

IA2

Flood (Including Dam Failure)

This page left blank intentionally.

Flood Incident Checklist		
Phase of Activity	Action Items	Supplemental Information
PRE-INCIDENT PHASE	<input type="checkbox"/> Arrange for personnel to participate in necessary training and develop exercises relative to flood events.	<i>County NIMS Implementation and Training Plan</i>
	<input type="checkbox"/> Coordinate Marion County preparedness activities, seeking understanding of interactions with participating agencies in flooding scenarios.	
	<input type="checkbox"/> Ensure that emergency contact lists are updated and establish a pre-event duty roster allowing for 24/7 operational support to the County EOC.	
	<input type="checkbox"/> Contact supporting emergency response agencies to review and determine if major developments have arisen that could adversely affect response operations (i.e., personnel shortages, loss of equipment, etc.).	<i>Local, regional, and State-specific plans</i>
	<input type="checkbox"/> Annually review and update EOP and SOPs, as needed.	<i>County EOP, ESF Annexes, and agency-specific SOPs</i>
	<input type="checkbox"/> Review and revise extent of flood prone areas.	<i>County Hazard Mitigation Plan</i>
	<input type="checkbox"/> Familiarize staff with requirements for requesting State and Federal Disaster Assistance.	<i>Stafford Act, FEMA guidance, and EMP</i>
	<input type="checkbox"/> Ensure that supplies, such as communications devices and sandbags, are prepared and ready for use. This includes primary and alternate communications and warning systems.	<i>ESF 2, 3, and 14 Annexes to the County EOP</i>
	<input type="checkbox"/> Identify and review local contractor lists to see who may provide support specific to flood response.	
	<input type="checkbox"/> Review, revise, and where necessary, establish mutual aid agreements with other County agencies and private contractors relative to multiple agency response to floods.	
RESPONSE PHASE	<input type="checkbox"/> EOC Manager/EMD will provide overall guidance for the deployment of resources.	
	<input type="checkbox"/> Activate mutual aid agreements.	
	<input type="checkbox"/> Activate the Marion County EOC and implement appropriate staffing plans. Contact appropriate private partners or dam owners/operators to assign liaisons to the EOC for coordination of specific response activities.	<i>Section 5 of the County EOP, agency and company-specific plans</i>
	<input type="checkbox"/> Estimate emergency staffing levels and request personnel support, including specialized staff such as engineers, building inspectors, heavy equipment operators, and/or environmental remediation contractors.	
	<input type="checkbox"/> Develop and initiate shift rotation plans, including briefing of replacements during shift changes.	<i>SOPs and command structure for county EOC</i>
	<input type="checkbox"/> Submit request for disaster/emergency declaration, as applicable.	<i>Section 1.4 of county EOP</i>

Phase of Activity	Action Items	Supplemental Information
	<input type="checkbox"/> Coordinate the evacuation of the affected area, if necessary. Assign appropriate ESF liaisons to the County EOC, as situation requires. The following ESFs may provide lead roles during various phases of evacuation: <ul style="list-style-type: none"> - ESF 1-Transportation - ESF 2- Emergency Telecommunications and Warning - ESF 13 – Public Safety and Security - ESF 15 – Emergency Public Information 	<i>ESF 1, 2, 13, and 15 Annexes of the County EOP</i>
	<input type="checkbox"/> Support SAR operations by coordinating resource requests outside of the jurisdiction.	<i>ESF 9 Annex of the County EOP</i>
	<input type="checkbox"/> Request American Red Cross to activate sheltering plans and open/staff shelters, if needed.	<i>American Red Cross Shelter Plans</i>
	<input type="checkbox"/> Establish a JIC. <ul style="list-style-type: none"> - Formulate emergency public information messages and media responses using “one voice, one message” concepts. 	<i>ESF 15 Annex of the EOP</i>
	<input type="checkbox"/> Record all EOC activities, completion of personnel tasks, incoming and outgoing messages. <ul style="list-style-type: none"> - These should be documented in EOC logbooks. 	<i>Existing ICS and EOC forms</i>
	<input type="checkbox"/> Begin damage assessments in coordination with the Public Works departments and County/local government.	<i>ESF 3 and 14 Annexes of the County EOP</i>
	<input type="checkbox"/> Assist with the coordination of Public Works activities, such as debris removal from: <ul style="list-style-type: none"> - Storm Drains - Bridge viaducts - Main arterial routes - Public right-of-ways - Dams (via established liaisons at the County EOC) - Other structures, as needed 	<i>ESF 3 Annex of the EOP</i>
	<input type="checkbox"/> Contact local contractors for support, if necessary. Establish contact with private sector partners and/or dam operators (if the flood is associated with dam failure or malfunction).	<i>Existing contact lists at EOC</i>
	<input type="checkbox"/> Coordinate with Marion County Sheriff’s Office and local police departments to provide law enforcement to affected areas (curfew enforcement, road closures, security, etc.).	<i>ESF 13 Annex of the County EOP</i>
	<input type="checkbox"/> Collect and chronologically file records and bills generated during the incident to ensure timely submittal of documents for reimbursement.	

Phase of Activity	Action Items	Supplemental Information
RECOVERY PHASE	<input type="checkbox"/> Monitor secondary hazards associated with floods (landslides, contamination, damage to bridges/roads, impacts to utility lines/facilities) and maintain on-call personnel to support potential response to these types of hazards.	
	<input type="checkbox"/> Deactivate/demobilize the Marion County EOC. Deactivate mutual aid resources as soon as possible.	<i>ESF 5 Annex of the County EOP</i>
	<input type="checkbox"/> Activate and implement applicable mitigation plans, community recovery procedures, and continuity of operations/government plans until normal daily operations can be completely restored.	<i>ESF 14 Annex of the County EOP and agency-specific recovery plans</i>
	<input type="checkbox"/> Implement revisions to the Marion County EOP and supporting documents based on lessons learned and best practices adopted during response.	
	<input type="checkbox"/> Offer recommendations to county government and Public Works departments for changes in planning, zoning, and building code ordinances.	
	<input type="checkbox"/> Participate in After Action Reports and critiques. Submit valuable success stories and/or lessons learned to the Lessons Learned Information Sharing website (www.llis.gov).	

This page left blank intentionally.