

**Exhibit A**  
**INSURANCE REQUIREMENTS**  
**Marion County**

During the term of this permit, the applicant shall maintain in force, at the applicant's expense, the insurance indicated below.

TYPE OF INSURANCE	EXPLANATION OF REQUIREMENTS
<p><b>GENERAL LIABILITY</b> insurance with a combined single limit of not less than \$1,000,000 for each occurrence for bodily injury and property damage and \$2,000,000 general aggregate.</p>	<p>This insurance is <b>required</b> unless its deletion is approved by Business Services. Insurance shall include contractual liability coverage for the indemnity provided under this permit and <u>provide by separate written endorsement that Marion County its officials, agents, employees and volunteers, are added as insured</u>, but only with respect to the Applicant's operations performed under the permit.</p>
<p><b>Notice of cancellation or change.</b> Should any of the above described policies be cancelled before the expiration date thereof, notice will be delivered in accordance with the policy provisions.</p>	
<p><b>Certificate of Insurance.</b> Prior to commencing work, the Contractor shall provide a Certificate evidencing the insurance required by this contract and a separate written endorsement adding Marion County, its officials, agents, employees, and volunteers as insured. The Certificate shall state that coverage afforded the County as an Insured shall apply as primary and not excess to any insurance issued the County, provide a Cross Liability Clause, and state that the Contractor is responsible for payment of all insurance deductibles on the above-described policies.</p>	
<p>The insurance certificate shall include the producer's phone and FAX numbers. The certificate holder shall be listed as follows:</p> <p><b>Marion County, Oregon</b>  <b>Attn: Public Works/LDEP</b>  <b>5155 Silverton Rd NE</b>  <b>Salem, OR 97305</b></p>	
<p>Send the Certificate of Insurance to above address via mail, fax to 503-373-4418 or email to LDEP at <a href="mailto:MCLDEP@co.marion.or.us">MCLDEP@co.marion.or.us</a>. For questions call at 503-584-7714.</p>	

**ANY CHANGES IN COVERAGE MUST BE APPROVED IN ADVANCE BY MARION COUNTY RISK MANAGEMENT**