

# TABLE OF CONTENTS

## DEPARTMENTS

|                                      |     |
|--------------------------------------|-----|
| Assessor's Office .....              | 83  |
| Board of Commissioners' Office ..... | 101 |
| Business Services.....               | 117 |
| Clerk's Office .....                 | 139 |
| Community Services.....              | 161 |
| District Attorney's Office .....     | 201 |
| Finance.....                         | 235 |
| Health.....                          | 249 |
| Information Technology .....         | 297 |
| Justice Court .....                  | 315 |
| Juvenile .....                       | 327 |
| Legal .....                          | 361 |
| Public Works.....                    | 377 |
| Sheriff's Office .....               | 455 |
| Treasurer's Office.....              | 517 |

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MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
ASSESSOR'S OFFICE

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# ASSESSOR'S OFFICE



## MISSION STATEMENT

To effectively and efficiently implement the property tax statutes of the State of Oregon.

## GOALS AND OBJECTIVES

Goal 1 Communications - Guide decision processes, retain and motivate staff, efficiently and fully inform taxpayers, and defend and improve the administrative efficiency of the property tax system.

- Objective 1 Maintain and update the department strategic plan through a combination of staff and management input. Share with staff and county management.
- Objective 2 Ensure the department website and mailed tax statements provide a maximally informative, user-friendly experience through updates and improvements.
- Objective 3 Participate in stakeholder discussions, provide data, and testify regarding the administrative impacts of tax legislation.

Goal 2 Recruitment and Training - Actively recruit and develop a diverse, highly qualified, motivated staff producing quality output at high volume. Develop future leadership for the department.

- Objective 1 Expand the recruitment pipeline via outreach. Eliminate barriers to job applicants of diverse socioeconomic and cultural backgrounds.
- Objective 2 Establish training and competency goals for each job classification.
- Objective 3 Formulate a personalized training plan for each employee based on their current position requirements, skills, and career interests.

Goal 3 Technology - Increase assessment efficiencies and quality, conserve resources, and enhance service by exploring and adopting progressive technologies.

- Objective 1 Evaluate new assessment and taxation software systems. Convert to a new system as the county budget permits.
- Objective 2 Continue conversion from paper to digital records.
- Objective 3 Study and, as budget permits, implement technology to increase efficiency, accuracy, and reliability of our records by use of analytical mapping software, improved aerial photography, data services, and field applications.

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
ASSESSOR'S OFFICE

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## DEPARTMENT OVERVIEW

The Assessor's Office is responsible for the appraisal and assessment of property in Marion County per Oregon statute, administrative rule, and court decisions. The voters of Marion County elect the Assessor to a four-year term to lead and manage the office.

Most residential, farm, forest, commercial, industrial, and personal property in the county is valued and assessed by the Assessor's Office. Exceptions include higher-value industrial properties and centrally assessed properties such as railroads and utilities, appraised by the Oregon Department of Revenue (DOR). More than 400 tax districts and special districts certify tax rates, bonds, levies, and special assessments to the Assessor's Office for assessment, collection, and distribution of revenue to the districts. These districts, in turn, provide services to the citizens of Marion County.

Under Oregon's unique property tax system, most property is assessed at the lower of Real Market Value (RMV), the estimated price at which the property would sell in an open market, or Maximum Assessed Value (MAV), a statutorily defined value. Exceptions include the large number of specially assessed farm and forest properties that are assessed on formula-driven values, the many exempt or partially exempt properties, and properties in Measure 5 compression.

Market values must be estimated annually for each property according to statute and recognized appraisal principles and standards. Statutorily derived values also must be calculated. All values must take into account changes in the market as well as to physical, use, and ownership characteristics of the property. With each legislative session, changes to the statutes governing valuation and taxation must be incorporated into the process. Tax districts come and go, and tax rates change, all of which must be tracked. Property inventories and valuations must be made available for review by taxpayers and, potentially, defended through as many as four levels of appeal. Finally, the accuracy of property valuation relative to actual sales must be carefully evaluated per state standards, and reported to the Oregon Department of Revenue for oversight review.

To accomplish these tasks, the Assessor's Office can be viewed as having four core programs:

1. Cartography: Tracks changes to parcel and tax lot boundaries, and ownership changes.
2. Valuation: Estimates market and statutorily derived values, and defends these when indicated.
3. Tax Collection: Maintains the tax roll, distributes tax statements, collects taxes, and issues refunds.
4. Administration: Provides the direction and support for all functions.

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
ASSESSOR'S OFFICE

**RESOURCE AND REQUIREMENT SUMMARY**

| Assessor's Office                   | FY 14-15<br>ACTUAL | FY 15-16<br>ACTUAL | FY 16-17<br>BUDGET | FY 17-18<br>ADOPTED | +/- %       |
|-------------------------------------|--------------------|--------------------|--------------------|---------------------|-------------|
| <b>RESOURCES</b>                    |                    |                    |                    |                     |             |
| General Fund Transfers              | 5,173,776          | 5,554,502          | 5,796,173          | 6,059,671           | 4.5%        |
| <b>TOTAL RESOURCES</b>              | <b>5,173,776</b>   | <b>5,554,502</b>   | <b>5,796,173</b>   | <b>6,059,671</b>    | <b>4.5%</b> |
| <b>REQUIREMENTS</b>                 |                    |                    |                    |                     |             |
| Personnel Services                  |                    |                    |                    |                     |             |
| Salaries and Wages                  | 2,512,582          | 2,694,175          | 2,796,551          | 2,885,120           | 3.2%        |
| Fringe Benefits                     | 1,441,617          | 1,558,018          | 1,612,180          | 1,749,142           | 8.5%        |
| <b>Total Personnel Services</b>     | <b>3,954,199</b>   | <b>4,252,193</b>   | <b>4,408,731</b>   | <b>4,634,262</b>    | <b>5.1%</b> |
| Materials and Services              |                    |                    |                    |                     |             |
| Supplies                            | 20,721             | 16,731             | 23,000             | 22,050              | -4.1%       |
| Materials                           | 10,578             | 21,141             | 17,000             | 18,000              | 5.9%        |
| Communications                      | 4,094              | 2,403              | 2,350              | 2,475               | 5.3%        |
| Utilities                           | 20,570             | 27,724             | 29,075             | 30,069              | 3.4%        |
| Contracted Services                 | 141,455            | 149,024            | 150,213            | 157,310             | 4.7%        |
| Repairs and Maintenance             | 6,641              | 3,906              | 3,250              | 5,300               | 63.1%       |
| Rentals                             | 43,468             | 50,568             | 58,487             | 51,071              | -12.7%      |
| Insurance                           | 1,750              | 1,750              | 1,750              | 1,750               | 0.0%        |
| Miscellaneous                       | 80,191             | 92,557             | 98,394             | 95,485              | -3.0%       |
| <b>Total Materials and Services</b> | <b>329,469</b>     | <b>365,804</b>     | <b>383,519</b>     | <b>383,510</b>      | <b>0.0%</b> |
| Administrative Charges              | 890,108            | 936,505            | 1,003,923          | 1,041,899           | 3.8%        |
| <b>TOTAL REQUIREMENTS</b>           | <b>5,173,776</b>   | <b>5,554,502</b>   | <b>5,796,173</b>   | <b>6,059,671</b>    | <b>4.5%</b> |
| <b>FTE</b>                          | 51.00              | 51.00              | 51.00              | 51.00               | 0.0%        |

MARION COUNTY FY 2017-18 BUDGET  
 BY DEPARTMENT  
 ASSESSOR'S OFFICE

| Fund Name                 | <b>FUNDS</b>       |                    |                    |                     | % of Total    |
|---------------------------|--------------------|--------------------|--------------------|---------------------|---------------|
|                           | FY 14-15<br>ACTUAL | FY 15-16<br>ACTUAL | FY 16-17<br>BUDGET | FY 17-18<br>ADOPTED |               |
| <b>RESOURCES</b>          |                    |                    |                    |                     |               |
| FND 100 General Fund      | 5,173,776          | 5,554,502          | 5,796,173          | 6,059,671           | 100.0%        |
| <b>TOTAL RESOURCES</b>    | <b>5,173,776</b>   | <b>5,554,502</b>   | <b>5,796,173</b>   | <b>6,059,671</b>    | <b>100.0%</b> |
| <b>REQUIREMENTS</b>       |                    |                    |                    |                     |               |
| FND 100 General Fund      | 5,173,776          | 5,554,502          | 5,796,173          | 6,059,671           | 100.0%        |
| <b>TOTAL REQUIREMENTS</b> | <b>5,173,776</b>   | <b>5,554,502</b>   | <b>5,796,173</b>   | <b>6,059,671</b>    | <b>100.0%</b> |

|                           | <b>PROGRAMS</b>    |                    |                    |                     | +/- %       |
|---------------------------|--------------------|--------------------|--------------------|---------------------|-------------|
|                           | FY 14-15<br>ACTUAL | FY 15-16<br>ACTUAL | FY 16-17<br>BUDGET | FY 17-18<br>ADOPTED |             |
| <b>RESOURCES</b>          |                    |                    |                    |                     |             |
| Tax Collection            | 732,662            | 776,648            | 794,972            | 817,960             | 2.9%        |
| Cartography               | 609,591            | 632,395            | 668,560            | 703,960             | 5.3%        |
| Valuation                 | 2,783,298          | 3,066,205          | 3,233,539          | 3,455,908           | 6.9%        |
| AS Administration         | 1,048,226          | 1,079,253          | 1,099,102          | 1,081,843           | -1.6%       |
| <b>TOTAL RESOURCES</b>    | <b>5,173,776</b>   | <b>5,554,502</b>   | <b>5,796,173</b>   | <b>6,059,671</b>    | <b>4.5%</b> |
| <b>REQUIREMENTS</b>       |                    |                    |                    |                     |             |
| Tax Collection            | 732,662            | 776,648            | 794,972            | 817,960             | 2.9%        |
| Cartography               | 609,591            | 632,395            | 668,560            | 703,960             | 5.3%        |
| Valuation                 | 2,783,298          | 3,066,205          | 3,233,539          | 3,455,908           | 6.9%        |
| AS Administration         | 1,048,226          | 1,079,253          | 1,099,102          | 1,081,843           | -1.6%       |
| <b>TOTAL REQUIREMENTS</b> | <b>5,173,776</b>   | <b>5,554,502</b>   | <b>5,796,173</b>   | <b>6,059,671</b>    | <b>4.5%</b> |

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
ASSESSOR'S OFFICE

**Tax Collection Program**

- Manages the printing and distribution of tax statements.
- Maintains records for all financial transactions affecting the tax roll.
- Collects property taxes.
- Assists the general public, businesses, and government agencies by providing information concerning property records and taxes.
- Establishes and implements controls for the safekeeping of daily cash receipts.
- Makes corrections to the tax roll, as directed by the Tax Collector.

**Program Summary**

| Assessor's Office         | Program: Tax Collection |                    |                    |                     |             |
|---------------------------|-------------------------|--------------------|--------------------|---------------------|-------------|
|                           | FY 14-15<br>ACTUAL      | FY 15-16<br>ACTUAL | FY 16-17<br>BUDGET | FY 17-18<br>ADOPTED | +/- %       |
| <b>RESOURCES</b>          |                         |                    |                    |                     |             |
| General Fund Transfers    | 732,662                 | 776,648            | 794,972            | 817,960             | 2.9%        |
| <b>TOTAL RESOURCES</b>    | <b>732,662</b>          | <b>776,648</b>     | <b>794,972</b>     | <b>817,960</b>      | <b>2.9%</b> |
| <b>REQUIREMENTS</b>       |                         |                    |                    |                     |             |
| Personnel Services        | 338,825                 | 350,800            | 344,240            | 360,059             | 4.6%        |
| Materials and Services    | 171,315                 | 191,724            | 199,760            | 197,432             | -1.2%       |
| Administrative Charges    | 222,521                 | 234,125            | 250,972            | 260,469             | 3.8%        |
| <b>TOTAL REQUIREMENTS</b> | <b>732,662</b>          | <b>776,648</b>     | <b>794,972</b>     | <b>817,960</b>      | <b>2.9%</b> |
| <b>FTE</b>                | 4.00                    | 4.00               | 4.00               | 4.00                | 0.0%        |

**FTE By Position Title By Program**

| <b>Program: Tax Collection</b>           |             |
|--|-------------|
| Position Title                           | FTE         |
| Tax Clerk                                | 2.00        |
| Tax Clerk Sr                             | 1.00        |
| Tax Office Supervisor/Tax Collector      | 1.00        |
| <b>Program Tax Collection FTE Total:</b> | <b>4.00</b> |

FTE Changes

Staffing for the Tax Collection Program remains unchanged at 4.00 FTE. In addition to regular staff, three additional temporary employees from an external staffing agency are hired each year for an approximate six to eight week duration to provide backup support during the busy season of mid-October, when property tax statements are mailed, through November 15, when property tax payments are due.

**Tax Collection Program Budget Justification**

**RESOURCES**

The Tax Collection Program is funded entirely by the General Fund.

**REQUIREMENTS**

Overall, Tax Collection program requirements increased by \$22,988 or 2.9%.

Personnel Services increased by \$15,819. Minor salary step increases, PERS contributions, and medical insurance were the driving factors attributed to the increase.

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
ASSESSOR'S OFFICE

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In Materials and Services, allocations in the categories of Materials, Communications, Rentals and Miscellaneous were reduced. There is a \$2,000 reduction in other contracted services for title company foreclosure reports, an improving economy being the rationale. Equipment rental was reduced by \$1,810 due to the expiration of a four-year copier lease, which will not be upgraded until FY 18-19. Recording charges was reduced by \$1,500 due to an anticipated curtailment of tax lien warrants and releases being filed.

Under the Contracted Services category, there is a \$1,300 increase in temporary staffing for tax payment and mail processing during tax season. Additionally, mail services shows an increase of \$3,000 attributed to the recent 4% increase in postage rates.



MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
ASSESSOR'S OFFICE

**Cartography Program**

- Performs intake and processing of subdivision and partition plats and annexations.
- Maintains an inventory of all parcels in the county that reflect boundaries, tax lot, account number, ownership, and size.
- Maintains maps reflecting taxing district boundaries, changes to existing districts, and creation or dissolution of districts.
- Provides management and oversight of suppressed owner program per statutory requirements.

**Program Summary**

| Assessor's Office         | Program: Cartography |                    |                    |                     |             |
|---------------------------|----------------------|--------------------|--------------------|---------------------|-------------|
|                           | FY 14-15<br>ACTUAL   | FY 15-16<br>ACTUAL | FY 16-17<br>BUDGET | FY 17-18<br>ADOPTED | +/- %       |
| <b>RESOURCES</b>          |                      |                    |                    |                     |             |
| General Fund Transfers    | 609,591              | 632,395            | 668,560            | 703,960             | 5.3%        |
| <b>TOTAL RESOURCES</b>    | <b>609,591</b>       | <b>632,395</b>     | <b>668,560</b>     | <b>703,960</b>      | <b>5.3%</b> |
| <b>REQUIREMENTS</b>       |                      |                    |                    |                     |             |
| Personnel Services        | 369,523              | 378,435            | 389,388            | 416,851             | 7.1%        |
| Materials and Services    | 17,547               | 19,835             | 28,200             | 26,640              | -5.5%       |
| Administrative Charges    | 222,521              | 234,125            | 250,972            | 260,469             | 3.8%        |
| <b>TOTAL REQUIREMENTS</b> | <b>609,591</b>       | <b>632,395</b>     | <b>668,560</b>     | <b>703,960</b>      | <b>5.3%</b> |
| <b>FTE</b>                | 7.00                 | 5.00               | 5.00               | 5.00                | 0.0%        |

**FTE By Position Title By Program**

| <b>Program: Cartography</b>           |             |
|---------------------------------------|-------------|
| Position Title                        | FTE         |
| Cartographer/GIS Technician           | 1.00        |
| Cartographer/GIS Technician Sr        | 1.00        |
| Deed Clerk                            | 3.00        |
| <b>Program Cartography FTE Total:</b> | <b>5.00</b> |

FTE Changes

Staffing for the Cartography program remains status quo at 5.00 FTE.

**Cartography Program Budget Justification**

**RESOURCES**

The Cartography Program is funded entirely by the General Fund.

**REQUIREMENTS**

The Cartography Program budget increased by \$35,400 or 5.3%.

Personnel Services experienced a \$27,463 increase attributed to general salary step and fringe benefit increases.

Materials and Services decreased by \$1,560. There are very minor fluctuations, both up and down, over the previous fiscal year in several categories, but the only significant change was a reduction in the training line item.

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
ASSESSOR'S OFFICE

**Valuation Program**

- Estimates market, Measure 50, special assessment, and other values for county-appraised properties including residential, multi-family, commercial, industrial, farm and forest, and business personal property.
- Ensures correct tax rates are associated with each taxing district, and associates each property with correct taxing districts to accurately calculate taxes owed.
- Determines the valuation and assessment impacts of both physical and use changes to property, including special assessment and exemption programs.
- Analyzes property sales for use in estimating market value. Utilizes the data to develop mass appraisal models for each property type for assessment purposes, for defense of values when appealed, and to verify compliance with Oregon Department of Revenue oversight standards.
- Maintains farm and forest special assessments, and qualifying non-profit exemption programs.
- Responds to taxpayer inquiries regarding property valuation methods, records of inventory, and exemption qualifications.
- Serve as experts to defend assessment values before the Board of Property Tax Appeals, Magistrate Court, and Oregon Tax Court.

**Program Summary**

| Assessor's Office         | Program: Valuation |                    |                    |                     |             |
|---------------------------|--------------------|--------------------|--------------------|---------------------|-------------|
|                           | FY 14-15<br>ACTUAL | FY 15-16<br>ACTUAL | FY 16-17<br>BUDGET | FY 17-18<br>ADOPTED | +/- %       |
| <b>RESOURCES</b>          |                    |                    |                    |                     |             |
| General Fund Transfers    | 2,783,298          | 3,066,205          | 3,233,539          | 3,455,908           | 6.9%        |
| <b>TOTAL RESOURCES</b>    | <b>2,783,298</b>   | <b>3,066,205</b>   | <b>3,233,539</b>   | <b>3,455,908</b>    | <b>6.9%</b> |
| <b>REQUIREMENTS</b>       |                    |                    |                    |                     |             |
| Personnel Services        | 2,494,071          | 2,744,009          | 2,887,385          | 3,096,567           | 7.2%        |
| Materials and Services    | 66,706             | 88,072             | 95,182             | 98,872              | 3.9%        |
| Administrative Charges    | 222,521            | 234,125            | 250,972            | 260,469             | 3.8%        |
| <b>TOTAL REQUIREMENTS</b> | <b>2,783,298</b>   | <b>3,066,205</b>   | <b>3,233,539</b>   | <b>3,455,908</b>    | <b>6.9%</b> |
| <b>FTE</b>                | 32.00              | 34.00              | 34.00              | 35.00               | 2.9%        |

**FTE By Position Title By Program**

| <b>Program: Valuation</b>                |              |
|--|--------------|
| Position Title                           | FTE          |
| Appraisal Section Supervisor             | 3.00         |
| Assessment Clerk                         | 3.00         |
| Assessment Clerk Sr                      | 2.00         |
| Department Specialist 3                  | 2.00         |
| Department Specialist 3 (Data Collector) | 1.00         |
| Personal Property Appraisal Tech         | 3.00         |
| Property Appraiser 2                     | 15.00        |
| Property Appraiser Sr                    | 4.00         |
| Sales Data Analyst 2                     | 1.00         |
| Sales Data Analyst 3                     | 1.00         |
| <b>Program Valuation FTE Total:</b>      | <b>35.00</b> |

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
ASSESSOR'S OFFICE

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FTE Changes

Staffing for the Valuation Program has increased by 1.00 FTE for FY 17-18 to 35.00 FTE total. An Assessment Clerk was reassigned from the Administration Program to the commercial appraisal section to assist in processing personal property returns.

**Valuation Program Budget Justification**

RESOURCES

The Valuation and Appraisal Program is funded entirely by the General Fund.

REQUIREMENTS

The Valuation Program budget has increased by \$222,369 or 6.9%.

Personnel Services allocations have increased by \$209,182. The reassignment of an Assessment Clerk from the Administration Program to Valuation is a substantial contributing factor for the increase. General salary step increases, PERS contributions and medical insurance are also predominant contributors.

In Materials and Services under the Materials category, small office equipment has increased \$1,500 for the purchase of ergonomic workstation equipment. In Contracted Services, subscription services increased \$4,000 for ArcGIS Online licenses for appraisal staff. ArcGIS Online is a vital appraisal tool to locate, identify, group, and categorize certain elements critical to the property appraisal process. The Rentals category shows a \$4,480 reduction due to the lease expirations of two photocopiers, which will not be replaced until FY 18-19. Under the Miscellaneous category, mileage reimbursement has been decreased by \$2,000, while training in the same category has increased by an equal amount.

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
ASSESSOR'S OFFICE

**AS Administration Program**

- Develops and implements the short and long term strategic plan for the department.
- Manages the department.
- Guides hiring and personnel development.
- Provides accurate and timely information to the Board of Commissioners, taxing districts, public support groups, and the state legislature.
- Performs annual budgeting and grant preparation.
- Provides excellent customer service to internal customers, businesses, government agencies and the general public.
- Maintains accounts payable and receivable, payroll, financial records, and contracts.
- Maintains all department personnel, appraisal certification, and educational records.
- Maintains Veteran's, Active Duty Military Service Member, Surviving Spouse of a Public Safety Officer, and Historical exemptions as well as Senior and Disabled Citizen's deferral programs.
- Maintains manufactured home records, and provides certification of taxes paid for title transfers and relocations.

**Program Summary**

| Assessor's Office         | Program: AS Administration |                    |                    |                     |              |
|---------------------------|----------------------------|--------------------|--------------------|---------------------|--------------|
|                           | FY 14-15<br>ACTUAL         | FY 15-16<br>ACTUAL | FY 16-17<br>BUDGET | FY 17-18<br>ADOPTED | +/- %        |
| <b>RESOURCES</b>          |                            |                    |                    |                     |              |
| General Fund Transfers    | 1,048,226                  | 1,079,253          | 1,099,102          | 1,081,843           | -1.6%        |
| <b>TOTAL RESOURCES</b>    | <b>1,048,226</b>           | <b>1,079,253</b>   | <b>1,099,102</b>   | <b>1,081,843</b>    | <b>-1.6%</b> |
| <b>REQUIREMENTS</b>       |                            |                    |                    |                     |              |
| Personnel Services        | 751,780                    | 778,950            | 787,718            | 760,785             | -3.4%        |
| Materials and Services    | 73,902                     | 66,173             | 60,377             | 60,566              | 0.3%         |
| Administrative Charges    | 222,545                    | 234,131            | 251,007            | 260,492             | 3.8%         |
| <b>TOTAL REQUIREMENTS</b> | <b>1,048,226</b>           | <b>1,079,253</b>   | <b>1,099,102</b>   | <b>1,081,843</b>    | <b>-1.6%</b> |
| <b>FTE</b>                | 8.00                       | 8.00               | 8.00               | 7.00                | -12.5%       |

**FTE By Position Title By Program**

| <b>Program: AS Administration</b>           |             |
|---|-------------|
| Position Title                              | FTE         |
| Administrative Services Manager             | 1.00        |
| Assessment Clerk                            | 2.00        |
| Assessment Clerk Sr                         | 1.00        |
| Assessor                                    | 1.00        |
| Chief Deputy Assessor                       | 1.00        |
| Department Specialist 4                     | 1.00        |
| <b>Program AS Administration FTE Total:</b> | <b>7.00</b> |

FTE Changes

The Administration Program has 7.00 FTE positions budgeted for FY17-18, which is a reduction of 1.00 FTE from FY 16-17. An Assessment Clerk position has been reassigned to the commercial appraisal section in the Valuation Program.

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
ASSESSOR'S OFFICE

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**AS Administration Program Budget Justification**

RESOURCES

The Assessor's Administration Program is funded entirely by the General Fund.

REQUIREMENTS

The Administration Program requirements decreased by 2.2% or \$24,153.

Personnel Services costs show an overall decrease of \$33,827. An Assessment Clerk position was reassigned to the commercial appraisal section in the Valuation Program, which offset increases in wages and benefits.

Materials and Services requests increased by \$189 overall. There are nominal inflationary increases in several categories, largely offset by a decrease of \$1,350 in the Supplies category for office supplies and publications.

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
ASSESSOR'S OFFICE

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**KEY DEPARTMENT ACCOMPLISHMENTS**

- More than \$375 million in operating revenues have been levied on behalf of the 418 taxing districts in Marion County, providing \$69.4 million for the Marion County General Fund.
- Staffing has been maintained at 51 FTE, unchanged since FY 12-13 despite significant increases in workload as the economy recovers from the recession. We have gained approximately 1,000 new tax accounts, experienced a 64% increase in the number of building permits to review, process an additional 49% of deeds annually, and analyze 49% more sales transaction verifications for each new tax roll.
- The transition from paper to digital records stored in Laserfiche continues, which provides enhanced records security and greater efficiency. Milestones include:
  - New commercial and industrial appraisal records, both real and personal property, are now 100% digital, from appraiser field notes to corrections to the tax roll.
  - Personal property returns are now bar coded, scanned with a bar code scanner when received, and scanned to Laserfiche after data input. Paper copies are then destroyed rather than filed away in a cabinet. This new process saves a significant amount of staff time and resources.
  - Deed books, parcel maps, manufactured home records, tax exemptions, tax deferrals, and appeal records have been digitized, or are well along in the process.
- The digital archiving of property tax statements is now being accomplished by the Tax Office rather than contracting with an outside vendor, saving the department approximately \$7,500 annually.
- The use of Pictometry aerial imagery has been initiated, joining the majority of larger tax assessment jurisdictions nationwide. Benefits include:
  - Revealing previously hidden buildings and additions
  - Facilitating the measurement and assessment of otherwise challenging properties, such as gravel and rock quarries.
  - Aiding in the evaluation of compliance with farm and forest special assessment laws, saving time and mileage costs.
- Training and skill guidelines have been established for all appraisal personnel to ensure that all appraisers are trained thoroughly and uniformly. Key highlights include:
  - Specific skill requirements must be met to qualify for promotional opportunities.
  - Supervisors are tasked with providing guidance regarding priorities for training during each appraiser's two-year continuing education recertification cycle.
  - Educational resource lists have been developed, with emphasis on highly cost-effective online training.
  - Participation in the new Spring Training School for appraisal staff, established by the Oregon State Association of County Assessors (OSACA).
- On the Assessor's Office county website, the individual property description detail has been significantly expanded, providing a wealth of information to both business professionals and the general public.
- ORMAP state grant funding has been obtained, for the first time in several years, to assist our Cartographers with remapping selected areas in Marion County. This is done to ensure compliance with statewide ORMAP standards.
- The State of Oregon Building Codes Division has developed an online process for manufactured structure titling and relocation permits. The Assessor's Office, formerly assigned these responsibilities, will now focus only on providing certification of taxes paid to parties interested in selling or moving a manufactured home. The time and cost savings provided by this transition is equivalent to approximately .50 FTE.

MARION COUNTY FY 2017-18 BUDGET  
 BY DEPARTMENT  
 ASSESSOR'S OFFICE

**KEY INDICATORS**

**# 1: Added Value to Assessment Rolls**

**Definition and Purpose**

The estimation of anticipated tax revenues is a complex calculation with many fluctuating variables. However, the factors that most strongly influence changes in total tax collections year to year are:

- Changing Market Values. This impacts the proportion of properties that incur the full annual 3% assessed value growth permitted under Measure 50, as well as the proportion that experience the limitations imposed by Measure 5. In a rising market, especially one that continues to expand for several years, more properties will experience 3% growth per Measure 50, and fewer will experience Measure 5 "compression". The opposite occurs in a falling market.

- Construction Activity. There are certain changes to property that result in exceptions to the 3% assessed value annual growth limitation of Measure 50. From the standpoint of total tax revenues, the most significant is typically new construction. The assessed value of new construction is calculated based on the estimated real market value as of January 1 of the first year that it appears on the tax roll, multiplied by the average ratio between real market value and maximum assessed value for all unchanged property in the county of the same property class. When construction activity is strong, anticipated tax collections may increase at a rate well above Measure 50 limits.

- Changing Tax Rates. If a taxing district in which a property is located changes its tax rate, either up or down, this can have a significant impact on the total tax assessment of that property. The most common situations are when a new bond levy is passed or an existing one is retired, or if a taxing district is dissolved. This can have a substantial impact, especially if the district experiencing the change encompasses many properties.

**Significance**

Property taxes play a significant role in providing the resources necessary to create and maintain a safe, healthy, and productive quality of life within our community. However, the property tax system is extremely complex. Marion County Strategic Plan Goal #1 states: "Provide efficient, effective, and responsive government through stewardship and accountability". Therefore, the Assessor's Office expends considerable effort in providing information to educate and inform the public on the functions of our office, the various statutes regarding how values are calculated, and the current and historical values and taxes associated with individual properties. This is accomplished via our website, through discussions over the phone, personally in our office or in the field, by email and written correspondence, and during public meetings and presentations given by the Assessor or other qualified staff.

**Data Units Fiscal Year**

Tax Accounts: This number includes existing accounts as of the prior year's tax roll, plus new additions during the year, minus any retirements or combinations. New accounts can include anything from a new subdivision, to a new business personal property account, to a new utility operating within the county.

| <b>FY 13-14 Actual</b> | <b>FY 14-15 Actual</b> | <b>FY 15-16 Actual</b> | <b>FY 16-17 Estimate</b> | <b>FY 17-18 Estimate</b> |
|------------------------|------------------------|------------------------|--------------------------|--------------------------|
| 129,652                | 129,830                | 129,984                | 130,550                  | 130,648                  |

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
ASSESSOR'S OFFICE

Building Permits: Construction permits reviewed by Assessor's Office staff for potential value impact to that year's tax roll. Permits would have been granted during the preceding calendar year or earlier.

| FY 13-14 Actual | FY 14-15 Actual | FY 15-16 Actual | FY 16-17 Estimate | FY 17-18 Estimate |
|-----------------|-----------------|-----------------|-------------------|-------------------|
| 2,772           | 2,944           | 3,178           | 3,350             | 3,309             |

Real Market Value: Estimated market value of all taxable property in Marion County. This represents the value the Assessor's Office believes the property would have sold for as of the January 1 "valuation date" preceding the beginning of the new fiscal year.

| FY 13-14 Actual            | FY 14-15 Actual            | FY 15-16 Actual            | FY 16-17 Estimate          | FY 17-18 Estimate          |
|----------------------------|----------------------------|----------------------------|----------------------------|----------------------------|
| 33,102,805,137<br>[+1.58%] | 34,877,589,110<br>[+5.36%] | 36,716,577,379<br>[+5.27%] | 38,735,980,000<br>[+5.50%] | 41,732,460,860<br>[+7.00%] |

Assessed Value of Exceptions: New assessed value represented by statutory exceptions to the 3% annual increase rule of Measure 50. Exceptions include partitions, new construction, building additions, properties coming off exemption or special assessment, changes of use conforming to new zoning, and omitted property returned to the tax roll. Individual exceptions can increase or decrease assessed value.

| FY 13-14 Actual | FY 14-15 Actual | FY 15-16 Actual | FY 16-17 Estimate | FY 17-18 Estimate |
|-----------------|-----------------|-----------------|-------------------|-------------------|
| 350,797,892     | 376,199,182     | 546,493,688     | 360,000,000       | 538,810,800       |

Assessed Value: The value to which tax rates are applied. This figure increases each year with the maximum 3% growth allowed under Measure 50, plus the value of exceptions. Assessed value is also impacted by the limitations imposed by Measure 5 as well as exemptions, special assessments, and deferrals.

| FY 13-14 Actual            | FY 14-15 Actual            | FY 15-16 Actual            | FY 16-17 Estimate          | FY 17-18 Estimate          |
|----------------------------|----------------------------|----------------------------|----------------------------|----------------------------|
| 20,744,634,065<br>[+2.60%] | 21,608,513,008<br>[+4.16%] | 22,490,480,722<br>[+4.08%] | 23,371,520,094<br>[+3.92%] | 24,464,550,000<br>[+4.68%] |

**Explanation of Trends and Changes**

As the economy recovers from the recession, Marion County continues to capitalize on its proximity to the economically dynamic Portland/Hillsboro/Vancouver metro area, increased demand for agricultural and timber products, and its role as the State Capitol. One result is rising demand for a broad array of property types, leading to both increased construction and higher property values. Indicator statistics for calendar year 2016, which will most impact FY 17-18 tax revenues, include:

- 371 additional tax accounts created, 27% more than the prior year and more than twice the pace of FY 14-15. Growth would be even greater without the large overhang of parcels created just prior to the recession.
- 3,306 building permits with potential for adding exception value, up 24% from the prior year and more than a 50% increase from FY 14-15.
- A projected 7% climb in total Real Market Value across all property types countywide. This is up from 6.23% growth last year. The rate of increase is considerably higher for some property types, including residential property which is projected to average about 11% growth.
- Over \$500 million dollars in projected assessed value of changes to property that represent statutory exceptions to the 3% annual growth limit imposed by Measure 50.
- Projected 4.68% growth in total assessed value, representing primarily the 3% growth maximum allowed by Measure 50, plus the assessed value of exceptions.



MARION COUNTY FY 2017-18 BUDGET  
 BY DEPARTMENT  
 ASSESSOR'S OFFICE

| <b>Resources by Fund Detail</b>   |                            |                            |                            |                              |                              |                             |
|-----------------------------------|----------------------------|----------------------------|----------------------------|------------------------------|------------------------------|-----------------------------|
| <b>100 - General Fund</b>         | <b>Actual<br/>FY 14-15</b> | <b>Actual<br/>FY 15-16</b> | <b>Budget<br/>FY 16-17</b> | <b>Proposed<br/>FY 17-18</b> | <b>Approved<br/>FY 17-18</b> | <b>Adopted<br/>FY 17-18</b> |
| <b>General Fund Transfers</b>     |                            |                            |                            |                              |                              |                             |
| 381100 Transfer from General Fund | 5,173,776                  | 5,554,502                  | 5,796,173                  | 6,052,777                    | 6,059,671                    | 6,059,671                   |
| General Fund Transfers Total      | <b>5,173,776</b>           | <b>5,554,502</b>           | <b>5,796,173</b>           | <b>6,052,777</b>             | <b>6,059,671</b>             | <b>6,059,671</b>            |
| General Fund Total                | <b>5,173,776</b>           | <b>5,554,502</b>           | <b>5,796,173</b>           | <b>6,052,777</b>             | <b>6,059,671</b>             | <b>6,059,671</b>            |
| Assessor's Office Grand Total     | 5,173,776                  | 5,554,502                  | 5,796,173                  | 6,052,777                    | 6,059,671                    | 6,059,671                   |

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
ASSESSOR'S OFFICE

**Requirements by Fund Detail**

| <b>100 - General Fund</b>             | <b>Actual<br/>FY 14-15</b> | <b>Actual<br/>FY 15-16</b> | <b>Budget<br/>FY 16-17</b> | <b>Proposed<br/>FY 17-18</b> | <b>Approved<br/>FY 17-18</b> | <b>Adopted<br/>FY 17-18</b> |
|---------------------------------------|----------------------------|----------------------------|----------------------------|------------------------------|------------------------------|-----------------------------|
| <b>Personnel Services</b>             |                            |                            |                            |                              |                              |                             |
| <b>Salaries and Wages</b>             |                            |                            |                            |                              |                              |                             |
| 511020 Salaries and Wages Budget Only | 0                          | 0                          | 0                          | 0                            | 4,900                        | 4,900                       |
| 511110 Regular Wages                  | 2,054,844                  | 2,234,580                  | 2,724,291                  | 2,811,462                    | 2,811,462                    | 2,811,462                   |
| 511120 Temporary Wages                | 21,896                     | 3,135                      | 0                          | 0                            | 0                            | 0                           |
| 511130 Vacation Pay                   | 139,476                    | 154,950                    | 0                          | 0                            | 0                            | 0                           |
| 511140 Sick Pay                       | 99,203                     | 90,664                     | 0                          | 0                            | 0                            | 0                           |
| 511150 Holiday Pay                    | 106,288                    | 110,481                    | 0                          | 0                            | 0                            | 0                           |
| 511160 Comp Time Pay                  | 0                          | 1,739                      | 0                          | 0                            | 0                            | 0                           |
| 511210 Compensation Credits           | 68,769                     | 70,369                     | 67,400                     | 59,158                       | 59,158                       | 59,158                      |
| 511240 Leave Payoff                   | 17,848                     | 19,230                     | 0                          | 0                            | 0                            | 0                           |
| 511290 Health Insurance Waiver Pay    | 3,614                      | 6,402                      | 4,860                      | 9,600                        | 9,600                        | 9,600                       |
| 511420 Premium Pay                    | 644                        | 2,626                      | 0                          | 0                            | 0                            | 0                           |
| <b>Salaries and Wages Total</b>       | <b>2,512,582</b>           | <b>2,694,175</b>           | <b>2,796,551</b>           | <b>2,880,220</b>             | <b>2,885,120</b>             | <b>2,885,120</b>            |
| <b>Fringe Benefits</b>                |                            |                            |                            |                              |                              |                             |
| 512010 Fringe Benefits Budget Only    | 0                          | 0                          | 0                          | 0                            | 1,994                        | 1,994                       |
| 512110 PERS                           | 368,069                    | 409,360                    | 446,052                    | 555,880                      | 555,880                      | 555,880                     |
| 512120 401K                           | 18,994                     | 18,229                     | 18,682                     | 18,853                       | 18,853                       | 18,853                      |
| 512130 PERS Debt Service              | 135,447                    | 146,728                    | 130,038                    | 144,014                      | 144,014                      | 144,014                     |
| 512200 FICA                           | 189,937                    | 201,693                    | 211,591                    | 217,977                      | 217,977                      | 217,977                     |
| 512310 Medical Insurance              | 628,547                    | 674,482                    | 703,872                    | 706,996                      | 706,996                      | 706,996                     |
| 512320 Dental Insurance               | 64,098                     | 67,529                     | 69,696                     | 70,500                       | 70,500                       | 70,500                      |
| 512330 Group Term Life Insurance      | 4,328                      | 4,740                      | 5,229                      | 5,342                        | 5,342                        | 5,342                       |
| 512340 Long Term Disability Insurance | 11,160                     | 12,109                     | 11,726                     | 11,982                       | 11,982                       | 11,982                      |
| 512400 Unemployment Insurance         | 10,078                     | 10,750                     | 10,347                     | 10,657                       | 10,657                       | 10,657                      |
| 512520 Workers Comp Insurance         | 1,379                      | 1,456                      | 1,530                      | 1,530                        | 1,530                        | 1,530                       |
| 512600 Wellness Program               | 1,793                      | 1,953                      | 2,040                      | 2,040                        | 2,040                        | 2,040                       |
| 512610 Employee Assistance Program    | 1,288                      | 1,403                      | 1,377                      | 1,377                        | 1,377                        | 1,377                       |
| 512700 County HSA Contributions       | 6,500                      | 7,586                      | 0                          | 0                            | 0                            | 0                           |
| <b>Fringe Benefits Total</b>          | <b>1,441,617</b>           | <b>1,558,018</b>           | <b>1,612,180</b>           | <b>1,747,148</b>             | <b>1,749,142</b>             | <b>1,749,142</b>            |
| <b>Personnel Services Total</b>       | <b>3,954,199</b>           | <b>4,252,193</b>           | <b>4,408,731</b>           | <b>4,627,368</b>             | <b>4,634,262</b>             | <b>4,634,262</b>            |
| <b>Materials and Services</b>         |                            |                            |                            |                              |                              |                             |
| <b>Supplies</b>                       |                            |                            |                            |                              |                              |                             |
| 521010 Office Supplies                | 17,549                     | 12,355                     | 19,000                     | 18,100                       | 18,100                       | 18,100                      |
| 521030 Field Supplies                 | 1,408                      | 970                        | 2,000                      | 2,000                        | 2,000                        | 2,000                       |
| 521070 Departmental Supplies          | 478                        | 674                        | 500                        | 550                          | 550                          | 550                         |
| 521170 Educational Supplies           | 0                          | 1,182                      | 0                          | 500                          | 500                          | 500                         |
| 521190 Publications                   | 1,286                      | 1,550                      | 1,500                      | 900                          | 900                          | 900                         |
| <b>Supplies Total</b>                 | <b>20,721</b>              | <b>16,731</b>              | <b>23,000</b>              | <b>22,050</b>                | <b>22,050</b>                | <b>22,050</b>               |
| <b>Materials</b>                      |                            |                            |                            |                              |                              |                             |
| 522150 Small Office Equipment         | 5,900                      | 14,246                     | 9,500                      | 11,000                       | 11,000                       | 11,000                      |
| 522170 Computers Non Capital          | 4,557                      | 6,845                      | 7,500                      | 7,000                        | 7,000                        | 7,000                       |
| 522180 Software                       | 121                        | 50                         | 0                          | 0                            | 0                            | 0                           |
| <b>Materials Total</b>                | <b>10,578</b>              | <b>21,141</b>              | <b>17,000</b>              | <b>18,000</b>                | <b>18,000</b>                | <b>18,000</b>               |

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
ASSESSOR'S OFFICE

| <b>100 - General Fund</b>             | <b>Actual<br/>FY 14-15</b> | <b>Actual<br/>FY 15-16</b> | <b>Budget<br/>FY 16-17</b> | <b>Proposed<br/>FY 17-18</b> | <b>Approved<br/>FY 17-18</b> | <b>Adopted<br/>FY 17-18</b> |
|---------------------------------------|----------------------------|----------------------------|----------------------------|------------------------------|------------------------------|-----------------------------|
| <b>Materials and Services</b>         |                            |                            |                            |                              |                              |                             |
| <b>Communications</b>                 |                            |                            |                            |                              |                              |                             |
| 523010 Telephone Equipment            | 0                          | 467                        | 450                        | 600                          | 600                          | 600                         |
| 523020 Phone and Communication Svcs   | 264                        | 315                        | 200                        | 200                          | 200                          | 200                         |
| 523040 Data Connections               | 928                        | 55                         | 0                          | 0                            | 0                            | 0                           |
| 523050 Postage                        | 2,602                      | 1,269                      | 1,350                      | 1,350                        | 1,350                        | 1,350                       |
| 523090 Long Distance Charges          | 300                        | 296                        | 350                        | 325                          | 325                          | 325                         |
| <b>Communications Total</b>           | <b>4,094</b>               | <b>2,403</b>               | <b>2,350</b>               | <b>2,475</b>                 | <b>2,475</b>                 | <b>2,475</b>                |
| <b>Utilities</b>                      |                            |                            |                            |                              |                              |                             |
| 524010 Electricity                    | 17,219                     | 24,723                     | 25,735                     | 26,683                       | 26,683                       | 26,683                      |
| 524020 Street Light Electricity       | 0                          | 0                          | 0                          | 18                           | 18                           | 18                          |
| 524040 Natural Gas                    | 696                        | 249                        | 335                        | 238                          | 238                          | 238                         |
| 524050 Water                          | 432                        | 429                        | 487                        | 488                          | 488                          | 488                         |
| 524070 Sewer                          | 853                        | 718                        | 1,071                      | 1,071                        | 1,071                        | 1,071                       |
| 524090 Garbage Disposal and Recycling | 1,371                      | 1,605                      | 1,447                      | 1,571                        | 1,571                        | 1,571                       |
| <b>Utilities Total</b>                | <b>20,570</b>              | <b>27,724</b>              | <b>29,075</b>              | <b>30,069</b>                | <b>30,069</b>                | <b>30,069</b>               |
| <b>Contracted Services</b>            |                            |                            |                            |                              |                              |                             |
| 525156 Bank Services                  | 96                         | 12                         | 0                          | 0                            | 0                            | 0                           |
| 525175 Temporary Staffing             | 3,715                      | 4,721                      | 7,200                      | 8,500                        | 8,500                        | 8,500                       |
| 525430 Programming and Data Services  | 0                          | 7,931                      | 0                          | 0                            | 0                            | 0                           |
| 525450 Subscription Services          | 5,560                      | 8,572                      | 8,500                      | 12,490                       | 12,490                       | 12,490                      |
| 525510 Legal Services                 | 18,111                     | 2,607                      | 1,113                      | 520                          | 520                          | 520                         |
| 525710 Printing Services              | 34,290                     | 34,386                     | 40,200                     | 41,000                       | 41,000                       | 41,000                      |
| 525715 Advertising                    | 2,828                      | 4,127                      | 6,000                      | 6,000                        | 6,000                        | 6,000                       |
| 525735 Mail Services                  | 70,440                     | 76,072                     | 75,000                     | 78,500                       | 78,500                       | 78,500                      |
| 525740 Document Disposal Services     | 275                        | 352                        | 200                        | 300                          | 300                          | 300                         |
| 525770 Interpreters and Translators   | 140                        | 70                         | 0                          | 0                            | 0                            | 0                           |
| 525999 Other Contracted Services      | 6,000                      | 10,175                     | 12,000                     | 10,000                       | 10,000                       | 10,000                      |
| <b>Contracted Services Total</b>      | <b>141,455</b>             | <b>149,024</b>             | <b>150,213</b>             | <b>157,310</b>               | <b>157,310</b>               | <b>157,310</b>              |
| <b>Repairs and Maintenance</b>        |                            |                            |                            |                              |                              |                             |
| 526010 Office Equipment Maintenance   | 0                          | 0                          | 100                        | 1,800                        | 1,800                        | 1,800                       |
| 526021 Computer Software Maintenance  | 3,901                      | 0                          | 3,150                      | 3,500                        | 3,500                        | 3,500                       |
| 526030 Building Maintenance           | 2,740                      | 3,906                      | 0                          | 0                            | 0                            | 0                           |
| <b>Repairs and Maintenance Total</b>  | <b>6,641</b>               | <b>3,906</b>               | <b>3,250</b>               | <b>5,300</b>                 | <b>5,300</b>                 | <b>5,300</b>                |
| <b>Rentals</b>                        |                            |                            |                            |                              |                              |                             |
| 527120 Motor Pool Mileage             | 34                         | 0                          | 50                         | 0                            | 0                            | 0                           |
| 527130 Parking                        | 88                         | 58                         | 150                        | 70                           | 70                           | 70                          |
| 527140 County Parking                 | 13,200                     | 13,200                     | 13,200                     | 13,200                       | 13,200                       | 13,200                      |
| 527240 Condo Assn Assessments         | 19,187                     | 30,530                     | 33,350                     | 32,354                       | 32,354                       | 32,354                      |
| 527300 Equipment Rental               | 10,961                     | 6,780                      | 11,737                     | 5,447                        | 5,447                        | 5,447                       |
| <b>Rentals Total</b>                  | <b>43,468</b>              | <b>50,568</b>              | <b>58,487</b>              | <b>51,071</b>                | <b>51,071</b>                | <b>51,071</b>               |
| <b>Insurance</b>                      |                            |                            |                            |                              |                              |                             |
| 528210 Public Official Bonds          | 1,750                      | 1,750                      | 1,750                      | 1,750                        | 1,750                        | 1,750                       |
| <b>Insurance Total</b>                | <b>1,750</b>               | <b>1,750</b>               | <b>1,750</b>               | <b>1,750</b>                 | <b>1,750</b>                 | <b>1,750</b>                |

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
ASSESSOR'S OFFICE

| <b>100 - General Fund</b>             | <b>Actual<br/>FY 14-15</b> | <b>Actual<br/>FY 15-16</b> | <b>Budget<br/>FY 16-17</b> | <b>Proposed<br/>FY 17-18</b> | <b>Approved<br/>FY 17-18</b> | <b>Adopted<br/>FY 17-18</b> |
|---------------------------------------|----------------------------|----------------------------|----------------------------|------------------------------|------------------------------|-----------------------------|
| <b>Materials and Services</b>         |                            |                            |                            |                              |                              |                             |
| <b>Miscellaneous</b>                  |                            |                            |                            |                              |                              |                             |
| 529110 Mileage Reimbursement          | 16,488                     | 23,649                     | 20,850                     | 18,850                       | 18,850                       | 18,850                      |
| 529130 Meals                          | 228                        | 729                        | 1,300                      | 1,250                        | 1,250                        | 1,250                       |
| 529140 Lodging                        | 460                        | 4,432                      | 4,150                      | 4,250                        | 4,250                        | 4,250                       |
| 529210 Meetings                       | 287                        | 316                        | 700                        | 700                          | 700                          | 700                         |
| 529220 Conferences                    | 2,483                      | 2,550                      | 3,140                      | 3,140                        | 3,140                        | 3,140                       |
| 529230 Training                       | 4,912                      | 2,993                      | 13,850                     | 14,350                       | 14,350                       | 14,350                      |
| 529300 Dues and Memberships           | 1,204                      | 1,903                      | 1,729                      | 1,855                        | 1,855                        | 1,855                       |
| 529650 Pre Employment Costs           | 113                        | 97                         | 175                        | 190                          | 190                          | 190                         |
| 529880 Recording Charges              | 53,577                     | 54,986                     | 51,500                     | 50,000                       | 50,000                       | 50,000                      |
| 529910 Awards and Recognition         | 439                        | 902                        | 1,000                      | 900                          | 900                          | 900                         |
| <b>Miscellaneous Total</b>            | <b>80,191</b>              | <b>92,557</b>              | <b>98,394</b>              | <b>95,485</b>                | <b>95,485</b>                | <b>95,485</b>               |
| <b>Materials and Services Total</b>   | <b>329,469</b>             | <b>365,804</b>             | <b>383,519</b>             | <b>383,510</b>               | <b>383,510</b>               | <b>383,510</b>              |
| <b>Administrative Charges</b>         |                            |                            |                            |                              |                              |                             |
| 611100 County Admin Allocation        | 50,948                     | 51,355                     | 57,870                     | 65,318                       | 65,318                       | 65,318                      |
| 611210 Facilities Mgt Allocation      | 57,475                     | 63,154                     | 65,853                     | 70,858                       | 70,858                       | 70,858                      |
| 611220 Custodial Allocation           | 44,223                     | 45,602                     | 48,859                     | 51,850                       | 51,850                       | 51,850                      |
| 611230 Courier Allocation             | 2,962                      | 3,071                      | 3,309                      | 3,512                        | 3,512                        | 3,512                       |
| 611250 Risk Management Allocation     | 9,023                      | 8,151                      | 8,354                      | 7,259                        | 7,259                        | 7,259                       |
| 611255 Benefits Allocation            | 14,717                     | 15,248                     | 14,882                     | 15,554                       | 15,554                       | 15,554                      |
| 611260 Human Resources Allocation     | 51,252                     | 52,459                     | 59,295                     | 63,374                       | 63,374                       | 63,374                      |
| 611300 Legal Services Allocation      | 113,450                    | 112,438                    | 113,146                    | 125,675                      | 125,675                      | 125,675                     |
| 611400 Information Tech Allocation    | 124,269                    | 126,329                    | 136,863                    | 141,960                      | 141,960                      | 141,960                     |
| 611410 FIMS Allocation                | 50,665                     | 56,940                     | 67,207                     | 67,826                       | 67,826                       | 67,826                      |
| 611420 Telecommunications Allocation  | 14,344                     | 13,016                     | 14,267                     | 10,436                       | 10,436                       | 10,436                      |
| 611430 Info Tech Direct Charges       | 274,341                    | 297,208                    | 316,211                    | 320,528                      | 320,528                      | 320,528                     |
| 611600 Finance Allocation             | 49,193                     | 49,625                     | 49,341                     | 54,635                       | 54,635                       | 54,635                      |
| 611800 MCBEE Allocation               | 2,646                      | 1,132                      | 3,979                      | 2,484                        | 2,484                        | 2,484                       |
| 612100 IT Equipment Use Charges       | 0                          | 10,777                     | 10,987                     | 12,130                       | 12,130                       | 12,130                      |
| 614100 Liability Insurance Allocation | 15,500                     | 15,600                     | 19,200                     | 16,700                       | 16,700                       | 16,700                      |
| 614200 WC Insurance Allocation        | 15,100                     | 14,400                     | 14,300                     | 11,800                       | 11,800                       | 11,800                      |
| <b>Administrative Charges Total</b>   | <b>890,108</b>             | <b>936,505</b>             | <b>1,003,923</b>           | <b>1,041,899</b>             | <b>1,041,899</b>             | <b>1,041,899</b>            |
| <b>General Fund Total</b>             | <b>5,173,776</b>           | <b>5,554,502</b>           | <b>5,796,173</b>           | <b>6,052,777</b>             | <b>6,059,671</b>             | <b>6,059,671</b>            |
| <b>Assessor's Office Grand Total</b>  | <b>5,173,776</b>           | <b>5,554,502</b>           | <b>5,796,173</b>           | <b>6,052,777</b>             | <b>6,059,671</b>             | <b>6,059,671</b>            |

## BOARD OF COMMISSIONERS' OFFICE



### MISSION STATEMENT

Provide leadership on critical public policy issues, ensure fiscal accountability and promote citizen empowerment to enhance the health, safety and livability of our communities.

### GOALS AND OBJECTIVES

- Goal 1 Leadership - Focus leadership on critical policy issues, promote robust public engagement and strengthen the county through collaboration with residents, businesses and other governmental entities.
- Objective 1 Provide direction to county committees and councils, including Children and Families Commission, Economic Development Advisory Board, Solid Waste Management Advisory Council, Marion County Public Safety Coordinating Council, and Parks Commission.
  - Objective 2 Coordinate public safety advocacy and funding through Marion County's Public Safety Coordinating Council.
  - Objective 3 Identify opportunities for expanding juvenile services and improving capital facilities.
  - Objective 4 Promote economic development by cultivating relationships with other regional organizations to align initiatives and priorities in a common strategic direction.
  - Objective 5 Advocate for upgrades and expansion of transportation facilities, including a plan for Urban Growth Boundary expansion/right of way, Cordon and Gaffin Road interchanges, a third bridge over the Willamette River, and alternative funding sources.
- Goal 2 Customer Service - Promote a culture of responsive service delivery and quality customer service.
- Objective 1 Build a strong, board-championed customer service focus in New Employee Orientation (NEO).
  - Objective 2 Develop customer service training refreshers targeted at both management and staff.
  - Objective 3 Promote customer service excellence and accountability at round table discussions during Department Head and Elected Officials Meetings.
- Goal 3 Communication - Communicate timely and accurate information to the media, residents and employees ensuring openness and transparency in government.
- Objective 1 Implement a proactive direction, corresponding strategies and annual plan for countywide internal and external communications.
  - Objective 2 Increase connections to employees and volunteers ensuring regular communications through employee newsletters and attendance at department staff meetings.

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
BOARD OF COMMISSIONERS' OFFICE

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- Objective 3 Increase county presence and outreach using approved social media tools.
- Goal 4 Enterprise Approach - Lead and manage the county business functions more efficiently and effectively to enhance accountability and stewardship.
  - Objective 1 Partner with the executive management team to fully integrate the enterprise model of operations.
  - Objective 2 Continue management and organizational audits and review of county departments, programs and initiatives.
  - Objective 3 Develop an annual budget that ensures prudent stewardship of county resources by analyzing future service and capital program needs.
  - Objective 4 Recognize employee innovation, quality service, and teamwork through employee recognition programs.
- Goal 5 Economic Development - Develop and maintain vital infrastructure to promote economic development and enhance livability in Marion County.
  - Objective 1 Develop strategies and funding mechanisms to expand infrastructure in the North Santiam Canyon and other areas of the county, as needed for economic growth.
  - Objective 2 Prioritize roads and bridges policy and projects.
  - Objective 3 Evaluate the feasibility of an East Salem Public Safety Service District.
  - Objective 4 Review lottery budget and Oregon Garden agreements, outline roles and responsibilities, and advocate for Silverton Transient Occupancy Tax 2018 renewal.
- Goal 6 Emergency Preparedness - Ensure that the county is prepared for emergencies affecting its residents, operations and services.
  - Objective 1 Update all departments' Continuity of Operations Plans (COOP) and the countywide Emergency Operations Plan.
  - Objective 2 Ensure Health Department emergency plan is in place for emergent diseases (Ebola, Avian Flu, etc.).

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
BOARD OF COMMISSIONERS' OFFICE

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**DEPARTMENT OVERVIEW**

The three members of the Board of Commissioners are the elected representatives of all Marion County residents. The board sets policy for the administration and operation of county government. Marion County operates as a general law county within the framework of the Oregon Constitution and Oregon Revised Statutes. The board is responsible for all three branches of county government: legislative, executive and quasi-judicial. Formal board sessions are held weekly for official action to adopt ordinances, resolutions and orders pertaining to county policy, operations and administration. In addition, the board serves as the primary mechanism for encouraging citizen participation and input to local government through advisory boards, commissions and committees and provides frequent opportunities for individuals and organizations to comment on matters of public concern.

The Chief Administrative Officer, with the assistance of the Deputy County Administrative Officer, supervises department heads and implements and administers county policy as directed by the Board of Commissioners. The Chief Administrative Officer is the appointed budget officer and is responsible for proposing and monitoring the annual budget. Other programs and services provided by the board's office include intergovernmental relations, federal grant management, economic development, community mobilization, constituent services, strategic planning, public information and press relations, timely and accurate public notice, public records, personnel administration, and clerical and program support for the commissioners, executive staff, boards, commissions, and community volunteers.

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
BOARD OF COMMISSIONERS' OFFICE

**RESOURCE AND REQUIREMENT SUMMARY**

| Board of Commissioners<br>Office | FY 14-15<br>ACTUAL | FY 15-16<br>ACTUAL | FY 16-17<br>BUDGET | FY 17-18<br>ADOPTED | +/- %       |
|----------------------------------|--------------------|--------------------|--------------------|---------------------|-------------|
| <b>RESOURCES</b>                 |                    |                    |                    |                     |             |
| Charges for Services             | 0                  | 0                  | 0                  | 2,700               | n.a.        |
| Admin Cost Recovery              | 1,633,197          | 1,700,955          | 2,048,200          | 2,216,346           | 8.2%        |
| Other Revenues                   | 0                  | 300                | 0                  | 0                   | n.a.        |
| General Fund Transfers           | 371,463            | 400,221            | 426,853            | 452,624             | 6.0%        |
| <b>TOTAL RESOURCES</b>           | <b>2,004,660</b>   | <b>2,101,476</b>   | <b>2,475,053</b>   | <b>2,671,670</b>    | <b>7.9%</b> |
| <b>REQUIREMENTS</b>              |                    |                    |                    |                     |             |
| Personnel Services               |                    |                    |                    |                     |             |
| Salaries and Wages               | 1,009,173          | 1,029,041          | 1,247,516          | 1,335,007           | 7.0%        |
| Fringe Benefits                  | 513,549            | 538,699            | 659,828            | 750,696             | 13.8%       |
| Total Personnel Services         | <b>1,522,722</b>   | <b>1,567,741</b>   | <b>1,907,344</b>   | <b>2,085,703</b>    | <b>9.4%</b> |
| Materials and Services           |                    |                    |                    |                     |             |
| Supplies                         | 7,492              | 10,518             | 11,923             | 11,421              | -4.2%       |
| Materials                        | 11,704             | 5,090              | 5,248              | 2,112               | -59.8%      |
| Communications                   | 2,722              | 3,140              | 3,537              | 2,985               | -15.6%      |
| Utilities                        | 13,313             | 18,016             | 19,023             | 19,630              | 3.2%        |
| Contracted Services              | 28,567             | 18,781             | 15,429             | 38,139              | 147.2%      |
| Repairs and Maintenance          | 855                | 1,444              | 1,410              | 660                 | -53.2%      |
| Rentals                          | 23,430             | 34,685             | 39,352             | 34,281              | -12.9%      |
| Insurance                        | 0                  | 40                 | 40                 | 80                  | 100.0%      |
| Miscellaneous                    | 29,069             | 29,398             | 47,015             | 33,621              | -28.5%      |
| Total Materials and Services     | <b>117,152</b>     | <b>121,113</b>     | <b>142,977</b>     | <b>142,929</b>      | <b>0.0%</b> |
| Administrative Charges           | 364,786            | 412,622            | 424,732            | 443,038             | 4.3%        |
| <b>TOTAL REQUIREMENTS</b>        | <b>2,004,660</b>   | <b>2,101,476</b>   | <b>2,475,053</b>   | <b>2,671,670</b>    | <b>7.9%</b> |
| <b>FTE</b>                       | 14.00              | 14.00              | 15.00              | 15.00               | 0.0%        |



MARION COUNTY FY 2017-18 BUDGET  
 BY DEPARTMENT  
 BOARD OF COMMISSIONERS' OFFICE

| <b>FUNDS</b>              |                    |                    |                    |                     |               |
|---------------------------|--------------------|--------------------|--------------------|---------------------|---------------|
| Fund Name                 | FY 14-15<br>ACTUAL | FY 15-16<br>ACTUAL | FY 16-17<br>BUDGET | FY 17-18<br>ADOPTED | % of Total    |
| <b>RESOURCES</b>          |                    |                    |                    |                     |               |
| FND 580 Central Services  | 2,004,660          | 2,101,476          | 2,475,053          | 2,671,670           | 100.0%        |
| <b>TOTAL RESOURCES</b>    | <b>2,004,660</b>   | <b>2,101,476</b>   | <b>2,475,053</b>   | <b>2,671,670</b>    | <b>100.0%</b> |
| <b>REQUIREMENTS</b>       |                    |                    |                    |                     |               |
| FND 580 Central Services  | 2,004,660          | 2,101,476          | 2,475,053          | 2,671,670           | 100.0%        |
| <b>TOTAL REQUIREMENTS</b> | <b>2,004,660</b>   | <b>2,101,476</b>   | <b>2,475,053</b>   | <b>2,671,670</b>    | <b>100.0%</b> |

| <b>PROGRAMS</b>           |                    |                    |                    |                     |             |
|---------------------------|--------------------|--------------------|--------------------|---------------------|-------------|
|                           | FY 14-15<br>ACTUAL | FY 15-16<br>ACTUAL | FY 16-17<br>BUDGET | FY 17-18<br>ADOPTED | +/- %       |
| <b>RESOURCES</b>          |                    |                    |                    |                     |             |
| Board of Commissioners    | 2,004,660          | 2,101,476          | 2,475,053          | 2,671,670           | 7.9%        |
| <b>TOTAL RESOURCES</b>    | <b>2,004,660</b>   | <b>2,101,476</b>   | <b>2,475,053</b>   | <b>2,671,670</b>    | <b>7.9%</b> |
| <b>REQUIREMENTS</b>       |                    |                    |                    |                     |             |
| Board of Commissioners    | 2,004,660          | 2,101,476          | 2,475,053          | 2,671,670           | 7.9%        |
| <b>TOTAL REQUIREMENTS</b> | <b>2,004,660</b>   | <b>2,101,476</b>   | <b>2,475,053</b>   | <b>2,671,670</b>    | <b>7.9%</b> |

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
BOARD OF COMMISSIONERS' OFFICE

**Board of Commissioners Program**

- Executive Functions: (1) Set the strategic direction and business priorities of the county; (2) Adopt the annual budget, exercise sound financial management and build the county's fiscal strength; (3) Maintain a quality workforce and equip county employees with the tools, skills, workspace and resources needed to do their jobs safely and well; (4) Provide regional leadership in critical public policy areas; (5) Appoint members of citizen advisory panels, hearings examiners, Budget Committee members and the members of the Board of Equalization; and (6) Act as the board of directors for the Marion County Housing Authority and six special service districts, including Brooks Community Sewer District, Labish Village Sewage and Drainage District, Fargo Interchange Service District, East Salem Service District, Illahe Hills Street Lighting District and Marion County Extension and 4-H Service District.
- Legislative Functions: (1) Enact ordinances that have the force of law in the county; (2) Carefully plan and manage land use in Marion County; (3) Serve as the Local Public Health Authority; and (4) Serve as the Local Mental Health Authority.
- Quasi-judicial Functions: (1) Serve as land use appeals board of last resort for unincorporated Marion County lands; (2) Implement special district formation; and (3) Approve road vacations, street improvements and road legalization.
- Community Collaboration and Partnership Functions: (1) Partner to create investments in workforce, jobs and community infrastructure to support a diverse and thriving economy; (2) Represent the county's interests to other agencies and organizations at the local, regional, state and national levels; (3) Provide county leadership that is accessible, considers the interests of residents, strives to resolve concerns, ensures that actions are responsive and delivered through quality customer service; (4) Respond to constituent needs and concerns, including fact-finding, negotiation/mediation and problem solving; (5) Engage and inform citizens and local jurisdictions on items of countywide importance, increase public awareness of county services, and enhance the public perception of the county through proactive efforts; and (6) Adopt the mandated biennial Sheriff's Office Community Corrections Plan and the Juvenile Department's Crime Prevention Plan that are countywide plans for public safety policy, planning, coordination and implementation of resources that includes all partners. These partners include the Sheriff, local police chiefs, District Attorney, Health Department, Juvenile Department, local businesses and citizen advocates.

**Program Summary**

| Board of Commissioners Office | Program: Board of Commissioners |                    |                    |                     |             |
|-------------------------------|---------------------------------|--------------------|--------------------|---------------------|-------------|
|                               | FY 14-15<br>ACTUAL              | FY 15-16<br>ACTUAL | FY 16-17<br>BUDGET | FY 17-18<br>ADOPTED | +/- %       |
| <b>RESOURCES</b>              |                                 |                    |                    |                     |             |
| Charges for Services          | 0                               | 0                  | 0                  | 2,700               | n.a.        |
| Admin Cost Recovery           | 1,633,197                       | 1,700,955          | 2,048,200          | 2,216,346           | 8.2%        |
| Other Revenues                | 0                               | 300                | 0                  | 0                   | n.a.        |
| General Fund Transfers        | 371,463                         | 400,221            | 426,853            | 452,624             | 6.0%        |
| <b>TOTAL RESOURCES</b>        | <b>2,004,660</b>                | <b>2,101,476</b>   | <b>2,475,053</b>   | <b>2,671,670</b>    | <b>7.9%</b> |
| <b>REQUIREMENTS</b>           |                                 |                    |                    |                     |             |
| Personnel Services            | 1,522,722                       | 1,567,741          | 1,907,344          | 2,085,703           | 9.4%        |
| Materials and Services        | 117,152                         | 121,113            | 142,977            | 142,929             | 0.0%        |
| Administrative Charges        | 364,786                         | 412,622            | 424,732            | 443,038             | 4.3%        |
| <b>TOTAL REQUIREMENTS</b>     | <b>2,004,660</b>                | <b>2,101,476</b>   | <b>2,475,053</b>   | <b>2,671,670</b>    | <b>7.9%</b> |
| <b>FTE</b>                    | 14.00                           | 14.00              | 15.00              | 15.00               | 0.0%        |

MARION COUNTY FY 2017-18 BUDGET  
 BY DEPARTMENT  
 BOARD OF COMMISSIONERS' OFFICE

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**FTE By Position Title By Program**

| <b>Program: Board of Commissioners</b>           |              |
|--|--------------|
| <b>Position Title</b>                            | <b>FTE</b>   |
| Administrative Services Manager                  | 1.00         |
| Business Systems Analyst                         | 1.00         |
| Chief Administrative Officer                     | 1.00         |
| County Commissioner                              | 3.00         |
| County Public Information Coordinator            | 1.00         |
| Department Specialist 3                          | 3.00         |
| Deputy County Administrative Officer             | 1.00         |
| Management Analyst 2                             | 2.00         |
| Policy Analyst                                   | 1.00         |
| Senior Policy Analyst                            | 1.00         |
| <b>Program Board of Commissioners FTE Total:</b> | <b>15.00</b> |

**Board of Commissioners Program Budget Justification**

**RESOURCES**

Revenue for the board's office budget includes General Fund Transfers and Administrative Cost Recovery. The General Fund support covers the commissioners' salaries and benefits. Administrative Cost Recovery funds all other personnel and materials and services in the board's office.

**REQUIREMENTS**

Personnel Services increased due to additional PERS expense of \$61,861 and a market adjustment for the Chief Administrative Officer's compensation package.

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
BOARD OF COMMISSIONERS' OFFICE

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**KEY DEPARTMENT ACCOMPLISHMENTS**

- In January 2016, Marion County in collaboration with City of Salem, City of Keizer and Polk County created the Mid-Willamette Homeless Initiative Task Force. This task force, unprecedented in depth of membership and scope of issues, brought together a diverse group of representatives from non-profit organizations, local businesses, and governmental entities to address the lack of affordable housing, best practices for reducing chronic homelessness, current available services, impacts on public safety and business, and potential revenue sources. The task force adopted a strategic plan that includes more than 40 recommendations to help serve the more than 1,600 people experiencing homelessness in Marion and Polk counties. While there is still a great deal to accomplish, the strategic plan provides a framework for continued action by participating organizations, including an affordable housing development in Salem, proposed expansion of the Union Gospel Mission men's shelter, legislation relating to accessory dwelling units, and a sobering center.
- The Board of Commissioners, in conjunction with Congressman Kurt Schrader's office, the State of Oregon, and local marinas, embarked upon a two-year plan to develop strategies and funding mechanisms to extend the use of Detroit Lake during low water level years. This plan is currently in Phase 1 which includes permitting, funding and initial set-up of the project, including gangplank extension and new pilings. Phase 2 will include removal of dirt from under the marinas. It is expected that this project will help stabilize the area economy resulting in enhanced livability.
- The Board of Commissioners unanimously approved a resolution in support of Senate Bill 1513 (2016) allowing a property tax exemption to surviving spouses of public safety professionals killed in the line of duty. The county will exempt property taxes of up to \$250,000 of assessed value of homes owned and occupied by the surviving spouse of a fire service professional, police officer or reserve officer killed in the line of duty.
- The Board of Commissioners, in accordance with the outcome of the November 2016 vote, adopted amendments to the Marion County Code regulating medical marijuana dispensaries in the unincorporated areas of the county. Recreational marijuana businesses remain prohibited as decided by Marion County voters.
- In December 2016, the commissioners approved a resolution in support of the National Association of Counties (NACo) Stepping Up Initiative. Stepping Up is a national initiative around diverting individuals with mental health or substance issues from county jails. A Stepping Up workgroup will convene to ensure timely screenings and assessments, inventory services offered, and find ways to fill the gaps between law enforcement, prosecution, and public and mental health. Marion County has a 10-year track record of improvements in this area with strong collaboration between the Sheriff's Office, District Attorney's Office, Health Department, and other law enforcement agencies.
- Marion County approved the first solid waste disposal fee, or tip fee, increase in 24 years. The rate went into effect on October 1, 2016. The new fee includes a \$20 increase in the per ton tip fee. The commissioners worked closely with the Solid Waste Management Advisory Council to review impacts of market conditions on the county's solid waste system and reduced expenses as much as possible prior to considering a fee increase. Marion County manages a nationally recognized, integrated solid waste system that ensures the safe and sanitary disposal of solid waste and maintains one of the highest recycling rates in the state.
- Last year the Board of Commissioners' Office launched an e-newsletter program to foster direct communication with our constituents. Residents now have on line access to a variety of important topics including emergency management, waste reduction and recycling, economic development and general county news.
- In addition to a series of town hall discussions across Marion County, the Public Safety

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
BOARD OF COMMISSIONERS' OFFICE

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Coordinating Council and the Board of Commissioners hosted a telephone town hall. This provided Marion County constituents with the opportunity to talk with representatives from the Sheriff's Office, city police departments, District Attorney's Office, county juvenile department and Board of Commissioners' Office at a more convenient time in the evening after work and from the comfort of their own homes.

- Several major capital facilities projects continue to move forward including the juvenile administration building, a new juvenile courtroom and new Sheriff's Office Public Safety Building that includes parole and probation and central district command. In addition, the renovations to the Health Department building, which included replacement of the existing windows for more energy efficient ones, replacement of the heating and air conditioning systems, addition of energy efficient lighting and remodeling the interior to meet confidentiality and ADA requirements, were completed this year.

MARION COUNTY FY 2017-18 BUDGET  
 BY DEPARTMENT  
 BOARD OF COMMISSIONERS' OFFICE

**KEY INDICATORS**

**# 1: Customer Service**

**Definition and Purpose**

Promote a culture of responsive service delivery and quality customer service.

**Significance**

This key indicator supports the county strategic priority for Customer Service and falls under the Board of Commissioners' Office Goal 2 - Customer Service: Foster responsive program delivery and quality customer service. This key indicator highlights the importance of providing customer service to citizens, visitors, internal customers and community partners.

**Data Units Calendar Year**

The number of customer contacts received in the Board of Commissioners' Office.

Contacts: Health and Community Services

| CY 2015 Actual | CY 2016 Actual | CY 2017 Estimate |
|----------------|----------------|------------------|
| 16             | 58             | 69               |

Contacts: Public Safety

| CY 2015 Actual | CY 2016 Actual | CY 2017 Estimate |
|----------------|----------------|------------------|
| 44             | 83             | 98               |

Contacts: Transportation

| CY 2015 Actual | CY 2016 Actual | CY 2017 Estimate |
|----------------|----------------|------------------|
| 40             | 42             | 51               |

Contacts: General Government

| CY 2015 Actual | CY 2016 Actual | CY 2017 Estimate |
|----------------|----------------|------------------|
| 35             | 40             | 48               |

**Explanation of Trends and Changes**

Marion County launched a new, updated website September 2015. The new website contains a countywide "Contact Us" form that has proven to be popular with constituents. There were a total of 506 recorded contacts via the Marion County website in calendar year 2016. The data above shows the most common contact topics. Other topics include assessment/taxation, building codes/permits, legal, dog control, elections, justice courts and recycling/composting. We recently incorporated new protocols for reporting these contacts, which should better reflect the number of constituent contacts. We expect to see a slow and steady increase in the general use of this website as our constituents become more aware of this venue for contact with Marion County Commissioners.

MARION COUNTY FY 2017-18 BUDGET  
 BY DEPARTMENT  
 BOARD OF COMMISSIONERS' OFFICE

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**# 2: Communication**

**Definition and Purpose**

Provide information to media, residents, employees and community partners via multiple channels. Improve two-way communication opportunities for public engagement.

**Significance**

This key indicator supports the county strategic priority for communications and falls under the Board of Commissioners' Office Goal #3 Communication - Communicate timely and accurate information to the media and citizens. Ensure openness, collaboration and transparency in government.

**Data Units Calendar Year**

Social media likes on Facebook and follows on Twitter

| CY 2015 Actual                  | CY 2016 Actual                  | CY 2017 Estimate                |
|---------------------------------|---------------------------------|---------------------------------|
| Facebook - 258<br>Twitter - 253 | Facebook - 633<br>Twitter - 358 | Facebook - 949<br>Twitter - 427 |

Number of press releases issued.

| CY 2015 Actual | CY 2016 Actual | CY 2017 Estimate |
|----------------|----------------|------------------|
| 44             | 51             | 43               |

Presentations given or external meetings attended by the county commissioners.

| CY 2015 Actual | CY 2016 Actual | CY 2017 Estimate |
|----------------|----------------|------------------|
| 427            | 581            | 627              |

**Explanation of Trends and Changes**

In March 2015, the Board of Commissioners approved a revised Social Media Use policy and procedure. The revised policy was in response to department requests to allow for increased engagement with the community via social networks. The new policy loosened restrictions on comments and direct interaction with constituents on Facebook and Twitter. Last year the Board of Commissioners' Office had a 145% increase in organic Facebook likes and a 41% increase in Twitter followers. We expect to continue to see a solid, steady growth over both networks as we utilize sponsored content and data analytics to tailor posts to our audience. There was a 36% increase in presentations and external meetings and it is expected that this number will stabilize with resultant slower but steady growth into next year.

MARION COUNTY FY 2017-18 BUDGET  
 BY DEPARTMENT  
 BOARD OF COMMISSIONERS' OFFICE

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**# 3: Organizational and Management Assessments of County Departments**

**Definition and Purpose**

The number of organizational/management assessments and process/product improvement initiatives aimed at maximizing resources and ensuring accountability.

Beginning in 2006, the Board of Commissioners' Office began contracting for performance audits of county departments or program activities. These audits assist the board in creating efficiencies, reviewing organizational structures and making recommendations to improve service delivery in order to make the best use of taxpayer dollars.

**Significance**

This key indicator supports the county strategic priority for Operational Efficiency and Quality Service and falls under the Board of Commissioners' Office Goal #4 - Enterprise Approach: Lead and manage the county business functions more efficiently and effectively to enhance accountability and stewardship.

In an ongoing effort to improve the efficiency and effectiveness of county operations, the Board of Commissioners' Office conducts organizational and management assessments of county departments or activities. The assessments provide valuable data and information that assist in streamlining county operations and improving the use of county resources to meet the needs of Marion County residents.

**Data Units Fiscal Year**

This data set includes a combination of management assessments including organizational/management performance audits, facilitation of an administrative service delivery and alignment project and LEAN-like process improvement projects. Studies are reported in the fiscal year the contract was initiated. Some studies of large departments with multiple programs and services were conducted over two fiscal year periods.

| <b>FY 13-14 Actual</b> | <b>FY 14-15 Actual</b> | <b>FY 15-16 Actual</b> | <b>FY 16-17 Estimate</b> | <b>FY 17-18 Estimate</b> |
|------------------------|------------------------|------------------------|--------------------------|--------------------------|
| 1                      | 3                      | 3                      | 5                        | 4                        |

**Explanation of Trends and Changes**

Marion County continues to streamline and increase efficiencies in business processes and practices. The goal of conducting organizational assessments is to reduce waste, improve efficiency and effectiveness and implement improvements that benefit Marion County residents and lay the foundation for continuous improvement.



MARION COUNTY FY 2017-18 BUDGET  
 BY DEPARTMENT  
 BOARD OF COMMISSIONERS' OFFICE

| <b>Resources by Fund Detail</b>       |                            |                            |                            |                              |                              |                             |
|---------------------------------------|----------------------------|----------------------------|----------------------------|------------------------------|------------------------------|-----------------------------|
| <b>580 - Central Services</b>         | <b>Actual<br/>FY 14-15</b> | <b>Actual<br/>FY 15-16</b> | <b>Budget<br/>FY 16-17</b> | <b>Proposed<br/>FY 17-18</b> | <b>Approved<br/>FY 17-18</b> | <b>Adopted<br/>FY 17-18</b> |
| <b>Charges for Services</b>           |                            |                            |                            |                              |                              |                             |
| 347101 Central Svcs to Other Agencies | 0                          | 0                          | 0                          | 2,700                        | 2,700                        | 2,700                       |
| Charges for Services Total            | <b>0</b>                   | <b>0</b>                   | <b>0</b>                   | <b>2,700</b>                 | <b>2,700</b>                 | <b>2,700</b>                |
| <b>Admin Cost Recovery</b>            |                            |                            |                            |                              |                              |                             |
| 411100 County Admin Allocation        | 1,633,197                  | 1,700,955                  | 2,048,200                  | 2,216,346                    | 2,216,346                    | 2,216,346                   |
| Admin Cost Recovery Total             | <b>1,633,197</b>           | <b>1,700,955</b>           | <b>2,048,200</b>           | <b>2,216,346</b>             | <b>2,216,346</b>             | <b>2,216,346</b>            |
| <b>Other Revenues</b>                 |                            |                            |                            |                              |                              |                             |
| 371000 Miscellaneous Income           | 0                          | 300                        | 0                          | 0                            | 0                            | 0                           |
| Other Revenues Total                  | <b>0</b>                   | <b>300</b>                 | <b>0</b>                   | <b>0</b>                     | <b>0</b>                     | <b>0</b>                    |
| <b>General Fund Transfers</b>         |                            |                            |                            |                              |                              |                             |
| 381100 Transfer from General Fund     | 371,463                    | 400,221                    | 426,853                    | 421,062                      | 452,624                      | 452,624                     |
| General Fund Transfers Total          | <b>371,463</b>             | <b>400,221</b>             | <b>426,853</b>             | <b>421,062</b>               | <b>452,624</b>               | <b>452,624</b>              |
| Central Services Total                | <b>2,004,660</b>           | <b>2,101,476</b>           | <b>2,475,053</b>           | <b>2,640,108</b>             | <b>2,671,670</b>             | <b>2,671,670</b>            |
| Board of Commissioners Office         | 2,004,660                  | 2,101,476                  | 2,475,053                  | 2,640,108                    | 2,671,670                    | 2,671,670                   |
| Grand Total                           |                            |                            |                            |                              |                              |                             |

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
BOARD OF COMMISSIONERS' OFFICE

| <b>Requirements by Fund Detail</b>    |                            |                            |                            |                              |                              |                             |
|---------------------------------------|----------------------------|----------------------------|----------------------------|------------------------------|------------------------------|-----------------------------|
| <b>580 - Central Services</b>         | <b>Actual<br/>FY 14-15</b> | <b>Actual<br/>FY 15-16</b> | <b>Budget<br/>FY 16-17</b> | <b>Proposed<br/>FY 17-18</b> | <b>Approved<br/>FY 17-18</b> | <b>Adopted<br/>FY 17-18</b> |
| <b>Personnel Services</b>             |                            |                            |                            |                              |                              |                             |
| <b>Salaries and Wages</b>             |                            |                            |                            |                              |                              |                             |
| 511020 Salaries and Wages Budget Only | 0                          | 0                          | 0                          | 0                            | 22,500                       | 22,500                      |
| 511110 Regular Wages                  | 872,502                    | 891,690                    | 1,213,834                  | 1,281,246                    | 1,281,246                    | 1,281,246                   |
| 511130 Vacation Pay                   | 45,183                     | 52,291                     | 0                          | 0                            | 0                            | 0                           |
| 511140 Sick Pay                       | 17,610                     | 16,962                     | 0                          | 0                            | 0                            | 0                           |
| 511150 Holiday Pay                    | 39,114                     | 36,669                     | 0                          | 0                            | 0                            | 0                           |
| 511160 Comp Time Pay                  | 507                        | 75                         | 0                          | 0                            | 0                            | 0                           |
| 511210 Compensation Credits           | 29,587                     | 30,142                     | 33,682                     | 30,901                       | 30,901                       | 30,901                      |
| 511240 Leave Payoff                   | 4,670                      | 1,164                      | 0                          | 0                            | 0                            | 0                           |
| 511280 Cell Phone Pay                 | 0                          | 13                         | 0                          | 360                          | 360                          | 360                         |
| 511420 Premium Pay                    | 0                          | 35                         | 0                          | 0                            | 0                            | 0                           |
| <b>Salaries and Wages Total</b>       | <b>1,009,173</b>           | <b>1,029,041</b>           | <b>1,247,516</b>           | <b>1,312,507</b>             | <b>1,335,007</b>             | <b>1,335,007</b>            |
| <b>Fringe Benefits</b>                |                            |                            |                            |                              |                              |                             |
| 512010 Fringe Benefits Budget Only    | 0                          | 0                          | 0                          | 5,800                        | 14,862                       | 14,862                      |
| 512110 PERS                           | 147,395                    | 161,124                    | 198,979                    | 253,244                      | 253,244                      | 253,244                     |
| 512120 401K                           | 47,434                     | 49,298                     | 53,413                     | 57,750                       | 57,750                       | 57,750                      |
| 512130 PERS Debt Service              | 48,746                     | 49,616                     | 58,010                     | 65,606                       | 65,606                       | 65,606                      |
| 512200 FICA                           | 71,563                     | 71,819                     | 94,063                     | 98,850                       | 98,850                       | 98,850                      |
| 512310 Medical Insurance              | 168,360                    | 176,431                    | 219,960                    | 225,182                      | 225,182                      | 225,182                     |
| 512320 Dental Insurance               | 16,716                     | 16,789                     | 21,780                     | 21,000                       | 21,000                       | 21,000                      |
| 512330 Group Term Life Insurance      | 1,616                      | 1,677                      | 2,331                      | 2,434                        | 2,434                        | 2,434                       |
| 512340 Long Term Disability Insurance | 3,904                      | 4,022                      | 5,224                      | 5,459                        | 5,459                        | 5,459                       |
| 512400 Unemployment Insurance         | 4,040                      | 4,108                      | 4,613                      | 4,854                        | 4,854                        | 4,854                       |
| 512520 Workers Comp Insurance         | 373                        | 383                        | 450                        | 450                          | 450                          | 450                         |
| 512600 Wellness Program               | 467                        | 485                        | 600                        | 600                          | 600                          | 600                         |
| 512610 Employee Assistance Program    | 335                        | 348                        | 405                        | 405                          | 405                          | 405                         |
| 512700 County HSA Contributions       | 2,600                      | 2,600                      | 0                          | 0                            | 0                            | 0                           |
| <b>Fringe Benefits Total</b>          | <b>513,549</b>             | <b>538,699</b>             | <b>659,828</b>             | <b>741,634</b>               | <b>750,696</b>               | <b>750,696</b>              |
| <b>Personnel Services Total</b>       | <b>1,522,722</b>           | <b>1,567,741</b>           | <b>1,907,344</b>           | <b>2,054,141</b>             | <b>2,085,703</b>             | <b>2,085,703</b>            |
| <b>Materials and Services</b>         |                            |                            |                            |                              |                              |                             |
| <b>Supplies</b>                       |                            |                            |                            |                              |                              |                             |
| 521010 Office Supplies                | 6,682                      | 8,380                      | 9,182                      | 10,182                       | 10,182                       | 10,182                      |
| 521190 Publications                   | 810                        | 2,138                      | 2,139                      | 1,139                        | 1,139                        | 1,139                       |
| 521210 Gasoline                       | 0                          | 0                          | 602                        | 100                          | 100                          | 100                         |
| <b>Supplies Total</b>                 | <b>7,492</b>               | <b>10,518</b>              | <b>11,923</b>              | <b>11,421</b>                | <b>11,421</b>                | <b>11,421</b>               |
| <b>Materials</b>                      |                            |                            |                            |                              |                              |                             |
| 522150 Small Office Equipment         | 2,469                      | 2,879                      | 2,086                      | 540                          | 540                          | 540                         |
| 522160 Small Departmental Equipment   | 0                          | 0                          | 909                        | 500                          | 500                          | 500                         |
| 522170 Computers Non Capital          | 7,115                      | 1,115                      | 1,697                      | 500                          | 500                          | 500                         |
| 522180 Software                       | 2,121                      | 1,095                      | 556                        | 572                          | 572                          | 572                         |
| <b>Materials Total</b>                | <b>11,704</b>              | <b>5,090</b>               | <b>5,248</b>               | <b>2,112</b>                 | <b>2,112</b>                 | <b>2,112</b>                |
| <b>Communications</b>                 |                            |                            |                            |                              |                              |                             |
| 523020 Phone and Communication Svcs   | 63                         | 0                          | 0                          | 0                            | 0                            | 0                           |

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
BOARD OF COMMISSIONERS' OFFICE

| <b>580 - Central Services</b>         | <b>Actual<br/>FY 14-15</b> | <b>Actual<br/>FY 15-16</b> | <b>Budget<br/>FY 16-17</b> | <b>Proposed<br/>FY 17-18</b> | <b>Approved<br/>FY 17-18</b> | <b>Adopted<br/>FY 17-18</b> |
|---------------------------------------|----------------------------|----------------------------|----------------------------|------------------------------|------------------------------|-----------------------------|
| <b>Materials and Services</b>         |                            |                            |                            |                              |                              |                             |
| 523040 Data Connections               | 266                        | 227                        | 366                        | 200                          | 200                          | 200                         |
| 523050 Postage                        | 67                         | 196                        | 200                        | 100                          | 100                          | 100                         |
| 523060 Cellular Phones                | 2,175                      | 2,549                      | 2,701                      | 2,550                        | 2,550                        | 2,550                       |
| 523090 Long Distance Charges          | 152                        | 168                        | 270                        | 135                          | 135                          | 135                         |
| <b>Communications Total</b>           | <b>2,722</b>               | <b>3,140</b>               | <b>3,537</b>               | <b>2,985</b>                 | <b>2,985</b>                 | <b>2,985</b>                |
| <b>Utilities</b>                      |                            |                            |                            |                              |                              |                             |
| 524010 Electricity                    | 11,243                     | 16,142                     | 16,802                     | 17,422                       | 17,422                       | 17,422                      |
| 524020 Street Light Electricity       | 0                          | 0                          | 41                         | 11                           | 11                           | 11                          |
| 524040 Natural Gas                    | 454                        | 163                        | 219                        | 155                          | 155                          | 155                         |
| 524050 Water                          | 282                        | 280                        | 318                        | 318                          | 318                          | 318                         |
| 524070 Sewer                          | 557                        | 469                        | 699                        | 699                          | 699                          | 699                         |
| 524090 Garbage Disposal and Recycling | 778                        | 962                        | 944                        | 1,025                        | 1,025                        | 1,025                       |
| <b>Utilities Total</b>                | <b>13,313</b>              | <b>18,016</b>              | <b>19,023</b>              | <b>19,630</b>                | <b>19,630</b>                | <b>19,630</b>               |
| <b>Contracted Services</b>            |                            |                            |                            |                              |                              |                             |
| 525450 Subscription Services          | 474                        | 3,384                      | 4,000                      | 4,000                        | 4,000                        | 4,000                       |
| 525540 Witnesses                      | 0                          | (35)                       | 0                          | 0                            | 0                            | 0                           |
| 525710 Printing Services              | 1,793                      | 5,782                      | 5,282                      | 5,955                        | 5,955                        | 5,955                       |
| 525715 Advertising                    | 858                        | 997                        | 2,122                      | 1,125                        | 1,125                        | 1,125                       |
| 525735 Mail Services                  | 1,008                      | 526                        | 1,050                      | 750                          | 750                          | 750                         |
| 525740 Document Disposal Services     | 23                         | 0                          | 80                         | 80                           | 80                           | 80                          |
| 525999 Other Contracted Services      | 24,412                     | 8,127                      | 2,895                      | 26,229                       | 26,229                       | 26,229                      |
| <b>Contracted Services Total</b>      | <b>28,567</b>              | <b>18,781</b>              | <b>15,429</b>              | <b>38,139</b>                | <b>38,139</b>                | <b>38,139</b>               |
| <b>Repairs and Maintenance</b>        |                            |                            |                            |                              |                              |                             |
| 526030 Building Maintenance           | 855                        | 1,444                      | 1,410                      | 660                          | 660                          | 660                         |
| <b>Repairs and Maintenance Total</b>  | <b>855</b>                 | <b>1,444</b>               | <b>1,410</b>               | <b>660</b>                   | <b>660</b>                   | <b>660</b>                  |
| <b>Rentals</b>                        |                            |                            |                            |                              |                              |                             |
| 527120 Motor Pool Mileage             | 238                        | 369                        | 1,000                      | 450                          | 450                          | 450                         |
| 527130 Parking                        | 50                         | 49                         | 300                        | 100                          | 100                          | 100                         |
| 527240 Condo Assn Assessments         | 12,527                     | 19,934                     | 21,775                     | 21,124                       | 21,124                       | 21,124                      |
| 527300 Equipment Rental               | 10,615                     | 14,334                     | 16,277                     | 12,607                       | 12,607                       | 12,607                      |
| <b>Rentals Total</b>                  | <b>23,430</b>              | <b>34,685</b>              | <b>39,352</b>              | <b>34,281</b>                | <b>34,281</b>                | <b>34,281</b>               |
| <b>Insurance</b>                      |                            |                            |                            |                              |                              |                             |
| 528220 Notary Bonds                   | 0                          | 40                         | 40                         | 80                           | 80                           | 80                          |
| <b>Insurance Total</b>                | <b>0</b>                   | <b>40</b>                  | <b>40</b>                  | <b>80</b>                    | <b>80</b>                    | <b>80</b>                   |
| <b>Miscellaneous</b>                  |                            |                            |                            |                              |                              |                             |
| 529110 Mileage Reimbursement          | 1,566                      | 1,396                      | 2,298                      | 638                          | 638                          | 638                         |
| 529120 Commercial Travel              | 1,551                      | 3,263                      | 4,189                      | 2,250                        | 2,250                        | 2,250                       |
| 529130 Meals                          | 358                        | 290                        | 5,079                      | 4,300                        | 4,300                        | 4,300                       |
| 529140 Lodging                        | 5,627                      | 5,508                      | 8,338                      | 4,189                        | 4,189                        | 4,189                       |
| 529210 Meetings                       | 6,981                      | 8,989                      | 7,241                      | 6,686                        | 6,686                        | 6,686                       |
| 529220 Conferences                    | 5,325                      | 4,941                      | 8,889                      | 7,095                        | 7,095                        | 7,095                       |
| 529230 Training                       | 1,000                      | 1,778                      | 1,700                      | 2,000                        | 2,000                        | 2,000                       |
| 529300 Dues and Memberships           | 5,358                      | 2,616                      | 4,011                      | 4,130                        | 4,130                        | 4,130                       |

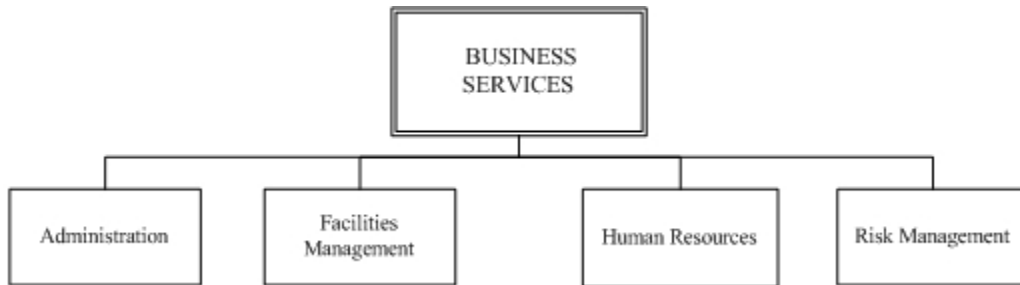
MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
BOARD OF COMMISSIONERS' OFFICE

| <b>580 - Central Services</b>         | <b>Actual<br/>FY 14-15</b> | <b>Actual<br/>FY 15-16</b> | <b>Budget<br/>FY 16-17</b> | <b>Proposed<br/>FY 17-18</b> | <b>Approved<br/>FY 17-18</b> | <b>Adopted<br/>FY 17-18</b> |
|---------------------------------------|----------------------------|----------------------------|----------------------------|------------------------------|------------------------------|-----------------------------|
| <b>Materials and Services</b>         |                            |                            |                            |                              |                              |                             |
| 529650 Pre Employment Costs           | 85                         | 57                         | 85                         | 85                           | 85                           | 85                          |
| 529740 Fairs and Shows                | 404                        | 434                        | 698                        | 748                          | 748                          | 748                         |
| 529880 Recording Charges              | 138                        | 0                          | 0                          | 0                            | 0                            | 0                           |
| 529910 Awards and Recognition         | 678                        | 126                        | 4,487                      | 1,500                        | 1,500                        | 1,500                       |
| <b>Miscellaneous Total</b>            | <b>29,069</b>              | <b>29,398</b>              | <b>47,015</b>              | <b>33,621</b>                | <b>33,621</b>                | <b>33,621</b>               |
| <b>Materials and Services Total</b>   | <b>117,152</b>             | <b>121,113</b>             | <b>142,977</b>             | <b>142,929</b>               | <b>142,929</b>               | <b>142,929</b>              |
| <b>Administrative Charges</b>         |                            |                            |                            |                              |                              |                             |
| 611210 Facilities Mgt Allocation      | 37,527                     | 41,235                     | 42,997                     | 46,265                       | 46,265                       | 46,265                      |
| 611220 Custodial Allocation           | 28,874                     | 29,923                     | 32,061                     | 34,024                       | 34,024                       | 34,024                      |
| 611230 Courier Allocation             | 829                        | 843                        | 908                        | 1,033                        | 1,033                        | 1,033                       |
| 611250 Risk Management Allocation     | 3,155                      | 2,988                      | 3,092                      | 3,133                        | 3,133                        | 3,133                       |
| 611255 Benefits Allocation            | 4,121                      | 4,186                      | 4,085                      | 4,574                        | 4,574                        | 4,574                       |
| 611260 Human Resources Allocation     | 14,350                     | 14,401                     | 16,277                     | 18,639                       | 18,639                       | 18,639                      |
| 611300 Legal Services Allocation      | 202,510                    | 232,559                    | 227,404                    | 228,303                      | 228,303                      | 228,303                     |
| 611400 Information Tech Allocation    | 24,055                     | 30,281                     | 35,751                     | 40,597                       | 40,597                       | 40,597                      |
| 611410 FIMS Allocation                | 19,286                     | 22,141                     | 25,889                     | 29,019                       | 29,019                       | 29,019                      |
| 611420 Telecommunications Allocation  | 4,782                      | 7,100                      | 6,356                      | 5,653                        | 5,653                        | 5,653                       |
| 611600 Finance Allocation             | 13,591                     | 13,409                     | 13,795                     | 15,734                       | 15,734                       | 15,734                      |
| 611800 MCBEE Allocation               | 1,006                      | 437                        | 1,526                      | 1,060                        | 1,060                        | 1,060                       |
| 612100 IT Equipment Use Charges       | 0                          | 2,119                      | 2,191                      | 2,704                        | 2,704                        | 2,704                       |
| 614100 Liability Insurance Allocation | 5,900                      | 6,200                      | 7,600                      | 7,200                        | 7,200                        | 7,200                       |
| 614200 WC Insurance Allocation        | 4,800                      | 4,800                      | 4,800                      | 5,100                        | 5,100                        | 5,100                       |
| <b>Administrative Charges Total</b>   | <b>364,786</b>             | <b>412,622</b>             | <b>424,732</b>             | <b>443,038</b>               | <b>443,038</b>               | <b>443,038</b>              |
| <b>Central Services Total</b>         | <b>2,004,660</b>           | <b>2,101,476</b>           | <b>2,475,053</b>           | <b>2,640,108</b>             | <b>2,671,670</b>             | <b>2,671,670</b>            |
| Board of Commissioners Office         | 2,004,660                  | 2,101,476                  | 2,475,053                  | 2,640,108                    | 2,671,670                    | 2,671,670                   |
| Grand Total                           |                            |                            |                            |                              |                              |                             |

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
BUSINESS SERVICES

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## BUSINESS SERVICES



### MISSION STATEMENT

The mission of Business Services is to provide the ultimate customer experience by contributing specialized program expertise and promoting quality service delivery that helps optimize and achieve departments missions.

### GOALS AND OBJECTIVES

- Goal 1 Provide proactive customer support, advice and streamlined processes in the areas of employee relations, volunteer engagement, performance management, professional development, and employment practices across county departments.
- Objective 1 Customer Service: Promote and foster proactive, responsive partnerships with department heads, line managers, supervisors and employees. Educate, share and practice evolving best practices and expertise providing consistent, fair and reliable information, recommendations and advice.
  - Objective 2 Compliance: Monitor federal, state, local statutes and rules pertaining to personnel and related services. Apprise and inform department heads, elected officials, program managers, and respective supervisors of changes and business impacts. Provide timely information for critical decisions and/or conflicts in enterprise wide operations.
  - Objective 3 Systems and Policy: Design and integrate intuitive, business relevant forms, procedures, systems, and reports that inform, educate, and provide proactive response and support for the business needs of departments and respective programs.
- Goal 2 Build a strong organizational risk culture by identifying, measuring and evaluating any type of risk exposure. Coordinate closely with departments to educate and equip employees for their health, well-being and safe work environment.
- Objective 1 Customer Service: Sponsor events that educate, inform, and practice evolving best practices, emerging trends, and comprehensive analysis to provide accurate, timely information and advice.
  - Objective 2 Develop and Utilize Analytics: Collaborate and integrate processes, people and places with Human Resources, Facilities Management, Finance, Information Technology and Legal to collect and protect data, as well as to identify opportunities and make informed decisions that minimize the collective risk.
  - Objective 3 Re-engineer Systems & Processes: Evaluate current technology and systems to identify opportunities, patterns, and trends.

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
BUSINESS SERVICES

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- Goal 3 Provide an enterprise approach that manages the county-owned and leased facilities while focusing on customer service, fiscal responsibility, and industry best practices.
- Objective 1 Customer Service: Perfect a customer focused team that improves the operation and maintenance of Marion County's owned and leased facilities by adopting industry best practices and training employees in the timely delivery of quality services and the implementation of consistent standards.
  - Objective 2 Fiscal Responsibility: Promote stewardship by managing operating and capital budgets and capitalizing on internal and external partnerships with trade staff, departmental facility liaisons, and local businesses.
  - Objective 3 Cutting Edge Technology and Systems: Integrate Maintenance Edge Facility Systems aligning Facilities Maintenance and Capital Forecasting modules into one holistic asset portfolio. This system integrates the technical resources, which provide real time labor availability, enhanced logistical efficiency, and improved maintenance process reliability.

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
BUSINESS SERVICES

**DEPARTMENT OVERVIEW**

Business Services exists to serve the county government’s personnel and departments. These services are delivered through a collaborative partnership by four divisions: Administration, Risk Management, Facilities Management, and Human Resources. Services include the following:

- Attracting, developing and retaining a high performance workforce and volunteers.
- Maintaining all personnel and benefits-related data, remaining current with countywide systems, rules, policies, and regulations.
- Protecting and controlling loss of Marion County assets including automobiles, equipment, buildings, and personnel.
- Teaching and engaging employees for occupational safety and wellness.
- Cleaning, maintaining and construction oversight of county-owned and leased facilities.

**RESOURCE AND REQUIREMENT SUMMARY**

| Business Services            | FY 14-15<br>ACTUAL | FY 15-16<br>ACTUAL | FY 16-17<br>BUDGET | FY 17-18<br>ADOPTED | +/- %        |
|------------------------------|--------------------|--------------------|--------------------|---------------------|--------------|
| <b>RESOURCES</b>             |                    |                    |                    |                     |              |
| Charges for Services         | 386,710            | 421,721            | 366,591            | 342,128             | -6.7%        |
| Admin Cost Recovery          | 5,704,004          | 6,046,774          | 6,495,614          | 6,939,685           | 6.8%         |
| Other Revenues               | 747                | 0                  | 0                  | 0                   | n.a.         |
| <b>TOTAL RESOURCES</b>       | <b>6,091,461</b>   | <b>6,468,495</b>   | <b>6,862,205</b>   | <b>7,281,813</b>    | <b>6.1%</b>  |
| <b>REQUIREMENTS</b>          |                    |                    |                    |                     |              |
| Personnel Services           |                    |                    |                    |                     |              |
| Salaries and Wages           | 3,000,137          | 3,197,359          | 3,351,198          | 3,511,460           | 4.8%         |
| Fringe Benefits              | 1,711,522          | 1,844,989          | 1,907,584          | 2,137,558           | 12.1%        |
| Total Personnel Services     | <b>4,711,659</b>   | <b>5,042,348</b>   | <b>5,258,782</b>   | <b>5,649,018</b>    | <b>7.4%</b>  |
| Materials and Services       |                    |                    |                    |                     |              |
| Supplies                     | 143,311            | 133,045            | 169,477            | 167,750             | -1.0%        |
| Materials                    | 25,748             | 56,667             | 31,487             | 27,525              | -12.6%       |
| Communications               | 10,951             | 19,225             | 20,532             | 20,255              | -1.3%        |
| Utilities                    | 26,936             | 32,906             | 30,773             | 33,236              | 8.0%         |
| Contracted Services          | 260,914            | 280,863            | 306,808            | 244,118             | -20.4%       |
| Repairs and Maintenance      | 299,928            | 326,582            | 300,337            | 343,378             | 14.3%        |
| Rentals                      | 77,218             | 83,320             | 86,269             | 83,774              | -2.9%        |
| Insurance                    | 588                | 0                  | 0                  | 0                   | n.a.         |
| Miscellaneous                | 134,003            | 101,553            | 149,345            | 156,580             | 4.8%         |
| Total Materials and Services | <b>979,597</b>     | <b>1,034,161</b>   | <b>1,095,028</b>   | <b>1,076,616</b>    | <b>-1.7%</b> |
| Administrative Charges       | 400,205            | 391,986            | 508,395            | 556,179             | 9.4%         |
| <b>TOTAL REQUIREMENTS</b>    | <b>6,091,461</b>   | <b>6,468,495</b>   | <b>6,862,205</b>   | <b>7,281,813</b>    | <b>6.1%</b>  |
| <b>FTE</b>                   | 60.00              | 61.00              | 62.00              | 63.00               | 1.6%         |

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
BUSINESS SERVICES

| Fund Name                 | <b>FUNDS</b>       |                    |                    |                     | % of Total    |
|---------------------------|--------------------|--------------------|--------------------|---------------------|---------------|
|                           | FY 14-15<br>ACTUAL | FY 15-16<br>ACTUAL | FY 16-17<br>BUDGET | FY 17-18<br>ADOPTED |               |
| <b>RESOURCES</b>          |                    |                    |                    |                     |               |
| FND 580 Central Services  | 6,091,461          | 6,468,495          | 6,862,205          | 7,281,813           | 100.0%        |
| <b>TOTAL RESOURCES</b>    | <b>6,091,461</b>   | <b>6,468,495</b>   | <b>6,862,205</b>   | <b>7,281,813</b>    | <b>100.0%</b> |
| <b>REQUIREMENTS</b>       |                    |                    |                    |                     |               |
| FND 580 Central Services  | 6,091,461          | 6,468,495          | 6,862,205          | 7,281,813           | 100.0%        |
| <b>TOTAL REQUIREMENTS</b> | <b>6,091,461</b>   | <b>6,468,495</b>   | <b>6,862,205</b>   | <b>7,281,813</b>    | <b>100.0%</b> |

|                           | <b>PROGRAMS</b>    |                    |                    |                     | +/- %       |
|---------------------------|--------------------|--------------------|--------------------|---------------------|-------------|
|                           | FY 14-15<br>ACTUAL | FY 15-16<br>ACTUAL | FY 16-17<br>BUDGET | FY 17-18<br>ADOPTED |             |
| <b>RESOURCES</b>          |                    |                    |                    |                     |             |
| BS Administration         | 437,608            | 535,616            | 605,081            | 588,374             | -2.8%       |
| Facilities Management     | 3,506,688          | 3,723,093          | 3,848,640          | 4,126,369           | 7.2%        |
| Human Resources           | 1,266,671          | 1,312,202          | 1,507,131          | 1,661,492           | 10.2%       |
| Risk Management           | 880,494            | 897,584            | 901,353            | 905,578             | 0.5%        |
| <b>TOTAL RESOURCES</b>    | <b>6,091,461</b>   | <b>6,468,495</b>   | <b>6,862,205</b>   | <b>7,281,813</b>    | <b>6.1%</b> |
| <b>REQUIREMENTS</b>       |                    |                    |                    |                     |             |
| BS Administration         | 437,608            | 535,616            | 605,081            | 588,374             | -2.8%       |
| Facilities Management     | 3,506,688          | 3,723,093          | 3,848,640          | 4,126,369           | 7.2%        |
| Human Resources           | 1,266,671          | 1,312,202          | 1,507,131          | 1,661,492           | 10.2%       |
| Risk Management           | 880,494            | 897,584            | 901,353            | 905,578             | 0.5%        |
| <b>TOTAL REQUIREMENTS</b> | <b>6,091,461</b>   | <b>6,468,495</b>   | <b>6,862,205</b>   | <b>7,281,813</b>    | <b>6.1%</b> |



MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
BUSINESS SERVICES

**Business Services Administration Program**

- Provides leadership, strategic direction, planning, and policy development for the department.
- Collaborates and partners with Board of Commissioners and department heads to support their respective missions.
- Provides administrative and technical support for department director and three program managers.
- Provides payroll, purchasing, contracts, accounts receivable, and accounts payable services to department programs and services; manages the county's surplus property.
- Develops countywide key/access card control procedures and trainings as well as parking policies and administration. Supports related departmental planning of projects.
- Provides departmental budget, preparation, monitoring, and reporting.

**Program Summary**

| Business Services         |                    |                    |                    | Program: BS Administration |              |
|---------------------------|--------------------|--------------------|--------------------|----------------------------|--------------|
|                           | FY 14-15<br>ACTUAL | FY 15-16<br>ACTUAL | FY 16-17<br>BUDGET | FY 17-18<br>ADOPTED        | +/- %        |
| <b>RESOURCES</b>          |                    |                    |                    |                            |              |
| Charges for Services      | 2,647              | 2,494              | 1,800              | 3,549                      | 97.2%        |
| Admin Cost Recovery       | 434,961            | 533,122            | 603,281            | 584,825                    | -3.1%        |
| <b>TOTAL RESOURCES</b>    | <b>437,608</b>     | <b>535,616</b>     | <b>605,081</b>     | <b>588,374</b>             | <b>-2.8%</b> |
| <b>REQUIREMENTS</b>       |                    |                    |                    |                            |              |
| Personnel Services        | 390,557            | 487,132            | 498,671            | 508,408                    | 2.0%         |
| Materials and Services    | 15,769             | 19,002             | 42,701             | 41,476                     | -2.9%        |
| Administrative Charges    | 31,282             | 29,482             | 63,709             | 38,490                     | -39.6%       |
| <b>TOTAL REQUIREMENTS</b> | <b>437,608</b>     | <b>535,616</b>     | <b>605,081</b>     | <b>588,374</b>             | <b>-2.8%</b> |
| <b>FTE</b>                | 5.00               | 5.00               | 5.00               | 5.00                       | 0.0%         |

**FTE By Position Title By Program**

| <b>Program: BS Administration</b>           |             |
|---|-------------|
| Position Title                              | FTE         |
| Accounting Specialist                       | 1.00        |
| Administrative Assistant                    | 1.00        |
| Business Services Director                  | 1.00        |
| Contracts Specialist                        | 1.00        |
| Department Specialist 3                     | 1.00        |
| <b>Program BS Administration FTE Total:</b> | <b>5.00</b> |

FTE Changes

There is no change in FTE.

**Business Services Administration Program Budget Justification**

**RESOURCES**

The primary revenue is administrative cost recoveries. The remaining revenue is for services provided to Courthouse Square Condominium Association.

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
BUSINESS SERVICES

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REQUIREMENTS

The Materials and Services budget is slightly lower than the FY 2016-17.

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
BUSINESS SERVICES

**Facilities Management Program**

- Performs corrective repairs, preventive maintenance, renovations, remodeling, and construction services for county-owned and leased facilities.
- Provides short and long-range facility needs assessment, planning, leasing and funding requirements.
- Provides consultation, code requirements, and regulatory compliance with fire, life, safety, and security systems.
- Manages facilities database systems including the facilities conditions assessment program Maintenance Edge (Facilities Dude) work order system/computerized maintenance management system (CMMS), Inventory Management and Capital Forecast.
- Administers and recommends energy efficiency and resource conservation programs, actively working in conjunction with Energy Trust of Oregon for incentives and rebates wherever available and appropriate.
- Performs custodial, courier, and grounds maintenance services.
- Performs design, budgeting, cost analysis, bidding, hiring, contractor supervision, and project management for capital improvement projects.

**Program Summary**

| Business Services         | Program: Facilities Management |                    |                    |                     |             |
|---------------------------|--------------------------------|--------------------|--------------------|---------------------|-------------|
|                           | FY 14-15<br>ACTUAL             | FY 15-16<br>ACTUAL | FY 16-17<br>BUDGET | FY 17-18<br>ADOPTED | +/- %       |
| <b>RESOURCES</b>          |                                |                    |                    |                     |             |
| Charges for Services      | 302,353                        | 320,442            | 281,724            | 283,579             | 0.7%        |
| Admin Cost Recovery       | 3,203,589                      | 3,402,652          | 3,566,916          | 3,842,790           | 7.7%        |
| Other Revenues            | 747                            | 0                  | 0                  | 0                   | n.a.        |
| <b>TOTAL RESOURCES</b>    | <b>3,506,688</b>               | <b>3,723,093</b>   | <b>3,848,640</b>   | <b>4,126,369</b>    | <b>7.2%</b> |
| <b>REQUIREMENTS</b>       |                                |                    |                    |                     |             |
| Personnel Services        | 2,685,490                      | 2,895,582          | 2,966,748          | 3,167,805           | 6.8%        |
| Materials and Services    | 580,857                        | 600,389            | 593,741            | 641,564             | 8.1%        |
| Administrative Charges    | 240,342                        | 227,122            | 288,151            | 317,000             | 10.0%       |
| <b>TOTAL REQUIREMENTS</b> | <b>3,506,688</b>               | <b>3,723,093</b>   | <b>3,848,640</b>   | <b>4,126,369</b>    | <b>7.2%</b> |
| <b>FTE</b>                | 38.00                          | 39.00              | 39.00              | 39.00               | 0.0%        |

**FTE By Position Title By Program**

| <b>Program: Facilities Management</b>          |            |
|--|------------|
| <b>Position Title</b>                          | <b>FTE</b> |
| Building Maintenance Specialist                | 9.00       |
| Building Maintenance Specialist Sr             | 2.00       |
| Construction Project Coordinator               | 1.00       |
| Custodial Supervisor                           | 1.00       |
| Custodial Worker 1                             | 14.00      |
| Custodial Worker 2                             | 2.00       |
| Electrician 1                                  | 2.00       |
| Electrician 2                                  | 1.00       |
| Facilities Analyst                             | 1.00       |
| Facilities Maintenance and Systems Coordinator | 1.00       |

MARION COUNTY FY 2017-18 BUDGET  
 BY DEPARTMENT  
 BUSINESS SERVICES

| <b>Program: Facilities Management</b>           |              |
|---|--------------|
| <b>Position Title</b>                           | <b>FTE</b>   |
| Facilities Program Manager                      | 1.00         |
| Groundskeeper                                   | 1.00         |
| Mail Courier                                    | 1.00         |
| Maintenance Control Clerk                       | 1.00         |
| Maintenance Supervisor                          | 1.00         |
| <b>Program Facilities Management FTE Total:</b> | <b>39.00</b> |

*FTE Changes*

There are no changes in FTE.

**Facilities Management Program Budget Justification**

RESOURCES

The majority of revenue for the facilities program is obtained through administrative cost recoveries. The program also receives approximately \$283,579 from other services.

REQUIREMENTS

There is a \$37,500 decision package for window washing and tree maintenance.

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
BUSINESS SERVICES

**Human Resources Program**

- Provides employee relations guidance to ensure compliance with county policies, personnel rules, and employment laws.
- Manages collective bargaining agreements and labor relations.
- Provides enterprise-wide training and development to county employees.
- Provides departments with support needed to cultivate meaningful volunteer experiences for members of the public.
- Maintains the enterprise's Human Resources Management System (HRIS).
- Provides recruitment and screening services. In 2016 there were 312 recruitments countywide with 10,479 applications received.
- Manages enterprise level oversight and services for recruitment systems and processes.
- Completed 51 market reviews and 13 new classifications impacting over 400 employees.

**Program Summary**

| Business Services         | Program: Human Resources |                    |                    |                     |              |
|---------------------------|--------------------------|--------------------|--------------------|---------------------|--------------|
|                           | FY 14-15<br>ACTUAL       | FY 15-16<br>ACTUAL | FY 16-17<br>BUDGET | FY 17-18<br>ADOPTED | +/- %        |
| <b>RESOURCES</b>          |                          |                    |                    |                     |              |
| Charges for Services      | 21,374                   | 21,471             | 20,600             | 0                   | -100.0%      |
| Admin Cost Recovery       | 1,245,297                | 1,290,731          | 1,486,531          | 1,661,492           | 11.8%        |
| <b>TOTAL RESOURCES</b>    | <b>1,266,671</b>         | <b>1,312,202</b>   | <b>1,507,131</b>   | <b>1,661,492</b>    | <b>10.2%</b> |
| <b>REQUIREMENTS</b>       |                          |                    |                    |                     |              |
| Personnel Services        | 1,016,567                | 1,030,165          | 1,174,899          | 1,336,290           | 13.7%        |
| Materials and Services    | 176,549                  | 202,519            | 234,756            | 182,032             | -22.5%       |
| Administrative Charges    | 73,555                   | 79,518             | 97,476             | 143,170             | 46.9%        |
| <b>TOTAL REQUIREMENTS</b> | <b>1,266,671</b>         | <b>1,312,202</b>   | <b>1,507,131</b>   | <b>1,661,492</b>    | <b>10.2%</b> |
| <b>FTE</b>                | 11.00                    | 11.00              | 12.00              | 13.00               | 8.3%         |

**FTE By Position Title By Program**

| <b>Program: Human Resources</b>              |              |
|--|--------------|
| Position Title                               | FTE          |
| Human Resources Analyst                      | 1.00         |
| Human Resources Analyst Sr                   | 3.00         |
| Human Resources Manager                      | 1.00         |
| Human Resources Specialist                   | 3.00         |
| Human Resources Specialist (Confidential)    | 3.00         |
| Human Resources Specialist Sr (Confidential) | 1.00         |
| Volunteer Services Coordinator               | 1.00         |
| <b>Program Human Resources FTE Total:</b>    | <b>13.00</b> |

*FTE Changes*

There is an increase of one FTE for FY 16-17, a Human Resources Specialist.

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
BUSINESS SERVICES

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**Human Resources Program Budget Justification**

RESOURCES

Human Resources primary source of revenue is obtained through administrative cost recoveries.

REQUIREMENTS

The personnel services increase is primarily the result of one decision package. This is for a new Human Resources Specialist position for recruitment at a cost of \$70,228. The materials and services has a \$25,875 decision package for a learning management system that will provide an enterprise solution to e-learning distribution, training tracking and reporting. Overall materials and services has a decrease of \$50,432 due to legal fees moving to Legal's budget.

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
BUSINESS SERVICES

**Risk Management Program**

- Procures appropriate insurance coverage.
- Ensures adequate funding to recover from accidental loss.
- Manages and administers auto, general liability, and workers' compensation claims.
- Consults with and guides all departments on loss prevention and employee safety.
- Analyzes and adjusts the balance between risk retention and risk transfer.
- Reviews contracts to identify risk and appropriate transfer of risk.
- Provides resources to assist employees in achieving optimal physical and mental health.
- Administers employee benefit plans, including medical, vision, dental, employee assistance program, life and long-term disability insurance, deferred compensation, unemployment, PERS, and pre-tax plans.

**Program Summary**

| Business Services         | Program: Risk Management |                    |                    |                     |             |
|---------------------------|--------------------------|--------------------|--------------------|---------------------|-------------|
|                           | FY 14-15<br>ACTUAL       | FY 15-16<br>ACTUAL | FY 16-17<br>BUDGET | FY 17-18<br>ADOPTED | +/- %       |
| <b>RESOURCES</b>          |                          |                    |                    |                     |             |
| Charges for Services      | 60,336                   | 77,314             | 62,467             | 55,000              | -12.0%      |
| Admin Cost Recovery       | 820,157                  | 820,269            | 838,886            | 850,578             | 1.4%        |
| <b>TOTAL RESOURCES</b>    | <b>880,494</b>           | <b>897,584</b>     | <b>901,353</b>     | <b>905,578</b>      | <b>0.5%</b> |
| <b>REQUIREMENTS</b>       |                          |                    |                    |                     |             |
| Personnel Services        | 619,046                  | 629,469            | 618,464            | 636,515             | 2.9%        |
| Materials and Services    | 206,422                  | 212,250            | 223,830            | 211,544             | -5.5%       |
| Administrative Charges    | 55,027                   | 55,864             | 59,059             | 57,519              | -2.6%       |
| <b>TOTAL REQUIREMENTS</b> | <b>880,494</b>           | <b>897,584</b>     | <b>901,353</b>     | <b>905,578</b>      | <b>0.5%</b> |
| <b>FTE</b>                | <b>6.00</b>              | <b>6.00</b>        | <b>6.00</b>        | <b>6.00</b>         | <b>0.0%</b> |

**FTE By Position Title By Program**

| <b>Program: Risk Management</b>           |             |
|---|-------------|
| Position Title                            | FTE         |
| Benefits and Risk Manager                 | 1.00        |
| Claims Adjuster                           | 1.00        |
| Human Resources Specialist                | 2.00        |
| Loss Control Manager                      | 1.00        |
| Safety & Wellness Coordinator             | 1.00        |
| <b>Program Risk Management FTE Total:</b> | <b>6.00</b> |

FTE Changes

There is no change in FTE.

**Risk Management Program Budget Justification**

**RESOURCES**

The majority of revenue for Risk Management is obtained through administrative cost recoveries. The program also receives \$55,000 from other services.

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
BUSINESS SERVICES

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REQUIREMENTS

The materials and services budget decreased by \$11,911. Notable decreases are various contract reductions as well as travel and training allocations.



MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
BUSINESS SERVICES

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**KEY DEPARTMENT ACCOMPLISHMENTS**

- Administration processed approximately 64 contracts, 188 purchase orders, 2,509 invoices, journals, and deposits for the department, in addition to more than 2,250 key/key card transactions for departments countywide.
- Facilities completed 13 of 16 projects and has worked on five major multi-year projects this fiscal year. Facilities was able to secure participation with Energy Trust of Oregon resulting in incentive checks for energy conservation of approximately half a million dollars.
- Facilities has added the custodial staff to the CMMS work order system for better data collection on county floors, condition and cleaning quality and has consistently approached and frequently met the preventive maintenance goal of 70%.
- Human Resources successfully provided three leadership training opportunities for new and current supervisors/managers as well as county-wide training opportunities available to all staff around communication and stress management.
- Human Resources implemented a learning management system (LMS) to enhance the tracking, compliance and distribution of training countywide. Human Resources implemented a new electronic clerical skills tool to better assist with clerical skills testing during recruitment that integrates with our current recruitment system (NEOGov).
- Risk Management expects to collect an estimated \$100,000 in funds through the State of Oregon Employee at Injury Program (EAIP). EAIP funds are earned by providing early return to work opportunities to employees. These funds are used to support countywide efforts providing a safe work environment, minimizing and preventing workplace injuries and the impact of lost time.
- Over 100 drinking water samples were collected from Marion County properties by Risk Management for lead content testing. All locations were found to be within safe drinking water limits.
- In order to enhance Marion County's wellness and safety culture, and to reduce and mitigate safety exposures, Risk Management provided ten departmental safety consultations, conducted approximately 175 ergonomic assessments, and attended six Marion County OSHA inspections providing support and guidance to the department staff. Risk Management staff presented and coordinated numerous training sessions in HIPAA compliance, bloodborne pathogens, fire extinguisher usage, reasonable suspicion drug testing, respirators and floor monitors, first aid, CPR, AED, ladder safety, and ergonomics trainings.
- In order to ensure continued customer service and quality healthcare coverage at competitive rates for Marion County employees, Employee Benefits implemented changes in health insurance and ancillary service providers effective January 1, 2017.
- Wellness conducted 12 flu shot clinics, approximately 175 individual ergonomic assessments, coordinated activities and wellness centered classes.

MARION COUNTY FY 2017-18 BUDGET  
 BY DEPARTMENT  
 BUSINESS SERVICES

**KEY INDICATORS**

**# 1: Ratio of Modified Duty Days to Timeloss Days (MD:TL)**

**Definition and Purpose**

Employees who are injured on the job are frequently given temporary work restrictions by their doctors. Marion County’s policy is to develop temporary modified jobs for our injured workers in all departments in order to return them to good health and productive employment at the earliest medically appropriate opportunity. This ratio compares how well we are succeeding with this policy.

**Significance**

One of the most tangible actions we can take to control our workers’ compensation claim costs is to bring all of our injured workers back to modified or regular duty as soon as possible. This has the immediate effect of minimizing our individual claim costs and maximizing our EAIP reimbursement recoveries. This indicator ties to the county strategic priority for Operational Efficiency and Quality Service - Goal #1: Provide efficient, effective, and responsive government through stewardship and accountability.

**Data Units Fiscal Year**

| <b>FY 13-14 Actual</b> | <b>FY 14-15 Actual</b> | <b>FY 15-16 Actual</b> | <b>FY 16-17 Estimate</b> | <b>FY 17-18 Estimate</b> |
|------------------------|------------------------|------------------------|--------------------------|--------------------------|
| 5:1                    | 9:1                    | 8:1                    | 5:1                      | 5:1                      |

**Explanation of Trends and Changes**

Just ten years ago, the average MD:TL ratio was 2:1. This means that for every 100 days that our employees were not released to regular duty, 33 of those were timeloss days in which the employees did not work at all, and instead remained at home and received workers’ compensation payments. Today, the average MD:TL rate is 5:1 due to Risk Managements strong push to enforce this early return-to-work program. This means that for every 100 days that our employees were not released to regular duty only 17 of those were time-lossdays in which the employees did not work. Just a small change in this ratio has significant financial and productivity impacts. The past seven years has seen ratios that have considerably exceeded the average, and it is our goal to continue this successful trend.

MARION COUNTY FY 2017-18 BUDGET  
 BY DEPARTMENT  
 BUSINESS SERVICES

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**# 2: Ratio of Repair Hours to Preventive Maintenance Hours**

**Definition and Purpose**

Effective preventive maintenance programs help reduce facilities operating costs (utilities and repairs) while extending the life of building systems. Failure to perform adequate preventive maintenance increases the hours and cost required to repair building systems and unnaturally limits or shortens the lifecycle of county assets.

**Significance**

This indicator will demonstrate whether or not adequate preventive maintenance is being performed. This indicator ties to the county strategic priority for Operational Efficiency and Quality Service - Goal #1: Provide efficient, effective, and responsive government through stewardship and accountability. Reduction in operating costs, utilities, and reduction of hours required to repair building systems.

**Data Units Calendar Year**

Ratio of repair hours to preventive maintenance hours:

| CY 2014 Actual | CY 2015 Actual | CY 2016 Actual | CY 2017 Estimate | CY 2018 Estimate |
|----------------|----------------|----------------|------------------|------------------|
| 0.7:1          | 0.6:1          | 0.8:1          | 0.8:1            | 0.8:1            |

**Explanation of Trends and Changes**

Explanation of Trends and Changes Marion County Facilities Management has become a bellwether in the implementation of the computerized maintenance management system nationally. The program provides real-time feedback to departments on the status of their service requests and notification on completion, while tracking asset condition, inventory use, and departmental performance. Facilities Management has completed 15,116 work orders in the 12 month period, approximately 396 per FTE across all trades. Program goals remain: preventive maintenance as fully 70% of all work performed, with the remainder being corrective repairs and projects or, in “data units” as above, 0.2:1. Captured hours for work performed are expected to be fully reflected in the work orders and the program is currently capturing 92%, averaged across all disciplines.

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
BUSINESS SERVICES

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**# 3: Employee Retention Rate**

**Definition and Purpose**

The retention rate reflects the stability of the Marion County workforce. The retention rate is calculated by determining the percentage of regular employees (excluding temporary employees) who were retained throughout the fiscal year. A stable workforce reduces the costs associated with turnover and generally improves customer service.

**Significance**

Retention rates measure the stability of the workforce. Low employee retention rates may indicate the need for evaluation and remediation to decrease turnover rates. This indicator ties to the county strategic priority for Operational Efficiency and Quality Service - Goal #1: Provide efficient, effective, and responsive government through stewardship and accountability. High retention rates reflect employee satisfaction and morale as well as ensures continuity of services and expertise.

**Data Units Fiscal Year**

| <b>FY 13-14 Actual</b> | <b>FY 14-15 Actual</b> | <b>FY 15-16 Actual</b> | <b>FY 16-17 Estimate</b> | <b>FY 17-18 Estimate</b> |
|------------------------|------------------------|------------------------|--------------------------|--------------------------|
| 88.68                  | 90.89%                 | 89.04%                 | 88.0%                    | 92.0%                    |

**Explanation of Trends and Changes**

The total retention rate has maintained a fairly consistent rate the last few fiscal years. However, we are forecasting and monitoring for a slight downward trend in the next few fiscal years due to increased retirements and improvements in the economy. The retention rate applies to regular full and part-time regular employees; this excludes seasonal and other temporary employees.

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
BUSINESS SERVICES

| <b>Resources by Fund Detail</b>       |                            |                            |                            |                              |                              |                             |
|---------------------------------------|----------------------------|----------------------------|----------------------------|------------------------------|------------------------------|-----------------------------|
| <b>580 - Central Services</b>         | <b>Actual<br/>FY 14-15</b> | <b>Actual<br/>FY 15-16</b> | <b>Budget<br/>FY 16-17</b> | <b>Proposed<br/>FY 17-18</b> | <b>Approved<br/>FY 17-18</b> | <b>Adopted<br/>FY 17-18</b> |
| <b>Charges for Services</b>           |                            |                            |                            |                              |                              |                             |
| 341620 User Fees                      | 210,698                    | 231,199                    | 190,000                    | 190,000                      | 190,000                      | 190,000                     |
| 342200 Property Leases                | 5,312                      | 2,616                      | 7,800                      | 9,900                        | 9,900                        | 9,900                       |
| 342310 Parking Permits                | 0                          | 30                         | 0                          | 0                            | 0                            | 0                           |
| 344300 Restitution                    | 0                          | 245                        | 0                          | 400                          | 400                          | 400                         |
| 344800 EAIP Reimbursement             | 5,040                      | 3,720                      | 3,000                      | 3,000                        | 3,000                        | 3,000                       |
| 344999 Other Reimbursements           | 1,624                      | 6,258                      | 500                        | 999                          | 999                          | 999                         |
| 347101 Central Svcs to Other Agencies | 114,821                    | 125,568                    | 113,291                    | 85,829                       | 85,829                       | 85,829                      |
| 348700 Wellness Program               | 49,215                     | 52,085                     | 52,000                     | 52,000                       | 52,000                       | 52,000                      |
| <b>Charges for Services Total</b>     | <b>386,710</b>             | <b>421,721</b>             | <b>366,591</b>             | <b>342,128</b>               | <b>342,128</b>               | <b>342,128</b>              |
| <b>Admin Cost Recovery</b>            |                            |                            |                            |                              |                              |                             |
| 411200 Business Services Allocation   | 0                          | 0                          | 603,281                    | 584,825                      | 584,825                      | 584,825                     |
| 411210 Facilities Mgt Allocation      | 2,236,036                  | 2,457,862                  | 2,395,320                  | 2,591,566                    | 2,591,566                    | 2,591,566                   |
| 411220 Custodial Allocation           | 1,162,387                  | 1,209,903                  | 1,093,639                  | 1,167,229                    | 1,167,229                    | 1,167,229                   |
| 411230 Courier Allocation             | 77,761                     | 82,155                     | 77,957                     | 83,995                       | 83,995                       | 83,995                      |
| 411250 Risk Management Allocation     | 496,204                    | 485,348                    | 838,886                    | 478,545                      | 478,545                      | 478,545                     |
| 411255 Benefits Allocation            | 386,297                    | 407,958                    | 0                          | 372,033                      | 372,033                      | 372,033                     |
| 411260 Human Resources Allocation     | 1,345,319                  | 1,403,548                  | 1,486,531                  | 1,661,492                    | 1,661,492                    | 1,661,492                   |
| <b>Admin Cost Recovery Total</b>      | <b>5,704,004</b>           | <b>6,046,774</b>           | <b>6,495,614</b>           | <b>6,939,685</b>             | <b>6,939,685</b>             | <b>6,939,685</b>            |
| <b>Other Revenues</b>                 |                            |                            |                            |                              |                              |                             |
| 371100 Recoveries from Collections    | 747                        | 0                          | 0                          | 0                            | 0                            | 0                           |
| <b>Other Revenues Total</b>           | <b>747</b>                 | <b>0</b>                   | <b>0</b>                   | <b>0</b>                     | <b>0</b>                     | <b>0</b>                    |
| <b>Central Services Total</b>         | <b>6,091,461</b>           | <b>6,468,495</b>           | <b>6,862,205</b>           | <b>7,281,813</b>             | <b>7,281,813</b>             | <b>7,281,813</b>            |
| <b>Business Services Grand Total</b>  | <b>6,091,461</b>           | <b>6,468,495</b>           | <b>6,862,205</b>           | <b>7,281,813</b>             | <b>7,281,813</b>             | <b>7,281,813</b>            |

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
BUSINESS SERVICES

| <b>Requirements by Fund Detail</b>    |                            |                            |                            |                              |                              |                             |
|---------------------------------------|----------------------------|----------------------------|----------------------------|------------------------------|------------------------------|-----------------------------|
| <b>580 - Central Services</b>         | <b>Actual<br/>FY 14-15</b> | <b>Actual<br/>FY 15-16</b> | <b>Budget<br/>FY 16-17</b> | <b>Proposed<br/>FY 17-18</b> | <b>Approved<br/>FY 17-18</b> | <b>Adopted<br/>FY 17-18</b> |
| <b>Personnel Services</b>             |                            |                            |                            |                              |                              |                             |
| <b>Salaries and Wages</b>             |                            |                            |                            |                              |                              |                             |
| 511110 Regular Wages                  | 2,443,768                  | 2,610,847                  | 3,221,420                  | 3,363,043                    | 3,363,043                    | 3,363,043                   |
| 511120 Temporary Wages                | 16,729                     | 10,540                     | 4,575                      | 9,266                        | 9,266                        | 9,266                       |
| 511130 Vacation Pay                   | 164,789                    | 160,800                    | 0                          | 0                            | 0                            | 0                           |
| 511140 Sick Pay                       | 96,571                     | 105,264                    | 0                          | 0                            | 0                            | 0                           |
| 511150 Holiday Pay                    | 128,450                    | 131,208                    | 0                          | 0                            | 0                            | 0                           |
| 511160 Comp Time Pay                  | 9,231                      | 10,887                     | 0                          | 0                            | 0                            | 0                           |
| 511180 Differential Pay               | 15,649                     | 15,720                     | 0                          | 15,000                       | 15,000                       | 15,000                      |
| 511210 Compensation Credits           | 81,066                     | 68,110                     | 55,803                     | 44,251                       | 44,251                       | 44,251                      |
| 511220 Pager Pay                      | 4,285                      | 12,360                     | 13,000                     | 14,000                       | 14,000                       | 14,000                      |
| 511240 Leave Payoff                   | 23,254                     | 32,885                     | 25,800                     | 30,800                       | 30,800                       | 30,800                      |
| 511250 Training Pay                   | 0                          | 1,790                      | 0                          | 0                            | 0                            | 0                           |
| 511270 Leadworker Pay                 | 2,083                      | 2,403                      | 2,500                      | 2,500                        | 2,500                        | 2,500                       |
| 511280 Cell Phone Pay                 | 810                        | 1,763                      | 0                          | 1,500                        | 1,500                        | 1,500                       |
| 511290 Health Insurance Waiver Pay    | 7,285                      | 10,017                     | 8,100                      | 9,600                        | 9,600                        | 9,600                       |
| 511420 Premium Pay                    | 6,166                      | 22,764                     | 20,000                     | 21,500                       | 21,500                       | 21,500                      |
| <b>Salaries and Wages Total</b>       | <b>3,000,137</b>           | <b>3,197,359</b>           | <b>3,351,198</b>           | <b>3,511,460</b>             | <b>3,511,460</b>             | <b>3,511,460</b>            |
| <b>Fringe Benefits</b>                |                            |                            |                            |                              |                              |                             |
| 512110 PERS                           | 411,979                    | 441,945                    | 524,012                    | 659,464                      | 659,464                      | 659,464                     |
| 512120 401K                           | 29,583                     | 32,807                     | 34,293                     | 34,642                       | 34,642                       | 34,642                      |
| 512130 PERS Debt Service              | 177,879                    | 213,548                    | 152,771                    | 170,852                      | 170,852                      | 170,852                     |
| 512200 FICA                           | 226,724                    | 240,648                    | 249,762                    | 259,961                      | 259,961                      | 259,961                     |
| 512310 Medical Insurance              | 749,455                    | 794,139                    | 830,328                    | 884,971                      | 884,971                      | 884,971                     |
| 512320 Dental Insurance               | 73,330                     | 78,474                     | 78,360                     | 88,265                       | 88,265                       | 88,265                      |
| 512330 Group Term Life Insurance      | 5,072                      | 5,534                      | 6,157                      | 6,357                        | 6,357                        | 6,357                       |
| 512340 Long Term Disability Insurance | 13,013                     | 13,925                     | 13,794                     | 14,256                       | 14,256                       | 14,256                      |
| 512400 Unemployment Insurance         | 12,017                     | 12,766                     | 12,159                     | 12,648                       | 12,648                       | 12,648                      |
| 512520 Workers Comp Insurance         | 1,699                      | 1,766                      | 1,860                      | 1,920                        | 1,920                        | 1,920                       |
| 512600 Wellness Program               | 2,182                      | 2,339                      | 2,440                      | 2,520                        | 2,520                        | 2,520                       |
| 512610 Employee Assistance Program    | 1,567                      | 1,680                      | 1,648                      | 1,702                        | 1,702                        | 1,702                       |
| 512700 County HSA Contributions       | 7,022                      | 5,418                      | 0                          | 0                            | 0                            | 0                           |
| <b>Fringe Benefits Total</b>          | <b>1,711,522</b>           | <b>1,844,989</b>           | <b>1,907,584</b>           | <b>2,137,558</b>             | <b>2,137,558</b>             | <b>2,137,558</b>            |
| <b>Personnel Services Total</b>       | <b>4,711,659</b>           | <b>5,042,348</b>           | <b>5,258,782</b>           | <b>5,649,018</b>             | <b>5,649,018</b>             | <b>5,649,018</b>            |
| <b>Materials and Services</b>         |                            |                            |                            |                              |                              |                             |
| <b>Supplies</b>                       |                            |                            |                            |                              |                              |                             |
| 521010 Office Supplies                | 8,043                      | 5,960                      | 6,450                      | 5,900                        | 5,900                        | 5,900                       |
| 521050 Janitorial Supplies            | 77,545                     | 67,387                     | 59,000                     | 73,000                       | 73,000                       | 73,000                      |
| 521051 Janitorial Chemicals           | 0                          | 0                          | 16,000                     | 5,000                        | 5,000                        | 5,000                       |
| 521052 Janitorial Floor Care          | 0                          | 0                          | 10,000                     | 6,500                        | 6,500                        | 6,500                       |
| 521060 Electrical Supplies            | 20,626                     | 17,750                     | 30,000                     | 30,000                       | 30,000                       | 30,000                      |
| 521070 Departmental Supplies          | 16,174                     | 27,488                     | 25,700                     | 26,200                       | 26,200                       | 26,200                      |
| 521090 Uniforms and Clothing          | 3,867                      | 1,039                      | 3,500                      | 4,200                        | 4,200                        | 4,200                       |
| 521110 First Aid Supplies             | 70                         | 107                        | 150                        | 150                          | 150                          | 150                         |

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
BUSINESS SERVICES

| <b>580 - Central Services</b>         | <b>Actual<br/>FY 14-15</b> | <b>Actual<br/>FY 15-16</b> | <b>Budget<br/>FY 16-17</b> | <b>Proposed<br/>FY 17-18</b> | <b>Approved<br/>FY 17-18</b> | <b>Adopted<br/>FY 17-18</b> |
|---------------------------------------|----------------------------|----------------------------|----------------------------|------------------------------|------------------------------|-----------------------------|
| <b>Materials and Services</b>         |                            |                            |                            |                              |                              |                             |
| 521140 Vaccines                       | 90                         | 0                          | 500                        | 250                          | 250                          | 250                         |
| 521190 Publications                   | 1,868                      | 2,809                      | 3,349                      | 3,600                        | 3,600                        | 3,600                       |
| 521210 Gasoline                       | 9,370                      | 6,889                      | 9,228                      | 6,250                        | 6,250                        | 6,250                       |
| 521220 Diesel                         | 1,324                      | 2,023                      | 1,900                      | 3,000                        | 3,000                        | 3,000                       |
| 521230 Propane                        | 106                        | 105                        | 200                        | 200                          | 200                          | 200                         |
| 521300 Safety Clothing                | 387                        | 528                        | 1,000                      | 1,000                        | 1,000                        | 1,000                       |
| 521310 Safety Equipment               | 3,842                      | 961                        | 2,500                      | 2,500                        | 2,500                        | 2,500                       |
| <b>Supplies Total</b>                 | <b>143,311</b>             | <b>133,045</b>             | <b>169,477</b>             | <b>167,750</b>               | <b>167,750</b>               | <b>167,750</b>              |
| <b>Materials</b>                      |                            |                            |                            |                              |                              |                             |
| 522070 Paint                          | 721                        | 16,746                     | 1,000                      | 1,000                        | 1,000                        | 1,000                       |
| 522090 Chemical Sprays                | 210                        | 148                        | 0                          | 0                            | 0                            | 0                           |
| 522110 Batteries                      | 2,252                      | 1,046                      | 1,000                      | 1,000                        | 1,000                        | 1,000                       |
| 522120 Tires and Accessories          | 0                          | 49                         | 0                          | 0                            | 0                            | 0                           |
| 522140 Small Tools                    | 4,787                      | 4,566                      | 4,500                      | 4,700                        | 4,700                        | 4,700                       |
| 522150 Small Office Equipment         | 2,824                      | 1,012                      | 3,875                      | 3,675                        | 3,675                        | 3,675                       |
| 522160 Small Departmental Equipment   | 9,936                      | 27,101                     | 11,562                     | 11,700                       | 11,700                       | 11,700                      |
| 522170 Computers Non Capital          | 2,345                      | 3,286                      | 5,300                      | 2,600                        | 2,600                        | 2,600                       |
| 522180 Software                       | 2,673                      | 2,713                      | 4,250                      | 2,850                        | 2,850                        | 2,850                       |
| <b>Materials Total</b>                | <b>25,748</b>              | <b>56,667</b>              | <b>31,487</b>              | <b>27,525</b>                | <b>27,525</b>                | <b>27,525</b>               |
| <b>Communications</b>                 |                            |                            |                            |                              |                              |                             |
| 523010 Telephone Equipment            | 224                        | 684                        | 200                        | 900                          | 900                          | 900                         |
| 523020 Phone and Communication Svcs   | 96                         | 0                          | 150                        | 0                            | 0                            | 0                           |
| 523040 Data Connections               | 2,011                      | 2,331                      | 1,480                      | 980                          | 980                          | 980                         |
| 523050 Postage                        | 3,061                      | 4,509                      | 5,575                      | 5,470                        | 5,470                        | 5,470                       |
| 523060 Cellular Phones                | 3,680                      | 10,166                     | 11,175                     | 11,170                       | 11,170                       | 11,170                      |
| 523070 Pagers                         | 1,475                      | 1,127                      | 1,500                      | 1,400                        | 1,400                        | 1,400                       |
| 523090 Long Distance Charges          | 405                        | 408                        | 452                        | 335                          | 335                          | 335                         |
| <b>Communications Total</b>           | <b>10,951</b>              | <b>19,225</b>              | <b>20,532</b>              | <b>20,255</b>                | <b>20,255</b>                | <b>20,255</b>               |
| <b>Utilities</b>                      |                            |                            |                            |                              |                              |                             |
| 524010 Electricity                    | 19,655                     | 25,312                     | 24,948                     | 27,399                       | 27,399                       | 27,399                      |
| 524020 Street Light Electricity       | 0                          | 0                          | 0                          | 14                           | 14                           | 14                          |
| 524040 Natural Gas                    | 1,756                      | 1,274                      | 1,050                      | 1,339                        | 1,339                        | 1,339                       |
| 524050 Water                          | 988                        | 1,286                      | 975                        | 523                          | 523                          | 523                         |
| 524070 Sewer                          | 915                        | 855                        | 800                        | 1,073                        | 1,073                        | 1,073                       |
| 524090 Garbage Disposal and Recycling | 3,623                      | 4,178                      | 3,000                      | 2,888                        | 2,888                        | 2,888                       |
| <b>Utilities Total</b>                | <b>26,936</b>              | <b>32,906</b>              | <b>30,773</b>              | <b>33,236</b>                | <b>33,236</b>                | <b>33,236</b>               |
| <b>Contracted Services</b>            |                            |                            |                            |                              |                              |                             |
| 525160 Wellness Services              | 13,394                     | 11,866                     | 18,250                     | 13,840                       | 13,840                       | 13,840                      |
| 525175 Temporary Staffing             | 15,729                     | 0                          | 0                          | 0                            | 0                            | 0                           |
| 525355 Engineering Services           | 10,699                     | 0                          | 5,000                      | 5,000                        | 5,000                        | 5,000                       |
| 525450 Subscription Services          | 31,847                     | 34,210                     | 42,350                     | 66,975                       | 66,975                       | 66,975                      |
| 525510 Legal Services                 | 64,117                     | 104,467                    | 110,673                    | 25,673                       | 25,673                       | 25,673                      |
| 525620 Insurance Brokers              | 85,000                     | 86,274                     | 85,000                     | 89,000                       | 89,000                       | 89,000                      |
| 525630 Insurance Admin Services       | 27,740                     | 28,967                     | 30,000                     | 30,000                       | 30,000                       | 30,000                      |

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
BUSINESS SERVICES

| <b>580 - Central Services</b>        | <b>Actual<br/>FY 14-15</b> | <b>Actual<br/>FY 15-16</b> | <b>Budget<br/>FY 16-17</b> | <b>Proposed<br/>FY 17-18</b> | <b>Approved<br/>FY 17-18</b> | <b>Adopted<br/>FY 17-18</b> |
|--------------------------------------|----------------------------|----------------------------|----------------------------|------------------------------|------------------------------|-----------------------------|
| <b>Materials and Services</b>        |                            |                            |                            |                              |                              |                             |
| 525710 Printing Services             | 3,420                      | 3,008                      | 7,200                      | 4,550                        | 4,550                        | 4,550                       |
| 525715 Advertising                   | 2,605                      | 1,289                      | 100                        | 100                          | 100                          | 100                         |
| 525735 Mail Services                 | 1,673                      | 120                        | 2,035                      | 680                          | 680                          | 680                         |
| 525740 Document Disposal Services    | 241                        | 292                        | 700                        | 800                          | 800                          | 800                         |
| 525999 Other Contracted Services     | 4,449                      | 10,370                     | 5,500                      | 7,500                        | 7,500                        | 7,500                       |
| <b>Contracted Services Total</b>     | <b>260,914</b>             | <b>280,863</b>             | <b>306,808</b>             | <b>244,118</b>               | <b>244,118</b>               | <b>244,118</b>              |
| <b>Repairs and Maintenance</b>       |                            |                            |                            |                              |                              |                             |
| 526010 Office Equipment Maintenance  | 0                          | 0                          | 200                        | 200                          | 200                          | 200                         |
| 526011 Dept Equipment Maintenance    | 8,117                      | 4,906                      | 7,800                      | 7,000                        | 7,000                        | 7,000                       |
| 526012 Vehicle Maintenance           | 3,045                      | 1,391                      | 2,450                      | 3,678                        | 3,678                        | 3,678                       |
| 526020 Computer Hardware Maintenance | 15                         | 0                          | 0                          | 0                            | 0                            | 0                           |
| 526021 Computer Software Maintenance | 12,790                     | 13,302                     | 25,000                     | 25,000                       | 25,000                       | 25,000                      |
| 526030 Building Maintenance          | 201,163                    | 234,641                    | 198,295                    | 222,500                      | 222,500                      | 222,500                     |
| 526031 Elevator Maintenance          | 18,646                     | 6,533                      | 20,000                     | 24,000                       | 24,000                       | 24,000                      |
| 526032 Roof Maintenance              | 4,054                      | 28,014                     | 5,000                      | 5,000                        | 5,000                        | 5,000                       |
| 526050 Grounds Maintenance           | 52,099                     | 37,795                     | 41,592                     | 56,000                       | 56,000                       | 56,000                      |
| <b>Repairs and Maintenance Total</b> | <b>299,928</b>             | <b>326,582</b>             | <b>300,337</b>             | <b>343,378</b>               | <b>343,378</b>               | <b>343,378</b>              |
| <b>Rentals</b>                       |                            |                            |                            |                              |                              |                             |
| 527110 Fleet Leases                  | 47,592                     | 42,832                     | 39,752                     | 39,752                       | 39,752                       | 39,752                      |
| 527120 Motor Pool Mileage            | 1,900                      | 2,268                      | 2,387                      | 2,250                        | 2,250                        | 2,250                       |
| 527140 County Parking                | 0                          | 1,980                      | 1,980                      | 1,980                        | 1,980                        | 1,980                       |
| 527240 Condo Assn Assessments        | 14,436                     | 22,970                     | 25,092                     | 24,342                       | 24,342                       | 24,342                      |
| 527300 Equipment Rental              | 13,290                     | 13,270                     | 17,058                     | 15,450                       | 15,450                       | 15,450                      |
| <b>Rentals Total</b>                 | <b>77,218</b>              | <b>83,320</b>              | <b>86,269</b>              | <b>83,774</b>                | <b>83,774</b>                | <b>83,774</b>               |
| <b>Insurance</b>                     |                            |                            |                            |                              |                              |                             |
| 528415 Auto Claims                   | 588                        | 0                          | 0                          | 0                            | 0                            | 0                           |
| <b>Insurance Total</b>               | <b>588</b>                 | <b>0</b>                   | <b>0</b>                   | <b>0</b>                     | <b>0</b>                     | <b>0</b>                    |
| <b>Miscellaneous</b>                 |                            |                            |                            |                              |                              |                             |
| 529110 Mileage Reimbursement         | 5,275                      | 3,716                      | 6,475                      | 4,775                        | 4,775                        | 4,775                       |
| 529120 Commercial Travel             | 2,329                      | 2,506                      | 6,950                      | 6,650                        | 6,650                        | 6,650                       |
| 529130 Meals                         | 827                        | 777                        | 2,900                      | 3,150                        | 3,150                        | 3,150                       |
| 529140 Lodging                       | 6,011                      | 7,193                      | 10,050                     | 10,950                       | 10,950                       | 10,950                      |
| 529210 Meetings                      | 325                        | 742                        | 950                        | 1,950                        | 1,950                        | 1,950                       |
| 529220 Conferences                   | 10,788                     | 10,386                     | 17,526                     | 18,890                       | 18,890                       | 18,890                      |
| 529230 Training                      | 61,625                     | 50,873                     | 69,593                     | 69,140                       | 69,140                       | 69,140                      |
| 529300 Dues and Memberships          | 7,028                      | 6,511                      | 7,590                      | 7,500                        | 7,500                        | 7,500                       |
| 529440 Safety Grants                 | 6,539                      | 2,505                      | 6,000                      | 6,000                        | 6,000                        | 6,000                       |
| 529450 Wellness Grants               | 0                          | 0                          | 5,000                      | 6,000                        | 6,000                        | 6,000                       |
| 529650 Pre Employment Costs          | 1,153                      | 1,037                      | 600                        | 950                          | 950                          | 950                         |
| 529690 Other Investigations          | 224                        | 190                        | 200                        | 400                          | 400                          | 400                         |
| 529740 Fairs and Shows               | 57                         | 0                          | 175                        | 175                          | 175                          | 175                         |
| 529840 Professional Licenses         | 450                        | 250                        | 0                          | 0                            | 0                            | 0                           |
| 529850 Device Licenses               | 135                        | 4,814                      | 1,900                      | 6,000                        | 6,000                        | 6,000                       |



MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
BUSINESS SERVICES

| <b>580 - Central Services</b>         | <b>Actual<br/>FY 14-15</b> | <b>Actual<br/>FY 15-16</b> | <b>Budget<br/>FY 16-17</b> | <b>Proposed<br/>FY 17-18</b> | <b>Approved<br/>FY 17-18</b> | <b>Adopted<br/>FY 17-18</b> |
|---------------------------------------|----------------------------|----------------------------|----------------------------|------------------------------|------------------------------|-----------------------------|
| <b>Materials and Services</b>         |                            |                            |                            |                              |                              |                             |
| 529860 Permits                        | 3,303                      | 1,586                      | 800                        | 800                          | 800                          | 800                         |
| 529910 Awards and Recognition         | 23,322                     | 5,968                      | 12,636                     | 13,250                       | 13,250                       | 13,250                      |
| 529999 Miscellaneous Expense          | 4,612                      | 2,499                      | 0                          | 0                            | 0                            | 0                           |
| Miscellaneous Total                   | 134,003                    | 101,553                    | 149,345                    | 156,580                      | 156,580                      | 156,580                     |
| <b>Materials and Services Total</b>   | <b>979,597</b>             | <b>1,034,161</b>           | <b>1,095,028</b>           | <b>1,076,616</b>             | <b>1,076,616</b>             | <b>1,076,616</b>            |
| <b>Administrative Charges</b>         |                            |                            |                            |                              |                              |                             |
| 611100 County Admin Allocation        | 58,633                     | 61,294                     | 69,898                     | 80,258                       | 80,258                       | 80,258                      |
| 611300 Legal Services Allocation      | 41,545                     | 39,134                     | 53,938                     | 87,311                       | 87,311                       | 87,311                      |
| 611400 Information Tech Allocation    | 115,418                    | 99,713                     | 109,101                    | 118,121                      | 118,121                      | 118,121                     |
| 611410 FIMS Allocation                | 61,440                     | 72,394                     | 86,119                     | 87,019                       | 87,019                       | 87,019                      |
| 611420 Telecommunications Allocation  | 13,543                     | 11,235                     | 13,822                     | 13,110                       | 13,110                       | 13,110                      |
| 611430 Info Tech Direct Charges       | 0                          | 0                          | 33,386                     | 34,075                       | 34,075                       | 34,075                      |
| 611600 Finance Allocation             | 47,718                     | 48,939                     | 50,745                     | 53,181                       | 53,181                       | 53,181                      |
| 611800 MCBEE Allocation               | 3,308                      | 1,476                      | 5,249                      | 3,286                        | 3,286                        | 3,286                       |
| 612100 IT Equipment Use Charges       | 0                          | 7,001                      | 7,037                      | 7,718                        | 7,718                        | 7,718                       |
| 614100 Liability Insurance Allocation | 20,500                     | 27,200                     | 60,800                     | 55,900                       | 55,900                       | 55,900                      |
| 614200 WC Insurance Allocation        | 38,100                     | 23,600                     | 18,300                     | 16,200                       | 16,200                       | 16,200                      |
| <b>Administrative Charges Total</b>   | <b>400,205</b>             | <b>391,986</b>             | <b>508,395</b>             | <b>556,179</b>               | <b>556,179</b>               | <b>556,179</b>              |
| <b>Central Services Total</b>         | <b>6,091,461</b>           | <b>6,468,495</b>           | <b>6,862,205</b>           | <b>7,281,813</b>             | <b>7,281,813</b>             | <b>7,281,813</b>            |
| <b>Business Services Grand Total</b>  | <b>6,091,461</b>           | <b>6,468,495</b>           | <b>6,862,205</b>           | <b>7,281,813</b>             | <b>7,281,813</b>             | <b>7,281,813</b>            |

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
BUSINESS SERVICES

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MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
CLERK'S OFFICE

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## CLERK'S OFFICE



### MISSION STATEMENT

The Marion County Clerk promotes democracy, public trust and confidence in citizen government by conducting fair and open elections and by providing professional service to all customers with dignity and respect.

The Marion County Clerk protects property rights through recording ownership and claims on property in real time.

The clerks record, license, provide access to and preserve for posterity those records entrusted to their care. The Marion County Clerk shares and supports the Marion County Mission Statement, Vision Statement and Statement of Values adopted by the Board of Commissioners, department heads and elected officials.

### GOALS AND OBJECTIVES

Goal 1 Increase Efficiency - Evaluate business processes to make better use of management skills, technology and resources.

Objective 1 Implement process changes as identified in the Clerk's Office Function and Strategic Plan.

Goal 2 Streamline Business Practices - Analyze current processes for needed modifications regarding fiscal responsibilities.

Objective 1 Identify and analyze current business processes in the areas of administration, licensing and recording, elections and Board of Property Tax Appeals.

Objective 2 Outline needs to achieve the modifications to business practices and develop a plan to address the modifications.

Goal 3 Customer Service - Maintain quality customer service both over the telephone and to walk-in residents.

Objective 1 Ensure telephones are answered by a staff member during working hours.

Objective 2 Continue office practice of returning phone messages within 24 hours.

Objective 3 Catalog verbal and written compliments and comments on customer service for annual review.

Objective 4 Provide annual customer service training for all staff.

Objective 5 Retrieve and deliver routine records requests from archives within 3 business days (72 hours).

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
CLERK'S OFFICE

**DEPARTMENT OVERVIEW**

The Marion County Clerk is an elected position.

The County Clerk consists of four programs: (1) Licensing and Recording, (2) Elections, (3) Administration, and (4) Board of Property Tax Appeals (BoPTA). Each has a specific set of responsibilities assigned by Oregon law or county policy. All functions are mandated by Oregon law except the operation of the archives facility and passport agency functions.

**RESOURCE AND REQUIREMENT SUMMARY**

| Clerk's Office                      | FY 14-15<br>ACTUAL | FY 15-16<br>ACTUAL | FY 16-17<br>BUDGET | FY 17-18<br>ADOPTED | +/- %       |
|-------------------------------------|--------------------|--------------------|--------------------|---------------------|-------------|
| <b>RESOURCES</b>                    |                    |                    |                    |                     |             |
| Charges for Services                | 109,552            | 135,102            | 136,000            | 150,000             | 10.3%       |
| Interest                            | 56                 | 140                | 157                | 200                 | 27.4%       |
| General Fund Transfers              | 2,175,871          | 2,083,294          | 2,533,372          | 2,662,824           | 5.1%        |
| Net Working Capital                 | 23,377             | 7,302              | 32,630             | 47,000              | 44.0%       |
| <b>TOTAL RESOURCES</b>              | <b>2,308,855</b>   | <b>2,225,838</b>   | <b>2,702,159</b>   | <b>2,860,024</b>    | <b>5.8%</b> |
| <b>REQUIREMENTS</b>                 |                    |                    |                    |                     |             |
| Personnel Services                  |                    |                    |                    |                     |             |
| Salaries and Wages                  | 726,007            | 707,554            | 819,646            | 841,563             | 2.7%        |
| Fringe Benefits                     | 363,043            | 359,897            | 417,208            | 472,360             | 13.2%       |
| <b>Total Personnel Services</b>     | <b>1,089,050</b>   | <b>1,067,452</b>   | <b>1,236,854</b>   | <b>1,313,923</b>    | <b>6.2%</b> |
| Materials and Services              |                    |                    |                    |                     |             |
| Supplies                            | 73,018             | 36,957             | 87,098             | 62,598              | -28.1%      |
| Materials                           | 24,818             | 1,444              | 10,550             | 10,450              | -0.9%       |
| Communications                      | 80,781             | 77,403             | 93,550             | 96,650              | 3.3%        |
| Utilities                           | 23,773             | 31,194             | 32,635             | 42,140              | 29.1%       |
| Contracted Services                 | 366,610            | 318,089            | 517,250            | 530,450             | 2.6%        |
| Repairs and Maintenance             | 84,602             | 55,489             | 84,700             | 85,750              | 1.2%        |
| Rentals                             | 150,175            | 172,247            | 177,978            | 181,935             | 2.2%        |
| Insurance                           | 157                | 0                  | 0                  | 0                   | n.a.        |
| Miscellaneous                       | 19,738             | 24,560             | 16,050             | 30,680              | 91.2%       |
| <b>Total Materials and Services</b> | <b>823,672</b>     | <b>717,381</b>     | <b>1,019,811</b>   | <b>1,040,653</b>    | <b>2.0%</b> |
| Administrative Charges              | 388,831            | 408,375            | 445,494            | 505,448             | 13.5%       |
| <b>TOTAL REQUIREMENTS</b>           | <b>2,301,553</b>   | <b>2,193,208</b>   | <b>2,702,159</b>   | <b>2,860,024</b>    | <b>5.8%</b> |
| <b>FTE</b>                          | 14.50              | 13.50              | 13.50              | 13.50               | 0.0%        |

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
CLERK'S OFFICE

| Fund Name                    | <b>FUNDS</b>       |                    |                    |                     | % of Total    |
|------------------------------|--------------------|--------------------|--------------------|---------------------|---------------|
|                              | FY 14-15<br>ACTUAL | FY 15-16<br>ACTUAL | FY 16-17<br>BUDGET | FY 17-18<br>ADOPTED |               |
| <b>RESOURCES</b>             |                    |                    |                    |                     |               |
| FND 100 General Fund         | 2,175,871          | 2,083,294          | 2,533,372          | 2,662,824           | 93.1%         |
| FND 120 County Clerk Records | 132,985            | 142,545            | 168,787            | 197,200             | 6.9%          |
| <b>TOTAL RESOURCES</b>       | <b>2,308,855</b>   | <b>2,225,838</b>   | <b>2,702,159</b>   | <b>2,860,024</b>    | <b>100.0%</b> |
| <b>REQUIREMENTS</b>          |                    |                    |                    |                     |               |
| FND 100 General Fund         | 2,175,871          | 2,083,294          | 2,533,372          | 2,662,824           | 93.1%         |
| FND 120 County Clerk Records | 125,683            | 109,914            | 168,787            | 197,200             | 6.9%          |
| <b>TOTAL REQUIREMENTS</b>    | <b>2,301,553</b>   | <b>2,193,208</b>   | <b>2,702,159</b>   | <b>2,860,024</b>    | <b>100.0%</b> |

|                               | <b>PROGRAMS</b>    |                    |                    |                     | +/- %       |
|-------------------------------|--------------------|--------------------|--------------------|---------------------|-------------|
|                               | FY 14-15<br>ACTUAL | FY 15-16<br>ACTUAL | FY 16-17<br>BUDGET | FY 17-18<br>ADOPTED |             |
| <b>RESOURCES</b>              |                    |                    |                    |                     |             |
| Licensing and Recording       | 894,503            | 863,445            | 1,065,905          | 1,143,855           | 7.3%        |
| Elections                     | 1,157,108          | 1,107,297          | 1,340,124          | 1,400,397           | 4.5%        |
| Board of Property Tax Appeals | 57,703             | 50,756             | 66,546             | 69,515              | 4.5%        |
| Clerk Administration          | 199,542            | 204,340            | 229,584            | 246,257             | 7.3%        |
| <b>TOTAL RESOURCES</b>        | <b>2,308,855</b>   | <b>2,225,838</b>   | <b>2,702,159</b>   | <b>2,860,024</b>    | <b>5.8%</b> |
| <b>REQUIREMENTS</b>           |                    |                    |                    |                     |             |
| Licensing and Recording       | 887,200            | 830,815            | 1,065,905          | 1,143,855           | 7.3%        |
| Elections                     | 1,157,108          | 1,107,297          | 1,340,124          | 1,400,397           | 4.5%        |
| Board of Property Tax Appeals | 57,703             | 50,756             | 66,546             | 69,515              | 4.5%        |
| Clerk Administration          | 199,542            | 204,340            | 229,584            | 246,257             | 7.3%        |
| <b>TOTAL REQUIREMENTS</b>     | <b>2,301,553</b>   | <b>2,193,208</b>   | <b>2,702,159</b>   | <b>2,860,024</b>    | <b>5.8%</b> |

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
CLERK'S OFFICE

**Licensing and Recording Program**

- Deed and mortgage recording entails recording and maintaining a permanent record of all property transactions occurring in Marion County. This amounts to approximately 65,000 new property documents this year and maintenance of records on approximately three million transactions.
- Records management responsibilities include operating the county archives facility which houses approximately eight million documents representing over 22 million pieces of paper.
- Records management also includes microfilming, indexing, preservation and management of marriage licenses, domestic partnerships and the permanent maintenance of all records of the Board of Commissioners proceedings, also known as the "County Commissioners Administrative Journal" dating back to 1846.
- Licensing includes the issuance of approximately 2,550 marriage licenses per year and the processing of approximately 850 to 10,000 passport applications for the United States Department of State, and the processing of liquor license applications and annual renewals. The number of passport applications has increased significantly from an average of 850 per year to an anticipated 10,000 this year. This increase is due mostly to the present political climate, immigration policy and families attempting to stay united or to be able to re-unite in the face of deportation. The Clerk's Office has also realized more passport business since Salem's main United States Postal Service office began requiring appointments for passport acceptance in late 2016.

**Program Summary**

| Clerk's Office            | Program: Licensing and Recording |                    |                    |                     |             |
|---------------------------|----------------------------------|--------------------|--------------------|---------------------|-------------|
|                           | FY 14-15<br>ACTUAL               | FY 15-16<br>ACTUAL | FY 16-17<br>BUDGET | FY 17-18<br>ADOPTED | +/- %       |
| <b>RESOURCES</b>          |                                  |                    |                    |                     |             |
| Charges for Services      | 109,552                          | 135,102            | 136,000            | 150,000             | 10.3%       |
| Interest                  | 56                               | 140                | 157                | 200                 | 27.4%       |
| General Fund Transfers    | 761,518                          | 720,901            | 897,118            | 946,655             | 5.5%        |
| Net Working Capital       | 23,377                           | 7,302              | 32,630             | 47,000              | 44.0%       |
| <b>TOTAL RESOURCES</b>    | <b>894,503</b>                   | <b>863,445</b>     | <b>1,065,905</b>   | <b>1,143,855</b>    | <b>7.3%</b> |
| <b>REQUIREMENTS</b>       |                                  |                    |                    |                     |             |
| Personnel Services        | 382,069                          | 366,185            | 460,048            | 494,856             | 7.6%        |
| Materials and Services    | 361,573                          | 312,592            | 443,250            | 459,540             | 3.7%        |
| Administrative Charges    | 143,558                          | 152,038            | 162,607            | 189,459             | 16.5%       |
| Contingency               | 0                                | 0                  | 0                  | 0                   | n.a.        |
| <b>TOTAL REQUIREMENTS</b> | <b>887,200</b>                   | <b>830,815</b>     | <b>1,065,905</b>   | <b>1,143,855</b>    | <b>7.3%</b> |
| <b>FTE</b>                | <b>7.00</b>                      | <b>6.38</b>        | <b>6.50</b>        | <b>6.50</b>         | <b>0.0%</b> |

**FTE By Position Title By Program**

| <b>Program: Licensing and Recording</b>           |             |
|---|-------------|
| Position Title                                    | FTE         |
| Deputy County Clerk 2                             | 5.00        |
| Elections and Recording Manager                   | 0.50        |
| Records Coordinator                               | 1.00        |
| <b>Program Licensing and Recording FTE Total:</b> | <b>6.50</b> |

FTE Changes

FTE remains 6.5. There are 5 Deputy County Clerks, one Records Coordinator and a 0.5 Manager. This program also uses contract indexers at 1.5 FTE.

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
CLERK'S OFFICE

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**Licensing and Recording Program Budget Justification**

RESOURCES

No significant changes in overall resources. Resources for the County Clerk's Records Fund are generated through a portion of the licensing and recording charges for recording documents. The County Clerk's Records Fund is increased approximately 35% due to higher recording volume and ending fund balance carryover.

REQUIREMENTS

There is no significant increase in the Licensing and Recording General Fund budget. The County Clerk's Records Fund increased 35%. There is a 42% increase in Administrative charges in the County Clerk Records Fund.

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
CLERK'S OFFICE

**Elections Program**

- Maintains a voter registration file for approximately 186,000 registered voters, 16,000 inactive registered voters, 11,500 canceled voters and processes over 89,000 file changes annually. Changes include new voters, updates, inactivations and cancellations.
- Administers and conducts all elections held in Marion County for federal, state, county and local government districts including: twenty cities, two community colleges, two education service districts, twelve school districts, twenty fire districts, four water control districts, two domestic water districts, a Soil and Water Conservation District, three sewer districts, a mass transit district, a library district, a parks and recreation district and a Marion County Justice Court.
- Administers and conducts the election of precinct committee persons for the Democratic and Republican political parties in May every even numbered year.
- Designs Marion County election ballots and voter pamphlet, programs and maintains ballot tally (counting) system; issues ballots, verifies signatures, processes and counts the ballots; provides official results and reports on all candidate and measure races. Certifies election results to the Secretary of State.
- Provides set-up and maintains 22 ballot drop site locations countywide for major elections ensuring security and regular ballot collection. Curb-side 24/7 ballot drop boxes have been placed at Keizer City Hall, Silverton City Hall, Woodburn Library, Marion County Public Works, and Marion County Health Department.
- Processes initiative, referendum and recall petitions for state, county and district elections. Election office is the Filing Officer for county and local district candidate, measure and petition filings.
- Establishes precinct boundaries and maintains the boundaries for 73 individual voting jurisdictions. Works with the county Geographic Information System (GIS) and the Census Bureau to carry out re-apportionment or re-districting for equal representation to applicable jurisdictions. Continuously updates address library coordinating updates with the county GIS.
- Provides technical and general information for voters, candidates, campaign committees, petitioners, government agencies, the press and the public.

**Program Summary**

| Clerk's Office            |                    |                    |                    |                     | Program: Elections |
|---------------------------|--------------------|--------------------|--------------------|---------------------|--------------------|
|                           | FY 14-15<br>ACTUAL | FY 15-16<br>ACTUAL | FY 16-17<br>BUDGET | FY 17-18<br>ADOPTED | +/- %              |
| <b>RESOURCES</b>          |                    |                    |                    |                     |                    |
| General Fund Transfers    | 1,157,108          | 1,107,297          | 1,340,124          | 1,400,397           | 4.5%               |
| <b>TOTAL RESOURCES</b>    | <b>1,157,108</b>   | <b>1,107,297</b>   | <b>1,340,124</b>   | <b>1,400,397</b>    | <b>4.5%</b>        |
| <b>REQUIREMENTS</b>       |                    |                    |                    |                     |                    |
| Personnel Services        | 517,772            | 514,345            | 557,046            | 586,088             | 5.2%               |
| Materials and Services    | 438,779            | 383,379            | 551,890            | 556,070             | 0.8%               |
| Administrative Charges    | 200,557            | 209,573            | 231,188            | 258,239             | 11.7%              |
| <b>TOTAL REQUIREMENTS</b> | <b>1,157,108</b>   | <b>1,107,297</b>   | <b>1,340,124</b>   | <b>1,400,397</b>    | <b>4.5%</b>        |
| <b>FTE</b>                | 5.50               | 5.13               | 5.00               | 5.00                | 0.0%               |

**FTE By Position Title By Program**

| <b>Program: Elections</b>       |      |
|---------------------------------|------|
| Position Title                  | FTE  |
| Elections and Recording Manager | 0.50 |



MARION COUNTY FY 2017-18 BUDGET  
 BY DEPARTMENT  
 CLERK'S OFFICE

| <b>Program: Elections</b>           |             |
|-------------------------------------|-------------|
| <b>Position Title</b>               | <b>FTE</b>  |
| Elections Clerk                     | 2.50        |
| Elections Technician                | 1.00        |
| Support Specialist (Non-IT)         | 1.00        |
| <b>Program Elections FTE Total:</b> | <b>5.00</b> |

- No change in FTE. The FTE count shown does not include 2.5 FTE Department Specialist 2 temporary part-time positions.

*FTE Changes*

FTE remains the same at 5.0 FTE.

**Elections Program Budget Justification**

RESOURCES

Resources increased to meet increased requirements. Funds are transferred from the General Fund. Reimbursements from some elections are deposited in the General Fund. The largest requirement increase was in Administrative Charges.

REQUIREMENTS

The new Oregon Motor Voter Law, HB-2177 of 2015, became effective January 1, 2016. Voter registration is projected to increase by at least 10,000 annually for each of the next five years.

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
CLERK'S OFFICE

**Board of Property Tax Appeals Program**

- The Board of Property Tax Appeals provides a venue for property taxpayers to appeal the assessed value of their property. The citizen board provides both a level of accountability to government and an independent review plus an explanation to the taxpayer of property value methods used by the Assessor.
- The Clerk's Office seeks and selects board appointments and schedules their training, organizes and records the petitions, schedules the petition hearings, and sets up the hearing room and equipment. A public notice is completed and posted. Questions from the public are answered throughout the year.
- The Clerk's Office assists the Board of Property Tax Appeals Board in processing and hearing real and personal property petitioners appealing the assessed and real market values of their property.

**Program Summary**

| Clerk's Office            | Program: Board of Property Tax Appeals |                    |                    |                     |             |
|---------------------------|--|--------------------|--------------------|---------------------|-------------|
|                           | FY 14-15<br>ACTUAL                     | FY 15-16<br>ACTUAL | FY 16-17<br>BUDGET | FY 17-18<br>ADOPTED | +/- %       |
| <b>RESOURCES</b>          |  |                    |                    |                     |             |
| General Fund Transfers    | 57,703                                 | 50,756             | 66,546             | 69,515              | 4.5%        |
| <b>TOTAL RESOURCES</b>    | <b>57,703</b>                          | <b>50,756</b>      | <b>66,546</b>      | <b>69,515</b>       | <b>4.5%</b> |
| <b>REQUIREMENTS</b>       |  |                    |                    |                     |             |
| Personnel Services        | 36,591                                 | 29,638             | 39,314             | 40,479              | 3.0%        |
| Materials and Services    | 6,870                                  | 6,218              | 10,759             | 10,634              | -1.2%       |
| Administrative Charges    | 14,242                                 | 14,900             | 16,473             | 18,402              | 11.7%       |
| <b>TOTAL REQUIREMENTS</b> | <b>57,703</b>                          | <b>50,756</b>      | <b>66,546</b>      | <b>69,515</b>       | <b>4.5%</b> |
| <b>FTE</b>                | <b>0.50</b>                            | <b>0.50</b>        | <b>0.50</b>        | <b>0.50</b>         | <b>0.0%</b> |

**FTE By Position Title By Program**

| <b>Program: Board of Property Tax Appeals</b>           |             |
|---|-------------|
| Position Title  | FTE         |
| Department Specialist 4                                 | 0.50        |
| <b>Program Board of Property Tax Appeals FTE Total:</b> | <b>0.50</b> |

FTE Changes

FTE remains the same at 0.50 FTE.

**Board of Property Tax Appeals Program Budget Justification**

**RESOURCES**

No significant changes in Resources. The Board of Property Tax Appeals (BoPTA) Program is funded entirely by the General Fund. Note that a portion of the General Fund Transfers revenue is indirectly derived from the Oregon Department of Revenue County Assessment Function Funding Assistance (CAFFA) grant since BOPTA administration is part of the grant request the Assessor's Office submits annually.

**REQUIREMENTS**

No significant changes in requirements.

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
CLERK'S OFFICE

**Clerk Administration Program**

- Provides and facilitates department leadership and vision.
- The clerk speaks with various groups and organizations and through these engagements the clerk is able to educate the public on what the County Clerk does and what is new within the department. Also offers tours of the Clerk's facilities to school children and other groups and individuals.
- Coordinates long-term planning.
- Provides overall departmental supervision.
- Responsible for economic forecasting, budget preparation, payroll, contract administration, accounts payable, and financial analysis.
- Tracks state and federal legislation and rules in coordination with the Oregon Association of County Clerks and national professional organizations.
- Serves as support staff to the Board of Property Tax Appeals, including public notice, processing appeals, scheduling, organizing and assisting the board in managing hearings, and compiling and reporting results. Staff also schedules, provides training, and assures that board members are certified to Department of Revenue standards.
- Serves as the independent custodian of the Board of Commissioners Journal.
- Is the statutory County Records Administrator.
- Creates and maintains a healthy environment in which employees, customers, and other stakeholders thrive.

**Program Summary**

| Clerk's Office            | Program: CL Administration |                    |                    |                     |             |
|---------------------------|----------------------------|--------------------|--------------------|---------------------|-------------|
|                           | FY 14-15<br>ACTUAL         | FY 15-16<br>ACTUAL | FY 16-17<br>BUDGET | FY 17-18<br>ADOPTED | +/- %       |
| <b>RESOURCES</b>          |                            |                    |                    |                     |             |
| General Fund Transfers    | 199,542                    | 204,340            | 229,584            | 246,257             | 7.3%        |
| <b>TOTAL RESOURCES</b>    | <b>199,542</b>             | <b>204,340</b>     | <b>229,584</b>     | <b>246,257</b>      | <b>7.3%</b> |
| <b>REQUIREMENTS</b>       |                            |                    |                    |                     |             |
| Personnel Services        | 152,618                    | 157,285            | 180,446            | 192,500             | 6.7%        |
| Materials and Services    | 16,451                     | 15,192             | 13,912             | 14,409              | 3.6%        |
| Administrative Charges    | 30,473                     | 31,864             | 35,226             | 39,348              | 11.7%       |
| <b>TOTAL REQUIREMENTS</b> | <b>199,542</b>             | <b>204,340</b>     | <b>229,584</b>     | <b>246,257</b>      | <b>7.3%</b> |
| <b>FTE</b>                | 1.50                       | 1.50               | 1.50               | 1.50                | 0.0%        |

**FTE By Position Title By Program**

| <b>Program: CL Administration</b>           |             |
|---|-------------|
| Position Title                              | FTE         |
| County Clerk                                | 1.00        |
| Department Specialist 4                     | 0.50        |
| <b>Program CL Administration FTE Total:</b> | <b>1.50</b> |

FTE Changes

FTE remains the same at 1.5 FTE.

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
CLERK'S OFFICE

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**Clerk Administration Program Budget Justification**

RESOURCES

The increase in General Fund Transfers revenue is allocated primarily to Personnel Services.

REQUIREMENTS

The Personnel Services increase is largely attributed to fringe benefits increases, mainly PERS and health insurance.

