

**SOLID WASTE MANAGEMENT ADVISORY COUNCIL  
Marion County**

**Meeting Minutes**

Date: October 26, 2021  
Time: 5:30pm -7:30pm  
Logistics: Attendance 'in person' or via Zoom

**PRESENT:** Members in person: Bonnie Sullivan  
Members via Zoom: Ryan Zink, Kevin Hines, Judy Skinner, Matt Marler, Keith Bondaug-Winn, Brian Sund, Will Posegate, Kyle Elwood, Tim Rice

**Staff:** Brian May, Tom Kissinger, Rachel VanWoert  
Dakota Tangedi (online), Commissioner Willis

**Guests** present via Zoom: Carroll Johnston

**ABSENT:** Julie Jackson and Joe Fowler

**QUORUM:** Yes

**ADMINISTRATIVE (Information/Discussion/Action)**

Bonnie Sullivan called meeting to order at 5:35pm.

Bonnie noted that the Mission Statement needed to be updated: To develop, review and recommend to the Board of Commissioners an integrated waste management system, which is financially feasible, and protects the public health and environment of Marion County.

**Member and Staff Introductions: Done**

**Approval of September 28, 2021 Meeting Minutes**

Ryan moved to approve minutes as corrected.

**Discussion:** Minutes corrections: Ryan Zink was listed twice for attendance.

**Results:** A voice vote is unanimous – motion passes.

**Agenda Review:** None

**Public Input:** None

**Council Member announcements/updates**

Bonnie said that she and Brian May received a letter of resignation from Kurt Tackman. This created another Citizen at Large position vacancy.

Bonnie let the Council know that Brian Sund was officially the Vice Chair.

## **Subcommittee Update**

### **Unsheltered**

Ryan said that the draft playbook is not ready for full approval yet, but the next Unsheltered Meeting will make a recommendation to bring it before SWMAC. Their next meeting is November 16, 2021.

### **Budget**

Bonnie said they met on October 21, 2021 and a report will come during the next SWMAC meeting.

### **Handbook**

Bonnie went through the edits for the handbook, had a motion and discussion for the edits. It will then go to the BOC and legal team for approval. Brian then pulled up the handbook Council to view via share screen on Zoom.

Edits included verbiage, handbook layout and meeting location specifics, member updates and other items.

### **Bylaws**

Bonnie went through the edits for the bylaws and had a discussion for the edits. It will then go to the BOC and legal team for approval. Brian then pulled up the handbook Council to view via share screen on Zoom.

Edits included verbiage, handbook layout and meeting location specifics, member updates and other items.

**Motion:** Keith moves to approve, Ryan Zink seconds.

**Discussion:** Judy asked if we had got rid of the Chamber of Commerce person. Brian said that that will be seen in the Bylaws.

Judy asked for clarification on communicating with ES staff in regards to meetings. Brian said to email through the ES email since the whole ES team can check it.

Judy suggested that we use the other R's if we added Recycle to the bylaws. Brian suggested changing it to materials management.

Brian Sund asked for clarification for the vice-chair. Ryan stated that we cannot force the vice-chair to go into the chair position, but that it is assumed. Ryan suggested that "may transition", the originally wording, fits best.

Judy brought up tracking the attendance of members. Bonnie noted that it is important to be active on the Council to ensure quorum and productivity. Brian May said that staff has been tracking attendance and in the past, members have brought up their absence to staff.

**Results:** Motion passes.

### **Climate Action Plan Review**

The City of Salem Climate Action Plan is going out for public comment; SWMAC was chosen for public comment which is due next week. Brian May pulled up the Climate Action Plan and screen shared with the Council. Bonnie and Brian May brought up items within the document that pertain to waste management and explained them.

Ryan commented appendix eight was the Climate Action Plan strategy list summary with the last section being waste management. The Council had discussion on the information and accuracy of information for the Climate Action Plan. Commissioner Willis stated that he welcomed additional information for the BOC to send to the City of Salem so they would make the most accurate conclusion on their Climate Action Plan.

Dakota asked Ryan why the City of Salem had decided to present sector based versus consumption based data for. Ryan was not sure why.

Brian May asked about implementing their goal of zero waste within municipal operations. Ryan stated that those were goals that they wanted to implement these practices in the future.

Ryan suggested that if enough voices provide input on subject matter within the Climate Action Plan, he believes the City of Salem would look into it. Brian May will draft a response to the City of Salem for clarification on items in the Climate Action Plan.

### **Holiday Dinner**

**Motion:** Will moves to discuss the Holiday Dinner, Ryan seconds.

**Discussion:** Bonnie stated that in the past, the Holiday Dinner was in place of the December meeting. Brian May has booked the Willamette Room for December 7, 2021 from 5-8pm. Bonnie stated that the event could be catered. Judy and Kyle commented that they will not be attending due to COVID concerns.

**Results:** Motion passes.

## **FUTURE TOPICS/EMERGING ISSUES/OTHER BUSINESS**

### **Staff Updates**

#### **Rachel**

Rachel stated closed their grant cycle with Earth Life. She is looking forward to learning from the process. Judy commented that she thought we missed out on applications due to a short application time.

#### **Brian**

Brian thanked Judy for the clarification for attendance; he noted to let staff know about absences.

#### **Dakota**

Dakota started the BETA course for the new Master Recycler program and getting feedback for the release in January 2022.

### **Meeting Attendance**

Julie Jackson and Joe Fowler are absent.

Commissioner Willis joined the meeting at 5:55pm.

### **Meeting Review**

Bonnie commented that the meeting was very educational and thanked Brian for putting together the materials. Brian Sund seconded.

**Motion:** Ryan moves to adjourn, Brian Sund seconds.

**Discussion:** None

**Results:** Motion passes.

Meeting adjourned at 7:40pm.

**Next meeting:** Tuesday, November 23, 2021, 5:30-7:30pm