PROPERTY TAXPAYERS**

EMPLOYMENT BY INDUSTRY

	2016			2006		
	Units	Employ- -ment	% of Employ- -ment	Units	Employ- -ment	% of Employ- -ment
<b>Government Employers:</b>						
Federal government	58	1,269	0.87%	55	1,473	1.11%
State government	211	20,344	14.01%	205	17,814	13.38%
Local government	330	13,726	9.45%	194	13,992	10.51%
	599	35,339	24.34%	454	33,279	25.00%
<b>Private Employers:</b>						
Natural resources and mining	476	10,393	7.16%	417	9,180	6.90%
Construction	1,020	7,682	5.29%	1,133	7,239	5.44%
Manufacturing	378	10,666	7.35%	399	12,261	9.21%
Trade, transportation and utilities	1,651	23,422	16.13%	1,565	22,445	16.86%
Information services	110	934	0.64%	110	1,443	1.08%
Financial activities	874	5,392	3.71%	906	5,793	4.35%
Professional and business services	1,336	11,832	8.15%	1,124	12,026	9.04%
Education and health services	1,046	21,171	14.58%	737	13,772	10.35%
Leisure and hospitality	803	12,754	8.78%	677	10,728	8.06%
Other services	1,676	5,601	3.86%	1,019	4,931	3.70%
	9,370	109,847	75.66%	8,087	99,818	75.00%
<b>Total County Employment</b>	9,969	145,186	100.00%	8,541	133,097	100.00%

Source: Oregon Employment Department

Notes:

- (1) Information is presented for the prior calendar year.
- (2) Includes full-time and part-time employees.

MARION COUNTY FY 2017-18 BUDGET  
ABOUT MARION COUNTY

PRINCIPAL PROPERTY TAXPAYERS

Taxpayer	2016			2006		
	Rank	Taxable Assessed Value	Percentage of Total Taxable Assessed Value	Rank	Taxable Assessed Value	Percentage of Total Taxable Assessed Value
Portland General Electric Co	1	\$ 305,584,619	1.36%	1	\$ 200,535,150	1.28%
Northwest Natural Gas Co	2	141,012,700	0.63%	2	103,281,800	0.66%
Winco Foods LLC	3	90,605,362	0.40%	3	70,210,850	0.45%
Woodburn Premium Outlets LLC	4	60,616,550	0.27%			
Lancaster Development Company	5	58,833,290	0.26%	5	45,174,760	0.29%
CenturyLink (Qwest Corporation)	6	64,019,190	0.28%	3	91,454,440	0.58%
Wal-Mart Real Estate	7	49,338,240	0.22%	8	34,536,530	0.22%
Norpac Foods Inc	8	58,848,031	0.26%	5	57,584,100	0.37%
Metropolitan Life Insurance Co	9	45,385,410	0.20%	10	33,364,250	0.21%
Donahue Schriber Realty Group	10	51,968,800	0.23%			
Craig Realty Group Woodburn				7	37,028,760	0.24%
Food Services of America Inc				9	33,435,860	0.21%
<b>Total for principal taxpayers</b>		<b>\$ 926,212,192</b>	<b>4.12%</b>		<b>\$ 706,606,500</b>	<b>4.51%</b>
<b>Total taxable assessed value</b>		<b>\$ 22,490,480,722</b>			<b>\$ 15,665,803,695</b>	

Sources:

Marion County Assessor, Marion County Tax Collector.

Notes:

(1) Information in this schedule satisfies the County's annual disclosure requirements under SEC Rule 15c2-12.

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MARION COUNTY FY 2017-18 BUDGET  
STRATEGIC DIRECTION

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**MARION COUNTY STRATEGIC PLAN**

**MARION COUNTY VISION STATEMENT**

*Deliver Excellence Everyday*

**MARION COUNTY MISSION STATEMENT**

*We serve the public to protect, promote, and enhance a positive quality of life  
in Marion County.*

**GOALS AND KEY INDICATORS**

County departments continue to align their individual department goals and objectives with overall county goals. This will assist Marion County in managing public resources carefully and in working effectively in a focused way to address identified needs and emerging issues.

All departments have included key indicators in their budget document and have identified a primary county goal linked to each key indicator. Key indicators will be used to help forecast trends and determine both budget and program needs. In order to remain relevant, key indicators that consist of statistics and fact-based data will be updated on a regular basis. The use of key indicators is designed to link program needs with available resources and identify potential issues and concerns for use in budget projections and policy decisions. Each of Marion County's goals and objectives, as well as each key indicator, is listed below, with a corresponding department goal and the associated key indicator(s). The detail information for each key indicator is found in each department's budget.

MARION COUNTY FY 2017-18 BUDGET  
STRATEGIC DIRECTION

<b>COUNTY GOAL 1: OPERATIONAL EFFICIENCY AND QUALITY SERVICE</b>	
<i>Provide efficient, effective, and responsive government through stewardship and accountability.</i>	
<b>DEPARTMENT GOALS</b>	<b>KEY INDICATORS</b>
<p><b>Assessor’s Office: Technology</b> Continually improve process efficiencies, conserve resources, and enhance service by making use of current technologies.</p>	Added value to assessment rolls
<p><b>Board of Commissioners’ Office: Enterprise Approach</b> Lead and manage the county business functions more efficiently and effectively to enhance accountability and stewardship.</p>	Organizational and management assessments of county departments and programs
<p><b>Business Services: Facilities Support</b> Provide an enterprise approach that manages the county owned and leased facilities while focusing on customer service, fiscal responsibility, and industry best practice.</p>	Ratio of repair hours to preventative maintenance hours
<p><b>Clerk’s Office: Increase Efficiency</b> Evaluate business processes to make better use of management skills, technology and resources.</p>	Election cost
<p><b>Community Services: Dog Services</b> Protect the people and dogs of Marion County by providing professional and courteous enforcement and services.</p>	Return of dogs to the community and increased licensing
<p><b>Finance: Fiscal Integrity</b> Streamline and standardize the county’s contracting, solicitation and purchasing processes.</p>	Contracts processed in compliance with county policy and procedure
<p><b>Information Technology: Enterprise Approach</b> Maintain a five-year technology roadmap to serve as a strategic inventory of proposed and approved enterprise-wide and department specific projects sponsored departments, information technology or both.</p>	Application Management and Support
<p><b>Legal Counsel: Protecting the County</b> Represent the county in contested matters in court or before administrative tribunals, and recommend settlements as appropriate.</p>	Tort claim notices
<p><b>Treasurer’s Office: Asset Management</b> Safeguard public funds.</p>	Investment portfolio returns

MARION COUNTY FY 2017-18 BUDGET  
STRATEGIC DIRECTION

<p><b>County Plans Linked to Goals</b></p> <ul style="list-style-type: none"> <li>• Annual Adopted Budget</li> <li>• Facilities Master Plan Final Report 2006</li> <li>• Facilities Condition Assessment Report 2014</li> <li>• Comprehensive Annual Financial Report (CAFR) 2015</li> <li>• Treasurer’s Investment Portfolio Report</li> </ul>	
<p><b>COUNTY GOAL 2: GROWTH AND INFRASTRUCTURE</b></p>	
<p><i>Provide leadership that addresses the continual growth and increasing diversity of Marion County’s population and focuses resources on best meeting the needs of residents and supporting business.</i></p>	
<p><b>DEPARTMENT GOALS</b></p>	<p><b>KEY INDICATORS</b></p>
<p><b>Public Works: Recycling</b> Maintain a high level of recycling in the county for a cleaner environment.</p>	<p>Recycling rate as a percent of solid waste</p>
<p><b>Public Works: Permits</b> Continue to streamline review process for citizens with other agencies/departments on building permits, addressing, roadway improvements, survey plats, septic issues, and survey reviews.</p>	<p>Number of permits issued by type</p>
<p><b>Sheriff’s Office: Code Enforcement</b> Work collaboratively with community and public safety partners with an emphasis on preventing crime, problem solving and being responsive to the community’s needs.</p>	<p>Number of cases processed and number of cases closed</p>
<p><b>County Plans Linked to Goals</b></p> <ul style="list-style-type: none"> <li>• Marion County Comprehensive Plan (Land Use) - 2015</li> <li>• Marion County Parks Master Plan – 2010</li> <li>• Marion County Solid Waste Management Plan - 2009</li> <li>• Stormwater Management Plan – 2011 Revision</li> </ul>	
<p><b>COUNTY GOAL 3: PUBLIC SAFETY</b></p>	
<p><i>Pursue a safe and secure community by protecting the people, property, and economy of Marion County.</i></p>	
<p><b>DEPARTMENT GOALS</b></p>	<p><b>KEY INDICATORS</b></p>
<p><b>District Attorney’s Office: Criminal Prosecutions</b> Aggressively prosecute and prioritize violent and person-to-person crimes.</p>	<p>Adult prosecution criminal cases submitted</p>



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<p><b>Justice Court: Citations and Fines</b> Provide for impartial hearing of court cases in an efficient manner.</p>	<p>Volume of citations processed Amount of fines collected</p>
<p><b>Juvenile: Juvenile Crime</b> Analyze data to inform policy and practice in achieving positive youth outcomes and public safety through reduction of criminogenic risk factors and recidivism, and increase in community connectivity and educational engagement.</p>	<p>Juvenile referral data</p>
<p><b>Sheriff's Office: Safety</b> Keep our community safe through maintaining a safe and secure jail and work/transition center, patrolling and conducting criminal investigations, providing civil process, supervising offenders through parole and probation, providing search and rescue response, and keeping our courts safe and accessible to the public through judicial security.</p>	<p>Mental illness and incarceration Recidivism</p>
<p><b>Sheriff's Office: Collaboration</b> Continue to work collaboratively with our community and public safety partners with an emphasis on the prevention of crime, problem solving, and being responsive to the community's needs for public safety.</p>	<p>Intelligence-led public safety services Traffic safety team education and enforcement</p>
<p><b>County Plans Linked to Goals</b></p> <ul style="list-style-type: none"> <li>• Marion County Justice Reinvestment Initiative</li> <li>• Sheriff's Office Core Functions &amp; Objectives</li> <li>• Sheriff's Office Community Corrections Annual State Plan</li> <li>• Marion County Juvenile Department Strategic Plan</li> <li>• Marion County Reentry Initiative Strategic Plan</li> </ul>	
<p><b>COUNTY GOAL 4: ECONOMIC DEVELOPMENT</b></p>	
<p><i>Demonstrate a supportive attitude toward employers, businesses, and property owners that promotes economic development and high standards of livability in Marion County.</i></p>	
<p><b>DEPARTMENT GOALS</b></p>	<p><b>KEY INDICATORS</b></p>
<p><b>Community Services: County Fair</b> Provide effective and efficient administrative support that ensures the success of the Marion County Fair.</p>	<p>Fair attendance</p>
<p><b>Community Services: Economic Development</b> Advance Marion County's economy by working with policymakers, community leaders and entrepreneurs to grow the economy, increase employment, and improve the standard of living.</p>	<p>Economic development projects</p>

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<p><b>County Plans Linked to Goals</b></p> <ul style="list-style-type: none"> <li>• Economic Development Strategic Priorities – 2015</li> <li>• Marion County Fair Strategic Plan</li> </ul>	
<p><b>COUNTY GOAL 5: TRANSPORTATION</b></p>	
<p><i>Provide a safe, efficient and reliable transportation system and maintain vital infrastructure in the best condition available resources allow.</i></p>	
<p><b>DEPARTMENT GOALS</b></p>	<p><b>KEY INDICATORS</b></p>
<p><b>Public Works: County Roads</b> Improve overall condition of road surfaces.</p>	<p>Cost per mile for surface treatment</p> <p>Miles of road resurfaced by treatment type</p> <p>Pavement condition index (PCI)</p>
<p><b>County Plans Linked to Goals</b></p> <ul style="list-style-type: none"> <li>• Rural Transportation System Plan - 2013</li> <li>• Public Works Department Strategic Plan - 2014</li> <li>• Public Works Capital Improvement Program - 2016</li> </ul>	
<p><b>COUNTY GOAL 6: HEALTH &amp; COMMUNITY SERVICES</b></p>	
<p><i>Promote the overall health of people in Marion County by improving the delivery of quality health services and supporting community-based prevention efforts.</i></p>	
<p><b>DEPARTMENT GOALS</b></p>	<p><b>KEY INDICATORS</b></p>
<p><b>Health Department: Behavioral Health</b> Promote a diverse system of behavioral health and addictions services that address community and family needs from early childhood to older adulthood.</p>	<p>Parent and child mental health services</p> <p>Family support services for children with developmental disabilities</p>
<p><b>Health Department: Public Health</b> Assure the five basic public health services to residents of Marion County are met (ORS 431.416).</p>	<p>Prevention of communicable disease</p> <p>Prevention of foodborne and waterborne illness</p>

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<p><b>County Plans Linked to Goals</b></p> <ul style="list-style-type: none"> <li>• Marion County Public Health Comprehensive Plan</li> <li>• Biennial Implementation Plan for Mental Health, Addictions and Gambling</li> <li>• Mid-Willamette Homeless Initiative Strategic Plan - 2017</li> <li>• Ambulance Service Plan, 2012 Revision</li> <li>• Marion County Housing Authority 5-Year Plan</li> </ul>	
<p><b>COUNTY GOAL 7: EMERGENCY MANAGEMENT</b></p>	
<p><i>Proactively plan, review, and maintain a comprehensive emergency management program.</i></p>	
<p><b>DEPARTMENT GOALS</b></p>	<p><b>KEY INDICATORS</b></p>
<p><b>Public Works: Develop and Maintain Emergency Operations Plans</b> Prepare a master plan for Emergency Management that sets short and long term operational goals.</p>	<p>Volunteer hours served</p>
<p><b>County Plans Linked to Goals</b></p> <ul style="list-style-type: none"> <li>• Marion County Emergency Operations Plan – 2016</li> <li>• Natural Hazards Mitigation Plan – 2015</li> <li>• Marion County Health Department Pandemic Influenza Plan – 2012</li> </ul>	

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**STATEMENT OF VALUES**

A solid foundation exists on which to build each fiscal year's budget and the county's organizational structure is well designed for delivery of essential public services. Committed and expert leaders work together to manage operations and skilled and dedicated staff members ensure that services are professionally delivered. Citizen budget committee members offer a needed outside perspective in examining budget requests. And citizens have the opportunity to attend public hearings and communicate their points of view on county government priorities.

**Marion County Statement of Values**

- Customer Service -- We treat our customers and one another with courtesy, respect, dignity, fairness, and understanding. We work to make Marion County accessible and responsive to a wide range of individual and community needs and interests. We promote flexible, creative, solutions-oriented approaches to resolving customer problems and meeting customer needs.
- Professionalism -- We hire, train, and develop our employees to be knowledgeable and expert in their respective roles. We strive for the highest levels of accuracy and quality in carrying out our responsibilities to the public.
- Integrity -- We are honest, forthright, and ethical in our dealings with others and on behalf of the public trust. We follow-through on our commitments and we hold one another and ourselves personally accountable for doing what we promise.
- Stewardship -- We seek to make the most efficient and effective use of public resources, and we work to continuously improve our services through collaboration, innovation, and competence. We strive to create and maintain a fair, transparent and open process of government that actively seeks citizen participation and recognizes the diverse and competing interests of all of the county's constituencies.

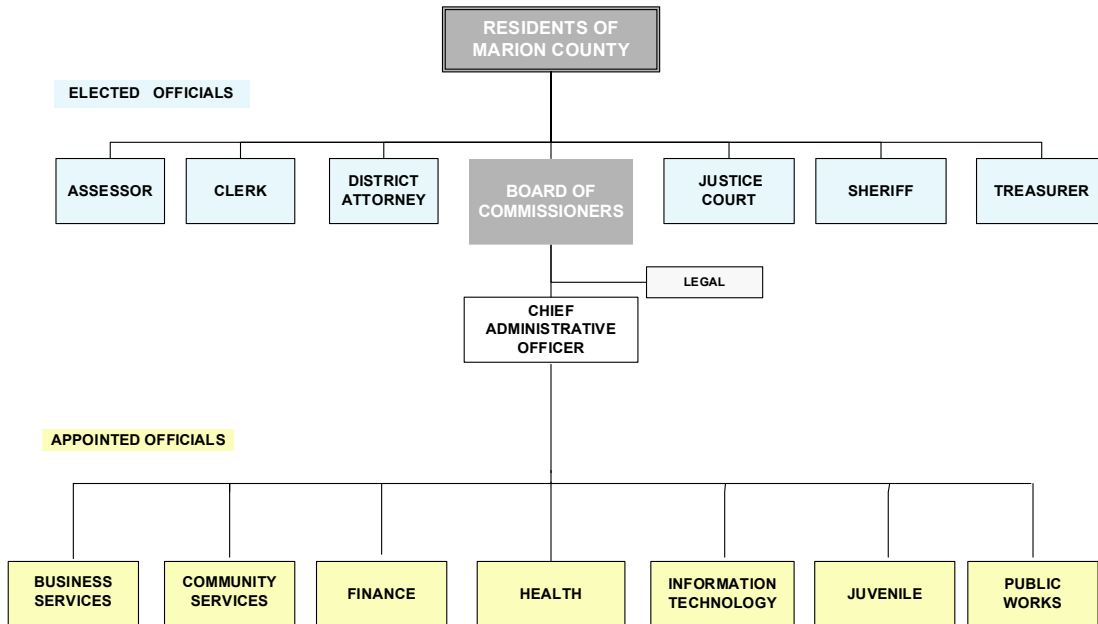
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**ORGANIZATIONAL STRUCTURE**

**Organization Chart**

The Marion County government organization is headed by an elected Board of Commissioners and has 15 departments. In addition to the Board of Commissioners, six other departments are headed by elected officials: Assessor, Clerk, District Attorney, Justice Court, Sheriff, and Treasurer. The remaining eight departments are headed by appointed officials who report to the Chief Administrative Officer: Health, Community Services, Finance, Business Services, Information Technology, Juvenile, Legal Counsel and Public Works.

**COUNTY ORGANIZATION**  
ORGANIZATION CHART FOR FY 2017-18  
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**Department Heads and Elected Officials**

DEPARTMENT	DIRECTOR	TYPE
Assessor	Tom Rohlring	Elected
Board of Commissioners	Sam Brentano	Elected
Board of Commissioners	Kevin Cameron	Elected
Board of Commissioners	Janet Carlson	Elected
Business Services	Colleen Coons-Chaffins	Appointed
Community Services	Tamra Goettsch	Appointed
County Clerk	Bill Burgess	Elected
District Attorney	Walt Beglau	Elected
Finance	Jeff White	Appointed
Health	Cary Moller	Appointed
Information Technology	Scott Emry	Appointed
Justice Court	Janice Zyryanoff	Elected
Juvenile	Faye Fagel	Appointed
Legal Counsel	Gloria Roy	Appointed
Public Works	Alan Haley	Appointed
Sheriff	Jason Myers	Elected
Treasurer	Laurie Steele	Elected

**Employees**

Including the department heads and elected officials, there are more than 1,400 full-time regular and part-time regular employees working for Marion County. As many as 300 part-time temporary employees are also employed in a peak month; the count varies as some employment is seasonal.

County total employment has remained relatively stable over the past ten-year period. This is remarkable in the face of a significant increase in the number of clients and other customers in most programs. Further, the major year-to-year variances in full-time equivalent (FTE) positions are primarily related to expansion and contraction of health programs. Eight departments and numerous programs have actually experienced a decline in FTE since FY 07-08.

Marion County 10 Year History of Full-Time Equivalent Positions

FY 08-09	FY 09-10	FY 10-11	FY 11-12	FY 12-13	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18
<b>1387</b>	<b>1313</b>	<b>1347</b>	<b>1317</b>	<b>1311</b>	<b>1323</b>	<b>1357</b>	<b>1413</b>	<b>1443</b>	<b>1469</b>

Additional information about employees is found in the appendices where there is a complete FTE position history.

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### **Government Services**

Programs and services delivered or managed by Marion County touch the lives of virtually all residents of the county, fulfilling many roles. Marion County is a general law county, acting as an agent of the state. The county performs functions on behalf of the state, as well as providing county services.

#### Assessor

The Assessor's Office assesses the value of all commercial, industrial and residential property subject to tax; collects all property taxes levied by local school districts, cities, special districts and the county; and distributes these revenues to the taxing districts to support their operations.

#### Board of Commissioners

The Board of Commissioners' Office consists of three county commissioners, elected at large, who constitute the county governing body. The board appoints a chief administrative officer who is responsible for carrying out directives, policies, and ordinances of the board.

#### Business Services

The Business Services Department provides services that support departments in delivering their services to customers and clients. This involves functions such as human resources (processing job applications, training, etc.), employee benefits, wellness, labor relations, risk management, and building maintenance.

#### Community Services

The Community Services Department promotes safe and thriving communities for people to live, learn, work and play. The department has six program areas: Children and Families Commission, Marion County Fair, Economic Development, Marion County Reentry Initiative, Dog Services and Administration. Collectively, the department facilitates partnerships between families, community members, public safety, health, education, and social service agencies; applies research in support of agriculture, forestry, enterprises, natural resources and related workforce development; provides care and shelter to lost dogs; and provides the administration for the Marion County Fair.

#### County Clerk

The Clerk's Office is responsible for recording, maintaining, and archiving all county records. This office also conducts all elections within Marion County, whether for federal, state or local government.

#### District Attorney

The District Attorney's Office prosecutes people accused of committing crimes in the county. This office also collects child support payments ordered by the courts and provides assistance to crime victims.

#### Finance

The Finance Department provides financial services that support departments in delivering their services to customers and clients. This involves functions such as processing and maintaining the county's payroll and accounting records, accounts payable and receivable, purchasing, contract management, grants compliance, surplus property management, and budget preparation. In addition, tax-foreclosed property is managed by the Finance Department.

#### Health

The Health Department inspects and licenses all restaurants, school cafeterias and other food vendors. It provides immunizations for children and tracks and works to control infectious diseases. It records birth and death certificates. It provides case management for those with developmental disabilities; maintains programs for those with chronic and acute mental illness; and provides treatment for those with substance and gambling addictions.

## MARION COUNTY FY 2017-18 BUDGET STRATEGIC DIRECTION

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### Information Technology

The Information Technology Department provides supporting services to county departments by operating and maintaining the county's information technology and telecommunications systems.

### Justice Court

The Justice Court hears minor traffic offenses, some misdemeanors and small civil claims (\$10,000 or less). In addition, the Justice Court can hear cases related to violations of county ordinances, such as charges of excessive noise or dogs running at large.

### Juvenile

The Juvenile Department operates a juvenile detention center, restitution and education programs, and probation services for juvenile offenders. The department keeps juveniles who are under court order in schools, educational and vocational programs, and under supervision.

### Legal

The attorneys in the Legal Counsel Department are the civil lawyers and counselors for Marion County. The county law library serves attorneys, judges, litigants and the public. The law library is authorized and mandated by the state, and operates solely on revenue derived from filing fees in the Circuit Court.

### Public Works

The Public Works Department is responsible for road and bridge maintenance, construction, management of the regional emergency operations center, county parks, the Buena Vista and Wheatland ferries, and disposal of solid waste, while protecting the environment and promoting recycling. Land use planning, surveying, and building inspection are also managed by Public Works.

### Sheriff

The Sheriff's Office is responsible for patrol duties, traffic enforcement, criminal investigations, search and rescue, marine patrol and law enforcement contracts throughout the entire county. In addition, the Sheriff's Office manages the county jail. The Sheriff's Office also supervises parole and probation offenders in Marion County.

### Treasurer

The Treasurer's Office is the cash custodian for the county and maintains records for the receipt and payment of county funds. The treasurer is also the investment manager for the county, investing funds in accordance with Oregon law and the county's investment policy, and ensuring adequate cash is available to meet county obligations.



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# MARION COUNTY FY 2017-18 BUDGET BUDGET OVERVIEW

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## **FINANCIAL POLICIES**

In the State of Oregon, many financial policies and procedures are dictated by state statute. For example, Oregon Budget Law found in Oregon Revised Statutes Section 294 is designed to:

- Establish standard procedures for preparing, presenting, and administering the budgets of Oregon's local governments,
- Encourage citizen involvement in the preparation of the budget before its final adoption,
- Provide a method of estimating revenues, expenditures, and proposed taxes, and
- Institute a method of control of revenues and expenditures for the promotion of efficiency and economy in the expenditure of funds.<sup>1</sup>

For example, the budget must be adopted by fund, and the resources must equal the requirements for each fund, in effect requiring a balanced county budget. Adherence to Oregon law is to all intents and purposes Marion County policy; in effect Marion County follows many state financial policies.

The Marion County Board of Commissioners has adopted the following budget and other financial management policies. Each policy also has counterpart procedures not presented in this book.

### **General Reserves**

The purpose is to establish policy regarding the development and maintenance of a prudent level of resources to ensure the future financial stability of the county.

- “It is the policy of the Marion County Board of Commissioners that procedures will be developed to determine the appropriate amount to be budgeted for general fund contingency (no less than 1% of General Fund resources), unappropriated ending fund balance (no less than 5% of General Fund resources) and rainy day fund unappropriated reserves.”

### **Restrictions of Backfills**

The purpose is to establish a policy for setting the conditions under which reduced or eliminated program resources may be replaced by General Fund transfers.

- “It is the policy of Marion County that general fund resources shall not be transferred to backfill, i.e., replaced, reduced or eliminated federal, state, foundation or other grant or contract funding, or any other program resource, unless specific conditions set by the Board of Commissioners are met.”

### **Modification of Net Working Capital**

The purpose is to establish a policy for budgeting actual net working capital to replace budgeted net working capital during budget execution to provide better financial information with which to manage budgets.

- “It is the policy of Marion County that departments are required to submit supplemental budget requests to modify adopted budget net working capital to actual net working capital after the actual has been calculated and recorded in the financial management system.”

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<sup>1</sup> State of Oregon Department of Revenue website. [www.oregon.gov/DOR](http://www.oregon.gov/DOR)

# MARION COUNTY FY 2017-18 BUDGET

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### **Use of One-Time and Unpredictable Revenue**

The purpose is to establish a policy for restrictions on budget allocation and expenditure of unusual or singular occurrence revenue, or that is highly unpredictable, for operating funds.

- “It is the policy of Marion County that there shall be restrictions on the use of one-time or unpredictable revenue for ongoing expenditures, and the proposed use, if any, shall be clearly identified in the budget.”

### **General Fund Transfers to Other Funds**

The purpose is to establish a policy for expending appropriated transfers from the General Fund to non-General Fund activities.

- “It is the policy of Marion County that all General Fund transfers that provide either total or supplemental funding to programs and services of other funds are subject to reversion of unexpended balances to the General Fund at fiscal year-end.”

### **Transfers Between Departmental Appropriation Categories**

The purpose is to establish a policy that substantiates Board of Commissioners’ authority to approve budget appropriation transfers.

- “It is the policy of Marion County that the transfers of monies between departmental appropriation categories, using the object classifications of reserves, special payments, transfers, contingency, capital outlay, materials and services, and personal services, require prior authorization by the Board of Commissioners.”

### **Position Control**

The purpose is to establish a policy to manage increases in the number of personnel positions in department programs.

- “It is the policy of Marion County that departments and programs may increase the total number of full-time equivalent (FTE) personnel positions over approved program budget levels only when there is new revenue to support such positions. All FTE increases must be approved through the budget process.”

### **Vacant Positions Termination**

The purpose is to establish budget policy and procedure concerning the handling of vacant positions whenever it is clear that such positions will not be filled during the current or ensuing budget year.

- “Personnel positions that have not been filled or are not currently under recruitment during the current fiscal year shall not be included in a department’s requested annual budget for the ensuing fiscal year. Elimination of vacant positions must be done in accordance with Marion County Personnel Rules.”

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### **Administrative Charges**

The purpose is to establish the use of administrative charges as a means to financing the operations of centralized activities of county departments and programs.

- “It is the policy of Marion County to identify the full cost of delivering programs and services that benefit the county as a whole. Administrative charges provide a useful means of accounting for such centralized activities as human resources, financial services, risk and facilities management, information technology, and Board of Commissioners’ oversight. It is the intent of the Board of Commissioners that all departments, agencies, and funds receive a fair allocation of cost of the central services operations of Marion County.”

### **Federal Awards – Administration and Definitions**

The purpose is to establish policies and procedures over the administration of Federal Awards.

- "It is the policy of Marion County that all Federal Awards are subject to the established requirements as set forth by the federal government in the Uniform Guidance for Federal Awards and other laws and regulations as required by the Federal Award Agreement and the granting agency."

### **Federal Awards – Allowable Costs**

The purpose is to establish policies and procedures over the allowable costs of Federal Awards, including those passed through from the State of Oregon or other granting organizations.

- “It is the policy of Marion County that all Federal Awards are subject to the established requirements as set forth by the federal government in the Uniform Guidance for Federal Awards and other laws and regulations as required by the Federal Award Agreement and the granting agency.”

### **Capital Outlay Appropriations**

The purpose is to establish the guidelines and procedures to be used concerning capital outlay appropriations.

- “Capital outlay items will be budgeted and appropriated during the annual budget process. A capital projects fund will be established. All capital purchases supported by the General Fund shall be expended from this fund. Non-General Fund capital purchases will be budgeted in the fund from which the expenditures will be incurred. All capital purchases will be monitored by the capital projects coordinator, and reviewed by the Budget Committee. Requests for capital items not submitted during the annual budget process may be considered during the year through the supplemental budget process”.

### **Modification of Approved Capital Outlay Appropriations**

The purpose is to establish a policy that sets forth the process for obtaining approval for modification to approved capital outlay requests.

- “Capital outlay are reviewed and approved during the annual budget process each fiscal year, as described in the Capital Outlay Appropriations administrative policy and procedure. These requests are based upon the best information known at the time the request is submitted. Due to price increases or other unknown factors, the estimated costs may change between the time the budget is adopted and the time the purchase is made or the work is actually done. Modifications to approved capital outlay amounts shall be submitted to the capital projects coordinator following the process outlined.”

# MARION COUNTY FY 2017-18 BUDGET

## BUDGET OVERVIEW

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### **New Capital Outlay Appropriations – Post-Budget Adoption**

The purpose is to set forth the process for obtaining approval of capital purchases that were not included in the adopted budget for the fiscal year.

- “Capital outlay items are approved during the annual budget process, as described in the Capital Outlay Appropriations administrative policy and procedure. However, throughout the fiscal year, emergency situations may arise that require additional capital expenditures. Requests for the purchase of capital items that were not included in the department’s approved budget shall be submitted in accordance with the following procedures. These items must be approved before purchase through a supplemental budget or special resolution. If these items are not of emergency nature, they should be requested as a part of the budget for the next fiscal year, in accordance with the Capital Outlays Appropriations administrative policy and procedure.”

### **Capital Improvement Project Document**

The purpose is to establish an official statement of public policy regarding the physical maintenance and development of Marion County’s infrastructure.

- “It is the policy of Marion County to maintain a sound and workable capital improvement project plan. The CIP document shall be the basis for a system for the proposal, approval, execution, oversight, and monitoring of all Marion County capital improvement projects on financial and production bases. The CIP document is a long range strategic document which identifies CIP’s well in advance of need.”

### **Fixed Asset Control**

The purpose of the policy is to establish accountability for county fixed assets at the department level.

- “It is the policy of Marion County that each department head and elected official will be responsible for the inventory, tagging and control of all fixed assets in his or her department.”

### **Other Financial Policies**

There are other Marion County policies that have an indirect relationship to development and execution of the county budget.

- Annual audits.
- Assessing fees for services provided by the county to outside agencies and organizations.
- Collection of accounts receivable.
- Federal Awards – Subrecipient Monitoring.
- Investment of public funds.
- Merchant Cards.
- Revenue bonds in partnership with nonprofit agencies.

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**BUDGET PARAMETERS**

Budget parameters are budget officer requirements with which departments must comply when preparing their budget requests. They accompany the budget instructions and can remain the same in the long-term, or change annually. A budget parameter may be changed after the budget process begins, particularly one that is subject to employee bargaining agreements.

1. Adopt the recommendation of the Treasurer that interest income be calculated at a rate of return of 0.90 (nine-tenths of one percent) for all funds. The rate is a net of 1.15% investment interest minus an investment fee of 0.25% charged by the Treasurer for management of the funds.
2. Cost-of-living allowances (COLA) are to be budgeted for all units at 1% with the following exceptions: Unit 7, Federation of Parole and Probation Officers (FOPPO) and Unit 5, Marion County Law Enforcement Association (MCLEA), should be budgeted at 0%.
3. Health insurance (medical and dental) is budgeted at rates per FTE, including FTE of 0.5 or greater. The rates are determined from known cost per plan elements. The rate for all units except units 5 (MCLEA) and 7 (FOPPO), will be \$1,383 monthly (\$16,596 year). The rate for unit 5 will be \$1,524 monthly (\$18,288 year). The rate for unit 7 will be \$1,415 monthly (\$16,980 year).
4. Public Employees Retirement System (PERS) expenses will be budgeted at 19.30% for all positions. This is a composite rate of the PERS, Oregon Public Service Requirement Plan (OPSRP) General Services, and OPSRP Police and Fire participants.
  - a. An additional 5.00% assessment for debt service on PERS bonds will also be applied to all positions.
5. Work with the Council of Economic Advisors to develop estimated property tax revenues, with a recommended percent increase or decrease compared to the current fiscal year. Present other major General Fund revenues and major non-General Fund revenue forecasts to the Council for their judgment on reasonableness of assumptions given county economic conditions.
6. Departments must fully justify the use of temporary workers for each department program.
7. Vacant positions will be eliminated in accordance with current county administrative policy and procedures. All requested and approved new positions will be budgeted for 22 pay periods (there are 26 pay periods in a year). Budgeting of new positions for less than a full year recognizes the time needed for recruitment and hiring; elimination of vacant positions also addresses over-budgeting for Personnel Services. All new positions must be budgeted at step 1.
8. No inflationary increases in Materials and Services (M&S) will be allowed in the budget for either the General Fund or the Central Services Fund. Total M&S amounts for General Fund and Central Services Fund programs that are in excess of the current year budget require a decision package. The current year budget is not a base budget that is automatically repeated. M&S, as well as Personnel Services, for **any fund** and program is subject to reduction at any time budget analysis and financial circumstances indicate such action is prudent.
9. One-time Materials and Services appropriations in the current fiscal year adopted budget shall be removed from the budget request (i.e., contractual services for a specific project, start up costs, etc.).
10. All light duty vehicles belong to the Marion County fleet. For departments assigned light duty vehicles, lease, repair and maintenance will be charged to departments in accordance with fleet



## MARION COUNTY FY 2017-18 BUDGET BUDGET OVERVIEW

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- management policy and procedures. Pool vehicle program charges are also established by fleet management.
11. Purchases or leases of all computer desktop, laptop and other computer equipment, printers, copiers, scanners, digital cameras, multi-media machines, and other electronic devices that require network access must be approved by the Information Technology Department before inclusion in departmental budgets.
  12. Capital acquisitions must be requested on the Capital Acquisition Request (CAR) form. This is not a budget form. The amount requested is entered in BUD directly. Capital improvement projects must be contained in the five year plan and must be approved by the Budget Officer for inclusion in the budget request. Approved capital improvement projects budgets are to be entered directly in BUD through GL View.
  13. Departments must submit requests to carry forward capital improvement project appropriations from FY 2016-17. If a project has not been started, a new request must be submitted for prioritization against other new requests. Capital outlay and capital improvement project policies and procedures must be followed.
  14. The Budget Officer will recommend the amount of General Fund resources to be set aside for Capital Outlay appropriations. These amounts will be managed in appropriate capital funds.
  15. Central services departments will be required to prepare their budgets prior to other departments to ensure that the amount of Administrative Charges to be allocated to the other departments is firm. Central Services departments may **not** budget for Contingency.
  16. The Budget Officer will recommend an amount to be budgeted for General Fund Contingency that meets the General Reserves policy. General Fund departments may **not** budget for Contingency.
  17. Departments may not budget contingency amounts of more than 10% of the total fund requirements in those funds with a majority of non-General Fund revenue, without Budget Officer approval. Available amounts in excess of the 10% must be budgeted in ending fund balance.
  18. All requests for new programs and program enhancements must be submitted as individual decision packages. Departments must carefully consider submitting decision packages requests. Decision packages are not meant to reflect a department's entire wish list and few General Fund decision packages will be approved due to financial constraints.
  19. Departments that propose to continue programs, projects or special activities no longer supported by outside funding or requiring a shift in funding from the prior year, must submit a decision package to do so, clearly identifying new or proposed financing sources. This must be done within the conditions of the restrictions on backfills policy regarding General Fund resources.
  20. Decision packages will be included in the total department requested budget. They will be removed from the budget if the budget officer does not approve their inclusion in the budget at the budget officer proposed stage. Departments may not submit two or more decision packages that are for similar purposes as alternatives.

# MARION COUNTY FY 2017-18 BUDGET BUDGET OVERVIEW

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## **BUDGET MANUAL**

### **Budget Manual FY 2017-18**

The Finance Department maintains a budget manual that is the guideline for planning, preparing and executing a budget. The manual is updated annually to reflect current requirements for both form and content of department budgets, and budget execution requirements. The manual is available on the county intranet at the Finance Department website.

## **BUDGET PROCESS**

The Marion County budget is a financial plan with estimates of resources (revenues) and requirements (expenditures), for a single fiscal year. The fiscal year begins on July 1 and ends on June 30.

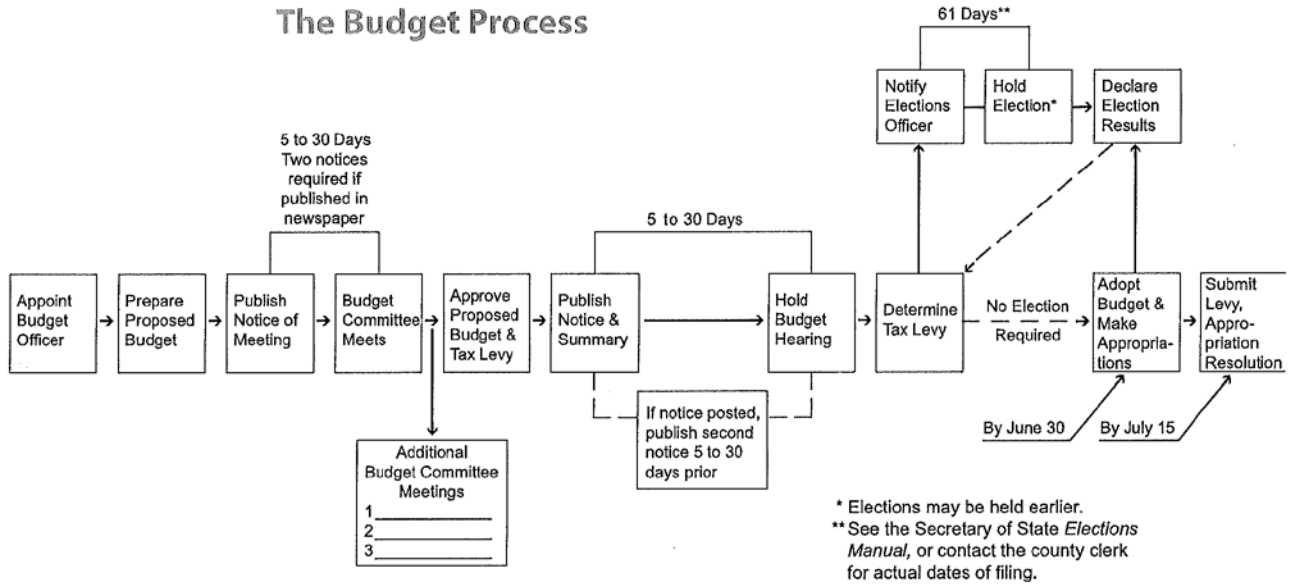
According to Oregon's local budget law, each county must have a budget officer appointed by the governing body. Marion County's chief administrative officer also serves as the budget officer. The budget officer is responsible for preparing, or supervising the preparation of a proposed budget that will be presented to the county's budget committee. A budget committee is another legal requirement of Oregon's local budget law. The Marion County Budget Committee is comprised of three citizens of the county, who are not county employees, and the three county commissioners. The make-up of the budget committee ensures that citizens/electors are involved in the budget process.

In Marion County, the budget development process begins in late fall and ends with adoption of the budget by the Board of Commissioners by June 30 of each year. Budgeting is a continuous cycle. After the budget is adopted, revenues and expenditures are monitored in order to ensure that expenditures do not exceed budgeted amounts, by categories specified by Oregon's local budget law. Necessary adjustments to the budget are made during the fiscal year through the supplemental budget process. Marion County typically has one to three supplemental budget actions during the fiscal year.

Budgets for the General, Special Revenue, Debt Service, and Capital Project Funds are adopted on a modified accrual basis of accounting, the same basis used in the county's financial statements. Budgets for the Enterprise and Internal Service Funds are also adopted on a modified accrual basis, which differs from financial reporting in that depreciation and accrued vacation pay are not budgeted. The budget is prepared in accordance with the basis of accounting used during the preceding year.

# MARION COUNTY FY 2017-18 BUDGET BUDGET OVERVIEW

## The Budget Process



Source: Local Budgeting in Oregon, Oregon Department of Revenue

# MARION COUNTY FY 2017-18 BUDGET

## BUDGET OVERVIEW

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### Outline of the Budget Process According to Local Budget Law

The following overview is taken from the Oregon Department of Revenue Local Budgeting Manual. ORS is the Oregon Revised Statutes and Chapter 294 is the Local Budget Law, e.g., ORS 294.

1. **Appoint budget officer** (ORS 294.331).
2. **Appoint electors to the budget committee** (ORS 294.414). The budget committee consists of the governing body of the local government and an equal number of electors appointed by the governing body.
3. **Prepare proposed budget** (ORS 294.426). The budget officer prepares or supervises the preparation of a proposed budget to present to the budget committee.
4. **Publish notice of budget committee meeting** (ORS 294.401). After the proposed budget is prepared, the budget officer publishes a “*Notice of Budget Committee Meeting*.” The notice must contain the date, place and time of the budget committee’s first formal meeting, and of the meeting in which public comment will be heard. It may contain notice of several meetings, if the budget officer anticipates that more than one meeting will be needed.
  - If the sole form of notice is publication in a newspaper, it must be published at least twice, five to 30 days before the scheduled budget committee meeting date.
  - If the notice is published both in a newspaper and online, it need only be published once in the newspaper, but the publication must include the website address for the online publication, and it must be published online for at least 10 days before the meeting.
  - If the notice is hand delivered or mailed, only one notice is required, not later than 10 days before the meeting.
5. **Budget committee meets** (ORS 294.426). The budget message is delivered at the first budget committee meeting. The budget message explains the proposed budget and any significant changes in the local government’s fiscal policy or financial position. After the initial meeting, the budget committee may meet as many times as needed to revise and complete the budget. At least one meeting must provide the opportunity for questions and comments from any interested person. The budget committee is allowed to meet for training and advisory reviews throughout the year, but the budget may not be deliberated before the first meeting for which notice is published. All meetings are subject to Oregon’s Public Meetings Law (ORS Chapter 192).

The budget officer may make the proposed budget available to the members of the budget committee at any time before the first meeting, or may distribute the budget at the first meeting. At the time the budget is given to the committee, a copy must be filed in the administrative office of the district. The budget becomes a public record at this point and must be made available to anyone who is interested in viewing it.
6. **Budget committee approves budget** (ORS 294.428). The budget committee considers the budget proposed by the budget officer and comments made by the public and may make additions or deletions. When the budget committee is satisfied, it approves the budget. The budget approved by the committee specifies the amount or rate of each ad valorem tax levy. Approval of the budget and of the amount or rate of tax should be by motion and be recorded in the minutes of the meeting.
7. **Publish budget summary and notice of budget hearing** (ORS 294.448). After the budget is approved, the governing body of the local government must hold a budget hearing. The governing body must publish a “*Notice of Budget Hearing and Financial Summary*” five to 30 days before the scheduled hearing. This information must either appear in a newspaper of general circulation, be mailed or hand delivered.

## MARION COUNTY FY 2017-18 BUDGET BUDGET OVERVIEW

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8. **Hold budget hearing** (ORS 294.453, renumbered from 294.430). The governing body must hold the budget hearing on the date specified in the public notice. The purpose of the hearing is to listen to citizens' testimony on the approved budget. Additional hearings may be held. All hearings must be open to the public.

9. **Adopt budget, make appropriations, impose taxes, and categorize taxes** (ORS 294.456). The governing body may make changes in the approved budget before it is adopted. Before the beginning of the fiscal year to which the budget relates, the governing body can also make changes to the adopted budget. However, if the governing body wants to make any of the following changes, they must first publish a revised "*Notice of Budget Hearing and Financial Summary*" and hold another public hearing:

- If the governing body increases taxes over the amount approved by the budget committee.
- If the governing body increases estimated expenditures in a fund over the amount approved by the budget committee by more than \$5,000 or 10 percent, whichever is greater.

After the budget hearing, and after considering public testimony, the governing body prepares a resolution or ordinance that formally adopts the budget, makes appropriations and, if property taxes are needed, levies and categorizes each tax. The budget is the basis for making appropriations and certifying the taxes. The resolutions or ordinances adopting the budget and making appropriations must be adopted no later than June 30.

10. **Certify taxes** (ORS 294.458, renumbered from 294.555). The next step in the budget cycle is to certify any property taxes to the county assessor. Taxes must be certified every year, even if the local government operates on a biennial budget.

The documents submitted to the assessor's office by a taxing district subject to Local Budget Law are:

- Two copies of the notice of levy and the categorization certification (Form LB-50, ED-50 or UR-50). This form authorizes the assessor to place the district's taxes on the property tax roll.
- Two copies of the resolution statements that adopt the budget, make appropriations, and impose and categorize taxes; and
- Two copies of any successful tax ballot measures for new taxes being imposed for the first time.

11. **Post-adoption.** After the preceding steps have been completed, changes to the budget are restricted by statute:

- ORS 294.338 authorizes certain appropriations as an exception to the budget process.
- ORS 294.463 governs the transfer of appropriations within a fund or from the general fund to another fund.
- ORS 294.481 provides for the expenditure of funds to repair or replace property that has been damaged or destroyed. It also allows funds to be expended because of a civil disturbance or natural disaster.
- ORS 294.468 authorizes loans from one fund to another.
- ORS 294.471 and 294.473 specifies the conditions under which a local government may adopt a supplemental budget, and explains the process.
- ORS 294.338 provides exceptions to the budget process for certain debt service expenditures.

MARION COUNTY FY 2017-18 BUDGET  
BUDGET OVERVIEW

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**BUDGET PARTICIPANTS AND INFORMATION**

**Budget Committee**

Oregon local budget law requires that the governing body of each local government must establish a Budget Committee. Budget Committees are composed of the governing body and an equal number of electors appointed by the governing body. Marion County, with three elected commissioners, appoints three elector members to the Budget Committee. The committee meets publicly to review the budget document as proposed by the budget officer. The committee receives the budget and the budget message and provides an opportunity for public comment on the budget. The committee makes adjustments based on input and then approves the budget.

Citizen Members

Denyc Boles  
Dave Kinney  
Patrick Vance

Commissioner Members

Sam Brentano  
Kevin Cameron  
Janet Carlson

Qualified voters who have the right to vote for the adoption of any measure may be appointed to the Budget Committee. Citizen members serve staggered terms of up to four years. They may be appointed for multiple terms. The Budget Committee meets between late May and early June of each year to consider the upcoming budget, and may meet at other times during the year to be brought up to date on current budget developments.

**Budget Development Team**

The county uses a team approach to developing the county annual budget. At each phase of the budget process, team members contribute expertise as required.

John Lattimer, Chief Administrative Officer and Budget Officer  
Jan Fritz, Deputy County Administrative Officer  
Jeff White, Chief Financial Officer  
Rich Minaker, Senior Budget Analyst  
Debbie Gregg, Grants Compliance Analyst

**Public Hearings/Public Comment**

The public is welcome to attend budget committee meetings and deliberations, and may share comments with the committee at designated public hearings. Members of the public may also discuss budget matters with the board of commissioners during regular board sessions throughout the year. For those unable to attend a board session or budget committee meeting, Capital Community Television (CCTV) broadcasts all board and budget committee meetings, and the sessions can be viewed on the Internet.

**Marion County Website**

To assist all participants in reviewing budget information, the entire adopted budget is available on the county website at [www.co.marion.or.us](http://www.co.marion.or.us).

MARION COUNTY FY 2017-18 BUDGET  
BUDGET OVERVIEW

**BUDGET CALENDAR FOR FY 2017-18**

The following pages are the budget calendar for budget preparation through budget adoption.

FY 2017-18 BUDGET DEVELOPMENT AND BUDGET PRESENTATION SCHEDULE				
2017				
January	4	Wed	All Departments Begin Budget Preparation - BUD Open	
January	13	Fri	Central Services Departments Preliminary Budgets Due: Board of Commissioners, Finance, Legal Counsel	4:00 PM
January	18	Wed	5 Year CIP Requests due from all departments	Noon
January	20	Fri	Central Services Departments Preliminary Budgets Due: Business Services & Information Technology	4:00 PM
February	9	Thu	Budget Officer Meets With Central Services Departments: Information Technology Business Services	CR - Mt. Angel 9:00 - 10:00 10:00 - 10:45
February	10	Fri	Final Central Services Meeting and Budget Decisions Finance Board of Commissioners Legal Counsel Budget Team Discussion	CR - Mt. Angel 9:00 - 9:15 9:15 - 9:30 9:30 - 9:45 9:45 - 3:00
February	14	Tue	Departments Notified of Final Budget Officer Decisions	4:00 PM
February	17	Fri	Central Services Revised Budgets Due to Finance	4:00 PM
February	24	Fri	Central Services Allocations Given to Departments	4:00 PM
February	28	Tue	Budget Committee Meeting - Senator Hearing Room	2:00-4:00 PM
March	3	Fri	Central Services Departments Final Budget Narratives Due	4:00 PM
March	10	Fri	<b>Preliminary Budgets Due From All Departments</b> Council of Economic Advisors Meeting - Commissioner's Board Room	12:00 N 1:30-3:30 PM
March	22	Wed	Budget Officer Meets With Sheriff's Office	10:00 - 11:00
March	27	Mon	Budget Officer Meets With Department Heads and Elected Officials: Clerk and Clerk Records District Attorney Community Services Public Works CIP and All Other Funds Justice Court	CR - Mt. Angel 12:30 - 1:00 1:00 - 2:00 2:00 - 2:30 2:30 - 3:30 3:30 - 4:30 4:30 - 5:00
March	28	Tue	Budget Officer Meets With Department Heads and Elected Officials: Reserved for Budget Team Discussion if Necessary	CR - Mt. Angel 12:00 - 5:00
March	29	Wed	Budget Officer Meets With Department Heads and Elected Officials: Juvenile Assessor / Tax Law Library Health Treasurer Budget Discussion	CR - Mt. Angel 9:00 - 9:45 9:45 - 10:00 10:00 - 10:15 10:15 - 11:15 11:15 - 11:25 1:00 - 4:00
April	5	Wed	Budget Team Discussions and Final Decisions	9:00 - 3:00
April	7	Fri	Departments Notified of Budget Officer Decisions	4:00 PM
April	26	Wed	<b>Revised Budgets Due From All Departments</b>	4:00 PM
May	3	Wed	Budget Validation by GL Team	4:00 PM
May	4 - 19		Budget Team - Review Budgets, Request Corrections From Departments, Prepare Summary Schedules, Assemble Budget Binders	
May	22	Mon	State of Oregon WH118 CIP Forms Due	5:00 PM

MARION COUNTY FY 2017-18 BUDGET  
BUDGET OVERVIEW

**FY 2017-18 BUDGET DEVELOPMENT AND BUDGET PRESENTATION SCHEDULE**

\*\*MEETINGS ARE HELD IN THE SENATOR HEARING ROOM AT COURTHOUSE SQUARE\*\*

		2017		
June	1	Thu	<b>FY 2017-18 Opening Budget Session - Budget Committee</b> Elect Chair & Vice Chair, Introduce New Member, Adopt Meeting Rules, Approve Minutes, Council of Economic Advisors Charter Review <b>Budget Officer's FY 2017-18 Message</b> <b>Budget Structure and Overview</b> <b>General Government</b> Assessor Clerk Treasurer <b>Health and Community Services</b> Community Services <b>Compensation Board Report</b> Lunch <b>Public Safety</b> District Attorney Justice Court Juvenile Sheriff's Office Break <b>Central Services</b> Information Technology Business Services Legal Counsel / Law Library Board of Commissioners Finance <b>Non-Departmental, Non-General Funds &amp; Other</b> <b>Budget Committee Comments</b> Break <b>Public Comment Period</b>	<b>9:30 AM</b> 9:30 - 9:40  9:40 - 10:30 10:30 - 10:45  10:45 - 11:00 11:00 - 11:15 11:15 - 11:20  11:20 - 11:45 11:45 - 12:00 12:00 - 1:00  1:00 - 1:35 1:35 - 1:45 1:45 - 2:15 2:15 - 3:15 3:15 - 3:30  3:30 - 3:50 3:50 - 4:00 4:00 - 4:05 4:05 - 4:10 4:10 - 4:15 4:15 - 4:30 4:30 - 5:00 5:00 - 5:15 5:15 PM
June	5	Mon	<b>Public Comment Period</b> <b>Health and Community Services</b> Health <b>Transportation &amp; Natural Resources</b> Public Works Break <b>Capital Improvement Projects</b> <b>Budget Committee Comments</b> Lunch <b>FY 2017-18 Proposed Budget Recap</b> <b>Budget Committee Deliberations and Approval</b>	<b>8:45 AM</b>  9:00 - 10:00  10:00 - 10:45 10:45 - 11:00 11:00 - 11:30 11:30 - 12:00 12:00 - 1:00 1:00 - 1:15 1:15 - 2:00
June	8	Thu	<b>Budget Deliberations and Approval (if necessary)</b>	<b>9:30 - 12:00</b>
June	21	Wed	<b>Board of Commissioners Adopt FY 2017-18 Budget</b>	<b>9:00 AM</b>



MARION COUNTY FY 2017-18 BUDGET  
BUDGET OVERVIEW

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**BUDGET TERMINOLOGY**

**Terminology**

Budget terminology used in this document may be unfamiliar to those who do not deal with local budgeting on a regular basis. The county budget revolves around sources, which are called resources, and uses, which are called requirements. The reader will have a better understanding of tables, graphs, charts and narratives in this document if key terms are understood.

Sources of funds are collectively entitled “**resources**”. The source of funds most commonly recognized by citizens is **revenue**, such as taxes and charges for services. However, there are other sources of funds available to the county. These include transfers, administrative cost recoveries, financing proceeds, and net working capital. **Transfers** reflect the movement of resources that one fund or department receives from another fund or department for special purposes; goods and services are not provided in return for these transfers. **Administrative cost recoveries** are charges for services one department renders to another department. **Financing proceeds** are derived from the sale of general or special revenue bonds. **Net working capital** is the beginning fund balance, e.g., prior year savings, of a fund.

Collectively all allocations of resources are entitled “**requirements**”. Individually, an **expenditure** is an outlay of cash, such as payment of wages and benefits or purchasing of office supplies. Two other requirements are **transfers out** and **administrative charges**. As state above, incoming transfers are recorded as resources for the receiving fund or department, whereas outgoing transfers are uses of funds for the paying fund or department’s side. There are other uses of funds which do not actually allow expenditures. One such allocation is to **contingency**. Amounts budgeted for contingency are not available for immediate expenditure. Rather, contingent funds are recognized as being available for unforeseen needs in the budget year, provided the governing body first authorizes the reallocation of budgeted contingency to an expenditure category or categories. Another non-expendable “use” of funds is unappropriated ending fund balance, or as stated in the budget, **ending fund balance**. This is the estimated amount of budgeted year-end resources that are not allocated for any other uses and are not available in the budget year.

Oregon local budget law requires use of specific categories for requirements. These are **personnel services, materials and services, capital outlay, transfers (out), debt service, special payments, general operating contingencies, reserves** (in reserve funds only), and **unappropriated ending fund balance**.

Marion County classifies **administrative charges** and indirect costs in materials and services budget category for appropriation purposes. Administrative charges in Marion County are internal service charges assessed by central services departments to other departments for central support services rendered.

**Budget Glossary**

**COMMONLY USED ACRONYMS**

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BOC	Board of Commissioners
CDBG	Community Development Block Grant
CIP	Capital Improvement Project
COLA	Cost-of-Living Allowance
COPs	Certificates of Participation
ERP	Enterprise Resource Planning

# MARION COUNTY FY 2017-18 BUDGET

## BUDGET OVERVIEW

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GFOA	Government Finance Officers Association
FIMS	Financial Information Management System
IT	Information Technology
MCBEE	Marion County Business Enterprise Enhancement
OAR	Oregon Administrative Rules
ORS	Oregon Revised Statutes
PERS	Public Employees Retirement System
UEFB	Unappropriated Ending Fund Balance

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### ACCRUAL BASIS OF ACCOUNTING

A method of accounting in which revenues are recorded when earned and expenses are recorded when the obligations are incurred, as opposed to when cash is received or spent.

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### ADJUSTED GENERAL FUND RESOURCES

For Marion County, this term refers to the net calculation of **Estimated General Fund Resources** less adjustments for (a) certain one-time resources or transfers that are not related to the ongoing operations of the County, and (b) **Net Working Capital**. This net amount is then used in the calculation of budgeted amounts for General Fund **Contingency** and **Unappropriated Ending Fund Balance** and the Rainy Day Fund **Unappropriated Reserve**.

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### ADMINISTRATIVE CHARGES

**Expenditures** incurred by County **departments** in return for general government services such as accounting, purchasing and personnel. Administrative charges are determined in accordance with the County's cost allocation plan.

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### ADMINISTRATIVE COST RECOVERIES

Amounts recovered by **central services departments** in return for general government services provided to County **departments**.

---

### ADOPTED BUDGET

The annual **budget** authorized by a resolution of the Board of Commissioners before the beginning of each **fiscal year**.

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### APPROPRIATION

Authorization granted by the Board of Commissioners to make **expenditures** and incur obligations for specific purposes. Appropriations are limited to a single **fiscal year**.

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### APPROVED BUDGET

The annual **budget** agreed upon by the **Budget Committee** and recommended for adoption to the Board of Commissioners. Under **Local Budget Law**, the Board of Commissioners has authority to modify the approved budget prior to adoption.

# MARION COUNTY FY 2017-18 BUDGET

## BUDGET OVERVIEW

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### **ASSESSED VALUE**

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The value set by the County Assessor on real estate and certain personal property as a basis for a property tax levy.

### **BASE BUDGET**

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The **budget** used in the ongoing operation of a **program** at a current service level.

### **BEGINNING FUND BALANCE**

---

A fund accounting term used to describe financial resources that are available in the current **fiscal year** because they were not expended in the previous **fiscal year**.

### **BUD SYSTEM**

---

An in-house computer program used by the County to develop the annual **budget**.

### **BUDGET**

---

A comprehensive annual financial plan that includes an estimate of **expenditures** for a given purpose and the proposed means of financing the estimated **expenditures**.

### **BUDGET CALENDAR**

---

A schedule of dates outlined by the County for the preparation and adoption of the annual **budget**.

### **BUDGET CATEGORY**

---

The functional level of **expenditure** detail at which the **budget** is appropriated and for which the County is held accountable. The County uses the following budget categories:

**Personal Services** – Includes salaries and wages, overtime, part-time pay and fringe benefits.

**Materials and Services** – Includes **contracted services**, consumable materials, supplies, operating costs and other services. This category also includes **administrative charges**.

**Capital Outlay** – **Expenditures** for the acquisition of **fixed assets**.

**Debt Service** – Payment of principal and interest on borrowed funds.

**Special Payments** – Includes **expenditures** not readily classified in one of the other budget categories.

**Interfund Transfers** – Amounts moved from one **fund** to finance activities in another **fund**.

**Contingency** – An appropriated amount reserved to fulfill unanticipated demands and expenses. The Board of Commissioners must first authorize the reallocation of contingency to an expenditure category before the expenditure may be incurred.

### **BUDGET COMMITTEE**

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A committee comprised of the Board of Commissioners and an equal number of citizens appointed from the County that reviews and approves the annual **budget** prior to adoption by the Board of Commissioners.

# MARION COUNTY FY 2017-18 BUDGET BUDGET OVERVIEW

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## **BUDGET MESSAGE**

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A document prepared and presented by the **Budget Officer** that explains the County's annual **budget** and financial priorities.

## **BUDGET OFFICER**

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A person appointed by the Board of Commissioners to assemble **budget** information and oversee preparation of the proposed **budget**. The Chief Administrative Officer generally serves as the Budget Officer.

## **CAPITAL IMPROVEMENT PROGRAM**

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The County's long-term plan for providing the **fixed assets** needed for service delivery, including public facilities and infrastructure.

## **CAPITAL IMPROVEMENT PROJECT (CIP)**

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A project proposed by a County **department** to acquire or construct **fixed assets**.

## **CENTRAL SERVICES DEPARTMENTS**

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County **departments** that provide general government services such as accounting, purchasing and personnel.

## **CONTRACTED SERVICES**

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Services provided under contract by businesses or by individuals who are not County employees.

## **DEBT SERVICE**

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The payments required for interest on, and repayment of, principal amount of debt.

## **DECISION PACKAGE**

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A **budget** request for items not included in a **department's base budget**.

## **DEDICATED FUNDS**

---

County resources subject to restrictions imposed by creditors, grantors, contributors, or the laws or regulations of other governments.

## **DEPARTMENT**

---

The basic organizational unit of the County.

## **DISCRETIONARY RESOURCES**

---

County resources not subject to outside restrictions.

MARION COUNTY FY 2017-18 BUDGET  
BUDGET OVERVIEW

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**EMPLOYEE BENEFITS**

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Amounts paid on behalf of employees, which are not included in gross salary, but are considered a part of the cost of salaries and benefits. Examples include group health premiums, contributions to PERS, Social Security taxes, and group life insurance premiums.

**ENCUMBRANCE**

---

The commitment of appropriated funds to purchase an item or service in the form of a purchase order, contract, or other obligation.

**ENTERPRISE RESOURCE PLANNING (ERP) SYSTEM**

---

An integrated set of business processes and associated software modules.

**ESTIMATED GENERAL FUND RESOURCES**

---

Estimates prepared during the budget process for all resources attributable to the **General Fund**, including **Net Working Capital**, Revenues and Transfers.

**EXPENDITURE**

---

The liability incurred by the County for goods or services received.

**FISCAL YEAR**

---

The twelve-month accounting period beginning on July 1 and ending on June 30.

**FIXED ASSET**

---

A tangible item with a value of \$5,000 or more and a useful economic lifetime of two years or more, such as land, buildings, machinery, furniture and equipment.

**FULL-TIME EQUIVALENT (FTE)**

---

A part-time position converted to the decimal equivalent of a full-time position based on 2,080 hours per year. For example, a part-time employee working 10 hours per week would be equivalent to .25 FTE (10 x 52 / 2,080). Temporary positions are not included in FTE counts. The following processes relate to changes in FTE's:

**Add** – A new position approved by the **Budget Committee**.

**Delete** – Elimination of an existing position.

**Add/Delete** – Simultaneous deletion of an existing vacant position and addition of a new position.

**Reclassification** – Review and adjustment of an existing position based on analysis by Human Resources and approval by the Personnel Officer.

# MARION COUNTY FY 2017-18 BUDGET BUDGET OVERVIEW

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## **FUND**

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A fiscal and accounting entity with a self-balancing set of accounts that record cash and other financial resources, related liabilities, balances and changes, which are segregated for a specific activity or objective. The County uses the following types of funds:

**General Fund** – Accounts for all County activities that are not required to be accounted for in another fund. The General Fund is the main operating fund of the County.

**Special Revenue Fund** – Accounts for the proceeds of revenue sources that are legally required to be expended for specific purposes.

**Debt Service Fund** – Accounts for the payment of general long-term debt principal and interest.

**Capital Projects Fund** – Accounts for resources to be used for the purchase or construction of major capital items.

**Enterprise Fund** – Accounts for activities that are financed and operated in a manner similar to private business enterprises.

**Internal Service Fund** – Accounts for certain activities of a County **department** in which goods and services are provided to other **departments** on a cost reimbursement basis.

**Agency Fund** – Accounts for assets received by the County on behalf of other governments or organizations.

## **FUND BALANCE**

---

The excess of **fund** assets over liabilities. Accumulated balances are the result of an excess of revenues over **expenditures** during some period. A negative fund balance is a deficit balance.

## **GENERAL RESERVES**

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For Marion County, general reserves include the **General Fund Contingency** and **Unappropriated Ending Fund Balance** and the Rainy Day Fund **Unappropriated Reserve**. These are the resources maintained by the County to ensure the future financial stability of the County.

## **LOCAL BUDGET LAW**

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The set of state statutes that local governments in Oregon are required to follow in the budgeting and **expenditure** of public funds.

## **MARION COUNTY BUSINESS ENTERPRISE ENHANCEMENT (MCBEE)**

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Marion County has assessed its **Enterprise Resource Planning (ERP)** system and has recognized the need to enhance its business processes in order to fully leverage its infrastructure investment. This term is used to reference the project associated with creating business systems within Marion County that are integrated enterprise-wide systems.

## **MODIFIED ACCRUAL BASIS OF ACCOUNTING**

---

A method of accounting in which revenues are recorded when measurable and available and expenditures are recorded when the obligations are incurred, as opposed to when cash is received or spent.

# MARION COUNTY FY 2017-18 BUDGET

## BUDGET OVERVIEW

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### NET ASSETS

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The difference between a government's assets and its liabilities. This term is a financial (non-budgetary) term used primarily in government-wide financial reporting and proprietary fund financial reporting.

### NET WORKING CAPITAL

---

A term used in the **budget** to define the amount of net resources computed at the end of the **fiscal year** that is available as a resource in the ensuing **fiscal year**.

### PERMANENT RATE LIMIT

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The maximum rate of ad valorem property taxes that a local government may impose. There is no action that can increase the permanent rate. For Marion County, the permanent rate limit is \$3.0252 per \$1,000 of assessed property value.

### PROGRAM UNIT

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A group of related activities aimed at accomplishing a major service or function for which the County is responsible.

### PROPOSED BUDGET

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The annual **budget** recommended for approval to the **Budget Committee** by the Budget Officer. Under **Local Budget Law**, the Budget Committee has authority to modify the proposed budget prior to approval.

### RESERVE FOR FUTURE EXPENDITURE

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An account used to set aside budgeted revenues that a local government plans to "save" for future financing of a service, project, property or equipment. This account is not intended to be expended during the fiscal year or the period in which it was budgeted. Revenues allocated to this account are earmarked for a specific future purpose.

### STRATEGIC PLAN

---

A policy document developed by the Board of Commissioners in April 2006. This document established, in written form, the County's Mission, Vision, Strategic Issues and Goals based on a set of defined Values.

### SUPPLEMENTAL BUDGET

---

A **budget** prepared to meet needs or spend resources that were not anticipated when the regular **budget** was adopted. In general, a supplemental budget must be published, discussed in a public hearing and adopted by the Board of Commissioners.

### TAX ANTICIPATION NOTES (TANS)

---

Short-term notes issued by the County in anticipation of the collection of taxes. Typically, the County issues TANS to smooth out fluctuations in cash flow related to property tax collections.

### TAX LEVY

---

The total amount of property taxes imposed by the County for the **fiscal year**.

MARION COUNTY FY 2017-18 BUDGET  
BUDGET OVERVIEW

---

**UNAPPROPRIATED ENDING FUND BALANCE**

---

The amount set aside in the **budget** to be used as a resource in the next year's **budget**. This amount cannot be transferred by resolution or used through a **supplemental budget**, unless necessitated by a qualifying emergency.

**UNAPPROPRIATED RESERVE**

---

For Marion County, unappropriated **reserve** is used to reflect the balance in the Rainy Day Fund that has not received **appropriation** authority for **expenditure** in the current year.



MARION COUNTY FY 2017-18 BUDGET  
BUDGET OVERVIEW

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MARION COUNTY FY 2017-18 BUDGET  
SUMMARY

**TOTAL BUDGET**

The fiscal year 2017-18 budget totals \$412,381,377. This is a \$7,558,018 and a 1.9% **increase** from the total fiscal year 2016-17 final budget of \$404,823,359. Oregon local budget law requires a balanced budget to be adopted by the governing body. Therefore, total resources and total requirements must be equal.

The budget includes \$93,738,466 General Fund and \$318,642,911 for all other funds. Some county departments are funded partially or entirely through the General Fund whose primary revenue is property taxes. The majority of non-General Fund revenues are federal, state, and other agencies' contracts and grants that, by law, must be spent for specific purposes. In this Summary section and throughout the remainder of this book, all current fiscal year 2016-17 budget amounts include changes through two supplemental budgets.

**TOTAL COUNTY RESOURCES**

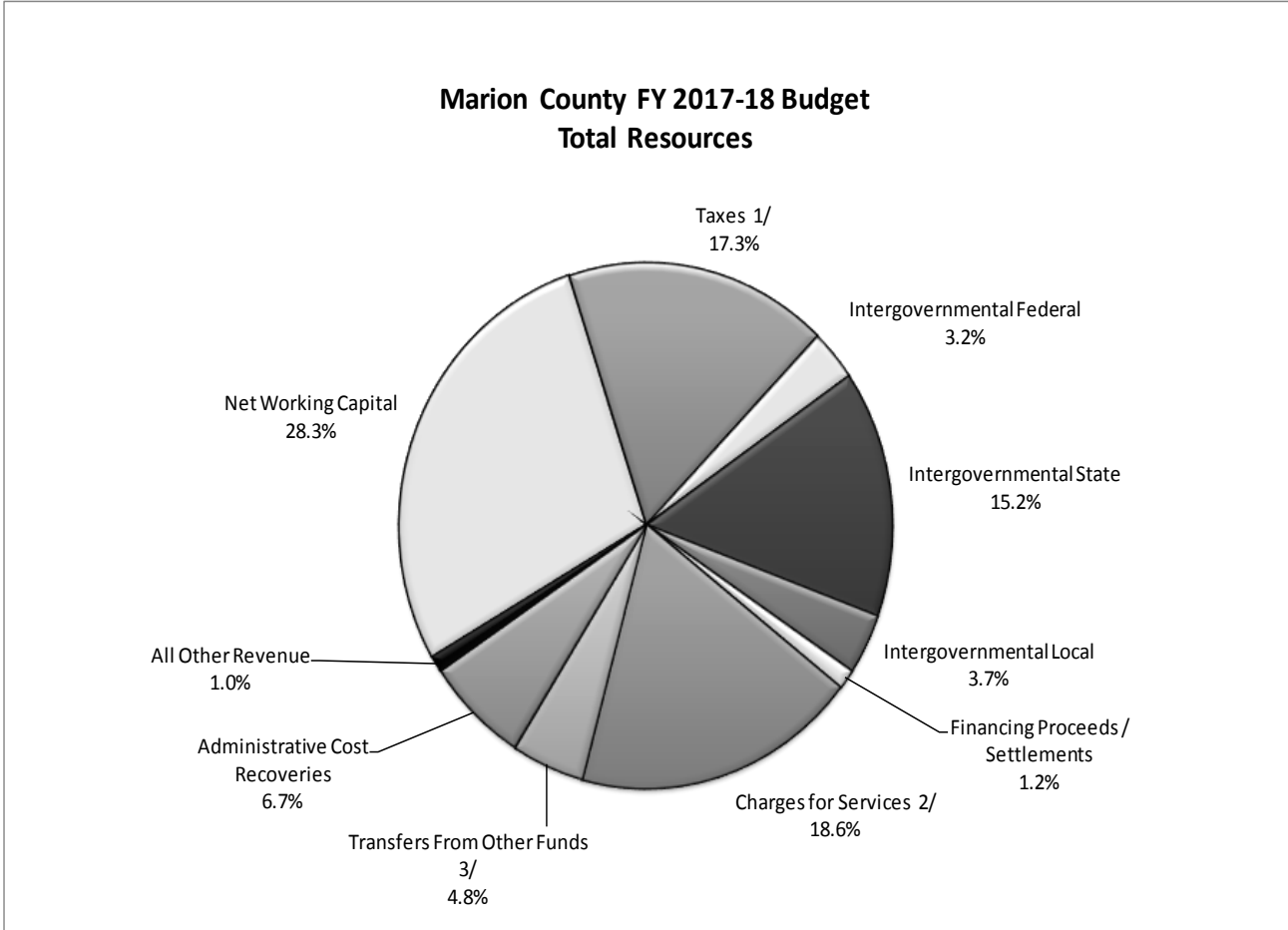
The county's revenue and other available resources are shown in major categories on the following schedules. In addition to revenues expected to be collected during the fiscal year, local budget law requires other available resources to be disclosed in the budget, including beginning net working capital, internal transactions, and transfers. These together are referred to as resources. Beginning net working capital is the prior fiscal year ending fund balance. Marion County's internal transactions are transactions between funds resulting from one department providing a service to another. On the resources side, they are called administrative cost recoveries. The sum of revenues, net working capital, internal transactions, and transfers are the total resources. The total resources budget is \$412,381,377.

**County Resources Summary**

FY 2017-18

FY 14-15 ACTUAL	FY 15-16 ACTUAL	RESOURCES	FY 16-17 BUDGET	FY 17-18 ADOPTED BUDGET	INCREASE / (DECREASE)	+/- % Prior Budget
62,670,315	65,382,045	Taxes	68,949,000	71,213,592	2,264,592	3.3%
3,041,717	3,811,302	Licenses and Permits	3,174,350	3,274,770	100,420	3.2%
12,864,158	11,866,815	Intergovernmental Federal	11,454,197	13,136,930	1,682,733	14.7%
53,944,248	59,768,896	Intergovernmental State	61,945,582	62,807,770	862,188	1.4%
28,169,791	17,933,770	Intergovernmental Local	16,472,065	15,311,493	(1,160,572)	-7.0%
61,245,953	66,059,883	Charges for Services	68,724,440	73,404,862	4,680,422	6.8%
22,630,941	24,396,671	Admin Cost Recovery	25,673,158	27,558,468	1,885,310	7.3%
3,076,921	2,709,375	Fines and Forfeitures	2,425,271	2,473,534	48,263	2.0%
982,820	1,272,870	Interest	1,054,911	1,365,799	310,888	29.5%
300,595	439,610	Other Revenues	425,973	425,179	(794)	-0.2%
12,258,975	14,336,573	General Fund Transfers	11,674,270	14,030,443	2,356,173	20.2%
6,853,752	7,784,028	Other Fund Transfers	5,880,046	5,728,809	(151,237)	-2.6%
1,026,036	956,238	Settlements	235,000	150,000	(85,000)	-36.2%
-	-	Financing Proceeds	9,950,000	5,000,000	(4,950,000)	-49.7%
103,210,200	114,413,285	Net Working Capital	116,785,096	116,499,728	(285,368)	-0.2%
<b>372,276,422</b>	<b>391,131,360</b>	<b>TOTAL RESOURCES</b>	<b>404,823,359</b>	<b>412,381,377</b>	<b>7,558,018</b>	<b>1.9%</b>

# MARION COUNTY FY 2017-18 BUDGET SUMMARY



1/ Total taxes include property tax collections (current year collections, delinquent taxes anticipated to be collected in the current year, and interest and penalties on delinquent tax), and cable television franchise taxes.

2/ Includes licenses, permits, fees, tolls, certain reimbursements, and other charges for services.

3/ Includes General Fund Transfers to other funds as well as other transfers between funds.

MARION COUNTY FY 2017-18 BUDGET  
SUMMARY

**MAJOR COUNTY RESOURCES**

County resources may be categorized according to like characteristics as shown on the total county resources pie chart on the previous page. Net Working Capital is a resource although it is not classified as revenue. The General Fund is one of the larger funds within the county. Resources specific to the General Fund are discussed in another section of this book.

**County Resources Including the General Fund**

A discussion of each total county major resource follows. Comparative budgets for resources are stated for fiscal years 2017-18 and 2016-17. The reasons for year-to-year budget changes in departmental and non-departmental program budgets are discussed in other parts of this book and not necessarily discussed in this section, other than some high level comparisons. Note that the amounts discussed in this section are rounded.

<b>Total County Resources Including the General Fund</b>						
RESOURCES	FY 16-17 BUDGET TOTAL	FY 17-18 BUDGET (excluding GF)	FY 17-18 GENERAL FUND BUDGET	FY 17-18 BUDGET TOTAL	INCREASE / (DECREASE) PRIOR BUDGET	+/- % PRIOR BUDGET
Net Working Capital	116,785,096	107,042,089	9,457,639	116,499,728	(285,368)	-0.1%
Taxes 1/	68,949,000	350,000	70,863,592	71,213,592	2,264,592	0.6%
Intergovernmental Federal	11,454,197	12,828,830	308,100	13,136,930	1,682,733	0.4%
Intergovernmental State	61,910,582	58,969,429	3,838,341	62,807,770	897,188	0.2%
Intergovernmental Local	16,472,065	15,311,493	-	15,311,493	(1,160,572)	-0.3%
Charges for Services 2/	71,898,790	72,715,033	3,964,599	76,679,632	4,780,842	1.2%
Transfer From Other Funds	17,554,316	15,428,627	4,330,625	19,759,252	2,204,936	0.5%
Administrative Cost Recoveries	25,673,158	27,558,468	-	27,558,468	1,885,310	0.5%
Settlements	235,000	150,000	-	150,000	(85,000)	0.0%
Financing Proceeds	9,950,000	5,000,000	-	5,000,000	(4,950,000)	-1.2%
All Other Revenue 3/	3,906,155	3,288,942	975,570	4,264,512	358,357	0.1%
<b>TOTAL</b>	<b>404,788,359</b>	<b>318,642,911</b>	<b>93,738,466</b>	<b>412,381,377</b>	<b>7,593,018</b>	<b>1.9%</b>

1/ Taxes outside the General Fund are trash collection fees.  
2/ Includes licenses, permits, fees, reimbursements, and other charges for services.  
3/ Includes fines, interest, and miscellaneous revenue.

**Net Working Capital**

The terms “net working capital” and “beginning fund balance” are interchangeable in budgeting and Marion County uses the term net working capital. A program’s beginning fund balance is equal to the ending fund balance of prior year. A fund balance is the accumulation of revenues over expenditures throughout the life of the fund, essentially the unexpended portion of revenues for any given fund.

Total Net Working Capital **decreased \$285 thousand** compared to the prior fiscal year budget for all funds. The majority of the county’s 35 budgeted funds have Net Working Capital budgeted for FY 2017-18. A couple of funds do not budget Net Working Capital, such as internal service funds. The Central Services Fund, by rule, has no ending fund balance as it charges administrative charges to other funds in an amount equal to its total expenditures. Other funds simply do not anticipate any year-end savings to carry forward. One fund is required by law to transfer out to taxing districts all revenue received.

# MARION COUNTY FY 2017-18 BUDGET SUMMARY

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Notable increases in Net Working Capital by fund are: (1) Facility Renovation Fund increased \$5,355,084 (+42%), (2) Stormwater Management Fund increased \$289,736 (+59%), and (3) Juvenile Grants Fund increased \$268,125 (+47%).

Notable decreases in Net Working Capital by fund are: (1) Public Works Fund decreased \$2,276,242 (-12%), (2) General Fund decreased \$1,711,946 (-15%), (3) Community Corrections Fund decreased \$1,596,972 (-63%), (4) Capital Improvement Projects Fund decreased \$909,338 (-22%), (5) Sheriff's Grants Fund decreased \$342,747 (-31%), (6) Lottery and Economic Development Fund decreased \$292,989 (-17%), and (7) Community Services Grants Fund decreased \$106,026 (-54%).

## **Taxes**

### Property Taxes

More than ninety-nine percent (99%) of tax revenue in the County is from **property taxes** and these are recorded in the General Fund. The property taxes, interest, and penalties total budget for FY 2017-18 is \$70.5 million.

### Franchise Fees on Trash Collectors

Franchise fees are classified as a tax by local government financial rule. Franchise fees are paid by trash collectors and allocated to solid waste management activities. They are managed by the Environmental Services program of the Public Works Department. The franchise fees are budgeted at \$330,000.

## **Intergovernmental Federal**

Intergovernmental federal revenue is estimated based on current information provided by state agencies for pass-through federal funds and provided by federal grantor agencies for direct grants. In some cases departments use their knowledge of federal statutory funding requirements or what discretionary funding is available, and at what level.

### Oregon Department of Justice Child Support Subsidies

These are federal child support revenues passed through the Oregon Department of Justice, Division of Child Support to maintain child support enforcement activities, which is a 66% federal match on qualified expenses for support enforcement activities pursuant to federal statute under Title IV of the Social Security Act. There is \$1.2 million budgeted for FY 2017-18 which is slight increase over the prior year.

### Health Contracts

These are federal funds passed through the Oregon Department of Human Services for public health \$1.8 million and mental health \$1.3 million for FY 2017-18 services, which is similar to the prior year funding. However, additional funding is typically received during the course of the fiscal year.

### Federal Aid Highway Program

The Public Works Fund is budgeted to receive \$5.2 million from the Federal Highway Administration for roads and bridges repairs. Amounts vary substantially from year-to-year as major projects are funded intermittently with a wide range of project costs.

### Other Federal Revenues

A wide variety of other federal funding and their amount is received by the county each year for purposes ranging from emergency management to ferry operations to Sheriff's services to a federal Bureau of Indian Affairs school contract and many more, all totaling about \$3.6 million.

# MARION COUNTY FY 2017-18 BUDGET SUMMARY

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## **Intergovernmental State**

State revenue is estimated based on current information provided by state grant and contract officials, reinforced by quarterly state economic forecasts, trend analysis examining whatever number of years appears to best characterize a trend, and state statutory requirements to provide funding. There are numerous state grants of all sizes going to twelve funds excluding the General Fund in FY 2017-18; only the major grants are discussed below.

### Gas Tax (Motor Vehicle Fuel Tax)

The gas tax is a state fuel tax calculated on a per gallon basis. Oregon's constitution is the legal authority for imposing and collecting the gas tax, and dedicates the tax revenue to transportation funding. The Oregon Department of Transportation (ODOT) is responsible for distribution of the tax revenues. Revenues must be used exclusively for the construction, reconstruction, improvement, repair, maintenance, operation and use of public highways, roads, streets, roadside rest areas, and some of the cost of administration. The Department of Public Works is the recipient of all gas tax. FY 2017-18 gas tax revenue is budgeted at \$19.1 million, similar to the prior year.

### Mental Health Grants and Contracts

Mental health, alcohol and drug, and developmental disabilities contract and grant revenues are received from the Oregon Health Authority, Oregon Department of Human Resources, and other agencies. The funds are used for both Health Department in-house programs and for contracting with outside non-governmental organization providers of similar services. The FY 2017-18 budget of \$18.0 million, similar to the prior year.

### Community Corrections Grant-in-Aid

This revenue is distributed from the Oregon State Department of Corrections to the Sheriff's Office as payment for the county's assumption of responsibility for felons on parole, on probation, on post-prison supervision, sentenced to 12 months or less incarceration, and other purposes. The Sheriff's Office allocates the funding for parole and probation programs and care of county jail inmates. FY 2017-18 revenues are budgeted at \$12.2 million which is a slight increase over the prior year.

### Video Lottery

The Oregon State Lottery Commission transfers an amount equal to 2.5% of net receipts from video lottery games, similar to casino slot machines, from the State Lottery Fund to counties, with ninety percent distributed to each county in proportion to the gross receipts from the games in each county. Funds are required to be expended on economic development activities. Economic development programs or projects are recommended by the county's Economic Development Advisory Board and approved by the Board of Commissioners. The revenue and expenditures are recorded in a non-departmental fund. Video Lottery revenue is budgeted at \$1.8 million for FY 2017-18.

## **Intergovernmental Local**

Although local government revenue is occasionally received from city and foundation grants, the far greater amount of the revenue in this category comes from the Mid-Valley Behavioral Care Network (MVBCN).

### Mid-Valley Behavioral Care Network (MVBCN or more commonly "BCN")

Mid-Valley Behavioral Care Network is a managed behavioral healthcare organization directed by a partnership of consumer-advocates and service providers who provide mental health and chemical dependency services. The Health Department receives state health capitation funds passed to the BCN. The primary revenues are for specific mental health services. BCN contracts with the Health Department to



## MARION COUNTY FY 2017-18 BUDGET SUMMARY

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provide Community and Provider Services (CAPS) and special crisis and respite services are provided additional funding. There are also small discretionary grant revenues which are used for purposes defined by agreement with the BCN, including, but not limited to, Health Department administration and Psychiatric Crisis Center operations. FY 2017-18 budgeted revenues total \$15.3 million which is a \$1.2 million decrease from the prior year.

### **Charges for Services**

There is a great diversity of services provided by Marion County countywide and Charges for Services reflect that diversity. Charges for services outside the General Fund include fees for health, public safety, environmental health, surveyor, building inspection, land use planning, solid waste disposal, and dog services, as well as county fair sales, insurance assessments, various reimbursements, street assessments, ferry tolls, property leases, fleet rentals, and more.

#### Waste-to-Energy Tipping Fees

The Public Works Department Environmental Services Program earns solid waste disposal tipping fees collected at the Waste-to-Energy Facility located in Brooks. The plant is privately owned and operated under a contract with Marion County, with the county receiving a share of the gross receipts. Tipping revenue is relatively finite and stable because there is a limit to capacity and the plant generally operates at capacity. The \$11.8 million budgeted for FY 2017-18 is a \$1.3 million increase over the prior year.

#### SKRTS (Salem-Keizer Recycling and Transfer Station) and North Marion Tipping Fees

Customers who are not commercial garbage haulers bring garbage to SKRTS in southeast Salem or North Marion Recycling and Transfer Station in Woodburn and pay a tipping fee. The garbage is subsequently transported to the Waste-to-Energy Facility and incinerated. Compostable material goes to a commercial composting facility. Recyclable items are hauled to recycling markets. The fees are part of Environmental Services Fund general operating revenues. FY 2017-18 budgeted revenues of almost \$6 million are a \$0.6 million increase over the prior year.

#### Electricity Generation Fees

The Waste-to-Energy Facility incinerates waste at high temperature, generating steam that in turn drives turbines that generate electrical power. This electrical power is sold to Portland General Electric (PGE). Part of the fees earned from the sale of electricity goes to the county under the terms of the contract with the plant owner. The FY 2017-18 budget of \$1.5 million is consistent with the prior year. The funds are allocated to Environmental Services Fund operations.

#### Medicaid Fees

The Health Department bills the state for federal Social Security Act Title XIX ("19") Medicaid fees for services. Behavioral health services for Medicaid are billed under an Office of Mental Health and Addiction Services (OMHAS) contract. Other billings occur under Department of Human Services, Office of Medical Assistance Program (OMAP) for services provided to clients covered by the Oregon Health Plan. Health Department charges are based on unit cost; however the actual reimbursement is set per the payer's reimbursement schedule. The Juvenile Department also bills federal Medicaid through the state. The fees are for provision of a standardized program of rehabilitation services to qualified youth. The Guaranteed Attendance Program (GAP) also provides these services. The \$5.1 million FY 2017-18 budget is a \$0.9 million increase over the prior budget.

#### Supervision Fees (Probation and Parole)

A state regulated supervision fee is assessed each adult parole and probation client. The Sheriff's Office allocates these fees to offset a portion of the cost of supervision of parole and probation clients. The FY 2017-18 budget of \$0.8 million is consistent with prior years.

# MARION COUNTY FY 2017-18 BUDGET SUMMARY

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## Public Works Services to County Departments

The Public Works Department provides vehicle maintenance and minor other services, e.g., radio repair, to Marion County Sheriff's Office, Juvenile Department, and Business Services Department. Public Works also provides the same services to the county pool car and light duty fleet which it manages. The FY 2017-18 budget of almost \$1.8 million is a slight increase over the prior year.

## Public Works Fleet Rentals

The Public Works Department collects for rental of motor pool cars and for fleet vehicle leases to departments. The FY 2017-18 budget of \$1.6 million is consistent with prior years.

## Insurance

Charges for Services includes insurance charges budgeted in the Self-Insurance Fund. County departments and quasi-governmental agencies including the Marion County Housing Authority, the Mid-Valley Behavioral Care Network and several service districts that employ personnel are charged for a share of several types of county insurance costs. The FY 2017-18 budget for the major insurance is: medical and dental health insurance \$24.0 million; liability insurance \$1.2 million; workers' compensation insurance \$0.8 million; and group life, long-term disability and unemployment insurance total \$0.8 million. The cost of insurance has increased approximately \$1.0 million over the prior year.

## **Licenses and Permits**

(the dollar amounts are included in Charges for Services on the schedule at the beginning of this subsection)

Licenses and permits revenue is estimated based on trend analysis covering five years, including review of each of the types of fees collected. State quarterly economic forecasts are also reviewed with attention to the housing industry specifically and the construction industry generally.

## Structural (Building) Permits

Building inspection revenues are generated from fees for structural, mechanical, plumbing, and electrical inspections, and from permits. These are revenues managed by the Department of Public Works. The \$2.6 million FY 2017-18 budget is essentially the same as the prior year.

## **Financing Proceeds**

Financing proceeds are infrequently budgeted. However, there is \$5,000,000 budgeted in FY 2017-18 for a bank loan for construction of a new juvenile administration building.

## **Transfers from Other Funds**

In Marion County's governmental budgeting system, resources are sometimes moved from one fund to another or others by means of transfer accounts. The fund receiving the transfer shows it as a fund resource. The result is that revenue is counted twice. Once when revenue is initially recorded in fund "A", and a second time after transferring out of fund "A" into fund "B". One of the most common situations is a transfer from the General Fund to other funds, including capital funds, debt service funds, and operating funds that are primarily funded by non-General Fund resources but require either temporary or permanent additional funding in order to pay the full cost of providing a service or services. Other funds are budgeted to receive a total of \$14 million from the General Fund in FY 2017-18. Another \$5.7 million is budgeted for transfers between other funds, such as transfers from the Criminal Justice Assessment Fund to the Sheriff's Grant Fund and the Juvenile Grant Fund, a transfer from the Lottery Distribution Fund to the Land Use Planning Fund, a transfer from the Traffic Safety Team Fund to the Capital Improvement Projects Fund, and an annual transfer from the Community Corrections Fund to the General Fund Sheriff's Office operations.

# MARION COUNTY FY 2017-18 BUDGET SUMMARY

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## **Administrative Cost Recoveries**

Administrative cost recoveries result from one department or program billing other departments or programs for services rendered. Internal services departments, grouped in the Central Services Fund, and the Self-Insurance Fund provides services or insurance coverage to all other departments and funds. Services given are county administration, information technology, financial management, payroll, human resources, risk management, facilities management, legal counsel, and a Public Employee Retirement System debt service assessment.

Administrative cost recoveries are unique revenue. The maximum that can be earned is a fixed amount based on a cost allocation plan. For example, the Information Technology Department knows how much it will be allowed to charge other departments and programs for its services based on its budget approved by the budget officer; in this case revenue is matched to expenditures. If the department expends less than budgeted, other departments will be charged accordingly and the actual revenue will be matched to actual expenditures at fiscal year-end. The FY 2017-18 budget of \$27.6 million is an increase of \$1.9 million over FY 2016-17.

## **Settlements**

Settlement revenue comes from settling financial claims against outside parties either through legal proceeding or outside of court, and tend to be one-time. There is a total of \$150,000 settlement revenue budgeted in FY 2017-18.

## **All Other Revenues**

The revenue categories remaining are fines and forfeitures, interest (from loans or investment earnings) and miscellaneous revenue that includes inter-fund loan principal payments, donations and private foundation grants, reimbursements, and a further variety of other small revenues. Most of these are often one-time or otherwise varies substantially from year to year.

MARION COUNTY FY 2017-18 BUDGET  
SUMMARY

MAJOR COUNTY REQUIREMENTS

Major categories of requirements are shown on the schedule below for the purpose of presenting data discussed in the section immediately following.

FY 2017-18 Requirements by Major Categories

	Total Direct Expenditures	Administrative Charges *	Transfers Out	Contingency	Reserves and Ending Fund Balance	Total Requirements
General Fund	63,235,660	10,426,966	14,030,443	972,537	5,072,860	93,738,466
All Other Funds	218,886,145	15,416,984	5,728,809	17,671,733	60,939,240	318,642,911
<b>Total</b>	<b>282,121,805</b>	<b>25,843,950</b>	<b>19,759,252</b>	<b>18,644,270</b>	<b>66,012,100</b>	<b>412,381,377</b>

\* Internal service charges.

The amount planned for expenditure during a fiscal year is always less than the total budget. Oregon local budget law requires reporting of expenditures, internal transactions between funds, transfers, contingencies, and unappropriated ending fund balance in the total budget. These together are referred to as requirements.

The total budget includes internal transactions and transfers that are counted twice. Internal transactions are transactions between funds resulting from one department providing a service to another. On the expenditure side they are referred to as internal service (“administrative”) charges. Transfers are a special type of internal transaction that involves transferring resources out of one fund into another fund. For example, funds are transferred out of the General Fund into the Capital Improvement Projects Fund. In the General Fund, the transfer out is an expenditure, and in the Capital Improvement Projects Fund the incoming transfer is a resource which is in turn allocated to expenditures.

The total requirements budget is \$412,381,377. This is the sum of the expenditures, administrative charges, transfers out, contingency, reserves, and ending fund balance.

The expenditures budget is \$327,725,007. This is the total of direct expenditures, administrative charges (internal service), and transfers out. Expenditures equal true appropriation authority, e.g., authority to expend. Contingency, reserves, and ending fund balance totaling \$84,656,370 are excluded from the expenditures total.

**Total direct expenditures are \$282,121,805.** This is the direct expenditure (resulting in cash outlays) for Personnel Services, Materials and Services, Capital Outlay, Debt Service Principal, Debt Service Interest, and Special Payments.

MARION COUNTY FY 2017-18 BUDGET  
SUMMARY

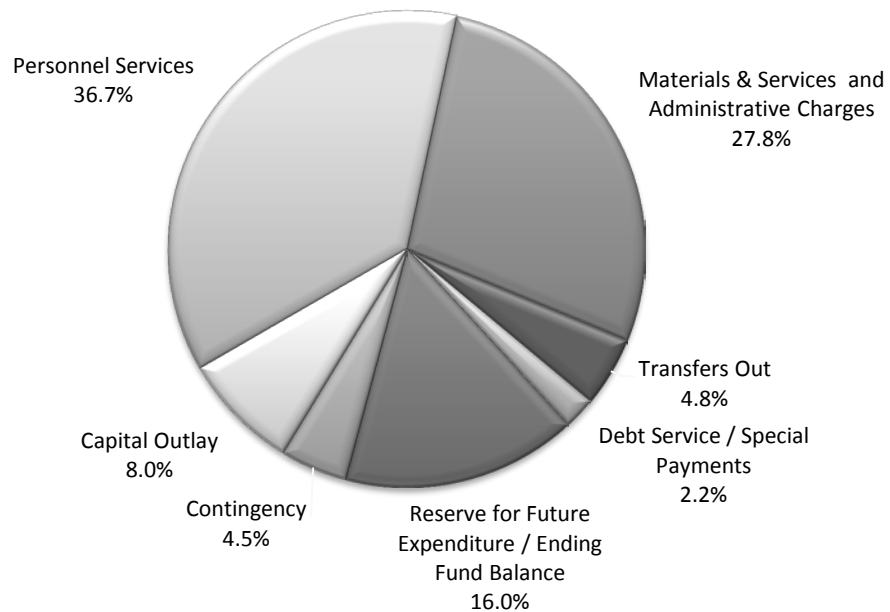
**Requirements Categories**

**County Requirements Summary**

FY 2017-18

FY 14-15 ACTUAL	FY 15-16 ACTUAL	REQUIREMENTS	FY 16-17 BUDGET	FY 17-18 ADOPTED BUDGET	INCREASE / (DECREASE)	+/- % Prior Budget
121,056,644	127,681,929	Personnel Services	141,285,115	151,228,263	9,943,148	7.0%
80,222,698	75,384,545	Materials and Services	89,011,704	89,098,300	86,596	0.1%
20,263,992	21,861,669	Administrative Charges	23,995,086	25,843,950	1,848,864	7.7%
9,896,540	16,679,247	Capital Outlay	37,431,306	32,855,320	(4,575,986)	-12.2%
3,271,933	3,840,977	Debt Service Principal	4,792,552	5,034,418	241,866	5.0%
3,382,600	3,267,113	Debt Service Interest	3,327,766	3,237,339	(90,427)	-2.7%
656,003	3,163,669	Special Payments	1,000,602	668,165	(332,437)	-33.2%
19,112,727	22,424,827	Transfers Out	17,554,316	19,759,252	2,204,936	12.6%
-	-	Contingency	18,583,814	18,644,270	60,456	0.3%
-	-	Reserve for Future Expenditure	2,525,900	11,240,465	8,714,565	345.0%
-	-	Ending Fund Balance	65,280,198	54,771,635	(10,508,563)	-16.1%
<b>257,863,137</b>	<b>274,303,976</b>	<b>TOTAL REQUIREMENTS</b>	<b>404,788,359</b>	<b>412,381,377</b>	<b>7,593,018</b>	<b>1.9%</b>

**Marion County FY 2017-18 Budget  
Total Requirements**



MARION COUNTY FY 2017-18 BUDGET  
SUMMARY

**Direct Operating Expenditures**

The primary direct operating expenditure accounts are Personnel Services and Materials and Services.

**Personnel Services**

The county’s personnel regulations allow for an annual five percent step increase for satisfactory service (merit). The county has a high percent of employees who have worked enough years to have reached the last step in their grade level, or are at longevity steps. There are no merit pay increases between longevity steps. A high number of employees in the step 7 and longevity steps tend to keep overall percentage pay increases down.

A policy of requiring vacant positions to be budgeted no higher than a step 1 has had the effect, in some funds and programs, of lowering the Personnel Services budget. This is particularly true for positions that became vacant at the time the incumbent is being paid at step 7, or longevity, and departments are not allowed to budget at the same level for replacements. All positions requested to be filled at a step higher than a step 1 require Personnel Officer approval. Periodic changes in pay grades for specific positions to bring pay within comparative local government rates (“market”) also has an impact on the funds and programs involved. Over time, the mean personnel position cost has increased approximately 1.8% annually for step increases and pay adjustments.

The increase in total fringe benefits in recent years is attributable to health insurance and Public Employee Retirement System (PERS) rate increases.

The main factors that affect the total Personnel Services increase of \$9,943,148 for FY 2017-18 over FY 2016-17 are:

- (1) An increase of 26 Full-Time Equivalent (FTE) positions; the major increases are 8 in the Health Department and 5 in the Public Works Department.
- (2) Normal step increases.
- (3) Cost-of-living allowances for 82% of the total county positions; the remaining positions are in bargaining units that have not reached agreement on pay and fringe benefits.
- (4) A \$4.3 million increase in PERS (Public Employee Retirement System) fringe benefits expenditures, and a \$1.4 million increase in all other benefits, notably health insurance, making the total dollar increase in PERS and total benefits greater than the total \$4.2 million increase in pay.

<b>Countywide Personnel Services Summary</b>					
FY 14-15 ACTUAL	FY 15-16 ACTUAL	Personnel Services	FY 16-17 BUDGET	FY 17-18 ADOPTED BUDGET	+/- % Prior Budget
79,068,387	82,643,293	Salaries and Wages	92,098,884	96,322,315	4.6%
41,988,257	45,038,636	Fringe Benefits	49,186,231	54,905,948	11.6%
<b>121,056,644</b>	<b>127,681,929</b>	<b>Total Personnel Services</b>	<b>141,285,115</b>	<b>151,228,263</b>	<b>7.0%</b>
1,357	1,413	FTE	1,443	1,469	1.8%

MARION COUNTY FY 2017-18 BUDGET  
SUMMARY

**Materials and Services**

General Fund and Central Services Fund departments are not allowed to budget for across-the-board increases in Materials and Services. They are generally required to absorb inflationary increases by reducing whatever line items are considered lower priority than the inflation-driven line items, or simply do with less. There are exceptions, primarily in situations where departments are required to take on new types of expenditures, or for the non-departmental portion of either fund which are sometimes allocated funds for one-time projects that require contracted services. Other departments and programs have been allowed to reflect inflationary increases to the extent that available resources allow. Expenditures by subcategories are shown below.

**Countywide Materials and Services Summary**

<b>FY 14-15 ACTUAL</b>	<b>FY 15-16 ACTUAL</b>	<b>CATEGORY</b>	<b>FY 16-17 BUDGET</b>	<b>FY 17-18 ADOPTED</b>	<b>+/- % Prior Budget</b>
3,873,112	3,270,063	Supplies	4,240,561	3,891,417	-8%
4,211,109	4,179,202	Materials	4,612,854	4,801,116	4%
1,012,538	1,147,157	Communications	1,340,890	1,610,004	20%
1,894,706	1,795,058	Utilities	2,002,156	2,021,875	1%
2,612,244	2,781,629	Repairs and Maintenance	3,078,347	3,194,673	4%
4,212,649	4,739,322	Rentals	4,748,816	4,504,947	-5%
22,893,001	23,251,623	Insurance	26,188,799	27,000,691	3%
2,239,293	2,143,733	Miscellaneous	2,467,026	2,476,708	0%
<b>42,948,652</b>	<b>43,307,788</b>	<b>Subtotal</b>	<b>48,679,449</b>	<b>49,501,431</b>	<b>2%</b>

**Contracted Services**

459,211	497,179	<i>Central Services Fund</i>	682,526	905,505	33%
819,466	69,382	<i>Community Services Grants Fund</i>	145,456	98,699	-32%
1,661,101	1,846,387	<i>Community Corrections Fund</i>	2,767,608	2,339,419	-15%
14,815,589	15,280,156	<i>Environmental Services Fund</i>	16,766,211	16,919,410	1%
179,376	286,092	<i>General Fund Non-Departmental</i>	1,304,110	1,588,438	22%
2,208,315	2,329,302	<i>General Fund Sheriff's Office</i>	2,619,702	2,587,443	-1%
13,237,714	7,424,269	<i>Health Fund</i>	8,429,976	8,190,407	-3%
518,708	700,208	<i>Lottery and Economic Development Fund</i>	1,987,119	1,946,295	-2%
293,465	404,703	<i>Public Works Fund</i>	1,720,836	1,438,192	-16%
503,338	394,982	<i>Sheriff Grants Fund</i>	543,617	301,621	-45%
2,577,763	2,844,097	<i>All Other Funds</i>	3,365,094	3,281,440	-2%
<b>37,274,046</b>	<b>32,076,757</b>	<b>Contracted Services Total</b>	<b>40,332,255</b>	<b>39,596,869</b>	<b>-2%</b>
<b>80,222,698</b>	<b>75,384,545</b>	<b>Total</b>	<b>89,011,704</b>	<b>89,098,300</b>	<b>0%</b>

# MARION COUNTY FY 2017-18 BUDGET SUMMARY

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## FUNDS OVERVIEW

Oregon local budget law requires the use of funds. In budgeting, funds are segregated for specific, regulated activities and objectives.<sup>1</sup> Each fund records resources and requirements for the purpose of controlling and accounting for the specific activities for which the fund was created.

### **General Fund**

A general fund is used to account for all activities for which specific types of funds are not required. The General Fund is one of the largest funds within the county. The General Fund supports public safety and judicial activities, assessment and taxation, county clerk, and treasury within the fund, and transfers supplemental funding to other funds and departments.

### **Special Revenue Funds**

Special revenue funds account for revenue that by federal law, Oregon statutes, or other requirements must be dedicated to specific expenditure purposes. The majority of Marion County's funds are special revenue funds. Major funds are the Community Corrections Fund, Health Fund, and Public Works Fund.

### **Reserve Funds**

A reserve fund is a type of special revenue fund to hold moneys to be accumulated and expended for future purposes. The county funds are the Rainy Day Fund and Capital Building and Equipment Fund. The latter fund and associated programs are found in the capital section of the budget.

### **Debt Service Fund**

A debt service fund accounts for payment of principal and interest on notes payable on general obligation long-term debt.

### **Enterprise Funds**

An enterprise fund is used to report the same functions presented as business-type activities in the government-wide financial statements. Enterprise fund services are rendered to the general public. The county uses two enterprise funds. They are the Environmental Services Fund and the Stormwater Management Fund in the Public Works Department.

### **Internal Service Fund**

An internal service fund is similar to an enterprise fund except services are not rendered to the public. Rather, services are rendered to other departments and activities. The county uses one internal service fund titled Central Services Fund to account for central services such as financial management, human resources, facilities operations and maintenance, risk management, information technology, and legal counsel.

### **Capital Funds**

Capital funds accounts for the acquisition and improvement of capital facilities and acquisition of capital equipment. The county currently has three capital funds budgeted.

## BUDGET BY FUND REQUIRED BY LAW

The Budget Committee approves and the Board of Commissioners adopts the budget on a fund basis in accordance with Oregon local budget law. The county currently uses 35 funds in budgeting.

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<sup>1</sup> p. 19, Local Budgeting Manual, Oregon Department of Revenue (Forms-Local Budget)



MARION COUNTY FY 2017-18 BUDGET  
SUMMARY

**FY 2017-18 Budget by Fund**

FY 14-15 Expenditures	FY 15-16 Expenditures	Fund Category and Name	FY 16-17 Budget	FY 17-18 ADOPTED	Change from Prior year	% Change
<b>Operations</b>						
74,442,876	79,303,088	General Fund	92,129,836	93,738,466	1,608,630	1.7%
2,068,163	2,291,670	Building Inspection	4,834,768	5,001,379	166,611	3.4%
19,522,851	20,771,705	Central Services	22,594,951	24,618,561	2,023,610	9.0%
1,434,591	1,521,104	Child Support	1,630,122	1,763,245	133,123	8.2%
13,461,784	14,120,050	Community Corrections	16,473,482	16,594,392	120,910	0.7%
937,409	107,542	Community Services Grants	286,398	122,299	(164,099)	-57.3%
125,683	109,914	County Clerk Records	168,787	197,200	28,413	16.8%
455,320	374,977	County Fair	497,067	501,151	4,084	0.8%
733,863	807,700	District Attorney Grants	1,565,711	1,691,285	125,574	8.0%
1,115,961	1,207,307	Dog Control	1,353,780	1,441,365	87,585	6.5%
19,370,533	19,757,734	Environmental Services	30,406,076	32,519,009	2,112,933	6.9%
1,064,557	4,179,863	Fleet Management	3,446,985	3,613,586	166,601	4.8%
51,594,974	51,442,333	Health	73,170,789	72,313,662	(857,127)	-1.2%
338,578	96,637	Inmate Welfare	561,617	557,906	(3,711)	-0.7%
3,026,082	3,242,186	Juvenile Grants	3,925,809	4,510,409	584,600	14.9%
864,419	869,331	Land Use Planning	958,409	1,050,018	91,609	9.6%
239,684	229,811	Law Library	861,805	941,578	79,773	9.3%
1,465,328	1,724,417	Lottery & Economic Development	3,580,331	3,341,123	(239,208)	-6.7%
285,038	372,127	Parks	799,392	902,588	103,196	12.9%
25,312,248	26,773,254	Public Works	55,305,878	55,104,203	(201,675)	-0.4%
2,995,124	2,873,574	Sheriff Grants	4,228,942	3,960,658	(268,284)	-6.3%
-	406,405	Stormwater Management	1,427,690	1,754,989	327,299	22.9%
490,268	507,115	Surveyor	2,204,295	2,426,535	222,240	10.1%
1,759,489	2,051,518	Traffic Safety Team	2,555,107	2,468,530	(86,577)	-3.4%
<b>223,104,823</b>	<b>235,141,362</b>	<b>Total Operations</b>	<b>324,968,027</b>	<b>331,134,137</b>	<b>6,166,110</b>	<b>1.9%</b>
<b>Capital</b>						
-	-	Capital Building and Equipment	292,900	296,665	3,765	1.3%
2,007,051	1,825,663	Capital Improvement Projects	6,014,513	5,582,465	(432,048)	-7.2%
635,420	5,410,453	Facility Renovation	23,656,216	24,255,689	599,473	2.5%
794,544	-	Health Building Reserve	-	-	-	n.a.
<b>3,437,015</b>	<b>7,236,116</b>	<b>Total Capital</b>	<b>29,963,629</b>	<b>30,134,819</b>	<b>171,190</b>	<b>0.6%</b>
<b>Non Departmental</b>						
-	47,721	Block Grant	2,467	2,493	26	1.1%
292,523	24,972	CH2 Redevelopment	-	-	-	n.a.
451,903	578,669	County Schools	579,332	433,700	(145,632)	-25.1%
991,287	825,934	Criminal Justice Assessment	1,645,327	1,613,228	(32,099)	-2.0%
6,013,338	6,467,355	Debt Service	8,143,451	8,317,955	174,504	2.1%
285,462	229,332	Non Departmental Grants	651,749	601,911	(49,838)	-7.6%
-	-	Rainy Day	2,233,000	2,254,535	21,535	1.0%
23,125,129	23,598,332	Self Insurance	36,043,769	37,458,032	1,414,263	3.9%
161,657	154,184	Tax Title Land Sales	557,608	430,567	(127,041)	-22.8%
<b>31,321,299</b>	<b>31,926,499</b>	<b>Total Non-Departmental</b>	<b>49,856,703</b>	<b>51,112,421</b>	<b>1,255,718</b>	<b>2.5%</b>
<b>257,863,137</b>	<b>274,303,977</b>	<b>Total Budget</b>	<b>404,788,359</b>	<b>412,381,377</b>	<b>7,593,018</b>	<b>1.9%</b>

# MARION COUNTY FY 2017-18 BUDGET SUMMARY

## FY 2017-18 Adopted Budget by Fund and Department

Fund	Assessor's Office	Board of Commissioners Office	Business Services	Clerk's Office	Community Services	District Attorney's Office	Finance	Health	Information Technology	Justice Court	Juvenile	Legal	Public Works	Sheriff's Office	Treasurer's Office	Capital	Non Departmental Operations	Fund Total
<b>DEPARTMENTAL</b>																		
General Fund	6,059,671			2,662,824	857,663	9,421,245				913,943	10,421,494			40,119,022	442,332		22,840,272	93,738,466
Building Inspection													5,001,379					5,001,379
Central Services		2,671,670	7,281,813				2,702,903		10,006,211			1,652,252					303,712	24,618,561
Child Support						1,763,245												1,763,245
Community Corrections														16,594,392				16,594,392
Community Services Grants					122,299													122,299
County Clerk Records				197,200														197,200
County Fair					501,151													501,151
District Attorney Grants						1,691,285												1,691,285
Dog Control					1,441,365													1,441,365
Environmental Services													32,519,009					32,519,009
Fleet Management													3,613,586					3,613,586
Health								72,313,662										72,313,662
Inmate Welfare														557,906				557,906
Juvenile Grants											4,510,409							4,510,409
Land Use Planning													1,050,018					1,050,018
Law Library												941,578						941,578
Lottery and Economic Dev					3,341,123													3,341,123
Parks													902,588					902,588
Public Works													55,104,203					55,104,203
Sheriff Grants														3,960,658				3,960,658
Stormwater Management													1,754,989					1,754,989
Surveyor													2,426,535					2,426,535
Traffic Safety Team														2,468,530				2,468,530
<b>CAPITAL</b>																		
Capital Building and Equipment																	296,665	296,665
Capital Improvement Projects																	5,582,465	5,582,465
Facility Renovation																24,255,689		24,255,689
<b>NON-DEPARTMENTAL</b>																		
Block Grant																	2,493	2,493
County Schools																	433,700	433,700
Criminal Justice Assessment																	1,613,228	1,613,228
Debt Service																	8,317,955	8,317,955
Non-Departmental Grants																	601,911	601,911
Rainy Day																	2,254,535	2,254,535
Self-Insurance																	37,458,032	37,458,032
Tax Title Land Sales																	430,567	430,567
<b>GRAND TOTAL</b>	<b>6,059,671</b>	<b>2,671,670</b>	<b>7,281,813</b>	<b>2,860,024</b>	<b>6,263,601</b>	<b>12,875,775</b>	<b>2,702,903</b>	<b>72,313,662</b>	<b>10,006,211</b>	<b>913,943</b>	<b>14,931,903</b>	<b>2,593,830</b>	<b>102,372,307</b>	<b>63,700,508</b>	<b>442,332</b>	<b>30,134,819</b>	<b>74,256,405</b>	<b>412,381,377</b>
FTE	51.0	15.0	63.0	13.5	21.7	91.0	20.0	444.3	59.0	8.0	107.6	11.8	207.0	353.5	2.5	N/A	N/A	1468.9

MARION COUNTY FY 2017-18 BUDGET  
SUMMARY

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MARION COUNTY FY 2017-18 BUDGET  
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**GENERAL FUND SUMMARY**

The General Fund is allocated to eight departments plus non-departmental activities that are covered individually in another section of this book. The departments are Assessor’s Office, Community Services Department, Clerk’s Office, District Attorney’s Office, Justice Court, Juvenile Department, Sheriff’s Office, and Treasurer’s Office. The Clerk’s Office, Community Services Department, District Attorney’s Office, Juvenile Department, and Sheriff’s Office also have other funds that support their operations.

The General Fund is used to account for all activities for which specific types of funds are not required. The General Fund is one of the largest funds within the county. The General Fund FY 2017-18 budget is \$93,738,466, a \$1,608,630 or 1.7% decrease from FY 2016-17.

**General Fund Major Resources**

Property Taxes

FY 2017-18 estimated total property tax collections for Marion County total \$70,228,000. The total is comprised of \$69,097,000 current taxes and \$1,131,000 collection of prior years’ delinquent taxes. This revenue is part of a broader Taxes category that includes other types of taxes. The following table of current year property taxes shows that FY 2017-18 current year property tax collections are budgeted to increase by 4.6% as recommended by the county Council of Economic Advisors.

FY 08-09 Actual	FY 09-10 Actual	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Actual	FY 13-14 Actual	FY 14-15 Actual	FY 15-16 Actual	FY 16-17 Estimate	FY 17-18 Budget
50,006,125	52,112,885	53,117,512	54,529,383	55,130,146	57,397,291	60,078,181	63,274,521	66,060,000	69,097,000
3.65%	4.21%	1.93%	2.66%	1.10%	4.11%	4.67%	5.32%	4.40%	4.60%

Chapter 530 Forest Rehabilitation

The revenue refers to ORS Chapter 530 regarding acquisition and development of state forests. Revenues generated from timber sales on lands acquired by the state at no cost, or acquired from counties, in Marion County’s district are distributed to the county, county school fund, and taxing districts on which the lands are situated. The basis of revenue is primarily state estimates based on planned board feet of timber to be harvested, which varies considerably from year-to-year depending on state forestry work plans, which are subject to frequent change. The General Fund share of FY 2017-18 Chapter 530 revenue is estimated at \$400,000. This revenue is within the Intergovernmental State revenue category.

State Oregon Liquor Control Commission (OLCC) – General

Oregon State distributes OLCC funds to local governments as state shared revenue. The FY 2017-18 budget of \$1,819,545 is only slightly more than \$1,732,900 FY 2016-17 budget. Estimates are based on state forecasts. The revenue is within the Intergovernmental State revenue category.

Assessment and Taxation Apportionment

The revenue source is a county assessment funding assistance state grant to counties under Oregon statute. The funds paid to each county are a percentage of the Assessor’s Office budget, plus the Board of Property Tax Appeals budget in the Clerk’s Office. However, the pool of state revenue available to distribute to counties may also be adjusted by the state. The FY 2017-18 budget estimate of \$1,099,096 is slightly increased from FY 2016-17 budget of \$1,045,000. Estimates are based on state forecasts. This revenue is within the Intergovernmental State category.

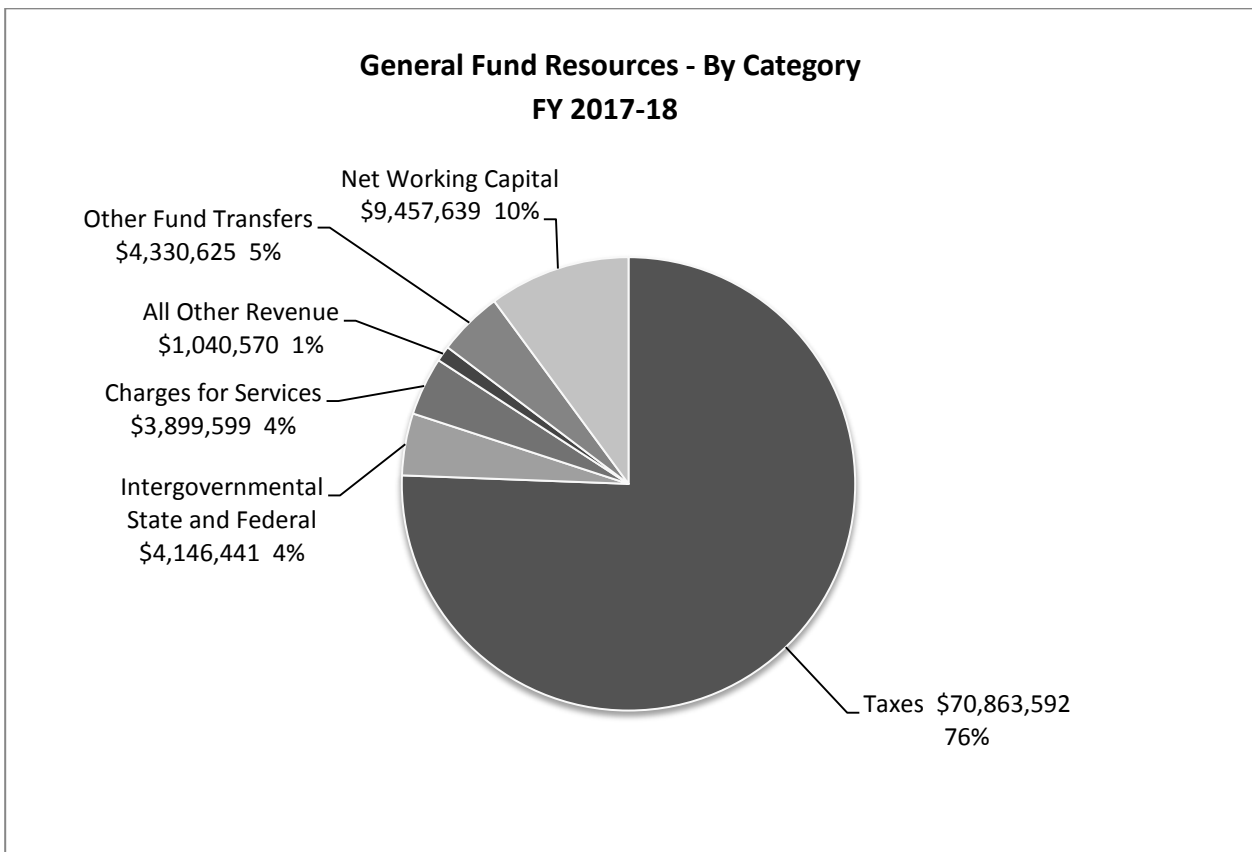
# MARION COUNTY FY 2017-18 BUDGET SUMMARY

## County Clerk Recording Fees

Fees are established by state statute for recording documents at the offices of county clerks. Recording revenue is highly dependent on the level of activity in the real estate and mortgage markets, particularly home and home loan markets. Revenues from fees have recently increased due to the real estate market. The budget estimate for FY 2017-18 is \$1,703,000 compared to \$1,300,000 budgeted for FY 2016-17. This revenue is within the Charges for Services category.

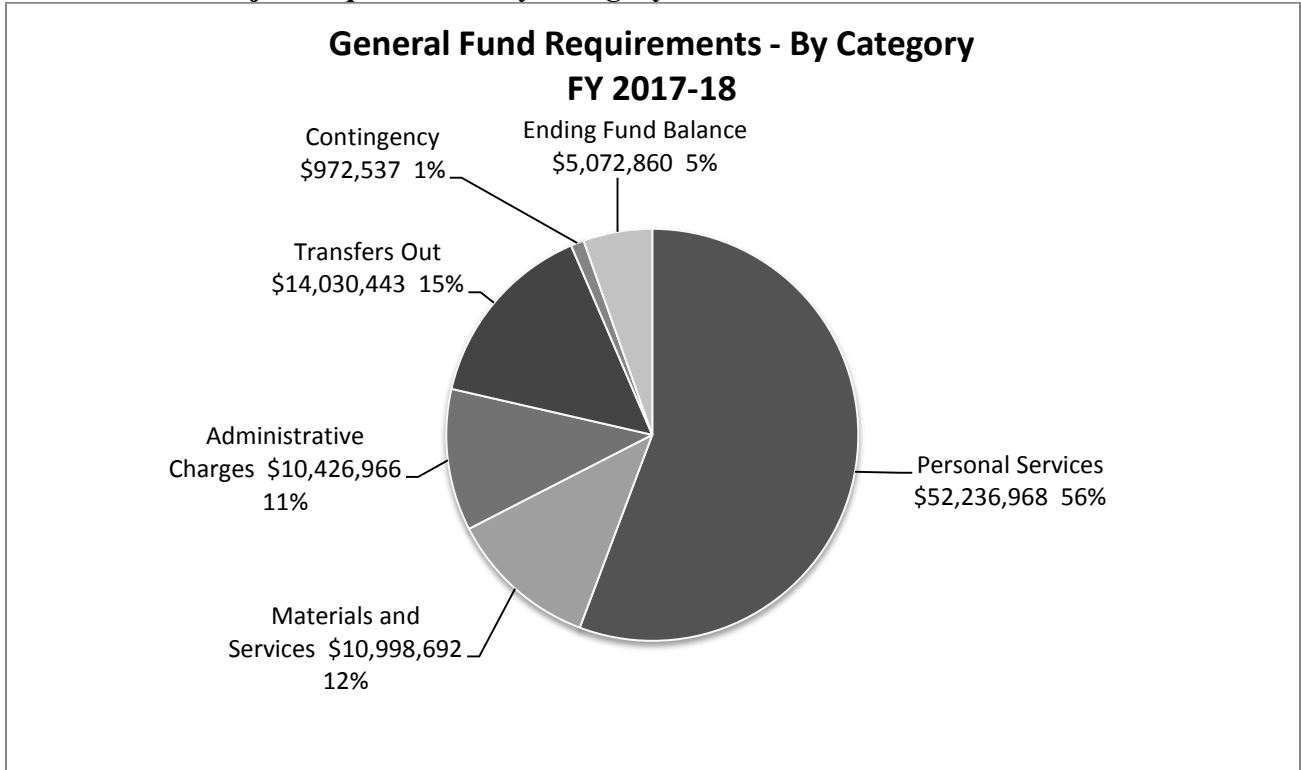
## Net Working Capital

Net Working Capital is a substantial part of the General Fund. Net working capital is the unexpended balance, or savings, of a fund after the end of a fiscal year that carries over into the following fiscal year as a resource. Net Working Capital is budgeted at \$9,457,639 for FY 2017-18, which is \$1,711,946 less than the current year budget of \$11,169,585.

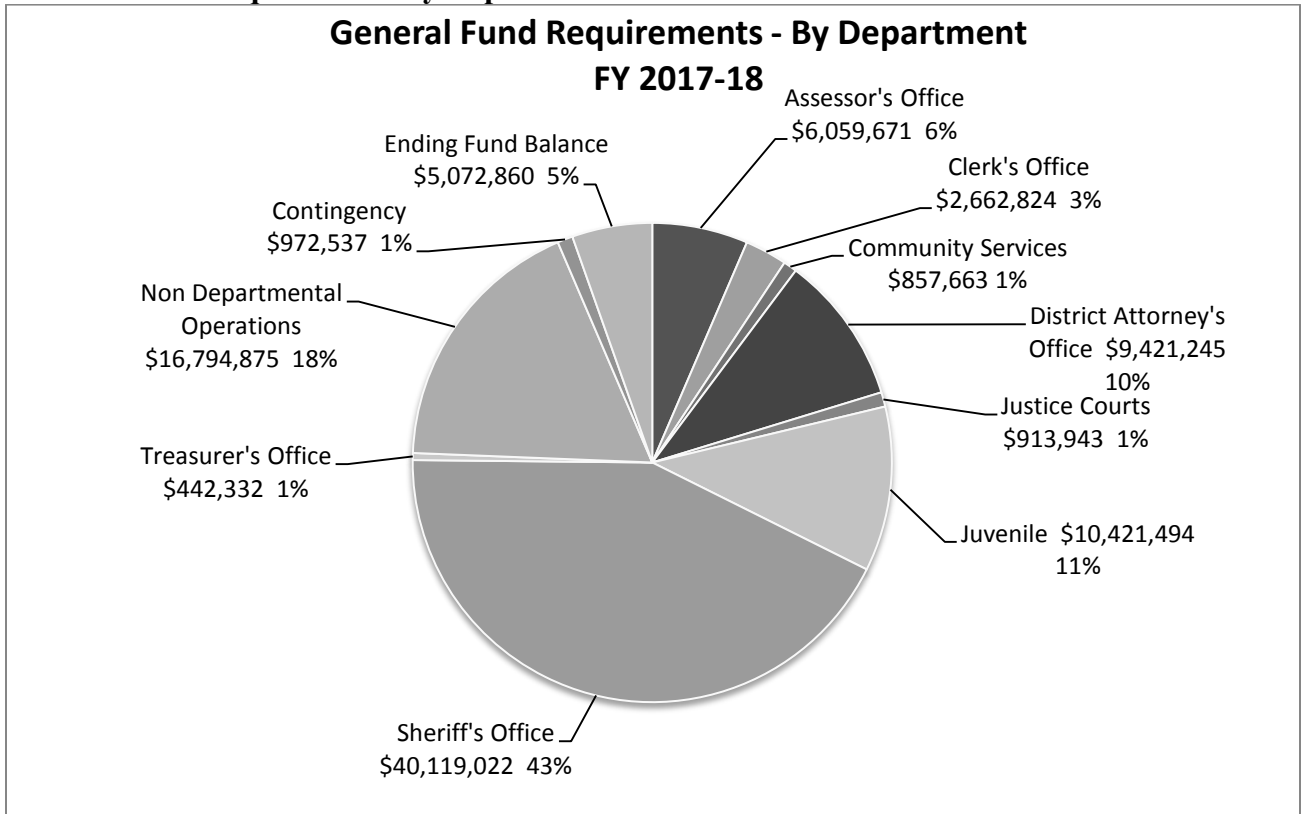


MARION COUNTY FY 2017-18 BUDGET  
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**General Fund Major Requirements by Category**

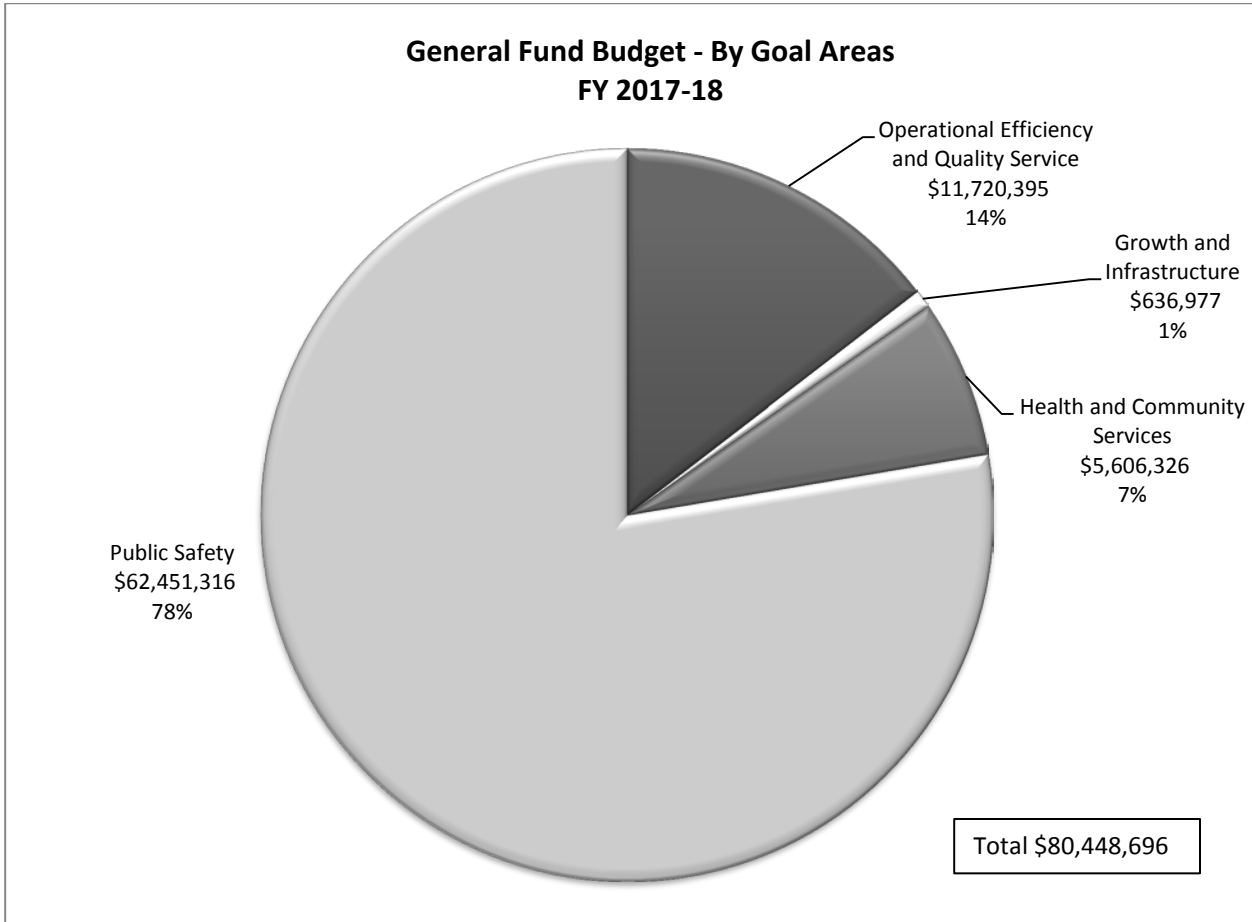


**General Fund Requirements by Department**



MARION COUNTY FY 2017-18 BUDGET  
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**General Fund Allocation to Goal Areas**



Note: The total amount allocated to the goal areas on which the chart is based does not include contingency and ending fund balance, which are not appropriated for specific departmental and goal purposes, as well as non-departmental debt service, administrative charges and capital outlay.

MARION COUNTY FY 2017-18 BUDGET  
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**CENTRAL SERVICES FUND SUMMARY**

The Central Services Fund is allocated to five departments plus non-departmental activities that are covered individually in another section of this book. The departments are Board of Commissioners' Office, Business Services Department, Finance Department, Information Technology Department, and Legal Department.

The Central Services Fund is used to account for internal services provided by central administration. The services are charged to departments and other activities in the form of assessments. The revenue received by central services departments is called administrative cost recovery and the expenditures charged to departments are referred to as administrative charges. The Central Services Fund FY 2017-18 budget is \$24,618,561, which is a \$2 million increase over the prior budget.

<b>Central Services Fund Income Summary</b>					
FY 2017-18					
FY 14-15 ACTUAL	FY 15-16 ACTUAL	CATEGORY	FY 16-17 BUDGET	FY 17-18 ADOPTED BUDGET	+/- % Prior Budget
<b><u>RESOURCES</u></b>					
615,543	749,237	Charges for Services	637,002	583,813	-8%
18,450,314	19,575,234	Admin Cost Recovery	21,416,849	23,246,122	9%
816	600	Other Revenues	-	-	n.a.
412,680	400,221	General Fund Transfers	494,853	741,377	50%
43,498	46,414	Other Fund Transfers	46,247	47,249	2%
<b>19,522,851</b>	<b>20,771,706</b>	<b>TOTAL RESOURCES</b>	<b>22,594,951</b>	<b>24,618,561</b>	<b>9%</b>
<b><u>REQUIREMENTS</u></b>					
<b><i>BY DEPARTMENT</i></b>					
2,004,660	2,101,476	Board of Commissioners Office	2,475,053	2,671,670	8%
6,091,461	6,468,495	Business Services	6,862,205	7,281,813	6%
2,242,120	2,469,915	Finance	2,420,228	2,702,903	12%
7,823,990	8,339,217	Information Technology	9,213,619	10,006,211	9%
1,224,785	1,345,174	Legal	1,433,214	1,652,252	15%
135,837	47,429	Non Departmental Operations	190,632	303,712	59%
<b>19,522,852</b>	<b>20,771,706</b>	<b>TOTAL REQUIREMENTS</b>	<b>22,594,951</b>	<b>24,618,561</b>	<b>9%</b>
<b><i>BY CATEGORY</i></b>					
15,082,725	16,174,140	Personnel Services	17,189,612	18,895,794	10%
2,919,103	3,066,092	Materials and Services	3,658,207	3,864,322	6%
1,454,638	1,531,473	Administrative Charges	1,747,132	1,858,445	6%
66,386	-	Capital Outlay	-	-	n.a.
<b>19,522,852</b>	<b>20,771,705</b>	<b>TOTAL REQUIREMENTS</b>	<b>22,594,951</b>	<b>24,618,561</b>	<b>9%</b>



# MARION COUNTY FY 2017-18 BUDGET SUMMARY

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## **Central Services Major Resources**

### Administrative Cost Recovery

The great majority of Central Services Fund revenue is derived from Administrative Cost Recovery assessments. These are for services rendered to other budgeted departments and activities.

- County Administration Allocation – Board of Commissioners’ Office county administration services; this does not include the governing body, e.g., the commissioners’ personnel services expenditures.
- Business Services Allocation – Business Services Department administration, e.g., department director and support staff and services.
- Facilities Management Allocation – Business Services Department repairs, preventative maintenance, renovations and construction management services regarding county facilities.
- Courier Allocation – Business Services Department inter-department mail delivery services.
- Risk Management Allocation – Business Services management of auto, general liability, and workers’ compensation claims as well as procuring appropriate insurance coverage.
- Human Resources Allocation – Business Services management of employee services and systems.
- Legal Services Allocation – Legal Department legal counsel and representation to county departments.
- Information Technology Allocation – Information Technology (IT) Department administration, day-to-day operations of the county’s IT systems and services, desktop voice and data services, and a further wide range of computer and telephone systems management, support and training.
- FIMS Allocation – Information Technology Department direct cost of operating the county FIMS (financial information management system).
- Finance Allocation – Finance Department administration, accounting, payroll, procurement, contracting, and budgeting services.
- MCBEE Allocation – Non-Departmental Marion County Business Enterprise Enhancement program to re-engineer and integrate county business processes and software infrastructure.

### Charges for Services

Services to agencies outside the county budget including the Marion County Housing Authority, the Mid-Valley Behavioral Care Network, and service districts are billed and the revenue credited to Charges for Services rather than administrative cost recovery. Occasionally, central service departments request work to be done by other central services departments that is outside the scope of the budgeted expenditures of the departments providing the service. The revenue from these services is credited to Charges for Services.

### General Fund Transfers

With the exception of the Board of Commissioners’ Office governing body, Central Services Fund departments seldom receive General Fund Transfers. The Non-Departmental Marion County Business Enterprise Enhancement (MCBEE) program part of the budget is often allocated General Fund for special purposes that vary annually.

### Other Fund Transfers

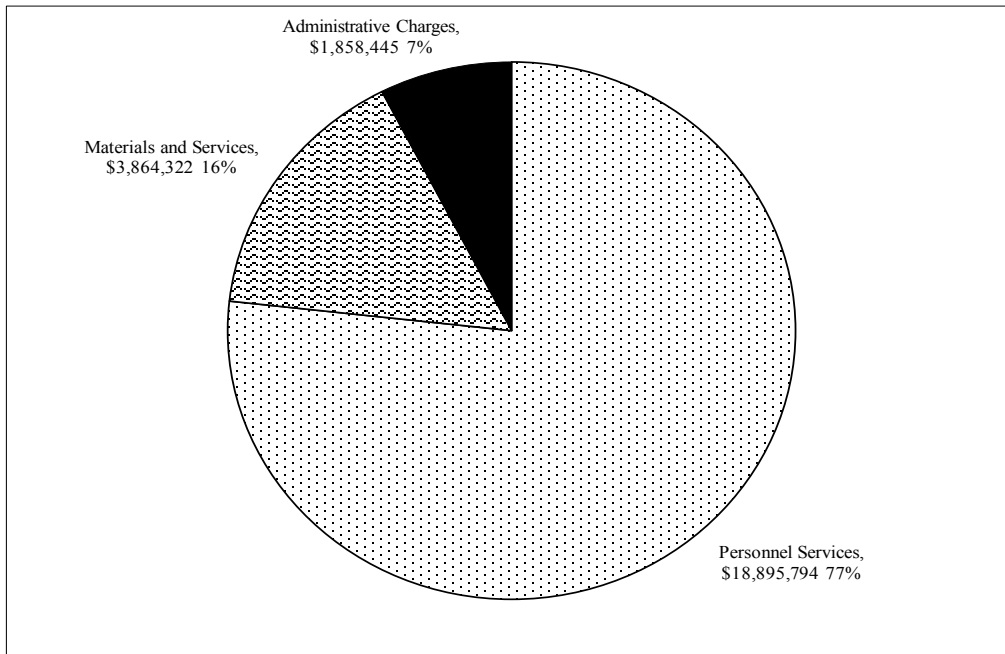
These annual transfers are from the Tax Title Land Sales Fund to the Finance Department in the Central Services Fund to cover one-half of the compensation of a Property Specialist who spends a portion of their time handling county real and personal property sales.

MARION COUNTY FY 2017-18 BUDGET  
SUMMARY

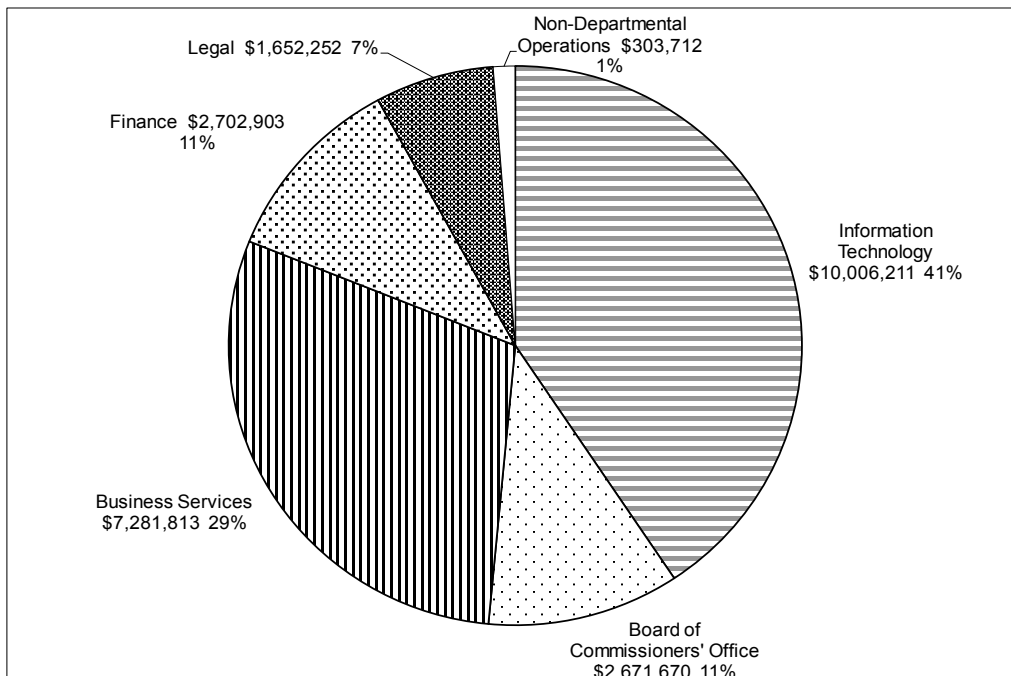
**Central Services Major Requirements**

The total Central Services Fund requirements budget is \$24,618,561. Direct expenditures are for Personnel Services, Materials and Services, and Administrative Charges (internal service). The Central Service requirements budget is allocated to expenditures by department as shown in the following pie charts.

Central Services Requirements by Category - FY 2017-18 Budget



Central Services Requirements by Department – FY 2017-18 Budget



MARION COUNTY FY 2017-18 BUDGET  
SUMMARY

Personnel Services

In FY 2017-18 most Central Services Funds departments and programs have overall increases in salaries and wages driven by normal merit (step) increases. There were five new positions added in FY 2017-18. One position in Business Services, one position in Finance, two positions in Information Technology and one position in Legal.

<b>Central Services Fund Personnel Services Summary</b>					
FY 14-15 ACTUAL	FY 15-16 ACTUAL	PERSONNEL SERVICES	FY 16-17 BUDGET	FY 17-18 ADOPTED BUDGET	+/- % PRIOR BUDGET
\$9,986,829	\$10,660,814	Salaries and Wages	\$11,337,098	\$12,151,268	7%
5,095,896	5,513,326	Fringe Benefits	5,852,514	6,744,526	15%
<b>\$15,082,725</b>	<b>\$16,174,140</b>	<b>Total Personnel Services</b>	<b>\$17,189,612</b>	<b>\$18,895,794</b>	<b>10%</b>
157.8	162.8	FTE	163.2	168.8	3%

Materials and Services

Central Services Fund departments and programs are not generally allowed to budget for across-the-board increases in Materials and Services (M&S). Inflationary increases are offset by reducing whatever line items are considered lower priority than inflation-driven line items. However, some service contracts have built-in annual increases that cannot be absorbed, or only partly, in the budget, and the overall M&S allocation is increased. Some cost increases situations are not related to inflation. The Marion County Business Enterprise Enhancement (MCBEE) computer financial management system in Central Services Non-Departmental has varied annual contracted needs; this accounts for the bulk of the variance in Contracted Services shown below.

<b>Central Services Fund Materials and Services Summary</b>					
FY 14-15 ACTUAL	FY 15-16 ACTUAL	MATERIAL AND SERVICES	FY 16-17 BUDGET	FY 17-18 ADOPTED BUDGET	+/- % Prior Year
\$184,435	\$173,570	Supplies	\$220,416	\$215,371	-2%
344,492	351,543	Materials	346,279	335,305	-3%
221,527	222,979	Communications	246,807	235,393	-5%
84,270	105,275	Utilities	108,672	111,731	3%
459,211	497,508	Contracted Services	682,526	905,505	33%
1,189,450	1,274,931	Repairs and Maintenance	1,469,812	1,519,317	3%
187,293	230,694	Rentals	245,778	238,103	-3%
248,423	209,592	Miscellaneous	337,917	303,597	-10%
<b>\$2,919,101</b>	<b>\$3,066,092</b>	<b>Total Materials and Services</b>	<b>\$3,658,207</b>	<b>\$3,864,322</b>	<b>6%</b>

Administrative Charges

Central Services Fund departments are the providers of services for which other departments pay including services provided by Central Services Fund departments to each other. For example, the Finance Department charges each of the other central services departments for financial services rendered. Administrative cross-charges include county administration, information technology, financial management, payroll, human resources, risk management, facilities management, custodial, and legal counsel. Administrative charges are a fixed amount based on a cost allocation plan. Departments have little control over the amount of administrative charges expenditures. Budgeted Central Services Fund administrative charges total \$1,858,455 for FY 2017-18, a slight increase over the prior year. A detail breakdown of Administrative Charges is shown on the final page of the Requirements detail at the end of this section.

MARION COUNTY FY 2017-18 BUDGET  
SUMMARY

**PROGRAMS FUNDED IN PART BY STATE RESOURCES**

The State of Oregon requires that county government annual budgets must contain summary revenue and expenditure information for major programs and functions funded in part by the state (ORS 294.444).

**SUMMARY OF MAJOR PROGRAMS FUNDED IN PART BY STATE RESOURCES**

	Fiscal Year 2014-15 Actual	Fiscal Year 2015-16 Actual	Fiscal Year 2016-17 Budget	Fiscal Year 2017-18 Budget
<b>ASSESSMENT AND TAXATION</b>				
General Resources	\$ 4,116,127	\$ 4,497,315	\$ 4,817,719	\$ 5,030,090
State Resources	1,115,352	1,107,943	1,045,000	1,099,096
Total Resources	\$ 5,231,479	\$ 5,605,258	\$ 5,862,719	\$ 6,129,186
Total Requirements	\$ 5,231,479	\$ 5,605,258	\$ 5,862,719	\$ 6,129,186
<b>COMMUNITY CORRECTIONS</b>				
State Resources	\$ 8,204,346	\$ 10,619,135	\$ 9,369,832	\$ 10,789,592
Other Revenue	2,932,282	2,285,100	3,346,068	1,769,096
Total Resources	\$ 11,136,628	\$ 12,904,235	\$ 12,715,900	\$ 12,558,688
Total Requirements	\$ 9,854,772	\$ 10,362,468	\$ 12,715,900	\$ 12,558,688
<b>JAIL OPERATIONS</b>				
General Resources	\$ 15,178,360	\$ 15,665,236	\$ 17,344,110	\$ 17,557,512
State Resources	4,039,223	4,276,129	4,251,129	4,531,830
Federal Resources	114,257	102,073	79,003	85,000
Other Revenue	1,302,649	1,247,938	1,249,921	1,101,385
Total Resources	\$ 20,634,489	\$ 21,291,376	\$ 22,924,163	\$ 23,275,727
Total Requirements	\$ 20,145,186	\$ 20,594,763	\$ 22,924,163	\$ 23,275,727
<b>DISTRICT ATTORNEY</b>				
General Resources	\$ 8,050,079	\$ 8,477,817	\$ 9,094,691	\$ 9,935,226
State Resources	479,772	438,786	452,210	468,806
Federal Resources	1,271,078	1,431,436	1,766,279	1,884,190
Other Revenue	279,832	394,967	517,632	587,553
Total Resources	\$ 10,080,761	\$ 10,743,006	\$ 11,830,812	\$ 12,875,775
Total Requirements	\$ 9,829,817	\$ 10,398,949	\$ 11,830,812	\$ 12,875,775
<b>JUVENILE CORRECTIONS &amp; PROBATION</b>				
General Resources	\$ 10,153,874	\$ 10,697,342	\$ 11,254,632	\$ 11,424,209
State Resources	1,123,408	1,081,439	1,139,459	1,110,450
Federal Resources	83,095	516,155	203,800	436,086
Other Revenue	1,177,216	1,303,842	1,658,680	1,961,158
Total Resources	\$ 12,537,593	\$ 13,598,778	\$ 14,256,571	\$ 14,931,903
Total Requirements	\$ 12,246,972	\$ 13,031,982	\$ 14,256,571	\$ 14,931,903
<b>PUBLIC HEALTH</b>				
General Resources	\$ 2,073,980	\$ 2,238,452	\$ 2,267,086	\$ 2,372,586
State Resources	871,080	950,965	1,165,730	1,089,714
Federal Resources	2,668,567	2,478,998	2,115,693	2,041,323
Other Revenue	8,008,171	8,457,767	7,756,424	7,455,596
Total Resources	\$ 13,621,798	\$ 14,126,181	\$ 13,304,933	\$ 12,959,219
Total Requirements	\$ 8,676,253	\$ 9,330,868	\$ 13,304,933	\$ 12,959,219
<b>MENTAL HEALTH AND CHEMICAL DEPENDENCY</b>				
General Resources	\$ 1,143,360	\$ 1,260,516	\$ 1,357,804	\$ 1,357,804
State Resources	13,713,674	16,268,832	18,529,044	18,203,675
Federal Resources	1,571,004	1,650,209	1,558,731	1,600,833
Other Revenue	45,943,892	40,922,479	38,420,277	38,192,131
Total Resources	\$ 62,371,930	\$ 60,102,035	\$ 59,865,856	\$ 59,354,443
Total Requirements	\$ 42,918,722	\$ 42,111,465	\$ 59,865,856	\$ 59,354,443

MARION COUNTY FY 2017-18 BUDGET  
SUMMARY

**SUMMARY OF MAJOR PROGRAMS FUNDED IN PART BY STATE RESOURCES**

	Fiscal Year 2014-15 Actual	Fiscal Year 2015-16 Actual	Fiscal Year 2016-17 Budget	Fiscal Year 2017-18 Budget
<b>ROADS</b>				
General Resources	\$ 4,000	\$ 32,460	\$ 125,628	\$ 130,327
State Resources	19,655,948	20,310,720	20,400,000	20,030,000
Federal Resources	4,654,118	3,522,955	4,557,845	6,119,984
Other Revenue	25,501,321	28,907,461	30,222,405	28,823,892
Total Resources	\$ 49,815,387	\$ 52,773,596	\$ 55,305,878	\$ 55,104,203
Total Requirements	\$ 25,312,248	\$ 26,773,254	\$ 55,305,878	\$ 55,104,203
<b>ECONOMIC DEVELOPMENT</b>				
General Resources	\$ 484,823	\$ 352,582	\$ 473,341	\$ 632,875
State Resources	50,964	53,667	50,964	50,500
Video Lottery Resources	1,392,465	1,634,262	1,618,323	1,777,890
Federal Resources	-	-	50,000	25,000
Other Revenue	2,285,541	2,626,263	2,843,179	2,405,827
Total Resources	\$ 4,213,793	\$ 4,666,774	\$ 5,035,807	\$ 4,892,092
Total Requirements	\$ 2,805,066	\$ 2,968,725	\$ 5,035,807	\$ 4,892,092

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MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
ASSESSOR'S OFFICE

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# ASSESSOR'S OFFICE



## MISSION STATEMENT

To effectively and efficiently implement the property tax statutes of the State of Oregon.

## GOALS AND OBJECTIVES

Goal 1 Communications - Guide decision processes, retain and motivate staff, efficiently and fully inform taxpayers, and defend and improve the administrative efficiency of the property tax system.

- Objective 1 Maintain and update the department strategic plan through a combination of staff and management input. Share with staff and county management.
- Objective 2 Ensure the department website and mailed tax statements provide a maximally informative, user-friendly experience through updates and improvements.
- Objective 3 Participate in stakeholder discussions, provide data, and testify regarding the administrative impacts of tax legislation.

Goal 2 Recruitment and Training - Actively recruit and develop a diverse, highly qualified, motivated staff producing quality output at high volume. Develop future leadership for the department.

- Objective 1 Expand the recruitment pipeline via outreach. Eliminate barriers to job applicants of diverse socioeconomic and cultural backgrounds.
- Objective 2 Establish training and competency goals for each job classification.
- Objective 3 Formulate a personalized training plan for each employee based on their current position requirements, skills, and career interests.

Goal 3 Technology - Increase assessment efficiencies and quality, conserve resources, and enhance service by exploring and adopting progressive technologies.

- Objective 1 Evaluate new assessment and taxation software systems. Convert to a new system as the county budget permits.
- Objective 2 Continue conversion from paper to digital records.
- Objective 3 Study and, as budget permits, implement technology to increase efficiency, accuracy, and reliability of our records by use of analytical mapping software, improved aerial photography, data services, and field applications.



MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
ASSESSOR'S OFFICE

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## DEPARTMENT OVERVIEW

The Assessor's Office is responsible for the appraisal and assessment of property in Marion County per Oregon statute, administrative rule, and court decisions. The voters of Marion County elect the Assessor to a four-year term to lead and manage the office.

Most residential, farm, forest, commercial, industrial, and personal property in the county is valued and assessed by the Assessor's Office. Exceptions include higher-value industrial properties and centrally assessed properties such as railroads and utilities, appraised by the Oregon Department of Revenue (DOR). More than 400 tax districts and special districts certify tax rates, bonds, levies, and special assessments to the Assessor's Office for assessment, collection, and distribution of revenue to the districts. These districts, in turn, provide services to the citizens of Marion County.

Under Oregon's unique property tax system, most property is assessed at the lower of Real Market Value (RMV), the estimated price at which the property would sell in an open market, or Maximum Assessed Value (MAV), a statutorily defined value. Exceptions include the large number of specially assessed farm and forest properties that are assessed on formula-driven values, the many exempt or partially exempt properties, and properties in Measure 5 compression.

Market values must be estimated annually for each property according to statute and recognized appraisal principles and standards. Statutorily derived values also must be calculated. All values must take into account changes in the market as well as to physical, use, and ownership characteristics of the property. With each legislative session, changes to the statutes governing valuation and taxation must be incorporated into the process. Tax districts come and go, and tax rates change, all of which must be tracked. Property inventories and valuations must be made available for review by taxpayers and, potentially, defended through as many as four levels of appeal. Finally, the accuracy of property valuation relative to actual sales must be carefully evaluated per state standards, and reported to the Oregon Department of Revenue for oversight review.

To accomplish these tasks, the Assessor's Office can be viewed as having four core programs:

1. Cartography: Tracks changes to parcel and tax lot boundaries, and ownership changes.
2. Valuation: Estimates market and statutorily derived values, and defends these when indicated.
3. Tax Collection: Maintains the tax roll, distributes tax statements, collects taxes, and issues refunds.
4. Administration: Provides the direction and support for all functions.

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
ASSESSOR'S OFFICE

**RESOURCE AND REQUIREMENT SUMMARY**

Assessor's Office	FY 14-15 ACTUAL	FY 15-16 ACTUAL	FY 16-17 BUDGET	FY 17-18 ADOPTED	+/- %
<b>RESOURCES</b>					
General Fund Transfers	5,173,776	5,554,502	5,796,173	6,059,671	4.5%
<b>TOTAL RESOURCES</b>	<b>5,173,776</b>	<b>5,554,502</b>	<b>5,796,173</b>	<b>6,059,671</b>	<b>4.5%</b>
<b>REQUIREMENTS</b>					
Personnel Services					
Salaries and Wages	2,512,582	2,694,175	2,796,551	2,885,120	3.2%
Fringe Benefits	1,441,617	1,558,018	1,612,180	1,749,142	8.5%
<b>Total Personnel Services</b>	<b>3,954,199</b>	<b>4,252,193</b>	<b>4,408,731</b>	<b>4,634,262</b>	<b>5.1%</b>
Materials and Services					
Supplies	20,721	16,731	23,000	22,050	-4.1%
Materials	10,578	21,141	17,000	18,000	5.9%
Communications	4,094	2,403	2,350	2,475	5.3%
Utilities	20,570	27,724	29,075	30,069	3.4%
Contracted Services	141,455	149,024	150,213	157,310	4.7%
Repairs and Maintenance	6,641	3,906	3,250	5,300	63.1%
Rentals	43,468	50,568	58,487	51,071	-12.7%
Insurance	1,750	1,750	1,750	1,750	0.0%
Miscellaneous	80,191	92,557	98,394	95,485	-3.0%
<b>Total Materials and Services</b>	<b>329,469</b>	<b>365,804</b>	<b>383,519</b>	<b>383,510</b>	<b>0.0%</b>
Administrative Charges	890,108	936,505	1,003,923	1,041,899	3.8%
<b>TOTAL REQUIREMENTS</b>	<b>5,173,776</b>	<b>5,554,502</b>	<b>5,796,173</b>	<b>6,059,671</b>	<b>4.5%</b>
<b>FTE</b>	51.00	51.00	51.00	51.00	0.0%

MARION COUNTY FY 2017-18 BUDGET  
 BY DEPARTMENT  
 ASSESSOR'S OFFICE

Fund Name	<b>FUNDS</b>				% of Total
	FY 14-15 ACTUAL	FY 15-16 ACTUAL	FY 16-17 BUDGET	FY 17-18 ADOPTED	
<b>RESOURCES</b>					
FND 100 General Fund	5,173,776	5,554,502	5,796,173	6,059,671	100.0%
<b>TOTAL RESOURCES</b>	<b>5,173,776</b>	<b>5,554,502</b>	<b>5,796,173</b>	<b>6,059,671</b>	<b>100.0%</b>
<b>REQUIREMENTS</b>					
FND 100 General Fund	5,173,776	5,554,502	5,796,173	6,059,671	100.0%
<b>TOTAL REQUIREMENTS</b>	<b>5,173,776</b>	<b>5,554,502</b>	<b>5,796,173</b>	<b>6,059,671</b>	<b>100.0%</b>

	<b>PROGRAMS</b>				+/- %
	FY 14-15 ACTUAL	FY 15-16 ACTUAL	FY 16-17 BUDGET	FY 17-18 ADOPTED	
<b>RESOURCES</b>					
Tax Collection	732,662	776,648	794,972	817,960	2.9%
Cartography	609,591	632,395	668,560	703,960	5.3%
Valuation	2,783,298	3,066,205	3,233,539	3,455,908	6.9%
AS Administration	1,048,226	1,079,253	1,099,102	1,081,843	-1.6%
<b>TOTAL RESOURCES</b>	<b>5,173,776</b>	<b>5,554,502</b>	<b>5,796,173</b>	<b>6,059,671</b>	<b>4.5%</b>
<b>REQUIREMENTS</b>					
Tax Collection	732,662	776,648	794,972	817,960	2.9%
Cartography	609,591	632,395	668,560	703,960	5.3%
Valuation	2,783,298	3,066,205	3,233,539	3,455,908	6.9%
AS Administration	1,048,226	1,079,253	1,099,102	1,081,843	-1.6%
<b>TOTAL REQUIREMENTS</b>	<b>5,173,776</b>	<b>5,554,502</b>	<b>5,796,173</b>	<b>6,059,671</b>	<b>4.5%</b>

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
ASSESSOR'S OFFICE

**Tax Collection Program**

- Manages the printing and distribution of tax statements.
- Maintains records for all financial transactions affecting the tax roll.
- Collects property taxes.
- Assists the general public, businesses, and government agencies by providing information concerning property records and taxes.
- Establishes and implements controls for the safekeeping of daily cash receipts.
- Makes corrections to the tax roll, as directed by the Tax Collector.

**Program Summary**

Assessor's Office	Program: Tax Collection				
	FY 14-15 ACTUAL	FY 15-16 ACTUAL	FY 16-17 BUDGET	FY 17-18 ADOPTED	+/- %
<b>RESOURCES</b>					
General Fund Transfers	732,662	776,648	794,972	817,960	2.9%
<b>TOTAL RESOURCES</b>	<b>732,662</b>	<b>776,648</b>	<b>794,972</b>	<b>817,960</b>	<b>2.9%</b>
<b>REQUIREMENTS</b>					
Personnel Services	338,825	350,800	344,240	360,059	4.6%
Materials and Services	171,315	191,724	199,760	197,432	-1.2%
Administrative Charges	222,521	234,125	250,972	260,469	3.8%
<b>TOTAL REQUIREMENTS</b>	<b>732,662</b>	<b>776,648</b>	<b>794,972</b>	<b>817,960</b>	<b>2.9%</b>
<b>FTE</b>	4.00	4.00	4.00	4.00	0.0%

**FTE By Position Title By Program**

<b>Program: Tax Collection</b>	
Position Title	FTE
Tax Clerk	2.00
Tax Clerk Sr	1.00
Tax Office Supervisor/Tax Collector	1.00
<b>Program Tax Collection FTE Total:</b>	<b>4.00</b>

FTE Changes

Staffing for the Tax Collection Program remains unchanged at 4.00 FTE. In addition to regular staff, three additional temporary employees from an external staffing agency are hired each year for an approximate six to eight week duration to provide backup support during the busy season of mid-October, when property tax statements are mailed, through November 15, when property tax payments are due.

**Tax Collection Program Budget Justification**

**RESOURCES**

The Tax Collection Program is funded entirely by the General Fund.

**REQUIREMENTS**

Overall, Tax Collection program requirements increased by \$22,988 or 2.9%.

Personnel Services increased by \$15,819. Minor salary step increases, PERS contributions, and medical insurance were the driving factors attributed to the increase.

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
ASSESSOR'S OFFICE

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In Materials and Services, allocations in the categories of Materials, Communications, Rentals and Miscellaneous were reduced. There is a \$2,000 reduction in other contracted services for title company foreclosure reports, an improving economy being the rationale. Equipment rental was reduced by \$1,810 due to the expiration of a four-year copier lease, which will not be upgraded until FY 18-19. Recording charges was reduced by \$1,500 due to an anticipated curtailment of tax lien warrants and releases being filed.

Under the Contracted Services category, there is a \$1,300 increase in temporary staffing for tax payment and mail processing during tax season. Additionally, mail services shows an increase of \$3,000 attributed to the recent 4% increase in postage rates.

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
ASSESSOR'S OFFICE

**Cartography Program**

- Performs intake and processing of subdivision and partition plats and annexations.
- Maintains an inventory of all parcels in the county that reflect boundaries, tax lot, account number, ownership, and size.
- Maintains maps reflecting taxing district boundaries, changes to existing districts, and creation or dissolution of districts.
- Provides management and oversight of suppressed owner program per statutory requirements.

**Program Summary**

Assessor's Office	Program: Cartography				
	FY 14-15 ACTUAL	FY 15-16 ACTUAL	FY 16-17 BUDGET	FY 17-18 ADOPTED	+/- %
<b>RESOURCES</b>					
General Fund Transfers	609,591	632,395	668,560	703,960	5.3%
<b>TOTAL RESOURCES</b>	<b>609,591</b>	<b>632,395</b>	<b>668,560</b>	<b>703,960</b>	<b>5.3%</b>
<b>REQUIREMENTS</b>					
Personnel Services	369,523	378,435	389,388	416,851	7.1%
Materials and Services	17,547	19,835	28,200	26,640	-5.5%
Administrative Charges	222,521	234,125	250,972	260,469	3.8%
<b>TOTAL REQUIREMENTS</b>	<b>609,591</b>	<b>632,395</b>	<b>668,560</b>	<b>703,960</b>	<b>5.3%</b>
<b>FTE</b>	7.00	5.00	5.00	5.00	0.0%

**FTE By Position Title By Program**

<b>Program: Cartography</b>	
Position Title	FTE
Cartographer/GIS Technician	1.00
Cartographer/GIS Technician Sr	1.00
Deed Clerk	3.00
<b>Program Cartography FTE Total:</b>	<b>5.00</b>

FTE Changes

Staffing for the Cartography program remains status quo at 5.00 FTE.

**Cartography Program Budget Justification**

**RESOURCES**

The Cartography Program is funded entirely by the General Fund.

**REQUIREMENTS**

The Cartography Program budget increased by \$35,400 or 5.3%.

Personnel Services experienced a \$27,463 increase attributed to general salary step and fringe benefit increases.

Materials and Services decreased by \$1,560. There are very minor fluctuations, both up and down, over the previous fiscal year in several categories, but the only significant change was a reduction in the training line item.

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
ASSESSOR'S OFFICE

**Valuation Program**

- Estimates market, Measure 50, special assessment, and other values for county-appraised properties including residential, multi-family, commercial, industrial, farm and forest, and business personal property.
- Ensures correct tax rates are associated with each taxing district, and associates each property with correct taxing districts to accurately calculate taxes owed.
- Determines the valuation and assessment impacts of both physical and use changes to property, including special assessment and exemption programs.
- Analyzes property sales for use in estimating market value. Utilizes the data to develop mass appraisal models for each property type for assessment purposes, for defense of values when appealed, and to verify compliance with Oregon Department of Revenue oversight standards.
- Maintains farm and forest special assessments, and qualifying non-profit exemption programs.
- Responds to taxpayer inquiries regarding property valuation methods, records of inventory, and exemption qualifications.
- Serve as experts to defend assessment values before the Board of Property Tax Appeals, Magistrate Court, and Oregon Tax Court.

**Program Summary**

Assessor's Office	Program: Valuation				
	FY 14-15 ACTUAL	FY 15-16 ACTUAL	FY 16-17 BUDGET	FY 17-18 ADOPTED	+/- %
<b>RESOURCES</b>					
General Fund Transfers	2,783,298	3,066,205	3,233,539	3,455,908	6.9%
<b>TOTAL RESOURCES</b>	<b>2,783,298</b>	<b>3,066,205</b>	<b>3,233,539</b>	<b>3,455,908</b>	<b>6.9%</b>
<b>REQUIREMENTS</b>					
Personnel Services	2,494,071	2,744,009	2,887,385	3,096,567	7.2%
Materials and Services	66,706	88,072	95,182	98,872	3.9%
Administrative Charges	222,521	234,125	250,972	260,469	3.8%
<b>TOTAL REQUIREMENTS</b>	<b>2,783,298</b>	<b>3,066,205</b>	<b>3,233,539</b>	<b>3,455,908</b>	<b>6.9%</b>
<b>FTE</b>	32.00	34.00	34.00	35.00	2.9%

**FTE By Position Title By Program**

<b>Program: Valuation</b>	
Position Title	FTE
Appraisal Section Supervisor	3.00
Assessment Clerk	3.00
Assessment Clerk Sr	2.00
Department Specialist 3	2.00
Department Specialist 3 (Data Collector)	1.00
Personal Property Appraisal Tech	3.00
Property Appraiser 2	15.00
Property Appraiser Sr	4.00
Sales Data Analyst 2	1.00
Sales Data Analyst 3	1.00
<b>Program Valuation FTE Total:</b>	<b>35.00</b>

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FTE Changes

Staffing for the Valuation Program has increased by 1.00 FTE for FY 17-18 to 35.00 FTE total. An Assessment Clerk was reassigned from the Administration Program to the commercial appraisal section to assist in processing personal property returns.

**Valuation Program Budget Justification**

RESOURCES

The Valuation and Appraisal Program is funded entirely by the General Fund.

REQUIREMENTS

The Valuation Program budget has increased by \$222,369 or 6.9%.

Personnel Services allocations have increased by \$209,182. The reassignment of an Assessment Clerk from the Administration Program to Valuation is a substantial contributing factor for the increase. General salary step increases, PERS contributions and medical insurance are also predominant contributors.

In Materials and Services under the Materials category, small office equipment has increased \$1,500 for the purchase of ergonomic workstation equipment. In Contracted Services, subscription services increased \$4,000 for ArcGIS Online licenses for appraisal staff. ArcGIS Online is a vital appraisal tool to locate, identify, group, and categorize certain elements critical to the property appraisal process. The Rentals category shows a \$4,480 reduction due to the lease expirations of two photocopiers, which will not be replaced until FY 18-19. Under the Miscellaneous category, mileage reimbursement has been decreased by \$2,000, while training in the same category has increased by an equal amount.



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**AS Administration Program**

- Develops and implements the short and long term strategic plan for the department.
- Manages the department.
- Guides hiring and personnel development.
- Provides accurate and timely information to the Board of Commissioners, taxing districts, public support groups, and the state legislature.
- Performs annual budgeting and grant preparation.
- Provides excellent customer service to internal customers, businesses, government agencies and the general public.
- Maintains accounts payable and receivable, payroll, financial records, and contracts.
- Maintains all department personnel, appraisal certification, and educational records.
- Maintains Veteran's, Active Duty Military Service Member, Surviving Spouse of a Public Safety Officer, and Historical exemptions as well as Senior and Disabled Citizen's deferral programs.
- Maintains manufactured home records, and provides certification of taxes paid for title transfers and relocations.

**Program Summary**

Assessor's Office	Program: AS Administration				
	FY 14-15 ACTUAL	FY 15-16 ACTUAL	FY 16-17 BUDGET	FY 17-18 ADOPTED	+/- %
<b>RESOURCES</b>					
General Fund Transfers	1,048,226	1,079,253	1,099,102	1,081,843	-1.6%
<b>TOTAL RESOURCES</b>	<b>1,048,226</b>	<b>1,079,253</b>	<b>1,099,102</b>	<b>1,081,843</b>	<b>-1.6%</b>
<b>REQUIREMENTS</b>					
Personnel Services	751,780	778,950	787,718	760,785	-3.4%
Materials and Services	73,902	66,173	60,377	60,566	0.3%
Administrative Charges	222,545	234,131	251,007	260,492	3.8%
<b>TOTAL REQUIREMENTS</b>	<b>1,048,226</b>	<b>1,079,253</b>	<b>1,099,102</b>	<b>1,081,843</b>	<b>-1.6%</b>
<b>FTE</b>	8.00	8.00	8.00	7.00	-12.5%

**FTE By Position Title By Program**

<b>Program: AS Administration</b>	
Position Title	FTE
Administrative Services Manager	1.00
Assessment Clerk	2.00
Assessment Clerk Sr	1.00
Assessor	1.00
Chief Deputy Assessor	1.00
Department Specialist 4	1.00
<b>Program AS Administration FTE Total:</b>	<b>7.00</b>

FTE Changes

The Administration Program has 7.00 FTE positions budgeted for FY17-18, which is a reduction of 1.00 FTE from FY 16-17. An Assessment Clerk position has been reassigned to the commercial appraisal section in the Valuation Program.

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**AS Administration Program Budget Justification**

RESOURCES

The Assessor's Administration Program is funded entirely by the General Fund.

REQUIREMENTS

The Administration Program requirements decreased by 2.2% or \$24,153.

Personnel Services costs show an overall decrease of \$33,827. An Assessment Clerk position was reassigned to the commercial appraisal section in the Valuation Program, which offset increases in wages and benefits.

Materials and Services requests increased by \$189 overall. There are nominal inflationary increases in several categories, largely offset by a decrease of \$1,350 in the Supplies category for office supplies and publications.

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**KEY DEPARTMENT ACCOMPLISHMENTS**

- More than \$375 million in operating revenues have been levied on behalf of the 418 taxing districts in Marion County, providing \$69.4 million for the Marion County General Fund.
- Staffing has been maintained at 51 FTE, unchanged since FY 12-13 despite significant increases in workload as the economy recovers from the recession. We have gained approximately 1,000 new tax accounts, experienced a 64% increase in the number of building permits to review, process an additional 49% of deeds annually, and analyze 49% more sales transaction verifications for each new tax roll.
- The transition from paper to digital records stored in Laserfiche continues, which provides enhanced records security and greater efficiency. Milestones include:
  - New commercial and industrial appraisal records, both real and personal property, are now 100% digital, from appraiser field notes to corrections to the tax roll.
  - Personal property returns are now bar coded, scanned with a bar code scanner when received, and scanned to Laserfiche after data input. Paper copies are then destroyed rather than filed away in a cabinet. This new process saves a significant amount of staff time and resources.
  - Deed books, parcel maps, manufactured home records, tax exemptions, tax deferrals, and appeal records have been digitized, or are well along in the process.
- The digital archiving of property tax statements is now being accomplished by the Tax Office rather than contracting with an outside vendor, saving the department approximately \$7,500 annually.
- The use of Pictometry aerial imagery has been initiated, joining the majority of larger tax assessment jurisdictions nationwide. Benefits include:
  - Revealing previously hidden buildings and additions
  - Facilitating the measurement and assessment of otherwise challenging properties, such as gravel and rock quarries.
  - Aiding in the evaluation of compliance with farm and forest special assessment laws, saving time and mileage costs.
- Training and skill guidelines have been established for all appraisal personnel to ensure that all appraisers are trained thoroughly and uniformly. Key highlights include:
  - Specific skill requirements must be met to qualify for promotional opportunities.
  - Supervisors are tasked with providing guidance regarding priorities for training during each appraiser's two-year continuing education recertification cycle.
  - Educational resource lists have been developed, with emphasis on highly cost-effective online training.
  - Participation in the new Spring Training School for appraisal staff, established by the Oregon State Association of County Assessors (OSACA).
- On the Assessor's Office county website, the individual property description detail has been significantly expanded, providing a wealth of information to both business professionals and the general public.
- ORMAP state grant funding has been obtained, for the first time in several years, to assist our Cartographers with remapping selected areas in Marion County. This is done to ensure compliance with statewide ORMAP standards.
- The State of Oregon Building Codes Division has developed an online process for manufactured structure titling and relocation permits. The Assessor's Office, formerly assigned these responsibilities, will now focus only on providing certification of taxes paid to parties interested in selling or moving a manufactured home. The time and cost savings provided by this transition is equivalent to approximately .50 FTE.

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**KEY INDICATORS**

**# 1: Added Value to Assessment Rolls**

**Definition and Purpose**

The estimation of anticipated tax revenues is a complex calculation with many fluctuating variables. However, the factors that most strongly influence changes in total tax collections year to year are:

- Changing Market Values. This impacts the proportion of properties that incur the full annual 3% assessed value growth permitted under Measure 50, as well as the proportion that experience the limitations imposed by Measure 5. In a rising market, especially one that continues to expand for several years, more properties will experience 3% growth per Measure 50, and fewer will experience Measure 5 "compression". The opposite occurs in a falling market.

- Construction Activity. There are certain changes to property that result in exceptions to the 3% assessed value annual growth limitation of Measure 50. From the standpoint of total tax revenues, the most significant is typically new construction. The assessed value of new construction is calculated based on the estimated real market value as of January 1 of the first year that it appears on the tax roll, multiplied by the average ratio between real market value and maximum assessed value for all unchanged property in the county of the same property class. When construction activity is strong, anticipated tax collections may increase at a rate well above Measure 50 limits.

- Changing Tax Rates. If a taxing district in which a property is located changes its tax rate, either up or down, this can have a significant impact on the total tax assessment of that property. The most common situations are when a new bond levy is passed or an existing one is retired, or if a taxing district is dissolved. This can have a substantial impact, especially if the district experiencing the change encompasses many properties.

**Significance**

Property taxes play a significant role in providing the resources necessary to create and maintain a safe, healthy, and productive quality of life within our community. However, the property tax system is extremely complex. Marion County Strategic Plan Goal #1 states: "Provide efficient, effective, and responsive government through stewardship and accountability". Therefore, the Assessor's Office expends considerable effort in providing information to educate and inform the public on the functions of our office, the various statutes regarding how values are calculated, and the current and historical values and taxes associated with individual properties. This is accomplished via our website, through discussions over the phone, personally in our office or in the field, by email and written correspondence, and during public meetings and presentations given by the Assessor or other qualified staff.

**Data Units Fiscal Year**

Tax Accounts: This number includes existing accounts as of the prior year's tax roll, plus new additions during the year, minus any retirements or combinations. New accounts can include anything from a new subdivision, to a new business personal property account, to a new utility operating within the county.

<b>FY 13-14 Actual</b>	<b>FY 14-15 Actual</b>	<b>FY 15-16 Actual</b>	<b>FY 16-17 Estimate</b>	<b>FY 17-18 Estimate</b>
129,652	129,830	129,984	130,550	130,648

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Building Permits: Construction permits reviewed by Assessor's Office staff for potential value impact to that year's tax roll. Permits would have been granted during the preceding calendar year or earlier.

FY 13-14 Actual	FY 14-15 Actual	FY 15-16 Actual	FY 16-17 Estimate	FY 17-18 Estimate
2,772	2,944	3,178	3,350	3,309

Real Market Value: Estimated market value of all taxable property in Marion County. This represents the value the Assessor's Office believes the property would have sold for as of the January 1 "valuation date" preceding the beginning of the new fiscal year.

FY 13-14 Actual	FY 14-15 Actual	FY 15-16 Actual	FY 16-17 Estimate	FY 17-18 Estimate
33,102,805,137 [+1.58%]	34,877,589,110 [+5.36%]	36,716,577,379 [+5.27%]	38,735,980,000 [+5.50%]	41,732,460,860 [+7.00%]

Assessed Value of Exceptions: New assessed value represented by statutory exceptions to the 3% annual increase rule of Measure 50. Exceptions include partitions, new construction, building additions, properties coming off exemption or special assessment, changes of use conforming to new zoning, and omitted property returned to the tax roll. Individual exceptions can increase or decrease assessed value.

FY 13-14 Actual	FY 14-15 Actual	FY 15-16 Actual	FY 16-17 Estimate	FY 17-18 Estimate
350,797,892	376,199,182	546,493,688	360,000,000	538,810,800

Assessed Value: The value to which tax rates are applied. This figure increases each year with the maximum 3% growth allowed under Measure 50, plus the value of exceptions. Assessed value is also impacted by the limitations imposed by Measure 5 as well as exemptions, special assessments, and deferrals.

FY 13-14 Actual	FY 14-15 Actual	FY 15-16 Actual	FY 16-17 Estimate	FY 17-18 Estimate
20,744,634,065 [+2.60%]	21,608,513,008 [+4.16%]	22,490,480,722 [+4.08%]	23,371,520,094 [+3.92%]	24,464,550,000 [+4.68%]

**Explanation of Trends and Changes**

As the economy recovers from the recession, Marion County continues to capitalize on its proximity to the economically dynamic Portland/Hillsboro/Vancouver metro area, increased demand for agricultural and timber products, and its role as the State Capitol. One result is rising demand for a broad array of property types, leading to both increased construction and higher property values. Indicator statistics for calendar year 2016, which will most impact FY 17-18 tax revenues, include:

- 371 additional tax accounts created, 27% more than the prior year and more than twice the pace of FY 14-15. Growth would be even greater without the large overhang of parcels created just prior to the recession.
- 3,306 building permits with potential for adding exception value, up 24% from the prior year and more than a 50% increase from FY 14-15.
- A projected 7% climb in total Real Market Value across all property types countywide. This is up from 6.23% growth last year. The rate of increase is considerably higher for some property types, including residential property which is projected to average about 11% growth.
- Over \$500 million dollars in projected assessed value of changes to property that represent statutory exceptions to the 3% annual growth limit imposed by Measure 50.
- Projected 4.68% growth in total assessed value, representing primarily the 3% growth maximum allowed by Measure 50, plus the assessed value of exceptions.

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<b>Resources by Fund Detail</b>						
<b>100 - General Fund</b>	<b>Actual FY 14-15</b>	<b>Actual FY 15-16</b>	<b>Budget FY 16-17</b>	<b>Proposed FY 17-18</b>	<b>Approved FY 17-18</b>	<b>Adopted FY 17-18</b>
<b>General Fund Transfers</b>						
381100 Transfer from General Fund	5,173,776	5,554,502	5,796,173	6,052,777	6,059,671	6,059,671
General Fund Transfers Total	<b>5,173,776</b>	<b>5,554,502</b>	<b>5,796,173</b>	<b>6,052,777</b>	<b>6,059,671</b>	<b>6,059,671</b>
General Fund Total	<b>5,173,776</b>	<b>5,554,502</b>	<b>5,796,173</b>	<b>6,052,777</b>	<b>6,059,671</b>	<b>6,059,671</b>
Assessor's Office Grand Total	5,173,776	5,554,502	5,796,173	6,052,777	6,059,671	6,059,671

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**Requirements by Fund Detail**

<b>100 - General Fund</b>	<b>Actual FY 14-15</b>	<b>Actual FY 15-16</b>	<b>Budget FY 16-17</b>	<b>Proposed FY 17-18</b>	<b>Approved FY 17-18</b>	<b>Adopted FY 17-18</b>
<b>Personnel Services</b>						
<b>Salaries and Wages</b>						
511020 Salaries and Wages Budget Only	0	0	0	0	4,900	4,900
511110 Regular Wages	2,054,844	2,234,580	2,724,291	2,811,462	2,811,462	2,811,462
511120 Temporary Wages	21,896	3,135	0	0	0	0
511130 Vacation Pay	139,476	154,950	0	0	0	0
511140 Sick Pay	99,203	90,664	0	0	0	0
511150 Holiday Pay	106,288	110,481	0	0	0	0
511160 Comp Time Pay	0	1,739	0	0	0	0
511210 Compensation Credits	68,769	70,369	67,400	59,158	59,158	59,158
511240 Leave Payoff	17,848	19,230	0	0	0	0
511290 Health Insurance Waiver Pay	3,614	6,402	4,860	9,600	9,600	9,600
511420 Premium Pay	644	2,626	0	0	0	0
<b>Salaries and Wages Total</b>	<b>2,512,582</b>	<b>2,694,175</b>	<b>2,796,551</b>	<b>2,880,220</b>	<b>2,885,120</b>	<b>2,885,120</b>
<b>Fringe Benefits</b>						
512010 Fringe Benefits Budget Only	0	0	0	0	1,994	1,994
512110 PERS	368,069	409,360	446,052	555,880	555,880	555,880
512120 401K	18,994	18,229	18,682	18,853	18,853	18,853
512130 PERS Debt Service	135,447	146,728	130,038	144,014	144,014	144,014
512200 FICA	189,937	201,693	211,591	217,977	217,977	217,977
512310 Medical Insurance	628,547	674,482	703,872	706,996	706,996	706,996
512320 Dental Insurance	64,098	67,529	69,696	70,500	70,500	70,500
512330 Group Term Life Insurance	4,328	4,740	5,229	5,342	5,342	5,342
512340 Long Term Disability Insurance	11,160	12,109	11,726	11,982	11,982	11,982
512400 Unemployment Insurance	10,078	10,750	10,347	10,657	10,657	10,657
512520 Workers Comp Insurance	1,379	1,456	1,530	1,530	1,530	1,530
512600 Wellness Program	1,793	1,953	2,040	2,040	2,040	2,040
512610 Employee Assistance Program	1,288	1,403	1,377	1,377	1,377	1,377
512700 County HSA Contributions	6,500	7,586	0	0	0	0
<b>Fringe Benefits Total</b>	<b>1,441,617</b>	<b>1,558,018</b>	<b>1,612,180</b>	<b>1,747,148</b>	<b>1,749,142</b>	<b>1,749,142</b>
<b>Personnel Services Total</b>	<b>3,954,199</b>	<b>4,252,193</b>	<b>4,408,731</b>	<b>4,627,368</b>	<b>4,634,262</b>	<b>4,634,262</b>
<b>Materials and Services</b>						
<b>Supplies</b>						
521010 Office Supplies	17,549	12,355	19,000	18,100	18,100	18,100
521030 Field Supplies	1,408	970	2,000	2,000	2,000	2,000
521070 Departmental Supplies	478	674	500	550	550	550
521170 Educational Supplies	0	1,182	0	500	500	500
521190 Publications	1,286	1,550	1,500	900	900	900
<b>Supplies Total</b>	<b>20,721</b>	<b>16,731</b>	<b>23,000</b>	<b>22,050</b>	<b>22,050</b>	<b>22,050</b>
<b>Materials</b>						
522150 Small Office Equipment	5,900	14,246	9,500	11,000	11,000	11,000
522170 Computers Non Capital	4,557	6,845	7,500	7,000	7,000	7,000
522180 Software	121	50	0	0	0	0
<b>Materials Total</b>	<b>10,578</b>	<b>21,141</b>	<b>17,000</b>	<b>18,000</b>	<b>18,000</b>	<b>18,000</b>

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<b>100 - General Fund</b>	<b>Actual FY 14-15</b>	<b>Actual FY 15-16</b>	<b>Budget FY 16-17</b>	<b>Proposed FY 17-18</b>	<b>Approved FY 17-18</b>	<b>Adopted FY 17-18</b>
<b>Materials and Services</b>						
<b>Communications</b>						
523010 Telephone Equipment	0	467	450	600	600	600
523020 Phone and Communication Svcs	264	315	200	200	200	200
523040 Data Connections	928	55	0	0	0	0
523050 Postage	2,602	1,269	1,350	1,350	1,350	1,350
523090 Long Distance Charges	300	296	350	325	325	325
<b>Communications Total</b>	<b>4,094</b>	<b>2,403</b>	<b>2,350</b>	<b>2,475</b>	<b>2,475</b>	<b>2,475</b>
<b>Utilities</b>						
524010 Electricity	17,219	24,723	25,735	26,683	26,683	26,683
524020 Street Light Electricity	0	0	0	18	18	18
524040 Natural Gas	696	249	335	238	238	238
524050 Water	432	429	487	488	488	488
524070 Sewer	853	718	1,071	1,071	1,071	1,071
524090 Garbage Disposal and Recycling	1,371	1,605	1,447	1,571	1,571	1,571
<b>Utilities Total</b>	<b>20,570</b>	<b>27,724</b>	<b>29,075</b>	<b>30,069</b>	<b>30,069</b>	<b>30,069</b>
<b>Contracted Services</b>						
525156 Bank Services	96	12	0	0	0	0
525175 Temporary Staffing	3,715	4,721	7,200	8,500	8,500	8,500
525430 Programming and Data Services	0	7,931	0	0	0	0
525450 Subscription Services	5,560	8,572	8,500	12,490	12,490	12,490
525510 Legal Services	18,111	2,607	1,113	520	520	520
525710 Printing Services	34,290	34,386	40,200	41,000	41,000	41,000
525715 Advertising	2,828	4,127	6,000	6,000	6,000	6,000
525735 Mail Services	70,440	76,072	75,000	78,500	78,500	78,500
525740 Document Disposal Services	275	352	200	300	300	300
525770 Interpreters and Translators	140	70	0	0	0	0
525999 Other Contracted Services	6,000	10,175	12,000	10,000	10,000	10,000
<b>Contracted Services Total</b>	<b>141,455</b>	<b>149,024</b>	<b>150,213</b>	<b>157,310</b>	<b>157,310</b>	<b>157,310</b>
<b>Repairs and Maintenance</b>						
526010 Office Equipment Maintenance	0	0	100	1,800	1,800	1,800
526021 Computer Software Maintenance	3,901	0	3,150	3,500	3,500	3,500
526030 Building Maintenance	2,740	3,906	0	0	0	0
<b>Repairs and Maintenance Total</b>	<b>6,641</b>	<b>3,906</b>	<b>3,250</b>	<b>5,300</b>	<b>5,300</b>	<b>5,300</b>
<b>Rentals</b>						
527120 Motor Pool Mileage	34	0	50	0	0	0
527130 Parking	88	58	150	70	70	70
527140 County Parking	13,200	13,200	13,200	13,200	13,200	13,200
527240 Condo Assn Assessments	19,187	30,530	33,350	32,354	32,354	32,354
527300 Equipment Rental	10,961	6,780	11,737	5,447	5,447	5,447
<b>Rentals Total</b>	<b>43,468</b>	<b>50,568</b>	<b>58,487</b>	<b>51,071</b>	<b>51,071</b>	<b>51,071</b>
<b>Insurance</b>						
528210 Public Official Bonds	1,750	1,750	1,750	1,750	1,750	1,750
<b>Insurance Total</b>	<b>1,750</b>	<b>1,750</b>	<b>1,750</b>	<b>1,750</b>	<b>1,750</b>	<b>1,750</b>



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<b>100 - General Fund</b>	<b>Actual FY 14-15</b>	<b>Actual FY 15-16</b>	<b>Budget FY 16-17</b>	<b>Proposed FY 17-18</b>	<b>Approved FY 17-18</b>	<b>Adopted FY 17-18</b>
<b>Materials and Services</b>						
<b>Miscellaneous</b>						
529110 Mileage Reimbursement	16,488	23,649	20,850	18,850	18,850	18,850
529130 Meals	228	729	1,300	1,250	1,250	1,250
529140 Lodging	460	4,432	4,150	4,250	4,250	4,250
529210 Meetings	287	316	700	700	700	700
529220 Conferences	2,483	2,550	3,140	3,140	3,140	3,140
529230 Training	4,912	2,993	13,850	14,350	14,350	14,350
529300 Dues and Memberships	1,204	1,903	1,729	1,855	1,855	1,855
529650 Pre Employment Costs	113	97	175	190	190	190
529880 Recording Charges	53,577	54,986	51,500	50,000	50,000	50,000
529910 Awards and Recognition	439	902	1,000	900	900	900
<b>Miscellaneous Total</b>	<b>80,191</b>	<b>92,557</b>	<b>98,394</b>	<b>95,485</b>	<b>95,485</b>	<b>95,485</b>
<b>Materials and Services Total</b>	<b>329,469</b>	<b>365,804</b>	<b>383,519</b>	<b>383,510</b>	<b>383,510</b>	<b>383,510</b>
<b>Administrative Charges</b>						
611100 County Admin Allocation	50,948	51,355	57,870	65,318	65,318	65,318
611210 Facilities Mgt Allocation	57,475	63,154	65,853	70,858	70,858	70,858
611220 Custodial Allocation	44,223	45,602	48,859	51,850	51,850	51,850
611230 Courier Allocation	2,962	3,071	3,309	3,512	3,512	3,512
611250 Risk Management Allocation	9,023	8,151	8,354	7,259	7,259	7,259
611255 Benefits Allocation	14,717	15,248	14,882	15,554	15,554	15,554
611260 Human Resources Allocation	51,252	52,459	59,295	63,374	63,374	63,374
611300 Legal Services Allocation	113,450	112,438	113,146	125,675	125,675	125,675
611400 Information Tech Allocation	124,269	126,329	136,863	141,960	141,960	141,960
611410 FIMS Allocation	50,665	56,940	67,207	67,826	67,826	67,826
611420 Telecommunications Allocation	14,344	13,016	14,267	10,436	10,436	10,436
611430 Info Tech Direct Charges	274,341	297,208	316,211	320,528	320,528	320,528
611600 Finance Allocation	49,193	49,625	49,341	54,635	54,635	54,635
611800 MCBEE Allocation	2,646	1,132	3,979	2,484	2,484	2,484
612100 IT Equipment Use Charges	0	10,777	10,987	12,130	12,130	12,130
614100 Liability Insurance Allocation	15,500	15,600	19,200	16,700	16,700	16,700
614200 WC Insurance Allocation	15,100	14,400	14,300	11,800	11,800	11,800
<b>Administrative Charges Total</b>	<b>890,108</b>	<b>936,505</b>	<b>1,003,923</b>	<b>1,041,899</b>	<b>1,041,899</b>	<b>1,041,899</b>
<b>General Fund Total</b>	<b>5,173,776</b>	<b>5,554,502</b>	<b>5,796,173</b>	<b>6,052,777</b>	<b>6,059,671</b>	<b>6,059,671</b>
<b>Assessor's Office Grand Total</b>	<b>5,173,776</b>	<b>5,554,502</b>	<b>5,796,173</b>	<b>6,052,777</b>	<b>6,059,671</b>	<b>6,059,671</b>

## BOARD OF COMMISSIONERS' OFFICE



### MISSION STATEMENT

Provide leadership on critical public policy issues, ensure fiscal accountability and promote citizen empowerment to enhance the health, safety and livability of our communities.