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
CLERK'S OFFICE

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**KEY DEPARTMENT ACCOMPLISHMENTS**

- The office administered three elections in 2016-17: the November General Presidential Election, a March Special Election, and the May Special District Election.
- Personnel continues to receive compliments from customers on our high level of quality customer service. We are committed to delivering exceptional customer service.
- During the first nine months of FY 2016-17, Licensing and Recording recorded 48,326 documents, 1,856 marriage licenses, and processed 3,838 passport applications.
- In 2016-17, Board of Property Tax Appeals received 111 petitions; 27 residential, 7 multi-family, 39 commercial, 28 farm, specialty assessed, soil class and rural, 6 manufacture structures, 4 personal property.
- From January 2016 through December 2016, 3,256 archive records boxes met their retention dates, allowing archives to destroy them. It is anticipated that more than 1,000 boxes will be destroyed prior to June 30, 2017.
- 1,206 boxes were accessioned (added and catalogued) into Archives.
- Electronic submission of land record documents for recording began in March 2016. E-Recording accounts for approximately 57% of total recorded documents and 83% of recording revenue.
- The office upgraded the vote tally system to Hart Verity just before the November General Presidential Election to enhance efficiency and to improve ballot design for better voter readability.
- The office secured an envelope sorting and scanning machine for processing ballot envelopes during the November 2016 Election. This scanner/sorter streamlines signature verification, precinct sorting and overall return ballot envelope management.

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
CLERK'S OFFICE

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**KEY INDICATORS**

**# 1: Recording Revenue From Licensing and Recording**

**Definition and Purpose**

The revenue from land document recordings is tracked on a monthly and annual basis. The department tracks recording revenue back to 1999. This is an element in predicting workload and revenue.

**Significance**

This is necessary to project revenue and resource demands. This addresses the county strategic plan Goal #1: Provide efficient, effective, and responsive government through stewardship and accountability.

**Data Units Fiscal Year**

| <b>FY 13-14 Actual</b> | <b>FY 14-15 Actual</b> | <b>FY 15-16 Actual</b> | <b>FY 16-17 Estimate</b> | <b>FY 17-18 Estimate</b> |
|------------------------|------------------------|------------------------|--------------------------|--------------------------|
| \$971,098              | \$1,278,462            | \$1,391,425            | \$1,550,000              | \$1,625,000              |

**Explanation of Trends and Changes**

We are predicting an increase in recording revenue to \$1,625,000 for FY 17-18.

MARION COUNTY FY 2017-18 BUDGET  
 BY DEPARTMENT  
 CLERK'S OFFICE

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**# 2: Election Costs**

**Definition and Purpose**

Election costs, using the Secretary of State formula, have been tracked since May 2000. These figures help determine future budget projections and manage resources. The below figures are cost per ballot issued.

**Significance**

This key indicator tracks the cost per voter in administering major elections in a given fiscal year. Cost of regular staff is not included in the Secretary of State formula except for hours worked beyond the normal work week. All election board workers and temporary staff are included, as well as printing, postage, mail handling services, security, cargo van rental, supplies, other contractual services, and amortization of equipment. This key indicator facilitates the county strategic plan Goal #1: Provide efficient, effective, and responsive government through stewardship and accountability.

**Data Units Fiscal Year**

| <b>FY 12-13 Actual</b> | <b>FY 14-15 Actual</b> | <b>FY 15-16 Actual</b> | <b>FY 16-17 Estimate</b> | <b>FY 17-18 Estimate</b> |
|------------------------|------------------------|------------------------|--------------------------|--------------------------|
| \$1.91                 | \$2.22                 | \$1.68                 | \$2.50                   | \$2.00                   |

**Explanation of Trends and Changes**

Election costs vary significantly depending on the type of election, size of the ballot, number of ballot styles and number of ballots cast by voters. One election can have in excess of 552 different ballot styles. Personnel, postage, printing and maintenance costs continue to rise. Reimbursement varies greatly in that the State of Oregon will pay for most of an initiative election, but will not pay for a primary or general election. Cities are exempt from paying during primary and general elections. Districts pay a portion of the cost for district elections. Reimbursements are not factored in the above figures. The figures are based on ballots mailed.

Voter Registration was just above 150,000 in January of 2016. As of the beginning of April 2017, the count is about 186,000. Voter registration will grow at least 10,000 per year over the next five years in large part to the new Oregon Motor Voter program where new Department of Motor Vehicles (DMV) license, permit and ID registrants, along with updating DMV registrants, are automatically added to voter rolls if they are a citizen, of age, and not registered to vote. Election administration costs will necessarily increase in service of these new voters.

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
CLERK'S OFFICE

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**# 3: Board of Property Tax Appeals**

**Definition and Purpose**

The Clerk's Office tracks the number of property tax appeal petitions filed each year. Also tracked are the assessed value reduction and assessed value considered. This data is necessary for resource management and planning, budget projections, and the Assessor's County Assessment Function Funding Assistance grant application with the Oregon Department of Revenue.

**Significance**

With home and other property values recently increasing, fewer property owners are appealing their value assessed. Those that do appeal are given our full attention and this exemplifies the county strategic plan Goal #1: Provide efficient, effective, and responsive government through stewardship and accountability.

**Data Units Fiscal Year**

| <b>FY 13-14 Actual</b> | <b>FY 14-15 Actual</b> | <b>FY 15-16 Actual</b> | <b>FY 16-17 Estimate</b> | <b>FY 17-18 Estimate</b> |
|------------------------|------------------------|------------------------|--------------------------|--------------------------|
| 360 Appeals            | 299 Appeals            | 151 Appeals            | 111 Appeals              | 150 Appeals              |

**Explanation of Trends and Changes**

The number of petitions filed decreased. Property values have increased. But because of Measure 50, tax bills have not increased substantially, so fewer taxpayers are requesting a hearing to review their property's assessed value or true market value.



MARION COUNTY FY 2017-18 BUDGET  
 BY DEPARTMENT  
 CLERK'S OFFICE

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**# 4: Marriage Licenses and Passports Applications**

**Definition and Purpose**

Marriage licenses issued and passport applications received are tracked for a ten-year period. The purpose is to note if there are any changing trends.

**Significance**

Marriage licenses issued and passport applications received are tracked for informational purposes. This key indicator relates to the county strategic plan Goal #1: Provide efficient, effective, and responsive government through stewardship and accountability.

**Data Units Fiscal Year**

| <b>FY 13-14 Actual</b>    | <b>FY 14-15 Actual</b>      | <b>FY 15-16 Actual</b>      | <b>FY 16-17 Estimate</b>    | <b>FY 17-18 Estimate</b>     |
|---------------------------|-----------------------------|-----------------------------|-----------------------------|------------------------------|
| 2,335 Marriage Licenses   | 2,504 Marriage Licenses     | 2,567 Marriage Licenses     | 2,600 Marriage Licenses     | 2,600 Marriage Licenses      |
| 934 Passport Applications | 1,039 Passport Applications | 1,118 Passport Applications | 6,000 Passport Applications | 12,000 Passport Applications |

**Explanation of Trends and Changes**

The number of marriage licenses issued has averaged 2,292 over the last sixteen years with a high of 2,567 in 2015-16. The license requests more than double in summer months over the winter months.

The number of passports issued has averaged 853 over the last sixteen years with a high of 1,378 in 2006-07. The number of passport applications increased dramatically after the November 2016 Presidential General Election due to the current political climate coupled with Salem's main United States Post Office recently requiring appointments for accepting applications. 891 passport applications were processed this February and 1,384 passports were processed this March. If this rate continues, we could exceed 7,500 passports processed in FY 2016-17 and 12,000 in FY 2017-18.

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
CLERK'S OFFICE

| <b>Resources by Fund Detail</b>    |                            |                            |                            |                              |                              |                             |
|------------------------------------|----------------------------|----------------------------|----------------------------|------------------------------|------------------------------|-----------------------------|
| <b>100 - General Fund</b>          | <b>Actual<br/>FY 14-15</b> | <b>Actual<br/>FY 15-16</b> | <b>Budget<br/>FY 16-17</b> | <b>Proposed<br/>FY 17-18</b> | <b>Approved<br/>FY 17-18</b> | <b>Adopted<br/>FY 17-18</b> |
| <b>General Fund Transfers</b>      |                            |                            |                            |                              |                              |                             |
| 381100 Transfer from General Fund  | 2,175,871                  | 2,083,294                  | 2,533,372                  | 2,657,001                    | 2,662,824                    | 2,662,824                   |
| General Fund Transfers Total       | <b>2,175,871</b>           | <b>2,083,294</b>           | <b>2,533,372</b>           | <b>2,657,001</b>             | <b>2,662,824</b>             | <b>2,662,824</b>            |
| General Fund Total                 | <b>2,175,871</b>           | <b>2,083,294</b>           | <b>2,533,372</b>           | <b>2,657,001</b>             | <b>2,662,824</b>             | <b>2,662,824</b>            |
| <b>120 - County Clerk Records</b>  |                            |                            |                            |                              |                              |                             |
| <b>Charges for Services</b>        | <b>Actual<br/>FY 14-15</b> | <b>Actual<br/>FY 15-16</b> | <b>Budget<br/>FY 16-17</b> | <b>Proposed<br/>FY 17-18</b> | <b>Approved<br/>FY 17-18</b> | <b>Adopted<br/>FY 17-18</b> |
| 341820 County Clerk Records Fees   | 109,552                    | 135,102                    | 136,000                    | 150,000                      | 150,000                      | 150,000                     |
| Charges for Services Total         | <b>109,552</b>             | <b>135,102</b>             | <b>136,000</b>             | <b>150,000</b>               | <b>150,000</b>               | <b>150,000</b>              |
| <b>Interest</b>                    |                            |                            |                            |                              |                              |                             |
| 361000 Investment Earnings         | 56                         | 140                        | 157                        | 200                          | 200                          | 200                         |
| Interest Total                     | <b>56</b>                  | <b>140</b>                 | <b>157</b>                 | <b>200</b>                   | <b>200</b>                   | <b>200</b>                  |
| <b>Net Working Capital</b>         |                            |                            |                            |                              |                              |                             |
| 392000 Net Working Capital Unrestr | 23,377                     | 7,302                      | 32,630                     | 47,000                       | 47,000                       | 47,000                      |
| Net Working Capital Total          | <b>23,377</b>              | <b>7,302</b>               | <b>32,630</b>              | <b>47,000</b>                | <b>47,000</b>                | <b>47,000</b>               |
| County Clerk Records Total         | <b>132,985</b>             | <b>142,545</b>             | <b>168,787</b>             | <b>197,200</b>               | <b>197,200</b>               | <b>197,200</b>              |
| Clerk's Office Grand Total         | <b>2,308,855</b>           | <b>2,225,838</b>           | <b>2,702,159</b>           | <b>2,854,201</b>             | <b>2,860,024</b>             | <b>2,860,024</b>            |

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
CLERK'S OFFICE

| <b>Requirements by Fund Detail</b>    |                            |                            |                            |                              |                              |                             |
|---------------------------------------|----------------------------|----------------------------|----------------------------|------------------------------|------------------------------|-----------------------------|
| <b>100 - General Fund</b>             | <b>Actual<br/>FY 14-15</b> | <b>Actual<br/>FY 15-16</b> | <b>Budget<br/>FY 16-17</b> | <b>Proposed<br/>FY 17-18</b> | <b>Approved<br/>FY 17-18</b> | <b>Adopted<br/>FY 17-18</b> |
| <b>Personnel Services</b>             |                            |                            |                            |                              |                              |                             |
| <b>Salaries and Wages</b>             |                            |                            |                            |                              |                              |                             |
| 511020 Salaries and Wages Budget Only | 0                          | 0                          | 0                          | 0                            | 4,200                        | 4,200                       |
| 511110 Regular Wages                  | 464,245                    | 466,710                    | 605,497                    | 624,868                      | 624,868                      | 624,868                     |
| 511120 Temporary Wages                | 67,523                     | 72,175                     | 91,729                     | 81,723                       | 81,723                       | 81,723                      |
| 511130 Vacation Pay                   | 28,127                     | 19,083                     | 0                          | 0                            | 0                            | 0                           |
| 511140 Sick Pay                       | 17,650                     | 18,360                     | 0                          | 0                            | 0                            | 0                           |
| 511150 Holiday Pay                    | 23,109                     | 22,843                     | 0                          | 0                            | 0                            | 0                           |
| 511210 Compensation Credits           | 12,965                     | 12,225                     | 11,497                     | 10,005                       | 10,005                       | 10,005                      |
| 511240 Leave Payoff                   | 4,899                      | 858                        | 0                          | 0                            | 0                            | 0                           |
| 511260 Election Workers               | 53,936                     | 40,586                     | 62,000                     | 70,000                       | 70,000                       | 70,000                      |
| 511280 Cell Phone Pay                 | 1,154                      | 1,208                      | 1,295                      | 1,200                        | 1,200                        | 1,200                       |
| 511290 Health Insurance Waiver Pay    | 2,543                      | 2,415                      | 1,620                      | 2,400                        | 2,400                        | 2,400                       |
| 511410 Straight Pay                   | 3                          | 0                          | 0                          | 0                            | 0                            | 0                           |
| 511420 Premium Pay                    | 7,288                      | 6,604                      | 0                          | 0                            | 0                            | 0                           |
| 511450 Premium Pay Temps              | 984                        | 454                        | 0                          | 0                            | 0                            | 0                           |
| <b>Salaries and Wages Total</b>       | <b>684,423</b>             | <b>663,520</b>             | <b>773,638</b>             | <b>790,196</b>               | <b>794,396</b>               | <b>794,396</b>              |
| <b>Fringe Benefits</b>                |                            |                            |                            |                              |                              |                             |
| 512010 Fringe Benefits Budget Only    | 0                          | 0                          | 0                          | 0                            | 1,623                        | 1,623                       |
| 512110 PERS                           | 89,869                     | 90,344                     | 98,670                     | 122,994                      | 122,994                      | 122,994                     |
| 512120 401K                           | 8,368                      | 8,849                      | 8,767                      | 8,883                        | 8,883                        | 8,883                       |
| 512130 PERS Debt Service              | 29,214                     | 25,585                     | 28,768                     | 31,863                       | 31,863                       | 31,863                      |
| 512200 FICA                           | 48,474                     | 46,685                     | 53,629                     | 54,232                       | 54,232                       | 54,232                      |
| 512310 Medical Insurance              | 137,710                    | 138,026                    | 161,534                    | 194,990                      | 194,990                      | 194,990                     |
| 512320 Dental Insurance               | 14,246                     | 13,793                     | 28,942                     | 18,000                       | 18,000                       | 18,000                      |
| 512330 Group Term Life Insurance      | 909                        | 932                        | 1,164                      | 1,190                        | 1,190                        | 1,190                       |
| 512340 Long Term Disability Insurance | 2,327                      | 2,388                      | 2,610                      | 2,667                        | 2,667                        | 2,667                       |
| 512400 Unemployment Insurance         | 2,737                      | 2,648                      | 2,291                      | 2,359                        | 2,359                        | 2,359                       |
| 512520 Workers Comp Insurance         | 490                        | 457                        | 422                        | 452                          | 452                          | 452                         |
| 512600 Wellness Program               | 433                        | 414                        | 480                        | 560                          | 560                          | 560                         |
| 512610 Employee Assistance Program    | 311                        | 297                        | 326                        | 381                          | 381                          | 381                         |
| <b>Fringe Benefits Total</b>          | <b>335,087</b>             | <b>330,420</b>             | <b>387,603</b>             | <b>438,571</b>               | <b>440,194</b>               | <b>440,194</b>              |
| <b>Personnel Services Total</b>       | <b>1,019,511</b>           | <b>993,940</b>             | <b>1,161,241</b>           | <b>1,228,767</b>             | <b>1,234,590</b>             | <b>1,234,590</b>            |
| <b>Materials and Services</b>         |                            |                            |                            |                              |                              |                             |
| <b>Supplies</b>                       |                            |                            |                            |                              |                              |                             |
| 521010 Office Supplies                | 11,634                     | 9,876                      | 10,300                     | 10,300                       | 10,300                       | 10,300                      |
| 521050 Janitorial Supplies            | 9                          | 9                          | 100                        | 100                          | 100                          | 100                         |
| 521070 Departmental Supplies          | 42,194                     | 5,676                      | 22,000                     | 16,850                       | 16,850                       | 16,850                      |
| 521190 Publications                   | 261                        | 869                        | 468                        | 248                          | 248                          | 248                         |
| 521210 Gasoline                       | 418                        | 407                        | 600                        | 100                          | 100                          | 100                         |
| 521220 Diesel                         | 12                         | 24                         | 0                          | 0                            | 0                            | 0                           |
| <b>Supplies Total</b>                 | <b>54,526</b>              | <b>16,861</b>              | <b>33,468</b>              | <b>27,598</b>                | <b>27,598</b>                | <b>27,598</b>               |
| <b>Materials</b>                      |                            |                            |                            |                              |                              |                             |
| 522100 Parts                          | 69                         | 0                          | 0                          | 0                            | 0                            | 0                           |

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
CLERK'S OFFICE

| <b>100 - General Fund</b>             | <b>Actual<br/>FY 14-15</b> | <b>Actual<br/>FY 15-16</b> | <b>Budget<br/>FY 16-17</b> | <b>Proposed<br/>FY 17-18</b> | <b>Approved<br/>FY 17-18</b> | <b>Adopted<br/>FY 17-18</b> |
|---------------------------------------|----------------------------|----------------------------|----------------------------|------------------------------|------------------------------|-----------------------------|
| <b>Materials and Services</b>         |                            |                            |                            |                              |                              |                             |
| 522150 Small Office Equipment         | 2,763                      | 795                        | 4,200                      | 4,400                        | 4,400                        | 4,400                       |
| 522160 Small Departmental Equipment   | 18,840                     | 111                        | 3,700                      | 3,400                        | 3,400                        | 3,400                       |
| 522170 Computers Non Capital          | 3,147                      | 538                        | 1,000                      | 1,000                        | 1,000                        | 1,000                       |
| 522180 Software                       | 0                          | 0                          | 1,650                      | 1,650                        | 1,650                        | 1,650                       |
| <b>Materials Total</b>                | <b>24,818</b>              | <b>1,444</b>               | <b>10,550</b>              | <b>10,450</b>                | <b>10,450</b>                | <b>10,450</b>               |
| <b>Communications</b>                 |                            |                            |                            |                              |                              |                             |
| 523010 Telephone Equipment            | 183                        | 228                        | 0                          | 0                            | 0                            | 0                           |
| 523020 Phone and Communication Svcs   | 92                         | 0                          | 450                        | 450                          | 450                          | 450                         |
| 523040 Data Connections               | 2,000                      | 1,959                      | 1,200                      | 1,200                        | 1,200                        | 1,200                       |
| 523050 Postage                        | 78,305                     | 75,043                     | 91,900                     | 95,000                       | 95,000                       | 95,000                      |
| 523080 Telecomm Charges               | 25                         | 0                          | 0                          | 0                            | 0                            | 0                           |
| 523090 Long Distance Charges          | 177                        | 172                        | 0                          | 0                            | 0                            | 0                           |
| <b>Communications Total</b>           | <b>80,781</b>              | <b>77,403</b>              | <b>93,550</b>              | <b>96,650</b>                | <b>96,650</b>                | <b>96,650</b>               |
| <b>Utilities</b>                      |                            |                            |                            |                              |                              |                             |
| 524010 Electricity                    | 20,065                     | 27,836                     | 28,855                     | 33,237                       | 33,237                       | 33,237                      |
| 524020 Street Light Electricity       | 0                          | 2                          | 0                          | 20                           | 20                           | 20                          |
| 524040 Natural Gas                    | 769                        | 385                        | 394                        | 5,305                        | 5,305                        | 5,305                       |
| 524050 Water                          | 576                        | 511                        | 577                        | 620                          | 620                          | 620                         |
| 524070 Sewer                          | 939                        | 805                        | 1,171                      | 1,173                        | 1,173                        | 1,173                       |
| 524090 Garbage Disposal and Recycling | 1,424                      | 1,654                      | 1,638                      | 1,785                        | 1,785                        | 1,785                       |
| <b>Utilities Total</b>                | <b>23,773</b>              | <b>31,194</b>              | <b>32,635</b>              | <b>42,140</b>                | <b>42,140</b>                | <b>42,140</b>               |
| <b>Contracted Services</b>            |                            |                            |                            |                              |                              |                             |
| 525360 Public Works Services          | 1,599                      | 0                          | 0                          | 0                            | 0                            | 0                           |
| 525430 Programming and Data Services  | 161,737                    | 129,881                    | 170,000                    | 170,500                      | 170,500                      | 170,500                     |
| 525555 Security Services              | 14,375                     | 11,406                     | 14,500                     | 16,500                       | 16,500                       | 16,500                      |
| 525710 Printing Services              | 118,744                    | 135,249                    | 243,250                    | 240,250                      | 240,250                      | 240,250                     |
| 525715 Advertising                    | 9,767                      | 3,082                      | 9,500                      | 5,500                        | 5,500                        | 5,500                       |
| 525735 Mail Services                  | 24,227                     | 29,369                     | 40,850                     | 36,850                       | 36,850                       | 36,850                      |
| 525740 Document Disposal Services     | 525                        | 571                        | 2,900                      | 3,050                        | 3,050                        | 3,050                       |
| 525770 Interpreters and Translators   | 0                          | 0                          | 200                        | 100                          | 100                          | 100                         |
| 525930 Fair Events and Activities     | 126                        | 97                         | 0                          | 0                            | 0                            | 0                           |
| 525999 Other Contracted Services      | 11,510                     | 8,433                      | 9,050                      | 8,700                        | 8,700                        | 8,700                       |
| <b>Contracted Services Total</b>      | <b>342,609</b>             | <b>318,089</b>             | <b>490,250</b>             | <b>481,450</b>               | <b>481,450</b>               | <b>481,450</b>              |
| <b>Repairs and Maintenance</b>        |                            |                            |                            |                              |                              |                             |
| 526010 Office Equipment Maintenance   | 341                        | 23                         | 0                          | 0                            | 0                            | 0                           |
| 526011 Dept Equipment Maintenance     | 6,230                      | 2,828                      | 5,100                      | 4,650                        | 4,650                        | 4,650                       |
| 526021 Computer Software Maintenance  | 76,490                     | 51,990                     | 79,500                     | 81,000                       | 81,000                       | 81,000                      |
| 526030 Building Maintenance           | 1,541                      | 648                        | 100                        | 100                          | 100                          | 100                         |
| <b>Repairs and Maintenance Total</b>  | <b>84,602</b>              | <b>55,489</b>              | <b>84,700</b>              | <b>85,750</b>                | <b>85,750</b>                | <b>85,750</b>               |
| <b>Rentals</b>                        |                            |                            |                            |                              |                              |                             |
| 527100 Vehicle Rental                 | 5,523                      | 4,129                      | 6,750                      | 6,750                        | 6,750                        | 6,750                       |
| 527110 Fleet Leases                   | 4,932                      | 4,548                      | 4,344                      | 4,644                        | 4,644                        | 4,644                       |
| 527120 Motor Pool Mileage             | 321                        | 560                        | 0                          | 250                          | 250                          | 250                         |

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
CLERK'S OFFICE

| <b>100 - General Fund</b>             | <b>Actual<br/>FY 14-15</b> | <b>Actual<br/>FY 15-16</b> | <b>Budget<br/>FY 16-17</b> | <b>Proposed<br/>FY 17-18</b> | <b>Approved<br/>FY 17-18</b> | <b>Adopted<br/>FY 17-18</b> |
|---------------------------------------|----------------------------|----------------------------|----------------------------|------------------------------|------------------------------|-----------------------------|
| <b>Materials and Services</b>         |                            |                            |                            |                              |                              |                             |
| 527130 Parking                        | 4,725                      | 12,421                     | 6,560                      | 8,000                        | 8,000                        | 8,000                       |
| 527140 County Parking                 | 3,300                      | 3,300                      | 3,300                      | 3,300                        | 3,300                        | 3,300                       |
| 527210 Building Rental Private        | 102,465                    | 107,195                    | 112,000                    | 115,000                      | 115,000                      | 115,000                     |
| 527240 Condo Assn Assessments         | 19,919                     | 31,697                     | 34,624                     | 33,590                       | 33,590                       | 33,590                      |
| 527300 Equipment Rental               | 8,990                      | 8,397                      | 10,400                     | 10,401                       | 10,401                       | 10,401                      |
| <b>Rentals Total</b>                  | <b>150,175</b>             | <b>172,247</b>             | <b>177,978</b>             | <b>181,935</b>               | <b>181,935</b>               | <b>181,935</b>              |
| <b>Insurance</b>                      |                            |                            |                            |                              |                              |                             |
| 528415 Auto Claims                    | 157                        | 0                          | 0                          | 0                            | 0                            | 0                           |
| <b>Insurance Total</b>                | <b>157</b>                 | <b>0</b>                   | <b>0</b>                   | <b>0</b>                     | <b>0</b>                     | <b>0</b>                    |
| <b>Miscellaneous</b>                  |                            |                            |                            |                              |                              |                             |
| 529110 Mileage Reimbursement          | 1,105                      | 991                        | 2,650                      | 2,150                        | 2,150                        | 2,150                       |
| 529120 Commercial Travel              | 3,842                      | 3,548                      | 1,550                      | 3,250                        | 3,250                        | 3,250                       |
| 529130 Meals                          | 1,002                      | 986                        | 1,350                      | 1,350                        | 1,350                        | 1,350                       |
| 529140 Lodging                        | 5,949                      | 7,619                      | 3,450                      | 4,575                        | 4,575                        | 4,575                       |
| 529210 Meetings                       | 484                        | 341                        | 900                        | 900                          | 900                          | 900                         |
| 529220 Conferences                    | 4,219                      | 5,843                      | 1,550                      | 2,200                        | 2,200                        | 2,200                       |
| 529230 Training                       | 521                        | 2,041                      | 1,200                      | 1,400                        | 1,400                        | 1,400                       |
| 529300 Dues and Memberships           | 1,725                      | 2,145                      | 2,250                      | 2,250                        | 2,250                        | 2,250                       |
| 529650 Pre Employment Costs           | 689                        | 820                        | 700                        | 0                            | 0                            | 0                           |
| 529910 Awards and Recognition         | 203                        | 226                        | 450                        | 575                          | 575                          | 575                         |
| <b>Miscellaneous Total</b>            | <b>19,738</b>              | <b>24,560</b>              | <b>16,050</b>              | <b>18,650</b>                | <b>18,650</b>                | <b>18,650</b>               |
| <b>Materials and Services Total</b>   | <b>781,179</b>             | <b>697,285</b>             | <b>939,181</b>             | <b>944,623</b>               | <b>944,623</b>               | <b>944,623</b>              |
| <b>Administrative Charges</b>         |                            |                            |                            |                              |                              |                             |
| 611100 County Admin Allocation        | 20,742                     | 19,799                     | 22,934                     | 24,640                       | 24,640                       | 24,640                      |
| 611210 Facilities Mgt Allocation      | 64,944                     | 71,363                     | 74,412                     | 80,067                       | 80,067                       | 80,067                      |
| 611220 Custodial Allocation           | 49,983                     | 50,387                     | 53,986                     | 57,291                       | 57,291                       | 57,291                      |
| 611230 Courier Allocation             | 1,116                      | 1,068                      | 1,212                      | 1,175                        | 1,175                        | 1,175                       |
| 611250 Risk Management Allocation     | 2,418                      | 2,310                      | 2,469                      | 2,165                        | 2,165                        | 2,165                       |
| 611255 Benefits Allocation            | 5,545                      | 5,304                      | 5,451                      | 5,203                        | 5,203                        | 5,203                       |
| 611260 Human Resources Allocation     | 19,312                     | 18,248                     | 21,718                     | 21,200                       | 21,200                       | 21,200                      |
| 611300 Legal Services Allocation      | 14,630                     | 18,377                     | 25,074                     | 32,789                       | 32,789                       | 32,789                      |
| 611400 Information Tech Allocation    | 104,576                    | 99,099                     | 110,504                    | 120,137                      | 120,137                      | 120,137                     |
| 611410 FIMS Allocation                | 22,859                     | 25,174                     | 29,460                     | 29,728                       | 29,728                       | 29,728                      |
| 611420 Telecommunications Allocation  | 7,278                      | 6,086                      | 6,356                      | 6,377                        | 6,377                        | 6,377                       |
| 611430 Info Tech Direct Charges       | 24,361                     | 26,891                     | 21,916                     | 51,349                       | 51,349                       | 51,349                      |
| 611600 Finance Allocation             | 28,024                     | 29,598                     | 35,022                     | 30,448                       | 30,448                       | 30,448                      |
| 611800 MCBEE Allocation               | 1,193                      | 500                        | 1,745                      | 1,088                        | 1,088                        | 1,088                       |
| 612100 IT Equipment Use Charges       | 0                          | 9,365                      | 10,791                     | 11,454                       | 11,454                       | 11,454                      |
| 614100 Liability Insurance Allocation | 4,600                      | 4,800                      | 6,200                      | 5,100                        | 5,100                        | 5,100                       |
| 614200 WC Insurance Allocation        | 3,600                      | 3,700                      | 3,700                      | 3,400                        | 3,400                        | 3,400                       |
| <b>Administrative Charges Total</b>   | <b>375,181</b>             | <b>392,069</b>             | <b>432,950</b>             | <b>483,611</b>               | <b>483,611</b>               | <b>483,611</b>              |
| <b>General Fund Total</b>             | <b>2,175,871</b>           | <b>2,083,294</b>           | <b>2,533,372</b>           | <b>2,657,001</b>             | <b>2,662,824</b>             | <b>2,662,824</b>            |

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
CLERK'S OFFICE

| <b>120 - County Clerk Records</b>     | <b>Actual<br/>FY 14-15</b> | <b>Actual<br/>FY 15-16</b> | <b>Budget<br/>FY 16-17</b> | <b>Proposed<br/>FY 17-18</b> | <b>Approved<br/>FY 17-18</b> | <b>Adopted<br/>FY 17-18</b> |
|---------------------------------------|----------------------------|----------------------------|----------------------------|------------------------------|------------------------------|-----------------------------|
| <b>Personnel Services</b>             |                            |                            |                            |                              |                              |                             |
| <b>Salaries and Wages</b>             |                            |                            |                            |                              |                              |                             |
| 511110 Regular Wages                  | 31,697                     | 38,185                     | 44,304                     | 45,420                       | 45,420                       | 45,420                      |
| 511130 Vacation Pay                   | 3,149                      | 944                        | 0                          | 0                            | 0                            | 0                           |
| 511140 Sick Pay                       | 3,374                      | 1,436                      | 0                          | 0                            | 0                            | 0                           |
| 511150 Holiday Pay                    | 1,766                      | 1,743                      | 0                          | 0                            | 0                            | 0                           |
| 511210 Compensation Credits           | 1,598                      | 1,663                      | 1,704                      | 1,747                        | 1,747                        | 1,747                       |
| 511420 Premium Pay                    | 0                          | 64                         | 0                          | 0                            | 0                            | 0                           |
| <b>Salaries and Wages Total</b>       | <b>41,584</b>              | <b>44,034</b>              | <b>46,008</b>              | <b>47,167</b>                | <b>47,167</b>                | <b>47,167</b>               |
| <b>Fringe Benefits</b>                |                            |                            |                            |                              |                              |                             |
| 512110 PERS                           | 5,256                      | 5,178                      | 7,338                      | 9,103                        | 9,103                        | 9,103                       |
| 512130 PERS Debt Service              | 3,300                      | 4,105                      | 2,139                      | 2,358                        | 2,358                        | 2,358                       |
| 512200 FICA                           | 3,173                      | 3,276                      | 3,470                      | 3,557                        | 3,557                        | 3,557                       |
| 512310 Medical Insurance              | 14,206                     | 14,776                     | 14,664                     | 15,096                       | 15,096                       | 15,096                      |
| 512320 Dental Insurance               | 1,492                      | 1,578                      | 1,452                      | 1,500                        | 1,500                        | 1,500                       |
| 512330 Group Term Life Insurance      | 75                         | 82                         | 85                         | 86                           | 86                           | 86                          |
| 512340 Long Term Disability Insurance | 192                        | 207                        | 190                        | 194                          | 194                          | 194                         |
| 512400 Unemployment Insurance         | 168                        | 176                        | 170                        | 175                          | 175                          | 175                         |
| 512520 Workers Comp Insurance         | 26                         | 30                         | 30                         | 30                           | 30                           | 30                          |
| 512600 Wellness Program               | 39                         | 40                         | 40                         | 40                           | 40                           | 40                          |
| 512610 Employee Assistance Program    | 28                         | 29                         | 27                         | 27                           | 27                           | 27                          |
| <b>Fringe Benefits Total</b>          | <b>27,956</b>              | <b>29,478</b>              | <b>29,605</b>              | <b>32,166</b>                | <b>32,166</b>                | <b>32,166</b>               |
| <b>Personnel Services Total</b>       | <b>69,540</b>              | <b>73,512</b>              | <b>75,613</b>              | <b>79,333</b>                | <b>79,333</b>                | <b>79,333</b>               |
| <b>Materials and Services</b>         |                            |                            |                            |                              |                              |                             |
| <b>Supplies</b>                       |                            |                            |                            |                              |                              |                             |
| 521070 Departmental Supplies          | 18,492                     | 20,096                     | 53,630                     | 35,000                       | 35,000                       | 35,000                      |
| <b>Supplies Total</b>                 | <b>18,492</b>              | <b>20,096</b>              | <b>53,630</b>              | <b>35,000</b>                | <b>35,000</b>                | <b>35,000</b>               |
| <b>Contracted Services</b>            |                            |                            |                            |                              |                              |                             |
| 525430 Programming and Data Services  | 24,001                     | 0                          | 27,000                     | 49,000                       | 49,000                       | 49,000                      |
| <b>Contracted Services Total</b>      | <b>24,001</b>              | <b>0</b>                   | <b>27,000</b>              | <b>49,000</b>                | <b>49,000</b>                | <b>49,000</b>               |
| <b>Miscellaneous</b>                  |                            |                            |                            |                              |                              |                             |
| 529999 Miscellaneous Expense          | 0                          | 0                          | 0                          | 0                            | 0                            | 12,030                      |
| <b>Miscellaneous Total</b>            | <b>0</b>                   | <b>0</b>                   | <b>0</b>                   | <b>0</b>                     | <b>0</b>                     | <b>12,030</b>               |
| <b>Materials and Services Total</b>   | <b>42,493</b>              | <b>20,096</b>              | <b>80,630</b>              | <b>84,000</b>                | <b>84,000</b>                | <b>96,030</b>               |
| <b>Administrative Charges</b>         |                            |                            |                            |                              |                              |                             |
| 611100 County Admin Allocation        | 1,178                      | 1,215                      | 1,167                      | 1,630                        | 1,630                        | 1,630                       |
| 611230 Courier Allocation             | 59                         | 60                         | 65                         | 69                           | 69                           | 69                          |
| 611255 Benefits Allocation            | 294                        | 299                        | 292                        | 305                          | 305                          | 305                         |
| 611260 Human Resources Allocation     | 1,025                      | 1,029                      | 1,163                      | 1,243                        | 1,243                        | 1,243                       |
| 611400 Information Tech Allocation    | 6,478                      | 6,813                      | 5,437                      | 8,877                        | 8,877                        | 8,877                       |
| 611410 FIMS Allocation                | 1,400                      | 1,694                      | 1,409                      | 2,211                        | 2,211                        | 2,211                       |
| 611420 Telecommunications Allocation  | 465                        | 423                        | 283                        | 483                          | 483                          | 483                         |
| 611430 Info Tech Direct Charges       | 1,499                      | 1,820                      | 1,118                      | 3,784                        | 3,784                        | 3,784                       |
| 611600 Finance Allocation             | 1,179                      | 2,275                      | 996                        | 2,300                        | 2,300                        | 2,300                       |
| 611800 MCBEE Allocation               | 73                         | 33                         | 83                         | 81                           | 81                           | 81                          |

MARION COUNTY FY 2017-18 BUDGET  
 BY DEPARTMENT  
 CLERK'S OFFICE

| <b>120 - County Clerk Records</b>   | <b>Actual<br/>FY 14-15</b> | <b>Actual<br/>FY 15-16</b> | <b>Budget<br/>FY 16-17</b> | <b>Proposed<br/>FY 17-18</b> | <b>Approved<br/>FY 17-18</b> | <b>Adopted<br/>FY 17-18</b> |
|-------------------------------------|----------------------------|----------------------------|----------------------------|------------------------------|------------------------------|-----------------------------|
| <b>Administrative Charges</b>       |                            |                            |                            |                              |                              |                             |
| 612100 IT Equipment Use Charges     | 0                          | 645                        | 531                        | 854                          | 854                          | 854                         |
| <b>Administrative Charges Total</b> | <b>13,650</b>              | <b>16,306</b>              | <b>12,544</b>              | <b>21,837</b>                | <b>21,837</b>                | <b>21,837</b>               |
| <b>Contingency</b>                  |                            |                            |                            |                              |                              |                             |
| 571010 Contingency                  | 0                          | 0                          | 0                          | 12,030                       | 12,030                       | 0                           |
| <b>Contingency Total</b>            | <b>0</b>                   | <b>0</b>                   | <b>0</b>                   | <b>12,030</b>                | <b>12,030</b>                | <b>0</b>                    |
| <b>County Clerk Records Total</b>   | <b>125,683</b>             | <b>109,914</b>             | <b>168,787</b>             | <b>197,200</b>               | <b>197,200</b>               | <b>197,200</b>              |
| <b>Clerk's Office Grand Total</b>   | <b>2,301,553</b>           | <b>2,193,208</b>           | <b>2,702,159</b>           | <b>2,854,201</b>             | <b>2,860,024</b>             | <b>2,860,024</b>            |

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
CLERK'S OFFICE

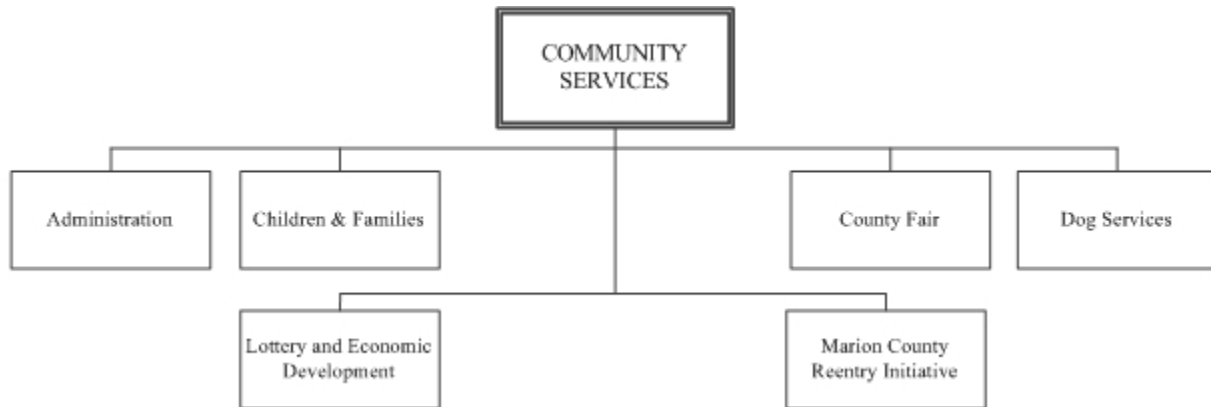
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MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
COMMUNITY SERVICES

## COMMUNITY SERVICES



### MISSION STATEMENT

Promote the well-being of Marion County communities for people to live, learn, work, and play.

### GOALS AND OBJECTIVES

- Goal 1 Administration: Provide integrated operational support to ensure all programs achieve optimum effectiveness.
- Objective 1 Provide consistent and timely service to all internal and external customers, including support for advisory bodies.
  - Objective 2 Communicate effectively with all partners and stakeholders to ensure information is provided in an efficient, effective and responsive manner.
  - Objective 3 Advise and execute to provide innovative and lasting solutions to challenging issues.
- Goal 2 Viable Communities: Promote resilient communities that prosper and work in partnership to maintain and improve the quality of life.
- Objective 1 Develop resilient relationships and networks throughout the county that motivate individuals to contribute to the common good.
  - Objective 2 Provide opportunities for residents to participate in decision-making to ensure outcomes that benefit local communities.
  - Objective 3 Support catalytic collaborations by developing networks among community leaders from diverse fields, as well as across disciplines and interests.
- Goal 3 Economic Development: Advance Marion County's economy by working with policymakers, community leaders and entrepreneurs to grow the economy, increase employment, and improve the standards of living.
- Objective 1 Support an active Economic Development Advisory Board that provides advice and recommendations to the Board of Commissioners regarding economic development and those issues that impact economic growth within Marion County and the region.
  - Objective 2 Support growth of manufacturing, tourism, agriculture, and other natural resources and related enterprises.
  - Objective 3 Advocate for needed infrastructure that supports current and future economic growth: sewer and water, airports, railways, roadways, ecommerce, etc.

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
COMMUNITY SERVICES

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- Objective 4 Contribute through legislative advocacy on issues affecting the economy.
- Objective 5 Provide oversight and management of the county's video lottery funding.
  
- Goal 4 County Fair: Provide effective and efficient administrative support that ensures the success of the Marion County Fair.
  - Objective 1 Support the fair through efficient support and wise fiscal management utilizing optimum management practices.
  - Objective 2 Support fair board members, provide excellent communication and program coordination, and assist in developing creative revenue sources.
  - Objective 3 Provide excellent customer service to all fair participants through a streamlined registration process, quality coordination, and effective execution of events and activities.
  - Objective 4 Increase fair attendance by three to five percent annually; work with the Marion County Fair Board and event coordinators to identify events that attract attendees to increase fair revenues.
  
- Goal 5 Dog Services: Protect the people and dogs of Marion County by providing professional and courteous enforcement and services.
  - Objective 1 Enforce Marion County's animal rescue, dog licensing, and dog control codes.
  - Objective 2 Provide shelter and care for lost dogs until they are reunited with their families or adopted.
  - Objective 3 Return as many dogs as possible to their owners, obtain positive outcomes for the remaining dogs via adoption and transfers to other shelters, rescues, or foster families.
  - Objective 4 Promote public awareness of appropriate treatment of dogs and responsibilities of dog ownership. Provide information on quality dog care.

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
COMMUNITY SERVICES

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**DEPARTMENT OVERVIEW**

The Community Services Department is comprised of six programs that provide a variety of services ranging from viable communities and economic development to overseeing the county fair, dog control, and working with community partners on behalf of Marion County's children, youth and families.

The department promotes strategic alliances between community members, civic and business leaders, social service agencies, and other interested parties in an effort to strengthen communities and economies. Additionally, the department manages three advisory boards; maintains the county dog services program for the safety of citizens and dogs alike, including the operation of the shelter; provides support to implement contracts; serves as the fiscal administrator of donations received for the Marion County Reentry Initiative client fund; facilitates the county's economic development efforts, including the oversight of Marion County's Oregon Video Lottery Funds; performs budget and administrative responsibilities for the Marion County Extension and 4-H Service District; and provides the management and administrative responsibilities for the Network of Care and the Marion County Fair.

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
COMMUNITY SERVICES

**RESOURCE AND REQUIREMENT SUMMARY**

| Community Services                  | FY 14-15<br>ACTUAL | FY 15-16<br>ACTUAL | FY 16-17<br>BUDGET | FY 17-18<br>ADOPTED | +/- %        |
|-------------------------------------|--------------------|--------------------|--------------------|---------------------|--------------|
| <b>RESOURCES</b>                    |                    |                    |                    |                     |              |
| Licenses and Permits                | 361,598            | 342,316            | 328,750            | 372,649             | 13.4%        |
| Intergovernmental Federal           | 111,108            | 0                  | 50,000             | 25,000              | -50.0%       |
| Intergovernmental State             | 2,075,764          | 1,777,231          | 1,669,287          | 1,828,390           | 9.5%         |
| Charges for Services                | 334,458            | 363,468            | 311,950            | 309,860             | -0.7%        |
| Fines and Forfeitures               | 3,150              | 4,667              | 4,000              | 4,000               | 0.0%         |
| Interest                            | 8,181              | 11,953             | 14,049             | 12,763              | -9.2%        |
| Other Revenues                      | 73,768             | 98,624             | 125,300            | 91,700              | -26.8%       |
| General Fund Transfers              | 1,647,260          | 1,338,033          | 1,672,707          | 1,875,936           | 12.1%        |
| Other Fund Transfers                | 1,272,797          | 47,721             | 0                  | 0                   | n.a.         |
| Settlements                         | 155,509            | 349,619            | 200,000            | 120,000             | -40.0%       |
| Net Working Capital                 | 299,284            | 1,614,247          | 1,992,753          | 1,623,303           | -18.5%       |
| <b>TOTAL RESOURCES</b>              | <b>6,342,875</b>   | <b>5,947,879</b>   | <b>6,368,796</b>   | <b>6,263,601</b>    | <b>-1.7%</b> |
| <b>REQUIREMENTS</b>                 |                    |                    |                    |                     |              |
| Personnel Services                  |                    |                    |                    |                     |              |
| Salaries and Wages                  | 697,154            | 830,749            | 987,488            | 1,151,059           | 16.6%        |
| Fringe Benefits                     | 419,447            | 508,651            | 644,345            | 733,162             | 13.8%        |
| <b>Total Personnel Services</b>     | <b>1,116,601</b>   | <b>1,339,401</b>   | <b>1,631,833</b>   | <b>1,884,221</b>    | <b>15.5%</b> |
| Materials and Services              |                    |                    |                    |                     |              |
| Supplies                            | 47,600             | 53,815             | 69,975             | 74,450              | 6.4%         |
| Materials                           | 5,491              | 19,649             | 21,851             | 15,500              | -29.1%       |
| Communications                      | 6,925              | 7,849              | 6,890              | 10,560              | 53.3%        |
| Utilities                           | 28,002             | 29,435             | 30,237             | 29,936              | -1.0%        |
| Contracted Services                 | 1,701,698          | 1,113,843          | 2,517,557          | 2,486,983           | -1.2%        |
| Repairs and Maintenance             | 4,321              | 9,240              | 6,840              | 36,350              | 431.4%       |
| Rentals                             | 165,226            | 83,081             | 79,523             | 90,979              | 14.4%        |
| Insurance                           | 8,203              | 6,398              | 6,650              | 7,100               | 6.8%         |
| Miscellaneous                       | 397,383            | 30,727             | 56,677             | 50,911              | -10.2%       |
| <b>Total Materials and Services</b> | <b>2,364,849</b>   | <b>1,354,038</b>   | <b>2,796,200</b>   | <b>2,802,769</b>    | <b>0.2%</b>  |
| Administrative Charges              | 371,114            | 371,353            | 495,436            | 576,575             | 16.4%        |
| Capital Outlay                      | 0                  | 11,772             | 0                  | 0                   | n.a.         |
| Debt Service Principal              | 474,899            | 498,354            | 522,968            | 271,092             | -48.2%       |
| Debt Service Interest               | 77,164             | 53,709             | 29,096             | 4,940               | -83.0%       |
| Transfers Out                       | 324,000            | 326,500            | 324,000            | 371,557             | 14.7%        |
| Contingency                         | 0                  | 0                  | 350,749            | 352,447             | 0.5%         |
| Ending Fund Balance                 | 0                  | 0                  | 218,514            | 0                   | -100.0%      |
| <b>TOTAL REQUIREMENTS</b>           | <b>4,728,627</b>   | <b>3,955,127</b>   | <b>6,368,796</b>   | <b>6,263,601</b>    | <b>-1.7%</b> |
| <b>FTE</b>                          | <b>16.10</b>       | <b>18.60</b>       | <b>21.35</b>       | <b>21.65</b>        | <b>1.4%</b>  |

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
COMMUNITY SERVICES

| <b>FUNDS</b>                         |                    |                    |                    |                     |               |
|--------------------------------------|--------------------|--------------------|--------------------|---------------------|---------------|
| Fund Name                            | FY 14-15<br>ACTUAL | FY 15-16<br>ACTUAL | FY 16-17<br>BUDGET | FY 17-18<br>ADOPTED | % of Total    |
| <b>RESOURCES</b>                     |                    |                    |                    |                     |               |
| FND 100 General Fund                 | 754,610            | 540,884            | 651,220            | 857,663             | 13.7%         |
| FND 160 Community Services<br>Grants | 1,122,802          | 305,167            | 286,398            | 122,299             | 2.0%          |
| FND 165 Lottery and Economic Dev     | 2,847,657          | 3,423,676          | 3,580,331          | 3,341,123           | 53.3%         |
| FND 230 Dog Control                  | 1,115,961          | 1,208,580          | 1,353,780          | 1,441,365           | 23.0%         |
| FND 270 County Fair                  | 501,845            | 469,573            | 497,067            | 501,151             | 8.0%          |
| <b>TOTAL RESOURCES</b>               | <b>6,342,875</b>   | <b>5,947,879</b>   | <b>6,368,796</b>   | <b>6,263,601</b>    | <b>100.0%</b> |
| <b>REQUIREMENTS</b>                  |                    |                    |                    |                     |               |
| FND 100 General Fund                 | 754,610            | 540,884            | 651,220            | 857,663             | 13.7%         |
| FND 160 Community Services<br>Grants | 937,409            | 107,542            | 286,398            | 122,299             | 2.0%          |
| FND 165 Lottery and Economic Dev     | 1,465,328          | 1,724,417          | 3,580,331          | 3,341,123           | 53.3%         |
| FND 230 Dog Control                  | 1,115,961          | 1,207,307          | 1,353,780          | 1,441,365           | 23.0%         |
| FND 270 County Fair                  | 455,320            | 374,977            | 497,067            | 501,151             | 8.0%          |
| <b>TOTAL REQUIREMENTS</b>            | <b>4,728,627</b>   | <b>3,955,127</b>   | <b>6,368,796</b>   | <b>6,263,601</b>    | <b>100.0%</b> |

| <b>PROGRAMS</b>           |                    |                    |                    |                     |              |
|---------------------------|--------------------|--------------------|--------------------|---------------------|--------------|
|                           | FY 14-15<br>ACTUAL | FY 15-16<br>ACTUAL | FY 16-17<br>BUDGET | FY 17-18<br>ADOPTED | +/- %        |
| <b>RESOURCES</b>          |                    |                    |                    |                     |              |
| CS Administration         | 459,963            | 545,613            | 651,220            | 857,663             | 31.7%        |
| CS Children and Families  | 990,050            | 268,614            | 249,958            | 80,247              | -67.9%       |
| MC Reentry Initiative     | 19,909             | 31,823             | 36,440             | 42,052              | 15.4%        |
| Dog Services              | 1,115,961          | 1,208,580          | 1,353,780          | 1,441,365           | 6.5%         |
| County Fair               | 501,845            | 469,573            | 497,067            | 501,151             | 0.8%         |
| Lottery and Economic Dev  | 2,827,657          | 3,423,676          | 3,580,331          | 3,341,123           | -6.7%        |
| Economic Development      | 20,000             | 0                  | 0                  | 0                   | n.a.         |
| OSU Extension             | 407,490            | 0                  | 0                  | 0                   | n.a.         |
| <b>TOTAL RESOURCES</b>    | <b>6,342,875</b>   | <b>5,947,879</b>   | <b>6,368,796</b>   | <b>6,263,601</b>    | <b>-1.7%</b> |
| <b>REQUIREMENTS</b>       |                    |                    |                    |                     |              |
| CS Administration         | 459,963            | 545,613            | 651,220            | 857,663             | 31.7%        |
| CS Children and Families  | 812,044            | 80,281             | 249,958            | 80,247              | -67.9%       |
| MC Reentry Initiative     | 12,523             | 22,531             | 36,440             | 42,052              | 15.4%        |
| Dog Services              | 1,115,961          | 1,207,307          | 1,353,780          | 1,441,365           | 6.5%         |
| County Fair               | 455,320            | 374,977            | 497,067            | 501,151             | 0.8%         |
| Lottery and Economic Dev  | 1,445,328          | 1,724,417          | 3,580,331          | 3,341,123           | -6.7%        |
| Economic Development      | 20,000             | 0                  | 0                  | 0                   | n.a.         |
| OSU Extension             | 407,490            | 0                  | 0                  | 0                   | n.a.         |
| <b>TOTAL REQUIREMENTS</b> | <b>4,728,627</b>   | <b>3,955,127</b>   | <b>6,368,796</b>   | <b>6,263,601</b>    | <b>-1.7%</b> |

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
COMMUNITY SERVICES

**Community Services Administration Program**

- Supports all department program areas, implements department strategic goals, complies with state and federal reporting requirements, and manages the department’s budget, human resources, accounts receivable/payable, contracts, trainings, and interdepartmental coordination.
- Supports staff involvement in countywide initiatives, such as strategic planning, safety committee, emergency management, and business continuity planning.
- Provides professional staff support to the Children and Families Commission, Marion County Fair Board, Economic Development Advisory Board, ad hoc task forces, the Community Resource Network, Network of Care, and overall department business.
- Advises, executes, and innovates to provide lasting solutions to challenging issues.
- Supports operation of the Marion County Extension and 4-H Service District.

**Program Summary**

| Community Services        | Program: CS Administration |                    |                    |                     |              |
|---------------------------|----------------------------|--------------------|--------------------|---------------------|--------------|
|                           | FY 14-15<br>ACTUAL         | FY 15-16<br>ACTUAL | FY 16-17<br>BUDGET | FY 17-18<br>ADOPTED | +/- %        |
| <b>RESOURCES</b>          |                            |                    |                    |                     |              |
| Intergovernmental State   | 12,000                     | 0                  | 0                  | 0                   | n.a.         |
| General Fund Transfers    | 447,438                    | 545,613            | 651,220            | 857,663             | 31.7%        |
| Other Fund Transfers      | 75,463                     | 0                  | 0                  | 0                   | n.a.         |
| Net Working Capital       | (74,938)                   | 0                  | 0                  | 0                   | n.a.         |
| <b>TOTAL RESOURCES</b>    | <b>459,963</b>             | <b>545,613</b>     | <b>651,220</b>     | <b>857,663</b>      | <b>31.7%</b> |
| <b>REQUIREMENTS</b>       |                            |                    |                    |                     |              |
| Personnel Services        | 303,284                    | 449,916            | 518,646            | 668,127             | 28.8%        |
| Materials and Services    | 23,452                     | 40,332             | 49,488             | 84,246              | 70.2%        |
| Administrative Charges    | 133,227                    | 55,365             | 83,086             | 105,290             | 26.7%        |
| <b>TOTAL REQUIREMENTS</b> | <b>459,963</b>             | <b>545,613</b>     | <b>651,220</b>     | <b>857,663</b>      | <b>31.7%</b> |
| <b>FTE</b>                | 4.29                       | 5.29               | 5.54               | 6.65                | 20.1%        |

**FTE By Position Title By Program**

| <b>Program: CS Administration</b>           |             |
|---|-------------|
| Position Title                              | FTE         |
| Budget Analyst 1                            | 1.00        |
| Community Services Director                 | 1.00        |
| Community Services Program Coordinator      | 1.00        |
| Department Specialist 2                     | 0.75        |
| Department Specialist 3                     | 1.00        |
| Management Analyst 2                        | 1.00        |
| Program Coordinator 1                       | 0.90        |
| <b>Program CS Administration FTE Total:</b> | <b>6.65</b> |

***FTE Changes***

The CS Administration Program is increased by 1.11 FTE. The change is due 0.5 FTE of the Community Services Program Coordinator position moving from the CS Children and Families Program to the CS Administration Program, and 0.51 FTE of the (fair) Program Coordinator 1 position moving from the County Fair Program to the CS Administration Program. In addition, the Program Coordinator 1 position is increased by 0.1 FTE for administrative support.

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
COMMUNITY SERVICES

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**Community Services Administration Program Budget Justification**

RESOURCES

The Administration Program is funded entirely by the General Fund.

REQUIREMENTS

The increase in Personnel Services of \$149,481 is primarily due to 0.5 FTE of the Community Services Program Coordinator transferring from the CS Children and Families Program to the Administration Program, and 0.51 FTE of the Program Coordinator 1 position transferring from the County Fair Program. In addition, the Program Coordinator 1 position is increased by 0.1 FTE for administrative supports.

Increases in Personnel Services are also attributed to a 1% COLA, step increases, overtime, and fringe benefit cost increases.

The increase in Materials and Services of \$34,758 is mainly attributed to the maintenance costs associated with the new Network of Care program; the capital expenditure portion of the program is funded in the capital improvement budget. In addition, the budget accounts for increases in printing costs, meetings, and advertising on Facebook and social media.

The increase in Administrative Charges of \$22,204 reflects the transfer of the Community Services Program Coordinator noted above. The Administrative Charges assigned to the CS Children and Families Program in FY 17-18 has been transferred to this program.

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
COMMUNITY SERVICES

**Community Services Children and Families Program**

- Supports the Marion County Children and Families Commission, a group of influential community leaders appointed to advise the Board of Commissioners on matters that affect the well-being of communities, children, and families.
- Enhances efforts to connect available local resources to those in need through the implementation and use of the Community Resource Network.
- Mobilizes the community through strategies that address systemic issues that hinder prosperous conditions within Marion County.

**Program Summary**

| Community Services        | Program: CS Children and Families |                    |                    |                     |               |
|---------------------------|-----------------------------------|--------------------|--------------------|---------------------|---------------|
|                           | FY 14-15<br>ACTUAL                | FY 15-16<br>ACTUAL | FY 16-17<br>BUDGET | FY 17-18<br>ADOPTED | +/- %         |
| <b>RESOURCES</b>          |                                   |                    |                    |                     |               |
| Intergovernmental Federal | 111,108                           | 0                  | 0                  | 0                   | n.a.          |
| Intergovernmental State   | 620,335                           | 89,303             | 0                  | 0                   | n.a.          |
| Charges for Services      | 0                                 | 110                | 0                  | 0                   | n.a.          |
| Interest                  | 694                               | 1,196              | 900                | 700                 | -22.2%        |
| Other Revenues            | 0                                 | 0                  | 20,750             | 2,000               | -90.4%        |
| General Fund Transfers    | 0                                 | 0                  | 39,123             | 0                   | -100.0%       |
| Other Fund Transfers      | (75,463)                          | 0                  | 0                  | 0                   | n.a.          |
| Net Working Capital       | 333,376                           | 178,006            | 189,185            | 77,547              | -59.0%        |
| <b>TOTAL RESOURCES</b>    | <b>990,050</b>                    | <b>268,614</b>     | <b>249,958</b>     | <b>80,247</b>       | <b>-67.9%</b> |
| <b>REQUIREMENTS</b>       |                                   |                    |                    |                     |               |
| Personnel Services        | 0                                 | 0                  | 42,623             | 0                   | -100.0%       |
| Materials and Services    | 812,044                           | 80,281             | 134,149            | 71,547              | -46.7%        |
| Administrative Charges    | 0                                 | 0                  | 16,221             | 0                   | -100.0%       |
| Contingency               | 0                                 | 0                  | 0                  | 8,700               | n.a.          |
| Ending Fund Balance       | 0                                 | 0                  | 56,965             | 0                   | -100.0%       |
| <b>TOTAL REQUIREMENTS</b> | <b>812,044</b>                    | <b>80,281</b>      | <b>249,958</b>     | <b>80,247</b>       | <b>-67.9%</b> |
| <b>FTE</b>                | 0.00                              | 0.00               | 0.50               | 0.00                | -100.0%       |

There are no positions for the selected budget.

*FTE Changes*

The 0.5 FTE decrease reflects the transfer of the Community Services Coordinator position from the CS Children and Families Program to the CS Administration Program.



MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
COMMUNITY SERVICES

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**CS Children and Families Program Budget Justification**

RESOURCES

The decrease in Other Revenues is reflective of one-time donations received from community partners to organize education events and participant registration fees in FY 16-17.

The reduction in General Fund Transfers to zero in FY 17-18 is a result of transferring 0.5 FTE of the Community Services Coordinator position to the CS Administration Program within the Community Services Department; concurrently, General Fund Transfers in the CS Administration Program has increased in FY 17-18 to fund that portion of the coordinator position.

Net Working Capital decreased due to program activity in the prior year. The remaining funds in this program are accumulated interest earnings gained in prior years from non-General Fund resources.

REQUIREMENTS

Personnel Services is reduced to zero; as noted above in Resources, the 0.5 FTE Community Services Program Coordinator position has been transferred to the CS Administration Program.

Due to the reduction in Net Working Capital, the Materials and Services requirements are decreased. The remaining resources are used to support children and families projects and the Community Resource Network project.

Administrative Charges for this program has been moved to the CS Administration Program due to the transferring of FTE to the CS Administration Program.

Contingency has increased to \$8,700 to cover unforeseen program expenses. Ending Fund Balance has been reduced to zero in order to address this program's priorities.

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
COMMUNITY SERVICES

**MC Reentry Initiative Program**

- Participates actively in design team meetings, workgroups, and the Marion County Justice Reinvestment Council.
- Provides fiscal management of donations received in support of the Marion County Reentry Initiative. Funds collected are used to address barriers to education, training, employment, and accessing medical care needs.
- Aids in the development and implementation of sustainability plans, as well as identified administrative supports.

**Program Summary**

| Community Services        | Program: MC Reentry Initiative |                    |                    |                     |              |
|---------------------------|--------------------------------|--------------------|--------------------|---------------------|--------------|
|                           | FY 14-15<br>ACTUAL             | FY 15-16<br>ACTUAL | FY 16-17<br>BUDGET | FY 17-18<br>ADOPTED | +/- %        |
| <b>RESOURCES</b>          |                                |                    |                    |                     |              |
| Other Revenues            | 19,909                         | 24,437             | 28,000             | 28,000              | 0.0%         |
| Net Working Capital       | 0                              | 7,386              | 8,440              | 14,052              | 66.5%        |
| <b>TOTAL RESOURCES</b>    | <b>19,909</b>                  | <b>31,823</b>      | <b>36,440</b>      | <b>42,052</b>       | <b>15.4%</b> |
| <b>REQUIREMENTS</b>       |                                |                    |                    |                     |              |
| Materials and Services    | 12,523                         | 22,531             | 36,440             | 42,052              | 15.4%        |
| <b>TOTAL REQUIREMENTS</b> | <b>12,523</b>                  | <b>22,531</b>      | <b>36,440</b>      | <b>42,052</b>       | <b>15.4%</b> |

There are no positions for the selected budget.

FTE Changes

There are no positions associated with this program.

**MC Reentry Initiative Program Budget Justification**

**RESOURCES**

The Resources for the MC Reentry Program has increased by \$5,612 and reflects anticipated donations collected from the annual reentry breakfast, monthly financial support from the community, and Net Working Capital from the previous fiscal year.

**REQUIREMENTS**

Total Requirements increase reflects costs associated with this program area: annual fund raising event, support for victim services, and removing barriers for reentry and justice reinvestment clients.

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
COMMUNITY SERVICES

**Dog Services Program**

- Issues licenses for all dogs and registrations of qualifying animal rescue entities in Marion County.
- Provides shelter and care for lost dogs.
- Provides adoption opportunities to the public to adopt unclaimed lost dogs.
- Provides education to the public about dogs and animal rescue entities.
- Responds to emergency calls involving dogs.
- Issues infractions for violation of the dog control codes.
- Supports community outreach, systems alignment, and community engagement efforts.

**Program Summary**

| Community Services        | Program: Dog Services |                    |                    |                     |             |
|---------------------------|-----------------------|--------------------|--------------------|---------------------|-------------|
|                           | FY 14-15<br>ACTUAL    | FY 15-16<br>ACTUAL | FY 16-17<br>BUDGET | FY 17-18<br>ADOPTED | +/- %       |
| <b>RESOURCES</b>          |                       |                    |                    |                     |             |
| Licenses and Permits      | 361,598               | 342,316            | 328,750            | 372,649             | 13.4%       |
| Charges for Services      | 101,490               | 138,801            | 105,450            | 106,300             | 0.8%        |
| Fines and Forfeitures     | 3,150                 | 4,667              | 4,000              | 4,000               | 0.0%        |
| Interest                  | 470                   | 649                | 400                | 400                 | 0.0%        |
| Other Revenues            | 23,096                | 28,264             | 29,100             | 22,300              | -23.4%      |
| General Fund Transfers    | 601,660               | 693,883            | 884,807            | 920,716             | 4.1%        |
| Net Working Capital       | 24,498                | 0                  | 1,273              | 15,000              | 1,078.3%    |
| <b>TOTAL RESOURCES</b>    | <b>1,115,961</b>      | <b>1,208,580</b>   | <b>1,353,780</b>   | <b>1,441,365</b>    | <b>6.5%</b> |
| <b>REQUIREMENTS</b>       |                       |                    |                    |                     |             |
| Personnel Services        | 705,076               | 751,000            | 833,844            | 878,843             | 5.4%        |
| Materials and Services    | 207,620               | 214,761            | 256,605            | 280,934             | 9.5%        |
| Administrative Charges    | 203,265               | 229,774            | 263,331            | 281,588             | 6.9%        |
| Capital Outlay            | 0                     | 11,772             | 0                  | 0                   | n.a.        |
| <b>TOTAL REQUIREMENTS</b> | <b>1,115,961</b>      | <b>1,207,307</b>   | <b>1,353,780</b>   | <b>1,441,365</b>    | <b>6.5%</b> |
| <b>FTE</b>                | 10.30                 | 11.80              | 11.80              | 12.00               | 1.7%        |

**FTE By Position Title By Program**

| <b>Program: Dog Services</b>           |              |
|--|--------------|
| Position Title                         | FTE          |
| Department Specialist 2                | 2.00         |
| Department Specialist 3                | 1.00         |
| Department Specialist 4                | 1.00         |
| Dog Control Officer                    | 2.00         |
| Shelter Manager                        | 1.00         |
| Shelter Operations Lead                | 1.00         |
| Shelter Technician                     | 3.00         |
| Veterinary Technician                  | 1.00         |
| <b>Program Dog Services FTE Total:</b> | <b>12.00</b> |

FTE Changes

A Shelter Technician position was increased from 0.8 FTE to 1.0 FTE in FY 16-17.

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
COMMUNITY SERVICES

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**Dog Services Program Budget Justification**

RESOURCES

The \$57,101 reduction in Licenses and Permits is a result of management's decision to not implement a mandatory rabies vaccine program in FY 16-17.

General Fund Transfers has increased by \$103,409 to support the overall operations cost of the Shelter.

The increase in Net Working Capital is from donations earned at the shelter in the prior fiscal year.

REQUIREMENTS

Personnel Services has increased due to step increases, a 1% COLA, and fringe benefit cost increases. In addition, \$2,590 has been added to cover overtime expenses associated with sick and vacation leaves, peak busy periods, and operating a seven day week facility.

The increase of more than \$24,000 in Materials and Services is primarily due to contractual expenses associated with the Vet Licensing Program (VLP) and credit card fees. The Shelter will implement a new animal management software system that will accommodate online licenses; credit card fee increases are anticipated.

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
COMMUNITY SERVICES

**County Fair Program**

- Provides a showcase for agricultural education and a positive environment for Marion County's youth. The Marion County Fair is the gateway to 4-H and Future Farmers of America (FFA) youth who are selected to compete at the Oregon State Fair.
- Provides a platform for county residents to showcase their art, flowers, foods, textiles, hobbies, poetry, table setting and animals.
- Provides administrative support for the Marion County Fair Board, which is the body charged with organizing, promoting, and managing the fair.
- Accomplishes goals articulated in its strategic plan, which serves as the preparation and staging guide for the annual fair.

**Program Summary**

| Community Services        | Program: County Fair |                    |                    |                     |                |
|---------------------------|----------------------|--------------------|--------------------|---------------------|----------------|
|                           | FY 14-15<br>ACTUAL   | FY 15-16<br>ACTUAL | FY 16-17<br>BUDGET | FY 17-18<br>ADOPTED | +/- %          |
| <b>RESOURCES</b>          |                      |                    |                    |                     |                |
| Intergovernmental State   | 50,964               | 53,667             | 50,964             | 50,500              | -0.9%          |
| Charges for Services      | 232,969              | 224,557            | 206,500            | 203,560             | -1.4%          |
| Interest                  | 129                  | 365                | 0                  | 200                 | n.a.           |
| Other Revenues            | 30,764               | 45,922             | 47,450             | 39,400              | -17.0%         |
| General Fund Transfers    | 170,672              | 98,537             | 97,557             | 97,557              | 0.0%           |
| Other Fund Transfers      | 0                    | 0                  | 0                  | 0                   | n.a.           |
| Net Working Capital       | 16,348               | 46,526             | 94,596             | 109,934             | 16.2%          |
| <b>TOTAL RESOURCES</b>    | <b>501,845</b>       | <b>469,573</b>     | <b>497,067</b>     | <b>501,151</b>      | <b>0.8%</b>    |
| <b>REQUIREMENTS</b>       |                      |                    |                    |                     |                |
| Personnel Services        | 56,475               | 62,080             | 58,122             | 11,201              | -80.7%         |
| Materials and Services    | 378,271              | 293,061            | 308,454            | 358,019             | 16.1%          |
| Administrative Charges    | 20,574               | 19,837             | 23,314             | 20,744              | -11.0%         |
| Transfers Out             | 0                    | 0                  | 0                  | 47,557              | n.a.           |
| Contingency               | 0                    | 0                  | 107,177            | 63,630              | -40.6%         |
| <b>TOTAL REQUIREMENTS</b> | <b>455,320</b>       | <b>374,977</b>     | <b>497,067</b>     | <b>501,151</b>      | <b>0.8%</b>    |
| <b>FTE</b>                | <b>0.51</b>          | <b>0.51</b>        | <b>0.51</b>        | <b>0.00</b>         | <b>-100.0%</b> |

There are no positions for the selected budget.

*FTE Changes*

The 0.51 FTE decrease is due to the transfer of the (fair) Program Coordinator 1 position from the County Fair Program to the CS Administration Program.

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
COMMUNITY SERVICES

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**County Fair Program Budget Justification**

RESOURCES

Charges for Services are consistent with the prior fiscal year. Within this category, anticipated ticket sales for the 2017 fair has decreased slightly, and are offset by an increase in sponsorships.

Net Working Capital has increased to \$109,934, primarily because of carryover savings from fairground rental costs.

REQUIREMENTS

Personnel Services has decreased by \$46,921 because of the transfer of 0.51 FTE of the Program Coordinator 1 position to the CS Administration Program. The \$11,201 in Personnel Services comprises temporary staffing only.

Materials and Services has increased by \$49,565, primarily due to increases in fair entertainment, events and activities, and commissioned sales. Commissions are charged to the County Fair Program by marketing contractors for secured cash and in-kind sponsorships.

The Transfer Out increase of \$47,557 to the General Fund will cover a significant portion of the cost of the transferred Program Coordinator 1 position in FY 17-18.

Contingency has decreased by \$43,547. In FY 16-17, the County Fair Program carried forward a significant one-time savings from an asphalt paving agreement between Marion County and the Oregon State Fair Council. A portion of those savings have been utilized to fund operations in FY 17-18; the remainder has been budgeted toward Contingency to cover unanticipated program expenses and future fairground rental costs.

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
COMMUNITY SERVICES

**Lottery and Economic Dev Program**

- Develops policies and procedures that guide the department in its administration of Oregon Lottery Funds allocations; including contract management, and monitoring programs' compliance with statutes and rules.
- Performs transparent fiscal management of the county's economic development budget.
- Enhances the county's economic development interests through innovation, leadership and sustainable practices.
- Facilitates the development, implementation, and execution of the county's short- and long-term economic development plan that is built upon a comprehensive, coordinated, and responsive framework that addresses the specific needs of the county and its citizens.
- Facilitates and supports the Economic Development Advisory Board, as well as provides administrative support that aids in the effectiveness of the county's efforts.
- Provides staff support to the Oregon Garden Foundation by assisting the foundation with strategic, financial, and long range planning efforts.

**Program Summary**

Community Services

Program: Lottery and Economic Dev

|                           | FY 14-15<br>ACTUAL | FY 15-16<br>ACTUAL | FY 16-17<br>BUDGET | FY 17-18<br>ADOPTED | +/- %        |
|---------------------------|--------------------|--------------------|--------------------|---------------------|--------------|
| <b>RESOURCES</b>          |                    |                    |                    |                     |              |
| Intergovernmental Federal | 0                  | 0                  | 50,000             | 25,000              | -50.0%       |
| Intergovernmental State   | 1,392,465          | 1,634,262          | 1,618,323          | 1,777,890           | 9.9%         |
| Interest                  | 6,887              | 9,744              | 12,749             | 11,463              | -10.1%       |
| Other Fund Transfers      | 1,272,797          | 47,721             | 0                  | 0                   | n.a.         |
| Settlements               | 155,509            | 349,619            | 200,000            | 120,000             | -40.0%       |
| Net Working Capital       | 0                  | 1,382,330          | 1,699,259          | 1,406,770           | -17.2%       |
| <b>TOTAL RESOURCES</b>    | <b>2,827,657</b>   | <b>3,423,676</b>   | <b>3,580,331</b>   | <b>3,341,123</b>    | <b>-6.7%</b> |
| <b>REQUIREMENTS</b>       |                    |                    |                    |                     |              |
| Personnel Services        | 51,766             | 76,405             | 178,598            | 326,050             | 82.6%        |
| Materials and Services    | 503,450            | 703,071            | 2,011,064          | 1,965,971           | -2.2%        |
| Administrative Charges    | 14,048             | 66,377             | 109,484            | 168,953             | 54.3%        |
| Debt Service Principal    | 474,899            | 498,354            | 522,968            | 271,092             | -48.2%       |
| Debt Service Interest     | 77,164             | 53,709             | 29,096             | 4,940               | -83.0%       |
| Transfers Out             | 324,000            | 326,500            | 324,000            | 324,000             | 0.0%         |
| Contingency               | 0                  | 0                  | 243,572            | 280,117             | 15.0%        |
| Ending Fund Balance       | 0                  | 0                  | 161,549            | 0                   | -100.0%      |
| <b>TOTAL REQUIREMENTS</b> | <b>1,445,328</b>   | <b>1,724,417</b>   | <b>3,580,331</b>   | <b>3,341,123</b>    | <b>-6.7%</b> |
| <b>FTE</b>                | <b>1.00</b>        | <b>0.97</b>        | <b>3.00</b>        | <b>3.00</b>         | <b>0.0%</b>  |

**FTE By Position Title By Program**

| <b>Program: Lottery and Economic Dev</b>           |             |
|--|-------------|
| Position Title                                     | FTE         |
| Economic Development Coordinator                   | 2.00        |
| Management Analyst 2                               | 1.00        |
| <b>Program Lottery and Economic Dev FTE Total:</b> | <b>3.00</b> |

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
COMMUNITY SERVICES

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FTE Changes

There are no FTE changes in this program.

**Lottery and Economic Dev Program Budget Justification**

RESOURCES

Intergovernmental Federal decreased by \$25,000. A \$50,000 United States Department of Agriculture grant was awarded in FY 16-17, but only half was received in the prior fiscal year.

Intergovernmental State comprises Oregon Video Lottery distributions, which is expected to increase by more than \$159,000 in FY 17-18 based on projections provided by the Oregon Office of Economic Analysis.

Based on FY 16-17 discussions with Oregon Garden stakeholders, it's anticipated that FY 17-18 Settlement resources will decline.

Net Working Capital has an overall decrease of \$292,489 primarily due to increased grant activity and staffing levels in FY 16-17 as compared to the prior year.

REQUIREMENTS

Personnel Services is increased by \$147,452 due to the anticipated costs of the 2.0 FTE Economic Development Coordinator positions that were included in the budget in FY 16-17.

Materials and Services decreased by \$45,093. The Lottery and Economic Development program continues its support of the North Santiam Canyon Joint Wastewater Project, community infrastructure projects, and countywide broadband internet planning. In addition to these investments, the Lottery and Economic Develop Program maintains funding for its three primary grant programs: Community Projects Grants, Business Development Grants, and Board Designated Allocations at levels consistent with FY 16-17.

Administrative Charges has increased \$59,469 due to staffing levels and the county's overall cost allocation formula.

Debt Service Principial and Interest decreased by \$251,876 and \$24,156 respectively, due to the payoff of the Oregon Garden bonds in December 2017.

Contingency has been increased by \$36,545 to cover unforeseen program expenses.

Ending Fund Balance has been reduced to zero in FY 17-18 since the Oregon Garden bonds will be paid in full.



MARION COUNTY FY 2017-18 BUDGET  
 BY DEPARTMENT  
 COMMUNITY SERVICES

**Economic Development Program**

- This program merged with the Lottery and Economic Development Program in FY 16-17.

**Program Summary**

| Community Services        | Program: Economic Development |                    |                    |                     |             |
|---------------------------|-------------------------------|--------------------|--------------------|---------------------|-------------|
|                           | FY 14-15<br>ACTUAL            | FY 15-16<br>ACTUAL | FY 16-17<br>BUDGET | FY 17-18<br>ADOPTED | +/- %       |
| <b>RESOURCES</b>          |                               |                    |                    |                     |             |
| General Fund Transfers    | 20,000                        | 0                  | 0                  | 0                   | n.a.        |
| Other Fund Transfers      | 0                             | 0                  | 0                  | 0                   | n.a.        |
| <b>TOTAL RESOURCES</b>    | <b>20,000</b>                 | <b>0</b>           | <b>0</b>           | <b>0</b>            | <b>n.a.</b> |
| <b>REQUIREMENTS</b>       |                               |                    |                    |                     |             |
| Materials and Services    | 20,000                        | 0                  | 0                  | 0                   | n.a.        |
| <b>TOTAL REQUIREMENTS</b> | <b>20,000</b>                 | <b>0</b>           | <b>0</b>           | <b>0</b>            | <b>n.a.</b> |
| <b>FTE</b>                | 0.00                          | 0.03               | 0.00               | 0.00                | n.a.        |

There are no positions for the selected budget.

FTE Changes

There are no positions for the Economic Development Program.

**Economic Development Program Budget Justification**

RESOURCES

Not applicable.

REQUIREMENTS

Not applicable.

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
COMMUNITY SERVICES

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**KEY DEPARTMENT ACCOMPLISHMENTS**

- A record number of community members entered an item into the Marion County Fair's public competitions in 2016. Participation increased 37% from the prior year.
- Marion County Dog Services increased its returned to the community rate from 86% to 88% in FY 2016-2017.
- The average employment rate for medium to high risk reentry clients from June through December 2016 was 50% (the statewide average during this same time period was 41%).
- Successfully completed the North Santiam Regional Wastewater Feasibility Study and Lands Inventory that outlined details for a possible region-wide wastewater treatment, disposal, and governance model of operation for the communities of Detroit, Gates, Idanha, Lyons/Mehama, and Mill City.
- Awarded economic development grants to Detroit Lake and Kane's marinas to address phase one improvements to the lake docking systems. Upon completion of the project, each marina will be able to extend operations and services to lake users in low-water level conditions.
- Partnered with nine different organizations to design, plan, and implement the first Mid-Valley Rural Conference held on March 7, 2017; more than 100 people attended.
- In partnership with the University of Oregon and through funds from Willamette Valley Community Health, Marion County trained more than 60 local service providers in the Family Check-Up model. This model enhances practitioners' support to families who experience destabilizing behavioral cycles.
- The Children and Families Commission (CFC) hosted two national speakers: Dr. Vincent Felitti, the co-principal investigator of the Adverse Childhood Experiences study (ACEs) and Dr. Chan Hellman, Ph.D., one of the nation's leading researchers on understanding and measuring hope. The events had more than 750 registrants and the information shared will be used to guide future CFC investments.
- Launched the newly revised Community Resource Network (CRN) system that shares and identifies community resources available to address unmet needs of Marion County residents. CRN's membership consists of non-profit, for-profit, and government agencies registered to do business in the state of Oregon.- More than 100 members have registered to use the system since the network was relaunched.

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
COMMUNITY SERVICES

**KEY INDICATORS**

**# 1: Recidivism and Support of Re-integration into Communities**

**Definition and Purpose**

As a measure of public safety, recidivism is currently defined as a new felony conviction within three years of beginning supervision (probation or post-prison supervision). This Key Indicator ties to the county’s strategic plan relating to public safety. Goal #3 - Pursue a safe and secure community by protecting the people, property, and economy of Marion County.

**Significance**

According to the Bureau of Justice Statistics, over 50 percent of those released from incarceration will be in some kind of legal trouble within three years. The Community Services Department works with other key partners who strive to reduce recidivism through cooperative efforts in areas such as timely and targeted supports through the use of the Marion County Reentry Client Fund, housing, transportation, family strengthening, and jobs.

**Data Units Fiscal Year**

Recidivism Rates in Marion County

| <b>FY 13-14 Actual</b> | <b>FY 14-15 Actual</b> | <b>FY 15-16 Actual</b> | <b>FY 16-17 Estimate</b> | <b>FY 17-18 Estimate</b> |
|------------------------|------------------------|------------------------|--------------------------|--------------------------|
| 14.3%                  | 22.0%                  | 21.0%                  | 22.2%                    | 21.0%                    |

Marion County Client Services Fund

| <b>FY 13-14 Actual</b> | <b>FY 14-15 Actual</b> | <b>FY 15-16 Actual</b> | <b>FY 16-17 Estimate</b> | <b>FY 17-18 Estimate</b> |
|------------------------|------------------------|------------------------|--------------------------|--------------------------|
| \$17,740               | \$18,949               | \$22,371               | \$24,200                 | \$24,500                 |

**Explanation of Trends and Changes**

Demographic data and outcome measures are tracked through a web-based repository created by the Oregon State Department of Corrections called Corrections Management Information System (CMIS). The database provides Marion County with recidivism rates, trends, and data. In FY 15-16, the recidivism rates in Marion County fell one percentage point to 21.0%, from 22.0% recorded in FY 14-15. There was a historic low of 14.3% in FY 13-14. It is estimated that the current trend will continue and there will be a leveling out of recidivism rates in the coming year, based on the most recent CMIS data.

The Marion County Client Fund supports re-integration by removing barriers to a successful transition into the community. The amount of resources in the Client Services Support Fund for transition services saw an increase compared to the prior fiscal year. It is estimated that through fundraising efforts the amount will continue to increase in FY 17-18 to \$24,500.

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
COMMUNITY SERVICES

**# 2: Return of Dogs to the Community and Increased Licensing**

**Definition and Purpose**

This key indicator measures the number of dogs that are reunited with their owners, adopted, placed in another safe environment, as well as the number of licenses issued. Returning dogs to their owners and releasing healthy dogs back into the community is a primary goal of the Marion County Dog Shelter.

**Significance**

Marion County Dog Services is responsible for enforcing all provisions of Marion County Code 6.05, including dog licensing and control ordinances. The shelter's goal is to return as many dogs as possible to their owners and to obtain positive outcomes for the rest through adoption, fostering, rescue groups, and partnering shelters. This indicator links to Marion County Goal #1: Provide efficient, effective, and responsive government through stewardship and accountability, and to Goal #6: Promote the overall health of people in Marion County by improving the delivery of quality health services and supporting community-based prevention efforts.

The county's dog control code requires the licensing of dogs by six months of age. License revenues help to support the Dog Services Program, increases the likelihood of reuniting a dog with their family, contributes to public safety, and indicates that the dog has a valid rabies vaccine, as required for all licensed dogs.

**Data Units**

Percent of lost dogs returned to the community.

| <b>FY 13-14 Actual</b>        | <b>FY 14-15 Actual</b>        | <b>FY 15-16 Actual</b>        | <b>FY 16-17 Estimate</b>      | <b>FY 17-18 Estimate</b>      |
|-------------------------------|-------------------------------|-------------------------------|-------------------------------|-------------------------------|
| Return to the community = 75% | Return to the community = 83% | Return to the community = 88% | Return to the community = 88% | Return to the community = 90% |

Licenses issued.

| <b>FY 13-14 Actual</b>        | <b>FY 14-15 Actual</b>        | <b>FY 15-16 Actual</b>        | <b>FY 16-17 Estimate</b>      | <b>FY 17-18 Estimate</b>      |
|-------------------------------|-------------------------------|-------------------------------|-------------------------------|-------------------------------|
| New/renewal licenses = 16,700 | New/renewal licenses = 15,644 | New/renewal licenses = 14,577 | New/renewal licenses = 15,600 | New/renewal licenses = 16,500 |

**Explanation of Trends and Changes**

The Marion County Dog Shelter has and continues to be committed to returning healthy dogs to community as indicated through the improving percentage of dogs returned to the community. Our goal is to reach 90% return to the community rate. As we inch closer to this goal, it is expected in FY 17-18 that the dogs returned to the community percentage will plateau.

Dog licensing data is reflective of the difficulties experienced by the department in addressing the decreasing dog licensing rate. With the implementation of improved online access for dog licensing and a marketing plan in FY 17-18, the revised goal of new or renewed dog licenses is 16,500.

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
COMMUNITY SERVICES

**# 3: Economic Development Projects**

**Definition and Purpose**

Oregon law requires that 2.5% of Oregon Video Lottery net profits be transferred to Oregon counties for local economic development purposes. Economic health of the community is measured by unemployment, median household income, and net job growth. The county is committed to creating a healthy economic environment for businesses to grow and thrive. Lottery funding helps support activities aimed at promoting job retention and growth. Throughout the year, Marion County convenes the Economic Development Advisory Board to assess and make recommendations regarding economic development issues throughout the county. The Board of Commissioners designates a portion of lottery funding to support infrastructure projects, organizations that focus on economic development, private businesses, and other economic development priorities.

**Significance**

These Key Indicators measure the economic development activities and economic health of the community. Economic development activities are measured by the number and dollar amount of county economic development grants approved annually for cities, businesses, and organizations that promote economic development in Marion County. For FY 16-17 new indicators were added to measure the impact of business grants on jobs creation and leveraging of private investments. These selected indicators support the county strategic priority for economic development and falls under the Marion County Goal #4: Demonstrate a supportive attitude toward employers, businesses, and property owners that promote economic development and high standards of livability in Marion County.

**Data Units Calendar Year**

Unemployment Rate

| CY 2014 Actual | CY 2015 Actual | CY 2016 Actual | CY 2017 Estimate | CY 2018 Estimate |
|----------------|----------------|----------------|------------------|------------------|
| 7.4%           | 6.1%           | 5.1%           | 5.1%             | 4.8%             |

Net Job Growth

| CY 2014 Actual | CY 2015 Actual | CY 2016 Actual | CY 2017 Estimate | CY 2018 Estimate |
|----------------|----------------|----------------|------------------|------------------|
| 3.87%          | 3.7%           | 4.4%           | 2.4%             | 2.5%             |

Median Household Income

| CY 2014 Actual | CY 2015 Actual | CY 2016 Actual              | CY 2017 Estimate | CY 2018 Estimate |
|----------------|----------------|-----------------------------|------------------|------------------|
| \$47,360       | \$51,107       | Not available at this time. | \$51,500         | \$53,000         |

**Data Units Fiscal Year**

Business Development Grants Recommended by the Economic Development Advisory Board

| FY 13-14 Actual              | FY 14-15 Actual              | FY 15-16 Actual              | FY 16-17 Estimate            | FY 17-18 Estimate            |
|------------------------------|------------------------------|------------------------------|------------------------------|------------------------------|
| \$199,158 across<br>5 awards | \$195,000 across<br>6 awards | \$128,250 across<br>4 awards | \$243,250 across<br>7 awards | \$150,000 across<br>3 awards |

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
COMMUNITY SERVICES

Jobs Created By Business Development Grants

| FY 13-14 Actual | FY 14-15 Actual | FY 15-16 Actual | FY 16-17 Estimate | FY 17-18 Estimate |
|-----------------|-----------------|-----------------|-------------------|-------------------|
| 64              | 91              | 49              | 30                | 15                |

Private Investments Leveraged by Business Development Grants

| FY 13-14 Actual | FY 14-15 Actual | FY 15-16 Actual | FY 16-17 Estimate | FY 17-18 Estimate |
|-----------------|-----------------|-----------------|-------------------|-------------------|
| \$1,541,000     | \$623,307       | \$2,668,750     | \$450,000         | \$450,000         |

Community Projects Grants Recommended by the Economic Development Advisory Board

| FY 13-14 Actual          | FY 14-15 Actual          | FY 15-16 Actual          | FY 16-17 Estimate          | FY 17-18 Estimate          |
|--------------------------|--------------------------|--------------------------|----------------------------|----------------------------|
| \$68,000 across 7 awards | \$60,000 across 4 awards | \$95,298 across 9 awards | \$125,000 across 15 awards | \$100,000 across 10 awards |

Regional or Countywide Board Designated Grants

| FY 13-14 Actual           | FY 14-15 Actual           | FY 15-16 Actual           | FY 16-17 Estimate         | FY 17-18 Estimate         |
|---------------------------|---------------------------|---------------------------|---------------------------|---------------------------|
| \$395,000 across 3 awards | \$435,000 across 5 awards | \$420,000 across 4 awards | \$420,000 across 4 awards | \$420,000 across 4 awards |

**Explanation of Trends and Changes**

The unemployment rate has improved since 2015, from 6.1% to 5.1% in 2016. In CY 2016, net job growth continued to climb to 4.4%. The March 2017 Oregon Economic and Revenue Forecast states that job growth is anticipated to continue at a slower rate and is projected at 2.4% in 2017. In CY 2018, steady economic growth is anticipated, with the unemployment rate decreasing slightly, and net job growth increasing to 2.4%.

In FY 13-14, the Board of Commissioners reinstated its Economic Development Advisory Board grants program and authorized an increase to Board Designated Grants. In FY 14-15, the administration of the Economic Development Program transitioned to the Community Services Department. In FY 15-16, funds were set aside to address infrastructure needs among the cities in rural Marion County.

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
COMMUNITY SERVICES

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**# 4: Fair Attendance**

**Definition and Purpose**

This indicator measures the number of people who attend the annual Marion County Fair. This provides one method of gauging local interest in the county fair.

**Significance**

This Key Indicator supports Marion County Goal #4: Economic Development - Demonstrate a supportive attitude toward employers, business, and property owners that promotes economic development and high standards of livability in Marion County. The Marion County Fair’s purpose is to promote the diverse agricultural and cultural heritage of Marion County through active participation of its citizens and to provide a pathway for 4-H and Future Farmers of America involved youth to advance and compete at the Oregon State Fair.

**Data Units Calendar Year**

| <b>CY 2014 Actual</b> | <b>CY 2015 Actual</b> | <b>CY 2016 Actual</b> | <b>CY 2017 Estimate</b> | <b>CY 2018 Estimate</b> |
|-----------------------|-----------------------|-----------------------|-------------------------|-------------------------|
| 30,317                | 25,970                | 20,899                | 25,000                  | 23,000                  |

**Explanation of Trends and Changes**

Fair attendance at the 2016 fair was lower than projected. The reduction in fair attendance was primarily attributed to an electronic ticketing system that captured actual attendance numbers. In the past, some attendance numbers included were “guestimates.” Also in 2016, the rainy weather affected attendance on two different days/nights and the national acts chosen as entertainment headliners were performers with a limited following. Due to the national entertainment acts for the fair in 2017, fair attendance is anticipated to be greater than the prior year. In 2018, attendance numbers are anticipated to level out and reflect historical attendance averages.

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
COMMUNITY SERVICES

| <b>Resources by Fund Detail</b>        |                            |                            |                            |                              |                              |                             |
|--|----------------------------|----------------------------|----------------------------|------------------------------|------------------------------|-----------------------------|
| <b>100 - General Fund</b>              | <b>Actual<br/>FY 14-15</b> | <b>Actual<br/>FY 15-16</b> | <b>Budget<br/>FY 16-17</b> | <b>Proposed<br/>FY 17-18</b> | <b>Approved<br/>FY 17-18</b> | <b>Adopted<br/>FY 17-18</b> |
| <b>General Fund Transfers</b>          |                            |                            |                            |                              |                              |                             |
| 381100 Transfer from General Fund      | 754,610                    | 540,884                    | 651,220                    | 857,663                      | 857,663                      | 857,663                     |
| <b>General Fund Transfers Total</b>    | <b>754,610</b>             | <b>540,884</b>             | <b>651,220</b>             | <b>857,663</b>               | <b>857,663</b>               | <b>857,663</b>              |
| <b>General Fund Total</b>              | <b>754,610</b>             | <b>540,884</b>             | <b>651,220</b>             | <b>857,663</b>               | <b>857,663</b>               | <b>857,663</b>              |
| <b>160 - Community Services Grants</b> | <b>Actual<br/>FY 14-15</b> | <b>Actual<br/>FY 15-16</b> | <b>Budget<br/>FY 16-17</b> | <b>Proposed<br/>FY 17-18</b> | <b>Approved<br/>FY 17-18</b> | <b>Adopted<br/>FY 17-18</b> |
| <b>Intergovernmental Federal</b>       |                            |                            |                            |                              |                              |                             |
| 331202 OCCF Family Preserv Support     | 39,531                     | 0                          | 0                          | 0                            | 0                            | 0                           |
| 331203 OCCF Youth Investment Funds     | 46,192                     | 0                          | 0                          | 0                            | 0                            | 0                           |
| 331204 OCCF Healthy Start Medicaid     | 25,385                     | 0                          | 0                          | 0                            | 0                            | 0                           |
| <b>Intergovernmental Federal Total</b> | <b>111,108</b>             | <b>0</b>                   | <b>0</b>                   | <b>0</b>                     | <b>0</b>                     | <b>0</b>                    |
| <b>Intergovernmental State</b>         |                            |                            |                            |                              |                              |                             |
| 332101 OCCF Great Start                | 0                          | (8,077)                    | 0                          | 0                            | 0                            | 0                           |
| 332104 OCCF Healthy Start              | 606,950                    | 0                          | 0                          | 0                            | 0                            | 0                           |
| 332108 OCCF HS Medicaid Match          | 25,385                     | 0                          | 0                          | 0                            | 0                            | 0                           |
| 332990 Other State Revenues            | 0                          | 97,380                     | 0                          | 0                            | 0                            | 0                           |
| <b>Intergovernmental State Total</b>   | <b>632,335</b>             | <b>89,303</b>              | <b>0</b>                   | <b>0</b>                     | <b>0</b>                     | <b>0</b>                    |
| <b>Charges for Services</b>            |                            |                            |                            |                              |                              |                             |
| 341380 Workshop Fees                   | 0                          | 110                        | 0                          | 0                            | 0                            | 0                           |
| <b>Charges for Services Total</b>      | <b>0</b>                   | <b>110</b>                 | <b>0</b>                   | <b>0</b>                     | <b>0</b>                     | <b>0</b>                    |
| <b>Interest</b>                        |                            |                            |                            |                              |                              |                             |
| 361000 Investment Earnings             | 694                        | 1,196                      | 900                        | 700                          | 700                          | 700                         |
| <b>Interest Total</b>                  | <b>694</b>                 | <b>1,196</b>               | <b>900</b>                 | <b>700</b>                   | <b>700</b>                   | <b>700</b>                  |
| <b>Other Revenues</b>                  |                            |                            |                            |                              |                              |                             |
| 371000 Miscellaneous Income            | 0                          | 0                          | 12,500                     | 0                            | 0                            | 0                           |
| 373100 Special Program Donations       | 19,909                     | 24,437                     | 36,250                     | 30,000                       | 30,000                       | 30,000                      |
| <b>Other Revenues Total</b>            | <b>19,909</b>              | <b>24,437</b>              | <b>48,750</b>              | <b>30,000</b>                | <b>30,000</b>                | <b>30,000</b>               |
| <b>General Fund Transfers</b>          |                            |                            |                            |                              |                              |                             |
| 381100 Transfer from General Fund      | 100,318                    | 4,729                      | 39,123                     | 0                            | 0                            | 0                           |
| <b>General Fund Transfers Total</b>    | <b>100,318</b>             | <b>4,729</b>               | <b>39,123</b>              | <b>0</b>                     | <b>0</b>                     | <b>0</b>                    |
| <b>Net Working Capital</b>             |                            |                            |                            |                              |                              |                             |
| 392000 Net Working Capital Unrestr     | 258,438                    | 185,392                    | 197,625                    | 91,599                       | 91,599                       | 91,599                      |
| <b>Net Working Capital Total</b>       | <b>258,438</b>             | <b>185,392</b>             | <b>197,625</b>             | <b>91,599</b>                | <b>91,599</b>                | <b>91,599</b>               |
| <b>Community Services Grants Total</b> | <b>1,122,802</b>           | <b>305,167</b>             | <b>286,398</b>             | <b>122,299</b>               | <b>122,299</b>               | <b>122,299</b>              |
| <b>165 - Lottery and Economic Dev</b>  | <b>Actual<br/>FY 14-15</b> | <b>Actual<br/>FY 15-16</b> | <b>Budget<br/>FY 16-17</b> | <b>Proposed<br/>FY 17-18</b> | <b>Approved<br/>FY 17-18</b> | <b>Adopted<br/>FY 17-18</b> |
| <b>Intergovernmental Federal</b>       |                            |                            |                            |                              |                              |                             |
| 331014 US Dept of Agriculture          | 0                          | 0                          | 50,000                     | 25,000                       | 25,000                       | 25,000                      |
| <b>Intergovernmental Federal Total</b> | <b>0</b>                   | <b>0</b>                   | <b>50,000</b>              | <b>25,000</b>                | <b>25,000</b>                | <b>25,000</b>               |
| <b>Intergovernmental State</b>         |                            |                            |                            |                              |                              |                             |
| 332021 Video Lottery                   | 1,392,465                  | 1,634,262                  | 1,618,323                  | 1,777,890                    | 1,777,890                    | 1,777,890                   |
| <b>Intergovernmental State Total</b>   | <b>1,392,465</b>           | <b>1,634,262</b>           | <b>1,618,323</b>           | <b>1,777,890</b>             | <b>1,777,890</b>             | <b>1,777,890</b>            |



MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
COMMUNITY SERVICES

| <b>165 - Lottery and Economic Dev</b> | <b>Actual<br/>FY 14-15</b> | <b>Actual<br/>FY 15-16</b> | <b>Budget<br/>FY 16-17</b> | <b>Proposed<br/>FY 17-18</b> | <b>Approved<br/>FY 17-18</b> | <b>Adopted<br/>FY 17-18</b> |
|---------------------------------------|----------------------------|----------------------------|----------------------------|------------------------------|------------------------------|-----------------------------|
| <b>Interest</b>                       |                            |                            |                            |                              |                              |                             |
| 361000 Investment Earnings            | 6,887                      | 9,744                      | 12,749                     | 11,463                       | 11,463                       | 11,463                      |
| Interest Total                        | <b>6,887</b>               | <b>9,744</b>               | <b>12,749</b>              | <b>11,463</b>                | <b>11,463</b>                | <b>11,463</b>               |
| <b>General Fund Transfers</b>         |                            |                            |                            |                              |                              |                             |
| 381100 Transfer from General Fund     | 20,000                     | 0                          | 0                          | 0                            | 0                            | 0                           |
| General Fund Transfers Total          | <b>20,000</b>              | <b>0</b>                   | <b>0</b>                   | <b>0</b>                     | <b>0</b>                     | <b>0</b>                    |
| <b>Other Fund Transfers</b>           |                            |                            |                            |                              |                              |                             |
| 381165 Xfr from Lottery and Econ Dev  | 1,272,797                  | 0                          | 0                          | 0                            | 0                            | 0                           |
| 381170 Transfer from CD Block Grants  | 0                          | 47,721                     | 0                          | 0                            | 0                            | 0                           |
| Other Fund Transfers Total            | <b>1,272,797</b>           | <b>47,721</b>              | <b>0</b>                   | <b>0</b>                     | <b>0</b>                     | <b>0</b>                    |
| <b>Settlements</b>                    |                            |                            |                            |                              |                              |                             |
| 382100 Settlements                    | 155,509                    | 349,619                    | 200,000                    | 120,000                      | 120,000                      | 120,000                     |
| Settlements Total                     | <b>155,509</b>             | <b>349,619</b>             | <b>200,000</b>             | <b>120,000</b>               | <b>120,000</b>               | <b>120,000</b>              |
| <b>Net Working Capital</b>            |                            |                            |                            |                              |                              |                             |
| 392000 Net Working Capital Unrestr    | 0                          | 1,382,330                  | 1,699,259                  | 1,406,770                    | 1,406,770                    | 1,406,770                   |
| Net Working Capital Total             | <b>0</b>                   | <b>1,382,330</b>           | <b>1,699,259</b>           | <b>1,406,770</b>             | <b>1,406,770</b>             | <b>1,406,770</b>            |
| Lottery and Economic Dev Total        | <b>2,847,657</b>           | <b>3,423,676</b>           | <b>3,580,331</b>           | <b>3,341,123</b>             | <b>3,341,123</b>             | <b>3,341,123</b>            |
| <b>230 - Dog Control</b>              |                            |                            |                            |                              |                              |                             |
|                                       | <b>Actual<br/>FY 14-15</b> | <b>Actual<br/>FY 15-16</b> | <b>Budget<br/>FY 16-17</b> | <b>Proposed<br/>FY 17-18</b> | <b>Approved<br/>FY 17-18</b> | <b>Adopted<br/>FY 17-18</b> |
| <b>Licenses and Permits</b>           |                            |                            |                            |                              |                              |                             |
| 322000 Dog Licenses                   | 361,148                    | 341,166                    | 328,000                    | 371,899                      | 371,899                      | 371,899                     |
| 322020 Animal Rescue Licenses         | 450                        | 1,150                      | 750                        | 750                          | 750                          | 750                         |
| Licenses and Permits Total            | <b>361,598</b>             | <b>342,316</b>             | <b>328,750</b>             | <b>372,649</b>               | <b>372,649</b>               | <b>372,649</b>              |
| <b>Charges for Services</b>           |                            |                            |                            |                              |                              |                             |
| 341590 Impound Fees                   | 18,885                     | 21,749                     | 20,000                     | 20,000                       | 20,000                       | 20,000                      |
| 341600 Board Fees                     | 25,187                     | 27,030                     | 26,000                     | 26,000                       | 26,000                       | 26,000                      |
| 341605 Dog Adoption Fees              | 49,550                     | 58,733                     | 51,450                     | 52,000                       | 52,000                       | 52,000                      |
| 341950 Retail Sales                   | 885                        | 985                        | 700                        | 800                          | 800                          | 800                         |
| 341999 Other Fees                     | 5,722                      | 6,021                      | 6,000                      | 6,000                        | 6,000                        | 6,000                       |
| 344999 Other Reimbursements           | 1,261                      | 24,283                     | 1,300                      | 1,500                        | 1,500                        | 1,500                       |
| Charges for Services Total            | <b>101,490</b>             | <b>138,801</b>             | <b>105,450</b>             | <b>106,300</b>               | <b>106,300</b>               | <b>106,300</b>              |
| <b>Fines and Forfeitures</b>          |                            |                            |                            |                              |                              |                             |
| 351100 Dog Fines                      | 3,150                      | 4,667                      | 4,000                      | 4,000                        | 4,000                        | 4,000                       |
| Fines and Forfeitures Total           | <b>3,150</b>               | <b>4,667</b>               | <b>4,000</b>               | <b>4,000</b>                 | <b>4,000</b>                 | <b>4,000</b>                |
| <b>Interest</b>                       |                            |                            |                            |                              |                              |                             |
| 361000 Investment Earnings            | 470                        | 649                        | 400                        | 400                          | 400                          | 400                         |
| Interest Total                        | <b>470</b>                 | <b>649</b>                 | <b>400</b>                 | <b>400</b>                   | <b>400</b>                   | <b>400</b>                  |
| <b>Other Revenues</b>                 |                            |                            |                            |                              |                              |                             |
| 371000 Miscellaneous Income           | (9)                        | 1                          | 0                          | 0                            | 0                            | 0                           |
| 371100 Recoveries from Collections    | 2,430                      | 7,395                      | 8,000                      | 5,200                        | 5,200                        | 5,200                       |
| 372000 Over and Short                 | 131                        | 40                         | 100                        | 100                          | 100                          | 100                         |
| 373100 Special Program Donations      | 20,544                     | 20,828                     | 21,000                     | 17,000                       | 17,000                       | 17,000                      |
| Other Revenues Total                  | <b>23,096</b>              | <b>28,264</b>              | <b>29,100</b>              | <b>22,300</b>                | <b>22,300</b>                | <b>22,300</b>               |

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
COMMUNITY SERVICES

| <b>230 - Dog Control</b>              | <b>Actual<br/>FY 14-15</b> | <b>Actual<br/>FY 15-16</b> | <b>Budget<br/>FY 16-17</b>   | <b>Proposed<br/>FY 17-18</b> | <b>Approved<br/>FY 17-18</b> | <b>Adopted<br/>FY 17-18</b> |
|---------------------------------------|----------------------------|----------------------------|------------------------------|------------------------------|------------------------------|-----------------------------|
| <b>General Fund Transfers</b>         |                            |                            |                              |                              |                              |                             |
| 381100 Transfer from General Fund     | 601,660                    | 693,883                    | 884,807                      | 920,716                      | 920,716                      | 920,716                     |
| <b>General Fund Transfers Total</b>   | <b>601,660</b>             | <b>693,883</b>             | <b>884,807</b>               | <b>920,716</b>               | <b>920,716</b>               | <b>920,716</b>              |
| <b>Net Working Capital</b>            |                            |                            |                              |                              |                              |                             |
| 391000 Net Working Capital Restricted | 158,595                    | 0                          | 0                            | 15,000                       | 15,000                       | 15,000                      |
| 392000 Net Working Capital Unrestr    | (134,098)                  | 0                          | 1,273                        | 0                            | 0                            | 0                           |
| <b>Net Working Capital Total</b>      | <b>24,498</b>              | <b>0</b>                   | <b>1,273</b>                 | <b>15,000</b>                | <b>15,000</b>                | <b>15,000</b>               |
| <b>Dog Control Total</b>              | <b>1,115,961</b>           | <b>1,208,580</b>           | <b>1,353,780</b>             | <b>1,441,365</b>             | <b>1,441,365</b>             | <b>1,441,365</b>            |
| <b>270 - County Fair</b>              |                            |                            |                              |                              |                              |                             |
| <b>Actual<br/>FY 14-15</b>            | <b>Actual<br/>FY 15-16</b> | <b>Budget<br/>FY 16-17</b> | <b>Proposed<br/>FY 17-18</b> | <b>Approved<br/>FY 17-18</b> | <b>Adopted<br/>FY 17-18</b>  |                             |
| <b>Intergovernmental State</b>        |                            |                            |                              |                              |                              |                             |
| 332200 County Fair Subsidies          | 50,964                     | 53,667                     | 50,964                       | 50,500                       | 50,500                       | 50,500                      |
| <b>Intergovernmental State Total</b>  | <b>50,964</b>              | <b>53,667</b>              | <b>50,964</b>                | <b>50,500</b>                | <b>50,500</b>                | <b>50,500</b>               |
| <b>Charges for Services</b>           |                            |                            |                              |                              |                              |                             |
| 341530 Gate Receipts                  | 56,992                     | 85,744                     | 82,500                       | 72,000                       | 72,000                       | 72,000                      |
| 341540 Food Booth Fees                | 41,400                     | 38,509                     | 36,000                       | 35,000                       | 35,000                       | 35,000                      |
| 341550 Commercial Space Rental Fees   | 22,679                     | 23,781                     | 19,000                       | 18,260                       | 18,260                       | 18,260                      |
| 341555 Sponsor Fees                   | 83,775                     | 47,700                     | 45,000                       | 50,000                       | 50,000                       | 50,000                      |
| 341560 Carnival Fees                  | 15,985                     | 17,523                     | 13,500                       | 17,000                       | 17,000                       | 17,000                      |
| 341565 Stall Fees                     | 3,660                      | 4,118                      | 4,000                        | 3,500                        | 3,500                        | 3,500                       |
| 341580 Camping Fees                   | 7,834                      | 6,900                      | 6,000                        | 7,500                        | 7,500                        | 7,500                       |
| 341860 Grand Safety Station Fees      | 441                        | 186                        | 400                          | 150                          | 150                          | 150                         |
| 344999 Other Reimbursements           | 203                        | 96                         | 100                          | 150                          | 150                          | 150                         |
| <b>Charges for Services Total</b>     | <b>232,969</b>             | <b>224,557</b>             | <b>206,500</b>               | <b>203,560</b>               | <b>203,560</b>               | <b>203,560</b>              |
| <b>Interest</b>                       |                            |                            |                              |                              |                              |                             |
| 361000 Investment Earnings            | 129                        | 365                        | 0                            | 200                          | 200                          | 200                         |
| <b>Interest Total</b>                 | <b>129</b>                 | <b>365</b>                 | <b>0</b>                     | <b>200</b>                   | <b>200</b>                   | <b>200</b>                  |
| <b>Other Revenues</b>                 |                            |                            |                              |                              |                              |                             |
| 371000 Miscellaneous Income           | 6,326                      | 27,638                     | 25,100                       | 19,100                       | 19,100                       | 19,100                      |
| 372000 Over and Short                 | 0                          | (40)                       | 0                            | 100                          | 100                          | 100                         |
| 373100 Special Program Donations      | 24,438                     | 18,324                     | 22,350                       | 16,800                       | 20,200                       | 20,200                      |
| <b>Other Revenues Total</b>           | <b>30,764</b>              | <b>45,922</b>              | <b>47,450</b>                | <b>36,000</b>                | <b>39,400</b>                | <b>39,400</b>               |
| <b>General Fund Transfers</b>         |                            |                            |                              |                              |                              |                             |
| 381100 Transfer from General Fund     | 170,672                    | 98,537                     | 97,557                       | 97,557                       | 97,557                       | 97,557                      |
| <b>General Fund Transfers Total</b>   | <b>170,672</b>             | <b>98,537</b>              | <b>97,557</b>                | <b>97,557</b>                | <b>97,557</b>                | <b>97,557</b>               |
| <b>Other Fund Transfers</b>           |                            |                            |                              |                              |                              |                             |
| 381270 Transfer from County Fair      | 0                          | 0                          | 0                            | 0                            | 0                            | 0                           |
| <b>Other Fund Transfers Total</b>     | <b>0</b>                   | <b>0</b>                   | <b>0</b>                     | <b>0</b>                     | <b>0</b>                     | <b>0</b>                    |
| <b>Net Working Capital</b>            |                            |                            |                              |                              |                              |                             |
| 392000 Net Working Capital Unrestr    | 16,348                     | 46,526                     | 94,596                       | 109,934                      | 109,934                      | 109,934                     |
| <b>Net Working Capital Total</b>      | <b>16,348</b>              | <b>46,526</b>              | <b>94,596</b>                | <b>109,934</b>               | <b>109,934</b>               | <b>109,934</b>              |
| <b>County Fair Total</b>              | <b>501,845</b>             | <b>469,573</b>             | <b>497,067</b>               | <b>497,751</b>               | <b>501,151</b>               | <b>501,151</b>              |
| <b>Community Services Grand Total</b> | <b>6,342,875</b>           | <b>5,947,879</b>           | <b>6,368,796</b>             | <b>6,260,201</b>             | <b>6,263,601</b>             | <b>6,263,601</b>            |

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
COMMUNITY SERVICES

| <b>Requirements by Fund Detail</b>    |                            |                            |                            |                              |                              |                             |
|---------------------------------------|----------------------------|----------------------------|----------------------------|------------------------------|------------------------------|-----------------------------|
| <b>100 - General Fund</b>             | <b>Actual<br/>FY 14-15</b> | <b>Actual<br/>FY 15-16</b> | <b>Budget<br/>FY 16-17</b> | <b>Proposed<br/>FY 17-18</b> | <b>Approved<br/>FY 17-18</b> | <b>Adopted<br/>FY 17-18</b> |
| <b>Personnel Services</b>             |                            |                            |                            |                              |                              |                             |
| <b>Salaries and Wages</b>             |                            |                            |                            |                              |                              |                             |
| 511020 Salaries and Wages Budget Only | 0                          | 0                          | 0                          | 322                          | 322                          | 322                         |
| 511110 Regular Wages                  | 155,521                    | 226,809                    | 312,276                    | 394,618                      | 394,618                      | 394,618                     |
| 511120 Temporary Wages                | 3,951                      | 25,422                     | 0                          | 0                            | 0                            | 0                           |
| 511130 Vacation Pay                   | 7,502                      | 11,229                     | 0                          | 0                            | 0                            | 0                           |
| 511140 Sick Pay                       | 5,411                      | 4,545                      | 0                          | 0                            | 0                            | 0                           |
| 511150 Holiday Pay                    | 7,344                      | 9,843                      | 0                          | 0                            | 0                            | 0                           |
| 511160 Comp Time Pay                  | 215                        | 327                        | 0                          | 0                            | 0                            | 0                           |
| 511210 Compensation Credits           | 8,814                      | 9,468                      | 10,463                     | 12,441                       | 12,441                       | 12,441                      |
| 511280 Cell Phone Pay                 | 205                        | 394                        | 0                          | 800                          | 800                          | 800                         |
| 511420 Premium Pay                    | 383                        | 336                        | 0                          | 2,100                        | 2,100                        | 2,100                       |
| 511450 Premium Pay Temps              | 0                          | 579                        | 0                          | 0                            | 0                            | 0                           |
| <b>Salaries and Wages Total</b>       | <b>189,346</b>             | <b>288,952</b>             | <b>322,739</b>             | <b>410,281</b>               | <b>410,281</b>               | <b>410,281</b>              |
| <b>Fringe Benefits</b>                |                            |                            |                            |                              |                              |                             |
| 512110 PERS                           | 26,954                     | 45,226                     | 51,477                     | 78,563                       | 78,563                       | 78,563                      |
| 512120 401K                           | 6,525                      | 6,998                      | 7,034                      | 7,860                        | 7,860                        | 7,860                       |
| 512130 PERS Debt Service              | 6,863                      | 12,525                     | 15,008                     | 20,353                       | 20,353                       | 20,353                      |
| 512200 FICA                           | 14,075                     | 21,462                     | 24,343                     | 30,291                       | 30,291                       | 30,291                      |
| 512310 Medical Insurance              | 40,716                     | 60,076                     | 85,931                     | 105,672                      | 105,672                      | 105,672                     |
| 512320 Dental Insurance               | 3,757                      | 5,351                      | 8,503                      | 10,500                       | 10,500                       | 10,500                      |
| 512330 Group Term Life Insurance      | 318                        | 416                        | 600                        | 752                          | 752                          | 752                         |
| 512340 Long Term Disability Insurance | 817                        | 1,074                      | 1,345                      | 1,683                        | 1,683                        | 1,683                       |
| 512400 Unemployment Insurance         | 758                        | 1,153                      | 1,195                      | 1,505                        | 1,505                        | 1,505                       |
| 512520 Workers Comp Insurance         | 87                         | 149                        | 144                        | 197                          | 197                          | 197                         |
| 512600 Wellness Program               | 111                        | 167                        | 194                        | 280                          | 280                          | 280                         |
| 512610 Employee Assistance Program    | 80                         | 120                        | 133                        | 190                          | 190                          | 190                         |
| 512700 County HSA Contributions       | 0                          | 1,518                      | 0                          | 0                            | 0                            | 0                           |
| <b>Fringe Benefits Total</b>          | <b>101,060</b>             | <b>156,235</b>             | <b>195,907</b>             | <b>257,846</b>               | <b>257,846</b>               | <b>257,846</b>              |
| <b>Personnel Services Total</b>       | <b>290,406</b>             | <b>445,187</b>             | <b>518,646</b>             | <b>668,127</b>               | <b>668,127</b>               | <b>668,127</b>              |
| <b>Materials and Services</b>         |                            |                            |                            |                              |                              |                             |
| <b>Supplies</b>                       |                            |                            |                            |                              |                              |                             |
| 521010 Office Supplies                | 3,686                      | 5,414                      | 4,900                      | 4,900                        | 4,900                        | 4,900                       |
| 521070 Departmental Supplies          | 448                        | 0                          | 0                          | 0                            | 0                            | 0                           |
| 521110 First Aid Supplies             | 0                          | 0                          | 75                         | 75                           | 75                           | 75                          |
| 521190 Publications                   | 14                         | 408                        | 350                        | 150                          | 150                          | 150                         |
| <b>Supplies Total</b>                 | <b>4,148</b>               | <b>5,822</b>               | <b>5,325</b>               | <b>5,125</b>                 | <b>5,125</b>                 | <b>5,125</b>                |
| <b>Materials</b>                      |                            |                            |                            |                              |                              |                             |
| 522150 Small Office Equipment         | 1,075                      | 315                        | 5,100                      | 5,200                        | 5,200                        | 5,200                       |
| 522170 Computers Non Capital          | 1,666                      | 3,809                      | 4,300                      | 2,300                        | 2,300                        | 2,300                       |
| 522180 Software                       | 2,598                      | 0                          | 3,200                      | 3,200                        | 3,200                        | 3,200                       |
| <b>Materials Total</b>                | <b>5,338</b>               | <b>4,124</b>               | <b>12,600</b>              | <b>10,700</b>                | <b>10,700</b>                | <b>10,700</b>               |
| <b>Communications</b>                 |                            |                            |                            |                              |                              |                             |
| 523010 Telephone Equipment            | 0                          | 85                         | 100                        | 100                          | 100                          | 100                         |

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
COMMUNITY SERVICES

| <b>100 - General Fund</b>             | <b>Actual<br/>FY 14-15</b> | <b>Actual<br/>FY 15-16</b> | <b>Budget<br/>FY 16-17</b> | <b>Proposed<br/>FY 17-18</b> | <b>Approved<br/>FY 17-18</b> | <b>Adopted<br/>FY 17-18</b> |
|---------------------------------------|----------------------------|----------------------------|----------------------------|------------------------------|------------------------------|-----------------------------|
| <b>Materials and Services</b>         |                            |                            |                            |                              |                              |                             |
| 523020 Phone and Communication Svcs   | 13                         | 0                          | 100                        | 0                            | 0                            | 0                           |
| 523040 Data Connections               | 1,031                      | 1,440                      | 500                        | 1,500                        | 1,500                        | 1,500                       |
| 523050 Postage                        | 98                         | 131                        | 300                        | 300                          | 300                          | 300                         |
| 523060 Cellular Phones                | 773                        | 1,353                      | 1,740                      | 1,100                        | 1,100                        | 1,100                       |
| 523090 Long Distance Charges          | 0                          | 0                          | 300                        | 200                          | 200                          | 200                         |
| <b>Communications Total</b>           | <b>1,916</b>               | <b>3,009</b>               | <b>3,040</b>               | <b>3,200</b>                 | <b>3,200</b>                 | <b>3,200</b>                |
| <b>Utilities</b>                      |                            |                            |                            |                              |                              |                             |
| 524010 Electricity                    | 1,909                      | 4,267                      | 4,441                      | 4,604                        | 4,604                        | 4,604                       |
| 524020 Street Light Electricity       | 0                          | 0                          | 0                          | 3                            | 3                            | 3                           |
| 524040 Natural Gas                    | 77                         | 43                         | 58                         | 41                           | 41                           | 41                          |
| 524050 Water                          | 48                         | 74                         | 84                         | 84                           | 84                           | 84                          |
| 524070 Sewer                          | 95                         | 124                        | 185                        | 185                          | 185                          | 185                         |
| 524090 Garbage Disposal and Recycling | 108                        | 485                        | 250                        | 271                          | 271                          | 271                         |
| <b>Utilities Total</b>                | <b>2,236</b>               | <b>4,993</b>               | <b>5,018</b>               | <b>5,188</b>                 | <b>5,188</b>                 | <b>5,188</b>                |
| <b>Contracted Services</b>            |                            |                            |                            |                              |                              |                             |
| 525110 Consulting Services            | 0                          | 0                          | 0                          | 500                          | 500                          | 500                         |
| 525430 Programming and Data Services  | 0                          | 79                         | 0                          | 0                            | 0                            | 0                           |
| 525450 Subscription Services          | 700                        | 250                        | 700                        | 700                          | 700                          | 700                         |
| 525710 Printing Services              | 153                        | 107                        | 2,000                      | 2,000                        | 2,000                        | 2,000                       |
| 525715 Advertising                    | 2,065                      | 1,205                      | 0                          | 500                          | 500                          | 500                         |
| <b>Contracted Services Total</b>      | <b>2,919</b>               | <b>1,641</b>               | <b>2,700</b>               | <b>3,700</b>                 | <b>3,700</b>                 | <b>3,700</b>                |
| <b>Repairs and Maintenance</b>        |                            |                            |                            |                              |                              |                             |
| 526010 Office Equipment Maintenance   | 0                          | 0                          | 250                        | 250                          | 250                          | 250                         |
| 526021 Computer Software Maintenance  | 0                          | 0                          | 0                          | 30,000                       | 30,000                       | 30,000                      |
| 526030 Building Maintenance           | 78                         | 3,951                      | 800                        | 600                          | 600                          | 600                         |
| <b>Repairs and Maintenance Total</b>  | <b>78</b>                  | <b>3,951</b>               | <b>1,050</b>               | <b>30,850</b>                | <b>30,850</b>                | <b>30,850</b>               |
| <b>Rentals</b>                        |                            |                            |                            |                              |                              |                             |
| 527120 Motor Pool Mileage             | 235                        | 204                        | 1,350                      | 1,350                        | 1,350                        | 1,350                       |
| 527130 Parking                        | 10                         | 63                         | 50                         | 50                           | 50                           | 50                          |
| 527210 Building Rental Private        | 27,087                     | 0                          | 0                          | 0                            | 0                            | 0                           |
| 527240 Condo Assn Assessments         | 2,127                      | 5,270                      | 5,755                      | 5,583                        | 5,583                        | 5,583                       |
| 527300 Equipment Rental               | 4,993                      | 6,799                      | 6,500                      | 9,300                        | 9,300                        | 9,300                       |
| <b>Rentals Total</b>                  | <b>34,451</b>              | <b>12,335</b>              | <b>13,655</b>              | <b>16,283</b>                | <b>16,283</b>                | <b>16,283</b>               |
| <b>Miscellaneous</b>                  |                            |                            |                            |                              |                              |                             |
| 529110 Mileage Reimbursement          | 81                         | 67                         | 750                        | 750                          | 750                          | 750                         |
| 529120 Commercial Travel              | 0                          | 61                         | 0                          | 0                            | 0                            | 0                           |
| 529130 Meals                          | 0                          | 118                        | 0                          | 0                            | 0                            | 0                           |
| 529210 Meetings                       | 261                        | 1,208                      | 1,400                      | 3,500                        | 3,500                        | 3,500                       |
| 529220 Conferences                    | 0                          | 985                        | 650                        | 650                          | 650                          | 650                         |
| 529230 Training                       | 450                        | 506                        | 2,750                      | 2,750                        | 2,750                        | 2,750                       |
| 529300 Dues and Memberships           | 0                          | 175                        | 0                          | 1,000                        | 1,000                        | 1,000                       |
| 529510 OSU Extension Services         | 378,828                    | 0                          | 0                          | 0                            | 0                            | 0                           |
| 529590 Special Programs Other         | 75                         | 1,038                      | 0                          | 0                            | 0                            | 0                           |

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
COMMUNITY SERVICES

| <b>100 - General Fund</b>              | <b>Actual<br/>FY 14-15</b> | <b>Actual<br/>FY 15-16</b> | <b>Budget<br/>FY 16-17</b> | <b>Proposed<br/>FY 17-18</b> | <b>Approved<br/>FY 17-18</b> | <b>Adopted<br/>FY 17-18</b> |
|--|----------------------------|----------------------------|----------------------------|------------------------------|------------------------------|-----------------------------|
| <b>Materials and Services</b>          |                            |                            |                            |                              |                              |                             |
| 529650 Pre Employment Costs            | 25                         | 40                         | 50                         | 50                           | 50                           | 50                          |
| 529740 Fairs and Shows                 | 42                         | 0                          | 300                        | 300                          | 300                          | 300                         |
| 529910 Awards and Recognition          | 87                         | 198                        | 100                        | 100                          | 100                          | 100                         |
| 529999 Miscellaneous Expense           | 7                          | 61                         | 100                        | 100                          | 100                          | 100                         |
| Miscellaneous Total                    | 379,855                    | 4,457                      | 6,100                      | 9,200                        | 9,200                        | 9,200                       |
| Materials and Services Total           | <b>430,941</b>             | <b>40,332</b>              | <b>49,488</b>              | <b>84,246</b>                | <b>84,246</b>                | <b>84,246</b>               |
| <b>Administrative Charges</b>          |                            |                            |                            |                              |                              |                             |
| 611100 County Admin Allocation         | 2,012                      | 4,254                      | 6,157                      | 8,808                        | 8,808                        | 8,808                       |
| 611210 Facilities Mgt Allocation       | 6,370                      | 10,903                     | 11,364                     | 12,228                       | 12,228                       | 12,228                      |
| 611220 Custodial Allocation            | 4,902                      | 7,855                      | 8,416                      | 8,931                        | 8,931                        | 8,931                       |
| 611230 Courier Allocation              | 101                        | 246                        | 351                        | 405                          | 405                          | 405                         |
| 611250 Risk Management Allocation      | 1,357                      | 680                        | 823                        | 917                          | 917                          | 917                         |
| 611255 Benefits Allocation             | 498                        | 1,220                      | 1,578                      | 1,790                        | 1,790                        | 1,790                       |
| 611260 Human Resources Allocation      | 1,732                      | 4,197                      | 6,290                      | 7,295                        | 7,295                        | 7,295                       |
| 611300 Legal Services Allocation       | 0                          | 1,546                      | 11,765                     | 15,916                       | 15,916                       | 15,916                      |
| 611400 Information Tech Allocation     | 5,264                      | 10,223                     | 12,040                     | 14,134                       | 14,134                       | 14,134                      |
| 611410 FIMS Allocation                 | 2,421                      | 4,956                      | 7,177                      | 11,059                       | 11,059                       | 11,059                      |
| 611420 Telecommunications Allocation   | 804                        | 1,606                      | 1,836                      | 2,416                        | 2,416                        | 2,416                       |
| 611430 Info Tech Direct Charges        | 0                          | 0                          | 4,473                      | 4,865                        | 4,865                        | 4,865                       |
| 611600 Finance Allocation              | 3,075                      | 4,251                      | 6,162                      | 11,525                       | 11,525                       | 11,525                      |
| 611800 MCBEE Allocation                | 126                        | 99                         | 425                        | 405                          | 405                          | 405                         |
| 612100 IT Equipment Use Charges        | 0                          | 829                        | 929                        | 996                          | 996                          | 996                         |
| 614100 Liability Insurance Allocation  | 4,100                      | 1,400                      | 2,000                      | 2,100                        | 2,100                        | 2,100                       |
| 614200 WC Insurance Allocation         | 500                        | 1,100                      | 1,300                      | 1,500                        | 1,500                        | 1,500                       |
| Administrative Charges Total           | <b>33,262</b>              | <b>55,365</b>              | <b>83,086</b>              | <b>105,290</b>               | <b>105,290</b>               | <b>105,290</b>              |
| General Fund Total                     | <b>754,610</b>             | <b>540,884</b>             | <b>651,220</b>             | <b>857,663</b>               | <b>857,663</b>               | <b>857,663</b>              |
| <b>160 - Community Services Grants</b> |                            |                            |                            |                              |                              |                             |
| <b>Personnel Services</b>              |                            |                            |                            |                              |                              |                             |
| <b>Salaries and Wages</b>              |                            |                            |                            |                              |                              |                             |
| 511020 Salaries and Wages Budget Only  | 0                          | 0                          | 3,500                      | 0                            | 0                            | 0                           |
| 511110 Regular Wages                   | 7,105                      | 3,025                      | 24,003                     | 0                            | 0                            | 0                           |
| 511130 Vacation Pay                    | 307                        | 0                          | 0                          | 0                            | 0                            | 0                           |
| 511140 Sick Pay                        | 396                        | 137                        | 0                          | 0                            | 0                            | 0                           |
| 511150 Holiday Pay                     | 340                        | 87                         | 0                          | 0                            | 0                            | 0                           |
| 511160 Comp Time Pay                   | 21                         | 0                          | 0                          | 0                            | 0                            | 0                           |
| 511210 Compensation Credits            | 193                        | 0                          | 0                          | 0                            | 0                            | 0                           |
| 511280 Cell Phone Pay                  | 22                         | 0                          | 0                          | 0                            | 0                            | 0                           |
| 511420 Premium Pay                     | 9                          | 0                          | 0                          | 0                            | 0                            | 0                           |
| Salaries and Wages Total               | 8,391                      | 3,248                      | 27,503                     | 0                            | 0                            | 0                           |
| <b>Fringe Benefits</b>                 |                            |                            |                            |                              |                              |                             |
| 512110 PERS                            | 983                        | 599                        | 3,829                      | 0                            | 0                            | 0                           |
| 512130 PERS Debt Service               | 314                        | 83                         | 1,116                      | 0                            | 0                            | 0                           |
| 512200 FICA                            | 603                        | 245                        | 1,836                      | 0                            | 0                            | 0                           |

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
COMMUNITY SERVICES

| <b>160 - Community Services Grants</b> | <b>Actual FY 14-15</b> | <b>Actual FY 15-16</b> | <b>Budget FY 16-17</b> | <b>Proposed FY 17-18</b> | <b>Approved FY 17-18</b> | <b>Adopted FY 17-18</b> |
|--|------------------------|------------------------|------------------------|--------------------------|--------------------------|-------------------------|
| <b>Personnel Services</b>              |                        |                        |                        |                          |                          |                         |
| 512310 Medical Insurance               | 2,286                  | 527                    | 7,332                  | 0                        | 0                        | 0                       |
| 512320 Dental Insurance                | 197                    | 0                      | 720                    | 0                        | 0                        | 0                       |
| 512330 Group Term Life Insurance       | 15                     | 3                      | 46                     | 0                        | 0                        | 0                       |
| 512340 Long Term Disability Insurance  | 39                     | 6                      | 103                    | 0                        | 0                        | 0                       |
| 512400 Unemployment Insurance          | 34                     | 13                     | 89                     | 0                        | 0                        | 0                       |
| 512520 Workers Comp Insurance          | 5                      | 2                      | 15                     | 0                        | 0                        | 0                       |
| 512600 Wellness Program                | 6                      | 1                      | 20                     | 0                        | 0                        | 0                       |
| 512610 Employee Assistance Program     | 4                      | 1                      | 14                     | 0                        | 0                        | 0                       |
| <b>Fringe Benefits Total</b>           | <b>4,486</b>           | <b>1,481</b>           | <b>15,120</b>          | <b>0</b>                 | <b>0</b>                 | <b>0</b>                |
| <b>Personnel Services Total</b>        | <b>12,878</b>          | <b>4,729</b>           | <b>42,623</b>          | <b>0</b>                 | <b>0</b>                 | <b>0</b>                |
| <b>Materials and Services</b>          |                        |                        |                        |                          |                          |                         |
| <b>Supplies</b>                        |                        |                        |                        |                          |                          |                         |
| 521010 Office Supplies                 | 16                     | 1,621                  | 2,000                  | 0                        | 0                        | 0                       |
| 521070 Departmental Supplies           | 0                      | 71                     | 0                      | 0                        | 0                        | 0                       |
| <b>Supplies Total</b>                  | <b>16</b>              | <b>1,692</b>           | <b>2,000</b>           | <b>0</b>                 | <b>0</b>                 | <b>0</b>                |
| <b>Materials</b>                       |                        |                        |                        |                          |                          |                         |
| 522150 Small Office Equipment          | 0                      | 7,093                  | 1,256                  | 0                        | 0                        | 0                       |
| 522170 Computers Non Capital           | 0                      | 3,404                  | 200                    | 0                        | 0                        | 0                       |
| 522180 Software                        | 0                      | 2,518                  | 0                      | 0                        | 0                        | 0                       |
| <b>Materials Total</b>                 | <b>0</b>               | <b>13,016</b>          | <b>1,456</b>           | <b>0</b>                 | <b>0</b>                 | <b>0</b>                |
| <b>Communications</b>                  |                        |                        |                        |                          |                          |                         |
| 523020 Phone and Communication Svcs    | 7                      | 0                      | 0                      | 0                        | 0                        | 0                       |
| 523040 Data Connections                | 0                      | 928                    | 0                      | 0                        | 0                        | 0                       |
| <b>Communications Total</b>            | <b>7</b>               | <b>928</b>             | <b>0</b>               | <b>0</b>                 | <b>0</b>                 | <b>0</b>                |
| <b>Contracted Services</b>             |                        |                        |                        |                          |                          |                         |
| 525110 Consulting Services             | 0                      | 0                      | 5,000                  | 0                        | 0                        | 0                       |
| 525155 Credit Card Fees                | 307                    | 671                    | 1,603                  | 1,500                    | 1,500                    | 1,500                   |
| 525175 Temporary Staffing              | 0                      | 6,133                  | 0                      | 0                        | 0                        | 0                       |
| 525330 Transportation Services         | 988                    | 1,020                  | 2,800                  | 2,800                    | 2,800                    | 2,800                   |
| 525430 Programming and Data Services   | 520                    | 240                    | 240                    | 0                        | 0                        | 0                       |
| 525440 Client Assistance               | 5,663                  | 14,787                 | 19,000                 | 24,652                   | 24,652                   | 24,652                  |
| 525450 Subscription Services           | 0                      | 360                    | 350                    | 0                        | 0                        | 0                       |
| 525710 Printing Services               | 67                     | 948                    | 0                      | 0                        | 0                        | 0                       |
| 525740 Document Disposal Services      | 0                      | 9                      | 0                      | 0                        | 0                        | 0                       |
| 525991 Match Payments                  | 25,385                 | 0                      | 0                      | 0                        | 0                        | 0                       |
| 525999 Other Contracted Services       | 786,536                | 45,214                 | 116,463                | 69,747                   | 69,747                   | 69,747                  |
| <b>Contracted Services Total</b>       | <b>819,466</b>         | <b>69,382</b>          | <b>145,456</b>         | <b>98,699</b>            | <b>98,699</b>            | <b>98,699</b>           |
| <b>Repairs and Maintenance</b>         |                        |                        |                        |                          |                          |                         |
| 526021 Computer Software Maintenance   | 0                      | 96                     | 240                    | 0                        | 0                        | 0                       |
| 526030 Building Maintenance            | 0                      | 630                    | 0                      | 0                        | 0                        | 0                       |
| <b>Repairs and Maintenance Total</b>   | <b>0</b>               | <b>726</b>             | <b>240</b>             | <b>0</b>                 | <b>0</b>                 | <b>0</b>                |
| <b>Miscellaneous</b>                   |                        |                        |                        |                          |                          |                         |
| 529210 Meetings                        | 2,753                  | 4,700                  | 12,950                 | 11,500                   | 11,500                   | 11,500                  |

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
COMMUNITY SERVICES

| <b>160 - Community Services Grants</b> | <b>Actual<br/>FY 14-15</b> | <b>Actual<br/>FY 15-16</b> | <b>Budget<br/>FY 16-17</b> | <b>Proposed<br/>FY 17-18</b> | <b>Approved<br/>FY 17-18</b> | <b>Adopted<br/>FY 17-18</b> |
|--|----------------------------|----------------------------|----------------------------|------------------------------|------------------------------|-----------------------------|
| <b>Materials and Services</b>          |                            |                            |                            |                              |                              |                             |
| 529220 Conferences                     | 60                         | 448                        | 800                        | 0                            | 0                            | 0                           |
| 529230 Training                        | 0                          | 2,363                      | 500                        | 0                            | 0                            | 0                           |
| 529590 Special Programs Other          | 306                        | 7,393                      | 3,000                      | 0                            | 0                            | 0                           |
| 529910 Awards and Recognition          | 185                        | 0                          | 250                        | 0                            | 0                            | 0                           |
| 529999 Miscellaneous Expense           | 1,774                      | 2,165                      | 3,937                      | 3,400                        | 3,400                        | 3,400                       |
| <b>Miscellaneous Total</b>             | <b>5,078</b>               | <b>17,069</b>              | <b>21,437</b>              | <b>14,900</b>                | <b>14,900</b>                | <b>14,900</b>               |
| <b>Materials and Services Total</b>    | <b>824,566</b>             | <b>102,813</b>             | <b>170,589</b>             | <b>113,599</b>               | <b>113,599</b>               | <b>113,599</b>              |
| <b>Administrative Charges</b>          |                            |                            |                            |                              |                              |                             |
| 611100 County Admin Allocation         | 6,236                      | 0                          | 1,208                      | 0                            | 0                            | 0                           |
| 611230 Courier Allocation              | 78                         | 0                          | 34                         | 0                            | 0                            | 0                           |
| 611250 Risk Management Allocation      | 266                        | 0                          | 75                         | 0                            | 0                            | 0                           |
| 611255 Benefits Allocation             | 385                        | 0                          | 152                        | 0                            | 0                            | 0                           |
| 611260 Human Resources Allocation      | 1,343                      | 0                          | 604                        | 0                            | 0                            | 0                           |
| 611300 Legal Services Allocation       | 10,566                     | 0                          | 0                          | 0                            | 0                            | 0                           |
| 611400 Information Tech Allocation     | 28,789                     | 0                          | 4,028                      | 0                            | 0                            | 0                           |
| 611410 FIMS Allocation                 | 13,289                     | 0                          | 2,409                      | 0                            | 0                            | 0                           |
| 611420 Telecommunications Allocation   | 4,358                      | 0                          | 612                        | 0                            | 0                            | 0                           |
| 611430 Info Tech Direct Charges        | 0                          | 0                          | 1,566                      | 0                            | 0                            | 0                           |
| 611600 Finance Allocation              | 33,061                     | 0                          | 4,791                      | 0                            | 0                            | 0                           |
| 611800 MCBEE Allocation                | 694                        | 0                          | 143                        | 0                            | 0                            | 0                           |
| 612100 IT Equipment Use Charges        | 0                          | 0                          | 299                        | 0                            | 0                            | 0                           |
| 614100 Liability Insurance Allocation  | 500                        | 0                          | 200                        | 0                            | 0                            | 0                           |
| 614200 WC Insurance Allocation         | 400                        | 0                          | 100                        | 0                            | 0                            | 0                           |
| <b>Administrative Charges Total</b>    | <b>99,965</b>              | <b>0</b>                   | <b>16,221</b>              | <b>0</b>                     | <b>0</b>                     | <b>0</b>                    |
| <b>Contingency</b>                     |                            |                            |                            |                              |                              |                             |
| 571010 Contingency                     | 0                          | 0                          | 0                          | 8,700                        | 8,700                        | 8,700                       |
| <b>Contingency Total</b>               | <b>0</b>                   | <b>0</b>                   | <b>0</b>                   | <b>8,700</b>                 | <b>8,700</b>                 | <b>8,700</b>                |
| <b>Ending Fund Balance</b>             |                            |                            |                            |                              |                              |                             |
| 573010 Unapprop Ending Fund Balance    | 0                          | 0                          | 56,965                     | 0                            | 0                            | 0                           |
| <b>Ending Fund Balance Total</b>       | <b>0</b>                   | <b>0</b>                   | <b>56,965</b>              | <b>0</b>                     | <b>0</b>                     | <b>0</b>                    |
| <b>Community Services Grants Total</b> | <b>937,409</b>             | <b>107,542</b>             | <b>286,398</b>             | <b>122,299</b>               | <b>122,299</b>               | <b>122,299</b>              |
| <b>165 - Lottery and Economic Dev</b>  |                            |                            |                            |                              |                              |                             |
|  | <b>Actual<br/>FY 14-15</b> | <b>Actual<br/>FY 15-16</b> | <b>Budget<br/>FY 16-17</b> | <b>Proposed<br/>FY 17-18</b> | <b>Approved<br/>FY 17-18</b> | <b>Adopted<br/>FY 17-18</b> |
| <b>Personnel Services</b>              |                            |                            |                            |                              |                              |                             |
| <b>Salaries and Wages</b>              |                            |                            |                            |                              |                              |                             |
| 511110 Regular Wages                   | 34,103                     | 45,829                     | 113,173                    | 204,991                      | 204,991                      | 204,991                     |
| 511130 Vacation Pay                    | 270                        | 1,412                      | 0                          | 0                            | 0                            | 0                           |
| 511140 Sick Pay                        | 1,276                      | 1,370                      | 0                          | 0                            | 0                            | 0                           |
| 511150 Holiday Pay                     | 1,205                      | 1,879                      | 0                          | 0                            | 0                            | 0                           |
| 511280 Cell Phone Pay                  | 155                        | 181                        | 0                          | 0                            | 0                            | 0                           |
| <b>Salaries and Wages Total</b>        | <b>37,010</b>              | <b>50,670</b>              | <b>113,173</b>             | <b>204,991</b>               | <b>204,991</b>               | <b>204,991</b>              |
| <b>Fringe Benefits</b>                 |                            |                            |                            |                              |                              |                             |
| 512110 PERS                            | 1,454                      | 4,192                      | 18,051                     | 39,563                       | 39,563                       | 39,563                      |
| 512120 401K                            | 0                          | 0                          | 0                          | 3,558                        | 3,558                        | 3,558                       |

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
COMMUNITY SERVICES

| <b>165 - Lottery and Economic Dev</b> | <b>Actual<br/>FY 14-15</b> | <b>Actual<br/>FY 15-16</b> | <b>Budget<br/>FY 16-17</b> | <b>Proposed<br/>FY 17-18</b> | <b>Approved<br/>FY 17-18</b> | <b>Adopted<br/>FY 17-18</b> |
|---------------------------------------|----------------------------|----------------------------|----------------------------|------------------------------|------------------------------|-----------------------------|
| <b>Personnel Services</b>             |                            |                            |                            |                              |                              |                             |
| 512130 PERS Debt Service              | 923                        | 3,320                      | 5,263                      | 10,249                       | 10,249                       | 10,249                      |
| 512200 FICA                           | 2,635                      | 3,610                      | 8,558                      | 15,586                       | 15,586                       | 15,586                      |
| 512310 Medical Insurance              | 8,931                      | 12,476                     | 29,328                     | 45,288                       | 45,288                       | 45,288                      |
| 512320 Dental Insurance               | 378                        | 878                        | 2,904                      | 4,500                        | 4,500                        | 4,500                       |
| 512330 Group Term Life Insurance      | 63                         | 90                         | 218                        | 391                          | 391                          | 391                         |
| 512340 Long Term Disability Insurance | 161                        | 228                        | 488                        | 874                          | 874                          | 874                         |
| 512400 Unemployment Insurance         | 148                        | 202                        | 420                        | 758                          | 758                          | 758                         |
| 512520 Workers Comp Insurance         | 21                         | 28                         | 60                         | 90                           | 90                           | 90                          |
| 512600 Wellness Program               | 24                         | 35                         | 80                         | 120                          | 120                          | 120                         |
| 512610 Employee Assistance Program    | 17                         | 25                         | 55                         | 82                           | 82                           | 82                          |
| 512700 County HSA Contributions       | 0                          | 650                        | 0                          | 0                            | 0                            | 0                           |
| Fringe Benefits Total                 | 14,756                     | 25,735                     | 65,425                     | 121,059                      | 121,059                      | 121,059                     |
| <b>Personnel Services Total</b>       | <b>51,766</b>              | <b>76,405</b>              | <b>178,598</b>             | <b>326,050</b>               | <b>326,050</b>               | <b>326,050</b>              |
| <b>Materials and Services</b>         |                            |                            |                            |                              |                              |                             |
| <b>Supplies</b>                       |                            |                            |                            |                              |                              |                             |
| 521010 Office Supplies                | 0                          | 0                          | 400                        | 400                          | 400                          | 400                         |
| Supplies Total                        | 0                          | 0                          | 400                        | 400                          | 400                          | 400                         |
| <b>Materials</b>                      |                            |                            |                            |                              |                              |                             |
| 522150 Small Office Equipment         | 0                          | 0                          | 2,195                      | 1,500                        | 1,500                        | 1,500                       |
| 522170 Computers Non Capital          | 0                          | 0                          | 1,300                      | 0                            | 0                            | 0                           |
| 522180 Software                       | 0                          | 0                          | 700                        | 0                            | 0                            | 0                           |
| Materials Total                       | 0                          | 0                          | 4,195                      | 1,500                        | 1,500                        | 1,500                       |
| <b>Communications</b>                 |                            |                            |                            |                              |                              |                             |
| 523050 Postage                        | 0                          | 27                         | 0                          | 0                            | 0                            | 0                           |
| 523060 Cellular Phones                | 0                          | 0                          | 600                        | 2,400                        | 2,400                        | 2,400                       |
| Communications Total                  | 0                          | 27                         | 600                        | 2,400                        | 2,400                        | 2,400                       |
| <b>Contracted Services</b>            |                            |                            |                            |                              |                              |                             |
| 525715 Advertising                    | 0                          | 0                          | 1,500                      | 1,500                        | 1,500                        | 1,500                       |
| 525999 Other Contracted Services      | 518,708                    | 700,208                    | 1,985,619                  | 1,944,795                    | 1,944,795                    | 1,944,795                   |
| Contracted Services Total             | 518,708                    | 700,208                    | 1,987,119                  | 1,946,295                    | 1,946,295                    | 1,946,295                   |
| <b>Rentals</b>                        |                            |                            |                            |                              |                              |                             |
| 527120 Motor Pool Mileage             | 1,304                      | 386                        | 2,000                      | 2,000                        | 2,000                        | 2,000                       |
| 527130 Parking                        | 0                          | 0                          | 0                          | 80                           | 80                           | 80                          |
| Rentals Total                         | 1,304                      | 386                        | 2,000                      | 2,080                        | 2,080                        | 2,080                       |
| <b>Miscellaneous</b>                  |                            |                            |                            |                              |                              |                             |
| 529110 Mileage Reimbursement          | 346                        | 1,268                      | 2,000                      | 2,000                        | 2,000                        | 2,000                       |
| 529130 Meals                          | 0                          | 0                          | 600                        | 300                          | 300                          | 300                         |
| 529140 Lodging                        | 0                          | 0                          | 1,200                      | 1,014                        | 1,014                        | 1,014                       |
| 529210 Meetings                       | 232                        | 595                        | 1,000                      | 1,860                        | 1,860                        | 1,860                       |
| 529220 Conferences                    | 0                          | 258                        | 3,700                      | 1,407                        | 1,407                        | 1,407                       |
| 529230 Training                       | 0                          | 300                        | 4,500                      | 2,965                        | 2,965                        | 2,965                       |
| 529300 Dues and Memberships           | 2,769                      | 0                          | 3,750                      | 3,750                        | 3,750                        | 3,750                       |
| 529650 Pre Employment Costs           | 91                         | 0                          | 0                          | 0                            | 0                            | 0                           |



MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
COMMUNITY SERVICES

| <b>165 - Lottery and Economic Dev</b> | <b>Actual<br/>FY 14-15</b> | <b>Actual<br/>FY 15-16</b> | <b>Budget<br/>FY 16-17</b> | <b>Proposed<br/>FY 17-18</b> | <b>Approved<br/>FY 17-18</b> | <b>Adopted<br/>FY 17-18</b> |
|---------------------------------------|----------------------------|----------------------------|----------------------------|------------------------------|------------------------------|-----------------------------|
| <b>Materials and Services</b>         |                            |                            |                            |                              |                              |                             |
| 529910 Awards and Recognition         | 0                          | 30                         | 0                          | 0                            | 0                            | 0                           |
| Miscellaneous Total                   | 3,438                      | 2,451                      | 16,750                     | 13,296                       | 13,296                       | 13,296                      |
| <b>Materials and Services Total</b>   | <b>523,450</b>             | <b>703,071</b>             | <b>2,011,064</b>           | <b>1,965,971</b>             | <b>1,965,971</b>             | <b>1,965,971</b>            |
| <b>Administrative Charges</b>         |                            |                            |                            |                              |                              |                             |
| 611100 County Admin Allocation        | 3,051                      | 4,033                      | 6,598                      | 13,706                       | 13,706                       | 13,706                      |
| 611230 Courier Allocation             | 0                          | 56                         | 69                         | 130                          | 130                          | 130                         |
| 611250 Risk Management Allocation     | 0                          | 136                        | 175                        | 305                          | 305                          | 305                         |
| 611255 Benefits Allocation            | 0                          | 275                        | 312                        | 574                          | 574                          | 574                         |
| 611260 Human Resources Allocation     | 0                          | 946                        | 1,244                      | 2,336                        | 2,336                        | 2,336                       |
| 611300 Legal Services Allocation      | 0                          | 0                          | 0                          | 150                          | 150                          | 150                         |
| 611400 Information Tech Allocation    | 0                          | 19,964                     | 27,239                     | 39,473                       | 39,473                       | 39,473                      |
| 611410 FIMS Allocation                | 7,443                      | 9,643                      | 16,413                     | 30,991                       | 30,991                       | 30,991                      |
| 611420 Telecommunications Allocation  | 0                          | 3,085                      | 4,237                      | 6,667                        | 6,667                        | 6,667                       |
| 611430 Info Tech Direct Charges       | 0                          | 0                          | 10,510                     | 13,513                       | 13,513                       | 13,513                      |
| 611600 Finance Allocation             | 3,166                      | 25,920                     | 38,957                     | 55,998                       | 55,998                       | 55,998                      |
| 611800 MCBEE Allocation               | 388                        | 192                        | 972                        | 1,135                        | 1,135                        | 1,135                       |
| 612100 IT Equipment Use Charges       | 0                          | 1,627                      | 2,058                      | 2,775                        | 2,775                        | 2,775                       |
| 614100 Liability Insurance Allocation | 0                          | 300                        | 400                        | 700                          | 700                          | 700                         |
| 614200 WC Insurance Allocation        | 0                          | 200                        | 300                        | 500                          | 500                          | 500                         |
| <b>Administrative Charges Total</b>   | <b>14,048</b>              | <b>66,377</b>              | <b>109,484</b>             | <b>168,953</b>               | <b>168,953</b>               | <b>168,953</b>              |
| <b>Debt Service Principal</b>         |                            |                            |                            |                              |                              |                             |
| 541100 Principal Payments             | 474,899                    | 498,354                    | 522,968                    | 271,092                      | 271,092                      | 271,092                     |
| <b>Debt Service Principal Total</b>   | <b>474,899</b>             | <b>498,354</b>             | <b>522,968</b>             | <b>271,092</b>               | <b>271,092</b>               | <b>271,092</b>              |
| <b>Debt Service Interest</b>          |                            |                            |                            |                              |                              |                             |
| 542100 Interest Payments              | 77,164                     | 53,709                     | 29,096                     | 4,940                        | 4,940                        | 4,940                       |
| <b>Debt Service Interest Total</b>    | <b>77,164</b>              | <b>53,709</b>              | <b>29,096</b>              | <b>4,940</b>                 | <b>4,940</b>                 | <b>4,940</b>                |
| <b>Transfers Out</b>                  |                            |                            |                            |                              |                              |                             |
| 561305 Transfer to Land Use Planning  | 324,000                    | 324,000                    | 324,000                    | 324,000                      | 324,000                      | 324,000                     |
| 561310 Transfer to Parks              | 0                          | 2,500                      | 0                          | 0                            | 0                            | 0                           |
| <b>Transfers Out Total</b>            | <b>324,000</b>             | <b>326,500</b>             | <b>324,000</b>             | <b>324,000</b>               | <b>324,000</b>               | <b>324,000</b>              |
| <b>Contingency</b>                    |                            |                            |                            |                              |                              |                             |
| 571010 Contingency                    | 0                          | 0                          | 243,572                    | 280,117                      | 280,117                      | 280,117                     |
| <b>Contingency Total</b>              | <b>0</b>                   | <b>0</b>                   | <b>243,572</b>             | <b>280,117</b>               | <b>280,117</b>               | <b>280,117</b>              |
| <b>Ending Fund Balance</b>            |                            |                            |                            |                              |                              |                             |
| 573010 Unapprop Ending Fund Balance   | 0                          | 0                          | 161,549                    | 0                            | 0                            | 0                           |
| <b>Ending Fund Balance Total</b>      | <b>0</b>                   | <b>0</b>                   | <b>161,549</b>             | <b>0</b>                     | <b>0</b>                     | <b>0</b>                    |
| <b>Lottery and Economic Dev Total</b> | <b>1,465,328</b>           | <b>1,724,417</b>           | <b>3,580,331</b>           | <b>3,341,123</b>             | <b>3,341,123</b>             | <b>3,341,123</b>            |

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
COMMUNITY SERVICES

| <b>230 - Dog Control</b>              | <b>Actual<br/>FY 14-15</b> | <b>Actual<br/>FY 15-16</b> | <b>Budget<br/>FY 16-17</b> | <b>Proposed<br/>FY 17-18</b> | <b>Approved<br/>FY 17-18</b> | <b>Adopted<br/>FY 17-18</b> |
|---------------------------------------|----------------------------|----------------------------|----------------------------|------------------------------|------------------------------|-----------------------------|
| <b>Personnel Services</b>             |                            |                            |                            |                              |                              |                             |
| <b>Salaries and Wages</b>             |                            |                            |                            |                              |                              |                             |
| 511020 Salaries and Wages Budget Only | 0                          | 0                          | (41,342)                   | 0                            | 0                            | 0                           |
| 511110 Regular Wages                  | 347,457                    | 366,403                    | 517,078                    | 512,802                      | 512,802                      | 512,802                     |
| 511120 Temporary Wages                | 2,898                      | 0                          | 0                          | 0                            | 0                            | 0                           |
| 511130 Vacation Pay                   | 24,945                     | 26,630                     | 0                          | 0                            | 0                            | 0                           |
| 511140 Sick Pay                       | 12,842                     | 15,469                     | 0                          | 0                            | 0                            | 0                           |
| 511150 Holiday Pay                    | 17,960                     | 20,374                     | 0                          | 0                            | 0                            | 0                           |
| 511160 Comp Time Pay                  | 920                        | 191                        | 0                          | 0                            | 0                            | 0                           |
| 511210 Compensation Credits           | 15,704                     | 15,602                     | 10,525                     | 7,617                        | 7,617                        | 7,617                       |
| 511240 Leave Payoff                   | 446                        | 407                        | 0                          | 0                            | 0                            | 0                           |
| 511290 Health Insurance Waiver Pay    | 0                          | 0                          | 0                          | 2,400                        | 2,400                        | 2,400                       |
| 511420 Premium Pay                    | 2,515                      | 2,351                      | 0                          | 2,590                        | 2,590                        | 2,590                       |
| <b>Salaries and Wages Total</b>       | <b>425,686</b>             | <b>447,428</b>             | <b>486,261</b>             | <b>525,409</b>               | <b>525,409</b>               | <b>525,409</b>              |
| <b>Fringe Benefits</b>                |                            |                            |                            |                              |                              |                             |
| 512110 PERS                           | 57,337                     | 60,142                     | 84,151                     | 100,903                      | 100,903                      | 100,903                     |
| 512120 401K                           | 2,955                      | 3,192                      | 4,331                      | 1,735                        | 1,735                        | 1,735                       |
| 512130 PERS Debt Service              | 25,730                     | 29,283                     | 24,534                     | 26,140                       | 26,140                       | 26,140                      |
| 512200 FICA                           | 32,449                     | 33,992                     | 40,359                     | 39,785                       | 39,785                       | 39,785                      |
| 512310 Medical Insurance              | 140,768                    | 156,242                    | 173,524                    | 162,116                      | 162,116                      | 162,116                     |
| 512320 Dental Insurance               | 14,039                     | 15,095                     | 14,520                     | 16,500                       | 16,500                       | 16,500                      |
| 512330 Group Term Life Insurance      | 731                        | 792                        | 992                        | 973                          | 973                          | 973                         |
| 512340 Long Term Disability Insurance | 1,871                      | 2,018                      | 2,224                      | 2,184                        | 2,184                        | 2,184                       |
| 512400 Unemployment Insurance         | 1,704                      | 1,794                      | 1,954                      | 1,934                        | 1,934                        | 1,934                       |
| 512520 Workers Comp Insurance         | 280                        | 296                        | 324                        | 360                          | 360                          | 360                         |
| 512600 Wellness Program               | 383                        | 423                        | 400                        | 480                          | 480                          | 480                         |
| 512610 Employee Assistance Program    | 275                        | 304                        | 270                        | 324                          | 324                          | 324                         |
| 512700 County HSA Contributions       | 868                        | 0                          | 0                          | 0                            | 0                            | 0                           |
| <b>Fringe Benefits Total</b>          | <b>279,390</b>             | <b>303,572</b>             | <b>347,583</b>             | <b>353,434</b>               | <b>353,434</b>               | <b>353,434</b>              |
| <b>Personnel Services Total</b>       | <b>705,076</b>             | <b>751,000</b>             | <b>833,844</b>             | <b>878,843</b>               | <b>878,843</b>               | <b>878,843</b>              |
| <b>Materials and Services</b>         |                            |                            |                            |                              |                              |                             |
| <b>Supplies</b>                       |                            |                            |                            |                              |                              |                             |
| 521010 Office Supplies                | 2,221                      | 2,843                      | 3,200                      | 3,200                        | 3,200                        | 3,200                       |
| 521030 Field Supplies                 | 184                        | 1,416                      | 1,500                      | 1,000                        | 1,000                        | 1,000                       |
| 521050 Janitorial Supplies            | 10,478                     | 10,730                     | 13,500                     | 15,000                       | 15,000                       | 15,000                      |
| 521070 Departmental Supplies          | 2,358                      | 5,142                      | 6,000                      | 6,000                        | 6,000                        | 6,000                       |
| 521080 Food Supplies                  | 1,884                      | 1,947                      | 2,500                      | 3,000                        | 3,000                        | 3,000                       |
| 521090 Uniforms and Clothing          | 752                        | 1,438                      | 1,700                      | 1,700                        | 1,700                        | 1,700                       |
| 521100 Medical Supplies               | 7,821                      | 7,580                      | 10,250                     | 15,250                       | 15,250                       | 15,250                      |
| 521120 Drugs                          | 5,132                      | 4,596                      | 6,900                      | 6,900                        | 6,900                        | 6,900                       |
| 521140 Vaccines                       | 7,186                      | 7,111                      | 11,200                     | 12,000                       | 12,000                       | 12,000                      |
| 521170 Educational Supplies           | 57                         | 0                          | 0                          | 0                            | 0                            | 0                           |
| 521190 Publications                   | 0                          | 0                          | 200                        | 100                          | 100                          | 100                         |
| 521210 Gasoline                       | 5,064                      | 3,498                      | 5,000                      | 4,500                        | 4,500                        | 4,500                       |
| 521300 Safety Clothing                | 212                        | 0                          | 200                        | 200                          | 200                          | 200                         |
| <b>Supplies Total</b>                 | <b>43,348</b>              | <b>46,301</b>              | <b>62,150</b>              | <b>68,850</b>                | <b>68,850</b>                | <b>68,850</b>               |

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
COMMUNITY SERVICES

| <b>230 - Dog Control</b>              | <b>Actual<br/>FY 14-15</b> | <b>Actual<br/>FY 15-16</b> | <b>Budget<br/>FY 16-17</b> | <b>Proposed<br/>FY 17-18</b> | <b>Approved<br/>FY 17-18</b> | <b>Adopted<br/>FY 17-18</b> |
|---------------------------------------|----------------------------|----------------------------|----------------------------|------------------------------|------------------------------|-----------------------------|
| <b>Materials and Services</b>         |                            |                            |                            |                              |                              |                             |
| <b>Materials</b>                      |                            |                            |                            |                              |                              |                             |
| 522060 Sign Materials                 | 0                          | 446                        | 500                        | 200                          | 200                          | 200                         |
| 522150 Small Office Equipment         | 152                        | 1,096                      | 1,500                      | 1,500                        | 1,500                        | 1,500                       |
| 522160 Small Departmental Equipment   | 0                          | 967                        | 500                        | 500                          | 500                          | 500                         |
| 522170 Computers Non Capital          | 0                          | 0                          | 1,100                      | 1,100                        | 1,100                        | 1,100                       |
| <b>Materials Total</b>                | <b>152</b>                 | <b>2,510</b>               | <b>3,600</b>               | <b>3,300</b>                 | <b>3,300</b>                 | <b>3,300</b>                |
| <b>Communications</b>                 |                            |                            |                            |                              |                              |                             |
| 523010 Telephone Equipment            | 0                          | 0                          | 0                          | 100                          | 100                          | 100                         |
| 523015 Video Security Equipment       | 0                          | 805                        | 0                          | 0                            | 0                            | 0                           |
| 523020 Phone and Communication Svcs   | 0                          | 15                         | 0                          | 0                            | 0                            | 0                           |
| 523040 Data Connections               | 3,946                      | 1,921                      | 1,700                      | 2,600                        | 2,600                        | 2,600                       |
| 523050 Postage                        | 43                         | 0                          | 50                         | 0                            | 0                            | 0                           |
| 523060 Cellular Phones                | 692                        | 901                        | 1,100                      | 1,900                        | 1,900                        | 1,900                       |
| 523090 Long Distance Charges          | 235                        | 207                        | 200                        | 200                          | 200                          | 200                         |
| <b>Communications Total</b>           | <b>4,916</b>               | <b>3,848</b>               | <b>3,050</b>               | <b>4,800</b>                 | <b>4,800</b>                 | <b>4,800</b>                |
| <b>Utilities</b>                      |                            |                            |                            |                              |                              |                             |
| 524010 Electricity                    | 16,526                     | 16,070                     | 16,411                     | 16,505                       | 16,505                       | 16,505                      |
| 524040 Natural Gas                    | 7,863                      | 6,955                      | 7,451                      | 6,858                        | 6,858                        | 6,858                       |
| 524090 Garbage Disposal and Recycling | 1,377                      | 1,417                      | 1,357                      | 1,385                        | 1,385                        | 1,385                       |
| <b>Utilities Total</b>                | <b>25,766</b>              | <b>24,442</b>              | <b>25,219</b>              | <b>24,748</b>                | <b>24,748</b>                | <b>24,748</b>               |
| <b>Contracted Services</b>            |                            |                            |                            |                              |                              |                             |
| 525155 Credit Card Fees               | 3,630                      | 3,491                      | 4,000                      | 8,000                        | 8,000                        | 8,000                       |
| 525305 Veterinary Services            | 26,080                     | 27,774                     | 37,000                     | 37,000                       | 37,000                       | 37,000                      |
| 525360 Public Works Services          | 368                        | 0                          | 500                        | 0                            | 0                            | 0                           |
| 525710 Printing Services              | 1,332                      | 3,215                      | 6,000                      | 6,000                        | 6,000                        | 6,000                       |
| 525715 Advertising                    | 0                          | 0                          | 1,500                      | 1,500                        | 1,500                        | 1,500                       |
| 525735 Mail Services                  | 13,333                     | 13,944                     | 12,500                     | 12,500                       | 12,500                       | 12,500                      |
| 525740 Document Disposal Services     | 40                         | 0                          | 0                          | 0                            | 0                            | 0                           |
| 525770 Interpreters and Translators   | 270                        | 204                        | 400                        | 400                          | 400                          | 400                         |
| 525999 Other Contracted Services      | 62,056                     | 60,920                     | 66,000                     | 80,000                       | 80,000                       | 80,000                      |
| <b>Contracted Services Total</b>      | <b>107,110</b>             | <b>109,547</b>             | <b>127,900</b>             | <b>145,400</b>               | <b>145,400</b>               | <b>145,400</b>              |
| <b>Repairs and Maintenance</b>        |                            |                            |                            |                              |                              |                             |
| 526010 Office Equipment Maintenance   | 0                          | 0                          | 100                        | 100                          | 100                          | 100                         |
| 526014 Radio Maintenance              | 238                        | 0                          | 450                        | 400                          | 400                          | 400                         |
| 526030 Building Maintenance           | 4,005                      | 4,563                      | 5,000                      | 5,000                        | 5,000                        | 5,000                       |
| <b>Repairs and Maintenance Total</b>  | <b>4,244</b>               | <b>4,563</b>               | <b>5,550</b>               | <b>5,500</b>                 | <b>5,500</b>                 | <b>5,500</b>                |
| <b>Rentals</b>                        |                            |                            |                            |                              |                              |                             |
| 527110 Fleet Leases                   | 16,548                     | 15,204                     | 14,616                     | 14,616                       | 14,616                       | 14,616                      |
| 527130 Parking                        | 6                          | 40                         | 50                         | 100                          | 100                          | 100                         |
| 527300 Equipment Rental               | 3,373                      | 3,628                      | 4,000                      | 4,000                        | 4,000                        | 4,000                       |
| <b>Rentals Total</b>                  | <b>19,928</b>              | <b>18,872</b>              | <b>18,666</b>              | <b>18,716</b>                | <b>18,716</b>                | <b>18,716</b>               |

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
COMMUNITY SERVICES

| <b>230 - Dog Control</b>              | <b>Actual<br/>FY 14-15</b> | <b>Actual<br/>FY 15-16</b> | <b>Budget<br/>FY 16-17</b> | <b>Proposed<br/>FY 17-18</b> | <b>Approved<br/>FY 17-18</b> | <b>Adopted<br/>FY 17-18</b> |
|---------------------------------------|----------------------------|----------------------------|----------------------------|------------------------------|------------------------------|-----------------------------|
| <b>Materials and Services</b>         |                            |                            |                            |                              |                              |                             |
| <b>Insurance</b>                      |                            |                            |                            |                              |                              |                             |
| 528415 Auto Claims                    | 1,128                      | 0                          | 0                          | 0                            | 0                            | 0                           |
| <b>Insurance Total</b>                | <b>1,128</b>               | <b>0</b>                   | <b>0</b>                   | <b>0</b>                     | <b>0</b>                     | <b>0</b>                    |
| <b>Miscellaneous</b>                  |                            |                            |                            |                              |                              |                             |
| 529110 Mileage Reimbursement          | 0                          | 0                          | 0                          | 500                          | 500                          | 500                         |
| 529120 Commercial Travel              | 0                          | 408                        | 1,500                      | 0                            | 0                            | 0                           |
| 529130 Meals                          | 0                          | 197                        | 1,000                      | 1,250                        | 1,250                        | 1,250                       |
| 529140 Lodging                        | 0                          | 433                        | 2,000                      | 2,500                        | 2,500                        | 2,500                       |
| 529210 Meetings                       | 45                         | 254                        | 500                        | 500                          | 500                          | 500                         |
| 529220 Conferences                    | 411                        | 1,207                      | 1,000                      | 1,300                        | 1,300                        | 1,300                       |
| 529300 Dues and Memberships           | 35                         | 70                         | 250                        | 250                          | 250                          | 250                         |
| 529650 Pre Employment Costs           | 99                         | 28                         | 50                         | 100                          | 100                          | 100                         |
| 529740 Fairs and Shows                | 25                         | 0                          | 0                          | 0                            | 0                            | 0                           |
| 529830 Dog Licenses                   | 234                        | 1,885                      | 2,500                      | 2,500                        | 2,500                        | 2,500                       |
| 529840 Professional Licenses          | 150                        | 175                        | 1,650                      | 500                          | 500                          | 500                         |
| 529860 Permits                        | 20                         | 20                         | 20                         | 20                           | 20                           | 20                          |
| 529999 Miscellaneous Expense          | 11                         | 0                          | 0                          | 200                          | 200                          | 200                         |
| <b>Miscellaneous Total</b>            | <b>1,029</b>               | <b>4,678</b>               | <b>10,470</b>              | <b>9,620</b>                 | <b>9,620</b>                 | <b>9,620</b>                |
| <b>Materials and Services Total</b>   | <b>207,620</b>             | <b>214,761</b>             | <b>256,605</b>             | <b>280,934</b>               | <b>280,934</b>               | <b>280,934</b>              |
| <b>Administrative Charges</b>         |                            |                            |                            |                              |                              |                             |
| 611100 County Admin Allocation        | 10,359                     | 10,721                     | 11,977                     | 15,527                       | 15,527                       | 15,527                      |
| 611210 Facilities Mgt Allocation      | 45,076                     | 49,530                     | 51,647                     | 55,572                       | 55,572                       | 55,572                      |
| 611230 Courier Allocation             | 598                        | 620                        | 668                        | 847                          | 847                          | 847                         |
| 611250 Risk Management Allocation     | 1,769                      | 1,956                      | 4,289                      | 3,769                        | 3,769                        | 3,769                       |
| 611255 Benefits Allocation            | 2,973                      | 3,080                      | 3,006                      | 3,751                        | 3,751                        | 3,751                       |
| 611260 Human Resources Allocation     | 10,353                     | 10,595                     | 11,975                     | 15,285                       | 15,285                       | 15,285                      |
| 611300 Legal Services Allocation      | 74,915                     | 85,841                     | 92,641                     | 108,053                      | 108,053                      | 108,053                     |
| 611400 Information Tech Allocation    | 22,701                     | 25,731                     | 23,738                     | 20,150                       | 20,150                       | 20,150                      |
| 611410 FIMS Allocation                | 10,400                     | 12,470                     | 14,380                     | 15,787                       | 15,787                       | 15,787                      |
| 611420 Telecommunications Allocation  | 3,427                      | 4,014                      | 3,720                      | 3,382                        | 3,382                        | 3,382                       |
| 611430 Info Tech Direct Charges       | 0                          | 0                          | 9,169                      | 7,027                        | 7,027                        | 7,027                       |
| 611600 Finance Allocation             | 14,151                     | 15,680                     | 16,277                     | 15,637                       | 15,637                       | 15,637                      |
| 611800 MCBEE Allocation               | 543                        | 248                        | 852                        | 578                          | 578                          | 578                         |
| 612100 IT Equipment Use Charges       | 0                          | 2,088                      | 1,792                      | 1,423                        | 1,423                        | 1,423                       |
| 614100 Liability Insurance Allocation | 3,200                      | 3,500                      | 12,600                     | 10,200                       | 10,200                       | 10,200                      |
| 614200 WC Insurance Allocation        | 2,800                      | 3,700                      | 4,600                      | 4,600                        | 4,600                        | 4,600                       |
| <b>Administrative Charges Total</b>   | <b>203,265</b>             | <b>229,774</b>             | <b>263,331</b>             | <b>281,588</b>               | <b>281,588</b>               | <b>281,588</b>              |
| <b>Capital Outlay</b>                 |                            |                            |                            |                              |                              |                             |
| 534300 Special Construction           | 0                          | 11,772                     | 0                          | 0                            | 0                            | 0                           |
| <b>Capital Outlay Total</b>           | <b>0</b>                   | <b>11,772</b>              | <b>0</b>                   | <b>0</b>                     | <b>0</b>                     | <b>0</b>                    |
| <b>Dog Control Total</b>              | <b>1,115,961</b>           | <b>1,207,307</b>           | <b>1,353,780</b>           | <b>1,441,365</b>             | <b>1,441,365</b>             | <b>1,441,365</b>            |

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
COMMUNITY SERVICES

| <b>270 - County Fair</b>              | <b>Actual<br/>FY 14-15</b> | <b>Actual<br/>FY 15-16</b> | <b>Budget<br/>FY 16-17</b> | <b>Proposed<br/>FY 17-18</b> | <b>Approved<br/>FY 17-18</b> | <b>Adopted<br/>FY 17-18</b> |
|---------------------------------------|----------------------------|----------------------------|----------------------------|------------------------------|------------------------------|-----------------------------|
| <b>Personnel Services</b>             |                            |                            |                            |                              |                              |                             |
| <b>Salaries and Wages</b>             |                            |                            |                            |                              |                              |                             |
| 511110 Regular Wages                  | 27,526                     | 28,375                     | 31,469                     | 0                            | 0                            | 0                           |
| 511120 Temporary Wages                | 3,056                      | 5,180                      | 5,133                      | 10,378                       | 10,378                       | 10,378                      |
| 511130 Vacation Pay                   | 1,712                      | 2,799                      | 0                          | 0                            | 0                            | 0                           |
| 511140 Sick Pay                       | 323                        | 168                        | 0                          | 0                            | 0                            | 0                           |
| 511150 Holiday Pay                    | 1,563                      | 1,534                      | 0                          | 0                            | 0                            | 0                           |
| 511160 Comp Time Pay                  | 0                          | 86                         | 0                          | 0                            | 0                            | 0                           |
| 511210 Compensation Credits           | 1,460                      | 1,049                      | 1,210                      | 0                            | 0                            | 0                           |
| 511280 Cell Phone Pay                 | 107                        | 113                        | 0                          | 0                            | 0                            | 0                           |
| 511420 Premium Pay                    | 519                        | 598                        | 0                          | 0                            | 0                            | 0                           |
| 511450 Premium Pay Temps              | 454                        | 549                        | 0                          | 0                            | 0                            | 0                           |
| <b>Salaries and Wages Total</b>       | <b>36,720</b>              | <b>40,452</b>              | <b>37,812</b>              | <b>10,378</b>                | <b>10,378</b>                | <b>10,378</b>               |
| <b>Fringe Benefits</b>                |                            |                            |                            |                              |                              |                             |
| 512110 PERS                           | 5,700                      | 6,750                      | 5,212                      | 0                            | 0                            | 0                           |
| 512130 PERS Debt Service              | 1,441                      | 1,189                      | 1,519                      | 0                            | 0                            | 0                           |
| 512200 FICA                           | 2,767                      | 3,037                      | 2,860                      | 793                          | 793                          | 793                         |
| 512310 Medical Insurance              | 8,548                      | 9,238                      | 9,385                      | 0                            | 0                            | 0                           |
| 512320 Dental Insurance               | 898                        | 987                        | 929                        | 0                            | 0                            | 0                           |
| 512330 Group Term Life Insurance      | 54                         | 57                         | 60                         | 0                            | 0                            | 0                           |
| 512340 Long Term Disability Insurance | 139                        | 144                        | 136                        | 0                            | 0                            | 0                           |
| 512400 Unemployment Insurance         | 147                        | 161                        | 121                        | 0                            | 0                            | 0                           |
| 512520 Workers Comp Insurance         | 21                         | 23                         | 45                         | 30                           | 30                           | 30                          |
| 512600 Wellness Program               | 23                         | 25                         | 26                         | 0                            | 0                            | 0                           |
| 512610 Employee Assistance Program    | 17                         | 18                         | 17                         | 0                            | 0                            | 0                           |
| <b>Fringe Benefits Total</b>          | <b>19,755</b>              | <b>21,628</b>              | <b>20,310</b>              | <b>823</b>                   | <b>823</b>                   | <b>823</b>                  |
| <b>Personnel Services Total</b>       | <b>56,475</b>              | <b>62,080</b>              | <b>58,122</b>              | <b>11,201</b>                | <b>11,201</b>                | <b>11,201</b>               |
| <b>Materials and Services</b>         |                            |                            |                            |                              |                              |                             |
| <b>Supplies</b>                       |                            |                            |                            |                              |                              |                             |
| 521010 Office Supplies                | 88                         | 0                          | 100                        | 75                           | 75                           | 75                          |
| <b>Supplies Total</b>                 | <b>88</b>                  | <b>0</b>                   | <b>100</b>                 | <b>75</b>                    | <b>75</b>                    | <b>75</b>                   |
| <b>Communications</b>                 |                            |                            |                            |                              |                              |                             |
| 523010 Telephone Equipment            | 0                          | 0                          | 100                        | 75                           | 75                           | 75                          |
| 523050 Postage                        | 73                         | 21                         | 100                        | 75                           | 75                           | 75                          |
| 523090 Long Distance Charges          | 14                         | 16                         | 0                          | 10                           | 10                           | 10                          |
| <b>Communications Total</b>           | <b>87</b>                  | <b>37</b>                  | <b>200</b>                 | <b>160</b>                   | <b>160</b>                   | <b>160</b>                  |
| <b>Contracted Services</b>            |                            |                            |                            |                              |                              |                             |
| 525110 Consulting Services            | 71,556                     | 45,759                     | 49,800                     | 35,000                       | 35,000                       | 35,000                      |
| 525155 Credit Card Fees               | 720                        | 420                        | 700                        | 1,500                        | 1,500                        | 1,500                       |
| 525158 Armored Car Services           | 105                        | 53                         | 250                        | 250                          | 250                          | 250                         |
| 525225 Ambulance Services             | 1,231                      | 0                          | 1,200                      | 4,400                        | 4,400                        | 4,400                       |
| 525350 Janitorial Services            | 0                          | 4,600                      | 4,500                      | 4,700                        | 4,700                        | 4,700                       |
| 525360 Public Works Services          | 548                        | 2,285                      | 500                        | 1,789                        | 1,789                        | 1,789                       |
| 525555 Security Services              | 14,894                     | 15,407                     | 15,500                     | 17,500                       | 17,500                       | 17,500                      |
| 525710 Printing Services              | 2,331                      | 1,666                      | 640                        | 3,000                        | 3,000                        | 3,000                       |

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
COMMUNITY SERVICES

| <b>270 - County Fair</b>              | <b>Actual<br/>FY 14-15</b> | <b>Actual<br/>FY 15-16</b> | <b>Budget<br/>FY 16-17</b> | <b>Proposed<br/>FY 17-18</b> | <b>Approved<br/>FY 17-18</b> | <b>Adopted<br/>FY 17-18</b> |
|---------------------------------------|----------------------------|----------------------------|----------------------------|------------------------------|------------------------------|-----------------------------|
| <b>Materials and Services</b>         |                            |                            |                            |                              |                              |                             |
| 525715 Advertising                    | 45,397                     | 33,104                     | 41,400                     | 63,000                       | 63,000                       | 63,000                      |
| 525910 Fair 4H Contract               | 9,977                      | 12,908                     | 11,000                     | 11,000                       | 11,000                       | 11,000                      |
| 525915 Fair FFA Contract              | 6,148                      | 6,052                      | 6,100                      | 6,200                        | 6,200                        | 6,200                       |
| 525920 Fair Open Class                | 469                        | 230                        | 1,550                      | 2,500                        | 2,500                        | 2,500                       |
| 525925 Fair Entertainers              | 58,590                     | 64,418                     | 58,000                     | 77,050                       | 77,050                       | 77,050                      |
| 525930 Fair Events and Activities     | 33,411                     | 39,444                     | 41,050                     | 43,500                       | 43,500                       | 43,500                      |
| 525940 Fair Talent Show               | 3,120                      | 0                          | 1,000                      | 1,500                        | 1,500                        | 1,500                       |
| 525945 Fair Clean Up                  | 5,000                      | 5,000                      | 5,000                      | 5,000                        | 5,000                        | 5,000                       |
| 525999 Other Contracted Services      | 0                          | 1,721                      | 16,192                     | 15,000                       | 15,000                       | 15,000                      |
| <b>Contracted Services Total</b>      | <b>253,496</b>             | <b>233,066</b>             | <b>254,382</b>             | <b>292,889</b>               | <b>292,889</b>               | <b>292,889</b>              |
| <b>Rentals</b>                        |                            |                            |                            |                              |                              |                             |
| 527210 Building Rental Private        | 1,116                      | 1,004                      | 1,120                      | 1,500                        | 1,500                        | 1,500                       |
| 527230 Fairgrounds Rental             | 9,259                      | 10,383                     | 11,810                     | 10,000                       | 10,000                       | 10,000                      |
| 527231 Fairgrounds Rental in Trade    | 73,115                     | 2,750                      | 0                          | 0                            | 0                            | 0                           |
| 527310 Fair Equipment Rentals         | 26,053                     | 37,351                     | 32,272                     | 39,000                       | 42,400                       | 42,400                      |
| <b>Rentals Total</b>                  | <b>109,542</b>             | <b>51,488</b>              | <b>45,202</b>              | <b>50,500</b>                | <b>53,900</b>                | <b>53,900</b>               |
| <b>Insurance</b>                      |                            |                            |                            |                              |                              |                             |
| 528110 Liability Insurance Premiums   | 6,125                      | 5,448                      | 5,500                      | 5,900                        | 5,900                        | 5,900                       |
| 528210 Public Official Bonds          | 950                        | 950                        | 1,150                      | 1,200                        | 1,200                        | 1,200                       |
| <b>Insurance Total</b>                | <b>7,075</b>               | <b>6,398</b>               | <b>6,650</b>               | <b>7,100</b>                 | <b>7,100</b>                 | <b>7,100</b>                |
| <b>Miscellaneous</b>                  |                            |                            |                            |                              |                              |                             |
| 529110 Mileage Reimbursement          | 77                         | 118                        | 50                         | 125                          | 125                          | 125                         |
| 529130 Meals                          | 287                        | 206                        | 300                        | 500                          | 500                          | 500                         |
| 529210 Meetings                       | 0                          | 0                          | 100                        | 200                          | 200                          | 200                         |
| 529220 Conferences                    | 140                        | 753                        | 100                        | 2,000                        | 2,000                        | 2,000                       |
| 529300 Dues and Memberships           | 840                        | 995                        | 1,300                      | 1,000                        | 1,000                        | 1,000                       |
| 529590 Special Programs Other         | 6,570                      | 0                          | 0                          | 0                            | 0                            | 0                           |
| 529650 Pre Employment Costs           | 68                         | 0                          | 70                         | 70                           | 70                           | 70                          |
| <b>Miscellaneous Total</b>            | <b>7,982</b>               | <b>2,072</b>               | <b>1,920</b>               | <b>3,895</b>                 | <b>3,895</b>                 | <b>3,895</b>                |
| <b>Materials and Services Total</b>   | <b>378,271</b>             | <b>293,061</b>             | <b>308,454</b>             | <b>354,619</b>               | <b>358,019</b>               | <b>358,019</b>              |
| <b>Administrative Charges</b>         |                            |                            |                            |                              |                              |                             |
| 611100 County Admin Allocation        | 2,281                      | 1,939                      | 2,400                      | 2,728                        | 2,728                        | 2,728                       |
| 611230 Courier Allocation             | 52                         | 54                         | 59                         | 62                           | 62                           | 62                          |
| 611250 Risk Management Allocation     | 118                        | 109                        | 125                        | 102                          | 102                          | 102                         |
| 611255 Benefits Allocation            | 259                        | 272                        | 266                        | 271                          | 271                          | 271                         |
| 611260 Human Resources Allocation     | 902                        | 936                        | 1,058                      | 1,105                        | 1,105                        | 1,105                       |
| 611300 Legal Services Allocation      | 1,576                      | 2,373                      | 2,244                      | 1,984                        | 1,984                        | 1,984                       |
| 611410 FIMS Allocation                | 4,268                      | 3,849                      | 5,009                      | 5,189                        | 5,189                        | 5,189                       |
| 611600 Finance Allocation             | 10,495                     | 9,829                      | 11,357                     | 8,713                        | 8,713                        | 8,713                       |
| 611800 MCBEE Allocation               | 223                        | 76                         | 296                        | 190                          | 190                          | 190                         |
| 614100 Liability Insurance Allocation | 200                        | 200                        | 300                        | 200                          | 200                          | 200                         |
| 614200 WC Insurance Allocation        | 200                        | 200                        | 200                        | 200                          | 200                          | 200                         |
| <b>Administrative Charges Total</b>   | <b>20,574</b>              | <b>19,837</b>              | <b>23,314</b>              | <b>20,744</b>                | <b>20,744</b>                | <b>20,744</b>               |

MARION COUNTY FY 2017-18 BUDGET  
 BY DEPARTMENT  
 COMMUNITY SERVICES

| <b>270 - County Fair</b>              | <b>Actual<br/>FY 14-15</b> | <b>Actual<br/>FY 15-16</b> | <b>Budget<br/>FY 16-17</b> | <b>Proposed<br/>FY 17-18</b> | <b>Approved<br/>FY 17-18</b> | <b>Adopted<br/>FY 17-18</b> |
|---------------------------------------|----------------------------|----------------------------|----------------------------|------------------------------|------------------------------|-----------------------------|
| <b>Transfers Out</b>                  |                            |                            |                            |                              |                              |                             |
| 561100 Transfer to General Fund       | 0                          | 0                          | 0                          | 47,557                       | 47,557                       | 47,557                      |
| <b>Transfers Out Total</b>            | <b>0</b>                   | <b>0</b>                   | <b>0</b>                   | <b>47,557</b>                | <b>47,557</b>                | <b>47,557</b>               |
| <b>Contingency</b>                    |                            |                            |                            |                              |                              |                             |
| 571010 Contingency                    | 0                          | 0                          | 107,177                    | 63,630                       | 63,630                       | 63,630                      |
| <b>Contingency Total</b>              | <b>0</b>                   | <b>0</b>                   | <b>107,177</b>             | <b>63,630</b>                | <b>63,630</b>                | <b>63,630</b>               |
| <b>County Fair Total</b>              | <b>455,320</b>             | <b>374,977</b>             | <b>497,067</b>             | <b>497,751</b>               | <b>501,151</b>               | <b>501,151</b>              |
| <b>Community Services Grand Total</b> | <b>4,728,627</b>           | <b>3,955,127</b>           | <b>6,368,796</b>           | <b>6,260,201</b>             | <b>6,263,601</b>             | <b>6,263,601</b>            |

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
COMMUNITY SERVICES

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MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
DISTRICT ATTORNEY'S OFFICE

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## DISTRICT ATTORNEY'S OFFICE



### MISSION STATEMENT

The District Attorney's Office is responsible for seeking justice through promoting accountability for criminal offenders; interpreting, enforcing, and executing law; responding to the concerns of victims and the public; and working cooperatively with members of the justice system.

