

# Minutes



**Meeting Title: ASA (Ambulance Service Area) Committee Meeting**



**Date/Time: February 17th, 2023, 8:30am-9:30am**

**Virtual: Microsoft Teams**

**Facilitator: Shawn Baird Recorder: Sara Taylor**

**Appointed:**  Kyle Amsberry     Shawn Baird     Sherry Bensema     Mark Bjorklund     Brian Butler     Frank Ehrmantraut     Danny Freitag  
 Loren Hall     Scott Heesacker     Stephanie McClung     Dan Mullen     Rebecca Shivers

**Attendees:**  Mike Berger     Matt Black     Caroline Castillo     Mike Corless     Jordan Donat     Darrin George     Katrina Griffith  
 Kevin Hendricks     Kyle McMann     Matt Neuenheim     Kathleen Silva     Jim Triewiler     Robert Dalke

Time	Agenda Item (Who) Information/Discussion	Notes
8:30AM	Welcome and introductions	
8:35-9:30AM	Review current ASA Committee bylaws - <b>Katrina</b>	<p>Bylaws need to be reviewed every 3 years. Unfortunately, these have not been updated since 2012. Katrina and Matt met with Legal and received the suggested changes to the Bylaws. Our goal is to be consistent and aligned with our other committee bylaws.</p> <p>Matt highlighted major changes.</p> <p><b>**There were a few typos that were addressed during the overview.</b></p> <p>After the committee reviewed the new proposed Bylaws, they gave Katrina and Matt the green light and all are in favor to bring to the Board.</p> <div style="display: flex; justify-content: center; gap: 20px;"> <div style="text-align: center;">               2012 ASA Bylaws.pdf         </div> <div style="text-align: center;">               Draft_ASA Bylaws_2.16.23_Mee         </div> </div> <p>Katrina and Matt are bringing the revised ASA plan and maps to the February 22<sup>nd</sup> Board session at 9:00am. The ASA presentation should be around 9:20/9:30 if anyone would like to attend. Public comment is the start of the meeting. The agenda is linked below. <a href="https://www.co.marion.or.us/BOC/Pages/currentagenda.aspx">https://www.co.marion.or.us/BOC/Pages/currentagenda.aspx</a></p> <p>“Franchise Template” could be for the May/June meeting topic.</p>
Action Item	Responsible Party	Completion Target Date

## Minutes

Complete Minutes	Sara Taylor	Within five business days of meeting
		Shawn and Matt will discuss the term “curriculum” and possible substitutes.
		Does anyone want to be the vice-chair? Katrina will bring it up to the Board for further direction.

**Next Meeting: Friday, March 17<sup>th</sup>, 2023 @ 8:30AM, Location: TBD**

**Next meeting topic: Elections and Application**