### GOALS AND OBJECTIVES

- Goal 1 Leadership - Focus leadership on critical policy issues, promote robust public engagement and strengthen the county through collaboration with residents, businesses and other governmental entities.
- Objective 1 Provide direction to county committees and councils, including Children and Families Commission, Economic Development Advisory Board, Solid Waste Management Advisory Council, Marion County Public Safety Coordinating Council, and Parks Commission.
  - Objective 2 Coordinate public safety advocacy and funding through Marion County's Public Safety Coordinating Council.
  - Objective 3 Identify opportunities for expanding juvenile services and improving capital facilities.
  - Objective 4 Promote economic development by cultivating relationships with other regional organizations to align initiatives and priorities in a common strategic direction.
  - Objective 5 Advocate for upgrades and expansion of transportation facilities, including a plan for Urban Growth Boundary expansion/right of way, Cordon and Gaffin Road interchanges, a third bridge over the Willamette River, and alternative funding sources.
- Goal 2 Customer Service - Promote a culture of responsive service delivery and quality customer service.
- Objective 1 Build a strong, board-championed customer service focus in New Employee Orientation (NEO).
  - Objective 2 Develop customer service training refreshers targeted at both management and staff.
  - Objective 3 Promote customer service excellence and accountability at round table discussions during Department Head and Elected Officials Meetings.
- Goal 3 Communication - Communicate timely and accurate information to the media, residents and employees ensuring openness and transparency in government.
- Objective 1 Implement a proactive direction, corresponding strategies and annual plan for countywide internal and external communications.
  - Objective 2 Increase connections to employees and volunteers ensuring regular communications through employee newsletters and attendance at department staff meetings.

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- Objective 3 Increase county presence and outreach using approved social media tools.
- Goal 4 Enterprise Approach - Lead and manage the county business functions more efficiently and effectively to enhance accountability and stewardship.
  - Objective 1 Partner with the executive management team to fully integrate the enterprise model of operations.
  - Objective 2 Continue management and organizational audits and review of county departments, programs and initiatives.
  - Objective 3 Develop an annual budget that ensures prudent stewardship of county resources by analyzing future service and capital program needs.
  - Objective 4 Recognize employee innovation, quality service, and teamwork through employee recognition programs.
- Goal 5 Economic Development - Develop and maintain vital infrastructure to promote economic development and enhance livability in Marion County.
  - Objective 1 Develop strategies and funding mechanisms to expand infrastructure in the North Santiam Canyon and other areas of the county, as needed for economic growth.
  - Objective 2 Prioritize roads and bridges policy and projects.
  - Objective 3 Evaluate the feasibility of an East Salem Public Safety Service District.
  - Objective 4 Review lottery budget and Oregon Garden agreements, outline roles and responsibilities, and advocate for Silverton Transient Occupancy Tax 2018 renewal.
- Goal 6 Emergency Preparedness - Ensure that the county is prepared for emergencies affecting its residents, operations and services.
  - Objective 1 Update all departments' Continuity of Operations Plans (COOP) and the countywide Emergency Operations Plan.
  - Objective 2 Ensure Health Department emergency plan is in place for emergent diseases (Ebola, Avian Flu, etc.).

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**DEPARTMENT OVERVIEW**

The three members of the Board of Commissioners are the elected representatives of all Marion County residents. The board sets policy for the administration and operation of county government. Marion County operates as a general law county within the framework of the Oregon Constitution and Oregon Revised Statutes. The board is responsible for all three branches of county government: legislative, executive and quasi-judicial. Formal board sessions are held weekly for official action to adopt ordinances, resolutions and orders pertaining to county policy, operations and administration. In addition, the board serves as the primary mechanism for encouraging citizen participation and input to local government through advisory boards, commissions and committees and provides frequent opportunities for individuals and organizations to comment on matters of public concern.

The Chief Administrative Officer, with the assistance of the Deputy County Administrative Officer, supervises department heads and implements and administers county policy as directed by the Board of Commissioners. The Chief Administrative Officer is the appointed budget officer and is responsible for proposing and monitoring the annual budget. Other programs and services provided by the board's office include intergovernmental relations, federal grant management, economic development, community mobilization, constituent services, strategic planning, public information and press relations, timely and accurate public notice, public records, personnel administration, and clerical and program support for the commissioners, executive staff, boards, commissions, and community volunteers.

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**RESOURCE AND REQUIREMENT SUMMARY**

Board of Commissioners Office	FY 14-15 ACTUAL	FY 15-16 ACTUAL	FY 16-17 BUDGET	FY 17-18 ADOPTED	+/- %
<b>RESOURCES</b>					
Charges for Services	0	0	0	2,700	n.a.
Admin Cost Recovery	1,633,197	1,700,955	2,048,200	2,216,346	8.2%
Other Revenues	0	300	0	0	n.a.
General Fund Transfers	371,463	400,221	426,853	452,624	6.0%
<b>TOTAL RESOURCES</b>	<b>2,004,660</b>	<b>2,101,476</b>	<b>2,475,053</b>	<b>2,671,670</b>	<b>7.9%</b>
<b>REQUIREMENTS</b>					
Personnel Services					
Salaries and Wages	1,009,173	1,029,041	1,247,516	1,335,007	7.0%
Fringe Benefits	513,549	538,699	659,828	750,696	13.8%
<b>Total Personnel Services</b>	<b>1,522,722</b>	<b>1,567,741</b>	<b>1,907,344</b>	<b>2,085,703</b>	<b>9.4%</b>
Materials and Services					
Supplies	7,492	10,518	11,923	11,421	-4.2%
Materials	11,704	5,090	5,248	2,112	-59.8%
Communications	2,722	3,140	3,537	2,985	-15.6%
Utilities	13,313	18,016	19,023	19,630	3.2%
Contracted Services	28,567	18,781	15,429	38,139	147.2%
Repairs and Maintenance	855	1,444	1,410	660	-53.2%
Rentals	23,430	34,685	39,352	34,281	-12.9%
Insurance	0	40	40	80	100.0%
Miscellaneous	29,069	29,398	47,015	33,621	-28.5%
<b>Total Materials and Services</b>	<b>117,152</b>	<b>121,113</b>	<b>142,977</b>	<b>142,929</b>	<b>0.0%</b>
Administrative Charges	364,786	412,622	424,732	443,038	4.3%
<b>TOTAL REQUIREMENTS</b>	<b>2,004,660</b>	<b>2,101,476</b>	<b>2,475,053</b>	<b>2,671,670</b>	<b>7.9%</b>
<b>FTE</b>	14.00	14.00	15.00	15.00	0.0%

MARION COUNTY FY 2017-18 BUDGET  
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<b>FUNDS</b>					
Fund Name	FY 14-15 ACTUAL	FY 15-16 ACTUAL	FY 16-17 BUDGET	FY 17-18 ADOPTED	% of Total
<b>RESOURCES</b>					
FND 580 Central Services	2,004,660	2,101,476	2,475,053	2,671,670	100.0%
<b>TOTAL RESOURCES</b>	<b>2,004,660</b>	<b>2,101,476</b>	<b>2,475,053</b>	<b>2,671,670</b>	<b>100.0%</b>
<b>REQUIREMENTS</b>					
FND 580 Central Services	2,004,660	2,101,476	2,475,053	2,671,670	100.0%
<b>TOTAL REQUIREMENTS</b>	<b>2,004,660</b>	<b>2,101,476</b>	<b>2,475,053</b>	<b>2,671,670</b>	<b>100.0%</b>
<b>PROGRAMS</b>					
	FY 14-15 ACTUAL	FY 15-16 ACTUAL	FY 16-17 BUDGET	FY 17-18 ADOPTED	+/- %
<b>RESOURCES</b>					
Board of Commissioners	2,004,660	2,101,476	2,475,053	2,671,670	7.9%
<b>TOTAL RESOURCES</b>	<b>2,004,660</b>	<b>2,101,476</b>	<b>2,475,053</b>	<b>2,671,670</b>	<b>7.9%</b>
<b>REQUIREMENTS</b>					
Board of Commissioners	2,004,660	2,101,476	2,475,053	2,671,670	7.9%
<b>TOTAL REQUIREMENTS</b>	<b>2,004,660</b>	<b>2,101,476</b>	<b>2,475,053</b>	<b>2,671,670</b>	<b>7.9%</b>

MARION COUNTY FY 2017-18 BUDGET  
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**Board of Commissioners Program**

- Executive Functions: (1) Set the strategic direction and business priorities of the county; (2) Adopt the annual budget, exercise sound financial management and build the county's fiscal strength; (3) Maintain a quality workforce and equip county employees with the tools, skills, workspace and resources needed to do their jobs safely and well; (4) Provide regional leadership in critical public policy areas; (5) Appoint members of citizen advisory panels, hearings examiners, Budget Committee members and the members of the Board of Equalization; and (6) Act as the board of directors for the Marion County Housing Authority and six special service districts, including Brooks Community Sewer District, Labish Village Sewage and Drainage District, Fargo Interchange Service District, East Salem Service District, Illahe Hills Street Lighting District and Marion County Extension and 4-H Service District.
- Legislative Functions: (1) Enact ordinances that have the force of law in the county; (2) Carefully plan and manage land use in Marion County; (3) Serve as the Local Public Health Authority; and (4) Serve as the Local Mental Health Authority.
- Quasi-judicial Functions: (1) Serve as land use appeals board of last resort for unincorporated Marion County lands; (2) Implement special district formation; and (3) Approve road vacations, street improvements and road legalization.
- Community Collaboration and Partnership Functions: (1) Partner to create investments in workforce, jobs and community infrastructure to support a diverse and thriving economy; (2) Represent the county's interests to other agencies and organizations at the local, regional, state and national levels; (3) Provide county leadership that is accessible, considers the interests of residents, strives to resolve concerns, ensures that actions are responsive and delivered through quality customer service; (4) Respond to constituent needs and concerns, including fact-finding, negotiation/mediation and problem solving; (5) Engage and inform citizens and local jurisdictions on items of countywide importance, increase public awareness of county services, and enhance the public perception of the county through proactive efforts; and (6) Adopt the mandated biennial Sheriff's Office Community Corrections Plan and the Juvenile Department's Crime Prevention Plan that are countywide plans for public safety policy, planning, coordination and implementation of resources that includes all partners. These partners include the Sheriff, local police chiefs, District Attorney, Health Department, Juvenile Department, local businesses and citizen advocates.

**Program Summary**

Board of Commissioners Office	Program: Board of Commissioners				
	FY 14-15 ACTUAL	FY 15-16 ACTUAL	FY 16-17 BUDGET	FY 17-18 ADOPTED	+/- %
<b>RESOURCES</b>					
Charges for Services	0	0	0	2,700	n.a.
Admin Cost Recovery	1,633,197	1,700,955	2,048,200	2,216,346	8.2%
Other Revenues	0	300	0	0	n.a.
General Fund Transfers	371,463	400,221	426,853	452,624	6.0%
<b>TOTAL RESOURCES</b>	<b>2,004,660</b>	<b>2,101,476</b>	<b>2,475,053</b>	<b>2,671,670</b>	<b>7.9%</b>
<b>REQUIREMENTS</b>					
Personnel Services	1,522,722	1,567,741	1,907,344	2,085,703	9.4%
Materials and Services	117,152	121,113	142,977	142,929	0.0%
Administrative Charges	364,786	412,622	424,732	443,038	4.3%
<b>TOTAL REQUIREMENTS</b>	<b>2,004,660</b>	<b>2,101,476</b>	<b>2,475,053</b>	<b>2,671,670</b>	<b>7.9%</b>
<b>FTE</b>	14.00	14.00	15.00	15.00	0.0%

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**FTE By Position Title By Program**

<b>Program: Board of Commissioners</b>	
<b>Position Title</b>	<b>FTE</b>
Administrative Services Manager	1.00
Business Systems Analyst	1.00
Chief Administrative Officer	1.00
County Commissioner	3.00
County Public Information Coordinator	1.00
Department Specialist 3	3.00
Deputy County Administrative Officer	1.00
Management Analyst 2	2.00
Policy Analyst	1.00
Senior Policy Analyst	1.00
<b>Program Board of Commissioners FTE Total:</b>	<b>15.00</b>

**Board of Commissioners Program Budget Justification**

**RESOURCES**

Revenue for the board's office budget includes General Fund Transfers and Administrative Cost Recovery. The General Fund support covers the commissioners' salaries and benefits. Administrative Cost Recovery funds all other personnel and materials and services in the board's office.

**REQUIREMENTS**

Personnel Services increased due to additional PERS expense of \$61,861 and a market adjustment for the Chief Administrative Officer's compensation package.



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**KEY DEPARTMENT ACCOMPLISHMENTS**

- In January 2016, Marion County in collaboration with City of Salem, City of Keizer and Polk County created the Mid-Willamette Homeless Initiative Task Force. This task force, unprecedented in depth of membership and scope of issues, brought together a diverse group of representatives from non-profit organizations, local businesses, and governmental entities to address the lack of affordable housing, best practices for reducing chronic homelessness, current available services, impacts on public safety and business, and potential revenue sources. The task force adopted a strategic plan that includes more than 40 recommendations to help serve the more than 1,600 people experiencing homelessness in Marion and Polk counties. While there is still a great deal to accomplish, the strategic plan provides a framework for continued action by participating organizations, including an affordable housing development in Salem, proposed expansion of the Union Gospel Mission men's shelter, legislation relating to accessory dwelling units, and a sobering center.
- The Board of Commissioners, in conjunction with Congressman Kurt Schrader's office, the State of Oregon, and local marinas, embarked upon a two-year plan to develop strategies and funding mechanisms to extend the use of Detroit Lake during low water level years. This plan is currently in Phase 1 which includes permitting, funding and initial set-up of the project, including gangplank extension and new pilings. Phase 2 will include removal of dirt from under the marinas. It is expected that this project will help stabilize the area economy resulting in enhanced livability.
- The Board of Commissioners unanimously approved a resolution in support of Senate Bill 1513 (2016) allowing a property tax exemption to surviving spouses of public safety professionals killed in the line of duty. The county will exempt property taxes of up to \$250,000 of assessed value of homes owned and occupied by the surviving spouse of a fire service professional, police officer or reserve officer killed in the line of duty.
- The Board of Commissioners, in accordance with the outcome of the November 2016 vote, adopted amendments to the Marion County Code regulating medical marijuana dispensaries in the unincorporated areas of the county. Recreational marijuana businesses remain prohibited as decided by Marion County voters.
- In December 2016, the commissioners approved a resolution in support of the National Association of Counties (NACo) Stepping Up Initiative. Stepping Up is a national initiative around diverting individuals with mental health or substance issues from county jails. A Stepping Up workgroup will convene to ensure timely screenings and assessments, inventory services offered, and find ways to fill the gaps between law enforcement, prosecution, and public and mental health. Marion County has a 10-year track record of improvements in this area with strong collaboration between the Sheriff's Office, District Attorney's Office, Health Department, and other law enforcement agencies.
- Marion County approved the first solid waste disposal fee, or tip fee, increase in 24 years. The rate went into effect on October 1, 2016. The new fee includes a \$20 increase in the per ton tip fee. The commissioners worked closely with the Solid Waste Management Advisory Council to review impacts of market conditions on the county's solid waste system and reduced expenses as much as possible prior to considering a fee increase. Marion County manages a nationally recognized, integrated solid waste system that ensures the safe and sanitary disposal of solid waste and maintains one of the highest recycling rates in the state.
- Last year the Board of Commissioners' Office launched an e-newsletter program to foster direct communication with our constituents. Residents now have on line access to a variety of important topics including emergency management, waste reduction and recycling, economic development and general county news.
- In addition to a series of town hall discussions across Marion County, the Public Safety

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Coordinating Council and the Board of Commissioners hosted a telephone town hall. This provided Marion County constituents with the opportunity to talk with representatives from the Sheriff's Office, city police departments, District Attorney's Office, county juvenile department and Board of Commissioners' Office at a more convenient time in the evening after work and from the comfort of their own homes.

- Several major capital facilities projects continue to move forward including the juvenile administration building, a new juvenile courtroom and new Sheriff's Office Public Safety Building that includes parole and probation and central district command. In addition, the renovations to the Health Department building, which included replacement of the existing windows for more energy efficient ones, replacement of the heating and air conditioning systems, addition of energy efficient lighting and remodeling the interior to meet confidentiality and ADA requirements, were completed this year.

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**KEY INDICATORS**

**# 1: Customer Service**

**Definition and Purpose**

Promote a culture of responsive service delivery and quality customer service.

**Significance**

This key indicator supports the county strategic priority for Customer Service and falls under the Board of Commissioners' Office Goal 2 - Customer Service: Foster responsive program delivery and quality customer service. This key indicator highlights the importance of providing customer service to citizens, visitors, internal customers and community partners.

**Data Units Calendar Year**

The number of customer contacts received in the Board of Commissioners' Office.

Contacts: Health and Community Services

<b>CY 2015 Actual</b>	<b>CY 2016 Actual</b>	<b>CY 2017 Estimate</b>
16	58	69

Contacts: Public Safety

<b>CY 2015 Actual</b>	<b>CY 2016 Actual</b>	<b>CY 2017 Estimate</b>
44	83	98

Contacts: Transportation

<b>CY 2015 Actual</b>	<b>CY 2016 Actual</b>	<b>CY 2017 Estimate</b>
40	42	51

Contacts: General Government

<b>CY 2015 Actual</b>	<b>CY 2016 Actual</b>	<b>CY 2017 Estimate</b>
35	40	48

**Explanation of Trends and Changes**

Marion County launched a new, updated website September 2015. The new website contains a countywide "Contact Us" form that has proven to be popular with constituents. There were a total of 506 recorded contacts via the Marion County website in calendar year 2016. The data above shows the most common contact topics. Other topics include assessment/taxation, building codes/permits, legal, dog control, elections, justice courts and recycling/composting. We recently incorporated new protocols for reporting these contacts, which should better reflect the number of constituent contacts. We expect to see a slow and steady increase in the general use of this website as our constituents become more aware of this venue for contact with Marion County Commissioners.

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**# 2: Communication**

**Definition and Purpose**

Provide information to media, residents, employees and community partners via multiple channels. Improve two-way communication opportunities for public engagement.

**Significance**

This key indicator supports the county strategic priority for communications and falls under the Board of Commissioners' Office Goal #3 Communication - Communicate timely and accurate information to the media and citizens. Ensure openness, collaboration and transparency in government.

**Data Units Calendar Year**

Social media likes on Facebook and follows on Twitter

CY 2015 Actual	CY 2016 Actual	CY 2017 Estimate
Facebook - 258 Twitter - 253	Facebook - 633 Twitter - 358	Facebook - 949 Twitter - 427

Number of press releases issued.

CY 2015 Actual	CY 2016 Actual	CY 2017 Estimate
44	51	43

Presentations given or external meetings attended by the county commissioners.

CY 2015 Actual	CY 2016 Actual	CY 2017 Estimate
427	581	627

**Explanation of Trends and Changes**

In March 2015, the Board of Commissioners approved a revised Social Media Use policy and procedure. The revised policy was in response to department requests to allow for increased engagement with the community via social networks. The new policy loosened restrictions on comments and direct interaction with constituents on Facebook and Twitter. Last year the Board of Commissioners' Office had a 145% increase in organic Facebook likes and a 41% increase in Twitter followers. We expect to continue to see a solid, steady growth over both networks as we utilize sponsored content and data analytics to tailor posts to our audience. There was a 36% increase in presentations and external meetings and it is expected that this number will stabilize with resultant slower but steady growth into next year.

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**# 3: Organizational and Management Assessments of County Departments**

**Definition and Purpose**

The number of organizational/management assessments and process/product improvement initiatives aimed at maximizing resources and ensuring accountability.

Beginning in 2006, the Board of Commissioners' Office began contracting for performance audits of county departments or program activities. These audits assist the board in creating efficiencies, reviewing organizational structures and making recommendations to improve service delivery in order to make the best use of taxpayer dollars.

**Significance**

This key indicator supports the county strategic priority for Operational Efficiency and Quality Service and falls under the Board of Commissioners' Office Goal #4 - Enterprise Approach: Lead and manage the county business functions more efficiently and effectively to enhance accountability and stewardship.

In an ongoing effort to improve the efficiency and effectiveness of county operations, the Board of Commissioners' Office conducts organizational and management assessments of county departments or activities. The assessments provide valuable data and information that assist in streamlining county operations and improving the use of county resources to meet the needs of Marion County residents.

**Data Units Fiscal Year**

This data set includes a combination of management assessments including organizational/management performance audits, facilitation of an administrative service delivery and alignment project and LEAN-like process improvement projects. Studies are reported in the fiscal year the contract was initiated. Some studies of large departments with multiple programs and services were conducted over two fiscal year periods.

<b>FY 13-14 Actual</b>	<b>FY 14-15 Actual</b>	<b>FY 15-16 Actual</b>	<b>FY 16-17 Estimate</b>	<b>FY 17-18 Estimate</b>
1	3	3	5	4

**Explanation of Trends and Changes**

Marion County continues to streamline and increase efficiencies in business processes and practices. The goal of conducting organizational assessments is to reduce waste, improve efficiency and effectiveness and implement improvements that benefit Marion County residents and lay the foundation for continuous improvement.

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<b>Resources by Fund Detail</b>						
<b>580 - Central Services</b>	<b>Actual FY 14-15</b>	<b>Actual FY 15-16</b>	<b>Budget FY 16-17</b>	<b>Proposed FY 17-18</b>	<b>Approved FY 17-18</b>	<b>Adopted FY 17-18</b>
<b>Charges for Services</b>						
347101 Central Svcs to Other Agencies	0	0	0	2,700	2,700	2,700
Charges for Services Total	<b>0</b>	<b>0</b>	<b>0</b>	<b>2,700</b>	<b>2,700</b>	<b>2,700</b>
<b>Admin Cost Recovery</b>						
411100 County Admin Allocation	1,633,197	1,700,955	2,048,200	2,216,346	2,216,346	2,216,346
Admin Cost Recovery Total	<b>1,633,197</b>	<b>1,700,955</b>	<b>2,048,200</b>	<b>2,216,346</b>	<b>2,216,346</b>	<b>2,216,346</b>
<b>Other Revenues</b>						
371000 Miscellaneous Income	0	300	0	0	0	0
Other Revenues Total	<b>0</b>	<b>300</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>General Fund Transfers</b>						
381100 Transfer from General Fund	371,463	400,221	426,853	421,062	452,624	452,624
General Fund Transfers Total	<b>371,463</b>	<b>400,221</b>	<b>426,853</b>	<b>421,062</b>	<b>452,624</b>	<b>452,624</b>
Central Services Total	<b>2,004,660</b>	<b>2,101,476</b>	<b>2,475,053</b>	<b>2,640,108</b>	<b>2,671,670</b>	<b>2,671,670</b>
Board of Commissioners Office	2,004,660	2,101,476	2,475,053	2,640,108	2,671,670	2,671,670
Grand Total						

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<b>Requirements by Fund Detail</b>						
<b>580 - Central Services</b>	<b>Actual FY 14-15</b>	<b>Actual FY 15-16</b>	<b>Budget FY 16-17</b>	<b>Proposed FY 17-18</b>	<b>Approved FY 17-18</b>	<b>Adopted FY 17-18</b>
<b>Personnel Services</b>						
<b>Salaries and Wages</b>						
511020 Salaries and Wages Budget Only	0	0	0	0	22,500	22,500
511110 Regular Wages	872,502	891,690	1,213,834	1,281,246	1,281,246	1,281,246
511130 Vacation Pay	45,183	52,291	0	0	0	0
511140 Sick Pay	17,610	16,962	0	0	0	0
511150 Holiday Pay	39,114	36,669	0	0	0	0
511160 Comp Time Pay	507	75	0	0	0	0
511210 Compensation Credits	29,587	30,142	33,682	30,901	30,901	30,901
511240 Leave Payoff	4,670	1,164	0	0	0	0
511280 Cell Phone Pay	0	13	0	360	360	360
511420 Premium Pay	0	35	0	0	0	0
<b>Salaries and Wages Total</b>	<b>1,009,173</b>	<b>1,029,041</b>	<b>1,247,516</b>	<b>1,312,507</b>	<b>1,335,007</b>	<b>1,335,007</b>
<b>Fringe Benefits</b>						
512010 Fringe Benefits Budget Only	0	0	0	5,800	14,862	14,862
512110 PERS	147,395	161,124	198,979	253,244	253,244	253,244
512120 401K	47,434	49,298	53,413	57,750	57,750	57,750
512130 PERS Debt Service	48,746	49,616	58,010	65,606	65,606	65,606
512200 FICA	71,563	71,819	94,063	98,850	98,850	98,850
512310 Medical Insurance	168,360	176,431	219,960	225,182	225,182	225,182
512320 Dental Insurance	16,716	16,789	21,780	21,000	21,000	21,000
512330 Group Term Life Insurance	1,616	1,677	2,331	2,434	2,434	2,434
512340 Long Term Disability Insurance	3,904	4,022	5,224	5,459	5,459	5,459
512400 Unemployment Insurance	4,040	4,108	4,613	4,854	4,854	4,854
512520 Workers Comp Insurance	373	383	450	450	450	450
512600 Wellness Program	467	485	600	600	600	600
512610 Employee Assistance Program	335	348	405	405	405	405
512700 County HSA Contributions	2,600	2,600	0	0	0	0
<b>Fringe Benefits Total</b>	<b>513,549</b>	<b>538,699</b>	<b>659,828</b>	<b>741,634</b>	<b>750,696</b>	<b>750,696</b>
<b>Personnel Services Total</b>	<b>1,522,722</b>	<b>1,567,741</b>	<b>1,907,344</b>	<b>2,054,141</b>	<b>2,085,703</b>	<b>2,085,703</b>
<b>Materials and Services</b>						
<b>Supplies</b>						
521010 Office Supplies	6,682	8,380	9,182	10,182	10,182	10,182
521190 Publications	810	2,138	2,139	1,139	1,139	1,139
521210 Gasoline	0	0	602	100	100	100
<b>Supplies Total</b>	<b>7,492</b>	<b>10,518</b>	<b>11,923</b>	<b>11,421</b>	<b>11,421</b>	<b>11,421</b>
<b>Materials</b>						
522150 Small Office Equipment	2,469	2,879	2,086	540	540	540
522160 Small Departmental Equipment	0	0	909	500	500	500
522170 Computers Non Capital	7,115	1,115	1,697	500	500	500
522180 Software	2,121	1,095	556	572	572	572
<b>Materials Total</b>	<b>11,704</b>	<b>5,090</b>	<b>5,248</b>	<b>2,112</b>	<b>2,112</b>	<b>2,112</b>
<b>Communications</b>						
523020 Phone and Communication Svcs	63	0	0	0	0	0

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
BOARD OF COMMISSIONERS' OFFICE

<b>580 - Central Services</b>	<b>Actual FY 14-15</b>	<b>Actual FY 15-16</b>	<b>Budget FY 16-17</b>	<b>Proposed FY 17-18</b>	<b>Approved FY 17-18</b>	<b>Adopted FY 17-18</b>
<b>Materials and Services</b>						
523040 Data Connections	266	227	366	200	200	200
523050 Postage	67	196	200	100	100	100
523060 Cellular Phones	2,175	2,549	2,701	2,550	2,550	2,550
523090 Long Distance Charges	152	168	270	135	135	135
<b>Communications Total</b>	<b>2,722</b>	<b>3,140</b>	<b>3,537</b>	<b>2,985</b>	<b>2,985</b>	<b>2,985</b>
<b>Utilities</b>						
524010 Electricity	11,243	16,142	16,802	17,422	17,422	17,422
524020 Street Light Electricity	0	0	41	11	11	11
524040 Natural Gas	454	163	219	155	155	155
524050 Water	282	280	318	318	318	318
524070 Sewer	557	469	699	699	699	699
524090 Garbage Disposal and Recycling	778	962	944	1,025	1,025	1,025
<b>Utilities Total</b>	<b>13,313</b>	<b>18,016</b>	<b>19,023</b>	<b>19,630</b>	<b>19,630</b>	<b>19,630</b>
<b>Contracted Services</b>						
525450 Subscription Services	474	3,384	4,000	4,000	4,000	4,000
525540 Witnesses	0	(35)	0	0	0	0
525710 Printing Services	1,793	5,782	5,282	5,955	5,955	5,955
525715 Advertising	858	997	2,122	1,125	1,125	1,125
525735 Mail Services	1,008	526	1,050	750	750	750
525740 Document Disposal Services	23	0	80	80	80	80
525999 Other Contracted Services	24,412	8,127	2,895	26,229	26,229	26,229
<b>Contracted Services Total</b>	<b>28,567</b>	<b>18,781</b>	<b>15,429</b>	<b>38,139</b>	<b>38,139</b>	<b>38,139</b>
<b>Repairs and Maintenance</b>						
526030 Building Maintenance	855	1,444	1,410	660	660	660
<b>Repairs and Maintenance Total</b>	<b>855</b>	<b>1,444</b>	<b>1,410</b>	<b>660</b>	<b>660</b>	<b>660</b>
<b>Rentals</b>						
527120 Motor Pool Mileage	238	369	1,000	450	450	450
527130 Parking	50	49	300	100	100	100
527240 Condo Assn Assessments	12,527	19,934	21,775	21,124	21,124	21,124
527300 Equipment Rental	10,615	14,334	16,277	12,607	12,607	12,607
<b>Rentals Total</b>	<b>23,430</b>	<b>34,685</b>	<b>39,352</b>	<b>34,281</b>	<b>34,281</b>	<b>34,281</b>
<b>Insurance</b>						
528220 Notary Bonds	0	40	40	80	80	80
<b>Insurance Total</b>	<b>0</b>	<b>40</b>	<b>40</b>	<b>80</b>	<b>80</b>	<b>80</b>
<b>Miscellaneous</b>						
529110 Mileage Reimbursement	1,566	1,396	2,298	638	638	638
529120 Commercial Travel	1,551	3,263	4,189	2,250	2,250	2,250
529130 Meals	358	290	5,079	4,300	4,300	4,300
529140 Lodging	5,627	5,508	8,338	4,189	4,189	4,189
529210 Meetings	6,981	8,989	7,241	6,686	6,686	6,686
529220 Conferences	5,325	4,941	8,889	7,095	7,095	7,095
529230 Training	1,000	1,778	1,700	2,000	2,000	2,000
529300 Dues and Memberships	5,358	2,616	4,011	4,130	4,130	4,130



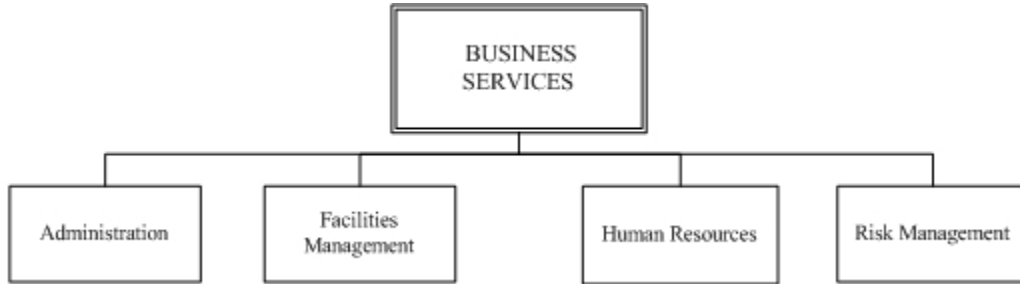
MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
BOARD OF COMMISSIONERS' OFFICE

<b>580 - Central Services</b>	<b>Actual FY 14-15</b>	<b>Actual FY 15-16</b>	<b>Budget FY 16-17</b>	<b>Proposed FY 17-18</b>	<b>Approved FY 17-18</b>	<b>Adopted FY 17-18</b>
<b>Materials and Services</b>						
529650 Pre Employment Costs	85	57	85	85	85	85
529740 Fairs and Shows	404	434	698	748	748	748
529880 Recording Charges	138	0	0	0	0	0
529910 Awards and Recognition	678	126	4,487	1,500	1,500	1,500
<b>Miscellaneous Total</b>	<b>29,069</b>	<b>29,398</b>	<b>47,015</b>	<b>33,621</b>	<b>33,621</b>	<b>33,621</b>
<b>Materials and Services Total</b>	<b>117,152</b>	<b>121,113</b>	<b>142,977</b>	<b>142,929</b>	<b>142,929</b>	<b>142,929</b>
<b>Administrative Charges</b>						
611210 Facilities Mgt Allocation	37,527	41,235	42,997	46,265	46,265	46,265
611220 Custodial Allocation	28,874	29,923	32,061	34,024	34,024	34,024
611230 Courier Allocation	829	843	908	1,033	1,033	1,033
611250 Risk Management Allocation	3,155	2,988	3,092	3,133	3,133	3,133
611255 Benefits Allocation	4,121	4,186	4,085	4,574	4,574	4,574
611260 Human Resources Allocation	14,350	14,401	16,277	18,639	18,639	18,639
611300 Legal Services Allocation	202,510	232,559	227,404	228,303	228,303	228,303
611400 Information Tech Allocation	24,055	30,281	35,751	40,597	40,597	40,597
611410 FIMS Allocation	19,286	22,141	25,889	29,019	29,019	29,019
611420 Telecommunications Allocation	4,782	7,100	6,356	5,653	5,653	5,653
611600 Finance Allocation	13,591	13,409	13,795	15,734	15,734	15,734
611800 MCBEE Allocation	1,006	437	1,526	1,060	1,060	1,060
612100 IT Equipment Use Charges	0	2,119	2,191	2,704	2,704	2,704
614100 Liability Insurance Allocation	5,900	6,200	7,600	7,200	7,200	7,200
614200 WC Insurance Allocation	4,800	4,800	4,800	5,100	5,100	5,100
<b>Administrative Charges Total</b>	<b>364,786</b>	<b>412,622</b>	<b>424,732</b>	<b>443,038</b>	<b>443,038</b>	<b>443,038</b>
<b>Central Services Total</b>	<b>2,004,660</b>	<b>2,101,476</b>	<b>2,475,053</b>	<b>2,640,108</b>	<b>2,671,670</b>	<b>2,671,670</b>
Board of Commissioners Office	2,004,660	2,101,476	2,475,053	2,640,108	2,671,670	2,671,670
Grand Total						

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
BUSINESS SERVICES

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# BUSINESS SERVICES



## MISSION STATEMENT

The mission of Business Services is to provide the ultimate customer experience by contributing specialized program expertise and promoting quality service delivery that helps optimize and achieve departments missions.

## GOALS AND OBJECTIVES

- Goal 1 Provide proactive customer support, advice and streamlined processes in the areas of employee relations, volunteer engagement, performance management, professional development, and employment practices across county departments.
- Objective 1 Customer Service: Promote and foster proactive, responsive partnerships with department heads, line managers, supervisors and employees. Educate, share and practice evolving best practices and expertise providing consistent, fair and reliable information, recommendations and advice.
  - Objective 2 Compliance: Monitor federal, state, local statutes and rules pertaining to personnel and related services. Apprise and inform department heads, elected officials, program managers, and respective supervisors of changes and business impacts. Provide timely information for critical decisions and/or conflicts in enterprise wide operations.
  - Objective 3 Systems and Policy: Design and integrate intuitive, business relevant forms, procedures, systems, and reports that inform, educate, and provide proactive response and support for the business needs of departments and respective programs.
- Goal 2 Build a strong organizational risk culture by identifying, measuring and evaluating any type of risk exposure. Coordinate closely with departments to educate and equip employees for their health, well-being and safe work environment.
- Objective 1 Customer Service: Sponsor events that educate, inform, and practice evolving best practices, emerging trends, and comprehensive analysis to provide accurate, timely information and advice.
  - Objective 2 Develop and Utilize Analytics: Collaborate and integrate processes, people and places with Human Resources, Facilities Management, Finance, Information Technology and Legal to collect and protect data, as well as to identify opportunities and make informed decisions that minimize the collective risk.
  - Objective 3 Re-engineer Systems & Processes: Evaluate current technology and systems to identify opportunities, patterns, and trends.

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
BUSINESS SERVICES

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- Goal 3 Provide an enterprise approach that manages the county-owned and leased facilities while focusing on customer service, fiscal responsibility, and industry best practices.
- Objective 1 Customer Service: Perfect a customer focused team that improves the operation and maintenance of Marion County's owned and leased facilities by adopting industry best practices and training employees in the timely delivery of quality services and the implementation of consistent standards.
  - Objective 2 Fiscal Responsibility: Promote stewardship by managing operating and capital budgets and capitalizing on internal and external partnerships with trade staff, departmental facility liaisons, and local businesses.
  - Objective 3 Cutting Edge Technology and Systems: Integrate Maintenance Edge Facility Systems aligning Facilities Maintenance and Capital Forecasting modules into one holistic asset portfolio. This system integrates the technical resources, which provide real time labor availability, enhanced logistical efficiency, and improved maintenance process reliability.

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
BUSINESS SERVICES

**DEPARTMENT OVERVIEW**

Business Services exists to serve the county government’s personnel and departments. These services are delivered through a collaborative partnership by four divisions: Administration, Risk Management, Facilities Management, and Human Resources. Services include the following:

- Attracting, developing and retaining a high performance workforce and volunteers.
- Maintaining all personnel and benefits-related data, remaining current with countywide systems, rules, policies, and regulations.
- Protecting and controlling loss of Marion County assets including automobiles, equipment, buildings, and personnel.
- Teaching and engaging employees for occupational safety and wellness.
- Cleaning, maintaining and construction oversight of county-owned and leased facilities.

**RESOURCE AND REQUIREMENT SUMMARY**

Business Services	FY 14-15 ACTUAL	FY 15-16 ACTUAL	FY 16-17 BUDGET	FY 17-18 ADOPTED	+/- %
<b>RESOURCES</b>					
Charges for Services	386,710	421,721	366,591	342,128	-6.7%
Admin Cost Recovery	5,704,004	6,046,774	6,495,614	6,939,685	6.8%
Other Revenues	747	0	0	0	n.a.
<b>TOTAL RESOURCES</b>	<b>6,091,461</b>	<b>6,468,495</b>	<b>6,862,205</b>	<b>7,281,813</b>	<b>6.1%</b>
<b>REQUIREMENTS</b>					
Personnel Services					
Salaries and Wages	3,000,137	3,197,359	3,351,198	3,511,460	4.8%
Fringe Benefits	1,711,522	1,844,989	1,907,584	2,137,558	12.1%
<b>Total Personnel Services</b>	<b>4,711,659</b>	<b>5,042,348</b>	<b>5,258,782</b>	<b>5,649,018</b>	<b>7.4%</b>
Materials and Services					
Supplies	143,311	133,045	169,477	167,750	-1.0%
Materials	25,748	56,667	31,487	27,525	-12.6%
Communications	10,951	19,225	20,532	20,255	-1.3%
Utilities	26,936	32,906	30,773	33,236	8.0%
Contracted Services	260,914	280,863	306,808	244,118	-20.4%
Repairs and Maintenance	299,928	326,582	300,337	343,378	14.3%
Rentals	77,218	83,320	86,269	83,774	-2.9%
Insurance	588	0	0	0	n.a.
Miscellaneous	134,003	101,553	149,345	156,580	4.8%
<b>Total Materials and Services</b>	<b>979,597</b>	<b>1,034,161</b>	<b>1,095,028</b>	<b>1,076,616</b>	<b>-1.7%</b>
Administrative Charges	400,205	391,986	508,395	556,179	9.4%
<b>TOTAL REQUIREMENTS</b>	<b>6,091,461</b>	<b>6,468,495</b>	<b>6,862,205</b>	<b>7,281,813</b>	<b>6.1%</b>
<b>FTE</b>	60.00	61.00	62.00	63.00	1.6%

MARION COUNTY FY 2017-18 BUDGET  
 BY DEPARTMENT  
 BUSINESS SERVICES

Fund Name	<b>FUNDS</b>				% of Total
	FY 14-15 ACTUAL	FY 15-16 ACTUAL	FY 16-17 BUDGET	FY 17-18 ADOPTED	
<b>RESOURCES</b>					
FND 580 Central Services	6,091,461	6,468,495	6,862,205	7,281,813	100.0%
<b>TOTAL RESOURCES</b>	<b>6,091,461</b>	<b>6,468,495</b>	<b>6,862,205</b>	<b>7,281,813</b>	<b>100.0%</b>
<b>REQUIREMENTS</b>					
FND 580 Central Services	6,091,461	6,468,495	6,862,205	7,281,813	100.0%
<b>TOTAL REQUIREMENTS</b>	<b>6,091,461</b>	<b>6,468,495</b>	<b>6,862,205</b>	<b>7,281,813</b>	<b>100.0%</b>

	<b>PROGRAMS</b>				+/- %
	FY 14-15 ACTUAL	FY 15-16 ACTUAL	FY 16-17 BUDGET	FY 17-18 ADOPTED	
<b>RESOURCES</b>					
BS Administration	437,608	535,616	605,081	588,374	-2.8%
Facilities Management	3,506,688	3,723,093	3,848,640	4,126,369	7.2%
Human Resources	1,266,671	1,312,202	1,507,131	1,661,492	10.2%
Risk Management	880,494	897,584	901,353	905,578	0.5%
<b>TOTAL RESOURCES</b>	<b>6,091,461</b>	<b>6,468,495</b>	<b>6,862,205</b>	<b>7,281,813</b>	<b>6.1%</b>
<b>REQUIREMENTS</b>					
BS Administration	437,608	535,616	605,081	588,374	-2.8%
Facilities Management	3,506,688	3,723,093	3,848,640	4,126,369	7.2%
Human Resources	1,266,671	1,312,202	1,507,131	1,661,492	10.2%
Risk Management	880,494	897,584	901,353	905,578	0.5%
<b>TOTAL REQUIREMENTS</b>	<b>6,091,461</b>	<b>6,468,495</b>	<b>6,862,205</b>	<b>7,281,813</b>	<b>6.1%</b>

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
BUSINESS SERVICES

**Business Services Administration Program**

- Provides leadership, strategic direction, planning, and policy development for the department.
- Collaborates and partners with Board of Commissioners and department heads to support their respective missions.
- Provides administrative and technical support for department director and three program managers.
- Provides payroll, purchasing, contracts, accounts receivable, and accounts payable services to department programs and services; manages the county's surplus property.
- Develops countywide key/access card control procedures and trainings as well as parking policies and administration. Supports related departmental planning of projects.
- Provides departmental budget, preparation, monitoring, and reporting.

**Program Summary**

Business Services				Program: BS Administration	
	FY 14-15 ACTUAL	FY 15-16 ACTUAL	FY 16-17 BUDGET	FY 17-18 ADOPTED	+/- %
<b>RESOURCES</b>					
Charges for Services	2,647	2,494	1,800	3,549	97.2%
Admin Cost Recovery	434,961	533,122	603,281	584,825	-3.1%
<b>TOTAL RESOURCES</b>	<b>437,608</b>	<b>535,616</b>	<b>605,081</b>	<b>588,374</b>	<b>-2.8%</b>
<b>REQUIREMENTS</b>					
Personnel Services	390,557	487,132	498,671	508,408	2.0%
Materials and Services	15,769	19,002	42,701	41,476	-2.9%
Administrative Charges	31,282	29,482	63,709	38,490	-39.6%
<b>TOTAL REQUIREMENTS</b>	<b>437,608</b>	<b>535,616</b>	<b>605,081</b>	<b>588,374</b>	<b>-2.8%</b>
<b>FTE</b>	5.00	5.00	5.00	5.00	0.0%

**FTE By Position Title By Program**

<b>Program: BS Administration</b>	
Position Title	FTE
Accounting Specialist	1.00
Administrative Assistant	1.00
Business Services Director	1.00
Contracts Specialist	1.00
Department Specialist 3	1.00
<b>Program BS Administration FTE Total:</b>	<b>5.00</b>

FTE Changes

There is no change in FTE.

**Business Services Administration Program Budget Justification**

**RESOURCES**

The primary revenue is administrative cost recoveries. The remaining revenue is for services provided to Courthouse Square Condominium Association.

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
BUSINESS SERVICES

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REQUIREMENTS

The Materials and Services budget is slightly lower than the FY 2016-17.

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
BUSINESS SERVICES

**Facilities Management Program**

- Performs corrective repairs, preventive maintenance, renovations, remodeling, and construction services for county-owned and leased facilities.
- Provides short and long-range facility needs assessment, planning, leasing and funding requirements.
- Provides consultation, code requirements, and regulatory compliance with fire, life, safety, and security systems.
- Manages facilities database systems including the facilities conditions assessment program Maintenance Edge (Facilities Dude) work order system/computerized maintenance management system (CMMS), Inventory Management and Capital Forecast.
- Administers and recommends energy efficiency and resource conservation programs, actively working in conjunction with Energy Trust of Oregon for incentives and rebates wherever available and appropriate.
- Performs custodial, courier, and grounds maintenance services.
- Performs design, budgeting, cost analysis, bidding, hiring, contractor supervision, and project management for capital improvement projects.

**Program Summary**

Business Services	Program: Facilities Management				
	FY 14-15 ACTUAL	FY 15-16 ACTUAL	FY 16-17 BUDGET	FY 17-18 ADOPTED	+/- %
<b>RESOURCES</b>					
Charges for Services	302,353	320,442	281,724	283,579	0.7%
Admin Cost Recovery	3,203,589	3,402,652	3,566,916	3,842,790	7.7%
Other Revenues	747	0	0	0	n.a.
<b>TOTAL RESOURCES</b>	<b>3,506,688</b>	<b>3,723,093</b>	<b>3,848,640</b>	<b>4,126,369</b>	<b>7.2%</b>
<b>REQUIREMENTS</b>					
Personnel Services	2,685,490	2,895,582	2,966,748	3,167,805	6.8%
Materials and Services	580,857	600,389	593,741	641,564	8.1%
Administrative Charges	240,342	227,122	288,151	317,000	10.0%
<b>TOTAL REQUIREMENTS</b>	<b>3,506,688</b>	<b>3,723,093</b>	<b>3,848,640</b>	<b>4,126,369</b>	<b>7.2%</b>
<b>FTE</b>	38.00	39.00	39.00	39.00	0.0%

**FTE By Position Title By Program**

<b>Program: Facilities Management</b>	
Position Title	FTE
Building Maintenance Specialist	9.00
Building Maintenance Specialist Sr	2.00
Construction Project Coordinator	1.00
Custodial Supervisor	1.00
Custodial Worker 1	14.00
Custodial Worker 2	2.00
Electrician 1	2.00
Electrician 2	1.00
Facilities Analyst	1.00
Facilities Maintenance and Systems Coordinator	1.00



MARION COUNTY FY 2017-18 BUDGET  
 BY DEPARTMENT  
 BUSINESS SERVICES

<b>Program: Facilities Management</b>	
<b>Position Title</b>	<b>FTE</b>
Facilities Program Manager	1.00
Groundskeeper	1.00
Mail Courier	1.00
Maintenance Control Clerk	1.00
Maintenance Supervisor	1.00
<b>Program Facilities Management FTE Total:</b>	<b>39.00</b>

*FTE Changes*

There are no changes in FTE.

**Facilities Management Program Budget Justification**

RESOURCES

The majority of revenue for the facilities program is obtained through administrative cost recoveries. The program also receives approximately \$283,579 from other services.

REQUIREMENTS

There is a \$37,500 decision package for window washing and tree maintenance.

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
BUSINESS SERVICES

**Human Resources Program**

- Provides employee relations guidance to ensure compliance with county policies, personnel rules, and employment laws.
- Manages collective bargaining agreements and labor relations.
- Provides enterprise-wide training and development to county employees.
- Provides departments with support needed to cultivate meaningful volunteer experiences for members of the public.
- Maintains the enterprise's Human Resources Management System (HRIS).
- Provides recruitment and screening services. In 2016 there were 312 recruitments countywide with 10,479 applications received.
- Manages enterprise level oversight and services for recruitment systems and processes.
- Completed 51 market reviews and 13 new classifications impacting over 400 employees.

**Program Summary**

Business Services	Program: Human Resources				
	FY 14-15 ACTUAL	FY 15-16 ACTUAL	FY 16-17 BUDGET	FY 17-18 ADOPTED	+/- %
<b>RESOURCES</b>					
Charges for Services	21,374	21,471	20,600	0	-100.0%
Admin Cost Recovery	1,245,297	1,290,731	1,486,531	1,661,492	11.8%
<b>TOTAL RESOURCES</b>	<b>1,266,671</b>	<b>1,312,202</b>	<b>1,507,131</b>	<b>1,661,492</b>	<b>10.2%</b>
<b>REQUIREMENTS</b>					
Personnel Services	1,016,567	1,030,165	1,174,899	1,336,290	13.7%
Materials and Services	176,549	202,519	234,756	182,032	-22.5%
Administrative Charges	73,555	79,518	97,476	143,170	46.9%
<b>TOTAL REQUIREMENTS</b>	<b>1,266,671</b>	<b>1,312,202</b>	<b>1,507,131</b>	<b>1,661,492</b>	<b>10.2%</b>
<b>FTE</b>	11.00	11.00	12.00	13.00	8.3%

**FTE By Position Title By Program**

<b>Program: Human Resources</b>	
Position Title	FTE
Human Resources Analyst	1.00
Human Resources Analyst Sr	3.00
Human Resources Manager	1.00
Human Resources Specialist	3.00
Human Resources Specialist (Confidential)	3.00
Human Resources Specialist Sr (Confidential)	1.00
Volunteer Services Coordinator	1.00
<b>Program Human Resources FTE Total:</b>	<b>13.00</b>

FTE Changes

There is an increase of one FTE for FY 16-17, a Human Resources Specialist.

MARION COUNTY FY 2017-18 BUDGET  
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**Human Resources Program Budget Justification**

RESOURCES

Human Resources primary source of revenue is obtained through administrative cost recoveries.

REQUIREMENTS

The personnel services increase is primarily the result of one decision package. This is for a new Human Resources Specialist position for recruitment at a cost of \$70,228. The materials and services has a \$25,875 decision package for a learning management system that will provide an enterprise solution to e-learning distribution, training tracking and reporting. Overall materials and services has a decrease of \$50,432 due to legal fees moving to Legal's budget.

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**Risk Management Program**

- Procures appropriate insurance coverage.
- Ensures adequate funding to recover from accidental loss.
- Manages and administers auto, general liability, and workers' compensation claims.
- Consults with and guides all departments on loss prevention and employee safety.
- Analyzes and adjusts the balance between risk retention and risk transfer.
- Reviews contracts to identify risk and appropriate transfer of risk.
- Provides resources to assist employees in achieving optimal physical and mental health.
- Administers employee benefit plans, including medical, vision, dental, employee assistance program, life and long-term disability insurance, deferred compensation, unemployment, PERS, and pre-tax plans.

**Program Summary**

Business Services	Program: Risk Management				
	FY 14-15 ACTUAL	FY 15-16 ACTUAL	FY 16-17 BUDGET	FY 17-18 ADOPTED	+/- %
<b>RESOURCES</b>					
Charges for Services	60,336	77,314	62,467	55,000	-12.0%
Admin Cost Recovery	820,157	820,269	838,886	850,578	1.4%
<b>TOTAL RESOURCES</b>	<b>880,494</b>	<b>897,584</b>	<b>901,353</b>	<b>905,578</b>	<b>0.5%</b>
<b>REQUIREMENTS</b>					
Personnel Services	619,046	629,469	618,464	636,515	2.9%
Materials and Services	206,422	212,250	223,830	211,544	-5.5%
Administrative Charges	55,027	55,864	59,059	57,519	-2.6%
<b>TOTAL REQUIREMENTS</b>	<b>880,494</b>	<b>897,584</b>	<b>901,353</b>	<b>905,578</b>	<b>0.5%</b>
<b>FTE</b>	<b>6.00</b>	<b>6.00</b>	<b>6.00</b>	<b>6.00</b>	<b>0.0%</b>

**FTE By Position Title By Program**

<b>Program: Risk Management</b>	
Position Title	FTE
Benefits and Risk Manager	1.00
Claims Adjuster	1.00
Human Resources Specialist	2.00
Loss Control Manager	1.00
Safety & Wellness Coordinator	1.00
<b>Program Risk Management FTE Total:</b>	<b>6.00</b>

FTE Changes

There is no change in FTE.

**Risk Management Program Budget Justification**

**RESOURCES**

The majority of revenue for Risk Management is obtained through administrative cost recoveries. The program also receives \$55,000 from other services.

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REQUIREMENTS

The materials and services budget decreased by \$11,911. Notable decreases are various contract reductions as well as travel and training allocations.

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**KEY DEPARTMENT ACCOMPLISHMENTS**

- Administration processed approximately 64 contracts, 188 purchase orders, 2,509 invoices, journals, and deposits for the department, in addition to more than 2,250 key/key card transactions for departments countywide.
- Facilities completed 13 of 16 projects and has worked on five major multi-year projects this fiscal year. Facilities was able to secure participation with Energy Trust of Oregon resulting in incentive checks for energy conservation of approximately half a million dollars.
- Facilities has added the custodial staff to the CMMS work order system for better data collection on county floors, condition and cleaning quality and has consistently approached and frequently met the preventive maintenance goal of 70%.
- Human Resources successfully provided three leadership training opportunities for new and current supervisors/managers as well as county-wide training opportunities available to all staff around communication and stress management.
- Human Resources implemented a learning management system (LMS) to enhance the tracking, compliance and distribution of training countywide. Human Resources implemented a new electronic clerical skills tool to better assist with clerical skills testing during recruitment that integrates with our current recruitment system (NEOGov).
- Risk Management expects to collect an estimated \$100,000 in funds through the State of Oregon Employee at Injury Program (EAIP). EAIP funds are earned by providing early return to work opportunities to employees. These funds are used to support countywide efforts providing a safe work environment, minimizing and preventing workplace injuries and the impact of lost time.
- Over 100 drinking water samples were collected from Marion County properties by Risk Management for lead content testing. All locations were found to be within safe drinking water limits.
- In order to enhance Marion County's wellness and safety culture, and to reduce and mitigate safety exposures, Risk Management provided ten departmental safety consultations, conducted approximately 175 ergonomic assessments, and attended six Marion County OSHA inspections providing support and guidance to the department staff. Risk Management staff presented and coordinated numerous training sessions in HIPAA compliance, bloodborne pathogens, fire extinguisher usage, reasonable suspicion drug testing, respirators and floor monitors, first aid, CPR, AED, ladder safety, and ergonomics trainings.
- In order to ensure continued customer service and quality healthcare coverage at competitive rates for Marion County employees, Employee Benefits implemented changes in health insurance and ancillary service providers effective January 1, 2017.
- Wellness conducted 12 flu shot clinics, approximately 175 individual ergonomic assessments, coordinated activities and wellness centered classes.

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**KEY INDICATORS**

**# 1: Ratio of Modified Duty Days to Timeloss Days (MD:TL)**

**Definition and Purpose**

Employees who are injured on the job are frequently given temporary work restrictions by their doctors. Marion County’s policy is to develop temporary modified jobs for our injured workers in all departments in order to return them to good health and productive employment at the earliest medically appropriate opportunity. This ratio compares how well we are succeeding with this policy.

**Significance**

One of the most tangible actions we can take to control our workers’ compensation claim costs is to bring all of our injured workers back to modified or regular duty as soon as possible. This has the immediate effect of minimizing our individual claim costs and maximizing our EAIP reimbursement recoveries. This indicator ties to the county strategic priority for Operational Efficiency and Quality Service - Goal #1: Provide efficient, effective, and responsive government through stewardship and accountability.

**Data Units Fiscal Year**

<b>FY 13-14 Actual</b>	<b>FY 14-15 Actual</b>	<b>FY 15-16 Actual</b>	<b>FY 16-17 Estimate</b>	<b>FY 17-18 Estimate</b>
5:1	9:1	8:1	5:1	5:1

**Explanation of Trends and Changes**

Just ten years ago, the average MD:TL ratio was 2:1. This means that for every 100 days that our employees were not released to regular duty, 33 of those were timeloss days in which the employees did not work at all, and instead remained at home and received workers’ compensation payments. Today, the average MD:TL rate is 5:1 due to Risk Managements strong push to enforce this early return-to-work program. This means that for every 100 days that our employees were not released to regular duty only 17 of those were time-lossdays in which the employees did not work. Just a small change in this ratio has significant financial and productivity impacts. The past seven years has seen ratios that have considerably exceeded the average, and it is our goal to continue this successful trend.

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**# 2: Ratio of Repair Hours to Preventive Maintenance Hours**

**Definition and Purpose**

Effective preventive maintenance programs help reduce facilities operating costs (utilities and repairs) while extending the life of building systems. Failure to perform adequate preventive maintenance increases the hours and cost required to repair building systems and unnaturally limits or shortens the lifecycle of county assets.

**Significance**

This indicator will demonstrate whether or not adequate preventive maintenance is being performed. This indicator ties to the county strategic priority for Operational Efficiency and Quality Service - Goal #1: Provide efficient, effective, and responsive government through stewardship and accountability. Reduction in operating costs, utilities, and reduction of hours required to repair building systems.

**Data Units Calendar Year**

Ratio of repair hours to preventive maintenance hours:

CY 2014 Actual	CY 2015 Actual	CY 2016 Actual	CY 2017 Estimate	CY 2018 Estimate
0.7:1	0.6:1	0.8:1	0.8:1	0.8:1

**Explanation of Trends and Changes**

Explanation of Trends and Changes Marion County Facilities Management has become a bellwether in the implementation of the computerized maintenance management system nationally. The program provides real-time feedback to departments on the status of their service requests and notification on completion, while tracking asset condition, inventory use, and departmental performance. Facilities Management has completed 15,116 work orders in the 12 month period, approximately 396 per FTE across all trades. Program goals remain: preventive maintenance as fully 70% of all work performed, with the remainder being corrective repairs and projects or, in “data units” as above, 0.2:1. Captured hours for work performed are expected to be fully reflected in the work orders and the program is currently capturing 92%, averaged across all disciplines.



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**# 3: Employee Retention Rate**

**Definition and Purpose**

The retention rate reflects the stability of the Marion County workforce. The retention rate is calculated by determining the percentage of regular employees (excluding temporary employees) who were retained throughout the fiscal year. A stable workforce reduces the costs associated with turnover and generally improves customer service.

**Significance**

Retention rates measure the stability of the workforce. Low employee retention rates may indicate the need for evaluation and remediation to decrease turnover rates. This indicator ties to the county strategic priority for Operational Efficiency and Quality Service - Goal #1: Provide efficient, effective, and responsive government through stewardship and accountability. High retention rates reflect employee satisfaction and morale as well as ensures continuity of services and expertise.

**Data Units Fiscal Year**

<b>FY 13-14 Actual</b>	<b>FY 14-15 Actual</b>	<b>FY 15-16 Actual</b>	<b>FY 16-17 Estimate</b>	<b>FY 17-18 Estimate</b>
88.68	90.89%	89.04%	88.0%	92.0%

**Explanation of Trends and Changes**

The total retention rate has maintained a fairly consistent rate the last few fiscal years. However, we are forecasting and monitoring for a slight downward trend in the next few fiscal years due to increased retirements and improvements in the economy. The retention rate applies to regular full and part-time regular employees; this excludes seasonal and other temporary employees.

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<b>Resources by Fund Detail</b>						
<b>580 - Central Services</b>	<b>Actual FY 14-15</b>	<b>Actual FY 15-16</b>	<b>Budget FY 16-17</b>	<b>Proposed FY 17-18</b>	<b>Approved FY 17-18</b>	<b>Adopted FY 17-18</b>
<b>Charges for Services</b>						
341620 User Fees	210,698	231,199	190,000	190,000	190,000	190,000
342200 Property Leases	5,312	2,616	7,800	9,900	9,900	9,900
342310 Parking Permits	0	30	0	0	0	0
344300 Restitution	0	245	0	400	400	400
344800 EAIP Reimbursement	5,040	3,720	3,000	3,000	3,000	3,000
344999 Other Reimbursements	1,624	6,258	500	999	999	999
347101 Central Svcs to Other Agencies	114,821	125,568	113,291	85,829	85,829	85,829
348700 Wellness Program	49,215	52,085	52,000	52,000	52,000	52,000
<b>Charges for Services Total</b>	<b>386,710</b>	<b>421,721</b>	<b>366,591</b>	<b>342,128</b>	<b>342,128</b>	<b>342,128</b>
<b>Admin Cost Recovery</b>						
411200 Business Services Allocation	0	0	603,281	584,825	584,825	584,825
411210 Facilities Mgt Allocation	2,236,036	2,457,862	2,395,320	2,591,566	2,591,566	2,591,566
411220 Custodial Allocation	1,162,387	1,209,903	1,093,639	1,167,229	1,167,229	1,167,229
411230 Courier Allocation	77,761	82,155	77,957	83,995	83,995	83,995
411250 Risk Management Allocation	496,204	485,348	838,886	478,545	478,545	478,545
411255 Benefits Allocation	386,297	407,958	0	372,033	372,033	372,033
411260 Human Resources Allocation	1,345,319	1,403,548	1,486,531	1,661,492	1,661,492	1,661,492
<b>Admin Cost Recovery Total</b>	<b>5,704,004</b>	<b>6,046,774</b>	<b>6,495,614</b>	<b>6,939,685</b>	<b>6,939,685</b>	<b>6,939,685</b>
<b>Other Revenues</b>						
371100 Recoveries from Collections	747	0	0	0	0	0
<b>Other Revenues Total</b>	<b>747</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Central Services Total</b>	<b>6,091,461</b>	<b>6,468,495</b>	<b>6,862,205</b>	<b>7,281,813</b>	<b>7,281,813</b>	<b>7,281,813</b>
<b>Business Services Grand Total</b>	<b>6,091,461</b>	<b>6,468,495</b>	<b>6,862,205</b>	<b>7,281,813</b>	<b>7,281,813</b>	<b>7,281,813</b>

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BUSINESS SERVICES

<b>Requirements by Fund Detail</b>						
<b>580 - Central Services</b>	<b>Actual FY 14-15</b>	<b>Actual FY 15-16</b>	<b>Budget FY 16-17</b>	<b>Proposed FY 17-18</b>	<b>Approved FY 17-18</b>	<b>Adopted FY 17-18</b>
<b>Personnel Services</b>						
<b>Salaries and Wages</b>						
511110 Regular Wages	2,443,768	2,610,847	3,221,420	3,363,043	3,363,043	3,363,043
511120 Temporary Wages	16,729	10,540	4,575	9,266	9,266	9,266
511130 Vacation Pay	164,789	160,800	0	0	0	0
511140 Sick Pay	96,571	105,264	0	0	0	0
511150 Holiday Pay	128,450	131,208	0	0	0	0
511160 Comp Time Pay	9,231	10,887	0	0	0	0
511180 Differential Pay	15,649	15,720	0	15,000	15,000	15,000
511210 Compensation Credits	81,066	68,110	55,803	44,251	44,251	44,251
511220 Pager Pay	4,285	12,360	13,000	14,000	14,000	14,000
511240 Leave Payoff	23,254	32,885	25,800	30,800	30,800	30,800
511250 Training Pay	0	1,790	0	0	0	0
511270 Leadworker Pay	2,083	2,403	2,500	2,500	2,500	2,500
511280 Cell Phone Pay	810	1,763	0	1,500	1,500	1,500
511290 Health Insurance Waiver Pay	7,285	10,017	8,100	9,600	9,600	9,600
511420 Premium Pay	6,166	22,764	20,000	21,500	21,500	21,500
<b>Salaries and Wages Total</b>	<b>3,000,137</b>	<b>3,197,359</b>	<b>3,351,198</b>	<b>3,511,460</b>	<b>3,511,460</b>	<b>3,511,460</b>
<b>Fringe Benefits</b>						
512110 PERS	411,979	441,945	524,012	659,464	659,464	659,464
512120 401K	29,583	32,807	34,293	34,642	34,642	34,642
512130 PERS Debt Service	177,879	213,548	152,771	170,852	170,852	170,852
512200 FICA	226,724	240,648	249,762	259,961	259,961	259,961
512310 Medical Insurance	749,455	794,139	830,328	884,971	884,971	884,971
512320 Dental Insurance	73,330	78,474	78,360	88,265	88,265	88,265
512330 Group Term Life Insurance	5,072	5,534	6,157	6,357	6,357	6,357
512340 Long Term Disability Insurance	13,013	13,925	13,794	14,256	14,256	14,256
512400 Unemployment Insurance	12,017	12,766	12,159	12,648	12,648	12,648
512520 Workers Comp Insurance	1,699	1,766	1,860	1,920	1,920	1,920
512600 Wellness Program	2,182	2,339	2,440	2,520	2,520	2,520
512610 Employee Assistance Program	1,567	1,680	1,648	1,702	1,702	1,702
512700 County HSA Contributions	7,022	5,418	0	0	0	0
<b>Fringe Benefits Total</b>	<b>1,711,522</b>	<b>1,844,989</b>	<b>1,907,584</b>	<b>2,137,558</b>	<b>2,137,558</b>	<b>2,137,558</b>
<b>Personnel Services Total</b>	<b>4,711,659</b>	<b>5,042,348</b>	<b>5,258,782</b>	<b>5,649,018</b>	<b>5,649,018</b>	<b>5,649,018</b>
<b>Materials and Services</b>						
<b>Supplies</b>						
521010 Office Supplies	8,043	5,960	6,450	5,900	5,900	5,900
521050 Janitorial Supplies	77,545	67,387	59,000	73,000	73,000	73,000
521051 Janitorial Chemicals	0	0	16,000	5,000	5,000	5,000
521052 Janitorial Floor Care	0	0	10,000	6,500	6,500	6,500
521060 Electrical Supplies	20,626	17,750	30,000	30,000	30,000	30,000
521070 Departmental Supplies	16,174	27,488	25,700	26,200	26,200	26,200
521090 Uniforms and Clothing	3,867	1,039	3,500	4,200	4,200	4,200
521110 First Aid Supplies	70	107	150	150	150	150

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<b>580 - Central Services</b>	<b>Actual FY 14-15</b>	<b>Actual FY 15-16</b>	<b>Budget FY 16-17</b>	<b>Proposed FY 17-18</b>	<b>Approved FY 17-18</b>	<b>Adopted FY 17-18</b>
<b>Materials and Services</b>						
521140 Vaccines	90	0	500	250	250	250
521190 Publications	1,868	2,809	3,349	3,600	3,600	3,600
521210 Gasoline	9,370	6,889	9,228	6,250	6,250	6,250
521220 Diesel	1,324	2,023	1,900	3,000	3,000	3,000
521230 Propane	106	105	200	200	200	200
521300 Safety Clothing	387	528	1,000	1,000	1,000	1,000
521310 Safety Equipment	3,842	961	2,500	2,500	2,500	2,500
<b>Supplies Total</b>	<b>143,311</b>	<b>133,045</b>	<b>169,477</b>	<b>167,750</b>	<b>167,750</b>	<b>167,750</b>
<b>Materials</b>						
522070 Paint	721	16,746	1,000	1,000	1,000	1,000
522090 Chemical Sprays	210	148	0	0	0	0
522110 Batteries	2,252	1,046	1,000	1,000	1,000	1,000
522120 Tires and Accessories	0	49	0	0	0	0
522140 Small Tools	4,787	4,566	4,500	4,700	4,700	4,700
522150 Small Office Equipment	2,824	1,012	3,875	3,675	3,675	3,675
522160 Small Departmental Equipment	9,936	27,101	11,562	11,700	11,700	11,700
522170 Computers Non Capital	2,345	3,286	5,300	2,600	2,600	2,600
522180 Software	2,673	2,713	4,250	2,850	2,850	2,850
<b>Materials Total</b>	<b>25,748</b>	<b>56,667</b>	<b>31,487</b>	<b>27,525</b>	<b>27,525</b>	<b>27,525</b>
<b>Communications</b>						
523010 Telephone Equipment	224	684	200	900	900	900
523020 Phone and Communication Svcs	96	0	150	0	0	0
523040 Data Connections	2,011	2,331	1,480	980	980	980
523050 Postage	3,061	4,509	5,575	5,470	5,470	5,470
523060 Cellular Phones	3,680	10,166	11,175	11,170	11,170	11,170
523070 Pagers	1,475	1,127	1,500	1,400	1,400	1,400
523090 Long Distance Charges	405	408	452	335	335	335
<b>Communications Total</b>	<b>10,951</b>	<b>19,225</b>	<b>20,532</b>	<b>20,255</b>	<b>20,255</b>	<b>20,255</b>
<b>Utilities</b>						
524010 Electricity	19,655	25,312	24,948	27,399	27,399	27,399
524020 Street Light Electricity	0	0	0	14	14	14
524040 Natural Gas	1,756	1,274	1,050	1,339	1,339	1,339
524050 Water	988	1,286	975	523	523	523
524070 Sewer	915	855	800	1,073	1,073	1,073
524090 Garbage Disposal and Recycling	3,623	4,178	3,000	2,888	2,888	2,888
<b>Utilities Total</b>	<b>26,936</b>	<b>32,906</b>	<b>30,773</b>	<b>33,236</b>	<b>33,236</b>	<b>33,236</b>
<b>Contracted Services</b>						
525160 Wellness Services	13,394	11,866	18,250	13,840	13,840	13,840
525175 Temporary Staffing	15,729	0	0	0	0	0
525355 Engineering Services	10,699	0	5,000	5,000	5,000	5,000
525450 Subscription Services	31,847	34,210	42,350	66,975	66,975	66,975
525510 Legal Services	64,117	104,467	110,673	25,673	25,673	25,673
525620 Insurance Brokers	85,000	86,274	85,000	89,000	89,000	89,000
525630 Insurance Admin Services	27,740	28,967	30,000	30,000	30,000	30,000

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<b>580 - Central Services</b>	<b>Actual FY 14-15</b>	<b>Actual FY 15-16</b>	<b>Budget FY 16-17</b>	<b>Proposed FY 17-18</b>	<b>Approved FY 17-18</b>	<b>Adopted FY 17-18</b>
<b>Materials and Services</b>						
525710 Printing Services	3,420	3,008	7,200	4,550	4,550	4,550
525715 Advertising	2,605	1,289	100	100	100	100
525735 Mail Services	1,673	120	2,035	680	680	680
525740 Document Disposal Services	241	292	700	800	800	800
525999 Other Contracted Services	4,449	10,370	5,500	7,500	7,500	7,500
<b>Contracted Services Total</b>	<b>260,914</b>	<b>280,863</b>	<b>306,808</b>	<b>244,118</b>	<b>244,118</b>	<b>244,118</b>
<b>Repairs and Maintenance</b>						
526010 Office Equipment Maintenance	0	0	200	200	200	200
526011 Dept Equipment Maintenance	8,117	4,906	7,800	7,000	7,000	7,000
526012 Vehicle Maintenance	3,045	1,391	2,450	3,678	3,678	3,678
526020 Computer Hardware Maintenance	15	0	0	0	0	0
526021 Computer Software Maintenance	12,790	13,302	25,000	25,000	25,000	25,000
526030 Building Maintenance	201,163	234,641	198,295	222,500	222,500	222,500
526031 Elevator Maintenance	18,646	6,533	20,000	24,000	24,000	24,000
526032 Roof Maintenance	4,054	28,014	5,000	5,000	5,000	5,000
526050 Grounds Maintenance	52,099	37,795	41,592	56,000	56,000	56,000
<b>Repairs and Maintenance Total</b>	<b>299,928</b>	<b>326,582</b>	<b>300,337</b>	<b>343,378</b>	<b>343,378</b>	<b>343,378</b>
<b>Rentals</b>						
527110 Fleet Leases	47,592	42,832	39,752	39,752	39,752	39,752
527120 Motor Pool Mileage	1,900	2,268	2,387	2,250	2,250	2,250
527140 County Parking	0	1,980	1,980	1,980	1,980	1,980
527240 Condo Assn Assessments	14,436	22,970	25,092	24,342	24,342	24,342
527300 Equipment Rental	13,290	13,270	17,058	15,450	15,450	15,450
<b>Rentals Total</b>	<b>77,218</b>	<b>83,320</b>	<b>86,269</b>	<b>83,774</b>	<b>83,774</b>	<b>83,774</b>
<b>Insurance</b>						
528415 Auto Claims	588	0	0	0	0	0
<b>Insurance Total</b>	<b>588</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Miscellaneous</b>						
529110 Mileage Reimbursement	5,275	3,716	6,475	4,775	4,775	4,775
529120 Commercial Travel	2,329	2,506	6,950	6,650	6,650	6,650
529130 Meals	827	777	2,900	3,150	3,150	3,150
529140 Lodging	6,011	7,193	10,050	10,950	10,950	10,950
529210 Meetings	325	742	950	1,950	1,950	1,950
529220 Conferences	10,788	10,386	17,526	18,890	18,890	18,890
529230 Training	61,625	50,873	69,593	69,140	69,140	69,140
529300 Dues and Memberships	7,028	6,511	7,590	7,500	7,500	7,500
529440 Safety Grants	6,539	2,505	6,000	6,000	6,000	6,000
529450 Wellness Grants	0	0	5,000	6,000	6,000	6,000
529650 Pre Employment Costs	1,153	1,037	600	950	950	950
529690 Other Investigations	224	190	200	400	400	400
529740 Fairs and Shows	57	0	175	175	175	175
529840 Professional Licenses	450	250	0	0	0	0
529850 Device Licenses	135	4,814	1,900	6,000	6,000	6,000

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
BUSINESS SERVICES

<b>580 - Central Services</b>	<b>Actual FY 14-15</b>	<b>Actual FY 15-16</b>	<b>Budget FY 16-17</b>	<b>Proposed FY 17-18</b>	<b>Approved FY 17-18</b>	<b>Adopted FY 17-18</b>
<b>Materials and Services</b>						
529860 Permits	3,303	1,586	800	800	800	800
529910 Awards and Recognition	23,322	5,968	12,636	13,250	13,250	13,250
529999 Miscellaneous Expense	4,612	2,499	0	0	0	0
Miscellaneous Total	134,003	101,553	149,345	156,580	156,580	156,580
<b>Materials and Services Total</b>	<b>979,597</b>	<b>1,034,161</b>	<b>1,095,028</b>	<b>1,076,616</b>	<b>1,076,616</b>	<b>1,076,616</b>
<b>Administrative Charges</b>						
611100 County Admin Allocation	58,633	61,294	69,898	80,258	80,258	80,258
611300 Legal Services Allocation	41,545	39,134	53,938	87,311	87,311	87,311
611400 Information Tech Allocation	115,418	99,713	109,101	118,121	118,121	118,121
611410 FIMS Allocation	61,440	72,394	86,119	87,019	87,019	87,019
611420 Telecommunications Allocation	13,543	11,235	13,822	13,110	13,110	13,110
611430 Info Tech Direct Charges	0	0	33,386	34,075	34,075	34,075
611600 Finance Allocation	47,718	48,939	50,745	53,181	53,181	53,181
611800 MCBEE Allocation	3,308	1,476	5,249	3,286	3,286	3,286
612100 IT Equipment Use Charges	0	7,001	7,037	7,718	7,718	7,718
614100 Liability Insurance Allocation	20,500	27,200	60,800	55,900	55,900	55,900
614200 WC Insurance Allocation	38,100	23,600	18,300	16,200	16,200	16,200
<b>Administrative Charges Total</b>	<b>400,205</b>	<b>391,986</b>	<b>508,395</b>	<b>556,179</b>	<b>556,179</b>	<b>556,179</b>
<b>Central Services Total</b>	<b>6,091,461</b>	<b>6,468,495</b>	<b>6,862,205</b>	<b>7,281,813</b>	<b>7,281,813</b>	<b>7,281,813</b>
<b>Business Services Grand Total</b>	<b>6,091,461</b>	<b>6,468,495</b>	<b>6,862,205</b>	<b>7,281,813</b>	<b>7,281,813</b>	<b>7,281,813</b>

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
BUSINESS SERVICES

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MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
CLERK'S OFFICE

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## CLERK'S OFFICE



### MISSION STATEMENT

The Marion County Clerk promotes democracy, public trust and confidence in citizen government by conducting fair and open elections and by providing professional service to all customers with dignity and respect.

The Marion County Clerk protects property rights through recording ownership and claims on property in real time.

The clerks record, license, provide access to and preserve for posterity those records entrusted to their care. The Marion County Clerk shares and supports the Marion County Mission Statement, Vision Statement and Statement of Values adopted by the Board of Commissioners, department heads and elected officials.

### GOALS AND OBJECTIVES

- Goal 1 Increase Efficiency - Evaluate business processes to make better use of management skills, technology and resources.
  - Objective 1 Implement process changes as identified in the Clerk's Office Function and Strategic Plan.
- Goal 2 Streamline Business Practices - Analyze current processes for needed modifications regarding fiscal responsibilities.
  - Objective 1 Identify and analyze current business processes in the areas of administration, licensing and recording, elections and Board of Property Tax Appeals.
  - Objective 2 Outline needs to achieve the modifications to business practices and develop a plan to address the modifications.
- Goal 3 Customer Service - Maintain quality customer service both over the telephone and to walk-in residents.
  - Objective 1 Ensure telephones are answered by a staff member during working hours.
  - Objective 2 Continue office practice of returning phone messages within 24 hours.
  - Objective 3 Catalog verbal and written compliments and comments on customer service for annual review.
  - Objective 4 Provide annual customer service training for all staff.
  - Objective 5 Retrieve and deliver routine records requests from archives within 3 business days (72 hours).



MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
CLERK'S OFFICE

**DEPARTMENT OVERVIEW**

The Marion County Clerk is an elected position.

The County Clerk consists of four programs: (1) Licensing and Recording, (2) Elections, (3) Administration, and (4) Board of Property Tax Appeals (BoPTA). Each has a specific set of responsibilities assigned by Oregon law or county policy. All functions are mandated by Oregon law except the operation of the archives facility and passport agency functions.

**RESOURCE AND REQUIREMENT SUMMARY**

Clerk's Office	FY 14-15 ACTUAL	FY 15-16 ACTUAL	FY 16-17 BUDGET	FY 17-18 ADOPTED	+/- %
<b>RESOURCES</b>					
Charges for Services	109,552	135,102	136,000	150,000	10.3%
Interest	56	140	157	200	27.4%
General Fund Transfers	2,175,871	2,083,294	2,533,372	2,662,824	5.1%
Net Working Capital	23,377	7,302	32,630	47,000	44.0%
<b>TOTAL RESOURCES</b>	<b>2,308,855</b>	<b>2,225,838</b>	<b>2,702,159</b>	<b>2,860,024</b>	<b>5.8%</b>
<b>REQUIREMENTS</b>					
Personnel Services					
Salaries and Wages	726,007	707,554	819,646	841,563	2.7%
Fringe Benefits	363,043	359,897	417,208	472,360	13.2%
<b>Total Personnel Services</b>	<b>1,089,050</b>	<b>1,067,452</b>	<b>1,236,854</b>	<b>1,313,923</b>	<b>6.2%</b>
Materials and Services					
Supplies	73,018	36,957	87,098	62,598	-28.1%
Materials	24,818	1,444	10,550	10,450	-0.9%
Communications	80,781	77,403	93,550	96,650	3.3%
Utilities	23,773	31,194	32,635	42,140	29.1%
Contracted Services	366,610	318,089	517,250	530,450	2.6%
Repairs and Maintenance	84,602	55,489	84,700	85,750	1.2%
Rentals	150,175	172,247	177,978	181,935	2.2%
Insurance	157	0	0	0	n.a.
Miscellaneous	19,738	24,560	16,050	30,680	91.2%
<b>Total Materials and Services</b>	<b>823,672</b>	<b>717,381</b>	<b>1,019,811</b>	<b>1,040,653</b>	<b>2.0%</b>
Administrative Charges	388,831	408,375	445,494	505,448	13.5%
<b>TOTAL REQUIREMENTS</b>	<b>2,301,553</b>	<b>2,193,208</b>	<b>2,702,159</b>	<b>2,860,024</b>	<b>5.8%</b>
<b>FTE</b>	14.50	13.50	13.50	13.50	0.0%

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
CLERK'S OFFICE

Fund Name	<b>FUNDS</b>				% of Total
	FY 14-15 ACTUAL	FY 15-16 ACTUAL	FY 16-17 BUDGET	FY 17-18 ADOPTED	
<b>RESOURCES</b>					
FND 100 General Fund	2,175,871	2,083,294	2,533,372	2,662,824	93.1%
FND 120 County Clerk Records	132,985	142,545	168,787	197,200	6.9%
<b>TOTAL RESOURCES</b>	<b>2,308,855</b>	<b>2,225,838</b>	<b>2,702,159</b>	<b>2,860,024</b>	<b>100.0%</b>
<b>REQUIREMENTS</b>					
FND 100 General Fund	2,175,871	2,083,294	2,533,372	2,662,824	93.1%
FND 120 County Clerk Records	125,683	109,914	168,787	197,200	6.9%
<b>TOTAL REQUIREMENTS</b>	<b>2,301,553</b>	<b>2,193,208</b>	<b>2,702,159</b>	<b>2,860,024</b>	<b>100.0%</b>

	<b>PROGRAMS</b>				+/- %
	FY 14-15 ACTUAL	FY 15-16 ACTUAL	FY 16-17 BUDGET	FY 17-18 ADOPTED	
<b>RESOURCES</b>					
Licensing and Recording	894,503	863,445	1,065,905	1,143,855	7.3%
Elections	1,157,108	1,107,297	1,340,124	1,400,397	4.5%
Board of Property Tax Appeals	57,703	50,756	66,546	69,515	4.5%
Clerk Administration	199,542	204,340	229,584	246,257	7.3%
<b>TOTAL RESOURCES</b>	<b>2,308,855</b>	<b>2,225,838</b>	<b>2,702,159</b>	<b>2,860,024</b>	<b>5.8%</b>
<b>REQUIREMENTS</b>					
Licensing and Recording	887,200	830,815	1,065,905	1,143,855	7.3%
Elections	1,157,108	1,107,297	1,340,124	1,400,397	4.5%
Board of Property Tax Appeals	57,703	50,756	66,546	69,515	4.5%
Clerk Administration	199,542	204,340	229,584	246,257	7.3%
<b>TOTAL REQUIREMENTS</b>	<b>2,301,553</b>	<b>2,193,208</b>	<b>2,702,159</b>	<b>2,860,024</b>	<b>5.8%</b>

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
CLERK'S OFFICE

**Licensing and Recording Program**

- Deed and mortgage recording entails recording and maintaining a permanent record of all property transactions occurring in Marion County. This amounts to approximately 65,000 new property documents this year and maintenance of records on approximately three million transactions.
- Records management responsibilities include operating the county archives facility which houses approximately eight million documents representing over 22 million pieces of paper.
- Records management also includes microfilming, indexing, preservation and management of marriage licenses, domestic partnerships and the permanent maintenance of all records of the Board of Commissioners proceedings, also known as the "County Commissioners Administrative Journal" dating back to 1846.
- Licensing includes the issuance of approximately 2,550 marriage licenses per year and the processing of approximately 850 to 10,000 passport applications for the United States Department of State, and the processing of liquor license applications and annual renewals. The number of passport applications has increased significantly from an average of 850 per year to an anticipated 10,000 this year. This increase is due mostly to the present political climate, immigration policy and families attempting to stay united or to be able to re-unite in the face of deportation. The Clerk's Office has also realized more passport business since Salem's main United States Postal Service office began requiring appointments for passport acceptance in late 2016.

**Program Summary**

Clerk's Office	Program: Licensing and Recording				
	FY 14-15 ACTUAL	FY 15-16 ACTUAL	FY 16-17 BUDGET	FY 17-18 ADOPTED	+/- %
<b>RESOURCES</b>					
Charges for Services	109,552	135,102	136,000	150,000	10.3%
Interest	56	140	157	200	27.4%
General Fund Transfers	761,518	720,901	897,118	946,655	5.5%
Net Working Capital	23,377	7,302	32,630	47,000	44.0%
<b>TOTAL RESOURCES</b>	<b>894,503</b>	<b>863,445</b>	<b>1,065,905</b>	<b>1,143,855</b>	<b>7.3%</b>
<b>REQUIREMENTS</b>					
Personnel Services	382,069	366,185	460,048	494,856	7.6%
Materials and Services	361,573	312,592	443,250	459,540	3.7%
Administrative Charges	143,558	152,038	162,607	189,459	16.5%
Contingency	0	0	0	0	n.a.
<b>TOTAL REQUIREMENTS</b>	<b>887,200</b>	<b>830,815</b>	<b>1,065,905</b>	<b>1,143,855</b>	<b>7.3%</b>
<b>FTE</b>	<b>7.00</b>	<b>6.38</b>	<b>6.50</b>	<b>6.50</b>	<b>0.0%</b>

**FTE By Position Title By Program**

<b>Program: Licensing and Recording</b>	
Position Title	FTE
Deputy County Clerk 2	5.00
Elections and Recording Manager	0.50
Records Coordinator	1.00
<b>Program Licensing and Recording FTE Total:</b>	<b>6.50</b>

FTE Changes

FTE remains 6.5. There are 5 Deputy County Clerks, one Records Coordinator and a 0.5 Manager. This program also uses contract indexers at 1.5 FTE.

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
CLERK'S OFFICE

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**Licensing and Recording Program Budget Justification**

RESOURCES

No significant changes in overall resources. Resources for the County Clerk's Records Fund are generated through a portion of the licensing and recording charges for recording documents. The County Clerk's Records Fund is increased approximately 35% due to higher recording volume and ending fund balance carryover.

REQUIREMENTS

There is no significant increase in the Licensing and Recording General Fund budget. The County Clerk's Records Fund increased 35%. There is a 42% increase in Administrative charges in the County Clerk Records Fund.

MARION COUNTY FY 2017-18 BUDGET  
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**Elections Program**

- Maintains a voter registration file for approximately 186,000 registered voters, 16,000 inactive registered voters, 11,500 canceled voters and processes over 89,000 file changes annually. Changes include new voters, updates, inactivations and cancellations.
- Administers and conducts all elections held in Marion County for federal, state, county and local government districts including: twenty cities, two community colleges, two education service districts, twelve school districts, twenty fire districts, four water control districts, two domestic water districts, a Soil and Water Conservation District, three sewer districts, a mass transit district, a library district, a parks and recreation district and a Marion County Justice Court.
- Administers and conducts the election of precinct committee persons for the Democratic and Republican political parties in May every even numbered year.
- Designs Marion County election ballots and voter pamphlet, programs and maintains ballot tally (counting) system; issues ballots, verifies signatures, processes and counts the ballots; provides official results and reports on all candidate and measure races. Certifies election results to the Secretary of State.
- Provides set-up and maintains 22 ballot drop site locations countywide for major elections ensuring security and regular ballot collection. Curb-side 24/7 ballot drop boxes have been placed at Keizer City Hall, Silverton City Hall, Woodburn Library, Marion County Public Works, and Marion County Health Department.
- Processes initiative, referendum and recall petitions for state, county and district elections. Election office is the Filing Officer for county and local district candidate, measure and petition filings.
- Establishes precinct boundaries and maintains the boundaries for 73 individual voting jurisdictions. Works with the county Geographic Information System (GIS) and the Census Bureau to carry out re-apportionment or re-districting for equal representation to applicable jurisdictions. Continuously updates address library coordinating updates with the county GIS.
- Provides technical and general information for voters, candidates, campaign committees, petitioners, government agencies, the press and the public.

**Program Summary**

Clerk's Office					Program: Elections
	FY 14-15 ACTUAL	FY 15-16 ACTUAL	FY 16-17 BUDGET	FY 17-18 ADOPTED	+/- %
<b>RESOURCES</b>					
General Fund Transfers	1,157,108	1,107,297	1,340,124	1,400,397	4.5%
<b>TOTAL RESOURCES</b>	<b>1,157,108</b>	<b>1,107,297</b>	<b>1,340,124</b>	<b>1,400,397</b>	<b>4.5%</b>
<b>REQUIREMENTS</b>					
Personnel Services	517,772	514,345	557,046	586,088	5.2%
Materials and Services	438,779	383,379	551,890	556,070	0.8%
Administrative Charges	200,557	209,573	231,188	258,239	11.7%
<b>TOTAL REQUIREMENTS</b>	<b>1,157,108</b>	<b>1,107,297</b>	<b>1,340,124</b>	<b>1,400,397</b>	<b>4.5%</b>
<b>FTE</b>	5.50	5.13	5.00	5.00	0.0%

**FTE By Position Title By Program**

<b>Program: Elections</b>	
Position Title	FTE
Elections and Recording Manager	0.50

MARION COUNTY FY 2017-18 BUDGET  
 BY DEPARTMENT  
 CLERK'S OFFICE

<b>Program: Elections</b>	
<b>Position Title</b>	<b>FTE</b>
Elections Clerk	2.50
Elections Technician	1.00
Support Specialist (Non-IT)	1.00
<b>Program Elections FTE Total:</b>	<b>5.00</b>

- No change in FTE. The FTE count shown does not include 2.5 FTE Department Specialist 2 temporary part-time positions.

*FTE Changes*

FTE remains the same at 5.0 FTE.

**Elections Program Budget Justification**

RESOURCES

Resources increased to meet increased requirements. Funds are transferred from the General Fund. Reimbursements from some elections are deposited in the General Fund. The largest requirement increase was in Administrative Charges.

REQUIREMENTS

The new Oregon Motor Voter Law, HB-2177 of 2015, became effective January 1, 2016. Voter registration is projected to increase by at least 10,000 annually for each of the next five years.

MARION COUNTY FY 2017-18 BUDGET  
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**Board of Property Tax Appeals Program**

- The Board of Property Tax Appeals provides a venue for property taxpayers to appeal the assessed value of their property. The citizen board provides both a level of accountability to government and an independent review plus an explanation to the taxpayer of property value methods used by the Assessor.
- The Clerk's Office seeks and selects board appointments and schedules their training, organizes and records the petitions, schedules the petition hearings, and sets up the hearing room and equipment. A public notice is completed and posted. Questions from the public are answered throughout the year.
- The Clerk's Office assists the Board of Property Tax Appeals Board in processing and hearing real and personal property petitioners appealing the assessed and real market values of their property.

**Program Summary**

Clerk's Office	Program: Board of Property Tax Appeals				
	FY 14-15 ACTUAL	FY 15-16 ACTUAL	FY 16-17 BUDGET	FY 17-18 ADOPTED	+/- %
<b>RESOURCES</b>					
General Fund Transfers	57,703	50,756	66,546	69,515	4.5%
<b>TOTAL RESOURCES</b>	<b>57,703</b>	<b>50,756</b>	<b>66,546</b>	<b>69,515</b>	<b>4.5%</b>
<b>REQUIREMENTS</b>					
Personnel Services	36,591	29,638	39,314	40,479	3.0%
Materials and Services	6,870	6,218	10,759	10,634	-1.2%
Administrative Charges	14,242	14,900	16,473	18,402	11.7%
<b>TOTAL REQUIREMENTS</b>	<b>57,703</b>	<b>50,756</b>	<b>66,546</b>	<b>69,515</b>	<b>4.5%</b>
<b>FTE</b>	<b>0.50</b>	<b>0.50</b>	<b>0.50</b>	<b>0.50</b>	<b>0.0%</b>

**FTE By Position Title By Program**

<b>Program: Board of Property Tax Appeals</b>	
Position Title	FTE
Department Specialist 4	0.50
<b>Program Board of Property Tax Appeals FTE Total:</b>	<b>0.50</b>

FTE Changes

FTE remains the same at 0.50 FTE.

**Board of Property Tax Appeals Program Budget Justification**

**RESOURCES**

No significant changes in Resources. The Board of Property Tax Appeals (BoPTA) Program is funded entirely by the General Fund. Note that a portion of the General Fund Transfers revenue is indirectly derived from the Oregon Department of Revenue County Assessment Function Funding Assistance (CAFFA) grant since BOPTA administration is part of the grant request the Assessor's Office submits annually.

**REQUIREMENTS**

No significant changes in requirements.

MARION COUNTY FY 2017-18 BUDGET  
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CLERK'S OFFICE

**Clerk Administration Program**

- Provides and facilitates department leadership and vision.
- The clerk speaks with various groups and organizations and through these engagements the clerk is able to educate the public on what the County Clerk does and what is new within the department. Also offers tours of the Clerk's facilities to school children and other groups and individuals.
- Coordinates long-term planning.
- Provides overall departmental supervision.
- Responsible for economic forecasting, budget preparation, payroll, contract administration, accounts payable, and financial analysis.
- Tracks state and federal legislation and rules in coordination with the Oregon Association of County Clerks and national professional organizations.
- Serves as support staff to the Board of Property Tax Appeals, including public notice, processing appeals, scheduling, organizing and assisting the board in managing hearings, and compiling and reporting results. Staff also schedules, provides training, and assures that board members are certified to Department of Revenue standards.
- Serves as the independent custodian of the Board of Commissioners Journal.
- Is the statutory County Records Administrator.
- Creates and maintains a healthy environment in which employees, customers, and other stakeholders thrive.

**Program Summary**

Clerk's Office	Program: CL Administration				
	FY 14-15 ACTUAL	FY 15-16 ACTUAL	FY 16-17 BUDGET	FY 17-18 ADOPTED	+/- %
<b>RESOURCES</b>					
General Fund Transfers	199,542	204,340	229,584	246,257	7.3%
<b>TOTAL RESOURCES</b>	<b>199,542</b>	<b>204,340</b>	<b>229,584</b>	<b>246,257</b>	<b>7.3%</b>
<b>REQUIREMENTS</b>					
Personnel Services	152,618	157,285	180,446	192,500	6.7%
Materials and Services	16,451	15,192	13,912	14,409	3.6%
Administrative Charges	30,473	31,864	35,226	39,348	11.7%
<b>TOTAL REQUIREMENTS</b>	<b>199,542</b>	<b>204,340</b>	<b>229,584</b>	<b>246,257</b>	<b>7.3%</b>
<b>FTE</b>	1.50	1.50	1.50	1.50	0.0%

**FTE By Position Title By Program**

<b>Program: CL Administration</b>	
Position Title	FTE
County Clerk	1.00
Department Specialist 4	0.50
<b>Program CL Administration FTE Total:</b>	<b>1.50</b>

FTE Changes

FTE remains the same at 1.5 FTE.



MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
CLERK'S OFFICE

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**Clerk Administration Program Budget Justification**

RESOURCES

The increase in General Fund Transfers revenue is allocated primarily to Personnel Services.

REQUIREMENTS

The Personnel Services increase is largely attributed to fringe benefits increases, mainly PERS and health insurance.

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
CLERK'S OFFICE

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**KEY DEPARTMENT ACCOMPLISHMENTS**

- The office administered three elections in 2016-17: the November General Presidential Election, a March Special Election, and the May Special District Election.
- Personnel continues to receive compliments from customers on our high level of quality customer service. We are committed to delivering exceptional customer service.
- During the first nine months of FY 2016-17, Licensing and Recording recorded 48,326 documents, 1,856 marriage licenses, and processed 3,838 passport applications.
- In 2016-17, Board of Property Tax Appeals received 111 petitions; 27 residential, 7 multi-family, 39 commercial, 28 farm, specialty assessed, soil class and rural, 6 manufacture structures, 4 personal property.
- From January 2016 through December 2016, 3,256 archive records boxes met their retention dates, allowing archives to destroy them. It is anticipated that more than 1,000 boxes will be destroyed prior to June 30, 2017.
- 1,206 boxes were accessioned (added and catalogued) into Archives.
- Electronic submission of land record documents for recording began in March 2016. E-Recording accounts for approximately 57% of total recorded documents and 83% of recording revenue.
- The office upgraded the vote tally system to Hart Verity just before the November General Presidential Election to enhance efficiency and to improve ballot design for better voter readability.
- The office secured an envelope sorting and scanning machine for processing ballot envelopes during the November 2016 Election. This scanner/sorter streamlines signature verification, precinct sorting and overall return ballot envelope management.

MARION COUNTY FY 2017-18 BUDGET  
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**KEY INDICATORS**

**# 1: Recording Revenue From Licensing and Recording**

**Definition and Purpose**

The revenue from land document recordings is tracked on a monthly and annual basis. The department tracks recording revenue back to 1999. This is an element in predicting workload and revenue.

**Significance**

This is necessary to project revenue and resource demands. This addresses the county strategic plan Goal #1: Provide efficient, effective, and responsive government through stewardship and accountability.

**Data Units Fiscal Year**

<b>FY 13-14 Actual</b>	<b>FY 14-15 Actual</b>	<b>FY 15-16 Actual</b>	<b>FY 16-17 Estimate</b>	<b>FY 17-18 Estimate</b>
\$971,098	\$1,278,462	\$1,391,425	\$1,550,000	\$1,625,000

**Explanation of Trends and Changes**

We are predicting an increase in recording revenue to \$1,625,000 for FY 17-18.

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**# 2: Election Costs**

**Definition and Purpose**

Election costs, using the Secretary of State formula, have been tracked since May 2000. These figures help determine future budget projections and manage resources. The below figures are cost per ballot issued.

**Significance**

This key indicator tracks the cost per voter in administering major elections in a given fiscal year. Cost of regular staff is not included in the Secretary of State formula except for hours worked beyond the normal work week. All election board workers and temporary staff are included, as well as printing, postage, mail handling services, security, cargo van rental, supplies, other contractual services, and amortization of equipment. This key indicator facilitates the county strategic plan Goal #1: Provide efficient, effective, and responsive government through stewardship and accountability.

**Data Units Fiscal Year**

<b>FY 12-13 Actual</b>	<b>FY 14-15 Actual</b>	<b>FY 15-16 Actual</b>	<b>FY 16-17 Estimate</b>	<b>FY 17-18 Estimate</b>
\$1.91	\$2.22	\$1.68	\$2.50	\$2.00

**Explanation of Trends and Changes**

Election costs vary significantly depending on the type of election, size of the ballot, number of ballot styles and number of ballots cast by voters. One election can have in excess of 552 different ballot styles. Personnel, postage, printing and maintenance costs continue to rise. Reimbursement varies greatly in that the State of Oregon will pay for most of an initiative election, but will not pay for a primary or general election. Cities are exempt from paying during primary and general elections. Districts pay a portion of the cost for district elections. Reimbursements are not factored in the above figures. The figures are based on ballots mailed.

Voter Registration was just above 150,000 in January of 2016. As of the beginning of April 2017, the count is about 186,000. Voter registration will grow at least 10,000 per year over the next five years in large part to the new Oregon Motor Voter program where new Department of Motor Vehicles (DMV) license, permit and ID registrants, along with updating DMV registrants, are automatically added to voter rolls if they are a citizen, of age, and not registered to vote. Election administration costs will necessarily increase in service of these new voters.

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**# 3: Board of Property Tax Appeals**

**Definition and Purpose**

The Clerk's Office tracks the number of property tax appeal petitions filed each year. Also tracked are the assessed value reduction and assessed value considered. This data is necessary for resource management and planning, budget projections, and the Assessor's County Assessment Function Funding Assistance grant application with the Oregon Department of Revenue.

**Significance**

With home and other property values recently increasing, fewer property owners are appealing their value assessed. Those that do appeal are given our full attention and this exemplifies the county strategic plan Goal #1: Provide efficient, effective, and responsive government through stewardship and accountability.

**Data Units Fiscal Year**

<b>FY 13-14 Actual</b>	<b>FY 14-15 Actual</b>	<b>FY 15-16 Actual</b>	<b>FY 16-17 Estimate</b>	<b>FY 17-18 Estimate</b>
360 Appeals	299 Appeals	151 Appeals	111 Appeals	150 Appeals

**Explanation of Trends and Changes**

The number of petitions filed decreased. Property values have increased. But because of Measure 50, tax bills have not increased substantially, so fewer taxpayers are requesting a hearing to review their property's assessed value or true market value.

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**# 4: Marriage Licenses and Passports Applications**

**Definition and Purpose**

Marriage licenses issued and passport applications received are tracked for a ten-year period. The purpose is to note if there are any changing trends.

**Significance**

Marriage licenses issued and passport applications received are tracked for informational purposes. This key indicator relates to the county strategic plan Goal #1: Provide efficient, effective, and responsive government through stewardship and accountability.

**Data Units Fiscal Year**

<b>FY 13-14 Actual</b>	<b>FY 14-15 Actual</b>	<b>FY 15-16 Actual</b>	<b>FY 16-17 Estimate</b>	<b>FY 17-18 Estimate</b>
2,335 Marriage Licenses	2,504 Marriage Licenses	2,567 Marriage Licenses	2,600 Marriage Licenses	2,600 Marriage Licenses
934 Passport Applications	1,039 Passport Applications	1,118 Passport Applications	6,000 Passport Applications	12,000 Passport Applications

**Explanation of Trends and Changes**

The number of marriage licenses issued has averaged 2,292 over the last sixteen years with a high of 2,567 in 2015-16. The license requests more than double in summer months over the winter months.

The number of passports issued has averaged 853 over the last sixteen years with a high of 1,378 in 2006-07. The number of passport applications increased dramatically after the November 2016 Presidential General Election due to the current political climate coupled with Salem's main United States Post Office recently requiring appointments for accepting applications. 891 passport applications were processed this February and 1,384 passports were processed this March. If this rate continues, we could exceed 7,500 passports processed in FY 2016-17 and 12,000 in FY 2017-18.

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<b>Resources by Fund Detail</b>						
<b>100 - General Fund</b>	<b>Actual FY 14-15</b>	<b>Actual FY 15-16</b>	<b>Budget FY 16-17</b>	<b>Proposed FY 17-18</b>	<b>Approved FY 17-18</b>	<b>Adopted FY 17-18</b>
<b>General Fund Transfers</b>						
381100 Transfer from General Fund	2,175,871	2,083,294	2,533,372	2,657,001	2,662,824	2,662,824
<b>General Fund Transfers Total</b>	<b>2,175,871</b>	<b>2,083,294</b>	<b>2,533,372</b>	<b>2,657,001</b>	<b>2,662,824</b>	<b>2,662,824</b>
<b>General Fund Total</b>	<b>2,175,871</b>	<b>2,083,294</b>	<b>2,533,372</b>	<b>2,657,001</b>	<b>2,662,824</b>	<b>2,662,824</b>
<b>120 - County Clerk Records</b>	<b>Actual FY 14-15</b>	<b>Actual FY 15-16</b>	<b>Budget FY 16-17</b>	<b>Proposed FY 17-18</b>	<b>Approved FY 17-18</b>	<b>Adopted FY 17-18</b>
<b>Charges for Services</b>						
341820 County Clerk Records Fees	109,552	135,102	136,000	150,000	150,000	150,000
<b>Charges for Services Total</b>	<b>109,552</b>	<b>135,102</b>	<b>136,000</b>	<b>150,000</b>	<b>150,000</b>	<b>150,000</b>
<b>Interest</b>						
361000 Investment Earnings	56	140	157	200	200	200
<b>Interest Total</b>	<b>56</b>	<b>140</b>	<b>157</b>	<b>200</b>	<b>200</b>	<b>200</b>
<b>Net Working Capital</b>						
392000 Net Working Capital Unrestr	23,377	7,302	32,630	47,000	47,000	47,000
<b>Net Working Capital Total</b>	<b>23,377</b>	<b>7,302</b>	<b>32,630</b>	<b>47,000</b>	<b>47,000</b>	<b>47,000</b>
<b>County Clerk Records Total</b>	<b>132,985</b>	<b>142,545</b>	<b>168,787</b>	<b>197,200</b>	<b>197,200</b>	<b>197,200</b>
<b>Clerk's Office Grand Total</b>	<b>2,308,855</b>	<b>2,225,838</b>	<b>2,702,159</b>	<b>2,854,201</b>	<b>2,860,024</b>	<b>2,860,024</b>

MARION COUNTY FY 2017-18 BUDGET  
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<b>Requirements by Fund Detail</b>						
<b>100 - General Fund</b>	<b>Actual FY 14-15</b>	<b>Actual FY 15-16</b>	<b>Budget FY 16-17</b>	<b>Proposed FY 17-18</b>	<b>Approved FY 17-18</b>	<b>Adopted FY 17-18</b>
<b>Personnel Services</b>						
<b>Salaries and Wages</b>						
511020 Salaries and Wages Budget Only	0	0	0	0	4,200	4,200
511110 Regular Wages	464,245	466,710	605,497	624,868	624,868	624,868
511120 Temporary Wages	67,523	72,175	91,729	81,723	81,723	81,723
511130 Vacation Pay	28,127	19,083	0	0	0	0
511140 Sick Pay	17,650	18,360	0	0	0	0
511150 Holiday Pay	23,109	22,843	0	0	0	0
511210 Compensation Credits	12,965	12,225	11,497	10,005	10,005	10,005
511240 Leave Payoff	4,899	858	0	0	0	0
511260 Election Workers	53,936	40,586	62,000	70,000	70,000	70,000
511280 Cell Phone Pay	1,154	1,208	1,295	1,200	1,200	1,200
511290 Health Insurance Waiver Pay	2,543	2,415	1,620	2,400	2,400	2,400
511410 Straight Pay	3	0	0	0	0	0
511420 Premium Pay	7,288	6,604	0	0	0	0
511450 Premium Pay Temps	984	454	0	0	0	0
<b>Salaries and Wages Total</b>	<b>684,423</b>	<b>663,520</b>	<b>773,638</b>	<b>790,196</b>	<b>794,396</b>	<b>794,396</b>
<b>Fringe Benefits</b>						
512010 Fringe Benefits Budget Only	0	0	0	0	1,623	1,623
512110 PERS	89,869	90,344	98,670	122,994	122,994	122,994
512120 401K	8,368	8,849	8,767	8,883	8,883	8,883
512130 PERS Debt Service	29,214	25,585	28,768	31,863	31,863	31,863
512200 FICA	48,474	46,685	53,629	54,232	54,232	54,232
512310 Medical Insurance	137,710	138,026	161,534	194,990	194,990	194,990
512320 Dental Insurance	14,246	13,793	28,942	18,000	18,000	18,000
512330 Group Term Life Insurance	909	932	1,164	1,190	1,190	1,190
512340 Long Term Disability Insurance	2,327	2,388	2,610	2,667	2,667	2,667
512400 Unemployment Insurance	2,737	2,648	2,291	2,359	2,359	2,359
512520 Workers Comp Insurance	490	457	422	452	452	452
512600 Wellness Program	433	414	480	560	560	560
512610 Employee Assistance Program	311	297	326	381	381	381
<b>Fringe Benefits Total</b>	<b>335,087</b>	<b>330,420</b>	<b>387,603</b>	<b>438,571</b>	<b>440,194</b>	<b>440,194</b>
<b>Personnel Services Total</b>	<b>1,019,511</b>	<b>993,940</b>	<b>1,161,241</b>	<b>1,228,767</b>	<b>1,234,590</b>	<b>1,234,590</b>
<b>Materials and Services</b>						
<b>Supplies</b>						
521010 Office Supplies	11,634	9,876	10,300	10,300	10,300	10,300
521050 Janitorial Supplies	9	9	100	100	100	100
521070 Departmental Supplies	42,194	5,676	22,000	16,850	16,850	16,850
521190 Publications	261	869	468	248	248	248
521210 Gasoline	418	407	600	100	100	100
521220 Diesel	12	24	0	0	0	0
<b>Supplies Total</b>	<b>54,526</b>	<b>16,861</b>	<b>33,468</b>	<b>27,598</b>	<b>27,598</b>	<b>27,598</b>
<b>Materials</b>						
522100 Parts	69	0	0	0	0	0



MARION COUNTY FY 2017-18 BUDGET  
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<b>100 - General Fund</b>	<b>Actual FY 14-15</b>	<b>Actual FY 15-16</b>	<b>Budget FY 16-17</b>	<b>Proposed FY 17-18</b>	<b>Approved FY 17-18</b>	<b>Adopted FY 17-18</b>
<b>Materials and Services</b>						
522150 Small Office Equipment	2,763	795	4,200	4,400	4,400	4,400
522160 Small Departmental Equipment	18,840	111	3,700	3,400	3,400	3,400
522170 Computers Non Capital	3,147	538	1,000	1,000	1,000	1,000
522180 Software	0	0	1,650	1,650	1,650	1,650
<b>Materials Total</b>	<b>24,818</b>	<b>1,444</b>	<b>10,550</b>	<b>10,450</b>	<b>10,450</b>	<b>10,450</b>
<b>Communications</b>						
523010 Telephone Equipment	183	228	0	0	0	0
523020 Phone and Communication Svcs	92	0	450	450	450	450
523040 Data Connections	2,000	1,959	1,200	1,200	1,200	1,200
523050 Postage	78,305	75,043	91,900	95,000	95,000	95,000
523080 Telecomm Charges	25	0	0	0	0	0
523090 Long Distance Charges	177	172	0	0	0	0
<b>Communications Total</b>	<b>80,781</b>	<b>77,403</b>	<b>93,550</b>	<b>96,650</b>	<b>96,650</b>	<b>96,650</b>
<b>Utilities</b>						
524010 Electricity	20,065	27,836	28,855	33,237	33,237	33,237
524020 Street Light Electricity	0	2	0	20	20	20
524040 Natural Gas	769	385	394	5,305	5,305	5,305
524050 Water	576	511	577	620	620	620
524070 Sewer	939	805	1,171	1,173	1,173	1,173
524090 Garbage Disposal and Recycling	1,424	1,654	1,638	1,785	1,785	1,785
<b>Utilities Total</b>	<b>23,773</b>	<b>31,194</b>	<b>32,635</b>	<b>42,140</b>	<b>42,140</b>	<b>42,140</b>
<b>Contracted Services</b>						
525360 Public Works Services	1,599	0	0	0	0	0
525430 Programming and Data Services	161,737	129,881	170,000	170,500	170,500	170,500
525555 Security Services	14,375	11,406	14,500	16,500	16,500	16,500
525710 Printing Services	118,744	135,249	243,250	240,250	240,250	240,250
525715 Advertising	9,767	3,082	9,500	5,500	5,500	5,500
525735 Mail Services	24,227	29,369	40,850	36,850	36,850	36,850
525740 Document Disposal Services	525	571	2,900	3,050	3,050	3,050
525770 Interpreters and Translators	0	0	200	100	100	100
525930 Fair Events and Activities	126	97	0	0	0	0
525999 Other Contracted Services	11,510	8,433	9,050	8,700	8,700	8,700
<b>Contracted Services Total</b>	<b>342,609</b>	<b>318,089</b>	<b>490,250</b>	<b>481,450</b>	<b>481,450</b>	<b>481,450</b>
<b>Repairs and Maintenance</b>						
526010 Office Equipment Maintenance	341	23	0	0	0	0
526011 Dept Equipment Maintenance	6,230	2,828	5,100	4,650	4,650	4,650
526021 Computer Software Maintenance	76,490	51,990	79,500	81,000	81,000	81,000
526030 Building Maintenance	1,541	648	100	100	100	100
<b>Repairs and Maintenance Total</b>	<b>84,602</b>	<b>55,489</b>	<b>84,700</b>	<b>85,750</b>	<b>85,750</b>	<b>85,750</b>
<b>Rentals</b>						
527100 Vehicle Rental	5,523	4,129	6,750	6,750	6,750	6,750
527110 Fleet Leases	4,932	4,548	4,344	4,644	4,644	4,644
527120 Motor Pool Mileage	321	560	0	250	250	250

MARION COUNTY FY 2017-18 BUDGET  
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<b>100 - General Fund</b>	<b>Actual FY 14-15</b>	<b>Actual FY 15-16</b>	<b>Budget FY 16-17</b>	<b>Proposed FY 17-18</b>	<b>Approved FY 17-18</b>	<b>Adopted FY 17-18</b>
<b>Materials and Services</b>						
527130 Parking	4,725	12,421	6,560	8,000	8,000	8,000
527140 County Parking	3,300	3,300	3,300	3,300	3,300	3,300
527210 Building Rental Private	102,465	107,195	112,000	115,000	115,000	115,000
527240 Condo Assn Assessments	19,919	31,697	34,624	33,590	33,590	33,590
527300 Equipment Rental	8,990	8,397	10,400	10,401	10,401	10,401
<b>Rentals Total</b>	<b>150,175</b>	<b>172,247</b>	<b>177,978</b>	<b>181,935</b>	<b>181,935</b>	<b>181,935</b>
<b>Insurance</b>						
528415 Auto Claims	157	0	0	0	0	0
<b>Insurance Total</b>	<b>157</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Miscellaneous</b>						
529110 Mileage Reimbursement	1,105	991	2,650	2,150	2,150	2,150
529120 Commercial Travel	3,842	3,548	1,550	3,250	3,250	3,250
529130 Meals	1,002	986	1,350	1,350	1,350	1,350
529140 Lodging	5,949	7,619	3,450	4,575	4,575	4,575
529210 Meetings	484	341	900	900	900	900
529220 Conferences	4,219	5,843	1,550	2,200	2,200	2,200
529230 Training	521	2,041	1,200	1,400	1,400	1,400
529300 Dues and Memberships	1,725	2,145	2,250	2,250	2,250	2,250
529650 Pre Employment Costs	689	820	700	0	0	0
529910 Awards and Recognition	203	226	450	575	575	575
<b>Miscellaneous Total</b>	<b>19,738</b>	<b>24,560</b>	<b>16,050</b>	<b>18,650</b>	<b>18,650</b>	<b>18,650</b>
<b>Materials and Services Total</b>	<b>781,179</b>	<b>697,285</b>	<b>939,181</b>	<b>944,623</b>	<b>944,623</b>	<b>944,623</b>
<b>Administrative Charges</b>						
611100 County Admin Allocation	20,742	19,799	22,934	24,640	24,640	24,640
611210 Facilities Mgt Allocation	64,944	71,363	74,412	80,067	80,067	80,067
611220 Custodial Allocation	49,983	50,387	53,986	57,291	57,291	57,291
611230 Courier Allocation	1,116	1,068	1,212	1,175	1,175	1,175
611250 Risk Management Allocation	2,418	2,310	2,469	2,165	2,165	2,165
611255 Benefits Allocation	5,545	5,304	5,451	5,203	5,203	5,203
611260 Human Resources Allocation	19,312	18,248	21,718	21,200	21,200	21,200
611300 Legal Services Allocation	14,630	18,377	25,074	32,789	32,789	32,789
611400 Information Tech Allocation	104,576	99,099	110,504	120,137	120,137	120,137
611410 FIMS Allocation	22,859	25,174	29,460	29,728	29,728	29,728
611420 Telecommunications Allocation	7,278	6,086	6,356	6,377	6,377	6,377
611430 Info Tech Direct Charges	24,361	26,891	21,916	51,349	51,349	51,349
611600 Finance Allocation	28,024	29,598	35,022	30,448	30,448	30,448
611800 MCBEE Allocation	1,193	500	1,745	1,088	1,088	1,088
612100 IT Equipment Use Charges	0	9,365	10,791	11,454	11,454	11,454
614100 Liability Insurance Allocation	4,600	4,800	6,200	5,100	5,100	5,100
614200 WC Insurance Allocation	3,600	3,700	3,700	3,400	3,400	3,400
<b>Administrative Charges Total</b>	<b>375,181</b>	<b>392,069</b>	<b>432,950</b>	<b>483,611</b>	<b>483,611</b>	<b>483,611</b>
<b>General Fund Total</b>	<b>2,175,871</b>	<b>2,083,294</b>	<b>2,533,372</b>	<b>2,657,001</b>	<b>2,662,824</b>	<b>2,662,824</b>

MARION COUNTY FY 2017-18 BUDGET  
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<b>120 - County Clerk Records</b>	<b>Actual FY 14-15</b>	<b>Actual FY 15-16</b>	<b>Budget FY 16-17</b>	<b>Proposed FY 17-18</b>	<b>Approved FY 17-18</b>	<b>Adopted FY 17-18</b>
<b>Personnel Services</b>						
<b>Salaries and Wages</b>						
511110 Regular Wages	31,697	38,185	44,304	45,420	45,420	45,420
511130 Vacation Pay	3,149	944	0	0	0	0
511140 Sick Pay	3,374	1,436	0	0	0	0
511150 Holiday Pay	1,766	1,743	0	0	0	0
511210 Compensation Credits	1,598	1,663	1,704	1,747	1,747	1,747
511420 Premium Pay	0	64	0	0	0	0
<b>Salaries and Wages Total</b>	<b>41,584</b>	<b>44,034</b>	<b>46,008</b>	<b>47,167</b>	<b>47,167</b>	<b>47,167</b>
<b>Fringe Benefits</b>						
512110 PERS	5,256	5,178	7,338	9,103	9,103	9,103
512130 PERS Debt Service	3,300	4,105	2,139	2,358	2,358	2,358
512200 FICA	3,173	3,276	3,470	3,557	3,557	3,557
512310 Medical Insurance	14,206	14,776	14,664	15,096	15,096	15,096
512320 Dental Insurance	1,492	1,578	1,452	1,500	1,500	1,500
512330 Group Term Life Insurance	75	82	85	86	86	86
512340 Long Term Disability Insurance	192	207	190	194	194	194
512400 Unemployment Insurance	168	176	170	175	175	175
512520 Workers Comp Insurance	26	30	30	30	30	30
512600 Wellness Program	39	40	40	40	40	40
512610 Employee Assistance Program	28	29	27	27	27	27
<b>Fringe Benefits Total</b>	<b>27,956</b>	<b>29,478</b>	<b>29,605</b>	<b>32,166</b>	<b>32,166</b>	<b>32,166</b>
<b>Personnel Services Total</b>	<b>69,540</b>	<b>73,512</b>	<b>75,613</b>	<b>79,333</b>	<b>79,333</b>	<b>79,333</b>
<b>Materials and Services</b>						
<b>Supplies</b>						
521070 Departmental Supplies	18,492	20,096	53,630	35,000	35,000	35,000
<b>Supplies Total</b>	<b>18,492</b>	<b>20,096</b>	<b>53,630</b>	<b>35,000</b>	<b>35,000</b>	<b>35,000</b>
<b>Contracted Services</b>						
525430 Programming and Data Services	24,001	0	27,000	49,000	49,000	49,000
<b>Contracted Services Total</b>	<b>24,001</b>	<b>0</b>	<b>27,000</b>	<b>49,000</b>	<b>49,000</b>	<b>49,000</b>
<b>Miscellaneous</b>						
529999 Miscellaneous Expense	0	0	0	0	0	12,030
<b>Miscellaneous Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>12,030</b>
<b>Materials and Services Total</b>	<b>42,493</b>	<b>20,096</b>	<b>80,630</b>	<b>84,000</b>	<b>84,000</b>	<b>96,030</b>
<b>Administrative Charges</b>						
611100 County Admin Allocation	1,178	1,215	1,167	1,630	1,630	1,630
611230 Courier Allocation	59	60	65	69	69	69
611255 Benefits Allocation	294	299	292	305	305	305
611260 Human Resources Allocation	1,025	1,029	1,163	1,243	1,243	1,243
611400 Information Tech Allocation	6,478	6,813	5,437	8,877	8,877	8,877
611410 FIMS Allocation	1,400	1,694	1,409	2,211	2,211	2,211
611420 Telecommunications Allocation	465	423	283	483	483	483
611430 Info Tech Direct Charges	1,499	1,820	1,118	3,784	3,784	3,784
611600 Finance Allocation	1,179	2,275	996	2,300	2,300	2,300
611800 MCBEE Allocation	73	33	83	81	81	81

MARION COUNTY FY 2017-18 BUDGET  
 BY DEPARTMENT  
 CLERK'S OFFICE

<b>120 - County Clerk Records</b>	<b>Actual FY 14-15</b>	<b>Actual FY 15-16</b>	<b>Budget FY 16-17</b>	<b>Proposed FY 17-18</b>	<b>Approved FY 17-18</b>	<b>Adopted FY 17-18</b>
<b>Administrative Charges</b>						
612100 IT Equipment Use Charges	0	645	531	854	854	854
<b>Administrative Charges Total</b>	<b>13,650</b>	<b>16,306</b>	<b>12,544</b>	<b>21,837</b>	<b>21,837</b>	<b>21,837</b>
<b>Contingency</b>						
571010 Contingency	0	0	0	12,030	12,030	0
<b>Contingency Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>12,030</b>	<b>12,030</b>	<b>0</b>
<b>County Clerk Records Total</b>	<b>125,683</b>	<b>109,914</b>	<b>168,787</b>	<b>197,200</b>	<b>197,200</b>	<b>197,200</b>
<b>Clerk's Office Grand Total</b>	<b>2,301,553</b>	<b>2,193,208</b>	<b>2,702,159</b>	<b>2,854,201</b>	<b>2,860,024</b>	<b>2,860,024</b>

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
CLERK'S OFFICE

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MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
COMMUNITY SERVICES

# COMMUNITY SERVICES



## MISSION STATEMENT

Promote the well-being of Marion County communities for people to live, learn, work, and play.

## GOALS AND OBJECTIVES

- Goal 1 Administration: Provide integrated operational support to ensure all programs achieve optimum effectiveness.
- Objective 1 Provide consistent and timely service to all internal and external customers, including support for advisory bodies.
  - Objective 2 Communicate effectively with all partners and stakeholders to ensure information is provided in an efficient, effective and responsive manner.
  - Objective 3 Advise and execute to provide innovative and lasting solutions to challenging issues.
- Goal 2 Viable Communities: Promote resilient communities that prosper and work in partnership to maintain and improve the quality of life.
- Objective 1 Develop resilient relationships and networks throughout the county that motivate individuals to contribute to the common good.
  - Objective 2 Provide opportunities for residents to participate in decision-making to ensure outcomes that benefit local communities.
  - Objective 3 Support catalytic collaborations by developing networks among community leaders from diverse fields, as well as across disciplines and interests.
- Goal 3 Economic Development: Advance Marion County's economy by working with policymakers, community leaders and entrepreneurs to grow the economy, increase employment, and improve the standards of living.
- Objective 1 Support an active Economic Development Advisory Board that provides advice and recommendations to the Board of Commissioners regarding economic development and those issues that impact economic growth within Marion County and the region.
  - Objective 2 Support growth of manufacturing, tourism, agriculture, and other natural resources and related enterprises.
  - Objective 3 Advocate for needed infrastructure that supports current and future economic growth: sewer and water, airports, railways, roadways, ecommerce, etc.

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
COMMUNITY SERVICES

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- Objective 4 Contribute through legislative advocacy on issues affecting the economy.
- Objective 5 Provide oversight and management of the county's video lottery funding.
  
- Goal 4 County Fair: Provide effective and efficient administrative support that ensures the success of the Marion County Fair.
  - Objective 1 Support the fair through efficient support and wise fiscal management utilizing optimum management practices.
  - Objective 2 Support fair board members, provide excellent communication and program coordination, and assist in developing creative revenue sources.
  - Objective 3 Provide excellent customer service to all fair participants through a streamlined registration process, quality coordination, and effective execution of events and activities.
  - Objective 4 Increase fair attendance by three to five percent annually; work with the Marion County Fair Board and event coordinators to identify events that attract attendees to increase fair revenues.
  
- Goal 5 Dog Services: Protect the people and dogs of Marion County by providing professional and courteous enforcement and services.
  - Objective 1 Enforce Marion County's animal rescue, dog licensing, and dog control codes.
  - Objective 2 Provide shelter and care for lost dogs until they are reunited with their families or adopted.
  - Objective 3 Return as many dogs as possible to their owners, obtain positive outcomes for the remaining dogs via adoption and transfers to other shelters, rescues, or foster families.
  - Objective 4 Promote public awareness of appropriate treatment of dogs and responsibilities of dog ownership. Provide information on quality dog care.

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
COMMUNITY SERVICES

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**DEPARTMENT OVERVIEW**

The Community Services Department is comprised of six programs that provide a variety of services ranging from viable communities and economic development to overseeing the county fair, dog control, and working with community partners on behalf of Marion County's children, youth and families.

The department promotes strategic alliances between community members, civic and business leaders, social service agencies, and other interested parties in an effort to strengthen communities and economies. Additionally, the department manages three advisory boards; maintains the county dog services program for the safety of citizens and dogs alike, including the operation of the shelter; provides support to implement contracts; serves as the fiscal administrator of donations received for the Marion County Reentry Initiative client fund; facilitates the county's economic development efforts, including the oversight of Marion County's Oregon Video Lottery Funds; performs budget and administrative responsibilities for the Marion County Extension and 4-H Service District; and provides the management and administrative responsibilities for the Network of Care and the Marion County Fair.



MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
COMMUNITY SERVICES

**RESOURCE AND REQUIREMENT SUMMARY**

Community Services	FY 14-15 ACTUAL	FY 15-16 ACTUAL	FY 16-17 BUDGET	FY 17-18 ADOPTED	+/- %
<b>RESOURCES</b>					
Licenses and Permits	361,598	342,316	328,750	372,649	13.4%
Intergovernmental Federal	111,108	0	50,000	25,000	-50.0%
Intergovernmental State	2,075,764	1,777,231	1,669,287	1,828,390	9.5%
Charges for Services	334,458	363,468	311,950	309,860	-0.7%
Fines and Forfeitures	3,150	4,667	4,000	4,000	0.0%
Interest	8,181	11,953	14,049	12,763	-9.2%
Other Revenues	73,768	98,624	125,300	91,700	-26.8%
General Fund Transfers	1,647,260	1,338,033	1,672,707	1,875,936	12.1%
Other Fund Transfers	1,272,797	47,721	0	0	n.a.
Settlements	155,509	349,619	200,000	120,000	-40.0%
Net Working Capital	299,284	1,614,247	1,992,753	1,623,303	-18.5%
<b>TOTAL RESOURCES</b>	<b>6,342,875</b>	<b>5,947,879</b>	<b>6,368,796</b>	<b>6,263,601</b>	<b>-1.7%</b>
<b>REQUIREMENTS</b>					
Personnel Services					
Salaries and Wages	697,154	830,749	987,488	1,151,059	16.6%
Fringe Benefits	419,447	508,651	644,345	733,162	13.8%
<b>Total Personnel Services</b>	<b>1,116,601</b>	<b>1,339,401</b>	<b>1,631,833</b>	<b>1,884,221</b>	<b>15.5%</b>
Materials and Services					
Supplies	47,600	53,815	69,975	74,450	6.4%
Materials	5,491	19,649	21,851	15,500	-29.1%
Communications	6,925	7,849	6,890	10,560	53.3%
Utilities	28,002	29,435	30,237	29,936	-1.0%
Contracted Services	1,701,698	1,113,843	2,517,557	2,486,983	-1.2%
Repairs and Maintenance	4,321	9,240	6,840	36,350	431.4%
Rentals	165,226	83,081	79,523	90,979	14.4%
Insurance	8,203	6,398	6,650	7,100	6.8%
Miscellaneous	397,383	30,727	56,677	50,911	-10.2%
<b>Total Materials and Services</b>	<b>2,364,849</b>	<b>1,354,038</b>	<b>2,796,200</b>	<b>2,802,769</b>	<b>0.2%</b>
Administrative Charges	371,114	371,353	495,436	576,575	16.4%
Capital Outlay	0	11,772	0	0	n.a.
Debt Service Principal	474,899	498,354	522,968	271,092	-48.2%
Debt Service Interest	77,164	53,709	29,096	4,940	-83.0%
Transfers Out	324,000	326,500	324,000	371,557	14.7%
Contingency	0	0	350,749	352,447	0.5%
Ending Fund Balance	0	0	218,514	0	-100.0%
<b>TOTAL REQUIREMENTS</b>	<b>4,728,627</b>	<b>3,955,127</b>	<b>6,368,796</b>	<b>6,263,601</b>	<b>-1.7%</b>
<b>FTE</b>	16.10	18.60	21.35	21.65	1.4%

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
COMMUNITY SERVICES

<b>FUNDS</b>					
Fund Name	FY 14-15 ACTUAL	FY 15-16 ACTUAL	FY 16-17 BUDGET	FY 17-18 ADOPTED	% of Total
<b>RESOURCES</b>					
FND 100 General Fund	754,610	540,884	651,220	857,663	13.7%
FND 160 Community Services Grants	1,122,802	305,167	286,398	122,299	2.0%
FND 165 Lottery and Economic Dev	2,847,657	3,423,676	3,580,331	3,341,123	53.3%
FND 230 Dog Control	1,115,961	1,208,580	1,353,780	1,441,365	23.0%
FND 270 County Fair	501,845	469,573	497,067	501,151	8.0%
<b>TOTAL RESOURCES</b>	<b>6,342,875</b>	<b>5,947,879</b>	<b>6,368,796</b>	<b>6,263,601</b>	<b>100.0%</b>
<b>REQUIREMENTS</b>					
FND 100 General Fund	754,610	540,884	651,220	857,663	13.7%
FND 160 Community Services Grants	937,409	107,542	286,398	122,299	2.0%
FND 165 Lottery and Economic Dev	1,465,328	1,724,417	3,580,331	3,341,123	53.3%
FND 230 Dog Control	1,115,961	1,207,307	1,353,780	1,441,365	23.0%
FND 270 County Fair	455,320	374,977	497,067	501,151	8.0%
<b>TOTAL REQUIREMENTS</b>	<b>4,728,627</b>	<b>3,955,127</b>	<b>6,368,796</b>	<b>6,263,601</b>	<b>100.0%</b>

<b>PROGRAMS</b>					
	FY 14-15 ACTUAL	FY 15-16 ACTUAL	FY 16-17 BUDGET	FY 17-18 ADOPTED	+/- %
<b>RESOURCES</b>					
CS Administration	459,963	545,613	651,220	857,663	31.7%
CS Children and Families	990,050	268,614	249,958	80,247	-67.9%
MC Reentry Initiative	19,909	31,823	36,440	42,052	15.4%
Dog Services	1,115,961	1,208,580	1,353,780	1,441,365	6.5%
County Fair	501,845	469,573	497,067	501,151	0.8%
Lottery and Economic Dev	2,827,657	3,423,676	3,580,331	3,341,123	-6.7%
Economic Development	20,000	0	0	0	n.a.
OSU Extension	407,490	0	0	0	n.a.
<b>TOTAL RESOURCES</b>	<b>6,342,875</b>	<b>5,947,879</b>	<b>6,368,796</b>	<b>6,263,601</b>	<b>-1.7%</b>
<b>REQUIREMENTS</b>					
CS Administration	459,963	545,613	651,220	857,663	31.7%
CS Children and Families	812,044	80,281	249,958	80,247	-67.9%
MC Reentry Initiative	12,523	22,531	36,440	42,052	15.4%
Dog Services	1,115,961	1,207,307	1,353,780	1,441,365	6.5%
County Fair	455,320	374,977	497,067	501,151	0.8%
Lottery and Economic Dev	1,445,328	1,724,417	3,580,331	3,341,123	-6.7%
Economic Development	20,000	0	0	0	n.a.
OSU Extension	407,490	0	0	0	n.a.
<b>TOTAL REQUIREMENTS</b>	<b>4,728,627</b>	<b>3,955,127</b>	<b>6,368,796</b>	<b>6,263,601</b>	<b>-1.7%</b>

MARION COUNTY FY 2017-18 BUDGET  
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COMMUNITY SERVICES

**Community Services Administration Program**

- Supports all department program areas, implements department strategic goals, complies with state and federal reporting requirements, and manages the department’s budget, human resources, accounts receivable/payable, contracts, trainings, and interdepartmental coordination.
- Supports staff involvement in countywide initiatives, such as strategic planning, safety committee, emergency management, and business continuity planning.
- Provides professional staff support to the Children and Families Commission, Marion County Fair Board, Economic Development Advisory Board, ad hoc task forces, the Community Resource Network, Network of Care, and overall department business.
- Advises, executes, and innovates to provide lasting solutions to challenging issues.
- Supports operation of the Marion County Extension and 4-H Service District.

**Program Summary**

Community Services	Program: CS Administration				
	FY 14-15 ACTUAL	FY 15-16 ACTUAL	FY 16-17 BUDGET	FY 17-18 ADOPTED	+/- %
<b>RESOURCES</b>					
Intergovernmental State	12,000	0	0	0	n.a.
General Fund Transfers	447,438	545,613	651,220	857,663	31.7%
Other Fund Transfers	75,463	0	0	0	n.a.
Net Working Capital	(74,938)	0	0	0	n.a.
<b>TOTAL RESOURCES</b>	<b>459,963</b>	<b>545,613</b>	<b>651,220</b>	<b>857,663</b>	<b>31.7%</b>
<b>REQUIREMENTS</b>					
Personnel Services	303,284	449,916	518,646	668,127	28.8%
Materials and Services	23,452	40,332	49,488	84,246	70.2%
Administrative Charges	133,227	55,365	83,086	105,290	26.7%
<b>TOTAL REQUIREMENTS</b>	<b>459,963</b>	<b>545,613</b>	<b>651,220</b>	<b>857,663</b>	<b>31.7%</b>
<b>FTE</b>	4.29	5.29	5.54	6.65	20.1%

**FTE By Position Title By Program**

<b>Program: CS Administration</b>	
Position Title	FTE
Budget Analyst 1	1.00
Community Services Director	1.00
Community Services Program Coordinator	1.00
Department Specialist 2	0.75
Department Specialist 3	1.00
Management Analyst 2	1.00
Program Coordinator 1	0.90
<b>Program CS Administration FTE Total:</b>	<b>6.65</b>

***FTE Changes***

The CS Administration Program is increased by 1.11 FTE. The change is due 0.5 FTE of the Community Services Program Coordinator position moving from the CS Children and Families Program to the CS Administration Program, and 0.51 FTE of the (fair) Program Coordinator 1 position moving from the County Fair Program to the CS Administration Program. In addition, the Program Coordinator 1 position is increased by 0.1 FTE for administrative support.

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
COMMUNITY SERVICES

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**Community Services Administration Program Budget Justification**

RESOURCES

The Administration Program is funded entirely by the General Fund.

REQUIREMENTS

The increase in Personnel Services of \$149,481 is primarily due to 0.5 FTE of the Community Services Program Coordinator transferring from the CS Children and Families Program to the Administration Program, and 0.51 FTE of the Program Coordinator 1 position transferring from the County Fair Program. In addition, the Program Coordinator 1 position is increased by 0.1 FTE for administrative supports.

Increases in Personnel Services are also attributed to a 1% COLA, step increases, overtime, and fringe benefit cost increases.

The increase in Materials and Services of \$34,758 is mainly attributed to the maintenance costs associated with the new Network of Care program; the capital expenditure portion of the program is funded in the capital improvement budget. In addition, the budget accounts for increases in printing costs, meetings, and advertising on Facebook and social media.

The increase in Administrative Charges of \$22,204 reflects the transfer of the Community Services Program Coordinator noted above. The Administrative Charges assigned to the CS Children and Families Program in FY 17-18 has been transferred to this program.

MARION COUNTY FY 2017-18 BUDGET  
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COMMUNITY SERVICES

**Community Services Children and Families Program**

- Supports the Marion County Children and Families Commission, a group of influential community leaders appointed to advise the Board of Commissioners on matters that affect the well-being of communities, children, and families.
- Enhances efforts to connect available local resources to those in need through the implementation and use of the Community Resource Network.
- Mobilizes the community through strategies that address systemic issues that hinder prosperous conditions within Marion County.

**Program Summary**

Community Services	Program: CS Children and Families				
	FY 14-15 ACTUAL	FY 15-16 ACTUAL	FY 16-17 BUDGET	FY 17-18 ADOPTED	+/- %
<b>RESOURCES</b>					
Intergovernmental Federal	111,108	0	0	0	n.a.
Intergovernmental State	620,335	89,303	0	0	n.a.
Charges for Services	0	110	0	0	n.a.
Interest	694	1,196	900	700	-22.2%
Other Revenues	0	0	20,750	2,000	-90.4%
General Fund Transfers	0	0	39,123	0	-100.0%
Other Fund Transfers	(75,463)	0	0	0	n.a.
Net Working Capital	333,376	178,006	189,185	77,547	-59.0%
<b>TOTAL RESOURCES</b>	<b>990,050</b>	<b>268,614</b>	<b>249,958</b>	<b>80,247</b>	<b>-67.9%</b>
<b>REQUIREMENTS</b>					
Personnel Services	0	0	42,623	0	-100.0%
Materials and Services	812,044	80,281	134,149	71,547	-46.7%
Administrative Charges	0	0	16,221	0	-100.0%
Contingency	0	0	0	8,700	n.a.
Ending Fund Balance	0	0	56,965	0	-100.0%
<b>TOTAL REQUIREMENTS</b>	<b>812,044</b>	<b>80,281</b>	<b>249,958</b>	<b>80,247</b>	<b>-67.9%</b>
<b>FTE</b>	0.00	0.00	0.50	0.00	-100.0%

There are no positions for the selected budget.

*FTE Changes*

The 0.5 FTE decrease reflects the transfer of the Community Services Coordinator position from the CS Children and Families Program to the CS Administration Program.

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
COMMUNITY SERVICES

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**CS Children and Families Program Budget Justification**

RESOURCES

The decrease in Other Revenues is reflective of one-time donations received from community partners to organize education events and participant registration fees in FY 16-17.

The reduction in General Fund Transfers to zero in FY 17-18 is a result of transferring 0.5 FTE of the Community Services Coordinator position to the CS Administration Program within the Community Services Department; concurrently, General Fund Transfers in the CS Administration Program has increased in FY 17-18 to fund that portion of the coordinator position.

Net Working Capital decreased due to program activity in the prior year. The remaining funds in this program are accumulated interest earnings gained in prior years from non-General Fund resources.

REQUIREMENTS

Personnel Services is reduced to zero; as noted above in Resources, the 0.5 FTE Community Services Program Coordinator position has been transferred to the CS Administration Program.

Due to the reduction in Net Working Capital, the Materials and Services requirements are decreased. The remaining resources are used to support children and families projects and the Community Resource Network project.

Administrative Charges for this program has been moved to the CS Administration Program due to the transferring of FTE to the CS Administration Program.

Contingency has increased to \$8,700 to cover unforeseen program expenses. Ending Fund Balance has been reduced to zero in order to address this program's priorities.

MARION COUNTY FY 2017-18 BUDGET  
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**MC Reentry Initiative Program**

- Participates actively in design team meetings, workgroups, and the Marion County Justice Reinvestment Council.
- Provides fiscal management of donations received in support of the Marion County Reentry Initiative. Funds collected are used to address barriers to education, training, employment, and accessing medical care needs.
- Aids in the development and implementation of sustainability plans, as well as identified administrative supports.

**Program Summary**

Community Services	Program: MC Reentry Initiative				
	FY 14-15 ACTUAL	FY 15-16 ACTUAL	FY 16-17 BUDGET	FY 17-18 ADOPTED	+/- %
<b>RESOURCES</b>					
Other Revenues	19,909	24,437	28,000	28,000	0.0%
Net Working Capital	0	7,386	8,440	14,052	66.5%
<b>TOTAL RESOURCES</b>	<b>19,909</b>	<b>31,823</b>	<b>36,440</b>	<b>42,052</b>	<b>15.4%</b>
<b>REQUIREMENTS</b>					
Materials and Services	12,523	22,531	36,440	42,052	15.4%
<b>TOTAL REQUIREMENTS</b>	<b>12,523</b>	<b>22,531</b>	<b>36,440</b>	<b>42,052</b>	<b>15.4%</b>

There are no positions for the selected budget.

FTE Changes

There are no positions associated with this program.

**MC Reentry Initiative Program Budget Justification**

**RESOURCES**

The Resources for the MC Reentry Program has increased by \$5,612 and reflects anticipated donations collected from the annual reentry breakfast, monthly financial support from the community, and Net Working Capital from the previous fiscal year.

**REQUIREMENTS**

Total Requirements increase reflects costs associated with this program area: annual fund raising event, support for victim services, and removing barriers for reentry and justice reinvestment clients.

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
COMMUNITY SERVICES

**Dog Services Program**

- Issues licenses for all dogs and registrations of qualifying animal rescue entities in Marion County.
- Provides shelter and care for lost dogs.
- Provides adoption opportunities to the public to adopt unclaimed lost dogs.
- Provides education to the public about dogs and animal rescue entities.
- Responds to emergency calls involving dogs.
- Issues infractions for violation of the dog control codes.
- Supports community outreach, systems alignment, and community engagement efforts.

**Program Summary**

Community Services	Program: Dog Services				
	FY 14-15 ACTUAL	FY 15-16 ACTUAL	FY 16-17 BUDGET	FY 17-18 ADOPTED	+/- %
<b>RESOURCES</b>					
Licenses and Permits	361,598	342,316	328,750	372,649	13.4%
Charges for Services	101,490	138,801	105,450	106,300	0.8%
Fines and Forfeitures	3,150	4,667	4,000	4,000	0.0%
Interest	470	649	400	400	0.0%
Other Revenues	23,096	28,264	29,100	22,300	-23.4%
General Fund Transfers	601,660	693,883	884,807	920,716	4.1%
Net Working Capital	24,498	0	1,273	15,000	1,078.3%
<b>TOTAL RESOURCES</b>	<b>1,115,961</b>	<b>1,208,580</b>	<b>1,353,780</b>	<b>1,441,365</b>	<b>6.5%</b>
<b>REQUIREMENTS</b>					
Personnel Services	705,076	751,000	833,844	878,843	5.4%
Materials and Services	207,620	214,761	256,605	280,934	9.5%
Administrative Charges	203,265	229,774	263,331	281,588	6.9%
Capital Outlay	0	11,772	0	0	n.a.
<b>TOTAL REQUIREMENTS</b>	<b>1,115,961</b>	<b>1,207,307</b>	<b>1,353,780</b>	<b>1,441,365</b>	<b>6.5%</b>
<b>FTE</b>	10.30	11.80	11.80	12.00	1.7%

**FTE By Position Title By Program**

<b>Program: Dog Services</b>	
<b>Position Title</b>	<b>FTE</b>
Department Specialist 2	2.00
Department Specialist 3	1.00
Department Specialist 4	1.00
Dog Control Officer	2.00
Shelter Manager	1.00
Shelter Operations Lead	1.00
Shelter Technician	3.00
Veterinary Technician	1.00
<b>Program Dog Services FTE Total:</b>	<b>12.00</b>

FTE Changes

A Shelter Technician position was increased from 0.8 FTE to 1.0 FTE in FY 16-17.



MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
COMMUNITY SERVICES

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**Dog Services Program Budget Justification**

RESOURCES

The \$57,101 reduction in Licenses and Permits is a result of management's decision to not implement a mandatory rabies vaccine program in FY 16-17.

General Fund Transfers has increased by \$103,409 to support the overall operations cost of the Shelter.

The increase in Net Working Capital is from donations earned at the shelter in the prior fiscal year.

REQUIREMENTS

Personnel Services has increased due to step increases, a 1% COLA, and fringe benefit cost increases. In addition, \$2,590 has been added to cover overtime expenses associated with sick and vacation leaves, peak busy periods, and operating a seven day week facility.

The increase of more than \$24,000 in Materials and Services is primarily due to contractual expenses associated with the Vet Licensing Program (VLP) and credit card fees. The Shelter will implement a new animal management software system that will accommodate online licenses; credit card fee increases are anticipated.

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**County Fair Program**

- Provides a showcase for agricultural education and a positive environment for Marion County's youth. The Marion County Fair is the gateway to 4-H and Future Farmers of America (FFA) youth who are selected to compete at the Oregon State Fair.
- Provides a platform for county residents to showcase their art, flowers, foods, textiles, hobbies, poetry, table setting and animals.
- Provides administrative support for the Marion County Fair Board, which is the body charged with organizing, promoting, and managing the fair.
- Accomplishes goals articulated in its strategic plan, which serves as the preparation and staging guide for the annual fair.

**Program Summary**

Community Services	Program: County Fair				
	FY 14-15 ACTUAL	FY 15-16 ACTUAL	FY 16-17 BUDGET	FY 17-18 ADOPTED	+/- %
<b>RESOURCES</b>					
Intergovernmental State	50,964	53,667	50,964	50,500	-0.9%
Charges for Services	232,969	224,557	206,500	203,560	-1.4%
Interest	129	365	0	200	n.a.
Other Revenues	30,764	45,922	47,450	39,400	-17.0%
General Fund Transfers	170,672	98,537	97,557	97,557	0.0%
Other Fund Transfers	0	0	0	0	n.a.
Net Working Capital	16,348	46,526	94,596	109,934	16.2%
<b>TOTAL RESOURCES</b>	<b>501,845</b>	<b>469,573</b>	<b>497,067</b>	<b>501,151</b>	<b>0.8%</b>
<b>REQUIREMENTS</b>					
Personnel Services	56,475	62,080	58,122	11,201	-80.7%
Materials and Services	378,271	293,061	308,454	358,019	16.1%
Administrative Charges	20,574	19,837	23,314	20,744	-11.0%
Transfers Out	0	0	0	47,557	n.a.
Contingency	0	0	107,177	63,630	-40.6%
<b>TOTAL REQUIREMENTS</b>	<b>455,320</b>	<b>374,977</b>	<b>497,067</b>	<b>501,151</b>	<b>0.8%</b>
<b>FTE</b>	<b>0.51</b>	<b>0.51</b>	<b>0.51</b>	<b>0.00</b>	<b>-100.0%</b>

There are no positions for the selected budget.

*FTE Changes*

The 0.51 FTE decrease is due to the transfer of the (fair) Program Coordinator 1 position from the County Fair Program to the CS Administration Program.

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**County Fair Program Budget Justification**

RESOURCES

Charges for Services are consistent with the prior fiscal year. Within this category, anticipated ticket sales for the 2017 fair has decreased slightly, and are offset by an increase in sponsorships.

Net Working Capital has increased to \$109,934, primarily because of carryover savings from fairground rental costs.

REQUIREMENTS

Personnel Services has decreased by \$46,921 because of the transfer of 0.51 FTE of the Program Coordinator 1 position to the CS Administration Program. The \$11,201 in Personnel Services comprises temporary staffing only.

Materials and Services has increased by \$49,565, primarily due to increases in fair entertainment, events and activities, and commissioned sales. Commissions are charged to the County Fair Program by marketing contractors for secured cash and in-kind sponsorships.

The Transfer Out increase of \$47,557 to the General Fund will cover a significant portion of the cost of the transferred Program Coordinator 1 position in FY 17-18.

Contingency has decreased by \$43,547. In FY 16-17, the County Fair Program carried forward a significant one-time savings from an asphalt paving agreement between Marion County and the Oregon State Fair Council. A portion of those savings have been utilized to fund operations in FY 17-18; the remainder has been budgeted toward Contingency to cover unanticipated program expenses and future fairground rental costs.

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**Lottery and Economic Dev Program**

- Develops policies and procedures that guide the department in its administration of Oregon Lottery Funds allocations; including contract management, and monitoring programs' compliance with statutes and rules.
- Performs transparent fiscal management of the county's economic development budget.
- Enhances the county's economic development interests through innovation, leadership and sustainable practices.
- Facilitates the development, implementation, and execution of the county's short- and long-term economic development plan that is built upon a comprehensive, coordinated, and responsive framework that addresses the specific needs of the county and its citizens.
- Facilitates and supports the Economic Development Advisory Board, as well as provides administrative support that aids in the effectiveness of the county's efforts.
- Provides staff support to the Oregon Garden Foundation by assisting the foundation with strategic, financial, and long range planning efforts.

**Program Summary**

Community Services

Program: Lottery and Economic Dev

	FY 14-15 ACTUAL	FY 15-16 ACTUAL	FY 16-17 BUDGET	FY 17-18 ADOPTED	+/- %
<b>RESOURCES</b>					
Intergovernmental Federal	0	0	50,000	25,000	-50.0%
Intergovernmental State	1,392,465	1,634,262	1,618,323	1,777,890	9.9%
Interest	6,887	9,744	12,749	11,463	-10.1%
Other Fund Transfers	1,272,797	47,721	0	0	n.a.
Settlements	155,509	349,619	200,000	120,000	-40.0%
Net Working Capital	0	1,382,330	1,699,259	1,406,770	-17.2%
<b>TOTAL RESOURCES</b>	<b>2,827,657</b>	<b>3,423,676</b>	<b>3,580,331</b>	<b>3,341,123</b>	<b>-6.7%</b>
<b>REQUIREMENTS</b>					
Personnel Services	51,766	76,405	178,598	326,050	82.6%
Materials and Services	503,450	703,071	2,011,064	1,965,971	-2.2%
Administrative Charges	14,048	66,377	109,484	168,953	54.3%
Debt Service Principal	474,899	498,354	522,968	271,092	-48.2%
Debt Service Interest	77,164	53,709	29,096	4,940	-83.0%
Transfers Out	324,000	326,500	324,000	324,000	0.0%
Contingency	0	0	243,572	280,117	15.0%
Ending Fund Balance	0	0	161,549	0	-100.0%
<b>TOTAL REQUIREMENTS</b>	<b>1,445,328</b>	<b>1,724,417</b>	<b>3,580,331</b>	<b>3,341,123</b>	<b>-6.7%</b>
<b>FTE</b>	<b>1.00</b>	<b>0.97</b>	<b>3.00</b>	<b>3.00</b>	<b>0.0%</b>

**FTE By Position Title By Program**

<b>Program: Lottery and Economic Dev</b>	
Position Title	FTE
Economic Development Coordinator	2.00
Management Analyst 2	1.00
<b>Program Lottery and Economic Dev FTE Total:</b>	<b>3.00</b>

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FTE Changes

There are no FTE changes in this program.

**Lottery and Economic Dev Program Budget Justification**

RESOURCES

Intergovernmental Federal decreased by \$25,000. A \$50,000 United States Department of Agriculture grant was awarded in FY 16-17, but only half was received in the prior fiscal year.

Intergovernmental State comprises Oregon Video Lottery distributions, which is expected to increase by more than \$159,000 in FY 17-18 based on projections provided by the Oregon Office of Economic Analysis.

Based on FY 16-17 discussions with Oregon Garden stakeholders, it's anticipated that FY 17-18 Settlement resources will decline.

Net Working Capital has an overall decrease of \$292,489 primarily due to increased grant activity and staffing levels in FY 16-17 as compared to the prior year.

REQUIREMENTS

Personnel Services is increased by \$147,452 due to the anticipated costs of the 2.0 FTE Economic Development Coordinator positions that were included in the budget in FY 16-17.

Materials and Services decreased by \$45,093. The Lottery and Economic Development program continues its support of the North Santiam Canyon Joint Wastewater Project, community infrastructure projects, and countywide broadband internet planning. In addition to these investments, the Lottery and Economic Develop Program maintains funding for its three primary grant programs: Community Projects Grants, Business Development Grants, and Board Designated Allocations at levels consistent with FY 16-17.

Administrative Charges has increased \$59,469 due to staffing levels and the county's overall cost allocation formula.

Debt Service Principial and Interest decreased by \$251,876 and \$24,156 respectively, due to the payoff of the Oregon Garden bonds in December 2017.

Contingency has been increased by \$36,545 to cover unforeseen program expenses.

Ending Fund Balance has been reduced to zero in FY 17-18 since the Oregon Garden bonds will be paid in full.

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**Economic Development Program**

- This program merged with the Lottery and Economic Development Program in FY 16-17.

**Program Summary**

Community Services	Program: Economic Development				
	FY 14-15 ACTUAL	FY 15-16 ACTUAL	FY 16-17 BUDGET	FY 17-18 ADOPTED	+/- %
<b>RESOURCES</b>					
General Fund Transfers	20,000	0	0	0	n.a.
Other Fund Transfers	0	0	0	0	n.a.
<b>TOTAL RESOURCES</b>	<b>20,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>n.a.</b>
<b>REQUIREMENTS</b>					
Materials and Services	20,000	0	0	0	n.a.
<b>TOTAL REQUIREMENTS</b>	<b>20,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>n.a.</b>
<b>FTE</b>	0.00	0.03	0.00	0.00	n.a.

There are no positions for the selected budget.

FTE Changes

There are no positions for the Economic Development Program.

**Economic Development Program Budget Justification**

RESOURCES

Not applicable.

REQUIREMENTS

Not applicable.

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**KEY DEPARTMENT ACCOMPLISHMENTS**

- A record number of community members entered an item into the Marion County Fair's public competitions in 2016. Participation increased 37% from the prior year.
- Marion County Dog Services increased its returned to the community rate from 86% to 88% in FY 2016-2017.
- The average employment rate for medium to high risk reentry clients from June through December 2016 was 50% (the statewide average during this same time period was 41%).
- Successfully completed the North Santiam Regional Wastewater Feasibility Study and Lands Inventory that outlined details for a possible region-wide wastewater treatment, disposal, and governance model of operation for the communities of Detroit, Gates, Idanha, Lyons/Mehama, and Mill City.
- Awarded economic development grants to Detroit Lake and Kane's marinas to address phase one improvements to the lake docking systems. Upon completion of the project, each marina will be able to extend operations and services to lake users in low-water level conditions.
- Partnered with nine different organizations to design, plan, and implement the first Mid-Valley Rural Conference held on March 7, 2017; more than 100 people attended.
- In partnership with the University of Oregon and through funds from Willamette Valley Community Health, Marion County trained more than 60 local service providers in the Family Check-Up model. This model enhances practitioners' support to families who experience destabilizing behavioral cycles.
- The Children and Families Commission (CFC) hosted two national speakers: Dr. Vincent Felitti, the co-principal investigator of the Adverse Childhood Experiences study (ACEs) and Dr. Chan Hellman, Ph.D., one of the nation's leading researchers on understanding and measuring hope. The events had more than 750 registrants and the information shared will be used to guide future CFC investments.
- Launched the newly revised Community Resource Network (CRN) system that shares and identifies community resources available to address unmet needs of Marion County residents. CRN's membership consists of non-profit, for-profit, and government agencies registered to do business in the state of Oregon.- More than 100 members have registered to use the system since the network was relaunched.

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**KEY INDICATORS**

**# 1: Recidivism and Support of Re-integration into Communities**

**Definition and Purpose**

As a measure of public safety, recidivism is currently defined as a new felony conviction within three years of beginning supervision (probation or post-prison supervision). This Key Indicator ties to the county’s strategic plan relating to public safety. Goal #3 - Pursue a safe and secure community by protecting the people, property, and economy of Marion County.

**Significance**

According to the Bureau of Justice Statistics, over 50 percent of those released from incarceration will be in some kind of legal trouble within three years. The Community Services Department works with other key partners who strive to reduce recidivism through cooperative efforts in areas such as timely and targeted supports through the use of the Marion County Reentry Client Fund, housing, transportation, family strengthening, and jobs.

**Data Units Fiscal Year**

Recidivism Rates in Marion County

<b>FY 13-14 Actual</b>	<b>FY 14-15 Actual</b>	<b>FY 15-16 Actual</b>	<b>FY 16-17 Estimate</b>	<b>FY 17-18 Estimate</b>
14.3%	22.0%	21.0%	22.2%	21.0%

Marion County Client Services Fund

<b>FY 13-14 Actual</b>	<b>FY 14-15 Actual</b>	<b>FY 15-16 Actual</b>	<b>FY 16-17 Estimate</b>	<b>FY 17-18 Estimate</b>
\$17,740	\$18,949	\$22,371	\$24,200	\$24,500

**Explanation of Trends and Changes**

Demographic data and outcome measures are tracked through a web-based repository created by the Oregon State Department of Corrections called Corrections Management Information System (CMIS). The database provides Marion County with recidivism rates, trends, and data. In FY 15-16, the recidivism rates in Marion County fell one percentage point to 21.0%, from 22.0% recorded in FY 14-15. There was a historic low of 14.3% in FY 13-14. It is estimated that the current trend will continue and there will be a leveling out of recidivism rates in the coming year, based on the most recent CMIS data.

The Marion County Client Fund supports re-integration by removing barriers to a successful transition into the community. The amount of resources in the Client Services Support Fund for transition services saw an increase compared to the prior fiscal year. It is estimated that through fundraising efforts the amount will continue to increase in FY 17-18 to \$24,500.



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**# 2: Return of Dogs to the Community and Increased Licensing**

**Definition and Purpose**

This key indicator measures the number of dogs that are reunited with their owners, adopted, placed in another safe environment, as well as the number of licenses issued. Returning dogs to their owners and releasing healthy dogs back into the community is a primary goal of the Marion County Dog Shelter.

**Significance**

Marion County Dog Services is responsible for enforcing all provisions of Marion County Code 6.05, including dog licensing and control ordinances. The shelter's goal is to return as many dogs as possible to their owners and to obtain positive outcomes for the rest through adoption, fostering, rescue groups, and partnering shelters. This indicator links to Marion County Goal #1: Provide efficient, effective, and responsive government through stewardship and accountability, and to Goal #6: Promote the overall health of people in Marion County by improving the delivery of quality health services and supporting community-based prevention efforts.

The county's dog control code requires the licensing of dogs by six months of age. License revenues help to support the Dog Services Program, increases the likelihood of reuniting a dog with their family, contributes to public safety, and indicates that the dog has a valid rabies vaccine, as required for all licensed dogs.

**Data Units**

Percent of lost dogs returned to the community.

<b>FY 13-14 Actual</b>	<b>FY 14-15 Actual</b>	<b>FY 15-16 Actual</b>	<b>FY 16-17 Estimate</b>	<b>FY 17-18 Estimate</b>
Return to the community = 75%	Return to the community = 83%	Return to the community = 88%	Return to the community = 88%	Return to the community = 90%

Licenses issued.

<b>FY 13-14 Actual</b>	<b>FY 14-15 Actual</b>	<b>FY 15-16 Actual</b>	<b>FY 16-17 Estimate</b>	<b>FY 17-18 Estimate</b>
New/renewal licenses = 16,700	New/renewal licenses = 15,644	New/renewal licenses = 14,577	New/renewal licenses = 15,600	New/renewal licenses = 16,500

**Explanation of Trends and Changes**

The Marion County Dog Shelter has and continues to be committed to returning healthy dogs to community as indicated through the improving percentage of dogs returned to the community. Our goal is to reach 90% return to the community rate. As we inch closer to this goal, it is expected in FY 17-18 that the dogs returned to the community percentage will plateau.

Dog licensing data is reflective of the difficulties experienced by the department in addressing the decreasing dog licensing rate. With the implementation of improved online access for dog licensing and a marketing plan in FY 17-18, the revised goal of new or renewed dog licenses is 16,500.

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**# 3: Economic Development Projects**

**Definition and Purpose**

Oregon law requires that 2.5% of Oregon Video Lottery net profits be transferred to Oregon counties for local economic development purposes. Economic health of the community is measured by unemployment, median household income, and net job growth. The county is committed to creating a healthy economic environment for businesses to grow and thrive. Lottery funding helps support activities aimed at promoting job retention and growth. Throughout the year, Marion County convenes the Economic Development Advisory Board to assess and make recommendations regarding economic development issues throughout the county. The Board of Commissioners designates a portion of lottery funding to support infrastructure projects, organizations that focus on economic development, private businesses, and other economic development priorities.

**Significance**

These Key Indicators measure the economic development activities and economic health of the community. Economic development activities are measured by the number and dollar amount of county economic development grants approved annually for cities, businesses, and organizations that promote economic development in Marion County. For FY 16-17 new indicators were added to measure the impact of business grants on jobs creation and leveraging of private investments. These selected indicators support the county strategic priority for economic development and falls under the Marion County Goal #4: Demonstrate a supportive attitude toward employers, businesses, and property owners that promote economic development and high standards of livability in Marion County.

**Data Units Calendar Year**

Unemployment Rate

CY 2014 Actual	CY 2015 Actual	CY 2016 Actual	CY 2017 Estimate	CY 2018 Estimate
7.4%	6.1%	5.1%	5.1%	4.8%

Net Job Growth

CY 2014 Actual	CY 2015 Actual	CY 2016 Actual	CY 2017 Estimate	CY 2018 Estimate
3.87%	3.7%	4.4%	2.4%	2.5%

Median Household Income

CY 2014 Actual	CY 2015 Actual	CY 2016 Actual	CY 2017 Estimate	CY 2018 Estimate
\$47,360	\$51,107	Not available at this time.	\$51,500	\$53,000

**Data Units Fiscal Year**

Business Development Grants Recommended by the Economic Development Advisory Board

FY 13-14 Actual	FY 14-15 Actual	FY 15-16 Actual	FY 16-17 Estimate	FY 17-18 Estimate
\$199,158 across 5 awards	\$195,000 across 6 awards	\$128,250 across 4 awards	\$243,250 across 7 awards	\$150,000 across 3 awards

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Jobs Created By Business Development Grants

FY 13-14 Actual	FY 14-15 Actual	FY 15-16 Actual	FY 16-17 Estimate	FY 17-18 Estimate
64	91	49	30	15

Private Investments Leveraged by Business Development Grants

FY 13-14 Actual	FY 14-15 Actual	FY 15-16 Actual	FY 16-17 Estimate	FY 17-18 Estimate
\$1,541,000	\$623,307	\$2,668,750	\$450,000	\$450,000

Community Projects Grants Recommended by the Economic Development Advisory Board

FY 13-14 Actual	FY 14-15 Actual	FY 15-16 Actual	FY 16-17 Estimate	FY 17-18 Estimate
\$68,000 across 7 awards	\$60,000 across 4 awards	\$95,298 across 9 awards	\$125,000 across 15 awards	\$100,000 across 10 awards

Regional or Countywide Board Designated Grants

FY 13-14 Actual	FY 14-15 Actual	FY 15-16 Actual	FY 16-17 Estimate	FY 17-18 Estimate
\$395,000 across 3 awards	\$435,000 across 5 awards	\$420,000 across 4 awards	\$420,000 across 4 awards	\$420,000 across 4 awards

**Explanation of Trends and Changes**

The unemployment rate has improved since 2015, from 6.1% to 5.1% in 2016. In CY 2016, net job growth continued to climb to 4.4%. The March 2017 Oregon Economic and Revenue Forecast states that job growth is anticipated to continue at a slower rate and is projected at 2.4% in 2017. In CY 2018, steady economic growth is anticipated, with the unemployment rate decreasing slightly, and net job growth increasing to 2.4%.

In FY 13-14, the Board of Commissioners reinstated its Economic Development Advisory Board grants program and authorized an increase to Board Designated Grants. In FY 14-15, the administration of the Economic Development Program transitioned to the Community Services Department. In FY 15-16, funds were set aside to address infrastructure needs among the cities in rural Marion County.

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**# 4: Fair Attendance**

**Definition and Purpose**

This indicator measures the number of people who attend the annual Marion County Fair. This provides one method of gauging local interest in the county fair.

**Significance**

This Key Indicator supports Marion County Goal #4: Economic Development - Demonstrate a supportive attitude toward employers, business, and property owners that promotes economic development and high standards of livability in Marion County. The Marion County Fair's purpose is to promote the diverse agricultural and cultural heritage of Marion County through active participation of its citizens and to provide a pathway for 4-H and Future Farmers of America involved youth to advance and compete at the Oregon State Fair.

**Data Units Calendar Year**

<b>CY 2014 Actual</b>	<b>CY 2015 Actual</b>	<b>CY 2016 Actual</b>	<b>CY 2017 Estimate</b>	<b>CY 2018 Estimate</b>
30,317	25,970	20,899	25,000	23,000

**Explanation of Trends and Changes**

Fair attendance at the 2016 fair was lower than projected. The reduction in fair attendance was primarily attributed to an electronic ticketing system that captured actual attendance numbers. In the past, some attendance numbers included were "guestimates." Also in 2016, the rainy weather affected attendance on two different days/nights and the national acts chosen as entertainment headliners were performers with a limited following. Due to the national entertainment acts for the fair in 2017, fair attendance is anticipated to be greater than the prior year. In 2018, attendance numbers are anticipated to level out and reflect historical attendance averages.