### GOALS AND OBJECTIVES

- Goal 1 Aggressively prosecute and prioritize violent and person-to-person crimes.
- Goal 2 Protect children and families.
- Objective 1 Support efforts of Marion County to promote child abuse prevention, early childhood development, and family preservation.
  - Objective 2 Support domestic violence prosecution team and promote Domestic Violence Council's effort to increase community awareness.
  - Objective 3 Support child abuse prosecution team and promote efforts of Marion County Child Abuse Multidisciplinary Team (MDT).
- Goal 3 Collaborate with the community and public safety partners to address substance abuse, mental health concerns, and support quality community corrections programs.
- Objective 1 Promote and implement the strategic plan developed by the Marion County Public Safety Coordinating Council as established in House Bill 3194, Justice Reinvestment.
  - Objective 2 Promote and increase efforts of the Marion County Public Safety Coordinating Council to address the proliferation of controlled substances and other public safety concerns in the community.
- Goal 4 Advocate for victims of crime and provide assistance and information that empowers victims to make informed decisions not only in their personal lives but also in relation to participation in the criminal justice system and the exercise of their rights.
- Objective 1 Increase victims' understanding of their rights as a victim of crime.
  - Objective 2 Increase victims' understanding of the public safety system.
  - Objective 3 Increase level of comprehensive services provided to victims of domestic violence who have co-occurring juvenile dependency cases to increase their ability to move forward in a safe and healthy way for themselves and their children by leveraging Juvenile Dependency funding with Violence Against Women Act (VAWA) grant funding.

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
DISTRICT ATTORNEY'S OFFICE

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- Goal 5 Facilitate the payment of equitable child support awards and provision of health care coverage for the benefit of children.
- Objective 1 Prompt establishment of paternity and child support awards.
  - Objective 2 Timely enforcement of child support and health insurance requirements.
  - Objective 3 Modification and adjustment of orders and records when appropriate.

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
DISTRICT ATTORNEY'S OFFICE

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**DEPARTMENT OVERVIEW**

The District Attorney is an executive employee of the State of Oregon, publicly elected to a four-year term. Within the District Attorney's Office, there are five programs: (1) Adult Criminal Prosecution, (2) Child Support Enforcement, (3) Victim Assistance, (4) Juvenile Enforcement, and (5) Medical Examiner. The public safety system is an ever-changing landscape. Prosecution occupies a central position within this environment, responding to the needs and demands of all entities responsible for public safety. To fulfill its mission of offender accountability, the District Attorney's Office envisions several fundamental principles:

- Prosecution must have sustainable long-term funding for all core functions.
- Prosecution must have sufficient capacity to respond to the needs of its partners and of the community.
- Prosecution must be able to adapt to changing demands, encouraging a pro-active and balanced role in public safety.
- Prosecution must instill trust, confidence and security in the community.

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
DISTRICT ATTORNEY'S OFFICE

**RESOURCE AND REQUIREMENT SUMMARY**

| District Attorney's Office          | FY 14-15<br>ACTUAL | FY 15-16<br>ACTUAL | FY 16-17<br>BUDGET | FY 17-18<br>ADOPTED | +/- %       |
|-------------------------------------|--------------------|--------------------|--------------------|---------------------|-------------|
| <b>RESOURCES</b>                    |                    |                    |                    |                     |             |
| Intergovernmental Federal           | 1,271,078          | 1,431,436          | 1,766,279          | 1,884,190           | 6.7%        |
| Intergovernmental State             | 479,772            | 438,786            | 452,210            | 468,806             | 3.7%        |
| Charges for Services                | 106,549            | 121,312            | 160,036            | 199,969             | 25.0%       |
| Fines and Forfeitures               | 1,150              | 3,254              | 3,000              | 3,000               | 0.0%        |
| Interest                            | 908                | 1,211              | 540                | 540                 | 0.0%        |
| Other Revenues                      | 17,389             | 18,244             | 10,000             | 10,000              | 0.0%        |
| General Fund Transfers              | 8,050,079          | 8,477,817          | 9,094,691          | 9,935,226           | 9.2%        |
| Net Working Capital                 | 153,838            | 250,945            | 344,056            | 374,044             | 8.7%        |
| <b>TOTAL RESOURCES</b>              | <b>10,080,761</b>  | <b>10,743,005</b>  | <b>11,830,812</b>  | <b>12,875,775</b>   | <b>8.8%</b> |
| <b>REQUIREMENTS</b>                 |                    |                    |                    |                     |             |
| Personnel Services                  |                    |                    |                    |                     |             |
| Salaries and Wages                  | 5,427,903          | 5,680,648          | 6,214,408          | 6,579,182           | 5.9%        |
| Fringe Benefits                     | 2,835,404          | 3,061,169          | 3,288,956          | 3,671,913           | 11.6%       |
| <b>Total Personnel Services</b>     | <b>8,263,306</b>   | <b>8,741,818</b>   | <b>9,503,364</b>   | <b>10,251,095</b>   | <b>7.9%</b> |
| Materials and Services              |                    |                    |                    |                     |             |
| Supplies                            | 49,305             | 54,948             | 49,098             | 58,524              | 19.2%       |
| Materials                           | 17,123             | 7,826              | 9,290              | 11,346              | 22.1%       |
| Communications                      | 15,405             | 11,289             | 16,179             | 25,413              | 57.1%       |
| Utilities                           | 50,491             | 63,662             | 73,062             | 71,181              | -2.6%       |
| Contracted Services                 | 198,115            | 213,086            | 321,505            | 320,669             | -0.3%       |
| Repairs and Maintenance             | 5,793              | 6,160              | 5,820              | 5,820               | 0.0%        |
| Rentals                             | 74,754             | 96,023             | 103,048            | 101,193             | -1.8%       |
| Insurance                           | 9,236              | 8,764              | 8,804              | 8,800               | 0.0%        |
| Miscellaneous                       | 66,992             | 83,601             | 113,638            | 141,795             | 24.8%       |
| <b>Total Materials and Services</b> | <b>487,214</b>     | <b>545,360</b>     | <b>700,444</b>     | <b>744,741</b>      | <b>6.3%</b> |
| Administrative Charges              | 1,074,766          | 1,111,771          | 1,347,594          | 1,612,914           | 19.7%       |
| Transfers Out                       | 4,530              | 0                  | 0                  | 0                   | n.a.        |
| Contingency                         | 0                  | 0                  | 279,410            | 267,025             | -4.4%       |
| <b>TOTAL REQUIREMENTS</b>           | <b>9,829,817</b>   | <b>10,398,949</b>  | <b>11,830,812</b>  | <b>12,875,775</b>   | <b>8.8%</b> |
| <b>FTE</b>                          | 84.03              | 84.53              | 89.53              | 91.03               | 1.7%        |

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
DISTRICT ATTORNEY'S OFFICE

| Fund Name                        | <b>FUNDS</b>       |                    |                    |                     | % of Total    |
|----------------------------------|--------------------|--------------------|--------------------|---------------------|---------------|
|                                  | FY 14-15<br>ACTUAL | FY 15-16<br>ACTUAL | FY 16-17<br>BUDGET | FY 17-18<br>ADOPTED |               |
| <b>RESOURCES</b>                 |                    |                    |                    |                     |               |
| FND 100 General Fund             | 7,661,362          | 8,070,145          | 8,634,979          | 9,421,245           | 73.2%         |
| FND 220 Child Support            | 1,434,872          | 1,521,104          | 1,630,122          | 1,763,245           | 13.7%         |
| FND 300 District Attorney Grants | 984,527            | 1,151,757          | 1,565,711          | 1,691,285           | 13.1%         |
| <b>TOTAL RESOURCES</b>           | <b>10,080,761</b>  | <b>10,743,005</b>  | <b>11,830,812</b>  | <b>12,875,775</b>   | <b>100.0%</b> |
| <b>REQUIREMENTS</b>              |                    |                    |                    |                     |               |
| FND 100 General Fund             | 7,661,362          | 8,070,145          | 8,634,979          | 9,421,245           | 73.2%         |
| FND 220 Child Support            | 1,434,591          | 1,521,104          | 1,630,122          | 1,763,245           | 13.7%         |
| FND 300 District Attorney Grants | 733,863            | 807,700            | 1,565,711          | 1,691,285           | 13.1%         |
| <b>TOTAL REQUIREMENTS</b>        | <b>9,829,817</b>   | <b>10,398,949</b>  | <b>11,830,812</b>  | <b>12,875,775</b>   | <b>100.0%</b> |

|                           | <b>PROGRAMS</b>    |                    |                    |                     | +/- %       |
|---------------------------|--------------------|--------------------|--------------------|---------------------|-------------|
|                           | FY 14-15<br>ACTUAL | FY 15-16<br>ACTUAL | FY 16-17<br>BUDGET | FY 17-18<br>ADOPTED |             |
| <b>RESOURCES</b>          |                    |                    |                    |                     |             |
| Adult Prosecution         | 6,291,768          | 6,694,852          | 7,216,422          | 7,820,474           | 8.4%        |
| Medical Examiner          | 247,032            | 251,800            | 250,211            | 399,231             | 59.6%       |
| Child Support Enforcement | 1,434,872          | 1,521,104          | 1,630,122          | 1,763,245           | 8.2%        |
| Victim Assistance         | 1,055,707          | 1,148,325          | 1,442,180          | 1,598,420           | 10.8%       |
| Juvenile Enforcement      | 1,051,382          | 1,126,926          | 1,291,877          | 1,294,405           | 0.2%        |
| <b>TOTAL RESOURCES</b>    | <b>10,080,761</b>  | <b>10,743,005</b>  | <b>11,830,812</b>  | <b>12,875,775</b>   | <b>8.8%</b> |
| <b>REQUIREMENTS</b>       |                    |                    |                    |                     |             |
| Adult Prosecution         | 6,283,141          | 6,676,027          | 7,216,422          | 7,820,474           | 8.4%        |
| Medical Examiner          | 247,032            | 251,800            | 250,211            | 399,231             | 59.6%       |
| Child Support Enforcement | 1,434,591          | 1,521,104          | 1,630,122          | 1,763,245           | 8.2%        |
| Victim Assistance         | 1,029,068          | 1,121,603          | 1,442,180          | 1,598,420           | 10.8%       |
| Juvenile Enforcement      | 835,984            | 828,416            | 1,291,877          | 1,294,405           | 0.2%        |
| <b>TOTAL REQUIREMENTS</b> | <b>9,829,817</b>   | <b>10,398,949</b>  | <b>11,830,812</b>  | <b>12,875,775</b>   | <b>8.8%</b> |

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
DISTRICT ATTORNEY'S OFFICE

**Adult Prosecution Program**

- Prosecute crimes and attend all terms of court in Marion County (ORS 8.660).
- Provide crime victims constitutional and statutory rights in every criminal case.

**Program Summary**

| District Attorney's Office | Program: Adult Prosecution |                    |                    |                     |             |
|----------------------------|----------------------------|--------------------|--------------------|---------------------|-------------|
|                            | FY 14-15<br>ACTUAL         | FY 15-16<br>ACTUAL | FY 16-17<br>BUDGET | FY 17-18<br>ADOPTED | +/- %       |
| <b>RESOURCES</b>           |                            |                    |                    |                     |             |
| Intergovernmental Federal  | 0                          | 17,083             | 0                  | 0                   | n.a.        |
| Intergovernmental State    | 7,561                      | 0                  | 0                  | 0                   | n.a.        |
| Charges for Services       | 0                          | 97,891             | 140,036            | 179,969             | 28.5%       |
| Fines and Forfeitures      | 1,150                      | 3,254              | 3,000              | 3,000               | 0.0%        |
| General Fund Transfers     | 6,226,857                  | 6,567,996          | 7,051,223          | 7,613,317           | 8.0%        |
| Net Working Capital        | 56,200                     | 8,627              | 22,163             | 24,188              | 9.1%        |
| <b>TOTAL RESOURCES</b>     | <b>6,291,768</b>           | <b>6,694,852</b>   | <b>7,216,422</b>   | <b>7,820,474</b>    | <b>8.4%</b> |
| <b>REQUIREMENTS</b>        |                            |                    |                    |                     |             |
| Personnel Services         | 5,272,067                  | 5,606,290          | 5,929,744          | 6,397,391           | 7.9%        |
| Materials and Services     | 306,203                    | 341,050            | 389,821            | 392,821             | 0.8%        |
| Administrative Charges     | 704,871                    | 728,687            | 895,473            | 1,028,877           | 14.9%       |
| Contingency                | 0                          | 0                  | 1,384              | 1,385               | 0.1%        |
| <b>TOTAL REQUIREMENTS</b>  | <b>6,283,141</b>           | <b>6,676,027</b>   | <b>7,216,422</b>   | <b>7,820,474</b>    | <b>8.4%</b> |
| <b>FTE</b>                 | 52.00                      | 52.00              | 54.00              | 53.50               | -0.9%       |

**FTE By Position Title By Program**

| <b>Program: Adult Prosecution</b>           |              |
|---|--------------|
| Position Title                              | FTE          |
| Administrative Services Manager             | 1.00         |
| Budget Analyst 1                            | 1.00         |
| Criminal Investigations Supervisor          | 1.00         |
| Department Specialist 4                     | 1.00         |
| Deputy DA 1                                 | 6.00         |
| Deputy DA 2                                 | 4.50         |
| Deputy DA 3                                 | 11.00        |
| District Attorney                           | 1.00         |
| Investigator                                | 2.00         |
| Investigator (Bilingual)                    | 1.00         |
| Legal Assistant Supervisor                  | 2.00         |
| Legal Secretary 1                           | 8.00         |
| Legal Secretary 1 (Bilingual)               | 1.00         |
| Legal Secretary 2                           | 9.00         |
| Trial Team Supervisor                       | 4.00         |
| <b>Program Adult Prosecution FTE Total:</b> | <b>53.50</b> |

- In addition to the above there are 1.74 FTE temporary positions.

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
DISTRICT ATTORNEY'S OFFICE

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FTE Changes

There was an increase to FTE by 1.0 during 2nd supplemental FY 16-17, but the position has decreased to .5 FTE for FY 17-18.

**Adult Prosecution Program Budget Justification**

RESOURCES

General Fund Transfer in Adult Prosecution increased to offset the increased cost of Personnel Services. Charges for Services has increased based on the addition of a Memorandum Of Understanding with the Health Department for a part time Deputy District Attorney 2 for the Aide and Assist Case Management program working with the Psychiatric Crisis Center. Net Working Capital has increased due to additional revenues received within fiscal year 16-17 for Criminal Forfeitures but not expended during the year.

REQUIREMENTS

Personnel Services increased by 7.9% due to a 1% cost- of-living adjustment, step increases, and a considerable increase to fringe benefits, specifically PERS.

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
DISTRICT ATTORNEY'S OFFICE

**Medical Examiner Program**

- Investigates all deaths that occur in Marion County where the deceased is not under the care of a physician (ORS Chapter 146).

**Program Summary**

| District Attorney's Office | Program: Medical Examiner |                    |                    |                     |              |
|----------------------------|---------------------------|--------------------|--------------------|---------------------|--------------|
|                            | FY 14-15<br>ACTUAL        | FY 15-16<br>ACTUAL | FY 16-17<br>BUDGET | FY 17-18<br>ADOPTED | +/- %        |
| <b>RESOURCES</b>           |                           |                    |                    |                     |              |
| General Fund Transfers     | 247,032                   | 251,800            | 250,211            | 399,231             | 59.6%        |
| <b>TOTAL RESOURCES</b>     | <b>247,032</b>            | <b>251,800</b>     | <b>250,211</b>     | <b>399,231</b>      | <b>59.6%</b> |
| <b>REQUIREMENTS</b>        |                           |                    |                    |                     |              |
| Personnel Services         | 206,729                   | 209,226            | 199,879            | 324,354             | 62.3%        |
| Materials and Services     | 15,129                    | 16,548             | 18,351             | 38,131              | 107.8%       |
| Administrative Charges     | 25,174                    | 26,025             | 31,981             | 36,746              | 14.9%        |
| <b>TOTAL REQUIREMENTS</b>  | <b>247,032</b>            | <b>251,800</b>     | <b>250,211</b>     | <b>399,231</b>      | <b>59.6%</b> |
| <b>FTE</b>                 | 1.33                      | 1.33               | 1.33               | 3.33                | 150.4%       |

**FTE By Position Title By Program**

| <b>Program: Medical Examiner</b>           |             |
|--|-------------|
| Position Title                             | FTE         |
| Chief Deputy Medical Examiner              | 1.00        |
| Department Specialist 3                    | 0.33        |
| Deputy Medical Examiner                    | 2.00        |
| <b>Program Medical Examiner FTE Total:</b> | <b>3.33</b> |

- In addition to the above there is a .85 FTE temporary position.

FTE Changes

FTE increased 2.0. These positions are Deputy Medical Examiner positions requested in a Decision Package.

**Medical Examiner Program Budget Justification**

**RESOURCES**

The Medical Examiner program is funded entirely by the General Fund. General Fund Transfer increased due to 2 Full Time Equivalency added.

**REQUIREMENTS**

Personnel Services increase includes the addition of 2 new Full Time Equivalency Deputy Medical Examiner positions requested in a Decision Package in an effort to professionalize the Medical Examiner program and provide additional required services to the community. Materials and Services also increased for additional supplies and start up costs needed for the program due to the increase in full time equivalency.



MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
DISTRICT ATTORNEY'S OFFICE

**Child Support Enforcement Program**

- Establishes paternity, child support judgments, and health care coverage orders.
- Enforces child support judgments through withholding orders, liens, garnishment offsets, contempt of court, license suspensions, and passport restriction.
- Enforces health care coverage through national medical support notices and medical support orders.
- Enforces interstate cases by initiating and responding to interstate reciprocal proceedings.
- Initiates review of child support awards for possible modification when requested by one of the parties, or when health care coverage for the child(ren) changes.

**Program Summary**

District Attorney's Office

Program: Child Support Enforcement

|                           | FY 14-15<br>ACTUAL | FY 15-16<br>ACTUAL | FY 16-17<br>BUDGET | FY 17-18<br>ADOPTED | +/- %       |
|---------------------------|--------------------|--------------------|--------------------|---------------------|-------------|
| <b>RESOURCES</b>          |                    |                    |                    |                     |             |
| Intergovernmental Federal | 1,005,733          | 1,062,536          | 1,123,173          | 1,237,595           | 10.2%       |
| Intergovernmental State   | 114,160            | 111,945            | 123,943            | 114,044             | -8.0%       |
| Charges for Services      | 20,908             | 23,421             | 20,000             | 20,000              | 0.0%        |
| General Fund Transfers    | 294,071            | 322,920            | 363,006            | 391,606             | 7.9%        |
| Net Working Capital       | 0                  | 281                | 0                  | 0                   | n.a.        |
| <b>TOTAL RESOURCES</b>    | <b>1,434,872</b>   | <b>1,521,104</b>   | <b>1,630,122</b>   | <b>1,763,245</b>    | <b>8.2%</b> |
| <b>REQUIREMENTS</b>       |                    |                    |                    |                     |             |
| Personnel Services        | 1,214,068          | 1,303,366          | 1,378,459          | 1,469,983           | 6.6%        |
| Materials and Services    | 60,520             | 69,273             | 74,788             | 77,788              | 4.0%        |
| Administrative Charges    | 155,473            | 148,465            | 176,875            | 215,474             | 21.8%       |
| Transfers Out             | 4,530              | 0                  | 0                  | 0                   | n.a.        |
| <b>TOTAL REQUIREMENTS</b> | <b>1,434,591</b>   | <b>1,521,104</b>   | <b>1,630,122</b>   | <b>1,763,245</b>    | <b>8.2%</b> |
| <b>FTE</b>                | 13.20              | 13.20              | 13.20              | 13.20               | 0.0%        |

**FTE By Position Title By Program**

| <b>Program: Child Support Enforcement</b>           |              |
|---|--------------|
| <b>Position Title</b>                               | <b>FTE</b>   |
| Deputy DA 2   | 1.00         |
| Deputy DA 3   | 1.00         |
| Investigator  | 1.60         |
| Legal Assistant Supervisor                          | 1.00         |
| Legal Secretary 1                                   | 1.00         |
| Legal Secretary 1 (Bilingual)                       | 1.00         |
| Legal Secretary 2                                   | 3.00         |
| Support Enforcement Agent 1                         | 1.60         |
| Support Enforcement Agent 2                         | 1.00         |
| Trial Team Supervisor                               | 1.00         |
| <b>Program Child Support Enforcement FTE Total:</b> | <b>13.20</b> |

- In addition to the above there is a .58 FTE temporary position.

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
DISTRICT ATTORNEY'S OFFICE

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FTE Changes

There are no changes to FTE.

**Child Support Enforcement Program Budget Justification**

RESOURCES

State funding has decreased in the Incentives program. However, Federal funding from the Department of Justice Child Support Enforcement program has increased 10.2% due to the increase in personnel costs not covered by the match. General Fund Transfer also increased for Personnel costs.

REQUIREMENTS

Personnel increased by 6.8% due to an increase cost for fringe benefits and PERS. It also includes the Cost of Living Adjustment, step increases and Longevity. Materials and Services increased by 4% which is funded by Federal funding.

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
DISTRICT ATTORNEY'S OFFICE

**Victim Assistance Program**

- The mission of the Victim Assistance Program is to involve crime victims and the community in a healing process that lessens the impact of crime. This is accomplished by: (1) providing direct services to victims of crime; (2) providing notification to all victims, submitting restitution, advocating for victims' rights, offering volunteer opportunities; (3) providing education and promoting public awareness; and promoting professional and agency communication.
- The Criminal Fines Account (CFA) provides funding for the director of Victim Assistance who manages the Victim Assistance staff in providing services to victims of crime, ensuring victims are notified of their rights, providing extensive volunteer opportunities and training, and collaborating with community partners. The CFA also provides funding for a victim advocate whose focus is service to vulnerable victims, such as the elderly, those with disabilities, or victims of hate crimes.
- The Victims of Crime Act (VOCA) Noncompetitive Grant provides partial funding for the child abuse case manager, the volunteer coordinator/homicide case manager, and the juvenile program coordinator, who all provide direct victim services and supervise the provision of services in their specialty areas, in addition to participating in the recruiting, training, and supervision of community volunteers. This grant also funds two advocate positions with one being bilingual, Spanish speaking.
- The Victims of Crime Act (VOCA) Competitive Grant provides funding for a restitution victim advocate. This person provides direct victim services to victims of every type of crime with a focus on property crime cases. This position also helps victims identify and provide the documentation necessary to document their losses for purposes of restitution.
- The STOP Violence Against Women Act (VAWA) grant provides funds for the family violence program coordinator. This person provides direct services to victims of domestic violence and participates in the training and supervision of community volunteers who provide services to victims. This grant also partially funds a position that provides services to victims who have co-occurring domestic violence and juvenile dependency cases.
- The Victims of Crime Act One-time (VOCA-OT) grant provides funds to support one-time projects to provide staff training, emergency financial assistance for victims, and volunteer training development.

**Program Summary**

| District Attorney's Office | Program: Victim Assistance |                    |                    |                     |              |
|----------------------------|----------------------------|--------------------|--------------------|---------------------|--------------|
|                            | FY 14-15<br>ACTUAL         | FY 15-16<br>ACTUAL | FY 16-17<br>BUDGET | FY 17-18<br>ADOPTED | +/- %        |
| <b>RESOURCES</b>           |                            |                    |                    |                     |              |
| Intergovernmental Federal  | 154,601                    | 208,527            | 465,308            | 502,929             | 8.1%         |
| Intergovernmental State    | 190,660                    | 190,660            | 192,086            | 218,581             | 13.8%        |
| Interest                   | 260                        | 663                | 140                | 140                 | 0.0%         |
| Other Revenues             | 17,389                     | 18,244             | 10,000             | 10,000              | 0.0%         |
| General Fund Transfers     | 668,231                    | 703,591            | 747,924            | 845,658             | 13.1%        |
| Net Working Capital        | 24,566                     | 26,639             | 26,722             | 21,112              | -21.0%       |
| <b>TOTAL RESOURCES</b>     | <b>1,055,707</b>           | <b>1,148,325</b>   | <b>1,442,180</b>   | <b>1,598,420</b>    | <b>10.8%</b> |
| <b>REQUIREMENTS</b>        |                            |                    |                    |                     |              |
| Personnel Services         | 822,232                    | 895,764            | 1,102,276          | 1,188,849           | 7.9%         |
| Materials and Services     | 76,331                     | 80,831             | 174,917            | 163,494             | -6.5%        |
| Administrative Charges     | 130,506                    | 145,007            | 164,987            | 246,077             | 49.1%        |
| <b>TOTAL REQUIREMENTS</b>  | <b>1,029,068</b>           | <b>1,121,603</b>   | <b>1,442,180</b>   | <b>1,598,420</b>    | <b>10.8%</b> |
| <b>FTE</b>                 | 10.50                      | 10.73              | 12.73              | 13.73               | 7.9%         |

MARION COUNTY FY 2017-18 BUDGET  
 BY DEPARTMENT  
 DISTRICT ATTORNEY'S OFFICE

**FTE By Position Title By Program**

| <b>Program: Victim Assistance</b>              |              |
|--|--------------|
| <b>Position Title</b>                          | <b>FTE</b>   |
| Legal Assistant Supervisor                     | 0.50         |
| Legal Secretary 1                              | 1.00         |
| Legal Secretary 2                              | 1.00         |
| Victim Assistance Advocate                     | 3.00         |
| Victim Assistance Advocate (Bilingual)         | 1.00         |
| Victim Assistance Advocate (Bilingual)         | 1.00         |
| Victim Assistance Manager                      | 1.00         |
| Victim Assistance Program Coordinator          | 5.00         |
| Victim Assistance Program Coordinator (Biling) | 0.23         |
| <b>Program Victim Assistance FTE Total:</b>    | <b>13.73</b> |

FTE Changes

FTE for this program increase by 1.0 FTE. A Victim Assistance Program Coordinator that was originally budgeted to the Juvenile program, has been moved to the Victim Assistance Program.

**Victim Assistance Program Budget Justification**

**RESOURCES**

Federal funding increased by 8.1% and State funding increased by 13.8% with the expectation of the renewal of three grants. Federal funding increased due to moving the Victim Assistance Program Coordinator from the Juvenile Program costing to the Victim Assistance Program costing. General Fund Transfer also increased for Personnel costs for the match portion of positions paid from General Fund.

**REQUIREMENTS**

Personnel increased due to cost-of-living adjustment, step increases, and a considerable increase to fringe benefits, specifically PERS.

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
DISTRICT ATTORNEY'S OFFICE

**Juvenile Enforcement Program**

- Starts all juvenile delinquency and dependency casework in Marion County (ORS 419C, 419B).

**Program Summary**

| District Attorney's Office | Program: Juvenile Enforcement |                    |                    |                     |               |
|----------------------------|-------------------------------|--------------------|--------------------|---------------------|---------------|
|                            | FY 14-15<br>ACTUAL            | FY 15-16<br>ACTUAL | FY 16-17<br>BUDGET | FY 17-18<br>ADOPTED | +/- %         |
| <b>RESOURCES</b>           |                               |                    |                    |                     |               |
| Intergovernmental Federal  | 110,743                       | 143,289            | 177,798            | 143,666             | -19.2%        |
| Intergovernmental State    | 167,390                       | 136,181            | 136,181            | 136,181             | 0.0%          |
| Charges for Services       | 85,641                        | 0                  | 0                  | 0                   | n.a.          |
| Interest                   | 648                           | 548                | 400                | 400                 | 0.0%          |
| General Fund Transfers     | 613,888                       | 631,509            | 682,327            | 685,414             | 0.5%          |
| Net Working Capital        | 73,072                        | 215,398            | 295,171            | 328,744             | 11.4%         |
| <b>TOTAL RESOURCES</b>     | <b>1,051,382</b>              | <b>1,126,926</b>   | <b>1,291,877</b>   | <b>1,294,405</b>    | <b>0.2%</b>   |
| <b>REQUIREMENTS</b>        |                               |                    |                    |                     |               |
| Personnel Services         | 748,211                       | 727,171            | 893,006            | 870,518             | -2.5%         |
| Materials and Services     | 29,031                        | 37,658             | 42,567             | 72,507              | 70.3%         |
| Administrative Charges     | 58,742                        | 63,587             | 78,278             | 85,740              | 9.5%          |
| Contingency                | 0                             | 0                  | 278,026            | 265,640             | -4.5%         |
| <b>TOTAL REQUIREMENTS</b>  | <b>835,984</b>                | <b>828,416</b>     | <b>1,291,877</b>   | <b>1,294,405</b>    | <b>0.2%</b>   |
| <b>FTE</b>                 | <b>7.00</b>                   | <b>7.27</b>        | <b>8.27</b>        | <b>7.27</b>         | <b>-12.1%</b> |

**FTE By Position Title By Program**

| <b>Program: Juvenile Enforcement</b>           |             |
|--|-------------|
| Position Title                                 | FTE         |
| Deputy DA 1                                    | 1.00        |
| Deputy DA 2                                    | 2.00        |
| Legal Assistant Supervisor                     | 0.50        |
| Legal Secretary 2                              | 2.00        |
| Trial Team Supervisor                          | 1.00        |
| Victim Assistance Program Coordinator (Biling) | 0.77        |
| <b>Program Juvenile Enforcement FTE Total:</b> | <b>7.27</b> |

- In addition to the above there are 1.66 FTE temporary positions.

**FTE Changes**

FTE decreased by 1.0 due to moving the Victim Assistance Program Coordinator position from the Juvenile program to the Victim Assistance program.

**Juvenile Enforcement Program Budget Justification**

**RESOURCES**

Federal funding decreased due to FTE Changes. Net Working Capital increased 11.4% due to carry over from previous fiscal years.

**REQUIREMENTS**

Materials and Services increased 70.3% to cover the cost of expert witnesses, mandatory trainings and technology upgrades necessary to the efficiency of the program. Contingency is down 4.5%.

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
DISTRICT ATTORNEY'S OFFICE

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**KEY DEPARTMENT ACCOMPLISHMENTS**

- Victim Assistance provided services to nearly 4,227 victims of crime and provided more than 103,158 services to victims of crime. Victim Assistance sent 36,600 notices to victims of crime in the last 12 months, informing them of their rights, court dates, and case status. Community volunteers donated more than 19,892 hours to Victim Assistance.
- 97% of victims who provided feedback stated that as a result of the information provided by the Victim Assistance Program, they better understand their rights as a victim of crime.
- We continue to increase direct victim services available to victims of property crimes by adding comprehensive services for victims of robbery. These cases now have victim advocates assigned who advocate throughout the course of the case. We continue to provide advocacy services to all victims who attend grand jury, regardless of the type of crime. We continue to work to increase services available to victims of property crime.
- We enhanced services available to victims of domestic violence by creating focused services for victims with co-occurring domestic violence and juvenile dependency cases.
- Support enforcement collected over \$19 million on approximately 4,900 cases, processed over 445 paternity establishments and modifications, and attended approximately 2,600 court and administrative hearings.
- Support Enforcement collected nearly \$52.84 per \$1 of county General Funds expended.
- Medical examiner program investigated a total of 330 deaths, including 14 homicides, 11 infant deaths, and 51 suicides.
- Juvenile Enforcement continues to increase the quality of service to youths and their families through collaboration with Oregon Department of Human Services (DHS).
- Juvenile Enforcement continues to work to provide appropriate juvenile intervention to divert youth from the criminal justice system.
- Adult prosecution filed 929 early disposition cases.

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
DISTRICT ATTORNEY'S OFFICE

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**KEY INDICATORS**

**# 1: Adult prosecution criminal cases submitted**

**Definition and Purpose**

Indicates total number of cases submitted by all law enforcement agencies.

**Significance**

Indicates baseline caseload of deputy district attorneys. Addresses the primary objectives of the county strategic plan Goal #3 for Public Safety to pursue a safe and secure community by protecting the people, property, and economy of Marion County.

**Data Units Calendar Year**

| <b>CY 2014 Actual</b> | <b>CY 2015 Actual</b> | <b>CY 2016 Actual</b> | <b>CY 2017 Estimate</b> | <b>CY 2018 Estimate</b> |
|-----------------------|-----------------------|-----------------------|-------------------------|-------------------------|
| 9,919                 | 9,836                 | 9,647                 | 10,500                  | 10,500                  |

**Explanation of Trends and Changes**

Year-to-year case numbers have leveled off after several years of decline. Law enforcement is beginning to report an increase in crime rates.

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
DISTRICT ATTORNEY'S OFFICE

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**# 2: Adult prosecution cases resolved in the Early Disposition Program (EDP)**

**Definition and Purpose**

Indicates number of criminal cases resolved through expedited court process at less total cost to the justice system. Disposition is limited to fines, assessments, and restitution.

**Significance**

Indicates system efficiency, system capacity and level of accountability. Addresses the primary objectives of the county strategic plan Goal #3 for Public Safety to pursue a safe and secure community by protecting the people, property, and economy of Marion County.

**Data Units Calendar Year**

| <b>CY 2014 Actual</b> | <b>CY 2015 Actual</b> | <b>CY 2016 Actual</b> | <b>CY 2017 Estimate</b> | <b>CY 2018 Estimate</b> |
|-----------------------|-----------------------|-----------------------|-------------------------|-------------------------|
| 1,103                 | 935                   | 929                   | 1,050                   | 1,000                   |

**Explanation of Trends and Changes**

Program will be sustained saving the justice system resources but fails to address root problems of criminal behavior.



MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
DISTRICT ATTORNEY'S OFFICE

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**# 3: Juvenile enforcement delinquency petitions filed**

**Definition and Purpose**

Indicates total number of formal petitions filed against youth (under 18 years of age) who commit crimes.

**Significance**

Indicates baseline caseload for deputy district attorneys in court system. Addresses the primary objectives of the county strategic plan Goal #3 for Public Safety to pursue a safe and secure community by protecting the people, property, and economy of Marion County.

**Data Units Calendar Year**

| <b>CY 2014 Actual</b> | <b>CY 2015 Actual</b> | <b>CY 2016 Actual</b> | <b>CY 2017 Estimate</b> | <b>CY 2018 Estimate</b> |
|-----------------------|-----------------------|-----------------------|-------------------------|-------------------------|
| 694                   | 459                   | 338                   | 360                     | 360                     |

**Explanation of Trends and Changes**

All juvenile cases continue to decline due to ongoing implementation of front-end, diversionary child welfare and juvenile justice models. Although these models result in less petitions being filed, it still creates significant work for our attorneys through case reviews, meetings and case staffings with juvenile probation officers and with child welfare personnel. Furthermore, with this front-end diversion focus, the cases that are filed are significantly more complicated and concerning because they were not appropriate for diversion from the system. These numbers represent the anticipated floor of petitions filed, with likely increase, especially in dependency, as the efficacy of these models is borne out.

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
DISTRICT ATTORNEY'S OFFICE

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**# 4: Juvenile enforcement dependency petitions filed**

**Definition and Purpose**

Indicates total number of formal dependency petitions filed on behalf of children legally determined to be at risk in their house/custody of their parents.

**Significance**

Indicates baseline caseload for deputy district attorneys in court system. Addresses the primary objectives of the county strategic plan Goal #3 for Public Safety to pursue a safe and secure community by protecting the people, property, and economy of Marion County.

**Data Units Calendar Year**

| <b>CY 2014 Actual</b> | <b>CY 2015 Actual</b> | <b>CY 2016 Actual</b> | <b>CY 2017 Estimate</b> | <b>CY 2018 Estimate</b> |
|-----------------------|-----------------------|-----------------------|-------------------------|-------------------------|
| 439                   | 459                   | 491                   | 550                     | 550                     |

**Explanation of Trends and Changes**

These numbers have dropped in part because of a shift in Oregon Department of Human Services (DHS) response, which reduces the number of children in care for drug-affected parents. Nevertheless, Marion County's numbers remain among the highest in the state and it is expected that these numbers will bounce back slightly over the next 18 months as DHS finds an equilibrium. Furthermore, recent legal rulings have made previously filed cases no longer provable, or when they are provable, the evidence required is more extensive. One example would be that it is now required that an expert witness testify in this case. This additionally increases the cost of prosecution.

MARION COUNTY FY 2017-18 BUDGET  
 BY DEPARTMENT  
 DISTRICT ATTORNEY'S OFFICE

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**# 5: Victim assistance program services provided to victims of crime**

**Definition and Purpose**

Direct services provided to victims of crime. These services include: Crisis intervention and support; follow up contact; safety planning; information on the status of an investigation or court case; notification of hearing dates and times; information about Crime Victims' Compensation; assistance in establishing financial losses for restitution purposes; referrals to support groups and counseling; liaison assistance with law enforcement officers, prosecutors, and social service agencies; assistance in preparing a statement for the court at the time of sentencing; assistance with court preparation by explaining the court process, touring empty courtrooms and observing a trial in progress; accompaniment to court hearings, offering a safe and private area while waiting to testify; information and referrals for personal safety and security issues; notification of case disposition and sentence; emergency financial assistance; emergency legal advocacy; personal advocacy; and information about crime victims' rights and assistance in asserting those rights.

**Significance**

Indicates victim contacts, level of customer service, and workload of volunteers and staff. Addresses the primary objectives of the county strategic plan Goal #3 for Public Safety to pursue a safe and secure community by protecting the people, property, and economy of Marion County.

**Data Units Fiscal Year**

| <b>FY 13-14 Actual</b> | <b>FY 14-15 Actual</b> | <b>FY 15-16 Actual</b> | <b>FY 16-17 Estimate</b> | <b>FY 17-18 Estimate</b> |
|------------------------|------------------------|------------------------|--------------------------|--------------------------|
| 52,981                 | 52,981                 | 103,158                | 90,000                   | 90,000                   |

**Explanation of Trends and Changes**

The level of services provided continues to remain fairly steady. We expect that to be true for FY 17-18 as well.

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
DISTRICT ATTORNEY'S OFFICE

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**# 6: Notices sent to victims of crime.**

**Definition and Purpose**

Indicates number of notices sent to victims of crime. Notices provide information regarding victims' rights and how victims can assert those rights as well as informing victims of the various steps of the criminal justice process as their case travels through the system. We also include information and forms that provide victims the opportunity to submit information regarding their victim impact statements and information for restitution purposes.

**Significance**

Notices are required by statute and the Oregon Constitution (regarding victim rights and court process). Addresses the primary objectives of the county strategic plan Goal #3 for Public Safety to pursue a safe and secure community by protecting the people, property, and economy of Marion County.

**Data Units Calendar Year**

| <b>CY 2014 Actual</b> | <b>CY 2015 Actual</b> | <b>CY 2016 Actual</b> | <b>CY 2017 Estimate</b> | <b>CY 2018 Estimate</b> |
|-----------------------|-----------------------|-----------------------|-------------------------|-------------------------|
| 30,070                | 31,785                | 36,600                | 35,000                  | 35,000                  |

**Explanation of Trends and Changes**

Should remain steady.

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
DISTRICT ATTORNEY'S OFFICE

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**# 7: Child support enforcement funds collected**

**Definition and Purpose**

Indicates total amount of financial support collected for children and families under Oregon law.

**Significance**

Indicates financial health of children and families. Addresses the primary objectives of the county strategic plan Goal #3 for Public Safety to pursue a safe and secure community by protecting the people, property, and economy of Marion County.

**Data Units Calendar Year**

| <b>CY 2014 Actual</b> | <b>CY 2015 Actual</b> | <b>CY 2016 Actual</b> | <b>CY 2017 Estimate</b> | <b>CY 2018 Estimate</b> |
|-----------------------|-----------------------|-----------------------|-------------------------|-------------------------|
| \$16.1 million        | \$19.1 million        | \$18.8 million        | \$19 million            | \$19 million            |

**Explanation of Trends and Changes**

Collections decreased \$300,000 as a result of a slight decrease in the support enforcement caseload and the additional efforts necessary to get collections flowing on the new cases assumed from the State of Oregon. Although the dollar amount of collections decreased for CY 2016, the amount collected per case slightly increased.

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
DISTRICT ATTORNEY'S OFFICE

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**# 8: Medical examiner death investigations**

**Definition and Purpose**

Indicates total death investigations as required by law where deceased is not under the care of a physician.

**Significance**

Necessary to determine nature and cause of death under ORS Chapter 146. Addresses the primary objectives of the county strategic plan Goal #3 for Public Safety to pursue a safe and secure community by protecting the people, property, and economy of Marion County.

**Data Units Calendar Year**

| <b>CY 2014 Actual</b> | <b>CY 2015 Actual</b> | <b>CY 2016 Actual</b> | <b>CY 2017 Estimate</b> | <b>CY 2018 Estimate</b> |
|-----------------------|-----------------------|-----------------------|-------------------------|-------------------------|
| 253                   | 283                   | 330                   | 330                     | 350                     |

**Explanation of Trends and Changes**

Aging population will influence the number of mandated investigations.

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
DISTRICT ATTORNEY'S OFFICE

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**# 9: Medical examiner homicide investigations**

**Definition and Purpose**

Indicates medical examiner cases that are criminal investigations and require prosecutorial review and resources.

**Significance**

Requires a priority response for community safety. Addresses the primary objectives of the county strategic plan Goal #3 for Public Safety to pursue a safe and secure community by protecting the people, property, and economy of Marion County.

**Data Units Calendar Year**

| <b>CY 2014 Actual</b> | <b>CY 2015 Actual</b> | <b>CY 2016 Actual</b> | <b>CY 2017 Estimate</b> | <b>CY 2018 Estimate</b> |
|-----------------------|-----------------------|-----------------------|-------------------------|-------------------------|
| 9                     | 10                    | 14                    | 12                      | 12                      |

**Explanation of Trends and Changes**

Homicide rates are difficult to project. Marion County homicide rates remain significant.

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
DISTRICT ATTORNEY'S OFFICE

| <b>Resources by Fund Detail</b>       |                            |                            |                            |                              |                              |                             |
|---------------------------------------|----------------------------|----------------------------|----------------------------|------------------------------|------------------------------|-----------------------------|
| <b>100 - General Fund</b>             | <b>Actual<br/>FY 14-15</b> | <b>Actual<br/>FY 15-16</b> | <b>Budget<br/>FY 16-17</b> | <b>Proposed<br/>FY 17-18</b> | <b>Approved<br/>FY 17-18</b> | <b>Adopted<br/>FY 17-18</b> |
| <b>General Fund Transfers</b>         |                            |                            |                            |                              |                              |                             |
| 381100 Transfer from General Fund     | 7,661,362                  | 8,070,145                  | 8,634,979                  | 9,412,897                    | 9,421,245                    | 9,421,245                   |
| General Fund Transfers Total          | <b>7,661,362</b>           | <b>8,070,145</b>           | <b>8,634,979</b>           | <b>9,412,897</b>             | <b>9,421,245</b>             | <b>9,421,245</b>            |
| General Fund Total                    | <b>7,661,362</b>           | <b>8,070,145</b>           | <b>8,634,979</b>           | <b>9,412,897</b>             | <b>9,421,245</b>             | <b>9,421,245</b>            |
| <b>220 - Child Support</b>            |                            |                            |                            |                              |                              |                             |
|                                       | <b>Actual<br/>FY 14-15</b> | <b>Actual<br/>FY 15-16</b> | <b>Budget<br/>FY 16-17</b> | <b>Proposed<br/>FY 17-18</b> | <b>Approved<br/>FY 17-18</b> | <b>Adopted<br/>FY 17-18</b> |
| <b>Intergovernmental Federal</b>      |                            |                            |                            |                              |                              |                             |
| 331223 Oregon Dept of Justice         | 1,005,733                  | 1,062,536                  | 1,123,173                  | 1,237,595                    | 1,237,595                    | 1,237,595                   |
| Intergovernmental Federal Total       | <b>1,005,733</b>           | <b>1,062,536</b>           | <b>1,123,173</b>           | <b>1,237,595</b>             | <b>1,237,595</b>             | <b>1,237,595</b>            |
| <b>Intergovernmental State</b>        |                            |                            |                            |                              |                              |                             |
| 332031 Oregon Department of Justice   | 114,160                    | 111,945                    | 123,943                    | 114,044                      | 114,044                      | 114,044                     |
| Intergovernmental State Total         | <b>114,160</b>             | <b>111,945</b>             | <b>123,943</b>             | <b>114,044</b>               | <b>114,044</b>               | <b>114,044</b>              |
| <b>Charges for Services</b>           |                            |                            |                            |                              |                              |                             |
| 341430 Copy Machine Fees              | 1,380                      | 3,118                      | 1,000                      | 1,000                        | 1,000                        | 1,000                       |
| 341999 Other Fees                     | 19,528                     | 20,303                     | 19,000                     | 19,000                       | 19,000                       | 19,000                      |
| Charges for Services Total            | <b>20,908</b>              | <b>23,421</b>              | <b>20,000</b>              | <b>20,000</b>                | <b>20,000</b>                | <b>20,000</b>               |
| <b>General Fund Transfers</b>         |                            |                            |                            |                              |                              |                             |
| 381100 Transfer from General Fund     | 294,071                    | 322,920                    | 363,006                    | 391,606                      | 391,606                      | 391,606                     |
| General Fund Transfers Total          | <b>294,071</b>             | <b>322,920</b>             | <b>363,006</b>             | <b>391,606</b>               | <b>391,606</b>               | <b>391,606</b>              |
| <b>Net Working Capital</b>            |                            |                            |                            |                              |                              |                             |
| 392000 Net Working Capital Unrestr    | 0                          | 281                        | 0                          | 0                            | 0                            | 0                           |
| Net Working Capital Total             | <b>0</b>                   | <b>281</b>                 | <b>0</b>                   | <b>0</b>                     | <b>0</b>                     | <b>0</b>                    |
| Child Support Total                   | <b>1,434,872</b>           | <b>1,521,104</b>           | <b>1,630,122</b>           | <b>1,763,245</b>             | <b>1,763,245</b>             | <b>1,763,245</b>            |
| <b>300 - District Attorney Grants</b> |                            |                            |                            |                              |                              |                             |
|                                       | <b>Actual<br/>FY 14-15</b> | <b>Actual<br/>FY 15-16</b> | <b>Budget<br/>FY 16-17</b> | <b>Proposed<br/>FY 17-18</b> | <b>Approved<br/>FY 17-18</b> | <b>Adopted<br/>FY 17-18</b> |
| <b>Intergovernmental Federal</b>      |                            |                            |                            |                              |                              |                             |
| 331223 Oregon Dept of Justice         | 182,470                    | 243,323                    | 509,548                    | 502,929                      | 502,929                      | 502,929                     |
| 331234 DHS Title IV E Reimbursement   | 82,874                     | 108,494                    | 133,558                    | 143,666                      | 143,666                      | 143,666                     |
| 331990 Other Federal Revenues         | 0                          | 17,083                     | 0                          | 0                            | 0                            | 0                           |
| Intergovernmental Federal Total       | <b>265,345</b>             | <b>368,900</b>             | <b>643,106</b>             | <b>646,595</b>               | <b>646,595</b>               | <b>646,595</b>              |
| <b>Intergovernmental State</b>        |                            |                            |                            |                              |                              |                             |
| 332031 Oregon Department of Justice   | 868                        | 0                          | 0                          | 0                            | 0                            | 0                           |
| 332035 ODOJ Unitary Assessment Grant  | 190,660                    | 190,660                    | 192,086                    | 218,581                      | 218,581                      | 218,581                     |
| 332062 Oregon DHS Juvenile Dependency | 166,523                    | 136,181                    | 136,181                    | 136,181                      | 136,181                      | 136,181                     |
| 332990 Other State Revenues           | 7,561                      | 0                          | 0                          | 0                            | 0                            | 0                           |
| Intergovernmental State Total         | <b>365,612</b>             | <b>326,841</b>             | <b>328,267</b>             | <b>354,762</b>               | <b>354,762</b>               | <b>354,762</b>              |
| <b>Charges for Services</b>           |                            |                            |                            |                              |                              |                             |
| 347006 DA Services to County Depts    | 85,641                     | 97,891                     | 140,036                    | 179,969                      | 179,969                      | 179,969                     |
| Charges for Services Total            | <b>85,641</b>              | <b>97,891</b>              | <b>140,036</b>             | <b>179,969</b>               | <b>179,969</b>               | <b>179,969</b>              |



MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
DISTRICT ATTORNEY'S OFFICE

| <b>300 - District Attorney Grants</b>  | <b>Actual<br/>FY 14-15</b> | <b>Actual<br/>FY 15-16</b> | <b>Budget<br/>FY 16-17</b> | <b>Proposed<br/>FY 17-18</b> | <b>Approved<br/>FY 17-18</b> | <b>Adopted<br/>FY 17-18</b> |
|--|----------------------------|----------------------------|----------------------------|------------------------------|------------------------------|-----------------------------|
| <b>Fines and Forfeitures</b>           |                            |                            |                            |                              |                              |                             |
| 352400 Criminal Forfeitures            | 1,150                      | 3,254                      | 3,000                      | 3,000                        | 3,000                        | 3,000                       |
| <b>Fines and Forfeitures Total</b>     | <b>1,150</b>               | <b>3,254</b>               | <b>3,000</b>               | <b>3,000</b>                 | <b>3,000</b>                 | <b>3,000</b>                |
| <b>Interest</b>                        |                            |                            |                            |                              |                              |                             |
| 361000 Investment Earnings             | 908                        | 1,211                      | 540                        | 540                          | 540                          | 540                         |
| <b>Interest Total</b>                  | <b>908</b>                 | <b>1,211</b>               | <b>540</b>                 | <b>540</b>                   | <b>540</b>                   | <b>540</b>                  |
| <b>Other Revenues</b>                  |                            |                            |                            |                              |                              |                             |
| 373200 Victims Assistance Donations    | 17,389                     | 18,244                     | 10,000                     | 10,000                       | 10,000                       | 10,000                      |
| <b>Other Revenues Total</b>            | <b>17,389</b>              | <b>18,244</b>              | <b>10,000</b>              | <b>10,000</b>                | <b>10,000</b>                | <b>10,000</b>               |
| <b>General Fund Transfers</b>          |                            |                            |                            |                              |                              |                             |
| 381100 Transfer from General Fund      | 94,645                     | 84,751                     | 96,706                     | 122,375                      | 122,375                      | 122,375                     |
| <b>General Fund Transfers Total</b>    | <b>94,645</b>              | <b>84,751</b>              | <b>96,706</b>              | <b>122,375</b>               | <b>122,375</b>               | <b>122,375</b>              |
| <b>Net Working Capital</b>             |                            |                            |                            |                              |                              |                             |
| 392000 Net Working Capital Unrestr     | 153,838                    | 250,664                    | 344,056                    | 374,044                      | 374,044                      | 374,044                     |
| <b>Net Working Capital Total</b>       | <b>153,838</b>             | <b>250,664</b>             | <b>344,056</b>             | <b>374,044</b>               | <b>374,044</b>               | <b>374,044</b>              |
| <b>District Attorney Grants Total</b>  | <b>984,527</b>             | <b>1,151,757</b>           | <b>1,565,711</b>           | <b>1,691,285</b>             | <b>1,691,285</b>             | <b>1,691,285</b>            |
| District Attorney's Office Grand Total | 10,080,761                 | 10,743,005                 | 11,830,812                 | 12,867,427                   | 12,875,775                   | 12,875,775                  |

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
DISTRICT ATTORNEY'S OFFICE

| <b>Requirements by Fund Detail</b>    |                            |                            |                            |                              |                              |                             |
|---------------------------------------|----------------------------|----------------------------|----------------------------|------------------------------|------------------------------|-----------------------------|
| <b>100 - General Fund</b>             | <b>Actual<br/>FY 14-15</b> | <b>Actual<br/>FY 15-16</b> | <b>Budget<br/>FY 16-17</b> | <b>Proposed<br/>FY 17-18</b> | <b>Approved<br/>FY 17-18</b> | <b>Adopted<br/>FY 17-18</b> |
| <b>Personnel Services</b>             |                            |                            |                            |                              |                              |                             |
| <b>Salaries and Wages</b>             |                            |                            |                            |                              |                              |                             |
| 511020 Salaries and Wages Budget Only | 0                          | 0                          | 15,801                     | 0                            | 6,000                        | 6,000                       |
| 511110 Regular Wages                  | 3,368,540                  | 3,492,603                  | 4,351,827                  | 4,666,840                    | 4,666,840                    | 4,666,840                   |
| 511120 Temporary Wages                | 138,970                    | 131,812                    | 123,040                    | 107,503                      | 107,503                      | 107,503                     |
| 511130 Vacation Pay                   | 226,713                    | 256,038                    | 0                          | 0                            | 0                            | 0                           |
| 511140 Sick Pay                       | 118,880                    | 145,140                    | 0                          | 0                            | 0                            | 0                           |
| 511150 Holiday Pay                    | 166,161                    | 162,474                    | 0                          | 0                            | 0                            | 0                           |
| 511160 Comp Time Pay                  | 1,850                      | 861                        | 0                          | 0                            | 0                            | 0                           |
| 511210 Compensation Credits           | 157,848                    | 160,719                    | 150,549                    | 145,305                      | 145,305                      | 145,305                     |
| 511220 Pager Pay                      | 39,634                     | 42,967                     | 39,200                     | 39,200                       | 39,200                       | 39,200                      |
| 511240 Leave Payoff                   | 29,865                     | 33,158                     | 0                          | 0                            | 0                            | 0                           |
| 511280 Cell Phone Pay                 | 1,003                      | 1,087                      | 0                          | 0                            | 0                            | 0                           |
| 511290 Health Insurance Waiver Pay    | 2,307                      | 3,101                      | 3,240                      | 7,200                        | 7,200                        | 7,200                       |
| 511410 Straight Pay                   | 291                        | 395                        | 0                          | 0                            | 0                            | 0                           |
| 511420 Premium Pay                    | 209                        | 205                        | 0                          | 0                            | 0                            | 0                           |
| <b>Salaries and Wages Total</b>       | <b>4,252,271</b>           | <b>4,430,561</b>           | <b>4,683,657</b>           | <b>4,966,048</b>             | <b>4,972,048</b>             | <b>4,972,048</b>            |
| <b>Fringe Benefits</b>                |                            |                            |                            |                              |                              |                             |
| 512010 Fringe Benefits Budget Only    | 0                          | 0                          | 7,819                      | 0                            | 2,348                        | 2,348                       |
| 512110 PERS                           | 596,131                    | 664,578                    | 718,641                    | 930,135                      | 930,135                      | 930,135                     |
| 512120 401K                           | 72,162                     | 76,435                     | 77,595                     | 80,801                       | 80,801                       | 80,801                      |
| 512130 PERS Debt Service              | 225,420                    | 248,337                    | 209,516                    | 240,965                      | 240,965                      | 240,965                     |
| 512200 FICA                           | 319,922                    | 332,699                    | 349,604                    | 372,553                      | 372,553                      | 372,553                     |
| 512310 Medical Insurance              | 831,520                    | 871,143                    | 909,168                    | 953,665                      | 953,665                      | 953,665                     |
| 512320 Dental Insurance               | 82,802                     | 87,735                     | 86,635                     | 94,760                       | 94,760                       | 94,760                      |
| 512330 Group Term Life Insurance      | 6,953                      | 7,457                      | 8,334                      | 8,850                        | 8,850                        | 8,850                       |
| 512340 Long Term Disability Insurance | 17,075                     | 17,776                     | 18,696                     | 19,841                       | 19,841                       | 19,841                      |
| 512400 Unemployment Insurance         | 17,033                     | 17,774                     | 16,666                     | 17,831                       | 17,831                       | 17,831                      |
| 512520 Workers Comp Insurance         | 1,921                      | 1,930                      | 2,108                      | 2,171                        | 2,171                        | 2,171                       |
| 512600 Wellness Program               | 2,341                      | 2,466                      | 2,571                      | 2,654                        | 2,654                        | 2,654                       |
| 512610 Employee Assistance Program    | 1,681                      | 1,771                      | 1,736                      | 1,792                        | 1,792                        | 1,792                       |
| 512700 County HSA Contributions       | 1,300                      | 1,300                      | 0                          | 0                            | 0                            | 0                           |
| <b>Fringe Benefits Total</b>          | <b>2,176,261</b>           | <b>2,331,400</b>           | <b>2,409,089</b>           | <b>2,726,018</b>             | <b>2,728,366</b>             | <b>2,728,366</b>            |
| <b>Personnel Services Total</b>       | <b>6,428,532</b>           | <b>6,761,961</b>           | <b>7,092,746</b>           | <b>7,692,066</b>             | <b>7,700,414</b>             | <b>7,700,414</b>            |
| <b>Materials and Services</b>         |                            |                            |                            |                              |                              |                             |
| <b>Supplies</b>                       |                            |                            |                            |                              |                              |                             |
| 521010 Office Supplies                | 30,337                     | 36,378                     | 30,018                     | 30,420                       | 30,420                       | 30,420                      |
| 521030 Field Supplies                 | 1,085                      | 108                        | 2,000                      | 4,000                        | 4,000                        | 4,000                       |
| 521070 Departmental Supplies          | 4,134                      | 3,388                      | 1,300                      | 1,300                        | 1,300                        | 1,300                       |
| 521090 Uniforms and Clothing          | 486                        | 747                        | 500                        | 3,000                        | 3,000                        | 3,000                       |
| 521190 Publications                   | 1,862                      | 4,010                      | 1,650                      | 5,114                        | 5,114                        | 5,114                       |
| 521210 Gasoline                       | 1,472                      | 915                        | 1,000                      | 2,060                        | 2,060                        | 2,060                       |
| <b>Supplies Total</b>                 | <b>39,376</b>              | <b>45,547</b>              | <b>36,468</b>              | <b>45,894</b>                | <b>45,894</b>                | <b>45,894</b>               |

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
DISTRICT ATTORNEY'S OFFICE

| <b>100 - General Fund</b>             | <b>Actual<br/>FY 14-15</b> | <b>Actual<br/>FY 15-16</b> | <b>Budget<br/>FY 16-17</b> | <b>Proposed<br/>FY 17-18</b> | <b>Approved<br/>FY 17-18</b> | <b>Adopted<br/>FY 17-18</b> |
|---------------------------------------|----------------------------|----------------------------|----------------------------|------------------------------|------------------------------|-----------------------------|
| <b>Materials and Services</b>         |                            |                            |                            |                              |                              |                             |
| <b>Materials</b>                      |                            |                            |                            |                              |                              |                             |
| 522150 Small Office Equipment         | 863                        | 2,270                      | 1,520                      | 3,500                        | 3,500                        | 3,500                       |
| 522160 Small Departmental Equipment   | 0                          | 1,052                      | 0                          | 0                            | 0                            | 0                           |
| 522170 Computers Non Capital          | 4,842                      | 2,449                      | 2,000                      | 4,400                        | 4,400                        | 4,400                       |
| 522180 Software                       | 419                        | 0                          | 0                          | 0                            | 0                            | 0                           |
| <b>Materials Total</b>                | <b>6,123</b>               | <b>5,771</b>               | <b>3,520</b>               | <b>7,900</b>                 | <b>7,900</b>                 | <b>7,900</b>                |
| <b>Communications</b>                 |                            |                            |                            |                              |                              |                             |
| 523010 Telephone Equipment            | 874                        | 347                        | 556                        | 1,400                        | 1,400                        | 1,400                       |
| 523020 Phone and Communication Svcs   | 944                        | 6                          | 900                        | 50                           | 50                           | 50                          |
| 523040 Data Connections               | 959                        | 959                        | 960                        | 960                          | 960                          | 960                         |
| 523050 Postage                        | 1,373                      | 212                        | 1,050                      | 850                          | 850                          | 850                         |
| 523060 Cellular Phones                | 5,978                      | 5,043                      | 6,070                      | 6,740                        | 6,740                        | 6,740                       |
| 523070 Pagers                         | 1,264                      | 1,150                      | 2,453                      | 1,553                        | 1,553                        | 1,553                       |
| 523090 Long Distance Charges          | 2,337                      | 2,448                      | 2,420                      | 2,550                        | 2,550                        | 2,550                       |
| <b>Communications Total</b>           | <b>13,729</b>              | <b>10,165</b>              | <b>14,409</b>              | <b>14,103</b>                | <b>14,103</b>                | <b>14,103</b>               |
| <b>Utilities</b>                      |                            |                            |                            |                              |                              |                             |
| 524010 Electricity                    | 32,150                     | 44,887                     | 52,254                     | 50,061                       | 50,061                       | 50,061                      |
| 524020 Street Light Electricity       | 0                          | 8                          | 0                          | 34                           | 34                           | 34                          |
| 524040 Natural Gas                    | 2,196                      | 1,754                      | 1,862                      | 1,814                        | 1,814                        | 1,814                       |
| 524050 Water                          | 1,281                      | 1,084                      | 1,371                      | 1,357                        | 1,357                        | 1,357                       |
| 524070 Sewer                          | 1,576                      | 1,637                      | 2,305                      | 2,171                        | 2,171                        | 2,171                       |
| 524090 Garbage Disposal and Recycling | 2,212                      | 2,817                      | 3,199                      | 3,260                        | 3,260                        | 3,260                       |
| <b>Utilities Total</b>                | <b>39,415</b>              | <b>52,188</b>              | <b>60,991</b>              | <b>58,697</b>                | <b>58,697</b>                | <b>58,697</b>               |
| <b>Contracted Services</b>            |                            |                            |                            |                              |                              |                             |
| 525235 Laboratory Services            | 645                        | 970                        | 1,100                      | 0                            | 0                            | 0                           |
| 525240 XRay Services                  | 0                          | 0                          | 100                        | 0                            | 0                            | 0                           |
| 525245 Autopsy Services               | 0                          | 0                          | 1,000                      | 0                            | 0                            | 0                           |
| 525440 Client Assistance              | 0                          | 5                          | 0                          | 0                            | 0                            | 0                           |
| 525450 Subscription Services          | 6,476                      | 6,375                      | 6,810                      | 9,415                        | 9,415                        | 9,415                       |
| 525510 Legal Services                 | 2,875                      | 2,768                      | 500                        | 500                          | 500                          | 500                         |
| 525540 Witnesses                      | 42,791                     | 38,904                     | 55,971                     | 57,974                       | 57,974                       | 57,974                      |
| 525541 Witness Mileage Reimbursement  | 3,642                      | 3,360                      | 5,606                      | 8,450                        | 8,450                        | 8,450                       |
| 525550 Court Services                 | 3,165                      | 1,204                      | 1,000                      | 1,000                        | 1,000                        | 1,000                       |
| 525710 Printing Services              | 14,480                     | 13,045                     | 14,880                     | 14,800                       | 14,800                       | 14,800                      |
| 525735 Mail Services                  | 30,486                     | 34,407                     | 34,928                     | 34,157                       | 34,157                       | 34,157                      |
| 525740 Document Disposal Services     | 3,281                      | 2,925                      | 3,075                      | 3,520                        | 3,520                        | 3,520                       |
| 525770 Interpreters and Translators   | 13,487                     | 10,679                     | 14,000                     | 9,554                        | 9,554                        | 9,554                       |
| 525810 Waste to Energy Contract       | 30                         | 0                          | 50                         | 50                           | 50                           | 50                          |
| 525999 Other Contracted Services      | 42,139                     | 56,831                     | 62,125                     | 63,469                       | 63,469                       | 63,469                      |
| <b>Contracted Services Total</b>      | <b>163,496</b>             | <b>171,473</b>             | <b>201,145</b>             | <b>202,889</b>               | <b>202,889</b>               | <b>202,889</b>              |
| <b>Repairs and Maintenance</b>        |                            |                            |                            |                              |                              |                             |
| 526010 Office Equipment Maintenance   | 3,108                      | 2,805                      | 2,770                      | 2,770                        | 2,770                        | 2,770                       |

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
DISTRICT ATTORNEY'S OFFICE

| <b>100 - General Fund</b>             | <b>Actual<br/>FY 14-15</b> | <b>Actual<br/>FY 15-16</b> | <b>Budget<br/>FY 16-17</b> | <b>Proposed<br/>FY 17-18</b> | <b>Approved<br/>FY 17-18</b> | <b>Adopted<br/>FY 17-18</b> |
|---------------------------------------|----------------------------|----------------------------|----------------------------|------------------------------|------------------------------|-----------------------------|
| <b>Materials and Services</b>         |                            |                            |                            |                              |                              |                             |
| 526030 Building Maintenance           | 1,215                      | 2,661                      | 1,350                      | 1,350                        | 1,350                        | 1,350                       |
| <b>Repairs and Maintenance Total</b>  | <b>4,323</b>               | <b>5,466</b>               | <b>4,120</b>               | <b>4,120</b>                 | <b>4,120</b>                 | <b>4,120</b>                |
| <b>Rentals</b>                        |                            |                            |                            |                              |                              |                             |
| 527100 Vehicle Rental                 | 0                          | 333                        | 0                          | 0                            | 0                            | 0                           |
| 527110 Fleet Leases                   | 9,816                      | 8,952                      | 9,132                      | 9,132                        | 9,132                        | 9,132                       |
| 527120 Motor Pool Mileage             | 164                        | 14                         | 150                        | 150                          | 150                          | 150                         |
| 527130 Parking                        | 39                         | 184                        | 180                        | 230                          | 230                          | 230                         |
| 527140 County Parking                 | 660                        | 1,650                      | 1,980                      | 1,980                        | 1,980                        | 1,980                       |
| 527240 Condo Assn Assessments         | 23,845                     | 42,949                     | 49,889                     | 48,398                       | 48,398                       | 48,398                      |
| 527300 Equipment Rental               | 26,939                     | 25,455                     | 24,420                     | 24,420                       | 24,420                       | 24,420                      |
| <b>Rentals Total</b>                  | <b>61,462</b>              | <b>79,537</b>              | <b>85,751</b>              | <b>84,310</b>                | <b>84,310</b>                | <b>84,310</b>               |
| <b>Insurance</b>                      |                            |                            |                            |                              |                              |                             |
| 528140 Malpractice Insurance Premiums | 9,036                      | 8,444                      | 8,444                      | 8,600                        | 8,600                        | 8,600                       |
| 528220 Notary Bonds                   | 160                        | 240                        | 240                        | 80                           | 80                           | 80                          |
| <b>Insurance Total</b>                | <b>9,196</b>               | <b>8,684</b>               | <b>8,684</b>               | <b>8,680</b>                 | <b>8,680</b>                 | <b>8,680</b>                |
| <b>Miscellaneous</b>                  |                            |                            |                            |                              |                              |                             |
| 529110 Mileage Reimbursement          | 9,192                      | 12,678                     | 10,850                     | 11,650                       | 11,650                       | 11,650                      |
| 529120 Commercial Travel              | 1,337                      | 1,700                      | 800                        | 800                          | 800                          | 800                         |
| 529130 Meals                          | 815                        | 895                        | 600                        | 600                          | 600                          | 600                         |
| 529140 Lodging                        | 4,466                      | 9,528                      | 7,946                      | 7,946                        | 7,946                        | 7,946                       |
| 529210 Meetings                       | 32                         | 380                        | 500                        | 300                          | 300                          | 300                         |
| 529220 Conferences                    | 9,358                      | 7,673                      | 8,400                      | 8,400                        | 8,400                        | 8,400                       |
| 529230 Training                       | 3,629                      | 4,430                      | 4,950                      | 5,450                        | 5,450                        | 5,450                       |
| 529300 Dues and Memberships           | 24,368                     | 20,018                     | 22,187                     | 27,437                       | 27,437                       | 27,437                      |
| 529610 Homicide Investigations        | 1,703                      | 3,056                      | 0                          | 5,000                        | 5,000                        | 5,000                       |
| 529640 Victim Restitution             | 0                          | 25                         | 0                          | 0                            | 0                            | 0                           |
| 529690 Other Investigations           | 1,590                      | 1,414                      | 4,775                      | 1,600                        | 1,600                        | 1,600                       |
| 529910 Awards and Recognition         | 87                         | 68                         | 100                        | 200                          | 200                          | 200                         |
| <b>Miscellaneous Total</b>            | <b>56,576</b>              | <b>61,864</b>              | <b>61,108</b>              | <b>69,383</b>                | <b>69,383</b>                | <b>69,383</b>               |
| <b>Materials and Services Total</b>   | <b>393,697</b>             | <b>440,695</b>             | <b>476,196</b>             | <b>495,976</b>               | <b>495,976</b>               | <b>495,976</b>              |
| <b>Administrative Charges</b>         |                            |                            |                            |                              |                              |                             |
| 611100 County Admin Allocation        | 69,551                     | 73,143                     | 82,018                     | 93,877                       | 93,877                       | 93,877                      |
| 611210 Facilities Mgt Allocation      | 97,144                     | 108,646                    | 119,160                    | 128,215                      | 128,215                      | 128,215                     |
| 611220 Custodial Allocation           | 75,739                     | 79,079                     | 89,070                     | 94,415                       | 94,415                       | 94,415                      |
| 611230 Courier Allocation             | 3,928                      | 4,091                      | 4,403                      | 4,710                        | 4,710                        | 4,710                       |
| 611250 Risk Management Allocation     | 19,933                     | 20,676                     | 28,930                     | 23,585                       | 23,585                       | 23,585                      |
| 611255 Benefits Allocation            | 19,514                     | 20,318                     | 19,810                     | 20,860                       | 20,860                       | 20,860                      |
| 611260 Human Resources Allocation     | 67,960                     | 69,905                     | 78,931                     | 84,997                       | 84,997                       | 84,997                      |
| 611300 Legal Services Allocation      | 8,707                      | 14,572                     | 16,967                     | 15,288                       | 15,288                       | 15,288                      |
| 611400 Information Tech Allocation    | 161,715                    | 153,987                    | 155,689                    | 159,319                      | 159,319                      | 159,319                     |
| 611410 FIMS Allocation                | 72,047                     | 88,936                     | 103,345                    | 106,790                      | 106,790                      | 106,790                     |
| 611420 Telecommunications Allocation  | 25,599                     | 30,046                     | 29,196                     | 28,795                       | 28,795                       | 28,795                      |
| 611430 Info Tech Direct Charges       | 72,895                     | 33,563                     | 120,089                    | 268,638                      | 268,638                      | 268,638                     |

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
DISTRICT ATTORNEY'S OFFICE

| <b>100 - General Fund</b>             | <b>Actual<br/>FY 14-15</b> | <b>Actual<br/>FY 15-16</b> | <b>Budget<br/>FY 16-17</b> | <b>Proposed<br/>FY 17-18</b> | <b>Approved<br/>FY 17-18</b> | <b>Adopted<br/>FY 17-18</b> |
|---------------------------------------|----------------------------|----------------------------|----------------------------|------------------------------|------------------------------|-----------------------------|
| <b>Administrative Charges</b>         |                            |                            |                            |                              |                              |                             |
| 611600 Finance Allocation             | 73,039                     | 82,310                     | 85,024                     | 87,685                       | 87,685                       | 87,685                      |
| 611800 MCBEE Allocation               | 3,762                      | 1,769                      | 6,119                      | 3,911                        | 3,911                        | 3,911                       |
| 612100 IT Equipment Use Charges       | 0                          | 10,348                     | 13,416                     | 11,170                       | 11,170                       | 11,170                      |
| 614100 Liability Insurance Allocation | 48,800                     | 56,600                     | 80,842                     | 60,500                       | 60,500                       | 60,500                      |
| 614200 WC Insurance Allocation        | 18,800                     | 19,500                     | 33,028                     | 32,100                       | 32,100                       | 32,100                      |
| <b>Administrative Charges Total</b>   | <b>839,133</b>             | <b>867,489</b>             | <b>1,066,037</b>           | <b>1,224,855</b>             | <b>1,224,855</b>             | <b>1,224,855</b>            |
| <b>General Fund Total</b>             | <b>7,661,362</b>           | <b>8,070,145</b>           | <b>8,634,979</b>           | <b>9,412,897</b>             | <b>9,421,245</b>             | <b>9,421,245</b>            |
| <b>220 - Child Support</b>            | <b>Actual<br/>FY 14-15</b> | <b>Actual<br/>FY 15-16</b> | <b>Budget<br/>FY 16-17</b> | <b>Proposed<br/>FY 17-18</b> | <b>Approved<br/>FY 17-18</b> | <b>Adopted<br/>FY 17-18</b> |
| <b>Personnel Services</b>             |                            |                            |                            |                              |                              |                             |
| <b>Salaries and Wages</b>             |                            |                            |                            |                              |                              |                             |
| 511020 Salaries and Wages Budget Only | 0                          | 0                          | 12,201                     | 0                            | 0                            | 0                           |
| 511110 Regular Wages                  | 616,750                    | 664,402                    | 841,708                    | 886,938                      | 886,938                      | 886,938                     |
| 511120 Temporary Wages                | 13,442                     | 9,326                      | 10,292                     | 15,304                       | 15,304                       | 15,304                      |
| 511130 Vacation Pay                   | 59,268                     | 63,779                     | 0                          | 0                            | 0                            | 0                           |
| 511140 Sick Pay                       | 31,374                     | 32,230                     | 0                          | 0                            | 0                            | 0                           |
| 511150 Holiday Pay                    | 33,479                     | 32,341                     | 0                          | 0                            | 0                            | 0                           |
| 511160 Comp Time Pay                  | 5                          | 0                          | 0                          | 0                            | 0                            | 0                           |
| 511210 Compensation Credits           | 20,776                     | 20,961                     | 21,742                     | 23,484                       | 23,484                       | 23,484                      |
| 511240 Leave Payoff                   | 2,197                      | 655                        | 0                          | 0                            | 0                            | 0                           |
| <b>Salaries and Wages Total</b>       | <b>777,290</b>             | <b>823,695</b>             | <b>885,943</b>             | <b>925,726</b>               | <b>925,726</b>               | <b>925,726</b>              |
| <b>Fringe Benefits</b>                |                            |                            |                            |                              |                              |                             |
| 512010 Fringe Benefits Budget Only    | 0                          | 0                          | 3,724                      | 0                            | 0                            | 0                           |
| 512110 PERS                           | 117,495                    | 136,979                    | 137,720                    | 175,711                      | 175,711                      | 175,711                     |
| 512120 401K                           | 8,683                      | 9,202                      | 9,515                      | 10,164                       | 10,164                       | 10,164                      |
| 512130 PERS Debt Service              | 36,304                     | 35,553                     | 40,150                     | 45,520                       | 45,520                       | 45,520                      |
| 512200 FICA                           | 57,923                     | 61,233                     | 65,997                     | 70,330                       | 70,330                       | 70,330                      |
| 512310 Medical Insurance              | 182,942                    | 200,185                    | 205,296                    | 211,344                      | 211,344                      | 211,344                     |
| 512320 Dental Insurance               | 18,266                     | 21,051                     | 20,328                     | 21,000                       | 21,000                       | 21,000                      |
| 512330 Group Term Life Insurance      | 1,343                      | 1,474                      | 1,612                      | 1,683                        | 1,683                        | 1,683                       |
| 512340 Long Term Disability Insurance | 3,269                      | 3,494                      | 3,616                      | 3,772                        | 3,772                        | 3,772                       |
| 512400 Unemployment Insurance         | 3,128                      | 3,311                      | 3,194                      | 3,369                        | 3,369                        | 3,369                       |
| 512520 Workers Comp Insurance         | 364                        | 374                        | 426                        | 426                          | 426                          | 426                         |
| 512600 Wellness Program               | 521                        | 561                        | 560                        | 560                          | 560                          | 560                         |
| 512610 Employee Assistance Program    | 374                        | 403                        | 378                        | 378                          | 378                          | 378                         |
| 512700 County HSA Contributions       | 6,164                      | 5,850                      | 0                          | 0                            | 0                            | 0                           |
| <b>Fringe Benefits Total</b>          | <b>436,778</b>             | <b>479,671</b>             | <b>492,516</b>             | <b>544,257</b>               | <b>544,257</b>               | <b>544,257</b>              |
| <b>Personnel Services Total</b>       | <b>1,214,068</b>           | <b>1,303,366</b>           | <b>1,378,459</b>           | <b>1,469,983</b>             | <b>1,469,983</b>             | <b>1,469,983</b>            |
| <b>Materials and Services</b>         |                            |                            |                            |                              |                              |                             |
| <b>Supplies</b>                       |                            |                            |                            |                              |                              |                             |
| 521010 Office Supplies                | 6,476                      | 7,289                      | 6,800                      | 6,800                        | 6,800                        | 6,800                       |
| 521050 Janitorial Supplies            | 0                          | 349                        | 0                          | 0                            | 0                            | 0                           |

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
DISTRICT ATTORNEY'S OFFICE

| <b>220 - Child Support</b>            | <b>Actual<br/>FY 14-15</b> | <b>Actual<br/>FY 15-16</b> | <b>Budget<br/>FY 16-17</b> | <b>Proposed<br/>FY 17-18</b> | <b>Approved<br/>FY 17-18</b> | <b>Adopted<br/>FY 17-18</b> |
|---------------------------------------|----------------------------|----------------------------|----------------------------|------------------------------|------------------------------|-----------------------------|
| <b>Materials and Services</b>         |                            |                            |                            |                              |                              |                             |
| 521190 Publications                   | 0                          | 0                          | 250                        | 250                          | 250                          | 250                         |
| <b>Supplies Total</b>                 | 6,476                      | 7,637                      | 7,050                      | 7,050                        | 7,050                        | 7,050                       |
| <b>Materials</b>                      |                            |                            |                            |                              |                              |                             |
| 522150 Small Office Equipment         | 1,174                      | 488                        | 1,600                      | 1,600                        | 1,600                        | 1,600                       |
| 522170 Computers Non Capital          | 776                        | 1,146                      | 500                        | 500                          | 500                          | 500                         |
| 522180 Software                       | 0                          | 26                         | 600                        | 600                          | 600                          | 600                         |
| <b>Materials Total</b>                | 1,951                      | 1,660                      | 2,700                      | 2,700                        | 2,700                        | 2,700                       |
| <b>Communications</b>                 |                            |                            |                            |                              |                              |                             |
| 523010 Telephone Equipment            | 0                          | 25                         | 0                          | 0                            | 0                            | 0                           |
| 523020 Phone and Communication Svcs   | 45                         | 9                          | 400                        | 400                          | 400                          | 400                         |
| 523040 Data Connections               | 0                          | 15                         | 0                          | 0                            | 0                            | 0                           |
| 523050 Postage                        | 300                        | 0                          | 250                        | 250                          | 250                          | 250                         |
| 523060 Cellular Phones                | 719                        | 668                        | 720                        | 720                          | 720                          | 720                         |
| 523090 Long Distance Charges          | 611                        | 329                        | 400                        | 400                          | 400                          | 400                         |
| <b>Communications Total</b>           | 1,676                      | 1,046                      | 1,770                      | 1,770                        | 1,770                        | 1,770                       |
| <b>Utilities</b>                      |                            |                            |                            |                              |                              |                             |
| 524010 Electricity                    | 5,264                      | 7,558                      | 7,867                      | 8,157                        | 8,157                        | 8,157                       |
| 524020 Street Light Electricity       | 0                          | 0                          | 0                          | 5                            | 5                            | 5                           |
| 524040 Natural Gas                    | 213                        | 76                         | 103                        | 73                           | 73                           | 73                          |
| 524050 Water                          | 132                        | 131                        | 149                        | 149                          | 149                          | 149                         |
| 524070 Sewer                          | 261                        | 219                        | 327                        | 327                          | 327                          | 327                         |
| 524090 Garbage Disposal and Recycling | 298                        | 480                        | 442                        | 480                          | 480                          | 480                         |
| <b>Utilities Total</b>                | 6,166                      | 8,464                      | 8,888                      | 9,191                        | 9,191                        | 9,191                       |
| <b>Contracted Services</b>            |                            |                            |                            |                              |                              |                             |
| 525235 Laboratory Services            | 937                        | 1,418                      | 1,500                      | 1,500                        | 1,500                        | 1,500                       |
| 525330 Transportation Services        | 98                         | 455                        | 0                          | 0                            | 0                            | 0                           |
| 525440 Client Assistance              | 0                          | 0                          | 500                        | 500                          | 500                          | 500                         |
| 525450 Subscription Services          | 931                        | 878                        | 988                        | 988                          | 988                          | 988                         |
| 525540 Witnesses                      | 0                          | 0                          | 100                        | 100                          | 100                          | 100                         |
| 525550 Court Services                 | 1,596                      | 1,824                      | 1,750                      | 1,750                        | 1,750                        | 1,750                       |
| 525710 Printing Services              | 1,236                      | 1,803                      | 2,000                      | 2,000                        | 2,000                        | 2,000                       |
| 525735 Mail Services                  | 14,412                     | 16,252                     | 14,000                     | 14,000                       | 14,000                       | 14,000                      |
| 525740 Document Disposal Services     | 975                        | 850                        | 800                        | 800                          | 800                          | 800                         |
| 525770 Interpreters and Translators   | 0                          | 0                          | 250                        | 250                          | 250                          | 250                         |
| 525999 Other Contracted Services      | 8,324                      | 5,494                      | 7,000                      | 10,000                       | 10,000                       | 10,000                      |
| <b>Contracted Services Total</b>      | 28,508                     | 28,974                     | 28,888                     | 31,888                       | 31,888                       | 31,888                      |
| <b>Repairs and Maintenance</b>        |                            |                            |                            |                              |                              |                             |
| 526010 Office Equipment Maintenance   | 671                        | 504                        | 1,200                      | 1,200                        | 1,200                        | 1,200                       |
| 526030 Building Maintenance           | 800                        | 190                        | 500                        | 500                          | 500                          | 500                         |
| <b>Repairs and Maintenance Total</b>  | 1,471                      | 694                        | 1,700                      | 1,700                        | 1,700                        | 1,700                       |
| <b>Rentals</b>                        |                            |                            |                            |                              |                              |                             |
| 527120 Motor Pool Mileage             | 7                          | 20                         | 100                        | 100                          | 100                          | 100                         |

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
DISTRICT ATTORNEY'S OFFICE

| <b>220 - Child Support</b>            | <b>Actual<br/>FY 14-15</b> | <b>Actual<br/>FY 15-16</b> | <b>Budget<br/>FY 16-17</b> | <b>Proposed<br/>FY 17-18</b> | <b>Approved<br/>FY 17-18</b> | <b>Adopted<br/>FY 17-18</b> |
|---------------------------------------|----------------------------|----------------------------|----------------------------|------------------------------|------------------------------|-----------------------------|
| <b>Materials and Services</b>         |                            |                            |                            |                              |                              |                             |
| 527130 Parking                        | 46                         | 50                         | 100                        | 100                          | 100                          | 100                         |
| 527210 Building Rental Private        | 0                          | 330                        | 0                          | 0                            | 0                            | 0                           |
| 527240 Condo Assn Assessments         | 5,865                      | 9,333                      | 10,195                     | 9,890                        | 9,890                        | 9,890                       |
| 527300 Equipment Rental               | 2,705                      | 3,096                      | 3,000                      | 3,000                        | 3,000                        | 3,000                       |
| <b>Rentals Total</b>                  | <b>8,623</b>               | <b>12,828</b>              | <b>13,395</b>              | <b>13,090</b>                | <b>13,090</b>                | <b>13,090</b>               |
| <b>Insurance</b>                      |                            |                            |                            |                              |                              |                             |
| 528220 Notary Bonds                   | 40                         | 80                         | 120                        | 120                          | 120                          | 120                         |
| <b>Insurance Total</b>                | <b>40</b>                  | <b>80</b>                  | <b>120</b>                 | <b>120</b>                   | <b>120</b>                   | <b>120</b>                  |
| <b>Miscellaneous</b>                  |                            |                            |                            |                              |                              |                             |
| 529110 Mileage Reimbursement          | 254                        | 556                        | 800                        | 800                          | 800                          | 800                         |
| 529120 Commercial Travel              | 0                          | 344                        | 600                        | 600                          | 600                          | 600                         |
| 529130 Meals                          | 0                          | 423                        | 450                        | 450                          | 450                          | 450                         |
| 529140 Lodging                        | 286                        | 1,909                      | 1,600                      | 1,600                        | 1,600                        | 1,600                       |
| 529210 Meetings                       | 0                          | 15                         | 300                        | 300                          | 300                          | 300                         |
| 529220 Conferences                    | 2,335                      | 1,740                      | 3,300                      | 2,129                        | 2,129                        | 2,129                       |
| 529230 Training                       | 100                        | 0                          | (1,173)                    | 0                            | 0                            | 0                           |
| 529300 Dues and Memberships           | 1,947                      | 2,071                      | 3,500                      | 3,500                        | 3,500                        | 3,500                       |
| 529690 Other Investigations           | 524                        | 605                        | 400                        | 400                          | 400                          | 400                         |
| 529880 Recording Charges              | 144                        | 226                        | 500                        | 500                          | 500                          | 500                         |
| 529999 Miscellaneous Expense          | 20                         | 0                          | 0                          | 0                            | 0                            | 0                           |
| <b>Miscellaneous Total</b>            | <b>5,610</b>               | <b>7,889</b>               | <b>10,277</b>              | <b>10,279</b>                | <b>10,279</b>                | <b>10,279</b>               |
| <b>Materials and Services Total</b>   | <b>60,520</b>              | <b>69,273</b>              | <b>74,788</b>              | <b>77,788</b>                | <b>77,788</b>                | <b>77,788</b>               |
| <b>Administrative Charges</b>         |                            |                            |                            |                              |                              |                             |
| 611100 County Admin Allocation        | 13,775                     | 13,567                     | 15,340                     | 18,130                       | 18,130                       | 18,130                      |
| 611210 Facilities Mgt Allocation      | 17,571                     | 19,307                     | 20,132                     | 21,662                       | 21,662                       | 21,662                      |
| 611220 Custodial Allocation           | 13,590                     | 13,915                     | 14,910                     | 15,822                       | 15,822                       | 15,822                      |
| 611230 Courier Allocation             | 770                        | 759                        | 821                        | 912                          | 912                          | 912                         |
| 611250 Risk Management Allocation     | 2,507                      | 2,310                      | 2,419                      | 2,318                        | 2,318                        | 2,318                       |
| 611255 Benefits Allocation            | 3,826                      | 3,767                      | 3,694                      | 4,038                        | 4,038                        | 4,038                       |
| 611260 Human Resources Allocation     | 13,326                     | 12,961                     | 14,719                     | 16,453                       | 16,453                       | 16,453                      |
| 611400 Information Tech Allocation    | 32,549                     | 28,709                     | 29,288                     | 30,526                       | 30,526                       | 30,526                      |
| 611410 FIMS Allocation                | 14,464                     | 16,507                     | 19,399                     | 20,568                       | 20,568                       | 20,568                      |
| 611420 Telecommunications Allocation  | 5,120                      | 5,579                      | 5,462                      | 5,556                        | 5,556                        | 5,556                       |
| 611430 Info Tech Direct Charges       | 14,616                     | 6,267                      | 22,586                     | 51,619                       | 51,619                       | 51,619                      |
| 611600 Finance Allocation             | 14,104                     | 14,055                     | 15,132                     | 15,882                       | 15,882                       | 15,882                      |
| 611800 MCBEE Allocation               | 755                        | 328                        | 1,149                      | 754                          | 754                          | 754                         |
| 612100 IT Equipment Use Charges       | 0                          | 1,934                      | 2,124                      | 2,134                        | 2,134                        | 2,134                       |
| 614100 Liability Insurance Allocation | 4,800                      | 4,900                      | 5,900                      | 5,200                        | 5,200                        | 5,200                       |
| 614200 WC Insurance Allocation        | 3,700                      | 3,600                      | 3,800                      | 3,900                        | 3,900                        | 3,900                       |
| <b>Administrative Charges Total</b>   | <b>155,473</b>             | <b>148,465</b>             | <b>176,875</b>             | <b>215,474</b>               | <b>215,474</b>               | <b>215,474</b>              |
| <b>Transfers Out</b>                  |                            |                            |                            |                              |                              |                             |
| 561480 Xfer to Capital Impr Projects  | 4,530                      | 0                          | 0                          | 0                            | 0                            | 0                           |
| <b>Transfers Out Total</b>            | <b>4,530</b>               | <b>0</b>                   | <b>0</b>                   | <b>0</b>                     | <b>0</b>                     | <b>0</b>                    |
| <b>Child Support Total</b>            | <b>1,434,591</b>           | <b>1,521,104</b>           | <b>1,630,122</b>           | <b>1,763,245</b>             | <b>1,763,245</b>             | <b>1,763,245</b>            |

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
DISTRICT ATTORNEY'S OFFICE

| <b>300 - District Attorney Grants</b> | <b>Actual<br/>FY 14-15</b> | <b>Actual<br/>FY 15-16</b> | <b>Budget<br/>FY 16-17</b> | <b>Proposed<br/>FY 17-18</b> | <b>Approved<br/>FY 17-18</b> | <b>Adopted<br/>FY 17-18</b> |
|---------------------------------------|----------------------------|----------------------------|----------------------------|------------------------------|------------------------------|-----------------------------|
| <b>Personnel Services</b>             |                            |                            |                            |                              |                              |                             |
| <b>Salaries and Wages</b>             |                            |                            |                            |                              |                              |                             |
| 511020 Salaries and Wages Budget Only | 0                          | 0                          | 63,039                     | 0                            | 0                            | 0                           |
| 511110 Regular Wages                  | 348,076                    | 373,180                    | 575,193                    | 669,362                      | 669,362                      | 669,362                     |
| 511120 Temporary Wages                | 4,926                      | 0                          | 0                          | 0                            | 0                            | 0                           |
| 511130 Vacation Pay                   | 14,438                     | 21,289                     | 0                          | 0                            | 0                            | 0                           |
| 511140 Sick Pay                       | 6,579                      | 8,606                      | 0                          | 0                            | 0                            | 0                           |
| 511150 Holiday Pay                    | 16,629                     | 14,929                     | 0                          | 0                            | 0                            | 0                           |
| 511160 Comp Time Pay                  | 0                          | 231                        | 0                          | 0                            | 0                            | 0                           |
| 511210 Compensation Credits           | 5,985                      | 7,369                      | 6,576                      | 7,246                        | 7,246                        | 7,246                       |
| 511220 Pager Pay                      | 836                        | 500                        | 0                          | 0                            | 0                            | 0                           |
| 511290 Health Insurance Waiver Pay    | 800                        | 86                         | 0                          | 4,800                        | 4,800                        | 4,800                       |
| 511410 Straight Pay                   | 72                         | 202                        | 0                          | 0                            | 0                            | 0                           |
| <b>Salaries and Wages Total</b>       | <b>398,341</b>             | <b>426,392</b>             | <b>644,808</b>             | <b>681,408</b>               | <b>681,408</b>               | <b>681,408</b>              |
| <b>Fringe Benefits</b>                |                            |                            |                            |                              |                              |                             |
| 512010 Fringe Benefits Budget Only    | 0                          | 0                          | 33,804                     | 0                            | 0                            | 0                           |
| 512110 PERS                           | 51,586                     | 56,774                     | 92,794                     | 131,511                      | 131,511                      | 131,511                     |
| 512120 401K                           | 5,805                      | 5,337                      | 6,852                      | 8,408                        | 8,408                        | 8,408                       |
| 512130 PERS Debt Service              | 22,307                     | 25,992                     | 27,052                     | 34,071                       | 34,071                       | 34,071                      |
| 512200 FICA                           | 30,143                     | 32,056                     | 44,173                     | 51,749                       | 51,749                       | 51,749                      |
| 512310 Medical Insurance              | 98,860                     | 113,800                    | 161,255                    | 150,809                      | 150,809                      | 150,809                     |
| 512320 Dental Insurance               | 8,906                      | 10,975                     | 14,637                     | 14,985                       | 14,985                       | 14,985                      |
| 512330 Group Term Life Insurance      | 683                        | 747                        | 1,101                      | 1,259                        | 1,259                        | 1,259                       |
| 512340 Long Term Disability Insurance | 1,756                      | 1,925                      | 2,460                      | 2,827                        | 2,827                        | 2,827                       |
| 512400 Unemployment Insurance         | 1,596                      | 1,699                      | 2,152                      | 2,522                        | 2,522                        | 2,522                       |
| 512520 Workers Comp Insurance         | 239                        | 261                        | 330                        | 346                          | 346                          | 346                         |
| 512600 Wellness Program               | 282                        | 311                        | 442                        | 479                          | 479                          | 479                         |
| 512610 Employee Assistance Program    | 202                        | 223                        | 299                        | 324                          | 324                          | 324                         |
| <b>Fringe Benefits Total</b>          | <b>222,365</b>             | <b>250,098</b>             | <b>387,351</b>             | <b>399,290</b>               | <b>399,290</b>               | <b>399,290</b>              |
| <b>Personnel Services Total</b>       | <b>620,706</b>             | <b>676,491</b>             | <b>1,032,159</b>           | <b>1,080,698</b>             | <b>1,080,698</b>             | <b>1,080,698</b>            |
| <b>Materials and Services</b>         |                            |                            |                            |                              |                              |                             |
| <b>Supplies</b>                       |                            |                            |                            |                              |                              |                             |
| 521010 Office Supplies                | 348                        | 429                        | 1,460                      | 1,460                        | 1,460                        | 1,460                       |
| 521070 Departmental Supplies          | 3,052                      | 1,335                      | 4,000                      | 4,000                        | 4,000                        | 4,000                       |
| 521190 Publications                   | 33                         | 0                          | 120                        | 120                          | 120                          | 120                         |
| 521210 Gasoline                       | 20                         | 0                          | 0                          | 0                            | 0                            | 0                           |
| <b>Supplies Total</b>                 | <b>3,453</b>               | <b>1,764</b>               | <b>5,580</b>               | <b>5,580</b>                 | <b>5,580</b>                 | <b>5,580</b>                |
| <b>Materials</b>                      |                            |                            |                            |                              |                              |                             |
| 522150 Small Office Equipment         | 1,200                      | 395                        | 500                        | 500                          | 500                          | 500                         |
| 522160 Small Departmental Equipment   | 5,045                      | 0                          | 0                          | 0                            | 0                            | 0                           |
| 522170 Computers Non Capital          | 2,805                      | 0                          | 2,324                      | 0                            | 0                            | 0                           |
| 522180 Software                       | 0                          | 0                          | 246                        | 246                          | 246                          | 246                         |
| <b>Materials Total</b>                | <b>9,050</b>               | <b>395</b>                 | <b>3,070</b>               | <b>746</b>                   | <b>746</b>                   | <b>746</b>                  |
| <b>Communications</b>                 |                            |                            |                            |                              |                              |                             |
| 523010 Telephone Equipment            | 0                          | 0                          | 0                          | 6,900                        | 6,900                        | 6,900                       |



MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
DISTRICT ATTORNEY'S OFFICE

| <b>300 - District Attorney Grants</b> | <b>Actual<br/>FY 14-15</b> | <b>Actual<br/>FY 15-16</b> | <b>Budget<br/>FY 16-17</b> | <b>Proposed<br/>FY 17-18</b> | <b>Approved<br/>FY 17-18</b> | <b>Adopted<br/>FY 17-18</b> |
|---------------------------------------|----------------------------|----------------------------|----------------------------|------------------------------|------------------------------|-----------------------------|
| <b>Materials and Services</b>         |                            |                            |                            |                              |                              |                             |
| 523050 Postage                        | 0                          | 78                         | 0                          | 0                            | 0                            | 0                           |
| 523060 Cellular Phones                | 0                          | 0                          | 0                          | 2,640                        | 2,640                        | 2,640                       |
| <b>Communications Total</b>           | 0                          | 78                         | 0                          | 9,540                        | 9,540                        | 9,540                       |
| <b>Utilities</b>                      |                            |                            |                            |                              |                              |                             |
| 524010 Electricity                    | 4,190                      | 2,707                      | 2,818                      | 2,922                        | 2,922                        | 2,922                       |
| 524020 Street Light Electricity       | 0                          | 0                          | 0                          | 2                            | 2                            | 2                           |
| 524040 Natural Gas                    | 169                        | 27                         | 37                         | 26                           | 26                           | 26                          |
| 524050 Water                          | 105                        | 47                         | 53                         | 54                           | 54                           | 54                          |
| 524070 Sewer                          | 207                        | 79                         | 117                        | 117                          | 117                          | 117                         |
| 524090 Garbage Disposal and Recycling | 237                        | 150                        | 158                        | 172                          | 172                          | 172                         |
| <b>Utilities Total</b>                | 4,909                      | 3,011                      | 3,183                      | 3,293                        | 3,293                        | 3,293                       |
| <b>Contracted Services</b>            |                            |                            |                            |                              |                              |                             |
| 525330 Transportation Services        | 33                         | 0                          | 0                          | 0                            | 0                            | 0                           |
| 525335 Housing Subsidies              | 2,155                      | 0                          | 0                          | 0                            | 0                            | 0                           |
| 525440 Client Assistance              | 80                         | 0                          | 378                        | 0                            | 0                            | 0                           |
| 525540 Witnesses                      | 906                        | 6,600                      | 12,000                     | 17,000                       | 17,000                       | 17,000                      |
| 525560 Victim Emergency Services      | 2,299                      | 5,828                      | 22,284                     | 12,782                       | 12,782                       | 12,782                      |
| 525710 Printing Services              | 638                        | 0                          | 500                        | 300                          | 300                          | 300                         |
| 525770 Interpreters and Translators   | 0                          | 211                        | 1,100                      | 600                          | 600                          | 600                         |
| 525999 Other Contracted Services      | 0                          | 0                          | 55,210                     | 55,210                       | 55,210                       | 55,210                      |
| <b>Contracted Services Total</b>      | 6,110                      | 12,639                     | 91,472                     | 85,892                       | 85,892                       | 85,892                      |
| <b>Rentals</b>                        |                            |                            |                            |                              |                              |                             |
| 527130 Parking                        | 0                          | 315                        | 250                        | 250                          | 250                          | 250                         |
| 527240 Condo Assn Assessments         | 4,669                      | 3,343                      | 3,652                      | 3,543                        | 3,543                        | 3,543                       |
| <b>Rentals Total</b>                  | 4,669                      | 3,658                      | 3,902                      | 3,793                        | 3,793                        | 3,793                       |
| <b>Miscellaneous</b>                  |                            |                            |                            |                              |                              |                             |
| 529110 Mileage Reimbursement          | 144                        | 113                        | 250                        | 280                          | 280                          | 280                         |
| 529120 Commercial Travel              | 603                        | 1,482                      | 2,505                      | 10,029                       | 10,029                       | 10,029                      |
| 529130 Meals                          | 286                        | 1,890                      | 1,800                      | 2,700                        | 2,700                        | 2,700                       |
| 529140 Lodging                        | 1,391                      | 4,280                      | 4,000                      | 5,000                        | 5,000                        | 5,000                       |
| 529210 Meetings                       | 0                          | 113                        | 0                          | 0                            | 0                            | 0                           |
| 529220 Conferences                    | 1,599                      | 1,215                      | 6,000                      | 6,000                        | 6,000                        | 6,000                       |
| 529230 Training                       | 264                        | 3,927                      | 13,350                     | 26,300                       | 26,300                       | 26,300                      |
| 529300 Dues and Memberships           | 0                          | 300                        | 0                          | 1,000                        | 1,000                        | 1,000                       |
| 529620 Narcotics Investigations       | 0                          | 0                          | 13,498                     | 9,874                        | 9,874                        | 9,874                       |
| 529740 Fairs and Shows                | 50                         | 60                         | 100                        | 200                          | 200                          | 200                         |
| 529910 Awards and Recognition         | 469                        | 467                        | 750                        | 750                          | 750                          | 750                         |
| <b>Miscellaneous Total</b>            | 4,807                      | 13,848                     | 42,253                     | 62,133                       | 62,133                       | 62,133                      |
| <b>Materials and Services Total</b>   | <b>32,997</b>              | <b>35,392</b>              | <b>149,460</b>             | <b>170,977</b>               | <b>170,977</b>               | <b>170,977</b>              |
| <b>Administrative Charges</b>         |                            |                            |                            |                              |                              |                             |
| 611100 County Admin Allocation        | 5,955                      | 7,713                      | 8,078                      | 13,153                       | 13,153                       | 13,153                      |
| 611210 Facilities Mgt Allocation      | 13,986                     | 15,368                     | 16,025                     | 17,244                       | 17,244                       | 17,244                      |
| 611220 Custodial Allocation           | 10,816                     | 11,077                     | 11,868                     | 12,595                       | 12,595                       | 12,595                      |
| 611230 Courier Allocation             | 335                        | 424                        | 429                        | 639                          | 639                          | 639                         |

MARION COUNTY FY 2017-18 BUDGET  
 BY DEPARTMENT  
 DISTRICT ATTORNEY'S OFFICE

| <b>300 - District Attorney Grants</b>  | <b>Actual<br/>FY 14-15</b> | <b>Actual<br/>FY 15-16</b> | <b>Budget<br/>FY 16-17</b> | <b>Proposed<br/>FY 17-18</b> | <b>Approved<br/>FY 17-18</b> | <b>Adopted<br/>FY 17-18</b> |
|--|----------------------------|----------------------------|----------------------------|------------------------------|------------------------------|-----------------------------|
| <b>Administrative Charges</b>          |                            |                            |                            |                              |                              |                             |
| 611250 Risk Management Allocation      | 1,622                      | 1,521                      | 1,596                      | 3,082                        | 3,082                        | 3,082                       |
| 611255 Benefits Allocation             | 1,666                      | 2,105                      | 1,929                      | 2,831                        | 2,831                        | 2,831                       |
| 611260 Human Resources Allocation      | 5,801                      | 7,242                      | 7,685                      | 11,531                       | 11,531                       | 11,531                      |
| 611400 Information Tech Allocation     | 13,982                     | 16,517                     | 15,484                     | 23,233                       | 23,233                       | 23,233                      |
| 611410 FIMS Allocation                 | 6,191                      | 9,590                      | 10,318                     | 15,536                       | 15,536                       | 15,536                      |
| 611420 Telecommunications Allocation   | 2,200                      | 3,254                      | 2,919                      | 4,203                        | 4,203                        | 4,203                       |
| 611430 Info Tech Direct Charges        | 6,184                      | 3,639                      | 12,076                     | 39,188                       | 39,188                       | 39,188                      |
| 611600 Finance Allocation              | 5,599                      | 10,471                     | 8,135                      | 15,045                       | 15,045                       | 15,045                      |
| 611800 MCBEE Allocation                | 323                        | 191                        | 611                        | 569                          | 569                          | 569                         |
| 612100 IT Equipment Use Charges        | 0                          | 1,105                      | 1,129                      | 1,636                        | 1,636                        | 1,636                       |
| 614100 Liability Insurance Allocation  | 3,100                      | 3,200                      | 4,000                      | 4,000                        | 4,000                        | 4,000                       |
| 614200 WC Insurance Allocation         | 2,400                      | 2,400                      | 2,400                      | 8,100                        | 8,100                        | 8,100                       |
| <b>Administrative Charges Total</b>    | <b>80,160</b>              | <b>95,817</b>              | <b>104,682</b>             | <b>172,585</b>               | <b>172,585</b>               | <b>172,585</b>              |
| <b>Contingency</b>                     |                            |                            |                            |                              |                              |                             |
| 571010 Contingency                     | 0                          | 0                          | 279,410                    | 267,025                      | 267,025                      | 267,025                     |
| <b>Contingency Total</b>               | <b>0</b>                   | <b>0</b>                   | <b>279,410</b>             | <b>267,025</b>               | <b>267,025</b>               | <b>267,025</b>              |
| <b>District Attorney Grants Total</b>  | <b>733,863</b>             | <b>807,700</b>             | <b>1,565,711</b>           | <b>1,691,285</b>             | <b>1,691,285</b>             | <b>1,691,285</b>            |
| District Attorney's Office Grand Total | 9,829,817                  | 10,398,949                 | 11,830,812                 | 12,867,427                   | 12,875,775                   | 12,875,775                  |

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
FINANCE

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## FINANCE



### MISSION STATEMENT

Safeguarding Marion County's fiscal integrity.

### GOALS AND OBJECTIVES

- Goal 1 Streamline and standardize the county's contracting, solicitation and purchasing processes.
- Objective 1 Take full advantage of the recently implemented Contract Management System (CMS) functionality.
  - Objective 2 Revise, develop and document contracting processes to enhance customer satisfaction, improve efficiency and increase consistency.
  - Objective 3 Provide direct contract assistance for smaller departments that do not have trained contract specialists.
- Goal 2 Increase customer access to information through web-based, electronic and self-service methods.
- Objective 1 Review current intranet content and evaluate what additional information would be valuable to customers.
  - Objective 2 Assess the need for changes to the existing webpage to make it easier for customers to navigate and to be consistent with new county website standards.
  - Objective 3 Design new content and ensure existing content is available on the intranet.
- Goal 3 Develop and provide communication and training to department personnel to achieve greater compliance with and consistency in carrying out financial processes and procedures.
- Objective 1 Provide more training to departments to improve accuracy and consistency in time card reporting.
  - Objective 2 Continue to provide training to departments in the use of the new contract management system, particularly as the county expands use of the CMS modules beyond the basic implementation.
  - Objective 3 Complete the purchasing manual and train departments to consistently follow the purchase order process.
  - Objective 4 Implement countywide policy and procedures for grant compliance.
- Goal 4 Ensure the Finance Department is prepared to respond to emergencies to ensure departments are able to continue operations and provide services.
- Objective 1 Review and revise the current continuity of operations plan so that all sections are complete and up-to-date.

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
FINANCE

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Goal 5 Build an organizational culture and management approach that supports innovation and continuous process improvement.

Objective 1 Hold quarterly department-wide discussions to review and evaluate progress toward Finance Department goals and objectives.

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
FINANCE

**DEPARTMENT OVERVIEW**

The Finance Department provides financial services that support departments in delivering their services to customers and clients. The Finance Department is part of the Central Services Fund. The Finance Department budget consists of one program, the Central Finance Program, which includes two service areas: financial services and payroll.

**RESOURCE AND REQUIREMENT SUMMARY**

| Finance                      | FY 14-15<br>ACTUAL | FY 15-16<br>ACTUAL | FY 16-17<br>BUDGET | FY 17-18<br>ADOPTED | +/- %        |
|------------------------------|--------------------|--------------------|--------------------|---------------------|--------------|
| <b>RESOURCES</b>             |                    |                    |                    |                     |              |
| Charges for Services         | 48,330             | 54,211             | 44,876             | 17,700              | -60.6%       |
| Admin Cost Recovery          | 2,139,461          | 2,368,990          | 2,329,105          | 2,549,201           | 9.4%         |
| Other Revenues               | 0                  | 300                | 0                  | 0                   | n.a.         |
| General Fund Transfers       | 10,831             | 0                  | 0                  | 88,753              | n.a.         |
| Other Fund Transfers         | 43,498             | 46,414             | 46,247             | 47,249              | 2.2%         |
| <b>TOTAL RESOURCES</b>       | <b>2,242,120</b>   | <b>2,469,915</b>   | <b>2,420,228</b>   | <b>2,702,903</b>    | <b>11.7%</b> |
| <b>REQUIREMENTS</b>          |                    |                    |                    |                     |              |
| Personnel Services           |                    |                    |                    |                     |              |
| Salaries and Wages           | 1,201,416          | 1,334,183          | 1,281,470          | 1,428,338           | 11.5%        |
| Fringe Benefits              | 644,940            | 712,718            | 673,123            | 794,131             | 18.0%        |
| Total Personnel Services     | <b>1,846,356</b>   | <b>2,046,901</b>   | <b>1,954,593</b>   | <b>2,222,469</b>    | <b>13.7%</b> |
| Materials and Services       |                    |                    |                    |                     |              |
| Supplies                     | 12,395             | 10,709             | 13,866             | 11,450              | -17.4%       |
| Materials                    | 8,636              | 3,136              | 5,000              | 2,500               | -50.0%       |
| Communications               | 775                | 772                | 670                | 620                 | -7.5%        |
| Utilities                    | 10,930             | 15,134             | 14,459             | 13,901              | -3.9%        |
| Contracted Services          | 113,659            | 121,531            | 119,666            | 130,070             | 8.7%         |
| Repairs and Maintenance      | 4,361              | 3,839              | 3,850              | 3,650               | -5.2%        |
| Rentals                      | 14,666             | 20,997             | 22,943             | 22,205              | -3.2%        |
| Miscellaneous                | 20,806             | 26,741             | 27,921             | 26,485              | -5.1%        |
| Total Materials and Services | <b>186,228</b>     | <b>202,860</b>     | <b>208,375</b>     | <b>210,881</b>      | <b>1.2%</b>  |
| Administrative Charges       | 209,536            | 220,154            | 257,260            | 269,553             | 4.8%         |
| <b>TOTAL REQUIREMENTS</b>    | <b>2,242,120</b>   | <b>2,469,915</b>   | <b>2,420,228</b>   | <b>2,702,903</b>    | <b>11.7%</b> |
| <b>FTE</b>                   | 20.00              | 20.00              | 18.80              | 20.00               | 6.4%         |

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
FINANCE

| <b>FUNDS</b>              |                    |                    |                    |                     |               |
|---------------------------|--------------------|--------------------|--------------------|---------------------|---------------|
| Fund Name                 | FY 14-15<br>ACTUAL | FY 15-16<br>ACTUAL | FY 16-17<br>BUDGET | FY 17-18<br>ADOPTED | % of Total    |
| <b>RESOURCES</b>          |                    |                    |                    |                     |               |
| FND 580 Central Services  | 2,242,120          | 2,469,915          | 2,420,228          | 2,702,903           | 100.0%        |
| <b>TOTAL RESOURCES</b>    | <b>2,242,120</b>   | <b>2,469,915</b>   | <b>2,420,228</b>   | <b>2,702,903</b>    | <b>100.0%</b> |
| <b>REQUIREMENTS</b>       |                    |                    |                    |                     |               |
| FND 580 Central Services  | 2,242,120          | 2,469,915          | 2,420,228          | 2,702,903           | 100.0%        |
| <b>TOTAL REQUIREMENTS</b> | <b>2,242,120</b>   | <b>2,469,915</b>   | <b>2,420,228</b>   | <b>2,702,903</b>    | <b>100.0%</b> |
| <b>PROGRAMS</b>           |                    |                    |                    |                     |               |
|                           | FY 14-15<br>ACTUAL | FY 15-16<br>ACTUAL | FY 16-17<br>BUDGET | FY 17-18<br>ADOPTED | +/- %         |
| <b>RESOURCES</b>          |                    |                    |                    |                     |               |
| Central Finance           | 2,242,120          | 2,469,915          | 2,420,228          | 2,702,903           | 11.7%         |
| <b>TOTAL RESOURCES</b>    | <b>2,242,120</b>   | <b>2,469,915</b>   | <b>2,420,228</b>   | <b>2,702,903</b>    | <b>11.7%</b>  |
| <b>REQUIREMENTS</b>       |                    |                    |                    |                     |               |
| Central Finance           | 2,242,120          | 2,469,915          | 2,420,228          | 2,702,903           | 11.7%         |
| <b>TOTAL REQUIREMENTS</b> | <b>2,242,120</b>   | <b>2,469,915</b>   | <b>2,420,228</b>   | <b>2,702,903</b>    | <b>11.7%</b>  |

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
FINANCE

**Central Finance Program**

- Manages county financial reporting, coordinates the annual audit, and produces the Comprehensive Annual Financial Report (CAFR).
- Provides direction and oversight for the countywide annual budget process and compliance with Oregon Local Budget Law.
- Provides fiscal policy and direction for countywide accounting and financial services.
- Produces bi-weekly payroll for more than 1,500 regular and part-time employees and meets all federal and state reporting requirements, including Public Employees Retirement System (PERS) mandates.
- Develops and interprets Marion County Public Contracting Law and policies and procedures and ensures county compliance.
- Provides oversight of Marion County tax foreclosed and surplus real property.
- Manages county debt and related compliance and reporting requirements.
- Produces the annual budget book.
- Provides regular monitoring of countywide budget to actual expenditures and budget forecasting.
- Produces payments for all county invoices, produces invoices for county receivables, and forwards accounts for collection.
- Reviews all county federal awards for grant compliance.

**Program Summary**

| Finance                   | Program: Central Finance |                    |                    |                     |              |
|---------------------------|--------------------------|--------------------|--------------------|---------------------|--------------|
|                           | FY 14-15<br>ACTUAL       | FY 15-16<br>ACTUAL | FY 16-17<br>BUDGET | FY 17-18<br>ADOPTED | +/- %        |
| <b>RESOURCES</b>          |                          |                    |                    |                     |              |
| Charges for Services      | 48,330                   | 54,211             | 44,876             | 17,700              | -60.6%       |
| Admin Cost Recovery       | 2,139,461                | 2,368,990          | 2,329,105          | 2,549,201           | 9.4%         |
| Other Revenues            | 0                        | 300                | 0                  | 0                   | n.a.         |
| General Fund Transfers    | 10,831                   | 0                  | 0                  | 88,753              | n.a.         |
| Other Fund Transfers      | 43,498                   | 46,414             | 46,247             | 47,249              | 2.2%         |
| <b>TOTAL RESOURCES</b>    | <b>2,242,120</b>         | <b>2,469,915</b>   | <b>2,420,228</b>   | <b>2,702,903</b>    | <b>11.7%</b> |
| <b>REQUIREMENTS</b>       |                          |                    |                    |                     |              |
| Personnel Services        | 1,846,356                | 2,046,901          | 1,954,593          | 2,222,469           | 13.7%        |
| Materials and Services    | 186,228                  | 202,860            | 208,375            | 210,881             | 1.2%         |
| Administrative Charges    | 209,536                  | 220,154            | 257,260            | 269,553             | 4.8%         |
| <b>TOTAL REQUIREMENTS</b> | <b>2,242,120</b>         | <b>2,469,915</b>   | <b>2,420,228</b>   | <b>2,702,903</b>    | <b>11.7%</b> |
| <b>FTE</b>                | 20.00                    | 20.00              | 18.80              | 20.00               | 6.4%         |

**FTE By Position Title By Program**

| <b>Program: Central Finance</b> |            |
|---------------------------------|------------|
| <b>Position Title</b>           | <b>FTE</b> |
| Accountant 2                    | 3.00       |
| Accounting Specialist           | 3.00       |
| Budget Analyst Sr               | 1.00       |
| Chief Accountant                | 1.00       |

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
FINANCE

| <b>Program: Central Finance</b>           |              |
|---|--------------|
| <b>Position Title</b>                     | <b>FTE</b>   |
| Chief Financial Officer                   | 1.00         |
| Compliance Analyst                        | 1.00         |
| Contracts / Property Specialist           | 1.00         |
| Contracts and Procurement Manager         | 1.00         |
| Department Specialist 3                   | 1.00         |
| Finance Accounting Manager                | 1.00         |
| Grant/Contracts Compliance Analyst        | 3.00         |
| Payroll Analyst                           | 1.00         |
| Payroll Specialist                        | 2.00         |
| <b>Program Central Finance FTE Total:</b> | <b>20.00</b> |

FTE Changes

The total FTE budgeted for FY 17-18 in the Finance Department budget is 20.00, which is up from the 18.80 FTE budgeted in FY 16-17. The Grants Compliance Analyst position that was budgeted as a 0.8 FTE in FY 16-17 will be increased to 1.0 FTE for FY 17-18. In addition, a new Compliance Analyst position is being added to the Finance Department. This position is being added to provide increased detail analysis of departmental compliance with county financial policies and procedures.

**Central Finance Program Budget Justification**

**RESOURCES**

Charges for Services has decreased due to the transfer of Surplus Property Sales revenue to the Business Services Department, which now handles county surplus property. In addition, fees charged to the condominium for accounting services provided by a county employee have been transferred to the Board's Office. Finally, in anticipation of the Behavioral Care Network (BCN) no longer contracting for administrative services with Marion County, reimbursement revenue from BCN has been removed from Central Services Department Budgets. The required Administrative Cost Recovery Resources have increased to meet the growing cost of personnel expenditures (COLA and PERS primarily), along with a need to offset the lost revenues.

**REQUIREMENTS**

Personnel Services has increased due to the following: 1) negotiated COLA increases, 2) PERS system employer rate increases, 3) the cost of leave payout for an anticipated employee retirement, and 4) in increase in FTE from 18.80 to 20.00 as one position will be increased to full time in FY 17-18 and a new Compliance Analyst position is being added.

Total Materials and Services (M&S) has increased by \$2,506 as compared to FY 16-17, due to a Decision Package request. The request is to provide additional appropriation authority for the annual audit contract Consumer Price Index (CPI) increase. Notable changes in sub-categories of M&S are: 1) an increase in Contracted Services due to annual audit contract increases and the requirement for actuarial services every other year to calculate the county's implicit rate subsidy liability for financial statement reporting purposes, and 2) slight decreases in Supplies and Materials to recognize current year trends and expected reductions in next year's needs.



MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
FINANCE

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**KEY DEPARTMENT ACCOMPLISHMENTS**

- Prepared and completed the FY 15-16 audit for Marion County and related service districts within critical deadlines, while also developing the Comprehensive Annual Financial Report, which resulted in the receipt of the Certificate of Award from the Government Finance Officers Association (GFOA) for excellence in financial reporting for the sixteenth consecutive year.
- Submitted the FY 2016-17 Budget Book to the Government Finance Officers Association "Distinguished Budget Presentation Award" program and received the award for the sixth consecutive year.
- Continued to expand the use of an electronic (ACH) payment process in the Oracle Accounts Payable system. This will allow all vendors to choose payment via either check or ACH. ACH provides for a more timely receipt of payment for the vendor and a reduction in checks processed by Marion County, resulting in cost savings and a more secure method of payment processing. Over 200 suppliers are now using the ACH payment process.
- Completed updates of the budget user manual, revenue manual, and budget instruction manual.
- Completed the configuration and implementation of a countywide contract management system, which will allow for electronic workflow and tracking of all county contracts. Implementation included the data entry of all current county contracts into the new system.
- Continued working on a joint project with IT and Business Services to replace the Oracle reporting tool. This tool will provide financial, human resource and payroll data for executive management and department reporting needs. Initial implementation for Central Services departments started in FY 15-16, has continued throughout FY 16-17, and should be completed in FY 17-18.
- Provided federal grant compliance training to all department heads and elected officials along with department staff that manage federal grants.
- Continued participation as an Association of Oregon Counties representative on the Public Employees Retirement System (PERS) Employer Advisory Group (EAG), which was initially instituted to help resolve identified system-wide issues regarding employer contributions. The EAG continues to function to improve communications between employers and PERS staff and resolve plan issues as they arise. In FY 16-17, the EAG was responsible for working with the PERS Board and obtaining over \$20 million of funding system wide to cover the cost of retro-active adjustments to employee accounts due to a change in PERS policy.
- Transitioned the billing and payment process for office supplies purchased through OfficeMax to the county PCard system. This was a vendor requirement, but it eliminated a software interface system and will also increase the rebate to the county for PCard purchases.
- Reviewed, evaluated and updated information found on the Finance Department intranet website to improve the usefulness of the site for department customers.

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
FINANCE

**KEY INDICATORS**

**# 1: P-Card Transactions**

**Definition and Purpose**

Marion County implemented a Procurement Card (P-Card) program in July 2005. By policy, P-Cards were implemented to replace all other credit and revolving charge cards throughout the county. They are primarily to be used for the purchase of small dollar goods. The use of P-Cards is encouraged for several reasons: 1) lower cost per transaction than other purchase options, 2) rebate incentives provided by the vendor for achieving certain levels of volume purchases, 3) greater level of internal control over purchases, and 4) to improve consistency for purchases throughout the county. Reviewing the annual number of transactions and dollar volume of P-Card use is one way to monitor the success of the program goals.

**Significance**

This key indicator supports the county strategic priority for Operational Efficiency and Quality Service (Goal #1 - Provide efficient, effective, and responsive government through stewardship and accountability). As Marion County increases the number of transactions and dollar volume of purchases made with P-Cards, several efficiencies are gained. First, because the transaction cost of using a P-Card is lower than other purchase options, the county achieves greater efficiency with each transaction moved from other purchase options to a P-Card. Second, increasing P-Card use throughout the county will eventually produce reduced costs through the rebate program once the required volume is met. Finally, increased use of the P-Card for purchases ensures that a greater level of controls are involved in county procurements.

**Data Units Fiscal Year**

The data provided for this key indicator is: 1) annual number of transactions, and 2) annual dollar volume of transactions.

| <b>FY 13-14 Actual</b>  | <b>FY 14-15 Actual</b> | <b>FY 15-16 Actual</b>  | <b>FY 16-17 Estimate</b> | <b>FY 17-18 Estimate</b> |
|-------------------------|------------------------|-------------------------|--------------------------|--------------------------|
| 10,002 -<br>\$1,144,170 | 9,555 -<br>\$1,097,666 | 11,731 -<br>\$1,564,730 | 13,873 -<br>\$1,647,301  | 15,504 -<br>\$1,741,068  |

**Explanation of Trends and Changes**

P-Card transactions and dollar volume have continued a trend of increasing each year, including estimates for FY 16-17 and FY 17-18. The goal continues to be to increase P-Card use through expanding eligible purchases. In the current year, office supply purchases were moved to P-Card transactions. The rebate for CY 2016 was \$20,013, which is an increase of \$3,906 (or 24%) over the previous year. The increase in rebate is consistent with the increasing trend in dollars and transactions.

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
FINANCE

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**# 2: Contracts Processed in Compliance With County Policy and Procedure**

**Definition and Purpose**

Marion County contracts staff review contracts processed by departments to ensure that each contract meets standards, policies and procedures. These standards have been implemented to protect the county from unnecessary risk and to ensure that the processing of contracts is efficient and effective. As contracts are reviewed and non-compliance is identified, Finance Department personnel can identify measures to put into place to reduce the specific areas that need improvement. These measures may include additional training, policy development or improved clarification of current policy.

**Significance**

This key indicator supports the county strategic priority for Operational Efficiency and Quality Service (Goal #1 - Provide efficient, effective, and responsive government through stewardship and accountability). Some examples of issues identified that may create risk in the contract process are: current contracts that are not extended while work continues past the expiration date, new contracts that are not signed prior to service delivery, missing insurance requirements, incomplete documentation of solicitation process, inappropriate solicitation process, etc. As Marion County identifies the non-compliance areas through tracking of this key indicator, improvements can be made to the contracts process to meet the goal of reducing risk and increasing efficiency.

**Data Units Fiscal Year**

The data provided for this key indicator is number of contracts identified with issues of non-compliance compared to total contracts processed by the county.

| <b>FY 13-14 Actual</b>                           | <b>FY 14-15 Actual</b>                           | <b>FY 15-16 Actual</b>                           | <b>FY 16-17 Estimate</b>                         | <b>FY 17-18 Estimate</b>                         |
|--|--|--|--|--|
| 242 issues (27%)<br>/ 901 contracts<br>processed | 169 issues (21%)<br>/ 815 contracts<br>processed | 189 issues (24%)<br>/ 790 contracts<br>processed | 150 issues (19%)<br>/ 800 contracts<br>processed | 140 issues (17%)<br>/ 830 contracts<br>processed |

**Explanation of Trends and Changes**

The error rate in contracts processed in FY 16-17 has decreased over the prior year. This is a result of continued training and increasing experience of contract staff. The volume of contracts processed has held somewhat flat over the past couple of years. Although the county continues to process an increasing number of new contracts, this effort has been somewhat offset by the county's efforts to enter into multi-year contracts as opposed to one year contracts with annual renewals. Marion County will continue to use the data that has been collected to review current processes and look for further training opportunities.

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
FINANCE

| <b>Resources by Fund Detail</b>       |                            |                            |                            |                              |                              |                             |
|---------------------------------------|----------------------------|----------------------------|----------------------------|------------------------------|------------------------------|-----------------------------|
| <b>580 - Central Services</b>         | <b>Actual<br/>FY 14-15</b> | <b>Actual<br/>FY 15-16</b> | <b>Budget<br/>FY 16-17</b> | <b>Proposed<br/>FY 17-18</b> | <b>Approved<br/>FY 17-18</b> | <b>Adopted<br/>FY 17-18</b> |
| <b>Charges for Services</b>           |                            |                            |                            |                              |                              |                             |
| 341999 Other Fees                     | 0                          | 142                        | 0                          | 0                            | 0                            | 0                           |
| 344999 Other Reimbursements           | 42                         | 0                          | 0                          | 0                            | 0                            | 0                           |
| 345300 Surplus Property Sales         | 7,993                      | 4,309                      | 4,000                      | 0                            | 0                            | 0                           |
| 347101 Central Svcs to Other Agencies | 26,296                     | 49,759                     | 40,876                     | 17,700                       | 17,700                       | 17,700                      |
| 347999 Svcs to Other Agencies Closed  | 14,000                     | 0                          | 0                          | 0                            | 0                            | 0                           |
| <b>Charges for Services Total</b>     | <b>48,330</b>              | <b>54,211</b>              | <b>44,876</b>              | <b>17,700</b>                | <b>17,700</b>                | <b>17,700</b>               |
| <b>Admin Cost Recovery</b>            |                            |                            |                            |                              |                              |                             |
| 411600 Finance Allocation             | 2,139,461                  | 2,368,990                  | 2,329,105                  | 2,549,601                    | 2,549,601                    | 2,549,201                   |
| <b>Admin Cost Recovery Total</b>      | <b>2,139,461</b>           | <b>2,368,990</b>           | <b>2,329,105</b>           | <b>2,549,601</b>             | <b>2,549,601</b>             | <b>2,549,201</b>            |
| <b>Other Revenues</b>                 |                            |                            |                            |                              |                              |                             |
| 371000 Miscellaneous Income           | 0                          | 300                        | 0                          | 0                            | 0                            | 0                           |
| <b>Other Revenues Total</b>           | <b>0</b>                   | <b>300</b>                 | <b>0</b>                   | <b>0</b>                     | <b>0</b>                     | <b>0</b>                    |
| <b>General Fund Transfers</b>         |                            |                            |                            |                              |                              |                             |
| 381100 Transfer from General Fund     | 10,831                     | 0                          | 0                          | 88,353                       | 88,353                       | 88,753                      |
| <b>General Fund Transfers Total</b>   | <b>10,831</b>              | <b>0</b>                   | <b>0</b>                   | <b>88,353</b>                | <b>88,353</b>                | <b>88,753</b>               |
| <b>Other Fund Transfers</b>           |                            |                            |                            |                              |                              |                             |
| 381155 Xfr from Tax Title Land Sales  | 43,498                     | 46,414                     | 46,247                     | 47,249                       | 47,249                       | 47,249                      |
| <b>Other Fund Transfers Total</b>     | <b>43,498</b>              | <b>46,414</b>              | <b>46,247</b>              | <b>47,249</b>                | <b>47,249</b>                | <b>47,249</b>               |
| <b>Central Services Total</b>         | <b>2,242,120</b>           | <b>2,469,915</b>           | <b>2,420,228</b>           | <b>2,702,903</b>             | <b>2,702,903</b>             | <b>2,702,903</b>            |
| <b>Finance Grand Total</b>            | 2,242,120                  | 2,469,915                  | 2,420,228                  | 2,702,903                    | 2,702,903                    | 2,702,903                   |

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
FINANCE

| <b>Requirements by Fund Detail</b>    |                            |                            |                            |                              |                              |                             |
|---------------------------------------|----------------------------|----------------------------|----------------------------|------------------------------|------------------------------|-----------------------------|
| <b>580 - Central Services</b>         | <b>Actual<br/>FY 14-15</b> | <b>Actual<br/>FY 15-16</b> | <b>Budget<br/>FY 16-17</b> | <b>Proposed<br/>FY 17-18</b> | <b>Approved<br/>FY 17-18</b> | <b>Adopted<br/>FY 17-18</b> |
| <b>Personnel Services</b>             |                            |                            |                            |                              |                              |                             |
| <b>Salaries and Wages</b>             |                            |                            |                            |                              |                              |                             |
| 511110 Regular Wages                  | 992,848                    | 1,096,379                  | 1,245,066                  | 1,380,449                    | 1,380,449                    | 1,380,449                   |
| 511130 Vacation Pay                   | 76,921                     | 83,518                     | 0                          | 0                            | 0                            | 0                           |
| 511140 Sick Pay                       | 44,095                     | 52,436                     | 0                          | 0                            | 0                            | 0                           |
| 511150 Holiday Pay                    | 48,482                     | 56,547                     | 0                          | 0                            | 0                            | 0                           |
| 511160 Comp Time Pay                  | 9                          | 40                         | 0                          | 0                            | 0                            | 0                           |
| 511210 Compensation Credits           | 37,625                     | 37,760                     | 33,164                     | 30,589                       | 30,589                       | 30,589                      |
| 511240 Leave Payoff                   | 95                         | 2,673                      | 0                          | 12,500                       | 12,500                       | 12,500                      |
| 511290 Health Insurance Waiver Pay    | 1,342                      | 4,830                      | 3,240                      | 4,800                        | 4,800                        | 4,800                       |
| <b>Salaries and Wages Total</b>       | <b>1,201,416</b>           | <b>1,334,183</b>           | <b>1,281,470</b>           | <b>1,428,338</b>             | <b>1,428,338</b>             | <b>1,428,338</b>            |
| <b>Fringe Benefits</b>                |                            |                            |                            |                              |                              |                             |
| 512110 PERS                           | 178,873                    | 211,031                    | 203,599                    | 273,256                      | 273,256                      | 273,256                     |
| 512120 401K                           | 21,588                     | 25,208                     | 22,914                     | 27,415                       | 27,415                       | 27,415                      |
| 512130 PERS Debt Service              | 66,144                     | 70,165                     | 59,357                     | 70,792                       | 70,792                       | 70,792                      |
| 512200 FICA                           | 90,615                     | 100,265                    | 96,398                     | 107,040                      | 107,040                      | 107,040                     |
| 512310 Medical Insurance              | 247,055                    | 261,043                    | 249,288                    | 270,470                      | 270,470                      | 270,470                     |
| 512320 Dental Insurance               | 25,500                     | 26,812                     | 24,684                     | 26,875                       | 26,875                       | 26,875                      |
| 512330 Group Term Life Insurance      | 2,034                      | 2,347                      | 2,383                      | 2,625                        | 2,625                        | 2,625                       |
| 512340 Long Term Disability Insurance | 5,277                      | 5,979                      | 5,339                      | 5,883                        | 5,883                        | 5,883                       |
| 512400 Unemployment Insurance         | 4,815                      | 5,337                      | 4,723                      | 5,240                        | 5,240                        | 5,240                       |
| 512520 Workers Comp Insurance         | 535                        | 571                        | 564                        | 594                          | 594                          | 594                         |
| 512600 Wellness Program               | 700                        | 792                        | 760                        | 800                          | 800                          | 800                         |
| 512610 Employee Assistance Program    | 503                        | 569                        | 514                        | 541                          | 541                          | 541                         |
| 512700 County HSA Contributions       | 1,300                      | 2,600                      | 2,600                      | 2,600                        | 2,600                        | 2,600                       |
| <b>Fringe Benefits Total</b>          | <b>644,940</b>             | <b>712,718</b>             | <b>673,123</b>             | <b>794,131</b>               | <b>794,131</b>               | <b>794,131</b>              |
| <b>Personnel Services Total</b>       | <b>1,846,356</b>           | <b>2,046,901</b>           | <b>1,954,593</b>           | <b>2,222,469</b>             | <b>2,222,469</b>             | <b>2,222,469</b>            |
| <b>Materials and Services</b>         |                            |                            |                            |                              |                              |                             |
| <b>Supplies</b>                       |                            |                            |                            |                              |                              |                             |
| 521010 Office Supplies                | 7,704                      | 8,731                      | 11,116                     | 9,100                        | 9,100                        | 9,100                       |
| 521070 Departmental Supplies          | 2,925                      | 1,724                      | 2,500                      | 2,050                        | 2,050                        | 2,050                       |
| 521110 First Aid Supplies             | 106                        | 0                          | 50                         | 50                           | 50                           | 50                          |
| 521190 Publications                   | 1,660                      | 253                        | 200                        | 250                          | 250                          | 250                         |
| <b>Supplies Total</b>                 | <b>12,395</b>              | <b>10,709</b>              | <b>13,866</b>              | <b>11,450</b>                | <b>11,450</b>                | <b>11,450</b>               |
| <b>Materials</b>                      |                            |                            |                            |                              |                              |                             |
| 522150 Small Office Equipment         | 3,172                      | 3,101                      | 2,000                      | 2,000                        | 2,000                        | 2,000                       |
| 522160 Small Departmental Equipment   | 0                          | 22                         | 0                          | 0                            | 0                            | 0                           |
| 522170 Computers Non Capital          | 5,250                      | 14                         | 2,500                      | 0                            | 0                            | 0                           |
| 522180 Software                       | 215                        | 0                          | 500                        | 500                          | 500                          | 500                         |
| <b>Materials Total</b>                | <b>8,636</b>               | <b>3,136</b>               | <b>5,000</b>               | <b>2,500</b>                 | <b>2,500</b>                 | <b>2,500</b>                |
| <b>Communications</b>                 |                            |                            |                            |                              |                              |                             |
| 523010 Telephone Equipment            | 0                          | 52                         | 0                          | 0                            | 0                            | 0                           |
| 523020 Phone and Communication Svcs   | 46                         | 0                          | 0                          | 0                            | 0                            | 0                           |
| 523060 Cellular Phones                | 616                        | 620                        | 620                        | 620                          | 620                          | 620                         |

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
FINANCE

| <b>580 - Central Services</b>         | <b>Actual<br/>FY 14-15</b> | <b>Actual<br/>FY 15-16</b> | <b>Budget<br/>FY 16-17</b> | <b>Proposed<br/>FY 17-18</b> | <b>Approved<br/>FY 17-18</b> | <b>Adopted<br/>FY 17-18</b> |
|---------------------------------------|----------------------------|----------------------------|----------------------------|------------------------------|------------------------------|-----------------------------|
| <b>Materials and Services</b>         |                            |                            |                            |                              |                              |                             |
| 523090 Long Distance Charges          | 114                        | 100                        | 50                         | 0                            | 0                            | 0                           |
| <b>Communications Total</b>           | <b>775</b>                 | <b>772</b>                 | <b>670</b>                 | <b>620</b>                   | <b>620</b>                   | <b>620</b>                  |
| <b>Utilities</b>                      |                            |                            |                            |                              |                              |                             |
| 524010 Electricity                    | 7,674                      | 11,019                     | 12,959                     | 11,893                       | 11,893                       | 11,893                      |
| 524020 Street Light Electricity       | 0                          | 0                          | 0                          | 8                            | 8                            | 8                           |
| 524040 Natural Gas                    | 310                        | 111                        | 0                          | 106                          | 106                          | 106                         |
| 524050 Water                          | 192                        | 191                        | 0                          | 217                          | 217                          | 217                         |
| 524070 Sewer                          | 380                        | 320                        | 0                          | 477                          | 477                          | 477                         |
| 524090 Garbage Disposal and Recycling | 2,373                      | 3,492                      | 1,500                      | 1,200                        | 1,200                        | 1,200                       |
| <b>Utilities Total</b>                | <b>10,930</b>              | <b>15,134</b>              | <b>14,459</b>              | <b>13,901</b>                | <b>13,901</b>                | <b>13,901</b>               |
| <b>Contracted Services</b>            |                            |                            |                            |                              |                              |                             |
| 525150 Audit Services                 | 87,890                     | 87,745                     | 92,200                     | 96,550                       | 96,550                       | 96,550                      |
| 525153 Fiscal Agent Services          | 1,650                      | 900                        | 0                          | 0                            | 0                            | 0                           |
| 525450 Subscription Services          | 0                          | 489                        | 450                        | 500                          | 500                          | 500                         |
| 525510 Legal Services                 | 108                        | 0                          | 0                          | 0                            | 0                            | 0                           |
| 525710 Printing Services              | 3,102                      | 4,441                      | 3,000                      | 5,000                        | 5,000                        | 5,000                       |
| 525715 Advertising                    | 7,596                      | 6,347                      | 9,000                      | 7,000                        | 7,000                        | 7,000                       |
| 525735 Mail Services                  | 11,516                     | 10,126                     | 10,900                     | 10,400                       | 10,400                       | 10,400                      |
| 525740 Document Disposal Services     | 80                         | 120                        | 120                        | 120                          | 120                          | 120                         |
| 525999 Other Contracted Services      | 1,718                      | 11,364                     | 3,996                      | 10,500                       | 10,500                       | 10,500                      |
| <b>Contracted Services Total</b>      | <b>113,659</b>             | <b>121,531</b>             | <b>119,666</b>             | <b>130,070</b>               | <b>130,070</b>               | <b>130,070</b>              |
| <b>Repairs and Maintenance</b>        |                            |                            |                            |                              |                              |                             |
| 526010 Office Equipment Maintenance   | 71                         | 0                          | 200                        | 0                            | 0                            | 0                           |
| 526021 Computer Software Maintenance  | 3,100                      | 3,150                      | 3,150                      | 3,150                        | 3,150                        | 3,150                       |
| 526030 Building Maintenance           | 1,189                      | 689                        | 500                        | 500                          | 500                          | 500                         |
| <b>Repairs and Maintenance Total</b>  | <b>4,361</b>               | <b>3,839</b>               | <b>3,850</b>               | <b>3,650</b>                 | <b>3,650</b>                 | <b>3,650</b>                |
| <b>Rentals</b>                        |                            |                            |                            |                              |                              |                             |
| 527120 Motor Pool Mileage             | 1,228                      | 1,326                      | 1,400                      | 1,085                        | 1,085                        | 1,085                       |
| 527130 Parking                        | 129                        | 43                         | 100                        | 100                          | 100                          | 100                         |
| 527240 Condo Assn Assessments         | 8,551                      | 13,608                     | 14,865                     | 14,420                       | 14,420                       | 14,420                      |
| 527300 Equipment Rental               | 4,758                      | 6,020                      | 6,578                      | 6,600                        | 6,600                        | 6,600                       |
| <b>Rentals Total</b>                  | <b>14,666</b>              | <b>20,997</b>              | <b>22,943</b>              | <b>22,205</b>                | <b>22,205</b>                | <b>22,205</b>               |
| <b>Miscellaneous</b>                  |                            |                            |                            |                              |                              |                             |
| 529110 Mileage Reimbursement          | 493                        | 872                        | 600                        | 600                          | 600                          | 600                         |
| 529120 Commercial Travel              | 274                        | 182                        | 1,300                      | 1,000                        | 1,000                        | 1,000                       |
| 529130 Meals                          | 321                        | 663                        | 750                        | 650                          | 650                          | 650                         |
| 529140 Lodging                        | 3,959                      | 5,462                      | 5,813                      | 5,560                        | 5,560                        | 5,560                       |
| 529210 Meetings                       | 795                        | 1,003                      | 750                        | 750                          | 750                          | 750                         |
| 529220 Conferences                    | 2,865                      | 5,350                      | 6,600                      | 5,950                        | 5,950                        | 5,950                       |
| 529230 Training                       | 4,052                      | 4,555                      | 3,275                      | 3,025                        | 3,025                        | 3,025                       |
| 529300 Dues and Memberships           | 7,970                      | 8,646                      | 8,833                      | 8,950                        | 8,950                        | 8,950                       |

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
FINANCE

| <b>580 - Central Services</b>         | <b>Actual<br/>FY 14-15</b> | <b>Actual<br/>FY 15-16</b> | <b>Budget<br/>FY 16-17</b> | <b>Proposed<br/>FY 17-18</b> | <b>Approved<br/>FY 17-18</b> | <b>Adopted<br/>FY 17-18</b> |
|---------------------------------------|----------------------------|----------------------------|----------------------------|------------------------------|------------------------------|-----------------------------|
| <b>Materials and Services</b>         |                            |                            |                            |                              |                              |                             |
| 529650 Pre Employment Costs           | 28                         | 0                          | 0                          | 0                            | 0                            | 0                           |
| 529910 Awards and Recognition         | 49                         | 0                          | 0                          | 0                            | 0                            | 0                           |
| 529999 Miscellaneous Expense          | 0                          | 9                          | 0                          | 0                            | 0                            | 0                           |
| <b>Miscellaneous Total</b>            | <b>20,806</b>              | <b>26,741</b>              | <b>27,921</b>              | <b>26,485</b>                | <b>26,485</b>                | <b>26,485</b>               |
| <b>Materials and Services Total</b>   | <b>186,228</b>             | <b>202,860</b>             | <b>208,375</b>             | <b>210,881</b>               | <b>210,881</b>               | <b>210,881</b>              |
| <b>Administrative Charges</b>         |                            |                            |                            |                              |                              |                             |
| 611100 County Admin Allocation        | 19,972                     | 20,943                     | 23,533                     | 25,243                       | 25,243                       | 25,243                      |
| 611210 Facilities Mgt Allocation      | 25,616                     | 28,147                     | 29,350                     | 31,581                       | 31,581                       | 31,581                      |
| 611220 Custodial Allocation           | 19,709                     | 20,293                     | 21,743                     | 23,074                       | 23,074                       | 23,074                      |
| 611230 Courier Allocation             | 1,096                      | 1,174                      | 1,252                      | 1,260                        | 1,260                        | 1,260                       |
| 611250 Risk Management Allocation     | 3,686                      | 3,613                      | 3,716                      | 3,235                        | 3,235                        | 3,235                       |
| 611255 Benefits Allocation            | 5,445                      | 5,830                      | 5,631                      | 5,581                        | 5,581                        | 5,581                       |
| 611260 Human Resources Allocation     | 18,963                     | 20,058                     | 22,439                     | 22,740                       | 22,740                       | 22,740                      |
| 611300 Legal Services Allocation      | 10,124                     | 11,857                     | 13,791                     | 18,628                       | 18,628                       | 18,628                      |
| 611400 Information Tech Allocation    | 64,258                     | 56,830                     | 62,432                     | 69,603                       | 69,603                       | 69,603                      |
| 611410 FIMS Allocation                | 22,950                     | 27,206                     | 31,952                     | 30,613                       | 30,613                       | 30,613                      |
| 611420 Telecommunications Allocation  | 4,020                      | 5,452                      | 3,862                      | 3,044                        | 3,044                        | 3,044                       |
| 611430 Info Tech Direct Charges       | 0                          | 0                          | 15,431                     | 15,405                       | 15,405                       | 15,405                      |
| 611800 MCBEE Allocation               | 1,197                      | 538                        | 1,884                      | 1,119                        | 1,119                        | 1,119                       |
| 612100 IT Equipment Use Charges       | 0                          | 4,913                      | 5,344                      | 5,727                        | 5,727                        | 5,727                       |
| 614100 Liability Insurance Allocation | 6,900                      | 7,500                      | 9,100                      | 7,400                        | 7,400                        | 7,400                       |
| 614200 WC Insurance Allocation        | 5,600                      | 5,800                      | 5,800                      | 5,300                        | 5,300                        | 5,300                       |
| <b>Administrative Charges Total</b>   | <b>209,536</b>             | <b>220,154</b>             | <b>257,260</b>             | <b>269,553</b>               | <b>269,553</b>               | <b>269,553</b>              |
| <b>Central Services Total</b>         | <b>2,242,120</b>           | <b>2,469,915</b>           | <b>2,420,228</b>           | <b>2,702,903</b>             | <b>2,702,903</b>             | <b>2,702,903</b>            |
| <b>Finance Grand Total</b>            | <b>2,242,120</b>           | <b>2,469,915</b>           | <b>2,420,228</b>           | <b>2,702,903</b>             | <b>2,702,903</b>             | <b>2,702,903</b>            |

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
FINANCE

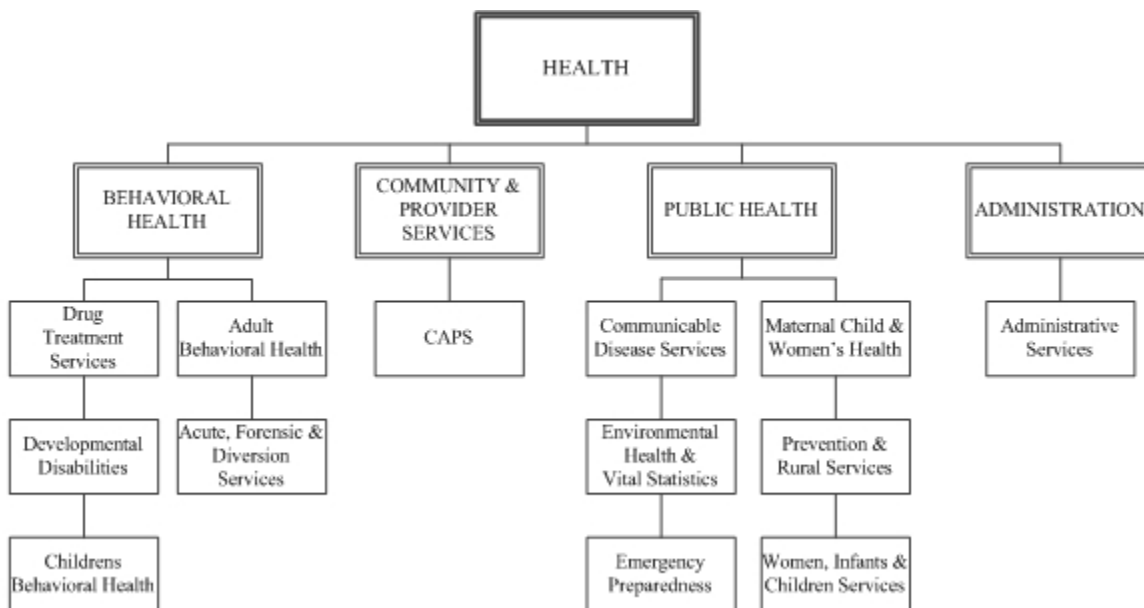
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MARION COUNTY FY 2017-18 BUDGET  
 BY DEPARTMENT  
 HEALTH

# HEALTH



## MISSION STATEMENT

In collaboration with community partners, provide and purchase high quality services that promote individual and community health to all people in Marion County.

## GOALS AND OBJECTIVES

- Goal 1 Promote a diverse system of behavioral health and addictions services that address community and family needs from early childhood to older adulthood.
- Objective 1 Effectively screen and, when appropriate, provide community alternatives to hospitalization.
  - Objective 2 Provide viable, appropriate alternatives to long-term hospitalization and timely discharges for individuals needing state hospital level of care.
  - Objective 3 Continue to enhance and develop early childhood and intensive youth services in our Children's Behavioral Health Program.
  - Objective 4 Continue to develop intensive wraparound services for children and families and expand to accommodate the system of care as funding allows.
  - Objective 5 Provide behavioral health and addictions services that promote family stability, reunification and cohesion.
- Goal 2 Provide service to families with a family member with a developmental disability within the principles and philosophy that are the foundation of all developmental disability services.
- Objective 1 Assure all eligible individuals are enrolled in and have a family support or K Plan. These plans foster and strengthen flexible networks of community-based, private, public, formal, informal, family-centered, and family-directed supports designed to increase families' abilities to care for children with developmental disabilities into all aspects of community life.

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
HEALTH

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- Objective 2 Assure in home comprehensive services for adults. Providing comprehensive services to adults with developmental disabilities required for those adults to remain at home or in their family homes.
  
- Goal 3 Assure the five basic public health services to residents of Marion County (ORS 431.416). The five services include epidemiology and control of preventable diseases and disorders; parent and child health services; collection and reporting of health statistics; health information and referral services; and environmental health services.
  - Objective 1 Assure epidemiology and control of preventable diseases and disorders (OAR 333-014-0050).
  - Objective 2 Assure parent and child health services.
  - Objective 3 Provide inspections of licensed facilities to protect the public's health and prevent the spread of foodborne and waterborne illness.
  - Objective 4 Plan for and respond to emerging diseases to protect the health of the community per OAR 333-014-0050.
  
- Goal 4 Provide services to underserved populations and act as a safety net provider for persons with limited or no resources.
  - Objective 1 Provide high quality customer service and ensure that all Health Department staff receive appropriate customer service training.
  - Objective 2 Provide training to staff to ensure that services are culturally competent.
  - Objective 3 Provide in service training to staff who have direct interaction with the community in stressful situations.

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
HEALTH

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**DEPARTMENT OVERVIEW**

The Health Department serves as the community mental health program and the local public health department for Marion County. The Health Department and its administrator function under the authority vested in the county commissioners by statute to function as both the local mental health authority and the local public health authority. In these roles, the Health Department is responsible for assuring the availability of mandated and state contracted services in our community. The Health Department achieves these roles through planning, program development, providing services, contracting for services, program oversight, evaluation, and quality improvement. The major focus of Public Health and Behavioral Health services is to provide for the safety of community members, and enable the most needy and vulnerable individuals and families to improve their lives.

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
HEALTH

**RESOURCE AND REQUIREMENT SUMMARY**

| Health                              | FY 14-15<br>ACTUAL | FY 15-16<br>ACTUAL | FY 16-17<br>BUDGET | FY 17-18<br>ADOPTED | +/- %        |
|-------------------------------------|--------------------|--------------------|--------------------|---------------------|--------------|
| <b>RESOURCES</b>                    |                    |                    |                    |                     |              |
| Intergovernmental Federal           | 4,253,562          | 4,129,207          | 3,674,424          | 3,642,156           | -0.9%        |
| Intergovernmental State             | 14,570,762         | 17,219,796         | 19,694,774         | 19,293,389          | -2.0%        |
| Intergovernmental Local             | 27,887,205         | 17,933,770         | 16,472,065         | 15,311,493          | -7.0%        |
| Charges for Services                | 6,436,859          | 6,792,694          | 6,558,234          | 7,459,647           | 13.7%        |
| Interest                            | 105,644            | 155,433            | 120,040            | 185,000             | 54.1%        |
| Other Revenues                      | 26,812             | 99,595             | 134,980            | 126,980             | -5.9%        |
| General Fund Transfers              | 3,217,341          | 3,498,968          | 3,730,390          | 3,730,390           | 0.0%         |
| Settlements                         | 12,196             | 0                  | 0                  | 0                   | n.a.         |
| Net Working Capital                 | 19,483,348         | 24,398,753         | 22,785,882         | 22,564,607          | -1.0%        |
| <b>TOTAL RESOURCES</b>              | <b>75,993,728</b>  | <b>74,228,216</b>  | <b>73,170,789</b>  | <b>72,313,662</b>   | <b>-1.2%</b> |
| <b>REQUIREMENTS</b>                 |                    |                    |                    |                     |              |
| Personnel Services                  |                    |                    |                    |                     |              |
| Salaries and Wages                  | 19,545,943         | 20,719,192         | 23,729,720         | 25,317,050          | 6.7%         |
| Fringe Benefits                     | 10,762,057         | 11,758,776         | 13,497,987         | 15,288,622          | 13.3%        |
| <b>Total Personnel Services</b>     | <b>30,308,000</b>  | <b>32,477,968</b>  | <b>37,227,707</b>  | <b>40,605,672</b>   | <b>9.1%</b>  |
| Materials and Services              |                    |                    |                    |                     |              |
| Supplies                            | 607,384            | 540,931            | 610,118            | 577,130             | -5.4%        |
| Materials                           | 207,657            | 215,589            | 147,375            | 100,900             | -31.5%       |
| Communications                      | 278,178            | 370,874            | 339,911            | 314,975             | -7.3%        |
| Utilities                           | 271,587            | 182,837            | 265,259            | 284,664             | 7.3%         |
| Contracted Services                 | 13,237,714         | 7,424,269          | 8,429,976          | 8,190,407           | -2.8%        |
| Repairs and Maintenance             | 101,421            | 131,508            | 135,820            | 96,580              | -28.9%       |
| Rentals                             | 1,435,727          | 2,052,355          | 1,957,449          | 1,670,044           | -14.7%       |
| Insurance                           | 69,206             | 64,432             | 66,000             | 69,000              | 4.5%         |
| Miscellaneous                       | 297,194            | 359,220            | 398,050            | 362,865             | -8.8%        |
| <b>Total Materials and Services</b> | <b>16,506,068</b>  | <b>11,342,014</b>  | <b>12,349,958</b>  | <b>11,666,565</b>   | <b>-5.5%</b> |
| Administrative Charges              | 4,411,696          | 5,013,105          | 5,392,953          | 5,892,049           | 9.3%         |
| Capital Outlay                      | 369,210            | 30,131             | 495,788            | 6,700               | -98.6%       |
| Transfers Out                       | 0                  | 2,579,116          | 431,677            | 376,177             | -12.9%       |
| Contingency                         | 0                  | 0                  | 5,090,566          | 5,198,410           | 2.1%         |
| Ending Fund Balance                 | 0                  | 0                  | 12,182,140         | 8,568,089           | -29.7%       |
| <b>TOTAL REQUIREMENTS</b>           | <b>51,594,974</b>  | <b>51,442,333</b>  | <b>73,170,789</b>  | <b>72,313,662</b>   | <b>-1.2%</b> |
| <b>FTE</b>                          | 387.34             | 415.72             | 435.95             | 444.32              | 1.9%         |

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
HEALTH

| <b>FUNDS</b>              |                    |                    |                    |                     |               |
|---------------------------|--------------------|--------------------|--------------------|---------------------|---------------|
| Fund Name                 | FY 14-15<br>ACTUAL | FY 15-16<br>ACTUAL | FY 16-17<br>BUDGET | FY 17-18<br>ADOPTED | % of Total    |
| <b>RESOURCES</b>          |                    |                    |                    |                     |               |
| FND 190 Health            | 75,993,727         | 74,228,216         | 73,170,789         | 72,313,662          | 100.0%        |
| <b>TOTAL RESOURCES</b>    | <b>75,993,727</b>  | <b>74,228,216</b>  | <b>73,170,789</b>  | <b>72,313,662</b>   | <b>100.0%</b> |
| <b>REQUIREMENTS</b>       |                    |                    |                    |                     |               |
| FND 190 Health            | 51,594,974         | 51,442,333         | 73,170,789         | 72,313,662          | 100.0%        |
| <b>TOTAL REQUIREMENTS</b> | <b>51,594,974</b>  | <b>51,442,333</b>  | <b>73,170,789</b>  | <b>72,313,662</b>   | <b>100.0%</b> |

| <b>PROGRAMS</b>                |                    |                    |                    |                     |              |
|--------------------------------|--------------------|--------------------|--------------------|---------------------|--------------|
|                                | FY 14-15<br>ACTUAL | FY 15-16<br>ACTUAL | FY 16-17<br>BUDGET | FY 17-18<br>ADOPTED | +/- %        |
| <b>RESOURCES</b>               |                    |                    |                    |                     |              |
| Drug Treatment Services        | 4,617,190          | 4,703,610          | 5,514,274          | 5,831,847           | 5.8%         |
| Developmental Disabilities     | 6,194,437          | 6,901,610          | 8,209,893          | 8,257,851           | 0.6%         |
| Childrens Behavioral Health    | 4,943,362          | 5,028,192          | 5,595,018          | 6,482,467           | 15.9%        |
| Adult Behavioral Health        | 8,187,269          | 8,914,117          | 9,793,689          | 9,976,654           | 1.9%         |
| Acute Forensic Diversion Svcs  | 4,910,035          | 5,681,088          | 7,280,887          | 7,304,454           | 0.3%         |
| CAPS                           | 17,115,281         | 10,608,148         | 9,788,130          | 10,094,627          | 3.1%         |
| Communicable Disease Services  | 2,443,871          | 2,400,101          | 2,684,941          | 2,844,705           | 6.0%         |
| Prevention and Rural Services  | 1,318,241          | 1,240,791          | 1,316,654          | 1,417,539           | 7.7%         |
| Emergency Preparedness         | 145,436            | 157,528            | 198,325            | 241,101             | 21.6%        |
| Environmental Hlth Vital Stats | 1,177,237          | 1,261,416          | 1,252,490          | 1,392,777           | 11.2%        |
| Maternal Child Womens Health   | 2,350,156          | 2,200,478          | 2,491,144          | 2,437,774           | -2.1%        |
| WIC Services                   | 1,667,516          | 1,642,829          | 1,619,004          | 1,686,173           | 4.1%         |
| HE Administrative Services     | 20,923,697         | 23,488,308         | 17,426,340         | 14,345,693          | -17.7%       |
| <b>TOTAL RESOURCES</b>         | <b>75,993,727</b>  | <b>74,228,216</b>  | <b>73,170,789</b>  | <b>72,313,662</b>   | <b>-1.2%</b> |
| <b>REQUIREMENTS</b>            |                    |                    |                    |                     |              |
| Drug Treatment Services        | 3,802,505          | 4,348,814          | 5,514,274          | 5,831,847           | 5.8%         |
| Developmental Disabilities     | 6,253,834          | 6,872,423          | 8,209,893          | 8,257,851           | 0.6%         |
| Childrens Behavioral Health    | 4,604,371          | 5,041,179          | 5,595,018          | 6,482,467           | 15.9%        |
| Adult Behavioral Health        | 6,794,307          | 8,099,827          | 9,793,689          | 9,976,654           | 1.9%         |
| Acute Forensic Diversion Svcs  | 4,491,930          | 4,765,527          | 7,280,887          | 7,304,454           | 0.3%         |
| CAPS                           | 14,554,854         | 7,891,592          | 9,788,130          | 10,094,627          | 3.1%         |
| Communicable Disease Services  | 2,457,004          | 2,398,574          | 2,684,941          | 2,844,705           | 6.0%         |
| Prevention and Rural Services  | 1,248,413          | 1,056,816          | 1,316,654          | 1,417,539           | 7.7%         |
| Emergency Preparedness         | 145,436            | 157,528            | 198,325            | 241,101             | 21.6%        |
| Environmental Hlth Vital Stats | 1,139,262          | 1,185,549          | 1,252,490          | 1,392,777           | 11.2%        |
| Maternal Child Womens Health   | 2,150,241          | 1,949,727          | 2,491,144          | 2,437,774           | -2.1%        |
| WIC Services                   | 1,667,516          | 1,642,829          | 1,619,004          | 1,686,173           | 4.1%         |
| HE Administrative Services     | 2,285,303          | 6,031,949          | 17,426,340         | 14,345,693          | -17.7%       |
| <b>TOTAL REQUIREMENTS</b>      | <b>51,594,974</b>  | <b>51,442,333</b>  | <b>73,170,789</b>  | <b>72,313,662</b>   | <b>-1.2%</b> |

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
HEALTH

**Drug Treatment Services Program**

- Provides medication-assisted treatment services including methadone and Suboxone.
- Provides adult alcohol and drug intensive treatment recovery services.
- Provides six-month intensive adolescent outpatient program.
- Provides adolescent alcohol and drug counseling and treatment services.
- Coordinates health-related issues with the Juvenile Drug Court.
- Operates a day treatment program for women (Her Place).
- Provides driving under the influence of intoxicants (DUII) education and preventative services.
- Provides alcohol and drug treatment services in connection with the Student Opportunity for Achieving Results (SOAR) project.
- Provides treatment services associated with the Marion County Transitional Treatment and Recovery Community (MCTTRC) project.

**Program Summary**

| Health                    | Program: Drug Treatment Services |                    |                    |                     |             |
|---------------------------|----------------------------------|--------------------|--------------------|---------------------|-------------|
|                           | FY 14-15<br>ACTUAL               | FY 15-16<br>ACTUAL | FY 16-17<br>BUDGET | FY 17-18<br>ADOPTED | +/- %       |
| <b>RESOURCES</b>          |                                  |                    |                    |                     |             |
| Intergovernmental Federal | 211,724                          | 488,504            | 554,710            | 615,242             | 10.9%       |
| Intergovernmental State   | 1,465,324                        | 949,522            | 1,181,448          | 1,473,916           | 24.8%       |
| Intergovernmental Local   | 916,980                          | 709,792            | 1,082,400          | 212,676             | -80.4%      |
| Charges for Services      | 2,022,313                        | 2,171,611          | 2,240,275          | 3,102,205           | 38.5%       |
| Other Revenues            | 850                              | 395                | 1,750              | 500                 | -71.4%      |
| Net Working Capital       | 0                                | 383,786            | 453,691            | 427,308             | -5.8%       |
| <b>TOTAL RESOURCES</b>    | <b>4,617,191</b>                 | <b>4,703,610</b>   | <b>5,514,274</b>   | <b>5,831,847</b>    | <b>5.8%</b> |
| <b>REQUIREMENTS</b>       |                                  |                    |                    |                     |             |
| Personnel Services        | 2,625,199                        | 2,918,094          | 3,562,340          | 3,935,828           | 10.5%       |
| Materials and Services    | 533,514                          | 535,345            | 623,716            | 628,293             | 0.7%        |
| Administrative Charges    | 643,792                          | 895,376            | 992,988            | 959,915             | -3.3%       |
| Contingency               | 0                                | 0                  | 335,230            | 307,811             | -8.2%       |
| <b>TOTAL REQUIREMENTS</b> | <b>3,802,505</b>                 | <b>4,348,814</b>   | <b>5,514,274</b>   | <b>5,831,847</b>    | <b>5.8%</b> |
| <b>FTE</b>                | 39.29                            | 43.94              | 49.55              | 47.95               | -3.2%       |

**FTE By Position Title By Program**

| <b>Program: Drug Treatment Services</b> |       |
|---|-------|
| Position Title                          | FTE   |
| Behavioral Health Aide                  | 2.40  |
| Behavioral Health Nurse 1               | 1.00  |
| Clinical Supervisor 1                   | 1.00  |
| Clinical Supervisor 2                   | 2.10  |
| Department Specialist 2                 | 3.15  |
| Department Specialist 2 (Bilingual)     | 1.10  |
| Department Specialist 3                 | 1.00  |
| Drug Treatment Assoc 1                  | 14.00 |

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
HEALTH

| <b>Program: Drug Treatment Services</b>           |              |
|---|--------------|
| <b>Position Title</b>                             | <b>FTE</b>   |
| Drug Treatment Assoc 1 (Bilingual)                | 3.00         |
| Drug Treatment Assoc 2                            | 2.00         |
| Drug Treatment Assoc 2 (Bilingual)                | 1.00         |
| Drug Treatment Case Manager                       | 9.00         |
| Health Program Manager                            | 0.05         |
| Health Program Supervisor                         | 1.00         |
| LPN   | 1.00         |
| Medical Services Supervisor                       | 0.15         |
| Mental Health Assoc (Bilingual)                   | 0.50         |
| Mental Health Nurse 2                             | 0.60         |
| Mental Health Spec 2                              | 2.50         |
| Program Van Driver                                | 1.40         |
| <b>Program Drug Treatment Services FTE Total:</b> | <b>47.95</b> |

- In addition to the above there are 2.50 FTE temporary paid staff and 15 contractors, interns and volunteers.

*FTE Changes*

The increase in FTE includes a new clinical supervisor and a 0.40 FTE behavioral health aide to provide supports to families receiving treatment at Her Place.

**Drug Treatment Services Program Budget Justification**

**RESOURCES**

The increase in Intergovernmental Federal and State funding is due to anticipated growth in the volume of services provided to the indigent, self-pay and under-insured population by the Health Department. In prior years a larger portion of those services were contracted out to the panel of providers and managed as part of the CAPS Program. The program has expanded to provide Suboxone as an alternative or expansion of the medication-assisted treatment (MAT) clinic. The shift between Intergovernmental Local and Charges for Services reflects a change in how the local Coordinated Care Organization (CCO), Willamette Valley Community Health (WVCH), reimbursed the Drug Treatment Services Program for MAT treatment services.

**REQUIREMENTS**

The Drug Treatment Services Program has continued to see an increase in the demand for services. In addition, the decision to expand the scope of services offered by including Suboxone treatment has resulted in an increase in staffing and overall program requirements including the planned addition of a new Clinical Supervisor in FY 17-18.

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
HEALTH

**Developmental Disabilities Program**

- Provides and purchases services for adults and children with developmental disabilities.
- Monitors individual support plan services.
- Provides adult abuse investigation services.
- Provides fiscal and service monitoring of contracted providers.
- Manages regional coordination efforts.
- Administers family support services for children.

**Program Summary**

| Health                    | Program: Developmental Disabilities |                    |                    |                     |              |
|---------------------------|-------------------------------------|--------------------|--------------------|---------------------|--------------|
|                           | FY 14-15<br>ACTUAL                  | FY 15-16<br>ACTUAL | FY 16-17<br>BUDGET | FY 17-18<br>ADOPTED | +/- %        |
| <b>RESOURCES</b>          |                                     |                    |                    |                     |              |
| Intergovernmental Federal | 13,992                              | 0                  | 0                  | 0                   | n.a.         |
| Intergovernmental State   | 5,229,817                           | 6,669,671          | 6,494,388          | 6,180,763           | -4.8%        |
| Intergovernmental Local   | 19,290                              | 0                  | 0                  | 0                   | n.a.         |
| Charges for Services      | 2,434                               | 1,521              | 2,100              | 1,575               | -25.0%       |
| General Fund Transfers    | 0                                   | 0                  | 72,383             | 72,383              | 0.0%         |
| Net Working Capital       | 928,904                             | 230,419            | 1,641,022          | 2,003,130           | 22.1%        |
| <b>TOTAL RESOURCES</b>    | <b>6,194,437</b>                    | <b>6,901,610</b>   | <b>8,209,893</b>   | <b>8,257,851</b>    | <b>0.6%</b>  |
| <b>REQUIREMENTS</b>       |                                     |                    |                    |                     |              |
| Personnel Services        | 4,451,452                           | 5,164,777          | 5,811,744          | 6,033,088           | 3.8%         |
| Materials and Services    | 1,069,422                           | 801,868            | 969,122            | 793,131             | -18.2%       |
| Administrative Charges    | 731,021                             | 905,778            | 1,079,027          | 1,106,632           | 2.6%         |
| Capital Outlay            | 1,940                               | 0                  | 0                  | 0                   | n.a.         |
| Contingency               | 0                                   | 0                  | 350,000            | 325,000             | -7.1%        |
| <b>TOTAL REQUIREMENTS</b> | <b>6,253,834</b>                    | <b>6,872,423</b>   | <b>8,209,893</b>   | <b>8,257,851</b>    | <b>0.6%</b>  |
| <b>FTE</b>                | <b>56.65</b>                        | <b>66.25</b>       | <b>68.55</b>       | <b>68.32</b>        | <b>-0.3%</b> |

**FTE By Position Title By Program**

| <b>Program: Developmental Disabilities</b>     |            |
|--|------------|
| <b>Position Title</b>                          | <b>FTE</b> |
| Accounting Specialist                          | 2.00       |
| Adult Abuse Investigator                       | 2.50       |
| Clinical Supervisor 1                          | 1.00       |
| Clinical Supervisor 2                          | 2.00       |
| Department Specialist 1 (Bilingual)            | 1.22       |
| Department Specialist 2                        | 4.40       |
| Department Specialist 2 (Bilingual)            | 0.90       |
| Department Specialist 3                        | 1.95       |
| Developmental Disabilities Assoc 2             | 34.00      |
| Developmental Disabilities Assoc 2 (Bilingual) | 6.00       |
| Developmental Disabilities Specialist 1        | 2.00       |
| Developmental Disabilities Specialist 2        | 4.00       |



MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
HEALTH

| <b>Program: Developmental Disabilities</b>           |              |
|--|--------------|
| <b>Position Title</b>                                | <b>FTE</b>   |
| Developmental Disabilities Specialist 2 (Lead)       | 1.00         |
| Health Program Supervisor                            | 1.95         |
| Management Analyst 1                                 | 3.00         |
| Occupational Therapy Specialist                      | 0.40         |
| <b>Program Developmental Disabilities FTE Total:</b> | <b>68.32</b> |

- In addition to the above there are 1.40 FTE temporary paid staff.

FTE Changes

There is no significant change to FTE in this program.

**Developmental Disabilities Program Budget Justification**

RESOURCES

The decrease in Intergovernmental State revenues for the Developmental Disabilities (DD) Program is due to the anticipated end of funding for the DD Region Team by October 2017. It is anticipated that the funding for DD case management and other services will remain relatively unchanged. Demand for access to DD services has exceeded funding for this program and resulted in the need for increased allocations of Net Working Capital to fund program expenditures.

REQUIREMENTS

The decrease in Materials and Services is due to the scanning project to convert paper charts to electronic files, a large portion of this project will be completed in FY 16-17. Other program requirements are expected to remain relatively unchanged.

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
HEALTH

**Childrens Behavioral Health Program**

- Provides early childhood mental health assessments and services.
- Provides mental health counseling, outpatient treatment and case management services.
- Provides parenting education services.
- Provides group and family counseling.
- Provides parent and child interactive therapy (PCIT) services.
- Provides psychiatric evaluation and medication management, and coordinates inpatient psychiatric services.
- Manages the Early Assessment and Support Alliance (EASA).
- Provides outreach to the Hispanic community to gain access to an underserved population in Marion County.
- Provides children's crisis services.

