

MID-WILLAMETTE
VALLEY



CABLE

REGULATORY COMMISSION

MARION COUNTY - CITY OF SALEM

Budget Document

Fiscal Year 2023-2024

**SPECIAL FUND
RESOURCES AND REQUIREMENTS**

General Fund

Mid Willamette Valley Cable Regulatory Comm.

	Historical Data			DESCRIPTION RESOURCES AND REQUIREMENTS	Budget for Next Year: 2023-2024			
	Actual		Adopted Budget This Year 2022-23		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 2020-21	First Preceding Year 2021-22						
				RESOURCES				
1	1,514,022	1,522,148	1,535,800	1. Intergovernmental- Franchise & PEG Fees	1,535,800			1
2	8,635	5,978	5,233	2. Other- Interest	32,735			2
3	0	0	0	3. Other- Miscellaneous	0			3
4	2,090,925	2,006,807	2,146,800	4. Net Working Capital	2,173,271			4
5				5				5
6				6				6
7	3,613,582	3,534,933	3,687,833	7. Total Resources, except taxes to be levied	3,741,806	0	0	7
8			0	8. Taxes estimated to be received	0	0	0	8
9				9. Taxes collected in year levied				9
12	3,613,582	3,534,933	3,687,833	12. TOTAL RESOURCES	3,741,806	0	0	12
				REQUIREMENTS				
1	874,040	871,444	888,970	1 Materials & Services	1,096,454			1
2	732,734	510,020	994,696	2 Capital Outlay	926,981			2
3	0	0	200,000	3 Contingency	200,000			3
4				4				4
5				5				5
6				6				6
7				7				7
8				8				8
9				9				9
10				10				10
11				11				11
12				12				12
13				13				13
14	2,006,808	2,153,469		14. Ending balance (prior years)				14
15			1,604,167	15. UNAPPROPRIATED ENDING FUND BALANCE	1,518,371			15
16	3,613,582	3,534,933	3,687,833	16. TOTAL REQUIREMENTS	3,741,806	0	0	16

*Includes ending balance from prior year

RESOURCES
General Fund

Mid Willamette Valley Cable Regulatory Comm.

	Historical Data			RESOURCE DESCRIPTION	Budget for Next Year 2023-2024			
	Actual		Adopted Budget This Year 2022-23		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 2020-21	First Preceding Year 2021-22						
1				FRANCHISE FEES				1
2	865,158	869,762	877,600	2. 312200 Franchise Fees Cable TV	877,600			2
3	648,864	652,386	658,200	3. 312201 PEG Fees	658,200			3
4								4
5	1,514,022	1,522,148	1,535,800	TOTAL FRANCHISE FEES	1,535,800	0	0	5
6								6
7				INTEREST				7
8	8,635	5,978	5,233	8. 361000 Investment Earnings	32,735			8
9								9
10	8,635	5,978	5,233	TOTAL INTEREST	32,735	0	0	10
11								11
12				OTHER REVENUES				12
13	0	0	0	13. 371000 Miscellaneous Income	0	0	0	13
14	0	0		14. 382100 Settlements				14
15								15
16	0	0	0	TOTAL OTHER REVENUES	0	0	0	16
17								17
18	2,090,925	2,006,807	2,146,800	18. 392000 Net Working Capital	2,173,271			18
19								19
20								20
21								21
22								22
23								23
24								24
25								25
26								26
27								27
28								28
29	3,613,582	3,534,933	3,687,833	29. Total resources, except taxes to be levied	3,741,806	0	0	29
30				30. Taxes estimated to be received				30
31				31. Taxes collected in year levied				31
32	3,613,582	3,534,933	3,687,833	32. TOTAL RESOURCES	3,741,806	0	0	32