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<b>Resources by Fund Detail</b>						
<b>100 - General Fund</b>	<b>Actual FY 14-15</b>	<b>Actual FY 15-16</b>	<b>Budget FY 16-17</b>	<b>Proposed FY 17-18</b>	<b>Approved FY 17-18</b>	<b>Adopted FY 17-18</b>
<b>General Fund Transfers</b>						
381100 Transfer from General Fund	754,610	540,884	651,220	857,663	857,663	857,663
<b>General Fund Transfers Total</b>	<b>754,610</b>	<b>540,884</b>	<b>651,220</b>	<b>857,663</b>	<b>857,663</b>	<b>857,663</b>
<b>General Fund Total</b>	<b>754,610</b>	<b>540,884</b>	<b>651,220</b>	<b>857,663</b>	<b>857,663</b>	<b>857,663</b>
<b>160 - Community Services Grants</b>	<b>Actual FY 14-15</b>	<b>Actual FY 15-16</b>	<b>Budget FY 16-17</b>	<b>Proposed FY 17-18</b>	<b>Approved FY 17-18</b>	<b>Adopted FY 17-18</b>
<b>Intergovernmental Federal</b>						
331202 OCCF Family Preserv Support	39,531	0	0	0	0	0
331203 OCCF Youth Investment Funds	46,192	0	0	0	0	0
331204 OCCF Healthy Start Medicaid	25,385	0	0	0	0	0
<b>Intergovernmental Federal Total</b>	<b>111,108</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Intergovernmental State</b>						
332101 OCCF Great Start	0	(8,077)	0	0	0	0
332104 OCCF Healthy Start	606,950	0	0	0	0	0
332108 OCCF HS Medicaid Match	25,385	0	0	0	0	0
332990 Other State Revenues	0	97,380	0	0	0	0
<b>Intergovernmental State Total</b>	<b>632,335</b>	<b>89,303</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Charges for Services</b>						
341380 Workshop Fees	0	110	0	0	0	0
<b>Charges for Services Total</b>	<b>0</b>	<b>110</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Interest</b>						
361000 Investment Earnings	694	1,196	900	700	700	700
<b>Interest Total</b>	<b>694</b>	<b>1,196</b>	<b>900</b>	<b>700</b>	<b>700</b>	<b>700</b>
<b>Other Revenues</b>						
371000 Miscellaneous Income	0	0	12,500	0	0	0
373100 Special Program Donations	19,909	24,437	36,250	30,000	30,000	30,000
<b>Other Revenues Total</b>	<b>19,909</b>	<b>24,437</b>	<b>48,750</b>	<b>30,000</b>	<b>30,000</b>	<b>30,000</b>
<b>General Fund Transfers</b>						
381100 Transfer from General Fund	100,318	4,729	39,123	0	0	0
<b>General Fund Transfers Total</b>	<b>100,318</b>	<b>4,729</b>	<b>39,123</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Net Working Capital</b>						
392000 Net Working Capital Unrestr	258,438	185,392	197,625	91,599	91,599	91,599
<b>Net Working Capital Total</b>	<b>258,438</b>	<b>185,392</b>	<b>197,625</b>	<b>91,599</b>	<b>91,599</b>	<b>91,599</b>
<b>Community Services Grants Total</b>	<b>1,122,802</b>	<b>305,167</b>	<b>286,398</b>	<b>122,299</b>	<b>122,299</b>	<b>122,299</b>
<b>165 - Lottery and Economic Dev</b>	<b>Actual FY 14-15</b>	<b>Actual FY 15-16</b>	<b>Budget FY 16-17</b>	<b>Proposed FY 17-18</b>	<b>Approved FY 17-18</b>	<b>Adopted FY 17-18</b>
<b>Intergovernmental Federal</b>						
331014 US Dept of Agriculture	0	0	50,000	25,000	25,000	25,000
<b>Intergovernmental Federal Total</b>	<b>0</b>	<b>0</b>	<b>50,000</b>	<b>25,000</b>	<b>25,000</b>	<b>25,000</b>
<b>Intergovernmental State</b>						
332021 Video Lottery	1,392,465	1,634,262	1,618,323	1,777,890	1,777,890	1,777,890
<b>Intergovernmental State Total</b>	<b>1,392,465</b>	<b>1,634,262</b>	<b>1,618,323</b>	<b>1,777,890</b>	<b>1,777,890</b>	<b>1,777,890</b>

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<b>165 - Lottery and Economic Dev</b>	<b>Actual FY 14-15</b>	<b>Actual FY 15-16</b>	<b>Budget FY 16-17</b>	<b>Proposed FY 17-18</b>	<b>Approved FY 17-18</b>	<b>Adopted FY 17-18</b>
<b>Interest</b>						
361000 Investment Earnings	6,887	9,744	12,749	11,463	11,463	11,463
Interest Total	<b>6,887</b>	<b>9,744</b>	<b>12,749</b>	<b>11,463</b>	<b>11,463</b>	<b>11,463</b>
<b>General Fund Transfers</b>						
381100 Transfer from General Fund	20,000	0	0	0	0	0
General Fund Transfers Total	<b>20,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Other Fund Transfers</b>						
381165 Xfr from Lottery and Econ Dev	1,272,797	0	0	0	0	0
381170 Transfer from CD Block Grants	0	47,721	0	0	0	0
Other Fund Transfers Total	<b>1,272,797</b>	<b>47,721</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Settlements</b>						
382100 Settlements	155,509	349,619	200,000	120,000	120,000	120,000
Settlements Total	<b>155,509</b>	<b>349,619</b>	<b>200,000</b>	<b>120,000</b>	<b>120,000</b>	<b>120,000</b>
<b>Net Working Capital</b>						
392000 Net Working Capital Unrestr	0	1,382,330	1,699,259	1,406,770	1,406,770	1,406,770
Net Working Capital Total	<b>0</b>	<b>1,382,330</b>	<b>1,699,259</b>	<b>1,406,770</b>	<b>1,406,770</b>	<b>1,406,770</b>
Lottery and Economic Dev Total	<b>2,847,657</b>	<b>3,423,676</b>	<b>3,580,331</b>	<b>3,341,123</b>	<b>3,341,123</b>	<b>3,341,123</b>
<b>230 - Dog Control</b>						
	<b>Actual FY 14-15</b>	<b>Actual FY 15-16</b>	<b>Budget FY 16-17</b>	<b>Proposed FY 17-18</b>	<b>Approved FY 17-18</b>	<b>Adopted FY 17-18</b>
<b>Licenses and Permits</b>						
322000 Dog Licenses	361,148	341,166	328,000	371,899	371,899	371,899
322020 Animal Rescue Licenses	450	1,150	750	750	750	750
Licenses and Permits Total	<b>361,598</b>	<b>342,316</b>	<b>328,750</b>	<b>372,649</b>	<b>372,649</b>	<b>372,649</b>
<b>Charges for Services</b>						
341590 Impound Fees	18,885	21,749	20,000	20,000	20,000	20,000
341600 Board Fees	25,187	27,030	26,000	26,000	26,000	26,000
341605 Dog Adoption Fees	49,550	58,733	51,450	52,000	52,000	52,000
341950 Retail Sales	885	985	700	800	800	800
341999 Other Fees	5,722	6,021	6,000	6,000	6,000	6,000
344999 Other Reimbursements	1,261	24,283	1,300	1,500	1,500	1,500
Charges for Services Total	<b>101,490</b>	<b>138,801</b>	<b>105,450</b>	<b>106,300</b>	<b>106,300</b>	<b>106,300</b>
<b>Fines and Forfeitures</b>						
351100 Dog Fines	3,150	4,667	4,000	4,000	4,000	4,000
Fines and Forfeitures Total	<b>3,150</b>	<b>4,667</b>	<b>4,000</b>	<b>4,000</b>	<b>4,000</b>	<b>4,000</b>
<b>Interest</b>						
361000 Investment Earnings	470	649	400	400	400	400
Interest Total	<b>470</b>	<b>649</b>	<b>400</b>	<b>400</b>	<b>400</b>	<b>400</b>
<b>Other Revenues</b>						
371000 Miscellaneous Income	(9)	1	0	0	0	0
371100 Recoveries from Collections	2,430	7,395	8,000	5,200	5,200	5,200
372000 Over and Short	131	40	100	100	100	100
373100 Special Program Donations	20,544	20,828	21,000	17,000	17,000	17,000
Other Revenues Total	<b>23,096</b>	<b>28,264</b>	<b>29,100</b>	<b>22,300</b>	<b>22,300</b>	<b>22,300</b>

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<b>230 - Dog Control</b>	<b>Actual FY 14-15</b>	<b>Actual FY 15-16</b>	<b>Budget FY 16-17</b>	<b>Proposed FY 17-18</b>	<b>Approved FY 17-18</b>	<b>Adopted FY 17-18</b>
<b>General Fund Transfers</b>						
381100 Transfer from General Fund	601,660	693,883	884,807	920,716	920,716	920,716
<b>General Fund Transfers Total</b>	<b>601,660</b>	<b>693,883</b>	<b>884,807</b>	<b>920,716</b>	<b>920,716</b>	<b>920,716</b>
<b>Net Working Capital</b>						
391000 Net Working Capital Restricted	158,595	0	0	15,000	15,000	15,000
392000 Net Working Capital Unrestr	(134,098)	0	1,273	0	0	0
<b>Net Working Capital Total</b>	<b>24,498</b>	<b>0</b>	<b>1,273</b>	<b>15,000</b>	<b>15,000</b>	<b>15,000</b>
<b>Dog Control Total</b>	<b>1,115,961</b>	<b>1,208,580</b>	<b>1,353,780</b>	<b>1,441,365</b>	<b>1,441,365</b>	<b>1,441,365</b>
<b>270 - County Fair</b>	<b>Actual FY 14-15</b>	<b>Actual FY 15-16</b>	<b>Budget FY 16-17</b>	<b>Proposed FY 17-18</b>	<b>Approved FY 17-18</b>	<b>Adopted FY 17-18</b>
<b>Intergovernmental State</b>						
332200 County Fair Subsidies	50,964	53,667	50,964	50,500	50,500	50,500
<b>Intergovernmental State Total</b>	<b>50,964</b>	<b>53,667</b>	<b>50,964</b>	<b>50,500</b>	<b>50,500</b>	<b>50,500</b>
<b>Charges for Services</b>						
341530 Gate Receipts	56,992	85,744	82,500	72,000	72,000	72,000
341540 Food Booth Fees	41,400	38,509	36,000	35,000	35,000	35,000
341550 Commercial Space Rental Fees	22,679	23,781	19,000	18,260	18,260	18,260
341555 Sponsor Fees	83,775	47,700	45,000	50,000	50,000	50,000
341560 Carnival Fees	15,985	17,523	13,500	17,000	17,000	17,000
341565 Stall Fees	3,660	4,118	4,000	3,500	3,500	3,500
341580 Camping Fees	7,834	6,900	6,000	7,500	7,500	7,500
341860 Grand Safety Station Fees	441	186	400	150	150	150
344999 Other Reimbursements	203	96	100	150	150	150
<b>Charges for Services Total</b>	<b>232,969</b>	<b>224,557</b>	<b>206,500</b>	<b>203,560</b>	<b>203,560</b>	<b>203,560</b>
<b>Interest</b>						
361000 Investment Earnings	129	365	0	200	200	200
<b>Interest Total</b>	<b>129</b>	<b>365</b>	<b>0</b>	<b>200</b>	<b>200</b>	<b>200</b>
<b>Other Revenues</b>						
371000 Miscellaneous Income	6,326	27,638	25,100	19,100	19,100	19,100
372000 Over and Short	0	(40)	0	100	100	100
373100 Special Program Donations	24,438	18,324	22,350	16,800	20,200	20,200
<b>Other Revenues Total</b>	<b>30,764</b>	<b>45,922</b>	<b>47,450</b>	<b>36,000</b>	<b>39,400</b>	<b>39,400</b>
<b>General Fund Transfers</b>						
381100 Transfer from General Fund	170,672	98,537	97,557	97,557	97,557	97,557
<b>General Fund Transfers Total</b>	<b>170,672</b>	<b>98,537</b>	<b>97,557</b>	<b>97,557</b>	<b>97,557</b>	<b>97,557</b>
<b>Other Fund Transfers</b>						
381270 Transfer from County Fair	0	0	0	0	0	0
<b>Other Fund Transfers Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Net Working Capital</b>						
392000 Net Working Capital Unrestr	16,348	46,526	94,596	109,934	109,934	109,934
<b>Net Working Capital Total</b>	<b>16,348</b>	<b>46,526</b>	<b>94,596</b>	<b>109,934</b>	<b>109,934</b>	<b>109,934</b>
<b>County Fair Total</b>	<b>501,845</b>	<b>469,573</b>	<b>497,067</b>	<b>497,751</b>	<b>501,151</b>	<b>501,151</b>
<b>Community Services Grand Total</b>	<b>6,342,875</b>	<b>5,947,879</b>	<b>6,368,796</b>	<b>6,260,201</b>	<b>6,263,601</b>	<b>6,263,601</b>

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**Requirements by Fund Detail**

<b>100 - General Fund</b>	<b>Actual FY 14-15</b>	<b>Actual FY 15-16</b>	<b>Budget FY 16-17</b>	<b>Proposed FY 17-18</b>	<b>Approved FY 17-18</b>	<b>Adopted FY 17-18</b>
<b>Personnel Services</b>						
<b>Salaries and Wages</b>						
511020 Salaries and Wages Budget Only	0	0	0	322	322	322
511110 Regular Wages	155,521	226,809	312,276	394,618	394,618	394,618
511120 Temporary Wages	3,951	25,422	0	0	0	0
511130 Vacation Pay	7,502	11,229	0	0	0	0
511140 Sick Pay	5,411	4,545	0	0	0	0
511150 Holiday Pay	7,344	9,843	0	0	0	0
511160 Comp Time Pay	215	327	0	0	0	0
511210 Compensation Credits	8,814	9,468	10,463	12,441	12,441	12,441
511280 Cell Phone Pay	205	394	0	800	800	800
511420 Premium Pay	383	336	0	2,100	2,100	2,100
511450 Premium Pay Temps	0	579	0	0	0	0
<b>Salaries and Wages Total</b>	<b>189,346</b>	<b>288,952</b>	<b>322,739</b>	<b>410,281</b>	<b>410,281</b>	<b>410,281</b>
<b>Fringe Benefits</b>						
512110 PERS	26,954	45,226	51,477	78,563	78,563	78,563
512120 401K	6,525	6,998	7,034	7,860	7,860	7,860
512130 PERS Debt Service	6,863	12,525	15,008	20,353	20,353	20,353
512200 FICA	14,075	21,462	24,343	30,291	30,291	30,291
512310 Medical Insurance	40,716	60,076	85,931	105,672	105,672	105,672
512320 Dental Insurance	3,757	5,351	8,503	10,500	10,500	10,500
512330 Group Term Life Insurance	318	416	600	752	752	752
512340 Long Term Disability Insurance	817	1,074	1,345	1,683	1,683	1,683
512400 Unemployment Insurance	758	1,153	1,195	1,505	1,505	1,505
512520 Workers Comp Insurance	87	149	144	197	197	197
512600 Wellness Program	111	167	194	280	280	280
512610 Employee Assistance Program	80	120	133	190	190	190
512700 County HSA Contributions	0	1,518	0	0	0	0
<b>Fringe Benefits Total</b>	<b>101,060</b>	<b>156,235</b>	<b>195,907</b>	<b>257,846</b>	<b>257,846</b>	<b>257,846</b>
<b>Personnel Services Total</b>	<b>290,406</b>	<b>445,187</b>	<b>518,646</b>	<b>668,127</b>	<b>668,127</b>	<b>668,127</b>
<b>Materials and Services</b>						
<b>Supplies</b>						
521010 Office Supplies	3,686	5,414	4,900	4,900	4,900	4,900
521070 Departmental Supplies	448	0	0	0	0	0
521110 First Aid Supplies	0	0	75	75	75	75
521190 Publications	14	408	350	150	150	150
<b>Supplies Total</b>	<b>4,148</b>	<b>5,822</b>	<b>5,325</b>	<b>5,125</b>	<b>5,125</b>	<b>5,125</b>
<b>Materials</b>						
522150 Small Office Equipment	1,075	315	5,100	5,200	5,200	5,200
522170 Computers Non Capital	1,666	3,809	4,300	2,300	2,300	2,300
522180 Software	2,598	0	3,200	3,200	3,200	3,200
<b>Materials Total</b>	<b>5,338</b>	<b>4,124</b>	<b>12,600</b>	<b>10,700</b>	<b>10,700</b>	<b>10,700</b>
<b>Communications</b>						
523010 Telephone Equipment	0	85	100	100	100	100



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<b>100 - General Fund</b>	<b>Actual FY 14-15</b>	<b>Actual FY 15-16</b>	<b>Budget FY 16-17</b>	<b>Proposed FY 17-18</b>	<b>Approved FY 17-18</b>	<b>Adopted FY 17-18</b>
<b>Materials and Services</b>						
523020 Phone and Communication Svcs	13	0	100	0	0	0
523040 Data Connections	1,031	1,440	500	1,500	1,500	1,500
523050 Postage	98	131	300	300	300	300
523060 Cellular Phones	773	1,353	1,740	1,100	1,100	1,100
523090 Long Distance Charges	0	0	300	200	200	200
<b>Communications Total</b>	<b>1,916</b>	<b>3,009</b>	<b>3,040</b>	<b>3,200</b>	<b>3,200</b>	<b>3,200</b>
<b>Utilities</b>						
524010 Electricity	1,909	4,267	4,441	4,604	4,604	4,604
524020 Street Light Electricity	0	0	0	3	3	3
524040 Natural Gas	77	43	58	41	41	41
524050 Water	48	74	84	84	84	84
524070 Sewer	95	124	185	185	185	185
524090 Garbage Disposal and Recycling	108	485	250	271	271	271
<b>Utilities Total</b>	<b>2,236</b>	<b>4,993</b>	<b>5,018</b>	<b>5,188</b>	<b>5,188</b>	<b>5,188</b>
<b>Contracted Services</b>						
525110 Consulting Services	0	0	0	500	500	500
525430 Programming and Data Services	0	79	0	0	0	0
525450 Subscription Services	700	250	700	700	700	700
525710 Printing Services	153	107	2,000	2,000	2,000	2,000
525715 Advertising	2,065	1,205	0	500	500	500
<b>Contracted Services Total</b>	<b>2,919</b>	<b>1,641</b>	<b>2,700</b>	<b>3,700</b>	<b>3,700</b>	<b>3,700</b>
<b>Repairs and Maintenance</b>						
526010 Office Equipment Maintenance	0	0	250	250	250	250
526021 Computer Software Maintenance	0	0	0	30,000	30,000	30,000
526030 Building Maintenance	78	3,951	800	600	600	600
<b>Repairs and Maintenance Total</b>	<b>78</b>	<b>3,951</b>	<b>1,050</b>	<b>30,850</b>	<b>30,850</b>	<b>30,850</b>
<b>Rentals</b>						
527120 Motor Pool Mileage	235	204	1,350	1,350	1,350	1,350
527130 Parking	10	63	50	50	50	50
527210 Building Rental Private	27,087	0	0	0	0	0
527240 Condo Assn Assessments	2,127	5,270	5,755	5,583	5,583	5,583
527300 Equipment Rental	4,993	6,799	6,500	9,300	9,300	9,300
<b>Rentals Total</b>	<b>34,451</b>	<b>12,335</b>	<b>13,655</b>	<b>16,283</b>	<b>16,283</b>	<b>16,283</b>
<b>Miscellaneous</b>						
529110 Mileage Reimbursement	81	67	750	750	750	750
529120 Commercial Travel	0	61	0	0	0	0
529130 Meals	0	118	0	0	0	0
529210 Meetings	261	1,208	1,400	3,500	3,500	3,500
529220 Conferences	0	985	650	650	650	650
529230 Training	450	506	2,750	2,750	2,750	2,750
529300 Dues and Memberships	0	175	0	1,000	1,000	1,000
529510 OSU Extension Services	378,828	0	0	0	0	0
529590 Special Programs Other	75	1,038	0	0	0	0

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<b>100 - General Fund</b>	<b>Actual FY 14-15</b>	<b>Actual FY 15-16</b>	<b>Budget FY 16-17</b>	<b>Proposed FY 17-18</b>	<b>Approved FY 17-18</b>	<b>Adopted FY 17-18</b>
<b>Materials and Services</b>						
529650 Pre Employment Costs	25	40	50	50	50	50
529740 Fairs and Shows	42	0	300	300	300	300
529910 Awards and Recognition	87	198	100	100	100	100
529999 Miscellaneous Expense	7	61	100	100	100	100
Miscellaneous Total	379,855	4,457	6,100	9,200	9,200	9,200
Materials and Services Total	<b>430,941</b>	<b>40,332</b>	<b>49,488</b>	<b>84,246</b>	<b>84,246</b>	<b>84,246</b>
<b>Administrative Charges</b>						
611100 County Admin Allocation	2,012	4,254	6,157	8,808	8,808	8,808
611210 Facilities Mgt Allocation	6,370	10,903	11,364	12,228	12,228	12,228
611220 Custodial Allocation	4,902	7,855	8,416	8,931	8,931	8,931
611230 Courier Allocation	101	246	351	405	405	405
611250 Risk Management Allocation	1,357	680	823	917	917	917
611255 Benefits Allocation	498	1,220	1,578	1,790	1,790	1,790
611260 Human Resources Allocation	1,732	4,197	6,290	7,295	7,295	7,295
611300 Legal Services Allocation	0	1,546	11,765	15,916	15,916	15,916
611400 Information Tech Allocation	5,264	10,223	12,040	14,134	14,134	14,134
611410 FIMS Allocation	2,421	4,956	7,177	11,059	11,059	11,059
611420 Telecommunications Allocation	804	1,606	1,836	2,416	2,416	2,416
611430 Info Tech Direct Charges	0	0	4,473	4,865	4,865	4,865
611600 Finance Allocation	3,075	4,251	6,162	11,525	11,525	11,525
611800 MCBEE Allocation	126	99	425	405	405	405
612100 IT Equipment Use Charges	0	829	929	996	996	996
614100 Liability Insurance Allocation	4,100	1,400	2,000	2,100	2,100	2,100
614200 WC Insurance Allocation	500	1,100	1,300	1,500	1,500	1,500
Administrative Charges Total	<b>33,262</b>	<b>55,365</b>	<b>83,086</b>	<b>105,290</b>	<b>105,290</b>	<b>105,290</b>
General Fund Total	<b>754,610</b>	<b>540,884</b>	<b>651,220</b>	<b>857,663</b>	<b>857,663</b>	<b>857,663</b>
<b>160 - Community Services Grants</b>						
<b>Personnel Services</b>						
<b>Salaries and Wages</b>						
511020 Salaries and Wages Budget Only	0	0	3,500	0	0	0
511110 Regular Wages	7,105	3,025	24,003	0	0	0
511130 Vacation Pay	307	0	0	0	0	0
511140 Sick Pay	396	137	0	0	0	0
511150 Holiday Pay	340	87	0	0	0	0
511160 Comp Time Pay	21	0	0	0	0	0
511210 Compensation Credits	193	0	0	0	0	0
511280 Cell Phone Pay	22	0	0	0	0	0
511420 Premium Pay	9	0	0	0	0	0
Salaries and Wages Total	8,391	3,248	27,503	0	0	0
<b>Fringe Benefits</b>						
512110 PERS	983	599	3,829	0	0	0
512130 PERS Debt Service	314	83	1,116	0	0	0
512200 FICA	603	245	1,836	0	0	0

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<b>160 - Community Services Grants</b>	<b>Actual FY 14-15</b>	<b>Actual FY 15-16</b>	<b>Budget FY 16-17</b>	<b>Proposed FY 17-18</b>	<b>Approved FY 17-18</b>	<b>Adopted FY 17-18</b>
<b>Personnel Services</b>						
512310 Medical Insurance	2,286	527	7,332	0	0	0
512320 Dental Insurance	197	0	720	0	0	0
512330 Group Term Life Insurance	15	3	46	0	0	0
512340 Long Term Disability Insurance	39	6	103	0	0	0
512400 Unemployment Insurance	34	13	89	0	0	0
512520 Workers Comp Insurance	5	2	15	0	0	0
512600 Wellness Program	6	1	20	0	0	0
512610 Employee Assistance Program	4	1	14	0	0	0
<b>Fringe Benefits Total</b>	<b>4,486</b>	<b>1,481</b>	<b>15,120</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Personnel Services Total</b>	<b>12,878</b>	<b>4,729</b>	<b>42,623</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Materials and Services</b>						
<b>Supplies</b>						
521010 Office Supplies	16	1,621	2,000	0	0	0
521070 Departmental Supplies	0	71	0	0	0	0
<b>Supplies Total</b>	<b>16</b>	<b>1,692</b>	<b>2,000</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Materials</b>						
522150 Small Office Equipment	0	7,093	1,256	0	0	0
522170 Computers Non Capital	0	3,404	200	0	0	0
522180 Software	0	2,518	0	0	0	0
<b>Materials Total</b>	<b>0</b>	<b>13,016</b>	<b>1,456</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Communications</b>						
523020 Phone and Communication Svcs	7	0	0	0	0	0
523040 Data Connections	0	928	0	0	0	0
<b>Communications Total</b>	<b>7</b>	<b>928</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Contracted Services</b>						
525110 Consulting Services	0	0	5,000	0	0	0
525155 Credit Card Fees	307	671	1,603	1,500	1,500	1,500
525175 Temporary Staffing	0	6,133	0	0	0	0
525330 Transportation Services	988	1,020	2,800	2,800	2,800	2,800
525430 Programming and Data Services	520	240	240	0	0	0
525440 Client Assistance	5,663	14,787	19,000	24,652	24,652	24,652
525450 Subscription Services	0	360	350	0	0	0
525710 Printing Services	67	948	0	0	0	0
525740 Document Disposal Services	0	9	0	0	0	0
525991 Match Payments	25,385	0	0	0	0	0
525999 Other Contracted Services	786,536	45,214	116,463	69,747	69,747	69,747
<b>Contracted Services Total</b>	<b>819,466</b>	<b>69,382</b>	<b>145,456</b>	<b>98,699</b>	<b>98,699</b>	<b>98,699</b>
<b>Repairs and Maintenance</b>						
526021 Computer Software Maintenance	0	96	240	0	0	0
526030 Building Maintenance	0	630	0	0	0	0
<b>Repairs and Maintenance Total</b>	<b>0</b>	<b>726</b>	<b>240</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Miscellaneous</b>						
529210 Meetings	2,753	4,700	12,950	11,500	11,500	11,500

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
COMMUNITY SERVICES

<b>160 - Community Services Grants</b>	<b>Actual FY 14-15</b>	<b>Actual FY 15-16</b>	<b>Budget FY 16-17</b>	<b>Proposed FY 17-18</b>	<b>Approved FY 17-18</b>	<b>Adopted FY 17-18</b>
<b>Materials and Services</b>						
529220 Conferences	60	448	800	0	0	0
529230 Training	0	2,363	500	0	0	0
529590 Special Programs Other	306	7,393	3,000	0	0	0
529910 Awards and Recognition	185	0	250	0	0	0
529999 Miscellaneous Expense	1,774	2,165	3,937	3,400	3,400	3,400
<b>Miscellaneous Total</b>	<b>5,078</b>	<b>17,069</b>	<b>21,437</b>	<b>14,900</b>	<b>14,900</b>	<b>14,900</b>
<b>Materials and Services Total</b>	<b>824,566</b>	<b>102,813</b>	<b>170,589</b>	<b>113,599</b>	<b>113,599</b>	<b>113,599</b>
<b>Administrative Charges</b>						
611100 County Admin Allocation	6,236	0	1,208	0	0	0
611230 Courier Allocation	78	0	34	0	0	0
611250 Risk Management Allocation	266	0	75	0	0	0
611255 Benefits Allocation	385	0	152	0	0	0
611260 Human Resources Allocation	1,343	0	604	0	0	0
611300 Legal Services Allocation	10,566	0	0	0	0	0
611400 Information Tech Allocation	28,789	0	4,028	0	0	0
611410 FIMS Allocation	13,289	0	2,409	0	0	0
611420 Telecommunications Allocation	4,358	0	612	0	0	0
611430 Info Tech Direct Charges	0	0	1,566	0	0	0
611600 Finance Allocation	33,061	0	4,791	0	0	0
611800 MCBEE Allocation	694	0	143	0	0	0
612100 IT Equipment Use Charges	0	0	299	0	0	0
614100 Liability Insurance Allocation	500	0	200	0	0	0
614200 WC Insurance Allocation	400	0	100	0	0	0
<b>Administrative Charges Total</b>	<b>99,965</b>	<b>0</b>	<b>16,221</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Contingency</b>						
571010 Contingency	0	0	0	8,700	8,700	8,700
<b>Contingency Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>8,700</b>	<b>8,700</b>	<b>8,700</b>
<b>Ending Fund Balance</b>						
573010 Unapprop Ending Fund Balance	0	0	56,965	0	0	0
<b>Ending Fund Balance Total</b>	<b>0</b>	<b>0</b>	<b>56,965</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Community Services Grants Total</b>	<b>937,409</b>	<b>107,542</b>	<b>286,398</b>	<b>122,299</b>	<b>122,299</b>	<b>122,299</b>
<b>165 - Lottery and Economic Dev</b>						
	<b>Actual FY 14-15</b>	<b>Actual FY 15-16</b>	<b>Budget FY 16-17</b>	<b>Proposed FY 17-18</b>	<b>Approved FY 17-18</b>	<b>Adopted FY 17-18</b>
<b>Personnel Services</b>						
<b>Salaries and Wages</b>						
511110 Regular Wages	34,103	45,829	113,173	204,991	204,991	204,991
511130 Vacation Pay	270	1,412	0	0	0	0
511140 Sick Pay	1,276	1,370	0	0	0	0
511150 Holiday Pay	1,205	1,879	0	0	0	0
511280 Cell Phone Pay	155	181	0	0	0	0
<b>Salaries and Wages Total</b>	<b>37,010</b>	<b>50,670</b>	<b>113,173</b>	<b>204,991</b>	<b>204,991</b>	<b>204,991</b>
<b>Fringe Benefits</b>						
512110 PERS	1,454	4,192	18,051	39,563	39,563	39,563
512120 401K	0	0	0	3,558	3,558	3,558

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
COMMUNITY SERVICES

<b>165 - Lottery and Economic Dev</b>	<b>Actual FY 14-15</b>	<b>Actual FY 15-16</b>	<b>Budget FY 16-17</b>	<b>Proposed FY 17-18</b>	<b>Approved FY 17-18</b>	<b>Adopted FY 17-18</b>
<b>Personnel Services</b>						
512130 PERS Debt Service	923	3,320	5,263	10,249	10,249	10,249
512200 FICA	2,635	3,610	8,558	15,586	15,586	15,586
512310 Medical Insurance	8,931	12,476	29,328	45,288	45,288	45,288
512320 Dental Insurance	378	878	2,904	4,500	4,500	4,500
512330 Group Term Life Insurance	63	90	218	391	391	391
512340 Long Term Disability Insurance	161	228	488	874	874	874
512400 Unemployment Insurance	148	202	420	758	758	758
512520 Workers Comp Insurance	21	28	60	90	90	90
512600 Wellness Program	24	35	80	120	120	120
512610 Employee Assistance Program	17	25	55	82	82	82
512700 County HSA Contributions	0	650	0	0	0	0
Fringe Benefits Total	14,756	25,735	65,425	121,059	121,059	121,059
Personnel Services Total	<b>51,766</b>	<b>76,405</b>	<b>178,598</b>	<b>326,050</b>	<b>326,050</b>	<b>326,050</b>
<b>Materials and Services</b>						
<b>Supplies</b>						
521010 Office Supplies	0	0	400	400	400	400
Supplies Total	0	0	400	400	400	400
<b>Materials</b>						
522150 Small Office Equipment	0	0	2,195	1,500	1,500	1,500
522170 Computers Non Capital	0	0	1,300	0	0	0
522180 Software	0	0	700	0	0	0
Materials Total	0	0	4,195	1,500	1,500	1,500
<b>Communications</b>						
523050 Postage	0	27	0	0	0	0
523060 Cellular Phones	0	0	600	2,400	2,400	2,400
Communications Total	0	27	600	2,400	2,400	2,400
<b>Contracted Services</b>						
525715 Advertising	0	0	1,500	1,500	1,500	1,500
525999 Other Contracted Services	518,708	700,208	1,985,619	1,944,795	1,944,795	1,944,795
Contracted Services Total	518,708	700,208	1,987,119	1,946,295	1,946,295	1,946,295
<b>Rentals</b>						
527120 Motor Pool Mileage	1,304	386	2,000	2,000	2,000	2,000
527130 Parking	0	0	0	80	80	80
Rentals Total	1,304	386	2,000	2,080	2,080	2,080
<b>Miscellaneous</b>						
529110 Mileage Reimbursement	346	1,268	2,000	2,000	2,000	2,000
529130 Meals	0	0	600	300	300	300
529140 Lodging	0	0	1,200	1,014	1,014	1,014
529210 Meetings	232	595	1,000	1,860	1,860	1,860
529220 Conferences	0	258	3,700	1,407	1,407	1,407
529230 Training	0	300	4,500	2,965	2,965	2,965
529300 Dues and Memberships	2,769	0	3,750	3,750	3,750	3,750
529650 Pre Employment Costs	91	0	0	0	0	0

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
COMMUNITY SERVICES

<b>165 - Lottery and Economic Dev</b>	<b>Actual FY 14-15</b>	<b>Actual FY 15-16</b>	<b>Budget FY 16-17</b>	<b>Proposed FY 17-18</b>	<b>Approved FY 17-18</b>	<b>Adopted FY 17-18</b>
<b>Materials and Services</b>						
529910 Awards and Recognition	0	30	0	0	0	0
Miscellaneous Total	3,438	2,451	16,750	13,296	13,296	13,296
<b>Materials and Services Total</b>	<b>523,450</b>	<b>703,071</b>	<b>2,011,064</b>	<b>1,965,971</b>	<b>1,965,971</b>	<b>1,965,971</b>
<b>Administrative Charges</b>						
611100 County Admin Allocation	3,051	4,033	6,598	13,706	13,706	13,706
611230 Courier Allocation	0	56	69	130	130	130
611250 Risk Management Allocation	0	136	175	305	305	305
611255 Benefits Allocation	0	275	312	574	574	574
611260 Human Resources Allocation	0	946	1,244	2,336	2,336	2,336
611300 Legal Services Allocation	0	0	0	150	150	150
611400 Information Tech Allocation	0	19,964	27,239	39,473	39,473	39,473
611410 FIMS Allocation	7,443	9,643	16,413	30,991	30,991	30,991
611420 Telecommunications Allocation	0	3,085	4,237	6,667	6,667	6,667
611430 Info Tech Direct Charges	0	0	10,510	13,513	13,513	13,513
611600 Finance Allocation	3,166	25,920	38,957	55,998	55,998	55,998
611800 MCBEE Allocation	388	192	972	1,135	1,135	1,135
612100 IT Equipment Use Charges	0	1,627	2,058	2,775	2,775	2,775
614100 Liability Insurance Allocation	0	300	400	700	700	700
614200 WC Insurance Allocation	0	200	300	500	500	500
<b>Administrative Charges Total</b>	<b>14,048</b>	<b>66,377</b>	<b>109,484</b>	<b>168,953</b>	<b>168,953</b>	<b>168,953</b>
<b>Debt Service Principal</b>						
541100 Principal Payments	474,899	498,354	522,968	271,092	271,092	271,092
<b>Debt Service Principal Total</b>	<b>474,899</b>	<b>498,354</b>	<b>522,968</b>	<b>271,092</b>	<b>271,092</b>	<b>271,092</b>
<b>Debt Service Interest</b>						
542100 Interest Payments	77,164	53,709	29,096	4,940	4,940	4,940
<b>Debt Service Interest Total</b>	<b>77,164</b>	<b>53,709</b>	<b>29,096</b>	<b>4,940</b>	<b>4,940</b>	<b>4,940</b>
<b>Transfers Out</b>						
561305 Transfer to Land Use Planning	324,000	324,000	324,000	324,000	324,000	324,000
561310 Transfer to Parks	0	2,500	0	0	0	0
<b>Transfers Out Total</b>	<b>324,000</b>	<b>326,500</b>	<b>324,000</b>	<b>324,000</b>	<b>324,000</b>	<b>324,000</b>
<b>Contingency</b>						
571010 Contingency	0	0	243,572	280,117	280,117	280,117
<b>Contingency Total</b>	<b>0</b>	<b>0</b>	<b>243,572</b>	<b>280,117</b>	<b>280,117</b>	<b>280,117</b>
<b>Ending Fund Balance</b>						
573010 Unapprop Ending Fund Balance	0	0	161,549	0	0	0
<b>Ending Fund Balance Total</b>	<b>0</b>	<b>0</b>	<b>161,549</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Lottery and Economic Dev Total</b>	<b>1,465,328</b>	<b>1,724,417</b>	<b>3,580,331</b>	<b>3,341,123</b>	<b>3,341,123</b>	<b>3,341,123</b>

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
COMMUNITY SERVICES

<b>230 - Dog Control</b>	<b>Actual FY 14-15</b>	<b>Actual FY 15-16</b>	<b>Budget FY 16-17</b>	<b>Proposed FY 17-18</b>	<b>Approved FY 17-18</b>	<b>Adopted FY 17-18</b>
<b>Personnel Services</b>						
<b>Salaries and Wages</b>						
511020 Salaries and Wages Budget Only	0	0	(41,342)	0	0	0
511110 Regular Wages	347,457	366,403	517,078	512,802	512,802	512,802
511120 Temporary Wages	2,898	0	0	0	0	0
511130 Vacation Pay	24,945	26,630	0	0	0	0
511140 Sick Pay	12,842	15,469	0	0	0	0
511150 Holiday Pay	17,960	20,374	0	0	0	0
511160 Comp Time Pay	920	191	0	0	0	0
511210 Compensation Credits	15,704	15,602	10,525	7,617	7,617	7,617
511240 Leave Payoff	446	407	0	0	0	0
511290 Health Insurance Waiver Pay	0	0	0	2,400	2,400	2,400
511420 Premium Pay	2,515	2,351	0	2,590	2,590	2,590
<b>Salaries and Wages Total</b>	<b>425,686</b>	<b>447,428</b>	<b>486,261</b>	<b>525,409</b>	<b>525,409</b>	<b>525,409</b>
<b>Fringe Benefits</b>						
512110 PERS	57,337	60,142	84,151	100,903	100,903	100,903
512120 401K	2,955	3,192	4,331	1,735	1,735	1,735
512130 PERS Debt Service	25,730	29,283	24,534	26,140	26,140	26,140
512200 FICA	32,449	33,992	40,359	39,785	39,785	39,785
512310 Medical Insurance	140,768	156,242	173,524	162,116	162,116	162,116
512320 Dental Insurance	14,039	15,095	14,520	16,500	16,500	16,500
512330 Group Term Life Insurance	731	792	992	973	973	973
512340 Long Term Disability Insurance	1,871	2,018	2,224	2,184	2,184	2,184
512400 Unemployment Insurance	1,704	1,794	1,954	1,934	1,934	1,934
512520 Workers Comp Insurance	280	296	324	360	360	360
512600 Wellness Program	383	423	400	480	480	480
512610 Employee Assistance Program	275	304	270	324	324	324
512700 County HSA Contributions	868	0	0	0	0	0
<b>Fringe Benefits Total</b>	<b>279,390</b>	<b>303,572</b>	<b>347,583</b>	<b>353,434</b>	<b>353,434</b>	<b>353,434</b>
<b>Personnel Services Total</b>	<b>705,076</b>	<b>751,000</b>	<b>833,844</b>	<b>878,843</b>	<b>878,843</b>	<b>878,843</b>
<b>Materials and Services</b>						
<b>Supplies</b>						
521010 Office Supplies	2,221	2,843	3,200	3,200	3,200	3,200
521030 Field Supplies	184	1,416	1,500	1,000	1,000	1,000
521050 Janitorial Supplies	10,478	10,730	13,500	15,000	15,000	15,000
521070 Departmental Supplies	2,358	5,142	6,000	6,000	6,000	6,000
521080 Food Supplies	1,884	1,947	2,500	3,000	3,000	3,000
521090 Uniforms and Clothing	752	1,438	1,700	1,700	1,700	1,700
521100 Medical Supplies	7,821	7,580	10,250	15,250	15,250	15,250
521120 Drugs	5,132	4,596	6,900	6,900	6,900	6,900
521140 Vaccines	7,186	7,111	11,200	12,000	12,000	12,000
521170 Educational Supplies	57	0	0	0	0	0
521190 Publications	0	0	200	100	100	100
521210 Gasoline	5,064	3,498	5,000	4,500	4,500	4,500
521300 Safety Clothing	212	0	200	200	200	200
<b>Supplies Total</b>	<b>43,348</b>	<b>46,301</b>	<b>62,150</b>	<b>68,850</b>	<b>68,850</b>	<b>68,850</b>

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
COMMUNITY SERVICES

<b>230 - Dog Control</b>	<b>Actual FY 14-15</b>	<b>Actual FY 15-16</b>	<b>Budget FY 16-17</b>	<b>Proposed FY 17-18</b>	<b>Approved FY 17-18</b>	<b>Adopted FY 17-18</b>
<b>Materials and Services</b>						
<b>Materials</b>						
522060 Sign Materials	0	446	500	200	200	200
522150 Small Office Equipment	152	1,096	1,500	1,500	1,500	1,500
522160 Small Departmental Equipment	0	967	500	500	500	500
522170 Computers Non Capital	0	0	1,100	1,100	1,100	1,100
<b>Materials Total</b>	<b>152</b>	<b>2,510</b>	<b>3,600</b>	<b>3,300</b>	<b>3,300</b>	<b>3,300</b>
<b>Communications</b>						
523010 Telephone Equipment	0	0	0	100	100	100
523015 Video Security Equipment	0	805	0	0	0	0
523020 Phone and Communication Svcs	0	15	0	0	0	0
523040 Data Connections	3,946	1,921	1,700	2,600	2,600	2,600
523050 Postage	43	0	50	0	0	0
523060 Cellular Phones	692	901	1,100	1,900	1,900	1,900
523090 Long Distance Charges	235	207	200	200	200	200
<b>Communications Total</b>	<b>4,916</b>	<b>3,848</b>	<b>3,050</b>	<b>4,800</b>	<b>4,800</b>	<b>4,800</b>
<b>Utilities</b>						
524010 Electricity	16,526	16,070	16,411	16,505	16,505	16,505
524040 Natural Gas	7,863	6,955	7,451	6,858	6,858	6,858
524090 Garbage Disposal and Recycling	1,377	1,417	1,357	1,385	1,385	1,385
<b>Utilities Total</b>	<b>25,766</b>	<b>24,442</b>	<b>25,219</b>	<b>24,748</b>	<b>24,748</b>	<b>24,748</b>
<b>Contracted Services</b>						
525155 Credit Card Fees	3,630	3,491	4,000	8,000	8,000	8,000
525305 Veterinary Services	26,080	27,774	37,000	37,000	37,000	37,000
525360 Public Works Services	368	0	500	0	0	0
525710 Printing Services	1,332	3,215	6,000	6,000	6,000	6,000
525715 Advertising	0	0	1,500	1,500	1,500	1,500
525735 Mail Services	13,333	13,944	12,500	12,500	12,500	12,500
525740 Document Disposal Services	40	0	0	0	0	0
525770 Interpreters and Translators	270	204	400	400	400	400
525999 Other Contracted Services	62,056	60,920	66,000	80,000	80,000	80,000
<b>Contracted Services Total</b>	<b>107,110</b>	<b>109,547</b>	<b>127,900</b>	<b>145,400</b>	<b>145,400</b>	<b>145,400</b>
<b>Repairs and Maintenance</b>						
526010 Office Equipment Maintenance	0	0	100	100	100	100
526014 Radio Maintenance	238	0	450	400	400	400
526030 Building Maintenance	4,005	4,563	5,000	5,000	5,000	5,000
<b>Repairs and Maintenance Total</b>	<b>4,244</b>	<b>4,563</b>	<b>5,550</b>	<b>5,500</b>	<b>5,500</b>	<b>5,500</b>
<b>Rentals</b>						
527110 Fleet Leases	16,548	15,204	14,616	14,616	14,616	14,616
527130 Parking	6	40	50	100	100	100
527300 Equipment Rental	3,373	3,628	4,000	4,000	4,000	4,000
<b>Rentals Total</b>	<b>19,928</b>	<b>18,872</b>	<b>18,666</b>	<b>18,716</b>	<b>18,716</b>	<b>18,716</b>



MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
COMMUNITY SERVICES

<b>230 - Dog Control</b>	<b>Actual FY 14-15</b>	<b>Actual FY 15-16</b>	<b>Budget FY 16-17</b>	<b>Proposed FY 17-18</b>	<b>Approved FY 17-18</b>	<b>Adopted FY 17-18</b>
<b>Materials and Services</b>						
<b>Insurance</b>						
528415 Auto Claims	1,128	0	0	0	0	0
<b>Insurance Total</b>	<b>1,128</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Miscellaneous</b>						
529110 Mileage Reimbursement	0	0	0	500	500	500
529120 Commercial Travel	0	408	1,500	0	0	0
529130 Meals	0	197	1,000	1,250	1,250	1,250
529140 Lodging	0	433	2,000	2,500	2,500	2,500
529210 Meetings	45	254	500	500	500	500
529220 Conferences	411	1,207	1,000	1,300	1,300	1,300
529300 Dues and Memberships	35	70	250	250	250	250
529650 Pre Employment Costs	99	28	50	100	100	100
529740 Fairs and Shows	25	0	0	0	0	0
529830 Dog Licenses	234	1,885	2,500	2,500	2,500	2,500
529840 Professional Licenses	150	175	1,650	500	500	500
529860 Permits	20	20	20	20	20	20
529999 Miscellaneous Expense	11	0	0	200	200	200
<b>Miscellaneous Total</b>	<b>1,029</b>	<b>4,678</b>	<b>10,470</b>	<b>9,620</b>	<b>9,620</b>	<b>9,620</b>
<b>Materials and Services Total</b>	<b>207,620</b>	<b>214,761</b>	<b>256,605</b>	<b>280,934</b>	<b>280,934</b>	<b>280,934</b>
<b>Administrative Charges</b>						
611100 County Admin Allocation	10,359	10,721	11,977	15,527	15,527	15,527
611210 Facilities Mgt Allocation	45,076	49,530	51,647	55,572	55,572	55,572
611230 Courier Allocation	598	620	668	847	847	847
611250 Risk Management Allocation	1,769	1,956	4,289	3,769	3,769	3,769
611255 Benefits Allocation	2,973	3,080	3,006	3,751	3,751	3,751
611260 Human Resources Allocation	10,353	10,595	11,975	15,285	15,285	15,285
611300 Legal Services Allocation	74,915	85,841	92,641	108,053	108,053	108,053
611400 Information Tech Allocation	22,701	25,731	23,738	20,150	20,150	20,150
611410 FIMS Allocation	10,400	12,470	14,380	15,787	15,787	15,787
611420 Telecommunications Allocation	3,427	4,014	3,720	3,382	3,382	3,382
611430 Info Tech Direct Charges	0	0	9,169	7,027	7,027	7,027
611600 Finance Allocation	14,151	15,680	16,277	15,637	15,637	15,637
611800 MCBEE Allocation	543	248	852	578	578	578
612100 IT Equipment Use Charges	0	2,088	1,792	1,423	1,423	1,423
614100 Liability Insurance Allocation	3,200	3,500	12,600	10,200	10,200	10,200
614200 WC Insurance Allocation	2,800	3,700	4,600	4,600	4,600	4,600
<b>Administrative Charges Total</b>	<b>203,265</b>	<b>229,774</b>	<b>263,331</b>	<b>281,588</b>	<b>281,588</b>	<b>281,588</b>
<b>Capital Outlay</b>						
534300 Special Construction	0	11,772	0	0	0	0
<b>Capital Outlay Total</b>	<b>0</b>	<b>11,772</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Dog Control Total</b>	<b>1,115,961</b>	<b>1,207,307</b>	<b>1,353,780</b>	<b>1,441,365</b>	<b>1,441,365</b>	<b>1,441,365</b>

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
COMMUNITY SERVICES

<b>270 - County Fair</b>	<b>Actual FY 14-15</b>	<b>Actual FY 15-16</b>	<b>Budget FY 16-17</b>	<b>Proposed FY 17-18</b>	<b>Approved FY 17-18</b>	<b>Adopted FY 17-18</b>
<b>Personnel Services</b>						
<b>Salaries and Wages</b>						
511110 Regular Wages	27,526	28,375	31,469	0	0	0
511120 Temporary Wages	3,056	5,180	5,133	10,378	10,378	10,378
511130 Vacation Pay	1,712	2,799	0	0	0	0
511140 Sick Pay	323	168	0	0	0	0
511150 Holiday Pay	1,563	1,534	0	0	0	0
511160 Comp Time Pay	0	86	0	0	0	0
511210 Compensation Credits	1,460	1,049	1,210	0	0	0
511280 Cell Phone Pay	107	113	0	0	0	0
511420 Premium Pay	519	598	0	0	0	0
511450 Premium Pay Temps	454	549	0	0	0	0
<b>Salaries and Wages Total</b>	<b>36,720</b>	<b>40,452</b>	<b>37,812</b>	<b>10,378</b>	<b>10,378</b>	<b>10,378</b>
<b>Fringe Benefits</b>						
512110 PERS	5,700	6,750	5,212	0	0	0
512130 PERS Debt Service	1,441	1,189	1,519	0	0	0
512200 FICA	2,767	3,037	2,860	793	793	793
512310 Medical Insurance	8,548	9,238	9,385	0	0	0
512320 Dental Insurance	898	987	929	0	0	0
512330 Group Term Life Insurance	54	57	60	0	0	0
512340 Long Term Disability Insurance	139	144	136	0	0	0
512400 Unemployment Insurance	147	161	121	0	0	0
512520 Workers Comp Insurance	21	23	45	30	30	30
512600 Wellness Program	23	25	26	0	0	0
512610 Employee Assistance Program	17	18	17	0	0	0
<b>Fringe Benefits Total</b>	<b>19,755</b>	<b>21,628</b>	<b>20,310</b>	<b>823</b>	<b>823</b>	<b>823</b>
<b>Personnel Services Total</b>	<b>56,475</b>	<b>62,080</b>	<b>58,122</b>	<b>11,201</b>	<b>11,201</b>	<b>11,201</b>
<b>Materials and Services</b>						
<b>Supplies</b>						
521010 Office Supplies	88	0	100	75	75	75
<b>Supplies Total</b>	<b>88</b>	<b>0</b>	<b>100</b>	<b>75</b>	<b>75</b>	<b>75</b>
<b>Communications</b>						
523010 Telephone Equipment	0	0	100	75	75	75
523050 Postage	73	21	100	75	75	75
523090 Long Distance Charges	14	16	0	10	10	10
<b>Communications Total</b>	<b>87</b>	<b>37</b>	<b>200</b>	<b>160</b>	<b>160</b>	<b>160</b>
<b>Contracted Services</b>						
525110 Consulting Services	71,556	45,759	49,800	35,000	35,000	35,000
525155 Credit Card Fees	720	420	700	1,500	1,500	1,500
525158 Armored Car Services	105	53	250	250	250	250
525225 Ambulance Services	1,231	0	1,200	4,400	4,400	4,400
525350 Janitorial Services	0	4,600	4,500	4,700	4,700	4,700
525360 Public Works Services	548	2,285	500	1,789	1,789	1,789
525555 Security Services	14,894	15,407	15,500	17,500	17,500	17,500
525710 Printing Services	2,331	1,666	640	3,000	3,000	3,000

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
COMMUNITY SERVICES

270 - County Fair	Actual FY 14-15	Actual FY 15-16	Budget FY 16-17	Proposed FY 17-18	Approved FY 17-18	Adopted FY 17-18
<b>Materials and Services</b>						
525715 Advertising	45,397	33,104	41,400	63,000	63,000	63,000
525910 Fair 4H Contract	9,977	12,908	11,000	11,000	11,000	11,000
525915 Fair FFA Contract	6,148	6,052	6,100	6,200	6,200	6,200
525920 Fair Open Class	469	230	1,550	2,500	2,500	2,500
525925 Fair Entertainers	58,590	64,418	58,000	77,050	77,050	77,050
525930 Fair Events and Activities	33,411	39,444	41,050	43,500	43,500	43,500
525940 Fair Talent Show	3,120	0	1,000	1,500	1,500	1,500
525945 Fair Clean Up	5,000	5,000	5,000	5,000	5,000	5,000
525999 Other Contracted Services	0	1,721	16,192	15,000	15,000	15,000
<b>Contracted Services Total</b>	<b>253,496</b>	<b>233,066</b>	<b>254,382</b>	<b>292,889</b>	<b>292,889</b>	<b>292,889</b>
<b>Rentals</b>						
527210 Building Rental Private	1,116	1,004	1,120	1,500	1,500	1,500
527230 Fairgrounds Rental	9,259	10,383	11,810	10,000	10,000	10,000
527231 Fairgrounds Rental in Trade	73,115	2,750	0	0	0	0
527310 Fair Equipment Rentals	26,053	37,351	32,272	39,000	42,400	42,400
<b>Rentals Total</b>	<b>109,542</b>	<b>51,488</b>	<b>45,202</b>	<b>50,500</b>	<b>53,900</b>	<b>53,900</b>
<b>Insurance</b>						
528110 Liability Insurance Premiums	6,125	5,448	5,500	5,900	5,900	5,900
528210 Public Official Bonds	950	950	1,150	1,200	1,200	1,200
<b>Insurance Total</b>	<b>7,075</b>	<b>6,398</b>	<b>6,650</b>	<b>7,100</b>	<b>7,100</b>	<b>7,100</b>
<b>Miscellaneous</b>						
529110 Mileage Reimbursement	77	118	50	125	125	125
529130 Meals	287	206	300	500	500	500
529210 Meetings	0	0	100	200	200	200
529220 Conferences	140	753	100	2,000	2,000	2,000
529300 Dues and Memberships	840	995	1,300	1,000	1,000	1,000
529590 Special Programs Other	6,570	0	0	0	0	0
529650 Pre Employment Costs	68	0	70	70	70	70
<b>Miscellaneous Total</b>	<b>7,982</b>	<b>2,072</b>	<b>1,920</b>	<b>3,895</b>	<b>3,895</b>	<b>3,895</b>
<b>Materials and Services Total</b>	<b>378,271</b>	<b>293,061</b>	<b>308,454</b>	<b>354,619</b>	<b>358,019</b>	<b>358,019</b>
<b>Administrative Charges</b>						
611100 County Admin Allocation	2,281	1,939	2,400	2,728	2,728	2,728
611230 Courier Allocation	52	54	59	62	62	62
611250 Risk Management Allocation	118	109	125	102	102	102
611255 Benefits Allocation	259	272	266	271	271	271
611260 Human Resources Allocation	902	936	1,058	1,105	1,105	1,105
611300 Legal Services Allocation	1,576	2,373	2,244	1,984	1,984	1,984
611410 FIMS Allocation	4,268	3,849	5,009	5,189	5,189	5,189
611600 Finance Allocation	10,495	9,829	11,357	8,713	8,713	8,713
611800 MCBEE Allocation	223	76	296	190	190	190
614100 Liability Insurance Allocation	200	200	300	200	200	200
614200 WC Insurance Allocation	200	200	200	200	200	200
<b>Administrative Charges Total</b>	<b>20,574</b>	<b>19,837</b>	<b>23,314</b>	<b>20,744</b>	<b>20,744</b>	<b>20,744</b>

MARION COUNTY FY 2017-18 BUDGET  
 BY DEPARTMENT  
 COMMUNITY SERVICES

<b>270 - County Fair</b>	<b>Actual FY 14-15</b>	<b>Actual FY 15-16</b>	<b>Budget FY 16-17</b>	<b>Proposed FY 17-18</b>	<b>Approved FY 17-18</b>	<b>Adopted FY 17-18</b>
<b>Transfers Out</b>						
561100 Transfer to General Fund	0	0	0	47,557	47,557	47,557
<b>Transfers Out Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>47,557</b>	<b>47,557</b>	<b>47,557</b>
<b>Contingency</b>						
571010 Contingency	0	0	107,177	63,630	63,630	63,630
<b>Contingency Total</b>	<b>0</b>	<b>0</b>	<b>107,177</b>	<b>63,630</b>	<b>63,630</b>	<b>63,630</b>
<b>County Fair Total</b>	<b>455,320</b>	<b>374,977</b>	<b>497,067</b>	<b>497,751</b>	<b>501,151</b>	<b>501,151</b>
<b>Community Services Grand Total</b>	<b>4,728,627</b>	<b>3,955,127</b>	<b>6,368,796</b>	<b>6,260,201</b>	<b>6,263,601</b>	<b>6,263,601</b>

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
COMMUNITY SERVICES

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MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
DISTRICT ATTORNEY'S OFFICE

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## DISTRICT ATTORNEY'S OFFICE



### MISSION STATEMENT

The District Attorney's Office is responsible for seeking justice through promoting accountability for criminal offenders; interpreting, enforcing, and executing law; responding to the concerns of victims and the public; and working cooperatively with members of the justice system.

### GOALS AND OBJECTIVES

- Goal 1 Aggressively prosecute and prioritize violent and person-to-person crimes.
- Goal 2 Protect children and families.
- Objective 1 Support efforts of Marion County to promote child abuse prevention, early childhood development, and family preservation.
  - Objective 2 Support domestic violence prosecution team and promote Domestic Violence Council's effort to increase community awareness.
  - Objective 3 Support child abuse prosecution team and promote efforts of Marion County Child Abuse Multidisciplinary Team (MDT).
- Goal 3 Collaborate with the community and public safety partners to address substance abuse, mental health concerns, and support quality community corrections programs.
- Objective 1 Promote and implement the strategic plan developed by the Marion County Public Safety Coordinating Council as established in House Bill 3194, Justice Reinvestment.
  - Objective 2 Promote and increase efforts of the Marion County Public Safety Coordinating Council to address the proliferation of controlled substances and other public safety concerns in the community.
- Goal 4 Advocate for victims of crime and provide assistance and information that empowers victims to make informed decisions not only in their personal lives but also in relation to participation in the criminal justice system and the exercise of their rights.
- Objective 1 Increase victims' understanding of their rights as a victim of crime.
  - Objective 2 Increase victims' understanding of the public safety system.
  - Objective 3 Increase level of comprehensive services provided to victims of domestic violence who have co-occurring juvenile dependency cases to increase their ability to move forward in a safe and healthy way for themselves and their children by leveraging Juvenile Dependency funding with Violence Against Women Act (VAWA) grant funding.

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
DISTRICT ATTORNEY'S OFFICE

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- Goal 5 Facilitate the payment of equitable child support awards and provision of health care coverage for the benefit of children.
- Objective 1 Prompt establishment of paternity and child support awards.
  - Objective 2 Timely enforcement of child support and health insurance requirements.
  - Objective 3 Modification and adjustment of orders and records when appropriate.

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
DISTRICT ATTORNEY'S OFFICE

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**DEPARTMENT OVERVIEW**

The District Attorney is an executive employee of the State of Oregon, publicly elected to a four-year term. Within the District Attorney's Office, there are five programs: (1) Adult Criminal Prosecution, (2) Child Support Enforcement, (3) Victim Assistance, (4) Juvenile Enforcement, and (5) Medical Examiner. The public safety system is an ever-changing landscape. Prosecution occupies a central position within this environment, responding to the needs and demands of all entities responsible for public safety. To fulfill its mission of offender accountability, the District Attorney's Office envisions several fundamental principles:

- Prosecution must have sustainable long-term funding for all core functions.
- Prosecution must have sufficient capacity to respond to the needs of its partners and of the community.
- Prosecution must be able to adapt to changing demands, encouraging a pro-active and balanced role in public safety.
- Prosecution must instill trust, confidence and security in the community.



MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
DISTRICT ATTORNEY'S OFFICE

**RESOURCE AND REQUIREMENT SUMMARY**

District Attorney's Office	FY 14-15 ACTUAL	FY 15-16 ACTUAL	FY 16-17 BUDGET	FY 17-18 ADOPTED	+/- %
<b>RESOURCES</b>					
Intergovernmental Federal	1,271,078	1,431,436	1,766,279	1,884,190	6.7%
Intergovernmental State	479,772	438,786	452,210	468,806	3.7%
Charges for Services	106,549	121,312	160,036	199,969	25.0%
Fines and Forfeitures	1,150	3,254	3,000	3,000	0.0%
Interest	908	1,211	540	540	0.0%
Other Revenues	17,389	18,244	10,000	10,000	0.0%
General Fund Transfers	8,050,079	8,477,817	9,094,691	9,935,226	9.2%
Net Working Capital	153,838	250,945	344,056	374,044	8.7%
<b>TOTAL RESOURCES</b>	<b>10,080,761</b>	<b>10,743,005</b>	<b>11,830,812</b>	<b>12,875,775</b>	<b>8.8%</b>
<b>REQUIREMENTS</b>					
Personnel Services					
Salaries and Wages	5,427,903	5,680,648	6,214,408	6,579,182	5.9%
Fringe Benefits	2,835,404	3,061,169	3,288,956	3,671,913	11.6%
<b>Total Personnel Services</b>	<b>8,263,306</b>	<b>8,741,818</b>	<b>9,503,364</b>	<b>10,251,095</b>	<b>7.9%</b>
Materials and Services					
Supplies	49,305	54,948	49,098	58,524	19.2%
Materials	17,123	7,826	9,290	11,346	22.1%
Communications	15,405	11,289	16,179	25,413	57.1%
Utilities	50,491	63,662	73,062	71,181	-2.6%
Contracted Services	198,115	213,086	321,505	320,669	-0.3%
Repairs and Maintenance	5,793	6,160	5,820	5,820	0.0%
Rentals	74,754	96,023	103,048	101,193	-1.8%
Insurance	9,236	8,764	8,804	8,800	0.0%
Miscellaneous	66,992	83,601	113,638	141,795	24.8%
<b>Total Materials and Services</b>	<b>487,214</b>	<b>545,360</b>	<b>700,444</b>	<b>744,741</b>	<b>6.3%</b>
Administrative Charges	1,074,766	1,111,771	1,347,594	1,612,914	19.7%
Transfers Out	4,530	0	0	0	n.a.
Contingency	0	0	279,410	267,025	-4.4%
<b>TOTAL REQUIREMENTS</b>	<b>9,829,817</b>	<b>10,398,949</b>	<b>11,830,812</b>	<b>12,875,775</b>	<b>8.8%</b>
<b>FTE</b>	84.03	84.53	89.53	91.03	1.7%

MARION COUNTY FY 2017-18 BUDGET  
 BY DEPARTMENT  
 DISTRICT ATTORNEY'S OFFICE

Fund Name	<b>FUNDS</b>				% of Total
	FY 14-15 ACTUAL	FY 15-16 ACTUAL	FY 16-17 BUDGET	FY 17-18 ADOPTED	
<b>RESOURCES</b>					
FND 100 General Fund	7,661,362	8,070,145	8,634,979	9,421,245	73.2%
FND 220 Child Support	1,434,872	1,521,104	1,630,122	1,763,245	13.7%
FND 300 District Attorney Grants	984,527	1,151,757	1,565,711	1,691,285	13.1%
<b>TOTAL RESOURCES</b>	<b>10,080,761</b>	<b>10,743,005</b>	<b>11,830,812</b>	<b>12,875,775</b>	<b>100.0%</b>
<b>REQUIREMENTS</b>					
FND 100 General Fund	7,661,362	8,070,145	8,634,979	9,421,245	73.2%
FND 220 Child Support	1,434,591	1,521,104	1,630,122	1,763,245	13.7%
FND 300 District Attorney Grants	733,863	807,700	1,565,711	1,691,285	13.1%
<b>TOTAL REQUIREMENTS</b>	<b>9,829,817</b>	<b>10,398,949</b>	<b>11,830,812</b>	<b>12,875,775</b>	<b>100.0%</b>

	<b>PROGRAMS</b>				+/- %
	FY 14-15 ACTUAL	FY 15-16 ACTUAL	FY 16-17 BUDGET	FY 17-18 ADOPTED	
<b>RESOURCES</b>					
Adult Prosecution	6,291,768	6,694,852	7,216,422	7,820,474	8.4%
Medical Examiner	247,032	251,800	250,211	399,231	59.6%
Child Support Enforcement	1,434,872	1,521,104	1,630,122	1,763,245	8.2%
Victim Assistance	1,055,707	1,148,325	1,442,180	1,598,420	10.8%
Juvenile Enforcement	1,051,382	1,126,926	1,291,877	1,294,405	0.2%
<b>TOTAL RESOURCES</b>	<b>10,080,761</b>	<b>10,743,005</b>	<b>11,830,812</b>	<b>12,875,775</b>	<b>8.8%</b>
<b>REQUIREMENTS</b>					
Adult Prosecution	6,283,141	6,676,027	7,216,422	7,820,474	8.4%
Medical Examiner	247,032	251,800	250,211	399,231	59.6%
Child Support Enforcement	1,434,591	1,521,104	1,630,122	1,763,245	8.2%
Victim Assistance	1,029,068	1,121,603	1,442,180	1,598,420	10.8%
Juvenile Enforcement	835,984	828,416	1,291,877	1,294,405	0.2%
<b>TOTAL REQUIREMENTS</b>	<b>9,829,817</b>	<b>10,398,949</b>	<b>11,830,812</b>	<b>12,875,775</b>	<b>8.8%</b>

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
DISTRICT ATTORNEY'S OFFICE

**Adult Prosecution Program**

- Prosecute crimes and attend all terms of court in Marion County (ORS 8.660).
- Provide crime victims constitutional and statutory rights in every criminal case.

**Program Summary**

District Attorney's Office	Program: Adult Prosecution				
	FY 14-15 ACTUAL	FY 15-16 ACTUAL	FY 16-17 BUDGET	FY 17-18 ADOPTED	+/- %
<b>RESOURCES</b>					
Intergovernmental Federal	0	17,083	0	0	n.a.
Intergovernmental State	7,561	0	0	0	n.a.
Charges for Services	0	97,891	140,036	179,969	28.5%
Fines and Forfeitures	1,150	3,254	3,000	3,000	0.0%
General Fund Transfers	6,226,857	6,567,996	7,051,223	7,613,317	8.0%
Net Working Capital	56,200	8,627	22,163	24,188	9.1%
<b>TOTAL RESOURCES</b>	<b>6,291,768</b>	<b>6,694,852</b>	<b>7,216,422</b>	<b>7,820,474</b>	<b>8.4%</b>
<b>REQUIREMENTS</b>					
Personnel Services	5,272,067	5,606,290	5,929,744	6,397,391	7.9%
Materials and Services	306,203	341,050	389,821	392,821	0.8%
Administrative Charges	704,871	728,687	895,473	1,028,877	14.9%
Contingency	0	0	1,384	1,385	0.1%
<b>TOTAL REQUIREMENTS</b>	<b>6,283,141</b>	<b>6,676,027</b>	<b>7,216,422</b>	<b>7,820,474</b>	<b>8.4%</b>
<b>FTE</b>	52.00	52.00	54.00	53.50	-0.9%

**FTE By Position Title By Program**

<b>Program: Adult Prosecution</b>	
Position Title	FTE
Administrative Services Manager	1.00
Budget Analyst 1	1.00
Criminal Investigations Supervisor	1.00
Department Specialist 4	1.00
Deputy DA 1	6.00
Deputy DA 2	4.50
Deputy DA 3	11.00
District Attorney	1.00
Investigator	2.00
Investigator (Bilingual)	1.00
Legal Assistant Supervisor	2.00
Legal Secretary 1	8.00
Legal Secretary 1 (Bilingual)	1.00
Legal Secretary 2	9.00
Trial Team Supervisor	4.00
<b>Program Adult Prosecution FTE Total:</b>	<b>53.50</b>

- In addition to the above there are 1.74 FTE temporary positions.

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
DISTRICT ATTORNEY'S OFFICE

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FTE Changes

There was an increase to FTE by 1.0 during 2nd supplemental FY 16-17, but the position has decreased to .5 FTE for FY 17-18.

**Adult Prosecution Program Budget Justification**

RESOURCES

General Fund Transfer in Adult Prosecution increased to offset the increased cost of Personnel Services. Charges for Services has increased based on the addition of a Memorandum Of Understanding with the Health Department for a part time Deputy District Attorney 2 for the Aide and Assist Case Management program working with the Psychiatric Crisis Center. Net Working Capital has increased due to additional revenues received within fiscal year 16-17 for Criminal Forfeitures but not expended during the year.

REQUIREMENTS

Personnel Services increased by 7.9% due to a 1% cost- of-living adjustment, step increases, and a considerable increase to fringe benefits, specifically PERS.

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**Medical Examiner Program**

- Investigates all deaths that occur in Marion County where the deceased is not under the care of a physician (ORS Chapter 146).

**Program Summary**

District Attorney's Office	Program: Medical Examiner				
	FY 14-15 ACTUAL	FY 15-16 ACTUAL	FY 16-17 BUDGET	FY 17-18 ADOPTED	+/- %
<b>RESOURCES</b>					
General Fund Transfers	247,032	251,800	250,211	399,231	59.6%
<b>TOTAL RESOURCES</b>	<b>247,032</b>	<b>251,800</b>	<b>250,211</b>	<b>399,231</b>	<b>59.6%</b>
<b>REQUIREMENTS</b>					
Personnel Services	206,729	209,226	199,879	324,354	62.3%
Materials and Services	15,129	16,548	18,351	38,131	107.8%
Administrative Charges	25,174	26,025	31,981	36,746	14.9%
<b>TOTAL REQUIREMENTS</b>	<b>247,032</b>	<b>251,800</b>	<b>250,211</b>	<b>399,231</b>	<b>59.6%</b>
<b>FTE</b>	1.33	1.33	1.33	3.33	150.4%

**FTE By Position Title By Program**

<b>Program: Medical Examiner</b>	
Position Title	FTE
Chief Deputy Medical Examiner	1.00
Department Specialist 3	0.33
Deputy Medical Examiner	2.00
<b>Program Medical Examiner FTE Total:</b>	<b>3.33</b>

- In addition to the above there is a .85 FTE temporary position.

FTE Changes

FTE increased 2.0. These positions are Deputy Medical Examiner positions requested in a Decision Package.

**Medical Examiner Program Budget Justification**

**RESOURCES**

The Medical Examiner program is funded entirely by the General Fund. General Fund Transfer increased due to 2 Full Time Equivalency added.

**REQUIREMENTS**

Personnel Services increase includes the addition of 2 new Full Time Equivalency Deputy Medical Examiner positions requested in a Decision Package in an effort to professionalize the Medical Examiner program and provide additional required services to the community. Materials and Services also increased for additional supplies and start up costs needed for the program due to the increase in full time equivalency.

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**Child Support Enforcement Program**

- Establishes paternity, child support judgments, and health care coverage orders.
- Enforces child support judgments through withholding orders, liens, garnishment offsets, contempt of court, license suspensions, and passport restriction.
- Enforces health care coverage through national medical support notices and medical support orders.
- Enforces interstate cases by initiating and responding to interstate reciprocal proceedings.
- Initiates review of child support awards for possible modification when requested by one of the parties, or when health care coverage for the child(ren) changes.

**Program Summary**

District Attorney's Office

Program: Child Support Enforcement

	FY 14-15 ACTUAL	FY 15-16 ACTUAL	FY 16-17 BUDGET	FY 17-18 ADOPTED	+/- %
<b>RESOURCES</b>					
Intergovernmental Federal	1,005,733	1,062,536	1,123,173	1,237,595	10.2%
Intergovernmental State	114,160	111,945	123,943	114,044	-8.0%
Charges for Services	20,908	23,421	20,000	20,000	0.0%
General Fund Transfers	294,071	322,920	363,006	391,606	7.9%
Net Working Capital	0	281	0	0	n.a.
<b>TOTAL RESOURCES</b>	<b>1,434,872</b>	<b>1,521,104</b>	<b>1,630,122</b>	<b>1,763,245</b>	<b>8.2%</b>
<b>REQUIREMENTS</b>					
Personnel Services	1,214,068	1,303,366	1,378,459	1,469,983	6.6%
Materials and Services	60,520	69,273	74,788	77,788	4.0%
Administrative Charges	155,473	148,465	176,875	215,474	21.8%
Transfers Out	4,530	0	0	0	n.a.
<b>TOTAL REQUIREMENTS</b>	<b>1,434,591</b>	<b>1,521,104</b>	<b>1,630,122</b>	<b>1,763,245</b>	<b>8.2%</b>
<b>FTE</b>	13.20	13.20	13.20	13.20	0.0%

**FTE By Position Title By Program**

<b>Program: Child Support Enforcement</b>	
<b>Position Title</b>	<b>FTE</b>
Deputy DA 2	1.00
Deputy DA 3	1.00
Investigator	1.60
Legal Assistant Supervisor	1.00
Legal Secretary 1	1.00
Legal Secretary 1 (Bilingual)	1.00
Legal Secretary 2	3.00
Support Enforcement Agent 1	1.60
Support Enforcement Agent 2	1.00
Trial Team Supervisor	1.00
<b>Program Child Support Enforcement FTE Total:</b>	<b>13.20</b>

- In addition to the above there is a .58 FTE temporary position.

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FTE Changes

There are no changes to FTE.

**Child Support Enforcement Program Budget Justification**

RESOURCES

State funding has decreased in the Incentives program. However, Federal funding from the Department of Justice Child Support Enforcement program has increased 10.2% due to the increase in personnel costs not covered by the match. General Fund Transfer also increased for Personnel costs.

REQUIREMENTS

Personnel increased by 6.8% due to an increase cost for fringe benefits and PERS. It also includes the Cost of Living Adjustment, step increases and Longevity. Materials and Services increased by 4% which is funded by Federal funding.

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**Victim Assistance Program**

- The mission of the Victim Assistance Program is to involve crime victims and the community in a healing process that lessens the impact of crime. This is accomplished by: (1) providing direct services to victims of crime; (2) providing notification to all victims, submitting restitution, advocating for victims' rights, offering volunteer opportunities; (3) providing education and promoting public awareness; and promoting professional and agency communication.
- The Criminal Fines Account (CFA) provides funding for the director of Victim Assistance who manages the Victim Assistance staff in providing services to victims of crime, ensuring victims are notified of their rights, providing extensive volunteer opportunities and training, and collaborating with community partners. The CFA also provides funding for a victim advocate whose focus is service to vulnerable victims, such as the elderly, those with disabilities, or victims of hate crimes.
- The Victims of Crime Act (VOCA) Noncompetitive Grant provides partial funding for the child abuse case manager, the volunteer coordinator/homicide case manager, and the juvenile program coordinator, who all provide direct victim services and supervise the provision of services in their specialty areas, in addition to participating in the recruiting, training, and supervision of community volunteers. This grant also funds two advocate positions with one being bilingual, Spanish speaking.
- The Victims of Crime Act (VOCA) Competitive Grant provides funding for a restitution victim advocate. This person provides direct victim services to victims of every type of crime with a focus on property crime cases. This position also helps victims identify and provide the documentation necessary to document their losses for purposes of restitution.
- The STOP Violence Against Women Act (VAWA) grant provides funds for the family violence program coordinator. This person provides direct services to victims of domestic violence and participates in the training and supervision of community volunteers who provide services to victims. This grant also partially funds a position that provides services to victims who have co-occurring domestic violence and juvenile dependency cases.
- The Victims of Crime Act One-time (VOCA-OT) grant provides funds to support one-time projects to provide staff training, emergency financial assistance for victims, and volunteer training development.

**Program Summary**

District Attorney's Office	Program: Victim Assistance				
	FY 14-15 ACTUAL	FY 15-16 ACTUAL	FY 16-17 BUDGET	FY 17-18 ADOPTED	+/- %
<b>RESOURCES</b>					
Intergovernmental Federal	154,601	208,527	465,308	502,929	8.1%
Intergovernmental State	190,660	190,660	192,086	218,581	13.8%
Interest	260	663	140	140	0.0%
Other Revenues	17,389	18,244	10,000	10,000	0.0%
General Fund Transfers	668,231	703,591	747,924	845,658	13.1%
Net Working Capital	24,566	26,639	26,722	21,112	-21.0%
<b>TOTAL RESOURCES</b>	<b>1,055,707</b>	<b>1,148,325</b>	<b>1,442,180</b>	<b>1,598,420</b>	<b>10.8%</b>
<b>REQUIREMENTS</b>					
Personnel Services	822,232	895,764	1,102,276	1,188,849	7.9%
Materials and Services	76,331	80,831	174,917	163,494	-6.5%
Administrative Charges	130,506	145,007	164,987	246,077	49.1%
<b>TOTAL REQUIREMENTS</b>	<b>1,029,068</b>	<b>1,121,603</b>	<b>1,442,180</b>	<b>1,598,420</b>	<b>10.8%</b>
<b>FTE</b>	10.50	10.73	12.73	13.73	7.9%



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**FTE By Position Title By Program**

<b>Program: Victim Assistance</b>	
<b>Position Title</b>	<b>FTE</b>
Legal Assistant Supervisor	0.50
Legal Secretary 1	1.00
Legal Secretary 2	1.00
Victim Assistance Advocate	3.00
Victim Assistance Advocate (Bilingual)	1.00
Victim Assistance Advocate (Bilingual)	1.00
Victim Assistance Manager	1.00
Victim Assistance Program Coordinator	5.00
Victim Assistance Program Coordinator (Biling)	0.23
<b>Program Victim Assistance FTE Total:</b>	<b>13.73</b>

FTE Changes

FTE for this program increase by 1.0 FTE. A Victim Assistance Program Coordinator that was originally budgeted to the Juvenile program, has been moved to the Victim Assistance Program.

**Victim Assistance Program Budget Justification**

**RESOURCES**

Federal funding increased by 8.1% and State funding increased by 13.8% with the expectation of the renewal of three grants. Federal funding increased due to moving the Victim Assistance Program Coordinator from the Juvenile Program costing to the Victim Assistance Program costing. General Fund Transfer also increased for Personnel costs for the match portion of positions paid from General Fund.

**REQUIREMENTS**

Personnel increased due to cost-of-living adjustment, step increases, and a considerable increase to fringe benefits, specifically PERS.

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**Juvenile Enforcement Program**

- Starts all juvenile delinquency and dependency casework in Marion County (ORS 419C, 419B).

**Program Summary**

District Attorney's Office	Program: Juvenile Enforcement				
	FY 14-15 ACTUAL	FY 15-16 ACTUAL	FY 16-17 BUDGET	FY 17-18 ADOPTED	+/- %
<b>RESOURCES</b>					
Intergovernmental Federal	110,743	143,289	177,798	143,666	-19.2%
Intergovernmental State	167,390	136,181	136,181	136,181	0.0%
Charges for Services	85,641	0	0	0	n.a.
Interest	648	548	400	400	0.0%
General Fund Transfers	613,888	631,509	682,327	685,414	0.5%
Net Working Capital	73,072	215,398	295,171	328,744	11.4%
<b>TOTAL RESOURCES</b>	<b>1,051,382</b>	<b>1,126,926</b>	<b>1,291,877</b>	<b>1,294,405</b>	<b>0.2%</b>
<b>REQUIREMENTS</b>					
Personnel Services	748,211	727,171	893,006	870,518	-2.5%
Materials and Services	29,031	37,658	42,567	72,507	70.3%
Administrative Charges	58,742	63,587	78,278	85,740	9.5%
Contingency	0	0	278,026	265,640	-4.5%
<b>TOTAL REQUIREMENTS</b>	<b>835,984</b>	<b>828,416</b>	<b>1,291,877</b>	<b>1,294,405</b>	<b>0.2%</b>
<b>FTE</b>	<b>7.00</b>	<b>7.27</b>	<b>8.27</b>	<b>7.27</b>	<b>-12.1%</b>

**FTE By Position Title By Program**

<b>Program: Juvenile Enforcement</b>	
Position Title	FTE
Deputy DA 1	1.00
Deputy DA 2	2.00
Legal Assistant Supervisor	0.50
Legal Secretary 2	2.00
Trial Team Supervisor	1.00
Victim Assistance Program Coordinator (Biling)	0.77
<b>Program Juvenile Enforcement FTE Total:</b>	<b>7.27</b>

- In addition to the above there are 1.66 FTE temporary positions.

**FTE Changes**

FTE decreased by 1.0 due to moving the Victim Assistance Program Coordinator position from the Juvenile program to the Victim Assistance program.

**Juvenile Enforcement Program Budget Justification**

**RESOURCES**

Federal funding decreased due to FTE Changes. Net Working Capital increased 11.4% due to carry over from previous fiscal years.

**REQUIREMENTS**

Materials and Services increased 70.3% to cover the cost of expert witnesses, mandatory trainings and technology upgrades necessary to the efficiency of the program. Contingency is down 4.5%.

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**KEY DEPARTMENT ACCOMPLISHMENTS**

- Victim Assistance provided services to nearly 4,227 victims of crime and provided more than 103,158 services to victims of crime. Victim Assistance sent 36,600 notices to victims of crime in the last 12 months, informing them of their rights, court dates, and case status. Community volunteers donated more than 19,892 hours to Victim Assistance.
- 97% of victims who provided feedback stated that as a result of the information provided by the Victim Assistance Program, they better understand their rights as a victim of crime.
- We continue to increase direct victim services available to victims of property crimes by adding comprehensive services for victims of robbery. These cases now have victim advocates assigned who advocate throughout the course of the case. We continue to provide advocacy services to all victims who attend grand jury, regardless of the type of crime. We continue to work to increase services available to victims of property crime.
- We enhanced services available to victims of domestic violence by creating focused services for victims with co-occurring domestic violence and juvenile dependency cases.
- Support enforcement collected over \$19 million on approximately 4,900 cases, processed over 445 paternity establishments and modifications, and attended approximately 2,600 court and administrative hearings.
- Support Enforcement collected nearly \$52.84 per \$1 of county General Funds expended.
- Medical examiner program investigated a total of 330 deaths, including 14 homicides, 11 infant deaths, and 51 suicides.
- Juvenile Enforcement continues to increase the quality of service to youths and their families through collaboration with Oregon Department of Human Services (DHS).
- Juvenile Enforcement continues to work to provide appropriate juvenile intervention to divert youth from the criminal justice system.
- Adult prosecution filed 929 early disposition cases.

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**KEY INDICATORS**

**# 1: Adult prosecution criminal cases submitted**

**Definition and Purpose**

Indicates total number of cases submitted by all law enforcement agencies.

**Significance**

Indicates baseline caseload of deputy district attorneys. Addresses the primary objectives of the county strategic plan Goal #3 for Public Safety to pursue a safe and secure community by protecting the people, property, and economy of Marion County.

**Data Units Calendar Year**

<b>CY 2014 Actual</b>	<b>CY 2015 Actual</b>	<b>CY 2016 Actual</b>	<b>CY 2017 Estimate</b>	<b>CY 2018 Estimate</b>
9,919	9,836	9,647	10,500	10,500

**Explanation of Trends and Changes**

Year-to-year case numbers have leveled off after several years of decline. Law enforcement is beginning to report an increase in crime rates.

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**# 2: Adult prosecution cases resolved in the Early Disposition Program (EDP)**

**Definition and Purpose**

Indicates number of criminal cases resolved through expedited court process at less total cost to the justice system. Disposition is limited to fines, assessments, and restitution.

**Significance**

Indicates system efficiency, system capacity and level of accountability. Addresses the primary objectives of the county strategic plan Goal #3 for Public Safety to pursue a safe and secure community by protecting the people, property, and economy of Marion County.

**Data Units Calendar Year**

<b>CY 2014 Actual</b>	<b>CY 2015 Actual</b>	<b>CY 2016 Actual</b>	<b>CY 2017 Estimate</b>	<b>CY 2018 Estimate</b>
1,103	935	929	1,050	1,000

**Explanation of Trends and Changes**

Program will be sustained saving the justice system resources but fails to address root problems of criminal behavior.

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**# 3: Juvenile enforcement delinquency petitions filed**

**Definition and Purpose**

Indicates total number of formal petitions filed against youth (under 18 years of age) who commit crimes.

**Significance**

Indicates baseline caseload for deputy district attorneys in court system. Addresses the primary objectives of the county strategic plan Goal #3 for Public Safety to pursue a safe and secure community by protecting the people, property, and economy of Marion County.

**Data Units Calendar Year**

<b>CY 2014 Actual</b>	<b>CY 2015 Actual</b>	<b>CY 2016 Actual</b>	<b>CY 2017 Estimate</b>	<b>CY 2018 Estimate</b>
694	459	338	360	360

**Explanation of Trends and Changes**

All juvenile cases continue to decline due to ongoing implementation of front-end, diversionary child welfare and juvenile justice models. Although these models result in less petitions being filed, it still creates significant work for our attorneys through case reviews, meetings and case staffings with juvenile probation officers and with child welfare personnel. Furthermore, with this front-end diversion focus, the cases that are filed are significantly more complicated and concerning because they were not appropriate for diversion from the system. These numbers represent the anticipated floor of petitions filed, with likely increase, especially in dependency, as the efficacy of these models is borne out.

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**# 4: Juvenile enforcement dependency petitions filed**

**Definition and Purpose**

Indicates total number of formal dependency petitions filed on behalf of children legally determined to be at risk in their house/custody of their parents.

**Significance**

Indicates baseline caseload for deputy district attorneys in court system. Addresses the primary objectives of the county strategic plan Goal #3 for Public Safety to pursue a safe and secure community by protecting the people, property, and economy of Marion County.

**Data Units Calendar Year**

<b>CY 2014 Actual</b>	<b>CY 2015 Actual</b>	<b>CY 2016 Actual</b>	<b>CY 2017 Estimate</b>	<b>CY 2018 Estimate</b>
439	459	491	550	550

**Explanation of Trends and Changes**

These numbers have dropped in part because of a shift in Oregon Department of Human Services (DHS) response, which reduces the number of children in care for drug-affected parents. Nevertheless, Marion County's numbers remain among the highest in the state and it is expected that these numbers will bounce back slightly over the next 18 months as DHS finds an equilibrium. Furthermore, recent legal rulings have made previously filed cases no longer provable, or when they are provable, the evidence required is more extensive. One example would be that it is now required that an expert witness testify in this case. This additionally increases the cost of prosecution.

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**# 5: Victim assistance program services provided to victims of crime**

**Definition and Purpose**

Direct services provided to victims of crime. These services include: Crisis intervention and support; follow up contact; safety planning; information on the status of an investigation or court case; notification of hearing dates and times; information about Crime Victims' Compensation; assistance in establishing financial losses for restitution purposes; referrals to support groups and counseling; liaison assistance with law enforcement officers, prosecutors, and social service agencies; assistance in preparing a statement for the court at the time of sentencing; assistance with court preparation by explaining the court process, touring empty courtrooms and observing a trial in progress; accompaniment to court hearings, offering a safe and private area while waiting to testify; information and referrals for personal safety and security issues; notification of case disposition and sentence; emergency financial assistance; emergency legal advocacy; personal advocacy; and information about crime victims' rights and assistance in asserting those rights.

**Significance**

Indicates victim contacts, level of customer service, and workload of volunteers and staff. Addresses the primary objectives of the county strategic plan Goal #3 for Public Safety to pursue a safe and secure community by protecting the people, property, and economy of Marion County.

**Data Units Fiscal Year**

<b>FY 13-14 Actual</b>	<b>FY 14-15 Actual</b>	<b>FY 15-16 Actual</b>	<b>FY 16-17 Estimate</b>	<b>FY 17-18 Estimate</b>
52,981	52,981	103,158	90,000	90,000

**Explanation of Trends and Changes**

The level of services provided continues to remain fairly steady. We expect that to be true for FY 17-18 as well.



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**# 6: Notices sent to victims of crime.**

**Definition and Purpose**

Indicates number of notices sent to victims of crime. Notices provide information regarding victims' rights and how victims can assert those rights as well as informing victims of the various steps of the criminal justice process as their case travels through the system. We also include information and forms that provide victims the opportunity to submit information regarding their victim impact statements and information for restitution purposes.

**Significance**

Notices are required by statute and the Oregon Constitution (regarding victim rights and court process). Addresses the primary objectives of the county strategic plan Goal #3 for Public Safety to pursue a safe and secure community by protecting the people, property, and economy of Marion County.

**Data Units Calendar Year**

<b>CY 2014 Actual</b>	<b>CY 2015 Actual</b>	<b>CY 2016 Actual</b>	<b>CY 2017 Estimate</b>	<b>CY 2018 Estimate</b>
30,070	31,785	36,600	35,000	35,000

**Explanation of Trends and Changes**

Should remain steady.

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**# 7: Child support enforcement funds collected**

**Definition and Purpose**

Indicates total amount of financial support collected for children and families under Oregon law.

**Significance**

Indicates financial health of children and families. Addresses the primary objectives of the county strategic plan Goal #3 for Public Safety to pursue a safe and secure community by protecting the people, property, and economy of Marion County.

**Data Units Calendar Year**

<b>CY 2014 Actual</b>	<b>CY 2015 Actual</b>	<b>CY 2016 Actual</b>	<b>CY 2017 Estimate</b>	<b>CY 2018 Estimate</b>
\$16.1 million	\$19.1 million	\$18.8 million	\$19 million	\$19 million

**Explanation of Trends and Changes**

Collections decreased \$300,000 as a result of a slight decrease in the support enforcement caseload and the additional efforts necessary to get collections flowing on the new cases assumed from the State of Oregon. Although the dollar amount of collections decreased for CY 2016, the amount collected per case slightly increased.

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**# 8: Medical examiner death investigations**

**Definition and Purpose**

Indicates total death investigations as required by law where deceased is not under the care of a physician.

**Significance**

Necessary to determine nature and cause of death under ORS Chapter 146. Addresses the primary objectives of the county strategic plan Goal #3 for Public Safety to pursue a safe and secure community by protecting the people, property, and economy of Marion County.

**Data Units Calendar Year**

<b>CY 2014 Actual</b>	<b>CY 2015 Actual</b>	<b>CY 2016 Actual</b>	<b>CY 2017 Estimate</b>	<b>CY 2018 Estimate</b>
253	283	330	330	350

**Explanation of Trends and Changes**

Aging population will influence the number of mandated investigations.

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**# 9: Medical examiner homicide investigations**

**Definition and Purpose**

Indicates medical examiner cases that are criminal investigations and require prosecutorial review and resources.

**Significance**

Requires a priority response for community safety. Addresses the primary objectives of the county strategic plan Goal #3 for Public Safety to pursue a safe and secure community by protecting the people, property, and economy of Marion County.

**Data Units Calendar Year**

<b>CY 2014 Actual</b>	<b>CY 2015 Actual</b>	<b>CY 2016 Actual</b>	<b>CY 2017 Estimate</b>	<b>CY 2018 Estimate</b>
9	10	14	12	12

**Explanation of Trends and Changes**

Homicide rates are difficult to project. Marion County homicide rates remain significant.

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<b>Resources by Fund Detail</b>						
<b>100 - General Fund</b>	<b>Actual FY 14-15</b>	<b>Actual FY 15-16</b>	<b>Budget FY 16-17</b>	<b>Proposed FY 17-18</b>	<b>Approved FY 17-18</b>	<b>Adopted FY 17-18</b>
<b>General Fund Transfers</b>						
381100 Transfer from General Fund	7,661,362	8,070,145	8,634,979	9,412,897	9,421,245	9,421,245
General Fund Transfers Total	<b>7,661,362</b>	<b>8,070,145</b>	<b>8,634,979</b>	<b>9,412,897</b>	<b>9,421,245</b>	<b>9,421,245</b>
General Fund Total	<b>7,661,362</b>	<b>8,070,145</b>	<b>8,634,979</b>	<b>9,412,897</b>	<b>9,421,245</b>	<b>9,421,245</b>
<b>220 - Child Support</b>						
	<b>Actual FY 14-15</b>	<b>Actual FY 15-16</b>	<b>Budget FY 16-17</b>	<b>Proposed FY 17-18</b>	<b>Approved FY 17-18</b>	<b>Adopted FY 17-18</b>
<b>Intergovernmental Federal</b>						
331223 Oregon Dept of Justice	1,005,733	1,062,536	1,123,173	1,237,595	1,237,595	1,237,595
Intergovernmental Federal Total	<b>1,005,733</b>	<b>1,062,536</b>	<b>1,123,173</b>	<b>1,237,595</b>	<b>1,237,595</b>	<b>1,237,595</b>
<b>Intergovernmental State</b>						
332031 Oregon Department of Justice	114,160	111,945	123,943	114,044	114,044	114,044
Intergovernmental State Total	<b>114,160</b>	<b>111,945</b>	<b>123,943</b>	<b>114,044</b>	<b>114,044</b>	<b>114,044</b>
<b>Charges for Services</b>						
341430 Copy Machine Fees	1,380	3,118	1,000	1,000	1,000	1,000
341999 Other Fees	19,528	20,303	19,000	19,000	19,000	19,000
Charges for Services Total	<b>20,908</b>	<b>23,421</b>	<b>20,000</b>	<b>20,000</b>	<b>20,000</b>	<b>20,000</b>
<b>General Fund Transfers</b>						
381100 Transfer from General Fund	294,071	322,920	363,006	391,606	391,606	391,606
General Fund Transfers Total	<b>294,071</b>	<b>322,920</b>	<b>363,006</b>	<b>391,606</b>	<b>391,606</b>	<b>391,606</b>
<b>Net Working Capital</b>						
392000 Net Working Capital Unrestr	0	281	0	0	0	0
Net Working Capital Total	<b>0</b>	<b>281</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Child Support Total	<b>1,434,872</b>	<b>1,521,104</b>	<b>1,630,122</b>	<b>1,763,245</b>	<b>1,763,245</b>	<b>1,763,245</b>
<b>300 - District Attorney Grants</b>						
	<b>Actual FY 14-15</b>	<b>Actual FY 15-16</b>	<b>Budget FY 16-17</b>	<b>Proposed FY 17-18</b>	<b>Approved FY 17-18</b>	<b>Adopted FY 17-18</b>
<b>Intergovernmental Federal</b>						
331223 Oregon Dept of Justice	182,470	243,323	509,548	502,929	502,929	502,929
331234 DHS Title IV E Reimbursement	82,874	108,494	133,558	143,666	143,666	143,666
331990 Other Federal Revenues	0	17,083	0	0	0	0
Intergovernmental Federal Total	<b>265,345</b>	<b>368,900</b>	<b>643,106</b>	<b>646,595</b>	<b>646,595</b>	<b>646,595</b>
<b>Intergovernmental State</b>						
332031 Oregon Department of Justice	868	0	0	0	0	0
332035 ODOJ Unitary Assessment Grant	190,660	190,660	192,086	218,581	218,581	218,581
332062 Oregon DHS Juvenile Dependency	166,523	136,181	136,181	136,181	136,181	136,181
332990 Other State Revenues	7,561	0	0	0	0	0
Intergovernmental State Total	<b>365,612</b>	<b>326,841</b>	<b>328,267</b>	<b>354,762</b>	<b>354,762</b>	<b>354,762</b>
<b>Charges for Services</b>						
347006 DA Services to County Depts	85,641	97,891	140,036	179,969	179,969	179,969
Charges for Services Total	<b>85,641</b>	<b>97,891</b>	<b>140,036</b>	<b>179,969</b>	<b>179,969</b>	<b>179,969</b>

MARION COUNTY FY 2017-18 BUDGET  
 BY DEPARTMENT  
 DISTRICT ATTORNEY'S OFFICE

<b>300 - District Attorney Grants</b>	<b>Actual FY 14-15</b>	<b>Actual FY 15-16</b>	<b>Budget FY 16-17</b>	<b>Proposed FY 17-18</b>	<b>Approved FY 17-18</b>	<b>Adopted FY 17-18</b>
<b>Fines and Forfeitures</b>						
352400 Criminal Forfeitures	1,150	3,254	3,000	3,000	3,000	3,000
<b>Fines and Forfeitures Total</b>	<b>1,150</b>	<b>3,254</b>	<b>3,000</b>	<b>3,000</b>	<b>3,000</b>	<b>3,000</b>
<b>Interest</b>						
361000 Investment Earnings	908	1,211	540	540	540	540
<b>Interest Total</b>	<b>908</b>	<b>1,211</b>	<b>540</b>	<b>540</b>	<b>540</b>	<b>540</b>
<b>Other Revenues</b>						
373200 Victims Assistance Donations	17,389	18,244	10,000	10,000	10,000	10,000
<b>Other Revenues Total</b>	<b>17,389</b>	<b>18,244</b>	<b>10,000</b>	<b>10,000</b>	<b>10,000</b>	<b>10,000</b>
<b>General Fund Transfers</b>						
381100 Transfer from General Fund	94,645	84,751	96,706	122,375	122,375	122,375
<b>General Fund Transfers Total</b>	<b>94,645</b>	<b>84,751</b>	<b>96,706</b>	<b>122,375</b>	<b>122,375</b>	<b>122,375</b>
<b>Net Working Capital</b>						
392000 Net Working Capital Unrestr	153,838	250,664	344,056	374,044	374,044	374,044
<b>Net Working Capital Total</b>	<b>153,838</b>	<b>250,664</b>	<b>344,056</b>	<b>374,044</b>	<b>374,044</b>	<b>374,044</b>
<b>District Attorney Grants Total</b>	<b>984,527</b>	<b>1,151,757</b>	<b>1,565,711</b>	<b>1,691,285</b>	<b>1,691,285</b>	<b>1,691,285</b>
District Attorney's Office Grand Total	10,080,761	10,743,005	11,830,812	12,867,427	12,875,775	12,875,775

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
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<b>Requirements by Fund Detail</b>						
<b>100 - General Fund</b>	<b>Actual FY 14-15</b>	<b>Actual FY 15-16</b>	<b>Budget FY 16-17</b>	<b>Proposed FY 17-18</b>	<b>Approved FY 17-18</b>	<b>Adopted FY 17-18</b>
<b>Personnel Services</b>						
<b>Salaries and Wages</b>						
511020 Salaries and Wages Budget Only	0	0	15,801	0	6,000	6,000
511110 Regular Wages	3,368,540	3,492,603	4,351,827	4,666,840	4,666,840	4,666,840
511120 Temporary Wages	138,970	131,812	123,040	107,503	107,503	107,503
511130 Vacation Pay	226,713	256,038	0	0	0	0
511140 Sick Pay	118,880	145,140	0	0	0	0
511150 Holiday Pay	166,161	162,474	0	0	0	0
511160 Comp Time Pay	1,850	861	0	0	0	0
511210 Compensation Credits	157,848	160,719	150,549	145,305	145,305	145,305
511220 Pager Pay	39,634	42,967	39,200	39,200	39,200	39,200
511240 Leave Payoff	29,865	33,158	0	0	0	0
511280 Cell Phone Pay	1,003	1,087	0	0	0	0
511290 Health Insurance Waiver Pay	2,307	3,101	3,240	7,200	7,200	7,200
511410 Straight Pay	291	395	0	0	0	0
511420 Premium Pay	209	205	0	0	0	0
<b>Salaries and Wages Total</b>	<b>4,252,271</b>	<b>4,430,561</b>	<b>4,683,657</b>	<b>4,966,048</b>	<b>4,972,048</b>	<b>4,972,048</b>
<b>Fringe Benefits</b>						
512010 Fringe Benefits Budget Only	0	0	7,819	0	2,348	2,348
512110 PERS	596,131	664,578	718,641	930,135	930,135	930,135
512120 401K	72,162	76,435	77,595	80,801	80,801	80,801
512130 PERS Debt Service	225,420	248,337	209,516	240,965	240,965	240,965
512200 FICA	319,922	332,699	349,604	372,553	372,553	372,553
512310 Medical Insurance	831,520	871,143	909,168	953,665	953,665	953,665
512320 Dental Insurance	82,802	87,735	86,635	94,760	94,760	94,760
512330 Group Term Life Insurance	6,953	7,457	8,334	8,850	8,850	8,850
512340 Long Term Disability Insurance	17,075	17,776	18,696	19,841	19,841	19,841
512400 Unemployment Insurance	17,033	17,774	16,666	17,831	17,831	17,831
512520 Workers Comp Insurance	1,921	1,930	2,108	2,171	2,171	2,171
512600 Wellness Program	2,341	2,466	2,571	2,654	2,654	2,654
512610 Employee Assistance Program	1,681	1,771	1,736	1,792	1,792	1,792
512700 County HSA Contributions	1,300	1,300	0	0	0	0
<b>Fringe Benefits Total</b>	<b>2,176,261</b>	<b>2,331,400</b>	<b>2,409,089</b>	<b>2,726,018</b>	<b>2,728,366</b>	<b>2,728,366</b>
<b>Personnel Services Total</b>	<b>6,428,532</b>	<b>6,761,961</b>	<b>7,092,746</b>	<b>7,692,066</b>	<b>7,700,414</b>	<b>7,700,414</b>
<b>Materials and Services</b>						
<b>Supplies</b>						
521010 Office Supplies	30,337	36,378	30,018	30,420	30,420	30,420
521030 Field Supplies	1,085	108	2,000	4,000	4,000	4,000
521070 Departmental Supplies	4,134	3,388	1,300	1,300	1,300	1,300
521090 Uniforms and Clothing	486	747	500	3,000	3,000	3,000
521190 Publications	1,862	4,010	1,650	5,114	5,114	5,114
521210 Gasoline	1,472	915	1,000	2,060	2,060	2,060
<b>Supplies Total</b>	<b>39,376</b>	<b>45,547</b>	<b>36,468</b>	<b>45,894</b>	<b>45,894</b>	<b>45,894</b>

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
DISTRICT ATTORNEY'S OFFICE

<b>100 - General Fund</b>	<b>Actual FY 14-15</b>	<b>Actual FY 15-16</b>	<b>Budget FY 16-17</b>	<b>Proposed FY 17-18</b>	<b>Approved FY 17-18</b>	<b>Adopted FY 17-18</b>
<b>Materials and Services</b>						
<b>Materials</b>						
522150 Small Office Equipment	863	2,270	1,520	3,500	3,500	3,500
522160 Small Departmental Equipment	0	1,052	0	0	0	0
522170 Computers Non Capital	4,842	2,449	2,000	4,400	4,400	4,400
522180 Software	419	0	0	0	0	0
<b>Materials Total</b>	<b>6,123</b>	<b>5,771</b>	<b>3,520</b>	<b>7,900</b>	<b>7,900</b>	<b>7,900</b>
<b>Communications</b>						
523010 Telephone Equipment	874	347	556	1,400	1,400	1,400
523020 Phone and Communication Svcs	944	6	900	50	50	50
523040 Data Connections	959	959	960	960	960	960
523050 Postage	1,373	212	1,050	850	850	850
523060 Cellular Phones	5,978	5,043	6,070	6,740	6,740	6,740
523070 Pagers	1,264	1,150	2,453	1,553	1,553	1,553
523090 Long Distance Charges	2,337	2,448	2,420	2,550	2,550	2,550
<b>Communications Total</b>	<b>13,729</b>	<b>10,165</b>	<b>14,409</b>	<b>14,103</b>	<b>14,103</b>	<b>14,103</b>
<b>Utilities</b>						
524010 Electricity	32,150	44,887	52,254	50,061	50,061	50,061
524020 Street Light Electricity	0	8	0	34	34	34
524040 Natural Gas	2,196	1,754	1,862	1,814	1,814	1,814
524050 Water	1,281	1,084	1,371	1,357	1,357	1,357
524070 Sewer	1,576	1,637	2,305	2,171	2,171	2,171
524090 Garbage Disposal and Recycling	2,212	2,817	3,199	3,260	3,260	3,260
<b>Utilities Total</b>	<b>39,415</b>	<b>52,188</b>	<b>60,991</b>	<b>58,697</b>	<b>58,697</b>	<b>58,697</b>
<b>Contracted Services</b>						
525235 Laboratory Services	645	970	1,100	0	0	0
525240 XRay Services	0	0	100	0	0	0
525245 Autopsy Services	0	0	1,000	0	0	0
525440 Client Assistance	0	5	0	0	0	0
525450 Subscription Services	6,476	6,375	6,810	9,415	9,415	9,415
525510 Legal Services	2,875	2,768	500	500	500	500
525540 Witnesses	42,791	38,904	55,971	57,974	57,974	57,974
525541 Witness Mileage Reimbursement	3,642	3,360	5,606	8,450	8,450	8,450
525550 Court Services	3,165	1,204	1,000	1,000	1,000	1,000
525710 Printing Services	14,480	13,045	14,880	14,800	14,800	14,800
525735 Mail Services	30,486	34,407	34,928	34,157	34,157	34,157
525740 Document Disposal Services	3,281	2,925	3,075	3,520	3,520	3,520
525770 Interpreters and Translators	13,487	10,679	14,000	9,554	9,554	9,554
525810 Waste to Energy Contract	30	0	50	50	50	50
525999 Other Contracted Services	42,139	56,831	62,125	63,469	63,469	63,469
<b>Contracted Services Total</b>	<b>163,496</b>	<b>171,473</b>	<b>201,145</b>	<b>202,889</b>	<b>202,889</b>	<b>202,889</b>
<b>Repairs and Maintenance</b>						
526010 Office Equipment Maintenance	3,108	2,805	2,770	2,770	2,770	2,770



MARION COUNTY FY 2017-18 BUDGET  
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<b>100 - General Fund</b>	<b>Actual FY 14-15</b>	<b>Actual FY 15-16</b>	<b>Budget FY 16-17</b>	<b>Proposed FY 17-18</b>	<b>Approved FY 17-18</b>	<b>Adopted FY 17-18</b>
<b>Materials and Services</b>						
526030 Building Maintenance	1,215	2,661	1,350	1,350	1,350	1,350
<b>Repairs and Maintenance Total</b>	<b>4,323</b>	<b>5,466</b>	<b>4,120</b>	<b>4,120</b>	<b>4,120</b>	<b>4,120</b>
<b>Rentals</b>						
527100 Vehicle Rental	0	333	0	0	0	0
527110 Fleet Leases	9,816	8,952	9,132	9,132	9,132	9,132
527120 Motor Pool Mileage	164	14	150	150	150	150
527130 Parking	39	184	180	230	230	230
527140 County Parking	660	1,650	1,980	1,980	1,980	1,980
527240 Condo Assn Assessments	23,845	42,949	49,889	48,398	48,398	48,398
527300 Equipment Rental	26,939	25,455	24,420	24,420	24,420	24,420
<b>Rentals Total</b>	<b>61,462</b>	<b>79,537</b>	<b>85,751</b>	<b>84,310</b>	<b>84,310</b>	<b>84,310</b>
<b>Insurance</b>						
528140 Malpractice Insurance Premiums	9,036	8,444	8,444	8,600	8,600	8,600
528220 Notary Bonds	160	240	240	80	80	80
<b>Insurance Total</b>	<b>9,196</b>	<b>8,684</b>	<b>8,684</b>	<b>8,680</b>	<b>8,680</b>	<b>8,680</b>
<b>Miscellaneous</b>						
529110 Mileage Reimbursement	9,192	12,678	10,850	11,650	11,650	11,650
529120 Commercial Travel	1,337	1,700	800	800	800	800
529130 Meals	815	895	600	600	600	600
529140 Lodging	4,466	9,528	7,946	7,946	7,946	7,946
529210 Meetings	32	380	500	300	300	300
529220 Conferences	9,358	7,673	8,400	8,400	8,400	8,400
529230 Training	3,629	4,430	4,950	5,450	5,450	5,450
529300 Dues and Memberships	24,368	20,018	22,187	27,437	27,437	27,437
529610 Homicide Investigations	1,703	3,056	0	5,000	5,000	5,000
529640 Victim Restitution	0	25	0	0	0	0
529690 Other Investigations	1,590	1,414	4,775	1,600	1,600	1,600
529910 Awards and Recognition	87	68	100	200	200	200
<b>Miscellaneous Total</b>	<b>56,576</b>	<b>61,864</b>	<b>61,108</b>	<b>69,383</b>	<b>69,383</b>	<b>69,383</b>
<b>Materials and Services Total</b>	<b>393,697</b>	<b>440,695</b>	<b>476,196</b>	<b>495,976</b>	<b>495,976</b>	<b>495,976</b>
<b>Administrative Charges</b>						
611100 County Admin Allocation	69,551	73,143	82,018	93,877	93,877	93,877
611210 Facilities Mgt Allocation	97,144	108,646	119,160	128,215	128,215	128,215
611220 Custodial Allocation	75,739	79,079	89,070	94,415	94,415	94,415
611230 Courier Allocation	3,928	4,091	4,403	4,710	4,710	4,710
611250 Risk Management Allocation	19,933	20,676	28,930	23,585	23,585	23,585
611255 Benefits Allocation	19,514	20,318	19,810	20,860	20,860	20,860
611260 Human Resources Allocation	67,960	69,905	78,931	84,997	84,997	84,997
611300 Legal Services Allocation	8,707	14,572	16,967	15,288	15,288	15,288
611400 Information Tech Allocation	161,715	153,987	155,689	159,319	159,319	159,319
611410 FIMS Allocation	72,047	88,936	103,345	106,790	106,790	106,790
611420 Telecommunications Allocation	25,599	30,046	29,196	28,795	28,795	28,795
611430 Info Tech Direct Charges	72,895	33,563	120,089	268,638	268,638	268,638

MARION COUNTY FY 2017-18 BUDGET  
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<b>100 - General Fund</b>	<b>Actual FY 14-15</b>	<b>Actual FY 15-16</b>	<b>Budget FY 16-17</b>	<b>Proposed FY 17-18</b>	<b>Approved FY 17-18</b>	<b>Adopted FY 17-18</b>
<b>Administrative Charges</b>						
611600 Finance Allocation	73,039	82,310	85,024	87,685	87,685	87,685
611800 MCBEE Allocation	3,762	1,769	6,119	3,911	3,911	3,911
612100 IT Equipment Use Charges	0	10,348	13,416	11,170	11,170	11,170
614100 Liability Insurance Allocation	48,800	56,600	80,842	60,500	60,500	60,500
614200 WC Insurance Allocation	18,800	19,500	33,028	32,100	32,100	32,100
<b>Administrative Charges Total</b>	<b>839,133</b>	<b>867,489</b>	<b>1,066,037</b>	<b>1,224,855</b>	<b>1,224,855</b>	<b>1,224,855</b>
<b>General Fund Total</b>	<b>7,661,362</b>	<b>8,070,145</b>	<b>8,634,979</b>	<b>9,412,897</b>	<b>9,421,245</b>	<b>9,421,245</b>
<b>220 - Child Support</b>	<b>Actual FY 14-15</b>	<b>Actual FY 15-16</b>	<b>Budget FY 16-17</b>	<b>Proposed FY 17-18</b>	<b>Approved FY 17-18</b>	<b>Adopted FY 17-18</b>
<b>Personnel Services</b>						
<b>Salaries and Wages</b>						
511020 Salaries and Wages Budget Only	0	0	12,201	0	0	0
511110 Regular Wages	616,750	664,402	841,708	886,938	886,938	886,938
511120 Temporary Wages	13,442	9,326	10,292	15,304	15,304	15,304
511130 Vacation Pay	59,268	63,779	0	0	0	0
511140 Sick Pay	31,374	32,230	0	0	0	0
511150 Holiday Pay	33,479	32,341	0	0	0	0
511160 Comp Time Pay	5	0	0	0	0	0
511210 Compensation Credits	20,776	20,961	21,742	23,484	23,484	23,484
511240 Leave Payoff	2,197	655	0	0	0	0
<b>Salaries and Wages Total</b>	<b>777,290</b>	<b>823,695</b>	<b>885,943</b>	<b>925,726</b>	<b>925,726</b>	<b>925,726</b>
<b>Fringe Benefits</b>						
512010 Fringe Benefits Budget Only	0	0	3,724	0	0	0
512110 PERS	117,495	136,979	137,720	175,711	175,711	175,711
512120 401K	8,683	9,202	9,515	10,164	10,164	10,164
512130 PERS Debt Service	36,304	35,553	40,150	45,520	45,520	45,520
512200 FICA	57,923	61,233	65,997	70,330	70,330	70,330
512310 Medical Insurance	182,942	200,185	205,296	211,344	211,344	211,344
512320 Dental Insurance	18,266	21,051	20,328	21,000	21,000	21,000
512330 Group Term Life Insurance	1,343	1,474	1,612	1,683	1,683	1,683
512340 Long Term Disability Insurance	3,269	3,494	3,616	3,772	3,772	3,772
512400 Unemployment Insurance	3,128	3,311	3,194	3,369	3,369	3,369
512520 Workers Comp Insurance	364	374	426	426	426	426
512600 Wellness Program	521	561	560	560	560	560
512610 Employee Assistance Program	374	403	378	378	378	378
512700 County HSA Contributions	6,164	5,850	0	0	0	0
<b>Fringe Benefits Total</b>	<b>436,778</b>	<b>479,671</b>	<b>492,516</b>	<b>544,257</b>	<b>544,257</b>	<b>544,257</b>
<b>Personnel Services Total</b>	<b>1,214,068</b>	<b>1,303,366</b>	<b>1,378,459</b>	<b>1,469,983</b>	<b>1,469,983</b>	<b>1,469,983</b>
<b>Materials and Services</b>						
<b>Supplies</b>						
521010 Office Supplies	6,476	7,289	6,800	6,800	6,800	6,800
521050 Janitorial Supplies	0	349	0	0	0	0

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<b>220 - Child Support</b>	<b>Actual FY 14-15</b>	<b>Actual FY 15-16</b>	<b>Budget FY 16-17</b>	<b>Proposed FY 17-18</b>	<b>Approved FY 17-18</b>	<b>Adopted FY 17-18</b>
<b>Materials and Services</b>						
521190 Publications	0	0	250	250	250	250
<b>Supplies Total</b>	6,476	7,637	7,050	7,050	7,050	7,050
<b>Materials</b>						
522150 Small Office Equipment	1,174	488	1,600	1,600	1,600	1,600
522170 Computers Non Capital	776	1,146	500	500	500	500
522180 Software	0	26	600	600	600	600
<b>Materials Total</b>	1,951	1,660	2,700	2,700	2,700	2,700
<b>Communications</b>						
523010 Telephone Equipment	0	25	0	0	0	0
523020 Phone and Communication Svcs	45	9	400	400	400	400
523040 Data Connections	0	15	0	0	0	0
523050 Postage	300	0	250	250	250	250
523060 Cellular Phones	719	668	720	720	720	720
523090 Long Distance Charges	611	329	400	400	400	400
<b>Communications Total</b>	1,676	1,046	1,770	1,770	1,770	1,770
<b>Utilities</b>						
524010 Electricity	5,264	7,558	7,867	8,157	8,157	8,157
524020 Street Light Electricity	0	0	0	5	5	5
524040 Natural Gas	213	76	103	73	73	73
524050 Water	132	131	149	149	149	149
524070 Sewer	261	219	327	327	327	327
524090 Garbage Disposal and Recycling	298	480	442	480	480	480
<b>Utilities Total</b>	6,166	8,464	8,888	9,191	9,191	9,191
<b>Contracted Services</b>						
525235 Laboratory Services	937	1,418	1,500	1,500	1,500	1,500
525330 Transportation Services	98	455	0	0	0	0
525440 Client Assistance	0	0	500	500	500	500
525450 Subscription Services	931	878	988	988	988	988
525540 Witnesses	0	0	100	100	100	100
525550 Court Services	1,596	1,824	1,750	1,750	1,750	1,750
525710 Printing Services	1,236	1,803	2,000	2,000	2,000	2,000
525735 Mail Services	14,412	16,252	14,000	14,000	14,000	14,000
525740 Document Disposal Services	975	850	800	800	800	800
525770 Interpreters and Translators	0	0	250	250	250	250
525999 Other Contracted Services	8,324	5,494	7,000	10,000	10,000	10,000
<b>Contracted Services Total</b>	28,508	28,974	28,888	31,888	31,888	31,888
<b>Repairs and Maintenance</b>						
526010 Office Equipment Maintenance	671	504	1,200	1,200	1,200	1,200
526030 Building Maintenance	800	190	500	500	500	500
<b>Repairs and Maintenance Total</b>	1,471	694	1,700	1,700	1,700	1,700
<b>Rentals</b>						
527120 Motor Pool Mileage	7	20	100	100	100	100

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
DISTRICT ATTORNEY'S OFFICE

<b>220 - Child Support</b>	<b>Actual FY 14-15</b>	<b>Actual FY 15-16</b>	<b>Budget FY 16-17</b>	<b>Proposed FY 17-18</b>	<b>Approved FY 17-18</b>	<b>Adopted FY 17-18</b>
<b>Materials and Services</b>						
527130 Parking	46	50	100	100	100	100
527210 Building Rental Private	0	330	0	0	0	0
527240 Condo Assn Assessments	5,865	9,333	10,195	9,890	9,890	9,890
527300 Equipment Rental	2,705	3,096	3,000	3,000	3,000	3,000
<b>Rentals Total</b>	<b>8,623</b>	<b>12,828</b>	<b>13,395</b>	<b>13,090</b>	<b>13,090</b>	<b>13,090</b>
<b>Insurance</b>						
528220 Notary Bonds	40	80	120	120	120	120
<b>Insurance Total</b>	<b>40</b>	<b>80</b>	<b>120</b>	<b>120</b>	<b>120</b>	<b>120</b>
<b>Miscellaneous</b>						
529110 Mileage Reimbursement	254	556	800	800	800	800
529120 Commercial Travel	0	344	600	600	600	600
529130 Meals	0	423	450	450	450	450
529140 Lodging	286	1,909	1,600	1,600	1,600	1,600
529210 Meetings	0	15	300	300	300	300
529220 Conferences	2,335	1,740	3,300	2,129	2,129	2,129
529230 Training	100	0	(1,173)	0	0	0
529300 Dues and Memberships	1,947	2,071	3,500	3,500	3,500	3,500
529690 Other Investigations	524	605	400	400	400	400
529880 Recording Charges	144	226	500	500	500	500
529999 Miscellaneous Expense	20	0	0	0	0	0
<b>Miscellaneous Total</b>	<b>5,610</b>	<b>7,889</b>	<b>10,277</b>	<b>10,279</b>	<b>10,279</b>	<b>10,279</b>
<b>Materials and Services Total</b>	<b>60,520</b>	<b>69,273</b>	<b>74,788</b>	<b>77,788</b>	<b>77,788</b>	<b>77,788</b>
<b>Administrative Charges</b>						
611100 County Admin Allocation	13,775	13,567	15,340	18,130	18,130	18,130
611210 Facilities Mgt Allocation	17,571	19,307	20,132	21,662	21,662	21,662
611220 Custodial Allocation	13,590	13,915	14,910	15,822	15,822	15,822
611230 Courier Allocation	770	759	821	912	912	912
611250 Risk Management Allocation	2,507	2,310	2,419	2,318	2,318	2,318
611255 Benefits Allocation	3,826	3,767	3,694	4,038	4,038	4,038
611260 Human Resources Allocation	13,326	12,961	14,719	16,453	16,453	16,453
611400 Information Tech Allocation	32,549	28,709	29,288	30,526	30,526	30,526
611410 FIMS Allocation	14,464	16,507	19,399	20,568	20,568	20,568
611420 Telecommunications Allocation	5,120	5,579	5,462	5,556	5,556	5,556
611430 Info Tech Direct Charges	14,616	6,267	22,586	51,619	51,619	51,619
611600 Finance Allocation	14,104	14,055	15,132	15,882	15,882	15,882
611800 MCBEE Allocation	755	328	1,149	754	754	754
612100 IT Equipment Use Charges	0	1,934	2,124	2,134	2,134	2,134
614100 Liability Insurance Allocation	4,800	4,900	5,900	5,200	5,200	5,200
614200 WC Insurance Allocation	3,700	3,600	3,800	3,900	3,900	3,900
<b>Administrative Charges Total</b>	<b>155,473</b>	<b>148,465</b>	<b>176,875</b>	<b>215,474</b>	<b>215,474</b>	<b>215,474</b>
<b>Transfers Out</b>						
561480 Xfer to Capital Impr Projects	4,530	0	0	0	0	0
<b>Transfers Out Total</b>	<b>4,530</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Child Support Total</b>	<b>1,434,591</b>	<b>1,521,104</b>	<b>1,630,122</b>	<b>1,763,245</b>	<b>1,763,245</b>	<b>1,763,245</b>

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
DISTRICT ATTORNEY'S OFFICE

<b>300 - District Attorney Grants</b>	<b>Actual FY 14-15</b>	<b>Actual FY 15-16</b>	<b>Budget FY 16-17</b>	<b>Proposed FY 17-18</b>	<b>Approved FY 17-18</b>	<b>Adopted FY 17-18</b>
<b>Personnel Services</b>						
<b>Salaries and Wages</b>						
511020 Salaries and Wages Budget Only	0	0	63,039	0	0	0
511110 Regular Wages	348,076	373,180	575,193	669,362	669,362	669,362
511120 Temporary Wages	4,926	0	0	0	0	0
511130 Vacation Pay	14,438	21,289	0	0	0	0
511140 Sick Pay	6,579	8,606	0	0	0	0
511150 Holiday Pay	16,629	14,929	0	0	0	0
511160 Comp Time Pay	0	231	0	0	0	0
511210 Compensation Credits	5,985	7,369	6,576	7,246	7,246	7,246
511220 Pager Pay	836	500	0	0	0	0
511290 Health Insurance Waiver Pay	800	86	0	4,800	4,800	4,800
511410 Straight Pay	72	202	0	0	0	0
<b>Salaries and Wages Total</b>	<b>398,341</b>	<b>426,392</b>	<b>644,808</b>	<b>681,408</b>	<b>681,408</b>	<b>681,408</b>
<b>Fringe Benefits</b>						
512010 Fringe Benefits Budget Only	0	0	33,804	0	0	0
512110 PERS	51,586	56,774	92,794	131,511	131,511	131,511
512120 401K	5,805	5,337	6,852	8,408	8,408	8,408
512130 PERS Debt Service	22,307	25,992	27,052	34,071	34,071	34,071
512200 FICA	30,143	32,056	44,173	51,749	51,749	51,749
512310 Medical Insurance	98,860	113,800	161,255	150,809	150,809	150,809
512320 Dental Insurance	8,906	10,975	14,637	14,985	14,985	14,985
512330 Group Term Life Insurance	683	747	1,101	1,259	1,259	1,259
512340 Long Term Disability Insurance	1,756	1,925	2,460	2,827	2,827	2,827
512400 Unemployment Insurance	1,596	1,699	2,152	2,522	2,522	2,522
512520 Workers Comp Insurance	239	261	330	346	346	346
512600 Wellness Program	282	311	442	479	479	479
512610 Employee Assistance Program	202	223	299	324	324	324
<b>Fringe Benefits Total</b>	<b>222,365</b>	<b>250,098</b>	<b>387,351</b>	<b>399,290</b>	<b>399,290</b>	<b>399,290</b>
<b>Personnel Services Total</b>	<b>620,706</b>	<b>676,491</b>	<b>1,032,159</b>	<b>1,080,698</b>	<b>1,080,698</b>	<b>1,080,698</b>
<b>Materials and Services</b>						
<b>Supplies</b>						
521010 Office Supplies	348	429	1,460	1,460	1,460	1,460
521070 Departmental Supplies	3,052	1,335	4,000	4,000	4,000	4,000
521190 Publications	33	0	120	120	120	120
521210 Gasoline	20	0	0	0	0	0
<b>Supplies Total</b>	<b>3,453</b>	<b>1,764</b>	<b>5,580</b>	<b>5,580</b>	<b>5,580</b>	<b>5,580</b>
<b>Materials</b>						
522150 Small Office Equipment	1,200	395	500	500	500	500
522160 Small Departmental Equipment	5,045	0	0	0	0	0
522170 Computers Non Capital	2,805	0	2,324	0	0	0
522180 Software	0	0	246	246	246	246
<b>Materials Total</b>	<b>9,050</b>	<b>395</b>	<b>3,070</b>	<b>746</b>	<b>746</b>	<b>746</b>
<b>Communications</b>						
523010 Telephone Equipment	0	0	0	6,900	6,900	6,900

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
DISTRICT ATTORNEY'S OFFICE

<b>300 - District Attorney Grants</b>	<b>Actual FY 14-15</b>	<b>Actual FY 15-16</b>	<b>Budget FY 16-17</b>	<b>Proposed FY 17-18</b>	<b>Approved FY 17-18</b>	<b>Adopted FY 17-18</b>
<b>Materials and Services</b>						
523050 Postage	0	78	0	0	0	0
523060 Cellular Phones	0	0	0	2,640	2,640	2,640
<b>Communications Total</b>	0	78	0	9,540	9,540	9,540
<b>Utilities</b>						
524010 Electricity	4,190	2,707	2,818	2,922	2,922	2,922
524020 Street Light Electricity	0	0	0	2	2	2
524040 Natural Gas	169	27	37	26	26	26
524050 Water	105	47	53	54	54	54
524070 Sewer	207	79	117	117	117	117
524090 Garbage Disposal and Recycling	237	150	158	172	172	172
<b>Utilities Total</b>	4,909	3,011	3,183	3,293	3,293	3,293
<b>Contracted Services</b>						
525330 Transportation Services	33	0	0	0	0	0
525335 Housing Subsidies	2,155	0	0	0	0	0
525440 Client Assistance	80	0	378	0	0	0
525540 Witnesses	906	6,600	12,000	17,000	17,000	17,000
525560 Victim Emergency Services	2,299	5,828	22,284	12,782	12,782	12,782
525710 Printing Services	638	0	500	300	300	300
525770 Interpreters and Translators	0	211	1,100	600	600	600
525999 Other Contracted Services	0	0	55,210	55,210	55,210	55,210
<b>Contracted Services Total</b>	6,110	12,639	91,472	85,892	85,892	85,892
<b>Rentals</b>						
527130 Parking	0	315	250	250	250	250
527240 Condo Assn Assessments	4,669	3,343	3,652	3,543	3,543	3,543
<b>Rentals Total</b>	4,669	3,658	3,902	3,793	3,793	3,793
<b>Miscellaneous</b>						
529110 Mileage Reimbursement	144	113	250	280	280	280
529120 Commercial Travel	603	1,482	2,505	10,029	10,029	10,029
529130 Meals	286	1,890	1,800	2,700	2,700	2,700
529140 Lodging	1,391	4,280	4,000	5,000	5,000	5,000
529210 Meetings	0	113	0	0	0	0
529220 Conferences	1,599	1,215	6,000	6,000	6,000	6,000
529230 Training	264	3,927	13,350	26,300	26,300	26,300
529300 Dues and Memberships	0	300	0	1,000	1,000	1,000
529620 Narcotics Investigations	0	0	13,498	9,874	9,874	9,874
529740 Fairs and Shows	50	60	100	200	200	200
529910 Awards and Recognition	469	467	750	750	750	750
<b>Miscellaneous Total</b>	4,807	13,848	42,253	62,133	62,133	62,133
<b>Materials and Services Total</b>	<b>32,997</b>	<b>35,392</b>	<b>149,460</b>	<b>170,977</b>	<b>170,977</b>	<b>170,977</b>
<b>Administrative Charges</b>						
611100 County Admin Allocation	5,955	7,713	8,078	13,153	13,153	13,153
611210 Facilities Mgt Allocation	13,986	15,368	16,025	17,244	17,244	17,244
611220 Custodial Allocation	10,816	11,077	11,868	12,595	12,595	12,595
611230 Courier Allocation	335	424	429	639	639	639

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
DISTRICT ATTORNEY'S OFFICE

<b>300 - District Attorney Grants</b>	<b>Actual FY 14-15</b>	<b>Actual FY 15-16</b>	<b>Budget FY 16-17</b>	<b>Proposed FY 17-18</b>	<b>Approved FY 17-18</b>	<b>Adopted FY 17-18</b>
<b>Administrative Charges</b>						
611250 Risk Management Allocation	1,622	1,521	1,596	3,082	3,082	3,082
611255 Benefits Allocation	1,666	2,105	1,929	2,831	2,831	2,831
611260 Human Resources Allocation	5,801	7,242	7,685	11,531	11,531	11,531
611400 Information Tech Allocation	13,982	16,517	15,484	23,233	23,233	23,233
611410 FIMS Allocation	6,191	9,590	10,318	15,536	15,536	15,536
611420 Telecommunications Allocation	2,200	3,254	2,919	4,203	4,203	4,203
611430 Info Tech Direct Charges	6,184	3,639	12,076	39,188	39,188	39,188
611600 Finance Allocation	5,599	10,471	8,135	15,045	15,045	15,045
611800 MCBEE Allocation	323	191	611	569	569	569
612100 IT Equipment Use Charges	0	1,105	1,129	1,636	1,636	1,636
614100 Liability Insurance Allocation	3,100	3,200	4,000	4,000	4,000	4,000
614200 WC Insurance Allocation	2,400	2,400	2,400	8,100	8,100	8,100
<b>Administrative Charges Total</b>	<b>80,160</b>	<b>95,817</b>	<b>104,682</b>	<b>172,585</b>	<b>172,585</b>	<b>172,585</b>
<b>Contingency</b>						
571010 Contingency	0	0	279,410	267,025	267,025	267,025
<b>Contingency Total</b>	<b>0</b>	<b>0</b>	<b>279,410</b>	<b>267,025</b>	<b>267,025</b>	<b>267,025</b>
<b>District Attorney Grants Total</b>	<b>733,863</b>	<b>807,700</b>	<b>1,565,711</b>	<b>1,691,285</b>	<b>1,691,285</b>	<b>1,691,285</b>
District Attorney's Office Grand Total	9,829,817	10,398,949	11,830,812	12,867,427	12,875,775	12,875,775

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
FINANCE

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# FINANCE



## MISSION STATEMENT

Safeguarding Marion County's fiscal integrity.

## GOALS AND OBJECTIVES

- Goal 1 Streamline and standardize the county's contracting, solicitation and purchasing processes.
- Objective 1 Take full advantage of the recently implemented Contract Management System (CMS) functionality.
  - Objective 2 Revise, develop and document contracting processes to enhance customer satisfaction, improve efficiency and increase consistency.
  - Objective 3 Provide direct contract assistance for smaller departments that do not have trained contract specialists.
- Goal 2 Increase customer access to information through web-based, electronic and self-service methods.
- Objective 1 Review current intranet content and evaluate what additional information would be valuable to customers.
  - Objective 2 Assess the need for changes to the existing webpage to make it easier for customers to navigate and to be consistent with new county website standards.
  - Objective 3 Design new content and ensure existing content is available on the intranet.
- Goal 3 Develop and provide communication and training to department personnel to achieve greater compliance with and consistency in carrying out financial processes and procedures.
- Objective 1 Provide more training to departments to improve accuracy and consistency in time card reporting.
  - Objective 2 Continue to provide training to departments in the use of the new contract management system, particularly as the county expands use of the CMS modules beyond the basic implementation.
  - Objective 3 Complete the purchasing manual and train departments to consistently follow the purchase order process.
  - Objective 4 Implement countywide policy and procedures for grant compliance.
- Goal 4 Ensure the Finance Department is prepared to respond to emergencies to ensure departments are able to continue operations and provide services.
- Objective 1 Review and revise the current continuity of operations plan so that all sections are complete and up-to-date.



MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
FINANCE

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Goal 5 Build an organizational culture and management approach that supports innovation and continuous process improvement.

Objective 1 Hold quarterly department-wide discussions to review and evaluate progress toward Finance Department goals and objectives.

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
FINANCE

**DEPARTMENT OVERVIEW**

The Finance Department provides financial services that support departments in delivering their services to customers and clients. The Finance Department is part of the Central Services Fund. The Finance Department budget consists of one program, the Central Finance Program, which includes two service areas: financial services and payroll.

**RESOURCE AND REQUIREMENT SUMMARY**

Finance	FY 14-15 ACTUAL	FY 15-16 ACTUAL	FY 16-17 BUDGET	FY 17-18 ADOPTED	+/- %
<b>RESOURCES</b>					
Charges for Services	48,330	54,211	44,876	17,700	-60.6%
Admin Cost Recovery	2,139,461	2,368,990	2,329,105	2,549,201	9.4%
Other Revenues	0	300	0	0	n.a.
General Fund Transfers	10,831	0	0	88,753	n.a.
Other Fund Transfers	43,498	46,414	46,247	47,249	2.2%
<b>TOTAL RESOURCES</b>	<b>2,242,120</b>	<b>2,469,915</b>	<b>2,420,228</b>	<b>2,702,903</b>	<b>11.7%</b>
<b>REQUIREMENTS</b>					
Personnel Services					
Salaries and Wages	1,201,416	1,334,183	1,281,470	1,428,338	11.5%
Fringe Benefits	644,940	712,718	673,123	794,131	18.0%
Total Personnel Services	<b>1,846,356</b>	<b>2,046,901</b>	<b>1,954,593</b>	<b>2,222,469</b>	<b>13.7%</b>
Materials and Services					
Supplies	12,395	10,709	13,866	11,450	-17.4%
Materials	8,636	3,136	5,000	2,500	-50.0%
Communications	775	772	670	620	-7.5%
Utilities	10,930	15,134	14,459	13,901	-3.9%
Contracted Services	113,659	121,531	119,666	130,070	8.7%
Repairs and Maintenance	4,361	3,839	3,850	3,650	-5.2%
Rentals	14,666	20,997	22,943	22,205	-3.2%
Miscellaneous	20,806	26,741	27,921	26,485	-5.1%
Total Materials and Services	<b>186,228</b>	<b>202,860</b>	<b>208,375</b>	<b>210,881</b>	<b>1.2%</b>
Administrative Charges	209,536	220,154	257,260	269,553	4.8%
<b>TOTAL REQUIREMENTS</b>	<b>2,242,120</b>	<b>2,469,915</b>	<b>2,420,228</b>	<b>2,702,903</b>	<b>11.7%</b>
<b>FTE</b>	20.00	20.00	18.80	20.00	6.4%

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
FINANCE

<b>FUNDS</b>					
Fund Name	FY 14-15 ACTUAL	FY 15-16 ACTUAL	FY 16-17 BUDGET	FY 17-18 ADOPTED	% of Total
<b>RESOURCES</b>					
FND 580 Central Services	2,242,120	2,469,915	2,420,228	2,702,903	100.0%
<b>TOTAL RESOURCES</b>	<b>2,242,120</b>	<b>2,469,915</b>	<b>2,420,228</b>	<b>2,702,903</b>	<b>100.0%</b>
<b>REQUIREMENTS</b>					
FND 580 Central Services	2,242,120	2,469,915	2,420,228	2,702,903	100.0%
<b>TOTAL REQUIREMENTS</b>	<b>2,242,120</b>	<b>2,469,915</b>	<b>2,420,228</b>	<b>2,702,903</b>	<b>100.0%</b>
<b>PROGRAMS</b>					
	FY 14-15 ACTUAL	FY 15-16 ACTUAL	FY 16-17 BUDGET	FY 17-18 ADOPTED	+/- %
<b>RESOURCES</b>					
Central Finance	2,242,120	2,469,915	2,420,228	2,702,903	11.7%
<b>TOTAL RESOURCES</b>	<b>2,242,120</b>	<b>2,469,915</b>	<b>2,420,228</b>	<b>2,702,903</b>	<b>11.7%</b>
<b>REQUIREMENTS</b>					
Central Finance	2,242,120	2,469,915	2,420,228	2,702,903	11.7%
<b>TOTAL REQUIREMENTS</b>	<b>2,242,120</b>	<b>2,469,915</b>	<b>2,420,228</b>	<b>2,702,903</b>	<b>11.7%</b>

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
FINANCE

**Central Finance Program**

- Manages county financial reporting, coordinates the annual audit, and produces the Comprehensive Annual Financial Report (CAFR).
- Provides direction and oversight for the countywide annual budget process and compliance with Oregon Local Budget Law.
- Provides fiscal policy and direction for countywide accounting and financial services.
- Produces bi-weekly payroll for more than 1,500 regular and part-time employees and meets all federal and state reporting requirements, including Public Employees Retirement System (PERS) mandates.
- Develops and interprets Marion County Public Contracting Law and policies and procedures and ensures county compliance.
- Provides oversight of Marion County tax foreclosed and surplus real property.
- Manages county debt and related compliance and reporting requirements.
- Produces the annual budget book.
- Provides regular monitoring of countywide budget to actual expenditures and budget forecasting.
- Produces payments for all county invoices, produces invoices for county receivables, and forwards accounts for collection.
- Reviews all county federal awards for grant compliance.

**Program Summary**

Finance	Program: Central Finance				
	FY 14-15 ACTUAL	FY 15-16 ACTUAL	FY 16-17 BUDGET	FY 17-18 ADOPTED	+/- %
<b>RESOURCES</b>					
Charges for Services	48,330	54,211	44,876	17,700	-60.6%
Admin Cost Recovery	2,139,461	2,368,990	2,329,105	2,549,201	9.4%
Other Revenues	0	300	0	0	n.a.
General Fund Transfers	10,831	0	0	88,753	n.a.
Other Fund Transfers	43,498	46,414	46,247	47,249	2.2%
<b>TOTAL RESOURCES</b>	<b>2,242,120</b>	<b>2,469,915</b>	<b>2,420,228</b>	<b>2,702,903</b>	<b>11.7%</b>
<b>REQUIREMENTS</b>					
Personnel Services	1,846,356	2,046,901	1,954,593	2,222,469	13.7%
Materials and Services	186,228	202,860	208,375	210,881	1.2%
Administrative Charges	209,536	220,154	257,260	269,553	4.8%
<b>TOTAL REQUIREMENTS</b>	<b>2,242,120</b>	<b>2,469,915</b>	<b>2,420,228</b>	<b>2,702,903</b>	<b>11.7%</b>
<b>FTE</b>	20.00	20.00	18.80	20.00	6.4%

**FTE By Position Title By Program**

<b>Program: Central Finance</b>	
<b>Position Title</b>	<b>FTE</b>
Accountant 2	3.00
Accounting Specialist	3.00
Budget Analyst Sr	1.00
Chief Accountant	1.00

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<b>Program: Central Finance</b>	
<b>Position Title</b>	<b>FTE</b>
Chief Financial Officer	1.00
Compliance Analyst	1.00
Contracts / Property Specialist	1.00
Contracts and Procurement Manager	1.00
Department Specialist 3	1.00
Finance Accounting Manager	1.00
Grant/Contracts Compliance Analyst	3.00
Payroll Analyst	1.00
Payroll Specialist	2.00
<b>Program Central Finance FTE Total:</b>	<b>20.00</b>

FTE Changes

The total FTE budgeted for FY 17-18 in the Finance Department budget is 20.00, which is up from the 18.80 FTE budgeted in FY 16-17. The Grants Compliance Analyst position that was budgeted as a 0.8 FTE in FY 16-17 will be increased to 1.0 FTE for FY 17-18. In addition, a new Compliance Analyst position is being added to the Finance Department. This position is being added to provide increased detail analysis of departmental compliance with county financial policies and procedures.

**Central Finance Program Budget Justification**

**RESOURCES**

Charges for Services has decreased due to the transfer of Surplus Property Sales revenue to the Business Services Department, which now handles county surplus property. In addition, fees charged to the condominium for accounting services provided by a county employee have been transferred to the Board's Office. Finally, in anticipation of the Behavioral Care Network (BCN) no longer contracting for administrative services with Marion County, reimbursement revenue from BCN has been removed from Central Services Department Budgets. The required Administrative Cost Recovery Resources have increased to meet the growing cost of personnel expenditures (COLA and PERS primarily), along with a need to offset the lost revenues.

**REQUIREMENTS**

Personnel Services has increased due to the following: 1) negotiated COLA increases, 2) PERS system employer rate increases, 3) the cost of leave payout for an anticipated employee retirement, and 4) in increase in FTE from 18.80 to 20.00 as one position will be increased to full time in FY 17-18 and a new Compliance Analyst position is being added.

Total Materials and Services (M&S) has increased by \$2,506 as compared to FY 16-17, due to a Decision Package request. The request is to provide additional appropriation authority for the annual audit contract Consumer Price Index (CPI) increase. Notable changes in sub-categories of M&S are: 1) an increase in Contracted Services due to annual audit contract increases and the requirement for actuarial services every other year to calculate the county's implicit rate subsidy liability for financial statement reporting purposes, and 2) slight decreases in Supplies and Materials to recognize current year trends and expected reductions in next year's needs.

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**KEY DEPARTMENT ACCOMPLISHMENTS**

- Prepared and completed the FY 15-16 audit for Marion County and related service districts within critical deadlines, while also developing the Comprehensive Annual Financial Report, which resulted in the receipt of the Certificate of Award from the Government Finance Officers Association (GFOA) for excellence in financial reporting for the sixteenth consecutive year.
- Submitted the FY 2016-17 Budget Book to the Government Finance Officers Association "Distinguished Budget Presentation Award" program and received the award for the sixth consecutive year.
- Continued to expand the use of an electronic (ACH) payment process in the Oracle Accounts Payable system. This will allow all vendors to choose payment via either check or ACH. ACH provides for a more timely receipt of payment for the vendor and a reduction in checks processed by Marion County, resulting in cost savings and a more secure method of payment processing. Over 200 suppliers are now using the ACH payment process.
- Completed updates of the budget user manual, revenue manual, and budget instruction manual.
- Completed the configuration and implementation of a countywide contract management system, which will allow for electronic workflow and tracking of all county contracts. Implementation included the data entry of all current county contracts into the new system.
- Continued working on a joint project with IT and Business Services to replace the Oracle reporting tool. This tool will provide financial, human resource and payroll data for executive management and department reporting needs. Initial implementation for Central Services departments started in FY 15-16, has continued throughout FY 16-17, and should be completed in FY 17-18.
- Provided federal grant compliance training to all department heads and elected officials along with department staff that manage federal grants.
- Continued participation as an Association of Oregon Counties representative on the Public Employees Retirement System (PERS) Employer Advisory Group (EAG), which was initially instituted to help resolve identified system-wide issues regarding employer contributions. The EAG continues to function to improve communications between employers and PERS staff and resolve plan issues as they arise. In FY 16-17, the EAG was responsible for working with the PERS Board and obtaining over \$20 million of funding system wide to cover the cost of retro-active adjustments to employee accounts due to a change in PERS policy.
- Transitioned the billing and payment process for office supplies purchased through OfficeMax to the county PCard system. This was a vendor requirement, but it eliminated a software interface system and will also increase the rebate to the county for PCard purchases.
- Reviewed, evaluated and updated information found on the Finance Department intranet website to improve the usefulness of the site for department customers.

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**KEY INDICATORS**

**# 1: P-Card Transactions**

**Definition and Purpose**

Marion County implemented a Procurement Card (P-Card) program in July 2005. By policy, P-Cards were implemented to replace all other credit and revolving charge cards throughout the county. They are primarily to be used for the purchase of small dollar goods. The use of P-Cards is encouraged for several reasons: 1) lower cost per transaction than other purchase options, 2) rebate incentives provided by the vendor for achieving certain levels of volume purchases, 3) greater level of internal control over purchases, and 4) to improve consistency for purchases throughout the county. Reviewing the annual number of transactions and dollar volume of P-Card use is one way to monitor the success of the program goals.

**Significance**

This key indicator supports the county strategic priority for Operational Efficiency and Quality Service (Goal #1 - Provide efficient, effective, and responsive government through stewardship and accountability). As Marion County increases the number of transactions and dollar volume of purchases made with P-Cards, several efficiencies are gained. First, because the transaction cost of using a P-Card is lower than other purchase options, the county achieves greater efficiency with each transaction moved from other purchase options to a P-Card. Second, increasing P-Card use throughout the county will eventually produce reduced costs through the rebate program once the required volume is met. Finally, increased use of the P-Card for purchases ensures that a greater level of controls are involved in county procurements.

**Data Units Fiscal Year**

The data provided for this key indicator is: 1) annual number of transactions, and 2) annual dollar volume of transactions.

<b>FY 13-14 Actual</b>	<b>FY 14-15 Actual</b>	<b>FY 15-16 Actual</b>	<b>FY 16-17 Estimate</b>	<b>FY 17-18 Estimate</b>
10,002 - \$1,144,170	9,555 - \$1,097,666	11,731 - \$1,564,730	13,873 - \$1,647,301	15,504 - \$1,741,068

**Explanation of Trends and Changes**

P-Card transactions and dollar volume have continued a trend of increasing each year, including estimates for FY 16-17 and FY 17-18. The goal continues to be to increase P-Card use through expanding eligible purchases. In the current year, office supply purchases were moved to P-Card transactions. The rebate for CY 2016 was \$20,013, which is an increase of \$3,906 (or 24%) over the previous year. The increase in rebate is consistent with the increasing trend in dollars and transactions.

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**# 2: Contracts Processed in Compliance With County Policy and Procedure**

**Definition and Purpose**

Marion County contracts staff review contracts processed by departments to ensure that each contract meets standards, policies and procedures. These standards have been implemented to protect the county from unnecessary risk and to ensure that the processing of contracts is efficient and effective. As contracts are reviewed and non-compliance is identified, Finance Department personnel can identify measures to put into place to reduce the specific areas that need improvement. These measures may include additional training, policy development or improved clarification of current policy.

**Significance**

This key indicator supports the county strategic priority for Operational Efficiency and Quality Service (Goal #1 - Provide efficient, effective, and responsive government through stewardship and accountability). Some examples of issues identified that may create risk in the contract process are: current contracts that are not extended while work continues past the expiration date, new contracts that are not signed prior to service delivery, missing insurance requirements, incomplete documentation of solicitation process, inappropriate solicitation process, etc. As Marion County identifies the non-compliance areas through tracking of this key indicator, improvements can be made to the contracts process to meet the goal of reducing risk and increasing efficiency.

**Data Units Fiscal Year**

The data provided for this key indicator is number of contracts identified with issues of non-compliance compared to total contracts processed by the county.

<b>FY 13-14 Actual</b>	<b>FY 14-15 Actual</b>	<b>FY 15-16 Actual</b>	<b>FY 16-17 Estimate</b>	<b>FY 17-18 Estimate</b>
242 issues (27%) / 901 contracts processed	169 issues (21%) / 815 contracts processed	189 issues (24%) / 790 contracts processed	150 issues (19%) / 800 contracts processed	140 issues (17%) / 830 contracts processed

**Explanation of Trends and Changes**

The error rate in contracts processed in FY 16-17 has decreased over the prior year. This is a result of continued training and increasing experience of contract staff. The volume of contracts processed has held somewhat flat over the past couple of years. Although the county continues to process an increasing number of new contracts, this effort has been somewhat offset by the county's efforts to enter into multi-year contracts as opposed to one year contracts with annual renewals. Marion County will continue to use the data that has been collected to review current processes and look for further training opportunities.



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<b>Resources by Fund Detail</b>						
<b>580 - Central Services</b>	<b>Actual FY 14-15</b>	<b>Actual FY 15-16</b>	<b>Budget FY 16-17</b>	<b>Proposed FY 17-18</b>	<b>Approved FY 17-18</b>	<b>Adopted FY 17-18</b>
<b>Charges for Services</b>						
341999 Other Fees	0	142	0	0	0	0
344999 Other Reimbursements	42	0	0	0	0	0
345300 Surplus Property Sales	7,993	4,309	4,000	0	0	0
347101 Central Svcs to Other Agencies	26,296	49,759	40,876	17,700	17,700	17,700
347999 Svcs to Other Agencies Closed	14,000	0	0	0	0	0
<b>Charges for Services Total</b>	<b>48,330</b>	<b>54,211</b>	<b>44,876</b>	<b>17,700</b>	<b>17,700</b>	<b>17,700</b>
<b>Admin Cost Recovery</b>						
411600 Finance Allocation	2,139,461	2,368,990	2,329,105	2,549,601	2,549,601	2,549,201
<b>Admin Cost Recovery Total</b>	<b>2,139,461</b>	<b>2,368,990</b>	<b>2,329,105</b>	<b>2,549,601</b>	<b>2,549,601</b>	<b>2,549,201</b>
<b>Other Revenues</b>						
371000 Miscellaneous Income	0	300	0	0	0	0
<b>Other Revenues Total</b>	<b>0</b>	<b>300</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>General Fund Transfers</b>						
381100 Transfer from General Fund	10,831	0	0	88,353	88,353	88,753
<b>General Fund Transfers Total</b>	<b>10,831</b>	<b>0</b>	<b>0</b>	<b>88,353</b>	<b>88,353</b>	<b>88,753</b>
<b>Other Fund Transfers</b>						
381155 Xfr from Tax Title Land Sales	43,498	46,414	46,247	47,249	47,249	47,249
<b>Other Fund Transfers Total</b>	<b>43,498</b>	<b>46,414</b>	<b>46,247</b>	<b>47,249</b>	<b>47,249</b>	<b>47,249</b>
<b>Central Services Total</b>	<b>2,242,120</b>	<b>2,469,915</b>	<b>2,420,228</b>	<b>2,702,903</b>	<b>2,702,903</b>	<b>2,702,903</b>
<b>Finance Grand Total</b>	2,242,120	2,469,915	2,420,228	2,702,903	2,702,903	2,702,903

MARION COUNTY FY 2017-18 BUDGET  
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<b>Requirements by Fund Detail</b>						
<b>580 - Central Services</b>	<b>Actual FY 14-15</b>	<b>Actual FY 15-16</b>	<b>Budget FY 16-17</b>	<b>Proposed FY 17-18</b>	<b>Approved FY 17-18</b>	<b>Adopted FY 17-18</b>
<b>Personnel Services</b>						
<b>Salaries and Wages</b>						
511110 Regular Wages	992,848	1,096,379	1,245,066	1,380,449	1,380,449	1,380,449
511130 Vacation Pay	76,921	83,518	0	0	0	0
511140 Sick Pay	44,095	52,436	0	0	0	0
511150 Holiday Pay	48,482	56,547	0	0	0	0
511160 Comp Time Pay	9	40	0	0	0	0
511210 Compensation Credits	37,625	37,760	33,164	30,589	30,589	30,589
511240 Leave Payoff	95	2,673	0	12,500	12,500	12,500
511290 Health Insurance Waiver Pay	1,342	4,830	3,240	4,800	4,800	4,800
<b>Salaries and Wages Total</b>	<b>1,201,416</b>	<b>1,334,183</b>	<b>1,281,470</b>	<b>1,428,338</b>	<b>1,428,338</b>	<b>1,428,338</b>
<b>Fringe Benefits</b>						
512110 PERS	178,873	211,031	203,599	273,256	273,256	273,256
512120 401K	21,588	25,208	22,914	27,415	27,415	27,415
512130 PERS Debt Service	66,144	70,165	59,357	70,792	70,792	70,792
512200 FICA	90,615	100,265	96,398	107,040	107,040	107,040
512310 Medical Insurance	247,055	261,043	249,288	270,470	270,470	270,470
512320 Dental Insurance	25,500	26,812	24,684	26,875	26,875	26,875
512330 Group Term Life Insurance	2,034	2,347	2,383	2,625	2,625	2,625
512340 Long Term Disability Insurance	5,277	5,979	5,339	5,883	5,883	5,883
512400 Unemployment Insurance	4,815	5,337	4,723	5,240	5,240	5,240
512520 Workers Comp Insurance	535	571	564	594	594	594
512600 Wellness Program	700	792	760	800	800	800
512610 Employee Assistance Program	503	569	514	541	541	541
512700 County HSA Contributions	1,300	2,600	2,600	2,600	2,600	2,600
<b>Fringe Benefits Total</b>	<b>644,940</b>	<b>712,718</b>	<b>673,123</b>	<b>794,131</b>	<b>794,131</b>	<b>794,131</b>
<b>Personnel Services Total</b>	<b>1,846,356</b>	<b>2,046,901</b>	<b>1,954,593</b>	<b>2,222,469</b>	<b>2,222,469</b>	<b>2,222,469</b>
<b>Materials and Services</b>						
<b>Supplies</b>						
521010 Office Supplies	7,704	8,731	11,116	9,100	9,100	9,100
521070 Departmental Supplies	2,925	1,724	2,500	2,050	2,050	2,050
521110 First Aid Supplies	106	0	50	50	50	50
521190 Publications	1,660	253	200	250	250	250
<b>Supplies Total</b>	<b>12,395</b>	<b>10,709</b>	<b>13,866</b>	<b>11,450</b>	<b>11,450</b>	<b>11,450</b>
<b>Materials</b>						
522150 Small Office Equipment	3,172	3,101	2,000	2,000	2,000	2,000
522160 Small Departmental Equipment	0	22	0	0	0	0
522170 Computers Non Capital	5,250	14	2,500	0	0	0
522180 Software	215	0	500	500	500	500
<b>Materials Total</b>	<b>8,636</b>	<b>3,136</b>	<b>5,000</b>	<b>2,500</b>	<b>2,500</b>	<b>2,500</b>
<b>Communications</b>						
523010 Telephone Equipment	0	52	0	0	0	0
523020 Phone and Communication Svcs	46	0	0	0	0	0
523060 Cellular Phones	616	620	620	620	620	620

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<b>580 - Central Services</b>	<b>Actual FY 14-15</b>	<b>Actual FY 15-16</b>	<b>Budget FY 16-17</b>	<b>Proposed FY 17-18</b>	<b>Approved FY 17-18</b>	<b>Adopted FY 17-18</b>
<b>Materials and Services</b>						
523090 Long Distance Charges	114	100	50	0	0	0
<b>Communications Total</b>	<b>775</b>	<b>772</b>	<b>670</b>	<b>620</b>	<b>620</b>	<b>620</b>
<b>Utilities</b>						
524010 Electricity	7,674	11,019	12,959	11,893	11,893	11,893
524020 Street Light Electricity	0	0	0	8	8	8
524040 Natural Gas	310	111	0	106	106	106
524050 Water	192	191	0	217	217	217
524070 Sewer	380	320	0	477	477	477
524090 Garbage Disposal and Recycling	2,373	3,492	1,500	1,200	1,200	1,200
<b>Utilities Total</b>	<b>10,930</b>	<b>15,134</b>	<b>14,459</b>	<b>13,901</b>	<b>13,901</b>	<b>13,901</b>
<b>Contracted Services</b>						
525150 Audit Services	87,890	87,745	92,200	96,550	96,550	96,550
525153 Fiscal Agent Services	1,650	900	0	0	0	0
525450 Subscription Services	0	489	450	500	500	500
525510 Legal Services	108	0	0	0	0	0
525710 Printing Services	3,102	4,441	3,000	5,000	5,000	5,000
525715 Advertising	7,596	6,347	9,000	7,000	7,000	7,000
525735 Mail Services	11,516	10,126	10,900	10,400	10,400	10,400
525740 Document Disposal Services	80	120	120	120	120	120
525999 Other Contracted Services	1,718	11,364	3,996	10,500	10,500	10,500
<b>Contracted Services Total</b>	<b>113,659</b>	<b>121,531</b>	<b>119,666</b>	<b>130,070</b>	<b>130,070</b>	<b>130,070</b>
<b>Repairs and Maintenance</b>						
526010 Office Equipment Maintenance	71	0	200	0	0	0
526021 Computer Software Maintenance	3,100	3,150	3,150	3,150	3,150	3,150
526030 Building Maintenance	1,189	689	500	500	500	500
<b>Repairs and Maintenance Total</b>	<b>4,361</b>	<b>3,839</b>	<b>3,850</b>	<b>3,650</b>	<b>3,650</b>	<b>3,650</b>
<b>Rentals</b>						
527120 Motor Pool Mileage	1,228	1,326	1,400	1,085	1,085	1,085
527130 Parking	129	43	100	100	100	100
527240 Condo Assn Assessments	8,551	13,608	14,865	14,420	14,420	14,420
527300 Equipment Rental	4,758	6,020	6,578	6,600	6,600	6,600
<b>Rentals Total</b>	<b>14,666</b>	<b>20,997</b>	<b>22,943</b>	<b>22,205</b>	<b>22,205</b>	<b>22,205</b>
<b>Miscellaneous</b>						
529110 Mileage Reimbursement	493	872	600	600	600	600
529120 Commercial Travel	274	182	1,300	1,000	1,000	1,000
529130 Meals	321	663	750	650	650	650
529140 Lodging	3,959	5,462	5,813	5,560	5,560	5,560
529210 Meetings	795	1,003	750	750	750	750
529220 Conferences	2,865	5,350	6,600	5,950	5,950	5,950
529230 Training	4,052	4,555	3,275	3,025	3,025	3,025
529300 Dues and Memberships	7,970	8,646	8,833	8,950	8,950	8,950

MARION COUNTY FY 2017-18 BUDGET  
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FINANCE

<b>580 - Central Services</b>	<b>Actual FY 14-15</b>	<b>Actual FY 15-16</b>	<b>Budget FY 16-17</b>	<b>Proposed FY 17-18</b>	<b>Approved FY 17-18</b>	<b>Adopted FY 17-18</b>
<b>Materials and Services</b>						
529650 Pre Employment Costs	28	0	0	0	0	0
529910 Awards and Recognition	49	0	0	0	0	0
529999 Miscellaneous Expense	0	9	0	0	0	0
<b>Miscellaneous Total</b>	<b>20,806</b>	<b>26,741</b>	<b>27,921</b>	<b>26,485</b>	<b>26,485</b>	<b>26,485</b>
<b>Materials and Services Total</b>	<b>186,228</b>	<b>202,860</b>	<b>208,375</b>	<b>210,881</b>	<b>210,881</b>	<b>210,881</b>
<b>Administrative Charges</b>						
611100 County Admin Allocation	19,972	20,943	23,533	25,243	25,243	25,243
611210 Facilities Mgt Allocation	25,616	28,147	29,350	31,581	31,581	31,581
611220 Custodial Allocation	19,709	20,293	21,743	23,074	23,074	23,074
611230 Courier Allocation	1,096	1,174	1,252	1,260	1,260	1,260
611250 Risk Management Allocation	3,686	3,613	3,716	3,235	3,235	3,235
611255 Benefits Allocation	5,445	5,830	5,631	5,581	5,581	5,581
611260 Human Resources Allocation	18,963	20,058	22,439	22,740	22,740	22,740
611300 Legal Services Allocation	10,124	11,857	13,791	18,628	18,628	18,628
611400 Information Tech Allocation	64,258	56,830	62,432	69,603	69,603	69,603
611410 FIMS Allocation	22,950	27,206	31,952	30,613	30,613	30,613
611420 Telecommunications Allocation	4,020	5,452	3,862	3,044	3,044	3,044
611430 Info Tech Direct Charges	0	0	15,431	15,405	15,405	15,405
611800 MCBEE Allocation	1,197	538	1,884	1,119	1,119	1,119
612100 IT Equipment Use Charges	0	4,913	5,344	5,727	5,727	5,727
614100 Liability Insurance Allocation	6,900	7,500	9,100	7,400	7,400	7,400
614200 WC Insurance Allocation	5,600	5,800	5,800	5,300	5,300	5,300
<b>Administrative Charges Total</b>	<b>209,536</b>	<b>220,154</b>	<b>257,260</b>	<b>269,553</b>	<b>269,553</b>	<b>269,553</b>
<b>Central Services Total</b>	<b>2,242,120</b>	<b>2,469,915</b>	<b>2,420,228</b>	<b>2,702,903</b>	<b>2,702,903</b>	<b>2,702,903</b>
<b>Finance Grand Total</b>	<b>2,242,120</b>	<b>2,469,915</b>	<b>2,420,228</b>	<b>2,702,903</b>	<b>2,702,903</b>	<b>2,702,903</b>

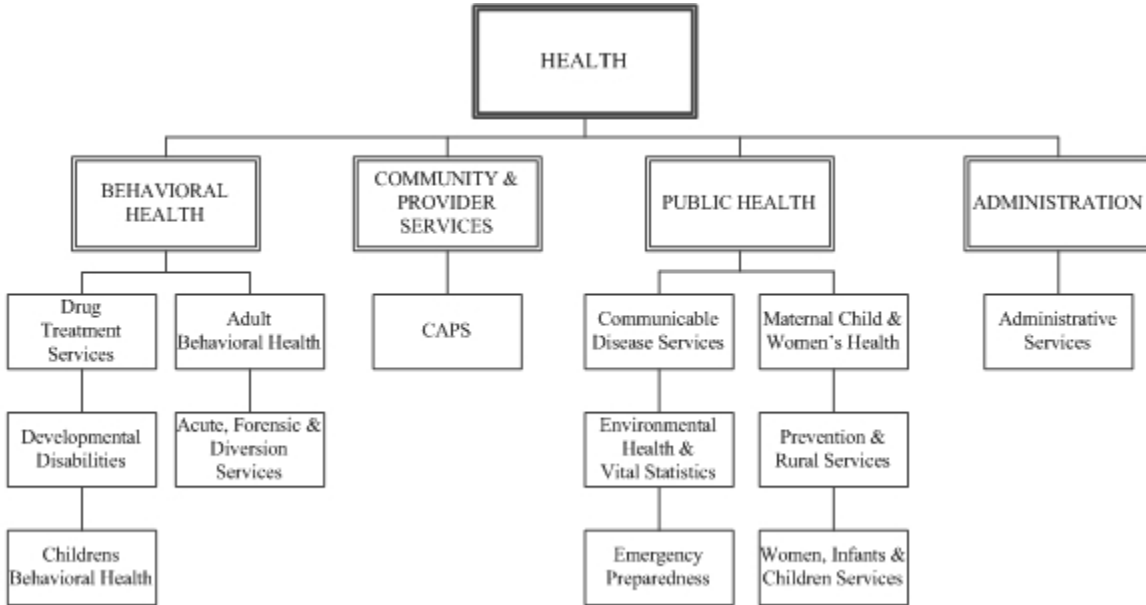
MARION COUNTY FY 2017-18 BUDGET  
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FINANCE

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MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
HEALTH

# HEALTH



## MISSION STATEMENT

In collaboration with community partners, provide and purchase high quality services that promote individual and community health to all people in Marion County.

## GOALS AND OBJECTIVES

- Goal 1** Promote a diverse system of behavioral health and addictions services that address community and family needs from early childhood to older adulthood.
- Objective 1 Effectively screen and, when appropriate, provide community alternatives to hospitalization.
  - Objective 2 Provide viable, appropriate alternatives to long-term hospitalization and timely discharges for individuals needing state hospital level of care.
  - Objective 3 Continue to enhance and develop early childhood and intensive youth services in our Children's Behavioral Health Program.
  - Objective 4 Continue to develop intensive wraparound services for children and families and expand to accommodate the system of care as funding allows.
  - Objective 5 Provide behavioral health and addictions services that promote family stability, reunification and cohesion.
- Goal 2** Provide service to families with a family member with a developmental disability within the principles and philosophy that are the foundation of all developmental disability services.
- Objective 1 Assure all eligible individuals are enrolled in and have a family support or K Plan. These plans foster and strengthen flexible networks of community-based, private, public, formal, informal, family-centered, and family-directed supports designed to increase families' abilities to care for children with developmental disabilities into all aspects of community life.

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- Objective 2 Assure in home comprehensive services for adults. Providing comprehensive services to adults with developmental disabilities required for those adults to remain at home or in their family homes.
  
- Goal 3 Assure the five basic public health services to residents of Marion County (ORS 431.416). The five services include epidemiology and control of preventable diseases and disorders; parent and child health services; collection and reporting of health statistics; health information and referral services; and environmental health services.
  - Objective 1 Assure epidemiology and control of preventable diseases and disorders (OAR 333-014-0050).
  - Objective 2 Assure parent and child health services.
  - Objective 3 Provide inspections of licensed facilities to protect the public's health and prevent the spread of foodborne and waterborne illness.
  - Objective 4 Plan for and respond to emerging diseases to protect the health of the community per OAR 333-014-0050.
  
- Goal 4 Provide services to underserved populations and act as a safety net provider for persons with limited or no resources.
  - Objective 1 Provide high quality customer service and ensure that all Health Department staff receive appropriate customer service training.
  - Objective 2 Provide training to staff to ensure that services are culturally competent.
  - Objective 3 Provide in service training to staff who have direct interaction with the community in stressful situations.

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**DEPARTMENT OVERVIEW**

The Health Department serves as the community mental health program and the local public health department for Marion County. The Health Department and its administrator function under the authority vested in the county commissioners by statute to function as both the local mental health authority and the local public health authority. In these roles, the Health Department is responsible for assuring the availability of mandated and state contracted services in our community. The Health Department achieves these roles through planning, program development, providing services, contracting for services, program oversight, evaluation, and quality improvement. The major focus of Public Health and Behavioral Health services is to provide for the safety of community members, and enable the most needy and vulnerable individuals and families to improve their lives.



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**RESOURCE AND REQUIREMENT SUMMARY**

Health	FY 14-15 ACTUAL	FY 15-16 ACTUAL	FY 16-17 BUDGET	FY 17-18 ADOPTED	+/- %
<b>RESOURCES</b>					
Intergovernmental Federal	4,253,562	4,129,207	3,674,424	3,642,156	-0.9%
Intergovernmental State	14,570,762	17,219,796	19,694,774	19,293,389	-2.0%
Intergovernmental Local	27,887,205	17,933,770	16,472,065	15,311,493	-7.0%
Charges for Services	6,436,859	6,792,694	6,558,234	7,459,647	13.7%
Interest	105,644	155,433	120,040	185,000	54.1%
Other Revenues	26,812	99,595	134,980	126,980	-5.9%
General Fund Transfers	3,217,341	3,498,968	3,730,390	3,730,390	0.0%
Settlements	12,196	0	0	0	n.a.
Net Working Capital	19,483,348	24,398,753	22,785,882	22,564,607	-1.0%
<b>TOTAL RESOURCES</b>	<b>75,993,728</b>	<b>74,228,216</b>	<b>73,170,789</b>	<b>72,313,662</b>	<b>-1.2%</b>
<b>REQUIREMENTS</b>					
Personnel Services					
Salaries and Wages	19,545,943	20,719,192	23,729,720	25,317,050	6.7%
Fringe Benefits	10,762,057	11,758,776	13,497,987	15,288,622	13.3%
<b>Total Personnel Services</b>	<b>30,308,000</b>	<b>32,477,968</b>	<b>37,227,707</b>	<b>40,605,672</b>	<b>9.1%</b>
Materials and Services					
Supplies	607,384	540,931	610,118	577,130	-5.4%
Materials	207,657	215,589	147,375	100,900	-31.5%
Communications	278,178	370,874	339,911	314,975	-7.3%
Utilities	271,587	182,837	265,259	284,664	7.3%
Contracted Services	13,237,714	7,424,269	8,429,976	8,190,407	-2.8%
Repairs and Maintenance	101,421	131,508	135,820	96,580	-28.9%
Rentals	1,435,727	2,052,355	1,957,449	1,670,044	-14.7%
Insurance	69,206	64,432	66,000	69,000	4.5%
Miscellaneous	297,194	359,220	398,050	362,865	-8.8%
<b>Total Materials and Services</b>	<b>16,506,068</b>	<b>11,342,014</b>	<b>12,349,958</b>	<b>11,666,565</b>	<b>-5.5%</b>
Administrative Charges	4,411,696	5,013,105	5,392,953	5,892,049	9.3%
Capital Outlay	369,210	30,131	495,788	6,700	-98.6%
Transfers Out	0	2,579,116	431,677	376,177	-12.9%
Contingency	0	0	5,090,566	5,198,410	2.1%
Ending Fund Balance	0	0	12,182,140	8,568,089	-29.7%
<b>TOTAL REQUIREMENTS</b>	<b>51,594,974</b>	<b>51,442,333</b>	<b>73,170,789</b>	<b>72,313,662</b>	<b>-1.2%</b>
<b>FTE</b>	387.34	415.72	435.95	444.32	1.9%

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<b>FUNDS</b>					
Fund Name	FY 14-15 ACTUAL	FY 15-16 ACTUAL	FY 16-17 BUDGET	FY 17-18 ADOPTED	% of Total
<b>RESOURCES</b>					
FND 190 Health	75,993,727	74,228,216	73,170,789	72,313,662	100.0%
<b>TOTAL RESOURCES</b>	<b>75,993,727</b>	<b>74,228,216</b>	<b>73,170,789</b>	<b>72,313,662</b>	<b>100.0%</b>
<b>REQUIREMENTS</b>					
FND 190 Health	51,594,974	51,442,333	73,170,789	72,313,662	100.0%
<b>TOTAL REQUIREMENTS</b>	<b>51,594,974</b>	<b>51,442,333</b>	<b>73,170,789</b>	<b>72,313,662</b>	<b>100.0%</b>

<b>PROGRAMS</b>					
	FY 14-15 ACTUAL	FY 15-16 ACTUAL	FY 16-17 BUDGET	FY 17-18 ADOPTED	+/- %
<b>RESOURCES</b>					
Drug Treatment Services	4,617,190	4,703,610	5,514,274	5,831,847	5.8%
Developmental Disabilities	6,194,437	6,901,610	8,209,893	8,257,851	0.6%
Childrens Behavioral Health	4,943,362	5,028,192	5,595,018	6,482,467	15.9%
Adult Behavioral Health	8,187,269	8,914,117	9,793,689	9,976,654	1.9%
Acute Forensic Diversion Svcs	4,910,035	5,681,088	7,280,887	7,304,454	0.3%
CAPS	17,115,281	10,608,148	9,788,130	10,094,627	3.1%
Communicable Disease Services	2,443,871	2,400,101	2,684,941	2,844,705	6.0%
Prevention and Rural Services	1,318,241	1,240,791	1,316,654	1,417,539	7.7%
Emergency Preparedness	145,436	157,528	198,325	241,101	21.6%
Environmental Hlth Vital Stats	1,177,237	1,261,416	1,252,490	1,392,777	11.2%
Maternal Child Womens Health	2,350,156	2,200,478	2,491,144	2,437,774	-2.1%
WIC Services	1,667,516	1,642,829	1,619,004	1,686,173	4.1%
HE Administrative Services	20,923,697	23,488,308	17,426,340	14,345,693	-17.7%
<b>TOTAL RESOURCES</b>	<b>75,993,727</b>	<b>74,228,216</b>	<b>73,170,789</b>	<b>72,313,662</b>	<b>-1.2%</b>
<b>REQUIREMENTS</b>					
Drug Treatment Services	3,802,505	4,348,814	5,514,274	5,831,847	5.8%
Developmental Disabilities	6,253,834	6,872,423	8,209,893	8,257,851	0.6%
Childrens Behavioral Health	4,604,371	5,041,179	5,595,018	6,482,467	15.9%
Adult Behavioral Health	6,794,307	8,099,827	9,793,689	9,976,654	1.9%
Acute Forensic Diversion Svcs	4,491,930	4,765,527	7,280,887	7,304,454	0.3%
CAPS	14,554,854	7,891,592	9,788,130	10,094,627	3.1%
Communicable Disease Services	2,457,004	2,398,574	2,684,941	2,844,705	6.0%
Prevention and Rural Services	1,248,413	1,056,816	1,316,654	1,417,539	7.7%
Emergency Preparedness	145,436	157,528	198,325	241,101	21.6%
Environmental Hlth Vital Stats	1,139,262	1,185,549	1,252,490	1,392,777	11.2%
Maternal Child Womens Health	2,150,241	1,949,727	2,491,144	2,437,774	-2.1%
WIC Services	1,667,516	1,642,829	1,619,004	1,686,173	4.1%
HE Administrative Services	2,285,303	6,031,949	17,426,340	14,345,693	-17.7%
<b>TOTAL REQUIREMENTS</b>	<b>51,594,974</b>	<b>51,442,333</b>	<b>73,170,789</b>	<b>72,313,662</b>	<b>-1.2%</b>

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**Drug Treatment Services Program**

- Provides medication-assisted treatment services including methadone and Suboxone.
- Provides adult alcohol and drug intensive treatment recovery services.
- Provides six-month intensive adolescent outpatient program.
- Provides adolescent alcohol and drug counseling and treatment services.
- Coordinates health-related issues with the Juvenile Drug Court.
- Operates a day treatment program for women (Her Place).
- Provides driving under the influence of intoxicants (DUII) education and preventative services.
- Provides alcohol and drug treatment services in connection with the Student Opportunity for Achieving Results (SOAR) project.
- Provides treatment services associated with the Marion County Transitional Treatment and Recovery Community (MCTTRC) project.

**Program Summary**

Health	Program: Drug Treatment Services				
	FY 14-15 ACTUAL	FY 15-16 ACTUAL	FY 16-17 BUDGET	FY 17-18 ADOPTED	+/- %
<b>RESOURCES</b>					
Intergovernmental Federal	211,724	488,504	554,710	615,242	10.9%
Intergovernmental State	1,465,324	949,522	1,181,448	1,473,916	24.8%
Intergovernmental Local	916,980	709,792	1,082,400	212,676	-80.4%
Charges for Services	2,022,313	2,171,611	2,240,275	3,102,205	38.5%
Other Revenues	850	395	1,750	500	-71.4%
Net Working Capital	0	383,786	453,691	427,308	-5.8%
<b>TOTAL RESOURCES</b>	<b>4,617,191</b>	<b>4,703,610</b>	<b>5,514,274</b>	<b>5,831,847</b>	<b>5.8%</b>
<b>REQUIREMENTS</b>					
Personnel Services	2,625,199	2,918,094	3,562,340	3,935,828	10.5%
Materials and Services	533,514	535,345	623,716	628,293	0.7%
Administrative Charges	643,792	895,376	992,988	959,915	-3.3%
Contingency	0	0	335,230	307,811	-8.2%
<b>TOTAL REQUIREMENTS</b>	<b>3,802,505</b>	<b>4,348,814</b>	<b>5,514,274</b>	<b>5,831,847</b>	<b>5.8%</b>
<b>FTE</b>	39.29	43.94	49.55	47.95	-3.2%

**FTE By Position Title By Program**

<b>Program: Drug Treatment Services</b>	
Position Title	FTE
Behavioral Health Aide	2.40
Behavioral Health Nurse 1	1.00
Clinical Supervisor 1	1.00
Clinical Supervisor 2	2.10
Department Specialist 2	3.15
Department Specialist 2 (Bilingual)	1.10
Department Specialist 3	1.00
Drug Treatment Assoc 1	14.00

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<b>Program: Drug Treatment Services</b>	
<b>Position Title</b>	<b>FTE</b>
Drug Treatment Assoc 1 (Bilingual)	3.00
Drug Treatment Assoc 2	2.00
Drug Treatment Assoc 2 (Bilingual)	1.00
Drug Treatment Case Manager	9.00
Health Program Manager	0.05
Health Program Supervisor	1.00
LPN	1.00
Medical Services Supervisor	0.15
Mental Health Assoc (Bilingual)	0.50
Mental Health Nurse 2	0.60
Mental Health Spec 2	2.50
Program Van Driver	1.40
<b>Program Drug Treatment Services FTE Total:</b>	<b>47.95</b>

- In addition to the above there are 2.50 FTE temporary paid staff and 15 contractors, interns and volunteers.

FTE Changes

The increase in FTE includes a new clinical supervisor and a 0.40 FTE behavioral health aide to provide supports to families receiving treatment at Her Place.

**Drug Treatment Services Program Budget Justification**

**RESOURCES**

The increase in Intergovernmental Federal and State funding is due to anticipated growth in the volume of services provided to the indigent, self-pay and under-insured population by the Health Department. In prior years a larger portion of those services were contracted out to the panel of providers and managed as part of the CAPS Program. The program has expanded to provide Suboxone as an alternative or expansion of the medication-assisted treatment (MAT) clinic. The shift between Intergovernmental Local and Charges for Services reflects a change in how the local Coordinated Care Organization (CCO), Willamette Valley Community Health (WVCH), reimbursed the Drug Treatment Services Program for MAT treatment services.

**REQUIREMENTS**

The Drug Treatment Services Program has continued to see an increase in the demand for services. In addition, the decision to expand the scope of services offered by including Suboxone treatment has resulted in an increase in staffing and overall program requirements including the planned addition of a new Clinical Supervisor in FY 17-18.

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**Developmental Disabilities Program**

- Provides and purchases services for adults and children with developmental disabilities.
- Monitors individual support plan services.
- Provides adult abuse investigation services.
- Provides fiscal and service monitoring of contracted providers.
- Manages regional coordination efforts.
- Administers family support services for children.

**Program Summary**

Health	Program: Developmental Disabilities				
	FY 14-15 ACTUAL	FY 15-16 ACTUAL	FY 16-17 BUDGET	FY 17-18 ADOPTED	+/- %
<b>RESOURCES</b>					
Intergovernmental Federal	13,992	0	0	0	n.a.
Intergovernmental State	5,229,817	6,669,671	6,494,388	6,180,763	-4.8%
Intergovernmental Local	19,290	0	0	0	n.a.
Charges for Services	2,434	1,521	2,100	1,575	-25.0%
General Fund Transfers	0	0	72,383	72,383	0.0%
Net Working Capital	928,904	230,419	1,641,022	2,003,130	22.1%
<b>TOTAL RESOURCES</b>	<b>6,194,437</b>	<b>6,901,610</b>	<b>8,209,893</b>	<b>8,257,851</b>	<b>0.6%</b>
<b>REQUIREMENTS</b>					
Personnel Services	4,451,452	5,164,777	5,811,744	6,033,088	3.8%
Materials and Services	1,069,422	801,868	969,122	793,131	-18.2%
Administrative Charges	731,021	905,778	1,079,027	1,106,632	2.6%
Capital Outlay	1,940	0	0	0	n.a.
Contingency	0	0	350,000	325,000	-7.1%
<b>TOTAL REQUIREMENTS</b>	<b>6,253,834</b>	<b>6,872,423</b>	<b>8,209,893</b>	<b>8,257,851</b>	<b>0.6%</b>
<b>FTE</b>	<b>56.65</b>	<b>66.25</b>	<b>68.55</b>	<b>68.32</b>	<b>-0.3%</b>

**FTE By Position Title By Program**

<b>Program: Developmental Disabilities</b>	
<b>Position Title</b>	<b>FTE</b>
Accounting Specialist	2.00
Adult Abuse Investigator	2.50
Clinical Supervisor 1	1.00
Clinical Supervisor 2	2.00
Department Specialist 1 (Bilingual)	1.22
Department Specialist 2	4.40
Department Specialist 2 (Bilingual)	0.90
Department Specialist 3	1.95
Developmental Disabilities Assoc 2	34.00
Developmental Disabilities Assoc 2 (Bilingual)	6.00
Developmental Disabilities Specialist 1	2.00
Developmental Disabilities Specialist 2	4.00

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<b>Program: Developmental Disabilities</b>	
<b>Position Title</b>	<b>FTE</b>
Developmental Disabilities Specialist 2 (Lead)	1.00
Health Program Supervisor	1.95
Management Analyst 1	3.00
Occupational Therapy Specialist	0.40
<b>Program Developmental Disabilities FTE Total:</b>	<b>68.32</b>

- In addition to the above there are 1.40 FTE temporary paid staff.

FTE Changes

There is no significant change to FTE in this program.

**Developmental Disabilities Program Budget Justification**

RESOURCES

The decrease in Intergovernmental State revenues for the Developmental Disabilities (DD) Program is due to the anticipated end of funding for the DD Region Team by October 2017. It is anticipated that the funding for DD case management and other services will remain relatively unchanged. Demand for access to DD services has exceeded funding for this program and resulted in the need for increased allocations of Net Working Capital to fund program expenditures.

REQUIREMENTS

The decrease in Materials and Services is due to the scanning project to convert paper charts to electronic files, a large portion of this project will be completed in FY 16-17. Other program requirements are expected to remain relatively unchanged.

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**Childrens Behavioral Health Program**

- Provides early childhood mental health assessments and services.
- Provides mental health counseling, outpatient treatment and case management services.
- Provides parenting education services.
- Provides group and family counseling.
- Provides parent and child interactive therapy (PCIT) services.
- Provides psychiatric evaluation and medication management, and coordinates inpatient psychiatric services.
- Manages the Early Assessment and Support Alliance (EASA).
- Provides outreach to the Hispanic community to gain access to an underserved population in Marion County.
- Provides children's crisis services.

**Program Summary**

Health	Program: Childrens Behavioral Health				
	FY 14-15 ACTUAL	FY 15-16 ACTUAL	FY 16-17 BUDGET	FY 17-18 ADOPTED	+/- %
<b>RESOURCES</b>					
Intergovernmental Federal	179,363	261,044	128,500	181,044	40.9%
Intergovernmental State	906,606	701,514	668,089	676,589	1.3%
Intergovernmental Local	3,659,487	3,524,913	3,821,901	4,105,532	7.4%
Charges for Services	197,790	215,892	177,974	194,718	9.4%
Other Revenues	115	100	0	500	n.a.
Net Working Capital	0	324,730	798,554	1,324,084	65.8%
<b>TOTAL RESOURCES</b>	<b>4,943,362</b>	<b>5,028,192</b>	<b>5,595,018</b>	<b>6,482,467</b>	<b>15.9%</b>
<b>REQUIREMENTS</b>					
Personnel Services	3,246,024	3,509,766	3,701,571	4,550,652	22.9%
Materials and Services	699,628	745,735	818,140	806,844	-1.4%
Administrative Charges	658,719	785,678	825,307	931,902	12.9%
Contingency	0	0	250,000	193,069	-22.8%
<b>TOTAL REQUIREMENTS</b>	<b>4,604,371</b>	<b>5,041,179</b>	<b>5,595,018</b>	<b>6,482,467</b>	<b>15.9%</b>
<b>FTE</b>	39.55	43.20	42.55	47.75	12.2%

**FTE By Position Title By Program**

<b>Program: Childrens Behavioral Health</b>	
Position Title	FTE
Care Coordinator	0.20
Clinical Supervisor 2	2.90
Department Specialist 1 (Bilingual)	1.00
Department Specialist 2	1.85
Department Specialist 2 (Bilingual)	1.00
Department Specialist 3	2.25
Health Program Manager	0.95
Medical Services Supervisor	0.10

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<b>Program: Childrens Behavioral Health</b>	
<b>Position Title</b>	<b>FTE</b>
Mental Health Assoc	3.40
Mental Health Assoc (Bilingual)	5.50
Mental Health Assoc (Job Share/Bilingual)	1.00
Mental Health Spec 1 (Bilingual)	1.00
Mental Health Spec 2	16.00
Mental Health Spec 2 (Bilingual)	9.00
Occupational Therapy Specialist	0.60
Peer Support Specialist	1.00
<b>Program Childrens Behavioral Health FTE Total:</b>	<b>47.75</b>

- In addition to the above there are 1.50 FTE temporary paid staff and six contractors, interns and volunteers.

*FTE Changes*

The increase in FTE for FY 17-18 is due to additional staff needed to provide children's crisis services. The program requirements included a clinical supervisor, 3.0 FTE of mental health specialists and a part-time mental health associate.

**Childrens Behavioral Health Program Budget Justification**

**RESOURCES**

The increase in Intergovernmental Federal funding is due to mental health block grant funding being allocated to the Children's Behavioral Health Program to assist in funding children's crisis services. Intergovernmental Local reflects an increase in the Medicaid capitation assigned to this program based on current billing projections using alternative payment methodologies (APMs) that were developed during FY 16-17 for the Early Assessment and Support Alliance (EASA) high fidelity program. The APM will allow the program to more accurately capture and encounter the true cost of the service and has resulted in an increased revenue estimate. The addition of children's crisis services to this program has resulted in additional resources, including Net Working Capital to fund the implementation of the project including start up costs,

**REQUIREMENTS**

Overall requirements for this Children's Behavioral Health Program are increasing due to the additional staff associated with the implementation of children's crisis services. Prior to this commitment of resources, Marion County did not have a dedicated crisis program for children. The children accessed crisis resources through our Psychiatric Crisis Center (PCC) as part of the Acute, Forensic and Diversion Services Program.



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**Adult Behavioral Health Program**

- Provides mental health counseling, including group and family counseling, medication management, and case management services.
- Coordinates consumer-focused social and vocational supports, supported employment, and skills training services.
- Coordinates supportive housing, structured housing, and foster care services.
- Provides pre-admission screening and resident review evaluations for nursing home clients.
- Manages enhanced care and enhanced care outreach services for clients discharged from the Oregon State Hospital.
- Coordinates housing for recipients of mental health care services and individuals discharged from the Oregon State Hospital.
- Provides mental health services for Psychiatric Security Review Board clients.
- Provides assertive community treatment (ACT) services.
- Provides coordination of the aging mental health population for the Marion/Polk region.

**Program Summary**

Health	Program: Adult Behavioral Health				
	FY 14-15 ACTUAL	FY 15-16 ACTUAL	FY 16-17 BUDGET	FY 17-18 ADOPTED	+/- %
<b>RESOURCES</b>					
Intergovernmental Federal	216,214	0	0	0	n.a.
Intergovernmental State	3,029,642	3,817,236	3,798,487	3,678,476	-3.2%
Intergovernmental Local	3,493,608	3,660,488	3,608,596	3,371,383	-6.6%
Charges for Services	1,340,081	1,422,831	1,253,939	1,329,350	6.0%
Net Working Capital	107,725	13,562	1,132,667	1,597,445	41.0%
<b>TOTAL RESOURCES</b>	<b>8,187,269</b>	<b>8,914,117</b>	<b>9,793,689</b>	<b>9,976,654</b>	<b>1.9%</b>
<b>REQUIREMENTS</b>					
Personnel Services	3,623,122	4,153,064	5,126,327	5,256,831	2.5%
Materials and Services	2,179,192	2,785,495	2,827,106	2,772,253	-1.9%
Administrative Charges	991,992	1,161,268	1,262,262	1,395,253	10.5%
Contingency	0	0	577,994	552,317	-4.4%
<b>TOTAL REQUIREMENTS</b>	<b>6,794,307</b>	<b>8,099,827</b>	<b>9,793,689</b>	<b>9,976,654</b>	<b>1.9%</b>
<b>FTE</b>	49.75	55.58	60.61	57.61	-4.9%

**FTE By Position Title By Program**

<b>Program: Adult Behavioral Health</b>	
Position Title	FTE
Behavioral Health Aide	1.60
Behavioral Health Nurse 1	1.80
Clinical Supervisor 2	3.00
Department Specialist 2	2.00
Department Specialist 2 (Bilingual)	1.00
Department Specialist 3	1.65
Drug Treatment Case Manager	1.00
Health Program Manager	1.00

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HEALTH

<b>Program: Adult Behavioral Health</b>	
<b>Position Title</b>	<b>FTE</b>
Health Resources Coordinator	1.00
Medical Services Supervisor	0.75
Mental Health Assoc	20.83
Mental Health Spec 2	18.98
Mental Health Spec 2 (Bilingual)	1.00
Mental Health Spec 3	1.00
Peer Support Specialist	1.00
<b>Program Adult Behavioral Health FTE Total:</b>	<b>57.61</b>

- In addition to the above there are 2.10 FTE temporary paid staff and seven contractors, interns and volunteers.

FTE Changes

FTE is decreasing due to the elimination of a clerical support position and additional positions that were created due to expected growth in adult outpatient services. Those positions were not needed in FY 16-17 and have been removed from the budget in FY 17-18.

**Adult Behavioral Health Program Budget Justification**

RESOURCES

Funding for the Adult Behavioral Health Program is expected to remain relatively unchanged. The increase in Net Working Capital is to cover rising program costs with relatively flat funding.

REQUIREMENTS

Requirements for the Adult Behavioral Health Program are expected to remain relatively unchanged. Despite the slight decrease in FTE, there is an overall increase in Personnel Services due to staff merit increases, the rising cost of fringe benefits, and the market review which resulted in salary adjustments for Health Department management positions. The primary increase in Administrative Charges is due to the increased costs associated with occupancy of the Center Street Health and Services Building. The program has additional square footage due to growth in ACT and supported employment services.

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
HEALTH

**Acute Forensic Diversion Svcs Program**

- Provides jail mental health services.
- Provides mental health court services and adult drug court services.
- Provides 24 hour, seven days a week regional psychiatric crisis services for any person regardless of age.
- Provides crisis respite services.
- Provides psychiatric evaluation and coordinates hospital admission.
- Administers contracted 24 hour hotline services.
- Provides diversion services.
- Operates a community crisis outreach team and a youth crisis workers program.
- Provides mental health transitional services.
- Operates community outreach response and mobile crisis response teams to work closely with law enforcement.
- Coordinates and authorizes acute inpatient services.

**Program Summary**

Health	Program: Acute Forensic Diversion Svcs				
	FY 14-15 ACTUAL	FY 15-16 ACTUAL	FY 16-17 BUDGET	FY 17-18 ADOPTED	+/- %
<b>RESOURCES</b>					
Intergovernmental Federal	323,231	315,184	247,947	388,367	56.6%
Intergovernmental State	1,217,699	2,291,320	3,377,204	2,763,638	-18.2%
Intergovernmental Local	1,904,388	1,966,744	2,118,818	2,225,729	5.0%
Charges for Services	292,560	266,672	260,250	305,100	17.2%
Admin Cost Recovery	70,209	79,525	65,800	94,500	43.6%
Other Revenues	18	500	0	0	n.a.
General Fund Transfers	757,505	760,581	763,376	763,376	0.0%
Net Working Capital	344,426	562	447,492	763,744	70.7%
<b>TOTAL RESOURCES</b>	<b>4,910,035</b>	<b>5,681,088</b>	<b>7,280,887</b>	<b>7,304,454</b>	<b>0.3%</b>
<b>REQUIREMENTS</b>					
Personnel Services	2,826,324	2,932,789	3,953,951	4,332,225	9.6%
Materials and Services	1,137,647	1,217,898	1,706,435	1,584,601	-7.1%
Administrative Charges	527,959	614,840	748,720	921,569	23.1%
Capital Outlay	0	0	108,118	0	-100.0%
Transfers Out	0	0	44,915	7,915	-82.4%
Contingency	0	0	718,748	458,144	-36.3%
<b>TOTAL REQUIREMENTS</b>	<b>4,491,930</b>	<b>4,765,527</b>	<b>7,280,887</b>	<b>7,304,454</b>	<b>0.3%</b>
<b>FTE</b>	30.08	32.03	39.67	44.80	12.9%

**FTE By Position Title By Program**

Program: Acute Forensic Diversion Svcs	
Position Title	FTE
Care Coordinator	0.05
Clinical Supervisor 2	3.00

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
HEALTH

<b>Program: Acute Forensic Diversion Svcs</b>	
<b>Position Title</b>	<b>FTE</b>
Department Specialist 2	0.40
Department Specialist 3	3.10
Drug Treatment Case Manager	2.00
Health Program Manager	1.00
Mental Health Assoc	8.00
Mental Health Spec 2	24.25
Mental Health Spec 2 (Bilingual)	2.00
Peer Support Specialist	1.00
<b>Program Acute Forensic Diversion Svcs FTE Total:</b>	<b>44.80</b>

- In addition to the above there are 6.50 FTE temporary paid staff and 26 contractors, interns and volunteers.
- The FY 17-18 FTE includes 7.83 General Fund positions.

*FTE Changes*

The increase in FTE for this program is due to several new grant awards to enhance existing services, including the expansion of mobile crisis to Woodburn and Stayton by adding 2.0 FTE of mental health specialists. The program has also created a mental health associate floater position for FY 17-18 in lieu of temporary staff usage.

**Acute Forensic Diversion Svcs Program Budget Justification**

**RESOURCES**

The increase in Intergovernmental Federal funding is due in part to the mix of funding from Oregon Health Authority (OHA) for crisis services. A larger percentage of the funding allocated to this program is from the federal mental health block grant. The block grant must be used on specified services that align with the Acute, Forensic and Diversion Services Program. Intergovernmental State funding has decreased due to several one-time funding enhancements received in FY 16-17 for mobile crisis, aid and assist (the 370 project), and jail diversion services. The loss of this one-time funding has resulted in an overall decrease to Intergovernmental State funding for FY 17-18. The increase in Net Working Capital reflects the carryover of a portion of the one-time funds received in FY 16-17 that remain dedicated to mobile crisis, aid and assist, and jail diversion services and will be used to fund the expansion of those services in FY 17-18.

**REQUIREMENTS**

Requirements for the Acute, Forensic and Diversion Services Program are increasing due to additional staff and other expenditures associated with the new funding from OHA to enhance and expand the current array of acute and crisis services. The decrease in Materials and Services reflects start up costs associated with the new Woodburn mobile crisis team and other one-time purchases associated with new state funding received during FY 16-17.

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
HEALTH

**CAPS Program**

- Manages MV-WRAP high fidelity wraparound services.
- Oversees residential placement and licensure.
- Provides adult abuse investigation services.
- Manages child and adolescent needs and strengths (CANS) assessments for Oregon Department of Human Services Foster Care and Child Welfare.
- Monitors purchased alcohol and drug outpatient, residential, and detoxification services, and gambling prevention and contracted treatment services.
- Manages residential services including Adult Mental Health Initiative (AMHI) and Community Integration Initiative programs.
- Manages inpatient psychiatric services and discharge planning.
- Manages housing rental assistance program.
- Coordinates access to mental health assessments and system of care support for youth in detention at the Juvenile Department.

**Program Summary**

Health	FY 14-15 ACTUAL	FY 15-16 ACTUAL	FY 16-17 BUDGET	FY 17-18 ADOPTED	Program: CAPS +/- %
<b>RESOURCES</b>					
Intergovernmental Federal	413,064	475,586	449,008	248,137	-44.7%
Intergovernmental State	1,838,149	1,489,184	2,331,443	2,736,157	17.4%
Intergovernmental Local	14,690,195	8,009,433	5,777,950	5,333,773	-7.7%
Charges for Services	74,667	137,041	105,300	61,200	-41.9%
Other Revenues	0	224	0	0	n.a.
General Fund Transfers	0	21,904	151,630	151,630	0.0%
Settlements	12,196	0	0	0	n.a.
Net Working Capital	87,011	474,776	972,799	1,563,730	60.7%
<b>TOTAL RESOURCES</b>	<b>17,115,281</b>	<b>10,608,148</b>	<b>9,788,130</b>	<b>10,094,627</b>	<b>3.1%</b>
<b>REQUIREMENTS</b>					
Personnel Services	4,446,707	4,486,603	5,351,178	5,652,866	5.6%
Materials and Services	8,689,802	2,314,972	2,637,370	2,741,502	3.9%
Administrative Charges	1,109,607	1,090,016	1,149,494	1,349,756	17.4%
Capital Outlay	308,738	0	110,816	0	-100.0%
Transfers Out	0	0	18,500	0	-100.0%
Contingency	0	0	520,772	350,503	-32.7%
<b>TOTAL REQUIREMENTS</b>	<b>14,554,854</b>	<b>7,891,592</b>	<b>9,788,130</b>	<b>10,094,627</b>	<b>3.1%</b>
<b>FTE</b>	<b>63.75</b>	<b>62.98</b>	<b>67.00</b>	<b>65.68</b>	<b>-2.0%</b>

**FTE By Position Title By Program**

<b>Program: CAPS</b>	
Position Title	FTE
Adult Abuse Investigator	0.50
Care Coordinator	16.10
Care Coordinator (Bilingual)	3.00

MARION COUNTY FY 2017-18 BUDGET  
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HEALTH

<b>Program: CAPS</b>	
<b>Position Title</b>	<b>FTE</b>
Clinical Supervisor 1	2.00
Clinical Supervisor 2	2.00
Department Specialist 1 (Bilingual)	0.78
Department Specialist 2	5.20
Department Specialist 3	1.05
Health Program Manager	1.00
Health Program Supervisor	1.05
Mental Health Assoc	14.00
Mental Health Assoc (Bilingual)	2.00
Mental Health Spec 1	1.00
Mental Health Spec 2	3.00
Mental Health Spec 3	2.00
Peer Support Specialist	11.00
<b>Program CAPS FTE Total:</b>	<b>65.68</b>

- In addition to the above there are 2.56 FTE temporary paid staff and 16 contractors, interns and volunteers.
- The FY 17-18 FTE includes 1.40 General Fund positions as well as 0.50 FTE General Fund temporary positions.

FTE Changes

There is no significant change to FTE in this program.

**CAPS Program Budget Justification**

**RESOURCES**

The reduction in Intergovernmental Federal reflects a shift of drug treatment funding for indigent services that had previously been contracted to a panel of outpatient providers. A larger portion of those funds have been retained internally and allocated to the Drug Treatment Services Program to increase capacity. The other significant change is how the Community and Provider Services (CAPS) Division receives funding for the Rental Assistance Program (RAP). This funding from the Mid-Valley Behavioral Care Network (MVBCN) had previously been categorized as Intergovernmental Local; it will now be paid directly by the state to Marion County and has been moved to Intergovernmental State.

The reduction in Charges for Services is based on current year billing projections and will vary due to the mix of health plans with the clients served by the program. The increase in Net Working Capital is due to the growing costs of Community Mental Health Program (CMHP) requirements for Marion County such as adult abuse investigation services for mental health clients and residential licensure coordination. These CMHP functions are largely unfunded requirements that cannot be billed to any payer.

**REQUIREMENTS**

The CAPS Division saw significant growth in FY 16-17 to increase capacity in children’s high fidelity wraparound services as well as increased supports and coordination for residential housing and rental assistance. Due to the growth, Personnel Services and Administrative Charges have been increased in FY 17-18. As of FY 17-18 the funding and size of the CAPS Division is much more stable resulting in a reduction in the level of Contingency budgeted.

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
HEALTH

**Communicable Disease Services Program**

- Provides TB screening and case management services.
- Detection of, treatment of, and counseling for sexually transmitted infections.
- Investigation of disease outbreaks and reportable disease cases.
- Provides adult and child immunizations and vaccines.
- Conducts disease prevention education.
- Enforcement of School Exclusion laws.
- Conducts immunization promotion and outreach activities.
- Dispenses and distributes mass medication in a public health emergency.
- Provides HIV testing, outreach, counseling and prevention services.

**Program Summary**

Health	Program: Communicable Disease Services				
	FY 14-15 ACTUAL	FY 15-16 ACTUAL	FY 16-17 BUDGET	FY 17-18 ADOPTED	+/- %
<b>RESOURCES</b>					
Intergovernmental Federal	297,163	200,317	98,535	110,948	12.6%
Intergovernmental State	417,434	491,853	531,317	482,991	-9.1%
Charges for Services	188,579	123,049	166,403	144,538	-13.1%
General Fund Transfers	1,528,522	1,485,806	1,747,300	1,845,300	5.6%
Net Working Capital	12,173	99,077	141,386	260,928	84.6%
<b>TOTAL RESOURCES</b>	<b>2,443,871</b>	<b>2,400,101</b>	<b>2,684,941</b>	<b>2,844,705</b>	<b>6.0%</b>
<b>REQUIREMENTS</b>					
Personnel Services	1,801,723	1,746,420	1,837,222	2,062,756	12.3%
Materials and Services	211,607	143,091	212,520	187,950	-11.6%
Administrative Charges	443,674	509,062	523,688	493,204	-5.8%
Contingency	0	0	111,511	100,795	-9.6%
<b>TOTAL REQUIREMENTS</b>	<b>2,457,004</b>	<b>2,398,574</b>	<b>2,684,941</b>	<b>2,844,705</b>	<b>6.0%</b>
<b>FTE</b>	21.90	22.58	22.96	21.72	-5.4%

**FTE By Position Title By Program**

<b>Program: Communicable Disease Services</b>	
Position Title	FTE
Department Specialist 2	1.40
Department Specialist 2 (Bilingual)	2.06
Department Specialist 3	1.65
Department Specialist 3 (Bilingual)	1.40
Epidemiologist 1	1.65
Health Educator 3	1.75
Health Educator 3 (Bilingual)	0.91
Public Health Nurse 2	4.47
Public Health Nurse 3	1.00
Public Health Nurse 3 (Bilingual)	0.50
Public Health Nurse Pgm Manager	1.95

MARION COUNTY FY 2017-18 BUDGET  
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HEALTH

<b>Program: Communicable Disease Services</b>	
<b>Position Title</b>	<b>FTE</b>
Public Health Physician	0.10
Public Health Worker 1 (Bilingual)	0.88
Public Health Worker 3 (Bilingual)	2.00
<b>Program Communicable Disease Services FTE Total:</b>	<b>21.72</b>

- In addition to the above there are 0.20 FTE temporary paid staff and five contractors, interns and volunteers.
- The FY 17-18 FTE includes 14.92 General Fund positions as well as 0.20 FTE General Fund temporary positions.

FTE Changes

The reduction in FTE includes the elimination of a public health nurse 2 position that was vacated in FY 16-17, the HIV nursing services are no longer contracted to Marion County as the provider.

**Communicable Disease Services Program Budget Justification**

**RESOURCES**

The funding mix for HIV prevention services will change in FY 17-18. In the past this had been a blend of federal and state funding; in FY 17-18 the funding will be entirely federal. This has resulted in a decrease to Intergovernmental State and an increase in Intergovernmental Federal resources. In addition, the elimination of one-time funding for Ebola services during FY 16-17 has resulted in less Intergovernmental State funding for FY 17-18. The decline in Charges for Services is based on current year trends; the volume of clients seen in the public health clinic has been on the decline as more citizens in Marion County have insurance coverage and access to primary care physicians. Due to flat or declining funding the Communicable Disease Program required an increase in Net Working Capital to maintain current service levels and the ability to respond to communicable disease outbreaks in Marion County.

**REQUIREMENTS**

The increase in Personnel Services is due to staff merit increases, the rising cost of fringe benefits and the market review which resulted in salary adjustments for Health Department management positions. The decline in Materials and Services is due to the reduction in the volume of services provided in our public health clinic resulting in less vaccines, drugs, and medical supplies required in FY 17-18.



MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
HEALTH

**Prevention and Rural Services Program**

- Provides alcohol and drug prevention services.
- Provides gambling prevention services.
- Provides tobacco prevention and education program.
- Assists communities in implementing healthy communities policies that sustain environmental and systems changes that address major community high-risk health problems.
- Assists with parenting education using the strengthening families program.
- Coordinates youth suicide prevention programs.
- Provides mental health promotion and prevention services.
- Prevention services consist of a wide variety of services that take place throughout the Health Department; only parts of some programs are directly budgeted within the prevention and rural services program.

**Program Summary**

Health	Program: Prevention and Rural Services				
	FY 14-15 ACTUAL	FY 15-16 ACTUAL	FY 16-17 BUDGET	FY 17-18 ADOPTED	+/- %
<b>RESOURCES</b>					
Intergovernmental Federal	133,361	200,362	154,263	156,057	1.2%
Intergovernmental State	465,548	448,425	458,187	455,633	-0.6%
Intergovernmental Local	182,825	0	0	0	n.a.
Charges for Services	1,508	0	0	0	n.a.
Other Revenues	0	83,340	83,330	83,330	0.0%
General Fund Transfers	126,947	113,897	158,072	158,072	0.0%
Net Working Capital	408,051	394,766	462,802	564,447	22.0%
<b>TOTAL RESOURCES</b>	<b>1,318,241</b>	<b>1,240,791</b>	<b>1,316,654</b>	<b>1,417,539</b>	<b>7.7%</b>
<b>REQUIREMENTS</b>					
Personnel Services	674,889	598,142	691,892	832,319	20.3%
Materials and Services	406,560	324,693	374,392	318,279	-15.0%
Administrative Charges	108,430	133,980	121,327	142,805	17.7%
Capital Outlay	58,533	0	0	0	n.a.
Contingency	0	0	129,043	124,136	-3.8%
<b>TOTAL REQUIREMENTS</b>	<b>1,248,413</b>	<b>1,056,816</b>	<b>1,316,654</b>	<b>1,417,539</b>	<b>7.7%</b>
<b>FTE</b>	9.20	10.02	8.40	9.75	16.1%

**FTE By Position Title By Program**

<b>Program: Prevention and Rural Services</b>	
Position Title	FTE
Department Specialist 2 (Bilingual)	2.40
Department Specialist 3	0.15
Health Educator 2	3.20
Health Educator 3	3.00
Public Health Pgm Supervisor	1.00
<b>Program Prevention and Rural Services FTE Total:</b>	<b>9.75</b>

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
HEALTH

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- The FY 17-18 FTE includes 1.80 General Fund positions.

FTE Changes

The increase in FTE is due to an expansion of services within the Prevention and Rural Services Program, the new health educator 2 will enhance chronic disease prevention services as well as community outreach and education.

**Prevention and Rural Services Program Budget Justification**

RESOURCES

Funding for the Prevention and Rural Services Program is expected to remain largely unchanged in FY 17-18. The increase in Net Working Capital will fund the Woodburn office, which provides a wide range of public and behavioral health services to north Marion County.

REQUIREMENTS

The increase in requirements for the Prevention and Rural Services Program is due to an expansion of services and increased FTE. The program will provide chronic disease prevention and additional community outreach and education in Marion County. Due to the growth in FTE the budget estimates for Personnel Services and Administrative Charges have been increased. The decrease in Materials and Services was due to one-time contract with a policy development consultant to evaluate and assess the readiness of Marion County to work with community partners to strengthen tobacco-free campus policies.

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
HEALTH

**Emergency Preparedness Program**

- Plans and coordinates Public Health related Emergency Preparedness.
- Develop Health Department emergency response plans.

**Program Summary**

Health	Program: Emergency Preparedness				
	FY 14-15 ACTUAL	FY 15-16 ACTUAL	FY 16-17 BUDGET	FY 17-18 ADOPTED	+/- %
<b>RESOURCES</b>					
Intergovernmental Federal	145,436	140,593	143,827	143,827	0.0%
Charges for Services	0	523	0	0	n.a.
General Fund Transfers	0	0	48,000	0	-100.0%
Net Working Capital	0	16,411	6,498	97,274	1,397.0%
<b>TOTAL RESOURCES</b>	<b>145,436</b>	<b>157,528</b>	<b>198,325</b>	<b>241,101</b>	<b>21.6%</b>
<b>REQUIREMENTS</b>					
Personnel Services	112,871	121,421	142,160	193,423	36.1%
Materials and Services	17,552	17,122	37,018	15,642	-57.7%
Administrative Charges	15,013	18,984	19,147	32,036	67.3%
<b>TOTAL REQUIREMENTS</b>	<b>145,436</b>	<b>157,528</b>	<b>198,325</b>	<b>241,101</b>	<b>21.6%</b>
<b>FTE</b>	1.14	1.30	1.18	2.16	83.1%

**FTE By Position Title By Program**

<b>Program: Emergency Preparedness</b>	
Position Title	FTE
Departmental Division Director	0.03
Health Educator 2	1.00
Health Educator 3	1.00
Public Health Nurse Pgm Manager	0.08
Public Health Pgm Supervisor	0.05
<b>Program Emergency Preparedness FTE Total:</b>	<b>2.16</b>

FTE Changes

FTE for this program has increased due to an additional health educator 2 to assist the Health Department to meet the new CMS requirements as well as to work with the Behavioral Health Division to have staff trained to provide care to clients in the event of an actual emergency.

**Emergency Preparedness Program Budget Justification**

**RESOURCES**

The Emergency Preparedness Program is facing additional federal preparedness requirements from the Centers for Medicare and Medicaid (CMS) related to increased patient safety during emergencies, consistent emergency preparedness requirements across all provider and supplier types, and a more coordinated response to natural and man-made disasters. Net Working Capital has been increased in order to fund staff to fulfill these additional requirements.

MARION COUNTY FY 2017-18 BUDGET  
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HEALTH

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REQUIREMENTS

The Emergency Preparedness program has added an additional FTE to work with behavioral health staff to provide care for clients during emergencies as well as to meet the new CMS requirements. This has resulted in an increase in Personnel Services and Administrative Charges. The reduction in Materials and Services is due to the fact that more of the funding is being used to cover staffing needs and less on equipment and supplies that have been purchased in prior years.

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
HEALTH

**Environmental Hlth Vital Stats Program**

- Inspects and licenses restaurants, schools and other food vendors.
- Investigates food and waterborne outbreaks to find causes and prevent further health problems.
- Conducts vector control and public education.
- Issues birth and death certificates.
- Provides staffing to the Ambulance Services Area committee.
- Provides online food handler training and issues food handler cards.
- Administers and enforces drinking water quality standards for public water systems.
- Conducts health inspections of recreational and tourist accommodations.

**Program Summary**

Health	Program: Environmental Hlth Vital Stats				
	FY 14-15 ACTUAL	FY 15-16 ACTUAL	FY 16-17 BUDGET	FY 17-18 ADOPTED	+/- %
<b>RESOURCES</b>					
Intergovernmental Federal	88,895	65,293	97,850	80,838	-17.4%
Intergovernmental State	29,986	53,588	28,531	38,043	33.3%
Charges for Services	1,007,999	1,073,206	1,011,935	1,067,000	5.4%
Other Revenues	367	191	150	150	0.0%
General Fund Transfers	49,990	50,549	46,639	102,139	119.0%
Net Working Capital	0	18,588	67,385	104,607	55.2%
<b>TOTAL RESOURCES</b>	<b>1,177,237</b>	<b>1,261,416</b>	<b>1,252,490</b>	<b>1,392,777</b>	<b>11.2%</b>
<b>REQUIREMENTS</b>					
Personnel Services	885,779	927,003	929,477	1,046,304	12.6%
Materials and Services	85,495	72,680	95,170	105,665	11.0%
Administrative Charges	167,987	185,867	191,733	199,306	3.9%
Capital Outlay	0	0	0	6,700	n.a.
Contingency	0	0	36,110	34,802	-3.6%
<b>TOTAL REQUIREMENTS</b>	<b>1,139,262</b>	<b>1,185,549</b>	<b>1,252,490</b>	<b>1,392,777</b>	<b>11.2%</b>
<b>FTE</b>	9.98	9.97	10.05	9.93	-1.2%

**FTE By Position Title By Program**

<b>Program: Environmental Hlth Vital Stats</b>	
<b>Position Title</b>	<b>FTE</b>
Department Specialist 2 (Bilingual)	2.00
Department Specialist 3	0.67
Environmental Health Specialist 2	2.94
Environmental Health Specialist 2 (Bilingual)	1.00
Environmental Health Specialist 3	2.00
Epidemiologist 1	0.15
Health Educator 3	0.22
Public Health Pgm Supervisor	0.95
<b>Program Environmental Hlth Vital Stats FTE Total:</b>	<b>9.93</b>

- In addition to the above there are two interns.

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
HEALTH

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- The FY 17-18 FTE includes a 0.50 General Fund position as well as 0.50 FTE General Fund temporary positions.

FTE Changes

There is no significant change to FTE in this program.

**Environmental Hlth Vital Stats Program Budget Justification**

RESOURCES

There is a shift of resources between Intergovernmental Federal and Intergovernmental State. The State of Oregon provides both federal and state funding to assist the department in complying with the Safe Drinking Water Act.. The funds mix in FY 17-18 is estimated to have a larger proportion of state funding. However, most of the resources in this program are from charges for services. Due to the flat nature of the funding and overall rising program costs, Net Working Capital will be used to maintain current service levels. The Environmental Health and Vital Statistics Program will be exploring a potential fee increase in 2018 for restaurant inspections in order cover the rising costs associated with the service.

REQUIREMENTS

Despite the slight decrease in FTE there is an overall increase in Personnel Services due to staff merit increases, the rising cost of fringe benefits and the market review which resulted in salary adjustments for Health Department management positions. The Capital Outlay requirement was added in FY 17-18 to purchase a storage shed on the Center Street campus.

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
HEALTH

**Maternal Child Womens Health Program**

- Provides reproductive health services.
- Provides pregnancy testing services.
- Provides teen pregnancy prevention services.
- Provides public health nurse home visits to high risk infants.
- Provides neonatal monitoring and intervention for at risk children.
- Manages an early childhood program including home visiting nursing.

**Program Summary**

Health	Program: Maternal Child Womens Health				
	FY 14-15 ACTUAL	FY 15-16 ACTUAL	FY 16-17 BUDGET	FY 17-18 ADOPTED	+/- %
<b>RESOURCES</b>					
Intergovernmental Federal	513,313	579,603	488,503	431,915	-11.6%
Intergovernmental State	136,375	50,504	72,671	72,420	-0.3%
Intergovernmental Local	62,400	62,400	62,400	62,400	0.0%
Charges for Services	882,099	824,923	900,150	837,373	-7.0%
Interest	15	0	0	0	n.a.
Other Revenues	25,313	14,663	49,750	42,500	-14.6%
General Fund Transfers	366,850	542,753	407,175	301,675	-25.9%
Net Working Capital	363,792	125,633	510,495	689,491	35.1%
<b>TOTAL RESOURCES</b>	<b>2,350,156</b>	<b>2,200,478</b>	<b>2,491,144</b>	<b>2,437,774</b>	<b>-2.1%</b>
<b>REQUIREMENTS</b>					
Personnel Services	1,348,064	1,164,323	1,403,373	1,479,978	5.5%
Materials and Services	470,215	446,071	487,063	479,422	-1.6%
Administrative Charges	331,962	339,334	344,316	326,541	-5.2%
Contingency	0	0	256,392	151,833	-40.8%
<b>TOTAL REQUIREMENTS</b>	<b>2,150,241</b>	<b>1,949,727</b>	<b>2,491,144</b>	<b>2,437,774</b>	<b>-2.1%</b>
<b>FTE</b>	15.81	16.45	16.66	15.15	-9.1%

**FTE By Position Title By Program**

<b>Program: Maternal Child Womens Health</b>	
Position Title	FTE
Department Specialist 2	0.50
Department Specialist 2 (Bilingual)	0.94
Department Specialist 3	0.20
Department Specialist 3 (Bilingual)	1.60
Epidemiologist 1	0.20
Health Educator 2	1.00
Health Educator 3 (Bilingual)	0.09
Nurse Practitioner (Bilingual)	0.60
Public Health Nurse 2	3.43
Public Health Nurse 2 (Bilingual)	1.00
Public Health Nurse 3	1.00

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<b>Program: Maternal Child Womens Health</b>	
<b>Position Title</b>	<b>FTE</b>
Public Health Nurse 3 (Bilingual)	0.50
Public Health Nurse Pgm Manager	0.97
Public Health Worker 1 (Bilingual)	1.12
Public Health Worker 3 (Bilingual)	2.00
<b>Program Maternal Child Womens Health FTE Total:</b>	<b>15.15</b>

- In addition to the above there are 0.40 FTE temporary paid staff and four interns and volunteers.
- The FY 17-18 FTE includes 1.93 General Fund positions.