**Program Summary**

| Health                    | Program: Childrens Behavioral Health |                    |                    |                     |              |
|---------------------------|--------------------------------------|--------------------|--------------------|---------------------|--------------|
|                           | FY 14-15<br>ACTUAL                   | FY 15-16<br>ACTUAL | FY 16-17<br>BUDGET | FY 17-18<br>ADOPTED | +/- %        |
| <b>RESOURCES</b>          |                                      |                    |                    |                     |              |
| Intergovernmental Federal | 179,363                              | 261,044            | 128,500            | 181,044             | 40.9%        |
| Intergovernmental State   | 906,606                              | 701,514            | 668,089            | 676,589             | 1.3%         |
| Intergovernmental Local   | 3,659,487                            | 3,524,913          | 3,821,901          | 4,105,532           | 7.4%         |
| Charges for Services      | 197,790                              | 215,892            | 177,974            | 194,718             | 9.4%         |
| Other Revenues            | 115                                  | 100                | 0                  | 500                 | n.a.         |
| Net Working Capital       | 0                                    | 324,730            | 798,554            | 1,324,084           | 65.8%        |
| <b>TOTAL RESOURCES</b>    | <b>4,943,362</b>                     | <b>5,028,192</b>   | <b>5,595,018</b>   | <b>6,482,467</b>    | <b>15.9%</b> |
| <b>REQUIREMENTS</b>       |                                      |                    |                    |                     |              |
| Personnel Services        | 3,246,024                            | 3,509,766          | 3,701,571          | 4,550,652           | 22.9%        |
| Materials and Services    | 699,628                              | 745,735            | 818,140            | 806,844             | -1.4%        |
| Administrative Charges    | 658,719                              | 785,678            | 825,307            | 931,902             | 12.9%        |
| Contingency               | 0                                    | 0                  | 250,000            | 193,069             | -22.8%       |
| <b>TOTAL REQUIREMENTS</b> | <b>4,604,371</b>                     | <b>5,041,179</b>   | <b>5,595,018</b>   | <b>6,482,467</b>    | <b>15.9%</b> |
| <b>FTE</b>                | 39.55                                | 43.20              | 42.55              | 47.75               | 12.2%        |

**FTE By Position Title By Program**

| <b>Program: Childrens Behavioral Health</b> |      |
|---|------|
| Position Title                              | FTE  |
| Care Coordinator                            | 0.20 |
| Clinical Supervisor 2                       | 2.90 |
| Department Specialist 1 (Bilingual)         | 1.00 |
| Department Specialist 2                     | 1.85 |
| Department Specialist 2 (Bilingual)         | 1.00 |
| Department Specialist 3                     | 2.25 |
| Health Program Manager                      | 0.95 |
| Medical Services Supervisor                 | 0.10 |

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
HEALTH

| <b>Program: Childrens Behavioral Health</b>           |              |
|---|--------------|
| <b>Position Title</b>                                 | <b>FTE</b>   |
| Mental Health Assoc                                   | 3.40         |
| Mental Health Assoc (Bilingual)                       | 5.50         |
| Mental Health Assoc (Job Share/Bilingual)             | 1.00         |
| Mental Health Spec 1 (Bilingual)                      | 1.00         |
| Mental Health Spec 2                                  | 16.00        |
| Mental Health Spec 2 (Bilingual)                      | 9.00         |
| Occupational Therapy Specialist                       | 0.60         |
| Peer Support Specialist                               | 1.00         |
| <b>Program Childrens Behavioral Health FTE Total:</b> | <b>47.75</b> |

- In addition to the above there are 1.50 FTE temporary paid staff and six contractors, interns and volunteers.

FTE Changes

The increase in FTE for FY 17-18 is due to additional staff needed to provide children's crisis services. The program requirements included a clinical supervisor, 3.0 FTE of mental health specialists and a part-time mental health associate.

**Childrens Behavioral Health Program Budget Justification**

**RESOURCES**

The increase in Intergovernmental Federal funding is due to mental health block grant funding being allocated to the Children's Behavioral Health Program to assist in funding children's crisis services. Intergovernmental Local reflects an increase in the Medicaid capitation assigned to this program based on current billing projections using alternative payment methodologies (APMs) that were developed during FY 16-17 for the Early Assessment and Support Alliance (EASA) high fidelity program. The APM will allow the program to more accurately capture and encounter the true cost of the service and has resulted in an increased revenue estimate. The addition of children's crisis services to this program has resulted in additional resources, including Net Working Capital to fund the implementation of the project including start up costs,

**REQUIREMENTS**

Overall requirements for this Children's Behavioral Health Program are increasing due to the additional staff associated with the implementation of children's crisis services. Prior to this commitment of resources, Marion County did not have a dedicated crisis program for children. The children accessed crisis resources through our Psychiatric Crisis Center (PCC) as part of the Acute, Forensic and Diversion Services Program.

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
HEALTH

**Adult Behavioral Health Program**

- Provides mental health counseling, including group and family counseling, medication management, and case management services.
- Coordinates consumer-focused social and vocational supports, supported employment, and skills training services.
- Coordinates supportive housing, structured housing, and foster care services.
- Provides pre-admission screening and resident review evaluations for nursing home clients.
- Manages enhanced care and enhanced care outreach services for clients discharged from the Oregon State Hospital.
- Coordinates housing for recipients of mental health care services and individuals discharged from the Oregon State Hospital.
- Provides mental health services for Psychiatric Security Review Board clients.
- Provides assertive community treatment (ACT) services.
- Provides coordination of the aging mental health population for the Marion/Polk region.

**Program Summary**

| Health                    | Program: Adult Behavioral Health |                    |                    |                     |             |
|---------------------------|----------------------------------|--------------------|--------------------|---------------------|-------------|
|                           | FY 14-15<br>ACTUAL               | FY 15-16<br>ACTUAL | FY 16-17<br>BUDGET | FY 17-18<br>ADOPTED | +/- %       |
| <b>RESOURCES</b>          |                                  |                    |                    |                     |             |
| Intergovernmental Federal | 216,214                          | 0                  | 0                  | 0                   | n.a.        |
| Intergovernmental State   | 3,029,642                        | 3,817,236          | 3,798,487          | 3,678,476           | -3.2%       |
| Intergovernmental Local   | 3,493,608                        | 3,660,488          | 3,608,596          | 3,371,383           | -6.6%       |
| Charges for Services      | 1,340,081                        | 1,422,831          | 1,253,939          | 1,329,350           | 6.0%        |
| Net Working Capital       | 107,725                          | 13,562             | 1,132,667          | 1,597,445           | 41.0%       |
| <b>TOTAL RESOURCES</b>    | <b>8,187,269</b>                 | <b>8,914,117</b>   | <b>9,793,689</b>   | <b>9,976,654</b>    | <b>1.9%</b> |
| <b>REQUIREMENTS</b>       |                                  |                    |                    |                     |             |
| Personnel Services        | 3,623,122                        | 4,153,064          | 5,126,327          | 5,256,831           | 2.5%        |
| Materials and Services    | 2,179,192                        | 2,785,495          | 2,827,106          | 2,772,253           | -1.9%       |
| Administrative Charges    | 991,992                          | 1,161,268          | 1,262,262          | 1,395,253           | 10.5%       |
| Contingency               | 0                                | 0                  | 577,994            | 552,317             | -4.4%       |
| <b>TOTAL REQUIREMENTS</b> | <b>6,794,307</b>                 | <b>8,099,827</b>   | <b>9,793,689</b>   | <b>9,976,654</b>    | <b>1.9%</b> |
| <b>FTE</b>                | 49.75                            | 55.58              | 60.61              | 57.61               | -4.9%       |

**FTE By Position Title By Program**

| <b>Program: Adult Behavioral Health</b> |      |
|---|------|
| Position Title                          | FTE  |
| Behavioral Health Aide                  | 1.60 |
| Behavioral Health Nurse 1               | 1.80 |
| Clinical Supervisor 2                   | 3.00 |
| Department Specialist 2                 | 2.00 |
| Department Specialist 2 (Bilingual)     | 1.00 |
| Department Specialist 3                 | 1.65 |
| Drug Treatment Case Manager             | 1.00 |
| Health Program Manager                  | 1.00 |

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
HEALTH

| <b>Program: Adult Behavioral Health</b>           |              |
|---|--------------|
| <b>Position Title</b>                             | <b>FTE</b>   |
| Health Resources Coordinator                      | 1.00         |
| Medical Services Supervisor                       | 0.75         |
| Mental Health Assoc                               | 20.83        |
| Mental Health Spec 2                              | 18.98        |
| Mental Health Spec 2 (Bilingual)                  | 1.00         |
| Mental Health Spec 3                              | 1.00         |
| Peer Support Specialist                           | 1.00         |
| <b>Program Adult Behavioral Health FTE Total:</b> | <b>57.61</b> |

- In addition to the above there are 2.10 FTE temporary paid staff and seven contractors, interns and volunteers.

*FTE Changes*

FTE is decreasing due to the elimination of a clerical support position and additional positions that were created due to expected growth in adult outpatient services. Those positions were not needed in FY 16-17 and have been removed from the budget in FY 17-18.

**Adult Behavioral Health Program Budget Justification**

**RESOURCES**

Funding for the Adult Behavioral Health Program is expected to remain relatively unchanged. The increase in Net Working Capital is to cover rising program costs with relatively flat funding.

**REQUIREMENTS**

Requirements for the Adult Behavioral Health Program are expected to remain relatively unchanged. Despite the slight decrease in FTE, there is an overall increase in Personnel Services due to staff merit increases, the rising cost of fringe benefits, and the market review which resulted in salary adjustments for Health Department management positions. The primary increase in Administrative Charges is due to the increased costs associated with occupancy of the Center Street Health and Services Building. The program has additional square footage due to growth in ACT and supported employment services.

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
HEALTH

**Acute Forensic Diversion Svcs Program**

- Provides jail mental health services.
- Provides mental health court services and adult drug court services.
- Provides 24 hour, seven days a week regional psychiatric crisis services for any person regardless of age.
- Provides crisis respite services.
- Provides psychiatric evaluation and coordinates hospital admission.
- Administers contracted 24 hour hotline services.
- Provides diversion services.
- Operates a community crisis outreach team and a youth crisis workers program.
- Provides mental health transitional services.
- Operates community outreach response and mobile crisis response teams to work closely with law enforcement.
- Coordinates and authorizes acute inpatient services.

**Program Summary**

| Health                    | Program: Acute Forensic Diversion Svcs |                    |                    |                     |             |
|---------------------------|--|--------------------|--------------------|---------------------|-------------|
|                           | FY 14-15<br>ACTUAL                     | FY 15-16<br>ACTUAL | FY 16-17<br>BUDGET | FY 17-18<br>ADOPTED | +/- %       |
| <b>RESOURCES</b>          |  |                    |                    |                     |             |
| Intergovernmental Federal | 323,231                                | 315,184            | 247,947            | 388,367             | 56.6%       |
| Intergovernmental State   | 1,217,699                              | 2,291,320          | 3,377,204          | 2,763,638           | -18.2%      |
| Intergovernmental Local   | 1,904,388                              | 1,966,744          | 2,118,818          | 2,225,729           | 5.0%        |
| Charges for Services      | 292,560                                | 266,672            | 260,250            | 305,100             | 17.2%       |
| Admin Cost Recovery       | 70,209                                 | 79,525             | 65,800             | 94,500              | 43.6%       |
| Other Revenues            | 18                                     | 500                | 0                  | 0                   | n.a.        |
| General Fund Transfers    | 757,505                                | 760,581            | 763,376            | 763,376             | 0.0%        |
| Net Working Capital       | 344,426                                | 562                | 447,492            | 763,744             | 70.7%       |
| <b>TOTAL RESOURCES</b>    | <b>4,910,035</b>                       | <b>5,681,088</b>   | <b>7,280,887</b>   | <b>7,304,454</b>    | <b>0.3%</b> |
| <b>REQUIREMENTS</b>       |  |                    |                    |                     |             |
| Personnel Services        | 2,826,324                              | 2,932,789          | 3,953,951          | 4,332,225           | 9.6%        |
| Materials and Services    | 1,137,647                              | 1,217,898          | 1,706,435          | 1,584,601           | -7.1%       |
| Administrative Charges    | 527,959                                | 614,840            | 748,720            | 921,569             | 23.1%       |
| Capital Outlay            | 0                                      | 0                  | 108,118            | 0                   | -100.0%     |
| Transfers Out             | 0                                      | 0                  | 44,915             | 7,915               | -82.4%      |
| Contingency               | 0                                      | 0                  | 718,748            | 458,144             | -36.3%      |
| <b>TOTAL REQUIREMENTS</b> | <b>4,491,930</b>                       | <b>4,765,527</b>   | <b>7,280,887</b>   | <b>7,304,454</b>    | <b>0.3%</b> |
| <b>FTE</b>                | 30.08                                  | 32.03              | 39.67              | 44.80               | 12.9%       |

**FTE By Position Title By Program**

| Program: Acute Forensic Diversion Svcs |      |
|--|------|
| Position Title                         | FTE  |
| Care Coordinator                       | 0.05 |
| Clinical Supervisor 2                  | 3.00 |

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
HEALTH

| <b>Program: Acute Forensic Diversion Svcs</b>           |              |
|---|--------------|
| <b>Position Title</b>                                   | <b>FTE</b>   |
| Department Specialist 2                                 | 0.40         |
| Department Specialist 3                                 | 3.10         |
| Drug Treatment Case Manager                             | 2.00         |
| Health Program Manager                                  | 1.00         |
| Mental Health Assoc                                     | 8.00         |
| Mental Health Spec 2                                    | 24.25        |
| Mental Health Spec 2 (Bilingual)                        | 2.00         |
| Peer Support Specialist                                 | 1.00         |
| <b>Program Acute Forensic Diversion Svcs FTE Total:</b> | <b>44.80</b> |

- In addition to the above there are 6.50 FTE temporary paid staff and 26 contractors, interns and volunteers.
- The FY 17-18 FTE includes 7.83 General Fund positions.

*FTE Changes*

The increase in FTE for this program is due to several new grant awards to enhance existing services, including the expansion of mobile crisis to Woodburn and Stayton by adding 2.0 FTE of mental health specialists. The program has also created a mental health associate floater position for FY 17-18 in lieu of temporary staff usage.

**Acute Forensic Diversion Svcs Program Budget Justification**

**RESOURCES**

The increase in Intergovernmental Federal funding is due in part to the mix of funding from Oregon Health Authority (OHA) for crisis services. A larger percentage of the funding allocated to this program is from the federal mental health block grant. The block grant must be used on specified services that align with the Acute, Forensic and Diversion Services Program. Intergovernmental State funding has decreased due to several one-time funding enhancements received in FY 16-17 for mobile crisis, aid and assist (the 370 project), and jail diversion services. The loss of this one-time funding has resulted in an overall decrease to Intergovernmental State funding for FY 17-18. The increase in Net Working Capital reflects the carryover of a portion of the one-time funds received in FY 16-17 that remain dedicated to mobile crisis, aid and assist, and jail diversion services and will be used to fund the expansion of those services in FY 17-18.

**REQUIREMENTS**

Requirements for the Acute, Forensic and Diversion Services Program are increasing due to additional staff and other expenditures associated with the new funding from OHA to enhance and expand the current array of acute and crisis services. The decrease in Materials and Services reflects start up costs associated with the new Woodburn mobile crisis team and other one-time purchases associated with new state funding received during FY 16-17.

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
HEALTH

**CAPS Program**

- Manages MV-WRAP high fidelity wraparound services.
- Oversees residential placement and licensure.
- Provides adult abuse investigation services.
- Manages child and adolescent needs and strengths (CANS) assessments for Oregon Department of Human Services Foster Care and Child Welfare.
- Monitors purchased alcohol and drug outpatient, residential, and detoxification services, and gambling prevention and contracted treatment services.
- Manages residential services including Adult Mental Health Initiative (AMHI) and Community Integration Initiative programs.
- Manages inpatient psychiatric services and discharge planning.
- Manages housing rental assistance program.
- Coordinates access to mental health assessments and system of care support for youth in detention at the Juvenile Department.

**Program Summary**

| Health                    | FY 14-15<br>ACTUAL | FY 15-16<br>ACTUAL | FY 16-17<br>BUDGET | FY 17-18<br>ADOPTED | Program: CAPS<br>+/- % |
|---------------------------|--------------------|--------------------|--------------------|---------------------|------------------------|
| <b>RESOURCES</b>          |                    |                    |                    |                     |                        |
| Intergovernmental Federal | 413,064            | 475,586            | 449,008            | 248,137             | -44.7%                 |
| Intergovernmental State   | 1,838,149          | 1,489,184          | 2,331,443          | 2,736,157           | 17.4%                  |
| Intergovernmental Local   | 14,690,195         | 8,009,433          | 5,777,950          | 5,333,773           | -7.7%                  |
| Charges for Services      | 74,667             | 137,041            | 105,300            | 61,200              | -41.9%                 |
| Other Revenues            | 0                  | 224                | 0                  | 0                   | n.a.                   |
| General Fund Transfers    | 0                  | 21,904             | 151,630            | 151,630             | 0.0%                   |
| Settlements               | 12,196             | 0                  | 0                  | 0                   | n.a.                   |
| Net Working Capital       | 87,011             | 474,776            | 972,799            | 1,563,730           | 60.7%                  |
| <b>TOTAL RESOURCES</b>    | <b>17,115,281</b>  | <b>10,608,148</b>  | <b>9,788,130</b>   | <b>10,094,627</b>   | <b>3.1%</b>            |
| <b>REQUIREMENTS</b>       |                    |                    |                    |                     |                        |
| Personnel Services        | 4,446,707          | 4,486,603          | 5,351,178          | 5,652,866           | 5.6%                   |
| Materials and Services    | 8,689,802          | 2,314,972          | 2,637,370          | 2,741,502           | 3.9%                   |
| Administrative Charges    | 1,109,607          | 1,090,016          | 1,149,494          | 1,349,756           | 17.4%                  |
| Capital Outlay            | 308,738            | 0                  | 110,816            | 0                   | -100.0%                |
| Transfers Out             | 0                  | 0                  | 18,500             | 0                   | -100.0%                |
| Contingency               | 0                  | 0                  | 520,772            | 350,503             | -32.7%                 |
| <b>TOTAL REQUIREMENTS</b> | <b>14,554,854</b>  | <b>7,891,592</b>   | <b>9,788,130</b>   | <b>10,094,627</b>   | <b>3.1%</b>            |
| <b>FTE</b>                | <b>63.75</b>       | <b>62.98</b>       | <b>67.00</b>       | <b>65.68</b>        | <b>-2.0%</b>           |

**FTE By Position Title By Program**

| <b>Program: CAPS</b>         |       |
|------------------------------|-------|
| Position Title               | FTE   |
| Adult Abuse Investigator     | 0.50  |
| Care Coordinator             | 16.10 |
| Care Coordinator (Bilingual) | 3.00  |



MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
HEALTH

| <b>Program: CAPS</b>                |              |
|-------------------------------------|--------------|
| <b>Position Title</b>               | <b>FTE</b>   |
| Clinical Supervisor 1               | 2.00         |
| Clinical Supervisor 2               | 2.00         |
| Department Specialist 1 (Bilingual) | 0.78         |
| Department Specialist 2             | 5.20         |
| Department Specialist 3             | 1.05         |
| Health Program Manager              | 1.00         |
| Health Program Supervisor           | 1.05         |
| Mental Health Assoc                 | 14.00        |
| Mental Health Assoc (Bilingual)     | 2.00         |
| Mental Health Spec 1                | 1.00         |
| Mental Health Spec 2                | 3.00         |
| Mental Health Spec 3                | 2.00         |
| Peer Support Specialist             | 11.00        |
| <b>Program CAPS FTE Total:</b>      | <b>65.68</b> |

- In addition to the above there are 2.56 FTE temporary paid staff and 16 contractors, interns and volunteers.
- The FY 17-18 FTE includes 1.40 General Fund positions as well as 0.50 FTE General Fund temporary positions.

FTE Changes

There is no significant change to FTE in this program.

**CAPS Program Budget Justification**

**RESOURCES**

The reduction in Intergovernmental Federal reflects a shift of drug treatment funding for indigent services that had previously been contracted to a panel of outpatient providers. A larger portion of those funds have been retained internally and allocated to the Drug Treatment Services Program to increase capacity. The other significant change is how the Community and Provider Services (CAPS) Division receives funding for the Rental Assistance Program (RAP). This funding from the Mid-Valley Behavioral Care Network (MVBCN) had previously been categorized as Intergovernmental Local; it will now be paid directly by the state to Marion County and has been moved to Intergovernmental State.

The reduction in Charges for Services is based on current year billing projections and will vary due to the mix of health plans with the clients served by the program. The increase in Net Working Capital is due to the growing costs of Community Mental Health Program (CMHP) requirements for Marion County such as adult abuse investigation services for mental health clients and residential licensure coordination. These CMHP functions are largely unfunded requirements that cannot be billed to any payer.

**REQUIREMENTS**

The CAPS Division saw significant growth in FY 16-17 to increase capacity in children’s high fidelity wraparound services as well as increased supports and coordination for residential housing and rental assistance. Due to the growth, Personnel Services and Administrative Charges have been increased in FY 17-18. As of FY 17-18 the funding and size of the CAPS Division is much more stable resulting in a reduction in the level of Contingency budgeted.

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
HEALTH

**Communicable Disease Services Program**

- Provides TB screening and case management services.
- Detection of, treatment of, and counseling for sexually transmitted infections.
- Investigation of disease outbreaks and reportable disease cases.
- Provides adult and child immunizations and vaccines.
- Conducts disease prevention education.
- Enforcement of School Exclusion laws.
- Conducts immunization promotion and outreach activities.
- Dispenses and distributes mass medication in a public health emergency.
- Provides HIV testing, outreach, counseling and prevention services.

**Program Summary**

| Health                    | Program: Communicable Disease Services |                    |                    |                     |             |
|---------------------------|--|--------------------|--------------------|---------------------|-------------|
|                           | FY 14-15<br>ACTUAL                     | FY 15-16<br>ACTUAL | FY 16-17<br>BUDGET | FY 17-18<br>ADOPTED | +/- %       |
| <b>RESOURCES</b>          |  |                    |                    |                     |             |
| Intergovernmental Federal | 297,163                                | 200,317            | 98,535             | 110,948             | 12.6%       |
| Intergovernmental State   | 417,434                                | 491,853            | 531,317            | 482,991             | -9.1%       |
| Charges for Services      | 188,579                                | 123,049            | 166,403            | 144,538             | -13.1%      |
| General Fund Transfers    | 1,528,522                              | 1,485,806          | 1,747,300          | 1,845,300           | 5.6%        |
| Net Working Capital       | 12,173                                 | 99,077             | 141,386            | 260,928             | 84.6%       |
| <b>TOTAL RESOURCES</b>    | <b>2,443,871</b>                       | <b>2,400,101</b>   | <b>2,684,941</b>   | <b>2,844,705</b>    | <b>6.0%</b> |
| <b>REQUIREMENTS</b>       |  |                    |                    |                     |             |
| Personnel Services        | 1,801,723                              | 1,746,420          | 1,837,222          | 2,062,756           | 12.3%       |
| Materials and Services    | 211,607                                | 143,091            | 212,520            | 187,950             | -11.6%      |
| Administrative Charges    | 443,674                                | 509,062            | 523,688            | 493,204             | -5.8%       |
| Contingency               | 0                                      | 0                  | 111,511            | 100,795             | -9.6%       |
| <b>TOTAL REQUIREMENTS</b> | <b>2,457,004</b>                       | <b>2,398,574</b>   | <b>2,684,941</b>   | <b>2,844,705</b>    | <b>6.0%</b> |
| <b>FTE</b>                | 21.90                                  | 22.58              | 22.96              | 21.72               | -5.4%       |

**FTE By Position Title By Program**

| <b>Program: Communicable Disease Services</b> |      |
|---|------|
| Position Title                                | FTE  |
| Department Specialist 2                       | 1.40 |
| Department Specialist 2 (Bilingual)           | 2.06 |
| Department Specialist 3                       | 1.65 |
| Department Specialist 3 (Bilingual)           | 1.40 |
| Epidemiologist 1                              | 1.65 |
| Health Educator 3                             | 1.75 |
| Health Educator 3 (Bilingual)                 | 0.91 |
| Public Health Nurse 2                         | 4.47 |
| Public Health Nurse 3                         | 1.00 |
| Public Health Nurse 3 (Bilingual)             | 0.50 |
| Public Health Nurse Pgm Manager               | 1.95 |

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
HEALTH

| <b>Program: Communicable Disease Services</b>           |              |
|---|--------------|
| <b>Position Title</b>                                   | <b>FTE</b>   |
| Public Health Physician                                 | 0.10         |
| Public Health Worker 1 (Bilingual)                      | 0.88         |
| Public Health Worker 3 (Bilingual)                      | 2.00         |
| <b>Program Communicable Disease Services FTE Total:</b> | <b>21.72</b> |

- In addition to the above there are 0.20 FTE temporary paid staff and five contractors, interns and volunteers.
- The FY 17-18 FTE includes 14.92 General Fund positions as well as 0.20 FTE General Fund temporary positions.

FTE Changes

The reduction in FTE includes the elimination of a public health nurse 2 position that was vacated in FY 16-17, the HIV nursing services are no longer contracted to Marion County as the provider.

**Communicable Disease Services Program Budget Justification**

**RESOURCES**

The funding mix for HIV prevention services will change in FY 17-18. In the past this had been a blend of federal and state funding; in FY 17-18 the funding will be entirely federal. This has resulted in a decrease to Intergovernmental State and an increase in Intergovernmental Federal resources. In addition, the elimination of one-time funding for Ebola services during FY 16-17 has resulted in less Intergovernmental State funding for FY 17-18. The decline in Charges for Services is based on current year trends; the volume of clients seen in the public health clinic has been on the decline as more citizens in Marion County have insurance coverage and access to primary care physicians. Due to flat or declining funding the Communicable Disease Program required an increase in Net Working Capital to maintain current service levels and the ability to respond to communicable disease outbreaks in Marion County.

**REQUIREMENTS**

The increase in Personnel Services is due to staff merit increases, the rising cost of fringe benefits and the market review which resulted in salary adjustments for Health Department management positions. The decline in Materials and Services is due to the reduction in the volume of services provided in our public health clinic resulting in less vaccines, drugs, and medical supplies required in FY 17-18.

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
HEALTH

**Prevention and Rural Services Program**

- Provides alcohol and drug prevention services.
- Provides gambling prevention services.
- Provides tobacco prevention and education program.
- Assists communities in implementing healthy communities policies that sustain environmental and systems changes that address major community high-risk health problems.
- Assists with parenting education using the strengthening families program.
- Coordinates youth suicide prevention programs.
- Provides mental health promotion and prevention services.
- Prevention services consist of a wide variety of services that take place throughout the Health Department; only parts of some programs are directly budgeted within the prevention and rural services program.

**Program Summary**

| Health                    | Program: Prevention and Rural Services |                    |                    |                     |             |
|---------------------------|--|--------------------|--------------------|---------------------|-------------|
|                           | FY 14-15<br>ACTUAL                     | FY 15-16<br>ACTUAL | FY 16-17<br>BUDGET | FY 17-18<br>ADOPTED | +/- %       |
| <b>RESOURCES</b>          |  |                    |                    |                     |             |
| Intergovernmental Federal | 133,361                                | 200,362            | 154,263            | 156,057             | 1.2%        |
| Intergovernmental State   | 465,548                                | 448,425            | 458,187            | 455,633             | -0.6%       |
| Intergovernmental Local   | 182,825                                | 0                  | 0                  | 0                   | n.a.        |
| Charges for Services      | 1,508                                  | 0                  | 0                  | 0                   | n.a.        |
| Other Revenues            | 0                                      | 83,340             | 83,330             | 83,330              | 0.0%        |
| General Fund Transfers    | 126,947                                | 113,897            | 158,072            | 158,072             | 0.0%        |
| Net Working Capital       | 408,051                                | 394,766            | 462,802            | 564,447             | 22.0%       |
| <b>TOTAL RESOURCES</b>    | <b>1,318,241</b>                       | <b>1,240,791</b>   | <b>1,316,654</b>   | <b>1,417,539</b>    | <b>7.7%</b> |
| <b>REQUIREMENTS</b>       |  |                    |                    |                     |             |
| Personnel Services        | 674,889                                | 598,142            | 691,892            | 832,319             | 20.3%       |
| Materials and Services    | 406,560                                | 324,693            | 374,392            | 318,279             | -15.0%      |
| Administrative Charges    | 108,430                                | 133,980            | 121,327            | 142,805             | 17.7%       |
| Capital Outlay            | 58,533                                 | 0                  | 0                  | 0                   | n.a.        |
| Contingency               | 0                                      | 0                  | 129,043            | 124,136             | -3.8%       |
| <b>TOTAL REQUIREMENTS</b> | <b>1,248,413</b>                       | <b>1,056,816</b>   | <b>1,316,654</b>   | <b>1,417,539</b>    | <b>7.7%</b> |
| <b>FTE</b>                | 9.20                                   | 10.02              | 8.40               | 9.75                | 16.1%       |

**FTE By Position Title By Program**

| <b>Program: Prevention and Rural Services</b>           |             |
|---|-------------|
| Position Title  | FTE         |
| Department Specialist 2 (Bilingual)                     | 2.40        |
| Department Specialist 3                                 | 0.15        |
| Health Educator 2                                       | 3.20        |
| Health Educator 3                                       | 3.00        |
| Public Health Pgm Supervisor                            | 1.00        |
| <b>Program Prevention and Rural Services FTE Total:</b> | <b>9.75</b> |

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
HEALTH

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- The FY 17-18 FTE includes 1.80 General Fund positions.

FTE Changes

The increase in FTE is due to an expansion of services within the Prevention and Rural Services Program, the new health educator 2 will enhance chronic disease prevention services as well as community outreach and education.

**Prevention and Rural Services Program Budget Justification**

RESOURCES

Funding for the Prevention and Rural Services Program is expected to remain largely unchanged in FY 17-18. The increase in Net Working Capital will fund the Woodburn office, which provides a wide range of public and behavioral health services to north Marion County.

REQUIREMENTS

The increase in requirements for the Prevention and Rural Services Program is due to an expansion of services and increased FTE. The program will provide chronic disease prevention and additional community outreach and education in Marion County. Due to the growth in FTE the budget estimates for Personnel Services and Administrative Charges have been increased. The decrease in Materials and Services was due to one-time contract with a policy development consultant to evaluate and assess the readiness of Marion County to work with community partners to strengthen tobacco-free campus policies.

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
HEALTH

**Emergency Preparedness Program**

- Plans and coordinates Public Health related Emergency Preparedness.
- Develop Health Department emergency response plans.

**Program Summary**

| Health                    | Program: Emergency Preparedness |                    |                    |                     |              |
|---------------------------|---------------------------------|--------------------|--------------------|---------------------|--------------|
|                           | FY 14-15<br>ACTUAL              | FY 15-16<br>ACTUAL | FY 16-17<br>BUDGET | FY 17-18<br>ADOPTED | +/- %        |
| <b>RESOURCES</b>          |                                 |                    |                    |                     |              |
| Intergovernmental Federal | 145,436                         | 140,593            | 143,827            | 143,827             | 0.0%         |
| Charges for Services      | 0                               | 523                | 0                  | 0                   | n.a.         |
| General Fund Transfers    | 0                               | 0                  | 48,000             | 0                   | -100.0%      |
| Net Working Capital       | 0                               | 16,411             | 6,498              | 97,274              | 1,397.0%     |
| <b>TOTAL RESOURCES</b>    | <b>145,436</b>                  | <b>157,528</b>     | <b>198,325</b>     | <b>241,101</b>      | <b>21.6%</b> |
| <b>REQUIREMENTS</b>       |                                 |                    |                    |                     |              |
| Personnel Services        | 112,871                         | 121,421            | 142,160            | 193,423             | 36.1%        |
| Materials and Services    | 17,552                          | 17,122             | 37,018             | 15,642              | -57.7%       |
| Administrative Charges    | 15,013                          | 18,984             | 19,147             | 32,036              | 67.3%        |
| <b>TOTAL REQUIREMENTS</b> | <b>145,436</b>                  | <b>157,528</b>     | <b>198,325</b>     | <b>241,101</b>      | <b>21.6%</b> |
| <b>FTE</b>                | 1.14                            | 1.30               | 1.18               | 2.16                | 83.1%        |

**FTE By Position Title By Program**

| <b>Program: Emergency Preparedness</b>           |             |
|--|-------------|
| Position Title                                   | FTE         |
| Departmental Division Director                   | 0.03        |
| Health Educator 2                                | 1.00        |
| Health Educator 3                                | 1.00        |
| Public Health Nurse Pgm Manager                  | 0.08        |
| Public Health Pgm Supervisor                     | 0.05        |
| <b>Program Emergency Preparedness FTE Total:</b> | <b>2.16</b> |

FTE Changes

FTE for this program has increased due to an additional health educator 2 to assist the Health Department to meet the new CMS requirements as well as to work with the Behavioral Health Division to have staff trained to provide care to clients in the event of an actual emergency.

**Emergency Preparedness Program Budget Justification**

**RESOURCES**

The Emergency Preparedness Program is facing additional federal preparedness requirements from the Centers for Medicare and Medicaid (CMS) related to increased patient safety during emergencies, consistent emergency preparedness requirements across all provider and supplier types, and a more coordinated response to natural and man-made disasters. Net Working Capital has been increased in order to fund staff to fulfill these additional requirements.

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
HEALTH

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REQUIREMENTS

The Emergency Preparedness program has added an additional FTE to work with behavioral health staff to provide care for clients during emergencies as well as to meet the new CMS requirements. This has resulted in an increase in Personnel Services and Administrative Charges. The reduction in Materials and Services is due to the fact that more of the funding is being used to cover staffing needs and less on equipment and supplies that have been purchased in prior years.

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
HEALTH

**Environmental Hlth Vital Stats Program**

- Inspects and licenses restaurants, schools and other food vendors.
- Investigates food and waterborne outbreaks to find causes and prevent further health problems.
- Conducts vector control and public education.
- Issues birth and death certificates.
- Provides staffing to the Ambulance Services Area committee.
- Provides online food handler training and issues food handler cards.
- Administers and enforces drinking water quality standards for public water systems.
- Conducts health inspections of recreational and tourist accommodations.

**Program Summary**

| Health                    | Program: Environmental Hlth Vital Stats |                    |                    |                     |              |
|---------------------------|---|--------------------|--------------------|---------------------|--------------|
|                           | FY 14-15<br>ACTUAL                      | FY 15-16<br>ACTUAL | FY 16-17<br>BUDGET | FY 17-18<br>ADOPTED | +/- %        |
| <b>RESOURCES</b>          |   |                    |                    |                     |              |
| Intergovernmental Federal | 88,895                                  | 65,293             | 97,850             | 80,838              | -17.4%       |
| Intergovernmental State   | 29,986                                  | 53,588             | 28,531             | 38,043              | 33.3%        |
| Charges for Services      | 1,007,999                               | 1,073,206          | 1,011,935          | 1,067,000           | 5.4%         |
| Other Revenues            | 367                                     | 191                | 150                | 150                 | 0.0%         |
| General Fund Transfers    | 49,990                                  | 50,549             | 46,639             | 102,139             | 119.0%       |
| Net Working Capital       | 0                                       | 18,588             | 67,385             | 104,607             | 55.2%        |
| <b>TOTAL RESOURCES</b>    | <b>1,177,237</b>                        | <b>1,261,416</b>   | <b>1,252,490</b>   | <b>1,392,777</b>    | <b>11.2%</b> |
| <b>REQUIREMENTS</b>       |   |                    |                    |                     |              |
| Personnel Services        | 885,779                                 | 927,003            | 929,477            | 1,046,304           | 12.6%        |
| Materials and Services    | 85,495                                  | 72,680             | 95,170             | 105,665             | 11.0%        |
| Administrative Charges    | 167,987                                 | 185,867            | 191,733            | 199,306             | 3.9%         |
| Capital Outlay            | 0                                       | 0                  | 0                  | 6,700               | n.a.         |
| Contingency               | 0                                       | 0                  | 36,110             | 34,802              | -3.6%        |
| <b>TOTAL REQUIREMENTS</b> | <b>1,139,262</b>                        | <b>1,185,549</b>   | <b>1,252,490</b>   | <b>1,392,777</b>    | <b>11.2%</b> |
| <b>FTE</b>                | 9.98                                    | 9.97               | 10.05              | 9.93                | -1.2%        |

**FTE By Position Title By Program**

| <b>Program: Environmental Hlth Vital Stats</b>           |             |
|--|-------------|
| <b>Position Title</b>                                    | <b>FTE</b>  |
| Department Specialist 2 (Bilingual)                      | 2.00        |
| Department Specialist 3                                  | 0.67        |
| Environmental Health Specialist 2                        | 2.94        |
| Environmental Health Specialist 2 (Bilingual)            | 1.00        |
| Environmental Health Specialist 3                        | 2.00        |
| Epidemiologist 1   | 0.15        |
| Health Educator 3  | 0.22        |
| Public Health Pgm Supervisor                             | 0.95        |
| <b>Program Environmental Hlth Vital Stats FTE Total:</b> | <b>9.93</b> |

- In addition to the above there are two interns.



MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
HEALTH

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- The FY 17-18 FTE includes a 0.50 General Fund position as well as 0.50 FTE General Fund temporary positions.

FTE Changes

There is no significant change to FTE in this program.

**Environmental Hlth Vital Stats Program Budget Justification**

RESOURCES

There is a shift of resources between Intergovernmental Federal and Intergovernmental State. The State of Oregon provides both federal and state funding to assist the department in complying with the Safe Drinking Water Act.. The funds mix in FY 17-18 is estimated to have a larger proportion of state funding. However, most of the resources in this program are from charges for services. Due to the flat nature of the funding and overall rising program costs, Net Working Capital will be used to maintain current service levels. The Environmental Health and Vital Statistics Program will be exploring a potential fee increase in 2018 for restaurant inspections in order cover the rising costs associated with the service.

REQUIREMENTS

Despite the slight decrease in FTE there is an overall increase in Personnel Services due to staff merit increases, the rising cost of fringe benefits and the market review which resulted in salary adjustments for Health Department management positions. The Capital Outlay requirement was added in FY 17-18 to purchase a storage shed on the Center Street campus.

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
HEALTH

**Maternal Child Womens Health Program**

- Provides reproductive health services.
- Provides pregnancy testing services.
- Provides teen pregnancy prevention services.
- Provides public health nurse home visits to high risk infants.
- Provides neonatal monitoring and intervention for at risk children.
- Manages an early childhood program including home visiting nursing.

**Program Summary**

| Health                    | Program: Maternal Child Womens Health |                    |                    |                     |              |
|---------------------------|---------------------------------------|--------------------|--------------------|---------------------|--------------|
|                           | FY 14-15<br>ACTUAL                    | FY 15-16<br>ACTUAL | FY 16-17<br>BUDGET | FY 17-18<br>ADOPTED | +/- %        |
| <b>RESOURCES</b>          |                                       |                    |                    |                     |              |
| Intergovernmental Federal | 513,313                               | 579,603            | 488,503            | 431,915             | -11.6%       |
| Intergovernmental State   | 136,375                               | 50,504             | 72,671             | 72,420              | -0.3%        |
| Intergovernmental Local   | 62,400                                | 62,400             | 62,400             | 62,400              | 0.0%         |
| Charges for Services      | 882,099                               | 824,923            | 900,150            | 837,373             | -7.0%        |
| Interest                  | 15                                    | 0                  | 0                  | 0                   | n.a.         |
| Other Revenues            | 25,313                                | 14,663             | 49,750             | 42,500              | -14.6%       |
| General Fund Transfers    | 366,850                               | 542,753            | 407,175            | 301,675             | -25.9%       |
| Net Working Capital       | 363,792                               | 125,633            | 510,495            | 689,491             | 35.1%        |
| <b>TOTAL RESOURCES</b>    | <b>2,350,156</b>                      | <b>2,200,478</b>   | <b>2,491,144</b>   | <b>2,437,774</b>    | <b>-2.1%</b> |
| <b>REQUIREMENTS</b>       |                                       |                    |                    |                     |              |
| Personnel Services        | 1,348,064                             | 1,164,323          | 1,403,373          | 1,479,978           | 5.5%         |
| Materials and Services    | 470,215                               | 446,071            | 487,063            | 479,422             | -1.6%        |
| Administrative Charges    | 331,962                               | 339,334            | 344,316            | 326,541             | -5.2%        |
| Contingency               | 0                                     | 0                  | 256,392            | 151,833             | -40.8%       |
| <b>TOTAL REQUIREMENTS</b> | <b>2,150,241</b>                      | <b>1,949,727</b>   | <b>2,491,144</b>   | <b>2,437,774</b>    | <b>-2.1%</b> |
| <b>FTE</b>                | 15.81                                 | 16.45              | 16.66              | 15.15               | -9.1%        |

**FTE By Position Title By Program**

| <b>Program: Maternal Child Womens Health</b> |      |
|--|------|
| Position Title                               | FTE  |
| Department Specialist 2                      | 0.50 |
| Department Specialist 2 (Bilingual)          | 0.94 |
| Department Specialist 3                      | 0.20 |
| Department Specialist 3 (Bilingual)          | 1.60 |
| Epidemiologist 1                             | 0.20 |
| Health Educator 2                            | 1.00 |
| Health Educator 3 (Bilingual)                | 0.09 |
| Nurse Practitioner (Bilingual)               | 0.60 |
| Public Health Nurse 2                        | 3.43 |
| Public Health Nurse 2 (Bilingual)            | 1.00 |
| Public Health Nurse 3                        | 1.00 |

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
HEALTH

| <b>Program: Maternal Child Womens Health</b>           |              |
|--|--------------|
| <b>Position Title</b>                                  | <b>FTE</b>   |
| Public Health Nurse 3 (Bilingual)                      | 0.50         |
| Public Health Nurse Pgm Manager                        | 0.97         |
| Public Health Worker 1 (Bilingual)                     | 1.12         |
| Public Health Worker 3 (Bilingual)                     | 2.00         |
| <b>Program Maternal Child Womens Health FTE Total:</b> | <b>15.15</b> |

- In addition to the above there are 0.40 FTE temporary paid staff and four interns and volunteers.
- The FY 17-18 FTE includes 1.93 General Fund positions.

FTE Changes

FTE is decreasing in this program due to the merging of the women's health and communicable disease public health clinics. This has allowed for sharing of resources and allowed for a reduction in department specialist FTE directly charged to the Maternal Child and Women's Health Program. In addition, a public health nurse 2 position was eliminated due to a declining community need services in this program.

**Maternal Child Womens Health Program Budget Justification**

RESOURCES

Resources for the Maternal Child and Women's Health Program are expected to decline in FY 17-18. Intergovernmental Federal includes a reduction to the CaCoon grant which provides public health home nursing services with a focus on community-based care for families and children. The reduction in Charges for Services is based on current year billing patterns. Other Revenues includes a Salem Health grant to promote safe sleep for infants resulting in an increase in funding. Net Working Capital has been increased in order to cover rising program costs with relatively flat overall program revenues.

REQUIREMENTS

Despite the decrease in FTE there is an overall increase in Personnel Services due to staff merit increases, the rising cost of fringe benefits and the market review which resulted in salary adjustments for Health Department management positions. In addition, the Maternal Child and Women's Health Program adding a temporary Health Educator to work on a short term grant to promote safe sleep for infants in FY 17-18. Due to reductions in funding and overall demands for services in this program, less funding has been set aside as Contingency in FY 17-18.

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
HEALTH

**WIC Services Program**

- Administers the food supplement program for women, infants and children (WIC).
- Provides health and nutrition information to the public.
- Provides breastfeeding and lactation experts to work with all new moms wanting to breastfeed.
- Provides peer counseling services.

**Program Summary**

| Health                    | Program: WIC Services |                    |                    |                     |             |
|---------------------------|-----------------------|--------------------|--------------------|---------------------|-------------|
|                           | FY 14-15<br>ACTUAL    | FY 15-16<br>ACTUAL | FY 16-17<br>BUDGET | FY 17-18<br>ADOPTED | +/- %       |
| <b>RESOURCES</b>          |                       |                    |                    |                     |             |
| Intergovernmental Federal | 1,476,808             | 1,402,721          | 1,217,781          | 1,217,781           | 0.0%        |
| Charges for Services      | 0                     | 34                 | 0                  | 0                   | n.a.        |
| Net Working Capital       | 190,708               | 240,074            | 401,223            | 468,392             | 16.7%       |
| <b>TOTAL RESOURCES</b>    | <b>1,667,516</b>      | <b>1,642,829</b>   | <b>1,619,004</b>   | <b>1,686,173</b>    | <b>4.1%</b> |
| <b>REQUIREMENTS</b>       |                       |                    |                    |                     |             |
| Personnel Services        | 1,327,401             | 1,275,735          | 1,189,445          | 1,268,984           | 6.7%        |
| Materials and Services    | 88,717                | 87,393             | 82,187             | 79,490              | -3.3%       |
| Administrative Charges    | 251,398               | 279,701            | 247,372            | 237,699             | -3.9%       |
| Contingency               | 0                     | 0                  | 100,000            | 100,000             | 0.0%        |
| <b>TOTAL REQUIREMENTS</b> | <b>1,667,516</b>      | <b>1,642,829</b>   | <b>1,619,004</b>   | <b>1,686,173</b>    | <b>4.1%</b> |
| <b>FTE</b>                | <b>18.40</b>          | <b>18.35</b>       | <b>14.78</b>       | <b>14.80</b>        | <b>0.1%</b> |

**FTE By Position Title By Program**

| <b>Program: WIC Services</b>              |              |
|---|--------------|
| Position Title                            | FTE          |
| Breast Feeding Peer Counselor             | 0.80         |
| Breast Feeding Peer Counselor (Bilingual) | 0.40         |
| Nutrition Educator                        | 2.00         |
| Nutrition Educator (Bilingual)            | 1.00         |
| Nutrition Specialist                      | 0.80         |
| Nutrition Specialist (Bilingual)          | 7.20         |
| Nutritionist                              | 1.60         |
| Public Health Pgm Supervisor              | 1.00         |
| <b>Program WIC Services FTE Total:</b>    | <b>14.80</b> |

- In addition to the above there are 1.20 FTE temporary paid staff and six interns and volunteers.

FTE Changes

There is no significant change to FTE in this program.

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
HEALTH

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**WIC Services Program Budget Justification**

RESOURCES

The Women, Infants and Children (WIC) Program is anticipating flat funding for FY 17-18. There has been a downward trend in Intergovernmental Federal funding statewide for WIC services due to participation being on the decline. This led to FTE reductions in the WIC Program in FY 16-17. The State of Oregon has provided technical assistance to counties in an effort to curb the overall trend of declining participation statewide in the WIC program. As funding has been declining or flat, the use of Net Working Capital has been required to cover program costs.

REQUIREMENTS

The increase in Personnel Services is due to staff merit increases, the rising cost of fringe benefits and the market review which resulted in salary adjustments for Health Department management positions.

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
HEALTH

**Health Administrative Services Program**

- Provides leadership, strategic direction, planning, and policy development for the department.
- Conducts departmentwide quality assurance, utilization review, and quality and process improvements.
- Monitors the service levels of care, client populations, and demographics as well as system deficiencies.
- Monitors programs' compliance with statutes and rules.
- Performs contract management.
- Provides accounts payable, payroll, human resources, and budget analysis services.
- Maintains fiscal and client information systems.
- Monitors and enforces HIPAA privacy and security rules and regulations.
- Administers department facilities support activities.
- Responsible for occupational and building safety activities.
- Serves as department liaison with Information Technology Department including maintaining electronic health record (Raintree).
- Performs departmental billing and accounts receivables functions.
- Manages departmentwide support staff.
- Manages the departments' fleet vehicles.

**Program Summary**

| Health                    | Program: HE Administrative Services |                    |                    |                     |               |
|---------------------------|-------------------------------------|--------------------|--------------------|---------------------|---------------|
|                           | FY 14-15<br>ACTUAL                  | FY 15-16<br>ACTUAL | FY 16-17<br>BUDGET | FY 17-18<br>ADOPTED | +/- %         |
| <b>RESOURCES</b>          |                                     |                    |                    |                     |               |
| Intergovernmental Federal | 240,999                             | 0                  | 93,500             | 68,000              | -27.3%        |
| Intergovernmental State   | (165,817)                           | 256,980            | 753,009            | 734,763             | -2.4%         |
| Intergovernmental Local   | 2,958,032                           | 0                  | 0                  | 0                   | n.a.          |
| Charges for Services      | 426,829                             | 555,392            | 439,908            | 416,588             | -5.3%         |
| Admin Cost Recovery       | (70,209)                            | (79,525)           | (65,800)           | (94,500)            | 43.6%         |
| Interest                  | 105,628                             | 155,433            | 120,040            | 185,000             | 54.1%         |
| Other Revenues            | 150                                 | 181                | 0                  | 0                   | n.a.          |
| General Fund Transfers    | 387,526                             | 523,477            | 335,815            | 335,815             | 0.0%          |
| Net Working Capital       | 17,040,559                          | 22,076,369         | 15,749,868         | 12,700,027          | -19.4%        |
| <b>TOTAL RESOURCES</b>    | <b>20,923,697</b>                   | <b>23,488,308</b>  | <b>17,426,340</b>  | <b>14,345,693</b>   | <b>-17.7%</b> |
| <b>REQUIREMENTS</b>       |                                     |                    |                    |                     |               |
| Personnel Services        | 2,938,444                           | 3,479,831          | 3,527,027          | 3,960,418           | 12.3%         |
| Materials and Services    | 916,718                             | 1,849,651          | 1,479,719          | 1,153,493           | -22.0%        |
| Administrative Charges    | (1,569,859)                         | (1,906,780)        | (2,112,428)        | (2,204,569)         | 4.4%          |
| Capital Outlay            | 0                                   | 30,131             | 276,854            | 0                   | -100.0%       |
| Transfers Out             | 0                                   | 2,579,116          | 368,262            | 368,262             | 0.0%          |
| Contingency               | 0                                   | 0                  | 1,704,766          | 2,500,000           | 46.6%         |
| Ending Fund Balance       | 0                                   | 0                  | 12,182,140         | 8,568,089           | -29.7%        |
| <b>TOTAL REQUIREMENTS</b> | <b>2,285,303</b>                    | <b>6,031,949</b>   | <b>17,426,340</b>  | <b>14,345,693</b>   | <b>-17.7%</b> |

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
HEALTH

|            |       |       |       |       |       |
|------------|-------|-------|-------|-------|-------|
| <b>FTE</b> | 31.84 | 33.07 | 33.99 | 38.70 | 13.9% |
|------------|-------|-------|-------|-------|-------|

**FTE By Position Title By Program**

| <b>Program: HE Administrative Services</b>           |              |
|--|--------------|
| <b>Position Title</b>                                | <b>FTE</b>   |
| Accounting Specialist                                | 2.00         |
| Administrative Assistant                             | 2.00         |
| Administrative Services Manager                      | 1.00         |
| Administrative Services Manager Sr                   | 1.00         |
| Budget Analyst 2                                     | 1.00         |
| Contracts Specialist Sr                              | 2.00         |
| Department Courier                                   | 1.00         |
| Department Specialist 2                              | 2.10         |
| Department Specialist 2 (Bilingual)                  | 1.60         |
| Department Specialist 3                              | 2.00         |
| Department Specialist 3 (Bilingual)                  | 1.00         |
| Department Specialist 4                              | 1.00         |
| Departmental Division Director                       | 3.97         |
| Health Administrator                                 | 1.00         |
| Health Educator 3                                    | 0.03         |
| Management Analyst 1                                 | 5.00         |
| Medical Billing Specialist                           | 3.00         |
| Office Manager                                       | 3.00         |
| Office Manager Sr                                    | 3.00         |
| Payroll Clerk  | 1.00         |
| Public Health Nurse 2                                | 0.50         |
| Public Health Physician                              | 0.50         |
| <b>Program HE Administrative Services FTE Total:</b> | <b>38.70</b> |

- In addition to the above there are 1.50 FTE temporary paid staff.
- FY 17-18 FTE includes 1.80 General Fund positions.

*FTE Changes*

FTE has been increased in the Health Administrative Services due to the addition of a payroll clerk and a management analyst to support behavioral health in the analysis and tracking of performance measures and outcomes. In addition, 2.0 FTE of temporary positions have been converted to full time regular department specialist floaters to provide support to programs throughout the Health Department. One other significant change is the shift of a management analyst from the Drug Treatment Services Program to the Health Administrative Services Program in order to be included as an indirect cost as part of the Health Department's internal allocation.

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
HEALTH

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**Health Administrative Services Program Budget Justification**

RESOURCES

The decrease in Intergovernmental Federal resources is due to estimated meaningful use incentives. The number of enrolled providers in the Health Department pool has been reduced from our early estimates. Providers are only eligible for the incentives once, with one organization, and a single electronic health record. If a provider was used by another organization they are ineligible to be included in the Health Department provider pool. Interest income has been increased based on current year trends; the FY 16-17 estimate was understated. The decrease in Net Working Capital is due to significant expenditures that occurred during FY 16-17 related to the Center Street Health and Services Building renovation project, as well as increased Net Working Capital required by other Health Department programs during FY 17-18.

REQUIREMENTS

Personnel Services are increasing due to additional FTE that has been added due to additional support requirements for the Health Department, which has seen substantial overall growth in recent years. The reduction in Materials and Services and Capital Outlay requirements were due to one-time expenditures associated with the Center Street renovation project as well as additional leased space at Front Street and Oak Street that was required to relocate services during FY 16-17.

Contingency has been increased significantly in FY 17-18 due to the potential for two large scale projects. One project includes the relocation of our Drug Treatment Services Program to a new location; funds have been set aside in Contingency to cover anticipated construction and relocation costs. Another significant project may include the replacement of our current electronic health record (Raintree) with a new system. Funds have been set aside in Contingency to cover potential hardware, software, training and implementation costs. Ending Fund Balance, to carryover funds for future needs, has been reduced in order to allow for adequate funds to be set aside in Contingency and due to increasing Net Working Capital requirements for Health Department programs.



MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
HEALTH

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**KEY DEPARTMENT ACCOMPLISHMENTS**

- The renovation project of the Marion County Health Department building located at 3180 Center Street was completed in late 2016. Construction began in late 2015 to update the building's heating and air conditioning system, install energy efficient windows and lighting, and to update the building to bring it up to Americans with Disabilities Act (ADA) standards. This is the first major renovation of the building since it was built in 1974. The scope of the project required that staff and services located at 3180 Center St were relocated temporarily, which required coordination with clients to ensure no disruption in services. The Health Department, County Facilities, County IT, and the Board's Office collaborated to make this project a success.
- In early 2016 the Health Department embarked on a project to develop alternative payment methodologies (APMs) for specialty services in our Behavioral Health and CAPS Divisions. The Health Department contracted with nationally-recognized Medicaid consultants to assist in the development of APMs that would meet Medicaid requirements, offer our payors value-based purchasing options, and verify that rates are within an acceptable range for the services provided. In collaboration with Willamette Valley Community Health (WVCH), Mid-Valley Behavioral Care Network (MVBCN) and Polk County Health Department, Marion County has established APMs for crisis, EASA, supported employment, high fidelity wraparound for kids, and Assertive Community Treatment (ACT) services.
- The Environmental Health and Public Health Emergency Preparedness Programs sponsored an animal bite seminar in June 2016. Attendees included representatives from the Humane Society, five local veterinary offices, a local health clinic, and Polk County Health Department. The seminar focused on the link to the Zika virus and potential for the spread of disease throughout Oregon.
- Marion County has been very successful in promoting the ServSafe class for food service managers. In 2016, the Health Department trained 94 managers. Data from the Oregon Health Authority shows that Marion County had 109 individuals complete the manager training in 2015. Marion County participation accounts for 54% of all exams in Oregon. Marion County continues to be the leader in certifying food service managers.
- In 2016, The Health Department immunization program staff was highly successful at re-energizing and growing the All Marion Immunization Coalition (AMIC) to more than 30 members from around the county. The Health Department facilitates the coalition meetings to provide engaging speakers, review community immunization data, and share best practices. This public health partnership uses the power of community engagement to improve lifetime immunization rates for Marion County residents.
- A new shopping experience for our WIC participants was launched in 2016 as the Health Department converted from a paper voucher for food benefits to an electronic transaction card known as "eWIC." This system allows families to track their monthly benefits and food. The transition began in mid-January and by the end of May all WIC participants were using this enhanced system in Marion County. WIC staff members are able to respond to requests for changes to food packages over the phone, rather than requiring participants to visit one of our WIC clinic locations. The result of these efforts contributes to an improvement in the delivery and effectiveness of WIC services.
- In 2016, the Communicable Disease Program staff worked to reduce gonorrhea rates in Marion County through outreach to clinicians to ensure patients are receiving treatment according to the revised Centers for Disease Control (CDC) guidelines. At the end of an eight month period, inadequate treatment rates declined by 65% compared with 2015 rates. MCHD continues to track and provide feedback to community providers.
- Marion County Intellectual and Developmental Disabilities Services created a Transition Age Team in October 2016. The Transition Team provides specialized case management services for

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
HEALTH

---

children and young adults, ages 15.5 to 22.5 years, and plans on expanding to 25 years this fiscal year. The Transition Team ensures individuals and families know about and can access community resources and services critical to ensuring a successful adolescence-to-adult life transition. Transition case managers help individuals and families navigate the varied school, vocational, health care, housing, financial benefit, and other services important to planning an optimally independent, integrated, and productive adulthood. The Transition Team plans to track and share successful outcomes of individuals with their community partners and with the Marion County Intellectual/Developmental Disabilities Advisory Committee.

- In February 2017, the Adult Behavioral Health Program hosted, for the first time, a conference focused on the behavioral health needs of older adults. In a collaboration between Marion, Polk and Yamhill county's older adult specialists "When Aging and Behavioral Health Meet" provided training to 130 mental health providers, primary care physicians, nurse practitioners, nursing home staff and community members. Topics included psychoactive medications, end of life planning, aging and wellness, and substance use disorders. A highlight of the conference was a keynote by G. Allen Power, M.D., a noted author and expert on dementia.
- With additional funding from the Oregon Health Authority, the Psychiatric Crisis Center (PCC) and the Woodburn Police Department reached agreement to begin offering mobile crisis services. Recruitment is underway for a team that will include a mental health specialist and a Woodburn police officer. This will be the third mobile crisis team in Marion County, a model that has proven highly successful at diverting those with mental illness away from unnecessary incarceration. Plans are underway to add a fourth team with PCC and the Stayton Police Department.

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
HEALTH

**KEY INDICATORS**

**# 1: Prevention of Communicable Disease**

**Definition and Purpose**

Several communicable diseases are vaccine preventable. Vaccines are safe, effective and covered by many insurance plans. Vaccines for Children, a federally funded program, makes vaccines available free or at low cost to children who are under-insured.

**Significance**

Research shows that immunizing a large portion of the community or school creates a “herd immunity” that helps to stop widespread transmission that would be hazardous to those who are unable to be vaccinated. The Health Department provides access to childhood immunizations for families without other resources; however the majority of children receive vaccine in private providers’ offices. This will help achieve the goal related to the county strategic priority for Health and Community Services, Goal #6: Promote the overall health of people in Marion County by improving the delivery of quality health services and supporting community-based prevention efforts.

**Data Units Fiscal Year**

School Exclusion Orders Issued: School exclusion rates reflect the immunization levels of children enrolled in licensed child care and K-12 schools.

| <b>FY 13-14 Actual</b> | <b>FY 14-15 Actual</b> | <b>FY 15-16 Actual</b> | <b>FY 16-17 Estimate</b> | <b>FY 17-18 Estimate</b> |
|------------------------|------------------------|------------------------|--------------------------|--------------------------|
| 3,001                  | 2,575                  | 3,522                  | 2,715                    | 2,800                    |

Vaccines Available to the Public: Vaccines are offered at Health Department offices in Salem, Silverton, Stayton and Woodburn.

| <b>FY 13-14 Actual</b> | <b>FY 14-15 Actual</b> | <b>FY 15-16 Actual</b> | <b>FY 16-17 Estimate</b> | <b>FY 17-18 Estimate</b> |
|------------------------|------------------------|------------------------|--------------------------|--------------------------|
| 9,070                  | 9,177                  | 5,741                  | 5,626                    | 5,700                    |

**Explanation of Trends and Changes**

The number of school exclusions decreased in FY 16-17. There were no significant changes to the school immunization law in this year. Marion County Health Department has done outreach to several schools with consistently high exclusion rates, which may have helped result in the lower numbers. Though fewer overall doses were given in 2016, there was an increase in unduplicated clients served. There has been an increase in the number of refugee families seeking immunization, especially those with children who need vaccines for school entry. The immunization program also works to promote immunizations and education on vaccine preventable diseases to the public, community partners and their clients and healthcare providers around Marion County. This is accomplished through individual client encounters, outreach and information shared by the Health Department, and collaboration with community partners through the All Marion Immunization Coalition.

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
HEALTH

**# 2: Prevention of Foodborne and Waterborne Illness**

**Definition and Purpose**

Food or water that is contaminated by pathogenic organisms may present a health hazard. Regular and systematic inspection of restaurants, pools and spas helps to ensure that the operators of these establishments follow the standards mandated by statute.

**Significance**

Contamination at restaurants, pools and spas may impact large numbers of people. This will help achieve the goal related to the county strategic priority for Health and Community Services, Goal #6: Promote the overall health of people in Marion County by improving the delivery of quality health services and supporting community-based prevention efforts.

**Data Units Calendar Year**

Restaurant Inspections: Restaurants are inspected twice annually.

| CY 2014 Actual | CY 2015 Actual | CY 2016 Actual | CY 2017 Estimate | CY 2018 Estimate |
|----------------|----------------|----------------|------------------|------------------|
| 2,021          | 1,959          | 2,019          | 2,000            | 2,000            |

Failed to Comply / Closed by the Health Department / Closed Voluntarily: A closed restaurant may not reopen until it passes a re-inspection with a score of at least 80, with all critical violations corrected, and the operator presents the environmental health supervisor with a plan for how they will maintain a passing score in the future. Restaurants may choose to close voluntarily with approval of Marion County.

| CY 2014 Actual | CY 2015 Actual | CY 2016 Actual | CY 2017 Estimate | CY 2018 Estimate |
|----------------|----------------|----------------|------------------|------------------|
| 1 / 0 / 0      | 1 / 0 / 3      | 1 / 0 / 1      | 1 / 0 / 1        | 1 / 1 / 1        |

Pool and Spa Inspections / Closed by the Health Department: Year round facilities are inspected twice yearly; seasonal facilities are inspected annually.

| CY 2014 Actual | CY 2015 Actual | CY 2016 Actual | CY 2017 Estimate | CY 2018 Estimate |
|----------------|----------------|----------------|------------------|------------------|
| 323 / 52       | 318 / 42       | 311 / 32       | 310 / 30         | 310 / 28         |

**Explanation of Trends and Changes**

This past year (2016) has seen increase in restaurant inspections. Due to an improving economy, we have an increased in the number of licensed restaurants. We also had an increased restaurant reinspection rate in 2016. One hundred per cent of inspections were completed in 2015 and 2016. The number of pool and spa inspections decreased in 2016. This is due to better compliance on routine inspections reducing the resinspection rate. This has not been routinely calculated in the data. The pool/spa closure rate is also lower than in previous years. The most common reason for closure of pools and spas by the Health Department is inadequate chlorine and pH levels.

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
HEALTH

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**# 3: Parent and Child Health Services**

**Definition and Purpose**

The Health Department assures access to health care by providing limited direct services such as prenatal and women’s health care and provides support to eligible families through nursing case management and the women, infants and children (WIC) nutrition program.

**Significance**

Women on the WIC Program eat a more healthful diet, have healthier babies, and receive prenatal care earlier in their pregnancy. Infants born to WIC mothers weigh more and have improved growth and development rates and children on the WIC Program eat foods higher in iron and Vitamin C, and visit their doctors regularly. A healthy pregnancy, infancy, and early childhood increases the likelihood that a child will be a healthy, successful learner and eventually grow into a healthy adult. This will help achieve the goal related to the county strategic priority for Health and Community Services, Goal #6: Promote the overall health of people in Marion County by improving the delivery of quality health services and supporting community-based efforts.

**Data Units Calendar Year**

Health Department Average Monthly Caseload: WIC is a nutrition program for children 0-5 and pregnant, postpartum and breastfeeding women.

| <b>CY 2014 Actual</b> | <b>CY 2015 Actual</b> | <b>CY 2016 Actual</b> | <b>CY 2017 Estimate</b> | <b>CY 2018 Estimate</b> |
|-----------------------|-----------------------|-----------------------|-------------------------|-------------------------|
| 7,799                 | 7,051                 | 5,995                 | 5,900                   | 5,750                   |

**Explanation of Trends and Changes**

WIC has seen an overall decline in enrollment across the United States and Oregon over the last several years. Marion County has seen continued decline, compared with most other Oregon counties. Some of the decline can be linked to the economic recovery. Some families may no longer qualify if their income exceeds the threshold of 185% of the federal poverty level. Some families report SNAP benefits are adequate to meet their family’s needs without requiring that they attend classes and other appointments required by WIC. Some of the decline is also believed to be related to heightened concern around immigration status, though the WIC program does not require that participants be U.S. citizens. WIC has been slow to adopt the newer technology preferred by WIC participants. This includes how appointments are made, reminders are sent, and the shopping experience.

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
HEALTH

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**# 4: Parent and Child Mental Health Services**

**Definition and Purpose**

The Health Department provides short-term, intensive treatment designed to teach parents the skills needed in order to manage their child's severe behavior problems. Parent Child Interactive Therapy's (PCIT) primary focus is to enhance the quality of the relationship between the parent and child through child-directed interaction and parents-directed interaction.

**Significance**

Research supports this dyadic approach as having long-term positive effects on parent-child relationships and contributes to a low no-show rate of therapy. The emphasis is on restructuring parent-child patterns rather than modifying target behaviors. PCIT is one of a limited number of evidence-based practices designed for early childhood for children between two and seven years of age. It improves the relationship between parent and child and leads to an increase in parenting skills and a decrease in the likelihood of abuse due to the inability or lack of skill in parents. This will help achieve the goal related to the county strategic priority for Health and Community Services, Goal #6: Promote the overall health of people in Marion County by improving the delivery of quality health services and supporting community-based prevention efforts.

**Data Units Fiscal Year**

Number of individuals enrolled in PCIT

| <b>FY 13-14 Actual</b> | <b>FY 14-15 Actual</b> | <b>FY 15-16 Actual</b> | <b>FY 16-17 Estimate</b> | <b>FY 17-18 Estimate</b> |
|------------------------|------------------------|------------------------|--------------------------|--------------------------|
| 124                    | 278                    | 293                    | 310                      | 310                      |

**Explanation of Trends and Changes**

The PCIT program was implemented in Marion County in 2008 growing to its present size of five therapists (three bilingual) and two QMHA (one bilingual). The Health Department continues to serve the largest population of PCIT in the Marion County area with therapists carrying caseloads of 20 to 25. Marion County continues to specialize in PCIT, working with infants and caregivers. The Health Department continues to serve on the state PCIT consortium committee assisting with state-wide trainings, national conference calls and state fidelity audits.

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
HEALTH

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**# 5: Mobile Crisis Services**

**Definition and Purpose**

The Health Department receives funding from the Oregon Health Authority to divert persons with mental illness away from unnecessary criminal justice involvement or state hospital placement. A successful model for diversion is the use of mobile crisis teams; a deputy sheriff or police officer paired with a mental health specialist in a patrol car. These teams are dispatched to calls that appear to involve a person with a mental health concern. The mobile crisis teams work closely with the psychiatric crisis center to link individuals to the appropriate mental health and addictions services.

**Significance**

Mobile crisis teams are trained in crisis intervention skills to enhance their skills when engaging individuals who are experiencing a mental health crisis and at risk of arrest. The goal is to link those individuals to services and supports. In the first two years of operating mobile teams, the rates of incarceration have been remarkably low and an even lower percentage involved the use of force. In addition to the better alternatives for those in crisis, linking persons to services, rather than criminal justice or hospital involvement, significantly reduces the costs associated with the jail, courts, and the state hospital.

**Data Units Calendar Year**

Mobile Crisis Contacts

| CY 2016 Actual | CY 2017 Estimate | CY 2018 Estimate |
|----------------|------------------|------------------|
| 524            | 650              | 850              |

Mobile Crisis Contacts Resulting in Arrest

| CY 2016 Actual | CY 2017 Estimate | CY 2018 Estimate |
|----------------|------------------|------------------|
| 18 (3.4%)      | 23 (3.5%)        | 30 (3.5%)        |

**Explanation of Trends and Changes**

As a new program, we do not have sustainable data to identify trends. However, the Health Department is planning to expand mobile crisis teams into Woodburn and Stayton. This will result in continued growth in the volume of mobile crisis contacts within Marion County.

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
HEALTH

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**# 6: Customer Service**

**Definition and Purpose**

Marion County’s policy is to deliver quality products and services in a timely, feasible, and cost-effective manner which meets our customers’ expectations. The Health Department strives to achieve this level of customer service by using a broad definition of customers that includes not only the public we serve, but also our intra and inter-departmental co-workers, and through staff training that supports and promotes the county service standards of accessibility, timeliness of response, conduct, quality, and resolution for all customer interactions whether via phone, email, in-person, or mail.

**Significance**

The Health Department is the provider of last resort for many services, meaning that customers have nowhere else to go for the service. Providing good customer service in every situation improves the customer’s overall experience and promotes efficiency by reducing the likelihood of time-consuming customer complaints. As an organization, the Health Department has chosen to require customer service refresher training on a regular basis to ensure staff are educated on the principles of good customer service and equipped with the skills needed to achieve a satisfactory outcome with the unhappy customer.

**Data Units Fiscal Year**

Number of staff attending customer service training at the Health Department.

| <b>FY 14-15 Actual</b> | <b>FY 15-16 Actual</b> | <b>FY 16-17 Estimate</b> | <b>FY 17-18 Estimate</b> |
|------------------------|------------------------|--------------------------|--------------------------|
| 107                    | 403                    | 415                      | 425                      |

**Explanation of Trends and Changes**

This was a new Key Indicator in FY 15-16 with no prior data collection available to monitor significant trends or changes. The Health Department has continued to stress the importance of customer service throughout the organization. Customer service trainings are offered as part of the spring and fall in-service training days. The sessions continue to meet full capacity and have been well received. The Health Department will continue to offer a rotation of different customer service training options for staff.



MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
HEALTH

| <b>Resources by Fund Detail</b>        |                            |                            |                            |                              |                              |                             |
|--|----------------------------|----------------------------|----------------------------|------------------------------|------------------------------|-----------------------------|
| <b>190 - Health</b>                    | <b>Actual<br/>FY 14-15</b> | <b>Actual<br/>FY 15-16</b> | <b>Budget<br/>FY 16-17</b> | <b>Proposed<br/>FY 17-18</b> | <b>Approved<br/>FY 17-18</b> | <b>Adopted<br/>FY 17-18</b> |
| <b>Intergovernmental Federal</b>       |                            |                            |                            |                              |                              |                             |
| 331221 OHSU CaCoon Contract            | 115,725                    | 137,067                    | 127,514                    | 70,675                       | 70,675                       | 70,675                      |
| 331231 Oregon DHS Water Contract       | 88,895                     | 65,293                     | 90,350                     | 80,838                       | 80,838                       | 80,838                      |
| 331232 DHS Public Health Contract      | 2,277,828                  | 2,157,655                  | 1,830,491                  | 1,833,796                    | 1,833,796                    | 1,833,796                   |
| 331233 DHS Mental Health Contract      | 1,434,052                  | 1,477,407                  | 1,261,928                  | 1,312,997                    | 1,312,997                    | 1,312,997                   |
| 331990 Other Federal Revenues          | 337,063                    | 291,786                    | 364,141                    | 343,850                      | 343,850                      | 343,850                     |
| <b>Intergovernmental Federal Total</b> | <b>4,253,562</b>           | <b>4,129,207</b>           | <b>3,674,424</b>           | <b>3,642,156</b>             | <b>3,642,156</b>             | <b>3,642,156</b>            |
| <b>Intergovernmental State</b>         |                            |                            |                            |                              |                              |                             |
| 332012 OLCC Alcohol and Drug           | 287,216                    | 317,751                    | 285,000                    | 310,000                      | 310,000                      | 310,000                     |
| 332060 Oregon DHS Health Contract      | 756,422                    | 762,628                    | 892,645                    | 792,510                      | 792,510                      | 792,510                     |
| 332061 Oregon DHS Mental Health        | 13,399,471                 | 15,963,601                 | 18,316,113                 | 18,018,184                   | 18,018,184                   | 18,018,184                  |
| 332990 Other State Revenues            | 127,653                    | 175,815                    | 201,016                    | 172,695                      | 172,695                      | 172,695                     |
| <b>Intergovernmental State Total</b>   | <b>14,570,762</b>          | <b>17,219,796</b>          | <b>19,694,774</b>          | <b>19,293,389</b>            | <b>19,293,389</b>            | <b>19,293,389</b>           |
| <b>Intergovernmental Local</b>         |                            |                            |                            |                              |                              |                             |
| 335500 MV Behavioral Care Network      | 17,474,444                 | 9,925,735                  | 10,480,806                 | 14,247,580                   | 14,247,580                   | 14,247,580                  |
| 335510 MVBCN Other                     | 2,839,609                  | 1,333,335                  | 332,505                    | 130,152                      | 130,152                      | 130,152                     |
| 335520 MVBCN Contracts                 | 6,617,386                  | 6,014,775                  | 4,573,954                  | 871,361                      | 871,361                      | 871,361                     |
| 335530 MVBCN MPCHP                     | 936,475                    | 659,925                    | 1,084,800                  | 62,400                       | 62,400                       | 62,400                      |
| 335950 Local Government Grants         | 19,290                     | 0                          | 0                          | 0                            | 0                            | 0                           |
| <b>Intergovernmental Local Total</b>   | <b>27,887,205</b>          | <b>17,933,770</b>          | <b>16,472,065</b>          | <b>15,311,493</b>            | <b>15,311,493</b>            | <b>15,311,493</b>           |
| <b>Charges for Services</b>            |                            |                            |                            |                              |                              |                             |
| 341170 Witness Fees                    | 158                        | 103                        | 0                          | 0                            | 0                            | 0                           |
| 341230 Client Fees                     | 208,144                    | 198,836                    | 217,000                    | 225,900                      | 225,900                      | 225,900                     |
| 341232 Insurance Fees                  | 132,941                    | 187,424                    | 166,959                    | 155,550                      | 155,550                      | 155,550                     |
| 341240 Food Service Fees               | 38,945                     | 37,485                     | 35,000                     | 35,000                       | 35,000                       | 35,000                      |
| 341330 Health Inspection Fees          | 721,294                    | 739,854                    | 750,000                    | 760,000                      | 760,000                      | 760,000                     |
| 341350 Birth and Death Certificates    | 288,830                    | 336,598                    | 294,935                    | 340,000                      | 340,000                      | 340,000                     |
| 341370 Medicaid Fees                   | 3,656,762                  | 3,911,617                  | 3,750,090                  | 4,611,661                    | 4,611,661                    | 4,611,661                   |
| 341430 Copy Machine Fees               | 0                          | 18                         | 0                          | 0                            | 0                            | 0                           |
| 341750 Medicare Fees                   | 380,661                    | 280,518                    | 333,000                    | 269,050                      | 269,050                      | 269,050                     |
| 341999 Other Fees                      | 52,917                     | 30,403                     | 50,000                     | 30,000                       | 30,000                       | 30,000                      |
| 342200 Property Leases                 | 209,902                    | 219,751                    | 222,685                    | 229,365                      | 229,365                      | 229,365                     |
| 344999 Other Reimbursements            | (44,095)                   | 116,997                    | (72,000)                   | (67,000)                     | (67,000)                     | (67,000)                    |
| 345400 Document Fees                   | 4,375                      | 3,303                      | 2,250                      | 3,375                        | 3,375                        | 3,375                       |
| 347005 PW Services to County Depts     | 220                        | 0                          | 0                          | 0                            | 0                            | 0                           |
| 347401 Health Svcs to County Depts     | 248,793                    | 250,822                    | 255,503                    | 250,130                      | 250,130                      | 250,130                     |
| 347402 Health Svcs to Other Agencies   | 91,938                     | 128,485                    | 186,812                    | 212,116                      | 212,116                      | 212,116                     |
| 347403 Mental Health Services          | 189,166                    | 199,803                    | 152,000                    | 222,500                      | 222,500                      | 222,500                     |
| 347404 Prenatal Services               | 12,335                     | 0                          | 0                          | 0                            | 0                            | 0                           |
| 347405 Medicaid Admin Services         | 209,704                    | 172,974                    | 210,000                    | 180,000                      | 180,000                      | 180,000                     |
| 347406 Drug Treatment Services         | 3,900                      | 1,950                      | 4,000                      | 2,000                        | 2,000                        | 2,000                       |
| 347999 Svcs to Other Agencies Closed   | 29,969                     | (24,246)                   | 0                          | 0                            | 0                            | 0                           |
| <b>Charges for Services Total</b>      | <b>6,436,859</b>           | <b>6,792,694</b>           | <b>6,558,234</b>           | <b>7,459,647</b>             | <b>7,459,647</b>             | <b>7,459,647</b>            |

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
HEALTH

| <b>190 - Health</b>                   | <b>Actual<br/>FY 14-15</b> | <b>Actual<br/>FY 15-16</b> | <b>Budget<br/>FY 16-17</b> | <b>Proposed<br/>FY 17-18</b> | <b>Approved<br/>FY 17-18</b> | <b>Adopted<br/>FY 17-18</b> |
|---------------------------------------|----------------------------|----------------------------|----------------------------|------------------------------|------------------------------|-----------------------------|
| <b>Interest</b>                       |                            |                            |                            |                              |                              |                             |
| 361000 Investment Earnings            | 105,644                    | 155,433                    | 120,040                    | 185,000                      | 185,000                      | 185,000                     |
| <b>Interest Total</b>                 | <b>105,644</b>             | <b>155,433</b>             | <b>120,040</b>             | <b>185,000</b>               | <b>185,000</b>               | <b>185,000</b>              |
| <b>Other Revenues</b>                 |                            |                            |                            |                              |                              |                             |
| 371000 Miscellaneous Income           | 0                          | 81                         | 28,750                     | 0                            | 0                            | 0                           |
| 371100 Recoveries from Collections    | 367                        | 181                        | 150                        | 150                          | 150                          | 150                         |
| 372000 Over and Short                 | 0                          | 10                         | 0                          | 0                            | 0                            | 0                           |
| 373100 Special Program Donations      | 26,445                     | 15,982                     | 22,750                     | 18,500                       | 18,500                       | 18,500                      |
| 373500 Private Foundation Grants      | 0                          | 83,340                     | 83,330                     | 108,330                      | 108,330                      | 108,330                     |
| <b>Other Revenues Total</b>           | <b>26,812</b>              | <b>99,595</b>              | <b>134,980</b>             | <b>126,980</b>               | <b>126,980</b>               | <b>126,980</b>              |
| <b>General Fund Transfers</b>         |                            |                            |                            |                              |                              |                             |
| 381100 Transfer from General Fund     | 3,217,341                  | 3,498,968                  | 3,730,390                  | 3,730,390                    | 3,730,390                    | 3,730,390                   |
| <b>General Fund Transfers Total</b>   | <b>3,217,341</b>           | <b>3,498,968</b>           | <b>3,730,390</b>           | <b>3,730,390</b>             | <b>3,730,390</b>             | <b>3,730,390</b>            |
| <b>Settlements</b>                    |                            |                            |                            |                              |                              |                             |
| 382100 Settlements                    | 12,196                     | 0                          | 0                          | 0                            | 0                            | 0                           |
| <b>Settlements Total</b>              | <b>12,196</b>              | <b>0</b>                   | <b>0</b>                   | <b>0</b>                     | <b>0</b>                     | <b>0</b>                    |
| <b>Net Working Capital</b>            |                            |                            |                            |                              |                              |                             |
| 391000 Net Working Capital Restricted | 14,137,927                 | 18,144,480                 | 16,994,839                 | 16,778,302                   | 16,778,302                   | 16,778,302                  |
| 392000 Net Working Capital Unrestr    | 5,345,421                  | 6,254,272                  | 5,791,043                  | 5,786,305                    | 5,786,305                    | 5,786,305                   |
| <b>Net Working Capital Total</b>      | <b>19,483,348</b>          | <b>24,398,753</b>          | <b>22,785,882</b>          | <b>22,564,607</b>            | <b>22,564,607</b>            | <b>22,564,607</b>           |
| <b>Health Total</b>                   | <b>75,993,728</b>          | <b>74,228,216</b>          | <b>73,170,789</b>          | <b>72,313,662</b>            | <b>72,313,662</b>            | <b>72,313,662</b>           |
| Health Grand Total                    | 75,993,728                 | 74,228,216                 | 73,170,789                 | 72,313,662                   | 72,313,662                   | 72,313,662                  |

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
HEALTH

| <b>Requirements by Fund Detail</b>    |                            |                            |                            |                              |                              |                             |
|---------------------------------------|----------------------------|----------------------------|----------------------------|------------------------------|------------------------------|-----------------------------|
| <b>190 - Health</b>                   | <b>Actual<br/>FY 14-15</b> | <b>Actual<br/>FY 15-16</b> | <b>Budget<br/>FY 16-17</b> | <b>Proposed<br/>FY 17-18</b> | <b>Approved<br/>FY 17-18</b> | <b>Adopted<br/>FY 17-18</b> |
| <b>Personnel Services</b>             |                            |                            |                            |                              |                              |                             |
| <b>Salaries and Wages</b>             |                            |                            |                            |                              |                              |                             |
| 511020 Salaries and Wages Budget Only | 0                          | 0                          | 130,338                    | 0                            | 0                            | 0                           |
| 511110 Regular Wages                  | 15,432,034                 | 16,373,974                 | 22,061,896                 | 23,806,904                   | 23,806,904                   | 23,806,904                  |
| 511120 Temporary Wages                | 913,984                    | 901,883                    | 992,204                    | 888,369                      | 888,369                      | 888,369                     |
| 511130 Vacation Pay                   | 928,033                    | 1,012,001                  | 0                          | 0                            | 0                            | 0                           |
| 511140 Sick Pay                       | 676,052                    | 775,219                    | 0                          | 0                            | 0                            | 0                           |
| 511150 Holiday Pay                    | 799,676                    | 793,746                    | 0                          | 0                            | 0                            | 0                           |
| 511160 Comp Time Pay                  | 78,634                     | 106,788                    | 0                          | 0                            | 0                            | 0                           |
| 511170 Standby Pay                    | 12,866                     | 1,274                      | 0                          | 0                            | 0                            | 0                           |
| 511180 Differential Pay               | 15,475                     | 23,511                     | 0                          | 0                            | 0                            | 0                           |
| 511210 Compensation Credits           | 321,599                    | 316,421                    | 291,822                    | 270,318                      | 270,318                      | 270,318                     |
| 511220 Pager Pay                      | 32,350                     | 32,156                     | 27,900                     | 45,709                       | 45,709                       | 45,709                      |
| 511240 Leave Payoff                   | 66,619                     | 98,798                     | 0                          | 0                            | 0                            | 0                           |
| 511280 Cell Phone Pay                 | 687                        | 613                        | 0                          | 0                            | 0                            | 0                           |
| 511290 Health Insurance Waiver Pay    | 34,333                     | 34,325                     | 21,060                     | 40,800                       | 40,800                       | 40,800                      |
| 511410 Straight Pay                   | 42,084                     | 50,521                     | 31,800                     | 47,700                       | 47,700                       | 47,700                      |
| 511420 Premium Pay                    | 184,355                    | 177,103                    | 157,200                    | 196,500                      | 196,500                      | 196,500                     |
| 511450 Premium Pay Temps              | 7,162                      | 20,860                     | 15,500                     | 20,750                       | 20,750                       | 20,750                      |
| <b>Salaries and Wages Total</b>       | <b>19,545,943</b>          | <b>20,719,192</b>          | <b>23,729,720</b>          | <b>25,317,050</b>            | <b>25,317,050</b>            | <b>25,317,050</b>           |
| <b>Fringe Benefits</b>                |                            |                            |                            |                              |                              |                             |
| 512010 Fringe Benefits Budget Only    | 0                          | 0                          | 70,689                     | 0                            | 0                            | 0                           |
| 512110 PERS                           | 2,498,316                  | 2,659,075                  | 3,559,193                  | 4,654,786                    | 4,654,786                    | 4,654,786                   |
| 512120 401K                           | 79,027                     | 87,624                     | 96,223                     | 104,882                      | 104,882                      | 104,882                     |
| 512130 PERS Debt Service              | 1,193,716                  | 1,445,688                  | 1,037,644                  | 1,205,918                    | 1,205,918                    | 1,205,918                   |
| 512200 FICA                           | 1,486,909                  | 1,568,647                  | 1,779,598                  | 1,904,545                    | 1,904,545                    | 1,904,545                   |
| 512310 Medical Insurance              | 4,801,397                  | 5,218,685                  | 6,105,155                  | 6,497,628                    | 6,497,628                    | 6,497,628                   |
| 512320 Dental Insurance               | 459,138                    | 508,640                    | 589,499                    | 642,131                      | 642,131                      | 642,131                     |
| 512330 Group Term Life Insurance      | 31,759                     | 34,759                     | 41,611                     | 44,707                       | 44,707                       | 44,707                      |
| 512340 Long Term Disability Insurance | 81,450                     | 87,939                     | 93,300                     | 100,235                      | 100,235                      | 100,235                     |
| 512400 Unemployment Insurance         | 78,416                     | 82,924                     | 82,416                     | 89,258                       | 89,258                       | 89,258                      |
| 512520 Workers Comp Insurance         | 11,383                     | 11,717                     | 13,864                     | 14,319                       | 14,319                       | 14,319                      |
| 512600 Wellness Program               | 13,704                     | 14,775                     | 17,189                     | 18,027                       | 18,027                       | 18,027                      |
| 512610 Employee Assistance Program    | 9,842                      | 10,611                     | 11,606                     | 12,186                       | 12,186                       | 12,186                      |
| 512700 County HSA Contributions       | 16,999                     | 27,692                     | 0                          | 0                            | 0                            | 0                           |
| <b>Fringe Benefits Total</b>          | <b>10,762,057</b>          | <b>11,758,776</b>          | <b>13,497,987</b>          | <b>15,288,622</b>            | <b>15,288,622</b>            | <b>15,288,622</b>           |
| <b>Personnel Services Total</b>       | <b>30,308,000</b>          | <b>32,477,968</b>          | <b>37,227,707</b>          | <b>40,605,672</b>            | <b>40,605,672</b>            | <b>40,605,672</b>           |
| <b>Materials and Services</b>         |                            |                            |                            |                              |                              |                             |
| <b>Supplies</b>                       |                            |                            |                            |                              |                              |                             |
| 521010 Office Supplies                | 152,558                    | 148,854                    | 153,950                    | 145,914                      | 145,914                      | 145,914                     |
| 521030 Field Supplies                 | 797                        | 20                         | 100                        | 100                          | 100                          | 100                         |
| 521050 Janitorial Supplies            | 1,111                      | 3,017                      | 1,425                      | 6,150                        | 6,150                        | 6,150                       |
| 521070 Departmental Supplies          | 105,536                    | 71,156                     | 93,294                     | 79,586                       | 79,586                       | 79,586                      |
| 521080 Food Supplies                  | 53,220                     | 51,570                     | 53,105                     | 47,065                       | 47,065                       | 47,065                      |

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
HEALTH

| <b>190 - Health</b>                   | <b>Actual<br/>FY 14-15</b> | <b>Actual<br/>FY 15-16</b> | <b>Budget<br/>FY 16-17</b> | <b>Proposed<br/>FY 17-18</b> | <b>Approved<br/>FY 17-18</b> | <b>Adopted<br/>FY 17-18</b> |
|---------------------------------------|----------------------------|----------------------------|----------------------------|------------------------------|------------------------------|-----------------------------|
| <b>Materials and Services</b>         |                            |                            |                            |                              |                              |                             |
| 521090 Uniforms and Clothing          | 1,517                      | 0                          | 3,500                      | 0                            | 0                            | 0                           |
| 521100 Medical Supplies               | 24,444                     | 17,314                     | 24,850                     | 21,950                       | 21,950                       | 21,950                      |
| 521110 First Aid Supplies             | 16                         | 53                         | 0                          | 2,100                        | 2,100                        | 2,100                       |
| 521120 Drugs                          | 59,856                     | 49,257                     | 66,890                     | 73,990                       | 73,990                       | 73,990                      |
| 521130 Contraceptives                 | 107,700                    | 108,367                    | 110,000                    | 110,000                      | 110,000                      | 110,000                     |
| 521140 Vaccines                       | 50,483                     | 34,439                     | 45,600                     | 38,700                       | 38,700                       | 38,700                      |
| 521170 Educational Supplies           | 16,778                     | 24,360                     | 23,379                     | 15,775                       | 15,775                       | 15,775                      |
| 521190 Publications                   | 6,104                      | 11,238                     | 8,925                      | 11,475                       | 11,475                       | 11,475                      |
| 521210 Gasoline                       | 27,264                     | 21,203                     | 25,100                     | 24,325                       | 24,325                       | 24,325                      |
| 521240 Automotive Supplies            | 0                          | 8                          | 0                          | 0                            | 0                            | 0                           |
| 521300 Safety Clothing                | 0                          | 37                         | 0                          | 0                            | 0                            | 0                           |
| 521310 Safety Equipment               | 0                          | 36                         | 0                          | 0                            | 0                            | 0                           |
| <b>Supplies Total</b>                 | <b>607,384</b>             | <b>540,931</b>             | <b>610,118</b>             | <b>577,130</b>               | <b>577,130</b>               | <b>577,130</b>              |
| <b>Materials</b>                      |                            |                            |                            |                              |                              |                             |
| 522090 Chemical Sprays                | 0                          | 0                          | 10,000                     | 10,000                       | 10,000                       | 10,000                      |
| 522150 Small Office Equipment         | 46,942                     | 28,159                     | 33,075                     | 28,400                       | 28,400                       | 28,400                      |
| 522160 Small Departmental Equipment   | 12,096                     | 28,064                     | 17,150                     | 13,450                       | 13,450                       | 13,450                      |
| 522170 Computers Non Capital          | 143,043                    | 141,048                    | 76,000                     | 41,100                       | 41,100                       | 41,100                      |
| 522180 Software                       | 5,518                      | 18,318                     | 11,150                     | 7,950                        | 7,950                        | 7,950                       |
| 522240 Deicer                         | 57                         | 0                          | 0                          | 0                            | 0                            | 0                           |
| <b>Materials Total</b>                | <b>207,657</b>             | <b>215,589</b>             | <b>147,375</b>             | <b>100,900</b>               | <b>100,900</b>               | <b>100,900</b>              |
| <b>Communications</b>                 |                            |                            |                            |                              |                              |                             |
| 523010 Telephone Equipment            | 4,295                      | 17,592                     | 9,275                      | 9,150                        | 9,150                        | 9,150                       |
| 523015 Video Security Equipment       | 0                          | 331                        | 0                          | 0                            | 0                            | 0                           |
| 523020 Phone and Communication Svcs   | 71,648                     | 89,849                     | 80,240                     | 83,100                       | 83,100                       | 83,100                      |
| 523030 Fax                            | (250)                      | 0                          | 0                          | 0                            | 0                            | 0                           |
| 523040 Data Connections               | 72,387                     | 144,564                    | 135,450                    | 119,405                      | 119,405                      | 119,405                     |
| 523050 Postage                        | 7,023                      | 6,492                      | 7,140                      | 7,650                        | 7,650                        | 7,650                       |
| 523060 Cellular Phones                | 105,679                    | 107,091                    | 101,355                    | 90,425                       | 90,425                       | 90,425                      |
| 523070 Pagers                         | 109                        | 18                         | 125                        | 0                            | 0                            | 0                           |
| 523090 Long Distance Charges          | 6,715                      | 4,937                      | 6,326                      | 5,245                        | 5,245                        | 5,245                       |
| 523100 Radios and Accessories         | 10,571                     | 0                          | 0                          | 0                            | 0                            | 0                           |
| <b>Communications Total</b>           | <b>278,178</b>             | <b>370,874</b>             | <b>339,911</b>             | <b>314,975</b>               | <b>314,975</b>               | <b>314,975</b>              |
| <b>Utilities</b>                      |                            |                            |                            |                              |                              |                             |
| 524010 Electricity                    | 188,816                    | 116,554                    | 182,136                    | 196,919                      | 196,919                      | 196,919                     |
| 524020 Street Light Electricity       | 0                          | 134                        | 0                          | 42                           | 42                           | 42                          |
| 524040 Natural Gas                    | 48,569                     | 37,248                     | 48,445                     | 52,817                       | 52,817                       | 52,817                      |
| 524050 Water                          | 5,827                      | 5,177                      | 6,188                      | 6,407                        | 6,407                        | 6,407                       |
| 524070 Sewer                          | 12,423                     | 11,437                     | 12,128                     | 12,992                       | 12,992                       | 12,992                      |
| 524090 Garbage Disposal and Recycling | 15,952                     | 12,287                     | 16,362                     | 15,487                       | 15,487                       | 15,487                      |
| <b>Utilities Total</b>                | <b>271,587</b>             | <b>182,837</b>             | <b>265,259</b>             | <b>284,664</b>               | <b>284,664</b>               | <b>284,664</b>              |
| <b>Contracted Services</b>            |                            |                            |                            |                              |                              |                             |
| 525110 Consulting Services            | 0                          | 164,161                    | 25,000                     | 130,000                      | 130,000                      | 130,000                     |
| 525150 Audit Services                 | 0                          | 0                          | 5,900                      | 6,520                        | 6,520                        | 6,520                       |

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
HEALTH

| <b>190 - Health</b>                   | <b>Actual<br/>FY 14-15</b> | <b>Actual<br/>FY 15-16</b> | <b>Budget<br/>FY 16-17</b> | <b>Proposed<br/>FY 17-18</b> | <b>Approved<br/>FY 17-18</b> | <b>Adopted<br/>FY 17-18</b> |
|---------------------------------------|----------------------------|----------------------------|----------------------------|------------------------------|------------------------------|-----------------------------|
| <b>Materials and Services</b>         |                            |                            |                            |                              |                              |                             |
| 525153 Fiscal Agent Services          | 1,015                      | 11,193                     | 12,560                     | 11,600                       | 11,600                       | 11,600                      |
| 525154 Third Party Administrators     | 163,406                    | 19,138                     | 26,000                     | 18,500                       | 18,500                       | 18,500                      |
| 525155 Credit Card Fees               | 6,345                      | 6,519                      | 8,880                      | 9,425                        | 9,425                        | 9,425                       |
| 525156 Bank Services                  | 296                        | 0                          | 0                          | 0                            | 0                            | 0                           |
| 525175 Temporary Staffing             | 0                          | 0                          | 0                          | 57,000                       | 57,000                       | 57,000                      |
| 525210 Medical Services               | 1,226,071                  | 1,257,778                  | 1,505,280                  | 1,317,200                    | 1,317,200                    | 1,317,200                   |
| 525211 Psychiatric Services           | 1,200                      | 0                          | 0                          | 0                            | 0                            | 0                           |
| 525230 Pharmacy Services              | 371                        | 0                          | 0                          | 0                            | 0                            | 0                           |
| 525235 Laboratory Services            | 113,643                    | 99,163                     | 136,750                    | 118,200                      | 118,200                      | 118,200                     |
| 525240 XRay Services                  | 1,589                      | (10)                       | 1,150                      | 1,550                        | 1,550                        | 1,550                       |
| 525250 Foster Care Services           | 109,456                    | 119,073                    | 265,013                    | 130,448                      | 130,448                      | 130,448                     |
| 525295 Health Providers               | 9,962,977                  | 4,184,329                  | 4,483,326                  | 4,445,475                    | 4,445,475                    | 4,445,475                   |
| 525310 Laundry Services               | 17,633                     | 16,266                     | 20,395                     | 18,500                       | 18,500                       | 18,500                      |
| 525320 Food Services                  | 10                         | 46                         | 0                          | 0                            | 0                            | 0                           |
| 525330 Transportation Services        | 21,366                     | 22,364                     | 45,600                     | 19,325                       | 19,325                       | 19,325                      |
| 525350 Janitorial Services            | 57,306                     | 62,345                     | 62,300                     | 73,024                       | 73,024                       | 73,024                      |
| 525430 Programming and Data Services  | 0                          | 0                          | 200                        | 0                            | 0                            | 0                           |
| 525440 Client Assistance              | 13,285                     | 11,438                     | 38,995                     | 49,974                       | 49,974                       | 49,974                      |
| 525450 Subscription Services          | 19,101                     | 407                        | 200                        | 2,622                        | 2,622                        | 2,622                       |
| 525540 Witnesses                      | 0                          | 2                          | 0                          | 0                            | 0                            | 0                           |
| 525555 Security Services              | 31,482                     | 49,096                     | 36,000                     | 35,000                       | 35,000                       | 35,000                      |
| 525710 Printing Services              | 34,633                     | 37,760                     | 32,320                     | 27,375                       | 27,375                       | 27,375                      |
| 525715 Advertising                    | 620                        | 3,625                      | 1,535                      | 4,175                        | 4,175                        | 4,175                       |
| 525735 Mail Services                  | 45,036                     | 44,826                     | 52,725                     | 46,045                       | 46,045                       | 46,045                      |
| 525740 Document Disposal Services     | 17,652                     | 20,619                     | 19,557                     | 22,625                       | 22,625                       | 22,625                      |
| 525770 Interpreters and Translators   | 73,017                     | 75,146                     | 56,025                     | 61,415                       | 61,415                       | 61,415                      |
| 525991 Match Payments                 | 344,852                    | 430,617                    | 493,435                    | 484,000                      | 484,000                      | 484,000                     |
| 525999 Other Contracted Services      | 975,356                    | 788,369                    | 1,100,830                  | 1,100,409                    | 1,100,409                    | 1,100,409                   |
| <b>Contracted Services Total</b>      | <b>13,237,714</b>          | <b>7,424,269</b>           | <b>8,429,976</b>           | <b>8,190,407</b>             | <b>8,190,407</b>             | <b>8,190,407</b>            |
| <b>Repairs and Maintenance</b>        |                            |                            |                            |                              |                              |                             |
| 526010 Office Equipment Maintenance   | 2,857                      | 14,219                     | 3,300                      | 700                          | 700                          | 700                         |
| 526011 Dept Equipment Maintenance     | 3,597                      | 5,906                      | 2,650                      | 3,030                        | 3,030                        | 3,030                       |
| 526012 Vehicle Maintenance            | 318                        | 743                        | 800                        | 700                          | 700                          | 700                         |
| 526020 Computer Hardware Maintenance  | 15                         | 0                          | 0                          | 0                            | 0                            | 0                           |
| 526021 Computer Software Maintenance  | 7,953                      | 5,495                      | 27,000                     | 10,000                       | 10,000                       | 10,000                      |
| 526022 Telephone Maintenance          | 62                         | 0                          | 0                          | 0                            | 0                            | 0                           |
| 526030 Building Maintenance           | 69,220                     | 104,589                    | 102,070                    | 82,150                       | 82,150                       | 82,150                      |
| 526040 Remodels and Site Improvements | 17,399                     | 556                        | 0                          | 0                            | 0                            | 0                           |
| <b>Repairs and Maintenance Total</b>  | <b>101,421</b>             | <b>131,508</b>             | <b>135,820</b>             | <b>96,580</b>                | <b>96,580</b>                | <b>96,580</b>               |
| <b>Rentals</b>                        |                            |                            |                            |                              |                              |                             |
| 527100 Vehicle Rental                 | 124,806                    | 118,253                    | 134,965                    | 133,986                      | 133,986                      | 133,986                     |
| 527110 Fleet Leases                   | 125,472                    | 109,194                    | 112,056                    | 106,332                      | 106,332                      | 106,332                     |
| 527120 Motor Pool Mileage             | 19,766                     | 22,996                     | 26,375                     | 23,231                       | 23,231                       | 23,231                      |

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
HEALTH

| <b>190 - Health</b>                   | <b>Actual<br/>FY 14-15</b> | <b>Actual<br/>FY 15-16</b> | <b>Budget<br/>FY 16-17</b> | <b>Proposed<br/>FY 17-18</b> | <b>Approved<br/>FY 17-18</b> | <b>Adopted<br/>FY 17-18</b> |
|---------------------------------------|----------------------------|----------------------------|----------------------------|------------------------------|------------------------------|-----------------------------|
| <b>Materials and Services</b>         |                            |                            |                            |                              |                              |                             |
| 527130 Parking                        | 5,985                      | 789                        | 5,975                      | 8,260                        | 8,260                        | 8,260                       |
| 527140 County Parking                 | 660                        | 1,028                      | 660                        | 660                          | 660                          | 660                         |
| 527210 Building Rental Private        | 1,007,782                  | 1,643,835                  | 1,546,108                  | 1,247,535                    | 1,247,535                    | 1,247,535                   |
| 527300 Equipment Rental               | 151,256                    | 156,259                    | 131,310                    | 150,040                      | 150,040                      | 150,040                     |
| <b>Rentals Total</b>                  | <b>1,435,727</b>           | <b>2,052,355</b>           | <b>1,957,449</b>           | <b>1,670,044</b>             | <b>1,670,044</b>             | <b>1,670,044</b>            |
| <b>Insurance</b>                      |                            |                            |                            |                              |                              |                             |
| 528110 Liability Insurance Premiums   | 500                        | 500                        | 500                        | 500                          | 500                          | 500                         |
| 528140 Malpractice Insurance Premiums | 67,177                     | 60,720                     | 65,500                     | 65,500                       | 65,500                       | 65,500                      |
| 528220 Notary Bonds                   | 80                         | 120                        | 0                          | 0                            | 0                            | 0                           |
| 528410 Liability Claims               | 0                          | 0                          | 0                          | 3,000                        | 3,000                        | 3,000                       |
| 528415 Auto Claims                    | 1,449                      | 3,092                      | 0                          | 0                            | 0                            | 0                           |
| <b>Insurance Total</b>                | <b>69,206</b>              | <b>64,432</b>              | <b>66,000</b>              | <b>69,000</b>                | <b>69,000</b>                | <b>69,000</b>               |
| <b>Miscellaneous</b>                  |                            |                            |                            |                              |                              |                             |
| 529110 Mileage Reimbursement          | 81,492                     | 76,622                     | 77,508                     | 73,050                       | 73,050                       | 73,050                      |
| 529120 Commercial Travel              | 4,710                      | 14,305                     | 6,742                      | 8,500                        | 8,500                        | 8,500                       |
| 529130 Meals                          | 5,920                      | 5,895                      | 9,685                      | 3,060                        | 3,060                        | 3,060                       |
| 529140 Lodging                        | 23,766                     | 36,739                     | 15,050                     | 17,200                       | 17,200                       | 17,200                      |
| 529210 Meetings                       | 6,126                      | 9,188                      | 9,788                      | 9,525                        | 9,525                        | 9,525                       |
| 529220 Conferences                    | 9,019                      | 10,398                     | 7,175                      | 9,550                        | 9,550                        | 9,550                       |
| 529230 Training                       | 41,257                     | 51,482                     | 57,515                     | 56,900                       | 56,900                       | 56,900                      |
| 529250 Tuition Reimbursement          | 1,363                      | 500                        | 0                          | 500                          | 500                          | 500                         |
| 529300 Dues and Memberships           | 41,381                     | 42,324                     | 42,360                     | 41,920                       | 41,920                       | 41,920                      |
| 529550 Water Master                   | 0                          | 10                         | 0                          | 0                            | 0                            | 0                           |
| 529590 Special Programs Other         | 0                          | 17,134                     | 0                          | 0                            | 0                            | 0                           |
| 529650 Pre Employment Costs           | 6,532                      | 5,782                      | 6,715                      | 6,190                        | 6,190                        | 6,190                       |
| 529690 Other Investigations           | 3                          | 30                         | 0                          | 20                           | 20                           | 20                          |
| 529740 Fairs and Shows                | 54                         | 121                        | 46                         | 50                           | 50                           | 50                          |
| 529840 Professional Licenses          | 150                        | 425                        | 375                        | 400                          | 400                          | 400                         |
| 529860 Permits                        | 0                          | 181                        | 0                          | 0                            | 0                            | 0                           |
| 529910 Awards and Recognition         | 1,028                      | 2,069                      | 500                        | 700                          | 700                          | 700                         |
| 529999 Miscellaneous Expense          | 74,393                     | 86,017                     | 164,591                    | 135,300                      | 135,300                      | 135,300                     |
| <b>Miscellaneous Total</b>            | <b>297,194</b>             | <b>359,220</b>             | <b>398,050</b>             | <b>362,865</b>               | <b>362,865</b>               | <b>362,865</b>              |
| <b>Materials and Services Total</b>   | <b>16,506,068</b>          | <b>11,342,014</b>          | <b>12,349,958</b>          | <b>11,666,565</b>            | <b>11,666,565</b>            | <b>11,666,565</b>           |
| <b>Administrative Charges</b>         |                            |                            |                            |                              |                              |                             |
| 611100 County Admin Allocation        | 449,103                    | 487,552                    | 525,996                    | 615,454                      | 615,454                      | 615,454                     |
| 611210 Facilities Mgt Allocation      | 165,006                    | 181,313                    | 189,060                    | 223,927                      | 223,927                      | 223,927                     |
| 611220 Custodial Allocation           | 171,937                    | 178,185                    | 190,912                    | 226,023                      | 226,023                      | 226,023                     |
| 611230 Courier Allocation             | 22,161                     | 24,548                     | 28,134                     | 31,128                       | 31,128                       | 31,128                      |
| 611250 Risk Management Allocation     | 88,165                     | 96,994                     | 96,707                     | 91,155                       | 91,155                       | 91,155                      |
| 611255 Benefits Allocation            | 110,089                    | 121,904                    | 126,532                    | 137,884                      | 137,884                      | 137,884                     |
| 611260 Human Resources Allocation     | 383,408                    | 419,395                    | 504,153                    | 561,819                      | 561,819                      | 561,819                     |
| 611300 Legal Services Allocation      | 146,709                    | 166,788                    | 147,422                    | 145,245                      | 145,245                      | 145,245                     |
| 611400 Information Tech Allocation    | 972,609                    | 1,034,151                  | 1,146,885                  | 1,245,586                    | 1,245,586                    | 1,245,586                   |
| 611410 FIMS Allocation                | 544,851                    | 668,658                    | 666,018                    | 693,093                      | 693,093                      | 693,093                     |

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
HEALTH

| <b>190 - Health</b>                   | <b>Actual<br/>FY 14-15</b> | <b>Actual<br/>FY 15-16</b> | <b>Budget<br/>FY 16-17</b> | <b>Proposed<br/>FY 17-18</b> | <b>Approved<br/>FY 17-18</b> | <b>Adopted<br/>FY 17-18</b> |
|---------------------------------------|----------------------------|----------------------------|----------------------------|------------------------------|------------------------------|-----------------------------|
| <b>Administrative Charges</b>         |                            |                            |                            |                              |                              |                             |
| 611420 Telecommunications Allocation  | 129,216                    | 118,243                    | 163,531                    | 160,251                      | 160,251                      | 160,251                     |
| 611430 Info Tech Direct Charges       | 316,316                    | 357,054                    | 379,721                    | 590,785                      | 590,785                      | 590,785                     |
| 611600 Finance Allocation             | 584,677                    | 700,541                    | 705,484                    | 684,288                      | 684,288                      | 684,288                     |
| 611800 MCBEE Allocation               | 28,449                     | 13,300                     | 39,432                     | 25,382                       | 25,382                       | 25,382                      |
| 612100 IT Equipment Use Charges       | 0                          | 87,479                     | 95,166                     | 102,129                      | 102,129                      | 102,129                     |
| 614100 Liability Insurance Allocation | 194,000                    | 234,300                    | 253,100                    | 210,400                      | 210,400                      | 210,400                     |
| 614200 WC Insurance Allocation        | 105,000                    | 122,700                    | 134,700                    | 147,500                      | 147,500                      | 147,500                     |
| 650100 Program Chargebacks            | 0                          | 0                          | 0                          | 0                            | 0                            | 0                           |
| 650110 Billing Services Chargebacks   | 0                          | 0                          | 0                          | 0                            | 0                            | 0                           |
| 650120 Data Services Chargebacks      | 0                          | 0                          | 0                          | 0                            | 0                            | 0                           |
| 650130 Management Support Chargebacks | 0                          | 0                          | 0                          | 0                            | 0                            | 0                           |
| 650140 Management Group Chargebacks   | 0                          | 0                          | 0                          | 0                            | 0                            | 0                           |
| 650150 Financial Services Chargebacks | 0                          | 0                          | 0                          | 0                            | 0                            | 0                           |
| 650160 Clerical Supervision Chgbacks  | 0                          | 0                          | 0                          | 0                            | 0                            | 0                           |
| 650170 Contract Admin Chgbacks        | 0                          | 0                          | 0                          | 0                            | 0                            | 0                           |
| <b>Administrative Charges Total</b>   | <b>4,411,696</b>           | <b>5,013,105</b>           | <b>5,392,953</b>           | <b>5,892,049</b>             | <b>5,892,049</b>             | <b>5,892,049</b>            |
| <b>Capital Outlay</b>                 |                            |                            |                            |                              |                              |                             |
| 531300 Departmental Equipment Capital | 0                          | 0                          | 306,444                    | 0                            | 0                            | 0                           |
| 531800 Telephone Systems              | 0                          | 5,883                      | 108,118                    | 0                            | 0                            | 0                           |
| 534100 Building Construction          | 0                          | 18,292                     | 0                          | 0                            | 0                            | 0                           |
| 534600 Site Improvements              | 369,210                    | 5,956                      | 81,226                     | 6,700                        | 6,700                        | 6,700                       |
| <b>Capital Outlay Total</b>           | <b>369,210</b>             | <b>30,131</b>              | <b>495,788</b>             | <b>6,700</b>                 | <b>6,700</b>                 | <b>6,700</b>                |
| <b>Transfers Out</b>                  |                            |                            |                            |                              |                              |                             |
| 561250 Transfer to Sheriff Grants     | 0                          | 0                          | 7,915                      | 7,915                        | 7,915                        | 7,915                       |
| 561410 Transfer to Debt Service       | 0                          | 347,616                    | 368,262                    | 368,262                      | 368,262                      | 368,262                     |
| 561455 Xfer to Facility Renovation    | 0                          | 2,200,000                  | 0                          | 0                            | 0                            | 0                           |
| 561480 Xfer to Capital Impr Projects  | 0                          | 31,500                     | 0                          | 0                            | 0                            | 0                           |
| 561595 Transfer to Fleet Management   | 0                          | 0                          | 55,500                     | 0                            | 0                            | 0                           |
| <b>Transfers Out Total</b>            | <b>0</b>                   | <b>2,579,116</b>           | <b>431,677</b>             | <b>376,177</b>               | <b>376,177</b>               | <b>376,177</b>              |
| <b>Contingency</b>                    |                            |                            |                            |                              |                              |                             |
| 571010 Contingency                    | 0                          | 0                          | 5,090,566                  | 5,198,410                    | 5,198,410                    | 5,198,410                   |
| <b>Contingency Total</b>              | <b>0</b>                   | <b>0</b>                   | <b>5,090,566</b>           | <b>5,198,410</b>             | <b>5,198,410</b>             | <b>5,198,410</b>            |
| <b>Ending Fund Balance</b>            |                            |                            |                            |                              |                              |                             |
| 573010 Unapprop Ending Fund Balance   | 0                          | 0                          | 12,182,140                 | 8,568,089                    | 8,568,089                    | 8,568,089                   |
| <b>Ending Fund Balance Total</b>      | <b>0</b>                   | <b>0</b>                   | <b>12,182,140</b>          | <b>8,568,089</b>             | <b>8,568,089</b>             | <b>8,568,089</b>            |
| <b>Health Total</b>                   | <b>51,594,974</b>          | <b>51,442,333</b>          | <b>73,170,789</b>          | <b>72,313,662</b>            | <b>72,313,662</b>            | <b>72,313,662</b>           |
| Health Grand Total                    | 51,594,974                 | 51,442,333                 | 73,170,789                 | 72,313,662                   | 72,313,662                   | 72,313,662                  |

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
HEALTH

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# INFORMATION TECHNOLOGY



## MISSION STATEMENT

Enhance the business of Marion County by providing core technologies and services that support evolving business requirements and maximize the utilization of county resources.

## GOALS AND OBJECTIVES

- Goal 1 Maintain a five year technology roadmap to serve as a strategic inventory of proposed and approved enterprise-wide and department specific projects sponsored by departments, Information Technology (IT), or both.
- Objective 1 Through the Information Technology Governance Committee (ITGC), align the technology roadmap with county strategic goals to manage service delivery.
  - Objective 2 Utilize the roadmap to drive capacity planning, resource management, strategic alignment, asset lifecycle management, and risk management.
  - Objective 3 Utilize clear and consistent criteria to assist with technology project prioritization and funding based on capital improvement requests.
  - Objective 4 Provide regular and effective communication to customers on approved project activities.
  - Objective 5 Implement a complete technology service catalog and adopt processes to ensure its evolution and accuracy.
- Goal 2 Leverage industry best practices to provide an IT environment that is efficient, effective, responsive, scalable, and secure.
- Objective 1 Utilize an asset management system and execute clear processes to drive IT service delivery for these assets.
  - Objective 2 Implement and adopt formal change management processes for development and deployment of new or enhanced services into operation.
  - Objective 3 Establish and implement technical standards to guide selection and use of tools, architecture and design of technical components, use of security protocols and practices, and consistent use of centralized version control.
  - Objective 4 Establish a library of standard services which execute clearly documented, repeatable, consistent, approved processes; empower staff to apply these as service requests are received.
  - Objective 5 Implement and adopt practical and achievable patch processes for hardware and software to ensure currency, retain product support services, and minimize security risks.

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
INFORMATION TECHNOLOGY

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- Objective 6 Maintain a library of likely backup and recovery scenarios for county databases and conduct regular exercises to maximize readiness.
  
- Goal 3 Establish and evolve a practical scalable project management methodology to enable accurate definition and successful implementation of technology projects.
  - Objective 1 Mentor and train staff in use of project management and business analysis tools and techniques.
  - Objective 2 Establish, implement, adhere to, and evolve a standardized project management process to support successful delivery of technology projects.
  - Objective 3 Centralize project documentation, manage project schedules and budgets, and implement consistent use of a formal project template library.
  - Objective 4 Develop partnerships with departments for definition, prioritization, execution, and post-implementation assessment of project-based initiatives.
  - Objective 5 Establish a realistic and sustainable quality assurance process to ensure relevance of project deliverables and adherence to the accepted methodology.
  
- Goal 4 Develop direct service relationships with departments and external partners to promote consistent and reliable service delivery countywide.
  - Objective 1 Foster partnerships to develop and deliver technology solutions to meet evolving business needs and fully leverage technology investments.
  - Objective 2 Partner with customers early in technology initiatives to support project definition, requirements analysis, scoping, and options analysis.
  - Objective 3 Establish service level agreements to clearly define expectations and responsibilities; provide metrics to assess service delivery.
  - Objective 4 Promote flexibility, demonstrate leadership, and partner with customers to determine "best fit" technology solutions.
  - Objective 5 Use an enterprise approach to service delivery through consolidation of technology and processes to support efficiency, business process alignment, and cost reduction.

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
INFORMATION TECHNOLOGY

**DEPARTMENT OVERVIEW**

Information Technology (IT) provides technical expertise, manages the county's technical resources, and provides business analysis and project management services. IT has developed strategic partnerships with all county departments through three programs: Operations, Technology Solutions, and Administration.

These programs provide a complete range of technology services which include network services, servers and storage, desktop and endpoint delivery administration, applications delivery and support, database administration, system and data security, project management, quality assurance services, business analysis, technical writing, and the service desk.

IT strives to provide technology solutions and services that meet the needs of the county through management of system lifecycle phases, leveraging existing technologies to meet new requirements, and providing viable and practical options for long-term delivery of services.

**RESOURCE AND REQUIREMENT SUMMARY**

| Information Technology              | FY 14-15<br>ACTUAL | FY 15-16<br>ACTUAL | FY 16-17<br>BUDGET | FY 17-18<br>ADOPTED | +/- %        |
|-------------------------------------|--------------------|--------------------|--------------------|---------------------|--------------|
| <b>RESOURCES</b>                    |                    |                    |                    |                     |              |
| Charges for Services                | 102,717            | 117,171            | 88,135             | 84,385              | -4.3%        |
| Admin Cost Recovery                 | 7,721,233          | 8,222,046          | 9,125,484          | 9,921,826           | 8.7%         |
| Other Revenues                      | 40                 | 0                  | 0                  | 0                   | n.a.         |
| <b>TOTAL RESOURCES</b>              | <b>7,823,990</b>   | <b>8,339,217</b>   | <b>9,213,619</b>   | <b>10,006,211</b>   | <b>8.6%</b>  |
| <b>REQUIREMENTS</b>                 |                    |                    |                    |                     |              |
| Personnel Services                  |                    |                    |                    |                     |              |
| Salaries and Wages                  | 4,057,684          | 4,314,794          | 4,619,455          | 4,976,333           | 7.7%         |
| Fringe Benefits                     | 1,874,919          | 2,029,554          | 2,205,103          | 2,595,557           | 17.7%        |
| <b>Total Personnel Services</b>     | <b>5,932,603</b>   | <b>6,344,348</b>   | <b>6,824,558</b>   | <b>7,571,890</b>    | <b>11.0%</b> |
| Materials and Services              |                    |                    |                    |                     |              |
| Supplies                            | 17,743             | 10,863             | 18,250             | 17,150              | -6.0%        |
| Materials                           | 218,610            | 276,397            | 301,544            | 295,168             | -2.1%        |
| Communications                      | 205,489            | 198,155            | 220,168            | 209,168             | -5.0%        |
| Utilities                           | 28,020             | 32,372             | 37,407             | 37,714              | 0.8%         |
| Contracted Services                 | 33,806             | 53,213             | 80,264             | 99,014              | 23.4%        |
| Repairs and Maintenance             | 869,213            | 924,106            | 1,163,915          | 1,171,229           | 0.6%         |
| Rentals                             | 58,638             | 75,592             | 79,812             | 79,971              | 0.2%         |
| Miscellaneous                       | 48,999             | 38,791             | 58,996             | 63,131              | 7.0%         |
| <b>Total Materials and Services</b> | <b>1,480,518</b>   | <b>1,609,489</b>   | <b>1,960,356</b>   | <b>1,972,545</b>    | <b>0.6%</b>  |
| Administrative Charges              | 374,869            | 385,380            | 428,705            | 461,776             | 7.7%         |
| Capital Outlay                      | 36,000             | 0                  | 0                  | 0                   | n.a.         |
| <b>TOTAL REQUIREMENTS</b>           | <b>7,823,990</b>   | <b>8,339,217</b>   | <b>9,213,619</b>   | <b>10,006,211</b>   | <b>8.6%</b>  |
| <b>FTE</b>                          | 53.00              | 57.00              | 57.00              | 59.00               | 3.5%         |

MARION COUNTY FY 2017-18 BUDGET  
 BY DEPARTMENT  
 INFORMATION TECHNOLOGY

| Fund Name                 | <b>FUNDS</b>       |                    |                    |                     | % of Total    |
|---------------------------|--------------------|--------------------|--------------------|---------------------|---------------|
|                           | FY 14-15<br>ACTUAL | FY 15-16<br>ACTUAL | FY 16-17<br>BUDGET | FY 17-18<br>ADOPTED |               |
| <b>RESOURCES</b>          |                    |                    |                    |                     |               |
| FND 580 Central Services  | 7,823,990          | 8,339,217          | 9,213,619          | 10,006,211          | 100.0%        |
| <b>TOTAL RESOURCES</b>    | <b>7,823,990</b>   | <b>8,339,217</b>   | <b>9,213,619</b>   | <b>10,006,211</b>   | <b>100.0%</b> |
| <b>REQUIREMENTS</b>       |                    |                    |                    |                     |               |
| FND 580 Central Services  | 7,823,990          | 8,339,217          | 9,213,619          | 10,006,211          | 100.0%        |
| <b>TOTAL REQUIREMENTS</b> | <b>7,823,990</b>   | <b>8,339,217</b>   | <b>9,213,619</b>   | <b>10,006,211</b>   | <b>100.0%</b> |

|                           | <b>PROGRAMS</b>    |                    |                    |                     | +/- %       |
|---------------------------|--------------------|--------------------|--------------------|---------------------|-------------|
|                           | FY 14-15<br>ACTUAL | FY 15-16<br>ACTUAL | FY 16-17<br>BUDGET | FY 17-18<br>ADOPTED |             |
| <b>RESOURCES</b>          |                    |                    |                    |                     |             |
| IT Administration         | 451,221            | 493,686            | 505,693            | 533,460             | 5.5%        |
| IT Operations             | 3,735,159          | 3,734,628          | 4,099,557          | 4,388,403           | 7.0%        |
| Technology Solutions      | 3,637,610          | 4,110,903          | 4,608,369          | 5,084,348           | 10.3%       |
| <b>TOTAL RESOURCES</b>    | <b>7,823,990</b>   | <b>8,339,217</b>   | <b>9,213,619</b>   | <b>10,006,211</b>   | <b>8.6%</b> |
| <b>REQUIREMENTS</b>       |                    |                    |                    |                     |             |
| IT Administration         | 451,221            | 493,686            | 505,693            | 533,460             | 5.5%        |
| IT Operations             | 3,735,159          | 3,734,628          | 4,099,557          | 4,388,403           | 7.0%        |
| Technology Solutions      | 3,637,610          | 4,110,903          | 4,608,369          | 5,084,348           | 10.3%       |
| <b>TOTAL REQUIREMENTS</b> | <b>7,823,990</b>   | <b>8,339,217</b>   | <b>9,213,619</b>   | <b>10,006,211</b>   | <b>8.6%</b> |

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
INFORMATION TECHNOLOGY

**IT Administration Program**

- Provide management, integration, and growth of IT programs, lines of service, and resources.
- Establish strategic plans and enable development of tactical goals and operational tasks to ensure efficient and effective delivery of technology services.
- Develop and manage IT's budget, contracts and procurement, and executive reporting.
- Develop, implement, and oversee effective utilization of IT policies, processes, and procedures; develop and receive approval for administrative policies and procedures related to delivery of IT services.
- Manage the IT project management methodology, administer its effective use to ensure successful and timely completion of projects, and audit adherence to the approved processes.
- Provide employee services including time reporting, staff management, and professional and technical skills development.
- Initiate customer outreach through satisfaction surveys to ensure alignment of service delivery with established service level agreements.
- Represent IT as an active participating member of the Information Technology Governance Committee (ITGC).

**Program Summary**

| Information Technology    | Program: IT Administration |                    |                    |                     | +/- %       |
|---------------------------|----------------------------|--------------------|--------------------|---------------------|-------------|
|                           | FY 14-15<br>ACTUAL         | FY 15-16<br>ACTUAL | FY 16-17<br>BUDGET | FY 17-18<br>ADOPTED |             |
| <b>RESOURCES</b>          |                            |                    |                    |                     |             |
| Admin Cost Recovery       | 451,221                    | 493,686            | 505,693            | 533,460             | 5.5%        |
| <b>TOTAL RESOURCES</b>    | <b>451,221</b>             | <b>493,686</b>     | <b>505,693</b>     | <b>533,460</b>      | <b>5.5%</b> |
| <b>REQUIREMENTS</b>       |                            |                    |                    |                     |             |
| Personnel Services        | 359,053                    | 354,427            | 356,890            | 393,871             | 10.4%       |
| Materials and Services    | 71,166                     | 117,409            | 126,240            | 116,500             | -7.7%       |
| Administrative Charges    | 21,002                     | 21,851             | 22,563             | 23,089              | 2.3%        |
| <b>TOTAL REQUIREMENTS</b> | <b>451,221</b>             | <b>493,687</b>     | <b>505,693</b>     | <b>533,460</b>      | <b>5.5%</b> |
| <b>FTE</b>                | 3.00                       | 3.00               | 3.00               | 3.00                | 0.0%        |

**FTE By Position Title By Program**

| <b>Program: IT Administration</b>           |             |
|---|-------------|
| <b>Position Title</b>                       | <b>FTE</b>  |
| Administrative Assistant                    | 1.00        |
| Information Technology Director             | 1.00        |
| Management Analyst 1                        | 1.00        |
| <b>Program IT Administration FTE Total:</b> | <b>3.00</b> |

**IT Administration Program Budget Justification**

**RESOURCES**

The IT Administration Program is funded entirely by administrative cost recoveries.

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
INFORMATION TECHNOLOGY

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REQUIREMENTS

A Personnel Services increase attributed to a step and fringe benefit increase is included in the FY 17-18 expenditures.

Materials and Services changes include replacement of aging furniture, moderate increases in captioning services and normal office supplies based on current usage, and attendance at one additional technology conference.

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
INFORMATION TECHNOLOGY

**IT Operations Program**

- Manage delivery of IT services within the operational lines of service including performance monitoring, standards and process development, capacity planning and management, virus and malware detection, infrastructure design and administration, incident response, telecommunications, backup and recovery services, database administration, disaster recovery, and application administration.
- Partner with Technology Solutions to provide a stable, scalable, high availability, and secure environment to support development and implementation of technology services in alignment with ITGC sponsored initiatives and goals.
- Provide a wide range of support activities to departments via the service desk including desktop and mobile hardware setup, lifecycle replacement, software installations, video cameras and recording, telephones, voicemail, cell and mobile data devices, support for desktop applications, and relocation services.
- Manage design, installation, security, capacity planning and management, performance monitoring, backup and recovery, patching and upgrades, connectivity, and configuration of county infrastructure resources including servers, storage, computer facilities, and the county's private and wireless networks.
- Provide services including installation, design, tuning, patching and upgrades, performance monitoring, backup and recovery, and general administration and support for county databases.
- Provide system administration and support for enterprise applications, infrastructure tools, and department-based systems.

**Program Summary**

| Information Technology    | Program: IT Operations |                    |                    |                     |             |
|---------------------------|------------------------|--------------------|--------------------|---------------------|-------------|
|                           | FY 14-15<br>ACTUAL     | FY 15-16<br>ACTUAL | FY 16-17<br>BUDGET | FY 17-18<br>ADOPTED | +/- %       |
| <b>RESOURCES</b>          |                        |                    |                    |                     |             |
| Charges for Services      | 102,717                | 112,079            | 88,135             | 84,385              | -4.3%       |
| Admin Cost Recovery       | 3,632,402              | 3,622,549          | 4,011,422          | 4,304,018           | 7.3%        |
| Other Revenues            | 40                     | 0                  | 0                  | 0                   | n.a.        |
| <b>TOTAL RESOURCES</b>    | <b>3,735,159</b>       | <b>3,734,628</b>   | <b>4,099,557</b>   | <b>4,388,403</b>    | <b>7.0%</b> |
| <b>REQUIREMENTS</b>       |                        |                    |                    |                     |             |
| Personnel Services        | 2,588,281              | 2,564,100          | 2,717,442          | 2,954,217           | 8.7%        |
| Materials and Services    | 949,470                | 1,012,996          | 1,203,112          | 1,248,706           | 3.8%        |
| Administrative Charges    | 161,409                | 157,532            | 179,003            | 185,480             | 3.6%        |
| Capital Outlay            | 36,000                 | 0                  | 0                  | 0                   | n.a.        |
| <b>TOTAL REQUIREMENTS</b> | <b>3,735,159</b>       | <b>3,734,628</b>   | <b>4,099,557</b>   | <b>4,388,403</b>    | <b>7.0%</b> |
| <b>FTE</b>                | 22.85                  | 23.15              | 23.80              | 24.10               | 1.3%        |

**FTE By Position Title By Program**

| <b>Program: IT Operations</b> |      |
|-------------------------------|------|
| Position Title                | FTE  |
| Database Administrator        | 1.00 |
| Database Administrator-Sr     | 0.10 |
| GIS Analyst 1                 | 0.50 |
| GIS Analyst 2                 | 0.65 |
| GIS Analyst 3                 | 0.20 |

MARION COUNTY FY 2017-18 BUDGET  
 BY DEPARTMENT  
 INFORMATION TECHNOLOGY

| <b>Program: IT Operations</b>           |              |
|---|--------------|
| <b>Position Title</b>                   | <b>FTE</b>   |
| Info Technology Manager                 | 1.40         |
| Info Technology Supervisor              | 1.00         |
| Network Analyst 2                       | 2.00         |
| Network Analyst 3                       | 4.00         |
| Programmer Analyst 3                    | 1.35         |
| Support Specialist                      | 7.90         |
| Support Technician                      | 1.00         |
| Telecommunications Technician           | 2.00         |
| Telecommunications Technician-Sr        | 1.00         |
| <b>Program IT Operations FTE Total:</b> | <b>24.10</b> |

**IT Operations Program Budget Justification**

**RESOURCES**

The IT Operations Program funding is based on a department allocation which includes network usage, number and usage of phones, and support services factors evaluated by service tickets and devices utilized. Some revenue is realized from the reimbursement of phone and network services provided to other agencies housed in county facilities. Additional support and maintenance services requested by Marion County Housing Authority and Salem-Keizer Transit also contribute to revenue in this program. The anticipated reduction of billable work requests for county facility relocations is reflected as a net decrease in the revenue.

**REQUIREMENTS**

The Personnel Services increase reflects merit and fringe benefit increases as well as the organizational change of 0.3 FTE as noted above. In Materials and Services there is an anticipated increase of \$60,933 in software maintenance costs for over ninety applications currently under contract for use within the county. This includes the GroupWise email system, network security applications, mapping software, and the service desk customer support software package. These increases are partially offset this year by savings leveraging multiple-year maintenance plans, extended warranty support of new products, and the retirement of older systems.

Additionally, as part of the county's efforts to improve technology operations, a security assessment was conducted by a local vendor. To assist with improving our systems, a contract resource with expertise in technical writing will be needed, at a cost of \$30,000, to build and present a library of materials for security awareness training countywide, and to develop security policy and processes.

Requirements also reflect the following increases: (1) \$7,000 for Uninterruptible Power Supply (UPS) battery replacement, reflecting an increase from \$3000; (2) \$12,100 for purchase of 110 additional email licenses needed for employee growth; and (3) \$20,000 for purchase of tablets rather than laptops for use in the field

Lastly, requirements also reflect a decrease of \$6,000 in telecommunications costs due to building connections having been reduced as building projects are completed.



MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
INFORMATION TECHNOLOGY

**Technology Solutions Program**

- Provide assessment and prototyping of new technologies and products, enhancement and upgrade of existing products, systems and business analysis, Geographic Information Systems (GIS) support and web services.
- Ensure projects are properly managed, align with the needs of the enterprise, adhere to approved methodology, and meet stated business objectives.
- Partner with the Operations Program to identify security, capacity, availability, and support requirements to meet the business and technology needs of the county in alignment with ITGC sponsored initiatives and goals.

**Program Summary**

| Information Technology    | Program: Technology Solutions |                    |                    |                     |              |
|---------------------------|-------------------------------|--------------------|--------------------|---------------------|--------------|
|                           | FY 14-15<br>ACTUAL            | FY 15-16<br>ACTUAL | FY 16-17<br>BUDGET | FY 17-18<br>ADOPTED | +/- %        |
| <b>RESOURCES</b>          |                               |                    |                    |                     |              |
| Charges for Services      | 0                             | 5,092              | 0                  | 0                   | n.a.         |
| Admin Cost Recovery       | 3,637,610                     | 4,105,811          | 4,608,369          | 5,084,348           | 10.3%        |
| <b>TOTAL RESOURCES</b>    | <b>3,637,610</b>              | <b>4,110,903</b>   | <b>4,608,369</b>   | <b>5,084,348</b>    | <b>10.3%</b> |
| <b>REQUIREMENTS</b>       |                               |                    |                    |                     |              |
| Personnel Services        | 2,985,269                     | 3,425,822          | 3,750,226          | 4,223,802           | 12.6%        |
| Materials and Services    | 459,882                       | 479,085            | 631,004            | 607,339             | -3.8%        |
| Administrative Charges    | 192,458                       | 205,996            | 227,139            | 253,207             | 11.5%        |
| <b>TOTAL REQUIREMENTS</b> | <b>3,637,609</b>              | <b>4,110,903</b>   | <b>4,608,369</b>   | <b>5,084,348</b>    | <b>10.3%</b> |
| <b>FTE</b>                | 27.15                         | 30.85              | 30.20              | 31.90               | 5.6%         |

**FTE By Position Title By Program**

| <b>Program: Technology Solutions</b>           |              |
|--|--------------|
| <b>Position Title</b>                          | <b>FTE</b>   |
| Business Systems Analyst                       | 1.00         |
| Computer Forensics Specialist                  | 1.00         |
| Database Administrator-Sr                      | 0.90         |
| GIS Analyst 1                                  | 0.50         |
| GIS Analyst 2                                  | 1.35         |
| GIS Analyst 3                                  | 0.80         |
| Info Technology Manager                        | 2.60         |
| IT Project Manager                             | 2.00         |
| IT Systems Analyst                             | 6.00         |
| Programmer Analyst 1                           | 1.00         |
| Programmer Analyst 2                           | 6.00         |
| Programmer Analyst 3                           | 8.65         |
| Support Specialist                             | 0.10         |
| <b>Program Technology Solutions FTE Total:</b> | <b>31.90</b> |

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
INFORMATION TECHNOLOGY

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FTE Changes

The Technology Solutions Program has 32.90 FTE for FY 17-18, reflecting an increase of 1.7 FTE. This increase reflects addition of two employees to support large project initiatives for the District Attorney's Office replacement of its case management system and the replacement of the Sheriff's Office RMS/JMS system.

**Technology Solutions Program Budget Justification**

**RESOURCES**

The Technology Solutions Program is funded through a department allocation which includes the Financial Information Management System allocation, Enterprise Applications, and direct charges to departments.

**REQUIREMENTS**

The Personnel Services increase reflects normal increases attributed to merit and fringe benefit increases. This is offset slightly by re-assignment of .3 FTE to the IT Operations program to provide infrastructure and applications support for FY 17-18.

As noted above, two additional staff members are needed to support the growing number of large system replacements, the first of which include county jail management and records system, District Attorney client management system, and preliminary analysis work for a new tax and assessment system.

Program level project assignments have realigned staff to support the District Attorney project, Sheriff's JMS/RMS project and Clerk's reducing them from projects being completed during the 16-17 FY at Juvenile or operational activities.

Materials and Services increases reflect:

- Higher maintenance fees from vendors
- Costs associated with the expansion of core county systems
- Incremental changes in many of the hardware and software product maintenance fees
- Acquisition of new software systems
- \$7,500 in new licensing for online GIS service in Public Works Emergency management

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
INFORMATION TECHNOLOGY

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**KEY DEPARTMENT ACCOMPLISHMENTS**

- Received and processed more than 15,513 service requests with a resulting customer satisfaction rating of 4.8 (on a 5 point scale); planned and executed numerous office moves this year ranging from minor remodels to large-scale, full building moves that included low voltage wiring, phones, surveillance cameras, computers, panic buttons, paging systems, and security systems.
- Completed upgrade of server operating systems and SQL databases in the DMZ to fully supported versions, continued upgrade of SQL databases inside the firewall, expanded enterprise SQL Server environment for increased capacity and throughput, executed quarterly patching model for SQL Server databases, completed development of SQL Server Backup and Recovery Library, and instituted monthly recovery drills.
- Upgraded the county's core Firewall to the latest and most up to date offering from Cisco; implemented a new enterprise storage array that increases data storage space, improves performance, and reduces maintenance costs; added enhanced recovery protection.
- Implemented Board of Commissioners' GovDelivery to provide an enterprise-class solution to facilitate communication with community members via email, text message and social media posts; implemented Oregon Records Management Solution to streamline workflow and implement records retention for Justice Courts; upgraded Juvenile Records System to current Microsoft technologies to standardize the core functionalities, ease maintenance, streamline daily operations and communications, and improve security; upgraded Elections Vote Tally system and implemented new ballot sorter hardware in preparation for the presidential election; implemented an enterprise point-of-sale system with automated interface to county's general ledger and accounting functionality.
- Implemented FIMS functionality to streamline and better integrate benefits processes with human resources and payroll processing, automate and integrate processing of new hire information, align medical and dental eligibility periods, reflect changes in state and federal payroll and Affordable Care Act reporting laws, improve reporting within the county's budget system, and implement changes for bargaining unit agreements; completed preparatory work for major application upgrade to Oracle EBS v12.2; ensured currency of security and application patches.
- Expanded functionality and usage of Laserfiche imaging system to replace paper and disparate electronic image and document storage; automated import process for Health and Assessor staff to bring over two million images into the system; held quarterly Laserfiche User Group forums to provide ongoing knowledge exchange.
- Adopted, implemented, and trained staff in use of project management methodology and templates department wide; continued development of work instructions as standard services to support consistent and timely delivery of qualifying operational tasks; began annual review cycle of standard service work instructions to ensure currency of library content.
- Initiated multi-year Meaningful Use project with Health to achieve federal compliance through Raintree software improvements, hardware installations, and business process changes; completed first phase milestones with implementation of Public Health Raintree usage and E-prescribe processing.
- Completed phase two of the Service Management initiative to define and catalog IT Services, implement limited asset tracking and the service desk module, and streamline business processes.
- Partnered with Community Services to purchase and implement an out-of-the-box solution to replace the IAMS Dog Management system and improve business processes for the dog shelter.

MARION COUNTY FY 2017-18 BUDGET  
 BY DEPARTMENT  
 INFORMATION TECHNOLOGY

**KEY INDICATORS**

**# 1: Application Management and Support**

**Definition and Purpose**

The indicators for application management and support measure effective delivery of system enhancements and upgrades, development and/or purchase of new products, feature and function integration within enterprise or multi-departmental systems, alignment of application delivery with evolving business needs, and automated integration of systems to facilitate consistent and timely data sharing.

Measurements include alignment of business needs with technical solutions, management of vendor costs, reduction of duplicative systems, reduction of duplicative data stores, and decreased licensing costs through use of enterprise level licensing models. Over time, management of our portfolio of software assets will allow the county to fully leverage our investment in technology and to make wiser long-term decisions.

**Significance**

This key indicator was carried forward to continue to assess the viability of applications in use, identify opportunities to integrate functionality and data within enterprise or multi-departmental applications, develop a core set of application support tools, leverage data analysis software using central data stores, and fully leverage enterprise resources and licensing models. With continually evolving reliance on software and automation to directly support departmental business functions and delivery of county services, these technology investments will continue to have significant budgetary impacts. Examples are increased uses and licensing for imaging within a central repository, implementation of enterprise software for purchasing and contract management services, and redesign of the county’s web presence to facilitate ease of access and use.

This indicator supports the county Goal #1: Provide efficient, effective, and responsive government through stewardship and accountability.

**Data Units Fiscal Year**

Total Technology Maintenance Costs

| <b>FY 13-14 Actual</b> | <b>FY 14-15 Actual</b> | <b>FY 15-16 Actual</b> | <b>FY 16-17 Estimate</b> | <b>FY 17-18 Estimate</b> |
|------------------------|------------------------|------------------------|--------------------------|--------------------------|
| \$926,225              | \$877,343              | \$856,900              | \$1,121,378              | \$1,184,528              |

Number of Applications

| <b>FY 13-14 Actual</b> | <b>FY 14-15 Actual</b> | <b>FY 15-16 Actual</b> | <b>FY 16-17 Estimate</b> | <b>FY 17-18 Estimate</b> |
|------------------------|------------------------|------------------------|--------------------------|--------------------------|
| 764                    | 934                    | 893                    | 850                      | 977                      |

**Explanation of Trends and Changes**

This indicator shows that technology and the software licenses used to support the county, at all levels, continue to increase as departments expand their reliance on automation. The changes in application numbers and in cost reflect expanded use, efficiencies, and new business enhancements. While the increases in costs also reflect escalating prices by vendors, monitoring and managing these assets will lead to more effective investments through application consolidation and leveraging newly delivered business features.

MARION COUNTY FY 2017-18 BUDGET  
 BY DEPARTMENT  
 INFORMATION TECHNOLOGY

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**# 2: Customer Service**

**Definition and Purpose**

Indicators for customer service measure our ability to provide timely, consistent, and business-relevant services that support our customers as they deliver county services.

Measurements include tickets received and completed and customer satisfaction as captured upon completion of an IT service request.

**Significance**

This key indicator was chosen to indicate trends in customer satisfaction and supports county Goal #1: Provide efficient, effective, and responsive government through stewardship and accountability.

**Data Units Calendar Year**

Total customer tickets

| CY 2013 Actual | CY 2014 Actual | CY 2015 Actual | CY 2016 Actual | CY 2017 Estimate |
|----------------|----------------|----------------|----------------|------------------|
| 9,534          | 13,646         | 13,334         | 15,030         | 16,000           |

Average customer response (5 is Maximum)

| CY 2013 Actual     | CY 2014 Actual      | CY 2015 Actual     | CY 2016 Actual      | CY 2017 Estimate   |
|--------------------|---------------------|--------------------|---------------------|--------------------|
| 4.8 Very Satisfied | 4.72 Very Satisfied | 4.8 Very Satisfied | 4.83 Very Satisfied | 4.8 Very Satisfied |

**Explanation of Trends and Changes**

These indicators give information on our ability to provide service to the county in alignment with the needs of the business. In addition to the customer survey responses, meetings are held with department(s) leadership and IT business managers to review priorities and work activities.

MARION COUNTY FY 2017-18 BUDGET  
 BY DEPARTMENT  
 INFORMATION TECHNOLOGY

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**# 3: Technology Health**

**Definition and Purpose**

Indicators for technology health measure the department’s ability to provide services via applications, web services, and access to systems.

Measurements include percentage of applications and tools operating under current and supported versions, currency of desktop and server patches, annual evaluation and enhancement of patching and upgrade processes, percentage of products utilizing enterprise licensing models (excluding those with proprietary requirements for unique environments), consistent use of approved standards and methodologies, and adherence to industry-standard equipment lifecycle replacement processes.

**Significance**

These indicators show the availability of enterprise systems and mission critical applications in support of county Goal #1: Provide efficient, effective, and responsive government through stewardship and accountability.

**Data Units Fiscal Year**

Total hours available to use Enterprise Systems / All potential hours per year = % uptime

| <b>FY 13-14 Actual</b>    | <b>FY 14-15 Actual</b> | <b>FY 15-16 Actual</b> | <b>FY 16-17 Estimate</b> | <b>FY 17-18 Estimate</b> |
|---------------------------|------------------------|------------------------|--------------------------|--------------------------|
| 8724.5 / 8760 =<br>99.56% | 8706 /<br>8760=99.38%  | 99.53%                 | 99.84%                   | 99.65%                   |

**Explanation of Trends and Changes**

These indicators provide information on the health and usage of our systems in terms of employee productivity for both IT and users.

MARION COUNTY FY 2017-18 BUDGET  
 BY DEPARTMENT  
 INFORMATION TECHNOLOGY

| <b>Resources by Fund Detail</b>    |                            |                            |                            |                              |                              |                             |
|------------------------------------|----------------------------|----------------------------|----------------------------|------------------------------|------------------------------|-----------------------------|
| <b>580 - Central Services</b>      | <b>Actual<br/>FY 14-15</b> | <b>Actual<br/>FY 15-16</b> | <b>Budget<br/>FY 16-17</b> | <b>Proposed<br/>FY 17-18</b> | <b>Approved<br/>FY 17-18</b> | <b>Adopted<br/>FY 17-18</b> |
| <b>Charges for Services</b>        |                            |                            |                            |                              |                              |                             |
| 341620 User Fees                   | 20,241                     | 37,025                     | 11,685                     | 7,935                        | 7,935                        | 7,935                       |
| 344250 Telephone Use Reimbursement | 82,476                     | 80,146                     | 76,450                     | 76,450                       | 76,450                       | 76,450                      |
| <b>Charges for Services Total</b>  | <b>102,717</b>             | <b>117,171</b>             | <b>88,135</b>              | <b>84,385</b>                | <b>84,385</b>                | <b>84,385</b>               |
| <b>Admin Cost Recovery</b>         |                            |                            |                            |                              |                              |                             |
| 411400 Information Tech Allocation | 5,787,967                  | 5,934,505                  | 7,824,729                  | 7,863,193                    | 7,761,699                    | 7,761,699                   |
| 411410 FIMS Allocation             | 1,933,266                  | 2,287,541                  | 1,300,755                  | 2,160,127                    | 2,160,127                    | 2,160,127                   |
| <b>Admin Cost Recovery Total</b>   | <b>7,721,233</b>           | <b>8,222,046</b>           | <b>9,125,484</b>           | <b>10,023,320</b>            | <b>9,921,826</b>             | <b>9,921,826</b>            |
| <b>Other Revenues</b>              |                            |                            |                            |                              |                              |                             |
| 371100 Recoveries from Collections | 40                         | 0                          | 0                          | 0                            | 0                            | 0                           |
| <b>Other Revenues Total</b>        | <b>40</b>                  | <b>0</b>                   | <b>0</b>                   | <b>0</b>                     | <b>0</b>                     | <b>0</b>                    |
| <b>Central Services Total</b>      | <b>7,823,990</b>           | <b>8,339,217</b>           | <b>9,213,619</b>           | <b>10,107,705</b>            | <b>10,006,211</b>            | <b>10,006,211</b>           |
| Information Technology Grand Total | 7,823,990                  | 8,339,217                  | 9,213,619                  | 10,107,705                   | 10,006,211                   | 10,006,211                  |

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
INFORMATION TECHNOLOGY

| <b>Requirements by Fund Detail</b>    |                            |                            |                            |                              |                              |                             |
|---------------------------------------|----------------------------|----------------------------|----------------------------|------------------------------|------------------------------|-----------------------------|
| <b>580 - Central Services</b>         | <b>Actual<br/>FY 14-15</b> | <b>Actual<br/>FY 15-16</b> | <b>Budget<br/>FY 16-17</b> | <b>Proposed<br/>FY 17-18</b> | <b>Approved<br/>FY 17-18</b> | <b>Adopted<br/>FY 17-18</b> |
| <b>Personnel Services</b>             |                            |                            |                            |                              |                              |                             |
| <b>Salaries and Wages</b>             |                            |                            |                            |                              |                              |                             |
| 511020 Salaries and Wages Budget Only | 0                          | 0                          | (52,000)                   | 0                            | 0                            | 0                           |
| 511110 Regular Wages                  | 3,224,481                  | 3,520,455                  | 4,512,436                  | 4,886,903                    | 4,822,072                    | 4,822,072                   |
| 511120 Temporary Wages                | 32,424                     | 41,738                     | 0                          | 0                            | 0                            | 0                           |
| 511130 Vacation Pay                   | 247,845                    | 237,951                    | 0                          | 0                            | 0                            | 0                           |
| 511140 Sick Pay                       | 158,591                    | 143,424                    | 0                          | 0                            | 0                            | 0                           |
| 511150 Holiday Pay                    | 167,559                    | 166,710                    | 0                          | 0                            | 0                            | 0                           |
| 511160 Comp Time Pay                  | 156                        | 2,204                      | 0                          | 0                            | 0                            | 0                           |
| 511180 Differential Pay               | 0                          | 23                         | 0                          | 0                            | 0                            | 0                           |
| 511210 Compensation Credits           | 123,000                    | 113,504                    | 111,439                    | 106,741                      | 106,741                      | 106,741                     |
| 511220 Pager Pay                      | 38,678                     | 38,937                     | 39,000                     | 39,000                       | 39,000                       | 39,000                      |
| 511240 Leave Payoff                   | 28,778                     | 11,929                     | 0                          | 0                            | 0                            | 0                           |
| 511280 Cell Phone Pay                 | 3,351                      | 3,198                      | 3,720                      | 3,720                        | 3,720                        | 3,720                       |
| 511290 Health Insurance Waiver Pay    | 8,321                      | 6,845                      | 4,860                      | 4,800                        | 4,800                        | 4,800                       |
| 511420 Premium Pay                    | 24,501                     | 27,655                     | 0                          | 0                            | 0                            | 0                           |
| 511450 Premium Pay Temps              | 0                          | 219                        | 0                          | 0                            | 0                            | 0                           |
| <b>Salaries and Wages Total</b>       | <b>4,057,684</b>           | <b>4,314,794</b>           | <b>4,619,455</b>           | <b>5,041,164</b>             | <b>4,976,333</b>             | <b>4,976,333</b>            |
| <b>Fringe Benefits</b>                |                            |                            |                            |                              |                              |                             |
| 512010 Fringe Benefits Budget Only    | 0                          | 0                          | (23,000)                   | 0                            | 0                            | 0                           |
| 512110 PERS                           | 602,294                    | 635,757                    | 738,294                    | 964,703                      | 952,191                      | 952,191                     |
| 512120 401K                           | 25,177                     | 27,065                     | 29,200                     | 29,240                       | 29,240                       | 29,240                      |
| 512130 PERS Debt Service              | 214,469                    | 218,038                    | 215,236                    | 249,935                      | 246,693                      | 246,693                     |
| 512200 FICA                           | 306,499                    | 324,626                    | 351,360                    | 379,313                      | 374,353                      | 374,353                     |
| 512310 Medical Insurance              | 606,274                    | 696,848                    | 772,301                    | 868,429                      | 854,591                      | 854,591                     |
| 512320 Dental Insurance               | 63,667                     | 67,094                     | 71,148                     | 86,275                       | 84,900                       | 84,900                      |
| 512330 Group Term Life Insurance      | 6,827                      | 7,468                      | 8,631                      | 9,251                        | 9,128                        | 9,128                       |
| 512340 Long Term Disability Insurance | 17,149                     | 18,401                     | 19,348                     | 20,732                       | 20,456                       | 20,456                      |
| 512400 Unemployment Insurance         | 16,289                     | 17,258                     | 17,133                     | 18,507                       | 18,267                       | 18,267                      |
| 512520 Workers Comp Insurance         | 1,419                      | 1,577                      | 1,694                      | 1,811                        | 1,781                        | 1,781                       |
| 512600 Wellness Program               | 1,837                      | 2,039                      | 2,240                      | 2,396                        | 2,356                        | 2,356                       |
| 512610 Employee Assistance Program    | 1,319                      | 1,464                      | 1,518                      | 1,628                        | 1,601                        | 1,601                       |
| 512700 County HSA Contributions       | 11,700                     | 11,920                     | 0                          | 0                            | 0                            | 0                           |
| <b>Fringe Benefits Total</b>          | <b>1,874,919</b>           | <b>2,029,554</b>           | <b>2,205,103</b>           | <b>2,632,220</b>             | <b>2,595,557</b>             | <b>2,595,557</b>            |
| <b>Personnel Services Total</b>       | <b>5,932,603</b>           | <b>6,344,348</b>           | <b>6,824,558</b>           | <b>7,673,384</b>             | <b>7,571,890</b>             | <b>7,571,890</b>            |
| <b>Materials and Services</b>         |                            |                            |                            |                              |                              |                             |
| <b>Supplies</b>                       |                            |                            |                            |                              |                              |                             |
| 521010 Office Supplies                | 4,568                      | 6,383                      | 6,000                      | 6,000                        | 6,000                        | 6,000                       |
| 521070 Departmental Supplies          | 11,349                     | 3,069                      | 10,000                     | 10,000                       | 10,000                       | 10,000                      |
| 521170 Educational Supplies           | 45                         | 6                          | 0                          | 0                            | 0                            | 0                           |
| 521210 Gasoline                       | 1,780                      | 1,406                      | 2,250                      | 1,150                        | 1,150                        | 1,150                       |
| <b>Supplies Total</b>                 | <b>17,743</b>              | <b>10,863</b>              | <b>18,250</b>              | <b>17,150</b>                | <b>17,150</b>                | <b>17,150</b>               |
| <b>Materials</b>                      |                            |                            |                            |                              |                              |                             |
| 522110 Batteries                      | 54                         | 112                        | 0                          | 0                            | 0                            | 0                           |



MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
INFORMATION TECHNOLOGY

| <b>580 - Central Services</b>         | <b>Actual<br/>FY 14-15</b> | <b>Actual<br/>FY 15-16</b> | <b>Budget<br/>FY 16-17</b> | <b>Proposed<br/>FY 17-18</b> | <b>Approved<br/>FY 17-18</b> | <b>Adopted<br/>FY 17-18</b> |
|---------------------------------------|----------------------------|----------------------------|----------------------------|------------------------------|------------------------------|-----------------------------|
| <b>Materials and Services</b>         |                            |                            |                            |                              |                              |                             |
| 522140 Small Tools                    | 152                        | 867                        | 0                          | 0                            | 0                            | 0                           |
| 522150 Small Office Equipment         | 2,036                      | 5,505                      | 5,500                      | 5,000                        | 5,000                        | 5,000                       |
| 522160 Small Departmental Equipment   | 133                        | 260                        | 1,500                      | 7,000                        | 7,000                        | 7,000                       |
| 522170 Computers Non Capital          | 202,165                    | 228,149                    | 270,114                    | 259,068                      | 259,068                      | 259,068                     |
| 522180 Software                       | 14,070                     | 41,505                     | 24,430                     | 24,100                       | 24,100                       | 24,100                      |
| <b>Materials Total</b>                | <b>218,610</b>             | <b>276,397</b>             | <b>301,544</b>             | <b>295,168</b>               | <b>295,168</b>               | <b>295,168</b>              |
| <b>Communications</b>                 |                            |                            |                            |                              |                              |                             |
| 523010 Telephone Equipment            | 0                          | 6,559                      | 2,000                      | 1,500                        | 1,500                        | 1,500                       |
| 523015 Video Security Equipment       | 0                          | 60                         | 0                          | 0                            | 0                            | 0                           |
| 523020 Phone and Communication Svcs   | 167,382                    | 176,045                    | 180,000                    | 174,000                      | 174,000                      | 174,000                     |
| 523040 Data Connections               | 17,070                     | 8,217                      | 15,192                     | 10,692                       | 10,692                       | 10,692                      |
| 523050 Postage                        | 121                        | 275                        | 180                        | 180                          | 180                          | 180                         |
| 523060 Cellular Phones                | 20,390                     | 7,374                      | 7,896                      | 7,896                        | 7,896                        | 7,896                       |
| 523070 Pagers                         | 237                        | 71                         | 0                          | 0                            | 0                            | 0                           |
| 523090 Long Distance Charges          | 290                        | (447)                      | 14,900                     | 14,900                       | 14,900                       | 14,900                      |
| <b>Communications Total</b>           | <b>205,489</b>             | <b>198,155</b>             | <b>220,168</b>             | <b>209,168</b>               | <b>209,168</b>               | <b>209,168</b>              |
| <b>Utilities</b>                      |                            |                            |                            |                              |                              |                             |
| 524010 Electricity                    | 19,986                     | 24,328                     | 34,207                     | 34,514                       | 34,514                       | 34,514                      |
| 524020 Street Light Electricity       | 0                          | 4                          | 0                          | 0                            | 0                            | 0                           |
| 524030 Traffic Signal Electricity     | 0                          | 49                         | 0                          | 0                            | 0                            | 0                           |
| 524040 Natural Gas                    | 2,747                      | 2,510                      | 0                          | 0                            | 0                            | 0                           |
| 524050 Water                          | 651                        | 661                        | 0                          | 0                            | 0                            | 0                           |
| 524070 Sewer                          | 1,169                      | 1,278                      | 0                          | 0                            | 0                            | 0                           |
| 524090 Garbage Disposal and Recycling | 3,467                      | 3,542                      | 3,200                      | 3,200                        | 3,200                        | 3,200                       |
| <b>Utilities Total</b>                | <b>28,020</b>              | <b>32,372</b>              | <b>37,407</b>              | <b>37,714</b>                | <b>37,714</b>                | <b>37,714</b>               |
| <b>Contracted Services</b>            |                            |                            |                            |                              |                              |                             |
| 525110 Consulting Services            | 0                          | 499                        | 0                          | 0                            | 0                            | 0                           |
| 525350 Janitorial Services            | 219                        | 0                          | 0                          | 0                            | 0                            | 0                           |
| 525450 Subscription Services          | 15,422                     | 37,010                     | 42,864                     | 42,864                       | 42,864                       | 42,864                      |
| 525510 Legal Services                 | 0                          | 2,189                      | 0                          | 0                            | 0                            | 0                           |
| 525710 Printing Services              | 116                        | 0                          | 0                          | 0                            | 0                            | 0                           |
| 525715 Advertising                    | 1,251                      | 1,196                      | 500                        | 500                          | 500                          | 500                         |
| 525999 Other Contracted Services      | 16,798                     | 12,319                     | 36,900                     | 55,650                       | 55,650                       | 55,650                      |
| <b>Contracted Services Total</b>      | <b>33,806</b>              | <b>53,213</b>              | <b>80,264</b>              | <b>99,014</b>                | <b>99,014</b>                | <b>99,014</b>               |
| <b>Repairs and Maintenance</b>        |                            |                            |                            |                              |                              |                             |
| 526011 Dept Equipment Maintenance     | 2,279                      | 3,638                      | 4,400                      | 4,400                        | 4,400                        | 4,400                       |
| 526020 Computer Hardware Maintenance  | 93,455                     | 120,930                    | 148,048                    | 132,251                      | 132,251                      | 132,251                     |
| 526021 Computer Software Maintenance  | 770,006                    | 797,188                    | 980,467                    | 1,001,578                    | 1,001,578                    | 1,001,578                   |
| 526022 Telephone Maintenance          | 1,140                      | 816                        | 30,000                     | 32,000                       | 32,000                       | 32,000                      |
| 526030 Building Maintenance           | 2,332                      | 1,534                      | 1,000                      | 1,000                        | 1,000                        | 1,000                       |
| <b>Repairs and Maintenance Total</b>  | <b>869,213</b>             | <b>924,106</b>             | <b>1,163,915</b>           | <b>1,171,229</b>             | <b>1,171,229</b>             | <b>1,171,229</b>            |
| <b>Rentals</b>                        |                            |                            |                            |                              |                              |                             |
| 527110 Fleet Leases                   | 12,300                     | 11,412                     | 10,944                     | 10,872                       | 10,872                       | 10,872                      |

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
INFORMATION TECHNOLOGY

| <b>580 - Central Services</b>             | <b>Actual<br/>FY 14-15</b> | <b>Actual<br/>FY 15-16</b> | <b>Budget<br/>FY 16-17</b> | <b>Proposed<br/>FY 17-18</b> | <b>Approved<br/>FY 17-18</b> | <b>Adopted<br/>FY 17-18</b> |
|---|----------------------------|----------------------------|----------------------------|------------------------------|------------------------------|-----------------------------|
| <b>Materials and Services</b>             |                            |                            |                            |                              |                              |                             |
| 527120 Motor Pool Mileage                 | 1,848                      | 2,510                      | 2,700                      | 2,400                        | 2,400                        | 2,400                       |
| 527130 Parking                            | 112                        | 110                        | 0                          | 0                            | 0                            | 0                           |
| 527140 County Parking                     | 2,640                      | 3,080                      | 2,640                      | 3,960                        | 3,960                        | 3,960                       |
| 527200 Building Rental County             | 23,369                     | 26,338                     | 26,516                     | 26,516                       | 26,516                       | 26,516                      |
| 527240 Condo Assn Assessments             | 15,184                     | 24,161                     | 26,392                     | 25,603                       | 25,603                       | 25,603                      |
| 527300 Equipment Rental                   | 3,185                      | 7,982                      | 10,620                     | 10,620                       | 10,620                       | 10,620                      |
| <b>Rentals Total</b>                      | <b>58,638</b>              | <b>75,592</b>              | <b>79,812</b>              | <b>79,971</b>                | <b>79,971</b>                | <b>79,971</b>               |
| <b>Miscellaneous</b>                      |                            |                            |                            |                              |                              |                             |
| 529110 Mileage Reimbursement              | 776                        | 1,223                      | 500                        | 1,000                        | 1,000                        | 1,000                       |
| 529120 Commercial Travel                  | 4,127                      | 1,411                      | 3,100                      | 4,150                        | 4,150                        | 4,150                       |
| 529130 Meals                              | 1,190                      | 591                        | 1,400                      | 2,050                        | 2,050                        | 2,050                       |
| 529140 Lodging                            | 6,345                      | 9,348                      | 5,220                      | 6,900                        | 6,900                        | 6,900                       |
| 529210 Meetings                           | 0                          | 185                        | 200                        | 0                            | 0                            | 0                           |
| 529220 Conferences                        | 1,281                      | 658                        | 3,500                      | 4,000                        | 4,000                        | 4,000                       |
| 529230 Training                           | 34,411                     | 24,488                     | 44,190                     | 44,145                       | 44,145                       | 44,145                      |
| 529300 Dues and Memberships               | 691                        | 862                        | 886                        | 886                          | 886                          | 886                         |
| 529650 Pre Employment Costs               | 0                          | 26                         | 0                          | 0                            | 0                            | 0                           |
| 529840 Professional Licenses              | 150                        | 0                          | 0                          | 0                            | 0                            | 0                           |
| 529999 Miscellaneous Expense              | 29                         | 0                          | 0                          | 0                            | 0                            | 0                           |
| <b>Miscellaneous Total</b>                | <b>48,999</b>              | <b>38,791</b>              | <b>58,996</b>              | <b>63,131</b>                | <b>63,131</b>                | <b>63,131</b>               |
| <b>Materials and Services Total</b>       | <b>1,480,518</b>           | <b>1,609,489</b>           | <b>1,960,356</b>           | <b>1,972,545</b>             | <b>1,972,545</b>             | <b>1,972,545</b>            |
| <b>Administrative Charges</b>             |                            |                            |                            |                              |                              |                             |
| 611100 County Admin Allocation            | 64,931                     | 66,039                     | 77,576                     | 90,555                       | 90,555                       | 90,555                      |
| 611210 Facilities Mgt Allocation          | 65,448                     | 74,067                     | 77,231                     | 82,480                       | 82,480                       | 82,480                      |
| 611220 Custodial Allocation               | 49,988                     | 53,175                     | 53,242                     | 59,299                       | 59,299                       | 59,299                      |
| 611230 Courier Allocation                 | 3,140                      | 3,191                      | 3,698                      | 3,993                        | 3,993                        | 3,993                       |
| 611250 Risk Management Allocation         | 12,591                     | 11,819                     | 12,070                     | 11,588                       | 11,588                       | 11,588                      |
| 611255 Benefits Allocation                | 15,600                     | 15,846                     | 16,633                     | 17,688                       | 17,688                       | 17,688                      |
| 611260 Human Resources Allocation         | 54,326                     | 54,516                     | 66,271                     | 72,073                       | 72,073                       | 72,073                      |
| 611300 Legal Services Allocation          | 6,474                      | 5,821                      | 7,922                      | 10,528                       | 10,528                       | 10,528                      |
| 611600 Finance Allocation                 | 55,230                     | 55,430                     | 58,733                     | 63,528                       | 63,528                       | 63,528                      |
| 611800 MCBEE Allocation                   | 4,441                      | 1,976                      | 6,929                      | 4,544                        | 4,544                        | 4,544                       |
| 614100 Liability Insurance Allocation     | 23,800                     | 24,600                     | 29,800                     | 26,800                       | 26,800                       | 26,800                      |
| 614200 WC Insurance Allocation            | 18,900                     | 18,900                     | 18,600                     | 18,700                       | 18,700                       | 18,700                      |
| <b>Administrative Charges Total</b>       | <b>374,869</b>             | <b>385,380</b>             | <b>428,705</b>             | <b>461,776</b>               | <b>461,776</b>               | <b>461,776</b>              |
| <b>Capital Outlay</b>                     |                            |                            |                            |                              |                              |                             |
| 531600 Computer Hardware Capital          | 36,000                     | 0                          | 0                          | 0                            | 0                            | 0                           |
| <b>Capital Outlay Total</b>               | <b>36,000</b>              | <b>0</b>                   | <b>0</b>                   | <b>0</b>                     | <b>0</b>                     | <b>0</b>                    |
| <b>Central Services Total</b>             | <b>7,823,990</b>           | <b>8,339,217</b>           | <b>9,213,619</b>           | <b>10,107,705</b>            | <b>10,006,211</b>            | <b>10,006,211</b>           |
| <b>Information Technology Grand Total</b> | <b>7,823,990</b>           | <b>8,339,217</b>           | <b>9,213,619</b>           | <b>10,107,705</b>            | <b>10,006,211</b>            | <b>10,006,211</b>           |

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
JUSTICE COURT

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# JUSTICE COURT



## MISSION STATEMENT

Providing a forum for the fair and impartial adjudication of court cases and traffic citations.

## GOALS AND OBJECTIVES

Goal 1 Provide for impartial hearing of court cases in an efficient manner.

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
JUSTICE COURT

**DEPARTMENT OVERVIEW**

The Justice Court hears minor traffic offenses, small civil claims (\$10,000 or less), county ordinances violations, fish and game violations and boating offenses.

The Court's staff is bilingual in English and Spanish to better meet the communication needs of Marion County's diverse population.

**RESOURCE AND REQUIREMENT SUMMARY**

| Justice Court                       | FY 14-15<br>ACTUAL | FY 15-16<br>ACTUAL | FY 16-17<br>BUDGET | FY 17-18<br>ADOPTED | +/- %       |
|-------------------------------------|--------------------|--------------------|--------------------|---------------------|-------------|
| <b>RESOURCES</b>                    |                    |                    |                    |                     |             |
| General Fund Transfers              | 845,421            | 776,950            | 883,244            | 913,943             | 3.5%        |
| <b>TOTAL RESOURCES</b>              | <b>845,421</b>     | <b>776,950</b>     | <b>883,244</b>     | <b>913,943</b>      | <b>3.5%</b> |
| <b>REQUIREMENTS</b>                 |                    |                    |                    |                     |             |
| Personnel Services                  |                    |                    |                    |                     |             |
| Salaries and Wages                  | 395,327            | 344,429            | 382,499            | 383,441             | 0.2%        |
| Fringe Benefits                     | 235,924            | 216,408            | 247,719            | 264,667             | 6.8%        |
| <b>Total Personnel Services</b>     | <b>631,251</b>     | <b>560,837</b>     | <b>630,218</b>     | <b>648,108</b>      | <b>2.8%</b> |
| Materials and Services              |                    |                    |                    |                     |             |
| Supplies                            | 11,966             | 8,277              | 10,650             | 8,650               | -18.8%      |
| Materials                           | 4,050              | 2,295              | 1,500              | 1,500               | 0.0%        |
| Communications                      | 4,938              | 4,505              | 3,810              | 3,870               | 1.6%        |
| Utilities                           | 8,793              | 8,875              | 10,300             | 9,900               | -3.9%       |
| Contracted Services                 | 16,316             | 12,462             | 21,275             | 21,675              | 1.9%        |
| Repairs and Maintenance             | 2,752              | 1,293              | 2,000              | 2,000               | 0.0%        |
| Rentals                             | 56,084             | 71,677             | 73,972             | 76,022              | 2.8%        |
| Insurance                           | 100                | 100                | 100                | 100                 | 0.0%        |
| Miscellaneous                       | 4,633              | 3,396              | 6,180              | 6,585               | 6.6%        |
| <b>Total Materials and Services</b> | <b>109,632</b>     | <b>112,879</b>     | <b>129,787</b>     | <b>130,302</b>      | <b>0.4%</b> |
| Administrative Charges              | 104,538            | 103,234            | 123,239            | 135,533             | 10.0%       |
| <b>TOTAL REQUIREMENTS</b>           | <b>845,421</b>     | <b>776,950</b>     | <b>883,244</b>     | <b>913,943</b>      | <b>3.5%</b> |
| <b>FTE</b>                          | 7.00               | 8.00               | 8.00               | 8.00                | 0.0%        |

MARION COUNTY FY 2017-18 BUDGET  
 BY DEPARTMENT  
 JUSTICE COURT

| <b>FUNDS</b>                |                    |                    |                    |                     |               |
|-----------------------------|--------------------|--------------------|--------------------|---------------------|---------------|
| Fund Name                   | FY 14-15<br>ACTUAL | FY 15-16<br>ACTUAL | FY 16-17<br>BUDGET | FY 17-18<br>ADOPTED | % of Total    |
| <b>RESOURCES</b>            |                    |                    |                    |                     |               |
| FND 100 General Fund        | 845,421            | 776,950            | 883,244            | 913,943             | 100.0%        |
| <b>TOTAL RESOURCES</b>      | <b>845,421</b>     | <b>776,950</b>     | <b>883,244</b>     | <b>913,943</b>      | <b>100.0%</b> |
| <b>REQUIREMENTS</b>         |                    |                    |                    |                     |               |
| FND 100 General Fund        | 845,421            | 776,950            | 883,244            | 913,943             | 100.0%        |
| <b>TOTAL REQUIREMENTS</b>   | <b>845,421</b>     | <b>776,950</b>     | <b>883,244</b>     | <b>913,943</b>      | <b>100.0%</b> |
| <b>PROGRAMS</b>             |                    |                    |                    |                     |               |
|                             | FY 14-15<br>ACTUAL | FY 15-16<br>ACTUAL | FY 16-17<br>BUDGET | FY 17-18<br>ADOPTED | +/- %         |
| <b>RESOURCES</b>            |                    |                    |                    |                     |               |
| Marion County Justice Court | 845,421            | 776,950            | 883,244            | 913,943             | 3.5%          |
| <b>TOTAL RESOURCES</b>      | <b>845,421</b>     | <b>776,950</b>     | <b>883,244</b>     | <b>913,943</b>      | <b>3.5%</b>   |
| <b>REQUIREMENTS</b>         |                    |                    |                    |                     |               |
| Marion County Justice Court | 845,421            | 776,950            | 883,244            | 913,943             | 3.5%          |
| <b>TOTAL REQUIREMENTS</b>   | <b>845,421</b>     | <b>776,950</b>     | <b>883,244</b>     | <b>913,943</b>      | <b>3.5%</b>   |

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
JUSTICE COURT

**Marion County Justice Court Program**

- Adjudicates claims and resolves traffic offenses, Oregon weight record and tax identifier violations and fish and wildlife violations.
- The court has juries to hear civil cases less than \$10,000.

**Program Summary**

| Justice Court             | Program: Marion County Justice Court |                    |                    |                     |             |
|---------------------------|--------------------------------------|--------------------|--------------------|---------------------|-------------|
|                           | FY 14-15<br>ACTUAL                   | FY 15-16<br>ACTUAL | FY 16-17<br>BUDGET | FY 17-18<br>ADOPTED | +/- %       |
| <b>RESOURCES</b>          |                                      |                    |                    |                     |             |
| General Fund Transfers    | 845,421                              | 776,950            | 883,244            | 913,943             | 3.5%        |
| <b>TOTAL RESOURCES</b>    | <b>845,421</b>                       | <b>776,950</b>     | <b>883,244</b>     | <b>913,943</b>      | <b>3.5%</b> |
| <b>REQUIREMENTS</b>       |                                      |                    |                    |                     |             |
| Personnel Services        | 631,251                              | 560,837            | 630,218            | 648,108             | 2.8%        |
| Materials and Services    | 109,632                              | 112,879            | 129,787            | 130,302             | 0.4%        |
| Administrative Charges    | 104,538                              | 103,234            | 123,239            | 135,533             | 10.0%       |
| <b>TOTAL REQUIREMENTS</b> | <b>845,421</b>                       | <b>776,950</b>     | <b>883,244</b>     | <b>913,943</b>      | <b>3.5%</b> |
| <b>FTE</b>                | 7.00                                 | 8.00               | 8.00               | 8.00                | 0.0%        |

**FTE By Position Title By Program**

| <b>Program: Marion County Justice Court</b>           |             |
|---|-------------|
| Position Title  | FTE         |
| Department Specialist 2                               | 5.00        |
| Department Specialist 3                               | 1.00        |
| Justice of the Peace                                  | 1.00        |
| Office Manager  | 1.00        |
| <b>Program Marion County Justice Court FTE Total:</b> | <b>8.00</b> |

**Marion County Justice Court Program Budget Justification**

**REQUIREMENTS**

Now that the Justice Court is fully staffed, a request for overtime pay has been added to the budget. The court had previously relied on vacancy savings to pay for overtime. There are minor shifts between line items in Administrative Services. Administrative charges are allocated to programs in conformity to an overall county cost allocation plan. The charges reflect the program's use of various types of central service departments' services.

The main photocopier is in need of replacement. This equipment is more than five years old. An equipment rental increased has been requested to allow for the replacement of this photocopier.

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
JUSTICE COURT

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**KEY DEPARTMENT ACCOMPLISHMENTS**

- The consolidation of the Justice Courts has been completed.

The court is operating efficiently with all of the staff in one location.

Spanish assistance is available to the public through the help of a full-time bilingual clerk.

The paperless system which was instituted July 1, 2016 is fully functioning for cases filed on or after that date. Staff is currently working on inputting cases prior to that date as time allows.

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
JUSTICE COURT

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**KEY INDICATORS**

**# 1: Volume of Citations Processed**

**Definition and Purpose**

The number of citations processed is an indicator of the volume of work that the Justice Court produces during the calendar year.

**Significance**

Traffic enforcement reduces accidents and helps prevent fatalities, keeping our community safe. This indicator ties to the Marion County strategic priority for Public Safety, Goal #3: Pursue a safe and secure community by protecting the people, property, and economy of Marion County.

**Data Units Calendar Year**

Marion County Justice Court

| <b>CY 2014 Actual</b> | <b>CY 2015 Actual</b> | <b>CY 2016 Actual</b> | <b>CY 2017 Estimate</b> | <b>CY 2018 Estimate</b> |
|-----------------------|-----------------------|-----------------------|-------------------------|-------------------------|
| 23,064                | 18,616                | 20,816                | 18,000                  | 18,000                  |

**Explanation of Trends and Changes**

The courts were consolidated into one Justice Court in July 2014 and the chart reflects that change. The decrease in the number of citations in 2015 is due to the loss of deputies at the sheriff's office.



MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
JUSTICE COURT

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**# 2: Amount of Fines Collected**

**Definition and Purpose**

The amount of traffic fines collected is an indicator of the volume of work that the Justice Court produces during the calendar year.

**Significance**

Traffic enforcement reduces accidents and helps prevent fatalities, keeping our community safe. This indicator ties to the Marion County strategic priority for Public Safety, Goal #3: Pursue a safe and secure community by protecting the people, property, and economy of Marion County.

**Data Units Calendar Year**

Marion County Justice Court

| <b>CY 2014 Actual</b> | <b>CY 2015 Actual</b> | <b>CY 2016 Actual</b> | <b>CY 2017 Estimate</b> | <b>CY 2018 Estimate</b> |
|-----------------------|-----------------------|-----------------------|-------------------------|-------------------------|
| \$4,217,280           | \$3,911,687           | \$4,192,836           | \$4,284,000             | \$4,300,000             |

**Explanation of Trends and Changes**

Amount of fines collected has followed the same trend between courts as explained under Key Indicator #1, Volume of Citations Processed.

