

MARION COUNTY
SOLID WASTE MANAGEMENT ADVISORY COUNCIL

MINUTES OF THE SWMAC MEETING

August 27, 2019
5:30-7:30 PM

Commissioners' Board Room
555 Court St NE
Salem, OR 97301

PRESENT: **Members:** Kaileigh Westermann-Lewis, Judy Skinner, Bonnie Sullivan, Tim Rice, Julie Jackson, Keith Bondaug-Winn, Brian Sund, April Murazzo, Kevin Hines
Staff: Brian May, Stephanie Rosentrater, Thomas Kissinger

ABSENT: Chris Ream, Kurt Tackman, Will Posegate, Scott Anderson, Joe Fowler

CONSENT

MOTION: Julie moved to approve the July 23, 2019 minutes.

DISCUSSION: None

RESULTS: Kevin seconded the motion. A voice vote was unanimous. Minutes approved.

ADMINISTRATIVE (Information/Action):

PUBLIC INPUT: None.

AGENDA REVIEW: None.

New Members

Brian May announced that Kaileigh and Kurt had been officially elected to the Council. Kaileigh thanked the Council for the opportunity.

Facilities Feasibility Study

Tom Kissinger introduced himself to the Council. Tom is a management analyst for Marion County Environmental Services (MCES) and the division has recently been working on long range planning. In June 2019, MCES put out a Request for Proposals (RFP) to find a consultant that could examine and analyze the current system, identify ideal attributes for a future system, and provide recommendations for system improvements. The RFP closed in July 2019 and MCES received four responses. A well-rounded evaluation committee was put together that ultimately selected Gershman, Brickner and Bratton, Inc. (GBB) to award a contract to. The contract was executed on August 13 and a kickoff meeting was held on August 20 and 21. During the kickoff meeting, GBB was taken on tours of North Marion Recycling & Transfer Station, Salem-Keizer Recycling & Transfer Station, Brown's Island Construction Demolition Landfill, Garten, Marion Resource Recovery Facility, and Covanta Marion. The next phase is data analysis. A draft report is expected to be ready by December 2019 and will be brought forward to the Council for review in December 2019.

This feasibility study is only one piece of the long range plan. Tom showed the Council a timeline that included the legislative short session, which begins in February 2020 though preparation has already started. The 2020 legislative session will give a better picture to the future of our facilities in Marion County. MCES is also applying for a DEQ grant that will be discussed later in the meeting. The MRRF will be expanding, which is crucial to our long term planning. After the feasibility study, a facilities master plan will be drafted.

Brian May clarified that MCES is doing this because it has been ten years since our last master plan. This feasibility study is gearing us up for another master planning effort by reviewing what we have and

making recommendations on what we will need based on population increase projections, etc. Next steps will include taking recommendations and making them a reality.

Time was allowed for questions and answers.

Materials Management Master Plan

Stephanie Rosentrater presented on the idea of a Materials Management Master Plan that she and Tom have been working on and want to apply for the DEQ Materials Management Grant for. Stephanie explained that when realizing that MCES needs to update its Solid Waste Management Plan, which was written in 2009, it became clear that MCES needed to shift towards materials management, rather than just focusing on end-of-life management. Stephanie briefly refreshed the Council on DEQ's Materials Management 2050 Vision & Framework for Action, explaining that in Marion County we seem to focus more on the end-of-life piece, which accounts for only 1% of greenhouse gas emissions. She then presented MCES's plan to draft a Materials Management Master Plan that could serve as a guiding document for Environmental Services, Marion County, and each individual jurisdiction within Marion County.

The first of six phases would be for internal planning and research and would include community research, internal vision planning, review of policy and legislation, and planning for the next phases. The second phase is called "Values & Principles" which Tom and Stephanie are referring to as the "listening phase" because it mostly involves listening to what community members need and want in regards to materials management. Information gathered in this phase will be used to determine a set of values and principles that will shape the rest of the project. The third phase is called "Vision & Goal Setting" in this phase, key stakeholders will be brought in to design materials management goals and set a vision for the future of Marion County, based on previously identified values and principles. MCES hopes to get representatives from a wide variety of groups. The next phase is considered "System Analysis" where a group of stakeholders, including industry stakeholders, will review the draft of the facilities master plan, share data, and provide input. The bulk of the work will be done during the "Strategy Building" phase, where the Task Force, consisting of representatives from previously mentioned groups, will come together to draft the Materials Management Master Plan. The last phase is adoption of the plan, which will require a public comment period, a public hearing, and community briefings before it is adopted by the Marion County Board of Commissioners.

