

**MARION COUNTY  
ALCOHOL & DRUG PLANNING COMMITTEE  
3876 Beverly Ave NE Bldg G  
Salem, Oregon 97305**

**April 28, 2016  
Meeting Minutes**

**Present:** Ray Wilson, Dana Kleis, John Sauer, Suzanne Smith, Debra Giard, Cari Fiske-Sessums, Mat Barreiro, Jeff Puterbaugh, Daryl Thomas, Wendy Holihan

**Staff:** Rod Calkins, Cary Moller, Scott Smith

**Reported absences:** Peter Davis, Tim Murphy, Trish Davis

**Guest(s):** Lisa Miller, MCHD, Volunteer Services Coordinator, Susan McLaughlin, MCHD Prevention

**Call to Order:** Chair Ray Wilson called the meeting to order at 8:06 AM.

➤ Quorum

**Approval of Meeting Minutes:**

Motion to approve March minutes by chair Ray Wilson. 1<sup>st</sup> - John. 2<sup>nd</sup> - Mat. Minutes approved as written.

**Presentation: Recruiting needs and Strategies: Lisa Miller**

Thank you letters were sent out to committee members. If not received, let Lisa know so that she may update database. Lisa advised she needed an updated roster, which will be sent to her electronically.

Lisa can assist with vacancies and terms that are expiring.

She is looking for other ideas for recruiting and encouraged committee members to ask people they know; that may be a good fit, if they might be interested in joining committee. Lisa can help schedule appointments for potential new members with the Commissioners.

This is not a requirement but encouraged. Advisory board training materials are available for review if needed. Rod felt it would be a good idea to have training/ethics refreshers at periodic intervals. Lisa is

currently working on a flyer that can be sent out with information on committees/advisory boards.

All applications that are submitted by volunteers must be followed up on and Lisa will send letters out to those not being considered.

New members should receive handouts on Oregon public meeting laws and an advisory board handbook and could be appointed in as little as 2 weeks if there is an urgent need.

### **Discussion: New Member Application:**

Application submitted by student from Willamette University. Ray will invite her in to a meeting. She decided to study abroad in the Fall and will be back in January of next year.

Trish Davis will be leaving committee so there will be an additional seat to fill.

### **Review: Letter supporting grant for Bridgeway**

Letter sent to Oregon Health Authority in support of Bridgeway Recovery Services application to purchase New Options.

Letter was sent out electronically to members.

### **Update: White Paper:**

No update at this time. Sub-committee hopes to meet again before next LADPC meeting.

Suzanne handed out information on upcoming webinar “An Update on Pain Management, Opiates and Addiction”.

Susan/Prevention – There are now 10 permanent year round disposal sites in Marion County where people can drop off unused or expired medications.

Members discussed how to be more effective moving forward, how to move beyond meetings and make recommendations that make an impact.

### **Agenda items for May meeting:**

- **Ethics training**
- **White paper update**

Chair Ray Wilson adjourned the meeting at 9:27 AM.

Next meeting – May 26, 2016 at Marion County **3876 Beverly Ave NE  
Bldg. G Salem, OR 97305**

Minutes by: Tanya Shackelford