FTE Changes

FTE is decreasing in this program due to the merging of the women's health and communicable disease public health clinics. This has allowed for sharing of resources and allowed for a reduction in department specialist FTE directly charged to the Maternal Child and Women's Health Program. In addition, a public health nurse 2 position was eliminated due to a declining community need services in this program.

**Maternal Child Womens Health Program Budget Justification**

**RESOURCES**

Resources for the Maternal Child and Women's Health Program are expected to decline in FY 17-18. Intergovernmental Federal includes a reduction to the CaCoon grant which provides public health home nursing services with a focus on community-based care for families and children. The reduction in Charges for Services is based on current year billing patterns. Other Revenues includes a Salem Health grant to promote safe sleep for infants resulting in an increase in funding. Net Working Capital has been increased in order to cover rising program costs with relatively flat overall program revenues.

**REQUIREMENTS**

Despite the decrease in FTE there is an overall increase in Personnel Services due to staff merit increases, the rising cost of fringe benefits and the market review which resulted in salary adjustments for Health Department management positions. In addition, the Maternal Child and Women's Health Program adding a temporary Health Educator to work on a short term grant to promote safe sleep for infants in FY 17-18. Due to reductions in funding and overall demands for services in this program, less funding has been set aside as Contingency in FY 17-18.



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**WIC Services Program**

- Administers the food supplement program for women, infants and children (WIC).
- Provides health and nutrition information to the public.
- Provides breastfeeding and lactation experts to work with all new moms wanting to breastfeed.
- Provides peer counseling services.

**Program Summary**

Health	Program: WIC Services				
	FY 14-15 ACTUAL	FY 15-16 ACTUAL	FY 16-17 BUDGET	FY 17-18 ADOPTED	+/- %
<b>RESOURCES</b>					
Intergovernmental Federal	1,476,808	1,402,721	1,217,781	1,217,781	0.0%
Charges for Services	0	34	0	0	n.a.
Net Working Capital	190,708	240,074	401,223	468,392	16.7%
<b>TOTAL RESOURCES</b>	<b>1,667,516</b>	<b>1,642,829</b>	<b>1,619,004</b>	<b>1,686,173</b>	<b>4.1%</b>
<b>REQUIREMENTS</b>					
Personnel Services	1,327,401	1,275,735	1,189,445	1,268,984	6.7%
Materials and Services	88,717	87,393	82,187	79,490	-3.3%
Administrative Charges	251,398	279,701	247,372	237,699	-3.9%
Contingency	0	0	100,000	100,000	0.0%
<b>TOTAL REQUIREMENTS</b>	<b>1,667,516</b>	<b>1,642,829</b>	<b>1,619,004</b>	<b>1,686,173</b>	<b>4.1%</b>
<b>FTE</b>	<b>18.40</b>	<b>18.35</b>	<b>14.78</b>	<b>14.80</b>	<b>0.1%</b>

**FTE By Position Title By Program**

<b>Program: WIC Services</b>	
<b>Position Title</b>	<b>FTE</b>
Breast Feeding Peer Counselor	0.80
Breast Feeding Peer Counselor (Bilingual)	0.40
Nutrition Educator	2.00
Nutrition Educator (Bilingual)	1.00
Nutrition Specialist	0.80
Nutrition Specialist (Bilingual)	7.20
Nutritionist	1.60
Public Health Pgm Supervisor	1.00
<b>Program WIC Services FTE Total:</b>	<b>14.80</b>

- In addition to the above there are 1.20 FTE temporary paid staff and six interns and volunteers.

FTE Changes

There is no significant change to FTE in this program.

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**WIC Services Program Budget Justification**

RESOURCES

The Women, Infants and Children (WIC) Program is anticipating flat funding for FY 17-18. There has been a downward trend in Intergovernmental Federal funding statewide for WIC services due to participation being on the decline. This led to FTE reductions in the WIC Program in FY 16-17. The State of Oregon has provided technical assistance to counties in an effort to curb the overall trend of declining participation statewide in the WIC program. As funding has been declining or flat, the use of Net Working Capital has been required to cover program costs.

REQUIREMENTS

The increase in Personnel Services is due to staff merit increases, the rising cost of fringe benefits and the market review which resulted in salary adjustments for Health Department management positions.

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**Health Administrative Services Program**

- Provides leadership, strategic direction, planning, and policy development for the department.
- Conducts departmentwide quality assurance, utilization review, and quality and process improvements.
- Monitors the service levels of care, client populations, and demographics as well as system deficiencies.
- Monitors programs' compliance with statutes and rules.
- Performs contract management.
- Provides accounts payable, payroll, human resources, and budget analysis services.
- Maintains fiscal and client information systems.
- Monitors and enforces HIPAA privacy and security rules and regulations.
- Administers department facilities support activities.
- Responsible for occupational and building safety activities.
- Serves as department liaison with Information Technology Department including maintaining electronic health record (Raintree).
- Performs departmental billing and accounts receivables functions.
- Manages departmentwide support staff.
- Manages the departments' fleet vehicles.

**Program Summary**

Health	Program: HE Administrative Services				
	FY 14-15 ACTUAL	FY 15-16 ACTUAL	FY 16-17 BUDGET	FY 17-18 ADOPTED	+/- %
<b>RESOURCES</b>					
Intergovernmental Federal	240,999	0	93,500	68,000	-27.3%
Intergovernmental State	(165,817)	256,980	753,009	734,763	-2.4%
Intergovernmental Local	2,958,032	0	0	0	n.a.
Charges for Services	426,829	555,392	439,908	416,588	-5.3%
Admin Cost Recovery	(70,209)	(79,525)	(65,800)	(94,500)	43.6%
Interest	105,628	155,433	120,040	185,000	54.1%
Other Revenues	150	181	0	0	n.a.
General Fund Transfers	387,526	523,477	335,815	335,815	0.0%
Net Working Capital	17,040,559	22,076,369	15,749,868	12,700,027	-19.4%
<b>TOTAL RESOURCES</b>	<b>20,923,697</b>	<b>23,488,308</b>	<b>17,426,340</b>	<b>14,345,693</b>	<b>-17.7%</b>
<b>REQUIREMENTS</b>					
Personnel Services	2,938,444	3,479,831	3,527,027	3,960,418	12.3%
Materials and Services	916,718	1,849,651	1,479,719	1,153,493	-22.0%
Administrative Charges	(1,569,859)	(1,906,780)	(2,112,428)	(2,204,569)	4.4%
Capital Outlay	0	30,131	276,854	0	-100.0%
Transfers Out	0	2,579,116	368,262	368,262	0.0%
Contingency	0	0	1,704,766	2,500,000	46.6%
Ending Fund Balance	0	0	12,182,140	8,568,089	-29.7%
<b>TOTAL REQUIREMENTS</b>	<b>2,285,303</b>	<b>6,031,949</b>	<b>17,426,340</b>	<b>14,345,693</b>	<b>-17.7%</b>

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<b>FTE</b>	31.84	33.07	33.99	38.70	13.9%
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**FTE By Position Title By Program**

<b>Program: HE Administrative Services</b>	
<b>Position Title</b>	<b>FTE</b>
Accounting Specialist	2.00
Administrative Assistant	2.00
Administrative Services Manager	1.00
Administrative Services Manager Sr	1.00
Budget Analyst 2	1.00
Contracts Specialist Sr	2.00
Department Courier	1.00
Department Specialist 2	2.10
Department Specialist 2 (Bilingual)	1.60
Department Specialist 3	2.00
Department Specialist 3 (Bilingual)	1.00
Department Specialist 4	1.00
Departmental Division Director	3.97
Health Administrator	1.00
Health Educator 3	0.03
Management Analyst 1	5.00
Medical Billing Specialist	3.00
Office Manager	3.00
Office Manager Sr	3.00
Payroll Clerk	1.00
Public Health Nurse 2	0.50
Public Health Physician	0.50
<b>Program HE Administrative Services FTE Total:</b>	<b>38.70</b>

- In addition to the above there are 1.50 FTE temporary paid staff.
- FY 17-18 FTE includes 1.80 General Fund positions.

*FTE Changes*

FTE has been increased in the Health Administrative Services due to the addition of a payroll clerk and a management analyst to support behavioral health in the analysis and tracking of performance measures and outcomes. In addition, 2.0 FTE of temporary positions have been converted to full time regular department specialist floaters to provide support to programs throughout the Health Department. One other significant change is the shift of a management analyst from the Drug Treatment Services Program to the Health Administrative Services Program in order to be included as an indirect cost as part of the Health Department's internal allocation.

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**Health Administrative Services Program Budget Justification**

RESOURCES

The decrease in Intergovernmental Federal resources is due to estimated meaningful use incentives. The number of enrolled providers in the Health Department pool has been reduced from our early estimates. Providers are only eligible for the incentives once, with one organization, and a single electronic health record. If a provider was used by another organization they are ineligible to be included in the Health Department provider pool. Interest income has been increased based on current year trends; the FY 16-17 estimate was understated. The decrease in Net Working Capital is due to significant expenditures that occurred during FY 16-17 related to the Center Street Health and Services Building renovation project, as well as increased Net Working Capital required by other Health Department programs during FY 17-18.

REQUIREMENTS

Personnel Services are increasing due to additional FTE that has been added due to additional support requirements for the Health Department, which has seen substantial overall growth in recent years. The reduction in Materials and Services and Capital Outlay requirements were due to one-time expenditures associated with the Center Street renovation project as well as additional leased space at Front Street and Oak Street that was required to relocate services during FY 16-17.

Contingency has been increased significantly in FY 17-18 due to the potential for two large scale projects. One project includes the relocation of our Drug Treatment Services Program to a new location; funds have been set aside in Contingency to cover anticipated construction and relocation costs. Another significant project may include the replacement of our current electronic health record (Raintree) with a new system. Funds have been set aside in Contingency to cover potential hardware, software, training and implementation costs. Ending Fund Balance, to carryover funds for future needs, has been reduced in order to allow for adequate funds to be set aside in Contingency and due to increasing Net Working Capital requirements for Health Department programs.

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**KEY DEPARTMENT ACCOMPLISHMENTS**

- The renovation project of the Marion County Health Department building located at 3180 Center Street was completed in late 2016. Construction began in late 2015 to update the building's heating and air conditioning system, install energy efficient windows and lighting, and to update the building to bring it up to Americans with Disabilities Act (ADA) standards. This is the first major renovation of the building since it was built in 1974. The scope of the project required that staff and services located at 3180 Center St were relocated temporarily, which required coordination with clients to ensure no disruption in services. The Health Department, County Facilities, County IT, and the Board's Office collaborated to make this project a success.
- In early 2016 the Health Department embarked on a project to develop alternative payment methodologies (APMs) for specialty services in our Behavioral Health and CAPS Divisions. The Health Department contracted with nationally-recognized Medicaid consultants to assist in the development of APMs that would meet Medicaid requirements, offer our payors value-based purchasing options, and verify that rates are within an acceptable range for the services provided. In collaboration with Willamette Valley Community Health (WVCH), Mid-Valley Behavioral Care Network (MVBCN) and Polk County Health Department, Marion County has established APMs for crisis, EASA, supported employment, high fidelity wraparound for kids, and Assertive Community Treatment (ACT) services.
- The Environmental Health and Public Health Emergency Preparedness Programs sponsored an animal bite seminar in June 2016. Attendees included representatives from the Humane Society, five local veterinary offices, a local health clinic, and Polk County Health Department. The seminar focused on the link to the Zika virus and potential for the spread of disease throughout Oregon.
- Marion County has been very successful in promoting the ServSafe class for food service managers. In 2016, the Health Department trained 94 managers. Data from the Oregon Health Authority shows that Marion County had 109 individuals complete the manager training in 2015. Marion County participation accounts for 54% of all exams in Oregon. Marion County continues to be the leader in certifying food service managers.
- In 2016, The Health Department immunization program staff was highly successful at re-energizing and growing the All Marion Immunization Coalition (AMIC) to more than 30 members from around the county. The Health Department facilitates the coalition meetings to provide engaging speakers, review community immunization data, and share best practices. This public health partnership uses the power of community engagement to improve lifetime immunization rates for Marion County residents.
- A new shopping experience for our WIC participants was launched in 2016 as the Health Department converted from a paper voucher for food benefits to an electronic transaction card known as "eWIC." This system allows families to track their monthly benefits and food. The transition began in mid-January and by the end of May all WIC participants were using this enhanced system in Marion County. WIC staff members are able to respond to requests for changes to food packages over the phone, rather than requiring participants to visit one of our WIC clinic locations. The result of these efforts contributes to an improvement in the delivery and effectiveness of WIC services.
- In 2016, the Communicable Disease Program staff worked to reduce gonorrhea rates in Marion County through outreach to clinicians to ensure patients are receiving treatment according to the revised Centers for Disease Control (CDC) guidelines. At the end of an eight month period, inadequate treatment rates declined by 65% compared with 2015 rates. MCHD continues to track and provide feedback to community providers.
- Marion County Intellectual and Developmental Disabilities Services created a Transition Age Team in October 2016. The Transition Team provides specialized case management services for

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children and young adults, ages 15.5 to 22.5 years, and plans on expanding to 25 years this fiscal year. The Transition Team ensures individuals and families know about and can access community resources and services critical to ensuring a successful adolescence-to-adult life transition. Transition case managers help individuals and families navigate the varied school, vocational, health care, housing, financial benefit, and other services important to planning an optimally independent, integrated, and productive adulthood. The Transition Team plans to track and share successful outcomes of individuals with their community partners and with the Marion County Intellectual/Developmental Disabilities Advisory Committee.

- In February 2017, the Adult Behavioral Health Program hosted, for the first time, a conference focused on the behavioral health needs of older adults. In a collaboration between Marion, Polk and Yamhill county's older adult specialists "When Aging and Behavioral Health Meet" provided training to 130 mental health providers, primary care physicians, nurse practitioners, nursing home staff and community members. Topics included psychoactive medications, end of life planning, aging and wellness, and substance use disorders. A highlight of the conference was a keynote by G. Allen Power, M.D., a noted author and expert on dementia.
- With additional funding from the Oregon Health Authority, the Psychiatric Crisis Center (PCC) and the Woodburn Police Department reached agreement to begin offering mobile crisis services. Recruitment is underway for a team that will include a mental health specialist and a Woodburn police officer. This will be the third mobile crisis team in Marion County, a model that has proven highly successful at diverting those with mental illness away from unnecessary incarceration. Plans are underway to add a fourth team with PCC and the Stayton Police Department.

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**KEY INDICATORS**

**# 1: Prevention of Communicable Disease**

**Definition and Purpose**

Several communicable diseases are vaccine preventable. Vaccines are safe, effective and covered by many insurance plans. Vaccines for Children, a federally funded program, makes vaccines available free or at low cost to children who are under-insured.

**Significance**

Research shows that immunizing a large portion of the community or school creates a “herd immunity” that helps to stop widespread transmission that would be hazardous to those who are unable to be vaccinated. The Health Department provides access to childhood immunizations for families without other resources; however the majority of children receive vaccine in private providers’ offices. This will help achieve the goal related to the county strategic priority for Health and Community Services, Goal #6: Promote the overall health of people in Marion County by improving the delivery of quality health services and supporting community-based prevention efforts.

**Data Units Fiscal Year**

School Exclusion Orders Issued: School exclusion rates reflect the immunization levels of children enrolled in licensed child care and K-12 schools.

<b>FY 13-14 Actual</b>	<b>FY 14-15 Actual</b>	<b>FY 15-16 Actual</b>	<b>FY 16-17 Estimate</b>	<b>FY 17-18 Estimate</b>
3,001	2,575	3,522	2,715	2,800

Vaccines Available to the Public: Vaccines are offered at Health Department offices in Salem, Silverton, Stayton and Woodburn.

<b>FY 13-14 Actual</b>	<b>FY 14-15 Actual</b>	<b>FY 15-16 Actual</b>	<b>FY 16-17 Estimate</b>	<b>FY 17-18 Estimate</b>
9,070	9,177	5,741	5,626	5,700

**Explanation of Trends and Changes**

The number of school exclusions decreased in FY 16-17. There were no significant changes to the school immunization law in this year. Marion County Health Department has done outreach to several schools with consistently high exclusion rates, which may have helped result in the lower numbers. Though fewer overall doses were given in 2016, there was an increase in unduplicated clients served. There has been an increase in the number of refugee families seeking immunization, especially those with children who need vaccines for school entry. The immunization program also works to promote immunizations and education on vaccine preventable diseases to the public, community partners and their clients and healthcare providers around Marion County. This is accomplished through individual client encounters, outreach and information shared by the Health Department, and collaboration with community partners through the All Marion Immunization Coalition.



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**# 2: Prevention of Foodborne and Waterborne Illness**

**Definition and Purpose**

Food or water that is contaminated by pathogenic organisms may present a health hazard. Regular and systematic inspection of restaurants, pools and spas helps to ensure that the operators of these establishments follow the standards mandated by statute.

**Significance**

Contamination at restaurants, pools and spas may impact large numbers of people. This will help achieve the goal related to the county strategic priority for Health and Community Services, Goal #6: Promote the overall health of people in Marion County by improving the delivery of quality health services and supporting community-based prevention efforts.

**Data Units Calendar Year**

Restaurant Inspections: Restaurants are inspected twice annually.

CY 2014 Actual	CY 2015 Actual	CY 2016 Actual	CY 2017 Estimate	CY 2018 Estimate
2,021	1,959	2,019	2,000	2,000

Failed to Comply / Closed by the Health Department / Closed Voluntarily: A closed restaurant may not reopen until it passes a re-inspection with a score of at least 80, with all critical violations corrected, and the operator presents the environmental health supervisor with a plan for how they will maintain a passing score in the future. Restaurants may choose to close voluntarily with approval of Marion County.

CY 2014 Actual	CY 2015 Actual	CY 2016 Actual	CY 2017 Estimate	CY 2018 Estimate
1 / 0 / 0	1 / 0 / 3	1 / 0 / 1	1 / 0 / 1	1 / 1 / 1

Pool and Spa Inspections / Closed by the Health Department: Year round facilities are inspected twice yearly; seasonal facilities are inspected annually.

CY 2014 Actual	CY 2015 Actual	CY 2016 Actual	CY 2017 Estimate	CY 2018 Estimate
323 / 52	318 / 42	311 / 32	310 / 30	310 / 28

**Explanation of Trends and Changes**

This past year (2016) has seen increase in restaurant inspections. Due to an improving economy, we have an increased in the number of licensed restaurants. We also had an increased restaurant reinspection rate in 2016. One hundred per cent of inspections were completed in 2015 and 2016. The number of pool and spa inspections decreased in 2016. This is due to better compliance on routine inspections reducing the resinspection rate. This has not been routinely calculated in the data. The pool/spa closure rate is also lower than in previous years. The most common reason for closure of pools and spas by the Health Department is inadequate chlorine and pH levels.

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**# 3: Parent and Child Health Services**

**Definition and Purpose**

The Health Department assures access to health care by providing limited direct services such as prenatal and women’s health care and provides support to eligible families through nursing case management and the women, infants and children (WIC) nutrition program.

**Significance**

Women on the WIC Program eat a more healthful diet, have healthier babies, and receive prenatal care earlier in their pregnancy. Infants born to WIC mothers weigh more and have improved growth and development rates and children on the WIC Program eat foods higher in iron and Vitamin C, and visit their doctors regularly. A healthy pregnancy, infancy, and early childhood increases the likelihood that a child will be a healthy, successful learner and eventually grow into a healthy adult. This will help achieve the goal related to the county strategic priority for Health and Community Services, Goal #6: Promote the overall health of people in Marion County by improving the delivery of quality health services and supporting community-based efforts.

**Data Units Calendar Year**

Health Department Average Monthly Caseload: WIC is a nutrition program for children 0-5 and pregnant, postpartum and breastfeeding women.

<b>CY 2014 Actual</b>	<b>CY 2015 Actual</b>	<b>CY 2016 Actual</b>	<b>CY 2017 Estimate</b>	<b>CY 2018 Estimate</b>
7,799	7,051	5,995	5,900	5,750

**Explanation of Trends and Changes**

WIC has seen an overall decline in enrollment across the United States and Oregon over the last several years. Marion County has seen continued decline, compared with most other Oregon counties. Some of the decline can be linked to the economic recovery. Some families may no longer qualify if their income exceeds the threshold of 185% of the federal poverty level. Some families report SNAP benefits are adequate to meet their family’s needs without requiring that they attend classes and other appointments required by WIC. Some of the decline is also believed to be related to heightened concern around immigration status, though the WIC program does not require that participants be U.S. citizens. WIC has been slow to adopt the newer technology preferred by WIC participants. This includes how appointments are made, reminders are sent, and the shopping experience.

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**# 4: Parent and Child Mental Health Services**

**Definition and Purpose**

The Health Department provides short-term, intensive treatment designed to teach parents the skills needed in order to manage their child’s severe behavior problems. Parent Child Interactive Therapy’s (PCIT) primary focus is to enhance the quality of the relationship between the parent and child through child-directed interaction and parents-directed interaction.

**Significance**

Research supports this dyadic approach as having long-term positive effects on parent-child relationships and contributes to a low no-show rate of therapy. The emphasis is on restructuring parent-child patterns rather than modifying target behaviors. PCIT is one of a limited number of evidence-based practices designed for early childhood for children between two and seven years of age. It improves the relationship between parent and child and leads to an increase in parenting skills and a decrease in the likelihood of abuse due to the inability or lack of skill in parents. This will help achieve the goal related to the county strategic priority for Health and Community Services, Goal #6: Promote the overall health of people in Marion County by improving the delivery of quality health services and supporting community-based prevention efforts.

**Data Units Fiscal Year**

Number of individuals enrolled in PCIT

<b>FY 13-14 Actual</b>	<b>FY 14-15 Actual</b>	<b>FY 15-16 Actual</b>	<b>FY 16-17 Estimate</b>	<b>FY 17-18 Estimate</b>
124	278	293	310	310

**Explanation of Trends and Changes**

The PCIT program was implemented in Marion County in 2008 growing to its present size of five therapists (three bilingual) and two QMHA (one bilingual). The Health Department continues to serve the largest population of PCIT in the Marion County area with therapists carrying caseloads of 20 to 25. Marion County continues to specialize in PCIT, working with infants and caregivers. The Health Department continues to serve on the state PCIT consortium committee assisting with state-wide trainings, national conference calls and state fidelity audits.

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**# 5: Mobile Crisis Services**

**Definition and Purpose**

The Health Department receives funding from the Oregon Health Authority to divert persons with mental illness away from unnecessary criminal justice involvement or state hospital placement. A successful model for diversion is the use of mobile crisis teams; a deputy sheriff or police officer paired with a mental health specialist in a patrol car. These teams are dispatched to calls that appear to involve a person with a mental health concern. The mobile crisis teams work closely with the psychiatric crisis center to link individuals to the appropriate mental health and addictions services.

**Significance**

Mobile crisis teams are trained in crisis intervention skills to enhance their skills when engaging individuals who are experiencing a mental health crisis and at risk of arrest. The goal is to link those individuals to services and supports. In the first two years of operating mobile teams, the rates of incarceration have been remarkably low and an even lower percentage involved the use of force. In addition to the better alternatives for those in crisis, linking persons to services, rather than criminal justice or hospital involvement, significantly reduces the costs associated with the jail, courts, and the state hospital.

**Data Units Calendar Year**

Mobile Crisis Contacts

CY 2016 Actual	CY 2017 Estimate	CY 2018 Estimate
524	650	850

Mobile Crisis Contacts Resulting in Arrest

CY 2016 Actual	CY 2017 Estimate	CY 2018 Estimate
18 (3.4%)	23 (3.5%)	30 (3.5%)

**Explanation of Trends and Changes**

As a new program, we do not have sustainable data to identify trends. However, the Health Department is planning to expand mobile crisis teams into Woodburn and Stayton. This will result in continued growth in the volume of mobile crisis contacts within Marion County.

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**# 6: Customer Service**

**Definition and Purpose**

Marion County’s policy is to deliver quality products and services in a timely, feasible, and cost-effective manner which meets our customers’ expectations. The Health Department strives to achieve this level of customer service by using a broad definition of customers that includes not only the public we serve, but also our intra and inter-departmental co-workers, and through staff training that supports and promotes the county service standards of accessibility, timeliness of response, conduct, quality, and resolution for all customer interactions whether via phone, email, in-person, or mail.

**Significance**

The Health Department is the provider of last resort for many services, meaning that customers have nowhere else to go for the service. Providing good customer service in every situation improves the customer’s overall experience and promotes efficiency by reducing the likelihood of time-consuming customer complaints. As an organization, the Health Department has chosen to require customer service refresher training on a regular basis to ensure staff are educated on the principles of good customer service and equipped with the skills needed to achieve a satisfactory outcome with the unhappy customer.

**Data Units Fiscal Year**

Number of staff attending customer service training at the Health Department.

<b>FY 14-15 Actual</b>	<b>FY 15-16 Actual</b>	<b>FY 16-17 Estimate</b>	<b>FY 17-18 Estimate</b>
107	403	415	425

**Explanation of Trends and Changes**

This was a new Key Indicator in FY 15-16 with no prior data collection available to monitor significant trends or changes. The Health Department has continued to stress the importance of customer service throughout the organization. Customer service trainings are offered as part of the spring and fall in-service training days. The sessions continue to meet full capacity and have been well received. The Health Department will continue to offer a rotation of different customer service training options for staff.

MARION COUNTY FY 2017-18 BUDGET  
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<b>Resources by Fund Detail</b>						
<b>190 - Health</b>	<b>Actual FY 14-15</b>	<b>Actual FY 15-16</b>	<b>Budget FY 16-17</b>	<b>Proposed FY 17-18</b>	<b>Approved FY 17-18</b>	<b>Adopted FY 17-18</b>
<b>Intergovernmental Federal</b>						
331221 OHSU CaCoon Contract	115,725	137,067	127,514	70,675	70,675	70,675
331231 Oregon DHS Water Contract	88,895	65,293	90,350	80,838	80,838	80,838
331232 DHS Public Health Contract	2,277,828	2,157,655	1,830,491	1,833,796	1,833,796	1,833,796
331233 DHS Mental Health Contract	1,434,052	1,477,407	1,261,928	1,312,997	1,312,997	1,312,997
331990 Other Federal Revenues	337,063	291,786	364,141	343,850	343,850	343,850
<b>Intergovernmental Federal Total</b>	<b>4,253,562</b>	<b>4,129,207</b>	<b>3,674,424</b>	<b>3,642,156</b>	<b>3,642,156</b>	<b>3,642,156</b>
<b>Intergovernmental State</b>						
332012 OLCC Alcohol and Drug	287,216	317,751	285,000	310,000	310,000	310,000
332060 Oregon DHS Health Contract	756,422	762,628	892,645	792,510	792,510	792,510
332061 Oregon DHS Mental Health	13,399,471	15,963,601	18,316,113	18,018,184	18,018,184	18,018,184
332990 Other State Revenues	127,653	175,815	201,016	172,695	172,695	172,695
<b>Intergovernmental State Total</b>	<b>14,570,762</b>	<b>17,219,796</b>	<b>19,694,774</b>	<b>19,293,389</b>	<b>19,293,389</b>	<b>19,293,389</b>
<b>Intergovernmental Local</b>						
335500 MV Behavioral Care Network	17,474,444	9,925,735	10,480,806	14,247,580	14,247,580	14,247,580
335510 MVBCN Other	2,839,609	1,333,335	332,505	130,152	130,152	130,152
335520 MVBCN Contracts	6,617,386	6,014,775	4,573,954	871,361	871,361	871,361
335530 MVBCN MPCHP	936,475	659,925	1,084,800	62,400	62,400	62,400
335950 Local Government Grants	19,290	0	0	0	0	0
<b>Intergovernmental Local Total</b>	<b>27,887,205</b>	<b>17,933,770</b>	<b>16,472,065</b>	<b>15,311,493</b>	<b>15,311,493</b>	<b>15,311,493</b>
<b>Charges for Services</b>						
341170 Witness Fees	158	103	0	0	0	0
341230 Client Fees	208,144	198,836	217,000	225,900	225,900	225,900
341232 Insurance Fees	132,941	187,424	166,959	155,550	155,550	155,550
341240 Food Service Fees	38,945	37,485	35,000	35,000	35,000	35,000
341330 Health Inspection Fees	721,294	739,854	750,000	760,000	760,000	760,000
341350 Birth and Death Certificates	288,830	336,598	294,935	340,000	340,000	340,000
341370 Medicaid Fees	3,656,762	3,911,617	3,750,090	4,611,661	4,611,661	4,611,661
341430 Copy Machine Fees	0	18	0	0	0	0
341750 Medicare Fees	380,661	280,518	333,000	269,050	269,050	269,050
341999 Other Fees	52,917	30,403	50,000	30,000	30,000	30,000
342200 Property Leases	209,902	219,751	222,685	229,365	229,365	229,365
344999 Other Reimbursements	(44,095)	116,997	(72,000)	(67,000)	(67,000)	(67,000)
345400 Document Fees	4,375	3,303	2,250	3,375	3,375	3,375
347005 PW Services to County Depts	220	0	0	0	0	0
347401 Health Svcs to County Depts	248,793	250,822	255,503	250,130	250,130	250,130
347402 Health Svcs to Other Agencies	91,938	128,485	186,812	212,116	212,116	212,116
347403 Mental Health Services	189,166	199,803	152,000	222,500	222,500	222,500
347404 Prenatal Services	12,335	0	0	0	0	0
347405 Medicaid Admin Services	209,704	172,974	210,000	180,000	180,000	180,000
347406 Drug Treatment Services	3,900	1,950	4,000	2,000	2,000	2,000
347999 Svcs to Other Agencies Closed	29,969	(24,246)	0	0	0	0
<b>Charges for Services Total</b>	<b>6,436,859</b>	<b>6,792,694</b>	<b>6,558,234</b>	<b>7,459,647</b>	<b>7,459,647</b>	<b>7,459,647</b>

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<b>190 - Health</b>	<b>Actual FY 14-15</b>	<b>Actual FY 15-16</b>	<b>Budget FY 16-17</b>	<b>Proposed FY 17-18</b>	<b>Approved FY 17-18</b>	<b>Adopted FY 17-18</b>
<b>Interest</b>						
361000 Investment Earnings	105,644	155,433	120,040	185,000	185,000	185,000
<b>Interest Total</b>	<b>105,644</b>	<b>155,433</b>	<b>120,040</b>	<b>185,000</b>	<b>185,000</b>	<b>185,000</b>
<b>Other Revenues</b>						
371000 Miscellaneous Income	0	81	28,750	0	0	0
371100 Recoveries from Collections	367	181	150	150	150	150
372000 Over and Short	0	10	0	0	0	0
373100 Special Program Donations	26,445	15,982	22,750	18,500	18,500	18,500
373500 Private Foundation Grants	0	83,340	83,330	108,330	108,330	108,330
<b>Other Revenues Total</b>	<b>26,812</b>	<b>99,595</b>	<b>134,980</b>	<b>126,980</b>	<b>126,980</b>	<b>126,980</b>
<b>General Fund Transfers</b>						
381100 Transfer from General Fund	3,217,341	3,498,968	3,730,390	3,730,390	3,730,390	3,730,390
<b>General Fund Transfers Total</b>	<b>3,217,341</b>	<b>3,498,968</b>	<b>3,730,390</b>	<b>3,730,390</b>	<b>3,730,390</b>	<b>3,730,390</b>
<b>Settlements</b>						
382100 Settlements	12,196	0	0	0	0	0
<b>Settlements Total</b>	<b>12,196</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Net Working Capital</b>						
391000 Net Working Capital Restricted	14,137,927	18,144,480	16,994,839	16,778,302	16,778,302	16,778,302
392000 Net Working Capital Unrestr	5,345,421	6,254,272	5,791,043	5,786,305	5,786,305	5,786,305
<b>Net Working Capital Total</b>	<b>19,483,348</b>	<b>24,398,753</b>	<b>22,785,882</b>	<b>22,564,607</b>	<b>22,564,607</b>	<b>22,564,607</b>
<b>Health Total</b>	<b>75,993,728</b>	<b>74,228,216</b>	<b>73,170,789</b>	<b>72,313,662</b>	<b>72,313,662</b>	<b>72,313,662</b>
Health Grand Total	75,993,728	74,228,216	73,170,789	72,313,662	72,313,662	72,313,662

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<b>Requirements by Fund Detail</b>						
<b>190 - Health</b>	<b>Actual FY 14-15</b>	<b>Actual FY 15-16</b>	<b>Budget FY 16-17</b>	<b>Proposed FY 17-18</b>	<b>Approved FY 17-18</b>	<b>Adopted FY 17-18</b>
<b>Personnel Services</b>						
<b>Salaries and Wages</b>						
511020 Salaries and Wages Budget Only	0	0	130,338	0	0	0
511110 Regular Wages	15,432,034	16,373,974	22,061,896	23,806,904	23,806,904	23,806,904
511120 Temporary Wages	913,984	901,883	992,204	888,369	888,369	888,369
511130 Vacation Pay	928,033	1,012,001	0	0	0	0
511140 Sick Pay	676,052	775,219	0	0	0	0
511150 Holiday Pay	799,676	793,746	0	0	0	0
511160 Comp Time Pay	78,634	106,788	0	0	0	0
511170 Standby Pay	12,866	1,274	0	0	0	0
511180 Differential Pay	15,475	23,511	0	0	0	0
511210 Compensation Credits	321,599	316,421	291,822	270,318	270,318	270,318
511220 Pager Pay	32,350	32,156	27,900	45,709	45,709	45,709
511240 Leave Payoff	66,619	98,798	0	0	0	0
511280 Cell Phone Pay	687	613	0	0	0	0
511290 Health Insurance Waiver Pay	34,333	34,325	21,060	40,800	40,800	40,800
511410 Straight Pay	42,084	50,521	31,800	47,700	47,700	47,700
511420 Premium Pay	184,355	177,103	157,200	196,500	196,500	196,500
511450 Premium Pay Temps	7,162	20,860	15,500	20,750	20,750	20,750
<b>Salaries and Wages Total</b>	<b>19,545,943</b>	<b>20,719,192</b>	<b>23,729,720</b>	<b>25,317,050</b>	<b>25,317,050</b>	<b>25,317,050</b>
<b>Fringe Benefits</b>						
512010 Fringe Benefits Budget Only	0	0	70,689	0	0	0
512110 PERS	2,498,316	2,659,075	3,559,193	4,654,786	4,654,786	4,654,786
512120 401K	79,027	87,624	96,223	104,882	104,882	104,882
512130 PERS Debt Service	1,193,716	1,445,688	1,037,644	1,205,918	1,205,918	1,205,918
512200 FICA	1,486,909	1,568,647	1,779,598	1,904,545	1,904,545	1,904,545
512310 Medical Insurance	4,801,397	5,218,685	6,105,155	6,497,628	6,497,628	6,497,628
512320 Dental Insurance	459,138	508,640	589,499	642,131	642,131	642,131
512330 Group Term Life Insurance	31,759	34,759	41,611	44,707	44,707	44,707
512340 Long Term Disability Insurance	81,450	87,939	93,300	100,235	100,235	100,235
512400 Unemployment Insurance	78,416	82,924	82,416	89,258	89,258	89,258
512520 Workers Comp Insurance	11,383	11,717	13,864	14,319	14,319	14,319
512600 Wellness Program	13,704	14,775	17,189	18,027	18,027	18,027
512610 Employee Assistance Program	9,842	10,611	11,606	12,186	12,186	12,186
512700 County HSA Contributions	16,999	27,692	0	0	0	0
<b>Fringe Benefits Total</b>	<b>10,762,057</b>	<b>11,758,776</b>	<b>13,497,987</b>	<b>15,288,622</b>	<b>15,288,622</b>	<b>15,288,622</b>
<b>Personnel Services Total</b>	<b>30,308,000</b>	<b>32,477,968</b>	<b>37,227,707</b>	<b>40,605,672</b>	<b>40,605,672</b>	<b>40,605,672</b>
<b>Materials and Services</b>						
<b>Supplies</b>						
521010 Office Supplies	152,558	148,854	153,950	145,914	145,914	145,914
521030 Field Supplies	797	20	100	100	100	100
521050 Janitorial Supplies	1,111	3,017	1,425	6,150	6,150	6,150
521070 Departmental Supplies	105,536	71,156	93,294	79,586	79,586	79,586
521080 Food Supplies	53,220	51,570	53,105	47,065	47,065	47,065



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<b>190 - Health</b>	<b>Actual FY 14-15</b>	<b>Actual FY 15-16</b>	<b>Budget FY 16-17</b>	<b>Proposed FY 17-18</b>	<b>Approved FY 17-18</b>	<b>Adopted FY 17-18</b>
<b>Materials and Services</b>						
521090 Uniforms and Clothing	1,517	0	3,500	0	0	0
521100 Medical Supplies	24,444	17,314	24,850	21,950	21,950	21,950
521110 First Aid Supplies	16	53	0	2,100	2,100	2,100
521120 Drugs	59,856	49,257	66,890	73,990	73,990	73,990
521130 Contraceptives	107,700	108,367	110,000	110,000	110,000	110,000
521140 Vaccines	50,483	34,439	45,600	38,700	38,700	38,700
521170 Educational Supplies	16,778	24,360	23,379	15,775	15,775	15,775
521190 Publications	6,104	11,238	8,925	11,475	11,475	11,475
521210 Gasoline	27,264	21,203	25,100	24,325	24,325	24,325
521240 Automotive Supplies	0	8	0	0	0	0
521300 Safety Clothing	0	37	0	0	0	0
521310 Safety Equipment	0	36	0	0	0	0
<b>Supplies Total</b>	<b>607,384</b>	<b>540,931</b>	<b>610,118</b>	<b>577,130</b>	<b>577,130</b>	<b>577,130</b>
<b>Materials</b>						
522090 Chemical Sprays	0	0	10,000	10,000	10,000	10,000
522150 Small Office Equipment	46,942	28,159	33,075	28,400	28,400	28,400
522160 Small Departmental Equipment	12,096	28,064	17,150	13,450	13,450	13,450
522170 Computers Non Capital	143,043	141,048	76,000	41,100	41,100	41,100
522180 Software	5,518	18,318	11,150	7,950	7,950	7,950
522240 Deicer	57	0	0	0	0	0
<b>Materials Total</b>	<b>207,657</b>	<b>215,589</b>	<b>147,375</b>	<b>100,900</b>	<b>100,900</b>	<b>100,900</b>
<b>Communications</b>						
523010 Telephone Equipment	4,295	17,592	9,275	9,150	9,150	9,150
523015 Video Security Equipment	0	331	0	0	0	0
523020 Phone and Communication Svcs	71,648	89,849	80,240	83,100	83,100	83,100
523030 Fax	(250)	0	0	0	0	0
523040 Data Connections	72,387	144,564	135,450	119,405	119,405	119,405
523050 Postage	7,023	6,492	7,140	7,650	7,650	7,650
523060 Cellular Phones	105,679	107,091	101,355	90,425	90,425	90,425
523070 Pagers	109	18	125	0	0	0
523090 Long Distance Charges	6,715	4,937	6,326	5,245	5,245	5,245
523100 Radios and Accessories	10,571	0	0	0	0	0
<b>Communications Total</b>	<b>278,178</b>	<b>370,874</b>	<b>339,911</b>	<b>314,975</b>	<b>314,975</b>	<b>314,975</b>
<b>Utilities</b>						
524010 Electricity	188,816	116,554	182,136	196,919	196,919	196,919
524020 Street Light Electricity	0	134	0	42	42	42
524040 Natural Gas	48,569	37,248	48,445	52,817	52,817	52,817
524050 Water	5,827	5,177	6,188	6,407	6,407	6,407
524070 Sewer	12,423	11,437	12,128	12,992	12,992	12,992
524090 Garbage Disposal and Recycling	15,952	12,287	16,362	15,487	15,487	15,487
<b>Utilities Total</b>	<b>271,587</b>	<b>182,837</b>	<b>265,259</b>	<b>284,664</b>	<b>284,664</b>	<b>284,664</b>
<b>Contracted Services</b>						
525110 Consulting Services	0	164,161	25,000	130,000	130,000	130,000
525150 Audit Services	0	0	5,900	6,520	6,520	6,520

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<b>190 - Health</b>	<b>Actual FY 14-15</b>	<b>Actual FY 15-16</b>	<b>Budget FY 16-17</b>	<b>Proposed FY 17-18</b>	<b>Approved FY 17-18</b>	<b>Adopted FY 17-18</b>
<b>Materials and Services</b>						
525153 Fiscal Agent Services	1,015	11,193	12,560	11,600	11,600	11,600
525154 Third Party Administrators	163,406	19,138	26,000	18,500	18,500	18,500
525155 Credit Card Fees	6,345	6,519	8,880	9,425	9,425	9,425
525156 Bank Services	296	0	0	0	0	0
525175 Temporary Staffing	0	0	0	57,000	57,000	57,000
525210 Medical Services	1,226,071	1,257,778	1,505,280	1,317,200	1,317,200	1,317,200
525211 Psychiatric Services	1,200	0	0	0	0	0
525230 Pharmacy Services	371	0	0	0	0	0
525235 Laboratory Services	113,643	99,163	136,750	118,200	118,200	118,200
525240 XRay Services	1,589	(10)	1,150	1,550	1,550	1,550
525250 Foster Care Services	109,456	119,073	265,013	130,448	130,448	130,448
525295 Health Providers	9,962,977	4,184,329	4,483,326	4,445,475	4,445,475	4,445,475
525310 Laundry Services	17,633	16,266	20,395	18,500	18,500	18,500
525320 Food Services	10	46	0	0	0	0
525330 Transportation Services	21,366	22,364	45,600	19,325	19,325	19,325
525350 Janitorial Services	57,306	62,345	62,300	73,024	73,024	73,024
525430 Programming and Data Services	0	0	200	0	0	0
525440 Client Assistance	13,285	11,438	38,995	49,974	49,974	49,974
525450 Subscription Services	19,101	407	200	2,622	2,622	2,622
525540 Witnesses	0	2	0	0	0	0
525555 Security Services	31,482	49,096	36,000	35,000	35,000	35,000
525710 Printing Services	34,633	37,760	32,320	27,375	27,375	27,375
525715 Advertising	620	3,625	1,535	4,175	4,175	4,175
525735 Mail Services	45,036	44,826	52,725	46,045	46,045	46,045
525740 Document Disposal Services	17,652	20,619	19,557	22,625	22,625	22,625
525770 Interpreters and Translators	73,017	75,146	56,025	61,415	61,415	61,415
525991 Match Payments	344,852	430,617	493,435	484,000	484,000	484,000
525999 Other Contracted Services	975,356	788,369	1,100,830	1,100,409	1,100,409	1,100,409
<b>Contracted Services Total</b>	<b>13,237,714</b>	<b>7,424,269</b>	<b>8,429,976</b>	<b>8,190,407</b>	<b>8,190,407</b>	<b>8,190,407</b>
<b>Repairs and Maintenance</b>						
526010 Office Equipment Maintenance	2,857	14,219	3,300	700	700	700
526011 Dept Equipment Maintenance	3,597	5,906	2,650	3,030	3,030	3,030
526012 Vehicle Maintenance	318	743	800	700	700	700
526020 Computer Hardware Maintenance	15	0	0	0	0	0
526021 Computer Software Maintenance	7,953	5,495	27,000	10,000	10,000	10,000
526022 Telephone Maintenance	62	0	0	0	0	0
526030 Building Maintenance	69,220	104,589	102,070	82,150	82,150	82,150
526040 Remodels and Site Improvements	17,399	556	0	0	0	0
<b>Repairs and Maintenance Total</b>	<b>101,421</b>	<b>131,508</b>	<b>135,820</b>	<b>96,580</b>	<b>96,580</b>	<b>96,580</b>
<b>Rentals</b>						
527100 Vehicle Rental	124,806	118,253	134,965	133,986	133,986	133,986
527110 Fleet Leases	125,472	109,194	112,056	106,332	106,332	106,332
527120 Motor Pool Mileage	19,766	22,996	26,375	23,231	23,231	23,231

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<b>190 - Health</b>	<b>Actual FY 14-15</b>	<b>Actual FY 15-16</b>	<b>Budget FY 16-17</b>	<b>Proposed FY 17-18</b>	<b>Approved FY 17-18</b>	<b>Adopted FY 17-18</b>
<b>Materials and Services</b>						
527130 Parking	5,985	789	5,975	8,260	8,260	8,260
527140 County Parking	660	1,028	660	660	660	660
527210 Building Rental Private	1,007,782	1,643,835	1,546,108	1,247,535	1,247,535	1,247,535
527300 Equipment Rental	151,256	156,259	131,310	150,040	150,040	150,040
<b>Rentals Total</b>	<b>1,435,727</b>	<b>2,052,355</b>	<b>1,957,449</b>	<b>1,670,044</b>	<b>1,670,044</b>	<b>1,670,044</b>
<b>Insurance</b>						
528110 Liability Insurance Premiums	500	500	500	500	500	500
528140 Malpractice Insurance Premiums	67,177	60,720	65,500	65,500	65,500	65,500
528220 Notary Bonds	80	120	0	0	0	0
528410 Liability Claims	0	0	0	3,000	3,000	3,000
528415 Auto Claims	1,449	3,092	0	0	0	0
<b>Insurance Total</b>	<b>69,206</b>	<b>64,432</b>	<b>66,000</b>	<b>69,000</b>	<b>69,000</b>	<b>69,000</b>
<b>Miscellaneous</b>						
529110 Mileage Reimbursement	81,492	76,622	77,508	73,050	73,050	73,050
529120 Commercial Travel	4,710	14,305	6,742	8,500	8,500	8,500
529130 Meals	5,920	5,895	9,685	3,060	3,060	3,060
529140 Lodging	23,766	36,739	15,050	17,200	17,200	17,200
529210 Meetings	6,126	9,188	9,788	9,525	9,525	9,525
529220 Conferences	9,019	10,398	7,175	9,550	9,550	9,550
529230 Training	41,257	51,482	57,515	56,900	56,900	56,900
529250 Tuition Reimbursement	1,363	500	0	500	500	500
529300 Dues and Memberships	41,381	42,324	42,360	41,920	41,920	41,920
529550 Water Master	0	10	0	0	0	0
529590 Special Programs Other	0	17,134	0	0	0	0
529650 Pre Employment Costs	6,532	5,782	6,715	6,190	6,190	6,190
529690 Other Investigations	3	30	0	20	20	20
529740 Fairs and Shows	54	121	46	50	50	50
529840 Professional Licenses	150	425	375	400	400	400
529860 Permits	0	181	0	0	0	0
529910 Awards and Recognition	1,028	2,069	500	700	700	700
529999 Miscellaneous Expense	74,393	86,017	164,591	135,300	135,300	135,300
<b>Miscellaneous Total</b>	<b>297,194</b>	<b>359,220</b>	<b>398,050</b>	<b>362,865</b>	<b>362,865</b>	<b>362,865</b>
<b>Materials and Services Total</b>	<b>16,506,068</b>	<b>11,342,014</b>	<b>12,349,958</b>	<b>11,666,565</b>	<b>11,666,565</b>	<b>11,666,565</b>
<b>Administrative Charges</b>						
611100 County Admin Allocation	449,103	487,552	525,996	615,454	615,454	615,454
611210 Facilities Mgt Allocation	165,006	181,313	189,060	223,927	223,927	223,927
611220 Custodial Allocation	171,937	178,185	190,912	226,023	226,023	226,023
611230 Courier Allocation	22,161	24,548	28,134	31,128	31,128	31,128
611250 Risk Management Allocation	88,165	96,994	96,707	91,155	91,155	91,155
611255 Benefits Allocation	110,089	121,904	126,532	137,884	137,884	137,884
611260 Human Resources Allocation	383,408	419,395	504,153	561,819	561,819	561,819
611300 Legal Services Allocation	146,709	166,788	147,422	145,245	145,245	145,245
611400 Information Tech Allocation	972,609	1,034,151	1,146,885	1,245,586	1,245,586	1,245,586
611410 FIMS Allocation	544,851	668,658	666,018	693,093	693,093	693,093

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<b>190 - Health</b>	<b>Actual FY 14-15</b>	<b>Actual FY 15-16</b>	<b>Budget FY 16-17</b>	<b>Proposed FY 17-18</b>	<b>Approved FY 17-18</b>	<b>Adopted FY 17-18</b>
<b>Administrative Charges</b>						
611420 Telecommunications Allocation	129,216	118,243	163,531	160,251	160,251	160,251
611430 Info Tech Direct Charges	316,316	357,054	379,721	590,785	590,785	590,785
611600 Finance Allocation	584,677	700,541	705,484	684,288	684,288	684,288
611800 MCBEE Allocation	28,449	13,300	39,432	25,382	25,382	25,382
612100 IT Equipment Use Charges	0	87,479	95,166	102,129	102,129	102,129
614100 Liability Insurance Allocation	194,000	234,300	253,100	210,400	210,400	210,400
614200 WC Insurance Allocation	105,000	122,700	134,700	147,500	147,500	147,500
650100 Program Chargebacks	0	0	0	0	0	0
650110 Billing Services Chargebacks	0	0	0	0	0	0
650120 Data Services Chargebacks	0	0	0	0	0	0
650130 Management Support Chargebacks	0	0	0	0	0	0
650140 Management Group Chargebacks	0	0	0	0	0	0
650150 Financial Services Chargebacks	0	0	0	0	0	0
650160 Clerical Supervision Chgbacks	0	0	0	0	0	0
650170 Contract Admin Chgbacks	0	0	0	0	0	0
<b>Administrative Charges Total</b>	<b>4,411,696</b>	<b>5,013,105</b>	<b>5,392,953</b>	<b>5,892,049</b>	<b>5,892,049</b>	<b>5,892,049</b>
<b>Capital Outlay</b>						
531300 Departmental Equipment Capital	0	0	306,444	0	0	0
531800 Telephone Systems	0	5,883	108,118	0	0	0
534100 Building Construction	0	18,292	0	0	0	0
534600 Site Improvements	369,210	5,956	81,226	6,700	6,700	6,700
<b>Capital Outlay Total</b>	<b>369,210</b>	<b>30,131</b>	<b>495,788</b>	<b>6,700</b>	<b>6,700</b>	<b>6,700</b>
<b>Transfers Out</b>						
561250 Transfer to Sheriff Grants	0	0	7,915	7,915	7,915	7,915
561410 Transfer to Debt Service	0	347,616	368,262	368,262	368,262	368,262
561455 Xfer to Facility Renovation	0	2,200,000	0	0	0	0
561480 Xfer to Capital Impr Projects	0	31,500	0	0	0	0
561595 Transfer to Fleet Management	0	0	55,500	0	0	0
<b>Transfers Out Total</b>	<b>0</b>	<b>2,579,116</b>	<b>431,677</b>	<b>376,177</b>	<b>376,177</b>	<b>376,177</b>
<b>Contingency</b>						
571010 Contingency	0	0	5,090,566	5,198,410	5,198,410	5,198,410
<b>Contingency Total</b>	<b>0</b>	<b>0</b>	<b>5,090,566</b>	<b>5,198,410</b>	<b>5,198,410</b>	<b>5,198,410</b>
<b>Ending Fund Balance</b>						
573010 Unapprop Ending Fund Balance	0	0	12,182,140	8,568,089	8,568,089	8,568,089
<b>Ending Fund Balance Total</b>	<b>0</b>	<b>0</b>	<b>12,182,140</b>	<b>8,568,089</b>	<b>8,568,089</b>	<b>8,568,089</b>
<b>Health Total</b>	<b>51,594,974</b>	<b>51,442,333</b>	<b>73,170,789</b>	<b>72,313,662</b>	<b>72,313,662</b>	<b>72,313,662</b>
Health Grand Total	51,594,974	51,442,333	73,170,789	72,313,662	72,313,662	72,313,662

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
HEALTH

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# INFORMATION TECHNOLOGY



## MISSION STATEMENT

Enhance the business of Marion County by providing core technologies and services that support evolving business requirements and maximize the utilization of county resources.

## GOALS AND OBJECTIVES

- Goal 1 Maintain a five year technology roadmap to serve as a strategic inventory of proposed and approved enterprise-wide and department specific projects sponsored by departments, Information Technology (IT), or both.
- Objective 1 Through the Information Technology Governance Committee (ITGC), align the technology roadmap with county strategic goals to manage service delivery.
  - Objective 2 Utilize the roadmap to drive capacity planning, resource management, strategic alignment, asset lifecycle management, and risk management.
  - Objective 3 Utilize clear and consistent criteria to assist with technology project prioritization and funding based on capital improvement requests.
  - Objective 4 Provide regular and effective communication to customers on approved project activities.
  - Objective 5 Implement a complete technology service catalog and adopt processes to ensure its evolution and accuracy.
- Goal 2 Leverage industry best practices to provide an IT environment that is efficient, effective, responsive, scalable, and secure.
- Objective 1 Utilize an asset management system and execute clear processes to drive IT service delivery for these assets.
  - Objective 2 Implement and adopt formal change management processes for development and deployment of new or enhanced services into operation.
  - Objective 3 Establish and implement technical standards to guide selection and use of tools, architecture and design of technical components, use of security protocols and practices, and consistent use of centralized version control.
  - Objective 4 Establish a library of standard services which execute clearly documented, repeatable, consistent, approved processes; empower staff to apply these as service requests are received.
  - Objective 5 Implement and adopt practical and achievable patch processes for hardware and software to ensure currency, retain product support services, and minimize security risks.

MARION COUNTY FY 2017-18 BUDGET  
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INFORMATION TECHNOLOGY

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- Objective 6 Maintain a library of likely backup and recovery scenarios for county databases and conduct regular exercises to maximize readiness.
  
- Goal 3 Establish and evolve a practical scalable project management methodology to enable accurate definition and successful implementation of technology projects.
  - Objective 1 Mentor and train staff in use of project management and business analysis tools and techniques.
  - Objective 2 Establish, implement, adhere to, and evolve a standardized project management process to support successful delivery of technology projects.
  - Objective 3 Centralize project documentation, manage project schedules and budgets, and implement consistent use of a formal project template library.
  - Objective 4 Develop partnerships with departments for definition, prioritization, execution, and post-implementation assessment of project-based initiatives.
  - Objective 5 Establish a realistic and sustainable quality assurance process to ensure relevance of project deliverables and adherence to the accepted methodology.
  
- Goal 4 Develop direct service relationships with departments and external partners to promote consistent and reliable service delivery countywide.
  - Objective 1 Foster partnerships to develop and deliver technology solutions to meet evolving business needs and fully leverage technology investments.
  - Objective 2 Partner with customers early in technology initiatives to support project definition, requirements analysis, scoping, and options analysis.
  - Objective 3 Establish service level agreements to clearly define expectations and responsibilities; provide metrics to assess service delivery.
  - Objective 4 Promote flexibility, demonstrate leadership, and partner with customers to determine "best fit" technology solutions.
  - Objective 5 Use an enterprise approach to service delivery through consolidation of technology and processes to support efficiency, business process alignment, and cost reduction.

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
INFORMATION TECHNOLOGY

**DEPARTMENT OVERVIEW**

Information Technology (IT) provides technical expertise, manages the county's technical resources, and provides business analysis and project management services. IT has developed strategic partnerships with all county departments through three programs: Operations, Technology Solutions, and Administration.

These programs provide a complete range of technology services which include network services, servers and storage, desktop and endpoint delivery administration, applications delivery and support, database administration, system and data security, project management, quality assurance services, business analysis, technical writing, and the service desk.

IT strives to provide technology solutions and services that meet the needs of the county through management of system lifecycle phases, leveraging existing technologies to meet new requirements, and providing viable and practical options for long-term delivery of services.

**RESOURCE AND REQUIREMENT SUMMARY**

Information Technology	FY 14-15 ACTUAL	FY 15-16 ACTUAL	FY 16-17 BUDGET	FY 17-18 ADOPTED	+/- %
<b>RESOURCES</b>					
Charges for Services	102,717	117,171	88,135	84,385	-4.3%
Admin Cost Recovery	7,721,233	8,222,046	9,125,484	9,921,826	8.7%
Other Revenues	40	0	0	0	n.a.
<b>TOTAL RESOURCES</b>	<b>7,823,990</b>	<b>8,339,217</b>	<b>9,213,619</b>	<b>10,006,211</b>	<b>8.6%</b>
<b>REQUIREMENTS</b>					
Personnel Services					
Salaries and Wages	4,057,684	4,314,794	4,619,455	4,976,333	7.7%
Fringe Benefits	1,874,919	2,029,554	2,205,103	2,595,557	17.7%
<b>Total Personnel Services</b>	<b>5,932,603</b>	<b>6,344,348</b>	<b>6,824,558</b>	<b>7,571,890</b>	<b>11.0%</b>
Materials and Services					
Supplies	17,743	10,863	18,250	17,150	-6.0%
Materials	218,610	276,397	301,544	295,168	-2.1%
Communications	205,489	198,155	220,168	209,168	-5.0%
Utilities	28,020	32,372	37,407	37,714	0.8%
Contracted Services	33,806	53,213	80,264	99,014	23.4%
Repairs and Maintenance	869,213	924,106	1,163,915	1,171,229	0.6%
Rentals	58,638	75,592	79,812	79,971	0.2%
Miscellaneous	48,999	38,791	58,996	63,131	7.0%
<b>Total Materials and Services</b>	<b>1,480,518</b>	<b>1,609,489</b>	<b>1,960,356</b>	<b>1,972,545</b>	<b>0.6%</b>
Administrative Charges	374,869	385,380	428,705	461,776	7.7%
Capital Outlay	36,000	0	0	0	n.a.
<b>TOTAL REQUIREMENTS</b>	<b>7,823,990</b>	<b>8,339,217</b>	<b>9,213,619</b>	<b>10,006,211</b>	<b>8.6%</b>
<b>FTE</b>	53.00	57.00	57.00	59.00	3.5%



MARION COUNTY FY 2017-18 BUDGET  
 BY DEPARTMENT  
 INFORMATION TECHNOLOGY

Fund Name	<b>FUNDS</b>				% of Total
	FY 14-15 ACTUAL	FY 15-16 ACTUAL	FY 16-17 BUDGET	FY 17-18 ADOPTED	
<b>RESOURCES</b>					
FND 580 Central Services	7,823,990	8,339,217	9,213,619	10,006,211	100.0%
<b>TOTAL RESOURCES</b>	<b>7,823,990</b>	<b>8,339,217</b>	<b>9,213,619</b>	<b>10,006,211</b>	<b>100.0%</b>
<b>REQUIREMENTS</b>					
FND 580 Central Services	7,823,990	8,339,217	9,213,619	10,006,211	100.0%
<b>TOTAL REQUIREMENTS</b>	<b>7,823,990</b>	<b>8,339,217</b>	<b>9,213,619</b>	<b>10,006,211</b>	<b>100.0%</b>

	<b>PROGRAMS</b>				+/- %
	FY 14-15 ACTUAL	FY 15-16 ACTUAL	FY 16-17 BUDGET	FY 17-18 ADOPTED	
<b>RESOURCES</b>					
IT Administration	451,221	493,686	505,693	533,460	5.5%
IT Operations	3,735,159	3,734,628	4,099,557	4,388,403	7.0%
Technology Solutions	3,637,610	4,110,903	4,608,369	5,084,348	10.3%
<b>TOTAL RESOURCES</b>	<b>7,823,990</b>	<b>8,339,217</b>	<b>9,213,619</b>	<b>10,006,211</b>	<b>8.6%</b>
<b>REQUIREMENTS</b>					
IT Administration	451,221	493,686	505,693	533,460	5.5%
IT Operations	3,735,159	3,734,628	4,099,557	4,388,403	7.0%
Technology Solutions	3,637,610	4,110,903	4,608,369	5,084,348	10.3%
<b>TOTAL REQUIREMENTS</b>	<b>7,823,990</b>	<b>8,339,217</b>	<b>9,213,619</b>	<b>10,006,211</b>	<b>8.6%</b>

MARION COUNTY FY 2017-18 BUDGET  
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INFORMATION TECHNOLOGY

**IT Administration Program**

- Provide management, integration, and growth of IT programs, lines of service, and resources.
- Establish strategic plans and enable development of tactical goals and operational tasks to ensure efficient and effective delivery of technology services.
- Develop and manage IT's budget, contracts and procurement, and executive reporting.
- Develop, implement, and oversee effective utilization of IT policies, processes, and procedures; develop and receive approval for administrative policies and procedures related to delivery of IT services.
- Manage the IT project management methodology, administer its effective use to ensure successful and timely completion of projects, and audit adherence to the approved processes.
- Provide employee services including time reporting, staff management, and professional and technical skills development.
- Initiate customer outreach through satisfaction surveys to ensure alignment of service delivery with established service level agreements.
- Represent IT as an active participating member of the Information Technology Governance Committee (ITGC).

**Program Summary**

Information Technology	Program: IT Administration				
	FY 14-15 ACTUAL	FY 15-16 ACTUAL	FY 16-17 BUDGET	FY 17-18 ADOPTED	+/- %
<b>RESOURCES</b>					
Admin Cost Recovery	451,221	493,686	505,693	533,460	5.5%
<b>TOTAL RESOURCES</b>	<b>451,221</b>	<b>493,686</b>	<b>505,693</b>	<b>533,460</b>	<b>5.5%</b>
<b>REQUIREMENTS</b>					
Personnel Services	359,053	354,427	356,890	393,871	10.4%
Materials and Services	71,166	117,409	126,240	116,500	-7.7%
Administrative Charges	21,002	21,851	22,563	23,089	2.3%
<b>TOTAL REQUIREMENTS</b>	<b>451,221</b>	<b>493,687</b>	<b>505,693</b>	<b>533,460</b>	<b>5.5%</b>
<b>FTE</b>	3.00	3.00	3.00	3.00	0.0%

**FTE By Position Title By Program**

<b>Program: IT Administration</b>	
Position Title	FTE
Administrative Assistant	1.00
Information Technology Director	1.00
Management Analyst 1	1.00
<b>Program IT Administration FTE Total:</b>	<b>3.00</b>

**IT Administration Program Budget Justification**

**RESOURCES**

The IT Administration Program is funded entirely by administrative cost recoveries.

MARION COUNTY FY 2017-18 BUDGET  
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INFORMATION TECHNOLOGY

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REQUIREMENTS

A Personnel Services increase attributed to a step and fringe benefit increase is included in the FY 17-18 expenditures.

Materials and Services changes include replacement of aging furniture, moderate increases in captioning services and normal office supplies based on current usage, and attendance at one additional technology conference.

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**IT Operations Program**

- Manage delivery of IT services within the operational lines of service including performance monitoring, standards and process development, capacity planning and management, virus and malware detection, infrastructure design and administration, incident response, telecommunications, backup and recovery services, database administration, disaster recovery, and application administration.
- Partner with Technology Solutions to provide a stable, scalable, high availability, and secure environment to support development and implementation of technology services in alignment with ITGC sponsored initiatives and goals.
- Provide a wide range of support activities to departments via the service desk including desktop and mobile hardware setup, lifecycle replacement, software installations, video cameras and recording, telephones, voicemail, cell and mobile data devices, support for desktop applications, and relocation services.
- Manage design, installation, security, capacity planning and management, performance monitoring, backup and recovery, patching and upgrades, connectivity, and configuration of county infrastructure resources including servers, storage, computer facilities, and the county's private and wireless networks.
- Provide services including installation, design, tuning, patching and upgrades, performance monitoring, backup and recovery, and general administration and support for county databases.
- Provide system administration and support for enterprise applications, infrastructure tools, and department-based systems.

**Program Summary**

Information Technology	Program: IT Operations				
	FY 14-15 ACTUAL	FY 15-16 ACTUAL	FY 16-17 BUDGET	FY 17-18 ADOPTED	+/- %
<b>RESOURCES</b>					
Charges for Services	102,717	112,079	88,135	84,385	-4.3%
Admin Cost Recovery	3,632,402	3,622,549	4,011,422	4,304,018	7.3%
Other Revenues	40	0	0	0	n.a.
<b>TOTAL RESOURCES</b>	<b>3,735,159</b>	<b>3,734,628</b>	<b>4,099,557</b>	<b>4,388,403</b>	<b>7.0%</b>
<b>REQUIREMENTS</b>					
Personnel Services	2,588,281	2,564,100	2,717,442	2,954,217	8.7%
Materials and Services	949,470	1,012,996	1,203,112	1,248,706	3.8%
Administrative Charges	161,409	157,532	179,003	185,480	3.6%
Capital Outlay	36,000	0	0	0	n.a.
<b>TOTAL REQUIREMENTS</b>	<b>3,735,159</b>	<b>3,734,628</b>	<b>4,099,557</b>	<b>4,388,403</b>	<b>7.0%</b>
<b>FTE</b>	22.85	23.15	23.80	24.10	1.3%

**FTE By Position Title By Program**

<b>Program: IT Operations</b>	
Position Title	FTE
Database Administrator	1.00
Database Administrator-Sr	0.10
GIS Analyst 1	0.50
GIS Analyst 2	0.65
GIS Analyst 3	0.20

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 INFORMATION TECHNOLOGY

<b>Program: IT Operations</b>	
<b>Position Title</b>	<b>FTE</b>
Info Technology Manager	1.40
Info Technology Supervisor	1.00
Network Analyst 2	2.00
Network Analyst 3	4.00
Programmer Analyst 3	1.35
Support Specialist	7.90
Support Technician	1.00
Telecommunications Technician	2.00
Telecommunications Technician-Sr	1.00
<b>Program IT Operations FTE Total:</b>	<b>24.10</b>

**IT Operations Program Budget Justification**

**RESOURCES**

The IT Operations Program funding is based on a department allocation which includes network usage, number and usage of phones, and support services factors evaluated by service tickets and devices utilized. Some revenue is realized from the reimbursement of phone and network services provided to other agencies housed in county facilities. Additional support and maintenance services requested by Marion County Housing Authority and Salem-Keizer Transit also contribute to revenue in this program. The anticipated reduction of billable work requests for county facility relocations is reflected as a net decrease in the revenue.

**REQUIREMENTS**

The Personnel Services increase reflects merit and fringe benefit increases as well as the organizational change of 0.3 FTE as noted above. In Materials and Services there is an anticipated increase of \$60,933 in software maintenance costs for over ninety applications currently under contract for use within the county. This includes the GroupWise email system, network security applications, mapping software, and the service desk customer support software package. These increases are partially offset this year by savings leveraging multiple-year maintenance plans, extended warranty support of new products, and the retirement of older systems.

Additionally, as part of the county’s efforts to improve technology operations, a security assessment was conducted by a local vendor. To assist with improving our systems, a contract resource with expertise in technical writing will be needed, at a cost of \$30,000, to build and present a library of materials for security awareness training countywide, and to develop security policy and processes.

Requirements also reflect the following increases: (1) \$7,000 for Uninterruptible Power Supply (UPS) battery replacement, reflecting an increase from \$3000; (2) \$12,100 for purchase of 110 additional email licenses needed for employee growth; and (3) \$20,000 for purchase of tablets rather than laptops for use in the field

Lastly, requirements also reflect a decrease of \$6,000 in telecommunications costs due to building connections having been reduced as building projects are completed.

MARION COUNTY FY 2017-18 BUDGET  
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**Technology Solutions Program**

- Provide assessment and prototyping of new technologies and products, enhancement and upgrade of existing products, systems and business analysis, Geographic Information Systems (GIS) support and web services.
- Ensure projects are properly managed, align with the needs of the enterprise, adhere to approved methodology, and meet stated business objectives.
- Partner with the Operations Program to identify security, capacity, availability, and support requirements to meet the business and technology needs of the county in alignment with ITGC sponsored initiatives and goals.

**Program Summary**

Information Technology	Program: Technology Solutions				
	FY 14-15 ACTUAL	FY 15-16 ACTUAL	FY 16-17 BUDGET	FY 17-18 ADOPTED	+/- %
<b>RESOURCES</b>					
Charges for Services	0	5,092	0	0	n.a.
Admin Cost Recovery	3,637,610	4,105,811	4,608,369	5,084,348	10.3%
<b>TOTAL RESOURCES</b>	<b>3,637,610</b>	<b>4,110,903</b>	<b>4,608,369</b>	<b>5,084,348</b>	<b>10.3%</b>
<b>REQUIREMENTS</b>					
Personnel Services	2,985,269	3,425,822	3,750,226	4,223,802	12.6%
Materials and Services	459,882	479,085	631,004	607,339	-3.8%
Administrative Charges	192,458	205,996	227,139	253,207	11.5%
<b>TOTAL REQUIREMENTS</b>	<b>3,637,609</b>	<b>4,110,903</b>	<b>4,608,369</b>	<b>5,084,348</b>	<b>10.3%</b>
<b>FTE</b>	27.15	30.85	30.20	31.90	5.6%

**FTE By Position Title By Program**

<b>Program: Technology Solutions</b>	
<b>Position Title</b>	<b>FTE</b>
Business Systems Analyst	1.00
Computer Forensics Specialist	1.00
Database Administrator-Sr	0.90
GIS Analyst 1	0.50
GIS Analyst 2	1.35
GIS Analyst 3	0.80
Info Technology Manager	2.60
IT Project Manager	2.00
IT Systems Analyst	6.00
Programmer Analyst 1	1.00
Programmer Analyst 2	6.00
Programmer Analyst 3	8.65
Support Specialist	0.10
<b>Program Technology Solutions FTE Total:</b>	<b>31.90</b>

MARION COUNTY FY 2017-18 BUDGET  
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FTE Changes

The Technology Solutions Program has 32.90 FTE for FY 17-18, reflecting an increase of 1.7 FTE. This increase reflects addition of two employees to support large project initiatives for the District Attorney's Office replacement of its case management system and the replacement of the Sheriff's Office RMS/JMS system.

**Technology Solutions Program Budget Justification**

**RESOURCES**

The Technology Solutions Program is funded through a department allocation which includes the Financial Information Management System allocation, Enterprise Applications, and direct charges to departments.

**REQUIREMENTS**

The Personnel Services increase reflects normal increases attributed to merit and fringe benefit increases. This is offset slightly by re-assignment of .3 FTE to the IT Operations program to provide infrastructure and applications support for FY 17-18.

As noted above, two additional staff members are needed to support the growing number of large system replacements, the first of which include county jail management and records system, District Attorney client management system, and preliminary analysis work for a new tax and assessment system.

Program level project assignments have realigned staff to support the District Attorney project, Sheriff's JMS/RMS project and Clerk's reducing them from projects being completed during the 16-17 FY at Juvenile or operational activities.

Materials and Services increases reflect:

- Higher maintenance fees from vendors
- Costs associated with the expansion of core county systems
- Incremental changes in many of the hardware and software product maintenance fees
- Acquisition of new software systems
- \$7,500 in new licensing for online GIS service in Public Works Emergency management

MARION COUNTY FY 2017-18 BUDGET  
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**KEY DEPARTMENT ACCOMPLISHMENTS**

- Received and processed more than 15,513 service requests with a resulting customer satisfaction rating of 4.8 (on a 5 point scale); planned and executed numerous office moves this year ranging from minor remodels to large-scale, full building moves that included low voltage wiring, phones, surveillance cameras, computers, panic buttons, paging systems, and security systems.
- Completed upgrade of server operating systems and SQL databases in the DMZ to fully supported versions, continued upgrade of SQL databases inside the firewall, expanded enterprise SQL Server environment for increased capacity and throughput, executed quarterly patching model for SQL Server databases, completed development of SQL Server Backup and Recovery Library, and instituted monthly recovery drills.
- Upgraded the county's core Firewall to the latest and most up to date offering from Cisco; implemented a new enterprise storage array that increases data storage space, improves performance, and reduces maintenance costs; added enhanced recovery protection.
- Implemented Board of Commissioners' GovDelivery to provide an enterprise-class solution to facilitate communication with community members via email, text message and social media posts; implemented Oregon Records Management Solution to streamline workflow and implement records retention for Justice Courts; upgraded Juvenile Records System to current Microsoft technologies to standardize the core functionalities, ease maintenance, streamline daily operations and communications, and improve security; upgraded Elections Vote Tally system and implemented new ballot sorter hardware in preparation for the presidential election; implemented an enterprise point-of-sale system with automated interface to county's general ledger and accounting functionality.
- Implemented FIMS functionality to streamline and better integrate benefits processes with human resources and payroll processing, automate and integrate processing of new hire information, align medical and dental eligibility periods, reflect changes in state and federal payroll and Affordable Care Act reporting laws, improve reporting within the county's budget system, and implement changes for bargaining unit agreements; completed preparatory work for major application upgrade to Oracle EBS v12.2; ensured currency of security and application patches.
- Expanded functionality and usage of Laserfiche imaging system to replace paper and disparate electronic image and document storage; automated import process for Health and Assessor staff to bring over two million images into the system; held quarterly Laserfiche User Group forums to provide ongoing knowledge exchange.
- Adopted, implemented, and trained staff in use of project management methodology and templates department wide; continued development of work instructions as standard services to support consistent and timely delivery of qualifying operational tasks; began annual review cycle of standard service work instructions to ensure currency of library content.
- Initiated multi-year Meaningful Use project with Health to achieve federal compliance through Raintree software improvements, hardware installations, and business process changes; completed first phase milestones with implementation of Public Health Raintree usage and E-prescribe processing.
- Completed phase two of the Service Management initiative to define and catalog IT Services, implement limited asset tracking and the service desk module, and streamline business processes.
- Partnered with Community Services to purchase and implement an out-of-the-box solution to replace the IAMS Dog Management system and improve business processes for the dog shelter.



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**KEY INDICATORS**

**# 1: Application Management and Support**

**Definition and Purpose**

The indicators for application management and support measure effective delivery of system enhancements and upgrades, development and/or purchase of new products, feature and function integration within enterprise or multi-departmental systems, alignment of application delivery with evolving business needs, and automated integration of systems to facilitate consistent and timely data sharing.

Measurements include alignment of business needs with technical solutions, management of vendor costs, reduction of duplicative systems, reduction of duplicative data stores, and decreased licensing costs through use of enterprise level licensing models. Over time, management of our portfolio of software assets will allow the county to fully leverage our investment in technology and to make wiser long-term decisions.

**Significance**

This key indicator was carried forward to continue to assess the viability of applications in use, identify opportunities to integrate functionality and data within enterprise or multi-departmental applications, develop a core set of application support tools, leverage data analysis software using central data stores, and fully leverage enterprise resources and licensing models. With continually evolving reliance on software and automation to directly support departmental business functions and delivery of county services, these technology investments will continue to have significant budgetary impacts. Examples are increased uses and licensing for imaging within a central repository, implementation of enterprise software for purchasing and contract management services, and redesign of the county’s web presence to facilitate ease of access and use.

This indicator supports the county Goal #1: Provide efficient, effective, and responsive government through stewardship and accountability.

**Data Units Fiscal Year**

Total Technology Maintenance Costs

<b>FY 13-14 Actual</b>	<b>FY 14-15 Actual</b>	<b>FY 15-16 Actual</b>	<b>FY 16-17 Estimate</b>	<b>FY 17-18 Estimate</b>
\$926,225	\$877,343	\$856,900	\$1,121,378	\$1,184,528

Number of Applications

<b>FY 13-14 Actual</b>	<b>FY 14-15 Actual</b>	<b>FY 15-16 Actual</b>	<b>FY 16-17 Estimate</b>	<b>FY 17-18 Estimate</b>
764	934	893	850	977

**Explanation of Trends and Changes**

This indicator shows that technology and the software licenses used to support the county, at all levels, continue to increase as departments expand their reliance on automation. The changes in application numbers and in cost reflect expanded use, efficiencies, and new business enhancements. While the increases in costs also reflect escalating prices by vendors, monitoring and managing these assets will lead to more effective investments through application consolidation and leveraging newly delivered business features.

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 INFORMATION TECHNOLOGY

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**# 2: Customer Service**

**Definition and Purpose**

Indicators for customer service measure our ability to provide timely, consistent, and business-relevant services that support our customers as they deliver county services.

Measurements include tickets received and completed and customer satisfaction as captured upon completion of an IT service request.

**Significance**

This key indicator was chosen to indicate trends in customer satisfaction and supports county Goal #1: Provide efficient, effective, and responsive government through stewardship and accountability.

**Data Units Calendar Year**

Total customer tickets

CY 2013 Actual	CY 2014 Actual	CY 2015 Actual	CY 2016 Actual	CY 2017 Estimate
9,534	13,646	13,334	15,030	16,000

Average customer response (5 is Maximum)

CY 2013 Actual	CY 2014 Actual	CY 2015 Actual	CY 2016 Actual	CY 2017 Estimate
4.8 Very Satisfied	4.72 Very Satisfied	4.8 Very Satisfied	4.83 Very Satisfied	4.8 Very Satisfied

**Explanation of Trends and Changes**

These indicators give information on our ability to provide service to the county in alignment with the needs of the business. In addition to the customer survey responses, meetings are held with department(s) leadership and IT business managers to review priorities and work activities.

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 INFORMATION TECHNOLOGY

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**# 3: Technology Health**

**Definition and Purpose**

Indicators for technology health measure the department’s ability to provide services via applications, web services, and access to systems.

Measurements include percentage of applications and tools operating under current and supported versions, currency of desktop and server patches, annual evaluation and enhancement of patching and upgrade processes, percentage of products utilizing enterprise licensing models (excluding those with proprietary requirements for unique environments), consistent use of approved standards and methodologies, and adherence to industry-standard equipment lifecycle replacement processes.

**Significance**

These indicators show the availability of enterprise systems and mission critical applications in support of county Goal #1: Provide efficient, effective, and responsive government through stewardship and accountability.

**Data Units Fiscal Year**

Total hours available to use Enterprise Systems / All potential hours per year = % uptime

<b>FY 13-14 Actual</b>	<b>FY 14-15 Actual</b>	<b>FY 15-16 Actual</b>	<b>FY 16-17 Estimate</b>	<b>FY 17-18 Estimate</b>
8724.5 / 8760 = 99.56%	8706 / 8760=99.38%	99.53%	99.84%	99.65%

**Explanation of Trends and Changes**

These indicators provide information on the health and usage of our systems in terms of employee productivity for both IT and users.

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<b>Resources by Fund Detail</b>						
<b>580 - Central Services</b>	<b>Actual FY 14-15</b>	<b>Actual FY 15-16</b>	<b>Budget FY 16-17</b>	<b>Proposed FY 17-18</b>	<b>Approved FY 17-18</b>	<b>Adopted FY 17-18</b>
<b>Charges for Services</b>						
341620 User Fees	20,241	37,025	11,685	7,935	7,935	7,935
344250 Telephone Use Reimbursement	82,476	80,146	76,450	76,450	76,450	76,450
<b>Charges for Services Total</b>	<b>102,717</b>	<b>117,171</b>	<b>88,135</b>	<b>84,385</b>	<b>84,385</b>	<b>84,385</b>
<b>Admin Cost Recovery</b>						
411400 Information Tech Allocation	5,787,967	5,934,505	7,824,729	7,863,193	7,761,699	7,761,699
411410 FIMS Allocation	1,933,266	2,287,541	1,300,755	2,160,127	2,160,127	2,160,127
<b>Admin Cost Recovery Total</b>	<b>7,721,233</b>	<b>8,222,046</b>	<b>9,125,484</b>	<b>10,023,320</b>	<b>9,921,826</b>	<b>9,921,826</b>
<b>Other Revenues</b>						
371100 Recoveries from Collections	40	0	0	0	0	0
<b>Other Revenues Total</b>	<b>40</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Central Services Total</b>	<b>7,823,990</b>	<b>8,339,217</b>	<b>9,213,619</b>	<b>10,107,705</b>	<b>10,006,211</b>	<b>10,006,211</b>
Information Technology Grand Total	7,823,990	8,339,217	9,213,619	10,107,705	10,006,211	10,006,211

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<b>Requirements by Fund Detail</b>						
<b>580 - Central Services</b>	<b>Actual FY 14-15</b>	<b>Actual FY 15-16</b>	<b>Budget FY 16-17</b>	<b>Proposed FY 17-18</b>	<b>Approved FY 17-18</b>	<b>Adopted FY 17-18</b>
<b>Personnel Services</b>						
<b>Salaries and Wages</b>						
511020 Salaries and Wages Budget Only	0	0	(52,000)	0	0	0
511110 Regular Wages	3,224,481	3,520,455	4,512,436	4,886,903	4,822,072	4,822,072
511120 Temporary Wages	32,424	41,738	0	0	0	0
511130 Vacation Pay	247,845	237,951	0	0	0	0
511140 Sick Pay	158,591	143,424	0	0	0	0
511150 Holiday Pay	167,559	166,710	0	0	0	0
511160 Comp Time Pay	156	2,204	0	0	0	0
511180 Differential Pay	0	23	0	0	0	0
511210 Compensation Credits	123,000	113,504	111,439	106,741	106,741	106,741
511220 Pager Pay	38,678	38,937	39,000	39,000	39,000	39,000
511240 Leave Payoff	28,778	11,929	0	0	0	0
511280 Cell Phone Pay	3,351	3,198	3,720	3,720	3,720	3,720
511290 Health Insurance Waiver Pay	8,321	6,845	4,860	4,800	4,800	4,800
511420 Premium Pay	24,501	27,655	0	0	0	0
511450 Premium Pay Temps	0	219	0	0	0	0
<b>Salaries and Wages Total</b>	<b>4,057,684</b>	<b>4,314,794</b>	<b>4,619,455</b>	<b>5,041,164</b>	<b>4,976,333</b>	<b>4,976,333</b>
<b>Fringe Benefits</b>						
512010 Fringe Benefits Budget Only	0	0	(23,000)	0	0	0
512110 PERS	602,294	635,757	738,294	964,703	952,191	952,191
512120 401K	25,177	27,065	29,200	29,240	29,240	29,240
512130 PERS Debt Service	214,469	218,038	215,236	249,935	246,693	246,693
512200 FICA	306,499	324,626	351,360	379,313	374,353	374,353
512310 Medical Insurance	606,274	696,848	772,301	868,429	854,591	854,591
512320 Dental Insurance	63,667	67,094	71,148	86,275	84,900	84,900
512330 Group Term Life Insurance	6,827	7,468	8,631	9,251	9,128	9,128
512340 Long Term Disability Insurance	17,149	18,401	19,348	20,732	20,456	20,456
512400 Unemployment Insurance	16,289	17,258	17,133	18,507	18,267	18,267
512520 Workers Comp Insurance	1,419	1,577	1,694	1,811	1,781	1,781
512600 Wellness Program	1,837	2,039	2,240	2,396	2,356	2,356
512610 Employee Assistance Program	1,319	1,464	1,518	1,628	1,601	1,601
512700 County HSA Contributions	11,700	11,920	0	0	0	0
<b>Fringe Benefits Total</b>	<b>1,874,919</b>	<b>2,029,554</b>	<b>2,205,103</b>	<b>2,632,220</b>	<b>2,595,557</b>	<b>2,595,557</b>
<b>Personnel Services Total</b>	<b>5,932,603</b>	<b>6,344,348</b>	<b>6,824,558</b>	<b>7,673,384</b>	<b>7,571,890</b>	<b>7,571,890</b>
<b>Materials and Services</b>						
<b>Supplies</b>						
521010 Office Supplies	4,568	6,383	6,000	6,000	6,000	6,000
521070 Departmental Supplies	11,349	3,069	10,000	10,000	10,000	10,000
521170 Educational Supplies	45	6	0	0	0	0
521210 Gasoline	1,780	1,406	2,250	1,150	1,150	1,150
<b>Supplies Total</b>	<b>17,743</b>	<b>10,863</b>	<b>18,250</b>	<b>17,150</b>	<b>17,150</b>	<b>17,150</b>
<b>Materials</b>						
522110 Batteries	54	112	0	0	0	0

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<b>580 - Central Services</b>	<b>Actual FY 14-15</b>	<b>Actual FY 15-16</b>	<b>Budget FY 16-17</b>	<b>Proposed FY 17-18</b>	<b>Approved FY 17-18</b>	<b>Adopted FY 17-18</b>
<b>Materials and Services</b>						
522140 Small Tools	152	867	0	0	0	0
522150 Small Office Equipment	2,036	5,505	5,500	5,000	5,000	5,000
522160 Small Departmental Equipment	133	260	1,500	7,000	7,000	7,000
522170 Computers Non Capital	202,165	228,149	270,114	259,068	259,068	259,068
522180 Software	14,070	41,505	24,430	24,100	24,100	24,100
<b>Materials Total</b>	<b>218,610</b>	<b>276,397</b>	<b>301,544</b>	<b>295,168</b>	<b>295,168</b>	<b>295,168</b>
<b>Communications</b>						
523010 Telephone Equipment	0	6,559	2,000	1,500	1,500	1,500
523015 Video Security Equipment	0	60	0	0	0	0
523020 Phone and Communication Svcs	167,382	176,045	180,000	174,000	174,000	174,000
523040 Data Connections	17,070	8,217	15,192	10,692	10,692	10,692
523050 Postage	121	275	180	180	180	180
523060 Cellular Phones	20,390	7,374	7,896	7,896	7,896	7,896
523070 Pagers	237	71	0	0	0	0
523090 Long Distance Charges	290	(447)	14,900	14,900	14,900	14,900
<b>Communications Total</b>	<b>205,489</b>	<b>198,155</b>	<b>220,168</b>	<b>209,168</b>	<b>209,168</b>	<b>209,168</b>
<b>Utilities</b>						
524010 Electricity	19,986	24,328	34,207	34,514	34,514	34,514
524020 Street Light Electricity	0	4	0	0	0	0
524030 Traffic Signal Electricity	0	49	0	0	0	0
524040 Natural Gas	2,747	2,510	0	0	0	0
524050 Water	651	661	0	0	0	0
524070 Sewer	1,169	1,278	0	0	0	0
524090 Garbage Disposal and Recycling	3,467	3,542	3,200	3,200	3,200	3,200
<b>Utilities Total</b>	<b>28,020</b>	<b>32,372</b>	<b>37,407</b>	<b>37,714</b>	<b>37,714</b>	<b>37,714</b>
<b>Contracted Services</b>						
525110 Consulting Services	0	499	0	0	0	0
525350 Janitorial Services	219	0	0	0	0	0
525450 Subscription Services	15,422	37,010	42,864	42,864	42,864	42,864
525510 Legal Services	0	2,189	0	0	0	0
525710 Printing Services	116	0	0	0	0	0
525715 Advertising	1,251	1,196	500	500	500	500
525999 Other Contracted Services	16,798	12,319	36,900	55,650	55,650	55,650
<b>Contracted Services Total</b>	<b>33,806</b>	<b>53,213</b>	<b>80,264</b>	<b>99,014</b>	<b>99,014</b>	<b>99,014</b>
<b>Repairs and Maintenance</b>						
526011 Dept Equipment Maintenance	2,279	3,638	4,400	4,400	4,400	4,400
526020 Computer Hardware Maintenance	93,455	120,930	148,048	132,251	132,251	132,251
526021 Computer Software Maintenance	770,006	797,188	980,467	1,001,578	1,001,578	1,001,578
526022 Telephone Maintenance	1,140	816	30,000	32,000	32,000	32,000
526030 Building Maintenance	2,332	1,534	1,000	1,000	1,000	1,000
<b>Repairs and Maintenance Total</b>	<b>869,213</b>	<b>924,106</b>	<b>1,163,915</b>	<b>1,171,229</b>	<b>1,171,229</b>	<b>1,171,229</b>
<b>Rentals</b>						
527110 Fleet Leases	12,300	11,412	10,944	10,872	10,872	10,872

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<b>580 - Central Services</b>	<b>Actual FY 14-15</b>	<b>Actual FY 15-16</b>	<b>Budget FY 16-17</b>	<b>Proposed FY 17-18</b>	<b>Approved FY 17-18</b>	<b>Adopted FY 17-18</b>
<b>Materials and Services</b>						
527120 Motor Pool Mileage	1,848	2,510	2,700	2,400	2,400	2,400
527130 Parking	112	110	0	0	0	0
527140 County Parking	2,640	3,080	2,640	3,960	3,960	3,960
527200 Building Rental County	23,369	26,338	26,516	26,516	26,516	26,516
527240 Condo Assn Assessments	15,184	24,161	26,392	25,603	25,603	25,603
527300 Equipment Rental	3,185	7,982	10,620	10,620	10,620	10,620
<b>Rentals Total</b>	<b>58,638</b>	<b>75,592</b>	<b>79,812</b>	<b>79,971</b>	<b>79,971</b>	<b>79,971</b>
<b>Miscellaneous</b>						
529110 Mileage Reimbursement	776	1,223	500	1,000	1,000	1,000
529120 Commercial Travel	4,127	1,411	3,100	4,150	4,150	4,150
529130 Meals	1,190	591	1,400	2,050	2,050	2,050
529140 Lodging	6,345	9,348	5,220	6,900	6,900	6,900
529210 Meetings	0	185	200	0	0	0
529220 Conferences	1,281	658	3,500	4,000	4,000	4,000
529230 Training	34,411	24,488	44,190	44,145	44,145	44,145
529300 Dues and Memberships	691	862	886	886	886	886
529650 Pre Employment Costs	0	26	0	0	0	0
529840 Professional Licenses	150	0	0	0	0	0
529999 Miscellaneous Expense	29	0	0	0	0	0
<b>Miscellaneous Total</b>	<b>48,999</b>	<b>38,791</b>	<b>58,996</b>	<b>63,131</b>	<b>63,131</b>	<b>63,131</b>
<b>Materials and Services Total</b>	<b>1,480,518</b>	<b>1,609,489</b>	<b>1,960,356</b>	<b>1,972,545</b>	<b>1,972,545</b>	<b>1,972,545</b>
<b>Administrative Charges</b>						
611100 County Admin Allocation	64,931	66,039	77,576	90,555	90,555	90,555
611210 Facilities Mgt Allocation	65,448	74,067	77,231	82,480	82,480	82,480
611220 Custodial Allocation	49,988	53,175	53,242	59,299	59,299	59,299
611230 Courier Allocation	3,140	3,191	3,698	3,993	3,993	3,993
611250 Risk Management Allocation	12,591	11,819	12,070	11,588	11,588	11,588
611255 Benefits Allocation	15,600	15,846	16,633	17,688	17,688	17,688
611260 Human Resources Allocation	54,326	54,516	66,271	72,073	72,073	72,073
611300 Legal Services Allocation	6,474	5,821	7,922	10,528	10,528	10,528
611600 Finance Allocation	55,230	55,430	58,733	63,528	63,528	63,528
611800 MCBEE Allocation	4,441	1,976	6,929	4,544	4,544	4,544
614100 Liability Insurance Allocation	23,800	24,600	29,800	26,800	26,800	26,800
614200 WC Insurance Allocation	18,900	18,900	18,600	18,700	18,700	18,700
<b>Administrative Charges Total</b>	<b>374,869</b>	<b>385,380</b>	<b>428,705</b>	<b>461,776</b>	<b>461,776</b>	<b>461,776</b>
<b>Capital Outlay</b>						
531600 Computer Hardware Capital	36,000	0	0	0	0	0
<b>Capital Outlay Total</b>	<b>36,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Central Services Total</b>	<b>7,823,990</b>	<b>8,339,217</b>	<b>9,213,619</b>	<b>10,107,705</b>	<b>10,006,211</b>	<b>10,006,211</b>
<b>Information Technology Grand Total</b>	<b>7,823,990</b>	<b>8,339,217</b>	<b>9,213,619</b>	<b>10,107,705</b>	<b>10,006,211</b>	<b>10,006,211</b>

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
JUSTICE COURT

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## JUSTICE COURT



### MISSION STATEMENT

Providing a forum for the fair and impartial adjudication of court cases and traffic citations.

### GOALS AND OBJECTIVES

Goal 1 Provide for impartial hearing of court cases in an efficient manner.



MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
JUSTICE COURT

**DEPARTMENT OVERVIEW**

The Justice Court hears minor traffic offenses, small civil claims (\$10,000 or less), county ordinances violations, fish and game violations and boating offenses.

The Court's staff is bilingual in English and Spanish to better meet the communication needs of Marion County's diverse population.

**RESOURCE AND REQUIREMENT SUMMARY**

Justice Court	FY 14-15 ACTUAL	FY 15-16 ACTUAL	FY 16-17 BUDGET	FY 17-18 ADOPTED	+/- %
<b>RESOURCES</b>					
General Fund Transfers	845,421	776,950	883,244	913,943	3.5%
<b>TOTAL RESOURCES</b>	<b>845,421</b>	<b>776,950</b>	<b>883,244</b>	<b>913,943</b>	<b>3.5%</b>
<b>REQUIREMENTS</b>					
Personnel Services					
Salaries and Wages	395,327	344,429	382,499	383,441	0.2%
Fringe Benefits	235,924	216,408	247,719	264,667	6.8%
<b>Total Personnel Services</b>	<b>631,251</b>	<b>560,837</b>	<b>630,218</b>	<b>648,108</b>	<b>2.8%</b>
Materials and Services					
Supplies	11,966	8,277	10,650	8,650	-18.8%
Materials	4,050	2,295	1,500	1,500	0.0%
Communications	4,938	4,505	3,810	3,870	1.6%
Utilities	8,793	8,875	10,300	9,900	-3.9%
Contracted Services	16,316	12,462	21,275	21,675	1.9%
Repairs and Maintenance	2,752	1,293	2,000	2,000	0.0%
Rentals	56,084	71,677	73,972	76,022	2.8%
Insurance	100	100	100	100	0.0%
Miscellaneous	4,633	3,396	6,180	6,585	6.6%
<b>Total Materials and Services</b>	<b>109,632</b>	<b>112,879</b>	<b>129,787</b>	<b>130,302</b>	<b>0.4%</b>
Administrative Charges	104,538	103,234	123,239	135,533	10.0%
<b>TOTAL REQUIREMENTS</b>	<b>845,421</b>	<b>776,950</b>	<b>883,244</b>	<b>913,943</b>	<b>3.5%</b>
<b>FTE</b>	7.00	8.00	8.00	8.00	0.0%

MARION COUNTY FY 2017-18 BUDGET  
 BY DEPARTMENT  
 JUSTICE COURT

<b>FUNDS</b>					
Fund Name	FY 14-15 ACTUAL	FY 15-16 ACTUAL	FY 16-17 BUDGET	FY 17-18 ADOPTED	% of Total
<b>RESOURCES</b>					
FND 100 General Fund	845,421	776,950	883,244	913,943	100.0%
<b>TOTAL RESOURCES</b>	<b>845,421</b>	<b>776,950</b>	<b>883,244</b>	<b>913,943</b>	<b>100.0%</b>
<b>REQUIREMENTS</b>					
FND 100 General Fund	845,421	776,950	883,244	913,943	100.0%
<b>TOTAL REQUIREMENTS</b>	<b>845,421</b>	<b>776,950</b>	<b>883,244</b>	<b>913,943</b>	<b>100.0%</b>
<b>PROGRAMS</b>					
	FY 14-15 ACTUAL	FY 15-16 ACTUAL	FY 16-17 BUDGET	FY 17-18 ADOPTED	+/- %
<b>RESOURCES</b>					
Marion County Justice Court	845,421	776,950	883,244	913,943	3.5%
<b>TOTAL RESOURCES</b>	<b>845,421</b>	<b>776,950</b>	<b>883,244</b>	<b>913,943</b>	<b>3.5%</b>
<b>REQUIREMENTS</b>					
Marion County Justice Court	845,421	776,950	883,244	913,943	3.5%
<b>TOTAL REQUIREMENTS</b>	<b>845,421</b>	<b>776,950</b>	<b>883,244</b>	<b>913,943</b>	<b>3.5%</b>

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
JUSTICE COURT

**Marion County Justice Court Program**

- Adjudicates claims and resolves traffic offenses, Oregon weight record and tax identifier violations and fish and wildlife violations.
- The court has juries to hear civil cases less than \$10,000.

**Program Summary**

Justice Court	Program: Marion County Justice Court				
	FY 14-15 ACTUAL	FY 15-16 ACTUAL	FY 16-17 BUDGET	FY 17-18 ADOPTED	+/- %
<b>RESOURCES</b>					
General Fund Transfers	845,421	776,950	883,244	913,943	3.5%
<b>TOTAL RESOURCES</b>	<b>845,421</b>	<b>776,950</b>	<b>883,244</b>	<b>913,943</b>	<b>3.5%</b>
<b>REQUIREMENTS</b>					
Personnel Services	631,251	560,837	630,218	648,108	2.8%
Materials and Services	109,632	112,879	129,787	130,302	0.4%
Administrative Charges	104,538	103,234	123,239	135,533	10.0%
<b>TOTAL REQUIREMENTS</b>	<b>845,421</b>	<b>776,950</b>	<b>883,244</b>	<b>913,943</b>	<b>3.5%</b>
<b>FTE</b>	7.00	8.00	8.00	8.00	0.0%

**FTE By Position Title By Program**

<b>Program: Marion County Justice Court</b>	
<b>Position Title</b>	<b>FTE</b>
Department Specialist 2	5.00
Department Specialist 3	1.00
Justice of the Peace	1.00
Office Manager	1.00
<b>Program Marion County Justice Court FTE Total:</b>	<b>8.00</b>

**Marion County Justice Court Program Budget Justification**

**REQUIREMENTS**

Now that the Justice Court is fully staffed, a request for overtime pay has been added to the budget. The court had previously relied on vacancy savings to pay for overtime. There are minor shifts between line items in Administrative Services. Administrative charges are allocated to programs in conformity to an overall county cost allocation plan. The charges reflect the program's use of various types of central service departments' services.

The main photocopier is in need of replacement. This equipment is more than five years old. An equipment rental increased has been requested to allow for the replacement of this photocopier.

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
JUSTICE COURT

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**KEY DEPARTMENT ACCOMPLISHMENTS**

- The consolidation of the Justice Courts has been completed.

The court is operating efficiently with all of the staff in one location.

Spanish assistance is available to the public through the help of a full-time bilingual clerk.

The paperless system which was instituted July 1, 2016 is fully functioning for cases filed on or after that date. Staff is currently working on inputting cases prior to that date as time allows.

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
JUSTICE COURT

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**KEY INDICATORS**

**# 1: Volume of Citations Processed**

**Definition and Purpose**

The number of citations processed is an indicator of the volume of work that the Justice Court produces during the calendar year.

**Significance**

Traffic enforcement reduces accidents and helps prevent fatalities, keeping our community safe. This indicator ties to the Marion County strategic priority for Public Safety, Goal #3: Pursue a safe and secure community by protecting the people, property, and economy of Marion County.

**Data Units Calendar Year**

Marion County Justice Court

<b>CY 2014 Actual</b>	<b>CY 2015 Actual</b>	<b>CY 2016 Actual</b>	<b>CY 2017 Estimate</b>	<b>CY 2018 Estimate</b>
23,064	18,616	20,816	18,000	18,000

**Explanation of Trends and Changes**

The courts were consolidated into one Justice Court in July 2014 and the chart reflects that change. The decrease in the number of citations in 2015 is due to the loss of deputies at the sheriff's office.

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
JUSTICE COURT

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**# 2: Amount of Fines Collected**

**Definition and Purpose**

The amount of traffic fines collected is an indicator of the volume of work that the Justice Court produces during the calendar year.

**Significance**

Traffic enforcement reduces accidents and helps prevent fatalities, keeping our community safe. This indicator ties to the Marion County strategic priority for Public Safety, Goal #3: Pursue a safe and secure community by protecting the people, property, and economy of Marion County.

**Data Units Calendar Year**

Marion County Justice Court

<b>CY 2014 Actual</b>	<b>CY 2015 Actual</b>	<b>CY 2016 Actual</b>	<b>CY 2017 Estimate</b>	<b>CY 2018 Estimate</b>
\$4,217,280	\$3,911,687	\$4,192,836	\$4,284,000	\$4,300,000

**Explanation of Trends and Changes**

Amount of fines collected has followed the same trend between courts as explained under Key Indicator #1, Volume of Citations Processed.

MARION COUNTY FY 2017-18 BUDGET  
 BY DEPARTMENT  
 JUSTICE COURT

<b>Resources by Fund Detail</b>						
<b>100 - General Fund</b>	<b>Actual FY 14-15</b>	<b>Actual FY 15-16</b>	<b>Budget FY 16-17</b>	<b>Proposed FY 17-18</b>	<b>Approved FY 17-18</b>	<b>Adopted FY 17-18</b>
<b>General Fund Transfers</b>						
381100 Transfer from General Fund	845,421	776,950	883,244	913,943	913,943	913,943
General Fund Transfers Total	<b>845,421</b>	<b>776,950</b>	<b>883,244</b>	<b>913,943</b>	<b>913,943</b>	<b>913,943</b>
General Fund Total	<b>845,421</b>	<b>776,950</b>	<b>883,244</b>	<b>913,943</b>	<b>913,943</b>	<b>913,943</b>
Justice Court Grand Total	845,421	776,950	883,244	913,943	913,943	913,943

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
JUSTICE COURT

**Requirements by Fund Detail**

<b>100 - General Fund</b>	<b>Actual FY 14-15</b>	<b>Actual FY 15-16</b>	<b>Budget FY 16-17</b>	<b>Proposed FY 17-18</b>	<b>Approved FY 17-18</b>	<b>Adopted FY 17-18</b>
<b>Personnel Services</b>						
<b>Salaries and Wages</b>						
511110 Regular Wages	319,205	269,991	370,680	366,957	366,957	366,957
511120 Temporary Wages	3,030	13,765	0	0	0	0
511130 Vacation Pay	11,621	15,673	0	0	0	0
511140 Sick Pay	10,198	17,617	0	0	0	0
511150 Holiday Pay	14,694	12,340	0	0	0	0
511160 Comp Time Pay	2,357	1,273	0	0	0	0
511180 Differential Pay	395	341	0	0	0	0
511210 Compensation Credits	14,381	11,353	11,519	10,184	10,184	10,184
511270 Leadworker Pay	126	132	0	0	0	0
511280 Cell Phone Pay	173	181	300	300	300	300
511290 Health Insurance Waiver Pay	1,000	0	0	0	0	0
511420 Premium Pay	18,148	1,764	0	6,000	6,000	6,000
<b>Salaries and Wages Total</b>	<b>395,327</b>	<b>344,429</b>	<b>382,499</b>	<b>383,441</b>	<b>383,441</b>	<b>383,441</b>
<b>Fringe Benefits</b>						
512110 PERS	56,481	53,865	60,960	72,788	72,788	72,788
512120 401K	9,960	8,558	8,511	8,692	8,692	8,692
512130 PERS Debt Service	19,287	15,366	17,772	18,857	18,857	18,857
512200 FICA	29,976	25,778	29,010	28,528	28,528	28,528
512310 Medical Insurance	104,733	98,601	116,090	119,510	119,510	119,510
512320 Dental Insurance	10,881	10,226	10,890	11,875	11,875	11,875
512330 Group Term Life Insurance	630	559	709	692	692	692
512340 Long Term Disability Insurance	1,620	1,420	1,587	1,553	1,553	1,553
512400 Unemployment Insurance	1,584	1,369	1,414	1,396	1,396	1,396
512520 Workers Comp Insurance	255	207	240	240	240	240
512600 Wellness Program	301	267	320	320	320	320
512610 Employee Assistance Program	216	192	216	216	216	216
<b>Fringe Benefits Total</b>	<b>235,924</b>	<b>216,408</b>	<b>247,719</b>	<b>264,667</b>	<b>264,667</b>	<b>264,667</b>
<b>Personnel Services Total</b>	<b>631,251</b>	<b>560,837</b>	<b>630,218</b>	<b>648,108</b>	<b>648,108</b>	<b>648,108</b>
<b>Materials and Services</b>						
<b>Supplies</b>						
521010 Office Supplies	11,966	7,627	10,000	8,000	8,000	8,000
521190 Publications	0	650	650	650	650	650
<b>Supplies Total</b>	<b>11,966</b>	<b>8,277</b>	<b>10,650</b>	<b>8,650</b>	<b>8,650</b>	<b>8,650</b>
<b>Materials</b>						
522150 Small Office Equipment	4,050	0	1,500	1,500	1,500	1,500
522160 Small Departmental Equipment	0	2,295	0	0	0	0
<b>Materials Total</b>	<b>4,050</b>	<b>2,295</b>	<b>1,500</b>	<b>1,500</b>	<b>1,500</b>	<b>1,500</b>
<b>Communications</b>						
523015 Video Security Equipment	60	120	0	0	0	0
523020 Phone and Communication Svcs	472	253	150	200	200	200
523040 Data Connections	2,098	2,110	2,100	2,110	2,110	2,110
523050 Postage	2,200	1,351	1,500	1,500	1,500	1,500



MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
JUSTICE COURT

<b>100 - General Fund</b>	<b>Actual FY 14-15</b>	<b>Actual FY 15-16</b>	<b>Budget FY 16-17</b>	<b>Proposed FY 17-18</b>	<b>Approved FY 17-18</b>	<b>Adopted FY 17-18</b>
<b>Materials and Services</b>						
523060 Cellular Phones	49	620	0	0	0	0
523090 Long Distance Charges	59	51	60	60	60	60
<b>Communications Total</b>	<b>4,938</b>	<b>4,505</b>	<b>3,810</b>	<b>3,870</b>	<b>3,870</b>	<b>3,870</b>
<b>Utilities</b>						
524010 Electricity	6,147	6,082	6,600	6,600	6,600	6,600
524040 Natural Gas	2,226	2,427	2,700	2,700	2,700	2,700
524050 Water	0	0	500	0	0	0
524090 Garbage Disposal and Recycling	420	366	500	600	600	600
<b>Utilities Total</b>	<b>8,793</b>	<b>8,875</b>	<b>10,300</b>	<b>9,900</b>	<b>9,900</b>	<b>9,900</b>
<b>Contracted Services</b>						
525350 Janitorial Services	3,892	4,706	4,400	4,600	4,600	4,600
525510 Legal Services	1,314	0	0	0	0	0
525540 Witnesses	0	0	95	95	95	95
525555 Security Services	0	20	240	240	240	240
525710 Printing Services	1,072	0	1,500	1,250	1,250	1,250
525735 Mail Services	0	1,372	1,500	1,250	1,250	1,250
525740 Document Disposal Services	500	460	600	1,300	1,300	1,300
525770 Interpreters and Translators	8,024	5,533	6,500	6,500	6,500	6,500
525999 Other Contracted Services	1,515	370	6,440	6,440	6,440	6,440
<b>Contracted Services Total</b>	<b>16,316</b>	<b>12,462</b>	<b>21,275</b>	<b>21,675</b>	<b>21,675</b>	<b>21,675</b>
<b>Repairs and Maintenance</b>						
526030 Building Maintenance	2,752	1,293	2,000	2,000	2,000	2,000
<b>Repairs and Maintenance Total</b>	<b>2,752</b>	<b>1,293</b>	<b>2,000</b>	<b>2,000</b>	<b>2,000</b>	<b>2,000</b>
<b>Rentals</b>						
527120 Motor Pool Mileage	442	161	500	500	500	500
527210 Building Rental Private	55,269	71,261	72,972	73,522	73,522	73,522
527300 Equipment Rental	372	254	500	2,000	2,000	2,000
<b>Rentals Total</b>	<b>56,084</b>	<b>71,677</b>	<b>73,972</b>	<b>76,022</b>	<b>76,022</b>	<b>76,022</b>
<b>Insurance</b>						
528210 Public Official Bonds	100	100	100	100	100	100
<b>Insurance Total</b>	<b>100</b>	<b>100</b>	<b>100</b>	<b>100</b>	<b>100</b>	<b>100</b>
<b>Miscellaneous</b>						
529110 Mileage Reimbursement	96	0	200	400	400	400
529130 Meals	31	0	200	200	200	200
529140 Lodging	1,818	1,390	3,000	3,000	3,000	3,000
529210 Meetings	198	46	200	200	200	200
529220 Conferences	1,734	1,510	2,000	2,000	2,000	2,000
529230 Training	106	0	60	60	60	60
529300 Dues and Memberships	600	450	520	725	725	725
529650 Pre Employment Costs	49	0	0	0	0	0
<b>Miscellaneous Total</b>	<b>4,633</b>	<b>3,396</b>	<b>6,180</b>	<b>6,585</b>	<b>6,585</b>	<b>6,585</b>
<b>Materials and Services Total</b>	<b>109,632</b>	<b>112,879</b>	<b>129,787</b>	<b>130,302</b>	<b>130,302</b>	<b>130,302</b>

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
JUSTICE COURT

<b>100 - General Fund</b>	<b>Actual FY 14-15</b>	<b>Actual FY 15-16</b>	<b>Budget FY 16-17</b>	<b>Proposed FY 17-18</b>	<b>Approved FY 17-18</b>	<b>Adopted FY 17-18</b>
<b>Administrative Charges</b>						
611100 County Admin Allocation	8,953	8,376	9,109	10,293	10,293	10,293
611230 Courier Allocation	533	481	519	551	551	551
611250 Risk Management Allocation	1,239	1,195	1,097	1,044	1,044	1,044
611255 Benefits Allocation	2,649	2,391	2,334	2,439	2,439	2,439
611260 Human Resources Allocation	9,225	8,229	9,301	9,941	9,941	9,941
611300 Legal Services Allocation	570	1,367	1,542	2,260	2,260	2,260
611400 Information Tech Allocation	25,050	24,331	26,556	27,976	27,976	27,976
611410 FIMS Allocation	8,588	9,817	10,629	10,757	10,757	10,757
611420 Telecommunications Allocation	3,173	2,789	5,698	6,812	6,812	6,812
611430 Info Tech Direct Charges	9,745	10,514	25,494	36,214	36,214	36,214
611600 Finance Allocation	30,165	27,092	23,673	20,475	20,475	20,475
611800 MCBEE Allocation	448	195	630	394	394	394
612100 IT Equipment Use Charges	0	2,057	2,257	2,277	2,277	2,277
614100 Liability Insurance Allocation	2,300	2,500	2,700	2,400	2,400	2,400
614200 WC Insurance Allocation	1,900	1,900	1,700	1,700	1,700	1,700
<b>Administrative Charges Total</b>	<b>104,538</b>	<b>103,234</b>	<b>123,239</b>	<b>135,533</b>	<b>135,533</b>	<b>135,533</b>
<b>General Fund Total</b>	<b>845,421</b>	<b>776,950</b>	<b>883,244</b>	<b>913,943</b>	<b>913,943</b>	<b>913,943</b>
<b>Justice Court Grand Total</b>	<b>845,421</b>	<b>776,950</b>	<b>883,244</b>	<b>913,943</b>	<b>913,943</b>	<b>913,943</b>

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
JUSTICE COURT

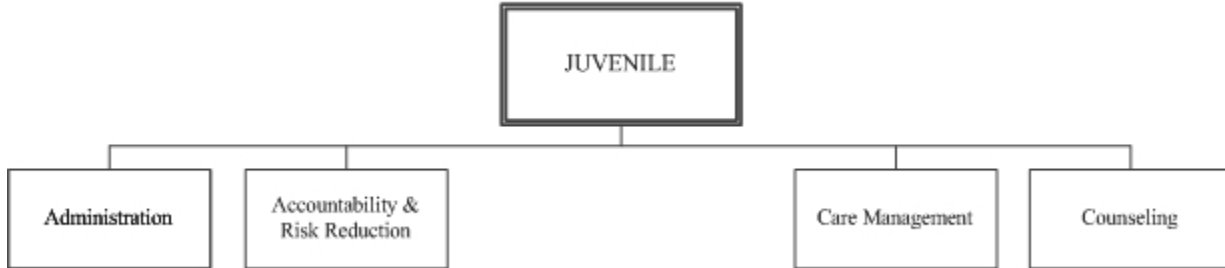
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MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
JUVENILE

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# JUVENILE



## MISSION STATEMENT

Improve public safety by working with parents, guardians, youth and the community, to provide youth accountability and opportunities for positive change.

## GOALS AND OBJECTIVES

- Goal 1 Gather, analyze, and provide data to inform policy and practice in achieving public safety and positive youth outcomes through interventions, programs, and services that reduce criminogenic risk factors and recidivism, and increase community connectivity and educational engagement.
- Objective 1 Continue to improve and enhance the CRIS2 system, an internal referral system critical to data collection and analysis.
  - Objective 2 Determine the data most useful to employees and then provide regular data on program outcomes in contributing to overall reduction in youth risk and recidivism.
  - Objective 3 Establish a process for continual review of data and outcomes for policy and operational system improvements.
  - Objective 4 Complete an annual department summary.
- Goal 2 Implement data driven, trauma informed, culturally and gender specific evidenced-based programs and practices associated with positive youth development, criminogenic risk reduction, and public safety.
- Objective 1 Provide clear department vision and expectations, policy, training to build and support competencies, and quality assurance in service delivery.
  - Objective 2 Review every program for evidenced based or promising practices, principles, or effective interventions for criminogenic risk reduction and youth positive behavior change.
  - Objective 3 Deliver identified services and interventions according to the models, training and expectations identified by the department.
  - Objective 4 Provide opportunities for communication and employee inclusion in implementation of programs and services to achieve department outcomes.
- Goal 3 Create a purposeful strategy that, facilitates, challenges, and supports positive changes in the lives of the youth referred to the Juvenile Department and to equip them with the skills to engage in pro-social activities, emotionally regulate, problem solve, and make positive decisions.
- Objective 1 Utilize the partnership with mental health services to access wraparound support for the entire family.

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
JUVENILE

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- Objective 2 The focus of intervention and services with each youth will address the goals, objectives and actions within the youth's case plan and be consistently reinforced by every program, intervention and service, allowing the youth to practice and build competencies.
  - Objective 3 Increase resources to address significant substance abuse and dual diagnosis issues among the youth we serve.
  - Objective 4 Reduce the commitment of higher-risk youth to access residential placements by implementing an intensive family centered support model.
- Goal 4 Identify and address areas of decision and resources to ensure equitable access and fair treatment of all youth.
- Objective 1 Engage partners in developing strategies to reduce disproportionality of diverse populations at decision points.
  - Objective 2 Increase mental health partnerships to provide for appropriate placement and interventions of youth with significant mental health issues.
  - Objective 3 Strengthen partnership and improve outcomes in reducing the crossover of youth from the child welfare system into the juvenile justice system.
  - Objective 4 Develop partnerships to provide for appropriate placement and interventions of developmentally disabled youth.
- Goal 5 Increase the educational and vocational success of youth and skill development for career employment readiness.
- Objective 1 Develop competencies and certification process for Alternative Programs so youth leave the program with identified skills transferable to community jobs.
  - Objective 2 Develop relationships with colleges, business leaders, and community organizations to provide transition opportunities for youth to obtain employment skills, jobs and advanced degrees.
  - Objective 3 Strategically create department vision and plan for collectively increasing education outcomes in youth served.
- Goal 6 Maximize opportunities for youth to earn and pay timely restitution owed to those they have harmed.
- Objective 1 Explore expansion of current work capacity opportunities for youth, and types of skills and jobs, and community partnerships.
- Goal 7 Ensure operational efficiencies.
- Objective 1 Continue refining systems to provide review, evaluation, and accountability for resource allocations and expenditures.
  - Objective 2 Continue policy and procedure development and oversight of accountability of purchasing, property management, and loss control practices.
  - Objective 3 Maximize collection of Title IV-E reimbursement and prioritize the use of the funds.
  - Objective 4 Complete planning and construction of new Juvenile Department administrative building so that the layout enhances and supports the partnerships and operations of effective service delivery.

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
JUVENILE

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**DEPARTMENT OVERVIEW**

Most juveniles are referred to the Juvenile Department by police officers throughout the county, however youth nine to thirteen can be referred by nonprofits, schools, and parents to the department's voluntary Juvenile Crime Prevention Family Support Program.

Juveniles are referred for crimes or violations through a police report or physically brought by police to detention for more serious crimes. The Juvenile Department implements evidence-based, promising practices or effective interventions to address youth behaviors, reduce risk factors, and build protective factors. Our goal is to not only hold juveniles accountable for their actions but to also help redirect them towards positive outcomes through attitude and behavior change that promote public safety and youth success. A juvenile might appear before a judge, undergo informal processing at the department, or enter into a community diversion program such as peer courts. Once a judge orders probation, juveniles are supervised in the community by juvenile probation officers. Timely payment of restitution to victims is a critical component of accountability and a strong value of the department.

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
JUVENILE

**RESOURCE AND REQUIREMENT SUMMARY**

Juvenile	FY 14-15 ACTUAL	FY 15-16 ACTUAL	FY 16-17 BUDGET	FY 17-18 ADOPTED	+/- %
<b>RESOURCES</b>					
Intergovernmental Federal	83,095	516,155	203,800	436,086	114.0%
Intergovernmental State	1,123,108	1,081,439	1,139,459	1,110,450	-2.5%
Charges for Services	801,424	828,891	937,885	975,104	4.0%
Interest	0	154	0	0	n.a.
Other Revenues	20,713	9,175	4,000	4,400	10.0%
General Fund Transfers	10,153,874	10,697,342	11,254,632	11,424,209	1.5%
Other Fund Transfers	252,940	175,000	150,000	147,364	-1.8%
Net Working Capital	102,439	290,621	566,795	834,290	47.2%
<b>TOTAL RESOURCES</b>	<b>12,537,593</b>	<b>13,598,778</b>	<b>14,256,571</b>	<b>14,931,903</b>	<b>4.7%</b>
<b>REQUIREMENTS</b>					
Personnel Services					
Salaries and Wages	6,152,478	6,549,175	7,034,371	7,237,824	2.9%
Fringe Benefits	3,225,761	3,493,245	3,635,296	3,987,733	9.7%
<b>Total Personnel Services</b>	<b>9,378,239</b>	<b>10,042,420</b>	<b>10,669,667</b>	<b>11,225,557</b>	<b>5.2%</b>
Materials and Services					
Supplies	158,290	145,220	169,880	164,159	-3.4%
Materials	165,189	153,006	157,560	140,139	-11.1%
Communications	20,136	25,306	19,938	22,613	13.4%
Utilities	189,952	189,391	181,268	189,444	4.5%
Contracted Services	541,535	551,146	566,665	531,274	-6.2%
Repairs and Maintenance	102,089	59,089	52,902	55,482	4.9%
Rentals	96,639	85,382	90,579	87,114	-3.8%
Insurance	1,549	4,212	3,014	4,724	56.7%
Miscellaneous	119,361	231,910	193,480	195,550	1.1%
<b>Total Materials and Services</b>	<b>1,394,738</b>	<b>1,444,662</b>	<b>1,435,286</b>	<b>1,390,499</b>	<b>-3.1%</b>
Administrative Charges	1,422,772	1,492,083	1,620,572	1,644,664	1.5%
Transfers Out	51,223	52,818	0	0	n.a.
Contingency	0	0	531,046	671,183	26.4%
<b>TOTAL REQUIREMENTS</b>	<b>12,246,972</b>	<b>13,031,982</b>	<b>14,256,571</b>	<b>14,931,903</b>	<b>4.7%</b>
<b>FTE</b>	103.50	103.68	105.10	107.60	2.4%

MARION COUNTY FY 2017-18 BUDGET  
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Fund Name	<b>FUNDS</b>				% of Total
	FY 14-15 ACTUAL	FY 15-16 ACTUAL	FY 16-17 BUDGET	FY 17-18 ADOPTED	
<b>RESOURCES</b>					
FND 100 General Fund	9,220,889	9,789,796	10,330,762	10,421,494	69.8%
FND 125 Juvenile Grants	3,316,704	3,808,981	3,925,809	4,510,409	30.2%
<b>TOTAL RESOURCES</b>	<b>12,537,593</b>	<b>13,598,778</b>	<b>14,256,571</b>	<b>14,931,903</b>	<b>100.0%</b>
<b>REQUIREMENTS</b>					
FND 100 General Fund	9,220,889	9,789,796	10,330,762	10,421,494	69.8%
FND 125 Juvenile Grants	3,026,082	3,242,186	3,925,809	4,510,409	30.2%
<b>TOTAL REQUIREMENTS</b>	<b>12,246,972</b>	<b>13,031,982</b>	<b>14,256,571</b>	<b>14,931,903</b>	<b>100.0%</b>

	<b>PROGRAMS</b>				+/- %
	FY 14-15 ACTUAL	FY 15-16 ACTUAL	FY 16-17 BUDGET	FY 17-18 ADOPTED	
<b>RESOURCES</b>					
Juvenile Case Management	3,509,551	4,334,570	4,741,881	5,182,347	9.3%
Juv Acctability Risk Reduction	6,661,344	6,896,147	7,370,585	7,479,737	1.5%
Juvenile Counseling	692,620	677,576	525,818	562,087	6.9%
JU Administration	1,674,078	1,690,485	1,618,287	1,707,732	5.5%
<b>TOTAL RESOURCES</b>	<b>12,537,593</b>	<b>13,598,778</b>	<b>14,256,571</b>	<b>14,931,903</b>	<b>4.7%</b>
<b>REQUIREMENTS</b>					
Juvenile Case Management	3,451,813	3,826,974	4,741,881	5,182,347	9.3%
Juv Acctability Risk Reduction	6,488,439	6,860,426	7,370,585	7,479,737	1.5%
Juvenile Counseling	692,620	677,576	525,818	562,087	6.9%
JU Administration	1,614,099	1,667,007	1,618,287	1,707,732	5.5%
<b>TOTAL REQUIREMENTS</b>	<b>12,246,972</b>	<b>13,031,982</b>	<b>14,256,571</b>	<b>14,931,903</b>	<b>4.7%</b>



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JUVENILE

**Juvenile Case Management Program**

- Juvenile Crime Prevention Family Support Program provides a voluntary early intervention service for youth nine to thirteen within the context of their families. Youth are referred by school personnel, law enforcement, social service agencies or self referred by families. The program works to support the family system and relationships to prevent or minimize involvement in the juvenile justice system.
- Families are supported in family function and relationships, holding youth accountable, providing appropriate structure, limit setting, consequences and rewards, and assist in accessing treatment resources for family counseling, substance abuse, and mental health issues, as necessary.
- Police referrals alleging law violation or criminal offenses are assessed by Juvenile Probation Officers using a validated risk assessment to determine the level of intervention, supervision and support required to reduce risk factors and enhance positive attitudes, values, beliefs and behaviors. A case plan is developed with the youth and family to create a road map of goals and actions within the risk domains of substance abuse, family functioning, education, negative peer associations, and attitudes, values and beliefs.
- Probation Officers hold juveniles accountable, support victim rights, and enforce payment of restitution. Behavior change is facilitated through the use of evidenced-based, promising practices, or effective interventions that develop skills and personal responsibility considering trauma experiences and adolescent development.
- The basis of probation in Marion County is the use of Effective Practices in Community Supervision (EPICS) which challenges attitudes, values and beliefs and facilitates problem solving, decision making, and emotional regulation.
- Education Advocates engage juveniles in the Juvenile Department’s Education Program by advocating for appropriate education accommodations, providing support, skill building and services for credit recovery; thereby improving attendance, behavior, grades, and overall educational success.

**Program Summary**

Juvenile	Program: Juvenile Case Management				
	FY 14-15 ACTUAL	FY 15-16 ACTUAL	FY 16-17 BUDGET	FY 17-18 ADOPTED	+/- %
<b>RESOURCES</b>					
Intergovernmental Federal	68,164	513,004	200,000	339,631	69.8%
Intergovernmental State	247,472	218,774	262,954	240,864	-8.4%
Charges for Services	42,514	50,681	55,900	43,691	-21.8%
Other Revenues	589	0	0	0	n.a.
General Fund Transfers	3,137,808	3,469,190	3,696,783	3,814,814	3.2%
Other Fund Transfers	10,642	25,182	18,648	47,193	153.1%
Net Working Capital	2,364	57,738	507,596	696,154	37.1%
<b>TOTAL RESOURCES</b>	<b>3,509,551</b>	<b>4,334,570</b>	<b>4,741,881</b>	<b>5,182,347</b>	<b>9.3%</b>
<b>REQUIREMENTS</b>					
Personnel Services	2,874,859	3,202,579	3,494,386	3,785,159	8.3%
Materials and Services	121,195	139,486	157,218	155,438	-1.1%
Administrative Charges	455,759	484,910	559,231	570,567	2.0%
Contingency	0	0	531,046	671,183	26.4%
<b>TOTAL REQUIREMENTS</b>	<b>3,451,813</b>	<b>3,826,974</b>	<b>4,741,881</b>	<b>5,182,347</b>	<b>9.3%</b>
<b>FTE</b>	<b>32.37</b>	<b>32.37</b>	<b>33.32</b>	<b>35.82</b>	<b>7.5%</b>

MARION COUNTY FY 2017-18 BUDGET  
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**FTE By Position Title By Program**

<b>Program: Juvenile Case Management</b>	
<b>Position Title</b>	<b>FTE</b>
Department Specialist 2	0.22
Department Specialist 2 (Bilingual)	2.00
Education Services Advocate	2.00
Education Services Advocate (Bilingual)	2.00
Family Support Specialist	1.00
Family Support Specialist (Bilingual)	1.00
Juvenile Probation Case Aide	1.00
Juvenile Probation Officer	13.00
Juvenile Probation Officer (Bilingual)	9.00
Juvenile Program Supervisor	2.10
Management Analyst 2	0.50
Title IV-E Family Therapist	2.00
<b>Program Juvenile Case Management FTE Total:</b>	<b>35.82</b>

- In addition to the above there are 0.70 FTE temporary positions.

FTE Changes

There is an increase of 2.50 FTE. This is from the addition of 0.50 FTE Management Analyst during the supplemental budget FY 2016-17 and 2.00 FTE Family Therapist.

**Juvenile Case Management Program Budget Justification**

**RESOURCES**

There is an increase of \$139,631 in Intergovernmental Federal resources from DHS Title IV-E Reimbursement. Title IV-E is a federal program that provides funding through the Social Security Act. The program provides fiscal reimbursement for services the Juvenile Department provides through our Juvenile Probation Services and Guaranteed Attendance Program.

There is a decrease of \$22,090 in Intergovernmental State resources. This is from the Oregon Youth Authority (OYA) Individualized Services biennium agreement. FY 16-17 was the second year of the biennium and there is generally a larger allocation of monies in the second year.

There is a decrease of \$12,209 in Charges for Services. This decrease is from a decline in probation fees collected.

There is a net increase of \$118,031 in General Fund revenue. This includes two decision packages;

1. \$7,785 for bullet resistive vests for Probation Officers
2. \$2,500 encrypted secure email for probation

There is an increase of \$28,545 in Other Fund Transfers. This is largely from the increases of Criminal Justice Commission revenue to this program.

There is an increase of \$188,558 in Net Working Capital. There is an increase of \$205,193 in DHS Title IV-E Reimbursement and a decrease of \$16,635 in probation fees.

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
JUVENILE

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REQUIREMENTS

There is an increase of \$290,773 in Personnel Services. There was an increase of 2.50 FTE in this program, 0.50 FTE Management Analyst and 2.00 FTE Family Therapist. These positions are funded with Title IV-E revenue. The Family Therapists were included in the decision package, High Risk Probation Youth Family Support. The 0.50 FTE Management Analyst was approved in FY 2016-17 supplemental budget and will provide oversight of billing, technical issues, quality assurance and changes within the Title IV-E program.

There is a total decrease of \$1,780 in Materials and Services.

There is an increase of \$1,375 in Supplies. This includes a decision package for nine bullet resistive vests for probation officers, in the amount of \$7,785. The remainder is from miscellaneous decreases in department supplies. There is a decrease of \$3,800 in Materials from a decrease in the onetime purchase of tablets for probation officers.

There is a decrease of \$31,553 in Contracted Services. This is from a decrease of \$21,590 in the use of Oregon Youth Authority Individualized Services because of FY2016-17 being the second year of the biennium and having higher resources in the second year.

There is an increase of \$26,270 in Miscellaneous. This is from an increase in the amount paid to the State of Oregon and Justice Benefits, Inc. for processing Title IV-E revenue.

There is an increase of \$2,500 in Repair and Maintenance from a decision package to purchase encrypted secure email for probation.

There is an increase of \$140,137 in Contingency, from Title IV-E monies. The target for these funds is to address additional services currently not available to juveniles.

MARION COUNTY FY 2017-18 BUDGET  
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JUVENILE

**Juvenile Accountability Risk Reduction Program**

- The thirty-two bed detention facility provides secure custody for juveniles accused of acts which if committed by adults would constitute a crime. Youth who can be detained are pre-adjudicated and pose a public safety risk, are at risk to not appear for court appearances, are charged with a Measure 11 offense, or youth post adjudication serving a sanction for violation of a condition of court-ordered probation supervision.
- Detention provides a structured environment that emphasizes personal responsibility through modeling, teaching, and providing opportunities to practice skills for effective communication, problem solving, emotional regulation, and decision making.
- Guaranteed Attendance Program (GAP) is a ninety day voluntary residential shelter care program that serves as an alternative to detention, diversion from placement in a youth correctional or residential treatment facility, and temporary out-of-home placement while appropriate placements are considered.
- GAP utilizes and teaches youth the Dialectical Behavioral Therapy (DBT) model of behavior change and case managers teach these same skills to their parents.
- Alternative Programs is an extensive work program providing an opportunity for juveniles to earn and timely pay restitution owed to victims, complete community services obligations, and gain employment and trade skill competencies.
- Through partnerships with the community, supervised work crews fulfill contracts with city, state, and county agencies. In addition, on campus, metal and wood goods are manufactured and sold in the Fresh Start Market, a coffee and soup and sandwich business operated by youth learning customer service, barista skills, food preparation, and cash handling.

**Program Summary**

Juvenile

Program: Juv Acctability Risk Reduction

	FY 14-15 ACTUAL	FY 15-16 ACTUAL	FY 16-17 BUDGET	FY 17-18 ADOPTED	+/- %
<b>RESOURCES</b>					
Intergovernmental Federal	3,745	3,151	3,800	96,455	2,438.3%
Intergovernmental State	875,636	862,665	876,505	869,586	-0.8%
Charges for Services	688,551	712,208	881,985	931,413	5.6%
Other Revenues	655	5,122	0	0	n.a.
General Fund Transfers	4,787,326	5,054,182	5,441,005	5,364,676	-1.4%
Other Fund Transfers	240,787	85,916	131,569	100,171	-23.9%
Net Working Capital	64,643	172,904	35,721	117,436	228.8%
<b>TOTAL RESOURCES</b>	<b>6,661,344</b>	<b>6,896,147</b>	<b>7,370,585</b>	<b>7,479,737</b>	<b>1.5%</b>
<b>REQUIREMENTS</b>					
Personnel Services	4,953,266	5,311,327	5,739,397	5,883,413	2.5%
Materials and Services	777,484	785,158	821,238	790,246	-3.8%
Administrative Charges	706,467	733,083	809,950	806,078	-0.5%
Transfers Out	51,223	30,859	0	0	n.a.
<b>TOTAL REQUIREMENTS</b>	<b>6,488,439</b>	<b>6,860,426</b>	<b>7,370,585</b>	<b>7,479,737</b>	<b>1.5%</b>
<b>FTE</b>	55.67	55.67	56.72	58.60	3.3%

MARION COUNTY FY 2017-18 BUDGET  
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JUVENILE

**FTE By Position Title By Program**

<b>Program: Juv Acctability Risk Reduction</b>	
<b>Position Title</b>	<b>FTE</b>
Alternative Program Worker 2	6.00
Alternative Program Worker 2 (Bilingual)	3.00
Alternative Program Worker 3	5.00
Assistant Juvenile Supervisor	3.00
Department Specialist 2	1.00
Department Specialist 2 (Bilingual)	1.00
Department Specialist 3	1.00
Department Specialist 3 (Bilingual)	1.00
GAP Case Manager	1.00
GAP Case Manager (Bilingual)	0.88
Group Worker 2	23.25
Group Worker 2 (Bilingual)	7.00
Group Worker 2 (Job Share)	1.00
Group Worker 3	1.00
Juvenile Detention Supervisor	1.00
Juvenile Program Supervisor	2.00
Program Van Driver	0.47
<b>Program Juv Acctability Risk Reduction FTE Total:</b>	<b>58.60</b>

- In addition to the above there are 9.45 FTE temporary positions.

*FTE Changes*

There is an increase of 1.88 FTE in this program. This is from moving 1.88 FTE Mental Health Specialists from the Counseling program to Guaranteed Attendance Program (GAP).

**Juvenile Accountability Risk Reduction Program Budget Justification**

**RESOURCES**

There is an increase of \$92,655 in Federal revenue. In the past, food services were accounted for in the general fund. Food services is used to feed the youth in Detention, GAP and Alternative Programs. In FY 2017-18, these costs were move to the Juvenile Grants Fund because part of the revenue received for this program comes from federal USDA resources.

There is a decrease of \$6,919 in Intergovernmental State revenue. This is in the Juvenile Crime Prevention Basic and Diversion agreement with Oregon Youth Authority.

There is an increase of \$49,428 in Charges for Services. This is from a decrease of \$8,856 in Work Crew Fees, an increase of \$21,555 Juvenile Market revenue, an increase of \$29,654 in Behavioral Rehabilitation Services (BRS) Medicaid fees (increase in daily rate) and \$7,075 increase in Alternative Programs Styrofoam processing revenue.

There is a decrease of \$76,329 in General Fund Transfers. This is from moving food services from the General Fund to the Juvenile Grants Fund.

There is a decrease of \$31,398 in Other Fund Transfers. This is largely from a decrease of \$26,181 in Criminal Justice Assessment revenue used in this program and now used by the Case Management Program.

There is an increase of \$81,715 in Net Working Capital. This is from an increase of \$40,196 in Behavioral Rehabilitation Services (BRS), an increase of \$18,465 in Criminal Justice Assessment, an increase of \$24,319 in Alternative Programs Styrofoam, and other small decreases.

MARION COUNTY FY 2017-18 BUDGET  
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JUVENILE

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REQUIREMENTS

There is an increase of \$144,016 in Personnel Services. The increase is attributed to normal step and COLA increases.

There is a net decrease of \$30,992 in Materials and Services.

Increases include \$295 in Communications; and \$6,810 in Utilities, primarily from utilities at the Juvenile Market.

Decreases include \$3,800 in Supplies, primarily from lower food costs; \$12,821 in Materials, primarily from lower cost of goods at the Juvenile Market; \$8,245 in Contracted Services, primarily from lower costs in the juvenile detention food contract; and \$7,000 in Miscellaneous, from a decrease in victim restitution payments.

There is a decrease of \$3,872 in Administrative Charges. Administrative charges are allocated to programs in conformity with an overall county cost allocation plan.

MARION COUNTY FY 2017-18 BUDGET  
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JUVENILE

**Juvenile Counseling Program**

- Counselors provide mental health and suicide/self harm screening for all juveniles in detention.
- Provide counseling and mental health crisis services for juveniles in detention and consultation with staff and Probation Officers to create interventions and programming to enhance well-being and safety.
- Provide coordination with community agencies providing mental health support and services to assist Probation Officers to develop placements and supports for juveniles with significant mental health needs.
- Provide individual, group, and family counseling for probation clients in the community who are unable to access community based treatment, as workload allows.

**Program Summary**

Juvenile	Program: Juvenile Counseling				
	FY 14-15 ACTUAL	FY 15-16 ACTUAL	FY 16-17 BUDGET	FY 17-18 ADOPTED	+/- %
<b>RESOURCES</b>					
Charges for Services	70,320	65,858	0	0	n.a.
General Fund Transfers	620,789	611,718	525,818	562,087	6.9%
Other Fund Transfers	1,511	0	0	0	n.a.
<b>TOTAL RESOURCES</b>	<b>692,620</b>	<b>677,576</b>	<b>525,818</b>	<b>562,087</b>	<b>6.9%</b>
<b>REQUIREMENTS</b>					
Personnel Services	576,652	550,031	428,210	457,356	6.8%
Materials and Services	31,595	36,590	28,518	30,585	7.2%
Administrative Charges	84,373	90,955	69,090	74,146	7.3%
<b>TOTAL REQUIREMENTS</b>	<b>692,620</b>	<b>677,576</b>	<b>525,818</b>	<b>562,087</b>	<b>6.9%</b>
<b>FTE</b>	<b>5.96</b>	<b>6.14</b>	<b>6.07</b>	<b>4.19</b>	<b>-31.0%</b>

**FTE By Position Title By Program**

<b>Program: Juvenile Counseling</b>	
Position Title	FTE
Department Specialist 2	0.29
Juvenile Program Supervisor	0.90
Mental Health Spec 2	3.00
<b>Program Juvenile Counseling FTE Total:</b>	<b>4.19</b>

FTE Changes

There is a decrease of 1.88 FTE, from moving Mental Health Specialists from the Counseling program to Guaranteed Attendance Program (GAP).

**Juvenile Counseling Program Budget Justification**

**RESOURCES**

There is an increase of \$36,269 in General Funds Transfers.

MARION COUNTY FY 2017-18 BUDGET  
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JUVENILE

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REQUIREMENTS

There is an increase of \$29,146 in Personnel Services. This is attributed to step increases and fringe benefit cost increases.

There is a total increase of \$2,067 in Materials and Services, notably a \$4,500 increase in counseling oversight contracted services, offset by net reductions in other line items.

There is an increase of \$5,056 in Administrative Charges which are assessed according to a countywide cost allocation plan.



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JUVENILE

**Juvenile Administration Program**

- Establish department vision, goals and objectives, provide leadership, and facilitate training, and accountability for effective delivery of services that reduce juvenile risk factors and increase strengths, assets, and skill development for positive youth outcomes.
- Collect and analyze data for evaluation of service delivery, to make policy decisions, program, and intervention changes to achieve desired outcomes.
- Responsibly manage and account for the department fiscal revenue and expenditures.
- Receive, process, and maintain records in compliance with Oregon Revised Statutes.
- Provide reception and clerical support to customers and all department staff.

**Program Summary**

Juvenile	Program: JU Administration				
	FY 14-15 ACTUAL	FY 15-16 ACTUAL	FY 16-17 BUDGET	FY 17-18 ADOPTED	+/- %
<b>RESOURCES</b>					
Intergovernmental Federal	11,187	0	0	0	n.a.
Charges for Services	40	143	0	0	n.a.
Interest	0	154	0	0	n.a.
Other Revenues	19,469	4,054	4,000	4,400	10.0%
General Fund Transfers	1,607,952	1,562,253	1,591,026	1,682,632	5.8%
Other Fund Transfers	0	63,902	(217)	0	-100.0%
Net Working Capital	35,431	59,979	23,478	20,700	-11.8%
<b>TOTAL RESOURCES</b>	<b>1,674,078</b>	<b>1,690,485</b>	<b>1,618,287</b>	<b>1,707,732</b>	<b>5.5%</b>
<b>REQUIREMENTS</b>					
Personnel Services	973,462	978,484	1,007,674	1,099,629	9.1%
Materials and Services	464,464	483,428	428,312	414,230	-3.3%
Administrative Charges	176,173	183,136	182,301	193,873	6.3%
Transfers Out	0	21,959	0	0	n.a.
<b>TOTAL REQUIREMENTS</b>	<b>1,614,099</b>	<b>1,667,007</b>	<b>1,618,287</b>	<b>1,707,732</b>	<b>5.5%</b>
<b>FTE</b>	9.50	9.50	9.00	9.00	0.0%

**FTE By Position Title By Program**

<b>Program: JU Administration</b>	
Position Title	FTE
Accounting Specialist	1.00
Administrative Services Manager	1.00
Asst Director of Juvenile Department	1.00
Contracts Specialist	1.00
Juvenile Dept Director	1.00
Management Analyst 2	1.00
Office Manager	1.00
Records Specialist	2.00
<b>Program JU Administration FTE Total:</b>	<b>9.00</b>

- In addition to the above there is 0.90 FTE temp position that is also budgeted.

MARION COUNTY FY 2017-18 BUDGET  
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JUVENILE

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FTE Changes

None

**Juvenile Administration Program Budget Justification**

RESOURCES

There is an increase of \$400 in Other Revenues, from the Scholarship Fund.

There is an increase of \$91,606 in General Funds Transfers.

There is a decrease of \$2,561 in Networking Capital revenue.

REQUIREMENTS

There is an increase of \$91,955 in Personnel Services. This is attributed to step increases and fringe benefit cost increases.

There is a total decrease of \$14,082 in Material and Services, primarily from the following cost changes:

There is a decrease of \$2,896 in Supplies, primarily from a reduction in educational supplies in the Scholarship fund

There is an increase of \$5,680 in Repairs and Maintenance, from the increase in building maintenance for the department.

There is a decrease of \$2,908 in Rentals, primarily from fleet leases.

There is a decrease of \$17,200 in Miscellaneous, from a reduction in department training and pre-employment investigation costs.

There is an increase of \$11,572 in Administrative Charges. Administrative charges are allocated to programs in conformity with an overall county cost allocation plan.

MARION COUNTY FY 2017-18 BUDGET  
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JUVENILE

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**KEY DEPARTMENT ACCOMPLISHMENTS**

- In a many year partnership with the Information Technology Department, the Juvenile CRIS 2 internal referral and data system design, reconfigure, and implementation has become operational.
- All Juvenile Department employees were provided a series of comprehensive trainings to increase system delivery and outcomes in working with youth: Adolescent Brain Development (Karen Williams), Adverse Childhood Experiences Survey (Dr. Vincent Felitti), Trauma Informed Care (Dr. Mandy Davis) and the HOPE survey (Dr. Chan Hellman).
- The Juvenile Crime Prevention Family Support Program recommitted to the use of the Family Check-Up (University of Oregon Child and Family Center) in partnership with other county and community agencies that received an initial training for a no wrong door approach. Family Check-Up is a brief strength-based comprehensive family assessment that engages youth and families in identifying areas they are interested in addressing to improve family relationships and functioning.
- The FY 2016-17 budget committee approved funding through the Health Department for a mental health position to be assigned to coordinate care, remove barriers and facilitate appropriate access to mental health services for youth in the Juvenile Department. This position has significantly enhanced family engagement, connectivity to services and increased knowledge of the mental health issues and needs of juvenile justice youth.
- What started as the Mid-Valley WRAP (MV-WRAP) pilot with Children's Behavioral Health (CBH) is now an integrated operational partnership and practice success. Available slots continue to be filled to capacity, and the multi-disciplinary team approach, support provided to youth and their families, and the wrap-around services partnership are generating positive outcomes for youth with mental health issues.
- In order to receive federal reimbursement for a portion of the maintenance and administrative costs under the Social Security Act, Title IV-E requires completion of data entries for services that meet federal eligibility requirements. The Juvenile Department has excelled in compliance with 96% for random moments and 96% for case compliance thereby maximizing funds received.
- The Juvenile Department has had a long-standing partnership with Chemawa Indian School to reduce the number of youth who are returned to their home states and instead provide additional support to maintain youth successfully at the school. A new five-year contract was recently negotiated in partnership with the District Attorney's Office, Sheriff's Office, US Attorney for the District of Oregon, and Chemawa Indian School - Bureau of Indian Education.
- Marion County completed a Pay for Success Feasibility Study through Third Sector Capital that developed a service model for a targeted group of youth that are at higher risk for commitment to the Oregon Youth Authority for a residential placement. We have matched a group of youths risk factors to a specific family functioning wrap-around service allowing for the development of an intervention likely to reduce risks, achieve positive outcomes and reduce the need for long-term out-of-home placements.
- The department developed a process to identify, assess, and report youth at risk for being sexually trafficked. Our process includes specific Juvenile Justice Information System documentation, completion of Oregon Department of Human Services (DHS) "Determination of Sex Trafficking Victim Status" form following any runaway, and reports to law enforcement and DHS. The department has representation on a newly-created subcommittee of Marion County's Child Abuse Task Force, the Commercial Sexual Exploitation of Children Committee, tasked with the development of protocols for investigating, reporting, and identification and services for victims of sex trafficking.
- The Juvenile Department's recidivism rates for youth following termination of probation in 2014 and 2015 are low for both subsequent criminal referrals and subsequent felony adjudication. 10%

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in 2014 had a criminal referral within twenty-four months, 13.7% had a felony adjudication within twenty-four months of probation termination. 13% in 2015 had a criminal referral within twelve months and 13% had a felony adjudication in twelve month of being terminated from probation.

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**KEY INDICATORS**

**# 1: Juvenile Referral Data**

**Definition and Purpose**

Law enforcement refers juveniles to the department by a police report. Each police report may contain allegations that a juvenile was involved in one or more crimes. A juvenile may be referred to the department in more than one police report over time. Unduplicated youth count is the number of individual juveniles referred. Referral count is how many police reports were received. Total allegations are the number of crimes contained in all of the police reports received.

Law enforcement can refer juveniles for felony and misdemeanor crimes and violations as defined in Oregon Statute, violation of local ordinances, or for status offenses such as runaway and beyond parental control.

**Significance**

Referral data provides the context for practice, resources, and policy decisions. It provides information on how many juveniles are referred, at what frequency.

This goal facilitates the achievement of County Goal #3: Pursue a safe and secure community by protecting the people, property, and economy of Marion County. Increased capacity in programs and services that help keep youth out of trouble will also be needed as well as a continuum of services for juvenile offenders that offer the chance of rehabilitation and keep these youth out of the corrections system. Communities also need to encourage and promote healthy lifestyles and provide healthy, drug-free alternatives, affordable activities for residents of all ages through increasing public education and awareness.

**Data Units Calendar Year**

Oregon utilizes the statewide Juvenile Justice Information System (JJIS) as the database for juvenile justice information.

Total Allegations:

CY 2014 Actual	CY 2015 Actual	CY 2016 Actual	CY 2017 Estimate	CY 2018 Estimate
3534	3398	3002	2911	2823

Referral Count:

CY 2014 Actual	CY 2015 Actual	CY 2016 Actual	CY 2017 Estimate	CY 2018 Estimate
2316	2253	2201	2134	2070

Unduplicated Youth Count:

CY 2014 Actual	CY 2015 Actual	CY 2016 Actual	CY 2017 Estimate	CY 2018 Estimate
1468	1350	1234	1119	1004

Youth Supervised by Juvenile Department: Diversion/Informal Sanctions

CY 2014 Actual	CY 2015 Actual	CY 2016 Actual	CY 2017 Estimate	CY 2018 Estimate
634	575	519	472	457

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Youth Supervised by Juvenile Department: Formal Accountability Agreement

CY 2014 Actual	CY 2015 Actual	CY 2016 Actual	CY 2017 Estimate	CY 2018 Estimate
372	358	286	257	231

Youth Supervised by Juvenile Department: Probation

CY 2014 Actual	CY 2015 Actual	CY 2016 Actual	CY 2017 Estimate	CY 2018 Estimate
463	523	534	609	700

**Explanation of Trends and Changes**

Referrals for juvenile criminal activity is down nationally which is also reflected in Marion County. However, as the annual number of referrals has been decreasing, the number of youth supervised by the Juvenile Department remains stable and has not seen the same dramatic reduction.

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**# 2: Recidivism**

**Definition and Purpose**

As a measure of public safety, recidivism is defined as a new criminal referral within twelve months. A criminal referral is a law enforcement report to a juvenile department alleging one or more felonies or misdemeanors.

**Significance**

The Juvenile Department assesses the public safety risk of referred juveniles, and then targets programs, services, and interventions to reduce criminogenic risk factors. The desired outcome is a reduction in criminal activity and increase in public safety. This is the most significant outcome measure of the Juvenile Department.

This goal facilitates the achievement of County Goal #3: Pursue a safe and secure community by protecting the people, property, and economy of Marion County.

**Data Units Calendar Year**

Oregon utilizes the statewide Juvenile Justice Information System (JJIS) as the database for juvenile justice information. The Oregon Youth Authority publishes reports from the database including Juvenile Recidivism All Juvenile Offenders By County. The following data is Marion County recidivism data by youth.

Number of juveniles:

CY 2014 Actual	CY 2015 Actual	CY 2016 Actual	CY 2017 Estimate	CY 2018 Estimate
967	926	888 Estimate	852	809

No subsequent referrals:

CY 2014 Actual	CY 2015 Actual	CY 2016 Actual	CY 2017 Estimate	CY 2018 Estimate
675 - 70%	630 - 68%	612 - 69% Estimate	588 - 69%	566 - 70%

Subsequent referrals:

CY 2014 Actual	CY 2015 Actual	CY 2016 Actual	CY 2017 Estimate	CY 2018 Estimate
292 - 30%	296 - 32%	276 - 31% Estimate	264 - 31%	243 - 30%

Number of Juveniles ended probation:

CY 2014 Actual	CY 2015 Actual	CY 2016 Actual	CY 2017 Estimate	CY 2018 Estimate
179	168	158 Estimate	148	140

Juveniles ended probation no subsequent referrals:

CY 2014 Actual	CY 2015 Actual	CY 2016 Actual	CY 2017 Estimate	CY 2018 Estimate
167 - 93.3%	147 - 87.5%	142 - 91% Estimate	133 - 90%	126 - 90%

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Juveniles ended probation subsequent referrals:

CY 2014 Actual	CY 2015 Actual	CY 2016 Actual	CY 2017 Estimate	CY 2018 Estimate
12 - 6.7%	21 - 12.5%	17 - 9.6% Estimate	15 - 10%	14 - 10%

**Explanation of Trends and Changes**

Marion County Juvenile Department is evolving our programs and services in line with promising and proven practices for effective intervention to decrease offending patterns. Due to the nature of measuring recidivism, reports will always be a year behind as a youth receives a referral in 2016 but the follow-up time is 12 months after that referral, meaning we cannot have complete data until the next year is complete. The overall total criminal referral recidivism has remained stable over time from 30% to 32% between 2014 and 2015. The rate of recidivism for youth who are terminated from Probation shows that very few of these youth receive a new criminal referral within the subsequent 12 months.



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**# 3: Chronic Offender Recidivism**

**Definition and Purpose**

Local, state, and national recidivism findings show that a smaller group of juvenile offenders commit a significant portion of crime. This group is referred to as "chronic offenders." The chronic offenders have three or more subsequent referrals.

**Significance**

Because chronic offenders have the highest rate of criminal activity, they have the greatest victim and community impact. Reducing the percent of chronic offenders even by a small amount significantly reduces crime in the community, victim impacts, and system costs.

This goal facilitates the achievement of County Goal #3: Pursue a safe and secure community by protecting the people, property, and economy of Marion County.

**Data Units Calendar Year**

Oregon utilizes the statewide Juvenile Justice Information System (JJIS) as the database for juvenile justice information. The Oregon Youth Authority issues reports from the database including Juvenile Recidivism All Juvenile Offenders By County, which includes chronic offender data.

Juveniles:

CY 2014 Actual	CY 2015 Actual	CY 2016 Actual	CY 2017 Estimate	CY 2018 Estimate
1065	967	926	889	853

Chronic:

CY 2014 Actual	CY 2015 Actual	CY 2016 Actual	CY 2017 Estimate	CY 2018 Estimate
46 - 4%	53 - 5.5%	61 - 6.6%	35 - 4%	34 - 4%

**Explanation of Trends and Changes**

Marion County Juvenile Department is evolving our programs and services in line with promising and proven practices to prioritize and target effective intervention at our highest risk juveniles and chronic offenders.

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**# 4: Restitution Payments to Crime Victims**

**Definition and Purpose**

Juveniles are required to compensate crime victims for the harm they have caused through monetary reimbursement of damage and loss. This accountability to victims is part of the court-ordered supervision process, and part of Formal Accountability Agreements for juveniles who agree to comply with specific conditions without the formal court process.

**Significance**

Oregon law requires the Juvenile Department to work with juveniles to pay court ordered restitution to victims in a timely manner. Payment of restitution holds the juvenile accountable for the harm they have caused and is of a high value to crime victims. This is a significant measure for victim satisfaction. Victims should expect and receive timely monetary compensation for harm caused to them or their property.

This goal facilitates the achievement of County Goal #3: Pursue a safe and secure community by protecting the people, property, and economy of Marion County.

**Data Units Calendar Year**

Oregon utilizes the statewide Juvenile Justice Information System (JJIS) as the database for juvenile justice information. The Oregon Youth Authority issues reports from the database including restitution conditions fulfilled. In addition, the Juvenile Department utilizes OJIN the State Court database, and our own internal tracking of restitution paid through the Alternative Programs. Measuring both the amount of restitution paid through the department Alternative Programs is important, as well as the amount of restitution ordered and the amount paid.

Number of Youth:

CY 2014 Actual	CY 2015 Actual	CY 2016 Actual	CY 2017 Estimate	CY 2018 Estimate
74	71	95	99	85

Dollars owed:

CY 2014 Actual	CY 2015 Actual	CY 2016 Actual	CY 2017 Estimate	CY 2018 Estimate
\$49,978	\$75,570	\$97,801	\$63,180	\$71,632

Dollars paid:

CY 2014 Actual	CY 2015 Actual	CY 2016 Actual	CY 2017 Estimate	CY 2018 Estimate
\$42,258	\$51,537	\$70,341	\$44,222	\$52,089

Percentage:

CY 2014 Actual	CY 2015 Actual	CY 2016 Actual	CY 2017 Estimate	CY 2018 Estimate
85%	68%	72%	78%	75%

Money judgment:

CY 2014 Actual	CY 2015 Actual	CY 2016 Actual	CY 2017 Estimate	CY 2018 Estimate
\$7,719	\$23,878	\$27,206	\$18,950	\$19,438

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Percentage:

CY 2014 Actual	CY 2015 Actual	CY 2016 Actual	CY 2017 Estimate	CY 2018 Estimate
15%	31.6%	28%	30%	26%

Number of youth closed with outstanding restitution:

CY 2014 Actual	CY 2015 Actual	CY 2016 Actual	CY 2017 Estimate	CY 2018 Estimate
4	9	10	8	8

Percentage of youth who paid full restitution:

CY 2014 Actual	CY 2015 Actual	CY 2016 Actual	CY 2017 Estimate	CY 2018 Estimate
95%	87%	89%	95%	92%

Amount of restitution earned and paid to victims through the Alternative Programs (includes amounts from previous years, if youth is earning restitution from the previous year) :

CY 2014 Actual	CY 2015 Actual	CY 2016 Actual	CY 2017 Estimate	CY 2018 Estimate
\$60,310	\$67,882	\$59,517	\$71,900	\$64,902

**Explanation of Trends and Changes**

A low-risk work crew was created to facilitate the completion of restitution payments by lower-risk juveniles. An additional crew facilitates juveniles completing restitution quickly who owe small amounts of restitution. There is a continuing effort to increase both the amount paid through alternative programs and ensuring that the total amount a juvenile is ordered to pay is actually paid.

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<b>Resources by Fund Detail</b>						
<b>100 - General Fund</b>	<b>Actual FY 14-15</b>	<b>Actual FY 15-16</b>	<b>Budget FY 16-17</b>	<b>Proposed FY 17-18</b>	<b>Approved FY 17-18</b>	<b>Adopted FY 17-18</b>
<b>General Fund Transfers</b>						
381100 Transfer from General Fund	9,220,889	9,789,796	10,330,762	10,421,494	10,421,494	10,421,494
<b>General Fund Transfers Total</b>	<b>9,220,889</b>	<b>9,789,796</b>	<b>10,330,762</b>	<b>10,421,494</b>	<b>10,421,494</b>	<b>10,421,494</b>
<b>General Fund Total</b>	<b>9,220,889</b>	<b>9,789,796</b>	<b>10,330,762</b>	<b>10,421,494</b>	<b>10,421,494</b>	<b>10,421,494</b>
<b>125 - Juvenile Grants</b>	<b>Actual FY 14-15</b>	<b>Actual FY 15-16</b>	<b>Budget FY 16-17</b>	<b>Proposed FY 17-18</b>	<b>Approved FY 17-18</b>	<b>Adopted FY 17-18</b>
<b>Intergovernmental Federal</b>						
331222 Oregon Housing Community Svcs	3,745	3,151	3,800	3,500	3,500	3,500
331224 USDA Child Nutrition Cluster	0	0	0	92,955	92,955	92,955
331234 DHS Title IV E Reimbursement	58,145	513,004	200,000	339,631	339,631	339,631
331990 Other Federal Revenues	21,206	0	0	0	0	0
<b>Intergovernmental Federal Total</b>	<b>83,095</b>	<b>516,155</b>	<b>203,800</b>	<b>436,086</b>	<b>436,086</b>	<b>436,086</b>
<b>Intergovernmental State</b>						
332990 Other State Revenues	1,123,108	1,081,439	1,139,459	1,110,450	1,110,450	1,110,450
<b>Intergovernmental State Total</b>	<b>1,123,108</b>	<b>1,081,439</b>	<b>1,139,459</b>	<b>1,110,450</b>	<b>1,110,450</b>	<b>1,110,450</b>
<b>Charges for Services</b>						
341232 Insurance Fees	0	765	0	0	0	0
341240 Food Service Fees	5,000	3,124	2,500	3,200	3,200	3,200
341370 Medicaid Fees	341,134	376,578	442,665	472,319	472,319	472,319
341630 Service Charges	280	0	0	0	0	0
341700 Victim Assistance Fees	11,552	2,527	5,500	2,891	2,891	2,891
341710 Juvenile Probation Fees	22,090	40,789	42,000	36,000	36,000	36,000
341711 Juvenile Probation Fees FAA	4,111	3,689	3,400	2,300	2,300	2,300
341712 Juvenile Probation Fees MIP	4,800	3,820	5,000	2,500	2,500	2,500
341840 Work Crew Fees	141,075	132,961	150,000	141,144	141,144	141,144
341950 Retail Sales	245,757	230,906	260,000	280,855	280,855	280,855
341999 Other Fees	24,427	33,731	26,820	33,895	33,895	33,895
345300 Surplus Property Sales	1,198	0	0	0	0	0
<b>Charges for Services Total</b>	<b>801,424</b>	<b>828,891</b>	<b>937,885</b>	<b>975,104</b>	<b>975,104</b>	<b>975,104</b>
<b>Interest</b>						
361000 Investment Earnings	0	154	0	0	0	0
<b>Interest Total</b>	<b>0</b>	<b>154</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Other Revenues</b>						
371000 Miscellaneous Income	620	5,116	0	0	0	0
371100 Recoveries from Collections	50	0	0	0	0	0
372000 Over and Short	20	(1)	0	0	0	0
373100 Special Program Donations	20,023	4,061	4,000	4,400	4,400	4,400
<b>Other Revenues Total</b>	<b>20,713</b>	<b>9,175</b>	<b>4,000</b>	<b>4,400</b>	<b>4,400</b>	<b>4,400</b>
<b>General Fund Transfers</b>						
381100 Transfer from General Fund	932,985	907,545	923,870	1,002,715	1,002,715	1,002,715
<b>General Fund Transfers Total</b>	<b>932,985</b>	<b>907,545</b>	<b>923,870</b>	<b>1,002,715</b>	<b>1,002,715</b>	<b>1,002,715</b>

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<b>125 - Juvenile Grants</b>	<b>Actual FY 14-15</b>	<b>Actual FY 15-16</b>	<b>Budget FY 16-17</b>	<b>Proposed FY 17-18</b>	<b>Approved FY 17-18</b>	<b>Adopted FY 17-18</b>
<b>Other Fund Transfers</b>						
381185 Transfer from Criminal Justice	252,940	175,000	150,000	147,364	147,364	147,364
<b>Other Fund Transfers Total</b>	<b>252,940</b>	<b>175,000</b>	<b>150,000</b>	<b>147,364</b>	<b>147,364</b>	<b>147,364</b>
<b>Net Working Capital</b>						
392000 Net Working Capital Unrestr	102,439	290,621	566,795	834,290	834,290	834,290
<b>Net Working Capital Total</b>	<b>102,439</b>	<b>290,621</b>	<b>566,795</b>	<b>834,290</b>	<b>834,290</b>	<b>834,290</b>
<b>Juvenile Grants Total</b>	<b>3,316,704</b>	<b>3,808,982</b>	<b>3,925,809</b>	<b>4,510,409</b>	<b>4,510,409</b>	<b>4,510,409</b>
<b>Juvenile Grand Total</b>	<b>12,537,593</b>	<b>13,598,778</b>	<b>14,256,571</b>	<b>14,931,903</b>	<b>14,931,903</b>	<b>14,931,903</b>

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<b>Requirements by Fund Detail</b>						
<b>100 - General Fund</b>	<b>Actual FY 14-15</b>	<b>Actual FY 15-16</b>	<b>Budget FY 16-17</b>	<b>Proposed FY 17-18</b>	<b>Approved FY 17-18</b>	<b>Adopted FY 17-18</b>
<b>Personnel Services</b>						
<b>Salaries and Wages</b>						
511020 Salaries and Wages Budget Only	0	0	96,209	0	0	0
511110 Regular Wages	3,486,236	3,715,080	4,615,983	4,705,575	4,705,575	4,705,575
511120 Temporary Wages	226,249	234,689	237,144	287,045	287,045	287,045
511130 Vacation Pay	230,981	264,939	0	0	0	0
511140 Sick Pay	152,264	170,173	0	0	0	0
511150 Holiday Pay	200,403	206,680	0	0	0	0
511160 Comp Time Pay	95,363	129,616	75,624	80,164	80,164	80,164
511180 Differential Pay	7,581	6,991	11,795	10,817	10,817	10,817
511210 Compensation Credits	132,720	135,088	131,412	118,538	118,538	118,538
511240 Leave Payoff	29,157	31,334	26,578	49,789	49,789	49,789
511280 Cell Phone Pay	1,040	1,803	2,860	3,705	3,705	3,705
511290 Health Insurance Waiver Pay	10,028	7,088	3,240	9,600	9,600	9,600
511410 Straight Pay	65	8	0	0	0	0
511420 Premium Pay	37,581	38,430	75,624	80,164	80,164	80,164
511450 Premium Pay Temps	1,905	6,277	0	0	0	0
<b>Salaries and Wages Total</b>	<b>4,611,573</b>	<b>4,948,195</b>	<b>5,276,469</b>	<b>5,345,397</b>	<b>5,345,397</b>	<b>5,345,397</b>
<b>Fringe Benefits</b>						
512010 Fringe Benefits Budget Only	0	0	25,855	0	0	0
512110 PERS	674,541	752,692	757,727	932,905	932,905	932,905
512120 401K	29,933	33,355	33,839	35,376	35,376	35,376
512130 PERS Debt Service	236,882	252,325	220,905	241,685	241,685	241,685
512200 FICA	348,986	374,059	379,681	390,353	390,353	390,353
512310 Medical Insurance	912,536	1,001,949	1,099,604	1,105,581	1,105,581	1,105,581
512320 Dental Insurance	93,423	99,668	108,880	108,480	108,480	108,480
512330 Group Term Life Insurance	7,151	7,959	8,718	8,813	8,813	8,813
512340 Long Term Disability Insurance	18,268	20,057	19,539	19,749	19,749	19,749
512400 Unemployment Insurance	18,475	19,785	17,574	17,878	17,878	17,878
512520 Workers Comp Insurance	2,299	2,418	2,541	2,540	2,540	2,540
512600 Wellness Program	2,731	2,909	3,083	3,093	3,093	3,093
512610 Employee Assistance Program	1,961	2,089	2,083	2,090	2,090	2,090
512700 County HSA Contributions	11,351	12,012	0	0	0	0
<b>Fringe Benefits Total</b>	<b>2,358,538</b>	<b>2,581,277</b>	<b>2,680,029</b>	<b>2,868,543</b>	<b>2,868,543</b>	<b>2,868,543</b>
<b>Personnel Services Total</b>	<b>6,970,111</b>	<b>7,529,472</b>	<b>7,956,498</b>	<b>8,213,940</b>	<b>8,213,940</b>	<b>8,213,940</b>
<b>Materials and Services</b>						
<b>Supplies</b>						
521010 Office Supplies	15,493	13,351	14,350	13,550	13,550	13,550
521030 Field Supplies	13,793	11,248	18,020	18,650	18,650	18,650
521040 Institutional Supplies	24,762	20,469	18,600	18,600	18,600	18,600
521050 Janitorial Supplies	9,632	8,285	7,040	7,810	7,810	7,810
521070 Departmental Supplies	9,958	10,522	5,865	6,010	6,010	6,010
521080 Food Supplies	30,358	30,815	33,760	2,500	2,500	2,500
521090 Uniforms and Clothing	1,463	1,566	2,300	2,600	2,600	2,600

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<b>100 - General Fund</b>	<b>Actual FY 14-15</b>	<b>Actual FY 15-16</b>	<b>Budget FY 16-17</b>	<b>Proposed FY 17-18</b>	<b>Approved FY 17-18</b>	<b>Adopted FY 17-18</b>
<b>Materials and Services</b>						
521100 Medical Supplies	4,038	6,002	4,730	4,730	4,730	4,730
521110 First Aid Supplies	401	1,001	645	495	495	495
521140 Vaccines	440	0	770	660	660	660
521170 Educational Supplies	4,637	2,331	2,150	1,650	1,650	1,650
521190 Publications	220	285	885	885	885	885
521210 Gasoline	22,550	16,823	16,200	18,000	18,000	18,000
521220 Diesel	10,708	7,776	8,400	8,000	8,000	8,000
521230 Propane	17	83	70	70	70	70
521240 Automotive Supplies	490	529	1,000	600	600	600
521300 Safety Clothing	637	3,189	2,600	2,200	2,200	2,200
521310 Safety Equipment	304	1,012	700	700	700	700
<b>Supplies Total</b>	<b>149,902</b>	<b>135,287</b>	<b>138,085</b>	<b>107,710</b>	<b>107,710</b>	<b>107,710</b>
<b>Materials</b>						
522020 Crushed Rock	2,243	742	500	500	500	500
522080 Building Materials	1,066	727	1,200	1,000	1,000	1,000
522100 Parts	7,943	9,668	10,000	10,000	10,000	10,000
522140 Small Tools	842	2,321	800	800	800	800
522150 Small Office Equipment	7,231	1,122	3,450	2,300	2,300	2,300
522160 Small Departmental Equipment	33,640	17,041	21,800	17,200	17,200	17,200
522170 Computers Non Capital	5,205	2,105	1,500	2,000	2,000	2,000
522180 Software	2,950	365	3,115	3,315	3,315	3,315
<b>Materials Total</b>	<b>61,121</b>	<b>34,091</b>	<b>42,365</b>	<b>37,115</b>	<b>37,115</b>	<b>37,115</b>
<b>Communications</b>						
523010 Telephone Equipment	1,775	1,047	1,710	1,100	1,100	1,100
523020 Phone and Communication Svcs	53	327	170	170	170	170
523040 Data Connections	1,255	1,731	1,580	480	480	480
523050 Postage	86	93	170	100	100	100
523060 Cellular Phones	14,857	12,833	13,258	13,673	13,673	13,673
523090 Long Distance Charges	2,110	2,444	1,915	2,272	2,272	2,272
523100 Radios and Accessories	0	5,996	400	400	400	400
<b>Communications Total</b>	<b>20,136</b>	<b>24,472</b>	<b>19,203</b>	<b>18,195</b>	<b>18,195</b>	<b>18,195</b>
<b>Utilities</b>						
524010 Electricity	115,739	110,134	105,747	111,608	111,608	111,608
524020 Street Light Electricity	2,303	2,305	2,200	2,280	2,280	2,280
524040 Natural Gas	28,740	30,287	29,733	32,156	32,156	32,156
524050 Water	5,806	5,732	5,270	4,332	4,332	4,332
524070 Sewer	11,915	15,381	13,030	13,416	13,416	13,416
524090 Garbage Disposal and Recycling	14,056	13,841	14,198	14,552	14,552	14,552
<b>Utilities Total</b>	<b>178,559</b>	<b>177,680</b>	<b>170,178</b>	<b>178,344</b>	<b>178,344</b>	<b>178,344</b>
<b>Contracted Services</b>						
525110 Consulting Services	25,488	31,763	21,500	25,000	25,000	25,000
525155 Credit Card Fees	0	2	20	0	0	0
525210 Medical Services	230,956	234,751	242,187	239,000	239,000	239,000
525211 Psychiatric Services	165	0	0	0	0	0

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
JUVENILE

<b>100 - General Fund</b>	<b>Actual FY 14-15</b>	<b>Actual FY 15-16</b>	<b>Budget FY 16-17</b>	<b>Proposed FY 17-18</b>	<b>Approved FY 17-18</b>	<b>Adopted FY 17-18</b>
<b>Materials and Services</b>						
525235 Laboratory Services	6,200	6,257	5,500	6,200	6,200	6,200
525261 Social Services	(196)	(346)	200	0	0	0
525320 Food Services	131,902	140,933	146,909	416	416	416
525330 Transportation Services	11,405	8,577	5,675	3,975	3,975	3,975
525340 Counseling and Mentoring Svcs	0	3,200	0	0	0	0
525350 Janitorial Services	616	250	450	450	450	450
525440 Client Assistance	45	105	500	300	300	300
525450 Subscription Services	0	264	0	0	0	0
525550 Court Services	40	20	0	0	0	0
525555 Security Services	1,427	1,530	1,520	1,760	1,760	1,760
525710 Printing Services	1,001	1,083	1,115	895	895	895
525715 Advertising	0	0	(300)	0	0	0
525735 Mail Services	3,651	3,652	3,900	3,700	3,700	3,700
525740 Document Disposal Services	4,706	4,387	4,200	5,200	5,200	5,200
525770 Interpreters and Translators	1,486	1,712	3,200	1,960	1,960	1,960
525870 Hazardous Waste Disposal	103	113	110	110	110	110
525991 Match Payments	1,113	0	0	0	0	0
525999 Other Contracted Services	7,896	7,444	12,223	12,223	12,223	12,223
<b>Contracted Services Total</b>	<b>428,002</b>	<b>445,697</b>	<b>448,909</b>	<b>301,189</b>	<b>301,189</b>	<b>301,189</b>
<b>Repairs and Maintenance</b>						
526010 Office Equipment Maintenance	250	0	0	0	0	0
526011 Dept Equipment Maintenance	12,131	7,268	8,700	8,100	8,100	8,100
526012 Vehicle Maintenance	14,225	12,133	16,000	12,000	12,000	12,000
526014 Radio Maintenance	4,752	199	1,000	1,000	1,000	1,000
526020 Computer Hardware Maintenance	1,725	310	0	0	0	0
526021 Computer Software Maintenance	0	0	0	2,500	2,500	2,500
526030 Building Maintenance	52,337	25,370	19,702	25,382	25,382	25,382
526040 Remodels and Site Improvements	11,693	3,571	3,000	3,000	3,000	3,000
526050 Grounds Maintenance	847	377	500	500	500	500
<b>Repairs and Maintenance Total</b>	<b>97,960</b>	<b>49,229</b>	<b>48,902</b>	<b>52,482</b>	<b>52,482</b>	<b>52,482</b>
<b>Rentals</b>						
527110 Fleet Leases	75,011	66,475	66,960	64,644	64,644	64,644
527120 Motor Pool Mileage	630	1,280	810	1,300	1,300	1,300
527130 Parking	15	140	0	140	140	140
527140 County Parking	660	660	660	660	660	660
527300 Equipment Rental	20,103	16,722	22,049	20,262	20,262	20,262
<b>Rentals Total</b>	<b>96,419</b>	<b>85,278</b>	<b>90,479</b>	<b>87,006</b>	<b>87,006</b>	<b>87,006</b>
<b>Insurance</b>						
528110 Liability Insurance Premiums	0	0	0	2,524	2,524	2,524
528120 WC Insurance Premiums	843	2,502	1,600	1,600	1,600	1,600
528220 Notary Bonds	456	511	689	600	600	600
528410 Liability Claims	0	1,200	475	0	0	0



MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
JUVENILE

<b>100 - General Fund</b>	<b>Actual FY 14-15</b>	<b>Actual FY 15-16</b>	<b>Budget FY 16-17</b>	<b>Proposed FY 17-18</b>	<b>Approved FY 17-18</b>	<b>Adopted FY 17-18</b>
<b>Materials and Services</b>						
528415 Auto Claims	250	0	250	0	0	0
<b>Insurance Total</b>	<b>1,549</b>	<b>4,212</b>	<b>3,014</b>	<b>4,724</b>	<b>4,724</b>	<b>4,724</b>
<b>Miscellaneous</b>						
529120 Commercial Travel	772	875	500	800	800	800
529130 Meals	937	900	1,000	1,000	1,000	1,000
529140 Lodging	4,701	8,104	5,000	5,000	5,000	5,000
529210 Meetings	1,803	1,619	1,880	1,880	1,880	1,880
529220 Conferences	100	475	0	0	0	0
529230 Training	23,390	20,042	35,000	20,000	20,000	20,000
529300 Dues and Memberships	8,723	8,252	8,250	8,250	8,250	8,250
529650 Pre Employment Costs	17,696	31,556	27,500	25,000	25,000	25,000
529740 Fairs and Shows	162	0	0	0	0	0
529820 Vehicle Registration	0	93	0	0	0	0
529840 Professional Licenses	0	150	150	150	150	150
529850 Device Licenses	150	0	150	150	150	150
529860 Permits	441	470	550	550	550	550
<b>Miscellaneous Total</b>	<b>58,876</b>	<b>72,534</b>	<b>79,980</b>	<b>62,780</b>	<b>62,780</b>	<b>62,780</b>
<b>Materials and Services Total</b>	<b>1,092,523</b>	<b>1,028,481</b>	<b>1,041,115</b>	<b>849,545</b>	<b>849,545</b>	<b>849,545</b>
<b>Administrative Charges</b>						
611100 County Admin Allocation	85,220	87,239	98,786	112,295	112,295	112,295
611210 Facilities Mgt Allocation	249,204	272,462	284,104	305,697	305,697	305,697
611220 Custodial Allocation	83,623	87,747	93,625	100,343	100,343	100,343
611230 Courier Allocation	4,891	5,013	5,402	5,675	5,675	5,675
611250 Risk Management Allocation	29,310	24,778	26,035	29,289	29,289	29,289
611255 Benefits Allocation	24,294	24,893	24,298	25,136	25,136	25,136
611260 Human Resources Allocation	84,606	85,642	96,814	102,417	102,417	102,417
611300 Legal Services Allocation	29,636	33,704	33,339	34,444	34,444	34,444
611400 Information Tech Allocation	171,307	167,533	186,601	189,513	189,513	189,513
611410 FIMS Allocation	86,355	102,382	121,710	126,599	126,599	126,599
611420 Telecommunications Allocation	24,371	26,793	29,523	29,229	29,229	29,229
611430 Info Tech Direct Charges	79,454	89,365	83,861	38,106	38,106	38,106
611600 Finance Allocation	102,076	117,362	121,976	124,264	124,264	124,264
611800 MCBEE Allocation	4,509	2,036	7,207	4,635	4,635	4,635
612100 IT Equipment Use Charges	0	13,694	15,468	15,367	15,367	15,367
614100 Liability Insurance Allocation	38,500	42,000	48,500	44,000	44,000	44,000
614200 WC Insurance Allocation	60,900	49,200	55,900	71,000	71,000	71,000
<b>Administrative Charges Total</b>	<b>1,158,256</b>	<b>1,231,843</b>	<b>1,333,149</b>	<b>1,358,009</b>	<b>1,358,009</b>	<b>1,358,009</b>
<b>General Fund Total</b>	<b>9,220,889</b>	<b>9,789,796</b>	<b>10,330,762</b>	<b>10,421,494</b>	<b>10,421,494</b>	<b>10,421,494</b>
<b>125 - Juvenile Grants</b>						
	<b>Actual FY 14-15</b>	<b>Actual FY 15-16</b>	<b>Budget FY 16-17</b>	<b>Proposed FY 17-18</b>	<b>Approved FY 17-18</b>	<b>Adopted FY 17-18</b>
<b>Personnel Services</b>						
<b>Salaries and Wages</b>						
511020 Salaries and Wages Budget Only	0	0	31,770	1,920	1,920	1,920

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
JUVENILE

<b>125 - Juvenile Grants</b>	<b>Actual FY 14-15</b>	<b>Actual FY 15-16</b>	<b>Budget FY 16-17</b>	<b>Proposed FY 17-18</b>	<b>Approved FY 17-18</b>	<b>Adopted FY 17-18</b>
<b>Personnel Services</b>						
511110 Regular Wages	1,162,777	1,203,132	1,526,170	1,738,298	1,738,298	1,738,298
511120 Temporary Wages	95,482	93,874	126,147	122,456	122,456	122,456
511130 Vacation Pay	70,211	84,138	0	0	0	0
511140 Sick Pay	57,193	59,779	0	0	0	0
511150 Holiday Pay	69,885	70,336	0	0	0	0
511160 Comp Time Pay	22,659	22,157	15,340	0	0	0
511180 Differential Pay	5,523	5,437	8,247	0	0	0
511210 Compensation Credits	36,587	33,641	34,682	29,753	29,753	29,753
511240 Leave Payoff	276	7,967	0	0	0	0
511290 Health Insurance Waiver Pay	1,436	1,186	0	0	0	0
511410 Straight Pay	159	0	275	0	0	0
511420 Premium Pay	18,630	19,328	15,271	0	0	0
511450 Premium Pay Temps	87	5	0	0	0	0
<b>Salaries and Wages Total</b>	<b>1,540,905</b>	<b>1,600,980</b>	<b>1,757,902</b>	<b>1,892,427</b>	<b>1,892,427</b>	<b>1,892,427</b>
<b>Fringe Benefits</b>						
512010 Fringe Benefits Budget Only	0	0	20,856	(355)	(355)	(355)
512110 PERS	217,083	232,778	248,955	341,231	341,231	341,231
512130 PERS Debt Service	85,325	94,502	72,580	88,403	88,403	88,403
512200 FICA	116,952	121,250	128,620	144,182	144,182	144,182
512310 Medical Insurance	388,457	401,078	424,230	478,241	478,241	478,241
512320 Dental Insurance	39,026	40,898	42,007	47,520	47,520	47,520
512330 Group Term Life Insurance	2,463	2,624	2,864	3,196	3,196	3,196
512340 Long Term Disability Insurance	6,337	6,655	6,404	7,165	7,165	7,165
512400 Unemployment Insurance	6,163	6,403	5,778	6,539	6,539	6,539
512520 Workers Comp Insurance	931	926	1,033	1,079	1,079	1,079
512600 Wellness Program	1,091	1,114	1,157	1,187	1,187	1,187
512610 Employee Assistance Program	783	800	783	802	802	802
512700 County HSA Contributions	2,613	2,938	0	0	0	0
<b>Fringe Benefits Total</b>	<b>867,223</b>	<b>911,968</b>	<b>955,267</b>	<b>1,119,190</b>	<b>1,119,190</b>	<b>1,119,190</b>
<b>Personnel Services Total</b>	<b>2,408,129</b>	<b>2,512,948</b>	<b>2,713,169</b>	<b>3,011,617</b>	<b>3,011,617</b>	<b>3,011,617</b>
<b>Materials and Services</b>						
<b>Supplies</b>						
521010 Office Supplies	278	623	300	1,300	1,300	1,300
521040 Institutional Supplies	551	558	850	850	850	850
521050 Janitorial Supplies	1,900	1,976	2,000	2,000	2,000	2,000
521070 Departmental Supplies	5,594	4,275	2,050	1,050	1,050	1,050
521080 Food Supplies	66	526	200	27,800	27,800	27,800
521090 Uniforms and Clothing	0	760	900	900	900	900
521100 Medical Supplies	0	0	10	10	10	10
521110 First Aid Supplies	0	0	40	40	40	40
521170 Educational Supplies	0	1,214	25,445	22,499	22,499	22,499
<b>Supplies Total</b>	<b>8,388</b>	<b>9,932</b>	<b>31,795</b>	<b>56,449</b>	<b>56,449</b>	<b>56,449</b>
<b>Materials</b>						
522140 Small Tools	0	5,053	0	0	0	0
522150 Small Office Equipment	0	0	250	5,750	5,750	5,750

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
JUVENILE

<b>125 - Juvenile Grants</b>	<b>Actual FY 14-15</b>	<b>Actual FY 15-16</b>	<b>Budget FY 16-17</b>	<b>Proposed FY 17-18</b>	<b>Approved FY 17-18</b>	<b>Adopted FY 17-18</b>
<b>Materials and Services</b>						
522160 Small Departmental Equipment	366	22,086	1,000	1,000	1,000	1,000
522170 Computers Non Capital	0	2,367	9,000	3,500	3,500	3,500
522180 Software	0	0	4,000	200	200	200
522500 Materials for Resale	103,702	89,410	100,945	92,574	92,574	92,574
<b>Materials Total</b>	104,068	118,915	115,195	103,024	103,024	103,024
<b>Communications</b>						
523020 Phone and Communication Svcs	0	144	350	350	350	350
523040 Data Connections	0	689	235	4,068	4,068	4,068
523060 Cellular Phones	0	0	150	0	0	0
<b>Communications Total</b>	0	834	735	4,418	4,418	4,418
<b>Utilities</b>						
524010 Electricity	7,490	8,358	7,490	7,500	7,500	7,500
524040 Natural Gas	1,797	1,404	1,800	1,800	1,800	1,800
524050 Water	1,790	1,609	1,800	1,800	1,800	1,800
524090 Garbage Disposal and Recycling	316	340	0	0	0	0
<b>Utilities Total</b>	11,393	11,711	11,090	11,100	11,100	11,100
<b>Contracted Services</b>						
525153 Fiscal Agent Services	7,729	0	0	0	0	0
525155 Credit Card Fees	0	7,402	7,700	7,700	7,700	7,700
525156 Bank Services	0	15	0	0	0	0
525185 Community Education Services	328	0	0	0	0	0
525211 Psychiatric Services	4,310	3,210	4,100	3,600	3,600	3,600
525235 Laboratory Services	0	0	73	0	0	0
525300 Behav Hlth Eval and Counseling	9,146	0	0	0	0	0
525320 Food Services	0	360	0	144,000	144,000	144,000
525330 Transportation Services	1,538	2,384	9,000	5,500	5,500	5,500
525340 Counseling and Mentoring Svcs	10,904	865	36,543	19,803	19,803	19,803
525345 Youth Stipends	29,042	44,107	36,000	36,000	36,000	36,000
525440 Client Assistance	4,988	4,888	8,353	5,752	5,752	5,752
525450 Subscription Services	76	0	0	0	0	0
525515 Polygraph Services	7,285	6,592	8,000	6,000	6,000	6,000
525550 Court Services	10,019	0	0	0	0	0
525560 Victim Emergency Services	533	0	5,992	1,000	1,000	1,000
525710 Printing Services	0	704	1,265	0	0	0
525715 Advertising	800	1,673	730	730	730	730
525999 Other Contracted Services	26,836	33,250	0	0	0	0
<b>Contracted Services Total</b>	113,533	105,449	117,756	230,085	230,085	230,085
<b>Repairs and Maintenance</b>						
526011 Dept Equipment Maintenance	3,723	1,912	3,500	2,500	2,500	2,500
526020 Computer Hardware Maintenance	0	45	0	0	0	0
526021 Computer Software Maintenance	405	630	500	500	500	500
526030 Building Maintenance	0	1,054	0	0	0	0

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
JUVENILE

<b>125 - Juvenile Grants</b>	<b>Actual FY 14-15</b>	<b>Actual FY 15-16</b>	<b>Budget FY 16-17</b>	<b>Proposed FY 17-18</b>	<b>Approved FY 17-18</b>	<b>Adopted FY 17-18</b>
<b>Materials and Services</b>						
526040 Remodels and Site Improvements	0	6,219	0	0	0	0
<b>Repairs and Maintenance Total</b>	<b>4,128</b>	<b>9,860</b>	<b>4,000</b>	<b>3,000</b>	<b>3,000</b>	<b>3,000</b>
<b>Rentals</b>						
527100 Vehicle Rental	141	0	0	0	0	0
527300 Equipment Rental	78	104	100	108	108	108
<b>Rentals Total</b>	<b>220</b>	<b>104</b>	<b>100</b>	<b>108</b>	<b>108</b>	<b>108</b>
<b>Miscellaneous</b>						
529120 Commercial Travel	0	1,700	0	0	0	0
529140 Lodging	1,503	915	0	0	0	0
529210 Meetings	0	1,972	0	0	0	0
529220 Conferences	120	860	0	0	0	0
529230 Training	110	2,723	300	300	300	300
529590 Special Programs Other	0	83,038	32,000	58,270	58,270	58,270
529640 Victim Restitution	57,831	67,681	81,000	74,000	74,000	74,000
529860 Permits	217	236	200	200	200	200
529999 Miscellaneous Expense	704	250	0	0	0	0
<b>Miscellaneous Total</b>	<b>60,485</b>	<b>159,376</b>	<b>113,500</b>	<b>132,770</b>	<b>132,770</b>	<b>132,770</b>
<b>Materials and Services Total</b>	<b>302,215</b>	<b>416,181</b>	<b>394,171</b>	<b>540,954</b>	<b>540,954</b>	<b>540,954</b>
<b>Administrative Charges</b>						
611100 County Admin Allocation	29,979	29,923	33,727	38,563	38,563	38,563
611230 Courier Allocation	1,651	1,735	1,849	1,944	1,944	1,944
611250 Risk Management Allocation	3,893	3,260	3,516	3,974	3,974	3,974
611255 Benefits Allocation	8,203	8,617	8,316	8,609	8,609	8,609
611260 Human Resources Allocation	28,568	29,645	33,136	35,080	35,080	35,080
611400 Information Tech Allocation	63,538	56,703	63,656	65,239	65,239	65,239
611410 FIMS Allocation	32,096	34,677	41,424	43,613	43,613	43,613
611420 Telecommunications Allocation	9,055	9,086	10,029	10,049	10,049	10,049
611430 Info Tech Direct Charges	29,608	30,327	28,625	13,243	13,243	13,243
611600 Finance Allocation	43,049	38,942	41,314	43,844	43,844	43,844
611800 MCBEE Allocation	1,676	689	2,453	1,597	1,597	1,597
612100 IT Equipment Use Charges	0	4,636	5,278	5,300	5,300	5,300
614100 Liability Insurance Allocation	4,400	4,900	6,000	5,300	5,300	5,300
614200 WC Insurance Allocation	8,800	7,100	8,100	10,300	10,300	10,300
<b>Administrative Charges Total</b>	<b>264,516</b>	<b>260,240</b>	<b>287,423</b>	<b>286,655</b>	<b>286,655</b>	<b>286,655</b>
<b>Transfers Out</b>						
561480 Xfer to Capital Impr Projects	0	21,959	0	0	0	0
561595 Transfer to Fleet Management	51,223	30,859	0	0	0	0
<b>Transfers Out Total</b>	<b>51,223</b>	<b>52,818</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Contingency</b>						
571010 Contingency	0	0	531,046	671,183	671,183	671,183
<b>Contingency Total</b>	<b>0</b>	<b>0</b>	<b>531,046</b>	<b>671,183</b>	<b>671,183</b>	<b>671,183</b>

MARION COUNTY FY 2017-18 BUDGET  
 BY DEPARTMENT  
 JUVENILE

Juvenile Grants Total	3,026,082	3,242,186	3,925,809	4,510,409	4,510,409	4,510,409
Juvenile Grand Total	12,246,972	13,031,982	14,256,571	14,931,903	14,931,903	14,931,903

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
LEGAL

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# LEGAL



## MISSION STATEMENT

Provide the best possible legal counsel and representation to county officials and agencies in support of their mission to protect and enhance the community; provide a forum for administrative hearings and issue fair and well-reasoned decisions (Legal Counsel's office).

Provide the local legal community and the public with the best available legal resources and research services within the law library's fiscal and physical ability to do so (Law Library).

## GOALS AND OBJECTIVES

- Goal 1 Zealously represent the county in contested matters in court or before administrative tribunals, and recommend settlements as appropriate.
- Objective 1 Reduce potential liabilities through proactive legal advice and trainings.
  - Objective 2 Retain competent in-house and outside counsel for quality representation.
- Goal 2 Assist the Board of Commissioners and departments in the development, review, revision and implementation of ordinances, policies, procedures, contracts, and other operative documents.
- Objective 1 County interests are provided for and protected in legal documents.
  - Objective 2 Legal options are explored and presented to decision makers.
- Goal 3 Provide support to county hearings officers to conduct administrative hearings in a professional manner and issue well-reasoned decisions.
- Objective 1 Decisions are issued in a timely manner that can withstand appellate review.
- Goal 4 Work to enhance the sharing of resources and explore cooperative arrangements for county law library services.
- Objective 1 Maintain maximum public accessibility to legal resources within legislative and budgetary constraints.