*Includes ending balance from prior year

DETAILED REQUIREMENTS
GENERAL FUND

	Historical Data			REQUIREMENTS DESCRIPTION	Number of Employees	Range*	Budget for Next Year 2023-2024			
	Actual		Adopted Budget				Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Body	
	Second Preceding Year 2020-21	First Preceding Year 2021-22	This Year 2022-23							
1				MATERIALS & SERVICES						1
2	4,370	4,495	4,620	2 525150 Audit Services			4,750			2
3	0	35	100	3 525156 Bank Services			100			3
4	839,000	839,000	839,000	4 525415 Cable Access Services			1,045,804			4
5	0	0	0	5 525715 Advertising			0			5
6	10,000	10,000	10,000	6 525999 Contractual Services-City of Salem			10,000			6
7	14,000	14,000	14,000	7 525999 Contractual Services-Marion County			14,000			7
8	0	0	6,000	8 525999 Contractual Services-Miscellaneous			6,000			8
9	2,131	2,256	2,350	9 528110 Liability Insurance Premiums			2,500			9
10	800	1,200	9,000	10 529220 Travel & Conferences			9,300			10
11	0	0	0	11 529230 Training			0			11
12	3,739	3,704	3,900	12 529300 Dues & Subscriptions			4,000			12
13		(3,246)		13 529999 Miscellaneous Expense						13
14										14
15	874,040	871,444	888,970	TOTAL MATERIALS & SERVICES			1,096,454	0	0	15
16										16
17				CAPITAL OUTLAY						17
18	235,186	445,552	694,696	17 531300 Capital Outlay-Equipment			926,981			18
19	3,402	0	0	18 532200 Pickups & Trucks			0			19
20	494,146	64,468	0	19 534100 Capital Outlay-Building			0			20
21			300,000	20 539900 Capital Contributions			0			21
22										22
23	732,734	510,020	994,696	TOTAL CAPITAL OUTLAY			926,981	0	0	23
24										24
25										25
26	0	0	200,000	25 571010 Contingency			200,000			26
27										27
28										28
29	2,006,808	2,153,469		28 Ending balance (prior years)						29
30			1,604,167	29 UNAPPROPRIATED ENDING FUND BALANCE			1,518,371			30
31	3,613,582	3,534,933	3,687,833	30 TOTAL REQUIREMENTS			3,741,806	0	0	31

PROGRAM DESCRIPTION
Fiscal Year 2023-24

A. AUTHORITY & POLICY DIRECTION

The Salem City Council and the Marion County Board of Commissioners created the Mid Willamette Valley Cable Regulatory Commission (CRC) by an intergovernmental agreement pursuant to ORS 190 on November 23, 1988. The Commission is responsible for monitoring and enforcing the provisions of the Cable Ordinance and Franchise Agreement as it relates to Comcast Cable Services, the City of Salem and Marion County and for providing cable access for public, educational and governmental purposes (PEG) in the area served by Comcast Cable Services within the jurisdictions.

B. OBJECTIVES

1. To provide for the regulation of the current franchise agreements and for complaint resolution on topics for which the Commission is empowered.
2. To provide cable access opportunities for the general public, educational and governmental entities.

C. REVENUE DETAIL

Franchise Fees

Each jurisdiction imposes a franchising fee equal to 5 percent of the gross annual Comcast revenue generated within the jurisdiction's service area. 40 percent of the collected franchise fee is remitted to the cable regulatory commission to support operations in accordance to the objectives listed in section B.

PEG Fee

Each jurisdiction may impose a fee of not more than 1.5 percent of the gross annual Comcast revenue generated within the jurisdiction's service area to be used for PEG access. The fee will be used to purchase equipment, facilities, and infrastructure to provide access for public, educational, and governmental programming.

Interest on Investments

Interest earned on the CRC checking account at Umpqua Bank and the LGIP account. The interest is allocated between capital funds (PEG amounts reserved for spending on capital projects) and normal operations.

D. EXPENDITURE DETAIL

Audit Services

\$4,500 for the audit of fiscal year ending June 30, 2023 by an independent auditing firm and \$250 for audit filing fee with the Secretary of State.

Contractual Services

Provides for the following contractual services:

1. \$1,045,804 to Capital Community Media (CCM) for PEG access operations. This will allow CCM to continue its streaming and work on digital media. This is the same amount budgeted for the previous fiscal year.
2. \$10,000 to the City of Salem for staff work regarding consumer complaints, rate regulation, enacting telecommunications law, etc.
3. \$14,000 to Marion County to provide fiscal, administrative and legal staff support to the Commission and its Budget committee; additionally handle consumer complaints, rate regulation, enacting telecommunication law, etc.
4. Up to \$6,000 for consultation on matters related to franchise fees, rate regulation, telecommunications law, etc.