MCES would like SWMAC to be involved in every step of the process. They would like SWMAC to review the plan in between each phase, to have the Task Force be a subcommittee of SWMAC, and to have SWMAC give the final recommendation to the Board of Commissioners.

Time was allowed for questions and answers.

Keith asked the Council to turn to Section 11 of the SWMAC Bylaws, which state that "the SWMAC may authorize the Chairperson to appoint special subcommittees as necessary to deal with specific problems or issues the SWMAC believes appropriate." As chairperson, Keith exercised this authority and formed the Materials Management Task Force subcommittee.

Brian asked if SWMAC supports MCES applying for the grant. Julie moved to support the pursuit of the DEQ Materials Management grant. April seconded. A voice vote was unanimous.

Tom mentioned that the focus area for the DEQ grant this year is community partnerships, specifically with organizations that MCES has not partnered with in the past. Tom asked if the Council had any ideas on who a partner could be. Brainstorming took place briefly.

The Council asked that staff bring this back to the September meeting for further discussion.

Planning Subcommittee Report

The Planning Subcommittee met on August 13 to discuss what meeting content would be for the rest of the year. April reported that the conversation kept coming back to the activity from the July meeting and if SWMAC could build a strategic plan based on what was discussed during that activity. It was decided that there was not quite enough to build a strategic plan. April read through the minutes from the July meeting to briefly remind the Council of what the groups recorded for goals and objectives. The Planning Subcommittee decided to focus the last three meetings of the year on the three groups from the July meetings. September's meeting will focus on education and outreach. October's meeting will focus on policy and legislation. November's meeting will focus on processing and manufacturing. At each of these meetings, the Council will break out into small groups to further discuss that month's subject. The Planning Subcommittee feels that this will bring the Council into 2020 ready to create a strategic plan that will guide the Council into action.

April pointed out that these three groups don't have to stick forever. The process is ever-evolving. Brian added that in January, Council can build the vision for the rest of the year.

Holiday Party Planning

Keith asked for input from the Council on what they would like to see at the holiday party. Keith would like to see a more family friendly party. He suggested something like Pietro's Pizza. Bonnie has done a bit of research and found three locations (two with a minimum food/beverage charge and one without) that have banquet rooms available. These are Denny's, Best Little Roadhouse, and Geppetto's. Kevin suggested a New Year's party in January because December is a hard month for scheduling and because SWMAC needs to meet with GBB in December. Judy motioned to cancel the November meeting and move it to December 12th. April seconded the motion. A voice vote was unanimous.

Staff will send out a Doodle Poll for a January holiday party.

FUTURE TOPICS/EMERGING ISSUES/OTHER BUSINESS (Information/Discussion):

Announcements and Upcoming Events:

Bonnie did some research on the gift for Bailey that she mentioned at the July meeting. She wanted to know if the Council would prefer to do a plaque or a framed certificate. Brian Sund suggested a recycled glass trophy. Others on the Council seemed to think that Aurora glass could make this and offered to help pay for it.

Judy mentioned an article/quiz from CNN about dealing with greenhouse gas that Jessica had posted on Facebook and asked if staff would share it with the Council.

Staff Updates:

Brian wanted to make sure that the Council knew that Covanta is not shutting down on September 21. The County is working on a one year contract extension with Covanta, to give the County time to adjust.

Membership/Attendance:

All absent members were excused. Keith suggested approaching the Marion-Polk Food Share about the Community Organization position.

Meeting Review:

None.

Motion to close the meeting:

Julie motioned to adjourn the meeting. Kevin seconded the motion. Meeting adjourned.