MARION COUNTY FY 2017-18 BUDGET  
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LEGAL

**DEPARTMENT OVERVIEW**

The department is comprised of two programs: the Legal Counsel's office and the Law Library. The Legal Counsel program has two sections: legal services and hearings officers. Legal Counsel serves as the exclusive civil lawyers and counselors for Marion County, the Board of Commissioners, other county elected officials, officers, employees, and volunteer boards and commissions. Legal services are provided to county service districts and the Marion County Housing Authority through intergovernmental agreements. The Law Library is a service authorized by state statute and funded by library fees paid by litigants and collected by the court clerk.

**RESOURCE AND REQUIREMENT SUMMARY**

Legal	FY 14-15 ACTUAL	FY 15-16 ACTUAL	FY 16-17 BUDGET	FY 17-18 ADOPTED	+/- %
<b>RESOURCES</b>					
Charges for Services	316,906	470,396	451,662	409,060	-9.4%
Admin Cost Recovery	1,146,969	1,189,040	1,258,814	1,515,352	20.4%
Interest	2,288	3,753	1,300	1,300	0.0%
Other Revenues	1,096	1,042	200	200	0.0%
General Fund Transfers	0	0	37,000	0	-100.0%
Net Working Capital	454,007	456,797	546,043	667,918	22.3%
<b>TOTAL RESOURCES</b>	<b>1,921,265</b>	<b>2,121,028</b>	<b>2,295,019</b>	<b>2,593,830</b>	<b>13.0%</b>
<b>REQUIREMENTS</b>					
Personnel Services					
Salaries and Wages	800,373	866,461	928,931	995,724	7.2%
Fringe Benefits	407,643	437,678	455,017	531,942	16.9%
<b>Total Personnel Services</b>	<b>1,208,017</b>	<b>1,304,138</b>	<b>1,383,948</b>	<b>1,527,666</b>	<b>10.4%</b>
Materials and Services					
Supplies	24,945	29,135	64,452	34,100	-47.1%
Materials	5,551	2,004	4,000	9,000	125.0%
Communications	4,070	4,012	5,283	6,365	20.5%
Utilities	5,071	6,848	7,010	7,250	3.4%
Contracted Services	18,625	16,577	43,698	112,293	157.0%
Repairs and Maintenance	839	1,451	1,300	1,600	23.1%
Rentals	52,263	56,087	59,683	61,398	2.9%
Miscellaneous	16,483	13,326	22,600	22,200	-1.8%
<b>Total Materials and Services</b>	<b>127,848</b>	<b>129,439</b>	<b>208,026</b>	<b>254,206</b>	<b>22.2%</b>
Administrative Charges	128,604	141,408	145,426	150,265	3.3%
Transfers Out	0	0	9,472	0	-100.0%
Contingency	0	0	4,584	27,989	510.6%
Ending Fund Balance	0	0	543,563	633,704	16.6%
<b>TOTAL REQUIREMENTS</b>	<b>1,464,469</b>	<b>1,574,986</b>	<b>2,295,019</b>	<b>2,593,830</b>	<b>13.0%</b>
<b>FTE</b>	10.80	10.80	10.40	11.80	13.5%

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<b>FUNDS</b>					
Fund Name	FY 14-15 ACTUAL	FY 15-16 ACTUAL	FY 16-17 BUDGET	FY 17-18 ADOPTED	% of Total
<b>RESOURCES</b>					
FND 260 Law Library	696,480	775,854	861,805	941,578	36.3%
FND 580 Central Services	1,224,785	1,345,174	1,433,214	1,652,252	63.7%
<b>TOTAL RESOURCES</b>	<b>1,921,265</b>	<b>2,121,028</b>	<b>2,295,019</b>	<b>2,593,830</b>	<b>100.0%</b>
<b>REQUIREMENTS</b>					
FND 260 Law Library	239,684	229,811	861,805	941,578	36.3%
FND 580 Central Services	1,224,785	1,345,174	1,433,214	1,652,252	63.7%
<b>TOTAL REQUIREMENTS</b>	<b>1,464,468</b>	<b>1,574,985</b>	<b>2,295,019</b>	<b>2,593,830</b>	<b>100.0%</b>

<b>PROGRAMS</b>					
	FY 14-15 ACTUAL	FY 15-16 ACTUAL	FY 16-17 BUDGET	FY 17-18 ADOPTED	+/- %
<b>RESOURCES</b>					
Legal Counsel	1,224,785	1,345,160	1,433,214	1,652,252	15.3%
Law Library	696,480	775,868	861,805	941,578	9.3%
<b>TOTAL RESOURCES</b>	<b>1,921,265</b>	<b>2,121,028</b>	<b>2,295,019</b>	<b>2,593,830</b>	<b>13.0%</b>
<b>REQUIREMENTS</b>					
Legal Counsel	1,224,799	1,345,174	1,433,214	1,652,252	15.3%
Law Library	239,670	229,811	861,805	941,578	9.3%
<b>TOTAL REQUIREMENTS</b>	<b>1,464,468</b>	<b>1,574,985</b>	<b>2,295,019</b>	<b>2,593,830</b>	<b>13.0%</b>



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**Legal Counsel Program**

- Provide legal advice on specific matters, policy issues and emerging legal issues.
- Represent the county in negotiations, meetings and third-party matters.
- Prosecute and defend county decisions and actions in all courts and administrative forums.
- Retain and manage all outside legal counsel representing the county, exclusive of Workers' Compensation counsel.
- Support and maintain the county's hearings officers section.
- Inform members of the public and other government units on how county processes work.

**Program Summary**

Legal	Program: Legal Counsel				
	FY 14-15 ACTUAL	FY 15-16 ACTUAL	FY 16-17 BUDGET	FY 17-18 ADOPTED	+/- %
<b>RESOURCES</b>					
Charges for Services	77,786	156,134	137,400	136,900	-0.4%
Admin Cost Recovery	1,146,969	1,189,040	1,258,814	1,515,352	20.4%
Other Revenues	30	0	0	0	n.a.
General Fund Transfers	0	0	37,000	0	-100.0%
Net Working Capital	0	(14)	0	0	n.a.
<b>TOTAL RESOURCES</b>	<b>1,224,785</b>	<b>1,345,160</b>	<b>1,433,214</b>	<b>1,652,252</b>	<b>15.3%</b>
<b>REQUIREMENTS</b>					
Personnel Services	1,069,385	1,172,802	1,244,335	1,366,714	9.8%
Materials and Services	51,933	57,917	70,471	161,351	129.0%
Administrative Charges	103,481	114,455	118,408	124,187	4.9%
<b>TOTAL REQUIREMENTS</b>	<b>1,224,799</b>	<b>1,345,174</b>	<b>1,433,214</b>	<b>1,652,252</b>	<b>15.3%</b>
<b>FTE</b>	9.00	9.00	9.00	10.00	11.1%

**FTE By Position Title By Program**

<b>Program: Legal Counsel</b>	
Position Title	FTE
County Counsel	1.00
Hearings Officer Sr	1.00
Legal Counsel-Asst	2.00
Legal Counsel-Asst Sr	3.00
Legal Department Specialist (Confidential)	2.00
Paralegal	1.00
<b>Program Legal Counsel FTE Total:</b>	<b>10.00</b>

- FTE does not include .14 in temporary positions.

**Legal Counsel Program Budget Justification**

**RESOURCES**

Legal Counsel program is funded from a combination of Charges for Services and Administrative Cost Recovery.

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REQUIREMENTS

Personnel Services increased due to the COLA and PERS rate increases, as well as an additional 1.0 FTE for a Legal Counsel-Assistant. Materials and Services increased to cover the new FTE, as well as a transfer of \$85,000 from Business Services' budget for outside legal counsel to assist in collective bargaining agreement negotiations.

Administrative Charges are allocated to programs in conformity with an overall county cost allocation plan.

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**Law Library Program**

- The law library serves the legal community, the courts, and the public.

**Program Summary**

Legal	Program: Law Library				
	FY 14-15 ACTUAL	FY 15-16 ACTUAL	FY 16-17 BUDGET	FY 17-18 ADOPTED	+/- %
<b>RESOURCES</b>					
Charges for Services	239,120	314,262	314,262	272,160	-13.4%
Interest	2,288	3,753	1,300	1,300	0.0%
Other Revenues	1,066	1,042	200	200	0.0%
Net Working Capital	454,007	456,811	546,043	667,918	22.3%
<b>TOTAL RESOURCES</b>	<b>696,480</b>	<b>775,868</b>	<b>861,805</b>	<b>941,578</b>	<b>9.3%</b>
<b>REQUIREMENTS</b>					
Personnel Services	138,632	131,336	139,613	160,952	15.3%
Materials and Services	75,915	71,522	137,555	92,855	-32.5%
Administrative Charges	25,123	26,953	27,018	26,078	-3.5%
Transfers Out	0	0	9,472	0	-100.0%
Contingency	0	0	4,584	27,989	510.6%
Ending Fund Balance	0	0	543,563	633,704	16.6%
<b>TOTAL REQUIREMENTS</b>	<b>239,670</b>	<b>229,811</b>	<b>861,805</b>	<b>941,578</b>	<b>9.3%</b>
<b>FTE</b>	1.80	1.80	1.40	1.80	28.6%

**FTE By Position Title By Program**

<b>Program: Law Library</b>	
Position Title	FTE
Law Librarian	1.00
Library Assistant	0.80
<b>Program Law Library FTE Total:</b>	<b>1.80</b>

- FTE does not include budgeted 0.10 temp positions.

**Law Library Program Budget Justification**

**RESOURCES**

Funding for law libraries is a general appropriation to the state's Judicial Department to be distributed to the counties. Marion County law library revenue is as projected.

**REQUIREMENTS**

The Library Assistant position was increased from .4 FTE to .8 FTE in FY 16-17, restoring the position to the previous FTE level. There are decreases to Material and Services to acquire additional library books and electronic subscriptions, in part resulting from a lower negotiated cost for electronic subscriptions. Administrative Charges are allocated to programs in conformity with an overall county cost allocation plan.

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**KEY DEPARTMENT ACCOMPLISHMENTS**

- Resolved several large tax cases, including an appeal by a taxpayer of a new medical clinic and an appeal of a large grocery distribution center.
- Provided legal advice and prepared election documents pertaining to medical and recreational marijuana businesses in the unincorporated areas of Marion County; assisted in revising land use ordinances based on election results.
- Provided legal advice as to the impact of the new biological opinion from the National Oceanic and Atmospheric Administration on the federal flood insurance programs as it affects Marion County, and on the new proposed National Pollutant Discharge Elimination System's municipal stormwater discharge permit, and drafted documents pertaining to stormwater management services between East Salem Service District and Marion County.
- Provided legal advice as to the rights and responsibilities of the various parties holding interests in the Oregon Garden, and continue to work on proposals subject to the court Receivership Order and Management Services Agreement.
- Worked with departments on several Requests for Proposals and contracts related to major construction projects, including the Courthouse Square roof repair, Health Department remodel, Sheriff Parole and Probation building, and Juvenile building remodel, and provided legal advice on the use of jail campus property for a proposed transitional housing project for individuals released from jail or prison.
- Successfully obtained an injunction and contempt sanctions against a serial zoning code violator operating a trucking business from Exclusive Farm Use-zoned land.
- Successfully took over the intellectual disability civil commitment docket, and have so far achieved a 100% success rate.
- Provided trainings to Marion County staff and advisory boards, other partner law enforcement agencies, and attorneys that work in juvenile law on a variety of topics: subpoenas and medical records, public meetings and public records, law enforcement interactions with persons with mental health issues, entry onto private property by parole and probation officers, and concealed handgun license laws.
- Asked to and participated on the U.S. Immigration and Customs Enforcement workgroup with the U.S. Attorney and Sheriff Office's representatives, and on the Department of Public Safety Standards and Training Task Force on mental health and law enforcement issues.
- One staff employee Joanna Ritchie received the Marion County Vision Award for strength of character in customer service, professionalism, integrity, and stewardship.

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**KEY INDICATORS**

**# 1: Tort Claim Notices**

**Definition and Purpose**

Torts are claims for money damages for injuries or wrongs alleged to have been caused by the county, its officers, employees, or agents. A claimant must give notice of the intent to file a civil lawsuit on the tort claim within 180 days of the date of the perceived injury. County Legal Counsel is the legal representative for the county in these matters.

**Significance**

Responding to tort claim notices is representative of the civil litigation defense services provided to all departments. In addition to defending the county in court, this service supports overall operational efficiency and quality of government services in that investigation of and response to tort claims may help identify needed changes in programs, policies, or procedures. This supports Goal #1: Provide efficient, effective, and responsive government through stewardship and accountability.

**Data Units Fiscal Year**

Number of tort claim notices received per fiscal year. Does not include number of claims received by Risk Management and settled or denied without litigation.

<b>FY 13-14 Actual</b>	<b>FY 14-15 Actual</b>	<b>FY 15-16 Actual</b>	<b>FY 16-17 Estimate</b>	<b>FY 17-18 Estimate</b>
30	28	30	40	40

**Explanation of Trends and Changes**

The number of tort claim notices has increased over the last fiscal year and does not appear to be slowing down to historic levels. While many claims lack merit and are successfully defended, all take time and resources to evaluate and respond appropriately. As in previous years, the majority of claims come from law enforcement activities or persons held in the jail. Three claims involve use of K-9's. Most of the jail claims involve allegations regarding medical care. In addition, there has been a spike in employment claims, primarily related to staffing at the jail. Some of the other tort claims alleged are constitutional claims regarding entry on private property for code enforcement, and several vehicle accident claims alleging issues with road signage or maintenance as contributing factors.

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**# 2: Hearings Officer Cases**

**Definition and Purpose**

The hearings officers hold public hearings on a variety of applications and complaints, taking testimony and evidence from applicants, owners, complainants, law enforcement, staff, witnesses, or other affected parties. The decisions or recommendations issued are impartial, supported by written findings thoughtfully applying the law or criteria to the facts of the case for rulings that are supportable on review or appeal.

**Significance**

Use of the hearings officers for land use hearings creates efficiencies in processing applications under Oregon's complex land use regulations while balancing appropriate uses necessary for economic growth and development with protections of farm, forest and natural resources. The number of land use cases submitted to the county is indicative of economic activity in the county and supports Goal #4, Economic Development; Demonstrate a supportive attitude toward employers, businesses, and property owners that promotes economic development and high standards of livability in Marion County. The number of dog hearings and tow hearings held by the hearings officer are also tracked as a part of this indicator. Dog hearings include complaints of dangerous dogs, dog bites, no license, dogs running at large or in livestock, excessive barking, etc. Administrative dog hearings are an efficient way to handle complaints that are not directly witnessed by a dog control officer. Vehicle tows by law enforcement can result from driving under the influence, no license or insurance, hazard or abandoned vehicles, etc.

**Data Units Fiscal Year**

Cases submitted to county hearings officers per fiscal year. Figures are reported by type of case. Other includes miscellaneous cases under a variety of laws and ordinances; e.g., vested rights, nuisance abatement, acceleration of tax redemption period, and housing authority exclusions.

Land Use

<b>FY 13-14 Actual</b>	<b>FY 14-15 Actual</b>	<b>FY 15-16 Actual</b>	<b>FY 16-17 Estimate</b>	<b>FY 17-18 Estimate</b>
3	11	9	12	12

Dog

<b>FY 13-14 Actual</b>	<b>FY 14-15 Actual</b>	<b>FY 15-16 Actual</b>	<b>FY 16-17 Estimate</b>	<b>FY 17-18 Estimate</b>
59	42	59	50	60

Vehicle Tows

<b>FY 13-14 Actual</b>	<b>FY 14-15 Actual</b>	<b>FY 15-16 Actual</b>	<b>FY 16-17 Estimate</b>	<b>FY 17-18 Estimate</b>
3	4	1	4	4

Other

<b>FY 13-14 Actual</b>	<b>FY 14-15 Actual</b>	<b>FY 15-16 Actual</b>	<b>FY 16-17 Estimate</b>	<b>FY 17-18 Estimate</b>
3	1	2	2	2

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**Explanation of Trends and Changes**

Land use cases before the hearings officers are up some from prior years, but not increasing as fast as previously anticipated, in part due to changes at the national level and uncertainty with the economy over the last year. The land use cases heard so far are evenly split between applications related to businesses and applications related to housing opportunities. Dog hearings continue to be an important venue for resolving community safety and welfare issues ranging from dogs running at large to serious dog bites. In addition to the hearings noted on vehicle tows, the hearings officers review twice as many requests for tow hearings that are dismissed for other reasons. Other hearings so far this year include appeal of a dangerous building order and two complaints regarding cable communication services.

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<b>Resources by Fund Detail</b>						
<b>260 - Law Library</b>	<b>Actual FY 14-15</b>	<b>Actual FY 15-16</b>	<b>Budget FY 16-17</b>	<b>Proposed FY 17-18</b>	<b>Approved FY 17-18</b>	<b>Adopted FY 17-18</b>
<b>Charges for Services</b>						
341060 Law Library Fees	239,120	314,262	314,262	272,160	272,160	272,160
<b>Charges for Services Total</b>	<b>239,120</b>	<b>314,262</b>	<b>314,262</b>	<b>272,160</b>	<b>272,160</b>	<b>272,160</b>
<b>Interest</b>						
361000 Investment Earnings	2,288	3,753	1,300	1,300	1,300	1,300
<b>Interest Total</b>	<b>2,288</b>	<b>3,753</b>	<b>1,300</b>	<b>1,300</b>	<b>1,300</b>	<b>1,300</b>
<b>Other Revenues</b>						
371000 Miscellaneous Income	1,051	1,042	200	200	200	200
372000 Over and Short	15	0	0	0	0	0
<b>Other Revenues Total</b>	<b>1,066</b>	<b>1,042</b>	<b>200</b>	<b>200</b>	<b>200</b>	<b>200</b>
<b>Net Working Capital</b>						
392000 Net Working Capital Unrestr	454,007	456,797	546,043	667,918	667,918	667,918
<b>Net Working Capital Total</b>	<b>454,007</b>	<b>456,797</b>	<b>546,043</b>	<b>667,918</b>	<b>667,918</b>	<b>667,918</b>
<b>Law Library Total</b>	<b>696,480</b>	<b>775,854</b>	<b>861,805</b>	<b>941,578</b>	<b>941,578</b>	<b>941,578</b>
<b>580 - Central Services</b>						
<b>Actual FY 14-15</b>	<b>Actual FY 15-16</b>	<b>Budget FY 16-17</b>	<b>Proposed FY 17-18</b>	<b>Approved FY 17-18</b>	<b>Adopted FY 17-18</b>	
<b>Charges for Services</b>						
341690 Attorney Fees	77,786	156,134	137,400	136,900	136,900	136,900
<b>Charges for Services Total</b>	<b>77,786</b>	<b>156,134</b>	<b>137,400</b>	<b>136,900</b>	<b>136,900</b>	<b>136,900</b>
<b>Admin Cost Recovery</b>						
411100 County Admin Allocation	0	0	1,258,814	0	0	0
411300 Legal Services Allocation	1,146,969	1,189,040	0	1,515,352	1,515,352	1,515,352
<b>Admin Cost Recovery Total</b>	<b>1,146,969</b>	<b>1,189,040</b>	<b>1,258,814</b>	<b>1,515,352</b>	<b>1,515,352</b>	<b>1,515,352</b>
<b>Other Revenues</b>						
372000 Over and Short	30	0	0	0	0	0
<b>Other Revenues Total</b>	<b>30</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>General Fund Transfers</b>						
381100 Transfer from General Fund	0	0	37,000	0	0	0
<b>General Fund Transfers Total</b>	<b>0</b>	<b>0</b>	<b>37,000</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Central Services Total</b>	<b>1,224,785</b>	<b>1,345,174</b>	<b>1,433,214</b>	<b>1,652,252</b>	<b>1,652,252</b>	<b>1,652,252</b>
<b>Legal Grand Total</b>	<b>1,921,265</b>	<b>2,121,028</b>	<b>2,295,019</b>	<b>2,593,830</b>	<b>2,593,830</b>	<b>2,593,830</b>



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<b>Requirements by Fund Detail</b>						
<b>260 - Law Library</b>	<b>Actual FY 14-15</b>	<b>Actual FY 15-16</b>	<b>Budget FY 16-17</b>	<b>Proposed FY 17-18</b>	<b>Approved FY 17-18</b>	<b>Adopted FY 17-18</b>
<b>Personnel Services</b>						
<b>Salaries and Wages</b>						
511020 Salaries and Wages Budget Only	0	0	12,000	0	0	0
511110 Regular Wages	75,170	73,335	76,040	92,237	92,237	92,237
511120 Temporary Wages	35	272	3,432	3,357	3,357	3,357
511130 Vacation Pay	2,811	3,145	0	0	0	0
511140 Sick Pay	409	782	0	0	0	0
511150 Holiday Pay	3,531	3,490	0	0	0	0
<b>Salaries and Wages Total</b>	<b>81,955</b>	<b>81,024</b>	<b>91,472</b>	<b>95,594</b>	<b>95,594</b>	<b>95,594</b>
<b>Fringe Benefits</b>						
512010 Fringe Benefits Budget Only	0	0	8,000	0	0	0
512110 PERS	13,489	14,891	12,128	17,801	17,801	17,801
512120 401K	1,360	1,456	1,516	1,635	1,635	1,635
512130 PERS Debt Service	3,193	2,136	3,536	4,612	4,612	4,612
512200 FICA	6,201	6,080	5,975	7,253	7,253	7,253
512310 Medical Insurance	28,449	22,435	14,664	30,192	30,192	30,192
512320 Dental Insurance	2,940	2,353	1,452	3,000	3,000	3,000
512330 Group Term Life Insurance	148	137	116	124	124	124
512340 Long Term Disability Insurance	379	346	261	279	279	279
512400 Unemployment Insurance	328	323	281	341	341	341
512520 Workers Comp Insurance	57	50	78	54	54	54
512600 Wellness Program	77	61	80	40	40	40
512610 Employee Assistance Program	56	44	54	27	27	27
<b>Fringe Benefits Total</b>	<b>56,677</b>	<b>50,312</b>	<b>48,141</b>	<b>65,358</b>	<b>65,358</b>	<b>65,358</b>
<b>Personnel Services Total</b>	<b>138,632</b>	<b>131,336</b>	<b>139,613</b>	<b>160,952</b>	<b>160,952</b>	<b>160,952</b>
<b>Materials and Services</b>						
<b>Supplies</b>						
521010 Office Supplies	528	580	1,500	1,500	1,500	1,500
521190 Publications	20,923	20,121	56,052	25,000	25,000	25,000
<b>Supplies Total</b>	<b>21,451</b>	<b>20,700</b>	<b>57,552</b>	<b>26,500</b>	<b>26,500</b>	<b>26,500</b>
<b>Materials</b>						
522150 Small Office Equipment	0	0	1,000	1,000	1,000	1,000
<b>Materials Total</b>	<b>0</b>	<b>0</b>	<b>1,000</b>	<b>1,000</b>	<b>1,000</b>	<b>1,000</b>
<b>Communications</b>						
523020 Phone and Communication Svcs	1,831	2,325	2,547	3,000	3,000	3,000
523040 Data Connections	636	0	636	700	700	700
523050 Postage	7	0	100	100	100	100
523090 Long Distance Charges	5	0	100	200	200	200
<b>Communications Total</b>	<b>2,479</b>	<b>2,325</b>	<b>3,383</b>	<b>4,000</b>	<b>4,000</b>	<b>4,000</b>
<b>Contracted Services</b>						
525450 Subscription Services	10,958	7,613	23,839	8,129	8,129	8,129
<b>Contracted Services Total</b>	<b>10,958</b>	<b>7,613</b>	<b>23,839</b>	<b>8,129</b>	<b>8,129</b>	<b>8,129</b>

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<b>260 - Law Library</b>	<b>Actual FY 14-15</b>	<b>Actual FY 15-16</b>	<b>Budget FY 16-17</b>	<b>Proposed FY 17-18</b>	<b>Approved FY 17-18</b>	<b>Adopted FY 17-18</b>
<b>Materials and Services</b>						
<b>Repairs and Maintenance</b>						
526021 Computer Software Maintenance	0	0	0	200	200	200
526030 Building Maintenance	596	640	1,000	1,000	1,000	1,000
<b>Repairs and Maintenance Total</b>	<b>596</b>	<b>640</b>	<b>1,000</b>	<b>1,200</b>	<b>1,200</b>	<b>1,200</b>
<b>Rentals</b>						
527210 Building Rental Private	37,865	38,811	39,781	41,026	41,026	41,026
527300 Equipment Rental	1,058	1,176	2,500	2,500	2,500	2,500
<b>Rentals Total</b>	<b>38,923</b>	<b>39,987</b>	<b>42,281</b>	<b>43,526</b>	<b>43,526</b>	<b>43,526</b>
<b>Miscellaneous</b>						
529110 Mileage Reimbursement	0	0	1,500	500	500	500
529120 Commercial Travel	0	0	0	1,000	1,000	1,000
529130 Meals	0	0	1,000	1,000	1,000	1,000
529140 Lodging	0	123	1,500	1,500	1,500	1,500
529210 Meetings	0	0	1,500	1,500	1,500	1,500
529220 Conferences	382	0	1,500	1,500	1,500	1,500
529300 Dues and Memberships	1,141	135	1,500	1,500	1,500	1,500
<b>Miscellaneous Total</b>	<b>1,522</b>	<b>258</b>	<b>8,500</b>	<b>8,500</b>	<b>8,500</b>	<b>8,500</b>
<b>Materials and Services Total</b>	<b>75,929</b>	<b>71,522</b>	<b>137,555</b>	<b>92,855</b>	<b>92,855</b>	<b>92,855</b>
<b>Administrative Charges</b>						
611100 County Admin Allocation	2,319	2,318	2,317	2,656	2,656	2,656
611220 Custodial Allocation	6,709	6,953	7,450	7,906	7,906	7,906
611230 Courier Allocation	115	115	117	100	100	100
611250 Risk Management Allocation	266	245	249	229	229	229
611255 Benefits Allocation	571	574	525	445	445	445
611260 Human Resources Allocation	1,988	1,975	2,093	1,814	1,814	1,814
611300 Legal Services Allocation	4,393	4,573	5,922	4,771	4,771	4,771
611410 FIMS Allocation	2,801	3,210	3,138	3,923	3,923	3,923
611600 Finance Allocation	4,915	6,027	4,021	3,191	3,191	3,191
611800 MCBEE Allocation	146	63	186	143	143	143
614100 Liability Insurance Allocation	500	500	600	500	500	500
614200 WC Insurance Allocation	400	400	400	400	400	400
<b>Administrative Charges Total</b>	<b>25,123</b>	<b>26,953</b>	<b>27,018</b>	<b>26,078</b>	<b>26,078</b>	<b>26,078</b>
<b>Transfers Out</b>						
561480 Xfer to Capital Impr Projects	0	0	9,472	0	0	0
<b>Transfers Out Total</b>	<b>0</b>	<b>0</b>	<b>9,472</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Contingency</b>						
571010 Contingency	0	0	4,584	27,989	27,989	27,989
<b>Contingency Total</b>	<b>0</b>	<b>0</b>	<b>4,584</b>	<b>27,989</b>	<b>27,989</b>	<b>27,989</b>
<b>Ending Fund Balance</b>						
573010 Unapprop Ending Fund Balance	0	0	543,563	633,704	633,704	633,704
<b>Ending Fund Balance Total</b>	<b>0</b>	<b>0</b>	<b>543,563</b>	<b>633,704</b>	<b>633,704</b>	<b>633,704</b>
<b>Law Library Total</b>	<b>239,684</b>	<b>229,811</b>	<b>861,805</b>	<b>941,578</b>	<b>941,578</b>	<b>941,578</b>

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
LEGAL

<b>580 - Central Services</b>	<b>Actual FY 14-15</b>	<b>Actual FY 15-16</b>	<b>Budget FY 16-17</b>	<b>Proposed FY 17-18</b>	<b>Approved FY 17-18</b>	<b>Adopted FY 17-18</b>
<b>Personnel Services</b>						
<b>Salaries and Wages</b>						
511110 Regular Wages	594,025	637,977	770,593	858,575	858,575	858,575
511120 Temporary Wages	124	6,799	34,337	8,547	8,547	8,547
511130 Vacation Pay	43,779	46,609	0	0	0	0
511140 Sick Pay	18,381	32,532	0	0	0	0
511150 Holiday Pay	27,346	30,395	0	0	0	0
511160 Comp Time Pay	790	241	917	0	0	0
511210 Compensation Credits	31,360	27,612	28,912	29,528	29,528	29,528
511240 Leave Payoff	533	0	0	0	0	0
511280 Cell Phone Pay	411	857	1,080	1,080	1,080	1,080
511290 Health Insurance Waiver Pay	1,671	2,415	1,620	2,400	2,400	2,400
<b>Salaries and Wages Total</b>	<b>718,418</b>	<b>785,437</b>	<b>837,459</b>	<b>900,130</b>	<b>900,130</b>	<b>900,130</b>
<b>Fringe Benefits</b>						
512110 PERS	108,502	126,229	131,099	171,867	171,867	171,867
512120 401K	21,898	23,781	24,744	27,099	27,099	27,099
512130 PERS Debt Service	36,926	38,975	38,564	44,526	44,526	44,526
512200 FICA	54,679	59,874	61,314	68,211	68,211	68,211
512310 Medical Insurance	109,621	117,202	129,432	132,090	132,090	132,090
512320 Dental Insurance	10,882	12,050	12,016	13,175	13,175	13,175
512330 Group Term Life Insurance	1,208	1,390	1,456	1,631	1,631	1,631
512340 Long Term Disability Insurance	2,862	3,133	3,467	3,660	3,660	3,660
512400 Unemployment Insurance	2,912	3,193	3,218	3,295	3,295	3,295
512520 Workers Comp Insurance	259	269	330	360	360	360
512600 Wellness Program	331	361	350	400	400	400
512610 Employee Assistance Program	238	259	236	270	270	270
512700 County HSA Contributions	650	650	650	0	0	0
<b>Fringe Benefits Total</b>	<b>350,967</b>	<b>387,365</b>	<b>406,876</b>	<b>466,584</b>	<b>466,584</b>	<b>466,584</b>
<b>Personnel Services Total</b>	<b>1,069,385</b>	<b>1,172,802</b>	<b>1,244,335</b>	<b>1,366,714</b>	<b>1,366,714</b>	<b>1,366,714</b>
<b>Materials and Services</b>						
<b>Supplies</b>						
521010 Office Supplies	2,263	2,767	2,800	2,500	2,500	2,500
521070 Departmental Supplies	(292)	0	100	100	100	100
521190 Publications	1,524	5,667	4,000	5,000	5,000	5,000
<b>Supplies Total</b>	<b>3,495</b>	<b>8,434</b>	<b>6,900</b>	<b>7,600</b>	<b>7,600</b>	<b>7,600</b>
<b>Materials</b>						
522150 Small Office Equipment	5,551	2,004	2,000	7,000	7,000	7,000
522180 Software	0	0	1,000	1,000	1,000	1,000
<b>Materials Total</b>	<b>5,551</b>	<b>2,004</b>	<b>3,000</b>	<b>8,000</b>	<b>8,000</b>	<b>8,000</b>
<b>Communications</b>						
523020 Phone and Communication Svcs	38	0	0	50	50	50
523030 Fax	(7)	(33)	0	0	0	0
523040 Data Connections	640	1,017	1,050	1,440	1,440	1,440
523050 Postage	50	39	150	175	175	175
523060 Cellular Phones	792	598	600	600	600	600

MARION COUNTY FY 2017-18 BUDGET  
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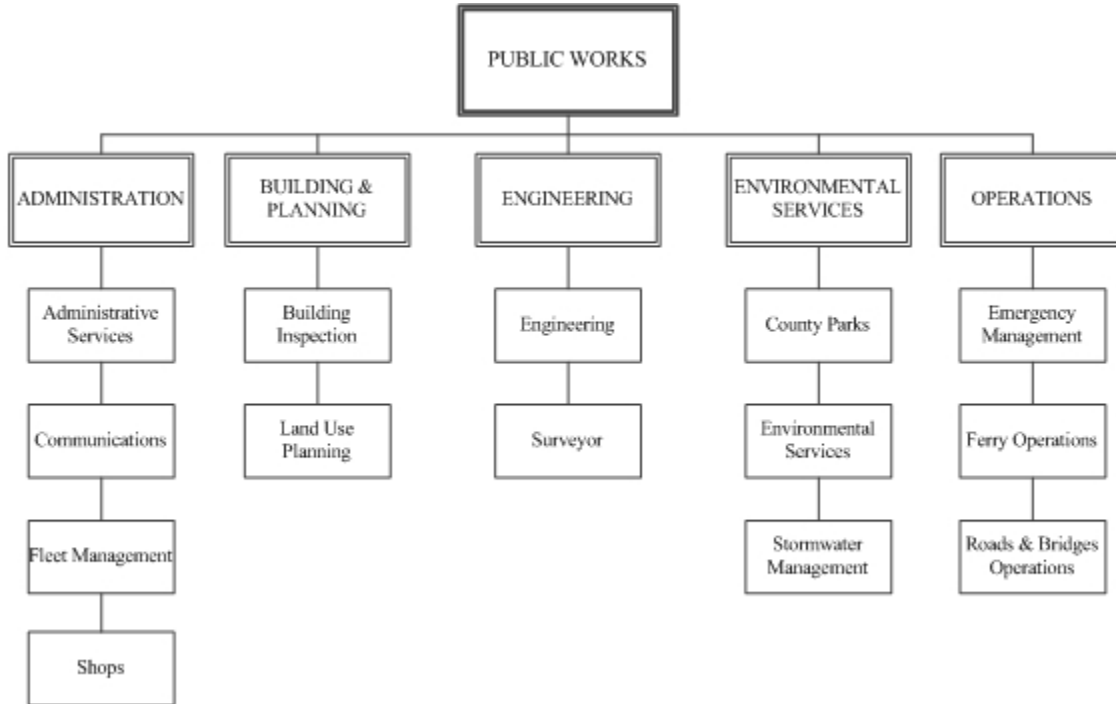
<b>580 - Central Services</b>	<b>Actual FY 14-15</b>	<b>Actual FY 15-16</b>	<b>Budget FY 16-17</b>	<b>Proposed FY 17-18</b>	<b>Approved FY 17-18</b>	<b>Adopted FY 17-18</b>
<b>Materials and Services</b>						
523090 Long Distance Charges	78	66	100	100	100	100
<b>Communications Total</b>	<b>1,591</b>	<b>1,687</b>	<b>1,900</b>	<b>2,365</b>	<b>2,365</b>	<b>2,365</b>
<b>Utilities</b>						
524010 Electricity	4,152	5,961	6,205	6,434	6,434	6,434
524020 Street Light Electricity	0	0	0	4	4	4
524040 Natural Gas	168	60	81	57	57	57
524050 Water	104	104	117	118	118	118
524070 Sewer	206	173	258	258	258	258
524090 Garbage Disposal and Recycling	442	550	349	379	379	379
<b>Utilities Total</b>	<b>5,071</b>	<b>6,848</b>	<b>7,010</b>	<b>7,250</b>	<b>7,250</b>	<b>7,250</b>
<b>Contracted Services</b>						
525450 Subscription Services	6,340	8,083	13,000	13,000	13,000	13,000
525510 Legal Services	348	(400)	4,959	89,464	89,464	89,464
525540 Witnesses	0	45	150	200	200	200
525541 Witness Mileage Reimbursement	0	13	150	200	200	200
525710 Printing Services	70	62	200	100	100	100
525735 Mail Services	906	961	1,300	1,100	1,100	1,100
525740 Document Disposal Services	2	200	100	100	100	100
<b>Contracted Services Total</b>	<b>7,667</b>	<b>8,964</b>	<b>19,859</b>	<b>104,164</b>	<b>104,164</b>	<b>104,164</b>
<b>Repairs and Maintenance</b>						
526030 Building Maintenance	244	812	300	400	400	400
<b>Repairs and Maintenance Total</b>	<b>244</b>	<b>812</b>	<b>300</b>	<b>400</b>	<b>400</b>	<b>400</b>
<b>Rentals</b>						
527100 Vehicle Rental	0	0	300	300	300	300
527120 Motor Pool Mileage	166	356	200	200	200	200
527130 Parking	137	148	125	150	150	150
527210 Building Rental Private	3,342	3,425	3,736	3,621	3,621	3,621
527240 Condo Assn Assessments	4,626	7,361	8,041	7,801	7,801	7,801
527300 Equipment Rental	5,069	4,808	5,000	5,800	5,800	5,800
<b>Rentals Total</b>	<b>13,341</b>	<b>16,100</b>	<b>17,402</b>	<b>17,872</b>	<b>17,872</b>	<b>17,872</b>
<b>Miscellaneous</b>						
529110 Mileage Reimbursement	1,922	2,676	3,000	2,500	2,500	2,500
529120 Commercial Travel	545	0	800	500	500	500
529130 Meals	288	175	400	400	400	400
529140 Lodging	2,531	1,369	2,300	2,500	2,500	2,500
529210 Meetings	183	230	200	200	200	200
529220 Conferences	5,429	3,638	3,200	3,200	3,200	3,200
529250 Tuition Reimbursement	0	649	0	0	0	0
529300 Dues and Memberships	4,062	4,332	4,200	4,400	4,400	4,400
<b>Miscellaneous Total</b>	<b>14,961</b>	<b>13,069</b>	<b>14,100</b>	<b>13,700</b>	<b>13,700</b>	<b>13,700</b>
<b>Materials and Services Total</b>	<b>51,919</b>	<b>57,917</b>	<b>70,471</b>	<b>161,351</b>	<b>161,351</b>	<b>161,351</b>

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
LEGAL

<b>580 - Central Services</b>	<b>Actual FY 14-15</b>	<b>Actual FY 15-16</b>	<b>Budget FY 16-17</b>	<b>Proposed FY 17-18</b>	<b>Approved FY 17-18</b>	<b>Adopted FY 17-18</b>
<b>Administrative Charges</b>						
611100 County Admin Allocation	10,263	10,985	11,992	13,753	13,753	13,753
611210 Facilities Mgt Allocation	12,682	14,002	14,467	15,568	15,568	15,568
611220 Custodial Allocation	10,378	10,807	11,473	12,178	12,178	12,178
611230 Courier Allocation	497	546	542	573	573	573
611250 Risk Management Allocation	1,915	1,874	1,907	1,832	1,832	1,832
611255 Benefits Allocation	2,467	2,710	2,440	2,537	2,537	2,537
611260 Human Resources Allocation	8,591	9,323	9,722	10,336	10,336	10,336
611400 Information Tech Allocation	24,888	26,747	25,464	27,035	27,035	27,035
611410 FIMS Allocation	11,905	14,410	16,901	17,665	17,665	17,665
611420 Telecommunications Allocation	3,612	4,100	3,056	2,529	2,529	2,529
611600 Finance Allocation	8,542	8,977	8,989	9,551	9,551	9,551
611800 MCBEE Allocation	641	294	1,030	667	667	667
612100 IT Equipment Use Charges	0	2,180	2,025	2,063	2,063	2,063
614100 Liability Insurance Allocation	3,900	4,200	5,100	4,600	4,600	4,600
614200 WC Insurance Allocation	3,200	3,300	3,300	3,300	3,300	3,300
<b>Administrative Charges Total</b>	<b>103,481</b>	<b>114,455</b>	<b>118,408</b>	<b>124,187</b>	<b>124,187</b>	<b>124,187</b>
<b>Central Services Total</b>	<b>1,224,785</b>	<b>1,345,174</b>	<b>1,433,214</b>	<b>1,652,252</b>	<b>1,652,252</b>	<b>1,652,252</b>
<b>Legal Grand Total</b>	<b>1,464,469</b>	<b>1,574,985</b>	<b>2,295,019</b>	<b>2,593,830</b>	<b>2,593,830</b>	<b>2,593,830</b>

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
PUBLIC WORKS

# PUBLIC WORKS



## MISSION STATEMENT

Utilize available resources as efficiently as possible and provide superior customer service that is attentive and engaging and shows the customer they are the reason we are here.

## GOALS AND OBJECTIVES

Goal 1 Provide consistent and timely service to all customers, internal and external.

- Objective 1 Update customer service surveys and survey methods; submit to customer advisory team annually; analyze results and prepare reports.
- Objective 2 Provide training to staff during safety meetings on the department's mission, vision and strategic values.
- Objective 3 Provide immediate zoning review of building permits.
- Objective 4 Continue to streamline review process for citizens with other agencies on building permits, addressing roadway improvements, survey plats, septic issues, etc.
- Objective 5 Maintain a turnaround time of ten days or less for the review of plans that are not complex.
- Objective 6 Increase the number of structural permits that are reviewed at the counter.
- Objective 7 Have sanitarian services available at all times at the permit counter subject to current funding levels.

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
PUBLIC WORKS

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- Goal 2 Enhance departmental communication and information flow; improve public information and external communication.
- Objective 1 Continue to communicate during monthly safety meetings and Unit 2 meetings, maintain department Intranet and Internet websites, publish department newsletter on a quarterly basis.
  - Objective 2 Utilize the web and social media to inform customers of department activities.
  - Objective 3 Review management priorities regularly through staff meetings, revise as necessary, and communicate these priorities and encourage feedback from all parties concerned.
- Goal 3 Review operational needs and resources over a rolling ten-year period.
- Objective 1 Annual review of optimal organizational size and needed skill levels.
  - Objective 2 Train and/or recruit as necessary, balancing staffing needs with the need to retain qualified employees and budget constraints.
  - Objective 3 Coordinate with Business Services any remodeling or new construction of facilities for operational efficiency, equipment use and better security.
- Goal 4 Increase and pursue additional funding sources and continue to educate employees and citizens regarding departmental funding sources.
- Objective 1 Support the proposed federal legislation to make the electrical power produced by the Waste-to-Energy Facility considered as renewable.
  - Objective 2 Prepare an annual review with the board of commissioners covering department projects and status of the road fund.
- Goal 5 Improve overall condition of road surfaces.
- Objective 1 Increase the number of road miles receiving surface treatments through development and management of a surface management plan that provides the best balance of treatments between chip seals, patching, milling and resurfacing.
- Goal 6 Create a self-sustaining ferry operations program.
- Objective 1 Review the ferry program in total including the operational needs of both ferries, the ridership of each, and the fees necessary to be self-sustaining.
  - Objective 2 Review operating schedules and hours to best serve the communities.
- Goal 7 Maintain a high level of recycling in the county for a cleaner environment.
- Objective 1 Continue the focus of reducing the amount of mercury disposed in the waste stream in order to further reduce toxic metals at the Waste-to-Energy Facility (WTEF).
  - Objective 2 Increase the annual countywide waste recovery rate.
  - Objective 3 Reduce the amount of yard waste disposed of in the waste stream.
  - Objective 4 Continually review emissions from the WTEF and reduce whenever feasible.
  - Objective 5 Develop a plan to manage Oregon Department of Environmental Quality requirements while increasing the recycling rate.
- Goal 8 Continue toward a more paperless environment with increased access to records and information.
- Objective 1 Archive files to county LaserFiche program, convert all paper documents to LaserFiche and begin scanning current files for electronic access.

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
PUBLIC WORKS

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Goal 9 Complete state-mandated tasks.

Objective 1 Continue coordination with individual smaller cities on new 2030 forecasts to update comprehensive plans, justify proposals for Urban Growth Boundary amendments and meet future 20-year planning horizons.

Objective 2 Prepare a master plan for Emergency Management that sets short and long term operational goals.

Goal 10 Continue to streamline the review process for citizens with other agencies/departments on building permits, addressing, roadway improvements, survey plats, septic issues, survey reviews, etc.

Objective 1 Issue land use decisions within 30 days or less in at least 90% of cases.

Objective 2 Review survey fees for adequacy and review funding mechanism for all personnel.



MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
PUBLIC WORKS

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**DEPARTMENT OVERVIEW**

The Public Works Department is comprised of fourteen programs that provide a variety of services from road maintenance and solid waste management to issuing building permits and providing the safest and best-maintained transportation system possible with the resources available.

The department provides for the designing of new facilities (roads, bridges, etc.); maintaining county paved and gravel roads, bridges and drainage systems and operation of two ferries; responding to emergency conditions; providing parks services; contracting service district operations; managing solid waste and recycling services and education; stormwater management; issuing building permits and providing inspections; and performing countywide planning functions. These activities are managed by the Engineering, Operations, Environmental Services, and Building and Planning divisions of Public Works.

The Administration Division provides the necessary support to implement contracts and to provide financial services, county pool car services, county fleet operations, facility support, management of four service districts and one lighting district and provision of the administrative work of the department.

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
PUBLIC WORKS

**RESOURCE AND REQUIREMENT SUMMARY**

Public Works	FY 14-15 ACTUAL	FY 15-16 ACTUAL	FY 16-17 BUDGET	FY 17-18 ADOPTED	+/- %
<b>RESOURCES</b>					
Taxes	324,940	347,208	300,000	350,000	16.7%
Licenses and Permits	2,559,634	3,347,617	2,732,600	2,780,000	1.7%
Intergovernmental Federal	4,654,118	3,543,205	4,600,845	6,119,984	33.0%
Intergovernmental State	19,900,409	20,598,113	20,640,000	20,300,000	-1.6%
Charges for Services	23,695,195	23,950,958	27,111,271	29,644,153	9.3%
Fines and Forfeitures	93	11	3,400	5,000	47.1%
Interest	191,119	246,606	171,681	208,190	21.3%
Other Revenues	96,256	112,013	106,393	110,468	3.8%
General Fund Transfers	508,910	553,455	741,223	1,005,784	35.7%
Other Fund Transfers	406,036	479,740	439,660	365,000	-17.0%
Settlements	27,656	8,980	25,000	25,000	0.0%
Net Working Capital	41,549,304	44,458,446	42,511,420	41,458,728	-2.5%
<b>TOTAL RESOURCES</b>	<b>93,913,671</b>	<b>97,646,351</b>	<b>99,383,493</b>	<b>102,372,307</b>	<b>3.0%</b>
<b>REQUIREMENTS</b>					
Personnel Services					
Salaries and Wages	10,139,924	10,586,448	11,910,485	12,862,444	8.0%
Fringe Benefits	5,509,850	5,977,152	6,566,104	7,410,946	12.9%
<b>Total Personnel Services</b>	<b>15,649,774</b>	<b>16,563,600</b>	<b>18,476,589</b>	<b>20,273,390</b>	<b>9.7%</b>
Materials and Services					
Supplies	1,332,640	961,810	1,386,982	1,275,421	-8.0%
Materials	3,197,415	3,177,122	3,581,946	3,843,791	7.3%
Communications	87,467	93,064	224,860	502,630	123.5%
Utilities	316,376	286,885	365,450	374,270	2.4%
Contracted Services	15,303,414	16,137,308	19,113,384	18,840,313	-1.4%
Repairs and Maintenance	750,393	899,155	921,187	1,000,695	8.6%
Rentals	692,933	595,286	621,050	644,711	3.8%
Insurance	44,925	42,272	35,500	32,500	-8.5%
Miscellaneous	351,519	376,502	489,037	581,904	19.0%
<b>Total Materials and Services</b>	<b>22,077,082</b>	<b>22,569,404</b>	<b>26,739,396</b>	<b>27,096,235</b>	<b>1.3%</b>
Administrative Charges	3,845,899	4,115,590	4,478,626	4,609,813	2.9%
Capital Outlay	7,648,733	9,300,232	12,434,318	13,137,742	5.7%
Debt Service Principal	85,000	85,000	85,000	85,000	0.0%
Debt Service Interest	4,131	3,672	3,213	2,754	-14.3%
Special Payments	120,000	2,500,000	0	0	n.a.
Transfers Out	24,607	20,000	55,245	41,000	-25.8%
Contingency	0	0	5,040,472	5,674,475	12.6%
Ending Fund Balance	0	0	32,070,634	31,451,898	-1.9%
<b>TOTAL REQUIREMENTS</b>	<b>49,455,225</b>	<b>55,157,498</b>	<b>99,383,493</b>	<b>102,372,307</b>	<b>3.0%</b>
<b>FTE</b>	188.40	202.40	202.00	207.00	2.5%

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
PUBLIC WORKS

Fund Name	<b>FUNDS</b>				% of Total
	FY 14-15 ACTUAL	FY 15-16 ACTUAL	FY 16-17 BUDGET	FY 17-18 ADOPTED	
<b>RESOURCES</b>					
FND 130 Public Works	49,815,387	52,773,597	55,305,878	55,104,203	53.8%
FND 305 Land Use Planning	864,419	869,331	958,409	1,050,018	1.0%
FND 310 Parks	491,701	725,367	799,392	902,588	0.9%
FND 320 Surveyor	1,961,752	2,134,551	2,204,295	2,426,535	2.4%
FND 330 Building Inspection	3,386,638	4,547,071	4,834,768	5,001,379	4.9%
FND 510 Environmental Services	32,566,015	30,040,727	30,406,076	32,519,009	31.8%
FND 515 Stormwater Management	0	899,736	1,427,690	1,754,989	1.7%
FND 595 Fleet Management	4,827,760	5,655,972	3,446,985	3,613,586	3.5%
<b>TOTAL RESOURCES</b>	<b>93,913,671</b>	<b>97,646,351</b>	<b>99,383,493</b>	<b>102,372,307</b>	<b>100.0%</b>
<b>REQUIREMENTS</b>					
FND 130 Public Works	25,312,248	26,773,254	55,305,878	55,104,203	53.8%
FND 305 Land Use Planning	864,419	869,331	958,409	1,050,018	1.0%
FND 310 Parks	285,038	372,127	799,392	902,588	0.9%
FND 320 Surveyor	490,268	507,115	2,204,295	2,426,535	2.4%
FND 330 Building Inspection	2,068,163	2,291,670	4,834,768	5,001,379	4.9%
FND 510 Environmental Services	19,370,533	19,757,734	30,406,076	32,519,009	31.8%
FND 515 Stormwater Management	0	406,405	1,427,690	1,754,989	1.7%
FND 595 Fleet Management	1,064,557	4,179,863	3,446,985	3,613,586	3.5%
<b>TOTAL REQUIREMENTS</b>	<b>49,455,225</b>	<b>55,157,498</b>	<b>99,383,493</b>	<b>102,372,307</b>	<b>100.0%</b>

MARION COUNTY FY 2017-18 BUDGET  
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**PROGRAMS**

	<b>FY 14-15 ACTUAL</b>	<b>FY 15-16 ACTUAL</b>	<b>FY 16-17 BUDGET</b>	<b>FY 17-18 ADOPTED</b>	<b>+/- %</b>
<b>RESOURCES</b>					
Roads and Bridges Operations	1,481,841	1,815,642	10,781,666	11,749,075	9.0%
Emergency Management	223,887	280,299	890,109	865,897	-2.7%
Ferry Operations	830,836	804,368	2,088,406	1,753,325	-16.0%
PW Administrative Services	41,086,130	44,997,514	22,859,858	20,723,196	-9.3%
Shops	1,241,014	1,110,458	4,436,323	4,029,004	-9.2%
Communications	31,420	38,530	479,457	1,086,257	126.6%
Fleet Management	4,827,760	5,655,972	3,446,985	3,613,586	4.8%
Environmental Services	32,566,015	30,040,727	30,406,076	32,519,009	6.9%
Stormwater Management	0	899,736	1,427,690	1,754,989	22.9%
County Parks	491,701	725,367	799,392	902,588	12.9%
Engineering	4,920,258	3,726,784	13,770,059	14,897,449	8.2%
Surveyor	1,961,752	2,134,551	2,204,295	2,426,535	10.1%
Land Use Planning	864,419	869,331	958,409	1,050,018	9.6%
Building Inspection	3,386,638	4,547,071	4,834,768	5,001,379	3.4%
<b>TOTAL RESOURCES</b>	<b>93,913,671</b>	<b>97,646,351</b>	<b>99,383,493</b>	<b>102,372,307</b>	<b>3.0%</b>
<b>REQUIREMENTS</b>					
Roads and Bridges Operations	8,310,309	9,354,822	10,781,666	11,749,075	9.0%
Emergency Management	465,251	539,351	890,109	865,897	-2.7%
Ferry Operations	892,913	964,049	2,088,406	1,753,325	-16.0%
PW Administrative Services	2,716,086	3,597,496	22,859,858	20,723,196	-9.3%
Shops	4,051,899	2,919,553	4,436,323	4,029,004	-9.2%
Communications	387,876	355,033	479,457	1,086,257	126.6%
Fleet Management	1,064,557	4,179,863	3,446,985	3,613,586	4.8%
Environmental Services	19,370,533	19,757,734	30,406,076	32,519,009	6.9%
Stormwater Management	0	406,405	1,427,690	1,754,989	22.9%
County Parks	285,038	372,127	799,392	902,588	12.9%
Engineering	8,487,914	9,042,949	13,770,059	14,897,449	8.2%
Surveyor	490,268	507,115	2,204,295	2,426,535	10.1%
Land Use Planning	864,419	869,331	958,409	1,050,018	9.6%
Building Inspection	2,068,163	2,291,670	4,834,768	5,001,379	3.4%
<b>TOTAL REQUIREMENTS</b>	<b>49,455,225</b>	<b>55,157,498</b>	<b>99,383,493</b>	<b>102,372,307</b>	<b>3.0%</b>

MARION COUNTY FY 2017-18 BUDGET  
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**Roads and Bridges Operations Program**

- Performs general maintenance on county paved and gravel roads.
- Performs traffic signing and pavement markings.
- Performs bridge and drainage maintenance through bridge rehabilitation and culvert replacement.
- Controls roadside vegetation in accordance with best vegetation management practices.
- Performs annual chip seal and crack sealing programs.
- Provides emergency road operations covering mild flooding, snow, and ice control.

**Program Summary**

Public Works	Program: Roads and Bridges Operations				
	FY 14-15 ACTUAL	FY 15-16 ACTUAL	FY 16-17 BUDGET	FY 17-18 ADOPTED	+/- %
<b>RESOURCES</b>					
Intergovernmental Federal	955,035	929,552	125,000	130,000	4.0%
Intergovernmental State	1,774	462	9,475,787	9,322,726	-1.6%
Charges for Services	494,637	869,831	669,841	512,700	-23.5%
Fines and Forfeitures	93	11	3,400	5,000	47.1%
Interest	215	133	0	0	n.a.
Other Revenues	3,641	6,891	4,000	8,000	100.0%
Settlements	26,445	8,763	0	0	n.a.
Net Working Capital	0	0	503,638	1,770,649	251.6%
<b>TOTAL RESOURCES</b>	<b>1,481,841</b>	<b>1,815,642</b>	<b>10,781,666</b>	<b>11,749,075</b>	<b>9.0%</b>
<b>REQUIREMENTS</b>					
Personnel Services	4,532,651	5,072,677	5,253,511	5,714,602	8.8%
Materials and Services	2,965,317	3,369,317	3,581,318	4,017,961	12.2%
Administrative Charges	812,341	912,828	1,005,829	987,812	-1.8%
Capital Outlay	0	0	0	64,700	n.a.
Contingency	0	0	941,008	964,000	2.4%
<b>TOTAL REQUIREMENTS</b>	<b>8,310,309</b>	<b>9,354,822</b>	<b>10,781,666</b>	<b>11,749,075</b>	<b>9.0%</b>
<b>FTE</b>	51.90	61.55	62.75	60.35	-3.8%

**FTE By Position Title By Program**

<b>Program: Roads and Bridges Operations</b>	
<b>Position Title</b>	<b>FTE</b>
Crew Leader	6.00
Dispatch Center Coordinator	0.65
Ferry Operator Relief	4.80
Maintenance Worker	10.00
Medium Equipment Operator	30.90
Medium Equipment Operator	1.00
PW Operations Division Mgr	1.00
Road Operations Supervisor	5.00
Safety Specialist	1.00
<b>Program Roads and Bridges Operations FTE Total:</b>	<b>60.35</b>

MARION COUNTY FY 2017-18 BUDGET  
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- The count does not include 13.85 FTE of temporary positions (seasonal) that are budgeted.

FTE Changes

FTE is decreasing 2.40 and is inclusive of the following:

- (1) Decrease - transfer of 3 positions to Stormwater Fund - 3.00 FTE
- (2) Addition - Medium Equipment Operator - 1.00 FTE
- (3) Decrease - Allocated Maintenance Workers transferred to Environmental Services Program - 0.40 FTE

**Roads and Bridges Operations Program Budget Justification**

RESOURCES

Resources for the Roads and Bridges Operations Program consist of gas tax, forest service timber receipts, charges for striping services, and general road maintenance services. Charges for Services are decreasing primarily due to a chip seal contract not being renewed for \$107,000 with Oregon Department of Transportation.

REQUIREMENTS

Personnel Services is increasing due to the following changes:

- (1) Position reviews for Maintenance Workers and Road Operations Supervisors, resulting in pay increases for these positions.
- (2) The FTE decrease noted above.
- (3) Normal Personnel Services increases attributed to step increases, 1% COLA, and fringe benefits cost increases.

Materials and Services is increasing due to increased purchases of liquid asphalt, crushed rock, and asphalt concrete in order to complete an additional 12.3 production miles above FY 16-17 chip seal program, as well as an increase of 5% in price for materials. Increase in contract services is for stormwater management services.

Marion County continues to review and improve our gravel roads maintenance services. In FY 17-18 we will continue to allocate resources to respond quickly and more effectively to summer dry season issues such as wash boarding and potholes. Elements include continuing with contracted soil stabilizers on steeper slopes as well as our upgraded water tanker truck with new replacement technology that will enhance our ability to reshape and grade dry road surfaces.

Capital Outlay for FY 17-18 is for the treatment of concrete bridge decks with a polymer overlay for \$64,700. This is the first year of a seven-year program.

MARION COUNTY FY 2017-18 BUDGET  
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**Emergency Management Program**

- Prepares emergency operation plans for the county.
- Prepares and runs disaster exercises.
- Coordinates with other county and state agencies on emergency preparedness.
- Educates the public about emergency preparedness through fairs and other events.
- Sets up the Emergency Operations Center and responds to actual emergencies.

**Program Summary**

Public Works	Program: Emergency Management				
	FY 14-15 ACTUAL	FY 15-16 ACTUAL	FY 16-17 BUDGET	FY 17-18 ADOPTED	+/- %
<b>RESOURCES</b>					
Intergovernmental Federal	219,513	236,485	429,035	402,124	-6.3%
Charges for Services	120	14,583	6,400	6,400	0.0%
Other Revenues	4,254	772	0	0	n.a.
General Fund Transfers	0	28,460	121,628	126,327	3.9%
Net Working Capital	0	0	333,046	331,046	-0.6%
<b>TOTAL RESOURCES</b>	<b>223,887</b>	<b>280,299</b>	<b>890,109</b>	<b>865,897</b>	<b>-2.7%</b>
<b>REQUIREMENTS</b>					
Personnel Services	334,425	346,635	409,809	395,576	-3.5%
Materials and Services	67,606	134,101	378,154	360,979	-4.5%
Administrative Charges	50,365	53,614	64,146	63,867	-0.4%
Capital Outlay	12,855	0	6,284	0	-100.0%
Transfers Out	0	5,000	0	0	n.a.
Contingency	0	0	31,716	45,475	43.4%
<b>TOTAL REQUIREMENTS</b>	<b>465,251</b>	<b>539,351</b>	<b>890,109</b>	<b>865,897</b>	<b>-2.7%</b>
<b>FTE</b>	3.25	4.00	4.00	3.75	-6.3%

**FTE By Position Title By Program**

<b>Program: Emergency Management</b>	
Position Title	FTE
County Emergency Manager	0.75
Emergency Preparedness Coordinator	1.00
Program Coordinator 1	2.00
<b>Program Emergency Management FTE Total:</b>	<b>3.75</b>

FTE Changes

FTE decreases .25 as Emergency Management Manager assumes coordinating supervisor responsibility with the Communications Program.

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
PUBLIC WORKS

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**Emergency Management Program Budget Justification**

RESOURCES

Resources for the Emergency Management Program consist primarily of the Emergency Management Program Grant, the State Homeland Security Program Grant and the Hazardous Material Emergency Preparedness Grant. Other federal revenues decreased in FY 17-18 as the Emergency Management Program grants are expected to decrease \$27,000. Charges for Services is for the reimbursement from Risk for 50% of the reverse 911 service remains.

General Fund Transfers of \$160,250 consists of the following:

- 1) Personnel Services costs for Emergency Preparedness Coordinator - \$93,391
- 2) Emergency Management Program Grant support - \$32,936

REQUIREMENTS

Personnel Services decreases are due the above-mentioned change of the Emergency Manager, which offsets the increases due to normal Personnel Services increases attributed to step increases, 1% COLA, and fringe benefit cost increases.

Materials and Services is decreasing due to a reduction of available grants for the purchase of field and departmental supplies of \$17,000.

No Capital Outlay planned for FY 17-18.



MARION COUNTY FY 2017-18 BUDGET  
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**Ferry Operations Program**

- Maintains and operates ferry boats at two locations on the Willamette River.
- Transports over 300,000 vehicles per year across the Willamette River.

**Program Summary**

Public Works	Program: Ferry Operations				
	FY 14-15 ACTUAL	FY 15-16 ACTUAL	FY 16-17 BUDGET	FY 17-18 ADOPTED	+/- %
<b>RESOURCES</b>					
Intergovernmental Federal	0	0	734,910	547,360	-25.5%
Intergovernmental State	140,701	136,741	497,792	512,465	2.9%
Charges for Services	688,096	667,013	675,704	693,500	2.6%
Other Revenues	828	397	0	0	n.a.
Settlements	1,211	217	0	0	n.a.
Net Working Capital	0	0	180,000	0	-100.0%
<b>TOTAL RESOURCES</b>	<b>830,836</b>	<b>804,368</b>	<b>2,088,406</b>	<b>1,753,325</b>	<b>-16.0%</b>
<b>REQUIREMENTS</b>					
Personnel Services	616,128	659,454	659,038	709,348	7.6%
Materials and Services	170,361	186,319	890,379	221,438	-75.1%
Administrative Charges	106,424	118,276	119,489	117,289	-1.8%
Capital Outlay	0	0	259,500	561,250	116.3%
Contingency	0	0	160,000	144,000	-10.0%
<b>TOTAL REQUIREMENTS</b>	<b>892,913</b>	<b>964,049</b>	<b>2,088,406</b>	<b>1,753,325</b>	<b>-16.0%</b>
<b>FTE</b>	8.30	8.30	8.30	8.30	0.0%

**FTE By Position Title By Program**

<b>Program: Ferry Operations</b>	
Position Title	FTE
Crew Leader	1.00
Ferry Operator	5.00
Ferry Operator Relief	1.20
Medium Equipment Operator	0.10
Public Works Aide	1.00
<b>Program Ferry Operations FTE Total:</b>	<b>8.30</b>

- There are 0.46 temporary FTE not included in the regular FTE count above for a seasonal Toll Taker.

FTE Changes

FTE remains unchanged.

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
PUBLIC WORKS

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**Ferry Operations Program Budget Justification**

RESOURCES

Resources for the Ferry Program consist of gas tax, toll fees recorded in Charges for Services, and partial reimbursement of net expenses by the Oregon Department of Transportation for the Buena Vista Ferry and from Yamhill County for the Wheatland Ferry. This year there is a federal ferry boat grant budgeted, which will pay for public information signs and parts for the ferries. Intergovernmental Federal revenue is decreasing as the reimbursement for the grant has been reduced due lengthened timeline to complete the capital projects. Charges for Services is increasing as ridership for both ferries has increased.

REQUIREMENTS

Personnel Services increases are due to normal Personnel Services increases attributed to step increases, 1% COLA, and fringe benefit cost increases.

Material and Services is decreasing due to contract services being identified as Capital Outlay projects in FY 17-18, instead of contracted services in FY 16-17 in connection with the federal ferry boat grants.

Capital Outlay for FY 17-18 consists of the federal ferry boat grants for the following:

- (1) Buena Vista Ferry - Phase 1 - Purchase and installation of parts - \$20,000
- (2) Buena Vista Ferry - Phase 2 - Install 19 wireless message signs reflecting current operation of ferry - \$224,500
- (3) Buena Vista Ferry - Phase 3 - Design and construct east concrete ramp extension - \$23,250
- (4) Wheatland Ferry - Phase 1 - Purchase and installation of parts - \$20,000
- (5) Wheatland Ferry - Phase 2 - Install 15 wireless message signs reflecting current operation of ferry - \$212,500
- (6) Wheatland Ferry - Phase 3 - Construct east and west side ramp extensions - \$61,000

MARION COUNTY FY 2017-18 BUDGET  
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PUBLIC WORKS

**PW Administrative Services Program**

- Performs all accounting functions and contract processing.
- Provides all clerical support to the department.
- Supports operation of four service districts and one lighting district.
- Provides facility services for all Public Works campuses.
- Coordinates information technology projects for the department.
- Provides countywide dispatching.

**Program Summary**

Public Works	Program: PW Administrative Services				
	FY 14-15 ACTUAL	FY 15-16 ACTUAL	FY 16-17 BUDGET	FY 17-18 ADOPTED	+/- %
<b>RESOURCES</b>					
Intergovernmental Federal	12,907	13,570	9,500	9,500	0.0%
Intergovernmental State	18,313,426	19,198,172	0	0	n.a.
Charges for Services	748,090	1,032,310	672,418	666,448	-0.9%
Interest	104,782	144,017	95,356	114,690	20.3%
Other Revenues	85,087	102,306	102,143	102,143	0.0%
General Fund Transfers	4,000	4,000	4,000	4,000	0.0%
Net Working Capital	21,817,838	24,503,139	21,976,441	19,826,415	-9.8%
<b>TOTAL RESOURCES</b>	<b>41,086,130</b>	<b>44,997,514</b>	<b>22,859,858</b>	<b>20,723,196</b>	<b>-9.3%</b>
<b>REQUIREMENTS</b>					
Personnel Services	1,503,898	1,552,504	1,913,784	1,947,795	1.8%
Materials and Services	262,596	237,507	360,268	325,425	-9.7%
Administrative Charges	586,683	624,597	644,908	671,070	4.1%
Capital Outlay	242,909	1,182,888	555,994	654,774	17.8%
Special Payments	120,000	0	0	0	n.a.
Contingency	0	0	262,530	278,000	5.9%
Ending Fund Balance	0	0	19,122,374	16,846,132	-11.9%
<b>TOTAL REQUIREMENTS</b>	<b>2,716,086</b>	<b>3,597,496</b>	<b>22,859,858</b>	<b>20,723,196</b>	<b>-9.3%</b>
<b>FTE</b>	21.99	21.02	22.62	21.62	-4.4%

**FTE By Position Title By Program**

<b>Program: PW Administrative Services</b>	
Position Title	FTE
Accounting Specialist	2.00
Administration Division Manager	1.00
Administrative Assistant (Bilingual)	1.00
Administrative Assistant (WC)	1.00
Contracts Specialist	1.00
Department Specialist 2	1.44
Department Specialist 2 (Bilingual)	0.95
Department Specialist 3	4.58
Department Specialist 4	0.95

MARION COUNTY FY 2017-18 BUDGET  
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<b>Program: PW Administrative Services</b>	
<b>Position Title</b>	<b>FTE</b>
Dispatch Center Coordinator	1.35
Management Analyst 1	1.00
Managerial Accountant	1.00
Office Manager Sr	0.60
Public Works Director	0.75
Wastewater Operator 1	2.00
Wastewater Operator 2	1.00
<b>Program PW Administrative Services FTE Total:</b>	<b>21.62</b>

- The count does not include 0.29 FTE for a temporary position that supports record retention efforts.

FTE Changes

The Administrative Services Program budget is decreasing 1.0 FTE for the Facilities Supervisor position being transferred to the Communications Program as a Communications Supervisor.

**PW Administrative Services Program Budget Justification**

**RESOURCES**

The principal revenue decrease for the Administrative Services Program is from Net Working Capital assigned to the program. The General Fund dollars are to cover time spent working with cable franchise issues for the county. System development fees for the Public Works Fund come into service areas assigned to the Administration Services Program and are included as Charges for Services.

**REQUIREMENTS**

Personnel Services increases slightly due to the 1.00 FTE decrease mentioned above being offset by normal Personnel Services increases attributed to step increases, 1% COLA, and fringe benefit cost increases.

Materials and Services are decreasing in departmental supplies for \$7,000, utilities for \$9,500, maintenance for equipment and buildings for \$23,000, with other contract services increasing by \$12,000 due primarily to a fuel tank abatement program at the old Aumsville shop.

Capital Outlay for FY 17-18 includes the following:

- (1) Silverton Road campus paving of parking lot - \$220,000
- (2) Carpet replacement in building 1 at Silverton Road campus - \$315,000
- (3) Re-key facilities at Silverton Road campus - \$35,000
- (4) Install storage system for road sanders at Aumsville shop - \$17,850
- (5) Replacement of fire alarm panel at Silverton Road campus - \$42,490
- (6) Replacement of roof on Public Works building 1 - \$24,434

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
PUBLIC WORKS

**Shops Program**

- Purchases and maintains all heavy equipment for the department.
- Maintains county pool car and light duty fleet, including the Sheriff's Office vehicles.

**Program Summary**

Public Works					Program: Shops
	FY 14-15 ACTUAL	FY 15-16 ACTUAL	FY 16-17 BUDGET	FY 17-18 ADOPTED	+/- %
<b>RESOURCES</b>					
Intergovernmental State	0	198	2,794,379	2,498,504	-10.6%
Charges for Services	1,239,003	1,108,807	1,199,000	1,185,500	-1.1%
Other Revenues	2,011	1,454	0	0	n.a.
Other Fund Transfers	0	0	25,000	0	-100.0%
Net Working Capital	0	0	417,944	345,000	-17.5%
<b>TOTAL RESOURCES</b>	<b>1,241,014</b>	<b>1,110,458</b>	<b>4,436,323</b>	<b>4,029,004</b>	<b>-9.2%</b>
<b>REQUIREMENTS</b>					
Personnel Services	1,011,921	1,036,294	1,117,508	1,148,607	2.8%
Materials and Services	1,884,044	1,192,632	1,641,447	1,560,734	-4.9%
Administrative Charges	199,391	198,920	198,574	194,288	-2.2%
Capital Outlay	954,826	491,707	1,128,794	780,375	-30.9%
Transfers Out	1,716	0	0	0	n.a.
Contingency	0	0	350,000	345,000	-1.4%
<b>TOTAL REQUIREMENTS</b>	<b>4,051,899</b>	<b>2,919,553</b>	<b>4,436,323</b>	<b>4,029,004</b>	<b>-9.2%</b>
<b>FTE</b>	14.00	14.00	14.00	14.00	0.0%

**FTE By Position Title By Program**

<b>Program: Shops</b>	
Position Title	FTE
Fleet Shop Supervisor	1.00
Fleet Specialist	1.00
Mechanic	8.00
Mechanic-Sr	1.00
Parts Clerk	2.00
Public Works Aide	1.00
<b>Program Shops FTE Total:</b>	<b>14.00</b>

FTE Changes

FTE remains unchanged.

**Shops Program Budget Justification**

**RESOURCES**

Resources for the Shops Program consist of gas tax and Charges for Services provided to customers, primarily other county departments. The decrease in Charges for Services is due to a decrease in fuel prices. Shops Program sells fuel to county departments and Marion County Fire District #1, and low fuel prices result in lower fuel revenue and expenses.

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
PUBLIC WORKS

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REQUIREMENTS

Personnel Services increases are due to normal Personnel Services increases attributed to step increases, 1% COLA, and fringe benefit cost increases.

Materials and Services is decreasing due to lower fuel prices.

Capital Outlay in FY 17-18 consists of the following:

- (1) Heavy equipment replacement - \$612,800
- (2) Hook truck components and semi tanker trailer - \$119,800
- (3) GPS vehicle tracking system - \$39,900
- (6) Purchase automotive diagnostic scan tool - \$7,875

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
PUBLIC WORKS

**Communications Program**

- Supports all radio communication systems in the county and microwave.
- Erects and maintains radio communication towers.
- Determines line-of-sight clearance for microwave transmitters.
- Installs required radio equipment in county fleet vehicles.

**Program Summary**

Public Works	Program: Communications				+/- %
	FY 14-15 ACTUAL	FY 15-16 ACTUAL	FY 16-17 BUDGET	FY 17-18 ADOPTED	
<b>RESOURCES</b>					
Intergovernmental State	0	0	439,557	1,020,357	132.1%
Charges for Services	31,420	38,530	39,900	65,900	65.2%
<b>TOTAL RESOURCES</b>	<b>31,420</b>	<b>38,530</b>	<b>479,457</b>	<b>1,086,257</b>	<b>126.6%</b>
<b>REQUIREMENTS</b>					
Personnel Services	311,440	282,707	287,100	434,898	51.5%
Materials and Services	32,415	24,059	71,787	426,360	493.9%
Administrative Charges	44,021	48,267	45,570	60,399	32.5%
Capital Outlay	0	0	35,000	75,600	116.0%
Contingency	0	0	40,000	89,000	122.5%
<b>TOTAL REQUIREMENTS</b>	<b>387,876</b>	<b>355,033</b>	<b>479,457</b>	<b>1,086,257</b>	<b>126.6%</b>
<b>FTE</b>	3.00	3.00	3.00	4.25	41.7%

**FTE By Position Title By Program**

<b>Program: Communications</b>	
Position Title	FTE
County Emergency Manager	0.25
Electronics Technician 1 - Communications	2.00
Electronics Technician 2 - Communications	1.00
Public Works Radio Shop Supervisor	1.00
<b>Program Communications FTE Total:</b>	<b>4.25</b>

FTE Changes

FTE increases 1.25 and consists of the following:

- (1) Radio Supervisor position was created from the transfer of the Facilities Supervisor position to the Communication Program - 1 FTE.
- (2) Emergency Management Manager coordinating supervisor for Communication Program - .25 FTE.

**Communications Program Budget Justification**

**RESOURCES**

Resources for the Communications Program consist of gas tax and services rendered to county departments. The increase in Intergovernmental State revenue is for the necessary gas tax to cover related expenditures. The increase in Charges for Services is for increased support to add new radios to the Sheriff's Department replacement vehicles.

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REQUIREMENTS

Personnel Services are increasing due to the additional 1.25 FTE mentioned above and normal Personnel Services increases attributed to step increases, 1% COLA, and fringe benefit cost increases.

Materials and Services is increasing due to the replacement of Public Works Fund radios.

Capital Outlay consists of twelve radio repeaters to replace the Public Works Fund radio system for \$75,600.



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**Fleet Management Program**

- Manages the county pool vehicle fleet of 24 vehicles.
- Manages the 259 vehicle consolidated light duty fleet for the county.
- Purchases all light and medium duty vehicles for the county.

**Program Summary**

Public Works	Program: Fleet Management				
	FY 14-15 ACTUAL	FY 15-16 ACTUAL	FY 16-17 BUDGET	FY 17-18 ADOPTED	+/- %
<b>RESOURCES</b>					
Charges for Services	1,905,221	1,784,130	1,855,216	1,858,229	0.2%
General Fund Transfers	44,100	0	0	0	n.a.
Other Fund Transfers	82,036	108,638	90,660	41,000	-54.8%
Settlements	0	0	25,000	25,000	0.0%
Net Working Capital	2,796,403	3,763,204	1,476,109	1,689,357	14.4%
<b>TOTAL RESOURCES</b>	<b>4,827,760</b>	<b>5,655,972</b>	<b>3,446,985</b>	<b>3,613,586</b>	<b>4.8%</b>
<b>REQUIREMENTS</b>					
Materials and Services	380,412	418,991	482,421	412,017	-14.6%
Administrative Charges	44,588	46,510	49,156	47,652	-3.1%
Capital Outlay	639,557	1,214,362	1,370,224	1,516,593	10.7%
Special Payments	0	2,500,000	0	0	n.a.
Contingency	0	0	0	190,000	n.a.
Ending Fund Balance	0	0	1,545,184	1,447,324	-6.3%
<b>TOTAL REQUIREMENTS</b>	<b>1,064,557</b>	<b>4,179,863</b>	<b>3,446,985</b>	<b>3,613,586</b>	<b>4.8%</b>

There are no positions for the selected budget.

FTE Changes

There are no FTE allocated to this program. All services are provided from the Public Works Fund and billed as a public works service in the Materials and Services section of the budget.

**Fleet Management Program Budget Justification**

**RESOURCES**

The Fleet Management Program funding comes from the vehicle lease revenues from all departments with light duty fleet vehicles and revenues for use of the pool vehicles. The lease rate for consolidated fleet vehicles is a maintained rate, but all departments need to purchase fuel. The Stormwater Fund has requested an additional vehicle to be purchased in FY 17-18 for the only transfer of revenues budgeted.

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REQUIREMENTS

Materials and Services is maintaining stable costing trend primarily due to the fleet being newer and more reliable even though the fleet is increasing in size.

Capital Outlay in FY 17-18 consists of the following:

- (1) Replace 46 light duty fleet vehicles - \$1,475,593
- (2) Purchase 1 vehicle for Stormwater Program - \$41,000

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**Environmental Services Program**

- Manages waste flow and disposal for Marion County.
- Operates two transfer stations.
- Produces the informational publication "Waste Matters" semi-annually.
- Conducts Master Recycler classes.
- Educates the public about recycling using television, radio, and print advertising.
- Operates the Brown's Island construction demolition debris site.

**Program Summary**

Public Works	Program: Environmental Services				
	FY 14-15 ACTUAL	FY 15-16 ACTUAL	FY 16-17 BUDGET	FY 17-18 ADOPTED	+/- %
<b>RESOURCES</b>					
Taxes	324,940	347,208	300,000	350,000	16.7%
Charges for Services	17,850,265	16,420,303	19,762,833	22,180,754	12.2%
Interest	70,779	77,733	60,000	70,000	16.7%
Other Revenues	235	1	250	325	30.0%
Net Working Capital	14,319,796	13,195,482	10,282,993	9,917,930	-3.6%
<b>TOTAL RESOURCES</b>	<b>32,566,015</b>	<b>30,040,727</b>	<b>30,406,076</b>	<b>32,519,009</b>	<b>6.9%</b>
<b>REQUIREMENTS</b>					
Personnel Services	2,468,347	2,314,556	2,282,357	2,384,298	4.5%
Materials and Services	15,645,591	16,057,895	17,670,074	17,908,015	1.3%
Administrative Charges	1,138,852	1,194,182	1,348,605	1,309,916	-2.9%
Capital Outlay	28,613	102,429	232,000	366,900	58.1%
Debt Service Principal	85,000	85,000	85,000	85,000	0.0%
Debt Service Interest	4,131	3,672	3,213	2,754	-14.3%
Contingency	0	0	1,957,033	1,900,000	-2.9%
Ending Fund Balance	0	0	6,827,794	8,562,126	25.4%
<b>TOTAL REQUIREMENTS</b>	<b>19,370,533</b>	<b>19,757,734</b>	<b>30,406,076</b>	<b>32,519,009</b>	<b>6.9%</b>
<b>FTE</b>	29.80	28.65	25.45	25.35	-0.4%

**FTE By Position Title By Program**

<b>Program: Environmental Services</b>	
<b>Position Title</b>	<b>FTE</b>
Accounting Specialist	1.00
Civil Engineering Assoc 2	2.00
Crew Leader	1.00
Department Specialist 2 (Bilingual)	0.05
Department Specialist 4	0.05
Environmental Services Division Manager	1.00
Environmental Services Operations Supervisor	1.00
Environmental Specialist	1.00
Heavy Equipment Operator	5.00
Maintenance Worker	4.00

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<b>Program: Environmental Services</b>	
<b>Position Title</b>	<b>FTE</b>
Office Manager Sr	0.20
Program Supervisor	0.50
Public Works Director	0.25
Scale Attendant	4.30
Waste Reduction Coordinator	1.00
Waste Reduction Coordinator (Bilingual)	3.00
<b>Program Environmental Services FTE Total:</b>	<b>25.35</b>

- The above table does not include a 0.65 FTE for budgeted temporary staff.

FTE Changes

FTE is decreasing 0.10 FTE and is inclusive of the following changes:

- (1) Add - Program Supervisor - split with Stormwater Program - 0.50 FTE
- (2) Delete - Environmental Specialist - 1.00 FTE
- (3) Add - Change allocation with Maintenance Workers, Scale Attendants, and Medium Equipment Operators that are shared with the Public Works Roads and Bridges Program - 0.40 FTE

**Environmental Services Program Budget Justification**

**RESOURCES**

Resources for the Environmental Services Program consist primarily of tipping fees at each of our two transfer stations, Covanta's energy from waste facility and Brown's Island landfill. Additional revenue includes electrical revenues, metal recovery, and franchise fees. Electrical revenues are projected to remain flat at \$1,530,000, which is based on FY 16-17 projections. Metal recovery revenues are increasing based on increased commodity rates for ferrous metals. Tip fees are increasing due to increased volume and a tip fee increase that became effective October 2016. Lastly, blue and grey bin medical waste is projected to bring in 8,000 tons, which is approximately 4,700 tons more than FY 16-17 budget.

Projected Net Working Capital for FY 16-17 shows a \$365,000 decrease, which is less than previous years. This is due to the tip fee increases and the new blue and grey bin medical waste stream.

**REQUIREMENTS**

Personnel Services increases are due to normal Personnel Services increases attributed to step increases, 1% COLA, and fringe benefit cost increases.

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Materials and Services is increasing due to several key factors:

- (1) The Oregon Department of Environmental Quality raised their rates in FY 16-17 for the tonnage assessment fee they charge. This is resulting in a year over year increase of \$55,000.
- (2) Transfer station contract expenses are budgeted to increase \$908,000 due to two changes:
  - (A) A 45% increase in pass-through tip fee expenses for yard debris material hauled to the Pacific Region Compost facility at Camp Adair.
  - (B) Increasing 10,000 tons of transfer station waste hauled to the Marion Resource Recovery Facility in Brooks at a rate of \$64.45/ton.
- (3) Covanta contract expenses are budgeted to decrease \$170,000, based on a decrease in overall throughput of waste, which decreases the additional waste fee charged to Marion County. The additional waste fee averages approximately \$20/ton for every Marion County ton that's brought in above the monthly guaranteed tonnage.
- (4) Leachate disposal is budgeted to decrease \$698,000 due to cell IV being tarped in spring 2016. This has greatly reduced leachate generation. Planned disposal for FY 17-18 is 3,000,000 gallons compared to 5,440,000 gallons disposed in FY15-16.

Capital Outlay for FY 17-18 consists of the following:

- (1) Camera system for Brown's Island landfill - \$9,900
- (2) Sweeper attachment for Skid Steer at the North Marion Transfer Station - \$10,000
- (3) Remodel scale houses at both transfer stations - \$44,500
- (4) Repair concrete pad at the North Marion Transfer Station - \$302,500

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**Stormwater Management Program**

- Maintains the stormwater system in the unincorporated urban area east of Salem.
- Improves water quality and reduces stormwater runoff by providing increased sweeping services and cleaning catch basins several times per year, improving detention basins and bioswale infrastructure.
- Provides community education through media outlets, classroom exercises, employee training, brochures, and storm drain stencils.
- Meets minimum stormwater regulatory requirements by the Environmental Protection Agency and the Department of Environmental Quality.

**Program Summary**

Public Works	Program: Stormwater Management				
	FY 14-15 ACTUAL	FY 15-16 ACTUAL	FY 16-17 BUDGET	FY 17-18 ADOPTED	+/- %
<b>RESOURCES</b>					
Charges for Services	0	853,912	934,359	969,422	3.8%
Interest	0	1,222	0	2,500	n.a.
Other Fund Transfers	0	44,602	0	0	n.a.
Net Working Capital	0	0	493,331	783,067	58.7%
<b>TOTAL RESOURCES</b>	<b>0</b>	<b>899,736</b>	<b>1,427,690</b>	<b>1,754,989</b>	<b>22.9%</b>
<b>REQUIREMENTS</b>					
Personnel Services	0	110,919	215,250	481,758	123.8%
Materials and Services	0	272,786	362,628	255,468	-29.6%
Administrative Charges	0	0	32,357	43,155	33.4%
Capital Outlay	0	22,700	34,500	128,000	271.0%
Transfers Out	0	0	25,000	41,000	64.0%
Contingency	0	0	21,835	90,000	312.2%
Ending Fund Balance	0	0	736,120	715,608	-2.8%
<b>TOTAL REQUIREMENTS</b>	<b>0</b>	<b>406,405</b>	<b>1,427,690</b>	<b>1,754,989</b>	<b>22.9%</b>
<b>FTE</b>	0.00	1.25	1.25	5.75	360.0%

**FTE By Position Title By Program**

<b>Program: Stormwater Management</b>	
Position Title	FTE
Crew Leader	1.00
Department Specialist 3	0.25
Environmental Specialist	1.00
Maintenance Worker	1.00
Medium Equipment Operator	1.00
Medium Equipment Operator	1.00
Program Supervisor	0.50
<b>Program Stormwater Management FTE Total:</b>	<b>5.75</b>

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FTE Changes

FTE is increasing 4.50. It is inclusive of the following:

- (1) Program Supervisor - 0.50 FTE
- (2) One Medium Equipment Operator - 1.00 FTE transferred from the Roads and Bridges Program
- (3) One Maintenance Worker - 1.00 FTE transferred from the Roads and Bridges Program
- (4) One Crew Leader - 1.00 FTE transferred from the Roads and Bridges Program
- (5) One Medium Equipment Operation - 1.00 FTE New position (Decision Package)

**Stormwater Management Program Budget Justification**

**RESOURCES**

Resources for the Stormwater Management Program consist of four main components: East Salem Service District (ESSD) stormwater service fees, charges for services to ESSD, the 130 Public Works Fund, and the 510 Environmental Services Fund. Charges for Services is increasing in FY 17-18 due to the previously established 25% credit for commercial and multi-family customers. This credit is going away effective July 1, 2017 for those customers that do not meet the eligibility requirements of the established credit. Those customers that have applied for a credit will be reviewed and may continue to receive a credit up to 25%.

**REQUIREMENTS**

Personnel Services increases are due to the additional 4.50 FTE mentioned above and normal Personnel Services increases attributed to step increases, 1% COLA, and fringe benefit cost increases.

Materials and Services is decreasing due to a decrease in public works services of \$165,000. Offsetting this reduction will be an increase in cost for juvenile and inmate work crews and additional cost for contractors with cameras for the inspection of culverts.

Capital Outlay consists of the following:

- (1) 46th Avenue stormwater pipe replacement - \$100,000
- (2) 45th Avenue bank stabilization, phase 2 - \$17,500
- (3) Yarbrough channel realignment - \$10,500

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**County Parks Program**

- Maintains 18 parks.
- Updates and replaces playground equipment.
- Provides the public with clean and safe recreation areas.
- Provides camping at Bear Creek Park.

**Program Summary**

Public Works	Program: County Parks				
	FY 14-15 ACTUAL	FY 15-16 ACTUAL	FY 16-17 BUDGET	FY 17-18 ADOPTED	+/- %
<b>RESOURCES</b>					
Intergovernmental Federal	0	20,250	43,000	0	-100.0%
Intergovernmental State	244,461	287,393	240,000	270,000	12.5%
Charges for Services	22,634	42,280	24,000	27,000	12.5%
Interest	773	1,174	1,000	1,300	30.0%
Other Revenues	200	157	0	0	n.a.
General Fund Transfers	45,000	164,950	138,152	238,480	72.6%
Other Fund Transfers	0	2,500	0	0	n.a.
Net Working Capital	178,633	206,663	353,240	365,808	3.6%
<b>TOTAL RESOURCES</b>	<b>491,701</b>	<b>725,367</b>	<b>799,392</b>	<b>902,588</b>	<b>12.9%</b>
<b>REQUIREMENTS</b>					
Personnel Services	94,672	99,873	134,866	190,214	41.0%
Materials and Services	111,015	90,909	183,654	201,571	9.8%
Administrative Charges	22,973	25,083	26,791	31,770	18.6%
Capital Outlay	56,378	156,262	196,000	183,000	-6.6%
Contingency	0	0	8,200	56,000	582.9%
Ending Fund Balance	0	0	249,881	240,033	-3.9%
<b>TOTAL REQUIREMENTS</b>	<b>285,038</b>	<b>372,127</b>	<b>799,392</b>	<b>902,588</b>	<b>12.9%</b>
<b>FTE</b>	1.00	1.00	1.00	1.00	0.0%

**FTE By Position Title By Program**

<b>Program: County Parks</b>	
Position Title	FTE
Program Coordinator I	1.00
<b>Program County Parks FTE Total:</b>	<b>1.00</b>

- There is 2.40 FTE summer temporary Maintenance Workers.

FTE Changes

FTE remains unchanged.

**County Parks Program Budget Justification**

**RESOURCES**

Resources for the County Parks Program consist primarily of the state recreational vehicle revenue. The increase is based on the approval of Senate Bill 1514 and is in line with the Oregon Parks and Recreation FY 17-18 projections.



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The increase in Charges for Services is for the projected receipt of System Development Charges.

General Fund Transfers of \$238,480 consists of the following:

- (1) Park signs - \$5,000
- (2) Four temporary summer maintenance workers - \$55,480
- (3) Spong's Landing Park restroom upgrade(Decision Package) - \$40,000
- (4) North Fork Park picnic area upgrade(Decision Package) - \$25,000
- (5) Minto Park stair installation(Decision Package) - \$8,000
- (6) Bear Creek Park road and parking lot upgrade(Decision Package) - \$30,000
- (7) Auburn Park playground equipment(Decision Package) - \$60,000
- (8) Niagara Park stairs and hillside assessment(Decision Package) - \$15,000

**REQUIREMENTS**

Personnel Services increases are due to the additional 2.4 FTE(summer temporaries) mentioned above and the normal Personnel Services increases attributed to step increases, 1% COLA, and fringe benefit cost increases.

Materials and Services increases are due to providing increased materials and supplies for the additional temporary help as well as increased cost for juvenile crews working on park maintenance. This is offset by a reduction in contract services and public works services that had previously provided additional maintenance services. The additional employees will help catch up on cleaning various parks that have been neglected due to low staffing levels and will keep the parks well maintained.

Capital Outlay for FY 17-18 consists of the following:

- (1) Utility trailer - \$20,000
- (2) Spong's Landing Restroom upgrade(Decision Package) - \$40,000
- (3) North Fork Park picnic area upgrade(Decision Package) - \$25,000
- (4) Minto Park stair installation(Decision Package) - \$8,000
- (5) Bear Creek Park road and parking lot upgrade(Decision Package) - \$30,000
- (6) Auburn Park playground equipment(Decision Package) - \$60,000

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**Engineering Program**

- Provides design services for major projects.
- Performs construction management and project inspection.
- Performs traffic engineering services.
- Carries out long-term transportation planning.
- Provides project survey services.
- Performs drainage modeling and analysis services.
- Operates a road surface management program.

**Program Summary**

Public Works					Program: Engineering
	FY 14-15 ACTUAL	FY 15-16 ACTUAL	FY 16-17 BUDGET	FY 17-18 ADOPTED	+/- %
<b>RESOURCES</b>					
Licenses and Permits	190,769	194,402	182,600	205,000	12.3%
Intergovernmental Federal	3,466,662	2,343,348	3,259,400	5,031,000	54.4%
Intergovernmental State	1,200,047	975,147	7,192,485	6,675,948	-7.2%
Charges for Services	62,780	213,852	546,300	733,000	34.2%
Other Revenues	0	35	0	0	n.a.
Net Working Capital	0	0	2,589,274	2,252,501	-13.0%
<b>TOTAL RESOURCES</b>	<b>4,920,258</b>	<b>3,726,784</b>	<b>13,770,059</b>	<b>14,897,449</b>	<b>8.2%</b>
<b>REQUIREMENTS</b>					
Personnel Services	2,133,245	2,211,107	3,016,131	3,368,205	11.7%
Materials and Services	227,278	237,484	684,373	955,999	39.7%
Administrative Charges	421,387	458,802	480,083	507,995	5.8%
Capital Outlay	5,706,004	6,120,555	8,605,522	8,800,250	2.3%
Transfers Out	0	15,000	0	0	n.a.
Contingency	0	0	983,950	1,265,000	28.6%
<b>TOTAL REQUIREMENTS</b>	<b>8,487,914</b>	<b>9,042,949</b>	<b>13,770,059</b>	<b>14,897,449</b>	<b>8.2%</b>
<b>FTE</b>	27.61	28.11	28.11	29.11	3.6%

**FTE By Position Title By Program**

<b>Program: Engineering</b>	
Position Title	FTE
Civil Engineer	3.00
Civil Engineering Assoc 1	2.00
Civil Engineering Assoc 2	4.00
County Surveyor	0.34
Engineering Division Manager	1.00
Engineering Tech 1	2.00
Engineering Tech 2	7.00
Engineering Tech Sr	3.00
Project Engineer	4.00
Right of Way Agent	0.98

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<b>Program: Engineering</b>	
<b>Position Title</b>	<b>FTE</b>
Survey Technician 1	1.00
Survey Technician 2	0.62
Survey Technician 3	0.17
<b>Program Engineering FTE Total:</b>	<b>29.11</b>

- The count does not include 3.29 temporary FTE and consists of the following:
  - (1) Five Engineering Technician 1 - 1.61 FTE
  - (2) One Engineering Technician 2 - 0.34 FTE;
  - (3) One Civil Engineering Associate 1 - 0.34 FTE
  - (4) One Civil Engineering Associate 2 - 0.50 FTE
  - (5) One Engineering Technician Senior - 0.50FTE

These positions will perform seasonal traffic counting duties, perform project inspection duties and assist with field work during peak summer months.

FTE Changes

FTE increases 1.0 for an additional Project Engineer.

**Engineering Program Budget Justification**

**RESOURCES**

The primary resources for the Engineering Program consists of gas tax, licenses and permit fees, and grants for federally-funded projects. Intergovernmental Federal revenues are increasing based on projected income for federally-funded projects. Charges for Services is increasing due to a capital project moving into the construction phase, which has other county departments (IT Department and Health Department) revenues tied to the traffic interconnect project.

**REQUIREMENTS**

Personnel Services increases are due to the additional 1.0 FTE mentioned above, and the normal Personnel Services increases attributed to step increases , 1% COLA, and fringe benefit cost increases.

Materials and Services increases are due to contract services for drafting for \$22,000, striping for \$25,000 and the slurry paving program for the cities of Salem and Silverton for \$181,000 done by contractors at the same time that Marion County roads are done.

Capital Outlay increased due to the construction phase in capital road construction, bridge projects and the Oregon Department of Transportation safety program known as All Roads Transportation Safety(ARTS).

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Capital Outlay for FY 17-18 consists of the following:

- (1) Pavement preservation program - \$3,000,000
- (2) Wintercreek Road reconstruction - \$580,000
- (3) Traffic signal interconnect and fiber optics - \$1,120,500
- (4) Jefferson Marion Road bridge replacement - \$835,000
- (5) All Roads Transportation Safety(ARTS) transition rumble strip -\$754,500
- (6) Lancaster Drive at Macleay Road traffic signal replacement - \$489,750
- (7) Hayesville Drive urban upgrades - \$350,000
- (8) Delaney Road transportation enhancement - \$600,000
- (9) Slurry seal program - \$100,000
- (10) Silvertown Road bridge #962A replacement - \$216,250
- (11) North Fork Road slide repairs - \$214,000
- (12) 45th Avenue NW urban upgrade -\$112,500
- (13) Sidewalk safety projects - \$100,000
- (14) Guardrail safety improvement - \$50,000
- (15) Traffic signal upgrades - \$50,000
- (16) Cordon Road rumble strips - \$10,500
- (17) ARTS intersection projects - \$9,000
- (18) ARTS curve signing projects - \$5,250
- (19) School flash upgrades - \$11,000
- (20) Purchase bridge design software - \$7,000
- (21) North Fork Road Safety - \$125,000
- (22) Champoege bridge damaged culvert repair - \$60,000

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**Surveyor Program**

- Re-establishes Government Corners.
- Approves and records surveys throughout the county.
- Approves and records partition plats and subdivisions.
- Maintains electronic data files of surveys.
- Performs records management of all prior surveys.

**Program Summary**

Public Works					Program: Surveyor
	FY 14-15 ACTUAL	FY 15-16 ACTUAL	FY 16-17 BUDGET	FY 17-18 ADOPTED	+/- %
<b>RESOURCES</b>					
Charges for Services	452,283	550,869	467,300	555,300	18.8%
Interest	7,541	10,198	7,900	9,000	13.9%
General Fund Transfers	101,659	102,000	101,659	101,659	0.0%
Net Working Capital	1,400,269	1,471,483	1,627,436	1,760,576	8.2%
<b>TOTAL RESOURCES</b>	<b>1,961,752</b>	<b>2,134,551</b>	<b>2,204,295</b>	<b>2,426,535</b>	<b>10.1%</b>
<b>REQUIREMENTS</b>					
Personnel Services	391,411	408,229	428,604	446,692	4.2%
Materials and Services	46,200	38,394	55,984	50,192	-10.3%
Administrative Charges	52,658	51,162	54,369	56,742	4.4%
Capital Outlay	0	9,330	10,500	0	-100.0%
Contingency	0	0	40,800	49,000	20.1%
Ending Fund Balance	0	0	1,614,038	1,823,909	13.0%
<b>TOTAL REQUIREMENTS</b>	<b>490,268</b>	<b>507,115</b>	<b>2,204,295</b>	<b>2,426,535</b>	<b>10.1%</b>
<b>FTE</b>	<b>3.99</b>	<b>4.06</b>	<b>4.06</b>	<b>4.06</b>	<b>0.0%</b>

**FTE By Position Title By Program**

<b>Program: Surveyor</b>	
<b>Position Title</b>	<b>FTE</b>
County Surveyor	0.66
Department Specialist 3	0.17
Right of Way Agent	0.02
Survey Technician 1	1.00
Survey Technician 2	1.38
Survey Technician 3	0.83
<b>Program Surveyor FTE Total:</b>	<b>4.06</b>

FTE Changes

FTE remains unchanged.

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**Surveyor Program Budget Justification**

RESOURCES

Revenues for the Surveyor Program consist primarily of corner restoration record fees, surveyor fees, and General Fund Transfers. The increase in Charges for Services is due to an increase of \$60,000 in corner restoration record fees and \$28,000 in surveyor fees. The General Fund Transfer is provided to support customer service, records management, and other program functions unrelated to the corner restoration efforts.

REQUIREMENTS

Personnel Services increases are due to normal Personnel Services increases attributed to step increases, 1% COLA, and fringe benefit cost increases.

Materials and Services decreased due to reduction in software maintenance and building rental allocation.

No Capital Outlay planned for FY 17-18.

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**Land Use Planning Program**

- Develops and administers a Comprehensive Land Use Plan per ORS 92.197 and 92.215.
- Implements land use regulations for the unincorporated area of Marion County.
- Completes a state-mandated periodic review.

**Program Summary**

Public Works	Program: Land Use Planning				
	FY 14-15 ACTUAL	FY 15-16 ACTUAL	FY 16-17 BUDGET	FY 17-18 ADOPTED	+/- %
<b>RESOURCES</b>					
Charges for Services	200,646	290,330	258,000	190,000	-26.4%
Interest	622	956	625	700	12.0%
General Fund Transfers	314,151	254,045	375,784	535,318	42.5%
Other Fund Transfers	324,000	324,000	324,000	324,000	0.0%
Net Working Capital	25,000	0	0	0	n.a.
<b>TOTAL RESOURCES</b>	<b>864,419</b>	<b>869,331</b>	<b>958,409</b>	<b>1,050,018</b>	<b>9.6%</b>
<b>REQUIREMENTS</b>					
Personnel Services	604,250	620,197	701,695	731,783	4.3%
Materials and Services	68,893	61,198	68,715	64,315	-6.4%
Administrative Charges	191,276	187,936	173,599	253,920	46.3%
Contingency	0	0	14,400	0	-100.0%
<b>TOTAL REQUIREMENTS</b>	<b>864,419</b>	<b>869,331</b>	<b>958,409</b>	<b>1,050,018</b>	<b>9.6%</b>
<b>FTE</b>	6.92	6.97	6.97	6.97	0.0%

**FTE By Position Title By Program**

<b>Program: Land Use Planning</b>	
Position Title	FTE
Assistant Planner	1.00
Associate Planner	2.00
Building and Planning Division Manager	0.33
Department Specialist 2	0.64
Management Analyst 1	0.90
Office Manager Sr	0.10
Principal Planner	1.00
Senior Planner	1.00
<b>Program Land Use Planning FTE Total:</b>	<b>6.97</b>

FTE Changes

FTE remains unchanged.

**Land Use Planning Program Budget Justification**

**RESOURCES**

Resources for Land Use Planning consists primarily of planning fees, which are projected to decrease in FY 17-18 based on the FY 16-17 trends. Additional resources from the General Fund Transfers and Other Fund Transfers through lottery distribution aid in supplementing planned expenditures.

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REQUIREMENTS

Personnel Services increases are due to normal Personnel Services increases attributed to step increases, 1% COLA, and fringe benefit cost increases.

Material and Services remain constant as increased code enforcement allocation was offset by decreases in legal services and building rental expenses.

Administrative Charges increased due to legal services allocation, caused by a code enforcement case.

No Capital Outlay is planned for FY 17-18.



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**Building Inspection Program**

- Issues over 7,600 permits annually, depending on economic conditions.
- Provides services to 18 of 20 cities within Marion County.
- Performs 23,000 inspections annually.

**Program Summary**

Public Works	Program: Building Inspection				
	FY 14-15 ACTUAL	FY 15-16 ACTUAL	FY 16-17 BUDGET	FY 17-18 ADOPTED	+/- %
<b>RESOURCES</b>					
Licenses and Permits	2,368,865	3,153,215	2,550,000	2,575,000	1.0%
Charges for Services	0	64,209	0	0	n.a.
Interest	6,408	11,172	6,800	10,000	47.1%
Net Working Capital	1,011,365	1,318,475	2,277,968	2,416,379	6.1%
<b>TOTAL RESOURCES</b>	<b>3,386,638</b>	<b>4,547,071</b>	<b>4,834,768</b>	<b>5,001,379</b>	<b>3.4%</b>
<b>REQUIREMENTS</b>					
Personnel Services	1,647,389	1,848,446	2,056,936	2,319,614	12.8%
Materials and Services	215,353	247,811	308,194	335,761	8.9%
Administrative Charges	174,939	195,413	235,150	263,938	12.2%
Capital Outlay	7,591	0	0	6,300	n.a.
Transfers Out	22,891	0	30,245	0	-100.0%
Contingency	0	0	229,000	259,000	13.1%
Ending Fund Balance	0	0	1,975,243	1,816,766	-8.0%
<b>TOTAL REQUIREMENTS</b>	<b>2,068,163</b>	<b>2,291,670</b>	<b>4,834,768</b>	<b>5,001,379</b>	<b>3.4%</b>
<b>FTE</b>	16.64	20.49	20.49	22.49	9.8%

**FTE By Position Title By Program**

<b>Program: Building Inspection</b>	
Position Title	FTE
Building and Planning Division Manager	0.67
Building Inspector 2	2.00
Building Plans Examiner 1	1.00
Building Plans Examiner 2	4.00
Building Plans Examiner Sr	1.00
Department Specialist 2	0.92
Electrical Inspector	2.00
Office Manager Sr	1.10
Onsite Wastewater Specialist 2	2.00
Permit Specialist	5.80
Plumbing Inspector	2.00
<b>Program Building Inspection FTE Total:</b>	<b>22.49</b>

- The count does not include 0.45 temporary FTE positions and consists of the following:
  - 1) One Onsite Wastewater Specialist 2 - 0.15 FTE
  - 2) One Plumber Inspector - 0.10 FTE
  - 3) One Building Plans Examiner 2 - 0.10 FTE
  - 4) One Building Inspector - 0.10 FTE

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FTE Changes

FTE increases of 2.0 were made during the FY 16-17 budget year and is inclusive of the following:

- 1) Added Permit Specialist - 1.00 FTE
- 2) Added Building Plans Examiner 2 - 1.00 FTE

**Building Inspection Program Budget Justification**

RESOURCES

Resources for the Building Inspection Program consist primarily of Licenses and Permit fees. Requests for permits have increased over the last couple of years, increasing revenue. FY 17-18 revenue is budgeted based on FY 16-17 trends. The subsequent increase in Net Working Capital is the reason for the Interest increase.

REQUIREMENTS

Personnel Services increases are due to hiring 2.0 FTE mentioned above and normal Personnel Services increases attributed to step increases, 1% COLA, and fringe benefit cost increases.

Materials and Services increases are due to an increase of \$23,000 for vehicle lease payments and supplies for the additional vehicle obtained in FY 16-17, new edition of code books for \$9,500, equipment rental for \$3,000 and increased training for inspectors to obtain multiple inspection certificates \$8,000. This is offset by a decrease in materials of \$13,000 for reduction in computer purchases compared to FY 16-17 and building rental reduction of \$6,000.

Transfers Out decreased due to no vehicles being purchased in FY 17-18 compared to one vehicle purchased in FY 16-17.

Capital Outlay planned for FY 17-18 includes one handheld data collector for septic inspection for \$6,300.

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**KEY DEPARTMENT ACCOMPLISHMENTS**

- Completed a major update to the county urban and rural zone codes to incorporate recent changes to statutes and state rule amendments. Staff initiated amendments to make the codes easier for property owners to understand and implement, including elimination of the limited home occupation requirements.
- Completed Phase 1 of 45th Avenue NE bank stabilization project.
- Checked and filed 62 partitions, 16 subdivisions, 41 property line adjustments, and 95 surveys.
- Completed urban improvements by adding sidewalks and bike lanes on Brown Road between Arizona Avenue and San Francisco Drive in cooperation with the City of Salem.
- Assigned a Permit Specialist to the onsite septic staff to help issue permits faster and return phone calls. This helps keep the onsite inspectors in the field and processing field paperwork as well as keeps the Permit Specialist up to date on the status of the septic permits and inspections.
- Changed the heavy duty truck purchasing methodology to include the purchase of "Hook Truck" platforms. This allows one truck to perform the function of three separate trucks by having the capability to switch out between flat bed, dump box and water tank units so one truck is not limited to a specific purpose.
- Rebuilt the Marion County Emergency Operations Center capability through expanding public and private partnerships with cities, fire districts, utilities, Red Cross, etc. Continued to expand cooperation and validated capability through participation in the Northwest regional exercise Cascadia Rising, with 125 people representing over 30 organizations.
- Prepared and safely applied chip and fog seals to 56 production miles, which is a 47% increase from FY15-16 program.
- Constructed a new stairway and parking lot at Salmon Falls Park.
- North Marion and Salem Keizer transfer stations set 21-year record highs for volume of tons received and number of customers.

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**KEY INDICATORS**

**# 1: Cost per mile for surface treatments on county roads**

**Definition and Purpose**

The cost per mile of surface treatment.

To review annually the cost of surface treatments by treatment type to set up the annual program covering contract and in-house work. For this specific indicator, cost for resurfacing is being used.

**Significance**

Road fund revenues for general maintenance are not increasing at the same rate as costs for materials, labor, and fuel. As buying power decreases, we cannot afford to do the maintenance and construction work our aging transportation infrastructure needs to counteract accelerating deterioration and to avoid drastically higher reconstruction costs in the future. Although additional revenues have been applied to the resurfacing program over the past year, we continue to fall behind the deterioration curve for our roads and bridges. We are working on a plan to help address this deterioration issue over the near term and hopefully extend positive results well into the future.

This key indicator ties to Marion County Goal #5: Provide a safe, efficient and reliable transportation system and maintain vital infrastructure in the best condition available resources allow.

**Data Units Fiscal Year**

For a two inch overlay, the industry standard is \$155,000 per mile for 10-15 year life.

<b>FY 13-14 Actual</b>	<b>FY 14-15 Actual</b>	<b>FY 15-16 Actual</b>	<b>FY 16-17 Estimate</b>	<b>FY 17-18 Estimate</b>
\$150,447	\$154,675	\$165,224	\$170,000	\$175,000

**Explanation of Trends and Changes**

The cost for road oil has been on the decline over the past couple years, which has allowed for additional surface treatments, particularly chip seals. The other component involves the timing of the request for bids. Usually a bid earlier in the calendar year will generate lower prices. For this reason, the resurfacing package is to be put out as early in the calendar year as possible, preferably in February, in order to entice the best bids possible.

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**# 2: Miles of road resurfaced by treatment type**

**Definition and Purpose**

The number of miles of road receiving some type of treatment each year.

To review the miles of road receiving treatments versus the miles that should receive treatment in order to satisfactorily preserve the entire system, thereby determining the true deficit in treatments. For this indicator specifically, we are tracking the number of miles resurfaced each year. This would compare with an average need of 47 miles each year.

**Significance**

Public Works maintains 932 miles of roads. Assuming a 20-year life for asphalt overlays, PW should overlay 47 miles per year on average. This has been achieved only a few times in the last 25 years. Chip seals and slurry seals performed at appropriate times can significantly extend the life of an overlay at a much lower cost per mile.

This key indicator ties to Marion County Goal #5: Provide a safe, efficient and reliable transportation system and maintain vital infrastructure in the best condition available resources allow.

**Data Units Calendar Year**

Asphalt overlay miles per year.

<b>CY 2014 Actual</b>	<b>CY 2015 Actual</b>	<b>CY 2016 Actual</b>	<b>CY 2017 Estimate</b>	<b>CY 2018 Estimate</b>
8.69	10.60	21.08	22.75	20.00

**Explanation of Trends and Changes**

The surface management program strives to put down the best possible treatment on any given road and to get the best value out of each treatment performed. This is balanced between resurfacing and various sealing techniques every year as the pavement condition index is monitored, but funds are still limited so getting the best overall value is very important. The continued limitation on funds stems in part from the elimination of the Secure Rural Schools monies, although there has been an increase in gas tax received over the past two years due to declining gas prices and increased travel. The trend in miles being treated, including resurfacing miles, is currently increasing, but will be monitored annually.

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**# 3: Pavement Condition Index (PCI)**

**Definition and Purpose**

A measure of the condition of the overall road system infrastructure.

To track the ongoing condition of the infrastructure and use it to target the annual surface treatment program by treatment type.

**Significance**

An optimum road system's pavement condition should be in the low 80's. As this number drops, the cost of maintenance increases and the types of maintenance available becomes narrower. This index is one of the most important indicators for where our limited resources should be focused. There are many other factors as well, but we start here.

This key indicator ties to Marion County Goal #5: Provide a safe, efficient and reliable transportation system and maintain vital infrastructure in the best condition available resources allow.

**Data Units Calendar Year**

PCI per year.

<b>CY 2014 Actual</b>	<b>CY 2015 Actual</b>	<b>CY 2016 Actual</b>	<b>CY 2017 Estimate</b>	<b>CY 2018 Estimate</b>
68	67	67	66	66

**Explanation of Trends and Changes**

We have been applying a variety of road treatments with the goal of getting the best value for each treatment applied due in part to the use of our pavement management system. Through these efforts we have been able to effectively stabilize the PCI making the trend for the past several years flat. Through continued close management of the treatments performed, our objective is to return to a PCI in the 70's.

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**# 4: Bridge Sufficiency Rating**

**Definition and Purpose**

A measure of the condition of an individual bridge and of the overall bridge system infrastructure.

To track bridge conditions by bridge for determining rehabilitation and replacement time frames and view at a glance the condition of the overall bridge system infrastructure.

**Significance**

The county's 140 bridges are vital links in the county road system. The Oregon Department of Transportation consultants inspect the bridges every two years and each bridge receives a sufficiency rating between 0-100 based on a number of inspection criteria. Public Works' bridge crew performs general maintenance on our bridges, but few if any bridge replacements or major rehabilitations can be done without federal funds. Under the federal highway bridge program, bridges with sufficiency ratings less than 50 are eligible for replacement; those between 50 and 80 are eligible for rehabilitation. Sufficiency ratings are therefore an indicator of the health of each bridge and the system as a whole, as well as serving as critical benchmarks in determining which projects can compete for the limited available federal funds.

This key indicator ties to Marion County Goal #3: Pursue a safe and secure community by protecting the people, property, and economy of Marion County.

**Data Units Fiscal Year**

Systemwide Sufficiency Index

<b>FY 13-14 Actual</b>	<b>FY 14-15 Actual</b>	<b>FY 15-16 Actual</b>	<b>FY 16-17 Estimate</b>	<b>FY 17-18 Estimate</b>
74	74	74	74	74

**Explanation of Trends and Changes**

The state will continue to systematically inspect the bridges. As additional federal funding becomes available, Public Works will actively pursue a larger piece of the available funds and replace bridges on a strategic basis. Without replacing a bridge or performing significant maintenance, the trend in the index will naturally trend down. We are replacing three bridges over the next several years including the Wipper Road Bridge, the Marion Creek Bridge, and the Pudding River Bridge on Silverton Road, which should have a positive impact on our bridge sufficiency rating.

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**# 5: Number of permits issued by type**

**Definition and Purpose**

The number of permits of all types issued by the department. Specifically for this indicator we are focusing on building and motor carrier permits.

To track workload, economic trends, and general activity in the county right-of-way.

**Significance**

The volumes of various permits we issue reflect economic trends such as housing starts, commercial buildings, other development activity and freight movement.

This key indicator ties to Marion County Goal #2: Provide leadership that addresses the continual growth and increasing diversity of Marion County's population and focuses resources on best meeting the needs of residents and supporting business.

**Data Units Calendar Year**

Number of permits issued.

<b>CY 2014 Actual</b>	<b>CY 2015 Actual</b>	<b>CY 2016 Actual</b>	<b>CY 2017 Estimate</b>	<b>CY 2018 Estimate</b>
Building = 6,612 Motor carrier = 21,025	Building = 7,230 Motor carrier = 23,663	Building = 7,135 Motor carrier = 23,426	Building = 7,600 Motor Carrier = 23,500	Building = 7,800 Motor carrier = 23,600

**Explanation of Trends and Changes**

There is an upward trend for building permits over the past couple years indicating some growth in the economy. The economic forecast calls for a continued growth in new construction, which should mean a continued upward trend. Motor carrier permits have been on the rise and projections are for steady growth.



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**# 6: Recycling rate**

**Definition and Purpose**

The percentage of solid waste captured in the waste stream and recycled.

To track how much waste is being recycled and use the information to build better programs to increase the rate of capture.

**Significance**

The Solid Waste Management Plan update, approved by the board of commissioners on January 20, 2010, makes continued progress at waste reduction a high priority. Recycling plays an important role in reducing the tonnage of municipal solid waste incinerated at the Waste-To-Energy Facility in Brooks. Reducing the amount of waste being discarded in the first place is also a key component of the updated plan.

This key indicator ties to Marion County Goal #2: Provide leadership that addresses the continual growth and increasing diversity of Marion County's population and focuses resources on best meeting the needs of residents and supporting business.

**Data Units Calendar Year**

Marion County's recycling rate.

<b>CY 2014 Actual</b>	<b>CY 2015 Actual</b>	<b>CY 2016 Actual</b>	<b>CY 2017 Estimate</b>	<b>CY 2018 Estimate</b>
60.6%	59.7%	52.0%	50.0%	52.0%

**Explanation of Trends and Changes**

The recovery rate has generally trended upward over the last several years with the exception of 2015. Marion County has been a leader in Oregon's recycling rate for many years, which is due to our large focus on program management. Marion County lost 6% in credit from the Oregon State Department of Environmental Quality which is reflected in the drop between 2015 and 2016. It is anticipated that the recycling rate will trend upward over the next couple of years.

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**# 7: Volunteer Hours Served**

**Definition and Purpose**

To improve the county's emergency preparedness, we actively work with stakeholders, outside organizations, and volunteers from our community. This indicator will track the annual number of Marion County Emergency Management volunteer hours worked preparing for and assisting during emergencies.

**Significance**

Volunteer hours reflect the increasing community outreach being done and the subsequent increase in community support. This also reflects the increase in overall preparedness in case of emergencies.

**Data Units Calendar Year**

Volunteer Hours Served

<b>CY 2015 Actual</b>	<b>CY 2016 Actual</b>	<b>CY 2017 Estimate</b>	<b>CY 2018 Estimate</b>
Community Emergency Response Team - 6,544 hours	Community Emergency Response Team - 11,790 hours	Community Emergency Response Team - 14,148 hours	Community Emergency Response Team - 16,978 hours
Medical Reserve Corps - 3,063 hours	Medical Reserve Corps - 1,750 hours	Medical Reserve Corps - 2,100 hours	Medical Reserve Corps - 2,520 hours
Amateur Radio Emergency Services - 2,876 hours	Amateur Radio Emergency Services - 3,440 hours	Amateur Radio emergency Services - 4,128 hours	Amateur Radio Emergency Services - 4,954 hours

**Explanation of Trends and Changes**

Last year Marion County Emergency Management Program benefited from 16,980 total volunteer hours, compared to 12,483 hours in 2015. Due to increased program focus, this increased number of volunteer hours is expected to continue.

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**# 8: Number of camping nights**

**Definition and Purpose**

This indicator will be used to track the level of usage of the new camping facilities at Bear Creek Park. The amount of usage will potentially drive the efforts for additional camping opportunities in other county parks.

**Significance**

The number of camping nights is a way to measure overall park usage. A high visitation number will assist in defining future park improvements.

This key indicator ties to Marion County Goal #6: Promote the overall health of people in Marion County by improving the delivery of community services.

**Data Units Calendar Year**

Number of nights campers stayed at Bear Creek Campground

<b>CY 2015 Actual</b>	<b>CY 2016 Actual</b>	<b>CY 2017 Estimate</b>	<b>CY 2018 Estimate</b>
341 nights	401 nights	425 nights	425 nights

**Explanation of Trends and Changes**

As more community members learn of the Bear Creek Campground it is anticipated that camping nights will continue to increase.

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**# 9: Stormwater community outreach, streets swept and catch basins cleaned**

**Definition and Purpose**

The purpose of this indicator is to track and improve the number of community members in education outreach, the number of street miles swept and the number of catch basins cleaned. This aids in improving water quality and meeting the minimum requirements for the Oregon Department of Environmental Quality.

**Significance**

Stormwater management will allow for community growth and improved quality of life by reducing stormwater quantity and stormwater pollutants. This will also create a longer lasting public stormwater infrastructure.

This key indicator ties to Marion County Goal #2: Provide leadership that addresses the continual growth and increasing diversity of Marion County's population and focuses resources on best meeting the needs of residents and supporting business.

**Data Units Fiscal Year**

<b>FY 13-14 Actual</b>	<b>FY 14-15 Actual</b>	<b>FY 15-16 Actual</b>	<b>FY 16-17 Estimate</b>	<b>FY 17-18 Estimate</b>
Community webpage visits: 1,634	Community webpage visits: 1,983	Community webpage visits: 2,187	Community webpage visits: 7,000	Community webpage visits: 8,000
Miles swept: 1,400	Miles swept: 1,917	Miles swept: 1,041	Miles swept: 1,050	Miles swept: 1,100
Catch basins cleaned: 957	Catch basins cleaned: 653	Catch basins cleaned: 900	Catch basins cleaned: 1000	Catch basins cleaned: 1050

**Explanation of Trends and Changes**

With the start of the new Stormwater Management Program in FY 15-16, all areas of activity for community outreach, street sweeping and catch basin cleaning are expected to increase.

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<b>Resources by Fund Detail</b>						
<b>130 - Public Works</b>	<b>Actual FY 14-15</b>	<b>Actual FY 15-16</b>	<b>Budget FY 16-17</b>	<b>Proposed FY 17-18</b>	<b>Approved FY 17-18</b>	<b>Adopted FY 17-18</b>
<b>Licenses and Permits</b>						
323020 Construction Plan Reviews	970	10,883	12,000	30,000	30,000	30,000
324010 Driveway Permits	8,146	10,329	7,000	9,000	9,000	9,000
324020 Right Of Way Permits	26,122	18,950	15,000	16,000	16,000	16,000
324060 Removal Agreements	1,092	1,560	1,200	0	0	0
324070 Road Closure Permits	1,200	450	1,200	0	0	0
324080 Event and Film Permits	4,250	4,000	3,000	0	0	0
324090 Sign Permits	281	125	0	0	0	0
324100 Transportation Permits	1,798	1,312	2,000	2,000	2,000	2,000
324110 Single Trip Permits	30,798	23,112	25,000	25,000	25,000	25,000
324120 COVP Transp Permits County	62,385	55,543	55,000	75,000	75,000	75,000
324130 COVP Transp Permits Other	52,525	66,861	60,000	47,000	47,000	47,000
324140 Non COVP State Permits	1,203	1,277	1,200	1,000	1,000	1,000
<b>Licenses and Permits Total</b>	<b>190,769</b>	<b>194,402</b>	<b>182,600</b>	<b>205,000</b>	<b>205,000</b>	<b>205,000</b>
<b>Intergovernmental Federal</b>						
331001 Payment in Lieu of Taxes	12,907	13,570	9,500	9,500	9,500	9,500
331010 Secure Rural Schools Title I	955,035	929,552	125,000	130,000	130,000	130,000
331211 Oregon State Police	0	0	0	20,000	20,000	20,000
331212 Oregon Health Authority	0	0	0	21,373	21,373	21,373
331227 Emergency Management Grant	217,778	230,769	429,035	152,064	152,064	152,064
331228 Oregon Military Department	0	0	0	193,687	193,687	193,687
331229 Oregon Dept of Transportation	0	0	0	5,218,360	5,218,360	5,218,360
331990 Other Federal Revenues	3,468,398	2,349,064	3,994,310	375,000	375,000	375,000
<b>Intergovernmental Federal Total</b>	<b>4,654,118</b>	<b>3,522,955</b>	<b>4,557,845</b>	<b>6,119,984</b>	<b>6,119,984</b>	<b>6,119,984</b>
<b>Intergovernmental State</b>						
332013 Gas Tax	18,313,426	19,198,172	19,477,000	19,100,000	19,100,000	19,100,000
332090 ODOT STP Exchange Revenues	940,000	940,000	775,000	782,000	782,000	782,000
332990 Other State Revenues	402,522	172,548	148,000	148,000	148,000	148,000
<b>Intergovernmental State Total</b>	<b>19,655,948</b>	<b>20,310,720</b>	<b>20,400,000</b>	<b>20,030,000</b>	<b>20,030,000</b>	<b>20,030,000</b>
<b>Charges for Services</b>						
341120 Road Vacation Fees	2,594	0	2,500	2,500	2,500	2,500
341290 Site Plan Review Fees	0	1,735	1,500	1,500	1,500	1,500
341430 Copy Machine Fees	270	198	175	175	175	175
341460 Fax Fees	16	2	5	10	10	10
341520 System Development Charges	340,406	643,539	274,000	290,000	290,000	290,000
341950 Retail Sales	2,545	2,763	2,500	2,500	2,500	2,500
342100 Building Rentals	191,943	195,212	178,718	154,603	154,603	154,603
342200 Property Leases	0	1,200	2,420	2,400	2,400	2,400
342510 Wheatland Ferry Tolls	594,119	564,404	555,000	570,000	570,000	570,000
342520 Buena Vista Ferry Tolls	68,493	70,504	65,000	67,000	67,000	67,000
344300 Restitution	923	221	0	0	0	0
344800 EAIP Reimbursement	0	6,400	6,400	6,400	6,400	6,400
344999 Other Reimbursements	11,578	392,992	6,300	26,100	26,100	26,100
345100 Sale of Capital Assets	0	0	22,500	14,000	14,000	14,000

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<b>130 - Public Works</b>	<b>Actual FY 14-15</b>	<b>Actual FY 15-16</b>	<b>Budget FY 16-17</b>	<b>Proposed FY 17-18</b>	<b>Approved FY 17-18</b>	<b>Adopted FY 17-18</b>
<b>Charges for Services</b>						
345300 Surplus Property Sales	9,234	70,078	0	0	0	0
345400 Document Fees	0	0	100	10	10	10
347001 PW Services to Counties	122,029	66,425	147,104	147,500	147,500	147,500
347002 PW Services to Cities	331,452	363,077	704,650	697,600	697,600	697,600
347003 PW Services to Svc Districts	286,812	194,393	281,500	276,950	276,950	276,950
347004 PW Services to Other Agencies	66,434	45,094	174,300	64,800	64,800	64,800
347005 PW Services to County Depts	1,235,297	1,326,686	1,384,891	1,539,400	1,539,400	1,539,400
<b>Charges for Services Total</b>	<b>3,264,147</b>	<b>3,944,925</b>	<b>3,809,563</b>	<b>3,863,448</b>	<b>3,863,448</b>	<b>3,863,448</b>
<b>Fines and Forfeitures</b>						
351500 Weighmaster Fines	93	11	3,400	5,000	5,000	5,000
<b>Fines and Forfeitures Total</b>	<b>93</b>	<b>11</b>	<b>3,400</b>	<b>5,000</b>	<b>5,000</b>	<b>5,000</b>
<b>Interest</b>						
361000 Investment Earnings	100,866	138,678	90,600	110,650	110,650	110,650
364100 Interfund Loan Interest	4,131	5,472	4,756	4,040	4,040	4,040
<b>Interest Total</b>	<b>104,997</b>	<b>144,150</b>	<b>95,356</b>	<b>114,690</b>	<b>114,690</b>	<b>114,690</b>
<b>Other Revenues</b>						
371000 Miscellaneous Income	5,736	8,533	4,000	8,000	8,000	8,000
371100 Recoveries from Collections	(4)	0	0	0	0	0
372000 Over and Short	835	406	0	0	0	0
373100 Special Program Donations	4,254	772	0	0	0	0
374300 Interfund Loan Principal	85,000	102,143	102,143	102,143	102,143	102,143
<b>Other Revenues Total</b>	<b>95,821</b>	<b>111,854</b>	<b>106,143</b>	<b>110,143</b>	<b>110,143</b>	<b>110,143</b>
<b>General Fund Transfers</b>						
381100 Transfer from General Fund	4,000	32,460	125,628	130,327	130,327	130,327
<b>General Fund Transfers Total</b>	<b>4,000</b>	<b>32,460</b>	<b>125,628</b>	<b>130,327</b>	<b>130,327</b>	<b>130,327</b>
<b>Other Fund Transfers</b>						
381515 Xfr from Stormwater Management	0	0	25,000	0	0	0
<b>Other Fund Transfers Total</b>	<b>0</b>	<b>0</b>	<b>25,000</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Settlements</b>						
382100 Settlements	27,656	8,980	0	0	0	0
<b>Settlements Total</b>	<b>27,656</b>	<b>8,980</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Net Working Capital</b>						
392000 Net Working Capital Unrestr	21,817,838	24,503,139	26,000,343	24,525,611	24,525,611	24,525,611
<b>Net Working Capital Total</b>	<b>21,817,838</b>	<b>24,503,139</b>	<b>26,000,343</b>	<b>24,525,611</b>	<b>24,525,611</b>	<b>24,525,611</b>
<b>Public Works Total</b>	<b>49,815,387</b>	<b>52,773,597</b>	<b>55,305,878</b>	<b>55,104,203</b>	<b>55,104,203</b>	<b>55,104,203</b>
<b>305 - Land Use Planning</b>	<b>Actual FY 14-15</b>	<b>Actual FY 15-16</b>	<b>Budget FY 16-17</b>	<b>Proposed FY 17-18</b>	<b>Approved FY 17-18</b>	<b>Adopted FY 17-18</b>
<b>Charges for Services</b>						
341140 Planning Fees	200,646	290,330	258,000	190,000	190,000	190,000
<b>Charges for Services Total</b>	<b>200,646</b>	<b>290,330</b>	<b>258,000</b>	<b>190,000</b>	<b>190,000</b>	<b>190,000</b>

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<b>305 - Land Use Planning</b>	<b>Actual FY 14-15</b>	<b>Actual FY 15-16</b>	<b>Budget FY 16-17</b>	<b>Proposed FY 17-18</b>	<b>Approved FY 17-18</b>	<b>Adopted FY 17-18</b>
<b>Interest</b>						
361000 Investment Earnings	622	956	625	700	700	700
<b>Interest Total</b>	<b>622</b>	<b>956</b>	<b>625</b>	<b>700</b>	<b>700</b>	<b>700</b>
<b>General Fund Transfers</b>						
381100 Transfer from General Fund	314,151	254,045	375,784	535,318	535,318	535,318
<b>General Fund Transfers Total</b>	<b>314,151</b>	<b>254,045</b>	<b>375,784</b>	<b>535,318</b>	<b>535,318</b>	<b>535,318</b>
<b>Other Fund Transfers</b>						
381165 Xfr from Lottery and Econ Dev	324,000	324,000	324,000	324,000	324,000	324,000
<b>Other Fund Transfers Total</b>	<b>324,000</b>	<b>324,000</b>	<b>324,000</b>	<b>324,000</b>	<b>324,000</b>	<b>324,000</b>
<b>Net Working Capital</b>						
391000 Net Working Capital Restricted	1,090	1,090	0	0	0	0
392000 Net Working Capital Unrestr	23,910	(1,090)	0	0	0	0
<b>Net Working Capital Total</b>	<b>25,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Land Use Planning Total</b>	<b>864,419</b>	<b>869,331</b>	<b>958,409</b>	<b>1,050,018</b>	<b>1,050,018</b>	<b>1,050,018</b>
<b>310 - Parks</b>	<b>Actual FY 14-15</b>	<b>Actual FY 15-16</b>	<b>Budget FY 16-17</b>	<b>Proposed FY 17-18</b>	<b>Approved FY 17-18</b>	<b>Adopted FY 17-18</b>
<b>Intergovernmental Federal</b>						
331990 Other Federal Revenues	0	20,250	43,000	0	0	0
<b>Intergovernmental Federal Total</b>	<b>0</b>	<b>20,250</b>	<b>43,000</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Intergovernmental State</b>						
332018 RV Parks Apportionment	244,461	287,393	240,000	270,000	270,000	270,000
<b>Intergovernmental State Total</b>	<b>244,461</b>	<b>287,393</b>	<b>240,000</b>	<b>270,000</b>	<b>270,000</b>	<b>270,000</b>
<b>Charges for Services</b>						
341520 System Development Charges	14,193	16,213	15,000	17,500	17,500	17,500
341580 Camping Fees	8,441	7,503	9,000	9,500	9,500	9,500
344999 Other Reimbursements	0	18,563	0	0	0	0
<b>Charges for Services Total</b>	<b>22,634</b>	<b>42,280</b>	<b>24,000</b>	<b>27,000</b>	<b>27,000</b>	<b>27,000</b>
<b>Interest</b>						
361000 Investment Earnings	773	1,174	1,000	1,300	1,300	1,300
<b>Interest Total</b>	<b>773</b>	<b>1,174</b>	<b>1,000</b>	<b>1,300</b>	<b>1,300</b>	<b>1,300</b>
<b>Other Revenues</b>						
372000 Over and Short	200	157	0	0	0	0
<b>Other Revenues Total</b>	<b>200</b>	<b>157</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>General Fund Transfers</b>						
381100 Transfer from General Fund	45,000	164,950	138,152	238,480	238,480	238,480
<b>General Fund Transfers Total</b>	<b>45,000</b>	<b>164,950</b>	<b>138,152</b>	<b>238,480</b>	<b>238,480</b>	<b>238,480</b>
<b>Other Fund Transfers</b>						
381165 Xfr from Lottery and Econ Dev	0	2,500	0	0	0	0
381310 Transfer from Parks	0	0	0	0	0	0
<b>Other Fund Transfers Total</b>	<b>0</b>	<b>2,500</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

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<b>310 - Parks</b>	<b>Actual FY 14-15</b>	<b>Actual FY 15-16</b>	<b>Budget FY 16-17</b>	<b>Proposed FY 17-18</b>	<b>Approved FY 17-18</b>	<b>Adopted FY 17-18</b>
<b>Net Working Capital</b>						
392000 Net Working Capital Unrestr	178,633	206,663	353,240	365,808	365,808	365,808
<b>Net Working Capital Total</b>	<b>178,633</b>	<b>206,663</b>	<b>353,240</b>	<b>365,808</b>	<b>365,808</b>	<b>365,808</b>
<b>Parks Total</b>	<b>491,701</b>	<b>725,367</b>	<b>799,392</b>	<b>902,588</b>	<b>902,588</b>	<b>902,588</b>
<b>320 - Surveyor</b>	<b>Actual FY 14-15</b>	<b>Actual FY 15-16</b>	<b>Budget FY 16-17</b>	<b>Proposed FY 17-18</b>	<b>Approved FY 17-18</b>	<b>Adopted FY 17-18</b>
<b>Charges for Services</b>						
341110 Corner Restoration Record Fees	371,848	436,516	400,000	460,000	460,000	460,000
341430 Copy Machine Fees	200	1,855	300	300	300	300
341670 Surveyor Fees	79,941	87,695	67,000	95,000	95,000	95,000
344999 Other Reimbursements	0	23,175	0	0	0	0
347003 PW Services to Svc Districts	0	199	0	0	0	0
347005 PW Services to County Depts	294	1,430	0	0	0	0
<b>Charges for Services Total</b>	<b>452,283</b>	<b>550,869</b>	<b>467,300</b>	<b>555,300</b>	<b>555,300</b>	<b>555,300</b>
<b>Interest</b>						
361000 Investment Earnings	7,541	10,198	7,900	9,000	9,000	9,000
<b>Interest Total</b>	<b>7,541</b>	<b>10,198</b>	<b>7,900</b>	<b>9,000</b>	<b>9,000</b>	<b>9,000</b>
<b>General Fund Transfers</b>						
381100 Transfer from General Fund	101,659	102,000	101,659	101,659	101,659	101,659
<b>General Fund Transfers Total</b>	<b>101,659</b>	<b>102,000</b>	<b>101,659</b>	<b>101,659</b>	<b>101,659</b>	<b>101,659</b>
<b>Net Working Capital</b>						
392000 Net Working Capital Unrestr	1,400,269	1,471,483	1,627,436	1,760,576	1,760,576	1,760,576
<b>Net Working Capital Total</b>	<b>1,400,269</b>	<b>1,471,483</b>	<b>1,627,436</b>	<b>1,760,576</b>	<b>1,760,576</b>	<b>1,760,576</b>
<b>Surveyor Total</b>	<b>1,961,752</b>	<b>2,134,551</b>	<b>2,204,295</b>	<b>2,426,535</b>	<b>2,426,535</b>	<b>2,426,535</b>
<b>330 - Building Inspection</b>	<b>Actual FY 14-15</b>	<b>Actual FY 15-16</b>	<b>Budget FY 16-17</b>	<b>Proposed FY 17-18</b>	<b>Approved FY 17-18</b>	<b>Adopted FY 17-18</b>
<b>Licenses and Permits</b>						
323010 Structural Permits	2,368,865	3,153,215	2,550,000	2,575,000	2,575,000	2,575,000
<b>Licenses and Permits Total</b>	<b>2,368,865</b>	<b>3,153,215</b>	<b>2,550,000</b>	<b>2,575,000</b>	<b>2,575,000</b>	<b>2,575,000</b>
<b>Charges for Services</b>						
344999 Other Reimbursements	0	64,209	0	0	0	0
<b>Charges for Services Total</b>	<b>0</b>	<b>64,209</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Interest</b>						
361000 Investment Earnings	6,408	11,172	6,800	10,000	10,000	10,000
<b>Interest Total</b>	<b>6,408</b>	<b>11,172</b>	<b>6,800</b>	<b>10,000</b>	<b>10,000</b>	<b>10,000</b>
<b>Net Working Capital</b>						
392000 Net Working Capital Unrestr	1,011,365	1,318,475	2,277,968	2,416,379	2,416,379	2,416,379
<b>Net Working Capital Total</b>	<b>1,011,365</b>	<b>1,318,475</b>	<b>2,277,968</b>	<b>2,416,379</b>	<b>2,416,379</b>	<b>2,416,379</b>
<b>Building Inspection Total</b>	<b>3,386,638</b>	<b>4,547,071</b>	<b>4,834,768</b>	<b>5,001,379</b>	<b>5,001,379</b>	<b>5,001,379</b>



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<b>510 - Environmental Services</b>	<b>Actual FY 14-15</b>	<b>Actual FY 15-16</b>	<b>Budget FY 16-17</b>	<b>Proposed FY 17-18</b>	<b>Approved FY 17-18</b>	<b>Adopted FY 17-18</b>
<b>Taxes</b>						
312110 Franchise Fees Trash Collect	324,940	347,208	300,000	350,000	350,000	350,000
<b>Taxes Total</b>	<b>324,940</b>	<b>347,208</b>	<b>300,000</b>	<b>350,000</b>	<b>350,000</b>	<b>350,000</b>
<b>Charges for Services</b>						
341490 Ferrous Metal Fees	1,487,823	287,681	157,860	180,000	180,000	180,000
341500 Electricity Generation Fees	1,989,038	1,443,321	1,530,000	1,530,000	1,530,000	1,530,000
342200 Property Leases	33,299	36,299	36,299	36,299	36,299	36,299
342610 Browns Island Tipping Fees	434,685	481,955	531,850	605,070	605,070	605,070
342620 Waste to Energy Tipping Fees	8,994,284	8,564,007	10,570,000	11,836,510	11,836,510	11,836,510
342640 N Marion Tipping Fees	1,058,305	1,244,980	1,215,000	1,368,075	1,368,075	1,368,075
342650 SKRTS Tipping Fees	3,486,233	3,982,109	4,100,000	4,593,450	4,593,450	4,593,450
342660 Browns Island Composting Fees	64,526	44,938	58,524	81,350	81,350	81,350
342672 Medical Waste Blue Bin Fees	0	0	750,000	915,000	915,000	915,000
342673 Medical Waste Gray Bin Fees	0	0	0	915,000	915,000	915,000
342674 WTEF Supplemental Waste Fees	0	0	270,000	0	0	0
342690 Other Tipping Fees	27,130	93,550	8,000	10,000	10,000	10,000
342695 Paint Recycling Fees	95,693	80,217	125,000	0	0	0
344999 Other Reimbursements	129,968	159,180	110,300	110,000	110,000	110,000
345300 Surplus Property Sales	48,583	0	300,000	0	0	0
347001 PW Services to Counties	0	127	0	0	0	0
347005 PW Services to County Depts	249	1,940	0	0	0	0
347301 Env Specialist Services	448	0	0	0	0	0
<b>Charges for Services Total</b>	<b>17,850,265</b>	<b>16,420,303</b>	<b>19,762,833</b>	<b>22,180,754</b>	<b>22,180,754</b>	<b>22,180,754</b>
<b>Interest</b>						
361000 Investment Earnings	70,779	77,733	60,000	70,000	70,000	70,000
<b>Interest Total</b>	<b>70,779</b>	<b>77,733</b>	<b>60,000</b>	<b>70,000</b>	<b>70,000</b>	<b>70,000</b>
<b>Other Revenues</b>						
371100 Recoveries from Collections	424	370	250	325	325	325
372000 Over and Short	(189)	(368)	0	0	0	0
<b>Other Revenues Total</b>	<b>235</b>	<b>1</b>	<b>250</b>	<b>325</b>	<b>325</b>	<b>325</b>
<b>Net Working Capital</b>						
392000 Net Working Capital Unrestr	14,319,796	13,195,482	10,282,993	9,917,930	9,917,930	9,917,930
<b>Net Working Capital Total</b>	<b>14,319,796</b>	<b>13,195,482</b>	<b>10,282,993</b>	<b>9,917,930</b>	<b>9,917,930</b>	<b>9,917,930</b>
<b>Environmental Services Total</b>	<b>32,566,015</b>	<b>30,040,727</b>	<b>30,406,076</b>	<b>32,519,009</b>	<b>32,519,009</b>	<b>32,519,009</b>
<b>515 - Stormwater Management</b>	<b>Actual FY 14-15</b>	<b>Actual FY 15-16</b>	<b>Budget FY 16-17</b>	<b>Proposed FY 17-18</b>	<b>Approved FY 17-18</b>	<b>Adopted FY 17-18</b>
<b>Charges for Services</b>						
342551 Stormwater Commercial Fees	0	113,049	110,824	124,053	124,053	124,053
342552 Stormwater SF Residential Fees	0	408,135	408,190	408,190	408,190	408,190
342553 Stormwater MF Residential Fees	0	88,986	88,986	102,334	102,334	102,334
347003 PW Services to Svc Districts	0	0	79,560	81,629	81,629	81,629
347005 PW Services to County Depts	0	243,741	246,799	253,216	253,216	253,216
<b>Charges for Services Total</b>	<b>0</b>	<b>853,912</b>	<b>934,359</b>	<b>969,422</b>	<b>969,422</b>	<b>969,422</b>

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<b>515 - Stormwater Management</b>	<b>Actual FY 14-15</b>	<b>Actual FY 15-16</b>	<b>Budget FY 16-17</b>	<b>Proposed FY 17-18</b>	<b>Approved FY 17-18</b>	<b>Adopted FY 17-18</b>
<b>Interest</b>						
361000 Investment Earnings	0	1,222	0	2,500	2,500	2,500
<b>Interest Total</b>	<b>0</b>	<b>1,222</b>	<b>0</b>	<b>2,500</b>	<b>2,500</b>	<b>2,500</b>
<b>Other Fund Transfers</b>						
381531 Transfer from East Salem SD	0	44,602	0	0	0	0
<b>Other Fund Transfers Total</b>	<b>0</b>	<b>44,602</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Net Working Capital</b>						
392000 Net Working Capital Unrestr	0	0	493,331	783,067	783,067	783,067
<b>Net Working Capital Total</b>	<b>0</b>	<b>0</b>	<b>493,331</b>	<b>783,067</b>	<b>783,067</b>	<b>783,067</b>
<b>Stormwater Management Total</b>	<b>0</b>	<b>899,736</b>	<b>1,427,690</b>	<b>1,754,989</b>	<b>1,754,989</b>	<b>1,754,989</b>
<b>595 - Fleet Management</b>	<b>Actual FY 14-15</b>	<b>Actual FY 15-16</b>	<b>Budget FY 16-17</b>	<b>Proposed FY 17-18</b>	<b>Approved FY 17-18</b>	<b>Adopted FY 17-18</b>
<b>Charges for Services</b>						
342200 Property Leases	15,120	34,076	25,632	13,536	13,536	13,536
342400 Fleet Rentals	1,776,839	1,625,535	1,626,844	1,640,011	1,640,011	1,640,011
342410 Motor Pool Mileage Charges	0	47,855	44,240	44,682	44,682	44,682
345100 Sale of Capital Assets	0	0	158,500	160,000	160,000	160,000
345300 Surplus Property Sales	113,262	76,665	0	0	0	0
<b>Charges for Services Total</b>	<b>1,905,221</b>	<b>1,784,130</b>	<b>1,855,216</b>	<b>1,858,229</b>	<b>1,858,229</b>	<b>1,858,229</b>
<b>General Fund Transfers</b>						
381100 Transfer from General Fund	44,100	0	0	0	0	0
<b>General Fund Transfers Total</b>	<b>44,100</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Other Fund Transfers</b>						
381125 Transfer from Juvenile Grants	51,223	30,859	0	0	0	0
381190 Transfer from Health	0	0	55,500	0	0	0
381250 Transfer from Sheriff Grants	7,923	0	0	0	0	0
381255 Xfr from Traffic Safety Team	0	77,779	4,915	0	0	0
381330 Transfer from Building Insp	22,891	0	30,245	0	0	0
381515 Xfr from Stormwater Management	0	0	0	41,000	41,000	41,000
<b>Other Fund Transfers Total</b>	<b>82,036</b>	<b>108,638</b>	<b>90,660</b>	<b>41,000</b>	<b>41,000</b>	<b>41,000</b>
<b>Settlements</b>						
382100 Settlements	0	0	25,000	25,000	25,000	25,000
<b>Settlements Total</b>	<b>0</b>	<b>0</b>	<b>25,000</b>	<b>25,000</b>	<b>25,000</b>	<b>25,000</b>
<b>Net Working Capital</b>						
392000 Net Working Capital Unrestr	2,796,403	3,763,204	1,476,109	1,689,357	1,689,357	1,689,357
<b>Net Working Capital Total</b>	<b>2,796,403</b>	<b>3,763,204</b>	<b>1,476,109</b>	<b>1,689,357</b>	<b>1,689,357</b>	<b>1,689,357</b>
<b>Fleet Management Total</b>	<b>4,827,760</b>	<b>5,655,972</b>	<b>3,446,985</b>	<b>3,613,586</b>	<b>3,613,586</b>	<b>3,613,586</b>
<b>Public Works Grand Total</b>	<b>93,913,671</b>	<b>97,646,351</b>	<b>99,383,493</b>	<b>102,372,307</b>	<b>102,372,307</b>	<b>102,372,307</b>

MARION COUNTY FY 2017-18 BUDGET  
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<b>Requirements by Fund Detail</b>						
<b>130 - Public Works</b>	<b>Actual FY 14-15</b>	<b>Actual FY 15-16</b>	<b>Budget FY 16-17</b>	<b>Proposed FY 17-18</b>	<b>Approved FY 17-18</b>	<b>Adopted FY 17-18</b>
<b>Personnel Services</b>						
<b>Salaries and Wages</b>						
511020 Salaries and Wages Budget Only	0	0	(50,799)	0	0	0
511110 Regular Wages	5,170,501	5,502,176	7,344,939	7,734,117	7,734,117	7,734,117
511120 Temporary Wages	379,130	282,744	507,533	633,807	633,807	633,807
511130 Vacation Pay	349,299	364,578	0	0	0	0
511140 Sick Pay	161,955	216,540	0	0	0	0
511150 Holiday Pay	268,180	279,421	0	0	0	0
511160 Comp Time Pay	69,107	93,972	0	0	0	0
511180 Differential Pay	2,563	2,762	0	0	0	0
511210 Compensation Credits	178,128	180,856	172,480	169,325	169,325	169,325
511220 Pager Pay	37,687	37,037	38,800	39,000	39,000	39,000
511240 Leave Payoff	42,264	56,331	0	0	0	0
511250 Training Pay	1,750	0	0	0	0	0
511290 Health Insurance Waiver Pay	7,157	9,041	6,480	9,600	9,600	9,600
511420 Premium Pay	106,179	81,483	130,432	122,804	122,804	122,804
511450 Premium Pay Temps	14,321	7,614	14,100	9,800	9,800	9,800
<b>Salaries and Wages Total</b>	<b>6,788,220</b>	<b>7,114,554</b>	<b>8,163,965</b>	<b>8,718,453</b>	<b>8,718,453</b>	<b>8,718,453</b>
<b>Fringe Benefits</b>						
512010 Fringe Benefits Budget Only	0	0	(42,909)	0	0	0
512110 PERS	917,149	1,030,893	1,200,062	1,527,229	1,527,229	1,527,229
512120 401K	38,958	42,294	47,053	53,251	53,251	53,251
512130 PERS Debt Service	335,679	385,736	349,855	395,662	395,662	395,662
512200 FICA	516,612	539,408	614,226	653,194	653,194	653,194
512310 Medical Insurance	1,601,264	1,768,727	2,035,066	2,073,894	2,073,894	2,073,894
512320 Dental Insurance	152,665	180,504	201,488	206,070	206,070	206,070
512330 Group Term Life Insurance	10,621	11,782	14,085	14,689	14,689	14,689
512340 Long Term Disability Insurance	27,232	29,878	31,601	32,944	32,944	32,944
512400 Unemployment Insurance	27,200	28,472	27,843	29,277	29,277	29,277
512520 Workers Comp Insurance	4,079	4,071	4,977	5,026	5,026	5,026
512600 Wellness Program	4,544	5,000	5,712	5,576	5,576	5,576
512610 Employee Assistance Program	3,263	3,591	3,857	3,766	3,766	3,766
512700 County HSA Contributions	16,221	16,468	0	0	0	0
<b>Fringe Benefits Total</b>	<b>3,655,486</b>	<b>4,046,825</b>	<b>4,492,916</b>	<b>5,000,578</b>	<b>5,000,578</b>	<b>5,000,578</b>
<b>Personnel Services Total</b>	<b>10,443,706</b>	<b>11,161,380</b>	<b>12,656,881</b>	<b>13,719,031</b>	<b>13,719,031</b>	<b>13,719,031</b>
<b>Materials and Services</b>						
<b>Supplies</b>						
521010 Office Supplies	7,717	11,445	6,762	10,768	10,768	10,768
521030 Field Supplies	33,443	41,115	38,498	39,551	39,551	39,551
521050 Janitorial Supplies	3,907	6,530	2,000	2,400	2,400	2,400
521060 Electrical Supplies	3,192	1,017	3,000	1,750	1,750	1,750
521070 Departmental Supplies	27,751	39,846	59,575	41,695	41,695	41,695
521080 Food Supplies	1,349	1,178	1,600	1,300	1,300	1,300
521090 Uniforms and Clothing	0	500	1,300	950	950	950

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<b>130 - Public Works</b>	<b>Actual FY 14-15</b>	<b>Actual FY 15-16</b>	<b>Budget FY 16-17</b>	<b>Proposed FY 17-18</b>	<b>Approved FY 17-18</b>	<b>Adopted FY 17-18</b>
<b>Materials and Services</b>						
521110 First Aid Supplies	702	486	475	475	475	475
521190 Publications	1,465	523	2,915	1,365	1,365	1,365
521210 Gasoline	575,278	429,898	612,201	544,434	544,434	544,434
521220 Diesel	419,778	230,715	408,930	352,950	352,950	352,950
521230 Propane	2,528	1,570	5,400	5,300	5,300	5,300
521240 Automotive Supplies	31,526	27,394	40,000	43,600	43,600	43,600
521241 Oil and Lubricants	0	0	0	5,800	5,800	5,800
521300 Safety Clothing	24,106	23,319	22,465	22,625	22,625	22,625
521310 Safety Equipment	18,870	29,584	25,400	30,430	30,430	30,430
<b>Supplies Total</b>	<b>1,151,613</b>	<b>845,121</b>	<b>1,230,521</b>	<b>1,105,393</b>	<b>1,105,393</b>	<b>1,105,393</b>
<b>Materials</b>						
522010 Liquid Asphalt	624,827	695,348	951,091	1,130,580	1,130,580	1,130,580
522020 Crushed Rock	369,652	397,828	402,753	458,850	458,850	458,850
522030 Pipe	23,333	18,452	26,100	25,000	25,000	25,000
522050 Bridge Materials	18,236	23,248	37,340	36,280	36,280	36,280
522060 Sign Materials	124,213	132,870	89,200	97,380	97,380	97,380
522070 Paint	653,255	662,872	678,500	709,400	709,400	709,400
522080 Building Materials	2,442	4,312	13,000	16,800	16,800	16,800
522090 Chemical Sprays	44,249	62,165	53,000	53,000	53,000	53,000
522100 Parts	602,414	412,603	447,600	454,850	454,850	454,850
522110 Batteries	10,682	8,303	12,800	12,850	12,850	12,850
522120 Tires and Accessories	125,642	96,146	140,000	140,000	140,000	140,000
522140 Small Tools	10,323	10,020	20,690	20,790	20,790	20,790
522150 Small Office Equipment	3,032	10,844	14,200	13,342	13,342	13,342
522160 Small Departmental Equipment	17,155	19,801	26,100	34,530	34,530	34,530
522170 Computers Non Capital	6,996	7,583	10,006	17,029	17,029	17,029
522180 Software	25,837	8,940	20,753	23,650	23,650	23,650
522190 Asphalt Concrete	494,558	522,096	486,360	479,445	479,445	479,445
522240 Deicer	4,832	7,359	28,200	34,400	34,400	34,400
<b>Materials Total</b>	<b>3,161,679</b>	<b>3,100,790</b>	<b>3,457,693</b>	<b>3,758,176</b>	<b>3,758,176</b>	<b>3,758,176</b>
<b>Communications</b>						
523010 Telephone Equipment	0	96	0	0	0	0
523020 Phone and Communication Svcs	23,775	23,245	26,200	26,600	26,600	26,600
523040 Data Connections	7,198	8,033	13,260	12,850	12,850	12,850
523050 Postage	29	171	935	945	945	945
523060 Cellular Phones	19,172	19,843	33,120	35,180	35,180	35,180
523090 Long Distance Charges	1,063	1,481	1,225	855	855	855
523100 Radios and Accessories	7,777	14,173	44,900	393,500	393,500	393,500
<b>Communications Total</b>	<b>59,014</b>	<b>67,041</b>	<b>119,640</b>	<b>469,930</b>	<b>469,930</b>	<b>469,930</b>
<b>Utilities</b>						
524010 Electricity	161,084	149,085	193,300	188,100	188,100	188,100
524020 Street Light Electricity	27,500	28,220	30,780	29,600	29,600	29,600
524030 Traffic Signal Electricity	31,803	31,368	34,200	32,800	32,800	32,800
524040 Natural Gas	25,824	27,677	32,000	30,000	30,000	30,000
524050 Water	2,077	2,149	2,500	2,200	2,200	2,200

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<b>130 - Public Works</b>	<b>Actual FY 14-15</b>	<b>Actual FY 15-16</b>	<b>Budget FY 16-17</b>	<b>Proposed FY 17-18</b>	<b>Approved FY 17-18</b>	<b>Adopted FY 17-18</b>
<b>Materials and Services</b>						
524070 Sewer	553	547	600	575	575	575
524090 Garbage Disposal and Recycling	12,978	12,564	15,120	14,745	14,745	14,745
<b>Utilities Total</b>	261,818	251,608	308,500	298,020	298,020	298,020
<b>Contracted Services</b>						
525155 Credit Card Fees	6,644	6,270	7,925	7,875	7,875	7,875
525158 Armored Car Services	7,450	6,893	8,900	11,520	11,520	11,520
525235 Laboratory Services	13,311	10,577	19,010	18,680	18,680	18,680
525310 Laundry Services	1,584	1,622	1,600	1,700	1,700	1,700
525355 Engineering Services	2,850	4,200	93,000	114,400	114,400	114,400
525360 Public Works Services	37,507	29,683	3,500	5,300	5,300	5,300
525365 Striping Services	0	0	75,000	100,000	100,000	100,000
525370 Stormwater Services	0	130,996	0	128,784	128,784	128,784
525405 Code Enforcement Services	10,858	19,110	37,162	45,318	45,318	45,318
525410 Dispatch Services	32,816	33,800	33,800	34,500	34,500	34,500
525450 Subscription Services	30	47	0	0	0	0
525555 Security Services	6,042	706	6,860	870	870	870
525710 Printing Services	4,991	3,251	3,150	4,940	4,940	4,940
525715 Advertising	12,835	1,774	4,225	4,725	4,725	4,725
525735 Mail Services	10,146	8,553	9,650	9,100	9,100	9,100
525740 Document Disposal Services	150	150	225	270	270	270
525862 Tire Hauling Services	463	255	250	375	375	375
525870 Hazardous Waste Disposal	25,498	33,337	33,200	30,500	30,500	30,500
525999 Other Contracted Services	120,290	113,478	1,383,379	919,335	919,335	919,335
<b>Contracted Services Total</b>	293,465	404,703	1,720,836	1,438,192	1,438,192	1,438,192
<b>Repairs and Maintenance</b>						
526011 Dept Equipment Maintenance	11,787	15,188	17,425	13,425	13,425	13,425
526012 Vehicle Maintenance	104,793	129,768	117,500	142,350	142,350	142,350
526013 Ferry Maintenance	8,678	19,114	16,000	0	0	0
526014 Radio Maintenance	(1,830)	626	1,700	1,910	1,910	1,910
526020 Computer Hardware Maintenance	4,880	5,130	5,900	5,800	5,800	5,800
526021 Computer Software Maintenance	16,380	18,293	26,210	40,985	40,985	40,985
526030 Building Maintenance	36,820	26,121	60,420	51,500	51,500	51,500
526031 Elevator Maintenance	450	100	0	0	0	0
526032 Roof Maintenance	0	336	10,000	8,000	8,000	8,000
526040 Remodels and Site Improvements	0	5,027	0	0	0	0
526050 Grounds Maintenance	1,750	3,205	6,500	1,750	1,750	1,750
526060 Traffic Signal Maintenance	27,948	48,368	36,850	39,850	39,850	39,850
526062 Sewer Maintenance	1,719	0	5,500	5,000	5,000	5,000
526070 Road Maintenance	605	0	700	1,200	1,200	1,200
526080 Bridge Maintenance	0	198	0	0	0	0
<b>Repairs and Maintenance Total</b>	213,980	271,474	304,705	311,770	311,770	311,770

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<b>130 - Public Works</b>	<b>Actual FY 14-15</b>	<b>Actual FY 15-16</b>	<b>Budget FY 16-17</b>	<b>Proposed FY 17-18</b>	<b>Approved FY 17-18</b>	<b>Adopted FY 17-18</b>
<b>Materials and Services</b>						
<b>Rentals</b>						
527100 Vehicle Rental	620	807	1,375	1,125	1,125	1,125
527110 Fleet Leases	293,043	262,571	264,012	278,552	278,552	278,552
527120 Motor Pool Mileage	8,105	6,682	7,900	8,195	8,195	8,195
527140 County Parking	660	660	660	660	660	660
527200 Building Rental County	10,591	14,764	14,901	13,060	13,060	13,060
527300 Equipment Rental	54,251	54,306	53,456	49,228	49,228	49,228
<b>Rentals Total</b>	<b>367,269</b>	<b>339,790</b>	<b>342,304</b>	<b>350,820</b>	<b>350,820</b>	<b>350,820</b>
<b>Insurance</b>						
528110 Liability Insurance Premiums	33,477	33,727	35,000	32,000	32,000	32,000
528415 Auto Claims	9,816	8,509	500	500	500	500
<b>Insurance Total</b>	<b>43,293</b>	<b>42,236</b>	<b>35,500</b>	<b>32,500</b>	<b>32,500</b>	<b>32,500</b>
<b>Miscellaneous</b>						
529110 Mileage Reimbursement	2,315	2,568	3,152	3,127	3,127	3,127
529120 Commercial Travel	428	976	2,850	3,700	3,700	3,700
529130 Meals	2,975	3,063	4,012	5,093	5,093	5,093
529140 Lodging	8,948	9,886	11,580	15,320	15,320	15,320
529210 Meetings	259	622	1,720	1,695	1,695	1,695
529220 Conferences	6,973	8,551	12,123	12,725	12,725	12,725
529230 Training	9,098	11,742	19,840	24,520	24,520	24,520
529300 Dues and Memberships	12,347	11,602	13,905	13,445	13,445	13,445
529650 Pre Employment Costs	921	1,548	1,220	2,520	2,520	2,520
529740 Fairs and Shows	46	362	350	0	0	0
529820 Vehicle Registration	501	260	625	500	500	500
529840 Professional Licenses	2,089	1,732	4,150	3,950	3,950	3,950
529850 Device Licenses	0	0	500	0	0	0
529860 Permits	7,159	2,216	6,050	11,050	11,050	11,050
529880 Recording Charges	930	1,744	1,500	1,600	1,600	1,600
529910 Awards and Recognition	2,499	1,786	4,450	4,850	4,850	4,850
<b>Miscellaneous Total</b>	<b>57,487</b>	<b>58,657</b>	<b>88,027</b>	<b>104,095</b>	<b>104,095</b>	<b>104,095</b>
<b>Materials and Services Total</b>	<b>5,609,618</b>	<b>5,381,421</b>	<b>7,607,726</b>	<b>7,868,896</b>	<b>7,868,896</b>	<b>7,868,896</b>
<b>Administrative Charges</b>						
611100 County Admin Allocation	163,202	171,448	197,414	222,090	222,090	222,090
611210 Facilities Mgt Allocation	148,535	163,213	170,187	183,123	183,123	183,123
611220 Custodial Allocation	135,785	140,719	150,957	160,200	160,200	160,200
611230 Courier Allocation	8,169	8,712	9,564	9,990	9,990	9,990
611250 Risk Management Allocation	84,539	87,566	74,291	62,095	62,095	62,095
611255 Benefits Allocation	40,579	43,260	43,018	44,250	44,250	44,250
611260 Human Resources Allocation	141,321	148,830	171,396	180,294	180,294	180,294
611300 Legal Services Allocation	51,201	49,484	42,554	50,448	50,448	50,448
611400 Information Tech Allocation	330,822	321,484	357,262	389,693	389,693	389,693
611410 FIMS Allocation	195,130	232,939	278,238	284,414	284,414	284,414
611420 Telecommunications Allocation	22,848	26,159	26,461	34,060	34,060	34,060
611430 Info Tech Direct Charges	368,223	402,945	411,922	401,066	401,066	401,066
611600 Finance Allocation	233,370	258,267	273,951	286,906	286,906	286,906

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<b>130 - Public Works</b>	<b>Actual FY 14-15</b>	<b>Actual FY 15-16</b>	<b>Budget FY 16-17</b>	<b>Proposed FY 17-18</b>	<b>Approved FY 17-18</b>	<b>Adopted FY 17-18</b>
<b>Administrative Charges</b>						
611800 MCBEE Allocation	10,189	4,633	16,476	10,415	10,415	10,415
612100 IT Equipment Use Charges	0	33,345	37,010	39,877	39,877	39,877
614100 Liability Insurance Allocation	122,800	123,400	153,699	117,399	117,399	117,399
614200 WC Insurance Allocation	163,900	198,900	144,199	126,400	126,400	126,400
<b>Administrative Charges Total</b>	<b>2,220,613</b>	<b>2,415,304</b>	<b>2,558,599</b>	<b>2,602,720</b>	<b>2,602,720</b>	<b>2,602,720</b>
<b>Capital Outlay</b>						
531100 Office Equipment Capital	0	2,332	0	0	0	0
531300 Departmental Equipment Capital	12,855	196,858	167,621	123,375	123,375	123,375
531700 Computer Software Capital	0	0	6,284	7,000	7,000	7,000
532200 Pickups and Trucks	765,000	16,700	0	0	0	0
532500 Road Maintenance Vehicles	189,826	280,900	1,079,524	732,600	732,600	732,600
532600 Ferries	0	0	259,500	561,250	561,250	561,250
533110 Road Resurfacing	1,293,737	2,926,558	4,123,000	3,100,000	3,100,000	3,100,000
533170 Road Construction	3,097,940	3,045,715	2,554,907	1,956,500	1,956,500	1,956,500
533180 Safety Improvements	2,686	29,460	125,000	954,250	954,250	954,250
533200 Traffic Signals	8,109	26,709	639,784	1,671,250	1,671,250	1,671,250
533500 Bridge Construction	1,228,365	65,750	1,044,480	1,175,950	1,175,950	1,175,950
533600 Federal Highway Projects	1,038	0	0	0	0	0
534150 Building Acquisitions	0	447,809	0	0	0	0
534300 Special Construction	3,331	0	0	0	0	0
534600 Site Improvements	239,578	471,038	590,994	654,774	654,774	654,774
535110 Right of Way	74,128	21,279	0	0	0	0
535200 Purchased Land	0	264,040	0	0	0	0
<b>Capital Outlay Total</b>	<b>6,916,595</b>	<b>7,795,149</b>	<b>10,591,094</b>	<b>10,936,949</b>	<b>10,936,949</b>	<b>10,936,949</b>
<b>Special Payments</b>						
551100 Interfund Loan Disbursements	120,000	0	0	0	0	0
<b>Special Payments Total</b>	<b>120,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Transfers Out</b>						
561480 Xfer to Capital Impr Projects	1,716	20,000	0	0	0	0
<b>Transfers Out Total</b>	<b>1,716</b>	<b>20,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Contingency</b>						
571010 Contingency	0	0	2,769,204	3,130,475	3,130,475	3,130,475
<b>Contingency Total</b>	<b>0</b>	<b>0</b>	<b>2,769,204</b>	<b>3,130,475</b>	<b>3,130,475</b>	<b>3,130,475</b>
<b>Ending Fund Balance</b>						
573010 Unapprop Ending Fund Balance	0	0	19,122,374	16,846,132	16,846,132	16,846,132
<b>Ending Fund Balance Total</b>	<b>0</b>	<b>0</b>	<b>19,122,374</b>	<b>16,846,132</b>	<b>16,846,132</b>	<b>16,846,132</b>
<b>Public Works Total</b>	<b>25,312,248</b>	<b>26,773,254</b>	<b>55,305,878</b>	<b>55,104,203</b>	<b>55,104,203</b>	<b>55,104,203</b>
<b>305 - Land Use Planning</b>	<b>Actual FY 14-15</b>	<b>Actual FY 15-16</b>	<b>Budget FY 16-17</b>	<b>Proposed FY 17-18</b>	<b>Approved FY 17-18</b>	<b>Adopted FY 17-18</b>
<b>Personnel Services</b>						
<b>Salaries and Wages</b>						
511110 Regular Wages	311,541	315,259	438,813	447,834	447,834	447,834

MARION COUNTY FY 2017-18 BUDGET  
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<b>305 - Land Use Planning</b>	<b>Actual FY 14-15</b>	<b>Actual FY 15-16</b>	<b>Budget FY 16-17</b>	<b>Proposed FY 17-18</b>	<b>Approved FY 17-18</b>	<b>Adopted FY 17-18</b>
<b>Personnel Services</b>						
511130 Vacation Pay	31,717	37,254	0	0	0	0
511140 Sick Pay	18,674	14,274	0	0	0	0
511150 Holiday Pay	17,941	16,607	0	0	0	0
511160 Comp Time Pay	0	1,303	0	0	0	0
511210 Compensation Credits	15,018	15,965	14,710	13,347	13,347	13,347
511240 Leave Payoff	0	3,003	0	0	0	0
511290 Health Insurance Waiver Pay	0	44	0	0	0	0
511420 Premium Pay	9	0	0	0	0	0
<b>Salaries and Wages Total</b>	<b>394,900</b>	<b>403,709</b>	<b>453,523</b>	<b>461,181</b>	<b>461,181</b>	<b>461,181</b>
<b>Fringe Benefits</b>						
512110 PERS	64,949	73,580	72,338	89,007	89,007	89,007
512120 401K	991	1,018	1,020	768	768	768
512130 PERS Debt Service	15,379	10,924	21,089	23,060	23,060	23,060
512200 FICA	30,059	31,001	34,692	35,280	35,280	35,280
512310 Medical Insurance	81,954	83,919	103,674	106,730	106,730	106,730
512320 Dental Insurance	8,789	8,695	10,266	10,605	10,605	10,605
512330 Group Term Life Insurance	699	724	842	852	852	852
512340 Long Term Disability Insurance	1,789	1,830	1,890	1,910	1,910	1,910
512400 Unemployment Insurance	1,579	1,629	1,677	1,706	1,706	1,706
512520 Workers Comp Insurance	162	163	210	210	210	210
512600 Wellness Program	233	236	283	283	283	283
512610 Employee Assistance Program	167	169	191	191	191	191
512700 County HSA Contributions	2,600	2,600	0	0	0	0
<b>Fringe Benefits Total</b>	<b>209,349</b>	<b>216,488</b>	<b>248,172</b>	<b>270,602</b>	<b>270,602</b>	<b>270,602</b>
<b>Personnel Services Total</b>	<b>604,250</b>	<b>620,197</b>	<b>701,695</b>	<b>731,783</b>	<b>731,783</b>	<b>731,783</b>
<b>Materials and Services</b>						
<b>Supplies</b>						
521010 Office Supplies	1,298	1,156	1,542	1,725	1,725	1,725
521190 Publications	0	50	525	50	50	50
<b>Supplies Total</b>	<b>1,298</b>	<b>1,206</b>	<b>2,067</b>	<b>1,775</b>	<b>1,775</b>	<b>1,775</b>
<b>Materials</b>						
522150 Small Office Equipment	366	1,426	1,500	500	500	500
522170 Computers Non Capital	0	202	0	0	0	0
<b>Materials Total</b>	<b>366</b>	<b>1,629</b>	<b>1,500</b>	<b>500</b>	<b>500</b>	<b>500</b>
<b>Communications</b>						
523090 Long Distance Charges	121	146	150	150	150	150
<b>Communications Total</b>	<b>121</b>	<b>146</b>	<b>150</b>	<b>150</b>	<b>150</b>	<b>150</b>
<b>Contracted Services</b>						
525110 Consulting Services	3,200	6,300	7,400	5,000	5,000	5,000
525405 Code Enforcement Services	30,000	20,531	24,082	28,597	28,597	28,597
525510 Legal Services	0	0	2,000	500	500	500
525710 Printing Services	30	166	150	100	100	100
525715 Advertising	2,214	2,970	2,400	2,000	2,000	2,000
525735 Mail Services	2,597	3,643	3,300	2,400	2,400	2,400



MARION COUNTY FY 2017-18 BUDGET  
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<b>305 - Land Use Planning</b>	<b>Actual FY 14-15</b>	<b>Actual FY 15-16</b>	<b>Budget FY 16-17</b>	<b>Proposed FY 17-18</b>	<b>Approved FY 17-18</b>	<b>Adopted FY 17-18</b>
<b>Materials and Services</b>						
525740 Document Disposal Services	0	11	0	0	0	0
<b>Contracted Services Total</b>	<b>38,041</b>	<b>33,621</b>	<b>39,332</b>	<b>38,597</b>	<b>38,597</b>	<b>38,597</b>
<b>Rentals</b>						
527120 Motor Pool Mileage	484	825	1,100	200	200	200
527200 Building Rental County	23,403	18,160	18,328	16,064	16,064	16,064
527300 Equipment Rental	4,444	4,669	4,938	5,979	5,979	5,979
<b>Rentals Total</b>	<b>28,331</b>	<b>23,654</b>	<b>24,366</b>	<b>22,243</b>	<b>22,243</b>	<b>22,243</b>
<b>Miscellaneous</b>						
529110 Mileage Reimbursement	94	0	0	0	0	0
529230 Training	0	400	1,000	500	500	500
529300 Dues and Memberships	550	450	100	450	450	450
529880 Recording Charges	93	92	200	100	100	100
<b>Miscellaneous Total</b>	<b>737</b>	<b>942</b>	<b>1,300</b>	<b>1,050</b>	<b>1,050</b>	<b>1,050</b>
<b>Materials and Services Total</b>	<b>68,893</b>	<b>61,198</b>	<b>68,715</b>	<b>64,315</b>	<b>64,315</b>	<b>64,315</b>
<b>Administrative Charges</b>						
611100 County Admin Allocation	8,574	8,782	8,998	10,998	10,998	10,998
611230 Courier Allocation	522	536	512	613	613	613
611250 Risk Management Allocation	1,298	1,249	1,221	1,146	1,146	1,146
611255 Benefits Allocation	2,590	2,661	2,306	2,714	2,714	2,714
611260 Human Resources Allocation	9,020	9,155	9,185	11,060	11,060	11,060
611300 Legal Services Allocation	119,589	112,258	97,162	170,447	170,447	170,447
611400 Information Tech Allocation	13,532	13,014	13,434	14,935	14,935	14,935
611410 FIMS Allocation	7,960	9,438	10,501	10,825	10,825	10,825
611420 Telecommunications Allocation	931	1,056	989	1,304	1,304	1,304
611430 Info Tech Direct Charges	14,991	16,377	15,654	15,405	15,405	15,405
611600 Finance Allocation	7,454	7,272	6,721	8,046	8,046	8,046
611800 MCBEE Allocation	415	187	622	397	397	397
612100 IT Equipment Use Charges	0	1,351	1,394	1,530	1,530	1,530
614100 Liability Insurance Allocation	2,400	2,600	3,000	2,600	2,600	2,600
614200 WC Insurance Allocation	2,000	2,000	1,900	1,900	1,900	1,900
<b>Administrative Charges Total</b>	<b>191,276</b>	<b>187,936</b>	<b>173,599</b>	<b>253,920</b>	<b>253,920</b>	<b>253,920</b>
<b>Contingency</b>						
571010 Contingency	0	0	14,400	0	0	0
<b>Contingency Total</b>	<b>0</b>	<b>0</b>	<b>14,400</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Land Use Planning Total</b>	<b>864,419</b>	<b>869,331</b>	<b>958,409</b>	<b>1,050,018</b>	<b>1,050,018</b>	<b>1,050,018</b>
<b>310 - Parks</b>	<b>Actual FY 14-15</b>	<b>Actual FY 15-16</b>	<b>Budget FY 16-17</b>	<b>Proposed FY 17-18</b>	<b>Approved FY 17-18</b>	<b>Adopted FY 17-18</b>
<b>Personnel Services</b>						
<b>Salaries and Wages</b>						
511020 Salaries and Wages Budget Only	0	0	17,600	0	0	0
511110 Regular Wages	47,127	46,938	57,845	59,305	59,305	59,305
511120 Temporary Wages	5,657	9,716	19,204	77,142	77,142	77,142
511130 Vacation Pay	3,193	2,386	0	0	0	0

MARION COUNTY FY 2017-18 BUDGET  
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<b>310 - Parks</b>	<b>Actual FY 14-15</b>	<b>Actual FY 15-16</b>	<b>Budget FY 16-17</b>	<b>Proposed FY 17-18</b>	<b>Approved FY 17-18</b>	<b>Adopted FY 17-18</b>
<b>Personnel Services</b>						
511140 Sick Pay	1,895	1,724	0	0	0	0
511150 Holiday Pay	2,101	2,826	0	0	0	0
511210 Compensation Credits	2,086	2,140	2,225	2,281	2,281	2,281
511420 Premium Pay	0	0	0	8,445	8,445	8,445
511450 Premium Pay Temps	0	226	0	0	0	0
<b>Salaries and Wages Total</b>	<b>62,060</b>	<b>65,956</b>	<b>96,874</b>	<b>147,173</b>	<b>147,173</b>	<b>147,173</b>
<b>Fringe Benefits</b>						
512010 Fringe Benefits Budget Only	0	0	2,700	0	0	0
512110 PERS	7,056	6,587	9,581	11,886	11,886	11,886
512130 PERS Debt Service	4,430	5,222	2,793	3,079	3,079	3,079
512200 FICA	4,734	5,015	6,063	10,609	10,609	10,609
512310 Medical Insurance	14,260	14,889	14,664	15,096	15,096	15,096
512320 Dental Insurance	1,430	1,465	1,452	1,500	1,500	1,500
512330 Group Term Life Insurance	98	104	111	113	113	113
512340 Long Term Disability Insurance	251	263	249	253	253	253
512400 Unemployment Insurance	248	263	222	228	228	228
512520 Workers Comp Insurance	37	41	90	210	210	210
512600 Wellness Program	39	40	40	40	40	40
512610 Employee Assistance Program	28	29	27	27	27	27
<b>Fringe Benefits Total</b>	<b>32,611</b>	<b>33,917</b>	<b>37,992</b>	<b>43,041</b>	<b>43,041</b>	<b>43,041</b>
<b>Personnel Services Total</b>	<b>94,672</b>	<b>99,873</b>	<b>134,866</b>	<b>190,214</b>	<b>190,214</b>	<b>190,214</b>
<b>Materials and Services</b>						
<b>Supplies</b>						
521010 Office Supplies	49	86	53	102	102	102
521030 Field Supplies	1,766	46	1,650	2,000	2,000	2,000
521050 Janitorial Supplies	0	0	2,000	2,000	2,000	2,000
521210 Gasoline	5,539	4,476	6,500	7,000	7,000	7,000
521240 Automotive Supplies	78	38	0	0	0	0
521300 Safety Clothing	0	83	3,000	3,000	3,000	3,000
<b>Supplies Total</b>	<b>7,432</b>	<b>4,728</b>	<b>13,203</b>	<b>14,102</b>	<b>14,102</b>	<b>14,102</b>
<b>Materials</b>						
522020 Crushed Rock	0	0	3,000	3,000	3,000	3,000
522080 Building Materials	0	0	1,500	1,000	1,000	1,000
522090 Chemical Sprays	0	32	0	0	0	0
522100 Parts	55	2,111	0	0	0	0
522120 Tires and Accessories	0	30	0	0	0	0
522140 Small Tools	149	0	750	1,000	1,000	1,000
<b>Materials Total</b>	<b>204</b>	<b>2,174</b>	<b>5,250</b>	<b>5,000</b>	<b>5,000</b>	<b>5,000</b>
<b>Communications</b>						
523060 Cellular Phones	339	240	2,460	1,100	1,100	1,100
523090 Long Distance Charges	7	7	10	10	10	10
<b>Communications Total</b>	<b>347</b>	<b>246</b>	<b>2,470</b>	<b>1,110</b>	<b>1,110</b>	<b>1,110</b>
<b>Utilities</b>						
524010 Electricity	1,201	1,364	1,600	1,600	1,600	1,600

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
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<b>310 - Parks</b>	<b>Actual FY 14-15</b>	<b>Actual FY 15-16</b>	<b>Budget FY 16-17</b>	<b>Proposed FY 17-18</b>	<b>Approved FY 17-18</b>	<b>Adopted FY 17-18</b>
<b>Materials and Services</b>						
524020 Street Light Electricity	2,811	2,502	2,800	2,800	2,800	2,800
524090 Garbage Disposal and Recycling	1,441	1,937	2,400	3,000	3,000	3,000
<b>Utilities Total</b>	<b>5,453</b>	<b>5,802</b>	<b>6,800</b>	<b>7,400</b>	<b>7,400</b>	<b>7,400</b>
<b>Contracted Services</b>						
525235 Laboratory Services	35	475	1,000	600	600	600
525360 Public Works Services	16,655	8,974	45,000	44,500	44,500	44,500
525555 Security Services	6,864	8,010	11,580	11,580	11,580	11,580
525710 Printing Services	457	0	600	3,000	3,000	3,000
525715 Advertising	331	0	0	0	0	0
525735 Mail Services	3	10	150	0	0	0
525999 Other Contracted Services	5,441	3,958	11,850	8,850	8,850	8,850
<b>Contracted Services Total</b>	<b>29,786</b>	<b>21,428</b>	<b>70,180</b>	<b>68,530</b>	<b>68,530</b>	<b>68,530</b>
<b>Repairs and Maintenance</b>						
526011 Dept Equipment Maintenance	365	714	4,000	4,000	4,000	4,000
526012 Vehicle Maintenance	0	304	500	500	500	500
526030 Building Maintenance	7,694	790	15,500	14,500	14,500	14,500
526050 Grounds Maintenance	620	0	0	0	0	0
526055 Park Maintenance	38,770	38,694	43,700	60,000	60,000	60,000
<b>Repairs and Maintenance Total</b>	<b>47,448</b>	<b>40,502</b>	<b>63,700</b>	<b>79,000</b>	<b>79,000</b>	<b>79,000</b>
<b>Rentals</b>						
527110 Fleet Leases	14,591	11,436	16,236	18,780	18,780	18,780
527120 Motor Pool Mileage	42	71	100	250	250	250
527200 Building Rental County	3,451	3,551	3,584	3,141	3,141	3,141
527300 Equipment Rental	65	207	81	208	208	208
<b>Rentals Total</b>	<b>18,148</b>	<b>15,265</b>	<b>20,001</b>	<b>22,379</b>	<b>22,379</b>	<b>22,379</b>
<b>Insurance</b>						
528415 Auto Claims	132	0	0	0	0	0
<b>Insurance Total</b>	<b>132</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Miscellaneous</b>						
529110 Mileage Reimbursement	204	79	200	200	200	200
529130 Meals	38	0	50	300	300	300
529140 Lodging	533	0	400	1,000	1,000	1,000
529210 Meetings	0	24	0	0	0	0
529220 Conferences	395	410	400	500	500	500
529230 Training	595	0	500	650	650	650
529300 Dues and Memberships	100	100	100	500	500	500
529650 Pre Employment Costs	0	0	250	750	750	750
529860 Permits	200	150	150	150	150	150
<b>Miscellaneous Total</b>	<b>2,064</b>	<b>763</b>	<b>2,050</b>	<b>4,050</b>	<b>4,050</b>	<b>4,050</b>
<b>Materials and Services Total</b>	<b>111,015</b>	<b>90,909</b>	<b>183,654</b>	<b>201,571</b>	<b>201,571</b>	<b>201,571</b>
<b>Administrative Charges</b>						
611100 County Admin Allocation	1,623	1,710	2,090	2,625	2,625	2,625

MARION COUNTY FY 2017-18 BUDGET  
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<b>310 - Parks</b>	<b>Actual FY 14-15</b>	<b>Actual FY 15-16</b>	<b>Budget FY 16-17</b>	<b>Proposed FY 17-18</b>	<b>Approved FY 17-18</b>	<b>Adopted FY 17-18</b>
<b>Administrative Charges</b>						
611230 Courier Allocation	67	72	77	91	91	91
611250 Risk Management Allocation	325	544	349	484	484	484
611255 Benefits Allocation	329	358	347	402	402	402
611260 Human Resources Allocation	1,148	1,234	1,384	1,641	1,641	1,641
611300 Legal Services Allocation	5,162	4,229	3,174	3,566	3,566	3,566
611400 Information Tech Allocation	3,928	3,887	4,767	5,567	5,567	5,567
611410 FIMS Allocation	2,310	2,731	3,629	4,113	4,113	4,113
611420 Telecommunications Allocation	254	296	329	483	483	483
611430 Info Tech Direct Charges	4,310	4,852	5,367	5,946	5,946	5,946
611600 Finance Allocation	2,296	2,717	3,165	4,233	4,233	4,233
611800 MCBEE Allocation	121	54	215	150	150	150
612100 IT Equipment Use Charges	0	399	498	569	569	569
614100 Liability Insurance Allocation	800	1,700	1,100	1,600	1,600	1,600
614200 WC Insurance Allocation	300	300	300	300	300	300
<b>Administrative Charges Total</b>	<b>22,973</b>	<b>25,083</b>	<b>26,791</b>	<b>31,770</b>	<b>31,770</b>	<b>31,770</b>
<b>Capital Outlay</b>						
531300 Departmental Equipment Capital	56,378	84,396	0	20,000	20,000	20,000
534600 Site Improvements	0	71,866	196,000	163,000	163,000	163,000
<b>Capital Outlay Total</b>	<b>56,378</b>	<b>156,262</b>	<b>196,000</b>	<b>183,000</b>	<b>183,000</b>	<b>183,000</b>
<b>Contingency</b>						
571010 Contingency	0	0	8,200	56,000	56,000	56,000
<b>Contingency Total</b>	<b>0</b>	<b>0</b>	<b>8,200</b>	<b>56,000</b>	<b>56,000</b>	<b>56,000</b>
<b>Ending Fund Balance</b>						
573010 Unapprop Ending Fund Balance	0	0	249,881	240,033	240,033	240,033
<b>Ending Fund Balance Total</b>	<b>0</b>	<b>0</b>	<b>249,881</b>	<b>240,033</b>	<b>240,033</b>	<b>240,033</b>
<b>Parks Total</b>	<b>285,038</b>	<b>372,127</b>	<b>799,392</b>	<b>902,588</b>	<b>902,588</b>	<b>902,588</b>
<b>320 - Surveyor</b>						
	<b>Actual FY 14-15</b>	<b>Actual FY 15-16</b>	<b>Budget FY 16-17</b>	<b>Proposed FY 17-18</b>	<b>Approved FY 17-18</b>	<b>Adopted FY 17-18</b>
<b>Personnel Services</b>						
<b>Salaries and Wages</b>						
511020 Salaries and Wages Budget Only	0	0	7,600	0	0	0
511110 Regular Wages	209,280	214,698	262,939	276,373	276,373	276,373
511130 Vacation Pay	17,511	20,041	0	0	0	0
511140 Sick Pay	11,278	9,873	0	0	0	0
511150 Holiday Pay	10,527	10,490	0	0	0	0
511210 Compensation Credits	7,081	7,326	7,093	7,412	7,412	7,412
511240 Leave Payoff	0	1,126	0	0	0	0
<b>Salaries and Wages Total</b>	<b>255,676</b>	<b>263,554</b>	<b>277,632</b>	<b>283,785</b>	<b>283,785</b>	<b>283,785</b>
<b>Fringe Benefits</b>						
512010 Fringe Benefits Budget Only	0	0	4,600	0	0	0
512110 PERS	36,287	40,930	43,070	54,772	54,772	54,772
512120 401K	1,616	1,647	1,639	1,722	1,722	1,722

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<b>320 - Surveyor</b>	<b>Actual FY 14-15</b>	<b>Actual FY 15-16</b>	<b>Budget FY 16-17</b>	<b>Proposed FY 17-18</b>	<b>Approved FY 17-18</b>	<b>Adopted FY 17-18</b>
<b>Personnel Services</b>						
512130 PERS Debt Service	13,286	14,504	12,556	14,189	14,189	14,189
512200 FICA	19,503	20,042	20,648	21,695	21,695	21,695
512310 Medical Insurance	56,461	58,370	59,536	61,292	61,292	61,292
512320 Dental Insurance	5,579	6,075	5,895	6,090	6,090	6,090
512330 Group Term Life Insurance	449	474	505	527	527	527
512340 Long Term Disability Insurance	1,152	1,195	1,133	1,176	1,176	1,176
512400 Unemployment Insurance	1,024	1,053	997	1,051	1,051	1,051
512520 Workers Comp Insurance	115	114	122	122	122	122
512600 Wellness Program	153	158	161	161	161	161
512610 Employee Assistance Program	110	113	110	110	110	110
<b>Fringe Benefits Total</b>	<b>135,734</b>	<b>144,675</b>	<b>150,972</b>	<b>162,907</b>	<b>162,907</b>	<b>162,907</b>
<b>Personnel Services Total</b>	<b>391,411</b>	<b>408,229</b>	<b>428,604</b>	<b>446,692</b>	<b>446,692</b>	<b>446,692</b>
<b>Materials and Services</b>						
<b>Supplies</b>						
521010 Office Supplies	339	866	247	371	371	371
521030 Field Supplies	656	40	4,174	4,174	4,174	4,174
521070 Departmental Supplies	0	13	285	285	285	285
521210 Gasoline	3,337	2,626	2,299	1,916	1,916	1,916
521300 Safety Clothing	162	357	210	210	210	210
<b>Supplies Total</b>	<b>4,494</b>	<b>3,901</b>	<b>7,215</b>	<b>6,956</b>	<b>6,956</b>	<b>6,956</b>
<b>Materials</b>						
522100 Parts	0	2	0	0	0	0
522150 Small Office Equipment	0	0	0	1,200	1,200	1,200
522180 Software	0	0	2,813	0	0	0
<b>Materials Total</b>	<b>0</b>	<b>2</b>	<b>2,813</b>	<b>1,200</b>	<b>1,200</b>	<b>1,200</b>
<b>Communications</b>						
523040 Data Connections	544	446	700	840	840	840
523060 Cellular Phones	928	933	980	980	980	980
523090 Long Distance Charges	246	230	300	300	300	300
<b>Communications Total</b>	<b>1,718</b>	<b>1,609</b>	<b>1,980</b>	<b>2,120</b>	<b>2,120</b>	<b>2,120</b>
<b>Contracted Services</b>						
525235 Laboratory Services	0	0	250	250	250	250
525715 Advertising	93	0	0	0	0	0
525999 Other Contracted Services	861	0	1,000	1,000	1,000	1,000
<b>Contracted Services Total</b>	<b>954</b>	<b>0</b>	<b>1,250</b>	<b>1,250</b>	<b>1,250</b>	<b>1,250</b>
<b>Repairs and Maintenance</b>						
526010 Office Equipment Maintenance	174	0	0	0	0	0
526011 Dept Equipment Maintenance	0	0	176	175	175	175
526014 Radio Maintenance	0	147	0	0	0	0
526021 Computer Software Maintenance	1,699	3,660	9,064	7,700	7,700	7,700
<b>Repairs and Maintenance Total</b>	<b>1,873</b>	<b>3,807</b>	<b>9,240</b>	<b>7,875</b>	<b>7,875</b>	<b>7,875</b>
<b>Rentals</b>						
527110 Fleet Leases	9,492	7,392	7,776	7,788	7,788	7,788