MARION COUNTY FY 2017-18 BUDGET  
 BY DEPARTMENT  
 JUSTICE COURT

| <b>Resources by Fund Detail</b>   |                            |                            |                            |                              |                              |                             |
|-----------------------------------|----------------------------|----------------------------|----------------------------|------------------------------|------------------------------|-----------------------------|
| <b>100 - General Fund</b>         | <b>Actual<br/>FY 14-15</b> | <b>Actual<br/>FY 15-16</b> | <b>Budget<br/>FY 16-17</b> | <b>Proposed<br/>FY 17-18</b> | <b>Approved<br/>FY 17-18</b> | <b>Adopted<br/>FY 17-18</b> |
| <b>General Fund Transfers</b>     |                            |                            |                            |                              |                              |                             |
| 381100 Transfer from General Fund | 845,421                    | 776,950                    | 883,244                    | 913,943                      | 913,943                      | 913,943                     |
| General Fund Transfers Total      | <b>845,421</b>             | <b>776,950</b>             | <b>883,244</b>             | <b>913,943</b>               | <b>913,943</b>               | <b>913,943</b>              |
| General Fund Total                | <b>845,421</b>             | <b>776,950</b>             | <b>883,244</b>             | <b>913,943</b>               | <b>913,943</b>               | <b>913,943</b>              |
| Justice Court Grand Total         | 845,421                    | 776,950                    | 883,244                    | 913,943                      | 913,943                      | 913,943                     |

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
JUSTICE COURT

**Requirements by Fund Detail**

| <b>100 - General Fund</b>             | <b>Actual<br/>FY 14-15</b> | <b>Actual<br/>FY 15-16</b> | <b>Budget<br/>FY 16-17</b> | <b>Proposed<br/>FY 17-18</b> | <b>Approved<br/>FY 17-18</b> | <b>Adopted<br/>FY 17-18</b> |
|---------------------------------------|----------------------------|----------------------------|----------------------------|------------------------------|------------------------------|-----------------------------|
| <b>Personnel Services</b>             |                            |                            |                            |                              |                              |                             |
| <b>Salaries and Wages</b>             |                            |                            |                            |                              |                              |                             |
| 511110 Regular Wages                  | 319,205                    | 269,991                    | 370,680                    | 366,957                      | 366,957                      | 366,957                     |
| 511120 Temporary Wages                | 3,030                      | 13,765                     | 0                          | 0                            | 0                            | 0                           |
| 511130 Vacation Pay                   | 11,621                     | 15,673                     | 0                          | 0                            | 0                            | 0                           |
| 511140 Sick Pay                       | 10,198                     | 17,617                     | 0                          | 0                            | 0                            | 0                           |
| 511150 Holiday Pay                    | 14,694                     | 12,340                     | 0                          | 0                            | 0                            | 0                           |
| 511160 Comp Time Pay                  | 2,357                      | 1,273                      | 0                          | 0                            | 0                            | 0                           |
| 511180 Differential Pay               | 395                        | 341                        | 0                          | 0                            | 0                            | 0                           |
| 511210 Compensation Credits           | 14,381                     | 11,353                     | 11,519                     | 10,184                       | 10,184                       | 10,184                      |
| 511270 Leadworker Pay                 | 126                        | 132                        | 0                          | 0                            | 0                            | 0                           |
| 511280 Cell Phone Pay                 | 173                        | 181                        | 300                        | 300                          | 300                          | 300                         |
| 511290 Health Insurance Waiver Pay    | 1,000                      | 0                          | 0                          | 0                            | 0                            | 0                           |
| 511420 Premium Pay                    | 18,148                     | 1,764                      | 0                          | 6,000                        | 6,000                        | 6,000                       |
| <b>Salaries and Wages Total</b>       | <b>395,327</b>             | <b>344,429</b>             | <b>382,499</b>             | <b>383,441</b>               | <b>383,441</b>               | <b>383,441</b>              |
| <b>Fringe Benefits</b>                |                            |                            |                            |                              |                              |                             |
| 512110 PERS                           | 56,481                     | 53,865                     | 60,960                     | 72,788                       | 72,788                       | 72,788                      |
| 512120 401K                           | 9,960                      | 8,558                      | 8,511                      | 8,692                        | 8,692                        | 8,692                       |
| 512130 PERS Debt Service              | 19,287                     | 15,366                     | 17,772                     | 18,857                       | 18,857                       | 18,857                      |
| 512200 FICA                           | 29,976                     | 25,778                     | 29,010                     | 28,528                       | 28,528                       | 28,528                      |
| 512310 Medical Insurance              | 104,733                    | 98,601                     | 116,090                    | 119,510                      | 119,510                      | 119,510                     |
| 512320 Dental Insurance               | 10,881                     | 10,226                     | 10,890                     | 11,875                       | 11,875                       | 11,875                      |
| 512330 Group Term Life Insurance      | 630                        | 559                        | 709                        | 692                          | 692                          | 692                         |
| 512340 Long Term Disability Insurance | 1,620                      | 1,420                      | 1,587                      | 1,553                        | 1,553                        | 1,553                       |
| 512400 Unemployment Insurance         | 1,584                      | 1,369                      | 1,414                      | 1,396                        | 1,396                        | 1,396                       |
| 512520 Workers Comp Insurance         | 255                        | 207                        | 240                        | 240                          | 240                          | 240                         |
| 512600 Wellness Program               | 301                        | 267                        | 320                        | 320                          | 320                          | 320                         |
| 512610 Employee Assistance Program    | 216                        | 192                        | 216                        | 216                          | 216                          | 216                         |
| <b>Fringe Benefits Total</b>          | <b>235,924</b>             | <b>216,408</b>             | <b>247,719</b>             | <b>264,667</b>               | <b>264,667</b>               | <b>264,667</b>              |
| <b>Personnel Services Total</b>       | <b>631,251</b>             | <b>560,837</b>             | <b>630,218</b>             | <b>648,108</b>               | <b>648,108</b>               | <b>648,108</b>              |
| <b>Materials and Services</b>         |                            |                            |                            |                              |                              |                             |
| <b>Supplies</b>                       |                            |                            |                            |                              |                              |                             |
| 521010 Office Supplies                | 11,966                     | 7,627                      | 10,000                     | 8,000                        | 8,000                        | 8,000                       |
| 521190 Publications                   | 0                          | 650                        | 650                        | 650                          | 650                          | 650                         |
| <b>Supplies Total</b>                 | <b>11,966</b>              | <b>8,277</b>               | <b>10,650</b>              | <b>8,650</b>                 | <b>8,650</b>                 | <b>8,650</b>                |
| <b>Materials</b>                      |                            |                            |                            |                              |                              |                             |
| 522150 Small Office Equipment         | 4,050                      | 0                          | 1,500                      | 1,500                        | 1,500                        | 1,500                       |
| 522160 Small Departmental Equipment   | 0                          | 2,295                      | 0                          | 0                            | 0                            | 0                           |
| <b>Materials Total</b>                | <b>4,050</b>               | <b>2,295</b>               | <b>1,500</b>               | <b>1,500</b>                 | <b>1,500</b>                 | <b>1,500</b>                |
| <b>Communications</b>                 |                            |                            |                            |                              |                              |                             |
| 523015 Video Security Equipment       | 60                         | 120                        | 0                          | 0                            | 0                            | 0                           |
| 523020 Phone and Communication Svcs   | 472                        | 253                        | 150                        | 200                          | 200                          | 200                         |
| 523040 Data Connections               | 2,098                      | 2,110                      | 2,100                      | 2,110                        | 2,110                        | 2,110                       |
| 523050 Postage                        | 2,200                      | 1,351                      | 1,500                      | 1,500                        | 1,500                        | 1,500                       |

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
JUSTICE COURT

| <b>100 - General Fund</b>             | <b>Actual<br/>FY 14-15</b> | <b>Actual<br/>FY 15-16</b> | <b>Budget<br/>FY 16-17</b> | <b>Proposed<br/>FY 17-18</b> | <b>Approved<br/>FY 17-18</b> | <b>Adopted<br/>FY 17-18</b> |
|---------------------------------------|----------------------------|----------------------------|----------------------------|------------------------------|------------------------------|-----------------------------|
| <b>Materials and Services</b>         |                            |                            |                            |                              |                              |                             |
| 523060 Cellular Phones                | 49                         | 620                        | 0                          | 0                            | 0                            | 0                           |
| 523090 Long Distance Charges          | 59                         | 51                         | 60                         | 60                           | 60                           | 60                          |
| <b>Communications Total</b>           | <b>4,938</b>               | <b>4,505</b>               | <b>3,810</b>               | <b>3,870</b>                 | <b>3,870</b>                 | <b>3,870</b>                |
| <b>Utilities</b>                      |                            |                            |                            |                              |                              |                             |
| 524010 Electricity                    | 6,147                      | 6,082                      | 6,600                      | 6,600                        | 6,600                        | 6,600                       |
| 524040 Natural Gas                    | 2,226                      | 2,427                      | 2,700                      | 2,700                        | 2,700                        | 2,700                       |
| 524050 Water                          | 0                          | 0                          | 500                        | 0                            | 0                            | 0                           |
| 524090 Garbage Disposal and Recycling | 420                        | 366                        | 500                        | 600                          | 600                          | 600                         |
| <b>Utilities Total</b>                | <b>8,793</b>               | <b>8,875</b>               | <b>10,300</b>              | <b>9,900</b>                 | <b>9,900</b>                 | <b>9,900</b>                |
| <b>Contracted Services</b>            |                            |                            |                            |                              |                              |                             |
| 525350 Janitorial Services            | 3,892                      | 4,706                      | 4,400                      | 4,600                        | 4,600                        | 4,600                       |
| 525510 Legal Services                 | 1,314                      | 0                          | 0                          | 0                            | 0                            | 0                           |
| 525540 Witnesses                      | 0                          | 0                          | 95                         | 95                           | 95                           | 95                          |
| 525555 Security Services              | 0                          | 20                         | 240                        | 240                          | 240                          | 240                         |
| 525710 Printing Services              | 1,072                      | 0                          | 1,500                      | 1,250                        | 1,250                        | 1,250                       |
| 525735 Mail Services                  | 0                          | 1,372                      | 1,500                      | 1,250                        | 1,250                        | 1,250                       |
| 525740 Document Disposal Services     | 500                        | 460                        | 600                        | 1,300                        | 1,300                        | 1,300                       |
| 525770 Interpreters and Translators   | 8,024                      | 5,533                      | 6,500                      | 6,500                        | 6,500                        | 6,500                       |
| 525999 Other Contracted Services      | 1,515                      | 370                        | 6,440                      | 6,440                        | 6,440                        | 6,440                       |
| <b>Contracted Services Total</b>      | <b>16,316</b>              | <b>12,462</b>              | <b>21,275</b>              | <b>21,675</b>                | <b>21,675</b>                | <b>21,675</b>               |
| <b>Repairs and Maintenance</b>        |                            |                            |                            |                              |                              |                             |
| 526030 Building Maintenance           | 2,752                      | 1,293                      | 2,000                      | 2,000                        | 2,000                        | 2,000                       |
| <b>Repairs and Maintenance Total</b>  | <b>2,752</b>               | <b>1,293</b>               | <b>2,000</b>               | <b>2,000</b>                 | <b>2,000</b>                 | <b>2,000</b>                |
| <b>Rentals</b>                        |                            |                            |                            |                              |                              |                             |
| 527120 Motor Pool Mileage             | 442                        | 161                        | 500                        | 500                          | 500                          | 500                         |
| 527210 Building Rental Private        | 55,269                     | 71,261                     | 72,972                     | 73,522                       | 73,522                       | 73,522                      |
| 527300 Equipment Rental               | 372                        | 254                        | 500                        | 2,000                        | 2,000                        | 2,000                       |
| <b>Rentals Total</b>                  | <b>56,084</b>              | <b>71,677</b>              | <b>73,972</b>              | <b>76,022</b>                | <b>76,022</b>                | <b>76,022</b>               |
| <b>Insurance</b>                      |                            |                            |                            |                              |                              |                             |
| 528210 Public Official Bonds          | 100                        | 100                        | 100                        | 100                          | 100                          | 100                         |
| <b>Insurance Total</b>                | <b>100</b>                 | <b>100</b>                 | <b>100</b>                 | <b>100</b>                   | <b>100</b>                   | <b>100</b>                  |
| <b>Miscellaneous</b>                  |                            |                            |                            |                              |                              |                             |
| 529110 Mileage Reimbursement          | 96                         | 0                          | 200                        | 400                          | 400                          | 400                         |
| 529130 Meals                          | 31                         | 0                          | 200                        | 200                          | 200                          | 200                         |
| 529140 Lodging                        | 1,818                      | 1,390                      | 3,000                      | 3,000                        | 3,000                        | 3,000                       |
| 529210 Meetings                       | 198                        | 46                         | 200                        | 200                          | 200                          | 200                         |
| 529220 Conferences                    | 1,734                      | 1,510                      | 2,000                      | 2,000                        | 2,000                        | 2,000                       |
| 529230 Training                       | 106                        | 0                          | 60                         | 60                           | 60                           | 60                          |
| 529300 Dues and Memberships           | 600                        | 450                        | 520                        | 725                          | 725                          | 725                         |
| 529650 Pre Employment Costs           | 49                         | 0                          | 0                          | 0                            | 0                            | 0                           |
| <b>Miscellaneous Total</b>            | <b>4,633</b>               | <b>3,396</b>               | <b>6,180</b>               | <b>6,585</b>                 | <b>6,585</b>                 | <b>6,585</b>                |
| <b>Materials and Services Total</b>   | <b>109,632</b>             | <b>112,879</b>             | <b>129,787</b>             | <b>130,302</b>               | <b>130,302</b>               | <b>130,302</b>              |

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
JUSTICE COURT

| <b>100 - General Fund</b>             | <b>Actual<br/>FY 14-15</b> | <b>Actual<br/>FY 15-16</b> | <b>Budget<br/>FY 16-17</b> | <b>Proposed<br/>FY 17-18</b> | <b>Approved<br/>FY 17-18</b> | <b>Adopted<br/>FY 17-18</b> |
|---------------------------------------|----------------------------|----------------------------|----------------------------|------------------------------|------------------------------|-----------------------------|
| <b>Administrative Charges</b>         |                            |                            |                            |                              |                              |                             |
| 611100 County Admin Allocation        | 8,953                      | 8,376                      | 9,109                      | 10,293                       | 10,293                       | 10,293                      |
| 611230 Courier Allocation             | 533                        | 481                        | 519                        | 551                          | 551                          | 551                         |
| 611250 Risk Management Allocation     | 1,239                      | 1,195                      | 1,097                      | 1,044                        | 1,044                        | 1,044                       |
| 611255 Benefits Allocation            | 2,649                      | 2,391                      | 2,334                      | 2,439                        | 2,439                        | 2,439                       |
| 611260 Human Resources Allocation     | 9,225                      | 8,229                      | 9,301                      | 9,941                        | 9,941                        | 9,941                       |
| 611300 Legal Services Allocation      | 570                        | 1,367                      | 1,542                      | 2,260                        | 2,260                        | 2,260                       |
| 611400 Information Tech Allocation    | 25,050                     | 24,331                     | 26,556                     | 27,976                       | 27,976                       | 27,976                      |
| 611410 FIMS Allocation                | 8,588                      | 9,817                      | 10,629                     | 10,757                       | 10,757                       | 10,757                      |
| 611420 Telecommunications Allocation  | 3,173                      | 2,789                      | 5,698                      | 6,812                        | 6,812                        | 6,812                       |
| 611430 Info Tech Direct Charges       | 9,745                      | 10,514                     | 25,494                     | 36,214                       | 36,214                       | 36,214                      |
| 611600 Finance Allocation             | 30,165                     | 27,092                     | 23,673                     | 20,475                       | 20,475                       | 20,475                      |
| 611800 MCBEE Allocation               | 448                        | 195                        | 630                        | 394                          | 394                          | 394                         |
| 612100 IT Equipment Use Charges       | 0                          | 2,057                      | 2,257                      | 2,277                        | 2,277                        | 2,277                       |
| 614100 Liability Insurance Allocation | 2,300                      | 2,500                      | 2,700                      | 2,400                        | 2,400                        | 2,400                       |
| 614200 WC Insurance Allocation        | 1,900                      | 1,900                      | 1,700                      | 1,700                        | 1,700                        | 1,700                       |
| <b>Administrative Charges Total</b>   | <b>104,538</b>             | <b>103,234</b>             | <b>123,239</b>             | <b>135,533</b>               | <b>135,533</b>               | <b>135,533</b>              |
| <b>General Fund Total</b>             | <b>845,421</b>             | <b>776,950</b>             | <b>883,244</b>             | <b>913,943</b>               | <b>913,943</b>               | <b>913,943</b>              |
| <b>Justice Court Grand Total</b>      | <b>845,421</b>             | <b>776,950</b>             | <b>883,244</b>             | <b>913,943</b>               | <b>913,943</b>               | <b>913,943</b>              |

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
JUSTICE COURT

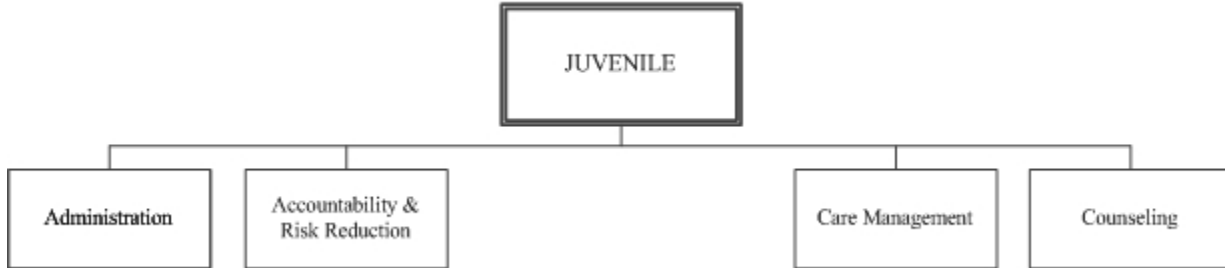
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MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
JUVENILE

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# JUVENILE



## MISSION STATEMENT

Improve public safety by working with parents, guardians, youth and the community, to provide youth accountability and opportunities for positive change.

## GOALS AND OBJECTIVES

- Goal 1 Gather, analyze, and provide data to inform policy and practice in achieving public safety and positive youth outcomes through interventions, programs, and services that reduce criminogenic risk factors and recidivism, and increase community connectivity and educational engagement.
- Objective 1 Continue to improve and enhance the CRIS2 system, an internal referral system critical to data collection and analysis.
  - Objective 2 Determine the data most useful to employees and then provide regular data on program outcomes in contributing to overall reduction in youth risk and recidivism.
  - Objective 3 Establish a process for continual review of data and outcomes for policy and operational system improvements.
  - Objective 4 Complete an annual department summary.
- Goal 2 Implement data driven, trauma informed, culturally and gender specific evidenced-based programs and practices associated with positive youth development, criminogenic risk reduction, and public safety.
- Objective 1 Provide clear department vision and expectations, policy, training to build and support competencies, and quality assurance in service delivery.
  - Objective 2 Review every program for evidenced based or promising practices, principles, or effective interventions for criminogenic risk reduction and youth positive behavior change.
  - Objective 3 Deliver identified services and interventions according to the models, training and expectations identified by the department.
  - Objective 4 Provide opportunities for communication and employee inclusion in implementation of programs and services to achieve department outcomes.
- Goal 3 Create a purposeful strategy that, facilitates, challenges, and supports positive changes in the lives of the youth referred to the Juvenile Department and to equip them with the skills to engage in pro-social activities, emotionally regulate, problem solve, and make positive decisions.
- Objective 1 Utilize the partnership with mental health services to access wraparound support for the entire family.

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
JUVENILE

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- Objective 2 The focus of intervention and services with each youth will address the goals, objectives and actions within the youth's case plan and be consistently reinforced by every program, intervention and service, allowing the youth to practice and build competencies.
  - Objective 3 Increase resources to address significant substance abuse and dual diagnosis issues among the youth we serve.
  - Objective 4 Reduce the commitment of higher-risk youth to access residential placements by implementing an intensive family centered support model.
- Goal 4 Identify and address areas of decision and resources to ensure equitable access and fair treatment of all youth.
- Objective 1 Engage partners in developing strategies to reduce disproportionality of diverse populations at decision points.
  - Objective 2 Increase mental health partnerships to provide for appropriate placement and interventions of youth with significant mental health issues.
  - Objective 3 Strengthen partnership and improve outcomes in reducing the crossover of youth from the child welfare system into the juvenile justice system.
  - Objective 4 Develop partnerships to provide for appropriate placement and interventions of developmentally disabled youth.
- Goal 5 Increase the educational and vocational success of youth and skill development for career employment readiness.
- Objective 1 Develop competencies and certification process for Alternative Programs so youth leave the program with identified skills transferable to community jobs.
  - Objective 2 Develop relationships with colleges, business leaders, and community organizations to provide transition opportunities for youth to obtain employment skills, jobs and advanced degrees.
  - Objective 3 Strategically create department vision and plan for collectively increasing education outcomes in youth served.
- Goal 6 Maximize opportunities for youth to earn and pay timely restitution owed to those they have harmed.
- Objective 1 Explore expansion of current work capacity opportunities for youth, and types of skills and jobs, and community partnerships.
- Goal 7 Ensure operational efficiencies.
- Objective 1 Continue refining systems to provide review, evaluation, and accountability for resource allocations and expenditures.
  - Objective 2 Continue policy and procedure development and oversight of accountability of purchasing, property management, and loss control practices.
  - Objective 3 Maximize collection of Title IV-E reimbursement and prioritize the use of the funds.
  - Objective 4 Complete planning and construction of new Juvenile Department administrative building so that the layout enhances and supports the partnerships and operations of effective service delivery.



MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
JUVENILE

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**DEPARTMENT OVERVIEW**

Most juveniles are referred to the Juvenile Department by police officers throughout the county, however youth nine to thirteen can be referred by nonprofits, schools, and parents to the department's voluntary Juvenile Crime Prevention Family Support Program.

Juveniles are referred for crimes or violations through a police report or physically brought by police to detention for more serious crimes. The Juvenile Department implements evidence-based, promising practices or effective interventions to address youth behaviors, reduce risk factors, and build protective factors. Our goal is to not only hold juveniles accountable for their actions but to also help redirect them towards positive outcomes through attitude and behavior change that promote public safety and youth success. A juvenile might appear before a judge, undergo informal processing at the department, or enter into a community diversion program such as peer courts. Once a judge orders probation, juveniles are supervised in the community by juvenile probation officers. Timely payment of restitution to victims is a critical component of accountability and a strong value of the department.

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
JUVENILE

**RESOURCE AND REQUIREMENT SUMMARY**

| Juvenile                            | FY 14-15<br>ACTUAL | FY 15-16<br>ACTUAL | FY 16-17<br>BUDGET | FY 17-18<br>ADOPTED | +/- %        |
|-------------------------------------|--------------------|--------------------|--------------------|---------------------|--------------|
| <b>RESOURCES</b>                    |                    |                    |                    |                     |              |
| Intergovernmental Federal           | 83,095             | 516,155            | 203,800            | 436,086             | 114.0%       |
| Intergovernmental State             | 1,123,108          | 1,081,439          | 1,139,459          | 1,110,450           | -2.5%        |
| Charges for Services                | 801,424            | 828,891            | 937,885            | 975,104             | 4.0%         |
| Interest                            | 0                  | 154                | 0                  | 0                   | n.a.         |
| Other Revenues                      | 20,713             | 9,175              | 4,000              | 4,400               | 10.0%        |
| General Fund Transfers              | 10,153,874         | 10,697,342         | 11,254,632         | 11,424,209          | 1.5%         |
| Other Fund Transfers                | 252,940            | 175,000            | 150,000            | 147,364             | -1.8%        |
| Net Working Capital                 | 102,439            | 290,621            | 566,795            | 834,290             | 47.2%        |
| <b>TOTAL RESOURCES</b>              | <b>12,537,593</b>  | <b>13,598,778</b>  | <b>14,256,571</b>  | <b>14,931,903</b>   | <b>4.7%</b>  |
| <b>REQUIREMENTS</b>                 |                    |                    |                    |                     |              |
| Personnel Services                  |                    |                    |                    |                     |              |
| Salaries and Wages                  | 6,152,478          | 6,549,175          | 7,034,371          | 7,237,824           | 2.9%         |
| Fringe Benefits                     | 3,225,761          | 3,493,245          | 3,635,296          | 3,987,733           | 9.7%         |
| <b>Total Personnel Services</b>     | <b>9,378,239</b>   | <b>10,042,420</b>  | <b>10,669,667</b>  | <b>11,225,557</b>   | <b>5.2%</b>  |
| Materials and Services              |                    |                    |                    |                     |              |
| Supplies                            | 158,290            | 145,220            | 169,880            | 164,159             | -3.4%        |
| Materials                           | 165,189            | 153,006            | 157,560            | 140,139             | -11.1%       |
| Communications                      | 20,136             | 25,306             | 19,938             | 22,613              | 13.4%        |
| Utilities                           | 189,952            | 189,391            | 181,268            | 189,444             | 4.5%         |
| Contracted Services                 | 541,535            | 551,146            | 566,665            | 531,274             | -6.2%        |
| Repairs and Maintenance             | 102,089            | 59,089             | 52,902             | 55,482              | 4.9%         |
| Rentals                             | 96,639             | 85,382             | 90,579             | 87,114              | -3.8%        |
| Insurance                           | 1,549              | 4,212              | 3,014              | 4,724               | 56.7%        |
| Miscellaneous                       | 119,361            | 231,910            | 193,480            | 195,550             | 1.1%         |
| <b>Total Materials and Services</b> | <b>1,394,738</b>   | <b>1,444,662</b>   | <b>1,435,286</b>   | <b>1,390,499</b>    | <b>-3.1%</b> |
| Administrative Charges              | 1,422,772          | 1,492,083          | 1,620,572          | 1,644,664           | 1.5%         |
| Transfers Out                       | 51,223             | 52,818             | 0                  | 0                   | n.a.         |
| Contingency                         | 0                  | 0                  | 531,046            | 671,183             | 26.4%        |
| <b>TOTAL REQUIREMENTS</b>           | <b>12,246,972</b>  | <b>13,031,982</b>  | <b>14,256,571</b>  | <b>14,931,903</b>   | <b>4.7%</b>  |
| <b>FTE</b>                          | 103.50             | 103.68             | 105.10             | 107.60              | 2.4%         |

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
JUVENILE

| Fund Name                 | <b>FUNDS</b>       |                    |                    |                     | % of Total    |
|---------------------------|--------------------|--------------------|--------------------|---------------------|---------------|
|                           | FY 14-15<br>ACTUAL | FY 15-16<br>ACTUAL | FY 16-17<br>BUDGET | FY 17-18<br>ADOPTED |               |
| <b>RESOURCES</b>          |                    |                    |                    |                     |               |
| FND 100 General Fund      | 9,220,889          | 9,789,796          | 10,330,762         | 10,421,494          | 69.8%         |
| FND 125 Juvenile Grants   | 3,316,704          | 3,808,981          | 3,925,809          | 4,510,409           | 30.2%         |
| <b>TOTAL RESOURCES</b>    | <b>12,537,593</b>  | <b>13,598,778</b>  | <b>14,256,571</b>  | <b>14,931,903</b>   | <b>100.0%</b> |
| <b>REQUIREMENTS</b>       |                    |                    |                    |                     |               |
| FND 100 General Fund      | 9,220,889          | 9,789,796          | 10,330,762         | 10,421,494          | 69.8%         |
| FND 125 Juvenile Grants   | 3,026,082          | 3,242,186          | 3,925,809          | 4,510,409           | 30.2%         |
| <b>TOTAL REQUIREMENTS</b> | <b>12,246,972</b>  | <b>13,031,982</b>  | <b>14,256,571</b>  | <b>14,931,903</b>   | <b>100.0%</b> |

|                                | <b>PROGRAMS</b>    |                    |                    |                     | +/- %       |
|--------------------------------|--------------------|--------------------|--------------------|---------------------|-------------|
|                                | FY 14-15<br>ACTUAL | FY 15-16<br>ACTUAL | FY 16-17<br>BUDGET | FY 17-18<br>ADOPTED |             |
| <b>RESOURCES</b>               |                    |                    |                    |                     |             |
| Juvenile Case Management       | 3,509,551          | 4,334,570          | 4,741,881          | 5,182,347           | 9.3%        |
| Juv Acctability Risk Reduction | 6,661,344          | 6,896,147          | 7,370,585          | 7,479,737           | 1.5%        |
| Juvenile Counseling            | 692,620            | 677,576            | 525,818            | 562,087             | 6.9%        |
| JU Administration              | 1,674,078          | 1,690,485          | 1,618,287          | 1,707,732           | 5.5%        |
| <b>TOTAL RESOURCES</b>         | <b>12,537,593</b>  | <b>13,598,778</b>  | <b>14,256,571</b>  | <b>14,931,903</b>   | <b>4.7%</b> |
| <b>REQUIREMENTS</b>            |                    |                    |                    |                     |             |
| Juvenile Case Management       | 3,451,813          | 3,826,974          | 4,741,881          | 5,182,347           | 9.3%        |
| Juv Acctability Risk Reduction | 6,488,439          | 6,860,426          | 7,370,585          | 7,479,737           | 1.5%        |
| Juvenile Counseling            | 692,620            | 677,576            | 525,818            | 562,087             | 6.9%        |
| JU Administration              | 1,614,099          | 1,667,007          | 1,618,287          | 1,707,732           | 5.5%        |
| <b>TOTAL REQUIREMENTS</b>      | <b>12,246,972</b>  | <b>13,031,982</b>  | <b>14,256,571</b>  | <b>14,931,903</b>   | <b>4.7%</b> |

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
JUVENILE

**Juvenile Case Management Program**

- Juvenile Crime Prevention Family Support Program provides a voluntary early intervention service for youth nine to thirteen within the context of their families. Youth are referred by school personnel, law enforcement, social service agencies or self referred by families. The program works to support the family system and relationships to prevent or minimize involvement in the juvenile justice system.
- Families are supported in family function and relationships, holding youth accountable, providing appropriate structure, limit setting, consequences and rewards, and assist in accessing treatment resources for family counseling, substance abuse, and mental health issues, as necessary.
- Police referrals alleging law violation or criminal offenses are assessed by Juvenile Probation Officers using a validated risk assessment to determine the level of intervention, supervision and support required to reduce risk factors and enhance positive attitudes, values, beliefs and behaviors. A case plan is developed with the youth and family to create a road map of goals and actions within the risk domains of substance abuse, family functioning, education, negative peer associations, and attitudes, values and beliefs.
- Probation Officers hold juveniles accountable, support victim rights, and enforce payment of restitution. Behavior change is facilitated through the use of evidenced-based, promising practices, or effective interventions that develop skills and personal responsibility considering trauma experiences and adolescent development.
- The basis of probation in Marion County is the use of Effective Practices in Community Supervision (EPICS) which challenges attitudes, values and beliefs and facilitates problem solving, decision making, and emotional regulation.
- Education Advocates engage juveniles in the Juvenile Department’s Education Program by advocating for appropriate education accommodations, providing support, skill building and services for credit recovery; thereby improving attendance, behavior, grades, and overall educational success.

**Program Summary**

| Juvenile                  | Program: Juvenile Case Management |                    |                    |                     |             |
|---------------------------|-----------------------------------|--------------------|--------------------|---------------------|-------------|
|                           | FY 14-15<br>ACTUAL                | FY 15-16<br>ACTUAL | FY 16-17<br>BUDGET | FY 17-18<br>ADOPTED | +/- %       |
| <b>RESOURCES</b>          |                                   |                    |                    |                     |             |
| Intergovernmental Federal | 68,164                            | 513,004            | 200,000            | 339,631             | 69.8%       |
| Intergovernmental State   | 247,472                           | 218,774            | 262,954            | 240,864             | -8.4%       |
| Charges for Services      | 42,514                            | 50,681             | 55,900             | 43,691              | -21.8%      |
| Other Revenues            | 589                               | 0                  | 0                  | 0                   | n.a.        |
| General Fund Transfers    | 3,137,808                         | 3,469,190          | 3,696,783          | 3,814,814           | 3.2%        |
| Other Fund Transfers      | 10,642                            | 25,182             | 18,648             | 47,193              | 153.1%      |
| Net Working Capital       | 2,364                             | 57,738             | 507,596            | 696,154             | 37.1%       |
| <b>TOTAL RESOURCES</b>    | <b>3,509,551</b>                  | <b>4,334,570</b>   | <b>4,741,881</b>   | <b>5,182,347</b>    | <b>9.3%</b> |
| <b>REQUIREMENTS</b>       |                                   |                    |                    |                     |             |
| Personnel Services        | 2,874,859                         | 3,202,579          | 3,494,386          | 3,785,159           | 8.3%        |
| Materials and Services    | 121,195                           | 139,486            | 157,218            | 155,438             | -1.1%       |
| Administrative Charges    | 455,759                           | 484,910            | 559,231            | 570,567             | 2.0%        |
| Contingency               | 0                                 | 0                  | 531,046            | 671,183             | 26.4%       |
| <b>TOTAL REQUIREMENTS</b> | <b>3,451,813</b>                  | <b>3,826,974</b>   | <b>4,741,881</b>   | <b>5,182,347</b>    | <b>9.3%</b> |
| <b>FTE</b>                | <b>32.37</b>                      | <b>32.37</b>       | <b>33.32</b>       | <b>35.82</b>        | <b>7.5%</b> |

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
JUVENILE

**FTE By Position Title By Program**

| <b>Program: Juvenile Case Management</b>           |              |
|--|--------------|
| <b>Position Title</b>                              | <b>FTE</b>   |
| Department Specialist 2                            | 0.22         |
| Department Specialist 2 (Bilingual)                | 2.00         |
| Education Services Advocate                        | 2.00         |
| Education Services Advocate (Bilingual)            | 2.00         |
| Family Support Specialist                          | 1.00         |
| Family Support Specialist (Bilingual)              | 1.00         |
| Juvenile Probation Case Aide                       | 1.00         |
| Juvenile Probation Officer                         | 13.00        |
| Juvenile Probation Officer (Bilingual)             | 9.00         |
| Juvenile Program Supervisor                        | 2.10         |
| Management Analyst 2                               | 0.50         |
| Title IV-E Family Therapist                        | 2.00         |
| <b>Program Juvenile Case Management FTE Total:</b> | <b>35.82</b> |

- In addition to the above there are 0.70 FTE temporary positions.

FTE Changes

There is an increase of 2.50 FTE. This is from the addition of 0.50 FTE Management Analyst during the supplemental budget FY 2016-17 and 2.00 FTE Family Therapist.

**Juvenile Case Management Program Budget Justification**

**RESOURCES**

There is an increase of \$139,631 in Intergovernmental Federal resources from DHS Title IV-E Reimbursement. Title IV-E is a federal program that provides funding through the Social Security Act. The program provides fiscal reimbursement for services the Juvenile Department provides through our Juvenile Probation Services and Guaranteed Attendance Program.

There is a decrease of \$22,090 in Intergovernmental State resources. This is from the Oregon Youth Authority (OYA) Individualized Services biennium agreement. FY 16-17 was the second year of the biennium and there is generally a larger allocation of monies in the second year.

There is a decrease of \$12,209 in Charges for Services. This decrease is from a decline in probation fees collected.

There is a net increase of \$118,031 in General Fund revenue. This includes two decision packages;

1. \$7,785 for bullet resistive vests for Probation Officers
2. \$2,500 encrypted secure email for probation

There is an increase of \$28,545 in Other Fund Transfers. This is largely from the increases of Criminal Justice Commission revenue to this program.

There is an increase of \$188,558 in Net Working Capital. There is an increase of \$205,193 in DHS Title IV-E Reimbursement and a decrease of \$16,635 in probation fees.

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
JUVENILE

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REQUIREMENTS

There is an increase of \$290,773 in Personnel Services. There was an increase of 2.50 FTE in this program, 0.50 FTE Management Analyst and 2.00 FTE Family Therapist. These positions are funded with Title IV-E revenue. The Family Therapists were included in the decision package, High Risk Probation Youth Family Support. The 0.50 FTE Management Analyst was approved in FY 2016-17 supplemental budget and will provide oversight of billing, technical issues, quality assurance and changes within the Title IV-E program.

There is a total decrease of \$1,780 in Materials and Services.

There is an increase of \$1,375 in Supplies. This includes a decision package for nine bullet resistive vests for probation officers, in the amount of \$7,785. The remainder is from miscellaneous decreases in department supplies. There is a decrease of \$3,800 in Materials from a decrease in the onetime purchase of tablets for probation officers.

There is a decrease of \$31,553 in Contracted Services. This is from a decrease of \$21,590 in the use of Oregon Youth Authority Individualized Services because of FY2016-17 being the second year of the biennium and having higher resources in the second year.

There is an increase of \$26,270 in Miscellaneous. This is from an increase in the amount paid to the State of Oregon and Justice Benefits, Inc. for processing Title IV-E revenue.

There is an increase of \$2,500 in Repair and Maintenance from a decision package to purchase encrypted secure email for probation.

There is an increase of \$140,137 in Contingency, from Title IV-E monies. The target for these funds is to address additional services currently not available to juveniles.

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
JUVENILE

**Juvenile Accountability Risk Reduction Program**

- The thirty-two bed detention facility provides secure custody for juveniles accused of acts which if committed by adults would constitute a crime. Youth who can be detained are pre-adjudicated and pose a public safety risk, are at risk to not appear for court appearances, are charged with a Measure 11 offense, or youth post adjudication serving a sanction for violation of a condition of court-ordered probation supervision.
- Detention provides a structured environment that emphasizes personal responsibility through modeling, teaching, and providing opportunities to practice skills for effective communication, problem solving, emotional regulation, and decision making.
- Guaranteed Attendance Program (GAP) is a ninety day voluntary residential shelter care program that serves as an alternative to detention, diversion from placement in a youth correctional or residential treatment facility, and temporary out-of-home placement while appropriate placements are considered.
- GAP utilizes and teaches youth the Dialectical Behavioral Therapy (DBT) model of behavior change and case managers teach these same skills to their parents.
- Alternative Programs is an extensive work program providing an opportunity for juveniles to earn and timely pay restitution owed to victims, complete community services obligations, and gain employment and trade skill competencies.
- Through partnerships with the community, supervised work crews fulfill contracts with city, state, and county agencies. In addition, on campus, metal and wood goods are manufactured and sold in the Fresh Start Market, a coffee and soup and sandwich business operated by youth learning customer service, barista skills, food preparation, and cash handling.

**Program Summary**

Juvenile

Program: Juv Acctability Risk Reduction

|                           | FY 14-15<br>ACTUAL | FY 15-16<br>ACTUAL | FY 16-17<br>BUDGET | FY 17-18<br>ADOPTED | +/- %       |
|---------------------------|--------------------|--------------------|--------------------|---------------------|-------------|
| <b>RESOURCES</b>          |                    |                    |                    |                     |             |
| Intergovernmental Federal | 3,745              | 3,151              | 3,800              | 96,455              | 2,438.3%    |
| Intergovernmental State   | 875,636            | 862,665            | 876,505            | 869,586             | -0.8%       |
| Charges for Services      | 688,551            | 712,208            | 881,985            | 931,413             | 5.6%        |
| Other Revenues            | 655                | 5,122              | 0                  | 0                   | n.a.        |
| General Fund Transfers    | 4,787,326          | 5,054,182          | 5,441,005          | 5,364,676           | -1.4%       |
| Other Fund Transfers      | 240,787            | 85,916             | 131,569            | 100,171             | -23.9%      |
| Net Working Capital       | 64,643             | 172,904            | 35,721             | 117,436             | 228.8%      |
| <b>TOTAL RESOURCES</b>    | <b>6,661,344</b>   | <b>6,896,147</b>   | <b>7,370,585</b>   | <b>7,479,737</b>    | <b>1.5%</b> |
| <b>REQUIREMENTS</b>       |                    |                    |                    |                     |             |
| Personnel Services        | 4,953,266          | 5,311,327          | 5,739,397          | 5,883,413           | 2.5%        |
| Materials and Services    | 777,484            | 785,158            | 821,238            | 790,246             | -3.8%       |
| Administrative Charges    | 706,467            | 733,083            | 809,950            | 806,078             | -0.5%       |
| Transfers Out             | 51,223             | 30,859             | 0                  | 0                   | n.a.        |
| <b>TOTAL REQUIREMENTS</b> | <b>6,488,439</b>   | <b>6,860,426</b>   | <b>7,370,585</b>   | <b>7,479,737</b>    | <b>1.5%</b> |
| <b>FTE</b>                | 55.67              | 55.67              | 56.72              | 58.60               | 3.3%        |

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
JUVENILE

**FTE By Position Title By Program**

| <b>Program: Juv Acctability Risk Reduction</b>           |              |
|--|--------------|
| <b>Position Title</b>                                    | <b>FTE</b>   |
| Alternative Program Worker 2                             | 6.00         |
| Alternative Program Worker 2 (Bilingual)                 | 3.00         |
| Alternative Program Worker 3                             | 5.00         |
| Assistant Juvenile Supervisor                            | 3.00         |
| Department Specialist 2                                  | 1.00         |
| Department Specialist 2 (Bilingual)                      | 1.00         |
| Department Specialist 3                                  | 1.00         |
| Department Specialist 3 (Bilingual)                      | 1.00         |
| GAP Case Manager   | 1.00         |
| GAP Case Manager (Bilingual)                             | 0.88         |
| Group Worker 2   | 23.25        |
| Group Worker 2 (Bilingual)                               | 7.00         |
| Group Worker 2 (Job Share)                               | 1.00         |
| Group Worker 3   | 1.00         |
| Juvenile Detention Supervisor                            | 1.00         |
| Juvenile Program Supervisor                              | 2.00         |
| Program Van Driver                                       | 0.47         |
| <b>Program Juv Acctability Risk Reduction FTE Total:</b> | <b>58.60</b> |

- In addition to the above there are 9.45 FTE temporary positions.

FTE Changes

There is an increase of 1.88 FTE in this program. This is from moving 1.88 FTE Mental Health Specialists from the Counseling program to Guaranteed Attendance Program (GAP).

**Juvenile Accountability Risk Reduction Program Budget Justification**

**RESOURCES**

There is an increase of \$92,655 in Federal revenue. In the past, food services were accounted for in the general fund. Food services is used to feed the youth in Detention, GAP and Alternative Programs. In FY 2017-18, these costs were move to the Juvenile Grants Fund because part of the revenue received for this program comes from federal USDA resources.

There is a decrease of \$6,919 in Intergovernmental State revenue. This is in the Juvenile Crime Prevention Basic and Diversion agreement with Oregon Youth Authority.

There is an increase of \$49,428 in Charges for Services. This is from a decrease of \$8,856 in Work Crew Fees, an increase of \$21,555 Juvenile Market revenue, an increase of \$29,654 in Behavioral Rehabilitation Services (BRS) Medicaid fees (increase in daily rate) and \$7,075 increase in Alternative Programs Styrofoam processing revenue.

There is a decrease of \$76,329 in General Fund Transfers. This is from moving food services from the General Fund to the Juvenile Grants Fund.

There is a decrease of \$31,398 in Other Fund Transfers. This is largely from a decrease of \$26,181 in Criminal Justice Assessment revenue used in this program and now used by the Case Management Program.

There is an increase of \$81,715 in Net Working Capital. This is from an increase of \$40,196 in Behavioral Rehabilitation Services (BRS), an increase of \$18,465 in Criminal Justice Assessment, an increase of \$24,319 in Alternative Programs Styrofoam, and other small decreases.



MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
JUVENILE

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REQUIREMENTS

There is an increase of \$144,016 in Personnel Services. The increase is attributed to normal step and COLA increases.

There is a net decrease of \$30,992 in Materials and Services.

Increases include \$295 in Communications; and \$6,810 in Utilities, primarily from utilities at the Juvenile Market.

Decreases include \$3,800 in Supplies, primarily from lower food costs; \$12,821 in Materials, primarily from lower cost of goods at the Juvenile Market; \$8,245 in Contracted Services, primarily from lower costs in the juvenile detention food contract; and \$7,000 in Miscellaneous, from a decrease in victim restitution payments.

There is a decrease of \$3,872 in Administrative Charges. Administrative charges are allocated to programs in conformity with an overall county cost allocation plan.

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
JUVENILE

**Juvenile Counseling Program**

- Counselors provide mental health and suicide/self harm screening for all juveniles in detention.
- Provide counseling and mental health crisis services for juveniles in detention and consultation with staff and Probation Officers to create interventions and programming to enhance well-being and safety.
- Provide coordination with community agencies providing mental health support and services to assist Probation Officers to develop placements and supports for juveniles with significant mental health needs.
- Provide individual, group, and family counseling for probation clients in the community who are unable to access community based treatment, as workload allows.

**Program Summary**

| Juvenile                  | Program: Juvenile Counseling |                    |                    |                     |             |
|---------------------------|------------------------------|--------------------|--------------------|---------------------|-------------|
|                           | FY 14-15<br>ACTUAL           | FY 15-16<br>ACTUAL | FY 16-17<br>BUDGET | FY 17-18<br>ADOPTED | +/- %       |
| <b>RESOURCES</b>          |                              |                    |                    |                     |             |
| Charges for Services      | 70,320                       | 65,858             | 0                  | 0                   | n.a.        |
| General Fund Transfers    | 620,789                      | 611,718            | 525,818            | 562,087             | 6.9%        |
| Other Fund Transfers      | 1,511                        | 0                  | 0                  | 0                   | n.a.        |
| <b>TOTAL RESOURCES</b>    | <b>692,620</b>               | <b>677,576</b>     | <b>525,818</b>     | <b>562,087</b>      | <b>6.9%</b> |
| <b>REQUIREMENTS</b>       |                              |                    |                    |                     |             |
| Personnel Services        | 576,652                      | 550,031            | 428,210            | 457,356             | 6.8%        |
| Materials and Services    | 31,595                       | 36,590             | 28,518             | 30,585              | 7.2%        |
| Administrative Charges    | 84,373                       | 90,955             | 69,090             | 74,146              | 7.3%        |
| <b>TOTAL REQUIREMENTS</b> | <b>692,620</b>               | <b>677,576</b>     | <b>525,818</b>     | <b>562,087</b>      | <b>6.9%</b> |
| <b>FTE</b>                | 5.96                         | 6.14               | 6.07               | 4.19                | -31.0%      |

**FTE By Position Title By Program**

| <b>Program: Juvenile Counseling</b>           |             |
|---|-------------|
| Position Title                                | FTE         |
| Department Specialist 2                       | 0.29        |
| Juvenile Program Supervisor                   | 0.90        |
| Mental Health Spec 2                          | 3.00        |
| <b>Program Juvenile Counseling FTE Total:</b> | <b>4.19</b> |

FTE Changes

There is a decrease of 1.88 FTE, from moving Mental Health Specialists from the Counseling program to Guaranteed Attendance Program (GAP).

**Juvenile Counseling Program Budget Justification**

**RESOURCES**

There is an increase of \$36,269 in General Funds Transfers.

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
JUVENILE

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REQUIREMENTS

There is an increase of \$29,146 in Personnel Services. This is attributed to step increases and fringe benefit cost increases.

There is a total increase of \$2,067 in Materials and Services, notably a \$4,500 increase in counseling oversight contracted services, offset by net reductions in other line items.

There is an increase of \$5,056 in Administrative Charges which are assessed according to a countywide cost allocation plan.

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
JUVENILE

**Juvenile Administration Program**

- Establish department vision, goals and objectives, provide leadership, and facilitate training, and accountability for effective delivery of services that reduce juvenile risk factors and increase strengths, assets, and skill development for positive youth outcomes.
- Collect and analyze data for evaluation of service delivery, to make policy decisions, program, and intervention changes to achieve desired outcomes.
- Responsibly manage and account for the department fiscal revenue and expenditures.
- Receive, process, and maintain records in compliance with Oregon Revised Statutes.
- Provide reception and clerical support to customers and all department staff.

**Program Summary**

| Juvenile                  | Program: JU Administration |                    |                    |                     |             |
|---------------------------|----------------------------|--------------------|--------------------|---------------------|-------------|
|                           | FY 14-15<br>ACTUAL         | FY 15-16<br>ACTUAL | FY 16-17<br>BUDGET | FY 17-18<br>ADOPTED | +/- %       |
| <b>RESOURCES</b>          |                            |                    |                    |                     |             |
| Intergovernmental Federal | 11,187                     | 0                  | 0                  | 0                   | n.a.        |
| Charges for Services      | 40                         | 143                | 0                  | 0                   | n.a.        |
| Interest                  | 0                          | 154                | 0                  | 0                   | n.a.        |
| Other Revenues            | 19,469                     | 4,054              | 4,000              | 4,400               | 10.0%       |
| General Fund Transfers    | 1,607,952                  | 1,562,253          | 1,591,026          | 1,682,632           | 5.8%        |
| Other Fund Transfers      | 0                          | 63,902             | (217)              | 0                   | -100.0%     |
| Net Working Capital       | 35,431                     | 59,979             | 23,478             | 20,700              | -11.8%      |
| <b>TOTAL RESOURCES</b>    | <b>1,674,078</b>           | <b>1,690,485</b>   | <b>1,618,287</b>   | <b>1,707,732</b>    | <b>5.5%</b> |
| <b>REQUIREMENTS</b>       |                            |                    |                    |                     |             |
| Personnel Services        | 973,462                    | 978,484            | 1,007,674          | 1,099,629           | 9.1%        |
| Materials and Services    | 464,464                    | 483,428            | 428,312            | 414,230             | -3.3%       |
| Administrative Charges    | 176,173                    | 183,136            | 182,301            | 193,873             | 6.3%        |
| Transfers Out             | 0                          | 21,959             | 0                  | 0                   | n.a.        |
| <b>TOTAL REQUIREMENTS</b> | <b>1,614,099</b>           | <b>1,667,007</b>   | <b>1,618,287</b>   | <b>1,707,732</b>    | <b>5.5%</b> |
| <b>FTE</b>                | <b>9.50</b>                | <b>9.50</b>        | <b>9.00</b>        | <b>9.00</b>         | <b>0.0%</b> |

**FTE By Position Title By Program**

| <b>Program: JU Administration</b>           |             |
|---|-------------|
| Position Title                              | FTE         |
| Accounting Specialist                       | 1.00        |
| Administrative Services Manager             | 1.00        |
| Asst Director of Juvenile Department        | 1.00        |
| Contracts Specialist                        | 1.00        |
| Juvenile Dept Director                      | 1.00        |
| Management Analyst 2                        | 1.00        |
| Office Manager                              | 1.00        |
| Records Specialist                          | 2.00        |
| <b>Program JU Administration FTE Total:</b> | <b>9.00</b> |

- In addition to the above there is 0.90 FTE temp position that is also budgeted.

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
JUVENILE

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FTE Changes

None

**Juvenile Administration Program Budget Justification**

RESOURCES

There is an increase of \$400 in Other Revenues, from the Scholarship Fund.

There is an increase of \$91,606 in General Funds Transfers.

There is a decrease of \$2,561 in Networking Capital revenue.

REQUIREMENTS

There is an increase of \$91,955 in Personnel Services. This is attributed to step increases and fringe benefit cost increases.

There is a total decrease of \$14,082 in Material and Services, primarily from the following cost changes:

There is a decrease of \$2,896 in Supplies, primarily from a reduction in educational supplies in the Scholarship fund

There is an increase of \$5,680 in Repairs and Maintenance, from the increase in building maintenance for the department.

There is a decrease of \$2,908 in Rentals, primarily from fleet leases.

There is a decrease of \$17,200 in Miscellaneous, from a reduction in department training and pre-employment investigation costs.

There is an increase of \$11,572 in Administrative Charges. Administrative charges are allocated to programs in conformity with an overall county cost allocation plan.

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
JUVENILE

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**KEY DEPARTMENT ACCOMPLISHMENTS**

- In a many year partnership with the Information Technology Department, the Juvenile CRIS 2 internal referral and data system design, reconfigure, and implementation has become operational.
- All Juvenile Department employees were provided a series of comprehensive trainings to increase system delivery and outcomes in working with youth: Adolescent Brain Development (Karen Williams), Adverse Childhood Experiences Survey (Dr. Vincent Felitti), Trauma Informed Care (Dr. Mandy Davis) and the HOPE survey (Dr. Chan Hellman).
- The Juvenile Crime Prevention Family Support Program recommitted to the use of the Family Check-Up (University of Oregon Child and Family Center) in partnership with other county and community agencies that received an initial training for a no wrong door approach. Family Check-Up is a brief strength-based comprehensive family assessment that engages youth and families in identifying areas they are interested in addressing to improve family relationships and functioning.
- The FY 2016-17 budget committee approved funding through the Health Department for a mental health position to be assigned to coordinate care, remove barriers and facilitate appropriate access to mental health services for youth in the Juvenile Department. This position has significantly enhanced family engagement, connectivity to services and increased knowledge of the mental health issues and needs of juvenile justice youth.
- What started as the Mid-Valley WRAP (MV-WRAP) pilot with Children's Behavioral Health (CBH) is now an integrated operational partnership and practice success. Available slots continue to be filled to capacity, and the multi-disciplinary team approach, support provided to youth and their families, and the wrap-around services partnership are generating positive outcomes for youth with mental health issues.
- In order to receive federal reimbursement for a portion of the maintenance and administrative costs under the Social Security Act, Title IV-E requires completion of data entries for services that meet federal eligibility requirements. The Juvenile Department has excelled in compliance with 96% for random moments and 96% for case compliance thereby maximizing funds received.
- The Juvenile Department has had a long-standing partnership with Chemawa Indian School to reduce the number of youth who are returned to their home states and instead provide additional support to maintain youth successfully at the school. A new five-year contract was recently negotiated in partnership with the District Attorney's Office, Sheriff's Office, US Attorney for the District of Oregon, and Chemawa Indian School - Bureau of Indian Education.
- Marion County completed a Pay for Success Feasibility Study through Third Sector Capital that developed a service model for a targeted group of youth that are at higher risk for commitment to the Oregon Youth Authority for a residential placement. We have matched a group of youths risk factors to a specific family functioning wrap-around service allowing for the development of an intervention likely to reduce risks, achieve positive outcomes and reduce the need for long-term out-of-home placements.
- The department developed a process to identify, assess, and report youth at risk for being sexually trafficked. Our process includes specific Juvenile Justice Information System documentation, completion of Oregon Department of Human Services (DHS) "Determination of Sex Trafficking Victim Status" form following any runaway, and reports to law enforcement and DHS. The department has representation on a newly-created subcommittee of Marion County's Child Abuse Task Force, the Commercial Sexual Exploitation of Children Committee, tasked with the development of protocols for investigating, reporting, and identification and services for victims of sex trafficking.
- The Juvenile Department's recidivism rates for youth following termination of probation in 2014 and 2015 are low for both subsequent criminal referrals and subsequent felony adjudication. 10%

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
JUVENILE

---

in 2014 had a criminal referral within twenty-four months, 13.7% had a felony adjudication within twenty-four months of probation termination. 13% in 2015 had a criminal referral within twelve months and 13% had a felony adjudication in twelve month of being terminated from probation.

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
JUVENILE

**KEY INDICATORS**

**# 1: Juvenile Referral Data**

**Definition and Purpose**

Law enforcement refers juveniles to the department by a police report. Each police report may contain allegations that a juvenile was involved in one or more crimes. A juvenile may be referred to the department in more than one police report over time. Unduplicated youth count is the number of individual juveniles referred. Referral count is how many police reports were received. Total allegations are the number of crimes contained in all of the police reports received.

Law enforcement can refer juveniles for felony and misdemeanor crimes and violations as defined in Oregon Statute, violation of local ordinances, or for status offenses such as runaway and beyond parental control.

**Significance**

Referral data provides the context for practice, resources, and policy decisions. It provides information on how many juveniles are referred, at what frequency.

This goal facilitates the achievement of County Goal #3: Pursue a safe and secure community by protecting the people, property, and economy of Marion County. Increased capacity in programs and services that help keep youth out of trouble will also be needed as well as a continuum of services for juvenile offenders that offer the chance of rehabilitation and keep these youth out of the corrections system. Communities also need to encourage and promote healthy lifestyles and provide healthy, drug-free alternatives, affordable activities for residents of all ages through increasing public education and awareness.

**Data Units Calendar Year**

Oregon utilizes the statewide Juvenile Justice Information System (JJIS) as the database for juvenile justice information.

Total Allegations:

| CY 2014 Actual | CY 2015 Actual | CY 2016 Actual | CY 2017 Estimate | CY 2018 Estimate |
|----------------|----------------|----------------|------------------|------------------|
| 3534           | 3398           | 3002           | 2911             | 2823             |

Referral Count:

| CY 2014 Actual | CY 2015 Actual | CY 2016 Actual | CY 2017 Estimate | CY 2018 Estimate |
|----------------|----------------|----------------|------------------|------------------|
| 2316           | 2253           | 2201           | 2134             | 2070             |

Unduplicated Youth Count:

| CY 2014 Actual | CY 2015 Actual | CY 2016 Actual | CY 2017 Estimate | CY 2018 Estimate |
|----------------|----------------|----------------|------------------|------------------|
| 1468           | 1350           | 1234           | 1119             | 1004             |

Youth Supervised by Juvenile Department: Diversion/Informal Sanctions

| CY 2014 Actual | CY 2015 Actual | CY 2016 Actual | CY 2017 Estimate | CY 2018 Estimate |
|----------------|----------------|----------------|------------------|------------------|
| 634            | 575            | 519            | 472              | 457              |



MARION COUNTY FY 2017-18 BUDGET  
 BY DEPARTMENT  
 JUVENILE

Youth Supervised by Juvenile Department: Formal Accountability Agreement

| CY 2014 Actual | CY 2015 Actual | CY 2016 Actual | CY 2017 Estimate | CY 2018 Estimate |
|----------------|----------------|----------------|------------------|------------------|
| 372            | 358            | 286            | 257              | 231              |

Youth Supervised by Juvenile Department: Probation

| CY 2014 Actual | CY 2015 Actual | CY 2016 Actual | CY 2017 Estimate | CY 2018 Estimate |
|----------------|----------------|----------------|------------------|------------------|
| 463            | 523            | 534            | 609              | 700              |

**Explanation of Trends and Changes**

Referrals for juvenile criminal activity is down nationally which is also reflected in Marion County. However, as the annual number of referrals has been decreasing, the number of youth supervised by the Juvenile Department remains stable and has not seen the same dramatic reduction.

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
JUVENILE

**# 2: Recidivism**

**Definition and Purpose**

As a measure of public safety, recidivism is defined as a new criminal referral within twelve months. A criminal referral is a law enforcement report to a juvenile department alleging one or more felonies or misdemeanors.

**Significance**

The Juvenile Department assesses the public safety risk of referred juveniles, and then targets programs, services, and interventions to reduce criminogenic risk factors. The desired outcome is a reduction in criminal activity and increase in public safety. This is the most significant outcome measure of the Juvenile Department.

This goal facilitates the achievement of County Goal #3: Pursue a safe and secure community by protecting the people, property, and economy of Marion County.

**Data Units Calendar Year**

Oregon utilizes the statewide Juvenile Justice Information System (JJIS) as the database for juvenile justice information. The Oregon Youth Authority publishes reports from the database including Juvenile Recidivism All Juvenile Offenders By County. The following data is Marion County recidivism data by youth.

Number of juveniles:

| CY 2014 Actual | CY 2015 Actual | CY 2016 Actual | CY 2017 Estimate | CY 2018 Estimate |
|----------------|----------------|----------------|------------------|------------------|
| 967            | 926            | 888 Estimate   | 852              | 809              |

No subsequent referrals:

| CY 2014 Actual | CY 2015 Actual | CY 2016 Actual        | CY 2017 Estimate | CY 2018 Estimate |
|----------------|----------------|-----------------------|------------------|------------------|
| 675 - 70%      | 630 - 68%      | 612 - 69%<br>Estimate | 588 - 69%        | 566 - 70%        |

Subsequent referrals:

| CY 2014 Actual | CY 2015 Actual | CY 2016 Actual        | CY 2017 Estimate | CY 2018 Estimate |
|----------------|----------------|-----------------------|------------------|------------------|
| 292 - 30%      | 296 - 32%      | 276 - 31%<br>Estimate | 264 - 31%        | 243 - 30%        |

Number of Juveniles ended probation:

| CY 2014 Actual | CY 2015 Actual | CY 2016 Actual | CY 2017 Estimate | CY 2018 Estimate |
|----------------|----------------|----------------|------------------|------------------|
| 179            | 168            | 158 Estimate   | 148              | 140              |

Juveniles ended probation no subsequent referrals:

| CY 2014 Actual | CY 2015 Actual | CY 2016 Actual        | CY 2017 Estimate | CY 2018 Estimate |
|----------------|----------------|-----------------------|------------------|------------------|
| 167 - 93.3%    | 147 - 87.5%    | 142 - 91%<br>Estimate | 133 - 90%        | 126 - 90%        |

MARION COUNTY FY 2017-18 BUDGET  
 BY DEPARTMENT  
 JUVENILE

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Juveniles ended probation subsequent referrals:

| CY 2014 Actual | CY 2015 Actual | CY 2016 Actual        | CY 2017 Estimate | CY 2018 Estimate |
|----------------|----------------|-----------------------|------------------|------------------|
| 12 - 6.7%      | 21 - 12.5%     | 17 - 9.6%<br>Estimate | 15 - 10%         | 14 - 10%         |

**Explanation of Trends and Changes**

Marion County Juvenile Department is evolving our programs and services in line with promising and proven practices for effective intervention to decrease offending patterns. Due to the nature of measuring recidivism, reports will always be a year behind as a youth receives a referral in 2016 but the follow-up time is 12 months after that referral, meaning we cannot have complete data until the next year is complete. The overall total criminal referral recidivism has remained stable over time from 30% to 32% between 2014 and 2015. The rate of recidivism for youth who are terminated from Probation shows that very few of these youth receive a new criminal referral within the subsequent 12 months.

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
JUVENILE

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**# 3: Chronic Offender Recidivism**

**Definition and Purpose**

Local, state, and national recidivism findings show that a smaller group of juvenile offenders commit a significant portion of crime. This group is referred to as "chronic offenders." The chronic offenders have three or more subsequent referrals.

**Significance**

Because chronic offenders have the highest rate of criminal activity, they have the greatest victim and community impact. Reducing the percent of chronic offenders even by a small amount significantly reduces crime in the community, victim impacts, and system costs.

This goal facilitates the achievement of County Goal #3: Pursue a safe and secure community by protecting the people, property, and economy of Marion County.

**Data Units Calendar Year**

Oregon utilizes the statewide Juvenile Justice Information System (JJIS) as the database for juvenile justice information. The Oregon Youth Authority issues reports from the database including Juvenile Recidivism All Juvenile Offenders By County, which includes chronic offender data.

Juveniles:

| CY 2014 Actual | CY 2015 Actual | CY 2016 Actual | CY 2017 Estimate | CY 2018 Estimate |
|----------------|----------------|----------------|------------------|------------------|
| 1065           | 967            | 926            | 889              | 853              |

Chronic:

| CY 2014 Actual | CY 2015 Actual | CY 2016 Actual | CY 2017 Estimate | CY 2018 Estimate |
|----------------|----------------|----------------|------------------|------------------|
| 46 - 4%        | 53 - 5.5%      | 61 - 6.6%      | 35 - 4%          | 34 - 4%          |

**Explanation of Trends and Changes**

Marion County Juvenile Department is evolving our programs and services in line with promising and proven practices to prioritize and target effective intervention at our highest risk juveniles and chronic offenders.

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
JUVENILE

**# 4: Restitution Payments to Crime Victims**

**Definition and Purpose**

Juveniles are required to compensate crime victims for the harm they have caused through monetary reimbursement of damage and loss. This accountability to victims is part of the court-ordered supervision process, and part of Formal Accountability Agreements for juveniles who agree to comply with specific conditions without the formal court process.

**Significance**

Oregon law requires the Juvenile Department to work with juveniles to pay court ordered restitution to victims in a timely manner. Payment of restitution holds the juvenile accountable for the harm they have caused and is of a high value to crime victims. This is a significant measure for victim satisfaction. Victims should expect and receive timely monetary compensation for harm caused to them or their property.

This goal facilitates the achievement of County Goal #3: Pursue a safe and secure community by protecting the people, property, and economy of Marion County.

**Data Units Calendar Year**

Oregon utilizes the statewide Juvenile Justice Information System (JJIS) as the database for juvenile justice information. The Oregon Youth Authority issues reports from the database including restitution conditions fulfilled. In addition, the Juvenile Department utilizes OJIN the State Court database, and our own internal tracking of restitution paid through the Alternative Programs. Measuring both the amount of restitution paid through the department Alternative Programs is important, as well as the amount of restitution ordered and the amount paid.

Number of Youth:

| CY 2014 Actual | CY 2015 Actual | CY 2016 Actual | CY 2017 Estimate | CY 2018 Estimate |
|----------------|----------------|----------------|------------------|------------------|
| 74             | 71             | 95             | 99               | 85               |

Dollars owed:

| CY 2014 Actual | CY 2015 Actual | CY 2016 Actual | CY 2017 Estimate | CY 2018 Estimate |
|----------------|----------------|----------------|------------------|------------------|
| \$49,978       | \$75,570       | \$97,801       | \$63,180         | \$71,632         |

Dollars paid:

| CY 2014 Actual | CY 2015 Actual | CY 2016 Actual | CY 2017 Estimate | CY 2018 Estimate |
|----------------|----------------|----------------|------------------|------------------|
| \$42,258       | \$51,537       | \$70,341       | \$44,222         | \$52,089         |

Percentage:

| CY 2014 Actual | CY 2015 Actual | CY 2016 Actual | CY 2017 Estimate | CY 2018 Estimate |
|----------------|----------------|----------------|------------------|------------------|
| 85%            | 68%            | 72%            | 78%              | 75%              |

Money judgment:

| CY 2014 Actual | CY 2015 Actual | CY 2016 Actual | CY 2017 Estimate | CY 2018 Estimate |
|----------------|----------------|----------------|------------------|------------------|
| \$7,719        | \$23,878       | \$27,206       | \$18,950         | \$19,438         |

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
JUVENILE

Percentage:

| CY 2014 Actual | CY 2015 Actual | CY 2016 Actual | CY 2017 Estimate | CY 2018 Estimate |
|----------------|----------------|----------------|------------------|------------------|
| 15%            | 31.6%          | 28%            | 30%              | 26%              |

Number of youth closed with outstanding restitution:

| CY 2014 Actual | CY 2015 Actual | CY 2016 Actual | CY 2017 Estimate | CY 2018 Estimate |
|----------------|----------------|----------------|------------------|------------------|
| 4              | 9              | 10             | 8                | 8                |

Percentage of youth who paid full restitution:

| CY 2014 Actual | CY 2015 Actual | CY 2016 Actual | CY 2017 Estimate | CY 2018 Estimate |
|----------------|----------------|----------------|------------------|------------------|
| 95%            | 87%            | 89%            | 95%              | 92%              |

Amount of restitution earned and paid to victims through the Alternative Programs (includes amounts from previous years, if youth is earning restitution from the previous year) :

| CY 2014 Actual | CY 2015 Actual | CY 2016 Actual | CY 2017 Estimate | CY 2018 Estimate |
|----------------|----------------|----------------|------------------|------------------|
| \$60,310       | \$67,882       | \$59,517       | \$71,900         | \$64,902         |

**Explanation of Trends and Changes**

A low-risk work crew was created to facilitate the completion of restitution payments by lower-risk juveniles. An additional crew facilitates juveniles completing restitution quickly who owe small amounts of restitution. There is a continuing effort to increase both the amount paid through alternative programs and ensuring that the total amount a juvenile is ordered to pay is actually paid.

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
JUVENILE

| <b>Resources by Fund Detail</b>        |                            |                            |                            |                              |                              |                             |
|--|----------------------------|----------------------------|----------------------------|------------------------------|------------------------------|-----------------------------|
| <b>100 - General Fund</b>              | <b>Actual<br/>FY 14-15</b> | <b>Actual<br/>FY 15-16</b> | <b>Budget<br/>FY 16-17</b> | <b>Proposed<br/>FY 17-18</b> | <b>Approved<br/>FY 17-18</b> | <b>Adopted<br/>FY 17-18</b> |
| <b>General Fund Transfers</b>          |                            |                            |                            |                              |                              |                             |
| 381100 Transfer from General Fund      | 9,220,889                  | 9,789,796                  | 10,330,762                 | 10,421,494                   | 10,421,494                   | 10,421,494                  |
| <b>General Fund Transfers Total</b>    | <b>9,220,889</b>           | <b>9,789,796</b>           | <b>10,330,762</b>          | <b>10,421,494</b>            | <b>10,421,494</b>            | <b>10,421,494</b>           |
| <b>General Fund Total</b>              | <b>9,220,889</b>           | <b>9,789,796</b>           | <b>10,330,762</b>          | <b>10,421,494</b>            | <b>10,421,494</b>            | <b>10,421,494</b>           |
| <b>125 - Juvenile Grants</b>           |                            |                            |                            |                              |                              |                             |
|  | <b>Actual<br/>FY 14-15</b> | <b>Actual<br/>FY 15-16</b> | <b>Budget<br/>FY 16-17</b> | <b>Proposed<br/>FY 17-18</b> | <b>Approved<br/>FY 17-18</b> | <b>Adopted<br/>FY 17-18</b> |
| <b>Intergovernmental Federal</b>       |                            |                            |                            |                              |                              |                             |
| 331222 Oregon Housing Community Svcs   | 3,745                      | 3,151                      | 3,800                      | 3,500                        | 3,500                        | 3,500                       |
| 331224 USDA Child Nutrition Cluster    | 0                          | 0                          | 0                          | 92,955                       | 92,955                       | 92,955                      |
| 331234 DHS Title IV E Reimbursement    | 58,145                     | 513,004                    | 200,000                    | 339,631                      | 339,631                      | 339,631                     |
| 331990 Other Federal Revenues          | 21,206                     | 0                          | 0                          | 0                            | 0                            | 0                           |
| <b>Intergovernmental Federal Total</b> | <b>83,095</b>              | <b>516,155</b>             | <b>203,800</b>             | <b>436,086</b>               | <b>436,086</b>               | <b>436,086</b>              |
| <b>Intergovernmental State</b>         |                            |                            |                            |                              |                              |                             |
| 332990 Other State Revenues            | 1,123,108                  | 1,081,439                  | 1,139,459                  | 1,110,450                    | 1,110,450                    | 1,110,450                   |
| <b>Intergovernmental State Total</b>   | <b>1,123,108</b>           | <b>1,081,439</b>           | <b>1,139,459</b>           | <b>1,110,450</b>             | <b>1,110,450</b>             | <b>1,110,450</b>            |
| <b>Charges for Services</b>            |                            |                            |                            |                              |                              |                             |
| 341232 Insurance Fees                  | 0                          | 765                        | 0                          | 0                            | 0                            | 0                           |
| 341240 Food Service Fees               | 5,000                      | 3,124                      | 2,500                      | 3,200                        | 3,200                        | 3,200                       |
| 341370 Medicaid Fees                   | 341,134                    | 376,578                    | 442,665                    | 472,319                      | 472,319                      | 472,319                     |
| 341630 Service Charges                 | 280                        | 0                          | 0                          | 0                            | 0                            | 0                           |
| 341700 Victim Assistance Fees          | 11,552                     | 2,527                      | 5,500                      | 2,891                        | 2,891                        | 2,891                       |
| 341710 Juvenile Probation Fees         | 22,090                     | 40,789                     | 42,000                     | 36,000                       | 36,000                       | 36,000                      |
| 341711 Juvenile Probation Fees FAA     | 4,111                      | 3,689                      | 3,400                      | 2,300                        | 2,300                        | 2,300                       |
| 341712 Juvenile Probation Fees MIP     | 4,800                      | 3,820                      | 5,000                      | 2,500                        | 2,500                        | 2,500                       |
| 341840 Work Crew Fees                  | 141,075                    | 132,961                    | 150,000                    | 141,144                      | 141,144                      | 141,144                     |
| 341950 Retail Sales                    | 245,757                    | 230,906                    | 260,000                    | 280,855                      | 280,855                      | 280,855                     |
| 341999 Other Fees                      | 24,427                     | 33,731                     | 26,820                     | 33,895                       | 33,895                       | 33,895                      |
| 345300 Surplus Property Sales          | 1,198                      | 0                          | 0                          | 0                            | 0                            | 0                           |
| <b>Charges for Services Total</b>      | <b>801,424</b>             | <b>828,891</b>             | <b>937,885</b>             | <b>975,104</b>               | <b>975,104</b>               | <b>975,104</b>              |
| <b>Interest</b>                        |                            |                            |                            |                              |                              |                             |
| 361000 Investment Earnings             | 0                          | 154                        | 0                          | 0                            | 0                            | 0                           |
| <b>Interest Total</b>                  | <b>0</b>                   | <b>154</b>                 | <b>0</b>                   | <b>0</b>                     | <b>0</b>                     | <b>0</b>                    |
| <b>Other Revenues</b>                  |                            |                            |                            |                              |                              |                             |
| 371000 Miscellaneous Income            | 620                        | 5,116                      | 0                          | 0                            | 0                            | 0                           |
| 371100 Recoveries from Collections     | 50                         | 0                          | 0                          | 0                            | 0                            | 0                           |
| 372000 Over and Short                  | 20                         | (1)                        | 0                          | 0                            | 0                            | 0                           |
| 373100 Special Program Donations       | 20,023                     | 4,061                      | 4,000                      | 4,400                        | 4,400                        | 4,400                       |
| <b>Other Revenues Total</b>            | <b>20,713</b>              | <b>9,175</b>               | <b>4,000</b>               | <b>4,400</b>                 | <b>4,400</b>                 | <b>4,400</b>                |
| <b>General Fund Transfers</b>          |                            |                            |                            |                              |                              |                             |
| 381100 Transfer from General Fund      | 932,985                    | 907,545                    | 923,870                    | 1,002,715                    | 1,002,715                    | 1,002,715                   |
| <b>General Fund Transfers Total</b>    | <b>932,985</b>             | <b>907,545</b>             | <b>923,870</b>             | <b>1,002,715</b>             | <b>1,002,715</b>             | <b>1,002,715</b>            |

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
JUVENILE

| <b>125 - Juvenile Grants</b>          | <b>Actual<br/>FY 14-15</b> | <b>Actual<br/>FY 15-16</b> | <b>Budget<br/>FY 16-17</b> | <b>Proposed<br/>FY 17-18</b> | <b>Approved<br/>FY 17-18</b> | <b>Adopted<br/>FY 17-18</b> |
|---------------------------------------|----------------------------|----------------------------|----------------------------|------------------------------|------------------------------|-----------------------------|
| <b>Other Fund Transfers</b>           |                            |                            |                            |                              |                              |                             |
| 381185 Transfer from Criminal Justice | 252,940                    | 175,000                    | 150,000                    | 147,364                      | 147,364                      | 147,364                     |
| <b>Other Fund Transfers Total</b>     | <b>252,940</b>             | <b>175,000</b>             | <b>150,000</b>             | <b>147,364</b>               | <b>147,364</b>               | <b>147,364</b>              |
| <b>Net Working Capital</b>            |                            |                            |                            |                              |                              |                             |
| 392000 Net Working Capital Unrestr    | 102,439                    | 290,621                    | 566,795                    | 834,290                      | 834,290                      | 834,290                     |
| <b>Net Working Capital Total</b>      | <b>102,439</b>             | <b>290,621</b>             | <b>566,795</b>             | <b>834,290</b>               | <b>834,290</b>               | <b>834,290</b>              |
| <b>Juvenile Grants Total</b>          | <b>3,316,704</b>           | <b>3,808,982</b>           | <b>3,925,809</b>           | <b>4,510,409</b>             | <b>4,510,409</b>             | <b>4,510,409</b>            |
| <b>Juvenile Grand Total</b>           | <b>12,537,593</b>          | <b>13,598,778</b>          | <b>14,256,571</b>          | <b>14,931,903</b>            | <b>14,931,903</b>            | <b>14,931,903</b>           |



MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
JUVENILE

| <b>Requirements by Fund Detail</b>    |                            |                            |                            |                              |                              |                             |
|---------------------------------------|----------------------------|----------------------------|----------------------------|------------------------------|------------------------------|-----------------------------|
| <b>100 - General Fund</b>             | <b>Actual<br/>FY 14-15</b> | <b>Actual<br/>FY 15-16</b> | <b>Budget<br/>FY 16-17</b> | <b>Proposed<br/>FY 17-18</b> | <b>Approved<br/>FY 17-18</b> | <b>Adopted<br/>FY 17-18</b> |
| <b>Personnel Services</b>             |                            |                            |                            |                              |                              |                             |
| <b>Salaries and Wages</b>             |                            |                            |                            |                              |                              |                             |
| 511020 Salaries and Wages Budget Only | 0                          | 0                          | 96,209                     | 0                            | 0                            | 0                           |
| 511110 Regular Wages                  | 3,486,236                  | 3,715,080                  | 4,615,983                  | 4,705,575                    | 4,705,575                    | 4,705,575                   |
| 511120 Temporary Wages                | 226,249                    | 234,689                    | 237,144                    | 287,045                      | 287,045                      | 287,045                     |
| 511130 Vacation Pay                   | 230,981                    | 264,939                    | 0                          | 0                            | 0                            | 0                           |
| 511140 Sick Pay                       | 152,264                    | 170,173                    | 0                          | 0                            | 0                            | 0                           |
| 511150 Holiday Pay                    | 200,403                    | 206,680                    | 0                          | 0                            | 0                            | 0                           |
| 511160 Comp Time Pay                  | 95,363                     | 129,616                    | 75,624                     | 80,164                       | 80,164                       | 80,164                      |
| 511180 Differential Pay               | 7,581                      | 6,991                      | 11,795                     | 10,817                       | 10,817                       | 10,817                      |
| 511210 Compensation Credits           | 132,720                    | 135,088                    | 131,412                    | 118,538                      | 118,538                      | 118,538                     |
| 511240 Leave Payoff                   | 29,157                     | 31,334                     | 26,578                     | 49,789                       | 49,789                       | 49,789                      |
| 511280 Cell Phone Pay                 | 1,040                      | 1,803                      | 2,860                      | 3,705                        | 3,705                        | 3,705                       |
| 511290 Health Insurance Waiver Pay    | 10,028                     | 7,088                      | 3,240                      | 9,600                        | 9,600                        | 9,600                       |
| 511410 Straight Pay                   | 65                         | 8                          | 0                          | 0                            | 0                            | 0                           |
| 511420 Premium Pay                    | 37,581                     | 38,430                     | 75,624                     | 80,164                       | 80,164                       | 80,164                      |
| 511450 Premium Pay Temps              | 1,905                      | 6,277                      | 0                          | 0                            | 0                            | 0                           |
| <b>Salaries and Wages Total</b>       | <b>4,611,573</b>           | <b>4,948,195</b>           | <b>5,276,469</b>           | <b>5,345,397</b>             | <b>5,345,397</b>             | <b>5,345,397</b>            |
| <b>Fringe Benefits</b>                |                            |                            |                            |                              |                              |                             |
| 512010 Fringe Benefits Budget Only    | 0                          | 0                          | 25,855                     | 0                            | 0                            | 0                           |
| 512110 PERS                           | 674,541                    | 752,692                    | 757,727                    | 932,905                      | 932,905                      | 932,905                     |
| 512120 401K                           | 29,933                     | 33,355                     | 33,839                     | 35,376                       | 35,376                       | 35,376                      |
| 512130 PERS Debt Service              | 236,882                    | 252,325                    | 220,905                    | 241,685                      | 241,685                      | 241,685                     |
| 512200 FICA                           | 348,986                    | 374,059                    | 379,681                    | 390,353                      | 390,353                      | 390,353                     |
| 512310 Medical Insurance              | 912,536                    | 1,001,949                  | 1,099,604                  | 1,105,581                    | 1,105,581                    | 1,105,581                   |
| 512320 Dental Insurance               | 93,423                     | 99,668                     | 108,880                    | 108,480                      | 108,480                      | 108,480                     |
| 512330 Group Term Life Insurance      | 7,151                      | 7,959                      | 8,718                      | 8,813                        | 8,813                        | 8,813                       |
| 512340 Long Term Disability Insurance | 18,268                     | 20,057                     | 19,539                     | 19,749                       | 19,749                       | 19,749                      |
| 512400 Unemployment Insurance         | 18,475                     | 19,785                     | 17,574                     | 17,878                       | 17,878                       | 17,878                      |
| 512520 Workers Comp Insurance         | 2,299                      | 2,418                      | 2,541                      | 2,540                        | 2,540                        | 2,540                       |
| 512600 Wellness Program               | 2,731                      | 2,909                      | 3,083                      | 3,093                        | 3,093                        | 3,093                       |
| 512610 Employee Assistance Program    | 1,961                      | 2,089                      | 2,083                      | 2,090                        | 2,090                        | 2,090                       |
| 512700 County HSA Contributions       | 11,351                     | 12,012                     | 0                          | 0                            | 0                            | 0                           |
| <b>Fringe Benefits Total</b>          | <b>2,358,538</b>           | <b>2,581,277</b>           | <b>2,680,029</b>           | <b>2,868,543</b>             | <b>2,868,543</b>             | <b>2,868,543</b>            |
| <b>Personnel Services Total</b>       | <b>6,970,111</b>           | <b>7,529,472</b>           | <b>7,956,498</b>           | <b>8,213,940</b>             | <b>8,213,940</b>             | <b>8,213,940</b>            |
| <b>Materials and Services</b>         |                            |                            |                            |                              |                              |                             |
| <b>Supplies</b>                       |                            |                            |                            |                              |                              |                             |
| 521010 Office Supplies                | 15,493                     | 13,351                     | 14,350                     | 13,550                       | 13,550                       | 13,550                      |
| 521030 Field Supplies                 | 13,793                     | 11,248                     | 18,020                     | 18,650                       | 18,650                       | 18,650                      |
| 521040 Institutional Supplies         | 24,762                     | 20,469                     | 18,600                     | 18,600                       | 18,600                       | 18,600                      |
| 521050 Janitorial Supplies            | 9,632                      | 8,285                      | 7,040                      | 7,810                        | 7,810                        | 7,810                       |
| 521070 Departmental Supplies          | 9,958                      | 10,522                     | 5,865                      | 6,010                        | 6,010                        | 6,010                       |
| 521080 Food Supplies                  | 30,358                     | 30,815                     | 33,760                     | 2,500                        | 2,500                        | 2,500                       |
| 521090 Uniforms and Clothing          | 1,463                      | 1,566                      | 2,300                      | 2,600                        | 2,600                        | 2,600                       |

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
JUVENILE

| <b>100 - General Fund</b>             | <b>Actual<br/>FY 14-15</b> | <b>Actual<br/>FY 15-16</b> | <b>Budget<br/>FY 16-17</b> | <b>Proposed<br/>FY 17-18</b> | <b>Approved<br/>FY 17-18</b> | <b>Adopted<br/>FY 17-18</b> |
|---------------------------------------|----------------------------|----------------------------|----------------------------|------------------------------|------------------------------|-----------------------------|
| <b>Materials and Services</b>         |                            |                            |                            |                              |                              |                             |
| 521100 Medical Supplies               | 4,038                      | 6,002                      | 4,730                      | 4,730                        | 4,730                        | 4,730                       |
| 521110 First Aid Supplies             | 401                        | 1,001                      | 645                        | 495                          | 495                          | 495                         |
| 521140 Vaccines                       | 440                        | 0                          | 770                        | 660                          | 660                          | 660                         |
| 521170 Educational Supplies           | 4,637                      | 2,331                      | 2,150                      | 1,650                        | 1,650                        | 1,650                       |
| 521190 Publications                   | 220                        | 285                        | 885                        | 885                          | 885                          | 885                         |
| 521210 Gasoline                       | 22,550                     | 16,823                     | 16,200                     | 18,000                       | 18,000                       | 18,000                      |
| 521220 Diesel                         | 10,708                     | 7,776                      | 8,400                      | 8,000                        | 8,000                        | 8,000                       |
| 521230 Propane                        | 17                         | 83                         | 70                         | 70                           | 70                           | 70                          |
| 521240 Automotive Supplies            | 490                        | 529                        | 1,000                      | 600                          | 600                          | 600                         |
| 521300 Safety Clothing                | 637                        | 3,189                      | 2,600                      | 2,200                        | 2,200                        | 2,200                       |
| 521310 Safety Equipment               | 304                        | 1,012                      | 700                        | 700                          | 700                          | 700                         |
| <b>Supplies Total</b>                 | <b>149,902</b>             | <b>135,287</b>             | <b>138,085</b>             | <b>107,710</b>               | <b>107,710</b>               | <b>107,710</b>              |
| <b>Materials</b>                      |                            |                            |                            |                              |                              |                             |
| 522020 Crushed Rock                   | 2,243                      | 742                        | 500                        | 500                          | 500                          | 500                         |
| 522080 Building Materials             | 1,066                      | 727                        | 1,200                      | 1,000                        | 1,000                        | 1,000                       |
| 522100 Parts                          | 7,943                      | 9,668                      | 10,000                     | 10,000                       | 10,000                       | 10,000                      |
| 522140 Small Tools                    | 842                        | 2,321                      | 800                        | 800                          | 800                          | 800                         |
| 522150 Small Office Equipment         | 7,231                      | 1,122                      | 3,450                      | 2,300                        | 2,300                        | 2,300                       |
| 522160 Small Departmental Equipment   | 33,640                     | 17,041                     | 21,800                     | 17,200                       | 17,200                       | 17,200                      |
| 522170 Computers Non Capital          | 5,205                      | 2,105                      | 1,500                      | 2,000                        | 2,000                        | 2,000                       |
| 522180 Software                       | 2,950                      | 365                        | 3,115                      | 3,315                        | 3,315                        | 3,315                       |
| <b>Materials Total</b>                | <b>61,121</b>              | <b>34,091</b>              | <b>42,365</b>              | <b>37,115</b>                | <b>37,115</b>                | <b>37,115</b>               |
| <b>Communications</b>                 |                            |                            |                            |                              |                              |                             |
| 523010 Telephone Equipment            | 1,775                      | 1,047                      | 1,710                      | 1,100                        | 1,100                        | 1,100                       |
| 523020 Phone and Communication Svcs   | 53                         | 327                        | 170                        | 170                          | 170                          | 170                         |
| 523040 Data Connections               | 1,255                      | 1,731                      | 1,580                      | 480                          | 480                          | 480                         |
| 523050 Postage                        | 86                         | 93                         | 170                        | 100                          | 100                          | 100                         |
| 523060 Cellular Phones                | 14,857                     | 12,833                     | 13,258                     | 13,673                       | 13,673                       | 13,673                      |
| 523090 Long Distance Charges          | 2,110                      | 2,444                      | 1,915                      | 2,272                        | 2,272                        | 2,272                       |
| 523100 Radios and Accessories         | 0                          | 5,996                      | 400                        | 400                          | 400                          | 400                         |
| <b>Communications Total</b>           | <b>20,136</b>              | <b>24,472</b>              | <b>19,203</b>              | <b>18,195</b>                | <b>18,195</b>                | <b>18,195</b>               |
| <b>Utilities</b>                      |                            |                            |                            |                              |                              |                             |
| 524010 Electricity                    | 115,739                    | 110,134                    | 105,747                    | 111,608                      | 111,608                      | 111,608                     |
| 524020 Street Light Electricity       | 2,303                      | 2,305                      | 2,200                      | 2,280                        | 2,280                        | 2,280                       |
| 524040 Natural Gas                    | 28,740                     | 30,287                     | 29,733                     | 32,156                       | 32,156                       | 32,156                      |
| 524050 Water                          | 5,806                      | 5,732                      | 5,270                      | 4,332                        | 4,332                        | 4,332                       |
| 524070 Sewer                          | 11,915                     | 15,381                     | 13,030                     | 13,416                       | 13,416                       | 13,416                      |
| 524090 Garbage Disposal and Recycling | 14,056                     | 13,841                     | 14,198                     | 14,552                       | 14,552                       | 14,552                      |
| <b>Utilities Total</b>                | <b>178,559</b>             | <b>177,680</b>             | <b>170,178</b>             | <b>178,344</b>               | <b>178,344</b>               | <b>178,344</b>              |
| <b>Contracted Services</b>            |                            |                            |                            |                              |                              |                             |
| 525110 Consulting Services            | 25,488                     | 31,763                     | 21,500                     | 25,000                       | 25,000                       | 25,000                      |
| 525155 Credit Card Fees               | 0                          | 2                          | 20                         | 0                            | 0                            | 0                           |
| 525210 Medical Services               | 230,956                    | 234,751                    | 242,187                    | 239,000                      | 239,000                      | 239,000                     |
| 525211 Psychiatric Services           | 165                        | 0                          | 0                          | 0                            | 0                            | 0                           |

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
JUVENILE

| <b>100 - General Fund</b>             | <b>Actual<br/>FY 14-15</b> | <b>Actual<br/>FY 15-16</b> | <b>Budget<br/>FY 16-17</b> | <b>Proposed<br/>FY 17-18</b> | <b>Approved<br/>FY 17-18</b> | <b>Adopted<br/>FY 17-18</b> |
|---------------------------------------|----------------------------|----------------------------|----------------------------|------------------------------|------------------------------|-----------------------------|
| <b>Materials and Services</b>         |                            |                            |                            |                              |                              |                             |
| 525235 Laboratory Services            | 6,200                      | 6,257                      | 5,500                      | 6,200                        | 6,200                        | 6,200                       |
| 525261 Social Services                | (196)                      | (346)                      | 200                        | 0                            | 0                            | 0                           |
| 525320 Food Services                  | 131,902                    | 140,933                    | 146,909                    | 416                          | 416                          | 416                         |
| 525330 Transportation Services        | 11,405                     | 8,577                      | 5,675                      | 3,975                        | 3,975                        | 3,975                       |
| 525340 Counseling and Mentoring Svcs  | 0                          | 3,200                      | 0                          | 0                            | 0                            | 0                           |
| 525350 Janitorial Services            | 616                        | 250                        | 450                        | 450                          | 450                          | 450                         |
| 525440 Client Assistance              | 45                         | 105                        | 500                        | 300                          | 300                          | 300                         |
| 525450 Subscription Services          | 0                          | 264                        | 0                          | 0                            | 0                            | 0                           |
| 525550 Court Services                 | 40                         | 20                         | 0                          | 0                            | 0                            | 0                           |
| 525555 Security Services              | 1,427                      | 1,530                      | 1,520                      | 1,760                        | 1,760                        | 1,760                       |
| 525710 Printing Services              | 1,001                      | 1,083                      | 1,115                      | 895                          | 895                          | 895                         |
| 525715 Advertising                    | 0                          | 0                          | (300)                      | 0                            | 0                            | 0                           |
| 525735 Mail Services                  | 3,651                      | 3,652                      | 3,900                      | 3,700                        | 3,700                        | 3,700                       |
| 525740 Document Disposal Services     | 4,706                      | 4,387                      | 4,200                      | 5,200                        | 5,200                        | 5,200                       |
| 525770 Interpreters and Translators   | 1,486                      | 1,712                      | 3,200                      | 1,960                        | 1,960                        | 1,960                       |
| 525870 Hazardous Waste Disposal       | 103                        | 113                        | 110                        | 110                          | 110                          | 110                         |
| 525991 Match Payments                 | 1,113                      | 0                          | 0                          | 0                            | 0                            | 0                           |
| 525999 Other Contracted Services      | 7,896                      | 7,444                      | 12,223                     | 12,223                       | 12,223                       | 12,223                      |
| <b>Contracted Services Total</b>      | <b>428,002</b>             | <b>445,697</b>             | <b>448,909</b>             | <b>301,189</b>               | <b>301,189</b>               | <b>301,189</b>              |
| <b>Repairs and Maintenance</b>        |                            |                            |                            |                              |                              |                             |
| 526010 Office Equipment Maintenance   | 250                        | 0                          | 0                          | 0                            | 0                            | 0                           |
| 526011 Dept Equipment Maintenance     | 12,131                     | 7,268                      | 8,700                      | 8,100                        | 8,100                        | 8,100                       |
| 526012 Vehicle Maintenance            | 14,225                     | 12,133                     | 16,000                     | 12,000                       | 12,000                       | 12,000                      |
| 526014 Radio Maintenance              | 4,752                      | 199                        | 1,000                      | 1,000                        | 1,000                        | 1,000                       |
| 526020 Computer Hardware Maintenance  | 1,725                      | 310                        | 0                          | 0                            | 0                            | 0                           |
| 526021 Computer Software Maintenance  | 0                          | 0                          | 0                          | 2,500                        | 2,500                        | 2,500                       |
| 526030 Building Maintenance           | 52,337                     | 25,370                     | 19,702                     | 25,382                       | 25,382                       | 25,382                      |
| 526040 Remodels and Site Improvements | 11,693                     | 3,571                      | 3,000                      | 3,000                        | 3,000                        | 3,000                       |
| 526050 Grounds Maintenance            | 847                        | 377                        | 500                        | 500                          | 500                          | 500                         |
| <b>Repairs and Maintenance Total</b>  | <b>97,960</b>              | <b>49,229</b>              | <b>48,902</b>              | <b>52,482</b>                | <b>52,482</b>                | <b>52,482</b>               |
| <b>Rentals</b>                        |                            |                            |                            |                              |                              |                             |
| 527110 Fleet Leases                   | 75,011                     | 66,475                     | 66,960                     | 64,644                       | 64,644                       | 64,644                      |
| 527120 Motor Pool Mileage             | 630                        | 1,280                      | 810                        | 1,300                        | 1,300                        | 1,300                       |
| 527130 Parking                        | 15                         | 140                        | 0                          | 140                          | 140                          | 140                         |
| 527140 County Parking                 | 660                        | 660                        | 660                        | 660                          | 660                          | 660                         |
| 527300 Equipment Rental               | 20,103                     | 16,722                     | 22,049                     | 20,262                       | 20,262                       | 20,262                      |
| <b>Rentals Total</b>                  | <b>96,419</b>              | <b>85,278</b>              | <b>90,479</b>              | <b>87,006</b>                | <b>87,006</b>                | <b>87,006</b>               |
| <b>Insurance</b>                      |                            |                            |                            |                              |                              |                             |
| 528110 Liability Insurance Premiums   | 0                          | 0                          | 0                          | 2,524                        | 2,524                        | 2,524                       |
| 528120 WC Insurance Premiums          | 843                        | 2,502                      | 1,600                      | 1,600                        | 1,600                        | 1,600                       |
| 528220 Notary Bonds                   | 456                        | 511                        | 689                        | 600                          | 600                          | 600                         |
| 528410 Liability Claims               | 0                          | 1,200                      | 475                        | 0                            | 0                            | 0                           |

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
JUVENILE

| <b>100 - General Fund</b>             | <b>Actual<br/>FY 14-15</b> | <b>Actual<br/>FY 15-16</b> | <b>Budget<br/>FY 16-17</b> | <b>Proposed<br/>FY 17-18</b> | <b>Approved<br/>FY 17-18</b> | <b>Adopted<br/>FY 17-18</b> |
|---------------------------------------|----------------------------|----------------------------|----------------------------|------------------------------|------------------------------|-----------------------------|
| <b>Materials and Services</b>         |                            |                            |                            |                              |                              |                             |
| 528415 Auto Claims                    | 250                        | 0                          | 250                        | 0                            | 0                            | 0                           |
| <b>Insurance Total</b>                | <b>1,549</b>               | <b>4,212</b>               | <b>3,014</b>               | <b>4,724</b>                 | <b>4,724</b>                 | <b>4,724</b>                |
| <b>Miscellaneous</b>                  |                            |                            |                            |                              |                              |                             |
| 529120 Commercial Travel              | 772                        | 875                        | 500                        | 800                          | 800                          | 800                         |
| 529130 Meals                          | 937                        | 900                        | 1,000                      | 1,000                        | 1,000                        | 1,000                       |
| 529140 Lodging                        | 4,701                      | 8,104                      | 5,000                      | 5,000                        | 5,000                        | 5,000                       |
| 529210 Meetings                       | 1,803                      | 1,619                      | 1,880                      | 1,880                        | 1,880                        | 1,880                       |
| 529220 Conferences                    | 100                        | 475                        | 0                          | 0                            | 0                            | 0                           |
| 529230 Training                       | 23,390                     | 20,042                     | 35,000                     | 20,000                       | 20,000                       | 20,000                      |
| 529300 Dues and Memberships           | 8,723                      | 8,252                      | 8,250                      | 8,250                        | 8,250                        | 8,250                       |
| 529650 Pre Employment Costs           | 17,696                     | 31,556                     | 27,500                     | 25,000                       | 25,000                       | 25,000                      |
| 529740 Fairs and Shows                | 162                        | 0                          | 0                          | 0                            | 0                            | 0                           |
| 529820 Vehicle Registration           | 0                          | 93                         | 0                          | 0                            | 0                            | 0                           |
| 529840 Professional Licenses          | 0                          | 150                        | 150                        | 150                          | 150                          | 150                         |
| 529850 Device Licenses                | 150                        | 0                          | 150                        | 150                          | 150                          | 150                         |
| 529860 Permits                        | 441                        | 470                        | 550                        | 550                          | 550                          | 550                         |
| <b>Miscellaneous Total</b>            | <b>58,876</b>              | <b>72,534</b>              | <b>79,980</b>              | <b>62,780</b>                | <b>62,780</b>                | <b>62,780</b>               |
| <b>Materials and Services Total</b>   | <b>1,092,523</b>           | <b>1,028,481</b>           | <b>1,041,115</b>           | <b>849,545</b>               | <b>849,545</b>               | <b>849,545</b>              |
| <b>Administrative Charges</b>         |                            |                            |                            |                              |                              |                             |
| 611100 County Admin Allocation        | 85,220                     | 87,239                     | 98,786                     | 112,295                      | 112,295                      | 112,295                     |
| 611210 Facilities Mgt Allocation      | 249,204                    | 272,462                    | 284,104                    | 305,697                      | 305,697                      | 305,697                     |
| 611220 Custodial Allocation           | 83,623                     | 87,747                     | 93,625                     | 100,343                      | 100,343                      | 100,343                     |
| 611230 Courier Allocation             | 4,891                      | 5,013                      | 5,402                      | 5,675                        | 5,675                        | 5,675                       |
| 611250 Risk Management Allocation     | 29,310                     | 24,778                     | 26,035                     | 29,289                       | 29,289                       | 29,289                      |
| 611255 Benefits Allocation            | 24,294                     | 24,893                     | 24,298                     | 25,136                       | 25,136                       | 25,136                      |
| 611260 Human Resources Allocation     | 84,606                     | 85,642                     | 96,814                     | 102,417                      | 102,417                      | 102,417                     |
| 611300 Legal Services Allocation      | 29,636                     | 33,704                     | 33,339                     | 34,444                       | 34,444                       | 34,444                      |
| 611400 Information Tech Allocation    | 171,307                    | 167,533                    | 186,601                    | 189,513                      | 189,513                      | 189,513                     |
| 611410 FIMS Allocation                | 86,355                     | 102,382                    | 121,710                    | 126,599                      | 126,599                      | 126,599                     |
| 611420 Telecommunications Allocation  | 24,371                     | 26,793                     | 29,523                     | 29,229                       | 29,229                       | 29,229                      |
| 611430 Info Tech Direct Charges       | 79,454                     | 89,365                     | 83,861                     | 38,106                       | 38,106                       | 38,106                      |
| 611600 Finance Allocation             | 102,076                    | 117,362                    | 121,976                    | 124,264                      | 124,264                      | 124,264                     |
| 611800 MCBEE Allocation               | 4,509                      | 2,036                      | 7,207                      | 4,635                        | 4,635                        | 4,635                       |
| 612100 IT Equipment Use Charges       | 0                          | 13,694                     | 15,468                     | 15,367                       | 15,367                       | 15,367                      |
| 614100 Liability Insurance Allocation | 38,500                     | 42,000                     | 48,500                     | 44,000                       | 44,000                       | 44,000                      |
| 614200 WC Insurance Allocation        | 60,900                     | 49,200                     | 55,900                     | 71,000                       | 71,000                       | 71,000                      |
| <b>Administrative Charges Total</b>   | <b>1,158,256</b>           | <b>1,231,843</b>           | <b>1,333,149</b>           | <b>1,358,009</b>             | <b>1,358,009</b>             | <b>1,358,009</b>            |
| <b>General Fund Total</b>             | <b>9,220,889</b>           | <b>9,789,796</b>           | <b>10,330,762</b>          | <b>10,421,494</b>            | <b>10,421,494</b>            | <b>10,421,494</b>           |
| <b>125 - Juvenile Grants</b>          |                            |                            |                            |                              |                              |                             |
|                                       | <b>Actual<br/>FY 14-15</b> | <b>Actual<br/>FY 15-16</b> | <b>Budget<br/>FY 16-17</b> | <b>Proposed<br/>FY 17-18</b> | <b>Approved<br/>FY 17-18</b> | <b>Adopted<br/>FY 17-18</b> |
| <b>Personnel Services</b>             |                            |                            |                            |                              |                              |                             |
| <b>Salaries and Wages</b>             |                            |                            |                            |                              |                              |                             |
| 511020 Salaries and Wages Budget Only | 0                          | 0                          | 31,770                     | 1,920                        | 1,920                        | 1,920                       |

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
JUVENILE

| <b>125 - Juvenile Grants</b>          | <b>Actual<br/>FY 14-15</b> | <b>Actual<br/>FY 15-16</b> | <b>Budget<br/>FY 16-17</b> | <b>Proposed<br/>FY 17-18</b> | <b>Approved<br/>FY 17-18</b> | <b>Adopted<br/>FY 17-18</b> |
|---------------------------------------|----------------------------|----------------------------|----------------------------|------------------------------|------------------------------|-----------------------------|
| <b>Personnel Services</b>             |                            |                            |                            |                              |                              |                             |
| 511110 Regular Wages                  | 1,162,777                  | 1,203,132                  | 1,526,170                  | 1,738,298                    | 1,738,298                    | 1,738,298                   |
| 511120 Temporary Wages                | 95,482                     | 93,874                     | 126,147                    | 122,456                      | 122,456                      | 122,456                     |
| 511130 Vacation Pay                   | 70,211                     | 84,138                     | 0                          | 0                            | 0                            | 0                           |
| 511140 Sick Pay                       | 57,193                     | 59,779                     | 0                          | 0                            | 0                            | 0                           |
| 511150 Holiday Pay                    | 69,885                     | 70,336                     | 0                          | 0                            | 0                            | 0                           |
| 511160 Comp Time Pay                  | 22,659                     | 22,157                     | 15,340                     | 0                            | 0                            | 0                           |
| 511180 Differential Pay               | 5,523                      | 5,437                      | 8,247                      | 0                            | 0                            | 0                           |
| 511210 Compensation Credits           | 36,587                     | 33,641                     | 34,682                     | 29,753                       | 29,753                       | 29,753                      |
| 511240 Leave Payoff                   | 276                        | 7,967                      | 0                          | 0                            | 0                            | 0                           |
| 511290 Health Insurance Waiver Pay    | 1,436                      | 1,186                      | 0                          | 0                            | 0                            | 0                           |
| 511410 Straight Pay                   | 159                        | 0                          | 275                        | 0                            | 0                            | 0                           |
| 511420 Premium Pay                    | 18,630                     | 19,328                     | 15,271                     | 0                            | 0                            | 0                           |
| 511450 Premium Pay Temps              | 87                         | 5                          | 0                          | 0                            | 0                            | 0                           |
| <b>Salaries and Wages Total</b>       | <b>1,540,905</b>           | <b>1,600,980</b>           | <b>1,757,902</b>           | <b>1,892,427</b>             | <b>1,892,427</b>             | <b>1,892,427</b>            |
| <b>Fringe Benefits</b>                |                            |                            |                            |                              |                              |                             |
| 512010 Fringe Benefits Budget Only    | 0                          | 0                          | 20,856                     | (355)                        | (355)                        | (355)                       |
| 512110 PERS                           | 217,083                    | 232,778                    | 248,955                    | 341,231                      | 341,231                      | 341,231                     |
| 512130 PERS Debt Service              | 85,325                     | 94,502                     | 72,580                     | 88,403                       | 88,403                       | 88,403                      |
| 512200 FICA                           | 116,952                    | 121,250                    | 128,620                    | 144,182                      | 144,182                      | 144,182                     |
| 512310 Medical Insurance              | 388,457                    | 401,078                    | 424,230                    | 478,241                      | 478,241                      | 478,241                     |
| 512320 Dental Insurance               | 39,026                     | 40,898                     | 42,007                     | 47,520                       | 47,520                       | 47,520                      |
| 512330 Group Term Life Insurance      | 2,463                      | 2,624                      | 2,864                      | 3,196                        | 3,196                        | 3,196                       |
| 512340 Long Term Disability Insurance | 6,337                      | 6,655                      | 6,404                      | 7,165                        | 7,165                        | 7,165                       |
| 512400 Unemployment Insurance         | 6,163                      | 6,403                      | 5,778                      | 6,539                        | 6,539                        | 6,539                       |
| 512520 Workers Comp Insurance         | 931                        | 926                        | 1,033                      | 1,079                        | 1,079                        | 1,079                       |
| 512600 Wellness Program               | 1,091                      | 1,114                      | 1,157                      | 1,187                        | 1,187                        | 1,187                       |
| 512610 Employee Assistance Program    | 783                        | 800                        | 783                        | 802                          | 802                          | 802                         |
| 512700 County HSA Contributions       | 2,613                      | 2,938                      | 0                          | 0                            | 0                            | 0                           |
| <b>Fringe Benefits Total</b>          | <b>867,223</b>             | <b>911,968</b>             | <b>955,267</b>             | <b>1,119,190</b>             | <b>1,119,190</b>             | <b>1,119,190</b>            |
| <b>Personnel Services Total</b>       | <b>2,408,129</b>           | <b>2,512,948</b>           | <b>2,713,169</b>           | <b>3,011,617</b>             | <b>3,011,617</b>             | <b>3,011,617</b>            |
| <b>Materials and Services</b>         |                            |                            |                            |                              |                              |                             |
| <b>Supplies</b>                       |                            |                            |                            |                              |                              |                             |
| 521010 Office Supplies                | 278                        | 623                        | 300                        | 1,300                        | 1,300                        | 1,300                       |
| 521040 Institutional Supplies         | 551                        | 558                        | 850                        | 850                          | 850                          | 850                         |
| 521050 Janitorial Supplies            | 1,900                      | 1,976                      | 2,000                      | 2,000                        | 2,000                        | 2,000                       |
| 521070 Departmental Supplies          | 5,594                      | 4,275                      | 2,050                      | 1,050                        | 1,050                        | 1,050                       |
| 521080 Food Supplies                  | 66                         | 526                        | 200                        | 27,800                       | 27,800                       | 27,800                      |
| 521090 Uniforms and Clothing          | 0                          | 760                        | 900                        | 900                          | 900                          | 900                         |
| 521100 Medical Supplies               | 0                          | 0                          | 10                         | 10                           | 10                           | 10                          |
| 521110 First Aid Supplies             | 0                          | 0                          | 40                         | 40                           | 40                           | 40                          |
| 521170 Educational Supplies           | 0                          | 1,214                      | 25,445                     | 22,499                       | 22,499                       | 22,499                      |
| <b>Supplies Total</b>                 | <b>8,388</b>               | <b>9,932</b>               | <b>31,795</b>              | <b>56,449</b>                | <b>56,449</b>                | <b>56,449</b>               |
| <b>Materials</b>                      |                            |                            |                            |                              |                              |                             |
| 522140 Small Tools                    | 0                          | 5,053                      | 0                          | 0                            | 0                            | 0                           |
| 522150 Small Office Equipment         | 0                          | 0                          | 250                        | 5,750                        | 5,750                        | 5,750                       |

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
JUVENILE

| <b>125 - Juvenile Grants</b>          | <b>Actual<br/>FY 14-15</b> | <b>Actual<br/>FY 15-16</b> | <b>Budget<br/>FY 16-17</b> | <b>Proposed<br/>FY 17-18</b> | <b>Approved<br/>FY 17-18</b> | <b>Adopted<br/>FY 17-18</b> |
|---------------------------------------|----------------------------|----------------------------|----------------------------|------------------------------|------------------------------|-----------------------------|
| <b>Materials and Services</b>         |                            |                            |                            |                              |                              |                             |
| 522160 Small Departmental Equipment   | 366                        | 22,086                     | 1,000                      | 1,000                        | 1,000                        | 1,000                       |
| 522170 Computers Non Capital          | 0                          | 2,367                      | 9,000                      | 3,500                        | 3,500                        | 3,500                       |
| 522180 Software                       | 0                          | 0                          | 4,000                      | 200                          | 200                          | 200                         |
| 522500 Materials for Resale           | 103,702                    | 89,410                     | 100,945                    | 92,574                       | 92,574                       | 92,574                      |
| <b>Materials Total</b>                | 104,068                    | 118,915                    | 115,195                    | 103,024                      | 103,024                      | 103,024                     |
| <b>Communications</b>                 |                            |                            |                            |                              |                              |                             |
| 523020 Phone and Communication Svcs   | 0                          | 144                        | 350                        | 350                          | 350                          | 350                         |
| 523040 Data Connections               | 0                          | 689                        | 235                        | 4,068                        | 4,068                        | 4,068                       |
| 523060 Cellular Phones                | 0                          | 0                          | 150                        | 0                            | 0                            | 0                           |
| <b>Communications Total</b>           | 0                          | 834                        | 735                        | 4,418                        | 4,418                        | 4,418                       |
| <b>Utilities</b>                      |                            |                            |                            |                              |                              |                             |
| 524010 Electricity                    | 7,490                      | 8,358                      | 7,490                      | 7,500                        | 7,500                        | 7,500                       |
| 524040 Natural Gas                    | 1,797                      | 1,404                      | 1,800                      | 1,800                        | 1,800                        | 1,800                       |
| 524050 Water                          | 1,790                      | 1,609                      | 1,800                      | 1,800                        | 1,800                        | 1,800                       |
| 524090 Garbage Disposal and Recycling | 316                        | 340                        | 0                          | 0                            | 0                            | 0                           |
| <b>Utilities Total</b>                | 11,393                     | 11,711                     | 11,090                     | 11,100                       | 11,100                       | 11,100                      |
| <b>Contracted Services</b>            |                            |                            |                            |                              |                              |                             |
| 525153 Fiscal Agent Services          | 7,729                      | 0                          | 0                          | 0                            | 0                            | 0                           |
| 525155 Credit Card Fees               | 0                          | 7,402                      | 7,700                      | 7,700                        | 7,700                        | 7,700                       |
| 525156 Bank Services                  | 0                          | 15                         | 0                          | 0                            | 0                            | 0                           |
| 525185 Community Education Services   | 328                        | 0                          | 0                          | 0                            | 0                            | 0                           |
| 525211 Psychiatric Services           | 4,310                      | 3,210                      | 4,100                      | 3,600                        | 3,600                        | 3,600                       |
| 525235 Laboratory Services            | 0                          | 0                          | 73                         | 0                            | 0                            | 0                           |
| 525300 Behav Hlth Eval and Counseling | 9,146                      | 0                          | 0                          | 0                            | 0                            | 0                           |
| 525320 Food Services                  | 0                          | 360                        | 0                          | 144,000                      | 144,000                      | 144,000                     |
| 525330 Transportation Services        | 1,538                      | 2,384                      | 9,000                      | 5,500                        | 5,500                        | 5,500                       |
| 525340 Counseling and Mentoring Svcs  | 10,904                     | 865                        | 36,543                     | 19,803                       | 19,803                       | 19,803                      |
| 525345 Youth Stipends                 | 29,042                     | 44,107                     | 36,000                     | 36,000                       | 36,000                       | 36,000                      |
| 525440 Client Assistance              | 4,988                      | 4,888                      | 8,353                      | 5,752                        | 5,752                        | 5,752                       |
| 525450 Subscription Services          | 76                         | 0                          | 0                          | 0                            | 0                            | 0                           |
| 525515 Polygraph Services             | 7,285                      | 6,592                      | 8,000                      | 6,000                        | 6,000                        | 6,000                       |
| 525550 Court Services                 | 10,019                     | 0                          | 0                          | 0                            | 0                            | 0                           |
| 525560 Victim Emergency Services      | 533                        | 0                          | 5,992                      | 1,000                        | 1,000                        | 1,000                       |
| 525710 Printing Services              | 0                          | 704                        | 1,265                      | 0                            | 0                            | 0                           |
| 525715 Advertising                    | 800                        | 1,673                      | 730                        | 730                          | 730                          | 730                         |
| 525999 Other Contracted Services      | 26,836                     | 33,250                     | 0                          | 0                            | 0                            | 0                           |
| <b>Contracted Services Total</b>      | 113,533                    | 105,449                    | 117,756                    | 230,085                      | 230,085                      | 230,085                     |
| <b>Repairs and Maintenance</b>        |                            |                            |                            |                              |                              |                             |
| 526011 Dept Equipment Maintenance     | 3,723                      | 1,912                      | 3,500                      | 2,500                        | 2,500                        | 2,500                       |
| 526020 Computer Hardware Maintenance  | 0                          | 45                         | 0                          | 0                            | 0                            | 0                           |
| 526021 Computer Software Maintenance  | 405                        | 630                        | 500                        | 500                          | 500                          | 500                         |
| 526030 Building Maintenance           | 0                          | 1,054                      | 0                          | 0                            | 0                            | 0                           |

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
JUVENILE

| <b>125 - Juvenile Grants</b>          | <b>Actual<br/>FY 14-15</b> | <b>Actual<br/>FY 15-16</b> | <b>Budget<br/>FY 16-17</b> | <b>Proposed<br/>FY 17-18</b> | <b>Approved<br/>FY 17-18</b> | <b>Adopted<br/>FY 17-18</b> |
|---------------------------------------|----------------------------|----------------------------|----------------------------|------------------------------|------------------------------|-----------------------------|
| <b>Materials and Services</b>         |                            |                            |                            |                              |                              |                             |
| 526040 Remodels and Site Improvements | 0                          | 6,219                      | 0                          | 0                            | 0                            | 0                           |
| <b>Repairs and Maintenance Total</b>  | <b>4,128</b>               | <b>9,860</b>               | <b>4,000</b>               | <b>3,000</b>                 | <b>3,000</b>                 | <b>3,000</b>                |
| <b>Rentals</b>                        |                            |                            |                            |                              |                              |                             |
| 527100 Vehicle Rental                 | 141                        | 0                          | 0                          | 0                            | 0                            | 0                           |
| 527300 Equipment Rental               | 78                         | 104                        | 100                        | 108                          | 108                          | 108                         |
| <b>Rentals Total</b>                  | <b>220</b>                 | <b>104</b>                 | <b>100</b>                 | <b>108</b>                   | <b>108</b>                   | <b>108</b>                  |
| <b>Miscellaneous</b>                  |                            |                            |                            |                              |                              |                             |
| 529120 Commercial Travel              | 0                          | 1,700                      | 0                          | 0                            | 0                            | 0                           |
| 529140 Lodging                        | 1,503                      | 915                        | 0                          | 0                            | 0                            | 0                           |
| 529210 Meetings                       | 0                          | 1,972                      | 0                          | 0                            | 0                            | 0                           |
| 529220 Conferences                    | 120                        | 860                        | 0                          | 0                            | 0                            | 0                           |
| 529230 Training                       | 110                        | 2,723                      | 300                        | 300                          | 300                          | 300                         |
| 529590 Special Programs Other         | 0                          | 83,038                     | 32,000                     | 58,270                       | 58,270                       | 58,270                      |
| 529640 Victim Restitution             | 57,831                     | 67,681                     | 81,000                     | 74,000                       | 74,000                       | 74,000                      |
| 529860 Permits                        | 217                        | 236                        | 200                        | 200                          | 200                          | 200                         |
| 529999 Miscellaneous Expense          | 704                        | 250                        | 0                          | 0                            | 0                            | 0                           |
| <b>Miscellaneous Total</b>            | <b>60,485</b>              | <b>159,376</b>             | <b>113,500</b>             | <b>132,770</b>               | <b>132,770</b>               | <b>132,770</b>              |
| <b>Materials and Services Total</b>   | <b>302,215</b>             | <b>416,181</b>             | <b>394,171</b>             | <b>540,954</b>               | <b>540,954</b>               | <b>540,954</b>              |
| <b>Administrative Charges</b>         |                            |                            |                            |                              |                              |                             |
| 611100 County Admin Allocation        | 29,979                     | 29,923                     | 33,727                     | 38,563                       | 38,563                       | 38,563                      |
| 611230 Courier Allocation             | 1,651                      | 1,735                      | 1,849                      | 1,944                        | 1,944                        | 1,944                       |
| 611250 Risk Management Allocation     | 3,893                      | 3,260                      | 3,516                      | 3,974                        | 3,974                        | 3,974                       |
| 611255 Benefits Allocation            | 8,203                      | 8,617                      | 8,316                      | 8,609                        | 8,609                        | 8,609                       |
| 611260 Human Resources Allocation     | 28,568                     | 29,645                     | 33,136                     | 35,080                       | 35,080                       | 35,080                      |
| 611400 Information Tech Allocation    | 63,538                     | 56,703                     | 63,656                     | 65,239                       | 65,239                       | 65,239                      |
| 611410 FIMS Allocation                | 32,096                     | 34,677                     | 41,424                     | 43,613                       | 43,613                       | 43,613                      |
| 611420 Telecommunications Allocation  | 9,055                      | 9,086                      | 10,029                     | 10,049                       | 10,049                       | 10,049                      |
| 611430 Info Tech Direct Charges       | 29,608                     | 30,327                     | 28,625                     | 13,243                       | 13,243                       | 13,243                      |
| 611600 Finance Allocation             | 43,049                     | 38,942                     | 41,314                     | 43,844                       | 43,844                       | 43,844                      |
| 611800 MCBEE Allocation               | 1,676                      | 689                        | 2,453                      | 1,597                        | 1,597                        | 1,597                       |
| 612100 IT Equipment Use Charges       | 0                          | 4,636                      | 5,278                      | 5,300                        | 5,300                        | 5,300                       |
| 614100 Liability Insurance Allocation | 4,400                      | 4,900                      | 6,000                      | 5,300                        | 5,300                        | 5,300                       |
| 614200 WC Insurance Allocation        | 8,800                      | 7,100                      | 8,100                      | 10,300                       | 10,300                       | 10,300                      |
| <b>Administrative Charges Total</b>   | <b>264,516</b>             | <b>260,240</b>             | <b>287,423</b>             | <b>286,655</b>               | <b>286,655</b>               | <b>286,655</b>              |
| <b>Transfers Out</b>                  |                            |                            |                            |                              |                              |                             |
| 561480 Xfer to Capital Impr Projects  | 0                          | 21,959                     | 0                          | 0                            | 0                            | 0                           |
| 561595 Transfer to Fleet Management   | 51,223                     | 30,859                     | 0                          | 0                            | 0                            | 0                           |
| <b>Transfers Out Total</b>            | <b>51,223</b>              | <b>52,818</b>              | <b>0</b>                   | <b>0</b>                     | <b>0</b>                     | <b>0</b>                    |
| <b>Contingency</b>                    |                            |                            |                            |                              |                              |                             |
| 571010 Contingency                    | 0                          | 0                          | 531,046                    | 671,183                      | 671,183                      | 671,183                     |
| <b>Contingency Total</b>              | <b>0</b>                   | <b>0</b>                   | <b>531,046</b>             | <b>671,183</b>               | <b>671,183</b>               | <b>671,183</b>              |

MARION COUNTY FY 2017-18 BUDGET  
 BY DEPARTMENT  
 JUVENILE

|                       |            |            |            |            |            |            |
|-----------------------|------------|------------|------------|------------|------------|------------|
| Juvenile Grants Total | 3,026,082  | 3,242,186  | 3,925,809  | 4,510,409  | 4,510,409  | 4,510,409  |
| Juvenile Grand Total  | 12,246,972 | 13,031,982 | 14,256,571 | 14,931,903 | 14,931,903 | 14,931,903 |



MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
LEGAL

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# LEGAL



## MISSION STATEMENT

Provide the best possible legal counsel and representation to county officials and agencies in support of their mission to protect and enhance the community; provide a forum for administrative hearings and issue fair and well-reasoned decisions (Legal Counsel's office).

Provide the local legal community and the public with the best available legal resources and research services within the law library's fiscal and physical ability to do so (Law Library).

## GOALS AND OBJECTIVES

- Goal 1 Zealously represent the county in contested matters in court or before administrative tribunals, and recommend settlements as appropriate.
- Objective 1 Reduce potential liabilities through proactive legal advice and trainings.
  - Objective 2 Retain competent in-house and outside counsel for quality representation.
- Goal 2 Assist the Board of Commissioners and departments in the development, review, revision and implementation of ordinances, policies, procedures, contracts, and other operative documents.
- Objective 1 County interests are provided for and protected in legal documents.
  - Objective 2 Legal options are explored and presented to decision makers.
- Goal 3 Provide support to county hearings officers to conduct administrative hearings in a professional manner and issue well-reasoned decisions.
- Objective 1 Decisions are issued in a timely manner that can withstand appellate review.
- Goal 4 Work to enhance the sharing of resources and explore cooperative arrangements for county law library services.
- Objective 1 Maintain maximum public accessibility to legal resources within legislative and budgetary constraints.

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
LEGAL

**DEPARTMENT OVERVIEW**

The department is comprised of two programs: the Legal Counsel's office and the Law Library. The Legal Counsel program has two sections: legal services and hearings officers. Legal Counsel serves as the exclusive civil lawyers and counselors for Marion County, the Board of Commissioners, other county elected officials, officers, employees, and volunteer boards and commissions. Legal services are provided to county service districts and the Marion County Housing Authority through intergovernmental agreements. The Law Library is a service authorized by state statute and funded by library fees paid by litigants and collected by the court clerk.

**RESOURCE AND REQUIREMENT SUMMARY**

| Legal                               | FY 14-15<br>ACTUAL | FY 15-16<br>ACTUAL | FY 16-17<br>BUDGET | FY 17-18<br>ADOPTED | +/- %        |
|-------------------------------------|--------------------|--------------------|--------------------|---------------------|--------------|
| <b>RESOURCES</b>                    |                    |                    |                    |                     |              |
| Charges for Services                | 316,906            | 470,396            | 451,662            | 409,060             | -9.4%        |
| Admin Cost Recovery                 | 1,146,969          | 1,189,040          | 1,258,814          | 1,515,352           | 20.4%        |
| Interest                            | 2,288              | 3,753              | 1,300              | 1,300               | 0.0%         |
| Other Revenues                      | 1,096              | 1,042              | 200                | 200                 | 0.0%         |
| General Fund Transfers              | 0                  | 0                  | 37,000             | 0                   | -100.0%      |
| Net Working Capital                 | 454,007            | 456,797            | 546,043            | 667,918             | 22.3%        |
| <b>TOTAL RESOURCES</b>              | <b>1,921,265</b>   | <b>2,121,028</b>   | <b>2,295,019</b>   | <b>2,593,830</b>    | <b>13.0%</b> |
| <b>REQUIREMENTS</b>                 |                    |                    |                    |                     |              |
| Personnel Services                  |                    |                    |                    |                     |              |
| Salaries and Wages                  | 800,373            | 866,461            | 928,931            | 995,724             | 7.2%         |
| Fringe Benefits                     | 407,643            | 437,678            | 455,017            | 531,942             | 16.9%        |
| <b>Total Personnel Services</b>     | <b>1,208,017</b>   | <b>1,304,138</b>   | <b>1,383,948</b>   | <b>1,527,666</b>    | <b>10.4%</b> |
| Materials and Services              |                    |                    |                    |                     |              |
| Supplies                            | 24,945             | 29,135             | 64,452             | 34,100              | -47.1%       |
| Materials                           | 5,551              | 2,004              | 4,000              | 9,000               | 125.0%       |
| Communications                      | 4,070              | 4,012              | 5,283              | 6,365               | 20.5%        |
| Utilities                           | 5,071              | 6,848              | 7,010              | 7,250               | 3.4%         |
| Contracted Services                 | 18,625             | 16,577             | 43,698             | 112,293             | 157.0%       |
| Repairs and Maintenance             | 839                | 1,451              | 1,300              | 1,600               | 23.1%        |
| Rentals                             | 52,263             | 56,087             | 59,683             | 61,398              | 2.9%         |
| Miscellaneous                       | 16,483             | 13,326             | 22,600             | 22,200              | -1.8%        |
| <b>Total Materials and Services</b> | <b>127,848</b>     | <b>129,439</b>     | <b>208,026</b>     | <b>254,206</b>      | <b>22.2%</b> |
| Administrative Charges              | 128,604            | 141,408            | 145,426            | 150,265             | 3.3%         |
| Transfers Out                       | 0                  | 0                  | 9,472              | 0                   | -100.0%      |
| Contingency                         | 0                  | 0                  | 4,584              | 27,989              | 510.6%       |
| Ending Fund Balance                 | 0                  | 0                  | 543,563            | 633,704             | 16.6%        |
| <b>TOTAL REQUIREMENTS</b>           | <b>1,464,469</b>   | <b>1,574,986</b>   | <b>2,295,019</b>   | <b>2,593,830</b>    | <b>13.0%</b> |
| <b>FTE</b>                          | 10.80              | 10.80              | 10.40              | 11.80               | 13.5%        |

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
LEGAL

| <b>FUNDS</b>              |                    |                    |                    |                     |               |
|---------------------------|--------------------|--------------------|--------------------|---------------------|---------------|
| Fund Name                 | FY 14-15<br>ACTUAL | FY 15-16<br>ACTUAL | FY 16-17<br>BUDGET | FY 17-18<br>ADOPTED | % of Total    |
| <b>RESOURCES</b>          |                    |                    |                    |                     |               |
| FND 260 Law Library       | 696,480            | 775,854            | 861,805            | 941,578             | 36.3%         |
| FND 580 Central Services  | 1,224,785          | 1,345,174          | 1,433,214          | 1,652,252           | 63.7%         |
| <b>TOTAL RESOURCES</b>    | <b>1,921,265</b>   | <b>2,121,028</b>   | <b>2,295,019</b>   | <b>2,593,830</b>    | <b>100.0%</b> |
| <b>REQUIREMENTS</b>       |                    |                    |                    |                     |               |
| FND 260 Law Library       | 239,684            | 229,811            | 861,805            | 941,578             | 36.3%         |
| FND 580 Central Services  | 1,224,785          | 1,345,174          | 1,433,214          | 1,652,252           | 63.7%         |
| <b>TOTAL REQUIREMENTS</b> | <b>1,464,468</b>   | <b>1,574,985</b>   | <b>2,295,019</b>   | <b>2,593,830</b>    | <b>100.0%</b> |

| <b>PROGRAMS</b>           |                    |                    |                    |                     |              |
|---------------------------|--------------------|--------------------|--------------------|---------------------|--------------|
|                           | FY 14-15<br>ACTUAL | FY 15-16<br>ACTUAL | FY 16-17<br>BUDGET | FY 17-18<br>ADOPTED | +/- %        |
| <b>RESOURCES</b>          |                    |                    |                    |                     |              |
| Legal Counsel             | 1,224,785          | 1,345,160          | 1,433,214          | 1,652,252           | 15.3%        |
| Law Library               | 696,480            | 775,868            | 861,805            | 941,578             | 9.3%         |
| <b>TOTAL RESOURCES</b>    | <b>1,921,265</b>   | <b>2,121,028</b>   | <b>2,295,019</b>   | <b>2,593,830</b>    | <b>13.0%</b> |
| <b>REQUIREMENTS</b>       |                    |                    |                    |                     |              |
| Legal Counsel             | 1,224,799          | 1,345,174          | 1,433,214          | 1,652,252           | 15.3%        |
| Law Library               | 239,670            | 229,811            | 861,805            | 941,578             | 9.3%         |
| <b>TOTAL REQUIREMENTS</b> | <b>1,464,468</b>   | <b>1,574,985</b>   | <b>2,295,019</b>   | <b>2,593,830</b>    | <b>13.0%</b> |

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
LEGAL

**Legal Counsel Program**

- Provide legal advice on specific matters, policy issues and emerging legal issues.
- Represent the county in negotiations, meetings and third-party matters.
- Prosecute and defend county decisions and actions in all courts and administrative forums.
- Retain and manage all outside legal counsel representing the county, exclusive of Workers' Compensation counsel.
- Support and maintain the county's hearings officers section.
- Inform members of the public and other government units on how county processes work.

**Program Summary**

| Legal                     | Program: Legal Counsel |                    |                    |                     |              |
|---------------------------|------------------------|--------------------|--------------------|---------------------|--------------|
|                           | FY 14-15<br>ACTUAL     | FY 15-16<br>ACTUAL | FY 16-17<br>BUDGET | FY 17-18<br>ADOPTED | +/- %        |
| <b>RESOURCES</b>          |                        |                    |                    |                     |              |
| Charges for Services      | 77,786                 | 156,134            | 137,400            | 136,900             | -0.4%        |
| Admin Cost Recovery       | 1,146,969              | 1,189,040          | 1,258,814          | 1,515,352           | 20.4%        |
| Other Revenues            | 30                     | 0                  | 0                  | 0                   | n.a.         |
| General Fund Transfers    | 0                      | 0                  | 37,000             | 0                   | -100.0%      |
| Net Working Capital       | 0                      | (14)               | 0                  | 0                   | n.a.         |
| <b>TOTAL RESOURCES</b>    | <b>1,224,785</b>       | <b>1,345,160</b>   | <b>1,433,214</b>   | <b>1,652,252</b>    | <b>15.3%</b> |
| <b>REQUIREMENTS</b>       |                        |                    |                    |                     |              |
| Personnel Services        | 1,069,385              | 1,172,802          | 1,244,335          | 1,366,714           | 9.8%         |
| Materials and Services    | 51,933                 | 57,917             | 70,471             | 161,351             | 129.0%       |
| Administrative Charges    | 103,481                | 114,455            | 118,408            | 124,187             | 4.9%         |
| <b>TOTAL REQUIREMENTS</b> | <b>1,224,799</b>       | <b>1,345,174</b>   | <b>1,433,214</b>   | <b>1,652,252</b>    | <b>15.3%</b> |
| <b>FTE</b>                | 9.00                   | 9.00               | 9.00               | 10.00               | 11.1%        |

**FTE By Position Title By Program**

| <b>Program: Legal Counsel</b>              |              |
|--|--------------|
| <b>Position Title</b>                      | <b>FTE</b>   |
| County Counsel                             | 1.00         |
| Hearings Officer Sr                        | 1.00         |
| Legal Counsel-Asst                         | 2.00         |
| Legal Counsel-Asst Sr                      | 3.00         |
| Legal Department Specialist (Confidential) | 2.00         |
| Paralegal                                  | 1.00         |
| <b>Program Legal Counsel FTE Total:</b>    | <b>10.00</b> |

- FTE does not include .14 in temporary positions.

**Legal Counsel Program Budget Justification**

**RESOURCES**

Legal Counsel program is funded from a combination of Charges for Services and Administrative Cost Recovery.

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
LEGAL

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REQUIREMENTS

Personnel Services increased due to the COLA and PERS rate increases, as well as an additional 1.0 FTE for a Legal Counsel-Assistant. Materials and Services increased to cover the new FTE, as well as a transfer of \$85,000 from Business Services' budget for outside legal counsel to assist in collective bargaining agreement negotiations.

Administrative Charges are allocated to programs in conformity with an overall county cost allocation plan.

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
LEGAL

**Law Library Program**

- The law library serves the legal community, the courts, and the public.

**Program Summary**

| Legal                     | Program: Law Library |                    |                    |                     |              |
|---------------------------|----------------------|--------------------|--------------------|---------------------|--------------|
|                           | FY 14-15<br>ACTUAL   | FY 15-16<br>ACTUAL | FY 16-17<br>BUDGET | FY 17-18<br>ADOPTED | +/- %        |
| <b>RESOURCES</b>          |                      |                    |                    |                     |              |
| Charges for Services      | 239,120              | 314,262            | 314,262            | 272,160             | -13.4%       |
| Interest                  | 2,288                | 3,753              | 1,300              | 1,300               | 0.0%         |
| Other Revenues            | 1,066                | 1,042              | 200                | 200                 | 0.0%         |
| Net Working Capital       | 454,007              | 456,811            | 546,043            | 667,918             | 22.3%        |
| <b>TOTAL RESOURCES</b>    | <b>696,480</b>       | <b>775,868</b>     | <b>861,805</b>     | <b>941,578</b>      | <b>9.3%</b>  |
| <b>REQUIREMENTS</b>       |                      |                    |                    |                     |              |
| Personnel Services        | 138,632              | 131,336            | 139,613            | 160,952             | 15.3%        |
| Materials and Services    | 75,915               | 71,522             | 137,555            | 92,855              | -32.5%       |
| Administrative Charges    | 25,123               | 26,953             | 27,018             | 26,078              | -3.5%        |
| Transfers Out             | 0                    | 0                  | 9,472              | 0                   | -100.0%      |
| Contingency               | 0                    | 0                  | 4,584              | 27,989              | 510.6%       |
| Ending Fund Balance       | 0                    | 0                  | 543,563            | 633,704             | 16.6%        |
| <b>TOTAL REQUIREMENTS</b> | <b>239,670</b>       | <b>229,811</b>     | <b>861,805</b>     | <b>941,578</b>      | <b>9.3%</b>  |
| <b>FTE</b>                | <b>1.80</b>          | <b>1.80</b>        | <b>1.40</b>        | <b>1.80</b>         | <b>28.6%</b> |

**FTE By Position Title By Program**

| <b>Program: Law Library</b>           |             |
|---------------------------------------|-------------|
| Position Title                        | FTE         |
| Law Librarian                         | 1.00        |
| Library Assistant                     | 0.80        |
| <b>Program Law Library FTE Total:</b> | <b>1.80</b> |

- FTE does not include budgeted 0.10 temp positions.

**Law Library Program Budget Justification**

**RESOURCES**

Funding for law libraries is a general appropriation to the state's Judicial Department to be distributed to the counties. Marion County law library revenue is as projected.

**REQUIREMENTS**

The Library Assistant position was increased from .4 FTE to .8 FTE in FY 16-17, restoring the position to the previous FTE level. There are decreases to Material and Services to acquire additional library books and electronic subscriptions, in part resulting from a lower negotiated cost for electronic subscriptions. Administrative Charges are allocated to programs in conformity with an overall county cost allocation plan.

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
LEGAL

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**KEY DEPARTMENT ACCOMPLISHMENTS**

- Resolved several large tax cases, including an appeal by a taxpayer of a new medical clinic and an appeal of a large grocery distribution center.
- Provided legal advice and prepared election documents pertaining to medical and recreational marijuana businesses in the unincorporated areas of Marion County; assisted in revising land use ordinances based on election results.
- Provided legal advice as to the impact of the new biological opinion from the National Oceanic and Atmospheric Administration on the federal flood insurance programs as it affects Marion County, and on the new proposed National Pollutant Discharge Elimination System's municipal stormwater discharge permit, and drafted documents pertaining to stormwater management services between East Salem Service District and Marion County.
- Provided legal advice as to the rights and responsibilities of the various parties holding interests in the Oregon Garden, and continue to work on proposals subject to the court Receivership Order and Management Services Agreement.
- Worked with departments on several Requests for Proposals and contracts related to major construction projects, including the Courthouse Square roof repair, Health Department remodel, Sheriff Parole and Probation building, and Juvenile building remodel, and provided legal advice on the use of jail campus property for a proposed transitional housing project for individuals released from jail or prison.
- Successfully obtained an injunction and contempt sanctions against a serial zoning code violator operating a trucking business from Exclusive Farm Use-zoned land.
- Successfully took over the intellectual disability civil commitment docket, and have so far achieved a 100% success rate.
- Provided trainings to Marion County staff and advisory boards, other partner law enforcement agencies, and attorneys that work in juvenile law on a variety of topics: subpoenas and medical records, public meetings and public records, law enforcement interactions with persons with mental health issues, entry onto private property by parole and probation officers, and concealed handgun license laws.
- Asked to and participated on the U.S. Immigration and Customs Enforcement workgroup with the U.S. Attorney and Sheriff Office's representatives, and on the Department of Public Safety Standards and Training Task Force on mental health and law enforcement issues.
- One staff employee Joanna Ritchie received the Marion County Vision Award for strength of character in customer service, professionalism, integrity, and stewardship.

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
LEGAL

**KEY INDICATORS**

**# 1: Tort Claim Notices**

**Definition and Purpose**

Torts are claims for money damages for injuries or wrongs alleged to have been caused by the county, its officers, employees, or agents. A claimant must give notice of the intent to file a civil lawsuit on the tort claim within 180 days of the date of the perceived injury. County Legal Counsel is the legal representative for the county in these matters.

**Significance**

Responding to tort claim notices is representative of the civil litigation defense services provided to all departments. In addition to defending the county in court, this service supports overall operational efficiency and quality of government services in that investigation of and response to tort claims may help identify needed changes in programs, policies, or procedures. This supports Goal #1: Provide efficient, effective, and responsive government through stewardship and accountability.

**Data Units Fiscal Year**

Number of tort claim notices received per fiscal year. Does not include number of claims received by Risk Management and settled or denied without litigation.

| <b>FY 13-14 Actual</b> | <b>FY 14-15 Actual</b> | <b>FY 15-16 Actual</b> | <b>FY 16-17 Estimate</b> | <b>FY 17-18 Estimate</b> |
|------------------------|------------------------|------------------------|--------------------------|--------------------------|
| 30                     | 28                     | 30                     | 40                       | 40                       |

**Explanation of Trends and Changes**

The number of tort claim notices has increased over the last fiscal year and does not appear to be slowing down to historic levels. While many claims lack merit and are successfully defended, all take time and resources to evaluate and respond appropriately. As in previous years, the majority of claims come from law enforcement activities or persons held in the jail. Three claims involve use of K-9's. Most of the jail claims involve allegations regarding medical care. In addition, there has been a spike in employment claims, primarily related to staffing at the jail. Some of the other tort claims alleged are constitutional claims regarding entry on private property for code enforcement, and several vehicle accident claims alleging issues with road signage or maintenance as contributing factors.



MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
LEGAL

**# 2: Hearings Officer Cases**

**Definition and Purpose**

The hearings officers hold public hearings on a variety of applications and complaints, taking testimony and evidence from applicants, owners, complainants, law enforcement, staff, witnesses, or other affected parties. The decisions or recommendations issued are impartial, supported by written findings thoughtfully applying the law or criteria to the facts of the case for rulings that are supportable on review or appeal.

**Significance**

Use of the hearings officers for land use hearings creates efficiencies in processing applications under Oregon's complex land use regulations while balancing appropriate uses necessary for economic growth and development with protections of farm, forest and natural resources. The number of land use cases submitted to the county is indicative of economic activity in the county and supports Goal #4, Economic Development; Demonstrate a supportive attitude toward employers, businesses, and property owners that promotes economic development and high standards of livability in Marion County. The number of dog hearings and tow hearings held by the hearings officer are also tracked as a part of this indicator. Dog hearings include complaints of dangerous dogs, dog bites, no license, dogs running at large or in livestock, excessive barking, etc. Administrative dog hearings are an efficient way to handle complaints that are not directly witnessed by a dog control officer. Vehicle tows by law enforcement can result from driving under the influence, no license or insurance, hazard or abandoned vehicles, etc.

**Data Units Fiscal Year**

Cases submitted to county hearings officers per fiscal year. Figures are reported by type of case. Other includes miscellaneous cases under a variety of laws and ordinances; e.g., vested rights, nuisance abatement, acceleration of tax redemption period, and housing authority exclusions.

Land Use

| <b>FY 13-14 Actual</b> | <b>FY 14-15 Actual</b> | <b>FY 15-16 Actual</b> | <b>FY 16-17 Estimate</b> | <b>FY 17-18 Estimate</b> |
|------------------------|------------------------|------------------------|--------------------------|--------------------------|
| 3                      | 11                     | 9                      | 12                       | 12                       |

Dog

| <b>FY 13-14 Actual</b> | <b>FY 14-15 Actual</b> | <b>FY 15-16 Actual</b> | <b>FY 16-17 Estimate</b> | <b>FY 17-18 Estimate</b> |
|------------------------|------------------------|------------------------|--------------------------|--------------------------|
| 59                     | 42                     | 59                     | 50                       | 60                       |

Vehicle Tows

| <b>FY 13-14 Actual</b> | <b>FY 14-15 Actual</b> | <b>FY 15-16 Actual</b> | <b>FY 16-17 Estimate</b> | <b>FY 17-18 Estimate</b> |
|------------------------|------------------------|------------------------|--------------------------|--------------------------|
| 3                      | 4                      | 1                      | 4                        | 4                        |

Other

| <b>FY 13-14 Actual</b> | <b>FY 14-15 Actual</b> | <b>FY 15-16 Actual</b> | <b>FY 16-17 Estimate</b> | <b>FY 17-18 Estimate</b> |
|------------------------|------------------------|------------------------|--------------------------|--------------------------|
| 3                      | 1                      | 2                      | 2                        | 2                        |

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
LEGAL

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**Explanation of Trends and Changes**

Land use cases before the hearings officers are up some from prior years, but not increasing as fast as previously anticipated, in part due to changes at the national level and uncertainty with the economy over the last year. The land use cases heard so far are evenly split between applications related to businesses and applications related to housing opportunities. Dog hearings continue to be an important venue for resolving community safety and welfare issues ranging from dogs running at large to serious dog bites. In addition to the hearings noted on vehicle tows, the hearings officers review twice as many requests for tow hearings that are dismissed for other reasons. Other hearings so far this year include appeal of a dangerous building order and two complaints regarding cable communication services.

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
LEGAL

| <b>Resources by Fund Detail</b>     |                            |                            |                              |                              |                              |                             |
|-------------------------------------|----------------------------|----------------------------|------------------------------|------------------------------|------------------------------|-----------------------------|
| <b>260 - Law Library</b>            | <b>Actual<br/>FY 14-15</b> | <b>Actual<br/>FY 15-16</b> | <b>Budget<br/>FY 16-17</b>   | <b>Proposed<br/>FY 17-18</b> | <b>Approved<br/>FY 17-18</b> | <b>Adopted<br/>FY 17-18</b> |
| <b>Charges for Services</b>         |                            |                            |                              |                              |                              |                             |
| 341060 Law Library Fees             | 239,120                    | 314,262                    | 314,262                      | 272,160                      | 272,160                      | 272,160                     |
| <b>Charges for Services Total</b>   | <b>239,120</b>             | <b>314,262</b>             | <b>314,262</b>               | <b>272,160</b>               | <b>272,160</b>               | <b>272,160</b>              |
| <b>Interest</b>                     |                            |                            |                              |                              |                              |                             |
| 361000 Investment Earnings          | 2,288                      | 3,753                      | 1,300                        | 1,300                        | 1,300                        | 1,300                       |
| <b>Interest Total</b>               | <b>2,288</b>               | <b>3,753</b>               | <b>1,300</b>                 | <b>1,300</b>                 | <b>1,300</b>                 | <b>1,300</b>                |
| <b>Other Revenues</b>               |                            |                            |                              |                              |                              |                             |
| 371000 Miscellaneous Income         | 1,051                      | 1,042                      | 200                          | 200                          | 200                          | 200                         |
| 372000 Over and Short               | 15                         | 0                          | 0                            | 0                            | 0                            | 0                           |
| <b>Other Revenues Total</b>         | <b>1,066</b>               | <b>1,042</b>               | <b>200</b>                   | <b>200</b>                   | <b>200</b>                   | <b>200</b>                  |
| <b>Net Working Capital</b>          |                            |                            |                              |                              |                              |                             |
| 392000 Net Working Capital Unrestr  | 454,007                    | 456,797                    | 546,043                      | 667,918                      | 667,918                      | 667,918                     |
| <b>Net Working Capital Total</b>    | <b>454,007</b>             | <b>456,797</b>             | <b>546,043</b>               | <b>667,918</b>               | <b>667,918</b>               | <b>667,918</b>              |
| <b>Law Library Total</b>            | <b>696,480</b>             | <b>775,854</b>             | <b>861,805</b>               | <b>941,578</b>               | <b>941,578</b>               | <b>941,578</b>              |
| <b>580 - Central Services</b>       |                            |                            |                              |                              |                              |                             |
| <b>Actual<br/>FY 14-15</b>          | <b>Actual<br/>FY 15-16</b> | <b>Budget<br/>FY 16-17</b> | <b>Proposed<br/>FY 17-18</b> | <b>Approved<br/>FY 17-18</b> | <b>Adopted<br/>FY 17-18</b>  |                             |
| <b>Charges for Services</b>         |                            |                            |                              |                              |                              |                             |
| 341690 Attorney Fees                | 77,786                     | 156,134                    | 137,400                      | 136,900                      | 136,900                      | 136,900                     |
| <b>Charges for Services Total</b>   | <b>77,786</b>              | <b>156,134</b>             | <b>137,400</b>               | <b>136,900</b>               | <b>136,900</b>               | <b>136,900</b>              |
| <b>Admin Cost Recovery</b>          |                            |                            |                              |                              |                              |                             |
| 411100 County Admin Allocation      | 0                          | 0                          | 1,258,814                    | 0                            | 0                            | 0                           |
| 411300 Legal Services Allocation    | 1,146,969                  | 1,189,040                  | 0                            | 1,515,352                    | 1,515,352                    | 1,515,352                   |
| <b>Admin Cost Recovery Total</b>    | <b>1,146,969</b>           | <b>1,189,040</b>           | <b>1,258,814</b>             | <b>1,515,352</b>             | <b>1,515,352</b>             | <b>1,515,352</b>            |
| <b>Other Revenues</b>               |                            |                            |                              |                              |                              |                             |
| 372000 Over and Short               | 30                         | 0                          | 0                            | 0                            | 0                            | 0                           |
| <b>Other Revenues Total</b>         | <b>30</b>                  | <b>0</b>                   | <b>0</b>                     | <b>0</b>                     | <b>0</b>                     | <b>0</b>                    |
| <b>General Fund Transfers</b>       |                            |                            |                              |                              |                              |                             |
| 381100 Transfer from General Fund   | 0                          | 0                          | 37,000                       | 0                            | 0                            | 0                           |
| <b>General Fund Transfers Total</b> | <b>0</b>                   | <b>0</b>                   | <b>37,000</b>                | <b>0</b>                     | <b>0</b>                     | <b>0</b>                    |
| <b>Central Services Total</b>       | <b>1,224,785</b>           | <b>1,345,174</b>           | <b>1,433,214</b>             | <b>1,652,252</b>             | <b>1,652,252</b>             | <b>1,652,252</b>            |
| <b>Legal Grand Total</b>            | <b>1,921,265</b>           | <b>2,121,028</b>           | <b>2,295,019</b>             | <b>2,593,830</b>             | <b>2,593,830</b>             | <b>2,593,830</b>            |

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
LEGAL

**Requirements by Fund Detail**

| 260 - Law Library                     | Actual<br>FY 14-15 | Actual<br>FY 15-16 | Budget<br>FY 16-17 | Proposed<br>FY 17-18 | Approved<br>FY 17-18 | Adopted<br>FY 17-18 |
|---------------------------------------|--------------------|--------------------|--------------------|----------------------|----------------------|---------------------|
| <b>Personnel Services</b>             |                    |                    |                    |                      |                      |                     |
| <b>Salaries and Wages</b>             |                    |                    |                    |                      |                      |                     |
| 511020 Salaries and Wages Budget Only | 0                  | 0                  | 12,000             | 0                    | 0                    | 0                   |
| 511110 Regular Wages                  | 75,170             | 73,335             | 76,040             | 92,237               | 92,237               | 92,237              |
| 511120 Temporary Wages                | 35                 | 272                | 3,432              | 3,357                | 3,357                | 3,357               |
| 511130 Vacation Pay                   | 2,811              | 3,145              | 0                  | 0                    | 0                    | 0                   |
| 511140 Sick Pay                       | 409                | 782                | 0                  | 0                    | 0                    | 0                   |
| 511150 Holiday Pay                    | 3,531              | 3,490              | 0                  | 0                    | 0                    | 0                   |
| <b>Salaries and Wages Total</b>       | <b>81,955</b>      | <b>81,024</b>      | <b>91,472</b>      | <b>95,594</b>        | <b>95,594</b>        | <b>95,594</b>       |
| <b>Fringe Benefits</b>                |                    |                    |                    |                      |                      |                     |
| 512010 Fringe Benefits Budget Only    | 0                  | 0                  | 8,000              | 0                    | 0                    | 0                   |
| 512110 PERS                           | 13,489             | 14,891             | 12,128             | 17,801               | 17,801               | 17,801              |
| 512120 401K                           | 1,360              | 1,456              | 1,516              | 1,635                | 1,635                | 1,635               |
| 512130 PERS Debt Service              | 3,193              | 2,136              | 3,536              | 4,612                | 4,612                | 4,612               |
| 512200 FICA                           | 6,201              | 6,080              | 5,975              | 7,253                | 7,253                | 7,253               |
| 512310 Medical Insurance              | 28,449             | 22,435             | 14,664             | 30,192               | 30,192               | 30,192              |
| 512320 Dental Insurance               | 2,940              | 2,353              | 1,452              | 3,000                | 3,000                | 3,000               |
| 512330 Group Term Life Insurance      | 148                | 137                | 116                | 124                  | 124                  | 124                 |
| 512340 Long Term Disability Insurance | 379                | 346                | 261                | 279                  | 279                  | 279                 |
| 512400 Unemployment Insurance         | 328                | 323                | 281                | 341                  | 341                  | 341                 |
| 512520 Workers Comp Insurance         | 57                 | 50                 | 78                 | 54                   | 54                   | 54                  |
| 512600 Wellness Program               | 77                 | 61                 | 80                 | 40                   | 40                   | 40                  |
| 512610 Employee Assistance Program    | 56                 | 44                 | 54                 | 27                   | 27                   | 27                  |
| <b>Fringe Benefits Total</b>          | <b>56,677</b>      | <b>50,312</b>      | <b>48,141</b>      | <b>65,358</b>        | <b>65,358</b>        | <b>65,358</b>       |
| <b>Personnel Services Total</b>       | <b>138,632</b>     | <b>131,336</b>     | <b>139,613</b>     | <b>160,952</b>       | <b>160,952</b>       | <b>160,952</b>      |
| <b>Materials and Services</b>         |                    |                    |                    |                      |                      |                     |
| <b>Supplies</b>                       |                    |                    |                    |                      |                      |                     |
| 521010 Office Supplies                | 528                | 580                | 1,500              | 1,500                | 1,500                | 1,500               |
| 521190 Publications                   | 20,923             | 20,121             | 56,052             | 25,000               | 25,000               | 25,000              |
| <b>Supplies Total</b>                 | <b>21,451</b>      | <b>20,700</b>      | <b>57,552</b>      | <b>26,500</b>        | <b>26,500</b>        | <b>26,500</b>       |
| <b>Materials</b>                      |                    |                    |                    |                      |                      |                     |
| 522150 Small Office Equipment         | 0                  | 0                  | 1,000              | 1,000                | 1,000                | 1,000               |
| <b>Materials Total</b>                | <b>0</b>           | <b>0</b>           | <b>1,000</b>       | <b>1,000</b>         | <b>1,000</b>         | <b>1,000</b>        |
| <b>Communications</b>                 |                    |                    |                    |                      |                      |                     |
| 523020 Phone and Communication Svcs   | 1,831              | 2,325              | 2,547              | 3,000                | 3,000                | 3,000               |
| 523040 Data Connections               | 636                | 0                  | 636                | 700                  | 700                  | 700                 |
| 523050 Postage                        | 7                  | 0                  | 100                | 100                  | 100                  | 100                 |
| 523090 Long Distance Charges          | 5                  | 0                  | 100                | 200                  | 200                  | 200                 |
| <b>Communications Total</b>           | <b>2,479</b>       | <b>2,325</b>       | <b>3,383</b>       | <b>4,000</b>         | <b>4,000</b>         | <b>4,000</b>        |
| <b>Contracted Services</b>            |                    |                    |                    |                      |                      |                     |
| 525450 Subscription Services          | 10,958             | 7,613              | 23,839             | 8,129                | 8,129                | 8,129               |
| <b>Contracted Services Total</b>      | <b>10,958</b>      | <b>7,613</b>       | <b>23,839</b>      | <b>8,129</b>         | <b>8,129</b>         | <b>8,129</b>        |

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
LEGAL

| <b>260 - Law Library</b>              | <b>Actual<br/>FY 14-15</b> | <b>Actual<br/>FY 15-16</b> | <b>Budget<br/>FY 16-17</b> | <b>Proposed<br/>FY 17-18</b> | <b>Approved<br/>FY 17-18</b> | <b>Adopted<br/>FY 17-18</b> |
|---------------------------------------|----------------------------|----------------------------|----------------------------|------------------------------|------------------------------|-----------------------------|
| <b>Materials and Services</b>         |                            |                            |                            |                              |                              |                             |
| <b>Repairs and Maintenance</b>        |                            |                            |                            |                              |                              |                             |
| 526021 Computer Software Maintenance  | 0                          | 0                          | 0                          | 200                          | 200                          | 200                         |
| 526030 Building Maintenance           | 596                        | 640                        | 1,000                      | 1,000                        | 1,000                        | 1,000                       |
| <b>Repairs and Maintenance Total</b>  | <b>596</b>                 | <b>640</b>                 | <b>1,000</b>               | <b>1,200</b>                 | <b>1,200</b>                 | <b>1,200</b>                |
| <b>Rentals</b>                        |                            |                            |                            |                              |                              |                             |
| 527210 Building Rental Private        | 37,865                     | 38,811                     | 39,781                     | 41,026                       | 41,026                       | 41,026                      |
| 527300 Equipment Rental               | 1,058                      | 1,176                      | 2,500                      | 2,500                        | 2,500                        | 2,500                       |
| <b>Rentals Total</b>                  | <b>38,923</b>              | <b>39,987</b>              | <b>42,281</b>              | <b>43,526</b>                | <b>43,526</b>                | <b>43,526</b>               |
| <b>Miscellaneous</b>                  |                            |                            |                            |                              |                              |                             |
| 529110 Mileage Reimbursement          | 0                          | 0                          | 1,500                      | 500                          | 500                          | 500                         |
| 529120 Commercial Travel              | 0                          | 0                          | 0                          | 1,000                        | 1,000                        | 1,000                       |
| 529130 Meals                          | 0                          | 0                          | 1,000                      | 1,000                        | 1,000                        | 1,000                       |
| 529140 Lodging                        | 0                          | 123                        | 1,500                      | 1,500                        | 1,500                        | 1,500                       |
| 529210 Meetings                       | 0                          | 0                          | 1,500                      | 1,500                        | 1,500                        | 1,500                       |
| 529220 Conferences                    | 382                        | 0                          | 1,500                      | 1,500                        | 1,500                        | 1,500                       |
| 529300 Dues and Memberships           | 1,141                      | 135                        | 1,500                      | 1,500                        | 1,500                        | 1,500                       |
| <b>Miscellaneous Total</b>            | <b>1,522</b>               | <b>258</b>                 | <b>8,500</b>               | <b>8,500</b>                 | <b>8,500</b>                 | <b>8,500</b>                |
| <b>Materials and Services Total</b>   | <b>75,929</b>              | <b>71,522</b>              | <b>137,555</b>             | <b>92,855</b>                | <b>92,855</b>                | <b>92,855</b>               |
| <b>Administrative Charges</b>         |                            |                            |                            |                              |                              |                             |
| 611100 County Admin Allocation        | 2,319                      | 2,318                      | 2,317                      | 2,656                        | 2,656                        | 2,656                       |
| 611220 Custodial Allocation           | 6,709                      | 6,953                      | 7,450                      | 7,906                        | 7,906                        | 7,906                       |
| 611230 Courier Allocation             | 115                        | 115                        | 117                        | 100                          | 100                          | 100                         |
| 611250 Risk Management Allocation     | 266                        | 245                        | 249                        | 229                          | 229                          | 229                         |
| 611255 Benefits Allocation            | 571                        | 574                        | 525                        | 445                          | 445                          | 445                         |
| 611260 Human Resources Allocation     | 1,988                      | 1,975                      | 2,093                      | 1,814                        | 1,814                        | 1,814                       |
| 611300 Legal Services Allocation      | 4,393                      | 4,573                      | 5,922                      | 4,771                        | 4,771                        | 4,771                       |
| 611410 FIMS Allocation                | 2,801                      | 3,210                      | 3,138                      | 3,923                        | 3,923                        | 3,923                       |
| 611600 Finance Allocation             | 4,915                      | 6,027                      | 4,021                      | 3,191                        | 3,191                        | 3,191                       |
| 611800 MCBEE Allocation               | 146                        | 63                         | 186                        | 143                          | 143                          | 143                         |
| 614100 Liability Insurance Allocation | 500                        | 500                        | 600                        | 500                          | 500                          | 500                         |
| 614200 WC Insurance Allocation        | 400                        | 400                        | 400                        | 400                          | 400                          | 400                         |
| <b>Administrative Charges Total</b>   | <b>25,123</b>              | <b>26,953</b>              | <b>27,018</b>              | <b>26,078</b>                | <b>26,078</b>                | <b>26,078</b>               |
| <b>Transfers Out</b>                  |                            |                            |                            |                              |                              |                             |
| 561480 Xfer to Capital Impr Projects  | 0                          | 0                          | 9,472                      | 0                            | 0                            | 0                           |
| <b>Transfers Out Total</b>            | <b>0</b>                   | <b>0</b>                   | <b>9,472</b>               | <b>0</b>                     | <b>0</b>                     | <b>0</b>                    |
| <b>Contingency</b>                    |                            |                            |                            |                              |                              |                             |
| 571010 Contingency                    | 0                          | 0                          | 4,584                      | 27,989                       | 27,989                       | 27,989                      |
| <b>Contingency Total</b>              | <b>0</b>                   | <b>0</b>                   | <b>4,584</b>               | <b>27,989</b>                | <b>27,989</b>                | <b>27,989</b>               |
| <b>Ending Fund Balance</b>            |                            |                            |                            |                              |                              |                             |
| 573010 Unapprop Ending Fund Balance   | 0                          | 0                          | 543,563                    | 633,704                      | 633,704                      | 633,704                     |
| <b>Ending Fund Balance Total</b>      | <b>0</b>                   | <b>0</b>                   | <b>543,563</b>             | <b>633,704</b>               | <b>633,704</b>               | <b>633,704</b>              |
| <b>Law Library Total</b>              | <b>239,684</b>             | <b>229,811</b>             | <b>861,805</b>             | <b>941,578</b>               | <b>941,578</b>               | <b>941,578</b>              |

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
LEGAL

| <b>580 - Central Services</b>         | <b>Actual<br/>FY 14-15</b> | <b>Actual<br/>FY 15-16</b> | <b>Budget<br/>FY 16-17</b> | <b>Proposed<br/>FY 17-18</b> | <b>Approved<br/>FY 17-18</b> | <b>Adopted<br/>FY 17-18</b> |
|---------------------------------------|----------------------------|----------------------------|----------------------------|------------------------------|------------------------------|-----------------------------|
| <b>Personnel Services</b>             |                            |                            |                            |                              |                              |                             |
| <b>Salaries and Wages</b>             |                            |                            |                            |                              |                              |                             |
| 511110 Regular Wages                  | 594,025                    | 637,977                    | 770,593                    | 858,575                      | 858,575                      | 858,575                     |
| 511120 Temporary Wages                | 124                        | 6,799                      | 34,337                     | 8,547                        | 8,547                        | 8,547                       |
| 511130 Vacation Pay                   | 43,779                     | 46,609                     | 0                          | 0                            | 0                            | 0                           |
| 511140 Sick Pay                       | 18,381                     | 32,532                     | 0                          | 0                            | 0                            | 0                           |
| 511150 Holiday Pay                    | 27,346                     | 30,395                     | 0                          | 0                            | 0                            | 0                           |
| 511160 Comp Time Pay                  | 790                        | 241                        | 917                        | 0                            | 0                            | 0                           |
| 511210 Compensation Credits           | 31,360                     | 27,612                     | 28,912                     | 29,528                       | 29,528                       | 29,528                      |
| 511240 Leave Payoff                   | 533                        | 0                          | 0                          | 0                            | 0                            | 0                           |
| 511280 Cell Phone Pay                 | 411                        | 857                        | 1,080                      | 1,080                        | 1,080                        | 1,080                       |
| 511290 Health Insurance Waiver Pay    | 1,671                      | 2,415                      | 1,620                      | 2,400                        | 2,400                        | 2,400                       |
| <b>Salaries and Wages Total</b>       | <b>718,418</b>             | <b>785,437</b>             | <b>837,459</b>             | <b>900,130</b>               | <b>900,130</b>               | <b>900,130</b>              |
| <b>Fringe Benefits</b>                |                            |                            |                            |                              |                              |                             |
| 512110 PERS                           | 108,502                    | 126,229                    | 131,099                    | 171,867                      | 171,867                      | 171,867                     |
| 512120 401K                           | 21,898                     | 23,781                     | 24,744                     | 27,099                       | 27,099                       | 27,099                      |
| 512130 PERS Debt Service              | 36,926                     | 38,975                     | 38,564                     | 44,526                       | 44,526                       | 44,526                      |
| 512200 FICA                           | 54,679                     | 59,874                     | 61,314                     | 68,211                       | 68,211                       | 68,211                      |
| 512310 Medical Insurance              | 109,621                    | 117,202                    | 129,432                    | 132,090                      | 132,090                      | 132,090                     |
| 512320 Dental Insurance               | 10,882                     | 12,050                     | 12,016                     | 13,175                       | 13,175                       | 13,175                      |
| 512330 Group Term Life Insurance      | 1,208                      | 1,390                      | 1,456                      | 1,631                        | 1,631                        | 1,631                       |
| 512340 Long Term Disability Insurance | 2,862                      | 3,133                      | 3,467                      | 3,660                        | 3,660                        | 3,660                       |
| 512400 Unemployment Insurance         | 2,912                      | 3,193                      | 3,218                      | 3,295                        | 3,295                        | 3,295                       |
| 512520 Workers Comp Insurance         | 259                        | 269                        | 330                        | 360                          | 360                          | 360                         |
| 512600 Wellness Program               | 331                        | 361                        | 350                        | 400                          | 400                          | 400                         |
| 512610 Employee Assistance Program    | 238                        | 259                        | 236                        | 270                          | 270                          | 270                         |
| 512700 County HSA Contributions       | 650                        | 650                        | 650                        | 0                            | 0                            | 0                           |
| <b>Fringe Benefits Total</b>          | <b>350,967</b>             | <b>387,365</b>             | <b>406,876</b>             | <b>466,584</b>               | <b>466,584</b>               | <b>466,584</b>              |
| <b>Personnel Services Total</b>       | <b>1,069,385</b>           | <b>1,172,802</b>           | <b>1,244,335</b>           | <b>1,366,714</b>             | <b>1,366,714</b>             | <b>1,366,714</b>            |
| <b>Materials and Services</b>         |                            |                            |                            |                              |                              |                             |
| <b>Supplies</b>                       |                            |                            |                            |                              |                              |                             |
| 521010 Office Supplies                | 2,263                      | 2,767                      | 2,800                      | 2,500                        | 2,500                        | 2,500                       |
| 521070 Departmental Supplies          | (292)                      | 0                          | 100                        | 100                          | 100                          | 100                         |
| 521190 Publications                   | 1,524                      | 5,667                      | 4,000                      | 5,000                        | 5,000                        | 5,000                       |
| <b>Supplies Total</b>                 | <b>3,495</b>               | <b>8,434</b>               | <b>6,900</b>               | <b>7,600</b>                 | <b>7,600</b>                 | <b>7,600</b>                |
| <b>Materials</b>                      |                            |                            |                            |                              |                              |                             |
| 522150 Small Office Equipment         | 5,551                      | 2,004                      | 2,000                      | 7,000                        | 7,000                        | 7,000                       |
| 522180 Software                       | 0                          | 0                          | 1,000                      | 1,000                        | 1,000                        | 1,000                       |
| <b>Materials Total</b>                | <b>5,551</b>               | <b>2,004</b>               | <b>3,000</b>               | <b>8,000</b>                 | <b>8,000</b>                 | <b>8,000</b>                |
| <b>Communications</b>                 |                            |                            |                            |                              |                              |                             |
| 523020 Phone and Communication Svcs   | 38                         | 0                          | 0                          | 50                           | 50                           | 50                          |
| 523030 Fax                            | (7)                        | (33)                       | 0                          | 0                            | 0                            | 0                           |
| 523040 Data Connections               | 640                        | 1,017                      | 1,050                      | 1,440                        | 1,440                        | 1,440                       |
| 523050 Postage                        | 50                         | 39                         | 150                        | 175                          | 175                          | 175                         |
| 523060 Cellular Phones                | 792                        | 598                        | 600                        | 600                          | 600                          | 600                         |

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
LEGAL

| <b>580 - Central Services</b>         | <b>Actual<br/>FY 14-15</b> | <b>Actual<br/>FY 15-16</b> | <b>Budget<br/>FY 16-17</b> | <b>Proposed<br/>FY 17-18</b> | <b>Approved<br/>FY 17-18</b> | <b>Adopted<br/>FY 17-18</b> |
|---------------------------------------|----------------------------|----------------------------|----------------------------|------------------------------|------------------------------|-----------------------------|
| <b>Materials and Services</b>         |                            |                            |                            |                              |                              |                             |
| 523090 Long Distance Charges          | 78                         | 66                         | 100                        | 100                          | 100                          | 100                         |
| <b>Communications Total</b>           | <b>1,591</b>               | <b>1,687</b>               | <b>1,900</b>               | <b>2,365</b>                 | <b>2,365</b>                 | <b>2,365</b>                |
| <b>Utilities</b>                      |                            |                            |                            |                              |                              |                             |
| 524010 Electricity                    | 4,152                      | 5,961                      | 6,205                      | 6,434                        | 6,434                        | 6,434                       |
| 524020 Street Light Electricity       | 0                          | 0                          | 0                          | 4                            | 4                            | 4                           |
| 524040 Natural Gas                    | 168                        | 60                         | 81                         | 57                           | 57                           | 57                          |
| 524050 Water                          | 104                        | 104                        | 117                        | 118                          | 118                          | 118                         |
| 524070 Sewer                          | 206                        | 173                        | 258                        | 258                          | 258                          | 258                         |
| 524090 Garbage Disposal and Recycling | 442                        | 550                        | 349                        | 379                          | 379                          | 379                         |
| <b>Utilities Total</b>                | <b>5,071</b>               | <b>6,848</b>               | <b>7,010</b>               | <b>7,250</b>                 | <b>7,250</b>                 | <b>7,250</b>                |
| <b>Contracted Services</b>            |                            |                            |                            |                              |                              |                             |
| 525450 Subscription Services          | 6,340                      | 8,083                      | 13,000                     | 13,000                       | 13,000                       | 13,000                      |
| 525510 Legal Services                 | 348                        | (400)                      | 4,959                      | 89,464                       | 89,464                       | 89,464                      |
| 525540 Witnesses                      | 0                          | 45                         | 150                        | 200                          | 200                          | 200                         |
| 525541 Witness Mileage Reimbursement  | 0                          | 13                         | 150                        | 200                          | 200                          | 200                         |
| 525710 Printing Services              | 70                         | 62                         | 200                        | 100                          | 100                          | 100                         |
| 525735 Mail Services                  | 906                        | 961                        | 1,300                      | 1,100                        | 1,100                        | 1,100                       |
| 525740 Document Disposal Services     | 2                          | 200                        | 100                        | 100                          | 100                          | 100                         |
| <b>Contracted Services Total</b>      | <b>7,667</b>               | <b>8,964</b>               | <b>19,859</b>              | <b>104,164</b>               | <b>104,164</b>               | <b>104,164</b>              |
| <b>Repairs and Maintenance</b>        |                            |                            |                            |                              |                              |                             |
| 526030 Building Maintenance           | 244                        | 812                        | 300                        | 400                          | 400                          | 400                         |
| <b>Repairs and Maintenance Total</b>  | <b>244</b>                 | <b>812</b>                 | <b>300</b>                 | <b>400</b>                   | <b>400</b>                   | <b>400</b>                  |
| <b>Rentals</b>                        |                            |                            |                            |                              |                              |                             |
| 527100 Vehicle Rental                 | 0                          | 0                          | 300                        | 300                          | 300                          | 300                         |
| 527120 Motor Pool Mileage             | 166                        | 356                        | 200                        | 200                          | 200                          | 200                         |
| 527130 Parking                        | 137                        | 148                        | 125                        | 150                          | 150                          | 150                         |
| 527210 Building Rental Private        | 3,342                      | 3,425                      | 3,736                      | 3,621                        | 3,621                        | 3,621                       |
| 527240 Condo Assn Assessments         | 4,626                      | 7,361                      | 8,041                      | 7,801                        | 7,801                        | 7,801                       |
| 527300 Equipment Rental               | 5,069                      | 4,808                      | 5,000                      | 5,800                        | 5,800                        | 5,800                       |
| <b>Rentals Total</b>                  | <b>13,341</b>              | <b>16,100</b>              | <b>17,402</b>              | <b>17,872</b>                | <b>17,872</b>                | <b>17,872</b>               |
| <b>Miscellaneous</b>                  |                            |                            |                            |                              |                              |                             |
| 529110 Mileage Reimbursement          | 1,922                      | 2,676                      | 3,000                      | 2,500                        | 2,500                        | 2,500                       |
| 529120 Commercial Travel              | 545                        | 0                          | 800                        | 500                          | 500                          | 500                         |
| 529130 Meals                          | 288                        | 175                        | 400                        | 400                          | 400                          | 400                         |
| 529140 Lodging                        | 2,531                      | 1,369                      | 2,300                      | 2,500                        | 2,500                        | 2,500                       |
| 529210 Meetings                       | 183                        | 230                        | 200                        | 200                          | 200                          | 200                         |
| 529220 Conferences                    | 5,429                      | 3,638                      | 3,200                      | 3,200                        | 3,200                        | 3,200                       |
| 529250 Tuition Reimbursement          | 0                          | 649                        | 0                          | 0                            | 0                            | 0                           |
| 529300 Dues and Memberships           | 4,062                      | 4,332                      | 4,200                      | 4,400                        | 4,400                        | 4,400                       |
| <b>Miscellaneous Total</b>            | <b>14,961</b>              | <b>13,069</b>              | <b>14,100</b>              | <b>13,700</b>                | <b>13,700</b>                | <b>13,700</b>               |
| <b>Materials and Services Total</b>   | <b>51,919</b>              | <b>57,917</b>              | <b>70,471</b>              | <b>161,351</b>               | <b>161,351</b>               | <b>161,351</b>              |

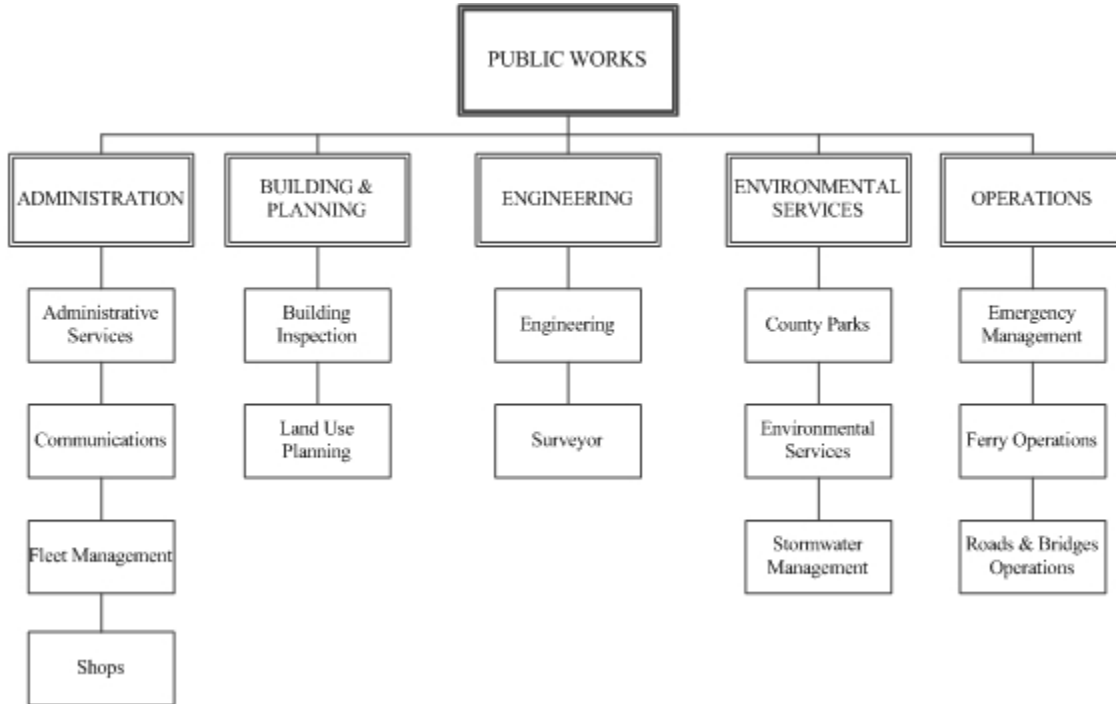
MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
LEGAL

| <b>580 - Central Services</b>         | <b>Actual<br/>FY 14-15</b> | <b>Actual<br/>FY 15-16</b> | <b>Budget<br/>FY 16-17</b> | <b>Proposed<br/>FY 17-18</b> | <b>Approved<br/>FY 17-18</b> | <b>Adopted<br/>FY 17-18</b> |
|---------------------------------------|----------------------------|----------------------------|----------------------------|------------------------------|------------------------------|-----------------------------|
| <b>Administrative Charges</b>         |                            |                            |                            |                              |                              |                             |
| 611100 County Admin Allocation        | 10,263                     | 10,985                     | 11,992                     | 13,753                       | 13,753                       | 13,753                      |
| 611210 Facilities Mgt Allocation      | 12,682                     | 14,002                     | 14,467                     | 15,568                       | 15,568                       | 15,568                      |
| 611220 Custodial Allocation           | 10,378                     | 10,807                     | 11,473                     | 12,178                       | 12,178                       | 12,178                      |
| 611230 Courier Allocation             | 497                        | 546                        | 542                        | 573                          | 573                          | 573                         |
| 611250 Risk Management Allocation     | 1,915                      | 1,874                      | 1,907                      | 1,832                        | 1,832                        | 1,832                       |
| 611255 Benefits Allocation            | 2,467                      | 2,710                      | 2,440                      | 2,537                        | 2,537                        | 2,537                       |
| 611260 Human Resources Allocation     | 8,591                      | 9,323                      | 9,722                      | 10,336                       | 10,336                       | 10,336                      |
| 611400 Information Tech Allocation    | 24,888                     | 26,747                     | 25,464                     | 27,035                       | 27,035                       | 27,035                      |
| 611410 FIMS Allocation                | 11,905                     | 14,410                     | 16,901                     | 17,665                       | 17,665                       | 17,665                      |
| 611420 Telecommunications Allocation  | 3,612                      | 4,100                      | 3,056                      | 2,529                        | 2,529                        | 2,529                       |
| 611600 Finance Allocation             | 8,542                      | 8,977                      | 8,989                      | 9,551                        | 9,551                        | 9,551                       |
| 611800 MCBEE Allocation               | 641                        | 294                        | 1,030                      | 667                          | 667                          | 667                         |
| 612100 IT Equipment Use Charges       | 0                          | 2,180                      | 2,025                      | 2,063                        | 2,063                        | 2,063                       |
| 614100 Liability Insurance Allocation | 3,900                      | 4,200                      | 5,100                      | 4,600                        | 4,600                        | 4,600                       |
| 614200 WC Insurance Allocation        | 3,200                      | 3,300                      | 3,300                      | 3,300                        | 3,300                        | 3,300                       |
| <b>Administrative Charges Total</b>   | <b>103,481</b>             | <b>114,455</b>             | <b>118,408</b>             | <b>124,187</b>               | <b>124,187</b>               | <b>124,187</b>              |
| <b>Central Services Total</b>         | <b>1,224,785</b>           | <b>1,345,174</b>           | <b>1,433,214</b>           | <b>1,652,252</b>             | <b>1,652,252</b>             | <b>1,652,252</b>            |
| <b>Legal Grand Total</b>              | <b>1,464,469</b>           | <b>1,574,985</b>           | <b>2,295,019</b>           | <b>2,593,830</b>             | <b>2,593,830</b>             | <b>2,593,830</b>            |



MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
PUBLIC WORKS

## PUBLIC WORKS



### MISSION STATEMENT

Utilize available resources as efficiently as possible and provide superior customer service that is attentive and engaging and shows the customer they are the reason we are here.

### GOALS AND OBJECTIVES

Goal 1 Provide consistent and timely service to all customers, internal and external.

- Objective 1 Update customer service surveys and survey methods; submit to customer advisory team annually; analyze results and prepare reports.
- Objective 2 Provide training to staff during safety meetings on the department's mission, vision and strategic values.
- Objective 3 Provide immediate zoning review of building permits.
- Objective 4 Continue to streamline review process for citizens with other agencies on building permits, addressing roadway improvements, survey plats, septic issues, etc.
- Objective 5 Maintain a turnaround time of ten days or less for the review of plans that are not complex.
- Objective 6 Increase the number of structural permits that are reviewed at the counter.
- Objective 7 Have sanitarian services available at all times at the permit counter subject to current funding levels.

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
PUBLIC WORKS

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- Goal 2 Enhance departmental communication and information flow; improve public information and external communication.
- Objective 1 Continue to communicate during monthly safety meetings and Unit 2 meetings, maintain department Intranet and Internet websites, publish department newsletter on a quarterly basis.
  - Objective 2 Utilize the web and social media to inform customers of department activities.
  - Objective 3 Review management priorities regularly through staff meetings, revise as necessary, and communicate these priorities and encourage feedback from all parties concerned.
- Goal 3 Review operational needs and resources over a rolling ten-year period.
- Objective 1 Annual review of optimal organizational size and needed skill levels.
  - Objective 2 Train and/or recruit as necessary, balancing staffing needs with the need to retain qualified employees and budget constraints.
  - Objective 3 Coordinate with Business Services any remodeling or new construction of facilities for operational efficiency, equipment use and better security.
- Goal 4 Increase and pursue additional funding sources and continue to educate employees and citizens regarding departmental funding sources.
- Objective 1 Support the proposed federal legislation to make the electrical power produced by the Waste-to-Energy Facility considered as renewable.
  - Objective 2 Prepare an annual review with the board of commissioners covering department projects and status of the road fund.
- Goal 5 Improve overall condition of road surfaces.
- Objective 1 Increase the number of road miles receiving surface treatments through development and management of a surface management plan that provides the best balance of treatments between chip seals, patching, milling and resurfacing.
- Goal 6 Create a self-sustaining ferry operations program.
- Objective 1 Review the ferry program in total including the operational needs of both ferries, the ridership of each, and the fees necessary to be self-sustaining.
  - Objective 2 Review operating schedules and hours to best serve the communities.
- Goal 7 Maintain a high level of recycling in the county for a cleaner environment.
- Objective 1 Continue the focus of reducing the amount of mercury disposed in the waste stream in order to further reduce toxic metals at the Waste-to-Energy Facility (WTEF).
  - Objective 2 Increase the annual countywide waste recovery rate.
  - Objective 3 Reduce the amount of yard waste disposed of in the waste stream.
  - Objective 4 Continually review emissions from the WTEF and reduce whenever feasible.
  - Objective 5 Develop a plan to manage Oregon Department of Environmental Quality requirements while increasing the recycling rate.
- Goal 8 Continue toward a more paperless environment with increased access to records and information.
- Objective 1 Archive files to county LaserFiche program, convert all paper documents to LaserFiche and begin scanning current files for electronic access.