Insurance

Up to \$2,500 for purchase of insurance for comprehensive general liability and non-owned auto and property coverage.

Travel and Conferences

Up to \$9,300 for the Commission, its staff or representatives to travel to other communities to observe methods of operation and to participate in information sharing conferences, training sessions and meetings.

Dues and Subscriptions

\$2,850 for the Commission's membership in the National Association of Telecommunications Officers & Advisors (NATOA); an information sharing organization concerning cable access and telecommunications. \$500 for an associate membership in the Association of Oregon Counties. \$650 for annual fees to Oregon Government Ethics Commission.

Other Expense Reimbursement

No costs for the current fiscal year.

Capital Outlay

\$926,981, included for capital purchases for CCM to facilitate operations in accordance with strategic objectives.

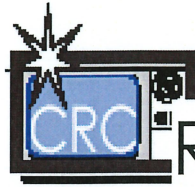
Contingency

An appropriation for unanticipated needs, emergency expenditures and planning for future concerns. Funds will not be expended from this account, but instead transferred to other accounts with the approval of the Commission at a business meeting.

Unappropriated Fund Balance

The remaining Fund balance that has not been appropriated to a specific expense line item.

MID-WILLAMETTE
VALLEY



CABLE REGULATORY COMMISSION

MARION COUNTY - CITY OF SALEM

Capital Requirements:

CCM anticipates the need for \$926,981 to purchase equipment, upgrade facilities, and to effectively manage 3 cable television channels and multimedia resources. CCM's focus for fiscal year 2023-24 will include updating equipment and increasing access to governmental programming for the jurisdictions its serves. It will also focus on increased security for facilities and media storage.

Media Storage & Archive	\$244,200
Salem City Council Upgrade	\$119,900
Marion County Upgrade	\$114,400
Salem-Keizer Schools Upgrade	\$114,400
Media Security & Surveillance	\$113,300
Undesignated Projects	\$ 84,271
Salem Joint Information Center	\$ 56,100
Network Upgrade	\$ 53,900
Water Street Heater Project	\$ 12,100
Sprinter Network Upgrade	\$ 8,360
Rose Auditorium Project	<u>\$ 6,050</u>
Total request:	\$926,981

Fiscal Year:	FY 23-24
Priority:	High

MWVCRC Capital Improvement Request

<Media Storage and Archive>

Project #	Image	
Request Type:	Carry Forward	
Replaced Equipment:		
Project Category 1:	Equipment	
Project Category 2:		
Estimated Start Date:	December 1 2023	
Estimated Completion Date:	April 1, 2024	
Physical Location:		
Current Year Capital Outlay:	\$	244,200
Total 5 Year Capital Outlay:	\$	244,200
Total Capital Outlay	\$	244,200

Expenditures	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28	Total
Design	\$ 3,000					\$ 3,000
Equipment	\$ 209,000					\$ 209,000
Services (Vendor Labor)	\$ 5,000					\$ 5,000
Project Labor (CC:Media)	\$ 5,000					\$ 5,000
Contingency	10% \$ 22,200	-	-	-	-	\$ 22,200
Total Capital Outlay	\$ 244,200	\$ -	\$ -	\$ -	\$ -	\$ 244,200

Description and Justification:

The Media Storage and Archive Project is a crucial investment in the ongoing success of CC:Media. With an upgraded media storage system, we can ensure that the more than 30 years' worth of footage captured is preserved and accessible for future use. This investment also includes the addition of cutting-edge asset management for the production team, enabling editing, backup, remote access, and media collaboration. The addition of metadata to the archive will increase production efficiency, enabling creatives to quickly locate and utilize the appropriate media for their projects. By investing in this project, we can create a comprehensive and reliable archive of the footage captured over the years, helping to preserve the unique history of our community and enabling us to continue providing valuable content for years to come.