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
PUBLIC WORKS

<b>320 - Surveyor</b>	<b>Actual FY 14-15</b>	<b>Actual FY 15-16</b>	<b>Budget FY 16-17</b>	<b>Proposed FY 17-18</b>	<b>Approved FY 17-18</b>	<b>Adopted FY 17-18</b>
<b>Materials and Services</b>						
527120 Motor Pool Mileage	8	83	0	0	0	0
527200 Building Rental County	25,558	20,099	20,284	17,779	17,779	17,779
527300 Equipment Rental	602	454	575	451	451	451
Rentals Total	35,661	28,028	28,635	26,018	26,018	26,018
<b>Miscellaneous</b>						
529110 Mileage Reimbursement	157	198	198	198	198	198
529130 Meals	0	10	85	85	85	85
529140 Lodging	132	144	330	330	330	330
529220 Conferences	450	90	578	500	500	500
529230 Training	0	0	3,000	3,000	3,000	3,000
529300 Dues and Memberships	760	605	660	660	660	660
Miscellaneous Total	1,499	1,046	4,851	4,773	4,773	4,773
Materials and Services Total	<b>46,200</b>	<b>38,394</b>	<b>55,984</b>	<b>50,192</b>	<b>50,192</b>	<b>50,192</b>
<b>Administrative Charges</b>						
611100 County Admin Allocation	5,584	5,663	6,344	7,172	7,172	7,172
611230 Courier Allocation	356	362	389	413	413	413
611250 Risk Management Allocation	1,475	870	748	764	764	764
611255 Benefits Allocation	1,766	1,794	1,751	1,830	1,830	1,830
611260 Human Resources Allocation	6,150	6,171	6,976	7,456	7,456	7,456
611300 Legal Services Allocation	4,973	3,767	3,695	3,988	3,988	3,988
611400 Information Tech Allocation	8,206	7,773	8,424	9,104	9,104	9,104
611410 FIMS Allocation	4,784	5,649	6,611	6,686	6,686	6,686
611420 Telecommunications Allocation	551	634	612	821	821	821
611430 Info Tech Direct Charges	8,995	9,705	9,840	9,459	9,459	9,459
611600 Finance Allocation	4,568	4,663	4,724	4,879	4,879	4,879
611800 MCBEE Allocation	250	113	392	244	244	244
612100 IT Equipment Use Charges	0	798	863	926	926	926
614100 Liability Insurance Allocation	1,800	2,000	1,800	1,900	1,900	1,900
614200 WC Insurance Allocation	3,200	1,200	1,200	1,100	1,100	1,100
Administrative Charges Total	<b>52,658</b>	<b>51,162</b>	<b>54,369</b>	<b>56,742</b>	<b>56,742</b>	<b>56,742</b>
<b>Capital Outlay</b>						
531100 Office Equipment Capital	0	9,330	0	0	0	0
531300 Departmental Equipment Capital	0	0	10,500	0	0	0
Capital Outlay Total	<b>0</b>	<b>9,330</b>	<b>10,500</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Contingency</b>						
571010 Contingency	0	0	40,800	49,000	49,000	49,000
Contingency Total	<b>0</b>	<b>0</b>	<b>40,800</b>	<b>49,000</b>	<b>49,000</b>	<b>49,000</b>
<b>Ending Fund Balance</b>						
573010 Unapprop Ending Fund Balance	0	0	1,614,038	1,823,909	1,823,909	1,823,909
Ending Fund Balance Total	<b>0</b>	<b>0</b>	<b>1,614,038</b>	<b>1,823,909</b>	<b>1,823,909</b>	<b>1,823,909</b>
Surveyor Total	<b>490,268</b>	<b>507,115</b>	<b>2,204,295</b>	<b>2,426,535</b>	<b>2,426,535</b>	<b>2,426,535</b>

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
PUBLIC WORKS

<b>330 - Building Inspection</b>	<b>Actual FY 14-15</b>	<b>Actual FY 15-16</b>	<b>Budget FY 16-17</b>	<b>Proposed FY 17-18</b>	<b>Approved FY 17-18</b>	<b>Adopted FY 17-18</b>
<b>Personnel Services</b>						
<b>Salaries and Wages</b>						
511020 Salaries and Wages Budget Only	0	0	56,805	0	0	0
511110 Regular Wages	844,794	975,235	1,204,871	1,377,442	1,377,442	1,377,442
511120 Temporary Wages	34,352	31,295	16,260	30,006	30,006	30,006
511130 Vacation Pay	54,457	55,857	0	0	0	0
511140 Sick Pay	38,300	35,334	0	0	0	0
511150 Holiday Pay	41,501	43,549	0	0	0	0
511160 Comp Time Pay	6,550	10,259	0	0	0	0
511210 Compensation Credits	32,586	30,681	24,708	22,055	22,055	22,055
511240 Leave Payoff	10,199	14,837	0	0	0	0
511290 Health Insurance Waiver Pay	271	861	0	0	0	0
511420 Premium Pay	17,017	18,203	30,000	45,000	45,000	45,000
511450 Premium Pay Temps	191	0	0	0	0	0
<b>Salaries and Wages Total</b>	<b>1,080,219</b>	<b>1,216,112</b>	<b>1,332,644</b>	<b>1,474,503</b>	<b>1,474,503</b>	<b>1,474,503</b>
<b>Fringe Benefits</b>						
512010 Fringe Benefits Budget Only	0	0	24,550	0	0	0
512110 PERS	153,323	163,118	196,120	270,102	270,102	270,102
512120 401K	2,986	3,797	3,850	3,475	3,475	3,475
512130 PERS Debt Service	59,183	64,190	57,174	69,975	69,975	69,975
512200 FICA	82,856	92,829	95,267	109,228	109,228	109,228
512310 Medical Insurance	233,017	268,329	303,397	342,529	342,529	342,529
512320 Dental Insurance	22,408	23,889	30,000	34,035	34,035	34,035
512330 Group Term Life Insurance	1,714	1,970	2,260	2,550	2,550	2,550
512340 Long Term Disability Insurance	4,412	4,987	5,059	5,721	5,721	5,721
512400 Unemployment Insurance	4,350	4,881	4,553	5,180	5,180	5,180
512520 Workers Comp Insurance	517	585	675	795	795	795
512600 Wellness Program	643	738	828	908	908	908
512610 Employee Assistance Program	462	530	559	613	613	613
512700 County HSA Contributions	1,300	2,492	0	0	0	0
<b>Fringe Benefits Total</b>	<b>567,170</b>	<b>632,334</b>	<b>724,292</b>	<b>845,111</b>	<b>845,111</b>	<b>845,111</b>
<b>Personnel Services Total</b>	<b>1,647,389</b>	<b>1,848,446</b>	<b>2,056,936</b>	<b>2,319,614</b>	<b>2,319,614</b>	<b>2,319,614</b>
<b>Materials and Services</b>						
<b>Supplies</b>						
521010 Office Supplies	3,471	5,709	2,043	3,241	3,241	3,241
521030 Field Supplies	1,679	591	1,200	6,500	6,500	6,500
521070 Departmental Supplies	1,064	91	450	500	500	500
521080 Food Supplies	0	120	0	0	0	0
521090 Uniforms and Clothing	411	1,148	2,300	2,500	2,500	2,500
521190 Publications	5,532	1,619	2,500	12,000	12,000	12,000
521210 Gasoline	16,607	11,765	16,600	17,250	17,250	17,250
521240 Automotive Supplies	0	6	0	0	0	0
521300 Safety Clothing	0	122	500	500	500	500
<b>Supplies Total</b>	<b>28,763</b>	<b>21,170</b>	<b>25,593</b>	<b>42,491</b>	<b>42,491</b>	<b>42,491</b>

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
PUBLIC WORKS

<b>330 - Building Inspection</b>	<b>Actual FY 14-15</b>	<b>Actual FY 15-16</b>	<b>Budget FY 16-17</b>	<b>Proposed FY 17-18</b>	<b>Approved FY 17-18</b>	<b>Adopted FY 17-18</b>
<b>Materials and Services</b>						
<b>Materials</b>						
522150 Small Office Equipment	2,581	7,832	4,500	3,450	3,450	3,450
522160 Small Departmental Equipment	751	43	0	0	0	0
522170 Computers Non Capital	9,576	1,794	16,000	3,360	3,360	3,360
522180 Software	889	414	0	0	0	0
<b>Materials Total</b>	<b>13,797</b>	<b>10,083</b>	<b>20,500</b>	<b>6,810</b>	<b>6,810</b>	<b>6,810</b>
<b>Communications</b>						
523010 Telephone Equipment	0	48	0	0	0	0
523040 Data Connections	4,450	4,685	4,800	5,000	5,000	5,000
523050 Postage	0	3	0	0	0	0
523060 Cellular Phones	2,963	4,395	5,400	7,080	7,080	7,080
523090 Long Distance Charges	767	768	500	600	600	600
<b>Communications Total</b>	<b>8,179</b>	<b>9,900</b>	<b>10,700</b>	<b>12,680</b>	<b>12,680</b>	<b>12,680</b>
<b>Contracted Services</b>						
525155 Credit Card Fees	39,166	41,691	52,000	53,000	53,000	53,000
525235 Laboratory Services	312	645	0	0	0	0
525405 Code Enforcement Services	13,790	1,888	4,944	5,934	5,934	5,934
525450 Subscription Services	1,256	1,305	1,200	1,200	1,200	1,200
525710 Printing Services	770	1,202	500	700	700	700
525735 Mail Services	4,637	4,926	4,000	5,500	5,500	5,500
525999 Other Contracted Services	0	35,447	62,000	60,000	60,000	60,000
<b>Contracted Services Total</b>	<b>59,929</b>	<b>87,104</b>	<b>124,644</b>	<b>126,334</b>	<b>126,334</b>	<b>126,334</b>
<b>Repairs and Maintenance</b>						
526012 Vehicle Maintenance	264	282	300	300	300	300
526030 Building Maintenance	0	452	0	0	0	0
<b>Repairs and Maintenance Total</b>	<b>264</b>	<b>734</b>	<b>300</b>	<b>300</b>	<b>300</b>	<b>300</b>
<b>Rentals</b>						
527110 Fleet Leases	38,280	38,976	41,416	58,614	58,614	58,614
527120 Motor Pool Mileage	1,686	1,996	3,000	2,000	2,000	2,000
527130 Parking	0	48	0	0	0	0
527200 Building Rental County	40,730	51,367	51,842	45,438	45,438	45,438
527300 Equipment Rental	11,770	12,499	12,699	15,544	15,544	15,544
<b>Rentals Total</b>	<b>92,466</b>	<b>104,886</b>	<b>108,957</b>	<b>121,596</b>	<b>121,596</b>	<b>121,596</b>
<b>Insurance</b>						
528415 Auto Claims	0	36	0	0	0	0
<b>Insurance Total</b>	<b>0</b>	<b>36</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Miscellaneous</b>						
529110 Mileage Reimbursement	147	512	500	500	500	500
529120 Commercial Travel	150	743	1,200	1,200	1,200	1,200
529130 Meals	484	296	500	500	500	500
529140 Lodging	2,438	1,253	3,200	3,200	3,200	3,200
529220 Conferences	805	450	500	700	700	700
529230 Training	6,315	8,785	8,500	16,500	16,500	16,500
529300 Dues and Memberships	1,475	1,670	2,350	2,650	2,650	2,650



MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
PUBLIC WORKS

<b>330 - Building Inspection</b>	<b>Actual FY 14-15</b>	<b>Actual FY 15-16</b>	<b>Budget FY 16-17</b>	<b>Proposed FY 17-18</b>	<b>Approved FY 17-18</b>	<b>Adopted FY 17-18</b>
<b>Materials and Services</b>						
529650 Pre Employment Costs	140	141	750	300	300	300
529999 Miscellaneous Expense	0	49	0	0	0	0
Miscellaneous Total	11,954	13,899	17,500	25,550	25,550	25,550
Materials and Services Total	<b>215,353</b>	<b>247,811</b>	<b>308,194</b>	<b>335,761</b>	<b>335,761</b>	<b>335,761</b>
<b>Administrative Charges</b>						
611100 County Admin Allocation	18,054	20,161	24,029	29,811	29,811	29,811
611230 Courier Allocation	1,008	1,159	1,261	1,520	1,520	1,520
611250 Risk Management Allocation	3,775	3,613	4,115	3,999	3,999	3,999
611255 Benefits Allocation	5,004	5,752	5,670	6,730	6,730	6,730
611260 Human Resources Allocation	17,426	19,791	22,591	27,425	27,425	27,425
611300 Legal Services Allocation	10,414	10,096	14,641	19,768	19,768	19,768
611400 Information Tech Allocation	32,145	32,533	40,059	45,481	45,481	45,481
611410 FIMS Allocation	19,012	23,663	31,125	33,248	33,248	33,248
611420 Telecommunications Allocation	2,242	2,662	2,967	3,962	3,962	3,962
611430 Info Tech Direct Charges	35,792	41,043	46,068	47,025	47,025	47,025
611600 Finance Allocation	16,274	17,791	20,132	23,392	23,392	23,392
611800 MCBEE Allocation	993	471	1,843	1,217	1,217	1,217
612100 IT Equipment Use Charges	0	3,378	4,149	4,660	4,660	4,660
614100 Liability Insurance Allocation	7,900	8,200	11,000	10,200	10,200	10,200
614200 WC Insurance Allocation	4,900	5,100	5,500	5,500	5,500	5,500
Administrative Charges Total	<b>174,939</b>	<b>195,413</b>	<b>235,150</b>	<b>263,938</b>	<b>263,938</b>	<b>263,938</b>
<b>Capital Outlay</b>						
531300 Departmental Equipment Capital	0	0	0	6,300	6,300	6,300
531600 Computer Hardware Capital	7,591	0	0	0	0	0
Capital Outlay Total	<b>7,591</b>	<b>0</b>	<b>0</b>	<b>6,300</b>	<b>6,300</b>	<b>6,300</b>
<b>Transfers Out</b>						
561595 Transfer to Fleet Management	22,891	0	30,245	0	0	0
Transfers Out Total	<b>22,891</b>	<b>0</b>	<b>30,245</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Contingency</b>						
571010 Contingency	0	0	229,000	259,000	259,000	259,000
Contingency Total	<b>0</b>	<b>0</b>	<b>229,000</b>	<b>259,000</b>	<b>259,000</b>	<b>259,000</b>
<b>Ending Fund Balance</b>						
573010 Unapprop Ending Fund Balance	0	0	1,975,243	1,816,766	1,816,766	1,816,766
Ending Fund Balance Total	<b>0</b>	<b>0</b>	<b>1,975,243</b>	<b>1,816,766</b>	<b>1,816,766</b>	<b>1,816,766</b>
Building Inspection Total	<b>2,068,163</b>	<b>2,291,670</b>	<b>4,834,768</b>	<b>5,001,379</b>	<b>5,001,379</b>	<b>5,001,379</b>
<b>510 - Environmental Services</b>	<b>Actual FY 14-15</b>	<b>Actual FY 15-16</b>	<b>Budget FY 16-17</b>	<b>Proposed FY 17-18</b>	<b>Approved FY 17-18</b>	<b>Adopted FY 17-18</b>
<b>Personnel Services</b>						
<b>Salaries and Wages</b>						
511110 Regular Wages	1,198,149	1,121,272	1,369,653	1,402,404	1,402,404	1,402,404
511120 Temporary Wages	33,322	9,702	31,798	18,284	18,284	18,284
511130 Vacation Pay	92,664	90,434	0	0	0	0
511140 Sick Pay	62,907	71,205	0	0	0	0

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
PUBLIC WORKS

<b>510 - Environmental Services</b>	<b>Actual FY 14-15</b>	<b>Actual FY 15-16</b>	<b>Budget FY 16-17</b>	<b>Proposed FY 17-18</b>	<b>Approved FY 17-18</b>	<b>Adopted FY 17-18</b>
<b>Personnel Services</b>						
511150 Holiday Pay	69,875	60,633	0	0	0	0
511160 Comp Time Pay	24,559	19,188	0	0	0	0
511210 Compensation Credits	43,168	38,663	34,618	27,845	27,845	27,845
511220 Pager Pay	2,178	1,573	0	0	0	0
511240 Leave Payoff	4,478	15,871	0	0	0	0
511290 Health Insurance Waiver Pay	2,307	2,415	1,620	2,400	2,400	2,400
511420 Premium Pay	24,810	22,084	21,500	36,000	36,000	36,000
511450 Premium Pay Temps	431	270	0	0	0	0
<b>Salaries and Wages Total</b>	<b>1,558,849</b>	<b>1,453,310</b>	<b>1,459,189</b>	<b>1,486,933</b>	<b>1,486,933</b>	<b>1,486,933</b>
<b>Fringe Benefits</b>						
512110 PERS	223,742	225,734	224,240	276,500	276,500	276,500
512120 401K	6,946	6,110	6,433	8,060	8,060	8,060
512130 PERS Debt Service	85,302	79,513	65,373	71,636	71,636	71,636
512200 FICA	118,942	108,890	108,203	108,985	108,985	108,985
512310 Medical Insurance	411,042	383,988	367,577	378,155	378,155	378,155
512320 Dental Insurance	42,252	39,626	35,067	37,575	37,575	37,575
512330 Group Term Life Insurance	2,661	2,536	2,612	2,647	2,647	2,647
512340 Long Term Disability Insurance	6,789	6,387	5,852	5,936	5,936	5,936
512400 Unemployment Insurance	6,345	5,834	5,203	5,303	5,303	5,303
512520 Workers Comp Insurance	882	763	855	822	822	822
512600 Wellness Program	1,162	1,085	1,046	1,042	1,042	1,042
512610 Employee Assistance Program	834	779	707	704	704	704
512700 County HSA Contributions	2,600	0	0	0	0	0
<b>Fringe Benefits Total</b>	<b>909,498</b>	<b>861,246</b>	<b>823,168</b>	<b>897,365</b>	<b>897,365</b>	<b>897,365</b>
<b>Personnel Services Total</b>	<b>2,468,347</b>	<b>2,314,556</b>	<b>2,282,357</b>	<b>2,384,298</b>	<b>2,384,298</b>	<b>2,384,298</b>
<b>Materials and Services</b>						
<b>Supplies</b>						
521010 Office Supplies	4,740	5,195	5,055	6,275	6,275	6,275
521030 Field Supplies	19,741	19,814	22,950	24,500	24,500	24,500
521050 Janitorial Supplies	488	324	750	750	750	750
521070 Departmental Supplies	7,666	10,336	0	3,000	3,000	3,000
521080 Food Supplies	11	92	0	300	300	300
521170 Educational Supplies	992	0	0	0	0	0
521190 Publications	140	32	0	0	0	0
521210 Gasoline	6,329	5,016	6,650	5,400	5,400	5,400
521220 Diesel	83,495	27,376	35,000	30,000	30,000	30,000
521230 Propane	2,055	1,646	2,450	2,250	2,250	2,250
521240 Automotive Supplies	0	231	400	300	300	300
521241 Oil and Lubricants	0	0	0	150	150	150
521300 Safety Clothing	980	1,005	2,600	2,400	2,400	2,400
521310 Safety Equipment	959	2,166	1,750	1,000	1,000	1,000
<b>Supplies Total</b>	<b>127,597</b>	<b>73,234</b>	<b>77,605</b>	<b>76,325</b>	<b>76,325</b>	<b>76,325</b>
<b>Materials</b>						
522020 Crushed Rock	3,579	32,125	46,000	31,000	31,000	31,000
522060 Sign Materials	2,279	1,775	7,000	7,500	7,500	7,500

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<b>510 - Environmental Services</b>	<b>Actual FY 14-15</b>	<b>Actual FY 15-16</b>	<b>Budget FY 16-17</b>	<b>Proposed FY 17-18</b>	<b>Approved FY 17-18</b>	<b>Adopted FY 17-18</b>
<b>Materials and Services</b>						
522090 Chemical Sprays	2,561	58	1,000	500	500	500
522100 Parts	150	15,611	0	0	0	0
522110 Batteries	118	125	0	0	0	0
522120 Tires and Accessories	0	101	12,200	5,200	5,200	5,200
522140 Small Tools	1,297	897	1,500	1,500	1,500	1,500
522150 Small Office Equipment	2,319	835	2,350	2,250	2,250	2,250
522160 Small Departmental Equipment	1,048	1,843	7,040	2,000	2,000	2,000
522170 Computers Non Capital	7,308	2,312	4,000	4,750	4,750	4,750
522180 Software	337	1,049	1,400	2,170	2,170	2,170
522500 Materials for Resale	373	198	10,000	10,000	10,000	10,000
<b>Materials Total</b>	<b>21,369</b>	<b>56,929</b>	<b>92,490</b>	<b>66,870</b>	<b>66,870</b>	<b>66,870</b>
<b>Communications</b>						
523010 Telephone Equipment	66	0	0	0	0	0
523020 Phone and Communication Svcs	11,391	11,575	11,750	12,000	12,000	12,000
523040 Data Connections	480	480	480	480	480	480
523050 Postage	4,490	0	0	0	0	0
523060 Cellular Phones	1,493	1,420	1,620	2,220	2,220	2,220
523090 Long Distance Charges	167	166	150	170	170	170
523100 Radios and Accessories	0	220	0	0	0	0
<b>Communications Total</b>	<b>18,087</b>	<b>13,861</b>	<b>14,000</b>	<b>14,870</b>	<b>14,870</b>	<b>14,870</b>
<b>Utilities</b>						
524010 Electricity	27,120	26,088	30,000	30,000	30,000	30,000
524040 Natural Gas	158	113	150	150	150	150
524090 Garbage Disposal and Recycling	21,827	2,705	20,000	20,000	20,000	20,000
<b>Utilities Total</b>	<b>49,105</b>	<b>28,906</b>	<b>50,150</b>	<b>50,150</b>	<b>50,150</b>	<b>50,150</b>
<b>Contracted Services</b>						
525110 Consulting Services	75,836	94,404	95,000	95,000	95,000	95,000
525155 Credit Card Fees	51,962	48,207	60,000	65,000	65,000	65,000
525158 Armored Car Services	11,609	11,667	12,000	12,000	12,000	12,000
525185 Community Education Services	28	980	9,250	16,500	16,500	16,500
525235 Laboratory Services	4,631	4,314	6,300	5,600	5,600	5,600
525355 Engineering Services	51	0	0	0	0	0
525360 Public Works Services	4,715	13,641	29,500	27,500	27,500	27,500
525370 Stormwater Services	0	112,746	0	124,432	124,432	124,432
525405 Code Enforcement Services	114,206	91,745	84,393	80,685	80,685	80,685
525450 Subscription Services	34	360	720	660	660	660
525510 Legal Services	8,551	12,683	10,000	10,000	10,000	10,000
525555 Security Services	745	1,687	3,000	4,000	4,000	4,000
525710 Printing Services	29,928	8,540	47,125	47,325	47,325	47,325
525715 Advertising	181,530	174,180	187,000	187,000	187,000	187,000
525735 Mail Services	21,116	1,074	21,500	27,100	27,100	27,100
525810 Waste to Energy Contract	9,887,952	9,650,593	10,531,224	10,361,553	10,361,553	10,361,553
525830 Transfer Station Contracts	2,260,136	2,445,522	2,406,881	3,315,253	3,315,253	3,315,253
525840 Solid Waste Hauling Services	14,975	7,735	8,000	9,120	9,120	9,120

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<b>510 - Environmental Services</b>	<b>Actual FY 14-15</b>	<b>Actual FY 15-16</b>	<b>Budget FY 16-17</b>	<b>Proposed FY 17-18</b>	<b>Approved FY 17-18</b>	<b>Adopted FY 17-18</b>
<b>Materials and Services</b>						
525841 Leachate Disposal	583,268	968,750	1,432,750	734,400	734,400	734,400
525850 Litter Patrol Services	7,515	7,335	7,500	7,500	7,500	7,500
525861 Ash Hauling Services	1,052,553	992,786	1,119,978	1,115,442	1,115,442	1,115,442
525862 Tire Hauling Services	52,067	52,815	54,940	54,940	54,940	54,940
525864 Appliance Hauling Services	15,066	45,403	40,000	45,000	45,000	45,000
525865 Metro Haulers	31,396	7,322	30,000	0	0	0
525870 Hazardous Waste Disposal	239,012	298,536	280,000	311,000	311,000	311,000
525871 Battery Recycling	63,991	88,731	105,000	111,500	111,500	111,500
525999 Other Contracted Services	102,716	138,402	184,150	150,900	150,900	150,900
<b>Contracted Services Total</b>	<b>14,815,589</b>	<b>15,280,156</b>	<b>16,766,211</b>	<b>16,919,410</b>	<b>16,919,410</b>	<b>16,919,410</b>
<b>Repairs and Maintenance</b>						
526010 Office Equipment Maintenance	154	0	0	0	0	0
526011 Dept Equipment Maintenance	38,362	30,088	35,000	35,000	35,000	35,000
526012 Vehicle Maintenance	120,421	127,119	75,000	100,000	100,000	100,000
526014 Radio Maintenance	571	86	600	500	500	500
526021 Computer Software Maintenance	689	0	0	0	0	0
526030 Building Maintenance	20,362	21,025	17,000	15,000	15,000	15,000
526050 Grounds Maintenance	9,486	53,695	91,000	117,500	117,500	117,500
526061 Storm Drain Maintenance	0	0	500	0	0	0
<b>Repairs and Maintenance Total</b>	<b>190,045</b>	<b>232,013</b>	<b>219,100</b>	<b>268,000</b>	<b>268,000</b>	<b>268,000</b>
<b>Rentals</b>						
527100 Vehicle Rental	0	0	0	200	200	200
527110 Fleet Leases	31,200	29,148	28,896	30,636	30,636	30,636
527120 Motor Pool Mileage	3,152	3,049	2,900	2,500	2,500	2,500
527130 Parking	0	0	0	100	100	100
527200 Building Rental County	42,743	38,295	38,649	33,875	33,875	33,875
527300 Equipment Rental	70,002	9,134	15,063	13,615	13,615	13,615
<b>Rentals Total</b>	<b>147,097</b>	<b>79,626</b>	<b>85,508</b>	<b>80,926</b>	<b>80,926</b>	<b>80,926</b>
<b>Insurance</b>						
528415 Auto Claims	1,500	0	0	0	0	0
<b>Insurance Total</b>	<b>1,500</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Miscellaneous</b>						
529110 Mileage Reimbursement	564	58	200	200	200	200
529120 Commercial Travel	1,309	0	1,250	750	750	750
529130 Meals	165	0	350	1,000	1,000	1,000
529140 Lodging	1,765	0	750	3,500	3,500	3,500
529210 Meetings	477	708	650	2,800	2,800	2,800
529220 Conferences	2,759	1,350	4,500	4,700	4,700	4,700
529230 Training	1,987	2,181	1,350	2,490	2,490	2,490
529300 Dues and Memberships	2,414	1,231	2,200	2,724	2,724	2,724
529440 Safety Grants	2,180	1,635	10,000	10,000	10,000	10,000
529590 Special Programs Other	373	390	1,500	1,500	1,500	1,500
529650 Pre Employment Costs	28	57	250	100	100	100
529740 Fairs and Shows	33,085	27,862	35,500	39,100	39,100	39,100

MARION COUNTY FY 2017-18 BUDGET  
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<b>510 - Environmental Services</b>	<b>Actual FY 14-15</b>	<b>Actual FY 15-16</b>	<b>Budget FY 16-17</b>	<b>Proposed FY 17-18</b>	<b>Approved FY 17-18</b>	<b>Adopted FY 17-18</b>
<b>Materials and Services</b>						
529820 Vehicle Registration	0	105	0	0	0	0
529840 Professional Licenses	108	108	110	200	200	200
529850 Device Licenses	1,371	1,483	1,500	1,500	1,500	1,500
529860 Permits	4,219	2,518	4,400	4,400	4,400	4,400
529870 DEQ Tonnage Assessment	220,062	249,231	295,000	350,000	350,000	350,000
529910 Awards and Recognition	2,337	3,556	5,500	6,500	6,500	6,500
529999 Miscellaneous Expense	0	700	0	0	0	0
<b>Miscellaneous Total</b>	<b>275,202</b>	<b>293,172</b>	<b>365,010</b>	<b>431,464</b>	<b>431,464</b>	<b>431,464</b>
<b>Materials and Services Total</b>	<b>15,645,591</b>	<b>16,057,895</b>	<b>17,670,074</b>	<b>17,908,015</b>	<b>17,908,015</b>	<b>17,908,015</b>
<b>Administrative Charges</b>						
611100 County Admin Allocation	106,724	106,093	120,149	133,692	133,692	133,692
611230 Courier Allocation	1,815	1,865	1,945	2,123	2,123	2,123
611250 Risk Management Allocation	12,473	12,145	30,075	19,662	19,662	19,662
611255 Benefits Allocation	9,018	9,263	8,752	9,403	9,403	9,403
611260 Human Resources Allocation	31,407	31,867	34,868	38,311	38,311	38,311
611300 Legal Services Allocation	42,109	50,466	45,408	37,967	37,967	37,967
611400 Information Tech Allocation	179,108	163,711	167,652	175,830	175,830	175,830
611410 FIMS Allocation	215,286	242,257	279,496	278,570	278,570	278,570
611420 Telecommunications Allocation	12,355	13,311	12,384	15,363	15,363	15,363
611430 Info Tech Direct Charges	199,197	205,215	193,216	180,803	180,803	180,803
611600 Finance Allocation	275,819	291,491	300,150	312,791	312,791	312,791
611800 MCBEE Allocation	11,241	4,818	16,550	10,201	10,201	10,201
612100 IT Equipment Use Charges	0	16,980	17,360	18,000	18,000	18,000
614100 Liability Insurance Allocation	21,700	13,100	82,100	54,100	54,100	54,100
614200 WC Insurance Allocation	20,600	31,600	38,500	23,100	23,100	23,100
<b>Administrative Charges Total</b>	<b>1,138,852</b>	<b>1,194,182</b>	<b>1,348,605</b>	<b>1,309,916</b>	<b>1,309,916</b>	<b>1,309,916</b>
<b>Capital Outlay</b>						
531300 Departmental Equipment Capital	0	0	0	9,900	9,900	9,900
532400 Off Road Vehicles	28,613	13,048	125,000	10,000	10,000	10,000
532500 Road Maintenance Vehicles	0	89,381	0	0	0	0
534150 Building Acquisitions	0	0	7,000	0	0	0
534600 Site Improvements	0	0	100,000	347,000	347,000	347,000
<b>Capital Outlay Total</b>	<b>28,613</b>	<b>102,429</b>	<b>232,000</b>	<b>366,900</b>	<b>366,900</b>	<b>366,900</b>
<b>Debt Service Principal</b>						
541100 Principal Payments	85,000	85,000	85,000	85,000	85,000	85,000
<b>Debt Service Principal Total</b>	<b>85,000</b>	<b>85,000</b>	<b>85,000</b>	<b>85,000</b>	<b>85,000</b>	<b>85,000</b>
<b>Debt Service Interest</b>						
542100 Interest Payments	4,131	3,672	3,213	2,754	2,754	2,754
<b>Debt Service Interest Total</b>	<b>4,131</b>	<b>3,672</b>	<b>3,213</b>	<b>2,754</b>	<b>2,754</b>	<b>2,754</b>
<b>Contingency</b>						
571010 Contingency	0	0	1,957,033	1,900,000	1,900,000	1,900,000
<b>Contingency Total</b>	<b>0</b>	<b>0</b>	<b>1,957,033</b>	<b>1,900,000</b>	<b>1,900,000</b>	<b>1,900,000</b>

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<b>510 - Environmental Services</b>	<b>Actual FY 14-15</b>	<b>Actual FY 15-16</b>	<b>Budget FY 16-17</b>	<b>Proposed FY 17-18</b>	<b>Approved FY 17-18</b>	<b>Adopted FY 17-18</b>
<b>Ending Fund Balance</b>						
573020 Capital Improvement Reserves	0	0	6,827,794	8,562,126	8,562,126	8,562,126
<b>Ending Fund Balance Total</b>	<b>0</b>	<b>0</b>	<b>6,827,794</b>	<b>8,562,126</b>	<b>8,562,126</b>	<b>8,562,126</b>
<b>Environmental Services Total</b>	<b>19,370,533</b>	<b>19,757,734</b>	<b>30,406,076</b>	<b>32,519,009</b>	<b>32,519,009</b>	<b>32,519,009</b>
<b>515 - Stormwater Management</b>	<b>Actual FY 14-15</b>	<b>Actual FY 15-16</b>	<b>Budget FY 16-17</b>	<b>Proposed FY 17-18</b>	<b>Approved FY 17-18</b>	<b>Adopted FY 17-18</b>
<b>Personnel Services</b>						
<b>Salaries and Wages</b>						
511020 Salaries and Wages Budget Only	0	0	55,800	0	0	0
511110 Regular Wages	0	57,571	69,631	282,507	282,507	282,507
511130 Vacation Pay	0	3,442	0	0	0	0
511140 Sick Pay	0	2,889	0	0	0	0
511150 Holiday Pay	0	3,509	0	0	0	0
511160 Comp Time Pay	0	335	0	0	0	0
511210 Compensation Credits	0	1,226	1,227	4,409	4,409	4,409
511420 Premium Pay	0	281	0	3,500	3,500	3,500
<b>Salaries and Wages Total</b>	<b>0</b>	<b>69,252</b>	<b>126,658</b>	<b>290,416</b>	<b>290,416</b>	<b>290,416</b>
<b>Fringe Benefits</b>						
512010 Fringe Benefits Budget Only	0	0	47,608	0	0	0
512110 PERS	0	8,987	11,303	55,376	55,376	55,376
512120 401K	0	0	0	970	970	970
512130 PERS Debt Service	0	5,987	3,295	14,347	14,347	14,347
512200 FICA	0	5,387	5,421	21,924	21,924	21,924
512310 Medical Insurance	0	18,526	18,330	86,802	86,802	86,802
512320 Dental Insurance	0	1,916	1,815	8,625	8,625	8,625
512330 Group Term Life Insurance	0	129	134	538	538	538
512340 Long Term Disability Insurance	0	327	300	1,204	1,204	1,204
512400 Unemployment Insurance	0	284	263	1,063	1,063	1,063
512520 Workers Comp Insurance	0	37	38	173	173	173
512600 Wellness Program	0	50	50	190	190	190
512610 Employee Assistance Program	0	36	35	130	130	130
<b>Fringe Benefits Total</b>	<b>0</b>	<b>41,667</b>	<b>88,592</b>	<b>191,342</b>	<b>191,342</b>	<b>191,342</b>
<b>Personnel Services Total</b>	<b>0</b>	<b>110,919</b>	<b>215,250</b>	<b>481,758</b>	<b>481,758</b>	<b>481,758</b>
<b>Materials and Services</b>						
<b>Supplies</b>						
521010 Office Supplies	0	106	250	229	229	229
521030 Field Supplies	0	1,751	15,800	7,500	7,500	7,500
521070 Departmental Supplies	0	48	0	0	0	0
521080 Food Supplies	0	0	0	150	150	150
521170 Educational Supplies	0	240	0	0	0	0
521210 Gasoline	0	337	2,400	7,000	7,000	7,000
521240 Automotive Supplies	0	90	0	100	100	100
521241 Oil and Lubricants	0	0	0	300	300	300

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<b>515 - Stormwater Management</b>	<b>Actual FY 14-15</b>	<b>Actual FY 15-16</b>	<b>Budget FY 16-17</b>	<b>Proposed FY 17-18</b>	<b>Approved FY 17-18</b>	<b>Adopted FY 17-18</b>
<b>Materials and Services</b>						
521300 Safety Clothing	0	338	0	600	600	600
<b>Supplies Total</b>	0	2,909	18,450	15,879	15,879	15,879
<b>Materials</b>						
522060 Sign Materials	0	0	400	0	0	0
522100 Parts	0	2,706	0	75	75	75
522140 Small Tools	0	2,500	1,300	5,000	5,000	5,000
522150 Small Office Equipment	0	310	0	0	0	0
522160 Small Departmental Equipment	0	0	0	160	160	160
<b>Materials Total</b>	0	5,516	1,700	5,235	5,235	5,235
<b>Communications</b>						
523050 Postage	0	0	1,000	500	500	500
523060 Cellular Phones	0	260	920	1,270	1,270	1,270
<b>Communications Total</b>	0	260	1,920	1,770	1,770	1,770
<b>Utilities</b>						
524090 Garbage Disposal and Recycling	0	569	0	18,700	18,700	18,700
<b>Utilities Total</b>	0	569	0	18,700	18,700	18,700
<b>Contracted Services</b>						
525185 Community Education Services	0	2,244	47,000	39,000	39,000	39,000
525235 Laboratory Services	0	200	1,500	1,500	1,500	1,500
525360 Public Works Services	0	203,460	199,299	34,000	34,000	34,000
525710 Printing Services	0	960	5,000	1,000	1,000	1,000
525715 Advertising	0	14,043	10,000	10,000	10,000	10,000
525735 Mail Services	0	1,702	0	1,000	1,000	1,000
525999 Other Contracted Services	0	34,720	60,500	96,500	96,500	96,500
<b>Contracted Services Total</b>	0	257,329	323,299	183,000	183,000	183,000
<b>Repairs and Maintenance</b>						
526012 Vehicle Maintenance	0	0	3,500	8,000	8,000	8,000
526061 Storm Drain Maintenance	0	2,361	0	0	0	0
<b>Repairs and Maintenance Total</b>	0	2,361	3,500	8,000	8,000	8,000
<b>Rentals</b>						
527110 Fleet Leases	0	0	1,965	11,358	11,358	11,358
527120 Motor Pool Mileage	0	0	200	200	200	200
527130 Parking	0	9	0	50	50	50
527200 Building Rental County	0	0	4,614	4,044	4,044	4,044
527300 Equipment Rental	0	68	540	1,117	1,117	1,117
<b>Rentals Total</b>	0	77	7,319	16,769	16,769	16,769
<b>Miscellaneous</b>						
529110 Mileage Reimbursement	0	0	150	150	150	150
529130 Meals	0	24	75	100	100	100
529140 Lodging	0	146	1,325	1,325	1,325	1,325
529220 Conferences	0	320	0	1,500	1,500	1,500
529230 Training	0	834	3,350	1,500	1,500	1,500

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<b>515 - Stormwater Management</b>	<b>Actual FY 14-15</b>	<b>Actual FY 15-16</b>	<b>Budget FY 16-17</b>	<b>Proposed FY 17-18</b>	<b>Approved FY 17-18</b>	<b>Adopted FY 17-18</b>
<b>Materials and Services</b>						
529300 Dues and Memberships	0	587	665	665	665	665
529860 Permits	0	1,855	875	875	875	875
Miscellaneous Total	0	3,766	6,440	6,115	6,115	6,115
Materials and Services Total	<b>0</b>	<b>272,786</b>	<b>362,628</b>	<b>255,468</b>	<b>255,468</b>	<b>255,468</b>
<b>Administrative Charges</b>						
611100 County Admin Allocation	0	0	1,893	2,576	2,576	2,576
611250 Risk Management Allocation	0	0	200	178	178	178
611300 Legal Services Allocation	0	0	0	18	18	18
611400 Information Tech Allocation	0	0	6,788	8,953	8,953	8,953
611410 FIMS Allocation	0	0	5,275	6,495	6,495	6,495
611420 Telecommunications Allocation	0	0	518	773	773	773
611430 Info Tech Direct Charges	0	0	7,827	9,189	9,189	9,189
611600 Finance Allocation	0	0	8,047	13,111	13,111	13,111
611800 MCBEE Allocation	0	0	312	237	237	237
612100 IT Equipment Use Charges	0	0	697	925	925	925
614100 Liability Insurance Allocation	0	0	500	400	400	400
614200 WC Insurance Allocation	0	0	300	300	300	300
Administrative Charges Total	<b>0</b>	<b>0</b>	<b>32,357</b>	<b>43,155</b>	<b>43,155</b>	<b>43,155</b>
<b>Capital Outlay</b>						
534600 Site Improvements	0	22,700	34,500	128,000	128,000	128,000
Capital Outlay Total	<b>0</b>	<b>22,700</b>	<b>34,500</b>	<b>128,000</b>	<b>128,000</b>	<b>128,000</b>
<b>Transfers Out</b>						
561130 Transfer to Public Works	0	0	25,000	0	0	0
561595 Transfer to Fleet Management	0	0	0	41,000	41,000	41,000
Transfers Out Total	<b>0</b>	<b>0</b>	<b>25,000</b>	<b>41,000</b>	<b>41,000</b>	<b>41,000</b>
<b>Contingency</b>						
571010 Contingency	0	0	21,835	90,000	90,000	90,000
Contingency Total	<b>0</b>	<b>0</b>	<b>21,835</b>	<b>90,000</b>	<b>90,000</b>	<b>90,000</b>
<b>Ending Fund Balance</b>						
573010 Unapprop Ending Fund Balance	0	0	736,120	715,608	715,608	715,608
Ending Fund Balance Total	<b>0</b>	<b>0</b>	<b>736,120</b>	<b>715,608</b>	<b>715,608</b>	<b>715,608</b>
Stormwater Management Total	<b>0</b>	<b>406,405</b>	<b>1,427,690</b>	<b>1,754,989</b>	<b>1,754,989</b>	<b>1,754,989</b>
<b>595 - Fleet Management</b>	<b>Actual FY 14-15</b>	<b>Actual FY 15-16</b>	<b>Budget FY 16-17</b>	<b>Proposed FY 17-18</b>	<b>Approved FY 17-18</b>	<b>Adopted FY 17-18</b>
<b>Materials and Services</b>						
<b>Supplies</b>						
521030 Field Supplies	1	0	0	0	0	0
521210 Gasoline	11,442	9,541	12,328	12,500	12,500	12,500
Supplies Total	11,443	9,541	12,328	12,500	12,500	12,500
<b>Communications</b>						
523100 Radios and Accessories	0	0	74,000	0	0	0
Communications Total	0	0	74,000	0	0	0



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<b>595 - Fleet Management</b>	<b>Actual FY 14-15</b>	<b>Actual FY 15-16</b>	<b>Budget FY 16-17</b>	<b>Proposed FY 17-18</b>	<b>Approved FY 17-18</b>	<b>Adopted FY 17-18</b>
<b>Materials and Services</b>						
<b>Contracted Services</b>						
525360 Public Works Services	65,650	52,969	67,632	65,000	65,000	65,000
<b>Contracted Services Total</b>	<b>65,650</b>	<b>52,969</b>	<b>67,632</b>	<b>65,000</b>	<b>65,000</b>	<b>65,000</b>
<b>Repairs and Maintenance</b>						
526012 Vehicle Maintenance	295,589	348,029	319,542	325,000	325,000	325,000
526014 Radio Maintenance	1,195	204	1,100	750	750	750
526030 Building Maintenance	0	32	0	0	0	0
<b>Repairs and Maintenance Total</b>	<b>296,784</b>	<b>348,264</b>	<b>320,642</b>	<b>325,750</b>	<b>325,750</b>	<b>325,750</b>
<b>Rentals</b>						
527140 County Parking	3,960	3,960	3,960	3,960	3,960	3,960
<b>Rentals Total</b>	<b>3,960</b>	<b>3,960</b>	<b>3,960</b>	<b>3,960</b>	<b>3,960</b>	<b>3,960</b>
<b>Miscellaneous</b>						
529820 Vehicle Registration	2,575	4,257	3,859	4,807	4,807	4,807
<b>Miscellaneous Total</b>	<b>2,575</b>	<b>4,257</b>	<b>3,859</b>	<b>4,807</b>	<b>4,807</b>	<b>4,807</b>
<b>Materials and Services Total</b>	<b>380,412</b>	<b>418,991</b>	<b>482,421</b>	<b>412,017</b>	<b>412,017</b>	<b>412,017</b>
<b>Administrative Charges</b>						
611100 County Admin Allocation	3,425	3,801	4,139	3,799	3,799	3,799
611230 Courier Allocation	118	181	195	137	137	137
611250 Risk Management Allocation	1,563	1,467	1,745	1,910	1,910	1,910
611255 Benefits Allocation	589	897	876	610	610	610
611260 Human Resources Allocation	2,050	3,086	3,488	2,486	2,486	2,486
611400 Information Tech Allocation	9,131	7,642	7,654	8,013	8,013	8,013
611410 FIMS Allocation	5,409	5,511	6,001	5,781	5,781	5,781
611420 Telecommunications Allocation	635	634	565	677	677	677
611430 Info Tech Direct Charges	10,120	9,503	8,945	8,107	8,107	8,107
611600 Finance Allocation	5,966	7,480	7,395	7,603	7,603	7,603
611800 MCBEE Allocation	282	110	356	211	211	211
612100 IT Equipment Use Charges	0	798	797	818	818	818
614100 Liability Insurance Allocation	4,700	5,100	6,800	7,300	7,300	7,300
614200 WC Insurance Allocation	600	300	200	200	200	200
<b>Administrative Charges Total</b>	<b>44,588</b>	<b>46,510</b>	<b>49,156</b>	<b>47,652</b>	<b>47,652</b>	<b>47,652</b>
<b>Capital Outlay</b>						
532100 Automobiles	162,347	284,768	444,470	312,021	312,021	312,021
532200 Pickups and Trucks	477,209	929,595	925,754	1,204,572	1,204,572	1,204,572
<b>Capital Outlay Total</b>	<b>639,557</b>	<b>1,214,362</b>	<b>1,370,224</b>	<b>1,516,593</b>	<b>1,516,593</b>	<b>1,516,593</b>
<b>Special Payments</b>						
551100 Interfund Loan Disbursements	0	2,500,000	0	0	0	0
<b>Special Payments Total</b>	<b>0</b>	<b>2,500,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Contingency</b>						
571010 Contingency	0	0	0	190,000	190,000	190,000
<b>Contingency Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>190,000</b>	<b>190,000</b>	<b>190,000</b>

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<b>595 - Fleet Management</b>	<b>Actual FY 14-15</b>	<b>Actual FY 15-16</b>	<b>Budget FY 16-17</b>	<b>Proposed FY 17-18</b>	<b>Approved FY 17-18</b>	<b>Adopted FY 17-18</b>
<b>Ending Fund Balance</b>						
573010 Unapprop Ending Fund Balance	0	0	1,545,184	1,447,324	1,447,324	1,447,324
Ending Fund Balance Total	<b>0</b>	<b>0</b>	<b>1,545,184</b>	<b>1,447,324</b>	<b>1,447,324</b>	<b>1,447,324</b>
Fleet Management Total	<b>1,064,557</b>	<b>4,179,863</b>	<b>3,446,985</b>	<b>3,613,586</b>	<b>3,613,586</b>	<b>3,613,586</b>
Public Works Grand Total	49,455,225	55,157,498	99,383,493	102,372,307	102,372,307	102,372,307

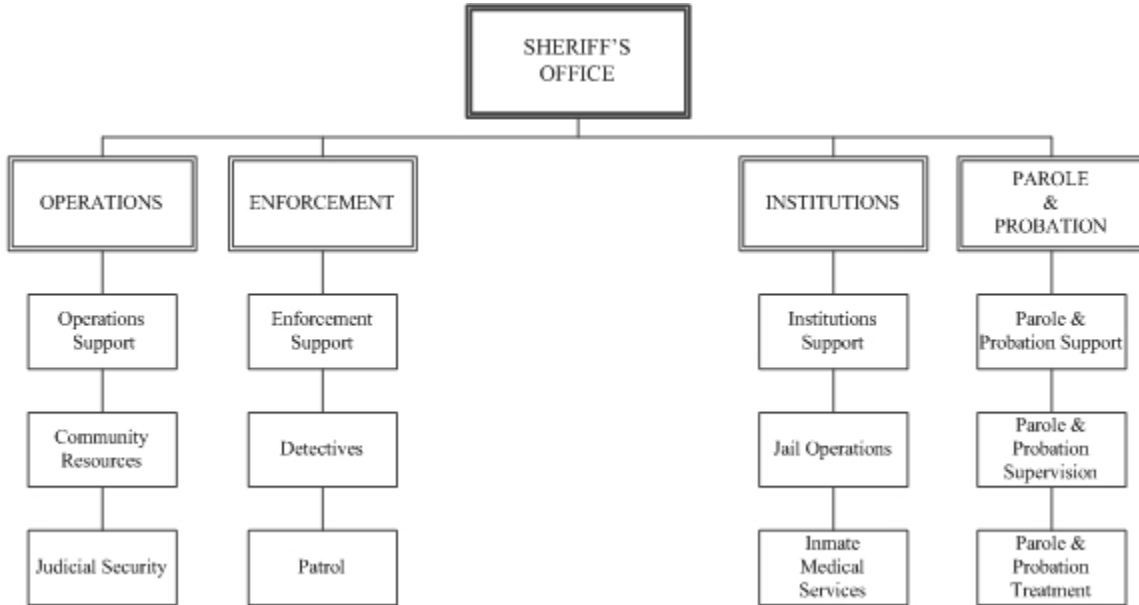
MARION COUNTY FY 2017-18 BUDGET  
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MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
SHERIFF'S OFFICE

# SHERIFF'S OFFICE



## MISSION STATEMENT

The Marion County Sheriff's Office will provide the highest level of public safety services in partnership with our communities. The Sheriff's Office provides this through the foundational character traits of Integrity, Courage, Discipline, Loyalty, Diligence, Humility, Optimism, and Conviction.

## GOALS AND OBJECTIVES

- Goal 1 To have goals and objectives that align with the county strategic priorities and the services provided under County Goal #3 of Public Safety. While the goals and objectives stay consistent for the Sheriff's Office, the approach to how they are accomplished changes over time with the introduction of new technology, new case law, results of applicable studies and surveys, and other related factors.
- Goal 2 To keep our community safe through maintaining a safe and secure jail and work/transition center, patrolling and conducting criminal investigations, providing civil process, supervising offenders through Parole and Probation, providing search and rescue response, and keeping our courts safe and accessible to the public through judicial security.
- Objective 1 To develop strategies aligned with the county's short and long term priorities on public safety with an emphasis on reducing recidivism, reducing prison admissions, and diverting mentally ill persons from the criminal justice system while enhancing public safety in the community.
- Goal 3 To continue to work collaboratively with our community and public safety partners with an emphasis on the prevention of crime, problem solving, and being responsive to the community's needs for public safety.
- Objective 1 The Sheriff's Office has an overall philosophy of problem solving with community members, leaders, businesses, and other public safety organizations to develop strategies that address livability concerns. This is accomplished through engagement, education, analysis, implementation, and follow through.

MARION COUNTY FY 2017-18 BUDGET  
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SHERIFF'S OFFICE

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Goal 4 To continue to seek and retain professional and competent staff as well as continue the professional development of all employees.

Objective 1 To recruit, train and retain competent, professional employees who are prepared for the modern day public safety challenges put before them.

Goal 5 To be fiscally responsible and maximize the public's resources we are entrusted with. This goal is accomplished by continued efforts to utilize the dollars allocated and make the best choices with those dollars.

Objective 1 To strive to be an organization that is fiscally responsible, showing a good return on the tax payers' financial investment through sound public safety strategies, priorities, and best practices.

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
SHERIFF'S OFFICE

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**DEPARTMENT OVERVIEW**

The Marion County Sheriff's Office is a public safety organization that provides services to all residents within the county. These services are delivered through four divisions; Operations, Enforcement, Institutions, and Parole and Probation.

The Operations Division is responsible for judicial security (court security), civil process/service, criminal records entry, code enforcement, crime prevention, public information, and all administrative functions including payroll, human resources, recruitment, training and certification, budget management, purchasing and contracts, grant management, property control, and policy and procedures.

The Enforcement Division serves a population base of approximately 333,950 (2016 Census Estimate--Portland State University, Population Research Center) of which approximately 90,929 are residents who live in rural areas, unincorporated cities (census designated places such as Four Corners, Hayesville, Brooks, etc.), and another 9,453 in contract cities and those without local police protection. The services provided include patrol, traffic safety, criminal investigations, drug investigations, search and rescue, marine patrol, and various law enforcement contracts.

The Institutions Division is responsible for operating the jail, with a current budgeted capacity of 415 beds, and a transition center currently at a budgeted capacity of 144 beds. The division is responsible for fingerprinting, photographing, and processing all offenders who are arrested and brought to the jail by the various law enforcement agencies operating within Marion County. In 2016, there were 14,908 (as compared to 14,193 in 2015) offenders booked into the jail.

The jail facility houses pre-trial and sentenced/sanctioned inmates and has two major functions: intake (booking/release) and inmate housing. Intake provides the services of property inventory, identification (photographs and fingerprints) and records. Inmate housing utilizes both the jail and transition center to house various levels of offenders that range from unclassified to maximum security. The jail provides services to inmates with special needs such as medical, mental health, and disciplinary issues.

The transition center provides housing for minimum custody inmates who are serving sanctions imposed by their probation/parole deputy or offenders sentenced by the judicial system. Most inmates housed at the transition center facility participate in community work crews or projects. There were 2,346 total offenders sent to the transition center in 2016. The work crews completed 42,024 hours of work and 7,158 additional hours of donated labor to help the community. The transition center plays a major role in holding offenders accountable and preparing them to transition back into the community through various programs including drug/alcohol treatment services.

The Parole and Probation Division is responsible for reintegration and supervision of clients located within county boundaries. Marion County is currently responsible for the supervision of approximately 3,600 clients, with an additional 1,700 clients (approximately) who are on abscond status. The division provides supervision, sanctions, contracted drug and alcohol treatment, contracted sex offender treatment, cognitive classes, employment coordination, and victim services. The primary focus of this division is to transition the client back to the community and lower recidivism.

MARION COUNTY FY 2017-18 BUDGET  
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SHERIFF'S OFFICE

**RESOURCE AND REQUIREMENT SUMMARY**

Sheriff's Office	FY 14-15 ACTUAL	FY 15-16 ACTUAL	FY 16-17 BUDGET	FY 17-18 ADOPTED	+/- %
<b>RESOURCES</b>					
Licenses and Permits	57,960	56,868	51,000	57,121	12.0%
Intergovernmental Federal	1,241,267	1,011,346	929,017	761,414	-18.0%
Intergovernmental State	12,036,078	14,848,905	13,809,648	15,605,894	13.0%
Charges for Services	3,271,519	3,727,106	3,010,132	3,188,807	5.9%
Fines and Forfeitures	2,188,462	1,936,439	1,745,091	1,745,091	0.0%
Interest	30,423	38,768	3,436	3,436	0.0%
Other Revenues	22,278	18,419	4,500	6,500	44.4%
General Fund Transfers	29,558,053	30,680,618	33,974,791	34,866,806	2.6%
Other Fund Transfers	4,220,947	4,178,328	4,210,405	4,449,977	5.7%
Net Working Capital	4,201,795	3,596,354	4,934,624	3,015,462	-38.9%
<b>TOTAL RESOURCES</b>	<b>56,828,782</b>	<b>60,093,153</b>	<b>62,672,644</b>	<b>63,700,508</b>	<b>1.6%</b>
<b>REQUIREMENTS</b>					
Personnel Services					
Salaries and Wages	23,223,047	23,633,221	26,627,848	26,641,800	0.1%
Fringe Benefits	11,936,823	12,449,317	13,270,081	14,403,034	8.5%
<b>Total Personnel Services</b>	<b>35,159,870</b>	<b>36,082,538</b>	<b>39,897,929</b>	<b>41,044,834</b>	<b>2.9%</b>
Materials and Services					
Supplies	1,365,573	1,255,279	1,546,692	1,398,464	-9.6%
Materials	188,738	207,195	307,503	312,085	1.5%
Communications	289,600	328,591	382,061	390,755	2.3%
Utilities	684,558	671,872	695,225	685,722	-1.4%
Contracted Services	4,533,521	4,730,324	6,102,341	5,459,401	-10.5%
Repairs and Maintenance	313,274	321,750	374,516	370,679	-1.0%
Rentals	1,252,114	1,241,811	1,278,135	1,300,812	1.8%
Insurance	7,963	9,364	695	968	39.3%
Miscellaneous	264,276	303,837	455,317	441,644	-3.0%
<b>Total Materials and Services</b>	<b>8,899,617</b>	<b>9,070,024</b>	<b>11,142,485</b>	<b>10,360,530</b>	<b>-7.0%</b>
Administrative Charges	5,466,926	5,834,610	6,379,093	6,983,591	9.5%
Capital Outlay	64,200	100,996	198,147	126,376	-36.2%
Transfers Out	3,641,815	4,070,361	3,862,497	4,135,704	7.1%
Contingency	0	0	760,940	581,658	-23.6%
Ending Fund Balance	0	0	431,553	467,815	8.4%
<b>TOTAL REQUIREMENTS</b>	<b>53,232,428</b>	<b>55,158,529</b>	<b>62,672,644</b>	<b>63,700,508</b>	<b>1.6%</b>
<b>FTE</b>	344.30	349.50	350.50	353.50	0.9%

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
SHERIFF'S OFFICE

<b>FUNDS</b>					
Fund Name	FY 14-15 ACTUAL	FY 15-16 ACTUAL	FY 16-17 BUDGET	FY 17-18 ADOPTED	% of Total
<b>RESOURCES</b>					
FND 100 General Fund	34,677,454	36,016,750	38,853,496	40,119,022	63.0%
FND 180 Community Corrections	14,743,640	16,661,817	16,473,482	16,594,392	26.1%
FND 250 Sheriff Grants	4,001,876	3,978,290	4,228,942	3,960,658	6.2%
FND 255 Traffic Safety Team	2,864,443	2,986,219	2,555,107	2,468,530	3.9%
FND 290 Inmate Welfare	541,370	450,076	561,617	557,906	0.9%
<b>TOTAL RESOURCES</b>	<b>56,828,782</b>	<b>60,093,153</b>	<b>62,672,644</b>	<b>63,700,508</b>	<b>100.0%</b>
<b>REQUIREMENTS</b>					
FND 100 General Fund	34,677,454	36,016,750	38,853,496	40,119,022	63.0%
FND 180 Community Corrections	13,461,784	14,120,050	16,473,482	16,594,392	26.1%
FND 250 Sheriff Grants	2,995,124	2,873,574	4,228,942	3,960,658	6.2%
FND 255 Traffic Safety Team	1,759,489	2,051,519	2,555,107	2,468,530	3.9%
FND 290 Inmate Welfare	338,578	96,637	561,617	557,906	0.9%
<b>TOTAL REQUIREMENTS</b>	<b>53,232,428</b>	<b>55,158,529</b>	<b>62,672,644</b>	<b>63,700,508</b>	<b>100.0%</b>

<b>PROGRAMS</b>					
	FY 14-15 ACTUAL	FY 15-16 ACTUAL	FY 16-17 BUDGET	FY 17-18 ADOPTED	+/- %
<b>RESOURCES</b>					
SO Operations Support	5,402,443	5,934,309	6,237,665	6,511,812	4.4%
Community Resource Unit	1,726,098	1,805,998	1,921,231	2,035,010	5.9%
Judicial Security	1,950,760	1,957,806	2,268,124	2,465,982	8.7%
Enforcement Support	773,424	809,238	874,238	931,399	6.5%
Detectives	1,967,818	1,649,663	2,147,480	2,140,147	-0.3%
Patrol	10,147,765	10,712,576	10,668,117	10,636,068	-0.3%
Institutions Support	3,157,093	3,269,750	3,423,032	3,531,579	3.2%
Jail Operations	14,762,547	15,451,611	16,645,748	16,952,026	1.8%
Inmate Medical Services	2,714,849	2,570,015	2,855,383	2,792,122	-2.2%
Parole and Probation Support	6,670,638	6,329,212	6,887,922	7,020,823	1.9%
Parole and Probation Supervsn	6,887,289	8,831,296	8,016,588	7,954,859	-0.8%
Parole and Probation Treatment	668,059	771,680	727,116	728,681	0.2%
<b>TOTAL RESOURCES</b>	<b>56,828,782</b>	<b>60,093,153</b>	<b>62,672,644</b>	<b>63,700,508</b>	<b>1.6%</b>
<b>REQUIREMENTS</b>					
SO Operations Support	5,105,619	5,497,986	6,237,665	6,511,812	4.4%
Community Resource Unit	1,629,999	1,709,778	1,921,231	2,035,010	5.9%
Judicial Security	1,950,760	1,957,806	2,268,124	2,465,982	8.7%
Enforcement Support	773,424	809,238	874,238	931,399	6.5%
Detectives	1,789,317	1,482,483	2,147,480	2,140,147	-0.3%
Patrol	8,843,518	9,612,338	10,668,117	10,636,068	-0.3%
Institutions Support	3,157,093	3,269,750	3,423,032	3,531,579	3.2%
Jail Operations	14,273,244	14,754,998	16,645,748	16,952,026	1.8%
Inmate Medical Services	2,714,849	2,570,015	2,855,383	2,792,122	-2.2%
Parole and Probation Support	6,106,443	6,198,687	6,887,922	7,020,823	1.9%
Parole and Probation Supervsn	6,293,036	6,841,937	8,016,588	7,954,859	-0.8%
Parole and Probation Treatment	595,126	453,512	727,116	728,681	0.2%
<b>TOTAL REQUIREMENTS</b>	<b>53,232,428</b>	<b>55,158,529</b>	<b>62,672,644</b>	<b>63,700,508</b>	<b>1.6%</b>



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SHERIFF'S OFFICE

**SO Operations Support Program**

- Responsible for all administrative functions to include payroll, human resources, budget, accounting, contracts, purchasing, recruitment, property management, program analysis, and grant management.
- Processes and records all data generated by calls for service and investigations conducted by enforcement deputies including public information disclosure for records requests.
- Processes and serves all civil action/papers, completes court ordered property foreclosure sales, issues concealed handgun permits, and manages vehicle impound.
- Responsible for professional standards, training including assessment and tracking, policy/procedure management, and accreditation management.

**Program Summary**

Sheriff's Office	Program: SO Operations Support				
	FY 14-15 ACTUAL	FY 15-16 ACTUAL	FY 16-17 BUDGET	FY 17-18 ADOPTED	+/- %
<b>RESOURCES</b>					
Intergovernmental Federal	120,010	147,721	73,900	25,000	-66.2%
Intergovernmental State	767,455	863,730	847,659	867,439	2.3%
Charges for Services	677,055	698,842	562,901	646,050	14.8%
Other Revenues	34	260	0	0	n.a.
General Fund Transfers	3,542,412	3,888,500	4,316,319	4,589,544	6.3%
Other Fund Transfers	8,560	38,431	16,628	0	-100.0%
Net Working Capital	286,917	296,824	420,258	383,779	-8.7%
<b>TOTAL RESOURCES</b>	<b>5,402,443</b>	<b>5,934,309</b>	<b>6,237,665</b>	<b>6,511,812</b>	<b>4.4%</b>
<b>REQUIREMENTS</b>					
Personnel Services	2,899,857	3,117,991	3,184,124	3,370,701	5.9%
Materials and Services	1,679,784	1,806,363	2,052,592	2,033,103	-0.9%
Administrative Charges	520,076	573,632	704,849	719,722	2.1%
Capital Outlay	5,902	0	0	7,500	n.a.
Contingency	0	0	167,194	217,995	30.4%
Ending Fund Balance	0	0	128,906	162,791	26.3%
<b>TOTAL REQUIREMENTS</b>	<b>5,105,619</b>	<b>5,497,986</b>	<b>6,237,665</b>	<b>6,511,812</b>	<b>4.4%</b>
<b>FTE</b>	29.50	30.00	30.00	30.60	2.0%

**FTE By Position Title By Program**

<b>Program: SO Operations Support</b>	
Position Title	FTE
Accounting Clerk	1.00
Accounting Specialist	1.00
Administrative Assistant	1.00
Administrative Assistant (Confidential)	1.00
Administrative Services Manager Sr	1.00
Budget Analyst 1	1.00
Budget Analyst 2	1.00
Chief Civil Supervisor	1.00
Contracts Specialist	1.00

MARION COUNTY FY 2017-18 BUDGET  
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<b>Program: SO Operations Support</b>	
<b>Position Title</b>	<b>FTE</b>
Deputy Sheriff - Enforcement	3.00
Deputy Sheriff - Enforcement (Bilingual)	1.00
Division Commander	1.00
DP OPS - CIVIL Office Specialist 2	0.60
Lieutenant	1.00
Management Analyst 2	1.00
Office Manager - OPS	1.00
Office Specialist 2	1.00
Sheriff	1.00
Sheriffs Office Property Specialist	1.00
Support Services Technician	7.00
Support Services Technician (Bilingual)	2.00
Undersheriff	1.00
<b>Program SO Operations Support FTE Total:</b>	<b>30.60</b>

- The FTE count does not include .89 temp position budgeted for this program.

*FTE Changes*

There is an increase of .6 FTE in this program as requested in a decision package for FY 17-18.

**SO Operations Support Program Budget Justification**

**RESOURCES**

Resources for this program come from several funds including County General Fund, Community Corrections, Sheriff's Grants, and Traffic Safety Team.

There is a specific decrease to Other Federal Revenues related to the ending of the Veteran's Court Grant. Intergovernmental State increase is due to increased Personnel Services funded by Community Corrections dollars. Charges for Services are increased due to the number of anticipated new concealed handgun licenses and renewals. The increase in General Fund Transfer is a result of Personnel Services increases for normal step advancement, collective bargaining agreement increases and increased PERS costs. Other Fund Transfers is zero due to support from Traffic Safety Team Fund coming directly from Net Working Capital. The ending of the Veteran's Court Grant and carryover funds used to support services resulted in lower Net Working Capital for this FY.

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
SHERIFF'S OFFICE

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REQUIREMENTS

The increase in Personnel Services is due to normal step increases and a significant increase in PERS costs for the entire County. It also includes a 1% COLA with related fringe benefits increase for all Marion County Employees Association (MCEA) members and nonrepresented employees. There is also a Decision Package request for an Office Specialist 2 (.6 FTE) to be supported by previously budgeted temporary employee dollars in this program.

In Materials and Services, there is an overall decrease due to the ending of the Veteran's Court Grant. However, there were several significant increases throughout this category including a 4% increase to dispatch services for the Willamette Valley Communications Center contract for FY17-18 and increases for uniforms and clothing and training.

Capital Outlay is for a Livescan fingerprint machine to be used for Concealed Handgun Licensing service.

Contingency is budgeted for unforeseen expenditures and is within the ten percent of total operating expenses, and Ending Fund Balance is the CHL revenues to cover anticipated expenditures in future years.

MARION COUNTY FY 2017-18 BUDGET  
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SHERIFF'S OFFICE

**Community Resource Unit Program**

- Responsible for public information and media relations including press releases related to current events impacting the community. Focuses on crime prevention and activities in the community to create partnerships and positive interactions through education and information sharing. Participates in community events throughout the year.
- Participates in Neighborhood Watch programs and provides resources for neighbors and citizens who want to organize efforts to prevent crime in their neighborhoods.
- Provides crisis outreach resources and mobile response to residents with mental health issues.
- Responsible for managing the Alarm Permit program including education to residents, business owners, and security vendors regarding the Alarm Ordinance.
- Provides School Resource Officer services to the Salem-Keizer School District and the Chemawa Indian School, in coordination with the Enforcement Division.
- Provides County Code Enforcement by responding to complaints and concerns and initiating cases for violations regarding county ordinances; i.e., graffiti, tall grass and weeds, building code violations, abandoned vehicles, illegal dumping, etc.

**Program Summary**

Sheriff's Office

Program: Community Resource Unit

	FY 14-15 ACTUAL	FY 15-16 ACTUAL	FY 16-17 BUDGET	FY 17-18 ADOPTED	+/- %
<b>RESOURCES</b>					
Licenses and Permits	57,960	56,868	51,000	57,121	12.0%
Intergovernmental Federal	561,926	504,879	547,930	575,430	5.0%
Charges for Services	443,965	433,587	435,757	442,434	1.5%
Other Revenues	4,526	35	500	500	0.0%
General Fund Transfers	610,623	704,884	782,071	816,143	4.4%
Other Fund Transfers	0	9,645	7,754	7,915	2.1%
Net Working Capital	47,098	96,099	96,219	135,467	40.8%
<b>TOTAL RESOURCES</b>	<b>1,726,098</b>	<b>1,805,998</b>	<b>1,921,231</b>	<b>2,035,010</b>	<b>5.9%</b>
<b>REQUIREMENTS</b>					
Personnel Services	1,291,056	1,324,247	1,383,790	1,445,424	4.5%
Materials and Services	203,529	224,059	266,151	257,378	-3.3%
Administrative Charges	135,414	161,472	156,065	213,938	37.1%
Contingency	0	0	115,225	92,355	-19.8%
Ending Fund Balance	0	0	0	25,915	n.a.
<b>TOTAL REQUIREMENTS</b>	<b>1,629,999</b>	<b>1,709,778</b>	<b>1,921,231</b>	<b>2,035,010</b>	<b>5.9%</b>
<b>FTE</b>	12.75	12.45	12.45	12.85	3.2%

**FTE By Position Title By Program**

<b>Program: Community Resource Unit</b>	
Position Title	FTE
Code Enforcement Officer	2.00
CRU Code Enforcement Officer - OPS	1.00
Deputy Sheriff - Enforcement	7.00
DP OPS - CIVIL Office Specialist 2	0.40
Office Specialist 3	1.00

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<b>Program: Community Resource Unit</b>	
<b>Position Title</b>	<b>FTE</b>
Sergeant	1.45
<b>Program Community Resource Unit FTE Total:</b>	<b>12.85</b>

- The FTE count does not include a 0.99 temp position budgeted for this program.

FTE Changes

There is an increase of .4 FTE in this program as requested in a decision package for FY 17-18.

**Community Resource Unit Program Budget Justification**

**RESOURCES**

This program is funded by County General Fund and Sheriff's Grants Fund.

Licenses and Permits is slightly increased for the anticipated Alarm Permit fees and renewals. Intergovernmental Federal and Charges for Services is increased for Personnel related expenses to cover contracted Enforcement Services and Code Enforcement Services. The increase in General Fund Transfer is a result of Personnel Services increases for normal step increases, collective bargaining agreement increases and increased PERS costs. Other Fund Transfers is support from the County Health Department for data entry services related to the Mobile Crisis Team. Net Working Capital is reflective of revenue in the Alarm program used to fund a decision package request for FY 17-18.

**REQUIREMENTS**

The increase in Personnel Services is due to normal step increases and a significant increase in PERS costs for the entire County. It also includes a 1% COLA with related fringe benefits increase for all Marion County Employees Association (MCEA) members and nonrepresented employees. There is also a Decision Package request for an Office Specialist 2 (.4 FTE) to be supported by non General Fund revenue in this program.

In Materials and Services there is a slight decrease related to lower fuel costs.

Contingency is budgeted for unforeseen expenditures and is within the ten percent of total operating expenses.

Ending Fund Balance is Alarm Ordinance revenue to sustain the program in future years.

MARION COUNTY FY 2017-18 BUDGET  
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**Judicial Security Program**

- Provides courtroom and judicial security for 17 courtrooms within the county. Services are provided at the Circuit Court facilities located in the Courthouse, the Jail Annex, and the Juvenile facility.
- Provides prisoner transports to and from various correctional facilities including the Oregon State Hospital and Oregon Youth Authority.
- Provides security for pre-trial and sentenced individuals involved in medical emergencies during court proceedings.
- Provides adult and juvenile threat assessment services for various agencies throughout the county. Also provides security audits and safety plans for county buildings.

**Program Summary**

Sheriff's Office	Program: Judicial Security				
	FY 14-15 ACTUAL	FY 15-16 ACTUAL	FY 16-17 BUDGET	FY 17-18 ADOPTED	+/- %
<b>RESOURCES</b>					
Intergovernmental State	0	0	192,383	320,486	66.6%
Charges for Services	515	224	0	0	n.a.
General Fund Transfers	1,950,245	1,957,582	2,075,741	2,145,496	3.4%
<b>TOTAL RESOURCES</b>	<b>1,950,760</b>	<b>1,957,806</b>	<b>2,268,124</b>	<b>2,465,982</b>	<b>8.7%</b>
<b>REQUIREMENTS</b>					
Personnel Services	1,670,533	1,655,448	1,929,097	2,074,021	7.5%
Materials and Services	71,475	61,136	92,856	103,502	11.5%
Administrative Charges	208,751	241,222	246,171	288,459	17.2%
<b>TOTAL REQUIREMENTS</b>	<b>1,950,760</b>	<b>1,957,806</b>	<b>2,268,124</b>	<b>2,465,982</b>	<b>8.7%</b>
<b>FTE</b>	14.50	14.00	15.00	16.00	6.7%

**FTE By Position Title By Program**

<b>Program: Judicial Security</b>	
Position Title	FTE
Deputy Sheriff - Enforcement	4.00
Deputy Sheriff - Institutions	10.00
DP OPS - Deputy Sheriff - Institutions - OSH CONTRACT	1.00
Sergeant	1.00
<b>Program Judicial Security FTE Total:</b>	<b>16.00</b>

- The FTE count does not include 2.26 temp positions budgeted for this program.

FTE Changes

There is an increase of 1 FTE in this program as requested in a decision package for FY 17-18.

**Judicial Security Program Budget Justification**

**RESOURCES**

This program previously funded 100% by County General Fund has a new service funded by a State Contract as shown in Intergovernmental State. The increase in General Fund Transfer is a result of Personnel Services increases for normal step advancement and increased PERS costs.

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REQUIREMENTS

The increase in Personnel Services is due to normal step increases and a significant increase in PERS costs for the entire County. There is also a Decision Package request for a Deputy position (1 FTE) funded by the Oregon State Hospital Contract in this program.

Materials and Services increased to cover the needs of the new contracted service for Oregon State Hospital client transports.

MARION COUNTY FY 2017-18 BUDGET  
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SHERIFF'S OFFICE

**Enforcement Support Program**

- Provides oversight of the Enforcement Division functions.
- Ensures compliance with Oregon Accreditation Alliance in regard to enforcement policy and procedures.
- Conducts professional standards investigations and inquiries as necessary.

**Program Summary**

Sheriff's Office	Program: Enforcement Support				
	FY 14-15 ACTUAL	FY 15-16 ACTUAL	FY 16-17 BUDGET	FY 17-18 ADOPTED	+/- %
<b>RESOURCES</b>					
Charges for Services	870	356	0	0	n.a.
General Fund Transfers	772,554	808,882	874,238	931,399	6.5%
<b>TOTAL RESOURCES</b>	<b>773,424</b>	<b>809,238</b>	<b>874,238</b>	<b>931,399</b>	<b>6.5%</b>
<b>REQUIREMENTS</b>					
Personnel Services	562,866	570,887	605,129	656,545	8.5%
Materials and Services	127,074	135,040	174,493	169,550	-2.8%
Administrative Charges	83,484	103,311	94,616	105,304	11.3%
<b>TOTAL REQUIREMENTS</b>	<b>773,424</b>	<b>809,238</b>	<b>874,238</b>	<b>931,399</b>	<b>6.5%</b>
<b>FTE</b>	3.90	3.90	3.90	3.90	0.0%

**FTE By Position Title By Program**

<b>Program: Enforcement Support</b>	
Position Title	FTE
Division Commander	1.00
Lieutenant	1.90
Sergeant	1.00
<b>Program Enforcement Support FTE Total:</b>	<b>3.90</b>

FTE Changes

There are no FTE changes for FY 17-18.

**Enforcement Support Program Budget Justification**

**RESOURCES**

This program is funded 100% by County General Fund. The increase in General Fund Transfer is a result of Personnel Services increases for normal step advancement and increased PERS costs as well as administrative charges.

**REQUIREMENTS**

The increase in Personnel Services is due to normal step increases and a significant increase in PERS costs for the entire County. It also includes a 1% COLA with related fringe benefits increase for nonrepresented employees.

There is a slight decrease to Materials and Services due mostly to reductions in general supplies and contracted services.



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**Detectives Program**

- Provides services in the areas of Computer Forensics, Street Crimes and Arson Investigations.
- Investigates homicides, serious assaults, missing persons, sex offenses, organized crime and robberies.
- Investigates incidents that result in injury or death to an officer. As mandated by Senate Bill 111, CIU investigates incidents where officers/deputies are involved in the use of deadly force.
- Provides specially trained investigators in polygraph examinations, domestic violence, and crimes against children.
- Provides technical assistance and serves as a resource to agencies and investigative units within Marion County.

**Program Summary**

Sheriff's Office	Program: Detectives				
	FY 14-15 ACTUAL	FY 15-16 ACTUAL	FY 16-17 BUDGET	FY 17-18 ADOPTED	+/- %
<b>RESOURCES</b>					
Intergovernmental Federal	123,974	11,163	18,730	18,374	-1.9%
Intergovernmental State	22,419	23,385	21,697	22,590	4.1%
Charges for Services	2,080	4,068	0	0	n.a.
Fines and Forfeitures	3,570	2,156	0	0	n.a.
Interest	75	23	0	0	n.a.
General Fund Transfers	1,720,312	1,430,367	1,943,217	1,984,768	2.1%
Other Fund Transfers	504	0	0	0	n.a.
Net Working Capital	94,883	178,501	163,836	114,415	-30.2%
<b>TOTAL RESOURCES</b>	<b>1,967,818</b>	<b>1,649,663</b>	<b>2,147,480</b>	<b>2,140,147</b>	<b>-0.3%</b>
<b>REQUIREMENTS</b>					
Personnel Services	1,460,455	1,130,825	1,624,548	1,642,789	1.1%
Materials and Services	111,450	117,973	184,502	139,432	-24.4%
Administrative Charges	209,489	233,685	248,482	265,044	6.7%
Capital Outlay	0	0	0	12,000	n.a.
Transfers Out	7,923	0	0	0	n.a.
Contingency	0	0	89,948	80,882	-10.1%
<b>TOTAL REQUIREMENTS</b>	<b>1,789,317</b>	<b>1,482,483</b>	<b>2,147,480</b>	<b>2,140,147</b>	<b>-0.3%</b>
<b>FTE</b>	<b>15.00</b>	<b>14.00</b>	<b>14.00</b>	<b>14.00</b>	<b>0.0%</b>

**FTE By Position Title By Program**

<b>Program: Detectives</b>	
Position Title	FTE
Administrative Specialist Detective Section	1.00
Deputy Sheriff - Enforcement	9.00
Deputy Sheriff - Enforcement (Bilingual)	1.00
Evidence Officer	2.00
Sergeant	1.00
<b>Program Detectives FTE Total:</b>	<b>14.00</b>

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
SHERIFF'S OFFICE

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FTE Changes

There are no FTE changes for FY 17-18

**Detectives Program Budget Justification**

RESOURCES

General Fund, Community Corrections and Sheriff's Office Grant Fund are the resources for this program.

Intergovernmental Federal represents US Department of Justice funds and Intergovernmental State is Community Corrections dollars that support the evidence service in this program. The increase in General Fund Transfer is a result of Personnel Services increases for normal step advancement and increased PERS costs.

REQUIREMENTS

The increase in Personnel Services is due to normal step increases and a significant increase in PERS costs for the entire County.

In Materials and Services, there is a decrease related to lesser requirements for radios and accessories and training previously funded by federal forfeiture dollars.

Capital Outlay is budgeted for a recording system in detective interview rooms.

Contingency is budgeted for unforeseen expenditures and is within the ten percent of total operating expenses.

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**Patrol Program**

- Provides criminal and traffic law enforcement services 24 hours a day, 7 days a week for approximately 80,000-100,000 residences in the rural areas, unincorporated communities, and cities without dedicated police coverage or less than 24-hour law enforcement response services.
- Supports and assists various police agencies within Marion County on calls for service or investigations when requested.
- Provides Search and Rescue, Canine Teams, reserve and cadet programs, marine enforcement, and Special Weapons and Tactics Team (SWAT).
- Provides traffic enforcement and conducts community awareness/education presentations to reduce motor vehicle crashes, injuries and fatalities through enforcement patrol and services of the Traffic Safety Team--a self-funded program.
- Utilizes specialized investigators to reconstruct and investigate serious person crimes and/or fatal motor vehicle crashes.
- Provides contracted law enforcement services for cities, and other public/private entities for special events.

**Program Summary**

Sheriff's Office					Program: Patrol
	FY 14-15 ACTUAL	FY 15-16 ACTUAL	FY 16-17 BUDGET	FY 17-18 ADOPTED	+/- %
<b>RESOURCES</b>					
Intergovernmental Federal	58,510	37,552	209,454	57,610	-72.5%
Intergovernmental State	214,614	215,864	181,027	165,892	-8.4%
Charges for Services	705,766	943,681	741,643	774,280	4.4%
Fines and Forfeitures	2,184,892	1,934,282	1,745,091	1,745,091	0.0%
Interest	9,763	12,668	3,436	3,436	0.0%
Other Revenues	16,026	16,446	4,000	6,000	50.0%
General Fund Transfers	5,783,547	6,225,166	6,639,095	6,841,944	3.1%
Other Fund Transfers	100,445	22,670	128,441	111,630	-13.1%
Net Working Capital	1,074,203	1,304,246	1,015,930	930,185	-8.4%
<b>TOTAL RESOURCES</b>	<b>10,147,765</b>	<b>10,712,576</b>	<b>10,668,117</b>	<b>10,636,068</b>	<b>-0.3%</b>
<b>REQUIREMENTS</b>					
Personnel Services	6,393,250	6,794,223	7,472,277	7,475,796	0.0%
Materials and Services	1,410,696	1,349,009	1,636,169	1,655,506	1.2%
Administrative Charges	979,204	1,055,332	1,042,826	1,163,255	11.5%
Capital Outlay	46,948	100,996	198,147	106,876	-46.1%
Transfers Out	13,420	312,779	104,915	100,000	-4.7%
Contingency	0	0	213,783	134,635	-37.0%
<b>TOTAL REQUIREMENTS</b>	<b>8,843,518</b>	<b>9,612,338</b>	<b>10,668,117</b>	<b>10,636,068</b>	<b>-0.3%</b>
<b>FTE</b>	55.65	56.65	56.65	57.65	1.8%

**FTE By Position Title By Program**

<b>Program: Patrol</b>	
Position Title	FTE
Deputy Sheriff - Enforcement	47.00
Deputy Sheriff - Enforcement (Bilingual)	2.00

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<b>Program: Patrol</b>	
<b>Position Title</b>	<b>FTE</b>
Deputy Sheriff - Enforcement North County	1.00
Lieutenant	0.10
Sergeant	6.55
Support Services Technician (Bilingual)	1.00
<b>Program Patrol FTE Total:</b>	<b>57.65</b>

- The FTE count does not include .85 temp position that is also budgeted for this program.

FTE Changes

There is one additional FTE Enforcement Deputy position in this program for FY 17-18.

**Patrol Program Budget Justification**

**RESOURCES**

There are many different Resources for this program coming from three different funds including the General Fund, Sheriff Grants Fund and Traffic Safety Team Fund.

Intergovernmental Federal is considerably lower due to the majority of the Body Cam Grant being spent in FY 16-17 and shifting the Marine Patrol money from Federal to State.

Intergovernmental State is increased overall due to moving Marine Patrol from Federal to State. There are specific reductions to the State Parks Contract for enforcement services and reduced State grants for traffic-related offenses.

Charges for Services is increased, reflective of Personnel Services increases to city contracts.

The increase in General Fund Transfer is a result of Personnel Services increases for normal step advancement and increased PERS costs and 1 new deputy position.

Net Working Capital is reflective of reduced carry-over in non-General Fund services. The most significant decreases are in the Traffic Safety Team fund and Impound Service.

**REQUIREMENTS**

The offsetting increase/decrease in Personnel Services is due to normal step increases and a significant increase in PERS costs for the entire county. Also included is one enforcement deputy position added to provide service in North County.

In Materials and Services, there are minimal changes from FY 16-17.

Capital Outlay is for video cameras and canines.

Contingency is budgeted for unforeseen expenditures and is within the ten percent of total operating expenses.

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**Institutions Support Program**

- Provides overall support to the jail facility including records/warrants services, court desk services and administrative support.
- Manages and performs all records functions associated with the lodging and releasing of anywhere from 13,000 to 15,500 inmates on an annual basis. Services include data entry when people are booked into the jail and work/transition center, and tracking of all arrestees serving sentences.
- Enters and maintains warrants, no contact orders, and all restraining orders.
- Determines release dates and arranges for transports to and from correctional facilities throughout the Northwest region.

**Program Summary**

Sheriff's Office	Program: Institutions Support				
	FY 14-15 ACTUAL	FY 15-16 ACTUAL	FY 16-17 BUDGET	FY 17-18 ADOPTED	+/- %
<b>RESOURCES</b>					
Charges for Services	(222)	876	0	0	n.a.
General Fund Transfers	3,083,540	3,181,098	3,335,255	3,438,757	3.1%
Other Fund Transfers	73,775	87,777	87,777	92,822	5.7%
<b>TOTAL RESOURCES</b>	<b>3,157,093</b>	<b>3,269,750</b>	<b>3,423,032</b>	<b>3,531,579</b>	<b>3.2%</b>
<b>REQUIREMENTS</b>					
Personnel Services	2,047,868	2,145,035	2,260,059	2,367,423	4.8%
Materials and Services	733,545	720,418	737,200	690,286	-6.4%
Administrative Charges	375,680	404,297	425,773	473,870	11.3%
<b>TOTAL REQUIREMENTS</b>	<b>3,157,093</b>	<b>3,269,750</b>	<b>3,423,032</b>	<b>3,531,579</b>	<b>3.2%</b>
<b>FTE</b>	22.00	23.00	23.00	23.00	0.0%

**FTE By Position Title By Program**

<b>Program: Institutions Support</b>	
Position Title	FTE
Division Commander - Institution	1.00
Lieutenant	4.00
Office Manager	1.00
Office Specialist 2	2.00
Sheriff's Office Records Specialist	3.00
Support Services Technician	10.00
Support Services Technician (Bilingual)	2.00
<b>Program Institutions Support FTE Total:</b>	<b>23.00</b>

FTE Changes

There are no FTE changes for FY 17-18.

**Institutions Support Program Budget Justification**

**RESOURCES**

The resources for this program are General Fund and Community Corrections. The increase in General Fund Transfer is a result of Personnel Services increases for normal step advancement and increased PERS costs.

MARION COUNTY FY 2017-18 BUDGET  
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SHERIFF'S OFFICE

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REQUIREMENTS

The increase in Personnel Services is due to normal step increases and a significant increase in PERS costs for the entire County. It also includes a 1% COLA with related fringe benefits increase for nonrepresented employees.

The overall decrease to Materials and Services is due to the nonrenewal of contracted training and an anticipated reduction in electricity and natural gas utility costs.

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**Jail Operations Program**

- Processes and lodges arrestees who are brought to Marion County Jail by various law enforcement agencies throughout the county.
- Provides 24-hour supervision and monitoring of all inmates in a variety of classification levels in custody at the jail facility. The facility typically operates at a 415-bed capacity year round.
- Provides drug detection canine, classification, training, inmate worker supervision, purchasing services, search and rescue assistance, Special Weapons and Tactical Team (SWAT) participants, Security Threat Group and Cell Extraction Team.
- Provides support to the law library and educational programs.
- Operates and manages the inmate transport hub for the State of Oregon.
- Operates a 144-bed Transition Center including utilizing four deputy-supervised work crews.
- Provides inmate labor to public entities through contracts and intergovernmental agreements throughout Marion County.
- Transition Center operations support County Business Services--facilities management, and Public Works--road crews, and the dog kennel, by providing inmate work crews to perform general labor.
- Transition Center operations facilitate re-entry into the community by providing a structured environment and work crew participation as well as opportunities to learn new job skills.
- Operates reentry program which provides drug and alcohol treatment and employment services for inmates released from jail.
- Hosts the De Muniz Resource Center providing transitional assistance to individuals who have recently been released from incarceration.

**Program Summary**

Sheriff's Office

Program: Jail Operations

	FY 14-15 ACTUAL	FY 15-16 ACTUAL	FY 16-17 BUDGET	FY 17-18 ADOPTED	+/- %
<b>RESOURCES</b>					
Intergovernmental Federal	114,257	102,073	79,003	85,000	7.6%
Intergovernmental State	253,046	431,324	431,324	441,584	2.4%
Charges for Services	549,646	635,113	442,178	476,763	7.8%
Interest	1,271	1,503	0	0	n.a.
Other Revenues	1,692	1,678	0	0	n.a.
General Fund Transfers	9,414,598	9,945,813	11,176,825	11,351,613	1.6%
Other Fund Transfers	3,786,177	3,844,805	3,819,805	4,090,246	7.1%
Net Working Capital	641,859	489,302	696,613	506,820	-27.2%
<b>TOTAL RESOURCES</b>	<b>14,762,547</b>	<b>15,451,611</b>	<b>16,645,748</b>	<b>16,952,026</b>	<b>1.8%</b>
<b>REQUIREMENTS</b>					
Personnel Services	11,063,366	11,359,788	12,371,338	12,620,814	2.0%
Materials and Services	1,474,563	1,563,743	1,909,326	1,779,608	-6.8%
Administrative Charges	1,723,964	1,831,468	1,991,936	2,216,704	11.3%
Capital Outlay	11,350	0	0	0	n.a.
Contingency	0	0	70,501	55,791	-20.9%
Ending Fund Balance	0	0	302,647	279,109	-7.8%
<b>TOTAL REQUIREMENTS</b>	<b>14,273,244</b>	<b>14,754,998</b>	<b>16,645,748</b>	<b>16,952,026</b>	<b>1.8%</b>
<b>FTE</b>	107.00	106.00	106.00	106.00	0.0%

MARION COUNTY FY 2017-18 BUDGET  
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SHERIFF'S OFFICE

**FTE By Position Title By Program**

<b>Program: Jail Operations</b>	
<b>Position Title</b>	<b>FTE</b>
Deputy Sheriff - Institutions	58.00
Deputy Sheriff - Institutions (Bilingual)	4.00
Deputy Sheriff - Institutions (MSR)	22.00
Deputy Sheriff - Institutions (MSR) (Bilingual)	3.00
Facility Security Aide 1	2.00
Facility Security Aide 2	5.00
Facility Security Aide 2 (Bilingual)	1.00
Office Specialist 3	1.00
Sergeant	10.00
<b>Program Jail Operations FTE Total:</b>	<b>106.00</b>

FTE Changes

There are no FTE changes for FY16-17.

**Jail Operations Program Budget Justification**

**RESOURCES**

The resources for this program are mostly General Fund and Community Corrections but also include Sheriff Grant funds and Inmate Welfare funds.

Intergovernmental Federal is increased as a result of an anticipated increase to State Criminal Alien Assistance Program (SCAAP) funds.

Charges for Services is increased to reflect work crew contracts at the Transition Center

The increase in General Fund Transfer is a result of Personnel Services increases for normal step advancement and increased PERS costs.

The change in Other Fund Transfers is an anticipated increase in transfer from Community Corrections dollars.

Net Working Capital decreased due to dollars being spent as budgeted in FY 16-17.

**REQUIREMENTS**

The increase in Personnel Services is due to normal step increases and a significant increase in PERS costs for the entire County.

In Materials and Services there is an overall decrease due to reductions in many supply categories. The most significant reduction is to social services contracts due to reduced funding and the need to cover expenses in other areas of greater need.

Contingency is budgeted for unforeseen expenditures and is within the ten percent of total operating expenses.



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**Inmate Medical Services Program**

- Provides medical services to all inmates who are incarcerated in the Marion County Jail.
- Provides health screening and services ranging from basic first aid to more serious management of medical conditions and needs, including medication, prenatal care, dental care and mental health care.
- Facilitates and arranges transports for emergencies and medical appointments outside of the facility.

**Program Summary**

Sheriff's Office	Program: Inmate Medical Services				
	FY 14-15 ACTUAL	FY 15-16 ACTUAL	FY 16-17 BUDGET	FY 17-18 ADOPTED	+/- %
<b>RESOURCES</b>					
Charges for Services	34,628	31,689	23,353	24,980	7.0%
General Fund Transfers	2,680,222	2,538,326	2,832,030	2,767,142	-2.3%
<b>TOTAL RESOURCES</b>	<b>2,714,849</b>	<b>2,570,015</b>	<b>2,855,383</b>	<b>2,792,122</b>	<b>-2.2%</b>
<b>REQUIREMENTS</b>					
Personnel Services	1,610,294	1,518,575	1,661,337	1,645,031	-1.0%
Materials and Services	770,619	711,205	862,890	778,526	-9.8%
Administrative Charges	333,937	340,235	331,156	368,565	11.3%
<b>TOTAL REQUIREMENTS</b>	<b>2,714,849</b>	<b>2,570,015</b>	<b>2,855,383</b>	<b>2,792,122</b>	<b>-2.2%</b>
<b>FTE</b>	13.50	13.50	13.50	13.50	0.0%

**FTE By Position Title By Program**

<b>Program: Inmate Medical Services</b>	
Position Title	FTE
Corrections Health Prgm Supervisor	1.00
Corrections Nurse	10.00
Deputy Sheriff - Institutions	1.00
Office Specialist 2	0.50
Office Specialist 2 (Bilingual)	1.00
<b>Program Inmate Medical Services FTE Total:</b>	<b>13.50</b>

- The FTE Count does not include .15 Temp positions budgeted for this program.

FTE Changes

There are no FTE changes for FY 17-18.

**Inmate Medical Services Program Budget Justification**

**RESOURCES**

The resources for this program are General Fund and Charges for Services. The decrease in General Fund Transfer is a result of lower anticipated cost for Personnel Services by filling nurse position vacancies with new employees.

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REQUIREMENTS

There is an overall decrease in Personnel Services due to Corrections Nurse vacancies. There is a specific increase to Temporary Wages in anticipation of filling in for vacant nurse positions.

Materials and Services decreased overall for this program related to lower outside medical costs as a result of negotiated contracts and payment discounts.

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**Parole and Probation Support Program**

- Division Commander and two lieutenants provide overall administrative support to the division including supervisory oversight, resource allocation, and contract monitoring.
- Under the direction of the Sr. Office Manager, Department Specialist staff complete data entry of court orders including judgments, amendments and sanctions. Additionally, staff process reports, collect supervision fees and greet the public and clients.

**Program Summary**

Sheriff's Office	Program: Parole and Probation Support				
	FY 14-15 ACTUAL	FY 15-16 ACTUAL	FY 16-17 BUDGET	FY 17-18 ADOPTED	+/- %
<b>RESOURCES</b>					
Intergovernmental State	5,490,448	5,600,121	5,317,737	6,076,027	14.3%
Charges for Services	(36)	164,896	0	0	n.a.
Other Fund Transfers	434,296	0	27,715	0	-100.0%
Net Working Capital	745,930	564,195	1,542,470	944,796	-38.7%
<b>TOTAL RESOURCES</b>	<b>6,670,638</b>	<b>6,329,212</b>	<b>6,887,922</b>	<b>7,020,823</b>	<b>1.9%</b>
<b>REQUIREMENTS</b>					
Personnel Services	1,472,953	1,455,738	1,588,592	1,648,898	3.8%
Materials and Services	530,435	582,699	874,835	770,189	-12.0%
Administrative Charges	482,583	402,668	562,624	566,032	0.6%
Transfers Out	3,620,472	3,757,582	3,757,582	4,035,704	7.4%
Contingency	0	0	104,289	0	-100.0%
<b>TOTAL REQUIREMENTS</b>	<b>6,106,443</b>	<b>6,198,687</b>	<b>6,887,922</b>	<b>7,020,823</b>	<b>1.9%</b>
<b>FTE</b>	17.00	17.00	17.00	17.00	0.0%

**FTE By Position Title By Program**

<b>Program: Parole and Probation Support</b>	
<b>Position Title</b>	<b>FTE</b>
Accounting Specialist	1.00
Department Specialist 2	2.00
Department Specialist 3	7.00
Department Specialist 3 (Bilingual)	2.00
Deputy Sheriff - P & P - Advanced	1.00
Division Commander	1.00
Lieutenant	2.00
Office Manager Sr	1.00
<b>Program Parole and Probation Support FTE Total:</b>	<b>17.00</b>

- The FTE count does not include .5 temp position budgeted for this program.

FTE Changes

There are no FTE changes for FY 16-17.

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**Parole and Probation Support Program Budget Justification**

RESOURCES

Community Corrections is the funding for this program. This is the first year of the biennium and the allocation is anticipated to increase slightly. However, overall funding is significantly reduced for FY 17-18.

Net Working Capital is decreased as funds for specific services were used in FY 16-17.

REQUIREMENTS

The increase in Personnel Services is due to normal step increases and a significant increase in PERS costs for the entire county. It also includes a 1% COLA with related fringe benefits increase for Marion County Employees Association (MCEA) and nonrepresented employees.

In Materials and Supplies, there is a significant decrease over last fiscal year. Several areas were reduced with the most significant reduction in contracted social services.

Transfers Out represents the Community Corrections monies transferred to the General Fund for use at the Jail and in Operations Division.

There is no Contingency for FY 17-18.

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**Parole and Probation Supervision Program**

- Manages parole and probation offenders located within county boundaries; supervises 3,600 offenders, with an additional approximate 1,700 who are on abscond status.
- Provides offender supervision, sanctions, alcohol and drug treatment programs, sex offender programs, cognitive classes, employment coordination, victim restitution, and community service work.
- Uses evidence-based practices and Effective Practices in Community Supervision (EPICS) as guiding philosophies that cover the delivery of supervision service to the offender population. Key evidence-based practices are the use of assessments, case plans, skill building, and the utilization of sanctions and services that reduce risk and promote offender change.
- Manages field supervision caseloads which are divided and organized by risk and geographic regions within the county, facilitating community partnerships, and familiarity with the community. There are also specialized caseloads for transitional release offenders, sex offenders, high-risk offenders, mental health offenders and domestic violence cases.

**Program Summary**

Sheriff's Office	Program: Parole and Probation Supervision				
	FY 14-15 ACTUAL	FY 15-16 ACTUAL	FY 16-17 BUDGET	FY 17-18 ADOPTED	+/- %
<b>RESOURCES</b>					
Intergovernmental Federal	262,589	207,960	0	0	n.a.
Intergovernmental State	4,621,447	7,016,194	6,105,705	6,983,195	14.4%
Charges for Services	855,844	813,313	804,300	824,300	2.5%
Interest	19,314	24,575	0	0	n.a.
Other Fund Transfers	(37,288)	175,000	122,285	147,364	20.5%
Net Working Capital	1,165,384	594,253	984,298	0	-100.0%
<b>TOTAL RESOURCES</b>	<b>6,887,289</b>	<b>8,831,296</b>	<b>8,016,588</b>	<b>7,954,859</b>	<b>-0.8%</b>
<b>REQUIREMENTS</b>					
Personnel Services	4,344,402	4,616,844	5,329,155	5,583,611	4.8%
Materials and Services	1,576,248	1,779,227	2,160,721	1,817,750	-15.9%
Administrative Charges	372,385	445,866	526,712	553,498	5.1%
<b>TOTAL REQUIREMENTS</b>	<b>6,293,036</b>	<b>6,841,937</b>	<b>8,016,588</b>	<b>7,954,859</b>	<b>-0.8%</b>
<b>FTE</b>	48.00	53.50	53.50	53.50	0.0%

**FTE By Position Title By Program**

<b>Program: Parole and Probation Supervsn</b>	
<b>Position Title</b>	<b>FTE</b>
Case Aide	5.00
Case Aide (Bilingual)	1.00
Community Corrections Educator	1.00
Deputy Sheriff - P & P - Advanced	36.00
Deputy Sheriff - P & P - Advanced (Bilingual)	5.00
Program Coordinator 2	0.50
Sergeant	4.00
Victim Assistance Program Coordinator	1.00
<b>Program Parole and Probation Supervsn FTE Total:</b>	<b>53.50</b>

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- The FTE count does not include 1.40 temp positions also budgeted for this program.

FTE Changes

There are no FTE changes for FY 16-17.

**Parole and Probation Supervision Program Budget Justification**

RESOURCES

Community Corrections is the funding for this program. This is the first year of the biennium and the allocation is anticipated to increase slightly.

Charges for Services represents an anticipated increase in the collection of supervision fees.

Other Fund Transfers represents Criminal Justice dollars.

Net Working Capital is exhausted as funds for specific services were used in FY 16-17.

REQUIREMENTS

The increase in Personnel Services is due to normal step increases and a significant increase in PERS costs for the entire county. It also includes a 1% COLA with related fringe benefits increase for Marion County Employees Association (MCEA) and nonrepresented employees.

In Materials and Services there is a significant reduction to contracted social services.

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**Parole and Probation Treatment Program**

- Dedicates efforts to focus treatment resources toward highest risk offenders, promoting positive change through a cognitive-based curriculum, enhanced motivation, offender accountability, and collaborative case management strategies.
- Manages efforts at stemming drug use, domestic violence, and sex offenses.
- Utilizes supplemental State and Federal grant funding to partner with the community and create innovative transitional wraparound programming such as SOAR (Student Opportunity for Achieving Results), the De Muniz Resource Center, and motivation/cognitive programming.
- Collaborates with private and public entities to focus on reducing victimization of citizens and recidivism among offenders.
- Works continuously on quality improvement standards as established by the state.
- Uses innovative means of partnering with the community and reducing barriers to successful reintegration through the Marion County Reentry Initiative, the Marion County Justice Reinvestment Council, and continued collaborative efforts with contracted private not-for-profit service agencies.
- Collaborate continuously with criminal justice partners involved in the Mental Health Court, Veteran's Court and Drug Court.

**Program Summary**

Sheriff's Office	Program: Parole and Probation Treatment				
	FY 14-15 ACTUAL	FY 15-16 ACTUAL	FY 16-17 BUDGET	FY 17-18 ADOPTED	+/- %
<b>RESOURCES</b>					
Intergovernmental State	666,649	698,287	712,116	728,681	2.3%
Charges for Services	1,410	460	0	0	n.a.
Other Fund Transfers	(145,521)	0	0	0	n.a.
Net Working Capital	145,521	72,933	15,000	0	-100.0%
<b>TOTAL RESOURCES</b>	<b>668,059</b>	<b>771,680</b>	<b>727,116</b>	<b>728,681</b>	<b>0.2%</b>
<b>REQUIREMENTS</b>					
Personnel Services	342,968	392,938	488,483	513,781	5.2%
Materials and Services	210,198	19,152	190,750	165,700	-13.1%
Administrative Charges	41,960	41,422	47,883	49,200	2.8%
<b>TOTAL REQUIREMENTS</b>	<b>595,126</b>	<b>453,512</b>	<b>727,116</b>	<b>728,681</b>	<b>0.2%</b>
<b>FTE</b>	5.50	5.50	5.50	5.50	0.0%

**FTE By Position Title By Program**

<b>Program: Parole and Probation Treatment</b>	
Position Title	FTE
Deputy Sheriff - P & P - Advanced	2.00
Employment Integration Specialist	1.00
Mental Health and Evaluation Specialist	1.00
Program Coordinator 1	1.00
Program Coordinator 2	0.50
<b>Program Parole and Probation Treatment FTE Total:</b>	<b>5.50</b>

- All FTE listed above

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FTE Changes

There are no changes to FTE for FY 16-17.

**Parole and Probation Treatment Program Budget Justification**

RESOURCES

Community Corrections is the funding for this program. This is the first year of the biennium and the allocation is anticipated to increase slightly.

Net Working Capital is exhausted as funds for specific services were used in FY 16-17.

REQUIREMENTS

The increase in Personnel Services is due to normal step increases and a significant increase in PERS costs for the entire county. It also includes a 1% COLA with related fringe benefits increase for Marion County Employees Association (MCEA) and nonrepresented employees.

In Materials and Services there is a reduction to contracted services.



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**KEY DEPARTMENT ACCOMPLISHMENTS**

- In October 2016, the Sheriff's Office embarked on a four week distracted driving campaign. The focus of the campaign was to educate and enforce driving behavior that has led to serious traffic crashes and deaths. The campaign covered areas throughout Marion County. There was a three-pronged approach: communication, education, and enforcement. Each event was publicized via social media in conjunction with bi-weekly updates to the Statesman Journal. Education events took place at high school football games, churches and local businesses. During the week of the event, the Traffic Safety Team conducted specialized patrols focusing on distracted driving behavior. The campaign concluded with a distracted driving school for 22 teenage drivers and their parents. The school was a collaboration with U Turn 180, Trauma Nurses Talk Tough and the Sheriff's Office. A teen driver or permit holder and their parents attended a course focused on the consequences of distracted driving. They completed their day by operating a motor vehicle on a closed course while attempting to text and drive. Each driver completed the course while texting and an additional lap with their hands free. Each attendee received instruction from a Sheriff's Office evasive operator course instructor, who was seated in the car with the participant.
- In the Operations Division, the Sheriff's Office standardized every portion of the process from testing to psychological. The standardization put forth a set of rules and standards that each division utilizes during their deputy sheriff selections. Each process subjects every applicant to the same rigors and timelines resulting in a consistent, thorough and expedited hiring process. As a result, the hiring of a deputy sheriff has been reduced from up to 8 months to just over 12 weeks once a specific recruitment is closed. With the implementation of these standards the Sheriff's Office filled 73 positions in 14 months. With the success of the deputy sheriff hiring standards we have begun to implement the same procedures for all positions within the Office.
- The Parole and Probation Division implemented the Women's Accelerated Reentry Program (WARP) in January 2017. The program is located at the Marion County Transition Center, and is a 90-day intensive and collaborative, cognitive-based treatment program delivered by multiple agencies designed for drug addicted offenders. Target population is medium to high-risk female inmates who are within 180-days of release from prison who have a history of substance abuse, and diagnosed with a co-occurring mental health disorder. These inmates are housed at the Marion County Transition Center serving the remainder of their sentence where they are provided a continuum of evidence-based support and treatment services from Bridgeway Recovery Services, Parole and Probation staff, and the De Muniz Resource Center in an effort to prepare inmates for successful reentry into our community.
- The Traffic Safety Team also continues to partner with Marion County Public Works to address roadway safety concerns. This is the engineering component of the Traffic Safety Teams mission. This collaborative relationship has allowed for additional signing, speed reduction and other roadway engineering projects focused on the reduction of serious and/or fatal crashes.
- The Institutions Division went through a biannual jail inspection and were found 100 percent compliant with all Oregon jail standards. In addition, the jail made a focused effort to hire deputies and fill over 19 vacancies from the beginning of 2016.
- Jail and Transition Center staff prepared for three months to have a PREA (Prison Rape Elimination Act) Audit in January 2017. The auditor's report indicated we could achieve full compliance with a few suggested updates to some policies and practices. By July 2017 all updates will be in place and we will have two PREA compliant facilities. PREA compliance will protect victims of sexual assault and harassment. Full compliance also allows us to contract with other agencies like Oregon Department of Corrections for transitional programs like our Women's Accelerated Reentry Program (WARP).

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**KEY INDICATORS**

**# 1: Community Resource Unit Outreach (Crime Prevention)**

**Definition and Purpose**

The Community Resources Unit (CRU) was established specifically to coordinate an office-wide approach to intelligence-led policing. The Community Resource Unit uses a global approach to creating positive change in our community through crime prevention and environmental design.

The Community Resource Unit tracks the number of community events (National Night Out, neighborhood watch, job fairs, and community events) and the number of public service announcements as part of our community education outreach.

The Crisis Outreach Response Team (CORT) tracks the number of outreach contacts it has during each fiscal year. CORT is a partnership between Marion County Mental Health, City of Salem Police Department and the Sheriff's Office. CORT responds to requests for post crisis follow up, consultation or assistance requests from mental health probation officers, mental health court or those providing services to individuals with a mental health need who are involved in the criminal justice system, and a field response to incidents where an individual(s) may be experiencing a mental health crisis.

**Significance**

The main focus of the Community Resources Unit is to increase community awareness through personal and electronic outreach. Through education and collaboration with our community, this unit strives to reduce criminal activity and/or safety concerns within the county. In addition, the Community Resource Unit encourages and promotes collaboration with our residents and stakeholders to address public safety concerns as a community.

The Community Resource Unit continues to perfect its community outreach through social media sites, face to face interactions, community meetings and civic groups. The primary focus is to enhance citizen involvement within neighborhoods and in the business community to reduce crime and enhance livability.

A growing success is the Nextdoor.com program. This program uses a digital platform that inspires communication amongst neighbors, neighborhoods and law enforcement. To date, Nextdoor's usage has doubled in the last year to over 17,400 residents representing 174 neighborhoods throughout Marion County.

**Data Units Calendar Year**

Community Events

CY 2014 Actual	CY 2015 Actual	CY 2016 Actual	CY 2017 Estimate	CY 2018 Estimate
151	148	159	150	160

Crisis Outreach Response Team Field Contacts

CY 2014 Actual	CY 2015 Actual	CY 2016 Actual	CY 2017 Estimate	CY 2018 Estimate
634	823	503	750	750

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**Explanation of Trends and Changes**

The Sheriff's Office continues to focus on the type of events rather than the number of events in order to leverage the most positive impact for the community. National crime data and intelligence led law enforcement activities continue to show a dramatic reduction of crime in areas where a cooperative effort is taken up by law enforcement and the community.

CORT field contacts were down in 2016 due to some personnel changes. CORT received 2,764 police reports to review and followed up on 503. Adjustments were made to previous reporting years due to a reporting error that was discovered.

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**# 2: Intelligence Led Public Safety Services**

**Definition and Purpose**

Intelligence-led policing is a business model and managerial philosophy. Data analysis and crime intelligence are critical to a decision making framework that facilitates a focus on crime reduction, disruption, and prevention through both strategic management and public safety strategies that target serious problems and issues within a community (Ratcliffe 2008: 89).

The Enforcement Division uses the Data Driven Approach to Crime and Traffic Safety (DDACTS) model to reduce crime, crashes and traffic violations in Marion County. DDACTS integrates location-based crime and traffic crash data to determine the most effective methods for deploying personnel and resources.

**Significance**

Using evidence-based practices, the goal of the Enforcement Division is to reduce criminal activity and improve livability within the community. The use of a central data collection point enhances our ability to most effectively deploy personnel and resources. In addition to using the DDACTS model for patrol activities, DDACTS allows the Enforcement Division to work collaboratively with the CORT (Crisis Outreach Response Team) and MCRT (Mobile Crisis Response Team) (Key Indicator #3), the Community Resources Unit (Key Indicator #1) and the Traffic Safety Team (TST) (Key Indicator #4).

The Enforcement Division has been using DDACTS data to conduct focused enforcement operations.

**Data Units Calendar Year**

Top 10 Calls for Service

CY 2013 Actual	CY 2014 Actual	CY 2015 Actual	CY 2016 Actual	Data Value 1
1679	1779	1805	1817	Asst Agency
1873	1775	1497	1549	Theft
1230	1254	1486	1537	Dom Disturb
1240	1365	1427	1442	Susp Activity
***	***	1381	1347	Driv Comp
974	1086	1177	1293	Check Welfare
989	1108	1165	1187	MV Accident
808	865	1056	1036	Citizen Contact
771	852	883	819	Susp Vehicle
***	691	751	729	Audible Alarm

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**Explanation of Trends and Changes**

The Enforcement Division responded to approximately 26,847 calls for service during 2016 calendar year. On average, patrol deputies responded to 73.55 calls per day. This is reflected by an additional 653 calls for service in the 2016 calendar year. Over the course of the preceding three years, we have seen an increase in the total number of calls for service within the Enforcement Division. However, the number of cases as reported by the Oregon Uniform Crime Reports (OUCR) has steadily decreased over the same period. Of the four patrol districts, Central District continues to account for approximately fifty-five (55%) percent of the total calls for service. The populated areas of Hayesville and Four Corners, while only six (6) square miles, continues to require a high degree of attention.

In FY 16-17, a deputy sheriff was assigned in the eastern portion of the County. The deputy has worked with local residents, fire agencies, Marion County Public Works and federal partners to improve livability for residents and visitors. The collaboration has worked to address traffic congestion, park overcrowding as well as wildness fire response. Outcomes of the program will be visible by the end of summer 2017.

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**# 3: Mental Illness and Incarceration**

**Definition and Purpose**

The mitigation of mentally ill persons entering the correctional facility is directly related to Marion County's public safety strategic plan. Many mentally ill persons are arrested and either initially booked and/or lodged at the jail facility. Most of these individuals are arrested for low level crimes which were committed due to their self medication (i.e., drug use) or the lack of medication at all. The individuals should be directed to medical or mental health facilities that are more accustomed and capable of dealing with these individuals and their issues.

**Significance**

This key indicator ties to one of the county's strategic goals, County Goal #3: Public Safety -- Pursue a safe and secure community by protecting the people, property, and economy of Marion County. This includes a myriad of issues. One significant issue that crosses all boundaries of the public safety system is mental illness. The Sheriff's Office has participated in four jail studies--2005, 2007, 2011, and 2015. The goal with the most recent study was to determine whether our incarcerated population of inmates with a mental health condition has stabilized or continues to trend up or down based on the resources and procedures we have put in place since 2011.

In terms of significance these individuals and their mental health conditions present a notable financial impact on the budget both in personnel resources and materials and services.

**Data Units Fiscal Year**

Number of Inmates Receiving Psychotropic Medication

<b>FY 12-13 Actual</b>	<b>FY 13-14 Actual</b>	<b>FY 14-15 Actual</b>	<b>FY 15-16 Actual</b>	<b>FY 17-18 Estimate</b>
1,350	1,132	1,410	1,312	1,200

Dollar Amount Spent on Psychotropic Medications

<b>FY 13-14 Actual</b>	<b>FY 14-15 Actual</b>	<b>FY 15-16 Actual</b>	<b>FY 16-17 Estimate</b>	<b>FY 17-18 Estimate</b>
\$142,830	\$247,071	\$140,370	\$124,684	\$135,000

**Explanation of Trends and Changes**

The number of clients receiving psychotropic medications decreased by nearly seven percent (7%) from FY 14-15 to 15-16. The decrease in clients coupled with contract management and monitoring of formulary and nonformulary medication resulted in the overall reduced pharmaceutical costs for the jail. The monthly medication cost for FY 15-16 averaged about \$19,936 vs. \$29,742 for FY 14-15 and \$11,697 vs. \$20,589 respectively for psychotropic medications. The costs are anticipated to level off for FY 16-17. This change is largely a result of the mitigation of mentally ill persons entering the correctional facility. This is being accomplished through the collaborative efforts of the Crisis Outreach Response Team (CORT) and the Mobile Crisis Unit as described in Key Indicator #1.

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**# 4: Traffic Safety Team Education and Enforcement**

**Definition and Purpose**

Marion County’s Traffic Safety Team is designed with three primary objectives: education, engineering (analysis) and enforcement. Through community outreach via public safety announcements, safety fairs, neighborhood watch, National Night Out, and presentations in local schools, the Traffic Safety Team has continued to deliver a proactive message focusing on safety for all motorists that share Marion County streets and roadways. Through education, engineering and enforcement efforts, the team’s mission is to reduce serious injury and/or fatal crashes.

In concert with the vision of the 2016 Oregon Transportation Safety Action Plan (TSAP), the Sheriff’s Office is committed to achieving no death or life-changing injuries on our roadways by 2035.

**Significance**

This key indicator ties to County Goal #3: Public Safety -- Pursue a safe and secure community by protecting the people, property, and economy of Marion County. The National Safety Council estimates the economic impact due to motor vehicle crashes in Oregon between 2009 and 2013 was close to \$6 billion or roughly \$300 per Oregon resident per year. The Council calculated the cost per person of a disabling injury motor vehicle collision to be approximately \$75,000.

The reduction of traffic crashes and fatalities are of utmost importance to the Sheriff’s Office and the community. The calculation of life and lost value of a person to this community and the state cannot be understated. Traffic crashes, serious injuries and fatalities cross economic and personal boundaries, influence both personal and property insurance factors and result in potential educational or business related losses to the community. Each serious injury or fatal crash results in severe emotional damage (which cannot be measured) to the community.

**Data Units Calendar Year**

Fatal Traffic Crashes

CY 2012 Actual	CY 2013 Actual	CY 2014 Actual	CY 2015 Actual	CY 2016 Actual
4	7	8	7	14

Community Education Events

CY 2014 Actual	CY 2015 Actual	CY 2016 Actual	CY 2017 Estimate	CY 2018 Estimate
30	44	38	40	42

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**Explanation of Trends and Changes**

For the second year in a row, deaths resulting from fatal motor vehicle crashes increased in the State of Oregon by 10.6%. The unincorporated area of Marion County observed an increase from seven (7) fatal motor vehicle crashes in 2015 to fourteen (14) fatal motor vehicle crashes in 2016. In a shift from the prior year, these motor vehicle crashes were evenly distributed between the north and south portions of Marion County.

The Traffic Safety Team participated in thirty-eight (38) community events. They conducted safety seat awareness, distracted driving training and participated in the “every fifteen minutes” DUII campaign. These campaigns are conducted in collaboration with ODOT, Chemeketa Community College, area schools, and local media.

The team attended the French Prairie Forum, the North County Community Traffic meeting in Donald and several Positive Aurora Airport Management (PAAM) meetings. These meetings serve as an opportunity for TST to discuss traffic concerns with residents and community leaders. The Traffic Safety Team participated in focused seatbelt and crosswalk enforcement focusing on all areas of Marion County.



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**# 5: Recidivism**

**Definition and Purpose**

As a measure of public safety, recidivism is defined as a new felony conviction within three years of beginning supervision (probation or post-prison supervision).

**Significance**

This indicator supports County Goal #3: Pursue a safe and secure community by protecting the people, property, and economy of Marion County. The Parole and Probation Division of the Sheriff's Office assesses the risk of recidivism (which also determines the level of supervision) and targets programs, services, and interventions to reduce key criminogenic risk factors. The best available research (driven by evidence-based practices) indicates by lowering criminogenic risk factors, recidivism rates should also decrease.

**Data Units Fiscal Year**

Recidivism Rates for Department of Corrections (Marion = M, Clackamas = C, Jackson = J, Lane = L)

FY 12-13 Actual	FY 13-14 Actual	FY 14-15 Actual	FY 15-16 Actual	FY 16-17 Estimate
21.2% M	14.3% M	22% M	21.0% M	22.2% M
21.6% C	20.1% C	22.2% C	21.2% C	23.5% C
23.5% J	22.4% J	27.1% J	27.1% J	29.9% J
29% L	25.5% L	29.1% L	25.9% L	27.4% L

Recidivism Rates for Local Control (Marion = M, Clackamas = C, Jackson = J, Lane = L)

FY 12-13 Actual	FY 13-14 Actual	FY 14-15 Actual	FY 15-16 Actual	FY 16-17 Estimate
25.2% M	34.1% M	32.0% M	32.2% M	30.7% M
26.9% C	31.7% C	33.0% C	41.7% C	37.7% C
34.9% J	46.4% J	44.7% J	57.1% J	48.2% J
44.5% L	41.7% L	44.2% L	57.1% L	45.6% L

Recidivism Rates for Department of Corrections/Local Control Combined (Marion = M, Clackamas = C, Jackson = J, Lane = L)

FY 12-13 Actual	FY 13-14 Actual	FY 14-15 Actual	FY 15-16 Actual	FY 16-17 Estimate
21% M	28.9% M	26.7% M	25.4% M	25.1% M
23% C	32.4% C	33.0% C	24.7% C	25.6% C
25% J	35.7% J	36.5% J	33.5% J	37.4% J
34% L	32.9% L	35.0% L	26.0% L	29.2% L

Recidivism Rates for Probation (Marion = M, Clackamas = C, Jackson = J, Lane = L)

FY 12-13 Actual	FY 13-14 Actual	FY 14-15 Actual	FY 15-16 Actual	FY 16-17 Estimate
19.2% M	18.2% M	22.0% M	21.3% M	22.0% M
17.2% C	23.5% C	21.9% C	22.9% C	23.5% C
22.8% J	26.3% J	27.3% J	29.8% J	29.6% J
29% L	20.9% L	25.8% L	22.0% L	25.7% L

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**Explanation of Trends and Changes**

\*Demographic data and outcome measures are tracked through a web-based repository created by the Oregon State Department of Corrections called Corrections Management Information System (CMIS). This database helps track information related to offenders for both state institutions and community corrections.

As part of a focused effort on evidence-based principles the data tracked by the state is related to Employment, Positive Case closures, Restitution, Treatment and Recidivism. The database provides outcome data for recidivism rates at 12, 24 and 36 month intervals. In FY 15-16, the recidivism rates were reflected at 25.41% for Department of Corrections/Local Control combined and 22% for probation. There is a historic low of 14% in recidivism rates for the Department of Corrections in Marion County for FY 13-14, which leveled out in the following two years at approximately 22%. Despite the small increase, it still reflects a significant decrease in recidivism rates in Marion County over the last 10-years. This is a result of changes in our supervision practices and treatment modalities.

The Parole and Probation Division continues to utilize supervision and treatment methods consistent with Evidence-Based Practices, specifically the use of EPICS (Effective Practices in Community Supervision), the Marion County Reentry Initiative (MCRI), the Marion County Justice Reinvestment Council, and continued collaborative efforts with our contracted private not-for-profit service agencies. The continued support of these resources is proving to have an overall positive impact in reducing recidivism in Marion County.

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**# 6: Code Enforcement Response**

**Definition and Purpose**

The Code Enforcement Unit responds to complaints of possible violation of various ordinances throughout areas of the county. In addition to a reactive response, the Code Enforcement team is proactively enforcing codes within the urban growth boundary as well as unincorporated areas of the county. This is a dedicated effort, working cooperatively with other county departments, community stakeholders, and residents to decrease crime and improve livability. The Code Enforcement Unit tracks contacts and responses. This allows the Sheriff's Office to analyze data and inform the community on the compliance of ordinances related to community livability issues.

**Significance**

Educating our community members and encouraging compliance with ordinance and code requirements is one of the more visible services code enforcement performs. Code enforcement has been successful collaborating with other agencies and residents on complex cases involving drug related crimes, neighbor disputes, noxious odors and other issues that detract from the overall livability of our communities. The number of cases processed is a good indicator of code enforcement's workload. The number of cases closed gives us feedback on the effectiveness of our efforts and helps us to know where to focus resources on the community's behalf.

**Data Units Calendar Year**

Number of cases processed.

CY 2013 Actual	CY 2014 Actual	CY 2015 Actual	CY 2016 Actual	CY 2017 Estimate
927	1849	1534	1633	1500

Number of cases closed.

CY 2013 Actual	CY 2014 Actual	CY 2015 Actual	CY 2016 Actual	CY 2017 Estimate
598	1634	1377	1542	1400

**Explanation of Trends and Changes**

The Code Enforcement team is focused on proactively addressing livability issues in the community before they become significant complaints. This change of focus was reflected in the increased activity in 2014 over prior years. The decreased numbers of cases and cases closed in 2015 over 2014 is reflective of the cooperative effort with the Crime Prevention Unit who are utilizing tools based on Crime Prevention Through Environmental Design (CPTED)--A multi-disciplinary approach to deterring criminal and livability issues through environmental design.

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<b>Resources by Fund Detail</b>						
<b>100 - General Fund</b>	<b>Actual FY 14-15</b>	<b>Actual FY 15-16</b>	<b>Budget FY 16-17</b>	<b>Proposed FY 17-18</b>	<b>Approved FY 17-18</b>	<b>Adopted FY 17-18</b>
<b>Intergovernmental Federal</b>						
331013 State Criminal Alien Asst Pgm	73,770	72,973	75,000	85,000	85,000	85,000
331223 Oregon Dept of Justice	30,772	33,033	25,000	25,000	25,000	25,000
331990 Other Federal Revenues	22,200	22,400	0	0	0	0
<b>Intergovernmental Federal Total</b>	<b>126,742</b>	<b>128,406</b>	<b>100,000</b>	<b>110,000</b>	<b>110,000</b>	<b>110,000</b>
<b>Intergovernmental State</b>						
332990 Other State Revenues	0	63,588	0	0	0	0
<b>Intergovernmental State Total</b>	<b>0</b>	<b>63,588</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Charges for Services</b>						
341150 Sheriff Service Fees	455,040	408,383	297,000	285,000	285,000	285,000
341170 Witness Fees	796	550	0	0	0	0
341180 Crime Report Fees	17,995	18,143	14,000	20,000	20,000	20,000
341220 Supervision Fees	0	(1,014)	0	0	0	0
341280 Detention Fees	1,827	3,333	0	0	0	0
341430 Copy Machine Fees	10	50	0	0	0	0
341630 Service Charges	585	1,575	0	0	0	0
341840 Work Crew Fees	156,375	279,513	200,000	257,550	257,550	257,550
341999 Other Fees	35,821	29,581	23,353	24,980	24,980	24,980
344300 Restitution	1,610	971	0	0	0	0
344701 Felony DUII Reimbursemt SB395	130,301	107,518	25,000	50,000	50,000	50,000
344999 Other Reimbursements	5,629	13,721	0	0	0	0
345300 Surplus Property Sales	0	876	0	0	0	0
347202 Code Enforcement Services	168,854	133,274	150,581	160,534	160,534	160,534
<b>Charges for Services Total</b>	<b>974,843</b>	<b>996,474</b>	<b>709,934</b>	<b>798,064</b>	<b>798,064</b>	<b>798,064</b>
<b>Fines and Forfeitures</b>						
351200 Traffic Fines	270,890	252,317	220,000	220,000	220,000	220,000
352200 Miscellaneous Forfeitures	0	2,156	0	0	0	0
<b>Fines and Forfeitures Total</b>	<b>270,890</b>	<b>254,473</b>	<b>220,000</b>	<b>220,000</b>	<b>220,000</b>	<b>220,000</b>
<b>Other Revenues</b>						
371000 Miscellaneous Income	3,492	216	0	0	0	0
371100 Recoveries from Collections	34	44	0	0	0	0
<b>Other Revenues Total</b>	<b>3,526</b>	<b>260</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>General Fund Transfers</b>						
381100 Transfer from General Fund	29,441,501	30,640,966	33,915,980	34,798,184	34,807,890	34,807,890
<b>General Fund Transfers Total</b>	<b>29,441,501</b>	<b>30,640,966</b>	<b>33,915,980</b>	<b>34,798,184</b>	<b>34,807,890</b>	<b>34,807,890</b>
<b>Other Fund Transfers</b>						
381180 Transfer from Comm Corrections	3,607,012	3,757,582	3,757,582	4,035,704	4,035,704	4,035,704
381185 Transfer from Criminal Justice	252,940	175,000	150,000	147,364	147,364	147,364
<b>Other Fund Transfers Total</b>	<b>3,859,952</b>	<b>3,932,582</b>	<b>3,907,582</b>	<b>4,183,068</b>	<b>4,183,068</b>	<b>4,183,068</b>
<b>General Fund Total</b>	<b>34,677,454</b>	<b>36,016,749</b>	<b>38,853,496</b>	<b>40,109,316</b>	<b>40,119,022</b>	<b>40,119,022</b>

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<b>180 - Community Corrections</b>	<b>Actual FY 14-15</b>	<b>Actual FY 15-16</b>	<b>Budget FY 16-17</b>	<b>Proposed FY 17-18</b>	<b>Approved FY 17-18</b>	<b>Adopted FY 17-18</b>
<b>Intergovernmental State</b>						
332070 Community Corrections SB 1145	10,924,545	11,379,715	11,379,716	12,222,000	12,222,000	12,222,000
332071 Community Corrections Subsidy	35,581	33,166	33,166	33,166	33,166	33,166
332072 OR CJC Justice Reinvestment	0	1,282,706	1,315,826	1,391,019	1,391,019	1,391,019
332990 Other State Revenues	598,292	1,506,130	248,706	1,031,747	1,031,747	1,031,747
<b>Intergovernmental State Total</b>	<b>11,558,418</b>	<b>14,201,717</b>	<b>12,977,414</b>	<b>14,677,932</b>	<b>14,677,932</b>	<b>14,677,932</b>
<b>Charges for Services</b>						
341170 Witness Fees	76	35	0	0	0	0
341220 Supervision Fees	840,391	802,173	800,000	820,000	820,000	820,000
341230 Client Fees	6,455	6,002	3,000	3,000	3,000	3,000
341380 Workshop Fees	1,410	460	0	0	0	0
341430 Copy Machine Fees	31	0	0	0	0	0
341999 Other Fees	8,817	5,138	1,300	1,300	1,300	1,300
344999 Other Reimbursements	38	164,861	0	0	0	0
<b>Charges for Services Total</b>	<b>857,218</b>	<b>978,669</b>	<b>804,300</b>	<b>824,300</b>	<b>824,300</b>	<b>824,300</b>
<b>Interest</b>						
361000 Investment Earnings	19,314	24,575	0	0	0	0
<b>Interest Total</b>	<b>19,314</b>	<b>24,575</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Other Fund Transfers</b>						
381185 Transfer from Criminal Justice	252,940	175,000	150,000	147,364	147,364	147,364
<b>Other Fund Transfers Total</b>	<b>252,940</b>	<b>175,000</b>	<b>150,000</b>	<b>147,364</b>	<b>147,364</b>	<b>147,364</b>
<b>Net Working Capital</b>						
392000 Net Working Capital Unrestr	2,055,751	1,281,856	2,541,768	944,796	944,796	944,796
<b>Net Working Capital Total</b>	<b>2,055,751</b>	<b>1,281,856</b>	<b>2,541,768</b>	<b>944,796</b>	<b>944,796</b>	<b>944,796</b>
<b>Community Corrections Total</b>	<b>14,743,640</b>	<b>16,661,817</b>	<b>16,473,482</b>	<b>16,594,392</b>	<b>16,594,392</b>	<b>16,594,392</b>
<b>250 - Sheriff Grants</b>						
	<b>Actual FY 14-15</b>	<b>Actual FY 15-16</b>	<b>Budget FY 16-17</b>	<b>Proposed FY 17-18</b>	<b>Approved FY 17-18</b>	<b>Adopted FY 17-18</b>
<b>Licenses and Permits</b>						
325010 Alarm Permits	57,960	56,868	51,000	57,121	57,121	57,121
<b>Licenses and Permits Total</b>	<b>57,960</b>	<b>56,868</b>	<b>51,000</b>	<b>57,121</b>	<b>57,121</b>	<b>57,121</b>
<b>Intergovernmental Federal</b>						
331011 Secure Rural Schools Title II	0	3,538	4,003	0	0	0
331024 US Dept of Justice DEA	22,218	505	17,374	17,374	17,374	17,374
331026 US Dept of Justice	0	0	89,548	9,518	9,518	9,518
331301 BIA Chemawa School Contract	499,447	500,365	547,930	575,430	575,430	575,430
331990 Other Federal Revenues	562,443	354,838	78,282	29,092	29,092	29,092
<b>Intergovernmental Federal Total</b>	<b>1,084,108</b>	<b>859,245</b>	<b>737,137</b>	<b>631,414</b>	<b>631,414</b>	<b>631,414</b>
<b>Intergovernmental State</b>						
332040 Marine Board	137,983	141,116	149,785	147,783	147,783	147,783
332072 OR CJC Justice Reinvestment	0	431,324	431,324	441,584	441,584	441,584
332073 Oregon DOC Jail Reinvestment	253,046	0	0	0	0	0
332990 Other State Revenues	46,129	11,160	251,125	338,595	338,595	338,595
<b>Intergovernmental State Total</b>	<b>437,159</b>	<b>583,600</b>	<b>832,234</b>	<b>927,962</b>	<b>927,962</b>	<b>927,962</b>

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<b>250 - Sheriff Grants</b>	<b>Actual FY 14-15</b>	<b>Actual FY 15-16</b>	<b>Budget FY 16-17</b>	<b>Proposed FY 17-18</b>	<b>Approved FY 17-18</b>	<b>Adopted FY 17-18</b>
<b>Charges for Services</b>						
341160 Gun Permit Fees	203,765	272,096	251,901	341,050	341,050	341,050
341170 Witness Fees	0	(14)	0	0	0	0
341200 Towing Fees	41,880	35,520	32,640	31,170	31,170	31,170
341210 False Alarm Fees	17,620	18,164	16,625	14,550	14,550	14,550
341999 Other Fees	40	0	0	0	0	0
344999 Other Reimbursements	0	115,041	9,000	0	0	0
345300 Surplus Property Sales	580	0	0	0	0	0
347201 SO Enforcement Services	911,714	898,776	977,554	1,010,460	1,010,460	1,010,460
<b>Charges for Services Total</b>	<b>1,175,600</b>	<b>1,339,583</b>	<b>1,287,720</b>	<b>1,397,230</b>	<b>1,397,230</b>	<b>1,397,230</b>
<b>Fines and Forfeitures</b>						
352300 Civil Forfeitures	3,570	0	0	0	0	0
<b>Fines and Forfeitures Total</b>	<b>3,570</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Interest</b>						
361000 Investment Earnings	4,520	5,363	0	0	0	0
<b>Interest Total</b>	<b>4,520</b>	<b>5,363</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Other Revenues</b>						
371000 Miscellaneous Income	150	90	0	0	0	0
372000 Over and Short	27	56	0	0	0	0
373100 Special Program Donations	16,882	16,335	4,500	6,500	6,500	6,500
<b>Other Revenues Total</b>	<b>17,059</b>	<b>16,481</b>	<b>4,500</b>	<b>6,500</b>	<b>6,500</b>	<b>6,500</b>
<b>General Fund Transfers</b>						
381100 Transfer from General Fund	116,552	39,652	58,811	58,916	58,916	58,916
<b>General Fund Transfers Total</b>	<b>116,552</b>	<b>39,652</b>	<b>58,811</b>	<b>58,916</b>	<b>58,916</b>	<b>58,916</b>
<b>Other Fund Transfers</b>						
381115 Transfer from Non Dept Grants	104,595	70,746	144,908	111,630	111,630	111,630
381180 Transfer from Comm Corrections	3,460	0	0	0	0	0
381190 Transfer from Health	0	0	7,915	7,915	7,915	7,915
<b>Other Fund Transfers Total</b>	<b>108,056</b>	<b>70,746</b>	<b>152,823</b>	<b>119,545</b>	<b>119,545</b>	<b>119,545</b>
<b>Net Working Capital</b>						
392000 Net Working Capital Unrestr	997,292	1,006,752	1,104,717	761,970	761,970	761,970
<b>Net Working Capital Total</b>	<b>997,292</b>	<b>1,006,752</b>	<b>1,104,717</b>	<b>761,970</b>	<b>761,970</b>	<b>761,970</b>
<b>Sheriff Grants Total</b>	<b>4,001,876</b>	<b>3,978,290</b>	<b>4,228,942</b>	<b>3,960,658</b>	<b>3,960,658</b>	<b>3,960,658</b>
<b>255 - Traffic Safety Team</b>						
	<b>Actual FY 14-15</b>	<b>Actual FY 15-16</b>	<b>Budget FY 16-17</b>	<b>Proposed FY 17-18</b>	<b>Approved FY 17-18</b>	<b>Adopted FY 17-18</b>
<b>Intergovernmental Federal</b>						
331225 Oregon State Sheriffs Assn	30,416	23,696	31,880	20,000	20,000	20,000
331229 Oregon Dept of Transportation	0	0	60,000	0	0	0
<b>Intergovernmental Federal Total</b>	<b>30,416</b>	<b>23,696</b>	<b>91,880</b>	<b>20,000</b>	<b>20,000</b>	<b>20,000</b>
<b>Intergovernmental State</b>						
332990 Other State Revenues	40,501	0	0	0	0	0
<b>Intergovernmental State Total</b>	<b>40,501</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

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<b>255 - Traffic Safety Team</b>	<b>Actual FY 14-15</b>	<b>Actual FY 15-16</b>	<b>Budget FY 16-17</b>	<b>Proposed FY 17-18</b>	<b>Approved FY 17-18</b>	<b>Adopted FY 17-18</b>
<b>Charges for Services</b>						
341170 Witness Fees	49	7	0	0	0	0
341630 Service Charges	0	1,223	0	0	0	0
344999 Other Reimbursements	93	165,823	0	0	0	0
347201 SO Enforcement Services	3,537	1,223	0	0	0	0
<b>Charges for Services Total</b>	<b>3,679</b>	<b>168,276</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Fines and Forfeitures</b>						
351200 Traffic Fines	1,914,002	1,681,965	1,525,091	1,525,091	1,525,091	1,525,091
<b>Fines and Forfeitures Total</b>	<b>1,914,002</b>	<b>1,681,965</b>	<b>1,525,091</b>	<b>1,525,091</b>	<b>1,525,091</b>	<b>1,525,091</b>
<b>Interest</b>						
361000 Investment Earnings	5,318	7,328	3,436	3,436	3,436	3,436
<b>Interest Total</b>	<b>5,318</b>	<b>7,328</b>	<b>3,436</b>	<b>3,436</b>	<b>3,436</b>	<b>3,436</b>
<b>Net Working Capital</b>						
392000 Net Working Capital Unrestr	870,527	1,104,954	934,700	920,003	920,003	920,003
<b>Net Working Capital Total</b>	<b>870,527</b>	<b>1,104,954</b>	<b>934,700</b>	<b>920,003</b>	<b>920,003</b>	<b>920,003</b>
<b>Traffic Safety Team Total</b>	<b>2,864,443</b>	<b>2,986,219</b>	<b>2,555,107</b>	<b>2,468,530</b>	<b>2,468,530</b>	<b>2,468,530</b>
<b>290 - Inmate Welfare</b>	<b>Actual FY 14-15</b>	<b>Actual FY 15-16</b>	<b>Budget FY 16-17</b>	<b>Proposed FY 17-18</b>	<b>Approved FY 17-18</b>	<b>Adopted FY 17-18</b>
<b>Charges for Services</b>						
341440 Vending Machine Fees	127,152	110,864	104,178	103,811	103,811	103,811
341450 Pay Telephone Fees	131,900	132,436	104,000	65,402	65,402	65,402
341999 Other Fees	1,130	805	0	0	0	0
<b>Charges for Services Total</b>	<b>260,181</b>	<b>244,104</b>	<b>208,178</b>	<b>169,213</b>	<b>169,213</b>	<b>169,213</b>
<b>Interest</b>						
361000 Investment Earnings	1,271	1,503	0	0	0	0
<b>Interest Total</b>	<b>1,271</b>	<b>1,503</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Other Revenues</b>						
371000 Miscellaneous Income	1,692	613	0	0	0	0
373100 Special Program Donations	0	1,066	0	0	0	0
<b>Other Revenues Total</b>	<b>1,692</b>	<b>1,678</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Net Working Capital</b>						
392000 Net Working Capital Unrestr	278,225	202,791	353,439	388,693	388,693	388,693
<b>Net Working Capital Total</b>	<b>278,225</b>	<b>202,791</b>	<b>353,439</b>	<b>388,693</b>	<b>388,693</b>	<b>388,693</b>
<b>Inmate Welfare Total</b>	<b>541,370</b>	<b>450,076</b>	<b>561,617</b>	<b>557,906</b>	<b>557,906</b>	<b>557,906</b>
<b>Sheriff's Office Grand Total</b>	<b>56,828,782</b>	<b>60,093,152</b>	<b>62,672,644</b>	<b>63,690,802</b>	<b>63,700,508</b>	<b>63,700,508</b>

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
SHERIFF'S OFFICE

<b>Requirements by Fund Detail</b>						
<b>100 - General Fund</b>	<b>Actual FY 14-15</b>	<b>Actual FY 15-16</b>	<b>Budget FY 16-17</b>	<b>Proposed FY 17-18</b>	<b>Approved FY 17-18</b>	<b>Adopted FY 17-18</b>
<b>Personnel Services</b>						
<b>Salaries and Wages</b>						
511020 Salaries and Wages Budget Only	0	0	0	0	6,900	6,900
511110 Regular Wages	12,155,659	12,532,189	16,498,525	16,550,278	16,550,278	16,550,278
511120 Temporary Wages	272,489	298,627	211,348	196,780	196,780	196,780
511130 Vacation Pay	883,187	856,231	0	0	0	0
511140 Sick Pay	472,768	471,188	0	0	0	0
511150 Holiday Pay	709,866	671,920	0	0	0	0
511160 Comp Time Pay	134,520	180,047	0	0	0	0
511180 Differential Pay	0	37	0	0	0	0
511210 Compensation Credits	550,366	544,196	583,572	553,228	553,228	553,228
511220 Pager Pay	7,023	12,974	23,649	24,326	24,326	24,326
511240 Leave Payoff	85,970	67,931	0	0	0	0
511250 Training Pay	44	0	33,663	26,372	26,372	26,372
511270 Leadworker Pay	793	909	0	0	0	0
511280 Cell Phone Pay	1,288	1,829	0	0	0	0
511290 Health Insurance Waiver Pay	3,578	4,830	3,240	7,200	7,200	7,200
511410 Straight Pay	49,959	59,434	40,700	40,200	40,200	40,200
511420 Premium Pay	1,237,962	1,338,506	1,244,236	1,254,739	1,254,739	1,254,739
511430 Court Time	55,868	58,970	83,442	79,237	79,237	79,237
511450 Premium Pay Temps	1,018	1,676	5,450	0	0	0
511470 Extra Duty Contract Pay	(1,011)	1,888	0	0	0	0
511930 Clothing Allowance	5,850	5,400	9,561	9,835	9,835	9,835
<b>Salaries and Wages Total</b>	<b>16,627,196</b>	<b>17,108,783</b>	<b>18,737,386</b>	<b>18,742,195</b>	<b>18,749,095</b>	<b>18,749,095</b>
<b>Fringe Benefits</b>						
512010 Fringe Benefits Budget Only	0	0	0	0	2,806	2,806
512110 PERS	2,536,316	2,802,941	2,725,125	3,302,383	3,302,383	3,302,383
512120 401K	85,770	89,005	92,235	99,546	99,546	99,546
512130 PERS Debt Service	748,019	684,187	794,462	855,535	855,535	855,535
512200 FICA	1,260,554	1,288,429	1,319,088	1,319,761	1,319,761	1,319,761
512310 Medical Insurance	3,312,957	3,528,156	3,885,319	3,942,875	3,942,875	3,942,875
512320 Dental Insurance	338,968	358,327	377,339	387,895	387,895	387,895
512330 Group Term Life Insurance	23,995	25,284	30,281	30,839	30,839	30,839
512340 Long Term Disability Insurance	61,459	63,800	67,884	69,181	69,181	69,181
512400 Unemployment Insurance	66,745	68,311	63,216	63,311	63,311	63,311
512520 Workers Comp Insurance	7,479	7,407	7,484	7,577	7,577	7,577
512600 Wellness Program	8,662	8,877	9,633	9,710	9,710	9,710
512610 Employee Assistance Program	6,223	6,376	6,507	6,558	6,558	6,558
512700 County HSA Contributions	8,866	12,630	0	0	0	0
<b>Fringe Benefits Total</b>	<b>8,466,013</b>	<b>8,943,729</b>	<b>9,378,573</b>	<b>10,095,171</b>	<b>10,097,977</b>	<b>10,097,977</b>
<b>Personnel Services Total</b>	<b>25,093,209</b>	<b>26,052,512</b>	<b>28,115,959</b>	<b>28,837,366</b>	<b>28,847,072</b>	<b>28,847,072</b>
<b>Materials and Services</b>						
<b>Supplies</b>						
521010 Office Supplies	34,628	38,725	37,649	35,587	35,587	35,587



MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
SHERIFF'S OFFICE

<b>100 - General Fund</b>	<b>Actual FY 14-15</b>	<b>Actual FY 15-16</b>	<b>Budget FY 16-17</b>	<b>Proposed FY 17-18</b>	<b>Approved FY 17-18</b>	<b>Adopted FY 17-18</b>
<b>Materials and Services</b>						
521030 Field Supplies	61,901	65,402	94,174	80,854	80,854	80,854
521040 Institutional Supplies	159,599	171,796	165,826	167,088	167,088	167,088
521050 Janitorial Supplies	38,247	38,463	40,877	38,877	38,877	38,877
521070 Departmental Supplies	35,122	52,927	66,746	75,914	75,914	75,914
521080 Food Supplies	3,131	3,009	5,800	5,604	5,604	5,604
521090 Uniforms and Clothing	107,137	117,209	110,430	142,704	142,704	142,704
521100 Medical Supplies	31,917	40,489	34,000	30,000	30,000	30,000
521110 First Aid Supplies	3,592	4,239	5,350	4,003	4,003	4,003
521120 Drugs	366,740	315,607	336,800	300,000	300,000	300,000
521170 Educational Supplies	693	3,602	3,100	3,100	3,100	3,100
521190 Publications	1,601	930	1,550	1,618	1,618	1,618
521210 Gasoline	267,789	181,126	269,558	220,353	220,353	220,353
521220 Diesel	7,874	801	3,700	1,139	1,139	1,139
521230 Propane	31	0	0	0	0	0
521300 Safety Clothing	4,640	11,817	7,570	7,300	7,300	7,300
521310 Safety Equipment	4,982	728	2,500	500	500	500
<b>Supplies Total</b>	<b>1,129,624</b>	<b>1,046,869</b>	<b>1,185,630</b>	<b>1,114,641</b>	<b>1,114,641</b>	<b>1,114,641</b>
<b>Materials</b>						
522060 Sign Materials	526	914	500	2,300	2,300	2,300
522100 Parts	1,162	0	0	0	0	0
522150 Small Office Equipment	14,190	34,366	45,777	48,806	48,806	48,806
522160 Small Departmental Equipment	41,447	27,126	39,396	77,239	77,239	77,239
522170 Computers Non Capital	12,516	28,229	22,371	39,310	39,310	39,310
522180 Software	5,802	16,894	25,715	11,350	11,350	11,350
<b>Materials Total</b>	<b>75,644</b>	<b>107,529</b>	<b>133,759</b>	<b>179,005</b>	<b>179,005</b>	<b>179,005</b>
<b>Communications</b>						
523010 Telephone Equipment	3,844	2,461	3,395	1,495	1,495	1,495
523015 Video Security Equipment	0	192	0	0	0	0
523020 Phone and Communication Svcs	46,353	44,267	47,818	45,175	45,175	45,175
523040 Data Connections	46,152	42,696	50,162	51,622	51,622	51,622
523050 Postage	18,062	15,695	18,463	18,363	18,363	18,363
523060 Cellular Phones	44,772	51,806	64,372	65,414	65,414	65,414
523090 Long Distance Charges	2,855	2,890	2,221	2,842	2,842	2,842
523100 Radios and Accessories	12,880	14,821	14,770	39,030	39,030	39,030
<b>Communications Total</b>	<b>174,917</b>	<b>174,826</b>	<b>201,201</b>	<b>223,941</b>	<b>223,941</b>	<b>223,941</b>
<b>Utilities</b>						
524010 Electricity	350,765	333,999	338,957	339,092	339,092	339,092
524020 Street Light Electricity	0	175	0	188	188	188
524040 Natural Gas	86,244	65,290	82,128	64,705	64,705	64,705
524050 Water	82,063	96,947	99,754	103,358	103,358	103,358
524070 Sewer	135,719	143,810	142,023	143,775	143,775	143,775
524090 Garbage Disposal and Recycling	11,569	15,185	11,727	15,988	15,988	15,988
<b>Utilities Total</b>	<b>666,360</b>	<b>655,407</b>	<b>674,589</b>	<b>667,106</b>	<b>667,106</b>	<b>667,106</b>

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
SHERIFF'S OFFICE

<b>100 - General Fund</b>	<b>Actual FY 14-15</b>	<b>Actual FY 15-16</b>	<b>Budget FY 16-17</b>	<b>Proposed FY 17-18</b>	<b>Approved FY 17-18</b>	<b>Adopted FY 17-18</b>
<b>Materials and Services</b>						
<b>Contracted Services</b>						
525110 Consulting Services	0	540	0	0	0	0
525210 Medical Services	157,174	148,331	163,788	159,600	159,600	159,600
525211 Psychiatric Services	18,810	17,605	20,000	20,000	20,000	20,000
525215 Dental Services	49,717	55,396	47,900	42,100	42,100	42,100
525220 Hospital Services	94,815	74,966	205,000	85,146	85,146	85,146
525225 Ambulance Services	21,076	13,066	25,000	57,000	57,000	57,000
525235 Laboratory Services	15,205	14,320	15,400	16,120	16,120	16,120
525240 XRay Services	22,898	21,208	20,000	27,700	27,700	27,700
525310 Laundry Services	21,161	27,679	32,420	25,000	25,000	25,000
525320 Food Services	956,030	1,007,578	1,038,536	1,042,019	1,042,019	1,042,019
525330 Transportation Services	0	115	250	250	250	250
525350 Janitorial Services	2,900	1,353	947	948	948	948
525360 Public Works Services	0	1,042	0	0	0	0
525400 Public Safety Program Services	6,549	8,574	8,598	8,598	8,598	8,598
525410 Dispatch Services	787,407	875,237	964,153	981,466	981,466	981,466
525420 Regional Area Info Network	14,672	14,940	16,636	16,636	16,636	16,636
525450 Subscription Services	0	3,055	7,075	8,460	8,460	8,460
525510 Legal Services	10,468	2,400	2,400	2,400	2,400	2,400
525550 Court Services	0	10	0	0	0	0
525555 Security Services	621	734	684	924	924	924
525710 Printing Services	9,253	12,974	15,750	15,151	15,151	15,151
525715 Advertising	998	4,094	1,200	8,600	8,600	8,600
525735 Mail Services	2,071	1,985	1,989	1,989	1,989	1,989
525740 Document Disposal Services	6,009	6,748	7,036	6,596	6,596	6,596
525770 Interpreters and Translators	1,170	138	500	800	800	800
525870 Hazardous Waste Disposal	5,664	4,773	5,600	5,000	5,000	5,000
525999 Other Contracted Services	3,647	10,443	18,840	54,940	54,940	54,940
<b>Contracted Services Total</b>	<b>2,208,315</b>	<b>2,329,302</b>	<b>2,619,702</b>	<b>2,587,443</b>	<b>2,587,443</b>	<b>2,587,443</b>
<b>Repairs and Maintenance</b>						
526010 Office Equipment Maintenance	104,893	110,660	123,363	117,963	117,963	117,963
526011 Dept Equipment Maintenance	3,972	2,137	10,550	8,150	8,150	8,150
526012 Vehicle Maintenance	18,453	20,990	28,500	34,750	34,750	34,750
526014 Radio Maintenance	4,419	866	2,800	2,700	2,700	2,700
526020 Computer Hardware Maintenance	1,921	3,922	5,500	5,500	5,500	5,500
526021 Computer Software Maintenance	4,892	2,952	2,952	1,652	1,652	1,652
526022 Telephone Maintenance	306	0	600	1,200	1,200	1,200
526030 Building Maintenance	71,429	66,042	35,700	30,080	30,080	30,080
526040 Remodels and Site Improvements	4,633	7,320	9,000	16,900	16,900	16,900
<b>Repairs and Maintenance Total</b>	<b>214,917</b>	<b>214,888</b>	<b>218,965</b>	<b>218,895</b>	<b>218,895</b>	<b>218,895</b>
<b>Rentals</b>						
527100 Vehicle Rental	2,008	2,241	3,346	2,560	2,560	2,560
527110 Fleet Leases	755,020	738,542	751,008	751,166	751,166	751,166

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
SHERIFF'S OFFICE

<b>100 - General Fund</b>	<b>Actual FY 14-15</b>	<b>Actual FY 15-16</b>	<b>Budget FY 16-17</b>	<b>Proposed FY 17-18</b>	<b>Approved FY 17-18</b>	<b>Adopted FY 17-18</b>
<b>Materials and Services</b>						
527120 Motor Pool Mileage	1,003	1,729	1,400	1,000	1,000	1,000
527130 Parking	813	855	220	398	398	398
527140 County Parking	13,860	13,860	13,860	13,860	13,860	13,860
527210 Building Rental Private	18,182	18,051	15,940	17,562	17,562	17,562
527300 Equipment Rental	4,243	6,449	6,220	9,780	9,780	9,780
<b>Rentals Total</b>	<b>795,130</b>	<b>781,728</b>	<b>791,994</b>	<b>796,326</b>	<b>796,326</b>	<b>796,326</b>
<b>Insurance</b>						
528220 Notary Bonds	360	200	575	848	848	848
528415 Auto Claims	6,023	8,478	0	0	0	0
<b>Insurance Total</b>	<b>6,383</b>	<b>8,678</b>	<b>575</b>	<b>848</b>	<b>848</b>	<b>848</b>
<b>Miscellaneous</b>						
529110 Mileage Reimbursement	450	0	0	0	0	0
529120 Commercial Travel	12,256	9,302	13,450	18,370	18,370	18,370
529130 Meals	13,635	18,787	26,260	29,415	29,415	29,415
529140 Lodging	27,741	36,493	33,624	44,237	44,237	44,237
529210 Meetings	735	1,305	3,850	2,950	2,950	2,950
529220 Conferences	530	190	0	0	0	0
529230 Training	46,317	54,254	57,539	78,160	78,160	78,160
529250 Tuition Reimbursement	0	1,000	3,000	3,000	3,000	3,000
529300 Dues and Memberships	6,900	5,036	5,375	5,248	5,248	5,248
529610 Homicide Investigations	2,003	1,147	8,000	8,000	8,000	8,000
529620 Narcotics Investigations	0	0	2,000	2,000	2,000	2,000
529650 Pre Employment Costs	19,368	33,156	16,200	16,200	16,200	16,200
529690 Other Investigations	203	7,072	3,700	3,700	3,700	3,700
529740 Fairs and Shows	1,093	472	2,500	2,000	2,000	2,000
529830 Dog Licenses	162	128	140	140	140	140
529840 Professional Licenses	425	250	300	550	550	550
529850 Device Licenses	0	0	327	505	505	505
529860 Permits	204	88	0	0	0	0
529910 Awards and Recognition	6,582	4,907	4,050	4,050	4,050	4,050
529999 Miscellaneous Expense	51	0	0	0	0	0
<b>Miscellaneous Total</b>	<b>138,653</b>	<b>173,586</b>	<b>180,315</b>	<b>218,525</b>	<b>218,525</b>	<b>218,525</b>
<b>Materials and Services Total</b>	<b>5,409,943</b>	<b>5,492,814</b>	<b>6,006,730</b>	<b>6,006,730</b>	<b>6,006,730</b>	<b>6,006,730</b>
<b>Administrative Charges</b>						
611100 County Admin Allocation	280,564	287,947	326,346	380,884	380,884	380,884
611210 Facilities Mgt Allocation	793,996	872,467	909,742	976,913	976,913	976,913
611220 Custodial Allocation	142,846	151,740	162,778	172,737	172,737	172,737
611230 Courier Allocation	14,439	14,746	16,081	17,308	17,308	17,308
611250 Risk Management Allocation	171,018	165,730	141,394	170,439	170,439	170,439
611255 Benefits Allocation	71,728	73,223	72,332	76,661	76,661	76,661
611260 Human Resources Allocation	249,801	251,918	288,196	312,360	312,360	312,360
611300 Legal Services Allocation	217,820	200,102	267,090	365,733	365,733	365,733
611400 Information Tech Allocation	642,634	643,026	703,916	748,243	748,243	748,243
611410 FIMS Allocation	325,608	388,033	452,247	482,946	482,946	482,946
611420 Telecommunications Allocation	85,764	85,026	81,459	84,547	84,547	84,547

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
SHERIFF'S OFFICE

<b>100 - General Fund</b>	<b>Actual FY 14-15</b>	<b>Actual FY 15-16</b>	<b>Budget FY 16-17</b>	<b>Proposed FY 17-18</b>	<b>Approved FY 17-18</b>	<b>Adopted FY 17-18</b>
<b>Administrative Charges</b>						
611430 Info Tech Direct Charges	272,655	321,065	301,675	357,282	357,282	357,282
611600 Finance Allocation	308,429	340,038	352,398	366,117	366,117	366,117
611800 MCBEE Allocation	17,001	7,717	26,778	17,685	17,685	17,685
612100 IT Equipment Use Charges	0	58,646	61,375	66,165	66,165	66,165
614100 Liability Insurance Allocation	420,700	438,800	396,500	477,900	477,900	477,900
614200 WC Insurance Allocation	159,300	171,200	170,500	191,300	191,300	191,300
<b>Administrative Charges Total</b>	<b>4,174,303</b>	<b>4,471,424</b>	<b>4,730,807</b>	<b>5,265,220</b>	<b>5,265,220</b>	<b>5,265,220</b>
<b>General Fund Total</b>	<b>34,677,454</b>	<b>36,016,750</b>	<b>38,853,496</b>	<b>40,109,316</b>	<b>40,119,022</b>	<b>40,119,022</b>
<b>180 - Community Corrections</b>	<b>Actual FY 14-15</b>	<b>Actual FY 15-16</b>	<b>Budget FY 16-17</b>	<b>Proposed FY 17-18</b>	<b>Approved FY 17-18</b>	<b>Adopted FY 17-18</b>
<b>Personnel Services</b>						
<b>Salaries and Wages</b>						
511020 Salaries and Wages Budget Only	0	0	(30,356)	0	0	0
511110 Regular Wages	3,552,255	3,711,281	5,020,248	5,122,868	5,122,868	5,122,868
511120 Temporary Wages	67,571	52,766	37,130	14,698	14,698	14,698
511130 Vacation Pay	234,991	246,337	0	0	0	0
511140 Sick Pay	134,453	151,034	0	0	0	0
511150 Holiday Pay	196,107	196,449	0	0	0	0
511160 Comp Time Pay	7,464	19,081	0	0	0	0
511210 Compensation Credits	130,158	133,608	127,867	132,798	132,798	132,798
511220 Pager Pay	15,784	20,520	26,874	27,644	27,644	27,644
511240 Leave Payoff	15,663	21,190	0	0	0	0
511250 Training Pay	0	0	7,468	7,682	7,682	7,682
511270 Leadworker Pay	119	88	0	0	0	0
511280 Cell Phone Pay	0	565	0	0	0	0
511290 Health Insurance Waiver Pay	871	4,587	4,860	7,200	7,200	7,200
511410 Straight Pay	0	229	0	0	0	0
511420 Premium Pay	37,228	36,433	33,500	35,000	35,000	35,000
<b>Salaries and Wages Total</b>	<b>4,392,663</b>	<b>4,594,168</b>	<b>5,227,591</b>	<b>5,347,890</b>	<b>5,347,890</b>	<b>5,347,890</b>
<b>Fringe Benefits</b>						
512010 Fringe Benefits Budget Only	0	0	(8,580)	0	0	0
512110 PERS	664,440	747,864	821,904	1,015,734	1,015,734	1,015,734
512120 401K	24,305	25,235	27,160	29,411	29,411	29,411
512130 PERS Debt Service	204,489	199,105	239,612	263,138	263,138	263,138
512200 FICA	331,940	348,709	395,246	401,851	401,851	401,851
512310 Medical Insurance	964,389	1,005,066	1,160,295	1,178,521	1,178,521	1,178,521
512320 Dental Insurance	95,191	100,855	109,088	116,770	116,770	116,770
512330 Group Term Life Insurance	7,215	7,887	9,444	9,704	9,704	9,704
512340 Long Term Disability Insurance	18,428	19,806	21,164	21,743	21,743	21,743
512400 Unemployment Insurance	17,515	18,392	19,072	19,471	19,471	19,471
512520 Workers Comp Insurance	2,125	2,145	2,480	2,493	2,493	2,493
512600 Wellness Program	2,683	2,810	3,289	3,286	3,286	3,286
512610 Employee Assistance Program	1,927	2,018	2,219	2,218	2,218	2,218

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
SHERIFF'S OFFICE

<b>180 - Community Corrections</b>	<b>Actual FY 14-15</b>	<b>Actual FY 15-16</b>	<b>Budget FY 16-17</b>	<b>Proposed FY 17-18</b>	<b>Approved FY 17-18</b>	<b>Adopted FY 17-18</b>
<b>Personnel Services</b>						
512700 County HSA Contributions	11,378	14,348	0	0	0	0
<b>Fringe Benefits Total</b>	<b>2,346,026</b>	<b>2,494,240</b>	<b>2,802,393</b>	<b>3,064,340</b>	<b>3,064,340</b>	<b>3,064,340</b>
<b>Personnel Services Total</b>	<b>6,738,688</b>	<b>7,088,408</b>	<b>8,029,984</b>	<b>8,412,230</b>	<b>8,412,230</b>	<b>8,412,230</b>
<b>Materials and Services</b>						
<b>Supplies</b>						
521010 Office Supplies	17,009	18,926	18,736	20,200	20,200	20,200
521030 Field Supplies	11,820	15,173	17,485	6,200	6,200	6,200
521070 Departmental Supplies	226	1,609	1,600	1,600	1,600	1,600
521080 Food Supplies	2,213	1,979	2,500	3,000	3,000	3,000
521090 Uniforms and Clothing	12,915	14,565	15,383	24,655	24,655	24,655
521100 Medical Supplies	1,929	754	0	1,343	1,343	1,343
521110 First Aid Supplies	1,919	0	0	1,000	1,000	1,000
521120 Drugs	28	0	1,250	1,200	1,200	1,200
521170 Educational Supplies	1,403	798	11,922	6,000	6,000	6,000
521190 Publications	0	78	0	0	0	0
521210 Gasoline	19,063	12,470	15,915	14,548	14,548	14,548
<b>Supplies Total</b>	<b>68,526</b>	<b>66,353</b>	<b>84,791</b>	<b>79,746</b>	<b>79,746</b>	<b>79,746</b>
<b>Materials</b>						
522150 Small Office Equipment	4,299	6,660	8,500	8,500	8,500	8,500
522160 Small Departmental Equipment	5,987	673	7,189	7,012	7,012	7,012
522170 Computers Non Capital	5,257	7,056	12,929	9,800	9,800	9,800
522180 Software	7,659	8,259	5,280	5,280	5,280	5,280
<b>Materials Total</b>	<b>23,201</b>	<b>22,648</b>	<b>33,898</b>	<b>30,592</b>	<b>30,592</b>	<b>30,592</b>
<b>Communications</b>						
523010 Telephone Equipment	0	308	1,963	1,000	1,000	1,000
523020 Phone and Communication Svcs	5,500	3,792	5,986	4,320	4,320	4,320
523040 Data Connections	17,146	19,608	20,616	21,372	21,372	21,372
523050 Postage	30,246	28,851	31,171	31,171	31,171	31,171
523060 Cellular Phones	16,593	16,487	20,111	26,472	26,472	26,472
523090 Long Distance Charges	886	743	2,000	700	700	700
523100 Radios and Accessories	0	0	6,766	8,878	8,878	8,878
<b>Communications Total</b>	<b>70,371</b>	<b>69,790</b>	<b>88,613</b>	<b>93,913</b>	<b>93,913</b>	<b>93,913</b>
<b>Utilities</b>						
524010 Electricity	17,118	15,374	17,244	15,315	15,315	15,315
524040 Natural Gas	566	576	777	719	719	719
524090 Garbage Disposal and Recycling	242	242	315	306	306	306
<b>Utilities Total</b>	<b>17,925</b>	<b>16,192</b>	<b>18,336</b>	<b>16,340</b>	<b>16,340</b>	<b>16,340</b>
<b>Contracted Services</b>						
525110 Consulting Services	8,784	0	5,000	0	0	0
525155 Credit Card Fees	1,774	1,753	2,000	2,500	2,500	2,500
525210 Medical Services	2,436	1,100	13,117	16,783	16,783	16,783

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
SHERIFF'S OFFICE

<b>180 - Community Corrections</b>	<b>Actual FY 14-15</b>	<b>Actual FY 15-16</b>	<b>Budget FY 16-17</b>	<b>Proposed FY 17-18</b>	<b>Approved FY 17-18</b>	<b>Adopted FY 17-18</b>
<b>Materials and Services</b>						
525235 Laboratory Services	15,438	21,906	50,000	35,000	35,000	35,000
525261 Social Services	624,367	881,122	1,621,419	1,356,659	1,356,659	1,356,659
525300 Behav Hlth Eval and Counseling	203	0	0	0	0	0
525310 Laundry Services	913	928	1,200	1,000	1,000	1,000
525330 Transportation Services	13,158	15,567	17,700	12,604	12,604	12,604
525335 Housing Subsidies	154,098	155,226	147,252	121,317	121,317	121,317
525350 Janitorial Services	14,189	11,746	11,675	11,675	11,675	11,675
525400 Public Safety Program Services	89,925	102,175	102,074	110,854	110,854	110,854
525410 Dispatch Services	80,690	86,302	91,885	93,180	93,180	93,180
525420 Regional Area Info Network	4,373	4,717	5,253	5,253	5,253	5,253
525440 Client Assistance	0	2,563	1,000	1,000	1,000	1,000
525450 Subscription Services	427	413	0	1,000	1,000	1,000
525510 Legal Services	1,200	1,200	1,200	1,200	1,200	1,200
525710 Printing Services	5,330	3,145	8,000	8,000	8,000	8,000
525735 Mail Services	4,004	3,719	3,653	3,653	3,653	3,653
525740 Document Disposal Services	3,200	3,044	3,000	3,500	3,500	3,500
525770 Interpreters and Translators	1,365	138	3,000	1,000	1,000	1,000
525870 Hazardous Waste Disposal	347	281	500	500	500	500
525999 Other Contracted Services	634,882	549,343	678,680	552,741	552,741	552,741
<b>Contracted Services Total</b>	<b>1,661,101</b>	<b>1,846,387</b>	<b>2,767,608</b>	<b>2,339,419</b>	<b>2,339,419</b>	<b>2,339,419</b>
<b>Repairs and Maintenance</b>						
526010 Office Equipment Maintenance	36,478	35,943	37,794	35,667	35,667	35,667
526014 Radio Maintenance	0	0	1,000	1,000	1,000	1,000
526021 Computer Software Maintenance	1,000	1,000	1,000	0	0	0
526030 Building Maintenance	1,222	658	1,500	1,000	1,000	1,000
526040 Remodels and Site Improvements	334	87	2,000	0	0	0
<b>Repairs and Maintenance Total</b>	<b>39,034</b>	<b>37,688</b>	<b>43,294</b>	<b>37,667</b>	<b>37,667</b>	<b>37,667</b>
<b>Rentals</b>						
527100 Vehicle Rental	0	0	686	0	0	0
527110 Fleet Leases	116,812	101,032	107,004	108,732	108,732	108,732
527130 Parking	60	261	0	0	0	0
527210 Building Rental Private	133,768	137,845	144,424	147,937	147,937	147,937
<b>Rentals Total</b>	<b>250,640</b>	<b>239,138</b>	<b>252,114</b>	<b>256,669</b>	<b>256,669</b>	<b>256,669</b>
<b>Insurance</b>						
528220 Notary Bonds	80	0	120	120	120	120
528415 Auto Claims	1,500	0	0	0	0	0
<b>Insurance Total</b>	<b>1,580</b>	<b>0</b>	<b>120</b>	<b>120</b>	<b>120</b>	<b>120</b>
<b>Miscellaneous</b>						
529120 Commercial Travel	1,894	1,786	1,600	0	0	0
529130 Meals	1,299	3,590	6,500	8,100	8,100	8,100
529140 Lodging	6,311	6,495	10,811	10,600	10,600	10,600
529210 Meetings	3,524	1,626	2,150	2,150	2,150	2,150
529230 Training	31,165	22,585	55,895	26,845	26,845	26,845

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
SHERIFF'S OFFICE

<b>180 - Community Corrections</b>	<b>Actual FY 14-15</b>	<b>Actual FY 15-16</b>	<b>Budget FY 16-17</b>	<b>Proposed FY 17-18</b>	<b>Approved FY 17-18</b>	<b>Adopted FY 17-18</b>
<b>Materials and Services</b>						
529250 Tuition Reimbursement	0	1,000	1,000	0	0	0
529300 Dues and Memberships	5,835	5,355	7,725	8,005	8,005	8,005
529650 Pre Employment Costs	3,315	8,338	8,100	4,050	4,050	4,050
529740 Fairs and Shows	0	0	500	500	500	500
529910 Awards and Recognition	1,517	594	1,500	1,500	1,500	1,500
529999 Miscellaneous Expense	5	60	0	0	0	0
<b>Miscellaneous Total</b>	<b>54,865</b>	<b>51,430</b>	<b>95,781</b>	<b>61,750</b>	<b>61,750</b>	<b>61,750</b>
<b>Materials and Services Total</b>	<b>2,187,244</b>	<b>2,349,624</b>	<b>3,384,555</b>	<b>2,916,216</b>	<b>2,916,216</b>	<b>2,916,216</b>
<b>Administrative Charges</b>						
611100 County Admin Allocation	85,479	84,864	100,927	117,010	117,010	117,010
611210 Facilities Mgt Allocation	41,825	45,959	47,922	51,564	51,564	51,564
611220 Custodial Allocation	31,650	32,799	35,143	37,294	37,294	37,294
611230 Courier Allocation	4,267	4,219	4,863	4,930	4,930	4,930
611250 Risk Management Allocation	26,922	17,606	49,227	35,046	35,046	35,046
611255 Benefits Allocation	21,201	20,946	21,873	21,836	21,836	21,836
611260 Human Resources Allocation	73,833	72,065	87,152	88,972	88,972	88,972
611300 Legal Services Allocation	14,774	15,173	21,669	22,428	22,428	22,428
611400 Information Tech Allocation	202,351	195,327	222,647	246,668	246,668	246,668
611410 FIMS Allocation	102,470	117,913	142,999	159,046	159,046	159,046
611420 Telecommunications Allocation	27,037	25,863	25,756	27,828	27,828	27,828
611430 Info Tech Direct Charges	86,013	97,452	95,489	117,563	117,563	117,563
611600 Finance Allocation	100,906	109,296	116,120	134,827	134,827	134,827
611800 MCBEE Allocation	5,351	2,345	8,467	5,824	5,824	5,824
612100 IT Equipment Use Charges	0	17,809	19,418	21,806	21,806	21,806
614100 Liability Insurance Allocation	29,800	32,400	132,800	88,100	88,100	88,100
614200 WC Insurance Allocation	61,500	32,400	64,600	49,500	49,500	49,500
<b>Administrative Charges Total</b>	<b>915,379</b>	<b>924,436</b>	<b>1,197,072</b>	<b>1,230,242</b>	<b>1,230,242</b>	<b>1,230,242</b>
<b>Transfers Out</b>						
561100 Transfer to General Fund	3,607,012	3,757,582	3,757,582	4,035,704	4,035,704	4,035,704
561250 Transfer to Sheriff Grants	3,460	0	0	0	0	0
561480 Xfer to Capital Impr Projects	10,000	0	0	0	0	0
<b>Transfers Out Total</b>	<b>3,620,472</b>	<b>3,757,582</b>	<b>3,757,582</b>	<b>4,035,704</b>	<b>4,035,704</b>	<b>4,035,704</b>
<b>Contingency</b>						
571010 Contingency	0	0	104,289	0	0	0
<b>Contingency Total</b>	<b>0</b>	<b>0</b>	<b>104,289</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Community Corrections Total</b>	<b>13,461,784</b>	<b>14,120,050</b>	<b>16,473,482</b>	<b>16,594,392</b>	<b>16,594,392</b>	<b>16,594,392</b>
<b>250 - Sheriff Grants</b>						
<b>Personnel Services</b>						
<b>Salaries and Wages</b>						
511020 Salaries and Wages Budget Only	0	0	5,355	65,113	65,113	65,113
511110 Regular Wages	900,056	880,625	1,122,348	1,224,679	1,224,679	1,224,679
511120 Temporary Wages	31,467	15,452	23,011	22,557	22,557	22,557
511130 Vacation Pay	62,456	69,262	0	0	0	0

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
SHERIFF'S OFFICE

<b>250 - Sheriff Grants</b>	<b>Actual FY 14-15</b>	<b>Actual FY 15-16</b>	<b>Budget FY 16-17</b>	<b>Proposed FY 17-18</b>	<b>Approved FY 17-18</b>	<b>Adopted FY 17-18</b>
<b>Personnel Services</b>						
511140 Sick Pay	34,545	28,877	0	0	0	0
511150 Holiday Pay	49,148	48,693	0	0	0	0
511160 Comp Time Pay	4,375	3,986	0	0	0	0
511210 Compensation Credits	38,692	33,823	38,696	36,555	36,555	36,555
511220 Pager Pay	304	0	0	0	0	0
511240 Leave Payoff	1,872	3,248	0	0	0	0
511250 Training Pay	289	0	0	0	0	0
511270 Leadworker Pay	62	0	0	0	0	0
511410 Straight Pay	117	1,119	0	0	0	0
511420 Premium Pay	123,196	119,840	408,481	208,813	208,813	208,813
511430 Court Time	2,436	1,745	0	0	0	0
511450 Premium Pay Temps	2,744	618	0	0	0	0
511470 Extra Duty Contract Pay	13,939	7,389	0	0	0	0
511930 Clothing Allowance	400	0	0	0	0	0
<b>Salaries and Wages Total</b>	<b>1,266,099</b>	<b>1,214,677</b>	<b>1,597,891</b>	<b>1,557,717</b>	<b>1,557,717</b>	<b>1,557,717</b>
<b>Fringe Benefits</b>						
512010 Fringe Benefits Budget Only	0	0	1,212	19,057	19,057	19,057
512110 PERS	189,200	210,158	185,186	243,419	243,419	243,419
512120 401K	1,608	1,231	1,066	1,057	1,057	1,057
512130 PERS Debt Service	52,917	46,933	53,989	63,061	63,061	63,061
512200 FICA	92,993	92,380	90,467	97,523	97,523	97,523
512310 Medical Insurance	264,535	258,546	271,652	294,734	294,734	294,734
512320 Dental Insurance	27,461	27,867	26,909	29,116	29,116	29,116
512330 Group Term Life Insurance	1,755	1,808	2,017	2,237	2,237	2,237
512340 Long Term Disability Insurance	4,725	4,605	4,519	5,017	5,017	5,017
512400 Unemployment Insurance	5,021	4,933	4,294	4,665	4,665	4,665
512520 Workers Comp Insurance	583	571	577	620	620	620
512600 Wellness Program	666	641	668	714	714	714
512610 Employee Assistance Program	476	460	451	482	482	482
<b>Fringe Benefits Total</b>	<b>641,940</b>	<b>650,133</b>	<b>643,007</b>	<b>761,702</b>	<b>761,702</b>	<b>761,702</b>
<b>Personnel Services Total</b>	<b>1,908,039</b>	<b>1,864,811</b>	<b>2,240,898</b>	<b>2,319,419</b>	<b>2,319,419</b>	<b>2,319,419</b>
<b>Materials and Services</b>						
<b>Supplies</b>						
521010 Office Supplies	3,023	3,335	5,823	5,389	5,389	5,389
521030 Field Supplies	1,899	11,154	7,068	3,626	3,626	3,626
521040 Institutional Supplies	1,926	5,962	38,970	22,466	22,466	22,466
521050 Janitorial Supplies	422	145	11,099	5,622	5,622	5,622
521070 Departmental Supplies	6,141	5,011	10,130	8,827	8,827	8,827
521080 Food Supplies	120	394	560	400	400	400
521090 Uniforms and Clothing	6,638	8,157	10,627	12,479	12,479	12,479
521100 Medical Supplies	352	0	1,270	635	635	635
521110 First Aid Supplies	37	333	500	500	500	500
521120 Drugs	3,323	14	8,338	4,169	4,169	4,169
521170 Educational Supplies	1,326	1,945	824	0	0	0
521210 Gasoline	48,912	33,142	50,312	36,230	36,230	36,230



MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
SHERIFF'S OFFICE

<b>250 - Sheriff Grants</b>	<b>Actual FY 14-15</b>	<b>Actual FY 15-16</b>	<b>Budget FY 16-17</b>	<b>Proposed FY 17-18</b>	<b>Approved FY 17-18</b>	<b>Adopted FY 17-18</b>
<b>Materials and Services</b>						
521220 Diesel	74	139	180	180	180	180
521300 Safety Clothing	1,377	11,453	16,202	3,050	3,050	3,050
<b>Supplies Total</b>	<b>75,569</b>	<b>81,186</b>	<b>161,903</b>	<b>103,573</b>	<b>103,573</b>	<b>103,573</b>
<b>Materials</b>						
522060 Sign Materials	1,022	869	0	0	0	0
522100 Parts	1,390	943	2,634	1,850	1,850	1,850
522150 Small Office Equipment	4,597	6,187	10,165	35	35	35
522160 Small Departmental Equipment	15,810	8,830	32,916	3,164	3,164	3,164
522170 Computers Non Capital	7,271	925	10,000	0	0	0
522180 Software	1,631	1,200	600	660	660	660
<b>Materials Total</b>	<b>31,721</b>	<b>18,955</b>	<b>56,315</b>	<b>5,709</b>	<b>5,709</b>	<b>5,709</b>
<b>Communications</b>						
523010 Telephone Equipment	0	0	95	0	0	0
523015 Video Security Equipment	10,279	3,170	0	0	0	0
523040 Data Connections	3,503	2,646	4,759	5,157	5,157	5,157
523050 Postage	6,921	9,735	10,980	10,985	10,985	10,985
523060 Cellular Phones	9,720	6,174	6,802	7,469	7,469	7,469
523090 Long Distance Charges	4	21	0	50	50	50
523100 Radios and Accessories	0	26,796	44,809	25,000	25,000	25,000
<b>Communications Total</b>	<b>30,426</b>	<b>48,541</b>	<b>67,445</b>	<b>48,661</b>	<b>48,661</b>	<b>48,661</b>
<b>Contracted Services</b>						
525110 Consulting Services	43,225	0	0	0	0	0
525210 Medical Services	1,456	0	3,938	1,969	1,969	1,969
525211 Psychiatric Services	313	0	848	424	424	424
525215 Dental Services	580	0	1,572	786	786	786
525220 Hospital Services	450	0	9,736	4,868	4,868	4,868
525225 Ambulance Services	461	0	1,250	625	625	625
525261 Social Services	191,097	148,771	247,358	108,344	108,344	108,344
525310 Laundry Services	1,074	1,011	1,152	1,451	1,451	1,451
525320 Food Services	8,839	0	31,934	15,967	15,967	15,967
525330 Transportation Services	1,872	1,844	0	150	150	150
525335 Housing Subsidies	10,025	9,163	0	0	0	0
525400 Public Safety Program Services	2,151	1,126	2,502	2,803	2,803	2,803
525410 Dispatch Services	122,356	124,252	141,486	152,225	152,225	152,225
525420 Regional Area Info Network	368	0	0	0	0	0
525440 Client Assistance	425	0	0	0	0	0
525710 Printing Services	2,025	2,396	2,944	3,085	3,085	3,085
525715 Advertising	0	305	0	0	0	0
525735 Mail Services	828	1,184	1,118	1,118	1,118	1,118
525999 Other Contracted Services	115,792	104,931	97,779	7,806	7,806	7,806
<b>Contracted Services Total</b>	<b>503,338</b>	<b>394,982</b>	<b>543,617</b>	<b>301,621</b>	<b>301,621</b>	<b>301,621</b>
<b>Repairs and Maintenance</b>						
526010 Office Equipment Maintenance	3,502	5,475	4,304	4,856	4,856	4,856
526011 Dept Equipment Maintenance	1,080	1,080	1,080	1,080	1,080	1,080
526012 Vehicle Maintenance	18,138	12,479	7,600	5,533	5,533	5,533

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
SHERIFF'S OFFICE

<b>250 - Sheriff Grants</b>	<b>Actual FY 14-15</b>	<b>Actual FY 15-16</b>	<b>Budget FY 16-17</b>	<b>Proposed FY 17-18</b>	<b>Approved FY 17-18</b>	<b>Adopted FY 17-18</b>
<b>Materials and Services</b>						
526020 Computer Hardware Maintenance	100	0	1,000	0	0	0
526021 Computer Software Maintenance	8,700	9,450	9,825	9,825	9,825	9,825
526030 Building Maintenance	0	3,925	5,097	4,322	4,322	4,322
<b>Repairs and Maintenance Total</b>	<b>31,520</b>	<b>32,409</b>	<b>28,906</b>	<b>25,616</b>	<b>25,616</b>	<b>25,616</b>
<b>Rentals</b>						
527100 Vehicle Rental	2,400	1,915	40,708	0	0	0
527110 Fleet Leases	90,382	105,301	79,234	131,429	131,429	131,429
527130 Parking	0	215	0	0	0	0
<b>Rentals Total</b>	<b>92,782</b>	<b>107,431</b>	<b>119,942</b>	<b>131,429</b>	<b>131,429</b>	<b>131,429</b>
<b>Miscellaneous</b>						
529120 Commercial Travel	2,234	2,818	3,801	2,025	2,025	2,025
529130 Meals	1,260	4,923	1,870	3,996	3,996	3,996
529140 Lodging	5,586	8,447	5,617	5,586	5,586	5,586
529210 Meetings	36	0	10	0	0	0
529230 Training	14,455	5,882	52,099	36,382	36,382	36,382
529300 Dues and Memberships	160	185	415	175	175	175
529690 Other Investigations	32,752	44,784	36,800	41,490	41,490	41,490
529740 Fairs and Shows	0	74	0	0	0	0
529910 Awards and Recognition	2,699	622	400	100	100	100
<b>Miscellaneous Total</b>	<b>59,183</b>	<b>67,735</b>	<b>101,012</b>	<b>89,754</b>	<b>89,754</b>	<b>89,754</b>
<b>Materials and Services Total</b>	<b>824,539</b>	<b>751,239</b>	<b>1,079,140</b>	<b>706,363</b>	<b>706,363</b>	<b>706,363</b>
<b>Administrative Charges</b>						
611100 County Admin Allocation	23,403	24,746	26,142	32,340	32,340	32,340
611230 Courier Allocation	1,080	1,149	1,149	1,325	1,325	1,325
611250 Risk Management Allocation	5,676	5,814	4,414	5,655	5,655	5,655
611255 Benefits Allocation	5,366	5,707	5,168	5,868	5,868	5,868
611260 Human Resources Allocation	18,686	19,636	20,590	23,908	23,908	23,908
611400 Information Tech Allocation	52,911	60,669	62,446	69,611	69,611	69,611
611410 FIMS Allocation	30,249	36,628	40,186	45,003	45,003	45,003
611420 Telecommunications Allocation	7,066	8,029	7,251	7,875	7,875	7,875
611430 Info Tech Direct Charges	22,487	30,327	26,835	33,242	33,242	33,242
611600 Finance Allocation	32,106	37,163	37,452	39,670	39,670	39,670
611800 MCBEE Allocation	1,580	729	2,379	1,648	1,648	1,648
612100 IT Equipment Use Charges	0	5,527	5,444	6,154	6,154	6,154
614100 Liability Insurance Allocation	13,500	15,000	11,900	15,200	15,200	15,200
614200 WC Insurance Allocation	5,600	6,400	5,800	7,000	7,000	7,000
<b>Administrative Charges Total</b>	<b>219,709</b>	<b>257,524</b>	<b>257,156</b>	<b>294,499</b>	<b>294,499</b>	<b>294,499</b>
<b>Capital Outlay</b>						
531300 Departmental Equipment Capital	5,902	0	71,985	19,500	19,500	19,500
531350 Canines	0	0	31,662	31,876	31,876	31,876
531700 Computer Software Capital	11,350	0	0	0	0	0
532400 Off Road Vehicles	17,662	0	0	0	0	0
<b>Capital Outlay Total</b>	<b>34,914</b>	<b>0</b>	<b>103,647</b>	<b>51,376</b>	<b>51,376</b>	<b>51,376</b>

MARION COUNTY FY 2017-18 BUDGET  
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SHERIFF'S OFFICE

<b>250 - Sheriff Grants</b>	<b>Actual FY 14-15</b>	<b>Actual FY 15-16</b>	<b>Budget FY 16-17</b>	<b>Proposed FY 17-18</b>	<b>Approved FY 17-18</b>	<b>Adopted FY 17-18</b>
<b>Transfers Out</b>						
561595 Transfer to Fleet Management	7,923	0	0	0	0	0
<b>Transfers Out Total</b>	<b>7,923</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Contingency</b>						
571010 Contingency	0	0	419,195	400,295	400,295	400,295
<b>Contingency Total</b>	<b>0</b>	<b>0</b>	<b>419,195</b>	<b>400,295</b>	<b>400,295</b>	<b>400,295</b>
<b>Ending Fund Balance</b>						
573010 Unapprop Ending Fund Balance	0	0	128,906	188,706	188,706	188,706
<b>Ending Fund Balance Total</b>	<b>0</b>	<b>0</b>	<b>128,906</b>	<b>188,706</b>	<b>188,706</b>	<b>188,706</b>
<b>Sheriff Grants Total</b>	<b>2,995,124</b>	<b>2,873,574</b>	<b>4,228,942</b>	<b>3,960,658</b>	<b>3,960,658</b>	<b>3,960,658</b>
<b>255 - Traffic Safety Team</b>	<b>Actual FY 14-15</b>	<b>Actual FY 15-16</b>	<b>Budget FY 16-17</b>	<b>Proposed FY 17-18</b>	<b>Approved FY 17-18</b>	<b>Adopted FY 17-18</b>
<b>Personnel Services</b>						
<b>Salaries and Wages</b>						
511020 Salaries and Wages Budget Only	0	0	1,087	0	0	0
511110 Regular Wages	519,901	456,303	722,049	725,255	725,255	725,255
511120 Temporary Wages	153	0	0	0	0	0
511130 Vacation Pay	38,285	38,400	0	0	0	0
511140 Sick Pay	19,186	28,568	0	0	0	0
511150 Holiday Pay	30,946	26,014	0	0	0	0
511160 Comp Time Pay	12,320	6,895	0	0	0	0
511180 Differential Pay	5,012	4,923	0	0	0	0
511210 Compensation Credits	25,280	21,421	28,949	29,667	29,667	29,667
511240 Leave Payoff	538	1,108	0	0	0	0
511270 Leadworker Pay	0	9	0	0	0	0
511410 Straight Pay	5,109	12,307	0	0	0	0
511420 Premium Pay	99,409	86,290	211,880	140,000	140,000	140,000
511430 Court Time	19,748	16,451	30,000	20,000	20,000	20,000
511470 Extra Duty Contract Pay	6,309	9,165	0	0	0	0
<b>Salaries and Wages Total</b>	<b>782,195</b>	<b>707,855</b>	<b>993,965</b>	<b>914,922</b>	<b>914,922</b>	<b>914,922</b>
<b>Fringe Benefits</b>						
512010 Fringe Benefits Budget Only	0	0	339	0	0	0
512110 PERS	125,188	120,522	119,784	145,699	145,699	145,699
512120 401K	2,394	2,785	2,264	2,437	2,437	2,437
512130 PERS Debt Service	33,523	28,423	34,921	37,745	37,745	37,745
512200 FICA	58,816	53,311	57,095	57,387	57,387	57,387
512310 Medical Insurance	150,861	132,183	168,177	169,053	169,053	169,053
512320 Dental Insurance	14,944	13,261	16,659	16,433	16,433	16,433
512330 Group Term Life Insurance	1,056	966	1,302	1,342	1,342	1,342
512340 Long Term Disability Insurance	2,729	2,458	2,919	3,013	3,013	3,013
512400 Unemployment Insurance	3,139	2,832	2,778	2,795	2,795	2,795
512520 Workers Comp Insurance	326	269	308	308	308	308
512600 Wellness Program	376	332	410	410	410	410

MARION COUNTY FY 2017-18 BUDGET  
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<b>255 - Traffic Safety Team</b>	<b>Actual FY 14-15</b>	<b>Actual FY 15-16</b>	<b>Budget FY 16-17</b>	<b>Proposed FY 17-18</b>	<b>Approved FY 17-18</b>	<b>Adopted FY 17-18</b>
<b>Personnel Services</b>						
512610 Employee Assistance Program	270	238	277	277	277	277
<b>Fringe Benefits Total</b>	<b>393,622</b>	<b>357,582</b>	<b>407,233</b>	<b>436,899</b>	<b>436,899</b>	<b>436,899</b>
<b>Personnel Services Total</b>	<b>1,175,817</b>	<b>1,065,436</b>	<b>1,401,198</b>	<b>1,351,821</b>	<b>1,351,821</b>	<b>1,351,821</b>
<b>Materials and Services</b>						
<b>Supplies</b>						
521010 Office Supplies	2,146	1,091	4,000	4,000	4,000	4,000
521050 Janitorial Supplies	0	0	500	500	500	500
521070 Departmental Supplies	10,219	3,196	6,300	6,300	6,300	6,300
521090 Uniforms and Clothing	7,724	7,064	15,000	18,390	18,390	18,390
521110 First Aid Supplies	0	0	5,500	5,500	5,500	5,500
521170 Educational Supplies	0	4,621	10,000	10,000	10,000	10,000
521190 Publications	0	0	200	200	200	200
521210 Gasoline	35,060	20,336	33,037	21,869	21,869	21,869
521300 Safety Clothing	165	2,065	1,500	2,000	2,000	2,000
<b>Supplies Total</b>	<b>55,314</b>	<b>38,373</b>	<b>76,037</b>	<b>68,759</b>	<b>68,759</b>	<b>68,759</b>
<b>Materials</b>						
522060 Sign Materials	0	222	0	0	0	0
522100 Parts	0	193	0	0	0	0
522150 Small Office Equipment	6,935	2,875	11,500	7,500	7,500	7,500
522160 Small Departmental Equipment	33,686	29,280	44,700	45,700	45,700	45,700
522170 Computers Non Capital	4,507	9,619	9,250	22,750	22,750	22,750
522180 Software	4,995	8,261	10,000	10,000	10,000	10,000
<b>Materials Total</b>	<b>50,123</b>	<b>50,450</b>	<b>75,450</b>	<b>85,950</b>	<b>85,950</b>	<b>85,950</b>
<b>Communications</b>						
523010 Telephone Equipment	144	50	2,640	1,840	1,840	1,840
523020 Phone and Communication Svcs	1,343	1,255	1,332	1,380	1,380	1,380
523040 Data Connections	2,420	5,891	5,280	4,800	4,800	4,800
523050 Postage	536	13	0	0	0	0
523060 Cellular Phones	5,151	5,254	5,250	4,560	4,560	4,560
523100 Radios and Accessories	2,560	21,268	10,000	11,360	11,360	11,360
<b>Communications Total</b>	<b>12,155</b>	<b>33,730</b>	<b>24,502</b>	<b>23,940</b>	<b>23,940</b>	<b>23,940</b>
<b>Utilities</b>						
524010 Electricity	0	0	2,000	2,000	2,000	2,000
524090 Garbage Disposal and Recycling	273	273	300	276	276	276
<b>Utilities Total</b>	<b>273</b>	<b>273</b>	<b>2,300</b>	<b>2,276</b>	<b>2,276</b>	<b>2,276</b>
<b>Contracted Services</b>						
525110 Consulting Services	1,440	0	0	0	0	0
525155 Credit Card Fees	9,375	6,378	7,500	7,500	7,500	7,500
525310 Laundry Services	37	28	300	200	200	200
525350 Janitorial Services	2,400	2,755	3,060	3,060	3,060	3,060
525410 Dispatch Services	124,818	133,498	142,134	144,138	144,138	144,138

MARION COUNTY FY 2017-18 BUDGET  
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<b>255 - Traffic Safety Team</b>	<b>Actual FY 14-15</b>	<b>Actual FY 15-16</b>	<b>Budget FY 16-17</b>	<b>Proposed FY 17-18</b>	<b>Approved FY 17-18</b>	<b>Adopted FY 17-18</b>
<b>Materials and Services</b>						
525555 Security Services	443	563	5,000	3,000	3,000	3,000
525710 Printing Services	250	29	900	900	900	900
525715 Advertising	6,375	6,575	6,400	10,000	10,000	10,000
525999 Other Contracted Services	0	0	0	20,000	20,000	20,000
<b>Contracted Services Total</b>	<b>145,138</b>	<b>149,826</b>	<b>165,294</b>	<b>188,798</b>	<b>188,798</b>	<b>188,798</b>
<b>Repairs and Maintenance</b>						
526010 Office Equipment Maintenance	1,635	2,046	2,100	2,080	2,080	2,080
526011 Dept Equipment Maintenance	1,611	1,066	3,000	6,000	6,000	6,000
526012 Vehicle Maintenance	12,365	15,706	19,510	30,000	30,000	30,000
526014 Radio Maintenance	1,073	125	1,500	1,500	1,500	1,500
526020 Computer Hardware Maintenance	0	0	3,000	3,000	3,000	3,000
526021 Computer Software Maintenance	7,374	6,237	37,260	31,960	31,960	31,960
526022 Telephone Maintenance	0	0	300	300	300	300
526030 Building Maintenance	375	420	1,000	1,000	1,000	1,000
526040 Remodels and Site Improvements	199	4,198	7,500	7,500	7,500	7,500
<b>Repairs and Maintenance Total</b>	<b>24,632</b>	<b>29,797</b>	<b>75,170</b>	<b>83,340</b>	<b>83,340</b>	<b>83,340</b>
<b>Rentals</b>						
527100 Vehicle Rental	89	0	1,000	600	600	600
527110 Fleet Leases	107,220	106,596	105,144	108,816	108,816	108,816
527130 Parking	30	0	0	0	0	0
527210 Building Rental Private	6,223	6,719	6,861	6,972	6,972	6,972
<b>Rentals Total</b>	<b>113,562</b>	<b>113,315</b>	<b>113,005</b>	<b>116,388</b>	<b>116,388</b>	<b>116,388</b>
<b>Insurance</b>						
528415 Auto Claims	0	686	0	0	0	0
<b>Insurance Total</b>	<b>0</b>	<b>686</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Miscellaneous</b>						
529120 Commercial Travel	1,110	0	10,150	5,900	5,900	5,900
529130 Meals	2,785	1,953	11,325	8,000	8,000	8,000
529140 Lodging	3,335	1,100	17,000	9,400	9,400	9,400
529210 Meetings	205	209	0	350	350	350
529230 Training	2,265	5,575	34,584	44,815	44,815	44,815
529300 Dues and Memberships	175	350	0	0	0	0
529840 Professional Licenses	0	0	800	800	800	800
529910 Awards and Recognition	0	0	350	350	350	350
<b>Miscellaneous Total</b>	<b>9,875</b>	<b>9,186</b>	<b>74,209</b>	<b>69,615</b>	<b>69,615</b>	<b>69,615</b>
<b>Materials and Services Total</b>	<b>411,072</b>	<b>425,637</b>	<b>605,967</b>	<b>639,066</b>	<b>639,066</b>	<b>639,066</b>
<b>Administrative Charges</b>						
611100 County Admin Allocation	14,038	14,676	16,844	19,835	19,835	19,835
611230 Courier Allocation	689	702	756	821	821	821
611250 Risk Management Allocation	2,831	2,879	2,893	2,980	2,980	2,980
611255 Benefits Allocation	3,426	3,489	3,403	3,635	3,635	3,635
611260 Human Resources Allocation	11,932	12,004	13,557	14,812	14,812	14,812

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<b>255 - Traffic Safety Team</b>	<b>Actual FY 14-15</b>	<b>Actual FY 15-16</b>	<b>Budget FY 16-17</b>	<b>Proposed FY 17-18</b>	<b>Approved FY 17-18</b>	<b>Adopted FY 17-18</b>
<b>Administrative Charges</b>						
611400 Information Tech Allocation	33,726	35,030	39,533	42,384	42,384	42,384
611410 FIMS Allocation	17,108	21,138	25,435	27,373	27,373	27,373
611420 Telecommunications Allocation	4,527	4,649	4,568	4,783	4,783	4,783
611430 Info Tech Direct Charges	14,429	17,589	16,995	20,270	20,270	20,270
611600 Finance Allocation	16,695	20,300	22,903	23,741	23,741	23,741
611800 MCBEE Allocation	893	421	1,506	1,002	1,002	1,002
612100 IT Equipment Use Charges	0	3,193	3,452	3,735	3,735	3,735
614100 Liability Insurance Allocation	6,100	7,100	8,200	8,100	8,100	8,100
614200 WC Insurance Allocation	3,500	3,500	3,400	3,600	3,600	3,600
<b>Administrative Charges Total</b>	<b>129,894</b>	<b>146,670</b>	<b>163,445</b>	<b>177,071</b>	<b>177,071</b>	<b>177,071</b>
<b>Capital Outlay</b>						
531300 Departmental Equipment Capital	29,286	3,202	77,000	75,000	75,000	75,000
531600 Computer Hardware Capital	0	97,794	17,500	0	0	0
<b>Capital Outlay Total</b>	<b>29,286</b>	<b>100,996</b>	<b>94,500</b>	<b>75,000</b>	<b>75,000</b>	<b>75,000</b>
<b>Transfers Out</b>						
561100 Transfer to General Fund	0	100,000	100,000	100,000	100,000	100,000
561480 Xfer to Capital Impr Projects	13,420	135,000	0	0	0	0
561595 Transfer to Fleet Management	0	77,779	4,915	0	0	0
<b>Transfers Out Total</b>	<b>13,420</b>	<b>312,779</b>	<b>104,915</b>	<b>100,000</b>	<b>100,000</b>	<b>100,000</b>
<b>Contingency</b>						
571010 Contingency	0	0	185,082	125,572	125,572	125,572
<b>Contingency Total</b>	<b>0</b>	<b>0</b>	<b>185,082</b>	<b>125,572</b>	<b>125,572</b>	<b>125,572</b>
<b>Traffic Safety Team Total</b>	<b>1,759,489</b>	<b>2,051,518</b>	<b>2,555,107</b>	<b>2,468,530</b>	<b>2,468,530</b>	<b>2,468,530</b>
<b>290 - Inmate Welfare</b>	<b>Actual FY 14-15</b>	<b>Actual FY 15-16</b>	<b>Budget FY 16-17</b>	<b>Proposed FY 17-18</b>	<b>Approved FY 17-18</b>	<b>Adopted FY 17-18</b>
<b>Personnel Services</b>						
<b>Salaries and Wages</b>						
511110 Regular Wages	124,351	6,961	68,385	69,503	69,503	69,503
511130 Vacation Pay	9,702	304	0	0	0	0
511140 Sick Pay	4,321	90	0	0	0	0
511150 Holiday Pay	6,918	195	0	0	0	0
511160 Comp Time Pay	293	0	0	0	0	0
511210 Compensation Credits	6,000	0	2,630	2,673	2,673	2,673
511420 Premium Pay	3,310	189	0	0	0	0
<b>Salaries and Wages Total</b>	<b>154,894</b>	<b>7,738</b>	<b>71,015</b>	<b>72,176</b>	<b>72,176</b>	<b>72,176</b>
<b>Fringe Benefits</b>						
512110 PERS	24,219	1,237	11,327	13,930	13,930	13,930
512130 PERS Debt Service	7,950	408	3,302	3,609	3,609	3,609
512200 FICA	11,996	586	5,238	5,503	5,503	5,503
512310 Medical Insurance	39,415	1,218	16,596	16,644	16,644	16,644
512320 Dental Insurance	3,815	115	1,644	1,644	1,644	1,644
512330 Group Term Life Insurance	265	8	126	130	130	130

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<b>290 - Inmate Welfare</b>	<b>Actual FY 14-15</b>	<b>Actual FY 15-16</b>	<b>Budget FY 16-17</b>	<b>Proposed FY 17-18</b>	<b>Approved FY 17-18</b>	<b>Adopted FY 17-18</b>
<b>Personnel Services</b>						
512340 Long Term Disability Insurance	688	20	282	292	292	292
512400 Unemployment Insurance	635	31	263	267	267	267
512520 Workers Comp Insurance	79	5	30	30	30	30
512600 Wellness Program	94	3	40	40	40	40
512610 Employee Assistance Program	68	2	27	27	27	27
<b>Fringe Benefits Total</b>	<b>89,223</b>	<b>3,634</b>	<b>38,875</b>	<b>42,116</b>	<b>42,116</b>	<b>42,116</b>
<b>Personnel Services Total</b>	<b>244,117</b>	<b>11,372</b>	<b>109,890</b>	<b>114,292</b>	<b>114,292</b>	<b>114,292</b>
<b>Materials and Services</b>						
<b>Supplies</b>						
521010 Office Supplies	256	0	300	1,000	1,000	1,000
521040 Institutional Supplies	20,307	9,466	18,036	15,000	15,000	15,000
521070 Departmental Supplies	3,946	4,737	7,000	3,800	3,800	3,800
521100 Medical Supplies	0	47	145	145	145	145
521110 First Aid Supplies	91	531	638	500	500	500
521170 Educational Supplies	0	0	1,000	500	500	500
521190 Publications	8,606	5,365	7,000	7,000	7,000	7,000
521300 Safety Clothing	3,021	1,929	3,557	3,050	3,050	3,050
521310 Safety Equipment	313	424	655	750	750	750
<b>Supplies Total</b>	<b>36,540</b>	<b>22,498</b>	<b>38,331</b>	<b>31,745</b>	<b>31,745</b>	<b>31,745</b>
<b>Materials</b>						
522150 Small Office Equipment	0	0	0	1,000	1,000	1,000
522160 Small Departmental Equipment	8,048	7,614	8,081	9,481	9,481	9,481
522170 Computers Non Capital	0	0	0	348	348	348
<b>Materials Total</b>	<b>8,048</b>	<b>7,614</b>	<b>8,081</b>	<b>10,829</b>	<b>10,829</b>	<b>10,829</b>
<b>Communications</b>						
523010 Telephone Equipment	0	0	100	100	100	100
523040 Data Connections	29	46	0	0	0	0
523050 Postage	0	108	200	200	200	200
523060 Cellular Phones	1,688	1,544	0	0	0	0
523090 Long Distance Charges	13	5	0	0	0	0
<b>Communications Total</b>	<b>1,731</b>	<b>1,704</b>	<b>300</b>	<b>300</b>	<b>300</b>	<b>300</b>
<b>Contracted Services</b>						
525261 Social Services	12,436	7,564	0	34,000	34,000	34,000
525330 Transportation Services	1,680	2,262	3,000	5,000	5,000	5,000
525450 Subscription Services	0	0	120	120	120	120
525710 Printing Services	1,513	0	3,000	3,000	3,000	3,000
<b>Contracted Services Total</b>	<b>15,629</b>	<b>9,826</b>	<b>6,120</b>	<b>42,120</b>	<b>42,120</b>	<b>42,120</b>
<b>Repairs and Maintenance</b>						
526010 Office Equipment Maintenance	1,238	0	2,720	0	0	0
526011 Dept Equipment Maintenance	1,004	4,432	5,161	5,161	5,161	5,161
526012 Vehicle Maintenance	66	670	300	0	0	0
526030 Building Maintenance	528	0	0	0	0	0

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
SHERIFF'S OFFICE

<b>290 - Inmate Welfare</b>	<b>Actual FY 14-15</b>	<b>Actual FY 15-16</b>	<b>Budget FY 16-17</b>	<b>Proposed FY 17-18</b>	<b>Approved FY 17-18</b>	<b>Adopted FY 17-18</b>
<b>Materials and Services</b>						
526040 Remodels and Site Improvements	334	1,867	0	0	0	0
<b>Repairs and Maintenance Total</b>	<b>3,171</b>	<b>6,969</b>	<b>8,181</b>	<b>5,161</b>	<b>5,161</b>	<b>5,161</b>
<b>Rentals</b>						
527300 Equipment Rental	0	199	1,080	0	0	0
<b>Rentals Total</b>	<b>0</b>	<b>199</b>	<b>1,080</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Miscellaneous</b>						
529850 Device Licenses	1,700	1,900	4,000	2,000	2,000	2,000
<b>Miscellaneous Total</b>	<b>1,700</b>	<b>1,900</b>	<b>4,000</b>	<b>2,000</b>	<b>2,000</b>	<b>2,000</b>
<b>Materials and Services Total</b>	<b>66,820</b>	<b>50,709</b>	<b>66,093</b>	<b>92,155</b>	<b>92,155</b>	<b>92,155</b>
<b>Administrative Charges</b>						
611100 County Admin Allocation	2,652	3,264	3,287	1,727	1,727	1,727
611230 Courier Allocation	112	146	159	67	67	67
611250 Risk Management Allocation	589	734	624	305	305	305
611255 Benefits Allocation	554	723	718	299	299	299
611260 Human Resources Allocation	1,927	2,489	2,860	1,218	1,218	1,218
611400 Information Tech Allocation	7,444	8,343	7,158	3,987	3,987	3,987
611410 FIMS Allocation	3,703	4,996	4,624	2,491	2,491	2,491
611420 Telecommunications Allocation	973	1,099	847	434	434	434
611430 Info Tech Direct Charges	3,186	4,044	3,131	1,892	1,892	1,892
611600 Finance Allocation	4,308	5,150	3,800	2,492	2,492	2,492
611800 MCBEE Allocation	193	100	274	91	91	91
612100 IT Equipment Use Charges	0	768	631	356	356	356
614100 Liability Insurance Allocation	1,400	1,900	1,700	800	800	800
614200 WC Insurance Allocation	600	800	800	400	400	400
<b>Administrative Charges Total</b>	<b>27,641</b>	<b>34,556</b>	<b>30,613</b>	<b>16,559</b>	<b>16,559</b>	<b>16,559</b>
<b>Contingency</b>						
571010 Contingency	0	0	52,374	55,791	55,791	55,791
<b>Contingency Total</b>	<b>0</b>	<b>0</b>	<b>52,374</b>	<b>55,791</b>	<b>55,791</b>	<b>55,791</b>
<b>Ending Fund Balance</b>						
573010 Unapprop Ending Fund Balance	0	0	302,647	279,109	279,109	279,109
<b>Ending Fund Balance Total</b>	<b>0</b>	<b>0</b>	<b>302,647</b>	<b>279,109</b>	<b>279,109</b>	<b>279,109</b>
<b>Inmate Welfare Total</b>	<b>338,578</b>	<b>96,637</b>	<b>561,617</b>	<b>557,906</b>	<b>557,906</b>	<b>557,906</b>
<b>Sheriff's Office Grand Total</b>	<b>53,232,428</b>	<b>55,158,529</b>	<b>62,672,644</b>	<b>63,690,802</b>	<b>63,700,508</b>	<b>63,700,508</b>



MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
SHERIFF'S OFFICE

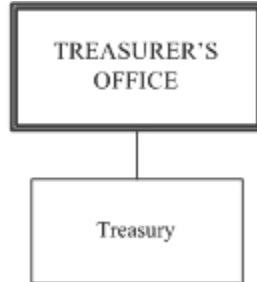
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MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
TREASURER'S OFFICE

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## TREASURER'S OFFICE



### MISSION STATEMENT

Actively and appropriately manage and safeguard the county's cash assets.