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
PUBLIC WORKS

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Goal 9 Complete state-mandated tasks.

Objective 1 Continue coordination with individual smaller cities on new 2030 forecasts to update comprehensive plans, justify proposals for Urban Growth Boundary amendments and meet future 20-year planning horizons.

Objective 2 Prepare a master plan for Emergency Management that sets short and long term operational goals.

Goal 10 Continue to streamline the review process for citizens with other agencies/departments on building permits, addressing, roadway improvements, survey plats, septic issues, survey reviews, etc.

Objective 1 Issue land use decisions within 30 days or less in at least 90% of cases.

Objective 2 Review survey fees for adequacy and review funding mechanism for all personnel.

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
PUBLIC WORKS

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**DEPARTMENT OVERVIEW**

The Public Works Department is comprised of fourteen programs that provide a variety of services from road maintenance and solid waste management to issuing building permits and providing the safest and best-maintained transportation system possible with the resources available.

The department provides for the designing of new facilities (roads, bridges, etc.); maintaining county paved and gravel roads, bridges and drainage systems and operation of two ferries; responding to emergency conditions; providing parks services; contracting service district operations; managing solid waste and recycling services and education; stormwater management; issuing building permits and providing inspections; and performing countywide planning functions. These activities are managed by the Engineering, Operations, Environmental Services, and Building and Planning divisions of Public Works.

The Administration Division provides the necessary support to implement contracts and to provide financial services, county pool car services, county fleet operations, facility support, management of four service districts and one lighting district and provision of the administrative work of the department.

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
PUBLIC WORKS

**RESOURCE AND REQUIREMENT SUMMARY**

| Public Works                        | FY 14-15<br>ACTUAL | FY 15-16<br>ACTUAL | FY 16-17<br>BUDGET | FY 17-18<br>ADOPTED | +/- %       |
|-------------------------------------|--------------------|--------------------|--------------------|---------------------|-------------|
| <b>RESOURCES</b>                    |                    |                    |                    |                     |             |
| Taxes                               | 324,940            | 347,208            | 300,000            | 350,000             | 16.7%       |
| Licenses and Permits                | 2,559,634          | 3,347,617          | 2,732,600          | 2,780,000           | 1.7%        |
| Intergovernmental Federal           | 4,654,118          | 3,543,205          | 4,600,845          | 6,119,984           | 33.0%       |
| Intergovernmental State             | 19,900,409         | 20,598,113         | 20,640,000         | 20,300,000          | -1.6%       |
| Charges for Services                | 23,695,195         | 23,950,958         | 27,111,271         | 29,644,153          | 9.3%        |
| Fines and Forfeitures               | 93                 | 11                 | 3,400              | 5,000               | 47.1%       |
| Interest                            | 191,119            | 246,606            | 171,681            | 208,190             | 21.3%       |
| Other Revenues                      | 96,256             | 112,013            | 106,393            | 110,468             | 3.8%        |
| General Fund Transfers              | 508,910            | 553,455            | 741,223            | 1,005,784           | 35.7%       |
| Other Fund Transfers                | 406,036            | 479,740            | 439,660            | 365,000             | -17.0%      |
| Settlements                         | 27,656             | 8,980              | 25,000             | 25,000              | 0.0%        |
| Net Working Capital                 | 41,549,304         | 44,458,446         | 42,511,420         | 41,458,728          | -2.5%       |
| <b>TOTAL RESOURCES</b>              | <b>93,913,671</b>  | <b>97,646,351</b>  | <b>99,383,493</b>  | <b>102,372,307</b>  | <b>3.0%</b> |
| <b>REQUIREMENTS</b>                 |                    |                    |                    |                     |             |
| Personnel Services                  |                    |                    |                    |                     |             |
| Salaries and Wages                  | 10,139,924         | 10,586,448         | 11,910,485         | 12,862,444          | 8.0%        |
| Fringe Benefits                     | 5,509,850          | 5,977,152          | 6,566,104          | 7,410,946           | 12.9%       |
| <b>Total Personnel Services</b>     | <b>15,649,774</b>  | <b>16,563,600</b>  | <b>18,476,589</b>  | <b>20,273,390</b>   | <b>9.7%</b> |
| Materials and Services              |                    |                    |                    |                     |             |
| Supplies                            | 1,332,640          | 961,810            | 1,386,982          | 1,275,421           | -8.0%       |
| Materials                           | 3,197,415          | 3,177,122          | 3,581,946          | 3,843,791           | 7.3%        |
| Communications                      | 87,467             | 93,064             | 224,860            | 502,630             | 123.5%      |
| Utilities                           | 316,376            | 286,885            | 365,450            | 374,270             | 2.4%        |
| Contracted Services                 | 15,303,414         | 16,137,308         | 19,113,384         | 18,840,313          | -1.4%       |
| Repairs and Maintenance             | 750,393            | 899,155            | 921,187            | 1,000,695           | 8.6%        |
| Rentals                             | 692,933            | 595,286            | 621,050            | 644,711             | 3.8%        |
| Insurance                           | 44,925             | 42,272             | 35,500             | 32,500              | -8.5%       |
| Miscellaneous                       | 351,519            | 376,502            | 489,037            | 581,904             | 19.0%       |
| <b>Total Materials and Services</b> | <b>22,077,082</b>  | <b>22,569,404</b>  | <b>26,739,396</b>  | <b>27,096,235</b>   | <b>1.3%</b> |
| Administrative Charges              | 3,845,899          | 4,115,590          | 4,478,626          | 4,609,813           | 2.9%        |
| Capital Outlay                      | 7,648,733          | 9,300,232          | 12,434,318         | 13,137,742          | 5.7%        |
| Debt Service Principal              | 85,000             | 85,000             | 85,000             | 85,000              | 0.0%        |
| Debt Service Interest               | 4,131              | 3,672              | 3,213              | 2,754               | -14.3%      |
| Special Payments                    | 120,000            | 2,500,000          | 0                  | 0                   | n.a.        |
| Transfers Out                       | 24,607             | 20,000             | 55,245             | 41,000              | -25.8%      |
| Contingency                         | 0                  | 0                  | 5,040,472          | 5,674,475           | 12.6%       |
| Ending Fund Balance                 | 0                  | 0                  | 32,070,634         | 31,451,898          | -1.9%       |
| <b>TOTAL REQUIREMENTS</b>           | <b>49,455,225</b>  | <b>55,157,498</b>  | <b>99,383,493</b>  | <b>102,372,307</b>  | <b>3.0%</b> |
| <b>FTE</b>                          | 188.40             | 202.40             | 202.00             | 207.00              | 2.5%        |

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
PUBLIC WORKS

| Fund Name                      | <b>FUNDS</b>       |                    |                    |                     | % of Total    |
|--------------------------------|--------------------|--------------------|--------------------|---------------------|---------------|
|                                | FY 14-15<br>ACTUAL | FY 15-16<br>ACTUAL | FY 16-17<br>BUDGET | FY 17-18<br>ADOPTED |               |
| <b>RESOURCES</b>               |                    |                    |                    |                     |               |
| FND 130 Public Works           | 49,815,387         | 52,773,597         | 55,305,878         | 55,104,203          | 53.8%         |
| FND 305 Land Use Planning      | 864,419            | 869,331            | 958,409            | 1,050,018           | 1.0%          |
| FND 310 Parks                  | 491,701            | 725,367            | 799,392            | 902,588             | 0.9%          |
| FND 320 Surveyor               | 1,961,752          | 2,134,551          | 2,204,295          | 2,426,535           | 2.4%          |
| FND 330 Building Inspection    | 3,386,638          | 4,547,071          | 4,834,768          | 5,001,379           | 4.9%          |
| FND 510 Environmental Services | 32,566,015         | 30,040,727         | 30,406,076         | 32,519,009          | 31.8%         |
| FND 515 Stormwater Management  | 0                  | 899,736            | 1,427,690          | 1,754,989           | 1.7%          |
| FND 595 Fleet Management       | 4,827,760          | 5,655,972          | 3,446,985          | 3,613,586           | 3.5%          |
| <b>TOTAL RESOURCES</b>         | <b>93,913,671</b>  | <b>97,646,351</b>  | <b>99,383,493</b>  | <b>102,372,307</b>  | <b>100.0%</b> |
| <b>REQUIREMENTS</b>            |                    |                    |                    |                     |               |
| FND 130 Public Works           | 25,312,248         | 26,773,254         | 55,305,878         | 55,104,203          | 53.8%         |
| FND 305 Land Use Planning      | 864,419            | 869,331            | 958,409            | 1,050,018           | 1.0%          |
| FND 310 Parks                  | 285,038            | 372,127            | 799,392            | 902,588             | 0.9%          |
| FND 320 Surveyor               | 490,268            | 507,115            | 2,204,295          | 2,426,535           | 2.4%          |
| FND 330 Building Inspection    | 2,068,163          | 2,291,670          | 4,834,768          | 5,001,379           | 4.9%          |
| FND 510 Environmental Services | 19,370,533         | 19,757,734         | 30,406,076         | 32,519,009          | 31.8%         |
| FND 515 Stormwater Management  | 0                  | 406,405            | 1,427,690          | 1,754,989           | 1.7%          |
| FND 595 Fleet Management       | 1,064,557          | 4,179,863          | 3,446,985          | 3,613,586           | 3.5%          |
| <b>TOTAL REQUIREMENTS</b>      | <b>49,455,225</b>  | <b>55,157,498</b>  | <b>99,383,493</b>  | <b>102,372,307</b>  | <b>100.0%</b> |

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
PUBLIC WORKS

**PROGRAMS**

|                              | <b>FY 14-15<br/>ACTUAL</b> | <b>FY 15-16<br/>ACTUAL</b> | <b>FY 16-17<br/>BUDGET</b> | <b>FY 17-18<br/>ADOPTED</b> | <b>+/- %</b> |
|------------------------------|----------------------------|----------------------------|----------------------------|-----------------------------|--------------|
| <b>RESOURCES</b>             |                            |                            |                            |                             |              |
| Roads and Bridges Operations | 1,481,841                  | 1,815,642                  | 10,781,666                 | 11,749,075                  | 9.0%         |
| Emergency Management         | 223,887                    | 280,299                    | 890,109                    | 865,897                     | -2.7%        |
| Ferry Operations             | 830,836                    | 804,368                    | 2,088,406                  | 1,753,325                   | -16.0%       |
| PW Administrative Services   | 41,086,130                 | 44,997,514                 | 22,859,858                 | 20,723,196                  | -9.3%        |
| Shops                        | 1,241,014                  | 1,110,458                  | 4,436,323                  | 4,029,004                   | -9.2%        |
| Communications               | 31,420                     | 38,530                     | 479,457                    | 1,086,257                   | 126.6%       |
| Fleet Management             | 4,827,760                  | 5,655,972                  | 3,446,985                  | 3,613,586                   | 4.8%         |
| Environmental Services       | 32,566,015                 | 30,040,727                 | 30,406,076                 | 32,519,009                  | 6.9%         |
| Stormwater Management        | 0                          | 899,736                    | 1,427,690                  | 1,754,989                   | 22.9%        |
| County Parks                 | 491,701                    | 725,367                    | 799,392                    | 902,588                     | 12.9%        |
| Engineering                  | 4,920,258                  | 3,726,784                  | 13,770,059                 | 14,897,449                  | 8.2%         |
| Surveyor                     | 1,961,752                  | 2,134,551                  | 2,204,295                  | 2,426,535                   | 10.1%        |
| Land Use Planning            | 864,419                    | 869,331                    | 958,409                    | 1,050,018                   | 9.6%         |
| Building Inspection          | 3,386,638                  | 4,547,071                  | 4,834,768                  | 5,001,379                   | 3.4%         |
| <b>TOTAL RESOURCES</b>       | <b>93,913,671</b>          | <b>97,646,351</b>          | <b>99,383,493</b>          | <b>102,372,307</b>          | <b>3.0%</b>  |
| <b>REQUIREMENTS</b>          |                            |                            |                            |                             |              |
| Roads and Bridges Operations | 8,310,309                  | 9,354,822                  | 10,781,666                 | 11,749,075                  | 9.0%         |
| Emergency Management         | 465,251                    | 539,351                    | 890,109                    | 865,897                     | -2.7%        |
| Ferry Operations             | 892,913                    | 964,049                    | 2,088,406                  | 1,753,325                   | -16.0%       |
| PW Administrative Services   | 2,716,086                  | 3,597,496                  | 22,859,858                 | 20,723,196                  | -9.3%        |
| Shops                        | 4,051,899                  | 2,919,553                  | 4,436,323                  | 4,029,004                   | -9.2%        |
| Communications               | 387,876                    | 355,033                    | 479,457                    | 1,086,257                   | 126.6%       |
| Fleet Management             | 1,064,557                  | 4,179,863                  | 3,446,985                  | 3,613,586                   | 4.8%         |
| Environmental Services       | 19,370,533                 | 19,757,734                 | 30,406,076                 | 32,519,009                  | 6.9%         |
| Stormwater Management        | 0                          | 406,405                    | 1,427,690                  | 1,754,989                   | 22.9%        |
| County Parks                 | 285,038                    | 372,127                    | 799,392                    | 902,588                     | 12.9%        |
| Engineering                  | 8,487,914                  | 9,042,949                  | 13,770,059                 | 14,897,449                  | 8.2%         |
| Surveyor                     | 490,268                    | 507,115                    | 2,204,295                  | 2,426,535                   | 10.1%        |
| Land Use Planning            | 864,419                    | 869,331                    | 958,409                    | 1,050,018                   | 9.6%         |
| Building Inspection          | 2,068,163                  | 2,291,670                  | 4,834,768                  | 5,001,379                   | 3.4%         |
| <b>TOTAL REQUIREMENTS</b>    | <b>49,455,225</b>          | <b>55,157,498</b>          | <b>99,383,493</b>          | <b>102,372,307</b>          | <b>3.0%</b>  |

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
PUBLIC WORKS

**Roads and Bridges Operations Program**

- Performs general maintenance on county paved and gravel roads.
- Performs traffic signing and pavement markings.
- Performs bridge and drainage maintenance through bridge rehabilitation and culvert replacement.
- Controls roadside vegetation in accordance with best vegetation management practices.
- Performs annual chip seal and crack sealing programs.
- Provides emergency road operations covering mild flooding, snow, and ice control.

**Program Summary**

| Public Works              | Program: Roads and Bridges Operations |                    |                    |                     |             |
|---------------------------|---------------------------------------|--------------------|--------------------|---------------------|-------------|
|                           | FY 14-15<br>ACTUAL                    | FY 15-16<br>ACTUAL | FY 16-17<br>BUDGET | FY 17-18<br>ADOPTED | +/- %       |
| <b>RESOURCES</b>          |                                       |                    |                    |                     |             |
| Intergovernmental Federal | 955,035                               | 929,552            | 125,000            | 130,000             | 4.0%        |
| Intergovernmental State   | 1,774                                 | 462                | 9,475,787          | 9,322,726           | -1.6%       |
| Charges for Services      | 494,637                               | 869,831            | 669,841            | 512,700             | -23.5%      |
| Fines and Forfeitures     | 93                                    | 11                 | 3,400              | 5,000               | 47.1%       |
| Interest                  | 215                                   | 133                | 0                  | 0                   | n.a.        |
| Other Revenues            | 3,641                                 | 6,891              | 4,000              | 8,000               | 100.0%      |
| Settlements               | 26,445                                | 8,763              | 0                  | 0                   | n.a.        |
| Net Working Capital       | 0                                     | 0                  | 503,638            | 1,770,649           | 251.6%      |
| <b>TOTAL RESOURCES</b>    | <b>1,481,841</b>                      | <b>1,815,642</b>   | <b>10,781,666</b>  | <b>11,749,075</b>   | <b>9.0%</b> |
| <b>REQUIREMENTS</b>       |                                       |                    |                    |                     |             |
| Personnel Services        | 4,532,651                             | 5,072,677          | 5,253,511          | 5,714,602           | 8.8%        |
| Materials and Services    | 2,965,317                             | 3,369,317          | 3,581,318          | 4,017,961           | 12.2%       |
| Administrative Charges    | 812,341                               | 912,828            | 1,005,829          | 987,812             | -1.8%       |
| Capital Outlay            | 0                                     | 0                  | 0                  | 64,700              | n.a.        |
| Contingency               | 0                                     | 0                  | 941,008            | 964,000             | 2.4%        |
| <b>TOTAL REQUIREMENTS</b> | <b>8,310,309</b>                      | <b>9,354,822</b>   | <b>10,781,666</b>  | <b>11,749,075</b>   | <b>9.0%</b> |
| <b>FTE</b>                | 51.90                                 | 61.55              | 62.75              | 60.35               | -3.8%       |

**FTE By Position Title By Program**

| <b>Program: Roads and Bridges Operations</b>           |              |
|--|--------------|
| <b>Position Title</b>                                  | <b>FTE</b>   |
| Crew Leader  | 6.00         |
| Dispatch Center Coordinator                            | 0.65         |
| Ferry Operator Relief                                  | 4.80         |
| Maintenance Worker                                     | 10.00        |
| Medium Equipment Operator                              | 30.90        |
| Medium Equipment Operator                              | 1.00         |
| PW Operations Division Mgr                             | 1.00         |
| Road Operations Supervisor                             | 5.00         |
| Safety Specialist                                      | 1.00         |
| <b>Program Roads and Bridges Operations FTE Total:</b> | <b>60.35</b> |



MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
PUBLIC WORKS

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- The count does not include 13.85 FTE of temporary positions (seasonal) that are budgeted.

FTE Changes

FTE is decreasing 2.40 and is inclusive of the following:

- (1) Decrease - transfer of 3 positions to Stormwater Fund - 3.00 FTE
- (2) Addition - Medium Equipment Operator - 1.00 FTE
- (3) Decrease - Allocated Maintenance Workers transferred to Environmental Services Program - 0.40 FTE

**Roads and Bridges Operations Program Budget Justification**

**RESOURCES**

Resources for the Roads and Bridges Operations Program consist of gas tax, forest service timber receipts, charges for striping services, and general road maintenance services. Charges for Services are decreasing primarily due to a chip seal contract not being renewed for \$107,000 with Oregon Department of Transportation.

**REQUIREMENTS**

Personnel Services is increasing due to the following changes:

- (1) Position reviews for Maintenance Workers and Road Operations Supervisors, resulting in pay increases for these positions.
- (2) The FTE decrease noted above.
- (3) Normal Personnel Services increases attributed to step increases, 1% COLA, and fringe benefits cost increases.

Materials and Services is increasing due to increased purchases of liquid asphalt, crushed rock, and asphalt concrete in order to complete an additional 12.3 production miles above FY 16-17 chip seal program, as well as an increase of 5% in price for materials. Increase in contract services is for stormwater management services.

Marion County continues to review and improve our gravel roads maintenance services. In FY 17-18 we will continue to allocate resources to respond quickly and more effectively to summer dry season issues such as wash boarding and potholes. Elements include continuing with contracted soil stabilizers on steeper slopes as well as our upgraded water tanker truck with new replacement technology that will enhance our ability to reshape and grade dry road surfaces.

Capital Outlay for FY 17-18 is for the treatment of concrete bridge decks with a polymer overlay for \$64,700. This is the first year of a seven-year program.

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
PUBLIC WORKS

**Emergency Management Program**

- Prepares emergency operation plans for the county.
- Prepares and runs disaster exercises.
- Coordinates with other county and state agencies on emergency preparedness.
- Educates the public about emergency preparedness through fairs and other events.
- Sets up the Emergency Operations Center and responds to actual emergencies.

**Program Summary**

| Public Works              | Program: Emergency Management |                    |                    |                     |              |
|---------------------------|-------------------------------|--------------------|--------------------|---------------------|--------------|
|                           | FY 14-15<br>ACTUAL            | FY 15-16<br>ACTUAL | FY 16-17<br>BUDGET | FY 17-18<br>ADOPTED | +/- %        |
| <b>RESOURCES</b>          |                               |                    |                    |                     |              |
| Intergovernmental Federal | 219,513                       | 236,485            | 429,035            | 402,124             | -6.3%        |
| Charges for Services      | 120                           | 14,583             | 6,400              | 6,400               | 0.0%         |
| Other Revenues            | 4,254                         | 772                | 0                  | 0                   | n.a.         |
| General Fund Transfers    | 0                             | 28,460             | 121,628            | 126,327             | 3.9%         |
| Net Working Capital       | 0                             | 0                  | 333,046            | 331,046             | -0.6%        |
| <b>TOTAL RESOURCES</b>    | <b>223,887</b>                | <b>280,299</b>     | <b>890,109</b>     | <b>865,897</b>      | <b>-2.7%</b> |
| <b>REQUIREMENTS</b>       |                               |                    |                    |                     |              |
| Personnel Services        | 334,425                       | 346,635            | 409,809            | 395,576             | -3.5%        |
| Materials and Services    | 67,606                        | 134,101            | 378,154            | 360,979             | -4.5%        |
| Administrative Charges    | 50,365                        | 53,614             | 64,146             | 63,867              | -0.4%        |
| Capital Outlay            | 12,855                        | 0                  | 6,284              | 0                   | -100.0%      |
| Transfers Out             | 0                             | 5,000              | 0                  | 0                   | n.a.         |
| Contingency               | 0                             | 0                  | 31,716             | 45,475              | 43.4%        |
| <b>TOTAL REQUIREMENTS</b> | <b>465,251</b>                | <b>539,351</b>     | <b>890,109</b>     | <b>865,897</b>      | <b>-2.7%</b> |
| <b>FTE</b>                | 3.25                          | 4.00               | 4.00               | 3.75                | -6.3%        |

**FTE By Position Title By Program**

| <b>Program: Emergency Management</b>           |             |
|--|-------------|
| Position Title                                 | FTE         |
| County Emergency Manager                       | 0.75        |
| Emergency Preparedness Coordinator             | 1.00        |
| Program Coordinator 1                          | 2.00        |
| <b>Program Emergency Management FTE Total:</b> | <b>3.75</b> |

FTE Changes

FTE decreases .25 as Emergency Management Manager assumes coordinating supervisor responsibility with the Communications Program.

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
PUBLIC WORKS

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**Emergency Management Program Budget Justification**

RESOURCES

Resources for the Emergency Management Program consist primarily of the Emergency Management Program Grant, the State Homeland Security Program Grant and the Hazardous Material Emergency Preparedness Grant. Other federal revenues decreased in FY 17-18 as the Emergency Management Program grants are expected to decrease \$27,000. Charges for Services is for the reimbursement from Risk for 50% of the reverse 911 service remains.

General Fund Transfers of \$160,250 consists of the following:

- 1) Personnel Services costs for Emergency Preparedness Coordinator - \$93,391
- 2) Emergency Management Program Grant support - \$32,936

REQUIREMENTS

Personnel Services decreases are due the above-mentioned change of the Emergency Manager, which offsets the increases due to normal Personnel Services increases attributed to step increases, 1% COLA, and fringe benefit cost increases.

Materials and Services is decreasing due to a reduction of available grants for the purchase of field and departmental supplies of \$17,000.

No Capital Outlay planned for FY 17-18.

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
PUBLIC WORKS

**Ferry Operations Program**

- Maintains and operates ferry boats at two locations on the Willamette River.
- Transports over 300,000 vehicles per year across the Willamette River.

**Program Summary**

| Public Works              | Program: Ferry Operations |                    |                    |                     |               |
|---------------------------|---------------------------|--------------------|--------------------|---------------------|---------------|
|                           | FY 14-15<br>ACTUAL        | FY 15-16<br>ACTUAL | FY 16-17<br>BUDGET | FY 17-18<br>ADOPTED | +/- %         |
| <b>RESOURCES</b>          |                           |                    |                    |                     |               |
| Intergovernmental Federal | 0                         | 0                  | 734,910            | 547,360             | -25.5%        |
| Intergovernmental State   | 140,701                   | 136,741            | 497,792            | 512,465             | 2.9%          |
| Charges for Services      | 688,096                   | 667,013            | 675,704            | 693,500             | 2.6%          |
| Other Revenues            | 828                       | 397                | 0                  | 0                   | n.a.          |
| Settlements               | 1,211                     | 217                | 0                  | 0                   | n.a.          |
| Net Working Capital       | 0                         | 0                  | 180,000            | 0                   | -100.0%       |
| <b>TOTAL RESOURCES</b>    | <b>830,836</b>            | <b>804,368</b>     | <b>2,088,406</b>   | <b>1,753,325</b>    | <b>-16.0%</b> |
| <b>REQUIREMENTS</b>       |                           |                    |                    |                     |               |
| Personnel Services        | 616,128                   | 659,454            | 659,038            | 709,348             | 7.6%          |
| Materials and Services    | 170,361                   | 186,319            | 890,379            | 221,438             | -75.1%        |
| Administrative Charges    | 106,424                   | 118,276            | 119,489            | 117,289             | -1.8%         |
| Capital Outlay            | 0                         | 0                  | 259,500            | 561,250             | 116.3%        |
| Contingency               | 0                         | 0                  | 160,000            | 144,000             | -10.0%        |
| <b>TOTAL REQUIREMENTS</b> | <b>892,913</b>            | <b>964,049</b>     | <b>2,088,406</b>   | <b>1,753,325</b>    | <b>-16.0%</b> |
| <b>FTE</b>                | 8.30                      | 8.30               | 8.30               | 8.30                | 0.0%          |

**FTE By Position Title By Program**

| <b>Program: Ferry Operations</b>           |             |
|--|-------------|
| Position Title                             | FTE         |
| Crew Leader                                | 1.00        |
| Ferry Operator                             | 5.00        |
| Ferry Operator Relief                      | 1.20        |
| Medium Equipment Operator                  | 0.10        |
| Public Works Aide                          | 1.00        |
| <b>Program Ferry Operations FTE Total:</b> | <b>8.30</b> |

- There are 0.46 temporary FTE not included in the regular FTE count above for a seasonal Toll Taker.

FTE Changes

FTE remains unchanged.

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
PUBLIC WORKS

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**Ferry Operations Program Budget Justification**

RESOURCES

Resources for the Ferry Program consist of gas tax, toll fees recorded in Charges for Services, and partial reimbursement of net expenses by the Oregon Department of Transportation for the Buena Vista Ferry and from Yamhill County for the Wheatland Ferry. This year there is a federal ferry boat grant budgeted, which will pay for public information signs and parts for the ferries. Intergovernmental Federal revenue is decreasing as the reimbursement for the grant has been reduced due lengthened timeline to complete the capital projects. Charges for Services is increasing as ridership for both ferries has increased.

REQUIREMENTS

Personnel Services increases are due to normal Personnel Services increases attributed to step increases, 1% COLA, and fringe benefit cost increases.

Material and Services is decreasing due to contract services being identified as Capital Outlay projects in FY 17-18, instead of contracted services in FY 16-17 in connection with the federal ferry boat grants.

Capital Outlay for FY 17-18 consists of the federal ferry boat grants for the following:

- (1) Buena Vista Ferry - Phase 1 - Purchase and installation of parts - \$20,000
- (2) Buena Vista Ferry - Phase 2 - Install 19 wireless message signs reflecting current operation of ferry - \$224,500
- (3) Buena Vista Ferry - Phase 3 - Design and construct east concrete ramp extension - \$23,250
- (4) Wheatland Ferry - Phase 1 - Purchase and installation of parts - \$20,000
- (5) Wheatland Ferry - Phase 2 - Install 15 wireless message signs reflecting current operation of ferry - \$212,500
- (6) Wheatland Ferry - Phase 3 - Construct east and west side ramp extensions - \$61,000

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
PUBLIC WORKS

**PW Administrative Services Program**

- Performs all accounting functions and contract processing.
- Provides all clerical support to the department.
- Supports operation of four service districts and one lighting district.
- Provides facility services for all Public Works campuses.
- Coordinates information technology projects for the department.
- Provides countywide dispatching.

**Program Summary**

| Public Works              | Program: PW Administrative Services |                    |                    |                     |              |
|---------------------------|-------------------------------------|--------------------|--------------------|---------------------|--------------|
|                           | FY 14-15<br>ACTUAL                  | FY 15-16<br>ACTUAL | FY 16-17<br>BUDGET | FY 17-18<br>ADOPTED | +/- %        |
| <b>RESOURCES</b>          |                                     |                    |                    |                     |              |
| Intergovernmental Federal | 12,907                              | 13,570             | 9,500              | 9,500               | 0.0%         |
| Intergovernmental State   | 18,313,426                          | 19,198,172         | 0                  | 0                   | n.a.         |
| Charges for Services      | 748,090                             | 1,032,310          | 672,418            | 666,448             | -0.9%        |
| Interest                  | 104,782                             | 144,017            | 95,356             | 114,690             | 20.3%        |
| Other Revenues            | 85,087                              | 102,306            | 102,143            | 102,143             | 0.0%         |
| General Fund Transfers    | 4,000                               | 4,000              | 4,000              | 4,000               | 0.0%         |
| Net Working Capital       | 21,817,838                          | 24,503,139         | 21,976,441         | 19,826,415          | -9.8%        |
| <b>TOTAL RESOURCES</b>    | <b>41,086,130</b>                   | <b>44,997,514</b>  | <b>22,859,858</b>  | <b>20,723,196</b>   | <b>-9.3%</b> |
| <b>REQUIREMENTS</b>       |                                     |                    |                    |                     |              |
| Personnel Services        | 1,503,898                           | 1,552,504          | 1,913,784          | 1,947,795           | 1.8%         |
| Materials and Services    | 262,596                             | 237,507            | 360,268            | 325,425             | -9.7%        |
| Administrative Charges    | 586,683                             | 624,597            | 644,908            | 671,070             | 4.1%         |
| Capital Outlay            | 242,909                             | 1,182,888          | 555,994            | 654,774             | 17.8%        |
| Special Payments          | 120,000                             | 0                  | 0                  | 0                   | n.a.         |
| Contingency               | 0                                   | 0                  | 262,530            | 278,000             | 5.9%         |
| Ending Fund Balance       | 0                                   | 0                  | 19,122,374         | 16,846,132          | -11.9%       |
| <b>TOTAL REQUIREMENTS</b> | <b>2,716,086</b>                    | <b>3,597,496</b>   | <b>22,859,858</b>  | <b>20,723,196</b>   | <b>-9.3%</b> |
| <b>FTE</b>                | 21.99                               | 21.02              | 22.62              | 21.62               | -4.4%        |

**FTE By Position Title By Program**

| <b>Program: PW Administrative Services</b> |      |
|--|------|
| Position Title                             | FTE  |
| Accounting Specialist                      | 2.00 |
| Administration Division Manager            | 1.00 |
| Administrative Assistant (Bilingual)       | 1.00 |
| Administrative Assistant (WC)              | 1.00 |
| Contracts Specialist                       | 1.00 |
| Department Specialist 2                    | 1.44 |
| Department Specialist 2 (Bilingual)        | 0.95 |
| Department Specialist 3                    | 4.58 |
| Department Specialist 4                    | 0.95 |

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
PUBLIC WORKS

| <b>Program: PW Administrative Services</b>           |              |
|--|--------------|
| <b>Position Title</b>                                | <b>FTE</b>   |
| Dispatch Center Coordinator                          | 1.35         |
| Management Analyst 1                                 | 1.00         |
| Managerial Accountant                                | 1.00         |
| Office Manager Sr                                    | 0.60         |
| Public Works Director                                | 0.75         |
| Wastewater Operator 1                                | 2.00         |
| Wastewater Operator 2                                | 1.00         |
| <b>Program PW Administrative Services FTE Total:</b> | <b>21.62</b> |

- The count does not include 0.29 FTE for a temporary position that supports record retention efforts.

FTE Changes

The Administrative Services Program budget is decreasing 1.0 FTE for the Facilities Supervisor position being transferred to the Communications Program as a Communications Supervisor.

**PW Administrative Services Program Budget Justification**

**RESOURCES**

The principal revenue decrease for the Administrative Services Program is from Net Working Capital assigned to the program. The General Fund dollars are to cover time spent working with cable franchise issues for the county. System development fees for the Public Works Fund come into service areas assigned to the Administration Services Program and are included as Charges for Services.

**REQUIREMENTS**

Personnel Services increases slightly due to the 1.00 FTE decrease mentioned above being offset by normal Personnel Services increases attributed to step increases, 1% COLA, and fringe benefit cost increases.

Materials and Services are decreasing in departmental supplies for \$7,000, utilities for \$9,500, maintenance for equipment and buildings for \$23,000, with other contract services increasing by \$12,000 due primarily to a fuel tank abatement program at the old Aumsville shop.

Capital Outlay for FY 17-18 includes the following:

- (1) Silverton Road campus paving of parking lot - \$220,000
- (2) Carpet replacement in building 1 at Silverton Road campus - \$315,000
- (3) Re-key facilities at Silverton Road campus - \$35,000
- (4) Install storage system for road sanders at Aumsville shop - \$17,850
- (5) Replacement of fire alarm panel at Silverton Road campus - \$42,490
- (6) Replacement of roof on Public Works building 1 - \$24,434

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
PUBLIC WORKS

**Shops Program**

- Purchases and maintains all heavy equipment for the department.
- Maintains county pool car and light duty fleet, including the Sheriff's Office vehicles.

**Program Summary**

| Public Works              |                    |                    |                    |                     | Program: Shops |
|---------------------------|--------------------|--------------------|--------------------|---------------------|----------------|
|                           | FY 14-15<br>ACTUAL | FY 15-16<br>ACTUAL | FY 16-17<br>BUDGET | FY 17-18<br>ADOPTED | +/- %          |
| <b>RESOURCES</b>          |                    |                    |                    |                     |                |
| Intergovernmental State   | 0                  | 198                | 2,794,379          | 2,498,504           | -10.6%         |
| Charges for Services      | 1,239,003          | 1,108,807          | 1,199,000          | 1,185,500           | -1.1%          |
| Other Revenues            | 2,011              | 1,454              | 0                  | 0                   | n.a.           |
| Other Fund Transfers      | 0                  | 0                  | 25,000             | 0                   | -100.0%        |
| Net Working Capital       | 0                  | 0                  | 417,944            | 345,000             | -17.5%         |
| <b>TOTAL RESOURCES</b>    | <b>1,241,014</b>   | <b>1,110,458</b>   | <b>4,436,323</b>   | <b>4,029,004</b>    | <b>-9.2%</b>   |
| <b>REQUIREMENTS</b>       |                    |                    |                    |                     |                |
| Personnel Services        | 1,011,921          | 1,036,294          | 1,117,508          | 1,148,607           | 2.8%           |
| Materials and Services    | 1,884,044          | 1,192,632          | 1,641,447          | 1,560,734           | -4.9%          |
| Administrative Charges    | 199,391            | 198,920            | 198,574            | 194,288             | -2.2%          |
| Capital Outlay            | 954,826            | 491,707            | 1,128,794          | 780,375             | -30.9%         |
| Transfers Out             | 1,716              | 0                  | 0                  | 0                   | n.a.           |
| Contingency               | 0                  | 0                  | 350,000            | 345,000             | -1.4%          |
| <b>TOTAL REQUIREMENTS</b> | <b>4,051,899</b>   | <b>2,919,553</b>   | <b>4,436,323</b>   | <b>4,029,004</b>    | <b>-9.2%</b>   |
| <b>FTE</b>                | 14.00              | 14.00              | 14.00              | 14.00               | 0.0%           |

**FTE By Position Title By Program**

| <b>Program: Shops</b>           |              |
|---------------------------------|--------------|
| Position Title                  | FTE          |
| Fleet Shop Supervisor           | 1.00         |
| Fleet Specialist                | 1.00         |
| Mechanic                        | 8.00         |
| Mechanic-Sr                     | 1.00         |
| Parts Clerk                     | 2.00         |
| Public Works Aide               | 1.00         |
| <b>Program Shops FTE Total:</b> | <b>14.00</b> |

FTE Changes

FTE remains unchanged.

**Shops Program Budget Justification**

**RESOURCES**

Resources for the Shops Program consist of gas tax and Charges for Services provided to customers, primarily other county departments. The decrease in Charges for Services is due to a decrease in fuel prices. Shops Program sells fuel to county departments and Marion County Fire District #1, and low fuel prices result in lower fuel revenue and expenses.



MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
PUBLIC WORKS

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REQUIREMENTS

Personnel Services increases are due to normal Personnel Services increases attributed to step increases, 1% COLA, and fringe benefit cost increases.

Materials and Services is decreasing due to lower fuel prices.

Capital Outlay in FY 17-18 consists of the following:

- (1) Heavy equipment replacement - \$612,800
- (2) Hook truck components and semi tanker trailer - \$119,800
- (3) GPS vehicle tracking system - \$39,900
- (6) Purchase automotive diagnostic scan tool - \$7,875

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
PUBLIC WORKS

**Communications Program**

- Supports all radio communication systems in the county and microwave.
- Erects and maintains radio communication towers.
- Determines line-of-sight clearance for microwave transmitters.
- Installs required radio equipment in county fleet vehicles.

**Program Summary**

| Public Works              | Program: Communications |                    |                    |                     |               |
|---------------------------|-------------------------|--------------------|--------------------|---------------------|---------------|
|                           | FY 14-15<br>ACTUAL      | FY 15-16<br>ACTUAL | FY 16-17<br>BUDGET | FY 17-18<br>ADOPTED | +/- %         |
| <b>RESOURCES</b>          |                         |                    |                    |                     |               |
| Intergovernmental State   | 0                       | 0                  | 439,557            | 1,020,357           | 132.1%        |
| Charges for Services      | 31,420                  | 38,530             | 39,900             | 65,900              | 65.2%         |
| <b>TOTAL RESOURCES</b>    | <b>31,420</b>           | <b>38,530</b>      | <b>479,457</b>     | <b>1,086,257</b>    | <b>126.6%</b> |
| <b>REQUIREMENTS</b>       |                         |                    |                    |                     |               |
| Personnel Services        | 311,440                 | 282,707            | 287,100            | 434,898             | 51.5%         |
| Materials and Services    | 32,415                  | 24,059             | 71,787             | 426,360             | 493.9%        |
| Administrative Charges    | 44,021                  | 48,267             | 45,570             | 60,399              | 32.5%         |
| Capital Outlay            | 0                       | 0                  | 35,000             | 75,600              | 116.0%        |
| Contingency               | 0                       | 0                  | 40,000             | 89,000              | 122.5%        |
| <b>TOTAL REQUIREMENTS</b> | <b>387,876</b>          | <b>355,033</b>     | <b>479,457</b>     | <b>1,086,257</b>    | <b>126.6%</b> |
| <b>FTE</b>                | 3.00                    | 3.00               | 3.00               | 4.25                | 41.7%         |

**FTE By Position Title By Program**

| <b>Program: Communications</b>            |             |
|---|-------------|
| Position Title                            | FTE         |
| County Emergency Manager                  | 0.25        |
| Electronics Technician 1 - Communications | 2.00        |
| Electronics Technician 2 - Communications | 1.00        |
| Public Works Radio Shop Supervisor        | 1.00        |
| <b>Program Communications FTE Total:</b>  | <b>4.25</b> |

FTE Changes

FTE increases 1.25 and consists of the following:

- (1) Radio Supervisor position was created from the transfer of the Facilities Supervisor position to the Communication Program - 1 FTE.
- (2) Emergency Management Manager coordinating supervisor for Communication Program - .25 FTE.

**Communications Program Budget Justification**

**RESOURCES**

Resources for the Communications Program consist of gas tax and services rendered to county departments. The increase in Intergovernmental State revenue is for the necessary gas tax to cover related expenditures. The increase in Charges for Services is for increased support to add new radios to the Sheriff's Department replacement vehicles.

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
PUBLIC WORKS

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REQUIREMENTS

Personnel Services are increasing due to the additional 1.25 FTE mentioned above and normal Personnel Services increases attributed to step increases, 1% COLA, and fringe benefit cost increases.

Materials and Services is increasing due to the replacement of Public Works Fund radios.

Capital Outlay consists of twelve radio repeaters to replace the Public Works Fund radio system for \$75,600.

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
PUBLIC WORKS

**Fleet Management Program**

- Manages the county pool vehicle fleet of 24 vehicles.
- Manages the 259 vehicle consolidated light duty fleet for the county.
- Purchases all light and medium duty vehicles for the county.

**Program Summary**

| Public Works              | Program: Fleet Management |                    |                    |                     |             |
|---------------------------|---------------------------|--------------------|--------------------|---------------------|-------------|
|                           | FY 14-15<br>ACTUAL        | FY 15-16<br>ACTUAL | FY 16-17<br>BUDGET | FY 17-18<br>ADOPTED | +/- %       |
| <b>RESOURCES</b>          |                           |                    |                    |                     |             |
| Charges for Services      | 1,905,221                 | 1,784,130          | 1,855,216          | 1,858,229           | 0.2%        |
| General Fund Transfers    | 44,100                    | 0                  | 0                  | 0                   | n.a.        |
| Other Fund Transfers      | 82,036                    | 108,638            | 90,660             | 41,000              | -54.8%      |
| Settlements               | 0                         | 0                  | 25,000             | 25,000              | 0.0%        |
| Net Working Capital       | 2,796,403                 | 3,763,204          | 1,476,109          | 1,689,357           | 14.4%       |
| <b>TOTAL RESOURCES</b>    | <b>4,827,760</b>          | <b>5,655,972</b>   | <b>3,446,985</b>   | <b>3,613,586</b>    | <b>4.8%</b> |
| <b>REQUIREMENTS</b>       |                           |                    |                    |                     |             |
| Materials and Services    | 380,412                   | 418,991            | 482,421            | 412,017             | -14.6%      |
| Administrative Charges    | 44,588                    | 46,510             | 49,156             | 47,652              | -3.1%       |
| Capital Outlay            | 639,557                   | 1,214,362          | 1,370,224          | 1,516,593           | 10.7%       |
| Special Payments          | 0                         | 2,500,000          | 0                  | 0                   | n.a.        |
| Contingency               | 0                         | 0                  | 0                  | 190,000             | n.a.        |
| Ending Fund Balance       | 0                         | 0                  | 1,545,184          | 1,447,324           | -6.3%       |
| <b>TOTAL REQUIREMENTS</b> | <b>1,064,557</b>          | <b>4,179,863</b>   | <b>3,446,985</b>   | <b>3,613,586</b>    | <b>4.8%</b> |

There are no positions for the selected budget.

FTE Changes

There are no FTE allocated to this program. All services are provided from the Public Works Fund and billed as a public works service in the Materials and Services section of the budget.

**Fleet Management Program Budget Justification**

**RESOURCES**

The Fleet Management Program funding comes from the vehicle lease revenues from all departments with light duty fleet vehicles and revenues for use of the pool vehicles. The lease rate for consolidated fleet vehicles is a maintained rate, but all departments need to purchase fuel. The Stormwater Fund has requested an additional vehicle to be purchased in FY 17-18 for the only transfer of revenues budgeted.

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
PUBLIC WORKS

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REQUIREMENTS

Materials and Services is maintaining stable costing trend primarily due to the fleet being newer and more reliable even though the fleet is increasing in size.

Capital Outlay in FY 17-18 consists of the following:

- (1) Replace 46 light duty fleet vehicles - \$1,475,593
- (2) Purchase 1 vehicle for Stormwater Program - \$41,000

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
PUBLIC WORKS

**Environmental Services Program**

- Manages waste flow and disposal for Marion County.
- Operates two transfer stations.
- Produces the informational publication "Waste Matters" semi-annually.
- Conducts Master Recycler classes.
- Educates the public about recycling using television, radio, and print advertising.
- Operates the Brown's Island construction demolition debris site.

**Program Summary**

| Public Works              | Program: Environmental Services |                    |                    |                     |             |
|---------------------------|---------------------------------|--------------------|--------------------|---------------------|-------------|
|                           | FY 14-15<br>ACTUAL              | FY 15-16<br>ACTUAL | FY 16-17<br>BUDGET | FY 17-18<br>ADOPTED | +/- %       |
| <b>RESOURCES</b>          |                                 |                    |                    |                     |             |
| Taxes                     | 324,940                         | 347,208            | 300,000            | 350,000             | 16.7%       |
| Charges for Services      | 17,850,265                      | 16,420,303         | 19,762,833         | 22,180,754          | 12.2%       |
| Interest                  | 70,779                          | 77,733             | 60,000             | 70,000              | 16.7%       |
| Other Revenues            | 235                             | 1                  | 250                | 325                 | 30.0%       |
| Net Working Capital       | 14,319,796                      | 13,195,482         | 10,282,993         | 9,917,930           | -3.6%       |
| <b>TOTAL RESOURCES</b>    | <b>32,566,015</b>               | <b>30,040,727</b>  | <b>30,406,076</b>  | <b>32,519,009</b>   | <b>6.9%</b> |
| <b>REQUIREMENTS</b>       |                                 |                    |                    |                     |             |
| Personnel Services        | 2,468,347                       | 2,314,556          | 2,282,357          | 2,384,298           | 4.5%        |
| Materials and Services    | 15,645,591                      | 16,057,895         | 17,670,074         | 17,908,015          | 1.3%        |
| Administrative Charges    | 1,138,852                       | 1,194,182          | 1,348,605          | 1,309,916           | -2.9%       |
| Capital Outlay            | 28,613                          | 102,429            | 232,000            | 366,900             | 58.1%       |
| Debt Service Principal    | 85,000                          | 85,000             | 85,000             | 85,000              | 0.0%        |
| Debt Service Interest     | 4,131                           | 3,672              | 3,213              | 2,754               | -14.3%      |
| Contingency               | 0                               | 0                  | 1,957,033          | 1,900,000           | -2.9%       |
| Ending Fund Balance       | 0                               | 0                  | 6,827,794          | 8,562,126           | 25.4%       |
| <b>TOTAL REQUIREMENTS</b> | <b>19,370,533</b>               | <b>19,757,734</b>  | <b>30,406,076</b>  | <b>32,519,009</b>   | <b>6.9%</b> |
| <b>FTE</b>                | 29.80                           | 28.65              | 25.45              | 25.35               | -0.4%       |

**FTE By Position Title By Program**

| <b>Program: Environmental Services</b>       |            |
|--|------------|
| <b>Position Title</b>                        | <b>FTE</b> |
| Accounting Specialist                        | 1.00       |
| Civil Engineering Assoc 2                    | 2.00       |
| Crew Leader                                  | 1.00       |
| Department Specialist 2 (Bilingual)          | 0.05       |
| Department Specialist 4                      | 0.05       |
| Environmental Services Division Manager      | 1.00       |
| Environmental Services Operations Supervisor | 1.00       |
| Environmental Specialist                     | 1.00       |
| Heavy Equipment Operator                     | 5.00       |
| Maintenance Worker                           | 4.00       |

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
PUBLIC WORKS

| <b>Program: Environmental Services</b>           |              |
|--|--------------|
| <b>Position Title</b>                            | <b>FTE</b>   |
| Office Manager Sr                                | 0.20         |
| Program Supervisor                               | 0.50         |
| Public Works Director                            | 0.25         |
| Scale Attendant                                  | 4.30         |
| Waste Reduction Coordinator                      | 1.00         |
| Waste Reduction Coordinator (Bilingual)          | 3.00         |
| <b>Program Environmental Services FTE Total:</b> | <b>25.35</b> |

- The above table does not include a 0.65 FTE for budgeted temporary staff.

FTE Changes

FTE is decreasing 0.10 FTE and is inclusive of the following changes:

- (1) Add - Program Supervisor - split with Stormwater Program - 0.50 FTE
- (2) Delete - Environmental Specialist - 1.00 FTE
- (3) Add - Change allocation with Maintenance Workers, Scale Attendants, and Medium Equipment Operators that are shared with the Public Works Roads and Bridges Program - 0.40 FTE

**Environmental Services Program Budget Justification**

**RESOURCES**

Resources for the Environmental Services Program consist primarily of tipping fees at each of our two transfer stations, Covanta's energy from waste facility and Brown's Island landfill. Additional revenue includes electrical revenues, metal recovery, and franchise fees. Electrical revenues are projected to remain flat at \$1,530,000, which is based on FY 16-17 projections. Metal recovery revenues are increasing based on increased commodity rates for ferrous metals. Tip fees are increasing due to increased volume and a tip fee increase that became effective October 2016. Lastly, blue and grey bin medical waste is projected to bring in 8,000 tons, which is approximately 4,700 tons more than FY 16-17 budget.

Projected Net Working Capital for FY 16-17 shows a \$365,000 decrease, which is less than previous years. This is due to the tip fee increases and the new blue and grey bin medical waste stream.

**REQUIREMENTS**

Personnel Services increases are due to normal Personnel Services increases attributed to step increases, 1% COLA, and fringe benefit cost increases.

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
PUBLIC WORKS

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Materials and Services is increasing due to several key factors:

- (1) The Oregon Department of Environmental Quality raised their rates in FY 16-17 for the tonnage assessment fee they charge. This is resulting in a year over year increase of \$55,000.
- (2) Transfer station contract expenses are budgeted to increase \$908,000 due to two changes:
  - (A) A 45% increase in pass-through tip fee expenses for yard debris material hauled to the Pacific Region Compost facility at Camp Adair.
  - (B) Increasing 10,000 tons of transfer station waste hauled to the Marion Resource Recovery Facility in Brooks at a rate of \$64.45/ton.
- (3) Covanta contract expenses are budgeted to decrease \$170,000, based on a decrease in overall throughput of waste, which decreases the additional waste fee charged to Marion County. The additional waste fee averages approximately \$20/ton for every Marion County ton that's brought in above the monthly guaranteed tonnage.
- (4) Leachate disposal is budgeted to decrease \$698,000 due to cell IV being tarped in spring 2016. This has greatly reduced leachate generation. Planned disposal for FY 17-18 is 3,000,000 gallons compared to 5,440,000 gallons disposed in FY15-16.

Capital Outlay for FY 17-18 consists of the following:

- (1) Camera system for Brown's Island landfill - \$9,900
- (2) Sweeper attachment for Skid Steer at the North Marion Transfer Station - \$10,000
- (3) Remodel scale houses at both transfer stations - \$44,500
- (4) Repair concrete pad at the North Marion Transfer Station - \$302,500



MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
PUBLIC WORKS

**Stormwater Management Program**

- Maintains the stormwater system in the unincorporated urban area east of Salem.
- Improves water quality and reduces stormwater runoff by providing increased sweeping services and cleaning catch basins several times per year, improving detention basins and bioswale infrastructure.
- Provides community education through media outlets, classroom exercises, employee training, brochures, and storm drain stencils.
- Meets minimum stormwater regulatory requirements by the Environmental Protection Agency and the Department of Environmental Quality.

**Program Summary**

| Public Works              | Program: Stormwater Management |                    |                    |                     |              |
|---------------------------|--------------------------------|--------------------|--------------------|---------------------|--------------|
|                           | FY 14-15<br>ACTUAL             | FY 15-16<br>ACTUAL | FY 16-17<br>BUDGET | FY 17-18<br>ADOPTED | +/- %        |
| <b>RESOURCES</b>          |                                |                    |                    |                     |              |
| Charges for Services      | 0                              | 853,912            | 934,359            | 969,422             | 3.8%         |
| Interest                  | 0                              | 1,222              | 0                  | 2,500               | n.a.         |
| Other Fund Transfers      | 0                              | 44,602             | 0                  | 0                   | n.a.         |
| Net Working Capital       | 0                              | 0                  | 493,331            | 783,067             | 58.7%        |
| <b>TOTAL RESOURCES</b>    | <b>0</b>                       | <b>899,736</b>     | <b>1,427,690</b>   | <b>1,754,989</b>    | <b>22.9%</b> |
| <b>REQUIREMENTS</b>       |                                |                    |                    |                     |              |
| Personnel Services        | 0                              | 110,919            | 215,250            | 481,758             | 123.8%       |
| Materials and Services    | 0                              | 272,786            | 362,628            | 255,468             | -29.6%       |
| Administrative Charges    | 0                              | 0                  | 32,357             | 43,155              | 33.4%        |
| Capital Outlay            | 0                              | 22,700             | 34,500             | 128,000             | 271.0%       |
| Transfers Out             | 0                              | 0                  | 25,000             | 41,000              | 64.0%        |
| Contingency               | 0                              | 0                  | 21,835             | 90,000              | 312.2%       |
| Ending Fund Balance       | 0                              | 0                  | 736,120            | 715,608             | -2.8%        |
| <b>TOTAL REQUIREMENTS</b> | <b>0</b>                       | <b>406,405</b>     | <b>1,427,690</b>   | <b>1,754,989</b>    | <b>22.9%</b> |
| <b>FTE</b>                | 0.00                           | 1.25               | 1.25               | 5.75                | 360.0%       |

**FTE By Position Title By Program**

| <b>Program: Stormwater Management</b>           |             |
|---|-------------|
| Position Title                                  | FTE         |
| Crew Leader                                     | 1.00        |
| Department Specialist 3                         | 0.25        |
| Environmental Specialist                        | 1.00        |
| Maintenance Worker                              | 1.00        |
| Medium Equipment Operator                       | 1.00        |
| Medium Equipment Operator                       | 1.00        |
| Program Supervisor                              | 0.50        |
| <b>Program Stormwater Management FTE Total:</b> | <b>5.75</b> |

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
PUBLIC WORKS

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FTE Changes

FTE is increasing 4.50. It is inclusive of the following:

- (1) Program Supervisor - 0.50 FTE
- (2) One Medium Equipment Operator - 1.00 FTE transferred from the Roads and Bridges Program
- (3) One Maintenance Worker - 1.00 FTE transferred from the Roads and Bridges Program
- (4) One Crew Leader - 1.00 FTE transferred from the Roads and Bridges Program
- (5) One Medium Equipment Operation - 1.00 FTE New position (Decision Package)

**Stormwater Management Program Budget Justification**

**RESOURCES**

Resources for the Stormwater Management Program consist of four main components: East Salem Service District (ESSD) stormwater service fees, charges for services to ESSD, the 130 Public Works Fund, and the 510 Environmental Services Fund. Charges for Services is increasing in FY 17-18 due to the previously established 25% credit for commercial and multi-family customers. This credit is going away effective July 1, 2017 for those customers that do not meet the eligibility requirements of the established credit. Those customers that have applied for a credit will be reviewed and may continue to receive a credit up to 25%.

**REQUIREMENTS**

Personnel Services increases are due to the additional 4.50 FTE mentioned above and normal Personnel Services increases attributed to step increases, 1% COLA, and fringe benefit cost increases.

Materials and Services is decreasing due to a decrease in public works services of \$165,000. Offsetting this reduction will be an increase in cost for juvenile and inmate work crews and additional cost for contractors with cameras for the inspection of culverts.

Capital Outlay consists of the following:

- (1) 46th Avenue stormwater pipe replacement - \$100,000
- (2) 45th Avenue bank stabilization, phase 2 - \$17,500
- (3) Yarbrough channel realignment - \$10,500

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
PUBLIC WORKS

**County Parks Program**

- Maintains 18 parks.
- Updates and replaces playground equipment.
- Provides the public with clean and safe recreation areas.
- Provides camping at Bear Creek Park.

**Program Summary**

| Public Works              | Program: County Parks |                    |                    |                     |              |
|---------------------------|-----------------------|--------------------|--------------------|---------------------|--------------|
|                           | FY 14-15<br>ACTUAL    | FY 15-16<br>ACTUAL | FY 16-17<br>BUDGET | FY 17-18<br>ADOPTED | +/- %        |
| <b>RESOURCES</b>          |                       |                    |                    |                     |              |
| Intergovernmental Federal | 0                     | 20,250             | 43,000             | 0                   | -100.0%      |
| Intergovernmental State   | 244,461               | 287,393            | 240,000            | 270,000             | 12.5%        |
| Charges for Services      | 22,634                | 42,280             | 24,000             | 27,000              | 12.5%        |
| Interest                  | 773                   | 1,174              | 1,000              | 1,300               | 30.0%        |
| Other Revenues            | 200                   | 157                | 0                  | 0                   | n.a.         |
| General Fund Transfers    | 45,000                | 164,950            | 138,152            | 238,480             | 72.6%        |
| Other Fund Transfers      | 0                     | 2,500              | 0                  | 0                   | n.a.         |
| Net Working Capital       | 178,633               | 206,663            | 353,240            | 365,808             | 3.6%         |
| <b>TOTAL RESOURCES</b>    | <b>491,701</b>        | <b>725,367</b>     | <b>799,392</b>     | <b>902,588</b>      | <b>12.9%</b> |
| <b>REQUIREMENTS</b>       |                       |                    |                    |                     |              |
| Personnel Services        | 94,672                | 99,873             | 134,866            | 190,214             | 41.0%        |
| Materials and Services    | 111,015               | 90,909             | 183,654            | 201,571             | 9.8%         |
| Administrative Charges    | 22,973                | 25,083             | 26,791             | 31,770              | 18.6%        |
| Capital Outlay            | 56,378                | 156,262            | 196,000            | 183,000             | -6.6%        |
| Contingency               | 0                     | 0                  | 8,200              | 56,000              | 582.9%       |
| Ending Fund Balance       | 0                     | 0                  | 249,881            | 240,033             | -3.9%        |
| <b>TOTAL REQUIREMENTS</b> | <b>285,038</b>        | <b>372,127</b>     | <b>799,392</b>     | <b>902,588</b>      | <b>12.9%</b> |
| <b>FTE</b>                | 1.00                  | 1.00               | 1.00               | 1.00                | 0.0%         |

**FTE By Position Title By Program**

| <b>Program: County Parks</b>           |             |
|--|-------------|
| Position Title                         | FTE         |
| Program Coordinator I                  | 1.00        |
| <b>Program County Parks FTE Total:</b> | <b>1.00</b> |

- There is 2.40 FTE summer temporary Maintenance Workers.

FTE Changes

FTE remains unchanged.

**County Parks Program Budget Justification**

**RESOURCES**

Resources for the County Parks Program consist primarily of the state recreational vehicle revenue. The increase is based on the approval of Senate Bill 1514 and is in line with the Oregon Parks and Receptions FY 17-18 projections.

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
PUBLIC WORKS

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The increase in Charges for Services is for the projected receipt of System Development Charges.

General Fund Transfers of \$238,480 consists of the following:

- (1) Park signs - \$5,000
- (2) Four temporary summer maintenance workers - \$55,480
- (3) Spong's Landing Park restroom upgrade(Decision Package) - \$40,000
- (4) North Fork Park picnic area upgrade(Decision Package) - \$25,000
- (5) Minto Park stair installation(Decision Package) - \$8,000
- (6) Bear Creek Park road and parking lot upgrade(Decision Package) - \$30,000
- (7) Auburn Park playground equipment(Decision Package) - \$60,000
- (8) Niagara Park stairs and hillside assessment(Decision Package) - \$15,000

#### REQUIREMENTS

Personnel Services increases are due to the additional 2.4 FTE(summer temporaries) mentioned above and the normal Personnel Services increases attributed to step increases, 1% COLA, and fringe benefit cost increases.

Materials and Services increases are due to providing increased materials and supplies for the additional temporary help as well as increased cost for juvenile crews working on park maintenance. This is offset by a reduction in contract services and public works services that had previously provided additional maintenance services. The additional employees will help catch up on cleaning various parks that have been neglected due to low staffing levels and will keep the parks well maintained.

Capital Outlay for FY 17-18 consists of the following:

- (1) Utility trailer - \$20,000
- (2) Spong's Landing Restroom upgrade(Decision Package) - \$40,000
- (3) North Fork Park picnic area upgrade(Decision Package) - \$25,000
- (4) Minto Park stair installation(Decision Package) - \$8,000
- (5) Bear Creek Park road and parking lot upgrade(Decision Package) - \$30,000
- (6) Auburn Park playground equipment(Decision Package) - \$60,000

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
PUBLIC WORKS

**Engineering Program**

- Provides design services for major projects.
- Performs construction management and project inspection.
- Performs traffic engineering services.
- Carries out long-term transportation planning.
- Provides project survey services.
- Performs drainage modeling and analysis services.
- Operates a road surface management program.

**Program Summary**

| Public Works              |                    |                    |                    |                     | Program: Engineering |
|---------------------------|--------------------|--------------------|--------------------|---------------------|----------------------|
|                           | FY 14-15<br>ACTUAL | FY 15-16<br>ACTUAL | FY 16-17<br>BUDGET | FY 17-18<br>ADOPTED | +/- %                |
| <b>RESOURCES</b>          |                    |                    |                    |                     |                      |
| Licenses and Permits      | 190,769            | 194,402            | 182,600            | 205,000             | 12.3%                |
| Intergovernmental Federal | 3,466,662          | 2,343,348          | 3,259,400          | 5,031,000           | 54.4%                |
| Intergovernmental State   | 1,200,047          | 975,147            | 7,192,485          | 6,675,948           | -7.2%                |
| Charges for Services      | 62,780             | 213,852            | 546,300            | 733,000             | 34.2%                |
| Other Revenues            | 0                  | 35                 | 0                  | 0                   | n.a.                 |
| Net Working Capital       | 0                  | 0                  | 2,589,274          | 2,252,501           | -13.0%               |
| <b>TOTAL RESOURCES</b>    | <b>4,920,258</b>   | <b>3,726,784</b>   | <b>13,770,059</b>  | <b>14,897,449</b>   | <b>8.2%</b>          |
| <b>REQUIREMENTS</b>       |                    |                    |                    |                     |                      |
| Personnel Services        | 2,133,245          | 2,211,107          | 3,016,131          | 3,368,205           | 11.7%                |
| Materials and Services    | 227,278            | 237,484            | 684,373            | 955,999             | 39.7%                |
| Administrative Charges    | 421,387            | 458,802            | 480,083            | 507,995             | 5.8%                 |
| Capital Outlay            | 5,706,004          | 6,120,555          | 8,605,522          | 8,800,250           | 2.3%                 |
| Transfers Out             | 0                  | 15,000             | 0                  | 0                   | n.a.                 |
| Contingency               | 0                  | 0                  | 983,950            | 1,265,000           | 28.6%                |
| <b>TOTAL REQUIREMENTS</b> | <b>8,487,914</b>   | <b>9,042,949</b>   | <b>13,770,059</b>  | <b>14,897,449</b>   | <b>8.2%</b>          |
| <b>FTE</b>                | 27.61              | 28.11              | 28.11              | 29.11               | 3.6%                 |

**FTE By Position Title By Program**

| <b>Program: Engineering</b>  |      |
|------------------------------|------|
| Position Title               | FTE  |
| Civil Engineer               | 3.00 |
| Civil Engineering Assoc 1    | 2.00 |
| Civil Engineering Assoc 2    | 4.00 |
| County Surveyor              | 0.34 |
| Engineering Division Manager | 1.00 |
| Engineering Tech 1           | 2.00 |
| Engineering Tech 2           | 7.00 |
| Engineering Tech Sr          | 3.00 |
| Project Engineer             | 4.00 |
| Right of Way Agent           | 0.98 |

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
PUBLIC WORKS

| <b>Program: Engineering</b>           |              |
|---------------------------------------|--------------|
| <b>Position Title</b>                 | <b>FTE</b>   |
| Survey Technician 1                   | 1.00         |
| Survey Technician 2                   | 0.62         |
| Survey Technician 3                   | 0.17         |
| <b>Program Engineering FTE Total:</b> | <b>29.11</b> |

- The count does not include 3.29 temporary FTE and consists of the following:
  - (1) Five Engineering Technician 1 - 1.61 FTE
  - (2) One Engineering Technician 2 - 0.34 FTE;
  - (3) One Civil Engineering Associate 1 - 0.34 FTE
  - (4) One Civil Engineering Associate 2 - 0.50 FTE
  - (5) One Engineering Technician Senior - 0.50FTE

These positions will perform seasonal traffic counting duties, perform project inspection duties and assist with field work during peak summer months.

FTE Changes

FTE increases 1.0 for an additional Project Engineer.

**Engineering Program Budget Justification**

**RESOURCES**

The primary resources for the Engineering Program consists of gas tax, licenses and permit fees, and grants for federally-funded projects. Intergovernmental Federal revenues are increasing based on projected income for federally-funded projects. Charges for Services is increasing due to a capital project moving into the construction phase, which has other county departments (IT Department and Health Department) revenues tied to the traffic interconnect project.

**REQUIREMENTS**

Personnel Services increases are due to the additional 1.0 FTE mentioned above, and the normal Personnel Services increases attributed to step increases , 1% COLA, and fringe benefit cost increases.

Materials and Services increases are due to contract services for drafting for \$22,000, striping for \$25,000 and the slurry paving program for the cities of Salem and Silverton for \$181,000 done by contractors at the same time that Marion County roads are done.

Capital Outlay increased due to the construction phase in capital road construction, bridge projects and the Oregon Department of Transportation safety program known as All Roads Transportation Safety(ARTS).

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
PUBLIC WORKS

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Capital Outlay for FY 17-18 consists of the following:

- (1) Pavement preservation program - \$3,000,000
- (2) Wintercreek Road reconstruction - \$580,000
- (3) Traffic signal interconnect and fiber optics - \$1,120,500
- (4) Jefferson Marion Road bridge replacement - \$835,000
- (5) All Roads Transportation Safety(ARTS) transition rumble strip -\$754,500
- (6) Lancaster Drive at Macleay Road traffic signal replacement - \$489,750
- (7) Hayesville Drive urban upgrades - \$350,000
- (8) Delaney Road transportation enhancement - \$600,000
- (9) Slurry seal program - \$100,000
- (10) Silvertown Road bridge #962A replacement - \$216,250
- (11) North Fork Road slide repairs - \$214,000
- (12) 45th Avenue NW urban upgrade -\$112,500
- (13) Sidewalk safety projects - \$100,000
- (14) Guardrail safety improvement - \$50,000
- (15) Traffic signal upgrades - \$50,000
- (16) Cordon Road rumble strips - \$10,500
- (17) ARTS intersection projects - \$9,000
- (18) ARTS curve signing projects - \$5,250
- (19) School flash upgrades - \$11,000
- (20) Purchase bridge design software - \$7,000
- (21) North Fork Road Safety - \$125,000
- (22) Champoeg bridge damaged culvert repair - \$60,000

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
PUBLIC WORKS

**Surveyor Program**

- Re-establishes Government Corners.
- Approves and records surveys throughout the county.
- Approves and records partition plats and subdivisions.
- Maintains electronic data files of surveys.
- Performs records management of all prior surveys.

**Program Summary**

| Public Works              |                    |                    |                    |                     | Program: Surveyor |
|---------------------------|--------------------|--------------------|--------------------|---------------------|-------------------|
|                           | FY 14-15<br>ACTUAL | FY 15-16<br>ACTUAL | FY 16-17<br>BUDGET | FY 17-18<br>ADOPTED | +/- %             |
| <b>RESOURCES</b>          |                    |                    |                    |                     |                   |
| Charges for Services      | 452,283            | 550,869            | 467,300            | 555,300             | 18.8%             |
| Interest                  | 7,541              | 10,198             | 7,900              | 9,000               | 13.9%             |
| General Fund Transfers    | 101,659            | 102,000            | 101,659            | 101,659             | 0.0%              |
| Net Working Capital       | 1,400,269          | 1,471,483          | 1,627,436          | 1,760,576           | 8.2%              |
| <b>TOTAL RESOURCES</b>    | <b>1,961,752</b>   | <b>2,134,551</b>   | <b>2,204,295</b>   | <b>2,426,535</b>    | <b>10.1%</b>      |
| <b>REQUIREMENTS</b>       |                    |                    |                    |                     |                   |
| Personnel Services        | 391,411            | 408,229            | 428,604            | 446,692             | 4.2%              |
| Materials and Services    | 46,200             | 38,394             | 55,984             | 50,192              | -10.3%            |
| Administrative Charges    | 52,658             | 51,162             | 54,369             | 56,742              | 4.4%              |
| Capital Outlay            | 0                  | 9,330              | 10,500             | 0                   | -100.0%           |
| Contingency               | 0                  | 0                  | 40,800             | 49,000              | 20.1%             |
| Ending Fund Balance       | 0                  | 0                  | 1,614,038          | 1,823,909           | 13.0%             |
| <b>TOTAL REQUIREMENTS</b> | <b>490,268</b>     | <b>507,115</b>     | <b>2,204,295</b>   | <b>2,426,535</b>    | <b>10.1%</b>      |
| <b>FTE</b>                | <b>3.99</b>        | <b>4.06</b>        | <b>4.06</b>        | <b>4.06</b>         | <b>0.0%</b>       |

**FTE By Position Title By Program**

| <b>Program: Surveyor</b>           |             |
|------------------------------------|-------------|
| <b>Position Title</b>              | <b>FTE</b>  |
| County Surveyor                    | 0.66        |
| Department Specialist 3            | 0.17        |
| Right of Way Agent                 | 0.02        |
| Survey Technician 1                | 1.00        |
| Survey Technician 2                | 1.38        |
| Survey Technician 3                | 0.83        |
| <b>Program Surveyor FTE Total:</b> | <b>4.06</b> |

FTE Changes

FTE remains unchanged.



MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
PUBLIC WORKS

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**Surveyor Program Budget Justification**

RESOURCES

Revenues for the Surveyor Program consist primarily of corner restoration record fees, surveyor fees, and General Fund Transfers. The increase in Charges for Services is due to an increase of \$60,000 in corner restoration record fees and \$28,000 in surveyor fees. The General Fund Transfer is provided to support customer service, records management, and other program functions unrelated to the corner restoration efforts.

REQUIREMENTS

Personnel Services increases are due to normal Personnel Services increases attributed to step increases, 1% COLA, and fringe benefit cost increases.

Materials and Services decreased due to reduction in software maintenance and building rental allocation.

No Capital Outlay planned for FY 17-18.

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
PUBLIC WORKS

**Land Use Planning Program**

- Develops and administers a Comprehensive Land Use Plan per ORS 92.197 and 92.215.
- Implements land use regulations for the unincorporated area of Marion County.
- Completes a state-mandated periodic review.

**Program Summary**

| Public Works              | Program: Land Use Planning |                    |                    |                     |             |
|---------------------------|----------------------------|--------------------|--------------------|---------------------|-------------|
|                           | FY 14-15<br>ACTUAL         | FY 15-16<br>ACTUAL | FY 16-17<br>BUDGET | FY 17-18<br>ADOPTED | +/- %       |
| <b>RESOURCES</b>          |                            |                    |                    |                     |             |
| Charges for Services      | 200,646                    | 290,330            | 258,000            | 190,000             | -26.4%      |
| Interest                  | 622                        | 956                | 625                | 700                 | 12.0%       |
| General Fund Transfers    | 314,151                    | 254,045            | 375,784            | 535,318             | 42.5%       |
| Other Fund Transfers      | 324,000                    | 324,000            | 324,000            | 324,000             | 0.0%        |
| Net Working Capital       | 25,000                     | 0                  | 0                  | 0                   | n.a.        |
| <b>TOTAL RESOURCES</b>    | <b>864,419</b>             | <b>869,331</b>     | <b>958,409</b>     | <b>1,050,018</b>    | <b>9.6%</b> |
| <b>REQUIREMENTS</b>       |                            |                    |                    |                     |             |
| Personnel Services        | 604,250                    | 620,197            | 701,695            | 731,783             | 4.3%        |
| Materials and Services    | 68,893                     | 61,198             | 68,715             | 64,315              | -6.4%       |
| Administrative Charges    | 191,276                    | 187,936            | 173,599            | 253,920             | 46.3%       |
| Contingency               | 0                          | 0                  | 14,400             | 0                   | -100.0%     |
| <b>TOTAL REQUIREMENTS</b> | <b>864,419</b>             | <b>869,331</b>     | <b>958,409</b>     | <b>1,050,018</b>    | <b>9.6%</b> |
| <b>FTE</b>                | 6.92                       | 6.97               | 6.97               | 6.97                | 0.0%        |

**FTE By Position Title By Program**

| <b>Program: Land Use Planning</b>           |             |
|---|-------------|
| Position Title                              | FTE         |
| Assistant Planner                           | 1.00        |
| Associate Planner                           | 2.00        |
| Building and Planning Division Manager      | 0.33        |
| Department Specialist 2                     | 0.64        |
| Management Analyst 1                        | 0.90        |
| Office Manager Sr                           | 0.10        |
| Principal Planner                           | 1.00        |
| Senior Planner                              | 1.00        |
| <b>Program Land Use Planning FTE Total:</b> | <b>6.97</b> |

FTE Changes

FTE remains unchanged.

**Land Use Planning Program Budget Justification**

**RESOURCES**

Resources for Land Use Planning consists primarily of planning fees, which are projected to decrease in FY 17-18 based on the FY 16-17 trends. Additional resources from the General Fund Transfers and Other Fund Transfers through lottery distribution aid in supplementing planned expenditures.

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
PUBLIC WORKS

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REQUIREMENTS

Personnel Services increases are due to normal Personnel Services increases attributed to step increases, 1% COLA, and fringe benefit cost increases.

Material and Services remain constant as increased code enforcement allocation was offset by decreases in legal services and building rental expenses.

Administrative Charges increased due to legal services allocation, caused by a code enforcement case.

No Capital Outlay is planned for FY 17-18.

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
PUBLIC WORKS

**Building Inspection Program**

- Issues over 7,600 permits annually, depending on economic conditions.
- Provides services to 18 of 20 cities within Marion County.
- Performs 23,000 inspections annually.

**Program Summary**

| Public Works              | Program: Building Inspection |                    |                    |                     |             |
|---------------------------|------------------------------|--------------------|--------------------|---------------------|-------------|
|                           | FY 14-15<br>ACTUAL           | FY 15-16<br>ACTUAL | FY 16-17<br>BUDGET | FY 17-18<br>ADOPTED | +/- %       |
| <b>RESOURCES</b>          |                              |                    |                    |                     |             |
| Licenses and Permits      | 2,368,865                    | 3,153,215          | 2,550,000          | 2,575,000           | 1.0%        |
| Charges for Services      | 0                            | 64,209             | 0                  | 0                   | n.a.        |
| Interest                  | 6,408                        | 11,172             | 6,800              | 10,000              | 47.1%       |
| Net Working Capital       | 1,011,365                    | 1,318,475          | 2,277,968          | 2,416,379           | 6.1%        |
| <b>TOTAL RESOURCES</b>    | <b>3,386,638</b>             | <b>4,547,071</b>   | <b>4,834,768</b>   | <b>5,001,379</b>    | <b>3.4%</b> |
| <b>REQUIREMENTS</b>       |                              |                    |                    |                     |             |
| Personnel Services        | 1,647,389                    | 1,848,446          | 2,056,936          | 2,319,614           | 12.8%       |
| Materials and Services    | 215,353                      | 247,811            | 308,194            | 335,761             | 8.9%        |
| Administrative Charges    | 174,939                      | 195,413            | 235,150            | 263,938             | 12.2%       |
| Capital Outlay            | 7,591                        | 0                  | 0                  | 6,300               | n.a.        |
| Transfers Out             | 22,891                       | 0                  | 30,245             | 0                   | -100.0%     |
| Contingency               | 0                            | 0                  | 229,000            | 259,000             | 13.1%       |
| Ending Fund Balance       | 0                            | 0                  | 1,975,243          | 1,816,766           | -8.0%       |
| <b>TOTAL REQUIREMENTS</b> | <b>2,068,163</b>             | <b>2,291,670</b>   | <b>4,834,768</b>   | <b>5,001,379</b>    | <b>3.4%</b> |
| <b>FTE</b>                | 16.64                        | 20.49              | 20.49              | 22.49               | 9.8%        |

**FTE By Position Title By Program**

| <b>Program: Building Inspection</b>           |              |
|---|--------------|
| Position Title                                | FTE          |
| Building and Planning Division Manager        | 0.67         |
| Building Inspector 2                          | 2.00         |
| Building Plans Examiner 1                     | 1.00         |
| Building Plans Examiner 2                     | 4.00         |
| Building Plans Examiner Sr                    | 1.00         |
| Department Specialist 2                       | 0.92         |
| Electrical Inspector                          | 2.00         |
| Office Manager Sr                             | 1.10         |
| Onsite Wastewater Specialist 2                | 2.00         |
| Permit Specialist                             | 5.80         |
| Plumbing Inspector                            | 2.00         |
| <b>Program Building Inspection FTE Total:</b> | <b>22.49</b> |

- The count does not include 0.45 temporary FTE positions and consists of the following:
  - 1) One Onsite Wastewater Specialist 2 - 0.15 FTE
  - 2) One Plumber Inspector - 0.10 FTE
  - 3) One Building Plans Examiner 2 - 0.10 FTE
  - 4) One Building Inspector - 0.10 FTE

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
PUBLIC WORKS

---

FTE Changes

FTE increases of 2.0 were made during the FY 16-17 budget year and is inclusive of the following:

- 1) Added Permit Specialist - 1.00 FTE
- 2) Added Building Plans Examiner 2 - 1.00 FTE

**Building Inspection Program Budget Justification**

RESOURCES

Resources for the Building Inspection Program consist primarily of Licenses and Permit fees. Requests for permits have increased over the last couple of years, increasing revenue. FY 17-18 revenue is budgeted based on FY 16-17 trends. The subsequent increase in Net Working Capital is the reason for the Interest increase.

REQUIREMENTS

Personnel Services increases are due to hiring 2.0 FTE mentioned above and normal Personnel Services increases attributed to step increases, 1% COLA, and fringe benefit cost increases.

Materials and Services increases are due to an increase of \$23,000 for vehicle lease payments and supplies for the additional vehicle obtained in FY 16-17, new edition of code books for \$9,500, equipment rental for \$3,000 and increased training for inspectors to obtain multiple inspection certificates \$8,000. This is offset by a decrease in materials of \$13,000 for reduction in computer purchases compared to FY 16-17 and building rental reduction of \$6,000.

Transfers Out decreased due to no vehicles being purchased in FY 17-18 compared to one vehicle purchased in FY 16-17.

Capital Outlay planned for FY 17-18 includes one handheld data collector for septic inspection for \$6,300.

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
PUBLIC WORKS

---

**KEY DEPARTMENT ACCOMPLISHMENTS**

- Completed a major update to the county urban and rural zone codes to incorporate recent changes to statutes and state rule amendments. Staff initiated amendments to make the codes easier for property owners to understand and implement, including elimination of the limited home occupation requirements.
- Completed Phase 1 of 45th Avenue NE bank stabilization project.
- Checked and filed 62 partitions, 16 subdivisions, 41 property line adjustments, and 95 surveys.
- Completed urban improvements by adding sidewalks and bike lanes on Brown Road between Arizona Avenue and San Francisco Drive in cooperation with the City of Salem.
- Assigned a Permit Specialist to the onsite septic staff to help issue permits faster and return phone calls. This helps keep the onsite inspectors in the field and processing field paperwork as well as keeps the Permit Specialist up to date on the status of the septic permits and inspections.
- Changed the heavy duty truck purchasing methodology to include the purchase of "Hook Truck" platforms. This allows one truck to perform the function of three separate trucks by having the capability to switch out between flat bed, dump box and water tank units so one truck is not limited to a specific purpose.
- Rebuilt the Marion County Emergency Operations Center capability through expanding public and private partnerships with cities, fire districts, utilities, Red Cross, etc. Continued to expand cooperation and validated capability through participation in the Northwest regional exercise Cascadia Rising, with 125 people representing over 30 organizations.
- Prepared and safely applied chip and fog seals to 56 production miles, which is a 47% increase from FY15-16 program.
- Constructed a new stairway and parking lot at Salmon Falls Park.
- North Marion and Salem Keizer transfer stations set 21-year record highs for volume of tons received and number of customers.

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
PUBLIC WORKS

---

**KEY INDICATORS**

**# 1: Cost per mile for surface treatments on county roads**

**Definition and Purpose**

The cost per mile of surface treatment.

To review annually the cost of surface treatments by treatment type to set up the annual program covering contract and in-house work. For this specific indicator, cost for resurfacing is being used.

**Significance**

Road fund revenues for general maintenance are not increasing at the same rate as costs for materials, labor, and fuel. As buying power decreases, we cannot afford to do the maintenance and construction work our aging transportation infrastructure needs to counteract accelerating deterioration and to avoid drastically higher reconstruction costs in the future. Although additional revenues have been applied to the resurfacing program over the past year, we continue to fall behind the deterioration curve for our roads and bridges. We are working on a plan to help address this deterioration issue over the near term and hopefully extend positive results well into the future.

This key indicator ties to Marion County Goal #5: Provide a safe, efficient and reliable transportation system and maintain vital infrastructure in the best condition available resources allow.

**Data Units Fiscal Year**

For a two inch overlay, the industry standard is \$155,000 per mile for 10-15 year life.

| <b>FY 13-14 Actual</b> | <b>FY 14-15 Actual</b> | <b>FY 15-16 Actual</b> | <b>FY 16-17 Estimate</b> | <b>FY 17-18 Estimate</b> |
|------------------------|------------------------|------------------------|--------------------------|--------------------------|
| \$150,447              | \$154,675              | \$165,224              | \$170,000                | \$175,000                |

**Explanation of Trends and Changes**

The cost for road oil has been on the decline over the past couple years, which has allowed for additional surface treatments, particularly chip seals. The other component involves the timing of the request for bids. Usually a bid earlier in the calendar year will generate lower prices. For this reason, the resurfacing package is to be put out as early in the calendar year as possible, preferably in February, in order to entice the best bids possible.

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
PUBLIC WORKS

---

**# 2: Miles of road resurfaced by treatment type**

**Definition and Purpose**

The number of miles of road receiving some type of treatment each year.

To review the miles of road receiving treatments versus the miles that should receive treatment in order to satisfactorily preserve the entire system, thereby determining the true deficit in treatments. For this indicator specifically, we are tracking the number of miles resurfaced each year. This would compare with an average need of 47 miles each year.

**Significance**

Public Works maintains 932 miles of roads. Assuming a 20-year life for asphalt overlays, PW should overlay 47 miles per year on average. This has been achieved only a few times in the last 25 years. Chip seals and slurry seals performed at appropriate times can significantly extend the life of an overlay at a much lower cost per mile.

This key indicator ties to Marion County Goal #5: Provide a safe, efficient and reliable transportation system and maintain vital infrastructure in the best condition available resources allow.

**Data Units Calendar Year**

Asphalt overlay miles per year.

| <b>CY 2014 Actual</b> | <b>CY 2015 Actual</b> | <b>CY 2016 Actual</b> | <b>CY 2017 Estimate</b> | <b>CY 2018 Estimate</b> |
|-----------------------|-----------------------|-----------------------|-------------------------|-------------------------|
| 8.69                  | 10.60                 | 21.08                 | 22.75                   | 20.00                   |

**Explanation of Trends and Changes**

The surface management program strives to put down the best possible treatment on any given road and to get the best value out of each treatment performed. This is balanced between resurfacing and various sealing techniques every year as the pavement condition index is monitored, but funds are still limited so getting the best overall value is very important. The continued limitation on funds stems in part from the elimination of the Secure Rural Schools monies, although there has been an increase in gas tax received over the past two years due to declining gas prices and increased travel. The trend in miles being treated, including resurfacing miles, is currently increasing, but will be monitored annually.



MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
PUBLIC WORKS

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**# 3: Pavement Condition Index (PCI)**

**Definition and Purpose**

A measure of the condition of the overall road system infrastructure.

To track the ongoing condition of the infrastructure and use it to target the annual surface treatment program by treatment type.

**Significance**

An optimum road system's pavement condition should be in the low 80's. As this number drops, the cost of maintenance increases and the types of maintenance available becomes narrower. This index is one of the most important indicators for where our limited resources should be focused. There are many other factors as well, but we start here.

This key indicator ties to Marion County Goal #5: Provide a safe, efficient and reliable transportation system and maintain vital infrastructure in the best condition available resources allow.

**Data Units Calendar Year**

PCI per year.

| <b>CY 2014 Actual</b> | <b>CY 2015 Actual</b> | <b>CY 2016 Actual</b> | <b>CY 2017 Estimate</b> | <b>CY 2018 Estimate</b> |
|-----------------------|-----------------------|-----------------------|-------------------------|-------------------------|
| 68                    | 67                    | 67                    | 66                      | 66                      |

**Explanation of Trends and Changes**

We have been applying a variety of road treatments with the goal of getting the best value for each treatment applied due in part to the use of our pavement management system. Through these efforts we have been able to effectively stabilize the PCI making the trend for the past several years flat. Through continued close management of the treatments performed, our objective is to return to a PCI in the 70's.

MARION COUNTY FY 2017-18 BUDGET  
 BY DEPARTMENT  
 PUBLIC WORKS

---

**# 4: Bridge Sufficiency Rating**

**Definition and Purpose**

A measure of the condition of an individual bridge and of the overall bridge system infrastructure.

To track bridge conditions by bridge for determining rehabilitation and replacement time frames and view at a glance the condition of the overall bridge system infrastructure.

**Significance**

The county's 140 bridges are vital links in the county road system. The Oregon Department of Transportation consultants inspect the bridges every two years and each bridge receives a sufficiency rating between 0-100 based on a number of inspection criteria. Public Works' bridge crew performs general maintenance on our bridges, but few if any bridge replacements or major rehabilitations can be done without federal funds. Under the federal highway bridge program, bridges with sufficiency ratings less than 50 are eligible for replacement; those between 50 and 80 are eligible for rehabilitation. Sufficiency ratings are therefore an indicator of the health of each bridge and the system as a whole, as well as serving as critical benchmarks in determining which projects can compete for the limited available federal funds.

This key indicator ties to Marion County Goal #3: Pursue a safe and secure community by protecting the people, property, and economy of Marion County.

**Data Units Fiscal Year**

Systemwide Sufficiency Index

| <b>FY 13-14 Actual</b> | <b>FY 14-15 Actual</b> | <b>FY 15-16 Actual</b> | <b>FY 16-17 Estimate</b> | <b>FY 17-18 Estimate</b> |
|------------------------|------------------------|------------------------|--------------------------|--------------------------|
| 74                     | 74                     | 74                     | 74                       | 74                       |

**Explanation of Trends and Changes**

The state will continue to systematically inspect the bridges. As additional federal funding becomes available, Public Works will actively pursue a larger piece of the available funds and replace bridges on a strategic basis. Without replacing a bridge or performing significant maintenance, the trend in the index will naturally trend down. We are replacing three bridges over the next several years including the Wipper Road Bridge, the Marion Creek Bridge, and the Pudding River Bridge on Silverton Road, which should have a positive impact on our bridge sufficiency rating.

MARION COUNTY FY 2017-18 BUDGET  
 BY DEPARTMENT  
 PUBLIC WORKS

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**# 5: Number of permits issued by type**

**Definition and Purpose**

The number of permits of all types issued by the department. Specifically for this indicator we are focusing on building and motor carrier permits.

To track workload, economic trends, and general activity in the county right-of-way.

**Significance**

The volumes of various permits we issue reflect economic trends such as housing starts, commercial buildings, other development activity and freight movement.

This key indicator ties to Marion County Goal #2: Provide leadership that addresses the continual growth and increasing diversity of Marion County's population and focuses resources on best meeting the needs of residents and supporting business.

**Data Units Calendar Year**

Number of permits issued.

| <b>CY 2014 Actual</b>                      | <b>CY 2015 Actual</b>                      | <b>CY 2016 Actual</b>                      | <b>CY 2017 Estimate</b>                    | <b>CY 2018 Estimate</b>                    |
|--|--|--|--|--|
| Building = 6,612<br>Motor carrier = 21,025 | Building = 7,230<br>Motor carrier = 23,663 | Building = 7,135<br>Motor carrier = 23,426 | Building = 7,600<br>Motor Carrier = 23,500 | Building = 7,800<br>Motor carrier = 23,600 |

**Explanation of Trends and Changes**

There is an upward trend for building permits over the past couple years indicating some growth in the economy. The economic forecast calls for a continued growth in new construction, which should mean a continued upward trend. Motor carrier permits have been on the rise and projections are for steady growth.

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
PUBLIC WORKS

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**# 6: Recycling rate**

**Definition and Purpose**

The percentage of solid waste captured in the waste stream and recycled.

To track how much waste is being recycled and use the information to build better programs to increase the rate of capture.

**Significance**

The Solid Waste Management Plan update, approved by the board of commissioners on January 20, 2010, makes continued progress at waste reduction a high priority. Recycling plays an important role in reducing the tonnage of municipal solid waste incinerated at the Waste-To-Energy Facility in Brooks. Reducing the amount of waste being discarded in the first place is also a key component of the updated plan.

This key indicator ties to Marion County Goal #2: Provide leadership that addresses the continual growth and increasing diversity of Marion County's population and focuses resources on best meeting the needs of residents and supporting business.

**Data Units Calendar Year**

Marion County's recycling rate.

| <b>CY 2014 Actual</b> | <b>CY 2015 Actual</b> | <b>CY 2016 Actual</b> | <b>CY 2017 Estimate</b> | <b>CY 2018 Estimate</b> |
|-----------------------|-----------------------|-----------------------|-------------------------|-------------------------|
| 60.6%                 | 59.7%                 | 52.0%                 | 50.0%                   | 52.0%                   |

**Explanation of Trends and Changes**

The recovery rate has generally trended upward over the last several years with the exception of 2015. Marion County has been a leader in Oregon's recycling rate for many years, which is due to our large focus on program management. Marion County lost 6% in credit from the Oregon State Department of Environmental Quality which is reflected in the in the drop between 2015 and 2016. It is anticipated that the recycling rate will trend upward over the next couple of years.

MARION COUNTY FY 2017-18 BUDGET  
 BY DEPARTMENT  
 PUBLIC WORKS

**# 7: Volunteer Hours Served**

**Definition and Purpose**

To improve the county's emergency preparedness, we actively work with stakeholders, outside organizations, and volunteers from our community. This indicator will track the annual number of Marion County Emergency Management volunteer hours worked preparing for and assisting during emergencies.

**Significance**

Volunteer hours reflect the increasing community outreach being done and the subsequent increase in community support. This also reflects the increase in overall preparedness in case of emergencies.

**Data Units Calendar Year**

Volunteer Hours Served

| <b>CY 2015 Actual</b>                                    | <b>CY 2016 Actual</b>                                     | <b>CY 2017 Estimate</b>                                   | <b>CY 2018 Estimate</b>                                   |
|--|---|---|---|
| Community<br>Emergency<br>Response Team -<br>6,544 hours | Community<br>Emergency<br>Response Team -<br>11,790 hours | Community<br>Emergency<br>Response Team -<br>14,148 hours | Community<br>Emergency<br>Response Team -<br>16,978 hours |
| Medical Reserve<br>Corps - 3,063<br>hours                | Medical Reserve<br>Corps - 1,750<br>hours                 | Medical Reserve<br>Corps - 2,100<br>hours                 | Medical Reserve<br>Corps - 2,520<br>hours                 |
| Amateur Radio<br>Emergency<br>Services - 2,876<br>hours  | Amateur Radio<br>Emergency<br>Services - 3,440<br>hours   | Amateur Radio<br>emergency<br>Services - 4,128<br>hours   | Amateur Radio<br>Emergency<br>Services - 4,954<br>hours   |

**Explanation of Trends and Changes**

Last year Marion County Emergency Management Program benefited from 16,980 total volunteer hours, compared to 12,483 hours in 2015. Due to increased program focus, this increased number of volunteer hours is expected to continue.

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
PUBLIC WORKS

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**# 8: Number of camping nights**

**Definition and Purpose**

This indicator will be used to track the level of usage of the new camping facilities at Bear Creek Park. The amount of usage will potentially drive the efforts for additional camping opportunities in other county parks.

**Significance**

The number of camping nights is a way to measure overall park usage. A high visitation number will assist in defining future park improvements.

This key indicator ties to Marion County Goal #6: Promote the overall health of people in Marion County by improving the delivery of community services.

**Data Units Calendar Year**

Number of nights campers stayed at Bear Creek Campground

| <b>CY 2015 Actual</b> | <b>CY 2016 Actual</b> | <b>CY 2017 Estimate</b> | <b>CY 2018 Estimate</b> |
|-----------------------|-----------------------|-------------------------|-------------------------|
| 341 nights            | 401 nights            | 425 nights              | 425 nights              |

**Explanation of Trends and Changes**

As more community members learn of the Bear Creek Campground it is anticipated that camping nights will continue to increase.

MARION COUNTY FY 2017-18 BUDGET  
 BY DEPARTMENT  
 PUBLIC WORKS

**# 9: Stormwater community outreach, streets swept and catch basins cleaned**

**Definition and Purpose**

The purpose of this indicator is to track and improve the number of community members in education outreach, the number of street miles swept and the number of catch basins cleaned. This aids in improving water quality and meeting the minimum requirements for the Oregon Department of Environmental Quality.

**Significance**

Stormwater management will allow for community growth and improved quality of life by reducing stormwater quantity and stormwater pollutants. This will also create a longer lasting public stormwater infrastructure.

This key indicator ties to Marion County Goal #2: Provide leadership that addresses the continual growth and increasing diversity of Marion County's population and focuses resources on best meeting the needs of residents and supporting business.

**Data Units Fiscal Year**

| <b>FY 13-14 Actual</b>             | <b>FY 14-15 Actual</b>             | <b>FY 15-16 Actual</b>             | <b>FY 16-17 Estimate</b>           | <b>FY 17-18 Estimate</b>           |
|------------------------------------|------------------------------------|------------------------------------|------------------------------------|------------------------------------|
| Community webpage visits:<br>1,634 | Community webpage visits:<br>1,983 | Community webpage visits:<br>2,187 | Community webpage visits:<br>7,000 | Community webpage visits:<br>8,000 |
| Miles swept:<br>1,400              | Miles swept:<br>1,917              | Miles swept:<br>1,041              | Miles swept:<br>1,050              | Miles swept:<br>1,100              |
| Catch basins cleaned: 957          | Catch basins cleaned: 653          | Catch basins cleaned: 900          | Catch basins cleaned: 1000         | Catch basins cleaned: 1050         |

**Explanation of Trends and Changes**

With the start of the new Stormwater Management Program in FY 15-16, all areas of activity for community outreach, street sweeping and catch basin cleaning are expected to increase.

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
PUBLIC WORKS

**Resources by Fund Detail**

| <b>130 - Public Works</b>              | <b>Actual<br/>FY 14-15</b> | <b>Actual<br/>FY 15-16</b> | <b>Budget<br/>FY 16-17</b> | <b>Proposed<br/>FY 17-18</b> | <b>Approved<br/>FY 17-18</b> | <b>Adopted<br/>FY 17-18</b> |
|--|----------------------------|----------------------------|----------------------------|------------------------------|------------------------------|-----------------------------|
| <b>Licenses and Permits</b>            |                            |                            |                            |                              |                              |                             |
| 323020 Construction Plan Reviews       | 970                        | 10,883                     | 12,000                     | 30,000                       | 30,000                       | 30,000                      |
| 324010 Driveway Permits                | 8,146                      | 10,329                     | 7,000                      | 9,000                        | 9,000                        | 9,000                       |
| 324020 Right Of Way Permits            | 26,122                     | 18,950                     | 15,000                     | 16,000                       | 16,000                       | 16,000                      |
| 324060 Removal Agreements              | 1,092                      | 1,560                      | 1,200                      | 0                            | 0                            | 0                           |
| 324070 Road Closure Permits            | 1,200                      | 450                        | 1,200                      | 0                            | 0                            | 0                           |
| 324080 Event and Film Permits          | 4,250                      | 4,000                      | 3,000                      | 0                            | 0                            | 0                           |
| 324090 Sign Permits                    | 281                        | 125                        | 0                          | 0                            | 0                            | 0                           |
| 324100 Transportation Permits          | 1,798                      | 1,312                      | 2,000                      | 2,000                        | 2,000                        | 2,000                       |
| 324110 Single Trip Permits             | 30,798                     | 23,112                     | 25,000                     | 25,000                       | 25,000                       | 25,000                      |
| 324120 COVP Transp Permits County      | 62,385                     | 55,543                     | 55,000                     | 75,000                       | 75,000                       | 75,000                      |
| 324130 COVP Transp Permits Other       | 52,525                     | 66,861                     | 60,000                     | 47,000                       | 47,000                       | 47,000                      |
| 324140 Non COVP State Permits          | 1,203                      | 1,277                      | 1,200                      | 1,000                        | 1,000                        | 1,000                       |
| <b>Licenses and Permits Total</b>      | <b>190,769</b>             | <b>194,402</b>             | <b>182,600</b>             | <b>205,000</b>               | <b>205,000</b>               | <b>205,000</b>              |
| <b>Intergovernmental Federal</b>       |                            |                            |                            |                              |                              |                             |
| 331001 Payment in Lieu of Taxes        | 12,907                     | 13,570                     | 9,500                      | 9,500                        | 9,500                        | 9,500                       |
| 331010 Secure Rural Schools Title I    | 955,035                    | 929,552                    | 125,000                    | 130,000                      | 130,000                      | 130,000                     |
| 331211 Oregon State Police             | 0                          | 0                          | 0                          | 20,000                       | 20,000                       | 20,000                      |
| 331212 Oregon Health Authority         | 0                          | 0                          | 0                          | 21,373                       | 21,373                       | 21,373                      |
| 331227 Emergency Management Grant      | 217,778                    | 230,769                    | 429,035                    | 152,064                      | 152,064                      | 152,064                     |
| 331228 Oregon Military Department      | 0                          | 0                          | 0                          | 193,687                      | 193,687                      | 193,687                     |
| 331229 Oregon Dept of Transportation   | 0                          | 0                          | 0                          | 5,218,360                    | 5,218,360                    | 5,218,360                   |
| 331990 Other Federal Revenues          | 3,468,398                  | 2,349,064                  | 3,994,310                  | 375,000                      | 375,000                      | 375,000                     |
| <b>Intergovernmental Federal Total</b> | <b>4,654,118</b>           | <b>3,522,955</b>           | <b>4,557,845</b>           | <b>6,119,984</b>             | <b>6,119,984</b>             | <b>6,119,984</b>            |
| <b>Intergovernmental State</b>         |                            |                            |                            |                              |                              |                             |
| 332013 Gas Tax                         | 18,313,426                 | 19,198,172                 | 19,477,000                 | 19,100,000                   | 19,100,000                   | 19,100,000                  |
| 332090 ODOT STP Exchange Revenues      | 940,000                    | 940,000                    | 775,000                    | 782,000                      | 782,000                      | 782,000                     |
| 332990 Other State Revenues            | 402,522                    | 172,548                    | 148,000                    | 148,000                      | 148,000                      | 148,000                     |
| <b>Intergovernmental State Total</b>   | <b>19,655,948</b>          | <b>20,310,720</b>          | <b>20,400,000</b>          | <b>20,030,000</b>            | <b>20,030,000</b>            | <b>20,030,000</b>           |
| <b>Charges for Services</b>            |                            |                            |                            |                              |                              |                             |
| 341120 Road Vacation Fees              | 2,594                      | 0                          | 2,500                      | 2,500                        | 2,500                        | 2,500                       |
| 341290 Site Plan Review Fees           | 0                          | 1,735                      | 1,500                      | 1,500                        | 1,500                        | 1,500                       |
| 341430 Copy Machine Fees               | 270                        | 198                        | 175                        | 175                          | 175                          | 175                         |
| 341460 Fax Fees                        | 16                         | 2                          | 5                          | 10                           | 10                           | 10                          |
| 341520 System Development Charges      | 340,406                    | 643,539                    | 274,000                    | 290,000                      | 290,000                      | 290,000                     |
| 341950 Retail Sales                    | 2,545                      | 2,763                      | 2,500                      | 2,500                        | 2,500                        | 2,500                       |
| 342100 Building Rentals                | 191,943                    | 195,212                    | 178,718                    | 154,603                      | 154,603                      | 154,603                     |
| 342200 Property Leases                 | 0                          | 1,200                      | 2,420                      | 2,400                        | 2,400                        | 2,400                       |
| 342510 Wheatland Ferry Tolls           | 594,119                    | 564,404                    | 555,000                    | 570,000                      | 570,000                      | 570,000                     |
| 342520 Buena Vista Ferry Tolls         | 68,493                     | 70,504                     | 65,000                     | 67,000                       | 67,000                       | 67,000                      |
| 344300 Restitution                     | 923                        | 221                        | 0                          | 0                            | 0                            | 0                           |
| 344800 EAIP Reimbursement              | 0                          | 6,400                      | 6,400                      | 6,400                        | 6,400                        | 6,400                       |
| 344999 Other Reimbursements            | 11,578                     | 392,992                    | 6,300                      | 26,100                       | 26,100                       | 26,100                      |
| 345100 Sale of Capital Assets          | 0                          | 0                          | 22,500                     | 14,000                       | 14,000                       | 14,000                      |



MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
PUBLIC WORKS

| <b>130 - Public Works</b>             | <b>Actual<br/>FY 14-15</b> | <b>Actual<br/>FY 15-16</b> | <b>Budget<br/>FY 16-17</b> | <b>Proposed<br/>FY 17-18</b> | <b>Approved<br/>FY 17-18</b> | <b>Adopted<br/>FY 17-18</b> |
|---------------------------------------|----------------------------|----------------------------|----------------------------|------------------------------|------------------------------|-----------------------------|
| <b>Charges for Services</b>           |                            |                            |                            |                              |                              |                             |
| 345300 Surplus Property Sales         | 9,234                      | 70,078                     | 0                          | 0                            | 0                            | 0                           |
| 345400 Document Fees                  | 0                          | 0                          | 100                        | 10                           | 10                           | 10                          |
| 347001 PW Services to Counties        | 122,029                    | 66,425                     | 147,104                    | 147,500                      | 147,500                      | 147,500                     |
| 347002 PW Services to Cities          | 331,452                    | 363,077                    | 704,650                    | 697,600                      | 697,600                      | 697,600                     |
| 347003 PW Services to Svc Districts   | 286,812                    | 194,393                    | 281,500                    | 276,950                      | 276,950                      | 276,950                     |
| 347004 PW Services to Other Agencies  | 66,434                     | 45,094                     | 174,300                    | 64,800                       | 64,800                       | 64,800                      |
| 347005 PW Services to County Depts    | 1,235,297                  | 1,326,686                  | 1,384,891                  | 1,539,400                    | 1,539,400                    | 1,539,400                   |
| <b>Charges for Services Total</b>     | <b>3,264,147</b>           | <b>3,944,925</b>           | <b>3,809,563</b>           | <b>3,863,448</b>             | <b>3,863,448</b>             | <b>3,863,448</b>            |
| <b>Fines and Forfeitures</b>          |                            |                            |                            |                              |                              |                             |
| 351500 Weighmaster Fines              | 93                         | 11                         | 3,400                      | 5,000                        | 5,000                        | 5,000                       |
| <b>Fines and Forfeitures Total</b>    | <b>93</b>                  | <b>11</b>                  | <b>3,400</b>               | <b>5,000</b>                 | <b>5,000</b>                 | <b>5,000</b>                |
| <b>Interest</b>                       |                            |                            |                            |                              |                              |                             |
| 361000 Investment Earnings            | 100,866                    | 138,678                    | 90,600                     | 110,650                      | 110,650                      | 110,650                     |
| 364100 Interfund Loan Interest        | 4,131                      | 5,472                      | 4,756                      | 4,040                        | 4,040                        | 4,040                       |
| <b>Interest Total</b>                 | <b>104,997</b>             | <b>144,150</b>             | <b>95,356</b>              | <b>114,690</b>               | <b>114,690</b>               | <b>114,690</b>              |
| <b>Other Revenues</b>                 |                            |                            |                            |                              |                              |                             |
| 371000 Miscellaneous Income           | 5,736                      | 8,533                      | 4,000                      | 8,000                        | 8,000                        | 8,000                       |
| 371100 Recoveries from Collections    | (4)                        | 0                          | 0                          | 0                            | 0                            | 0                           |
| 372000 Over and Short                 | 835                        | 406                        | 0                          | 0                            | 0                            | 0                           |
| 373100 Special Program Donations      | 4,254                      | 772                        | 0                          | 0                            | 0                            | 0                           |
| 374300 Interfund Loan Principal       | 85,000                     | 102,143                    | 102,143                    | 102,143                      | 102,143                      | 102,143                     |
| <b>Other Revenues Total</b>           | <b>95,821</b>              | <b>111,854</b>             | <b>106,143</b>             | <b>110,143</b>               | <b>110,143</b>               | <b>110,143</b>              |
| <b>General Fund Transfers</b>         |                            |                            |                            |                              |                              |                             |
| 381100 Transfer from General Fund     | 4,000                      | 32,460                     | 125,628                    | 130,327                      | 130,327                      | 130,327                     |
| <b>General Fund Transfers Total</b>   | <b>4,000</b>               | <b>32,460</b>              | <b>125,628</b>             | <b>130,327</b>               | <b>130,327</b>               | <b>130,327</b>              |
| <b>Other Fund Transfers</b>           |                            |                            |                            |                              |                              |                             |
| 381515 Xfr from Stormwater Management | 0                          | 0                          | 25,000                     | 0                            | 0                            | 0                           |
| <b>Other Fund Transfers Total</b>     | <b>0</b>                   | <b>0</b>                   | <b>25,000</b>              | <b>0</b>                     | <b>0</b>                     | <b>0</b>                    |
| <b>Settlements</b>                    |                            |                            |                            |                              |                              |                             |
| 382100 Settlements                    | 27,656                     | 8,980                      | 0                          | 0                            | 0                            | 0                           |
| <b>Settlements Total</b>              | <b>27,656</b>              | <b>8,980</b>               | <b>0</b>                   | <b>0</b>                     | <b>0</b>                     | <b>0</b>                    |
| <b>Net Working Capital</b>            |                            |                            |                            |                              |                              |                             |
| 392000 Net Working Capital Unrestr    | 21,817,838                 | 24,503,139                 | 26,000,343                 | 24,525,611                   | 24,525,611                   | 24,525,611                  |
| <b>Net Working Capital Total</b>      | <b>21,817,838</b>          | <b>24,503,139</b>          | <b>26,000,343</b>          | <b>24,525,611</b>            | <b>24,525,611</b>            | <b>24,525,611</b>           |
| <b>Public Works Total</b>             | <b>49,815,387</b>          | <b>52,773,597</b>          | <b>55,305,878</b>          | <b>55,104,203</b>            | <b>55,104,203</b>            | <b>55,104,203</b>           |
| <b>305 - Land Use Planning</b>        | <b>Actual<br/>FY 14-15</b> | <b>Actual<br/>FY 15-16</b> | <b>Budget<br/>FY 16-17</b> | <b>Proposed<br/>FY 17-18</b> | <b>Approved<br/>FY 17-18</b> | <b>Adopted<br/>FY 17-18</b> |
| <b>Charges for Services</b>           |                            |                            |                            |                              |                              |                             |
| 341140 Planning Fees                  | 200,646                    | 290,330                    | 258,000                    | 190,000                      | 190,000                      | 190,000                     |
| <b>Charges for Services Total</b>     | <b>200,646</b>             | <b>290,330</b>             | <b>258,000</b>             | <b>190,000</b>               | <b>190,000</b>               | <b>190,000</b>              |

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
PUBLIC WORKS

| <b>305 - Land Use Planning</b>         | <b>Actual<br/>FY 14-15</b> | <b>Actual<br/>FY 15-16</b> | <b>Budget<br/>FY 16-17</b> | <b>Proposed<br/>FY 17-18</b> | <b>Approved<br/>FY 17-18</b> | <b>Adopted<br/>FY 17-18</b> |
|--|----------------------------|----------------------------|----------------------------|------------------------------|------------------------------|-----------------------------|
| <b>Interest</b>                        |                            |                            |                            |                              |                              |                             |
| 361000 Investment Earnings             | 622                        | 956                        | 625                        | 700                          | 700                          | 700                         |
| <b>Interest Total</b>                  | <b>622</b>                 | <b>956</b>                 | <b>625</b>                 | <b>700</b>                   | <b>700</b>                   | <b>700</b>                  |
| <b>General Fund Transfers</b>          |                            |                            |                            |                              |                              |                             |
| 381100 Transfer from General Fund      | 314,151                    | 254,045                    | 375,784                    | 535,318                      | 535,318                      | 535,318                     |
| <b>General Fund Transfers Total</b>    | <b>314,151</b>             | <b>254,045</b>             | <b>375,784</b>             | <b>535,318</b>               | <b>535,318</b>               | <b>535,318</b>              |
| <b>Other Fund Transfers</b>            |                            |                            |                            |                              |                              |                             |
| 381165 Xfr from Lottery and Econ Dev   | 324,000                    | 324,000                    | 324,000                    | 324,000                      | 324,000                      | 324,000                     |
| <b>Other Fund Transfers Total</b>      | <b>324,000</b>             | <b>324,000</b>             | <b>324,000</b>             | <b>324,000</b>               | <b>324,000</b>               | <b>324,000</b>              |
| <b>Net Working Capital</b>             |                            |                            |                            |                              |                              |                             |
| 391000 Net Working Capital Restricted  | 1,090                      | 1,090                      | 0                          | 0                            | 0                            | 0                           |
| 392000 Net Working Capital Unrestr     | 23,910                     | (1,090)                    | 0                          | 0                            | 0                            | 0                           |
| <b>Net Working Capital Total</b>       | <b>25,000</b>              | <b>0</b>                   | <b>0</b>                   | <b>0</b>                     | <b>0</b>                     | <b>0</b>                    |
| <b>Land Use Planning Total</b>         | <b>864,419</b>             | <b>869,331</b>             | <b>958,409</b>             | <b>1,050,018</b>             | <b>1,050,018</b>             | <b>1,050,018</b>            |
| <b>310 - Parks</b>                     | <b>Actual<br/>FY 14-15</b> | <b>Actual<br/>FY 15-16</b> | <b>Budget<br/>FY 16-17</b> | <b>Proposed<br/>FY 17-18</b> | <b>Approved<br/>FY 17-18</b> | <b>Adopted<br/>FY 17-18</b> |
| <b>Intergovernmental Federal</b>       |                            |                            |                            |                              |                              |                             |
| 331990 Other Federal Revenues          | 0                          | 20,250                     | 43,000                     | 0                            | 0                            | 0                           |
| <b>Intergovernmental Federal Total</b> | <b>0</b>                   | <b>20,250</b>              | <b>43,000</b>              | <b>0</b>                     | <b>0</b>                     | <b>0</b>                    |
| <b>Intergovernmental State</b>         |                            |                            |                            |                              |                              |                             |
| 332018 RV Parks Apportionment          | 244,461                    | 287,393                    | 240,000                    | 270,000                      | 270,000                      | 270,000                     |
| <b>Intergovernmental State Total</b>   | <b>244,461</b>             | <b>287,393</b>             | <b>240,000</b>             | <b>270,000</b>               | <b>270,000</b>               | <b>270,000</b>              |
| <b>Charges for Services</b>            |                            |                            |                            |                              |                              |                             |
| 341520 System Development Charges      | 14,193                     | 16,213                     | 15,000                     | 17,500                       | 17,500                       | 17,500                      |
| 341580 Camping Fees                    | 8,441                      | 7,503                      | 9,000                      | 9,500                        | 9,500                        | 9,500                       |
| 344999 Other Reimbursements            | 0                          | 18,563                     | 0                          | 0                            | 0                            | 0                           |
| <b>Charges for Services Total</b>      | <b>22,634</b>              | <b>42,280</b>              | <b>24,000</b>              | <b>27,000</b>                | <b>27,000</b>                | <b>27,000</b>               |
| <b>Interest</b>                        |                            |                            |                            |                              |                              |                             |
| 361000 Investment Earnings             | 773                        | 1,174                      | 1,000                      | 1,300                        | 1,300                        | 1,300                       |
| <b>Interest Total</b>                  | <b>773</b>                 | <b>1,174</b>               | <b>1,000</b>               | <b>1,300</b>                 | <b>1,300</b>                 | <b>1,300</b>                |
| <b>Other Revenues</b>                  |                            |                            |                            |                              |                              |                             |
| 372000 Over and Short                  | 200                        | 157                        | 0                          | 0                            | 0                            | 0                           |
| <b>Other Revenues Total</b>            | <b>200</b>                 | <b>157</b>                 | <b>0</b>                   | <b>0</b>                     | <b>0</b>                     | <b>0</b>                    |
| <b>General Fund Transfers</b>          |                            |                            |                            |                              |                              |                             |
| 381100 Transfer from General Fund      | 45,000                     | 164,950                    | 138,152                    | 238,480                      | 238,480                      | 238,480                     |
| <b>General Fund Transfers Total</b>    | <b>45,000</b>              | <b>164,950</b>             | <b>138,152</b>             | <b>238,480</b>               | <b>238,480</b>               | <b>238,480</b>              |
| <b>Other Fund Transfers</b>            |                            |                            |                            |                              |                              |                             |
| 381165 Xfr from Lottery and Econ Dev   | 0                          | 2,500                      | 0                          | 0                            | 0                            | 0                           |
| 381310 Transfer from Parks             | 0                          | 0                          | 0                          | 0                            | 0                            | 0                           |
| <b>Other Fund Transfers Total</b>      | <b>0</b>                   | <b>2,500</b>               | <b>0</b>                   | <b>0</b>                     | <b>0</b>                     | <b>0</b>                    |

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
PUBLIC WORKS

| <b>310 - Parks</b>                    | <b>Actual<br/>FY 14-15</b> | <b>Actual<br/>FY 15-16</b> | <b>Budget<br/>FY 16-17</b> | <b>Proposed<br/>FY 17-18</b> | <b>Approved<br/>FY 17-18</b> | <b>Adopted<br/>FY 17-18</b> |
|---------------------------------------|----------------------------|----------------------------|----------------------------|------------------------------|------------------------------|-----------------------------|
| <b>Net Working Capital</b>            |                            |                            |                            |                              |                              |                             |
| 392000 Net Working Capital Unrestr    | 178,633                    | 206,663                    | 353,240                    | 365,808                      | 365,808                      | 365,808                     |
| <b>Net Working Capital Total</b>      | <b>178,633</b>             | <b>206,663</b>             | <b>353,240</b>             | <b>365,808</b>               | <b>365,808</b>               | <b>365,808</b>              |
| <b>Parks Total</b>                    | <b>491,701</b>             | <b>725,367</b>             | <b>799,392</b>             | <b>902,588</b>               | <b>902,588</b>               | <b>902,588</b>              |
| <b>320 - Surveyor</b>                 | <b>Actual<br/>FY 14-15</b> | <b>Actual<br/>FY 15-16</b> | <b>Budget<br/>FY 16-17</b> | <b>Proposed<br/>FY 17-18</b> | <b>Approved<br/>FY 17-18</b> | <b>Adopted<br/>FY 17-18</b> |
| <b>Charges for Services</b>           |                            |                            |                            |                              |                              |                             |
| 341110 Corner Restoration Record Fees | 371,848                    | 436,516                    | 400,000                    | 460,000                      | 460,000                      | 460,000                     |
| 341430 Copy Machine Fees              | 200                        | 1,855                      | 300                        | 300                          | 300                          | 300                         |
| 341670 Surveyor Fees                  | 79,941                     | 87,695                     | 67,000                     | 95,000                       | 95,000                       | 95,000                      |
| 344999 Other Reimbursements           | 0                          | 23,175                     | 0                          | 0                            | 0                            | 0                           |
| 347003 PW Services to Svc Districts   | 0                          | 199                        | 0                          | 0                            | 0                            | 0                           |
| 347005 PW Services to County Depts    | 294                        | 1,430                      | 0                          | 0                            | 0                            | 0                           |
| <b>Charges for Services Total</b>     | <b>452,283</b>             | <b>550,869</b>             | <b>467,300</b>             | <b>555,300</b>               | <b>555,300</b>               | <b>555,300</b>              |
| <b>Interest</b>                       |                            |                            |                            |                              |                              |                             |
| 361000 Investment Earnings            | 7,541                      | 10,198                     | 7,900                      | 9,000                        | 9,000                        | 9,000                       |
| <b>Interest Total</b>                 | <b>7,541</b>               | <b>10,198</b>              | <b>7,900</b>               | <b>9,000</b>                 | <b>9,000</b>                 | <b>9,000</b>                |
| <b>General Fund Transfers</b>         |                            |                            |                            |                              |                              |                             |
| 381100 Transfer from General Fund     | 101,659                    | 102,000                    | 101,659                    | 101,659                      | 101,659                      | 101,659                     |
| <b>General Fund Transfers Total</b>   | <b>101,659</b>             | <b>102,000</b>             | <b>101,659</b>             | <b>101,659</b>               | <b>101,659</b>               | <b>101,659</b>              |
| <b>Net Working Capital</b>            |                            |                            |                            |                              |                              |                             |
| 392000 Net Working Capital Unrestr    | 1,400,269                  | 1,471,483                  | 1,627,436                  | 1,760,576                    | 1,760,576                    | 1,760,576                   |
| <b>Net Working Capital Total</b>      | <b>1,400,269</b>           | <b>1,471,483</b>           | <b>1,627,436</b>           | <b>1,760,576</b>             | <b>1,760,576</b>             | <b>1,760,576</b>            |
| <b>Surveyor Total</b>                 | <b>1,961,752</b>           | <b>2,134,551</b>           | <b>2,204,295</b>           | <b>2,426,535</b>             | <b>2,426,535</b>             | <b>2,426,535</b>            |
| <b>330 - Building Inspection</b>      | <b>Actual<br/>FY 14-15</b> | <b>Actual<br/>FY 15-16</b> | <b>Budget<br/>FY 16-17</b> | <b>Proposed<br/>FY 17-18</b> | <b>Approved<br/>FY 17-18</b> | <b>Adopted<br/>FY 17-18</b> |
| <b>Licenses and Permits</b>           |                            |                            |                            |                              |                              |                             |
| 323010 Structural Permits             | 2,368,865                  | 3,153,215                  | 2,550,000                  | 2,575,000                    | 2,575,000                    | 2,575,000                   |
| <b>Licenses and Permits Total</b>     | <b>2,368,865</b>           | <b>3,153,215</b>           | <b>2,550,000</b>           | <b>2,575,000</b>             | <b>2,575,000</b>             | <b>2,575,000</b>            |
| <b>Charges for Services</b>           |                            |                            |                            |                              |                              |                             |
| 344999 Other Reimbursements           | 0                          | 64,209                     | 0                          | 0                            | 0                            | 0                           |
| <b>Charges for Services Total</b>     | <b>0</b>                   | <b>64,209</b>              | <b>0</b>                   | <b>0</b>                     | <b>0</b>                     | <b>0</b>                    |
| <b>Interest</b>                       |                            |                            |                            |                              |                              |                             |
| 361000 Investment Earnings            | 6,408                      | 11,172                     | 6,800                      | 10,000                       | 10,000                       | 10,000                      |
| <b>Interest Total</b>                 | <b>6,408</b>               | <b>11,172</b>              | <b>6,800</b>               | <b>10,000</b>                | <b>10,000</b>                | <b>10,000</b>               |
| <b>Net Working Capital</b>            |                            |                            |                            |                              |                              |                             |
| 392000 Net Working Capital Unrestr    | 1,011,365                  | 1,318,475                  | 2,277,968                  | 2,416,379                    | 2,416,379                    | 2,416,379                   |
| <b>Net Working Capital Total</b>      | <b>1,011,365</b>           | <b>1,318,475</b>           | <b>2,277,968</b>           | <b>2,416,379</b>             | <b>2,416,379</b>             | <b>2,416,379</b>            |
| <b>Building Inspection Total</b>      | <b>3,386,638</b>           | <b>4,547,071</b>           | <b>4,834,768</b>           | <b>5,001,379</b>             | <b>5,001,379</b>             | <b>5,001,379</b>            |

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
PUBLIC WORKS

| <b>510 - Environmental Services</b>   | <b>Actual<br/>FY 14-15</b> | <b>Actual<br/>FY 15-16</b> | <b>Budget<br/>FY 16-17</b> | <b>Proposed<br/>FY 17-18</b> | <b>Approved<br/>FY 17-18</b> | <b>Adopted<br/>FY 17-18</b> |
|---------------------------------------|----------------------------|----------------------------|----------------------------|------------------------------|------------------------------|-----------------------------|
| <b>Taxes</b>                          |                            |                            |                            |                              |                              |                             |
| 312110 Franchise Fees Trash Collect   | 324,940                    | 347,208                    | 300,000                    | 350,000                      | 350,000                      | 350,000                     |
| <b>Taxes Total</b>                    | <b>324,940</b>             | <b>347,208</b>             | <b>300,000</b>             | <b>350,000</b>               | <b>350,000</b>               | <b>350,000</b>              |
| <b>Charges for Services</b>           |                            |                            |                            |                              |                              |                             |
| 341490 Ferrous Metal Fees             | 1,487,823                  | 287,681                    | 157,860                    | 180,000                      | 180,000                      | 180,000                     |
| 341500 Electricity Generation Fees    | 1,989,038                  | 1,443,321                  | 1,530,000                  | 1,530,000                    | 1,530,000                    | 1,530,000                   |
| 342200 Property Leases                | 33,299                     | 36,299                     | 36,299                     | 36,299                       | 36,299                       | 36,299                      |
| 342610 Browns Island Tipping Fees     | 434,685                    | 481,955                    | 531,850                    | 605,070                      | 605,070                      | 605,070                     |
| 342620 Waste to Energy Tipping Fees   | 8,994,284                  | 8,564,007                  | 10,570,000                 | 11,836,510                   | 11,836,510                   | 11,836,510                  |
| 342640 N Marion Tipping Fees          | 1,058,305                  | 1,244,980                  | 1,215,000                  | 1,368,075                    | 1,368,075                    | 1,368,075                   |
| 342650 SKRTS Tipping Fees             | 3,486,233                  | 3,982,109                  | 4,100,000                  | 4,593,450                    | 4,593,450                    | 4,593,450                   |
| 342660 Browns Island Composting Fees  | 64,526                     | 44,938                     | 58,524                     | 81,350                       | 81,350                       | 81,350                      |
| 342672 Medical Waste Blue Bin Fees    | 0                          | 0                          | 750,000                    | 915,000                      | 915,000                      | 915,000                     |
| 342673 Medical Waste Gray Bin Fees    | 0                          | 0                          | 0                          | 915,000                      | 915,000                      | 915,000                     |
| 342674 WTEF Supplemental Waste Fees   | 0                          | 0                          | 270,000                    | 0                            | 0                            | 0                           |
| 342690 Other Tipping Fees             | 27,130                     | 93,550                     | 8,000                      | 10,000                       | 10,000                       | 10,000                      |
| 342695 Paint Recycling Fees           | 95,693                     | 80,217                     | 125,000                    | 0                            | 0                            | 0                           |
| 344999 Other Reimbursements           | 129,968                    | 159,180                    | 110,300                    | 110,000                      | 110,000                      | 110,000                     |
| 345300 Surplus Property Sales         | 48,583                     | 0                          | 300,000                    | 0                            | 0                            | 0                           |
| 347001 PW Services to Counties        | 0                          | 127                        | 0                          | 0                            | 0                            | 0                           |
| 347005 PW Services to County Depts    | 249                        | 1,940                      | 0                          | 0                            | 0                            | 0                           |
| 347301 Env Specialist Services        | 448                        | 0                          | 0                          | 0                            | 0                            | 0                           |
| <b>Charges for Services Total</b>     | <b>17,850,265</b>          | <b>16,420,303</b>          | <b>19,762,833</b>          | <b>22,180,754</b>            | <b>22,180,754</b>            | <b>22,180,754</b>           |
| <b>Interest</b>                       |                            |                            |                            |                              |                              |                             |
| 361000 Investment Earnings            | 70,779                     | 77,733                     | 60,000                     | 70,000                       | 70,000                       | 70,000                      |
| <b>Interest Total</b>                 | <b>70,779</b>              | <b>77,733</b>              | <b>60,000</b>              | <b>70,000</b>                | <b>70,000</b>                | <b>70,000</b>               |
| <b>Other Revenues</b>                 |                            |                            |                            |                              |                              |                             |
| 371100 Recoveries from Collections    | 424                        | 370                        | 250                        | 325                          | 325                          | 325                         |
| 372000 Over and Short                 | (189)                      | (368)                      | 0                          | 0                            | 0                            | 0                           |
| <b>Other Revenues Total</b>           | <b>235</b>                 | <b>1</b>                   | <b>250</b>                 | <b>325</b>                   | <b>325</b>                   | <b>325</b>                  |
| <b>Net Working Capital</b>            |                            |                            |                            |                              |                              |                             |
| 392000 Net Working Capital Unrestr    | 14,319,796                 | 13,195,482                 | 10,282,993                 | 9,917,930                    | 9,917,930                    | 9,917,930                   |
| <b>Net Working Capital Total</b>      | <b>14,319,796</b>          | <b>13,195,482</b>          | <b>10,282,993</b>          | <b>9,917,930</b>             | <b>9,917,930</b>             | <b>9,917,930</b>            |
| <b>Environmental Services Total</b>   | <b>32,566,015</b>          | <b>30,040,727</b>          | <b>30,406,076</b>          | <b>32,519,009</b>            | <b>32,519,009</b>            | <b>32,519,009</b>           |
| <b>515 - Stormwater Management</b>    | <b>Actual<br/>FY 14-15</b> | <b>Actual<br/>FY 15-16</b> | <b>Budget<br/>FY 16-17</b> | <b>Proposed<br/>FY 17-18</b> | <b>Approved<br/>FY 17-18</b> | <b>Adopted<br/>FY 17-18</b> |
| <b>Charges for Services</b>           |                            |                            |                            |                              |                              |                             |
| 342551 Stormwater Commercial Fees     | 0                          | 113,049                    | 110,824                    | 124,053                      | 124,053                      | 124,053                     |
| 342552 Stormwater SF Residential Fees | 0                          | 408,135                    | 408,190                    | 408,190                      | 408,190                      | 408,190                     |
| 342553 Stormwater MF Residential Fees | 0                          | 88,986                     | 88,986                     | 102,334                      | 102,334                      | 102,334                     |
| 347003 PW Services to Svc Districts   | 0                          | 0                          | 79,560                     | 81,629                       | 81,629                       | 81,629                      |
| 347005 PW Services to County Depts    | 0                          | 243,741                    | 246,799                    | 253,216                      | 253,216                      | 253,216                     |
| <b>Charges for Services Total</b>     | <b>0</b>                   | <b>853,912</b>             | <b>934,359</b>             | <b>969,422</b>               | <b>969,422</b>               | <b>969,422</b>              |

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
PUBLIC WORKS

| <b>515 - Stormwater Management</b>    | <b>Actual<br/>FY 14-15</b> | <b>Actual<br/>FY 15-16</b> | <b>Budget<br/>FY 16-17</b> | <b>Proposed<br/>FY 17-18</b> | <b>Approved<br/>FY 17-18</b> | <b>Adopted<br/>FY 17-18</b> |
|---------------------------------------|----------------------------|----------------------------|----------------------------|------------------------------|------------------------------|-----------------------------|
| <b>Interest</b>                       |                            |                            |                            |                              |                              |                             |
| 361000 Investment Earnings            | 0                          | 1,222                      | 0                          | 2,500                        | 2,500                        | 2,500                       |
| <b>Interest Total</b>                 | <b>0</b>                   | <b>1,222</b>               | <b>0</b>                   | <b>2,500</b>                 | <b>2,500</b>                 | <b>2,500</b>                |
| <b>Other Fund Transfers</b>           |                            |                            |                            |                              |                              |                             |
| 381531 Transfer from East Salem SD    | 0                          | 44,602                     | 0                          | 0                            | 0                            | 0                           |
| <b>Other Fund Transfers Total</b>     | <b>0</b>                   | <b>44,602</b>              | <b>0</b>                   | <b>0</b>                     | <b>0</b>                     | <b>0</b>                    |
| <b>Net Working Capital</b>            |                            |                            |                            |                              |                              |                             |
| 392000 Net Working Capital Unrestr    | 0                          | 0                          | 493,331                    | 783,067                      | 783,067                      | 783,067                     |
| <b>Net Working Capital Total</b>      | <b>0</b>                   | <b>0</b>                   | <b>493,331</b>             | <b>783,067</b>               | <b>783,067</b>               | <b>783,067</b>              |
| <b>Stormwater Management Total</b>    | <b>0</b>                   | <b>899,736</b>             | <b>1,427,690</b>           | <b>1,754,989</b>             | <b>1,754,989</b>             | <b>1,754,989</b>            |
| <b>595 - Fleet Management</b>         | <b>Actual<br/>FY 14-15</b> | <b>Actual<br/>FY 15-16</b> | <b>Budget<br/>FY 16-17</b> | <b>Proposed<br/>FY 17-18</b> | <b>Approved<br/>FY 17-18</b> | <b>Adopted<br/>FY 17-18</b> |
| <b>Charges for Services</b>           |                            |                            |                            |                              |                              |                             |
| 342200 Property Leases                | 15,120                     | 34,076                     | 25,632                     | 13,536                       | 13,536                       | 13,536                      |
| 342400 Fleet Rentals                  | 1,776,839                  | 1,625,535                  | 1,626,844                  | 1,640,011                    | 1,640,011                    | 1,640,011                   |
| 342410 Motor Pool Mileage Charges     | 0                          | 47,855                     | 44,240                     | 44,682                       | 44,682                       | 44,682                      |
| 345100 Sale of Capital Assets         | 0                          | 0                          | 158,500                    | 160,000                      | 160,000                      | 160,000                     |
| 345300 Surplus Property Sales         | 113,262                    | 76,665                     | 0                          | 0                            | 0                            | 0                           |
| <b>Charges for Services Total</b>     | <b>1,905,221</b>           | <b>1,784,130</b>           | <b>1,855,216</b>           | <b>1,858,229</b>             | <b>1,858,229</b>             | <b>1,858,229</b>            |
| <b>General Fund Transfers</b>         |                            |                            |                            |                              |                              |                             |
| 381100 Transfer from General Fund     | 44,100                     | 0                          | 0                          | 0                            | 0                            | 0                           |
| <b>General Fund Transfers Total</b>   | <b>44,100</b>              | <b>0</b>                   | <b>0</b>                   | <b>0</b>                     | <b>0</b>                     | <b>0</b>                    |
| <b>Other Fund Transfers</b>           |                            |                            |                            |                              |                              |                             |
| 381125 Transfer from Juvenile Grants  | 51,223                     | 30,859                     | 0                          | 0                            | 0                            | 0                           |
| 381190 Transfer from Health           | 0                          | 0                          | 55,500                     | 0                            | 0                            | 0                           |
| 381250 Transfer from Sheriff Grants   | 7,923                      | 0                          | 0                          | 0                            | 0                            | 0                           |
| 381255 Xfr from Traffic Safety Team   | 0                          | 77,779                     | 4,915                      | 0                            | 0                            | 0                           |
| 381330 Transfer from Building Insp    | 22,891                     | 0                          | 30,245                     | 0                            | 0                            | 0                           |
| 381515 Xfr from Stormwater Management | 0                          | 0                          | 0                          | 41,000                       | 41,000                       | 41,000                      |
| <b>Other Fund Transfers Total</b>     | <b>82,036</b>              | <b>108,638</b>             | <b>90,660</b>              | <b>41,000</b>                | <b>41,000</b>                | <b>41,000</b>               |
| <b>Settlements</b>                    |                            |                            |                            |                              |                              |                             |
| 382100 Settlements                    | 0                          | 0                          | 25,000                     | 25,000                       | 25,000                       | 25,000                      |
| <b>Settlements Total</b>              | <b>0</b>                   | <b>0</b>                   | <b>25,000</b>              | <b>25,000</b>                | <b>25,000</b>                | <b>25,000</b>               |
| <b>Net Working Capital</b>            |                            |                            |                            |                              |                              |                             |
| 392000 Net Working Capital Unrestr    | 2,796,403                  | 3,763,204                  | 1,476,109                  | 1,689,357                    | 1,689,357                    | 1,689,357                   |
| <b>Net Working Capital Total</b>      | <b>2,796,403</b>           | <b>3,763,204</b>           | <b>1,476,109</b>           | <b>1,689,357</b>             | <b>1,689,357</b>             | <b>1,689,357</b>            |
| <b>Fleet Management Total</b>         | <b>4,827,760</b>           | <b>5,655,972</b>           | <b>3,446,985</b>           | <b>3,613,586</b>             | <b>3,613,586</b>             | <b>3,613,586</b>            |
| <b>Public Works Grand Total</b>       | <b>93,913,671</b>          | <b>97,646,351</b>          | <b>99,383,493</b>          | <b>102,372,307</b>           | <b>102,372,307</b>           | <b>102,372,307</b>          |

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
PUBLIC WORKS

| <b>Requirements by Fund Detail</b>    |                            |                            |                            |                              |                              |                             |
|---------------------------------------|----------------------------|----------------------------|----------------------------|------------------------------|------------------------------|-----------------------------|
| <b>130 - Public Works</b>             | <b>Actual<br/>FY 14-15</b> | <b>Actual<br/>FY 15-16</b> | <b>Budget<br/>FY 16-17</b> | <b>Proposed<br/>FY 17-18</b> | <b>Approved<br/>FY 17-18</b> | <b>Adopted<br/>FY 17-18</b> |
| <b>Personnel Services</b>             |                            |                            |                            |                              |                              |                             |
| <b>Salaries and Wages</b>             |                            |                            |                            |                              |                              |                             |
| 511020 Salaries and Wages Budget Only | 0                          | 0                          | (50,799)                   | 0                            | 0                            | 0                           |
| 511110 Regular Wages                  | 5,170,501                  | 5,502,176                  | 7,344,939                  | 7,734,117                    | 7,734,117                    | 7,734,117                   |
| 511120 Temporary Wages                | 379,130                    | 282,744                    | 507,533                    | 633,807                      | 633,807                      | 633,807                     |
| 511130 Vacation Pay                   | 349,299                    | 364,578                    | 0                          | 0                            | 0                            | 0                           |
| 511140 Sick Pay                       | 161,955                    | 216,540                    | 0                          | 0                            | 0                            | 0                           |
| 511150 Holiday Pay                    | 268,180                    | 279,421                    | 0                          | 0                            | 0                            | 0                           |
| 511160 Comp Time Pay                  | 69,107                     | 93,972                     | 0                          | 0                            | 0                            | 0                           |
| 511180 Differential Pay               | 2,563                      | 2,762                      | 0                          | 0                            | 0                            | 0                           |
| 511210 Compensation Credits           | 178,128                    | 180,856                    | 172,480                    | 169,325                      | 169,325                      | 169,325                     |
| 511220 Pager Pay                      | 37,687                     | 37,037                     | 38,800                     | 39,000                       | 39,000                       | 39,000                      |
| 511240 Leave Payoff                   | 42,264                     | 56,331                     | 0                          | 0                            | 0                            | 0                           |
| 511250 Training Pay                   | 1,750                      | 0                          | 0                          | 0                            | 0                            | 0                           |
| 511290 Health Insurance Waiver Pay    | 7,157                      | 9,041                      | 6,480                      | 9,600                        | 9,600                        | 9,600                       |
| 511420 Premium Pay                    | 106,179                    | 81,483                     | 130,432                    | 122,804                      | 122,804                      | 122,804                     |
| 511450 Premium Pay Temps              | 14,321                     | 7,614                      | 14,100                     | 9,800                        | 9,800                        | 9,800                       |
| <b>Salaries and Wages Total</b>       | <b>6,788,220</b>           | <b>7,114,554</b>           | <b>8,163,965</b>           | <b>8,718,453</b>             | <b>8,718,453</b>             | <b>8,718,453</b>            |
| <b>Fringe Benefits</b>                |                            |                            |                            |                              |                              |                             |
| 512010 Fringe Benefits Budget Only    | 0                          | 0                          | (42,909)                   | 0                            | 0                            | 0                           |
| 512110 PERS                           | 917,149                    | 1,030,893                  | 1,200,062                  | 1,527,229                    | 1,527,229                    | 1,527,229                   |
| 512120 401K                           | 38,958                     | 42,294                     | 47,053                     | 53,251                       | 53,251                       | 53,251                      |
| 512130 PERS Debt Service              | 335,679                    | 385,736                    | 349,855                    | 395,662                      | 395,662                      | 395,662                     |
| 512200 FICA                           | 516,612                    | 539,408                    | 614,226                    | 653,194                      | 653,194                      | 653,194                     |
| 512310 Medical Insurance              | 1,601,264                  | 1,768,727                  | 2,035,066                  | 2,073,894                    | 2,073,894                    | 2,073,894                   |
| 512320 Dental Insurance               | 152,665                    | 180,504                    | 201,488                    | 206,070                      | 206,070                      | 206,070                     |
| 512330 Group Term Life Insurance      | 10,621                     | 11,782                     | 14,085                     | 14,689                       | 14,689                       | 14,689                      |
| 512340 Long Term Disability Insurance | 27,232                     | 29,878                     | 31,601                     | 32,944                       | 32,944                       | 32,944                      |
| 512400 Unemployment Insurance         | 27,200                     | 28,472                     | 27,843                     | 29,277                       | 29,277                       | 29,277                      |
| 512520 Workers Comp Insurance         | 4,079                      | 4,071                      | 4,977                      | 5,026                        | 5,026                        | 5,026                       |
| 512600 Wellness Program               | 4,544                      | 5,000                      | 5,712                      | 5,576                        | 5,576                        | 5,576                       |
| 512610 Employee Assistance Program    | 3,263                      | 3,591                      | 3,857                      | 3,766                        | 3,766                        | 3,766                       |
| 512700 County HSA Contributions       | 16,221                     | 16,468                     | 0                          | 0                            | 0                            | 0                           |
| <b>Fringe Benefits Total</b>          | <b>3,655,486</b>           | <b>4,046,825</b>           | <b>4,492,916</b>           | <b>5,000,578</b>             | <b>5,000,578</b>             | <b>5,000,578</b>            |
| <b>Personnel Services Total</b>       | <b>10,443,706</b>          | <b>11,161,380</b>          | <b>12,656,881</b>          | <b>13,719,031</b>            | <b>13,719,031</b>            | <b>13,719,031</b>           |
| <b>Materials and Services</b>         |                            |                            |                            |                              |                              |                             |
| <b>Supplies</b>                       |                            |                            |                            |                              |                              |                             |
| 521010 Office Supplies                | 7,717                      | 11,445                     | 6,762                      | 10,768                       | 10,768                       | 10,768                      |
| 521030 Field Supplies                 | 33,443                     | 41,115                     | 38,498                     | 39,551                       | 39,551                       | 39,551                      |
| 521050 Janitorial Supplies            | 3,907                      | 6,530                      | 2,000                      | 2,400                        | 2,400                        | 2,400                       |
| 521060 Electrical Supplies            | 3,192                      | 1,017                      | 3,000                      | 1,750                        | 1,750                        | 1,750                       |
| 521070 Departmental Supplies          | 27,751                     | 39,846                     | 59,575                     | 41,695                       | 41,695                       | 41,695                      |
| 521080 Food Supplies                  | 1,349                      | 1,178                      | 1,600                      | 1,300                        | 1,300                        | 1,300                       |
| 521090 Uniforms and Clothing          | 0                          | 500                        | 1,300                      | 950                          | 950                          | 950                         |

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
PUBLIC WORKS

| <b>130 - Public Works</b>           | <b>Actual<br/>FY 14-15</b> | <b>Actual<br/>FY 15-16</b> | <b>Budget<br/>FY 16-17</b> | <b>Proposed<br/>FY 17-18</b> | <b>Approved<br/>FY 17-18</b> | <b>Adopted<br/>FY 17-18</b> |
|-------------------------------------|----------------------------|----------------------------|----------------------------|------------------------------|------------------------------|-----------------------------|
| <b>Materials and Services</b>       |                            |                            |                            |                              |                              |                             |
| 521110 First Aid Supplies           | 702                        | 486                        | 475                        | 475                          | 475                          | 475                         |
| 521190 Publications                 | 1,465                      | 523                        | 2,915                      | 1,365                        | 1,365                        | 1,365                       |
| 521210 Gasoline                     | 575,278                    | 429,898                    | 612,201                    | 544,434                      | 544,434                      | 544,434                     |
| 521220 Diesel                       | 419,778                    | 230,715                    | 408,930                    | 352,950                      | 352,950                      | 352,950                     |
| 521230 Propane                      | 2,528                      | 1,570                      | 5,400                      | 5,300                        | 5,300                        | 5,300                       |
| 521240 Automotive Supplies          | 31,526                     | 27,394                     | 40,000                     | 43,600                       | 43,600                       | 43,600                      |
| 521241 Oil and Lubricants           | 0                          | 0                          | 0                          | 5,800                        | 5,800                        | 5,800                       |
| 521300 Safety Clothing              | 24,106                     | 23,319                     | 22,465                     | 22,625                       | 22,625                       | 22,625                      |
| 521310 Safety Equipment             | 18,870                     | 29,584                     | 25,400                     | 30,430                       | 30,430                       | 30,430                      |
| <b>Supplies Total</b>               | <b>1,151,613</b>           | <b>845,121</b>             | <b>1,230,521</b>           | <b>1,105,393</b>             | <b>1,105,393</b>             | <b>1,105,393</b>            |
| <b>Materials</b>                    |                            |                            |                            |                              |                              |                             |
| 522010 Liquid Asphalt               | 624,827                    | 695,348                    | 951,091                    | 1,130,580                    | 1,130,580                    | 1,130,580                   |
| 522020 Crushed Rock                 | 369,652                    | 397,828                    | 402,753                    | 458,850                      | 458,850                      | 458,850                     |
| 522030 Pipe                         | 23,333                     | 18,452                     | 26,100                     | 25,000                       | 25,000                       | 25,000                      |
| 522050 Bridge Materials             | 18,236                     | 23,248                     | 37,340                     | 36,280                       | 36,280                       | 36,280                      |
| 522060 Sign Materials               | 124,213                    | 132,870                    | 89,200                     | 97,380                       | 97,380                       | 97,380                      |
| 522070 Paint                        | 653,255                    | 662,872                    | 678,500                    | 709,400                      | 709,400                      | 709,400                     |
| 522080 Building Materials           | 2,442                      | 4,312                      | 13,000                     | 16,800                       | 16,800                       | 16,800                      |
| 522090 Chemical Sprays              | 44,249                     | 62,165                     | 53,000                     | 53,000                       | 53,000                       | 53,000                      |
| 522100 Parts                        | 602,414                    | 412,603                    | 447,600                    | 454,850                      | 454,850                      | 454,850                     |
| 522110 Batteries                    | 10,682                     | 8,303                      | 12,800                     | 12,850                       | 12,850                       | 12,850                      |
| 522120 Tires and Accessories        | 125,642                    | 96,146                     | 140,000                    | 140,000                      | 140,000                      | 140,000                     |
| 522140 Small Tools                  | 10,323                     | 10,020                     | 20,690                     | 20,790                       | 20,790                       | 20,790                      |
| 522150 Small Office Equipment       | 3,032                      | 10,844                     | 14,200                     | 13,342                       | 13,342                       | 13,342                      |
| 522160 Small Departmental Equipment | 17,155                     | 19,801                     | 26,100                     | 34,530                       | 34,530                       | 34,530                      |
| 522170 Computers Non Capital        | 6,996                      | 7,583                      | 10,006                     | 17,029                       | 17,029                       | 17,029                      |
| 522180 Software                     | 25,837                     | 8,940                      | 20,753                     | 23,650                       | 23,650                       | 23,650                      |
| 522190 Asphalt Concrete             | 494,558                    | 522,096                    | 486,360                    | 479,445                      | 479,445                      | 479,445                     |
| 522240 Deicer                       | 4,832                      | 7,359                      | 28,200                     | 34,400                       | 34,400                       | 34,400                      |
| <b>Materials Total</b>              | <b>3,161,679</b>           | <b>3,100,790</b>           | <b>3,457,693</b>           | <b>3,758,176</b>             | <b>3,758,176</b>             | <b>3,758,176</b>            |
| <b>Communications</b>               |                            |                            |                            |                              |                              |                             |
| 523010 Telephone Equipment          | 0                          | 96                         | 0                          | 0                            | 0                            | 0                           |
| 523020 Phone and Communication Svcs | 23,775                     | 23,245                     | 26,200                     | 26,600                       | 26,600                       | 26,600                      |
| 523040 Data Connections             | 7,198                      | 8,033                      | 13,260                     | 12,850                       | 12,850                       | 12,850                      |
| 523050 Postage                      | 29                         | 171                        | 935                        | 945                          | 945                          | 945                         |
| 523060 Cellular Phones              | 19,172                     | 19,843                     | 33,120                     | 35,180                       | 35,180                       | 35,180                      |
| 523090 Long Distance Charges        | 1,063                      | 1,481                      | 1,225                      | 855                          | 855                          | 855                         |
| 523100 Radios and Accessories       | 7,777                      | 14,173                     | 44,900                     | 393,500                      | 393,500                      | 393,500                     |
| <b>Communications Total</b>         | <b>59,014</b>              | <b>67,041</b>              | <b>119,640</b>             | <b>469,930</b>               | <b>469,930</b>               | <b>469,930</b>              |
| <b>Utilities</b>                    |                            |                            |                            |                              |                              |                             |
| 524010 Electricity                  | 161,084                    | 149,085                    | 193,300                    | 188,100                      | 188,100                      | 188,100                     |
| 524020 Street Light Electricity     | 27,500                     | 28,220                     | 30,780                     | 29,600                       | 29,600                       | 29,600                      |
| 524030 Traffic Signal Electricity   | 31,803                     | 31,368                     | 34,200                     | 32,800                       | 32,800                       | 32,800                      |
| 524040 Natural Gas                  | 25,824                     | 27,677                     | 32,000                     | 30,000                       | 30,000                       | 30,000                      |
| 524050 Water                        | 2,077                      | 2,149                      | 2,500                      | 2,200                        | 2,200                        | 2,200                       |

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
PUBLIC WORKS

| <b>130 - Public Works</b>             | <b>Actual<br/>FY 14-15</b> | <b>Actual<br/>FY 15-16</b> | <b>Budget<br/>FY 16-17</b> | <b>Proposed<br/>FY 17-18</b> | <b>Approved<br/>FY 17-18</b> | <b>Adopted<br/>FY 17-18</b> |
|---------------------------------------|----------------------------|----------------------------|----------------------------|------------------------------|------------------------------|-----------------------------|
| <b>Materials and Services</b>         |                            |                            |                            |                              |                              |                             |
| 524070 Sewer                          | 553                        | 547                        | 600                        | 575                          | 575                          | 575                         |
| 524090 Garbage Disposal and Recycling | 12,978                     | 12,564                     | 15,120                     | 14,745                       | 14,745                       | 14,745                      |
| <b>Utilities Total</b>                | 261,818                    | 251,608                    | 308,500                    | 298,020                      | 298,020                      | 298,020                     |
| <b>Contracted Services</b>            |                            |                            |                            |                              |                              |                             |
| 525155 Credit Card Fees               | 6,644                      | 6,270                      | 7,925                      | 7,875                        | 7,875                        | 7,875                       |
| 525158 Armored Car Services           | 7,450                      | 6,893                      | 8,900                      | 11,520                       | 11,520                       | 11,520                      |
| 525235 Laboratory Services            | 13,311                     | 10,577                     | 19,010                     | 18,680                       | 18,680                       | 18,680                      |
| 525310 Laundry Services               | 1,584                      | 1,622                      | 1,600                      | 1,700                        | 1,700                        | 1,700                       |
| 525355 Engineering Services           | 2,850                      | 4,200                      | 93,000                     | 114,400                      | 114,400                      | 114,400                     |
| 525360 Public Works Services          | 37,507                     | 29,683                     | 3,500                      | 5,300                        | 5,300                        | 5,300                       |
| 525365 Striping Services              | 0                          | 0                          | 75,000                     | 100,000                      | 100,000                      | 100,000                     |
| 525370 Stormwater Services            | 0                          | 130,996                    | 0                          | 128,784                      | 128,784                      | 128,784                     |
| 525405 Code Enforcement Services      | 10,858                     | 19,110                     | 37,162                     | 45,318                       | 45,318                       | 45,318                      |
| 525410 Dispatch Services              | 32,816                     | 33,800                     | 33,800                     | 34,500                       | 34,500                       | 34,500                      |
| 525450 Subscription Services          | 30                         | 47                         | 0                          | 0                            | 0                            | 0                           |
| 525555 Security Services              | 6,042                      | 706                        | 6,860                      | 870                          | 870                          | 870                         |
| 525710 Printing Services              | 4,991                      | 3,251                      | 3,150                      | 4,940                        | 4,940                        | 4,940                       |
| 525715 Advertising                    | 12,835                     | 1,774                      | 4,225                      | 4,725                        | 4,725                        | 4,725                       |
| 525735 Mail Services                  | 10,146                     | 8,553                      | 9,650                      | 9,100                        | 9,100                        | 9,100                       |
| 525740 Document Disposal Services     | 150                        | 150                        | 225                        | 270                          | 270                          | 270                         |
| 525862 Tire Hauling Services          | 463                        | 255                        | 250                        | 375                          | 375                          | 375                         |
| 525870 Hazardous Waste Disposal       | 25,498                     | 33,337                     | 33,200                     | 30,500                       | 30,500                       | 30,500                      |
| 525999 Other Contracted Services      | 120,290                    | 113,478                    | 1,383,379                  | 919,335                      | 919,335                      | 919,335                     |
| <b>Contracted Services Total</b>      | 293,465                    | 404,703                    | 1,720,836                  | 1,438,192                    | 1,438,192                    | 1,438,192                   |
| <b>Repairs and Maintenance</b>        |                            |                            |                            |                              |                              |                             |
| 526011 Dept Equipment Maintenance     | 11,787                     | 15,188                     | 17,425                     | 13,425                       | 13,425                       | 13,425                      |
| 526012 Vehicle Maintenance            | 104,793                    | 129,768                    | 117,500                    | 142,350                      | 142,350                      | 142,350                     |
| 526013 Ferry Maintenance              | 8,678                      | 19,114                     | 16,000                     | 0                            | 0                            | 0                           |
| 526014 Radio Maintenance              | (1,830)                    | 626                        | 1,700                      | 1,910                        | 1,910                        | 1,910                       |
| 526020 Computer Hardware Maintenance  | 4,880                      | 5,130                      | 5,900                      | 5,800                        | 5,800                        | 5,800                       |
| 526021 Computer Software Maintenance  | 16,380                     | 18,293                     | 26,210                     | 40,985                       | 40,985                       | 40,985                      |
| 526030 Building Maintenance           | 36,820                     | 26,121                     | 60,420                     | 51,500                       | 51,500                       | 51,500                      |
| 526031 Elevator Maintenance           | 450                        | 100                        | 0                          | 0                            | 0                            | 0                           |
| 526032 Roof Maintenance               | 0                          | 336                        | 10,000                     | 8,000                        | 8,000                        | 8,000                       |
| 526040 Remodels and Site Improvements | 0                          | 5,027                      | 0                          | 0                            | 0                            | 0                           |
| 526050 Grounds Maintenance            | 1,750                      | 3,205                      | 6,500                      | 1,750                        | 1,750                        | 1,750                       |
| 526060 Traffic Signal Maintenance     | 27,948                     | 48,368                     | 36,850                     | 39,850                       | 39,850                       | 39,850                      |
| 526062 Sewer Maintenance              | 1,719                      | 0                          | 5,500                      | 5,000                        | 5,000                        | 5,000                       |
| 526070 Road Maintenance               | 605                        | 0                          | 700                        | 1,200                        | 1,200                        | 1,200                       |
| 526080 Bridge Maintenance             | 0                          | 198                        | 0                          | 0                            | 0                            | 0                           |
| <b>Repairs and Maintenance Total</b>  | 213,980                    | 271,474                    | 304,705                    | 311,770                      | 311,770                      | 311,770                     |



MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
PUBLIC WORKS

| <b>130 - Public Works</b>            | <b>Actual<br/>FY 14-15</b> | <b>Actual<br/>FY 15-16</b> | <b>Budget<br/>FY 16-17</b> | <b>Proposed<br/>FY 17-18</b> | <b>Approved<br/>FY 17-18</b> | <b>Adopted<br/>FY 17-18</b> |
|--------------------------------------|----------------------------|----------------------------|----------------------------|------------------------------|------------------------------|-----------------------------|
| <b>Materials and Services</b>        |                            |                            |                            |                              |                              |                             |
| <b>Rentals</b>                       |                            |                            |                            |                              |                              |                             |
| 527100 Vehicle Rental                | 620                        | 807                        | 1,375                      | 1,125                        | 1,125                        | 1,125                       |
| 527110 Fleet Leases                  | 293,043                    | 262,571                    | 264,012                    | 278,552                      | 278,552                      | 278,552                     |
| 527120 Motor Pool Mileage            | 8,105                      | 6,682                      | 7,900                      | 8,195                        | 8,195                        | 8,195                       |
| 527140 County Parking                | 660                        | 660                        | 660                        | 660                          | 660                          | 660                         |
| 527200 Building Rental County        | 10,591                     | 14,764                     | 14,901                     | 13,060                       | 13,060                       | 13,060                      |
| 527300 Equipment Rental              | 54,251                     | 54,306                     | 53,456                     | 49,228                       | 49,228                       | 49,228                      |
| <b>Rentals Total</b>                 | <b>367,269</b>             | <b>339,790</b>             | <b>342,304</b>             | <b>350,820</b>               | <b>350,820</b>               | <b>350,820</b>              |
| <b>Insurance</b>                     |                            |                            |                            |                              |                              |                             |
| 528110 Liability Insurance Premiums  | 33,477                     | 33,727                     | 35,000                     | 32,000                       | 32,000                       | 32,000                      |
| 528415 Auto Claims                   | 9,816                      | 8,509                      | 500                        | 500                          | 500                          | 500                         |
| <b>Insurance Total</b>               | <b>43,293</b>              | <b>42,236</b>              | <b>35,500</b>              | <b>32,500</b>                | <b>32,500</b>                | <b>32,500</b>               |
| <b>Miscellaneous</b>                 |                            |                            |                            |                              |                              |                             |
| 529110 Mileage Reimbursement         | 2,315                      | 2,568                      | 3,152                      | 3,127                        | 3,127                        | 3,127                       |
| 529120 Commercial Travel             | 428                        | 976                        | 2,850                      | 3,700                        | 3,700                        | 3,700                       |
| 529130 Meals                         | 2,975                      | 3,063                      | 4,012                      | 5,093                        | 5,093                        | 5,093                       |
| 529140 Lodging                       | 8,948                      | 9,886                      | 11,580                     | 15,320                       | 15,320                       | 15,320                      |
| 529210 Meetings                      | 259                        | 622                        | 1,720                      | 1,695                        | 1,695                        | 1,695                       |
| 529220 Conferences                   | 6,973                      | 8,551                      | 12,123                     | 12,725                       | 12,725                       | 12,725                      |
| 529230 Training                      | 9,098                      | 11,742                     | 19,840                     | 24,520                       | 24,520                       | 24,520                      |
| 529300 Dues and Memberships          | 12,347                     | 11,602                     | 13,905                     | 13,445                       | 13,445                       | 13,445                      |
| 529650 Pre Employment Costs          | 921                        | 1,548                      | 1,220                      | 2,520                        | 2,520                        | 2,520                       |
| 529740 Fairs and Shows               | 46                         | 362                        | 350                        | 0                            | 0                            | 0                           |
| 529820 Vehicle Registration          | 501                        | 260                        | 625                        | 500                          | 500                          | 500                         |
| 529840 Professional Licenses         | 2,089                      | 1,732                      | 4,150                      | 3,950                        | 3,950                        | 3,950                       |
| 529850 Device Licenses               | 0                          | 0                          | 500                        | 0                            | 0                            | 0                           |
| 529860 Permits                       | 7,159                      | 2,216                      | 6,050                      | 11,050                       | 11,050                       | 11,050                      |
| 529880 Recording Charges             | 930                        | 1,744                      | 1,500                      | 1,600                        | 1,600                        | 1,600                       |
| 529910 Awards and Recognition        | 2,499                      | 1,786                      | 4,450                      | 4,850                        | 4,850                        | 4,850                       |
| <b>Miscellaneous Total</b>           | <b>57,487</b>              | <b>58,657</b>              | <b>88,027</b>              | <b>104,095</b>               | <b>104,095</b>               | <b>104,095</b>              |
| <b>Materials and Services Total</b>  | <b>5,609,618</b>           | <b>5,381,421</b>           | <b>7,607,726</b>           | <b>7,868,896</b>             | <b>7,868,896</b>             | <b>7,868,896</b>            |
| <b>Administrative Charges</b>        |                            |                            |                            |                              |                              |                             |
| 611100 County Admin Allocation       | 163,202                    | 171,448                    | 197,414                    | 222,090                      | 222,090                      | 222,090                     |
| 611210 Facilities Mgt Allocation     | 148,535                    | 163,213                    | 170,187                    | 183,123                      | 183,123                      | 183,123                     |
| 611220 Custodial Allocation          | 135,785                    | 140,719                    | 150,957                    | 160,200                      | 160,200                      | 160,200                     |
| 611230 Courier Allocation            | 8,169                      | 8,712                      | 9,564                      | 9,990                        | 9,990                        | 9,990                       |
| 611250 Risk Management Allocation    | 84,539                     | 87,566                     | 74,291                     | 62,095                       | 62,095                       | 62,095                      |
| 611255 Benefits Allocation           | 40,579                     | 43,260                     | 43,018                     | 44,250                       | 44,250                       | 44,250                      |
| 611260 Human Resources Allocation    | 141,321                    | 148,830                    | 171,396                    | 180,294                      | 180,294                      | 180,294                     |
| 611300 Legal Services Allocation     | 51,201                     | 49,484                     | 42,554                     | 50,448                       | 50,448                       | 50,448                      |
| 611400 Information Tech Allocation   | 330,822                    | 321,484                    | 357,262                    | 389,693                      | 389,693                      | 389,693                     |
| 611410 FIMS Allocation               | 195,130                    | 232,939                    | 278,238                    | 284,414                      | 284,414                      | 284,414                     |
| 611420 Telecommunications Allocation | 22,848                     | 26,159                     | 26,461                     | 34,060                       | 34,060                       | 34,060                      |
| 611430 Info Tech Direct Charges      | 368,223                    | 402,945                    | 411,922                    | 401,066                      | 401,066                      | 401,066                     |
| 611600 Finance Allocation            | 233,370                    | 258,267                    | 273,951                    | 286,906                      | 286,906                      | 286,906                     |

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
PUBLIC WORKS

| <b>130 - Public Works</b>             | <b>Actual<br/>FY 14-15</b> | <b>Actual<br/>FY 15-16</b> | <b>Budget<br/>FY 16-17</b> | <b>Proposed<br/>FY 17-18</b> | <b>Approved<br/>FY 17-18</b> | <b>Adopted<br/>FY 17-18</b> |
|---------------------------------------|----------------------------|----------------------------|----------------------------|------------------------------|------------------------------|-----------------------------|
| <b>Administrative Charges</b>         |                            |                            |                            |                              |                              |                             |
| 611800 MCBEE Allocation               | 10,189                     | 4,633                      | 16,476                     | 10,415                       | 10,415                       | 10,415                      |
| 612100 IT Equipment Use Charges       | 0                          | 33,345                     | 37,010                     | 39,877                       | 39,877                       | 39,877                      |
| 614100 Liability Insurance Allocation | 122,800                    | 123,400                    | 153,699                    | 117,399                      | 117,399                      | 117,399                     |
| 614200 WC Insurance Allocation        | 163,900                    | 198,900                    | 144,199                    | 126,400                      | 126,400                      | 126,400                     |
| <b>Administrative Charges Total</b>   | <b>2,220,613</b>           | <b>2,415,304</b>           | <b>2,558,599</b>           | <b>2,602,720</b>             | <b>2,602,720</b>             | <b>2,602,720</b>            |
| <b>Capital Outlay</b>                 |                            |                            |                            |                              |                              |                             |
| 531100 Office Equipment Capital       | 0                          | 2,332                      | 0                          | 0                            | 0                            | 0                           |
| 531300 Departmental Equipment Capital | 12,855                     | 196,858                    | 167,621                    | 123,375                      | 123,375                      | 123,375                     |
| 531700 Computer Software Capital      | 0                          | 0                          | 6,284                      | 7,000                        | 7,000                        | 7,000                       |
| 532200 Pickups and Trucks             | 765,000                    | 16,700                     | 0                          | 0                            | 0                            | 0                           |
| 532500 Road Maintenance Vehicles      | 189,826                    | 280,900                    | 1,079,524                  | 732,600                      | 732,600                      | 732,600                     |
| 532600 Ferries                        | 0                          | 0                          | 259,500                    | 561,250                      | 561,250                      | 561,250                     |
| 533110 Road Resurfacing               | 1,293,737                  | 2,926,558                  | 4,123,000                  | 3,100,000                    | 3,100,000                    | 3,100,000                   |
| 533170 Road Construction              | 3,097,940                  | 3,045,715                  | 2,554,907                  | 1,956,500                    | 1,956,500                    | 1,956,500                   |
| 533180 Safety Improvements            | 2,686                      | 29,460                     | 125,000                    | 954,250                      | 954,250                      | 954,250                     |
| 533200 Traffic Signals                | 8,109                      | 26,709                     | 639,784                    | 1,671,250                    | 1,671,250                    | 1,671,250                   |
| 533500 Bridge Construction            | 1,228,365                  | 65,750                     | 1,044,480                  | 1,175,950                    | 1,175,950                    | 1,175,950                   |
| 533600 Federal Highway Projects       | 1,038                      | 0                          | 0                          | 0                            | 0                            | 0                           |
| 534150 Building Acquisitions          | 0                          | 447,809                    | 0                          | 0                            | 0                            | 0                           |
| 534300 Special Construction           | 3,331                      | 0                          | 0                          | 0                            | 0                            | 0                           |
| 534600 Site Improvements              | 239,578                    | 471,038                    | 590,994                    | 654,774                      | 654,774                      | 654,774                     |
| 535110 Right of Way                   | 74,128                     | 21,279                     | 0                          | 0                            | 0                            | 0                           |
| 535200 Purchased Land                 | 0                          | 264,040                    | 0                          | 0                            | 0                            | 0                           |
| <b>Capital Outlay Total</b>           | <b>6,916,595</b>           | <b>7,795,149</b>           | <b>10,591,094</b>          | <b>10,936,949</b>            | <b>10,936,949</b>            | <b>10,936,949</b>           |
| <b>Special Payments</b>               |                            |                            |                            |                              |                              |                             |
| 551100 Interfund Loan Disbursements   | 120,000                    | 0                          | 0                          | 0                            | 0                            | 0                           |
| <b>Special Payments Total</b>         | <b>120,000</b>             | <b>0</b>                   | <b>0</b>                   | <b>0</b>                     | <b>0</b>                     | <b>0</b>                    |
| <b>Transfers Out</b>                  |                            |                            |                            |                              |                              |                             |
| 561480 Xfer to Capital Impr Projects  | 1,716                      | 20,000                     | 0                          | 0                            | 0                            | 0                           |
| <b>Transfers Out Total</b>            | <b>1,716</b>               | <b>20,000</b>              | <b>0</b>                   | <b>0</b>                     | <b>0</b>                     | <b>0</b>                    |
| <b>Contingency</b>                    |                            |                            |                            |                              |                              |                             |
| 571010 Contingency                    | 0                          | 0                          | 2,769,204                  | 3,130,475                    | 3,130,475                    | 3,130,475                   |
| <b>Contingency Total</b>              | <b>0</b>                   | <b>0</b>                   | <b>2,769,204</b>           | <b>3,130,475</b>             | <b>3,130,475</b>             | <b>3,130,475</b>            |
| <b>Ending Fund Balance</b>            |                            |                            |                            |                              |                              |                             |
| 573010 Unapprop Ending Fund Balance   | 0                          | 0                          | 19,122,374                 | 16,846,132                   | 16,846,132                   | 16,846,132                  |
| <b>Ending Fund Balance Total</b>      | <b>0</b>                   | <b>0</b>                   | <b>19,122,374</b>          | <b>16,846,132</b>            | <b>16,846,132</b>            | <b>16,846,132</b>           |
| <b>Public Works Total</b>             | <b>25,312,248</b>          | <b>26,773,254</b>          | <b>55,305,878</b>          | <b>55,104,203</b>            | <b>55,104,203</b>            | <b>55,104,203</b>           |
| <b>305 - Land Use Planning</b>        | <b>Actual<br/>FY 14-15</b> | <b>Actual<br/>FY 15-16</b> | <b>Budget<br/>FY 16-17</b> | <b>Proposed<br/>FY 17-18</b> | <b>Approved<br/>FY 17-18</b> | <b>Adopted<br/>FY 17-18</b> |
| <b>Personnel Services</b>             |                            |                            |                            |                              |                              |                             |
| <b>Salaries and Wages</b>             |                            |                            |                            |                              |                              |                             |
| 511110 Regular Wages                  | 311,541                    | 315,259                    | 438,813                    | 447,834                      | 447,834                      | 447,834                     |

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
PUBLIC WORKS

| <b>305 - Land Use Planning</b>        | <b>Actual<br/>FY 14-15</b> | <b>Actual<br/>FY 15-16</b> | <b>Budget<br/>FY 16-17</b> | <b>Proposed<br/>FY 17-18</b> | <b>Approved<br/>FY 17-18</b> | <b>Adopted<br/>FY 17-18</b> |
|---------------------------------------|----------------------------|----------------------------|----------------------------|------------------------------|------------------------------|-----------------------------|
| <b>Personnel Services</b>             |                            |                            |                            |                              |                              |                             |
| 511130 Vacation Pay                   | 31,717                     | 37,254                     | 0                          | 0                            | 0                            | 0                           |
| 511140 Sick Pay                       | 18,674                     | 14,274                     | 0                          | 0                            | 0                            | 0                           |
| 511150 Holiday Pay                    | 17,941                     | 16,607                     | 0                          | 0                            | 0                            | 0                           |
| 511160 Comp Time Pay                  | 0                          | 1,303                      | 0                          | 0                            | 0                            | 0                           |
| 511210 Compensation Credits           | 15,018                     | 15,965                     | 14,710                     | 13,347                       | 13,347                       | 13,347                      |
| 511240 Leave Payoff                   | 0                          | 3,003                      | 0                          | 0                            | 0                            | 0                           |
| 511290 Health Insurance Waiver Pay    | 0                          | 44                         | 0                          | 0                            | 0                            | 0                           |
| 511420 Premium Pay                    | 9                          | 0                          | 0                          | 0                            | 0                            | 0                           |
| <b>Salaries and Wages Total</b>       | <b>394,900</b>             | <b>403,709</b>             | <b>453,523</b>             | <b>461,181</b>               | <b>461,181</b>               | <b>461,181</b>              |
| <b>Fringe Benefits</b>                |                            |                            |                            |                              |                              |                             |
| 512110 PERS                           | 64,949                     | 73,580                     | 72,338                     | 89,007                       | 89,007                       | 89,007                      |
| 512120 401K                           | 991                        | 1,018                      | 1,020                      | 768                          | 768                          | 768                         |
| 512130 PERS Debt Service              | 15,379                     | 10,924                     | 21,089                     | 23,060                       | 23,060                       | 23,060                      |
| 512200 FICA                           | 30,059                     | 31,001                     | 34,692                     | 35,280                       | 35,280                       | 35,280                      |
| 512310 Medical Insurance              | 81,954                     | 83,919                     | 103,674                    | 106,730                      | 106,730                      | 106,730                     |
| 512320 Dental Insurance               | 8,789                      | 8,695                      | 10,266                     | 10,605                       | 10,605                       | 10,605                      |
| 512330 Group Term Life Insurance      | 699                        | 724                        | 842                        | 852                          | 852                          | 852                         |
| 512340 Long Term Disability Insurance | 1,789                      | 1,830                      | 1,890                      | 1,910                        | 1,910                        | 1,910                       |
| 512400 Unemployment Insurance         | 1,579                      | 1,629                      | 1,677                      | 1,706                        | 1,706                        | 1,706                       |
| 512520 Workers Comp Insurance         | 162                        | 163                        | 210                        | 210                          | 210                          | 210                         |
| 512600 Wellness Program               | 233                        | 236                        | 283                        | 283                          | 283                          | 283                         |
| 512610 Employee Assistance Program    | 167                        | 169                        | 191                        | 191                          | 191                          | 191                         |
| 512700 County HSA Contributions       | 2,600                      | 2,600                      | 0                          | 0                            | 0                            | 0                           |
| <b>Fringe Benefits Total</b>          | <b>209,349</b>             | <b>216,488</b>             | <b>248,172</b>             | <b>270,602</b>               | <b>270,602</b>               | <b>270,602</b>              |
| <b>Personnel Services Total</b>       | <b>604,250</b>             | <b>620,197</b>             | <b>701,695</b>             | <b>731,783</b>               | <b>731,783</b>               | <b>731,783</b>              |
| <b>Materials and Services</b>         |                            |                            |                            |                              |                              |                             |
| <b>Supplies</b>                       |                            |                            |                            |                              |                              |                             |
| 521010 Office Supplies                | 1,298                      | 1,156                      | 1,542                      | 1,725                        | 1,725                        | 1,725                       |
| 521190 Publications                   | 0                          | 50                         | 525                        | 50                           | 50                           | 50                          |
| <b>Supplies Total</b>                 | <b>1,298</b>               | <b>1,206</b>               | <b>2,067</b>               | <b>1,775</b>                 | <b>1,775</b>                 | <b>1,775</b>                |
| <b>Materials</b>                      |                            |                            |                            |                              |                              |                             |
| 522150 Small Office Equipment         | 366                        | 1,426                      | 1,500                      | 500                          | 500                          | 500                         |
| 522170 Computers Non Capital          | 0                          | 202                        | 0                          | 0                            | 0                            | 0                           |
| <b>Materials Total</b>                | <b>366</b>                 | <b>1,629</b>               | <b>1,500</b>               | <b>500</b>                   | <b>500</b>                   | <b>500</b>                  |
| <b>Communications</b>                 |                            |                            |                            |                              |                              |                             |
| 523090 Long Distance Charges          | 121                        | 146                        | 150                        | 150                          | 150                          | 150                         |
| <b>Communications Total</b>           | <b>121</b>                 | <b>146</b>                 | <b>150</b>                 | <b>150</b>                   | <b>150</b>                   | <b>150</b>                  |
| <b>Contracted Services</b>            |                            |                            |                            |                              |                              |                             |
| 525110 Consulting Services            | 3,200                      | 6,300                      | 7,400                      | 5,000                        | 5,000                        | 5,000                       |
| 525405 Code Enforcement Services      | 30,000                     | 20,531                     | 24,082                     | 28,597                       | 28,597                       | 28,597                      |
| 525510 Legal Services                 | 0                          | 0                          | 2,000                      | 500                          | 500                          | 500                         |
| 525710 Printing Services              | 30                         | 166                        | 150                        | 100                          | 100                          | 100                         |
| 525715 Advertising                    | 2,214                      | 2,970                      | 2,400                      | 2,000                        | 2,000                        | 2,000                       |
| 525735 Mail Services                  | 2,597                      | 3,643                      | 3,300                      | 2,400                        | 2,400                        | 2,400                       |

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
PUBLIC WORKS

| <b>305 - Land Use Planning</b>        | <b>Actual<br/>FY 14-15</b> | <b>Actual<br/>FY 15-16</b> | <b>Budget<br/>FY 16-17</b> | <b>Proposed<br/>FY 17-18</b> | <b>Approved<br/>FY 17-18</b> | <b>Adopted<br/>FY 17-18</b> |
|---------------------------------------|----------------------------|----------------------------|----------------------------|------------------------------|------------------------------|-----------------------------|
| <b>Materials and Services</b>         |                            |                            |                            |                              |                              |                             |
| 525740 Document Disposal Services     | 0                          | 11                         | 0                          | 0                            | 0                            | 0                           |
| <b>Contracted Services Total</b>      | <b>38,041</b>              | <b>33,621</b>              | <b>39,332</b>              | <b>38,597</b>                | <b>38,597</b>                | <b>38,597</b>               |
| <b>Rentals</b>                        |                            |                            |                            |                              |                              |                             |
| 527120 Motor Pool Mileage             | 484                        | 825                        | 1,100                      | 200                          | 200                          | 200                         |
| 527200 Building Rental County         | 23,403                     | 18,160                     | 18,328                     | 16,064                       | 16,064                       | 16,064                      |
| 527300 Equipment Rental               | 4,444                      | 4,669                      | 4,938                      | 5,979                        | 5,979                        | 5,979                       |
| <b>Rentals Total</b>                  | <b>28,331</b>              | <b>23,654</b>              | <b>24,366</b>              | <b>22,243</b>                | <b>22,243</b>                | <b>22,243</b>               |
| <b>Miscellaneous</b>                  |                            |                            |                            |                              |                              |                             |
| 529110 Mileage Reimbursement          | 94                         | 0                          | 0                          | 0                            | 0                            | 0                           |
| 529230 Training                       | 0                          | 400                        | 1,000                      | 500                          | 500                          | 500                         |
| 529300 Dues and Memberships           | 550                        | 450                        | 100                        | 450                          | 450                          | 450                         |
| 529880 Recording Charges              | 93                         | 92                         | 200                        | 100                          | 100                          | 100                         |
| <b>Miscellaneous Total</b>            | <b>737</b>                 | <b>942</b>                 | <b>1,300</b>               | <b>1,050</b>                 | <b>1,050</b>                 | <b>1,050</b>                |
| <b>Materials and Services Total</b>   | <b>68,893</b>              | <b>61,198</b>              | <b>68,715</b>              | <b>64,315</b>                | <b>64,315</b>                | <b>64,315</b>               |
| <b>Administrative Charges</b>         |                            |                            |                            |                              |                              |                             |
| 611100 County Admin Allocation        | 8,574                      | 8,782                      | 8,998                      | 10,998                       | 10,998                       | 10,998                      |
| 611230 Courier Allocation             | 522                        | 536                        | 512                        | 613                          | 613                          | 613                         |
| 611250 Risk Management Allocation     | 1,298                      | 1,249                      | 1,221                      | 1,146                        | 1,146                        | 1,146                       |
| 611255 Benefits Allocation            | 2,590                      | 2,661                      | 2,306                      | 2,714                        | 2,714                        | 2,714                       |
| 611260 Human Resources Allocation     | 9,020                      | 9,155                      | 9,185                      | 11,060                       | 11,060                       | 11,060                      |
| 611300 Legal Services Allocation      | 119,589                    | 112,258                    | 97,162                     | 170,447                      | 170,447                      | 170,447                     |
| 611400 Information Tech Allocation    | 13,532                     | 13,014                     | 13,434                     | 14,935                       | 14,935                       | 14,935                      |
| 611410 FIMS Allocation                | 7,960                      | 9,438                      | 10,501                     | 10,825                       | 10,825                       | 10,825                      |
| 611420 Telecommunications Allocation  | 931                        | 1,056                      | 989                        | 1,304                        | 1,304                        | 1,304                       |
| 611430 Info Tech Direct Charges       | 14,991                     | 16,377                     | 15,654                     | 15,405                       | 15,405                       | 15,405                      |
| 611600 Finance Allocation             | 7,454                      | 7,272                      | 6,721                      | 8,046                        | 8,046                        | 8,046                       |
| 611800 MCBEE Allocation               | 415                        | 187                        | 622                        | 397                          | 397                          | 397                         |
| 612100 IT Equipment Use Charges       | 0                          | 1,351                      | 1,394                      | 1,530                        | 1,530                        | 1,530                       |
| 614100 Liability Insurance Allocation | 2,400                      | 2,600                      | 3,000                      | 2,600                        | 2,600                        | 2,600                       |
| 614200 WC Insurance Allocation        | 2,000                      | 2,000                      | 1,900                      | 1,900                        | 1,900                        | 1,900                       |
| <b>Administrative Charges Total</b>   | <b>191,276</b>             | <b>187,936</b>             | <b>173,599</b>             | <b>253,920</b>               | <b>253,920</b>               | <b>253,920</b>              |
| <b>Contingency</b>                    |                            |                            |                            |                              |                              |                             |
| 571010 Contingency                    | 0                          | 0                          | 14,400                     | 0                            | 0                            | 0                           |
| <b>Contingency Total</b>              | <b>0</b>                   | <b>0</b>                   | <b>14,400</b>              | <b>0</b>                     | <b>0</b>                     | <b>0</b>                    |
| <b>Land Use Planning Total</b>        | <b>864,419</b>             | <b>869,331</b>             | <b>958,409</b>             | <b>1,050,018</b>             | <b>1,050,018</b>             | <b>1,050,018</b>            |
| <b>310 - Parks</b>                    | <b>Actual<br/>FY 14-15</b> | <b>Actual<br/>FY 15-16</b> | <b>Budget<br/>FY 16-17</b> | <b>Proposed<br/>FY 17-18</b> | <b>Approved<br/>FY 17-18</b> | <b>Adopted<br/>FY 17-18</b> |
| <b>Personnel Services</b>             |                            |                            |                            |                              |                              |                             |
| <b>Salaries and Wages</b>             |                            |                            |                            |                              |                              |                             |
| 511020 Salaries and Wages Budget Only | 0                          | 0                          | 17,600                     | 0                            | 0                            | 0                           |
| 511110 Regular Wages                  | 47,127                     | 46,938                     | 57,845                     | 59,305                       | 59,305                       | 59,305                      |
| 511120 Temporary Wages                | 5,657                      | 9,716                      | 19,204                     | 77,142                       | 77,142                       | 77,142                      |
| 511130 Vacation Pay                   | 3,193                      | 2,386                      | 0                          | 0                            | 0                            | 0                           |