Funding Source	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28	Total
PEG Revenue	244,200					\$ 244,200
						\$ -
						\$ -
Total Funding Source	\$ 244,200	\$ -	\$ -	\$ -	\$ -	\$ 244,200

Annual Operating Impact / (Savings)	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28	Total
						\$ -
						\$ -
						\$ -
Total Operating Impact	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Description:

Fiscal Year:	FY 23-24
Priority:	High

<Salem City Council Upgrade>

Project #		Image
Request Type:	New	
Replaced Equipment:		
Project Category 1:	Equipment	
Project Category 2:		
Estimated Start Date:	August 1, 2023	
Estimated Completion Date:	February 1, 2024	
Physical Location:	Salem City Council	
Current Year Capital Outlay:	\$ 119,900	
Total 5 Year Capital Outlay:	\$ 119,900	
Total Capital Outlay	\$ 119,900	

Expenditures	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28	Total
Design	2,000					\$ 2,000
Equipment	90,000					\$ 90,000
Services (Vendor Labor)	14,000					\$ 14,000
Project Labor (CC:Media)	3,000					\$ 3,000
Contingency	10,900		-	-	-	\$ 10,900
Total Capital Outlay	\$ 119,900	\$ -	\$ -	\$ -	\$ -	\$ 119,900

Description and Justification:

The Salem City Council upgrade project is a necessary step towards modernizing our infrastructure and addressing the challenges posed by hybrid meeting workflows, as well as ensuring accessibility for all community members. With outdated equipment, we face challenges in providing effective communication channels for those who require American Sign Language (ASL) interpretation or Spanish language translation. By upgrading our audio video equipment, we can better address these challenges and ensure that all participants, regardless of their communication needs, can effectively participate in meetings and events. This project will also enable us to improve the overall quality of our audio and video content, ensuring that our community members can clearly hear and see the information being presented. By investing in this project, we can provide a more inclusive and equitable experience for all participants.

Funding Source	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28	Total
PEG Revenue	119,900					\$ 119,900
						\$ -
						\$ -
Total Funding Source	\$ 119,900	\$ -	\$ -	\$ -	\$ -	\$ 119,900

Annual Operating Impact / (Savings)	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28	Total
						\$ -
						\$ -
						\$ -
Total Operating Impact	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Description:

MWVCRC Capital Improvement Request
<Marion County Upgrade>

Project #		Image
Request Type:	New	
Replaced Equipment:		
Project Category 1:	Equipment	
Project Category 2:		
Estimated Start Date:	July 1, 2023	
Estimated Completion Date:	December 1, 2023	
Physical Location:	Marion County	
Current Year Capital Outlay:	\$ 114,400	
Total 5 Year Capital Outlay:	\$ 114,400	
Total Capital Outlay	\$ 114,400	

Expenditures	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28	Total
Design	2,000					\$ 2,000
Equipment	85,000					\$ 85,000
Services (Vendor Labor)	14,000					\$ 14,000
Project Labor (CC:Media)	3,000					\$ 3,000
Contingency	10,400		-	-	-	\$ 10,400
Total Capital Outlay	\$ 114,400	\$ -	\$ -	\$ -	\$ -	\$ 114,400

Description and Justification:

The Marion County upgrade project is a necessary step towards modernizing our infrastructure and addressing the challenges posed by hybrid meeting workflows, as well as ensuring accessibility for all community members. With outdated equipment, we face challenges in providing effective communication channels for those who require American Sign Language (ASL) interpretation or Spanish language translation. By upgrading our audio video equipment, we can better address these challenges and ensure that all participants, regardless of their communication needs, can effectively participate in meetings and events. This project will also enable us to improve the overall quality of our audio and video content, ensuring that our community members can clearly hear and see the information being presented. By investing in this project, we can provide a more inclusive and equitable experience for all participants.

