

# Minutes



**Alcohol & Drug Planning Committee**  
**Thursday, February 4, 2021**  
**8:00 – 9:30 AM**  
**Webex/Video or Call in**  
**Recorder: Tanya Shackelford**

**Attendees:**  Debra Giard  Daryl Thomas  Ray Wilson  Wendy Holihan  Cari Fiske-Sessums  Dr. Paul Coelho  Cleo Freauf  Angelica Palomino-Lopez  Sandi Butler

**Staff:**  Tom Shrewsberry  Teri Morgan  Susan McLauchlin  Jeff Good  Lisa Miller  Tanya Shackelford

**Guests:**  Jill Dale; Yamhill County, Sierra Prior, Marion County Health & Human Services, Nicole Pantley; Willamette Valley Treatment Center

Time	Agenda Item (Who) Information/Discussion	Notes
8:00 – 8:10	Call Meeting to Order (Deb) Approve Minutes from December 3, 2020 LADPC meeting	Meeting called to order – quorum present. December 2020 minutes approved as written (no official minutes for January 4, 2020 meeting)
8:10 – 8:20	Discussion: Recruitment Brainstorming Session	<ul style="list-style-type: none"> <li>• Committee has eleven positions with nine currently filled.</li> <li>• Per statutes 20% of committee should include diverse population.</li> <li>• Brainstorming ideas included recruiting for those with lived experience, individuals from the Woodburn area, and North, and individuals who live in upper Santiam Canyon area.</li> </ul>
8:20 – 8:30	Review: By Law draft	Sub committee looked at statutes; adjusted by laws to reflect statutes and policies. Want to include language of equity and inclusion. Will send draft out for approval.
8:30 – 8:40	Review: Volunteer Orientation Handbook	Work will continue on handbook with update at March meeting.
8:40 – 8:55	Overview of CHIP process – Sarah Prior, CHIP Coordinator	Slide show presentation on the Community Health Improvement Plan (CHIP) written after a Community Health Assessment (CHA) with three priority areas; Substance use, behavioral health and housing.

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8:55 – 9:15	Health Advisory Board update  Public Safety Coordinating Council update	January meeting canceled. Realigning committee as per direction of the Board of Commissioners working with Marion County Health & Human Services Executive Team.  N/A
9:15 – 9:30	Updates and items of interest STAR court proposal for funds – Cleo	Cleo requested funds to purchase gift cards for youth in treatment. Will bring formal written request back to committee.
9:30	Adjourn (Deb)	Meeting adjourned 9:30 am

**Next Meeting: Thursday, March 4, 2021**