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
PUBLIC WORKS

| <b>310 - Parks</b>                    | <b>Actual<br/>FY 14-15</b> | <b>Actual<br/>FY 15-16</b> | <b>Budget<br/>FY 16-17</b> | <b>Proposed<br/>FY 17-18</b> | <b>Approved<br/>FY 17-18</b> | <b>Adopted<br/>FY 17-18</b> |
|---------------------------------------|----------------------------|----------------------------|----------------------------|------------------------------|------------------------------|-----------------------------|
| <b>Personnel Services</b>             |                            |                            |                            |                              |                              |                             |
| 511140 Sick Pay                       | 1,895                      | 1,724                      | 0                          | 0                            | 0                            | 0                           |
| 511150 Holiday Pay                    | 2,101                      | 2,826                      | 0                          | 0                            | 0                            | 0                           |
| 511210 Compensation Credits           | 2,086                      | 2,140                      | 2,225                      | 2,281                        | 2,281                        | 2,281                       |
| 511420 Premium Pay                    | 0                          | 0                          | 0                          | 8,445                        | 8,445                        | 8,445                       |
| 511450 Premium Pay Temps              | 0                          | 226                        | 0                          | 0                            | 0                            | 0                           |
| <b>Salaries and Wages Total</b>       | <b>62,060</b>              | <b>65,956</b>              | <b>96,874</b>              | <b>147,173</b>               | <b>147,173</b>               | <b>147,173</b>              |
| <b>Fringe Benefits</b>                |                            |                            |                            |                              |                              |                             |
| 512010 Fringe Benefits Budget Only    | 0                          | 0                          | 2,700                      | 0                            | 0                            | 0                           |
| 512110 PERS                           | 7,056                      | 6,587                      | 9,581                      | 11,886                       | 11,886                       | 11,886                      |
| 512130 PERS Debt Service              | 4,430                      | 5,222                      | 2,793                      | 3,079                        | 3,079                        | 3,079                       |
| 512200 FICA                           | 4,734                      | 5,015                      | 6,063                      | 10,609                       | 10,609                       | 10,609                      |
| 512310 Medical Insurance              | 14,260                     | 14,889                     | 14,664                     | 15,096                       | 15,096                       | 15,096                      |
| 512320 Dental Insurance               | 1,430                      | 1,465                      | 1,452                      | 1,500                        | 1,500                        | 1,500                       |
| 512330 Group Term Life Insurance      | 98                         | 104                        | 111                        | 113                          | 113                          | 113                         |
| 512340 Long Term Disability Insurance | 251                        | 263                        | 249                        | 253                          | 253                          | 253                         |
| 512400 Unemployment Insurance         | 248                        | 263                        | 222                        | 228                          | 228                          | 228                         |
| 512520 Workers Comp Insurance         | 37                         | 41                         | 90                         | 210                          | 210                          | 210                         |
| 512600 Wellness Program               | 39                         | 40                         | 40                         | 40                           | 40                           | 40                          |
| 512610 Employee Assistance Program    | 28                         | 29                         | 27                         | 27                           | 27                           | 27                          |
| <b>Fringe Benefits Total</b>          | <b>32,611</b>              | <b>33,917</b>              | <b>37,992</b>              | <b>43,041</b>                | <b>43,041</b>                | <b>43,041</b>               |
| <b>Personnel Services Total</b>       | <b>94,672</b>              | <b>99,873</b>              | <b>134,866</b>             | <b>190,214</b>               | <b>190,214</b>               | <b>190,214</b>              |
| <b>Materials and Services</b>         |                            |                            |                            |                              |                              |                             |
| <b>Supplies</b>                       |                            |                            |                            |                              |                              |                             |
| 521010 Office Supplies                | 49                         | 86                         | 53                         | 102                          | 102                          | 102                         |
| 521030 Field Supplies                 | 1,766                      | 46                         | 1,650                      | 2,000                        | 2,000                        | 2,000                       |
| 521050 Janitorial Supplies            | 0                          | 0                          | 2,000                      | 2,000                        | 2,000                        | 2,000                       |
| 521210 Gasoline                       | 5,539                      | 4,476                      | 6,500                      | 7,000                        | 7,000                        | 7,000                       |
| 521240 Automotive Supplies            | 78                         | 38                         | 0                          | 0                            | 0                            | 0                           |
| 521300 Safety Clothing                | 0                          | 83                         | 3,000                      | 3,000                        | 3,000                        | 3,000                       |
| <b>Supplies Total</b>                 | <b>7,432</b>               | <b>4,728</b>               | <b>13,203</b>              | <b>14,102</b>                | <b>14,102</b>                | <b>14,102</b>               |
| <b>Materials</b>                      |                            |                            |                            |                              |                              |                             |
| 522020 Crushed Rock                   | 0                          | 0                          | 3,000                      | 3,000                        | 3,000                        | 3,000                       |
| 522080 Building Materials             | 0                          | 0                          | 1,500                      | 1,000                        | 1,000                        | 1,000                       |
| 522090 Chemical Sprays                | 0                          | 32                         | 0                          | 0                            | 0                            | 0                           |
| 522100 Parts                          | 55                         | 2,111                      | 0                          | 0                            | 0                            | 0                           |
| 522120 Tires and Accessories          | 0                          | 30                         | 0                          | 0                            | 0                            | 0                           |
| 522140 Small Tools                    | 149                        | 0                          | 750                        | 1,000                        | 1,000                        | 1,000                       |
| <b>Materials Total</b>                | <b>204</b>                 | <b>2,174</b>               | <b>5,250</b>               | <b>5,000</b>                 | <b>5,000</b>                 | <b>5,000</b>                |
| <b>Communications</b>                 |                            |                            |                            |                              |                              |                             |
| 523060 Cellular Phones                | 339                        | 240                        | 2,460                      | 1,100                        | 1,100                        | 1,100                       |
| 523090 Long Distance Charges          | 7                          | 7                          | 10                         | 10                           | 10                           | 10                          |
| <b>Communications Total</b>           | <b>347</b>                 | <b>246</b>                 | <b>2,470</b>               | <b>1,110</b>                 | <b>1,110</b>                 | <b>1,110</b>                |
| <b>Utilities</b>                      |                            |                            |                            |                              |                              |                             |
| 524010 Electricity                    | 1,201                      | 1,364                      | 1,600                      | 1,600                        | 1,600                        | 1,600                       |

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
PUBLIC WORKS

| <b>310 - Parks</b>                    | <b>Actual<br/>FY 14-15</b> | <b>Actual<br/>FY 15-16</b> | <b>Budget<br/>FY 16-17</b> | <b>Proposed<br/>FY 17-18</b> | <b>Approved<br/>FY 17-18</b> | <b>Adopted<br/>FY 17-18</b> |
|---------------------------------------|----------------------------|----------------------------|----------------------------|------------------------------|------------------------------|-----------------------------|
| <b>Materials and Services</b>         |                            |                            |                            |                              |                              |                             |
| 524020 Street Light Electricity       | 2,811                      | 2,502                      | 2,800                      | 2,800                        | 2,800                        | 2,800                       |
| 524090 Garbage Disposal and Recycling | 1,441                      | 1,937                      | 2,400                      | 3,000                        | 3,000                        | 3,000                       |
| <b>Utilities Total</b>                | <b>5,453</b>               | <b>5,802</b>               | <b>6,800</b>               | <b>7,400</b>                 | <b>7,400</b>                 | <b>7,400</b>                |
| <b>Contracted Services</b>            |                            |                            |                            |                              |                              |                             |
| 525235 Laboratory Services            | 35                         | 475                        | 1,000                      | 600                          | 600                          | 600                         |
| 525360 Public Works Services          | 16,655                     | 8,974                      | 45,000                     | 44,500                       | 44,500                       | 44,500                      |
| 525555 Security Services              | 6,864                      | 8,010                      | 11,580                     | 11,580                       | 11,580                       | 11,580                      |
| 525710 Printing Services              | 457                        | 0                          | 600                        | 3,000                        | 3,000                        | 3,000                       |
| 525715 Advertising                    | 331                        | 0                          | 0                          | 0                            | 0                            | 0                           |
| 525735 Mail Services                  | 3                          | 10                         | 150                        | 0                            | 0                            | 0                           |
| 525999 Other Contracted Services      | 5,441                      | 3,958                      | 11,850                     | 8,850                        | 8,850                        | 8,850                       |
| <b>Contracted Services Total</b>      | <b>29,786</b>              | <b>21,428</b>              | <b>70,180</b>              | <b>68,530</b>                | <b>68,530</b>                | <b>68,530</b>               |
| <b>Repairs and Maintenance</b>        |                            |                            |                            |                              |                              |                             |
| 526011 Dept Equipment Maintenance     | 365                        | 714                        | 4,000                      | 4,000                        | 4,000                        | 4,000                       |
| 526012 Vehicle Maintenance            | 0                          | 304                        | 500                        | 500                          | 500                          | 500                         |
| 526030 Building Maintenance           | 7,694                      | 790                        | 15,500                     | 14,500                       | 14,500                       | 14,500                      |
| 526050 Grounds Maintenance            | 620                        | 0                          | 0                          | 0                            | 0                            | 0                           |
| 526055 Park Maintenance               | 38,770                     | 38,694                     | 43,700                     | 60,000                       | 60,000                       | 60,000                      |
| <b>Repairs and Maintenance Total</b>  | <b>47,448</b>              | <b>40,502</b>              | <b>63,700</b>              | <b>79,000</b>                | <b>79,000</b>                | <b>79,000</b>               |
| <b>Rentals</b>                        |                            |                            |                            |                              |                              |                             |
| 527110 Fleet Leases                   | 14,591                     | 11,436                     | 16,236                     | 18,780                       | 18,780                       | 18,780                      |
| 527120 Motor Pool Mileage             | 42                         | 71                         | 100                        | 250                          | 250                          | 250                         |
| 527200 Building Rental County         | 3,451                      | 3,551                      | 3,584                      | 3,141                        | 3,141                        | 3,141                       |
| 527300 Equipment Rental               | 65                         | 207                        | 81                         | 208                          | 208                          | 208                         |
| <b>Rentals Total</b>                  | <b>18,148</b>              | <b>15,265</b>              | <b>20,001</b>              | <b>22,379</b>                | <b>22,379</b>                | <b>22,379</b>               |
| <b>Insurance</b>                      |                            |                            |                            |                              |                              |                             |
| 528415 Auto Claims                    | 132                        | 0                          | 0                          | 0                            | 0                            | 0                           |
| <b>Insurance Total</b>                | <b>132</b>                 | <b>0</b>                   | <b>0</b>                   | <b>0</b>                     | <b>0</b>                     | <b>0</b>                    |
| <b>Miscellaneous</b>                  |                            |                            |                            |                              |                              |                             |
| 529110 Mileage Reimbursement          | 204                        | 79                         | 200                        | 200                          | 200                          | 200                         |
| 529130 Meals                          | 38                         | 0                          | 50                         | 300                          | 300                          | 300                         |
| 529140 Lodging                        | 533                        | 0                          | 400                        | 1,000                        | 1,000                        | 1,000                       |
| 529210 Meetings                       | 0                          | 24                         | 0                          | 0                            | 0                            | 0                           |
| 529220 Conferences                    | 395                        | 410                        | 400                        | 500                          | 500                          | 500                         |
| 529230 Training                       | 595                        | 0                          | 500                        | 650                          | 650                          | 650                         |
| 529300 Dues and Memberships           | 100                        | 100                        | 100                        | 500                          | 500                          | 500                         |
| 529650 Pre Employment Costs           | 0                          | 0                          | 250                        | 750                          | 750                          | 750                         |
| 529860 Permits                        | 200                        | 150                        | 150                        | 150                          | 150                          | 150                         |
| <b>Miscellaneous Total</b>            | <b>2,064</b>               | <b>763</b>                 | <b>2,050</b>               | <b>4,050</b>                 | <b>4,050</b>                 | <b>4,050</b>                |
| <b>Materials and Services Total</b>   | <b>111,015</b>             | <b>90,909</b>              | <b>183,654</b>             | <b>201,571</b>               | <b>201,571</b>               | <b>201,571</b>              |
| <b>Administrative Charges</b>         |                            |                            |                            |                              |                              |                             |
| 611100 County Admin Allocation        | 1,623                      | 1,710                      | 2,090                      | 2,625                        | 2,625                        | 2,625                       |

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
PUBLIC WORKS

| <b>310 - Parks</b>                    | <b>Actual<br/>FY 14-15</b> | <b>Actual<br/>FY 15-16</b> | <b>Budget<br/>FY 16-17</b> | <b>Proposed<br/>FY 17-18</b> | <b>Approved<br/>FY 17-18</b> | <b>Adopted<br/>FY 17-18</b> |
|---------------------------------------|----------------------------|----------------------------|----------------------------|------------------------------|------------------------------|-----------------------------|
| <b>Administrative Charges</b>         |                            |                            |                            |                              |                              |                             |
| 611230 Courier Allocation             | 67                         | 72                         | 77                         | 91                           | 91                           | 91                          |
| 611250 Risk Management Allocation     | 325                        | 544                        | 349                        | 484                          | 484                          | 484                         |
| 611255 Benefits Allocation            | 329                        | 358                        | 347                        | 402                          | 402                          | 402                         |
| 611260 Human Resources Allocation     | 1,148                      | 1,234                      | 1,384                      | 1,641                        | 1,641                        | 1,641                       |
| 611300 Legal Services Allocation      | 5,162                      | 4,229                      | 3,174                      | 3,566                        | 3,566                        | 3,566                       |
| 611400 Information Tech Allocation    | 3,928                      | 3,887                      | 4,767                      | 5,567                        | 5,567                        | 5,567                       |
| 611410 FIMS Allocation                | 2,310                      | 2,731                      | 3,629                      | 4,113                        | 4,113                        | 4,113                       |
| 611420 Telecommunications Allocation  | 254                        | 296                        | 329                        | 483                          | 483                          | 483                         |
| 611430 Info Tech Direct Charges       | 4,310                      | 4,852                      | 5,367                      | 5,946                        | 5,946                        | 5,946                       |
| 611600 Finance Allocation             | 2,296                      | 2,717                      | 3,165                      | 4,233                        | 4,233                        | 4,233                       |
| 611800 MCBEE Allocation               | 121                        | 54                         | 215                        | 150                          | 150                          | 150                         |
| 612100 IT Equipment Use Charges       | 0                          | 399                        | 498                        | 569                          | 569                          | 569                         |
| 614100 Liability Insurance Allocation | 800                        | 1,700                      | 1,100                      | 1,600                        | 1,600                        | 1,600                       |
| 614200 WC Insurance Allocation        | 300                        | 300                        | 300                        | 300                          | 300                          | 300                         |
| <b>Administrative Charges Total</b>   | <b>22,973</b>              | <b>25,083</b>              | <b>26,791</b>              | <b>31,770</b>                | <b>31,770</b>                | <b>31,770</b>               |
| <b>Capital Outlay</b>                 |                            |                            |                            |                              |                              |                             |
| 531300 Departmental Equipment Capital | 56,378                     | 84,396                     | 0                          | 20,000                       | 20,000                       | 20,000                      |
| 534600 Site Improvements              | 0                          | 71,866                     | 196,000                    | 163,000                      | 163,000                      | 163,000                     |
| <b>Capital Outlay Total</b>           | <b>56,378</b>              | <b>156,262</b>             | <b>196,000</b>             | <b>183,000</b>               | <b>183,000</b>               | <b>183,000</b>              |
| <b>Contingency</b>                    |                            |                            |                            |                              |                              |                             |
| 571010 Contingency                    | 0                          | 0                          | 8,200                      | 56,000                       | 56,000                       | 56,000                      |
| <b>Contingency Total</b>              | <b>0</b>                   | <b>0</b>                   | <b>8,200</b>               | <b>56,000</b>                | <b>56,000</b>                | <b>56,000</b>               |
| <b>Ending Fund Balance</b>            |                            |                            |                            |                              |                              |                             |
| 573010 Unapprop Ending Fund Balance   | 0                          | 0                          | 249,881                    | 240,033                      | 240,033                      | 240,033                     |
| <b>Ending Fund Balance Total</b>      | <b>0</b>                   | <b>0</b>                   | <b>249,881</b>             | <b>240,033</b>               | <b>240,033</b>               | <b>240,033</b>              |
| <b>Parks Total</b>                    | <b>285,038</b>             | <b>372,127</b>             | <b>799,392</b>             | <b>902,588</b>               | <b>902,588</b>               | <b>902,588</b>              |
| <b>320 - Surveyor</b>                 |                            |                            |                            |                              |                              |                             |
|                                       | <b>Actual<br/>FY 14-15</b> | <b>Actual<br/>FY 15-16</b> | <b>Budget<br/>FY 16-17</b> | <b>Proposed<br/>FY 17-18</b> | <b>Approved<br/>FY 17-18</b> | <b>Adopted<br/>FY 17-18</b> |
| <b>Personnel Services</b>             |                            |                            |                            |                              |                              |                             |
| <b>Salaries and Wages</b>             |                            |                            |                            |                              |                              |                             |
| 511020 Salaries and Wages Budget Only | 0                          | 0                          | 7,600                      | 0                            | 0                            | 0                           |
| 511110 Regular Wages                  | 209,280                    | 214,698                    | 262,939                    | 276,373                      | 276,373                      | 276,373                     |
| 511130 Vacation Pay                   | 17,511                     | 20,041                     | 0                          | 0                            | 0                            | 0                           |
| 511140 Sick Pay                       | 11,278                     | 9,873                      | 0                          | 0                            | 0                            | 0                           |
| 511150 Holiday Pay                    | 10,527                     | 10,490                     | 0                          | 0                            | 0                            | 0                           |
| 511210 Compensation Credits           | 7,081                      | 7,326                      | 7,093                      | 7,412                        | 7,412                        | 7,412                       |
| 511240 Leave Payoff                   | 0                          | 1,126                      | 0                          | 0                            | 0                            | 0                           |
| <b>Salaries and Wages Total</b>       | <b>255,676</b>             | <b>263,554</b>             | <b>277,632</b>             | <b>283,785</b>               | <b>283,785</b>               | <b>283,785</b>              |
| <b>Fringe Benefits</b>                |                            |                            |                            |                              |                              |                             |
| 512010 Fringe Benefits Budget Only    | 0                          | 0                          | 4,600                      | 0                            | 0                            | 0                           |
| 512110 PERS                           | 36,287                     | 40,930                     | 43,070                     | 54,772                       | 54,772                       | 54,772                      |
| 512120 401K                           | 1,616                      | 1,647                      | 1,639                      | 1,722                        | 1,722                        | 1,722                       |

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
PUBLIC WORKS

| <b>320 - Surveyor</b>                 | <b>Actual<br/>FY 14-15</b> | <b>Actual<br/>FY 15-16</b> | <b>Budget<br/>FY 16-17</b> | <b>Proposed<br/>FY 17-18</b> | <b>Approved<br/>FY 17-18</b> | <b>Adopted<br/>FY 17-18</b> |
|---------------------------------------|----------------------------|----------------------------|----------------------------|------------------------------|------------------------------|-----------------------------|
| <b>Personnel Services</b>             |                            |                            |                            |                              |                              |                             |
| 512130 PERS Debt Service              | 13,286                     | 14,504                     | 12,556                     | 14,189                       | 14,189                       | 14,189                      |
| 512200 FICA                           | 19,503                     | 20,042                     | 20,648                     | 21,695                       | 21,695                       | 21,695                      |
| 512310 Medical Insurance              | 56,461                     | 58,370                     | 59,536                     | 61,292                       | 61,292                       | 61,292                      |
| 512320 Dental Insurance               | 5,579                      | 6,075                      | 5,895                      | 6,090                        | 6,090                        | 6,090                       |
| 512330 Group Term Life Insurance      | 449                        | 474                        | 505                        | 527                          | 527                          | 527                         |
| 512340 Long Term Disability Insurance | 1,152                      | 1,195                      | 1,133                      | 1,176                        | 1,176                        | 1,176                       |
| 512400 Unemployment Insurance         | 1,024                      | 1,053                      | 997                        | 1,051                        | 1,051                        | 1,051                       |
| 512520 Workers Comp Insurance         | 115                        | 114                        | 122                        | 122                          | 122                          | 122                         |
| 512600 Wellness Program               | 153                        | 158                        | 161                        | 161                          | 161                          | 161                         |
| 512610 Employee Assistance Program    | 110                        | 113                        | 110                        | 110                          | 110                          | 110                         |
| <b>Fringe Benefits Total</b>          | <b>135,734</b>             | <b>144,675</b>             | <b>150,972</b>             | <b>162,907</b>               | <b>162,907</b>               | <b>162,907</b>              |
| <b>Personnel Services Total</b>       | <b>391,411</b>             | <b>408,229</b>             | <b>428,604</b>             | <b>446,692</b>               | <b>446,692</b>               | <b>446,692</b>              |
| <b>Materials and Services</b>         |                            |                            |                            |                              |                              |                             |
| <b>Supplies</b>                       |                            |                            |                            |                              |                              |                             |
| 521010 Office Supplies                | 339                        | 866                        | 247                        | 371                          | 371                          | 371                         |
| 521030 Field Supplies                 | 656                        | 40                         | 4,174                      | 4,174                        | 4,174                        | 4,174                       |
| 521070 Departmental Supplies          | 0                          | 13                         | 285                        | 285                          | 285                          | 285                         |
| 521210 Gasoline                       | 3,337                      | 2,626                      | 2,299                      | 1,916                        | 1,916                        | 1,916                       |
| 521300 Safety Clothing                | 162                        | 357                        | 210                        | 210                          | 210                          | 210                         |
| <b>Supplies Total</b>                 | <b>4,494</b>               | <b>3,901</b>               | <b>7,215</b>               | <b>6,956</b>                 | <b>6,956</b>                 | <b>6,956</b>                |
| <b>Materials</b>                      |                            |                            |                            |                              |                              |                             |
| 522100 Parts                          | 0                          | 2                          | 0                          | 0                            | 0                            | 0                           |
| 522150 Small Office Equipment         | 0                          | 0                          | 0                          | 1,200                        | 1,200                        | 1,200                       |
| 522180 Software                       | 0                          | 0                          | 2,813                      | 0                            | 0                            | 0                           |
| <b>Materials Total</b>                | <b>0</b>                   | <b>2</b>                   | <b>2,813</b>               | <b>1,200</b>                 | <b>1,200</b>                 | <b>1,200</b>                |
| <b>Communications</b>                 |                            |                            |                            |                              |                              |                             |
| 523040 Data Connections               | 544                        | 446                        | 700                        | 840                          | 840                          | 840                         |
| 523060 Cellular Phones                | 928                        | 933                        | 980                        | 980                          | 980                          | 980                         |
| 523090 Long Distance Charges          | 246                        | 230                        | 300                        | 300                          | 300                          | 300                         |
| <b>Communications Total</b>           | <b>1,718</b>               | <b>1,609</b>               | <b>1,980</b>               | <b>2,120</b>                 | <b>2,120</b>                 | <b>2,120</b>                |
| <b>Contracted Services</b>            |                            |                            |                            |                              |                              |                             |
| 525235 Laboratory Services            | 0                          | 0                          | 250                        | 250                          | 250                          | 250                         |
| 525715 Advertising                    | 93                         | 0                          | 0                          | 0                            | 0                            | 0                           |
| 525999 Other Contracted Services      | 861                        | 0                          | 1,000                      | 1,000                        | 1,000                        | 1,000                       |
| <b>Contracted Services Total</b>      | <b>954</b>                 | <b>0</b>                   | <b>1,250</b>               | <b>1,250</b>                 | <b>1,250</b>                 | <b>1,250</b>                |
| <b>Repairs and Maintenance</b>        |                            |                            |                            |                              |                              |                             |
| 526010 Office Equipment Maintenance   | 174                        | 0                          | 0                          | 0                            | 0                            | 0                           |
| 526011 Dept Equipment Maintenance     | 0                          | 0                          | 176                        | 175                          | 175                          | 175                         |
| 526014 Radio Maintenance              | 0                          | 147                        | 0                          | 0                            | 0                            | 0                           |
| 526021 Computer Software Maintenance  | 1,699                      | 3,660                      | 9,064                      | 7,700                        | 7,700                        | 7,700                       |
| <b>Repairs and Maintenance Total</b>  | <b>1,873</b>               | <b>3,807</b>               | <b>9,240</b>               | <b>7,875</b>                 | <b>7,875</b>                 | <b>7,875</b>                |
| <b>Rentals</b>                        |                            |                            |                            |                              |                              |                             |
| 527110 Fleet Leases                   | 9,492                      | 7,392                      | 7,776                      | 7,788                        | 7,788                        | 7,788                       |



MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
PUBLIC WORKS

| <b>320 - Surveyor</b>                 | <b>Actual<br/>FY 14-15</b> | <b>Actual<br/>FY 15-16</b> | <b>Budget<br/>FY 16-17</b> | <b>Proposed<br/>FY 17-18</b> | <b>Approved<br/>FY 17-18</b> | <b>Adopted<br/>FY 17-18</b> |
|---------------------------------------|----------------------------|----------------------------|----------------------------|------------------------------|------------------------------|-----------------------------|
| <b>Materials and Services</b>         |                            |                            |                            |                              |                              |                             |
| 527120 Motor Pool Mileage             | 8                          | 83                         | 0                          | 0                            | 0                            | 0                           |
| 527200 Building Rental County         | 25,558                     | 20,099                     | 20,284                     | 17,779                       | 17,779                       | 17,779                      |
| 527300 Equipment Rental               | 602                        | 454                        | 575                        | 451                          | 451                          | 451                         |
| Rentals Total                         | 35,661                     | 28,028                     | 28,635                     | 26,018                       | 26,018                       | 26,018                      |
| <b>Miscellaneous</b>                  |                            |                            |                            |                              |                              |                             |
| 529110 Mileage Reimbursement          | 157                        | 198                        | 198                        | 198                          | 198                          | 198                         |
| 529130 Meals                          | 0                          | 10                         | 85                         | 85                           | 85                           | 85                          |
| 529140 Lodging                        | 132                        | 144                        | 330                        | 330                          | 330                          | 330                         |
| 529220 Conferences                    | 450                        | 90                         | 578                        | 500                          | 500                          | 500                         |
| 529230 Training                       | 0                          | 0                          | 3,000                      | 3,000                        | 3,000                        | 3,000                       |
| 529300 Dues and Memberships           | 760                        | 605                        | 660                        | 660                          | 660                          | 660                         |
| Miscellaneous Total                   | 1,499                      | 1,046                      | 4,851                      | 4,773                        | 4,773                        | 4,773                       |
| Materials and Services Total          | <b>46,200</b>              | <b>38,394</b>              | <b>55,984</b>              | <b>50,192</b>                | <b>50,192</b>                | <b>50,192</b>               |
| <b>Administrative Charges</b>         |                            |                            |                            |                              |                              |                             |
| 611100 County Admin Allocation        | 5,584                      | 5,663                      | 6,344                      | 7,172                        | 7,172                        | 7,172                       |
| 611230 Courier Allocation             | 356                        | 362                        | 389                        | 413                          | 413                          | 413                         |
| 611250 Risk Management Allocation     | 1,475                      | 870                        | 748                        | 764                          | 764                          | 764                         |
| 611255 Benefits Allocation            | 1,766                      | 1,794                      | 1,751                      | 1,830                        | 1,830                        | 1,830                       |
| 611260 Human Resources Allocation     | 6,150                      | 6,171                      | 6,976                      | 7,456                        | 7,456                        | 7,456                       |
| 611300 Legal Services Allocation      | 4,973                      | 3,767                      | 3,695                      | 3,988                        | 3,988                        | 3,988                       |
| 611400 Information Tech Allocation    | 8,206                      | 7,773                      | 8,424                      | 9,104                        | 9,104                        | 9,104                       |
| 611410 FIMS Allocation                | 4,784                      | 5,649                      | 6,611                      | 6,686                        | 6,686                        | 6,686                       |
| 611420 Telecommunications Allocation  | 551                        | 634                        | 612                        | 821                          | 821                          | 821                         |
| 611430 Info Tech Direct Charges       | 8,995                      | 9,705                      | 9,840                      | 9,459                        | 9,459                        | 9,459                       |
| 611600 Finance Allocation             | 4,568                      | 4,663                      | 4,724                      | 4,879                        | 4,879                        | 4,879                       |
| 611800 MCBEE Allocation               | 250                        | 113                        | 392                        | 244                          | 244                          | 244                         |
| 612100 IT Equipment Use Charges       | 0                          | 798                        | 863                        | 926                          | 926                          | 926                         |
| 614100 Liability Insurance Allocation | 1,800                      | 2,000                      | 1,800                      | 1,900                        | 1,900                        | 1,900                       |
| 614200 WC Insurance Allocation        | 3,200                      | 1,200                      | 1,200                      | 1,100                        | 1,100                        | 1,100                       |
| Administrative Charges Total          | <b>52,658</b>              | <b>51,162</b>              | <b>54,369</b>              | <b>56,742</b>                | <b>56,742</b>                | <b>56,742</b>               |
| <b>Capital Outlay</b>                 |                            |                            |                            |                              |                              |                             |
| 531100 Office Equipment Capital       | 0                          | 9,330                      | 0                          | 0                            | 0                            | 0                           |
| 531300 Departmental Equipment Capital | 0                          | 0                          | 10,500                     | 0                            | 0                            | 0                           |
| Capital Outlay Total                  | <b>0</b>                   | <b>9,330</b>               | <b>10,500</b>              | <b>0</b>                     | <b>0</b>                     | <b>0</b>                    |
| <b>Contingency</b>                    |                            |                            |                            |                              |                              |                             |
| 571010 Contingency                    | 0                          | 0                          | 40,800                     | 49,000                       | 49,000                       | 49,000                      |
| Contingency Total                     | <b>0</b>                   | <b>0</b>                   | <b>40,800</b>              | <b>49,000</b>                | <b>49,000</b>                | <b>49,000</b>               |
| <b>Ending Fund Balance</b>            |                            |                            |                            |                              |                              |                             |
| 573010 Unapprop Ending Fund Balance   | 0                          | 0                          | 1,614,038                  | 1,823,909                    | 1,823,909                    | 1,823,909                   |
| Ending Fund Balance Total             | <b>0</b>                   | <b>0</b>                   | <b>1,614,038</b>           | <b>1,823,909</b>             | <b>1,823,909</b>             | <b>1,823,909</b>            |
| Surveyor Total                        | <b>490,268</b>             | <b>507,115</b>             | <b>2,204,295</b>           | <b>2,426,535</b>             | <b>2,426,535</b>             | <b>2,426,535</b>            |

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
PUBLIC WORKS

| <b>330 - Building Inspection</b>      | <b>Actual<br/>FY 14-15</b> | <b>Actual<br/>FY 15-16</b> | <b>Budget<br/>FY 16-17</b> | <b>Proposed<br/>FY 17-18</b> | <b>Approved<br/>FY 17-18</b> | <b>Adopted<br/>FY 17-18</b> |
|---------------------------------------|----------------------------|----------------------------|----------------------------|------------------------------|------------------------------|-----------------------------|
| <b>Personnel Services</b>             |                            |                            |                            |                              |                              |                             |
| <b>Salaries and Wages</b>             |                            |                            |                            |                              |                              |                             |
| 511020 Salaries and Wages Budget Only | 0                          | 0                          | 56,805                     | 0                            | 0                            | 0                           |
| 511110 Regular Wages                  | 844,794                    | 975,235                    | 1,204,871                  | 1,377,442                    | 1,377,442                    | 1,377,442                   |
| 511120 Temporary Wages                | 34,352                     | 31,295                     | 16,260                     | 30,006                       | 30,006                       | 30,006                      |
| 511130 Vacation Pay                   | 54,457                     | 55,857                     | 0                          | 0                            | 0                            | 0                           |
| 511140 Sick Pay                       | 38,300                     | 35,334                     | 0                          | 0                            | 0                            | 0                           |
| 511150 Holiday Pay                    | 41,501                     | 43,549                     | 0                          | 0                            | 0                            | 0                           |
| 511160 Comp Time Pay                  | 6,550                      | 10,259                     | 0                          | 0                            | 0                            | 0                           |
| 511210 Compensation Credits           | 32,586                     | 30,681                     | 24,708                     | 22,055                       | 22,055                       | 22,055                      |
| 511240 Leave Payoff                   | 10,199                     | 14,837                     | 0                          | 0                            | 0                            | 0                           |
| 511290 Health Insurance Waiver Pay    | 271                        | 861                        | 0                          | 0                            | 0                            | 0                           |
| 511420 Premium Pay                    | 17,017                     | 18,203                     | 30,000                     | 45,000                       | 45,000                       | 45,000                      |
| 511450 Premium Pay Temps              | 191                        | 0                          | 0                          | 0                            | 0                            | 0                           |
| <b>Salaries and Wages Total</b>       | <b>1,080,219</b>           | <b>1,216,112</b>           | <b>1,332,644</b>           | <b>1,474,503</b>             | <b>1,474,503</b>             | <b>1,474,503</b>            |
| <b>Fringe Benefits</b>                |                            |                            |                            |                              |                              |                             |
| 512010 Fringe Benefits Budget Only    | 0                          | 0                          | 24,550                     | 0                            | 0                            | 0                           |
| 512110 PERS                           | 153,323                    | 163,118                    | 196,120                    | 270,102                      | 270,102                      | 270,102                     |
| 512120 401K                           | 2,986                      | 3,797                      | 3,850                      | 3,475                        | 3,475                        | 3,475                       |
| 512130 PERS Debt Service              | 59,183                     | 64,190                     | 57,174                     | 69,975                       | 69,975                       | 69,975                      |
| 512200 FICA                           | 82,856                     | 92,829                     | 95,267                     | 109,228                      | 109,228                      | 109,228                     |
| 512310 Medical Insurance              | 233,017                    | 268,329                    | 303,397                    | 342,529                      | 342,529                      | 342,529                     |
| 512320 Dental Insurance               | 22,408                     | 23,889                     | 30,000                     | 34,035                       | 34,035                       | 34,035                      |
| 512330 Group Term Life Insurance      | 1,714                      | 1,970                      | 2,260                      | 2,550                        | 2,550                        | 2,550                       |
| 512340 Long Term Disability Insurance | 4,412                      | 4,987                      | 5,059                      | 5,721                        | 5,721                        | 5,721                       |
| 512400 Unemployment Insurance         | 4,350                      | 4,881                      | 4,553                      | 5,180                        | 5,180                        | 5,180                       |
| 512520 Workers Comp Insurance         | 517                        | 585                        | 675                        | 795                          | 795                          | 795                         |
| 512600 Wellness Program               | 643                        | 738                        | 828                        | 908                          | 908                          | 908                         |
| 512610 Employee Assistance Program    | 462                        | 530                        | 559                        | 613                          | 613                          | 613                         |
| 512700 County HSA Contributions       | 1,300                      | 2,492                      | 0                          | 0                            | 0                            | 0                           |
| <b>Fringe Benefits Total</b>          | <b>567,170</b>             | <b>632,334</b>             | <b>724,292</b>             | <b>845,111</b>               | <b>845,111</b>               | <b>845,111</b>              |
| <b>Personnel Services Total</b>       | <b>1,647,389</b>           | <b>1,848,446</b>           | <b>2,056,936</b>           | <b>2,319,614</b>             | <b>2,319,614</b>             | <b>2,319,614</b>            |
| <b>Materials and Services</b>         |                            |                            |                            |                              |                              |                             |
| <b>Supplies</b>                       |                            |                            |                            |                              |                              |                             |
| 521010 Office Supplies                | 3,471                      | 5,709                      | 2,043                      | 3,241                        | 3,241                        | 3,241                       |
| 521030 Field Supplies                 | 1,679                      | 591                        | 1,200                      | 6,500                        | 6,500                        | 6,500                       |
| 521070 Departmental Supplies          | 1,064                      | 91                         | 450                        | 500                          | 500                          | 500                         |
| 521080 Food Supplies                  | 0                          | 120                        | 0                          | 0                            | 0                            | 0                           |
| 521090 Uniforms and Clothing          | 411                        | 1,148                      | 2,300                      | 2,500                        | 2,500                        | 2,500                       |
| 521190 Publications                   | 5,532                      | 1,619                      | 2,500                      | 12,000                       | 12,000                       | 12,000                      |
| 521210 Gasoline                       | 16,607                     | 11,765                     | 16,600                     | 17,250                       | 17,250                       | 17,250                      |
| 521240 Automotive Supplies            | 0                          | 6                          | 0                          | 0                            | 0                            | 0                           |
| 521300 Safety Clothing                | 0                          | 122                        | 500                        | 500                          | 500                          | 500                         |
| <b>Supplies Total</b>                 | <b>28,763</b>              | <b>21,170</b>              | <b>25,593</b>              | <b>42,491</b>                | <b>42,491</b>                | <b>42,491</b>               |

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
PUBLIC WORKS

| <b>330 - Building Inspection</b>     | <b>Actual<br/>FY 14-15</b> | <b>Actual<br/>FY 15-16</b> | <b>Budget<br/>FY 16-17</b> | <b>Proposed<br/>FY 17-18</b> | <b>Approved<br/>FY 17-18</b> | <b>Adopted<br/>FY 17-18</b> |
|--------------------------------------|----------------------------|----------------------------|----------------------------|------------------------------|------------------------------|-----------------------------|
| <b>Materials and Services</b>        |                            |                            |                            |                              |                              |                             |
| <b>Materials</b>                     |                            |                            |                            |                              |                              |                             |
| 522150 Small Office Equipment        | 2,581                      | 7,832                      | 4,500                      | 3,450                        | 3,450                        | 3,450                       |
| 522160 Small Departmental Equipment  | 751                        | 43                         | 0                          | 0                            | 0                            | 0                           |
| 522170 Computers Non Capital         | 9,576                      | 1,794                      | 16,000                     | 3,360                        | 3,360                        | 3,360                       |
| 522180 Software                      | 889                        | 414                        | 0                          | 0                            | 0                            | 0                           |
| <b>Materials Total</b>               | <b>13,797</b>              | <b>10,083</b>              | <b>20,500</b>              | <b>6,810</b>                 | <b>6,810</b>                 | <b>6,810</b>                |
| <b>Communications</b>                |                            |                            |                            |                              |                              |                             |
| 523010 Telephone Equipment           | 0                          | 48                         | 0                          | 0                            | 0                            | 0                           |
| 523040 Data Connections              | 4,450                      | 4,685                      | 4,800                      | 5,000                        | 5,000                        | 5,000                       |
| 523050 Postage                       | 0                          | 3                          | 0                          | 0                            | 0                            | 0                           |
| 523060 Cellular Phones               | 2,963                      | 4,395                      | 5,400                      | 7,080                        | 7,080                        | 7,080                       |
| 523090 Long Distance Charges         | 767                        | 768                        | 500                        | 600                          | 600                          | 600                         |
| <b>Communications Total</b>          | <b>8,179</b>               | <b>9,900</b>               | <b>10,700</b>              | <b>12,680</b>                | <b>12,680</b>                | <b>12,680</b>               |
| <b>Contracted Services</b>           |                            |                            |                            |                              |                              |                             |
| 525155 Credit Card Fees              | 39,166                     | 41,691                     | 52,000                     | 53,000                       | 53,000                       | 53,000                      |
| 525235 Laboratory Services           | 312                        | 645                        | 0                          | 0                            | 0                            | 0                           |
| 525405 Code Enforcement Services     | 13,790                     | 1,888                      | 4,944                      | 5,934                        | 5,934                        | 5,934                       |
| 525450 Subscription Services         | 1,256                      | 1,305                      | 1,200                      | 1,200                        | 1,200                        | 1,200                       |
| 525710 Printing Services             | 770                        | 1,202                      | 500                        | 700                          | 700                          | 700                         |
| 525735 Mail Services                 | 4,637                      | 4,926                      | 4,000                      | 5,500                        | 5,500                        | 5,500                       |
| 525999 Other Contracted Services     | 0                          | 35,447                     | 62,000                     | 60,000                       | 60,000                       | 60,000                      |
| <b>Contracted Services Total</b>     | <b>59,929</b>              | <b>87,104</b>              | <b>124,644</b>             | <b>126,334</b>               | <b>126,334</b>               | <b>126,334</b>              |
| <b>Repairs and Maintenance</b>       |                            |                            |                            |                              |                              |                             |
| 526012 Vehicle Maintenance           | 264                        | 282                        | 300                        | 300                          | 300                          | 300                         |
| 526030 Building Maintenance          | 0                          | 452                        | 0                          | 0                            | 0                            | 0                           |
| <b>Repairs and Maintenance Total</b> | <b>264</b>                 | <b>734</b>                 | <b>300</b>                 | <b>300</b>                   | <b>300</b>                   | <b>300</b>                  |
| <b>Rentals</b>                       |                            |                            |                            |                              |                              |                             |
| 527110 Fleet Leases                  | 38,280                     | 38,976                     | 41,416                     | 58,614                       | 58,614                       | 58,614                      |
| 527120 Motor Pool Mileage            | 1,686                      | 1,996                      | 3,000                      | 2,000                        | 2,000                        | 2,000                       |
| 527130 Parking                       | 0                          | 48                         | 0                          | 0                            | 0                            | 0                           |
| 527200 Building Rental County        | 40,730                     | 51,367                     | 51,842                     | 45,438                       | 45,438                       | 45,438                      |
| 527300 Equipment Rental              | 11,770                     | 12,499                     | 12,699                     | 15,544                       | 15,544                       | 15,544                      |
| <b>Rentals Total</b>                 | <b>92,466</b>              | <b>104,886</b>             | <b>108,957</b>             | <b>121,596</b>               | <b>121,596</b>               | <b>121,596</b>              |
| <b>Insurance</b>                     |                            |                            |                            |                              |                              |                             |
| 528415 Auto Claims                   | 0                          | 36                         | 0                          | 0                            | 0                            | 0                           |
| <b>Insurance Total</b>               | <b>0</b>                   | <b>36</b>                  | <b>0</b>                   | <b>0</b>                     | <b>0</b>                     | <b>0</b>                    |
| <b>Miscellaneous</b>                 |                            |                            |                            |                              |                              |                             |
| 529110 Mileage Reimbursement         | 147                        | 512                        | 500                        | 500                          | 500                          | 500                         |
| 529120 Commercial Travel             | 150                        | 743                        | 1,200                      | 1,200                        | 1,200                        | 1,200                       |
| 529130 Meals                         | 484                        | 296                        | 500                        | 500                          | 500                          | 500                         |
| 529140 Lodging                       | 2,438                      | 1,253                      | 3,200                      | 3,200                        | 3,200                        | 3,200                       |
| 529220 Conferences                   | 805                        | 450                        | 500                        | 700                          | 700                          | 700                         |
| 529230 Training                      | 6,315                      | 8,785                      | 8,500                      | 16,500                       | 16,500                       | 16,500                      |
| 529300 Dues and Memberships          | 1,475                      | 1,670                      | 2,350                      | 2,650                        | 2,650                        | 2,650                       |

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
PUBLIC WORKS

| <b>330 - Building Inspection</b>      | <b>Actual<br/>FY 14-15</b> | <b>Actual<br/>FY 15-16</b> | <b>Budget<br/>FY 16-17</b> | <b>Proposed<br/>FY 17-18</b> | <b>Approved<br/>FY 17-18</b> | <b>Adopted<br/>FY 17-18</b> |
|---------------------------------------|----------------------------|----------------------------|----------------------------|------------------------------|------------------------------|-----------------------------|
| <b>Materials and Services</b>         |                            |                            |                            |                              |                              |                             |
| 529650 Pre Employment Costs           | 140                        | 141                        | 750                        | 300                          | 300                          | 300                         |
| 529999 Miscellaneous Expense          | 0                          | 49                         | 0                          | 0                            | 0                            | 0                           |
| Miscellaneous Total                   | 11,954                     | 13,899                     | 17,500                     | 25,550                       | 25,550                       | 25,550                      |
| Materials and Services Total          | <b>215,353</b>             | <b>247,811</b>             | <b>308,194</b>             | <b>335,761</b>               | <b>335,761</b>               | <b>335,761</b>              |
| <b>Administrative Charges</b>         |                            |                            |                            |                              |                              |                             |
| 611100 County Admin Allocation        | 18,054                     | 20,161                     | 24,029                     | 29,811                       | 29,811                       | 29,811                      |
| 611230 Courier Allocation             | 1,008                      | 1,159                      | 1,261                      | 1,520                        | 1,520                        | 1,520                       |
| 611250 Risk Management Allocation     | 3,775                      | 3,613                      | 4,115                      | 3,999                        | 3,999                        | 3,999                       |
| 611255 Benefits Allocation            | 5,004                      | 5,752                      | 5,670                      | 6,730                        | 6,730                        | 6,730                       |
| 611260 Human Resources Allocation     | 17,426                     | 19,791                     | 22,591                     | 27,425                       | 27,425                       | 27,425                      |
| 611300 Legal Services Allocation      | 10,414                     | 10,096                     | 14,641                     | 19,768                       | 19,768                       | 19,768                      |
| 611400 Information Tech Allocation    | 32,145                     | 32,533                     | 40,059                     | 45,481                       | 45,481                       | 45,481                      |
| 611410 FIMS Allocation                | 19,012                     | 23,663                     | 31,125                     | 33,248                       | 33,248                       | 33,248                      |
| 611420 Telecommunications Allocation  | 2,242                      | 2,662                      | 2,967                      | 3,962                        | 3,962                        | 3,962                       |
| 611430 Info Tech Direct Charges       | 35,792                     | 41,043                     | 46,068                     | 47,025                       | 47,025                       | 47,025                      |
| 611600 Finance Allocation             | 16,274                     | 17,791                     | 20,132                     | 23,392                       | 23,392                       | 23,392                      |
| 611800 MCBEE Allocation               | 993                        | 471                        | 1,843                      | 1,217                        | 1,217                        | 1,217                       |
| 612100 IT Equipment Use Charges       | 0                          | 3,378                      | 4,149                      | 4,660                        | 4,660                        | 4,660                       |
| 614100 Liability Insurance Allocation | 7,900                      | 8,200                      | 11,000                     | 10,200                       | 10,200                       | 10,200                      |
| 614200 WC Insurance Allocation        | 4,900                      | 5,100                      | 5,500                      | 5,500                        | 5,500                        | 5,500                       |
| Administrative Charges Total          | <b>174,939</b>             | <b>195,413</b>             | <b>235,150</b>             | <b>263,938</b>               | <b>263,938</b>               | <b>263,938</b>              |
| <b>Capital Outlay</b>                 |                            |                            |                            |                              |                              |                             |
| 531300 Departmental Equipment Capital | 0                          | 0                          | 0                          | 6,300                        | 6,300                        | 6,300                       |
| 531600 Computer Hardware Capital      | 7,591                      | 0                          | 0                          | 0                            | 0                            | 0                           |
| Capital Outlay Total                  | <b>7,591</b>               | <b>0</b>                   | <b>0</b>                   | <b>6,300</b>                 | <b>6,300</b>                 | <b>6,300</b>                |
| <b>Transfers Out</b>                  |                            |                            |                            |                              |                              |                             |
| 561595 Transfer to Fleet Management   | 22,891                     | 0                          | 30,245                     | 0                            | 0                            | 0                           |
| Transfers Out Total                   | <b>22,891</b>              | <b>0</b>                   | <b>30,245</b>              | <b>0</b>                     | <b>0</b>                     | <b>0</b>                    |
| <b>Contingency</b>                    |                            |                            |                            |                              |                              |                             |
| 571010 Contingency                    | 0                          | 0                          | 229,000                    | 259,000                      | 259,000                      | 259,000                     |
| Contingency Total                     | <b>0</b>                   | <b>0</b>                   | <b>229,000</b>             | <b>259,000</b>               | <b>259,000</b>               | <b>259,000</b>              |
| <b>Ending Fund Balance</b>            |                            |                            |                            |                              |                              |                             |
| 573010 Unapprop Ending Fund Balance   | 0                          | 0                          | 1,975,243                  | 1,816,766                    | 1,816,766                    | 1,816,766                   |
| Ending Fund Balance Total             | <b>0</b>                   | <b>0</b>                   | <b>1,975,243</b>           | <b>1,816,766</b>             | <b>1,816,766</b>             | <b>1,816,766</b>            |
| Building Inspection Total             | <b>2,068,163</b>           | <b>2,291,670</b>           | <b>4,834,768</b>           | <b>5,001,379</b>             | <b>5,001,379</b>             | <b>5,001,379</b>            |
| <b>510 - Environmental Services</b>   | <b>Actual<br/>FY 14-15</b> | <b>Actual<br/>FY 15-16</b> | <b>Budget<br/>FY 16-17</b> | <b>Proposed<br/>FY 17-18</b> | <b>Approved<br/>FY 17-18</b> | <b>Adopted<br/>FY 17-18</b> |
| <b>Personnel Services</b>             |                            |                            |                            |                              |                              |                             |
| <b>Salaries and Wages</b>             |                            |                            |                            |                              |                              |                             |
| 511110 Regular Wages                  | 1,198,149                  | 1,121,272                  | 1,369,653                  | 1,402,404                    | 1,402,404                    | 1,402,404                   |
| 511120 Temporary Wages                | 33,322                     | 9,702                      | 31,798                     | 18,284                       | 18,284                       | 18,284                      |
| 511130 Vacation Pay                   | 92,664                     | 90,434                     | 0                          | 0                            | 0                            | 0                           |
| 511140 Sick Pay                       | 62,907                     | 71,205                     | 0                          | 0                            | 0                            | 0                           |

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
PUBLIC WORKS

| <b>510 - Environmental Services</b>   | <b>Actual<br/>FY 14-15</b> | <b>Actual<br/>FY 15-16</b> | <b>Budget<br/>FY 16-17</b> | <b>Proposed<br/>FY 17-18</b> | <b>Approved<br/>FY 17-18</b> | <b>Adopted<br/>FY 17-18</b> |
|---------------------------------------|----------------------------|----------------------------|----------------------------|------------------------------|------------------------------|-----------------------------|
| <b>Personnel Services</b>             |                            |                            |                            |                              |                              |                             |
| 511150 Holiday Pay                    | 69,875                     | 60,633                     | 0                          | 0                            | 0                            | 0                           |
| 511160 Comp Time Pay                  | 24,559                     | 19,188                     | 0                          | 0                            | 0                            | 0                           |
| 511210 Compensation Credits           | 43,168                     | 38,663                     | 34,618                     | 27,845                       | 27,845                       | 27,845                      |
| 511220 Pager Pay                      | 2,178                      | 1,573                      | 0                          | 0                            | 0                            | 0                           |
| 511240 Leave Payoff                   | 4,478                      | 15,871                     | 0                          | 0                            | 0                            | 0                           |
| 511290 Health Insurance Waiver Pay    | 2,307                      | 2,415                      | 1,620                      | 2,400                        | 2,400                        | 2,400                       |
| 511420 Premium Pay                    | 24,810                     | 22,084                     | 21,500                     | 36,000                       | 36,000                       | 36,000                      |
| 511450 Premium Pay Temps              | 431                        | 270                        | 0                          | 0                            | 0                            | 0                           |
| <b>Salaries and Wages Total</b>       | <b>1,558,849</b>           | <b>1,453,310</b>           | <b>1,459,189</b>           | <b>1,486,933</b>             | <b>1,486,933</b>             | <b>1,486,933</b>            |
| <b>Fringe Benefits</b>                |                            |                            |                            |                              |                              |                             |
| 512110 PERS                           | 223,742                    | 225,734                    | 224,240                    | 276,500                      | 276,500                      | 276,500                     |
| 512120 401K                           | 6,946                      | 6,110                      | 6,433                      | 8,060                        | 8,060                        | 8,060                       |
| 512130 PERS Debt Service              | 85,302                     | 79,513                     | 65,373                     | 71,636                       | 71,636                       | 71,636                      |
| 512200 FICA                           | 118,942                    | 108,890                    | 108,203                    | 108,985                      | 108,985                      | 108,985                     |
| 512310 Medical Insurance              | 411,042                    | 383,988                    | 367,577                    | 378,155                      | 378,155                      | 378,155                     |
| 512320 Dental Insurance               | 42,252                     | 39,626                     | 35,067                     | 37,575                       | 37,575                       | 37,575                      |
| 512330 Group Term Life Insurance      | 2,661                      | 2,536                      | 2,612                      | 2,647                        | 2,647                        | 2,647                       |
| 512340 Long Term Disability Insurance | 6,789                      | 6,387                      | 5,852                      | 5,936                        | 5,936                        | 5,936                       |
| 512400 Unemployment Insurance         | 6,345                      | 5,834                      | 5,203                      | 5,303                        | 5,303                        | 5,303                       |
| 512520 Workers Comp Insurance         | 882                        | 763                        | 855                        | 822                          | 822                          | 822                         |
| 512600 Wellness Program               | 1,162                      | 1,085                      | 1,046                      | 1,042                        | 1,042                        | 1,042                       |
| 512610 Employee Assistance Program    | 834                        | 779                        | 707                        | 704                          | 704                          | 704                         |
| 512700 County HSA Contributions       | 2,600                      | 0                          | 0                          | 0                            | 0                            | 0                           |
| <b>Fringe Benefits Total</b>          | <b>909,498</b>             | <b>861,246</b>             | <b>823,168</b>             | <b>897,365</b>               | <b>897,365</b>               | <b>897,365</b>              |
| <b>Personnel Services Total</b>       | <b>2,468,347</b>           | <b>2,314,556</b>           | <b>2,282,357</b>           | <b>2,384,298</b>             | <b>2,384,298</b>             | <b>2,384,298</b>            |
| <b>Materials and Services</b>         |                            |                            |                            |                              |                              |                             |
| <b>Supplies</b>                       |                            |                            |                            |                              |                              |                             |
| 521010 Office Supplies                | 4,740                      | 5,195                      | 5,055                      | 6,275                        | 6,275                        | 6,275                       |
| 521030 Field Supplies                 | 19,741                     | 19,814                     | 22,950                     | 24,500                       | 24,500                       | 24,500                      |
| 521050 Janitorial Supplies            | 488                        | 324                        | 750                        | 750                          | 750                          | 750                         |
| 521070 Departmental Supplies          | 7,666                      | 10,336                     | 0                          | 3,000                        | 3,000                        | 3,000                       |
| 521080 Food Supplies                  | 11                         | 92                         | 0                          | 300                          | 300                          | 300                         |
| 521170 Educational Supplies           | 992                        | 0                          | 0                          | 0                            | 0                            | 0                           |
| 521190 Publications                   | 140                        | 32                         | 0                          | 0                            | 0                            | 0                           |
| 521210 Gasoline                       | 6,329                      | 5,016                      | 6,650                      | 5,400                        | 5,400                        | 5,400                       |
| 521220 Diesel                         | 83,495                     | 27,376                     | 35,000                     | 30,000                       | 30,000                       | 30,000                      |
| 521230 Propane                        | 2,055                      | 1,646                      | 2,450                      | 2,250                        | 2,250                        | 2,250                       |
| 521240 Automotive Supplies            | 0                          | 231                        | 400                        | 300                          | 300                          | 300                         |
| 521241 Oil and Lubricants             | 0                          | 0                          | 0                          | 150                          | 150                          | 150                         |
| 521300 Safety Clothing                | 980                        | 1,005                      | 2,600                      | 2,400                        | 2,400                        | 2,400                       |
| 521310 Safety Equipment               | 959                        | 2,166                      | 1,750                      | 1,000                        | 1,000                        | 1,000                       |
| <b>Supplies Total</b>                 | <b>127,597</b>             | <b>73,234</b>              | <b>77,605</b>              | <b>76,325</b>                | <b>76,325</b>                | <b>76,325</b>               |
| <b>Materials</b>                      |                            |                            |                            |                              |                              |                             |
| 522020 Crushed Rock                   | 3,579                      | 32,125                     | 46,000                     | 31,000                       | 31,000                       | 31,000                      |
| 522060 Sign Materials                 | 2,279                      | 1,775                      | 7,000                      | 7,500                        | 7,500                        | 7,500                       |

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
PUBLIC WORKS

| <b>510 - Environmental Services</b>   | <b>Actual<br/>FY 14-15</b> | <b>Actual<br/>FY 15-16</b> | <b>Budget<br/>FY 16-17</b> | <b>Proposed<br/>FY 17-18</b> | <b>Approved<br/>FY 17-18</b> | <b>Adopted<br/>FY 17-18</b> |
|---------------------------------------|----------------------------|----------------------------|----------------------------|------------------------------|------------------------------|-----------------------------|
| <b>Materials and Services</b>         |                            |                            |                            |                              |                              |                             |
| 522090 Chemical Sprays                | 2,561                      | 58                         | 1,000                      | 500                          | 500                          | 500                         |
| 522100 Parts                          | 150                        | 15,611                     | 0                          | 0                            | 0                            | 0                           |
| 522110 Batteries                      | 118                        | 125                        | 0                          | 0                            | 0                            | 0                           |
| 522120 Tires and Accessories          | 0                          | 101                        | 12,200                     | 5,200                        | 5,200                        | 5,200                       |
| 522140 Small Tools                    | 1,297                      | 897                        | 1,500                      | 1,500                        | 1,500                        | 1,500                       |
| 522150 Small Office Equipment         | 2,319                      | 835                        | 2,350                      | 2,250                        | 2,250                        | 2,250                       |
| 522160 Small Departmental Equipment   | 1,048                      | 1,843                      | 7,040                      | 2,000                        | 2,000                        | 2,000                       |
| 522170 Computers Non Capital          | 7,308                      | 2,312                      | 4,000                      | 4,750                        | 4,750                        | 4,750                       |
| 522180 Software                       | 337                        | 1,049                      | 1,400                      | 2,170                        | 2,170                        | 2,170                       |
| 522500 Materials for Resale           | 373                        | 198                        | 10,000                     | 10,000                       | 10,000                       | 10,000                      |
| <b>Materials Total</b>                | <b>21,369</b>              | <b>56,929</b>              | <b>92,490</b>              | <b>66,870</b>                | <b>66,870</b>                | <b>66,870</b>               |
| <b>Communications</b>                 |                            |                            |                            |                              |                              |                             |
| 523010 Telephone Equipment            | 66                         | 0                          | 0                          | 0                            | 0                            | 0                           |
| 523020 Phone and Communication Svcs   | 11,391                     | 11,575                     | 11,750                     | 12,000                       | 12,000                       | 12,000                      |
| 523040 Data Connections               | 480                        | 480                        | 480                        | 480                          | 480                          | 480                         |
| 523050 Postage                        | 4,490                      | 0                          | 0                          | 0                            | 0                            | 0                           |
| 523060 Cellular Phones                | 1,493                      | 1,420                      | 1,620                      | 2,220                        | 2,220                        | 2,220                       |
| 523090 Long Distance Charges          | 167                        | 166                        | 150                        | 170                          | 170                          | 170                         |
| 523100 Radios and Accessories         | 0                          | 220                        | 0                          | 0                            | 0                            | 0                           |
| <b>Communications Total</b>           | <b>18,087</b>              | <b>13,861</b>              | <b>14,000</b>              | <b>14,870</b>                | <b>14,870</b>                | <b>14,870</b>               |
| <b>Utilities</b>                      |                            |                            |                            |                              |                              |                             |
| 524010 Electricity                    | 27,120                     | 26,088                     | 30,000                     | 30,000                       | 30,000                       | 30,000                      |
| 524040 Natural Gas                    | 158                        | 113                        | 150                        | 150                          | 150                          | 150                         |
| 524090 Garbage Disposal and Recycling | 21,827                     | 2,705                      | 20,000                     | 20,000                       | 20,000                       | 20,000                      |
| <b>Utilities Total</b>                | <b>49,105</b>              | <b>28,906</b>              | <b>50,150</b>              | <b>50,150</b>                | <b>50,150</b>                | <b>50,150</b>               |
| <b>Contracted Services</b>            |                            |                            |                            |                              |                              |                             |
| 525110 Consulting Services            | 75,836                     | 94,404                     | 95,000                     | 95,000                       | 95,000                       | 95,000                      |
| 525155 Credit Card Fees               | 51,962                     | 48,207                     | 60,000                     | 65,000                       | 65,000                       | 65,000                      |
| 525158 Armored Car Services           | 11,609                     | 11,667                     | 12,000                     | 12,000                       | 12,000                       | 12,000                      |
| 525185 Community Education Services   | 28                         | 980                        | 9,250                      | 16,500                       | 16,500                       | 16,500                      |
| 525235 Laboratory Services            | 4,631                      | 4,314                      | 6,300                      | 5,600                        | 5,600                        | 5,600                       |
| 525355 Engineering Services           | 51                         | 0                          | 0                          | 0                            | 0                            | 0                           |
| 525360 Public Works Services          | 4,715                      | 13,641                     | 29,500                     | 27,500                       | 27,500                       | 27,500                      |
| 525370 Stormwater Services            | 0                          | 112,746                    | 0                          | 124,432                      | 124,432                      | 124,432                     |
| 525405 Code Enforcement Services      | 114,206                    | 91,745                     | 84,393                     | 80,685                       | 80,685                       | 80,685                      |
| 525450 Subscription Services          | 34                         | 360                        | 720                        | 660                          | 660                          | 660                         |
| 525510 Legal Services                 | 8,551                      | 12,683                     | 10,000                     | 10,000                       | 10,000                       | 10,000                      |
| 525555 Security Services              | 745                        | 1,687                      | 3,000                      | 4,000                        | 4,000                        | 4,000                       |
| 525710 Printing Services              | 29,928                     | 8,540                      | 47,125                     | 47,325                       | 47,325                       | 47,325                      |
| 525715 Advertising                    | 181,530                    | 174,180                    | 187,000                    | 187,000                      | 187,000                      | 187,000                     |
| 525735 Mail Services                  | 21,116                     | 1,074                      | 21,500                     | 27,100                       | 27,100                       | 27,100                      |
| 525810 Waste to Energy Contract       | 9,887,952                  | 9,650,593                  | 10,531,224                 | 10,361,553                   | 10,361,553                   | 10,361,553                  |
| 525830 Transfer Station Contracts     | 2,260,136                  | 2,445,522                  | 2,406,881                  | 3,315,253                    | 3,315,253                    | 3,315,253                   |
| 525840 Solid Waste Hauling Services   | 14,975                     | 7,735                      | 8,000                      | 9,120                        | 9,120                        | 9,120                       |

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
PUBLIC WORKS

| <b>510 - Environmental Services</b>  | <b>Actual<br/>FY 14-15</b> | <b>Actual<br/>FY 15-16</b> | <b>Budget<br/>FY 16-17</b> | <b>Proposed<br/>FY 17-18</b> | <b>Approved<br/>FY 17-18</b> | <b>Adopted<br/>FY 17-18</b> |
|--------------------------------------|----------------------------|----------------------------|----------------------------|------------------------------|------------------------------|-----------------------------|
| <b>Materials and Services</b>        |                            |                            |                            |                              |                              |                             |
| 525841 Leachate Disposal             | 583,268                    | 968,750                    | 1,432,750                  | 734,400                      | 734,400                      | 734,400                     |
| 525850 Litter Patrol Services        | 7,515                      | 7,335                      | 7,500                      | 7,500                        | 7,500                        | 7,500                       |
| 525861 Ash Hauling Services          | 1,052,553                  | 992,786                    | 1,119,978                  | 1,115,442                    | 1,115,442                    | 1,115,442                   |
| 525862 Tire Hauling Services         | 52,067                     | 52,815                     | 54,940                     | 54,940                       | 54,940                       | 54,940                      |
| 525864 Appliance Hauling Services    | 15,066                     | 45,403                     | 40,000                     | 45,000                       | 45,000                       | 45,000                      |
| 525865 Metro Haulers                 | 31,396                     | 7,322                      | 30,000                     | 0                            | 0                            | 0                           |
| 525870 Hazardous Waste Disposal      | 239,012                    | 298,536                    | 280,000                    | 311,000                      | 311,000                      | 311,000                     |
| 525871 Battery Recycling             | 63,991                     | 88,731                     | 105,000                    | 111,500                      | 111,500                      | 111,500                     |
| 525999 Other Contracted Services     | 102,716                    | 138,402                    | 184,150                    | 150,900                      | 150,900                      | 150,900                     |
| <b>Contracted Services Total</b>     | <b>14,815,589</b>          | <b>15,280,156</b>          | <b>16,766,211</b>          | <b>16,919,410</b>            | <b>16,919,410</b>            | <b>16,919,410</b>           |
| <b>Repairs and Maintenance</b>       |                            |                            |                            |                              |                              |                             |
| 526010 Office Equipment Maintenance  | 154                        | 0                          | 0                          | 0                            | 0                            | 0                           |
| 526011 Dept Equipment Maintenance    | 38,362                     | 30,088                     | 35,000                     | 35,000                       | 35,000                       | 35,000                      |
| 526012 Vehicle Maintenance           | 120,421                    | 127,119                    | 75,000                     | 100,000                      | 100,000                      | 100,000                     |
| 526014 Radio Maintenance             | 571                        | 86                         | 600                        | 500                          | 500                          | 500                         |
| 526021 Computer Software Maintenance | 689                        | 0                          | 0                          | 0                            | 0                            | 0                           |
| 526030 Building Maintenance          | 20,362                     | 21,025                     | 17,000                     | 15,000                       | 15,000                       | 15,000                      |
| 526050 Grounds Maintenance           | 9,486                      | 53,695                     | 91,000                     | 117,500                      | 117,500                      | 117,500                     |
| 526061 Storm Drain Maintenance       | 0                          | 0                          | 500                        | 0                            | 0                            | 0                           |
| <b>Repairs and Maintenance Total</b> | <b>190,045</b>             | <b>232,013</b>             | <b>219,100</b>             | <b>268,000</b>               | <b>268,000</b>               | <b>268,000</b>              |
| <b>Rentals</b>                       |                            |                            |                            |                              |                              |                             |
| 527100 Vehicle Rental                | 0                          | 0                          | 0                          | 200                          | 200                          | 200                         |
| 527110 Fleet Leases                  | 31,200                     | 29,148                     | 28,896                     | 30,636                       | 30,636                       | 30,636                      |
| 527120 Motor Pool Mileage            | 3,152                      | 3,049                      | 2,900                      | 2,500                        | 2,500                        | 2,500                       |
| 527130 Parking                       | 0                          | 0                          | 0                          | 100                          | 100                          | 100                         |
| 527200 Building Rental County        | 42,743                     | 38,295                     | 38,649                     | 33,875                       | 33,875                       | 33,875                      |
| 527300 Equipment Rental              | 70,002                     | 9,134                      | 15,063                     | 13,615                       | 13,615                       | 13,615                      |
| <b>Rentals Total</b>                 | <b>147,097</b>             | <b>79,626</b>              | <b>85,508</b>              | <b>80,926</b>                | <b>80,926</b>                | <b>80,926</b>               |
| <b>Insurance</b>                     |                            |                            |                            |                              |                              |                             |
| 528415 Auto Claims                   | 1,500                      | 0                          | 0                          | 0                            | 0                            | 0                           |
| <b>Insurance Total</b>               | <b>1,500</b>               | <b>0</b>                   | <b>0</b>                   | <b>0</b>                     | <b>0</b>                     | <b>0</b>                    |
| <b>Miscellaneous</b>                 |                            |                            |                            |                              |                              |                             |
| 529110 Mileage Reimbursement         | 564                        | 58                         | 200                        | 200                          | 200                          | 200                         |
| 529120 Commercial Travel             | 1,309                      | 0                          | 1,250                      | 750                          | 750                          | 750                         |
| 529130 Meals                         | 165                        | 0                          | 350                        | 1,000                        | 1,000                        | 1,000                       |
| 529140 Lodging                       | 1,765                      | 0                          | 750                        | 3,500                        | 3,500                        | 3,500                       |
| 529210 Meetings                      | 477                        | 708                        | 650                        | 2,800                        | 2,800                        | 2,800                       |
| 529220 Conferences                   | 2,759                      | 1,350                      | 4,500                      | 4,700                        | 4,700                        | 4,700                       |
| 529230 Training                      | 1,987                      | 2,181                      | 1,350                      | 2,490                        | 2,490                        | 2,490                       |
| 529300 Dues and Memberships          | 2,414                      | 1,231                      | 2,200                      | 2,724                        | 2,724                        | 2,724                       |
| 529440 Safety Grants                 | 2,180                      | 1,635                      | 10,000                     | 10,000                       | 10,000                       | 10,000                      |
| 529590 Special Programs Other        | 373                        | 390                        | 1,500                      | 1,500                        | 1,500                        | 1,500                       |
| 529650 Pre Employment Costs          | 28                         | 57                         | 250                        | 100                          | 100                          | 100                         |
| 529740 Fairs and Shows               | 33,085                     | 27,862                     | 35,500                     | 39,100                       | 39,100                       | 39,100                      |

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
PUBLIC WORKS

| <b>510 - Environmental Services</b>   | <b>Actual<br/>FY 14-15</b> | <b>Actual<br/>FY 15-16</b> | <b>Budget<br/>FY 16-17</b> | <b>Proposed<br/>FY 17-18</b> | <b>Approved<br/>FY 17-18</b> | <b>Adopted<br/>FY 17-18</b> |
|---------------------------------------|----------------------------|----------------------------|----------------------------|------------------------------|------------------------------|-----------------------------|
| <b>Materials and Services</b>         |                            |                            |                            |                              |                              |                             |
| 529820 Vehicle Registration           | 0                          | 105                        | 0                          | 0                            | 0                            | 0                           |
| 529840 Professional Licenses          | 108                        | 108                        | 110                        | 200                          | 200                          | 200                         |
| 529850 Device Licenses                | 1,371                      | 1,483                      | 1,500                      | 1,500                        | 1,500                        | 1,500                       |
| 529860 Permits                        | 4,219                      | 2,518                      | 4,400                      | 4,400                        | 4,400                        | 4,400                       |
| 529870 DEQ Tonnage Assessment         | 220,062                    | 249,231                    | 295,000                    | 350,000                      | 350,000                      | 350,000                     |
| 529910 Awards and Recognition         | 2,337                      | 3,556                      | 5,500                      | 6,500                        | 6,500                        | 6,500                       |
| 529999 Miscellaneous Expense          | 0                          | 700                        | 0                          | 0                            | 0                            | 0                           |
| <b>Miscellaneous Total</b>            | <b>275,202</b>             | <b>293,172</b>             | <b>365,010</b>             | <b>431,464</b>               | <b>431,464</b>               | <b>431,464</b>              |
| <b>Materials and Services Total</b>   | <b>15,645,591</b>          | <b>16,057,895</b>          | <b>17,670,074</b>          | <b>17,908,015</b>            | <b>17,908,015</b>            | <b>17,908,015</b>           |
| <b>Administrative Charges</b>         |                            |                            |                            |                              |                              |                             |
| 611100 County Admin Allocation        | 106,724                    | 106,093                    | 120,149                    | 133,692                      | 133,692                      | 133,692                     |
| 611230 Courier Allocation             | 1,815                      | 1,865                      | 1,945                      | 2,123                        | 2,123                        | 2,123                       |
| 611250 Risk Management Allocation     | 12,473                     | 12,145                     | 30,075                     | 19,662                       | 19,662                       | 19,662                      |
| 611255 Benefits Allocation            | 9,018                      | 9,263                      | 8,752                      | 9,403                        | 9,403                        | 9,403                       |
| 611260 Human Resources Allocation     | 31,407                     | 31,867                     | 34,868                     | 38,311                       | 38,311                       | 38,311                      |
| 611300 Legal Services Allocation      | 42,109                     | 50,466                     | 45,408                     | 37,967                       | 37,967                       | 37,967                      |
| 611400 Information Tech Allocation    | 179,108                    | 163,711                    | 167,652                    | 175,830                      | 175,830                      | 175,830                     |
| 611410 FIMS Allocation                | 215,286                    | 242,257                    | 279,496                    | 278,570                      | 278,570                      | 278,570                     |
| 611420 Telecommunications Allocation  | 12,355                     | 13,311                     | 12,384                     | 15,363                       | 15,363                       | 15,363                      |
| 611430 Info Tech Direct Charges       | 199,197                    | 205,215                    | 193,216                    | 180,803                      | 180,803                      | 180,803                     |
| 611600 Finance Allocation             | 275,819                    | 291,491                    | 300,150                    | 312,791                      | 312,791                      | 312,791                     |
| 611800 MCBEE Allocation               | 11,241                     | 4,818                      | 16,550                     | 10,201                       | 10,201                       | 10,201                      |
| 612100 IT Equipment Use Charges       | 0                          | 16,980                     | 17,360                     | 18,000                       | 18,000                       | 18,000                      |
| 614100 Liability Insurance Allocation | 21,700                     | 13,100                     | 82,100                     | 54,100                       | 54,100                       | 54,100                      |
| 614200 WC Insurance Allocation        | 20,600                     | 31,600                     | 38,500                     | 23,100                       | 23,100                       | 23,100                      |
| <b>Administrative Charges Total</b>   | <b>1,138,852</b>           | <b>1,194,182</b>           | <b>1,348,605</b>           | <b>1,309,916</b>             | <b>1,309,916</b>             | <b>1,309,916</b>            |
| <b>Capital Outlay</b>                 |                            |                            |                            |                              |                              |                             |
| 531300 Departmental Equipment Capital | 0                          | 0                          | 0                          | 9,900                        | 9,900                        | 9,900                       |
| 532400 Off Road Vehicles              | 28,613                     | 13,048                     | 125,000                    | 10,000                       | 10,000                       | 10,000                      |
| 532500 Road Maintenance Vehicles      | 0                          | 89,381                     | 0                          | 0                            | 0                            | 0                           |
| 534150 Building Acquisitions          | 0                          | 0                          | 7,000                      | 0                            | 0                            | 0                           |
| 534600 Site Improvements              | 0                          | 0                          | 100,000                    | 347,000                      | 347,000                      | 347,000                     |
| <b>Capital Outlay Total</b>           | <b>28,613</b>              | <b>102,429</b>             | <b>232,000</b>             | <b>366,900</b>               | <b>366,900</b>               | <b>366,900</b>              |
| <b>Debt Service Principal</b>         |                            |                            |                            |                              |                              |                             |
| 541100 Principal Payments             | 85,000                     | 85,000                     | 85,000                     | 85,000                       | 85,000                       | 85,000                      |
| <b>Debt Service Principal Total</b>   | <b>85,000</b>              | <b>85,000</b>              | <b>85,000</b>              | <b>85,000</b>                | <b>85,000</b>                | <b>85,000</b>               |
| <b>Debt Service Interest</b>          |                            |                            |                            |                              |                              |                             |
| 542100 Interest Payments              | 4,131                      | 3,672                      | 3,213                      | 2,754                        | 2,754                        | 2,754                       |
| <b>Debt Service Interest Total</b>    | <b>4,131</b>               | <b>3,672</b>               | <b>3,213</b>               | <b>2,754</b>                 | <b>2,754</b>                 | <b>2,754</b>                |
| <b>Contingency</b>                    |                            |                            |                            |                              |                              |                             |
| 571010 Contingency                    | 0                          | 0                          | 1,957,033                  | 1,900,000                    | 1,900,000                    | 1,900,000                   |
| <b>Contingency Total</b>              | <b>0</b>                   | <b>0</b>                   | <b>1,957,033</b>           | <b>1,900,000</b>             | <b>1,900,000</b>             | <b>1,900,000</b>            |



MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
PUBLIC WORKS

| <b>510 - Environmental Services</b>   | <b>Actual<br/>FY 14-15</b> | <b>Actual<br/>FY 15-16</b> | <b>Budget<br/>FY 16-17</b> | <b>Proposed<br/>FY 17-18</b> | <b>Approved<br/>FY 17-18</b> | <b>Adopted<br/>FY 17-18</b> |
|---------------------------------------|----------------------------|----------------------------|----------------------------|------------------------------|------------------------------|-----------------------------|
| <b>Ending Fund Balance</b>            |                            |                            |                            |                              |                              |                             |
| 573020 Capital Improvement Reserves   | 0                          | 0                          | 6,827,794                  | 8,562,126                    | 8,562,126                    | 8,562,126                   |
| <b>Ending Fund Balance Total</b>      | <b>0</b>                   | <b>0</b>                   | <b>6,827,794</b>           | <b>8,562,126</b>             | <b>8,562,126</b>             | <b>8,562,126</b>            |
| <b>Environmental Services Total</b>   | <b>19,370,533</b>          | <b>19,757,734</b>          | <b>30,406,076</b>          | <b>32,519,009</b>            | <b>32,519,009</b>            | <b>32,519,009</b>           |
| <b>515 - Stormwater Management</b>    | <b>Actual<br/>FY 14-15</b> | <b>Actual<br/>FY 15-16</b> | <b>Budget<br/>FY 16-17</b> | <b>Proposed<br/>FY 17-18</b> | <b>Approved<br/>FY 17-18</b> | <b>Adopted<br/>FY 17-18</b> |
| <b>Personnel Services</b>             |                            |                            |                            |                              |                              |                             |
| <b>Salaries and Wages</b>             |                            |                            |                            |                              |                              |                             |
| 511020 Salaries and Wages Budget Only | 0                          | 0                          | 55,800                     | 0                            | 0                            | 0                           |
| 511110 Regular Wages                  | 0                          | 57,571                     | 69,631                     | 282,507                      | 282,507                      | 282,507                     |
| 511130 Vacation Pay                   | 0                          | 3,442                      | 0                          | 0                            | 0                            | 0                           |
| 511140 Sick Pay                       | 0                          | 2,889                      | 0                          | 0                            | 0                            | 0                           |
| 511150 Holiday Pay                    | 0                          | 3,509                      | 0                          | 0                            | 0                            | 0                           |
| 511160 Comp Time Pay                  | 0                          | 335                        | 0                          | 0                            | 0                            | 0                           |
| 511210 Compensation Credits           | 0                          | 1,226                      | 1,227                      | 4,409                        | 4,409                        | 4,409                       |
| 511420 Premium Pay                    | 0                          | 281                        | 0                          | 3,500                        | 3,500                        | 3,500                       |
| <b>Salaries and Wages Total</b>       | <b>0</b>                   | <b>69,252</b>              | <b>126,658</b>             | <b>290,416</b>               | <b>290,416</b>               | <b>290,416</b>              |
| <b>Fringe Benefits</b>                |                            |                            |                            |                              |                              |                             |
| 512010 Fringe Benefits Budget Only    | 0                          | 0                          | 47,608                     | 0                            | 0                            | 0                           |
| 512110 PERS                           | 0                          | 8,987                      | 11,303                     | 55,376                       | 55,376                       | 55,376                      |
| 512120 401K                           | 0                          | 0                          | 0                          | 970                          | 970                          | 970                         |
| 512130 PERS Debt Service              | 0                          | 5,987                      | 3,295                      | 14,347                       | 14,347                       | 14,347                      |
| 512200 FICA                           | 0                          | 5,387                      | 5,421                      | 21,924                       | 21,924                       | 21,924                      |
| 512310 Medical Insurance              | 0                          | 18,526                     | 18,330                     | 86,802                       | 86,802                       | 86,802                      |
| 512320 Dental Insurance               | 0                          | 1,916                      | 1,815                      | 8,625                        | 8,625                        | 8,625                       |
| 512330 Group Term Life Insurance      | 0                          | 129                        | 134                        | 538                          | 538                          | 538                         |
| 512340 Long Term Disability Insurance | 0                          | 327                        | 300                        | 1,204                        | 1,204                        | 1,204                       |
| 512400 Unemployment Insurance         | 0                          | 284                        | 263                        | 1,063                        | 1,063                        | 1,063                       |
| 512520 Workers Comp Insurance         | 0                          | 37                         | 38                         | 173                          | 173                          | 173                         |
| 512600 Wellness Program               | 0                          | 50                         | 50                         | 190                          | 190                          | 190                         |
| 512610 Employee Assistance Program    | 0                          | 36                         | 35                         | 130                          | 130                          | 130                         |
| <b>Fringe Benefits Total</b>          | <b>0</b>                   | <b>41,667</b>              | <b>88,592</b>              | <b>191,342</b>               | <b>191,342</b>               | <b>191,342</b>              |
| <b>Personnel Services Total</b>       | <b>0</b>                   | <b>110,919</b>             | <b>215,250</b>             | <b>481,758</b>               | <b>481,758</b>               | <b>481,758</b>              |
| <b>Materials and Services</b>         |                            |                            |                            |                              |                              |                             |
| <b>Supplies</b>                       |                            |                            |                            |                              |                              |                             |
| 521010 Office Supplies                | 0                          | 106                        | 250                        | 229                          | 229                          | 229                         |
| 521030 Field Supplies                 | 0                          | 1,751                      | 15,800                     | 7,500                        | 7,500                        | 7,500                       |
| 521070 Departmental Supplies          | 0                          | 48                         | 0                          | 0                            | 0                            | 0                           |
| 521080 Food Supplies                  | 0                          | 0                          | 0                          | 150                          | 150                          | 150                         |
| 521170 Educational Supplies           | 0                          | 240                        | 0                          | 0                            | 0                            | 0                           |
| 521210 Gasoline                       | 0                          | 337                        | 2,400                      | 7,000                        | 7,000                        | 7,000                       |
| 521240 Automotive Supplies            | 0                          | 90                         | 0                          | 100                          | 100                          | 100                         |
| 521241 Oil and Lubricants             | 0                          | 0                          | 0                          | 300                          | 300                          | 300                         |

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
PUBLIC WORKS

| <b>515 - Stormwater Management</b>    | <b>Actual<br/>FY 14-15</b> | <b>Actual<br/>FY 15-16</b> | <b>Budget<br/>FY 16-17</b> | <b>Proposed<br/>FY 17-18</b> | <b>Approved<br/>FY 17-18</b> | <b>Adopted<br/>FY 17-18</b> |
|---------------------------------------|----------------------------|----------------------------|----------------------------|------------------------------|------------------------------|-----------------------------|
| <b>Materials and Services</b>         |                            |                            |                            |                              |                              |                             |
| 521300 Safety Clothing                | 0                          | 338                        | 0                          | 600                          | 600                          | 600                         |
| <b>Supplies Total</b>                 | 0                          | 2,909                      | 18,450                     | 15,879                       | 15,879                       | 15,879                      |
| <b>Materials</b>                      |                            |                            |                            |                              |                              |                             |
| 522060 Sign Materials                 | 0                          | 0                          | 400                        | 0                            | 0                            | 0                           |
| 522100 Parts                          | 0                          | 2,706                      | 0                          | 75                           | 75                           | 75                          |
| 522140 Small Tools                    | 0                          | 2,500                      | 1,300                      | 5,000                        | 5,000                        | 5,000                       |
| 522150 Small Office Equipment         | 0                          | 310                        | 0                          | 0                            | 0                            | 0                           |
| 522160 Small Departmental Equipment   | 0                          | 0                          | 0                          | 160                          | 160                          | 160                         |
| <b>Materials Total</b>                | 0                          | 5,516                      | 1,700                      | 5,235                        | 5,235                        | 5,235                       |
| <b>Communications</b>                 |                            |                            |                            |                              |                              |                             |
| 523050 Postage                        | 0                          | 0                          | 1,000                      | 500                          | 500                          | 500                         |
| 523060 Cellular Phones                | 0                          | 260                        | 920                        | 1,270                        | 1,270                        | 1,270                       |
| <b>Communications Total</b>           | 0                          | 260                        | 1,920                      | 1,770                        | 1,770                        | 1,770                       |
| <b>Utilities</b>                      |                            |                            |                            |                              |                              |                             |
| 524090 Garbage Disposal and Recycling | 0                          | 569                        | 0                          | 18,700                       | 18,700                       | 18,700                      |
| <b>Utilities Total</b>                | 0                          | 569                        | 0                          | 18,700                       | 18,700                       | 18,700                      |
| <b>Contracted Services</b>            |                            |                            |                            |                              |                              |                             |
| 525185 Community Education Services   | 0                          | 2,244                      | 47,000                     | 39,000                       | 39,000                       | 39,000                      |
| 525235 Laboratory Services            | 0                          | 200                        | 1,500                      | 1,500                        | 1,500                        | 1,500                       |
| 525360 Public Works Services          | 0                          | 203,460                    | 199,299                    | 34,000                       | 34,000                       | 34,000                      |
| 525710 Printing Services              | 0                          | 960                        | 5,000                      | 1,000                        | 1,000                        | 1,000                       |
| 525715 Advertising                    | 0                          | 14,043                     | 10,000                     | 10,000                       | 10,000                       | 10,000                      |
| 525735 Mail Services                  | 0                          | 1,702                      | 0                          | 1,000                        | 1,000                        | 1,000                       |
| 525999 Other Contracted Services      | 0                          | 34,720                     | 60,500                     | 96,500                       | 96,500                       | 96,500                      |
| <b>Contracted Services Total</b>      | 0                          | 257,329                    | 323,299                    | 183,000                      | 183,000                      | 183,000                     |
| <b>Repairs and Maintenance</b>        |                            |                            |                            |                              |                              |                             |
| 526012 Vehicle Maintenance            | 0                          | 0                          | 3,500                      | 8,000                        | 8,000                        | 8,000                       |
| 526061 Storm Drain Maintenance        | 0                          | 2,361                      | 0                          | 0                            | 0                            | 0                           |
| <b>Repairs and Maintenance Total</b>  | 0                          | 2,361                      | 3,500                      | 8,000                        | 8,000                        | 8,000                       |
| <b>Rentals</b>                        |                            |                            |                            |                              |                              |                             |
| 527110 Fleet Leases                   | 0                          | 0                          | 1,965                      | 11,358                       | 11,358                       | 11,358                      |
| 527120 Motor Pool Mileage             | 0                          | 0                          | 200                        | 200                          | 200                          | 200                         |
| 527130 Parking                        | 0                          | 9                          | 0                          | 50                           | 50                           | 50                          |
| 527200 Building Rental County         | 0                          | 0                          | 4,614                      | 4,044                        | 4,044                        | 4,044                       |
| 527300 Equipment Rental               | 0                          | 68                         | 540                        | 1,117                        | 1,117                        | 1,117                       |
| <b>Rentals Total</b>                  | 0                          | 77                         | 7,319                      | 16,769                       | 16,769                       | 16,769                      |
| <b>Miscellaneous</b>                  |                            |                            |                            |                              |                              |                             |
| 529110 Mileage Reimbursement          | 0                          | 0                          | 150                        | 150                          | 150                          | 150                         |
| 529130 Meals                          | 0                          | 24                         | 75                         | 100                          | 100                          | 100                         |
| 529140 Lodging                        | 0                          | 146                        | 1,325                      | 1,325                        | 1,325                        | 1,325                       |
| 529220 Conferences                    | 0                          | 320                        | 0                          | 1,500                        | 1,500                        | 1,500                       |
| 529230 Training                       | 0                          | 834                        | 3,350                      | 1,500                        | 1,500                        | 1,500                       |

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
PUBLIC WORKS

| <b>515 - Stormwater Management</b>    | <b>Actual<br/>FY 14-15</b> | <b>Actual<br/>FY 15-16</b> | <b>Budget<br/>FY 16-17</b> | <b>Proposed<br/>FY 17-18</b> | <b>Approved<br/>FY 17-18</b> | <b>Adopted<br/>FY 17-18</b> |
|---------------------------------------|----------------------------|----------------------------|----------------------------|------------------------------|------------------------------|-----------------------------|
| <b>Materials and Services</b>         |                            |                            |                            |                              |                              |                             |
| 529300 Dues and Memberships           | 0                          | 587                        | 665                        | 665                          | 665                          | 665                         |
| 529860 Permits                        | 0                          | 1,855                      | 875                        | 875                          | 875                          | 875                         |
| Miscellaneous Total                   | 0                          | 3,766                      | 6,440                      | 6,115                        | 6,115                        | 6,115                       |
| Materials and Services Total          | <b>0</b>                   | <b>272,786</b>             | <b>362,628</b>             | <b>255,468</b>               | <b>255,468</b>               | <b>255,468</b>              |
| <b>Administrative Charges</b>         |                            |                            |                            |                              |                              |                             |
| 611100 County Admin Allocation        | 0                          | 0                          | 1,893                      | 2,576                        | 2,576                        | 2,576                       |
| 611250 Risk Management Allocation     | 0                          | 0                          | 200                        | 178                          | 178                          | 178                         |
| 611300 Legal Services Allocation      | 0                          | 0                          | 0                          | 18                           | 18                           | 18                          |
| 611400 Information Tech Allocation    | 0                          | 0                          | 6,788                      | 8,953                        | 8,953                        | 8,953                       |
| 611410 FIMS Allocation                | 0                          | 0                          | 5,275                      | 6,495                        | 6,495                        | 6,495                       |
| 611420 Telecommunications Allocation  | 0                          | 0                          | 518                        | 773                          | 773                          | 773                         |
| 611430 Info Tech Direct Charges       | 0                          | 0                          | 7,827                      | 9,189                        | 9,189                        | 9,189                       |
| 611600 Finance Allocation             | 0                          | 0                          | 8,047                      | 13,111                       | 13,111                       | 13,111                      |
| 611800 MCBEE Allocation               | 0                          | 0                          | 312                        | 237                          | 237                          | 237                         |
| 612100 IT Equipment Use Charges       | 0                          | 0                          | 697                        | 925                          | 925                          | 925                         |
| 614100 Liability Insurance Allocation | 0                          | 0                          | 500                        | 400                          | 400                          | 400                         |
| 614200 WC Insurance Allocation        | 0                          | 0                          | 300                        | 300                          | 300                          | 300                         |
| Administrative Charges Total          | <b>0</b>                   | <b>0</b>                   | <b>32,357</b>              | <b>43,155</b>                | <b>43,155</b>                | <b>43,155</b>               |
| <b>Capital Outlay</b>                 |                            |                            |                            |                              |                              |                             |
| 534600 Site Improvements              | 0                          | 22,700                     | 34,500                     | 128,000                      | 128,000                      | 128,000                     |
| Capital Outlay Total                  | <b>0</b>                   | <b>22,700</b>              | <b>34,500</b>              | <b>128,000</b>               | <b>128,000</b>               | <b>128,000</b>              |
| <b>Transfers Out</b>                  |                            |                            |                            |                              |                              |                             |
| 561130 Transfer to Public Works       | 0                          | 0                          | 25,000                     | 0                            | 0                            | 0                           |
| 561595 Transfer to Fleet Management   | 0                          | 0                          | 0                          | 41,000                       | 41,000                       | 41,000                      |
| Transfers Out Total                   | <b>0</b>                   | <b>0</b>                   | <b>25,000</b>              | <b>41,000</b>                | <b>41,000</b>                | <b>41,000</b>               |
| <b>Contingency</b>                    |                            |                            |                            |                              |                              |                             |
| 571010 Contingency                    | 0                          | 0                          | 21,835                     | 90,000                       | 90,000                       | 90,000                      |
| Contingency Total                     | <b>0</b>                   | <b>0</b>                   | <b>21,835</b>              | <b>90,000</b>                | <b>90,000</b>                | <b>90,000</b>               |
| <b>Ending Fund Balance</b>            |                            |                            |                            |                              |                              |                             |
| 573010 Unapprop Ending Fund Balance   | 0                          | 0                          | 736,120                    | 715,608                      | 715,608                      | 715,608                     |
| Ending Fund Balance Total             | <b>0</b>                   | <b>0</b>                   | <b>736,120</b>             | <b>715,608</b>               | <b>715,608</b>               | <b>715,608</b>              |
| Stormwater Management Total           | <b>0</b>                   | <b>406,405</b>             | <b>1,427,690</b>           | <b>1,754,989</b>             | <b>1,754,989</b>             | <b>1,754,989</b>            |
| <b>595 - Fleet Management</b>         | <b>Actual<br/>FY 14-15</b> | <b>Actual<br/>FY 15-16</b> | <b>Budget<br/>FY 16-17</b> | <b>Proposed<br/>FY 17-18</b> | <b>Approved<br/>FY 17-18</b> | <b>Adopted<br/>FY 17-18</b> |
| <b>Materials and Services</b>         |                            |                            |                            |                              |                              |                             |
| <b>Supplies</b>                       |                            |                            |                            |                              |                              |                             |
| 521030 Field Supplies                 | 1                          | 0                          | 0                          | 0                            | 0                            | 0                           |
| 521210 Gasoline                       | 11,442                     | 9,541                      | 12,328                     | 12,500                       | 12,500                       | 12,500                      |
| Supplies Total                        | 11,443                     | 9,541                      | 12,328                     | 12,500                       | 12,500                       | 12,500                      |
| <b>Communications</b>                 |                            |                            |                            |                              |                              |                             |
| 523100 Radios and Accessories         | 0                          | 0                          | 74,000                     | 0                            | 0                            | 0                           |
| Communications Total                  | 0                          | 0                          | 74,000                     | 0                            | 0                            | 0                           |

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
PUBLIC WORKS

| <b>595 - Fleet Management</b>         | <b>Actual<br/>FY 14-15</b> | <b>Actual<br/>FY 15-16</b> | <b>Budget<br/>FY 16-17</b> | <b>Proposed<br/>FY 17-18</b> | <b>Approved<br/>FY 17-18</b> | <b>Adopted<br/>FY 17-18</b> |
|---------------------------------------|----------------------------|----------------------------|----------------------------|------------------------------|------------------------------|-----------------------------|
| <b>Materials and Services</b>         |                            |                            |                            |                              |                              |                             |
| <b>Contracted Services</b>            |                            |                            |                            |                              |                              |                             |
| 525360 Public Works Services          | 65,650                     | 52,969                     | 67,632                     | 65,000                       | 65,000                       | 65,000                      |
| <b>Contracted Services Total</b>      | <b>65,650</b>              | <b>52,969</b>              | <b>67,632</b>              | <b>65,000</b>                | <b>65,000</b>                | <b>65,000</b>               |
| <b>Repairs and Maintenance</b>        |                            |                            |                            |                              |                              |                             |
| 526012 Vehicle Maintenance            | 295,589                    | 348,029                    | 319,542                    | 325,000                      | 325,000                      | 325,000                     |
| 526014 Radio Maintenance              | 1,195                      | 204                        | 1,100                      | 750                          | 750                          | 750                         |
| 526030 Building Maintenance           | 0                          | 32                         | 0                          | 0                            | 0                            | 0                           |
| <b>Repairs and Maintenance Total</b>  | <b>296,784</b>             | <b>348,264</b>             | <b>320,642</b>             | <b>325,750</b>               | <b>325,750</b>               | <b>325,750</b>              |
| <b>Rentals</b>                        |                            |                            |                            |                              |                              |                             |
| 527140 County Parking                 | 3,960                      | 3,960                      | 3,960                      | 3,960                        | 3,960                        | 3,960                       |
| <b>Rentals Total</b>                  | <b>3,960</b>               | <b>3,960</b>               | <b>3,960</b>               | <b>3,960</b>                 | <b>3,960</b>                 | <b>3,960</b>                |
| <b>Miscellaneous</b>                  |                            |                            |                            |                              |                              |                             |
| 529820 Vehicle Registration           | 2,575                      | 4,257                      | 3,859                      | 4,807                        | 4,807                        | 4,807                       |
| <b>Miscellaneous Total</b>            | <b>2,575</b>               | <b>4,257</b>               | <b>3,859</b>               | <b>4,807</b>                 | <b>4,807</b>                 | <b>4,807</b>                |
| <b>Materials and Services Total</b>   | <b>380,412</b>             | <b>418,991</b>             | <b>482,421</b>             | <b>412,017</b>               | <b>412,017</b>               | <b>412,017</b>              |
| <b>Administrative Charges</b>         |                            |                            |                            |                              |                              |                             |
| 611100 County Admin Allocation        | 3,425                      | 3,801                      | 4,139                      | 3,799                        | 3,799                        | 3,799                       |
| 611230 Courier Allocation             | 118                        | 181                        | 195                        | 137                          | 137                          | 137                         |
| 611250 Risk Management Allocation     | 1,563                      | 1,467                      | 1,745                      | 1,910                        | 1,910                        | 1,910                       |
| 611255 Benefits Allocation            | 589                        | 897                        | 876                        | 610                          | 610                          | 610                         |
| 611260 Human Resources Allocation     | 2,050                      | 3,086                      | 3,488                      | 2,486                        | 2,486                        | 2,486                       |
| 611400 Information Tech Allocation    | 9,131                      | 7,642                      | 7,654                      | 8,013                        | 8,013                        | 8,013                       |
| 611410 FIMS Allocation                | 5,409                      | 5,511                      | 6,001                      | 5,781                        | 5,781                        | 5,781                       |
| 611420 Telecommunications Allocation  | 635                        | 634                        | 565                        | 677                          | 677                          | 677                         |
| 611430 Info Tech Direct Charges       | 10,120                     | 9,503                      | 8,945                      | 8,107                        | 8,107                        | 8,107                       |
| 611600 Finance Allocation             | 5,966                      | 7,480                      | 7,395                      | 7,603                        | 7,603                        | 7,603                       |
| 611800 MCBEE Allocation               | 282                        | 110                        | 356                        | 211                          | 211                          | 211                         |
| 612100 IT Equipment Use Charges       | 0                          | 798                        | 797                        | 818                          | 818                          | 818                         |
| 614100 Liability Insurance Allocation | 4,700                      | 5,100                      | 6,800                      | 7,300                        | 7,300                        | 7,300                       |
| 614200 WC Insurance Allocation        | 600                        | 300                        | 200                        | 200                          | 200                          | 200                         |
| <b>Administrative Charges Total</b>   | <b>44,588</b>              | <b>46,510</b>              | <b>49,156</b>              | <b>47,652</b>                | <b>47,652</b>                | <b>47,652</b>               |
| <b>Capital Outlay</b>                 |                            |                            |                            |                              |                              |                             |
| 532100 Automobiles                    | 162,347                    | 284,768                    | 444,470                    | 312,021                      | 312,021                      | 312,021                     |
| 532200 Pickups and Trucks             | 477,209                    | 929,595                    | 925,754                    | 1,204,572                    | 1,204,572                    | 1,204,572                   |
| <b>Capital Outlay Total</b>           | <b>639,557</b>             | <b>1,214,362</b>           | <b>1,370,224</b>           | <b>1,516,593</b>             | <b>1,516,593</b>             | <b>1,516,593</b>            |
| <b>Special Payments</b>               |                            |                            |                            |                              |                              |                             |
| 551100 Interfund Loan Disbursements   | 0                          | 2,500,000                  | 0                          | 0                            | 0                            | 0                           |
| <b>Special Payments Total</b>         | <b>0</b>                   | <b>2,500,000</b>           | <b>0</b>                   | <b>0</b>                     | <b>0</b>                     | <b>0</b>                    |
| <b>Contingency</b>                    |                            |                            |                            |                              |                              |                             |
| 571010 Contingency                    | 0                          | 0                          | 0                          | 190,000                      | 190,000                      | 190,000                     |
| <b>Contingency Total</b>              | <b>0</b>                   | <b>0</b>                   | <b>0</b>                   | <b>190,000</b>               | <b>190,000</b>               | <b>190,000</b>              |

MARION COUNTY FY 2017-18 BUDGET  
 BY DEPARTMENT  
 PUBLIC WORKS

| <b>595 - Fleet Management</b>       | <b>Actual<br/>FY 14-15</b> | <b>Actual<br/>FY 15-16</b> | <b>Budget<br/>FY 16-17</b> | <b>Proposed<br/>FY 17-18</b> | <b>Approved<br/>FY 17-18</b> | <b>Adopted<br/>FY 17-18</b> |
|-------------------------------------|----------------------------|----------------------------|----------------------------|------------------------------|------------------------------|-----------------------------|
| <b>Ending Fund Balance</b>          |                            |                            |                            |                              |                              |                             |
| 573010 Unapprop Ending Fund Balance | 0                          | 0                          | 1,545,184                  | 1,447,324                    | 1,447,324                    | 1,447,324                   |
| <b>Ending Fund Balance Total</b>    | <b>0</b>                   | <b>0</b>                   | <b>1,545,184</b>           | <b>1,447,324</b>             | <b>1,447,324</b>             | <b>1,447,324</b>            |
| <b>Fleet Management Total</b>       | <b>1,064,557</b>           | <b>4,179,863</b>           | <b>3,446,985</b>           | <b>3,613,586</b>             | <b>3,613,586</b>             | <b>3,613,586</b>            |
| <b>Public Works Grand Total</b>     | <b>49,455,225</b>          | <b>55,157,498</b>          | <b>99,383,493</b>          | <b>102,372,307</b>           | <b>102,372,307</b>           | <b>102,372,307</b>          |

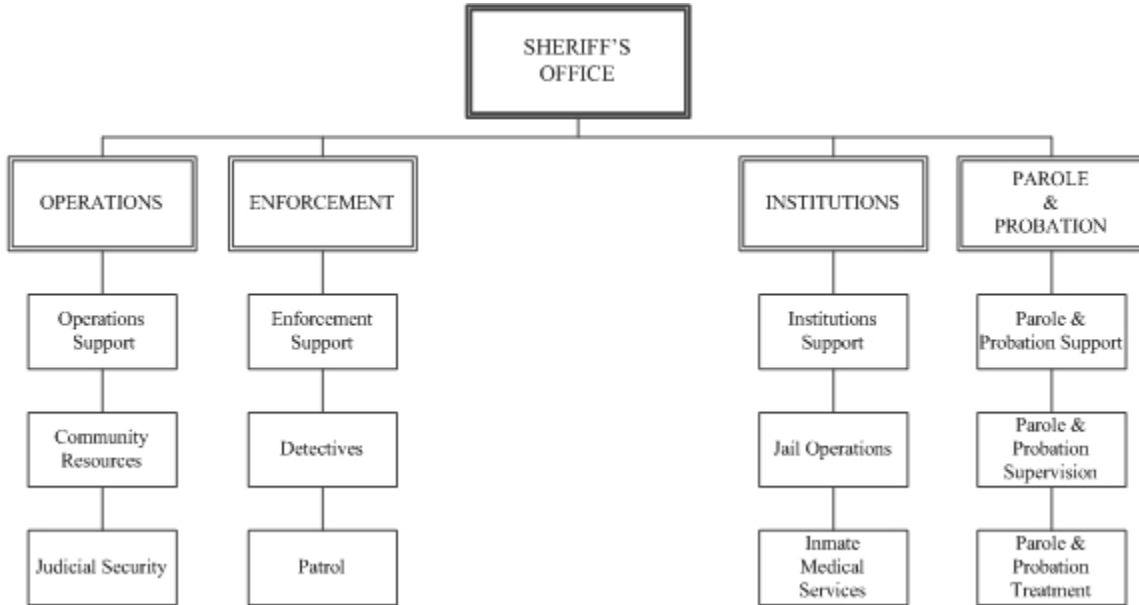
MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
PUBLIC WORKS

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MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
SHERIFF'S OFFICE

# SHERIFF'S OFFICE



## MISSION STATEMENT

The Marion County Sheriff's Office will provide the highest level of public safety services in partnership with our communities. The Sheriff's Office provides this through the foundational character traits of Integrity, Courage, Discipline, Loyalty, Diligence, Humility, Optimism, and Conviction.

## GOALS AND OBJECTIVES

- Goal 1 To have goals and objectives that align with the county strategic priorities and the services provided under County Goal #3 of Public Safety. While the goals and objectives stay consistent for the Sheriff's Office, the approach to how they are accomplished changes over time with the introduction of new technology, new case law, results of applicable studies and surveys, and other related factors.
- Goal 2 To keep our community safe through maintaining a safe and secure jail and work/transition center, patrolling and conducting criminal investigations, providing civil process, supervising offenders through Parole and Probation, providing search and rescue response, and keeping our courts safe and accessible to the public through judicial security.
- Objective 1 To develop strategies aligned with the county's short and long term priorities on public safety with an emphasis on reducing recidivism, reducing prison admissions, and diverting mentally ill persons from the criminal justice system while enhancing public safety in the community.
- Goal 3 To continue to work collaboratively with our community and public safety partners with an emphasis on the prevention of crime, problem solving, and being responsive to the community's needs for public safety.
- Objective 1 The Sheriff's Office has an overall philosophy of problem solving with community members, leaders, businesses, and other public safety organizations to develop strategies that address livability concerns. This is accomplished through engagement, education, analysis, implementation, and follow through.

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
SHERIFF'S OFFICE

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Goal 4 To continue to seek and retain professional and competent staff as well as continue the professional development of all employees.

Objective 1 To recruit, train and retain competent, professional employees who are prepared for the modern day public safety challenges put before them.

Goal 5 To be fiscally responsible and maximize the public's resources we are entrusted with. This goal is accomplished by continued efforts to utilize the dollars allocated and make the best choices with those dollars.

Objective 1 To strive to be an organization that is fiscally responsible, showing a good return on the tax payers' financial investment through sound public safety strategies, priorities, and best practices.



MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
SHERIFF'S OFFICE

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**DEPARTMENT OVERVIEW**

The Marion County Sheriff's Office is a public safety organization that provides services to all residents within the county. These services are delivered through four divisions; Operations, Enforcement, Institutions, and Parole and Probation.

The Operations Division is responsible for judicial security (court security), civil process/service, criminal records entry, code enforcement, crime prevention, public information, and all administrative functions including payroll, human resources, recruitment, training and certification, budget management, purchasing and contracts, grant management, property control, and policy and procedures.

The Enforcement Division serves a population base of approximately 333,950 (2016 Census Estimate--Portland State University, Population Research Center) of which approximately 90,929 are residents who live in rural areas, unincorporated cities (census designated places such as Four Corners, Hayesville, Brooks, etc.), and another 9,453 in contract cities and those without local police protection. The services provided include patrol, traffic safety, criminal investigations, drug investigations, search and rescue, marine patrol, and various law enforcement contracts.

The Institutions Division is responsible for operating the jail, with a current budgeted capacity of 415 beds, and a transition center currently at a budgeted capacity of 144 beds. The division is responsible for fingerprinting, photographing, and processing all offenders who are arrested and brought to the jail by the various law enforcement agencies operating within Marion County. In 2016, there were 14,908 (as compared to 14,193 in 2015) offenders booked into the jail.

The jail facility houses pre-trial and sentenced/sanctioned inmates and has two major functions: intake (booking/release) and inmate housing. Intake provides the services of property inventory, identification (photographs and fingerprints) and records. Inmate housing utilizes both the jail and transition center to house various levels of offenders that range from unclassified to maximum security. The jail provides services to inmates with special needs such as medical, mental health, and disciplinary issues.

The transition center provides housing for minimum custody inmates who are serving sanctions imposed by their probation/parole deputy or offenders sentenced by the judicial system. Most inmates housed at the transition center facility participate in community work crews or projects. There were 2,346 total offenders sent to the transition center in 2016. The work crews completed 42,024 hours of work and 7,158 additional hours of donated labor to help the community. The transition center plays a major role in holding offenders accountable and preparing them to transition back into the community through various programs including drug/alcohol treatment services.

The Parole and Probation Division is responsible for reintegration and supervision of clients located within county boundaries. Marion County is currently responsible for the supervision of approximately 3,600 clients, with an additional 1,700 clients (approximately) who are on abscond status. The division provides supervision, sanctions, contracted drug and alcohol treatment, contracted sex offender treatment, cognitive classes, employment coordination, and victim services. The primary focus of this division is to transition the client back to the community and lower recidivism.

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
SHERIFF'S OFFICE

**RESOURCE AND REQUIREMENT SUMMARY**

| Sheriff's Office                    | FY 14-15<br>ACTUAL | FY 15-16<br>ACTUAL | FY 16-17<br>BUDGET | FY 17-18<br>ADOPTED | +/- %        |
|-------------------------------------|--------------------|--------------------|--------------------|---------------------|--------------|
| <b>RESOURCES</b>                    |                    |                    |                    |                     |              |
| Licenses and Permits                | 57,960             | 56,868             | 51,000             | 57,121              | 12.0%        |
| Intergovernmental Federal           | 1,241,267          | 1,011,346          | 929,017            | 761,414             | -18.0%       |
| Intergovernmental State             | 12,036,078         | 14,848,905         | 13,809,648         | 15,605,894          | 13.0%        |
| Charges for Services                | 3,271,519          | 3,727,106          | 3,010,132          | 3,188,807           | 5.9%         |
| Fines and Forfeitures               | 2,188,462          | 1,936,439          | 1,745,091          | 1,745,091           | 0.0%         |
| Interest                            | 30,423             | 38,768             | 3,436              | 3,436               | 0.0%         |
| Other Revenues                      | 22,278             | 18,419             | 4,500              | 6,500               | 44.4%        |
| General Fund Transfers              | 29,558,053         | 30,680,618         | 33,974,791         | 34,866,806          | 2.6%         |
| Other Fund Transfers                | 4,220,947          | 4,178,328          | 4,210,405          | 4,449,977           | 5.7%         |
| Net Working Capital                 | 4,201,795          | 3,596,354          | 4,934,624          | 3,015,462           | -38.9%       |
| <b>TOTAL RESOURCES</b>              | <b>56,828,782</b>  | <b>60,093,153</b>  | <b>62,672,644</b>  | <b>63,700,508</b>   | <b>1.6%</b>  |
| <b>REQUIREMENTS</b>                 |                    |                    |                    |                     |              |
| Personnel Services                  |                    |                    |                    |                     |              |
| Salaries and Wages                  | 23,223,047         | 23,633,221         | 26,627,848         | 26,641,800          | 0.1%         |
| Fringe Benefits                     | 11,936,823         | 12,449,317         | 13,270,081         | 14,403,034          | 8.5%         |
| <b>Total Personnel Services</b>     | <b>35,159,870</b>  | <b>36,082,538</b>  | <b>39,897,929</b>  | <b>41,044,834</b>   | <b>2.9%</b>  |
| Materials and Services              |                    |                    |                    |                     |              |
| Supplies                            | 1,365,573          | 1,255,279          | 1,546,692          | 1,398,464           | -9.6%        |
| Materials                           | 188,738            | 207,195            | 307,503            | 312,085             | 1.5%         |
| Communications                      | 289,600            | 328,591            | 382,061            | 390,755             | 2.3%         |
| Utilities                           | 684,558            | 671,872            | 695,225            | 685,722             | -1.4%        |
| Contracted Services                 | 4,533,521          | 4,730,324          | 6,102,341          | 5,459,401           | -10.5%       |
| Repairs and Maintenance             | 313,274            | 321,750            | 374,516            | 370,679             | -1.0%        |
| Rentals                             | 1,252,114          | 1,241,811          | 1,278,135          | 1,300,812           | 1.8%         |
| Insurance                           | 7,963              | 9,364              | 695                | 968                 | 39.3%        |
| Miscellaneous                       | 264,276            | 303,837            | 455,317            | 441,644             | -3.0%        |
| <b>Total Materials and Services</b> | <b>8,899,617</b>   | <b>9,070,024</b>   | <b>11,142,485</b>  | <b>10,360,530</b>   | <b>-7.0%</b> |
| Administrative Charges              | 5,466,926          | 5,834,610          | 6,379,093          | 6,983,591           | 9.5%         |
| Capital Outlay                      | 64,200             | 100,996            | 198,147            | 126,376             | -36.2%       |
| Transfers Out                       | 3,641,815          | 4,070,361          | 3,862,497          | 4,135,704           | 7.1%         |
| Contingency                         | 0                  | 0                  | 760,940            | 581,658             | -23.6%       |
| Ending Fund Balance                 | 0                  | 0                  | 431,553            | 467,815             | 8.4%         |
| <b>TOTAL REQUIREMENTS</b>           | <b>53,232,428</b>  | <b>55,158,529</b>  | <b>62,672,644</b>  | <b>63,700,508</b>   | <b>1.6%</b>  |
| <b>FTE</b>                          | 344.30             | 349.50             | 350.50             | 353.50              | 0.9%         |

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
SHERIFF'S OFFICE

| <b>FUNDS</b>                  |                    |                    |                    |                     |               |
|-------------------------------|--------------------|--------------------|--------------------|---------------------|---------------|
| Fund Name                     | FY 14-15<br>ACTUAL | FY 15-16<br>ACTUAL | FY 16-17<br>BUDGET | FY 17-18<br>ADOPTED | % of Total    |
| <b>RESOURCES</b>              |                    |                    |                    |                     |               |
| FND 100 General Fund          | 34,677,454         | 36,016,750         | 38,853,496         | 40,119,022          | 63.0%         |
| FND 180 Community Corrections | 14,743,640         | 16,661,817         | 16,473,482         | 16,594,392          | 26.1%         |
| FND 250 Sheriff Grants        | 4,001,876          | 3,978,290          | 4,228,942          | 3,960,658           | 6.2%          |
| FND 255 Traffic Safety Team   | 2,864,443          | 2,986,219          | 2,555,107          | 2,468,530           | 3.9%          |
| FND 290 Inmate Welfare        | 541,370            | 450,076            | 561,617            | 557,906             | 0.9%          |
| <b>TOTAL RESOURCES</b>        | <b>56,828,782</b>  | <b>60,093,153</b>  | <b>62,672,644</b>  | <b>63,700,508</b>   | <b>100.0%</b> |
| <b>REQUIREMENTS</b>           |                    |                    |                    |                     |               |
| FND 100 General Fund          | 34,677,454         | 36,016,750         | 38,853,496         | 40,119,022          | 63.0%         |
| FND 180 Community Corrections | 13,461,784         | 14,120,050         | 16,473,482         | 16,594,392          | 26.1%         |
| FND 250 Sheriff Grants        | 2,995,124          | 2,873,574          | 4,228,942          | 3,960,658           | 6.2%          |
| FND 255 Traffic Safety Team   | 1,759,489          | 2,051,519          | 2,555,107          | 2,468,530           | 3.9%          |
| FND 290 Inmate Welfare        | 338,578            | 96,637             | 561,617            | 557,906             | 0.9%          |
| <b>TOTAL REQUIREMENTS</b>     | <b>53,232,428</b>  | <b>55,158,529</b>  | <b>62,672,644</b>  | <b>63,700,508</b>   | <b>100.0%</b> |

| <b>PROGRAMS</b>                |                    |                    |                    |                     |             |
|--------------------------------|--------------------|--------------------|--------------------|---------------------|-------------|
|                                | FY 14-15<br>ACTUAL | FY 15-16<br>ACTUAL | FY 16-17<br>BUDGET | FY 17-18<br>ADOPTED | +/- %       |
| <b>RESOURCES</b>               |                    |                    |                    |                     |             |
| SO Operations Support          | 5,402,443          | 5,934,309          | 6,237,665          | 6,511,812           | 4.4%        |
| Community Resource Unit        | 1,726,098          | 1,805,998          | 1,921,231          | 2,035,010           | 5.9%        |
| Judicial Security              | 1,950,760          | 1,957,806          | 2,268,124          | 2,465,982           | 8.7%        |
| Enforcement Support            | 773,424            | 809,238            | 874,238            | 931,399             | 6.5%        |
| Detectives                     | 1,967,818          | 1,649,663          | 2,147,480          | 2,140,147           | -0.3%       |
| Patrol                         | 10,147,765         | 10,712,576         | 10,668,117         | 10,636,068          | -0.3%       |
| Institutions Support           | 3,157,093          | 3,269,750          | 3,423,032          | 3,531,579           | 3.2%        |
| Jail Operations                | 14,762,547         | 15,451,611         | 16,645,748         | 16,952,026          | 1.8%        |
| Inmate Medical Services        | 2,714,849          | 2,570,015          | 2,855,383          | 2,792,122           | -2.2%       |
| Parole and Probation Support   | 6,670,638          | 6,329,212          | 6,887,922          | 7,020,823           | 1.9%        |
| Parole and Probation Supervsn  | 6,887,289          | 8,831,296          | 8,016,588          | 7,954,859           | -0.8%       |
| Parole and Probation Treatment | 668,059            | 771,680            | 727,116            | 728,681             | 0.2%        |
| <b>TOTAL RESOURCES</b>         | <b>56,828,782</b>  | <b>60,093,153</b>  | <b>62,672,644</b>  | <b>63,700,508</b>   | <b>1.6%</b> |
| <b>REQUIREMENTS</b>            |                    |                    |                    |                     |             |
| SO Operations Support          | 5,105,619          | 5,497,986          | 6,237,665          | 6,511,812           | 4.4%        |
| Community Resource Unit        | 1,629,999          | 1,709,778          | 1,921,231          | 2,035,010           | 5.9%        |
| Judicial Security              | 1,950,760          | 1,957,806          | 2,268,124          | 2,465,982           | 8.7%        |
| Enforcement Support            | 773,424            | 809,238            | 874,238            | 931,399             | 6.5%        |
| Detectives                     | 1,789,317          | 1,482,483          | 2,147,480          | 2,140,147           | -0.3%       |
| Patrol                         | 8,843,518          | 9,612,338          | 10,668,117         | 10,636,068          | -0.3%       |
| Institutions Support           | 3,157,093          | 3,269,750          | 3,423,032          | 3,531,579           | 3.2%        |
| Jail Operations                | 14,273,244         | 14,754,998         | 16,645,748         | 16,952,026          | 1.8%        |
| Inmate Medical Services        | 2,714,849          | 2,570,015          | 2,855,383          | 2,792,122           | -2.2%       |
| Parole and Probation Support   | 6,106,443          | 6,198,687          | 6,887,922          | 7,020,823           | 1.9%        |
| Parole and Probation Supervsn  | 6,293,036          | 6,841,937          | 8,016,588          | 7,954,859           | -0.8%       |
| Parole and Probation Treatment | 595,126            | 453,512            | 727,116            | 728,681             | 0.2%        |
| <b>TOTAL REQUIREMENTS</b>      | <b>53,232,428</b>  | <b>55,158,529</b>  | <b>62,672,644</b>  | <b>63,700,508</b>   | <b>1.6%</b> |

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
SHERIFF'S OFFICE

**SO Operations Support Program**

- Responsible for all administrative functions to include payroll, human resources, budget, accounting, contracts, purchasing, recruitment, property management, program analysis, and grant management.
- Processes and records all data generated by calls for service and investigations conducted by enforcement deputies including public information disclosure for records requests.
- Processes and serves all civil action/papers, completes court ordered property foreclosure sales, issues concealed handgun permits, and manages vehicle impound.
- Responsible for professional standards, training including assessment and tracking, policy/procedure management, and accreditation management.

**Program Summary**

| Sheriff's Office          | Program: SO Operations Support |                    |                    |                     |             |
|---------------------------|--------------------------------|--------------------|--------------------|---------------------|-------------|
|                           | FY 14-15<br>ACTUAL             | FY 15-16<br>ACTUAL | FY 16-17<br>BUDGET | FY 17-18<br>ADOPTED | +/- %       |
| <b>RESOURCES</b>          |                                |                    |                    |                     |             |
| Intergovernmental Federal | 120,010                        | 147,721            | 73,900             | 25,000              | -66.2%      |
| Intergovernmental State   | 767,455                        | 863,730            | 847,659            | 867,439             | 2.3%        |
| Charges for Services      | 677,055                        | 698,842            | 562,901            | 646,050             | 14.8%       |
| Other Revenues            | 34                             | 260                | 0                  | 0                   | n.a.        |
| General Fund Transfers    | 3,542,412                      | 3,888,500          | 4,316,319          | 4,589,544           | 6.3%        |
| Other Fund Transfers      | 8,560                          | 38,431             | 16,628             | 0                   | -100.0%     |
| Net Working Capital       | 286,917                        | 296,824            | 420,258            | 383,779             | -8.7%       |
| <b>TOTAL RESOURCES</b>    | <b>5,402,443</b>               | <b>5,934,309</b>   | <b>6,237,665</b>   | <b>6,511,812</b>    | <b>4.4%</b> |
| <b>REQUIREMENTS</b>       |                                |                    |                    |                     |             |
| Personnel Services        | 2,899,857                      | 3,117,991          | 3,184,124          | 3,370,701           | 5.9%        |
| Materials and Services    | 1,679,784                      | 1,806,363          | 2,052,592          | 2,033,103           | -0.9%       |
| Administrative Charges    | 520,076                        | 573,632            | 704,849            | 719,722             | 2.1%        |
| Capital Outlay            | 5,902                          | 0                  | 0                  | 7,500               | n.a.        |
| Contingency               | 0                              | 0                  | 167,194            | 217,995             | 30.4%       |
| Ending Fund Balance       | 0                              | 0                  | 128,906            | 162,791             | 26.3%       |
| <b>TOTAL REQUIREMENTS</b> | <b>5,105,619</b>               | <b>5,497,986</b>   | <b>6,237,665</b>   | <b>6,511,812</b>    | <b>4.4%</b> |
| <b>FTE</b>                | 29.50                          | 30.00              | 30.00              | 30.60               | 2.0%        |

**FTE By Position Title By Program**

| <b>Program: SO Operations Support</b>   |      |
|---|------|
| Position Title                          | FTE  |
| Accounting Clerk                        | 1.00 |
| Accounting Specialist                   | 1.00 |
| Administrative Assistant                | 1.00 |
| Administrative Assistant (Confidential) | 1.00 |
| Administrative Services Manager Sr      | 1.00 |
| Budget Analyst 1                        | 1.00 |
| Budget Analyst 2                        | 1.00 |
| Chief Civil Supervisor                  | 1.00 |
| Contracts Specialist                    | 1.00 |

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
SHERIFF'S OFFICE

| <b>Program: SO Operations Support</b>           |              |
|---|--------------|
| <b>Position Title</b>                           | <b>FTE</b>   |
| Deputy Sheriff - Enforcement                    | 3.00         |
| Deputy Sheriff - Enforcement (Bilingual)        | 1.00         |
| Division Commander                              | 1.00         |
| DP OPS - CIVIL Office Specialist 2              | 0.60         |
| Lieutenant                                      | 1.00         |
| Management Analyst 2                            | 1.00         |
| Office Manager - OPS                            | 1.00         |
| Office Specialist 2                             | 1.00         |
| Sheriff   | 1.00         |
| Sheriffs Office Property Specialist             | 1.00         |
| Support Services Technician                     | 7.00         |
| Support Services Technician (Bilingual)         | 2.00         |
| Undersheriff                                    | 1.00         |
| <b>Program SO Operations Support FTE Total:</b> | <b>30.60</b> |

- The FTE count does not include .89 temp position budgeted for this program.

*FTE Changes*

There is an increase of .6 FTE in this program as requested in a decision package for FY 17-18.

**SO Operations Support Program Budget Justification**

**RESOURCES**

Resources for this program come from several funds including County General Fund, Community Corrections, Sheriff's Grants, and Traffic Safety Team.

There is a specific decrease to Other Federal Revenues related to the ending of the Veteran's Court Grant. Intergovernmental State increase is due to increased Personnel Services funded by Community Corrections dollars. Charges for Services are increased due to the number of anticipated new concealed handgun licenses and renewals. The increase in General Fund Transfer is a result of Personnel Services increases for normal step advancement, collective bargaining agreement increases and increased PERS costs. Other Fund Transfers is zero due to support from Traffic Safety Team Fund coming directly from Net Working Capital. The ending of the Veteran's Court Grant and carryover funds used to support services resulted in lower Net Working Capital for this FY.

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
SHERIFF'S OFFICE

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REQUIREMENTS

The increase in Personnel Services is due to normal step increases and a significant increase in PERS costs for the entire County. It also includes a 1% COLA with related fringe benefits increase for all Marion County Employees Association (MCEA) members and nonrepresented employees. There is also a Decision Package request for an Office Specialist 2 (.6 FTE) to be supported by previously budgeted temporary employee dollars in this program.

In Materials and Services, there is an overall decrease due to the ending of the Veteran's Court Grant. However, there were several significant increases throughout this category including a 4% increase to dispatch services for the Willamette Valley Communications Center contract for FY17-18 and increases for uniforms and clothing and training.

Capital Outlay is for a Livescan fingerprint machine to be used for Concealed Handgun Licensing service.

Contingency is budgeted for unforeseen expenditures and is within the ten percent of total operating expenses, and Ending Fund Balance is the CHL revenues to cover anticipated expenditures in future years.

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
SHERIFF'S OFFICE

**Community Resource Unit Program**

- Responsible for public information and media relations including press releases related to current events impacting the community. Focuses on crime prevention and activities in the community to create partnerships and positive interactions through education and information sharing. Participates in community events throughout the year.
- Participates in Neighborhood Watch programs and provides resources for neighbors and citizens who want to organize efforts to prevent crime in their neighborhoods.
- Provides crisis outreach resources and mobile response to residents with mental health issues.
- Responsible for managing the Alarm Permit program including education to residents, business owners, and security vendors regarding the Alarm Ordinance.
- Provides School Resource Officer services to the Salem-Keizer School District and the Chemawa Indian School, in coordination with the Enforcement Division.
- Provides County Code Enforcement by responding to complaints and concerns and initiating cases for violations regarding county ordinances; i.e., graffiti, tall grass and weeds, building code violations, abandoned vehicles, illegal dumping, etc.

**Program Summary**

Sheriff's Office

Program: Community Resource Unit

|                           | FY 14-15<br>ACTUAL | FY 15-16<br>ACTUAL | FY 16-17<br>BUDGET | FY 17-18<br>ADOPTED | +/- %       |
|---------------------------|--------------------|--------------------|--------------------|---------------------|-------------|
| <b>RESOURCES</b>          |                    |                    |                    |                     |             |
| Licenses and Permits      | 57,960             | 56,868             | 51,000             | 57,121              | 12.0%       |
| Intergovernmental Federal | 561,926            | 504,879            | 547,930            | 575,430             | 5.0%        |
| Charges for Services      | 443,965            | 433,587            | 435,757            | 442,434             | 1.5%        |
| Other Revenues            | 4,526              | 35                 | 500                | 500                 | 0.0%        |
| General Fund Transfers    | 610,623            | 704,884            | 782,071            | 816,143             | 4.4%        |
| Other Fund Transfers      | 0                  | 9,645              | 7,754              | 7,915               | 2.1%        |
| Net Working Capital       | 47,098             | 96,099             | 96,219             | 135,467             | 40.8%       |
| <b>TOTAL RESOURCES</b>    | <b>1,726,098</b>   | <b>1,805,998</b>   | <b>1,921,231</b>   | <b>2,035,010</b>    | <b>5.9%</b> |
| <b>REQUIREMENTS</b>       |                    |                    |                    |                     |             |
| Personnel Services        | 1,291,056          | 1,324,247          | 1,383,790          | 1,445,424           | 4.5%        |
| Materials and Services    | 203,529            | 224,059            | 266,151            | 257,378             | -3.3%       |
| Administrative Charges    | 135,414            | 161,472            | 156,065            | 213,938             | 37.1%       |
| Contingency               | 0                  | 0                  | 115,225            | 92,355              | -19.8%      |
| Ending Fund Balance       | 0                  | 0                  | 0                  | 25,915              | n.a.        |
| <b>TOTAL REQUIREMENTS</b> | <b>1,629,999</b>   | <b>1,709,778</b>   | <b>1,921,231</b>   | <b>2,035,010</b>    | <b>5.9%</b> |
| <b>FTE</b>                | 12.75              | 12.45              | 12.45              | 12.85               | 3.2%        |

**FTE By Position Title By Program**

| <b>Program: Community Resource Unit</b> |      |
|---|------|
| Position Title                          | FTE  |
| Code Enforcement Officer                | 2.00 |
| CRU Code Enforcement Officer - OPS      | 1.00 |
| Deputy Sheriff - Enforcement            | 7.00 |
| DP OPS - CIVIL Office Specialist 2      | 0.40 |
| Office Specialist 3                     | 1.00 |

MARION COUNTY FY 2017-18 BUDGET  
 BY DEPARTMENT  
 SHERIFF'S OFFICE

|   |              |
|---|--------------|
| <b>Program: Community Resource Unit</b>           |              |
| <b>Position Title</b>                             | <b>FTE</b>   |
| Sergeant  | 1.45         |
| <b>Program Community Resource Unit FTE Total:</b> | <b>12.85</b> |

- The FTE count does not include a 0.99 temp position budgeted for this program.

FTE Changes

There is an increase of .4 FTE in this program as requested in a decision package for FY 17-18.

**Community Resource Unit Program Budget Justification**

**RESOURCES**

This program is funded by County General Fund and Sheriff's Grants Fund.

Licenses and Permits is slightly increased for the anticipated Alarm Permit fees and renewals. Intergovernmental Federal and Charges for Services is increased for Personnel related expenses to cover contracted Enforcement Services and Code Enforcement Services. The increase in General Fund Transfer is a result of Personnel Services increases for normal step increases, collective bargaining agreement increases and increased PERS costs. Other Fund Transfers is support from the County Health Department for data entry services related to the Mobile Crisis Team. Net Working Capital is reflective of revenue in the Alarm program used to fund a decision package request for FY 17-18.

**REQUIREMENTS**

The increase in Personnel Services is due to normal step increases and a significant increase in PERS costs for the entire County. It also includes a 1% COLA with related fringe benefits increase for all Marion County Employees Association (MCEA) members and nonrepresented employees. There is also a Decision Package request for an Office Specialist 2 (.4 FTE) to be supported by non General Fund revenue in this program.

In Materials and Services there is a slight decrease related to lower fuel costs.

Contingency is budgeted for unforeseen expenditures and is within the ten percent of total operating expenses.

Ending Fund Balance is Alarm Ordinance revenue to sustain the program in future years.



MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
SHERIFF'S OFFICE

**Judicial Security Program**

- Provides courtroom and judicial security for 17 courtrooms within the county. Services are provided at the Circuit Court facilities located in the Courthouse, the Jail Annex, and the Juvenile facility.
- Provides prisoner transports to and from various correctional facilities including the Oregon State Hospital and Oregon Youth Authority.
- Provides security for pre-trial and sentenced individuals involved in medical emergencies during court proceedings.
- Provides adult and juvenile threat assessment services for various agencies throughout the county. Also provides security audits and safety plans for county buildings.

**Program Summary**

| Sheriff's Office          | Program: Judicial Security |                    |                    |                     |             |
|---------------------------|----------------------------|--------------------|--------------------|---------------------|-------------|
|                           | FY 14-15<br>ACTUAL         | FY 15-16<br>ACTUAL | FY 16-17<br>BUDGET | FY 17-18<br>ADOPTED | +/- %       |
| <b>RESOURCES</b>          |                            |                    |                    |                     |             |
| Intergovernmental State   | 0                          | 0                  | 192,383            | 320,486             | 66.6%       |
| Charges for Services      | 515                        | 224                | 0                  | 0                   | n.a.        |
| General Fund Transfers    | 1,950,245                  | 1,957,582          | 2,075,741          | 2,145,496           | 3.4%        |
| <b>TOTAL RESOURCES</b>    | <b>1,950,760</b>           | <b>1,957,806</b>   | <b>2,268,124</b>   | <b>2,465,982</b>    | <b>8.7%</b> |
| <b>REQUIREMENTS</b>       |                            |                    |                    |                     |             |
| Personnel Services        | 1,670,533                  | 1,655,448          | 1,929,097          | 2,074,021           | 7.5%        |
| Materials and Services    | 71,475                     | 61,136             | 92,856             | 103,502             | 11.5%       |
| Administrative Charges    | 208,751                    | 241,222            | 246,171            | 288,459             | 17.2%       |
| <b>TOTAL REQUIREMENTS</b> | <b>1,950,760</b>           | <b>1,957,806</b>   | <b>2,268,124</b>   | <b>2,465,982</b>    | <b>8.7%</b> |
| <b>FTE</b>                | 14.50                      | 14.00              | 15.00              | 16.00               | 6.7%        |

**FTE By Position Title By Program**

| <b>Program: Judicial Security</b>                     |              |
|---|--------------|
| Position Title  | FTE          |
| Deputy Sheriff - Enforcement                          | 4.00         |
| Deputy Sheriff - Institutions                         | 10.00        |
| DP OPS - Deputy Sheriff - Institutions - OSH CONTRACT | 1.00         |
| Sergeant  | 1.00         |
| <b>Program Judicial Security FTE Total:</b>           | <b>16.00</b> |

- The FTE count does not include 2.26 temp positions budgeted for this program.

FTE Changes

There is an increase of 1 FTE in this program as requested in a decision package for FY 17-18.

**Judicial Security Program Budget Justification**

**RESOURCES**

This program previously funded 100% by County General Fund has a new service funded by a State Contract as shown in Intergovernmental State. The increase in General Fund Transfer is a result of Personnel Services increases for normal step advancement and increased PERS costs.

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
SHERIFF'S OFFICE

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REQUIREMENTS

The increase in Personnel Services is due to normal step increases and a significant increase in PERS costs for the entire County. There is also a Decision Package request for a Deputy position (1 FTE) funded by the Oregon State Hospital Contract in this program.

Materials and Services increased to cover the needs of the new contracted service for Oregon State Hospital client transports.

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
SHERIFF'S OFFICE

**Enforcement Support Program**

- Provides oversight of the Enforcement Division functions.
- Ensures compliance with Oregon Accreditation Alliance in regard to enforcement policy and procedures.
- Conducts professional standards investigations and inquiries as necessary.

**Program Summary**

| Sheriff's Office          | Program: Enforcement Support |                    |                    |                     |             |
|---------------------------|------------------------------|--------------------|--------------------|---------------------|-------------|
|                           | FY 14-15<br>ACTUAL           | FY 15-16<br>ACTUAL | FY 16-17<br>BUDGET | FY 17-18<br>ADOPTED | +/- %       |
| <b>RESOURCES</b>          |                              |                    |                    |                     |             |
| Charges for Services      | 870                          | 356                | 0                  | 0                   | n.a.        |
| General Fund Transfers    | 772,554                      | 808,882            | 874,238            | 931,399             | 6.5%        |
| <b>TOTAL RESOURCES</b>    | <b>773,424</b>               | <b>809,238</b>     | <b>874,238</b>     | <b>931,399</b>      | <b>6.5%</b> |
| <b>REQUIREMENTS</b>       |                              |                    |                    |                     |             |
| Personnel Services        | 562,866                      | 570,887            | 605,129            | 656,545             | 8.5%        |
| Materials and Services    | 127,074                      | 135,040            | 174,493            | 169,550             | -2.8%       |
| Administrative Charges    | 83,484                       | 103,311            | 94,616             | 105,304             | 11.3%       |
| <b>TOTAL REQUIREMENTS</b> | <b>773,424</b>               | <b>809,238</b>     | <b>874,238</b>     | <b>931,399</b>      | <b>6.5%</b> |
| <b>FTE</b>                | 3.90                         | 3.90               | 3.90               | 3.90                | 0.0%        |

**FTE By Position Title By Program**

| <b>Program: Enforcement Support</b>           |             |
|---|-------------|
| Position Title                                | FTE         |
| Division Commander                            | 1.00        |
| Lieutenant                                    | 1.90        |
| Sergeant                                      | 1.00        |
| <b>Program Enforcement Support FTE Total:</b> | <b>3.90</b> |

FTE Changes

There are no FTE changes for FY 17-18.

**Enforcement Support Program Budget Justification**

**RESOURCES**

This program is funded 100% by County General Fund. The increase in General Fund Transfer is a result of Personnel Services increases for normal step advancement and increased PERS costs as well as administrative charges.

**REQUIREMENTS**

The increase in Personnel Services is due to normal step increases and a significant increase in PERS costs for the entire County. It also includes a 1% COLA with related fringe benefits increase for nonrepresented employees.

There is a slight decrease to Materials and Services due mostly to reductions in general supplies and contracted services.

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
SHERIFF'S OFFICE

**Detectives Program**

- Provides services in the areas of Computer Forensics, Street Crimes and Arson Investigations.
- Investigates homicides, serious assaults, missing persons, sex offenses, organized crime and robberies.
- Investigates incidents that result in injury or death to an officer. As mandated by Senate Bill 111, CIU investigates incidents where officers/deputies are involved in the use of deadly force.
- Provides specially trained investigators in polygraph examinations, domestic violence, and crimes against children.
- Provides technical assistance and serves as a resource to agencies and investigative units within Marion County.

**Program Summary**

| Sheriff's Office          | Program: Detectives |                    |                    |                     |              |
|---------------------------|---------------------|--------------------|--------------------|---------------------|--------------|
|                           | FY 14-15<br>ACTUAL  | FY 15-16<br>ACTUAL | FY 16-17<br>BUDGET | FY 17-18<br>ADOPTED | +/- %        |
| <b>RESOURCES</b>          |                     |                    |                    |                     |              |
| Intergovernmental Federal | 123,974             | 11,163             | 18,730             | 18,374              | -1.9%        |
| Intergovernmental State   | 22,419              | 23,385             | 21,697             | 22,590              | 4.1%         |
| Charges for Services      | 2,080               | 4,068              | 0                  | 0                   | n.a.         |
| Fines and Forfeitures     | 3,570               | 2,156              | 0                  | 0                   | n.a.         |
| Interest                  | 75                  | 23                 | 0                  | 0                   | n.a.         |
| General Fund Transfers    | 1,720,312           | 1,430,367          | 1,943,217          | 1,984,768           | 2.1%         |
| Other Fund Transfers      | 504                 | 0                  | 0                  | 0                   | n.a.         |
| Net Working Capital       | 94,883              | 178,501            | 163,836            | 114,415             | -30.2%       |
| <b>TOTAL RESOURCES</b>    | <b>1,967,818</b>    | <b>1,649,663</b>   | <b>2,147,480</b>   | <b>2,140,147</b>    | <b>-0.3%</b> |
| <b>REQUIREMENTS</b>       |                     |                    |                    |                     |              |
| Personnel Services        | 1,460,455           | 1,130,825          | 1,624,548          | 1,642,789           | 1.1%         |
| Materials and Services    | 111,450             | 117,973            | 184,502            | 139,432             | -24.4%       |
| Administrative Charges    | 209,489             | 233,685            | 248,482            | 265,044             | 6.7%         |
| Capital Outlay            | 0                   | 0                  | 0                  | 12,000              | n.a.         |
| Transfers Out             | 7,923               | 0                  | 0                  | 0                   | n.a.         |
| Contingency               | 0                   | 0                  | 89,948             | 80,882              | -10.1%       |
| <b>TOTAL REQUIREMENTS</b> | <b>1,789,317</b>    | <b>1,482,483</b>   | <b>2,147,480</b>   | <b>2,140,147</b>    | <b>-0.3%</b> |
| <b>FTE</b>                | <b>15.00</b>        | <b>14.00</b>       | <b>14.00</b>       | <b>14.00</b>        | <b>0.0%</b>  |

**FTE By Position Title By Program**

| <b>Program: Detectives</b>                  |              |
|---|--------------|
| Position Title                              | FTE          |
| Administrative Specialist Detective Section | 1.00         |
| Deputy Sheriff - Enforcement                | 9.00         |
| Deputy Sheriff - Enforcement (Bilingual)    | 1.00         |
| Evidence Officer                            | 2.00         |
| Sergeant                                    | 1.00         |
| <b>Program Detectives FTE Total:</b>        | <b>14.00</b> |

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
SHERIFF'S OFFICE

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FTE Changes

There are no FTE changes for FY 17-18

**Detectives Program Budget Justification**

RESOURCES

General Fund, Community Corrections and Sheriff's Office Grant Fund are the resources for this program.

Intergovernmental Federal represents US Department of Justice funds and Intergovernmental State is Community Corrections dollars that support the evidence service in this program. The increase in General Fund Transfer is a result of Personnel Services increases for normal step advancement and increased PERS costs.

REQUIREMENTS

The increase in Personnel Services is due to normal step increases and a significant increase in PERS costs for the entire County.

In Materials and Services, there is a decrease related to lesser requirements for radios and accessories and training previously funded by federal forfeiture dollars.

Capital Outlay is budgeted for a recording system in detective interview rooms.

Contingency is budgeted for unforeseen expenditures and is within the ten percent of total operating expenses.

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
SHERIFF'S OFFICE

**Patrol Program**

- Provides criminal and traffic law enforcement services 24 hours a day, 7 days a week for approximately 80,000-100,000 residences in the rural areas, unincorporated communities, and cities without dedicated police coverage or less than 24-hour law enforcement response services.
- Supports and assists various police agencies within Marion County on calls for service or investigations when requested.
- Provides Search and Rescue, Canine Teams, reserve and cadet programs, marine enforcement, and Special Weapons and Tactics Team (SWAT).
- Provides traffic enforcement and conducts community awareness/education presentations to reduce motor vehicle crashes, injuries and fatalities through enforcement patrol and services of the Traffic Safety Team--a self-funded program.
- Utilizes specialized investigators to reconstruct and investigate serious person crimes and/or fatal motor vehicle crashes.
- Provides contracted law enforcement services for cities, and other public/private entities for special events.

**Program Summary**

| Sheriff's Office          |                    |                    |                    |                     | Program: Patrol |
|---------------------------|--------------------|--------------------|--------------------|---------------------|-----------------|
|                           | FY 14-15<br>ACTUAL | FY 15-16<br>ACTUAL | FY 16-17<br>BUDGET | FY 17-18<br>ADOPTED | +/- %           |
| <b>RESOURCES</b>          |                    |                    |                    |                     |                 |
| Intergovernmental Federal | 58,510             | 37,552             | 209,454            | 57,610              | -72.5%          |
| Intergovernmental State   | 214,614            | 215,864            | 181,027            | 165,892             | -8.4%           |
| Charges for Services      | 705,766            | 943,681            | 741,643            | 774,280             | 4.4%            |
| Fines and Forfeitures     | 2,184,892          | 1,934,282          | 1,745,091          | 1,745,091           | 0.0%            |
| Interest                  | 9,763              | 12,668             | 3,436              | 3,436               | 0.0%            |
| Other Revenues            | 16,026             | 16,446             | 4,000              | 6,000               | 50.0%           |
| General Fund Transfers    | 5,783,547          | 6,225,166          | 6,639,095          | 6,841,944           | 3.1%            |
| Other Fund Transfers      | 100,445            | 22,670             | 128,441            | 111,630             | -13.1%          |
| Net Working Capital       | 1,074,203          | 1,304,246          | 1,015,930          | 930,185             | -8.4%           |
| <b>TOTAL RESOURCES</b>    | <b>10,147,765</b>  | <b>10,712,576</b>  | <b>10,668,117</b>  | <b>10,636,068</b>   | <b>-0.3%</b>    |
| <b>REQUIREMENTS</b>       |                    |                    |                    |                     |                 |
| Personnel Services        | 6,393,250          | 6,794,223          | 7,472,277          | 7,475,796           | 0.0%            |
| Materials and Services    | 1,410,696          | 1,349,009          | 1,636,169          | 1,655,506           | 1.2%            |
| Administrative Charges    | 979,204            | 1,055,332          | 1,042,826          | 1,163,255           | 11.5%           |
| Capital Outlay            | 46,948             | 100,996            | 198,147            | 106,876             | -46.1%          |
| Transfers Out             | 13,420             | 312,779            | 104,915            | 100,000             | -4.7%           |
| Contingency               | 0                  | 0                  | 213,783            | 134,635             | -37.0%          |
| <b>TOTAL REQUIREMENTS</b> | <b>8,843,518</b>   | <b>9,612,338</b>   | <b>10,668,117</b>  | <b>10,636,068</b>   | <b>-0.3%</b>    |
| <b>FTE</b>                | 55.65              | 56.65              | 56.65              | 57.65               | 1.8%            |

**FTE By Position Title By Program**

| <b>Program: Patrol</b>                   |       |
|--|-------|
| Position Title                           | FTE   |
| Deputy Sheriff - Enforcement             | 47.00 |
| Deputy Sheriff - Enforcement (Bilingual) | 2.00  |

MARION COUNTY FY 2017-18 BUDGET  
 BY DEPARTMENT  
 SHERIFF'S OFFICE

| <b>Program: Patrol</b>                    |              |
|---|--------------|
| <b>Position Title</b>                     | <b>FTE</b>   |
| Deputy Sheriff - Enforcement North County | 1.00         |
| Lieutenant                                | 0.10         |
| Sergeant                                  | 6.55         |
| Support Services Technician (Bilingual)   | 1.00         |
| <b>Program Patrol FTE Total:</b>          | <b>57.65</b> |

- The FTE count does not include .85 temp position that is also budgeted for this program.

FTE Changes

There is one additional FTE Enforcement Deputy position in this program for FY 17-18.

**Patrol Program Budget Justification**

RESOURCES

There are many different Resources for this program coming from three different funds including the General Fund, Sheriff Grants Fund and Traffic Safety Team Fund.

Intergovernmental Federal is considerably lower due to the majority of the Body Cam Grant being spent in FY 16-17 and shifting the Marine Patrol money from Federal to State.

Intergovernmental State is increased overall due to moving Marine Patrol from Federal to State. There are specific reductions to the State Parks Contract for enforcement services and reduced State grants for traffic-related offenses.

Charges for Services is increased, reflective of Personnel Services increases to city contracts.

The increase in General Fund Transfer is a result of Personnel Services increases for normal step advancement and increased PERS costs and 1 new deputy position.

Net Working Capital is reflective of reduced carry-over in non-General Fund services. The most significant decreases are in the Traffic Safety Team fund and Impound Service.

REQUIREMENTS

The offsetting increase/decrease in Personnel Services is due to normal step increases and a significant increase in PERS costs for the entire county. Also included is one enforcement deputy position added to provide service in North County.

In Materials and Services, there are minimal changes from FY 16-17.

Capital Outlay is for video cameras and canines.

Contingency is budgeted for unforeseen expenditures and is within the ten percent of total operating expenses.

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
SHERIFF'S OFFICE

**Institutions Support Program**

- Provides overall support to the jail facility including records/warrants services, court desk services and administrative support.
- Manages and performs all records functions associated with the lodging and releasing of anywhere from 13,000 to 15,500 inmates on an annual basis. Services include data entry when people are booked into the jail and work/transition center, and tracking of all arrestees serving sentences.
- Enters and maintains warrants, no contact orders, and all restraining orders.
- Determines release dates and arranges for transports to and from correctional facilities throughout the Northwest region.

**Program Summary**

| Sheriff's Office          | Program: Institutions Support |                    |                    |                     |             |
|---------------------------|-------------------------------|--------------------|--------------------|---------------------|-------------|
|                           | FY 14-15<br>ACTUAL            | FY 15-16<br>ACTUAL | FY 16-17<br>BUDGET | FY 17-18<br>ADOPTED | +/- %       |
| <b>RESOURCES</b>          |                               |                    |                    |                     |             |
| Charges for Services      | (222)                         | 876                | 0                  | 0                   | n.a.        |
| General Fund Transfers    | 3,083,540                     | 3,181,098          | 3,335,255          | 3,438,757           | 3.1%        |
| Other Fund Transfers      | 73,775                        | 87,777             | 87,777             | 92,822              | 5.7%        |
| <b>TOTAL RESOURCES</b>    | <b>3,157,093</b>              | <b>3,269,750</b>   | <b>3,423,032</b>   | <b>3,531,579</b>    | <b>3.2%</b> |
| <b>REQUIREMENTS</b>       |                               |                    |                    |                     |             |
| Personnel Services        | 2,047,868                     | 2,145,035          | 2,260,059          | 2,367,423           | 4.8%        |
| Materials and Services    | 733,545                       | 720,418            | 737,200            | 690,286             | -6.4%       |
| Administrative Charges    | 375,680                       | 404,297            | 425,773            | 473,870             | 11.3%       |
| <b>TOTAL REQUIREMENTS</b> | <b>3,157,093</b>              | <b>3,269,750</b>   | <b>3,423,032</b>   | <b>3,531,579</b>    | <b>3.2%</b> |
| <b>FTE</b>                | 22.00                         | 23.00              | 23.00              | 23.00               | 0.0%        |

**FTE By Position Title By Program**

| <b>Program: Institutions Support</b>           |              |
|--|--------------|
| Position Title                                 | FTE          |
| Division Commander - Institution               | 1.00         |
| Lieutenant                                     | 4.00         |
| Office Manager                                 | 1.00         |
| Office Specialist 2                            | 2.00         |
| Sheriff's Office Records Specialist            | 3.00         |
| Support Services Technician                    | 10.00        |
| Support Services Technician (Bilingual)        | 2.00         |
| <b>Program Institutions Support FTE Total:</b> | <b>23.00</b> |

FTE Changes

There are no FTE changes for FY 17-18.

**Institutions Support Program Budget Justification**

**RESOURCES**

The resources for this program are General Fund and Community Corrections. The increase in General Fund Transfer is a result of Personnel Services increases for normal step advancement and increased PERS costs.



MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
SHERIFF'S OFFICE

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REQUIREMENTS

The increase in Personnel Services is due to normal step increases and a significant increase in PERS costs for the entire County. It also includes a 1% COLA with related fringe benefits increase for nonrepresented employees.

The overall decrease to Materials and Services is due to the nonrenewal of contracted training and an anticipated reduction in electricity and natural gas utility costs.

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
SHERIFF'S OFFICE

**Jail Operations Program**

- Processes and lodges arrestees who are brought to Marion County Jail by various law enforcement agencies throughout the county.
- Provides 24-hour supervision and monitoring of all inmates in a variety of classification levels in custody at the jail facility. The facility typically operates at a 415-bed capacity year round.
- Provides drug detection canine, classification, training, inmate worker supervision, purchasing services, search and rescue assistance, Special Weapons and Tactical Team (SWAT) participants, Security Threat Group and Cell Extraction Team.
- Provides support to the law library and educational programs.
- Operates and manages the inmate transport hub for the State of Oregon.
- Operates a 144-bed Transition Center including utilizing four deputy-supervised work crews.
- Provides inmate labor to public entities through contracts and intergovernmental agreements throughout Marion County.
- Transition Center operations support County Business Services--facilities management, and Public Works--road crews, and the dog kennel, by providing inmate work crews to perform general labor.
- Transition Center operations facilitate re-entry into the community by providing a structured environment and work crew participation as well as opportunities to learn new job skills.
- Operates reentry program which provides drug and alcohol treatment and employment services for inmates released from jail.
- Hosts the De Muniz Resource Center providing transitional assistance to individuals who have recently been released from incarceration.

**Program Summary**

Sheriff's Office

Program: Jail Operations

|                           | FY 14-15<br>ACTUAL | FY 15-16<br>ACTUAL | FY 16-17<br>BUDGET | FY 17-18<br>ADOPTED | +/- %       |
|---------------------------|--------------------|--------------------|--------------------|---------------------|-------------|
| <b>RESOURCES</b>          |                    |                    |                    |                     |             |
| Intergovernmental Federal | 114,257            | 102,073            | 79,003             | 85,000              | 7.6%        |
| Intergovernmental State   | 253,046            | 431,324            | 431,324            | 441,584             | 2.4%        |
| Charges for Services      | 549,646            | 635,113            | 442,178            | 476,763             | 7.8%        |
| Interest                  | 1,271              | 1,503              | 0                  | 0                   | n.a.        |
| Other Revenues            | 1,692              | 1,678              | 0                  | 0                   | n.a.        |
| General Fund Transfers    | 9,414,598          | 9,945,813          | 11,176,825         | 11,351,613          | 1.6%        |
| Other Fund Transfers      | 3,786,177          | 3,844,805          | 3,819,805          | 4,090,246           | 7.1%        |
| Net Working Capital       | 641,859            | 489,302            | 696,613            | 506,820             | -27.2%      |
| <b>TOTAL RESOURCES</b>    | <b>14,762,547</b>  | <b>15,451,611</b>  | <b>16,645,748</b>  | <b>16,952,026</b>   | <b>1.8%</b> |
| <b>REQUIREMENTS</b>       |                    |                    |                    |                     |             |
| Personnel Services        | 11,063,366         | 11,359,788         | 12,371,338         | 12,620,814          | 2.0%        |
| Materials and Services    | 1,474,563          | 1,563,743          | 1,909,326          | 1,779,608           | -6.8%       |
| Administrative Charges    | 1,723,964          | 1,831,468          | 1,991,936          | 2,216,704           | 11.3%       |
| Capital Outlay            | 11,350             | 0                  | 0                  | 0                   | n.a.        |
| Contingency               | 0                  | 0                  | 70,501             | 55,791              | -20.9%      |
| Ending Fund Balance       | 0                  | 0                  | 302,647            | 279,109             | -7.8%       |
| <b>TOTAL REQUIREMENTS</b> | <b>14,273,244</b>  | <b>14,754,998</b>  | <b>16,645,748</b>  | <b>16,952,026</b>   | <b>1.8%</b> |
| <b>FTE</b>                | 107.00             | 106.00             | 106.00             | 106.00              | 0.0%        |

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
SHERIFF'S OFFICE

**FTE By Position Title By Program**

| <b>Program: Jail Operations</b>                 |               |
|---|---------------|
| <b>Position Title</b>                           | <b>FTE</b>    |
| Deputy Sheriff - Institutions                   | 58.00         |
| Deputy Sheriff - Institutions (Bilingual)       | 4.00          |
| Deputy Sheriff - Institutions (MSR)             | 22.00         |
| Deputy Sheriff - Institutions (MSR) (Bilingual) | 3.00          |
| Facility Security Aide 1                        | 2.00          |
| Facility Security Aide 2                        | 5.00          |
| Facility Security Aide 2 (Bilingual)            | 1.00          |
| Office Specialist 3                             | 1.00          |
| Sergeant  | 10.00         |
| <b>Program Jail Operations FTE Total:</b>       | <b>106.00</b> |

FTE Changes

There are no FTE changes for FY16-17.

**Jail Operations Program Budget Justification**

**RESOURCES**

The resources for this program are mostly General Fund and Community Corrections but also include Sheriff Grant funds and Inmate Welfare funds.

Intergovernmental Federal is increased as a result of an anticipated increase to State Criminal Alien Assistance Program (SCAAP) funds.

Charges for Services is increased to reflect work crew contracts at the Transition Center

The increase in General Fund Transfer is a result of Personnel Services increases for normal step advancement and increased PERS costs.

The change in Other Fund Transfers is an anticipated increase in transfer from Community Corrections dollars.

Net Working Capital decreased due to dollars being spent as budgeted in FY 16-17.

**REQUIREMENTS**

The increase in Personnel Services is due to normal step increases and a significant increase in PERS costs for the entire County.

In Materials and Services there is an overall decrease due to reductions in many supply categories. The most significant reduction is to social services contracts due to reduced funding and the need to cover expenses in other areas of greater need.

Contingency is budgeted for unforeseen expenditures and is within the ten percent of total operating expenses.

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
SHERIFF'S OFFICE

**Inmate Medical Services Program**

- Provides medical services to all inmates who are incarcerated in the Marion County Jail.
- Provides health screening and services ranging from basic first aid to more serious management of medical conditions and needs, including medication, prenatal care, dental care and mental health care.
- Facilitates and arranges transports for emergencies and medical appointments outside of the facility.

**Program Summary**

| Sheriff's Office          | Program: Inmate Medical Services |                    |                    |                     |              |
|---------------------------|----------------------------------|--------------------|--------------------|---------------------|--------------|
|                           | FY 14-15<br>ACTUAL               | FY 15-16<br>ACTUAL | FY 16-17<br>BUDGET | FY 17-18<br>ADOPTED | +/- %        |
| <b>RESOURCES</b>          |                                  |                    |                    |                     |              |
| Charges for Services      | 34,628                           | 31,689             | 23,353             | 24,980              | 7.0%         |
| General Fund Transfers    | 2,680,222                        | 2,538,326          | 2,832,030          | 2,767,142           | -2.3%        |
| <b>TOTAL RESOURCES</b>    | <b>2,714,849</b>                 | <b>2,570,015</b>   | <b>2,855,383</b>   | <b>2,792,122</b>    | <b>-2.2%</b> |
| <b>REQUIREMENTS</b>       |                                  |                    |                    |                     |              |
| Personnel Services        | 1,610,294                        | 1,518,575          | 1,661,337          | 1,645,031           | -1.0%        |
| Materials and Services    | 770,619                          | 711,205            | 862,890            | 778,526             | -9.8%        |
| Administrative Charges    | 333,937                          | 340,235            | 331,156            | 368,565             | 11.3%        |
| <b>TOTAL REQUIREMENTS</b> | <b>2,714,849</b>                 | <b>2,570,015</b>   | <b>2,855,383</b>   | <b>2,792,122</b>    | <b>-2.2%</b> |
| <b>FTE</b>                | 13.50                            | 13.50              | 13.50              | 13.50               | 0.0%         |

**FTE By Position Title By Program**

| <b>Program: Inmate Medical Services</b>           |              |
|---|--------------|
| Position Title                                    | FTE          |
| Corrections Health Prgm Supervisor                | 1.00         |
| Corrections Nurse                                 | 10.00        |
| Deputy Sheriff - Institutions                     | 1.00         |
| Office Specialist 2                               | 0.50         |
| Office Specialist 2 (Bilingual)                   | 1.00         |
| <b>Program Inmate Medical Services FTE Total:</b> | <b>13.50</b> |

- The FTE Count does not include .15 Temp positions budgeted for this program.

FTE Changes

There are no FTE changes for FY 17-18.

**Inmate Medical Services Program Budget Justification**

**RESOURCES**

The resources for this program are General Fund and Charges for Services. The decrease in General Fund Transfer is a result of lower anticipated cost for Personnel Services by filling nurse position vacancies with new employees.

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
SHERIFF'S OFFICE

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REQUIREMENTS

There is an overall decrease in Personnel Services due to Corrections Nurse vacancies. There is a specific increase to Temporary Wages in anticipation of filling in for vacant nurse positions.

Materials and Services decreased overall for this program related to lower outside medical costs as a result of negotiated contracts and payment discounts.

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
SHERIFF'S OFFICE

**Parole and Probation Support Program**

- Division Commander and two lieutenants provide overall administrative support to the division including supervisory oversight, resource allocation, and contract monitoring.
- Under the direction of the Sr. Office Manager, Department Specialist staff complete data entry of court orders including judgments, amendments and sanctions. Additionally, staff process reports, collect supervision fees and greet the public and clients.

**Program Summary**

| Sheriff's Office          | Program: Parole and Probation Support |                    |                    |                     |             |
|---------------------------|---------------------------------------|--------------------|--------------------|---------------------|-------------|
|                           | FY 14-15<br>ACTUAL                    | FY 15-16<br>ACTUAL | FY 16-17<br>BUDGET | FY 17-18<br>ADOPTED | +/- %       |
| <b>RESOURCES</b>          |                                       |                    |                    |                     |             |
| Intergovernmental State   | 5,490,448                             | 5,600,121          | 5,317,737          | 6,076,027           | 14.3%       |
| Charges for Services      | (36)                                  | 164,896            | 0                  | 0                   | n.a.        |
| Other Fund Transfers      | 434,296                               | 0                  | 27,715             | 0                   | -100.0%     |
| Net Working Capital       | 745,930                               | 564,195            | 1,542,470          | 944,796             | -38.7%      |
| <b>TOTAL RESOURCES</b>    | <b>6,670,638</b>                      | <b>6,329,212</b>   | <b>6,887,922</b>   | <b>7,020,823</b>    | <b>1.9%</b> |
| <b>REQUIREMENTS</b>       |                                       |                    |                    |                     |             |
| Personnel Services        | 1,472,953                             | 1,455,738          | 1,588,592          | 1,648,898           | 3.8%        |
| Materials and Services    | 530,435                               | 582,699            | 874,835            | 770,189             | -12.0%      |
| Administrative Charges    | 482,583                               | 402,668            | 562,624            | 566,032             | 0.6%        |
| Transfers Out             | 3,620,472                             | 3,757,582          | 3,757,582          | 4,035,704           | 7.4%        |
| Contingency               | 0                                     | 0                  | 104,289            | 0                   | -100.0%     |
| <b>TOTAL REQUIREMENTS</b> | <b>6,106,443</b>                      | <b>6,198,687</b>   | <b>6,887,922</b>   | <b>7,020,823</b>    | <b>1.9%</b> |
| <b>FTE</b>                | 17.00                                 | 17.00              | 17.00              | 17.00               | 0.0%        |

**FTE By Position Title By Program**

| <b>Program: Parole and Probation Support</b>           |              |
|--|--------------|
| <b>Position Title</b>                                  | <b>FTE</b>   |
| Accounting Specialist                                  | 1.00         |
| Department Specialist 2                                | 2.00         |
| Department Specialist 3                                | 7.00         |
| Department Specialist 3 (Bilingual)                    | 2.00         |
| Deputy Sheriff - P & P - Advanced                      | 1.00         |
| Division Commander                                     | 1.00         |
| Lieutenant   | 2.00         |
| Office Manager Sr                                      | 1.00         |
| <b>Program Parole and Probation Support FTE Total:</b> | <b>17.00</b> |

- The FTE count does not include .5 temp position budgeted for this program.

FTE Changes

There are no FTE changes for FY 16-17.

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
SHERIFF'S OFFICE

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**Parole and Probation Support Program Budget Justification**

RESOURCES

Community Corrections is the funding for this program. This is the first year of the biennium and the allocation is anticipated to increase slightly. However, overall funding is significantly reduced for FY 17-18.

Net Working Capital is decreased as funds for specific services were used in FY 16-17.

REQUIREMENTS

The increase in Personnel Services is due to normal step increases and a significant increase in PERS costs for the entire county. It also includes a 1% COLA with related fringe benefits increase for Marion County Employees Association (MCEA) and nonrepresented employees.

In Materials and Supplies, there is a significant decrease over last fiscal year. Several areas were reduced with the most significant reduction in contracted social services.

Transfers Out represents the Community Corrections monies transferred to the General Fund for use at the Jail and in Operations Division.

There is no Contingency for FY 17-18.

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
SHERIFF'S OFFICE

**Parole and Probation Supervision Program**

- Manages parole and probation offenders located within county boundaries; supervises 3,600 offenders, with an additional approximate 1,700 who are on abscond status.
- Provides offender supervision, sanctions, alcohol and drug treatment programs, sex offender programs, cognitive classes, employment coordination, victim restitution, and community service work.
- Uses evidence-based practices and Effective Practices in Community Supervision (EPICS) as guiding philosophies that cover the delivery of supervision service to the offender population. Key evidence-based practices are the use of assessments, case plans, skill building, and the utilization of sanctions and services that reduce risk and promote offender change.
- Manages field supervision caseloads which are divided and organized by risk and geographic regions within the county, facilitating community partnerships, and familiarity with the community. There are also specialized caseloads for transitional release offenders, sex offenders, high-risk offenders, mental health offenders and domestic violence cases.

**Program Summary**

| Sheriff's Office          | Program: Parole and Probation Supervision |                    |                    |                     |              |
|---------------------------|---|--------------------|--------------------|---------------------|--------------|
|                           | FY 14-15<br>ACTUAL                        | FY 15-16<br>ACTUAL | FY 16-17<br>BUDGET | FY 17-18<br>ADOPTED | +/- %        |
| <b>RESOURCES</b>          |   |                    |                    |                     |              |
| Intergovernmental Federal | 262,589                                   | 207,960            | 0                  | 0                   | n.a.         |
| Intergovernmental State   | 4,621,447                                 | 7,016,194          | 6,105,705          | 6,983,195           | 14.4%        |
| Charges for Services      | 855,844                                   | 813,313            | 804,300            | 824,300             | 2.5%         |
| Interest                  | 19,314                                    | 24,575             | 0                  | 0                   | n.a.         |
| Other Fund Transfers      | (37,288)                                  | 175,000            | 122,285            | 147,364             | 20.5%        |
| Net Working Capital       | 1,165,384                                 | 594,253            | 984,298            | 0                   | -100.0%      |
| <b>TOTAL RESOURCES</b>    | <b>6,887,289</b>                          | <b>8,831,296</b>   | <b>8,016,588</b>   | <b>7,954,859</b>    | <b>-0.8%</b> |
| <b>REQUIREMENTS</b>       |   |                    |                    |                     |              |
| Personnel Services        | 4,344,402                                 | 4,616,844          | 5,329,155          | 5,583,611           | 4.8%         |
| Materials and Services    | 1,576,248                                 | 1,779,227          | 2,160,721          | 1,817,750           | -15.9%       |
| Administrative Charges    | 372,385                                   | 445,866            | 526,712            | 553,498             | 5.1%         |
| <b>TOTAL REQUIREMENTS</b> | <b>6,293,036</b>                          | <b>6,841,937</b>   | <b>8,016,588</b>   | <b>7,954,859</b>    | <b>-0.8%</b> |
| <b>FTE</b>                | 48.00                                     | 53.50              | 53.50              | 53.50               | 0.0%         |

**FTE By Position Title By Program**

| <b>Program: Parole and Probation Supervsn</b>           |              |
|---|--------------|
| <b>Position Title</b>                                   | <b>FTE</b>   |
| Case Aide   | 5.00         |
| Case Aide (Bilingual)                                   | 1.00         |
| Community Corrections Educator                          | 1.00         |
| Deputy Sheriff - P & P - Advanced                       | 36.00        |
| Deputy Sheriff - P & P - Advanced (Bilingual)           | 5.00         |
| Program Coordinator 2                                   | 0.50         |
| Sergeant  | 4.00         |
| Victim Assistance Program Coordinator                   | 1.00         |
| <b>Program Parole and Probation Supervsn FTE Total:</b> | <b>53.50</b> |



MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
SHERIFF'S OFFICE

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- The FTE count does not include 1.40 temp positions also budgeted for this program.

FTE Changes

There are no FTE changes for FY 16-17.

**Parole and Probation Supervision Program Budget Justification**

RESOURCES

Community Corrections is the funding for this program. This is the first year of the biennium and the allocation is anticipated to increase slightly.

Charges for Services represents an anticipated increase in the collection of supervision fees.

Other Fund Transfers represents Criminal Justice dollars.

Net Working Capital is exhausted as funds for specific services were used in FY 16-17.

REQUIREMENTS

The increase in Personnel Services is due to normal step increases and a significant increase in PERS costs for the entire county. It also includes a 1% COLA with related fringe benefits increase for Marion County Employees Association (MCEA) and nonrepresented employees.

In Materials and Services there is a significant reduction to contracted social services.

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
SHERIFF'S OFFICE

**Parole and Probation Treatment Program**

- Dedicates efforts to focus treatment resources toward highest risk offenders, promoting positive change through a cognitive-based curriculum, enhanced motivation, offender accountability, and collaborative case management strategies.
- Manages efforts at stemming drug use, domestic violence, and sex offenses.
- Utilizes supplemental State and Federal grant funding to partner with the community and create innovative transitional wraparound programming such as SOAR (Student Opportunity for Achieving Results), the De Muniz Resource Center, and motivation/cognitive programming.
- Collaborates with private and public entities to focus on reducing victimization of citizens and recidivism among offenders.
- Works continuously on quality improvement standards as established by the state.
- Uses innovative means of partnering with the community and reducing barriers to successful reintegration through the Marion County Reentry Initiative, the Marion County Justice Reinvestment Council, and continued collaborative efforts with contracted private not-for-profit service agencies.
- Collaborate continuously with criminal justice partners involved in the Mental Health Court, Veteran's Court and Drug Court.

**Program Summary**

| Sheriff's Office          | Program: Parole and Probation Treatment |                    |                    |                     |             |
|---------------------------|---|--------------------|--------------------|---------------------|-------------|
|                           | FY 14-15<br>ACTUAL                      | FY 15-16<br>ACTUAL | FY 16-17<br>BUDGET | FY 17-18<br>ADOPTED | +/- %       |
| <b>RESOURCES</b>          |   |                    |                    |                     |             |
| Intergovernmental State   | 666,649                                 | 698,287            | 712,116            | 728,681             | 2.3%        |
| Charges for Services      | 1,410                                   | 460                | 0                  | 0                   | n.a.        |
| Other Fund Transfers      | (145,521)                               | 0                  | 0                  | 0                   | n.a.        |
| Net Working Capital       | 145,521                                 | 72,933             | 15,000             | 0                   | -100.0%     |
| <b>TOTAL RESOURCES</b>    | <b>668,059</b>                          | <b>771,680</b>     | <b>727,116</b>     | <b>728,681</b>      | <b>0.2%</b> |
| <b>REQUIREMENTS</b>       |   |                    |                    |                     |             |
| Personnel Services        | 342,968                                 | 392,938            | 488,483            | 513,781             | 5.2%        |
| Materials and Services    | 210,198                                 | 19,152             | 190,750            | 165,700             | -13.1%      |
| Administrative Charges    | 41,960                                  | 41,422             | 47,883             | 49,200              | 2.8%        |
| <b>TOTAL REQUIREMENTS</b> | <b>595,126</b>                          | <b>453,512</b>     | <b>727,116</b>     | <b>728,681</b>      | <b>0.2%</b> |
| <b>FTE</b>                | 5.50                                    | 5.50               | 5.50               | 5.50                | 0.0%        |

**FTE By Position Title By Program**

| <b>Program: Parole and Probation Treatment</b>           |             |
|--|-------------|
| Position Title   | FTE         |
| Deputy Sheriff - P & P - Advanced                        | 2.00        |
| Employment Integration Specialist                        | 1.00        |
| Mental Health and Evaluation Specialist                  | 1.00        |
| Program Coordinator 1                                    | 1.00        |
| Program Coordinator 2                                    | 0.50        |
| <b>Program Parole and Probation Treatment FTE Total:</b> | <b>5.50</b> |

- All FTE listed above

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
SHERIFF'S OFFICE

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FTE Changes

There are no changes to FTE for FY 16-17.

**Parole and Probation Treatment Program Budget Justification**

RESOURCES

Community Corrections is the funding for this program. This is the first year of the biennium and the allocation is anticipated to increase slightly.

Net Working Capital is exhausted as funds for specific services were used in FY 16-17.

REQUIREMENTS

The increase in Personnel Services is due to normal step increases and a significant increase in PERS costs for the entire county. It also includes a 1% COLA with related fringe benefits increase for Marion County Employees Association (MCEA) and nonrepresented employees.

In Materials and Services there is a reduction to contracted services.

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
SHERIFF'S OFFICE

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**KEY DEPARTMENT ACCOMPLISHMENTS**

- In October 2016, the Sheriff's Office embarked on a four week distracted driving campaign. The focus of the campaign was to educate and enforce driving behavior that has led to serious traffic crashes and deaths. The campaign covered areas throughout Marion County. There was a three-pronged approach: communication, education, and enforcement. Each event was publicized via social media in conjunction with bi-weekly updates to the Statesman Journal. Education events took place at high school football games, churches and local businesses. During the week of the event, the Traffic Safety Team conducted specialized patrols focusing on distracted driving behavior. The campaign concluded with a distracted driving school for 22 teenage drivers and their parents. The school was a collaboration with U Turn 180, Trauma Nurses Talk Tough and the Sheriff's Office. A teen driver or permit holder and their parents attended a course focused on the consequences of distracted driving. They completed their day by operating a motor vehicle on a closed course while attempting to text and drive. Each driver completed the course while texting and an additional lap with their hands free. Each attendee received instruction from a Sheriff's Office evasive operator course instructor, who was seated in the car with the participant.
- In the Operations Division, the Sheriff's Office standardized every portion of the process from testing to psychological. The standardization put forth a set of rules and standards that each division utilizes during their deputy sheriff selections. Each process subjects every applicant to the same rigors and timelines resulting in a consistent, thorough and expedited hiring process. As a result, the hiring of a deputy sheriff has been reduced from up to 8 months to just over 12 weeks once a specific recruitment is closed. With the implementation of these standards the Sheriff's Office filled 73 positions in 14 months. With the success of the deputy sheriff hiring standards we have begun to implement the same procedures for all positions within the Office.
- The Parole and Probation Division implemented the Women's Accelerated Reentry Program (WARP) in January 2017. The program is located at the Marion County Transition Center, and is a 90-day intensive and collaborative, cognitive-based treatment program delivered by multiple agencies designed for drug addicted offenders. Target population is medium to high-risk female inmates who are within 180-days of release from prison who have a history of substance abuse, and diagnosed with a co-occurring mental health disorder. These inmates are housed at the Marion County Transition Center serving the remainder of their sentence where they are provided a continuum of evidence-based support and treatment services from Bridgeway Recovery Services, Parole and Probation staff, and the De Muniz Resource Center in an effort to prepare inmates for successful reentry into our community.
- The Traffic Safety Team also continues to partner with Marion County Public Works to address roadway safety concerns. This is the engineering component of the Traffic Safety Teams mission. This collaborative relationship has allowed for additional signing, speed reduction and other roadway engineering projects focused on the reduction of serious and/or fatal crashes.
- The Institutions Division went through a biannual jail inspection and were found 100 percent compliant with all Oregon jail standards. In addition, the jail made a focused effort to hire deputies and fill over 19 vacancies from the beginning of 2016.
- Jail and Transition Center staff prepared for three months to have a PREA (Prison Rape Elimination Act) Audit in January 2017. The auditor's report indicated we could achieve full compliance with a few suggested updates to some policies and practices. By July 2017 all updates will be in place and we will have two PREA compliant facilities. PREA compliance will protect victims of sexual assault and harassment. Full compliance also allows us to contract with other agencies like Oregon Department of Corrections for transitional programs like our Women's Accelerated Reentry Program (WARP).

MARION COUNTY FY 2017-18 BUDGET  
 BY DEPARTMENT  
 SHERIFF'S OFFICE

**KEY INDICATORS**

**# 1: Community Resource Unit Outreach (Crime Prevention)**

**Definition and Purpose**

The Community Resources Unit (CRU) was established specifically to coordinate an office-wide approach to intelligence-led policing. The Community Resource Unit uses a global approach to creating positive change in our community through crime prevention and environmental design.

The Community Resource Unit tracks the number of community events (National Night Out, neighborhood watch, job fairs, and community events) and the number of public service announcements as part of our community education outreach.

The Crisis Outreach Response Team (CORT) tracks the number of outreach contacts it has during each fiscal year. CORT is a partnership between Marion County Mental Health, City of Salem Police Department and the Sheriff's Office. CORT responds to requests for post crisis follow up, consultation or assistance requests from mental health probation officers, mental health court or those providing services to individuals with a mental health need who are involved in the criminal justice system, and a field response to incidents where an individual(s) may be experiencing a mental health crisis.

**Significance**

The main focus of the Community Resources Unit is to increase community awareness through personal and electronic outreach. Through education and collaboration with our community, this unit strives to reduce criminal activity and/or safety concerns within the county. In addition, the Community Resource Unit encourages and promotes collaboration with our residents and stakeholders to address public safety concerns as a community.

The Community Resource Unit continues to perfect its community outreach through social media sites, face to face interactions, community meetings and civic groups. The primary focus is to enhance citizen involvement within neighborhoods and in the business community to reduce crime and enhance livability.

A growing success is the Nextdoor.com program. This program uses a digital platform that inspires communication amongst neighbors, neighborhoods and law enforcement. To date, Nextdoor's usage has doubled in the last year to over 17,400 residents representing 174 neighborhoods throughout Marion County.

**Data Units Calendar Year**

Community Events

| CY 2014 Actual | CY 2015 Actual | CY 2016 Actual | CY 2017 Estimate | CY 2018 Estimate |
|----------------|----------------|----------------|------------------|------------------|
| 151            | 148            | 159            | 150              | 160              |

Crisis Outreach Response Team Field Contacts

| CY 2014 Actual | CY 2015 Actual | CY 2016 Actual | CY 2017 Estimate | CY 2018 Estimate |
|----------------|----------------|----------------|------------------|------------------|
| 634            | 823            | 503            | 750              | 750              |

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
SHERIFF'S OFFICE

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**Explanation of Trends and Changes**

The Sheriff's Office continues to focus on the type of events rather than the number of events in order to leverage the most positive impact for the community. National crime data and intelligence led law enforcement activities continue to show a dramatic reduction of crime in areas where a cooperative effort is taken up by law enforcement and the community.

CORT field contacts were down in 2016 due to some personnel changes. CORT received 2,764 police reports to review and followed up on 503. Adjustments were made to previous reporting years due to a reporting error that was discovered.

MARION COUNTY FY 2017-18 BUDGET  
 BY DEPARTMENT  
 SHERIFF'S OFFICE

**# 2: Intelligence Led Public Safety Services**

**Definition and Purpose**

Intelligence-led policing is a business model and managerial philosophy. Data analysis and crime intelligence are critical to a decision making framework that facilitates a focus on crime reduction, disruption, and prevention through both strategic management and public safety strategies that target serious problems and issues within a community (Ratcliffe 2008: 89).