Funding Source	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28	Total
PEG Revenue	114,400					\$ 114,400
						\$ -
						\$ -
Total Funding Source	\$ 114,400	\$ -	\$ -	\$ -	\$ -	\$ 114,400

Annual Operating Impact / (Savings)	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28	Total
						\$ -
						\$ -
						\$ -
Total Operating Impact	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Description:

Fiscal Year:	FY 23-24
Priority:	High

MWVCRC Capital Improvement Request

<School Board Upgrade>

Project #	Image	
Request Type:	New	
Replaced Equipment:		
Project Category 1:	Equipment	
Project Category 2:		
Estimated Start Date:	September 1, 2023	
Estimated Completion Date:	March 1, 2024	
Physical Location:	School Board	
Current Year Capital Outlay:	\$	114,400
Total 5 Year Capital Outlay:	\$	114,400
Total Capital Outlay	\$	114,400

Expenditures	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28	Total
Design	\$ 2,000					\$ 2,000
Equipment	\$ 85,000					\$ 85,000
Services (Vendor Labor)	\$ 14,000					\$ 14,000
Project Labor (CC:Media)	\$ 3,000					\$ 3,000
Contingency	10% \$ 10,400	-	-	-	-	\$ 10,400
Total Capital Outlay	\$ 114,400	\$ -	\$ -	\$ -	\$ -	\$ 114,400

Description and Justification:

The School Board upgrade project is a necessary step towards modernizing our infrastructure and addressing the challenges posed by hybrid meeting workflows, as well as ensuring accessibility for all community members. With outdated equipment, we face challenges in providing effective communication channels for those who require American Sign Language (ASL) interpretation or Spanish language translation. By upgrading our audio video equipment, we can better address these challenges and ensure that all participants, regardless of their communication needs, can effectively participate in meetings and events. This project will also enable us to improve the overall quality of our audio and video content, ensuring that our community members can clearly hear and see the information being presented. By investing in this project, we can provide a more inclusive and equitable experience for all participants.

Funding Source	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28	Total
PEG Revenue	114,400					\$ 114,400
						\$ -
						\$ -
Total Funding Source	\$ 114,400	\$ -	\$ -	\$ -	\$ -	\$ 114,400

Annual Operating Impact / (Savings)	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28	Total
						\$ -
						\$ -
						\$ -
Total Operating Impact	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Description:

Fiscal Year:	FY 23-24
Priority:	High

MWVCRC Capital Improvement Request
<CC:Media Security & Surveillance Project>

Project #		Image
Request Type:	Carry Forward	
Replaced Equipment:		
Project Category 1:	Building & Improvements	
Project Category 2:		
Estimated Start Date:	September 1, 2023	
Estimated Completion Date:	September 30, 2023	
Physical Location:		
Current Year Capital Outlay:	\$ 113,300	
Total 5 Year Capital Outlay:	\$ 113,300	
Total Capital Outlay	\$ 113,300	

Expenditures	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28	Total
Equipment	46,000					\$ 46,000
Installation	53,000					\$ 53,000
Project Labor (CC:Media)	4,000					\$ 4,000
						\$ -
Contingency	10,300	-	-	-	-	\$ 10,300
Total Capital Outlay	\$ 113,300	\$ -	\$ -	\$ -	\$ -	\$ 113,300

Description and Justification:

The Security and Surveillance Project includes upgrading the security system at our 575 Trade St location and implementing a comprehensive security system at the Water St storage location. At 575 Trade St, we will replace outdated equipment and enhance capabilities to ensure the safety of our staff and the public. We will also install additional outdoor cameras to address the increasing security challenges we've faced in recent years. The Water St storage location houses valuable assets like a production truck, sprinter production van, and AV equipment. Adding a security system there is crucial to protect against theft, vandalism, and unauthorized access. By implementing robust security measures, we can safeguard our equipment, maintain operations, and ensure the integrity of our media services.

Funding Source	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28	Total
PEG Revenue	\$ 113,300					\$ 113,300
						\$ -
						\$ -
Total Funding Source	\$ 113,300	\$ -	\$ -	\$ -	\$ -	\$ 113,300

Annual Operating Impact / (Savings)	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28	Total
						\$ -
						\$ -
						\$ -
Total Operating Impact	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Description:

Fiscal Year:	FY 23-24
Priority:	