### GOALS AND OBJECTIVES

Goal 1 Safeguard public funds.

- Objective 1 Invest the county's surplus funds in a manner that will provide a return while ensuring both the preservation of principal and the liquidity necessary to meet the operating requirements of the county in accordance with policy.
- Objective 2 Provide training and support for department cash handlers to ensure appropriate controls are in place.
- Objective 3 Ensure the county remains compliant with all new and ongoing payment card regulations in the most cost effective manner available.

Goal 2 Maximize the use of available banking and financial systems and processes.

- Objective 1 Utilize the county's Oracle financial system to efficiently manage the receipting and disbursement of cash in the most cost effective manner available allowing the Treasurer's Office to meet the workload demands within current staffing levels.
- Objective 2 Analyze banking systems and processes to ensure efficient and cost effective use of available products while maintaining or reducing costs.
- Objective 3 Utilize the county's point of sale system to assist departments with cash management controls and reporting.

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
TREASURER'S OFFICE

**DEPARTMENT OVERVIEW**

Laurie Steele is the elected Marion County Treasurer. The Treasurer is the statutory cash custodian for Marion County. The Treasurer's Office works to minimize the risk to public funds through cash handler training and audits. The Treasurer manages bank accounts with various Oregon banks and the Oregon State Treasurer's Office and is responsible for the proper receipting of all monies flowing through county bank accounts.

The Treasurer has responsibility and liability for the timely distribution of taxes and the interest earned on those monies to the taxing districts of Marion County using the percentage distribution schedule created by the tax collector.

The Treasurer is the investment manager for the county, investing funds in accordance with Oregon Revised Statutes and the county's investment policy and assuring that adequate cash is available to meet the obligations of the county.

**RESOURCE AND REQUIREMENT SUMMARY**

Treasurer's Office	FY 14-15 ACTUAL	FY 15-16 ACTUAL	FY 16-17 BUDGET	FY 17-18 ADOPTED	+/- %
<b>RESOURCES</b>					
General Fund Transfers	400,202	365,666	430,760	442,332	2.7%
<b>TOTAL RESOURCES</b>	<b>400,202</b>	<b>365,666</b>	<b>430,760</b>	<b>442,332</b>	<b>2.7%</b>
<b>REQUIREMENTS</b>					
Personnel Services					
Salaries and Wages	179,238	155,862	167,298	175,970	5.2%
Fringe Benefits	105,757	92,364	105,700	114,485	8.3%
Total Personnel Services	<b>284,996</b>	<b>248,227</b>	<b>272,998</b>	<b>290,455</b>	<b>6.4%</b>
Materials and Services					
Supplies	689	1,556	3,700	2,700	-27.0%
Materials	124	7,694	0	0	n.a.
Communications	823	528	1,050	550	-47.6%
Utilities	1,908	2,598	2,558	2,841	11.1%
Contracted Services	53,032	43,895	73,270	67,270	-8.2%
Repairs and Maintenance	0	959	0	0	n.a.
Rentals	3,204	4,210	6,241	5,558	-10.9%
Insurance	2,500	2,500	2,500	2,500	0.0%
Miscellaneous	2,527	2,075	8,650	8,150	-5.8%
Total Materials and Services	<b>64,806</b>	<b>66,014</b>	<b>97,969</b>	<b>89,569</b>	<b>-8.6%</b>
Administrative Charges	50,400	51,425	59,793	62,308	4.2%
<b>TOTAL REQUIREMENTS</b>	<b>400,202</b>	<b>365,666</b>	<b>430,760</b>	<b>442,332</b>	<b>2.7%</b>
<b>FTE</b>	3.00	3.00	2.50	2.50	0.0%

MARION COUNTY FY 2017-18 BUDGET  
 BY DEPARTMENT  
 TREASURER'S OFFICE

<b>FUNDS</b>					
Fund Name	FY 14-15 ACTUAL	FY 15-16 ACTUAL	FY 16-17 BUDGET	FY 17-18 ADOPTED	% of Total
<b>RESOURCES</b>					
FND 100 General Fund	400,202	365,666	430,760	442,332	100.0%
<b>TOTAL RESOURCES</b>	<b>400,202</b>	<b>365,666</b>	<b>430,760</b>	<b>442,332</b>	<b>100.0%</b>
<b>REQUIREMENTS</b>					
FND 100 General Fund	400,202	365,666	430,760	442,332	100.0%
<b>TOTAL REQUIREMENTS</b>	<b>400,202</b>	<b>365,666</b>	<b>430,760</b>	<b>442,332</b>	<b>100.0%</b>
<b>PROGRAMS</b>					
	FY 14-15 ACTUAL	FY 15-16 ACTUAL	FY 16-17 BUDGET	FY 17-18 ADOPTED	+/- %
<b>RESOURCES</b>					
Treasury	400,202	365,666	430,760	442,332	2.7%
<b>TOTAL RESOURCES</b>	<b>400,202</b>	<b>365,666</b>	<b>430,760</b>	<b>442,332</b>	<b>2.7%</b>
<b>REQUIREMENTS</b>					
Treasury	400,202	365,666	430,760	442,332	2.7%
<b>TOTAL REQUIREMENTS</b>	<b>400,202</b>	<b>365,666</b>	<b>430,760</b>	<b>442,332</b>	<b>2.7%</b>

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
TREASURER'S OFFICE

**Treasury Program**

- Provide statutory cash management, including collection, receipting, and depositing of funds as efficiently and accurately as possible.
- Manage banking and broker relationships to maximize quality services at competitive prices.
- Manage cash by turning receivables and float into bank balances as efficiently as possible.
- Manage and forecast liquidity in order to maximize investment returns while meeting ongoing requirements.
- Invest surplus funds as designated by Oregon Revised Statutes and county investment policy.
- Manage internal controls for county bank accounts and assist county departments with cash controls.
- Assist departments in management of cash, check and merchant card collections and deposits.
- Manage the distribution of property taxes to all of Marion County's taxing districts as directed by Oregon Revised Statutes.
- Manage the Compliance Program for Marion County Departments required to meet Data Security Standards created by the Payment Card Industry for merchant card accepters.

**Program Summary**

Treasurer's Office	Program: Treasury				
	FY 14-15 ACTUAL	FY 15-16 ACTUAL	FY 16-17 BUDGET	FY 17-18 ADOPTED	+/- %
<b>RESOURCES</b>					
General Fund Transfers	400,202	365,666	430,760	442,332	2.7%
<b>TOTAL RESOURCES</b>	<b>400,202</b>	<b>365,666</b>	<b>430,760</b>	<b>442,332</b>	<b>2.7%</b>
<b>REQUIREMENTS</b>					
Personnel Services	284,996	248,227	272,998	290,455	6.4%
Materials and Services	64,806	66,014	97,969	89,569	-8.6%
Administrative Charges	50,400	51,425	59,793	62,308	4.2%
<b>TOTAL REQUIREMENTS</b>	<b>400,202</b>	<b>365,666</b>	<b>430,760</b>	<b>442,332</b>	<b>2.7%</b>
<b>FTE</b>	3.00	3.00	2.50	2.50	0.0%

**FTE By Position Title By Program**

<b>Program: Treasury</b>	
Position Title	FTE
Treasurer	1.00
Treasury Specialist	1.50
<b>Program Treasury FTE Total:</b>	<b>2.50</b>

FTE Changes

There is no change in FTE.

**Treasury Program Budget Justification**

**RESOURCES**

There is an overall increase of 2.7% in program resources. The Treasury Program is funded entirely by the general fund.

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
TREASURER'S OFFICE

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REQUIREMENTS

The majority of the increase in Personnel Services is due to filling a vacant position at a step higher than budgeted, and a significant increase in PERS costs.

The decrease in Materials and Services is due to ongoing efforts to manage and reduce bank fees.

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
TREASURER'S OFFICE

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**KEY DEPARTMENT ACCOMPLISHMENTS**

- The Treasurer, with the support of the Information Technology department, began the implementation of Teller, the new enterprise point of sale system. Throughout the implementation the Treasurer worked with departments to review existing business processes and implement new processes to improve controls when handling cash assets.
- The Treasurer provided ongoing Cash Handler and Merchant Security training for county employees as well as other local governments in Marion County.

MARION COUNTY FY 2017-18 BUDGET  
 BY DEPARTMENT  
 TREASURER'S OFFICE

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**KEY INDICATORS**

**# 1: Dollar volume and number of receipts posted**

**Definition and Purpose**

The number and dollar volume of receipts posted into Oracle is an indicator of the amount of work that the Treasurer's Office staff perform each year.

**Significance**

The majority of worked performed in the Treasurer's Office is related to receipting of revenue and reconciliation. If this workload were to increase or decrease significantly, it would require staffing level changes in the Treasurer's department.

**Data Units Fiscal Year**

<b>FY 13-14 Actual</b>	<b>FY 14-15 Actual</b>	<b>FY 15-16 Actual</b>	<b>FY 16-17 Estimate</b>	<b>FY 17-18 Estimate</b>
# 12,754 - \$1,091,785,970	# 12,216 - \$1,200,281,723	# 10,975 - \$742,162,952	# 11,000 - \$650,000,000	#10,000 - \$650,000,000

**Explanation of Trends and Changes**

For many years this workload had been on a steady increase, however, for the past two years the number of transactions and dollar volume has been decreasing. Additionally, the Treasurer's staff have implemented business process changes that have allowed for fewer transactions to be posted while maintaining a very high standard of performance and quality customer service. The reduction in daily receipting and reconciliation, along with other business process changes have allowed the Treasurer to reduce the number of FTE by .50. This indicator ties to Marion County Strategic Goal #1; Provide efficient, effective, and responsive government through stewardship and accountability.



MARION COUNTY FY 2017-18 BUDGET  
 BY DEPARTMENT  
 TREASURER'S OFFICE

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**# 2: Investment Portfolio**

**Definition and Purpose**

Marion County's average portfolio size during FY 15/16 was just over \$150,000,000. The Marion County Investment Policy states that the performance of the county's portfolio shall be measured, in part, against the performance of the Oregon Local Government Investment Pool (LGIP).

**Significance**

It is the policy of the Marion County Treasurer's Department to invest public funds in a manner that will provide the highest investment return with the maximum security, while meeting the daily cash flow demands of Marion County. This indicator ties to Marion County Goal #1: Provide efficient, effective, and responsive government through stewardship and accountability.

**Data Units Fiscal Year**

<b>FY 14-15 Actual</b>	<b>FY 15-16 Actual</b>	<b>FY 16-17 Estimate</b>	<b>FY 17-18 Estimate</b>
LGIP .53 / COUNTY .87	LGIP .65 / COUNTY .94	LGIP 1.05 / COUNTY 1.15	LGIP 1.15 / COUNTY 1.25

**Explanation of Trends and Changes**

While it is impossible to select a benchmark portfolio that will exactly match the parameters of Marion County's portfolio, the benefit to benchmarking against the Oregon State Treasurer's Local Government Investment Pool (LGIP) is to provide a basis for comparison. If the county outperforms or underperforms LGIP by more than 50 basis points, it indicates a need for additional information. The expected annual rate of return for LGIP during fiscal year 17-18 is 1.15%. The County Treasurer anticipates an average rate of return of 1.25% on the county portfolio during the same period.

MARION COUNTY FY 2017-18 BUDGET  
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<b>Resources by Fund Detail</b>						
<b>100 - General Fund</b>	<b>Actual FY 14-15</b>	<b>Actual FY 15-16</b>	<b>Budget FY 16-17</b>	<b>Proposed FY 17-18</b>	<b>Approved FY 17-18</b>	<b>Adopted FY 17-18</b>
<b>General Fund Transfers</b>						
381100 Transfer from General Fund	400,202	365,666	430,760	439,394	442,332	442,332
General Fund Transfers Total	<b>400,202</b>	<b>365,666</b>	<b>430,760</b>	<b>439,394</b>	<b>442,332</b>	<b>442,332</b>
General Fund Total	<b>400,202</b>	<b>365,666</b>	<b>430,760</b>	<b>439,394</b>	<b>442,332</b>	<b>442,332</b>
Treasurer's Office Grand Total	400,202	365,666	430,760	439,394	442,332	442,332

MARION COUNTY FY 2017-18 BUDGET  
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**Requirements by Fund Detail**

<b>100 - General Fund</b>	<b>Actual FY 14-15</b>	<b>Actual FY 15-16</b>	<b>Budget FY 16-17</b>	<b>Proposed FY 17-18</b>	<b>Approved FY 17-18</b>	<b>Adopted FY 17-18</b>
<b>Personnel Services</b>						
<b>Salaries and Wages</b>						
511020 Salaries and Wages Budget Only	0	0	3,297	0	2,100	2,100
511110 Regular Wages	157,340	134,672	160,535	171,120	171,120	171,120
511130 Vacation Pay	7,013	8,170	0	0	0	0
511140 Sick Pay	3,479	1,807	0	0	0	0
511150 Holiday Pay	7,193	5,105	0	0	0	0
511160 Comp Time Pay	34	0	0	0	0	0
511210 Compensation Credits	3,602	2,857	1,918	2,150	2,150	2,150
511240 Leave Payoff	0	2,648	0	0	0	0
511280 Cell Phone Pay	577	604	600	600	600	600
511420 Premium Pay	0	0	948	0	0	0
<b>Salaries and Wages Total</b>	<b>179,238</b>	<b>155,862</b>	<b>167,298</b>	<b>173,870</b>	<b>175,970</b>	<b>175,970</b>
<b>Fringe Benefits</b>						
512010 Fringe Benefits Budget Only	0	0	5,755	0	838	838
512110 PERS	27,870	27,491	25,911	33,441	33,441	33,441
512120 401K	6,492	6,731	6,649	6,715	6,715	6,715
512130 PERS Debt Service	8,626	4,815	7,554	8,664	8,664	8,664
512200 FICA	13,555	11,726	12,280	13,067	13,067	13,067
512310 Medical Insurance	42,691	36,052	42,770	45,288	45,288	45,288
512320 Dental Insurance	4,388	3,712	2,904	4,500	4,500	4,500
512330 Group Term Life Insurance	317	277	308	325	325	325
512340 Long Term Disability Insurance	818	707	691	730	730	730
512400 Unemployment Insurance	717	622	601	641	641	641
512520 Workers Comp Insurance	84	65	76	75	75	75
512600 Wellness Program	116	98	120	120	120	120
512610 Employee Assistance Program	83	70	81	81	81	81
<b>Fringe Benefits Total</b>	<b>105,757</b>	<b>92,364</b>	<b>105,700</b>	<b>113,647</b>	<b>114,485</b>	<b>114,485</b>
<b>Personnel Services Total</b>	<b>284,996</b>	<b>248,227</b>	<b>272,998</b>	<b>287,517</b>	<b>290,455</b>	<b>290,455</b>
<b>Materials and Services</b>						
<b>Supplies</b>						
521010 Office Supplies	468	1,239	3,000	2,000	2,000	2,000
521070 Departmental Supplies	27	316	500	500	500	500
521190 Publications	194	0	200	200	200	200
<b>Supplies Total</b>	<b>689</b>	<b>1,556</b>	<b>3,700</b>	<b>2,700</b>	<b>2,700</b>	<b>2,700</b>
<b>Materials</b>						
522170 Computers Non Capital	124	14	0	0	0	0
522180 Software	0	7,680	0	0	0	0
<b>Materials Total</b>	<b>124</b>	<b>7,694</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Communications</b>						
523020 Phone and Communication Svcs	8	0	0	0	0	0
523050 Postage	784	498	1,000	500	500	500
523090 Long Distance Charges	31	30	50	50	50	50
<b>Communications Total</b>	<b>823</b>	<b>528</b>	<b>1,050</b>	<b>550</b>	<b>550</b>	<b>550</b>

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
TREASURER'S OFFICE

<b>100 - General Fund</b>	<b>Actual FY 14-15</b>	<b>Actual FY 15-16</b>	<b>Budget FY 16-17</b>	<b>Proposed FY 17-18</b>	<b>Approved FY 17-18</b>	<b>Adopted FY 17-18</b>
<b>Materials and Services</b>						
<b>Utilities</b>						
524010 Electricity	1,628	2,337	2,337	2,522	2,522	2,522
524020 Street Light Electricity	0	0	0	2	2	2
524040 Natural Gas	66	24	24	22	22	22
524050 Water	41	41	41	46	46	46
524070 Sewer	81	68	26	101	101	101
524090 Garbage Disposal and Recycling	92	130	130	148	148	148
<b>Utilities Total</b>	<b>1,908</b>	<b>2,598</b>	<b>2,558</b>	<b>2,841</b>	<b>2,841</b>	<b>2,841</b>
<b>Contracted Services</b>						
525155 Credit Card Fees	36	0	0	0	0	0
525156 Bank Services	27,278	17,865	40,000	30,000	30,000	30,000
525158 Armored Car Services	25,546	25,933	33,000	37,000	37,000	37,000
525710 Printing Services	108	30	150	150	150	150
525740 Document Disposal Services	65	68	120	120	120	120
<b>Contracted Services Total</b>	<b>53,032</b>	<b>43,895</b>	<b>73,270</b>	<b>67,270</b>	<b>67,270</b>	<b>67,270</b>
<b>Repairs and Maintenance</b>						
526030 Building Maintenance	0	959	0	0	0	0
<b>Repairs and Maintenance Total</b>	<b>0</b>	<b>959</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Rentals</b>						
527130 Parking	0	11	0	0	0	0
527240 Condo Assn Assessments	1,814	2,886	3,741	3,058	3,058	3,058
527300 Equipment Rental	1,390	1,313	2,500	2,500	2,500	2,500
<b>Rentals Total</b>	<b>3,204</b>	<b>4,210</b>	<b>6,241</b>	<b>5,558</b>	<b>5,558</b>	<b>5,558</b>
<b>Insurance</b>						
528210 Public Official Bonds	2,500	2,500	2,500	2,500	2,500	2,500
<b>Insurance Total</b>	<b>2,500</b>	<b>2,500</b>	<b>2,500</b>	<b>2,500</b>	<b>2,500</b>	<b>2,500</b>
<b>Miscellaneous</b>						
529110 Mileage Reimbursement	662	965	1,500	1,000	1,000	1,000
529130 Meals	0	87	200	200	200	200
529140 Lodging	432	203	2,000	1,500	1,500	1,500
529210 Meetings	0	20	100	100	100	100
529220 Conferences	635	675	3,000	3,000	3,000	3,000
529230 Training	199	0	1,000	1,500	1,500	1,500
529300 Dues and Memberships	599	124	850	850	850	850
<b>Miscellaneous Total</b>	<b>2,527</b>	<b>2,075</b>	<b>8,650</b>	<b>8,150</b>	<b>8,150</b>	<b>8,150</b>
<b>Materials and Services Total</b>	<b>64,806</b>	<b>66,014</b>	<b>97,969</b>	<b>89,569</b>	<b>89,569</b>	<b>89,569</b>
<b>Administrative Charges</b>						
611100 County Admin Allocation	3,665	3,599	3,719	3,910	3,910	3,910
611210 Facilities Mgt Allocation	5,434	5,970	6,226	6,698	6,698	6,698
611220 Custodial Allocation	4,180	4,304	4,612	4,894	4,894	4,894
611230 Courier Allocation	177	181	165	172	172	172
611250 Risk Management Allocation	531	516	524	433	433	433
611255 Benefits Allocation	883	897	741	763	763	763

MARION COUNTY FY 2017-18 BUDGET  
 BY DEPARTMENT  
 TREASURER'S OFFICE

<b>100 - General Fund</b>	<b>Actual FY 14-15</b>	<b>Actual FY 15-16</b>	<b>Budget FY 16-17</b>	<b>Proposed FY 17-18</b>	<b>Approved FY 17-18</b>	<b>Adopted FY 17-18</b>
<b>Administrative Charges</b>						
611260 Human Resources Allocation	3,075	3,086	2,953	3,106	3,106	3,106
611300 Legal Services Allocation	1,343	911	978	1,526	1,526	1,526
611400 Information Tech Allocation	13,736	14,108	19,182	21,633	21,633	21,633
611410 FIMS Allocation	4,523	4,952	5,680	5,109	5,109	5,109
611420 Telecommunications Allocation	1,989	761	800	724	724	724
611430 Info Tech Direct Charges	4,498	5,055	6,038	5,946	5,946	5,946
611600 Finance Allocation	4,330	3,858	3,615	3,195	3,195	3,195
611800 MCBEE Allocation	236	99	336	187	187	187
612100 IT Equipment Use Charges	0	1,228	2,124	2,312	2,312	2,312
614100 Liability Insurance Allocation	1,000	1,100	1,300	1,000	1,000	1,000
614200 WC Insurance Allocation	800	800	800	700	700	700
<b>Administrative Charges Total</b>	<b>50,400</b>	<b>51,425</b>	<b>59,793</b>	<b>62,308</b>	<b>62,308</b>	<b>62,308</b>
<b>General Fund Total</b>	<b>400,202</b>	<b>365,666</b>	<b>430,760</b>	<b>439,394</b>	<b>442,332</b>	<b>442,332</b>
<b>Treasurer's Office Grand Total</b>	<b>400,202</b>	<b>365,666</b>	<b>430,760</b>	<b>439,394</b>	<b>442,332</b>	<b>442,332</b>

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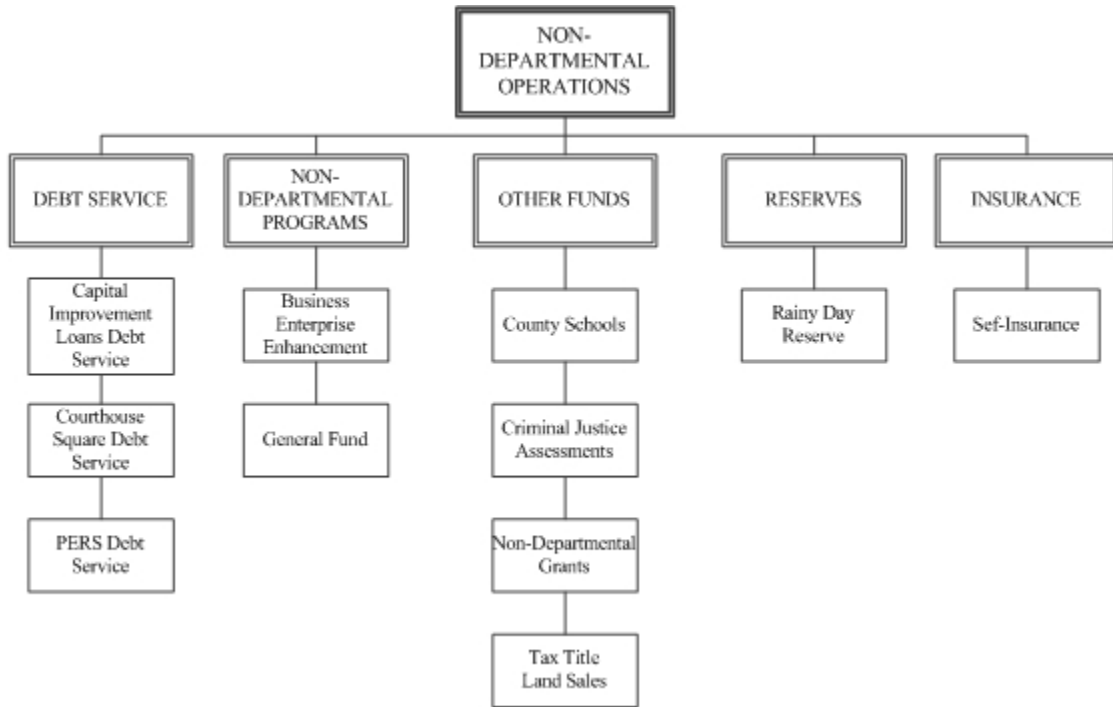
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MARION COUNTY FY 2017-18 BUDGET  
 BY NON-DEPARTMENTAL  
 NON-DEPARTMENTAL OPERATIONS

## NON-DEPARTMENTAL OPERATIONS



Non-Departmental Operations are programs and activities that are not part of any department’s specific budget, yet encompass various activities for the entire county. Non-Departmental Operations is made up of 12 programs and 11 Funds, which are separated into the following five groups:

- 1) Debt Service accounts for various capital improvement and renovation project loans as well as the payments on bonds issued to reduce Marion County’s unfunded actuarial liability portion of PERS.
- 2) Non-Departmental programs consist of the county’s General Fund, which accounts for the county’s taxes and supplements budgets in other funds through general fund transfers. Non-Departmental programs also encompass the McBEE program, which is the county’s business enterprise enhancement program to assist in standardizing business processes across the county.
- 3) Other Funds account for various intergovernmental revenues and grants that are then transferred to specific programs and projects. Other Funds also includes revenue and expenditures for the Tax Title Fund, which accounts for the sale and distribution of money obtained from the sale of tax foreclosed property.
- 4) Reserves accounts for the Rainy Day fund which was established by the Board of Commissioners to be used in a financial emergency.
- 5) Insurance is the county’s Self Insurance Program that is financed through assessments to the various departments to cover the costs of insurance premiums and claims, including current and future losses.



MARION COUNTY FY 2017-18 BUDGET  
 BY NON-DEPARTMENTAL  
 NON-DEPARTMENTAL OPERATIONS

Fund Name	<b>FUNDS</b>				% of Total
	FY 14-15 ACTUAL	FY 15-16 ACTUAL	FY 16-17 BUDGET	FY 17-18 ADOPTED	
<b>RESOURCES</b>					
FND 100 General Fund	24,341,686	27,337,687	24,015,830	22,840,272	30.8%
FND 105 CH2 Redevelopment	317,343	24,972	0	0	n.a
FND 115 Non Departmental Grants	859,937	875,427	651,749	601,911	0.8%
FND 155 Tax Title Land Sales	289,849	424,890	557,608	430,567	0.6%
FND 170 Block Grant	48,852	50,188	2,467	2,493	0.0%
FND 185 Criminal Justice Assessment	2,014,075	1,794,163	1,645,327	1,613,228	2.2%
FND 210 County Schools	575,140	654,245	579,332	433,700	0.6%
FND 381 Rainy Day	2,209,138	2,222,672	2,233,000	2,254,535	3.0%
FND 410 Debt Service	6,994,952	7,432,193	8,143,451	8,317,955	11.2%
FND 580 Central Services	135,837	47,429	190,632	303,712	0.4%
FND 585 Self Insurance	32,004,462	33,184,199	36,043,769	37,458,032	50.4%
<b>TOTAL RESOURCES</b>	<b>69,791,272</b>	<b>74,048,065</b>	<b>74,063,165</b>	<b>74,256,405</b>	<b>100.0%</b>
<b>REQUIREMENTS</b>					
FND 100 General Fund	13,533,290	16,105,101	24,015,830	22,840,272	30.8%
FND 105 CH2 Redevelopment	292,523	24,972	0	0	n.a
FND 115 Non Departmental Grants	285,462	229,332	651,749	601,911	0.8%
FND 155 Tax Title Land Sales	161,657	154,183	557,608	430,567	0.6%
FND 170 Block Grant	0	47,721	2,467	2,493	0.0%
FND 185 Criminal Justice Assessment	991,287	825,934	1,645,327	1,613,228	2.2%
FND 210 County Schools	451,903	578,669	579,332	433,700	0.6%
FND 381 Rainy Day	0	0	2,233,000	2,254,535	3.0%
FND 410 Debt Service	6,013,338	6,467,355	8,143,451	8,317,955	11.2%
FND 580 Central Services	135,837	47,429	190,632	303,712	0.4%
FND 585 Self Insurance	23,125,129	23,598,332	36,043,769	37,458,032	50.4%
<b>TOTAL REQUIREMENTS</b>	<b>44,990,427</b>	<b>48,079,028</b>	<b>74,063,165</b>	<b>74,256,405</b>	<b>100.0%</b>

MARION COUNTY FY 2017-18 BUDGET  
BY NON-DEPARTMENTAL  
NON-DEPARTMENTAL OPERATIONS

**PROGRAMS**

	<b>FY 14-15 ACTUAL</b>	<b>FY 15-16 ACTUAL</b>	<b>FY 16-17 BUDGET</b>	<b>FY 17-18 ADOPTED</b>	<b>+/- %</b>
<b>RESOURCES</b>					
Courthouse Square Debt Svc	1,547,300	1,549,500	1,548,675	1,519,825	-1.9%
PERS Debt Service	4,348,707	5,000,416	4,895,812	4,811,486	-1.7%
Capital Improvement Loans	1,098,945	882,277	1,698,964	1,986,644	16.9%
MCBEE	135,837	47,429	190,632	303,712	59.3%
General Fund	24,341,686	27,337,687	24,015,830	22,840,272	-4.9%
County Schools	575,140	654,245	579,332	433,700	-25.1%
Criminal Justice Assessments	2,014,075	1,794,163	1,645,327	1,613,228	-2.0%
Non Departmental Grants	908,789	925,615	654,216	604,404	-7.6%
Tax Title Land Sales	289,849	424,890	557,608	430,567	-22.8%
Rainy Day Reserve	2,209,138	2,222,672	2,233,000	2,254,535	1.0%
Self Insurance	32,004,462	33,184,199	36,043,769	37,458,032	3.9%
CH2 Redevelopment	317,343	24,972	0	0	n.a.
<b>TOTAL RESOURCES</b>	<b>69,791,272</b>	<b>74,048,065</b>	<b>74,063,165</b>	<b>74,256,405</b>	<b>0.3%</b>
<b>REQUIREMENTS</b>					
Courthouse Square Debt Svc	1,547,300	1,549,500	1,548,675	1,519,825	-1.9%
PERS Debt Service	3,869,680	4,035,578	4,895,812	4,811,486	-1.7%
Capital Improvement Loans	596,358	882,277	1,698,964	1,986,644	16.9%
MCBEE	135,837	47,429	190,632	303,712	59.3%
General Fund	13,533,290	16,105,101	24,015,830	22,840,272	-4.9%
County Schools	451,903	578,669	579,332	433,700	-25.1%
Criminal Justice Assessments	991,287	825,934	1,645,327	1,613,228	-2.0%
Non Departmental Grants	285,462	277,053	654,216	604,404	-7.6%
Tax Title Land Sales	161,657	154,183	557,608	430,567	-22.8%
Rainy Day Reserve	0	0	2,233,000	2,254,535	1.0%
Self Insurance	23,125,129	23,598,332	36,043,769	37,458,032	3.9%
CH2 Redevelopment	292,523	24,972	0	0	n.a.
<b>TOTAL REQUIREMENTS</b>	<b>44,990,427</b>	<b>48,079,028</b>	<b>74,063,165</b>	<b>74,256,405</b>	<b>0.3%</b>

MARION COUNTY FY 2017-18 BUDGET  
 BY NON-DEPARTMENTAL  
 NON-DEPARTMENTAL OPERATIONS

**Courthouse Square Debt Service Program**

- In December 1998, Marion County sold Certificates of Participation to fund a portion of the county's share of development, design and construction costs for the Courthouse Square construction project. In May 2005, the county issued Full Faith and Credit Refunding Obligations to advance refund the outstanding certificates of participation.
- The principal amount of the original certificates was \$22 million, and the outstanding principal on the refunding obligations was \$8.8 million as of June 30, 2016.
- Principal payments are due annually through June 1, 2023; interest is payable in December and June of each year.

**Program Summary**

Non Departmental Operations	Program: Courthouse Square Debt Svc				
	FY 14-15 ACTUAL	FY 15-16 ACTUAL	FY 16-17 BUDGET	FY 17-18 ADOPTED	+/- %
<b>RESOURCES</b>					
General Fund Transfers	1,547,300	1,549,500	1,548,675	1,519,825	-1.9%
<b>TOTAL RESOURCES</b>	<b>1,547,300</b>	<b>1,549,500</b>	<b>1,548,675</b>	<b>1,519,825</b>	<b>-1.9%</b>
<b>REQUIREMENTS</b>					
Debt Service Principal	960,000	1,015,000	1,070,000	1,100,000	2.8%
Debt Service Interest	587,300	534,500	478,675	419,825	-12.3%
<b>TOTAL REQUIREMENTS</b>	<b>1,547,300</b>	<b>1,549,500</b>	<b>1,548,675</b>	<b>1,519,825</b>	<b>-1.9%</b>

**Courthouse Square Debt Service Program Budget Justification**

**RESOURCES**

Resources consist of General Fund Transfers to meet the expected annual debt service requirements for the original Courthouse Square construction.

**REQUIREMENTS**

Debt service principal and interest consist of scheduled payments for FY 2017-18.

MARION COUNTY FY 2017-18 BUDGET  
 BY NON-DEPARTMENTAL  
 NON-DEPARTMENTAL OPERATIONS

**PERS Debt Service Program**

- Marion County issued Limited Tax Pension Obligations in 2002 and 2004 and transferred the net proceeds to the State of Oregon Public Employees Retirement System to provide for the county's unfunded actuarial liability.
- Outstanding principal on the bonds was \$41.6 million as of June 30, 2016, which includes \$4 million of deferred interest on the 2002 obligation. The total outstanding principal amount, net of the deferred interest, is \$37.6 million.
- Principal payments are due annually through June 1, 2028; interest is payable in December and June of each year.

**Program Summary**

Non Departmental Operations				Program: PERS Debt Service	
	FY 14-15 ACTUAL	FY 15-16 ACTUAL	FY 16-17 BUDGET	FY 17-18 ADOPTED	+/- %
<b>RESOURCES</b>					
Admin Cost Recovery	4,180,627	4,514,389	3,924,374	3,956,620	0.8%
Interest	3,620	7,000	6,600	7,000	6.1%
Net Working Capital	164,460	479,027	964,838	847,866	-12.1%
<b>TOTAL RESOURCES</b>	<b>4,348,707</b>	<b>5,000,416</b>	<b>4,895,812</b>	<b>4,811,486</b>	<b>-1.7%</b>
<b>REQUIREMENTS</b>					
Debt Service Principal	1,465,000	1,655,000	1,865,000	2,085,000	11.8%
Debt Service Interest	2,404,680	2,380,578	2,351,435	2,316,502	-1.5%
Ending Fund Balance	0	0	679,377	409,984	-39.7%
<b>TOTAL REQUIREMENTS</b>	<b>3,869,680</b>	<b>4,035,578</b>	<b>4,895,812</b>	<b>4,811,486</b>	<b>-1.7%</b>

**PERS Debt Service Program Budget Justification**

**RESOURCES**

Resources are primarily comprised of Administrative Cost Recovery from internal assessments to departments calculated as a percentage of salaries and wages with the intent of generating sufficient resources to provide for the current year debt service.

**REQUIREMENTS**

The slight decrease in the PERS debt service program budget is a result of an increase in principal payments due, which is offset by a decrease in interest due and Ending Fund Balance.

MARION COUNTY FY 2017-18 BUDGET  
BY NON-DEPARTMENTAL  
NON-DEPARTMENTAL OPERATIONS

**Capital Improvement Loans Program**

- In October 2013, Marion County obtained a \$9,950,000 loan to finance major capital projects.
- In July 2016, the county obtained a second bank loan of \$9,950,000 to finance additional major capital projects.
- Marion County is anticipating borrowing an additional \$5,000,000 in late 2017 for capital projects which are identified in the capital projects section of the budget document.
- Principal and interest payments are due quarterly on both loans.

**Program Summary**

Non Departmental Operations	Program: Capital Improvement Loans				
	FY 14-15 ACTUAL	FY 15-16 ACTUAL	FY 16-17 BUDGET	FY 17-18 ADOPTED	+/- %
<b>RESOURCES</b>					
General Fund Transfers	1,098,945	32,074	1,330,702	1,618,382	21.6%
Other Fund Transfers	0	347,616	368,262	368,262	0.0%
Net Working Capital	0	502,587	0	0	n.a.
<b>TOTAL RESOURCES</b>	<b>1,098,945</b>	<b>882,277</b>	<b>1,698,964</b>	<b>1,986,644</b>	<b>16.9%</b>
<b>REQUIREMENTS</b>					
Debt Service Principal	287,034	587,623	1,249,584	1,493,326	19.5%
Debt Service Interest	309,325	294,654	449,380	493,318	9.8%
<b>TOTAL REQUIREMENTS</b>	<b>596,358</b>	<b>882,277</b>	<b>1,698,964</b>	<b>1,986,644</b>	<b>16.9%</b>

**Capital Improvement Loans Program Budget Justification**

**RESOURCES**

Resources consist of General Fund Transfers and an annual transfer from the Health Fund for their portion of payments on the original \$9,950,000 loan, to meet the expected total annual debt service requirements.

**REQUIREMENTS**

Debt service principal and interest consist of scheduled payments for FY 2017-18, of which \$882,277 is for the 2013 loan, \$816,687 is for the 2016 loan and \$287,680 is for 6 months of debt service on the anticipated 2017 loan.

MARION COUNTY FY 2017-18 BUDGET  
 BY NON-DEPARTMENTAL  
 NON-DEPARTMENTAL OPERATIONS

**MCBEE Program**

- The Marion County Business Enterprise Enhancement program, also known as McBEE, is an initiative to re-engineer and integrate county business processes and software infrastructure in order to provide meaningful information for management to make informed decisions and ensure accountability.
- Ensures that Marion County takes full advantage of its Oracle Enterprise Resource Planning software and the business practices it supports.

**Program Summary**

Non Departmental Operations	Program: MCBEE				
	FY 14-15 ACTUAL	FY 15-16 ACTUAL	FY 16-17 BUDGET	FY 17-18 ADOPTED	+/- %
<b>RESOURCES</b>					
Admin Cost Recovery	105,450	47,429	159,632	103,712	-35.0%
General Fund Transfers	30,386	0	31,000	200,000	545.2%
<b>TOTAL RESOURCES</b>	<b>135,837</b>	<b>47,429</b>	<b>190,632</b>	<b>303,712</b>	<b>59.3%</b>
<b>REQUIREMENTS</b>					
Materials and Services	103,689	40,553	181,000	300,000	65.7%
Administrative Charges	1,761	6,876	9,632	3,712	-61.5%
Capital Outlay	30,386	0	0	0	n.a.
<b>TOTAL REQUIREMENTS</b>	<b>135,837</b>	<b>47,429</b>	<b>190,632</b>	<b>303,712</b>	<b>59.3%</b>

**MCBEE Program Budget Justification**

**RESOURCES**

Resources for the McBEE Program in the amount of \$303,712 is comprised of Administrative Cost Recoveries of \$103,712 and a General Fund Transfer of \$200,000. This represents a net increase of \$113,080. There is a reduction in Administrative Cost Recovery of \$55,920 and an increase in General Fund Transfer of \$169,000. Each year, projects for the Oracle Financial Information Management System (FIMS) are identified and a funding plan is developed for those projects which then determines the resources to allocate. These funds are allocated for projects outlined in Requirements below.

**REQUIREMENTS**

There is an increase of \$119,000 in Materials and Services for a total of \$300,000, for identified improvements to the Oracle System. These projects include the upgrade of Oracle E. Business Suite to version 12.2, expected to be implemented by May, 2018, business analysis in Purchasing and Human Resources modules, and continuing education training for subject matter experts in various Oracle modules.

MARION COUNTY FY 2017-18 BUDGET  
BY NON-DEPARTMENTAL  
NON-DEPARTMENTAL OPERATIONS

**General Fund Program**

- Operates as a non-departmental program that is part of the General Fund; expenditures are not assigned to specific departments and are categorized as non-departmental.
- Provides services including a contribution to the United States Department of Agriculture for the predatory animal program, contribution to the county Water Master program, and consulting services for studies and plans of a broad nature benefiting multiple departments.
- Provides for funding for General Fund Contingency and Ending Fund Balance.
- Provides General Fund Transfers to supplement the budgets of other funds for special purposes.

**Program Summary**

Non Departmental Operations

Program: General Fund

	FY 14-15 ACTUAL	FY 15-16 ACTUAL	FY 16-17 BUDGET	FY 17-18 ADOPTED	+/- %
<b>RESOURCES</b>					
Taxes	62,345,375	65,034,837	68,649,000	70,863,592	3.2%
Licenses and Permits	62,525	64,500	62,000	65,000	4.8%
Intergovernmental Federal	626,057	628,257	121,600	198,100	62.9%
Intergovernmental State	3,506,176	3,516,247	3,604,900	3,838,341	6.5%
Intergovernmental Local	282,586	0	0	0	n.a.
Charges for Services	2,795,489	4,358,784	2,851,235	3,101,535	8.8%
Fines and Forfeitures	726	0	0	0	n.a.
Interest	512,313	633,531	619,000	740,570	19.6%
Other Revenues	15,336	15,340	15,000	15,000	0.0%
General Fund Transfers	(55,673,632)	(57,822,204)	(63,176,490)	(65,587,062)	3.8%
Other Fund Transfers	0	100,000	100,000	147,557	47.6%
Net Working Capital	9,868,737	10,808,395	11,169,585	9,457,639	-15.3%
<b>TOTAL RESOURCES</b>	<b>24,341,686</b>	<b>27,337,687</b>	<b>24,015,830</b>	<b>22,840,272</b>	<b>-4.9%</b>
<b>REQUIREMENTS</b>					
Materials and Services	608,663	713,601	1,755,321	2,014,191	14.7%
Administrative Charges	665,652	706,099	734,246	750,241	2.2%
Special Payments	0	0	30,000	0	-100.0%
Transfers Out	12,258,975	14,685,401	11,674,270	14,030,443	20.2%
Contingency	0	0	542,489	972,537	79.3%
Ending Fund Balance	0	0	9,279,504	5,072,860	-45.3%
<b>TOTAL REQUIREMENTS</b>	<b>13,533,290</b>	<b>16,105,101</b>	<b>24,015,830</b>	<b>22,840,272</b>	<b>-4.9%</b>

**General Fund Program Budget Justification**

**RESOURCES**

Property taxes comprise about 84% of all General Fund revenues. Property tax revenue is budgeted to increase 4.6% over the current fiscal year estimate.

MARION COUNTY FY 2017-18 BUDGET  
BY NON-DEPARTMENTAL  
NON-DEPARTMENTAL OPERATIONS

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REQUIREMENTS

Materials and Services category reflects an increase of \$258,870. The increase is primarily in consulting and contractual services for a variety of planned activities in FY 2017-18. Activities include Part 2 of the Solid Waste contract, transfer of the Housing Authority, the Homelessness Initiative, departmental audits, continuation of CFM Lobbying Services, and other business process improvements. Continued support for the Water Master and Predatory Animal (county trapper) programs are included, countywide dues and memberships, utilities for state courts and other non-departmental areas, department head and elected official training, and employee awards and recognition.

There are no Special Payments in FY 17-18.



MARION COUNTY FY 2017-18 BUDGET  
 BY NON-DEPARTMENTAL  
 NON-DEPARTMENTAL OPERATIONS

**County Schools Program**

- Distributes special revenue in accordance with Oregon law, which specifies that a portion of federal Title I forest service revenue (which has been part of the federal Secure Rural Schools program), a portion of state Chapter 530 forest rehabilitation revenue, and certain state shared revenues are distributed to school districts in proportion to their resident average daily membership for the preceding fiscal year.

**Program Summary**

Non Departmental Operations	Program: County Schools				
	FY 14-15 ACTUAL	FY 15-16 ACTUAL	FY 16-17 BUDGET	FY 17-18 ADOPTED	+/- %
<b>RESOURCES</b>					
Intergovernmental Federal	318,369	309,860	108,232	70,000	-35.3%
Intergovernmental State	252,180	220,226	394,025	362,500	-8.0%
Interest	538	922	1,500	1,200	-20.0%
Net Working Capital	4,053	123,237	75,575	0	-100.0%
<b>TOTAL RESOURCES</b>	<b>575,140</b>	<b>654,245</b>	<b>579,332</b>	<b>433,700</b>	<b>-25.1%</b>
<b>REQUIREMENTS</b>					
Special Payments	451,903	578,669	579,332	433,700	-25.1%
<b>TOTAL REQUIREMENTS</b>	<b>451,903</b>	<b>578,669</b>	<b>579,332</b>	<b>433,700</b>	<b>-25.1%</b>

**County Schools Program Budget Justification**

**RESOURCES**

Intergovernmental Federal is U.S. Forest Service revenue distributed under a 1908 law instead of the unfunded Secure Rural Schools Title I. Intergovernmental State revenues are Chapter 530 Forest Rehabilitation \$280,000, state Electric Coop Tax \$80,000, and state Private Rail Car Tax \$2,500. Investment interest is estimated at \$1,200.

**REQUIREMENTS**

All Resources are expected to be distributed to school districts in accordance with Oregon statute.

MARION COUNTY FY 2017-18 BUDGET  
BY NON-DEPARTMENTAL  
NON-DEPARTMENTAL OPERATIONS

**Criminal Justice Assessments Program**

- Provides funding for court security programs at the Marion County Courthouse, Court Annex, Juvenile and County Jail. Funding includes a direct allocation from the State of Oregon and paid court fines.
- Provides funding from a portion of court fines collected by state and local governments for criminal justice projects. Transfers are made to Juvenile, Sheriff and Community Corrections programs in equal shares.

**Program Summary**

Non Departmental Operations	Program: Criminal Justice Assessments				
	FY 14-15 ACTUAL	FY 15-16 ACTUAL	FY 16-17 BUDGET	FY 17-18 ADOPTED	+/- %
<b>RESOURCES</b>					
Fines and Forfeitures	883,340	765,004	669,780	716,443	7.0%
Interest	5,700	6,371	7,318	6,400	-12.5%
Net Working Capital	1,125,035	1,022,788	968,229	890,385	-8.0%
<b>TOTAL RESOURCES</b>	<b>2,014,075</b>	<b>1,794,163</b>	<b>1,645,327</b>	<b>1,613,228</b>	<b>-2.0%</b>
<b>REQUIREMENTS</b>					
Materials and Services	228,177	296,906	336,645	337,320	0.2%
Administrative Charges	4,290	4,028	5,020	6,615	31.8%
Capital Outlay	0	0	10,000	100,000	900.0%
Transfers Out	758,820	525,000	450,000	442,092	-1.8%
Contingency	0	0	102,094	100,000	-2.1%
Ending Fund Balance	0	0	741,568	627,201	-15.4%
<b>TOTAL REQUIREMENTS</b>	<b>991,287</b>	<b>825,934</b>	<b>1,645,327</b>	<b>1,613,228</b>	<b>-2.0%</b>

**Criminal Justice Assessments Program Budget Justification**

**RESOURCES**

Resources include a direct allocation from the State of Oregon and a portion of paid court fines from the state, county, and local jurisdictions. In 2011, State of Oregon House Bill 2712 changed the structure of the distribution of fines paid to counties for criminal justice programs and court security. Revenues are beginning to stabilize, although still remain lower than fines received prior to the passage of House Bill 2712.

**REQUIREMENTS**

There are two programs in this fund: Transfers made to Juvenile, Sheriff and Community Corrections, and Court Security. Transfers Out to fund criminal justice projects has reduced by \$7,907 for a total of \$442,093. The Materials and Services expenditures of \$337,320 is accounted for in the Court Security Program. There is a slight increase of \$675, for increased security equipment maintenance costs.

There is a Capital Outlay allocation of \$100,000 for an approved project to replace the security camera matrix at the Marion County Courthouse.

Contingency is maintained in the Court Security Program for unforeseen capital or material expenses authorized by the Court Security Committee during the fiscal year. Ending Fund Balance in this program has reduced. As Resources continue to decline, reserves are being used to maintain the current level of services in this program.

MARION COUNTY FY 2017-18 BUDGET  
 BY NON-DEPARTMENTAL  
 NON-DEPARTMENTAL OPERATIONS

**Non-Departmental Grants Program**

- The non-departmental grants and block grant programs are budgeted in the Non-Departmental Grants Fund. These are special revenue funds that account for federal, state and local grants that are not granted directly to county departments.
- These grants are generally passed to county departments and/or outside agencies and organizations that have submitted proposals for projects using the grant funds.

**Program Summary**

Non-Departmental Operations	Program: Non-Departmental Grants				
	FY 14-15 ACTUAL	FY 15-16 ACTUAL	FY 16-17 BUDGET	FY 17-18 ADOPTED	+/- %
<b>RESOURCES</b>					
Intergovernmental Federal	305,506	297,348	0	0	n.a.
Interest	2,812	3,739	5,655	5,198	-8.1%
Other Revenues	4,050	1,200	0	0	n.a.
General Fund Transfers	1,104	0	0	0	n.a.
Net Working Capital	595,318	623,327	648,561	599,206	-7.6%
<b>TOTAL RESOURCES</b>	<b>908,789</b>	<b>925,615</b>	<b>654,216</b>	<b>604,404</b>	<b>-7.6%</b>
<b>REQUIREMENTS</b>					
Materials and Services	180,867	158,586	0	0	n.a.
Transfers Out	104,595	118,467	144,908	111,630	-23.0%
Contingency	0	0	87,467	102,493	17.2%
Ending Fund Balance	0	0	421,841	390,281	-7.5%
<b>TOTAL REQUIREMENTS</b>	<b>285,462</b>	<b>277,053</b>	<b>654,216</b>	<b>604,404</b>	<b>-7.6%</b>

**Non-Departmental Grants Program Budget Justification**

**RESOURCES**

The Net Working Capital balance of \$599,206 represents the balance of reauthorized Title II and III funds of \$596,721 and \$2,485 in Community Development Block Grant Funds.

The Title II and Title III funds fall under the jurisdiction of the county commissioners, but are restricted in use. The funds are used by Sheriff's Office for Forest Patrol, Search and Rescue and other emergency services per federal law requirements.

The Block Grant fund includes revenue from state and federal community development block grants received for housing rehabilitation and other programs in Marion County, plus annual revenue from revolving loans. There are no immediate plans for using the balance of these funds.

**REQUIREMENTS**

There is no budget allocation for Materials and Services in FY 17-18. Transfers out include \$91,630 for Forest Patrol and \$20,000 for Search and Rescue programs. A balance of \$100,000 is retained in Contingency for unanticipated search and rescue activities that may come up during the fiscal year. Ending fund balance of 390,281 is dedicated to future Search and Rescue efforts. Title III funds dedicated to Forest Patrol will be depleted in FY 17-18.

The \$2,493 balance of the Block Grant fund is placed in Contingency for future use.

MARION COUNTY FY 2017-18 BUDGET  
 BY NON-DEPARTMENTAL  
 NON-DEPARTMENTAL OPERATIONS

**Tax Title Land Sales Program**

- The program is found in the Tax Title Land Sales Fund, a special revenue fund under the administration of the Finance Department.
- Coordinates management of real property held by the county as a result of tax foreclosure.
- Collects revenue through the sale of tax foreclosed properties and loan repayments from existing property loans granted on the sale of foreclosed property.
- Foreclosed property sales proceeds are allocated out to the county's taxing districts annually.

**Program Summary**

Non Departmental Operations	Program: Tax Title Land Sales				
	FY 14-15 ACTUAL	FY 15-16 ACTUAL	FY 16-17 BUDGET	FY 17-18 ADOPTED	+/- %
<b>RESOURCES</b>					
Charges for Services	171,490	210,768	250,000	250,000	0.0%
Interest	6,960	20,572	11,300	28,739	154.3%
Other Revenues	22,113	65,358	25,600	59,931	134.1%
Net Working Capital	89,286	128,192	270,708	91,897	-66.1%
<b>TOTAL RESOURCES</b>	<b>289,849</b>	<b>424,890</b>	<b>557,608</b>	<b>430,567</b>	<b>-22.8%</b>
<b>REQUIREMENTS</b>					
Materials and Services	18,455	9,291	25,475	15,525	-39.1%
Administrative Charges	15,604	13,478	11,447	10,277	-10.2%
Special Payments	84,100	85,000	391,270	234,465	-40.1%
Transfers Out	43,498	46,414	46,247	47,249	2.2%
Contingency	0	0	0	25,000	n.a.
Ending Fund Balance	0	0	83,169	98,051	17.9%
<b>TOTAL REQUIREMENTS</b>	<b>161,657</b>	<b>154,183</b>	<b>557,608</b>	<b>430,567</b>	<b>-22.8%</b>

**Tax Title Land Sales Program Budget Justification**

**RESOURCES**

Resources are lower than budgeted for FY 2016-17. This is primarily due to less anticipated Net Working Capital than actually achieved in FY 2016-17, which was a result of the timing of distributions to taxing districts. Loan principal and interest projections have more than doubled due to recent property sales that were completed as contract sales, resulting in additional annual payments to the county.

**REQUIREMENTS**

Total requirements for the Tax Title Fund are \$127,041 less than the FY 2016-17 budgeted amount. The most significant difference is due to a reduced budget for Special Payments, which are distributions to taxing districts (down by \$156,805 compared to FY 2016-17). This decrease is primarily a result of the reduction in Net Working Capital available for distribution as noted in the Resources explanation. This reduction is offset by increases in Contingency and Unappropriated Ending Fund Balance due to rising costs to manage increasingly challenging properties.

MARION COUNTY FY 2017-18 BUDGET  
 BY NON-DEPARTMENTAL  
 NON-DEPARTMENTAL OPERATIONS

**Rainy Day Reserve Program**

- This program is located in a Rainy Day Fund established by the Board of Commissioners.
- Provides non-routine funding to meet the needs of the county in the event of natural or manmade disasters, labor disputes, or financial emergencies, and to stabilize increases in PERS contribution rates or otherwise reduce the county's PERS obligations.

**Program Summary**

Non Departmental Operations				Program: Rainy Day Reserve	
	FY 14-15 ACTUAL	FY 15-16 ACTUAL	FY 16-17 BUDGET	FY 17-18 ADOPTED	+/- %
<b>RESOURCES</b>					
Interest	11,075	13,534	12,000	16,000	33.3%
Net Working Capital	2,198,063	2,209,138	2,221,000	2,238,535	0.8%
<b>TOTAL RESOURCES</b>	<b>2,209,138</b>	<b>2,222,672</b>	<b>2,233,000</b>	<b>2,254,535</b>	<b>1.0%</b>
<b>REQUIREMENTS</b>					
Reserve for Future Expenditure	0	0	2,233,000	2,254,535	1.0%
<b>TOTAL REQUIREMENTS</b>	<b>0</b>	<b>0</b>	<b>2,233,000</b>	<b>2,254,535</b>	<b>1.0%</b>

**Rainy Day Reserve Program Budget Justification**

**RESOURCES**

Net Working Capital continues to build slightly as a small amount of interest income is added each year.

**REQUIREMENTS**

All Resources are reserved for future use.

MARION COUNTY FY 2017-18 BUDGET  
 BY NON-DEPARTMENTAL  
 NON-DEPARTMENTAL OPERATIONS

**Self Insurance Program**

- The Self Insurance Program is an internal service fund that derives its revenues through assessments to departments. The program is maintained to pay the costs of county insurance premiums and self-insured claims, including general liability, auto liability, workers compensation medical, dental, life, long-term disability, and unemployment. Reserves are held in the fund to cover future liabilities, contingency, and catastrophic losses.
- The Self Insurance Fund is managed using actuarially sound principles. An updated actuarial study was completed in FY 2015-16. The study is used for the county's comprehensive annual financial report and as part of the mandatory filing with the Oregon State Insurance Division for the county's certificate of self-insurance.

**Program Summary**

Non Departmental Operations	Program: Self Insurance				
	FY 14-15 ACTUAL	FY 15-16 ACTUAL	FY 16-17 BUDGET	FY 17-18 ADOPTED	+/- %
<b>RESOURCES</b>					
Charges for Services	22,512,426	24,237,839	26,412,146	27,232,214	3.1%
Interest	40,336	49,229	35,755	46,450	29.9%
Settlements	12,676	17,798	10,000	5,000	-50.0%
Net Working Capital	9,439,025	8,879,333	9,585,868	10,174,368	6.1%
<b>TOTAL RESOURCES</b>	<b>32,004,462</b>	<b>33,184,199</b>	<b>36,043,769</b>	<b>37,458,032</b>	<b>3.9%</b>
<b>REQUIREMENTS</b>					
Materials and Services	23,053,495	23,456,745	26,303,646	27,068,714	2.9%
Administrative Charges	71,635	141,587	123,500	127,500	3.2%
Transfers Out	0	0	25,000	41,000	64.0%
Contingency	0	0	2,561,339	3,169,066	23.7%
Ending Fund Balance	0	0	7,030,284	7,051,752	0.3%
<b>TOTAL REQUIREMENTS</b>	<b>23,125,129</b>	<b>23,598,332</b>	<b>36,043,769</b>	<b>37,458,032</b>	<b>3.9%</b>

**Self Insurance Program Budget Justification**

**RESOURCES**

Resources are charged to departments for insurance benefits. Net Working Capital is associated primarily with liability insurance, long-term disability and workers' compensation claims. Unexpended funds are carried over from year-to-year, to provide sufficient available resources in the event of large claims outside of normal estimated claims based on actuarial projections.

**REQUIREMENTS**

Materials and Services expenditures notable changes are an increase for health and dental insurance premiums of \$902,442, offset by a decrease in liability claims of \$156,900. Contingency is increased by just over \$607,000. Overall, the fund increased by \$1,414,263.

MARION COUNTY FY 2017-18 BUDGET  
BY NON-DEPARTMENTAL  
NON-DEPARTMENTAL OPERATIONS

<b>Resources by Fund Detail</b>						
<b>100 - General Fund</b>	<b>Actual FY 14-15</b>	<b>Actual FY 15-16</b>	<b>Budget FY 16-17</b>	<b>Proposed FY 17-18</b>	<b>Approved FY 17-18</b>	<b>Adopted FY 17-18</b>
<b>Taxes</b>						
311100 Property Taxes Current Year	60,078,181	63,274,521	66,520,500	69,097,000	69,097,000	69,097,000
311200 Property Taxes Prior Years	1,573,152	1,096,246	1,483,000	1,131,000	1,131,000	1,131,000
311300 Prop Tx Interest and Penalties	428,223	326,694	360,000	300,000	300,000	300,000
312200 Franchise Fees Cable TV	260,380	329,645	280,000	330,000	330,000	330,000
312300 Severance Taxes	5,439	7,730	5,500	5,592	5,592	5,592
Taxes Total	<b>62,345,375</b>	<b>65,034,837</b>	<b>68,649,000</b>	<b>70,863,592</b>	<b>70,863,592</b>	<b>70,863,592</b>
<b>Licenses and Permits</b>						
321000 Marriage Licenses	62,525	64,500	62,000	65,000	65,000	65,000
Licenses and Permits Total	<b>62,525</b>	<b>64,500</b>	<b>62,000</b>	<b>65,000</b>	<b>65,000</b>	<b>65,000</b>
<b>Intergovernmental Federal</b>						
331001 Payment in Lieu of Taxes	76,959	89,701	6,600	83,100	83,100	83,100
331010 Secure Rural Schools Title I	457,820	445,572	0	0	0	0
331224 USDA Child Nutrition Cluster	91,207	92,955	85,000	85,000	85,000	85,000
331990 Other Federal Revenues	70	29	30,000	30,000	30,000	30,000
Intergovernmental Federal Total	<b>626,057</b>	<b>628,257</b>	<b>121,600</b>	<b>198,100</b>	<b>198,100</b>	<b>198,100</b>
<b>Intergovernmental State</b>						
332010 Chapter 530 Forest Rehab	360,958	235,574	300,000	400,000	400,000	400,000
332011 OLCC General	1,622,465	1,633,287	1,732,900	1,819,545	1,819,545	1,819,545
332014 Cigarette Tax	300,154	299,564	288,000	283,700	283,700	283,700
332015 Electric Coop Tax	29,317	159,744	160,000	157,000	157,000	157,000
332016 Amusement Devise Tax	74,142	76,213	75,000	75,000	75,000	75,000
332017 Private Rail Car Tax	3,788	3,916	4,000	4,000	4,000	4,000
332019 County Assmt Funding CAFFA	1,115,352	1,107,943	1,045,000	1,099,096	1,099,096	1,099,096
332990 Other State Revenues	0	7	0	0	0	0
Intergovernmental State Total	<b>3,506,176</b>	<b>3,516,247</b>	<b>3,604,900</b>	<b>3,838,341</b>	<b>3,838,341</b>	<b>3,838,341</b>
<b>Intergovernmental Local</b>						
335001 Keizer Urban Renewal Reimb	282,586	0	0	0	0	0
Intergovernmental Local Total	<b>282,586</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Charges for Services</b>						
341042 Marion Cty Justice Court Fees	696,049	601,487	710,000	585,000	585,000	585,000
341070 Filing Fees	35,856	38,632	35,000	40,000	40,000	40,000
341080 Recording Fees	1,143,702	1,371,709	1,300,000	1,703,000	1,703,000	1,703,000
341090 Passport Application Fees	25,975	28,025	15,000	50,000	50,000	50,000
341100 Assessment and Taxation Fees	24,385	29,254	30,000	30,000	30,000	30,000
341170 Witness Fees	0	0	500	500	500	500
341280 Detention Fees	99,441	59,778	53,000	0	0	0
341400 Tax Collector Fees	101,396	130,139	140,000	140,000	140,000	140,000
341420 Assessor Fees	34,949	47,148	46,000	46,000	46,000	46,000
341430 Copy Machine Fees	204,464	187,619	160,000	195,000	195,000	195,000
341630 Service Charges	0	0	0	300	300	300
341720 Appeal Fees	950	1,400	1,000	1,000	1,000	1,000
341880 Ownership Doc Processing Fees	29,373	28,479	26,000	26,000	26,000	26,000
341940 Declaration Domestic Partners	125	125	200	200	200	200

MARION COUNTY FY 2017-18 BUDGET  
BY NON-DEPARTMENTAL  
NON-DEPARTMENTAL OPERATIONS

<b>100 - General Fund</b>	<b>Actual FY 14-15</b>	<b>Actual FY 15-16</b>	<b>Budget FY 16-17</b>	<b>Proposed FY 17-18</b>	<b>Approved FY 17-18</b>	<b>Adopted FY 17-18</b>
<b>Charges for Services</b>						
342310 Parking Permits	228,891	238,566	226,535	226,535	226,535	226,535
344100 Election Reimbursements	167,182	224,246	100,000	50,000	50,000	50,000
344300 Restitution	2,709	473	3,000	3,000	3,000	3,000
344999 Other Reimbursements	42	1,344,964	5,000	5,000	5,000	5,000
347501 Comm Svcs to Other Agencies	0	26,739	0	0	0	0
<b>Charges for Services Total</b>	<b>2,795,489</b>	<b>4,358,784</b>	<b>2,851,235</b>	<b>3,101,535</b>	<b>3,101,535</b>	<b>3,101,535</b>
<b>Fines and Forfeitures</b>						
351600 Liquor Control Fines	726	0	0	0	0	0
<b>Fines and Forfeitures Total</b>	<b>726</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Interest</b>						
361000 Investment Earnings	155,992	192,887	215,000	283,250	283,250	283,250
365000 Investment Fee	356,321	440,644	404,000	457,320	457,320	457,320
<b>Interest Total</b>	<b>512,313</b>	<b>633,531</b>	<b>619,000</b>	<b>740,570</b>	<b>740,570</b>	<b>740,570</b>
<b>Other Revenues</b>						
371000 Miscellaneous Income	19,707	16,142	15,000	15,000	15,000	15,000
371100 Recoveries from Collections	0	65	0	0	0	0
372000 Over and Short	(4,372)	(1,068)	0	0	0	0
373900 Undesignated Donations	0	200	0	0	0	0
<b>Other Revenues Total</b>	<b>15,336</b>	<b>15,340</b>	<b>15,000</b>	<b>15,000</b>	<b>15,000</b>	<b>15,000</b>
<b>General Fund Transfers</b>						
381100 Transfer from General Fund	(55,673,632)	(57,822,204)	(63,176,490)	(65,553,353)	(65,587,062)	(65,587,062)
<b>General Fund Transfers Total</b>	<b>(55,673,632)</b>	<b>(57,822,204)</b>	<b>(63,176,490)</b>	<b>(65,553,353)</b>	<b>(65,587,062)</b>	<b>(65,587,062)</b>
<b>Other Fund Transfers</b>						
381255 Xfr from Traffic Safety Team	0	100,000	100,000	100,000	100,000	100,000
381270 Transfer from County Fair	0	0	0	0	0	47,557
381999 Transfer from Other Funds	0	0	0	47,557	47,557	0
<b>Other Fund Transfers Total</b>	<b>0</b>	<b>100,000</b>	<b>100,000</b>	<b>147,557</b>	<b>147,557</b>	<b>147,557</b>
<b>Net Working Capital</b>						
392000 Net Working Capital Unrestr	9,868,737	10,808,395	11,169,585	9,457,639	9,457,639	9,457,639
<b>Net Working Capital Total</b>	<b>9,868,737</b>	<b>10,808,395</b>	<b>11,169,585</b>	<b>9,457,639</b>	<b>9,457,639</b>	<b>9,457,639</b>
<b>General Fund Total</b>	<b>24,341,686</b>	<b>27,337,687</b>	<b>24,015,830</b>	<b>22,873,981</b>	<b>22,840,272</b>	<b>22,840,272</b>
<b>105 - CH2 Redevelopment</b>	<b>Actual FY 14-15</b>	<b>Actual FY 15-16</b>	<b>Budget FY 16-17</b>	<b>Proposed FY 17-18</b>	<b>Approved FY 17-18</b>	<b>Adopted FY 17-18</b>
<b>Charges for Services</b>						
344999 Other Reimbursements	6,307	0	0	0	0	0
<b>Charges for Services Total</b>	<b>6,307</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Interest</b>						
361000 Investment Earnings	1,742	152	0	0	0	0
<b>Interest Total</b>	<b>1,742</b>	<b>152</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>



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<b>105 - CH2 Redevelopment</b>	<b>Actual FY 14-15</b>	<b>Actual FY 15-16</b>	<b>Budget FY 16-17</b>	<b>Proposed FY 17-18</b>	<b>Approved FY 17-18</b>	<b>Adopted FY 17-18</b>
<b>Net Working Capital</b>						
392000 Net Working Capital Unrestr	309,294	24,820	0	0	0	0
Net Working Capital Total	<b>309,294</b>	<b>24,820</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
CH2 Redevelopment Total	<b>317,343</b>	<b>24,972</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>115 - Non Departmental Grants</b>	<b>Actual FY 14-15</b>	<b>Actual FY 15-16</b>	<b>Budget FY 16-17</b>	<b>Proposed FY 17-18</b>	<b>Approved FY 17-18</b>	<b>Adopted FY 17-18</b>
<b>Intergovernmental Federal</b>						
331011 Secure Rural Schools Title II	162,936	158,586	0	0	0	0
331012 Secure Rural Schools Title III	142,569	138,763	0	0	0	0
Intergovernmental Federal Total	<b>305,506</b>	<b>297,348</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Interest</b>						
361000 Investment Earnings	2,573	3,603	5,655	5,190	5,190	5,190
Interest Total	<b>2,573</b>	<b>3,603</b>	<b>5,655</b>	<b>5,190</b>	<b>5,190</b>	<b>5,190</b>
<b>Other Revenues</b>						
373100 Special Program Donations	2,850	0	0	0	0	0
Other Revenues Total	<b>2,850</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>General Fund Transfers</b>						
381100 Transfer from General Fund	1,104	0	0	0	0	0
General Fund Transfers Total	<b>1,104</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Net Working Capital</b>						
391000 Net Working Capital Restricted	547,905	574,475	646,094	596,721	596,721	596,721
Net Working Capital Total	<b>547,905</b>	<b>574,475</b>	<b>646,094</b>	<b>596,721</b>	<b>596,721</b>	<b>596,721</b>
Non Departmental Grants Total	<b>859,937</b>	<b>875,427</b>	<b>651,749</b>	<b>601,911</b>	<b>601,911</b>	<b>601,911</b>
<b>155 - Tax Title Land Sales</b>	<b>Actual FY 14-15</b>	<b>Actual FY 15-16</b>	<b>Budget FY 16-17</b>	<b>Proposed FY 17-18</b>	<b>Approved FY 17-18</b>	<b>Adopted FY 17-18</b>
<b>Charges for Services</b>						
345200 Foreclosed Property Sales	171,490	210,768	250,000	250,000	250,000	250,000
Charges for Services Total	<b>171,490</b>	<b>210,768</b>	<b>250,000</b>	<b>250,000</b>	<b>250,000</b>	<b>250,000</b>
<b>Interest</b>						
361000 Investment Earnings	569	877	500	750	750	750
364900 Loan Repayment Interest	6,391	19,695	10,800	27,989	27,989	27,989
Interest Total	<b>6,960</b>	<b>20,572</b>	<b>11,300</b>	<b>28,739</b>	<b>28,739</b>	<b>28,739</b>
<b>Other Revenues</b>						
374900 Loan Repayment Principal	22,113	65,358	25,600	59,931	59,931	59,931
Other Revenues Total	<b>22,113</b>	<b>65,358</b>	<b>25,600</b>	<b>59,931</b>	<b>59,931</b>	<b>59,931</b>
<b>Net Working Capital</b>						
392000 Net Working Capital Unrestr	89,286	128,192	270,708	91,897	91,897	91,897
Net Working Capital Total	<b>89,286</b>	<b>128,192</b>	<b>270,708</b>	<b>91,897</b>	<b>91,897</b>	<b>91,897</b>
Tax Title Land Sales Total	<b>289,849</b>	<b>424,890</b>	<b>557,608</b>	<b>430,567</b>	<b>430,567</b>	<b>430,567</b>

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<b>165 - Lottery and Economic Dev</b>	<b>Actual FY 14-15</b>	<b>Actual FY 15-16</b>	<b>Budget FY 16-17</b>	<b>Proposed FY 17-18</b>	<b>Approved FY 17-18</b>	<b>Adopted FY 17-18</b>
<b>Other Fund Transfers</b>						
381165 Xfr from Lottery and Econ Dev	(1,272,797)	0	0	0	0	0
Other Fund Transfers Total	<b>(1,272,797)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Net Working Capital</b>						
392000 Net Working Capital Unrestr	1,272,797	0	0	0	0	0
Net Working Capital Total	<b>1,272,797</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Lottery and Economic Dev Total	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>170 - Block Grant</b>	<b>Actual FY 14-15</b>	<b>Actual FY 15-16</b>	<b>Budget FY 16-17</b>	<b>Proposed FY 17-18</b>	<b>Approved FY 17-18</b>	<b>Adopted FY 17-18</b>
<b>Interest</b>						
361000 Investment Earnings	240	136	0	8	8	8
Interest Total	<b>240</b>	<b>136</b>	<b>0</b>	<b>8</b>	<b>8</b>	<b>8</b>
<b>Other Revenues</b>						
374100 Block Grant Loan Principal	1,200	1,200	0	0	0	0
Other Revenues Total	<b>1,200</b>	<b>1,200</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Net Working Capital</b>						
392000 Net Working Capital Unrestr	47,413	48,852	2,467	2,485	2,485	2,485
Net Working Capital Total	<b>47,413</b>	<b>48,852</b>	<b>2,467</b>	<b>2,485</b>	<b>2,485</b>	<b>2,485</b>
Block Grant Total	<b>48,852</b>	<b>50,188</b>	<b>2,467</b>	<b>2,493</b>	<b>2,493</b>	<b>2,493</b>
<b>185 - Criminal Justice Assessment</b>	<b>Actual FY 14-15</b>	<b>Actual FY 15-16</b>	<b>Budget FY 16-17</b>	<b>Proposed FY 17-18</b>	<b>Approved FY 17-18</b>	<b>Adopted FY 17-18</b>
<b>Fines and Forfeitures</b>						
353100 County Assessments	629,065	428,098	420,000	425,443	425,443	425,443
353200 Court Security	254,275	336,906	249,780	291,000	291,000	291,000
Fines and Forfeitures Total	<b>883,340</b>	<b>765,004</b>	<b>669,780</b>	<b>716,443</b>	<b>716,443</b>	<b>716,443</b>
<b>Interest</b>						
361000 Investment Earnings	5,700	6,371	7,318	6,400	6,400	6,400
Interest Total	<b>5,700</b>	<b>6,371</b>	<b>7,318</b>	<b>6,400</b>	<b>6,400</b>	<b>6,400</b>
<b>Net Working Capital</b>						
392000 Net Working Capital Unrestr	1,125,035	1,022,788	968,229	890,385	890,385	890,385
Net Working Capital Total	<b>1,125,035</b>	<b>1,022,788</b>	<b>968,229</b>	<b>890,385</b>	<b>890,385</b>	<b>890,385</b>
Criminal Justice Assessment Total	<b>2,014,075</b>	<b>1,794,163</b>	<b>1,645,327</b>	<b>1,613,228</b>	<b>1,613,228</b>	<b>1,613,228</b>
<b>210 - County Schools</b>	<b>Actual FY 14-15</b>	<b>Actual FY 15-16</b>	<b>Budget FY 16-17</b>	<b>Proposed FY 17-18</b>	<b>Approved FY 17-18</b>	<b>Adopted FY 17-18</b>
<b>Intergovernmental Federal</b>						
331010 Secure Rural Schools Title I	318,345	309,851	0	0	0	0
331990 Other Federal Revenues	23	10	108,232	70,000	70,000	70,000
Intergovernmental Federal Total	<b>318,369</b>	<b>309,860</b>	<b>108,232</b>	<b>70,000</b>	<b>70,000</b>	<b>70,000</b>
<b>Intergovernmental State</b>						
332010 Chapter 530 Forest Rehab	235,121	137,934	311,525	280,000	280,000	280,000
332015 Electric Coop Tax	14,637	79,752	80,000	80,000	80,000	80,000
332017 Private Rail Car Tax	2,422	2,540	2,500	2,500	2,500	2,500
Intergovernmental State Total	<b>252,180</b>	<b>220,226</b>	<b>394,025</b>	<b>362,500</b>	<b>362,500</b>	<b>362,500</b>

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<b>210 - County Schools</b>	<b>Actual FY 14-15</b>	<b>Actual FY 15-16</b>	<b>Budget FY 16-17</b>	<b>Proposed FY 17-18</b>	<b>Approved FY 17-18</b>	<b>Adopted FY 17-18</b>
<b>Interest</b>						
361000 Investment Earnings	538	922	1,500	1,200	1,200	1,200
Interest Total	<b>538</b>	<b>922</b>	<b>1,500</b>	<b>1,200</b>	<b>1,200</b>	<b>1,200</b>
<b>Net Working Capital</b>						
392000 Net Working Capital Unrestr	4,053	123,237	75,575	0	0	0
Net Working Capital Total	<b>4,053</b>	<b>123,237</b>	<b>75,575</b>	<b>0</b>	<b>0</b>	<b>0</b>
County Schools Total	<b>575,140</b>	<b>654,245</b>	<b>579,332</b>	<b>433,700</b>	<b>433,700</b>	<b>433,700</b>
<b>381 - Rainy Day</b>	<b>Actual FY 14-15</b>	<b>Actual FY 15-16</b>	<b>Budget FY 16-17</b>	<b>Proposed FY 17-18</b>	<b>Approved FY 17-18</b>	<b>Adopted FY 17-18</b>
<b>Interest</b>						
361000 Investment Earnings	11,075	13,534	12,000	16,000	16,000	16,000
Interest Total	<b>11,075</b>	<b>13,534</b>	<b>12,000</b>	<b>16,000</b>	<b>16,000</b>	<b>16,000</b>
<b>Net Working Capital</b>						
392000 Net Working Capital Unrestr	2,198,063	2,209,138	2,221,000	2,238,535	2,238,535	2,238,535
Net Working Capital Total	<b>2,198,063</b>	<b>2,209,138</b>	<b>2,221,000</b>	<b>2,238,535</b>	<b>2,238,535</b>	<b>2,238,535</b>
Rainy Day Total	<b>2,209,138</b>	<b>2,222,672</b>	<b>2,233,000</b>	<b>2,254,535</b>	<b>2,254,535</b>	<b>2,254,535</b>
<b>410 - Debt Service</b>	<b>Actual FY 14-15</b>	<b>Actual FY 15-16</b>	<b>Budget FY 16-17</b>	<b>Proposed FY 17-18</b>	<b>Approved FY 17-18</b>	<b>Adopted FY 17-18</b>
<b>Admin Cost Recovery</b>						
412100 PERS Debt Service Assessments	4,180,627	4,514,389	3,924,374	3,956,620	3,956,620	3,956,620
Admin Cost Recovery Total	<b>4,180,627</b>	<b>4,514,389</b>	<b>3,924,374</b>	<b>3,956,620</b>	<b>3,956,620</b>	<b>3,956,620</b>
<b>Interest</b>						
361000 Investment Earnings	3,620	7,000	6,600	7,000	7,000	7,000
Interest Total	<b>3,620</b>	<b>7,000</b>	<b>6,600</b>	<b>7,000</b>	<b>7,000</b>	<b>7,000</b>
<b>General Fund Transfers</b>						
381100 Transfer from General Fund	2,646,245	1,581,574	2,879,377	3,138,207	3,138,207	3,138,207
General Fund Transfers Total	<b>2,646,245</b>	<b>1,581,574</b>	<b>2,879,377</b>	<b>3,138,207</b>	<b>3,138,207</b>	<b>3,138,207</b>
<b>Other Fund Transfers</b>						
381190 Transfer from Health	0	347,616	368,262	368,262	368,262	368,262
Other Fund Transfers Total	<b>0</b>	<b>347,616</b>	<b>368,262</b>	<b>368,262</b>	<b>368,262</b>	<b>368,262</b>
<b>Net Working Capital</b>						
392000 Net Working Capital Unrestr	164,460	981,614	964,838	847,866	847,866	847,866
Net Working Capital Total	<b>164,460</b>	<b>981,614</b>	<b>964,838</b>	<b>847,866</b>	<b>847,866</b>	<b>847,866</b>
Debt Service Total	<b>6,994,952</b>	<b>7,432,193</b>	<b>8,143,451</b>	<b>8,317,955</b>	<b>8,317,955</b>	<b>8,317,955</b>
<b>580 - Central Services</b>	<b>Actual FY 14-15</b>	<b>Actual FY 15-16</b>	<b>Budget FY 16-17</b>	<b>Proposed FY 17-18</b>	<b>Approved FY 17-18</b>	<b>Adopted FY 17-18</b>
<b>Admin Cost Recovery</b>						
411800 MCBEE Allocation	105,450	47,429	159,632	103,712	103,712	103,712
Admin Cost Recovery Total	<b>105,450</b>	<b>47,429</b>	<b>159,632</b>	<b>103,712</b>	<b>103,712</b>	<b>103,712</b>

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<b>580 - Central Services</b>	<b>Actual FY 14-15</b>	<b>Actual FY 15-16</b>	<b>Budget FY 16-17</b>	<b>Proposed FY 17-18</b>	<b>Approved FY 17-18</b>	<b>Adopted FY 17-18</b>
<b>General Fund Transfers</b>						
381100 Transfer from General Fund	30,386	0	31,000	200,000	200,000	200,000
General Fund Transfers Total	<b>30,386</b>	<b>0</b>	<b>31,000</b>	<b>200,000</b>	<b>200,000</b>	<b>200,000</b>
Central Services Total	<b>135,837</b>	<b>47,429</b>	<b>190,632</b>	<b>303,712</b>	<b>303,712</b>	<b>303,712</b>
<b>585 - Self Insurance</b>	<b>Actual FY 14-15</b>	<b>Actual FY 15-16</b>	<b>Budget FY 16-17</b>	<b>Proposed FY 17-18</b>	<b>Approved FY 17-18</b>	<b>Adopted FY 17-18</b>
<b>Charges for Services</b>						
344800 EAIP Reimbursement	140,540	92,245	100,000	100,000	100,000	100,000
347101 Central Svcs to Other Agencies	3,700	0	231,035	0	0	0
348100 Liability Insurance	1,020,100	1,096,801	1,368,800	1,255,800	1,255,800	1,255,800
348200 Workers Comp Insurance	803,494	827,925	754,000	756,900	756,900	756,900
348300 Medical Insurance	17,857,761	19,312,946	20,922,804	21,906,635	21,906,635	21,906,635
348310 Dental Insurance	1,769,271	1,925,426	2,018,485	2,155,305	2,155,305	2,155,305
348320 Health Savings Accounts	112,682	131,922	145,000	145,000	145,000	145,000
348400 Group Term Life Insurance	126,490	136,520	158,617	165,988	165,988	165,988
348500 Long Term Disability Insurance	322,716	342,793	355,586	372,189	372,189	372,189
348600 Unemployment Insurance	320,328	333,853	318,933	334,552	334,552	334,552
348800 Employee Assistance Program	35,345	37,407	38,886	39,845	39,845	39,845
Charges for Services Total	<b>22,512,426</b>	<b>24,237,839</b>	<b>26,412,146</b>	<b>27,232,214</b>	<b>27,232,214</b>	<b>27,232,214</b>
<b>Interest</b>						
361000 Investment Earnings	40,336	49,229	35,755	46,450	46,450	46,450
Interest Total	<b>40,336</b>	<b>49,229</b>	<b>35,755</b>	<b>46,450</b>	<b>46,450</b>	<b>46,450</b>
<b>Settlements</b>						
382100 Settlements	12,676	17,798	10,000	5,000	5,000	5,000
Settlements Total	<b>12,676</b>	<b>17,798</b>	<b>10,000</b>	<b>5,000</b>	<b>5,000</b>	<b>5,000</b>
<b>Net Working Capital</b>						
391000 Net Working Capital Restricted	1,280,000	1,830,000	1,830,000	1,830,000	1,830,000	1,830,000
392000 Net Working Capital Unrestr	8,159,025	7,049,333	7,755,868	8,344,368	8,344,368	8,344,368
Net Working Capital Total	<b>9,439,025</b>	<b>8,879,333</b>	<b>9,585,868</b>	<b>10,174,368</b>	<b>10,174,368</b>	<b>10,174,368</b>
Self Insurance Total	<b>32,004,462</b>	<b>33,184,199</b>	<b>36,043,769</b>	<b>37,458,032</b>	<b>37,458,032</b>	<b>37,458,032</b>
Non Departmental Operations	69,791,272	74,048,065	74,063,165	74,290,114	74,256,405	74,256,405
Grand Total						

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<b>Requirements by Fund Detail</b>						
<b>100 - General Fund</b>	<b>Actual FY 14-15</b>	<b>Actual FY 15-16</b>	<b>Budget FY 16-17</b>	<b>Proposed FY 17-18</b>	<b>Approved FY 17-18</b>	<b>Adopted FY 17-18</b>
<b>Materials and Services</b>						
<b>Materials</b>						
522060 Sign Materials	109	0	0	0	0	0
<b>Materials Total</b>	<b>109</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Utilities</b>						
524010 Electricity	167,740	151,210	163,822	146,038	146,038	146,038
524020 Street Light Electricity	0	152	162	148	148	148
524040 Natural Gas	13,343	11,699	12,714	9,528	9,528	9,528
524050 Water	11,751	8,730	9,274	11,442	11,442	11,442
524070 Sewer	11,318	12,164	11,887	11,497	11,497	11,497
524090 Garbage Disposal and Recycling	9,833	10,920	10,456	10,974	10,974	10,974
<b>Utilities Total</b>	<b>213,984</b>	<b>194,875</b>	<b>208,315</b>	<b>189,627</b>	<b>189,627</b>	<b>189,627</b>
<b>Contracted Services</b>						
525110 Consulting Services	0	0	0	660,000	660,000	660,000
525175 Temporary Staffing	0	0	10,000	0	0	0
525210 Medical Services	8,800	6,500	10,500	0	0	0
525320 Food Services	0	717	0	0	0	0
525450 Subscription Services	0	2,800	26,420	8,400	8,400	8,400
525510 Legal Services	4,019	0	50,000	25,000	25,000	25,000
525630 Insurance Admin Services	4,092	2,904	6,100	6,100	6,100	6,100
525999 Other Contracted Services	162,465	273,171	1,201,090	888,938	888,938	888,938
<b>Contracted Services Total</b>	<b>179,376</b>	<b>286,092</b>	<b>1,304,110</b>	<b>1,588,438</b>	<b>1,588,438</b>	<b>1,588,438</b>
<b>Repairs and Maintenance</b>						
526061 Storm Drain Maintenance	18,105	0	0	0	0	0
<b>Repairs and Maintenance Total</b>	<b>18,105</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Rentals</b>						
527240 Condo Assn Assessments	11,465	15,439	13,895	13,479	13,479	13,479
<b>Rentals Total</b>	<b>11,465</b>	<b>15,439</b>	<b>13,895</b>	<b>13,479</b>	<b>13,479</b>	<b>13,479</b>
<b>Miscellaneous</b>						
529210 Meetings	0	349	0	0	0	0
529230 Training	0	0	14,099	10,000	10,000	10,000
529300 Dues and Memberships	128,838	131,823	138,736	136,491	136,491	136,491
529540 Predatory Animals	52,823	55,684	55,956	55,956	55,956	55,956
529550 Water Master	8,700	8,700	8,700	8,700	8,700	8,700
529910 Awards and Recognition	5,805	3,866	6,500	6,500	6,500	6,500
529998 Retroactive PERS Adjustments	(10,542)	16,770	5,000	5,000	5,000	5,000
529999 Miscellaneous Expense	0	3	10	0	0	0
<b>Miscellaneous Total</b>	<b>185,624</b>	<b>217,195</b>	<b>229,001</b>	<b>222,647</b>	<b>222,647</b>	<b>222,647</b>
<b>Materials and Services Total</b>	<b>608,663</b>	<b>713,601</b>	<b>1,755,321</b>	<b>2,014,191</b>	<b>2,014,191</b>	<b>2,014,191</b>
<b>Administrative Charges</b>						
611210 Facilities Mgt Allocation	388,197	420,756	432,868	445,896	445,896	445,896
611220 Custodial Allocation	277,455	285,343	301,378	304,345	304,345	304,345
<b>Administrative Charges Total</b>	<b>665,652</b>	<b>706,099</b>	<b>734,246</b>	<b>750,241</b>	<b>750,241</b>	<b>750,241</b>

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<b>100 - General Fund</b>	<b>Actual FY 14-15</b>	<b>Actual FY 15-16</b>	<b>Budget FY 16-17</b>	<b>Proposed FY 17-18</b>	<b>Approved FY 17-18</b>	<b>Adopted FY 17-18</b>
<b>Special Payments</b>						
551110 MCHA Loan Disbursement	0	0	30,000	0	0	0
Special Payments Total	<b>0</b>	<b>0</b>	<b>30,000</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Transfers Out</b>						
561115 Transfer to Non Dept Grants	1,104	0	0	0	0	0
561125 Transfer to Juvenile Grants	932,985	907,545	923,870	1,002,715	1,002,715	1,002,715
561130 Transfer to Public Works	4,000	32,460	125,628	130,327	130,327	130,327
561160 Xfer to Community Svcs Grants	100,318	4,729	39,123	0	0	0
561165 Xfer to Lottery and Econ Dev	20,000	0	0	0	0	0
561190 Transfer to Health	3,217,341	3,498,968	3,730,390	3,730,390	3,730,390	3,730,390
561220 Transfer to Child Support	294,071	322,920	363,006	391,606	391,606	391,606
561230 Transfer to Dog Control	601,660	693,883	884,807	920,716	920,716	920,716
561250 Transfer to Sheriff Grants	116,552	39,652	58,811	58,916	58,916	58,916
561270 Transfer to County Fair	170,672	98,537	97,557	97,557	97,557	97,557
561300 Transfer to DA Grants	94,645	84,751	96,706	122,375	122,375	122,375
561305 Transfer to Land Use Planning	314,151	254,045	375,784	535,318	535,318	535,318
561310 Transfer to Parks	45,000	164,950	138,152	238,480	238,480	238,480
561320 Transfer to Surveyor	101,659	102,000	101,659	101,659	101,659	101,659
561410 Transfer to Debt Service	2,646,245	1,581,574	2,879,377	3,138,207	3,138,207	3,138,207
561455 Xfer to Facility Renovation	2,451,015	3,545,732	368,725	1,000,000	1,000,000	1,000,000
561480 Xfer to Capital Impr Projects	690,777	2,604,605	995,822	1,820,800	1,820,800	1,820,800
561580 Transfer to Central Services	412,680	400,221	494,853	709,815	741,377	741,377
561595 Transfer to Fleet Management	44,100	0	0	0	0	0
561605 Transfer to MCE4H Svc District	0	348,828	0	0	0	0
Transfers Out Total	<b>12,258,975</b>	<b>14,685,401</b>	<b>11,674,270</b>	<b>13,998,881</b>	<b>14,030,443</b>	<b>14,030,443</b>
<b>Contingency</b>						
571010 Contingency	0	0	542,489	1,037,808	972,537	972,537
Contingency Total	<b>0</b>	<b>0</b>	<b>542,489</b>	<b>1,037,808</b>	<b>972,537</b>	<b>972,537</b>
<b>Ending Fund Balance</b>						
573010 Unapprop Ending Fund Balance	0	0	9,279,504	5,072,860	5,072,860	5,072,860
Ending Fund Balance Total	<b>0</b>	<b>0</b>	<b>9,279,504</b>	<b>5,072,860</b>	<b>5,072,860</b>	<b>5,072,860</b>
General Fund Total	<b>13,533,290</b>	<b>16,105,101</b>	<b>24,015,830</b>	<b>22,873,981</b>	<b>22,840,272</b>	<b>22,840,272</b>
<b>105 - CH2 Redevelopment</b>						
	<b>Actual FY 14-15</b>	<b>Actual FY 15-16</b>	<b>Budget FY 16-17</b>	<b>Proposed FY 17-18</b>	<b>Approved FY 17-18</b>	<b>Adopted FY 17-18</b>
<b>Materials and Services</b>						
<b>Materials</b>						
522080 Building Materials	19,432	0	0	0	0	0
522150 Small Office Equipment	17,071	12,814	0	0	0	0
522160 Small Departmental Equipment	8,126	0	0	0	0	0
Materials Total	<b>44,628</b>	<b>12,814</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Utilities</b>						
524010 Electricity	136	0	0	0	0	0
524040 Natural Gas	10	0	0	0	0	0
Utilities Total	<b>147</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

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<b>105 - CH2 Redevelopment</b>	<b>Actual FY 14-15</b>	<b>Actual FY 15-16</b>	<b>Budget FY 16-17</b>	<b>Proposed FY 17-18</b>	<b>Approved FY 17-18</b>	<b>Adopted FY 17-18</b>
<b>Materials and Services</b>						
<b>Contracted Services</b>						
525999 Other Contracted Services	4,593	7,779	0	0	0	0
<b>Contracted Services Total</b>	<b>4,593</b>	<b>7,779</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Repairs and Maintenance</b>						
526030 Building Maintenance	27,690	3,629	0	0	0	0
<b>Repairs and Maintenance Total</b>	<b>27,690</b>	<b>3,629</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Rentals</b>						
527210 Building Rental Private	3,807	0	0	0	0	0
<b>Rentals Total</b>	<b>3,807</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Materials and Services Total</b>	<b>80,864</b>	<b>24,222</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Capital Outlay</b>						
531300 Departmental Equipment Capital	49,273	0	0	0	0	0
531600 Computer Hardware Capital	25,090	0	0	0	0	0
534100 Building Construction	31,177	0	0	0	0	0
<b>Capital Outlay Total</b>	<b>105,539</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Transfers Out</b>						
561480 Xfer to Capital Impr Projects	106,120	750	0	0	0	0
<b>Transfers Out Total</b>	<b>106,120</b>	<b>750</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>CH2 Redevelopment Total</b>	<b>292,523</b>	<b>24,972</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>115 - Non Departmental Grants</b>	<b>Actual FY 14-15</b>	<b>Actual FY 15-16</b>	<b>Budget FY 16-17</b>	<b>Proposed FY 17-18</b>	<b>Approved FY 17-18</b>	<b>Adopted FY 17-18</b>
<b>Materials and Services</b>						
<b>Contracted Services</b>						
525710 Printing Services	1,265	0	0	0	0	0
525715 Advertising	3,150	0	0	0	0	0
525999 Other Contracted Services	162,936	158,586	0	0	0	0
<b>Contracted Services Total</b>	<b>167,351</b>	<b>158,586</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Rentals</b>						
527300 Equipment Rental	244	0	0	0	0	0
<b>Rentals Total</b>	<b>244</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Miscellaneous</b>						
529130 Meals	3,195	0	0	0	0	0
529910 Awards and Recognition	66	0	0	0	0	0
529999 Miscellaneous Expense	10,011	0	0	0	0	0
<b>Miscellaneous Total</b>	<b>13,272</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Materials and Services Total</b>	<b>180,867</b>	<b>158,586</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Transfers Out</b>						
561250 Transfer to Sheriff Grants	104,595	70,746	144,908	111,630	111,630	111,630
<b>Transfers Out Total</b>	<b>104,595</b>	<b>70,746</b>	<b>144,908</b>	<b>111,630</b>	<b>111,630</b>	<b>111,630</b>

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<b>115 - Non Departmental Grants</b>	<b>Actual FY 14-15</b>	<b>Actual FY 15-16</b>	<b>Budget FY 16-17</b>	<b>Proposed FY 17-18</b>	<b>Approved FY 17-18</b>	<b>Adopted FY 17-18</b>
<b>Contingency</b>						
571010 Contingency	0	0	85,000	100,000	100,000	100,000
Contingency Total	<b>0</b>	<b>0</b>	<b>85,000</b>	<b>100,000</b>	<b>100,000</b>	<b>100,000</b>
<b>Ending Fund Balance</b>						
573010 Unapprop Ending Fund Balance	0	0	421,841	390,281	390,281	390,281
Ending Fund Balance Total	<b>0</b>	<b>0</b>	<b>421,841</b>	<b>390,281</b>	<b>390,281</b>	<b>390,281</b>
Non Departmental Grants Total	<b>285,462</b>	<b>229,332</b>	<b>651,749</b>	<b>601,911</b>	<b>601,911</b>	<b>601,911</b>
<b>155 - Tax Title Land Sales</b>						
<b>Materials and Services</b>						
<b>Supplies</b>						
521010 Office Supplies	39	4	100	100	100	100
521030 Field Supplies	0	1	0	0	0	0
Supplies Total	39	5	100	100	100	100
<b>Materials</b>						
522060 Sign Materials	0	0	0	100	100	100
Materials Total	0	0	0	100	100	100
<b>Communications</b>						
523050 Postage	115	36	100	100	100	100
Communications Total	115	36	100	100	100	100
<b>Utilities</b>						
524010 Electricity	254	185	100	150	150	150
524050 Water	0	250	0	0	0	0
524090 Garbage Disposal and Recycling	43	0	0	200	200	200
Utilities Total	297	435	100	350	350	350
<b>Contracted Services</b>						
525360 Public Works Services	0	204	0	0	0	0
525710 Printing Services	62	0	100	100	100	100
525715 Advertising	1,660	2,212	2,000	2,000	2,000	2,000
525735 Mail Services	0	83	0	0	0	0
Contracted Services Total	1,722	2,499	2,100	2,100	2,100	2,100
<b>Repairs and Maintenance</b>						
526030 Building Maintenance	1,067	2,123	8,500	2,500	2,500	2,500
526040 Remodels and Site Improvements	127	0	0	0	0	0
526050 Grounds Maintenance	90	529	1,000	1,000	1,000	1,000
Repairs and Maintenance Total	1,284	2,652	9,500	3,500	3,500	3,500
<b>Rentals</b>						
527120 Motor Pool Mileage	596	552	400	400	400	400
527130 Parking	0	10	0	0	0	0
Rentals Total	596	562	400	400	400	400
<b>Miscellaneous</b>						
529110 Mileage Reimbursement	0	0	100	200	200	200



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<b>155 - Tax Title Land Sales</b>	<b>Actual FY 14-15</b>	<b>Actual FY 15-16</b>	<b>Budget FY 16-17</b>	<b>Proposed FY 17-18</b>	<b>Approved FY 17-18</b>	<b>Adopted FY 17-18</b>
<b>Materials and Services</b>						
529130 Meals	47	68	75	125	125	125
529140 Lodging	439	462	450	500	500	500
529220 Conferences	300	250	350	500	500	500
529230 Training	0	0	150	500	500	500
529300 Dues and Memberships	0	50	50	50	50	50
529880 Recording Charges	950	202	1,000	1,000	1,000	1,000
529920 Auctions	3,066	251	2,500	2,500	2,500	2,500
529999 Miscellaneous Expense	9,601	1,819	8,500	3,500	3,500	3,500
<b>Miscellaneous Total</b>	<b>14,402</b>	<b>3,101</b>	<b>13,175</b>	<b>8,875</b>	<b>8,875</b>	<b>8,875</b>
<b>Materials and Services Total</b>	<b>18,455</b>	<b>9,291</b>	<b>25,475</b>	<b>15,525</b>	<b>15,525</b>	<b>15,525</b>
<b>Administrative Charges</b>						
611100 County Admin Allocation	356	358	408	453	453	453
611230 Courier Allocation	30	30	33	34	34	34
611255 Benefits Allocation	148	149	146	153	153	153
611260 Human Resources Allocation	512	514	581	621	621	621
611300 Legal Services Allocation	13,779	11,604	9,330	8,118	8,118	8,118
611400 Information Tech Allocation	351	349	384	413	413	413
611410 FIMS Allocation	131	154	215	191	191	191
611420 Telecommunications Allocation	42	42	47	0	0	0
611600 Finance Allocation	248	244	257	251	251	251
611800 MCBEE Allocation	7	3	13	7	7	7
612100 IT Equipment Use Charges	0	31	33	36	36	36
<b>Administrative Charges Total</b>	<b>15,604</b>	<b>13,478</b>	<b>11,447</b>	<b>10,277</b>	<b>10,277</b>	<b>10,277</b>
<b>Special Payments</b>						
551300 Distributions to Tax Districts	84,100	85,000	391,270	234,465	234,465	234,465
<b>Special Payments Total</b>	<b>84,100</b>	<b>85,000</b>	<b>391,270</b>	<b>234,465</b>	<b>234,465</b>	<b>234,465</b>
<b>Transfers Out</b>						
561580 Transfer to Central Services	43,498	46,414	46,247	47,249	47,249	47,249
<b>Transfers Out Total</b>	<b>43,498</b>	<b>46,414</b>	<b>46,247</b>	<b>47,249</b>	<b>47,249</b>	<b>47,249</b>
<b>Contingency</b>						
571010 Contingency	0	0	0	25,000	25,000	25,000
<b>Contingency Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>25,000</b>	<b>25,000</b>	<b>25,000</b>
<b>Ending Fund Balance</b>						
573010 Unapprop Ending Fund Balance	0	0	83,169	98,051	98,051	98,051
<b>Ending Fund Balance Total</b>	<b>0</b>	<b>0</b>	<b>83,169</b>	<b>98,051</b>	<b>98,051</b>	<b>98,051</b>
<b>Tax Title Land Sales Total</b>	<b>161,657</b>	<b>154,183</b>	<b>557,608</b>	<b>430,567</b>	<b>430,567</b>	<b>430,567</b>
<b>170 - Block Grant</b>	<b>Actual FY 14-15</b>	<b>Actual FY 15-16</b>	<b>Budget FY 16-17</b>	<b>Proposed FY 17-18</b>	<b>Approved FY 17-18</b>	<b>Adopted FY 17-18</b>
<b>Transfers Out</b>						
561165 Xfer to Lottery and Econ Dev	0	47,721	0	0	0	0
<b>Transfers Out Total</b>	<b>0</b>	<b>47,721</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

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<b>170 - Block Grant</b>	<b>Actual FY 14-15</b>	<b>Actual FY 15-16</b>	<b>Budget FY 16-17</b>	<b>Proposed FY 17-18</b>	<b>Approved FY 17-18</b>	<b>Adopted FY 17-18</b>
<b>Contingency</b>						
571010 Contingency	0	0	2,467	2,493	2,493	2,493
Contingency Total	0	0	2,467	2,493	2,493	2,493
Block Grant Total	0	47,721	2,467	2,493	2,493	2,493
<b>185 - Criminal Justice Assessment</b>	<b>Actual FY 14-15</b>	<b>Actual FY 15-16</b>	<b>Budget FY 16-17</b>	<b>Proposed FY 17-18</b>	<b>Approved FY 17-18</b>	<b>Adopted FY 17-18</b>
<b>Materials and Services</b>						
<b>Supplies</b>						
521070 Departmental Supplies	0	0	200	200	200	200
521300 Safety Clothing	0	0	100	100	100	100
Supplies Total	0	0	300	300	300	300
<b>Communications</b>						
523050 Postage	53	0	0	0	0	0
523090 Long Distance Charges	17	5	1	20	20	20
Communications Total	70	5	1	20	20	20
<b>Contracted Services</b>						
525555 Security Services	224,273	285,673	325,344	325,000	325,000	325,000
Contracted Services Total	224,273	285,673	325,344	325,000	325,000	325,000
<b>Repairs and Maintenance</b>						
526011 Dept Equipment Maintenance	3,834	9,650	9,000	10,000	10,000	10,000
526030 Building Maintenance	0	1,578	2,000	2,000	2,000	2,000
Repairs and Maintenance Total	3,834	11,228	11,000	12,000	12,000	12,000
Materials and Services Total	228,177	296,906	336,645	337,320	337,320	337,320
<b>Administrative Charges</b>						
611410 FIMS Allocation	2,904	2,905	3,606	4,765	4,765	4,765
611600 Finance Allocation	1,235	1,066	1,200	1,676	1,676	1,676
611800 MCBEE Allocation	151	57	214	174	174	174
Administrative Charges Total	4,290	4,028	5,020	6,615	6,615	6,615
<b>Capital Outlay</b>						
531300 Departmental Equipment Capital	0	0	10,000	100,000	100,000	100,000
Capital Outlay Total	0	0	10,000	100,000	100,000	100,000
<b>Transfers Out</b>						
561100 Transfer to General Fund	252,940	175,000	150,000	147,364	147,364	147,364
561125 Transfer to Juvenile Grants	252,940	175,000	150,000	147,364	147,364	147,364
561180 Transfer to Comm Corrections	252,940	175,000	150,000	147,364	147,364	147,364
Transfers Out Total	758,820	525,000	450,000	442,092	442,092	442,092
<b>Contingency</b>						
571010 Contingency	0	0	102,094	100,000	100,000	100,000
Contingency Total	0	0	102,094	100,000	100,000	100,000

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<b>185 - Criminal Justice Assessment</b>	<b>Actual FY 14-15</b>	<b>Actual FY 15-16</b>	<b>Budget FY 16-17</b>	<b>Proposed FY 17-18</b>	<b>Approved FY 17-18</b>	<b>Adopted FY 17-18</b>
<b>Ending Fund Balance</b>						
573010 Unapprop Ending Fund Balance	0	0	741,568	627,201	627,201	627,201
Ending Fund Balance Total	0	0	741,568	627,201	627,201	627,201
<b>Criminal Justice Assessment Total</b>	<b>991,287</b>	<b>825,934</b>	<b>1,645,327</b>	<b>1,613,228</b>	<b>1,613,228</b>	<b>1,613,228</b>
<b>210 - County Schools</b>	<b>Actual FY 14-15</b>	<b>Actual FY 15-16</b>	<b>Budget FY 16-17</b>	<b>Proposed FY 17-18</b>	<b>Approved FY 17-18</b>	<b>Adopted FY 17-18</b>
<b>Special Payments</b>						
551200 Distributions to Schools	451,903	578,669	579,332	433,700	433,700	433,700
Special Payments Total	451,903	578,669	579,332	433,700	433,700	433,700
<b>County Schools Total</b>	<b>451,903</b>	<b>578,669</b>	<b>579,332</b>	<b>433,700</b>	<b>433,700</b>	<b>433,700</b>
<b>381 - Rainy Day</b>	<b>Actual FY 14-15</b>	<b>Actual FY 15-16</b>	<b>Budget FY 16-17</b>	<b>Proposed FY 17-18</b>	<b>Approved FY 17-18</b>	<b>Adopted FY 17-18</b>
<b>Reserve for Future Expenditure</b>						
572010 Reserve for Future Expenditure	0	0	2,233,000	2,254,535	2,254,535	2,254,535
Reserve for Future Expenditure Total	0	0	2,233,000	2,254,535	2,254,535	2,254,535
<b>Rainy Day Total</b>	<b>0</b>	<b>0</b>	<b>2,233,000</b>	<b>2,254,535</b>	<b>2,254,535</b>	<b>2,254,535</b>
<b>410 - Debt Service</b>	<b>Actual FY 14-15</b>	<b>Actual FY 15-16</b>	<b>Budget FY 16-17</b>	<b>Proposed FY 17-18</b>	<b>Approved FY 17-18</b>	<b>Adopted FY 17-18</b>
<b>Debt Service Principal</b>						
541100 Principal Payments	2,712,034	3,257,623	4,184,584	4,678,326	4,678,326	4,678,326
Debt Service Principal Total	2,712,034	3,257,623	4,184,584	4,678,326	4,678,326	4,678,326
<b>Debt Service Interest</b>						
542100 Interest Payments	3,301,305	3,209,732	3,279,490	3,229,645	3,229,645	3,229,645
Debt Service Interest Total	3,301,305	3,209,732	3,279,490	3,229,645	3,229,645	3,229,645
<b>Ending Fund Balance</b>						
573010 Unapprop Ending Fund Balance	0	0	679,377	409,984	409,984	409,984
Ending Fund Balance Total	0	0	679,377	409,984	409,984	409,984
<b>Debt Service Total</b>	<b>6,013,338</b>	<b>6,467,355</b>	<b>8,143,451</b>	<b>8,317,955</b>	<b>8,317,955</b>	<b>8,317,955</b>
<b>580 - Central Services</b>	<b>Actual FY 14-15</b>	<b>Actual FY 15-16</b>	<b>Budget FY 16-17</b>	<b>Proposed FY 17-18</b>	<b>Approved FY 17-18</b>	<b>Adopted FY 17-18</b>
<b>Materials and Services</b>						
<b>Materials</b>						
522180 Software	74,242	8,249	0	0	0	0
Materials Total	74,242	8,249	0	0	0	0
<b>Contracted Services</b>						
525110 Consulting Services	14,131	14,156	140,500	220,000	220,000	220,000
525715 Advertising	467	0	0	0	0	0
525999 Other Contracted Services	0	0	0	70,000	70,000	70,000
Contracted Services Total	14,598	14,156	140,500	290,000	290,000	290,000
<b>Repairs and Maintenance</b>						
526021 Computer Software Maintenance	14,849	18,148	0	0	0	0
Repairs and Maintenance Total	14,849	18,148	0	0	0	0

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<b>580 - Central Services</b>	<b>Actual FY 14-15</b>	<b>Actual FY 15-16</b>	<b>Budget FY 16-17</b>	<b>Proposed FY 17-18</b>	<b>Approved FY 17-18</b>	<b>Adopted FY 17-18</b>
<b>Materials and Services</b>						
<b>Miscellaneous</b>						
529230 Training	0	0	40,500	10,000	10,000	10,000
Miscellaneous Total	0	0	40,500	10,000	10,000	10,000
<b>Materials and Services Total</b>	<b>103,689</b>	<b>40,553</b>	<b>181,000</b>	<b>300,000</b>	<b>300,000</b>	<b>300,000</b>
<b>Administrative Charges</b>						
611100 County Admin Allocation	393	1,435	2,043	842	842	842
611410 FIMS Allocation	960	3,980	5,694	2,123	2,123	2,123
611600 Finance Allocation	408	1,461	1,895	747	747	747
Administrative Charges Total	1,761	6,876	9,632	3,712	3,712	3,712
<b>Capital Outlay</b>						
531600 Computer Hardware Capital	30,386	0	0	0	0	0
Capital Outlay Total	30,386	0	0	0	0	0
<b>Central Services Total</b>	<b>135,837</b>	<b>47,429</b>	<b>190,632</b>	<b>303,712</b>	<b>303,712</b>	<b>303,712</b>
<b>585 - Self Insurance</b>	<b>Actual FY 14-15</b>	<b>Actual FY 15-16</b>	<b>Budget FY 16-17</b>	<b>Proposed FY 17-18</b>	<b>Approved FY 17-18</b>	<b>Adopted FY 17-18</b>
<b>Materials and Services</b>						
<b>Supplies</b>						
521070 Departmental Supplies	0	263	0	0	0	0
521310 Safety Equipment	0	0	5,000	5,000	5,000	5,000
Supplies Total	0	263	5,000	5,000	5,000	5,000
<b>Materials</b>						
522150 Small Office Equipment	697	1,885	5,000	5,000	5,000	5,000
522160 Small Departmental Equipment	0	0	6,000	6,000	6,000	6,000
Materials Total	697	1,885	11,000	11,000	11,000	11,000
<b>Contracted Services</b>						
525152 Accounting Services	4,057	1,851	3,000	1,845	1,845	1,845
525450 Subscription Services	17,400	13,800	51,000	40,800	40,800	40,800
525610 Insurance Adjustors	320	260	2,000	500	500	500
525620 Insurance Brokers	36,647	36,201	38,000	38,000	38,000	38,000
525630 Insurance Admin Services	72,950	73,350	76,900	75,800	75,800	75,800
525999 Other Contracted Services	1,778	12,100	10,000	5,000	5,000	5,000
Contracted Services Total	133,151	137,562	180,900	161,945	161,945	161,945
<b>Insurance</b>						
528120 WC Insurance Premiums	116,461	134,597	105,000	105,000	105,000	105,000
528130 Property Insurance Premiums	198,545	193,820	204,000	200,000	200,000	200,000
528150 Health Insurance Premiums	18,214,763	19,061,939	21,124,992	21,906,635	21,906,635	21,906,635
528160 Dental Insurance Premiums	1,805,748	1,911,697	2,035,087	2,155,305	2,155,305	2,155,305
528170 Life Insurance Premiums	128,802	134,667	160,323	165,988	165,988	165,988
528180 Disability Insurance Premiums	263,538	274,712	312,268	357,189	357,189	357,189
528190 County HSA Contributions	112,682	131,922	143,264	145,000	145,000	145,000
528310 Excess Workers Comp Insurance	92,751	89,265	95,000	100,000	100,000	100,000

MARION COUNTY FY 2017-18 BUDGET  
BY NON-DEPARTMENTAL  
NON-DEPARTMENTAL OPERATIONS

<b>585 - Self Insurance</b>	<b>Actual FY 14-15</b>	<b>Actual FY 15-16</b>	<b>Budget FY 16-17</b>	<b>Proposed FY 17-18</b>	<b>Approved FY 17-18</b>	<b>Adopted FY 17-18</b>
<b>Materials and Services</b>						
528320 Excess Liability Insurance	128,418	130,590	144,000	134,000	134,000	134,000
528410 Liability Claims	885,018	125,151	822,400	665,500	665,500	665,500
528415 Auto Claims	22,379	19,001	30,000	75,000	75,000	75,000
528430 Unemployment Claims	264,394	222,769	320,550	331,752	331,752	331,752
528460 Long Term Disability Claims	46,786	1,627	48,562	15,000	15,000	15,000
528510 Workers Comp Claims	466,540	680,033	518,300	516,800	516,800	516,800
<b>Insurance Total</b>	<b>22,746,824</b>	<b>23,111,791</b>	<b>26,063,746</b>	<b>26,873,169</b>	<b>26,873,169</b>	<b>26,873,169</b>
<b>Miscellaneous</b>						
529210 Meetings	3,080	408	500	500	500	500
529220 Conferences	0	0	2,500	2,500	2,500	2,500
529230 Training	21,656	6,050	2,500	2,500	2,500	2,500
529430 Safety Incentives EAIP	148,086	198,787	37,500	28,100	28,100	12,100
<b>Miscellaneous Total</b>	<b>172,822</b>	<b>205,245</b>	<b>43,000</b>	<b>33,600</b>	<b>33,600</b>	<b>17,600</b>
<b>Materials and Services Total</b>	<b>23,053,495</b>	<b>23,456,745</b>	<b>26,303,646</b>	<b>27,084,714</b>	<b>27,084,714</b>	<b>27,068,714</b>
<b>Administrative Charges</b>						
611300 Legal Services Allocation	71,635	141,587	123,500	127,500	127,500	127,500
<b>Administrative Charges Total</b>	<b>71,635</b>	<b>141,587</b>	<b>123,500</b>	<b>127,500</b>	<b>127,500</b>	<b>127,500</b>
<b>Transfers Out</b>						
561480 Xfer to Capital Impr Projects	0	0	25,000	25,000	25,000	41,000
<b>Transfers Out Total</b>	<b>0</b>	<b>0</b>	<b>25,000</b>	<b>25,000</b>	<b>25,000</b>	<b>41,000</b>
<b>Contingency</b>						
571010 Contingency	0	0	2,561,339	3,169,066	3,169,066	3,169,066
<b>Contingency Total</b>	<b>0</b>	<b>0</b>	<b>2,561,339</b>	<b>3,169,066</b>	<b>3,169,066</b>	<b>3,169,066</b>
<b>Ending Fund Balance</b>						
573010 Unapprop Ending Fund Balance	0	0	2,451,284	2,472,752	2,472,752	2,472,752
573050 Self Insurance Reserves	0	0	4,579,000	4,579,000	4,579,000	4,579,000
<b>Ending Fund Balance Total</b>	<b>0</b>	<b>0</b>	<b>7,030,284</b>	<b>7,051,752</b>	<b>7,051,752</b>	<b>7,051,752</b>
<b>Self Insurance Total</b>	<b>23,125,129</b>	<b>23,598,332</b>	<b>36,043,769</b>	<b>37,458,032</b>	<b>37,458,032</b>	<b>37,458,032</b>
Non Departmental Operations	44,990,427	48,079,028	74,063,165	74,290,114	74,256,405	74,256,405
Grand Total						

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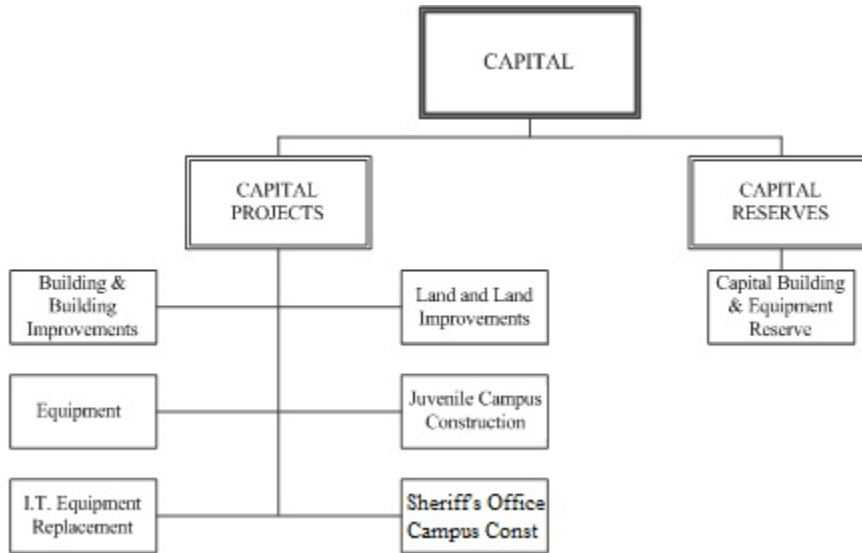
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MARION COUNTY FY 2017-18 BUDGET  
 BY NON-DEPARTMENTAL  
 CAPITAL

# CAPITAL



Capital budget items range from equipment purchases to repairs, remodeling and renovation, to new construction. They range from five thousand to millions of dollars. After purchase or construction, costs of operation, maintenance, insurance, debt service and other expenditures are budgeted in operating budgets. Life cycle costing is not formally used by Marion County in either evaluating alternatives or in mapping future budget needs. However, major construction projects do consider alternative means and outcomes as part of the planning, design, engineering, and construction process.

Due to capital budgets being large, one-time activities, program budgets, and actual expenditures vary widely from year-to-year, as do the number of funds that record capital improvement projects.

Capital improvement projects must meet the definition of a fixed asset and a capital item to be included in the capital budget. To be classified as a capital item, the project or acquisition must result in a fixed asset, defined as follows: (1) it is tangible in nature; (2) it has a useful life of more than one year; and (3) individual units have a significant value, which is a cost of greater than \$5,000.

The FY 17-18 Capital Budget is comprised of six active programs and three active funds. The programs are: (1) Building and Building Improvements; (2) Equipment; (3) Juvenile Campus Construction; (4) Sheriff's Office Campus Construction; (5) IT Equipment Replacement; and (6) Capital Building and Equipment Reserve. Some programs showing prior year activity in the budget document have been discontinued and have been identified as such. The Fleet Management and Roads and Bridges Construction programs are not consolidated into the overarching county Capital Budget; these capital outlays are recorded with the Public Works Department budget. The three active funds in the FY 17-18 budget are: (1) Capital Building and Equipment Reserve Fund; (2) Capital Improvement Projects Fund; and (3) Facility Renovation Fund.

The FY 17-18 Capital Budget continues to emphasize renewal of infrastructure. Active construction continues on the Juvenile Court Room and Sheriff's Public Safety Building. Preplanning of a new building for Juvenile Administration is in process, and a new project is proposed for a Reentry Housing Facility on the Sheriff's Office Campus.



MARION COUNTY FY 2017-18 BUDGET  
BY NON-DEPARTMENTAL  
CAPITAL

Fund Name	<b>FUNDS</b>				% of Total
	FY 14-15 ACTUAL	FY 15-16 ACTUAL	FY 16-17 BUDGET	FY 17-18 ADOPTED	
<b>RESOURCES</b>					
FND 383 Capital Building and Equipment	289,608	291,383	292,900	296,665	1.0%
FND 385 Health Building Reserve	794,544	0	0	0	n.a
FND 455 Facility Renovation	12,964,625	18,211,505	23,656,216	24,255,689	80.5%
FND 480 Capital Improvement Projects	3,927,213	5,899,940	6,014,513	5,582,465	18.5%
<b>TOTAL RESOURCES</b>	<b>17,975,991</b>	<b>24,402,828</b>	<b>29,963,629</b>	<b>30,134,819</b>	<b>100.0%</b>
<b>REQUIREMENTS</b>					
FND 383 Capital Building and Equipment	0	0	292,900	296,665	1.0%
FND 385 Health Building Reserve	794,544	0	0	0	n.a
FND 455 Facility Renovation	635,420	5,410,453	23,656,216	24,255,689	80.5%
FND 480 Capital Improvement Projects	2,007,051	1,825,663	6,014,513	5,582,465	18.5%
<b>TOTAL REQUIREMENTS</b>	<b>3,437,015</b>	<b>7,236,116</b>	<b>29,963,629</b>	<b>30,134,819</b>	<b>100.0%</b>

MARION COUNTY FY 2017-18 BUDGET  
BY NON-DEPARTMENTAL  
CAPITAL

**PROGRAMS**

	<b>FY 14-15 ACTUAL</b>	<b>FY 15-16 ACTUAL</b>	<b>FY 16-17 BUDGET</b>	<b>FY 17-18 ADOPTED</b>	<b>+/- %</b>
<b>RESOURCES</b>					
Bldgs and Bldg Improvements	9,354,966	12,779,338	6,988,702	4,829,823	-30.9%
Equipment	2,017,251	3,797,926	4,356,797	3,707,898	-14.9%
IT Equipment Replacement	0	307,048	432,021	401,251	-7.1%
Land and Land Improvements	55,599	238,367	158,751	0	-100.0%
Juvenile Campus Construction	5,462,766	6,239,614	6,193,701	10,105,954	63.2%
Sheriffs Office Campus Const	1,256	475,653	11,540,757	10,793,228	-6.5%
Capital Bldg and Eq Reserve	289,608	291,383	292,900	296,665	1.3%
Health Building Reserve	794,544	0	0	0	n.a.
Sheriff CDO Construction	0	273,500	0	0	n.a.
<b>TOTAL RESOURCES</b>	<b>17,975,991</b>	<b>24,402,828</b>	<b>29,963,629</b>	<b>30,134,819</b>	<b>0.6%</b>
<b>REQUIREMENTS</b>					
Bldgs and Bldg Improvements	2,029,730	6,347,747	6,988,702	4,829,823	-30.9%
Equipment	589,977	605,616	4,356,797	3,707,898	-14.9%
IT Equipment Replacement	0	93,961	432,021	401,251	-7.1%
Land and Land Improvements	18,099	87,020	158,751	0	-100.0%
Juvenile Campus Construction	3,409	68,372	6,193,701	10,105,954	63.2%
Sheriffs Office Campus Const	1,256	33,400	11,540,757	10,793,228	-6.5%
Capital Bldg and Eq Reserve	0	0	292,900	296,665	1.3%
Health Building Reserve	794,544	0	0	0	n.a.
Sheriff CDO Construction	0	0	0	0	n.a.
<b>TOTAL REQUIREMENTS</b>	<b>3,437,015</b>	<b>7,236,116</b>	<b>29,963,629</b>	<b>30,134,819</b>	<b>0.6%</b>

MARION COUNTY FY 2017-18 BUDGET  
BY NON-DEPARTMENTAL  
CAPITAL

**Buildings and Building Improvements Program**

- Accounts for capital building projects including acquisition, construction, renovation, and repairs.

**Program Summary**

Capital	Program: Buildings and Building Improvements				
	FY 14-15 ACTUAL	FY 15-16 ACTUAL	FY 16-17 BUDGET	FY 17-18 ADOPTED	+/- %
<b>RESOURCES</b>					
Charges for Services	140,974	223,293	14,287	37,600	163.2%
Interest	42,033	44,773	20,420	13,716	-32.8%
General Fund Transfers	555,342	2,444,111	92,000	465,001	405.4%
Other Fund Transfers	81,811	2,162,085	540,472	203,400	-62.4%
Settlements	818,000	579,841	0	0	n.a.
Financing Proceeds	0	0	0	1,000,000	n.a.
Net Working Capital	7,716,806	7,325,235	6,321,523	3,110,106	-50.8%
<b>TOTAL RESOURCES</b>	<b>9,354,966</b>	<b>12,779,338</b>	<b>6,988,702</b>	<b>4,829,823</b>	<b>-30.9%</b>
<b>REQUIREMENTS</b>					
Capital Outlay	1,029,730	6,347,747	4,916,835	3,677,587	-25.2%
Debt Service Interest	0	0	15,967	0	-100.0%
Transfers Out	1,000,000	0	531,000	0	-100.0%
Contingency	0	0	1,524,900	1,152,236	-24.4%
<b>TOTAL REQUIREMENTS</b>	<b>2,029,730</b>	<b>6,347,747</b>	<b>6,988,702</b>	<b>4,829,823</b>	<b>-30.9%</b>

**Buildings and Building Improvements Program Budget Justification**

**RESOURCES**

Resources of \$4,829,823 include \$3,126,106 in Net Working Capital, \$465,001 General Fund Transfer, \$1,000,000 Financing Proceeds, \$37,600 Charges for Services (which is funding from Salem-Keizer Transit for their share of the CH2 alarm project), Interest Earnings \$13,716, and \$187,400 Other Fund Transfers (made up of \$25,000 from the Self-Insurance Fund to supplement the Jail Visitation Remodel project and \$162,400 from the Capital Building and Equipment Fund for Marion County's share of the CH2 alarm project).

**REQUIREMENTS**

Capital Outlay of \$3,677,587 is for eleven new and two continuation projects as detailed below:

**New Projects:**

1. \$1,000,000 Health Building Electrical Upgrade
2. \$ 200,000 Courthouse Square Audible Alarm and Strobe System
3. \$ 501,000 Health Parking Lot Resurface and Roof Replacement
4. \$ 67,100 Jail Visitation Remodel
5. \$ 24,702 Dog Shelter Epoxy Wall Coating
6. \$ 45,000 Jail Door Lock Retrofit
7. \$ 26,250 Dog Shelter Epoxy Floor Coating
8. \$ 45,355 Juvenile Detention Fire Alarm
9. \$ 17,687 Legal Counsel Office Remodel
10. \$ 18,055 Logan Building Roof Soffits on Juvenile Campus
11. \$ 12,500 Juvenile Detention Flooring

Two projects that began in FY 16-17 continue at the Transition Center (formerly know as Work Release Center) to replace the HVAC and Roof for a total of \$1,719,938.

MARION COUNTY FY 2017-18 BUDGET  
BY NON-DEPARTMENTAL  
CAPITAL

**Equipment Program**

- Accounts for capital acquisition of equipment, furnishings, computer hardware, software, and telecommunications.

**Program Summary**

Capital					Program: Equipment
	FY 14-15 ACTUAL	FY 15-16 ACTUAL	FY 16-17 BUDGET	FY 17-18 ADOPTED	+/- %
<b>RESOURCES</b>					
Charges for Services	0	4,985	20,000	0	-100.0%
Admin Cost Recovery	0	0	113,000	0	-100.0%
General Fund Transfers	390,400	2,122,226	903,822	1,355,799	50.0%
Other Fund Transfers	811,020	243,440	25,000	0	-100.0%
Net Working Capital	815,831	1,427,274	3,294,975	2,352,099	-28.6%
<b>TOTAL RESOURCES</b>	<b>2,017,251</b>	<b>3,797,926</b>	<b>4,356,797</b>	<b>3,707,898</b>	<b>-14.9%</b>
<b>REQUIREMENTS</b>					
Capital Outlay	589,977	605,616	3,165,660	2,516,761	-20.5%
Contingency	0	0	1,191,137	0	-100.0%
Reserve for Future Expenditure	0	0	0	1,191,137	n.a.
<b>TOTAL REQUIREMENTS</b>	<b>589,977</b>	<b>605,616</b>	<b>4,356,797</b>	<b>3,707,898</b>	<b>-14.9%</b>

**Equipment Program Budget Justification**

**RESOURCES**

Resources of consists of Net Working Capital and General Fund Transfers.

**REQUIREMENTS**

Capital Outlay of \$2,516,761 accounts for eighteen projects as detailed below:

Continuing Projects:

1. \$625,962 DA Case Management System
2. \$140,000 Animal Management Software
3. \$285,000 Health Phone Matrix
4. \$ 80,000 Oracle Servers

New Projects:

5. \$200,000 Furnishings for Public Safety Building
6. \$220,000 Jail Video Storage Plan
7. \$300,000 Jail Matrix Controller Replacement
8. \$250,000 Jail Management System
9. \$134,000 Traffic Signal Fiber Connect
10. \$ 90,000 Security System Log Software
11. \$ 13,000 Industrial Washer for the Transition Center
12. \$ 20,000 1 Industrial Washer and Dryer for Jail
13. \$ 37,762 Archive Vault Dehumidifier for Courthouse
14. \$ 17,500 GIS Building Outlines for Assessor
15. \$ 36,537 Fiber Optic Backbone
16. \$ 30,000 Jail Key Box System
17. \$ 30,000 Network of Care Portal
18. \$ 7,000 Industrial Oven for Jail

\$1,191,137 is held in Reserve for Future Expenditure for the Assessor's future Assessment and Taxation System.

MARION COUNTY FY 2017-18 BUDGET  
 BY NON-DEPARTMENTAL  
 CAPITAL

**IT Equipment Replacement Program**

- Accounts for various capital expenditures for information technology network equipment such as telecom switches and air bridges, computer system upgrades, and computer hardware that is past its life expectancy.

Capital	Program Summary				Program: IT Equipment Replacement
	FY 14-15 ACTUAL	FY 15-16 ACTUAL	FY 16-17 BUDGET	FY 17-18 ADOPTED	+/- %
<b>RESOURCES</b>					
Admin Cost Recovery	0	307,048	218,935	355,726	62.5%
Net Working Capital	0	0	213,086	45,525	-78.6%
<b>TOTAL RESOURCES</b>	<b>0</b>	<b>307,048</b>	<b>432,021</b>	<b>401,251</b>	<b>-7.1%</b>
<b>REQUIREMENTS</b>					
Capital Outlay	0	93,961	415,400	301,500	-27.4%
Contingency	0	0	16,621	99,751	500.2%
<b>TOTAL REQUIREMENTS</b>	<b>0</b>	<b>93,961</b>	<b>432,021</b>	<b>401,251</b>	<b>-7.1%</b>

**IT Equipment Replacement Program Budget Justification**

RESOURCES

Resources of \$401,251 includes \$355,726 in Administrative Cost Recoveries and \$45,525 in Net Working Capital.

REQUIREMENTS

Capital Outlay of \$301,500 accounts for five projects as detailed below:

1. \$70,000 Two Servers for FIMS Oracle System
2. \$15,000 Password Safe Software
3. \$53,500 Firewall Module Replacement
4. \$70,000 IT Server Replacement
5. \$93,000 Network Hardware Replacement

\$99,751 is held in Contingency for future equipment replacement projects.

MARION COUNTY FY 2017-18 BUDGET  
 BY NON-DEPARTMENTAL  
 CAPITAL

**Land and Land Improvements Program**

- Accounts for capital acquisition of land, other land improvements and related repairs.

**Program Summary**

Capital	Program: Land and Land Improvements				
	FY 14-15 ACTUAL	FY 15-16 ACTUAL	FY 16-17 BUDGET	FY 17-18 ADOPTED	+/- %
<b>RESOURCES</b>					
Charges for Services	9,049	41,184	0	0	n.a.
General Fund Transfers	9,049	156,000	0	0	n.a.
Other Fund Transfers	37,500	3,684	0	0	n.a.
Net Working Capital	0	37,500	158,751	0	-100.0%
<b>TOTAL RESOURCES</b>	<b>55,599</b>	<b>238,367</b>	<b>158,751</b>	<b>0</b>	<b>-100.0%</b>
<b>REQUIREMENTS</b>					
Capital Outlay	18,099	87,020	158,751	0	-100.0%
<b>TOTAL REQUIREMENTS</b>	<b>18,099</b>	<b>87,020</b>	<b>158,751</b>	<b>0</b>	<b>-100.0%</b>

**Land and Land Improvements Program Budget Justification**

**REQUIREMENTS**

There are no projects budgeted in FY 17-18.

MARION COUNTY FY 2017-18 BUDGET  
BY NON-DEPARTMENTAL  
CAPITAL

**Juvenile Campus Construction Program**

- The Juvenile Campus Construction Program was established in FY 14-15 for the design of a Juvenile Administration Building, and a new Court Room on the Juvenile Campus.

**Program Summary**

Capital	Program: Juvenile Campus Construction				
	FY 14-15 ACTUAL	FY 15-16 ACTUAL	FY 16-17 BUDGET	FY 17-18 ADOPTED	+/- %
<b>RESOURCES</b>					
Interest	233	33,256	22,460	41,571	85.1%
General Fund Transfers	2,187,000	747,000	0	1,000,000	n.a.
Other Fund Transfers	3,275,534	0	0	0	n.a.
Financing Proceeds	0	0	0	3,000,000	n.a.
Net Working Capital	0	5,459,357	6,171,241	6,064,383	-1.7%
<b>TOTAL RESOURCES</b>	<b>5,462,766</b>	<b>6,239,614</b>	<b>6,193,701</b>	<b>10,105,954</b>	<b>63.2%</b>
<b>REQUIREMENTS</b>					
Capital Outlay	3,409	68,372	4,095,650	2,195,426	-46.4%
Contingency	0	0	500,000	250,000	-50.0%
Reserve for Future Expenditure	0	0	0	7,660,528	n.a.
Ending Fund Balance	0	0	1,598,051	0	-100.0%
<b>TOTAL REQUIREMENTS</b>	<b>3,409</b>	<b>68,372</b>	<b>6,193,701</b>	<b>10,105,954</b>	<b>63.2%</b>

**Juvenile Campus Construction Program Budget Justification**

**RESOURCES**

Resources of \$10,105,954 is comprised of interest earnings of \$41,571, General Fund Transfer of \$1,000,000, Financing Proceeds of \$3,000,000 and Net Working Capital of \$6,064,383.

**REQUIREMENTS**

Capital Outlay of \$2,195,426 is for two multi-year projects:

- \$1,445,426 for the Juvenile Court Room. This includes a small project of \$19,700 for installation of technical equipment in the Court Room. Anticipated completion date is June, 2018.
- \$ 750,000 for the Juvenile Administration Building. Programming of the project will begin towards the end of FY 17-18 with construction anticipated in FY 18-19.

\$250,000 is held in Contingency for the Juvenile Administration Building. The balance of funds in the amount of \$7,660,528 is held in Reserve for Future Expenditures for construction costs in FY 18-19.

MARION COUNTY FY 2017-18 BUDGET  
BY NON-DEPARTMENTAL  
CAPITAL

**Sheriffs Office Campus Construction Program**

- The Sheriff's Office Campus Construction Program was established in FY 14-15 for the design and construction of an office building.

**Program Summary**

Capital	Program: Sheriffs Office Campus Construction				
	FY 14-15 ACTUAL	FY 15-16 ACTUAL	FY 16-17 BUDGET	FY 17-18 ADOPTED	+/- %
<b>RESOURCES</b>					
Intergovernmental State	0	68,153	506,279	0	-100.0%
Interest	0	0	0	44,266	n.a.
General Fund Transfers	0	407,500	368,725	0	-100.0%
Other Fund Transfers	1,256	0	0	0	n.a.
Financing Proceeds	0	0	9,950,000	1,000,000	-89.9%
Net Working Capital	0	0	715,753	9,748,962	1,262.1%
<b>TOTAL RESOURCES</b>	<b>1,256</b>	<b>475,653</b>	<b>11,540,757</b>	<b>10,793,228</b>	<b>-6.5%</b>
<b>REQUIREMENTS</b>					
Capital Outlay	1,256	33,400	11,540,757	10,793,228	-6.5%
<b>TOTAL REQUIREMENTS</b>	<b>1,256</b>	<b>33,400</b>	<b>11,540,757</b>	<b>10,793,228</b>	<b>-6.5%</b>

**Sheriffs Office Campus Construction Program Budget Justification**

**RESOURCES**

Resources of \$10,793,228 includes interest earnings of \$44,266, \$9,748,962 in Net Working Capital and \$1,000,000 in Financing Proceeds, earmarked for the Reentry Housing Facility.

**REQUIREMENTS**

Capital Outlay of \$10,793,228 is for the following projects:

- \$9,793,228 for the Sheriff's Public Safety Building. This includes \$176,600 in small capital projects for technical equipment, including security cameras, cell phone booster and other information technology equipment. This project is expected to be completed by June, 2018.
- \$1,000,000 for the Reentry Housing Facility. This project will include modular units that will be placed on the footprint of the current Parole and Probation Building.



MARION COUNTY FY 2017-18 BUDGET  
 BY NON-DEPARTMENTAL  
 CAPITAL

**Capital Building and Equipment Reserve Program**

- This is a reserve fund established for long-term capital and equipment needs.

**Program Summary**

Capital	Program: Capital Building and Equipment Reserve				
	FY 14-15 ACTUAL	FY 15-16 ACTUAL	FY 16-17 BUDGET	FY 17-18 ADOPTED	+/- %
<b>RESOURCES</b>					
Interest	1,452	1,774	1,700	3,260	91.8%
Net Working Capital	288,156	289,608	291,200	293,405	0.8%
<b>TOTAL RESOURCES</b>	<b>289,608</b>	<b>291,383</b>	<b>292,900</b>	<b>296,665</b>	<b>1.3%</b>
<b>REQUIREMENTS</b>					
Transfers Out	0	0	0	162,400	n.a.
Reserve for Future Expenditure	0	0	292,900	134,265	-54.2%
<b>TOTAL REQUIREMENTS</b>	<b>0</b>	<b>0</b>	<b>292,900</b>	<b>296,665</b>	<b>1.3%</b>

**Capital Building and Equipment Reserve Program Budget Justification**

**RESOURCES**

Resources of \$296,665 consist of projected interest earnings and Net Working Capital from carrying over the reserve balance from FY 16-17.

**REQUIREMENTS**

Requirements include a Transfer Out of \$162,400 to the Capital Improvement Projects Fund for the Courthouse Square Audible Alarm and Strobe System. The balance of \$134,265 remains in Reserves for future long term capital needs.

MARION COUNTY FY 2017-18 BUDGET  
BY NON-DEPARTMENTAL  
CAPITAL

**CAPITAL FUNDS AND PUBLIC WORKS PROJECTS**

In addition to county capital budget funds, the Department of Public Works manages capital projects within operating funds. The capital expenditures are recorded by project using cost accounting. Public Works Fund projects are primarily related to roads, bridges, and ferries. Environmental Services Fund capital expenditures are for solid waste management projects, notably site improvements. Fleet Management Fund capital outlays are for vehicle purchases.

Also, from time-to-time departments have unique capital outlay projects in operating funds that relate to specific activities only associated with the budgeted fund's operations.

SUMMARY OF COUNTYWIDE CAPITAL BUDGET

FY 2017-18

FY 14-15 Actual Exp	FY 15-16 Actual Exp	FUNDS	FY 16-17 Budget	FY 17-18 Adopted	Increase or (Decrease)	+/- % Prior Budget
-	-	Capital Building and Equipment	292,900	134,265	(158,635)	-54.2%
1,007,051	1,825,663	Capital Improvement Projects	5,419,226	5,582,465	163,239	3.0%
635,420	5,410,453	Facility Renovation	23,656,216	24,255,689	599,473	2.5%
<b>1,642,471</b>	<b>7,236,116</b>	<b>Capital Funds total</b>	<b>29,368,342</b>	<b>29,972,419</b>	<b>604,077</b>	<b>2.1%</b>
7,591	-	Building Inspection	-	6,300	6,300	n.a.
28,613	102,429	Environmental Services	232,000	366,900	134,900	58.1%
639,557	1,214,362	Fleet Management	1,367,455	1,516,593	149,138	10.9%
56,378	156,262	Parks	163,000	183,000	20,000	12.3%
6,916,595	7,795,149	Public Works	10,591,094	10,936,949	345,855	3.3%
-	22,700	Stormwater Management	34,500	128,000	93,500	271.0%
-	9,330	Surveyor	10,500	-	-	0.0%
<b>7,648,734</b>	<b>9,300,232</b>	<b>Public Works Dept total</b>	<b>12,398,549</b>	<b>13,137,742</b>	<b>749,693</b>	<b>6.0%</b>
66,386	-	Central Services	-	-	-	n.a.
-	-	Criminal Justice Assessment	10,000	100,000	90,000	n.a.
-	11,772	Dog Control	-	-	-	n.a.
369,210	30,131	Health	169,104	6,700	(162,404)	-96.0%
34,914	-	Sheriff Grants	103,647	51,376	(52,271)	-50.4%
29,286	100,996	Traffic Safety Team	94,500	75,000	(19,500)	-20.6%
<b>433,410</b>	<b>142,899</b>	<b>Other Funds Total</b>	<b>377,251</b>	<b>233,076</b>	<b>(144,175)</b>	<b>-38.2%</b>
<b>933,206</b>	<b>16,679,247</b>	<b>County Capital total</b>	<b>42,144,142</b>	<b>43,343,237</b>	<b>1,209,595</b>	<b>2.9%</b>

MARION COUNTY FY 2017-18 BUDGET  
BY NON-DEPARTMENTAL  
CAPITAL

<b>Resources by Fund Detail</b>						
<b>383 - Capital Building and Equipment</b>	<b>Actual FY 14-15</b>	<b>Actual FY 15-16</b>	<b>Budget FY 16-17</b>	<b>Proposed FY 17-18</b>	<b>Approved FY 17-18</b>	<b>Adopted FY 17-18</b>
<b>Interest</b>						
361000 Investment Earnings	1,452	1,774	1,700	3,260	3,260	3,260
Interest Total	<b>1,452</b>	<b>1,774</b>	<b>1,700</b>	<b>3,260</b>	<b>3,260</b>	<b>3,260</b>
<b>Net Working Capital</b>						
392000 Net Working Capital Unrestr	288,156	289,608	291,200	293,405	293,405	293,405
Net Working Capital Total	<b>288,156</b>	<b>289,608</b>	<b>291,200</b>	<b>293,405</b>	<b>293,405</b>	<b>293,405</b>
Capital Building and Equipment Total	<b>289,608</b>	<b>291,383</b>	<b>292,900</b>	<b>296,665</b>	<b>296,665</b>	<b>296,665</b>
<b>385 - Health Building Reserve</b>	<b>Actual FY 14-15</b>	<b>Actual FY 15-16</b>	<b>Budget FY 16-17</b>	<b>Proposed FY 17-18</b>	<b>Approved FY 17-18</b>	<b>Adopted FY 17-18</b>
<b>Interest</b>						
361000 Investment Earnings	3,983	0	0	0	0	0
Interest Total	<b>3,983</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Net Working Capital</b>						
392000 Net Working Capital Unrestr	790,561	0	0	0	0	0
Net Working Capital Total	<b>790,561</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Health Building Reserve Total	<b>794,544</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>455 - Facility Renovation</b>	<b>Actual FY 14-15</b>	<b>Actual FY 15-16</b>	<b>Budget FY 16-17</b>	<b>Proposed FY 17-18</b>	<b>Approved FY 17-18</b>	<b>Adopted FY 17-18</b>
<b>Intergovernmental State</b>						
332990 Other State Revenues	0	68,153	506,279	0	0	0
Intergovernmental State Total	<b>0</b>	<b>68,153</b>	<b>506,279</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Interest</b>						
361000 Investment Earnings	41,596	68,415	30,160	99,553	99,553	99,553
Interest Total	<b>41,596</b>	<b>68,415</b>	<b>30,160</b>	<b>99,553</b>	<b>99,553</b>	<b>99,553</b>
<b>General Fund Transfers</b>						
381100 Transfer from General Fund	2,451,015	3,545,732	368,725	1,000,000	1,000,000	1,000,000
General Fund Transfers Total	<b>2,451,015</b>	<b>3,545,732</b>	<b>368,725</b>	<b>1,000,000</b>	<b>1,000,000</b>	<b>1,000,000</b>
<b>Other Fund Transfers</b>						
381190 Transfer from Health	0	2,200,000	0	0	0	0
381385 Transfer from Health Bldg Rsv	794,544	0	0	0	0	0
381480 Xfr from Capital Impr Projects	1,000,000	0	0	0	0	0
Other Fund Transfers Total	<b>1,794,544</b>	<b>2,200,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Financing Proceeds</b>						
383100 Loan Proceeds	0	0	9,950,000	5,000,000	5,000,000	5,000,000
Financing Proceeds Total	<b>0</b>	<b>0</b>	<b>9,950,000</b>	<b>5,000,000</b>	<b>5,000,000</b>	<b>5,000,000</b>
<b>Net Working Capital</b>						
392000 Net Working Capital Unrestr	8,677,471	12,329,205	12,801,052	18,156,136	18,156,136	18,156,136
Net Working Capital Total	<b>8,677,471</b>	<b>12,329,205</b>	<b>12,801,052</b>	<b>18,156,136</b>	<b>18,156,136</b>	<b>18,156,136</b>
Facility Renovation Total	<b>12,964,625</b>	<b>18,211,505</b>	<b>23,656,216</b>	<b>24,255,689</b>	<b>24,255,689</b>	<b>24,255,689</b>

MARION COUNTY FY 2017-18 BUDGET  
BY NON-DEPARTMENTAL  
CAPITAL

<b>480 - Capital Improvement Projects</b>	<b>Actual FY 14-15</b>	<b>Actual FY 15-16</b>	<b>Budget FY 16-17</b>	<b>Proposed FY 17-18</b>	<b>Approved FY 17-18</b>	<b>Adopted FY 17-18</b>
<b>Charges for Services</b>						
342810 CH2 Condo Fees Transit	0	0	14,287	37,600	37,600	37,600
344800 EAIP Reimbursement	140,974	186,752	0	0	0	0
344999 Other Reimbursements	9,049	82,710	20,000	0	0	0
<b>Charges for Services Total</b>	<b>150,023</b>	<b>269,462</b>	<b>34,287</b>	<b>37,600</b>	<b>37,600</b>	<b>37,600</b>
<b>Admin Cost Recovery</b>						
413100 IT Equipment Use Allocation	0	307,048	331,935	355,726	355,726	355,726
<b>Admin Cost Recovery Total</b>	<b>0</b>	<b>307,048</b>	<b>331,935</b>	<b>355,726</b>	<b>355,726</b>	<b>355,726</b>
<b>Interest</b>						
361000 Investment Earnings	12,072	9,613	12,720	0	0	0
<b>Interest Total</b>	<b>12,072</b>	<b>9,613</b>	<b>12,720</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>General Fund Transfers</b>						
381100 Transfer from General Fund	690,777	2,604,605	995,822	1,820,800	1,820,800	1,820,800
<b>General Fund Transfers Total</b>	<b>690,777</b>	<b>2,604,605</b>	<b>995,822</b>	<b>1,820,800</b>	<b>1,820,800</b>	<b>1,820,800</b>
<b>Other Fund Transfers</b>						
381105 Xfr from CH2 Redevelopment	106,120	750	0	0	0	0
381125 Transfer from Juvenile Grants	0	21,959	0	0	0	0
381130 Transfer from Public Works	1,716	20,000	0	0	0	0
381180 Transfer from Comm Corrections	10,000	0	0	0	0	0
381190 Transfer from Health	0	31,500	0	0	0	0
381220 Transfer from Child Support	4,530	0	0	0	0	0
381255 Xfr from Traffic Safety Team	13,420	135,000	0	0	0	0
381260 Transfer from Law Library	0	0	9,472	0	0	0
381383 Xfr from Capital Bldg and Eq	0	0	0	162,400	162,400	162,400
381455 Xfr from Facility Renovation	0	0	531,000	0	0	0
381585 Transfer from Self Insurance	0	0	25,000	25,000	25,000	41,000
<b>Other Fund Transfers Total</b>	<b>135,786</b>	<b>209,209</b>	<b>565,472</b>	<b>187,400</b>	<b>187,400</b>	<b>203,400</b>
<b>Settlements</b>						
382100 Settlements	818,000	579,841	0	0	0	0
<b>Settlements Total</b>	<b>818,000</b>	<b>579,841</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Net Working Capital</b>						
392000 Net Working Capital Unrestr	2,120,554	1,920,162	4,074,277	3,180,939	3,180,939	3,164,939
<b>Net Working Capital Total</b>	<b>2,120,554</b>	<b>1,920,162</b>	<b>4,074,277</b>	<b>3,180,939</b>	<b>3,180,939</b>	<b>3,164,939</b>
<b>Capital Improvement Projects Total</b>	<b>3,927,213</b>	<b>5,899,940</b>	<b>6,014,513</b>	<b>5,582,465</b>	<b>5,582,465</b>	<b>5,582,465</b>
<b>Capital Grand Total</b>	<b>17,975,991</b>	<b>24,402,828</b>	<b>29,963,629</b>	<b>30,134,819</b>	<b>30,134,819</b>	<b>30,134,819</b>

MARION COUNTY FY 2017-18 BUDGET  
BY NON-DEPARTMENTAL  
CAPITAL

<b>Requirements by Fund Detail</b>						
<b>383 - Capital Building and Equipment</b>	<b>Actual FY 14-15</b>	<b>Actual FY 15-16</b>	<b>Budget FY 16-17</b>	<b>Proposed FY 17-18</b>	<b>Approved FY 17-18</b>	<b>Adopted FY 17-18</b>
<b>Transfers Out</b>						
561480 Xfer to Capital Impr Projects	0	0	0	162,400	162,400	162,400
Transfers Out Total	0	0	0	162,400	162,400	162,400
<b>Reserve for Future Expenditure</b>						
572010 Reserve for Future Expenditure	0	0	292,900	134,265	134,265	134,265
Reserve for Future Expenditure Total	0	0	292,900	134,265	134,265	134,265
Capital Building and Equipment Total	0	0	292,900	296,665	296,665	296,665
<b>385 - Health Building Reserve</b>	<b>Actual FY 14-15</b>	<b>Actual FY 15-16</b>	<b>Budget FY 16-17</b>	<b>Proposed FY 17-18</b>	<b>Approved FY 17-18</b>	<b>Adopted FY 17-18</b>
<b>Transfers Out</b>						
561455 Xfer to Facility Renovation	794,544	0	0	0	0	0
Transfers Out Total	794,544	0	0	0	0	0
Health Building Reserve Total	794,544	0	0	0	0	0
<b>455 - Facility Renovation</b>	<b>Actual FY 14-15</b>	<b>Actual FY 15-16</b>	<b>Budget FY 16-17</b>	<b>Proposed FY 17-18</b>	<b>Approved FY 17-18</b>	<b>Adopted FY 17-18</b>
<b>Capital Outlay</b>						
531300 Departmental Equipment Capital	0	0	0	196,300	196,300	196,300
534100 Building Construction	627,271	5,160,903	18,955,720	14,654,183	14,654,183	14,654,183
534102 Structural Assurance Testing	0	10,890	0	0	0	0
534103 Construction Management	8,149	237,609	370,000	0	0	0
534300 Special Construction	0	1,051	881,362	858,109	858,109	858,109
Capital Outlay Total	635,420	5,410,453	20,207,082	15,708,592	15,708,592	15,708,592
<b>Debt Service Interest</b>						
542900 Issuance Costs	0	0	15,967	0	0	0
Debt Service Interest Total	0	0	15,967	0	0	0
<b>Transfers Out</b>						
561480 Xfer to Capital Impr Projects	0	0	531,000	0	0	0
Transfers Out Total	0	0	531,000	0	0	0
<b>Contingency</b>						
571010 Contingency	0	0	1,304,116	886,569	886,569	886,569
Contingency Total	0	0	1,304,116	886,569	886,569	886,569
<b>Reserve for Future Expenditure</b>						
572010 Reserve for Future Expenditure	0	0	0	7,660,528	7,660,528	7,660,528
Reserve for Future Expenditure Total	0	0	0	7,660,528	7,660,528	7,660,528
<b>Ending Fund Balance</b>						
573020 Capital Improvement Reserves	0	0	1,598,051	0	0	0
Ending Fund Balance Total	0	0	1,598,051	0	0	0
Facility Renovation Total	635,420	5,410,453	23,656,216	24,255,689	24,255,689	24,255,689

MARION COUNTY FY 2017-18 BUDGET  
BY NON-DEPARTMENTAL  
CAPITAL

<b>480 - Capital Improvement Projects</b>	<b>Actual FY 14-15</b>	<b>Actual FY 15-16</b>	<b>Budget FY 16-17</b>	<b>Proposed FY 17-18</b>	<b>Approved FY 17-18</b>	<b>Adopted FY 17-18</b>
<b>Capital Outlay</b>						
531300 Departmental Equipment Capital	184,919	171,429	795,921	1,028,299	1,028,299	1,028,299
531600 Computer Hardware Capital	72,879	216,079	812,832	604,000	604,000	604,000
531700 Computer Software Capital	335,398	312,069	1,687,307	900,962	900,962	900,962
531800 Telephone Systems	0	0	285,000	285,000	285,000	285,000
532400 Off Road Vehicles	11,330	0	0	0	0	0
534100 Building Construction	192,491	22,219	89,678	945,149	945,149	945,149
534300 Special Construction	210,033	931,843	248,935	12,500	12,500	12,500
534600 Site Improvements	0	172,024	166,298	0	0	0
<b>Capital Outlay Total</b>	<b>1,007,051</b>	<b>1,825,663</b>	<b>4,085,971</b>	<b>3,775,910</b>	<b>3,775,910</b>	<b>3,775,910</b>
<b>Transfers Out</b>						
561455 Xfer to Facility Renovation	1,000,000	0	0	0	0	0
<b>Transfers Out Total</b>	<b>1,000,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Contingency</b>						
571010 Contingency	0	0	1,928,542	615,418	615,418	615,418
<b>Contingency Total</b>	<b>0</b>	<b>0</b>	<b>1,928,542</b>	<b>615,418</b>	<b>615,418</b>	<b>615,418</b>
<b>Reserve for Future Expenditure</b>						
572010 Reserve for Future Expenditure	0	0	0	1,191,137	1,191,137	1,191,137
<b>Reserve for Future Expenditure Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,191,137</b>	<b>1,191,137</b>	<b>1,191,137</b>
<b>Capital Improvement Projects Total</b>	<b>2,007,051</b>	<b>1,825,663</b>	<b>6,014,513</b>	<b>5,582,465</b>	<b>5,582,465</b>	<b>5,582,465</b>
<b>Capital Grand Total</b>	<b>3,437,015</b>	<b>7,236,116</b>	<b>29,963,629</b>	<b>30,134,819</b>	<b>30,134,819</b>	<b>30,134,819</b>

MARION COUNTY FY 2017-18 BUDGET  
BY NON-DEPARTMENTAL  
CAPITAL

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MARION COUNTY FY 2017-18 BUDGET  
DETAIL

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OVERVIEW

At the end of each department budget there are line item detail reports for all of the funds managed by that department. However, there are two funds that are shared by multiple departments so that the detail shown for each of these departments is only a portion of the total fund, and there is the overall county budget.

General Fund

The General Fund is comprised of: (1) Assessor's Office; (2) Clerk's Office; (3) Community Services Department; (4) District Attorney's Office; (5) Justice Court; (6) Juvenile Department; (7) Sheriff's Office; (8) Treasurer; and (9) General Fund Non-Departmental Operations.

General Fund Resources detail begins on page 576.  
General Fund Requirements detail begins on page 578.

Central Services Fund

The Central Services Fund is comprised of: (1) Board of Commissioners' Office; (2) Business Services Department; (3) Finance Department; (4) Information Technology Department; (5) Legal Department; and (6) Central Services Non-Departmental Operations.

Central Services Fund Resources detail begins on page 584.  
Central Services Fund Requirements detail begins on page 585.

Countywide

Further, all funds combined line item detail in its entirety has yet to be examined.

Countywide Resources detail begins on page 589.  
Countywide Requirements detail begins on page 596.