The Enforcement Division uses the Data Driven Approach to Crime and Traffic Safety (DDACTS) model to reduce crime, crashes and traffic violations in Marion County. DDACTS integrates location-based crime and traffic crash data to determine the most effective methods for deploying personnel and resources.

**Significance**

Using evidence-based practices, the goal of the Enforcement Division is to reduce criminal activity and improve livability within the community. The use of a central data collection point enhances our ability to most effectively deploy personnel and resources. In addition to using the DDACTS model for patrol activities, DDACTS allows the Enforcement Division to work collaboratively with the CORT (Crisis Outreach Response Team) and MCRT (Mobile Crisis Response Team) (Key Indicator #3), the Community Resources Unit (Key Indicator #1) and the Traffic Safety Team (TST) (Key Indicator #4).

The Enforcement Division has been using DDACTS data to conduct focused enforcement operations.

**Data Units Calendar Year**

Top 10 Calls for Service

| CY 2013 Actual | CY 2014 Actual | CY 2015 Actual | CY 2016 Actual | Data Value 1    |
|----------------|----------------|----------------|----------------|-----------------|
| 1679           | 1779           | 1805           | 1817           | Asst Agency     |
| 1873           | 1775           | 1497           | 1549           | Theft           |
| 1230           | 1254           | 1486           | 1537           | Dom Disturb     |
| 1240           | 1365           | 1427           | 1442           | Susp Activity   |
| ***            | ***            | 1381           | 1347           | Driv Comp       |
| 974            | 1086           | 1177           | 1293           | Check Welfare   |
| 989            | 1108           | 1165           | 1187           | MV Accident     |
| 808            | 865            | 1056           | 1036           | Citizen Contact |
| 771            | 852            | 883            | 819            | Susp Vehicle    |
| ***            | 691            | 751            | 729            | Audible Alarm   |

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
SHERIFF'S OFFICE

---

**Explanation of Trends and Changes**

The Enforcement Division responded to approximately 26,847 calls for service during 2016 calendar year. On average, patrol deputies responded to 73.55 calls per day. This is reflected by an additional 653 calls for service in the 2016 calendar year. Over the course of the preceding three years, we have seen an increase in the total number of calls for service within the Enforcement Division. However, the number of cases as reported by the Oregon Uniform Crime Reports (OUCR) has steadily decreased over the same period. Of the four patrol districts, Central District continues to account for approximately fifty-five (55%) percent of the total calls for service. The populated areas of Hayesville and Four Corners, while only six (6) square miles, continues to require a high degree of attention.

In FY 16-17, a deputy sheriff was assigned in the eastern portion of the County. The deputy has worked with local residents, fire agencies, Marion County Public Works and federal partners to improve livability for residents and visitors. The collaboration has worked to address traffic congestion, park overcrowding as well as wildness fire response. Outcomes of the program will be visible by the end of summer 2017.



MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
SHERIFF'S OFFICE

**# 3: Mental Illness and Incarceration**

**Definition and Purpose**

The mitigation of mentally ill persons entering the correctional facility is directly related to Marion County's public safety strategic plan. Many mentally ill persons are arrested and either initially booked and/or lodged at the jail facility. Most of these individuals are arrested for low level crimes which were committed due to their self medication (i.e., drug use) or the lack of medication at all. The individuals should be directed to medical or mental health facilities that are more accustomed and capable of dealing with these individuals and their issues.

**Significance**

This key indicator ties to one of the county's strategic goals, County Goal #3: Public Safety -- Pursue a safe and secure community by protecting the people, property, and economy of Marion County. This includes a myriad of issues. One significant issue that crosses all boundaries of the public safety system is mental illness. The Sheriff's Office has participated in four jail studies--2005, 2007, 2011, and 2015. The goal with the most recent study was to determine whether our incarcerated population of inmates with a mental health condition has stabilized or continues to trend up or down based on the resources and procedures we have put in place since 2011.

In terms of significance these individuals and their mental health conditions present a notable financial impact on the budget both in personnel resources and materials and services.

**Data Units Fiscal Year**

Number of Inmates Receiving Psychotropic Medication

| <b>FY 12-13 Actual</b> | <b>FY 13-14 Actual</b> | <b>FY 14-15 Actual</b> | <b>FY 15-16 Actual</b> | <b>FY 17-18 Estimate</b> |
|------------------------|------------------------|------------------------|------------------------|--------------------------|
| 1,350                  | 1,132                  | 1,410                  | 1,312                  | 1,200                    |

Dollar Amount Spent on Psychotropic Medications

| <b>FY 13-14 Actual</b> | <b>FY 14-15 Actual</b> | <b>FY 15-16 Actual</b> | <b>FY 16-17 Estimate</b> | <b>FY 17-18 Estimate</b> |
|------------------------|------------------------|------------------------|--------------------------|--------------------------|
| \$142,830              | \$247,071              | \$140,370              | \$124,684                | \$135,000                |

**Explanation of Trends and Changes**

The number of clients receiving psychotropic medications decreased by nearly seven percent (7%) from FY 14-15 to 15-16. The decrease in clients coupled with contract management and monitoring of formulary and nonformulary medication resulted in the overall reduced pharmaceutical costs for the jail. The monthly medication cost for FY 15-16 averaged about \$19,936 vs. \$29,742 for FY 14-15 and \$11,697 vs. \$20,589 respectively for psychotropic medications. The costs are anticipated to level off for FY 16-17. This change is largely a result of the mitigation of mentally ill persons entering the correctional facility. This is being accomplished through the collaborative efforts of the Crisis Outreach Response Team (CORT) and the Mobile Crisis Unit as described in Key Indicator #1.

MARION COUNTY FY 2017-18 BUDGET  
 BY DEPARTMENT  
 SHERIFF'S OFFICE

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**# 4: Traffic Safety Team Education and Enforcement**

**Definition and Purpose**

Marion County’s Traffic Safety Team is designed with three primary objectives: education, engineering (analysis) and enforcement. Through community outreach via public safety announcements, safety fairs, neighborhood watch, National Night Out, and presentations in local schools, the Traffic Safety Team has continued to deliver a proactive message focusing on safety for all motorists that share Marion County streets and roadways. Through education, engineering and enforcement efforts, the team’s mission is to reduce serious injury and/or fatal crashes.

In concert with the vision of the 2016 Oregon Transportation Safety Action Plan (TSAP), the Sheriff’s Office is committed to achieving no death or life-changing injuries on our roadways by 2035.

**Significance**

This key indicator ties to County Goal #3: Public Safety -- Pursue a safe and secure community by protecting the people, property, and economy of Marion County. The National Safety Council estimates the economic impact due to motor vehicle crashes in Oregon between 2009 and 2013 was close to \$6 billion or roughly \$300 per Oregon resident per year. The Council calculated the cost per person of a disabling injury motor vehicle collision to be approximately \$75,000.

The reduction of traffic crashes and fatalities are of utmost importance to the Sheriff’s Office and the community. The calculation of life and lost value of a person to this community and the state cannot be understated. Traffic crashes, serious injuries and fatalities cross economic and personal boundaries, influence both personal and property insurance factors and result in potential educational or business related losses to the community. Each serious injury or fatal crash results in severe emotional damage (which cannot be measured) to the community.

**Data Units Calendar Year**

Fatal Traffic Crashes

| CY 2012 Actual | CY 2013 Actual | CY 2014 Actual | CY 2015 Actual | CY 2016 Actual |
|----------------|----------------|----------------|----------------|----------------|
| 4              | 7              | 8              | 7              | 14             |

Community Education Events

| CY 2014 Actual | CY 2015 Actual | CY 2016 Actual | CY 2017 Estimate | CY 2018 Estimate |
|----------------|----------------|----------------|------------------|------------------|
| 30             | 44             | 38             | 40               | 42               |

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
SHERIFF'S OFFICE

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**Explanation of Trends and Changes**

For the second year in a row, deaths resulting from fatal motor vehicle crashes increased in the State of Oregon by 10.6%. The unincorporated area of Marion County observed an increase from seven (7) fatal motor vehicle crashes in 2015 to fourteen (14) fatal motor vehicle crashes in 2016. In a shift from the prior year, these motor vehicle crashes were evenly distributed between the north and south portions of Marion County.

The Traffic Safety Team participated in thirty-eight (38) community events. They conducted safety seat awareness, distracted driving training and participated in the “every fifteen minutes” DUII campaign. These campaigns are conducted in collaboration with ODOT, Chemeketa Community College, area schools, and local media.

The team attended the French Prairie Forum, the North County Community Traffic meeting in Donald and several Positive Aurora Airport Management (PAAM) meetings. These meetings serve as an opportunity for TST to discuss traffic concerns with residents and community leaders. The Traffic Safety Team participated in focused seatbelt and crosswalk enforcement focusing on all areas of Marion County.

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
SHERIFF'S OFFICE

**# 5: Recidivism**

**Definition and Purpose**

As a measure of public safety, recidivism is defined as a new felony conviction within three years of beginning supervision (probation or post-prison supervision).

**Significance**

This indicator supports County Goal #3: Pursue a safe and secure community by protecting the people, property, and economy of Marion County. The Parole and Probation Division of the Sheriff's Office assesses the risk of recidivism (which also determines the level of supervision) and targets programs, services, and interventions to reduce key criminogenic risk factors. The best available research (driven by evidence-based practices) indicates by lowering criminogenic risk factors, recidivism rates should also decrease.

**Data Units Fiscal Year**

Recidivism Rates for Department of Corrections (Marion = M, Clackamas = C, Jackson = J, Lane = L)

| FY 12-13 Actual | FY 13-14 Actual | FY 14-15 Actual | FY 15-16 Actual | FY 16-17 Estimate |
|-----------------|-----------------|-----------------|-----------------|-------------------|
| 21.2% M         | 14.3% M         | 22% M           | 21.0% M         | 22.2% M           |
| 21.6% C         | 20.1% C         | 22.2% C         | 21.2% C         | 23.5% C           |
| 23.5% J         | 22.4% J         | 27.1% J         | 27.1% J         | 29.9% J           |
| 29% L           | 25.5% L         | 29.1% L         | 25.9% L         | 27.4% L           |

Recidivism Rates for Local Control (Marion = M, Clackamas = C, Jackson = J, Lane = L)

| FY 12-13 Actual | FY 13-14 Actual | FY 14-15 Actual | FY 15-16 Actual | FY 16-17 Estimate |
|-----------------|-----------------|-----------------|-----------------|-------------------|
| 25.2% M         | 34.1% M         | 32.0% M         | 32.2% M         | 30.7% M           |
| 26.9% C         | 31.7% C         | 33.0% C         | 41.7% C         | 37.7% C           |
| 34.9% J         | 46.4% J         | 44.7% J         | 57.1% J         | 48.2% J           |
| 44.5% L         | 41.7% L         | 44.2% L         | 57.1% L         | 45.6% L           |

Recidivism Rates for Department of Corrections/Local Control Combined (Marion = M, Clackamas = C, Jackson = J, Lane = L)

| FY 12-13 Actual | FY 13-14 Actual | FY 14-15 Actual | FY 15-16 Actual | FY 16-17 Estimate |
|-----------------|-----------------|-----------------|-----------------|-------------------|
| 21% M           | 28.9% M         | 26.7% M         | 25.4% M         | 25.1% M           |
| 23% C           | 32.4% C         | 33.0% C         | 24.7% C         | 25.6% C           |
| 25% J           | 35.7% J         | 36.5% J         | 33.5% J         | 37.4% J           |
| 34% L           | 32.9% L         | 35.0% L         | 26.0% L         | 29.2% L           |

Recidivism Rates for Probation (Marion = M, Clackamas = C, Jackson = J, Lane = L)

| FY 12-13 Actual | FY 13-14 Actual | FY 14-15 Actual | FY 15-16 Actual | FY 16-17 Estimate |
|-----------------|-----------------|-----------------|-----------------|-------------------|
| 19.2% M         | 18.2% M         | 22.0% M         | 21.3% M         | 22.0% M           |
| 17.2% C         | 23.5% C         | 21.9% C         | 22.9% C         | 23.5% C           |
| 22.8% J         | 26.3% J         | 27.3% J         | 29.8% J         | 29.6% J           |
| 29% L           | 20.9% L         | 25.8% L         | 22.0% L         | 25.7% L           |

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
SHERIFF'S OFFICE

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**Explanation of Trends and Changes**

\*Demographic data and outcome measures are tracked through a web-based repository created by the Oregon State Department of Corrections called Corrections Management Information System (CMIS). This database helps track information related to offenders for both state institutions and community corrections.

As part of a focused effort on evidence-based principles the data tracked by the state is related to Employment, Positive Case closures, Restitution, Treatment and Recidivism. The database provides outcome data for recidivism rates at 12, 24 and 36 month intervals. In FY 15-16, the recidivism rates were reflected at 25.41% for Department of Corrections/Local Control combined and 22% for probation. There is a historic low of 14% in recidivism rates for the Department of Corrections in Marion County for FY 13-14, which leveled out in the following two years at approximately 22%. Despite the small increase, it still reflects a significant decrease in recidivism rates in Marion County over the last 10-years. This is a result of changes in our supervision practices and treatment modalities.

The Parole and Probation Division continues to utilize supervision and treatment methods consistent with Evidence-Based Practices, specifically the use of EPICS (Effective Practices in Community Supervision), the Marion County Reentry Initiative (MCRI), the Marion County Justice Reinvestment Council, and continued collaborative efforts with our contracted private not-for-profit service agencies. The continued support of these resources is proving to have an overall positive impact in reducing recidivism in Marion County.

MARION COUNTY FY 2017-18 BUDGET  
 BY DEPARTMENT  
 SHERIFF'S OFFICE

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**# 6: Code Enforcement Response**

**Definition and Purpose**

The Code Enforcement Unit responds to complaints of possible violation of various ordinances throughout areas of the county. In addition to a reactive response, the Code Enforcement team is proactively enforcing codes within the urban growth boundary as well as unincorporated areas of the county. This is a dedicated effort, working cooperatively with other county departments, community stakeholders, and residents to decrease crime and improve livability. The Code Enforcement Unit tracks contacts and responses. This allows the Sheriff's Office to analyze data and inform the community on the compliance of ordinances related to community livability issues.

**Significance**

Educating our community members and encouraging compliance with ordinance and code requirements is one of the more visible services code enforcement performs. Code enforcement has been successful collaborating with other agencies and residents on complex cases involving drug related crimes, neighbor disputes, noxious odors and other issues that detract from the overall livability of our communities. The number of cases processed is a good indicator of code enforcement's workload. The number of cases closed gives us feedback on the effectiveness of our efforts and helps us to know where to focus resources on the community's behalf.

**Data Units Calendar Year**

Number of cases processed.

| CY 2013 Actual | CY 2014 Actual | CY 2015 Actual | CY 2016 Actual | CY 2017 Estimate |
|----------------|----------------|----------------|----------------|------------------|
| 927            | 1849           | 1534           | 1633           | 1500             |

Number of cases closed.

| CY 2013 Actual | CY 2014 Actual | CY 2015 Actual | CY 2016 Actual | CY 2017 Estimate |
|----------------|----------------|----------------|----------------|------------------|
| 598            | 1634           | 1377           | 1542           | 1400             |

**Explanation of Trends and Changes**

The Code Enforcement team is focused on proactively addressing livability issues in the community before they become significant complaints. This change of focus was reflected in the increased activity in 2014 over prior years. The decreased numbers of cases and cases closed in 2015 over 2014 is reflective of the cooperative effort with the Crime Prevention Unit who are utilizing tools based on Crime Prevention Through Environmental Design (CPTED)--A multi-disciplinary approach to deterring criminal and livability issues through environmental design.

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
SHERIFF'S OFFICE

| <b>Resources by Fund Detail</b>          |                            |                            |                            |                              |                              |                             |
|--|----------------------------|----------------------------|----------------------------|------------------------------|------------------------------|-----------------------------|
| <b>100 - General Fund</b>                | <b>Actual<br/>FY 14-15</b> | <b>Actual<br/>FY 15-16</b> | <b>Budget<br/>FY 16-17</b> | <b>Proposed<br/>FY 17-18</b> | <b>Approved<br/>FY 17-18</b> | <b>Adopted<br/>FY 17-18</b> |
| <b>Intergovernmental Federal</b>         |                            |                            |                            |                              |                              |                             |
| 331013 State Criminal Alien Asst Pgm     | 73,770                     | 72,973                     | 75,000                     | 85,000                       | 85,000                       | 85,000                      |
| 331223 Oregon Dept of Justice            | 30,772                     | 33,033                     | 25,000                     | 25,000                       | 25,000                       | 25,000                      |
| 331990 Other Federal Revenues            | 22,200                     | 22,400                     | 0                          | 0                            | 0                            | 0                           |
| <b>Intergovernmental Federal Total</b>   | <b>126,742</b>             | <b>128,406</b>             | <b>100,000</b>             | <b>110,000</b>               | <b>110,000</b>               | <b>110,000</b>              |
| <b>Intergovernmental State</b>           |                            |                            |                            |                              |                              |                             |
| 332990 Other State Revenues              | 0                          | 63,588                     | 0                          | 0                            | 0                            | 0                           |
| <b>Intergovernmental State Total</b>     | <b>0</b>                   | <b>63,588</b>              | <b>0</b>                   | <b>0</b>                     | <b>0</b>                     | <b>0</b>                    |
| <b>Charges for Services</b>              |                            |                            |                            |                              |                              |                             |
| 341150 Sheriff Service Fees              | 455,040                    | 408,383                    | 297,000                    | 285,000                      | 285,000                      | 285,000                     |
| 341170 Witness Fees                      | 796                        | 550                        | 0                          | 0                            | 0                            | 0                           |
| 341180 Crime Report Fees                 | 17,995                     | 18,143                     | 14,000                     | 20,000                       | 20,000                       | 20,000                      |
| 341220 Supervision Fees                  | 0                          | (1,014)                    | 0                          | 0                            | 0                            | 0                           |
| 341280 Detention Fees                    | 1,827                      | 3,333                      | 0                          | 0                            | 0                            | 0                           |
| 341430 Copy Machine Fees                 | 10                         | 50                         | 0                          | 0                            | 0                            | 0                           |
| 341630 Service Charges                   | 585                        | 1,575                      | 0                          | 0                            | 0                            | 0                           |
| 341840 Work Crew Fees                    | 156,375                    | 279,513                    | 200,000                    | 257,550                      | 257,550                      | 257,550                     |
| 341999 Other Fees                        | 35,821                     | 29,581                     | 23,353                     | 24,980                       | 24,980                       | 24,980                      |
| 344300 Restitution                       | 1,610                      | 971                        | 0                          | 0                            | 0                            | 0                           |
| 344701 Felony DUII Reimbursemt<br>SB395  | 130,301                    | 107,518                    | 25,000                     | 50,000                       | 50,000                       | 50,000                      |
| 344999 Other Reimbursements              | 5,629                      | 13,721                     | 0                          | 0                            | 0                            | 0                           |
| 345300 Surplus Property Sales            | 0                          | 876                        | 0                          | 0                            | 0                            | 0                           |
| 347202 Code Enforcement Services         | 168,854                    | 133,274                    | 150,581                    | 160,534                      | 160,534                      | 160,534                     |
| <b>Charges for Services Total</b>        | <b>974,843</b>             | <b>996,474</b>             | <b>709,934</b>             | <b>798,064</b>               | <b>798,064</b>               | <b>798,064</b>              |
| <b>Fines and Forfeitures</b>             |                            |                            |                            |                              |                              |                             |
| 351200 Traffic Fines                     | 270,890                    | 252,317                    | 220,000                    | 220,000                      | 220,000                      | 220,000                     |
| 352200 Miscellaneous Forfeitures         | 0                          | 2,156                      | 0                          | 0                            | 0                            | 0                           |
| <b>Fines and Forfeitures Total</b>       | <b>270,890</b>             | <b>254,473</b>             | <b>220,000</b>             | <b>220,000</b>               | <b>220,000</b>               | <b>220,000</b>              |
| <b>Other Revenues</b>                    |                            |                            |                            |                              |                              |                             |
| 371000 Miscellaneous Income              | 3,492                      | 216                        | 0                          | 0                            | 0                            | 0                           |
| 371100 Recoveries from Collections       | 34                         | 44                         | 0                          | 0                            | 0                            | 0                           |
| <b>Other Revenues Total</b>              | <b>3,526</b>               | <b>260</b>                 | <b>0</b>                   | <b>0</b>                     | <b>0</b>                     | <b>0</b>                    |
| <b>General Fund Transfers</b>            |                            |                            |                            |                              |                              |                             |
| 381100 Transfer from General Fund        | 29,441,501                 | 30,640,966                 | 33,915,980                 | 34,798,184                   | 34,807,890                   | 34,807,890                  |
| <b>General Fund Transfers Total</b>      | <b>29,441,501</b>          | <b>30,640,966</b>          | <b>33,915,980</b>          | <b>34,798,184</b>            | <b>34,807,890</b>            | <b>34,807,890</b>           |
| <b>Other Fund Transfers</b>              |                            |                            |                            |                              |                              |                             |
| 381180 Transfer from Comm<br>Corrections | 3,607,012                  | 3,757,582                  | 3,757,582                  | 4,035,704                    | 4,035,704                    | 4,035,704                   |
| 381185 Transfer from Criminal Justice    | 252,940                    | 175,000                    | 150,000                    | 147,364                      | 147,364                      | 147,364                     |
| <b>Other Fund Transfers Total</b>        | <b>3,859,952</b>           | <b>3,932,582</b>           | <b>3,907,582</b>           | <b>4,183,068</b>             | <b>4,183,068</b>             | <b>4,183,068</b>            |
| <b>General Fund Total</b>                | <b>34,677,454</b>          | <b>36,016,749</b>          | <b>38,853,496</b>          | <b>40,109,316</b>            | <b>40,119,022</b>            | <b>40,119,022</b>           |

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
SHERIFF'S OFFICE

| <b>180 - Community Corrections</b>     | <b>Actual<br/>FY 14-15</b> | <b>Actual<br/>FY 15-16</b> | <b>Budget<br/>FY 16-17</b> | <b>Proposed<br/>FY 17-18</b> | <b>Approved<br/>FY 17-18</b> | <b>Adopted<br/>FY 17-18</b> |
|--|----------------------------|----------------------------|----------------------------|------------------------------|------------------------------|-----------------------------|
| <b>Intergovernmental State</b>         |                            |                            |                            |                              |                              |                             |
| 332070 Community Corrections SB 1145   | 10,924,545                 | 11,379,715                 | 11,379,716                 | 12,222,000                   | 12,222,000                   | 12,222,000                  |
| 332071 Community Corrections Subsidy   | 35,581                     | 33,166                     | 33,166                     | 33,166                       | 33,166                       | 33,166                      |
| 332072 OR CJC Justice Reinvestment     | 0                          | 1,282,706                  | 1,315,826                  | 1,391,019                    | 1,391,019                    | 1,391,019                   |
| 332990 Other State Revenues            | 598,292                    | 1,506,130                  | 248,706                    | 1,031,747                    | 1,031,747                    | 1,031,747                   |
| <b>Intergovernmental State Total</b>   | <b>11,558,418</b>          | <b>14,201,717</b>          | <b>12,977,414</b>          | <b>14,677,932</b>            | <b>14,677,932</b>            | <b>14,677,932</b>           |
| <b>Charges for Services</b>            |                            |                            |                            |                              |                              |                             |
| 341170 Witness Fees                    | 76                         | 35                         | 0                          | 0                            | 0                            | 0                           |
| 341220 Supervision Fees                | 840,391                    | 802,173                    | 800,000                    | 820,000                      | 820,000                      | 820,000                     |
| 341230 Client Fees                     | 6,455                      | 6,002                      | 3,000                      | 3,000                        | 3,000                        | 3,000                       |
| 341380 Workshop Fees                   | 1,410                      | 460                        | 0                          | 0                            | 0                            | 0                           |
| 341430 Copy Machine Fees               | 31                         | 0                          | 0                          | 0                            | 0                            | 0                           |
| 341999 Other Fees                      | 8,817                      | 5,138                      | 1,300                      | 1,300                        | 1,300                        | 1,300                       |
| 344999 Other Reimbursements            | 38                         | 164,861                    | 0                          | 0                            | 0                            | 0                           |
| <b>Charges for Services Total</b>      | <b>857,218</b>             | <b>978,669</b>             | <b>804,300</b>             | <b>824,300</b>               | <b>824,300</b>               | <b>824,300</b>              |
| <b>Interest</b>                        |                            |                            |                            |                              |                              |                             |
| 361000 Investment Earnings             | 19,314                     | 24,575                     | 0                          | 0                            | 0                            | 0                           |
| <b>Interest Total</b>                  | <b>19,314</b>              | <b>24,575</b>              | <b>0</b>                   | <b>0</b>                     | <b>0</b>                     | <b>0</b>                    |
| <b>Other Fund Transfers</b>            |                            |                            |                            |                              |                              |                             |
| 381185 Transfer from Criminal Justice  | 252,940                    | 175,000                    | 150,000                    | 147,364                      | 147,364                      | 147,364                     |
| <b>Other Fund Transfers Total</b>      | <b>252,940</b>             | <b>175,000</b>             | <b>150,000</b>             | <b>147,364</b>               | <b>147,364</b>               | <b>147,364</b>              |
| <b>Net Working Capital</b>             |                            |                            |                            |                              |                              |                             |
| 392000 Net Working Capital Unrestr     | 2,055,751                  | 1,281,856                  | 2,541,768                  | 944,796                      | 944,796                      | 944,796                     |
| <b>Net Working Capital Total</b>       | <b>2,055,751</b>           | <b>1,281,856</b>           | <b>2,541,768</b>           | <b>944,796</b>               | <b>944,796</b>               | <b>944,796</b>              |
| <b>Community Corrections Total</b>     | <b>14,743,640</b>          | <b>16,661,817</b>          | <b>16,473,482</b>          | <b>16,594,392</b>            | <b>16,594,392</b>            | <b>16,594,392</b>           |
| <b>250 - Sheriff Grants</b>            |                            |                            |                            |                              |                              |                             |
|  | <b>Actual<br/>FY 14-15</b> | <b>Actual<br/>FY 15-16</b> | <b>Budget<br/>FY 16-17</b> | <b>Proposed<br/>FY 17-18</b> | <b>Approved<br/>FY 17-18</b> | <b>Adopted<br/>FY 17-18</b> |
| <b>Licenses and Permits</b>            |                            |                            |                            |                              |                              |                             |
| 325010 Alarm Permits                   | 57,960                     | 56,868                     | 51,000                     | 57,121                       | 57,121                       | 57,121                      |
| <b>Licenses and Permits Total</b>      | <b>57,960</b>              | <b>56,868</b>              | <b>51,000</b>              | <b>57,121</b>                | <b>57,121</b>                | <b>57,121</b>               |
| <b>Intergovernmental Federal</b>       |                            |                            |                            |                              |                              |                             |
| 331011 Secure Rural Schools Title II   | 0                          | 3,538                      | 4,003                      | 0                            | 0                            | 0                           |
| 331024 US Dept of Justice DEA          | 22,218                     | 505                        | 17,374                     | 17,374                       | 17,374                       | 17,374                      |
| 331026 US Dept of Justice              | 0                          | 0                          | 89,548                     | 9,518                        | 9,518                        | 9,518                       |
| 331301 BIA Chemawa School Contract     | 499,447                    | 500,365                    | 547,930                    | 575,430                      | 575,430                      | 575,430                     |
| 331990 Other Federal Revenues          | 562,443                    | 354,838                    | 78,282                     | 29,092                       | 29,092                       | 29,092                      |
| <b>Intergovernmental Federal Total</b> | <b>1,084,108</b>           | <b>859,245</b>             | <b>737,137</b>             | <b>631,414</b>               | <b>631,414</b>               | <b>631,414</b>              |
| <b>Intergovernmental State</b>         |                            |                            |                            |                              |                              |                             |
| 332040 Marine Board                    | 137,983                    | 141,116                    | 149,785                    | 147,783                      | 147,783                      | 147,783                     |
| 332072 OR CJC Justice Reinvestment     | 0                          | 431,324                    | 431,324                    | 441,584                      | 441,584                      | 441,584                     |
| 332073 Oregon DOC Jail Reinvestment    | 253,046                    | 0                          | 0                          | 0                            | 0                            | 0                           |
| 332990 Other State Revenues            | 46,129                     | 11,160                     | 251,125                    | 338,595                      | 338,595                      | 338,595                     |
| <b>Intergovernmental State Total</b>   | <b>437,159</b>             | <b>583,600</b>             | <b>832,234</b>             | <b>927,962</b>               | <b>927,962</b>               | <b>927,962</b>              |



MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
SHERIFF'S OFFICE

| <b>250 - Sheriff Grants</b>              | <b>Actual<br/>FY 14-15</b> | <b>Actual<br/>FY 15-16</b> | <b>Budget<br/>FY 16-17</b> | <b>Proposed<br/>FY 17-18</b> | <b>Approved<br/>FY 17-18</b> | <b>Adopted<br/>FY 17-18</b> |
|--|----------------------------|----------------------------|----------------------------|------------------------------|------------------------------|-----------------------------|
| <b>Charges for Services</b>              |                            |                            |                            |                              |                              |                             |
| 341160 Gun Permit Fees                   | 203,765                    | 272,096                    | 251,901                    | 341,050                      | 341,050                      | 341,050                     |
| 341170 Witness Fees                      | 0                          | (14)                       | 0                          | 0                            | 0                            | 0                           |
| 341200 Towing Fees                       | 41,880                     | 35,520                     | 32,640                     | 31,170                       | 31,170                       | 31,170                      |
| 341210 False Alarm Fees                  | 17,620                     | 18,164                     | 16,625                     | 14,550                       | 14,550                       | 14,550                      |
| 341999 Other Fees                        | 40                         | 0                          | 0                          | 0                            | 0                            | 0                           |
| 344999 Other Reimbursements              | 0                          | 115,041                    | 9,000                      | 0                            | 0                            | 0                           |
| 345300 Surplus Property Sales            | 580                        | 0                          | 0                          | 0                            | 0                            | 0                           |
| 347201 SO Enforcement Services           | 911,714                    | 898,776                    | 977,554                    | 1,010,460                    | 1,010,460                    | 1,010,460                   |
| <b>Charges for Services Total</b>        | <b>1,175,600</b>           | <b>1,339,583</b>           | <b>1,287,720</b>           | <b>1,397,230</b>             | <b>1,397,230</b>             | <b>1,397,230</b>            |
| <b>Fines and Forfeitures</b>             |                            |                            |                            |                              |                              |                             |
| 352300 Civil Forfeitures                 | 3,570                      | 0                          | 0                          | 0                            | 0                            | 0                           |
| <b>Fines and Forfeitures Total</b>       | <b>3,570</b>               | <b>0</b>                   | <b>0</b>                   | <b>0</b>                     | <b>0</b>                     | <b>0</b>                    |
| <b>Interest</b>                          |                            |                            |                            |                              |                              |                             |
| 361000 Investment Earnings               | 4,520                      | 5,363                      | 0                          | 0                            | 0                            | 0                           |
| <b>Interest Total</b>                    | <b>4,520</b>               | <b>5,363</b>               | <b>0</b>                   | <b>0</b>                     | <b>0</b>                     | <b>0</b>                    |
| <b>Other Revenues</b>                    |                            |                            |                            |                              |                              |                             |
| 371000 Miscellaneous Income              | 150                        | 90                         | 0                          | 0                            | 0                            | 0                           |
| 372000 Over and Short                    | 27                         | 56                         | 0                          | 0                            | 0                            | 0                           |
| 373100 Special Program Donations         | 16,882                     | 16,335                     | 4,500                      | 6,500                        | 6,500                        | 6,500                       |
| <b>Other Revenues Total</b>              | <b>17,059</b>              | <b>16,481</b>              | <b>4,500</b>               | <b>6,500</b>                 | <b>6,500</b>                 | <b>6,500</b>                |
| <b>General Fund Transfers</b>            |                            |                            |                            |                              |                              |                             |
| 381100 Transfer from General Fund        | 116,552                    | 39,652                     | 58,811                     | 58,916                       | 58,916                       | 58,916                      |
| <b>General Fund Transfers Total</b>      | <b>116,552</b>             | <b>39,652</b>              | <b>58,811</b>              | <b>58,916</b>                | <b>58,916</b>                | <b>58,916</b>               |
| <b>Other Fund Transfers</b>              |                            |                            |                            |                              |                              |                             |
| 381115 Transfer from Non Dept Grants     | 104,595                    | 70,746                     | 144,908                    | 111,630                      | 111,630                      | 111,630                     |
| 381180 Transfer from Comm<br>Corrections | 3,460                      | 0                          | 0                          | 0                            | 0                            | 0                           |
| 381190 Transfer from Health              | 0                          | 0                          | 7,915                      | 7,915                        | 7,915                        | 7,915                       |
| <b>Other Fund Transfers Total</b>        | <b>108,056</b>             | <b>70,746</b>              | <b>152,823</b>             | <b>119,545</b>               | <b>119,545</b>               | <b>119,545</b>              |
| <b>Net Working Capital</b>               |                            |                            |                            |                              |                              |                             |
| 392000 Net Working Capital Unrestr       | 997,292                    | 1,006,752                  | 1,104,717                  | 761,970                      | 761,970                      | 761,970                     |
| <b>Net Working Capital Total</b>         | <b>997,292</b>             | <b>1,006,752</b>           | <b>1,104,717</b>           | <b>761,970</b>               | <b>761,970</b>               | <b>761,970</b>              |
| <b>Sheriff Grants Total</b>              | <b>4,001,876</b>           | <b>3,978,290</b>           | <b>4,228,942</b>           | <b>3,960,658</b>             | <b>3,960,658</b>             | <b>3,960,658</b>            |
| <b>255 - Traffic Safety Team</b>         |                            |                            |                            |                              |                              |                             |
|  | <b>Actual<br/>FY 14-15</b> | <b>Actual<br/>FY 15-16</b> | <b>Budget<br/>FY 16-17</b> | <b>Proposed<br/>FY 17-18</b> | <b>Approved<br/>FY 17-18</b> | <b>Adopted<br/>FY 17-18</b> |
| <b>Intergovernmental Federal</b>         |                            |                            |                            |                              |                              |                             |
| 331225 Oregon State Sheriffs Assn        | 30,416                     | 23,696                     | 31,880                     | 20,000                       | 20,000                       | 20,000                      |
| 331229 Oregon Dept of Transportation     | 0                          | 0                          | 60,000                     | 0                            | 0                            | 0                           |
| <b>Intergovernmental Federal Total</b>   | <b>30,416</b>              | <b>23,696</b>              | <b>91,880</b>              | <b>20,000</b>                | <b>20,000</b>                | <b>20,000</b>               |
| <b>Intergovernmental State</b>           |                            |                            |                            |                              |                              |                             |
| 332990 Other State Revenues              | 40,501                     | 0                          | 0                          | 0                            | 0                            | 0                           |
| <b>Intergovernmental State Total</b>     | <b>40,501</b>              | <b>0</b>                   | <b>0</b>                   | <b>0</b>                     | <b>0</b>                     | <b>0</b>                    |

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
SHERIFF'S OFFICE

| <b>255 - Traffic Safety Team</b>    | <b>Actual<br/>FY 14-15</b> | <b>Actual<br/>FY 15-16</b> | <b>Budget<br/>FY 16-17</b> | <b>Proposed<br/>FY 17-18</b> | <b>Approved<br/>FY 17-18</b> | <b>Adopted<br/>FY 17-18</b> |
|-------------------------------------|----------------------------|----------------------------|----------------------------|------------------------------|------------------------------|-----------------------------|
| <b>Charges for Services</b>         |                            |                            |                            |                              |                              |                             |
| 341170 Witness Fees                 | 49                         | 7                          | 0                          | 0                            | 0                            | 0                           |
| 341630 Service Charges              | 0                          | 1,223                      | 0                          | 0                            | 0                            | 0                           |
| 344999 Other Reimbursements         | 93                         | 165,823                    | 0                          | 0                            | 0                            | 0                           |
| 347201 SO Enforcement Services      | 3,537                      | 1,223                      | 0                          | 0                            | 0                            | 0                           |
| <b>Charges for Services Total</b>   | <b>3,679</b>               | <b>168,276</b>             | <b>0</b>                   | <b>0</b>                     | <b>0</b>                     | <b>0</b>                    |
| <b>Fines and Forfeitures</b>        |                            |                            |                            |                              |                              |                             |
| 351200 Traffic Fines                | 1,914,002                  | 1,681,965                  | 1,525,091                  | 1,525,091                    | 1,525,091                    | 1,525,091                   |
| <b>Fines and Forfeitures Total</b>  | <b>1,914,002</b>           | <b>1,681,965</b>           | <b>1,525,091</b>           | <b>1,525,091</b>             | <b>1,525,091</b>             | <b>1,525,091</b>            |
| <b>Interest</b>                     |                            |                            |                            |                              |                              |                             |
| 361000 Investment Earnings          | 5,318                      | 7,328                      | 3,436                      | 3,436                        | 3,436                        | 3,436                       |
| <b>Interest Total</b>               | <b>5,318</b>               | <b>7,328</b>               | <b>3,436</b>               | <b>3,436</b>                 | <b>3,436</b>                 | <b>3,436</b>                |
| <b>Net Working Capital</b>          |                            |                            |                            |                              |                              |                             |
| 392000 Net Working Capital Unrestr  | 870,527                    | 1,104,954                  | 934,700                    | 920,003                      | 920,003                      | 920,003                     |
| <b>Net Working Capital Total</b>    | <b>870,527</b>             | <b>1,104,954</b>           | <b>934,700</b>             | <b>920,003</b>               | <b>920,003</b>               | <b>920,003</b>              |
| <b>Traffic Safety Team Total</b>    | <b>2,864,443</b>           | <b>2,986,219</b>           | <b>2,555,107</b>           | <b>2,468,530</b>             | <b>2,468,530</b>             | <b>2,468,530</b>            |
| <b>290 - Inmate Welfare</b>         | <b>Actual<br/>FY 14-15</b> | <b>Actual<br/>FY 15-16</b> | <b>Budget<br/>FY 16-17</b> | <b>Proposed<br/>FY 17-18</b> | <b>Approved<br/>FY 17-18</b> | <b>Adopted<br/>FY 17-18</b> |
| <b>Charges for Services</b>         |                            |                            |                            |                              |                              |                             |
| 341440 Vending Machine Fees         | 127,152                    | 110,864                    | 104,178                    | 103,811                      | 103,811                      | 103,811                     |
| 341450 Pay Telephone Fees           | 131,900                    | 132,436                    | 104,000                    | 65,402                       | 65,402                       | 65,402                      |
| 341999 Other Fees                   | 1,130                      | 805                        | 0                          | 0                            | 0                            | 0                           |
| <b>Charges for Services Total</b>   | <b>260,181</b>             | <b>244,104</b>             | <b>208,178</b>             | <b>169,213</b>               | <b>169,213</b>               | <b>169,213</b>              |
| <b>Interest</b>                     |                            |                            |                            |                              |                              |                             |
| 361000 Investment Earnings          | 1,271                      | 1,503                      | 0                          | 0                            | 0                            | 0                           |
| <b>Interest Total</b>               | <b>1,271</b>               | <b>1,503</b>               | <b>0</b>                   | <b>0</b>                     | <b>0</b>                     | <b>0</b>                    |
| <b>Other Revenues</b>               |                            |                            |                            |                              |                              |                             |
| 371000 Miscellaneous Income         | 1,692                      | 613                        | 0                          | 0                            | 0                            | 0                           |
| 373100 Special Program Donations    | 0                          | 1,066                      | 0                          | 0                            | 0                            | 0                           |
| <b>Other Revenues Total</b>         | <b>1,692</b>               | <b>1,678</b>               | <b>0</b>                   | <b>0</b>                     | <b>0</b>                     | <b>0</b>                    |
| <b>Net Working Capital</b>          |                            |                            |                            |                              |                              |                             |
| 392000 Net Working Capital Unrestr  | 278,225                    | 202,791                    | 353,439                    | 388,693                      | 388,693                      | 388,693                     |
| <b>Net Working Capital Total</b>    | <b>278,225</b>             | <b>202,791</b>             | <b>353,439</b>             | <b>388,693</b>               | <b>388,693</b>               | <b>388,693</b>              |
| <b>Inmate Welfare Total</b>         | <b>541,370</b>             | <b>450,076</b>             | <b>561,617</b>             | <b>557,906</b>               | <b>557,906</b>               | <b>557,906</b>              |
| <b>Sheriff's Office Grand Total</b> | <b>56,828,782</b>          | <b>60,093,152</b>          | <b>62,672,644</b>          | <b>63,690,802</b>            | <b>63,700,508</b>            | <b>63,700,508</b>           |

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
SHERIFF'S OFFICE

| <b>Requirements by Fund Detail</b>    |                            |                            |                            |                              |                              |                             |
|---------------------------------------|----------------------------|----------------------------|----------------------------|------------------------------|------------------------------|-----------------------------|
| <b>100 - General Fund</b>             | <b>Actual<br/>FY 14-15</b> | <b>Actual<br/>FY 15-16</b> | <b>Budget<br/>FY 16-17</b> | <b>Proposed<br/>FY 17-18</b> | <b>Approved<br/>FY 17-18</b> | <b>Adopted<br/>FY 17-18</b> |
| <b>Personnel Services</b>             |                            |                            |                            |                              |                              |                             |
| <b>Salaries and Wages</b>             |                            |                            |                            |                              |                              |                             |
| 511020 Salaries and Wages Budget Only | 0                          | 0                          | 0                          | 0                            | 6,900                        | 6,900                       |
| 511110 Regular Wages                  | 12,155,659                 | 12,532,189                 | 16,498,525                 | 16,550,278                   | 16,550,278                   | 16,550,278                  |
| 511120 Temporary Wages                | 272,489                    | 298,627                    | 211,348                    | 196,780                      | 196,780                      | 196,780                     |
| 511130 Vacation Pay                   | 883,187                    | 856,231                    | 0                          | 0                            | 0                            | 0                           |
| 511140 Sick Pay                       | 472,768                    | 471,188                    | 0                          | 0                            | 0                            | 0                           |
| 511150 Holiday Pay                    | 709,866                    | 671,920                    | 0                          | 0                            | 0                            | 0                           |
| 511160 Comp Time Pay                  | 134,520                    | 180,047                    | 0                          | 0                            | 0                            | 0                           |
| 511180 Differential Pay               | 0                          | 37                         | 0                          | 0                            | 0                            | 0                           |
| 511210 Compensation Credits           | 550,366                    | 544,196                    | 583,572                    | 553,228                      | 553,228                      | 553,228                     |
| 511220 Pager Pay                      | 7,023                      | 12,974                     | 23,649                     | 24,326                       | 24,326                       | 24,326                      |
| 511240 Leave Payoff                   | 85,970                     | 67,931                     | 0                          | 0                            | 0                            | 0                           |
| 511250 Training Pay                   | 44                         | 0                          | 33,663                     | 26,372                       | 26,372                       | 26,372                      |
| 511270 Leadworker Pay                 | 793                        | 909                        | 0                          | 0                            | 0                            | 0                           |
| 511280 Cell Phone Pay                 | 1,288                      | 1,829                      | 0                          | 0                            | 0                            | 0                           |
| 511290 Health Insurance Waiver Pay    | 3,578                      | 4,830                      | 3,240                      | 7,200                        | 7,200                        | 7,200                       |
| 511410 Straight Pay                   | 49,959                     | 59,434                     | 40,700                     | 40,200                       | 40,200                       | 40,200                      |
| 511420 Premium Pay                    | 1,237,962                  | 1,338,506                  | 1,244,236                  | 1,254,739                    | 1,254,739                    | 1,254,739                   |
| 511430 Court Time                     | 55,868                     | 58,970                     | 83,442                     | 79,237                       | 79,237                       | 79,237                      |
| 511450 Premium Pay Temps              | 1,018                      | 1,676                      | 5,450                      | 0                            | 0                            | 0                           |
| 511470 Extra Duty Contract Pay        | (1,011)                    | 1,888                      | 0                          | 0                            | 0                            | 0                           |
| 511930 Clothing Allowance             | 5,850                      | 5,400                      | 9,561                      | 9,835                        | 9,835                        | 9,835                       |
| <b>Salaries and Wages Total</b>       | <b>16,627,196</b>          | <b>17,108,783</b>          | <b>18,737,386</b>          | <b>18,742,195</b>            | <b>18,749,095</b>            | <b>18,749,095</b>           |
| <b>Fringe Benefits</b>                |                            |                            |                            |                              |                              |                             |
| 512010 Fringe Benefits Budget Only    | 0                          | 0                          | 0                          | 0                            | 2,806                        | 2,806                       |
| 512110 PERS                           | 2,536,316                  | 2,802,941                  | 2,725,125                  | 3,302,383                    | 3,302,383                    | 3,302,383                   |
| 512120 401K                           | 85,770                     | 89,005                     | 92,235                     | 99,546                       | 99,546                       | 99,546                      |
| 512130 PERS Debt Service              | 748,019                    | 684,187                    | 794,462                    | 855,535                      | 855,535                      | 855,535                     |
| 512200 FICA                           | 1,260,554                  | 1,288,429                  | 1,319,088                  | 1,319,761                    | 1,319,761                    | 1,319,761                   |
| 512310 Medical Insurance              | 3,312,957                  | 3,528,156                  | 3,885,319                  | 3,942,875                    | 3,942,875                    | 3,942,875                   |
| 512320 Dental Insurance               | 338,968                    | 358,327                    | 377,339                    | 387,895                      | 387,895                      | 387,895                     |
| 512330 Group Term Life Insurance      | 23,995                     | 25,284                     | 30,281                     | 30,839                       | 30,839                       | 30,839                      |
| 512340 Long Term Disability Insurance | 61,459                     | 63,800                     | 67,884                     | 69,181                       | 69,181                       | 69,181                      |
| 512400 Unemployment Insurance         | 66,745                     | 68,311                     | 63,216                     | 63,311                       | 63,311                       | 63,311                      |
| 512520 Workers Comp Insurance         | 7,479                      | 7,407                      | 7,484                      | 7,577                        | 7,577                        | 7,577                       |
| 512600 Wellness Program               | 8,662                      | 8,877                      | 9,633                      | 9,710                        | 9,710                        | 9,710                       |
| 512610 Employee Assistance Program    | 6,223                      | 6,376                      | 6,507                      | 6,558                        | 6,558                        | 6,558                       |
| 512700 County HSA Contributions       | 8,866                      | 12,630                     | 0                          | 0                            | 0                            | 0                           |
| <b>Fringe Benefits Total</b>          | <b>8,466,013</b>           | <b>8,943,729</b>           | <b>9,378,573</b>           | <b>10,095,171</b>            | <b>10,097,977</b>            | <b>10,097,977</b>           |
| <b>Personnel Services Total</b>       | <b>25,093,209</b>          | <b>26,052,512</b>          | <b>28,115,959</b>          | <b>28,837,366</b>            | <b>28,847,072</b>            | <b>28,847,072</b>           |
| <b>Materials and Services</b>         |                            |                            |                            |                              |                              |                             |
| <b>Supplies</b>                       |                            |                            |                            |                              |                              |                             |
| 521010 Office Supplies                | 34,628                     | 38,725                     | 37,649                     | 35,587                       | 35,587                       | 35,587                      |

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
SHERIFF'S OFFICE

| <b>100 - General Fund</b>             | <b>Actual<br/>FY 14-15</b> | <b>Actual<br/>FY 15-16</b> | <b>Budget<br/>FY 16-17</b> | <b>Proposed<br/>FY 17-18</b> | <b>Approved<br/>FY 17-18</b> | <b>Adopted<br/>FY 17-18</b> |
|---------------------------------------|----------------------------|----------------------------|----------------------------|------------------------------|------------------------------|-----------------------------|
| <b>Materials and Services</b>         |                            |                            |                            |                              |                              |                             |
| 521030 Field Supplies                 | 61,901                     | 65,402                     | 94,174                     | 80,854                       | 80,854                       | 80,854                      |
| 521040 Institutional Supplies         | 159,599                    | 171,796                    | 165,826                    | 167,088                      | 167,088                      | 167,088                     |
| 521050 Janitorial Supplies            | 38,247                     | 38,463                     | 40,877                     | 38,877                       | 38,877                       | 38,877                      |
| 521070 Departmental Supplies          | 35,122                     | 52,927                     | 66,746                     | 75,914                       | 75,914                       | 75,914                      |
| 521080 Food Supplies                  | 3,131                      | 3,009                      | 5,800                      | 5,604                        | 5,604                        | 5,604                       |
| 521090 Uniforms and Clothing          | 107,137                    | 117,209                    | 110,430                    | 142,704                      | 142,704                      | 142,704                     |
| 521100 Medical Supplies               | 31,917                     | 40,489                     | 34,000                     | 30,000                       | 30,000                       | 30,000                      |
| 521110 First Aid Supplies             | 3,592                      | 4,239                      | 5,350                      | 4,003                        | 4,003                        | 4,003                       |
| 521120 Drugs                          | 366,740                    | 315,607                    | 336,800                    | 300,000                      | 300,000                      | 300,000                     |
| 521170 Educational Supplies           | 693                        | 3,602                      | 3,100                      | 3,100                        | 3,100                        | 3,100                       |
| 521190 Publications                   | 1,601                      | 930                        | 1,550                      | 1,618                        | 1,618                        | 1,618                       |
| 521210 Gasoline                       | 267,789                    | 181,126                    | 269,558                    | 220,353                      | 220,353                      | 220,353                     |
| 521220 Diesel                         | 7,874                      | 801                        | 3,700                      | 1,139                        | 1,139                        | 1,139                       |
| 521230 Propane                        | 31                         | 0                          | 0                          | 0                            | 0                            | 0                           |
| 521300 Safety Clothing                | 4,640                      | 11,817                     | 7,570                      | 7,300                        | 7,300                        | 7,300                       |
| 521310 Safety Equipment               | 4,982                      | 728                        | 2,500                      | 500                          | 500                          | 500                         |
| <b>Supplies Total</b>                 | <b>1,129,624</b>           | <b>1,046,869</b>           | <b>1,185,630</b>           | <b>1,114,641</b>             | <b>1,114,641</b>             | <b>1,114,641</b>            |
| <b>Materials</b>                      |                            |                            |                            |                              |                              |                             |
| 522060 Sign Materials                 | 526                        | 914                        | 500                        | 2,300                        | 2,300                        | 2,300                       |
| 522100 Parts                          | 1,162                      | 0                          | 0                          | 0                            | 0                            | 0                           |
| 522150 Small Office Equipment         | 14,190                     | 34,366                     | 45,777                     | 48,806                       | 48,806                       | 48,806                      |
| 522160 Small Departmental Equipment   | 41,447                     | 27,126                     | 39,396                     | 77,239                       | 77,239                       | 77,239                      |
| 522170 Computers Non Capital          | 12,516                     | 28,229                     | 22,371                     | 39,310                       | 39,310                       | 39,310                      |
| 522180 Software                       | 5,802                      | 16,894                     | 25,715                     | 11,350                       | 11,350                       | 11,350                      |
| <b>Materials Total</b>                | <b>75,644</b>              | <b>107,529</b>             | <b>133,759</b>             | <b>179,005</b>               | <b>179,005</b>               | <b>179,005</b>              |
| <b>Communications</b>                 |                            |                            |                            |                              |                              |                             |
| 523010 Telephone Equipment            | 3,844                      | 2,461                      | 3,395                      | 1,495                        | 1,495                        | 1,495                       |
| 523015 Video Security Equipment       | 0                          | 192                        | 0                          | 0                            | 0                            | 0                           |
| 523020 Phone and Communication Svcs   | 46,353                     | 44,267                     | 47,818                     | 45,175                       | 45,175                       | 45,175                      |
| 523040 Data Connections               | 46,152                     | 42,696                     | 50,162                     | 51,622                       | 51,622                       | 51,622                      |
| 523050 Postage                        | 18,062                     | 15,695                     | 18,463                     | 18,363                       | 18,363                       | 18,363                      |
| 523060 Cellular Phones                | 44,772                     | 51,806                     | 64,372                     | 65,414                       | 65,414                       | 65,414                      |
| 523090 Long Distance Charges          | 2,855                      | 2,890                      | 2,221                      | 2,842                        | 2,842                        | 2,842                       |
| 523100 Radios and Accessories         | 12,880                     | 14,821                     | 14,770                     | 39,030                       | 39,030                       | 39,030                      |
| <b>Communications Total</b>           | <b>174,917</b>             | <b>174,826</b>             | <b>201,201</b>             | <b>223,941</b>               | <b>223,941</b>               | <b>223,941</b>              |
| <b>Utilities</b>                      |                            |                            |                            |                              |                              |                             |
| 524010 Electricity                    | 350,765                    | 333,999                    | 338,957                    | 339,092                      | 339,092                      | 339,092                     |
| 524020 Street Light Electricity       | 0                          | 175                        | 0                          | 188                          | 188                          | 188                         |
| 524040 Natural Gas                    | 86,244                     | 65,290                     | 82,128                     | 64,705                       | 64,705                       | 64,705                      |
| 524050 Water                          | 82,063                     | 96,947                     | 99,754                     | 103,358                      | 103,358                      | 103,358                     |
| 524070 Sewer                          | 135,719                    | 143,810                    | 142,023                    | 143,775                      | 143,775                      | 143,775                     |
| 524090 Garbage Disposal and Recycling | 11,569                     | 15,185                     | 11,727                     | 15,988                       | 15,988                       | 15,988                      |
| <b>Utilities Total</b>                | <b>666,360</b>             | <b>655,407</b>             | <b>674,589</b>             | <b>667,106</b>               | <b>667,106</b>               | <b>667,106</b>              |

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
SHERIFF'S OFFICE

| <b>100 - General Fund</b>             | <b>Actual<br/>FY 14-15</b> | <b>Actual<br/>FY 15-16</b> | <b>Budget<br/>FY 16-17</b> | <b>Proposed<br/>FY 17-18</b> | <b>Approved<br/>FY 17-18</b> | <b>Adopted<br/>FY 17-18</b> |
|---------------------------------------|----------------------------|----------------------------|----------------------------|------------------------------|------------------------------|-----------------------------|
| <b>Materials and Services</b>         |                            |                            |                            |                              |                              |                             |
| <b>Contracted Services</b>            |                            |                            |                            |                              |                              |                             |
| 525110 Consulting Services            | 0                          | 540                        | 0                          | 0                            | 0                            | 0                           |
| 525210 Medical Services               | 157,174                    | 148,331                    | 163,788                    | 159,600                      | 159,600                      | 159,600                     |
| 525211 Psychiatric Services           | 18,810                     | 17,605                     | 20,000                     | 20,000                       | 20,000                       | 20,000                      |
| 525215 Dental Services                | 49,717                     | 55,396                     | 47,900                     | 42,100                       | 42,100                       | 42,100                      |
| 525220 Hospital Services              | 94,815                     | 74,966                     | 205,000                    | 85,146                       | 85,146                       | 85,146                      |
| 525225 Ambulance Services             | 21,076                     | 13,066                     | 25,000                     | 57,000                       | 57,000                       | 57,000                      |
| 525235 Laboratory Services            | 15,205                     | 14,320                     | 15,400                     | 16,120                       | 16,120                       | 16,120                      |
| 525240 XRay Services                  | 22,898                     | 21,208                     | 20,000                     | 27,700                       | 27,700                       | 27,700                      |
| 525310 Laundry Services               | 21,161                     | 27,679                     | 32,420                     | 25,000                       | 25,000                       | 25,000                      |
| 525320 Food Services                  | 956,030                    | 1,007,578                  | 1,038,536                  | 1,042,019                    | 1,042,019                    | 1,042,019                   |
| 525330 Transportation Services        | 0                          | 115                        | 250                        | 250                          | 250                          | 250                         |
| 525350 Janitorial Services            | 2,900                      | 1,353                      | 947                        | 948                          | 948                          | 948                         |
| 525360 Public Works Services          | 0                          | 1,042                      | 0                          | 0                            | 0                            | 0                           |
| 525400 Public Safety Program Services | 6,549                      | 8,574                      | 8,598                      | 8,598                        | 8,598                        | 8,598                       |
| 525410 Dispatch Services              | 787,407                    | 875,237                    | 964,153                    | 981,466                      | 981,466                      | 981,466                     |
| 525420 Regional Area Info Network     | 14,672                     | 14,940                     | 16,636                     | 16,636                       | 16,636                       | 16,636                      |
| 525450 Subscription Services          | 0                          | 3,055                      | 7,075                      | 8,460                        | 8,460                        | 8,460                       |
| 525510 Legal Services                 | 10,468                     | 2,400                      | 2,400                      | 2,400                        | 2,400                        | 2,400                       |
| 525550 Court Services                 | 0                          | 10                         | 0                          | 0                            | 0                            | 0                           |
| 525555 Security Services              | 621                        | 734                        | 684                        | 924                          | 924                          | 924                         |
| 525710 Printing Services              | 9,253                      | 12,974                     | 15,750                     | 15,151                       | 15,151                       | 15,151                      |
| 525715 Advertising                    | 998                        | 4,094                      | 1,200                      | 8,600                        | 8,600                        | 8,600                       |
| 525735 Mail Services                  | 2,071                      | 1,985                      | 1,989                      | 1,989                        | 1,989                        | 1,989                       |
| 525740 Document Disposal Services     | 6,009                      | 6,748                      | 7,036                      | 6,596                        | 6,596                        | 6,596                       |
| 525770 Interpreters and Translators   | 1,170                      | 138                        | 500                        | 800                          | 800                          | 800                         |
| 525870 Hazardous Waste Disposal       | 5,664                      | 4,773                      | 5,600                      | 5,000                        | 5,000                        | 5,000                       |
| 525999 Other Contracted Services      | 3,647                      | 10,443                     | 18,840                     | 54,940                       | 54,940                       | 54,940                      |
| <b>Contracted Services Total</b>      | <b>2,208,315</b>           | <b>2,329,302</b>           | <b>2,619,702</b>           | <b>2,587,443</b>             | <b>2,587,443</b>             | <b>2,587,443</b>            |
| <b>Repairs and Maintenance</b>        |                            |                            |                            |                              |                              |                             |
| 526010 Office Equipment Maintenance   | 104,893                    | 110,660                    | 123,363                    | 117,963                      | 117,963                      | 117,963                     |
| 526011 Dept Equipment Maintenance     | 3,972                      | 2,137                      | 10,550                     | 8,150                        | 8,150                        | 8,150                       |
| 526012 Vehicle Maintenance            | 18,453                     | 20,990                     | 28,500                     | 34,750                       | 34,750                       | 34,750                      |
| 526014 Radio Maintenance              | 4,419                      | 866                        | 2,800                      | 2,700                        | 2,700                        | 2,700                       |
| 526020 Computer Hardware Maintenance  | 1,921                      | 3,922                      | 5,500                      | 5,500                        | 5,500                        | 5,500                       |
| 526021 Computer Software Maintenance  | 4,892                      | 2,952                      | 2,952                      | 1,652                        | 1,652                        | 1,652                       |
| 526022 Telephone Maintenance          | 306                        | 0                          | 600                        | 1,200                        | 1,200                        | 1,200                       |
| 526030 Building Maintenance           | 71,429                     | 66,042                     | 35,700                     | 30,080                       | 30,080                       | 30,080                      |
| 526040 Remodels and Site Improvements | 4,633                      | 7,320                      | 9,000                      | 16,900                       | 16,900                       | 16,900                      |
| <b>Repairs and Maintenance Total</b>  | <b>214,917</b>             | <b>214,888</b>             | <b>218,965</b>             | <b>218,895</b>               | <b>218,895</b>               | <b>218,895</b>              |
| <b>Rentals</b>                        |                            |                            |                            |                              |                              |                             |
| 527100 Vehicle Rental                 | 2,008                      | 2,241                      | 3,346                      | 2,560                        | 2,560                        | 2,560                       |
| 527110 Fleet Leases                   | 755,020                    | 738,542                    | 751,008                    | 751,166                      | 751,166                      | 751,166                     |

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
SHERIFF'S OFFICE

| <b>100 - General Fund</b>            | <b>Actual<br/>FY 14-15</b> | <b>Actual<br/>FY 15-16</b> | <b>Budget<br/>FY 16-17</b> | <b>Proposed<br/>FY 17-18</b> | <b>Approved<br/>FY 17-18</b> | <b>Adopted<br/>FY 17-18</b> |
|--------------------------------------|----------------------------|----------------------------|----------------------------|------------------------------|------------------------------|-----------------------------|
| <b>Materials and Services</b>        |                            |                            |                            |                              |                              |                             |
| 527120 Motor Pool Mileage            | 1,003                      | 1,729                      | 1,400                      | 1,000                        | 1,000                        | 1,000                       |
| 527130 Parking                       | 813                        | 855                        | 220                        | 398                          | 398                          | 398                         |
| 527140 County Parking                | 13,860                     | 13,860                     | 13,860                     | 13,860                       | 13,860                       | 13,860                      |
| 527210 Building Rental Private       | 18,182                     | 18,051                     | 15,940                     | 17,562                       | 17,562                       | 17,562                      |
| 527300 Equipment Rental              | 4,243                      | 6,449                      | 6,220                      | 9,780                        | 9,780                        | 9,780                       |
| <b>Rentals Total</b>                 | <b>795,130</b>             | <b>781,728</b>             | <b>791,994</b>             | <b>796,326</b>               | <b>796,326</b>               | <b>796,326</b>              |
| <b>Insurance</b>                     |                            |                            |                            |                              |                              |                             |
| 528220 Notary Bonds                  | 360                        | 200                        | 575                        | 848                          | 848                          | 848                         |
| 528415 Auto Claims                   | 6,023                      | 8,478                      | 0                          | 0                            | 0                            | 0                           |
| <b>Insurance Total</b>               | <b>6,383</b>               | <b>8,678</b>               | <b>575</b>                 | <b>848</b>                   | <b>848</b>                   | <b>848</b>                  |
| <b>Miscellaneous</b>                 |                            |                            |                            |                              |                              |                             |
| 529110 Mileage Reimbursement         | 450                        | 0                          | 0                          | 0                            | 0                            | 0                           |
| 529120 Commercial Travel             | 12,256                     | 9,302                      | 13,450                     | 18,370                       | 18,370                       | 18,370                      |
| 529130 Meals                         | 13,635                     | 18,787                     | 26,260                     | 29,415                       | 29,415                       | 29,415                      |
| 529140 Lodging                       | 27,741                     | 36,493                     | 33,624                     | 44,237                       | 44,237                       | 44,237                      |
| 529210 Meetings                      | 735                        | 1,305                      | 3,850                      | 2,950                        | 2,950                        | 2,950                       |
| 529220 Conferences                   | 530                        | 190                        | 0                          | 0                            | 0                            | 0                           |
| 529230 Training                      | 46,317                     | 54,254                     | 57,539                     | 78,160                       | 78,160                       | 78,160                      |
| 529250 Tuition Reimbursement         | 0                          | 1,000                      | 3,000                      | 3,000                        | 3,000                        | 3,000                       |
| 529300 Dues and Memberships          | 6,900                      | 5,036                      | 5,375                      | 5,248                        | 5,248                        | 5,248                       |
| 529610 Homicide Investigations       | 2,003                      | 1,147                      | 8,000                      | 8,000                        | 8,000                        | 8,000                       |
| 529620 Narcotics Investigations      | 0                          | 0                          | 2,000                      | 2,000                        | 2,000                        | 2,000                       |
| 529650 Pre Employment Costs          | 19,368                     | 33,156                     | 16,200                     | 16,200                       | 16,200                       | 16,200                      |
| 529690 Other Investigations          | 203                        | 7,072                      | 3,700                      | 3,700                        | 3,700                        | 3,700                       |
| 529740 Fairs and Shows               | 1,093                      | 472                        | 2,500                      | 2,000                        | 2,000                        | 2,000                       |
| 529830 Dog Licenses                  | 162                        | 128                        | 140                        | 140                          | 140                          | 140                         |
| 529840 Professional Licenses         | 425                        | 250                        | 300                        | 550                          | 550                          | 550                         |
| 529850 Device Licenses               | 0                          | 0                          | 327                        | 505                          | 505                          | 505                         |
| 529860 Permits                       | 204                        | 88                         | 0                          | 0                            | 0                            | 0                           |
| 529910 Awards and Recognition        | 6,582                      | 4,907                      | 4,050                      | 4,050                        | 4,050                        | 4,050                       |
| 529999 Miscellaneous Expense         | 51                         | 0                          | 0                          | 0                            | 0                            | 0                           |
| <b>Miscellaneous Total</b>           | <b>138,653</b>             | <b>173,586</b>             | <b>180,315</b>             | <b>218,525</b>               | <b>218,525</b>               | <b>218,525</b>              |
| <b>Materials and Services Total</b>  | <b>5,409,943</b>           | <b>5,492,814</b>           | <b>6,006,730</b>           | <b>6,006,730</b>             | <b>6,006,730</b>             | <b>6,006,730</b>            |
| <b>Administrative Charges</b>        |                            |                            |                            |                              |                              |                             |
| 611100 County Admin Allocation       | 280,564                    | 287,947                    | 326,346                    | 380,884                      | 380,884                      | 380,884                     |
| 611210 Facilities Mgt Allocation     | 793,996                    | 872,467                    | 909,742                    | 976,913                      | 976,913                      | 976,913                     |
| 611220 Custodial Allocation          | 142,846                    | 151,740                    | 162,778                    | 172,737                      | 172,737                      | 172,737                     |
| 611230 Courier Allocation            | 14,439                     | 14,746                     | 16,081                     | 17,308                       | 17,308                       | 17,308                      |
| 611250 Risk Management Allocation    | 171,018                    | 165,730                    | 141,394                    | 170,439                      | 170,439                      | 170,439                     |
| 611255 Benefits Allocation           | 71,728                     | 73,223                     | 72,332                     | 76,661                       | 76,661                       | 76,661                      |
| 611260 Human Resources Allocation    | 249,801                    | 251,918                    | 288,196                    | 312,360                      | 312,360                      | 312,360                     |
| 611300 Legal Services Allocation     | 217,820                    | 200,102                    | 267,090                    | 365,733                      | 365,733                      | 365,733                     |
| 611400 Information Tech Allocation   | 642,634                    | 643,026                    | 703,916                    | 748,243                      | 748,243                      | 748,243                     |
| 611410 FIMS Allocation               | 325,608                    | 388,033                    | 452,247                    | 482,946                      | 482,946                      | 482,946                     |
| 611420 Telecommunications Allocation | 85,764                     | 85,026                     | 81,459                     | 84,547                       | 84,547                       | 84,547                      |

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
SHERIFF'S OFFICE

| <b>100 - General Fund</b>             | <b>Actual<br/>FY 14-15</b> | <b>Actual<br/>FY 15-16</b> | <b>Budget<br/>FY 16-17</b> | <b>Proposed<br/>FY 17-18</b> | <b>Approved<br/>FY 17-18</b> | <b>Adopted<br/>FY 17-18</b> |
|---------------------------------------|----------------------------|----------------------------|----------------------------|------------------------------|------------------------------|-----------------------------|
| <b>Administrative Charges</b>         |                            |                            |                            |                              |                              |                             |
| 611430 Info Tech Direct Charges       | 272,655                    | 321,065                    | 301,675                    | 357,282                      | 357,282                      | 357,282                     |
| 611600 Finance Allocation             | 308,429                    | 340,038                    | 352,398                    | 366,117                      | 366,117                      | 366,117                     |
| 611800 MCBEE Allocation               | 17,001                     | 7,717                      | 26,778                     | 17,685                       | 17,685                       | 17,685                      |
| 612100 IT Equipment Use Charges       | 0                          | 58,646                     | 61,375                     | 66,165                       | 66,165                       | 66,165                      |
| 614100 Liability Insurance Allocation | 420,700                    | 438,800                    | 396,500                    | 477,900                      | 477,900                      | 477,900                     |
| 614200 WC Insurance Allocation        | 159,300                    | 171,200                    | 170,500                    | 191,300                      | 191,300                      | 191,300                     |
| <b>Administrative Charges Total</b>   | <b>4,174,303</b>           | <b>4,471,424</b>           | <b>4,730,807</b>           | <b>5,265,220</b>             | <b>5,265,220</b>             | <b>5,265,220</b>            |
| <b>General Fund Total</b>             | <b>34,677,454</b>          | <b>36,016,750</b>          | <b>38,853,496</b>          | <b>40,109,316</b>            | <b>40,119,022</b>            | <b>40,119,022</b>           |
| <b>180 - Community Corrections</b>    | <b>Actual<br/>FY 14-15</b> | <b>Actual<br/>FY 15-16</b> | <b>Budget<br/>FY 16-17</b> | <b>Proposed<br/>FY 17-18</b> | <b>Approved<br/>FY 17-18</b> | <b>Adopted<br/>FY 17-18</b> |
| <b>Personnel Services</b>             |                            |                            |                            |                              |                              |                             |
| <b>Salaries and Wages</b>             |                            |                            |                            |                              |                              |                             |
| 511020 Salaries and Wages Budget Only | 0                          | 0                          | (30,356)                   | 0                            | 0                            | 0                           |
| 511110 Regular Wages                  | 3,552,255                  | 3,711,281                  | 5,020,248                  | 5,122,868                    | 5,122,868                    | 5,122,868                   |
| 511120 Temporary Wages                | 67,571                     | 52,766                     | 37,130                     | 14,698                       | 14,698                       | 14,698                      |
| 511130 Vacation Pay                   | 234,991                    | 246,337                    | 0                          | 0                            | 0                            | 0                           |
| 511140 Sick Pay                       | 134,453                    | 151,034                    | 0                          | 0                            | 0                            | 0                           |
| 511150 Holiday Pay                    | 196,107                    | 196,449                    | 0                          | 0                            | 0                            | 0                           |
| 511160 Comp Time Pay                  | 7,464                      | 19,081                     | 0                          | 0                            | 0                            | 0                           |
| 511210 Compensation Credits           | 130,158                    | 133,608                    | 127,867                    | 132,798                      | 132,798                      | 132,798                     |
| 511220 Pager Pay                      | 15,784                     | 20,520                     | 26,874                     | 27,644                       | 27,644                       | 27,644                      |
| 511240 Leave Payoff                   | 15,663                     | 21,190                     | 0                          | 0                            | 0                            | 0                           |
| 511250 Training Pay                   | 0                          | 0                          | 7,468                      | 7,682                        | 7,682                        | 7,682                       |
| 511270 Leadworker Pay                 | 119                        | 88                         | 0                          | 0                            | 0                            | 0                           |
| 511280 Cell Phone Pay                 | 0                          | 565                        | 0                          | 0                            | 0                            | 0                           |
| 511290 Health Insurance Waiver Pay    | 871                        | 4,587                      | 4,860                      | 7,200                        | 7,200                        | 7,200                       |
| 511410 Straight Pay                   | 0                          | 229                        | 0                          | 0                            | 0                            | 0                           |
| 511420 Premium Pay                    | 37,228                     | 36,433                     | 33,500                     | 35,000                       | 35,000                       | 35,000                      |
| <b>Salaries and Wages Total</b>       | <b>4,392,663</b>           | <b>4,594,168</b>           | <b>5,227,591</b>           | <b>5,347,890</b>             | <b>5,347,890</b>             | <b>5,347,890</b>            |
| <b>Fringe Benefits</b>                |                            |                            |                            |                              |                              |                             |
| 512010 Fringe Benefits Budget Only    | 0                          | 0                          | (8,580)                    | 0                            | 0                            | 0                           |
| 512110 PERS                           | 664,440                    | 747,864                    | 821,904                    | 1,015,734                    | 1,015,734                    | 1,015,734                   |
| 512120 401K                           | 24,305                     | 25,235                     | 27,160                     | 29,411                       | 29,411                       | 29,411                      |
| 512130 PERS Debt Service              | 204,489                    | 199,105                    | 239,612                    | 263,138                      | 263,138                      | 263,138                     |
| 512200 FICA                           | 331,940                    | 348,709                    | 395,246                    | 401,851                      | 401,851                      | 401,851                     |
| 512310 Medical Insurance              | 964,389                    | 1,005,066                  | 1,160,295                  | 1,178,521                    | 1,178,521                    | 1,178,521                   |
| 512320 Dental Insurance               | 95,191                     | 100,855                    | 109,088                    | 116,770                      | 116,770                      | 116,770                     |
| 512330 Group Term Life Insurance      | 7,215                      | 7,887                      | 9,444                      | 9,704                        | 9,704                        | 9,704                       |
| 512340 Long Term Disability Insurance | 18,428                     | 19,806                     | 21,164                     | 21,743                       | 21,743                       | 21,743                      |
| 512400 Unemployment Insurance         | 17,515                     | 18,392                     | 19,072                     | 19,471                       | 19,471                       | 19,471                      |
| 512520 Workers Comp Insurance         | 2,125                      | 2,145                      | 2,480                      | 2,493                        | 2,493                        | 2,493                       |
| 512600 Wellness Program               | 2,683                      | 2,810                      | 3,289                      | 3,286                        | 3,286                        | 3,286                       |
| 512610 Employee Assistance Program    | 1,927                      | 2,018                      | 2,219                      | 2,218                        | 2,218                        | 2,218                       |

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
SHERIFF'S OFFICE

| <b>180 - Community Corrections</b>    | <b>Actual<br/>FY 14-15</b> | <b>Actual<br/>FY 15-16</b> | <b>Budget<br/>FY 16-17</b> | <b>Proposed<br/>FY 17-18</b> | <b>Approved<br/>FY 17-18</b> | <b>Adopted<br/>FY 17-18</b> |
|---------------------------------------|----------------------------|----------------------------|----------------------------|------------------------------|------------------------------|-----------------------------|
| <b>Personnel Services</b>             |                            |                            |                            |                              |                              |                             |
| 512700 County HSA Contributions       | 11,378                     | 14,348                     | 0                          | 0                            | 0                            | 0                           |
| <b>Fringe Benefits Total</b>          | <b>2,346,026</b>           | <b>2,494,240</b>           | <b>2,802,393</b>           | <b>3,064,340</b>             | <b>3,064,340</b>             | <b>3,064,340</b>            |
| <b>Personnel Services Total</b>       | <b>6,738,688</b>           | <b>7,088,408</b>           | <b>8,029,984</b>           | <b>8,412,230</b>             | <b>8,412,230</b>             | <b>8,412,230</b>            |
| <b>Materials and Services</b>         |                            |                            |                            |                              |                              |                             |
| <b>Supplies</b>                       |                            |                            |                            |                              |                              |                             |
| 521010 Office Supplies                | 17,009                     | 18,926                     | 18,736                     | 20,200                       | 20,200                       | 20,200                      |
| 521030 Field Supplies                 | 11,820                     | 15,173                     | 17,485                     | 6,200                        | 6,200                        | 6,200                       |
| 521070 Departmental Supplies          | 226                        | 1,609                      | 1,600                      | 1,600                        | 1,600                        | 1,600                       |
| 521080 Food Supplies                  | 2,213                      | 1,979                      | 2,500                      | 3,000                        | 3,000                        | 3,000                       |
| 521090 Uniforms and Clothing          | 12,915                     | 14,565                     | 15,383                     | 24,655                       | 24,655                       | 24,655                      |
| 521100 Medical Supplies               | 1,929                      | 754                        | 0                          | 1,343                        | 1,343                        | 1,343                       |
| 521110 First Aid Supplies             | 1,919                      | 0                          | 0                          | 1,000                        | 1,000                        | 1,000                       |
| 521120 Drugs                          | 28                         | 0                          | 1,250                      | 1,200                        | 1,200                        | 1,200                       |
| 521170 Educational Supplies           | 1,403                      | 798                        | 11,922                     | 6,000                        | 6,000                        | 6,000                       |
| 521190 Publications                   | 0                          | 78                         | 0                          | 0                            | 0                            | 0                           |
| 521210 Gasoline                       | 19,063                     | 12,470                     | 15,915                     | 14,548                       | 14,548                       | 14,548                      |
| <b>Supplies Total</b>                 | <b>68,526</b>              | <b>66,353</b>              | <b>84,791</b>              | <b>79,746</b>                | <b>79,746</b>                | <b>79,746</b>               |
| <b>Materials</b>                      |                            |                            |                            |                              |                              |                             |
| 522150 Small Office Equipment         | 4,299                      | 6,660                      | 8,500                      | 8,500                        | 8,500                        | 8,500                       |
| 522160 Small Departmental Equipment   | 5,987                      | 673                        | 7,189                      | 7,012                        | 7,012                        | 7,012                       |
| 522170 Computers Non Capital          | 5,257                      | 7,056                      | 12,929                     | 9,800                        | 9,800                        | 9,800                       |
| 522180 Software                       | 7,659                      | 8,259                      | 5,280                      | 5,280                        | 5,280                        | 5,280                       |
| <b>Materials Total</b>                | <b>23,201</b>              | <b>22,648</b>              | <b>33,898</b>              | <b>30,592</b>                | <b>30,592</b>                | <b>30,592</b>               |
| <b>Communications</b>                 |                            |                            |                            |                              |                              |                             |
| 523010 Telephone Equipment            | 0                          | 308                        | 1,963                      | 1,000                        | 1,000                        | 1,000                       |
| 523020 Phone and Communication Svcs   | 5,500                      | 3,792                      | 5,986                      | 4,320                        | 4,320                        | 4,320                       |
| 523040 Data Connections               | 17,146                     | 19,608                     | 20,616                     | 21,372                       | 21,372                       | 21,372                      |
| 523050 Postage                        | 30,246                     | 28,851                     | 31,171                     | 31,171                       | 31,171                       | 31,171                      |
| 523060 Cellular Phones                | 16,593                     | 16,487                     | 20,111                     | 26,472                       | 26,472                       | 26,472                      |
| 523090 Long Distance Charges          | 886                        | 743                        | 2,000                      | 700                          | 700                          | 700                         |
| 523100 Radios and Accessories         | 0                          | 0                          | 6,766                      | 8,878                        | 8,878                        | 8,878                       |
| <b>Communications Total</b>           | <b>70,371</b>              | <b>69,790</b>              | <b>88,613</b>              | <b>93,913</b>                | <b>93,913</b>                | <b>93,913</b>               |
| <b>Utilities</b>                      |                            |                            |                            |                              |                              |                             |
| 524010 Electricity                    | 17,118                     | 15,374                     | 17,244                     | 15,315                       | 15,315                       | 15,315                      |
| 524040 Natural Gas                    | 566                        | 576                        | 777                        | 719                          | 719                          | 719                         |
| 524090 Garbage Disposal and Recycling | 242                        | 242                        | 315                        | 306                          | 306                          | 306                         |
| <b>Utilities Total</b>                | <b>17,925</b>              | <b>16,192</b>              | <b>18,336</b>              | <b>16,340</b>                | <b>16,340</b>                | <b>16,340</b>               |
| <b>Contracted Services</b>            |                            |                            |                            |                              |                              |                             |
| 525110 Consulting Services            | 8,784                      | 0                          | 5,000                      | 0                            | 0                            | 0                           |
| 525155 Credit Card Fees               | 1,774                      | 1,753                      | 2,000                      | 2,500                        | 2,500                        | 2,500                       |
| 525210 Medical Services               | 2,436                      | 1,100                      | 13,117                     | 16,783                       | 16,783                       | 16,783                      |



MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
SHERIFF'S OFFICE

| <b>180 - Community Corrections</b>    | <b>Actual<br/>FY 14-15</b> | <b>Actual<br/>FY 15-16</b> | <b>Budget<br/>FY 16-17</b> | <b>Proposed<br/>FY 17-18</b> | <b>Approved<br/>FY 17-18</b> | <b>Adopted<br/>FY 17-18</b> |
|---------------------------------------|----------------------------|----------------------------|----------------------------|------------------------------|------------------------------|-----------------------------|
| <b>Materials and Services</b>         |                            |                            |                            |                              |                              |                             |
| 525235 Laboratory Services            | 15,438                     | 21,906                     | 50,000                     | 35,000                       | 35,000                       | 35,000                      |
| 525261 Social Services                | 624,367                    | 881,122                    | 1,621,419                  | 1,356,659                    | 1,356,659                    | 1,356,659                   |
| 525300 Behav Hlth Eval and Counseling | 203                        | 0                          | 0                          | 0                            | 0                            | 0                           |
| 525310 Laundry Services               | 913                        | 928                        | 1,200                      | 1,000                        | 1,000                        | 1,000                       |
| 525330 Transportation Services        | 13,158                     | 15,567                     | 17,700                     | 12,604                       | 12,604                       | 12,604                      |
| 525335 Housing Subsidies              | 154,098                    | 155,226                    | 147,252                    | 121,317                      | 121,317                      | 121,317                     |
| 525350 Janitorial Services            | 14,189                     | 11,746                     | 11,675                     | 11,675                       | 11,675                       | 11,675                      |
| 525400 Public Safety Program Services | 89,925                     | 102,175                    | 102,074                    | 110,854                      | 110,854                      | 110,854                     |
| 525410 Dispatch Services              | 80,690                     | 86,302                     | 91,885                     | 93,180                       | 93,180                       | 93,180                      |
| 525420 Regional Area Info Network     | 4,373                      | 4,717                      | 5,253                      | 5,253                        | 5,253                        | 5,253                       |
| 525440 Client Assistance              | 0                          | 2,563                      | 1,000                      | 1,000                        | 1,000                        | 1,000                       |
| 525450 Subscription Services          | 427                        | 413                        | 0                          | 1,000                        | 1,000                        | 1,000                       |
| 525510 Legal Services                 | 1,200                      | 1,200                      | 1,200                      | 1,200                        | 1,200                        | 1,200                       |
| 525710 Printing Services              | 5,330                      | 3,145                      | 8,000                      | 8,000                        | 8,000                        | 8,000                       |
| 525735 Mail Services                  | 4,004                      | 3,719                      | 3,653                      | 3,653                        | 3,653                        | 3,653                       |
| 525740 Document Disposal Services     | 3,200                      | 3,044                      | 3,000                      | 3,500                        | 3,500                        | 3,500                       |
| 525770 Interpreters and Translators   | 1,365                      | 138                        | 3,000                      | 1,000                        | 1,000                        | 1,000                       |
| 525870 Hazardous Waste Disposal       | 347                        | 281                        | 500                        | 500                          | 500                          | 500                         |
| 525999 Other Contracted Services      | 634,882                    | 549,343                    | 678,680                    | 552,741                      | 552,741                      | 552,741                     |
| <b>Contracted Services Total</b>      | <b>1,661,101</b>           | <b>1,846,387</b>           | <b>2,767,608</b>           | <b>2,339,419</b>             | <b>2,339,419</b>             | <b>2,339,419</b>            |
| <b>Repairs and Maintenance</b>        |                            |                            |                            |                              |                              |                             |
| 526010 Office Equipment Maintenance   | 36,478                     | 35,943                     | 37,794                     | 35,667                       | 35,667                       | 35,667                      |
| 526014 Radio Maintenance              | 0                          | 0                          | 1,000                      | 1,000                        | 1,000                        | 1,000                       |
| 526021 Computer Software Maintenance  | 1,000                      | 1,000                      | 1,000                      | 0                            | 0                            | 0                           |
| 526030 Building Maintenance           | 1,222                      | 658                        | 1,500                      | 1,000                        | 1,000                        | 1,000                       |
| 526040 Remodels and Site Improvements | 334                        | 87                         | 2,000                      | 0                            | 0                            | 0                           |
| <b>Repairs and Maintenance Total</b>  | <b>39,034</b>              | <b>37,688</b>              | <b>43,294</b>              | <b>37,667</b>                | <b>37,667</b>                | <b>37,667</b>               |
| <b>Rentals</b>                        |                            |                            |                            |                              |                              |                             |
| 527100 Vehicle Rental                 | 0                          | 0                          | 686                        | 0                            | 0                            | 0                           |
| 527110 Fleet Leases                   | 116,812                    | 101,032                    | 107,004                    | 108,732                      | 108,732                      | 108,732                     |
| 527130 Parking                        | 60                         | 261                        | 0                          | 0                            | 0                            | 0                           |
| 527210 Building Rental Private        | 133,768                    | 137,845                    | 144,424                    | 147,937                      | 147,937                      | 147,937                     |
| <b>Rentals Total</b>                  | <b>250,640</b>             | <b>239,138</b>             | <b>252,114</b>             | <b>256,669</b>               | <b>256,669</b>               | <b>256,669</b>              |
| <b>Insurance</b>                      |                            |                            |                            |                              |                              |                             |
| 528220 Notary Bonds                   | 80                         | 0                          | 120                        | 120                          | 120                          | 120                         |
| 528415 Auto Claims                    | 1,500                      | 0                          | 0                          | 0                            | 0                            | 0                           |
| <b>Insurance Total</b>                | <b>1,580</b>               | <b>0</b>                   | <b>120</b>                 | <b>120</b>                   | <b>120</b>                   | <b>120</b>                  |
| <b>Miscellaneous</b>                  |                            |                            |                            |                              |                              |                             |
| 529120 Commercial Travel              | 1,894                      | 1,786                      | 1,600                      | 0                            | 0                            | 0                           |
| 529130 Meals                          | 1,299                      | 3,590                      | 6,500                      | 8,100                        | 8,100                        | 8,100                       |
| 529140 Lodging                        | 6,311                      | 6,495                      | 10,811                     | 10,600                       | 10,600                       | 10,600                      |
| 529210 Meetings                       | 3,524                      | 1,626                      | 2,150                      | 2,150                        | 2,150                        | 2,150                       |
| 529230 Training                       | 31,165                     | 22,585                     | 55,895                     | 26,845                       | 26,845                       | 26,845                      |

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
SHERIFF'S OFFICE

| <b>180 - Community Corrections</b>    | <b>Actual<br/>FY 14-15</b> | <b>Actual<br/>FY 15-16</b> | <b>Budget<br/>FY 16-17</b> | <b>Proposed<br/>FY 17-18</b> | <b>Approved<br/>FY 17-18</b> | <b>Adopted<br/>FY 17-18</b> |
|---------------------------------------|----------------------------|----------------------------|----------------------------|------------------------------|------------------------------|-----------------------------|
| <b>Materials and Services</b>         |                            |                            |                            |                              |                              |                             |
| 529250 Tuition Reimbursement          | 0                          | 1,000                      | 1,000                      | 0                            | 0                            | 0                           |
| 529300 Dues and Memberships           | 5,835                      | 5,355                      | 7,725                      | 8,005                        | 8,005                        | 8,005                       |
| 529650 Pre Employment Costs           | 3,315                      | 8,338                      | 8,100                      | 4,050                        | 4,050                        | 4,050                       |
| 529740 Fairs and Shows                | 0                          | 0                          | 500                        | 500                          | 500                          | 500                         |
| 529910 Awards and Recognition         | 1,517                      | 594                        | 1,500                      | 1,500                        | 1,500                        | 1,500                       |
| 529999 Miscellaneous Expense          | 5                          | 60                         | 0                          | 0                            | 0                            | 0                           |
| <b>Miscellaneous Total</b>            | <b>54,865</b>              | <b>51,430</b>              | <b>95,781</b>              | <b>61,750</b>                | <b>61,750</b>                | <b>61,750</b>               |
| <b>Materials and Services Total</b>   | <b>2,187,244</b>           | <b>2,349,624</b>           | <b>3,384,555</b>           | <b>2,916,216</b>             | <b>2,916,216</b>             | <b>2,916,216</b>            |
| <b>Administrative Charges</b>         |                            |                            |                            |                              |                              |                             |
| 611100 County Admin Allocation        | 85,479                     | 84,864                     | 100,927                    | 117,010                      | 117,010                      | 117,010                     |
| 611210 Facilities Mgt Allocation      | 41,825                     | 45,959                     | 47,922                     | 51,564                       | 51,564                       | 51,564                      |
| 611220 Custodial Allocation           | 31,650                     | 32,799                     | 35,143                     | 37,294                       | 37,294                       | 37,294                      |
| 611230 Courier Allocation             | 4,267                      | 4,219                      | 4,863                      | 4,930                        | 4,930                        | 4,930                       |
| 611250 Risk Management Allocation     | 26,922                     | 17,606                     | 49,227                     | 35,046                       | 35,046                       | 35,046                      |
| 611255 Benefits Allocation            | 21,201                     | 20,946                     | 21,873                     | 21,836                       | 21,836                       | 21,836                      |
| 611260 Human Resources Allocation     | 73,833                     | 72,065                     | 87,152                     | 88,972                       | 88,972                       | 88,972                      |
| 611300 Legal Services Allocation      | 14,774                     | 15,173                     | 21,669                     | 22,428                       | 22,428                       | 22,428                      |
| 611400 Information Tech Allocation    | 202,351                    | 195,327                    | 222,647                    | 246,668                      | 246,668                      | 246,668                     |
| 611410 FIMS Allocation                | 102,470                    | 117,913                    | 142,999                    | 159,046                      | 159,046                      | 159,046                     |
| 611420 Telecommunications Allocation  | 27,037                     | 25,863                     | 25,756                     | 27,828                       | 27,828                       | 27,828                      |
| 611430 Info Tech Direct Charges       | 86,013                     | 97,452                     | 95,489                     | 117,563                      | 117,563                      | 117,563                     |
| 611600 Finance Allocation             | 100,906                    | 109,296                    | 116,120                    | 134,827                      | 134,827                      | 134,827                     |
| 611800 MCBEE Allocation               | 5,351                      | 2,345                      | 8,467                      | 5,824                        | 5,824                        | 5,824                       |
| 612100 IT Equipment Use Charges       | 0                          | 17,809                     | 19,418                     | 21,806                       | 21,806                       | 21,806                      |
| 614100 Liability Insurance Allocation | 29,800                     | 32,400                     | 132,800                    | 88,100                       | 88,100                       | 88,100                      |
| 614200 WC Insurance Allocation        | 61,500                     | 32,400                     | 64,600                     | 49,500                       | 49,500                       | 49,500                      |
| <b>Administrative Charges Total</b>   | <b>915,379</b>             | <b>924,436</b>             | <b>1,197,072</b>           | <b>1,230,242</b>             | <b>1,230,242</b>             | <b>1,230,242</b>            |
| <b>Transfers Out</b>                  |                            |                            |                            |                              |                              |                             |
| 561100 Transfer to General Fund       | 3,607,012                  | 3,757,582                  | 3,757,582                  | 4,035,704                    | 4,035,704                    | 4,035,704                   |
| 561250 Transfer to Sheriff Grants     | 3,460                      | 0                          | 0                          | 0                            | 0                            | 0                           |
| 561480 Xfer to Capital Impr Projects  | 10,000                     | 0                          | 0                          | 0                            | 0                            | 0                           |
| <b>Transfers Out Total</b>            | <b>3,620,472</b>           | <b>3,757,582</b>           | <b>3,757,582</b>           | <b>4,035,704</b>             | <b>4,035,704</b>             | <b>4,035,704</b>            |
| <b>Contingency</b>                    |                            |                            |                            |                              |                              |                             |
| 571010 Contingency                    | 0                          | 0                          | 104,289                    | 0                            | 0                            | 0                           |
| <b>Contingency Total</b>              | <b>0</b>                   | <b>0</b>                   | <b>104,289</b>             | <b>0</b>                     | <b>0</b>                     | <b>0</b>                    |
| <b>Community Corrections Total</b>    | <b>13,461,784</b>          | <b>14,120,050</b>          | <b>16,473,482</b>          | <b>16,594,392</b>            | <b>16,594,392</b>            | <b>16,594,392</b>           |
| <b>250 - Sheriff Grants</b>           |                            |                            |                            |                              |                              |                             |
| <b>Personnel Services</b>             |                            |                            |                            |                              |                              |                             |
| <b>Salaries and Wages</b>             |                            |                            |                            |                              |                              |                             |
| 511020 Salaries and Wages Budget Only | 0                          | 0                          | 5,355                      | 65,113                       | 65,113                       | 65,113                      |
| 511110 Regular Wages                  | 900,056                    | 880,625                    | 1,122,348                  | 1,224,679                    | 1,224,679                    | 1,224,679                   |
| 511120 Temporary Wages                | 31,467                     | 15,452                     | 23,011                     | 22,557                       | 22,557                       | 22,557                      |
| 511130 Vacation Pay                   | 62,456                     | 69,262                     | 0                          | 0                            | 0                            | 0                           |

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
SHERIFF'S OFFICE

| <b>250 - Sheriff Grants</b>           | <b>Actual<br/>FY 14-15</b> | <b>Actual<br/>FY 15-16</b> | <b>Budget<br/>FY 16-17</b> | <b>Proposed<br/>FY 17-18</b> | <b>Approved<br/>FY 17-18</b> | <b>Adopted<br/>FY 17-18</b> |
|---------------------------------------|----------------------------|----------------------------|----------------------------|------------------------------|------------------------------|-----------------------------|
| <b>Personnel Services</b>             |                            |                            |                            |                              |                              |                             |
| 511140 Sick Pay                       | 34,545                     | 28,877                     | 0                          | 0                            | 0                            | 0                           |
| 511150 Holiday Pay                    | 49,148                     | 48,693                     | 0                          | 0                            | 0                            | 0                           |
| 511160 Comp Time Pay                  | 4,375                      | 3,986                      | 0                          | 0                            | 0                            | 0                           |
| 511210 Compensation Credits           | 38,692                     | 33,823                     | 38,696                     | 36,555                       | 36,555                       | 36,555                      |
| 511220 Pager Pay                      | 304                        | 0                          | 0                          | 0                            | 0                            | 0                           |
| 511240 Leave Payoff                   | 1,872                      | 3,248                      | 0                          | 0                            | 0                            | 0                           |
| 511250 Training Pay                   | 289                        | 0                          | 0                          | 0                            | 0                            | 0                           |
| 511270 Leadworker Pay                 | 62                         | 0                          | 0                          | 0                            | 0                            | 0                           |
| 511410 Straight Pay                   | 117                        | 1,119                      | 0                          | 0                            | 0                            | 0                           |
| 511420 Premium Pay                    | 123,196                    | 119,840                    | 408,481                    | 208,813                      | 208,813                      | 208,813                     |
| 511430 Court Time                     | 2,436                      | 1,745                      | 0                          | 0                            | 0                            | 0                           |
| 511450 Premium Pay Temps              | 2,744                      | 618                        | 0                          | 0                            | 0                            | 0                           |
| 511470 Extra Duty Contract Pay        | 13,939                     | 7,389                      | 0                          | 0                            | 0                            | 0                           |
| 511930 Clothing Allowance             | 400                        | 0                          | 0                          | 0                            | 0                            | 0                           |
| <b>Salaries and Wages Total</b>       | <b>1,266,099</b>           | <b>1,214,677</b>           | <b>1,597,891</b>           | <b>1,557,717</b>             | <b>1,557,717</b>             | <b>1,557,717</b>            |
| <b>Fringe Benefits</b>                |                            |                            |                            |                              |                              |                             |
| 512010 Fringe Benefits Budget Only    | 0                          | 0                          | 1,212                      | 19,057                       | 19,057                       | 19,057                      |
| 512110 PERS                           | 189,200                    | 210,158                    | 185,186                    | 243,419                      | 243,419                      | 243,419                     |
| 512120 401K                           | 1,608                      | 1,231                      | 1,066                      | 1,057                        | 1,057                        | 1,057                       |
| 512130 PERS Debt Service              | 52,917                     | 46,933                     | 53,989                     | 63,061                       | 63,061                       | 63,061                      |
| 512200 FICA                           | 92,993                     | 92,380                     | 90,467                     | 97,523                       | 97,523                       | 97,523                      |
| 512310 Medical Insurance              | 264,535                    | 258,546                    | 271,652                    | 294,734                      | 294,734                      | 294,734                     |
| 512320 Dental Insurance               | 27,461                     | 27,867                     | 26,909                     | 29,116                       | 29,116                       | 29,116                      |
| 512330 Group Term Life Insurance      | 1,755                      | 1,808                      | 2,017                      | 2,237                        | 2,237                        | 2,237                       |
| 512340 Long Term Disability Insurance | 4,725                      | 4,605                      | 4,519                      | 5,017                        | 5,017                        | 5,017                       |
| 512400 Unemployment Insurance         | 5,021                      | 4,933                      | 4,294                      | 4,665                        | 4,665                        | 4,665                       |
| 512520 Workers Comp Insurance         | 583                        | 571                        | 577                        | 620                          | 620                          | 620                         |
| 512600 Wellness Program               | 666                        | 641                        | 668                        | 714                          | 714                          | 714                         |
| 512610 Employee Assistance Program    | 476                        | 460                        | 451                        | 482                          | 482                          | 482                         |
| <b>Fringe Benefits Total</b>          | <b>641,940</b>             | <b>650,133</b>             | <b>643,007</b>             | <b>761,702</b>               | <b>761,702</b>               | <b>761,702</b>              |
| <b>Personnel Services Total</b>       | <b>1,908,039</b>           | <b>1,864,811</b>           | <b>2,240,898</b>           | <b>2,319,419</b>             | <b>2,319,419</b>             | <b>2,319,419</b>            |
| <b>Materials and Services</b>         |                            |                            |                            |                              |                              |                             |
| <b>Supplies</b>                       |                            |                            |                            |                              |                              |                             |
| 521010 Office Supplies                | 3,023                      | 3,335                      | 5,823                      | 5,389                        | 5,389                        | 5,389                       |
| 521030 Field Supplies                 | 1,899                      | 11,154                     | 7,068                      | 3,626                        | 3,626                        | 3,626                       |
| 521040 Institutional Supplies         | 1,926                      | 5,962                      | 38,970                     | 22,466                       | 22,466                       | 22,466                      |
| 521050 Janitorial Supplies            | 422                        | 145                        | 11,099                     | 5,622                        | 5,622                        | 5,622                       |
| 521070 Departmental Supplies          | 6,141                      | 5,011                      | 10,130                     | 8,827                        | 8,827                        | 8,827                       |
| 521080 Food Supplies                  | 120                        | 394                        | 560                        | 400                          | 400                          | 400                         |
| 521090 Uniforms and Clothing          | 6,638                      | 8,157                      | 10,627                     | 12,479                       | 12,479                       | 12,479                      |
| 521100 Medical Supplies               | 352                        | 0                          | 1,270                      | 635                          | 635                          | 635                         |
| 521110 First Aid Supplies             | 37                         | 333                        | 500                        | 500                          | 500                          | 500                         |
| 521120 Drugs                          | 3,323                      | 14                         | 8,338                      | 4,169                        | 4,169                        | 4,169                       |
| 521170 Educational Supplies           | 1,326                      | 1,945                      | 824                        | 0                            | 0                            | 0                           |
| 521210 Gasoline                       | 48,912                     | 33,142                     | 50,312                     | 36,230                       | 36,230                       | 36,230                      |

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
SHERIFF'S OFFICE

| <b>250 - Sheriff Grants</b>           | <b>Actual<br/>FY 14-15</b> | <b>Actual<br/>FY 15-16</b> | <b>Budget<br/>FY 16-17</b> | <b>Proposed<br/>FY 17-18</b> | <b>Approved<br/>FY 17-18</b> | <b>Adopted<br/>FY 17-18</b> |
|---------------------------------------|----------------------------|----------------------------|----------------------------|------------------------------|------------------------------|-----------------------------|
| <b>Materials and Services</b>         |                            |                            |                            |                              |                              |                             |
| 521220 Diesel                         | 74                         | 139                        | 180                        | 180                          | 180                          | 180                         |
| 521300 Safety Clothing                | 1,377                      | 11,453                     | 16,202                     | 3,050                        | 3,050                        | 3,050                       |
| <b>Supplies Total</b>                 | <b>75,569</b>              | <b>81,186</b>              | <b>161,903</b>             | <b>103,573</b>               | <b>103,573</b>               | <b>103,573</b>              |
| <b>Materials</b>                      |                            |                            |                            |                              |                              |                             |
| 522060 Sign Materials                 | 1,022                      | 869                        | 0                          | 0                            | 0                            | 0                           |
| 522100 Parts                          | 1,390                      | 943                        | 2,634                      | 1,850                        | 1,850                        | 1,850                       |
| 522150 Small Office Equipment         | 4,597                      | 6,187                      | 10,165                     | 35                           | 35                           | 35                          |
| 522160 Small Departmental Equipment   | 15,810                     | 8,830                      | 32,916                     | 3,164                        | 3,164                        | 3,164                       |
| 522170 Computers Non Capital          | 7,271                      | 925                        | 10,000                     | 0                            | 0                            | 0                           |
| 522180 Software                       | 1,631                      | 1,200                      | 600                        | 660                          | 660                          | 660                         |
| <b>Materials Total</b>                | <b>31,721</b>              | <b>18,955</b>              | <b>56,315</b>              | <b>5,709</b>                 | <b>5,709</b>                 | <b>5,709</b>                |
| <b>Communications</b>                 |                            |                            |                            |                              |                              |                             |
| 523010 Telephone Equipment            | 0                          | 0                          | 95                         | 0                            | 0                            | 0                           |
| 523015 Video Security Equipment       | 10,279                     | 3,170                      | 0                          | 0                            | 0                            | 0                           |
| 523040 Data Connections               | 3,503                      | 2,646                      | 4,759                      | 5,157                        | 5,157                        | 5,157                       |
| 523050 Postage                        | 6,921                      | 9,735                      | 10,980                     | 10,985                       | 10,985                       | 10,985                      |
| 523060 Cellular Phones                | 9,720                      | 6,174                      | 6,802                      | 7,469                        | 7,469                        | 7,469                       |
| 523090 Long Distance Charges          | 4                          | 21                         | 0                          | 50                           | 50                           | 50                          |
| 523100 Radios and Accessories         | 0                          | 26,796                     | 44,809                     | 25,000                       | 25,000                       | 25,000                      |
| <b>Communications Total</b>           | <b>30,426</b>              | <b>48,541</b>              | <b>67,445</b>              | <b>48,661</b>                | <b>48,661</b>                | <b>48,661</b>               |
| <b>Contracted Services</b>            |                            |                            |                            |                              |                              |                             |
| 525110 Consulting Services            | 43,225                     | 0                          | 0                          | 0                            | 0                            | 0                           |
| 525210 Medical Services               | 1,456                      | 0                          | 3,938                      | 1,969                        | 1,969                        | 1,969                       |
| 525211 Psychiatric Services           | 313                        | 0                          | 848                        | 424                          | 424                          | 424                         |
| 525215 Dental Services                | 580                        | 0                          | 1,572                      | 786                          | 786                          | 786                         |
| 525220 Hospital Services              | 450                        | 0                          | 9,736                      | 4,868                        | 4,868                        | 4,868                       |
| 525225 Ambulance Services             | 461                        | 0                          | 1,250                      | 625                          | 625                          | 625                         |
| 525261 Social Services                | 191,097                    | 148,771                    | 247,358                    | 108,344                      | 108,344                      | 108,344                     |
| 525310 Laundry Services               | 1,074                      | 1,011                      | 1,152                      | 1,451                        | 1,451                        | 1,451                       |
| 525320 Food Services                  | 8,839                      | 0                          | 31,934                     | 15,967                       | 15,967                       | 15,967                      |
| 525330 Transportation Services        | 1,872                      | 1,844                      | 0                          | 150                          | 150                          | 150                         |
| 525335 Housing Subsidies              | 10,025                     | 9,163                      | 0                          | 0                            | 0                            | 0                           |
| 525400 Public Safety Program Services | 2,151                      | 1,126                      | 2,502                      | 2,803                        | 2,803                        | 2,803                       |
| 525410 Dispatch Services              | 122,356                    | 124,252                    | 141,486                    | 152,225                      | 152,225                      | 152,225                     |
| 525420 Regional Area Info Network     | 368                        | 0                          | 0                          | 0                            | 0                            | 0                           |
| 525440 Client Assistance              | 425                        | 0                          | 0                          | 0                            | 0                            | 0                           |
| 525710 Printing Services              | 2,025                      | 2,396                      | 2,944                      | 3,085                        | 3,085                        | 3,085                       |
| 525715 Advertising                    | 0                          | 305                        | 0                          | 0                            | 0                            | 0                           |
| 525735 Mail Services                  | 828                        | 1,184                      | 1,118                      | 1,118                        | 1,118                        | 1,118                       |
| 525999 Other Contracted Services      | 115,792                    | 104,931                    | 97,779                     | 7,806                        | 7,806                        | 7,806                       |
| <b>Contracted Services Total</b>      | <b>503,338</b>             | <b>394,982</b>             | <b>543,617</b>             | <b>301,621</b>               | <b>301,621</b>               | <b>301,621</b>              |
| <b>Repairs and Maintenance</b>        |                            |                            |                            |                              |                              |                             |
| 526010 Office Equipment Maintenance   | 3,502                      | 5,475                      | 4,304                      | 4,856                        | 4,856                        | 4,856                       |
| 526011 Dept Equipment Maintenance     | 1,080                      | 1,080                      | 1,080                      | 1,080                        | 1,080                        | 1,080                       |
| 526012 Vehicle Maintenance            | 18,138                     | 12,479                     | 7,600                      | 5,533                        | 5,533                        | 5,533                       |

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
SHERIFF'S OFFICE

| <b>250 - Sheriff Grants</b>           | <b>Actual<br/>FY 14-15</b> | <b>Actual<br/>FY 15-16</b> | <b>Budget<br/>FY 16-17</b> | <b>Proposed<br/>FY 17-18</b> | <b>Approved<br/>FY 17-18</b> | <b>Adopted<br/>FY 17-18</b> |
|---------------------------------------|----------------------------|----------------------------|----------------------------|------------------------------|------------------------------|-----------------------------|
| <b>Materials and Services</b>         |                            |                            |                            |                              |                              |                             |
| 526020 Computer Hardware Maintenance  | 100                        | 0                          | 1,000                      | 0                            | 0                            | 0                           |
| 526021 Computer Software Maintenance  | 8,700                      | 9,450                      | 9,825                      | 9,825                        | 9,825                        | 9,825                       |
| 526030 Building Maintenance           | 0                          | 3,925                      | 5,097                      | 4,322                        | 4,322                        | 4,322                       |
| <b>Repairs and Maintenance Total</b>  | <b>31,520</b>              | <b>32,409</b>              | <b>28,906</b>              | <b>25,616</b>                | <b>25,616</b>                | <b>25,616</b>               |
| <b>Rentals</b>                        |                            |                            |                            |                              |                              |                             |
| 527100 Vehicle Rental                 | 2,400                      | 1,915                      | 40,708                     | 0                            | 0                            | 0                           |
| 527110 Fleet Leases                   | 90,382                     | 105,301                    | 79,234                     | 131,429                      | 131,429                      | 131,429                     |
| 527130 Parking                        | 0                          | 215                        | 0                          | 0                            | 0                            | 0                           |
| <b>Rentals Total</b>                  | <b>92,782</b>              | <b>107,431</b>             | <b>119,942</b>             | <b>131,429</b>               | <b>131,429</b>               | <b>131,429</b>              |
| <b>Miscellaneous</b>                  |                            |                            |                            |                              |                              |                             |
| 529120 Commercial Travel              | 2,234                      | 2,818                      | 3,801                      | 2,025                        | 2,025                        | 2,025                       |
| 529130 Meals                          | 1,260                      | 4,923                      | 1,870                      | 3,996                        | 3,996                        | 3,996                       |
| 529140 Lodging                        | 5,586                      | 8,447                      | 5,617                      | 5,586                        | 5,586                        | 5,586                       |
| 529210 Meetings                       | 36                         | 0                          | 10                         | 0                            | 0                            | 0                           |
| 529230 Training                       | 14,455                     | 5,882                      | 52,099                     | 36,382                       | 36,382                       | 36,382                      |
| 529300 Dues and Memberships           | 160                        | 185                        | 415                        | 175                          | 175                          | 175                         |
| 529690 Other Investigations           | 32,752                     | 44,784                     | 36,800                     | 41,490                       | 41,490                       | 41,490                      |
| 529740 Fairs and Shows                | 0                          | 74                         | 0                          | 0                            | 0                            | 0                           |
| 529910 Awards and Recognition         | 2,699                      | 622                        | 400                        | 100                          | 100                          | 100                         |
| <b>Miscellaneous Total</b>            | <b>59,183</b>              | <b>67,735</b>              | <b>101,012</b>             | <b>89,754</b>                | <b>89,754</b>                | <b>89,754</b>               |
| <b>Materials and Services Total</b>   | <b>824,539</b>             | <b>751,239</b>             | <b>1,079,140</b>           | <b>706,363</b>               | <b>706,363</b>               | <b>706,363</b>              |
| <b>Administrative Charges</b>         |                            |                            |                            |                              |                              |                             |
| 611100 County Admin Allocation        | 23,403                     | 24,746                     | 26,142                     | 32,340                       | 32,340                       | 32,340                      |
| 611230 Courier Allocation             | 1,080                      | 1,149                      | 1,149                      | 1,325                        | 1,325                        | 1,325                       |
| 611250 Risk Management Allocation     | 5,676                      | 5,814                      | 4,414                      | 5,655                        | 5,655                        | 5,655                       |
| 611255 Benefits Allocation            | 5,366                      | 5,707                      | 5,168                      | 5,868                        | 5,868                        | 5,868                       |
| 611260 Human Resources Allocation     | 18,686                     | 19,636                     | 20,590                     | 23,908                       | 23,908                       | 23,908                      |
| 611400 Information Tech Allocation    | 52,911                     | 60,669                     | 62,446                     | 69,611                       | 69,611                       | 69,611                      |
| 611410 FIMS Allocation                | 30,249                     | 36,628                     | 40,186                     | 45,003                       | 45,003                       | 45,003                      |
| 611420 Telecommunications Allocation  | 7,066                      | 8,029                      | 7,251                      | 7,875                        | 7,875                        | 7,875                       |
| 611430 Info Tech Direct Charges       | 22,487                     | 30,327                     | 26,835                     | 33,242                       | 33,242                       | 33,242                      |
| 611600 Finance Allocation             | 32,106                     | 37,163                     | 37,452                     | 39,670                       | 39,670                       | 39,670                      |
| 611800 MCBEE Allocation               | 1,580                      | 729                        | 2,379                      | 1,648                        | 1,648                        | 1,648                       |
| 612100 IT Equipment Use Charges       | 0                          | 5,527                      | 5,444                      | 6,154                        | 6,154                        | 6,154                       |
| 614100 Liability Insurance Allocation | 13,500                     | 15,000                     | 11,900                     | 15,200                       | 15,200                       | 15,200                      |
| 614200 WC Insurance Allocation        | 5,600                      | 6,400                      | 5,800                      | 7,000                        | 7,000                        | 7,000                       |
| <b>Administrative Charges Total</b>   | <b>219,709</b>             | <b>257,524</b>             | <b>257,156</b>             | <b>294,499</b>               | <b>294,499</b>               | <b>294,499</b>              |
| <b>Capital Outlay</b>                 |                            |                            |                            |                              |                              |                             |
| 531300 Departmental Equipment Capital | 5,902                      | 0                          | 71,985                     | 19,500                       | 19,500                       | 19,500                      |
| 531350 Canines                        | 0                          | 0                          | 31,662                     | 31,876                       | 31,876                       | 31,876                      |
| 531700 Computer Software Capital      | 11,350                     | 0                          | 0                          | 0                            | 0                            | 0                           |
| 532400 Off Road Vehicles              | 17,662                     | 0                          | 0                          | 0                            | 0                            | 0                           |
| <b>Capital Outlay Total</b>           | <b>34,914</b>              | <b>0</b>                   | <b>103,647</b>             | <b>51,376</b>                | <b>51,376</b>                | <b>51,376</b>               |

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
SHERIFF'S OFFICE

| <b>250 - Sheriff Grants</b>           | <b>Actual<br/>FY 14-15</b> | <b>Actual<br/>FY 15-16</b> | <b>Budget<br/>FY 16-17</b> | <b>Proposed<br/>FY 17-18</b> | <b>Approved<br/>FY 17-18</b> | <b>Adopted<br/>FY 17-18</b> |
|---------------------------------------|----------------------------|----------------------------|----------------------------|------------------------------|------------------------------|-----------------------------|
| <b>Transfers Out</b>                  |                            |                            |                            |                              |                              |                             |
| 561595 Transfer to Fleet Management   | 7,923                      | 0                          | 0                          | 0                            | 0                            | 0                           |
| <b>Transfers Out Total</b>            | <b>7,923</b>               | <b>0</b>                   | <b>0</b>                   | <b>0</b>                     | <b>0</b>                     | <b>0</b>                    |
| <b>Contingency</b>                    |                            |                            |                            |                              |                              |                             |
| 571010 Contingency                    | 0                          | 0                          | 419,195                    | 400,295                      | 400,295                      | 400,295                     |
| <b>Contingency Total</b>              | <b>0</b>                   | <b>0</b>                   | <b>419,195</b>             | <b>400,295</b>               | <b>400,295</b>               | <b>400,295</b>              |
| <b>Ending Fund Balance</b>            |                            |                            |                            |                              |                              |                             |
| 573010 Unapprop Ending Fund Balance   | 0                          | 0                          | 128,906                    | 188,706                      | 188,706                      | 188,706                     |
| <b>Ending Fund Balance Total</b>      | <b>0</b>                   | <b>0</b>                   | <b>128,906</b>             | <b>188,706</b>               | <b>188,706</b>               | <b>188,706</b>              |
| <b>Sheriff Grants Total</b>           | <b>2,995,124</b>           | <b>2,873,574</b>           | <b>4,228,942</b>           | <b>3,960,658</b>             | <b>3,960,658</b>             | <b>3,960,658</b>            |
| <b>255 - Traffic Safety Team</b>      | <b>Actual<br/>FY 14-15</b> | <b>Actual<br/>FY 15-16</b> | <b>Budget<br/>FY 16-17</b> | <b>Proposed<br/>FY 17-18</b> | <b>Approved<br/>FY 17-18</b> | <b>Adopted<br/>FY 17-18</b> |
| <b>Personnel Services</b>             |                            |                            |                            |                              |                              |                             |
| <b>Salaries and Wages</b>             |                            |                            |                            |                              |                              |                             |
| 511020 Salaries and Wages Budget Only | 0                          | 0                          | 1,087                      | 0                            | 0                            | 0                           |
| 511110 Regular Wages                  | 519,901                    | 456,303                    | 722,049                    | 725,255                      | 725,255                      | 725,255                     |
| 511120 Temporary Wages                | 153                        | 0                          | 0                          | 0                            | 0                            | 0                           |
| 511130 Vacation Pay                   | 38,285                     | 38,400                     | 0                          | 0                            | 0                            | 0                           |
| 511140 Sick Pay                       | 19,186                     | 28,568                     | 0                          | 0                            | 0                            | 0                           |
| 511150 Holiday Pay                    | 30,946                     | 26,014                     | 0                          | 0                            | 0                            | 0                           |
| 511160 Comp Time Pay                  | 12,320                     | 6,895                      | 0                          | 0                            | 0                            | 0                           |
| 511180 Differential Pay               | 5,012                      | 4,923                      | 0                          | 0                            | 0                            | 0                           |
| 511210 Compensation Credits           | 25,280                     | 21,421                     | 28,949                     | 29,667                       | 29,667                       | 29,667                      |
| 511240 Leave Payoff                   | 538                        | 1,108                      | 0                          | 0                            | 0                            | 0                           |
| 511270 Leadworker Pay                 | 0                          | 9                          | 0                          | 0                            | 0                            | 0                           |
| 511410 Straight Pay                   | 5,109                      | 12,307                     | 0                          | 0                            | 0                            | 0                           |
| 511420 Premium Pay                    | 99,409                     | 86,290                     | 211,880                    | 140,000                      | 140,000                      | 140,000                     |
| 511430 Court Time                     | 19,748                     | 16,451                     | 30,000                     | 20,000                       | 20,000                       | 20,000                      |
| 511470 Extra Duty Contract Pay        | 6,309                      | 9,165                      | 0                          | 0                            | 0                            | 0                           |
| <b>Salaries and Wages Total</b>       | <b>782,195</b>             | <b>707,855</b>             | <b>993,965</b>             | <b>914,922</b>               | <b>914,922</b>               | <b>914,922</b>              |
| <b>Fringe Benefits</b>                |                            |                            |                            |                              |                              |                             |
| 512010 Fringe Benefits Budget Only    | 0                          | 0                          | 339                        | 0                            | 0                            | 0                           |
| 512110 PERS                           | 125,188                    | 120,522                    | 119,784                    | 145,699                      | 145,699                      | 145,699                     |
| 512120 401K                           | 2,394                      | 2,785                      | 2,264                      | 2,437                        | 2,437                        | 2,437                       |
| 512130 PERS Debt Service              | 33,523                     | 28,423                     | 34,921                     | 37,745                       | 37,745                       | 37,745                      |
| 512200 FICA                           | 58,816                     | 53,311                     | 57,095                     | 57,387                       | 57,387                       | 57,387                      |
| 512310 Medical Insurance              | 150,861                    | 132,183                    | 168,177                    | 169,053                      | 169,053                      | 169,053                     |
| 512320 Dental Insurance               | 14,944                     | 13,261                     | 16,659                     | 16,433                       | 16,433                       | 16,433                      |
| 512330 Group Term Life Insurance      | 1,056                      | 966                        | 1,302                      | 1,342                        | 1,342                        | 1,342                       |
| 512340 Long Term Disability Insurance | 2,729                      | 2,458                      | 2,919                      | 3,013                        | 3,013                        | 3,013                       |
| 512400 Unemployment Insurance         | 3,139                      | 2,832                      | 2,778                      | 2,795                        | 2,795                        | 2,795                       |
| 512520 Workers Comp Insurance         | 326                        | 269                        | 308                        | 308                          | 308                          | 308                         |
| 512600 Wellness Program               | 376                        | 332                        | 410                        | 410                          | 410                          | 410                         |

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
SHERIFF'S OFFICE

| <b>255 - Traffic Safety Team</b>      | <b>Actual<br/>FY 14-15</b> | <b>Actual<br/>FY 15-16</b> | <b>Budget<br/>FY 16-17</b> | <b>Proposed<br/>FY 17-18</b> | <b>Approved<br/>FY 17-18</b> | <b>Adopted<br/>FY 17-18</b> |
|---------------------------------------|----------------------------|----------------------------|----------------------------|------------------------------|------------------------------|-----------------------------|
| <b>Personnel Services</b>             |                            |                            |                            |                              |                              |                             |
| 512610 Employee Assistance Program    | 270                        | 238                        | 277                        | 277                          | 277                          | 277                         |
| <b>Fringe Benefits Total</b>          | <b>393,622</b>             | <b>357,582</b>             | <b>407,233</b>             | <b>436,899</b>               | <b>436,899</b>               | <b>436,899</b>              |
| <b>Personnel Services Total</b>       | <b>1,175,817</b>           | <b>1,065,436</b>           | <b>1,401,198</b>           | <b>1,351,821</b>             | <b>1,351,821</b>             | <b>1,351,821</b>            |
| <b>Materials and Services</b>         |                            |                            |                            |                              |                              |                             |
| <b>Supplies</b>                       |                            |                            |                            |                              |                              |                             |
| 521010 Office Supplies                | 2,146                      | 1,091                      | 4,000                      | 4,000                        | 4,000                        | 4,000                       |
| 521050 Janitorial Supplies            | 0                          | 0                          | 500                        | 500                          | 500                          | 500                         |
| 521070 Departmental Supplies          | 10,219                     | 3,196                      | 6,300                      | 6,300                        | 6,300                        | 6,300                       |
| 521090 Uniforms and Clothing          | 7,724                      | 7,064                      | 15,000                     | 18,390                       | 18,390                       | 18,390                      |
| 521110 First Aid Supplies             | 0                          | 0                          | 5,500                      | 5,500                        | 5,500                        | 5,500                       |
| 521170 Educational Supplies           | 0                          | 4,621                      | 10,000                     | 10,000                       | 10,000                       | 10,000                      |
| 521190 Publications                   | 0                          | 0                          | 200                        | 200                          | 200                          | 200                         |
| 521210 Gasoline                       | 35,060                     | 20,336                     | 33,037                     | 21,869                       | 21,869                       | 21,869                      |
| 521300 Safety Clothing                | 165                        | 2,065                      | 1,500                      | 2,000                        | 2,000                        | 2,000                       |
| <b>Supplies Total</b>                 | <b>55,314</b>              | <b>38,373</b>              | <b>76,037</b>              | <b>68,759</b>                | <b>68,759</b>                | <b>68,759</b>               |
| <b>Materials</b>                      |                            |                            |                            |                              |                              |                             |
| 522060 Sign Materials                 | 0                          | 222                        | 0                          | 0                            | 0                            | 0                           |
| 522100 Parts                          | 0                          | 193                        | 0                          | 0                            | 0                            | 0                           |
| 522150 Small Office Equipment         | 6,935                      | 2,875                      | 11,500                     | 7,500                        | 7,500                        | 7,500                       |
| 522160 Small Departmental Equipment   | 33,686                     | 29,280                     | 44,700                     | 45,700                       | 45,700                       | 45,700                      |
| 522170 Computers Non Capital          | 4,507                      | 9,619                      | 9,250                      | 22,750                       | 22,750                       | 22,750                      |
| 522180 Software                       | 4,995                      | 8,261                      | 10,000                     | 10,000                       | 10,000                       | 10,000                      |
| <b>Materials Total</b>                | <b>50,123</b>              | <b>50,450</b>              | <b>75,450</b>              | <b>85,950</b>                | <b>85,950</b>                | <b>85,950</b>               |
| <b>Communications</b>                 |                            |                            |                            |                              |                              |                             |
| 523010 Telephone Equipment            | 144                        | 50                         | 2,640                      | 1,840                        | 1,840                        | 1,840                       |
| 523020 Phone and Communication Svcs   | 1,343                      | 1,255                      | 1,332                      | 1,380                        | 1,380                        | 1,380                       |
| 523040 Data Connections               | 2,420                      | 5,891                      | 5,280                      | 4,800                        | 4,800                        | 4,800                       |
| 523050 Postage                        | 536                        | 13                         | 0                          | 0                            | 0                            | 0                           |
| 523060 Cellular Phones                | 5,151                      | 5,254                      | 5,250                      | 4,560                        | 4,560                        | 4,560                       |
| 523100 Radios and Accessories         | 2,560                      | 21,268                     | 10,000                     | 11,360                       | 11,360                       | 11,360                      |
| <b>Communications Total</b>           | <b>12,155</b>              | <b>33,730</b>              | <b>24,502</b>              | <b>23,940</b>                | <b>23,940</b>                | <b>23,940</b>               |
| <b>Utilities</b>                      |                            |                            |                            |                              |                              |                             |
| 524010 Electricity                    | 0                          | 0                          | 2,000                      | 2,000                        | 2,000                        | 2,000                       |
| 524090 Garbage Disposal and Recycling | 273                        | 273                        | 300                        | 276                          | 276                          | 276                         |
| <b>Utilities Total</b>                | <b>273</b>                 | <b>273</b>                 | <b>2,300</b>               | <b>2,276</b>                 | <b>2,276</b>                 | <b>2,276</b>                |
| <b>Contracted Services</b>            |                            |                            |                            |                              |                              |                             |
| 525110 Consulting Services            | 1,440                      | 0                          | 0                          | 0                            | 0                            | 0                           |
| 525155 Credit Card Fees               | 9,375                      | 6,378                      | 7,500                      | 7,500                        | 7,500                        | 7,500                       |
| 525310 Laundry Services               | 37                         | 28                         | 300                        | 200                          | 200                          | 200                         |
| 525350 Janitorial Services            | 2,400                      | 2,755                      | 3,060                      | 3,060                        | 3,060                        | 3,060                       |
| 525410 Dispatch Services              | 124,818                    | 133,498                    | 142,134                    | 144,138                      | 144,138                      | 144,138                     |

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
SHERIFF'S OFFICE

| <b>255 - Traffic Safety Team</b>      | <b>Actual<br/>FY 14-15</b> | <b>Actual<br/>FY 15-16</b> | <b>Budget<br/>FY 16-17</b> | <b>Proposed<br/>FY 17-18</b> | <b>Approved<br/>FY 17-18</b> | <b>Adopted<br/>FY 17-18</b> |
|---------------------------------------|----------------------------|----------------------------|----------------------------|------------------------------|------------------------------|-----------------------------|
| <b>Materials and Services</b>         |                            |                            |                            |                              |                              |                             |
| 525555 Security Services              | 443                        | 563                        | 5,000                      | 3,000                        | 3,000                        | 3,000                       |
| 525710 Printing Services              | 250                        | 29                         | 900                        | 900                          | 900                          | 900                         |
| 525715 Advertising                    | 6,375                      | 6,575                      | 6,400                      | 10,000                       | 10,000                       | 10,000                      |
| 525999 Other Contracted Services      | 0                          | 0                          | 0                          | 20,000                       | 20,000                       | 20,000                      |
| <b>Contracted Services Total</b>      | <b>145,138</b>             | <b>149,826</b>             | <b>165,294</b>             | <b>188,798</b>               | <b>188,798</b>               | <b>188,798</b>              |
| <b>Repairs and Maintenance</b>        |                            |                            |                            |                              |                              |                             |
| 526010 Office Equipment Maintenance   | 1,635                      | 2,046                      | 2,100                      | 2,080                        | 2,080                        | 2,080                       |
| 526011 Dept Equipment Maintenance     | 1,611                      | 1,066                      | 3,000                      | 6,000                        | 6,000                        | 6,000                       |
| 526012 Vehicle Maintenance            | 12,365                     | 15,706                     | 19,510                     | 30,000                       | 30,000                       | 30,000                      |
| 526014 Radio Maintenance              | 1,073                      | 125                        | 1,500                      | 1,500                        | 1,500                        | 1,500                       |
| 526020 Computer Hardware Maintenance  | 0                          | 0                          | 3,000                      | 3,000                        | 3,000                        | 3,000                       |
| 526021 Computer Software Maintenance  | 7,374                      | 6,237                      | 37,260                     | 31,960                       | 31,960                       | 31,960                      |
| 526022 Telephone Maintenance          | 0                          | 0                          | 300                        | 300                          | 300                          | 300                         |
| 526030 Building Maintenance           | 375                        | 420                        | 1,000                      | 1,000                        | 1,000                        | 1,000                       |
| 526040 Remodels and Site Improvements | 199                        | 4,198                      | 7,500                      | 7,500                        | 7,500                        | 7,500                       |
| <b>Repairs and Maintenance Total</b>  | <b>24,632</b>              | <b>29,797</b>              | <b>75,170</b>              | <b>83,340</b>                | <b>83,340</b>                | <b>83,340</b>               |
| <b>Rentals</b>                        |                            |                            |                            |                              |                              |                             |
| 527100 Vehicle Rental                 | 89                         | 0                          | 1,000                      | 600                          | 600                          | 600                         |
| 527110 Fleet Leases                   | 107,220                    | 106,596                    | 105,144                    | 108,816                      | 108,816                      | 108,816                     |
| 527130 Parking                        | 30                         | 0                          | 0                          | 0                            | 0                            | 0                           |
| 527210 Building Rental Private        | 6,223                      | 6,719                      | 6,861                      | 6,972                        | 6,972                        | 6,972                       |
| <b>Rentals Total</b>                  | <b>113,562</b>             | <b>113,315</b>             | <b>113,005</b>             | <b>116,388</b>               | <b>116,388</b>               | <b>116,388</b>              |
| <b>Insurance</b>                      |                            |                            |                            |                              |                              |                             |
| 528415 Auto Claims                    | 0                          | 686                        | 0                          | 0                            | 0                            | 0                           |
| <b>Insurance Total</b>                | <b>0</b>                   | <b>686</b>                 | <b>0</b>                   | <b>0</b>                     | <b>0</b>                     | <b>0</b>                    |
| <b>Miscellaneous</b>                  |                            |                            |                            |                              |                              |                             |
| 529120 Commercial Travel              | 1,110                      | 0                          | 10,150                     | 5,900                        | 5,900                        | 5,900                       |
| 529130 Meals                          | 2,785                      | 1,953                      | 11,325                     | 8,000                        | 8,000                        | 8,000                       |
| 529140 Lodging                        | 3,335                      | 1,100                      | 17,000                     | 9,400                        | 9,400                        | 9,400                       |
| 529210 Meetings                       | 205                        | 209                        | 0                          | 350                          | 350                          | 350                         |
| 529230 Training                       | 2,265                      | 5,575                      | 34,584                     | 44,815                       | 44,815                       | 44,815                      |
| 529300 Dues and Memberships           | 175                        | 350                        | 0                          | 0                            | 0                            | 0                           |
| 529840 Professional Licenses          | 0                          | 0                          | 800                        | 800                          | 800                          | 800                         |
| 529910 Awards and Recognition         | 0                          | 0                          | 350                        | 350                          | 350                          | 350                         |
| <b>Miscellaneous Total</b>            | <b>9,875</b>               | <b>9,186</b>               | <b>74,209</b>              | <b>69,615</b>                | <b>69,615</b>                | <b>69,615</b>               |
| <b>Materials and Services Total</b>   | <b>411,072</b>             | <b>425,637</b>             | <b>605,967</b>             | <b>639,066</b>               | <b>639,066</b>               | <b>639,066</b>              |
| <b>Administrative Charges</b>         |                            |                            |                            |                              |                              |                             |
| 611100 County Admin Allocation        | 14,038                     | 14,676                     | 16,844                     | 19,835                       | 19,835                       | 19,835                      |
| 611230 Courier Allocation             | 689                        | 702                        | 756                        | 821                          | 821                          | 821                         |
| 611250 Risk Management Allocation     | 2,831                      | 2,879                      | 2,893                      | 2,980                        | 2,980                        | 2,980                       |
| 611255 Benefits Allocation            | 3,426                      | 3,489                      | 3,403                      | 3,635                        | 3,635                        | 3,635                       |
| 611260 Human Resources Allocation     | 11,932                     | 12,004                     | 13,557                     | 14,812                       | 14,812                       | 14,812                      |



MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
SHERIFF'S OFFICE

| <b>255 - Traffic Safety Team</b>      | <b>Actual<br/>FY 14-15</b> | <b>Actual<br/>FY 15-16</b> | <b>Budget<br/>FY 16-17</b> | <b>Proposed<br/>FY 17-18</b> | <b>Approved<br/>FY 17-18</b> | <b>Adopted<br/>FY 17-18</b> |
|---------------------------------------|----------------------------|----------------------------|----------------------------|------------------------------|------------------------------|-----------------------------|
| <b>Administrative Charges</b>         |                            |                            |                            |                              |                              |                             |
| 611400 Information Tech Allocation    | 33,726                     | 35,030                     | 39,533                     | 42,384                       | 42,384                       | 42,384                      |
| 611410 FIMS Allocation                | 17,108                     | 21,138                     | 25,435                     | 27,373                       | 27,373                       | 27,373                      |
| 611420 Telecommunications Allocation  | 4,527                      | 4,649                      | 4,568                      | 4,783                        | 4,783                        | 4,783                       |
| 611430 Info Tech Direct Charges       | 14,429                     | 17,589                     | 16,995                     | 20,270                       | 20,270                       | 20,270                      |
| 611600 Finance Allocation             | 16,695                     | 20,300                     | 22,903                     | 23,741                       | 23,741                       | 23,741                      |
| 611800 MCBEE Allocation               | 893                        | 421                        | 1,506                      | 1,002                        | 1,002                        | 1,002                       |
| 612100 IT Equipment Use Charges       | 0                          | 3,193                      | 3,452                      | 3,735                        | 3,735                        | 3,735                       |
| 614100 Liability Insurance Allocation | 6,100                      | 7,100                      | 8,200                      | 8,100                        | 8,100                        | 8,100                       |
| 614200 WC Insurance Allocation        | 3,500                      | 3,500                      | 3,400                      | 3,600                        | 3,600                        | 3,600                       |
| <b>Administrative Charges Total</b>   | <b>129,894</b>             | <b>146,670</b>             | <b>163,445</b>             | <b>177,071</b>               | <b>177,071</b>               | <b>177,071</b>              |
| <b>Capital Outlay</b>                 |                            |                            |                            |                              |                              |                             |
| 531300 Departmental Equipment Capital | 29,286                     | 3,202                      | 77,000                     | 75,000                       | 75,000                       | 75,000                      |
| 531600 Computer Hardware Capital      | 0                          | 97,794                     | 17,500                     | 0                            | 0                            | 0                           |
| <b>Capital Outlay Total</b>           | <b>29,286</b>              | <b>100,996</b>             | <b>94,500</b>              | <b>75,000</b>                | <b>75,000</b>                | <b>75,000</b>               |
| <b>Transfers Out</b>                  |                            |                            |                            |                              |                              |                             |
| 561100 Transfer to General Fund       | 0                          | 100,000                    | 100,000                    | 100,000                      | 100,000                      | 100,000                     |
| 561480 Xfer to Capital Impr Projects  | 13,420                     | 135,000                    | 0                          | 0                            | 0                            | 0                           |
| 561595 Transfer to Fleet Management   | 0                          | 77,779                     | 4,915                      | 0                            | 0                            | 0                           |
| <b>Transfers Out Total</b>            | <b>13,420</b>              | <b>312,779</b>             | <b>104,915</b>             | <b>100,000</b>               | <b>100,000</b>               | <b>100,000</b>              |
| <b>Contingency</b>                    |                            |                            |                            |                              |                              |                             |
| 571010 Contingency                    | 0                          | 0                          | 185,082                    | 125,572                      | 125,572                      | 125,572                     |
| <b>Contingency Total</b>              | <b>0</b>                   | <b>0</b>                   | <b>185,082</b>             | <b>125,572</b>               | <b>125,572</b>               | <b>125,572</b>              |
| <b>Traffic Safety Team Total</b>      | <b>1,759,489</b>           | <b>2,051,518</b>           | <b>2,555,107</b>           | <b>2,468,530</b>             | <b>2,468,530</b>             | <b>2,468,530</b>            |
| <b>290 - Inmate Welfare</b>           | <b>Actual<br/>FY 14-15</b> | <b>Actual<br/>FY 15-16</b> | <b>Budget<br/>FY 16-17</b> | <b>Proposed<br/>FY 17-18</b> | <b>Approved<br/>FY 17-18</b> | <b>Adopted<br/>FY 17-18</b> |
| <b>Personnel Services</b>             |                            |                            |                            |                              |                              |                             |
| <b>Salaries and Wages</b>             |                            |                            |                            |                              |                              |                             |
| 511110 Regular Wages                  | 124,351                    | 6,961                      | 68,385                     | 69,503                       | 69,503                       | 69,503                      |
| 511130 Vacation Pay                   | 9,702                      | 304                        | 0                          | 0                            | 0                            | 0                           |
| 511140 Sick Pay                       | 4,321                      | 90                         | 0                          | 0                            | 0                            | 0                           |
| 511150 Holiday Pay                    | 6,918                      | 195                        | 0                          | 0                            | 0                            | 0                           |
| 511160 Comp Time Pay                  | 293                        | 0                          | 0                          | 0                            | 0                            | 0                           |
| 511210 Compensation Credits           | 6,000                      | 0                          | 2,630                      | 2,673                        | 2,673                        | 2,673                       |
| 511420 Premium Pay                    | 3,310                      | 189                        | 0                          | 0                            | 0                            | 0                           |
| <b>Salaries and Wages Total</b>       | <b>154,894</b>             | <b>7,738</b>               | <b>71,015</b>              | <b>72,176</b>                | <b>72,176</b>                | <b>72,176</b>               |
| <b>Fringe Benefits</b>                |                            |                            |                            |                              |                              |                             |
| 512110 PERS                           | 24,219                     | 1,237                      | 11,327                     | 13,930                       | 13,930                       | 13,930                      |
| 512130 PERS Debt Service              | 7,950                      | 408                        | 3,302                      | 3,609                        | 3,609                        | 3,609                       |
| 512200 FICA                           | 11,996                     | 586                        | 5,238                      | 5,503                        | 5,503                        | 5,503                       |
| 512310 Medical Insurance              | 39,415                     | 1,218                      | 16,596                     | 16,644                       | 16,644                       | 16,644                      |
| 512320 Dental Insurance               | 3,815                      | 115                        | 1,644                      | 1,644                        | 1,644                        | 1,644                       |
| 512330 Group Term Life Insurance      | 265                        | 8                          | 126                        | 130                          | 130                          | 130                         |

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
SHERIFF'S OFFICE

| <b>290 - Inmate Welfare</b>           | <b>Actual<br/>FY 14-15</b> | <b>Actual<br/>FY 15-16</b> | <b>Budget<br/>FY 16-17</b> | <b>Proposed<br/>FY 17-18</b> | <b>Approved<br/>FY 17-18</b> | <b>Adopted<br/>FY 17-18</b> |
|---------------------------------------|----------------------------|----------------------------|----------------------------|------------------------------|------------------------------|-----------------------------|
| <b>Personnel Services</b>             |                            |                            |                            |                              |                              |                             |
| 512340 Long Term Disability Insurance | 688                        | 20                         | 282                        | 292                          | 292                          | 292                         |
| 512400 Unemployment Insurance         | 635                        | 31                         | 263                        | 267                          | 267                          | 267                         |
| 512520 Workers Comp Insurance         | 79                         | 5                          | 30                         | 30                           | 30                           | 30                          |
| 512600 Wellness Program               | 94                         | 3                          | 40                         | 40                           | 40                           | 40                          |
| 512610 Employee Assistance Program    | 68                         | 2                          | 27                         | 27                           | 27                           | 27                          |
| <b>Fringe Benefits Total</b>          | <b>89,223</b>              | <b>3,634</b>               | <b>38,875</b>              | <b>42,116</b>                | <b>42,116</b>                | <b>42,116</b>               |
| <b>Personnel Services Total</b>       | <b>244,117</b>             | <b>11,372</b>              | <b>109,890</b>             | <b>114,292</b>               | <b>114,292</b>               | <b>114,292</b>              |
| <b>Materials and Services</b>         |                            |                            |                            |                              |                              |                             |
| <b>Supplies</b>                       |                            |                            |                            |                              |                              |                             |
| 521010 Office Supplies                | 256                        | 0                          | 300                        | 1,000                        | 1,000                        | 1,000                       |
| 521040 Institutional Supplies         | 20,307                     | 9,466                      | 18,036                     | 15,000                       | 15,000                       | 15,000                      |
| 521070 Departmental Supplies          | 3,946                      | 4,737                      | 7,000                      | 3,800                        | 3,800                        | 3,800                       |
| 521100 Medical Supplies               | 0                          | 47                         | 145                        | 145                          | 145                          | 145                         |
| 521110 First Aid Supplies             | 91                         | 531                        | 638                        | 500                          | 500                          | 500                         |
| 521170 Educational Supplies           | 0                          | 0                          | 1,000                      | 500                          | 500                          | 500                         |
| 521190 Publications                   | 8,606                      | 5,365                      | 7,000                      | 7,000                        | 7,000                        | 7,000                       |
| 521300 Safety Clothing                | 3,021                      | 1,929                      | 3,557                      | 3,050                        | 3,050                        | 3,050                       |
| 521310 Safety Equipment               | 313                        | 424                        | 655                        | 750                          | 750                          | 750                         |
| <b>Supplies Total</b>                 | <b>36,540</b>              | <b>22,498</b>              | <b>38,331</b>              | <b>31,745</b>                | <b>31,745</b>                | <b>31,745</b>               |
| <b>Materials</b>                      |                            |                            |                            |                              |                              |                             |
| 522150 Small Office Equipment         | 0                          | 0                          | 0                          | 1,000                        | 1,000                        | 1,000                       |
| 522160 Small Departmental Equipment   | 8,048                      | 7,614                      | 8,081                      | 9,481                        | 9,481                        | 9,481                       |
| 522170 Computers Non Capital          | 0                          | 0                          | 0                          | 348                          | 348                          | 348                         |
| <b>Materials Total</b>                | <b>8,048</b>               | <b>7,614</b>               | <b>8,081</b>               | <b>10,829</b>                | <b>10,829</b>                | <b>10,829</b>               |
| <b>Communications</b>                 |                            |                            |                            |                              |                              |                             |
| 523010 Telephone Equipment            | 0                          | 0                          | 100                        | 100                          | 100                          | 100                         |
| 523040 Data Connections               | 29                         | 46                         | 0                          | 0                            | 0                            | 0                           |
| 523050 Postage                        | 0                          | 108                        | 200                        | 200                          | 200                          | 200                         |
| 523060 Cellular Phones                | 1,688                      | 1,544                      | 0                          | 0                            | 0                            | 0                           |
| 523090 Long Distance Charges          | 13                         | 5                          | 0                          | 0                            | 0                            | 0                           |
| <b>Communications Total</b>           | <b>1,731</b>               | <b>1,704</b>               | <b>300</b>                 | <b>300</b>                   | <b>300</b>                   | <b>300</b>                  |
| <b>Contracted Services</b>            |                            |                            |                            |                              |                              |                             |
| 525261 Social Services                | 12,436                     | 7,564                      | 0                          | 34,000                       | 34,000                       | 34,000                      |
| 525330 Transportation Services        | 1,680                      | 2,262                      | 3,000                      | 5,000                        | 5,000                        | 5,000                       |
| 525450 Subscription Services          | 0                          | 0                          | 120                        | 120                          | 120                          | 120                         |
| 525710 Printing Services              | 1,513                      | 0                          | 3,000                      | 3,000                        | 3,000                        | 3,000                       |
| <b>Contracted Services Total</b>      | <b>15,629</b>              | <b>9,826</b>               | <b>6,120</b>               | <b>42,120</b>                | <b>42,120</b>                | <b>42,120</b>               |
| <b>Repairs and Maintenance</b>        |                            |                            |                            |                              |                              |                             |
| 526010 Office Equipment Maintenance   | 1,238                      | 0                          | 2,720                      | 0                            | 0                            | 0                           |
| 526011 Dept Equipment Maintenance     | 1,004                      | 4,432                      | 5,161                      | 5,161                        | 5,161                        | 5,161                       |
| 526012 Vehicle Maintenance            | 66                         | 670                        | 300                        | 0                            | 0                            | 0                           |
| 526030 Building Maintenance           | 528                        | 0                          | 0                          | 0                            | 0                            | 0                           |

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
SHERIFF'S OFFICE

| <b>290 - Inmate Welfare</b>           | <b>Actual<br/>FY 14-15</b> | <b>Actual<br/>FY 15-16</b> | <b>Budget<br/>FY 16-17</b> | <b>Proposed<br/>FY 17-18</b> | <b>Approved<br/>FY 17-18</b> | <b>Adopted<br/>FY 17-18</b> |
|---------------------------------------|----------------------------|----------------------------|----------------------------|------------------------------|------------------------------|-----------------------------|
| <b>Materials and Services</b>         |                            |                            |                            |                              |                              |                             |
| 526040 Remodels and Site Improvements | 334                        | 1,867                      | 0                          | 0                            | 0                            | 0                           |
| <b>Repairs and Maintenance Total</b>  | <b>3,171</b>               | <b>6,969</b>               | <b>8,181</b>               | <b>5,161</b>                 | <b>5,161</b>                 | <b>5,161</b>                |
| <b>Rentals</b>                        |                            |                            |                            |                              |                              |                             |
| 527300 Equipment Rental               | 0                          | 199                        | 1,080                      | 0                            | 0                            | 0                           |
| <b>Rentals Total</b>                  | <b>0</b>                   | <b>199</b>                 | <b>1,080</b>               | <b>0</b>                     | <b>0</b>                     | <b>0</b>                    |
| <b>Miscellaneous</b>                  |                            |                            |                            |                              |                              |                             |
| 529850 Device Licenses                | 1,700                      | 1,900                      | 4,000                      | 2,000                        | 2,000                        | 2,000                       |
| <b>Miscellaneous Total</b>            | <b>1,700</b>               | <b>1,900</b>               | <b>4,000</b>               | <b>2,000</b>                 | <b>2,000</b>                 | <b>2,000</b>                |
| <b>Materials and Services Total</b>   | <b>66,820</b>              | <b>50,709</b>              | <b>66,093</b>              | <b>92,155</b>                | <b>92,155</b>                | <b>92,155</b>               |
| <b>Administrative Charges</b>         |                            |                            |                            |                              |                              |                             |
| 611100 County Admin Allocation        | 2,652                      | 3,264                      | 3,287                      | 1,727                        | 1,727                        | 1,727                       |
| 611230 Courier Allocation             | 112                        | 146                        | 159                        | 67                           | 67                           | 67                          |
| 611250 Risk Management Allocation     | 589                        | 734                        | 624                        | 305                          | 305                          | 305                         |
| 611255 Benefits Allocation            | 554                        | 723                        | 718                        | 299                          | 299                          | 299                         |
| 611260 Human Resources Allocation     | 1,927                      | 2,489                      | 2,860                      | 1,218                        | 1,218                        | 1,218                       |
| 611400 Information Tech Allocation    | 7,444                      | 8,343                      | 7,158                      | 3,987                        | 3,987                        | 3,987                       |
| 611410 FIMS Allocation                | 3,703                      | 4,996                      | 4,624                      | 2,491                        | 2,491                        | 2,491                       |
| 611420 Telecommunications Allocation  | 973                        | 1,099                      | 847                        | 434                          | 434                          | 434                         |
| 611430 Info Tech Direct Charges       | 3,186                      | 4,044                      | 3,131                      | 1,892                        | 1,892                        | 1,892                       |
| 611600 Finance Allocation             | 4,308                      | 5,150                      | 3,800                      | 2,492                        | 2,492                        | 2,492                       |
| 611800 MCBEE Allocation               | 193                        | 100                        | 274                        | 91                           | 91                           | 91                          |
| 612100 IT Equipment Use Charges       | 0                          | 768                        | 631                        | 356                          | 356                          | 356                         |
| 614100 Liability Insurance Allocation | 1,400                      | 1,900                      | 1,700                      | 800                          | 800                          | 800                         |
| 614200 WC Insurance Allocation        | 600                        | 800                        | 800                        | 400                          | 400                          | 400                         |
| <b>Administrative Charges Total</b>   | <b>27,641</b>              | <b>34,556</b>              | <b>30,613</b>              | <b>16,559</b>                | <b>16,559</b>                | <b>16,559</b>               |
| <b>Contingency</b>                    |                            |                            |                            |                              |                              |                             |
| 571010 Contingency                    | 0                          | 0                          | 52,374                     | 55,791                       | 55,791                       | 55,791                      |
| <b>Contingency Total</b>              | <b>0</b>                   | <b>0</b>                   | <b>52,374</b>              | <b>55,791</b>                | <b>55,791</b>                | <b>55,791</b>               |
| <b>Ending Fund Balance</b>            |                            |                            |                            |                              |                              |                             |
| 573010 Unapprop Ending Fund Balance   | 0                          | 0                          | 302,647                    | 279,109                      | 279,109                      | 279,109                     |
| <b>Ending Fund Balance Total</b>      | <b>0</b>                   | <b>0</b>                   | <b>302,647</b>             | <b>279,109</b>               | <b>279,109</b>               | <b>279,109</b>              |
| <b>Inmate Welfare Total</b>           | <b>338,578</b>             | <b>96,637</b>              | <b>561,617</b>             | <b>557,906</b>               | <b>557,906</b>               | <b>557,906</b>              |
| <b>Sheriff's Office Grand Total</b>   | <b>53,232,428</b>          | <b>55,158,529</b>          | <b>62,672,644</b>          | <b>63,690,802</b>            | <b>63,700,508</b>            | <b>63,700,508</b>           |

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
SHERIFF'S OFFICE

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MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
TREASURER'S OFFICE

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## TREASURER'S OFFICE



### MISSION STATEMENT

Actively and appropriately manage and safeguard the county's cash assets.

### GOALS AND OBJECTIVES

Goal 1 Safeguard public funds.

- Objective 1 Invest the county's surplus funds in a manner that will provide a return while ensuring both the preservation of principal and the liquidity necessary to meet the operating requirements of the county in accordance with policy.
- Objective 2 Provide training and support for department cash handlers to ensure appropriate controls are in place.
- Objective 3 Ensure the county remains compliant with all new and ongoing payment card regulations in the most cost effective manner available.

Goal 2 Maximize the use of available banking and financial systems and processes.

- Objective 1 Utilize the county's Oracle financial system to efficiently manage the receipting and disbursement of cash in the most cost effective manner available allowing the Treasurer's Office to meet the workload demands within current staffing levels.
- Objective 2 Analyze banking systems and processes to ensure efficient and cost effective use of available products while maintaining or reducing costs.
- Objective 3 Utilize the county's point of sale system to assist departments with cash management controls and reporting.

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
TREASURER'S OFFICE

**DEPARTMENT OVERVIEW**

Laurie Steele is the elected Marion County Treasurer. The Treasurer is the statutory cash custodian for Marion County. The Treasurer's Office works to minimize the risk to public funds through cash handler training and audits. The Treasurer manages bank accounts with various Oregon banks and the Oregon State Treasurer's Office and is responsible for the proper receipting of all monies flowing through county bank accounts.

The Treasurer has responsibility and liability for the timely distribution of taxes and the interest earned on those monies to the taxing districts of Marion County using the percentage distribution schedule created by the tax collector.

The Treasurer is the investment manager for the county, investing funds in accordance with Oregon Revised Statutes and the county's investment policy and assuring that adequate cash is available to meet the obligations of the county.

**RESOURCE AND REQUIREMENT SUMMARY**

| Treasurer's Office           | FY 14-15<br>ACTUAL | FY 15-16<br>ACTUAL | FY 16-17<br>BUDGET | FY 17-18<br>ADOPTED | +/- %        |
|------------------------------|--------------------|--------------------|--------------------|---------------------|--------------|
| <b>RESOURCES</b>             |                    |                    |                    |                     |              |
| General Fund Transfers       | 400,202            | 365,666            | 430,760            | 442,332             | 2.7%         |
| <b>TOTAL RESOURCES</b>       | <b>400,202</b>     | <b>365,666</b>     | <b>430,760</b>     | <b>442,332</b>      | <b>2.7%</b>  |
| <b>REQUIREMENTS</b>          |                    |                    |                    |                     |              |
| Personnel Services           |                    |                    |                    |                     |              |
| Salaries and Wages           | 179,238            | 155,862            | 167,298            | 175,970             | 5.2%         |
| Fringe Benefits              | 105,757            | 92,364             | 105,700            | 114,485             | 8.3%         |
| Total Personnel Services     | <b>284,996</b>     | <b>248,227</b>     | <b>272,998</b>     | <b>290,455</b>      | <b>6.4%</b>  |
| Materials and Services       |                    |                    |                    |                     |              |
| Supplies                     | 689                | 1,556              | 3,700              | 2,700               | -27.0%       |
| Materials                    | 124                | 7,694              | 0                  | 0                   | n.a.         |
| Communications               | 823                | 528                | 1,050              | 550                 | -47.6%       |
| Utilities                    | 1,908              | 2,598              | 2,558              | 2,841               | 11.1%        |
| Contracted Services          | 53,032             | 43,895             | 73,270             | 67,270              | -8.2%        |
| Repairs and Maintenance      | 0                  | 959                | 0                  | 0                   | n.a.         |
| Rentals                      | 3,204              | 4,210              | 6,241              | 5,558               | -10.9%       |
| Insurance                    | 2,500              | 2,500              | 2,500              | 2,500               | 0.0%         |
| Miscellaneous                | 2,527              | 2,075              | 8,650              | 8,150               | -5.8%        |
| Total Materials and Services | <b>64,806</b>      | <b>66,014</b>      | <b>97,969</b>      | <b>89,569</b>       | <b>-8.6%</b> |
| Administrative Charges       | 50,400             | 51,425             | 59,793             | 62,308              | 4.2%         |
| <b>TOTAL REQUIREMENTS</b>    | <b>400,202</b>     | <b>365,666</b>     | <b>430,760</b>     | <b>442,332</b>      | <b>2.7%</b>  |
| <b>FTE</b>                   | 3.00               | 3.00               | 2.50               | 2.50                | 0.0%         |

MARION COUNTY FY 2017-18 BUDGET  
 BY DEPARTMENT  
 TREASURER'S OFFICE

| <b>FUNDS</b>              |                    |                    |                    |                     |               |
|---------------------------|--------------------|--------------------|--------------------|---------------------|---------------|
| Fund Name                 | FY 14-15<br>ACTUAL | FY 15-16<br>ACTUAL | FY 16-17<br>BUDGET | FY 17-18<br>ADOPTED | % of Total    |
| <b>RESOURCES</b>          |                    |                    |                    |                     |               |
| FND 100 General Fund      | 400,202            | 365,666            | 430,760            | 442,332             | 100.0%        |
| <b>TOTAL RESOURCES</b>    | <b>400,202</b>     | <b>365,666</b>     | <b>430,760</b>     | <b>442,332</b>      | <b>100.0%</b> |
| <b>REQUIREMENTS</b>       |                    |                    |                    |                     |               |
| FND 100 General Fund      | 400,202            | 365,666            | 430,760            | 442,332             | 100.0%        |
| <b>TOTAL REQUIREMENTS</b> | <b>400,202</b>     | <b>365,666</b>     | <b>430,760</b>     | <b>442,332</b>      | <b>100.0%</b> |
| <b>PROGRAMS</b>           |                    |                    |                    |                     |               |
|                           | FY 14-15<br>ACTUAL | FY 15-16<br>ACTUAL | FY 16-17<br>BUDGET | FY 17-18<br>ADOPTED | +/- %         |
| <b>RESOURCES</b>          |                    |                    |                    |                     |               |
| Treasury                  | 400,202            | 365,666            | 430,760            | 442,332             | 2.7%          |
| <b>TOTAL RESOURCES</b>    | <b>400,202</b>     | <b>365,666</b>     | <b>430,760</b>     | <b>442,332</b>      | <b>2.7%</b>   |
| <b>REQUIREMENTS</b>       |                    |                    |                    |                     |               |
| Treasury                  | 400,202            | 365,666            | 430,760            | 442,332             | 2.7%          |
| <b>TOTAL REQUIREMENTS</b> | <b>400,202</b>     | <b>365,666</b>     | <b>430,760</b>     | <b>442,332</b>      | <b>2.7%</b>   |

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
TREASURER'S OFFICE

**Treasury Program**

- Provide statutory cash management, including collection, receipting, and depositing of funds as efficiently and accurately as possible.
- Manage banking and broker relationships to maximize quality services at competitive prices.
- Manage cash by turning receivables and float into bank balances as efficiently as possible.
- Manage and forecast liquidity in order to maximize investment returns while meeting ongoing requirements.
- Invest surplus funds as designated by Oregon Revised Statutes and county investment policy.
- Manage internal controls for county bank accounts and assist county departments with cash controls.
- Assist departments in management of cash, check and merchant card collections and deposits.
- Manage the distribution of property taxes to all of Marion County's taxing districts as directed by Oregon Revised Statutes.
- Manage the Compliance Program for Marion County Departments required to meet Data Security Standards created by the Payment Card Industry for merchant card accepters.

**Program Summary**

| Treasurer's Office        | Program: Treasury  |                    |                    |                     |             |
|---------------------------|--------------------|--------------------|--------------------|---------------------|-------------|
|                           | FY 14-15<br>ACTUAL | FY 15-16<br>ACTUAL | FY 16-17<br>BUDGET | FY 17-18<br>ADOPTED | +/- %       |
| <b>RESOURCES</b>          |                    |                    |                    |                     |             |
| General Fund Transfers    | 400,202            | 365,666            | 430,760            | 442,332             | 2.7%        |
| <b>TOTAL RESOURCES</b>    | <b>400,202</b>     | <b>365,666</b>     | <b>430,760</b>     | <b>442,332</b>      | <b>2.7%</b> |
| <b>REQUIREMENTS</b>       |                    |                    |                    |                     |             |
| Personnel Services        | 284,996            | 248,227            | 272,998            | 290,455             | 6.4%        |
| Materials and Services    | 64,806             | 66,014             | 97,969             | 89,569              | -8.6%       |
| Administrative Charges    | 50,400             | 51,425             | 59,793             | 62,308              | 4.2%        |
| <b>TOTAL REQUIREMENTS</b> | <b>400,202</b>     | <b>365,666</b>     | <b>430,760</b>     | <b>442,332</b>      | <b>2.7%</b> |
| <b>FTE</b>                | 3.00               | 3.00               | 2.50               | 2.50                | 0.0%        |

**FTE By Position Title By Program**

| <b>Program: Treasury</b>           |             |
|------------------------------------|-------------|
| Position Title                     | FTE         |
| Treasurer                          | 1.00        |
| Treasury Specialist                | 1.50        |
| <b>Program Treasury FTE Total:</b> | <b>2.50</b> |

FTE Changes

There is no change in FTE.

**Treasury Program Budget Justification**

**RESOURCES**

There is an overall increase of 2.7% in program resources. The Treasury Program is funded entirely by the general fund.



MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
TREASURER'S OFFICE

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REQUIREMENTS

The majority of the increase in Personnel Services is due to filling a vacant position at a step higher than budgeted, and a significant increase in PERS costs.

The decrease in Materials and Services is due to ongoing efforts to manage and reduce bank fees.

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
TREASURER'S OFFICE

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**KEY DEPARTMENT ACCOMPLISHMENTS**

- The Treasurer, with the support of the Information Technology department, began the implementation of Teller, the new enterprise point of sale system. Throughout the implementation the Treasurer worked with departments to review existing business processes and implement new processes to improve controls when handling cash assets.
- The Treasurer provided ongoing Cash Handler and Merchant Security training for county employees as well as other local governments in Marion County.

MARION COUNTY FY 2017-18 BUDGET  
 BY DEPARTMENT  
 TREASURER'S OFFICE

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**KEY INDICATORS**

**# 1: Dollar volume and number of receipts posted**

**Definition and Purpose**

The number and dollar volume of receipts posted into Oracle is an indicator of the amount of work that the Treasurer's Office staff perform each year.

**Significance**

The majority of worked performed in the Treasurer's Office is related to receipting of revenue and reconciliation. If this workload were to increase or decrease significantly, it would require staffing level changes in the Treasurer's department.

**Data Units Fiscal Year**

| <b>FY 13-14 Actual</b>        | <b>FY 14-15 Actual</b>        | <b>FY 15-16 Actual</b>      | <b>FY 16-17 Estimate</b>    | <b>FY 17-18 Estimate</b>   |
|-------------------------------|-------------------------------|-----------------------------|-----------------------------|----------------------------|
| # 12,754 -<br>\$1,091,785,970 | # 12,216 -<br>\$1,200,281,723 | # 10,975 -<br>\$742,162,952 | # 11,000 -<br>\$650,000,000 | #10,000 -<br>\$650,000,000 |

**Explanation of Trends and Changes**

For many years this workload had been on a steady increase, however, for the past two years the number of transactions and dollar volume has been decreasing. Additionally, the Treasurer's staff have implemented business process changes that have allowed for fewer transactions to be posted while maintaining a very high standard of performance and quality customer service. The reduction in daily receipting and reconciliation, along with other business process changes have allowed the Treasurer to reduce the number of FTE by .50. This indicator ties to Marion County Strategic Goal #1; Provide efficient, effective, and responsive government through stewardship and accountability.

MARION COUNTY FY 2017-18 BUDGET  
 BY DEPARTMENT  
 TREASURER'S OFFICE

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**# 2: Investment Portfolio**

**Definition and Purpose**

Marion County's average portfolio size during FY 15/16 was just over \$150,000,000. The Marion County Investment Policy states that the performance of the county's portfolio shall be measured, in part, against the performance of the Oregon Local Government Investment Pool (LGIP).

**Significance**

It is the policy of the Marion County Treasurer's Department to invest public funds in a manner that will provide the highest investment return with the maximum security, while meeting the daily cash flow demands of Marion County. This indicator ties to Marion County Goal #1: Provide efficient, effective, and responsive government through stewardship and accountability.

**Data Units Fiscal Year**

| <b>FY 14-15 Actual</b>   | <b>FY 15-16 Actual</b>   | <b>FY 16-17 Estimate</b>   | <b>FY 17-18 Estimate</b>   |
|--------------------------|--------------------------|----------------------------|----------------------------|
| LGIP .53 /<br>COUNTY .87 | LGIP .65 /<br>COUNTY .94 | LGIP 1.05 /<br>COUNTY 1.15 | LGIP 1.15 /<br>COUNTY 1.25 |

**Explanation of Trends and Changes**

While it is impossible to select a benchmark portfolio that will exactly match the parameters of Marion County's portfolio, the benefit to benchmarking against the Oregon State Treasurer's Local Government Investment Pool (LGIP) is to provide a basis for comparison. If the county outperforms or underperforms LGIP by more than 50 basis points, it indicates a need for additional information. The expected annual rate of return for LGIP during fiscal year 17-18 is 1.15%. The County Treasurer anticipates an average rate of return of 1.25% on the county portfolio during the same period.

MARION COUNTY FY 2017-18 BUDGET  
 BY DEPARTMENT  
 TREASURER'S OFFICE

| <b>Resources by Fund Detail</b>   |                            |                            |                            |                              |                              |                             |
|-----------------------------------|----------------------------|----------------------------|----------------------------|------------------------------|------------------------------|-----------------------------|
| <b>100 - General Fund</b>         | <b>Actual<br/>FY 14-15</b> | <b>Actual<br/>FY 15-16</b> | <b>Budget<br/>FY 16-17</b> | <b>Proposed<br/>FY 17-18</b> | <b>Approved<br/>FY 17-18</b> | <b>Adopted<br/>FY 17-18</b> |
| <b>General Fund Transfers</b>     |                            |                            |                            |                              |                              |                             |
| 381100 Transfer from General Fund | 400,202                    | 365,666                    | 430,760                    | 439,394                      | 442,332                      | 442,332                     |
| General Fund Transfers Total      | <b>400,202</b>             | <b>365,666</b>             | <b>430,760</b>             | <b>439,394</b>               | <b>442,332</b>               | <b>442,332</b>              |
| General Fund Total                | <b>400,202</b>             | <b>365,666</b>             | <b>430,760</b>             | <b>439,394</b>               | <b>442,332</b>               | <b>442,332</b>              |
| Treasurer's Office Grand Total    | 400,202                    | 365,666                    | 430,760                    | 439,394                      | 442,332                      | 442,332                     |

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
TREASURER'S OFFICE

**Requirements by Fund Detail**

| <b>100 - General Fund</b>             | <b>Actual<br/>FY 14-15</b> | <b>Actual<br/>FY 15-16</b> | <b>Budget<br/>FY 16-17</b> | <b>Proposed<br/>FY 17-18</b> | <b>Approved<br/>FY 17-18</b> | <b>Adopted<br/>FY 17-18</b> |
|---------------------------------------|----------------------------|----------------------------|----------------------------|------------------------------|------------------------------|-----------------------------|
| <b>Personnel Services</b>             |                            |                            |                            |                              |                              |                             |
| <b>Salaries and Wages</b>             |                            |                            |                            |                              |                              |                             |
| 511020 Salaries and Wages Budget Only | 0                          | 0                          | 3,297                      | 0                            | 2,100                        | 2,100                       |
| 511110 Regular Wages                  | 157,340                    | 134,672                    | 160,535                    | 171,120                      | 171,120                      | 171,120                     |
| 511130 Vacation Pay                   | 7,013                      | 8,170                      | 0                          | 0                            | 0                            | 0                           |
| 511140 Sick Pay                       | 3,479                      | 1,807                      | 0                          | 0                            | 0                            | 0                           |
| 511150 Holiday Pay                    | 7,193                      | 5,105                      | 0                          | 0                            | 0                            | 0                           |
| 511160 Comp Time Pay                  | 34                         | 0                          | 0                          | 0                            | 0                            | 0                           |
| 511210 Compensation Credits           | 3,602                      | 2,857                      | 1,918                      | 2,150                        | 2,150                        | 2,150                       |
| 511240 Leave Payoff                   | 0                          | 2,648                      | 0                          | 0                            | 0                            | 0                           |
| 511280 Cell Phone Pay                 | 577                        | 604                        | 600                        | 600                          | 600                          | 600                         |
| 511420 Premium Pay                    | 0                          | 0                          | 948                        | 0                            | 0                            | 0                           |
| <b>Salaries and Wages Total</b>       | <b>179,238</b>             | <b>155,862</b>             | <b>167,298</b>             | <b>173,870</b>               | <b>175,970</b>               | <b>175,970</b>              |
| <b>Fringe Benefits</b>                |                            |                            |                            |                              |                              |                             |
| 512010 Fringe Benefits Budget Only    | 0                          | 0                          | 5,755                      | 0                            | 838                          | 838                         |
| 512110 PERS                           | 27,870                     | 27,491                     | 25,911                     | 33,441                       | 33,441                       | 33,441                      |
| 512120 401K                           | 6,492                      | 6,731                      | 6,649                      | 6,715                        | 6,715                        | 6,715                       |
| 512130 PERS Debt Service              | 8,626                      | 4,815                      | 7,554                      | 8,664                        | 8,664                        | 8,664                       |
| 512200 FICA                           | 13,555                     | 11,726                     | 12,280                     | 13,067                       | 13,067                       | 13,067                      |
| 512310 Medical Insurance              | 42,691                     | 36,052                     | 42,770                     | 45,288                       | 45,288                       | 45,288                      |
| 512320 Dental Insurance               | 4,388                      | 3,712                      | 2,904                      | 4,500                        | 4,500                        | 4,500                       |
| 512330 Group Term Life Insurance      | 317                        | 277                        | 308                        | 325                          | 325                          | 325                         |
| 512340 Long Term Disability Insurance | 818                        | 707                        | 691                        | 730                          | 730                          | 730                         |
| 512400 Unemployment Insurance         | 717                        | 622                        | 601                        | 641                          | 641                          | 641                         |
| 512520 Workers Comp Insurance         | 84                         | 65                         | 76                         | 75                           | 75                           | 75                          |
| 512600 Wellness Program               | 116                        | 98                         | 120                        | 120                          | 120                          | 120                         |
| 512610 Employee Assistance Program    | 83                         | 70                         | 81                         | 81                           | 81                           | 81                          |
| <b>Fringe Benefits Total</b>          | <b>105,757</b>             | <b>92,364</b>              | <b>105,700</b>             | <b>113,647</b>               | <b>114,485</b>               | <b>114,485</b>              |
| <b>Personnel Services Total</b>       | <b>284,996</b>             | <b>248,227</b>             | <b>272,998</b>             | <b>287,517</b>               | <b>290,455</b>               | <b>290,455</b>              |
| <b>Materials and Services</b>         |                            |                            |                            |                              |                              |                             |
| <b>Supplies</b>                       |                            |                            |                            |                              |                              |                             |
| 521010 Office Supplies                | 468                        | 1,239                      | 3,000                      | 2,000                        | 2,000                        | 2,000                       |
| 521070 Departmental Supplies          | 27                         | 316                        | 500                        | 500                          | 500                          | 500                         |
| 521190 Publications                   | 194                        | 0                          | 200                        | 200                          | 200                          | 200                         |
| <b>Supplies Total</b>                 | <b>689</b>                 | <b>1,556</b>               | <b>3,700</b>               | <b>2,700</b>                 | <b>2,700</b>                 | <b>2,700</b>                |
| <b>Materials</b>                      |                            |                            |                            |                              |                              |                             |
| 522170 Computers Non Capital          | 124                        | 14                         | 0                          | 0                            | 0                            | 0                           |
| 522180 Software                       | 0                          | 7,680                      | 0                          | 0                            | 0                            | 0                           |
| <b>Materials Total</b>                | <b>124</b>                 | <b>7,694</b>               | <b>0</b>                   | <b>0</b>                     | <b>0</b>                     | <b>0</b>                    |
| <b>Communications</b>                 |                            |                            |                            |                              |                              |                             |
| 523020 Phone and Communication Svcs   | 8                          | 0                          | 0                          | 0                            | 0                            | 0                           |
| 523050 Postage                        | 784                        | 498                        | 1,000                      | 500                          | 500                          | 500                         |
| 523090 Long Distance Charges          | 31                         | 30                         | 50                         | 50                           | 50                           | 50                          |
| <b>Communications Total</b>           | <b>823</b>                 | <b>528</b>                 | <b>1,050</b>               | <b>550</b>                   | <b>550</b>                   | <b>550</b>                  |

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
TREASURER'S OFFICE

| <b>100 - General Fund</b>             | <b>Actual<br/>FY 14-15</b> | <b>Actual<br/>FY 15-16</b> | <b>Budget<br/>FY 16-17</b> | <b>Proposed<br/>FY 17-18</b> | <b>Approved<br/>FY 17-18</b> | <b>Adopted<br/>FY 17-18</b> |
|---------------------------------------|----------------------------|----------------------------|----------------------------|------------------------------|------------------------------|-----------------------------|
| <b>Materials and Services</b>         |                            |                            |                            |                              |                              |                             |
| <b>Utilities</b>                      |                            |                            |                            |                              |                              |                             |
| 524010 Electricity                    | 1,628                      | 2,337                      | 2,337                      | 2,522                        | 2,522                        | 2,522                       |
| 524020 Street Light Electricity       | 0                          | 0                          | 0                          | 2                            | 2                            | 2                           |
| 524040 Natural Gas                    | 66                         | 24                         | 24                         | 22                           | 22                           | 22                          |
| 524050 Water                          | 41                         | 41                         | 41                         | 46                           | 46                           | 46                          |
| 524070 Sewer                          | 81                         | 68                         | 26                         | 101                          | 101                          | 101                         |
| 524090 Garbage Disposal and Recycling | 92                         | 130                        | 130                        | 148                          | 148                          | 148                         |
| <b>Utilities Total</b>                | <b>1,908</b>               | <b>2,598</b>               | <b>2,558</b>               | <b>2,841</b>                 | <b>2,841</b>                 | <b>2,841</b>                |
| <b>Contracted Services</b>            |                            |                            |                            |                              |                              |                             |
| 525155 Credit Card Fees               | 36                         | 0                          | 0                          | 0                            | 0                            | 0                           |
| 525156 Bank Services                  | 27,278                     | 17,865                     | 40,000                     | 30,000                       | 30,000                       | 30,000                      |
| 525158 Armored Car Services           | 25,546                     | 25,933                     | 33,000                     | 37,000                       | 37,000                       | 37,000                      |
| 525710 Printing Services              | 108                        | 30                         | 150                        | 150                          | 150                          | 150                         |
| 525740 Document Disposal Services     | 65                         | 68                         | 120                        | 120                          | 120                          | 120                         |
| <b>Contracted Services Total</b>      | <b>53,032</b>              | <b>43,895</b>              | <b>73,270</b>              | <b>67,270</b>                | <b>67,270</b>                | <b>67,270</b>               |
| <b>Repairs and Maintenance</b>        |                            |                            |                            |                              |                              |                             |
| 526030 Building Maintenance           | 0                          | 959                        | 0                          | 0                            | 0                            | 0                           |
| <b>Repairs and Maintenance Total</b>  | <b>0</b>                   | <b>959</b>                 | <b>0</b>                   | <b>0</b>                     | <b>0</b>                     | <b>0</b>                    |
| <b>Rentals</b>                        |                            |                            |                            |                              |                              |                             |
| 527130 Parking                        | 0                          | 11                         | 0                          | 0                            | 0                            | 0                           |
| 527240 Condo Assn Assessments         | 1,814                      | 2,886                      | 3,741                      | 3,058                        | 3,058                        | 3,058                       |
| 527300 Equipment Rental               | 1,390                      | 1,313                      | 2,500                      | 2,500                        | 2,500                        | 2,500                       |
| <b>Rentals Total</b>                  | <b>3,204</b>               | <b>4,210</b>               | <b>6,241</b>               | <b>5,558</b>                 | <b>5,558</b>                 | <b>5,558</b>                |
| <b>Insurance</b>                      |                            |                            |                            |                              |                              |                             |
| 528210 Public Official Bonds          | 2,500                      | 2,500                      | 2,500                      | 2,500                        | 2,500                        | 2,500                       |
| <b>Insurance Total</b>                | <b>2,500</b>               | <b>2,500</b>               | <b>2,500</b>               | <b>2,500</b>                 | <b>2,500</b>                 | <b>2,500</b>                |
| <b>Miscellaneous</b>                  |                            |                            |                            |                              |                              |                             |
| 529110 Mileage Reimbursement          | 662                        | 965                        | 1,500                      | 1,000                        | 1,000                        | 1,000                       |
| 529130 Meals                          | 0                          | 87                         | 200                        | 200                          | 200                          | 200                         |
| 529140 Lodging                        | 432                        | 203                        | 2,000                      | 1,500                        | 1,500                        | 1,500                       |
| 529210 Meetings                       | 0                          | 20                         | 100                        | 100                          | 100                          | 100                         |
| 529220 Conferences                    | 635                        | 675                        | 3,000                      | 3,000                        | 3,000                        | 3,000                       |
| 529230 Training                       | 199                        | 0                          | 1,000                      | 1,500                        | 1,500                        | 1,500                       |
| 529300 Dues and Memberships           | 599                        | 124                        | 850                        | 850                          | 850                          | 850                         |
| <b>Miscellaneous Total</b>            | <b>2,527</b>               | <b>2,075</b>               | <b>8,650</b>               | <b>8,150</b>                 | <b>8,150</b>                 | <b>8,150</b>                |
| <b>Materials and Services Total</b>   | <b>64,806</b>              | <b>66,014</b>              | <b>97,969</b>              | <b>89,569</b>                | <b>89,569</b>                | <b>89,569</b>               |
| <b>Administrative Charges</b>         |                            |                            |                            |                              |                              |                             |
| 611100 County Admin Allocation        | 3,665                      | 3,599                      | 3,719                      | 3,910                        | 3,910                        | 3,910                       |
| 611210 Facilities Mgt Allocation      | 5,434                      | 5,970                      | 6,226                      | 6,698                        | 6,698                        | 6,698                       |
| 611220 Custodial Allocation           | 4,180                      | 4,304                      | 4,612                      | 4,894                        | 4,894                        | 4,894                       |
| 611230 Courier Allocation             | 177                        | 181                        | 165                        | 172                          | 172                          | 172                         |
| 611250 Risk Management Allocation     | 531                        | 516                        | 524                        | 433                          | 433                          | 433                         |
| 611255 Benefits Allocation            | 883                        | 897                        | 741                        | 763                          | 763                          | 763                         |

MARION COUNTY FY 2017-18 BUDGET  
BY DEPARTMENT  
TREASURER'S OFFICE

| <b>100 - General Fund</b>             | <b>Actual<br/>FY 14-15</b> | <b>Actual<br/>FY 15-16</b> | <b>Budget<br/>FY 16-17</b> | <b>Proposed<br/>FY 17-18</b> | <b>Approved<br/>FY 17-18</b> | <b>Adopted<br/>FY 17-18</b> |
|---------------------------------------|----------------------------|----------------------------|----------------------------|------------------------------|------------------------------|-----------------------------|
| <b>Administrative Charges</b>         |                            |                            |                            |                              |                              |                             |
| 611260 Human Resources Allocation     | 3,075                      | 3,086                      | 2,953                      | 3,106                        | 3,106                        | 3,106                       |
| 611300 Legal Services Allocation      | 1,343                      | 911                        | 978                        | 1,526                        | 1,526                        | 1,526                       |
| 611400 Information Tech Allocation    | 13,736                     | 14,108                     | 19,182                     | 21,633                       | 21,633                       | 21,633                      |
| 611410 FIMS Allocation                | 4,523                      | 4,952                      | 5,680                      | 5,109                        | 5,109                        | 5,109                       |
| 611420 Telecommunications Allocation  | 1,989                      | 761                        | 800                        | 724                          | 724                          | 724                         |
| 611430 Info Tech Direct Charges       | 4,498                      | 5,055                      | 6,038                      | 5,946                        | 5,946                        | 5,946                       |
| 611600 Finance Allocation             | 4,330                      | 3,858                      | 3,615                      | 3,195                        | 3,195                        | 3,195                       |
| 611800 MCBEE Allocation               | 236                        | 99                         | 336                        | 187                          | 187                          | 187                         |
| 612100 IT Equipment Use Charges       | 0                          | 1,228                      | 2,124                      | 2,312                        | 2,312                        | 2,312                       |
| 614100 Liability Insurance Allocation | 1,000                      | 1,100                      | 1,300                      | 1,000                        | 1,000                        | 1,000                       |
| 614200 WC Insurance Allocation        | 800                        | 800                        | 800                        | 700                          | 700                          | 700                         |
| <b>Administrative Charges Total</b>   | <b>50,400</b>              | <b>51,425</b>              | <b>59,793</b>              | <b>62,308</b>                | <b>62,308</b>                | <b>62,308</b>               |
| <b>General Fund Total</b>             | <b>400,202</b>             | <b>365,666</b>             | <b>430,760</b>             | <b>439,394</b>               | <b>442,332</b>               | <b>442,332</b>              |
| <b>Treasurer's Office Grand Total</b> | <b>400,202</b>             | <b>365,666</b>             | <b>430,760</b>             | <b>439,394</b>               | <b>442,332</b>               | <b>442,332</b>              |