MWVCRC Capital Improvement Request

<Salem Joint Information Center>

Project #		Image
Request Type:	New	
Replaced Equipment:		
Project Category 1:	Equipment	
Project Category 2:		
Estimated Start Date:	October 1 2023	
Estimated Completion Date:	February 29 2024	
Physical Location:	Visual Radio Studio	
Current Year Capital Outlay:	\$ 56,100	
Total 5 Year Capital Outlay:	\$ 56,100	
Total Capital Outlay	\$ 56,100	

Expenditures	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28	Total
Design	2,000					\$ 2,000
Equipment	37,000					\$ 37,000
Services (Vendor Labor)	10,000					\$ 10,000
Project Labor (CC:Media)	2,000					\$ 2,000
Contingency	5,100		-	-	-	\$ 5,100
Total Capital Outlay	\$ 56,100	\$ -	\$ -	\$ -	\$ -	\$ 56,100

Description and Justification:

The Joint Information Center (JIC) project is crucial to ensuring that the City of Salem and surrounding areas are prepared to handle emergencies effectively. With a dedicated emergency center, emergency response personnel can gather and disseminate information through various media channels, including cable TV, internet-based platforms, and a radio station that covers over 800,000 households in and around the Salem.

Funding Source	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28	Total
PEG Revenue	56,100					\$ 56,100
						\$ -
						\$ -
Total Funding Source	\$ 56,100	\$ -	\$ -	\$ -	\$ -	\$ 56,100

Annual Operating Impact / (Savings)	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28	Total
						\$ -
						\$ -
						\$ -
Total Operating Impact	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Description:

Fiscal Year:	FY23-24
Priority:	High

MWVCRC Capital Improvement Request

<CC:Media Network Upgrade>

Project #	Image	
Request Type:	New	
Replaced Equipment:		
Project Category 1:	Equipment	
Project Category 2:		
Estimated Start Date:	July 1 2023	
Estimated Completion Date:	November 1 2023	
Physical Location:	Trade St	
Current Year Capital Outlay:	\$	53,900
Total 5 Year Capital Outlay:	\$	53,900
Total Capital Outlay	\$	53,900

Expenditures	FY23-24	FY24-25	FY25-26	FY26-27	FY27-28	Total
Design	\$ 7,000					\$ 7,000
Equipment	\$ 23,000					\$ 23,000
Services (Vendor Labor)	\$ 15,000					\$ 15,000
Project Labor (CC:Media)	\$ 4,000					\$ 4,000
Contingency	10% \$ 4,900	-	-	-	-	\$ 4,900
Total Capital Outlay	\$ 53,900	\$ -	\$ -	\$ -	\$ -	\$ 53,900

Description and Justification:

The Network Upgrade Project is critical for CC:Media With outdated technology dating back to 2013, this investment is needed to ensure reliability and maintain a high level of service. The project will also integrate the new Multimedia wing and Joint Information Center (JIC) with the rest of the Media Center, ensuring seamless operation and improved communication between teams. By upgrading the network, we can continue to provide our community with high-quality media services.

Funding Source	FY23-24	FY24-25	FY25-26	FY26-27	FY27-28	Total
PEG Revenue	53,900					\$ 53,900
						\$ -
						\$ -
Total Funding Source	\$ 53,900	\$ -	\$ -	\$ -	\$ -	\$ 53,900

Annual Operating Impact / (Savings)	FY23-24	FY24-25	FY25-26	FY26-27	FY27-28	Total
						\$ -
						\$ -
						\$ -
Total Operating Impact	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Description:

Fiscal Year:	FY 23-24
Priority:	Medium

MWVCRC Capital Improvement Request

<Water St. Heater Project

Project #		Image
Request Type:	New	
Replaced Equipment:		
Project Category 1:	Building & Improvements	
Project Category 2:		
Estimated Start Date:	September 1 2023	
Estimated Completion Date:	November 1 2023	
Physical Location:	Water St.	
Current Year Capital Outlay:	\$ 12,100	
Total 5 Year Capital Outlay:	\$ 12,100	
Total Capital Outlay	\$ 12,100	

Expenditures	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28	Total
Equipment	6,000					\$ 6,000
Services (Vendor Labor)	4,000					\$ 4,000
Project Labor (CC:Media)	1,000					\$ 1,000
						\$ -
Contingency	10% 1,100	-	-	-	-	
Total Capital Outlay	\$ 12,100	\$ -	\$ -	\$ -	\$ -	\$ 12,100

Description and Justification:

The Water St. Heater Project is a necessary investment for CC:Media. Currently, our storage facility only has one heater in one of the bays. With the addition of our newly remodeled production van, we need to maintain a temperature that is desirable for electronics. Unfortunately, the currently heated bay is already full with another production vehicle, making it necessary to install another heater in the adjacent bay. This project will ensure that our equipment remains in top condition and will enable us to continue providing high-quality media services to our community.