MARION COUNTY FY 2017-18 BUDGET  
DETAIL

**GENERAL FUND**  
RESOURCES

	FY 14-15 ACTUAL	FY 15-16 ACTUAL	FY 16-17 BUDGET	FY 17-18 PROPOSED	FY 17-18 APPROVED	FY 17-18 ADOPTED
<b>Taxes</b>						
311100 Property Taxes Current Year	60,078,181	63,274,521	66,520,500	69,097,000	69,097,000	69,097,000
311200 Property Taxes Prior Years	1,573,152	1,096,246	1,483,000	1,131,000	1,131,000	1,131,000
311300 Prop Tx Interest and Penalties	428,223	326,694	360,000	300,000	300,000	300,000
312200 Franchise Fees Cable TV	260,380	329,645	280,000	330,000	330,000	330,000
312300 Severance Taxes	5,439	7,730	5,500	5,592	5,592	5,592
<b>Total Taxes</b>	<b>62,345,375</b>	<b>65,034,837</b>	<b>68,649,000</b>	<b>70,863,592</b>	<b>70,863,592</b>	<b>70,863,592</b>
<b>Licenses and Permits</b>						
321000 Marriage Licenses	62,525	64,500	62,000	65,000	65,000	65,000
<b>Total Licenses and Permits</b>	<b>62,525</b>	<b>64,500</b>	<b>62,000</b>	<b>65,000</b>	<b>65,000</b>	<b>65,000</b>
<b>Intergovernmental Federal</b>						
331001 Payment in Lieu of Taxes	76,959	89,701	6,600	83,100	83,100	83,100
331010 Secure Rural Schools Title I	457,820	445,572	0	0	0	0
331013 State Criminal Alien Asst Pgm	73,770	72,973	75,000	85,000	85,000	85,000
331223 Oregon Dept of Justice	30,772	33,033	25,000	25,000	25,000	25,000
331224 USDA Child Nutrition Cluster	91,207	92,955	85,000	85,000	85,000	85,000
331990 Other Federal Revenues	22,270	22,429	30,000	30,000	30,000	30,000
<b>Total Intergovernmental Federal</b>	<b>752,799</b>	<b>756,662</b>	<b>221,600</b>	<b>308,100</b>	<b>308,100</b>	<b>308,100</b>
<b>Intergovernmental State</b>						
332010 Chapter 530 Forest Rehab	360,958	235,574	300,000	400,000	400,000	400,000
332011 OLCC General	1,622,465	1,633,287	1,732,900	1,819,545	1,819,545	1,819,545
332014 Cigarette Tax	300,154	299,564	288,000	283,700	283,700	283,700
332015 Electric Coop Tax	29,317	159,744	160,000	157,000	157,000	157,000
332016 Amusement Devise Tax	74,142	76,213	75,000	75,000	75,000	75,000
332017 Private Rail Car Tax	3,788	3,916	4,000	4,000	4,000	4,000
332019 County Assmt Funding CAFFA	1,115,352	1,107,943	1,045,000	1,099,096	1,099,096	1,099,096
332990 Other State Revenues	0	63,595	0	0	0	0
<b>Total Intergovernmental State</b>	<b>3,506,176</b>	<b>3,579,835</b>	<b>3,604,900</b>	<b>3,838,341</b>	<b>3,838,341</b>	<b>3,838,341</b>
<b>Intergovernmental Local</b>						
335001 Keizer Urban Renewal Reimb	282,586	0	0	0	0	0
<b>Total Intergovernmental Local</b>	<b>282,586</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Charges for Services</b>						
341042 Marion Cty Justice Court Fees	696,049	601,487	710,000	585,000	585,000	585,000
341070 Filing Fees	35,856	38,632	35,000	40,000	40,000	40,000
341080 Recording Fees	1,143,702	1,371,709	1,300,000	1,703,000	1,703,000	1,703,000
341090 Passport Application Fees	25,975	28,025	15,000	50,000	50,000	50,000
341100 Assessment and Taxation Fees	24,385	29,254	30,000	30,000	30,000	30,000
341150 Sheriff Service Fees	455,040	408,383	297,000	285,000	285,000	285,000
341170 Witness Fees	796	550	500	500	500	500
341180 Crime Report Fees	17,995	18,143	14,000	20,000	20,000	20,000
341220 Supervision Fees	0	(1,014)	0	0	0	0
341280 Detention Fees	101,268	63,111	53,000	0	0	0
341400 Tax Collector Fees	101,396	130,139	140,000	140,000	140,000	140,000
341420 Assessor Fees	34,949	47,148	46,000	46,000	46,000	46,000
341430 Copy Machine Fees	204,474	187,669	160,000	195,000	195,000	195,000
341630 Service Charges	585	1,575	0	300	300	300

MARION COUNTY FY 2017-18 BUDGET  
DETAIL

**GENERAL FUND**  
RESOURCES

	FY 14-15 ACTUAL	FY 15-16 ACTUAL	FY 16-17 BUDGET	FY 17-18 PROPOSED	FY 17-18 APPROVED	FY 17-18 ADOPTED
341720 Appeal Fees	950	1,400	1,000	1,000	1,000	1,000
341840 Work Crew Fees	156,375	279,513	200,000	257,550	257,550	257,550
341880 Ownership Doc Processing Fees	29,373	28,479	26,000	26,000	26,000	26,000
341940 Declaration Domestic Partners	125	125	200	200	200	200
341999 Other Fees	35,821	29,581	23,353	24,980	24,980	24,980
342310 Parking Permits	228,891	238,566	226,535	226,535	226,535	226,535
344100 Election Reimbursements	167,182	224,246	100,000	50,000	50,000	50,000
344300 Restitution	4,318	1,445	3,000	3,000	3,000	3,000
344701 Felony DUII Reimbursemt SB395	130,301	107,518	25,000	50,000	50,000	50,000
344999 Other Reimbursements	5,672	1,358,685	5,000	5,000	5,000	5,000
345300 Surplus Property Sales	0	876	0	0	0	0
347202 Code Enforcement Services	168,854	133,274	150,581	160,534	160,534	160,534
347501 Comm Svcs to Other Agencies	0	26,739	0	0	0	0
Total Charges for Services	3,770,331	5,355,258	3,561,169	3,899,599	3,899,599	3,899,599
Fines and Forfeitures						
351200 Traffic Fines	270,890	252,317	220,000	220,000	220,000	220,000
351600 Liquor Control Fines	726	0	0	0	0	0
352200 Miscellaneous Forfeitures	0	2,156	0	0	0	0
Total Fines and Forfeitures	271,616	254,473	220,000	220,000	220,000	220,000
Interest						
361000 Investment Earnings	155,992	192,887	215,000	283,250	283,250	283,250
365000 Investment Fee	356,321	440,644	404,000	457,320	457,320	457,320
Total Interest	512,313	633,531	619,000	740,570	740,570	740,570
Other Revenues						
371000 Miscellaneous Income	23,200	16,358	15,000	15,000	15,000	15,000
371100 Recoveries from Collections	34	109	0	0	0	0
372000 Over and Short	(4,372)	(1,068)	0	0	0	0
373900 Undesignated Donations	0	200	0	0	0	0
Total Other Revenues	18,862	15,600	15,000	15,000	15,000	15,000
Other Fund Transfers						
381180 Transfer from Comm Corrections	3,607,012	3,757,582	3,757,582	4,035,704	4,035,704	4,035,704
381185 Transfer from Criminal Justice	252,940	175,000	150,000	147,364	147,364	147,364
381255 Xfr from Traffic Safety Team	0	100,000	100,000	100,000	100,000	100,000
381270 Transfer from County Fair	0	0	0	0	0	47,557
381999 Transfer from Other Funds	0	0	0	47,557	47,557	0
Total Other Fund Transfers	3,859,952	4,032,582	4,007,582	4,330,625	4,330,625	4,330,625
Net Working Capital						
392000 Net Working Capital Unrestr	9,868,737	10,808,395	11,169,585	9,457,639	9,457,639	9,457,639
Total Net Working Capital	9,868,737	10,808,395	11,169,585	9,457,639	9,457,639	9,457,639
<b>Total FND 100 General Fund</b>	<b>85,251,271</b>	<b>90,535,674</b>	<b>92,129,836</b>	<b>93,738,466</b>	<b>93,738,466</b>	<b>93,738,466</b>

MARION COUNTY FY 2017-18 BUDGET  
DETAIL

**GENERAL FUND**

REQUIREMENTS

	FY 14-15 ACTUAL	FY 15-16 ACTUAL	FY 16-17 BUDGET	FY 17-18 PROPOSED	FY 17-18 APPROVED	FY 17-18 ADOPTED
Personnel Services						
Salaries and Wages						
511020 Salaries and Wages Budget Only	0	0	115,307	322	24,422	24,422
511110 Regular Wages	22,161,590	23,072,634	29,639,614	30,291,718	30,291,718	30,291,718
511120 Temporary Wages	734,108	779,624	663,261	673,051	673,051	673,051
511130 Vacation Pay	1,534,619	1,586,314	0	0	0	0
511140 Sick Pay	879,852	919,495	0	0	0	0
511150 Holiday Pay	1,235,057	1,201,687	0	0	0	0
511160 Comp Time Pay	234,339	313,863	75,624	80,164	80,164	80,164
511180 Differential Pay	7,976	7,369	11,795	10,817	10,817	10,817
511210 Compensation Credits	949,466	946,274	968,330	911,009	911,009	911,009
511220 Pager Pay	46,657	55,941	62,849	63,526	63,526	63,526
511240 Leave Payoff	167,738	155,158	26,578	49,789	49,789	49,789
511250 Training Pay	44	0	33,663	26,372	26,372	26,372
511260 Election Workers	53,936	40,586	62,000	70,000	70,000	70,000
511270 Leadworker Pay	919	1,041	0	0	0	0
511280 Cell Phone Pay	5,438	7,105	5,055	6,605	6,605	6,605
511290 Health Insurance Waiver Pay	23,070	23,836	16,200	36,000	36,000	36,000
511410 Straight Pay	50,318	59,837	40,700	40,200	40,200	40,200
511420 Premium Pay	1,302,214	1,388,471	1,320,808	1,343,003	1,343,003	1,343,003
511430 Court Time	55,868	58,970	83,442	79,237	79,237	79,237
511450 Premium Pay Temps	3,907	8,986	5,450	0	0	0
511470 Extra Duty Contract Pay	(1,011)	1,888	0	0	0	0
511930 Clothing Allowance	5,850	5,400	9,561	9,835	9,835	9,835
Total Salaries and Wages	29,451,956	30,634,478	33,140,237	33,691,648	33,715,748	33,715,748
Fringe Benefits						
512010 Fringe Benefits Budget Only	0	0	39,429	0	9,609	9,609
512110 PERS	4,376,230	4,846,498	4,884,563	6,029,089	6,029,089	6,029,089
512120 401K	238,204	248,160	253,312	266,726	266,726	266,726
512130 PERS Debt Service	1,409,760	1,389,868	1,424,023	1,561,936	1,561,936	1,561,936
512200 FICA	2,225,480	2,302,530	2,379,226	2,426,762	2,426,762	2,426,762
512310 Medical Insurance	6,011,409	6,408,486	7,004,288	7,174,577	7,174,577	7,174,577
512320 Dental Insurance	612,562	646,340	693,789	706,510	706,510	706,510
512330 Group Term Life Insurance	44,601	47,624	55,343	56,803	56,803	56,803
512340 Long Term Disability Insurance	113,544	119,329	124,078	127,386	127,386	127,386
512400 Unemployment Insurance	118,126	122,412	113,304	115,578	115,578	115,578
512520 Workers Comp Insurance	13,994	14,087	14,545	14,782	14,782	14,782
512600 Wellness Program	16,488	17,151	18,441	18,777	18,777	18,777
512610 Employee Assistance Program	11,843	12,318	12,459	12,685	12,685	12,685
512700 County HSA Contributions	28,017	35,046	0	0	0	0
Total Fringe Benefits	15,220,258	16,209,851	17,016,800	18,511,611	18,521,220	18,521,220
Total Personnel Services	44,672,215	46,844,329	50,157,037	52,203,259	52,236,968	52,236,968

MARION COUNTY FY 2017-18 BUDGET  
DETAIL

**GENERAL FUND**

REQUIREMENTS

	FY 14-15 ACTUAL	FY 15-16 ACTUAL	FY 16-17 BUDGET	FY 17-18 PROPOSED	FY 17-18 APPROVED	FY 17-18 ADOPTED
Materials and Services						
Supplies						
521010 Office Supplies	125,760	124,966	129,217	122,857	122,857	122,857
521030 Field Supplies	78,187	77,728	116,194	105,504	105,504	105,504
521040 Institutional Supplies	184,361	192,265	184,426	185,688	185,688	185,688
521050 Janitorial Supplies	47,889	46,757	48,017	46,787	46,787	46,787
521070 Departmental Supplies	92,361	73,504	96,911	101,124	101,124	101,124
521080 Food Supplies	33,490	33,823	39,560	8,104	8,104	8,104
521090 Uniforms and Clothing	109,086	119,522	113,230	148,304	148,304	148,304
521100 Medical Supplies	35,955	46,491	38,730	34,730	34,730	34,730
521110 First Aid Supplies	3,993	5,240	6,070	4,573	4,573	4,573
521120 Drugs	366,740	315,607	336,800	300,000	300,000	300,000
521140 Vaccines	440	0	770	660	660	660
521170 Educational Supplies	5,330	7,115	5,250	5,250	5,250	5,250
521190 Publications	5,438	8,702	7,253	9,765	9,765	9,765
521210 Gasoline	292,229	199,271	287,358	240,513	240,513	240,513
521220 Diesel	18,593	8,601	12,100	9,139	9,139	9,139
521230 Propane	48	83	70	70	70	70
521240 Automotive Supplies	490	529	1,000	600	600	600
521300 Safety Clothing	5,277	15,007	10,170	9,500	9,500	9,500
521310 Safety Equipment	5,286	1,740	3,200	1,200	1,200	1,200
Total Supplies	1,410,952	1,276,950	1,436,326	1,334,368	1,334,368	1,334,368
Materials						
522020 Crushed Rock	2,243	742	500	500	500	500
522060 Sign Materials	635	914	500	2,300	2,300	2,300
522080 Building Materials	1,066	727	1,200	1,000	1,000	1,000
522100 Parts	9,174	9,668	10,000	10,000	10,000	10,000
522140 Small Tools	842	2,321	800	800	800	800
522150 Small Office Equipment	36,071	53,115	71,047	76,706	76,706	76,706
522160 Small Departmental Equipment	93,927	47,625	64,896	97,839	97,839	97,839
522170 Computers Non Capital	32,056	43,989	38,671	56,010	56,010	56,010
522180 Software	11,890	24,989	33,680	19,515	19,515	19,515
Total Materials	187,905	184,089	221,294	264,670	264,670	264,670
Communications						
523010 Telephone Equipment	6,676	4,635	6,211	4,695	4,695	4,695
523015 Video Security Equipment	60	312	0	0	0	0
523020 Phone and Communication Svcs	48,199	45,169	49,788	46,245	46,245	46,245
523040 Data Connections	54,423	50,949	56,502	57,872	57,872	57,872
523050 Postage	103,510	94,292	115,733	117,963	117,963	117,963
523060 Cellular Phones	66,429	71,655	85,440	86,927	86,927	86,927
523070 Pagers	1,264	1,150	2,453	1,553	1,553	1,553
523080 Telecomm Charges	25	0	0	0	0	0
523090 Long Distance Charges	7,869	8,331	7,316	8,299	8,299	8,299
523100 Radios and Accessories	12,880	20,816	15,170	39,430	39,430	39,430
Total Communications	301,334	297,310	338,613	362,984	362,984	362,984

MARION COUNTY FY 2017-18 BUDGET  
DETAIL

**GENERAL FUND**

REQUIREMENTS

	FY 14-15 ACTUAL	FY 15-16 ACTUAL	FY 16-17 BUDGET	FY 17-18 PROPOSED	FY 17-18 APPROVED	FY 17-18 ADOPTED
Utilities						
524010 Electricity	713,363	705,475	728,748	720,445	720,445	720,445
524020 Street Light Electricity	2,303	2,643	2,362	2,693	2,693	2,693
524040 Natural Gas	134,355	112,159	129,948	116,509	116,509	116,509
524050 Water	101,996	113,549	117,358	121,727	121,727	121,727
524070 Sewer	162,495	174,707	171,698	173,389	173,389	173,389
524090 Garbage Disposal and Recycling	41,085	47,003	43,545	49,149	49,149	49,149
Total Utilities	1,155,598	1,155,535	1,193,659	1,183,912	1,183,912	1,183,912
Contracted Services						
525110 Consulting Services	25,488	32,303	21,500	685,500	685,500	685,500
525156 Bank Services	27,374	17,876	40,000	30,000	30,000	30,000
525158 Armored Car Services	25,546	25,933	33,000	37,000	37,000	37,000
525175 Temporary Staffing	3,715	4,721	17,200	8,500	8,500	8,500
525210 Medical Services	396,930	389,582	416,475	398,600	398,600	398,600
525211 Psychiatric Services	18,975	17,605	20,000	20,000	20,000	20,000
525215 Dental Services	49,717	55,396	47,900	42,100	42,100	42,100
525220 Hospital Services	94,815	74,966	205,000	85,146	85,146	85,146
525225 Ambulance Services	21,076	13,066	25,000	57,000	57,000	57,000
525235 Laboratory Services	22,050	21,547	22,000	22,320	22,320	22,320
525240 XRay Services	22,898	21,208	20,100	27,700	27,700	27,700
525245 Autopsy Services	0	0	1,000	0	0	0
525310 Laundry Services	21,161	27,679	32,420	25,000	25,000	25,000
525320 Food Services	1,087,932	1,149,227	1,185,445	1,042,435	1,042,435	1,042,435
525330 Transportation Services	11,405	8,691	5,925	4,225	4,225	4,225
525350 Janitorial Services	7,407	6,309	5,797	5,998	5,998	5,998
525360 Public Works Services	1,599	1,042	0	0	0	0
525400 Public Safety Program Services	6,549	8,574	8,598	8,598	8,598	8,598
525410 Dispatch Services	787,407	875,237	964,153	981,466	981,466	981,466
525420 Regional Area Info Network	14,672	14,940	16,636	16,636	16,636	16,636
525430 Programming and Data Services	161,737	137,891	170,000	170,500	170,500	170,500
525440 Client Assistance	45	110	500	300	300	300
525450 Subscription Services	12,736	21,315	49,505	39,465	39,465	39,465
525510 Legal Services	36,786	7,774	54,013	28,420	28,420	28,420
525540 Witnesses	42,791	38,904	56,066	58,069	58,069	58,069
525541 Witness Mileage Reimbursement	3,642	3,360	5,606	8,450	8,450	8,450
525550 Court Services	3,205	1,234	1,000	1,000	1,000	1,000
525555 Security Services	16,422	13,689	16,944	19,424	19,424	19,424
525630 Insurance Admin Services	4,092	2,904	6,100	6,100	6,100	6,100
525710 Printing Services	179,102	196,874	318,845	315,496	315,496	315,496
525715 Advertising	15,659	12,508	16,400	20,600	20,600	20,600
525735 Mail Services	130,874	146,858	158,167	156,446	156,446	156,446
525740 Document Disposal Services	15,359	15,511	18,131	20,086	20,086	20,086
525770 Interpreters and Translators	24,307	18,132	24,400	18,914	18,914	18,914
525870 Hazardous Waste Disposal	5,767	4,886	5,710	5,110	5,110	5,110
525999 Other Contracted Services	235,171	366,868	1,321,768	1,044,710	1,044,710	1,044,710
Total Contracted Services	3,535,520	3,757,675	5,311,574	5,411,364	5,411,364	5,411,364

MARION COUNTY FY 2017-18 BUDGET  
DETAIL

**GENERAL FUND**

REQUIREMENTS

	FY 14-15 ACTUAL	FY 15-16 ACTUAL	FY 16-17 BUDGET	FY 17-18 PROPOSED	FY 17-18 APPROVED	FY 17-18 ADOPTED
Repairs and Maintenance						
526010 Office Equipment Maintenance	108,592	113,488	126,483	122,783	122,783	122,783
526011 Dept Equipment Maintenance	22,332	12,233	24,350	20,900	20,900	20,900
526012 Vehicle Maintenance	32,678	33,122	44,500	46,750	46,750	46,750
526014 Radio Maintenance	9,172	1,065	3,800	3,700	3,700	3,700
526020 Computer Hardware Maintenance	3,646	4,232	5,500	5,500	5,500	5,500
526021 Computer Software Maintenance	85,283	54,942	85,602	118,652	118,652	118,652
526022 Telephone Maintenance	306	0	600	1,200	1,200	1,200
526030 Building Maintenance	132,092	104,829	59,652	59,512	59,512	59,512
526040 Remodels & Site Improvements	16,326	10,891	12,000	19,900	19,900	19,900
526050 Grounds Maintenance	847	377	500	500	500	500
526061 Storm Drain Maintenance	18,105	0	0	0	0	0
Total Repairs and Maintenance	429,378	335,180	362,987	399,397	399,397	399,397
Rentals						
527100 Vehicle Rental	7,531	6,703	10,096	9,310	9,310	9,310
527110 Fleet Leases	844,779	818,517	831,444	829,586	829,586	829,586
527120 Motor Pool Mileage	2,828	3,948	4,260	4,550	4,550	4,550
527130 Parking	5,689	13,733	7,160	8,888	8,888	8,888
527140 County Parking	31,680	32,670	33,000	33,000	33,000	33,000
527210 Building Rental Private	203,003	196,508	200,912	206,084	206,084	206,084
527240 Condo Assn Assessments	78,357	128,772	141,254	136,462	136,462	136,462
527300 Equipment Rental	77,991	72,169	84,326	84,110	84,110	84,110
Total Rentals	1,251,857	1,273,019	1,312,452	1,311,990	1,311,990	1,311,990
Insurance						
528110 Liability Insurance Premiums	0	0	0	2,524	2,524	2,524
528120 WC Insurance Premiums	843	2,502	1,600	1,600	1,600	1,600
528140 Malpractice Insurance Premiums	9,036	8,444	8,444	8,600	8,600	8,600
528210 Public Official Bonds	4,350	4,350	4,350	4,350	4,350	4,350
528220 Notary Bonds	976	951	1,504	1,528	1,528	1,528
528410 Liability Claims	0	1,200	475	0	0	0
528415 Auto Claims	6,429	8,478	250	0	0	0
Total Insurance	21,635	25,924	16,623	18,602	18,602	18,602
Miscellaneous						
529110 Mileage Reimbursement	28,074	38,351	36,800	34,800	34,800	34,800
529120 Commercial Travel	18,206	15,485	16,300	23,220	23,220	23,220
529130 Meals	16,649	22,501	30,910	34,015	34,015	34,015
529140 Lodging	45,567	67,769	59,170	70,508	70,508	70,508
529210 Meetings	3,800	5,583	9,530	10,530	10,530	10,530
529220 Conferences	19,059	19,901	18,740	19,390	19,390	19,390
529230 Training	79,525	84,266	130,448	133,670	133,670	133,670
529250 Tuition Reimbursement	0	1,000	3,000	3,000	3,000	3,000
529300 Dues and Memberships	172,957	169,927	179,897	184,106	184,106	184,106
529510 OSU Extension Services	378,828	0	0	0	0	0

MARION COUNTY FY 2017-18 BUDGET  
DETAIL

**GENERAL FUND**

REQUIREMENTS

	FY 14-15 ACTUAL	FY 15-16 ACTUAL	FY 16-17 BUDGET	FY 17-18 PROPOSED	FY 17-18 APPROVED	FY 17-18 ADOPTED
Miscellaneous						
529540 Predatory Animals	52,823	55,684	55,956	55,956	55,956	55,956
529550 Water Master	8,700	8,700	8,700	8,700	8,700	8,700
529590 Special Programs Other	75	1,038	0	0	0	0
529610 Homicide Investigations	3,705	4,203	8,000	13,000	13,000	13,000
529620 Narcotics Investigations	0	0	2,000	2,000	2,000	2,000
529640 Victim Restitution	0	25	0	0	0	0
529650 Pre Employment Costs	37,940	65,668	44,625	41,440	41,440	41,440
529690 Other Investigations	1,793	8,485	8,475	5,300	5,300	5,300
529740 Fairs and Shows	1,297	472	2,800	2,300	2,300	2,300
529820 Vehicle Registration	0	93	0	0	0	0
529830 Dog Licenses	162	128	140	140	140	140
529840 Professional Licenses	425	400	450	700	700	700
529850 Device Licenses	150	0	477	655	655	655
529860 Permits	644	557	550	550	550	550
529880 Recording Charges	53,577	54,986	51,500	50,000	50,000	50,000
529910 Awards and Recognition	13,203	10,166	12,200	12,325	12,325	12,325
529998 Retroactive PERS Adjustments	(10,542)	16,770	5,000	5,000	5,000	5,000
529999 Miscellaneous Expense	59	64	110	100	100	100
Total Miscellaneous	926,674	652,222	685,778	711,405	711,405	711,405
Total Materials and Services	9,220,853	8,957,905	10,879,306	10,998,692	10,998,692	10,998,692
Administrative Charges						
611100 County Admin Allocation	521,655	535,712	606,939	700,025	700,025	700,025
611210 Facilities Mgt Allocation	1,662,764	1,825,721	1,903,729	2,026,572	2,026,572	2,026,572
611220 Custodial Allocation	682,951	712,057	762,724	794,806	794,806	794,806
611230 Courier Allocation	28,147	28,897	31,442	33,508	33,508	33,508
611250 Risk Management Allocation	234,829	224,036	209,626	235,131	235,131	235,131
611255 Benefits Allocation	139,828	143,494	141,426	148,406	148,406	148,406
611260 Human Resources Allocation	486,963	493,684	563,498	604,690	604,690	604,690
611300 Legal Services Allocation	386,156	383,017	469,901	593,631	593,631	593,631
611400 Information Tech Allocation	1,248,551	1,238,636	1,351,351	1,422,915	1,422,915	1,422,915
611410 FIMS Allocation	573,066	681,190	797,455	840,814	840,814	840,814
611420 Telecommunications Allocation	163,322	166,123	169,135	169,336	169,336	169,336
611430 Info Tech Direct Charges	737,949	783,661	879,757	1,082,928	1,082,928	1,082,928
611600 Finance Allocation	598,331	654,134	677,211	698,344	698,344	698,344
611800 MCBEE Allocation	29,921	13,547	47,219	30,789	30,789	30,789
612100 IT Equipment Use Charges	0	106,944	117,347	121,871	121,871	121,871
614100 Liability Insurance Allocation	535,500	562,800	557,242	609,700	609,700	609,700
614200 WC Insurance Allocation	260,900	261,800	281,228	313,500	313,500	313,500
Total Administrative Charges	8,290,833	8,815,453	9,567,230	10,426,966	10,426,966	10,426,966
Special Payments						
551110 MCHA Loan Disbursement	0	0	30,000	0	0	0
Total Special Payments	0	0	30,000	0	0	0

MARION COUNTY FY 2017-18 BUDGET  
DETAIL

**GENERAL FUND**

REQUIREMENTS

	FY 14-15 ACTUAL	FY 15-16 ACTUAL	FY 16-17 BUDGET	FY 17-18 PROPOSED	FY 17-18 APPROVED	FY 17-18 ADOPTED
Transfers Out						
561115 Transfer to Non Dept Grants	1,104	0	0	0	0	0
561125 Transfer to Juvenile Grants	932,985	907,545	923,870	1,002,715	1,002,715	1,002,715
561130 Transfer to Public Works	4,000	32,460	125,628	130,327	130,327	130,327
561160 Xfer to Community Svcs Grants	100,318	4,729	39,123	0	0	0
561165 Xfer to Lottery and Econ Dev	20,000	0	0	0	0	0
561190 Transfer to Health	3,217,341	3,498,968	3,730,390	3,730,390	3,730,390	3,730,390
561220 Transfer to Child Support	294,071	322,920	363,006	391,606	391,606	391,606
561230 Transfer to Dog Control	601,660	693,883	884,807	920,716	920,716	920,716
561250 Transfer to Sheriff Grants	116,552	39,652	58,811	58,916	58,916	58,916
561270 Transfer to County Fair	170,672	98,537	97,557	97,557	97,557	97,557
561300 Transfer to DA Grants	94,645	84,751	96,706	122,375	122,375	122,375
561305 Transfer to Land Use Planning	314,151	254,045	375,784	535,318	535,318	535,318
561310 Transfer to Parks	45,000	164,950	138,152	238,480	238,480	238,480
561320 Transfer to Surveyor	101,659	102,000	101,659	101,659	101,659	101,659
561410 Transfer to Debt Service	2,646,245	1,581,574	2,879,377	3,138,207	3,138,207	3,138,207
561455 Xfer to Facility Renovation	2,451,015	3,545,732	368,725	1,000,000	1,000,000	1,000,000
561480 Xfer to Capital Impr Projects	690,777	2,604,605	995,822	1,820,800	1,820,800	1,820,800
561580 Transfer to Central Services	412,680	400,221	494,853	709,815	741,377	741,377
561595 Transfer to Fleet Management	44,100	0	0	0	0	0
561605 Transfer to MCE4H Svc District	0	348,828	0	0	0	0
<b>Total Transfers Out</b>	<b>12,258,975</b>	<b>14,685,401</b>	<b>11,674,270</b>	<b>13,998,881</b>	<b>14,030,443</b>	<b>14,030,443</b>
Contingency						
571010 Contingency	0	0	542,489	1,037,808	972,537	972,537
<b>Total Contingency</b>	<b>0</b>	<b>0</b>	<b>542,489</b>	<b>1,037,808</b>	<b>972,537</b>	<b>972,537</b>
Ending Fund Balance						
573010 Unapprop Ending Fund Balance	0	0	9,279,504	5,072,860	5,072,860	5,072,860
<b>Total Ending Fund Balance</b>	<b>0</b>	<b>0</b>	<b>9,279,504</b>	<b>5,072,860</b>	<b>5,072,860</b>	<b>5,072,860</b>
<b>Total FND 100 General Fund</b>	<b>74,442,876</b>	<b>79,303,088</b>	<b>92,129,836</b>	<b>93,738,466</b>	<b>93,738,466</b>	<b>93,738,466</b>



MARION COUNTY FY 2017-18 BUDGET  
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**CENTRAL SERVICES FUND**

RESOURCES

	FY 14-15 ACTUAL	FY 15-16 ACTUAL	FY 16-17 BUDGET	FY 17-18 PROPOSED	FY 17-18 APPROVED	FY 17-18 ADOPTED
<b>Charges for Services</b>						
341620 User Fees	230,939	268,225	201,685	197,935	197,935	197,935
341690 Attorney Fees	77,786	156,134	137,400	136,900	136,900	136,900
341999 Other Fees	0	142	0	0	0	0
342200 Property Leases	5,312	2,616	7,800	9,900	9,900	9,900
342310 Parking Permits	0	30	0	0	0	0
344250 Telephone Use Reimbursement	82,476	80,146	76,450	76,450	76,450	76,450
344300 Restitution	0	245	0	400	400	400
344800 EAIP Reimbursement	5,040	3,720	3,000	3,000	3,000	3,000
344999 Other Reimbursements	1,666	6,258	500	999	999	999
345300 Surplus Property Sales	7,993	4,309	4,000	0	0	0
347101 Central Svcs to Other Agencies	141,116	175,327	154,167	106,229	106,229	106,229
347999 Svcs to Other Agencies Closed	14,000	0	0	0	0	0
348700 Wellness Program	49,215	52,085	52,000	52,000	52,000	52,000
<b>Total Charges for Services</b>	<b>615,543</b>	<b>749,237</b>	<b>637,002</b>	<b>583,813</b>	<b>583,813</b>	<b>583,813</b>
<b>Admin Cost Recovery</b>						
411100 County Admin Allocation	1,633,197	1,700,955	3,307,014	2,216,346	2,216,346	2,216,346
411200 Business Services Allocation	0	0	603,281	584,825	584,825	584,825
411210 Facilities Mgt Allocation	2,236,036	2,457,862	2,395,320	2,591,566	2,591,566	2,591,566
411220 Custodial Allocation	1,162,387	1,209,903	1,093,639	1,167,229	1,167,229	1,167,229
411230 Courier Allocation	77,761	82,155	77,957	83,995	83,995	83,995
411250 Risk Management Allocation	496,204	485,348	838,886	478,545	478,545	478,545
411255 Benefits Allocation	386,297	407,958	0	372,033	372,033	372,033
411260 Human Resources Allocation	1,345,319	1,403,548	1,486,531	1,661,492	1,661,492	1,661,492
411300 Legal Services Allocation	1,146,969	1,189,040	0	1,515,352	1,515,352	1,515,352
411400 Information Tech Allocation	5,787,967	5,934,505	7,824,729	7,863,193	7,761,699	7,761,699
411410 FIMS Allocation	1,933,266	2,287,541	1,300,755	2,160,127	2,160,127	2,160,127
411600 Finance Allocation	2,139,461	2,368,990	2,329,105	2,549,601	2,549,601	2,549,201
411800 MCBEE Allocation	105,450	47,429	159,632	103,712	103,712	103,712
<b>Total Admin Cost Recovery</b>	<b>18,450,314</b>	<b>19,575,234</b>	<b>21,416,849</b>	<b>23,348,016</b>	<b>23,246,522</b>	<b>23,246,122</b>
<b>Other Revenues</b>						
371000 Miscellaneous Income	0	600	0	0	0	0
371100 Recoveries from Collections	786	0	0	0	0	0
372000 Over and Short	30	0	0	0	0	0
<b>Total Other Revenues</b>	<b>816</b>	<b>600</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>General Fund Transfers</b>						
381100 Transfer from General Fund	412,680	400,221	494,853	709,415	740,977	741,377
<b>Total General Fund Transfers</b>	<b>412,680</b>	<b>400,221</b>	<b>494,853</b>	<b>709,415</b>	<b>740,977</b>	<b>741,377</b>
<b>Other Fund Transfers</b>						
381155 Xfr from Tax Title Land Sales	43,498	46,414	46,247	47,249	47,249	47,249
<b>Total Other Fund Transfers</b>	<b>43,498</b>	<b>46,414</b>	<b>46,247</b>	<b>47,249</b>	<b>47,249</b>	<b>47,249</b>
<b>Total FND 580 Central Services</b>	<b>19,522,851</b>	<b>20,771,706</b>	<b>22,594,951</b>	<b>24,688,493</b>	<b>24,618,561</b>	<b>24,618,561</b>

MARION COUNTY FY 2017-18 BUDGET  
DETAIL

**CENTRAL SERVICES FUND**

REQUIREMENTS

	FY 14-15 ACTUAL	FY 15-16 ACTUAL	FY 16-17 BUDGET	FY 17-18 PROPOSED	FY 17-18 APPROVED	FY 17-18 ADOPTED
<b>FND 580 Central Services</b>						
Personnel Services						
Salaries and Wages						
511020 Salaries and Wages Budget Only	0	0	(52,000)	0	22,500	22,500
511110 Regular Wages	8,127,625	8,757,348	10,963,349	11,770,216	11,705,385	11,705,385
511120 Temporary Wages	49,277	59,077	38,912	17,813	17,813	17,813
511130 Vacation Pay	578,517	581,169	0	0	0	0
511140 Sick Pay	335,247	350,619	0	0	0	0
511150 Holiday Pay	410,951	421,529	0	0	0	0
511160 Comp Time Pay	10,692	13,448	917	0	0	0
511180 Differential Pay	15,649	15,743	0	15,000	15,000	15,000
511210 Compensation Credits	302,638	277,127	263,000	242,010	242,010	242,010
511220 Pager Pay	42,963	51,297	52,000	53,000	53,000	53,000
511240 Leave Payoff	57,329	48,651	25,800	43,300	43,300	43,300
511250 Training Pay	0	1,790	0	0	0	0
511270 Leadworker Pay	2,083	2,403	2,500	2,500	2,500	2,500
511280 Cell Phone Pay	4,572	5,831	4,800	6,660	6,660	6,660
511290 Health Insurance Waiver Pay	18,619	24,107	17,820	21,600	21,600	21,600
511420 Premium Pay	30,667	50,454	20,000	21,500	21,500	21,500
511450 Premium Pay Temps	0	219	0	0	0	0
<b>Total Salaries and Wages</b>	<b>9,986,829</b>	<b>10,660,814</b>	<b>11,337,098</b>	<b>12,193,599</b>	<b>12,151,268</b>	<b>12,151,268</b>
Fringe Benefits						
512010 Fringe Benefits Budget Only	0	0	(23,000)	5,800	14,862	14,862
512110 PERS	1,449,043	1,576,086	1,795,983	2,322,534	2,310,022	2,310,022
512120 401K	145,680	158,159	164,564	176,146	176,146	176,146
512130 PERS Debt Service	544,163	590,341	523,938	601,711	598,469	598,469
512200 FICA	750,081	797,233	852,897	913,375	908,415	908,415
512310 Medical Insurance	1,880,764	2,045,663	2,201,309	2,381,142	2,367,304	2,367,304
512320 Dental Insurance	190,095	201,217	207,988	235,590	234,215	234,215
512330 Group Term Life Insurance	16,756	18,417	20,958	22,298	22,175	22,175
512340 Long Term Disability Insurance	42,205	45,459	47,172	49,990	49,714	49,714
512400 Unemployment Insurance	40,073	42,661	41,846	44,544	44,304	44,304
512520 Workers Comp Insurance	4,285	4,565	4,898	5,135	5,105	5,105
512600 Wellness Program	5,517	6,015	6,390	6,716	6,676	6,676
512610 Employee Assistance Program	3,962	4,320	4,321	4,546	4,519	4,519
512700 County HSA Contributions	23,272	23,188	3,250	2,600	2,600	2,600
<b>Total Fringe Benefits</b>	<b>5,095,896</b>	<b>5,513,326</b>	<b>5,852,514</b>	<b>6,772,127</b>	<b>6,744,526</b>	<b>6,744,526</b>
<b>Total Personnel Services</b>	<b>15,082,725</b>	<b>16,174,140</b>	<b>17,189,612</b>	<b>18,965,726</b>	<b>18,895,794</b>	<b>18,895,794</b>

MARION COUNTY FY 2017-18 BUDGET  
DETAIL

**CENTRAL SERVICES FUND**

REQUIREMENTS

	FY 14-15 ACTUAL	FY 15-16 ACTUAL	FY 16-17 BUDGET	FY 17-18 PROPOSED	FY 17-18 APPROVED	FY 17-18 ADOPTED
<b>Supplies</b>						
521010 Office Supplies	29,261	32,220	35,548	33,682	33,682	33,682
521050 Janitorial Supplies	77,545	67,387	59,000	73,000	73,000	73,000
521051 Janitorial Chemicals	0	0	16,000	5,000	5,000	5,000
521052 Janitorial Floor Care	0	0	10,000	6,500	6,500	6,500
521060 Electrical Supplies	20,626	17,750	30,000	30,000	30,000	30,000
521070 Departmental Supplies	30,156	32,281	38,300	38,350	38,350	38,350
521090 Uniforms and Clothing	3,867	1,039	3,500	4,200	4,200	4,200
521110 First Aid Supplies	175	107	200	200	200	200
521140 Vaccines	90	0	500	250	250	250
521170 Educational Supplies	45	6	0	0	0	0
521190 Publications	5,862	10,868	9,688	9,989	9,989	9,989
521210 Gasoline	11,150	8,296	12,080	7,500	7,500	7,500
521220 Diesel	1,324	2,023	1,900	3,000	3,000	3,000
521230 Propane	106	105	200	200	200	200
521300 Safety Clothing	387	528	1,000	1,000	1,000	1,000
521310 Safety Equipment	3,842	961	2,500	2,500	2,500	2,500
<b>Total Supplies</b>	<b>184,435</b>	<b>173,570</b>	<b>220,416</b>	<b>215,371</b>	<b>215,371</b>	<b>215,371</b>
<b>Materials</b>						
522070 Paint	721	16,746	1,000	1,000	1,000	1,000
522090 Chemical Sprays	210	148	0	0	0	0
522110 Batteries	2,306	1,158	1,000	1,000	1,000	1,000
522140 Small Tools	4,939	5,433	4,500	4,700	4,700	4,700
522150 Small Office Equipment	16,051	14,500	15,461	18,215	18,215	18,215
522160 Small Departmental Equipment	10,070	27,383	13,971	19,200	19,200	19,200
522170 Computers Non Capital	216,875	232,564	279,611	262,168	262,168	262,168
522180 Software	93,320	53,562	30,736	29,022	29,022	29,022
<b>Total Materials</b>	<b>344,492</b>	<b>351,543</b>	<b>346,279</b>	<b>335,305</b>	<b>335,305</b>	<b>335,305</b>
<b>Communications</b>						
523010 Telephone Equipment	224	7,296	2,200	2,400	2,400	2,400
523020 Phone and Communication Svcs	167,624	176,045	180,150	174,050	174,050	174,050
523040 Data Connections	19,987	11,792	18,088	13,312	13,312	13,312
523050 Postage	3,299	5,019	6,105	5,925	5,925	5,925
523060 Cellular Phones	27,652	21,307	22,992	22,836	22,836	22,836
523070 Pagers	1,711	1,199	1,500	1,400	1,400	1,400
523090 Long Distance Charges	1,038	295	15,772	15,470	15,470	15,470
<b>Total Communications</b>	<b>221,527</b>	<b>222,979</b>	<b>246,807</b>	<b>235,393</b>	<b>235,393</b>	<b>235,393</b>
<b>Utilities</b>						
524010 Electricity	62,710	82,762	95,121	97,662	97,662	97,662
524020 Street Light Electricity	0	4	41	37	37	37
524030 Traffic Signal Electricity	0	49	0	0	0	0
524040 Natural Gas	5,435	4,118	1,350	1,657	1,657	1,657
524050 Water	2,217	2,522	1,410	1,176	1,176	1,176
524070 Sewer	3,226	3,095	1,757	2,507	2,507	2,507
524090 Garbage Disposal and Recycling	10,683	12,725	8,993	8,692	8,692	8,692
<b>Total Utilities</b>	<b>84,270</b>	<b>105,275</b>	<b>108,672</b>	<b>111,731</b>	<b>111,731</b>	<b>111,731</b>

MARION COUNTY FY 2017-18 BUDGET  
DETAIL

**CENTRAL SERVICES FUND**

REQUIREMENTS

	FY 14-15 ACTUAL	FY 15-16 ACTUAL	FY 16-17 BUDGET	FY 17-18 PROPOSED	FY 17-18 APPROVED	FY 17-18 ADOPTED
<b>Contracted Services</b>						
525110 Consulting Services	14,131	14,655	140,500	220,000	220,000	220,000
525150 Audit Services	87,890	87,745	92,200	96,550	96,550	96,550
525153 Fiscal Agent Services	1,650	900	0	0	0	0
525160 Wellness Services	13,394	11,866	18,250	13,840	13,840	13,840
525175 Temporary Staffing	15,729	0	0	0	0	0
525350 Janitorial Services	219	0	0	0	0	0
525355 Engineering Services	10,699	0	5,000	5,000	5,000	5,000
525450 Subscription Services	54,083	83,176	102,664	127,339	127,339	127,339
525510 Legal Services	64,573	106,256	115,632	115,137	115,137	115,137
525540 Witnesses	0	10	150	200	200	200
525541 Witness Mileage Reimb.	0	13	150	200	200	200
525620 Insurance Brokers	85,000	86,274	85,000	89,000	89,000	89,000
525630 Insurance Admin Services	27,740	28,967	30,000	30,000	30,000	30,000
525710 Printing Services	8,501	13,293	15,682	15,605	15,605	15,605
525715 Advertising	12,777	9,829	11,722	8,725	8,725	8,725
525735 Mail Services	15,103	11,732	15,285	12,930	12,930	12,930
525740 Document Disposal Services	346	611	1,000	1,100	1,100	1,100
525999 Other Contracted Services	47,376	42,179	49,291	169,879	169,879	169,879
<b>Total Contracted Services</b>	<b>459,211</b>	<b>497,508</b>	<b>682,526</b>	<b>905,505</b>	<b>905,505</b>	<b>905,505</b>
<b>Repairs and Maintenance</b>						
526010 Office Equipment Maintenance	71	0	400	200	200	200
526011 Dept Equipment Maintenance	10,397	8,544	12,200	11,400	11,400	11,400
526012 Vehicle Maintenance	3,045	1,391	2,450	3,678	3,678	3,678
526020 Computer Hardware Maintenance	93,470	120,930	148,048	132,251	132,251	132,251
526021 Computer Software Maintenance	800,745	831,788	1,008,617	1,029,728	1,029,728	1,029,728
526022 Telephone Maintenance	1,140	816	30,000	32,000	32,000	32,000
526030 Building Maintenance	205,783	239,120	201,505	225,060	225,060	225,060
526031 Elevator Maintenance	18,646	6,533	20,000	24,000	24,000	24,000
526032 Roof Maintenance	4,054	28,014	5,000	5,000	5,000	5,000
526050 Grounds Maintenance	52,099	37,795	41,592	56,000	56,000	56,000
<b>Total Repairs and Maintenance</b>	<b>1,189,450</b>	<b>1,274,931</b>	<b>1,469,812</b>	<b>1,519,317</b>	<b>1,519,317</b>	<b>1,519,317</b>
<b>Rentals</b>						
527100 Vehicle Rental	0	0	300	300	300	300
527110 Fleet Leases	59,892	54,244	50,696	50,624	50,624	50,624
527120 Motor Pool Mileage	5,380	6,829	7,687	6,385	6,385	6,385
527130 Parking	428	351	525	350	350	350
527140 County Parking	2,640	5,060	4,620	5,940	5,940	5,940
527200 Building Rental County	23,369	26,338	26,516	26,516	26,516	26,516
527210 Building Rental Private	3,342	3,425	3,736	3,621	3,621	3,621
527240 Condo Assn Assessments	55,325	88,033	96,165	93,290	93,290	93,290
527300 Equipment Rental	36,918	46,414	55,533	51,077	51,077	51,077
<b>Total Rentals</b>	<b>187,293</b>	<b>230,694</b>	<b>245,778</b>	<b>238,103</b>	<b>238,103</b>	<b>238,103</b>

MARION COUNTY FY 2017-18 BUDGET  
DETAIL

**CENTRAL SERVICES FUND**

REQUIREMENTS

	FY 14-15 ACTUAL	FY 15-16 ACTUAL	FY 16-17 BUDGET	FY 17-18 PROPOSED	FY 17-18 APPROVED	FY 17-18 ADOPTED
Total Insurance	588	40	40	80	80	80
Miscellaneous						
529110 Mileage Reimbursement	10,032	9,882	12,873	9,513	9,513	9,513
529120 Commercial Travel	8,825	7,362	16,339	14,550	14,550	14,550
529130 Meals	2,984	2,497	10,529	10,550	10,550	10,550
529140 Lodging	24,473	28,880	31,721	30,099	30,099	30,099
529210 Meetings	8,284	11,150	9,341	9,586	9,586	9,586
529220 Conferences	25,688	24,973	39,715	39,135	39,135	39,135
529230 Training	101,087	81,694	159,258	128,310	128,310	128,310
529300 Dues and Memberships	25,109	22,967	25,520	25,866	25,866	25,866
529440 Safety Grants	6,539	2,505	6,000	6,000	6,000	6,000
529450 Wellness Grants	0	0	5,000	6,000	6,000	6,000
529650 Pre Employment Costs	1,266	1,119	685	1,035	1,035	1,035
529690 Other Investigations	224	190	200	400	400	400
529740 Fairs and Shows	461	434	873	923	923	923
529840 Professional Licenses	600	250	0	0	0	0
529850 Device Licenses	135	4,814	1,900	6,000	6,000	6,000
529860 Permits	3,303	1,586	800	800	800	800
529910 Awards and Recognition	24,049	6,095	17,123	14,750	14,750	14,750
529999 Miscellaneous Expense	4,639	2,507	0	0	0	0
Total Miscellaneous	247,835	209,552	337,877	303,517	303,517	303,517
Total Materials and Services	2,919,101	3,066,092	3,658,207	3,864,322	3,864,322	3,864,322
Administrative Charges						
611100 County Admin Allocation	154,192	160,696	185,042	210,651	210,651	210,651
611210 Facilities Mgt Allocation	141,273	157,451	164,045	175,894	175,894	175,894
611220 Custodial Allocation	108,949	114,198	118,519	128,575	128,575	128,575
611230 Courier Allocation	5,562	5,754	6,400	6,859	6,859	6,859
611250 Risk Management Allocation	21,347	20,294	20,785	19,788	19,788	19,788
611255 Benefits Allocation	27,633	28,572	28,789	30,380	30,380	30,380
611260 Human Resources Allocation	96,230	98,298	114,709	123,788	123,788	123,788
611300 Legal Services Allocation	260,653	289,371	303,055	344,770	344,770	344,770
611400 Information Tech Allocation	228,619	213,571	232,748	255,356	255,356	255,356
611410 FIMS Allocation	116,541	140,131	166,555	166,439	166,439	166,439
611420 Telecommunications Allocation	25,957	27,887	27,096	24,336	24,336	24,336
611430 Info Tech Direct Charges	0	0	48,817	49,480	49,480	49,480
611600 Finance Allocation	125,489	128,216	134,157	142,741	142,741	142,741
611800 MCBEE Allocation	10,593	4,721	16,618	10,676	10,676	10,676
612100 IT Equipment Use Charges	0	16,213	16,597	18,212	18,212	18,212
614100 Liability Insurance Allocation	61,000	69,700	112,400	101,900	101,900	101,900
614200 WC Insurance Allocation	70,600	56,400	50,800	48,600	48,600	48,600
Total Administrative Charges	1,454,638	1,531,473	1,747,132	1,858,445	1,858,445	1,858,445
Capital Outlay						
531600 Computer Hardware Capital	66,386	0	0	0	0	0
Total Capital Outlay	66,386	0	0	0	0	0
<b>Total FND 580 Central Services</b>	<b>19,522,851</b>	<b>20,771,705</b>	<b>22,594,951</b>	<b>24,688,493</b>	<b>24,618,561</b>	<b>24,618,561</b>

MARION COUNTY FY 2017-18 BUDGET  
DETAIL

**COUNTYWIDE**

RESOURCES

	FY 14-15 ACTUAL	FY 15-16 ACTUAL	FY 16-17 BUDGET	FY 17-18 PROPOSED	FY 17-18 APPROVED	FY 17-18 ADOPTED
<b>Taxes</b>						
311100 Property Taxes Current Year	60,078,181	63,274,521	66,520,500	69,097,000	69,097,000	69,097,000
311200 Property Taxes Prior Years	1,573,152	1,096,246	1,483,000	1,131,000	1,131,000	1,131,000
311300 Prop Tx Interest and Penalties	428,223	326,694	360,000	300,000	300,000	300,000
312110 Franchise Fees Trash Collect	324,940	347,208	300,000	350,000	350,000	350,000
312200 Franchise Fees Cable TV	260,380	329,645	280,000	330,000	330,000	330,000
312300 Severance Taxes	5,439	7,730	5,500	5,592	5,592	5,592
<b>Total Taxes</b>	<b>62,670,315</b>	<b>65,382,045</b>	<b>68,949,000</b>	<b>71,213,592</b>	<b>71,213,592</b>	<b>71,213,592</b>
<b>Licenses and Permits</b>						
321000 Marriage Licenses	62,525	64,500	62,000	65,000	65,000	65,000
322000 Dog Licenses	361,148	341,166	328,000	371,899	371,899	371,899
322020 Animal Rescue Licenses	450	1,150	750	750	750	750
323010 Structural Permits	2,368,865	3,153,215	2,550,000	2,575,000	2,575,000	2,575,000
323020 Construction Plan Reviews	970	10,883	12,000	30,000	30,000	30,000
324010 Driveway Permits	8,146	10,329	7,000	9,000	9,000	9,000
324020 Right Of Way Permits	26,122	18,950	15,000	16,000	16,000	16,000
324060 Removal Agreements	1,092	1,560	1,200	0	0	0
324070 Road Closure Permits	1,200	450	1,200	0	0	0
324080 Event and Film Permits	4,250	4,000	3,000	0	0	0
324090 Sign Permits	281	125	0	0	0	0
324100 Transportation Permits	1,798	1,312	2,000	2,000	2,000	2,000
324110 Single Trip Permits	30,798	23,112	25,000	25,000	25,000	25,000
324120 COVP Transp Permits County	62,385	55,543	55,000	75,000	75,000	75,000
324130 COVP Transp Permits Other	52,525	66,861	60,000	47,000	47,000	47,000
324140 Non COVP State Permits	1,203	1,277	1,200	1,000	1,000	1,000
325010 Alarm Permits	57,960	56,868	51,000	57,121	57,121	57,121
<b>Total Licenses and Permits</b>	<b>3,041,717</b>	<b>3,811,302</b>	<b>3,174,350</b>	<b>3,274,770</b>	<b>3,274,770</b>	<b>3,274,770</b>
<b>Intergovernmental Federal</b>						
331001 Payment in Lieu of Taxes	89,866	103,271	16,100	92,600	92,600	92,600
331010 Secure Rural Schools Title I	1,731,200	1,684,974	125,000	130,000	130,000	130,000
331011 Secure Rural Schools Title II	162,936	162,124	4,003	0	0	0
331012 Secure Rural Schools Title III	142,569	138,763	0	0	0	0
331013 State Criminal Alien Asst Pgm	73,770	72,973	75,000	85,000	85,000	85,000
331014 US Dept of Agriculture	0	0	50,000	25,000	25,000	25,000
331024 US Dept of Justice DEA	22,218	505	17,374	17,374	17,374	17,374
331026 US Dept of Justice	0	0	89,548	9,518	9,518	9,518
331202 OCCF Family Preserv Support	39,531	0	0	0	0	0
331203 OCCF Youth Investment Funds	46,192	0	0	0	0	0
331204 OCCF Healthy Start Medicaid	25,385	0	0	0	0	0
331211 Oregon State Police	0	0	0	20,000	20,000	20,000
331212 Oregon Health Authority	0	0	0	21,373	21,373	21,373

MARION COUNTY FY 2017-18 BUDGET  
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**COUNTYWIDE**

RESOURCES

	FY 14-15 ACTUAL	FY 15-16 ACTUAL	FY 16-17 BUDGET	FY 17-18 PROPOSED	FY 17-18 APPROVED	FY 17-18 ADOPTED
331221 OHSU CaCoon Contract	115,725	137,067	127,514	70,675	70,675	70,675
331222 Oregon Housing Community Svcs	3,745	3,151	3,800	3,500	3,500	3,500
331223 Oregon Dept of Justice	1,218,975	1,338,891	1,657,721	1,765,524	1,765,524	1,765,524
331224 USDA Child Nutrition Cluster	91,207	92,955	85,000	177,955	177,955	177,955
331225 Oregon State Sheriffs Assn	30,416	23,696	31,880	20,000	20,000	20,000
331227 Emergency Management Grant	217,778	230,769	429,035	152,064	152,064	152,064
331228 Oregon Military Department	0	0	0	193,687	193,687	193,687
331229 Oregon Dept of Transportation	0	0	60,000	5,218,360	5,218,360	5,218,360
331231 Oregon DHS Water Contract	88,895	65,293	90,350	80,838	80,838	80,838
331232 DHS Public Health Contract	2,277,828	2,157,655	1,830,491	1,833,796	1,833,796	1,833,796
331233 DHS Mental Health Contract	1,434,052	1,477,407	1,261,928	1,312,997	1,312,997	1,312,997
331234 DHS Title IV E Reimbursement	141,019	621,498	333,558	483,297	483,297	483,297
331301 BIA Chemawa School Contract	499,447	500,365	547,930	575,430	575,430	575,430
331990 Other Federal Revenues	4,411,403	3,055,459	4,617,965	847,942	847,942	847,942
Total Intergovernmental Federal	12,864,158	11,866,815	11,454,197	13,136,930	13,136,930	13,136,930
Intergovernmental State						
332010 Chapter 530 Forest Rehab	596,079	373,508	646,525	680,000	680,000	680,000
332011 OLCC General	1,622,465	1,633,287	1,732,900	1,819,545	1,819,545	1,819,545
332012 OLCC Alcohol and Drug	287,216	317,751	285,000	310,000	310,000	310,000
332013 Gas Tax	18,313,426	19,198,172	19,477,000	19,100,000	19,100,000	19,100,000
332014 Cigarette Tax	300,154	299,564	288,000	283,700	283,700	283,700
332015 Electric Coop Tax	43,954	239,496	240,000	237,000	237,000	237,000
332016 Amusement Devise Tax	74,142	76,213	75,000	75,000	75,000	75,000
332017 Private Rail Car Tax	6,210	6,456	6,500	6,500	6,500	6,500
332018 RV Parks Apportionment	244,461	287,393	240,000	270,000	270,000	270,000
332019 County Assmt Funding CAFFA	1,115,352	1,107,943	1,045,000	1,099,096	1,099,096	1,099,096
332021 Video Lottery	1,392,465	1,634,262	1,618,323	1,777,890	1,777,890	1,777,890
332031 Oregon Department of Justice	115,028	111,945	123,943	114,044	114,044	114,044
332035 ODOJ Unitary Assessment Grant	190,660	190,660	192,086	218,581	218,581	218,581
332040 Marine Board	137,983	141,116	149,785	147,783	147,783	147,783
332060 Oregon DHS Health Contract	756,422	762,628	892,645	792,510	792,510	792,510
332061 Oregon DHS Mental Health	13,399,471	15,963,601	18,316,113	18,018,184	18,018,184	18,018,184
332062 Oregon DHS Juvenile Dependency	166,523	136,181	136,181	136,181	136,181	136,181
332070 Community Corrections SB 1145	10,924,545	11,379,715	11,379,716	12,222,000	12,222,000	12,222,000
332071 Community Corrections Subsidy	35,581	33,166	33,166	33,166	33,166	33,166
332072 OR CJC Justice Reinvestment	0	1,714,030	1,747,150	1,832,603	1,832,603	1,832,603
332073 Oregon DOC Jail Reinvestment	253,046	0	0	0	0	0
332090 ODOT STP Exchange Revenues	940,000	940,000	775,000	782,000	782,000	782,000
332101 OCCF Great Start	0	(8,077)	0	0	0	0
332104 OCCF Healthy Start	606,950	0	0	0	0	0
332108 OCCF HS Medicaid Match	25,385	0	0	0	0	0
332200 County Fair Subsidies	50,964	53,667	50,964	50,500	50,500	50,500
332990 Other State Revenues	2,345,767	3,176,220	2,494,585	2,801,487	2,801,487	2,801,487
Total Intergovernmental State	53,944,248	59,768,896	61,945,582	62,807,770	62,807,770	62,807,770

MARION COUNTY FY 2017-18 BUDGET  
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**COUNTYWIDE**

RESOURCES

	FY 14-15 ACTUAL	FY 15-16 ACTUAL	FY 16-17 BUDGET	FY 17-18 PROPOSED	FY 17-18 APPROVED	FY 17-18 ADOPTED
<b>Intergovernmental Local</b>						
335001 Keizer Urban Renewal Reimb	282,586	0	0	0	0	0
335500 MV Behavioral Care Network	17,474,444	9,925,735	10,480,806	14,247,580	14,247,580	14,247,580
335510 MVMBCN Other	2,839,609	1,333,335	332,505	130,152	130,152	130,152
335520 MVMBCN Contracts	6,617,386	6,014,775	4,573,954	871,361	871,361	871,361
335530 MVMBCN MPCHP	936,475	659,925	1,084,800	62,400	62,400	62,400
335950 Local Government Grants	19,290	0	0	0	0	0
<b>Total Intergovernmental Local</b>	<b>28,169,791</b>	<b>17,933,770</b>	<b>16,472,065</b>	<b>15,311,493</b>	<b>15,311,493</b>	<b>15,311,493</b>
<b>Charges for Services</b>						
341042 Marion Cty Justice Court Fees	696,049	601,487	710,000	585,000	585,000	585,000
341060 Law Library Fees	239,120	314,262	314,262	272,160	272,160	272,160
341070 Filing Fees	35,856	38,632	35,000	40,000	40,000	40,000
341080 Recording Fees	1,143,702	1,371,709	1,300,000	1,703,000	1,703,000	1,703,000
341090 Passport Application Fees	25,975	28,025	15,000	50,000	50,000	50,000
341100 Assessment and Taxation Fees	24,385	29,254	30,000	30,000	30,000	30,000
341110 Corner Restoration Record Fees	371,848	436,516	400,000	460,000	460,000	460,000
341120 Road Vacation Fees	2,594	0	2,500	2,500	2,500	2,500
341140 Planning Fees	200,646	290,330	258,000	190,000	190,000	190,000
341150 Sheriff Service Fees	455,040	408,383	297,000	285,000	285,000	285,000
341160 Gun Permit Fees	203,765	272,096	251,901	341,050	341,050	341,050
341170 Witness Fees	1,079	681	500	500	500	500
341180 Crime Report Fees	17,995	18,143	14,000	20,000	20,000	20,000
341200 Towing Fees	41,880	35,520	32,640	31,170	31,170	31,170
341210 False Alarm Fees	17,620	18,164	16,625	14,550	14,550	14,550
341220 Supervision Fees	840,391	801,159	800,000	820,000	820,000	820,000
341230 Client Fees	214,599	204,838	220,000	228,900	228,900	228,900
341232 Insurance Fees	132,941	188,189	166,959	155,550	155,550	155,550
341240 Food Service Fees	43,945	40,609	37,500	38,200	38,200	38,200
341280 Detention Fees	101,268	63,111	53,000	0	0	0
341290 Site Plan Review Fees	0	1,735	1,500	1,500	1,500	1,500
341330 Health Inspection Fees	721,294	739,854	750,000	760,000	760,000	760,000
341350 Birth and Death Certificates	288,830	336,598	294,935	340,000	340,000	340,000
341370 Medicaid Fees	3,997,897	4,288,196	4,192,755	5,083,980	5,083,980	5,083,980
341380 Workshop Fees	1,410	570	0	0	0	0
341400 Tax Collector Fees	101,396	130,139	140,000	140,000	140,000	140,000
341420 Assessor Fees	34,949	47,148	46,000	46,000	46,000	46,000
341430 Copy Machine Fees	206,355	192,858	161,475	196,475	196,475	196,475
341440 Vending Machine Fees	127,152	110,864	104,178	103,811	103,811	103,811
341450 Pay Telephone Fees	131,900	132,436	104,000	65,402	65,402	65,402
341460 Fax Fees	16	2	5	10	10	10
341490 Ferrous Metal Fees	1,487,823	287,681	157,860	180,000	180,000	180,000
341500 Electricity Generation Fees	1,989,038	1,443,321	1,530,000	1,530,000	1,530,000	1,530,000
341520 System Development Charges	354,599	659,752	289,000	307,500	307,500	307,500



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**COUNTYWIDE**

RESOURCES

	FY 14-15 ACTUAL	FY 15-16 ACTUAL	FY 16-17 BUDGET	FY 17-18 PROPOSED	FY 17-18 APPROVED	FY 17-18 ADOPTED
341530 Gate Receipts	56,992	85,744	82,500	72,000	72,000	72,000
341540 Food Booth Fees	41,400	38,509	36,000	35,000	35,000	35,000
341550 Commercial Space Rental Fees	22,679	23,781	19,000	18,260	18,260	18,260
341555 Sponsor Fees	83,775	47,700	45,000	50,000	50,000	50,000
341560 Carnival Fees	15,985	17,523	13,500	17,000	17,000	17,000
341565 Stall Fees	3,660	4,118	4,000	3,500	3,500	3,500
341580 Camping Fees	16,275	14,403	15,000	17,000	17,000	17,000
341590 Impound Fees	18,885	21,749	20,000	20,000	20,000	20,000
341600 Board Fees	25,187	27,030	26,000	26,000	26,000	26,000
341605 Dog Adoption Fees	49,550	58,733	51,450	52,000	52,000	52,000
341620 User Fees	230,939	268,225	201,685	197,935	197,935	197,935
341630 Service Charges	865	2,798	0	300	300	300
341670 Surveyor Fees	79,941	87,695	67,000	95,000	95,000	95,000
341690 Attorney Fees	77,786	156,134	137,400	136,900	136,900	136,900
341700 Victim Assistance Fees	11,552	2,527	5,500	2,891	2,891	2,891
341710 Juvenile Probation Fees	22,090	40,789	42,000	36,000	36,000	36,000
341711 Juvenile Probation Fees FAA	4,111	3,689	3,400	2,300	2,300	2,300
341712 Juvenile Probation Fees MIP	4,800	3,820	5,000	2,500	2,500	2,500
341720 Appeal Fees	950	1,400	1,000	1,000	1,000	1,000
341750 Medicare Fees	380,661	280,518	333,000	269,050	269,050	269,050
341820 County Clerk Records Fees	109,552	135,102	136,000	150,000	150,000	150,000
341840 Work Crew Fees	297,450	412,474	350,000	398,694	398,694	398,694
341860 Grand Safety Station Fees	441	186	400	150	150	150
341880 Ownership Doc Processing Fees	29,373	28,479	26,000	26,000	26,000	26,000
341940 Declaration Domestic Partners	125	125	200	200	200	200
341950 Retail Sales	249,186	234,654	263,200	284,155	284,155	284,155
341999 Other Fees	148,402	126,124	126,473	115,175	115,175	115,175
342100 Building Rentals	191,943	195,212	178,718	154,603	154,603	154,603
342200 Property Leases	263,633	293,942	294,836	291,500	291,500	291,500
342310 Parking Permits	228,891	238,596	226,535	226,535	226,535	226,535
342400 Fleet Rentals	1,776,839	1,625,535	1,626,844	1,640,011	1,640,011	1,640,011
342410 Motor Pool Mileage Charges	0	47,855	44,240	44,682	44,682	44,682
342510 Wheatland Ferry Tolls	594,119	564,404	555,000	570,000	570,000	570,000
342520 Buena Vista Ferry Tolls	68,493	70,504	65,000	67,000	67,000	67,000
342551 Stormwater Commercial Fees	0	113,049	110,824	124,053	124,053	124,053
342552 Stormwater SF Residential Fees	0	408,135	408,190	408,190	408,190	408,190
342553 Stormwater MF Residential Fees	0	88,986	88,986	102,334	102,334	102,334
342610 Browns Island Tipping Fees	434,685	481,955	531,850	605,070	605,070	605,070
342620 Waste to Energy Tipping Fees	8,994,284	8,564,007	10,570,000	11,836,510	11,836,510	11,836,510
342640 N Marion Tipping Fees	1,058,305	1,244,980	1,215,000	1,368,075	1,368,075	1,368,075
342650 SKRTS Tipping Fees	3,486,233	3,982,109	4,100,000	4,593,450	4,593,450	4,593,450
342660 Browns Island Composting Fees	64,526	44,938	58,524	81,350	81,350	81,350

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RESOURCES

	FY 14-15 ACTUAL	FY 15-16 ACTUAL	FY 16-17 BUDGET	FY 17-18 PROPOSED	FY 17-18 APPROVED	FY 17-18 ADOPTED
Charges for Services						
342672 Medical Waste Blue Bin Fees	0	0	750,000	915,000	915,000	915,000
342673 Medical Waste Gray Bin Fees	0	0	0	915,000	915,000	915,000
342674 WTEF Supplemental Waste Fees	0	0	270,000	0	0	0
342690 Other Tipping Fees	27,130	93,550	8,000	10,000	10,000	10,000
342695 Paint Recycling Fees	95,693	80,217	125,000	0	0	0
342810 CH2 Condo Fees Transit	0	0	14,287	37,600	37,600	37,600
344100 Election Reimbursements	167,182	224,246	100,000	50,000	50,000	50,000
344250 Telephone Use Reimbursement	82,476	80,146	76,450	76,450	76,450	76,450
344300 Restitution	5,241	1,910	3,000	3,400	3,400	3,400
344701 Felony DUII Reimbursemt SB395	130,301	107,518	25,000	50,000	50,000	50,000
344800 EAIP Reimbursement	286,554	289,117	109,400	109,400	109,400	109,400
344999 Other Reimbursements	121,739	2,692,874	80,500	76,749	76,749	76,749
345100 Sale of Capital Assets	0	0	181,000	174,000	174,000	174,000
345200 Foreclosed Property Sales	171,490	210,768	250,000	250,000	250,000	250,000
345300 Surplus Property Sales	180,850	151,928	304,000	0	0	0
345400 Document Fees	4,375	3,303	2,350	3,385	3,385	3,385
347001 PW Services to Counties	122,029	66,552	147,104	147,500	147,500	147,500
347002 PW Services to Cities	331,452	363,077	704,650	697,600	697,600	697,600
347003 PW Services to Svc Districts	286,812	194,592	361,060	358,579	358,579	358,579
347004 PW Services to Other Agencies	66,434	45,094	174,300	64,800	64,800	64,800
347005 PW Services to County Depts	1,236,060	1,573,798	1,631,690	1,792,616	1,792,616	1,792,616
347006 DA Services to County Depts	85,641	97,891	140,036	179,969	179,969	179,969
347101 Central Svcs to Other Agencies	144,816	175,327	385,202	106,229	106,229	106,229
347201 SO Enforcement Services	915,251	899,999	977,554	1,010,460	1,010,460	1,010,460
347202 Code Enforcement Services	168,854	133,274	150,581	160,534	160,534	160,534
347401 Health Svcs to County Depts	248,793	250,822	255,503	250,130	250,130	250,130
347402 Health Svcs to Other Agencies	91,938	128,485	186,812	212,116	212,116	212,116
347403 Mental Health Services	189,166	199,803	152,000	222,500	222,500	222,500
347405 Medicaid Admin Services	209,704	172,974	210,000	180,000	180,000	180,000
347406 Drug Treatment Services	3,900	1,950	4,000	2,000	2,000	2,000
347501 Comm Svcs to Other Agencies	0	26,739	0	0	0	0
347999 Svcs to Other Agencies Closed	43,969	(24,246)	0	0	0	0
348100 Liability Insurance	1,020,100	1,096,801	1,368,800	1,255,800	1,255,800	1,255,800
348200 Workers Comp Insurance	803,494	827,925	754,000	756,900	756,900	756,900
348300 Medical Insurance	17,857,761	19,312,946	20,922,804	21,906,635	21,906,635	21,906,635
348310 Dental Insurance	1,769,271	1,925,426	2,018,485	2,155,305	2,155,305	2,155,305
348320 Health Savings Accounts	112,682	131,922	145,000	145,000	145,000	145,000
348400 Group Term Life Insurance	126,490	136,520	158,617	165,988	165,988	165,988
348500 Long Term Disability Insurance	322,716	342,793	355,586	372,189	372,189	372,189
348600 Unemployment Insurance	320,328	333,853	318,933	334,552	334,552	334,552
348700 Wellness Program	49,215	52,085	52,000	52,000	52,000	52,000
348800 Employee Assistance Program	35,345	37,407	38,886	39,845	39,845	39,845
<b>Total Charges for Services</b>	<b>61,245,953</b>	<b>66,059,883</b>	<b>68,724,440</b>	<b>73,404,862</b>	<b>73,404,862</b>	<b>73,404,862</b>

MARION COUNTY FY 2017-18 BUDGET  
DETAIL

**COUNTYWIDE**

RESOURCES

	FY 14-15 ACTUAL	FY 15-16 ACTUAL	FY 16-17 BUDGET	FY 17-18 PROPOSED	FY 17-18 APPROVED	FY 17-18 ADOPTED
<b>Admin Cost Recovery</b>						
411100 County Admin Allocation	1,633,197	1,700,955	3,307,014	2,216,346	2,216,346	2,216,346
411200 Business Services Allocation	0	0	603,281	584,825	584,825	584,825
411210 Facilities Mgt Allocation	2,236,036	2,457,862	2,395,320	2,591,566	2,591,566	2,591,566
411220 Custodial Allocation	1,162,387	1,209,903	1,093,639	1,167,229	1,167,229	1,167,229
411230 Courier Allocation	77,761	82,155	77,957	83,995	83,995	83,995
411250 Risk Management Allocation	496,204	485,348	838,886	478,545	478,545	478,545
411255 Benefits Allocation	386,297	407,958	0	372,033	372,033	372,033
411260 Human Resources Allocation	1,345,319	1,403,548	1,486,531	1,661,492	1,661,492	1,661,492
411300 Legal Services Allocation	1,146,969	1,189,040	0	1,515,352	1,515,352	1,515,352
411400 Information Tech Allocation	5,787,967	5,934,505	7,824,729	7,863,193	7,761,699	7,761,699
411410 FIMS Allocation	1,933,266	2,287,541	1,300,755	2,160,127	2,160,127	2,160,127
411600 Finance Allocation	2,139,461	2,368,990	2,329,105	2,549,601	2,549,601	2,549,201
411800 MCBEE Allocation	105,450	47,429	159,632	103,712	103,712	103,712
412100 PERS Debt Service Assessments	4,180,627	4,514,389	3,924,374	3,956,620	3,956,620	3,956,620
413100 IT Equipment Use Allocation	0	307,048	331,935	355,726	355,726	355,726
<b>Total Admin Cost Recovery</b>	<b>22,630,941</b>	<b>24,396,671</b>	<b>25,673,158</b>	<b>27,660,362</b>	<b>27,558,868</b>	<b>27,558,468</b>
<b>Fines and Forfeitures</b>						
351100 Dog Fines	3,150	4,667	4,000	4,000	4,000	4,000
351200 Traffic Fines	2,184,892	1,934,282	1,745,091	1,745,091	1,745,091	1,745,091
351500 Weighmaster Fines	93	11	3,400	5,000	5,000	5,000
352200 Miscellaneous Forfeitures	726	2,156	0	0	0	0
352300 Civil Forfeitures	3,570	0	0	0	0	0
352400 Criminal Forfeitures	1,150	3,254	3,000	3,000	3,000	3,000
353100 County Assessments	629,065	428,098	420,000	425,443	425,443	425,443
353200 Court Security	254,275	336,906	249,780	291,000	291,000	291,000
<b>Total Fines and Forfeitures</b>	<b>3,076,921</b>	<b>2,709,375</b>	<b>2,425,271</b>	<b>2,473,534</b>	<b>2,473,534</b>	<b>2,473,534</b>
<b>Interest</b>						
361000 Investment Earnings	615,976	807,060	635,355	876,450	876,450	876,450
364100 Interfund Loan Interest	4,131	5,472	4,756	4,040	4,040	4,040
364900 Loan Repayment Interest	6,391	19,695	10,800	27,989	27,989	27,989
365000 Investment Fee	356,321	440,644	404,000	457,320	457,320	457,320
<b>Total Interest</b>	<b>982,820</b>	<b>1,272,870</b>	<b>1,054,911</b>	<b>1,365,799</b>	<b>1,365,799</b>	<b>1,365,799</b>
<b>Other Revenues</b>						
371000 Miscellaneous Income	38,765	60,073	85,550	42,300	42,300	42,300
371100 Recoveries from Collections	4,088	8,056	8,400	5,675	5,675	5,675
372000 Over and Short	(3,303)	(808)	100	200	200	200
373100 Special Program Donations	135,344	101,805	110,850	93,200	96,600	96,600
373200 Victims Assistance Donations	17,389	18,244	10,000	10,000	10,000	10,000
373500 Private Foundation Grants	0	83,340	83,330	108,330	108,330	108,330
374100 Block Grant Loan Principal	1,200	1,200	0	0	0	0
374300 Interfund Loan Principal	85,000	102,143	102,143	102,143	102,143	102,143
374900 Loan Repayment Principal	22,113	65,358	25,600	59,931	59,931	59,931
<b>Total Other Revenues</b>	<b>300,595</b>	<b>439,610</b>	<b>425,973</b>	<b>421,779</b>	<b>425,179</b>	<b>425,179</b>

MARION COUNTY FY 2017-18 BUDGET  
DETAIL

**COUNTYWIDE**

RESOURCES

	FY 14-15 ACTUAL	FY 15-16 ACTUAL	FY 16-17 BUDGET	FY 17-18 PROPOSED	FY 17-18 APPROVED	FY 17-18 ADOPTED
General Fund Transfers						
381100 Transfer from General Fund	12,258,975	14,336,573	11,674,270	13,998,481	14,030,043	14,030,443
Total General Fund Transfers	12,258,975	14,336,573	11,674,270	13,998,481	14,030,043	14,030,443
Other Fund Transfers						
381105 Xfr from CH2 Redevelopment	106,120	750	0	0	0	0
381115 Transfer from Non Dept Grants	104,595	70,746	144,908	111,630	111,630	111,630
381125 Transfer from Juvenile Grants	51,223	52,818	0	0	0	0
381130 Transfer from Public Works	1,716	20,000	0	0	0	0
381155 Xfr from Tax Title Land Sales	43,498	46,414	46,247	47,249	47,249	47,249
381165 Xfr from Lottery and Econ Dev	324,000	326,500	324,000	324,000	324,000	324,000
381170 Transfer from CD Block Grants	0	47,721	0	0	0	0
381180 Transfer from Comm Corrections	3,620,472	3,757,582	3,757,582	4,035,704	4,035,704	4,035,704
381185 Transfer from Criminal Justice	758,820	525,000	450,000	442,092	442,092	442,092
381190 Transfer from Health	0	2,579,116	431,677	376,177	376,177	376,177
381220 Transfer from Child Support	4,530	0	0	0	0	0
381250 Transfer from Sheriff Grants	7,923	0	0	0	0	0
381255 Xfr from Traffic Safety Team	13,420	312,779	104,915	100,000	100,000	100,000
381260 Transfer from Law Library	0	0	9,472	0	0	0
381270 Transfer from County Fair	0	0	0	0	0	47,557
381330 Transfer from Building Insp	22,891	0	30,245	0	0	0
381383 Xfr from Capital Bldg and Eq	0	0	0	162,400	162,400	162,400
381385 Transfer from Health Bldg Rsv	794,544	0	0	0	0	0
381455 Xfr from Facility Renovation	0	0	531,000	0	0	0
381480 Xfr from Capital Impr Projects	1,000,000	0	0	0	0	0
381515 Xfr from Stormwater Management	0	0	25,000	41,000	41,000	41,000
381531 Transfer from East Salem SD	0	44,602	0	0	0	0
381585 Transfer from Self Insurance	0	0	25,000	25,000	25,000	41,000
381999 Transfer from Other Funds	0	0	0	47,557	47,557	0
Total Other Fund Transfers	6,853,752	7,784,028	5,880,046	5,712,809	5,712,809	5,728,809
Settlements						
382100 Settlements	1,026,036	956,238	235,000	150,000	150,000	150,000
Total Settlements	1,026,036	956,238	235,000	150,000	150,000	150,000
Financing Proceeds						
383100 Loan Proceeds	0	0	9,950,000	5,000,000	5,000,000	5,000,000
Total Financing Proceeds	0	0	9,950,000	5,000,000	5,000,000	5,000,000
Net Working Capital						
391000 Net Working Capital Restricted	16,125,517	20,550,046	19,470,933	19,220,023	19,220,023	19,220,023
392000 Net Working Capital Unrestr	87,084,683	93,863,240	97,314,163	97,295,705	97,295,705	97,279,705
Total Net Working Capital	103,210,200	114,413,285	116,785,096	116,515,728	116,515,728	116,499,728
<b>GRAND TOTAL</b>	<b>372,276,422</b>	<b>391,131,360</b>	<b>404,823,359</b>	<b>412,447,909</b>	<b>412,381,377</b>	<b>412,381,377</b>

MARION COUNTY FY 2017-18 BUDGET  
DETAIL

**COUNTYWIDE**

REQUIREMENTS

	FY 14-15 ACTUAL	FY 15-16 ACTUAL	FY 16-17 BUDGET	FY 17-18 PROPOSED	FY 17-18 APPROVED	FY 17-18 ADOPTED
Personnel Services						
Salaries and Wages						
511020 Salaries and Wages Budget Only	0	0	337,905	67,355	113,955	113,955
511110 Regular Wages	61,249,865	64,288,138	84,095,718	88,741,173	88,676,342	88,676,342
511120 Temporary Wages	2,368,861	2,250,913	2,474,317	2,527,222	2,527,222	2,527,222
511130 Vacation Pay	4,112,553	4,311,914	0	0	0	0
511140 Sick Pay	2,492,430	2,725,718	0	0	0	0
511150 Holiday Pay	3,285,285	3,252,060	0	0	0	0
511160 Comp Time Pay	471,937	611,782	91,881	80,164	80,164	80,164
511170 Standby Pay	12,866	1,274	0	0	0	0
511180 Differential Pay	52,198	59,745	20,042	25,817	25,817	25,817
511210 Compensation Credits	2,134,203	2,085,816	2,054,794	1,941,551	1,941,551	1,941,551
511220 Pager Pay	178,758	199,024	208,423	228,879	228,879	228,879
511240 Leave Payoff	369,619	428,351	52,378	93,089	93,089	93,089
511250 Training Pay	2,084	1,790	41,131	34,054	34,054	34,054
511260 Election Workers	53,936	40,586	62,000	70,000	70,000	70,000
511270 Leadworker Pay	3,183	3,541	2,500	2,500	2,500	2,500
511280 Cell Phone Pay	10,982	14,409	9,855	13,265	13,265	13,265
511290 Health Insurance Waiver Pay	88,864	100,488	68,040	124,800	124,800	124,800
511410 Straight Pay	97,859	124,215	72,775	87,900	87,900	87,900
511420 Premium Pay	1,950,067	2,003,174	2,349,072	2,163,155	2,163,155	2,163,155
511430 Court Time	78,053	77,166	113,442	99,237	99,237	99,237
511450 Premium Pay Temps	29,297	39,349	35,050	30,550	30,550	30,550
511470 Extra Duty Contract Pay	19,237	18,441	0	0	0	0
511930 Clothing Allowance	6,250	5,400	9,561	9,835	9,835	9,835
<b>Total Salaries and Wages</b>	<b>79,068,387</b>	<b>82,643,293</b>	<b>92,098,884</b>	<b>96,340,546</b>	<b>96,322,315</b>	<b>96,322,315</b>
Fringe Benefits						
512010 Fringe Benefits Budget Only	0	0	183,022	24,502	43,173	43,173
512110 PERS	11,199,524	12,229,553	13,744,832	17,525,886	17,513,374	17,513,374
512120 401K	561,519	597,247	626,798	674,405	674,405	674,405
512130 PERS Debt Service	4,138,612	4,463,005	4,007,453	4,540,419	4,537,177	4,537,177
512200 FICA	5,983,767	6,230,751	6,746,135	7,101,096	7,096,136	7,096,136
512310 Medical Insurance	17,384,214	18,597,351	20,869,394	21,869,883	21,856,045	21,856,045
512320 Dental Insurance	1,722,471	1,854,280	2,030,508	2,161,699	2,160,324	2,160,324
512330 Group Term Life Insurance	125,223	135,194	158,444	166,849	166,726	166,726
512340 Long Term Disability Insurance	319,538	339,508	355,400	374,115	373,839	373,839
512400 Unemployment Insurance	317,085	330,684	318,890	336,024	335,784	335,784
512520 Workers Comp Insurance	40,512	41,124	46,010	47,460	47,430	47,430
512600 Wellness Program	48,749	51,605	57,352	59,076	59,036	59,036
512610 Employee Assistance Program	35,010	37,063	38,743	39,926	39,899	39,899
512700 County HSA Contributions	112,032	131,272	3,250	2,600	2,600	2,600
<b>Total Fringe Benefits</b>	<b>41,988,257</b>	<b>45,038,636</b>	<b>49,186,231</b>	<b>54,923,940</b>	<b>54,905,948</b>	<b>54,905,948</b>
<b>Total Personnel Services</b>	<b>121,056,644</b>	<b>127,681,929</b>	<b>141,285,115</b>	<b>151,264,486</b>	<b>151,228,263</b>	<b>151,228,263</b>

MARION COUNTY FY 2017-18 BUDGET  
DETAIL

**COUNTYWIDE**

REQUIREMENTS

	FY 14-15 ACTUAL	FY 15-16 ACTUAL	FY 16-17 BUDGET	FY 17-18 PROPOSED	FY 17-18 APPROVED	FY 17-18 ADOPTED
Materials and Services						
Supplies						
521010 Office Supplies	357,619	367,344	379,386	370,588	370,588	370,588
521030 Field Supplies	150,175	168,850	226,619	200,655	200,655	200,655
521040 Institutional Supplies	207,145	208,252	242,282	224,004	224,004	224,004
521050 Janitorial Supplies	143,741	137,213	140,291	154,209	154,209	154,209
521051 Janitorial Chemicals	0	0	16,000	5,000	5,000	5,000
521052 Janitorial Floor Care	0	0	10,000	6,500	6,500	6,500
521060 Electrical Supplies	23,818	18,767	33,000	31,750	31,750	31,750
521070 Departmental Supplies	314,562	273,012	379,725	331,317	331,317	331,317
521080 Food Supplies	92,352	91,630	100,025	91,119	91,119	91,119
521090 Uniforms and Clothing	142,908	154,192	167,440	214,078	214,078	214,078
521100 Medical Supplies	70,501	72,186	75,255	74,063	74,063	74,063
521110 First Aid Supplies	6,932	6,750	13,423	14,888	14,888	14,888
521120 Drugs	435,079	369,474	420,178	386,259	386,259	386,259
521130 Contraceptives	107,700	108,367	110,000	110,000	110,000	110,000
521140 Vaccines	58,199	41,550	58,070	51,610	51,610	51,610
521170 Educational Supplies	25,930	40,299	77,820	60,024	60,024	60,024
521190 Publications	54,103	58,595	95,628	77,314	77,314	77,314
521210 Gasoline	1,057,294	761,875	1,087,780	944,985	944,985	944,985
521220 Diesel	523,263	268,855	458,110	395,269	395,269	395,269
521230 Propane	4,737	3,404	8,120	7,820	7,820	7,820
521240 Automotive Supplies	32,094	28,294	41,400	44,600	44,600	44,600
521241 Oil and Lubricants	0	0	0	6,250	6,250	6,250
521300 Safety Clothing	35,687	56,243	61,504	48,235	48,235	48,235
521310 Safety Equipment	29,270	34,910	38,505	40,880	40,880	40,880
Total Supplies	3,873,112	3,270,063	4,240,561	3,891,417	3,891,417	3,891,417
Materials						
522010 Liquid Asphalt	624,827	695,348	951,091	1,130,580	1,130,580	1,130,580
522020 Crushed Rock	375,474	430,695	452,253	493,350	493,350	493,350
522030 Pipe	23,333	18,452	26,100	25,000	25,000	25,000
522050 Bridge Materials	18,236	23,248	37,340	36,280	36,280	36,280
522060 Sign Materials	128,150	137,097	97,600	107,480	107,480	107,480
522070 Paint	653,976	679,619	679,500	710,400	710,400	710,400
522080 Building Materials	22,940	5,039	15,700	18,800	18,800	18,800
522090 Chemical Sprays	47,019	62,403	64,000	63,500	63,500	63,500
522100 Parts	613,183	443,837	460,234	466,775	466,775	466,775
522110 Batteries	13,106	9,586	13,800	13,850	13,850	13,850
522120 Tires and Accessories	125,642	96,326	152,200	145,200	145,200	145,200
522140 Small Tools	17,550	26,223	29,540	33,790	33,790	33,790
522150 Small Office Equipment	143,488	156,513	185,599	177,948	177,948	177,948
522160 Small Departmental Equipment	212,116	194,209	229,543	240,036	240,036	240,036
522170 Computers Non Capital	436,471	454,007	470,891	422,415	422,415	422,415
522180 Software	152,076	127,536	121,958	99,293	99,293	99,293
522190 Asphalt Concrete	494,558	522,096	486,360	479,445	479,445	479,445
522240 Deicer	4,889	7,359	28,200	34,400	34,400	34,400
522500 Materials for Resale	104,075	89,607	110,945	102,574	102,574	102,574
Total Materials	4,211,109	4,179,202	4,612,854	4,801,116	4,801,116	4,801,116

MARION COUNTY FY 2017-18 BUDGET  
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**COUNTYWIDE**

REQUIREMENTS

	FY 14-15 ACTUAL	FY 15-16 ACTUAL	FY 16-17 BUDGET	FY 17-18 PROPOSED	FY 17-18 APPROVED	FY 17-18 ADOPTED
Communications						
523010 Telephone Equipment	11,405	30,050	22,584	26,260	26,260	26,260
523015 Video Security Equipment	10,339	4,678	0	0	0	0
523020 Phone and Communication Svcs	331,363	353,422	358,743	351,445	351,445	351,445
523030 Fax	(257)	(33)	0	0	0	0
523040 Data Connections	187,148	252,693	262,506	248,456	248,456	248,456
523050 Postage	156,644	144,848	173,864	175,864	175,864	175,864
523060 Cellular Phones	259,219	258,171	289,020	294,179	294,179	294,179
523070 Pagers	3,085	2,367	4,078	2,953	2,953	2,953
523080 Telecomm Charges	25	0	0	0	0	0
523090 Long Distance Charges	19,778	17,689	34,450	32,679	32,679	32,679
523100 Radios and Accessories	33,789	83,272	195,645	478,168	478,168	478,168
Total Communications	1,012,538	1,147,157	1,340,890	1,610,004	1,610,004	1,610,004
Utilities						
524010 Electricity	1,205,270	1,131,579	1,284,835	1,287,275	1,287,275	1,287,275
524020 Street Light Electricity	32,613	33,503	35,983	35,179	35,179	35,179
524030 Traffic Signal Electricity	31,803	31,417	34,200	32,800	32,800	32,800
524040 Natural Gas	224,958	190,352	222,061	210,609	210,609	210,609
524050 Water	114,145	125,434	129,458	133,513	133,513	133,513
524070 Sewer	179,165	190,084	186,627	189,907	189,907	189,907
524090 Garbage Disposal and Recycling	106,751	92,690	108,992	132,592	132,592	132,592
Total Utilities	1,894,706	1,795,058	2,002,156	2,021,875	2,021,875	2,021,875
Contracted Services						
525110 Consulting Services	243,659	357,583	349,200	1,170,500	1,170,500	1,170,500
525150 Audit Services	87,890	87,745	98,100	103,070	103,070	103,070
525152 Accounting Services	4,057	1,851	3,000	1,845	1,845	1,845
525153 Fiscal Agent Services	10,394	12,093	12,560	11,600	11,600	11,600
525154 Third Party Administrators	163,406	19,138	26,000	18,500	18,500	18,500
525155 Credit Card Fees	119,958	122,802	152,328	164,000	164,000	164,000
525156 Bank Services	27,670	17,891	40,000	30,000	30,000	30,000
525158 Armored Car Services	44,710	44,545	54,150	60,770	60,770	60,770
525160 Wellness Services	13,394	11,866	18,250	13,840	13,840	13,840
525175 Temporary Staffing	19,444	10,854	17,200	65,500	65,500	65,500
525185 Community Education Services	356	3,224	56,250	55,500	55,500	55,500
525210 Medical Services	1,626,893	1,648,460	1,938,810	1,734,552	1,734,552	1,734,552
525211 Psychiatric Services	24,798	20,815	24,948	24,024	24,024	24,024
525215 Dental Services	50,297	55,396	49,472	42,886	42,886	42,886
525220 Hospital Services	95,266	74,966	214,736	90,014	90,014	90,014
525225 Ambulance Services	22,768	13,066	27,450	62,025	62,025	62,025
525230 Pharmacy Services	371	0	0	0	0	0
525235 Laboratory Services	170,356	160,244	238,383	203,650	203,650	203,650
525240 XRay Services	24,487	21,198	21,250	29,250	29,250	29,250
525245 Autopsy Services	0	0	1,000	0	0	0

MARION COUNTY FY 2017-18 BUDGET  
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**COUNTYWIDE**

REQUIREMENTS

	FY 14-15 ACTUAL	FY 15-16 ACTUAL	FY 16-17 BUDGET	FY 17-18 PROPOSED	FY 17-18 APPROVED	FY 17-18 ADOPTED
525250 Foster Care Services	109,456	119,073	265,013	130,448	130,448	130,448
525261 Social Services	827,704	1,037,111	1,868,977	1,499,003	1,499,003	1,499,003
525295 Health Providers	9,962,977	4,184,329	4,483,326	4,445,475	4,445,475	4,445,475
525300 Behav Hlth Eval and Counseling	9,349	0	0	0	0	0
525305 Veterinary Services	26,080	27,774	37,000	37,000	37,000	37,000
525310 Laundry Services	42,403	47,533	57,067	47,851	47,851	47,851
525320 Food Services	1,096,781	1,149,633	1,217,379	1,202,402	1,202,402	1,202,402
525330 Transportation Services	52,135	54,587	84,025	49,604	49,604	49,604
525335 Housing Subsidies	166,278	164,389	147,252	121,317	121,317	121,317
525340 Counseling and Mentoring Svcs	10,904	4,065	36,543	19,803	19,803	19,803
525345 Youth Stipends	29,042	44,107	36,000	36,000	36,000	36,000
525350 Janitorial Services	81,521	87,755	87,332	98,457	98,457	98,457
525355 Engineering Services	13,601	4,200	98,000	119,400	119,400	119,400
525360 Public Works Services	127,042	312,258	345,931	178,089	178,089	178,089
525365 Striping Services	0	0	75,000	100,000	100,000	100,000
525370 Stormwater Services	0	243,741	0	253,216	253,216	253,216
525400 Public Safety Program Services	98,625	111,875	113,174	122,255	122,255	122,255
525405 Code Enforcement Services	168,854	133,274	150,581	160,534	160,534	160,534
525410 Dispatch Services	1,148,087	1,253,090	1,373,458	1,405,509	1,405,509	1,405,509
525420 Regional Area Info Network	19,413	19,657	21,889	21,889	21,889	21,889
525430 Programming and Data Services	186,258	138,131	197,440	219,500	219,500	219,500
525440 Client Assistance	24,486	33,786	68,726	82,178	82,178	82,178
525450 Subscription Services	117,031	129,673	230,586	222,323	222,323	222,323
525510 Legal Services	111,111	127,913	182,845	155,257	155,257	155,257
525515 Polygraph Services	7,285	6,592	8,000	6,000	6,000	6,000
525540 Witnesses	43,697	45,516	68,316	75,369	75,369	75,369
525541 Witness Mileage Reimbursement	3,642	3,373	5,756	8,650	8,650	8,650
525550 Court Services	14,820	3,058	2,750	2,750	2,750	2,750
525555 Security Services	301,167	374,832	420,228	416,374	416,374	416,374
525560 Victim Emergency Services	2,832	5,828	28,276	13,782	13,782	13,782
525610 Insurance Adjustors	320	260	2,000	500	500	500
525620 Insurance Brokers	121,647	122,475	123,000	127,000	127,000	127,000
525630 Insurance Admin Services	104,782	105,221	113,000	111,900	111,900	111,900
525710 Printing Services	274,460	275,951	448,721	441,926	441,926	441,926
525715 Advertising	283,439	262,798	286,812	315,955	315,955	315,955
525735 Mail Services	262,089	258,504	296,048	291,792	291,792	291,792
525740 Document Disposal Services	37,722	40,805	42,713	48,381	48,381	48,381
525770 Interpreters and Translators	98,959	93,830	85,175	82,579	82,579	82,579
525810 Waste to Energy Contract	9,887,982	9,650,593	10,531,274	10,361,603	10,361,603	10,361,603
525830 Transfer Station Contracts	2,260,136	2,445,522	2,406,881	3,315,253	3,315,253	3,315,253
525840 Solid Waste Hauling Services	14,975	7,735	8,000	9,120	9,120	9,120
525841 Leachate Disposal	583,268	968,750	1,432,750	734,400	734,400	734,400
525850 Litter Patrol Services	7,515	7,335	7,500	7,500	7,500	7,500



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**COUNTYWIDE**

REQUIREMENTS

	FY 14-15 ACTUAL	FY 15-16 ACTUAL	FY 16-17 BUDGET	FY 17-18 PROPOSED	FY 17-18 APPROVED	FY 17-18 ADOPTED
525861 Ash Hauling Services	1,052,553	992,786	1,119,978	1,115,442	1,115,442	1,115,442
525862 Tire Hauling Services	52,530	53,070	55,190	55,315	55,315	55,315
525864 Appliance Hauling Services	15,066	45,403	40,000	45,000	45,000	45,000
525865 Metro Haulers	31,396	7,322	30,000	0	0	0
525870 Hazardous Waste Disposal	270,624	337,040	319,410	347,110	347,110	347,110
525871 Battery Recycling	63,991	88,731	105,000	111,500	111,500	111,500
525910 Fair 4H Contract	9,977	12,908	11,000	11,000	11,000	11,000
525915 Fair FFA Contract	6,148	6,052	6,100	6,200	6,200	6,200
525920 Fair Open Class	469	230	1,550	2,500	2,500	2,500
525925 Fair Entertainers	58,590	64,418	58,000	77,050	77,050	77,050
525930 Fair Events and Activities	33,538	39,542	41,050	43,500	43,500	43,500
525940 Fair Talent Show	3,120	0	1,000	1,500	1,500	1,500
525945 Fair Clean Up	5,000	5,000	5,000	5,000	5,000	5,000
525991 Match Payments	371,350	430,617	493,435	484,000	484,000	484,000
525999 Other Contracted Services	3,809,651	3,202,967	7,207,711	6,311,882	6,311,882	6,311,882
Total Contracted Services	37,274,046	32,076,757	40,332,255	39,596,869	39,596,869	39,596,869
Repairs and Maintenance						
526010 Office Equipment Maintenance	155,373	171,676	178,401	167,586	167,586	167,586
526011 Dept Equipment Maintenance	98,093	90,813	117,542	112,671	112,671	112,671
526012 Vehicle Maintenance	587,677	669,614	591,502	662,811	662,811	662,811
526013 Ferry Maintenance	8,678	19,114	16,000	0	0	0
526014 Radio Maintenance	10,419	2,253	10,150	9,760	9,760	9,760
526020 Computer Hardware Maintenance	102,111	130,337	163,448	146,551	146,551	146,551
526021 Computer Software Maintenance	930,227	931,590	1,205,318	1,249,550	1,249,550	1,249,550
526022 Telephone Maintenance	1,508	816	30,900	33,500	33,500	33,500
526030 Building Maintenance	508,253	516,368	480,744	465,044	465,044	465,044
526031 Elevator Maintenance	19,096	6,633	20,000	24,000	24,000	24,000
526032 Roof Maintenance	4,054	28,350	15,000	13,000	13,000	13,000
526040 Remodels and Site Improvements	34,719	28,843	21,500	27,400	27,400	27,400
526050 Grounds Maintenance	64,892	95,600	140,592	176,750	176,750	176,750
526055 Park Maintenance	38,770	38,694	43,700	60,000	60,000	60,000
526060 Traffic Signal Maintenance	27,948	48,368	36,850	39,850	39,850	39,850
526061 Storm Drain Maintenance	18,105	2,361	500	0	0	0
526062 Sewer Maintenance	1,719	0	5,500	5,000	5,000	5,000
526070 Road Maintenance	605	0	700	1,200	1,200	1,200
526080 Bridge Maintenance	0	198	0	0	0	0
Total Repairs and Maintenance	2,612,244	2,781,629	3,078,347	3,194,673	3,194,673	3,194,673
Rentals						
527100 Vehicle Rental	135,587	127,678	189,130	145,521	145,521	145,521
527110 Fleet Leases	1,747,711	1,659,611	1,660,495	1,755,863	1,755,863	1,755,863
527120 Motor Pool Mileage	43,360	47,437	56,022	50,011	50,011	50,011
527130 Parking	12,244	15,820	14,060	18,178	18,178	18,178
527140 County Parking	39,600	43,378	42,900	44,220	44,220	44,220

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**COUNTYWIDE**

REQUIREMENTS

	FY 14-15 ACTUAL	FY 15-16 ACTUAL	FY 16-17 BUDGET	FY 17-18 PROPOSED	FY 17-18 APPROVED	FY 17-18 ADOPTED
527200 Building Rental County	169,845	172,574	178,718	159,917	159,917	159,917
527210 Building Rental Private	1,396,905	2,028,479	1,942,942	1,654,675	1,654,675	1,654,675
527230 Fairgrounds Rental	9,259	10,383	11,810	10,000	10,000	10,000
527231 Fairgrounds Rental in Trade	73,115	2,750	0	0	0	0
527240 Condo Assn Assessments	144,215	229,481	251,266	243,185	243,185	243,185
527300 Equipment Rental	414,756	364,382	369,201	380,977	380,977	380,977
527310 Fair Equipment Rentals	26,053	37,351	32,272	39,000	42,400	42,400
Total Rentals	4,212,649	4,739,322	4,748,816	4,501,547	4,504,947	4,504,947
Insurance						
528110 Liability Insurance Premiums	40,102	39,675	41,000	40,924	40,924	40,924
528120 WC Insurance Premiums	117,305	137,099	106,600	106,600	106,600	106,600
528130 Property Insurance Premiums	198,545	193,820	204,000	200,000	200,000	200,000
528140 Malpractice Insurance Premiums	76,213	69,164	73,944	74,100	74,100	74,100
528150 Health Insurance Premiums	18,214,763	19,061,939	21,124,992	21,906,635	21,906,635	21,906,635
528160 Dental Insurance Premiums	1,805,748	1,911,697	2,035,087	2,155,305	2,155,305	2,155,305
528170 Life Insurance Premiums	128,802	134,667	160,323	165,988	165,988	165,988
528180 Disability Insurance Premiums	263,538	274,712	312,268	357,189	357,189	357,189
528190 County HSA Contributions	112,682	131,922	143,264	145,000	145,000	145,000
528210 Public Official Bonds	5,300	5,300	5,500	5,550	5,550	5,550
528220 Notary Bonds	1,176	1,191	1,784	1,848	1,848	1,848
528310 Excess Workers Comp Insurance	92,751	89,265	95,000	100,000	100,000	100,000
528320 Excess Liability Insurance	128,418	130,590	144,000	134,000	134,000	134,000
528410 Liability Claims	885,018	126,351	822,875	668,500	668,500	668,500
528415 Auto Claims	44,921	39,802	30,750	75,500	75,500	75,500
528430 Unemployment Claims	264,394	222,769	320,550	331,752	331,752	331,752
528460 Long Term Disability Claims	46,786	1,627	48,562	15,000	15,000	15,000
528510 Workers Comp Claims	466,540	680,033	518,300	516,800	516,800	516,800
Total Insurance	22,893,001	23,251,623	26,188,799	27,000,691	27,000,691	27,000,691
Miscellaneous						
529110 Mileage Reimbursement	123,900	130,325	136,281	126,143	126,143	126,143
529120 Commercial Travel	39,471	47,411	64,837	71,474	71,474	71,474
529130 Meals	38,374	47,536	81,116	81,124	81,124	81,124
529140 Lodging	126,472	168,980	167,704	180,182	180,182	180,182
529210 Meetings	28,821	37,166	50,039	52,996	52,996	52,996
529220 Conferences	70,495	73,174	102,981	106,036	106,036	106,036
529230 Training	309,879	290,789	547,466	508,647	508,647	508,647
529250 Tuition Reimbursement	1,363	3,149	4,000	3,500	3,500	3,500
529300 Dues and Memberships	269,994	260,973	286,247	292,216	292,216	292,216
529430 Safety Incentives EAIP	148,086	198,787	37,500	28,100	28,100	12,100
529440 Safety Grants	8,719	4,140	16,000	16,000	16,000	16,000
529450 Wellness Grants	0	0	5,000	6,000	6,000	6,000
529510 OSU Extension Services	378,828	0	0	0	0	0
529540 Predatory Animals	52,823	55,684	55,956	55,956	55,956	55,956

MARION COUNTY FY 2017-18 BUDGET  
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**COUNTYWIDE**

REQUIREMENTS

	FY 14-15 ACTUAL	FY 15-16 ACTUAL	FY 16-17 BUDGET	FY 17-18 PROPOSED	FY 17-18 APPROVED	FY 17-18 ADOPTED
529550 Water Master	8,700	8,710	8,700	8,700	8,700	8,700
529590 Special Programs Other	7,324	108,992	36,500	59,770	59,770	59,770
529610 Homicide Investigations	3,705	4,203	8,000	13,000	13,000	13,000
529620 Narcotics Investigations	0	0	15,498	11,874	11,874	11,874
529640 Victim Restitution	57,831	67,706	81,000	74,000	74,000	74,000
529650 Pre Employment Costs	50,401	82,682	62,715	56,555	56,555	56,555
529690 Other Investigations	35,295	54,094	45,875	47,610	47,610	47,610
529740 Fairs and Shows	35,016	29,384	40,169	43,073	43,073	43,073
529820 Vehicle Registration	3,076	4,713	4,484	5,307	5,307	5,307
529830 Dog Licenses	396	2,013	2,640	2,640	2,640	2,640
529840 Professional Licenses	3,522	3,090	7,535	6,550	6,550	6,550
529850 Device Licenses	3,356	8,197	8,377	10,155	10,155	10,155
529860 Permits	15,763	9,319	13,045	18,045	18,045	18,045
529870 DEQ Tonnage Assessment	220,062	249,231	295,000	350,000	350,000	350,000
529880 Recording Charges	55,832	57,250	54,700	53,200	53,200	53,200
529910 Awards and Recognition	48,051	25,385	43,023	41,825	41,825	41,825
529920 Auctions	3,066	251	2,500	2,500	2,500	2,500
529998 Retroactive PERS Adjustments	(10,542)	16,770	5,000	5,000	5,000	5,000
529999 Miscellaneous Expense	101,216	93,631	177,138	142,500	142,500	154,530
Total Miscellaneous	2,239,293	2,143,733	2,467,026	2,480,678	2,480,678	2,476,708
Total Materials and Services	80,222,698	75,384,545	89,011,704	89,098,870	89,102,270	89,098,300
Administrative Charges						
611100 County Admin Allocation	1,633,197	1,700,955	1,913,453	2,216,351	2,216,351	2,216,351
611210 Facilities Mgt Allocation	2,236,036	2,457,862	2,562,747	2,755,558	2,755,558	2,755,558
611220 Custodial Allocation	1,162,387	1,209,903	1,292,483	1,383,221	1,383,221	1,383,221
611230 Courier Allocation	77,761	82,155	90,990	98,262	98,262	98,262
611250 Risk Management Allocation	496,248	485,348	509,464	494,077	494,077	494,077
611255 Benefits Allocation	386,297	407,958	409,267	435,224	435,224	435,224
611260 Human Resources Allocation	1,345,319	1,403,548	1,630,665	1,773,348	1,773,348	1,773,348
611300 Legal Services Allocation	1,218,604	1,330,627	1,382,318	1,642,852	1,642,852	1,642,852
611400 Information Tech Allocation	3,491,471	3,490,557	3,838,062	4,131,994	4,131,994	4,131,994
611410 FIMS Allocation	1,933,266	2,287,541	2,581,868	2,707,165	2,707,165	2,707,165
611420 Telecommunications Allocation	422,581	422,128	470,318	482,626	482,626	482,626
611430 Info Tech Direct Charges	1,873,915	2,021,820	2,235,234	2,701,534	2,701,534	2,701,534
611600 Finance Allocation	2,139,461	2,368,990	2,463,849	2,549,601	2,549,601	2,549,601
611800 MCBEE Allocation	105,450	47,429	159,633	103,712	103,712	103,712
612100 IT Equipment Use Charges	0	307,048	334,067	355,726	355,726	355,726
614100 Liability Insurance Allocation	1,020,100	1,096,801	1,367,341	1,255,799	1,255,799	1,255,799
614200 WC Insurance Allocation	721,899	741,000	753,327	756,900	756,900	756,900
Total Administrative Charges	20,263,992	21,861,669	23,995,086	25,843,950	25,843,950	25,843,950

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**COUNTYWIDE**

REQUIREMENTS

	FY 14-15 ACTUAL	FY 15-16 ACTUAL	FY 16-17 BUDGET	FY 17-18 PROPOSED	FY 17-18 APPROVED	FY 17-18 ADOPTED
Capital Outlay						
531100 Office Equipment Capital	0	11,662	0	0	0	0
531300 Departmental Equipment Capital	338,613	455,884	1,439,471	1,578,674	1,578,674	1,578,674
531350 Canines	0	0	31,662	31,876	31,876	31,876
531600 Computer Hardware Capital	171,947	313,873	830,332	604,000	604,000	604,000
531700 Computer Software Capital	346,748	312,069	1,693,591	907,962	907,962	907,962
531800 Telephone Systems	0	5,883	393,118	285,000	285,000	285,000
532100 Automobiles	162,347	284,768	444,470	312,021	312,021	312,021
532200 Pickups and Trucks	1,242,210	946,295	925,754	1,204,572	1,204,572	1,204,572
532400 Off Road Vehicles	57,604	13,048	125,000	10,000	10,000	10,000
532500 Road Maintenance Vehicles	189,826	370,281	1,079,524	732,600	732,600	732,600
532600 Ferries	0	0	259,500	561,250	561,250	561,250
533110 Road Resurfacing	1,293,737	2,926,558	4,123,000	3,100,000	3,100,000	3,100,000
533170 Road Construction	3,097,940	3,045,715	2,554,907	1,956,500	1,956,500	1,956,500
533180 Safety Improvements	2,686	29,460	125,000	954,250	954,250	954,250
533200 Traffic Signals	8,109	26,709	639,784	1,671,250	1,671,250	1,671,250
533500 Bridge Construction	1,228,365	65,750	1,044,480	1,175,950	1,175,950	1,175,950
533600 Federal Highway Projects	1,038	0	0	0	0	0
534100 Building Construction	850,939	5,201,414	19,045,398	15,599,332	15,599,332	15,599,332
534102 Structural Assurance Testing	0	10,890	0	0	0	0
534103 Construction Management	8,149	237,609	370,000	0	0	0
534150 Building Acquisitions	0	447,809	7,000	0	0	0
534300 Special Construction	213,364	944,666	1,130,297	870,609	870,609	870,609
534600 Site Improvements	608,789	743,585	1,169,018	1,299,474	1,299,474	1,299,474
535110 Right of Way	74,128	21,279	0	0	0	0
535200 Purchased Land	0	264,040	0	0	0	0
<b>Total Capital Outlay</b>	<b>9,896,540</b>	<b>16,679,247</b>	<b>37,431,306</b>	<b>32,855,320</b>	<b>32,855,320</b>	<b>32,855,320</b>
Debt Service Principal						
541100 Principal Payments	3,271,933	3,840,977	4,792,552	5,034,418	5,034,418	5,034,418
<b>Total Debt Service Principal</b>	<b>3,271,933</b>	<b>3,840,977</b>	<b>4,792,552</b>	<b>5,034,418</b>	<b>5,034,418</b>	<b>5,034,418</b>
Debt Service Interest						
542100 Interest Payments	3,382,600	3,267,113	3,311,799	3,237,339	3,237,339	3,237,339
542900 Issuance Costs	0	0	15,967	0	0	0
<b>Total Debt Service Interest</b>	<b>3,382,600</b>	<b>3,267,113</b>	<b>3,327,766</b>	<b>3,237,339</b>	<b>3,237,339</b>	<b>3,237,339</b>
Special Payments						
551100 Interfund Loan Disbursements	120,000	2,500,000	0	0	0	0
551110 MCHA Loan Disbursement	0	0	30,000	0	0	0
551200 Distributions to Schools	451,903	578,669	614,332	433,700	433,700	433,700
551300 Distributions to Tax Districts	84,100	85,000	391,270	234,465	234,465	234,465
<b>Total Special Payments</b>	<b>656,003</b>	<b>3,163,669</b>	<b>1,035,602</b>	<b>668,165</b>	<b>668,165</b>	<b>668,165</b>

MARION COUNTY FY 2017-18 BUDGET  
DETAIL

**COUNTYWIDE**

REQUIREMENTS

	FY 14-15 ACTUAL	FY 15-16 ACTUAL	FY 16-17 BUDGET	FY 17-18 PROPOSED	FY 17-18 APPROVED	FY 17-18 ADOPTED
Transfers Out						
561100 Transfer to General Fund	3,859,952	4,032,582	4,007,582	4,330,625	4,330,625	4,330,625
561115 Transfer to Non Dept Grants	1,104	0	0	0	0	0
561125 Transfer to Juvenile Grants	1,185,925	1,082,545	1,073,870	1,150,079	1,150,079	1,150,079
561130 Transfer to Public Works	4,000	32,460	150,628	130,327	130,327	130,327
561160 Xfer to Community Svcs Grants	100,318	4,729	39,123	0	0	0
561165 Xfer to Lottery and Econ Dev	20,000	47,721	0	0	0	0
561180 Transfer to Comm Corrections	252,940	175,000	150,000	147,364	147,364	147,364
561190 Transfer to Health	3,217,341	3,498,968	3,730,390	3,730,390	3,730,390	3,730,390
561220 Transfer to Child Support	294,071	322,920	363,006	391,606	391,606	391,606
561230 Transfer to Dog Control	601,660	693,883	884,807	920,716	920,716	920,716
561250 Transfer to Sheriff Grants	224,608	110,398	211,634	178,461	178,461	178,461
561270 Transfer to County Fair	170,672	98,537	97,557	97,557	97,557	97,557
561300 Transfer to DA Grants	94,645	84,751	96,706	122,375	122,375	122,375
561305 Transfer to Land Use Planning	638,151	578,045	699,784	859,318	859,318	859,318
561310 Transfer to Parks	45,000	167,450	138,152	238,480	238,480	238,480
561320 Transfer to Surveyor	101,659	102,000	101,659	101,659	101,659	101,659
561410 Transfer to Debt Service	2,646,245	1,929,190	3,247,639	3,506,469	3,506,469	3,506,469
561455 Xfer to Facility Renovation	4,245,559	5,745,732	368,725	1,000,000	1,000,000	1,000,000
561480 Xfer to Capital Impr Projects	826,563	2,813,814	1,561,294	2,008,200	2,008,200	2,024,200
561580 Transfer to Central Services	456,178	446,635	541,100	757,064	788,626	788,626
561595 Transfer to Fleet Management	126,136	108,638	90,660	41,000	41,000	41,000
561605 Transfer to MCE4H Svc District	0	348,828	0	0	0	0
<b>Total Transfers Out</b>	<b>19,112,727</b>	<b>22,424,827</b>	<b>17,554,316</b>	<b>19,711,690</b>	<b>19,743,252</b>	<b>19,759,252</b>
Contingency						
571010 Contingency	0	0	18,583,814	18,721,571	18,656,300	18,644,270
<b>Total Contingency</b>	<b>0</b>	<b>0</b>	<b>18,583,814</b>	<b>18,721,571</b>	<b>18,656,300</b>	<b>18,644,270</b>
Reserve for Future Expenditure						
572010 Reserve for Future Expenditure	0	0	2,525,900	11,240,465	11,240,465	11,240,465
<b>Total Reserve for Future Expenditure</b>	<b>0</b>	<b>0</b>	<b>2,525,900</b>	<b>11,240,465</b>	<b>11,240,465</b>	<b>11,240,465</b>
Ending Fund Balance						
573010 Unapprop Ending Fund Balance	0	0	52,275,353	41,630,509	41,630,509	41,630,509
573020 Capital Improvement Reserves	0	0	8,425,845	8,562,126	8,562,126	8,562,126
573050 Self Insurance Reserves	0	0	4,579,000	4,579,000	4,579,000	4,579,000
<b>Total Ending Fund Balance</b>	<b>0</b>	<b>0</b>	<b>65,280,198</b>	<b>54,771,635</b>	<b>54,771,635</b>	<b>54,771,635</b>
<b>GRAND TOTAL</b>	<b>257,863,137</b>	<b>274,303,977</b>	<b>404,823,359</b>	<b>412,447,909</b>	<b>412,381,377</b>	<b>412,381,377</b>

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MARION COUNTY FY 2017-18 BUDGET  
APPENDIX A  
BOARD RESOLUTION ADOPTING BUDGET AND IMPOSING TAX

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IT IS FURTHER RESOLVED that the Marion County Board of Commissioners hereby imposes taxes for 2017-2018 as categorized below:

General Government Limitation  
General Fund Permanent Rate      \$3.0252 per \$1,000

DATED at Salem, Oregon, this 21<sup>st</sup> day of June 2017.

MARION COUNTY BOARD OF COMMISSIONERS

  
Chair

  
Commissioner

  
Commissioner

MARION COUNTY FY 2017-18 BUDGET  
APPENDIX A  
BOARD RESOLUTION ADOPTING BUDGET AND IMPOSING TAX

**MARION COUNTY**

Fiscal Year 2017-18 Adopted Budget

Attachment to Resolution No. \_\_\_\_\_

June 21, 2017

	Appropriated Budget July 1, 2017	Unappropriated Budget July 1, 2017	Fund Total July 1, 2017
<b>GENERAL FUND</b>			
Assessor's Office	\$ 6,059,671		
County Clerk's Office	2,662,824		
Community Services	857,663		
District Attorney's Office	9,421,245		
Justice Court	913,943		
Juvenile	10,421,494		
Sheriff's Office	40,119,022		
Treasurer's Office	442,332		
Non Departmental:			
Materials and Services	2,764,432		
Transfers Out	14,030,443		
Contingency	972,537		
Unappropriated Ending Fund Balance		\$ 5,072,860	
<b>Total</b>	<b>\$ 88,665,606</b>	<b>\$ 5,072,860</b>	<b>\$ 93,738,466</b>
<b>BLOCK GRANT FUND</b>			
Contingency	\$ 2,493		
<b>Total</b>	<b>\$ 2,493</b>	<b>\$ -</b>	<b>\$ 2,493</b>
<b>BUILDING INSPECTION FUND</b>			
Public Works	\$ 2,925,613		
Contingency	259,000		
Unappropriated Ending Fund Balance		\$ 1,816,766	
<b>Total</b>	<b>\$ 3,184,613</b>	<b>\$ 1,816,766</b>	<b>\$ 5,001,379</b>
<b>CAPITAL BUILDING AND EQUIPMENT FUND</b>			
Non-Departmental: Transfers Out	\$ 162,400		
Reserve for Future Expenditures		\$ 134,265	
<b>Total</b>	<b>\$ 162,400</b>	<b>\$ 134,265</b>	<b>\$ 296,665</b>
<b>CAPITAL IMPROVEMENT PROJECTS FUND</b>			
Non-Departmental: Capital Outlay	\$ 3,775,910		
Contingency	615,418		
Reserve for Future Expenditures		\$ 1,191,137	
<b>Total</b>	<b>\$ 4,391,328</b>	<b>\$ 1,191,137</b>	<b>\$ 5,582,465</b>
<b>CENTRAL SERVICES FUND</b>			
Board of Commissioners' Office	\$ 2,671,670		
Business Services	7,281,813		
Finance	2,702,903		
Information Technology	10,006,211		
Legal	1,652,252		
Non-Departmental: Materials and Services	303,712		
<b>Total</b>	<b>\$ 24,618,561</b>	<b>\$ -</b>	<b>\$ 24,618,561</b>
<b>CHILD SUPPORT FUND</b>			
District Attorney's Office	\$ 1,763,245		
<b>Total</b>	<b>\$ 1,763,245</b>	<b>\$ -</b>	<b>\$ 1,763,245</b>

MARION COUNTY FY 2017-18 BUDGET  
APPENDIX A  
BOARD RESOLUTION ADOPTING BUDGET AND IMPOSING TAX

	Appropriated Budget July 1, 2017	Unappropriated Budget July 1, 2017	Fund Total July 1, 2017
<b>COMMUNITY CORRECTIONS FUND</b>			
Sheriff's Office	\$ 12,558,688		
Transfers Out	4,035,704		
<b>Total</b>	<b>\$ 16,594,392</b>	<b>\$ -</b>	<b>\$ 16,594,392</b>
<b>COMMUNITY SERVICES GRANTS FUND</b>			
Community Services	\$ 113,599		
Contingency	8,700		
<b>Total</b>	<b>\$ 122,299</b>	<b>\$ -</b>	<b>\$ 122,299</b>
<b>COUNTY CLERK RECORDS FUND</b>			
Clerk's Office	\$ 197,200		
<b>Total</b>	<b>\$ 197,200</b>	<b>\$ -</b>	<b>\$ 197,200</b>
<b>COUNTY FAIR FUND</b>			
Community Services	\$ 389,964		
Transfers Out	47,557		
Contingency	63,630		
<b>Total</b>	<b>\$ 501,151</b>	<b>\$ -</b>	<b>\$ 501,151</b>
<b>COUNTY SCHOOLS FUND</b>			
Non-Departmental: Special Payments	\$ 433,700		
<b>Total</b>	<b>\$ 433,700</b>	<b>\$ -</b>	<b>\$ 433,700</b>
<b>CRIMINAL JUSTICE ASSESSMENT FUND</b>			
Non-Departmental:			
Materials and Services	\$ 343,935		
Capital Outlay	100,000		
Transfers Out	442,092		
Contingency	100,000		
Unappropriated Ending Fund Balance		\$ 627,201	
<b>Total</b>	<b>\$ 986,027</b>	<b>\$ 627,201</b>	<b>\$ 1,613,228</b>
<b>DEBT SERVICE FUND</b>			
Debt Service	\$ 7,907,971		
Unappropriated Ending Fund Balance		\$ 409,984	
<b>Total</b>	<b>\$ 7,907,971</b>	<b>\$ 409,984</b>	<b>\$ 8,317,955</b>
<b>DISTRICT ATTORNEY GRANTS FUND</b>			
District Attorney's Office	\$ 1,424,260		
Contingency	267,025		
<b>Total</b>	<b>\$ 1,691,285</b>	<b>\$ -</b>	<b>\$ 1,691,285</b>
<b>DOG CONTROL FUND</b>			
Community Services	\$ 1,441,365		
<b>Total</b>	<b>\$ 1,441,365</b>	<b>\$ -</b>	<b>\$ 1,441,365</b>
<b>ENVIRONMENTAL SERVICES FUND</b>			
Public Works	\$ 21,969,129		
Debt Service	87,754		
Contingency	1,900,000		
Unappropriated Ending Fund Balance		\$ 8,562,126	
<b>Total</b>	<b>\$ 23,956,883</b>	<b>\$ 8,562,126</b>	<b>\$ 32,519,009</b>

MARION COUNTY FY 2017-18 BUDGET  
APPENDIX A  
BOARD RESOLUTION ADOPTING BUDGET AND IMPOSING TAX

	Appropriated Budget July 1, 2017	Unappropriated Budget July 1, 2017	Fund Total July 1, 2017
<b>FACILITY RENOVATION FUND</b>			
Non-Departmental: Capital Outlay	\$ 15,708,592		
Contingency	886,569		
Reserve for Future Expenditure		\$ 7,660,528	
<b>Total</b>	<b>\$ 16,595,161</b>	<b>\$ 7,660,528</b>	<b>\$ 24,255,689</b>
<b>FLEET MANAGEMENT FUND</b>			
Public Works	\$ 1,976,262		
Contingency	190,000		
Unappropriated Ending Fund Balance		\$ 1,447,324	
<b>Total</b>	<b>\$ 2,166,262</b>	<b>\$ 1,447,324</b>	<b>\$ 3,613,586</b>
<b>HEALTH FUND</b>			
Health	\$ 58,170,986		
Transfers Out	376,177		
Contingency	5,198,410		
Unappropriated Ending Fund Balance		\$ 8,568,089	
<b>Total</b>	<b>\$ 63,745,573</b>	<b>\$ 8,568,089</b>	<b>\$ 72,313,662</b>
<b>INMATE WELFARE FUND</b>			
Sheriff's Office	\$ 223,006		
Contingency	55,791		
Ending Fund Balance		\$ 279,109	
<b>Total</b>	<b>\$ 278,797</b>	<b>\$ 279,109</b>	<b>\$ 557,906</b>
<b>JUVENILE GRANTS FUND</b>			
Juvenile	\$ 3,839,226		
Contingency	671,183		
<b>Total</b>	<b>\$ 4,510,409</b>	<b>\$ -</b>	<b>\$ 4,510,409</b>
<b>LAND USE PLANNING FUND</b>			
Public Works	\$ 1,050,018		
<b>Total</b>	<b>\$ 1,050,018</b>	<b>\$ -</b>	<b>\$ 1,050,018</b>
<b>LAW LIBRARY FUND</b>			
Legal	\$ 279,885		
Contingency	27,989		
Unappropriated Ending Fund Balance		\$ 633,704	
<b>Total</b>	<b>\$ 307,874</b>	<b>\$ 633,704</b>	<b>\$ 941,578</b>
<b>LOTTERY AND ECONOMIC DEVELOPMENT FUND</b>			
Community Services	\$ 2,460,974		
Debt Service	276,032		
Transfers Out	324,000		
Contingency	280,117		
Unappropriated Ending Fund Balance		\$ -	
<b>Total</b>	<b>\$ 3,341,123</b>	<b>\$ -</b>	<b>\$ 3,341,123</b>

MARION COUNTY FY 2017-18 BUDGET  
APPENDIX A  
BOARD RESOLUTION ADOPTING BUDGET AND IMPOSING TAX

	Appropriated Budget July 1, 2017	Unappropriated Budget July 1, 2017	Fund Total July 1, 2017
<b>NON-DEPARTMENTAL GRANTS FUND</b>			
Non-Departmental: Transfers Out	\$ 111,630		
Contingency	100,000		
Unappropriated Ending Fund Balance		\$ 390,281	
<b>Total</b>	<b>\$ 211,630</b>	<b>\$ 390,281</b>	<b>\$ 601,911</b>
<b>PARKS FUND</b>			
Public Works	\$ 606,555		
Contingency	56,000		
Unappropriated Ending Fund Balance		\$ 240,033	
<b>Total</b>	<b>\$ 662,555</b>	<b>\$ 240,033</b>	<b>\$ 902,588</b>
<b>PUBLIC WORKS FUND</b>			
Public Works	\$ 35,127,596		
Contingency	3,130,475		
Unappropriated Ending Fund Balance		\$ 16,846,132	
<b>Total</b>	<b>\$ 38,258,071</b>	<b>\$ 16,846,132</b>	<b>\$ 55,104,203</b>
<b>RAINY DAY FUND</b>			
Reserve for Future Expenditure		\$ 2,254,535	
<b>Total</b>	<b>\$ -</b>	<b>\$ 2,254,535</b>	<b>\$ 2,254,535</b>
<b>SELF-INSURANCE FUND</b>			
Non-Departmental:			
Materials and Services	\$ 27,196,214		
Transfers Out	41,000		
Contingency	3,169,066		
Unappropriated Ending Fund Balance		\$ 7,051,752	
<b>Total</b>	<b>\$ 30,406,280</b>	<b>\$ 7,051,752</b>	<b>\$ 37,458,032</b>
<b>SHERIFF GRANTS FUND</b>			
Sheriff's Office	\$ 3,371,657		
Contingency	400,295		
Unappropriated Ending Fund Balance		\$ 188,706	
<b>Total</b>	<b>\$ 3,771,952</b>	<b>\$ 188,706</b>	<b>\$ 3,960,658</b>
<b>STORMWATER MANAGEMENT</b>			
Public Works	\$ 908,381		
Transfers Out	41,000		
Contingency	90,000		
Unappropriated Ending Fund Balance		\$ 715,608	
<b>Total</b>	<b>\$ 1,039,381</b>	<b>\$ 715,608</b>	<b>\$ 1,754,989</b>
<b>SURVEYOR FUND</b>			
Public Works	\$ 553,626		
Contingency	49,000		
Unappropriated Ending Fund Balance		\$ 1,823,909	
<b>Total</b>	<b>\$ 602,626</b>	<b>\$ 1,823,909</b>	<b>\$ 2,426,535</b>

MARION COUNTY FY 2017-18 BUDGET  
APPENDIX A  
BOARD RESOLUTION ADOPTING BUDGET AND IMPOSING TAX

	Appropriated Budget July 1, 2017	Unappropriated Budget July 1, 2017	Fund Total July 1, 2017
<b>TAX TITLE LAND SALES FUND</b>			
Non-Departmental: Materials and Services	\$ 25,802		
Special Payments	234,465		
Transfers Out	47,249		
Contingency	25,000		
Unappropriated Ending Fund Balance		\$ 98,051	
<b>Total</b>	<b>\$ 332,516</b>	<b>\$ 98,051</b>	<b>\$ 430,567</b>
<b>TRAFFIC SAFETY TEAM FUND</b>			
Sheriff's Office	\$ 2,242,958		
Transfers Out	100,000		
Contingency	125,572		
<b>Total</b>	<b>\$ 2,468,530</b>	<b>\$ -</b>	<b>\$ 2,468,530</b>
<b>TOTAL ALL FUNDS</b>			
Total Appropriations, All Funds	\$ 346,369,277		
Total Unappropriated and Reserve Amounts, All Funds		\$ 66,012,100	
Total Budget			\$ 2,899,097
<b>Total</b>	<b>\$ 346,369,277</b>	<b>\$ 66,012,100</b>	<b>\$ 412,381,377</b>

MARION COUNTY FY 2017-18 BUDGET  
APPENDIX A  
BOARD RESOLUTION ADOPTING BUDGET AND IMPOSING TAX

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MARION COUNTY FY 2017-18 BUDGET  
APPENDIX B  
PUBLIC NOTICE OF BUDGET COMMITTEE MEETING

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**Text of Ad:** 05/19/2017

**PUBLIC NOTICE**

**NOTICE OF BUDGET  
COMMITTEE MEETING**

A public meeting of the Budget Committee of Marion County, State of Oregon, to discuss the budget for the fiscal year July 1, 2017 to June 30, 2018 will be held at Courthouse Square, Senator Hearing Room, 555 Court St. NE, Salem, Oregon. The first meeting will take place on June 1, 2017 at 9:30 am. The purpose of this meeting is to receive the budget message. Public comment will be taken at 5:15 pm. A second meeting will be held on June 5, 2017 to receive additional budget information, deliberate and approve the budget. Public comment will be taken at 8:45 am. Any person may appear at the meeting and discuss the proposed budget. A copy of the budget document may be inspected or obtained on or after June 1, 2017 at the Board of Commissioners' Office, Room 5232, Courthouse Square, 555 Court Street, Salem, between the hours of 8:00 am and 5:00 pm, or on the Marion County Internet website at [www.co.marion.or.us](http://www.co.marion.or.us).

Statesman Journal  
May 25, 2017



MARION COUNTY FY 2017-18 BUDGET  
APPENDIX B  
PUBLIC NOTICE OF BUDGET COMMITTEE MEETING

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MARION COUNTY FY 2017-18 BUDGET  
APPENDIX C  
PUBLIC NOTICE OF BUDGET HEARING

**PUBLIC NOTICE**

**NOTICE OF BUDGET HEARING**

A public meeting of the Marion County Board of Commissioners will be held on June 21, 2017 at 9:00 am at the Senator Hearing Room, 555 Court St. NE, Salem, Oregon. The purpose of this meeting is to discuss the budget for the fiscal year beginning July 1, 2017 as approved by the Marion County Budget Committee. A summary of the budget is presented below. A copy of the budget may be inspected or obtained at the Board of Commissioners' Office, Room 5232, Courthouse Square, 555 Court St. NE, Salem, between the hours of 8:00 am and 5:00 pm or online at [www.co.marion.or.us](http://www.co.marion.or.us). This budget is for an annual budget period. This budget was prepared on a basis of accounting that is the same as the preceding year.

Contact: Sam Brentano, Chair Board of Commissioners      Telephone: 503-588-5212      Email: Commissioners@co.marion.or.us

**FINANCIAL SUMMARY - RESOURCES**

TOTAL OF ALL FUNDS	Actual Amount 2015-16	Adopted Budget This Year 2016-17	Approved Budget Next Year 2017-18
Beginning Fund Balance/ Net Working Capital	114,413,285	116,785,096	116,515,728
Fees, Licenses, Permits, Fines, Assessments & Other Service Charges	72,580,560	74,366,774	79,153,166
Federal, State and all Other Grants, Gifts, Allocations and Donations	89,773,070	89,671,671	91,471,123
Revenue from Bonds and Other Debt	0	9,950,000	5,000,000
Interfund Transfers / Internal Service Reimbursements	46,517,272	42,561,974	47,301,720
All Other Resources Except Current Year Property Taxes	4,572,652	3,906,254	3,842,640
Current Year Property Taxes Estimated to be Received	63,274,521	66,520,500	69,097,000
<b>Total Resources</b>	<b>391,131,340</b>	<b>403,762,269</b>	<b>412,381,377</b>

**FINANCIAL SUMMARY - REQUIREMENTS BY OBJECT CLASSIFICATION**

Personnel Services	127,681,929	141,401,717	151,228,263
Materials and Services	97,946,214	112,776,030	114,946,220
Capital Outlay	16,679,247	37,499,019	32,855,320
Debt Service	7,108,091	8,120,318	8,271,757
Interfund Transfers	22,424,827	16,888,816	19,743,252
Contingencies	0	18,441,126	18,656,300
Special Payments	3,163,669	830,145	668,165
Unappropriated Ending Balance and Reserved for Future Expenditure	0	67,806,098	66,012,100
<b>Total Requirements</b>	<b>274,303,977</b>	<b>403,762,269</b>	<b>412,381,377</b>

Operational Efficiency and Quality Service	45,219,994	56,400,298	57,762,438
FTE	230	230	236

Operational Efficiency and Quality Service is encompassed in general government and central service departments' programs including non-departmental programs. In the general government area, the budget for the Assessor's Office is \$6.0 million and 51 FTE to continue property appraisal and tax assessment. The Clerk's Office budget is \$2.9 million and 13.5 FTE for recording, licensing, elections, Board of Property Tax Appeals, and archives services. The Treasurer's Office budget is \$0.4 million and 2.5 FTE to continue its treasury services. Other budgeted General Fund costs totaling \$16.8 million include (1) transfers to other county government operating activities; (2) transfers to capital funds; (3) contributions to outside agencies such as the state's water master and predatory animal programs; (4) funds for performance and organizational audits; (5) management and other expert consulting; (6) outside legal counsel; and (7) other Board of Commissioners directed activities. General Fund contingency and unappropriated ending balance totals \$6.1 million. General government increases \$0.7 million and 0.4 FTE in total. In the central services area, the Board of Commissioners' budget is \$1.6 million and 15 FTE. The Business Services budget is \$7.3 million and 63 FTE. The Finance budget is \$2.7 million and 20 FTE. The Information Technology budget is \$10.0 million and 59 FTE. The Legal Counsel budget totals \$2.6 million and 12 FTE including the Law Library. A non-departmental business enterprise enhancement program for information technology related financial management system improvements budget is \$0.3 million. Central services increases \$0.6 million and 5.2 FTE in total.

MARION COUNTY FY 2017-18 BUDGET  
APPENDIX C  
PUBLIC NOTICE OF BUDGET HEARING

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Growth and Infrastructure	23,230,862	36,998,645	39,472,994
FTE	57	54	56
<p>The Growth and Infrastructure budget consists of the \$32.5 million Environmental Services program which includes solid waste management and recycling, the \$0.9 million County Parks program, the \$1.1 million Land Use Planning program, and the \$5.0 million Building Inspection program, all managed by the Public Works Department. The Growth and Infrastructure total budget increase is \$2.5 million with the largest gain of \$2.1 in Environmental Services. Other changes are a \$104K and 13% increase for the Parks program, a \$92K and 10% increase in the Land Use Planning program, and a \$166K and 3% increase in the Building Inspection program.</p>			
Public Safety	79,366,410	89,519,112	92,422,129
FTE	546	553	560
<p>Public Safety is one of the county's highest priorities and it is allocated 78% of General Fund operating expenditures. The Sheriff's Office budget of \$63.7 million and 353.5 FTE includes enforcement, the county jail, parole and probation, and code enforcement. The District Attorney's Office budget is \$12.9 million to fund criminal prosecution, victims of crime assistance, and child support enforcement, utilizing 91.0 FTE. The Juvenile budget of \$14.9 million and 107.6 FTE provides detention and juvenile alternative programs, case management and counseling. The county Justice Court \$0.9 million budget and 8 FTE is used to hear traffic offenses, some misdemeanors, and small civil claims. There is a \$2.9 million and 3% increase to the total Public Safety budget. The Sheriff's Office and District Attorney's Office budgets each increase \$1.1 million; the Juvenile Department increases \$700K.</p>			
Economic Development	2,099,334	4,077,398	3,842,274
FTE	2	3	3
<p>The Economic Development budget of \$3.8 million and 3 FTE promotes economic development by working with the county's Economic Development Advisory Board and by allocation of the county's state lottery funds for community project grants, business development grants and board designated appropriations. Another economic development activity is the Marion County Fair program. Economic Development programs are managed by the Community Services Department.</p>			
Transportation and Emergency Management	31,926,637	63,349,848	62,899,313
FTE	145	148	151
<p>The Transportation budget includes roads and bridges maintenance and repair, ferry operations, fleet management, county surveyor, and stormwater management. They are managed by the Public Works Department with a total \$62.0 million budget and 147.4 FTE. This includes major roads and bridges construction projects totaling \$10.8 million. The Emergency Management budget is \$0.9 million and 3.8 FTE and is also managed by Public Works. The program manages natural disasters such as floods, landslides, high winds, severe winter storms, and earthquakes through an Emergency Operations Center and coordinates emergency planning and drills with local, state and federal partners. There is a small net budget decrease of \$ 0.4 million.</p>			
Health and Community Services	53,298,066	75,363,380	74,734,989
FTE	433	454	463
<p>The Health budget totals \$72.3 million and 444.3 FTE. Services include developmental disabilities, both children and adult behavioral health, community and provider services, drug treatment, acute psychiatric and mental health diversion, public health, WIC (women, infant and children), environmental health, and vital statistics. The Community Services Department budget for community services activities totals \$2.4 million and 18.7 FTE. Community services activities include operating a dog shelter, the provision of professional staff support to the Children and Families Commission, and mobilizing community resources to match societal issues. The total health and community services budget has a net decrease of \$ .6 million involving multiple health and community services programs.</p>			
Capital	7,236,176	28,368,342	30,134,819
<p>The Capital budget accounts for the acquisition, construction or remediation of major capital facilities, equipment or other fixed assets, excluding Public Works Department roads and bridges. Major projects funded for FY 17-18 include \$4.8 million for multiple repairs and upgrades to county buildings; \$10.1 million for a Juvenile Campus administration building and new courtroom; \$9.8 million for a Sheriff public safety building construction; \$1.0 million for a reentry housing building; \$4.1 million for countywide capital equipment and software; \$0.3 million for other smaller capital projects. Included in the major project totals is \$10 million that is not planned for expenditure this fiscal year and is reserved for future expenditure to continue project work in future fiscal years. Amounts budgeted for projects vary widely from year-to-year as the type and scope of projects change.</p>			
Non-Departmental / Non-Operating	31,926,498	49,686,246	51,112,421
<p>Non-Operating activities are not assigned to specific department budgets. Budgeted requirements include \$37.5 million for a Self-Insurance program which pays the cost of county insurance programs; debt service which is comprised of \$4.8 million for Public Employee Retirement System debt service, \$2.0 million for capital improvement loans debt service, and \$1.5 million for Courthouse Square debt service; \$1.6 million for a Criminal Justice Assessment program; \$0.6 million for non-departmental grants; \$0.4 million for a Tax Title Land Sales program; \$2.3 million for a Rainy Day Reserve program; and \$0.4 million for a County Schools Fund. The major increases is \$1.5 million for the Self-Insurance program.</p>			
<b>Total Requirements</b>	<b>274,303,977</b>	<b>403,762,269</b>	<b>412,381,377</b>
<b>Total FTE</b>	<b>1,413</b>	<b>1,443</b>	<b>1,469</b>

MARION COUNTY FY 2017-18 BUDGET  
 APPENDIX C  
 PUBLIC NOTICE OF BUDGET HEARING

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	<b>PROPERTY TAX LEVIES</b>		
	Rate or Amount Imposed 2015-16	Rate or Amount Imposed This Year 2016-17	Rate or Amount Approved Next Year 2017-18
Permanent Rate Levy (rate limit 3.0252 per \$1,000)	3.0252	3.0252	3.0252
Local Option Levy Levy For General Obligation Bonds			

<b>LONG TERM DEBT</b>	<b>STATEMENT OF INDEBTEDNESS</b>	
	Estimated Debt Outstanding on July 1.	Estimated Debt Authorized, But Not Incurred on July 1
General Obligation Bonds	\$0	\$0
Other Bonds	\$44,396,442	\$0
Other Borrowings	\$17,775,759	\$5,000,000
<b>Total</b>	<b>\$62,172,201</b>	<b>\$5,000,000</b>

Statesman Journal June 9, 2017

MARION COUNTY FY 2017-18 BUDGET  
APPENDIX C  
PUBLIC NOTICE OF BUDGET HEARING

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MARION COUNTY FY 2017-18 BUDGET  
APPENDIX D  
NOTICE OF PROPERTY TAX AND CERTIFICATION OF INTENT TO IMPOSE

**Notice of Property Tax and Certification of Intent to Impose a Tax, Fee, Assessment, or Charge on Property** **FORM LB-50  
2017-2018**

To assessor of Marion County

Check here if this is an amended form.

• Be sure to read instructions in the current Notice of Property Tax Levy Forms and Instructions booklet.

The Marion County has the responsibility and authority to place the following property tax, fee, charge, or assessment

on the tax roll of Marion County. The property tax, fee, charge, or assessment is categorized as stated by this form.

<u>P.O. Box 14500</u> <small>Mailing address of district</small>	<u>Salem</u> <small>City</small>	<u>OR</u> <small>State</small>	<u>97301</u> <small>ZIP code</small>	<u>June 26, 2017</u> <small>Date submitted</small>
<u>Sam Brentano</u> <small>Contact person</small>	<u>Chair</u> <small>Title</small>	<u>503-588-5212</u> <small>Daytime telephone number</small>		<u>not enough room</u> <small>Contact person e-mail address</small>

**CERTIFICATION**— You **must** check one box if you are subject to Local Budget Law.

- The tax rate or levy amounts certified in Part I are within the tax rate or levy amounts approved by the budget committee.  
 The tax rate or levy amounts certified in Part I were changed by the governing body and republished as required in ORS 294.456.

**PART I: TAXES TO BE IMPOSED**

	Subject to General Government Limits		
	Rate —or— Dollar Amount		
1. Rate per \$1,000 or total dollar amount levied (within permanent rate limit) ... 1	3.0252		
2. Local option operating tax ..... 2			Excluded from Measure 5 Limits
3. Local option capital project tax ..... 3			
4. City of Portland Levy for pension and disability obligations ..... 4			Dollar Amount of Bond Levy
5a. Levy for bonded indebtedness from bonds approved by voters <b>prior</b> to October 6, 2001 ..... 5a			
5b. Levy for bonded indebtedness from bonds approved by voters <b>after</b> October 6, 2001 ..... 5b			
5c. Total levy for bonded indebtedness not subject to Measure 5 or Measure 50 (total of 5a + 5b) ..... 5c			0.00

**PART II: RATE LIMIT CERTIFICATION**

6. Permanent rate limit in dollars and cents per \$1,000 ..... 6	3.0252
7. Election date when your new district received voter approval for your permanent rate limit ..... 7	
8. <b>Estimated</b> permanent rate limit for newly merged/consolidated district ..... 8	

**PART III: SCHEDULE OF LOCAL OPTION TAXES**— Enter all local option taxes on this schedule. If there are more than two taxes, attach a sheet showing the information for each.

Purpose (operating, capital project, or mixed)	Date voters approved local option ballot measure	First tax year levied	Final tax year to be levied	Tax amount —or— rate authorized per year by voters

**PART IV: SPECIAL ASSESSMENTS, FEES, AND CHARGES**

Description	Subject to General Government Limitation	Excluded from Measure 5 Limitation
1		
2		

If fees, charges, or assessments will be imposed on specific property within your district, you must attach a complete listing of properties, by assessor's account number, to which fees, charges, or assessments will be imposed. Show the fees, charges, or assessments uniformly imposed on the properties. If these amounts are not uniform, show the amount imposed on each property.

The authority for putting these assessments on the roll is ORS \_\_\_\_\_, (Must be completed if you have an entry in Part IV.)

150-504-073-7 (Rev. 11-16)

Form LB-50 (continued on next page)

(see the back for worksheet for lines 5a, 5b, and 5c)

File with your assessor no later than JULY 15, unless granted an extension in writing.

MARION COUNTY FY 2017-18 BUDGET  
APPENDIX D  
NOTICE OF PROPERTY TAX AND CERTIFICATION OF INTENT TO IMPOSE

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MARION COUNTY FY 2017-18 BUDGET  
APPENDIX E  
CONTINGENCY, RESERVES AND ENDING FUND BALANCE

**Budgeted Contingency, Reserve and Unappropriated Ending Fund Balance**

FY 2017-18

	Contingency	Reserve for Future Expenditures	Ending Fund Balance (EFB)	Total Revenues (less NWC)	FY 16-17 Budget %
General Fund	972,537	-	5,072,860	84,280,827	
Rainy Day Fund	-	2,254,535	-	-	
<b>Total</b>	<b>972,537</b>	<b>2,254,535</b>	<b>5,072,860</b>	<b>84,280,827</b>	
<b>% of Total General Fund Revenue</b>	<b>1.2%</b>	<b>2.7%</b>	<b>6.0%</b>	<b>9.8%</b>	11.7%

Funds	Contingency	Reserve for Future Expenditures	Ending Fund Balance	Total Budget	% of Total Budget
Block Grant	2,493	-	-	2,493	100.0%
Building Inspection	259,000	-	1,816,766	5,001,379	41.5%
Capital Building and Equipment	-	134,265	-	296,665	45.3%
Capital Improvement Projects	615,418	1,191,137	-	5,582,465	32.4%
Central Services	-	-	-	24,618,561	0.0%
Child Support	-	-	-	1,763,245	0.0%
Community Corrections	-	-	-	16,594,392	0.0%
Community Services Grants	8,700	-	-	122,299	7.1%
County Clerk Records	-	-	-	197,200	0.0%
County Fair	63,630	-	-	501,151	12.7%
County Schools	-	-	-	433,700	0.0%
Criminal Justice Assessment	100,000	-	627,201	1,613,228	45.1%
Debt Service	-	-	409,984	8,317,955	4.9%
District Attorney Grants	267,025	-	-	1,691,285	15.8%
Dog Control	-	-	-	1,441,365	0.0%
Environmental Services	1,900,000	-	8,562,126	32,519,009	32.2%
Facility Renovation	886,569	7,660,528	-	24,255,689	35.2%
Fleet Management	190,000	-	1,447,324	3,613,586	45.3%
General Fund	972,537	-	5,072,860	93,738,466	6.4%
Health	5,198,410	-	8,568,089	72,313,662	19.0%
Inmate Welfare	55,791	-	279,109	557,906	60.0%
Juvenile Grants	671,183	-	-	4,510,409	14.9%
Land Use Planning	-	-	-	1,050,018	0.0%
Law Library	27,989	-	633,704	941,578	70.3%
Lottery and Economic Development	280,117	-	-	3,341,123	8.4%
Non-Departmental Grants	100,000	-	390,281	601,911	81.5%
Parks	56,000	-	240,033	902,588	32.8%
Public Works	3,130,475	-	16,846,132	55,104,203	36.3%
Rainy Day	-	2,254,535	-	2,254,535	100.0%
Self-Insurance	3,169,066	-	7,051,752	37,458,032	27.3%
Sheriff Grants	400,295	-	188,706	3,960,658	14.9%
Stormwater Management	90,000	-	715,608	1,754,989	45.9%
Surveyor	49,000	-	1,823,909	2,426,535	77.2%
Tax Title Land Sales	25,000	-	98,051	430,567	28.6%
Traffic Safety Team	125,572	-	-	2,468,530	5.1%
<b>Total</b>	<b>18,644,270</b>	<b>11,240,465</b>	<b>54,771,635</b>	<b>412,381,377</b>	<b>20.5%</b>



MARION COUNTY FY 2017-18 BUDGET  
APPENDIX E  
CONTINGENCY, RESERVES AND ENDING FUND BALANCE

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MARION COUNTY FY 2017-18 BUDGET  
APPENDIX F  
CHANGES IN ENDING FUND BALANCE

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**CHANGES IN ENDING FUND BALANCE BY FUND**

The change between beginning fund balance and ending fund balance is one indicator of the financial condition of a fund. A small or no change likely indicates stability; a substantially larger ending fund balance is often a sign of financial improvement, while a substantially small or smaller ending fund balance may indicate a problem.

The schedule of Budgeted Change in Fund Balance FY 2017-18 on the following page illustrates how some funds may have funding difficulties in due to greatly reduced, little, or no net working capital. The most critical problem is within departmental budgets where many funds will intentionally have an ending fund balance to carry into the following year for cash flow purposes to continue operating until sufficient new revenue is received. Also, special revenue funds utilizing large federal grant funds would normally carry grant unexpended balances into the following county fiscal year first quarter. This enables continued funding of programs until new federal funds are received in October, the first quarter of the new federal fiscal year.

Non-Departmental funds may have a wide variety as to sources and uses of funds, while others function only to the extent that earmarked revenue is received. Capital funds are generally not expected to have ending fund balances, as funds not budgeted for expenditure are allocated to contingency or reserve for future expenditure. Contingency and reserve for future expenditure are classified as expenditures on the schedule on the following page.

Note that the number of funds and the extent of the decline in their fund balances “may” indicate financial difficulties. It is common for many types of funds to end a fiscal year with a larger fund balance than budgeted. Departments often budget for contingency rather than tying up funds in ending fund balance where, by local budget law, it cannot be readily accessed, and the contingency is frequently not utilized. On the expenditure side, personnel services budgets are rarely fully expended due to employee turnover and hiring lag and there is frequently savings in other appropriation categories. These savings all end up in ending fund balance. The explanation of whether or not a change in ending fund balance is good, bad or neutral lies throughout this book in budget justifications.

The beginning fund balance is by definition also the ending fund balance of the prior fiscal year. Marion County uses the terminology “net working capital” instead of beginning fund balance in budgeting. Revenues include all resources except beginning fund balance. Expenditures include contingency. Ending fund balance includes includes those funds classified as reserves.

MARION COUNTY FY 2017-18 BUDGET  
APPENDIX F  
CHANGES IN ENDING FUND BALANCE

<b>Summary of Budgeted Changes In Fund Balance by Fund FY 2017-18</b>						
Fund Name	Beginning Fund Balance	Revenues	Expenditures	Ending Fund Balance	Change From Prior Year	% Change
<b>Departmental</b>						
General Fund	9,457,639	84,280,827	88,665,606	5,072,860	(4,384,779)	-46.4%
Building Inspection	2,416,379	2,585,000	3,184,613	1,816,766	(599,613)	-24.8%
Central Services	0	24,618,561	24,618,561	0	0	0.0%
Child Support	0	1,763,245	1,763,245	0	0	0.0%
Community Corrections	944,796	15,649,596	16,594,392	0	(944,796)	-100.0%
Community Services Grants	91,599	30,700	122,299	0	(91,599)	-100.0%
County Clerk Records	47,000	150,200	197,200	0	(47,000)	-100.0%
County Fair	109,934	391,217	501,151	0	(109,934)	-100.0%
District Attorney Grants	374,044	1,317,241	1,691,285	0	(374,044)	-100.0%
Dog Control	15,000	1,426,365	1,441,365	0	(15,000)	-100.0%
Environmental Services	9,917,930	22,601,079	23,956,883	8,562,126	(1,355,804)	-13.7%
Fleet Management	1,689,357	1,924,229	2,166,262	1,447,324	(242,033)	-14.3%
Health	22,564,607	49,749,055	63,745,573	8,568,089	(13,996,518)	-62.0%
Inmate Welfare	388,693	169,213	278,797	279,109	(109,584)	-28.2%
Juvenile Grants	834,290	3,676,119	4,510,409	0	(834,290)	-100.0%
Land Use Planning	0	1,050,018	1,050,018	0	0	0.0%
Law Library	667,918	273,660	307,874	633,704	(34,214)	-5.1%
Lottery and Economic Development	1,406,770	1,934,353	3,341,123	0	(1,406,770)	-100.0%
Parks	365,808	536,780	662,555	240,033	(125,775)	-34.4%
Public Works	24,525,611	30,578,592	38,258,071	16,846,132	(7,679,479)	-31.3%
Sheriff Grants	761,970	3,198,688	3,771,952	188,706	(573,264)	-75.2%
Stormwater Management	783,067	971,922	1,039,381	715,608	(67,459)	-8.6%
Surveyor	1,760,576	665,959	602,626	1,823,909	63,333	3.6%
Traffic Safety Team	920,003	1,548,527	2,468,530	0	(920,003)	-100.0%
<b>Total Departmental</b>	<b>80,042,991</b>	<b>251,091,146</b>	<b>284,939,771</b>	<b>46,194,366</b>	<b>(33,848,625)</b>	<b>-42.3%</b>
<b>Non-Departmental</b>						
Block Grant	2,485	8	2,493	0	(2,485)	-100.0%
County Schools	0	433,700	433,700	0	0	0.0%
Criminal Justice Assessment	890,385	722,843	986,027	627,201	(263,184)	-29.6%
Debt Service	847,866	7,470,089	7,907,971	409,984	(437,882)	-51.6%
Non Departmental Grants	596,721	5,190	211,630	390,281	(206,440)	-34.6%
Rainy Day	2,238,535	16,000	0	2,254,535	16,000	0.7%
Self Insurance	10,174,368	27,283,664	30,406,280	7,051,752	(3,122,616)	-30.7%
Tax Title Land Sales	91,897	338,670	332,516	98,051	6,154	6.7%
<b>Total Non-Departmental</b>	<b>14,842,257</b>	<b>36,270,164</b>	<b>40,280,617</b>	<b>10,831,804</b>	<b>(4,010,453)</b>	<b>-27.0%</b>
<b>Capital</b>						
Capital Building and Equipment	293,405	3,260	162,400	134,265	(159,140)	-54.2%
Capital Improvement Projects	3,164,939	2,417,526	4,391,328	1,191,137	(1,973,802)	-62.4%
Facility Renovation	18,156,136	6,099,553	16,595,161	7,660,528	(10,495,608)	-57.8%
<b>Total Capital</b>	<b>21,614,480</b>	<b>8,520,339</b>	<b>21,148,889</b>	<b>8,985,930</b>	<b>(12,628,550)</b>	<b>-58.4%</b>
<b>Total Budget</b>	<b>116,499,728</b>	<b>295,881,649</b>	<b>346,369,277</b>	<b>66,012,100</b>	<b>(50,487,628)</b>	<b>-43.3%</b>

MARION COUNTY FY 2017-18 BUDGET  
APPENDIX G  
POSITIONS BY TITLE AND SALARY RANGE BY DEPARTMENT

**Budget Positions, FTE, Minimum and Maximum Salaries, and Total Salaries**

FY 2017-18 - Board of Commissioners Adopted Stage

Position	Grade	FTE	Min Salary	Max Salary	Total Salary
<b>Department: Assessor's Office</b>					
Administrative Services Manager	A25 A	1.00	\$53,581	\$85,779	\$79,116
Appraisal Section Supervisor	A26 A	3.00	\$56,326	\$90,147	\$201,533
Assessment Clerk	C44 A	5.00	\$32,323	\$50,814	\$218,252
Assessment Clerk Sr	C45 A	3.00	\$33,779	\$53,061	\$150,796
Assessor	X51 A	1.00	\$93,968	\$106,163	\$93,968
Cartographer/GIS Technician	C48 A	1.00	\$38,522	\$60,507	\$52,478
Cartographer/GIS Technician Sr	C50 A	1.00	\$42,182	\$66,269	\$58,634
Chief Deputy Assessor	A28 A	1.00	\$62,150	\$99,486	\$83,531
Deed Clerk	C44 A	3.00	\$32,323	\$50,814	\$136,262
Department Specialist 3	C44 A	2.00	\$32,323	\$50,814	\$83,012
Department Specialist 3 (Data Collector)	C44 A	1.00	\$32,323	\$50,814	\$37,453
Department Specialist 4	C47 A	1.00	\$36,920	\$58,053	\$54,824
Personal Property Appraisal Tech	C46 A	3.00	\$35,381	\$55,640	\$145,228
Property Appraiser 2	C50 A	15.00	\$42,182	\$66,269	\$821,552
Property Appraiser Sr	C53 A	4.00	\$48,714	\$76,648	\$260,087
Sales Data Analyst 2	C51 A	1.00	\$44,262	\$69,597	\$59,285
Sales Data Analyst 3	C54 A	1.00	\$51,126	\$80,517	\$70,293
Tax Clerk	C43 A	2.00	\$30,930	\$48,672	\$76,924
Tax Clerk Sr	C48 A	1.00	\$38,522	\$60,507	\$60,503
Tax Office Supervisor/Tax Collector	A24 A	1.00	\$51,043	\$81,786	\$77,331
<b>Assessor's Office FTE Total:</b>		<b>51.00</b>			
<b>Department: Board of Commissioners Office</b>					
Administrative Services Manager	A25 A	1.00	\$53,581	\$85,779	\$61,653
Business Systems Analyst	G27 A	1.00	\$59,051	\$94,744	\$89,536
Chief Administrative Officer	M46 A	1.00	\$145,059	\$236,496	\$219,765
County Commissioner	Y50 A	3.00	\$86,763	\$94,245	\$260,289
County Public Information Coordinator	G26 A	1.00	\$56,326	\$90,126	\$79,138
Department Specialist 3	H44 A	3.00	\$32,323	\$50,814	\$127,483
Deputy County Administrative Officer	M39 A	1.00	\$95,701	\$156,062	\$144,893
Management Analyst 2	C54 A	2.00	\$51,126	\$80,517	\$142,098
Policy Analyst	G26 A	1.00	\$56,326	\$90,126	\$64,628
Senior Policy Analyst	G28 A	1.00	\$62,150	\$99,486	\$91,763
<b>Board of Commissioners Office FTE Total:</b>		<b>15.00</b>			
<b>Department: Business Services</b>					
Accounting Specialist	C46 A	1.00	\$35,381	\$55,640	\$49,789
Administrative Assistant	H47 A	1.00	\$36,920	\$58,053	\$55,902
Benefits and Risk Manager	A29 A	1.00	\$65,125	\$104,374	\$92,330
Building Maintenance Specialist	C46 A	9.00	\$35,381	\$55,640	\$422,405
Building Maintenance Specialist Sr	C49 A	2.00	\$40,352	\$63,461	\$119,902
Business Services Director	M36 A	1.00	\$82,722	\$134,846	\$119,304
Claims Adjuster	G23 A	1.00	\$48,610	\$77,834	\$71,785
Construction Project Coordinator	C53 A	1.00	\$48,714	\$76,648	\$53,718
Contracts Specialist	C50 A	1.00	\$42,182	\$66,269	\$48,623
Custodial Supervisor	A20 A	1.00	\$42,016	\$67,330	\$62,100
Custodial Worker 1	C10 A	14.00	\$25,438	\$40,061	\$457,859
Custodial Worker 2	C42 A	2.00	\$29,723	\$46,654	\$83,003
Department Specialist 3	C44 A	1.00	\$32,323	\$50,814	\$41,695
Electrician 1	C50 A	2.00	\$42,182	\$66,269	\$122,456
Electrician 2	C53 A	1.00	\$48,714	\$76,648	\$68,591
Facilities Analyst	G26 A	1.00	\$56,326	\$90,126	\$67,278
Facilities Maintenance and Systems Coordinator	C49 A	1.00	\$40,352	\$63,461	\$62,624
Facilities Program Manager	A29 A	1.00	\$65,125	\$104,374	\$92,330
Groundskeeper	C44 A	1.00	\$32,323	\$50,814	\$44,396
Human Resources Analyst	G23 A	1.00	\$48,610	\$77,834	\$68,030
Human Resources Analyst Sr	G27 A	3.00	\$59,051	\$94,744	\$207,722
Human Resources Manager	A29 A	1.00	\$65,125	\$104,374	\$94,730

MARION COUNTY FY 2017-18 BUDGET  
APPENDIX G  
POSITIONS BY TITLE AND SALARY RANGE BY DEPARTMENT

Budget Positions, FTE, Minimum and Maximum Salaries, and Total Salaries					
FY 2017-18 - Board of Commissioners Adopted Stage					
Position	Grade	FTE	Min Salary	Max Salary	Total Salary
<b>Department: Business Services Continued</b>					
Human Resources Specialist	C51 A	5.00	\$44,262	\$69,597	\$268,944
Human Resources Specialist (Confidential)	H51 A	3.00	\$44,262	\$69,597	\$180,093
Human Resources Specialist Sr (Confidential)	H53 A	1.00	\$48,714	\$76,648	\$73,801
Loss Control Manager	G26 A	1.00	\$56,326	\$90,126	\$65,149
Mail Courier	C41 A	1.00	\$28,226	\$44,450	\$41,281
Maintenance Control Clerk	C15 A	1.00	\$31,616	\$49,712	\$42,331
Maintenance Supervisor	A25 A	1.00	\$53,581	\$85,779	\$71,475
Safety & Wellness Coordinator	G23 A	1.00	\$48,610	\$77,834	\$58,077
Volunteer Services Coordinator	G21 A	1.00	\$44,117	\$70,658	\$64,920
<b>Business Services FTE Total:</b>		<b>63.00</b>			
<b>Department: Clerk's Office</b>					
County Clerk	X52 A	1.00	\$85,292	\$96,054	\$85,292
Department Specialist 4	C47 A	1.00	\$36,920	\$58,053	\$24,258
Deputy County Clerk 2	C42 A	5.00	\$29,723	\$46,654	\$203,198
Elections and Recording Manager	A26 A	1.00	\$56,326	\$90,147	\$79,768
Elections Clerk	C43 A	2.50	\$30,930	\$48,672	\$89,415
Elections Technician	C45 A	1.00	\$33,779	\$53,061	\$46,953
Records Coordinator	C44 A	1.00	\$32,323	\$50,814	\$45,420
Support Specialist (Non-IT)	F18N A	1.00	\$42,786	\$67,226	\$65,587
<b>Clerk's Office FTE Total:</b>		<b>13.50</b>			
<b>Department: Community Services</b>					
Budget Analyst 1	C50 A	1.00	\$42,182	\$66,269	\$49,443
Community Services Director	M34 A	1.00	\$74,942	\$122,262	\$97,316
Community Services Program Coordinator	C49 A	1.00	\$40,352	\$63,461	\$50,097
Department Specialist 2	C42 A	2.75	\$29,723	\$46,654	\$99,676
Department Specialist 3	C44 A	2.00	\$32,323	\$50,814	\$92,645
Department Specialist 4	C47 A	1.00	\$36,920	\$58,053	\$40,188
Dog Control Officer	C46 A	2.00	\$35,381	\$55,640	\$94,421
Economic Development Coordinator	G26 A	2.00	\$56,326	\$90,126	\$142,288
Management Analyst 2	C54 A	2.00	\$51,126	\$80,517	\$125,406
Program Coordinator 1	C50 A	0.90	\$42,182	\$66,269	\$50,437
Shelter Manager	A27 A	1.00	\$59,051	\$94,598	\$69,389
Shelter Operations Lead	C48 A	1.00	\$38,522	\$60,507	\$54,138
Shelter Technician	C10 A	3.00	\$25,438	\$40,061	\$87,372
Veterinary Technician	C18 A	1.00	\$36,150	\$56,763	\$48,562
<b>Community Services FTE Total:</b>		<b>21.65</b>			
<b>Department: District Attorney's Office</b>					
Administrative Services Manager	A23 A	1.00	\$48,610	\$77,834	\$75,376
Budget Analyst 1	C50 A	1.00	\$42,182	\$66,269	\$62,268
Chief Deputy Medical Examiner	A53 A	1.00	\$51,813	\$82,992	\$65,818
Criminal Investigations Supervisor	A27 A	1.00	\$59,051	\$94,598	\$83,087
Department Specialist 3	C44 A	0.33	\$32,323	\$50,814	\$16,139
Department Specialist 4	C47 A	1.00	\$36,920	\$58,053	\$53,661
Deputy DA 1	G26 A	7.00	\$56,326	\$90,126	\$465,138
Deputy DA 2	G31 A	7.50	\$71,760	\$114,878	\$615,902
Deputy DA 3	G34 A	12.00	\$83,158	\$133,203	\$1,357,033
Deputy Medical Examiner	C50 A	2.00	\$35,693	\$56,074	\$94,320
District Attorney	X58 A	1.00	\$27,898	\$33,925	\$27,898
Investigator	C55 A	3.60	\$53,685	\$84,427	\$250,821
Investigator (Bilingual)	C55 A	1.00	\$53,685	\$84,427	\$79,300
Legal Assistant Supervisor	A20 A	4.00	\$42,016	\$67,330	\$242,317
Legal Secretary 1	C42 A	10.00	\$29,723	\$46,654	\$386,512
Legal Secretary 1 (Bilingual)	C42 A	2.00	\$29,723	\$46,654	\$75,973
Legal Secretary 2	C44 A	15.00	\$32,323	\$50,814	\$664,106
Support Enforcement Agent 1	C47 A	1.60	\$36,920	\$58,053	\$76,027
Support Enforcement Agent 2	C22 A	1.00	\$43,534	\$68,474	\$65,944

MARION COUNTY FY 2017-18 BUDGET  
APPENDIX G  
POSITIONS BY TITLE AND SALARY RANGE BY DEPARTMENT

Budget Positions, FTE, Minimum and Maximum Salaries, and Total Salaries					
FY 2017-18 - Board of Commissioners Adopted Stage					
Position	Grade	FTE	Min Salary	Max Salary	Total Salary
<b>Department: District Attorney's Office Continued</b>					
Trial Team Supervisor	A36 A	6.00	\$91,666	\$146,827	\$766,777
Victim Assistance Advocate	C45 A	3.00	\$33,779	\$53,061	\$127,173
Victim Assistance Advocate (Bilingual)	C45 A	1.00	\$33,779	\$53,061	\$43,980
Victim Assistance Advocate (Bilingual)	C45 A	1.00	\$33,779	\$53,061	\$49,830
Victim Assistance Manager	A25 A	1.00	\$53,581	\$85,779	\$75,376
Victim Assistance Program Coordinator	C50 A	5.00	\$42,182	\$66,269	\$302,556
Victim Assistance Program Coordinator (Billing)	C50 A	1.00	\$42,182	\$66,269	\$51,485
<b>District Attorney's Office FTE Total:</b>		<b>91.03</b>			
<b>Department: Finance</b>					
Accountant 2	C53 A	3.00	\$48,714	\$76,648	\$207,500
Accounting Specialist	C46 A	3.00	\$35,381	\$55,640	\$151,632
Budget Analyst Sr	G26 A	1.00	\$56,326	\$90,126	\$83,108
Chief Accountant	G27 A	1.00	\$59,051	\$94,744	\$87,961
Chief Financial Officer	M38 A	1.00	\$91,166	\$148,637	\$128,233
Compliance Analyst	G24 A	1.00	\$51,043	\$81,786	\$53,969
Contracts / Property Specialist	C21 A	1.00	\$41,454	\$65,166	\$58,528
Contracts and Procurement Manager	A27 A	1.00	\$59,051	\$94,598	\$83,654
Department Specialist 3	C44 A	1.00	\$32,323	\$50,814	\$44,936
Finance Accounting Manager	A28 A	1.00	\$62,150	\$99,486	\$88,002
Grant/Contracts Compliance Analyst	G24 A	3.00	\$49,350	\$79,073	\$208,563
Payroll Analyst	G22 A	1.00	\$46,259	\$74,090	\$68,297
Payroll Specialist	H50 A	2.00	\$42,182	\$66,269	\$120,864
<b>Finance FTE Total:</b>		<b>20.00</b>			
<b>Department: Health</b>					
Accounting Specialist	C46 A	4.00	\$35,381	\$55,640	\$168,730
Administrative Assistant	C47 A	2.00	\$36,920	\$58,053	\$99,657
Administrative Services Manager	A25 A	1.00	\$53,581	\$85,779	\$73,570
Administrative Services Manager Sr	A28 A	1.00	\$62,150	\$99,486	\$75,426
Adult Abuse Investigator	C52 A	3.00	\$46,467	\$73,091	\$193,540
Behavioral Health Aide	C40 A	4.00	\$27,102	\$42,661	\$109,092
Behavioral Health Nurse 1	B68 A	2.80	\$51,459	\$77,064	\$170,584
Breast Feeding Peer Counselor	C42 A	0.80	\$29,723	\$46,654	\$11,554
Breast Feeding Peer Counselor (Bilingual)	C42 A	0.40	\$29,723	\$46,654	\$6,680
Budget Analyst 2	C53 A	1.00	\$48,714	\$76,648	\$67,813
Care Coordinator	C51 A	16.35	\$44,262	\$69,597	\$852,382
Care Coordinator (Bilingual)	C48 A	3.00	\$38,522	\$60,507	\$153,413
Clinical Supervisor 1	A26 A	4.00	\$56,326	\$90,147	\$260,681
Clinical Supervisor 2	A27 A	15.00	\$59,051	\$94,598	\$1,149,731
Contracts Specialist Sr	C53 A	2.00	\$48,714	\$76,648	\$135,626
Department Courier	C41 A	1.00	\$28,226	\$44,450	\$33,907
Department Specialist 1 (Bilingual)	C98 A	3.00	\$25,002	\$39,250	\$108,147
Department Specialist 2	C42 A	21.00	\$29,723	\$46,654	\$787,309
Department Specialist 2 (Bilingual)	C42 A	13.00	\$29,723	\$46,654	\$502,139
Department Specialist 3	C44 A	15.67	\$32,323	\$50,814	\$624,353
Department Specialist 3 (Bilingual)	C44 A	4.00	\$32,323	\$50,814	\$194,028
Department Specialist 4	C47 A	1.00	\$36,920	\$58,053	\$43,102
Departmental Division Director	A30 A	4.00	\$68,453	\$109,637	\$422,581
Developmental Disabilities Assoc 2	C50 A	34.00	\$10,546	\$16,567	\$1,711,335
Developmental Disabilities Assoc 2 (Bilingual)	C50 A	6.00	\$42,182	\$66,269	\$330,737
Developmental Disabilities Specialist 1	C51 A	2.00	\$44,262	\$69,597	\$113,572
Developmental Disabilities Specialist 2	C53 A	4.00	\$48,714	\$76,648	\$236,343
Developmental Disabilities Specialist 2 (Lead)	C53 A	1.00	\$48,714	\$76,648	\$58,073
Drug Treatment Assoc 1	C48 A	14.00	\$38,522	\$60,507	\$652,468
Drug Treatment Assoc 1 (Bilingual)	C48 A	3.00	\$38,522	\$60,507	\$172,076
Drug Treatment Assoc 2	C49 A	2.00	\$40,352	\$63,461	\$110,266
Drug Treatment Assoc 2 (Bilingual)	C49 A	1.00	\$40,352	\$63,461	\$43,991
Drug Treatment Case Manager	C15 A	12.00	\$31,616	\$49,712	\$438,532

MARION COUNTY FY 2017-18 BUDGET  
APPENDIX G  
POSITIONS BY TITLE AND SALARY RANGE BY DEPARTMENT

<b>Budget Positions, FTE, Minimum and Maximum Salaries, and Total Salaries</b>					
FY 2017-18 - Board of Commissioners Adopted Stage					
<b>Position</b>	<b>Grade</b>	<b>FTE</b>	<b>Min Salary</b>	<b>Max Salary</b>	<b>Total Salary</b>
<b>Department: Health Continued</b>					
Environmental Health Specialist 2	C51 A	2.94	\$44,262	\$69,597	\$173,570
Environmental Health Specialist 2 (Bilingual)	C51 A	1.00	\$44,262	\$69,597	\$67,047
Environmental Health Specialist 3	C54 A	2.00	\$51,126	\$80,517	\$151,258
Epidemiologist 1	C52 A	2.00	\$46,467	\$73,091	\$110,036
Health Administrator	M39 A	1.00	\$95,701	\$156,062	\$106,821
Health Educator 2	C49 A	5.20	\$40,352	\$63,461	\$225,919
Health Educator 3	C50 A	6.00	\$42,182	\$66,269	\$342,604
Health Educator 3 (Bilingual)	C50 A	1.00	\$42,182	\$66,269	\$67,874
Health Program Manager	A31 A	4.00	\$71,760	\$114,878	\$346,955
Health Program Supervisor	A29 A	4.00	\$65,125	\$104,374	\$344,342
Health Resources Coordinator	C45 A	1.00	\$33,779	\$53,061	\$47,457
LPN	C45 A	1.00	\$33,779	\$53,061	\$41,252
Management Analyst 1	C51 A	8.00	\$44,262	\$69,597	\$446,906
Medical Billing Specialist	C46 A	3.00	\$35,381	\$55,640	\$146,374
Medical Services Supervisor	A25 A	1.00	\$53,581	\$85,779	\$75,335
Mental Health Assoc	C48 A	46.23	\$38,522	\$60,507	\$2,173,525
Mental Health Assoc (Bilingual)	C48 A	8.00	\$38,522	\$60,507	\$411,313
Mental Health Assoc (Job Share/Bilingual)	C48 A	1.00	\$38,522	\$60,507	\$27,433
Mental Health Nurse 2	B70 A	0.60	\$56,077	\$84,011	\$26,629
Mental Health Spec 1	C49 A	1.00	\$40,352	\$63,461	\$61,154
Mental Health Spec 1 (Bilingual)	C49 A	1.00	\$40,352	\$63,461	\$46,955
Mental Health Spec 2	C52 A	64.73	\$46,467	\$73,091	\$3,651,920
Mental Health Spec 2 (Bilingual)	C52 A	12.00	\$46,467	\$73,091	\$749,943
Mental Health Spec 3	C55 A	3.00	\$53,685	\$84,427	\$231,265
Nurse Practitioner (Bilingual)	B74 A	0.60	\$70,866	\$106,080	\$35,480
Nutrition Educator	C46 A	2.00	\$35,381	\$55,640	\$100,611
Nutrition Educator (Bilingual)	C46 A	1.00	\$35,381	\$55,640	\$46,638
Nutrition Specialist	C42 A	0.80	\$29,723	\$46,654	\$26,406
Nutrition Specialist (Bilingual)	C42 A	7.20	\$29,723	\$46,654	\$250,431
Nutritionist	C50 A	1.60	\$42,182	\$66,269	\$71,496
Occupational Therapy Specialist	C52 A	1.00	\$46,467	\$73,091	\$64,642
Office Manager	A21 A	3.00	\$44,117	\$70,658	\$170,271
Office Manager Sr	A25 A	3.00	\$53,581	\$85,779	\$223,064
Payroll Clerk	C46 A	1.00	\$35,381	\$55,640	\$38,571
Peer Support Specialist	C42 A	14.00	\$29,723	\$46,654	\$482,831
Program Van Driver	C40 A	1.40	\$27,102	\$42,661	\$42,905
Public Health Nurse 2	B70 A	8.40	\$56,077	\$84,011	\$563,184
Public Health Nurse 2 (Bilingual)	B70 A	1.00	\$56,077	\$84,011	\$80,420
Public Health Nurse 3	B72 A	2.00	\$62,254	\$93,309	\$152,100
Public Health Nurse 3 (Bilingual)	B72 A	1.00	\$62,254	\$93,309	\$84,583
Public Health Nurse Pgm Manager	A30 A	3.00	\$68,453	\$109,637	\$261,041
Public Health Pgm Supervisor	A27 A	3.00	\$59,051	\$94,598	\$251,760
Public Health Physician	G40 A	0.60	\$111,488	\$178,568	\$64,285
Public Health Worker 1 (Bilingual)	C40 A	2.00	\$27,102	\$42,661	\$64,047
Public Health Worker 3 (Bilingual)	C45 A	4.00	\$33,779	\$53,061	\$168,828
<b>Health FTE Total:</b>		<b>444.32</b>			
<b>Department: Information Technology</b>					
Administrative Assistant	C47 A	1.00	\$36,920	\$58,053	\$51,365
Business Systems Analyst	G27 A	1.00	\$59,051	\$94,744	\$79,862
Computer Forensics Specialist	F22 A	1.00	\$51,397	\$80,766	\$75,902
Database Administrator	F27 A	1.00	\$65,603	\$103,126	\$96,889
Database Administrator-Sr	F28 A	1.00	\$68,848	\$108,285	\$99,775
GIS Analyst 1	F22 A	1.00	\$51,397	\$80,766	\$58,822
GIS Analyst 2	F24 A	2.00	\$56,638	\$89,086	\$149,037
GIS Analyst 3	F25 A	1.00	\$59,509	\$93,517	\$87,856

MARION COUNTY FY 2017-18 BUDGET  
APPENDIX G  
POSITIONS BY TITLE AND SALARY RANGE BY DEPARTMENT

**Budget Positions, FTE, Minimum and Maximum Salaries, and Total Salaries**

FY 2017-18 - Board of Commissioners Adopted Stage

Position	Grade	FTE	Min Salary	Max Salary	Total Salary
<b>Department: Information Technology Continued</b>					
Info Technology Manager	A32 A	4.00	\$75,338	\$120,786	\$408,552
Info Technology Supervisor	A29 A	1.00	\$65,125	\$104,374	\$68,864
Information Technology Director	M36 A	1.00	\$82,722	\$134,846	\$125,229
IT Project Manager	A30 A	2.00	\$68,453	\$109,637	\$190,537
IT Systems Analyst	F26 A	6.00	\$62,442	\$98,218	\$491,374
Management Analyst 1	C51 A	1.00	\$44,262	\$69,597	\$62,246
Network Analyst 2	F25 A	2.00	\$59,509	\$93,517	\$161,856
Network Analyst 3	F27 A	4.00	\$65,603	\$103,126	\$368,495
Programmer Analyst 1	F24 A	1.00	\$56,638	\$89,086	\$66,459
Programmer Analyst 2	F25 A	6.00	\$59,509	\$93,517	\$445,115
Programmer Analyst 3	F25 A	10.00	\$59,509	\$93,517	\$968,426
Support Specialist	F20 A	8.00	\$46,634	\$73,278	\$522,719
Support Technician	F16 A	1.00	\$38,355	\$60,320	\$49,820
Telecommunications Technician	C22 A	2.00	\$43,534	\$68,474	\$125,013
Telecommunications Technician-Sr	C24 A	1.00	\$47,965	\$75,379	\$72,645
<b>Information Technology FTE Total:</b>		<b>59.00</b>			
<b>Department: Justice Court</b>					
Department Specialist 2	C42 A	5.00	\$29,723	\$46,654	\$172,726
Department Specialist 3	C44 A	1.00	\$32,323	\$50,814	\$47,183
Justice of the Peace	X57 A	1.00	\$88,442	\$95,222	\$88,422
Office Manager	A21 A	1.00	\$44,117	\$70,658	\$58,626
<b>Justice Court FTE Total:</b>		<b>8.00</b>			
<b>Department: Juvenile</b>					
Accounting Specialist	C46 A	1.00	\$35,381	\$55,640	\$42,582
Administrative Services Manager	A25 A	1.00	\$53,581	\$85,779	\$79,116
Alternative Program Worker 2	C19 A	6.00	\$37,814	\$59,530	\$307,546
Alternative Program Worker 2 (Bilingual)	C19 A	3.00	\$37,814	\$59,530	\$147,679
Alternative Program Worker 3	C21 A	5.00	\$41,454	\$65,166	\$272,128
Assistant Juvenile Supervisor	A25 A	3.00	\$53,581	\$85,779	\$199,357
Asst Director of Juvenile Department	A33 A	1.00	\$79,310	\$127,005	\$123,885
Contracts Specialist	C50 A	1.00	\$42,182	\$66,269	\$63,822
Department Specialist 2	C42 A	1.50	\$29,723	\$46,654	\$47,087
Department Specialist 2 (Bilingual)	C42 A	3.00	\$29,723	\$46,654	\$123,329
Department Specialist 3	C44 A	1.00	\$32,323	\$50,814	\$48,906
Department Specialist 3 (Bilingual)	C44 A	1.00	\$32,323	\$50,814	\$47,690
Education Services Advocate	C50 A	2.00	\$42,182	\$66,269	\$114,269
Education Services Advocate (Bilingual)	C50 A	2.00	\$42,182	\$66,269	\$123,836
Family Support Specialist	C52 A	1.00	\$46,467	\$73,091	\$64,642
Family Support Specialist (Bilingual)	C52 A	1.00	\$46,467	\$73,091	\$72,109
GAP Case Manager	C52 A	1.00	\$46,467	\$73,091	\$50,467
GAP Case Manager (Bilingual)	C52 A	0.88	\$46,467	\$73,091	\$40,535
Group Worker 2	J19 A	23.25	\$40,934	\$62,816	\$1,262,251
Group Worker 2 (Bilingual)	J19 A	7.00	\$40,934	\$62,816	\$377,296
Group Worker 2 (Job Share)	J19 A	1.00	\$40,934	\$62,816	\$28,802
Group Worker 3	J22 A	1.00	\$44,886	\$68,827	\$46,575
Juvenile Dept Director	M37 A	1.00	\$86,819	\$141,544	\$122,119
Juvenile Detention Supervisor	A29 A	1.00	\$65,125	\$104,374	\$87,309
Juvenile Probation Case Aide	C46 A	1.00	\$35,381	\$55,640	\$38,571
Juvenile Probation Officer	C52 A	13.00	\$46,467	\$73,091	\$845,467
Juvenile Probation Officer (Bilingual)	C49 A	9.00	\$40,352	\$63,461	\$607,703
Juvenile Program Supervisor	A28 A	5.00	\$62,150	\$99,486	\$448,520
Management Analyst 2	C54 A	1.50	\$51,126	\$80,517	\$87,572
Mental Health Spec 2	C52 A	3.00	\$46,467	\$73,091	\$180,953
Office Manager	A21 A	1.00	\$44,117	\$70,658	\$51,641
Program Van Driver	C40 A	0.47	\$27,102	\$42,661	\$8,339
Records Specialist	C44 A	2.00	\$32,323	\$50,814	\$95,399
Title IV-E Family Therapist	C52 A	2.00	\$46,467	\$73,091	\$117,268
<b>Juvenile FTE Total:</b>		<b>107.60</b>			



MARION COUNTY FY 2017-18 BUDGET  
APPENDIX G  
POSITIONS BY TITLE AND SALARY RANGE BY DEPARTMENT

Budget Positions, FTE, Minimum and Maximum Salaries, and Total Salaries					
FY 2017-18 - Board of Commissioners Adopted Stage					
Position	Grade	FTE	Min Salary	Max Salary	Total Salary
<b>Department: Legal</b>					
County Counsel	M38 A	1.00	\$91,166	\$148,637	\$134,640
Hearings Officer Sr	G27 A	1.00	\$59,051	\$94,744	\$89,536
Law Librarian	A24 A	1.00	\$51,043	\$81,786	\$65,380
Legal Counsel-Asst	G27 A	2.00	\$49,966	\$80,168	\$130,311
Legal Counsel-Asst Sr	G33 A	3.00	\$79,310	\$127,005	\$349,894
Legal Department Specialist (Confidential)	H14 A	2.00	\$32,989	\$51,958	\$92,940
Library Assistant	C44 A	0.80	\$32,323	\$50,814	\$21,486
Paralegal	G20 A	1.00	\$42,016	\$67,330	\$63,654
<b>Legal FTE Total:</b>		<b>11.80</b>			
<b>Department: Public Works</b>					
Accounting Specialist	C46 A	3.00	\$35,381	\$55,640	\$149,820
Administration Division Manager	A30 A	1.00	\$68,453	\$109,637	\$86,931
Administrative Assistant (Bilingual)	H47 A	1.00	\$36,920	\$58,053	\$58,697
Administrative Assistant (WC)	C47 A	1.00	\$36,920	\$58,053	\$48,256
Assistant Planner	C49 A	1.00	\$40,352	\$63,461	\$61,154
Associate Planner	C52 A	2.00	\$46,467	\$73,091	\$116,888
Building and Planning Division Manager	A30 A	1.00	\$68,453	\$109,637	\$72,373
Building Inspector 2	C24 A	2.00	\$47,965	\$75,379	\$153,997
Building Plans Examiner 1	C21 A	1.00	\$41,454	\$65,166	\$43,024
Building Plans Examiner 2	C24 A	4.00	\$47,965	\$75,379	\$277,624
Building Plans Examiner Sr	C54 A	1.00	\$51,126	\$80,517	\$75,881
Civil Engineer	A30 A	3.00	\$68,453	\$109,637	\$266,361
Civil Engineering Assoc 1	C54 A	2.00	\$51,126	\$80,517	\$122,856
Civil Engineering Assoc 2	C26 A	6.00	\$56,347	\$88,608	\$420,406
Contracts Specialist	C50 A	1.00	\$42,182	\$66,269	\$63,822
County Emergency Manager	A28 A	1.00	\$62,150	\$99,486	\$88,002
County Surveyor	A29 A	1.00	\$65,125	\$104,374	\$98,675
Crew Leader	C49 A	9.00	\$40,352	\$63,461	\$510,260
Department Specialist 2	C42 A	3.00	\$29,723	\$46,654	\$110,401
Department Specialist 2 (Bilingual)	C42 A	1.00	\$29,723	\$46,654	\$30,861
Department Specialist 3	C44 A	5.00	\$32,323	\$50,814	\$196,955
Department Specialist 4	C47 A	1.00	\$36,920	\$58,053	\$55,902
Dispatch Center Coordinator	C44 A	2.00	\$32,323	\$50,814	\$93,784
Electrical Inspector	C24 A	2.00	\$47,965	\$75,379	\$133,668
Electronics Technician 1 - Communications	C50 A	2.00	\$42,182	\$66,269	\$109,157
Electronics Technician 2 - Communications	C52 A	1.00	\$46,467	\$73,091	\$70,398
Emergency Preparedness Coordinator	G23 A	1.00	\$48,610	\$77,834	\$56,659
Engineering Division Manager	A33 A	1.00	\$79,310	\$127,005	\$111,595
Engineering Tech 1	C47 A	2.00	\$36,920	\$58,053	\$110,439
Engineering Tech 2	C50 A	7.00	\$42,182	\$66,269	\$417,806
Engineering Tech Sr	C52 A	3.00	\$46,467	\$73,091	\$144,639
Environmental Services Division Manager	A33 A	1.00	\$79,310	\$127,005	\$104,040
Environmental Services Operations Supervisor	A26 A	1.00	\$56,326	\$90,147	\$62,293
Environmental Specialist	C52 A	2.00	\$46,467	\$73,091	\$111,053
Ferry Operator	C46 A	5.00	\$35,381	\$55,640	\$228,693
Ferry Operator Relief	C46 A	6.00	\$35,381	\$55,640	\$278,478
Fleet Shop Supervisor	A25 A	1.00	\$53,581	\$85,779	\$74,172
Fleet Specialist	C50 A	1.00	\$42,182	\$66,269	\$56,554
Heavy Equipment Operator	C48 A	5.00	\$38,522	\$60,507	\$252,832
Maintenance Worker	C43 A	15.00	\$30,930	\$48,672	\$532,571
Management Analyst 1	C51 A	1.90	\$44,262	\$69,597	\$114,134
Managerial Accountant	A26 A	1.00	\$56,326	\$90,147	\$67,020
Mechanic	C48 A	8.00	\$38,522	\$60,507	\$375,062
Mechanic-Sr	C50 A	1.00	\$42,182	\$66,269	\$58,634
Medium Equipment Operator	C46 A	32.00	\$35,381	\$55,640	\$1,563,544
Medium Equipment Operator	C46 A	2.00	\$35,381	\$55,640	\$73,486

MARION COUNTY FY 2017-18 BUDGET  
APPENDIX G  
POSITIONS BY TITLE AND SALARY RANGE BY DEPARTMENT

Budget Positions, FTE, Minimum and Maximum Salaries, and Total Salaries					
FY 2017-18 - Board of Commissioners Adopted Stage					
Position	Grade	FTE	Min Salary	Max Salary	Total Salary
<b>Department: Public Works Continued</b>					
Office Manager Sr	A25 A	2.00	\$53,581	\$85,779	\$147,688
Onsite Wastewater Specialist 2	C24 A	2.00	\$47,965	\$75,379	\$112,126
Parts Clerk	C44 A	2.00	\$32,323	\$50,814	\$96,242
Permit Specialist	C45 A	5.80	\$33,779	\$53,061	\$262,043
Plumbing Inspector	C24 A	2.00	\$47,965	\$75,379	\$144,284
Principal Planner	C55 A	1.00	\$53,685	\$84,427	\$81,259
Program Coordinator 1	C50 A	3.00	\$42,182	\$66,269	\$180,207
Program Supervisor	A26 A	1.00	\$56,326	\$90,147	\$73,323
Project Engineer	G29 A	4.00	\$65,125	\$104,374	\$348,386
Public Works Aide	C98 A	2.00	\$25,002	\$39,250	\$72,983
Public Works Director	M38 A	1.00	\$91,166	\$148,637	\$128,233
Public Works Radio Shop Supervisor	A24 A	1.00	\$51,043	\$81,786	\$53,969
PW Operations Division Mgr	A33 A	1.00	\$79,310	\$127,005	\$106,238
Right of Way Agent	C52 A	1.00	\$46,467	\$73,091	\$48,213
Road Operations Supervisor	A25 A	5.00	\$53,581	\$85,779	\$365,746
Safety Specialist	G21 A	1.00	\$44,117	\$70,658	\$65,167
Scale Attendant	C40 A	4.30	\$27,102	\$42,661	\$151,917
Senior Planner	C54 A	1.00	\$51,126	\$80,517	\$75,629
Survey Technician 1	C48 A	2.00	\$38,522	\$60,507	\$110,885
Survey Technician 2	C51 A	2.00	\$44,262	\$69,597	\$123,069
Survey Technician 3	C53 A	1.00	\$48,714	\$76,648	\$76,637
Waste Reduction Coordinator	C52 A	1.00	\$46,467	\$73,091	\$56,554
Waste Reduction Coordinator (Bilingual)	C52 A	3.00	\$46,467	\$73,091	\$207,554
Wastewater Operator 1	C49 A	2.00	\$40,352	\$63,461	\$95,306
Wastewater Operator 2	C52 A	1.00	\$46,467	\$73,091	\$68,675
<b>Public Works FTE Total:</b>		<b>207.00</b>			
<b>Department: Sheriff's Office</b>					
Accounting Clerk	C42 A	1.00	\$29,723	\$46,654	\$34,028
Accounting Specialist	C46 A	2.00	\$35,381	\$55,640	\$100,986
Administrative Assistant	C47 A	1.00	\$36,920	\$58,053	\$54,537
Administrative Assistant (Confidential)	H47 A	1.00	\$36,920	\$58,053	\$52,567
Administrative Services Manager Sr	A28 A	1.00	\$62,150	\$99,486	\$87,393
Administrative Specialist Detective Section	D12 A	1.00	\$34,778	\$49,421	\$46,093
Budget Analyst 1	C50 A	1.00	\$42,182	\$66,269	\$62,268
Budget Analyst 2	C53 A	1.00	\$48,714	\$76,648	\$68,591
Case Aide	C46 A	5.00	\$35,381	\$55,640	\$193,266
Case Aide (Bilingual)	C46 A	1.00	\$35,381	\$55,640	\$51,683
Chief Civil Supervisor	A26 A	1.00	\$56,326	\$90,147	\$78,239
Code Enforcement Officer	C51 A	2.00	\$44,262	\$69,597	\$131,662
Community Corrections Educator	C51 A	1.00	\$44,262	\$69,597	\$61,553
Contracts Specialist	C50 A	1.00	\$42,182	\$66,269	\$59,184
Corrections Health Prgm Supervisor	A27 A	1.00	\$59,051	\$94,598	\$87,246
Corrections Nurse	D22 A	10.00	\$54,829	\$80,080	\$728,710
CRU Code Enforcement Officer - OPS	C51 A	1.00	\$44,262	\$69,597	\$49,468
Department Specialist 2	C42 A	2.00	\$29,723	\$46,654	\$85,545
Department Specialist 3	C44 A	7.00	\$32,323	\$50,814	\$308,266
Department Specialist 3 (Bilingual)	C44 A	2.00	\$32,323	\$50,814	\$100,190
Deputy Sheriff - Enforcement	D16 A	70.00	\$43,505	\$62,572	\$4,786,172
Deputy Sheriff - Enforcement (Bilingual)	D20A	4.00	\$54,272	\$76,331	\$321,208
Deputy Sheriff - Enforcement North County	D20 A	1.00	\$52,263	\$73,492	\$55,594
Deputy Sheriff - Institutions	D20 A	69.00	\$49,774	\$69,992	\$4,787,562
Deputy Sheriff - Institutions (Bilingual)	D16 A	4.00	\$43,505	\$62,572	\$267,255
Deputy Sheriff - Institutions (MSR)	D16 A	22.00	\$43,505	\$62,572	\$1,393,248
Deputy Sheriff - Institutions (MSR) (Bilingual)	D20 A	3.00	\$52,263	\$73,492	\$189,898

MARION COUNTY FY 2017-18 BUDGET  
APPENDIX G  
POSITIONS BY TITLE AND SALARY RANGE BY DEPARTMENT

Budget Positions, FTE, Minimum and Maximum Salaries, and Total Salaries					
FY 2017-18 - Board of Commissioners Adopted Stage					
Position	Grade	FTE	Min Salary	Max Salary	Total Salary
<b>Department: Sheriff's Office Continued</b>					
Deputy Sheriff - P & P - Advanced	E43 A	39.00	\$42,640	\$65,458	\$2,442,493
Deputy Sheriff - P & P - Advanced (Bilingual)	E47 A	5.00	\$48,194	\$73,923	\$333,639
Division Commander	A35 A	3.00	\$87,318	\$139,797	\$379,156
Division Commander - Institution	A35 A	1.00	\$87,318	\$139,797	\$134,989
DP OPS - CIVIL Office Specialist 2	D09 A	1.00	\$25,784	\$36,626	\$27,245
DP OPS - Deputy Sheriff - Institutions - OSH CONTRACT	D20 A	1.00	\$49,774	\$69,992	\$73,891
Employment Integration Specialist	C47 A	1.00	\$36,920	\$58,053	\$51,365
Evidence Officer	D15 A	2.00	\$39,707	\$56,930	\$107,037
Facility Security Aide 1	D11 A	2.00	\$33,259	\$47,133	\$85,940
Facility Security Aide 2	D15 A	5.00	\$41,693	\$59,776	\$279,879
Facility Security Aide 2 (Bilingual)	D15 A	1.00	\$41,693	\$59,776	\$58,423
Lieutenant	A31 A	9.00	\$71,760	\$114,878	\$944,774
Management Analyst 2	C54 A	1.00	\$51,126	\$80,517	\$66,989
Mental Health and Evaluation Specialist	C54 A	1.00	\$51,126	\$80,517	\$71,217
Office Manager	A21 A	1.00	\$44,117	\$70,658	\$61,333
Office Manager - OPS	A21 A	1.00	\$44,117	\$70,658	\$65,671
Office Manager Sr	A25 A	1.00	\$53,581	\$85,779	\$74,172
Office Specialist 2	D09 A	3.50	\$30,472	\$43,285	\$126,666
Office Specialist 2 (Bilingual)	D09 A	1.00	\$30,472	\$43,285	\$42,435
Office Specialist 3	D11 A	2.00	\$33,259	\$47,133	\$78,895
Program Coordinator 1	C50 A	1.00	\$42,182	\$66,269	\$46,305
Program Coordinator 2	C24 A	1.00	\$47,965	\$75,379	\$66,679
Sergeant	A29 A	25.00	\$65,125	\$104,374	\$2,312,520
Sheriff	X53 A	1.00	\$139,619	\$146,619	\$139,619
Sheriff's Office Property Specialist	D14 A	1.00	\$37,814	\$54,246	\$44,242
Sheriff's Office Records Specialist	D13 A	3.00	\$36,234	\$51,626	\$147,555
Support Services Technician	D12 A	17.00	\$34,778	\$49,421	\$759,548
Support Services Technician (Bilingual)	D12 A	5.00	\$34,778	\$49,421	\$238,700
Undersheriff	M38 A	1.00	\$91,166	\$148,637	\$133,038
Victim Assistance Program Coordinator	C50 A	1.00	\$42,182	\$66,269	\$60,047
<b>Sheriff's Office FTE Total:</b>		<b>353.50</b>			
<b>Department: Treasurer's Office</b>					
Treasurer	X55 A	1.00	\$89,536	\$91,645	\$89,536
Treasury Specialist	C47 A	1.50	\$36,920	\$58,053	\$68,743
<b>Treasurer's Office FTE Total:</b>		<b>2.50</b>			
<b>Grand Total</b>		<b>1468.90</b>			

MARION COUNTY FY 2017-18 BUDGET  
APPENDIX H  
FULL TIME EQUIVALENT POSITIONS BY FUND

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**Marion County Budget FY 2017-18**

**FULL TIME EQUIVALENT POSITIONS (FTE) BY DEPARTMENT**

	FY 14-15	FY 15-16	FY 16-17	FY 17-18	1 Yr Change
Assessor's Office	51.00	51.00	51.00	51.00	0.00
Board of Commissioners' Office	14.00	14.00	15.00	15.00	0.00
Business Services Department	60.00	61.00	62.00	63.00	1.00
Clerk's Office	14.50	13.50	13.50	13.50	0.00
Community Services	16.10	18.60	21.35	21.65	0.30
District Attorney's Office	84.03	84.53	89.53	91.03	1.50
Finance Department	20.00	20.00	18.80	20.00	1.20
Health Department	387.34	415.52	435.95	444.32	8.37
Information Technology Dept	53.00	57.00	57.00	59.00	2.00
Justice Court	7.00	8.00	8.00	8.00	0.00
Juvenile Department	103.50	103.68	105.10	107.60	2.50
Legal Department	10.80	10.80	10.40	11.80	1.40
Public Works Department	188.40	202.40	202.00	207.00	5.00
Sheriff's Office	344.00	349.50	350.50	353.50	3.00
Treasurer's Office	3.00	3.00	2.50	2.50	0.00
total	<b>1356.67</b>	<b>1412.53</b>	<b>1442.63</b>	<b>1468.90</b>	<b>26.27</b>

MARION COUNTY FY 2017-18 BUDGET  
APPENDIX H  
FULL TIME EQUIVALENT POSITIONS BY FUND

**Marion County Full Time Equivalent Positions by Fund**

Budgeted positions excludes temps, volunteers, students, interns, contract workers

	Fund#	FY 14-15	FY 15-16	FY 16-17	FY 17-18 Proposed	Change 1 Yr
<b>Total All Funds</b>		<b>1356.67</b>	<b>1412.53</b>	<b>1442.63</b>	<b>1468.90</b>	<b>26.27</b>
General Fund	100	454.93	456.79	460.37	464.98	4.61
Other Funds		901.74	955.74	982.26	1003.92	21.66
<b>Central Services</b>						
Board of Commissioners	580	14.00	14.00	15.00	15.00	0.00
Business Services	580	60.00	61.00	62.00	63.00	1.00
Finance	580	20.00	20.00	18.80	20.00	1.20
Information Technology	580	53.00	57.00	57.00	59.00	2.00
Legal	580	9.00	9.00	9.00	10.00	1.00
<b>County Clerk</b>						
County Clerk Records	120	1.00	1.00	1.00	1.00	0.00
<b>Community Services</b>						
Community Services Grants	160	0.00	0.50	0.50	0.00	-0.50
Dog Control	230	10.30	11.80	11.80	12.00	0.20
County Fair	270	0.51	0.51	0.51	0.00	-0.51
Lottery and Economic Develop.	165	1.00	1.00	3.00	3.00	0.00
<b>District Attorney</b>						
DA Child Support Enforcement	220	13.20	13.20	13.20	13.20	0.00
DA Grants	300	7.67	7.99	11.58	11.49	-0.09
<b>Health</b>						
Health	190	387.34	415.52	435.95	444.32	8.37
<b>Juvenile</b>						
Juvenile Grants	125	28.90	28.90	29.40	31.90	2.50
<b>Legal Counsel</b>						
Law Library	260	1.80	1.80	1.40	1.80	0.40
<b>Public Works</b>						
Public Works	130	130.05	139.98	142.78	141.38	-1.40
Land Use Planning	305	6.92	6.97	6.97	6.97	0.00
Parks	310	1.00	1.00	1.00	1.00	0.00
Surveyor	320	3.99	4.06	4.06	4.06	0.00
Building Inspection	330	16.64	20.49	20.49	22.49	2.00
Environmental Services	510	29.80	28.65	25.45	25.35	-0.10
Stormwater Management	515	0.00	1.25	1.25	5.75	4.50
<b>Sheriff</b>						
Corrections	180	76.67	82.17	82.17	82.11	-0.06
Sheriff's Grant Fund	250	16.20	16.70	16.70	17.85	1.15
Traffic Team	255	10.25	10.25	10.25	10.25	0.00
Inmate Welfare	290	2.50	1.00	1.00	1.00	0.00

General Fund breakdown:	FY 14-15	FY 15-16	FY 16-17	FY 17-18	Change
Assessor's Office	51.00	51.00	51.00	51.00	0.00
Clerk's Office	13.50	12.50	12.50	12.50	0.00
Community Services Department	4.29	4.79	5.54	6.65	1.11
District Attorney's Office	63.16	63.34	64.75	66.34	1.59
Justice Court	7.00	8.00	8.00	8.00	0.00
Juvenile Department	74.60	74.78	75.70	75.70	0.00
Sheriff's Office	238.38	239.38	240.38	242.29	1.91
Treasurer's Office	3.00	3.00	2.50	2.50	0.00
<b>Total</b>	<b>454.93</b>	<b>456.79</b>	<b>460.37</b>	<b>464.98</b>	<b>4.61</b>

MARION COUNTY FY 2017-18 BUDGET  
APPENDIX I  
FUND DESCRIPTIONS

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The County's budgets are accounted for by using the modified accrual basis of accounting. The General Fund is appropriated by department. The other funds are appropriated by the categories of personnel services, materials and services, capital outlay, debt service, special payments, transfers, and contingency.

**GENERAL AND MAJOR FUNDS**

<b>Fund</b>	<b>Principal Resources</b>	<b>Description of Operations</b>
<u>General Fund</u>		
General	Property taxes, grants, state shared revenue, fees, service charges, fines and forfeitures, and interest	Accounts for all operations not required to be accounted for in other funds.
<u>Other Governmental Funds</u>		
Health	Federal and state grants, fees, and transfers from the General Fund.	Accounts for community health, mental health and environmental health programs.
Lottery and Economic Development Fund	State shared video lottery funds, other state revenues, settlements based on Transient Occupancy Tax and royalties payments received from the Oregon Garden Foundation.	Accounts for contracted services for grants and programs that promote economic development.
Public Works	Motor vehicle fees and gasoline tax apportionments from the State of Oregon, federal forest revenues, property improvement assessments, and revenues from various state and federal agencies.	Accounts for construction, reconstruction, improvement, repair, maintenance, operation and use of public highways, roads and streets. Certain revenues are restricted for these purposes under Article IX of the State Constitution.
<u>Capital Projects Fund</u>		
Facility Renovation	Transfers from the General Fund and other funds.	Accounts for various facility renovation projects.
<u>Enterprise Funds</u>		
Environmental Services	Franchise fees and disposal charges.	Accounts for the operation of the County's solid waste collection and disposal system.

MARION COUNTY FY 2017-18 BUDGET  
APPENDIX I  
FUND DESCRIPTIONS

---

**NONMAJOR FUNDS**

<b>Fund</b>	<b>Principal Resources</b>	<b>Description of Operations</b>
<u>Nonmajor Governmental Funds</u>		
Block Grant Building Inspection	Federal and state grants. Building permit fees.	The fund is no longer active. Accounts for the operation of the Public Works Department building inspection program.
Child Support	Federal and state grants and incentives.	Accounts for the enforcement of court-ordered child and spousal support.
Community Corrections	State grants and probation supervision fees.	Accounts for the operation of the community corrections program.
County Schools	Federal and state forest revenue and state shared revenue.	Accounts for support provided to schools in accordance with state statute.
Community Services Grants	Federal and state grants.	Accounts for grant programs administered by the Community Services Department.
County Clerk Records	Clerk recording fees.	Accounts for operation of the County's archive facilities.
County Fair	Admissions, state shared revenue, local sponsorships, transfers from the General Fund.	Accounts for the operation of the annual Marion County Fair.
Criminal Justice Assessment	Assessments from court fines.	Accounts for County assessments for criminal justice programs and court security.
District Attorney Grants	Federal and state grants.	Accounts for grant programs administered by the District Attorney's office.
Dog Control	License and adoption fees, transfers from the General Fund.	Accounts for the County's dog control activities and dog shelter operations.
Juvenile Grants	Federal and state grants, and transfers from the General Fund.	Accounts for grant programs administered by the Juvenile Department.
Inmate Welfare	Vending machine fees and pay telephone charges.	Accounts for the operation of the jail commissary.
Land Use Planning	Planning fees and transfers from other funds.	Accounts for operation of the Public Works Department land use planning program.
Law Library	Library fees.	Accounts for the operation of the law library.
Sheriff Grants	Federal and state grants, contract with state and other agencies.	Accounts for support for school resource officers, concealed handguns program, community education, and other programs.

MARION COUNTY FY 2017-18 BUDGET  
APPENDIX I  
FUND DESCRIPTIONS

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NONMAJOR FUNDS CONTINUED

Fund	Principal Resources	Description of Operations
<u>Nonmajor Governmental Funds Continued</u>		
Non-Departmental Grants	Federal and state grants.	Accounts for multi-departmental grant programs.
Parks	Recreational vehicle registration fees, camping fees, and transfers from the General Fund.	Accounts for the maintenance and improvement of County parks.
Tax Title Land Sales	Proceeds from the sale of tax foreclosed property.	Accounts for the disposition of tax foreclosed property.
Traffic Safety Team	Traffic fines.	Accounts for the operation of the County's traffic safety team.
Rainy Day	Investment Earnings.	Accounts for resources set aside for financial emergencies.
Surveyor	Corner restoration fees, and transfers from the General Fund.	Accounts for the operation of the Public Works Department County Surveyor's Office.
<u>Debt Service Fund</u>		
Debt Service	Internal assessments and transfers from the General Fund.	Accounts for payment of principal and interest of long-term obligations of the County.
<u>Capital Projects Funds</u>		
Capital Building and Equipment	Transfers from the General Fund and other funds.	Accounts for the resources set aside for future capital improvements.
Capital Improvement Projects	Transfers from the General Fund and other funds.	Accounts for various capital projects and acquisitions.
<u>Enterprise Funds</u>		
Stormwater Management	Stormwater services fees, electrical generation fees.	Accounts for the operation of the County's stormwater system in the unincorporated urban area east of Salem.



MARION COUNTY FY 2017-18 BUDGET  
APPENDIX I  
FUND DESCRIPTIONS

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MARION COUNTY FY 2017-18 BUDGET  
 APPENDIX J  
 MAJOR FUNDS LINE ITEM DETAIL LOCATOR

**LOCATION OF BUDGET LINE ITEM REPORTS BY MAJOR FUND**

An overview of funds was presented in the Summary section. In the Departments section, departmental budgets were organized by program. At the end of each department budget detail reports by line item were also presented for each fund utilized by each department.

The General Fund and Central Services Fund sections discuss these funds taken as a whole without examining departmental and non-departmental programs. Line item detail about the funds is reported at the end of each of those sections. Non-Departmental and Capital sections present detail resources and requirements budget information for the funds that comprise these sections. For each fund a detail resources report is followed by a detail requirements report.

The line item detail reports are found beginning on the page numbers shown on the table below.

**General and Major Funds**  
 Resources and Requirements Line Item Detail Locator

Funds	Resources Page	Requirements Page
<u>General Fund</u>		
General Fund	73	75
<u>Governmental Funds</u>		
Health	289	291
Lottery and Economic Development	184	191
Public Works	424	430
<u>Capital Projects Funds</u>		
Facility Renovation	570	572
<u>Enterprise Funds</u>		
Environmental Services	428	444

All other nonmajor funds can be located throughout the budget document.

MARION COUNTY FY 2017-18 BUDGET  
APPENDIX J  
MAJOR FUNDS LINE ITEM DETAIL LOCATOR

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