Funding Source	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28	Total
PEG Revenue	12,100					\$ 12,100
						\$ -
						\$ -
Total Funding Source	\$ 12,100	\$ -	\$ -	\$ -	\$ -	\$ 12,100

Annual Operating Impact / (Savings)	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28	Total
						\$ -
						\$ -
						\$ -
Total Operating Impact	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Description:

Fiscal Year:	FY 23-24
Priority:	Medium

MWVCRC Capital Improvement Request

<Sprinter Network Upgrade>

Project #		Image
Request Type:	New	
Replaced Equipment:		
Project Category 1:	Equipment	
Project Category 2:		
Estimated Start Date:	August 1, 2023	
Estimated Completion Date:	October 1, 2023	
Physical Location:	Sprinter	
Current Year Capital Outlay:	\$ 8,360	
Total 5 Year Capital Outlay:	\$ 8,360	
Total Capital Outlay	\$ 8,360	

Expenditures	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28	Total
Equipment	7,000					\$ 7,000
						\$ -
						\$ -
Project Labor (CC:Media)	600					\$ 600
Contingency	760	-	-	-	-	\$ 760
Total Capital Outlay	\$ 8,360	\$ -	\$ -	\$ -	\$ -	\$ 8,360

Description and Justification:
 The Sprinter Production Van Network Upgrade project is a critical investment for CC:Media's production team. While the high-tech production van was finished last year, a core piece of technology was not available at the time of its construction: a network-based switch designed for audio and video. This switch will minimize technical difficulties and reduce the need for an engineer to be on location, creating efficiencies and increasing reliability. By investing in this upgrade, we can ensure that our production team has access to the latest technology, enabling us to provide high-quality media services to our community.

Funding Source	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28	Total
PEG Revenue	8,360					\$ 8,360
						\$ -
						\$ -
Total Funding Source	\$ 8,360	\$ -	\$ -	\$ -	\$ -	\$ 8,360

Annual Operating Impact / (Savings)	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28	Total
						\$ -
						\$ -
						\$ -
Total Operating Impact	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Description:

Fiscal Year:	FY 23-24
Priority:	Medium

MWVCRC Capital Improvement Request

<Rose Auditorium Fiber Adapters>

Project #		Image
Request Type:	New	
Replaced Equipment:		
Project Category 1:	Equipment	
Project Category 2:		
Estimated Start Date:	January 1, 2024	
Estimated Completion Date:	February 1 2024	
Physical Location:	Sprinter	
Current Year Capital Outlay:	\$ 6,050	
Total 5 Year Capital Outlay:	\$ 6,050	
Total Capital Outlay	\$ 6,050	

Expenditures	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28	Total
Equipment	5,500					5,500
Contingency 10%	550	-	-	-	-	550
Total Capital Outlay	\$ 6,050	\$ -	\$ -	\$ -	\$ -	\$ 6,050

Description and Justification:
 The Rose Auditorium project is essential for CC:Media as it will enable us to connect our production equipment to the newly rebuilt South Salem High School fiber infrastructure. Currently, our fiber system is not entirely compatible with theirs, which results in longer setup times and less efficient production. With this project, we can streamline our setup process and ensure that we can provide high-quality media services to the community during events held in the Rose Auditorium.

Funding Source	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28	Total
PEG Revenue	6,050					\$ 6,050
						\$ -
						\$ -
Total Funding Source	\$ 6,050	\$ -	\$ -	\$ -	\$ -	\$ 6,050

Annual Operating Impact / (Savings)	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28	Total
						\$ -
						\$ -
						\$ -
Total Operating Impact	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Description: